

Select Board Meeting
Monday April 26, 2021
6:30 PM
Remotely via Zoom
Final Minutes

1. Call Meeting to Order

Members present: Julie Gilman, Molly Cowan, Lovey Roundtree Oliff, Daryl Browne, Niko Papakonstantis, and Town Manager Russ Dean were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 6:32 PM.

Mr. Papakonstantis read a statement:

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 this public body is authorized to meet electronically.

Public notice of this meeting was posted on the town website and on the bulletin board of the town offices at 10 Front Street. As provided in that public notice, the public may access the meeting online and via phone. The usual rules of conduct and decorum will apply.

Please note that all votes taken during this meeting shall be done by roll call vote. Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting and who that person is (son, daughter, spouse, etc...), which is required under the Right-to-Know law.

2. Non-Public Session

MOTION: Ms. Cowan moved to enter into non-public session pursuant to RSA 91-A:3 (e). Ms. Gilman seconded. In a roll call vote, all were in favor, and the meeting entered into non-public session at 6:35 PM.

3. Public Comment

- a. There was no public comment at this time.

4. Proclamations/Recognitions

- a. Mr. Papakonstantis thanked the Department Heads, Pam McElroy, and Melissa Roy for their work in Mr. Dean's absence.
- b. Ms. Gilman read the proclamation May 2 - May 8 as Municipal Clerk's Week.

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government, exists throughout the world; and

Whereas, the Office of the Municipal Clerk is the oldest among public servants; and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

Whereas, The Municipal Clerk serves as the information center on functions of local government and community; and

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; and

Whereas, It's most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk;

Now, Therefore, We the Select Board of Exeter do recognize the week of May 2 through May 8, 2021 as Municipal Clerks' Week, and further extend appreciation to our Municipal Clerk, Andrea Kohler, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 26 day of April, 2021 by the Select Board of Exeter.

5. Approval of Minutes

- a. Regular Meeting: April 12, 2021

MOTION: Ms. Cowan moved to approve the meeting minutes of April 12, 2021 as presented. Ms. Gilman seconded. In a roll call vote, all were in favor.

6. Appointments

- a. There were no appointments at this time.

7. Discussion/Action Items

- a. Covid 19 Update

- i. Chief Eric Wilking said they're seeing a steady decline in Covid numbers. There were previously 500 - 550 positive tests per day, but they saw some numbers in the mid-200s a few days last week, and today only 138 people tested positive in NH. There were 10 NH deaths over the past week. He's hoping that vaccinations continue and the downward trend will follow. The site at the mall at Newington is still vaccinating 1,500 people a day, and Fire personnel continue to assist at that site. They're also wrapping up the second dose to the public health network; they've vaccinated between 2,000 - 2,500 people in the region, including teachers, town staff, and the aged population. They're looking for more people to vaccinate. The Governor allowed the Statewide mask mandate to expire on April 15. Some communities have chosen to continue the mask mandate on the town level, including Exeter. Partly because of the early mask mandate, Exeter is the only community in the State with a

significant population that had fewer than 1,000 people infected. We all want the pandemic to end, but we need to be aware for a little bit longer.

- ii. James Murray said himself and Assistant Chief Pizon have been reaching out to restaurants, and were able to get 10 people vaccinated at a restaurant in town today. They're continuing to look for underserved populations.

b. Public Safety Study Presentation

Joe Pozzo and Mark Piland of the Center for Public Safety Management (CPSM) gave a presentation on the Public Safety Study. The CPSM completed an analysis of the town's Fire Department and Emergency Communications Center (ECC). They also reviewed the existing Public Safety facility as well as available sites to construct a new facility. They also did an all hazards community risk assessment. The Exeter workload is not atypical; they have 70% EMS Calls, 26% Fire Calls, 4% Mutual Aid. Most calls are in the downtown area near where the current facility is located. They make no recommendation to move the Fire Department out of downtown. Although traffic may hamper some responses, that's where most calls are happening. The department is currently using a cross-staffing model to respond. There are efficiencies in that model, but they can become too dependent on one or two ambulances tying up four on duty members. They don't see a large percentage of multiple calls at a time, but they need to be careful about getting overburdened, and everyone's out on a fire call and an ambulance call comes in.

The presentation showed Fire and EMS response time standards for receiving and dispatching calls; Exeter's response times are at the 90th percentile. Travel times in the core area are under 240 seconds. They concluded that where the FD currently is serves where the highest concentration of calls are. In 480 seconds, there's very good coverage of the town.

