

1 Select Board Meeting  
2 Monday June 1, 2026  
3 7 PM  
4 Nowak Room, Town Offices  
5 Final Minutes  
6

7 1. Call Meeting to Order

8 Members present: Chair Niko Papakonstantis, Vice-Chair Molly Cowan, Clerk Nancy Belanger,  
9 Julie Gilman, and Dan Chartrand were present at this meeting. Town Manager Paul Cohen and  
10 AssistantF Town Manager Melissa Roy were also present. The meeting was called to order by  
11 Mr. Papakonstantis at 6:57 PM.  
12

13 2. Public Comment

- 14 a. Mark Furlong of 20 Forrest Street asked about a meeting on the Park Street  
15 Bridge. Mr. Papakonstantis said it's tentatively scheduled on June 15.  
16

17 2. Bid Opening - Front/Linden/Pine Roundabout

18 Public Works Director Stephen Cronin was present for the bid opening.

- 19 a. The first submission opened was not a bid.  
20 b. William P. Davis Excavation LLC of Bedford NH: base bid \$946,695; additive bid  
21 alternate 1: \$53,625; additive bid alternate 2: \$45,900; additive bid alternate 3:  
22 \$32,400.  
23 c. Baillargeon Construction Services of Claremont NH: base bid \$715,771.50;  
24 additive bid alternate 1: \$49,518.75; additive bid alternate 2: \$43,740; additive  
25 bid alternate 3: \$23,220.

26 **MOTION:** Ms. Belanger moved to refer the two bids to Public Works to make a recommendation  
27 to the Select Board. Ms. Cowan seconded. The motion passed 5-0.  
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29 3. Proclamations/Recognitions

- 30 a. There were no proclamations or recognitions at this meeting.  
31

32 4. Approval of Minutes

- 33 1. Special Meeting: May 14, 2026

34 **MOTION:** Ms. Belanger moved to approve the special meeting minutes of May 14, 2026, as  
35 presented. Ms. Cowan seconded. The motion passed 5-0.  
36

- 37 2. Regular meeting: May 18, 2026

38 Corrections: Mr. Chartrand said in line 185, it's Susan *Heal*, not *Heel*.

39 **MOTION:** Ms. Belanger moved to approve the regular meeting minutes of May 18, 2026 as  
40 amended. Ms. Cowan seconded. The motion passed 5-0.  
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42 3. Appointments

43 **MOTION:** Ms. Belanger moved to accept the resignation of Vernon Sherman from the Exeter  
44 Housing Authority. Ms. Cowan seconded. The motion passed 5-0.

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**MOTION:** Ms. Belanger moved to accept the resignation of Nicholas Devonshire from CPCNH. Ms. Cowan seconded. The motion passed 5-0.

Ms. Belanger asked if staff can reach out to the other Exeter Housing Authority applicant to let them know there is a vacant position.

4. Discussion/Action Items

a. Public Hearing – Cass Street – 2nd Reading

Mr. Papakonstantis read the notice of public hearing:

*Notice of Public Hearing Pursuant to RSA 31:95-b,III(a)*  
*Notice is hereby given that the Select Board of the Town of Exeter will hold a public hearing consisting of three (3) readings in the Nowak Room, 10 Front Street, Exeter for the purpose of complying with the provisions of RSA 31:95-b,III(a) for a proposed change to parking regulations on Cass Street. The first reading will be Monday, May 18, 2026. The second reading will be Monday, June 1, 2026. The third reading will be Monday, June 15, 2026. Each reading will begin at 7:00 PM. Dated: May 8, 2026.*

**MOTION:** Ms. Belanger moved to open the public hearing for Cass Street. Ms. Cowan seconded. The motion passed 4-0.

Public Works Director Stephen Cronin was present to discuss this item. He said there was a request to change the parking ordinance on Cass Street to “no parking” for 170 feet from the intersection. This is not a change that is necessarily needed. There is no crash history to warrant such a change. We do have a CIP project planned for this neighborhood and abutting streets with a complete reconstruction of the streets and utilities.

Ms. Gilman asked if 170 feet is about eight cars. Mr. Cronin said that’s fairly accurate.

