

FACILITY CONDITION ASSESSMENT



**BUREAU
VERITAS**

prepared for

Town of Exeter New Hampshire
10 Front Street
Exeter, New Hampshire 03833-2737
Russell Dean



Parks/Recreation Building (Court Street)
32 Court Street
Exeter, New Hampshire 03833

PREPARED BY:

*Bureau Veritas
10461 Mill Run Circle, Suite 1100
Owings Mills, Maryland 21117
800.733.0660
www.us.bureauveritas.com*

BV CONTACT:

*Mary Venable, CEM, RA
Program Manager
800.733.0660 7292719
Mary.Venable@bureauveritas.com*

BV PROJECT #:

157332.22R000-009.354

DATE OF REPORT:

April 26, 2023

ON SITE DATE:

March 26, 2023

Bureau Veritas

TABLE OF CONTENTS

- 1. Executive Summary 1**
 - Property Overview and Assessment Details 1
 - Significant/Systemic Findings and Deficiencies 2
 - Facility Condition Index (FCI) 3
 - Immediate Needs..... 5
 - Key Findings 6
 - Plan Types 7
- 2. Building and Site Information 8**
- 3. Property Space Use and Observed Areas 11**
- 4. ADA Accessibility 12**
- 5. Energy and Sustainability..... 13**
- 6. Purpose and Scope 17**
- 7. Opinions of Probable Costs 19**
 - Methodology 19
 - Definitions 19
- 8. Certification 21**
- 9. Appendices 22**



1. Executive Summary

Property Overview and Assessment Details

General Information	
Property Type	Community Centers/Special Interest Facilities
Main Address	32 Court Street Exeter, New Hampshire '03833
Site Developed	1848 Renovated: 1997
Site Area	0.37 acres
Parking Spaces	11 total spaces all in open lots; three of which are accessible.
Building Area	6,864 SF
Number of Stories	2
Outside Occupants/Leased Spaces	None
Date(s) of Visit	March 26, 2023
Management Point of Contact	Jeff Beck Town of Exeter Maintenance Superintendent 6037736162 jbeck@exeternh.gov
On-site Point of Contact (POC)	Jeff Beck
Assessment and Report Prepared By	Peter Marra
Reviewed By	Adrian Reth Technical Report Reviewer for: Mary Venable, CEM, RA 800.733.0660 7292719 Mary.Venable@bureauveritas.com
AssetCalc Link	Full dataset for this assessment can be found at: https://www.assetcalc.net/

Significant/Systemic Findings and Deficiencies

Historical Summary

The building was built in 1848 as a high school. Over the years there have been several occupants residing in the building ranging from an elementary school to community center. In the mid 1890s the parks and Recreation Department called it home. The building is used as an activity center and planning of youth and senior programs.

Architectural

The 175-year-old building is wood framed. The foundation is Granite above ground and brick and stone below ground. The siding is clapboard with beautiful wooden columns and cornice detail. There is evidence of a past fire in the basement and brick pilaster holding up the first floor is deteriorating. There is a portion of VCT on the second floor that has come loose from the adhesive. There is some staining of ACT tiles from past roof leaks as well. The windows were replaced with metal double hung double pane units. There are several panes with broken seals.

Mechanical, Electrical, Plumbing and Fire (MEPF)

The building is heated hydronic baseboard utilizing a 266 MBTU natural gas boiler. It will be at end of useful life in 2030. The hot water tank is 40 gallon electric and is close to end of life as well. There are several ductless units providing cooling as well as window units. The electrical and fire suppression system are operational and have several years of useful life ahead.

Site

The site shares its parking lot with the Senior Center. It looks to be at midlife with some transvers cracking near the entrance and slightly more alligator cracking in the second lot behind the senior center. There is a new brick paver seating area with benches and a picnic table at the main entrance. The grass area behind the building could use re-seeding.

Recommended Additional Studies

No

Facility Condition Index (FCI)

One of the major goals of the FCA is to calculate each building’s Facility Condition Index (FCI), which provides a theoretical objective indication of a building’s overall condition. By definition, the FCI is defined as the ratio of the cost of current needs divided by current replacement value (CRV) of the facility. The chart below presents the industry standard ranges and cut-off points.

FCI Ranges and Description	
0 – 5%	In new or well-maintained condition, with little or no visual evidence of wear or deficiencies.
5 – 10%	Subjected to wear but is still in a serviceable and functioning condition.
10 – 30%	Subjected to hard or long-term wear. Nearing the end of its useful or serviceable life.
30% and above	Has reached the end of its useful or serviceable life. Renewal is now necessary.

The deficiencies and lifecycle needs identified in this assessment provide the basis for a portfolio-wide capital improvement funding strategy. In addition to the current FCI, extended FCI’s have been developed to provide owners the intelligence needed to plan and budget for the “keep-up costs” for their facilities. As such the 3-year, 5-year, and 10-year FCI’s are calculated by dividing the anticipated needs of those respective time periods by current replacement value. As a final point, the FCI’s ultimately provide more value when used to relatively compare facilities across a portfolio instead of being over-analyzed and scrutinized as stand-alone values. The table below summarizes the individual findings for this FCA:

FCI Analysis			
<i>Replacement Value</i>	<i>Total SF</i>	<i>Cost/SF</i>	
\$2,745,600	6,864	\$400	
Current FCI		\$15,400	0.6%
3-Year		\$28,300	1.0%
5-Year		\$85,000	3.1%
10-Year		\$433,200	15.8%



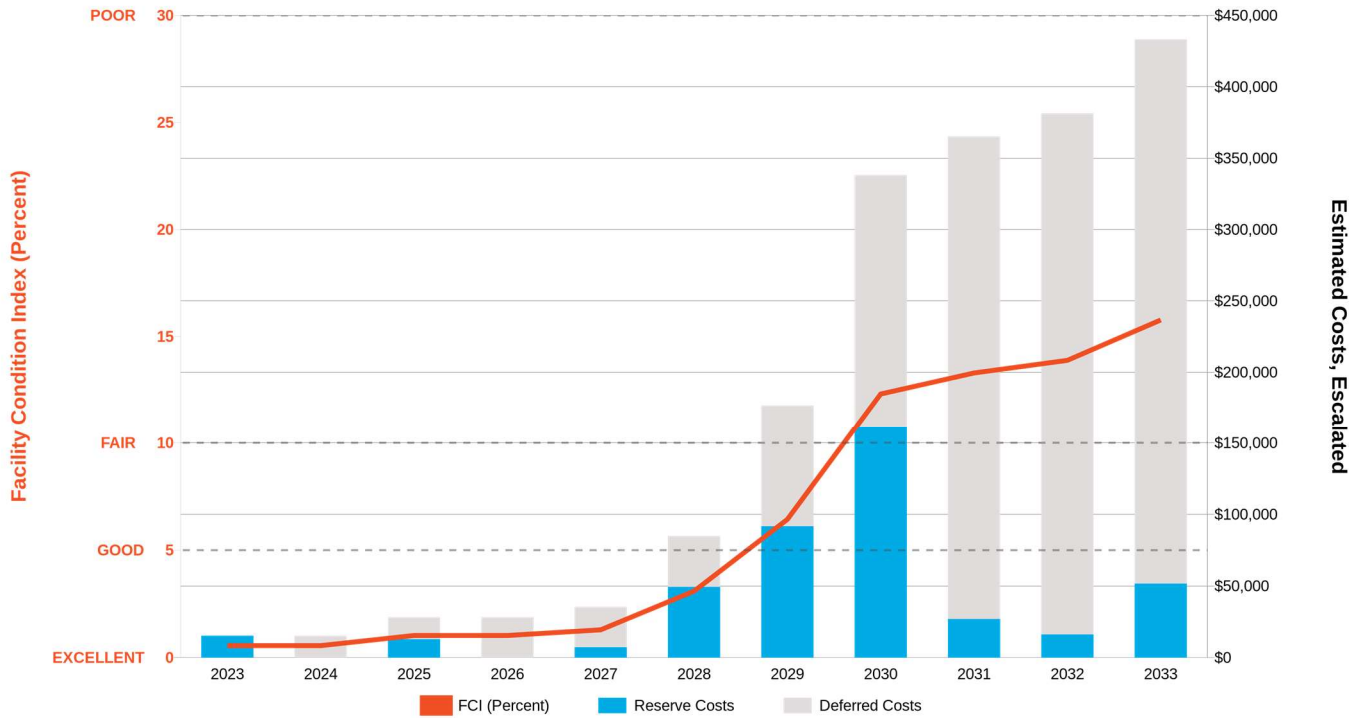
The orange line in the graph below forecasts what would happen to the FCI (left Y axis) over time, assuming zero capital expenditures. The capital expenditures allocated for each year (blue bars) are associated with the dollar amounts along the right Y axis.

