



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

NOTICE OF VACANCY

Posted Internally and Externally

DATE OF NOTICE: June 14, 2022
JOB TITLE: **Parks Foreman**
PAY RANGE: \$24.78 - \$32.51 (14 step scale) & excellent benefits – (expected as of July 1st)
JOB LOCATION: Employee based at 32 Court Street,
Exeter Parks and Recreation Department
CLOSING DATE: June 23, 2022

Description: The Town of Exeter is seeking a full-time Foreman for the Parks & Recreation department. This entry-level Foreman position is responsible for performing skilled labor to regularly maintain various Town facilities and grounds, including sports fields, parks, docks, historic cemeteries, and a seasonal outdoor pool. Previous equipment maintenance experience is preferred. As needed, the foreman will assist skilled trade workers in complex plumbing, electrical, carpentry, horticulture, and other trade work. This position is required to work during snow events, shoveling, spreading sand, or plowing. The successful applicant will be detail-oriented, flexible, have excellent verbal and written communication skills. The Foreman will supervise the parks laborers and assist the Director with coordinating contractors and seasonal employees.

Minimum Qualifications: The position requires knowledge and operation of standard tools, power equipment, horticultural practices, and outdoor pool operation. Completion of a high school diploma and experience of three (3) to five (5) years. Must be able to lift up to 50 lbs. Must have supervisor experience that includes training, schedules, work assignments, and performance reviews.

Applications are available on the Town website: www.exeternh.gov.

Send an application, cover letter, and resume

via Email to:

mroy@exeternh.gov

or Mail to:

Melissa Roy, Human Resources
10 Front Street
Exeter NH 03833

The Town of Exeter is an equal opportunity employer and does not discriminate based on race, religious creed, color, national origin, ancestry, physical or mental disability, medical condition, marital status, sex, age, veteran status, sexual orientation, or any other category protected by law.