They recommend that the department increase levels of staffing to 8 on all four shifts. They should establish automatic aid agreements - which goes beyond mutual aid - with North Hampton, Hampton, and Newfields; the towns should be automatically dispatched when the call comes in. They recommend the department maintain three respondents on the engine apparatus at all times, and have it available for first response for both Fire and EMS incidents. They recommend renovating and modernizing the current facility for the EFD and the EOC, and constructing a new Police/ECC facility separate from the Fire facility. As service demand increases in the northern half of town, they should consider building and staffing a Fire satellite facility to serve this area, with a single Engine and Ambulance at this location.

Mr. Browne asked if any other communities that CPSM worked with had gone for a gender-neutral bathroom model. Mr. Piland said there are various models; some facilities have single-user bathrooms and showers.

Ms. Gilman asked why the dedicated agreement with the towns would not include Stratham. She also asked about their staffing recommendations for four

new Firefighters plus an IT person. She supports the IT position, as having one person do IT for the town is not great. Mr. Piland said it sounded like they had subbed out most of the IT work, which is common, but the issue is that their IT needs are a priority, so there needs to be some prioritization for Fire and Police to fix things quickly. In-house IT could have a lot of knowledge of the Public Safety technology. Regarding Mutual Aid, Newfields is the closest town, but their Fire Department is all volunteer. Hampton and North Hampton can get to the edges of Exeter within the 480 seconds. They didn't look at Stratham. Ms. Gilman said they're also a volunteer force. Mr. Pozzo said the town already has Mutual Aid agreements with Newfields, North Hampton, and Hampton; in this model, the Department makes a call for help. Those towns would be prospective automatic aids, which are dispatched at the same time as Exeter and which would mean a quicker notification and response. Regarding the strategic funding plan, they may not be able to do the hiring in one or two years, but could add four Firefighters over a five year period. Mr. Piland mentioned that OSHA has a two in two out rule; firefighters cannot enter a structure with a fire without 2 firefighters outside, unless there is a life hazard that requires rescue. In these cases, the second engine becomes critical to the response. The SAFER [Staffing for Adequate Fire and Emergency Response] Grant will pay Firefighter salaries for 3 years, so the town should look into it.

Mr. Papakonstantis asked if they were able to budget for four new Firefighters, would the present facility and equipment be able to handle the additional staff? Chief Piland said they could, but they would continue to be challenged with space.

Chief Wilking said he's on board with hiring 4 Firefighters over the next few years. Strategic hiring has served the town well. He observed that they need to get to 7 on all 4 shifts first.

c. Police Facility Update

Chief Poulin said that the Police Department put together their own synopsis of the study's findings regarding their department. Most of the feasible recommendations that were not budget or staffing related have already been completed. The study recommended an additional patrol officer. In response, they reassigned a Detective to patrol. There was a recommendation to designate a Hiring and Recruitment Officer, and they assigned Lt. Bolduc. There was a recommendation to develop a multiyear training plan, which they have done. Field training programs have been reviewed and updated. The Training Lieutenant was assigned additional duties. The study recommended pursuing CALEA [Commission on Accreditation for Law Enforcement Agencies] accreditation, and creating a new Lieutenant position to coordinate the CALEA, which they will look at in the 2022 budget process. They contracted with an outside IT vendor, and systems have been upgraded and maintenance is being performed. They've developed formal replacement plans for equipment and

software. There's no data dashboard that will sync with the RMS system; the project will be revisited at a future time.

The study recommended a strategic plan, which the department has never had, and said they should begin to work with stakeholders to develop such a plan. In response, they created the Exeter Police Stakeholders Committee and plan to undertake a comprehensive citizen survey. Regarding data analysis, the study recommended hiring a full time Crime Analyst and full time or part time Traffic Analyst. He doesn't think it's fiscally responsible to hire, but he assigned these duties to existing staff. There was a recommendation to hold structured and substantive staff meetings more frequently, and they implemented robust monthly staff meetings with all supervisory personnel and others.

The study found that the current headquarters facility has reached the end of its useful life. Mr. Dean said the Police Department occupies 6,400 square feet of space, which is a small footprint. Going forward, they need to find them appropriate new facilities. CPSM did a very thorough job to give them a roadmap.

d. Community Power Aggregation Update

Cliff Sinnott and Lew Hitzrot of the Energy Committee were present to give an update on Community Power Aggregation. Mr. Sinnott said to move forward, they must establish a community power aggregation committee according to law, and should consider joining a new coalition formed around this issue, which will help communities develop community power aggregation programs.

