

Select Board Meeting
Monday, February 11th, 2019, 6:40 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter NH

1. Call Meeting to Order
2. Board Interviews – Water-Sewer Advisory Committee
3. Water-Sewer Abatement Requests
4. Public Comment
5. Proclamations/Recognitions
 - a. Proclamations/Recognitions
6. Approval of Minutes
 - a. Regular Meeting: January 28th, 2019
7. Appointments – Human Services Funding Committee
8. Discussion/Action Items
 - a. Tax Cap Public Hearing
 - b. 2019 Revaluation Update – Municipal Resources Inc. – Paul McKenney
 - c. E911 Committee Street Naming Recommendations
 - d. Classification Plan Amendment – Senior Accountant
 - e. Water Sewer Abatement Policy Update
9. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager’s Report
 - d. Select Board Committee Reports
 - e. Correspondence
10. Review Board Calendar
11. Non-Public Session
12. Adjournment

Julie Gilman, Chair
Select Board

Posted: 2/8/19 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Board Interviews



2/11/19 at 6:40 p.m.

Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

Statement of Interest Boards and Committee Membership

Committee Selection: Budget

New

Re-Appointment

Regular

Alternate

Name: Enna Grazier Email: enna_grazier@yahoo.com

Address: 8 Warren Ave., Exeter Phone: 617-817-0698

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

I am a 9 year resident of Exeter, and wish to participate in a town committee. 15 years of self-employed entrepreneurship give me a unique background and experience with managing budgets. More importantly, I come to the table with an open mind and a diplomatic approach to working through conflict and difficult logistical problems. I am eager to participate in our town governance, and look forward to learning about the town's budget process in depth.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: 

Date: February 3, 2019



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

2/11/19 at 6:50

Statement of Interest Boards and Committee Membership

Committee Selection: Water/Sewer Advisory

New

Re-Appointment

Regular

Alternate

Name: Carl Wikstrom **Email:** cvwikstrom@gmail.com

Address: 7 Charron Circle **Phone:** (501)416-8305

Registered Voter: **Yes** **No**

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

A recent retiree, I purchased my current residence in Exeter on May 30, 2016.

I have experience in designing and running a Waste Water Treatment Plant in my career as V.P. of R&D for an Industrial Waste management company. I was certified as an Industrial WWTP Operator by the State of Arkansas.

I was a PE Chemical Engineer and have a PhD in Chemical Engineering from MIT.

I would like to serve my community by offering my advice on the Water/Sewer Advisory Committee. As a retiree, I will have time to commit to the task. I am also President of my Condo Association, but have no other such commitments. Please consider me for a position on this committee.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: Carl V. Wikstrom

Date: January 26, 2019

Water and Sewer Abatements

List for Select Board's meeting February 11, 2019							
Water / Sewer Department Abatement Requests							
<u>Name</u>	<u>Location</u>	<u>Amount</u>	<u>Last Date SB Discussed</u>	<u>Customer attending</u>	<u>Reason for abatement</u>	<u>SB Resolution</u>	<u>02.11.19 Resolution</u>
Peter Helfer	2 Grandview Terrace	\$769.50	12.17.18	Yes	Possible leak	Invited by Russ	
Thomas Brewitt	15 Hampton Falls Road	TBD	11.15.19	Yes	Possible leak	Tabled	
Paul & Jennifer Young	84 Front Street	TBD	N/A	Yes	Possible leak	N/A	
Robert Carty	48 Winter Street	TBD	N/A	Yes	Possible leak	N/A	

Abatement Request – Water/Sewer Department

Meeting Date: 2/11/19; updated 12/06/18

Applicant: Peter Helfer, 2 Grandview Terrace.

Property Description: 2 Grandview Terrace is a single-family home. The property is owned by Peter Helfer.

Discussion:

The Water & Sewer Department received an abatement request in July 2018. The Water & Sewer Department did not go to the home to do any investigation or leak checks, but did do data downloading from the meter. No leak was identified. The abatement request indicated the water use should have been minimal due to the owners being abroad. The meter was sent out to be tested for meter accuracy and failed the low flow test resulting in under-recording.

Conclusion:

Based on the documented abatement request, the Water & Sewer Department believes a leak occurred on the property. Select board policy states in the event that a customer cannot determine the source or cause of the abnormally high consumption, the customer is required to hire a private licensed plumber to assist the customer in trying to determine said source or cause. If the plumber is unable to determine the source or cause of the abnormally high consumption, the Town can only speculate that the customer has located and repaired or corrected said source. If the customer claims that said source never existed, the Town shall test the meter and make an adjustment to the bill in accordance with NHPUC requirements for meters found to be over-recording. If the meter test reveals an accurate or under-recording meter, the customer shall be held responsible for the entire bill plus the cost of meter testing and shipping/handling. If the Select Board wishes to grant the abatement for the water & sewer usage portion above the usage average, the calculated abatement amount is \$769.50 for a new bill total of \$870.69.

Special Notes:

The son would check on the home a few times while owner was abroad.
Meter was tested which took months to complete, results attached, no issue was found with the meter.

Select Board Review: _____

Accept Request: _____

Deny Request: _____

Water & Sewer Abatement Receipt

Reason for Abatement: The Select Board made a decision to grant abatement according to Select Board Policy 08-30

Abatement Amounts: \$769.50 (W/S)

New bills total: \$870.69 (W/S)

SB Signature: _____

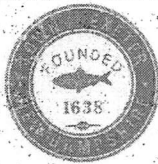
SB Signature: _____

SB Signature: _____

SB Signature: _____

SB Signature: _____

Town of Exeter



Water/Sewer Abatement Request Form

Please Print:

Full Name: PETER HELFER
Mailing Address: 2 GRANDVIEW TER EXETER, NH 03833
Service/Property Address: SAME

Today's Date: 7-13-2018
Account Number: 131356800
Route Number:
Phone Number: 603 778 1260

Utility Abatement Requested for: Water Sewer Water & Sewer X
Date of Bill: 5-31-2018 Billing Period: from 4/20/18 to 6/21/18 Amount of Bill: \$ 1640.19

Owner's reason for the abatement request (Please be as specific as possible): We had to travel abroad and because of fall of 91 year old mother (with fractures) of my wife Adriana's mother stay abroad was extended. We were away from 3/12 to 7-9. My son who lives in Boston visited very shortly a few times.

