

FAC Meeting Minutes – October 21, 2021

In Attendance:

Kris Weeks, Chair

Amanda Kelly, Member

Mark Leighton, Member

Rob Corson, Member

Dave Sharples, Town Planner

Melissa Roy, Assistant Town Manager

Greg Bisson, Parks & Rec Director

1. Meeting Minutes from 10.21.2021 – Review and Approve

No comments from members. Approved 3-0, 1 abstaining.

2. Old Business:

a. Minutes taking

Amanda will take minutes today. Will rotate thereafter. Minutes to be more summarized and members encouraged to use time watching video of meetings to reflect on their own effectiveness/efficiency/talk time in meetings.

b. FAC Meeting schedule

Meetings to stay 1st and 3rd at 4:30 and to ask Selectboard if another Rep would be available at this time. Perhaps once a month at a future time.

c. Milestone review

Small group BRC meeting resulted in desire for firming up specifics of the FCA. BRC would like us to answer what the system will look like, how it will work, what it will provide to the town, who will provide the upkeep, and what are the ongoing costs. BRC would also like to look at funding through Town's operating budget. Next step is scheduling meeting with People GIS regarding FCA to get more ideas and still awaiting Proposals.

d. CIP Item Update: Recreation Facility

Purchase agreement in hand pending approval by Town for Hampton Rd property. Greg Bisson presented vision and needs: triples current building's parking (45 spaces), allows to move offices/has sufficient space for needed offices, less difficult to make entry/egress ADA accessible; also possible to develop further parking on the land (possibly bringing it up to 70 spaces, TBD after storm water management is finalized and after considering the whole campus plan). BL Companies has been consulting on possible uses. Rob Corson summarized site visit: rare opportunity, building may not be terribly valuable but lot is very valuable, similar issues to current building but lot and site are paramount. Mark Leighton suggested not putting too much work into the building in case long term it doesn't stay longer than a few years. Kris Weeks agreed the location is excellent and the building is partially modern and suitable but needs quite a bit of access improvement. Rob Corson iterated that \$100,000 may not be enough money in this climate, and Kris

Weeks reiterated that the whole first floor should be done in the first phase. The Committee would love to see the remodeling plan as well as the transition plan as each develops. Greg Bisson stated the earliest they could take occupancy if it passes is July 1st. Public Information Session to present this property to be held November 30th in the Nowak Room and a page on the Town website dedicated to it as well as Facebook and social media.

Mark Leighton requested status of the Planet Playground lot. Greg Bisson said it's leased for 5-year intervals but the entire property has also gone up for sale. Current lease with current owner expires 2025. Mark Leighton suggested perhaps this new Hampton Road property could be part of the solution.

e. Facility Conditions Assessment - CIP item

BRC on board with the idea of the FCA and see use for including things like the sewer system in subsequent iterations. There might be a way to fund it within the water/sewer budget. We need to finalize what it would look like and how it would work. Need to get a meeting with People GIS or a demo they could share or demo remotely. Rob Corson asked what the hold up for the RFP was and Dave Sharples said the Town does not and has never issued an RFP without funding. The Committee asked the Town to reconsider the policy and Melissa Roy said she'd bring an answer next meeting.

f. Public Safety Update

Dave Sharples explained he wasn't the point person at this time, rather the Chiefs are. Committee members expressed serious concern with lack of dedicated Project Manager.

g. Action Items

1. Meeting with People GIS
2. Prepare for CIP Presentation
3. Receive answer from Melissa
4. Come up with specific questions regarding Public Safety Project