Needs by Year with Unaddressed FCI Over Time

Replacement Value: \$2,745,600.00

Inflation Rate: 3%

Average Needs (per year - over next 10 years): \$39,380.00



Immediate Needs

ID	Location	UF Code	Description	Condition	Plan Type	Cost
5990847	Parks/Recreation Building (Court Street)/Site	G2083	Landscaping, Ground Cover, Repair	Poor	Performance/Integrity	\$13,200
5990828	Parks/Recreation Building (Court Street)	C2035	Flooring, Vinyl Tile (VCT), Replace	Poor	Performance/Integrity	\$5,500
5990817	Parks/Recreation Building (Court Street)	D5021	Supplemental Components, Load Center, Single Phase Residential 120/240 V, Replace	Poor	Performance/Integrity	\$7,900
5990821	Parks/Recreation Building (Court Street)	B1011	Structural Framing, Masonry (CMU) Bearing Walls, Replace	Poor	Performance/Integrity	\$1,900
TOTAL (4)						\$28,500



Key Findings



Structural Framing in Poor condition.

Masonry (CMU) Bearing Walls
Parks/Recreation Building (Court Street)
Basement

Uniformat Code: B1011
Recommendation: **Replace in 2023**

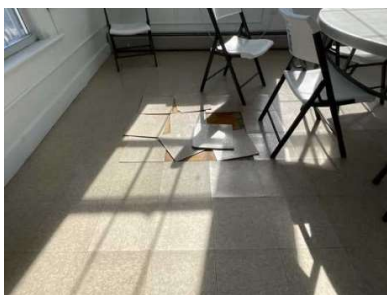
Priority Score: **88.9**

Plan Type:
Performance/Integrity

Cost Estimate: \$1,900

\$\$\$\$

Deteriorating brick in basement next to fire suppression system. Brick column. - AssetCALC ID: 5990821



Flooring in Poor condition.

Vinyl Tile (VCT)
Parks/Recreation Building (Court Street)
Throughout building

Uniformat Code: C2035
Recommendation: **Replace in 2023**

Priority Score: **81.9**

Plan Type:
Performance/Integrity

Cost Estimate: \$5,500

\$\$\$\$

There are areas on the second floor where the VCT has come loose from the subfloor - AssetCALC ID: 5990828



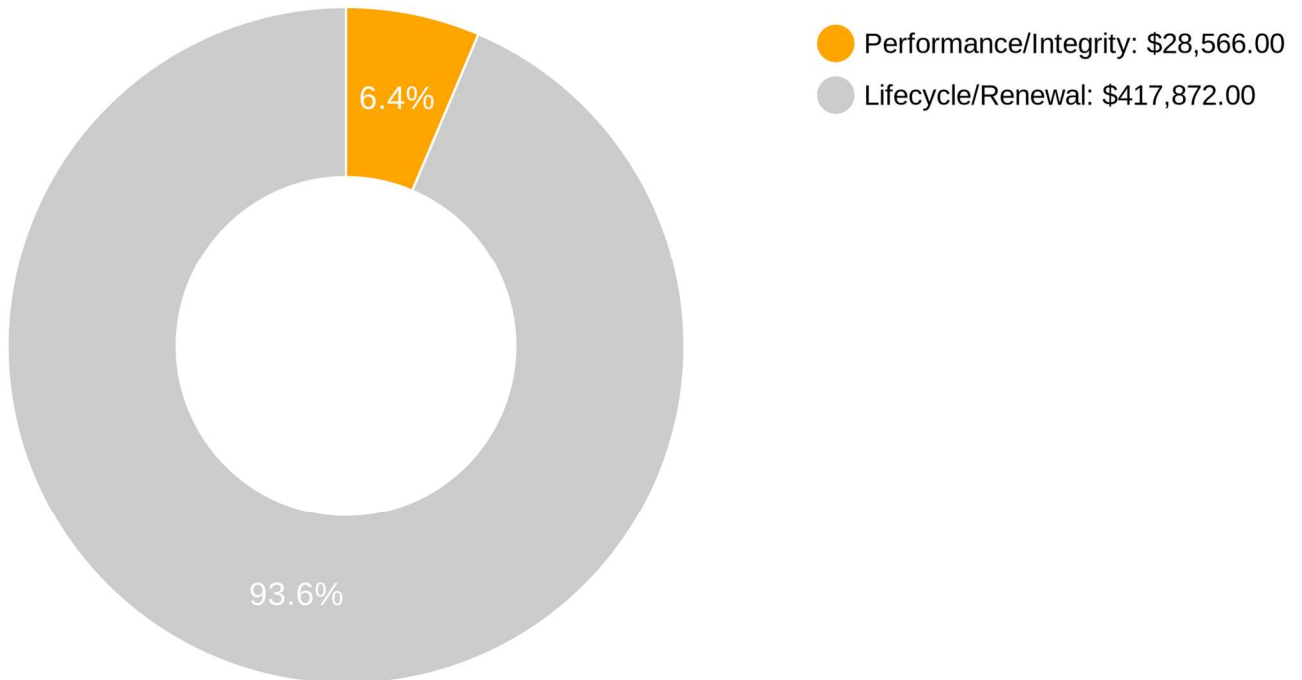
Plan Types

Each line item in the cost database is assigned a Plan Type, which is the primary reason or rationale for the recommended replacement, repair, or other corrective action. This is the “why” part of the equation. A cost or line item may commonly have more than one applicable Plan Type; however, only one Plan Type will be assigned based on the “best” fit, typically the one with the greatest significance.

Plan Type Descriptions

Safety	■	An observed or reported unsafe condition that if left unaddressed could result in injury; a system or component that presents potential liability risk.
Performance/Integrity	■	Component or system has failed, is almost failing, performs unreliably, does not perform as intended, and/or poses risk to overall system stability.
Accessibility	■	Does not meet ADA, UFAS, and/or other handicap accessibility requirements.
Environmental	■	Improvements to air or water quality, including removal of hazardous materials from the building or site.
Retrofit/Adaptation	■	Components, systems, or spaces recommended for upgrades in in order to meet current standards, facility usage, or client/occupant needs.
Lifecycle/Renewal	■	Any component or system that is not currently deficient or problematic but for which future replacement or repair is anticipated and budgeted.

