

## Facilities Advisory Committee Meeting Minutes

Date: January 25, 2023

- Roll Call: Present: Kris, Rob, Mark. Not present: Alan Mangan, Julie Gilman, Dave Sharples.
- Meeting minutes from 12/16/22 were approved.
- Review of minutes that need to be completed. Still a few outstanding and Kris will send out list. Rob reminded committee that minutes should be brief and to the point. Goal is to catch up by next meeting.
- Rob suggested to have Jeff Beck to attend next meeting to review FCA and draft projects for next year. Kris will contact Dave Sharples to schedule Jeff.
- FCA Update. Since Dave was not present, we will ask for an update at next meeting.
- Committee discussed the FAC letter that was sent to the select board and Dave's comment on using an incorrect value for conceptual budget relating to 20 Court Street. It appears an older presentation was used when drafting the FAC letter. Committee agreed to send a revised letter to incorporate the most recent conceptual budget for the record. Motion passed 3-0.
- PSC update was tabled due to Dave being absent.
- Review of ADA list. Will ask Jeff provide an update.
- New Business
  - Rob pointed out that Mark's term is ending in April 30<sup>th</sup>, 2023. Mark will reach out to Dave on next steps.
  - Kris mentioned that on or around February 10<sup>th</sup> is a meeting with committee chairs and the select board. May be an opportunity for the committees to discuss how to work together and maybe combine.
  - Next meeting will need to pick a vice-chair.
- Adjourned meeting on 5:59pm.