

# DRAFT MINUTES

## SELECT BOARD MEETING

April 16<sup>th</sup>, 2018

### 1. Call Meeting to Order

Chairwoman Julie Gilman convened the Select Board for a special meeting in art gallery room at 6:30 p.m. Also present are Board members Don Clement, Molly Cowan, Anne Surman, and Kathy Corson. Town Manager Russ Dean also present, with Town Planner Dave Sharples.

Chair Gilman introduced the topic, a work session on Select Board goal setting. Mr. Dean provided the Select Board with hard copies of the master plan to refer to, as well as the year's work plan he typically shares with the Select Board Chair. Mr. Rick Alpers from Primex was originally scheduled to be present but could not due to poor weather, but he hopes to be present for the follow up session.

The Board discussed the capital improvement program as a goal area. Several items were covered including CIP project prioritization, defining a critical need in the CIP. Chair Gilman asked that department heads read the master plan and give feedback for implementation, and the town manager discuss this at a department head meeting. Departments should discuss the plan with one another. More conversation included a potential work session with departments and the Select Board on CIP submittals prior to the process going to the planning board.

The Board members discussed their individual goals. Mr. Clement would like to see a strategic plan. Discussion ensued on this. Mrs. Corson spoke to the communications committee and facilities committee and getting those going. Ms. Cowan spoke to her desire to set a goal to engage young families and the youth of the community as a goal. Ms. Surman spoke about the junior arts committee and this followed along those lines. Ms. Gilman mentioned the Parks/Recreation Advisory Board as a move in that direction.

The Board discussed the need to create a "passable infrastructure project" and there was discussion on the two major capital projects that failed at the recent ballot.

The Board discussed community affordability issues. Commercial tax base expansion was a priority to offset residential tax burden. Mr. Clement cited Dover and Exeter's split between residential and commercial.

The Board discussed parking and traffic. This needs to be addressed along with roundabouts and bicycle initiatives.

Chair Gilman mentioned the historic preservation plan, conservation plan. These were discussed in context of the Master Plan – are they different? Also the economic development strategy. All agreed this complemented the other two as a third important part. It has been waiting.

Ms. Surman discussed her goal for a conflict of interest policy. Mr. Dean indicated this would be a town meeting vote to implement. Ms. Surman offered to lead on this.

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The evening concluded with a task to get the Select Board and Planning Board together at some point to discuss the common issues: capital improvement program, and master plan implementation. There will be a follow up meeting to discuss goal items further and come to a final list.

Adjournment. Selectman Clement motioned to adjourn, seconded by Selectwoman Surman. Motion carries, the Board stood adjourned at 9:00 p.m..

Respectfully submitted,

Russell Dean  
Town Manager