

Friends Program

FOUR PROGRAMS - ONE MISSION

Serving Our Community Since 1975

September 6, 2017

Mr. Russell Dean
Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833-3792

Dear Mr. Dean:

Please accept the enclosed request for funding for FY 2018 from the Town of Exeter in support of the Friends Retired and Senior Volunteer (RSVP) Program and services provided by our organization in Exeter and Rockingham County. We are pleased to answer any questions the Human Services Committee may have regarding our application.

Friends RSVP supports critical community needs with talented senior volunteers at sites like Exeter Hospital and the Exeter Senior Center. We greatly appreciate the consideration of continuing support for families and seniors through RSVP. Seniors benefit through physical activity, mental engagement, and high levels of satisfaction for making important contributions to the communities where they live.

We thank you for your kind attention to this request. We look forward to serving the needs of Exeter in the coming year.

Best regards,



Nancy Paul
Director of Senior Programs

Enc. Human Services Application Cover Sheet
Narrative
Operating Budget
Balance Sheet





FRIENDS RSVP Background

Friends RSVP works in the Exeter area to recruit and place volunteers over the age of 55 in support of local nonprofits and public agencies. We also recognize and support these volunteers in their roles. **Seniors have a lifetime of experience and expertise to offer that can help achieve important goals for our communities. Our goal is to connect capable, talented seniors with agencies in need of help to meet critical needs.** Friends RSVP supports local agencies by finding, screening, and training volunteers as well as providing excess liability and auto insurance coverage for the term of volunteer service.

Friends RSVP volunteers make it possible for these organizations to serve more people and do so cost-effectively. RSVP volunteers support many of the most vulnerable people in our community. They serve children, families and older adults at our partner organizations. Their volunteer sites include adult daycares and nursing care facilities such as Rockingham County Nursing Home, schools, senior nutrition sites, healthcare facilities, human service and municipal agencies, cultural and historical venues, homeless shelters, food pantries, and more.

Friends RSVP Caregiver volunteers help older adults live more independently by providing companionship, transportation to medical appointments and the grocery store. 315 clients received direct Caregiver support this year, and we are actively increasing our enrollment. Our volunteers also mentor children in local schools. Volunteers assist with public safety and disaster preparedness and help at blood drives across the county. Agencies benefit from office support, including database work and mailings. Our dedicated volunteers also visit veterans and nursing homes to provide companionship to those who are alone. They prepare meals for congregate meal sites and Meals on Wheels locations.

New Hampshire is the second fastest aging state in the United States. It is vital that we put the skills and talents of older adults to work solving local problems. Area agencies need help connecting with that talent to fill their needs. Seniors who volunteer have decreased mortality and better health and cognitive outcomes than their non-volunteering peers. Our Friends RSVP volunteers improve their own health and well-being by volunteering in our program, reducing the support services that they require. Healthier, happier seniors and improved local services benefit New Hampshire.

Friends RSVP Bone Builders is our signature senior strength training and exercise classes, which improve bone and muscle strength, balance, circulation and general health. Classes are provided twice weekly, year-round, at local senior centers, churches and senior housing buildings. Currently serving the Exeter area, classes are held throughout the Rockingham County area and are available to any Exeter residents. Over 1,282 classes were offered and taught to seniors throughout the area during the last twelve months. Our classes continue to grow and many still have waiting lists.

Friends RSVP also works on community projects in the area that support local needs and organizations with food and clothing collection, making blankets for infants in poverty, caps for the Period of Purple Crying, and making helmet caps for soldiers and sailors. They greet our military as they pass through Pease International Airport Our volunteers work to fill every need they encounter.

Purpose for which funds are requested: Friends RSVP coordinators travel throughout Rockingham County and within Exeter performing outreach and recruitment activities for volunteers. These funds provide materials, screening, training and support of volunteers at sites. We value the organizations we support and always ensure that our volunteers are properly screened and trained before placing them. This increases the success of our volunteers on behalf of the agencies they support.

Return on investment for senior volunteer programs has been estimated at 8-1. The continued financial support of Exeter and other towns in Rockingham County is necessary to continue this wonderful volunteer service program. Funds cover excess liability and auto insurance coverage and provide recognition for our volunteers to demonstrate their importance in achieving community goals.