Signature of Applicant

Date: 7-13-2018

continues separate page...

Signature of Billing Office

Date

Do not write below this line

Reviewed by: Date of Review:
Comments:

Total Usage= gallons
-Q year Average- (+ +) / = gallons
Excess above average- gallons
Half of Excess gets abated- gallons

Due
Remaining excess- gal -yr average- gal Billable usage- gal
Tier 1-- rates Tier 3-- rates
water gal * \$ /1000 gal = \$ water gal * \$ /1000 gal = \$
sewer gal * \$ /1000 gal = \$ sewer gal * \$ /1000 gal = \$
Tier 2-- rates
water gal * \$ /1000 gal = \$
sewer gal * \$ /1000 gal = \$
Total due=

Recommendation: Disapprove Approve Amount: \$

Approval/Disapproval Signature: Date:

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant

Date

2nd Page - Town of Exeter - Water/Sewer Abatement Request Form

from: Peter Helfer

7-13-2018

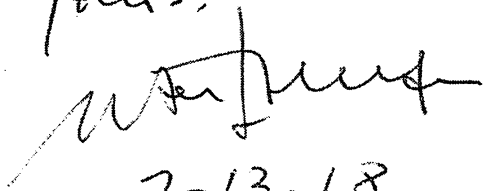
During the period we were away March 12, and returning on July 10th, virtually no water was used except brief occasions of our son's brief visits.

We were here between February 20th and March 12th and cannot recall any water problem.

We checked with the person who mows our grass and he did not observe anything abnormal over the period.

Also our son did not notice any problem, and on our return we checked all faucets and toilets, also used the leak indicator ~~tablets~~ STRIPS, and nothing unusual was seen and no leaks.

Yours,



7-13-18

**REGAN SUPPLY
& TESTING SERVICE**

P.O. Box 1392 South Dennis, MA 02660
(508) 583-5018

ReganST@comcast.net

Location Exeter NH
Serial # 83949795
Name _____
Phone _____

Date 9/7/2018
Line Size _____
Meter Size 5/8" x 3/4"
Mfg. Neptune
Type T-10
Number 83949795
Pressure 70±
By Pass _____
Test Valve PORTABLE TEST BENCH

WATER METER TEST REPORT

VOLUME	RATE G.P.M.	FIRE LINE	TURBINE	POS. DISPLACE	ACCURACY %
10	1/2			6.68	66.80
10	2			9.93	99.30
100	15			99.28	99.28

REGISTRATION

Fire Line _____
Turbine _____
Pos. Displace 0312428.09
Registration 1 gallons

**BY THIS HAND AND SEAL WE CERTIFY
THIS TO BE A TRUE COPY OF THE
TEST RESULTS.**

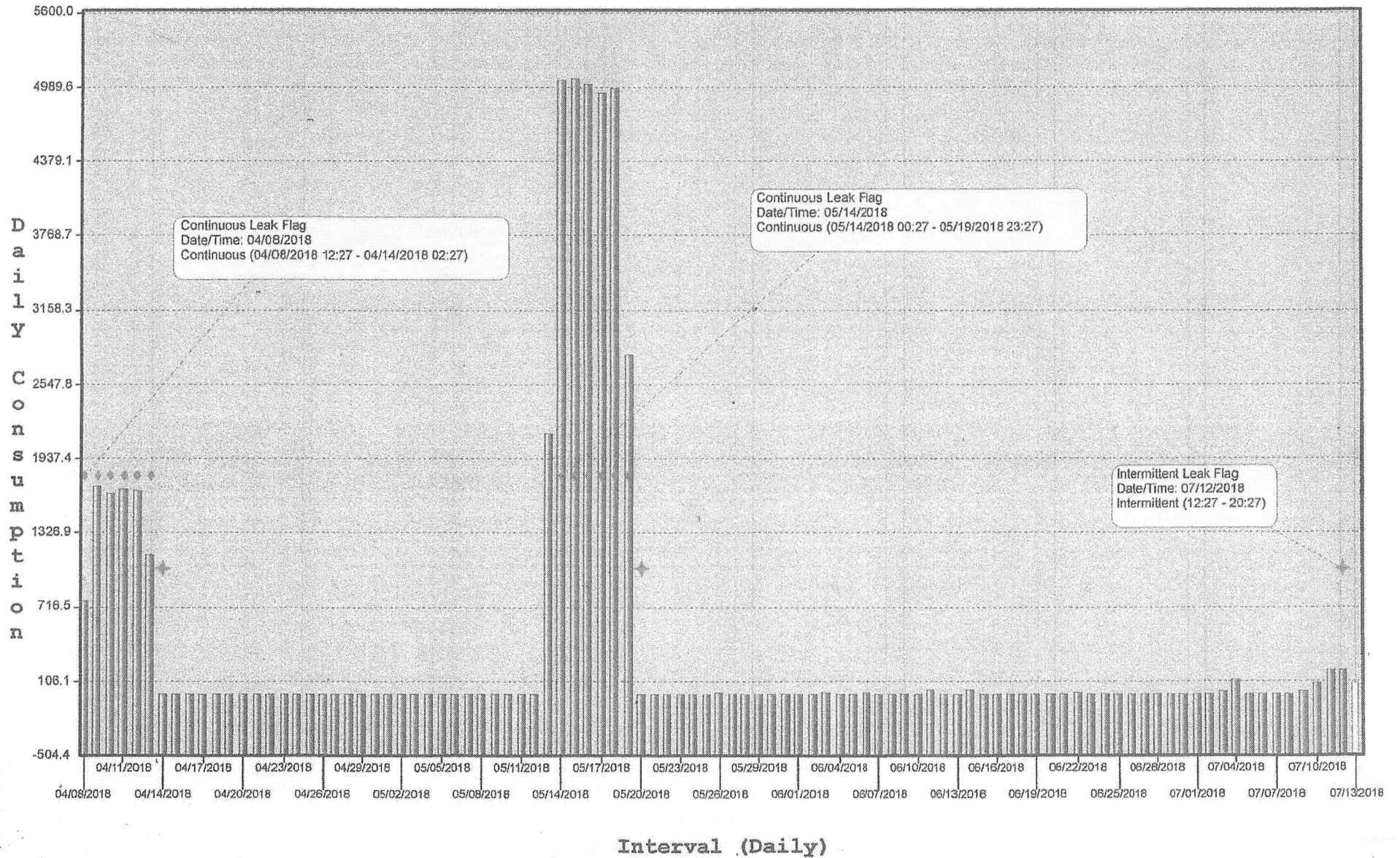
COMMENT: Meter does not pass A.W.W.A. accuracy limits. Meter fails low flow test.

