



TOWN OF EXETER, NEW HAMPSHIRE
HUMAN SERVICES
FY 2024

Organization's Name: Seacoast Family Promise

Year Founded: 2003

Address: 27 Hampton Road, Exeter, NH 03833

Executive Director/ Board Chair: Pati Frew-Waters, ED **Tax ID Number:** 02-0529881

Irving Canner, President

Applicant Contact: Pati Frew-Waters

Email: director@seacoastfamilypromise.org

Address: 27 Hampton Road, Exeter, NH 03833

Phone: 603-658-8448

Organization's Mission Statement: The mission of Seacoast Family Promise is to empower families with children experiencing homelessness to achieve sustainable independence through a community-based response.

Statement of Grant Purpose; This grant will support direct care for families experiencing homelessness through food, clothing, and other basic human needs.

% of overall services that goes to Exeter residents: 9%

of Exeter residents served: 16

List all geographic area(s) served by organization: Rockingham and Strafford Counties and very norther Massachusetts and very Southern Maine (York County)

Brief Detailed description of how the money will be specifically utilized for Exeter residents:

When entering shelter families come with little or no food, personal hygiene items, ill-fitting clothing, lack of coats and boots, school supplies, medications, gas, unregistered or uninspected vehicles, beds or bedding to name a few.

The support from the Town of Exeter will contribute toward providing these for our families.

Amount received from the Town of Exeter (by year) for the last 3 (three) years:

2021 - \$1,500

2022 - \$1,500

2023 - \$1,500

Total Municipal Contributions in 2023: \$7,800

List each town that contributes, and the amount received: Hampton - \$2,500 Rye- \$1,500 Portsmouth - \$2,300 - Exeter \$1,500

Organization's total projected budget for FY 2024: \$837,355 **Amount Requested:** \$1,500

Town Manager's Office

AUG 03 2023

Received

Additional Information Required:

Please supply the following items for a complete application to be considered:

- Provide a narrative, not to exceed two pages in size 12 font
- Organization's overview

During the day, families arrive at SFP's main campus in Exeter, known as *The Day Center*, where professional staff provide families with the critical resources necessary to get them back on their feet. SFP's services include intensive and customized case management; medical, dental, and mental health referrals; and employment and training resources. Families are required to study financial planning, budgeting, and savings management; are offered parenting classes and literacy training for infants through age five; and are offered nutrition education. SFP also acts as a liaison with local schools to ensure that youth experiencing homelessness can maintain and optimize their education.

Mental health counseling is provided at our organization as well as referrals to community services. Families stay at the night shelter where they enjoy meals provided by volunteers and supervision by trained staff.

The Joshua House capacity remains at 5 families or 14 individuals. Fundraising for the Expansion Project of the Joshua House has begun and later this year Phase 1 of the project will begin.

The Expansion Project will provide and upgraded building and add an additional 3,000 square feet to increase capacity and serve as many as 8 families or 20 individuals at any one time. This renovation also enables SFP to accept families with more than two children. When families transition out of SFP's main program and into their own housing, they maintain access to the support services through SFP's *Home Again* program.

Through its main program and *Home Again* program in 2023, SFP served a total of 151 families (954 total individuals). Since its inception, SFP has served 305 families. Of those served, 391 have been adults and 563 have been children under the age of 18, with 285 of those children being under the age of five years. SFP has successfully placed 100% of families with children back into the community in-tact for 9 consecutive years. Over the past 18 years, 87% of the families served by SFP have remained housed and stable. On average, families enrolled in the SFP program spend 83 nights with SFP before their successful placement in permanent housing.

- Program's impact on Exeter residents

Currently there are 15 families who were in SFP and are now living in the Town of Exeter. Each family is working, contributing to the economy, and is stable and self-sufficient.

The children, many of them teens now, are working in the local service industry and those who are now adults are successful employees.

- Program changes and/ or highlights from the past year

We are confident after seven years of being community citizens and residents, the Town of Exeter agrees that our program is helping to make the community healthy, we serve wonderful families that have fallen on hard times but want to work and return to stable housing and raise their children in a safe family setting. Two former guest mothers received their Masters, nine youth graduated to either eighth grade or from high school.