Friends RSVP recruits, trains, and supports volunteers to help your town and surrounding communities that in turn can do more to help local citizens. Through this type of coordination, Friends RSVP is proud to partner with the Town of Exeter and continue to provide so much support to those that are in need.

This program is made possible by the support of the entire community. We thank you sincerely for making it possible to continue to improve our community and the lives of our seniors through meaningful volunteer activities. Support from the Town of Exeter is greatly appreciated.



TOWN OF EXETER, NEW HAMPSHIRE
HUMAN SERVICES
FY 2018

Organization's Name: Friends Program RSVP (Retired & Senior Volunteer) Year Founded: 1975
Address: 202 N. State Street, Concord, NH 03301
Executive Director/ Board Chair: Edward J. Sinclair/Joanne M. Gagnon Tax ID Number: 02-0326855
Applicant Contact: Nancy M. Paul, Director of Senior Programs
Email Address: npaul@friendsprogram.org Phone: 603-228-7606

Organization's Mission Statement:

Our mission to "Strengthen communities by building relationships that empower people, encourage community service, and restore faith in the human spirit," is met through our Youth Mentoring; Emergency Housing; RSVP - Retired and Senior Volunteer Program; and the Foster Grandparent Program.

Statement of Grant Purpose; e.g. This grant will be used...: for our RSVP senior volunteer program.

We recruit, screen, train, and place senior volunteers with local nonprofits and agencies to meet critical needs within the community. Senior volunteers gain health and cognitive benefits from volunteering, improving their health outcomes, and local organizations increase their capacity to deliver services.

% of overall services that goes to Exeter residents: 1.3%
of Exeter residents served: 1048

List all geographic area(s) served by organization: Rockingham County Merrimack County
Parts of Belknap County Parts of Strafford Cour

Brief Detailed description of how the money will be specifically utilized for Exeter residents:

Our senior volunteers prepare food for the elderly and those with disabilities; lead free, twice-weekly senior osteoporosis-prevention exercise classes that also improve balance and strength; build capacity at local non-profits like Exeter Health Resources; visit persons in nursing homes like the Rockingham County Nursing Home; volunteers serve at sites like American Red Cross; Veterans Home; Brain Injury Association; Exeter Senior Nutrition (Meals on Wheels); Main Street School; and Adult Learner Services, among others.

Amount received from the Town of Exeter (by year) for the last 3 (three) years:

2015 - 2200 2016 - 2200 2017 - 2000

Organization's total projected budget for FY 2018: \$ 341,950 (pending) Amount Requested: \$ 2000

Additional Information Required:

Please supply the following items for a complete application to be considered:

- Provide a narrative, not to exceed two pages in size 12 font
 - Organization's overview
 - Program's impact on Exeter residents
 - Program changes and/ or highlights from the past year

- Complete financial statements (Please note: the organization's 990 may be requested)
 - Operating budget
 - Balance sheet

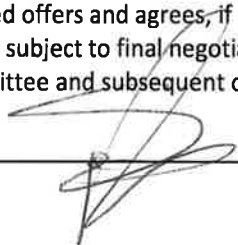
- Board of Directors List

- 2017 Funding recipients must submit an Annual Report prior to consideration of 2018 application

I certify to the best of my knowledge that the information in this proposal reflects accurate data concerning need and estimates of planned/delivered services. The proposal was considered and approved for submission by the agency Board of Directors on July 12, 2017 (date).

By signing this application the undersigned offers and agrees, if the proposal is accepted, to furnish items or services that is quoted. This agreement is subject to final negotiation and acceptance by the Board of Selectmen and the Budget Review Committee and subsequent contract award.

