

**MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT
MEMBERS MEETING
DRAFT MINUTES**

Meeting Type: **Regular Meeting**
 Meeting Location: **City of Dover, City Hall, First Floor Conference Room**
 Remote Location: https://zoom.us/webinar/register/WN_IfkESiXKRgCcuY5XDB6AwA
 Meeting Date: **June 24, 2021**
 Meeting Time: **11:00 a.m.**

1. CALL TO ORDER

The Meeting was called to Order at 11:04 a.m. with a quorum of the Members present.

Introductions in the

Present:

Members:

Town/City	Representative	In person
Dover	Gretchen Young (GY) Environmental Projects Manager	Yes
Portsmouth	Suzanne Woodland (SW) Deputy City Attorney	Yes
Rochester	Katie Ambrose (KA) Deputy City Manager	Yes
Exeter	Jennifer Perry (JP) Public Works Director	Yes
Newington	Denis Messier (DM) Plant Operator	Yes

Town of Milton representative unable to attend.

Non-Members Participating Remotely via Zoom:

Kalle Matso, PREP
 Rachel Rouillard, PREP
 Clifton Bell, Brown and Caldwell
 Renee Bourdeau, Geosyntec
 James Houle, Director of UNH Stormwater Center
 Ted Diers. NH DES
 Tom Swenson, NH DES
 Jennifer Mates
 Brian Goetz, Portsmouth Deputy Public Works Director
 Terry Desmarais, Portsmouth City Engineer
 Michael Bobinsky, Somersworth Public Works Director
 Amber Ferland, Somersworth City Engineer

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Michael Bezanson, Rochester Director of Public Works
 James Steinkrauss, Esq. on behalf of Rochester
 Sherilyn Young, Esq. on behalf of Rochester
 John Coon, Esq

In person:

Sally Soule, NH DES
 Melissa Pally (MP), CLF Waterkeeper

2. ACKNOWLEDGEMENT OF ROLLINSFORD JOINING MAAM

Introduced: SW reported receipt of the Rollinsford Election to Join Form (attachment 2 to the Intermunicipal Agreement).

Motion: Motion by JP to accept Rollinsford as Member. Seconded by DM. Unanimously approved.

Vote:

Town/City	Representative	Vote
Dover	Gretchen Young (GY)	Yes
Portsmouth	Suzanne Woodland (SW)	Yes
Rochester	Katie Ambrose (AK)	Yes
Exeter	Jennifer Perry (JP)	Yes
Newington	Denis Messier (DM)	Yes

3. APPROVAL OF MINUTES OF APRIL 29, 2021 MEETING

Motion: Motion by SW to approve meeting minutes of April 29, 2021. Seconded by KM. Unanimously approved.

Vote:

Town/City	Representative	Vote
Dover	Gretchen Young (GY)	Yes

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Portsmouth	Suzanne Woodland (SW)	Yes
Rochester	Katie Ambrose (AK)	Yes
Exeter	Jennifer Perry (JP)	Yes
Newington	Denis Messier (DM)	Yes

4. UPDATE REGARDING THE AUTHORIZED PROJECTS

Introduced: KM reviewed the monies spent to date on Brown and Caldwell work, approximately \$24,000 with additional invoicing due. The funds for this Brown and Caldwell work came from Portsmouth, Dover and Rochester in advance of the MAAM.

GY asked for an update on the four projects/work items authorized by MAAM Members at the April 2021 meeting: ((1) Light Array Deployment; (2) Estuarine Water Quality Monitoring; (3) Engagement of External Advisors; and (4) Tier 1 Eelgrass Monitoring. PREP representatives provided a summary of the work undertaken on those projects. PREP representatives indicated that funds for external advisors (one of the four projects authorized) were not required for this season and MAAM could redirect the money for other purposes.

Discussion then moved to two current PREP funding requests with PREP representatives and Clifton Bell providing background and perspective. Members present asked questions and then other representatives of the Member municipalities and towns participating remotely were invited to ask questions and share views. Thereafter other stakeholders were invited to comment.

During the discussion, Adam Carignan, participating remotely, identified himself as being the Rollinsford representative. He was welcomed and promoted to panelist and his vote on items under consideration are as noted below.

Discussion among Members of amounts spent to date and future funding needs including anticipated additional work by Brown and Caldwell so that they may continue serving as water quality experts on behalf of the MAAM.

Motion Motion by SW for MAAM to fund Tier 2 Seagrass Monitoring in the amount of \$21,357 as described by Kalle Matso of PREP and summarized further in a memorandum from Brown and Caldwell entitled *2021 Funding Priorities for Great Bay Estuary -June 2021 Supplement*. Seconded by DM. Unanimously approved.

Roll Call Vote:

Town/City	Representative	Vote
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Portsmouth	Suzanne Woodland (SW)	Yes
Rochester	Katie Ambrose (AK)	Yes
Exeter	Jennifer Perry (JP)	Yes
Newington	Denis Messier (DM)	Yes
Rollinsford	Adam Carignan (AC)	Yes

5. REVIEW DRAFT ADAPTIVE MANAGEMENT PLAN

Introduced: GY provided an overview of the current draft Adaptive Manager Plan (AMP) due to EPA July 31, 2021. Discussion of a single submission for all MAAM Members. GY offer to work with the towns who may not have same resources as cities.

MP provided comments. Ted Diers of NH DES provided comments.

Members to provide comments on the draft AMP to GY by July 16.

Motion: Motion by SW to delegate to GY as chair the authority to get the AMP to final by incorporating comments from communities and submitting to EPA by the July 31, 2021 deadline and further having the authority to call a meeting of the Members or the Executive Board as may be needed to resolve any differences. Seconded by JP. Unanimously approved.

Roll Call Vote:

Town/City	Representative	Vote
Dover	Gretchen Young (GY)	Yes
Portsmouth	Suzanne Woodland (SW)	Yes
Rochester	Katie Ambrose (AK)	Yes
Exeter	Jennifer Perry (JP)	Yes
Newington	Denis Messier (DM)	Yes
Rollinsford	Adam Carignan	No longer present

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6. PRELIMINARY DISCUSSION OF YEAR 2 FUNDING

Introduced: GY discussed some of the anticipated funding needs for year 2 with the expectation that there will be an additional meeting in the fall to further discuss. No action taken.

7. STAKEHOLDER UPDATE

Introduced: MP reviewed the list of those persons who have to date indicated their willingness to be part of Stakeholder Committee. She identified the selection criteria for committee membership.

8. PUBLIC COMMENT

No comments from public attendees.

9. OTHER BUSINESS

Introduced: SW described that Portsmouth is willing to take the lead to develop a place on the web for the MAAM to put its meeting agendas, minutes and meeting recordings along with resource documents. One option is for the City of Portsmouth to dedicate a page to MAAM. Second option is for Portsmouth to work with a consultant to create and host a website for MAAM. Portsmouth to further explore options and costs.

Discussion that next meeting of the Members will likely occur September 9, 2021 at 10:00 a.m. in Rochester subject to confirmation from the other Members with a remote option to facilitate stakeholder, PREP and regulator participation.

10. ADJOURN

Motion: DM moved to adjourn. Seconded by KA. Unanimously approved.

Roll Call Vote:

Town/City	Representative	Vote
Dover	Gretchen Young (GY)	Yes
Portsmouth	Suzanne Woodland (SW)	Yes
Rochester	Katie Ambrose (KA)	Yes
Exeter	Jennifer Perry (JP)	Yes
Newington	Denis Messier (DM)	Yes

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Rollinsford	Adam Carignan	No longer present
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Meeting adjourned at 1:10 PM

Prepared by: Suzanne Woodland, Deputy City Attorney

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