

**Draft Minutes**

**Exeter Technical Review Committee  
May 23, 2019**

The meeting began at 9:00 AM in the Nowak Room of the Exeter Town Office building.

**Application**

**Project Description:**

- *The application of Sparkle Street Realty LLC for a site plan review for the proposed construction of a 3,458 square foot dental office, parking and associated site improvements on the property located at 1 Wayside Drive. The subject property is situated in the NP-Neighborhood Professional zoning district. Tax Map Parcel #86-1. Case #19-06.*

**Attendees:**

**Town staff:** Town Planner, Dave Sharples; Building Inspector, Douglas Eastman; Public Works Assistant Engineer, Jen Mates P.E.

**Representatives:**

Tad Jusczyk, AIA Archiphernalia; Jason S. Hill, P.E., Project Manager, TFM.

The committee reviewed plans and materials submitted to the Planning Office. Items of discussion included, but were not limited to, the following:

- Bounds to be set
- Parking stall dimension
- Trash enclosure
- Drainage
- Hydrant location
- Knox Box
- Trees, plantings
- Signage
- Inspection & Maintenance manual
- Elevations
- Environmental Hazards
- Traffic

All items discussed will be outlined in a TRC comment letter to be provided to the Applicant and their representatives.

The applicant plans to provide a package to Underwood Engineering and dependent on Underwood's comments, will decide which of the June Planning Board meetings they will submit revised plans for.

The meeting adjourned at 9:50 a.m.

Respectfully submitted,  
Kathleen Croteau  
Administrative Assistant