

Select Board Meeting
Monday August 18, 2025
6:50 PM
Nowak Room, Town Offices
Final Minutes

1. Call Meeting to Order

Members present: Chair Niko Papakonstantis, Vice-Chair Molly Cowan, Clerk Nancy Belanger, Julie Gilman, Dan Chartrand, and Assistant Town Manager Melissa Roy were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 6:50 PM.

2. Non-Public Session

MOTION: Ms. Belanger moved to enter into non-public session under RSA 91-A3II(c). Mr. Chartrand seconded. In a roll-call vote, the motion passed 5-0 and the meeting entered non-public session at 6:50 PM.

MOTION: Ms. Belanger moved to exit non-public session. Mr. Chartrand seconded. The motion passed 5-0 and the Board exited non-public at 6:58 PM.

MOTION: Mr. Chartrand moved to seal the non-public minutes indefinitely. Ms. Belanger seconded. The motion passed 5-0.

The Board reconvened in the Nowak Room at 7 PM.

3. Public Comment

- a. Keith Whitehouse of 61 Westside Drive said he's looking to get the Board's support for putting the All-Veterans' credit on the ballot. Ms. Gilman said the standard \$500 Veterans' credit is for those who have served. Mr. Whitehouse said the standard credit is for combat-related service, while the All-Veterans' credit is for any veteran. This would be for those with an honorable discharge. You could serve for 10 years without being in combat.

Ms. Roy said she is planning to attend the next meeting of the Tax Exemption & Credit Advisory Committee. There were some cost estimations for the credits done a few years ago. That committee is looking to bring a few things to the warrant, and she can let them know Mr. Whitehouse is interested in this issue.

4. Proclamations/Recognitions

- a. There were no proclamations/recognitions at this meeting.

5. Approval of Minutes

- a. Regular Meeting: August 11, 2025

MOTION: Ms. Belanger moved to approve the minutes of August 11, 2025 as presented. Mr. Chartrand seconded. The motion passed 5-0.

45
46 6. Appointments and Resignations

- 47 a. Mr. Papakonstantis said Russ Dean has tendered his resignation as Town
48 Manager as of 9/30/2025. Mr. Dean will stay on in the interim to assist with the
49 transition. The Select Board has appointed Melissa Roy as Acting Town Manager
50 as of 8/19/2025.

51
52 7. Discussion/Action Items

53 a. Civil Dog Forfeiture

54 Ms. Roy said we do not take peoples' dogs, but approving the warrant
55 allows the Police Department to help us. This is a requirement of the RSA. Mr.
56 Chartrand said it's 41 names, down from 200.

57 **MOTION:** Ms. Belanger moved to adopt the 2025 Dog Warrant as issued by the Town Clerk.
58 Ms. Cowan seconded. The motion passed 5-0.

59
60 b. Level 1 Water Restriction – Stephen Dalton, Water Sewer Superintendent

61 Mr. Dalton said we'd like to implement a level 1 water restriction. Last
62 Thursday this area was changed from "abnormally dry" to a level 1 drought. This
63 restricts watering between 8 AM and 7 PM. This is voluntary. The water supply is
64 diminishing with no rain in sight for the next 10 days. Drought monitoring is
65 updated every Thursday. Mr. Dalton asked if the Town Manager be given
66 permission to modify the level in between meetings. Mr. Papakonstantis said no,
67 it typically comes before the Board.

68 Ms. Cowan asked if we're in a spot to move to level 2. Mr. Dalton said
69 there's no rain predicted for the next 10 days. Mr. Chartrand asked the difference
70 between level 1 and level 2. Mr. Dalton said level 2 includes watering on
71 even/odd days by even/odd addresses. It has the same restriction with the hours.
72 Mr. Chartrand suggested going to level 2. Mr. Dalton added that compliance with
73 level 2 is not voluntary.

74 **MOTION:** Ms. Belanger moved to issue a level 2 water restriction whereby the public is
75 requested to refrain from landscape watering and limit water used for outdoor watering
76 purposes from 8 AM to 7 PM until further notice. Mr. Chartrand seconded. Mr. Papakonstantis
77 added that this level includes even/odd address watering. Ms. Roy said we'll put this on the
78 website and in a PR release. The motion passed 5-0.

79
80 c. Clemson Pond Engineering Evaluation Proposal – Stephen Dalton, Water Sewer
81 Superintendent

82 Mr. Dalton said he's requesting \$500,000 for the Clemson Pond project.
83 The first step is to evaluate the existing infrastructure. These are 36-inch barrels
84 used for combined sewer overflow events only. There's a lot of overgrowth on the
85 Clemson Pond side of the siphons. The first step is to hire an engineer to
86 evaluate everything. Wright-Pierce is very familiar with the infrastructure in the
87 area, so that's why we selected them.

88 **MOTION:** Ms. Belanger moved to approve the engineering report phase contract to Wright
89 Pierce for the Clemson Pond evaluation for the amount of \$58,850 and to further authorize the
90 Town Manager or their designee to sign the appropriate documents. Ms. Gilman seconded. The
91 motion passed 5-0.

92
93 Ms. Roy said before people start worrying about another siphon project,
94 the CSO barrels are 36", so they would be able to slip-line them or cast in place.
95 The sewer siphons were only 12" and we didn't have that capability. This should
96 be able to be fixed in place.

97
98 d. Mid-Year Financial Report

99 Finance Director Corey Stevens presented the town financial results as of
100 June 30. Mr. Stevens said this period saw the implementation of our three
101 collective bargaining union contracts. The last piece was the wage increase,
102 which took effect July 1. This will add \$361,000 to the General Fund in 2025 and
103 \$34,000 each to the Water and Sewer Funds. This is added to what was
104 approved in the budget warrant article. In July, we completed our bond sales for
105 2025. Our funds of \$19M were received August 14 for three projects: \$17.5M for
106 the Police and Fire Substation at 4.3% for a 20 year bond; \$1.257M for the
107 Linden Street bridge repairs at 3% for 10 years; and \$575,000 for the Public
108 Works Fuel Island replacement at 3.24% for 5 years. Rates are around last
109 year's. We purchased three pieces of equipment totaling \$481,000 at 4% for 5
110 years. The financial audit is nearing completion with Plodzick and Sanderson; this
111 is our second year with them. We're hoping to issue towards the end of
112 September. The unassigned fund balance is \$5.99M, a \$550,000 increase over
113 the prior year. We obtained a credit rating from S&P Global Ratings. This is an
114 "issuers credit rating" for the town as a whole. It was AA+ with a stable outlook.
115 That's just below the highest level of AAA. With an issuer's credit rating, it's not
116 using the same scale as a bond rating. Their positive comments were regarding
117 our diverse economy, stable tax base, and a stable financial performance. One of
118 the "pressures" they noticed was our use of fund balance. We use it to smooth
119 our tax rate, but they took issue with that because we are supposed to keep our
120 reserves up. It could hamper our rating if we increase our debt. He added that if
121 we keep them apprised of what happens in town, we should be able to maintain
122 our rating with them for no extra cost.

123 The General Fund was approved at \$23.9M; the total was \$24.6M with
124 the addition of the contracts and lease purchases. Our revenue at 6/30 was
125 \$11.3M and expenses were \$10.7M. The operating revenue was 46% of the
126 2025 budget, which is consistent with the prior year; that was \$7.7M in property
127 taxes and \$3.6M in other revenue. Regarding property taxes, in May we billed
128 \$32.3M, up about \$1M from prior year. The schools and county get 76% and we
129 get 24%, or \$7.7M. As of 7/31 we were 97% collected. There is about \$1M of
130 outstanding tax revenue. The 2024 abatements were budgeted at \$150,000, and
131 we paid out \$60,000. Building permits were at \$500,000 vs \$198,000 in the prior

132 year; there were about 100 more permits this year. The Department has been
133 very active, with projects including the PEA renovation of Academy Hall. Income
134 from Departments was \$41,000. Interest income was strong at \$295,000, which
135 exceeded our budget expectations.

136 General Fund expenses were at \$10.7M, or 44% of budget. Regarding
137 labor, we had some success with hiring, but it's one step forward and two steps
138 back. Staff recruitment and retention remains a top priority. The General
139 Government Group was 50% spent. Per the Keegan Report, we moved the
140 Assistant Town Manager into the Town Manager's budget and added an HR
141 Director position. HR expenses were 22% spent pending that hire. The Town
142 Clerk's Office is fully staffed. Finance had one internal promotion in IT with the
143 retirement of Andy Swanson, making it slightly overbudget. Finance and Tax are
144 at 60% due to a large MUNIS software payment in January. Tax had additional
145 costs around issuing certified lien notices this year. Planning is 46% spent.
146 Economic Development was moved under Planning this year.

147 Regarding Public Safety (Police, Fire & DPW), the Police were \$2.1M
148 spent. There is one open position and one long-term absence. Spending on sick
149 replacement and training coverage was slightly overbudget, which the Chiefs are
150 monitoring. Dispatch was 40% spent due to the timing of a new hire. Public
151 Safety commissioned a Communications Console to be constructed, which is
152 now completed and is being housed by the manufacturer until it is installed in the
153 Public Safety complex. Fire is 44% spent at \$2M. The divisions were fully staffed,
154 and only recently suffered one personnel loss. EMS net income was \$171,000,
155 which is fairly stable. The PFAS Turnout Gear should arrive this fall, which was
156 paid for by ARPA. Public Works was 38% spent. They had 13 open positions as
157 of January 1 and have 9 open today. Regarding Highway, the paving budget was
158 un-invoiced at mid-year. The Building Maintenance budget of \$100,000 was 15%
159 spent. Snow removal was already 123% spent as of mid-year, with Contract
160 Services at 152% and Equipment Repairs at 127%. We will be requesting money
161 from the Snow and Ice fund this year.

162 The Welfare budget was 48% spent. Direct relief for housing has
163 declined, but housing assistance remains a top request of the department.

164 Ms. Gilman said we changed the law so that if someone is referred to
165 Exeter from another town, we would bill the town. Is that happening? Ms. Roy
166 said she can review that.

167 Mr. Stevens said the Welfare Administrator had to resign as she is
168 moving, so will be looking for a new person. Regarding the Human Services
169 budget, the town contributions were 100% spent as of mid-year.

170 Parks and Rec was 47% spent. They tend to spend in the spring for
171 supplies and labor. There is a new Senior Activity Coordinator, paid for half from
172 the General Fund and half from the Rec Revolving Fund.

173 The Library budget was 58% spent. A lot of their budget goes into part-
174 time summer staff and wages, which will fall off September 1. We're working with
175 the new Executive Director over there, who is on top of her budgets. We've given

the Library all of their Library Services money as of mid-year. Mr. Chartrand said it's 100% disbursed, but not necessarily spent. Mr. Stevens said he was speaking to them about getting more insight into that, but it's operational so they're spending throughout the year.

Mr. Stevens said the General Fund debt had a decrease of \$121,000 from 2024. Retiring debt of \$292,000 was offset by \$171,000 of interest expense on our bond anticipation note for the Public Safety Complex, which was paid last week. The interest expense was offset by \$130,000 of interest income over the last 12 months, so the net cost was \$40,000. Debt as a percentage of the General Fund was 9% in 2024, compared to 8% in 2025.

The Water Fund was \$4.63M, a decrease of 6.6% from last year due to reduction in debt service and capital outlay. There was a Water Fund surplus of \$582,000 for the first six months of the year, which was similar to last year. We don't make our major debt payments until July or August. Revenue is stable, with \$2.3M collected at mid-year, or 50% of the budget. Water Expenses were at 38% or \$1.7M. Regarding labor for Water and Sewer, we were able to hire a shared Assistant Manager. Water has one full-time and one shared position open. The Department is working on the Groundwater Source Development project on Drinkwater Road and the next steps for the Surface Water Treatment Plant.

The Sewer Fund was at \$8.2M, a 9.2% increase in budget from 2024 due to repayment on the sewer siphons. There was a surplus of \$1.5M, a decline of \$600,000 from last year. Operating revenue was at \$3.6M as of 6/30. The Septage Receiving facility is now online and generating revenue. We expect the State to continue the State Aid grant, at about \$1M a year, for the next two years. Expenses were at 26%. We have a payment on our Wastewater Treatment plant coming. We're using outside contractors to run the plant due to staffing levels. Sewer has one full-time position and one shared position open. Water/Sewer Receivables was at \$1.4M, a \$57,000 increase over the end of 2024. There has been some improvement in our over-90-days collection.

We have been spending money from the warrants throughout the year. The first three items were the sidewalk tractor, the dump truck, and the ADA accessible van. We funded all of our capital reserve funds. Regarding grants, we did not receive the public EV charging facility grant, so we will not be spending \$24,000 of fund balance. We did receive the styrofoam condenser unit grant. Regarding ARPA, 12/31/2026 is the drop-dead date for spending the money, with three items outstanding: voting machines, for which we received the equipment and invoice; the PFAS-free gear coming in the fall; and Dave Sharples' Complete Streets study. We should spend the remaining \$20,000 by the end of 2026.

Mr. Chartrand asked if Transfer Station Improvements are on track. Ms. Roy said we're doing design work with Paul Vlasich, and they plan to do the project in the Fall.

e. Civil Dog Forfeiture (Continued)

219 Ms. Roy said regarding the dog warrant, the Board voted to “accept” it.
220 Can they authorize the Select Board to sign it instead?

221 **MOTION:** Ms. Gilman moved to reconsider the vote regarding the dog warrant. Ms. Belanger
222 seconded. The motion passed 5-0.

223
224 **MOTION:** Ms. Belanger moved to authorize the Select Board to sign the 2025 Dog Warrant as
225 issued by the Town Clerk. Ms. Cowan seconded. The motion passed 5-0.

226
227 8. Regular Business

228 a. Tax Abatements, Veterans Credits and Exemptions

229 **MOTION:** Ms. Belanger moved to approve a Land Use Change for 112/7 in the amount of
230 \$5,000 for the tax year 2025. Ms. Gilman seconded. The motion passed 5-0.

231
232 b. Permits & Approvals

233 i. Use of Impact Fees – Greg Bisson, Parks & Recreation Director

234 Mr. Bisson said the Exeter Multi-Generational Community Center
235 at 10 Hampton Road is nearing completion. We filed for a 30-day
236 extension. The ADA lift is on back-order but we hope to have it soon. The
237 final element is the parking lot. The existing lot is an irregular shape and
238 the pavement is deteriorating. There is a budget for ADA access to the
239 main entryway and drainage, but our Construction Manager has also
240 recommended paving the entire lot. There's a “Y” at the beginning of the
241 driveway, but we’re making it more narrow. We want to use Recreation
242 Impact Fees and the Recreation Revolving Fund to pave the parking
243 area.

244 **MOTION:** Ms. Belanger moved to authorize Parks and Recreation to utilize \$54,000 in
245 Recreation Impact Fees and \$3,500 from the Recreation Revolving Fund to contract with MWS
246 Paving to grade and pave the 10 Hampton Road parking lot. Ms. Gilman seconded. The motion
247 passed 5-0.

248
249 Mr. Bisson said this Fall, we’re looking to replace the Gilman Park
250 infield, which doesn’t drain. We solicited four different quotes, and are
251 recommending Mission Turf, which is our go-to vendor, at a cost of
252 \$14,750.

253 **MOTION:** Ms. Belanger moved to authorize Parks and Recreation to utilize \$14,750 from the
254 Parks Improvement Fund to renovate the baseball field infield at Gilman Park by Mission Turf.
255 Mr. Chartrand seconded. The motion passed 5-0.

256
257 Mr. Bisson said regarding Gilman Park excavation and
258 resurfacing, we’re looking to level the area where a basketball hoop was
259 removed. This falls under drainage and safety for the SELT workplan.
260 There was also a swing set area near the cannons that fills with water
261 that will be levelled and seeded. We are recommending BWP Excavation
262 which worked at Planet Playground and 10 Hampton Road.

263 Ms. Gilman said asked why the depression wasn't dealt with when
264 they moved the basketball court. Mr. Bisson said it's gotten worse since
265 then. It's worn down and people have driven on it.

266 **MOTION:** Ms. Belanger moved to authorize Parks and Recreation to utilize \$12,840 from the
267 Parks Improvement Fund to regrade and improve drainage on the former site of the basketball
268 court and correct the large settlement, by BWP Excavation. Ms. Gilman seconded. The motion
269 passed 5-0.

270
271 Mr. Bisson said also at Gilman Park, we're looking to install a
272 guardrail and secure it. A deteriorating telephone pole barrier will be
273 removed, and we will plant three more trees.

274 **MOTION:** Ms. Belanger moved to authorize Parks and Recreation to utilize \$7,982 from Parks
275 Improvement Fund to install guardrails at Gilman Park by AAA Fence. Ms. Gilman seconded.
276 The motion passed 5-0.

277
278 Mr. Bisson said that the trees for Gilman Park will be purchased from
279 Stratham Circle Nursery.

280 **MOTION:** Ms. Belanger moved to authorize Parks and Recreation to utilize \$1,200 from the
281 Parks Improvement Fund to purchase trees from Stratham Circle Nursery to complete the guard
282 rail project at Gilman Park. Ms. Cowan seconded. The motion passed 5-0.

283
284 Mr. Bisson said regarding the Dan Healey Bathhouse, we want to
285 address it before it deteriorates further. This work will bring it up to
286 modern standards. We closed the pool for the season yesterday. Over
287 9,000 people paid to enter the pool this summer. This includes the
288 removal of cement partitions in the locker rooms, and the removal of
289 countertops and equipment from the Concession Stand to meet ServSafe
290 cleaning standards. We'll also patch and paint the walls. We received five
291 estimates and are recommending Primitive Painting at \$3,500 for two
292 coats of Sherwin Williams "Duration," which is an outdoor paint, for
293 \$3,200. Ms. Belanger said this was low compared to the other bids. Mr.
294 Bisson said it's a two-person company.

295 Mr. Papakonstantis said the Board voted to call this the "Dan
296 Healey" pool, not "Daniel Healey."
297 **MOTION:** Ms. Belanger moved to authorize Parks and Recreation to utilize \$3,200 from the
298 Parks Improvement Fund to paint the interior of the Dan R. Healey Pool by Primitive Painting.
299 Ms. Cowan seconded. The motion passed 5-0.

300
301 Mr. Bisson said we're looking to purchase modern solid poly
302 partitions at a cost of \$14,700. Parks staff will install them over the winter.
303 The locker rooms will have an ADA-compliant changing room. Partition
304 Plus was the lowest bid and the recommendation. Ms. Belanger asked if
305 there would be an ADA changing table. Mr. Bisson said that purchase will
306 be coming later. Ms. Roy said we should have a discussion about it, since

307 this building is only used 8-10 weeks a year and is open to the elements.
308 There is a fully accessible powered adult changing table at 10 Hampton
309 Road.

310 **MOTION:** Ms. Belanger moved to authorize Parks and Recreation to utilize \$14,700 from the
311 Parks Improvement Fund for the purchase of bathroom partitions for the Dan Healey Pool from
312 Partition Plus. Ms. Cowan seconded. The motion passed 5-0.

313
314 Mr. Bisson said we are looking to install an epoxy floor. We need
315 to grind the existing floor and install a slip-resistant surface. The lowest
316 bid was from Epoxy Wizz, and they were the only company that offered a
317 5 year warranty. Ms. Gilman asked about the color. Mr. Bisson said
318 battleship silver and blue. Ms. Gilman asked if there could be a mural. Mr.
319 Bisson said possibly.

320 **MOTION:** Ms. Belanger moved to authorize Parks and Recreation to utilize \$9,683 from the
321 Parks Improvement Fund to contract with Epoxy Wizz to grind and epoxy the Dan Healey
322 Poolhouse Floor. Ms. Gilman seconded. The motion passed 5-0.

323
324 Mr. Bisson said we're looking to extend the walkway from 4
325 Hampton to 10 Hampton Road and make it ADA Accessible. Bell and
326 Flynn did not bid. We are recommending MWS Paving at \$24,500.

327 **MOTION:** Ms. Belanger moved to authorize Parks and Recreation to utilize \$24,500 from the
328 Parks Improvement Fund to contract with MWS Paving to pave and extend the walkway to
329 connect 4 Hampton Road to 10 Hampton Road. Ms. Cowan seconded. The motion passed 5-0.

330
331 Mr. Papakonstantis said the current balance of the Parks
332 Improvement Fund was \$140,000 before these approvals, which totaled
333 \$88,605. That leaves \$48,895 in the fund.

334
335 ii. Powder Keg Permit 10/4/25 – Greg Bisson, Parks & Recreation
336 Mr. Bisson said he's requesting the annual permit for the Powder
337 Keg Festival. This was approved by all of the Chiefs, the Health Officer,
338 and the DPW. Ms. Belanger asked about volunteers. Mr. Bisson said the
339 morning shift is full, but we still need afternoon volunteers.

340 **MOTION:** Ms. Belanger moved to authorize the special event application for the Powder Keg
341 Beer and Chili Fest to be held on October 4, 2025, at Swasey Parkway, from the hours of 7 AM
342 to 7 PM. Ms. Cowan seconded. The motion passed 5-0.

343
344 iii. Donation Approval – Greg Bisson, Parks & Recreation Director
345 Ms. Belanger recused herself from this discussion item.
346 Mr. Bisson said Nancy Belanger donated \$100 to purchase tea for
347 the coffee station at 10 Hampton Road. This station will be open to the
348 public.

MOTION: Mr. Chartrand moved to accept the donation from Nancy Belanger for a gift certificate of \$100 to be used for public use at the new coffee station at 10 Hampton Road. Ms. Cowan seconded. Ms. Belanger did not vote. The motion passed 4-0.

- iv. Clemson Pond Engineering Evaluation Proposal – Stephen Dalton, Water Sewer Superintendent

This item was discussed earlier in the meeting.

- v. Water Penalty & Interest Waiver Request

Ms. Roy said Deputy Tax Collector Donna Bennet had a resident contact her that had been charged their late fee. The check was received on July 9th which created penalty and interest fees. If a postmark is on or before the due date, we will consider a waiver, but this envelope does not have a postmark. Autopay is an option in the Water/Sewer Department. This would be something we'd typically deny. The charges were \$179.43 and \$54.78. This is a company that pays the bills on behalf of Island Hospitality. Ms. Belanger said she thinks it sounds like they were late sending the check. She doesn't want to set that precedent.

MOTION: Mr. Chartrand moved to deny the request for interest and penalty waiver. Ms. Belanger seconded. The motion passed 5-0.

c. Town Manager's Report

- i. Ms. Roy said the Town Clerk's Office will be closed Oct 29 - 31 so staff can attend the 100 years' Clerks Conference.
- ii. She attended the 10 Hampton Road construction update meeting. They started interior painting today. The ADA lift is on back order.
- iii. She attended the Police and Fire Substation meeting. The project is moving forward.
- iv. She met with Unitol, DPW, and the third-party contractor which is trimming trees. They worked to make sure the trimming met the town's expectations.
- v. She is working with DPW on the request from Lindt for increased water.
- vi. She and Finance Director Corey Stevens met with Library Director Julia Lanter on the budget. It's been a pleasure to work with Julia.
- vii. She represented the town at the CIP Planning Board meeting.
- viii. She attended a "lunch and learn" for the Municipal Managers Association of NH. It was fantastic to make new connections.
- ix. She and Corey Stevens started meeting with departments this morning to review their budget requests. Ms. Belanger said regarding the DPW and Ice and Snow; at the ADA meeting we had, the sidewalks were a concern. Ms. Roy said she has had discussions with them about that. We now have two sidewalk tractors. It's on their radar.
- x. She had a weekly HR internal staff meeting.

- xi. The town had a Fire Fighter resign, and we made an offer to a new Firefighter/EMT.
- xii. We received a resignation letter from one of our Dispatchers.
- xiii. It was the last day of Clarissa Coppen, the Welfare and Human Services Director. The position is posted. Pam McElroy has offered to help us in the interim.
- xiv. DPW had an employee rescind an accepted offer letter. Their community offered them \$20,000 more annually to stay. We're dealing with significant hiring issues even when we find candidates.
- xv. She worked on a resident complaint regarding telephone poles at the train station.
- xvi. She received a nice email from Steve Dalton thanking our IT Director Steve Bailey for work he had done.

d. Select Board Committee Reports

- i. Ms. Gilman had no report. She said the Heritage Commission and Energy Committee meetings were cancelled.
- ii. Ms. Belanger said regarding finding a new Board member for the Housing Advisory Committee, it can wait, since the next meeting isn't until after the next Select Board meeting. At the Planning Board meeting, it was the first of two meetings on the Capital Improvement program. It went well. Julia Lanter, the Library Director, asked about coming to the Select Board, and she will reach out to the Chair. On August 28, they'll have the second CIP discussion and 97 Portsmouth Ave will come back with some changes. They'll also consider a Wetlands Conditional Use Permit for Ashbrook Road.
- iii. Ms. Cowan had no report.
- iv. Mr. Chartrand attended a Conservation Commission meeting. At RiverRun manufactured home park, there is a project being developed to cut erosion in the river. The Conservation Commission did a good job advising the contractor. They also did some great work with Kristen Murphy on the budget proposal. They made some tough choices. He also attended a meeting with a Tree Contractor from Until, who talked about balancing the different utilities: the utility of the electric wires, but also the utility of the shade trees which take decades to grow. The contractor agreed to not do a 5-year clearance, just a 1- to 2-year clearance.
- v. Mr. Papakonstantis said he attended a Tree Committee meeting, where members of Until came in to describe their work. The Tree Committee will come before the Select Board in the fall. He also met with Corey Stevens and Melissa Roy for their weekly meeting.

e. Correspondence

- i. An email from Beverly Whitehouse. Mr. Papakonstantis said he responded and also spoke with Keith Whitehouse.

436
437 9. Review Board Calendar

438 a. The next meetings are September 2, September 15, and September 29.
439

440 10. Non-Public Session

441 **MOTION:** Ms. Cowan moved to enter into non-public session under RSA 91-A3II(I). Mr.
442 Chartrand seconded. In a roll-call vote, the motion passed 5-0 and the meeting entered non-
443 public session at 8:30 PM.
444

445 **MOTION:** Ms. Belanger moved to exit non-public session at 8:19 PM. Mr. Chartrand seconded.
446 The motion passed 5-0.
447

448 **MOTION:** Mr. Chartrand moved to seal the non-public minutes until the matter is resolved. Ms.
449 Belanger seconded. The motion passed 5-0.
450

451 11. Adjournment

452
453 **MOTION:** Ms. Belanger moved to adjourn the meeting. Mr. Chartrand seconded. The motion
454 passed 5-0. The meeting adjourned at 8:22 PM.
455

456
457 Respectfully Submitted,
458 Joanna Bartell
459 Recording Secretary
460
461
462
463