

**Select Board Meeting**  
**Tuesday, January 15<sup>th</sup>, 2019, 6:30 p.m.**  
**Nowak Room, Town Office Building**  
**10 Front Street, Exeter NH**

1. Call Meeting to Order
2. Non Public Session – RSA 91-a 3 2 a
3. Board Interviews – Human Services Funding Committee – 6:50 p.m.
4. Water-Sewer Abatement Requests
5. Public Comment
6. Proclamations/Recognitions
  - a. Proclamations/Recognitions
7. Approval of Minutes
  - a. Regular Meeting: January 7<sup>th</sup>, 2019
8. Appointments
9. Discussion/Action Items
  - a. Public Hearing: FY19 Bonds, FY19 Operating and Default Budget, and FY19 Warrant Articles
  - b. Water Sewer Abatement Policy
10. Regular Business
  - a. Tax, Water/Sewer Abatements & Exemptions
  - b. Permits & Approvals
  - c. Town Manager’s Report
  - d. Select Board Committee Reports
  - e. Correspondence
11. Review Board Calendar
12. Non-Public Session
13. Adjournment

Julie Gilman, Chair  
Select Board

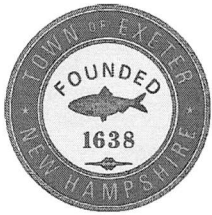
Posted: 1/11/19 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

## Board Interviews

Int 1/15 of 6:50



**Town of Exeter**  
Town Manager's Office  
10 Front Street, Exeter, NH 03833

## Statement of Interest Boards and Committee Membership

**Committee Selection:** Human Services Funding

New

Re-Appointment

Regular

Alternate

**Name:** Kirsten Arends **Email:** Kee453@wildcats.unh.edu

**Address:** 156 Front Street Apt. 310 **Phone:** 508-733-6806

**Registered Voter:** Yes  No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

I have been a resident of Exeter since purchasing my condo in 2015. I graduated with both my BSW 13' and MSW 18' from the University of New Hampshire. I am actively serving in the Air Force and work at Pease Air National Guard Base in Newington, New Hampshire. I love giving back and feel that my Social Work background paired with my ingenuity makes me a qualified candidate for this selction. I love this town and just want to be able to contionue to give back in whatever ways I can to those who need it the most! Please see my attached resume and feel free to contact to me with any questions you may have. Thank you for your time and consideration. -Kirsten

If this is re-appointment to a position, please list any training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

**I certify that I am 18 years of age or older:**

Signature:

Date: 12 DEC 2018

# Kirsten Arends MSW

156 Front Street Apt. 310 • Exeter, NH 03833 • (508) 733-6806 • kee453@wildcats.unh.edu

## EDUCATION & LICENSURE

---

**Masters in Social Work**, University of New Hampshire, Durham, NH

May 2018

- **Second Year Internship: Winnacunnet High School**, Hampton, NH
  - Provided assessment, crisis intervention, individual and group counseling for at risk youth and families
  - Provided therapeutic support in a coordinated team of stakeholders for diverse group of students
  - Participated in weekly community group class for students identified with emotional disabilities
- **First Year Internship: Future In Sight**, Concord, NH
  - Initial intake assessment case manager; provided in-home based intake services
  - Monthly peer support group facilitator & individual adjustment counselor
  - Coordinated and facilitated outdoor adventure series with visually impaired youth

- **Study Abroad: International Social Work & Social Welfare Policy**, Dublin, Ireland

Summer 2013

**Bachelor of Science in Social Work & Minor in Spanish**, University of New Hampshire, Durham, NH

May 2013

- **Senior Year Social Work Internship: Veterans Affairs Medical Center**, Manchester, NH
  - Conducted initial intake assessments with aging Veterans requesting in-home services
  - Co-facilitated substance abuse and recovery peer-support group

**License Eligible in New Hampshire**

## CERTIFICATIONS

---

CPR and First Aid Certification

April 2018

Trauma-Focused Cognitive Behavioral Therapy Certification

December 2017

Department of Defense Sexual Assault Advocate Certification Program

December 2016

- *D-SAACP Advocate Level 1 20 hour Recertification*: Active ID: AS-7849-4371
- *D-SAACP Advocate Level 1*: Initial 40 hour Victims Advocate Certification

September 2014

## WORK EXPERIENCE & ADDITIONAL DUTIES

---

**United States Air Force**, Pease Air National Guard Base, Newington, NH

September 2011- Present

*Emergency Management Certified Command Post Controller*

November 2014 - Present

- Provides command, control, communications, and information support throughout the full spectrum of operations to include peacetime, emergency and disaster situations, crisis, contingency and war
- Disseminates time sensitive critical information to senior leaders and support agencies
- Performs command and control actions to aid Homeland Security, National Defense, and Air Force operations
- Facilitates command and control in support of the Installation Emergency Management Program
- Coordinates actions to ensure prompt response during emergency management operations including immediate mobilization of resources and participation of agencies and organizations
- Relays command and control instructions for diversion, recall, evacuation, recovery, and reconstitution of forces
- Maintains certification in Emergency Action Procedures by passing a monthly closed book test of 90% or higher
- Demonstrates reliability as assistant Command Post training manager; helps maintain continuous certification
- Advises Commander of recommended command and control actions during operational and exercise events

*Volunteer Base Victim's Advocate*

September 2014 – Present

- Representative of the Air Force's Sexual Assault Prevention and Response (SAPR) Victim Advocate Program
- Selected by installation Sexual Assault Response Coordinator to provide essential support, liaison services and care to victims of sexual assault
- Maintains continuous certification by the Defense Department's Sexual Assault Advocate Certification Program
- Provides real time, around the clock support to help victims identify needs and address any issues that may arise
- Helps to protect victim from further trauma by preparing them for interviews and examinations as well as ensuring their safety
- Provides information on available options and resources to assist victims in making informed decisions
- Accompanies victims to medical, investigative, legal and court proceedings with permission
- Provides crisis intervention, referral and ongoing nonclinical support

*Supply Materials Handler Mobility Technician*

September 2011 – November 2014

- Managed, oversaw, coordinated and implemented the base mobility assets program and function
- Supervised and trained appointed augmentees to support and sustain initial response and post deployment actions
- Served as a member of the deployment process working group; lead to reduction of deployment processing time
- Supported the system administrator to: manage and update mobility bag inventory data by loading, changing, and deleting personnel, kit configurations, locations, lot and contract information, and issued individual stocked items
- Ensured data integrity and proper accountability was maintained at all times with all base supply accounts
- Determined storage requirements ensuring arrangement is in accordance with applicable directives and policies
- Stocked, inventoried, and tracked deployable Mission Readiness Spares Package (MRSP) and mobility bag assets
- Combined efforts to develop storage plans and organize mobility warehouse to protect valuable assets

**DEPLOYMENTS**

---

*Bilateral Affairs Security Co-Op Task Office Support*, U.S. Embassy, San Salvador, El Salvador July 2018  
*Command Staff Support & Crew Communication Augmentee*, Andrews Air Force Base, Guam June 2016  
*Combat Oriented Supply Operations Journeyman*, Al Udeid Air Base, Qatar March - June 2014

**CONTINUED PERSONAL DEVELOPMENT & LEADERSHIP EXPERIENCE**

---

*New Hampshire NASW Member*, Durham, NH March 2018 - Present  
*Sexual Assault, Prevention & Response Victim Advocate*, Pease ANG Base, Newington, NH September 2014 - Present  
*Volunteer, Multiple Projects*, Pease ANG Base, Newington, NH September 2012 - Present

*Airman Leadership School*, McGee Tyson, TN July - August 2016  
*Airlift/Tanker Association Symposium*, Orlando, FL October 2015  
*Enlisted Leadership Symposium*, Camp Dawson, WV August 2014  
*Phi Alpha Social Work Honor Society*, University of New Hampshire, Durham, NH February 2013 - May 2018  
*Silver Wings Founding Treasurer*, University of New Hampshire, Durham, NH September 2011 - May 2013  
*Community Service Projects*, University of New Hampshire, Durham, NH September 2009 - May 2018  
*AFROTC*, University of New Hampshire, Durham, NH September 2009 - May 2011  
*AFJORTC*, Randolph-Macon Academy, Front Royal, VA September 2006 - May 2009

**AWARDS & SECURITY CLEARANCE**

---

*Distinguished Graduate, Top 10% of Class*, Airman Leadership School, McGee Tyson, TN August 2016  
*Top Secret Security Clearance*, Pease ANG Base, Newington, NH 2015 - Present  
*New Hampshire Air National Guard Airman of the Year*, Pease ANG Base, Newington, NH 2013  
*Logistics Readiness Squadron Airman of the Quarter & Year*, Pease ANG Base, Newington, NH 2013

References Available Upon Request

**Minutes**

Select Board Meeting  
Monday January 7th, 2019  
Town Offices, Nowak Room  
Draft Minutes

1. Call Meeting to Order

Members present: Anne Surman, Kathy Corson, Julie Gilman, Molly Cowan, Don Clement, and Town Manager Russ Dean were present at this meeting. Doreen Chester of the Finance Department was also present. The meeting was called to order by Ms. Gilman at 6:33 PM.

2. Public Comment

- a. There was no public comment at this meeting

3. Proclamations/Recognitions

- a. There were no Proclamations/Recognitions at this meeting.

4. Approval of Minutes

- a. Regular Meeting: December 17th, 2018

**MOTION:** Ms. Surman moved to approve the minutes of December 17th, 2018 as written. Ms. Cowan seconded. All were in favor.

5. Appointments

- a. There were no appointments at this meeting.

6. Discussion/Action Items

- a. Continued Public Hearing: Property Use Fees

Mr. Clement said that he would like to see the Senior Center continue to host nonprofits and civic groups, such as Meals on Wheels and the Garden Club, without a fee. Mr. Dean mentioned that he'd started a conversation about fees with Meals on Wheels, and he intends to bring information about their agreements with other communities to the Board.

**MOTION:** Mr. Clement moved that the use of the Senior Center Building by Exeter nonprofits, non-Exeter nonprofits, and civic organizations have no fee associated. Ms. Surman seconded. Ms. Cowan wanted to add that if the Senior Center or Rec Department were to move to new facilities, this policy would be revisited. Ms. Corson said that the whole fee schedule needs to be revisited in the first six to nine months. Mr. Dean and Mr. Bisson listed multiple nonprofits that use the Senior Center or the Rec Building: Meals on Wheels, AA, the Seabreeze Quilters Guild, the Grange, the Women's Club, Boy Scouts, Girl Scouts, co-ops such as the trailer parks, Youth Hockey, Youth Lacrosse, and Youth Soccer. Mr. Bisson added that they are having trouble maintaining the Rec building with so many groups coming in and out each day. Mr. Clement was concerned that when the town starts charging for space like the Senior Center, the sense of community is being lost. Mr. Dean said that the fees are not a big ask, and a lot of the groups involved would realize there's a cost of doing business. Mr. Clement asked why the board wouldn't have the authority to waive fees, and Mr. Dean responded that until now a waiver policy had led to a complete waiver of fees for all nonprofits. Ms. Gilman commented that the Board has the authority but they don't want to pick and choose. She also pointed out that the term "civic organizations" in the motion is not defined anywhere else, so she wanted to restrict the language to "all nonprofits" which would cover these organizations anyway. Mr. Clement and

Ms. Surman voted yay. Ms. Corson, Ms. Cowan, and Ms. Gilman voted nay, and the motion failed 2-3-0.

**MOTION:** Ms. Corson moved to change the Senior Center building fee from \$20 to \$10 for Exeter nonprofits until they revisit the fees. Ms. Cowan seconded. Ms. Cowan said she supports less of a fee if there is a real service to the town. Ms. Corson, Ms. Cowan, Mr. Clement voted yay; Ms. Surman voted nay. The motion passed 3-1-0 with Ms. Gilman not voting.

**MOTION:** Ms. Surman moved with regard to the fee schedule for all facilities that the Exeter nonprofit fees and non-Exeter nonprofit fees be the same. Mr. Clement seconded. Ms. Gilman asked if keeping the resident and non-Exeter fees the same accorded with the spirit of the warrant article. Ms. Surman responded that the article was advisory only. Ms. Surman and Mr. Clement voted yay. Ms. Corson, Ms. Cowan, and Ms. Gilman voted nay. The motion failed 2-3-0.

Ms. Cowan wanted to add that the Select Board has the authority to waive a fee. Mr. Dean recommended against it, saying that his office is prepared to go out to the public and say these are the costs of the facilities. Ms. Corson said they should revisit the fees within the first six months. Mr. Dean said he had no issue with revisiting it, but out of the gate the message should be that there's a cost to running these facilities and these are the fees. Ms. Cowan suggested scheduling another public hearing in six months.

Erin Steckler of 4 Locust Ave said that charging these groups to use facilities is counter to what these public spaces are meant for. She suggested asking the town for money to support these spaces, or charging a small fee and supplementing it by raising money through the warrant. Ms. Cowan said that they could raise taxes, but it seems fair to let the people who use the space care for it. Some groups, even nonprofits, make money from the space; these groups could ask for donations. She's voting for this because they need to be protective of town facilities.

John Hauschildt of Seacoast Photographers Studios, an Exeter resident, said that those who use Town Hall should contribute, even Exeter residents. However, some groups already had contracts for this coming year, including his organization, and they've already understood that the agreement did not have a fee associated. The membership fee for the Seacoast Photographers is only \$25 annually, and they would need to prepare people for additional fees. He requested that they honor the original agreement and apply fees only going forward. Ms. Surman said she would not be in favor of charging fees retroactively. Ms. Corson wondered when they would be able to start charging the fees, since much of 2019 is already booked. Ms. Gilman said that permits that they've already signed off on are contracts, and can't be renegotiated. Mr. Clement felt that the fees should effective for all applications coming before the Board as of the decision date.

**MOTION:** Ms. Surman moved to close the public hearing. Ms. Cowan seconded. All were in favor.

Mr. Dean said that the intent was that the fees apply to any event after January 1st. Ms. Cowan said they can't go back after the permit is approved and tell them to pay. Ms. Corson



asked whether ongoing events like AA have a permit, and Mr. Bisson responded that they fill out a facility use form each year.

Ms. Corson said that if the fees are only effective for events that are permitted going forward, it does not make sense that they relook at this six months from now, since the calendar is pretty full already. Mr. Dean said that most organizations already permitted for 2019 are either part of the fee discussion or aware of it. The intent was always to apply this to permits for events after Jan 1. Ms. Cowan suggested that they ramp up by not applying the fees only to events in the first three months of 2019. After that, they would have enough time to fairly communicate and for the organization to find another space if necessary. Mr. Dean suggested that events that have already booked be charged but have until August to pay the fee. Mr. Clement still felt that the Senior Center should be excluded, since organizations there are providing services to the community.

**MOTION:** Ms. Cowan moved to approve the fee schedule as in the draft of December 2018 as amended today, but to change the last line, "all fees shall apply to events permitted for the 2019 calendar year and beyond" to "all fees shall apply to events permitted after the adoption of this schedule on January 7th 2019." Ms. Corson seconded. Ms. Corson, Ms. Cowan, and Ms. Gilman voted yay, and Ms. Surman and Mr. Clement voted nay. The motion passed 3-2-0.

**MOTION:** Ms. Corson moved to revisit the fee schedule at the second scheduled Select Board meeting of July 2019. Ms. Cowan seconded. All were in favor.

b. Waste Management Contract Recycling Amendment

Mr. Dean said that as of February 1 2019, the fee for recycling will be increasing from \$78/ton to \$100.30/ton. There's an emergency clause in the Waste Management contract where if the market adjusts drastically, they can increase the fee. If the town needs to adjust the 2019 budget number to accommodate this increase, it will be brought up at the meeting next week. Mr. Clement said this represents a 28% increase in the fee. Ms. Corson said that she wants to better inform the citizens about recycling, since there are a lot of mentions on social media that Waste Management is not taking their recyclables, and she suggested bringing it up at the next Communications Committee meeting.

Paul Royal of 3 Pumpkin Circle said they should ask Waste Management if their recycling is actually being recycled. If not, perhaps the town should take a hiatus. Mr. Dean said he's loathe to make adjustments in the recycling programs. Some people already think they don't recycle enough things. They've considered removing glass from the recycling stream, but they're trying to stave that off. Ms. Gilman suggested that the public should review the list in the meeting packet of how other towns are coping with the recycling crisis.

c. CATV Fund Equipment Purchase

Mr. Glowacky spoke about the additional items needed to complete the Tricaster mini system. He's already used the system several times and it's cut way down on editing time. These purchases would increase the value of the system by allowing them to film more frequently and more quickly. The proposal is more expensive than the original \$5,000, since they've found that these cameras need more light and they had to expand the lighting kit. Ms.

Cowan asked if they can charge a fee to recoup the money. Mr. Glowacky said there's an \$80/hour AV fee which they've never charged, but that would just go back to the General Fund. Mr. Clement said that the request total is \$8,599.18. Ms. Gilman asked about the Cable Fund balance, and Ms. Chester had a preliminary figure of \$236,000. Mr. Glowacky said that probably does not account for the \$45,000 recently spent on the system.

**MOTION:** Ms. Cowan moved to approve the list of various equipment purchases entitled "Stuff to Buy" proposed on January 7th 2019, for a total amount of \$8,599.18 from the Cable Revolving Fund. Mr. Clement seconded. Ms. Surman voted nay and the motion passed 4-1-0.

Mr. Glowacky asked if EXTV will need to go through the application process for town facilities. Sometimes they need to use a space before they can come before the board. Ms. Gilman said that town entities need to come before the board, but Mr. Dean has the authority to do emergency approvals. Mr. Glowacky asked if they must submit an application for each date for ongoing weekly events, and Ms. Gilman said they can permit four dates at a time.

d. FY19 Bonds Budget and Warrant Articles

Ms. Gilman said that the public budget hearing is on January 15th. Mr. Dean pointed out that it's on a Tuesday, since according to the statutory calendar that SB2 communities follow, a budget hearing is always on a Tuesday. Mr. Dean said that the Select Board budget is \$19,168,286 currently, which is a 2.8% increase over FY18. Mr. Clement said that the 2019 budget number was previously \$19,268,547, but Mr. Dean said that there have been benefits changes, the property liability insurance decreased, and the \$50,000 Public Safety study came out of the budget in the last meeting.

Ms. Gilman said that budget line item 55138, HDC Grant Matching, was \$2,500 in 2018, but since putting the budget together an opportunity for a grant has come up, so she'd like to increase that by \$7,500. Dave Sharples, the Town Planner, added that they would be submitting a grant to create a preservation plan like Kingston did. The study would be about \$25,000 and the grant pays for 60%, so they would need \$10,000 to match it.

**MOTION:** Ms. Gilman moved to add \$7,500 to the proposed 2019 budget for line item 55138. Ms. Surman seconded. Mr. Clement said that he wanted to bring the number down to \$19 million, but now they're raising it by \$7,500. He's made a list of reductions to be moved at the budget hearing meeting next week. Ms. Surman asked if he would support this grant matching if they were able to carve out money elsewhere, and Mr. Clement said it's a possibility. Ms. Corson said she wants to see the grant matching proposal in the context of Waste Management and the other budget items. Ms. Surman, Ms. Corson, Ms. Cowan, and Mr. Clement voted nay and the motion failed 4-0-0, with Ms. Gilman not voting.

Ms. Gilman then moved the discussion to the proposed warrant articles. Mr. Clement asked what Article 8, Recreation Park design and engineering, would include. Mr. Bisson said that last year they heard that they needed to bring a specific cost to the voters and gather more public input. This will allow them to plan and fundraise for future development. Planet Playground, the lack of athletic fields, soccer fields, and the parking problem are all included.

Ms. Corson said that they already have a project schematic that describes the scope, but they're looking for a cost for a specific design. Ms. Surman suggested they prioritize Planet Playground initially. Mr. Bisson pointed out that Planet Playground is built on property that's not the town's. They would find the best spot for it through the design and engineering process. Ms. Corson said that the plan could save money in the long run, since they won't build something and then have to move it later. Mr. Clement asked if the scope included the recreation department office and another multipurpose building which were included in the schematic last year. Mr. Bisson said that this would not include the design of a building, but would find the optimal site for a building.

Mr. Dean said that this project has been discussed at length for multiple years. They're trying to take a step back and develop the best project possible before bringing it forward again. They can't use impact fees to do design and engineering work, so they need this in the articles to develop a schematic. 10% of the project would be \$500,000, so the \$250,000 they're asking for is conservative. Ms. Cowan said she wanted to find out what the community wants and what they're willing to fund. If they specify exactly what to study, they may not determine what the town really needs. Ms. Gilman said there was a comprehensive presentation last year, but that was not mentioned in this article. Mr. Clement was concerned they'd be spending \$250,000 on something the voters may not want. Ms. Cowan said the project got a majority of votes last year, just not the needed 60%, so there's the desire to do this. Last year, people felt that they didn't have enough details or that it was moving too fast, so there was a need to study it and get a sense of what is possible before proposing a huge project again.

Ms. Corson pointed out that they had a special needs assessment already. Mr. Bisson clarified that this was a UNH study in 2015. Ms. Cowan said that based on the study, they came up with the project that didn't pass. Mr. Bisson added that the athletic fields and Planet Playground were the top needs that came out of the study. Even Planet Playground's manufacturer did a study and said they were late in replacing it. Voters saw the concept in 2018, now he wants them to see the true cost and what comes out of design and engineering, a strategic plan for the next 3, 5, or 8 years.

Ms. Surman said that something concrete like replacing Planet Playground would get more support from voters. Ms. Corson said that this study would focus on the way the land is used. It's an odd piece of land with a parking problem, and Planet Playground on a piece of land the town doesn't own.

Mr. Dean said that this project was developed to a great degree; they can change the verbiage in the warrant article but they won't be starting from scratch. Ms. Gilman suggested "design development" or "site development" rather than "design and engineering." She also wanted to make sure that voters understand that it involves what they saw last year.

Ms. Gilman moved on to Article 9, design and engineering for Salem Street Water, Sewer, and Drainage improvements. Mr. Clement was concerned that it says there's no tax impact, but there would be a slight impact if it's partly coming from General Fund, so he asked if they can they break that out. Mr. Dean said it's \$30,000 from the General Fund, \$150,000 Water, and \$130,000 Sewer.

Mr. Clement observed that the Water budget is \$3,263,325, but the default budget which takes effect if the budget is defeated is higher. Mr. Dean said that the default budget definition

was changed by the state legislature this year; it now reflects the prior year budget, even if that's higher than the proposed budget.

Mr. Royal asked what form the tax impact statement is going to take, pointing out that it's not consistent in the draft articles. He said to advance transparency, as the warrant article specified, you need a simple calculation such as \$1,000 or \$100,000. Median value is a complicated calculation and the value changes from week to week, so it's not transparent. Mr. Clement said that people can figure it out from the median home price. Ms. Gilman countered that the simpler the math, the easier. Ms. Corson said she wants to see the \$100,000 figure in addition or instead of the median. The voter could assume that the impact number as written applies to them when they read the warrant article. Ms. Cowan asked when they have to decide how things are worded, and Mr. Dean said next week at the budget hearing. Mr. Clement said he would like to see recommendations tonight. Ms. Corson proposed not "for \$100,000", but "for every \$100,000 of a home". Mr. Clement said that in the past, Mr. Dean created a fact sheet, if you pass this article there would be a 15 cents tax impact for a \$300,000 home. That information was not in the warrant article, but was in the fact sheet, and they should use that model. Mr. Dean said that estimates are just estimates, and other communities emphasize that. Ms. Gilman asked for a straw poll on including the \$1,000 figure, but the board agreed on the \$100,000 value only. Ms. Corson suggested "the estimated tax impact for 2019 is \$15 on every \$100,000 of the assessed value of a property." She thought "property" was better than "home," since property can be residential or commercial.

Ms. Gilman moved on to the Sewer Fund budget, Article 13. Mr. Clement asked if the \$168,000 a year for solids handling starting in May 2019 is an annual cost for the new wastewater treatment plant, and Mr. Dean said yes, they will have to dispose of residue annually by trucking it offsite. The BRC cut this figure to \$100,000 to represent a six-month period. Mr. Clement asked if they are hiring new operators, and Mr. Dean said that the recommendation was to defer this hiring to January 2020.

Ms. Gilman moved to Article 14. Mr. Dean said this is the Fire Collective Bargaining Agreement. It's a 3 year agreement, with wage increases in the contract, a step in the first year and 2nd year, a COLA in the 2nd year, and a step in the 3rd year. There are some health savings offsets.

Ms. Gilman raised Article 15. Mr. Dean said this is the SEIU Collective Bargaining agreement, also a 3 year agreement, for the Public Works union and administrative/clerical. It involves wages and health insurance. They will eliminate the Blue Choice option and all migrate to Access Blue, a lower cost plan, for a \$16,287 savings over 6 months; the budget will be net after the health savings.

Ms. Gilman mentioned Article XX. Mr. Dean said this is the Epping Road sidewalk extension, which is not yet an official article; they are awaiting a decision on the TAPP grant. If they get the grant, they will move forward with \$188,000, and the \$120,000 for sidewalks in Public Works would come out of the articles. Mr. Clement said they should consider funding the sidewalks at last year's level of \$20,000 even if they don't get the grant. Mr. Sharples said they should know about the grant this week.

Ms. Gilman moved on to Article 16, the LED streetlight replacement project. Mr. Dean said they would spend \$187,818 up front, but the resulting energy savings would result in a 5 year payback. Mr. Clement mentioned that he'd visited Newmarket to see an example of the

LED streetlights, and they do a pretty good job. They're much better looking, and will still realize the lighting and safety aspect, at a reduced cost. Ms. Corson asked if the cost includes the networking, and Mr. Dean said it does not.

Ms. Gilman mentioned Article 17, a Hook/Lift truck for Water and Sewer. Mr. Dean said this is going to be a replacement of a 2008 truck which will go over to the highway department, and any trade-in money will offset the cost.

Ms. Gilman mentioned Article 18, Public Safety Dispatch upgrades. Chief Comeau explained that this is an upgrade of the radio system, which replaces three radios in the system, two Police and one Fire. This upgrade allows the dispatch software to communicate with the radios.

Ms. Gilman moved on to Article 19, which would appropriate a Capital Reserve Fund for sidewalks at \$120,000. She said this may be removed or changed to \$20,000 based on the TAPP grant.

Ms. Gilman mentioned Article 20, which would establish a Parks improvement Capital Reserve Fund at \$100,000. Mr. Dean said that several different parks projects were put forward, and they looked at the option of doing each one separately as an article or establishing a CRF, setting aside \$100,000, creating a list of priorities, bringing it to the Select Board and have the Board authorize spending. With the CRF, they'd have more time to plan and be proactive; they would not be subject to having money lapse at the end of the fiscal year. Mr. Clement asked how they would assess what improvements have to be done. Mr. Bisson said it depends on the type of work, they'd bid it out.

Ms. Corson asked about the maintenance and overhead of Capital Reserve Funds, versus paying from the General Fund Budget, since it seems like they have a lot of CRFs. Mr. Dean said that ultimately a CRF works better from a planning and project implementation standpoint. Towns that manage finances this way typically have 10 - 15 or more Capital Reserve Funds. Ms. Chester said that the town currently has 15 Capital Reserve Funds. When the money is appropriated, she writes a check, it goes through the AP process, and she writes a letter to The Trustee of Trust Funds which includes substantiation. If it's a new fund, they open a new account for the town. Moneys are deposited by the trustees. These accounts are separate from the town; they do reconciliation, and the town gets a copy every month. Once money is voted on to be utilized by the Board, Ms. Chester copies that documentation and invoices and books the transactions in and out of the different accounts. Ms. Corson pointed out that there are 5 CRFs proposed, for a total of 20 Capital Reserve Funds. Mr. Clement asked Mr. Dean for a list of all funds for the next meeting.

Ms. Gilman moved on to Article 21, the Vehicle Equipment Capital Reserve Fund. Mr. Clement said that historically they'd purchased vehicles and equipment as part of the budget process, and it seemed to work ok before. Mr. Dean said that lease purchases are still their own separate articles. This fund would provide a pool of money that they could take and spend, and put in any proceeds from sale of equipment. The purchase will still be in CIP if above \$25,000 and nonrecurring.

Ms. Gilman mentioned Article 22, appropriate money to a sick leave trust fund, and Article 23, a Police and Fire/EMS Communications Study. Mr. Clement suggested calling it a Public Safety Study. Ms. Surman said they should specify that it's for all future needs, not just a facility. Ms. Corson said it needs tweaking.

Ms. Gilman moved on to Article 24, an Accessibility Study Capital Reserve Fund. Mr. Dean said they would put \$50,000 in the fund, and planning would engage a consultant and write a transition plan. This fund could also potentially cover small improvements. Ms. Corson questioned the necessity of making it a Capital Reserve Fund, and Mr. Dean said it could be a special warrant article that would be a two year allocation instead. The advantage of the fund is flexibility. Mr. Clement wanted to spell out that the study is just for town facilities, not private.

Ms. Gilman mentioned Article 25, Intersection Improvements Funding. Ms. Corson questioned why this article would be a Capital Reserve Fund as well, and wanted this changed.

Ms. Gilman moved on to Article 26, the Great Bridge Project Deficit. Mr. Dean said this was a late 90's project, completed a long time ago. The auditors identified a deficit in the project itself, and they've been holding a piece of nonspendable fund balance to offset the deficit in this project. They'll put this article on town warrant, and if approved they will make an adjustment on the balance sheet, which will not affect the unassigned fund balance. They need to pass the article to improve the audit. Mr. Clement suggested they call it bookkeeping.

Ms. Gilman mentioned Article 28, Snow and Ice Fund appropriation. Mr. Dean said they had been close to 100% spent and then there was snow on New Year's Eve. Ms. Chester stated that the current balance is \$52,014.

Ms. Gilman moved on to Article 29, the Swasey Parkway Maintenance Fund. Mr. Dean said this is the expendable trust fund, where they'd take the \$24,000 in permit revenue and park it in an expendable trust fund to be spent under the direction of the Select Board. It would be separate from the \$10,000 budget item and the interest from Key Bank. Ms. Surman said that the Swasey Parkway Trustees should be managing the funds, not the Select Board. Mr. Dean said naming agents on this fund would be up to Town Meeting to decide, but he questioned if the Trustees are subject to the town's purchasing policy. Ms. Surman said that the attorney said that the Trustees could manage it, and they know what's needed. Mr. Dean said that the Select Board is named in the Trust, the Trustees are not part of the Trust. Ms. Gilman suggested that another MOU with the Swasey Parkway Trustees may need to be worked out, and that the Warrant Article needed to be reworded.

Ms. Gilman said there are also three petition articles for the ballot. The first petition article is a "right to healthy climate" ordinance. Mr. Clement said the language looks innocuous but the article is problematic. If an individual, any resident, feels that a project or development has infringed upon this, they can invoke this ordinance. The second petition article is a draft article to allow Keno games in Exeter. Mr. Dean said this was not yet a definite petition article. The third petition article would establish a tax cap, adopting the provisions of RSA 32:5-B. Mr. Clement said this would cap tax increases to 3%, and must be adopted at Town Meeting with a 3/5ths vote. It would apply to the next budget year. Ms. Cowan pointed out that according to the RSA, the legislative body may override the cap; Mr. Clement said "legislative body" means the voters. Mr. Dean said there are a lot of questions about this article.

## 7. Regular Business

- a. Tax, Water/Sewer Abatements and Exemptions
  - i. Abatements were deferred until the next meeting.
- b. Permits & Approvals

**MOTION:** Ms. Corson moved to approved Exeter Elementary PTO 5K road race on 5/18/19. Mr. Clement seconded. All were in favor.

**MOTION:** Ms. Corson moved to approve the Cycling Fundraiser for the American Lung Association 5/5/19. Ms. Cowan seconded. All were in favor.