Community power aggregation is a grouping of retail electric customers that purchase electricity. This came about with electric deregulation in the late 90s, but has been underdeveloped. The town could increase the aggregation to all customers. In 2019, the law was amended to make municipal aggregation of retail customers more feasible. No one is required to be part of the town's community power aggregation; people can opt out. It doesn't change the relationship with the utility, just who's procuring the energy that's being distributed. Exeter should be interested because there's a potential for cost savings, especially if they can aggregate at the regional or state level. For a town like Exeter that has established renewable energy goals, they also have the ability to influence the sources of their power. Revenue is generated by doing this as a community, which can be set aside for other renewable energy projects.

The PUC [Public Utility Companies] haven't acted on the rule making that's necessary to implement changes from 2019. HB 315 was introduced in the House, which threatened to set back the program. There was pushback from around the State, and amendments were made to the bill, so now it's more of a positive thing. Rather than wait for the PUC, Exeter should take steps now. The Governing Body should appoint the energy aggregation committee. The committee develops a community power plan with public input, and when that plan is done, the Select Board can accept it and submit it to the legislative body. Town meeting approves or rejects the plan. This would probably be in March

2023. There are no guidelines in the law describing what that committee should look like, but they've drafted a proposal. This should be a time- and task-limited committee with a specific job, to develop the plan. It needs to take an independent look at this issue, so it should not be a subcommittee of an existing committee. Mr. Papakonstantis said he thinks a member of the Energy Committee should be part of this committee so communication can go back and forth. Ms. Gilman said if it's a subcommittee, they could have people from out of town on the committee to offer their expertise. Mr. Papakonstantis asked Mr. Dean to look into whether a subcommittee would fulfill the RSA requirement of a committee.

Mr. Hitzrot said they recommend that the town join the Community Power Coalition of NH. They're working to ensure that PUC and legislative requirements do not stand in the way of community power organization. Members of this group said they would come before the Select Board to discuss it further if they were interested. It requires no financial commitment from the town, but would be required to sign a joint power agreement, which is a substantial document. Mr. Dean asked if there were any objection from the Board to joining. Five or six communities have already joined. Mr. Sinnott suggested going carefully through the agreement, and Mr. Papakonstantis said they will go through it over the next two weeks and make a motion at the next meeting.

e. Drought Update

Jennifer Perry, the Public Works Director, said they're still in a drought. The rest of the State has also been included in a moderate drought this week. Exeter River is below normal, under the 25th percentile. The three month outlook is above normal temps through July. May could be below or above normal precipitation, and June and July are predicted to be above normal precipitation. They're not ready to make the next level recommendation, to level 3, which is every third day watering; level 4 is the outright restriction, which they did get to last year. They recommend holding at level 2. Flushing is wrapping up this week.

f. 2021 Paving Contract

Ms. Perry said they've received a proposal from Bell & Flynn for this year's paving. They have maintained the same pricing since 2018. There's a \$700,000 line item in the budget for paving this year. They're looking to pave Beech Hill Road, Birch Road, Columbus Ave, Fuller Lane, Wayside Drive, Minuteman Lane, and Riverbend Circle. They're also looking to continue with the crack sealing maintenance program. Bell & Flynn has done excellent work for the town.

MOTION: Ms. Cowan moved to extend the road paving contract with Bell & Flynn for the year 2021. Ms. Oliff seconded. In a roll call vote, all were in favor.

g. Lagoon Sludge Contract

Ms. Perry presented a contract for the engineering services component of the Lagoon Project from Wright Pierce for \$120,000. They don't yet have a contractor; this process would lead to getting contractor bids. The full removal of sludge from the existing geotubes would be by late August or early September and continue until winter closeout.

MOTION: Ms. Oliff moved to authorize the Town Manager to enter into an agreement with Wright Pierce for construction phase engineering of the additional Wastewater Treatment Lagoon Sludge Removal at \$120,000. Ms. Gilman seconded. In a roll call vote, all were in favor.

h. Epping Road Corridor TIF contract

Ms. Perry said they would like to use VHB Engineering to complete the near term TIF improvements, specifically the widening of Epping Road from Continental Drive to Route 101, at a cost of \$106,260. Mr. Dean said there is over \$300,000 available in the TIF fund to pay.

