

Select Board Meeting
Monday August 12, 2019
Town Offices, Nowak Room
Final Minutes

1. Call Meeting to Order

Members present: Anne Surman, Kathy Corson, Julie Gilman, Molly Cowan, Niko Papakonstantis, and Russ Dean were present at this meeting. The meeting was called to order by Ms. Corson at 6:30 PM.

2. Joint meeting with Swasey Parkway Trustees

Chair Duane Staples opened the Swasey Trustee board meeting at 6:30 PM; Florence Ruffner and Mark Damsell were also in attendance.

Melissa Roy discussed the proposed minor changes to the Parkway Use policy. She suggested changing the category “noncommercial” to “nonprofit” and “commercial” to “for-profit” to keep in line with other town policies. For the tiers, the smallest event was up to 20 people attending, but she suggested a threshold of 50 people, which will be more inclusive of lower-number events. There was a line item “Community Event” with fees TBD that they would like to remove, as all current uses fit into other categories. Ms. Corson invited the Trustees to give their feedback on the updated policy.

Mr. Staples suggested they should be monitoring events for noise issues. Ms. Corson asked about existing noise ordinance. Mr. Dean said that Town Ordinance 701.1 addresses noise, and is enforced by the Police Department. Anyone with a complaint could call them. He added that his office has not received any noise complaints.

Mr. Staples asked if the sign policy on Swasey Parkway should be the same as the sign permitting policy for the town. Ms. Gilman said she thought no signs were allowed on the Parkway. Ms. Ruffner responded that people often put event signs in front of the Parkway a week or so in advance, but that’s not an official policy. Ms. Corson said she didn’t want to address that issue tonight. Mr. Dean said that signs and displays are covered by Town Ordinance 502.2a. A few years back, the Board had a lengthy discussion about these signs, and businesses wishing to put out a sign must apply to the Building Inspector, but this was not necessarily applicable to an event. Ms. Corson said that these questions should be addressed to Doug Eastman.

Mr. Staples said he’d like to add to the use policy that there is no use of metal detectors on the Parkway. Ms. Ruffner wanted to expand that proposed rule to no digging holes of any kind.

Ms. Corson asked if the Trustees were comfortable with the proposed changes to the rules for use of Swasey Parkway, and Mr. Staples said yes.

Mr. Damsell commented that the park is an asset to the town, and he wants to see that they’re treating every applicant fairly and consistently, and charging everyone. Ms. Ruffner agreed that everyone should pay, saying the money should go into the Parkway Fund for maintenance, then there’s no problem.

Ms. Roy discussed the facility reservation report, which shows groups who rented Swasey in 2019 and one rental for 2020. The fees were \$1,950 this year, with \$300 outstanding. She mentioned that some of the groups were not charged, and did not pay.

Ms. Surman suggested that "Community Event" should still be a separate category, perhaps defined as a Town-sponsored event. Ms. Corson said that this is just the Town using its own facilities. Ms. Roy asked if she should add a line item that Town-sponsored events are free. Ms. Corson said that would require them to define a Town-sponsored event. Mr. Dean said that the Property Use Policy discusses this in section 5.1-3, which addresses municipal functions including Town-sponsored events.

Mr. Dean explained why some groups were not charged: when the Select Board voted to manage the Swasey Parkway permits, the Town Offices were involved, and they were trying to be consistent with whether an entity had not been charged in the past. This was because "Community event: TBD fee" had a lack of clarity. This is why they're trying to square up the fee schedule now.

Ms. Corson said that the Board doesn't have time tonight to go back and look at fees, but could put it on a future agenda. Ms. Surman insisted that they need to go back and rectify the fees. Ms. Cowan disagreed, saying that when they adopted the new fee schedule, they decided not to go back and retroactively charge. Mr. Papakonstantis said that it's not fair to go back and charge a fee if the applicant weren't told of a fee during the application process. Moving forward, the policy is a fair and consistent way to enforce payment. Ms. Surman said that they should either go back and charge or refund those who paid.

Ms. Gilman asked how they define nonprofit, is it always a 501c3? That could exclude someone who wants to put something together for the community but is not Town-sponsored. Mr. Dean said that if someone wants to use a public space to do something, they can. If it rises to the level of an organized event with a public health and safety impact, they need to apply for a permit.

