

## NOTICE OF PREQUALIFICATION

Great Dam Removal / River Restoration  
Exeter, New Hampshire

### ARTICLE 1 - ADVERTISEMENT

#### 1.01 PREQUALIFICATION

A. The Town of Exeter is seeking to prequalify potential contractors for removal of the Great Dam and its appurtenances and stabilization of the river bed in a way that protects adjacent properties while creating upstream passage for diadromous fish species. The prequalification process consists of completing a prequalification statement/form, providing additional supporting data and submitting the form and supporting information to the Engineer.

B. Prequalification statements/forms will be received at the office of the Owner until **2:00PM** local time on **March 9, 2016**. Prequalification statements/forms received after this time will not be accepted.

C. Preliminary bidding documents will be made available for a nominal fee of \$100.00 by **February 16, 2016** to any interested party. A pre-qualifier meeting will be held by the Town and VHB to answer questions related to the pre-qualification, bidding process, or the project. The meeting will be held on **February 24, 2016** at the Exeter Library next to the Great Dam at **10:00AM**.

D. The Engineer will determine if a contractor or contractor/subcontractor team that has submitted prequalification statements/forms is qualified to submit a bid on the project and will issue notice of pre-qualification on or about **March 23, 2016**. Final bid documents will be made available at no charge upon notice of pre-qualification. A *mandatory* pre-bid meeting will be held by the Town and VHB to answer questions related to the bidding process or the project. The meeting will be held on **March 30, 2016** at the Exeter Library next to the Great Dam at **10:00AM**.

E. Bids will be due on **April 18, 2016** at **2:00PM** at the Exeter Public Works Complex at 13 Newfields Road in Exeter. Bids will be reviewed only from those contractors or contractor / subcontractor teams deemed qualified by the Engineer. Bids will be opened later that same evening at the Board of Selectmen meeting.

F. If such circumstances arise which would delay certain aspects of the described schedule and availability of documents, the Town or their Engineer, will notify prospective bidders, as necessary, and required bid dates may be adjusted accordingly. Notices to contractors will be put on the town website: [www.exeternh.gov/rfps](http://www.exeternh.gov/rfps).

#### 1.02 PROJECT DESCRIPTION

A. OWNER: Town of Exeter

ENGINEER: Vanasse Hangen Brustlin, Inc.

B. The project includes removal of a 136 ft by 16 ft concrete dam, concrete abutments, low level outlet, fish weir, and fish ladder from the Exeter River, and the subsequent restoration of the river bed. The project also involves the installation of a dry hydrant in the river upstream of the dam and modifications to the Town of Exeter River Pump Station. Both the dry hydrant and pump station modifications involve in-river work. The project will also include the construction and installation of a fish monitoring cage on the Pickpocket Dam. The dam will be removed and the river diverted so that the remaining work can be completed "in the dry". (For reference, the annual median flow and 1.5-year peak flow within the Exeter River at the Great Dam are approximately 70 cfs and 1200 cfs, respectively.) The river will be stabilized through the installation of cobble

mix and boulders in the vicinity of the removed dam. Environmental wetland permits for the project have not yet been obtained.

C. The project schedule is to start construction about July 1, 2016 and reach substantial completion by October 15, 2016.

### 1.03 PROCUREMENT OF DOCUMENTS

A. Prequalification statements/forms may be obtained from the Owner at the following location:

**Town of Exeter Public Works Complex**

13 Newfields Road  
Exeter, New Hampshire 03833  
Phone: 603-773-6157  
Fax 603-772-1355

B. Electronic copies of prequalification statements/forms and project plans may be obtained from the Engineer at no cost. This request for qualification and the project plans can be found on the town website at [www.exeternh.gov/rfps](http://www.exeternh.gov/rfps) in electronic format. Hard copies of prequalification statements/forms and project plans may be obtained for a nominal fee to cover printing costs.

## **CONTRACTOR PREQUALIFICATION REQUIREMENTS GREAT DAM REMOVAL / RIVER RESTORATION**

In order to be prequalified, contractor and contractor/subcontractor teams must meet the following minimum requirements:

### **1. EXPERIENCE**

Contractor or contractor/subcontractor teams must demonstrate the following experience:

#### **1.1 Stream / River Restoration**

- A. Successful completion of at least two (2) prior stream/river restoration projects, completed in the last ten (10) years, completed for the purpose of habitat improvement, and that included the in-stream construction of stone cross vanes or similar structures such as stream barbs, J-hook vanes and/or other natural channel design features requiring strategic placement of large boulder material. For each river restoration project, provide the following information:
  - a. A project description including the name of the stream/river, the type of structures installed, the size of the watershed above the project, and the approximate average stream/river flow during construction.
  - b. Two photographs of the site prior to construction and two photographs following construction.
  - c. Measures taken to minimize disturbance to the river corridor and adjacent riparian zone.
  - d. Number of linear feet of river restored.
  - e. Client/Owner contact information, including email and/or phone number.
  - f. Construction costs.
  - g. Date of completion.
- B. Experience and expertise in procuring, hauling, stockpiling and handling contract-specified stone. Provide total volume and weight of stone used in projects referenced in item 1.1A.
- C. Experience in placement of individual stone per specifications (describe range maximum/minimum) of individual stone weights and dimensions placed in projects referenced in item 1.1A.
- D. The contractor or subcontractor shall provide details for any environmental non-compliance related to streams, wetlands, water quality or erosion and sedimentation control within the previous five years on any project completed. Non-compliance shall include letters of deficiency, notices of proposed fines, administrative orders or similar enforcement actions from any state or federal agency.

## 1.2 River Diversion

- A. Successful completion of two (2) stream/river diversion projects within the last ten (10) years, each exceeding \$50,000 in construction costs. This work may be part of a project submitted for Item 1.1 above or may be an independent project. For each diversion, the contractor or subcontractor shall describe the following:
  - a. Name of stream/river.
  - b. Method of stream/river diversion.
  - c. Flow rates and depths encountered during construction.
  - d. Duration of diversion.
- B. Contractor's permit compliance experience including wetlands, erosion and sedimentation control and monitoring.

## 1.3 Vibration Monitoring

- A. Successful completion of two (2) projects where the contractor has retained an independent seismologist or vibration consultant to monitor, record, analyze, and report the seismic vibrations being caused by demolition activities. For each project, the contractor or subcontractor shall have performed pre- and post-construction surveys of the monitored structures. For each project, the contractor or subcontractor shall describe the following:
  - a. Name of the Project.
  - b. Critical infrastructure that was monitored.
  - c. Vibration monitoring equipment and thresholds used.

## **2. BONDS AND INSURANCE**

The prime contractor shall demonstrate the ability to satisfy the following bonds and insurance requirements for an estimated \$900,000 in construction costs for the project.

- A. Bid bond in the amount of 5% of the bid price.
- B. Performance and payment bond in the amount of 100% of the bid price.

## **3. STAFF AND EQUIPMENT**

The contractor or contractor/subcontractor team shall demonstrate sufficient staff, specialized tools and equipment and the financial resources necessary to mobilize for the project the first week of July 2016 and complete the work and demobilize by October 15, 2016.

Supporting documentation shall include the resume of the foreman and/or superintendent responsible for execution of the work on this project, detailing that person's experience with river restoration, dam removal, stone weir construction or historic and/or timber structures or

other related work. Omission of this prequalification document shall result in disqualification of the firm.

#### **4. CHARACTER AND INTEGRITY**

The prime contractor shall demonstrate through recently completed projects their ability to work in a professional manner with the owner, engineer and/or architect on the referenced projects.

#### **5. FINANCIAL SOUNDNESS**

The contractor shall demonstrate through financial references that their business is financially sound.

#### **6. QUESTIONS / CLARIFICATIONS**

All questions and clarifications of this Prequalification Statement should be directed in writing (email or fax) to:

**Vanasse Hangen Brustlin, Inc.,  
101 Walnut Street  
Watertown, Massachusetts 02471**

Attn: Todd Monson  
Phone: 617-607-2689  
Fax: 617-924-2286  
E-mail: tmonson@vhb.com

Written questions shall be submitted to VHB by **March 1, 2016**. Responses and clarifications to the questions will be posted on the town website.

#### **7. SUBMITTAL**

Prequalification statements/forms will be received at the office of the Owner at the following location:

**Town of Exeter Public Works Complex  
13 Newfields Road  
Exeter, New Hampshire 03833**

Attn: Paul Vlasich  
Phone: 603-773-6157  
Fax 603-772-1355

Prequalification statement/forms shall be submitted to the Owner by **2:00PM** local time on **March 9, 2016**.

**Contractor's Prequalification Statement**  
**(AIA DOCUMENT A305, MODIFIED)**  
*CONFIDENTIAL*

NAME OF PROJECT: Great Dam Removal / River Restoration.

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

SUBMITTED TO: Town of Exeter Engineering Department / Attn. Paul Vlasich

ADDRESS: 13 Newfields Road, Exeter, NH 03833

PHONE: 603-773-6157 FAX: 603-772-1355

SUBMITTED BY:		Check One:	<input type="checkbox"/>	Corporation
ADDRESS:			<input type="checkbox"/>	Partnership
EMAIL:			<input type="checkbox"/>	Individual
PRINCIPAL OFFICE:			<input type="checkbox"/>	Joint Venture
TELEPHONE:	FAX:		<input type="checkbox"/>	Other
SUBMITTING AS: PRIME CONTRACTOR SUBCONTRACTOR TO: _____ (Prime Contractor)				

**NOTE:** Should any change occur which substantially alters the data contained herein, the above-named prospective bidder shall immediately submit a complete **revised** Prequalification Statement, developing the firm's current qualifications.