Director's (or Designee) Signature: _____



Date: _____

9/07/17

Submit no later than September 8, 2017:

Town of Exeter
Town Manager
10 Front Street
Exeter, NH 03833

**The Friends Program
Balance Sheet
Jul 31, 2017**

	Actual 7/31/2017
ASSETS	
Current Assets	
Cash and Cash Equivalents	
1108-10-00 Chkg/Operating/Merr County Sav Bank	69,727.16
1122-10-00 P/Cash General-	100.00
1132-10-00 Cash/Merr County Sav Bank-	3,061.60
1142-10-00 EH Def Maint/Merr County Savings Bank	141,106.92
Cash and Cash Equivalents	213,995.68
Grants Receivable	
1402-10-00 Grant Rec Municipal Appropriation-	(357.28)
1406-10-00 Grant Rec Merrimack Co-	14,925.00
1410-10-00 Grant Rec Granite UW Merrimack.	35,333.33
1413-10-00 Grant Rec State Grant-in-Aid (SGA)	208,727.00
1415-10-00 Grant Rec City Of Concord-	57,000.00
1417-10-00 Grant Rec Corp For National Service-FGP	400,790.00
1452-10-00 Grant Rec Corp For National Service-RSVP	142,311.00
1455-10-00 Grant Rec Rockingham County-	5,250.00
1456-10-00 Grant Rec Town Of Salem-	3,000.00
Grants Receivable	866,979.05
Prepaid Assets	
1506-10-00 Prepaid Insurance-	1,238.55
1508-10-00 Prepaid Other-	9,932.27
1510-10-00 Prepaid Rent-	4,050.00
1515-10-00 Prepaid Maintenance Agreements	1,014.50
1519-10-00 Prepaid Professional Fees-	(1,400.90)
Prepaid Assets	14,834.42
Current Assets	1,095,809.15
Board Designated - Investments	
1700-10-00 Lmtd Rest/General-	443,737.70
Board Designated - Investments	443,737.70
Restricted Funds	
Restricted Funds	
1701-20-00 Youth Mentoring Endowment-Temp. Restricted	12,212.65
1701-30-00 Youth Mentoring Endowment-Perm. Restricted	50,946.73
Total Restricted	63,159.38
Total	63,159.38
Perm. Restricted Funds	
Perm. Restricted Funds	63,159.38
Other Assets	
Fixed Assets - Net	
Fixed Assets - at cost	
1800-10-00 Land-	37,800.00
1801-10-00 Buildings-	237,633.19

**The Friends Program
Balance Sheet
Jul 31, 2017**

	Actual 7/31/2017
1802-10-00 Furniture And Fixtures-	96,835.21
1803-10-00 Building Improvements-	459,135.92
Fixed Assets - at cost	831,404.32
Accumulated Depreciation	
1851-10-00 Less: Accum Depn/Buildings-	237,633.19
1852-10-00 Less: Accum Depn/Furn And Fix-	85,604.30
1853-10-00 Less: Accum Depn/Building Improvements	309,387.07
Accumulated Depreciation	(632,624.56)
Fixed Assets	198,779.76
Other Assets	198,779.76
Other Non- Current Asset	
1952-10-00 Unemployment Savings Account-	48,456.00
Total	48,456.00
Total	48,456.00
TOTAL ASSETS	1,849,941.99
LIABILITIES AND NET ASSETS	
Liabilities	
Current Liabilities	
Accounts Payable	
2100-10-00 Accounts Payable Control-	1,632.76
Accounts Payable	1,632.76
Deferred Revenue	
2501-10-00 Def Rev/Rockingham County-	2,916.69
2502-10-00 Def Rev/Town Of Salem-	1,666.69
2523-10-00 Def Rev Merrimack County Grant-YM	14,875.00
2525-10-00 Def Rev Granite UW Merrimack	35,333.33
2528-10-00 Def Rev State Grant-in-Aid (SGA).	191,333.08
2529-10-00 Def Rev City Of Concord-	52,250.00
2531-10-00 Def Rev/FGP Corp For Natl Serv.-	388,278.58
2556-10-00 Def Rev/Merrimack County RSVP-	10,000.00
2598-10-00 Def Rev/RSVP Corp For Natl Serv.-	142,157.78
Deferred Revenue	838,811.15
Payroll and Related Liabilities	
2209-10-00 Earn Time Liability-	24,002.24
Payroll and Related Liabilities	24,002.24
Other Current Liabilities	
2557-10-00 Accrued EH Def Maint. Exp-	29,913.33
2950-10-00 Interfund-	(2,734.00)
2950-20-00 Interfund-	2,734.00
Other Current Liabilities	29,913.33