MOTION: Ms. Oliff moved to authorize the Town Manager to enter into an agreement with VHB Engineering for the design contract for the near term improvements to Epping Road at Epping Road at \$106,260. Ms. Gilman seconded. In a roll call vote, all were in favor.

i. Mobile Vending

Mr. Winham read a memo regarding mobile vending. The Town Attorney has advised that they must treat all businesses the same. There are three options for mobile vending: 1) disallow mobile vending; 2) allow mobile vending in up to 6 mobile parking spaces adjacent to Townhouse Common; and/or 3) host an RFP process for the Front Street location. If mobile vendors want to go onto private property, they are free to negotiate a deal with the owner of that property. Regarding the 6 mobile spaces, he proposes a non-refundable fee of \$100 per month. This could go year-round. The RFP would only apply if the Board decides they want to do one space on Front Street. He doesn't believe they'd get 6 mobile vendors. There should be space in between the trucks. He suggests moving the one space on Front Street closer to the crosswalk.

Ms. Oliff asked if vendors could take up two spots closer to Town Hall so that people could be on the sidewalk.

Mr. Browne said he'd like to encourage businesses to explore the private option so that it doesn't take up town spaces.

Ms. Gilman said \$1,200 for the year seems low. Mr. Winham said he's proposing \$3,000 for the downtown space. Portsmouth charges \$5,000.

Clyde Bullen, an Exeter resident and owner of Clyde's cupcakes asked how this came about. He's had this contract since 2017 and there hasn't been a problem. They said they were gathering information, but they've already come up with a plan. Mr. Winham said that when Clyde applied for the permit in 2017, he specified where he was going to be, but it was just "Exeter Streets". That was

officially approved, so he can park anywhere he wants to park. It didn't become an issue until the pandemic hit and Clyde decided to park downtown, which he does have a right to do according to his permit. Mr. Winham got a phone call from one business that was upset and he looked for a solution. Clyde was approached by a member of Parks and Rec, who asked Clyde to write on the application where he is right now. The permit expires July 8th. Most businesses are not upset about Clyde, but they must treat all businesses the same. He looked to grandfather Clyde, and the lawyer said they'll get sued.

Ms. Oliff asked how many vending truck permit applications they've received since 2020. Mr. Winham said they would have had three, but he stopped them from applying, because the town is going through this process. Mr. Dean said the 2 hour parking limit no longer applies in town, so that has changed.

Christine Bullen, Mr. Bullen's wife, said they don't park the cupcake truck in the corner location near the Town Hall because people have fallen off the curb there. Food trucks must go front to back, they can't park next to each other. Depending on the ordinance for the County, they must have 6 - 10 feet between each truck. Mr. Winham asked her whether there were any spots on the proposal that would work, and she said they're looking into the private sector. They couldn't make it work in Portsmouth at \$5,000. It's got to be a visible parking space.

Ms. Oliff said she feels that the issue needs to be tabled. Mr. Bullen asked when they are going to listen to people in the business. Ms. Oliff said she does want to hear more from him, as he is an expert.

Anne Surman of 14 Cullen Way said she would like people to read Elliot Berkowitz's letter, which she supports. It is opposed to any mobile vending that would occupy municipal parking spaces. She supports the private option, but it's counterproductive to sacrifice seven parking spaces. Brick and Mortar businesses have committed to Exeter and contribute to a vibrant downtown. She supports option 1, disallowing mobile vending altogether.

Arryn Vogan, a Kensington resident and local artist in business since 2010, said she has been in contact with the town about doing a mobile business, and gets a lot of mixed signals. It's discouraging if a town is looking for vibrancy to decide that mobile vending is bad competition; they need competition to make economics work. There can be a partnership between mobile and brick and mortar businesses. Mr. Winham confirmed that he's talked to Ms. Vogan. He thinks some mobile vendors would do well at Townhouse Common.

- j. American Recovery Plan Updates
 - i. Mr. Winham said the US Small Business Admin EIDL Assistance will be open for applications April 22nd, and will provide \$5B to small businesses. SBA will contact eligible businesses to apply, and applications will be processed on a first come first serve basis. The business must be in a low income area, for which a portion of Exeter does

qualify, and have 10 or fewer employees. There's also a shuttered venue operations grant, which will give \$16B in grants. Ms. Cowan cautioned people about scams related to the relief efforts.