Ms. Corson observed that there's a conflict for the Gallery space for the month of December. She suggested they give the second annual Deck the Walls exhibit November 8th to November 30 and give December 1 - December 22nd to the Community Arts Initiative. Ms. Gilman suggested they get in touch with them with the proposal. Ms. Cowan said that a holiday show wouldn't want November only, and asked who applied when. Mr. Dean said that Deck the Walls was complete for the meeting of December 17th, when the board tabled the permits, but the Community Arts Initiative dates weren't clear. Ms. Corson said they don't want to give one organization two months of the Gallery. Ms. Cowan said that the permit from TEAM was in well in advance of the other. Mr. Clement pointed out that the Arts Committee would have managed this problem in the past. Ms. Gilman suggested that the applicants come in to discuss this with the Board. Mr. Dean suggested that the first applicant be asked to choose a month.

**MOTION:** Ms. Corson moved to approve the Exeter Lit Fest for April 5 and 6, 2019. Mr. Clement seconded. All were in favor.

**MOTION:** Ms. Corson moved to approve the Community Arts Initiative Spring Show of April 9th through April 21st, 2019. Ms. Cowan seconded. All were in favor

**MOTION:** Ms. Corson moved to approve the application for Town Hall use on Friday Feb 8 2019 for the Acorn School Bakesale. Ms. Cowan seconded. All were in favor.

**MOTION:** Ms. Corson moved to approve the Community Arts Initiative Fall Show on September 3 - September 22nd 2019. Ms. Surman seconded. All were in favor.

**MOTION:** Ms. Corson moved to approve Bright & Lyons productions for a folk music concert on May 18th, 2019. Ms. Cowan seconded. All were in favor.

**MOTION:** Ms. Corson moved to approve Connor's Climb Foundation for a meeting at Town Hall on January 15th, 2019. Ms. Cowan seconded. All were in favor.

c. Town Manager's Report

Mr. Dean said that they'd received feedback on the Epping Road construction. They were making some corrections to some paving today, and it will hopefully be better. They will be back out in the spring, they still have 500 linear feet of water/sewer left.

d. Select Board Committee Reports

- i. Ms. Surman said there is an E911 meeting later this week. She also wanted feedback on the ordinance she drafted. Ms. Gilman suggested

she read the RSA again, since they need definitions of who's involved.  
Ms. Surman said she will do another draft.

- ii. Ms. Gilman had no report.
- iii. Ms. Corson has a Planning Board meeting Thursday.
- iv. Ms. Cowan has a Communications Committee and Housing Advisory Committee this week.
- v. Mr. Clement has Con Com tomorrow night.

e. Correspondence

- i. A letter from the DOT, they will be installing curve signs on state routes 111, 111A, 108, 85, 27, and 101.
- ii. A agreement with the DOT regarding the Municipal Work Zone agreement. The Department of Transportation will be responsible for management of highway. The town will not be doing the traffic control. Mr. Dean will sign the agreement.

**MOTION:** Mr. Clement moved to have Mr. Dean sign the Municipal Work Zone agreement for the Town of Exeter. Ms. Cowan seconded. All were in favor.

- iii. A letter from Enna Grazier on property use fees.
- iv. Mr. Clement said there had been a letter regarding changes to sidewalks on Brentwood Road, but it was not in the packet. Ms. Cowan had had a conversation with the letter writer.
- v. Mr. Clement mentioned the Squamscott River signs on Swasey Parkway. There is a program to identify protected rivers; when Squamscott got accepted to the protected river program, it became eligible for signs. One sign will be on the 101 highway, and one along Swasey Parkway. He suggested that the Board can leave the placement of the Parkway sign up to the Swasey Parkway trustees.

8. Review Board Calendar

- a. Tuesday January 15th is the final budget and bond hearing. The next meetings are January 28th, and February 11th.

9. Non-Public Session – none.

10. Adjournment

**MOTION:** Ms. Corson moved to adjourn. Ms. Surman seconded. All were in favor and the meeting was adjourned at 10:39 PM.

Respectfully Submitted,  
Joanna Bartell  
Recording Secretary



**Water/Sewer Abatements**

<b>List for Select Board's meeting January 7, 2019</b>						
<b>Water / Sewer Department Abatement Requests</b>						
<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Amount</u></b>	<b><u>Date SB Discussed</u></b>	<b><u>Customer attending</u></b>	<b><u>Reason for abatement</u></b>	<b><u>1st SB Resolution</u></b>
Thomas Brewitt	15 Hampton Falls Road	TBD	N/A	TBD	Possible leak	N/A
Abdallaha Akar	22 River Bend Circle	TBD	N/A	TBD	Possible leak	N/A

TOWN OF EXETER  
WATER & SEWER ABATEMENT

Application Date: 1/3/2019

Meeting Date: 1/7/2019

Name: Abdallaha Akar Address: 22 River Bend Circle  
Property Description: Single Family Home

Incident Details:

The owner contacted Water & Sewer in October of 2018 after receiving a high bill. A data download was done at the property and a leak appeared present though a leak check revealed nothing obvious.

Conclusion:

Based on the documented abatement request, the Water & Sewer Department believes a leak occurred on the property. Select board policy states that in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as failure to maintain internal (private) plumbing fixtures in good repair, the customer shall be held responsible for the entire bill.

If the Select Board wishes to grant the one in ten year abatement for half the water & sewer usage portion above the average usage, the calculated **abatement amount is \$ 85.84** for a **new bill total of \$297.20**.

The **sewer portion** of the bill for the excess usage would be **\$95.92** leaving **\$287.12** due for **water and service fees**. The calculation for the **entire excess used** is **\$202.62** leaving **\$180.42** due for the **expected usage** during this billing period.

Supporting Documents Submitted:

- Data Download     Home Owner Repair Receipts     Leak Check Results     Plumber Invoice/Statement  
 Meter Test     None

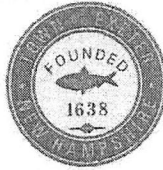
Select Board Review:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved \$ \_\_\_\_\_     Denied

SB Signature \_\_\_\_\_ SB Signature \_\_\_\_\_  
SB Signature \_\_\_\_\_ SB Signature \_\_\_\_\_  
SB Signature \_\_\_\_\_

Town of Exeter



Water/Sewer Abatement Request Form

Please Print:

Full Name: ABDALLAH AKAR  
Mailing Address: 22 RIVER Bend CIRCLE  
EXETER, NH 03833  
Service/Property Address: \_\_\_\_\_

Today's Date: Jan 3 / 2019  
Account Number: \_\_\_\_\_  
Route Number: \_\_\_\_\_  
Phone Number: 603 778 7869

Utility Abatement Requested for: Water Sewer Water & Sewer  
Date of Bill: 9/28/18 Billing Period from \_\_\_\_\_ to \_\_\_\_\_ Amount of Bill: \$ 323.04  
100

Owner's reason for the abatement request (Please be as specific as possible): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

[Signature]  
Signature of Applicant

Jan 3 / 2019  
Date

\_\_\_\_\_  
Signature of Billing Office

\_\_\_\_\_  
Date

Do not write below this line

Reviewed by: \_\_\_\_\_ Date of Review: \_\_\_\_\_  
Comments: \_\_\_\_\_  
\_\_\_\_\_

Total Usage= \_\_\_\_\_ gallons  
-Q- year Average- ( \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ ) / \_\_\_\_\_ = \_\_\_\_\_ gallons  
Excess above average- \_\_\_\_\_ gallons  
Half of Excess gets abated- \_\_\_\_\_ gallons

Due Remaining excess- \_\_\_\_\_ gal -yr average- \_\_\_\_\_ gal Billable usage- \_\_\_\_\_ gal  
Tier 1-- rates Tier 3-- rates  
water \_\_\_\_\_ gal \* \$ \_\_\_\_\_ / 1000 gal = \$ \_\_\_\_\_ water \_\_\_\_\_ gal \* \$ \_\_\_\_\_ / 1000 gal = \$ \_\_\_\_\_  
sewer \_\_\_\_\_ gal \* \$ \_\_\_\_\_ / 1000 gal = \$ \_\_\_\_\_ sewer \_\_\_\_\_ gal \* \$ \_\_\_\_\_ / 1000 gal = \$ \_\_\_\_\_  
\$ \_\_\_\_\_ \$ \_\_\_\_\_  
Tier 2-- rates  
water \_\_\_\_\_ gal \* \$ \_\_\_\_\_ / 1000 gal = \$ \_\_\_\_\_  
sewer \_\_\_\_\_ gal \* \$ \_\_\_\_\_ / 1000 gal = \$ \_\_\_\_\_  
\$ \_\_\_\_\_  
Total due= \_\_\_\_\_

Recommendation: \_\_\_\_\_ Disapprove \_\_\_\_\_ Approve Amount: \$ \_\_\_\_\_

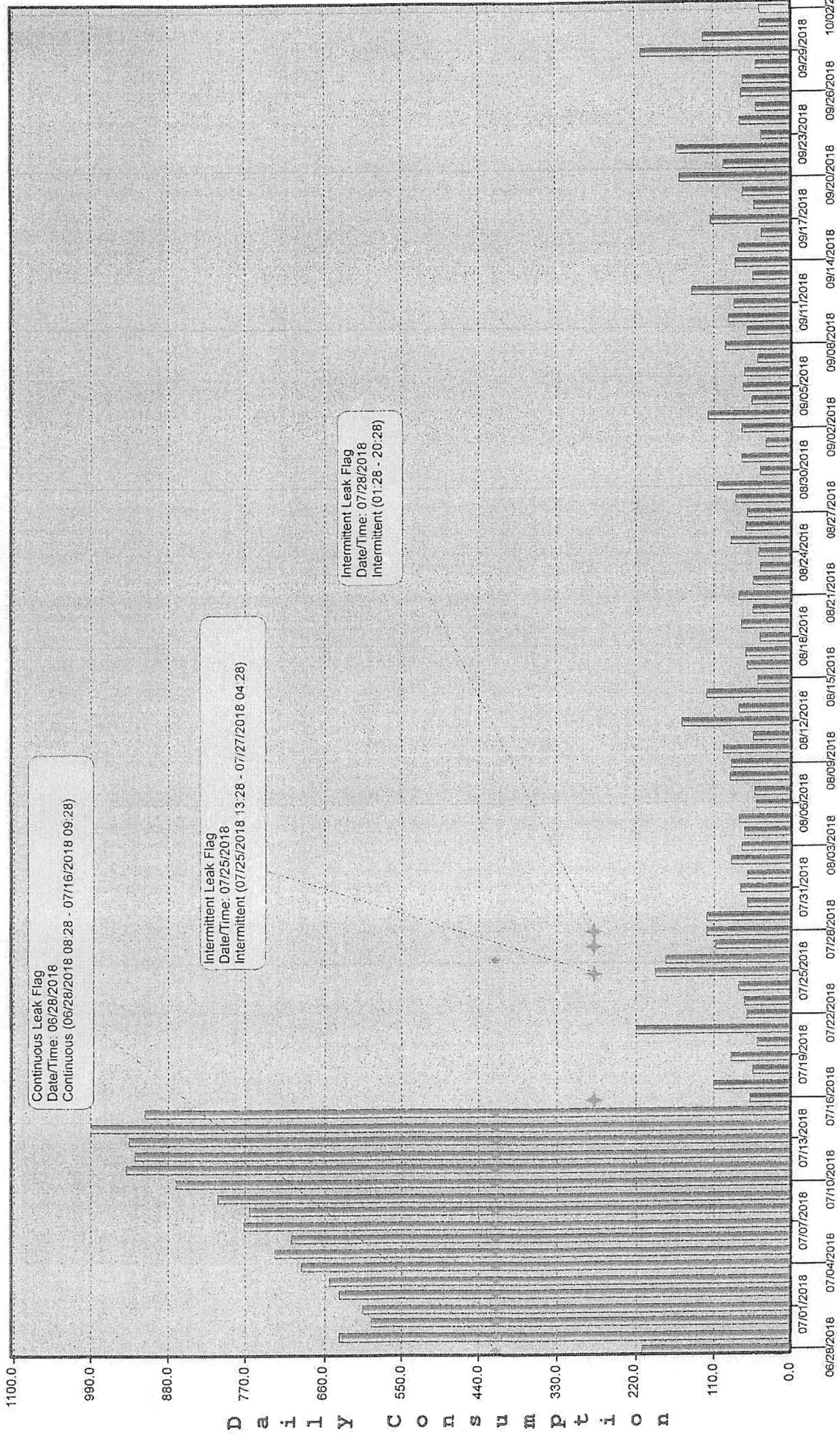
Approval/Disapproval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

\_\_\_\_\_  
Signature of Applicant Date

N\_SIGHT K900 Report  
E-Coder R900i Data Logging Report  
MIU#: 1834777359 Acct: Unknown Mtr #: 1834777359 Addr: 22 RIVER BEND CIRCLE for 06/28/2018 through 10/02/2018, WATER, 5/8" - 1" T-10, GALLONS

◆ Minor Reverse Flow Flag   
 ★ Major Reverse Flow Flag   
 ◆ Intermittent Leak Flag   
 ◆ Continuous Leak Flag



Interval (Daily)

N\_SIGHT R900 Repo.  
Data Logging Report Daily

MIU ID: 1834777359

Meter Combination: WATER, 5/8" - 1" T-10, GALLONS

Interval Date Range: 06/28/2018 - 10/02/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
06/28/2018	117038.4	210.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
06/29/2018	117504.0	637.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
06/30/2018	118259.2	592.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/01/2018	118834.3	603.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/02/2018	119496.2	637.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/03/2018	120146.8	650.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/04/2018	120243.5	689.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/05/2018	121562.1	727.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/06/2018	121812.4	704.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/07/2018	123034.0	770.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/08/2018	123462.2	762.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/09/2018	124602.3	808.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/10/2018	125286.4	866.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/11/2018	126400.0	937.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/12/2018	127326.3	924.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/13/2018	128254.6	932.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/14/2018	129242.0	985.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/15/2018	129430.6	910.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/16/2018	130247.1	57.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/17/2018	130265.1	109.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/18/2018	130410.1	53.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/19/2018	130461.9	84.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/20/2018	130542.2	47.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/21/2018	130760.3	218.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/22/2018	130823.2	62.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/23/2018	130888.9	65.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/24/2018	130891.4	73.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/25/2018	131147.7	191.5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
07/26/2018	131241.7	177.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
07/27/2018	131432.2	107.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/28/2018	131541.4	120.3	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
07/29/2018	131677.5	119.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/30/2018	131738.6	61.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/31/2018	131807.6	71.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/01/2018	131870.9	61.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/02/2018	131871.0	84.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/03/2018	132025.3	70.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/04/2018	132065.9	66.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/05/2018	132165.2	73.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N\_SIGHT R900 Repo.  
Data Logging Report Daily

MIU ID: 1834777359

Meter Combination: WATER, 5/8" - 1" T-10, GALLONS

Interval Date Range: 06/28/2018 - 10/02/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
08/06/2018	132208.5	49.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/07/2018	132265.3	50.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/08/2018	132349.8	86.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/09/2018	132437.0	85.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/10/2018	132531.1	96.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/11/2018	132533.4	53.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/12/2018	132741.7	155.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/13/2018	132784.3	74.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/14/2018	132935.4	119.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/15/2018	132956.1	47.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/16/2018	133043.2	62.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/17/2018	133107.2	63.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/18/2018	133152.7	43.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/19/2018	133222.6	69.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/20/2018	133222.6	54.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/21/2018	133351.8	74.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/22/2018	133368.5	53.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/23/2018	133448.0	43.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/24/2018	133469.3	44.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/25/2018	133492.4	83.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/26/2018	133640.2	64.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/27/2018	133650.3	61.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/28/2018	133779.3	77.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/29/2018	133840.9	105.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/30/2018	133925.3	42.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/31/2018	133995.8	70.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/01/2018	134034.0	36.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/02/2018	134105.1	71.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/03/2018	134105.1	117.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/04/2018	134277.5	55.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/05/2018	134313.7	67.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/06/2018	134407.5	65.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/07/2018	134434.1	47.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/08/2018	134550.0	93.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/09/2018	134603.2	60.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/10/2018	134698.2	89.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/11/2018	134779.9	79.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/12/2018	134779.9	139.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/13/2018	134970.8	53.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N\_SIGHT R900 Repo.  
Data Logging Report Daily

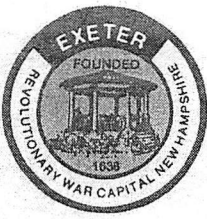
MIU ID: 1834777359

Meter Combination: WATER, 5/8" - 1" T-10, GALLONS

Interval Date Range: 06/28/2018 - 10/02/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
09/14/2018	135015.7	78.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/15/2018	135126.1	74.9	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/16/2018	135148.9	42.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/17/2018	135280.8	112.7	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/18/2018	135321.5	52.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/19/2018	135400.8	68.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/20/2018	135556.4	155.6	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/21/2018	135556.4	95.6	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/22/2018	135812.5	160.5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/23/2018	135818.8	41.4	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/24/2018	135926.6	72.7	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/25/2018	135947.3	48.5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/26/2018	136045.4	70.4	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/27/2018	136111.8	68.5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/28/2018	136163.8	49.8	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/29/2018	136372.0	209.3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/30/2018	136374.2	124.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/01/2018	136537.5	42.6	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/02/2018	136582.9	43.2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>





# TOWN OF EXETER

13 NEWFIELDS ROAD • EXETER, NH 03833 • www.exeternh.org

1629583.00

## 9:00 Meter Re-read/Leak Check Form

Date: 10/6/18 Meter Tech: [Signature]

Remote Re-read only \_\_\_\_\_ Meter & Remote Re-read \_\_\_\_\_ Leak Check Yes

Owner: Abdallah Akar Address: 22 River Bend Circle

Meter						
Badger	M-15	M-25	M-40	M-70	M-120	Other _____
Neptune	<u>3/4"</u>	1.0"	1.5"	2.0"		Other _____

Current Meter Reading: 1629583.00 Current Remote Reading: 1629583.00

Previous Meter Reading: ~~1629~~ Previous Meter Reading: \_\_\_\_\_

Difference: \_\_\_\_\_ Difference: \_\_\_\_\_

Last Reading Date: 10/2 Days Between Readings: \_\_\_\_\_

Meter Usage GPD: \_\_\_\_\_ Remote Usage GPD: \_\_\_\_\_

Remote Reading Lead or Lag: \_\_\_\_\_ Meter Head Reading by: \_\_\_\_\_

Result of Meter Head Flow Check: Flow  No Flow \_\_\_\_\_

Check Toilets for Leaks: Yes No # of Leaks Found: 0

Any Known water lose due to leaks or repairs? What? Yes No

Any Increase or Change in Occupants/Service? What? Yes No

Does Customer have a : Pool \_\_\_\_\_ Lawn Sprinkler \_\_\_\_\_ Garden \_\_\_\_\_ Other NO

Customer called on: \_\_\_\_\_ No Ans: \_\_\_\_\_ Left Message: \_\_\_\_\_  
Customer called on: \_\_\_\_\_ No Ans: \_\_\_\_\_ Left Message: \_\_\_\_\_

White: W/S Office Yellow: Billing Office Pink: Customer

TOWN OF EXETER  
WATER & SEWER ABATEMENT

Application Date: 1/2/2019

Meeting Date: 1/7/2019

Name: Thomas Brewitt Address: 15 Hampton Falls Road  
Property Description: Single Family Home- unoccupied and under renovation

Incident Details:

Water & Sewer contacted the property owner after noticing high usage.

The owner purchased this property on June 29, 2018 and the property has been unoccupied and is undergoing renovations.

A data download was done at the property and a leak appeared present from late August – September.

Conclusion:

Based on the documented abatement request, the Water & Sewer Department believes a leak occurred on the property. Select board policy states that in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as failure to maintain internal (private) plumbing fixtures in good repair, the customer shall be held responsible for the entire bill.

If the Select Board wishes to grant the one in ten year abatement for half the water & sewer usage portion above the expected usage, the calculated **abatement amount is \$ 430.06** for a **new bill total of \$440.88.**

The **sewer portion** of the bill for the excess usage would be **\$374.15** leaving **\$496.79** due for **water and service fees.** The calculation for the **entire excess used** is **\$781.19** leaving **\$89.75** due for the **expected usage** during this billing period.

Supporting Documents Submitted:

- Data Download
- Home Owner Repair Receipts
- Leak Check Results
- Plumber Invoice/Statement
- Meter Test
- None

Select Board Review:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved \$ \_\_\_\_\_

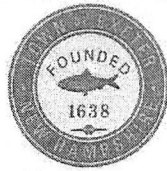
Denied

SB Signature \_\_\_\_\_ SB Signature \_\_\_\_\_

SB Signature \_\_\_\_\_ SB Signature \_\_\_\_\_

SB Signature \_\_\_\_\_

Town of Exeter



Water/Sewer Abatement Request Form

Please Print:

Full Name: Thomas Brewitt  
Mailing Address: 14 Pine St Exeter, N.H.  
Service/Property Address: 15 Hampton Falls Rd

Today's Date: Jan 2 2019  
Account Number: 131 36 6900  
Route Number:  
Phone Number: 778-8439

Utility Abatement Requested for: Water \_\_\_\_\_ Sewer \_\_\_\_\_ Water & Sewer X  
Date of Bill: 11-30-2018 Billing Period from 8-20-18 to 11-19-2018 Amount of Bill: \$870.94

Owner's reason for the abatement request (Please be as specific as possible): house was under const. Contractor left a hose running by accident (no one is living in this house)

Thomas Brewitt  
Signature of Applicant

Jan 2 2019  
Date

Edward Bejben  
Signature of Billing Office

01-02-19  
Date

Do not write below this line

Reviewed by: \_\_\_\_\_ Date of Review: \_\_\_\_\_  
Comments: \_\_\_\_\_

Total Usage= \_\_\_\_\_ gallons  
-Q- year Average- ( \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ ) / \_\_\_\_\_ = \_\_\_\_\_ gallons  
Excess above average- \_\_\_\_\_ gallons  
Half of Excess gets abated- \_\_\_\_\_ gallons

Due  
Remaining excess- \_\_\_\_\_ gal -yr average- \_\_\_\_\_ gal Billable usage- \_\_\_\_\_ gal  
Tier 1-- rates  
water \_\_\_\_\_ gal \* \$ \_\_\_\_\_ /1000 gal = \$ \_\_\_\_\_  
sewer \_\_\_\_\_ gal \* \$ \_\_\_\_\_ /1000 gal = \$ \_\_\_\_\_  
Tier 2-- rates  
water \_\_\_\_\_ gal \* \$ \_\_\_\_\_ /1000 gal = \$ \_\_\_\_\_  
sewer \_\_\_\_\_ gal \* \$ \_\_\_\_\_ /1000 gal = \$ \_\_\_\_\_

Total due= \_\_\_\_\_

Recommendation: \_\_\_\_\_ Disapprove \_\_\_\_\_ Approve Amount: \$ \_\_\_\_\_

Approval/Disapproval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

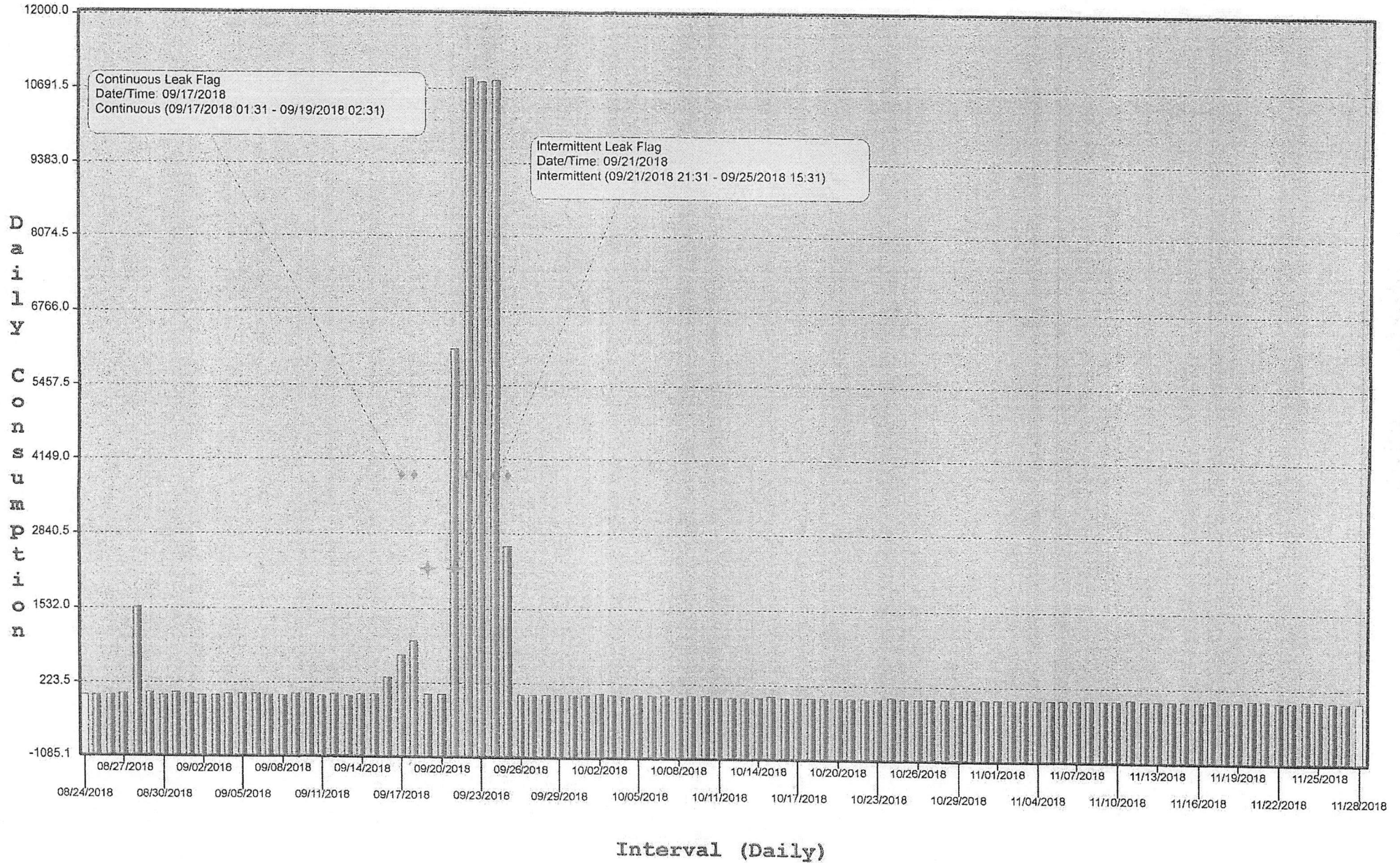
Signature of Applicant

Date

N\_SIGHT R900 Report  
E-Coder R900I Data Logging Report

MIU#: 1834567612 Acct: Unknown Mtr #: 1834567612 Addr: 15 HAMPTON FALLS ROAD for 08/24/2018 through 11/28/2018, WATER, 5/8" - 1" T-10, GALLONS

◆ Minor Reverse Flow Flag
★ Major Reverse Flow Flag
✦ Intermittent Leak Flag
✦ Continuous Leak Flag



N\_SIGHT R900 Repo  
Data Logging Report Daily  
Meter Combination: WATER, 5/8" - 1" T-10, GALLONS

MIU ID: 1834567612

Interval Date Range: 08/24/2018 - 11/28/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
08/24/2018	204639.6	0.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/25/2018	204639.7	3.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/26/2018	204647.1	4.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/27/2018	204671.2	28.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/28/2018	206210.2	1534.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/29/2018	206244.1	33.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/30/2018	206244.1	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/31/2018	206286.6	42.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/01/2018	206286.6	14.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/02/2018	206300.6	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/03/2018	206300.6	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/04/2018	206306.4	5.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/05/2018	206306.4	13.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/06/2018	206348.6	28.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/07/2018	206348.6	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/08/2018	206348.6	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/09/2018	206354.8	6.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/10/2018	206354.8	10.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/11/2018	206366.7	1.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/12/2018	206366.7	15.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/13/2018	206385.1	3.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/14/2018	206410.8	25.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/15/2018	206428.1	17.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/16/2018	206567.6	314.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/17/2018	207426.5	711.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/18/2018	208393.7	939.8	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
09/19/2018	208393.7	9.3	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
09/20/2018	208414.3	11.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/21/2018	208414.2	6068.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/22/2018	224865.3	10849.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
09/23/2018	230299.5	10772.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
09/24/2018	246431.4	10787.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
09/25/2018	249501.6	2609.8	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
09/26/2018	249520.4	18.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/27/2018	249537.3	16.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/28/2018	249562.6	25.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/29/2018	249579.6	17.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/30/2018	249579.6	16.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/01/2018	249608.1	12.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N\_SIGHT R900 Repo  
Data Logging Report Daily

MIU ID: 1834567612

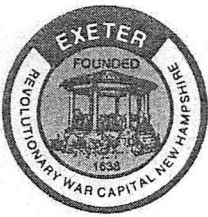
Meter Combination: WATER, 5/8" - 1" T-10, GALLONS

Interval Date Range: 08/24/2018 - 11/28/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
10/02/2018	249609.7	34.9	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/03/2018	249651.2	8.2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/04/2018	249653.0	2.6	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/05/2018	249659.4	5.6	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/06/2018	249683.6	24.2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/07/2018	249703.8	20.3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/08/2018	249703.9	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/09/2018	249703.9	28.9	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/10/2018	249750.6	17.8	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/11/2018	249750.6	0.1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/12/2018	249750.7	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/13/2018	249750.8	1.6	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/14/2018	249754.4	2.1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/15/2018	249762.3	7.9	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/16/2018	249762.3	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/17/2018	249762.3	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/18/2018	249762.3	0.4	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/19/2018	249762.7	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/20/2018	249762.7	2.6	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/21/2018	249765.3	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/22/2018	249765.3	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/23/2018	249769.6	4.3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/24/2018	249775.2	5.6	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/25/2018	249779.9	4.7	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/26/2018	249781.4	1.5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/27/2018	249781.4	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/28/2018	249781.4	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/29/2018	249781.4	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/30/2018	249781.4	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/31/2018	249781.4	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/01/2018	249781.4	0.2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/02/2018	249781.7	0.1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/03/2018	249781.7	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/04/2018	249781.6	-0.1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/05/2018	249781.7	0.1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/06/2018	249781.7	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/07/2018	249781.7	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/08/2018	249781.7	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/09/2018	249781.7	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N\_SIGHT R900 Repo.  
Data Logging Report Daily  
MIU ID: 1834567612 Meter Combination: WATER, 5/8" - 1" T-10, GALLONS  
Interval Date Range: 08/24/2018 - 11/28/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
11/10/2018	249781.7	3.2				
11/11/2018	249790.7	5.8				
11/12/2018	249794.6	3.9				
11/13/2018	249794.8	0.2				
11/14/2018	249794.8	0.0				
11/15/2018	249796.3	1.5				
11/16/2018	249796.3	0.0				
11/17/2018	249796.3	20.8				
11/18/2018	249817.1	0.0				
11/19/2018	249817.1	5.1				
11/20/2018	249836.1	13.9				
11/21/2018	249843.2	7.1				
11/22/2018	249843.2	0.0				
11/23/2018	249848.3	5.1				
11/24/2018	249854.5	6.2				
11/25/2018	249869.2	14.7				
11/26/2018	249869.2	0.0				
11/27/2018	249869.2	0.0				
11/28/2018	249869.2	0.0				



# TOWN OF EXETER

13 NEWFIELDS ROAD • EXETER, NH 03833 • www.exeternh.org

## Meter Re-read/Leak Check Form

Date: 11/23/18 <sup>10:00</sup> Meter Tech: Ed. Bugbee

Remote Re-read only \_\_\_\_\_ Meter & Remote Re-read \_\_\_\_\_ Leak Check

Owner: Thomas Brewitt Address: 15 Haystack Falls Rd

Meter Badger	M-15	M-25	M-40	M-70	M-120	Other
Neptune	<u>3/4"</u>	1.0"	1.5"	2.0"		

Current Meter Reading: _____	Current Remote Reading: <u>249,872 (11-28-19)</u>
Previous Meter Reading: _____	Previous Meter Reading: <u>249,810 (11-19-18)</u>
Difference: _____	Difference: <u>62</u>
Last Reading Date: _____	Days Between Readings: <u>9</u>
Meter Usage GPD: _____	Remote Usage GPD: <u>6.9 gpd</u>
Remote Reading Lead or Lag: _____	Meter Head Reading by: <u>Visual</u>

Result of Meter Head Flow Check: Flow 0.00 gpd No Flow \_\_\_\_\_

Check Toilets for Leaks: (3) Yes No # of Leaks Found: 1 *See leaks on toilet in vestibule*

Any Known water lose due to leaks or repairs? What? Yes No  
Maybe contractor left hose "running", Mr. Brewitt would like an abatement form & Graphing of Data Download.