Joseph R. Bell
X _____

N_SIGHT R900 Report
E-Coder R900I Data Logging Report

MIU#: 1834693747 Acct: Unknown Mtr #: 1834693747 Addr: 2 GRANDVIEW TERRACE for 04/08/2018 through 07/13/2018, WATER, 5/8" - 1" T-10, GALLONS

● Minor Reverse Flow Flag
★ Major Reverse Flow Flag
✦ Intermittent Leak Flag
◆ Continuous Leak Flag



N_SIGHT R900 Rep.
Data Logging Report Daily

MIU ID: 1834693747

Meter Combination: WATER, 5/8" - 1" T-10, GALLONS

Interval Date Range: 04/08/2018 - 07/13/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
04/08/2018	271504.0	767.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
04/09/2018	271711.2	1697.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
04/10/2018	274848.8	1642.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
04/11/2018	275459.5	1677.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
04/12/2018	278195.8	1668.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
04/13/2018	279216.5	1145.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
04/14/2018	279406.2	0.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/15/2018	279406.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/16/2018	279406.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/17/2018	279406.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/18/2018	279406.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/19/2018	279406.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/20/2018	279406.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/21/2018	279406.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/22/2018	279408.8	2.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/23/2018	279408.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/24/2018	279408.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/25/2018	279408.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/26/2018	279408.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/27/2018	279408.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/28/2018	279408.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/29/2018	279408.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04/30/2018	279408.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/01/2018	279408.8	2.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/02/2018	279410.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/03/2018	279410.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/04/2018	279410.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/05/2018	279410.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/06/2018	279410.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/07/2018	279410.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/08/2018	279410.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/09/2018	279410.7	-0.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/10/2018	279410.7	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/11/2018	279410.7	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/12/2018	279410.7	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/13/2018	281346.5	2135.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/14/2018	286376.2	5032.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
05/15/2018	286989.5	5042.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
05/16/2018	296425.0	4997.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

N_SIGHT R900 Repo
Data Logging Report Daily

MIU ID: 1834693747

Meter Combination: WATER, 5/8" - 1" T-10, GALLONS

Interval Date Range: 04/08/2018 - 07/13/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
05/17/2018	298265.5	4925.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
05/18/2018	306306.9	4959.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
05/19/2018	309277.5	2774.0	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
05/20/2018	309277.5	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/21/2018	309277.5	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/22/2018	309277.5	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/23/2018	309277.4	-0.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/24/2018	309277.4	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/25/2018	309277.4	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/26/2018	309277.4	5.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/27/2018	309283.1	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/28/2018	309283.1	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/29/2018	309283.1	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/30/2018	309283.1	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/31/2018	309283.1	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/01/2018	309283.1	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/02/2018	309283.1	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/03/2018	309288.8	5.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/04/2018	309288.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/05/2018	309288.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/06/2018	309297.8	9.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/07/2018	309297.8	-0.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/08/2018	309297.7	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/09/2018	309297.7	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/10/2018	309297.7	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/11/2018	309327.3	29.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/12/2018	309327.3	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/13/2018	309327.3	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/14/2018	309327.3	36.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/15/2018	309364.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/16/2018	309364.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/17/2018	309364.4	0.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/18/2018	309364.4	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/19/2018	309364.4	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/20/2018	309364.4	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/21/2018	309364.4	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/22/2018	309370.2	5.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/23/2018	309370.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/24/2018	309370.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N_SIGHT R900 Repo.
Data Logging Report Daily
Meter Combination: WATER, 5/8" - 1" T-10, GALLONS
Interval Date Range: 04/08/2018 - 07/13/2018

MIU ID: 1834693747

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
06/25/2018	309370.2	3.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/26/2018	309374.1	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/27/2018	309374.1	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/28/2018	309375.8	1.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/29/2018	309375.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/30/2018	309375.8	4.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/01/2018	309379.9	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/02/2018	309379.9	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/03/2018	309403.4	26.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/04/2018	309439.7	109.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/05/2018	309518.4	2.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/06/2018	309521.0	2.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/07/2018	309523.6	2.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/08/2018	309526.6	3.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/09/2018	309526.6	16.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/10/2018	309627.5	84.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/11/2018	309644.9	196.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/12/2018	310010.7	191.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07/13/2018	310106.4	91.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TOWN OF EXETER
WATER & SEWER ABATEMENT

Application Date: 1/2/2019

Meeting Date: 2/11/2019

Name: Thomas Brewitt

Address: 15 Hampton Falls Road

Property Description: Single Family Home- unoccupied and under renovation

Incident Details:

Water & Sewer contacted the property owner after noticing high usage.

