

Facility Advisory Meeting
Minutes from 2-22-2023 Meeting

Attendees: Kris Weeks, Rob Corson, Mark Leighton, Jeff Beck
Absent: Alan Mangan, Julie Gilman, Dave Sharples

1. Minutes from January 25, 2023 meeting were approved with no changes.
2. Missing meeting minutes – pushed to next meeting
3. Jeff Beck from DPW provided updates on the following topics:

Facility Condition Assessment (FCA): Jeff led a meeting on 1/31/2023 with DPW & Bureau Veritas, the firm performing the FCA. DPW has provided studies & drawings, will continue to provide more. BV has a questionnaire for buildings that don't have a lot of supporting documentation.

Inspector is Peter Mara from north shore MA. BV will perform the onsite assessment 3/20 thru 3/23. Preliminary report is due mid-April. Final report early May.

Annual projects list - No plan in place right now due to a recent NH Dept. of Labor Study that the state performed on the town. NH Dept of Labor study takes precedence over DPW setting their own projects list. Any findings from that will be addressed first by the \$100K projects allotment. DoL has not delivered report yet. They looked through all buildings for fire, safety, ADA, etc. Last time they did this was early 2000s. Jeff said that the Town is expected to address the State's findings.

ADA Dactrack – Jeff said the DPW will implement those in any new significant construction or renovation. DoL study will likely overlap a lot of items on this list, that will drive priorities.

4. New Business
 - a. Rob to volunteer for Town Hall master planning committee. Mark stresses need for good direction for the committee.