Plan Type Distribution (by Cost)



10-Year Total: \$446,438.00



2. Building and Site Information



Systems Summary		
<i>System</i>	<i>Description</i>	<i>Condition</i>
Structure	Conventional wood frame structure over basement foundation	Fair
Facade	Primary Wall Finish : Wood siding Windows: Aluminum	Fair
Roof	Primary: Gable construction with asphalt shingles	Fair
Interiors	Walls: Painted gypsum board and lath and plaster, Floors: Carpet, VCT, and wood strip, Ceilings: Painted lath and plaster and ACT.	Fair
Elevators	None	-
Plumbing	Distribution: Copper supply and cast iron, PVC waste and venting Hot Water: Electric water heaters Fixtures: Toilets, and sinks in all restrooms	Fair
HVAC	Central System: Boilers, feeding hydronic baseboard radiators Non-Central System: Ductless split-systems	Fair
Fire Suppression	Wet-pipe sprinkler system and fire extinguishers,	Fair

Systems Summary		
Electrical	Source & Distribution: Main panel with copper wiring Fed from street pole with copper wiring Interior Lighting: LED, linear fluorescent, Emergency Power: None	Fair
Fire Alarm	Alarm panel with smoke detectors, heat detectors, alarms, strobes, pull stations, back-up emergency lights, and exit signs	Fair
Equipment/Special	None	-
Site Pavement	Asphalt lots	Fair
Site Development	Signage: Building-mounted, chain link fencing	Fair
Landscaping and Topography	Limited landscaping features including lawns, trees, bushes Irrigation not present Low to moderate site slopes throughout	Fair
Utilities	Municipal water and sewer Local utility-provided electric and natural gas	Good
Site Lighting	Pole-mounted: None Building-mounted: CFL,	Fair
Ancillary Structures	None - considering garage its own building.	-
Accessibility	Presently it does not appear an accessibility study is needed for this property.	Good
Key Issues and Findings	Plaster crumbling in basement, moderate asphalt wear	Poor

System Expenditure Forecast						
System	Immediate	Short Term (1-2 yr)	Near Term (3-5 yr)	Med Term (6-10 yr)	Long Term (11-20 yr)	TOTAL
Structure	\$1,932	-	-	-	-	\$1,932
Facade	-	-	\$6,057	\$104,322	\$41,705	\$152,084
Roofing	-	-	-	\$23,834	-	\$23,834
Interiors	\$5,520	\$946	-	\$88,267	\$110,530	\$205,263
Plumbing	-	-	\$1,205	\$9,503	\$159,482	\$170,190
HVAC	-	\$12,004	-	\$48,878	\$90,339	\$151,221
Fire Protection	-	-	-	\$1,198	\$1,611	\$2,809
Electrical	\$7,866	-	\$49,414	\$56,039	\$418	\$113,737
Fire Alarm and Electronic Systems	-	-	-	-	\$44,271	\$44,271
Equipment and Furnishings	-	-	-	\$16,205	-	\$16,205
TOTALS	\$15,400	\$13,000	\$56,700	\$348,300	\$448,400	\$881,800



3. Property Space Use and Observed Areas

Areas Observed

The interior spaces were observed in order to gain a clear understanding of the property's overall condition. Other areas accessed included the site within the property boundaries, the exterior of the property, and the roofs.

Key Spaces Not Observed

All key areas of the property were accessible and observed.

4. ADA Accessibility

Generally, Title II of the Americans with Disabilities Act (ADA) prohibits discrimination by entities to access and use of “areas of public accommodations” and “public facilities” on the basis of disability. Regardless of their age, these areas and facilities must be maintained and operated to comply with the Americans with Disabilities Act Accessibility Guidelines (ADAAG).

A public entity (i.e. city governments) shall operate each service, program, or activity so that the service, program, or activity, when viewed in its entirety, is readily accessible to and usable by individuals with disabilities.

However, this does not:

1. Necessarily require a public entity to make each of its existing facilities accessible to and usable by individuals with disabilities;
2. Require a public entity to take any action that would threaten or destroy the historic significance of an historic property; or
3. Require a public entity to take any action that it can demonstrate would result in a fundamental alteration in the nature of a service, program, or activity or in undue financial and administrative burdens. In those circumstances where personnel of the public entity believe that the proposed action would fundamentally alter the service, program, or activity or would result in undue financial and administrative burdens, a public entity has the burden of proving that compliance with 35.150(a) of this part would result in such alteration or burdens. The decision that compliance would result in such alteration or burdens must be made by the head of a public entity or his or her designee after considering all resources available for use in the funding and operation of the service, program, or activity, and must be accompanied by a written statement of the reasons for reaching that conclusion. If an action would result in such an alteration or such burdens, a public entity shall take any other action that would not result in such an alteration or such burdens but would nevertheless ensure that individuals with disabilities receive the benefits or services provided by the public entity.

Removal of barriers to accessibility should be addressed from a liability standpoint in order to comply with federal law, but the barriers may or may not be building code violations. The Americans with Disabilities Act Accessibility Guidelines are part of the ADA federal civil rights law pertaining to the disabled and are not a construction code. State and local jurisdictions have adopted the ADA Guidelines or have adopted other standards for accessibility as part of their construction codes.

During the FCA, Bureau Veritas performed a limited high-level accessibility review of the facility non-specific to any local regulations or codes. The scope of the visual observation was limited to the same areas observed while performing the FCA and the categories set forth in the appendix. It is understood by the Client that the limited observations described herein do not comprise a full ADA Compliance Survey, and that such a survey is beyond the scope of this particular assessment. A full measured ADA survey would be required to identify any and all specific potential accessibility issues. Additional clarifications of this limited survey:

- This survey was visual in nature and actual measurements were not taken to verify compliance
- Only a representative sample of areas was observed
- Two overview photos were taken for each subsection regardless of perceived compliance or non-compliance
- Itemized costs for individual non-compliant items are not included in the dataset
- For any “none” boxes checked or reference to “no issues” identified, that alone does not guarantee full compliance

The facility was originally constructed in 1848. The facility has not since been substantially renovated.

During the interview process with the client representatives, no complaints or pending litigation associated with potential accessibility issues was reported.

A prior accessibility survey was performed by Disability Access Consultants in December 2019. From BV’s perspective and limited analysis of the documents provided in conjunction with our own site visit, it appears that the recommendations from that study have been addressed in full. A line item by line item comparison between the prior study and BV’s recent observations are beyond the scope of this assessment. Reference the appendix for specific data, photos, and tables or checklists associated with this limited accessibility survey.

A detailed follow-up accessibility study is included as a recommendation because potential moderate to major issues were observed at the subject site. Reference the appendix for specific data, photos, and tables or checklists associated with this limited accessibility survey.

5. Energy and Sustainability

Bureau Veritas has reviewed the building assets of the subject property to identify potential upgrades that will contribute to the Town of Exeter's energy efficiency and carbon reduction goals. This analysis identifies building components and equipment that no longer meet current energy efficiency standards and can be considered for upgrades to reduce energy usage, water usage or environmental impact.

The potential energy and sustainability upgrades listed in the following table were evaluated. For each item, we have determined whether the item is (1) not applicable to the subject building, (2) already implemented, or (3) a possible viable upgrade that should be considered for implementation.