The owner purchased this property on June 29, 2018 and the property has been unoccupied and is undergoing renovations.

A data download was done at the property and a leak appeared present from late August – September.

Conclusion:

Based on the documented abatement request, the Water & Sewer Department believes a leak occurred on the property. Select board policy states that in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as failure to maintain internal (private) plumbing fixtures in good repair, the customer shall be held responsible for the entire bill.

If the Select Board wishes to grant the one in ten year abatement for half the water & sewer usage portion above the expected usage, the calculated **abatement amount is \$ 430.06** for a **new bill total of \$440.88.**

The **sewer portion** of the bill for the excess usage would be **\$374.15** leaving **\$496.79** due for **water and service fees.**

The calculation for the **entire excess used** is **\$781.19** leaving **\$89.75** due for the **expected usage** during this billing period.

Supporting Documents Submitted:

- Data Download Home Owner Repair Receipts Leak Check Results Plumber Invoice/Statement
 Meter Test None

Select Board Review:

Approved \$ _____

Denied

SB Signature _____

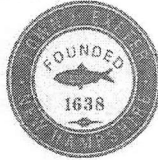
SB Signature _____

SB Signature _____

SB Signature _____

SB Signature _____

Town of Exeter



Water/Sewer Abatement Request Form

Please Print:

Full Name: Thomas Brewitt
Mailing Address: 14 Pine St Exeter, N.H.
Service/Property Address: 15 Hampton Falls Rd

Today's Date: Jan 2 2019
Account Number: 131 36 6900
Route Number: _____
Phone Number: 778-8439

Utility Abatement Requested for: Water _____ Sewer _____ Water & Sewer X
Date of Bill: 11-30 2018 Billing Period from 8-20-18 to 11-19 2018 Amount of Bill: \$870.94

Owner's reason for the abatement request (Please be as specific as possible): house was under const.
con harts left a hose running by accident
(no one is living in this house)

Thomas Brewitt
Signature of Applicant

Jan 2 2019
Date

Edward Bejler
Signature of Billing Office

01-02-19
Date

Do not write below this line

Reviewed by: _____ Date of Review: _____
Comments: _____

Total Usage= _____ gallons
-Q -year Average- (_____ + _____ + _____) / _____ = _____ gallons
Excess above average- _____ gallons
Half of Excess gets abated- _____ gallons

Due
Remaining excess- _____ gal -yr average- _____ gal Billable usage- _____ gal
Tier 1-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____
Tier 2--rates
water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____
Tier 3-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____
Total due= _____

Recommendation: _____ Disapprove _____ Approve _____ Amount: \$ _____

Approval/Disapproval Signature: _____ Date: _____

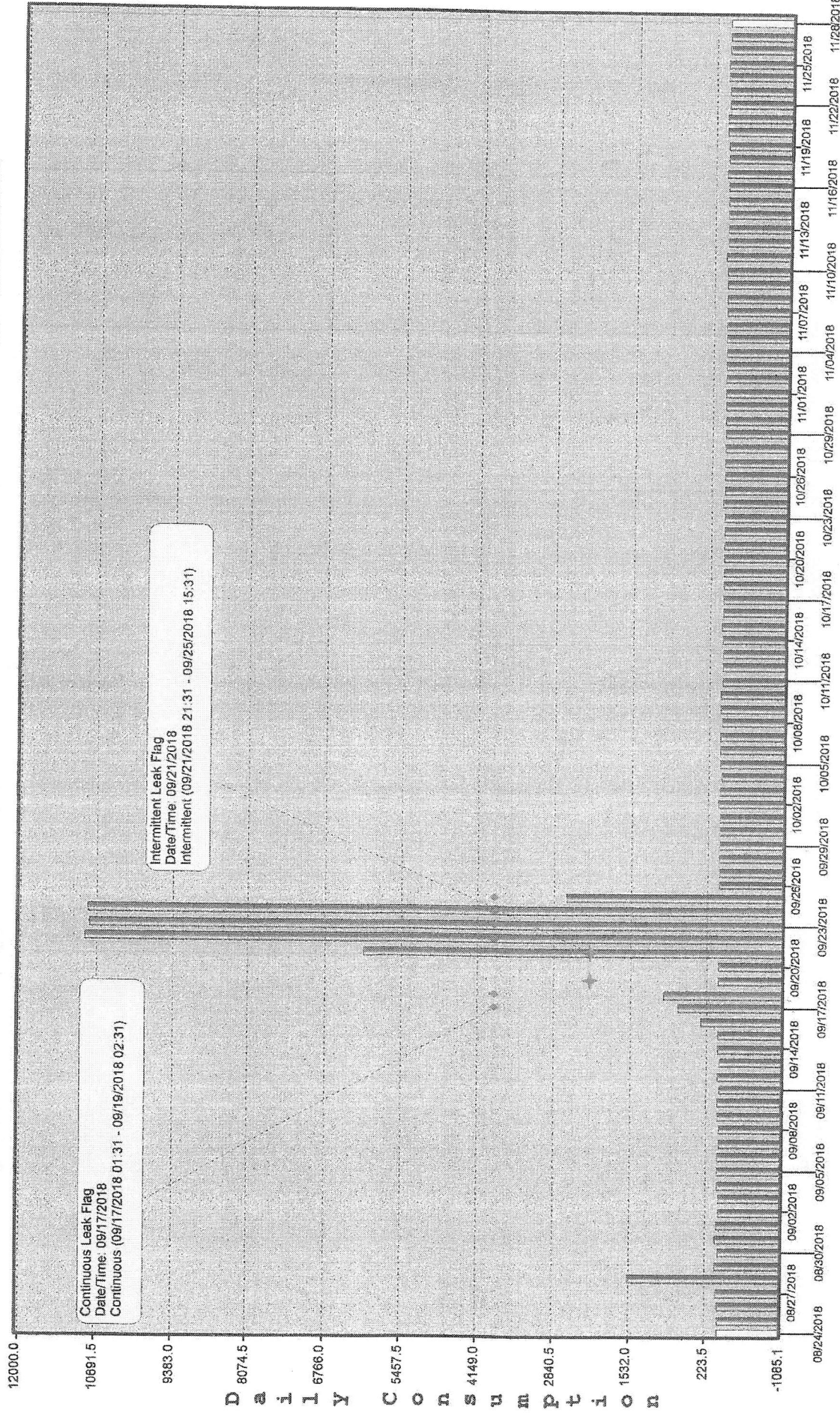
If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant

Date

N_SIGHT 900 Report
E-Coder R9001 Data Logging Report
MIU#: 1834567612 Acct: Unknown Mtr #: 1834567612 Addr: 15 HAMPTON FALLS ROAD for 08/24/2018 through 11/28/2018, WATER, 5/8" - 1" T-10, GALLONS

Minor Reverse Flow Flag
 Major Reverse Flow Flag
 Intermittent Leak Flag
 Continuous Leak Flag



Interval (Daily)

*All time intervals are represented in standard time.

N_SIGHT R900 Repc
Data Logging Report Daily
 MIU ID: 1834567612 Meter Combination: WATER, 5/8" - 1" T-10, GALLONS
 Interval Date Range: 08/24/2018 - 11/28/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
08/24/2018	204639.6	0.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/25/2018	204639.7	3.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/26/2018	204647.1	4.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/27/2018	204671.2	28.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/28/2018	206210.2	1534.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/29/2018	206244.1	33.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/30/2018	206244.1	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08/31/2018	206286.6	42.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/01/2018	206286.6	14.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/02/2018	206300.6	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/03/2018	206300.6	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/04/2018	206306.4	5.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/05/2018	206306.4	13.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/06/2018	206348.6	28.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/07/2018	206348.6	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/08/2018	206348.6	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/09/2018	206354.8	6.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/10/2018	206354.8	10.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/11/2018	206366.7	1.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/12/2018	206366.7	15.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/13/2018	206385.1	3.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/14/2018	206410.8	25.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/15/2018	206428.1	17.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/16/2018	206567.6	314.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/17/2018	207426.5	711.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
09/18/2018	208393.7	939.8	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
09/19/2018	208393.7	9.3	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
09/20/2018	208414.3	11.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/21/2018	208414.2	6068.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/22/2018	224865.3	10849.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
09/23/2018	230299.5	10772.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
09/24/2018	246431.4	10787.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
09/25/2018	249501.6	2609.8	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
09/26/2018	249520.4	18.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/27/2018	249537.3	16.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/28/2018	249562.6	25.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/29/2018	249579.6	17.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09/30/2018	249579.6	16.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/01/2018	249608.1	12.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

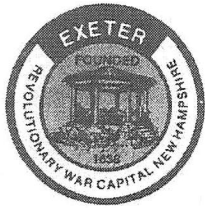
N_SIGHT R900 Repo.
Data Logging Report Daily
 MIU ID: 1834567612 Meter Combination: WATER, 5/8" - 1" T-10, GALLONS
 Interval Date Range: 08/24/2018 - 11/28/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
10/02/2018	249609.7	34.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/03/2018	249651.2	8.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/04/2018	249653.0	2.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/05/2018	249659.4	5.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/06/2018	249683.6	24.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/07/2018	249703.8	20.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/08/2018	249703.9	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/09/2018	249703.9	28.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/10/2018	249750.6	17.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/11/2018	249750.6	0.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/12/2018	249750.7	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/13/2018	249750.8	1.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/14/2018	249754.4	2.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/15/2018	249762.3	7.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/16/2018	249762.3	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/17/2018	249762.3	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/18/2018	249762.3	0.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/19/2018	249762.7	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/20/2018	249762.7	2.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/21/2018	249765.3	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/22/2018	249765.3	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/23/2018	249769.6	4.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/24/2018	249775.2	5.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/25/2018	249779.9	4.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/26/2018	249781.4	1.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/27/2018	249781.4	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/28/2018	249781.4	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/29/2018	249781.4	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/30/2018	249781.4	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/31/2018	249781.4	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/01/2018	249781.4	0.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/02/2018	249781.7	0.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/03/2018	249781.7	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/04/2018	249781.6	-0.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/05/2018	249781.7	0.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/06/2018	249781.7	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/07/2018	249781.7	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/08/2018	249781.7	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/09/2018	249781.7	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N_SIGHT R900 Repo.
Data Logging Report Daily
MIU ID: 1834567812
Meter Combination: WATER, 5/8" - 1" T-10, GALLONS
Interval Date Range: 08/24/2018 - 11/28/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
11/10/2018	249781.7	3.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/11/2018	249790.7	5.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/12/2018	249794.6	3.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/13/2018	249794.8	0.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/14/2018	249794.8	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/15/2018	249796.3	1.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/16/2018	249796.3	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/17/2018	249796.3	20.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/18/2018	249817.1	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/19/2018	249817.1	5.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/20/2018	249836.1	13.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/21/2018	249843.2	7.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/22/2018	249843.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018	249848.3	5.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018	249854.5	6.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/25/2018	249869.2	14.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/26/2018	249869.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/27/2018	249869.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/28/2018	249869.2	0.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*All time intervals are represented in standard time.



