



EXETER PUBLIC WORKS DEPARTMENT

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RFP No. DPW 2017-01

Addendum No. 1

April 18, 2017

The Town has received questions from potential respondents to RFP No. DPW 2017-01. The questions and corresponding answers follow.

BULKY PICK-UP:

Q. Does the tonnage stated in the RFP include bulky pick-up?

A. The annual solid waste tonnage stated in Section 4 of the RFP represents MSW and bulky items.

Q. Could you please give a brief explanation on how your ticket system for bulky pick-up works?

A. Residents purchase bulky stickers at one of three locations in town. The bulky sticker must be applied to any bulky item in order for the item to be picked up. There is only one bulky item allowed per unit per week. Bulky items are defined as follows: "A large item which cannot fit into a "Town of Exeter Trash Bag". Such items include but are not limited to: mattress, box spring, couch, bureau, chair, crib, large children's toy, rug, bed frame, etc. **Does not include** construction and demolition debris, hazardous waste, "White Goods" or electronic waste."

Q. Who receives the revenue from the sticker sales pertaining to bulky waste?

A. The Town retains the revenue from the sale of bulky waste stickers.

Q. Can you provide the number of bulky stickers sold in 2015 and 2016?

A. The Town sold 2,040 bulky stickers in 2015; and 2,326 bulky stickers in 2016.

YARD WASTE:

Q. Does the Town have any tonnage or load records for yard waste?

A. We do not have a measured tonnage for yard waste. However, the current contractor collects yard waste in a trash packer and typically uses no more than one truck per route.

Q. Is there a local site for the leaf and yard waste to be dumped or is that the contractor's responsibility?

A. The yard waste will be brought to the Town Transfer Station on Cross Road.

OPERATIONAL:

Q. Can you provide the number of residents who use 96-gallon wheeled carts?

A. We do not have that data.

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- Q. *Can you provide the number of certificates of occupancy issued in recent years?*
- A. In 2014, there were 11, in 2015 there were 11 and in 2016 there were 15 certificates of occupancy issued.
- Q. *What are the road miles the contractor is required to collect on in Exeter?*
- A. We do not have a breakdown of miles for each route. However, there is a total of 65 miles of road in the town, and collection occurs daily, Monday through Friday.
- Q. *The RFP mentions the contractor will be required to service some privately maintained streets and roads, if currently serviced. Could you provide a list of said streets and roads?*
- A. Attached to this addendum is our current collection schedule, which identifies private streets and dates of collection.
- Q. *Are any small businesses serviced under this contract? If yes, can you please provide a list? Do the tonnages and total number of stops provided in the RFP include small businesses?*
- A. Small businesses are allowed to leave blue bags, and up to 2 recycle bins, out for pick-up. We do not have a specific list of small businesses, but pick-up is limited to retail, professional services (beauty salons, barbershops, etc). Pick-up is *not* available to businesses engaged in manufacturing or industrial businesses. The tonnages and stops stated in the RFP include MSW and recyclables from small businesses.
- Q. *Can you provide the number of MSW containers located at other municipal locations, as well as the frequency of pick-ups at those locations?*
- A. The Public Works Complex has one 10 yard container with weekly pick-up. The Water Treatment Plant has one 2 yard container with weekly pick-up. The Public Safety Complex has one 6 yard container with weekly pick-up. The Senior Citizen Center has one 8 yard container with weekly pick-up. The Recreation Park has one 10 yard container with pick-up on Mon, Wed and Fri before 9 am. The Transfer Station has three 10 yard containers for MSW, with weekly pick-up; one roll-off for construction debris, with pick-up as needed; and one roll-off for cardboard, with pick-up as needed.
- Q. *The RFP states the recycling container requirements at municipal locations are a total of 1-4 containers, with them being up to 10 yard containers. Could you please clarify the required quantity and sizes for these containers?*
- A. There shall be a roll-off container for recyclable materials placed at the Transfer Station. All other municipal locations will use totes/roll carts for recyclable materials.
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- Q. *Can the routes be revised upon mutual agreement to optimize operational efficiency?*
- A. Yes, so long as any revised routes are provided to the Director of Public Works within 14 days of contract approval, and notification to residents occurs at least two weeks prior to the change of service.

BONDING & PRICING:

- Q. *Will the vendor be compensated individually for the performance bond price or will it be part of the collection annual fixed fee?*
- A. The performance bond will be separate from the contract fee.
- Q. *The current price in the (existing) contract states \$685,080 for this year (Per the Contract Extension & Modification). Is that amount based on the current services requested in this RFP?*
- A. The stated contract price includes weekly collection of MSW, weekly collection of recyclable materials, weekly collection of bulky items and bi-annual collection of yard waste collection. Construction & debris is not represented in that figure.
- Q. *The RFP does not allow for any type of fuel adjustment. Because of this, potential vendors would have to assume the risk of higher fuel prices than planned when we submit our bid, with no way to recover said cost. If a fuel adjustment was allowed, it would mitigate this risk for which neither of us can necessarily control. With no fuel adjustment, potential vendors would need to assume higher fuel prices, which will increase the fixed cost to the Town. Would the Town consider a separate fuel adjustment for this contract?*
- A. There will be no fuel allowance in the contract.
- Q. *The RFP does not allow for a processing formula to determine the value for recyclable materials. Given the volatility of the recycling market, potential vendors would need to assume all the risk of lower market rates and no way to recover cost of recyclable materials. This would have potential vendors assume worst case market conditions and build our price into our base price to the Town. We believe having a market based formula to value recyclable materials an equitable approach for all parties.*
- A. The Town will not allow a processing formula as part of the bid.