**The Friends Program
Balance Sheet
Jul 31, 2017**

	Actual 7/31/2017
Current Liabilities	894,359.48
Long Term Debt	
2811-10-00 N/P City Of Concord-	2,361.50
2832-10-00 N/P CDBG-	17,880.00
Long Term Debt	20,241.50
Total Liabilities	914,600.98
Net Assets	
Net Assets	
3010-10-00 Net Assets-. Undesignated Net Assets	431,177.93
3010-20-00 Net Assets-. Youth Mentoring-Temp. Restricted	9,478.65
3010-30-00 Net Assets-. Youth Mentoring- Perm. Restricted	50,946.73
Total Net Assets	491,603.31
Board Designated Net Assets	
3090-10-00 Board Designated Net Assets-	443,737.70
Board Designated Net Assets	443,737.70
Net Assets	935,341.01
LIABILITIES AND NET ASSETS	1,849,941.99
BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS	799,979.93
NET SURPLUS/(DEFICIT)	135,361.08
ENDING NET ASSETS	935,341.01

The Friends Program
FY2017 Board of Trustees (Updated May 2, 2017)

Residence/Preferred E-Mail	Professional Affiliation	Committee	Term Ends
Kathleen Ames 39 Woodhill Road Bow, NH 03304 Tel. 848-2902 blames320@comcast.net	Community Supporter	Program Finance	2019
Erin Corcoran 24 Rumford Street Concord, NH 03301 Cell 202-549-2067 ebcorcoran@yahoo.com		Program Chair	2017
Catherine Devaney 19 Buckingham Drive Bow, NH 03304 Tel. 774-0018 catherine.devaney@healthsouth.com	Chief Executive Officer HealthSouth Rehabilitation Hospital 254 Pleasant Street Concord, NH 03301 Tel. 226-9800	<i>Vice President</i> Personnel Chair Executive	2018
Allen Desbiens 9 Cricket Lane Concord, NH 03301 Tel. 533-6008 allen.desbiens@eversource.com	Senior Corporate Analyst Eversource Energy 780 N. Commercial Street Manchester, NH 03101 Tel. 634-2524	Finance Chair	2018
Joanne Gagnon 630 Blodgett Street Manchester, NH 03104 Tel. 644-3520 gagnon@banknh.com	VP – Commercial Banker Bank of New Hampshire 167 North Main Street Concord, NH 03301 Tel. 230-4228	<i>President</i>	2019
Michael G. Gfroerer 12 Tahanto Street Concord, NH 03301 Tel. 228-1619 mgfroerer@usa.net	Attorney-Retired	<i>Treasurer</i> Development Co-Chair Executive Finance	2017
Lindsay Gonzalez 59 Wheelock Street Manchester, NH 03102 Tel. 703-8506 Lindsay.Gonzalez@GenesisHCC.com	Director of Community Relations Granite Ledges of Concord 151 Langley Parkway Concord, NH 03301 Tel: 224-0777	Program	2019

Residence/Preferred E-Mail	Professional Affiliation	Committee	Term Ends
Jason LaCombe 1137 Hopkinton Road Hopkinton, NH 03229 Cell: 731-8991 JLaCombe@sheerr.com	Principal SMP Architecture 30 So. Main Street, Building Two Concord, NH 03301 Tel: 228-8880	Program	2020
Elizabeth McCormack 12 Oakmont Drive Concord, NH 03301 Tel. 715-5728 elizabeth.d.mccormack@gmail.com	Attorney New Hampshire Dept. of Justice 33 Capitol Street Concord, NH 03301 Tel: 271-3658	<i>Secretary</i> Development Personnel Executive	2017
Friedrich "Fritz" Moeckel 31 Ridge Road Concord, NH 03301 Tel. 603-225-7199 fmoeckel@tarbellpa.com	Attorney Tarbell & Brodich PA 45 Centre Street Concord, NH 03301 Tel. 226-3900	Program	2018
Laura Miller 51 Sunset Drive Contoocook, NH 03229 Tel: 493-3053 marketplacenewengland@gmail.com	Owner New England Marketplace 7 North Main Street Concord, NH 03301 Tel: 227-6297	Program	2020
Beth Moore 181 Burrage Road Hopkinton, NH 03229 Tel. 494-4816 merrie.beth.moore@gmail.com	Social Worker Kearsarge Middle School North Sutton, NH 03260 Tel. 927-2107	Program	2018
Donna Rice 8 Westbourne Road Concord, NH 03301 Tel: 568-0064 drice@ppi-nh.com	Commercial Realtor and Business Manager Premiere Properties 255 South Main Street Concord, NH 03301 Tel: 224-3373	Development Co-Chair Personnel Nominating Executive	2019
Ilene Stern 31 Wilson Road Canterbury, NH 03224 Tel.: 494-3202 ilenestern3@gmail.com	Audiologist-Retired	Development	2019