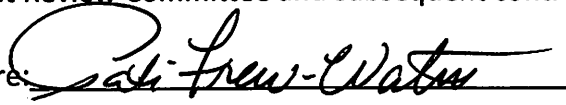
- Complete financial statements:
- Operating budget
- Balance sheet
- Board of Directors List

- 2023 Funding recipients must submit an Annual Report prior to consideration of 2023 application

I certify to the best of my knowledge that the information in this proposal reflects accurate data concerning need and estimates of planned/delivered services. The proposal was considered and approved for submission by the agency Board of Directors, July 2023. 7/11/23 ptw

By signing this application, the undersigned offers and agrees, if the proposal is accepted, to furnish items or services that is quoted. This agreement is subject to final negotiation and acceptance by the Select Board and the Budget Review Committee and subsequent contract award.

Director's (or Designee) Signature:



Date:



Submit no later than July 31, 2023:

Town of Exeter
Town Manager
10 Front Street
Exeter, NH 03833

**SEACOAST FAMILY PROMISE
BOARD OF DIRECTORS INTERNAL – June 2023**

<p>Irving Canner (1/24) <i>President*</i></p> <p>18 Osprey Cove Greenland, NH 03840 603-793-1378 – C</p> <p>iectfg@aol.com Director of Finance</p>	<p>Scott Briggs (7/25) Governance</p> <p>29 Squire Drive North Hampton, NH 03862 603-997-6406</p> <p>scottjbriggs@comcast.net Business Professional</p>	<p>Sarah Ann Earwood (2/25) Secretary</p> <p>124 Crawford Road Chester, NH 03036 (603)-489-9507 - C</p> <p>Searwood512021@gmail.com Planner/Designer</p>
<p>Scott Earwood (3/25) <i>Business Committee*</i></p> <p>124 Crawford Road Chester, NH 03036 603-777-7871- C</p> <p>Scott.earwood@edwardjones.com Financial Advisor</p>	<p>Mark Fichera (11/22) Business Committee*</p> <p>805 Ocean Blvd. Hampton, NH 03842 603-498-8826 – C</p> <p>Mfichera10@gmail.com Business Professional</p>	<p>Ken George (1/24) Treasurer <i>Building Committee*</i></p> <p>12 Christie Lane Stratham, NH 03885 603-380-5435 – C</p> <p>ken.george@comcast.net Certified Public Accountant</p>
<p>Theodora (Teddie) Pike (6.24) Program Committee</p> <p>18 Auburn Street Exeter, NH 03833 978-504-0052 – C</p> <p>Tpike91506@yahoo.com Accountant Payable</p>	<p>John Potter (4/25) <i>Program Committee Chair*</i></p> <p>5 Bell Avenue Exeter, NH 03833 603-205-2783 – C</p> <p>nanjpotter@aol.com Psychologist</p>	<p>Peter Schaeffer (1/25) Facilities</p> <p>75 F W Hartford Drive Portsmouth, NH 03801 603-498-3129</p> <p>Pbspetel@aol.com Retired Technical Advisor</p>
<p>Kim Wood (12/25) <i>Development*</i></p> <p>10 Strawberry Lane Stratham, NH 03885 603-770-6807 – C</p> <p>Kimwood2018@gmail.com Events Coordinator</p>	<p>Molly Wynne (10/24) Vice President Program Committee*</p> <p>17 Winterberry Lane North Hampton, NH 03862 603-493-0792 – C 603-964-1321 – H</p> <p>molldietz@comcast.net Retired Teacher</p>	<p>Pati Frew-Waters <i>Executive Director</i></p> <p>6 Paul Street Dover, NH 03820 603-658-8448 – Office 603-988-7535 – Cell</p> <p>director@seacoastfamilypromise.org</p>

SEACOAST FAMILY PROMISE 2023 BUDGET WITH IN-KIND

	Budget 2023	In-Kind 2023
Income		
4129 Business/Corporation	40,000	7,000
4200 Individual Donations	210,000	180,630
Individual Donations - Transportation	2,500	
4210 Clubs/Community Organizations	10,000	10,000
4215 Congregations/Judicatories	26,000	27,600
4320 Federated Campaign/UW	15,000	
4300 Foundations	70,000	
4325 Government - City/Town	120,000	
4350 Investment Income	16,000	
Net Rental Income (25 Hampton Road)	12,000	
Total Income	521,500	225,230
Expense		
6500 Day Center		
65001 Background and Drug Testing	400	
65002 Day Center Coordinators (week day and weekends)	9,984	
65002 Day Center Volunteers (1@\$24/hr x 2 x 365)		70,080
65003 Supplies	3,000	3,000
65004 Family Fund (Guest supplies/services)	5,000	4,000
Transportation	2,500	
65005 Computers/IT	1,600	
65006 Day Center Equipment	2,000	
65007 Utilities - Day Center	8,826	
Utilities/Maintenance - Joshua House	15,000	
65009 Property Taxes		0
65010 Day Center Maintenance	3,200	4,000
Total Day Center	51,510	81,080
6502 Shelter		
Shelter Volunteers	-	10,000
Meals (3/day@\$15 x 10 x 365)	-	76,650
CDBG-CV (COVID Supplies)	-	
65021 Bedding, pillows, sheets, etc.	1,500	2,000
Total Shelter	1,500	88,650
6505 Administration Expense		

SEACOAST FAMILY PROMISE 2023 BUDGET WITH IN-KIND

	Budget 2023	In-Kind 2023
650500 Office Supplies	3,000	1,200
650502 Internet/Phone	4,600	
650503 Equipment	-	
650505 Postage and Delivery	5,700	
650506 Printing/Brochures	5,000	3,000
650507 Training/Edu/Conf	2,300	
650508 Travel / Mileage	250	
650509 Subscriptions	2,500	
Professional Services	24,268	
650510 Professional Affiliations	6,000	
650512 Transaction Fees (ProPay, PayPal, etc)	3,000	
Total Administration Expense	56,618	4,200
Volunteer Services		
Coordination (20@\$23/hr x 5 x 12)	-	27,600
65802 Volunteer background checks	200	
65803 Volunteer training	200	700
65804 Recruitment/Retention	1,500	
Total Volunteer Services	1,900	28,300
6600 Fundraising Expense		
66061 Events	-	15,000
Total Fundraising Expense	-	15,000
6900 Program Staff		
6901 Director	78,750	
66063 Admin Assistant	54,600	
Program Director	63,000	
Certification Assistance-Program Director	6,000	
6902 Case Management	48,048	
Staff Bonuses	5,000	
Home Again	5,000	8,000
Total Program Staff	260,398	8,000

SEACOAST FAMILY PROMISE 2023 BUDGET WITH IN-KIND

	Budget 2023	In-Kind 2023
6915 Support Services		
69151 Bookkeeping Services	9,030	
Overnight Support Services	85,410	
Property management	0	
Grant writer	8,000	
69152 Accounting/Tax Preparation	0	
Total Support Services	102,440	0
6919 Payroll Taxes		
6919-1 Employer Tax Responsibility	26,377	
6921 Insurance		
69203 Directors and Officers	1,500	
69200-0 Property	8,000	
69204 Workers Compensation	9,233	
Total Insurance	18,733	-
Total Expense	519,476	225,230
Net Income	\$ 2,024	\$ -