Ms. Gilman said that the rules say the Parkway is open only from dawn to dusk, but there are after-dusk events there. Are the open hours for automobiles only? Ms. Corson said that was a discussion for another time. She opened the discussion to the public.

April Gallant of 9 Cummings Court suggested they could say "non-income generating" instead of "nonprofit." Ms. Corson pointed out that a nonprofit could have a fundraiser and be an income-generating event. Mr. Dean said that if you split it too finely you run into issues.

Paul Royal of 3 Pumpkin Circle said that he had read the noise ordinance carefully and doesn't think the town has any noise ordinance that could be enforced between 7 am and 11 PM. Ms. Corson suggested that if there are concerns about noise, they should add to the noise ordinance, rather than the use policies.

Ms. Corson summarized the changes by saying a small event will be up to 50 people, they are subtracting the "community event," and they will change "noncommercial" to "nonprofit." If they run into further issues they can come back and talk. She added that there would be a public hearing on the issue later in the meeting but she felt that the Board and the Trustees were mostly on the same page.

MOTION: Mr. Staples moved that the Swasey parkway meeting be adjourned. Mr. Damsell seconded. All Trustees were in favor and their meeting adjourned at 7:16 PM.

3. Board Interviews

- a. There were no interviews at this meeting.

4. Proclamations/Recognitions

Lieutenant Steve Bolduc discussed the National Night Out event. The Police Department thought it was fantastic, and it had a bigger turnout than expected. They plan to do it again.

Lieutenant Bolduc then talked about "See Something, Say Something." The Federal Government has designated September 25th a national awareness day for this campaign. Law enforcement relies on the community. This effort is geared toward terrorism, foreign and domestic. If you see something, call 911 or (603) 772-1212, and the police will investigate and determine if there is a problem. Please be prepared to tell them who, what, when, where, and why is it suspicious. For more info, Google "see something say something" to find the Department of Homeland Security website. He asked that residents educate themselves and those around them.

5. Public Comment

- a. There was no public comment at this meeting.

6. Approval of Minutes

- a. Regular Meeting: July 29th, 2019

MOTION: Ms. Cowan moved to approve the minutes of July 29, 2019 as submitted. Mr. Papakonstantis seconded. All were in favor.

7. Appointments

- a. There were no appointments at this meeting.

8. Discussion/Action Items

- a. Public Hearing - Facility and Swasey Parkway Fees

MOTION: Mr. Papakonstantis moved to opening the public hearing for the facility and Swasey Parkway Fees. Ms. Cowan seconded. All were in favor.

Mr. Dean discussed proposed changes to the facility policies. He said that Parks and Rec had come up with a good way of delineating a political event. One change to the policy is raising the Senior Center building fee from \$10 to \$20. A road race permit would be \$25 plus police detail for an Exeter resident nonprofit group, and \$50 for a non-Exeter nonprofit and for Exeter and non-Exeter for-profit groups. Ms. Gilman asked when a road race would require a police detail. Ms. Roy said the police determine that. The event is not approved until the police sign off.

Ms. Corson asked if the Board had reviewed the political event policy. Ms. Gilman thought it was a good start, and Mr. Papakonstantis said it was consistent with previous discussions. Ms. Cowan and Ms. Surman also accepted the proposal.

Ms. Corson opened the discussion to the public, but there was no comment.

MOTION: Ms. Gilman moved to close the public hearing on facility and Swasey Parkway fees. Mr. Papakonstantis seconded. All were in favor.

MOTION: Ms. Cowan moved to accept the changes to the following policies: Property Use Policy; Fee Scheduling for Facility, Rules for Renters of Town Hall, Rules for Use of Swasey Parkway, and adopting the Rules for Applying for Town Permits. Mr. Papakonstantis seconded. Ms. Surman voted nay, and the motion passed 4-1-0.

MOTION: Ms. Gilman moved to reconsider the previous motion. Mr. Papakonstantis seconded. Ms. Gilman said that the public hearing was just for fees, not for the whole policy. All were in favor.

MOTION: Ms. Gilman moved to accept the Facility and Swasey Parkway fees as amended. Ms. Cowan seconded. Ms. Surman voted nay and the motion passed 4-1-0.

b. Parks/Recreation - Property Use Policy Updates/Additions

Ms. Corson described the following changes to the policy for use of a town facility or park. No weapons are allowed. Police or Fire may require a detail if there will be 250+ attendees, if traffic is to be disturbed or diverted, or if there is alcohol service. The event organizer will pay for the detail staff. They may also deny permits if events are to draw more than max occupancy or be so large as to impede vehicle traffic. There are also some changes to the application process: the organizer has 30 days after approval to pay the fee, and the policy defines a resident vs a non-resident organization. It also limits the use of rehearsal space to no more than two weeks before the performance. Alcohol use must be approved by the Select Board. Ms. Roy said they also added the concept of allowing resident organizations 30 days for permitting before the applications are open to non-residents.