Residence/Preferred E-Mail	Professional Affiliation	Committee	Term Ends
Angela Strozewski 22 Oakmont Drive Concord, NH 03301 Tel. 496-0690 angelas@mcsbnh.com	Senior Vice President Operations Officer New Hampshire Mutual Bancorp 89 No. Main Street Concord, NH 03301 Tel. 223-2691	Program	2017



FRIENDS RSVP Annual Report on Service Data

In Exeter during the last full year reported, July 1, 2016 through June 30, 2017, Friends RSVP volunteers served at Exeter Health Resources, Exeter Hospital, Rockingham County Meals on Wheels at Exeter Senior Center, Rockingham County Nursing Home, tutoring at the Main Street School, local Bone Builders free senior exercise classes, and friendly companionship visitation at assisted living facilities. 937 hours of direct service were offered for Exeter residents or through Exeter volunteers.

Friends RSVP volunteers also provided 2,786 hours of service through projects at the statewide level which benefit Exeter residents. Statewide organizations served include the NH Veterans Home, New Hampshire Legal Assistance, American Red Cross, Future in Sight (formerly NH Association for the Blind, which now offers transportation service), NH Audubon, NH Bar Foundation Legal Aide, NH Department of Health and Human Services Dental Services, and the NH State Office of Professional Licensure and Certification.

Rockingham County projects included veterans' transportation, companionship and medical transportation for the homebound, food pantries, and more.

During the last year, July 1, 2016 through June 30, 2017, Friends RSVP:

- Assisted at **85 organizations** that served the residents of Rockingham County.
- Mobilized **269 volunteers for Rockingham County, who delivered 47,416 hours** of assistance to local residents.
- Enabled organizations to increase their service capacity and quality, and save money for the residents of Rockingham County and Exeter.

The value of service can be estimated at about \$22,609 in direct service within Exeter and \$1,144,148 for Rockingham County with an additional \$67,226 provided to statewide agencies serving Exeter residents, based on the 2016 Bureau of Labor Statistics mean hourly wage for New Hampshire of \$24.13 (Independent Sector average value of a volunteer hour is \$24.90 per hour).