Potential Energy & Water Conservation Measures (ECMs)					
Category	ECM Description	Applicability	NA	In Place	Evaluate
Appliance	Install Energy Savers on Vending, Snack Machines	Older machines without sensor	✓		
Appliance	Replace older Refrigerators with Energy Star Refrigerators	If refrigerators are older (<2000)	✓		
Controls	Install motion-sensing space conditioning thermostats	Applicable for buildings that are conditioned using RTU's	✓		
Controls	Retro-commission HVAC systems	Central Systems, 5+ years since last commissioning			✓
Controls	Install Thermostatic Radiator Valve (TRV) controls for Steam Radiators	For steam Radiators with hand operated valves	✓		
Controls	Install Self Learning Programmable Thermostats	Residential Units	✓		
Controls	Add Timers on Bathroom Exhaust Fans	Individual without timer, or rooftop if running 24/7		✓	
DWH	Install Active solar thermal domestic water heating	Opportunity if central or individual WH	✓		
DWH	Install domestic hot water controls-recirculation	Central Domestic Hot Water Heater System	✓		
DWH	Install Hybrid heating/DHW condensing water heaters	Central Domestic Hot Water Heater System	✓		
DWH	Upgrade Domestic Water heaters	Consider if WH's are older or inefficient			✓
DWH	Install Combined heat and power	If onsite heat/power is feasible	✓		
Electrical	Install Energy efficient elevators	High Rise	✓		
Envelope	Upgrade Exterior Windows	If older, Single Pane windows present	✓		
Envelope	Add Reflective Coating To Exterior Windows	For poor windows with no inside or outside shading	✓		
Envelope	Install Green/Vegetative Roofs	For larger buildings with flat roofs that are cooled	✓		
Envelope	Replace Dark Roofs With TPO Roofs	For warm climate	✓		
HVAC	Install Outside Air Control Through Co2 Sensors in AHU	Building with large AHU's	✓		
HVAC	Steam Clean AHU Fan Coils	Large AHU's, if coils not well maintained	✓		
HVAC	Replace Older Motors with High Efficiency Motors - AHU	Large scale AHU's with older motors	✓		
HVAC	Upgrade Split Systems to SEER 16+ Split Air Conditioning Systems	Older split systems, R-22		✓	



Potential Energy & Water Conservation Measures (ECMs)					
Category	ECM Description	Applicability	NA	In Place	Evaluate
HVAC	Install High COP Heat Pumps	If all-electric with older HP's or electric resistance furnaces		✓	
HVAC	Repair/Install Hot Water Pipe Insulation	If missing on exposed pipes			✓
HVAC	Install High Efficiency Condensing Furnaces, + 90% efficiency	Where furnaces are standard 80% efficiency or less	✓		
HVAC	Replace Defective Steam Traps	Faulty steam system components	✓		
HVAC	Install High Efficiency Hot Water Boilers	For older, inefficient boilers			✓
HVAC	Install Energy Recovery Ventilators	Where outside air requirement is significant		✓	
HVAC	Install High Efficiency Steam Boilers	For older steam boilers	✓		
HVAC	Occupancy Sensor to Control Thermostats	For rooms/buildings with variable occupancy			✓
HVAC	High Efficiency Motors - Circulation Pumps	In Central Systems with pumps <90% efficient			✓
Laundry	Install Front Load Commercial/Residential Washers	Upgrade if not already installed	✓		
Lighting	Install Automatic Lighting Controls	For rooms/buildings with variable occupancy			✓
Lighting	Upgrade Interior Lighting to LED	Upgrade if not already installed			✓
Lighting	Upgrade Exterior Lights to LED	Upgrade if not already installed			✓
Lighting	Replace 'Exit' lights with LED fixtures	Upgrade if not already installed		✓	
Lighting	Daylight controls on Exterior Lights	Upgrade if not already installed			✓
Plumbing	Install 1.5GPM Low Flow Shower Heads	Upgrade if not already installed	✓		
Plumbing	Install 1.0 Low Flow Faucet Aerators in Restrooms	Upgrade if not already installed			✓
Plumbing	Install 1.5GPM Aerator in Kitchen/Break Rm. Faucets	Upgrade if not already installed			✓
Plumbing	Install 0.8 GPF Low Flow Flush Tank Toilets	Upgrade if not already installed			✓
Renewables	Add Solar photovoltaic power generation	Where space available and sufficient electrical demand	✓		
Renewables	Install Wind turbines/Microturbines	Suitable for wide open rural spaces, else wind is insufficient	✓		



Potential Energy & Water Conservation Measures (ECMs)					
Category	ECM Description	Applicability	NA	In Place	Evaluate
Weatherization	Weatherization – Weather Strip and Caulk	If issues known or observed			✓
Weatherization	Weatherization – Seal Exterior Wall Penetrations	If issues known or observed			✓
Weatherization	Weatherization – Wall Insulation	If issues known or observed, but is costly/disruptive			✓
Weatherization	Weatherization – Roof/ Attic insulation	Improve aged or insufficient insulation			✓
Weatherization	Weatherization – Insulate Perimeter Electric Receptacles and Switches	If not already done			✓
Weatherization	Install Vestibules at Entry Doors	Applicable at large buildings in cold climates	✓		
Weatherization	Seal HVAC Ducts	Where older ducts have not been sealed or suspected leaky	✓		
Site	Smart Irrigation	For irrigated landscaping	✓		
Totals			27	5	18

Key:

NA	Measure not applicable for the given facility
In Place	Measure has already been implemented at the given facility
Evaluate	Measure is applicable and should be evaluated for financial feasibility for the given facility



6. Purpose and Scope

Purpose

Bureau Veritas was retained by the client to render an opinion as to the Property’s current general physical condition on the day of the site visit.

Based on the observations, interviews and document review outlined below, this report identifies significant deferred maintenance issues, existing deficiencies, and material code violations of record, which affect the Property’s use. Opinions are rendered as to its structural integrity, building system condition and the Property’s overall condition. The report also notes building systems or components that have realized or exceeded their typical expected useful lives.

The physical condition of building systems and related components are typically defined as being in one of five condition ratings. For the purposes of this report, the following definitions are used:

Condition Ratings	
Excellent	New or very close to new; component or system typically has been installed within the past year, sound and performing its function. Eventual repair or replacement will be required when the component or system either reaches the end of its useful life or fails in service.
Good	Satisfactory as-is. Component or system is sound and performing its function, typically within the first third of its lifecycle. However, it may show minor signs of normal wear and tear. Repair or replacement will be required when the component or system either reaches the end of its useful life or fails in service.
Fair	Showing signs of wear and use but still satisfactory as-is, typically near the median of its estimated useful life. Component or system is performing adequately at this time but may exhibit some signs of wear, deferred maintenance, or evidence of previous repairs. Repair or replacement will be required due to the component or system’s condition and/or its estimated remaining useful life.
Poor	Component or system is significantly aged, flawed, functioning intermittently or unreliably; displays obvious signs of deferred maintenance; shows evidence of previous repair or workmanship not in compliance with commonly accepted standards; has become obsolete; or exhibits an inherent deficiency. The present condition could contribute to or cause the deterioration of contiguous elements or systems. Either full component replacement is needed, or repairs are required to restore to good condition, prevent premature failure, and/or prolong useful life.
Failed	Component or system has ceased functioning or performing as intended. Replacement, repair, or other significant corrective action is recommended or required.
Not Applicable	Assigning a condition does not apply or make logical sense, most commonly due to the item in question not being present.