Ms. Corson said that in the rules for use of Exeter Town Hall, they clarified that the Parks and Rec office is going to permit. The maximum number of people in Town Hall is 443. No weapons are allowed, including knives or swords. No tape can be used on painted surfaces. The Police and Fire review the applications.

Ms. Gilman asked to see the four pre-approved layouts for political events, but Ms. Roy said they're not ready. Ms. Corson said she's ok with not seeing them, since Police and Fire are the experts in safety. Mr. Papakonstantis and Ms. Cowan agreed that they did not need to review them, but Ms. Surman said she would like to see them also. Ms. Corson said her concern with waiting is that they could be getting into the time period where political events will be scheduled, and she wants to make sure the language Police and Fire want is in the policy first. Ms. Gilman said she didn't think any campaign would turn down Town Hall because of the layouts, so she was ok with not seeing them.

Ms. Corson raised the issue of booking Town Hall for a political event with a minimum of 30 days' notice, saying she doesn't want the timeline to prevent anyone from holding an event. Ms. Roy said 30 days' notice may not be realistic. They want as much notice as possible, but must have a minimum of five days' notice. Ms. Cowan said that five business days' notice sometimes will work, and she would be fine with letting campaigns go elsewhere if they can't

make it work in five days. She suggested they leave it as “the Town asks for 30 days’ notice,” but allow for some wiggle room. Ms. Roy said Police and Fire will work with people, it’s just tough to work with a last minute large-scale event.

Paul Royal of 3 Pumpkin Circle said that Exeter has a tradition of having politicians in town, and suggested adding “exceptions will be considered.” Also, given the amount of potential damage that could arise when using Town facilities, should they require a larger deposit?

Mr. Dean said that if there were an event that made them think they would need something extra, Parks and Rec could bring it back to the Select Board. To date, they haven’t had an event that has seemed like a problem. Cleaning deposits are mostly returned.

Ms. Corson liked “exceptions will be considered,” and wanted that added to the language.

MOTION: Ms. Cowan moved to approve the amendments to the Rules for Use of the Exeter Town Hall discussed on August 12th with the amendments noted in the discussion. Mr. Papakonstantis seconded. All were in favor.

Ms. Corson then moved to the Policy Governing the Use of Town Property. Mr. Dean said there were small tweaks that reflect Parks and Rec doing the permitting.

Ms. Gilman said there are areas where they’re changing “The Select Board” to “Parks and Rec.” In 6.3, it says “No signage is allowed on town property with the exception of properly permitted signage,” and she asked Mr. Bisson if this included sponsors with signs on park fences. Mr. Bisson said no, they are not covered. When they did the sponsorship policy, they added the signs. Ms. Corson and Ms. Gilman supported changing the line about where specific requirements are found to “sign regulations, the Parks and Rec sponsorship policy, and Select Board sign policy.”

Ms. Corson opened the discussion to the public.

Duane Staples of 33 Ashbrook Road pointed out that in Section 8.1, it says “See Section 8.3” re Swasey Parkway, but it should say section 8.4.

MOTION: Ms. Gilman moved to approve the Policy Governing the Use of Town Property with the amendments presented August 12, 2019. Mr. Papakonstantis seconded. Ms. Corson said they’re not approving the policy. Ms. Gilman withdrew her motion and Mr. Papakonstantis withdrew his second.

MOTION: Ms. Gilman moved to approve the amendments to the Policy Governing the Use of Town Property with amendments issued August 12 2019. Mr. Papakonstantis seconded. All were in favor.

Ms. Corson said that they didn’t vote on the Policy for Use of a Town Facility or Park. Mr. Dean added that this is a new policy.

