

Select Board Meeting
Monday June 16, 2025
7 PM
Nowak Room, Town Offices
Draft Minutes

1. Call Meeting to Order

Members present: Chair Niko Papakonstantis, Vice-Chair Molly Cowan, Clerk Nancy Belanger, and Dan Chartrand

Members absent: Julie Gilman

Town Manager Russ Dean and Assistant Town Manager Melissa Roy were also present at this meeting.

The meeting was called to order by Mr. Papakonstantis at 7 PM.

2. Proclamations/Recognitions

- a. Mr. Papakonstantis recognized members of the championship team Exeter High School Varsity Baseball, who were present, for their win and their sportsmanship.

3. Bid Opening - Westside Drive project

- a. Underwood Engineers of Portsmouth, NH: \$6,028,748.90
- b. JAMCO Excavators LLC of South Hampton, NH: \$7,536,076

MOTION: Ms. Belanger moved to advance the bids to the Public Works department for a recommendation to the Board. Mr. Chartrand seconded. The motion passed 4-0.

4. Acceptance of Kingston Road TAP Project as Complete

Public Works Director Steve Cronin was present to discuss this request. Mr. Cronin said this is a housekeeping item to close out the project. It authorizes us to pay the last invoice and starts the one-year warranty on the project.

MOTION: Ms. Belanger moved to accept the Kingston Road shoulder widening and shoulder work as complete and authorizes the Public Works Director to sign the certificate of final completion. Ms. Cowan seconded. The motion passed 4-0.

5. Public Comment

- a. There was no public comment at this time.

6. Approval of Minutes

- a. Regular Meeting: June 2, 2025

MOTION: Ms. Belanger moved to approve the meeting minutes of June 2, 2025 as presented. Mr. Chartrand seconded. Ms. Cowan abstained, as she was not present at the June 2 meeting. The motion passed 3-0.

7. Appointments

- a. Resignation – 250th Celebration Commission – Renay Allen

MOTION: Ms. Belanger moved to accept the resignation of Renay Allen from the 250th Celebration Commission. Ms. Cowan seconded. The motion passed 4-0.

- b. Re-Appointment – Pairpoint Park Stakeholders Advisory Committee – Dawn Jelley from Alternate to Voting Member (no term)

MOTION: Ms. Belanger moved to appoint Dawn Jelley as a voting member of the Pairpoint Park Stakeholders Advisory Committee, with no term. Mr. Chartrand seconded. The motion passed 4-0.

- c. Appointment – Communications Advisory Committee – David Kovar (term to expire 2028)

MOTION: Ms. Cowan moved to appoint David Kovar to the Communications Advisory Committee as a full voting member, term to expire 4/2028. Ms. Belanger seconded. The motion passed 4-0.

8. Discussion/Action Items

- a. EXTV Award – Bob Glowacky

Mr. Papakonstantis presented a video on EXTV. He read information on the Hometown Media award. Mr. Glowacky said we'll be going to the Alliance of Community Media conference which culminates with the award show. Exeter and NH are showing the country what community media is. The Board thanked Mr. Glowacky for his work.

- b. Tick & Mosquito Programs Update

Health Officer Madison Bailey was present to discuss the tick and mosquito programs. Ms. Bailey said Exeter was one of 5 communities selected for tick dragging. The ticks found will be sent to a CDC lab and next year we'll find out if the ticks carry Lyme Disease, which will help her issue recommendations on where to recreate and what precautions to take. She will be doing 50 drags of 20 meters each. Exeter never had a single positive case of EEE [Eastern Equine Encephalitis] last year, although Kensington did. We partnered with Northeast Vegetation and Mosquito Control and she thinks that made a big difference. To prevent mosquitoes from breeding, anything that can hold shallow water should be drained. Mosquitoes have a 5 year cycle; last year was year 5, which was the worst. This year is year 4 and it's not supposed to be as bad as last year. She also mentioned that she is giving out tick removal kits to residents and businesses.

- c. 2024 Year-End Financial Report

Finance Director Corey Stevens was present to give a financial report for 2024. He said the General Fund had a busy year. The Executive team was focused intensely on rolling out pieces of the Keegan Management report, including restructuring departments to improve the lines of communication and

89 the efficiency of reporting. We negotiated new collective bargaining agreements
90 with all three Unions. We hired key positions, including the DPW Director and
91 Deputy Tax Collector. We're recruiting for a dedicated HR Director. 2024 was a
92 revaluation year, which was a coordination between Assessing, our third party
93 contractor, the Tax Department, and Administration.

94 The General Fund ended with net income of \$1.7M. This led to an
95 unassigned fund balance of \$5.99M, up from \$5.3M at the end of 2023. We've
96 finished most of our audit work so that is fairly solid. Property tax invoices totaled
97 \$64.5M in 2024, compared to \$61.9M in 2023. The town's portion was \$17.3M,
98 or 23% of property tax invoices; 77% went to the School District and County.
99 Receivables were 97% collected at the end of the year, which is fairly standard
100 for us. The outstanding balance is around \$600,000.

101 Motor Vehicle Registration was \$3.5M, up by \$200,000 or 6%. Building
102 permits were at \$346,000, a decline from the prior year which was busy for
103 building. Income from Departments was \$1.06M, which was \$180,000 below
104 prior year. 2023 saw a lot of one-time insurance reimbursements. Interest income
105 was \$662,000, an increase over the prior year. Expenses were \$22M, which was
106 97% of the FY24 approved budget. We had \$797,000 in unspent budget, 86% of
107 which was related to wages, tax, and benefits. The amount attributable to labor
108 was an improvement over FY2023, with about a 10% decrease. We hired a DPW
109 Director and filled other vacancies. The hiring climate in DPW remains a
110 challenge.

111 The General Government group was 93% spent; this is the Select Board,
112 Town Manager, Human Resources, Legal Costs, and Town Clerk. The Town
113 Manager's budget was underspent by \$7,500 in part-time wages. HR had
114 unspent part-time wages of \$8,600 due to the timing of hiring and turnover of a
115 part-time position. Legal costs were overbudget by \$12,000. The Town Clerk was
116 \$107,000 underspent due to hiring issues. The Finance group, which is IT,
117 Assessing, Tax, and Finance, was below budget by \$13,500, mostly due to a
118 savings in Health Care. The IT budget was \$19,000 underspent, and Tax was
119 \$10,000 underspent, related to legal costs and deeding.

120 Planning and Building Inspections was 94% spent, with \$16,000 unspent
121 due to part-time wages, software, and unused grant matching. Building
122 inspection was \$16,000 unspent related to contracted services for the Electrical
123 Inspector position.

124 In Public Safety, which is Police, Fire and DPW, the Police were 99%
125 spent, with \$65,000 left over. Dispatch was over by \$22,000 due to overtime. Fire
126 was 99% spent; the suppression, health benefits, and equipment lines had
127 \$60,000 of unspent budget.

128 Public Works was 91% spent, with \$517,000 unspent. We hired a GIS
129 Coordinator; this position turned over and was filled again. Many vacancies
130 remain. In Administration, there are vacancies for Assistant Engineer and
131 Engineering Tech, resulting in \$188,000 in unspent wage, tax, and benefits. The
132 Highway Division was full for the whole year. Snow Removal was overbudget at

102%; Contracted Services put us over by \$55,000 but this was offset by \$20,000 in overtime savings. We did not need to remove snow from downtown in 2024, which saved us \$25,000. We did not make a request from the Snow and Ice Deficit Fund, which is now up to \$185,000. General Maintenance was 87% spent, including encumbrances. The Town Electrician position was filled in October.

In the Welfare Department, 2024 was the first year of having a dedicated staff member. We were \$35,000 overbudget for the year but the overall costs decreased by \$10,000 from the prior year. This is attributable to shelter costs like rent and hotel stays. We continued to receive financial assistance from outside organizations. When you consider the financial assistance from outside entities, the Welfare dept was only overbudget by \$3,000 for the year, compared to the previous year when it was overbudget by \$69,000.

Parks and Rec was 97% spent. It was \$18,000 underbudget due to staff turnover and new benefit elections.

The Debt Service budget increased by \$562,000 over 2023. There were \$686,000 in payments on new borrowing and \$124,000 in retiring debt. Debt Service rose from 7% to 9% of the total budget.

Ms. Belanger mentioned that attendees at the ADA forum asked us to look at doing more snow removal.

Mr. Stevens said the Water Fund ended 2024 with an operating income of \$865,000. The 2023 rate study by Underwood Engineering resulted in a 15% increase in January 2024. The total revenue was \$4.9M, which was \$831,000 over FY23. On the expense side, the Capital Outlay expenditures were less than budget due to the end of multi-year contract payments, resulting in a savings of \$500,000. The unassigned fund balance in the Water Fund will be over \$2M. The Water Fund operating expenses were \$4.7M, or 82% spent. A shortage of labor contributed. We hired a Water/Sewer Assistant Manager in October. \$240,000 of the \$800,000 was unspent wage, tax, and benefits. \$516,000 was underspent capital outlay. There was a Water Fund Debt Service increase of \$183,000. There was \$232,000 of new payments for Westside Drive and the Groundwater project, offset by \$49,000 retiring debt payments.

In the Sewer Fund, the State continued to provide State Aid Grant money of \$1.06M for the Wastewater Treatment Plan. We're hopeful that we'll see that grant in future years. Rates increased 4%. The unassigned fund balance was \$6.5M. The Town Manager has engaged in a conversation about how to use those funds on projects rather than financing them. The Sewer Fund revenue was \$7.6M, not including the State Aid Grant, a 3% increase over FY2023. In Expenses, the operating budget was at \$6.8M, which was 91% spent or \$685,000 underbudget. Water and Sewer share labor resources, so there were similar vacancies. The Debt Service decreased by \$27,000, related to retirement of debt for the Portsmouth Ave Sewer Line Replacement.

In the Revolving Funds, CATV [Cable Access TV] Fund operations income was \$24,600. The goal with CATV has been to build the fund balance for

future capital investments. The next significant capital investments are planned for 2027. We could ratchet back how much we need to put into CATV. Franchise fees were \$185,000 allocated to CATV, about the same as FY2023. Expenses were \$161,000, or 79% of budget, due to staffing transitions. The Rec Revolving Fund reflected a strong participation in Rec offerings. There was a total revenue increase of \$190,000 over FY 2023. Program revenue was \$535,000, which was \$142,000 more than 2023. Special events were at \$133,000, an increase over 2023. Other revenue, including the pool and trips, were \$29,000 over the prior year. Donations and grants helped offset \$9,000 in programming expenses. Total expenses increased \$72,000 over 2023, and were \$180,000 over budget projection, due to changes in food suppliers, the cost of maintaining the pool, and the cost of running programs. Net income was \$103,000, which was \$6,000 less than in 2023. Fund balance was \$190,000 at the end of 2024.

The Ambulance Fund reflected a 7% increase in patient encounters. This was the first full year under the new service rates approved by the Select Board in 2023. Ambulance revenue had an increase of \$858,000, a 15% over 2023. Ambulance expenses were \$500,000, in line with budget expectations.

Mr. Papakonstantis thanked Mr. Stevens for preparing the report, which was very easy to read and understand.

9. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

MOTION: Ms. Belanger moved to approve an abatement for 69/3/310 in the amount of \$238.39 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 74/45 in the amount of \$450.09 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 95/64/137 in the amount of \$314.88 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 110/2/73 in the amount of \$144.37 for tax year 2023. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 111/5/6 in the amount of \$304.46 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 111/5/6 in the amount of \$411.99 for tax year 2023. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 111/5/6 in the amount of \$396.28 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 111/5/8 in the amount of \$292.09 for tax year 2020. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 111/5/8 in the amount of \$289.57 for tax year 2021. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 111/5/8 in the amount of \$367.94 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 111/5/8 in the amount of \$319.48 for tax year 2023. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 111/5/8 in the amount of \$278.05 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 95/64/331 in the amount of \$627.99 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 111/5/1B in the amount of \$113.22 for tax year 2023. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 111/5/1B in the amount of \$248.70 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to deny an abatement for 73/49/76 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to deny an abatement for 55/9 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

b. Tax Deed Waivers

MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/200 in the amount of \$1,512.01 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 64/105/30 in the amount of \$1,363.51 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/350 in the amount of \$983.13 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/111 in the amount of \$1,327.03 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

263 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 111/5/5 in the amount of
264 \$310.96 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
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266 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 32/12/29 in the amount of
267 \$535.01 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
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269 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/239 in the amount of
270 \$1,472.93 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
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272 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 110/2/77 in the amount of
273 \$206.74 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
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275 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 87/14/21B in the amount of
276 \$626.20 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
277
278 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 70/132 in the amount of
279 \$17,164.29 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
280
281 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/5 in the amount of
282 \$566.28 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
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284 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/124 in the amount of
285 \$1,282.75 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
286
287 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 110/2/31 in the amount of
288 \$342.22 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
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290 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 110/2/10 in the amount of
291 \$282.30 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
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293 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 104/79/805 in the amount of
294 \$1,501.59 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
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296 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 73/49/40 in the amount of
297 \$1,554.82 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
298
299 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/228 in the amount of
300 \$720.00 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
301
302 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 55/44 in the amount of
303 \$3,322.71 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
304
305 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/151 in the amount of
306 \$84.40 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

307
308 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/43 in the amount of
309 \$706.97 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
310
311 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/264 in the amount of
312 \$847.66 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
313
314 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 32/12/8 in the amount of
315 \$727.81 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
316
317 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 103/13/37 in the amount of
318 \$1,110.80 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
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320 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/309 in the amount of
321 \$988.33 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
322
323 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/222 in the amount of
324 \$907.58 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
325
326 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 103/15/11 in the amount of
327 \$1,303.59 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
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329 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/308 in the amount of
330 \$1,095.16 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
331
332 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 87/14/1A in the amount of
333 \$1,256.69 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
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335 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 110/2/84 in the amount of
336 \$290.11 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
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338 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/324 in the amount of
339 \$764.28 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
340
341 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/270 in the amount of
342 \$1,597.98 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
343
344 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/15 in the amount of
345 \$1,592.78 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.
346
347 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 110/2/75 in the amount of
348 \$258.84 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/180 in the amount of \$1,488.56 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 52/44 in the amount of \$5,552.87 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 103/13/23 in the amount of \$1,509.85 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/343 in the amount of \$1,704.81 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/125 in the amount of \$975.31 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 104/79/144 in the amount of \$1,293.17 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/181 in the amount of \$992.11 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 110/2/7 in the amount of \$290.11 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/37 in the amount of \$1,089.95 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/41 in the amount of \$709.57 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 111/5/6 in the amount of \$351.28 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve the tax deed waiver on 111/5/8 in the amount of \$1,547.13 for tax year 2020. Ms. Cowan seconded. The motion passed 4-0.

c. Interest Waiver

Mr. Papakonstantis said there was a request made of MRI for a property reassessment. According to the letter from the requester, MRI told them to ignore the tax bill from the town, but at the end of the year they were charged interest. They then paid the entire bill and interest but are requesting the interest be abated/refunded. It seems like there was a misunderstanding. Mr. Chartrand said MRI claims that they would never instruct taxpayers to ignore the bill. They're told

393 to pay it and sort it out afterwards. Mr. Papakonstantis said he doesn't think there
394 was ill intent on either side. He's inclined to consider refunding the interest of
395 \$224.21. Ms. Belanger said the discussion was always "pay your bill first," but
396 she believes that it was a misunderstanding. They promptly paid it at the end of
397 the year.

398 MOTION (not voted): Ms. Belanger moved to refund the interest payment for 90/29 in the
399 amount of \$241.21 for tax year 2024. Ms. Cowan seconded. Mr. Chartrand said the interest
400 refund was \$224.21. There is a discrepancy in the figures. Mr. Papakonstantis said to go with
401 the town documentation. Ms. Belanger withdrew her motion and Ms. Cowan withdrew her
402 second.

403
404 **MOTION:** Ms. Belanger moved to refund the interest payment for 90/29 in the amount of
405 \$224.21 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

406
407 d. Permits & Approvals

408 i. Outdoor Dining Permit Fee Waiver – Inn by the Bandstand/Ambrose
409 Restaurant

410 Mr. Papakonstantis said we heard this at our last meeting. He's
411 satisfied. Mr. Chartrand said when Mr. Lopez was in front of us he was
412 requesting a waiver. Mr. Papakonstantis said we're not approving the
413 permit, we're approving the waiver. Ms. Belanger said the questions that
414 she had are now answered. Mr. Papakonstantis said all Department
415 Heads have now signed off

416 **MOTION:** Ms. Belanger moved to approve the outdoor dining fee waiver request of Mr. Jaime
417 Lopez, The Inn by the Bandstand/Ambrose Restaurant, and hereby waive the 2025 Outdoor
418 Dining Permit Fee of \$116.69, as prorated for June 1, 2025 through December 31, 2025. Mr.
419 Chartrand seconded. The motion passed 4-0.

420
421 ii. Dog Warrant

422 Ms. Belanger read the dog warrant:

423 *Pursuant to New Hampshire RSA 466: 14 entitled "Warrants;*
424 *Proceedings" you are hereby directed to proceed with the issuance of a*
425 *civil forfeiture for each unlicensed dog included in this warrant. Any*
426 *unlicensed dogs may be seized by local law enforcement for holding in an*
427 *EXETER, NH holding facility for a period of 7 days, after which time full*
428 *title to the dog shall pass to the facility, unless the owner of the dog has,*
429 *before the expiration of the period, caused the dog to be licensed.*

430 *Pursuant to New Hampshire RSA 466: 16 entitled "Returns," this warrant*
431 *must be returned on or before August 31 and state the number of owners*
432 *who received and paid the civil forfeiture, the number of dogs in EXETER*
433 *that have been seized and held under the provisions of RSA 466: 14, and*
434 *the number of owners who have received summons to a district or*
435 *municipal court for failure to pay the civil forfeiture pursuant to RSA 466:*
436 *13 or to license the dog pursuant to RSA 466: 1.*

437 Mr. Chartrand asked if we seize unlicensed dogs. Mr. Dean said
438 not as a matter of practice.
439 **MOTION:** Ms. Belanger moved that the Board approve and sign the 2025 Dog Warrant. Mr.
440 Chartrand seconded. The motion passed 4-0.

441
442
443 e. Town Manager's Report

- 444 i. Mr. Dean said we're working on Value Engineering for the Police Station
445 and Fire Substation project.
- 446 ii. Kensington requested a public hearing on the groundwater permit in late
447 July. They're entitled to request a hearing with DES. We have to hold that
448 hearing. It's in their town. The Board members should attend.
- 449 iii. He attended a Park Street Bridge follow-up meeting with NH DOT. They
450 will be here June 30.
- 451 iv. We're making good progress on 10 Hampton Road.
- 452 v. Mr. Papakonstantis said he forwarded emails to the Executive Committee
453 team regarding one of the deed waivers, and asked that they follow up.

454
455 f. Select Board Committee Reports

- 456 i. Ms. Belanger attended a Housing Advisory meeting. They heard a
457 legislative update. The Monadnock Region held an ADU [Accessory
458 Dwelling Unit] competition for kids with creative ideas on ADUs. We may
459 do something like that on the Seacoast. All ADU bills were positive but we
460 need to see what we can do about financing. That committee is not
461 meeting again until Aug 8. At the Planning Board, Willey Creek Company
462 building D was approved. Foss Motors' request to demolish their business
463 at 133 Portsmouth Ave and rebuild it was tabled and will be heard June
464 26. There was an election of Officers and Langdon Plummer was voted
465 Chair and Aaron Brown was voted Vice-Chair. They tabled the Clerk
466 position. During the Select Board goal-setting session, when we talked
467 about the 250th committee, she offered to speak with DPW, and she did
468 that today. She will write a memo to Julie. We need to be careful of ADA.
469 The red, white, and blue sidewalks can't interfere with the ADA white.
470 They could be stencils instead of paint. Mr. Dean said he thinks it's the
471 crosswalks that were going to be red, white, and blue.
- 472 ii. Ms. Cowan attended a Water/Sewer Advisory meeting. That group
473 operates at a smooth and steady level. They heard six abatement
474 requests with three requesters in person or on Zoom. We tabled the Post
475 Office case, which was massive. Carl Wikstrom has decided to spend his
476 time travelling but is committed to continuing to serve. The
477 Communications Advisory had a robust discussion about how to
478 standardize how we ask for input when different committees or town
479 organizations put out a survey. We're trying to get synthesizable

- 480 information on behalf of the town. Amanda Kelly came in from the
481 Accessibility Committee to talk about their surveys.
- 482 iii. Mr. Chartrand said he attended a Sustainability Advisory meeting where
483 they did some planning and scheduled a tentative styrofoam recycling
484 event on July 19. He missed the Conservation Commission meeting. He
485 also attended the Water/Sewer Advisory meeting previously discussed.
- 486 iv. Mr. Papakonstantis said he attended a Tree Committee meeting where
487 they talked about the tree inventory, the Alewife Festival, and tree
488 plantings in September. He also attended an event at the Solar Array
489 where Senator Hassan toured.
- 490
- 491 g. Correspondence
- 492 i. An NHMA Legislative Update
- 493 ii. An email from a resident on High Street. Mr. Dean said Mr. Cronin has
494 responded.
- 495 iii. A memo regarding the Health Trust. Mr. Dean said SB297 went through
496 the Legislative process and is basically dead. We will go into the next
497 session with Health Trust intact.
- 498
- 499 10. Review Board Calendar
- 500 a. The next meetings are June 30, July 14, July 28, August 11, August 18, Tuesday
501 September 2, September 15, and September 29.
- 502
- 503 11. Non-Public Session
- 504 a. There was no non-public session at this time.
- 505
- 506 12. Adjournment
- 507 **MOTION:** Mr. Chartrand moved to adjourn. Ms. Belanger seconded. The motion passed 4-0.
508 The meeting was adjourned at 8:54 PM.
- 509
- 510 Respectfully Submitted,
511 Joanna Bartell
512 Recording Secretary
- 513
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