Prime Contractors must complete all sections of the Prequalification Statement. Subcontractors (if any) must complete Sections 1, 3, 4 & 6 of the Prequalification Statement.

**Prequalification Statement must be returned to the Town of Exeter Engineering Department (Public Works Complex) no later than March 9, 2016 by 2:00 pm.**

**1. ORGANIZATION**

**1.1 How many years has your organization been in business as a Contractor?**

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**1.2 How many years has your organization been in business under its present business name? Under what other or former names has your organization operated?**

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**1.3 If your organization is a corporation, answer the following:**

1.3.1 Date of incorporation:

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1.3.2 State of incorporation:

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1.3.3 President's name:

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1.3.4 Vice-president's name(s):

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1.3.5 Secretary's name:

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1.3.6 Treasurer's name:

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**1.4 If your organization is a partnership, answer the following:**

1.4.1 Date of organization:

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1.4.2 Type of partnership (if applicable):

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1.4.3 Name(s) of general partner(s):

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**1.5 If your organization is individually owned, answer the following:**

1.5.1 Date of organization: \_\_\_\_\_

1.5.2 Name of owner: \_\_\_\_\_

**1.6 If the form of your organization is other than those listed above, describe it and name the principals.**

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## **2. LICENSING**

**2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business and indicate registration or license numbers, if applicable.**

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**2.2 List jurisdictions in which your organization's partnership or trade name is filed.**

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### **3. EXPERIENCE**

**3.1 List the categories of work that your organization normally performs with its own forces.**

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**3.2 Claims and Suits. (If the answer to any of the questions below is yes, please attach details.)**

3.2.1 Has your organization ever failed to complete any work awarded to it? Yes/No

3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers? Yes/No

3.2.3 Has your organization filed any lawsuits or requested arbitration with regard to construction contracts within the last five years? Yes/No

**3.3 Within the last five (5) years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.) Yes/No**

**3.4 On a separate sheet, list major construction projects your organization has in progress, giving the name of project, owner, architect or engineer, contract amount, percent complete and scheduled completion date. For each, state total worth in progress and under contract.**

**3.5 On a separate sheet, list the major projects your organization has completed in the past seven (7) years, giving the name or project, owner, architect or engineer, contract amount, date of completion and percentage of the cost of the work performed with your own forces.**

**3.6 On a separate sheet, list the construction experience, including any dam removal or stone weir / bars experience, and present commitments of the key individuals of your organization. Provide resume of foreman and/or superintendent responsible for execution of the work on this project.**

**3.7 On a separate sheet, list construction equipment you own that is available for the proposed work.**

**3.8 On a separate sheet, list any subcontractors and the specific tasks they will perform relative to stone weir or stone barb construction.**

**NOTE:** Specialty subcontractors must submit separately Sections 1, 3, 4 & 6 of the Prequalification Statement.

**4. REFERENCES**

**4.1 Trade References**

Name and addresses of three owners, architects or engineers not employed by applicant involved in current contracts or contracts completed in the last seven (7) years who can attest to the character, integrity, reputation, judgment, experience, and efficiency of the applicant. At least one reference shall be for a dam removal or stone weir/barb construction.

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**4.2 Bank References:**

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**4.3 Surety:**

4.3.1 Name of bonding company (must be registered and licensed to do business in the State of New Hampshire):

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4.3.2 Name and address of agent:

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4.3.3 Submit an unqualified letter from the bonding company to the effect that they will provide the required bid bond in the amount of 5 percent of the bid price and performance and payment bonds, each in the amount of 100 percent of the bid price, should the applicant be awarded the contract.

## 5. FINANCING

### 5.1 Financial Statement.

5.1.1 Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement and cash flow statement showing the following items:

- Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses);
- Net Fixed Assets;
- Other Assets;
- Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);
- Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).

5.1.2 Name and address of firm preparing attached financial statement, and date thereof.

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5.1.3 Is the attached financial statement for the identical organization named on page one?  
Yes/No

5.1.4 If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsiary).

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**5.2 Will the organization whose financial statement is attached act as guarantor of the contract for construction? Yes/No**

**6.1 SIGNATURE**

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2016

Name of Organization:

By: \_\_\_\_\_

Title:  
\_\_\_\_\_

**6.2 NOTARIZATION**

M \_\_\_\_\_  
being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 2016

Notary Public:  
\_\_\_\_\_

My Commission Expires:  
\_\_\_\_\_