MOTION: Mr. Papakonstantis moved to adopt the Policy for Use of a Town Facility or Park as discussed at the August 12th Select Board meeting. Ms. Surman seconded. All were in favor.

c. Parks/Recreation - Kids Park Renovation - Parks Improvement Fund/Recreation Impact Fee Use Request

Greg Bisson discussed the Kids Park renovation proposal. At the Rec Advisory Board, they liked GFRC (Glass Fiber Reinforced Concrete), a product that would be durable for 40-50 years. People want natural playgrounds but they have high maintenance costs; with this product, maintenance is minimal.

They received four quotes. New England Playgroup's proposal was \$47,400 and used some GFRC. Multiplayer's design was very modern, with only a single tree, and didn't meet the natural playground motif. Gametime's proposal was way over our budget at \$125,967.55. Themed Concepts was the Rec Advisory Board's preferred proposal.

He said that the playground was designed for 2 - 5 year olds, but now it will become a 2 - 12 year old playground. The current flow of the playground is dangerous, so they'll be redesigning it and moving the swings. They're losing a small oak tree; it would be \$350 to transplant but there's no guarantee the tree will survive, and they could plant a new one for \$100. There will be a climbing structure which is ADA accessible, as well as climbers and steppers in an adventure course. In the future, they could add more elements, such as a spray pad or gaga pit.

They will be soliciting donations from the public. They've already had a \$3,272 pledge from a resident who wanted to donate a swing in memory of her child who died at birth. Ms. Cowan thanked the resident for her contribution to the community. Ms. Surman said she's excited about redoing this park, as it gets a lot of use and needs an upgrade. Ms. Cowan said there was lots of thoughtful discussion on this issue at the Rec Park Advisory Committee. She had spent a lot of hours at this park with her own children.

Ms. Gilman asked Mr. Bisson if they would consider the structures looking like New Hampshire granite and pine. Mr. Bisson said they can tell Themed Concepts what they want..

MOTION: Mr. Papakonstantis moved to allow Parks and Rec to expend up to \$50,000 from the Parks and Rec Improvement Fund and up to \$82,400 from Rec Impact Fees for the renovation of Kids Park. Ms. Cowan seconded. All were in favor.

d. Parks/Recreation - Proposal for Memorial Bench Program

Mr. Bisson said they would like to adopt a new memorial bench policy with one style of bench which can withstand New England weather and match everything. They don't have to be stained every year or brought in in the winter. The cost to the donor is \$3,000 for a bench plus \$350 to install. There is a plaque with up to 250 engraved characters. The donor can pick from three locations.

Ms. Gilman asked if they have a plan for how many benches or where to put them, and Mr. Bisson said he would approach Mr. Sharples for his opinion. Ms. Gilman asked about existing memorial benches that need to be replaced. Mr. Bisson said he will reach out to families who have already sponsored a bench, but the cost was originally \$250. They do have a contingency fund to replace them. Ms. Gilman thanked Parks and Rec for making long-term investments from a sustainability perspective. Ms. Corson said she would like Mr. Bisson to

present the benches at the next Swasey Parkway trustees meeting, because they should standardize them throughout the town.

Paul Royal said he understands wanting to keep them the same, but \$3000 is a lot for a bench. HDPE would cost about \$1,000 and is also maintenance-free. Mr. Bisson said they're trying to stay consistent with the style, but would consider HDPE benches for more remote areas. He added that the bench actually costs \$1,200, but the price includes perpetual care.

Ms. Corson suggested they table the discussion while Mr. Bisson looks at other options.

e. Housing Community Survey Review

Dave Sharples, the Town Planner, presented the Housing Community Survey results. The study areas they focused on were the C1 district of Portsmouth Ave, WC/downtown, and the Lincoln Street commercial area. There were ten multiple choice or open-answer questions: 1) How many homes are in Exeter? 46% said 6,500, which is correct. 2) What percentage of housing in Exeter is single family? The correct answer is just over 40%, and 90% of respondents answered incorrectly by overestimating the percentage. He added that Exeter has a diverse and balanced housing stock. 3) Between 2008 and 2018, total school enrollment for SAU 16 did what? The correct answer is decreased by 8%. Most people ($\frac{2}{3}$) believed that enrollment had increased. He added that if you isolate Exeter's numbers, there was still a decrease of 1%. 4) How much of income should be used to cover housing costs? Most people ($\frac{3}{4}$) said the correct answer, 30%. That's the percentage used to calculate "affordability." 5) What is the fastest-growing age group in Exeter? The correct answer is 65-74 years, and the largest number of respondents answered correctly or close. 6) How difficult is it for different groups to find a place to live in Exeter? Respondents felt all groups had a moderate or high level of difficulty. 7) This question was images of different housing types (multiplex, bungalow, duplex, quadplex, townhouse, cottages, multifamily) and asked which would be appropriate for the study areas. Most housing images were favorably received, but multifamily was divisive. 8) Was the Master Plan right to highlight these study areas? 60% said yes, and 23% not sure, so he feels they're still on track. 9) How much growth can be accommodated by different areas? The most popular answer was modest growth. $\frac{1}{3}$ of respondents said Lincoln Street and Portsmouth Ave could accommodate significant growth, but only 14% said that about downtown, although there's some potential along the river side. 10) What concerns respondents about providing more types of housing? 42% said no concerns, the rest responded with different concerns.