Any Increase or Change in Occupants/Service? What? Yes No  
Contractors working

Does Customer have a : Pool Lawn Sprinkler Garden Other

Customer called on: \_\_\_\_\_ No Ans: \_\_\_\_\_ Left Message: \_\_\_\_\_  
Customer called on: \_\_\_\_\_ No Ans: \_\_\_\_\_ Left Message: \_\_\_\_\_



**FY19 Budget, Bonds and Warrant Articles – Public Hearing**

**Legal Notice**  
**NOTICE OF PUBLIC HEARING**  
**TOWN OF EXETER 2019 OPERATING BUDGET**

The Exeter Select Board hereby gives notice of a public hearing on the Town of Exeter fiscal year 2019 operating budget and all financial and other warrant articles on Tuesday, January 15<sup>th</sup>, 2019, at 7:00 p.m., Exeter Town Offices, 10 Front Street. This hearing is held pursuant to RSA 32:5.

Dated: December 21, 2018

Exeter Select Board  
Julie Gilman, Chair

**Legal Notice**  
**NOTICE OF PUBLIC HEARING**  
**TOWN OF EXETER 2019 BONDS**

The Exeter Board of Selectmen hereby gives notice of a public hearing pursuant to RSA 33:8-a on the following projects requiring bonds and notes as part of the fiscal year 2019 town budget:

1. Public Library Renovation/Addition, \$4,505,885
2. Salem Street Area Water/Sewer/Stormwater Improvements Design, \$325,000
3. Recreation Park Design/Engineering, \$250,000

The public hearing will be held on Tuesday, January 15<sup>th</sup>, 2019 commencing at 7:00 p.m. at the Town Offices, 10 Front Street, Exeter.

Dated: December 21<sup>st</sup>, 2018

Exeter Select Board  
Julie Gilman, Chair

## OBITUARIES/COMMUNITY

### Robert Wyman Timbie

EXETER — Robert Wyman Timbie, 94, passed away peacefully after a short illness on Thursday, December 6, 2018, in Exeter, N.H., in the company of his family and friends. He and his wife, Grace 'Gay' (Paddock), were long-term residents of Simsbury, Conn. He was born February 25, 1924, in South Weymouth, Mass., to Bertha Puffer Timbie and Clyde Taylor Timbie and spent much of his youth in Springfield and Lowell, Mass.

He graduated from Lowell High School in 1942 and attended American International College in Springfield, Mass., for a year, before joining the US Army in 1943. During World War II he served as a medic on an Army troop transport ship, primarily in the Pacific. After the war, he attended Amherst College, graduating in 1949. On a blind date during his senior year he met his future wife, Grace Paddock, who was attending nearby Mt. Holyoke College. They married in 1952 and moved to Simsbury, Conn., in 1955. For most of his career, starting in 1950, Mr. Timbie worked at Aetna in the group marketing department at the home office in Hartford. He



retired in 1986. He and Grace were members of St. Albans Episcopal Church in Simsbury. He enjoyed the outdoors, taking long walks, photography, reading, particularly American history and was a railroad enthusiast. He also enjoyed spending time at the family cottage on Lake Winnepesaukee. He and Grace moved to the Riverwoods Retirement Community, in Exeter, N.H., in 2009. He is remembered for his remarkable friendliness and good humor and concern for others. He was particularly devoted to Grace, who has suffered from a long illness.

He is survived by Grace; his children, Carolyn Timbie (Atkinson, N.H.), Andrew Timbie (South Portland, Maine) and Peter Timbie (Madison, Wis.); daughter-in-law, Patricia Rosenmeyer (Madison, Wis.); and two grandchildren, Daniel Timbie (Chicago), and Sarah Timbie (Madison, Wis.).  
SERVICES: A memorial service will be held at Christ Church, 43 Pine St., Exeter, N.H., on Saturday, January 26, at 2 p.m. In lieu of flowers, the family asks for donations in Bob's name to the Cure Alzheimer's Fund at <https://curealz.org/giving/donate/>.

### Deborah S. Watts

HAMPTON — Deborah S. Watts, 81, passed away on Monday, December 17, 2018 at the Clipper Harbor Home in Portsmouth, N.H. She was born in Exeter, N.H., on July 23, 1937, daughter of the late Norman and Anna (Rand) Smith.

An only child, Deborah grew up in Exeter and attended the Exeter schools. A former long-time resident of Hampton, N.H., she had worked for many years as a receptionist at EBPA and was a homemaker until her children were out of school. She was a member of the Lioness Club in Hampton. Deborah was predeceased by her husband, Edwin G. Watts in 2000. She is survived by her daughter, Susan L. Bolash

of Mechanicsburg, Pa.; her son, Michael J. Watts and wife Krissy of Hampton, N.H.; daughter, Lauren Watts and her companion Tommy Swain of Nashua, N.H.; one granddaughter, Kristen L. Bolash of Mechanicsburg, Pa.; and her best friend, Anita Forbes "Aunt Neet."  
SERVICES: A funeral service will be on Friday, December 21, 2018, at 11 a.m., at the Brewitt Funeral Home, 14 Pine St., Exeter, N.H. Burial will follow at the Exeter Cemetery. In lieu of flowers, donations may be made in her memory to the National Multiple Sclerosis Society, Greater New England, 101A First Ave., Waltham, MA 02451. For more information, please visit [brewittfuneralhome.com](http://brewittfuneralhome.com).

### Alice D. Bouchard

BRENTWOOD — Alice D. Bouchard, 94, of Brentwood, N.H., died Wednesday, November 14, 2018. Alice was

a resident of North Carolina at the time of her passing. Born in Exeter, N.H., on January 30, 1924, she was

the daughter of Germaine and Marie Yergeau. She is survived by her son, Thomas E. Bouchard Jr., and

his wife Kathleen; her grandson, Thomas E. Bouchard III; and her brother Raymond Yergeau.

### Mary Eileen Gallagher

HAMPTON — Mary Eileen Gallagher, 94, of Hampton, passed away on Monday, December 17, 2018 surrounded by her loving family.

Born in Beverly, Massachusetts June 22, 1924, eldest daughter of the late David F. Creedon and Mary A. Ouimette. Resided in Danvers, Mass., graduating from Danvers High School. Married to Robert Thomas (Bob) Gallagher on October 22, 1949, until his death in 2001. Mary became an experienced accountant and worked for a variety of companies in Massachusetts and Durham and Hampton, New Hampshire after her children

were grown.

Mary enjoyed working in her gardens and watching the variety of birds and other wildlife in her yards, walking on the beach and taking long drives into the mountains of New Hampshire and Maine. Many road trips were taken with the kids as they were growing up all along the Eastern seaboard. She and Bob also enjoyed sailing along the coast for many years.

Mary was a devoted member of the communicant of Our Lady of the Miraculous



Medal church in Hampton, New Hampshire.

Mary is survived by her daughter and son-in-law, Eileen Gallagher and Steven High; son and daughter-in-law, Robert and Janet Gallagher; daughter and fiancée, Joan Gallagher and Tom Light and son and daughter-in-law, David and Maria Gallagher and their children, John and Jennifer; brother and sister-in-law, Jack and Ann Creedon; brother and sister-in-law, William and Rita Creedon; sister Margaret "Babe"

Nangle and numerous nieces, nephews and cousins.

SERVICES: A Mass of Christian Burial will be celebrated at a later date. In lieu of flowers, donations may be made in her name to the National Audubon Society, 225 Varick Street, New York, NY 10014 or the National Parks Foundation, 1110 Vermont Ave, NW, Suite 2000, Washington, D.C. 20005. Assistance with arrangements was by the Remick & Gendron Funeral Home - Crematory, Hampton. Please visit [www.RemickGendron.com](http://www.RemickGendron.com) to view Mary's memorial website and sign her tribute wall.

## ARTS AND ENTERTAINMENT CALENDAR

### Ongoing

**A CHRISTMAS CAROL:** Nov. 30 to Dec. 23. Thursdays at 7 p.m., Fridays at 8 p.m., Saturdays at 3 and 8 p.m. and Sundays at 3 and 7 p.m., Players' Ring, 105 Marcy St., Portsmouth. Cost: \$18. Info: 436-8123. [playersring@gmail.com](mailto:playersring@gmail.com), <https://go.evnt.com/317916-0>

**A CHRISTMAS CAROL** is the classic holiday story of the hardened miser, Ebenezer Scrooge. The man who wants for nothing receives the rarest of Christmas gifts when the spirits of Christmas Past, Present and Future take him on an overnight journey to see who he truly is, and who he is to become if he continues on his selfish path.

**NHPT PRESENTS IT'S A WONDERFUL LIFE - A LIVE RADIO PLAY:** December 14 to 30, Fridays and Saturdays at 8 p.m. and Sundays at 2 p.m., West End Studio Theatre, 959 Islington St., Portsmouth. Cost: \$25 to \$30. Info: 431-6644, [reservations@nhtheatreproject.org](mailto:reservations@nhtheatreproject.org), <https://go.evnt.com/291906-0>, 431-6644 ext. 5 or [reservations@nhtheatreproject.org](mailto:reservations@nhtheatreproject.org). The beloved perennial classic re-visited as a 1940's live radio show. Five seasoned actors play 40 different roles.

**SAY DARLING AND SOGGY PO BOYS:** 8 to 11 p.m., Friday, Dec. 21, 35 Artspace, 319 Vaughan Street, Portsmouth. Cost: \$17 to \$20. Info: <https://www.eventbrite.com>, 51083925396. Say Darling: Grammy-Nominated singer and songwriter Cella Woodsmith and critically lauded guitarist Chris Hersch of the alt. country rock band Girls Guns & Glory, had each independently decided to relax their rigorous

schedules, both ending up back home in New England with time on their hands. Soggy Po Boys: Watch 'em Charleston down the line, the Soggy Po Boys have whipped up another batch of red-hot tracks that'll leave you reaching for a few extra napkins.

**Friday, Dec. 21 to Sunday, Dec. 23**  
**A CHARLIE BROWN CHRISTMAS LIVE ON STAGE:** The Star Theatre, 120 Rogers Road, Kittery, Friday, Dec. 21, 7 p.m., Saturday, Dec. 22, 2 p.m. and 5 p.m., Sunday, Dec. 23, 2 p.m. and 5 p.m. Cost: \$15. Info: 207-439-3800, [therley@kittery-communitycenter.org](mailto:therley@kittery-communitycenter.org), <https://go.evnt.com/328579-0>. When Charlie Brown complains about the overwhelming materialism he sees among everyone during the Christmas season, Lucy suggests that he become director of the school Christmas pageant. When an attempt to restore the proper holiday spirit with a forlorn little Christmas fir tree fails, he needs Linus' help to discover the real meaning of Christmas.

**Saturday, Dec. 22 and Sunday, Dec. 23**  
**SAVING SANTA CLAUS:** 11 a.m. to 12 p.m. Saturday, Dec. 22, and Sunday, Dec. 23. The Star Theatre, 120 Rogers Road, Kittery. Cost: \$10 to \$15. Info: [upsideartsilc@gmail.com](mailto:upsideartsilc@gmail.com), <https://go.evnt.com/328570-0>. Santa Claus is missing! He never made it back to North Pole after his Christmas ride... the elves don't know what to do!

**Saturday, Dec. 22**  
**LA TRAVIATA (VERDI):** Saturday, Dec. 22, 1 p.m., The Music Hall, 28 Chestnut St., Portsmouth. Cost: \$29 and \$15

**Friday, Dec. 21 to Sunday, Dec. 23**  
**COMMUNITY HARVEST'S NOEL DINNER:** 1 to 2:30 p.m., Tuesday, Dec. 25, St. Martha Church, 30 Portland Road, Kennebunk. Info: 207-967-1911, [info@communityharvestonline.org](mailto:info@communityharvestonline.org), <https://go.evnt.com/326203-2>. The Noel Dinner is a complimentary Christmas day dinner for community members to come together and share in delicious food and fellowship. The event has become a tradition for many families in the area, and is a wonderful way for neighbors to get to know each other while enjoying a delicious Christmas meal.

**Wednesday, Dec. 26**  
**BOB MARLEY COMEDIAN:** 8 p.m., Wednesday, Dec. 26, Blue Ocean Music Hall, 4 Oceanfront North, Salisbury. Cost: \$29.50 to \$32.50. Info: <http://ticketmaster.oxys.net>

**COMEDY OPEN MIC SHOWCASE AT LATCHKEY:** 8:30 to 10:30 p.m., Wednesday, Dec. 26, Latchkey, 41 Vaughan Mall, Portsmouth. Cost: Free. Info: <https://www.eventbrite.com>-49819734166. There will be some scheduled performers and some special guests.

**Thursday, Dec. 27**  
**LINDSAY AND HER PUPPET PALS:** 2 to 3 p.m., Thursday, Dec. 27, Lane Memorial Library, 2 Academy Avenue, Hampton. Info: 926-3368, [library@hampton.lib.nh.us](mailto:library@hampton.lib.nh.us), <https://go.evnt.com/32320-0> or [www.lanememoriallibrary.org](http://www.lanememoriallibrary.org). These larger than life, handcrafted puppets charm even the most timid audience members and provide memorable characters for positive short stories and skits.

**EXPLORING JUSTICE THROUGH BEAUTY: AFROFUTURISM:** 7 to 9 p.m., Thursday, Dec. 27, Green Ace Baha'i School, 61 Green Ace Drive, Eliot. Cost: Free. Info: <https://www.eventbrite.com>-52436617334. Join us in conversation for an exploration of a vision of the future in which people of African descent not only have a place in, but are synonymous with, the progress and advancement of the human race. Bi-monthly discussions on Thursdays from Nov 29 to Feb 14.

**Friday, Dec. 28**  
**AGEWISE NEW YEAR RESOLUTION TREAT:** 1 to 5 p.m., Friday, Dec. 28, Shilo Farm, 88 Beech Road, Eliot. Cost: \$249. Info: 207-409-6387, [zumbavithnina@gmail.com](mailto:zumbavithnina@gmail.com), <https://go.evnt.com/315548-0>. One-of-a-kind transformative, nurturing and educational retreat will introduce you to the AgeWise Health Paradigm which incorporates the wisdom of Blue Zones, where people live much longer and healthier than average, with modern scientific understanding of aging and longevity.

**Friday, Dec. 21 to Sunday, Dec. 23**  
**COMMUNITY HARVEST'S NOEL DINNER:** 1 to 2:30 p.m., Tuesday, Dec. 25, St. Martha Church, 30 Portland Road, Kennebunk. Info: 207-967-1911, [info@communityharvestonline.org](mailto:info@communityharvestonline.org), <https://go.evnt.com/326203-2>. The Noel Dinner is a complimentary Christmas day dinner for community members to come together and share in delicious food and fellowship. The event has become a tradition for many families in the area, and is a wonderful way for neighbors to get to know each other while enjoying a delicious Christmas meal.

**Wednesday, Dec. 26**  
**BOB MARLEY COMEDIAN:** 8 p.m., Wednesday, Dec. 26, Blue Ocean Music Hall, 4 Oceanfront North, Salisbury. Cost: \$29.50 to \$32.50. Info: <http://ticketmaster.oxys.net>

**COMEDY OPEN MIC SHOWCASE AT LATCHKEY:** 8:30 to 10:30 p.m., Wednesday, Dec. 26, Latchkey, 41 Vaughan Mall, Portsmouth. Cost: Free. Info: <https://www.eventbrite.com>-49819734166. There will be some scheduled performers and some special guests.

**Thursday, Dec. 27**  
**LINDSAY AND HER PUPPET PALS:** 2 to 3 p.m., Thursday, Dec. 27, Lane Memorial Library, 2 Academy Avenue, Hampton. Info: 926-3368, [library@hampton.lib.nh.us](mailto:library@hampton.lib.nh.us), <https://go.evnt.com/32320-0> or [www.lanememoriallibrary.org](http://www.lanememoriallibrary.org). These larger than life, handcrafted puppets charm even the most timid audience members and provide memorable characters for positive short stories and skits.

**EXPLORING JUSTICE THROUGH BEAUTY: AFROFUTURISM:** 7 to 9 p.m., Thursday, Dec. 27, Green Ace Baha'i School, 61 Green Ace Drive, Eliot. Cost: Free. Info: <https://www.eventbrite.com>-52436617334. Join us in conversation for an exploration of a vision of the future in which people of African descent not only have a place in, but are synonymous with, the progress and advancement of the human race. Bi-monthly discussions on Thursdays from Nov 29 to Feb 14.

**Friday, Dec. 28**  
**AGEWISE NEW YEAR RESOLUTION TREAT:** 1 to 5 p.m., Friday, Dec. 28, Shilo Farm, 88 Beech Road, Eliot. Cost: \$249. Info: 207-409-6387, [zumbavithnina@gmail.com](mailto:zumbavithnina@gmail.com), <https://go.evnt.com/315548-0>. One-of-a-kind transformative, nurturing and educational retreat will introduce you to the AgeWise Health Paradigm which incorporates the wisdom of Blue Zones, where people live much longer and healthier than average, with modern scientific understanding of aging and longevity.

Legal Notice  
PUBLIC HEARING  
Town of Hampton Falls  
2019 BUDGET PROPOSAL  
The Board of Selectmen will hold a public hearing on Wednesday, January 9, 2019, 7:00 p.m., at the Town Hall, 1 Drinkwater Road, to review and accept public comment on the proposed municipal budget. The complete budget package is available at the Town Hall.  
Board of Selectmen

Happy Holidays from  
**Fielding's**  
Oil & Propane Co.  
Serving Portsmouth, Dover, Rochester & Surrounding Towns  
**FUEL OIL**  
**2.74<sup>9</sup>** Per gal.  
Easy Pay Budget Plans Available  
Now Delivering Propane  
Portsmouth (603) 436-2005  
Exeter (603) 778-3700  
1-800-491-3194  
Order online at [www.fieldingsoil.com](http://www.fieldingsoil.com)  
Orders of 200 gallons or more receive an additional 2c off.  
Price subject to change.

**Brewitt**  
Funeral Service and Crematory  
Served by the Brewitt Family Since 1914 • [www.brewittfuneralhome.com](http://www.brewittfuneralhome.com)  
EPPING 6 Pleasant St. • 679-5391  
EXETER 14 Pine St. • 772-3554  
RAYMOND 2 Epping St. • 895-3628  
104 Years of Continuous Family Service

community  
**FAITH**  
directory  
BAPTIST  
FIRST BAPTIST CHURCH OF EXETER  
2 Spring Street, Exeter, NH  
(603) 772-3098  
fbcc-exeter.org  
Sundays 10am  
"Connecting People to People and People to God"  
Included in your listing should be Name, Address, Phone, Web Address, Worship Hours and A Short One-Liner  
For directory information, or to list your church, call TINA RITTER at (603) 570-2122 or [tritter@seacoastonline.com](mailto:tritter@seacoastonline.com)

**SELL YOUR DIABETIC TEST STRIPS**  
TO SOMEONE YOU CAN TRUST  
WE ARE THE ORIGINAL  
**"QUICK CASH FOR TEST STRIPS"**  
SERVING DIABETICS NATIONWIDE FOR 6 YEARS  
PAYING TOP DOLLAR - CHECK OUR PRICES  
CALL 800-978-8220 NOW  
[Quickcash4teststrips.com](http://Quickcash4teststrips.com)

Legal Notice  
NOTICE OF PUBLIC HEARING  
TOWN OF EXETER 2019 OPERATING BUDGET  
The Exeter Select Board hereby gives notice of a public hearing on the Town of Exeter fiscal year 2019 operating budget and all financial and other warrant articles on Tuesday, January 15th, 2019, at 7:30 p.m., Exeter Town Offices, 10 Front Street. This hearing is held pursuant to RSA 325.  
Date: December 21, 2018  
Exeter Select Board  
Julie Gilman, Chair  
Legal Notice  
NOTICE OF PUBLIC HEARING  
TOWN OF EXETER 2019 BONDS  
The Exeter Board of Selectmen hereby gives notice of a public hearing pursuant to RSA 338-a on the following projects requiring bonds and notes as part of the fiscal year 2019 town budget:  
1. Public Library Renovations/Addition, \$4,505,885  
2. Salem Street Area Water/Sewer/Stormwater Improvements Design, \$325,000  
3. Recreation Park Design/Engineering, \$250,000  
The public hearing will be held on Tuesday, January 15th, 2019 commencing at 7:00 p.m. at the Town Offices, 10 Front Street, Exeter.  
Date: December 21st, 2018  
Exeter Select Board  
Julie Gilman, Chair

**TOWN OF EXETER  
MEMORANDUM**

TO: Select Board  
FROM: Town Manager  
RE: FY19 Budget Updates  
DATE: January 11<sup>th</sup>, 2019

---

The Town received word this week that Primex has implemented a premium holiday for all of their worker's compensation customers, including Exeter. Therefore, we were able to adjust the most recent budget to reflect this premium holiday. The new total budget is \$19,073,391, a 2.29% increase over the FY18 base budget of \$18,646,644, and 1.03% over the adjusted budget of \$18,836,060. This is good news for the budget.

On our FY19 revenue projections, we have updated these projections to include the additional \$300,000 received in Land Use Change Tax from the Epping Road TIF, as well as \$116,090 in excess bond proceeds available from the Court Street Bridge project. These changes have resulted in an updated FY19 revenue estimate of \$7,162,820.

As a result of these changes, we have revised the tax impact forecast of the budget to 2 cents per 1,000, or approximately \$2.00 for every \$100,000 of value. As we know, values are expected to climb in 2019, so it is likely any impact will change once new values are finalized by April 1<sup>st</sup> of 2019 (see latest ratios included in this week's packet).

Please let me know should you have any questions.



Bow Book Place  
 46 Donovan Street  
 Concord, NH 03301-2624  
 (603) 225-2841  
 (800) 698-2364

Invoice Date	Invoice Number	Member Number
1/1/2019	108750	00170

Town of Exeter  
 10 Front Street  
 Exeter, NH 03833

Invoice Date	Coverage Period	Terms
1/1/2019	January 1, 2019 through December 31, 2019	Net 45 Days
<b>Program</b>		
<b>Workers' Compensation Coverage</b>		
DESCRIPTION		AMOUNT
Contribution	\$ 265,550.00	
Credit Balance	\$ (115,439.73)	
Net Contribution		\$150,110.27
<p>The contribution above includes the following discounts</p> <p style="padding-left: 40px;">PL Package Discount</p>		
		\$150,110.27
<p>Please make checks payable to "Primex".          For payment questions, please call the Finance Department.          For contribution questions, please call your Member Services Representative.</p>		<p>Remit this amount</p>

Trust. Excellence. Service.

Town of Exeter													
2019 Preliminary Budget Summary													
Version #4 - Select Board 1/07/2019													
DEPARTMENT	2017 Actual	2018 Budget	2018 Actual YTD October	2019 DH Budget	2019 BRC Budget	2019 BRC Budget vs. 2018 Budget \$ Increase/-(Decrease)	2019 BRC Budget vs. 2018 Budget %-Difference	2019 SB Budget	2019 SB Budget vs. 2019 BRC Budget \$ Increase/-(Decrease)	2019 Default Budget	2019 Default Budget vs. 2019 SB Budget %-Difference	% of Total OP Budget	
<b>General Fund Appropriations</b>													
<b>General Government</b>													
100	Select Board	21,085	29,025	16,700	23,981	23,981	(5,044)	-17.4%	23,981	-	23,980	(1)	0.1%
111	Town Manager	230,487	227,585	200,908	233,481	235,781	8,197	3.6%	235,817	35	232,319	(3,498)	1.2%
115	Human Resources	87,743	89,193	72,399	110,082	119,447	30,253	33.9%	119,385	(62)	91,103	(28,282)	0.6%
119	Transportation	26,919	10,000	7,500	10,000	10,000	-	0.0%	10,000	-	10,000	-	0.1%
120	Legal	70,230	80,000	64,961	80,000	80,000	-	0.0%	80,000	-	80,000	-	0.4%
125	Information Technology	183,883	207,182	155,077	229,628	230,005	22,823	11.0%	230,029	24	212,637	(17,392)	1.2%
130	Trustees of Trust Funds	891	891	891	891	891	-	0.0%	891	-	891	-	0.0%
140	Town Moderator	511	1,130	538	861	861	(269)	-23.8%	861	-	1,130	269	0.0%
151	Town Clerk	338,979	347,867	280,357	348,078	364,950	17,084	4.9%	365,799	849	363,370	(2,429)	1.9%
152	Elections/Registration	8,149	18,865	13,175	11,759	11,759	(7,106)	-37.7%	11,759	-	18,865	7,106	0.1%
<b>Total General Government</b>		<b>968,878</b>	<b>1,011,738</b>	<b>812,506</b>	<b>1,048,762</b>	<b>1,077,676</b>	<b>65,938</b>	<b>6.5%</b>	<b>1,078,522</b>	<b>846</b>	<b>1,034,296</b>	<b>(44,227)</b>	<b>5.7%</b>
<b>Finance</b>													
201	Finance/Accounting	274,557	302,088	257,009	304,408	302,871	782	0.3%	302,903	32	307,755	4,852	1.6%
202	Treasurer	9,593	11,269	8,002	11,069	11,069	(200)	-1.8%	11,069	-	11,269	200	0.1%
203	Tax Collection	100,525	106,525	91,713	113,286	113,226	6,701	6.3%	113,226	-	108,475	(4,751)	0.6%
205	Assessing	208,133	212,881	190,997	222,007	223,257	10,375	4.9%	223,257	-	215,962	(7,295)	1.2%
<b>Total Finance</b>		<b>592,808</b>	<b>632,763</b>	<b>547,720</b>	<b>650,769</b>	<b>650,422</b>	<b>17,659</b>	<b>2.8%</b>	<b>650,455</b>	<b>32</b>	<b>643,461</b>	<b>(6,993)</b>	<b>3.4%</b>
<b>Planning &amp; Building</b>													
301	Planning	242,379	257,410	193,765	265,538	260,414	3,005	1.2%	260,451	37	253,030	(7,421)	1.4%
307	Economic Development	136,543	139,358	115,759	143,074	144,843	5,484	3.9%	144,879	36	142,615	(2,264)	0.8%
302	Inspections/Code Enforcement	250,854	251,522	208,845	255,432	257,932	6,410	2.5%	257,966	34	256,687	(1,279)	1.4%
303	Zoning Board of Adjustment	3,962	3,461	3,498	4,261	4,320	859	24.8%	4,320	-	3,461	(859)	0.0%
304	Historic District Commission	906	1,772	1,359	4,271	4,317	2,545	143.6%	4,317	-	1,772	(2,545)	0.0%
305	Conservation Commission	6,673	9,559	6,233	10,039	10,039	480	5.0%	10,039	-	9,559	(480)	0.1%
306	Heritage Commission	512	3,448	200	949	988	(2,460)	-71.3%	988	-	3,448	2,460	0.0%
<b>Total Planning &amp; Building</b>		<b>641,829</b>	<b>666,531</b>	<b>529,660</b>	<b>683,565</b>	<b>682,854</b>	<b>16,323</b>	<b>2.4%</b>	<b>682,961</b>	<b>107</b>	<b>670,573</b>	<b>(12,388)</b>	<b>3.6%</b>
<b>Police</b>													
401	Administration	738,381	772,547	620,630	764,191	770,488	(2,059)	-0.3%	751,302	(19,186)	784,184	32,882	3.9%
402	Staff	624,902	623,950	497,362	644,636	650,364	26,414	4.2%	645,295	(5,068)	643,181	(2,114)	3.4%
403	Patrol	1,783,372	1,870,337	1,477,566	1,930,218	1,905,102	34,765	1.9%	1,919,524	14,422	1,914,048	(5,476)	10.1%
404	Animal Control	1,069	1,250	553	1,250	1,250	-	0.0%	1,250	-	1,250	-	0.0%
405	Communications	437,409	477,373	323,582	447,015	447,529	(29,843)	-6.3%	447,529	-	452,029	4,500	2.3%
<b>Total Police</b>		<b>3,585,133</b>	<b>3,745,456</b>	<b>2,919,692</b>	<b>3,787,310</b>	<b>3,774,733</b>	<b>29,276</b>	<b>0.8%</b>	<b>3,764,901</b>	<b>(9,832)</b>	<b>3,794,693</b>	<b>29,792</b>	<b>19.7%</b>

Town of Exeter  
 2019 Preliminary Budget Summary  
 Version #4 - Select Board 1/07/2019

DEPARTMENT	2017 Actual	2018 Budget	2018 Actual YTD October	2019 DH Budget	2019 BRC Budget	2019 BRC Budget vs. 2018 Budget \$ Increase/-(Decrease)	2019 BRC Budget vs. 2018 Budget % Difference	2019 SB Budget	2019 SB Budget vs. 2019 BRC Budget \$ Increase/-(Decrease)	2019 Default Budget	2019 Default Budget vs. 2019 SB Budget % Difference	% of Total OP Budget
<b>Fire</b>												
501 Administration	546,927	558,793	461,848	564,925	580,747	21,954	3.9%	574,644	(6,103)	559,810	(14,834)	3.0%
503 Fire Suppression	2,992,082	3,136,116	2,405,132	3,144,454	3,203,700	67,584	2.2%	3,144,036	(59,664)	3,185,518	41,482	16.5%
504 Emergency Management	15,571	26,937	21,199	26,937	26,937	-	0.0%	26,937	-	26,937	-	0.1%
505 Health	154,040	130,681	109,824	133,166	133,209	2,528	1.9%	133,209	-	131,865	(1,345)	0.7%
<b>Total Fire</b>	<b>3,708,620</b>	<b>3,852,528</b>	<b>2,998,003</b>	<b>3,869,482</b>	<b>3,944,593</b>	<b>92,065</b>	<b>2.4%</b>	<b>3,878,826</b>	<b>(65,767)</b>	<b>3,904,129</b>	<b>25,303</b>	<b>20.3%</b>
<b>Public Works - General Fund</b>												
601 Administration & Engineering	360,904	357,920	346,025	369,210	376,984	19,064	5.3%	376,984	-	369,130	(7,854)	2.0%
602 Highways & Streets	2,111,875	2,017,724	1,403,170	2,047,125	2,061,675	43,951	2.2%	2,056,220	(5,455)	2,049,766	(6,455)	10.8%
603 Snow Removal	383,105	314,707	268,791	314,632	314,632	(75)	0.0%	314,632	-	314,631	(1)	1.6%
604 Solid Waste Disposal	922,084	1,093,165	900,369	1,216,517	1,230,517	137,352	12.6%	1,230,517	-	1,093,165	(137,352)	6.5%
605 Street Lights	155,640	150,000	131,250	170,340	170,340	20,340	13.6%	170,340	-	150,000	(20,340)	0.9%
618 Stormwater	59,827	60,000	4,934	60,000	60,000	(0)	(0)	60,000	-	60,000	-	0
<b>Total Public Works - GF</b>	<b>3,993,435</b>	<b>3,993,517</b>	<b>3,054,537</b>	<b>4,177,824</b>	<b>4,214,148</b>	<b>220,631</b>	<b>5.5%</b>	<b>4,208,693</b>	<b>(5,455)</b>	<b>4,036,692</b>	<b>(172,001)</b>	<b>22.1%</b>
<b>Maintenance</b>												
606 General	437,593	470,935	328,618	470,737	499,466	28,531	6.1%	500,281	815	492,386	(7,895)	2.6%
615 Mechanics/Garage	236,501	262,030	181,060	262,485	260,676	(1,354)	-0.5%	260,676	-	271,902	11,226	1.4%
607-614 Town Buildings	206,948	273,150	175,224	270,344	270,344	(2,806)	-1.0%	270,344	-	273,150	2,806	1.4%
616 Maintenance Projects	96,865	100,000	13,542	100,000	100,000	-	0.0%	100,000	-	100,000	-	0.5%
<b>Total Maintenance</b>	<b>977,906</b>	<b>1,106,116</b>	<b>698,444</b>	<b>1,103,567</b>	<b>1,130,487</b>	<b>24,371</b>	<b>2.2%</b>	<b>1,131,301</b>	<b>815</b>	<b>1,137,438</b>	<b>6,137</b>	<b>5.9%</b>
<b>Welfare &amp; Human Services</b>												
710 Welfare	67,331	37,387	54,028	68,171	68,171	30,784	82.3%	68,171	-	37,551	(30,620)	0.4%
711 Human Services	100,000	107,500	80,625	107,500	106,625	(875)	-0.8%	106,625	-	107,500	875	0.6%
<b>Total Welfare &amp; Human Services</b>	<b>167,331</b>	<b>144,887</b>	<b>134,653</b>	<b>175,671</b>	<b>174,796</b>	<b>29,909</b>	<b>20.6%</b>	<b>174,796</b>	<b>-</b>	<b>145,051</b>	<b>(29,745)</b>	<b>0.9%</b>
<b>Parks &amp; Recreation</b>												
801 Recreation	308,199	313,895	263,007	297,144	317,029	3,134	1.0%	317,076	47	302,342	(14,733)	1.7%
802 Parks	177,875	212,361	171,984	209,744	229,179	16,818	7.9%	229,667	488	223,602	(6,065)	1.2%
<b>Total Parks &amp; Recreation</b>	<b>486,074</b>	<b>526,256</b>	<b>434,990</b>	<b>506,888</b>	<b>546,208</b>	<b>19,952</b>	<b>3.8%</b>	<b>546,743</b>	<b>535</b>	<b>525,945</b>	<b>(20,798)</b>	<b>2.9%</b>
<b>Other Culture/Recreation</b>												
116/804 Other Culture/Recreation	23,127	23,001	16,535	19,002	17,002	(5,999)	-26.1%	17,002	-	23,001	5,999	0.1%
805 Special Events	13,826	15,000	15,331	15,000	15,000	-	0.0%	15,000	-	15,000	-	0.1%
<b>Total Other Culture/Recreation</b>	<b>36,953</b>	<b>38,001</b>	<b>31,866</b>	<b>34,002</b>	<b>32,002</b>	<b>(5,999)</b>	<b>-15.8%</b>	<b>32,002</b>	<b>-</b>	<b>38,001</b>	<b>5,999</b>	<b>0.2%</b>
<b>Public Library</b>												
901 Library	1,002,526	1,014,633	809,055	1,020,015	1,026,272	11,639	1.1%	1,024,921	(1,351)	1,004,233	(20,688)	5.4%
<b>Total Library</b>	<b>1,002,526</b>	<b>1,014,633</b>	<b>809,055</b>	<b>1,020,015</b>	<b>1,026,272</b>	<b>11,639</b>	<b>1.1%</b>	<b>1,024,921</b>	<b>(1,351)</b>	<b>1,004,233</b>	<b>(20,688)</b>	<b>5.4%</b>