FRIENDS RSVP - RETIRED AND SENIOR VOLUNTEER PROGRAM

		FY16 ACTUAL	FY17 YTD 7/31/2017	DRAFT FY18
Revenue				
Grant Revenue				
Foundation				
4504-10-10	Oth Rev/Frank M. Barnard Found-Program Operations	\$1,000	\$0	\$1,000
4508-10-10	Oth Rev/Samuel P. Hunt Foundation-Program Operations	\$0	\$2,025	\$0
4520-10-10	Oth Rev/A Eastman Found RSVP-Program Operations	\$7,000	\$7,000	\$7,000
4635-10-10	Oth Rev/Lincoln Financial -Program Operations	\$0	\$5,000	\$0
Foundation		\$8,000	\$14,025	\$8,000
Government				
4515-10-10	Oth Rev/Town Of Salem RSVP-Program Operations	\$4,000	\$3,333	\$4,000
4540-10-10	Oth Rev/Town Of Portsmouth RSVP-Program Operations	\$8,123	\$6,092	\$8,123
4543-10-10	Oth Rev/Mer Cty RSVP-Program Operations	\$24,000	\$20,000	\$24,000
4565-10-10	Oth Rev/Town Of Exeter RSVP-Program Operations	\$2,200	\$550	\$2,200
4570-10-10	Oth Rev/Corp For Natl Serv-Program Operations	\$138,978	\$119,336	\$145,811
4610-10-10	Oth Rev/Towns RSVP-Program Operations	\$11,500	\$9,583	\$11,500
4625-10-10	Oth Rev/Rockingham County-Program Operations	\$10,500	\$5,833	\$7,000
Government		\$199,301	\$164,728	\$202,634
Grant Revenue		\$207,301	\$178,753	\$210,634
Other Revenue				
Other Revenue				
4503-10-10	Oth Rev/TFR From Brd Desg. Fund-Program Operations	\$0	\$0	\$4,150
4530-10-10	Oth Rev/Other Income-Program Operations	\$0	\$0	\$10,000
Total		\$0	\$0	\$14,150
Contributions				
4700-10-10	Beq/Contr/Fundraising-Program Operations	\$4,500	\$5,500	\$4,500
4705-10-10	Designated Program Contributions-Program Operations	\$21,317	\$19,202	\$17,000
4710-10-10	Beq/Contr/Annual Drive-Program Operations	\$0	\$300	\$0
Contributions		\$25,817	\$25,002	\$21,500
Inkind Revenue				
4720-10-10	Beq/Contr/Inkind Meals-Program Operations	\$160	\$422	\$0
4730-10-10	Beq/Contr/Inkind Travel-Program Operations	\$138	\$476	\$0
4740-10-10	Beq/Contr/Inkind Other-Program Operations	\$118,207	\$48,000	\$96,000

FRIENDS RSVP - RETIRED AND SENIOR VOLUNTEER PROGRAM

		FY16 ACTUAL	FY17 YTD 7/31/2017	DRAFT FY18
Inkind Revenue		\$118,505	\$48,898	\$96,000
Allocations				
4990-10-10	Revenue Allocations-Program Operations	\$24,984	\$33,246	\$32,575
Allocations		\$24,984	\$33,246	\$32,575
Other Revenue		\$169,305	\$107,146	\$164,225
Total Revenue		\$376,606	\$285,900	\$374,859
Expenses				
Personnel				
Wages				
5100-10-10	Sals Clerical-Program Operations	\$8,365	\$5,354	\$11,234
5110-10-10	Sals Coordinator-Program Operations	\$108,741	\$85,138	\$108,432
5115-10-10	Sals Supervisory-Program Operations	\$38,768	\$24,576	\$35,309
Wages		\$155,874	\$115,068	\$154,975
Payroll Taxes				
5250-10-10	Payroll Taxes/FICA-Program Operations	\$11,281	\$8,432	\$11,833
Payroll Taxes		\$11,281	\$8,432	\$11,833
Employee Benefits				
5200-10-10	Employee Benefits/Disability Insurance-Program Operations	\$417	\$357	\$446
5205-10-10	Employee Benefits/Dental-Program Operations	\$1,492	\$1,690	\$1,550
5210-10-10	Employee Benefits/Crim/DMV Checks-Program Operations	\$16	\$0	\$0
5220-10-10	Employee Benefits/Health Insurance-Program Operations	\$21,519	\$18,023	\$19,837
5225-10-10	Employee Benefits/Life Insurance-Program Operations	\$279	\$239	\$299
5255-10-10	Employee Benefits/Unemployment Exp-Program Operations	\$0	\$0	\$400
5260-10-10	Employee Benefits/Workers Comp Insurance-Program Operations	\$3,346	\$3,165	\$3,362
Employee Benefits		\$27,069	\$23,474	\$25,894
Personnel		\$194,224	\$146,974	\$192,702
Operating Expenses				
Professional Fees				
6400-10-10	Other Outside Services - ADP -Program Operations	\$426	\$350	\$425
6410-10-10	Temporary Help-Program Operations	\$1,400	\$0	\$0
6425-10-10	Auditing Services-Program Operations	\$3,037	\$2,125	\$2,550
6430-10-10	Public Relations/Marketing-Program Operations	\$406	\$121	\$250