TOWN OF EXETER

13 NEWFIELDS ROAD • EXETER, NH 03833 • www.exeternh.org

Meter Re-read/Leak Check Form

Date: 11/23/18 ^{10:00} Meter Tech: Ed. Bugbee

Remote Re-read only _____ Meter & Remote Re-read _____ Leak Check

Owner: Thomas Brewitt Address: 15 Haydon Falls Rd

Meter						
Badger	<u>M-15</u>	M-25	M-40	M-70	M-120	Other _____
Neptune	<u>3/4"</u>	1.0"	1.5"	2.0"		Other _____

Current Meter Reading: _____	Current Remote Reading: <u>249,872 (11-28-19)</u>
Previous Meter Reading: _____	Previous Meter Reading: <u>249,810 (11-19-18)</u>
Difference: _____	Difference: <u>62</u>
Last Reading Date: _____	Days Between Readings: <u>9</u>
Meter Usage GPD: _____	Remote Usage GPD: <u>6.9 gpd</u>
Remote Reading Lead or Lag: _____	Meter Head Reading by: <u>Visual</u>

Result of Meter Head Flow Check: Flow 0.00 gpd No Flow _____

Check Toilets for Leaks: (3) Yes No # of Leaks Found: 1 *Saw leaks on toilet in vestibule*

Any Known water lose due to leaks or repairs? What? Yes No
Maybe contractor left hose "running", Mr. Brewitt would like an abatement form & Graphing of Data Download.

Any Increase or Change in Occupants/Service? What? Yes No
Contractors working

Does Customer have a : Pool Lawn Sprinkler Garden Other

Customer called on: _____ No Ans: _____ Left Message: _____
Customer called on: _____ No Ans: _____ Left Message: _____

White: W/S Office Yellow: Billing Office Pink: Customer

TOWN OF EXETER
WATER & SEWER ABATEMENT

Application Date: 1/28/2019

Meeting Date: 2/11/2019

Name: Paul & Jennifer Young Address: 84 Front St.
Property Description: Single Family Home

Incident Details:

The Water & Sewer Department sent a letter when they noticed high usage. The home owner called and explained that, while they were away, the person they had checking their house found a leak. The water was promptly shut off. The excess water was released into the yard and did not go into the sewer. A data download showed a leak from 11/24 – 11/28/2018. A malfunctioning valve, which had been replaced in the summer of 2018, was repaired by a plumber.

Conclusion:

Based on the documented abatement request, the Water & Sewer Department believes a leak occurred on the property. Select board policy states that in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as failure to maintain internal (private) plumbing fixtures in good repair, the customer shall be held responsible for the entire bill.

If the Select Board wishes to grant the one in ten year abatement for the water & sewer usage portion above the expected usage, the calculated **abatement amount is \$1,248.20** for a **new bill total of \$1,563.24**. The **abatement for the sewer portion** of the bill for the excess usage would be **\$ 1,119.48** leaving **\$ 1,691.96** due for **all water usage, expected sewer usage, and service fees**. The calculation for the **entire excess used** is **\$2,364.49** leaving **\$ 446.95** due for the **expected usage** during this billing period.

Supporting Documents Submitted:

- Data Download Home Owner Repair Receipts Leak Check Results Plumber Invoice/Statement
 Meter Test None

Select Board Review:

Approved \$ _____

Denied _____

SB Signature _____

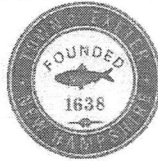
SB Signature _____

SB Signature _____

SB Signature _____

SB Signature _____

Town of Exeter



Water/Sewer Abatement Request Form

Please Print:

Full Name: Paul + Jennifer Young
Mailing Address: 84 Front St, Exeter NH 03833
Service/Property Address: 84 Front St, Exeter NH 03833

Today's Date: Jan 28, 2019
Account Number: 22223940
Route Number:
Phone Number: 603 770 7887

Utility Abatement Requested for: Water, Sewer (checked), Water & Sewer
Date of Bill: 12/31/18, Billing Period from 9/19/18 to 12/19/18, Amount of Bill: \$ 2811.44

Owner's reason for the abatement request (Please be as specific as possible): Leak resulted from a plumbing valve malfunction while we were away. The valve was just replaced by a licensed plumber in the summer of 2018. The leak was discovered after 3 days, and the water was promptly shut off. In the course of that time period (11/24-11/28) the water usage was 126,647 gallons. All of the water released was pumped to our yard, it was not discharged to the sewer.

Signature of Applicant (handwritten signature)

Date: 1/28/19
by someone we had checking on our house

Signature of Billing Office

Date

Do not write below this line

Reviewed by:
Date of Review:
Comments:

Total Usage= gallons
-Q -year Average- (+ +) / = gallons
Excess above average- gallons
Half of Excess gets abated- gallons

Due Remaining excess- gal -yr average- gal Billable usage- gal
Tier 1-- rates Tier 3-- rates
water gal * \$ /1000 gal = \$ water gal * \$ /1000 gal = \$
sewer gal * \$ /1000 gal = \$ sewer gal * \$ /1000 gal = \$
Tier 2-- rates
water gal * \$ /1000 gal = \$
sewer gal * \$ /1000 gal = \$

Total due=

Recommendation: Disapprove Approve Amount: \$

Approval/Disapproval Signature: Date:

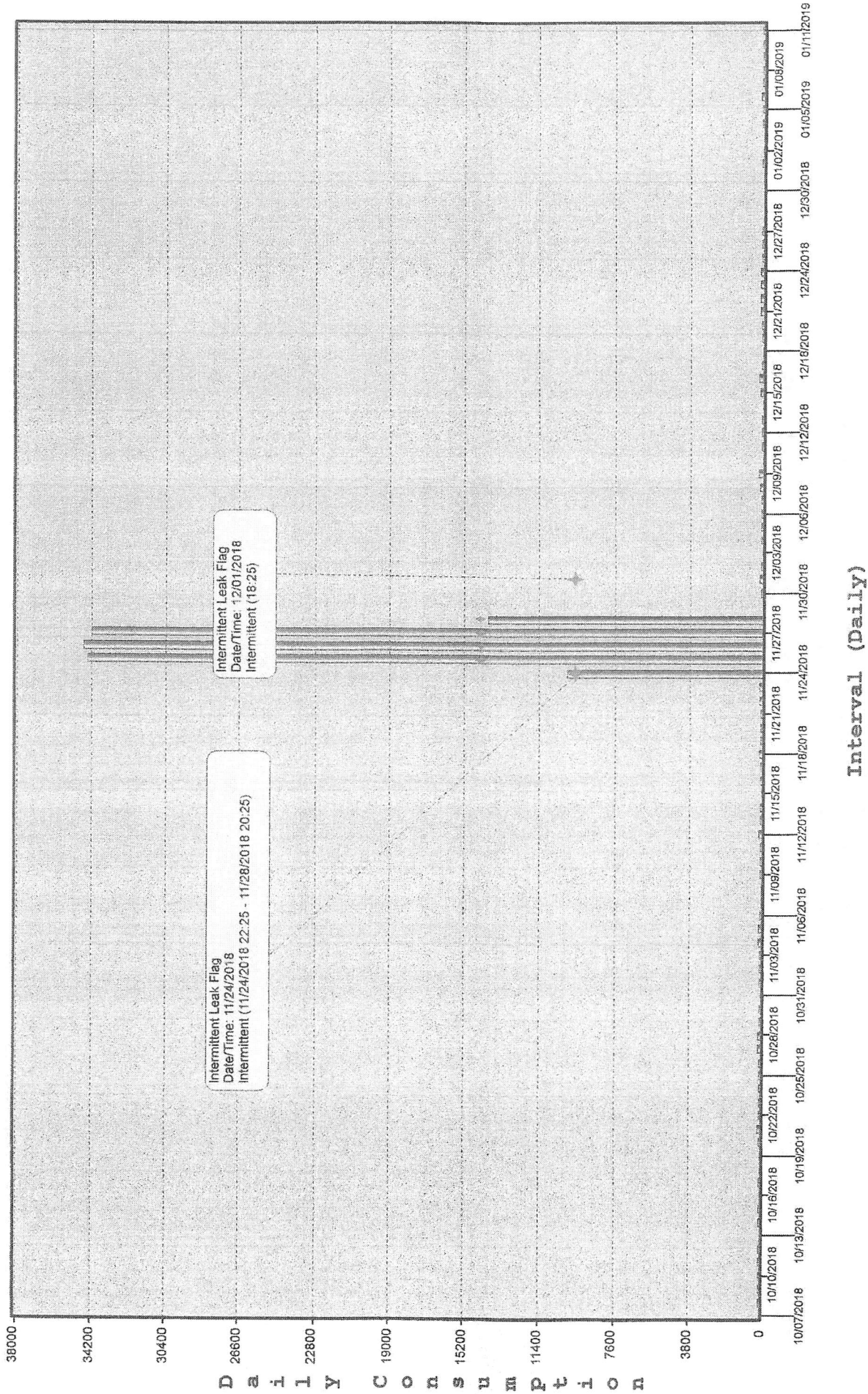
If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant

Date

N_SIGHT R900 Report
E-Coder R900I Data Logging Report
MIU#: 1831654014 Acct: Unknown Mtr #: 1831654014 Addr: 84 FRONT STREET for 10/07/2018 through 01/11/2019, WATER, 1 1/2" - 4" T-10 and HPT, GALLONS

- ◆ Minor Reverse Flow Flag
- ★ Major Reverse Flow Flag
- ◆ Intermittent Leak Flag
- ◆ Continuous Leak Flag



*All time intervals are represented in standard time.

N_SIGHT R900 Report
Data Logging Report Daily
 MIU ID: 1831654014 Meter Combination: WATER, 1 1/2" - 4" T-10 and HPT, GALLONS
 Interval Date Range: 10/07/2018 - 01/11/2019

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
10/07/2018	882631	76	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/08/2018	882632	168	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/09/2018	882933	134	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/10/2018	882986	116	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/11/2018	883160	111	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/12/2018	883261	109	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/13/2018	883302	33	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/14/2018	883469	167	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/15/2018	883469	136	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/16/2018	883707	103	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/17/2018	883773	170	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/18/2018	883967	89	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/19/2018	884048	91	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/20/2018	884206	148	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/21/2018	884395	189	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/22/2018	884396	114	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/23/2018	884663	154	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/24/2018	884750	131	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/25/2018	884915	121	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/26/2018	885018	108	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/27/2018	885199	181	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/28/2018	885441	237	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/29/2018	885443	114	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/30/2018	885663	108	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10/31/2018	885727	101	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/01/2018	885875	111	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/02/2018	886020	153	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/03/2018	886133	110	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/04/2018	886341	208	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/05/2018	886348	178	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/06/2018	886653	132	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/07/2018	886702	77	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/08/2018	886805	74	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/09/2018	886913	129	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/10/2018	887069	133	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/11/2018	887187	124	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/12/2018	887193	200	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/13/2018	887539	146	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/14/2018	887618	154	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N_SIGHT R900 Report
Data Logging Report Daily
 MIU ID: 1831654014 Meter Combination: WATER, 1 1/2" - 4" T-10 and HPT, GALLONS
 Interval Date Range: 10/07/2018 - 01/11/2019

