

EPRD Lifeguard Manager Job Description *Summer 2024*

Position Title: Lifeguard Manager

Lifeguard Managers supervise pool staff, including WSI's and lifeguards. The lifeguard manager is responsible for monitoring the facilities and activities at the Daniel R. Healy Outdoor Pool. Managers will communicate and enforce rules/ regulations in a personable and professional manner. Working under the supervision of the Exeter Parks & Recreation Department Assistant Director, Lifeguard Managers will ensure the safety of staff and patrons in and around the aquatic facilities and follow their training when responding to any incidents. All jobs are considered seasonal and one-year positions. Once you are assigned a spot on the schedule it is your job to work that spot or get someone to work for you. Not coming to work is grounds for dismissal.

Position Responsibilities:

- Exercise direct supervision of lifeguard staff including shift rotation schedule, breaks, and the number of lifeguards on duty based on the number of patrons in the pool area.
- Perform rescues and provide emergency care when needed.
- Knowledgeable of the rules and regulations for the pool.
- Test water chemical composition when needed.
- Conduct daily safety checks.
- Perform opening and closing checklists, depending on schedule and hours.
- Responds to basic public inquiries and directs concerns to the appropriate authority.
- Maintain a proactive approach to safety and risk management by enforcing rules, scanning for distressed swimmers, observe, document and report safety concerns.
- Completes reports and forms associated with patron care and facility statistics, report safety and disciplinary problems to the appropriate supervisor.
- Operate and maintain all safety equipment and supplies.
- Attend training sessions; maintains all required certifications and maintain physical fitness.
- Perform general maintenance and janitorial duties in order to maintain an orderly, friendly, clean and safe environment for guests, co-workers and the general public.
- Maintain professional appearance while on duty.
- Demonstrates and supports EPRD customer service standards.
- Upholds and enforces all EPRD aquatic policies and procedures.
- Lead or assist in aquatic programming and swim lessons
- Perform related duties as required.

Time Commitment:

30-40 hours per week, from June until August 20. Varied working hours, Monday-Sunday

Pay: \$20.00 - \$23.00 hourly, depending on qualifications.

Qualifications:

- Current American Red Cross Lifeguard certification. If you do not have this certification or it has expired, we will get you certified.
- Excellent customer service skills.
- Ability to remain calm and make appropriate decisions in emergency situations.
- Good cross-cultural communication skills and the ability to work with a diverse population.
- Ability to communicate effectively, both written and verbal.
- Lifeguard Managers must be at least 18 years old.
- Must be able to work entire season and attend in-service trainings (June through August 18).
- *Desired:* Experience lifeguarding at a pool, beach, or waterpark.
- Must maintain physical skills as required by Lifeguard Certification.
- Ability to frequently walk, run, stand, or stoop.
- Regularly lift, carry, push, pull, or otherwise move objects weighing up to 25 lbs.
- Speech, hearing, literacy, and vision.

How to apply: Interested applicants are encouraged to review a detailed job description and application on our website exeternh.gov/recreation. Completed applications can be submitted to David Tovey at dtovey@exeternh.gov. Applications accepted until positions are filled. The Town of Exeter is an Equal Opportunity Employer.