Scope

The standard scope of the Facility Condition Assessment includes the following:

- Visit the Property to evaluate the general condition of the building and site improvements, review available construction documents in order to familiarize ourselves with, and be able to comment on, the in-place construction systems, life safety, mechanical, electrical, and plumbing systems, and the general built environment.
- Identify those components that are exhibiting deferred maintenance issues and provide cost estimates for Immediate Costs and Replacement Reserves based on observed conditions, maintenance history and industry standard useful life estimates. This will include the review of documented capital improvements completed within the last five-year period and work currently contracted for, if applicable.
- Provide a full description of the Property with descriptions of in-place systems and commentary on observed conditions.
- Provide a high-level categorical general statement regarding the subject Property's compliance to Title III of the Americans with Disabilities Act. This will not constitute a full ADA survey, but will help identify exposure to issues and the need for further review.
- Obtain background and historical information about the facility from a building engineer, property manager, maintenance staff, or other knowledgeable source. The preferred methodology is to have the client representative or building occupant complete a Pre-Survey Questionnaire (PSQ) in advance of the site visit. Common alternatives include a verbal interview just prior to or during the walk-through portion of the assessment.
- Review maintenance records and procedures with the in-place maintenance personnel.
- Observe a representative sample of the interior spaces/units, including vacant spaces/units, to gain a clear understanding of the property's overall condition. Other areas to be observed include the exterior of the property, the roofs, interior common areas, and the significant mechanical, electrical and elevator equipment rooms.
- Provide recommendations for additional studies, if required, with related budgetary information.
- Provide an Executive Summary at the beginning of this report, which highlights key findings and includes a Facility Condition Index as a basis for comparing the relative conditions of the buildings within the portfolio.

7. Opinions of Probable Costs

Cost estimates are attached throughout this report, with the Replacement Reserves in the appendix.

These estimates are based on Invoice or Bid Document/s provided either by the Owner/facility and construction costs developed by construction resources such as *R.S. Means*, *CBRE Whitestone*, and *Marshall & Swift*, Bureau Veritas's experience with past costs for similar properties, city cost indexes, and assumptions regarding future economic conditions.

Opinions of probable costs should only be construed as preliminary, order of magnitude budgets. Actual costs most probably will vary from the consultant's opinions of probable costs depending on such matters as type and design of suggested remedy, quality of materials and installation, manufacturer and type of equipment or system selected, field conditions, whether a physical deficiency is repaired or replaced in whole, phasing or bundling of the work (if applicable), quality of contractor, quality of project management exercised, market conditions, use of subcontractors, and whether competitive pricing is solicited, etc. Certain opinions of probable costs cannot be developed within the scope of this guide without further study. Opinions of probable cost for further study should be included in the FCA.

Methodology

Based upon site observations, research, and judgment, along with referencing Expected Useful Life (EUL) tables from various industry sources, Bureau Veritas opines as to when a system or component will most probably necessitate replacement. Accurate historical replacement records, if provided, are typically the best source of information. Exposure to the elements, initial quality and installation, extent of use, the quality and amount of preventive maintenance exercised, etc., are all factors that impact the effective age of a system or component. As a result, a system or component may have an effective age that is greater or less than its actual chronological age. The Remaining Useful Life (RUL) of a component or system equals the EUL less its *effective age*, whether explicitly or implicitly stated. Projections of Remaining Useful Life (RUL) are based primarily on age and condition with the presumption of continued use and maintenance of the Property similar to the observed and reported past use and maintenance practices, in conjunction with the professional judgment of Bureau Veritas's assessors. Significant changes in occupants and/or usage may affect the service life of some systems or components.

Where quantities could not be or were not derived from an actual construction document take-off or facility walk-through, and/or where systemic costs are more applicable or provide more intrinsic value, budgetary square foot and gross square foot costs are used. Estimated costs are based on professional judgment and the probable or actual extent of the observed defect, inclusive of the cost to design, procure, construct and manage the corrections.

Definitions

Immediate Needs

Immediate Needs are line items that require immediate action as a result of: (1) material existing or potential unsafe conditions, (2) failed or imminent failure of mission critical building systems or components, or (3) conditions that, if not addressed, have the potential to result in, or contribute to, critical element or system failure within one year or will most probably result in a significant escalation of its remedial cost.

For database and reporting purposes the line items with RUL=0, and commonly associated with *Safety* or *Performance/Integrity* Plan Types, are considered Immediate Needs.

Replacement Reserves

Cost line items traditionally called Replacement Reserves (equivalently referred to as Lifecycle/Renewals) are for recurring probable renewals or expenditures, which are not classified as operation or maintenance expenses. The replacement reserves should be budgeted for in advance on an annual basis. Replacement Reserves are reasonably predictable both in terms of frequency and cost. However, Replacement Reserves may also include components or systems that have an indeterminable life but, nonetheless, have a potential for failure within an estimated time period.

Replacement Reserves generally exclude systems or components that are estimated to expire after the reserve term and are not considered material to the structural and mechanical integrity of the subject property. Furthermore, systems and components that are not deemed to have a material effect on the use of the Property are also excluded. Costs that are caused by acts of God, accidents, or other occurrences that are typically covered by insurance, rather than reserved for, are also excluded.

Replacement costs are solicited from ownership/property management, Bureau Veritas's discussions with service companies, manufacturers' representatives, and previous experience in preparing such schedules for other similar facilities. Costs for work performed by the ownership's or property management's maintenance staff are also considered.

Bureau Veritas's reserve methodology involves identification and quantification of those systems or components requiring capital reserve funds within the assessment period. The assessment period is defined as the effective age plus the reserve term. Additional information concerning system's or component's respective replacement costs (in today's dollars), typical expected useful lives, and remaining useful lives were estimated so that a funding schedule could be prepared. The Replacement Reserves Schedule presupposes that all required remedial work has been performed or that monies for remediation have been budgeted for items defined as Immediate Needs.

For the purposes of 'bucketizing' the System Expenditure Forecasts in this report, the Replacement Reserves have been subdivided and grouped as follows: Short Term (years 1-3), Near Term (years 4-5), Medium Term (years 6-10), and Long Term (years 11-20).

Key Findings

In an effort to highlight the most significant cost items and not be overwhelmed by the Replacement Reserves report in its totality, a subsection of Key Findings is included within the Executive Summary section of this report. Key Findings typically include repairs or replacements of deficient items within the first five-year window, as well as the most significant high-dollar line items that fall anywhere within the ten-year term. Note that while there is some subjectivity associated with identifying the Key Findings, the Immediate Needs are always included as a subset.

Exceedingly Aged

A fairly common scenario encountered during the assessment process, and a frequent source of debate, occurs when classifying and describing "very old" systems or components that are still functioning adequately and do not appear nor were reported to be in any way deficient. To help provide some additional intelligence on these items, such components will be tagged in the database as Exceedingly Aged. This designation will be reserved for mechanical or electrical systems or components that have aged well beyond their industry standard lifecycles, typically at least 15 years beyond and/or twice their Estimated Useful Life (EUL). In tandem with this designation, these items will be assigned a Remaining Useful Life (RUL) not less than two years but not greater than 1/3 of their standard EUL. As such the recommended replacement time for these components will reside outside the typical Short Term window but will not be pushed 'irresponsibly' (too far) into the future.

8. Certification

Town of Exeter New Hampshire, Exeter FCA Program (the Client) retained Bureau Veritas to perform this Facility Condition Assessment in connection with its continued operation of Parks/Recreation Building (Court Street), 32 Court Street, Exeter, New Hampshire '03833, the "Property". It is our understanding that the primary interest of the Client is to locate and evaluate materials and building system defects that might significantly affect the value of the property and to determine if the present Property has conditions that will have a significant impact on its continued operations.

The conclusions and recommendations presented in this report are based on the brief review of the plans and records made available to our Project Manager during the site visit, interviews of available property management personnel and maintenance contractors familiar with the Property, appropriate inquiry of municipal authorities, our Project Manager's walk-through observations during the site visit, and our experience with similar properties.

