

Exeter Public Library Trustees Minutes October 24, 2017

Present: S. Canty, L. Haslam, M. Lafreniere, D. Leonard, M. McEntee, J. Peschel, L. Wilson, B. Young, H. Godino

Absent: P. Sears

Public: Pam Darlington

Call to Order:

- 6:32 pm. Barbara opened the meeting with a roll call.
- The minutes of the September 2017 Trustees' Meeting were accepted with one change. Jim asked at the last meeting to make sure that the Trustees Bylaws were updated. The minutes said that the EPL Policy, instead of the Trustees' Bylaws, would be brought up to date.

Correspondence: -0-

Directors Report:

EPL LOVES YA continues to draw teens into the Young Adult collections. In October teens created duct tape costumes, had a recycled art program, and watched Tim Burton's Beetlejuice. On October 26th teens are invited to BYOP (Bring Your Own Pumpkin) for a pumpkin decorating program and on November 2nd they will have a Halloween monster makeup class.

Our teen book groups had their first fall meeting October 14th. The 11-year-olds made skull sun catchers inspired by the book Sammy Keyes and the Night of Skulls, the 12 & 13-year-olds had a kite flying session in honor of their selection, The Halloween Tree by Ray Bradbury. The High School Book Group discussed Murder Past Due by Miranda James. The High School Book Group's November selection will be D. J. MacHale's SYLO.

Our intergenerational movie program, Movie & Munchies showed its first selection, Hocus Pocus on October 11th, patrons of various ages attended. The goal of the Movie & Munchies program is to provide a day-time entertainment option for all ages during weekdays on school vacation or early release days. PG movies appropriate for all ages are shown at 1:00 pm. Future dates are November 9, December 6, February 14, March 13 and May 9.

Family Story Times (all ages) are held every Monday & Thursday at 11:00 am and are going very well and enjoyed by all! Preschool Story Time (ages 3 yrs. old & up) are held every Tuesday and Wednesday at 10:00 am and 2:00 pm are also going well. Open art is every Monday and Friday from 11:30-4:30 pm. This is open to all ages. Materials and instructions provided.

The children's book groups meet the 2nd or 3rd Saturday of each month from 9:30-10:30 am from October-March. The groups are now reading their 2nd book and all groups will all meet again on November 18th. We will be closed on November 11 in honor of Veterans Day.

Sewing with Martha for ages 8 and older meets once a month from 3:30-5:00 pm. The children are supplied with materials and instructions in hand sewing. The program has become very popular.

During the week of October 16th, we hosted visits from all the 1st grade classes at Main Street School. The children listened to a story and had a tour of the Children's Room and each child checked out a book.

The library's Adult Book Groups selected their 2018 reading lists. The Evening Book Group will discuss Vanessa Diffenbaugh's We Never Asked for Wings on November 8 at 6:30 pm. The Morning Book Group will discuss Wuthering Heights by Emily Bronte on November 15 at 10:00 am. November 29th at 1:00 pm we will show the 1939 film Wuthering Heights. The Evening Book Group will be discussing Wuthering Heights at their December 13th book group meeting.

Tech Teach, free one-on one technology lessons are extremely popular. We offer these lessons on the first Monday of the month 5-7 pm and on the last Friday of the month 10 am to noon. Give us a call for more information and to sign-up for a lesson.

The outreach Book Talks are ongoing and remain extremely popular with a steady attendance at each visit. We are taking suggestions for future titles from each group we visit.

We are continuing to show movies on the first and third Mondays of the month alternating a newly released movie with a classic film.

All our programs are free and open to the public

Operating statement:

- The operating statement was accepted. About 80% of the budget has been spent. Hope said that the library was right on target for this time of year.

Building, Grounds and Technology: -0-

Finance and Fundraising & Long Range Plan:

- Jim had asked at the last meeting for the Library's Financial Policy and Procedures. Hope passed out a copy of this policy to all the Trustees.
- The Annual Appeal letters are in and ready for the Trustees to add their personal notes.

Long-Range Plan:

- There will be a meeting Monday at 7 pm with the Select Board to discuss the renovation and remodel of the library. Barbara will present and Hope will be there also. All Trustees are asked to attend to support Barbara.
- Jim asked if the Select Board had given any thoughts to the project. Hope said that most thought it was a good idea but they still had questions so that this meeting will be helpful.

- Martha said that the meeting with the Planning Board went very well and she was proud of how it was handled by Hope.
- There will be another meeting on November 15 at 6:30 pm with the Budget Committee for the CIP. Trustees are welcome to come. Hope will send out reminders for that meeting.

Personnel and Policy:

- Gail will begin working part-time on December 1.
- Hope needs to be evaluated in November. The evaluation form will be emailed to the Trustees.

Social: -0-

Friends:

- Steph said she received the minutes of the last Friends' meeting and wondered why the attendance was so low. Hope said that people are busy and don't always like to go to meetings. However, last week the group brought a table to the Farmer's Market in Exeter with information about the library and the Friends. She thinks things are going well.

Continuing Business:

- Jim asked how the staff longevity pay would be rolled into their yearly pay. Hope said that this change would begin in 2018. Each of the staff members who currently have longevity would have that money divided by 52 weeks and added to their normal paycheck.

New Business:

- Jim asked for the report that goes to the town each year. Hope explained that it was in two parts. One is the letter that is published in the Annual Town Report. The other is the list of statistics that is sent to the NHSL each year. So a part of this is in the Town Report and the other is online at the NHSL site.
- Leslie suggested that the Trustees look into solar power for the new library renovation. Hope said that she has been in contact with two solar companies, one of which asked for a photo and dimensions of our current roof. They will be able to tell us if this is feasible for the library. It will not add any money to the bottom line.
- Martha asked to change the date of the next meeting as she had other plans. However, it was voted to keep the date as it stands.

Next Meeting: November 21, 2017 at 6:30 pm.

Concerning the last meeting's Executive Session, the retirement benefits of one of the employees has been set and the other is pending.

Meeting Adjourned 7:02 pm.

Pam Darlington