

Historic District Commission
May 16, 2024
Draft Minutes

Call Meeting to Order: Grayson Shephard, Chair, called meeting to order at 7:00 pm in the Novak Room of the Exeter Town Office Building.

Members Present: Pam Gjettum, Clerk, E.C. Heath, Julie Gilman, Select Board Rep., Kevin Kahn, Vice Chair, Grayson Shephard, Chair

New Business: Public Hearing: A request from Mario Ponte for an amendment to a previously approved application for changes to the existing structure located at 85 Water Street. The applicant proposes to restore the structure to original appearance. Case #23-7.

Mario Ponte spoke to the commission. Mario showed the members the plans that were originally submitted. Mario said, as previously proposed, we were going to enlarge the dormers. However, it turns out that it would require a great amount of construction to the roof. The framing is still there from the previous dormers. It is just covered over. Mario said they have to go back to the smaller ones.

Mr. Shepherd then opened it up to the commission members for questions.

Mr. Kahn said, the last time you were here, we talked about the shape of the dormers, specifically the center one. What shape are we going to be seeing?

Mario said, the same as the original. Mario then showed a picture to the members.

Mrs. Gilman said, I don't have any questions if you are going back to the original dormers. I also don't have any problem if you are using the same framework that is there.

Mr. Shephard asked what material are you using? Mario said, the same material as previously submitted. We are not changing the material.

Mr. Shephard then said, so everything in the application is the same except for the frame and the shape of the dormers. Mario said, yes.

Mr. Khan then made a motion to accept the amended application as complete. E.C. seconded. All were in favor and the application accepted.

Mr. Shepherd then asked the commission if there was any further discussion and there was none. Mrs. Gilman made a motion to approve the amended application as it is returning it to its original proportions. Ms. Gjettum seconded. All were in favor and the application was approved.

Next on the agenda is the election of officers. Mr. Shepherd said, I have a list from the end of April which has myself as Chair, and Mr. Khan as Vice Chair. Is everyone comfortable with maintaining the current setup of officers? I am fine staying as Chair and Mr. Khan said he will remain the Vice Chair and Ms. Gjettum said she will remain the Clerk.

Mrs. Gilman said, I move to keep the officers as is. E.C. seconded. All were in favor and officers will remain as is.

The last item on the agenda is the approval of the April 18, 2024 minutes. After review and a few changes, Ms. Gjettum made a motion to approve the minutes as amended. Mrs. Gilman seconded. All were in favor and minutes were approved.

Other Business: Mrs. Gilman wanted to let the commission know that the Certified Local Government Grants are coming up and it will give us some first grabs at some grant funds. This is something that can be discussed at next month's meeting.

With no further business, Ms. Gjettum made a motion to adjourn. Mrs. Gilman seconded. All were in favor and the meeting was adjourned at 7:30pm.

Respectfully submitted,

Elizabeth Herrick
Recording Secretary