



# Town of Exeter FCA

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FACILITIES ADVISORY  
COMMITTEE

# What is a Facilities Condition Assessment?

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This is a nationally recognized process that:

- ❑ Is employed by institutions, (Higher Ed, Hospitals, and Municipalities) to document the condition of the properties owned by the institution or community,
- ❑ Is a tool used as part of the organizations' capital planning process,
- ❑ Is supported by a database that documents the information and helps track changes over time,
- ❑ Is updated on an annual basis to align with the budgeting process,
- ❑ Provides an organization a system and method to prioritize maintenance items and capital projects.

# Talking Points

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- ❑ **The Exeter Facilities Condition Assessment, the FCA, is essential to the successful oversight, management, and investment for existing and future Town facilities.**
- ❑ **Exeter faces multi-million-dollar decisions now and in the near-future whether to repair, renovate, or replace facilities that are critical to protecting our citizens and to providing them with the municipal services they demand and deserve.**
- ❑ **The FCA will be critical to providing valuable information to the taxpayers and Town leadership to prioritize among these projects.**
  - **The FCA will give taxpayers the most current and comprehensive information about the physical conditions of Town facilities now and in the future.**
  - **The FCA will be used by the Select Board, Budget Recommendations Committee, Facilities Advisory Committee, Planning Board, Town Manager, and the Department of Public Works.**

# Talking Points

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The FCA for Exeter will:

- ❑ Identify current and future capital renewal needs for the Town's physical assets,
- ❑ Create a system -- including a software and data baseline about facilities conditions and a tool to rate these conditions -- that can be updated and used regularly to support difficult facilities choices,
  - Can be accessed from any computer that has an internet connection,
- ❑ Interoperate with the Town's asset inventory and maintenance work order systems to track changing physical conditions of Town structures over time.
- ❑ The FCA will be a unique asset that differs significantly in currency, scope, and level of detail from previous Town facilities studies.
  - These studies now are outdated “snapshots in time” that lack enough data and flexibility to serve as a “living” facilities management mechanism.
  - Most were more limited in focus and perspective.

# Talking Points

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- ❑ **The FCA, however, will directly support the implementation of recommendations from other important studies affecting Town facilities, including the Americans with Disabilities Act of 1990 (ADA) Accessibility Self-Evaluation/Transition of Public Facilities.**
  - **It will do so by capturing and tracking in one location the content and status of each study recommendation.**
  
- ❑ **The FCA is required as a first step toward creating a Facilities Master Plan and a Facilities Repair/Renovate/Replace Policy to support and implement the facilities aspects of the updated Exeter Master Plan.**

# Video Examples of the Utilization and Organization of the FCA Process

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- ❑ [Capital Planning Advice for Facilities – YouTube](#)
- ❑ [Turning Data into Action to Create the Right Facilities Plan - YouTube](#)
- ❑ [Facilities Condition Assessment | APPA](#)
- ❑ [Campus Facility Condition Assessment: Cedar Crest College - YouTube](#)
- ❑ [The Dynamic Facility Condition Assessment | Facility Health Inc. – YouTube](#)
- ❑ [State and Local Government | Gordian](#)