FRIENDS RSVP - RETIRED AND SENIOR VOLUNTEER PROGRAM

		FY16 ACTUAL	FY17 YTD 7/31/2017	DRAFT FY18
Professional Fees		\$5,269	\$2,596	\$3,225
Occupancy				
6020-10-10	Electricity-Program Operations	\$1,110	\$751	\$1,076
6045-10-10	Office Rental-Program Operations	\$11,975	\$9,609	\$11,544
6070-10-10	Heating-Program Operations	\$335	\$351	\$621
6450-10-10	Building Maintenance Expense-Program Operations	\$1,304	\$1,136	\$1,076
Occupancy		\$14,725	\$11,847	\$14,317
Repairs & Maintenance				
6405-10-10	Maintenance Agreements-Program Operations	\$1,992	\$1,922	\$2,133
Repairs & Maintenance		\$1,992	\$1,922	\$2,133
Communications				
6075-10-10	Telcom Expenses-Program Operations	\$1,801	\$1,531	\$1,864
Communications		\$1,801	\$1,531	\$1,864
Local Transportation				
6030-10-10	Staff Travel-Program Operations	\$7,133	\$5,263	\$7,200
Local Transportation		\$7,133	\$5,263	\$7,200
Postage & Printing				
6025-10-10	Postage-Program Operations	\$1,060	\$1,162	\$1,235
6550-10-10	Printed Supplies-Program Operations	\$177	\$75	\$215
Postage & Printing		\$1,237	\$1,237	\$1,450
Volunteer Expenses				
6055-10-10	Vol Insurance/Other-Program Operations	\$2,589	\$2,717	\$2,850
6560-10-10	Volunteers CRIM/DMV Checks	\$1,475	\$400	\$500
Volunteer Expenses		\$4,064	\$3,117	\$3,350
Insurance				
6050-10-10	Insurance/General Liability-Program Operations	\$3,390	\$2,825	\$3,390
Insurance		\$3,390	\$2,825	\$3,390
Staff Development				
6080-10-10	Staff Development-Program Operations	\$100	\$35	\$750
Staff Development		\$100	\$35	\$750
Dues & Subscriptions				
6040-10-10	Dues/Memberships-Program Operations	\$56	\$82	\$50
Dues & Subscriptions		\$56	\$82	\$50

FRIENDS RSVP - RETIRED AND SENIOR VOLUNTEER PROGRAM

		FY16 ACTUAL	FY17 YTD 7/31/2017	DRAFT FY18
Conferences				
6015-10-10	Conference/Meetings-Program Operations	\$427	\$3,668	\$3,750
Conferences		\$427	\$3,668	\$3,750
Advertising				
6085-10-10	Advertising	\$0	\$0	\$125
Advertising		\$0	\$0	\$125
Supplies				
6105-10-10	Computer Supplies-Program Operations	\$155	\$153	\$100
6505-10-10	Program Activities/General-Program Operations	\$1,695	\$565	\$1,500
6570-10-10	Office Supplies-Program Operations	\$1,141	\$409	\$900
6580-10-10	Leased/Rental Equipment-Program Operations	\$1,040	\$1,331	\$1,000
Supplies		\$4,031	\$2,459	\$3,500
Recognition Expenses				
6545-10-10	Recognition Expense-Program Operations	\$2,613	\$2,377	\$2,500
Recognition Banquet		\$2,613	\$2,377	\$2,500
Inkind Expenses				
6500-10-10	Inkind Meals-Program Operations	\$160	\$422	\$0
6520-10-10	Inkind Other-Program Operations	\$118,207	\$48,000	\$96,000
6525-10-10	Inkind Travel-Program Operations	\$138	\$476	\$0
Inkind Expenses		\$118,505	\$48,898	\$96,000
Allocations				
6990-10-10	Expense Allocations-Program Operations	\$25,273	\$30,629	\$38,034
Allocations		\$25,273	\$30,629	\$38,034
Operating Expenses		\$190,616	\$118,485	\$181,638
Expenses		\$384,840	\$265,460	\$374,340
NET SURPLUS/(DEFICIT)		(\$8,233)	\$20,440	\$519