- k. Siphon Request of Congressman Pappas
 - i. Mr. Dean said there is a Letter from the Board on this issue ready to go tomorrow.
- l. Board and Committee Appointments

Mr. Papakonstantis said that during the goal setting meeting, several of the goals related to looking at the town organization as a whole and how it can be improved, as well as their policies and procedures. They also discussed forming a subcommittee with Mr. Papakonstantis and Ms. Oliff to look at Boards and Committees and the expectations of these committees; for example, how often they need to meet and what purpose they serve. This subcommittee will bring recommendations back to the Board by the end of the summer.

MOTION: Ms. Gilman moved to appoint to the Planning Board Pete Cameron and John Grueter, terms to expire April 30, 2024. Ms. Cowan seconded. In a roll call vote, all were in favor.

MOTION: Ms. Cowan moved to appoint to the Rec Advisory Board Brinn Sullivan and Dan Provost, terms to expire April 30 2024, and also reappoint Connor Barry as an alternate. Ms. Gilman seconded. Ms. Gilman noted that if Mr. Barry wanted to be a full member, the Rec Advisory could make that recommendation to the Select Board. In a roll call vote, all were in favor.

MOTION: Ms. Cowan moved to reappoint Robert Prior to the ZBA, term to expire April 30, 2024. Ms. Gilman seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to reappoint Anne Surman as an alternate to ZBA, term to expire April 30, 2024. Mr. Papakonstantis seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to reappoint David Short, Don Clement, and Kristin Osterwood to the Conservation Commission, term to expire April 30 2024, and to also reappoint Bill Campbell as an alternate. Mr. Browne seconded. In a roll call vote, all were in favor.

MOTION: Ms. Cowan moved to reappoint Pam Gjetum and Renee O'Barton to the Housing Authority for a five year term, to expire April 30 2026. Mr. Papakonstantis seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to reappoint John Merkle to the Heritage Commission, term to expire April 30 2024. Ms. Cowan seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to reappoint Pam Gjetum to the Historic District Commission, term to expire April 30, 2024. Ms. Cowan seconded. In a roll call vote, all were in favor.

MOTION: Ms. Cowan moved to reappoint Martha McEntee and Connor Barry to the Communications Advisory Committee, term to expire April 30, 2024. Mr. Browne seconded. In a roll call vote, all were in favor.

MOTION: Mr. Browne Kris Weeks and Rob Corson to Facilities, term to expire April 30, 2024, Ms. Gilman seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to reappoint Nancy Belanger to Housing Advisory Committee, term to expire April 30, 2024. Ms. Cowan seconded. In a roll call vote, all were in favor.

MOTION: Ms. Cowan moved to reappoint Richard Huber and Dan Jones to River Advisory Committee, term to expire April 30, 2024. Ms. Gilman seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman reappoint Chetana Parmar, Kristin Osterwood, and Adam Dumville to Sustainability Advisory Committee, term to expire April 30, 2024. Ms. Cowan seconded. In a roll call vote, all were in favor.

MOTION: Ms. Cowan moved to reappoint Bob Kelly to the Water Sewer Advisory Committee, term to expire April 30, 2024. Ms. Gilman seconded. In a roll call vote, all were in favor.

8. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

Ms. Gilman read the Solar Exemptions: 53/3, 64/12, 97/44, 63/55, 85/27, 108/6, 65/169, 55/75/4, 55/75/3.

MOTION: Ms. Gilman moved to approve an Elderly Exemption of \$152, 251 for 104/79/120, 73/49/11, and 95/64/255. Mr. Papakonstantis seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to approve a Yield Tax of \$322.94 for 13/8. Mr. Papakonstantis seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to approve the tax abatement for 110/2/101 in the following amounts and years: \$91.32 for 2013, \$101.89 for 2014, \$72.49 for 2015, \$68.73 for 2016, \$67.27 for 2017, \$73.11 for 2019, and \$17.14 for 2020. Ms. Cowan seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to approve a tax abatement for 110/2/7 for the following amounts and years: \$106.51 for 2017, \$154.52 for 2018, \$125.46 for 2019, \$68.57 for 2020. Mr. Papakonstantis seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to approve an abatement for the 110/2/85 for the amount of \$247.66 for 2017, \$238.35 for 2018, \$187.24 for 2019, and \$129.80 for 2020. Ms. Cowan seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to grant a 79-D Discretionary Preservation Easement for 101/34. Ms. Cowan seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to approve the Excavation Tax for 113/5 in the amount of \$228.40. Ms. Cowan seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to approve an Intent to Cut for 71/119. Mr. Papakonstantis seconded. In a roll call vote, all were in favor.

