

**Exeter Public Library  
Trustees Meeting  
October 15 2019**

**1. Call to Order:** 6:00 pm. Barbara opened the meeting with a roll call.

- A. Roll Call: Hope Godino, Barbara Young, Denise Leonard Lisa Wilson, Susan Drinker, Linda Tober  
Arrived at 6:01 Laura Wyskiel  
Arrived at 6:17 Mary LaFrenier  
Not present: Stephanie Canty

**2. Correspondence:** Barbara read a letter from the staff thanking the Trustees for the Staff Appreciation Luncheon. Read Note

**3. Minutes of the Previous Meeting:** The minutes of the September meeting were accepted unanimously.

**4. Reports**

- A. **Director's Report:** See attached. Really busy in Storytimes. Lego club growing. More children participating in Book Groups. More teens every time they offer programs. Always good adult program book group attendance. No book groups in December due to the renovation. In January book clubs may be moved around in building. In January the adult and children's book lists will be available through the end of the year. In January movies may not be available. Mezzanine has been emptied of books going into storage, but they will be back. The library is not turning into a digital only library. The new ILL system begins on October 15<sup>th</sup>. We will ILL books in storage, but the only books going into storage are not new, easy to ILL books.
- B. **Operating Statement:** Motion to accept October Operating Statement was unanimously approved.
- C. **Building & Grounds & Technology:** (Paula Sears) Fire Dept. approved new building plan. The cupola will be made bigger. Slightly over budget, but still negotiating demo quotes and sprinkler system. The amount over is accounted for, but will go down with the right people. Unitil has seen the plan and looking into savings, about 6,000 dollars estimated in cost-saving measures. Moving forward in December. Although budget is over, Hope notes we have a contingency and without that being considered we are in god shape.
- D. **Finance & Fundraising:** (Denise Leonard) Trustees are writing letters. Letters available to sign for two weeks.
- E. **Long Range Plan:** (Mary LaFrenier) Nothing to report.
- F. **Personnel and Policy:** None
- G. **Social:** (Lisa Wilson) Staff appreciation was fun.
- H. **Friends:** (Susan Drinker) No meeting in October.

**5. Continuing Business:**

- (Hope Godino) At last meeting we had a patron come to the public session who said her card was rescinded. She claimed because she didn't return a book her card was rescinded by the Assistant Director Julia. In Hope's over 30 years working at the library, Exeter Public Library has never rescinded a library card. When Julia and Hope looked at the patron's card in the system, she was still in the system and listed under the original issue date and there was absolutely no evidence that her card was ever rescinded. Hope thinks the patron confused "we'll take the book off your record" with "your card has been taken off the record." Julia explained to the patron after last

month's meeting that her card was in good order and still in the system. Hope wants it clear that we don't charge fines, we don't rescind library cards.

**6. New Business:** Hope Godino went over Material and Program Selection Policy and Challenge Policies explaining that nonfiction books must have a critical review by someone not related to the author. The library uses review articles from Kirkus, Library Journal and Publishers Weekly for selection. Hope explained that when someone challenges a book in the library, if they want us to reconsider a book they must fill out a form completely and have read the whole book. Sometimes patrons may ask for a book to be moved from one collection to another (for example from the children's room to the teen room). If you took off one book a person did not like there would be no books on the shelves. Hope asked trustees to review the policy and the challenge paperwork and ask for updates or edits to the current policy and procedures. Hope has educated the staff on how to discuss the library's policy with patrons and to get a supervisor if questioned.

Linda Tober asked if the renovation was on schedule, Hope said it was on schedule for December. The river permits are the last piece.

**7. Closed session if necessary:** None

**8. Public comment:** None

**9. Adjourn:** The meeting was adjourned at 6:27 pm. Next meeting will be held on November 19<sup>th</sup>, 2019 at 6pm in Exeter Public Library's Children's Craft Room.

Respectfully submitted,

**Julia Lanter**