Town of Exeter													
2019 Preliminary Budget Summary													
Version #4 - Select Board 1/07/2019													
DEPARTMENT	2017 Actual	2018 Budget	2018 Actual YTD October	2019 DH Budget	2019 BRC Budget	2019 BRC Budget vs. 2018 Budget \$ Increase/-(Decrease)	2019 BRC Budget vs. 2018 Budget %-Difference	2019 SB Budget	2019 SB Budget vs. 2019 BRC Budget \$ Increase/-(Decrease)	2019 Default Budget	2019 Default Budget vs. 2019 SB Budget %-Difference	% of Total OP Budget	
<b>Debt Service &amp; Capital</b>													
921-923 Debt Service	695,793	1,014,970	1,013,461	1,045,774	1,045,774	30,804	3.0%	1,045,774	-	1,045,774	-	5.5%	
117 Vehicle Replacement/Lease	398,972	649,293	431,694	537,358	523,116	(126,177)	-19.4%	521,668	(1,448)	521,668	-	2.7%	
117 Misc. Expense	25,438	3	10,974	4	4	1	33.3%	4	-	4	-	0.0%	
117 Cemeteries	-	1	-	1	1	-	-	1	-	1	-	0.0%	
118 Capital Outlay - Other	6,294	4,501	1,700	4,501	4,548	47	1.0%	4,501	(47)	4,501	-	0.0%	
<b>Total Debt Service &amp; Capital</b>	<b>1,126,497</b>	<b>1,668,769</b>	<b>1,457,829</b>	<b>1,587,638</b>	<b>1,573,443</b>	<b>(95,326)</b>	<b>-5.7%</b>	<b>1,571,948</b>	<b>(1,495)</b>	<b>1,571,948</b>	<b>-</b>	<b>8.2%</b>	
<b>Benefits &amp; Taxes</b>													
931 Health Insurance Buyout/Sick Leave/Flex Spending	184,007	118,368	198,106	116,727	127,245	8,877	7.5%	137,059	9,814	124,495	(12,564)	0.7%	
931 Insurance Reserves	-	2,000	-	109,730	-	(2,000)	-100.0%	-	-	2,000	2,000	0.0%	
933 Unemployment	-	43	-	3,456	3,456	3,413	7937.2%	3,456	-	43	(3,413)	0.0%	
937 Worker's Compensation	198,871	203,250	203,293	215,445	215,445	12,195	6.0%	121,787	(93,658)	203,250	81,463	0.6%	
114/941 Insurance	119,856	111,205	114,352	94,768	94,768	(16,437)	-14.8%	65,020	(29,748)	111,205	46,185	0.3%	
<b>Total Benefits &amp; Taxes</b>	<b>502,734</b>	<b>434,866</b>	<b>515,751</b>	<b>540,126</b>	<b>440,914</b>	<b>6,048</b>	<b>1.4%</b>	<b>327,322</b>	<b>(113,592)</b>	<b>440,993</b>	<b>113,671</b>	<b>1.7%</b>	
<b>Total GF Operating Budget</b>	<b>17,790,724</b>	<b>18,836,060</b>	<b>14,944,706</b>	<b>19,185,618</b>	<b>19,268,547</b>	<b>432,488</b>	<b>2.3%</b>	<b>19,073,391</b>	<b>(195,157)</b>	<b>18,947,453</b>	<b>(125,937)</b>	<b>100.0%</b>	
<b>Other Appropriations - Warrant Articles</b>													
Sidewalk Program		20,000	20,000	120,000	120,000	100,000	500.0%	120,000			(120,000)		
Snow/Ice Deficit Fund		50,000	-	-	-	(50,000)	-100.0%				-		
Sick Leave Expendable Trust Fund		100,000	-	-	-	(100,000)	-100.0%				-		
Portable Radios		73,897	72,098	-	-	(73,897)	-100.0%				-		
Swasey Pkwy CRF		7,500	-	-	-	(7,500)	-100.0%				-		
Cemetery Capital Reserve Fund		27,000	27,000	-	-	(27,000)					-		
TAP Grant Match/Sidewalks				940,000	940,000	940,000		940,000			(940,000)		
Intersection Improvements Program				50,000	50,000	50,000		50,000			(50,000)		
ADA Accessibility CRF				50,000	50,000	50,000		50,000			(50,000)		
Parks & Rec CRF				100,000	100,000	100,000		100,000			(100,000)		
Dispatch Communication upgrade				153,451	153,451	153,451		153,451			(153,451)		
Public Safety Study								50,000		50,000			
Pickpocket Dam Reclassification				40,000	40,000	40,000		40,000			(40,000)		
Vehicle/Equipment CRF				100,000	80,000	80,000		80,000			(80,000)		
<b>Total Other Approp - WAR</b>	<b>-</b>	<b>278,397</b>	<b>119,098</b>	<b>1,553,451</b>	<b>1,533,451</b>	<b>1,255,054</b>	<b>450.8%</b>	<b>1,583,451</b>	<b>-</b>	<b>50,000</b>	<b>(1,533,451)</b>		
<b>Other Appropriations - Additional Personnel/Contracted Services</b>													
				238,923	-	-					-		
<b>Borrowing Other</b>													
Library Renovation/Expansion					4,505,885	4,505,885		4,505,885			(4,505,885)		
Recreation Park Renovation Design & Engineering					250,000	250,000		250,000			(250,000)		
Salem St. Area Utility Replacements					30,000	30,000		30,000			(30,000)		
<b>Total Borrowing Other</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,785,885</b>	<b>4,785,885</b>	<b>-</b>	<b>4,785,885</b>	<b>-</b>	<b>-</b>	<b>(4,785,885)</b>	<b>-</b>	
<b>Total GF &amp; WAR &amp; Borrowing</b>	<b>17,790,724</b>	<b>19,114,457</b>	<b>15,063,804</b>	<b>20,977,992</b>	<b>25,587,883</b>	<b>6,473,427</b>	<b>33.9%</b>	<b>25,442,727</b>	<b>-</b>	<b>18,997,453</b>	<b>(6,445,273)</b>	<b>-</b>	



Town of Exeter  
 2019 Preliminary Budget Summary  
 Version #4 - Select Board 1/07/2019

DEPARTMENT	2017 Actual	2018 Budget	2018 Actual YTD October	2019 DH Budget	2019 BRC Budget	2019 BRC Budget vs. 2018 Budget \$ Increase/- (Decrease)	2019 BRC Budget vs. 2018 Budget % Difference	2019 SB Budget	2019 SB Budget vs. 2019 BRC Budget \$ Increase/- (Decrease)	2019 Default Budget	2019 Default Budget vs. 2019 SB Budget % Difference	% of Total OP Budget
<b>Water Fund</b>												
621 Administration	373,583	391,477	280,853	376,014	376,387	(15,090)	-3.9%	367,994	(8,393)	399,132	31,138	11.3%
624 Billing and Collection	145,536	157,046	126,289	168,705	165,318	8,272	5.3%	164,839	(479)	160,226	(4,613)	5.1%
622 Distribution	814,959	832,394	617,695	801,387	805,213	(27,181)	-3.3%	800,948	(4,264)	845,535	44,587	24.6%
623 Treatment	680,382	798,957	595,579	749,471	744,314	(54,643)	-6.8%	740,457	(3,857)	810,849	70,392	22.8%
625-626 Debt Service	1,102,716	1,119,250	807,618	1,062,113	1,062,113	(57,137)	-5.1%	1,062,113	-	1,062,113	-	32.6%
627 Capital Outlay	78,348	62,263	13,537	227,162	116,682	54,419	87.4%	116,682	-	16,682	(100,000)	3.6%
<b>Total WF Operating Budget</b>	<b>3,195,524</b>	<b>3,361,387</b>	<b>2,441,571</b>	<b>3,384,851</b>	<b>3,270,026</b>	<b>(91,361)</b>	<b>-2.7%</b>	<b>3,253,033</b>	<b>(16,993)</b>	<b>3,294,537</b>	<b>41,504</b>	<b>100.0%</b>
<b>Other Appropriations - Warrant Articles</b>												
SEIU 1984 Collective Bargaining	-	-	-	-	-	-	-	-	-	-	-	-
New Groundwater Source Exploration	-	600,000	-	-	-	-	-	-	-	-	-	-
Washington St Waterline Replacement	-	665,000	-	-	-	-	-	-	-	-	-	-
Salem St. Area Utility Replacements	-	-	-	-	150,000	150,000	-	150,000	-	150,000	-	-
					35,000	35,000		35,000		35,000		-
<b>Total Other Appropriations</b>	<b>-</b>	<b>1,265,000</b>	<b>-</b>	<b>-</b>	<b>185,000</b>	<b>(1,080,000)</b>	<b>-85.4%</b>	<b>185,000</b>	<b>-</b>	<b>185,000</b>	<b>-</b>	<b>-</b>
<b>Total Water Fund Appropriations</b>	<b>3,195,524</b>	<b>4,626,387</b>	<b>2,441,571</b>	<b>3,384,851</b>	<b>3,455,026</b>	<b>(1,171,361)</b>	<b>-25.3%</b>	<b>3,438,033</b>	<b>-</b>	<b>3,479,537</b>	<b>41,504</b>	<b>-</b>
<b>Sewer Fund</b>												
631 Administration	330,752	394,463	250,492	402,228	402,601	8,138	2.1%	390,983	(11,618)	402,118	11,135	13.9%
634 Billing and Collection	140,052	157,071	123,734	165,930	162,543	5,472	3.5%	162,064	(479)	160,251	(1,813)	5.8%
632 Collection	774,305	661,323	414,461	663,113	665,089	3,766	0.6%	660,825	(4,263)	673,962	13,137	23.5%
633 Treatment	477,962	548,924	438,189	852,338	932,836	383,912	69.9%	921,188	(11,648)	632,867	(288,321)	32.7%
635-636 Debt Service	631,364	669,233	669,233	576,124	576,124	(93,109)	-13.9%	576,124	-	576,124	-	20.4%
637 Capital Outlay	96,181	136,952	100,412	128,681	106,681	(30,271)	-22.1%	106,681	-	16,681	(90,000)	3.8%
<b>Total SF Operating Budget</b>	<b>2,450,617</b>	<b>2,567,965</b>	<b>1,996,521</b>	<b>2,788,413</b>	<b>2,845,874</b>	<b>277,909</b>	<b>10.8%</b>	<b>2,817,866</b>	<b>(28,008)</b>	<b>2,462,004</b>	<b>(355,862)</b>	<b>100.0%</b>
<b>Other Appropriations - Warrant Articles</b>												
NHDES Stormwater Asset Plan	-	30,000	-	-	-	(30,000)	(1)	-	-	-	-	-
Salem St. Area Utility Replacements	-	-	-	145,000	145,000	145,000	-	145,000	-	145,000	-	-
<b>Total Other Appropriations</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>145,000</b>	<b>145,000</b>	<b>115,000</b>	<b>383.3%</b>	<b>145,000</b>	<b>-</b>	<b>145,000</b>	<b>-</b>	<b>-</b>
<b>Other Appropriations - Additional Personnel/Contracted Services</b>												
				18,944	-	-	-	-	-	-	-	-
<b>Total Sewer Fund Appropriations</b>	<b>2,450,617</b>	<b>2,597,965</b>	<b>1,996,521</b>	<b>2,952,357</b>	<b>2,990,874</b>	<b>392,909</b>	<b>15.1%</b>	<b>2,962,866</b>	<b>-</b>	<b>2,607,004</b>	<b>(355,862)</b>	<b>-</b>

Town of Exeter Budget 2019 Public Works Maintenance-Town Buildings											
Account Number	Org	Object	Description	2017 Budget	2017 Actual	2018 Budget	2018 Actual YTD October	2019 Prelim Budget	2019 SB	2019 Default	Explanation
			General Expenses Total	49,700	44,656	47,300	26,658	48,350	48,350	47,300	
			<b>DPW Complex Total</b>	<b>49,700</b>	<b>44,656</b>	<b>47,300</b>	<b>26,658</b>	<b>48,350</b>	<b>48,350</b>	<b>47,300</b>	
	01419413	55326	Train Station- Water/Sewer Bills	100	87	100	41	100	100	100	Water & Sewer for Train Station (seasonal)
	014311-0613-5000	55293	Train Station- Supplies	3,800	1,537	3,800	51	3,800	3,800	3,800	Light fixtures, ice melt, electrical breakers, signage
	014311-0613-6220	55092	Train Station-Electricity	7,500	3,779	6,000	4,412	6,000	6,000	6,000	Supply- UMG fixed price contract expires 11/30/21;
			General Expenses Total	11,400	5,403	9,900	4,504	9,900	9,900	9,900	Delivery- Unitil
	014311-0613-7623	55305	Train Station- Platform Lease	3,100	3,144	3,150	3,244	3,244	3,244	3,150	Platform Lease for Train Station
			Capital Outlay Total	3,100	3,144	3,150	3,244	3,244	3,244	3,150	
			<b>Train Station Total</b>	<b>14,500</b>	<b>8,547</b>	<b>13,050</b>	<b>7,748</b>	<b>13,144</b>	<b>13,144</b>	<b>13,050</b>	
			<b>Swasey Parkway</b>								
	01458908	51200	Swasey Parkway- Sal/Wages PT				93				
	01458908	52200	Swasey Parkway- FICA				6				
	01458908	52210	Swasey Parkway- Medicare				1				
	014194-0116-4330	55295	Swasey Parkway-Maintenance	10,000	10,000	10,000	9,492	10,000	10,000	10,000	Mowing and maintenance
	014194-0116-6220	55092	Swasey Parkway-Electricity	950	950	950	1,024	950	950	950	Electricity
			<b>Swasey Parkway Total</b>	<b>10,950</b>	<b>10,950</b>	<b>10,950</b>	<b>10,616</b>	<b>10,950</b>	<b>10,950</b>	<b>10,950</b>	
			<b>Other Town Structures</b>								
	014311-0614-4303	55225	Powder House Maintenance	1,000	974	1,000	1,249	1,000	1,000	1,000	ground and exterior lighting fixtures, flag, pole (subject to vandalism)
	014311-0614-4304	55268	Simpson Estate Maintenance	1,000	-	1,000	1,102	1,000	1,000	1,000	major maintenance of occupied home
	014311-0614-4305	55015	Bandstand Maintenance	1,000	46	1,000	-	1,000	1,000	1,000	Historic icon, specialty lighting
	014311-0614-4308	55147	Historical Society Bldg Maintenance	6,000	10,289	6,000	665	6,000	6,000	6,000	heating system, air conditioner, lighting, electrical, plumbing, interior repairs
	014311-0614-43xx		Raynes Barn Building Maintenance	500	-	500	-	500	500	500	Maintenance - Transferred from Con Comm
	014311-0614-6220	55092	Electricity-Other Town Bldgs	1,330	1,171	1,000	1,255	1,500	1,500	1,000	Supply- UMG fixed price contract expires 11/30/21;
			General Expenses Total	10,830	12,480	10,500	4,271	11,000	11,000	10,500	Delivery- Unitil up 15%; Powderhouse, Bandstand, Raynes Barn, String Bridge
			<b>Other Town Structures Total</b>	<b>10,830</b>	<b>12,480</b>	<b>10,500</b>	<b>4,271</b>	<b>11,000</b>	<b>11,000</b>	<b>10,500</b>	
	01419406	55177	PM- Maintenance Projects	97,178	96,865	100,000	13,542	100,000	100,000	100,000	See Project List
			<b>Total Maintenance Projects</b>	<b>97,178</b>	<b>96,865</b>	<b>100,000</b>	<b>13,542</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	
			<b>Town Buildings/Maintenance Total</b>	<b>379,872</b>	<b>334,430</b>	<b>373,150</b>	<b>188,766</b>	<b>370,344</b>	<b>370,344</b>	<b>373,150</b>	

Town of Exeter											
Budget 2019											
Public Works Maintenance-Town Buildings											
Account Number	Org	Object	Description	2017 Budget	2017 Actual	2018 Budget	2018 Actual YTD October	2019 Prelim Budget	2019 SB	2019 Default	Explanation
<b>Recreation Center</b>											
01-4311-0607-4110	01419407	55326	Parks & Rec-Water/Sewer Bills	4,500	700	4,500	951	4,500	4,500	4,500	Pool House, Court St bldg & garage, Town Hse Common
01-4311-0607-4300	01419407	55022	Parks& Rec- Building Maintenance	4,314	2,989	4,000	2,510	4,000	4,000	4,000	Pool House, Court St bldg & garage
01-4311-0607-6210	01419407	55194	Parks & Rec- Natural Gas	10,000	6,083	8,000	4,948	8,000	8,000	8,000	Natural Gas for Rec Center
01-4311-0607-6220	01419407	55092	Parks & Rec- Electricity	12,000	12,015	12,000	11,073	12,000	12,000	12,000	Supply- UMG fixed price contract expires 11/30/21; Delivery- Unutil
			<b>General Expenses Total</b>	<b>30,814</b>	<b>21,787</b>	<b>28,500</b>	<b>19,483</b>	<b>28,500</b>	<b>28,500</b>	<b>28,500</b>	
			<b>Recreation Center Total</b>	<b>30,814</b>	<b>21,787</b>	<b>28,500</b>	<b>19,483</b>	<b>28,500</b>	<b>28,500</b>	<b>28,500</b>	
<b>Town Hall</b>											
01-4311-0608-4110	01419408	55326	Town Hall- Water/Sewer Bills	300	456	500	895	600	600	500	Water & Sewer for Town Hall
01-4311-0608-4300	01419408	55022	Town Hall- Building Maintenance	7,000	12,041	10,000	6,751	10,000	10,000	10,000	restrooms, heating system, lighting, doors, locks
01-4311-0608-6210	01419408	55194	Town Hall- Natural Gas	18,000	11,851	18,000	10,173	18,000	18,000	18,000	
01-4311-0608-6220	01419408	55092	Town Hall- Electricity	9,800	5,609	8,500	5,554	8,500	8,500	8,500	Supply- UMG fixed price contract expires 11/30/21; Delivery- Unutil; LED retrofits payback
			<b>General Expenses Total</b>	<b>35,100</b>	<b>29,957</b>	<b>37,000</b>	<b>23,373</b>	<b>37,100</b>	<b>37,100</b>	<b>37,000</b>	
			<b>Town Hall Total</b>	<b>35,100</b>	<b>29,957</b>	<b>37,000</b>	<b>23,373</b>	<b>37,100</b>	<b>37,100</b>	<b>37,000</b>	
<b>Town Office</b>											
01-4311-0609-4110	01419409	55326	Town Office- Water/Sewer Bills	650	796	700	446	850	850	700	Water & Sewer for Town Office
01-4311-0609-4300	01419409	55022	Town Office- Building Maintenance	10,000	10,829	10,000	8,172	10,000	10,000	10,000	HVAC, fans, lighting, carpet cleaning, electrical circuits, doors, locks, office configs
01-4311-0609-6210	01419409	55194	Town Office- Natural Gas	9,000	6,494	9,000	5,958	9,000	9,000	9,000	
01-4311-0609-6220	01419409	55092	Town Office- Electricity	18,000	13,258	16,500	11,476	16,000	16,000	16,500	Supply- UMG fixed price contract expires 11/30/21; Delivery- Unutil
			<b>General Expenses Total</b>	<b>37,650</b>	<b>31,377</b>	<b>36,200</b>	<b>26,053</b>	<b>35,850</b>	<b>35,850</b>	<b>36,200</b>	
			<b>Town Office Total</b>	<b>37,650</b>	<b>31,377</b>	<b>36,200</b>	<b>26,053</b>	<b>35,850</b>	<b>35,850</b>	<b>36,200</b>	
<b>Senior Center</b>											
01-4311-0610-4110	01419410	55326	Sr Center- Water/Sewer Bills	650	808	650	667	750	750	650	Water & Sewer for Senior Center
01-4311-0610-4300	01419410	55022	Sr Center -Building Maintenance	4,000	2,996	4,000	921	4,000	4,000	4,000	heating system, air conditioners, lighting, plumbing & electrical
01-4311-0610-6210	01419410	55194	Sr Center - Natural Gas	4,000	3,326	4,000	2,840	4,200	4,200	4,000	
01-4311-0610-6220	01419410	55092	Sr Center- Electricity	5,000	3,790	5,000	3,008	5,000	5,000	5,000	Supply- UMG fixed price contract expires 11/30/21; Delivery- Unutil
			<b>General Expenses Total</b>	<b>13,650</b>	<b>10,920</b>	<b>13,650</b>	<b>7,436</b>	<b>13,950</b>	<b>13,950</b>	<b>13,650</b>	
			<b>Senior Center Total</b>	<b>13,650</b>	<b>10,920</b>	<b>13,650</b>	<b>7,436</b>	<b>13,950</b>	<b>13,950</b>	<b>13,650</b>	
<b>Safety Complex</b>											
01-4311-0611-4110	01419411	55326	SC- Water/Sewer Bills	4,000	5,263	4,000	8,403	5,500	5,500	4,000	Water & Sewer for Safety Complex
01-4311-0611-4300	01419411	55022	SC- Building Maintenance	12,000	13,121	12,000	5,254	12,000	12,000	12,000	plumbing, 10 - 12' high overhead doors, 24/7 operation
01-4311-0611-6210	01419411	55194	SC- Natural Gas	16,000	9,708	15,000	7,937	12,000	12,000	15,000	Natural Gas for Safety Complex; new boilers, solar domestic hot water
01-4311-0611-6220	01419411	55092	SC- Electricity	47,500	38,799	45,000	27,994	42,000	42,000	45,000	Supply- UMG fixed price contract expires 11/30/21; Delivery- Unutil
			<b>General Expenses Total</b>	<b>79,500</b>	<b>66,891</b>	<b>76,000</b>	<b>49,587</b>	<b>71,500</b>	<b>71,500</b>	<b>76,000</b>	
			<b>Safety Complex Total</b>	<b>79,500</b>	<b>66,891</b>	<b>76,000</b>	<b>49,587</b>	<b>71,500</b>	<b>71,500</b>	<b>76,000</b>	
<b>DPW Complex</b>											
01-4311-0612-4110	01419412	55326	DPW Complex- Water/Sewer Bills	700	753	800	1,116	850	850	800	Sewer only (on private well)
01-4311-0612-4300	01419412	55022	DPW Complex- Building Maintenance	12,000	11,567	12,000	1,955	12,000	12,000	12,000	HVAC, unit heaters, lighting, electrical, 16 - 12' overhead doors, waste oil furnace, well pump, wash bay, admin building, hwy/maint garages, salt barn
01-4311-0612-6210	01419412	55194	DPW Complex Natural Gas	18,000	17,641	18,000	12,104	18,500	18,500	18,000	Natural Gas for DPW Complex
01-4311-0612-6220	01419412	55092	DPW Complex- Electricity	19,000	14,695	16,500	11,482	17,000	17,000	16,500	Supply- UMG fixed price contract expires 11/30/21; Delivery- Unutil



TOWN OF EXETER TRUST FUND REPORT AS OF DECEMBER 31, 2017

Name of Trust	Purpose of Trust	Principle Beginning Balance	Deposits & New Funds YTD	Principle Withdrawals YTD	Principle End Balance	Interest Beg. Bal.	Interest Earned YTD	Interest Expended YTD	Interest End Bal.	Total Principle & Interest YTD
Cemetery		30,599.50			30,599.50	91.70	91.68	91.70	91.68	30,691.18
Public Library		22,853.70			22,853.70	5,371.66	282.38		5,654.04	28,507.74
Education	ESD	2,558.01		1,558.01	1,000.00	172.01	17.39	138.65	50.75	1,050.75
Scholarships	ERCSD	6,157.92		6,157.92	0.00	962.09	29.49	991.58	0.00	0.00
Kate Holland Fund		500.00			500.00	323.89	8.23		332.12	832.12
American Widows	Town	870.62			870.62	257.85	11.29		269.14	1,139.76
Exeter Relief	Town	2,012.13			2,012.13	961.54	29.77		991.31	3,003.44
Athletics		500.00			500.00	20.16	5.20		25.36	525.36
Exeter Elem Library	ESD	2,000.00		2,000.00	0.00	102.48	8.71	111.19	0.00	0.00
Expendable Sick	ESD	0.00			0.00	68,232.43	682.56		68,914.99	68,914.99
2002 Capital Reserve	ESD	103,871.05		22,789.02	81,082.03	65,290.26	1,484.39		66,774.65	147,856.68
Renovations	ESD	207,426.00		207,426.00	0.00	104,827.34	1,293.12	106,120.46	0.00	0.00
Middle Sch Bond Res	ESD	0.00			0.00	55,457.61	229.65	55,687.26	0.00	0.00
Sick/Retire Fund	Town	1,562.71	50,000.00	50,000.00	1,562.71	663.78	234.84		898.62	2,461.33
Ambulance Expend Trust	Town	0.00			0.00	19,100.38	191.06		19,291.44	19,291.44
Transportation Fund	Town	142,667.53	52,320.25	53,017.00	141,970.78	3,547.43	1,201.43		4,748.86	146,719.64
Fogg Rollins Cemetary	Town	10,000.00			10,000.00	238.32	102.41		340.73	10,340.73
Arterial Shoulder Widening	Town	150,000.00		150,000.00	0.00	14,244.94	381.92		14,626.86	14,626.86
Equipment Replacement	Town	0.00			0.00	47.25	0.47		47.72	47.72
Culvert Replacement/Rehabilitation	Town	0.00			0.00	507.05	5.07		512.12	512.12
Renew energy Capital Res	Town	5,000.00			5,000.00	190.53	51.93		242.46	5,242.46
Exeter Train Station Improv.	Town	1,000.00			1,000.00	38.19	10.38		48.57	1,048.57
Capital Improvement	Town	2,000.00			2,000.00	1,918.90	39.21		1,958.11	3,958.11
Snow/Ice Non Capital Res.	Town	50,000.00	50,000.00		100,000.00	770.38	845.27		1,615.65	101,615.65
Exeter Master Plan	Town	50,000.00		50,000.00	0.00	164.12	81.44		245.56	245.56
Seacoast School of Technology	ERCSD	390.04			390.04	366.30	7.58		373.88	763.92
Capital Reserve	ERCSD	374,171.83			374,171.83	24,388.00	3,987.04		28,375.04	402,546.87
Maintenance Fund	ERCSD	486,685.20			486,685.20	23,295.98	5,101.63		28,397.61	515,082.81
Special Education	ERCSD	484,472.03			484,472.03	29,270.70	5,139.26		34,409.96	518,881.99
Synthetic Turf Replacement	ERCSD	50,000.00	50,000.00		100,000.00	418.78	753.88		1,172.66	101,172.66
Wheelwright Trust	ERCSD	0.00	35,000.00		35,000.00		204.33		204.33	35,204.33
<b>Totals:</b>		<b>2,187,298.27</b>	<b>237,320.25</b>	<b>542,947.95</b>	<b>1,881,670.57</b>	<b>421,242.05</b>	<b>22,513.01</b>	<b>163,140.84</b>	<b>280,614.22</b>	<b>2,162,284.79</b>

ESD- Exeter School District  
 ERCSD-Exeter Region Cooperative School District



EXETER TOWN WARRANT – 2019

To the inhabitants of the Town of Exeter, in the County of Rockingham, in the said State, qualified to vote in Town affairs:

**First Session**

You are hereby notified that the first session (the Deliberative Session) of the Annual Town Meeting will be held on Saturday, February 2<sup>nd</sup>, 2019 beginning at 9:00 a.m. at the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive. The first session will consist of explanation, discussion and debate of each of the following warrant articles, and will also afford voters who are present the opportunity to propose, debate and adopt amendments to warrant articles, except those articles in which wording is prescribed by state law.

**Second Session**

The second session of the annual town meeting, to elect town officers by official ballot and to vote on all warrant articles as they may have been amended at the first session, will be held on Tuesday, March 12<sup>th</sup>, 2019 at the Talbot Gymnasium at the Tuck Learning Center, 40 Linden Street. Polls for voting by official ballot will open at 7:00 a.m. and close at 8:00 p.m.

**Article 1 – Elections Article**

**To choose the following:** 1 Moderator for a 2-year term; 2 Select Board for a 3-year term; 3 Trustees of the Library for a 3-year term; 1 Trustee of Swasey Parkway for a 3-year term; 1 Trustee of Trust Funds for a 3-year term; 1 Trustee of the Robinson Fund for a 4-year term.

**Articles 2-5 Zoning Amendment #1:** Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the town zoning ordinance, as follows:

**Article 3 Zoning Amendment #2:** Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the town zoning ordinance, as follows:

**Article 4 Zoning Amendment #3:** Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the town zoning ordinance, as follows:

**Article 5 Zoning Amendment #4** Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the town zoning ordinance, as follows:

**Article 6 – Exeter Public Library Renovations/Repairs**

To see if the Town will vote to raise and appropriate the sum of four million five hundred five thousand eight hundred and eighty five dollars (\$4,505,885) for the design and construction of renovations and repairs, including furniture, fixtures, replacement of the HVAC system, and equipment, of the Exeter Public Library, and to authorize the issuance of not more than \$4,505,885 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Debt service will be paid from the general fund. (Estimated Tax Impact: assuming 15 year bond at 2.93% interest: .21/1,000, \$21.18/100,000 value, \$63.55/300,000 value). Bond payments would begin approximately one year after issuance.