Ms. Gilman referenced a note in the Board packet about exempt properties under RSA 72:23-c and 72:23 IV, for religious, charitable, educational, and hospital organizations.

Mr. Papakonstantis mentioned a memo in the packet from Janet Whitten in Assessing on the solar equipment, which the Board had requested.

b. Permits & Approvals

There were no permits and approval considered at this meeting.

c. Town Manager's Report

- i. The 2020 Town Audit is underway, and the auditors are here doing fieldwork.
- ii. They've begun the interview process for the Network Admin position that was approved in the FY21 budget.
- iii. They reached out to Brentwood to let them know the River Advisory Committee is starting more earnest discussions on Pickpocket Dam. Bob Stephens, the Chair of the Brentwood Conservation Commission, called in to the meeting last week.
- iv. Regarding the mask ordinance, they requested the trailer sign be placed downtown reminding people that it's still in effect.
- v. They're working on a Letter of Intent with Revision Energy on the Solar Array.
- vi. There's an Adaptive Management meeting following up the InterMunicipal Agreement for the EPA permit April 29.
- vii. Regarding the Direct Aid component of the American Rescue Plan, May 11 is the potential date for the money to be issued.
- viii. Regarding the Epping Road Construction project, they're doing below ground drainage work right now.

d. Select Board Committee Reports

- i. Ms. Oliff had nothing to report on the Housing Committee meeting. She wasn't able to attend the Arts & Culture Committee, but they discussed their charter; looked at working with Parks and Rec and the Library on plans to preserve the sculpture in Founders Park; and talked about developing a cohesive website landing page.
 - ii. Mr. Browne had an Exeter Police Stakeholders Committee meeting and a Facilities Advisory Meeting; he logged on but did not get the content, so did not have a report.
 - iii. Ms. Gilman said that the Conservation Commission discussed two conditional use permits. Arbor Day will be celebrated April 30 at 5 PM on Park Street Common, and the Tree Committee will be planting three new trees. HDC heard a case for Sea Dog putting up awnings on the Front Street elevation, and a fence on High Street. They gave the condition of using a material other than vinyl. The Heritage Committee continued its work on the Park Street Heritage Area. At the State level, HB243 regarding budgeting for municipalities calls for every budget to be published as a line item budget, which we do, but also it must be provided in CSV or live PDF format. SB95 is about continuing remote meetings. HB 544, the bill about teaching divisive concepts, was tabled in the house, but language from it is included in HB2.
 - iv. Ms. Cowan said the Planning Board had a case that was continued. At the EPSC discussion, they heard from dispatchers about their training, and had a conversation about what preventing crime looks like.
 - v. Mr. Papakonstantis had a River Advisory Committee meeting, with multiple sets of minutes to approve. Residents from Brentwood were there to discuss Pickpocket Dam. They will be continuing the conversation at next month's meeting. Eileen Flockhart of the Tree Committee will be planting three trees, and she extended the invitation to members of the Select Board.
- e. Correspondence
- i. A memo from Executive Councilor Stephens with an update on their meeting of April 7, 2021. Mr. Dean said this is regarding the ten year transportation plan.
 - ii. The annual report from the Exeter Sportsman's Club
 - iii. A memo from Town Manager Mr. Dean to the Department Heads for the 2022 - 2027 CIP. Mr. Dean said they added meetings May 17 - 21 to check in with the Departments before June.
 - iv. A letter from the Seacoast Economic Development Stakeholders. Mr. Winham spoke in support of the Small Business Development Centers, which he refers businesses to at least twice a week. He asked that Board members and the public urge the Senate to fully fund this organization. Ms. Gilman said she would sign a letter of support.

MOTION: Ms. Cowan made a motion to send a letter to the Senate Finance Committee. Ms. Gilman seconded. In a roll call vote, all were in favor.

- v. Letters on mobile vending from Enna Grazier, Elliot Berkowitz, and Jonathan Ring.
- vi. Notice from the Dept of Revenue on the 2020 Total Equalized Valuations.
- vii. A thank you letter from CASA of NH for a gift of \$375.

9. Review Board Calendar

- a. The next meetings are May 10 and May 24.

10. Non-Public Session

- a. There was no non-public session at this time.

11. Adjournment

MOTION: Ms. Gilman moved to adjourn. Ms. Oliff seconded. In a roll call vote, all were in favor and the meeting adjourned at 10:28 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary