

EXETER PUBLIC LIBRARY
Trustees Meeting Minutes
May 23, 2023

1. Call to Order: Called to order at 6:00 pm

Roll Call: Lisa Wilson, Laura Wyskiel, Jenny Medlock, Kathy Corson, Barbara Young, Kathy Boudreau, Sarah James, Hope Godino.

Not Present: Denise Leonard, Linda Tober

2. Correspondence: none

3. Minutes from the Previous Meeting: April minutes approved.

4. Reports:

a. Director's Report: Excited for summer games and programs. One of the most exciting additions is some added converters where patrons can transfer older technology to updated technology. The Friends raffle that took place this Spring was successful and there are thoughts about having another one in the Fall.

b. Operating Statement: Electricity was discussed again since it is still a large expense. The library still looks at service costs every few months and changes providers if necessary.

c. Building and Grounds: There has been some trouble with the toilets. People have been flushing things down that should not be flushed and there has been a need for a plumber on multiple occasions. Hand dryers may be installed instead of paper towels, so an electrician is coming to look at that possible change.

The Daughters of the revolution have set up bins in the library to collect plastic bags for the chance to receive a free plastic bench. Kathy C. mentioned looking into the bench style since the town has a certain style they use.

d. Finance and Fundraising: 1 person has donated since April.

e. Long Range Plan: none

f. Personnel and Policy: The updated library card policy was reviewed. A child may receive their own library card at the age of 8. There will be a form for parents to sign stating the child can take out their own books. If not signed, the child cannot get their own card and will need to continue to use their parent's card.

The policy updates were accepted.

g. Friends: They received \$208 from their Spring raffle and \$851 from the Beer and Books night at the Sea Dog. They are currently working through the transition with their board. There are co-presidents now as well. Friends is covering the Poco Amara concert on June 6 as well as helping bring back Ladder the whale this summer.

h. Social: The library was closed one day in April for AED training for all the staff. They will be closed again on June 16th for Banned Book training. We discussed that this would be a great day to provide a staff appreciation lunch. A list of needed food and total number of staff will go out soon.

5. Continuing Business: none

6. New Business: The list of committees was passed around again. Kathy C. brought up a reminder about RSA 91-A (right to know) concerning the fact that all meetings need to be documented. This includes committee meetings. We will be checking on the number of people that are in a meeting to see if it changes the need for minutes to be kept.

Next Meeting will be on **June 27, 2023, at 6 pm.**

7. Closed Session, if necessary: none

8. Public Comment: none

9. Adjourn: The meeting was adjourned at 6:48 pm.

Respectfully submitted,

Laura Wyskiel

Secretary