They drafted a memorandum with Horsley Witten and went to Planning Board with preliminary recommendations, such as looking at the design and form of development and revisiting Form-based Code. There will be another public forum in September. They'll go back to the Planning Board with something concrete like zoning amendments, and there will be a public hearing, possibly with something for the voters in 2020. Their goal is to provide incentives to development to do affordable housing.

Mr. Dean thanked Mr. Sharples for working on this proactively.

9. Regular Business

a. Tax, Water/Sewer Abatements and Exemptions

Mr. Dean said they had the final numbers from the Assessor's office, and Exeter added \$600 million in value, \$456 million in taxable property. There were 375 hearings, and 675 properties had their assessments adjusted. The net taxable value is now \$1,750,440,401, an increase of \$419 million or 23.98%. TIF retained value is at \$43,426,115.

b. Permits & Approvals

Mr. Dean said that the Board must read and sign the lessee resolution regarding the lease purchase for the ambulance.

Mr. Papakonstantis read the resolution:

August 1st 2019

Lessee Resolution

Re: Master Lease Purchase Agreement dated as of October 1st, 2011, between Tax-Exempt Leasing Corp. (lessor) and Town of Exeter (Lessee) and Schedule No. 11 thereto dated as of August 1, 2019.

At a duly called meeting of the Governing Body of the Lessee (as defined in the agreement) held on August 12, 2019, the following resolution was introduced and adopted:

Be it resolved by the Governing Body of Lessee as follows:

1. Determination of Need. The Governing Body of Lessee has determined that a true and very real need exists for the acquisition of the Equipment described on Exhibit A of Schedule No. 11 dated as of August 1, 2019 to the Master Lease Purchase Agreement dated as of October 1, 2011, between the Town of Exeter (Lessee) and Tax-Exempt Leasing Corp. (Lessor).

2. Approval and Authorization. The Governing Body of Lessee has determined that the Agreement and Schedule, substantially in the form presented to this meeting, are in the best interests of the Lessee for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Agreement and Schedule by the Lessee and hereby designates and authorizes the following person(s) to execute and deliver the Agreement and Schedule on Lessee's behalf with such changes thereto as such person(s) deem(s) appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Agreement and Schedule. [Russell Dean, Town Manager]. In addition to the Authorized Individual(s) above, the Governing Body of Lessee further authorizes the following individual to sign any Payment Request and Partial Acceptance Certificate form and/or Final Acceptance Certificate. [Russell Dean, Town Manager]

3. Adoption of Resolution. The signatures below from the designated individuals from the Governing Body of the Lessee evidence the adoption by the Governing Body of the Resolution.

Description of equipment

Re: Master Lease Purchase Agreement dated as of October 1, 2011 between Tax-Exempt Leasing Corp. (Lessor) and Town of Exeter (Lessee) and schedule No. 11 thereto dated as of August 1, 2019.

Below is a detailed description of all the items of Equipment including quantity, model number and serial number where applicable:

Quantity: 1; Type, Make, Model: 2019 PL Custom Emergency Vehicle on a Ford E-450 Chassis with Equipment.

Equipment Location: Address 20 Court Street City Exeter State New Hampshire County Rockingham

Lessee authorizes Lessor or its assigns to insert or modify, if needed, the Vehicle Identification Number ("VIN") or Serial Number in the above description of the Equipment to correspond to the final delivered and accepted Equipment as shown on the respective invoice or other supporting documents.

MOTION: Ms. Surman moved the resolution as read. Mr. Papakonstantis seconded. All were in favor.

c. Police and Fire Facility Staffing Analysis.

Mr. Dean said they received proposals from MRI and the Center for Public Safety Management. MRI was less money but the review team felt it wasn't as complete as the CPSM proposal. Both the Fire and Police Chiefs felt CPSM was superior in their approach and the final product. CPSM has done this work nationwide and has extensive client references.

It will take 105 - 135 days for the study. The quote was for \$82,500, but was discounted for an ICMA member to \$74,250. To bridge the gap between \$50,000 approved and the \$74,250, plus \$6,000 in travel, they are seeking funds from the EMS fund which has an anticipated balance of \$216,000. This fund is directly related to the project. If there are savings in overtime in Police and Fire, that could also be a funding source.

Ms. Gilman and Mr. Papakonstantis were excited to move forward. Ms. Cowan was uncomfortable going over budget where this study was already difficult to pass, but felt they need to do due diligence and take in the perspective of experts. Ms. Surman said she was concerned about the money but liked Mr. Dean's idea about funding sources.

MOTION: Mr. Papakonstantis moved that \$50,000 as per the warrant article, in addition to up to \$30,250, be approved for the Public Safety and Staffing Analysis, to be awarded to Center for Public Safety Management (CPSM). Ms. Gilman seconded. All were in favor.

d. Town Manager's Report

- i. The Police swearing-in last Monday went well. There were three promoted officers: Sergeant Bolduc, Deputy Chief Munck, and Sergeant Hanlon.
- ii. The CIP meeting went well, and the next hearing is in early September.
- iii. Work is continuing on Lincoln Street. August 15 is the tentative completion date, with final paving this week.
- iv. A new brewery, Sawbelly Brewing, is coming soon to Epping Road.
- v. He's working with IT on the renewal of the Cable TV contract and franchise agreement.
- vi. They're another month away from a traffic light at Epping and Continental.

e. Select Board Committee Reports

- i. Ms. Gilman had a Library Committee meeting, where they discussed the schedule for renovation/addition, how phasing is going to work, and

material choices. The Heritage Commission had a demolition review subcommittee meeting regarding 110 High Street. The review committee felt it was a contributing historic resource, and there will be a public hearing on the decision on August 21st at 1PM. They can't prevent the demolition, but voices can be heard. There is a Conservation Commission meeting tomorrow, they do a lot of work on different issues. September 18th and 19th are State House Days, where they'll consider legislation vetoed by the governor.

- ii. Mr. Papakonstantis attended the Planning Board last Thursday, where CIPs were presented by the department heads. The Sustainability Committee had its inaugural meeting, mostly just reviewing RSA 91A and procedures. Many committee members are new to serving on a committee. There's energy and excitement, now they need to get into a groove. Next meeting is this Wednesday.
- iii. Ms. Cowan attended a Town Hall meeting with Senator John Morgan, where they talked about what will happen with the State government and local government and budgeting.
- iv. Ms. Surman attended National Night Out, and thought that Bruce Page and the Police Department did a nice job organizing the event. She also attended the commissioning of Fire Engine 4 today.
- v. Ms. Corson also attended the commissioning, and was impressed by the new engine's technology.

f. Correspondence

- i. Questions regarding the Coastal Resiliency Grant application; Mr. Papakonstantis will bring them to the next Sustainability meeting for answers and bring them back to the Select Board to respond, as the Board is the primary applicant.
- ii. An updated letter of deficiency from DES regarding Pickpocket Dam.
- iii. An event presented by the Rockingham County Department of Corrections, "Addiction: Disease or Choice?"
- iv. Mr. Dean discussed two public health issues. A Kingston resident contracted Jamestown Canyon virus and Powassan virus. No batch of mosquitoes of Exeter has tested positive but they suggest preventive measures. He also said that an Exeter patient tested positive for C diff, and may have contracted it from springwater in town, but he's not sure which spring. Ms. Corson added that the Town does not own or test the Jailhouse Spring.

10. Review Board Calendar

There is a special meeting with Tom Donovan next Monday at 6 PM to talk about the merger between EHS and Mass General. The next regular meeting is August 26th.

11. Non-Public Session

MOTION: Ms. Cowan moved to go into nonpublic pursuant to 91A 3 2 D, the acquisition sale or lease of public property. Ms. Surman seconded. By a roll call vote, all were in favor.

12. Adjournment

Selectwoman Gilman moved to adjourn. Selectwoman Surman seconded. The motion was carried unanimously and the Board stood adjourned at 9:57 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary