

Draft Minutes

Exeter Technical Review Committee October 11, 2018

The meeting began at 10:00 AM in the Nowak Room of the Exeter Town Office building.

Application #1

Project Description:

- *The application of Anne C. Bushnell 2004 Trust for a multi-family site plan review for the proposed construction of a multi-family building containing nine (9) units condominium development and associated site improvements on the property located at 12 Front Street. The subject property is located in the C-1, Central Area Commercial zoning district, Tax Map Parcel #72-2. Case #18-12.*

Attendees:

Town staff: Planner Dave Sharples, Building Inspector Douglas Eastman,, Public Works Assistant Engineer Jen Mates, Benjamin Dryer P.E., Underwood Engineering,

Representatives: Antje Bourdages, Lyons Law Office, Cory Belden, Altus Engineering

The committee reviewed plans and materials submitted to the Planning Office. Items of discussion included, but were not limited to, the following:

- New building location not in the Historic District
- Fencing
- Culvert, drainage, storm drainage, tree protection detail
- Select Board and easement
- Parking, solid waste collection, lighting, gates
- Waivers, Impact Fees

All items discussed will be outlined in a TRC comment letter to be provided to the Applicant and their representatives.

The applicant plans to submit revised plans for the November Planning Board meeting.

Application #2

Project Description:

- *The application of New England Realty Trust (Mayo Family Eye Care, LLC) for a non-residential site plan review of the proposed construction of a 1,350 square foot addition, additional parking and associated site improvements on the property located at 191 High Street. The subject property is located in the R-2, Single Family Residential zoning district, Tax Map parcel # 70-115. Case #18-14.*

Attendees:

Town staff: Planner Dave Sharples, Building Inspector Douglas Eastman, Public Works Assistant Engineer Jen Mates, Benjamin Dryer, PE, Underwood Engineering.

Representatives: Project Manager John Lorden PE, TF Moran, Builder Steve Baso.

Applicants: Dr. Sabrina Mayo.

The committee reviewed plans and materials submitted to the Planning Office. Items of discussion included, but were not limited to, the following:

- Sidewalks, snow storage, drainage
- Parking, solid waste collection, lighting
- Escrow account

All items discussed will be outlined in a TRC comment letter to be provided to the Applicant and their representatives.

The applicant plans to resubmit plans by the 18th of October to appear before the Planning Board at the October 25th meeting.

The meeting adjourned at 12:10 pm

Respectfully submitted,
Kathleen Croteau
Administrative Assistant