No testing, exploratory probing, dismantling or operating of equipment or in-depth studies were performed unless specifically required under the *Purpose and Scope* section of this report. This assessment did not include engineering calculations to determine the adequacy of the Property's original design or existing systems. Although walk-through observations were performed, not all areas may have been observed (see Section 1 for specific details). There may be defects in the Property, which were in areas not observed or readily accessible, may not have been visible, or were not disclosed by management personnel when questioned. The report describes property conditions at the time that the observations and research were conducted.

This report has been prepared for and is exclusively for the use and benefit of the Client identified on the cover page of this report. The purpose for which this report shall be used shall be limited to the use as stated in the contract between the client and Bureau Veritas.

This report, or any of the information contained therein, is not for the use or benefit of, nor may it be relied upon by any other person or entity, for any purpose without the advance written consent of Bureau Veritas. Any reuse or distribution without such consent shall be at the client's or recipient's sole risk, without liability to Bureau Veritas.

.Prepared by: Peter Marra
Project Manager

Reviewed by:



Adrian Reth
Technical Report Reviewer for
Mary Venable, CEM, RA
Program Manager
Mary.Venable@bureauveritas.com
800.733.0660 7292719

9. Appendices

- Appendix A: Photographic Record
- Appendix B: Site Plan
- Appendix C: Pre-Survey Questionnaire
- Appendix D: Accessibility Review and Photos
- Appendix E: Component Condition Report
- Appendix F: Replacement Reserves
- Appendix G: Equipment Inventory List



Appendix A: Photographic Record

Photographic Overview



1 - FRONT ELEVATION



2 - LEFT ELEVATION



3 - REAR ELEVATION



4 - RIGHT ELEVATION



5 - MAIN ENTRANCE



6 - GRANITE FOUNDATION



Photographic Overview



7 - ROOF OVERVIEW



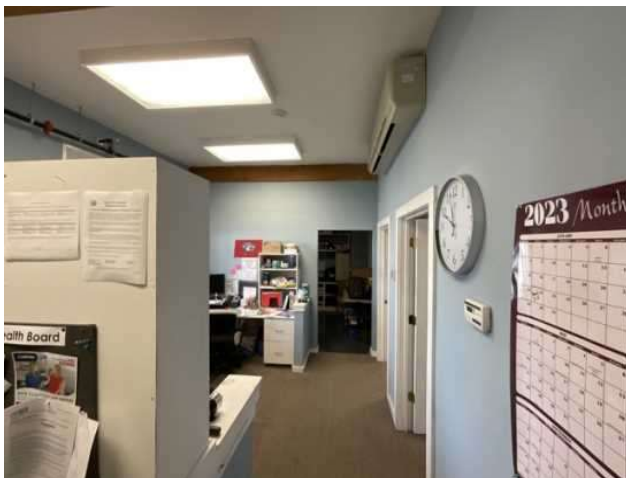
8 - ROOF EDGE DETAIL



9 - SERVICE COUNTER



10 - INTERIOR SPACE



11 - OFFICE



12 - CASEWORK



Photographic Overview



13 - BOILER ROOM



14 - SPLIT SYSTEM COMPONENT



15 - FIRE SUPPRESSION SYSTEM



16 - FIRE SUPPRESSION RISER



17 - MAIN ELECTRIC PANEL



18 - FIRE ALARM SYSTEM

Photographic Overview



19 - FIRE EXTINGUISHER



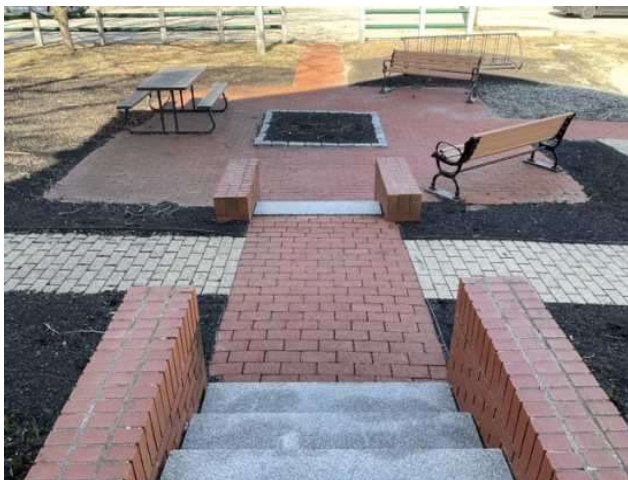
20 - EMERGENCY AND EXIT LIGHTING



21 - PARKING LOTS



22 - LANDSCAPING



23 - FRONT STEPS



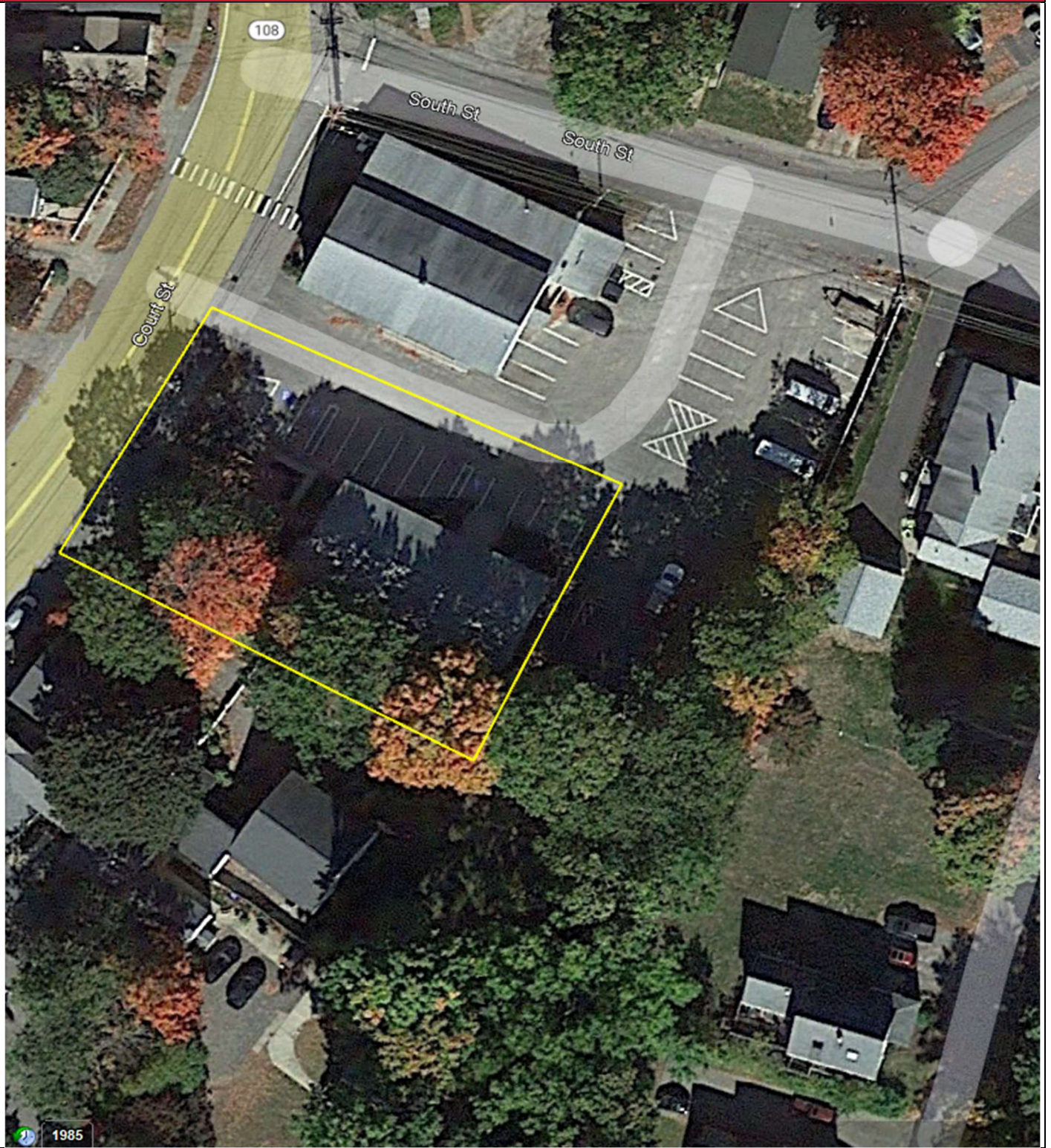
24 - SIDE ENTRANCE





Appendix B:

Site Plan

Site Plan



 <p>BUREAU VERITAS</p>	Project Number	Project Name	 <p>N</p>
	157332.22R000-009.354	Parks/Recreation Building (Court Street)	
	Source	On-Site Date	
	Google	March 29, 2023	

Appendix C:

Pre-Survey Questionnaire

BV FACILITY CONDITION ASSESSMENT: PRE-SURVEY QUESTIONNAIRE

Building / Facility Name: Parks/Recreation Building (Court Street)

Name of person completing form: Jeff Beck

Title / Association w/ property: Maintenance superintendent

Length of time associated w/ property: _____

Date Completed: 3/27/2023

Phone Number: _____

Method of Completion: INTERVIEW - verbally completed during interview

Directions: Please answer all questions to the best of your knowledge and in good faith. Please provide additional details in the Comments column, or backup documentation for any **Yes** responses.

Data Overview		Response		
1	Year(s) constructed	Constructed 1848	Renovated 1997	
2	Building size in SF	10,145	SF	
3	Major Renovation/Rehabilitation		Year	Additional Detail
		Facade		
		Roof		
		Interiors		
		HVAC		
		Electrical		
		Site Pavement		
		Accessibility		
4	List other significant capital improvements (focus on recent years; provide approximate date).			
5	List any major capital expenditures planned/requested for the next few years. Have they been budgeted?	VCT REPAIR PLANNED SECOND FLOOR Rotting sills on rear on building		
6	Describe any on-going extremely problematic, historically chronic, or immediate facility needs.			

Mark the column corresponding to the appropriate response. Please provide additional details in the Comments column, or backup documentation for any **Yes** responses. (**NA** indicates "Not Applicable", **Unk** indicates "Unknown")

Question		Response				Comments
		Yes	No	Unk	NA	
7	Are there any problems with foundations or structures, like excessive settlement?		X			
8	Are there any wall, window, basement or roof leaks?		X			
9	Has any part of the facility ever contained visible suspect mold growth, or have there been any indoor air quality complaints?		X			
10	Are your elevators unreliable, with frequent service calls?				X	
11	Are there any plumbing leaks, water pressure, or clogging/backup issues?		X			
12	Have there been any leaks or pressure problems with natural gas, HVAC piping, or steam service?		X			
13	Are any areas of the facility inadequately heated, cooled or ventilated? Poorly insulated areas?	X				Added new ventilation system in basement
14	Is the electrical service outdated, undersized, or problematic?		X			
15	Are there any problems or inadequacies with exterior lighting?		X			
16	Is site/parking drainage inadequate, with excessive ponding or other problems?		X			
17	Are there any other unresolved construction defects or significant issues/hazards at the property that have not yet been identified above?		X			
18	ADA: Has an accessibility study been previously performed? If so, when?	X				2019
19	ADA: Have any ADA improvements been made to the property since original construction? Describe.	X				Front ground level ramp added
20	ADA: Has building management reported any accessibility-based complaints or litigation?		X			Limited access to second floor.
21	Are any areas of the property leased to outside occupants?		X			

Signature of Assessor

Signature of POC

Appendix D: Accessibility Review and Photos

Visual Survey - 2010 ADA Standards for Accessible Design

Property Name: Parks/Recreation Building (Court Street)

BV Project Number: 157332.22R000 - 009.354

Facility History & Interview					
Question		Yes	No	Unk	Comments
1	Has an accessibility study been previously performed? If so, when?	✗			2019
2	Have any ADA improvements been made to the property since original construction? Describe.	✗			Front ground level ramp added
3	Has building management reported any accessibility-based complaints or litigation?		✗		Limited access to second floor.

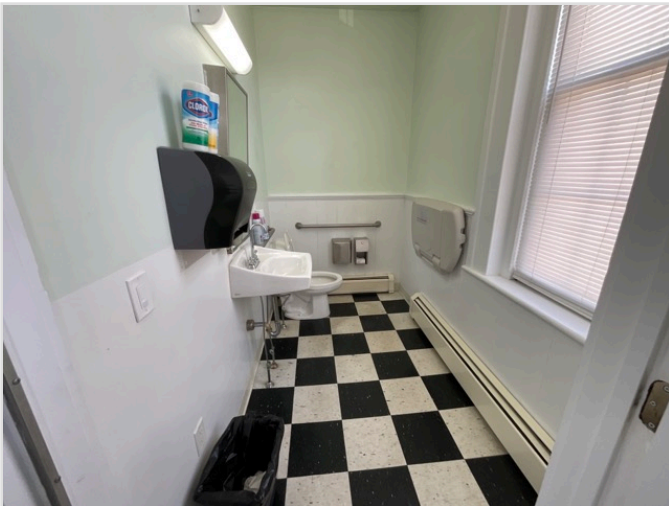
Parks/Recreation Building (Court Street): Accessibility Issues				
Category	Major Issues (ADA study recommended)	Moderate Issues (ADA study recommended)	Minor Issues	None*
Parking			No signage for parking	
Exterior Accessible Route				✗
Building Entrances			Only one assessable route with ramp.	
Interior Accessible Route				✗
Elevators	NA			
Public Restrooms				✗
Kitchens/Kitchenettes	NA			
Playgrounds & Swimming Pools	NA			
Other	NA			

**be cognizant that if the "None" box is checked that does not guarantee full compliance; this study is limited in nature*

Parks/Recreation Building (Court Street): Photographic Overview



Parks/Recreation Building (Court Street): Photographic Overview



Appendix E: Component Condition Report

Component Condition Report | Parks/Recreation Building (Court Street)

