

# DRAFT MINUTES

SELECT BOARD MEETING

May 3<sup>rd</sup>, 2018

1. Call Meeting to Order

Acting Chairwoman Kathy Corson convened the Select Board for a site walk at Swasey Parkway at 8:30 a.m. Also present are Board members Don Clement, Molly Cowan, and Anne Surman. Chairwoman Gilman was absent in Concord for legislative matters. Staff present were Town Manager Russ Dean, Town Planner Dave Sharples, DPW Director Jennifer Perry, Acting W/S Manager Matt Berube, Police Chief Bill Shupe, Fire Chief Brian Comeau, and Highway Superintendent Jay Perkins. In addition Swasey Trustee members Florence Ruffner, Mark Damsell, and Gerry Hamel were present. Beth Dupell, Andy Morrill from Wright Pierce, and an unnamed Wright Pierce representative also present.

Andy Morrill from Wright Pierce discussed with those present the various issues regarding the proposed turnaround presented at the last two Select Board meetings. He discussed the drainage issues at the current proposed location and improvements from installing compacted gravel. A secondary location was discussed further down from the proposed. That location included an existing clay layer. Drainage issues existed at both locations. Discussion ensued on which location would be preferable.

Select Board member Clement asked about the rationale for the hammerhead. Mr. Hamel replied it was a place for people to turn around, however a full turn around like the one proposed would be better for traffic flow.

The town manager asked about how many cars would fit in the turnaround. Response is 4 to 5. A stop bar was discussed.

Chief Shupe talked about those who would “peel out” out of the turnaround once they saw they couldn’t go further. It was also suggested that signage about closure needed to be reflective and be able to be seen early enough to use the turn around. Cars can still be parked parallel in the road.

Dave Sharples asked about the design, for what size vehicle. A dump truck was the reply.

Gerry Hamel asked about greenspace in the middle. There would be some, but not trees.

Jennifer Perry discussed winter maintenance, this would need to be plowed, and paved when needed.

Jay Perkins discussed the drainage issues and the existing systems, including the ‘beehive’ system of 2 different catch basins picking up the drainage.

Russ Dean asked about the premium involved in remobilizing due to timing issues – it was suggested a 15% premium could be added to the project for that. Right now the project was estimated net of the savings generated by not doing what was in the project – a change order. So the gross figure was closer to \$26,000 total cost, but 15-16K additional beyond what was already in the project.

Further discussion ensued on the project cost, location, and timing issues.

In response to a question, it was noted people can drive further through the turnaround to get to the driveway on the sketch. Signage was discussed again, and what would be needed. Barricades for events

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were discussed – who does this – it is commonly the applicants that do it themselves. An updated system would be needed if the turnaround was put in.

Cost sharing was discussed and the Trustees after sidebar agreed to share in 1/3 of the cost, with more discussion resulting in a 1/3 split among the Trustees, town paving budget, and sewer project budget.

There was another discussion on drainage. Based on the preferred location 40 feet north of the current location, drainage would be relooked at and refigured. Agreements were subject to the final numbers. Chairwoman Corson felt she would still like to wait.

Parking spots were discussed and you will lose parking spots at the turnaround regardless of where it is located but you will lose an additional parking spot for every twenty feet or so that you move it to the north. It was mentioned that the alternative location for the turnaround was approximately 40 feet to the north.

The engineers will work on the revised plan, which will be forwarded along to the Select Board when received.

The site walk stood adjourned at 9:10 a.m.

Respectfully submitted,

Russell Dean  
Town Manager