

## Draft Minutes

### Exeter Technical Review Committee September 14, 2023

The meeting began at 10:05 AM in the Nowak Room of the Exeter Town Office building.

#### Application

#### Project Description:

- *The application of T.F. Moran, Inc. for a site plan review, and Wetland and Shoreland Conditional Use Permits (CUP), for the proposed expansion of the C3I building at 8 Commerce Way. The Applicant is proposing to construct two, 2-story additions, on the east end and west end of the existing building, along with additional parking and associated site improvements. The subject property is located in the I-Industrial zoning district, Tax Map Parcel #48-3. PB Case #23-13.*

**Attendees: Town staff:** Town Planner, Dave Sharples; Building Inspector, Douglas Eastman; Natural Resources Planner, Kristen Murphy.

#### Third Party Consultant:

Robert Saunders, , P. E., Underwood Engineers.

**Applicant and Representatives:** Jack McTigue, P.E., TF Moran, Corey Colwell, LLS, TF Moran, Joseph Ricci, Ricci Construction and Robert Whiteamire, Architect, Winter Holben.

The committee reviewed plans and materials submitted to the Planning Office. An overview of the project was presented. Items of discussion included, but were not limited to, the following: number of parking spaces, clarification on buffer impact plan, (75ft. buildings and parking spaces), stamped plan, additional sewer, pump station capability, number of employees being added, work space/office space, recalculate impact fees, confirm existing fire plan adequate, loading lane, retaining wall, dumpster pad, ptap, EV ready, construction sequence notes, waiver for fertilization requires change to vegetative practice notes, parking over 15 spaces requires waiver, significant tree identification, granite curbing, reconsider request for site-walk.

All items discussed will be outlined in a TRC comment letter to be provided to the Applicant and their representatives by next week.

The applicant plans to submit plans for review by October 4<sup>th</sup> in anticipation of being placed on the Agenda for the October 12, 2023 Planning Board meeting.

The meeting adjourned at 10:40 am

Respectfully submitted,  
Kathleen Croteau  
Administrative Assistant