UF L3 Code	Location	Condition	Asset/Component/Repair	Quantity	RUL	ID
Structure						
B1010	Basement	Poor	Structural Framing, Masonry (CMU) Bearing Walls	50 SF	0	5990821
Facade						
B2010	Building exterior	Fair	Exterior Walls, any painted surface, Prep & Paint	6,100 SF	6	5992261
B2020	Building Exterior	Good	Window, Aluminum Double-Glazed, 16-25 SF	46	7	5990824
B2050	Building Exterior	Fair	Exterior Door, Steel, Standard	1	17	5990823
B2050	Building Exterior	Fair	Exterior Door, Aluminum-Framed & Glazed, Standard Swing	3	4	5990829
Roofing						
B3010	Main roof	Fair	Roofing, Asphalt Shingle, 20-Year Standard	3,382 SF	10	5991773
Interiors						
C1030	Throughout building	Fair	Interior Door, Wood, Solid-Core	16	17	5990832
C1070	Second floor	Fair	Suspended Ceilings, Acoustical Tile (ACT)	3,432 SF	12	5990839
C2010	Throughout	Fair	Wall Finishes, any surface, Prep & Paint	10,296 SF	8	5991947
C2030	Throughout building	Poor	Flooring, Vinyl Tile (VCT)	800 SF	0	5990828
C2030	Throughout building	Fair	Flooring, Vinyl Tile (VCT)	6,064 SF	6	6001659
C2030	Second floor, sports storage room	Fair	Flooring, any surface, w/ Paint or Sealant, Prep & Paint	500 SF	2	5990850
C2050	Throughout building	Fair	Ceiling Finishes, any flat surface, Prep & Paint	3,432 SF	6	5990830
Plumbing						
D2010	Basement	Fair	Plumbing System, Supply & Sanitary, Medium Density (excludes fixtures)	6,864 SF	14	5990837
D2010	First floor	Fair	Sink/Lavatory, Vanity Top, Stainless Steel	1	7	5990851
D2010	First floor	Fair	Sink/Lavatory, Wall-Hung, Vitreous China	2	7	5990816
D2010	First floor	Fair	Toilet, Residential Water Closet	2	7	5990812
D2010	Boiler room	Fair	Water Heater, Electric, Residential	1	4	5990852
HVAC						
D3020	Boiler room	Fair	Boiler, Gas, HVAC	1	7	5990833
D3030	Building exterior	Fair	Split System Ductless, Single Zone	1	7	5990813
D3030	Office	Fair	Split System, Fan Coil Unit, DX	1	2	5990818
D3030	Building exterior	Fair	Split System Ductless, Single Zone	1	2	5990836
D3030	Second floor	Fair	Split System Ductless, Multi Zone, per 1 to 2 TON FCU	1	7	5990835
D3050	First and second floor	Fair	HVAC System, Hydronic Piping, 2-Pipe	6,864 SF	14	5990841
Fire Protection						
D4030	Throughout building	Good	Fire Extinguisher, Type ABC, up to 20 LB	5	10	5990842
Electrical						

Component Condition Report | Parks/Recreation Building (Court Street)

UF L3 Code	Location	Condition	Asset/Component/Repair	Quantity	RUL	ID
D5020	Basement	Fair	Supplemental Components, Load Center, Single Phase Residential 120/240 V	1	10	5990820
D5020	Basement	Poor	Supplemental Components, Load Center, Single Phase Residential 120/240 V	1	0	5990817
D5020	First floor	Fair	Supplemental Components, Load Center, Single Phase Residential 120/240 V	1	10	5990827
D5020	Throughout building	Fair	Supplemental Components, Load Center, Single Phase Residential 120/240 V	1	7	5990838
D5020	First floor	Fair	Supplemental Components, Load Center, Single Phase Residential 120/240 V	1	7	5990826
D5020	Basement	Fair	Supplemental Components, Load Center, Single Phase Residential 120/240 V	1	7	5990825
D5040	Throughout building	Fair	Interior Lighting System, Full Upgrade, Medium Density & Standard Fixtures	6,864 SF	5	5990849
D5040	Throughout building	Fair	Emergency & Exit Lighting, Emergency Light Pack, 2 Light w/ Battery	1	6	5990845
Fire Alarm & Electronic Systems						
D7050	Basement	Fair	Fire Alarm System, Full System Upgrade, Standard Addressable, Upgrade/Install	6,864 SF	15	5990815
Equipment & Furnishings						
E2010	Classrooms	Fair	Casework, Cabinetry, Hardwood Standard	30 LF	9	5990831

Component Condition Report | Parks/Recreation Building (Court Street) / Site

UF L3 Code	Location	Condition	Asset/Component/Repair	Quantity	RUL	ID
Pedestrian Plazas & Walkways						
G2020	Parking lot	Fair	Parking Lots, Pavement, Asphalt, Mill & Overlay	5,170 SF	11	5991510
Sitework						
G2060	Site	Fair	Picnic Table, Metal Powder-Coated	1	18	5990853
G2060	Site	Fair	Park Bench, Metal Powder-Coated	2	18	5990840
G2080	Site	Poor	Landscaping, Ground Cover, Repair	2,400 SF	0	5990847

Appendix F: Replacement Reserves

Appendix G: Equipment Inventory List

D20 Plumbing

Index	ID	UFCode	Component Description	Attributes	Capacity	Building	Location Detail	Manufacturer	Model	Serial	Dataplate Yr	Barcode	Qty
1	5990852	D2010	Water Heater	Electric, Residential	40 GAL	Parks/Recreation Building (Court Street)	Boiler room	Whirlpool	E2F40RD045V	ER 1233T484595	2012		

D30 HVAC

Index	ID	UFCode	Component Description	Attributes	Capacity	Building	Location Detail	Manufacturer	Model	Serial	Dataplate Yr	Barcode	Qty
1	5990833	D3020	Boiler	Gas, HVAC	266 MBH	Parks/Recreation Building (Court Street)	Boiler room	Buderus	G234X-64	05030066-00- 9341-00060	2000		
2	5990818	D3030	Split System	Fan Coil Unit, DX	1.5 TON	Parks/Recreation Building (Court Street)	Office	Mitsubishi Electric	PK30FK		2009		
3	5990835	D3030	Split System Ductless	Multi Zone, per 1 to 2 TON FCU	2 Ton	Parks/Recreation Building (Court Street)	Second floor	Mitsubishi Electric	MSY-GL24NA	5000236	2015		
4	5990813	D3030	Split System Ductless	Single Zone	2 TON	Parks/Recreation Building (Court Street)	Building exterior	Mitsubishi Electric	MUY-GL24NA	5 000250	2015		
5	5990836	D3030	Split System Ductless	Single Zone	2.5 TON	Parks/Recreation Building (Court Street)	Building exterior	Mitsubishi Electric	PU30EK	Illegible	2009		

D40 Fire Protection

Index	ID	UFCode	Component Description	Attributes	Capacity	Building	Location Detail	Manufacturer	Model	Serial	Dataplate Yr	Barcode	Qty
1	5990842	D4030	Fire Extinguisher	Type ABC, up to 20 LB		Parks/Recreation Building (Court Street)	Throughout building				2023		5

D50 Electrical

Index	ID	UFCode	Component Description	Attributes	Capacity	Building	Location Detail	Manufacturer	Model	Serial	Dataplate Yr	Barcode	Qty
1	5990820	D5020	Supplemental Components	Load Center, Single Phase Residential 120/240 V	200 AMP	Parks/Recreation Building (Court Street)	Basement	Cutler-Hammer	Not applicable	Not applicable	2003		
2	5990817	D5020	Supplemental Components	Load Center, Single Phase Residential 120/240 V	70 AMP	Parks/Recreation Building (Court Street)	Basement	Cutler-Hammer	Not applicable	Not applicable	1990		
3	5990827	D5020	Supplemental Components	Load Center, Single Phase Residential 120/240 V	100 AMP	Parks/Recreation Building (Court Street)	First floor	Cutler-Hammer	Not applicable	Not applicable			
4	5990838	D5020	Supplemental Components	Load Center, Single Phase Residential 120/240 V	100 AMP	Parks/Recreation Building (Court Street)	Throughout building	Cutler-Hammer	Not applicable	Not applicable	2000		
5	5990826	D5020	Supplemental Components	Load Center, Single Phase Residential 120/240 V	100 AMP	Parks/Recreation Building (Court Street)	First floor	Cutler-Hammer	Not applicable	Not applicable	2000		
6	5990825	D5020	Supplemental Components	Load Center, Single Phase Residential 120/240 V	100 AMP	Parks/Recreation Building (Court Street)	Basement	Cutler-Hammer	Not applicable	Not applicable	2000		
7	5990845	D5040	Emergency & Exit Lighting	Emergency Light Pack, 2 Light w/ Battery		Parks/Recreation Building (Court Street)	Throughout building				2019		