(3/5 ballot vote required for approval.) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 7 – Recreation Park Design/Engineering**

To see if the Town will vote to raise and appropriate the sum of two hundred and fifty thousand dollars (\$250,000) for the purpose of creating final design and engineering plans for the Recreation Park Development Project. This project will include community input, surveying, and preliminary design of the Recreation Park followed by a final design proposal supported by the Recreation Advisory Board. Included will be construction documentation to initiate a multi-phased renovation and expansion of the Recreation Park at 4 Hampton Road, and authorize the issuance of not more than (\$250,000) of bonds or notes in accordance with the provisions of Municipal Finance Act (RSA 33), and authorize the Select Board to issue and negotiate such bonds or notes and determine the rate of interest thereon. Debt service will be paid from the general fund. (Estimated Tax Impact: assuming 5 year bond at 2.22% interest: .03/1,000, \$3.05/100,000 value, \$9.14/300,000 value). Bond payments would begin approximately one year after issuance.

(A 3/5 ballot vote required for approval.) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 8 – Salem Street Water/Sewer/Drainage Improvements**

To see if the town will vote to raise and appropriate the sum of three hundred twenty-five thousand and zero dollars (\$325,000) for the purpose of design and engineering costs for utility improvements including water, sewer, roads and drainage in the Summer/Salem Street, Park Street, and Warren Avenue areas, and authorize the issuance of not more than (\$325,000) of bonds or notes in accordance with the provisions of Municipal Finance Act (RSA 33), and authorize the Select Board to issue and negotiate such bonds or notes and determine the rate of interest thereon. Debt service to be shared by the water, sewer and general funds. (Estimated Tax Impact: assuming 5 year bond at 2.22% interest: .0004/1,000, \$0.37/100,000 value, \$1.10/300,000 value). Bond payments would begin approximately one year after issuance.

(A 3/5 ballot vote required for approval.) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 9 – Choose Town Officers**

To choose all other necessary Town Officers, Auditors or Committees for the ensuing year.

**Article 10 – 2019 Operating Budget**

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$19,073,391. Should this article be defeated, the default budget shall be \$18,947,453 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Estimated Tax Impact: .02/1,000, \$2.00/100,000 value, \$6.00/300,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 11 – 2019 Water Budget**



Shall the Town of Exeter raise and appropriate as a water operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,253,033. Should this article be defeated, the water default budget shall be \$3,294,537 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 12 – 2019 Sewer Budget**

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,817,866. Should this article be defeated, the default budget shall be \$2,462,004 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 13 – Fire CBA**

To see if the Town will vote to approve the cost items included in the three year collective bargaining agreement reached between the Select Board and the Exeter Firefighters Association, which calls for the following increased salaries and benefits at the current staffing levels:

Year	Estimated Salary/Benefits Increase	Health Premium Savings
FY19	\$26,456	(\$3,790)
FY20	\$50,822	(\$11,370)
FY21	\$34,264	(\$20,844)

And further, to raise and appropriate the sum of twenty two thousand, six hundred and sixty six dollars (\$22,666) for the 2019 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels, minus anticipated health insurance premium savings. (Estimated Tax Impact: .013/1,000, \$1.29/100,000 value, \$3.88/300,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 14 – SEIU CBA**

To see if the Town will vote to approve the cost items included in the three year collective bargaining agreement reached between the Select Board and the SEIU Local 1984 covering Public Works and Administrative/Clerical employees, which calls for the following increased salaries and benefits at the current staffing levels:

Year	Water/Sewer Fund	General Fund	Total	Health Plan Savings
FY19	\$21,501	\$38,828	\$60,330	(\$16,287)
FY20	\$14,389	\$19,239	\$33,628	(\$16,287)
FY21	\$13,105	\$20,771	\$33,876	(\$16,287)

And further, to raise and appropriate the sum of forty four thousand and forty-two dollars (\$44,042) for the 2019 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels. The amounts raised will be \$27,773 (General Fund), and \$16,269 (Water/Sewer Funds). These appropriations are net of expected health insurance savings in each fund. (Estimated Tax Impact: .016/1,000, \$1.59/100,000 value, \$4.76/300,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 15 – Epping Road Sidewalk Extension TAP Grant Project**

To see if the Town will vote to raise and appropriate the sum of nine hundred hundred forty thousand dollars (\$940,000) for the purpose of constructing sidewalks on Epping Road, with \$188,000 coming from general taxation as a grant match; with the remaining \$752,000 to be funded through a NHDOT grant; furthermore, to authorize the Select Board to accept any state, federal and other grants and gifts related to the project. This article will not become effective unless the NHDOT grant is awarded to the Town. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or December 31, 2023, whichever is later. (Estimated Tax Impact: .107/1,000, \$10.74/100,000 value, \$32.22/300,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 16 – Appropriate to Capital Reserve Fund - Sidewalks**

To see if the Town will vote to raise and appropriate the sum of one hundred twenty thousand dollars (\$120,000) to be added to the Sidewalk Repair and Replacement Capital Reserve Fund previously established. This sum to come from general taxation. (Estimated Tax Impact: .069/1,000, \$6.86/100,000 value, \$20.57/300,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 17 – Replace Streetlights with LED Streetlights**

To see if the Town will vote to raise and appropriate the sum of one hundred eighty-seven thousand eight hundred and eighteen dollars (\$187,818) to replace the town’s 695 streetlights and fixtures (average lifespan 5.8 years) with energy efficient LED lights (average lifespan 28.9 years). The sum raised will be paid back to the town’s general fund through electric rebates and future anticipated energy savings. The projected payback for this project is five years. After the payback period the project will result in energy cost savings of approximately \$30,000 per year. This sum (\$187,818) to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 18 – Hook Lift Truck for Water-Sewer Department Lease/Purchase**

To see if the Town will vote to authorize the Select Board to enter into a 5-year lease/purchase agreement for \$174,959 for the purpose of lease/purchasing a hook lift style dump truck for the Exeter Water/Sewer Department to replace a 2008 truck to be transferred to the Highway Department, and to raise and appropriate the sum of forty-one thousand seven hundred eighty dollars (\$41,780), which represents the

first of 5 annual payments for that purpose. This lease/purchase will contain an escape (non-appropriation) clause. This sum to come from water and sewer fees.

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 19 – Public Safety Dispatch Upgrades**

To see if the Town will raise and appropriate, through special warrant article, the sum of one hundred fifty-three thousand four hundred and fifty one dollars (\$153,451), for the purpose of making upgrades to the Town’s public safety dispatch system. This sum to come from general taxation. (Estimated Tax Impact: .088/1,000, \$8.77/100,000 value, \$26.30/300,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 20 – Establish Town Parks Improvement Capital Reserve Fund and Funding**

To see if the Town will vote to establish a capital reserve fund under RSA 35:1 known as the “Parks Improvements Fund” for the purpose of making capital improvements to town parks including but not limited to Kids Park, Townhouse Common, Gilman Park, Founders Park, Recreation Park and others, and to raise and appropriate the sum of one hundred-thousand (\$100,000) to be placed in this fund and further the Select Board shall be named agents of the fund and be authorized to make expenditures from the fund. (Estimated Tax Impact: .057/1,000, \$5.71/100,000 value, \$17.14/300,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 21 – Establish Vehicles/Equipment Capital Reserve Fund and Funding**

To see if the Town will vote to establish a capital reserve fund under RSA 35:1 for the purpose of making vehicle replacements for town departments, including police, maintenance, highway, and light duty vehicles, and to raise and appropriate the sum of one hundred-thousand (\$100,000) to be placed in this fund and further the Select Board shall be named agents of the fund and be authorized to make expenditures from the fund. (Estimated Tax Impact: .057/1,000, \$5.71/100,000 value, \$17.14/300,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 22 – Appropriate to Sick Leave Trust Fund**

To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the Sick Leave Expendable Trust Fund previously established. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).  
No tax impact.

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 23 – Police, Fire/EMS, Communications Study**

To see if the Town will vote to raise and appropriate, through special warrant article, the sum of fifty thousand dollars (\$50,000), for the purpose of conducting a study of all public safety operations. The study will be used to assess identify and recommend future facility needs for all public safety departments. This

sum to come from general taxation. (Estimated Tax Impact: .029/1,000, \$2.86/100,000 value, \$8.57/300,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 24 – ADA Capital Reserve Fund and Funding**

To see if the Town will vote to establish a capital reserve fund under RSA 35:1 to be known as the “ADA Accessibility Fund” for the purpose of creating an ADA plan and to serve as a funding mechanism for future ADA improvements for town facilities and infrastructure including roads, sidewalks, and other pedestrian safety improvements, and to raise and appropriate the sum of fifty-thousand (\$50,000) to be placed in this fund and further the Select Board shall be named agents of the fund and be authorized to make expenditures from the fund. (Estimated Tax Impact: .029/1,000, \$2.86/100,000 value, \$8.57/300,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 25 – Intersection Improvements Fund and Funding**

To see if the Town will vote to establish a capital reserve fund under RSA 35:1 to be known as the “Intersections Improvement Fund” for the purpose of creating an intersection improvement plan and to fund capital projects to improve town intersections and intersection areas, including Pine/Front/Linden Street, Front Street/Water Street, Clifford Street/Water Street, and others as determined by the Select Board; and to raise and appropriate the sum of fifty-thousand (\$50,000) to be placed in this fund and further the Select Board shall be named agents of the fund and be authorized to make expenditures from the fund. (Estimated Tax Impact: .029/1,000, \$2.86/100,000 value, \$8.57/300,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 26 – Pickpocket Dam Study**

To see if the Town will vote to establish a capital reserve fund under RSA 35:1 to be known as the “Pickpocket Dam Fund” for the purpose of addressing items related to a Letter of Deficiency from the NHDES on Pickpocket Dam, and to raise and appropriate the sum of forty-thousand (\$40,000) to be placed in this fund and further the Select Board shall be named agents of the fund and be authorized to make expenditures from the fund. (Estimated Tax Impact: .023/1,000, \$2.29/100,000 value, \$6.86/300,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 27 – Great Bridge Project Deficit**

To see if the Town will vote to transfer the amount of \$173,774 from the town’s current non-spendable general fund balance to the capital projects fund balance to eliminate the Great Bridge project deficit from 2001. This project has been completed. This article is will not impact the unassigned fund balance or impact the tax rate. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 28 – Snow and Ice Fund Appropriation**

To see if the Town will vote to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 29 – Establish Swasey Parkway Maintenance Fund and Funding**

To see if the Town will vote to establish an expendable trust fund under RSA 31:19-a to be known as the “Swasey Parkway Fund” for the purpose of making capital improvements to the Swasey Parkway and adjacent land, and to raise and appropriate the sum of twenty four-thousand dollars (\$24,000) from unassigned fund balance to be transferred to this fund and further the Select Board shall be named agents of the fund and be authorized to make expenditures from the fund. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 30 – Keno**

Shall the Town allow Keno games in the Town of Exeter?

**Article 31 – Petition Article**

**“Call to Prevent Nuclear War” Resolution/Warrant Article**

*Whereas* nine nations together have over 14,000 nuclear weapons in their arsenals, most far more destructive than the two that killed hundreds of thousands in Japan in 1945;

*Whereas* detonation of even a small number of these weapons could have catastrophic human and environmental consequences (called “Nuclear Winter”) affecting everyone on the planet;

*Whereas* the United States maintains hundreds of nuclear missiles in underground silos on hair-trigger alert, to be launched within minutes with great risk of an accidental, mistaken or unauthorized launch;

*Whereas* the United States reserves the right to use nuclear weapons first, making a nuclear war more likely;

*Whereas* the U.S. president has the sole and unchecked authority to order the use of nuclear weapons;

*Whereas* over the next 30 years, the United States plans to spend an estimated \$1.7 trillion to replace its entire nuclear arsenal;

*Whereas* the United States, as well as Britain, China, France and Russia, are obligated under the Nuclear Non-Proliferation Treaty (NPT) to take concrete steps toward eliminating their nuclear arsenals;

**NOW THEREFORE BE IT RESOLVED** that the **Town of Exeter** calls upon the U.S. government to spearhead a global effort to prevent nuclear war by:

- Renouncing the option of using nuclear weapons first;
- Ending the sole, unchecked authority of any president to launch a nuclear attack;
- Taking U.S. nuclear weapons off hair-trigger alert;
- Cancelling the plan to replace its entire arsenal with enhanced weapons, and
- Actively pursuing a verifiable agreement among nuclear-armed states to eliminate their nuclear arsenals.

**AND BE IT FURTHER RESOLVED** that our **Selectboard** will send copies of this resolution with a record of its adoption vote to Governor Sununu and to all members of our Congressional Delegation.

**Article 32 – Petition Article – Tax Cap**

By petition of Nicholas Gray and other undersigned registered voters of Exeter, NH in an effort maintain a sustainable cost of living, request that the following article be placed on the 2019 Town Warrant.

Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year’s actual amount of local taxes raised, by more than 3.0%?

(3/5 vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 33 – Petition Article – Right to a Healthy Climate Ordinance**

We, the undersigned registered voters of the Town of Exeter, NH, request that the following and fully attached article be placed on the 2019 Town Warrant:

On the petition of Maura Fay and other registered voters of Exeter, in an effort to protect the health and safety of its residents by asserting a right to clean air, water, and soil, and a right to a healthy ecosystem, to see if the Town will vote the following:

Shall the Town of Exeter adopt the “Right to a Healthy Climate Ordinance” to protect the health, safety and welfare of the residents and ecosystems of Exeter, New Hampshire, by establishing a Community Rights-Based Ordinance recognizing that all residents and ecosystems of Exeter possess the right to a healthy climate free from activities that would infringe that right, and calls for constitutional changes to further secure these rights?

**Article 34 – Town of Exeter Sustainability Office**

By petition of the following registered voters of Exeter, to be placed on the Town Warrant:

Shall the town create a Sustainability Office to achieve cost savings for the town and enhance community health through optimal use of water and energy resources.

The town will create a Sustainability Office that will:

- (a) Coordinate closely with all town Departments, Boards, Commissions, and Committees to ensure long-term sustainability of natural resources. Ensure that water and energy resources, uses, quality, and impacts are considered in every relevant decision-making process that impacts the town or its people. A Sustainability Office representative will serve on the Technical Review Committee.
- (b) Serve as a public source of information, and create and maintain a user-friendly link from the Exeter town website for all permits, studies and forums related to water and energy resources, risks, issues and impacts.
- (c) Provide public outreach, and host an annual community forum addressing water and energy resources, explaining how recent studies and tools are being used, and communicating progress on water and energy related action items from the Exeter Master Plan.

The Sustainability Office would require up to \$45,000 in 2019, anticipated to be recouped through cost savings to the town.

**Article 35**

To transact any other business that may legally come before this meeting.

\_\_\_\_\_  
Julie Gilman, Chair

\_\_\_\_\_  
Kathy Corson, Vice Chair

\_\_\_\_\_  
Molly Cowan, Clerk

\_\_\_\_\_  
Don Clement

\_\_\_\_\_  
Anne L. Surman

We certify that on the \_\_\_\_<sup>th</sup> day of January, 2019, we caused a true copy of the within warrant to be posted at the Exeter Town Hall on Front Street, the Exeter Public Library at Founder's Park, Exeter High School at 1 Blue Hawk Drive, Talbot Gymnasium at Tuck Learning Campus, 40 Linden Street, and the Town Clerk's Office, 10 Front Street.

Given under our hands and seal this \_\_\_\_<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
Julie Gilman, Chair

\_\_\_\_\_  
Kathy Corson, Vice Chair

\_\_\_\_\_  
Molly Cowan, Clerk

\_\_\_\_\_  
Don Clement

\_\_\_\_\_  
Anne L. Surman

# TITLE III

## TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

### CHAPTER 31

#### POWERS AND DUTIES OF TOWNS

#### Power to Make Bylaws

##### Section 31:39-a

**31:39-a Conflict of Interest Ordinances.** – The legislative body of a town or city may adopt an ordinance defining and regulating conflicts of interest for local officers and employees, whether elected or appointed. Any such ordinance may include provisions requiring disclosure of financial interests for specified officers and employees, establishing incompatibility of office requirements stricter than those specified by state law or establishing conditions under which prohibited conflicts of interest shall require removal from office. Any such ordinance shall include provisions to exempt affected officers and employees who are in office or employed at the time the ordinance is adopted for a period not to exceed one year from the date of adoption. The superior court shall have jurisdiction over any removal proceedings instituted under an ordinance adopted under this section.

**Source.** 1981, 221:1, eff. Aug. 10, 1981.



**Warrant Article for Code of Ethics and Conflict of Interest Policy for Elected and appointed officials in the Town of Exeter, New Hampshire**

Shall the Town of Exeter adopt per R.S.A. 31:39-a Conflicts of Interest Ordinances which authorizes the legislative body of a town to adopt an ordinance defining and regulating conflicts of interest and codes of ethics for local officers whether elected or appointed. This ordinance shall define, describe and create consistency in the application of the policy among elected and appointed Town officials, board and committee members as per the proposed Conflict of Interest Policy. (see attached policy).

DRAFT

Town of Exeter  
Conflict of Interest Policy

Section 1: Purpose

To establish a Conflict of Interest Policy applicable to all officials of the Town of Exeter, whether elected or appointed, full time or part time, paid or volunteer, and to ensure consistency in the application of policy between the various Board, Commissions, and various other official activity of the Town of Exeter,

This policy shall be know as the "Town of Exeter Conflict of Interest Policy" and may be cited as such.

Section 2: Definitions

**Board:** Any board, committee, or commission, permanent or special, appointed or elected.

**Conflict of Interest:** A situation, circumstance, or financial interest that has the potential to cause a private or personal interest to interfere with the proper exercise of a public duty.

**Employee:** A person who is paid by the Town of Exeter for his/her services, but who is not an independent contractor.

**Family:** Any person who is related to the public servant in one of the following ways: spouse, domestic partner, parent, grandparent, child, grandchild, sibling, or similar relations to the individual's spouse. This includes all persons who are members of the same household as the public servant in question, related by blood or marriage.

**Firm:** A sole proprietorship, joint venture, partnership, corporation and any other for of enterprise, but shall not include a public benefit corporation, local or economic development corporation or other similar entity.

**Incompatibility of Offices:** Offices that may not be held simultaneously as outlined in RSA 669.7.

**Interest:** Any legal or equitable right, share, or claim, whether or not subject to an encumbrance or a condition, which is owned or held, in whole or in part, jointly or severally, including but without limitation, a right, share or claim to land.

**Pecuniary:** Any advantage in the form of money, property, commercial interest or anything else, the primary significance of which is economic gain; it does not include economic advantage applicable to the public generally, such as tax reduction or increased prosperity generally.

**Principals:** Those people who are the subject of the action or application that is before the board.

**Public servant:** All officials, officers and employees of the Town of Exeter, whether elected, appointed, paid or unpaid. A person is considered a public servant upon his or her election,

appointment or other designation as such, although s/he may not yet officially occupy that position.

Quasi-judicial Action: Any action where the board or committee members are acting like a judge or a jury. For example, when a board or committee has a duty to notify the potential parties, hear the parties, and can only decide on the matter after weighing and considering such evidence and arguments as the parties choose to lay before the board, the members are involved in a quasi-judicial action. The work of the planning and zoning boards is largely quasi-judicial.

Recuse: Removing or excusing oneself from participating in a specific action or discussion due to a conflict of interest. Recusal means to remove oneself completely from all further participation as a public servant in the matter in question.

Resident: A resident of the Town of Exeter.

Town: The Town of Exeter, including all of its departments, boards, commissions, and committees.

### Section 3: Conflicts of Interest

Public servants should avoid conflicts of interest or the appearance of a conflict of interest.

1. Public servants shall not appear on behalf of a client or friend, before any governmental body of which the public servant is a member.

2. Public servants shall not participate in any matter in which s/he, or a member of her or his family, have a personal or pecuniary interest that may directly or indirectly affect or influence the performance of her or his duties. In such instances, the public servant shall recuse herself or himself from discussion and decision-making.

3. No public servant shall engage in any business, transaction or private employment, or have any financial or other private interest, direct or indirect, which is in conflict with the proper discharge of his or her official duties.

4. No public servant shall use or attempt to use his or her position as a public servant to obtain any financial gain, contract, license, privilege or other private or personal advantage, direct or indirect, for the public servant or any person or firm associated with the public servant.



## ***KENO Q&A***

Chapter 229 of the 2017 New Hampshire Laws (SB 191) provided for additional education grants for school districts that have full-day kindergarten, with the funding for those grants to come, in part, from the proceeds of keno operations. The new law allows businesses that hold liquor licenses—restaurants, hotels, private clubs, and certain other establishments—to operate keno games upon obtaining a license from the liquor commission. However, keno may be operated only in cities and towns that have voted to allow it.

The new law has generated many questions from municipal officials. Below are some questions and answers that we hope will help in understanding the new law.



***Q. How does the new law regarding keno and kindergarten affect municipalities?***

A. From a municipal perspective, the new law does two things: (1) It provides funding to school districts for full-day kindergarten, with the intent that the funding will eventually (but not immediately) come from the proceeds from keno operations in the state. (2) It allows each municipality to vote on whether to allow the operation of keno within the municipality.

***Q. How does the kindergarten funding work, and what is the connection with keno?***

A. Under existing law, state adequate education grants to school districts are based on the “average daily membership in attendance” in each district—essentially, the number of full-time students. The basic grant is \$3,561 per student, subject to certain adjustments. Kindergarten students are counted as “½ day attendance,” even if they attend for a full day. In other words, adequate education grants are provided only for half-day kindergarten—a little under \$1,800 per student.

Under SB 191, for fiscal year 2019 only, the state will distribute an additional \$1,100 (for a total of about \$2,900) for each student attending a full-day kindergarten program. These distributions do not depend on keno revenue.

For fiscal year 2020 and later years, the state will instead distribute an additional one-half share (approximately \$1,800) so that districts are receiving the full grant of \$3,561 for full-day kindergarten students. *However*, that amount is to be funded by keno proceeds, which will be paid (after certain deductions) into the state’s education trust fund. If the amount of revenue raised through keno is less than enough to fund these additional grants, the grants will be reduced proportionally, but not below \$1,100 per student. Thus, districts will receive a minimum of \$1,100 and a maximum of (roughly) \$1,800 per full-time student, depending the amount of keno revenue.

***Q. Must a municipality allow keno in order to receive the full-day kindergarten funding?***

A. No. There is no connection between a municipality's allowance (or disallowance) of keno and its receipt of kindergarten funding. If the school district provides full-day kindergarten, it will receive the funding, both for fiscal year 2019 and for later years, regardless of whether the municipality allows keno. The only effect of a given municipality's allowance of keno is a cumulative one: if a municipality chooses to allow keno, and one or more establishments in the municipality subsequently obtain keno licenses, there may be an increase in the total statewide keno revenue that is available to fund kindergarten beginning in fiscal year 2020.

***Q. Who determines whether a municipality will allow keno?***

A. In a town, the question of allowing keno may be placed on the warrant for an annual town meeting, "and shall be voted on by ballot." In a city, it may be placed on the official ballot for any regular municipal election. If a majority of those voting on the question vote in the affirmative, keno games may be operated within the town or city.

***Q. May the question be submitted at a special town meeting?***

A. No, the law specifically says "an annual town meeting."

***Q. How does it work in a town that doesn't have town meetings?***

A. Unfortunately, the legislature appears to have overlooked that question. The legislation provides for placing the question on the ballot at a city election, or on the warrant for a town meeting. No provision is made for a town that does not have a town meeting. Because those towns are governed much more like cities, it would make sense to put the question on the ballot at a regular town election—but the statute does not say that, and we are not prepared to opine that this would be legal. We urge towns without a town meeting to consult with their legal counsel before taking action. In the meantime, an amendment to clarify the law seems in order.

***Q. What is the process for getting the question onto the ballot or warrant? Is it up to the governing body, or can citizens petition to have it included?***

A. The short answer is either one. Here is the longer answer:

For towns: The new law says the question "shall be placed on the warrant of an annual town meeting under the procedure set out in RSA 39:3." That is the statute that authorizes citizens to submit a warrant article by petition (signed by at least 25 voters or two percent of the registered voters), so one might conclude that *only* the citizens, not the selectmen, may initiate the warrant article. However, RSA 31:131 states, "Any question which an enabling statute authorizes to be placed in the warrant for a town meeting by petition may also be inserted by the selectmen, even in the absence of any petition." Thus, the selectmen may place the question on the warrant at their own initiative, and they *must* place it on the warrant if a valid petition is received under RSA 39:3.

For cities: The new law states that the legislative body (city council or board of aldermen) “may vote to place the question on the official ballot for any regular municipal election, or, in the alternative, shall place the question on the official ballot . . . upon submission to the legislative body of a petition signed by 5 percent of the registered voters.”

***Q. So the governing body is not required to put the question on the ballot unless it receives a citizen petition?***

A. Correct. In the absence of a citizen petition, the governing body *may* place the question on the ballot (or the warrant), in its sole discretion. If a valid citizen petition is received, the governing body *must* submit the question to the voters.

***Q. If the question is placed on the warrant for a town meeting, should it go on the official ballot?***

A. It depends. Of course, if a town has adopted the official ballot referendum (SB 2) form of town meeting, *all* questions must go on the official ballot.

In a town with a traditional (non-SB 2) town meeting, the question *may* be, but is not *required* to be, placed on the official ballot. This is because the new law specifies the form of the question and says that it will be “voted on a ballot,” but does not use the term “*official* ballot.” Under RSA 39:3-d, II, any law that prescribes the wording of a question, but does not use the term “official ballot,” is deemed to “authorize, but not require, the use of the official ballot for that question, unless a contrary intent is specified.”

RSA 39:3-d, II, goes on to say that if the question is *not* placed on the official ballot, “the prescribed wording shall be placed in the warrant, and may also be placed upon a preprinted ballot to be acted upon in open meeting in the same manner as a secret ‘yes-no’ ballot.” Although the statute says the question *may* be placed on a preprinted ballot, SB 191 says the question *shall* be voted on by ballot, so there is no discretion. Thus, if the question is not placed on the *official* ballot, it must be voted on by “unofficial” written ballot at the open meeting.

In short, non-SB 2 towns have a choice: put the question on the official ballot, or put it on the warrant and vote on it by written ballot at the open meeting.

***Q. What exactly is “the question” that should go on the ballot or warrant?***

A. The law states, “The wording of the question shall be substantially as follows: ‘Shall we allow the operation of keno games within the town or city?’”

***Q. Must it be stated exactly in that manner?***

A. No, not *exactly*. Note that the law says “substantially.” Further, RSA 31:130 states, “The forms of questions prescribed by municipal enabling statutes shall be deemed advisory only, and municipal legislation shall not be declared invalid for failure to conform to the precise wording of any question prescribed for submission to voters, so long as the action taken is within the scope

of, and consistent with the intent of, the enabling statute or statutes.” So, for example, there would be nothing wrong with omitting the words “town or” when the question is placed on the ballot in a city, or omitting the words “or city” on a town meeting warrant.

***Q. In an SB 2 town, the question would be placed on the warrant that goes to the deliberative session. May the deliberative session amend the question?***

A. No. RSA 40:13, IV(a) states, “Warrant articles whose wording is prescribed by law shall not be amended” at the deliberative session. If the question is placed on the warrant, voters may discuss and debate it as much as they want at the deliberative session, but they may not amend it. The question must go on the official ballot “substantially” as provided in SB 191.

***Q. Can the governing body include an explanation of the issue along with the question on the warrant or ballot?***

A. No. This would be a supplement to the language required by the law, and is likely to be deemed inconsistent with the requirement that the question be “substantially” in the form stated in the law. If the question is going to be submitted, it should be as stated above, without anything extra. The time for explaining the issue to voters is at the hearing that is required before the vote. It also can be explained as part of the discussion at the deliberative session (in a SB 2 town) or at the town meeting (in a non-SB 2 town).

***Q. When is the hearing required to be held? Is it different for a town and a city?***

A. For either a town or a city, the governing body must hold a hearing “at least 15 days but not more than 30 days before the question is to be voted on.” Notice of the hearing must be “posted in at least 2 public places in the municipality and published in a newspaper of general circulation at least 7 days before the hearing.”

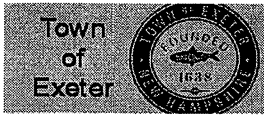
In a town, the date of the hearing will depend on the session at which the vote will be taken. In an SB 2 town, because the question will be on the official ballot, the hearing must be held 15 to 30 days before the second (voting) session—*not* before the deliberative session. In a town with a traditional town meeting, if the question is going to be on the official ballot, the hearing must be held 15 to 30 days before the voting session. If, instead, it is going to be voted on by written ballot at the open meeting, the hearing must be held 15 to 30 days before the meeting.

In a city, the hearing must be held 15 to 30 days before the municipal election at which the question will be on the ballot.

In all cases, be sure to post and publish the required notice of the hearing as stated above.

***Q. Does the governing body need to hold a hearing before voting to put the question on the ballot or warrant?***

A. No, unless the municipality has a charter or rules of procedure that require such a hearing.



Russ Dean &lt;rdean@exeternh.gov&gt;

---

**Exeter Keno**


---

**Nolin, Carmela** <Carmela.Nolin@lottery.nh.gov>  
 To: Russ Dean <rdean@exeternh.gov>

Thu, Nov 8, 2018 at 2:16 PM

Russ, thanks again for calling back during such a busy week.

Director McIntyre is grateful for the opportunity to address the Select Board, and can attend the December 3 meeting. As promised, attached are the NH Municipal Association's FAQ, SB 191 with local option highlighted, and the presentation that we put together last year. We will add hard data to the latter to illustrate what retailers have experienced over the last 11 months in time for the December meeting.

Here are the establishments in Exeter that currently carry the appropriate liquor license to host Keno. We have heard most recently from Pine Garden, but are aware of a few others that are interested in having it.

AMERICAN LEGION POST 32	85 LINCOLN ST	EXETER	03833	Rock	6037780165
INN OF EXETER	90 FRONT ST	Exeter	03833	Rock	6037725901
EXETER LANE	6 COLUMBUS AVE	EXETER	03833	ROCK	6037723856
TAVERN AT RIVER'S EDGE	163 WATER ST	EXETER	03833	ROCK	6037727393
FRONT ROW PIZZERIA	137 EPPING RD UNITS	Exeter	03833	Rock	6037730047
11 WATER STREET	11 WATER ST	Exeter	03833	Rock	6037735930
NEW ENGLAND PIZZA	92 PORTSMOUTH AVE	Exeter	03833	Rock	6037789800
TIO JUAN'S MARGARITAS MEXIC	93 PORTSMOUTH AVE	Exeter	03833	Rock	0
LAS OLAS TAQUERIA	30 PORTSMOUTH AVE	Exeter	03833	Rock	6032317057
P & P SZECHUAN RESTAURANT	42 WATER STREET	Exeter	03833	Rock	6037728888
BLUE MOON EVOLUTION	8 CLIFFORD ST	Exeter	03833	Rock	6037786850
LOBSTER BOAT RESTAURANT	75 PORTSMOUTH AVE	Exeter	03833	Rock	6035835183
GREEN BEAN EXETER	33 WATER STREET	Exeter	03833	Rock	6037700721
PINE GARDEN	85 PORTSMOUTH AVE	Exeter	03833	Rock	6037783779
LEXIES-EXETER	82 LINCOLN ST	Exeter	03833	Rock	6038154181



RINKS AT EXETER NAHG (THE)	40 INDUSTRIAL DRIVE	Exeter	03833	Rock	6037757423
OTIS RESTAURANT	4 FRONT ST	Exeter	03833	Rock	6035801705
HEMINGWAY'S	69 Water St	Exeter	03833	Rock	6037932815
OFFBEAT OWL (THE)	143 WATER ST	Exeter	03833	Rock	6035805173
NEIGHBORHOOD BEER COMPANY	156 EPPING RD, UNIT	Exeter	03833	Rock	6035126228
THIRSTY MOOSE EXETER	72 PORSMOUTH AVENUE	Exeter	03833	Rock	6036088415
CAPITAL THAI	97 WATER STREET	Exeter	03833	Rock	6037789911
VINO E VIVO	163 WATER ST UNIT C-	Exeter	03833	Rock	6035129174
SEA DOG BREWING COMPANY EXE	5 WATER ST	Exeter	03833	Rock	2032320905
GRILL ON THE HILL	58 JADY HILL AVE	Exeter	03833	Rock	6037724752

Please don't hesitate to reach out if you or the Board have any questions prior to the meeting. Again, I appreciate your return call, and thank you on behalf of the agency for the opportunity to provide the Select Board information for this program.

