

Select Board Meeting
Monday November 20, 2023
7 PM
Nowak Room, Town Offices
Final Minutes

1. Call Meeting to Order

Members present: Chair Niko Papakonstantis, Vice-Chair Molly Cowan, Clerk Julie Gilman, Dan Chartrand, Nancy Belanger, Town Manager Russ Dean, and Assistant Town Manager Melissa Roy were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 7 PM.

2. Public Comment

- a. Darius Thompson of 15 Drinkwater Road said he would like to see sidewalks for Drinkwater Road and Pleasantview Drive in next year's budget. Drivers are exceeding the 25 MPH speed limit, and a sidewalk would have a traffic-calming effect. Mr. Papakonstantis said we will take it to Public Works.

3. Police Department - Swearing In

- a. Police Chief Stephan Poulin introduced Taylor Sheehan, and Town Clerk Andie Kohler swore him in as Officer.

4. Proclamations/Recognitions

- a. There were no proclamations or recognitions at this meeting.

5. Approval of Minutes

- a. Regular Meeting: November 6, 2023

MOTION: Ms. Belanger moved to approve the Select Board minutes of November 6, 2023 as presented. Ms. Gilman seconded. Ms. Cowan and Mr. Chartrand abstained as they were not present at the November 6 meeting. The motion passed 3-0-2.

6. Appointments and Resignations

MOTION: Mr. Chartrand moved to accept the resignation of Adam Dumville from the Sustainability Advisory Committee. Ms. Cowan seconded. The motion passed 5-0.

7. Discussion/Action Items

- a. Swasey Parkway Trustees - Select Board

Swasey Parkway Trustees Chair Dwane Staples called the Swasey Parkway Trustees meeting to order at 7:10 and introduced Trustees Dave Short and Darius Thompson.

Mr. Papakonstantis said the Board would like to have a dialogue with the Trustees about the parkway.

Mr. Vlasich said our intersection consultant VHB looked at the property and came back with sketches. One is a conventional cul de sac and one is a "semi-hammerhead."

After reviewing that with the Town Manager, he's thinking that the semi-hammerhead is not the best option because the driver would have to turn around. The Engineer revised the cul de sac plan and it seems like a viable project. We discussed what to do with grading and stormwater runoff. Mr. Vlasich discussed details of the sketch. The cost is estimated at \$83,000. They could start this year if we wish, with the final paving being done in spring, or we can wait for the cleanup of the siphon project in the spring to begin.

Mr. Chartrand asked if people will still be able to park on the Parkway. Mr. Vlasich said yes, the width is not going to change. The turnaround will be 18 feet wide but the parkway itself will not change. There will still be parking on the river side. Ms. Belanger asked how many parking spots. Mr. Vlasich said he doesn't know. Ms. Roy said the parking is that whole side of the street. Mr. Staples said there were never parking spaces marked out down there, but that stretch is probably half a mile, so likely 50 - 100 spaces. There's a question of whether to do some type of ADA on that stretch. Right now there's only one area they could use, near Norris Brook. Ms. Roy said ADA requires curb cut-outs.

Mr. Short asked if they'd talked to other contractors, like Bell & Flynn. Mr. Vlasich said no, just Granese and Sons. We had this consultant and the contractor available at the right time. Mr. Papakonstantis asked if we should put out an RFP. Mr. Dean said we could, but it would involve an additional \$10,000-15,000 in design work. The reason we're suggesting Granese do this is because they'll be on site. Mr. Short said Bell & Flynn could handle the engineering as well as Granese.

Mr. Thompson asked if Mr. Vlasich is a licensed Engineer, and Mr. Vlasich said yes. Mr. Thompson asked why Mr. Vlasich can't do the engineering. Mr. Vlasich said the issue is time. Mr. Papakonstantis said it doesn't seem fair to take Mr. Vlasich away from his other work to task him with this. The Department is understaffed.

Mr. Thompson said we should put it out to bid. Mr. Short said we should select certain companies to take a look at it. Mr. Dean said there are multiple ways of doing it, but we're trying to move this along.

Mr. Thompson asked if there are any designs that would minimize the impacts to the green space. Mr. Vlasich said we already revised the design from the first version. The hammerhead had the least impact, but was the least desirable for the turnaround.

Mr. Thompson asked what's the likelihood of having to rebuild this if we have issues on the Parkway. Mr. Vlasich said there are no projects on the horizon that he knows about. There is an electrical line in an undetermined location and a sprinkler system, but any damage to those would be fixed with the project.

Mr. Thompson asked if the plow can make that turn for snow removal, and Mr. Vlasich said yes.

Mr. Staples said he's concerned about drainage in the turnaround. Mr. Vlasich said there's a drainage situation there now, but it will be fixed when we put in the turnaround. Mr. Staples asked if there is material picked for the rain garden. Mr. Vlasich said it's not plants, it's crushed stone, sand, compost, and possibly grass, for maintenance purposes. Mr. Staples said RiverWoods has rain gardens with plant material and it works very well. Ms. Gilman said there is an example at the Library in Founders Park. Mr. Vlasich said that's not the same situation. Mr. Staples said grass is

more maintenance than plant material. You don't need to have big shrubs in there. Mr. Papakonstantis asked who would maintain that. Mr. Dean said the roadway would be maintained by the DPW and the grass or whatever would be Parks. Mr. Thompson said the road is part of Swasey Park, and you're taking all this green space in the middle away from Swasey Park. That should remain part of Swasey Park. Mr. Dean said it's to be determined. Mr. Papakonstantis said it's important to know who will maintain it and what it will cost. Mr. Thompson said the Trustees should continue to maintain that space. Mr. Staples said we have a mow contractor in there. If you want it to be grass, he's going to bid on that spot. It doesn't make sense for the Rec Department to go in there and mow it. We have a contractor that will prune or plant. Mr. Dean said we'd be fine with it being part of the Swasey maintenance project. Mr. Vlasich agreed. He can ask the consultant what types of plantings would be ok. There could be a stipend put aside for plantings.

Mr. Papakonstantis asked if it makes sense to do the project now while the contractor has the equipment there. Mr. Vlasich said if you want it now, you can get it now. You would have a better job if you waited until springtime. Mr. Papakonstantis said the voters wanted it two years ago when they passed the warrant article. If we start planning now, and it's most prudent to do it in the spring, that's the best way to use funds and the best process.

Mr. Staples said he'd like to hear from the consultant on what planting to do. Mr. Short said Mr. Staples should decide.

Mr. Papakonstantis asked if we could come back in January to discuss it further.

Mr. Thompson asked if anyone has looked at the ingress and egress. Anyone who wants to come out of the park will want to turn left. That's going to be an issue. We should consider making a right turn only or putting a light there. Mr. Vlasich said the first sketch was more of a one-way going out of town, but we turned it into more of a T. There's a functional intersection for people turning either way. Mr. Short said he makes a left turn out of there and doesn't have an issue. Mr. Thompson said there will be an accident there eventually. There should be additional signage. Mr. Staples said we prune that area for visibility in taking a left turn.

Mr. Chartrand asked if they knew of any Citizens' Petition coming up that would be directed at Swasey Parkway. The Trustees said no. Mr. Staples said he was asked if he was interested in putting a petition back out there and he said no. At this point whether he agrees with it or not, he wants to work with the town to make this the best that it can be. Mr. Papakonstantis said we have a legal opinion that the judge's order was binding. The road is discontinued. Mr. Thompson said even though the road is discontinued, it's still part of Swasey Park. If there's an ordinance that says "no dogs allowed," it also applies to the road.

Mr. Papakonstantis said this contractor is working on the siphons. Is this type of project in their purview? Mr. Vlasich said yes.

Mr. Papakonstantis said the \$83,000 does not include curbing, curb cuts, or gates. Mr. Vlasich said he's not sure we need the curbing around the turnaround. It's not required for the turnaround to function correctly. It would be about \$9,000 extra. Mr. Staples asked what the advantage is of putting curbing on the turnaround. Mr. Vlasich

said it would keep individuals on the roadway. Mr. Staples said he doesn't think we need to do that. We could put in a hybrid shoulder. It's another reason not to have turf in the middle because you'd constantly be fixing it. Ms. Roy said her concern is safety. If we have 500 people in that field, someone could drive into that crowd. That could be curbing or bollards, but we need something there. Mr. Staples said curbing wouldn't address the safety concern.

Mr. Dean said we could use ARPA funds or the \$84,810 in Road Aid which the town got from the State DOT. The Road Aid would normally go to paving or sidewalks.

Mr. Papakonstantis asked about the cost of gates. Mr. Vlasich said you'd want something similar to the existing granite gates. He didn't look at it. Mr. Staples said coming off of Water Street, you'd have a gate there. If there is an emergency, the gate will be locked, and emergency personnel would have to unlock it. Could we consider a spring-loaded mechanism that would block the road an emergency vehicle could run through? Mr. Vlasich said he hadn't looked at any gate option. Mr. Thompson said it should be timed, since the Parkway is only open dawn to dusk. Mr. Thompson asked where the gate would be on the other end, by the Pavilion. Ms. Roy said it would be a problem if the gate is beyond the pavilion, so you have people driving through there. Mr. Papakonstantis said usually for special events the whole Parkway is closed, so it wouldn't matter. Mr. Staples said it was voted to close the Parkway to the Pavilion. If we're going to change that, we need to change it legally. Mr. Chartrand said to the Pavilion, is that the center of the Pavilion? Mr. Staples said it's to the Water Street side of the Pavilion. There shouldn't be a gate on the Newfields Road side of the Pavilion.

Mr. Papakonstantis said his preference is to wait until spring because we think we will get a better product. We have a quote and a method to pay for the project. He's conflicted that we didn't get a second or third quote, but we have a project that's been waiting 8 or 9 years on Kingston Road because we can't find companies that are ready to do the work. This project falls within this company's area of expertise, they know the area, and they could be available now or in the spring. He would hate to have this drag on for six or seven years because we can't find anyone to do the work.

Ms. Gilman said she agrees to starting in spring. There's an argument to be made for using the same contractor and engineer because of their familiarity. We've done single source awards for similar reasons before.

Mr. Papakonstantis said he'd like to see more information from the contractor to move forward. The Trustees could come back. We'd also like to solicit public comment.

Ms. Belanger asked about the ARPA fund balance. Mr. Dean said we have \$232,851 but there are a couple of other projects we're looking at.

MOTION [Swasey Parkway Trustees]: Mr. Staples moved to adjourn the Swasey Parkway Trustees meeting. Mr. Short seconded. The motion passed 3-0. Their meeting adjourned at 8:13 PM.

b. DAR Sign Proposal - Winter Street Cemetery

Renay Allen was present to discuss a donation from the Daughters of the American Revolution. Ms. Gilman said she was not able to get it onto the agenda

for the Heritage Commission, but in speaking to the HC Chair there's no problem with the proposed sign. It's similar to the ones we have for LCHIP or Great Dam. The proposed sign mounted on a pole is not invasive to the cemetery. Her opinion is that we should move forward. Ms. Allen said we need a formal letter to submit with the application from the owner of the property. Mr. Dean said either the Board or him.

MOTION: Ms. Belanger moved to accept a donation of a sign from the NH State Chapter of DAR honoring the Black Revolutionary War soldiers from New Hampshire, and to authorize the town to place the sign in an appropriate location at the Winter Street Cemetery, and to further authorize the Town Manager to sign all formal letters of support from the Board. Ms. Cowan seconded. The motion passed 5-0.

c. Field Use Policies and Procedures

Assistant Parks and Rec Director David Tovey was present to discuss the proposal. Mr. Tovey said our athletic facility rental rates have not been updated in 20 years. We took a deep dive on what is the going rate for field rentals in our community. We'll improve our cost recovery efforts. If there are unexpected costs, we won't have to rely as much on our revolving fund. We have high demand for these facilities. More and more user groups are coming in to rent our field space, specifically the Rec Park at Hampton Road. We've clearly stated our policies and expectations of the renters. We've added a weather cancellation policy. We're listing questions that we get. We want to be clear and transparent. We'd like to be equitable and do things in the best interest of the community.

Mr. Papakonstantis said this is long overdue. There is some redundancy in the procedures but he doesn't see that as a problem, it will help eliminate any future conflict.

Ms. Cowan said we spent a lot of time talking about the repercussions of this. It seems overdue in terms of keeping up our fields so we remain a destination. We've come up with a good plan.

Ms. Belanger asked if an attorney has read this, and Mr. Dean said no.

Ms. Belanger said on page 6, is "asked to vacate the premises" strong enough? She would prefer "Shall vacate". On page 7, number 18, "will be towed," we should add "at owner's expense".

MOTION: Ms. Belanger moved to adopt the revised Exeter Field Allocation Policies and Procedures as amended by Selectwoman Belanger this evening and implement them in January 2024. Ms. Cowan seconded. The motion passed 5-0.

d. Holland Way Economic Revitalization Zone Renewal

Economic Development Director Darren Winham said the NH BEA economic revitalization zone lasts for for 5 years. We've seen some investment there. The area still has wetlands, it still has challenges. It does not have water/sewer. Businesses can get a break in their enterprise and business taxes, This is for State taxes, not what the town puts forth.

Mr. Chartrand asked about the latest building. Mr. Winham said CA design purchased a property from Osram and they're adding an extension. Ford added a new area. Palmer-Sicard went in. The parcel between Palmer-Sicard and Osram is under contract. All of these took advantage of the ERZ. You qualify by adding structures and hiring more people. Mr. Chartrand asked if he felt this was critical to their decision, and Mr. Winham said yes.

MOTION: Ms. Belanger moved to approve the extension of identified parcels as ERZ per RSA 162N to include these specific properties: 52/112, 51/17, 65/123, 66/1, 66/1-1, 66/2, 70/103, 70/101, and 69/39. Mr. Chartrand seconded. The motion passed 5-0.

e. RSA 79-E: 85-87 Water Street

Ms. Belanger recused herself from the discussion and vote.

MOTION: Mr. Chartrand moved to open the public hearing for the RSA 79-E application for 85-87 Water Street. Ms. Gilman seconded. The motion passed 4-0.

Mr. Winham said Mr. Ponte put in an application for tax relief incentive under RSA 79-E on September 29, 2023. The application notes that the rehabilitation costs are \$2,466,641, which meets the 15% of the assessed value requirement. The application outlines what public benefits the project meets. If the Board decides it meets the public benefits, it would determine the term of the incentive, from 1 - 11 years. The covenant will be reviewed by our legal counsel at the applicant's expense.

Mr. Ponte said this property is in desperate need of a renovation. Two floors are vacant. There's one retail, but we plan to have two. We will bring the building back to its original state. Ms. Gilman said she's seen the project in the HDC and Heritage and she's fine with it. Mr. Chartrand asked if the new units are coming from additional space. Mr. Ponte said yes, we're adding space on the back. It will go out as far as the existing lean-to, which we are removing. Ms. Gilman said the footprint remains the same.

Mr. Papakonstantis asked if there are 5 additional apartments and Mr. Ponte said yes, for a total of 8. Mr. Papakonstantis asked about parking, and Mr. Ponte said we got a variance from the ZBA. The road out back is a private way so we have room to park along the building if we had to.

Mr. Papakonstantis asked for public comment, but there was none

MOTION: Mr. Chartrand moved to close the public hearing. Ms. Cowan seconded. The motion passed 4-0.

Ms. Gilman described what public benefit is provided by this project. She thinks the project satisfies #1, enhancing the economic vitality of the downtown; #2 it enhances a structure that is historically important; #3, it promotes preservation and reuses building stock; and #4, it promotes development of the municipal center. It does not meet the residential housing benefit because the units are going to be market rate. Mr. Chartrand said it does have residential units, so it meets all five criteria.

Ms. Cowan said she wants to make sure we're doing what's best for the taxpayers. Ms. Gilman said the recommended years is up to five years plus two or four years for a project that results in new residential units; four years if it includes affordable housing; and four years for substantial rehabilitation for a qualifying historical structure. This would be 11 years max. The most we've done is nine. Mr. Chartrand said it's a substantial amount of investment. Ms. Cowan said we could talk about nine years. Mr. Chartrand said he received some pushback about the length for the Smith Building at five years. Ms. Gilman said she also received some comments about that. Mr. Chartrand said restoring the historical facade matters a lot, so we should add some years for that. Adding more residential space downtown matters. Mr. Papakonstantis said he would be comfortable with five years. Mr. Chartrand said he came in at seven, five plus two for restoring the facade. He asked how much of the total cost is for restoring the facade. Mr. Ponte said it was originally \$118,000 but because the Historic District wanted aluminum windows as opposed to vinyl it was an additional \$75,000-\$100,000. Mr. Chartrand observed that half the cost is the restoration of the facade. He would be comfortable with seven years.

Ms. Cowan suggested a period of six years.

MOTION: Ms. Gilman moved to approve the application for tax relief under 79E for the project at 85-87 Water Street because it meets the following public benefits: it enhances the economic vitality of the downtown; it enhances or improves a structure that is culturally or historically important; it promotes the preservation or reuse of existing building stock; it promotes the development of downtown; and it increases residential housing. This relief is for six years. The covenant that is within RSA 79-E should be reviewed by our legal counsel at the applicant's expense. Mr. Chartrand seconded. The motion passed 4-0.

f. RSA 79-E Discussion

Mr. Winham said we adopted 79-E for the purpose of encouraging private development in the downtown area, which had several properties in disrepair. Exeter has seen recipients of 79-E create new businesses such as Sea Dog and Vino e Vivo. Now we have few to no vacancies in our downtown, so in the estimation of our Housing Advisory Committee this is no longer necessary. The NH Legislature has added new tools to 79-E, so the version Exeter added is no longer current. Even with these changes, retaining 79-E is not needed at this time. It may be time for the Board to put forth a warrant article abolishing this ordinance. We could reintroduce a new version in the future if needed. The Housing Advisory Committee and town staff took a look at this and unanimously concluded given the pushback and that we have no vacancies we don't need this tool at this time. In the future, we could create new zones to apply the tool to. We have the ability to make it fit our community.

Ms. Belanger said we don't know the language for the housing opportunity zones yet, but we went through this in three meetings and would like to consider for the future an element of workforce housing to be included. Portsmouth Ave was of particular interest for this.

Ms. Gilman said we've seen a lot of benefit in the places that we wanted it most. She wanted to see more on Lincoln Street, but it hasn't happened yet. For future consideration, there's a new Dept at the State level called the Housing Champions program which looks at towns that have made an effort to add affordable housing. If a town is named a champion, we're at the front of the line for free infrastructure money. While she wants to keep this for that, they're just getting started, so if we want to reinstate this we can come back.

Mr. Chartrand said the development of a vigorous tax base should be a consideration. Was that discussed at the HAC? Mr. Winham said we used the tool very well and it did what we designed it to do. Now we may be giving incentive to projects that don't need it. We want to do a clean slate, give it a year, then come back and take another look at it. Mr. Chartrand said refashioning the tool to create more housing is a great idea, but he doesn't understand why we have to pull this off the table. It was an uphill battle to get this adopted and he is loath to take this away without another plan in place. If the Board is being too generous, we can discuss that, but we just had an application tonight that we decided was worthwhile. He'd like to take the old one away and do the new one at the same time. We included Lincoln Street and Portsmouth Ave when we originally pushed for the adoption of this. Water Street may not need it anymore.

Ms. Belanger said we felt that Water Street was vitalized already, and that we no longer need to offer incentives for downtown. Mr. Chartrand said Lincoln Street and Portsmouth Ave are already in the zone now. Ms. Gilman said Water Street has taken the greatest advantage of this. We should describe the areas we want to see developed. We could remove the Water Street area from 79-E. Mr. Winham said there are other things to address, such as transferability. He could get together with HAC and come back with another version of it, including Housing Opportunity Zones. We don't have what they're working on now. Ms. Gilman said it won't be ready until late next year. Mr. Winham said the version available now is much better than what was adopted in 2014.

Mr. Papakonstantis said he hesitated to vote on that last motion. He sees Water Street and that area as a spot that we don't need to continue to grant relief. He doesn't want to take away the tool, but maybe we could not grant some of the tax relief. Ms. Gilman suggested taking out downtown and waterfront and add up where Enna's is. Mr. Winham said Front Street by the train tracks is in there, up towards Shooters. We could redraw it. Until a vote happens, you're bound by what you have now. Ms. Cowan said she doesn't want to change the rules mid-stream. There's some utility to saying we're thinking about removing the downtown corridor. She's in favor of workforce housing. If we could get that downtown she would be interested. Mr. Winham said don't take C1 out of it, but make it have a component of affordable housing. Ms. Belanger said the Housing Advisory Committee was looking to do affordable housing, but instead of putting it on the ballot for March, we should wait to see what the language is. Regarding transferability, right now things are transferable, and that has posed a problem. Mr. Chartrand said that's what the voters approved. Mr. Winham said other

communities have chosen to stop the transferability. Mr. Chartrand said the person that took the risk is the developer. Getting rid of transferability is fine. This is an important tool for Lincoln Street and Portsmouth Ave. We should continue to develop our tax base in addition to developing affordable housing. Ms. Belanger said we developed a draft. Is the transferability baked in? Mr. Dean said yes, but we would write into the covenant that it is not transferable. Mr. Chartrand asked if we have the power to eliminate the transferability now, and Mr. Winham said yes.

Ms. Gilman said she wants to review what's changed with 79-E. Mr. Winham said he could bring that back.

Mr. Dean said he was questioning whether it was still a tool we needed in the toolbox given the amount of development in the downtown area. We should establish guidelines for the future if it's going to stay, because there is a cost to it. Mr. Papakonstantis said Mr. Winham can come back to the Board for the second meeting in December. The discussion can continue into January.

8. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

- i. There were no abatements or exemptions considered at this meeting.

b. Permits & Approvals

Mr. Papakonstantis said Tonry Christmas Tree Farms is requesting to put a sign at the end of Route 88. They do this every year.

MOTION: Mr. Chartrand moved to approve the Tonry Christmas Tree sign at the end of Route 88 from November 23 through December 24, 2023. Ms. Gilman seconded. The motion passed 5-0.

c. Town Manager's Report

- i. Tax bills have been mailed. The town share of the rate is \$6.23 per thousand, a 4.5% increase. The total increase is \$609, and the town's share is \$81.
- ii. The Transfer Station is open this Friday. Town offices are closed at noon on Wednesday and closed on Friday.
- iii. The BRC process closed last week. Chair Kelly will come to the Select Board December 8.
- iv. He visited RiverWoods with Mr. Papakonstantis last week.
- v. The Christmas volunteer appreciation party is December 14 from 6:30 - 8.
- vi. The holiday parade is Saturday, December 2 at 5 PM.
- vii. Ms. Belanger asked about options for parking enforcement. Mr. Dean said he hasn't been able to connect with the Chief on that but plans to do so this week.

d. Select Board Committee Reports

- i. Ms. Belanger watched the Conservation Commission meeting. They heard the DPW proposal to upsize Webster Street Pump Station. There were no objections and they were going to send a letter to the State. They discussed the \$20,000 Moose Plate grant and the pending \$50,000 TMobile grant. They're talking about a request to defer some funding. If we got the grant we would have two years to spend it. They were talking about the bird watching program. They were concerned that the Ryder property on Powder Mill Road was supposed to be public access but with no parking, but now they're saying no public access. Kristin Murphy is looking into the language. It may come back to the Select Board. Some volunteers repaired bridges. There was a Pedestrian Parking Traffic study meeting she missed. Public Hearing #2 is December 13. The Planning Board meeting had one application that we granted for a lot line adjustment but they had to table another waiver because they had questions. A wetlands conditional permit request was approved for Glerups. Ms. Belanger asked that budget meetings not be scheduled against Planning Board meetings and for "quiet please" signs to be installed in the hallway of the Town Offices.
- ii. Ms. Gilman said at the HDC, they discussed that if you want to get a plaque for your house, that responsibility should transfer from HDC to Heritage because Heritage covers the whole town. There's a demolition review for 45 South Street on Tuesday. The Energy Committee had a meeting where we heard an update on the window dressers project. This is for building frames for plastic on your windows. HDC was canceled.
- iii. Ms. Cowan had no report.
- iv. Mr. Chartrand said he attended a Facilities Advisory meeting 10/25 and a BRC that night for Police and Fire. Sustainability was canceled for no quorum on 11/7. He attended the BRC 11/14. He met with the Select Board Chair about the reorg of committees. He attended the 11/16 CIP meeting of BRC. BRC was amazing this year.
- v. Mr. Papakonstantis said the Arts & Culture Commission talked about delivering the statue that we accepted. They talked about working with DPW and Police and Fire to make some crosswalks more artistic. They're working with Parks and Rec on permitting the gallery. They agreed to meet on Wednesdays so they can meet in the Nowak room and be taped. He attended the BRC for Library/Rec and CIP. The River Advisory Committee could not meet because we lacked a quorum. We will reschedule for Wednesday Nov 29. He attended a RiverWoods event where we premiered the public safety complex video. We're always happy to go back and visit. He spoke to them about recruiting volunteers from RiverWoods. He reviewed the potential DPW Director candidate. He and Mr. Chartrand met on possibly reorganizing the committees. We're in the process of following up with staff and will have recommendations Dec 18.

e. Correspondence

- i. A notice from the Department of Transportation regarding a one-time payment to Exeter of \$88,266.28. Mr. Dean said it's the bucket of funding we talked about earlier.
- ii. A Comcast notification that it is no longer carrying the "ShopHQ" channel.

9. Review Board Calendar

- a. The next Select Board meetings are December 4 and December 18. December 14 is the holiday get-together for volunteers.

10. Non-Public Session

MOTION: Ms. Gilman moved to go into non-public session under RSA 91-A311(a). Mr. Chartrand seconded. In a roll call vote, the motion passed 5-0. The meeting entered into non-public at 9:32 PM.

11. Adjournment. Ms. Cowan moved to adjourn. Ms. Belanger seconded. The Board stood adjourned at 9:50 pm.

Respectfully Submitted,
Joanna Bartell
Recording Secretary