Mr. Papakonstantis asked for public comment.

Richard Page of 18 Cass Street asked if we could hear from the petitioner first. Mr. Papakonstantis said she gave her testimony at the first hearing. If she has anything to add to that we invite her up. Ms. Mathis said she’d like to relax for a moment first.

Kelly Richards of 25 Cass Street said she’s speaking on behalf of herself and her neighbors. She has concerns about her neighbor’s continuing encroachment into the roadway. She showed pictures of the property and the warranty deed, as well as two survey plats commissioned in 2018 by the petitioner from James Verra and Associates showing the property markers for the front boundary of 20 Cass Street. Ms. Richards said the petitioner has attempted to increase their property’s footprint by building out into the roadway with soil, granite pavers, and crushed stone. There is no credible evidence of safety issues caused by on-street parking. She said we object to the petitioner’s deliberate

88 blocking of the public way. She read the names of the neighbors who signed the  
89 petition and were present.

90 Abigail Mathis of 20 Cass Street said she submitted documents on safety  
91 and traffic, as well as on the encroachment. She's asking the Select Board to  
92 install a no parking zone for 79 feet, not 170 feet. It's where Jay Perkins had  
93 staked it before; 30 feet per the ordinance and 49 feet additional. This is a "no  
94 parking" zone for safety. It's not about her or her family parking there. Ordinance  
95 101.1 states parking is prohibited in specific places, including anywhere official  
96 signs prohibit parking or stopping. She said Jay Perkins established a place  
97 where an official sign prohibited parking or stopping. This is a main road for  
98 children going to school as well as baby boomers, some with mobility-related  
99 disabilities. Jay Perkins had the authority and training to put that sign up.  
100 Regarding the encroachment, in 2017 the Exeter Highway Department tarred  
101 over a substantial portion of her lawn, and now are challenging her for reinstating  
102 that area as lawn. The town did not seek her permission. Last year, she modestly  
103 reinstated the lawn. The photos of mid-process are not relevant. It does not  
104 extend beyond where the lawn existed in the 1970s or 80s. It does not go past  
105 the telephone pole next to her house or the image on the survey by Jim Verra. It  
106 also does not go beyond her neighbor's lawn at 22 Cass Street. It does not block  
107 the road. Other neighbors have structural encroachments such as fences and  
108 bushes along the road. She asked the Highway Department for the plans from  
109 that work. She did receive a polite message from the Town Clerk, but the  
110 information the clerk suggested does not have the right information. She needs  
111 verifiable documentation. She takes offence at the statement of Ms. Richards  
112 about "violating the property line." Everyone along Cass Street has violated the  
113 rules against structural encroachment. If this progresses, there should be  
114 clearance at the corner of Park Street and Cass Street. This is a dangerous  
115 situation and she doesn't see putting up a no parking sign as that offensive.

116 Marynia Page of 18 Cass Street asked if the plans submitted by the  
117 petitioner are the same as the ones in Ms. Richards' packet, and Mr.  
118 Papakonstantis said it doesn't look the same. Ms. Page said she thought the  
119 distance was 170 feet. The petitioner said that in 2017, the Highway Department  
120 paved a portion of her lawn without consent, but she doesn't remember the  
121 Highway Department paving anything in front of her house. She'd like to see the  
122 record of the paving from the Department.

123 Sally Ward of 18 Park Street, formerly of Cass Street, said there may be  
124 a safety issue on Cass Street, but she doesn't think "no parking" would address  
125 it. The issue is that cars speed there. She would like to see that addressed. Mr.  
126 Papakonstantis asked Ms. Roy to coordinate with the Police Department about  
127 the speed.

128 Jackie Arquell of 31 Park Street said the problem is people taking a wide  
129 turn, and the solution is putting a stop sign onto Park Street. Just putting up a "no  
130 parking" sign is not going to solve anything.

131 **MOTION:** Ms. Belanger moved to close the public hearing. Ms. Cowan seconded. The motion  
132 passed 5-0.

133  
134 Mr. Chartrand said the thing we've had two hearings on is the no parking  
135 sign 170 feet from Park Street. Some other issues have been brought in, but that  
136 is all we're addressing.

137 Ms. Belanger asked Mr. Cronin about the possibility of a stop sign. Mr.  
138 Cronin said we'd have to look more closely at the impacts on other intersections  
139 in the neighborhood. That will be reviewed as part of the CIP project in a few  
140 years. We do not have a recorded right-of-way or layout plan for Cass Street. We  
141 have tax maps, aerial imagery, and survey data that we used to determine the  
142 right-of-ways. Pavement width doesn't always show on the right-of-way. This is  
143 the only time we've heard of any other encroachments on Cass Street.

144 Mr. Chartrand said he walked Cass Street and it looked like there was a  
145 sidewalk that started on one side of the street and then jumped to the other side.  
146 That stretch may have been a sidewalk where the curbing wore off and was  
147 paved over. Is there a way to determine whether the intent was to have a  
148 sidewalk? Mr. Cronin said we haven't seen any evidence of that. To fix this, we  
149 would do a complete survey and deed research and try to lay out a sidewalk  
150 within the right-of-way or acquire easements so that work is on the town's  
151 property.

152 Mr. Papakonstantis said the third reading will be June 15.

153  
154 b. Public Hearing – Wadleigh Street – 2nd Reading

155 Mr. Papakonstantis read the notice of public hearing:  
156 *Notice is hereby given that the Select Board of the Town of Exeter will hold a*  
157 *public hearing consisting of three (3) readings in the Nowak Room, 10 Front*  
158 *Street, Exeter for the purpose of complying with the provisions of RSA 31:95-*  
159 *b,III(a) for a proposed change to traffic control signage on Wadleigh Street at*  
160 *Forest Street. The first reading will be Monday, May 18, 2026. The second*  
161 *reading will be Monday June 1, 2026. The third reading will be Monday, June 15,*  
162 *2026. Each reading will begin at 7:00 PM. Dated: May 8, 2026*

163 **MOTION:** Ms. Belanger moved to open the public hearing. Ms. Gilman seconded. The motion  
164 passed 5-0.

165  
166 Mr. Cronin said this was brought to us by the residents of the  
167 neighborhood in response to increased traffic from the Rose Farm subdivision.  
168 We feel that their request would increase safety and is a reasonable calming  
169 technique for this particular intersection.

170 Mr. Papakonstantis asked for public comment.

171 Jen LaGere of 6 Forest Street said she requested the second stop sign  
172 when she was almost hit at that intersection. It's very dangerous. The Rose Farm  
173 project has moved forward and has increased our safety concern. Please, add a  
174 stop sign. She fears for the children's lives every day. The "slow - children

175 playing” signs haven’t slowed people down. A third stop sign would do something  
176 to keep us safe.

177 Pete Nikitis of 5 Wadleigh Street said he lives on the shared driveway that  
178 is part of this intersection, which is terrifying to pull out of. It continues to be an  
179 issue, especially with construction going on for the next few years. A stop sign  
180 would have a solid impact. If anyone has questions about the issue, they should  
181 come to 5 Wadleigh Street and see what it’s like. He asked that the existing stop  
182 sign be moved forward because people coming from Rose Farm can’t see what’s  
183 coming down Forest Street.

184 Mr. Papakonstantis said many of the Board members have already  
185 walked or driven this neighborhood as part of this process.

186 Mark Furlong of 20 Forest Street said this neighborhood is a walking  
187 neighborhood, but there are no sidewalks or the cars move very fast. He  
188 recommends walking there if there is any inclination not to approve it.

189 Ms. Belanger asked if we have a plan for sidewalks in that neighborhood.  
190 Mr. Cronin said we do not have a plan at this point. He agrees that it’s a highly  
191 travelled and walked neighborhood.

192 Ms. Gilman said the Town Planner was looking at sidewalks to improve or  
193 add. Has he looked at this area? Mr. Cronin said he can ask.

194 Jen LaGere said at the Rose Farm hearing we requested that we have  
195 our sidewalks built out. It created a large safety issue for our neighborhood. She  
196 added that if you’re driving or walking, time of day is important.

197 **MOTION:** Ms. Belanger moved to close the public hearing. Ms. Cowan seconded. The motion  
198 passed 5-0.

199  
200 Mr. Chartrand asked if our Code Enforcement Officer could liaise with the  
201 construction teams working on Rose Farm and ask them to take it down a notch  
202 when leaving the neighborhood. Mr. Cronin said we’ve been in contact many  
203 times. Ms. Roy said many staff members have spoken with them. Since the  
204 houses are still being built, it’s not yet a public road. Mr. Chartrand said Wadleigh  
205 is a public road. Mr. Cronin said Police have increased enforcement in this area.  
206 The idea raised at the previous hearing of temporary speed tables during  
207 construction may be worth considering. Mr. Papakonstantis suggested  
208 discussing it further at the third public hearing. Mr. Chartrand asked Mr. Nikitis if  
209 he would mind having the speed table there, and he said he wouldn’t want to  
210 drive up on the corner of it, but he supports any traffic calming efforts.

211  
212 c. Election Update and Voting Party Affiliation Deadline

213 Town Moderator Kate Miller was present to give an update on elections.  
214 Our first election is right after Labor Day, September 8. The best information for  
215 voters is on our Town website under “elections” or the Secretary of State’s  
216 website for New Hampshire. There are still some bills coming through that will be  
217 codified. The primary election for our State and Federal offices is September 8,  
218 but this will be the last time we have a primary around that time of year; it will be

219 in June going forward. Tomorrow is the last day for voters who are independent  
220 to declare or for voters to change their party affiliation. Depending on which ballot  
221 you took, it will change your party affiliation. You can go back to being an  
222 undeclared voter as you leave the polling place, but voters don't always do that.  
223 The Clerk's office is open until 7 PM tomorrow. Folks can register to vote  
224 between now and the September Primary, but there is a cut-off time, although  
225 they can also register at the election. The cutoff for registering will be between  
226 August 26 and September 2, based on the meeting of the Supervisors of the  
227 Voter checklist. For the General Election, the cut-off is between October 21 and  
228 28. Registering by mail is permissible, but it has to fit within those deadlines.  
229 There is documentation required to register, but a new decision says an affidavit  
230 is also acceptable. Those who will not be in town can vote by absentee ballot, but  
231 the requirements have changed in the last year. If you make your application in  
232 person, you must show your photo ID. If you apply by mail, you have to include a  
233 photocopy of the ID. Voters cannot use student IDs as of this year. If folks can't  
234 provide a copy of the photo ID, they should have the application notarized. It's  
235 important for people to plan ahead. They can apply for absentee ballots now. We  
236 expect that there will be a high volume of voters. Our turnout was very good at  
237 the last general election, so the earlier people can plan for these things, the  
238 better.

239 Ms. Belanger said we don't have a drop box for absentee ballots. Who  
240 would the qualified drop off person give it to? Attorney Miller said to the  
241 Moderator or the Clerk at the polling place, or the Town Clerk at the Town  
242 Offices.

243 Ms. Belanger asked if the handout could be added to the packet.

244 Mr. Papakonstantis said tomorrow is the last day to change party  
245 affiliation before the primary. If after they vote they don't want to change it back,  
246 is there an opportunity before the general election to change back? Attorney  
247 Miller said everyone has the same ballot at the General Election. The  
248 Presidential primary isn't for a couple of years. Ms. Belanger said if they don't  
249 change back at the election, they have to wait 10 days before doing it at the  
250 Town Clerk's office.

251 Attorney Miller said we're accepting volunteers for this election.

252

253 d. CPCNH Update

254 Energy Committee Vice-Chair Cliff Sinnott and Committee member  
255 Nicholas Metz were present to give an update on the Community Power Coalition  
256 of New Hampshire. Energy Committee Chair Amy Farnham was also present but  
257 did not speak.

258 Mr. Sinnott said CPCNH rates have risen to the point of being higher than  
259 utility rates, and have been for three consecutive rate periods. CPCNH is an  
260 aggregation of residential and business customers to pull together many  
261 customers to take advantage of their purchasing power. There are 50 municipal  
262 members and 183,000 customers. Exeter joined in 2023 and since that time

263 CPCNH has been our default energy supplier. Unitil maintains the grid and  
264 services the power, as well as sending you the bill. We're in a period that began  
265 February 1st and runs for six months. The next period starts August 1, and the  
266 rates will be known shortly. The rate went up 13.7 cents to 14.9 cents, an 8-9%  
267 increase. This was in line with general energy cost increases, but Unitil's was  
268 only 2-3%, around 12 cents. The gap has become significant. A typical customer  
269 would pay about \$97 a month for supply excluding distribution under CPCNH,  
270 while Unitil would be about \$78.40. When this first started, there was a huge  
271 beneficial differential below Unitil rates, and for the first four periods it was less or  
272 about equal, but for the last four periods the trend has been in the other direction.  
273 The savings or loss of Exeter ratepayers was \$40 a month savings at the  
274 beginning and now there is a net negative. Overall, since the program started we  
275 have a net positive [savings] of \$2.2M or around \$300 per customer.

276 CPCNH's rates have become higher because they have added two cents  
277 to their rate, or 13%, as a "reserve adder" to restore their reserves which were  
278 practically wiped out in the winter of '24/25. There was a spike in spot market  
279 energy prices in that period which they're still recovering from. On the Unitil side,  
280 they are doing "undercollections," or setting rates below what it actually cost, due  
281 to a change in process where they used estimated rates and estimated too low.  
282 The utility's rates have not yet risen, but we do expect that to happen.

283 There has been some customer churn, and one community out of 51 has  
284 elected to opt out. When we got into this, it wasn't just about rate. We also have  
285 full transparency into the rate and their costs. We have local control where we  
286 choose which energy sources we use and how much renewable content we use.  
287 Mr. Chartrand asked if Unitil has the ability to designate what percentage of  
288 "green power" is in the mix. Mr. Sinnott said no, although other third-party  
289 suppliers do have that. Both Granite Basic and Unitil have the same minimum  
290 percentage for renewable energy. He added that CPCNH has been very strong  
291 in monitoring energy regulation in New Hampshire. They also drive competition;  
292 utility rates have come down since CPCNH has existed. He added that they're a  
293 non-profit corporation.

294 Ms. Belanger asked Mr. Sinnott to spell out what the PUC is. Mr. Sinnott  
295 said the Public Utilities Commission. CPCNH is the Community Power Coalition  
296 of New Hampshire.

297 Mr. Metz said one of the things that makes CPCNH enticing is how easy it  
298 is to opt out and go back to Unitil. People should be aware that Unitil has a  
299 variable rate for every month for the remainder of that rate cycle, so if you are  
300 considering changing back to Unitil you should see where the rates are for that  
301 month and where they will be trending. He described the process of changing  
302 back on the website, which could take up to two billing cycles. He added that the  
303 Energy Committee is having a session to answer questions at the Library on  
304 June 16.

305 Mr. Sinnott said we don't currently recommend leaving CPCNH. Mr.  
306 Chartrand said the transparency and control are as important as the rates. Ms.

307 Cowan said it's critically important that the town stay in the program. Ms. Gilman  
308 said CPCNH has a watchdog eye at what's happening in the State House and at  
309 the PUC.

310  
311 e. Solar Array Annual Operations & Maintenance Contract

312 Town Manager Paul Cohen said this is a revision to the contract for the  
313 solar array at the landfill. We have a contract with ReVision Energy under  
314 warranty, and the idea is to sync the daily operations with the warranty. This is a  
315 five-year term, but the town has the right to terminate at any time with 60 days'  
316 notice. There's an annual cost of \$9,000.

317 **MOTION:** Ms. Belanger moved to authorize the Town Manager or their Designee to execute a  
318 year-to-year contract for a maximum of 5 years with ReVision Energy for the Operation,  
319 Maintenance, and Monitoring of the Cross Road Landfill Solar Array, and to take any and all  
320 actions necessary to execute the contract. Ms. Gilman seconded. The motion passed 5-0.

321  
322 f. Train Station Committee Update

323 Economic Development Director Darren Winham was present to give an  
324 update on the Train Station Committee's work.

325 Mr. Winham said the committee applied to Plan NH for a charette on the  
326 Lincoln Street Station Corridor. There is a housing opportunity planning grant to  
327 cover \$6,500 in charette costs and \$2,000 in related expenses. He's asking the  
328 Board to sign the MOU in the packet and give the Train Station Committee  
329 permission to use the town logo on marketing materials.

330 Ms. Belanger asked if this is too long of an event for EXTV to record. Mr.  
331 Winham said they could only record the public sessions. The charette team and  
332 key stakeholders work behind the scenes.

333 Ms. Belanger said the \$6,500 cost was waived and we were awarded  
334 \$2,000 for costs. Does that cover meals and the hotel? Mr. Winham said the  
335 majority of these people are on the Seacoast, so we only requested a hotel for  
336 those who had to travel. Ms. Belanger asked if the \$2,000 would cover those  
337 costs, and if not where would the costs come from. Mr. Winham said there's  
338 money in his budget.

339 Mr. Chartrand thanked the Board for establishing an official Train Station  
340 Committee.

341 Mr. Papakonstantis asked if this committee using the town logo will set a  
342 precedent. Ms. Roy said our policy is that committees can't use it without  
343 permission, so this is the process for them to use it. Mr. Winham said we are still  
344 in the process of creating those materials, and we want to distribute them widely.  
345 He added that Exeter Chamber wants to use the logo as well for this purpose.

346 Ms. Gilman said there's a public listening session on Monday and a public  
347 presentation on the second day.

348 **MOTION:** Mr. Chartrand moved to accept the Housing Opportunity planning grants to cover the  
349 \$6,500 Plan NH cost and a \$2,000 scholarship to go towards the charette-related expenses,  
350 and to further authorize the Town Manager to sign the Plan NH MOU and to further give the

351 Exeter Train Station Committee to use the town logo on marketing materials specific to the  
352 charette. Ms. Belanger seconded. The motion passed 5-0.

353

354 g. NHMA – Resolution in Support of House Bill 1491

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Mr. Cohen said the NH Municipal Association is seeking municipal  
356 support to send material to the Governor’s office regarding the approval of HB  
357 1491, which would allow municipal insurance risk pools to operate in this State.

358

The benefit is rate stability. The concern is that if that is lost, it will create financial  
359 concerns for cities and towns.

360

**MOTION:** Ms. Belanger moved to support the resolution of HB 1491. Ms. Cowan seconded. The  
361 motion passed 5-0.

362

363 h. Document Signature Authority for New Town Manager

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Mr. Cohen said we need to formally have in the Board’s minutes the  
365 authority for him to sign documents.

366

**MOTION:** Ms. Belanger moved to authorize the Town of Exeter Town Manager, Paul Cohen,  
367 the authority to sign all necessary documents and contracts approved by the Board. Ms. Cowan  
368 seconded. The motion passed 5-0.

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370 5. Regular Business

371

a. Tax Abatements, Veterans Credits and Exemptions

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**MOTION:** Ms. Belanger moved to approve an abatement for 110/2/77 in the amount of \$213.48  
373 for tax year 2021. Mr. Chartrand seconded. The motion passed 5-0.

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375

**MOTION:** Ms. Belanger moved to approve an abatement for 110/2/77 in the amount of \$276.74  
376 for tax year 2022. Ms. Gilman seconded. The motion passed 5-0.

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**MOTION:** Ms. Belanger moved to approve an abatement for 110/2/77 in the amount of \$213.43  
379 for tax year 2023. Ms. Gilman seconded. The motion passed 5-0.

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**MOTION:** Ms. Belanger moved to approve an abatement for 110/2/77 in the amount of \$268.05  
382 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

383

384

**MOTION:** Ms. Belanger moved to approve an abatement for 110/2/77 in the amount of \$274.41  
385 for tax year 2025. Ms. Gilman seconded. The motion passed 5-0.

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387

388 b. Permits & Approvals

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i. Contract Award - School Street Area Utility Improvement Project  
390 Construction

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Mr. Cronin said we publicly advertised and received 4 bids. The  
392 low bidder was Jamco, at \$4.08M and an alternate bid of \$222,000, with a  
393 total of \$4.303M. CMA reviewed the bids and checked references, and  
394 are recommending award to Jamco. We worked with them on the School

395 Street project in 2022/23, which was not without its pains. CMA spoke  
396 with Portsmouth and Aquarion, and Jamco was able to meet their projects  
397 on time and under budget. This quote is well within our budget and gives  
398 us flexibility on construction administration and contingency.

399 Mr. Papakonstantis asked how we can make our neighbors feel  
400 better about Jamco. Mr. Cronin said we will have a pre-construction  
401 meeting with Jamco present to hear the neighbor's concerns. Staff will  
402 monitor them through CMA for construction phase engineering with a full-  
403 time project representative on the job. The RPR that CMA are going to  
404 use comes highly recommended.

405 **MOTION:** Ms. Belanger moved to award a contract to award to Jamco Excavators LLC for the  
406 School Street Area Utility Improvement Project in the amount of \$4,304,024.00, contingent upon  
407 receipt of authorization to award from NHDES, and to further authorize the Town Manager or  
408 their designee to sign the associated contract documents. Ms. Gilman seconded. The motion  
409 passed 5-0.

410  
411 ii. Contract Award – School Street Area Utility Improvement Project  
412 Construction Phase Engineering Services

413 **MOTION:** Ms. Belanger moved to award a contract to CMA Engineers, Inc. for Construction  
414 Phase Engineering Services for the School Street Area Utility Improvement Project in the  
415 amount of \$503,000.00, and to further authorize the Town Manager or their designee to sign the  
416 associated contract documents. Ms. Gilman seconded. The motion passed 5-0.

417  
418 iii. Contract Amendment - Surface Water Treatment Plant Engineering  
419 Design Services – Stephen Cronin, Public Works Director

420 Mr. Cronin said there is a \$325,000 contract with AECOM  
421 associated with the placement of the plant. Task 1 has been completed.  
422 This provides additional permitting and planning to progress the project.  
423 This is within our current appropriation for this project.

424 **MOTION:** Ms. Belanger moved to approve contract amendment No. 1 with AECOM in the  
425 amount of \$174,868 for additional professional engineering services associated with the Surface  
426 Water Treatment Plant project, and to further authorize the Town Manager or their designee to  
427 sign the contract amendment documents. Ms. Cowan seconded. The motion passed 5-0.

428  
429 iv. Donation Acceptance – Lion's Club and Snow Hounds Club

430 Mr. Cohen said we are asking the Board to accept a donation from  
431 the Lion's Club for the purchase of a shed and other material for summer  
432 adventure camp. The shed will be near the pavilion at 10 Hampton Road.  
433 Any excess would go towards sporting equipment for the summer camp.  
434 The second donation is a gift from the Exeter Snow Hounds Snow Mobile  
435 club for summer adventure camp. Any leftover funds would be for  
436 additional sporting equipment.

437 **MOTION:** Ms. Belanger moved to accept the \$2,128.90 from the Exeter Lions Club for the  
438 purpose of purchasing a Keter Shed and other building material to be used as storage for

439 Exeter Parks and Recreation Summer Adventure Camp, and further to allow the Exeter Parks  
440 and Recreation Department to purchase said shed and materials in time for the opening of the  
441 summer camp season. Ms. Gilman seconded. The motion passed 5-0.

442  
443 **MOTION:** Ms. Belanger moved to accept \$2,843.10 from the Exeter Snow Hounds Snow Mobile  
444 Club for the purpose of purchasing a Keter Shed and other building material to be used as  
445 storage for Exeter Parks and Recreation Summer Adventure Camp, and further to allow the  
446 Exeter Parks and Recreation Department to purchase the shed and materials in time for the  
447 opening of the summer camp season. Any leftover funds from these purchases will be allocated  
448 to Parks and Recreation to purchase additional sporting equipment for the summer camp. Ms.  
449 Cowan seconded. The motion passed 5-0.

450

451 c. Town Manager's Report

- 452 i. Mr. Cohen thanked everyone for their support during his onboarding.
- 453 ii. Town Clerk Andrea Kohler has retired and Jen Shupe sworn in.
- 454 iii. The Memorial Day parade was wet. The town is grateful to Florence  
455 Ruffner who has organized the parade for many years.
- 456 iv. There is an issue with the dangerous use of electric bicycles on sidewalks  
457 and elsewhere in the community. He and Melissa met with Chief McCain  
458 and he will address this with education and enforcement.
- 459 v. He may bring the Board a proposal to keep town functions available later.
- 460 vi. He's had two meetings with Melissa and Corey regarding the Public  
461 Safety Complex construction. It's going well.
- 462 vii. The storm last Saturday had serious wind which resulted in a tree falling  
463 on a home on Gill Street. There were no injuries or other incidents.
- 464 viii. In Personnel, we had resignations in Fire and Public Works today. We  
465 have a new dispatcher starting. We received notice today that Janet  
466 Whitten will be retiring and won't stay on in a part-time basis. We'll work  
467 with MRI to keep the Assessment function running.
- 468 ix. He attended Facilities Advisory and the Planning Board, and plans to  
469 continue to attend board and committee meetings to introduce himself  
470 and get a sense of how they operate.
- 471 x. He met with Steve Jones to discuss Pairpoint Park.
- 472 xi. Dave Sharples submitted the "Safer for All" grant last Tuesday, but it will  
473 take a few months for the government to respond.
- 474 xii. He's working on the budget cycle, and has met with several departments  
475 to get that process started.
- 476 xiii. He's looking to meet the department heads in person rather than virtually  
477 as much as possible.
- 478 xiv. He and Melissa will attend the Municipal Managers' Conference this  
479 week.

480

481 d. Select Board Committee Reports

- 482 i. Ms. Gilman had no report.

- 483                   ii. Ms. Belanger attended the Planning Board May 28. They did election of  
484 officers, and it's status quo. We heard one application, case #26-3, a  
485 public hearing on the proposed hotel on Portsmouth Ave. After lengthy  
486 discussion, it was tabled and will resume June 11.
- 487                   iii. Ms. Cowan had no report.
- 488                   iv. Mr. Chartrand attended the Train Station Committee meeting, where they  
489 were planning for the charette in August. The Facilities Advisory  
490 Committee talked about moving forward the facilities assessment.
- 491                   v. Mr. Papakonstantis attended a River Advisory Committee meeting. Nick  
492 Drinker is now the Chair and Rich Huber is the Vice Chair. There are two  
493 openings on that committee. He attended the retirement luncheon for  
494 Town Clerk Andy Kohler, which was very well-attended. He and Mr.  
495 Chartrand marched in the Memorial Day parade. Florence Ruffner did a  
496 great job of organizing. He thanked Jay Perkins and his crew, as well as  
497 Coach Ball of EHS Football, who helped move the stage at Gale Park.
- 498                   vi. Ms. Belanger apologized to Andy Kohler because she couldn't make it to  
499 her retirement.

- 500
- 501                   e. Correspondence
- 502                   i. Two letters of support for consideration of the bicycle pedestrian  
503 document that Silas spoke to several meetings ago, one from Mary Tiegel  
504 and one from Barry Kaplan
- 505                   ii. The NHMA legislative bulletin
- 506

- 507                   6. Review Board Calendar
- 508                   a. The next meetings are June 15, June 29, July 13, July 27, August 10, August 24.  
509 Labor Day is September 7 and on September 8 we'll be at the elections; we feel  
510 comfortable going from August 24 to September 14. There will also be a meeting  
511 September 28. He asked Board members to hold the date of September 1, a  
512 Tuesday, which will likely be the budget presentation.
- 513

- 514                   7. Non-Public Session
- 515                   a. There was no non-public session at this time.
- 516

- 517                   8. Adjournment
- 518                   **MOTION:** Ms. Belanger moved to adjourn. Ms. Gilman seconded. The motion passed 5-0 and  
519 the meeting was adjourned at 9:38 PM.

520

521                   Respectfully Submitted,  
522                   Joanna Bartell  
523                   Recording Secretary

524

525

526