Kind regards,

Carmela Nolin

Administrative Assistant II

NH Lottery Commission

14 Integra Drive

Concord NH 03301

Phone: 603-271-7107

Fax: 603-271-1160

Carmela.Nolin@lottery.nh.gov



**Statement of Confidentiality:** The contents of this message are confidential. Any unauthorized disclosure, reproduction, use or dissemination (either whole or in part) is prohibited. If you are not the intended recipient of this message, please notify the sender immediately and delete the message from your system.

CHAPTER 229  
SB 191-FN - FINAL VERSION

03/30/2017 1190s  
4May2017... 1516h  
1Jun2017... 2022h  
06/22/2017 2369CofC

2017 SESSION

17-0138

04/06

SENATE BILL **191-FN**

AN ACT establishing keno and relative to funding for kindergarten.

SPONSORS: Sen. Watters, Dist 4; Sen. D'Allesandro, Dist 20; Sen. Feltes, Dist 15; Sen. Hennessey, Dist 5; Sen. Kahn, Dist 10; Sen. Lasky, Dist 13; Sen. McGilvray, Dist 16; Sen. Reagan, Dist 17; Sen. Soucy, Dist 18; Sen. Ward, Dist 8; Sen. Woodburn, Dist 1; Rep. Gile, Merr. 27; Rep. Grenier, Sull. 7; Rep. Bates, Rock. 7

COMMITTEE: Education

---

AMENDED ANALYSIS

This bill establishes keno in New Hampshire and establishes a program to provide grants to kindergarten students.

.....

Explanation: Matter added to current law appears in **bold italics**.  
Matter removed from current law appears [~~in brackets and struck through.~~]  
Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.



**CHAPTER 229**  
**SB 191-FN - FINAL VERSION**  
**- Page 2 -**

1 commission.

2 III. The application form shall be fully completed by the licensee.

3 IV. Applicants for commercial premises keno licenses shall be submitted at least 30 days  
4 before the first game date.

5 V. The applicant shall certify under oath that:

6 (a) The information provided on the application is accurate.

7 (b) Neither the applicant nor any employee will operate keno games if such person has  
8 been convicted of a felony within the previous 10 years which has not been annulled by a court, or a  
9 misdemeanor involving falsehood or dishonesty within the previous 5 years which has not been  
10 annulled by a court, or has violated the statutes or rules governing charitable gaming in this or any  
11 state.

12 (c) The applicant and any employee who will be participating in the operation of the  
13 keno games is aware of all statutes and rules applicable to the operation of keno games.

14 VI. To be eligible for licensure under this subdivision an applicant shall:

15 (a) Document that it is one of the following:

16 (1) A restaurant or hotel holding a valid liquor license under RSA 178:20, II,  
17 RSA 178:21, II(a) or (b), or RSA 178:22, V(q).

18 (2) A brew pub holding a valid liquor license under RSA 178:13.

19 (3) A ballroom holding a valid liquor license under RSA 178:22, V(c).

20 (4) A veterans' club, private club, or social club holding a valid liquor license under  
21 RSA 178:22, V(h).

22 (5) A convention center holding a valid liquor license under RSA 178:22, V(i).

23 (6) A hotel holding a valid liquor license under RSA 178:22, V(k).

24 (7) A racetrack holding a valid liquor license under RSA 178:22, V(n).

25 (8) A sports recreation facility holding a valid liquor license under RSA 178:22, V(v).

26 (b) Document that the keno games will only be operated in towns and cities that have  
27 voted to allow the operation of keno games pursuant to RSA 284:51.

28 (c) Maintain a current list of employees.

29 (d) Document that no minor under the age of 18 shall be allowed to purchase or redeem  
30 a keno ticket.

31 VII. A suspension or revocation of a liquor license shall result in the immediate suspension  
32 of the keno license issued under this chapter.

33 284:46 License; Issuance.

34 I. Upon receipt of an application under RSA 284:45 the lottery commission shall review the  
35 application and shall, in writing, grant or deny the application within 45 days of receipt.

36 II. The lottery commission shall deny a license application for any one of the following  
37 reasons:

**CHAPTER 229**  
**SB 191-FN - FINAL VERSION**  
**- Page 3 -**

1           (a) The license of the applicant has been previously revoked by the commission.

2           (b) The applicant has been convicted of a crime provided for in this chapter or in any  
3 other chapter for any gaming offense.

4           (c) The applicant loses his or her liquor license after submitting the application.

5           III. No person who has been convicted of a felony or class A misdemeanor within the  
6 previous 10 years which has not been annulled by a court, or a class B misdemeanor within the past  
7 5 years which has not been annulled by a court, or who has violated any of the statutes or rules  
8 governing charitable gambling in the past in this or in any other state shall be licensed under this  
9 subdivision, or rent, lease, sublease, or otherwise provide any hall or keno paraphernalia for the  
10 conduct of keno licensed under this subdivision.

11           IV. The lottery commission shall only issue a license for an eligible location where keno  
12 tickets shall be sold and the game played within the area apportioned to distribute beverages  
13 pursuant to RSA 284:45. The lottery commission shall control the installation of the keno ticket  
14 terminals and ensure that the sale of the tickets is limited to the area apportioned to distribute  
15 beverages pursuant to RSA 284:45.

16           284:47 Operation of Keno Games.

17           I. A licensee may operate keno games at its business between the hours of 11 a.m. and 11  
18 p.m.

19           II. A licensee may retain 8 percent of the proceeds from keno games. Of the remaining 92  
20 percent:

21           (a) One percent shall be paid to the department of health and human services to  
22 support research, prevention, intervention, and treatment services for problem gamblers.

23           (b) The remainder, less the administrative costs of the lottery commission and prize  
24 payouts, shall be deposited in the education trust fund established in RSA 198:39.

25           III. No person who has been convicted of a felony or class A misdemeanor within the  
26 previous 10 years which has not been annulled by a court, or a class B misdemeanor within the past  
27 5 years which has not been annulled by a court, or who has violated any of the statutes or rules  
28 governing charitable gambling in the past in this or any other state shall operate a keno game  
29 licensed under this subdivision, or rent, lease, sublease, or otherwise provide any hall or keno  
30 paraphernalia for the conduct of keno licensed under this subdivision.

31           IV. No one under the age of 18 years shall be allowed to purchase or redeem a keno ticket.

32           284:48 Financial Reports and Inspection Required.

33           I. Any person which has been licensed to conduct keno games shall submit a complete  
34 financial report to the lottery commission for each license issued under RSA 284:46 within 15 days  
35 after the expiration of each license, provided, however, a complete monthly financial report shall be  
36 submitted in a timely fashion to the commission for each month covered by a license issued under  
37 RSA 284:46 on a form to be approved by the lottery commission.

CHAPTER 229  
SB 191-FN - FINAL VERSION  
- Page 4 -

1           II. All licensees shall maintain a separate checking account for the deposit and  
2 disbursement of all income relating to keno, except cash prizes awarded at the games. All expenses  
3 shall be paid by check, and all prizes of \$500 or more shall be paid by check. No keno funds shall be  
4 commingled with other funds of the licensee. The licensee shall retain all canceled checks for the  
5 payment of expenses and prizes for at least 2 years from the date of the check. The licensee shall  
6 not cash checks which it issues.

7           III. All financial reports filed by the licensee shall be maintained by the lottery commission  
8 for a period of one year from the date of filing and shall be open to public inspection.

9           IV. All financial records pertaining to the operation of keno games shall be maintained by  
10 the licensee and shall be made available to representatives of the lottery commission or of the  
11 commissioner of the department of safety upon request.

12           V. A licensee which has been licensed to conduct keno games shall maintain complete and  
13 accurate documentation of all revenues and expenses contained in the financial reports for at least 2  
14 years from the date the financial report is filed.

15           284:49 Suspension; Revocation. The commission may suspend or revoke the license of any  
16 licensee who violates any provision of this subdivision. Any licensee whose license is revoked shall  
17 not be eligible for licensure for a period of up to one year from the date of revocation.

18           284:50 Rehearing and Appeal. Any person aggrieved by a decision of the commission to deny or  
19 revoke a keno license may apply to the commission for a rehearing within 15 business days of the  
20 decision. Rehearings and appeals shall be governed by RSA 541.

21           284:51 Local Option.

22           I. Any town or city may allow the operation of keno games according to the provisions of  
23 this subdivision, in the following manner:

24           (a) In a town, the question shall be placed on the warrant of an annual town meeting  
25 under the procedures set out in RSA 39:3, and shall be voted on a ballot. In a city, the legislative  
26 body may vote to place the question on the official ballot for any regular municipal election, or, in  
27 the alternative, shall place the question on the official ballot for any regular municipal election  
28 upon submission to the legislative body of a petition signed by 5 percent of the registered voters.

29           (b) The selectmen, aldermen, or city council shall hold a public hearing on the question  
30 at least 15 days but not more than 30 days before the question is to be voted on. Notice of the  
31 hearing shall be posted in at least 2 public places in the municipality and published in a newspaper  
32 of general circulation at least 7 days before the hearing.

33           (c) The wording of the question shall be substantially as follows: "Shall we allow the  
34 operation of keno games within the town or city?"

35           II. If a majority of those voting on the question vote "Yes," keno games may be operated  
36 within the town or city.

37           III. If the question is not approved, the question may later be voted upon according to the

CHAPTER 229  
SB 191-FN - FINAL VERSION  
- Page 5 -

1 ~~provisions of paragraph I at the next annual town meeting or regular municipal election.~~

2 IV. A municipality that has voted to allow the operation of keno games may consider  
3 rescinding its action in the manner described in paragraph I of this section.

4 V. The lottery commission shall maintain a list of municipalities where keno is available.

5 229:2 Application of Receipts; Education Trust Fund. Amend RSA 6:12, I(b)(65) to read as  
6 follows:

7 (65) Money received under RSA 77-A, RSA 77-E, RSA 78, RSA 78-A, RSA 78-B,  
8 RSA 83-F, ***RSA 284:44 and RSA 284:47***, and from the sweepstakes fund, which shall be credited to  
9 the education trust fund under RSA 198:39.

10 229:3 Education Trust Fund; Keno Profits Added. Amend RSA 198:39, I(k) to read as follows:

11 (k) ***Funds collected and paid over to the state treasurer by the lottery***  
12 ***commission pursuant to RSA 284:44 and RSA 284:47.***

13 (l) Any other moneys appropriated from the general fund.

14 229:4 New Section; School Money; Kindergarten Grants. Amend RSA 198 by inserting after  
15 section 48-b the following new section:

16 198:48-c Kindergarten Grants.

17 ~~I(a) For fiscal year 2019, in addition to any funds received pursuant to RSA 198:40-a, in~~  
18 ~~the first year that a school district or chartered public school that operates an approved full-day~~  
19 ~~kindergarten program, the commissioner of the department of education shall calculate and~~  
20 ~~distribute a grant of \$1,100 per kindergarten pupil based on the enrollment number of eligible full-~~  
21 ~~day kindergarten pupils on the first day of the school year.~~ The superintendent, or designee, shall  
22 certify the enrollment number of kindergarten pupils to the commissioner.

23 (b) For fiscal year 2019, once pupils enrolled in an approved full-day kindergarten  
24 program have been counted in the school district's average daily membership in attendance as  
25 defined in RSA 198:38, I, a school district, or a chartered public school based on its kindergarten  
26 average daily membership enrollment number, shall receive, in addition to any funds received  
27 pursuant to RSA 198:40-a, an additional grant of \$1,100 per kindergarten pupil attending a full-day  
28 kindergarten program. The commissioner shall certify the amount of the grant to the state  
29 treasurer and direct the payment thereof from the education trust fund established in RSA 198:39  
30 to the school district or chartered public school.

31 (c) Grants shall be disbursed to a school district pursuant to the distribution schedule in  
32 RSA 198:42 and to a chartered public school pursuant to the distribution schedule in RSA 194-B:11,  
33 I(c).

34 (d) The amount necessary to fund the grants under this section is hereby appropriated  
35 to the department from the education trust fund. The governor is authorized to draw a warrant  
36 from the education trust fund to satisfy the state's obligation under this section.

37 II. A school district or chartered public school that operates an approved full-day

**CHAPTER 229**  
**SB 191-FN - FINAL VERSION**  
**- Page 6 -**

1 kindergarten program for which it receives funding under this section shall permit a pupil to attend  
2 kindergarten for a half-day.

3         III.(a) For fiscal year 2020 and each fiscal year thereafter, in addition to any funds received  
4 pursuant to RSA 198:40-a, the department of education shall distribute a total kindergarten grant,  
5 pursuant to RSA 198:40-a, for the remaining 1/2 of each average daily membership not counted  
6 under RSA 198:40-a to each school district or chartered public school that operates an approved full-  
7 day kindergarten program. If the amount of revenue raised through keno is insufficient to fully  
8 fund the distribution of grants under this section, the revenue shall be prorated proportionally  
9 based on entitlement among the districts entitled to a grant. The prorated portion of this grant  
10 shall not be less than the per pupil amount disbursed under paragraph I(b).

11         (b) Grants shall be disbursed to a school district pursuant to the distribution schedule  
12 in RSA 198:42 and to a chartered public school pursuant to the distribution schedule in RSA 194-  
13 B:11, I(c).

14         (c) The amount necessary to fund the grants under this paragraph is hereby  
15 appropriated to the department from the education trust fund. The governor is authorized to draw  
16 a warrant from the education trust fund to satisfy the state's obligation under this section.

17         229:5 Applicability. Kindergarten grants pursuant to RSA 198:48-c as inserted by section 4 of  
18 this act shall not be disbursed before July 1, 2018.

19         229:6 Effective Date. This act shall take effect July 1, 2017.

Approved: July 12, 2017  
Effective Date: July 01, 2017





**Who may sell KENO 603 in New Hampshire?** Approved establishments that hold a valid liquor license (per RSA 284:51).

**What language is used on the town warrant specific to the sale of KENO 603?** Should the Selectmen decide to place KENO on the town warrant, the suggested language for that warrant article would be: *To see if the town will vote to allow the operation of KENO within the town pursuant to the provisions of NH RSA 284:41 through 51.* (Note that a public hearing on the question must be held fifteen to thirty days prior to town meeting.) Finally, the statute describes the wording to be used for the ballot question on KENO substantially as follows: *Shall we allow the operation of KENO games within the town?*

**What were the KENO 603 net sales figures in Fiscal Year 2018 (from launch on December 15, 2017 to June 30, 2018)?**

Ticket Sales:	\$8,272,240
Retailer Sales Commission	\$ 661,779

To date in Fiscal Year 2019 (starting July 1, 2018), KENO 603 is averaging over \$400,000 per week in ticket sales.

**Does a business have to pay any fees to have KENO 603 on sale at their location?** Yes, approved locations pay an annual \$500 licensing fee. Once approved, NH Lottery provides all the equipment, play slips, and advertising pieces for the retailer.

**How to Play KENO 603 (players use the self-service machines to place bets):**

1. Select from 1 to 12 numbers (spots) from a pool of 1 to 80. An Easy Pick option is available to have the KENO 603 machine randomly select numbers for you.
2. Choose an amount to wager per draw from \$1 to \$25.
3. Pick how many consecutive drawings you'd like to enter from 1 draw up to 20 draws.
4. For the chance to increase your winnings by 3, 4, 5 or 10 times, select KENO 603 PLUS. Note that this doubles the cost of the ticket. KENO 603 Plus is not available for the 10, 11 and 12 spot play.
5. Win by matching your number(s) or spots to the 20 winning numbers drawn.

KENO 603 drawings take place every five minutes from 11:05 AM to 11:00 PM (time will change to 1:00 AM as of 9/30).

**What towns and cities have approved the sale of KENO 603 in New Hampshire?** The following 66 cities and towns have approved the operation of Keno:

Albany	Derry	Hudson	Newmarket	Salem
Alton	Enfield	Jaffrey	Newport	Sandown
Auburn	Epping	Laconia	Newton	Seabrook
Barnstead	Errol	Lancaster	Northfield	Shelburne
Belmont	Franklin	Lincoln	Northumberland/Groveton	Somersworth
Berlin	Gorham	Littleton	Ossipee	Tilton
Bethlehem	Goshen	Madison	Pelham	Troy
Boscawen	Hampton	Manchester	Pembroke	W Stewartstown
Bow	Haverhill/Woodsville	Milford	Pittsburg	Warren
Center Harbor	Henniker	Millsfield	Pittsfield	Washington
Charlestown	Hillsborough	Milton	Plaistow	Weare
Claremont	Hinsdale	Nashua	Raymond	Wilton
Colebrook	Hooksett	Newbury	Rollinsford	Winchester
Danville				

# TITLE III

## TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

### CHAPTER 32

#### MUNICIPAL BUDGET LAW

#### Preparation of Budgets

##### Section 32:5-b

###### **32:5-b Local Tax Cap. –**

Upon adoption under RSA 32:5-c, the following shall apply:

I. In a town or district that has adopted this section, the estimated amount of local taxes to be raised for the fiscal year, as shown on the budget certified by the governing body or the budget committee and posted with the warrant for the annual meeting pursuant to RSA 32:5, shall not exceed the local taxes raised for the prior year, as shown on the same budget and adjusted as provided in paragraph I-a, by more than the tax cap authorized when this section was adopted.

I-a. If the local taxes raised for the prior year were reduced by any fund balance brought forward from previous years, the amount of such reduction shall be added back and included in the amount to which the tax cap is applied under paragraph I.

II. The tax cap shall be either a fixed dollar amount or a fixed percentage applied to the amount of local taxes raised by the town or district for the prior fiscal year as reported to the department of revenue administration, subject to adjustment as provided in paragraph I-a.

III. The legislative body may override the cap by the usual procedures applicable to annual meetings and deliberative sessions of the legislative body. The provisions of this section shall not limit the legislative body's authority to increase or decrease the amount of any appropriation or the total amount of all appropriations.

**Source.** 2011, 234:6, eff. July 5, 2011. 2013, 58:1, eff. Aug. 5, 2013.

# TITLE III

## TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

### CHAPTER 32

#### MUNICIPAL BUDGET LAW

#### Preparation of Budgets

##### Section 32:5-c

###### **32:5-c Adoption of Local Tax Cap. –**

- I. The provisions of RSA 32:5-b may be adopted by any local political subdivision of the state whose legislative body raises and appropriates funds through an annual meeting. A 3/5 majority of those voting on the question shall be required to adopt the provisions of RSA 32:5-b. Only votes in the affirmative or negative shall be included in the calculation of the 3/5 majority.
- II. The question shall be placed on the warrant of the annual meeting by the governing body or by petition under the procedures set out in RSA 39:3 or RSA 197:6.
- III. A public hearing shall be held by the local governing body on the question at least 15 days, but not more than 30 days, before the question is to be voted on. In multi-town districts, a public hearing shall be held in each town embraced by the district, none of which shall be held on the same day. Notice of the hearing shall be posted in at least 2 public places in the town and at least 2 public places in each town of multi-town districts, and published in a newspaper of general circulation at least 7 days prior to the date of the hearing.
- IV. The wording of the question shall be: "Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than \_\_\_\_\_ (insert either a fixed dollar amount or a fixed percentage)?"
- V. Voting on the question shall be by ballot, but the question shall not be placed on the official ballot used to elect officers, except in the case of a legislative body that uses an official ballot form of meeting under RSA 40:13 or under a charter adopted pursuant to RSA 49-D. Polls shall remain open and ballots shall be accepted by the moderator for a period of not less than one hour following the completion of discussion on the question. If a 3/5 majority of those voting on the question vote "yes," RSA 32:5-b shall apply within the local political subdivision beginning with the following fiscal year and for all subsequent years until it is rescinded as provided in paragraph VI.
- VI. Any local political subdivision which has adopted RSA 32:5-b may consider rescinding its action in the manner described in paragraphs I through V. The wording of the question shall be: "Shall we rescind the provisions of RSA 32:5-b, known as the tax cap, as adopted by the (local subdivision) on (date of adoption), so that there will no longer be a limit on increases to the recommended budget in the amount to be raised by local taxes?" A 3/5 majority of those voting on the question shall be required to rescind the provisions of this section, except in the case of repeal by charter enactment under RSA 49-D. Only votes in the affirmative or negative shall be included in the calculation of the 3/5 majority.

**Source.** 2011, 234:6, eff. July 5, 2011.

## "Call to Prevent Nuclear War" Resolution /Warrant Article

**Whereas** nine nations together have over 14,000 nuclear weapons in their arsenals, most far more destructive than the two that killed hundreds of thousands in Japan in 1945;

**Whereas** detonation of even a small number of these weapons could have catastrophic human and environmental consequences (called "**Nuclear Winter**" ) affecting everyone on the planet;

**Whereas** the United States maintains hundreds of nuclear missiles in underground silos on hair-trigger alert, to be launched within minutes with great risk of an accidental, mistaken or unauthorized launch;

**Whereas** the United States reserves the right to use nuclear weapons first, making a nuclear war more likely;

**Whereas** the U.S. president has the sole and unchecked authority to order the use of nuclear weapons;

**Whereas** over the next 30 years, the United States plans to spend an estimated \$1.7 trillion to replace its entire nuclear arsenal;

**Whereas** the United States, as well as Britain, China, France and Russia, are obligated under the Nuclear Non-Proliferation Treaty (NPT) to take concrete steps toward eliminating their nuclear arsenals;

**NOW THEREFORE BE IT RESOLVED** that the **Town of Exeter** calls upon the U.S. government to embrace the Treaty on the Prohibition of Nuclear Weapons and make global nuclear disarmament the centerpiece of our national security policy.

**BE IT FURTHER RESOLVED** that the **Town of Exeter** calls upon the U.S. government to spearhead a global effort to prevent nuclear war by:

- renouncing the option of using nuclear weapons first;
- ending the sole, unchecked authority of any president to launch a nuclear attack;
- taking U.S. nuclear weapons off hair-trigger alert;
- cancelling the plan to replace its entire arsenal with enhanced weapons; and
- actively pursuing a verifiable agreement among nuclear-armed states to eliminate their nuclear arsenals.

**AND BE IT FURTHER RESOLVED** that our **Selectboard** will send copies of this resolution with a record of its adoption vote to Governor Sununu and to all members of our Congressional Delegation.


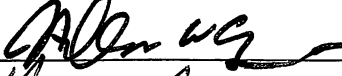
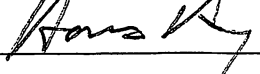



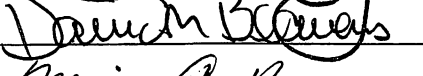
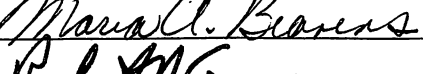
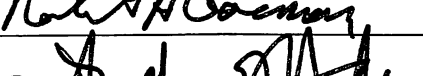
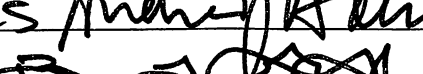



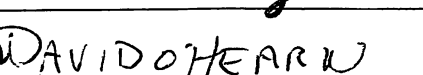
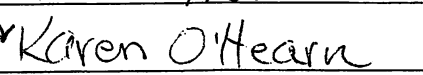
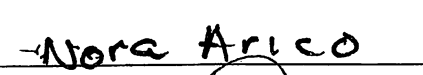
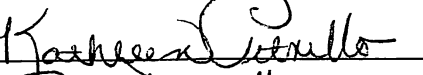
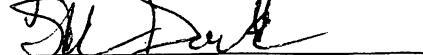

SIGNED:

Printed Name	Address	Signature	Email (optional)
✓ HERBERT S. MOYER	51 WESTSIDE DR.	Herbert S. Moyer	herb.moyer@comcast.net
✓ KAREN K. MOYER	51 WESTSIDE DR.	Karen Moyer	karen.moyer@comcast.net
✓ Sharon Anderson	49 Westside Dr.	Sharon Anderson	gtipnana@comcast.net
✓ PEARL ANDERSON	49 WESTSIDE DR.	Pearl Anderson	pearl.anderson@comcast.net
✓ Eileen Flockhart	62 Park St.	Eileen Flockhart	hartflock@comcast.net
✓ JUNE FABRE	10 Chestnut St	June Fabre	june.fabre@comcast.net
✓ Linda Morrison	19 Forest St	Linda Morrison	linda.m4@comcast.net

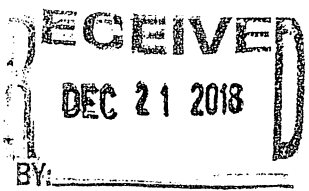
## 2019 Citizens Petition for the Town of Exeter, NH

Nicholas Gray and the other undersigned registered voters of Exeter, in an effort to maintain a sustainable cost of living, request that the following article be placed on the 2019 Town Warrant.

*Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 3.0%?*

	Name	Signature	Street Address
✓1.	Nicholas Gray		10 Auburn Street
✓2.	Allan W. Corey		3 Kathleen Dr
✓3.	HANS HUS, JR		PO BOX 58018 Myrtle St.
✓4.	Keith Humphrey		12 South Street
✓5.	DENNIS RONEY		6 COLONIAL WAY
✓6.	Sarah C. Roney		6 Colonial Way
✓7.	DAVID M BEAVENS		5 DEARBORN BROOK CIRCLE
✓8.	MARIA A. BEAVENS		5 DEARBORN BROOK CIRCLE
✓9.	Robert Goeman		4 Kathleen Dr
✓10.	Andrea J Adams		4 Kathleen Dr.
✓11.	BRIAN GRISSET		26 CULLEN WAY
✓12.	ADELA GRISSET		26 CULLEN WAY
✓13.	SAM GRAY		4 MOORE LN.
✓14.	Luke Gray		4 Moore Lane
✓15.	David O'Hearn		9 HALE ST
✓16.	Karen O'Hearn		9 Hale St.
✓17.	Nora Arico		277 Water St. #206
✓18.	Kathleen Petrillo		4 Moore Lane
✓19.	Stephen Doucette		50 Brookside B5





We, the undersigned registered voters of the Town of Exeter, NH, request that the following and fully attached article be placed on the 2019 Town Warrant:

On the petition of Maura Fay and other registered voters of Exeter, in an effort to protect the health and safety of its residents by asserting a right to clean air, water, and soil, and a right to a healthy ecosystem, to see if the Town will vote the following:

Shall the Town of Exeter adopt the "Right to a Healthy Climate Ordinance" to protect the health, safety and welfare of the residents and ecosystems of Exeter, New Hampshire, by establishing a Community Rights-Based Ordinance recognizing that all residents and ecosystems of Exeter possess the right to a healthy climate free from activities that would infringe that right, and calls for constitutional changes to further secure these rights?

By affixing my signature below, I attest that a full copy of the "Right to a Healthy Climate Ordinance" was made available to me to read before signing this petition.

	Signature	Printed Name	Exeter, NH Voting Address	Date
1. ✓		Michele Chapman	20 Main St Exeter NH	12/15/18
2. ✓		Gary W. Lamphere	17 Greenleaf Drive	12-17-18
3. ✓		Judy Lamphere	" " "	12/17/18
4. ✓		Elizabeth Steven	61 High St, Exeter	12/17/18
5. ✓		Ashley Lamb	17 Gill St, Exeter	12/17/18
6. ✓		Tom Nelson	1 Plouffe Cr. Exeter	12/17/18
7. ✓		ERIK LORANGE	76 CULLEN WAY	12/18/18
8. ✓		Justin Jumper	18 Captains Way	12/18/18
9. ✓		Alexis Wil	199 High St	12/18/18
10. ✓		Lisa Jennings	60 Main St	12/18/18

254

### Town of Exeter Sustainability Office – Warrant Article Petition

By petition of the following registered voters of Exeter, to be placed on the Town Warrant:

Shall the town create a Sustainability Office to achieve cost savings for the town and enhance community health through optimal use of water and energy resources.

The town will create a Sustainability Office that will:

(a) Coordinate closely with all town Departments, Boards, Commissions, and Committees to ensure long-term sustainability of natural resources. Ensure that water and energy resources, uses, quality, and impacts are considered in every relevant decision-making process that impacts the town or its people. A Sustainability Office representative will serve on the Technical Review Committee.



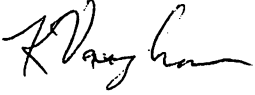

(b) Serve as a public source of information, and create and maintain a user-friendly link from the Exeter town website for all permits, studies and forums related to water and energy resources, risks, issues and impacts.

(c) Provide public outreach, and host an annual community forum addressing water and energy resources, explaining how recent studies and tools are being used, and communicating progress on water and energy related action items from the Exeter Master Plan.

The Sustainability Office would require up to \$45,000 in 2019, anticipated to be recouped through cost savings to the town.

\*\*\*You Must Be A Registered Voter In Exeter To Sign\*\*\*

603-781-2702

Print Name	Signature	Address
1. THOMAS MCCARROW		6 OAK ST. EXETER NATTEXINT@AOL.COM
2. Terrie Harman		6 Oak St Exeter th@tharman.net
3. Kristin Vaughan		348 Water St. Exeter Email: eilc@comcast.net
4. Eileen Cusick		Email: eilc@comcast.net



## **Water Sewer Abatement Policy Update**

### **POLICY ON WATER & SEWER ADJUSTMENTS**

It is the policy of the Town of Exeter not to grant adjustments to water & sewer bills unless the problem is within the Town's system.

However, the Town recognizes that a high bill resulting from accidental, unpreventable water release can present a financial hardship to a customer. While most water releases are preventable, there are certain circumstances when an accidental water release cannot be reasonably prevented. The intent of this policy is to establish a one-time abatement, of **up to \$500.00** during any **five-year period** due to an accidental or unpreventable water release that exceeds **50 % above the normal average usage**.

Discovering and repairing issues to stop water loss is the responsibility of the customer. A courtesy notice from the Water & Sewer Department regarding high usage on a metered property, nor the omission or delay of sending such notice does not create any liability to the Town.

The deadline for submitting an abatement application is **90 days after the date of the water & sewer bill you are requesting abatement for**. Applications will be reviewed by the Select Board within **4 weeks of the application date**. The Water & Sewer Department will inform you of the date that your application will be on the agenda of the Select Board meeting, usually held on Monday nights at Town Hall. The customer is encouraged to attend but not required.

#### **Adjustment Determination Procedure:**

1. Any customers requesting to abate any portion of a metered water & sewer bill that is unusually high due to unpreventable leakage should contact the Water & Sewer Department. They will review the information, perform a leak check if necessary, and provide you with an abatement form to complete which they will review and forward on to the Select Board with any supporting documents you submit for their approval or denial.
2. The customer must prove that the deficiency responsible for the leak has been repaired or corrected. In the event that a customer cannot determine the source or cause of the abnormally high consumption, the customer is required to hire a licensed plumber to assist in determining the source or cause. If the plumber is unable to determine the source or cause of the abnormally high consumption, the Town can only speculate that the customer has located and repaired or corrected the source.
3. If the customer claims that said source never existed, the Town shall test the meter and make an adjustment to the bill in accordance with NHPUC requirements for meters found to be over-recording. Should the meter test reveal an accurate or under recording meter, the customer shall be held responsible for the entire bill plus the cost of meter testing and shipping/handling.
4. If the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect any indoor or outdoor plumbing from freezing, the customer shall be held responsible for the entire bill. The Town is not responsible for spigot damage due to freezing or falling ice.
5. In the event the abnormally high consumption has occurred due to unpredictable leakage not caused by customer negligence or unfortunate circumstances, the Select Board shall consider granting a one-time abatement, per account, during any five-year period. The credit will be up to \$500.00 for water and sewer consumption above the average for

indoor leaks, and the sewer consumption above the average consumption for outdoor leaks. The Select Board reserves the right to grant adjustments on water use, sewer use, or both.

6. The abatement calculation may consider compensation from any other sources, including insurance policy claims, etc. The customer may be required to submit a written statement from their homeowner's insurance policy provider stating what portion, if any, of the leak is covered by insurance.

7. The Town shall not disconnect service (for abnormally high consumption) provided the customer pays the entire amount due within the normal payment period or enters into payment arrangements for the excessive amount and is in good standing on all current billings. Any Interest accrued on an abated amount will be credited back to the customer.

8. Landlords will be responsible for tenant bills in accordance with this policy. Failure by a tenant to pay water and sewer charges will not excuse the landlord of any outstanding obligations.

#### **To Request Abatement**

Complete a "Water/Sewer Abatement Request Form" which can be obtained from the Water/Sewer Department or at the Town Offices.

Return the completed form with all receipts showing the issue was repaired by a licensed plumber or hardware receipts if the repair was done by you, to the Town Offices or the Water/Sewer Department.

If you qualify for abatement per this policy the Water & Sewer Department will calculate the abatement amount and arrange to have your abatement request added to Select Board's agenda for their next meeting and will notify you of the date.

The signed abatement will be returned to the Water & Sewer Department from the Select Board within 5 days of approval or denial and you will receive a letter stating the outcome of your request.

**The above policy replaces all existing water and sewer abatement policies.**

Passed: 10-21-92  
Amended: 06-19-95  
Amended: 05-19-08

Amended: 04-10-95  
Amended: 10-16-00  
Amended: **TBD**

---

**POLICY ON WATER & SEWER ADJUSTMENTS DRAFT NOV 2018**

It is the policy of the Town of Exeter not to grant adjustments to water & sewer bills unless the problem rests with the Town's system. However, the Town recognizes that a high bill resulting from accidental, unpreventable water release can present financial hardship to a customer. While most water releases are preventable, there are certain circumstances when an accidental water release cannot be reasonably prevented. The intent of this policy is to establish a one-time abatement of up to \$500, during any five ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release.

**Adjustment Determination Procedure:**

1. All customer requests to abate any portion of a metered water bill that is unusually high due to unpreventable **system leakage, vandalism or release** shall be reviewed by Town staff, the Town Water and Sewer Advisory Committee, and/or the Selectboard on a case-by-case basis. In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons 50% above their normal average consumption, **calculated from a review of a reasonable look-back period, as determined by the reviewing party as determined above.** The customer must also prove that the deficiency responsible for leakage has been repaired or corrected. This policy only applies to leaks that have occurred within the previous six (6) months of the date of the abatement request.

~~Normal consumption will be the average of at least the previous three years' consumption history, for similar billing periods, unless deemed otherwise by the Town staff or Committee.~~ The Town staff and Committee reserve the right to grant adjustments on water use or sewer use or both, **such as in the case of landscaping irrigation system malfunction.**

2. In the event that a customer cannot determine the source or cause of the abnormally high consumption, the customer is required to hire a private licensed plumber to assist the customer in trying to determine said source or cause. If the plumber is unable to determine the source or cause of the abnormally high consumption, the Town can only speculate that the customer has located and repaired or corrected said source. If the customer claims that said source never existed, the Town shall test the meter and make an adjustment to the bill in accordance with NHPUC requirements for meters found to be over-recording. If the meter test reveals an accurate or under-recording meter, the customer shall be held responsible for the entire bill plus the cost of meter testing and shipping/handling.
3. In the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill.

4. In the event the abnormally high consumption has occurred due to “unpredictable leakage” not caused by customer negligence, ~~ignorance or unfortunate circumstances~~, as determined by Town staff and/or the Water & Sewer Advisory Committee, the Town shall consider granting a one-time abatement of up to \$500, per account, during any ~~five ten-year~~ period, ~~up to half of the water consumption above normal consumption.~~ **If such an abatement is accepted by the ratepayer or ratepayer’s representative, then, under no circumstances or conditions, will an additional abatement be considered during the five-year timeframe.**
  
5. The abatement calculation may consider compensation from any other sources, including insurance policy. The customer may be required to submit a written statement from their homeowner’s insurance policy provider stating what portion, if any, of the leak is covered by insurance.
  
6. The Town shall not disconnect service (for abnormally high consumption) provided the customer pays the entire amount due within the normal payment period or enters into payment arrangements for the excessive amount and is in good standing on all current billings.
  
7. Landlords will be responsible for tenant bills in accordance with this policy. Failure by a tenant to pay water and sewer charges will not excuse the landlord of any outstanding obligations.

**~~The following example shows how the abatement is calculated based on rates in effect on 1/1/08:~~**

	Consumption	Dollar Amount
Total Usage	75,000 gal	\$405.75
<del>3-year average</del>	<del>30,000 gal</del>	<del>\$162.30</del>
Excess above average	45,000 gal	\$243.45
Half of excess abated	(22,500 gal)	(\$121.72)
Remaining excess Customer responsibility	22,500 gal	\$121.72
<del>3-year average</del>	<del>30,000 gal</del>	<del>\$162.30</del>
<b>Total remaining bill due</b>		<b>\$284.02</b>

The above policy replaces all existing water and sewer adjustment policies.

Passed: 10-21-92  
 Amended: 04-10-95  
 Amended: 06-19-95  
 Amended: 10-16-00  
 Amended: 05-19-08  
 AMENDED 12-xx-18

**Tax, Water & Sewer Abatements**

## List for Select Board meeting January 15, 2019

### Vet Credit

<b>Map/Lot</b>	<b>Location</b>	<b>Amount</b>
11/18/2015	28 Wood Ridge Lane	500.00
69/19	1 Fuller Lane	500.00
64/105/86	86 Hayes MH Park	500.00
104/29	12 River Bend Cir	500.00
70/144	153 High St	500.00
52/69	8 Stevens Court	500.00
68/6/131	1 Sterling Hill 131	500.00

**Permits And Approvals**



**Art Gallery / Backroom Usage**

<u>Group</u>	<u>Day</u>	<u>2018/Month</u>	<u>Dates</u>	<u>Times</u>	<u>Location</u>	<u>Status</u>
Seacoast Photography Group	Third Thursdays	January	1/18/18 to 12/20/18	6:30 pm - 8:30 pm	Backroom	Approved
Patricia Nickerson	Mondays	February - May	2/5/2018 - 5/28/18	9 am - 3 pm	Backroom	Approved
Seacoast Open Studio	Friday	September - June	9/14/18 to 6/14/19	9:30 - noon	Backroom	Approved
Richardson Oil Painting	Sat/Sun	September	9/22/18 & 9/23/18	9:30 am - 4:30 pm	Backroom	Approved
Richardson Oil Painting	Saturdays	October - December	10/20/18 to 12/8/18	9:30 am - noon	Backroom	Approved
Workshop for SAA	Friday/Saturday	November	11/9/18 - 11/10/18	10 am - 3 pm	Backroom	Approved
Seacoast Photography Group	Third Thursdays	January - December	1/17/19 - 12/20/19	6:30 pm - 8:30 pm	Backroom	Approved
<b>2019/Month</b>						
EXTV	Wednesdays	January-December	1/16/19 - 12/18/19	5 pm - 9 pm	Gallery	SB 1/15/19
NHSPA	Sat/Sundays	January-February	1/5/19 to 2/10/19	10 am - 4 pm	Gallery	Approved
TEAM/Main St. Art	Sat/Sundays	March	3/11/19 - 3/30/19	noon to 4 pm	Gallery	Approved
LitFest	Sat/Sunday	April	4/5/19 - 4/7/19	5 pm - 6 pm	Gallery	Approved
Community Arts Initiative	1st Tues, Sat/Sundays	April	4/9/19 - 4/21/19 4/18/19 - 5/31/19	12 pm - 4 pm, drop off: 3-7 reception: 4 -7	Gallery	Pending
Seacoast Artist Assoc. **	1st Friday, then Sat/Sundays	April-May	Proposed change: 4/21 - 5/31	noon - 4 pm	Gallery	Approved
Seacoast Photography Group	1st Friday, then Sat/Sundays	May	5/5/18 - 5/27/18	noon - 4pm	Gallery	Approved
Pine Street Players	Sat/Sunday	May	5/11/19 - 5/13/19	noon - 11 pm	Gallery	Approved
Racial Unity	Saturday	September	9/29/2018	8 am - 4 pm	Gallery	Approved
Community Arts Initiative	1st Tues, Sat/Sundays	September	9/3/19 - 9/22/19	12 - 4 pm, drop off: 3 -7, reception: 4-7	Gallery	Pending
Racial Unity	Saturday	September	9/28/2019	8 am - 4 pm	Gallery	Approved
Seacoast Artist Association	1st wed, Friday then Sat/Sundays	November	10/30/19 - 11/11/19	noon - 4 pm	Gallery	Pending
Seacoast Artist Assoc.	1- Wed drop off then Sat/Sun	November	10/31/18 - 11/11/18	noon - 4 except 11/2 - 4 pm to 7 pm	Gallery	Approved
Pine Street Players	Friday to Sunday	November	11/9/18 - 11/18/18 Current: 11/8/19 - 12/22/19	5 pm - 11 pm	Gallery	Approved
TEAM	1st Mon, then Sat/Sundays	November-December	Proposed change: 11/25/19 - 12/22/19	None listed	Gallery	Pending
Community Arts Initiative***	Sat/Sundays	December	Current: 12/1/19 - 12/22/19		Gallery	Pending

\*\*\* Karen's new e-mail says may be withdrawn in place of SAA Yearly show in Nov



# Application for Use of Art Gallery

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: [sriffle@exeternh.gov](mailto:sriffle@exeternh.gov)

Use Request:

Art Gallery

Back Room

*Preferably the Gallery but we would take the back room if it is not available*

**Representative:**

Name: Robert Glowacky Address: 9 Front Street

Town/State/Zip: Exeter / NH / 03833 Phone: 603-418-6425

Email: rglowacky@exeternh.gov

**Organization:**

Name: Exeter TV - Town of Exeter Address: 9 Front Street

Town/State/Zip: Exeter / NH / 03833 Phone: \_\_\_\_\_

**Reservation Details:**

Type of Event/Meeting: Filming Public Access TV Show Date: Every Wednesday

Start Time: 5pm End Time: 9pm

Will food/beverages be served?  Yes  No

Tech/ AV Services Needed:  Yes  No Details \_\_\_\_\_

*right from 01/16 - 12/18/2019*

**Requirements:**

**Cleaning Deposit:** A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user.

**Liability Insurance Required:** The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

**Rental Fee:** Must be paid at the time of application submission.

**Tech/AV Services:** There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email [aswanson@exeternh.gov](mailto:aswanson@exeternh.gov) to coordinate.

**Keys:** Access to a town requires a key sign out. Keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 1/6/19

Authorized by the Select Board/Designee: \_\_\_\_\_ Date: \_\_\_\_\_

**Town Use Only:**

Liability Insurance:  On file  In-process  Fee: Paid Fee Amount Received:

## **Town Hall Art Gallery/Backroom Policies and Procedures**

1. All users of the gallery are responsible for the care of the space. This includes removal of trash and recyclables from all areas, including the bathroom, sweeping floors, wiping down tables and sinks if necessary, vacuuming the carpet if needed, and leaving the space neat.
  - a. No nails or other permanent fixtures, including strong sticky substances, may be applied to the walls of the Gallery.
2. If you encounter any problems with the space, including problems with the lighting, panels, maintenance issues, problems with the doors/locks, the elevator, plumbing, etc. please report it to the Town Manager's Office.
3. Making copies of the key is strictly prohibited.
4. All items brought in by artists and groups must be brought back out at the end of the show. No personal items can be stored in the gallery.
5. Tables and chairs should be folded up and returned to the storage areas after use.
6. ART WORK MAY NOT BE LEFT IN THE GALLERY.
  - a. Art work left in the gallery after a show will be viewed as abandoned and it will be assumed that the artist has relinquished their right to the work.
  - b. Abandoned work will become property of the Town.
  - c. Groups should ensure that all participating artists are aware of this.

### **Opening & Closing Process**

#### **Opening the Gallery:**

1. To unlock the side handicap accessible door.
  - a. Push in the "press bar" then use the Allen wrench to lock it in open/unlocked position.
1. Upstairs, open the double doors and use hooks to secure them.
2. Open and unlock the front, main, door to the building.

#### **Closing the Gallery:**

1. Close and lock all doors.
2. Be sure the gallery, sitting table, etc. are neat and in good order, and remove all trash.
3. Turn off all lights and equipment, etc. including the backroom and bathroom.
4. Hang the velvet rope across the elevator door on the first floor.
5. Use the Allen Wrench to release the "Press Bar" on the side door.
6. Return the key to the Town Manager's Office.

**TOWN OF EXETER, NH  
EVENT APPLICATION**

Special Event License (Reference RSA 286 1-5, Town Ordinance Chapter 807)

The Town of Exeter requires licensing for all Special Events where the Select Board is the licensing authority. Special Event applications to the Town Manager's Office, at the Town Office.

For information or questions concerning the application call 603-778-6102 or email [communitypermits@exeternh.gov](mailto:communitypermits@exeternh.gov).

Name of Event: Town Hall Meeting Location: Exeter Town Hall  
Date(s) of Event: Sunday, January 13 Start Time: 0830 End Time: 12:00  
Event Representative Name: Karl Thurman, District Director  
Address: 660 Central Ave  
Town: Dover State: NH Zip: \_\_\_\_\_  
Phone: 603-731-2174 Email: karlthurman4@gmail.com  
No. of Volunteers/Workers per Day: 5-10 # Anticipated Spectators: 75-100 (unknown)  
Host Vendor(s) Names: \_\_\_\_\_

Describe (in detail) the proposed event:  
Congressman Chris Pappas would like to host a town hall meeting to give constituents an opportunity to speak with him directly about the impacts of the government shutdown and other issues impacting their lives. This event will be 100% open to the public. The office will publicize the details via local media outlets, email, and social media accounts. The office will need assistance with chairs for attendees and two-three microphones, if available.

Requesting:  Town Hall  Bandstand  Art Gallery  Swasey Parkway  Senior Center  
 Fireworks/Parade  Raffle  Raynes Barn/Farm  Parks/Recreation Property  
 Road Race

Alcohol Service (See separate form) Has Permit been approved:  Yes  No

EXTV Tech/AV Services needed microphones / sound in town hall

Blocking Off Road(s) \_\_\_\_\_  
Signboard: Plywood (2 weeks)  or Poster (1 week)  Dates: \_\_\_\_\_  
Sign-Frame Quantity, Dates, Location: \_\_\_\_\_  
Parking Spaces: \_\_\_\_\_ Location: \_\_\_\_\_

Event check list

Will your event involve any of the following? (Please check all that apply)

- Food/beverage concessions/vendors/sales
- Alcoholic beverages (State NH permit required)
- Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance) *see previous tech/av services needed*
- Propane/Charcoal BBQ grills (inspection by Health Officer)
- Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector)
- Fire pits, bonfires, kundle fire, campfire and other outdoor burning (must have permit from Fire)
- Tents/canopies if so, list quantity and size \_\_\_\_\_
- Animals at the event. If so, describe \_\_\_\_\_
- Motorized Vehicles. If so, describe \_\_\_\_\_

Other State and/or local permits (if applicable):

- Selling/serving liquor Application
- Hawkers/Peddlers (door to door sales) Application

All applicants for Special Events need to provide written submission of the plans below. The Town staff will review your application and if additional information is required or if not enough information was supplied with this application, the Town will contact you to schedule a meeting.

You must submit the following with this application:

1. **Certificate of Insurance:** The Town requires liability insurance to be submitted with this completed application. Required amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town must be listed as additionally insured.
2. **Site Plan:** A drawing of the event layout, including parking, facilities, vendor setup etc. (even if you supplied one in previous years).
3. **Security/Crowd Control Plan:** Describe the number of detail police officer(s) to manage the maximum seating capacity of indoor events or to secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event.
4. **Traffic Control/ Parking Plan:** The estimated number of vehicles, provisions for parking, number of police officers or employees necessary to control traffic, type and location of any signs, and any other accommodations or procedures planned to handle attendees and their vehicles.
5. **Fire Emergency Plan:** The estimated number of occupants of all indoor events to assure compliance with the laws and permit rules and conditions required by the NH State Fire Code and its adopted references for places of assembly.
6. **Ambulance/ Medical Service Plan:** Detail the on-site emergency medical services and transportation plan.
7. **Ticket Distribution Plan:** Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event.

- 8. **Sanitary Facilities Plan** A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event.
- 9. **Food Service Plan** A food service plan, which may require review and acceptance by the Town Health Officer or a vendor permit from the Fire Department.
- 10. **Special Duty Services Fee** The application fee does not include the costs of fire or Police protection or any other extra town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand by emergency and other services provided by the town of Carter, or by other town's emergency services, shall be borne by the applicant, promoter or sponsor.

After the event, billing for the Special Duty Services will be based on actual hours incurred by town personnel. The total will be invoiced. A history of non payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits.

A performance bond for events over 5,000 participants per day and or other security acceptable to the town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above.

BY SIGNING BELOW, I CONFIRM THAT ALL INFORMATION PROVIDED HEREIN AND IN ALL ATTACHMENTS IS TRUE AND ACCURATE, ACKNOWLEDGE THAT THIS APPLICATION WILL NOT BE REVIEWED BY THE SELECT BOARD UNTIL CONSIDERED COMPLETE BY TOWN REVIEW STAFF, AND STATE THAT ALL LIABILITY FOR THIS EVENT IS ASSUMED AND ACCEPTED BY THE APPLICANT.

PRINT NAME: Karl Thurman

DATE: 1/9/2019

APPLICANT SIGNATURE



I ALSO CONFIRM THAT I AM RESPONSIBLE FOR ALL COSTS INCURRED FOR THIS EVENT INCLUDING ALL SPECIAL DUTY POLICE, FIRE AND HEALTH/SAFETY SERVICES. ALL SERVICES MUST BE PAID IN FULL UPON RECEIPT OF THE INVOICE. IF NOT PAID IN FULL, THE TOWN WILL CHARGE 2% INTEREST PER MONTH.


THE TOWN MAY REQUEST/SUE FOR LEGAL EXPENSES IF THE TOWN HAS TO GO TO COLLECTIONS FOR UNPAID AMOUNTS. I AM RESPONSIBLE FOR ALL FEES, WHICH MAY INCLUDE INTEREST, ATTORNEY AND COURT FEES.

THE TOWN RESERVES ITS RIGHTS TO PURSUE ALL AVAILABLE LEGAL REMEDIES FOR DAMAGE TO TOWN PROPERTY OR VIOLATION OF ANY LAWS, RULES OR CONDITIONS APPLICABLE TO USE OF TOWN PROPERTY. IN ADDITION, SUCH CONDUCT MAY RESULT IN REVOCATION OF PERMISSION AND/OR DENIAL OF FUTURE REQUESTS FOR PERMISSION TO USE TOWN PROPERTY.

PRINT NAME: Karl Thurman

DATE: 1/9/2019

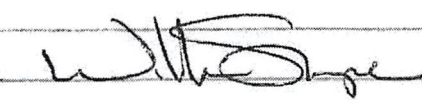
APPLICANT SIGNATURE



**Town Review Staff Comments**

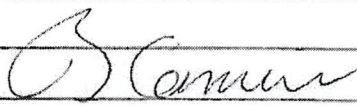
Police Chief (or designee):  No Comments

Comments: \_\_\_\_\_

Signature:  Date: 1/9/19

Fire Chief (or designee):  No Comments

Comments: \_\_\_\_\_

Signature:  Date: \_\_\_\_\_

Health Officer:  No Comments

Comments: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parks/Recreation:  No Comments

Comments: \_\_\_\_\_

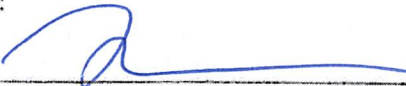
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Public Works:  No Comments

Comments: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Select Board/Designee:  No Comments

Approval Signature:  Date: 1/10/19

Town Official Use Only:

Date Complete Application Received: \_\_\_\_\_ Final Approval Date: \_\_\_\_\_

Fee Received: \_\_\_\_\_ Check #: \_\_\_\_\_

Cleaning Deposit Received: \_\_\_\_\_ Check #: \_\_\_\_\_

**TOWN OF EXETER, NH  
EVENT APPLICATION**

**Special Event License (Reference RSA 286 1-5, Town Ordinance Chapter 807)**

The Town of Exeter requires licensing for all Special Events where the Select Board is the licensing authority. Special Event applications to the Town Manager's Office, at the Town Office.

For information or questions concerning the application call 603-778-6102 or email [communitypermits@exeternh.gov](mailto:communitypermits@exeternh.gov).

Name of Event: Prescott Park Arts Festival Winter Show Location: Town Hall

Date(s) of Event: 11/4/19-12/18/19 Start Time: Varies End Time: Varies

Event Representative Name: Sara Martin, Production Manager

Address: 105 Marcy Street

Town: Portsmouth State: NH Zip: 03801

Phone: 603-766-2688 Email: sara@prescottpark.org

No. of Volunteers/Workers per Day: 15 # Anticipated Spectators: 250

List Vendor(s) Names: \_\_\_\_\_

Describe (in detail) the proposed event: Prescott Park Arts Festival is requesting use of the Town Hall main floor as well as the upstairs back room for our Winter Production in 2019. For the past 3 years, we have had incredibly successful holiday productions in the town hall and can't wait to return for the 4th year. We accomodate the dates for other group uses as well. There is a small concession stand and bar- liquor license as well.

Requesting:  Town Hall  Bandstand  Art Gallery  Swasey Parkway  Senior Center  
 Fireworks/Parade  Raffle  Raynes Barn/Farm  Parks/Recreation Property  
 Road Race

Alcohol Service (See separate form)  s Permit been approved:  Yes  No

EXT V Tech/AV Services needed

Blocking Off Road(s) \_\_\_\_\_

Signboard: Plywood (2 weeks)  or  Poster (1 week)  Dates: \_\_\_\_\_

A-Frame Quantity, Dates, Location: \_\_\_\_\_

# Parking Spaces: \_\_\_\_\_ Location: \_\_\_\_\_



## Event check list

Will your event involve any of the following? (Please check all that apply)

- Food/beverage concessions/vendors/sales
- Alcoholic beverages (State NH permit required)
- Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance)
- Propane/Charcoal BBQ grills (inspection by Health Officer)
- Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector)
- Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire)
- Tents/canopies If so, list quantity and size \_\_\_\_\_
- Animals at the event. If so, describe \_\_\_\_\_
- Motorized Vehicles. If so, describe \_\_\_\_\_

Other State and/or local permits (if applicable):

- Selling/serving liquor Application
- Hawkers/Peddlers (door to door sales) Application

All applicants for Special Events need to provide written submission of the plans below. The Town staff will review your application and if additional information is required or if not enough information was supplied with this application, the Town will contact you to schedule a meeting.

You must submit the following with this application:

1. **Certificate of Insurance:** The Town requires liability insurance to be submitted with this completed application. Required amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town must be listed as additionally insured.
2. **Site Plan:** A drawing of the event layout, including parking, facilities, vendor setup etc. (even if you supplied one in previous years).
3. **Security/Crowd Control Plan:** Describe the number of detail police officer(s) to manage the maximum seating capacity of indoor events or to secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event.
4. **Traffic Control/ Parking Plan:** The estimated number of vehicles, provisions for parking, number of police officers or employees necessary to control traffic, type and location of any signs, and any other accommodations or procedures planned to handle attendees and their vehicles.
5. **Fire Emergency Plan:** The estimated number of occupants of all indoor events to assure compliance with the laws and permit rules and conditions required by the NH State Fire Code and its adopted references for places of assembly.
6. **Ambulance/ Medical Service Plan:** Detail the on-site emergency medical services and transportation plan.
7. **Ticket Distribution Plan:** Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event.

- 8. **Sanitary Facilities Plan:** A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event.
- 9. **Food Service Plan:** A food service plan, which may require review and acceptance by the Exeter Health Officer or a vendor permit from the Fire Department.
- 10. **Special Duty Service Fees:** The application fee does not include the costs of Fire or Police protection, or any other extra Town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand-by emergency and other services provided by the Town of Exeter, or by other towns' emergency services, shall be borne by the applicant, promoter or sponsor.

After the Event, billing for the Special Duty Services will be based on actual hours incurred by Town personnel. The total will be invoiced. A history of non-payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits.

A performance bond for events over 5,000 participants per day and or other security acceptable to the Town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above.

BY SIGNING BELOW, I CONFIRM THAT ALL INFORMATION PROVIDED HEREIN AND IN ALL ATTACHMENTS IS TRUE AND ACCURATE, ACKNOWLEDGE THAT THIS APPLICATION WILL NOT BE REVIEWED BY THE SELECT BOARD UNTIL CONSIDERED COMPLETE BY TOWN REVIEW STAFF, AND STATE THAT ALL LIABILITY FOR THIS EVENT IS ASSUMED AND ACCEPTED BY THE APPLICANT.

PRINT NAME: Sara Martin DATE: 12/19/18


APPLICANT SIGNATURE: 

I ALSO CONFIRM THAT I AM RESPONSIBLE FOR ALL COSTS INCURRED FOR THIS EVENT INCLUDING ALL SPECIAL DUTY POLICE, FIRE AND HEALTH/SAFETY SERVICES. ALL SERVICES MUST BE PAID IN FULL UPON RECEIPT OF THE INVOICE. IF NOT PAID IN FULL, THE TOWN WILL CHARGE 2% INTEREST PER MONTH.

THE TOWN MAY REQUEST/SUE FOR LEGAL EXPENSES IF THE TOWN HAS TO GO TO COLLECTIONS FOR UNPAID AMOUNTS. I AM RESPONSIBLE FOR ALL FEES, WHICH MAY INCLUDE INTEREST, ATTORNEY AND COURT FEES.

THE TOWN RESERVES ITS RIGHTS TO PURSUE ALL AVAILABLE LEGAL REMEDIES FOR DAMAGE TO TOWN PROPERTY OR VIOLATION OF ANY LAWS, RULES OR CONDITIONS APPLICABLE TO USE OF TOWN PROPERTY. IN ADDITION, SUCH CONDUCT MAY RESULT IN REVOCATION OF PERMISSION AND/OR DENIAL OF FUTURE REQUESTS FOR PERMISSION TO USE TOWN PROPERTY.

PRINT NAME: Sara Martin DATE: 12/19/18

APPLICANT SIGNATURE: 

**Town Review Staff Comments**

Police Chief (or designee):  No Comments

Comments: \_\_\_\_\_

Signature: *W. Thayer* Date: 1/4/19

Fire Chief (or designee):  No Comments

Comments: \_\_\_\_\_

Signature: *B. Connor* Date: 1-4-19

Health Officer:  No Comments

Comments: \_\_\_\_\_

Signature: *J. Paul* Date: 1-4-19

Parks/Recreation:  No Comments

Comments: \_\_\_\_\_

Signature: *Gregg Burson* Date: 1/7/19

Public Works:  No Comments

Comments: \_\_\_\_\_

Signature: *[Signature]* Date: 1-9-19

Select Board/Designee:  No Comments

Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Town Official Use Only:

Date Complete Application Received: \_\_\_\_\_ Final Approval Date: \_\_\_\_\_

Fee Received: \_\_\_\_\_ Check #: \_\_\_\_\_

Cleaning Deposit Received: \_\_\_\_\_ Check #: \_\_\_\_\_

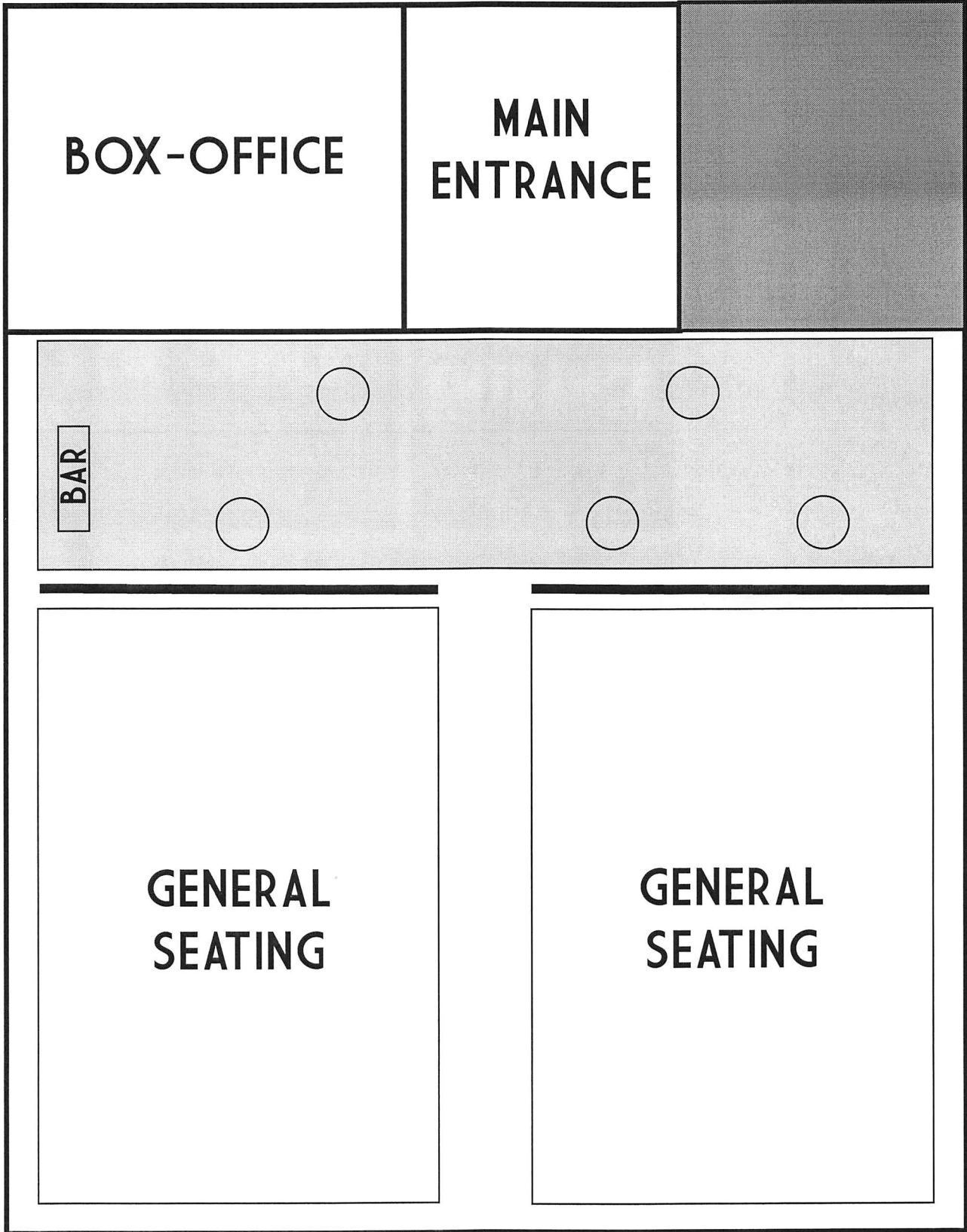
**Manner in which alcohol will be served:**

- Guest will be able to purchase and consume alcohol beverages from licenses attendants after furnishing proper ID.
- Guests will not be allowed to leave the designated area with their drinks.
- The bar will be open preshow and during intermission only. Drinks will not be sold while the show is up, nor will the bar be open once the show ends.
- Guests will be given their beverages in plasticware. No glass will be provided to guests.
- Bar attendees will not serve alcohol to anyone who is not wearing a wrist band.
- Ushers and PPAF staff will enforce the policies and procedures, including monitoring of designated and non-designated areas to ensure guests adhere to these guidelines. If any one person does not adhere to these guidelines, they will be asked to leave the performance.

### **Liquor Service- per NH Liquor Commission Standards and Guidelines**

- Alcohol may be sold and served by licensed individuals who are 21 years of age, or older.
- ID's must be checked for ALL customers at bar area. Even if a guest looks older than 21, they must provide an ID.
- Once an ID has been checked, persons purchasing alcohol will be provided a wrist band. No person without a wrist band may consume alcohol.
- Alcoholic beverages are allowed only in designated areas, per approval of the NHLC site visit on 11/30 with Director of Operations, Angela Greene.
- No alcoholic beverages will be allowed in the general seating area.
- Ushers will be monitoring the audience regularly and any person not adhering to these guidelines will be asked to leave.

Signage will be posted throughout the performance and box office areas designating the proper guidelines of consumption to guests.



**BOX-OFFICE**

**MAIN  
ENTRANCE**

**BAR**

**GENERAL  
SEATING**

**GENERAL  
SEATING**

**STAGE**

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/09/18

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	K & K Insurance Group, Inc. P.O. Box 2338 Fort Wayne, In 46801	CONTACT NAME:	SMALL COMMERCIAL UNIT	
		PHONE (A/C, No. Ext):	877-783-1161	FAX (A/C, No):
		E-MAIL ADDRESS:	SCU@KANDKINSURANCE.COM	
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A:	NATIONAL CASUALTY COMPANY 11991	
INSURED	PRESCOTT PARK ARTS FESTIVAL, INC. P.O. BOX 4370 PORTSMOUTH, NH 03802	INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		
		INSURER G:		

## COVERAGES

CERTIFICATE NUMBER: 1931255

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. NC=NOT COVERED

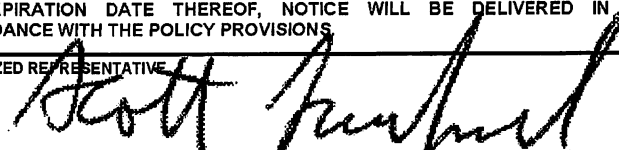
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Owners & Contractors <input checked="" type="checkbox"/> LIQ.LIB. \$1MILL LIQ.AGG. \$1MIL GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			KKO0021724600	12:01AM 5/01/18	12:01AM 5/01/19	EACH OCCURRENCE 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) 300000 MED EXP (Any one person) NC PERSONAL & ADV INJURY 1000000 GENERAL AGGREGATE NONE PRODUCTS-COMP/OP AGG 5000000 Part lgl Liab NC
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea Accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION			XKO0021724700	12:01AM 5/01/18	12:01AM 5/01/19	EACH OCCURRENCE 1000000 AGGREGATE 1000000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER-STATUE OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE CERTIFICATE HOLDER IS ADDED AS AN ADDITIONAL INSURED, BUT ONLY FOR LIABILITY CAUSED, IN WHOLE OR IN PART, BY THE ACTS OR OMISSIONS OF THE NAMED INSURED. RE: WINTER SHOW

## CERTIFICATE HOLDER

## CANCELLATION

TOWN OF EXETER 10 FRONT STREET EXETER, NH 03833	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

TOWN OF EXETER, NH  
EVENT APPLICATION

Special Event License (Reference RSA 286 1-5, Town Ordinance Chapter 807)

The Town of Exeter requires licensing for all Special Events where the Select Board is the licensing authority. Special Event applications to the Town Manager's Office, at the Town Office.

For information or questions concerning the application call 603-778-6102 or email communitypermits@exeternh.gov.

Name of Event: Pine Street Players' Fame Location: Town Hall  
Date(s) of Event: 11/9/2019-11/25/2019 Start Time: 11/9, 9am End Time: 11/25, 10pm  
Event Representative Name: Lexi Meunier and/or Suzanne Lambert Jones The Rev. Mark Pardington  
Address: 43 Pine St  
Town: Exeter State: NH Zip: 03833  
Phone: 603-247-1062/603-370-774 Email: theatre@christchurchexeter.org  
No. of Volunteers/Workers per Day: 12 # Anticipated Spectators: 1800  
List Vendor(s) Names: N. E. Mobile Audio N.E. Event Rentals

Describe (in detail) the proposed event: Pine Street Players at Christ Church requests the Town Hall for their Fall production of Fame. This production will include a senior and junior cast, totaling in about 100 performers from Seacoast of NH and Mass. We request use of the green room (off of the art gallery) and box office (off of lobby) for the duration of this event (11/9-11/25). We ask that we not be required to clear or pack up anything from day to day within these dates. This production includes around 200 adults, youth, from NH and MASS and has become a community event for the greater Exeter area.

Requesting:  Town Hall  Bandstand  Art Gallery  Swasey Parkway  Senior Center  
 Fireworks/Parade  Raffle  Raynes Barn/Farm  Parks/Recreation Property  
 Road Race

Alcohol Service (See separate form) Has Permit been approved:  Yes  No  
 EXT V Tech/AV Services needed  
 Blocking Off Road(s) \_\_\_\_\_  
 Signboard: Plywood (2 weeks)  or Poster (1 week)  Dates: Nov. 1 - Nov 24  
 A-Frame Quantity, Dates, Location: \_\_\_\_\_  
 # Parking Spaces: \_\_\_\_\_ Location: \_\_\_\_\_

*The Rev. Mark Pardington*

*Back Room*



## Event check list

Will your event involve any of the following? (Please check all that apply)

- Food/beverage concessions/vendors/sales
- Alcoholic beverages (State NH permit required)
- Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance)
- Propane/Charcoal BBQ grills (inspection by Health Officer)
- Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector)
- Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire)
- Tents/canopies If so, list quantity and size \_\_\_\_\_
- Animals at the event. If so, describe \_\_\_\_\_
- Motorized Vehicles. If so, describe \_\_\_\_\_

Other State and/or local permits (if applicable):

- Selling/serving liquor [Application](#)
- Hawkers/Peddlers (door to door sales) [Application](#)

All applicants for Special Events need to provide written submission of the plans below. The Town staff will review your application and if additional information is required or if not enough information was supplied with this application, the Town will contact you to schedule a meeting.

You must submit the following with this application:

1. **Certificate of Insurance:** The Town requires liability insurance to be submitted with this completed application. Required amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town must be listed as additionally insured.
2. **Site Plan:** A drawing of the event layout, including parking, facilities, vendor setup etc. (even if you supplied one in previous years).
3. **Security/Crowd Control Plan:** Describe the number of detail police officer(s) to manage the maximum seating capacity of indoor events or to secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event.
4. **Traffic Control/ Parking Plan:** The estimated number of vehicles, provisions for parking, number of police officers or employees necessary to control traffic, type and location of any signs, and any other accommodations or procedures planned to handle attendees and their vehicles.
5. **Fire Emergency Plan:** The estimated number of occupants of all indoor events to assure compliance with the laws and permit rules and conditions required by the NH State Fire Code and its adopted references for places of assembly.
6. **Ambulance/ Medical Service Plan:** Detail the on-site emergency medical services and transportation plan.
7. **Ticket Distribution Plan:** Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event.

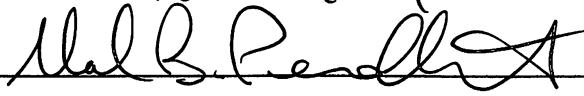
8. **Sanitary Facilities Plan:** A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event.
9. **Food Service Plan:** A food service plan, which may require review and acceptance by the Exeter Health Officer or a vendor permit from the Fire Department.
10. **Special Duty Service Fees:** The application fee does not include the costs of Fire or Police protection, or any other extra Town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand-by emergency and other services provided by the Town of Exeter, or by other towns' emergency services, shall be borne by the applicant, promoter or sponsor.

After the Event, billing for the Special Duty Services will be based on actual hours incurred by Town personnel. The total will be invoiced. A history of non-payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits.

A performance bond for events over 5,000 participants per day and or other security acceptable to the Town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above.

BY SIGNING BELOW, I CONFIRM THAT ALL INFORMATION PROVIDED HEREIN AND IN ALL ATTACHMENTS IS TRUE AND ACCURATE, ACKNOWLEDGE THAT THIS APPLICATION WILL NOT BE REVIEWED BY THE SELECT BOARD UNTIL CONSIDERED COMPLETE BY TOWN REVIEW STAFF, AND STATE THAT ALL LIABILITY FOR THIS EVENT IS ASSUMED AND ACCEPTED BY THE APPLICANT.

PRINT NAME: Mark B. Pendleton DATE: 12/5/18

APPLICANT SIGNATURE: 

I ALSO CONFIRM THAT I AM RESPONSIBLE FOR ALL COSTS INCURRED FOR THIS EVENT INCLUDING ALL SPECIAL DUTY POLICE, FIRE AND HEALTH/SAFETY SERVICES. ALL SERVICES MUST BE PAID IN FULL UPON RECEIPT OF THE INVOICE. IF NOT PAID IN FULL, THE TOWN WILL CHARGE 2% INTEREST PER MONTH.

THE TOWN MAY REQUEST/SUE FOR LEGAL EXPENSES IF THE TOWN HAS TO GO TO COLLECTIONS FOR UNPAID AMOUNTS. I AM RESPONSIBLE FOR ALL FEES, WHICH MAY INCLUDE INTEREST, ATTORNEY AND COURT FEES.

THE TOWN RESERVES ITS RIGHTS TO PURSUE ALL AVAILABLE LEGAL REMEDIES FOR DAMAGE TO TOWN PROPERTY OR VIOLATION OF ANY LAWS, RULES OR CONDITIONS APPLICABLE TO USE OF TOWN PROPERTY. IN ADDITION, SUCH CONDUCT MAY RESULT IN REVOCATION OF PERMISSION AND/OR DENIAL OF FUTURE REQUESTS FOR PERMISSION TO USE TOWN PROPERTY.


PRINT NAME: ~~Mark B. Pendleton~~ Mark B. Pendleton DATE: 12/5/18

APPLICANT SIGNATURE: 

**Town Review Staff Comments**

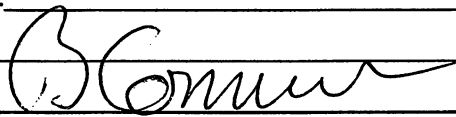
Police Chief (or designee):  No Comments

Comments: \_\_\_\_\_

Signature:  Date: 12/18/18

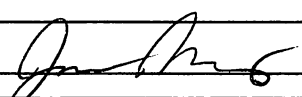
Fire Chief (or designee):  No Comments

Comments: \_\_\_\_\_

Signature:  Date: 12-21-18

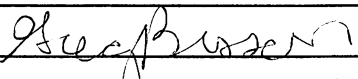
Health Officer:  No Comments

Comments: \_\_\_\_\_

Signature:  Date: 12/21/18

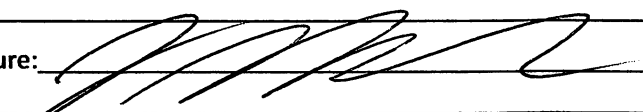
Parks/Recreation:  No Comments

Comments: \_\_\_\_\_

Signature:  Date: 12/8/19

Public Works:  No Comments

Comments: \_\_\_\_\_

Signature:  Date: 1-9-19

Select Board/Designee:  No Comments

Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Town Official Use Only:

Date Complete Application Received: \_\_\_\_\_ Final Approval Date: \_\_\_\_\_

Fee Received: \_\_\_\_\_ Check #: \_\_\_\_\_

Cleaning Deposit Received: \_\_\_\_\_ Check #: \_\_\_\_\_

*The  
Pine  
Street  
Players*  
AT CHRIST CHURCH

Town of Exeter, NH Special Events Application  
Little Women: The Musical – May 4<sup>th</sup> - 13<sup>th</sup>, 2019

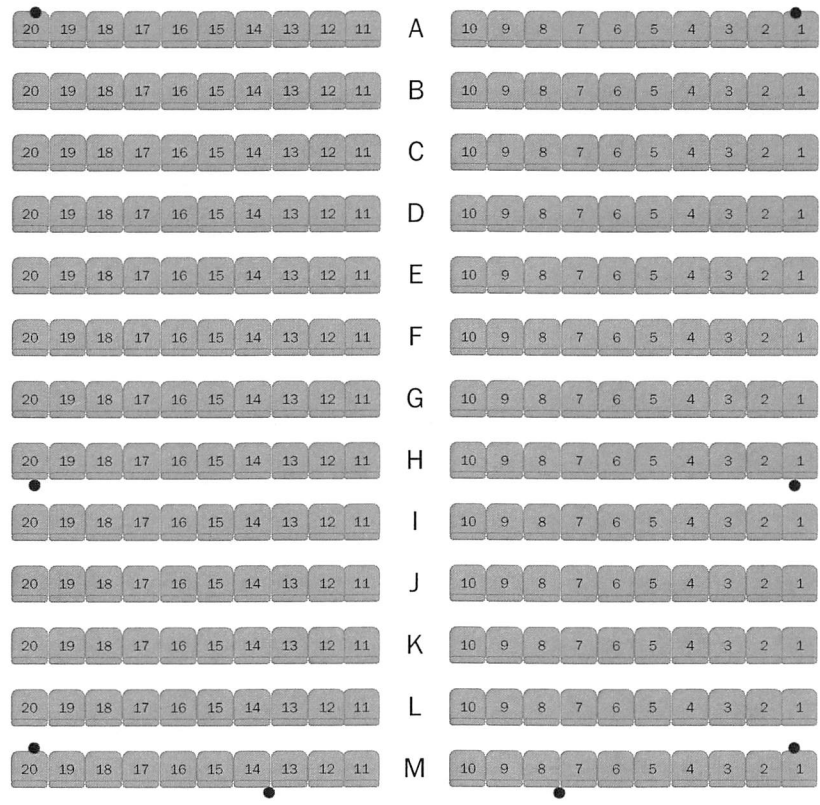
---

- 1. Certificate of Insurance:** A certificate of insurance for Christ Episcopal Church, which also covers The Pine Street Players at Christ Church (PSP), will be submitted to the town by Reverend Mark Pendleton.
- 2. Site Plan:** Please see attached for a rough estimate of our layout. Some details may change during the planning process. PSP will keep the town informed of any proposed changes.
- 3. Security / Crowd Control Plan:** We are anticipating between 30-40 cast members, with a production team of about six staff members; additional volunteers will be present during “move-in” and “move-out” days. There are a maximum 260 tickets available for each performance with no standing room option, and an appropriately-sized group of PSP staff and front-of-house volunteers to assist with any of their needs. We have not needed designated security at past events of similar size.
- 4. Traffic Control / Parking Plan:** Vendors pull up alongside the left side of the building for drop-offs and pick-ups. Staff and performers often choose to park at Christ Church, located at 43 Pine Street in Exeter, and carpool to the Town Hall. Attendees utilize street parking throughout downtown.
- 5. Fire Emergency Plan:** Equipment layout and seating plans are often inspected and thusly approved by the Exeter Fire Department. Professional designers and engineers are employed to insure no faulty equipment will be utilized, outlets will not be overloaded, etc.
- 6. Ambulance / Medical Services Plan:** There is no specific plan in place for emergency services beyond calling the appropriate first responders specific to the situation. Please let us know if more attention to this is necessary.
- 7. Ticket Distribution Plan:** Tickets will be available online at PSP’s website and will be on sale one hour prior to performance times at the Town Hall box office, subject to availability. There is a will call system in place that has worked successfully in the past.
- 8. Sanitary Facilities:** All staff, cast, and attendees are notified of the public bathrooms located next to Town Hall.
- 9. Food Service Plan:** Small snacks and water bottles will be sold at a concessions table in the lobby.
- 10. Special Duty Fees:** We do not anticipate needing any reinforcements.

CENTER

Stage

PIT/Orchestra





**CHURCH INSURANCE  
COMPANY OF VERMONT  
DIOCESAN PROGRAM CERTIFICATE**

210 South Street  
P.O. Box 5000  
Bennington, Vermont 05201  
Service: 800.293.3525  
Claims: 800.223.5705

**Certificate Number:** VPP0011269

**Master Policy Number:** VPP0012405

**Diocese Number:** 281

**Participant:** Christ Church

**Diocese of:** Diocese of New Hampshire

**Mailing Address:**

43 Pine St  
Exeter, NH 03833-2720

**Agency:** CIC of Vermont

**Region:** 0102

**Service:** 1-800-293-3525

**Certificate Period:** **From:** 04/01/2018

**To:** 04/01/2019

In return for the payment of the premium and subject to all terms and conditions, we agree with you to provide the insurance as stated in your Diocesan policy.

**Description:**

**Limit:**

<b>Blanket Buildings and Contents</b>		\$172,465,100
<b>Flood</b>		Included
<b>Foreign and Domestic Terrorism</b>		Included
<b>Water Backup and Overflow</b>		\$50,000
<b>Equipment Breakdown</b>		Included
<b>Earthquake Blanket</b>		Not Applicable
<b>Fine Arts</b>		\$1,000,000
<b>Ordinance or Law</b>		\$250,000
<b>Commercial Liability</b>	<b>per Occurrence</b>	\$1,000,000
	<b>Aggregate</b>	\$5,000,000
<b>Pastoral Counseling</b>		Included
<b>Hired and Non-Owned Auto</b>		Included
<b>Products/Completed Work Liability</b>		Included
<b>Personal Injury/Advertising Injury</b>		\$1,000,000
<b>Employee Benefits Liability</b>		\$1,000,000
<b>Fire Legal Liability</b>		\$1,000,000
<b>Medical Payments</b>		\$30,000
<b>Sexual Misconduct Liability</b>	<b>per Occurrence</b>	\$1,000,000
	<b>Aggregate</b>	\$2,000,000
<b>Directors' and Officers' Liability</b>	\$1,000,000 per claim / \$1,000,000 aggregate	
<b>(including Educator's E&amp;O)</b>		
<b>and Employment Practices Liability</b>		
<b>Accident Medical Expense</b>	<b>per Occurrence</b>	\$15,000
	<b>Aggregate</b>	\$60,000

(Limits continued on next page)

(See Specific Coverage sections for complete descriptions of coverage, definitions, retentions, deductible, schedules, exclusions and limits.)

*2019 Coverage will  
be sent in before  
their event.*



**CHURCH INSURANCE  
COMPANY OF VERMONT  
DIOCESAN PROGRAM CERTIFICATE**

210 South Street  
P.O. Box 5000  
Bennington, Vermont 05201  
Service: 800.293.3525  
Claims: 800.223.5705

**Certificate Number:** VPP0011269

**Master Policy Number:** VPP0012405

**Diocese Number:** 281

**Participant:** Christ Church

**Diocese of:** Diocese of New Hampshire

**Mailing Address:**

43 Pine St  
Exeter, NH 03833-2720

**Agency:** CIC of Vermont

**Region:** 0102

**Service:** 1-800-293-3525

**Certificate Period:** From: 04/01/2018

**To:** 04/01/2019

**Description:**

**Limit:**

**Crime Insuring Clauses**

Employee Theft Coverage	\$50,000
Premises Coverage	\$25,000
In Transit Coverage	\$25,000
Forgery Coverage	\$50,000
Computer Fraud Coverage	\$50,000
Funds Transfer Fraud Coverage	\$50,000
Money Orders and Counterfeit	
Currency Fraud Coverage	\$25,000
Credit Card Fraud Coverage	\$25,000
Client Coverage	N/A
Expense Coverage	\$10,000

(Retention of 1% of the applicable Limit applies to all Crime Coverage)

**Commercial Umbrella**

	per Occurrence	\$1,000,000
	Aggregate	\$1,000,000
<b>Sexual Misconduct</b>	per Occurrence	\$1,000,000
	Aggregate	\$1,000,000
<b>Retained Limit (applies only to Coverage U)</b>		\$10,000

**Underlying Insurance for Umbrella**

<b>Commercial Liability</b>	<b>Church Insurance Company</b>
<b>Auto Liability</b>	<b>Any Admitted Insurer</b>
<b>Employers Liability Limits</b>	<b>Any Admitted Insurer</b>
<b>Directors and Officers Liability</b>	<b>Church Insurance Company</b>

(See Specific Coverage sections for complete descriptions of coverage, definitions, retentions, deductible, schedules, exclusions and limits.)

## Correspondence



# Memorandum

**TO:** Russell Dean  
Town Manager  
Town of Exeter

**FROM:** Scott P. Marsh, CNHA  
Municipal Resources  
Contracted Assessor's Agents

**DATE:** January 11, 2019

**RE:** DRA Sales Ratio Survey

---

I have completed a review of the analysis information from the Department of Revenue Administration's analysis of the sale data that was provided by the Town. Copies of the equalization summary sheet and assessment review summary sheet are attached.

The various statistical indications are very similar to that which was expected and I had estimated in my November 1, 2018 memo. The Town's overall median ratio for 2018 is 77.5% with a COD of 14.50 and a PRD of 0.98.

With the exception of the overall ratio, which falls below the desired range, the various statistical indications meet current Assessment Review requirements. The statistical revaluation which is currently in process will correct this issue.

If there are any questions, please feel free to contact me at your convenience.

Unofficial

TOWN OF EXETER  
OFFICE OF SELECTMEN  
10 FRONT STREET  
EXETER, NH 03833

Dear Selectmen/Assessing Officials,

The Department of Revenue Administration is charged with the responsibility of annually equalizing the local assessed valuation of municipalities and unincorporated places throughout the state. The Department has conducted a sales-assessment ratio study using market sales, which have taken place in Exeter between October 1, 2017 and September 30, 2018. Based on this information, we have determined the average level of assessment of land, buildings and manufactured housing as of April 1, 2018.

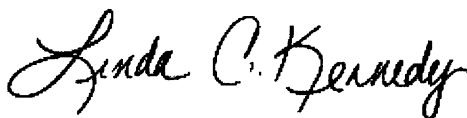
Based on the enclosed survey, we have determined a median ratio for the land, buildings and manufactured housing in Exeter for Tax Year 2018 to be **77.5%**. The median ratio is the generally preferred measure of central tendency for assessment equity, monitoring appraisal performance, and determining reappraisal priorities, or evaluating the need for reappraisal. The median ratio, therefore, should be the ratio used to modify the market value of properties under review for abatement to adjust them in accordance with the overall ratio of all properties in Exeter.

We have also determined the overall equalization assessment - sales ratio for the land, buildings and manufactured housing in Exeter for Tax Year 2018 to be **79.4%**. This ratio will be used to equalize the modified local assessed valuation for all land, buildings and manufactured housing in Exeter. This ratio does not include any public utility property in Exeter, nor will it be used to equalize the net local assessed value of public utilities.

In an effort to provide municipalities with more detailed information regarding their level of assessment (i.e. equalization ratio) and dispersion (i.e. coefficient of dispersion and price-related differential), we have prepared separate analysis sheets for various property types (stratum). See attached summary sheet showing Exeter's stratified figures and a further explanation of the DRA's stratified analysis.

**Please review the list of sales used in determining your assessment-sales ratio. If any incorrect data has been used, or if you would like to meet with me to discuss this ratio or an alternate ratio methodology as outlined in the accompanying information sheet, please contact me immediately.**

You will be notified of Exeter's total equalized valuation when the Department has completed its process of calculating the total equalized valuation.



Linda Kennedy  
Supervisor



# 2018 Ratio Study Summary Report

1/10/2019 10:44:11 AM

Town Name: Exeter, Rockingham County

Date Range: 10/01/2017 through 09/30/2018

NH Dept of Revenue Administration. Ratios were created using stipulated year assessments.

Strata	Description	Mean Ratio	Median Ratio	WM Low CI	WM Ratio	WM High CI	COD	PRD	Total Strata	Sales PA34	Valid	Valid %	Valid PA34	Valid PA34 %	UT#	UT %
11	Single Family Home	81.67	80.44	80.2	81.84	83.52	11.58	1	175	145	154	88.0%	130	84.4%	153	99.4%
12	Multi Family 2-4 Units	80.5	81.08	74.23	79.42	84.21	10.35	1.01	12	10	11	91.7%	9	81.8%	11	100%
13	Apt Bldg 5+ Units	0	0	0	0	0	0	0	1	1	1	100%	1	100%	1	100%
14	Single Res Condo Unit	74.94	76.7	74.91	76.71	78.41	12.38	0.98	124	96	110	88.7%	85	77.3%	110	100%
17	Mfg Housing With Land	87.96	89.73	0	87.78	0	6.32	1	7	5	6	85.7%	5	83.3%	6	100%
18	Mfg Housing Without	65.13	60.41	60.08	64.08	68.98	24.33	1.02	55	52	40	72.7%	39	97.5%	38	95.0%
22	Residential Land	0	0	0	0	0	0	0	4	4	1	25.0%	1	100%	1	100%
23	Commercial Land	0	0	0	0	0	0	0	2	2	1	50.0%	1	100%	1	100%
33	Commercial L&B	82.08	72.91	0	72.63	0	26.41	1.13	9	7	5	55.6%	4	80.0%	5	100%
44	Commercial Condo	74.18	77.08	0	72.62	0	23.91	1.02	6	5	6	100%	5	83.3%	6	100%
AA	Any & All	77.41	77.46	78.14	79.38	80.67	14.5	0.98	397	329	335	84.4%	280	83.6%	332	99.1%
GC1	Area Improved Res	77.45	77.56	78.76	79.93	81.16	13.98	0.97	373	308	321	86.1%	268	83.5%	318	99.1%
GC2	Area Improved Non-Res	77.31	72.57	67.46	72.57	79.29	23.83	1.07	17	14	12	70.6%	10	83.3%	12	100%
GC3	Area Unimproved	0	0	0	0	0	0	0	6	6	2	33.3%	2	100%	2	100%

Section 1 Header

2019 SESSION

19-0898.0  
05/10

SENATE BILL *[bill number]*

AN ACT relative to the construction property tax exemption.

SPONSORS: [sponsors]

COMMITTEE: [committee]

---

ANALYSIS

This bill provides that any municipality that has adopted the construction property tax exemption under RSA 72:81 shall determine the rate and duration of the exemption on a per case basis, based on the public benefit generated by the commercial or industrial project.

.....

Explanation: Matter added to current law appears in ***bold italics***.  
Matter removed from current law appears [~~in brackets and struck through~~].  
Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.

STATE OF NEW HAMPSHIRE

*In the Year of Our Lord Two Thousand Nineteen*

AN ACT relative to the construction property tax exemption.

*Be it Enacted by the Senate and House of Representatives in General Court convened:*

1       1 ~~Property Tax Exemptions; Commercial and Industrial Construction Exemption.~~ Amend RSA  
2 72:81 to read as follows:

3       72:81 Property Tax Exemption. An eligible municipality may, by vote of the local legislative  
4 body pursuant to RSA 72:82, adopt a new construction property tax exemption for commercial or  
5 industrial uses, or both. The intent of the exemption is to provide incentives to businesses to build,  
6 rebuild, modernize, or enlarge within the municipality. The exemption shall apply only for  
7 municipal and local school property taxes assessed by the municipality which shall exclude state  
8 education property taxes under RSA 76:3 and county taxes assessed against the municipality under  
9 RSA 29:11, and shall be a specified percentage on an annual basis of the increase in assessed value  
10 attributable to construction of new structures, and additions, renovations, or improvements to  
11 existing structures, but which shall not exceed 50 percent per year. The exemption may run for a  
12 maximum period of 10 years following the new construction. Once adopted by the local legislative  
13 body, the percentage rate and duration of the exemption shall be granted ~~[uniformly within that~~  
14 ~~municipality to all projects for which a proper application is filed]~~ **on a per case basis based on**  
15 **the amount and value of public benefit as determined by the governing body. Public**  
16 **benefit shall be defined by the local legislative body as part of the adoption of the property**  
17 **tax exemption.**

18       2 Procedure for Adoption. Amend RSA 72:82, I to read as follows:

19           I. A municipality desiring to adopt the provisions of RSA 72:81 shall do so in accordance  
20 with the procedures set forth in RSA 72:27-a. The vote shall specify ~~[the percentage of new~~  
21 ~~assessed value to be exempted, the number of years duration of the exemption following new~~  
22 ~~construction,]~~ **a definition of public benefit** and a reference to zoning use category definitions, if  
23 applicable. The exemption shall take effect in the tax year beginning April 1 following its adoption.

24       3 Effective Date. This act shall take effect April 1, 2019.



Russ Dean &lt;rdean@exeternh.gov&gt;

## HB 352 - Funding for Wastewater Projects

Barbara Reid &lt;breid@nhmunicipal.org&gt;

Fri, Jan 11, 2019 at 1:03 PM

To: Ryan Aylesworth <raylesworth@enfield.nh.us>, "char\_lovett (char\_lovett@hotmail.com)" <char\_lovett@hotmail.com>, "shaun.mulholland@lebanonnh.gov" <shaun.mulholland@lebanonnh.gov>, "Elizabeth Fox (efox@ci.keene.nh.us)" <efox@ci.keene.nh.us>, "fwelch@town.hampton.nh.us" <fwelch@town.hampton.nh.us>, "John Griffin (griffinj@nashuanh.gov)" <griffinj@nashuanh.gov>, "Danielson, Derek" <DanielsonD@nashuanh.gov>, "Kimberly Hallquist (townadmin@nl-nh.com)" <townadmin@nl-nh.com>, Stephen Fournier <sfournier@newmarketnh.gov>, Chris Dwyer <cdwyer@rmcres.com>, "Brian Goetz (bfgoetz@cityofportsmouth.com)" <bfgoetz@cityofportsmouth.com>, "jpb@cityofportsmouth.com" <jpb@cityofportsmouth.com>, "rdean@exeternh.gov" <rdean@exeternh.gov>, "Mike Joyal (m.joyal@doover.nh.gov)" <m.joyal@doover.nh.gov>, Donna Nashawaty <Donna@town.sunapee.nh.us>, "Caroline McCarley (cmccarle@wiley.com)" <cmccarle@wiley.com>, "Tom Aspell (taspell@concordnh.gov)" <taspell@concordnh.gov>, Dave Caron <dcaron@derrynh.org>, "tselig@ci.durham.nh.us" <tselig@ci.durham.nh.us>, Hunter Rieseberg <manager@newportnh.gov>, "gregplacy@gmail.com" <gregplacy@gmail.com>, "adorsett@townoflittleton.org" <adorsett@townoflittleton.org>, "blaine.cox@rochesternh.net" <blaine.cox@rochesternh.net>, "mroy@townofnewingtonnh.com" <mroy@townofnewingtonnh.com>

Cc: Shelagh Connelly <shelagh.connelly@rmirecycles.com>, "Bill Hounsell (wjhounsell@roadrunner.com)" <wjhounsell@roadrunner.com>, Timothy Fortier <tfortier@nhmunicipal.org>

Good Afternoon NHMA members,

On **Thursday, January 17, 2019 at 1:15 pm in LOB Room 210**, the House Finance Committee will hold a public hearing on HB 352, an NHMA policy bill which appropriate **\$3,652,347** in FY 2020 and **\$3,781,024** for FY 2021 to fund the state share of 70 eligible and completed wastewater project across the state under the state aid grant (SAG) program pursuant to RSA 486.

At this time, we need your help. We need you or a representative of your city or town to attend this public hearing next week. It is important that we have strong support and a good showing at this hearing as many of the newer members to the House Finance Committee have little or no knowledge about the SAG program and its positive impact on municipalities. Please also notify your state representative(s) and state senator and ask them to support your community by attending this hearing and signing in support of **HB 352** at the hearing next Thursday.

In 1959 the legislature enacted RSA 149-A, *Aid to Municipalities for Water Pollution Control*, the predecessor statute to RSA 486, based on the following principles stated in the law:

1. A recognition that State and/or federal governments have required certain municipalities to construct wastewater control systems to control the pollution of its surface waters thereby improving quality of such waters in the interest of health, recreation and industry;
2. A recognition that these municipalities have in the past and others in the future will expend significant taxpayer monies to pay for these systems in accordance with developing federal and state laws and regulations;
3. A recognition that the program benefits not only the local municipality but also the residents of the entire state;
4. A recognition that the state should assume its proportionate share of the financial obligations resulting from the installation of such systems acting in the best interest of the general public, health and welfare.

These same principles apply today in terms of the need for this important state and local partnership and will continue to apply well into the future. Wastewater systems will continue to be costly and require significant investments and upgrades in order to meet current and future regulatory and capacity requirements. Even though water and sewer rates continue to

rise (increasing the financial burden on home and business owners), these rates do not keep pace with significant system overhauls that are required to meet these regulatory mandates.

**HB 352** is a step towards lifting the moratorium that has been in place since fiscal year 2014 on state funding for any wastewater infrastructure projects that did not have local financing authorization by December 31, 2008. This list of affected municipalities, along with the NH Department of Environmental Services estimated grants for these 70 projects, is available [here](#).

Municipalities eligible for this funding are urged to attend the hearing and/or provide a letter of support of **HB 352** to House Finance Committee members. We don't believe it is necessary for everyone to testify, but it is important that we fill the room with supporters of this bill. Please let Barbara Reid or Tim Fortier know if you can attend this hearing and offer testimony if needed.

Thank you.

Barbara Reid and Timothy Fortier

*New Hampshire Municipal Association*

*25 Triangle Park Drive*

*Concord, NH 03301*

*603.230.3308*

*breid@nhmunicipal.org*