

**CLASSIFICATION PLAN – TOWN OF EXETER
NON-UNION
AS AMENDED THROUGH JUNE 14, 2021**

GRADE 1	Custodian
GRADE 2	Records Clerk Vehicle Maintenance/Highway Laborer Media Technician
GRADE 3	Solid Waste Facility Operator Assistant Town Clerk Water/Sewer Utilities Clerk Office Clerk – Fire (PT)
GRADE 4	Administrative Assistant - Planning
GRADE 5	Deputy Town Clerk Human Resources Assistant (PT)
GRADE 6	Recreation Coordinator Office Manager – DPW/Fire/Police/Parks-Recreation
GRADE 7	Executive Assistant Deputy Code Enforcement Officer IT/TV Technician HR and Payroll Accountant
GRADE 8	Deputy Tax Collector Water/Sewer Engineering Technician Engineering Technician
GRADE 9	Welfare/Human Services Administrator Natural Resources Planner Health Officer
GRADE 10	Water Treatment Operations Supervisor Wastewater Treatment Operations Supervisor Electrical Inspector Deputy Assessor Assistant Director – Parks/Recreation
GRADE 11	Assistant Engineer Maintenance Superintendent Accountant IT Network Administrator
GRADE 12	Highway Superintendent Senior Accountant Water/Sewer Assistant Manager

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GRADE 13	Economic Development Director Town Clerk Police Lieutenant Deputy Fire Chief – Fire Prevention & Inspections Deputy Fire Chief – Training and EMS Assistant Town Manager/HR Director
GRADE 14	Parks/Recreation Director Building Inspector/CEO Water & Sewer Managing Engineer IT Coordinator
GRADE 15	Town Planner Deputy Police Chief Assistant Fire Chief/Assistant EMD
GRADE 16	Finance Director Town Engineer
GRADE 17	
GRADE 18	Chief of Police Fire Chief/Emergency Management Director DPW Director
GRADE 19	
GRADE 20	Town Manager

Adopted: July 28, 2014

Amended: December 15, 2014

Amended: June 19th, 2017 (added Deputy Assessor)

Amended: February 11th, 2019 (add Senior Accountant)

Amended: June 3rd, 2019 (deleted Parks Recreation from Office Clerk, add Office Clerk – Fire (PT), add Human Resources Assistant (PT), add IT Technician, add Parks-Recreation to Office Manager, delete “Town” from Assistant Town Engineer).

Amended: June 17th, 2019 (delete Police Captain(s), add Police Lieutenant, add Police Deputy Chief).
Modify “administrator” to “director” for Human Resources.

Amended: September 14th, 2020 (add (Media Technician)

Amended: October 5th, 2020 (add Human Resources and Payroll Accountant. Wastewater Operations Supervisor).

Amended: November 9th, 2020 (delete Assistant Fire Chiefs Grade 14, add Deputy Fire Chief-Training/EMS and Deputy Fire Chief – Preventions/Inspections at Grade 13. Add Assistant Fire Chief/Assistant EMD at Grade 15).

Amended: June 14, 2021 (delete Human Resources Director Grade 11, add Assistant Town Manager/Human Resources Director at Grade 13)