

TOWN OF EXETER

Job Title: **Heavy Equipment System Operator**

3/8/2021

Department: Public Works – Water & Sewer

Position Number: 831

Employment Status: Full-Time, non-exempt, Union

GENERAL SUMMARY:

Under the general supervision of the Water & Sewer Foreman, performs numerous skilled tasks within the Department of Public Works with a focused responsibility of the Water and Sewer department.

ESSENTIAL JOB FUNCTIONS*:

- Performs services in the field relating to the correct operations of the water/sewer systems.
- Responsible for repairing the Water & Sewer systems during and after normal scheduled hours.
- Familiarity with regulations and safety procedures regarding water/sewer operations.
- Operates vacuum or dump trucks as required.
- Operates loaders and backhoes as needed for system maintenance.
- Performs hydrant maintenance, installation and flushing.
- Responsible for water valve maintenance.
- Installs new services.
- Performs jetting of sewer mains.
- Repairs manholes and water/sewer breaks.
- Performs meter maintenance, as needed.
- Operates trucks equipped with snowplows and other equipment in snow and ice control activities. Personnel are expected to respond to snow & ice emergency operations during and after normal scheduled work hours.
- Public Works personnel are emergency responders and are called upon before or after regular work hours.
- Performs as part of the “Street Crew” on call rotating schedule after 6 months or properly trained whichever comes first.

OTHER DUTIES AND RESPONSIBILITIES:

- Operates heavy equipment including, but not limited to, loaders, backhoes, and sewer Jet/Vactor truck.
- Adheres to Town's written operating procedures and policies.
- Performs other related duties as assigned.

PREPARATION, KNOWLEDGE, SKILLS & ABILITIES:

- Duties require knowledge of highway/water-sewer maintenance and construction equivalent to completion of a high school diploma and one to three years of related experience. Or equivalent combination of education and experience.
- Must possess a valid New Hampshire CDL Class B driver's license with air brake certification and tank endorsement.
- Must possess a Grade I Water Distribution and/or: Collection System Operator license.
- Duties require knowledge of the water distribution systems and sewer collection systems.
- Ability to work with limited direction.
- Ability to communicate effectively, both in writing and verbally.
- Ability to establish a working knowledge of applicable state and local regulations, procedures and statutes.

SUPERVISORY RESPONSIBILITY:

This job has no supervisory responsibilities.

WORKING CONDITIONS/PHYSICAL DEMANDS:

Work is performed outdoors in extreme weather conditions, at night occasionally as needed, around fumes, chemicals, and toxic substances.

Physical demands include traversing rough terrain, climbing in and out of culverts and ditches, climbing in and out of heavy machinery, performing heavy manual labor, lifting heavy (25 lbs. or over) objects, standing, standing, sitting, stooping, and walking.

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.

I, _____, have received a copy of this job description. I have read and fully understand the contents and responsibilities of this position.

Signature

Date