SEACOAST FAMILY PROMISE

Statement of Activity

January - July, 2023

	TOTAL
Revenue	
4000 ANNUAL FUND	
4129 Business/Corporation	19,509.67
4200 Individual Donations	71,903.05
4200-1 Facebook	1,925.00
Total 4200 Individual Donations	73,828.05
4210 Clubs/Community Organizations	25.00
4215 Congregations/Judicatories	15,552.48
4300 Foundations	10,636.82
4320 Federated Campaigns-UW	10,108.72
4325 Government - City/Town	90,639.04
Total 4000 ANNUAL FUND	220,299.78
7700 HAMPTON ROAD CONDOS	
7700.1 Rental Income	10,766.00
7700.2 Utilities 25 Hampton Rd	-3,576.31
7700.4 Maintenance 25 Hampton Rd	-1,426.00
Total 7700 HAMPTON ROAD CONDOS	5,763.69
Total Revenue	\$226,063.47
GROSS PROFIT	\$226,063.47
Expenditures	
6500 DAY CENTER	
65001 Guest Background and Drug Testing	173.50
65002-1 Day Center Coordinator(1)	6,215.83
65003 Day Center Supplies	52.94
65005 Computer/IT	1,138.87
65007-1 Utilities - Day Center	4,281.40
65010 Day Center Maintenance/Cleaning	2,402.22
65104 FAMILY FUNDS	
65104-1 Children's Supplies/Services	425.00
65104-2 Guest Supplies/Services	5,292.00
65104-3 Families	3,217.65
Total 65104 FAMILY FUNDS	8,934.65
Total 6500 DAY CENTER	23,199.41
6502 SHELTER	3,837.92
65023 Shelter Supplies	1,381.92
Total 6502 SHELTER	5,219.84
6505 ADMINISTRATION EXPENSE	300.00
650500 Office Supplies	2,087.09
650502 Internet/Phone	2,999.25
650503 Equipment	721.00
650507 Training/Edu/Conf	565.41

SEACOAST FAMILY PROMISE

Statement of Activity

January - July, 2023

	TOTAL
650509 Subscriptions	861.72
650510 Professional Affiliations	4,989.00
650511 Professional Services	28,955.00
650512 Transaction Fees	975.49
650513 Admin Salary - Development Coordinator	6,684.00
650514 Admin Salary - Director	8,653.80
6506 PROGRAM/EXPENSE	
650505 Postage/Delivery	1,674.19
650508 Travel / Mileage	11.00
Development Coordinator	24,766.00
SFP-Case Management	62,116.72
SFP-Director	36,706.90
Total 6506 PROGRAM/EXPENSE	125,274.81
65065 Printing	4,261.69
65066 State Registration Fee	7.00
Total 6505 ADMINISTRATION EXPENSE	187,335.26
6505002 Telephone	
Cell Phone	103.23
Total 6505002 Telephone	103.23
6580 VOLUNTEER SERVICES	
65804 Recruitment/Retention/Recognition/Communication	499.71
Total 6580 VOLUNTEER SERVICES	499.71
6600 FUNDRAISING EXPENSE	1,428.95
6600-6 Golf Tournament Event	3,526.50
Total 6600 FUNDRAISING EXPENSE	4,955.45
6915 SUPPORT SERVICES	
69151 Bookkeeping Services	5,075.00
69153 Overnight Support Service	52,585.00
Total 6915 SUPPORT SERVICES	57,660.00
6919 PAYROLL EXPENSES	
6919-1 Payroll Taxes	16,422.05
Wages	0.00
Case Management 2023	0.00
Day Ctr Coordinator	0.00
Development Staff 20	0.00
Director 2023	0.00
Overnight 2023	0.00
Program Director	0.00
Program Director 202	0.00
Total Wages	0.00
Total 6919 PAYROLL EXPENSES	16,422.05

SEACOAST FAMILY PROMISE

Statement of Activity

January - July, 2023

	TOTAL
6921 INSURANCE	
69211 Property coverage	4,338.00
6924 Workers Compensation	3,270.00
Total 6921 INSURANCE	7,608.00
Reimbursements	
Mileage Reimbursemen	194.14
Total Reimbursements	194.14
Uncategorized Expenditure	0.00
Total Expenditures	\$303,197.09
NET OPERATING REVENUE	\$ -77,133.62
Other Revenue	
7000 INTEREST INCOME	13,018.76
Total Other Revenue	\$13,018.76
Other Expenditures	
72302 Joshua House	12,080.55
90000 Depreciation Expense	13,134.31
Total Other Expenditures	\$25,214.86
NET OTHER REVENUE	\$ -12,196.10
NET REVENUE	\$ -89,329.72