

DRAFT MINUTES

Exeter Economic Development Commission

January 30, 2018

Present: Lizabeth MacDonald-Chair, Don Clement-Selectman Rep, Langdon Plumer, Planning Board Rep, Darren Winham- Economic Development Director, Madeline Hamel, John Mueller, Dan Gutstein. Town Manager, Russ Dean also attended.

1. Call to order: The meeting was called to order at 7:01 p.m. by Lizabeth MacDonald.

2. Approval of Minutes:

MOTION: Ms. Hamel moved to approve the November 28, 2017 minutes, Mr. Gutstein seconded. Mr. Clement and Mr. Mueller abstained. The motion passed.

MOTION: Ms. Hamel moved to approve the January 2, 2018 minutes, Mr. Mueller seconded. The motion passed unanimously.

3. Presentation by Scott Ruffner on behalf of TEAM

Mr. Ruffner was unable to appear at tonight's meeting and would have to reschedule.

4. Discussion on implementation of the Matrix

The Board decided on some action items to get them to their goals. Once they have a debrief on how the matrix works they will be adding these things to the monthly agenda. Some minor spelling edits were made to the matrix.

5. Board Updates

Ms. MacDonald wanted to recognize some people who had helped the commission in the past few weeks. Ms. Hamel wrote a blurb for the town report related to economic development. She worked with Mr. Winham on this. With regards to the business retention and expansion program, Mr. Winham and Ms. MacDonald were invited to give a presentation at the rotary club this week. The rotary club was very receptive, and they came away with some volunteers. Ms. MacDonald wanted to thank Mr. Winham for doing a great job with this presentation.

6. TIF Advisory Board

Mr. Winham said the TIF advisory board voted to send to the Select Board the \$1.1 million addition on the TIF. The improvements to the area of Continental Drive are very important. The traffic light would be key for the future development. A private parking study was completed, and it reiterated this fact. Mr. Winham would love to see this Board come and support this item at the Monday, Board of Selectman meeting when the public hearing is held.

7. Economic Development Project Updates

Mr. Winham discussed that there was a parking study on the budget and that he thought this would be helpful if approved. The parking study was discussed at length.

The Board decided to vote on the articles that would be discussed at the upcoming deliberative session.

MOTION: Mr. Gutstein moved in favor of supporting the two warrant articles, 5 and 25. Mr. Plumer seconded. The motion passed unanimously.

The Board continued to discuss the Continental Drive area.

MOTION: Mr. Gutstein moved that the Board support the parking and traffic study, Ms. Hamel seconded. Mr. Clement abstained. The motion passed.

8. Updates

Mr. Clement said the Select Board granted a second 79E in the downtown area for Vino e Vino. The Board also had their annual budget public hearing meeting. At the last meeting they received a presentation from the consultants Iron Wood on the street scape project for Lincoln Street.

Mr. Plumer said the Planning Board saw an excellent presentation by Horsley Whiten on the master plan. There will be Climate Summit next week.

Mr. Mueller said the Housing Committee met and they are discussing a multi housing survey. They are trying to create a picture that there are probably more multi families here than people think. Showing this, may help show that building more of these would not be a bad thing and help to create more affordable housing.

Mr. Clement suggested discussing the Small business revolution event from the week before. It was a great event and opportunity. It was a tremendous event. The process was discussed at length. Mr. Winham said the day after the event the group toured the businesses down town. Unfortunately, they were not able to go to all of them, but they did go into many.

Next meeting: Tuesday, February 27, 2018

ADJOURNMENT: Mr. Clement moved to adjourn at 8:00PM, Mr. Mueller seconded. The motion passed unanimously.

Respectfully submitted,

Jennifer Dionne