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
11/15/2018	887797	104	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/16/2018	887936	161	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/17/2018	888125	167	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/18/2018	888353	237	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/19/2018	888362	142	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/20/2018	888614	110	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/21/2018	888679	118	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/22/2018	888928	196	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018	889107	187	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018	897655	9986	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018	931949	34277	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018	939125	34493	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018	1000540	34080	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/28/2018	1015897	13946	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018	1015932	35	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/30/2018	1015956	120	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/01/2018	1016297	245	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/02/2018	1016433	138	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/03/2018	1016538	106	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/04/2018	1016705	164	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/05/2018	1016705	142	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/06/2018	1016988	146	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/07/2018	1017026	119	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/08/2018	1017303	191	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/09/2018	1017610	314	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/10/2018	1017706	94	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/11/2018	1017816	108	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/12/2018	1017820	133	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/13/2018	1018104	155	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/14/2018	1018173	95	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/15/2018	1018393	192	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/16/2018	1018655	274	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/17/2018	1018778	116	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/18/2018	1018890	106	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/19/2018	1018892	108	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/20/2018	1019105	109	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/21/2018	1019173	178	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/22/2018	1019520	237	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/23/2018	1019717	199	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

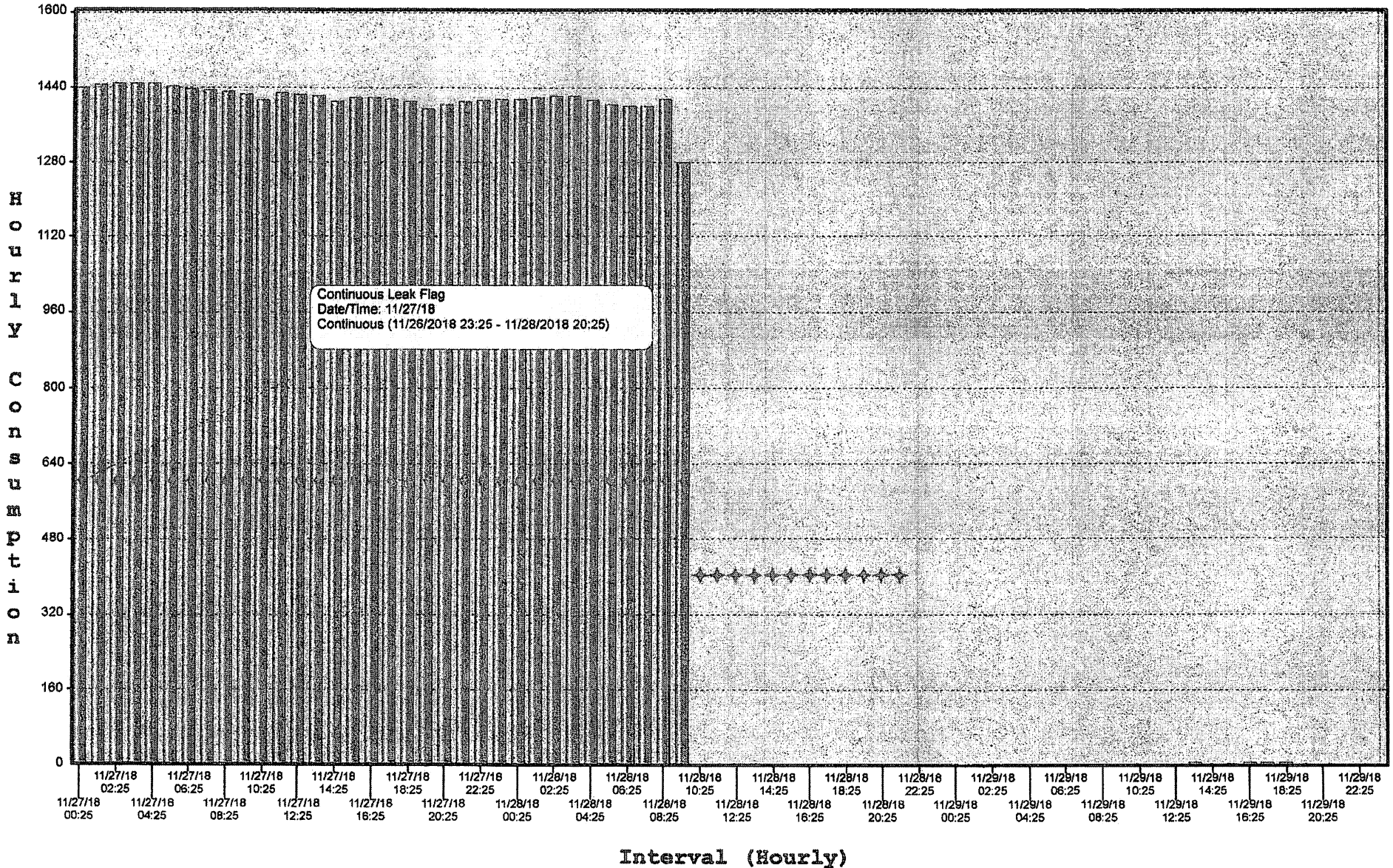
N_SIGHT R900 Report
Data Logging Report Daily
 MIU ID: 1831654014 Meter Combination: WATER, 1 1/2" - 4" T-10 and HPT, GALLONS
 Interval Date Range: 10/07/2018 - 01/11/2019

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
12/24/2018	1019931	225	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/25/2018	1020102	157	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/26/2018	1020111	162	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/27/2018	1020381	116	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/28/2018	1020384	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/29/2018	1020384	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/30/2018	1020385	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/31/2018	1020386	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01/01/2019	1020506	129	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01/02/2019	1020517	106	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01/03/2019	1020713	92	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01/04/2019	1020837	164	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01/05/2019	1021038	166	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01/06/2019	1021207	202	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01/07/2019	1021387	144	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01/08/2019	1021519	133	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01/09/2019	1021530	113	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01/10/2019	1021749	114	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01/11/2019	1021900	151	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N_SIGHT R900 Report
E-Coder R900I Data Logging Report

MIU#: 1831654014 Acct: Unknown Mtr #: 1831654014 Addr: 84 FRONT STREET for 11/27/2018 through 11/29/2018, WATER, 1 1/2" - 4" T-10 and HPT, GALLONS

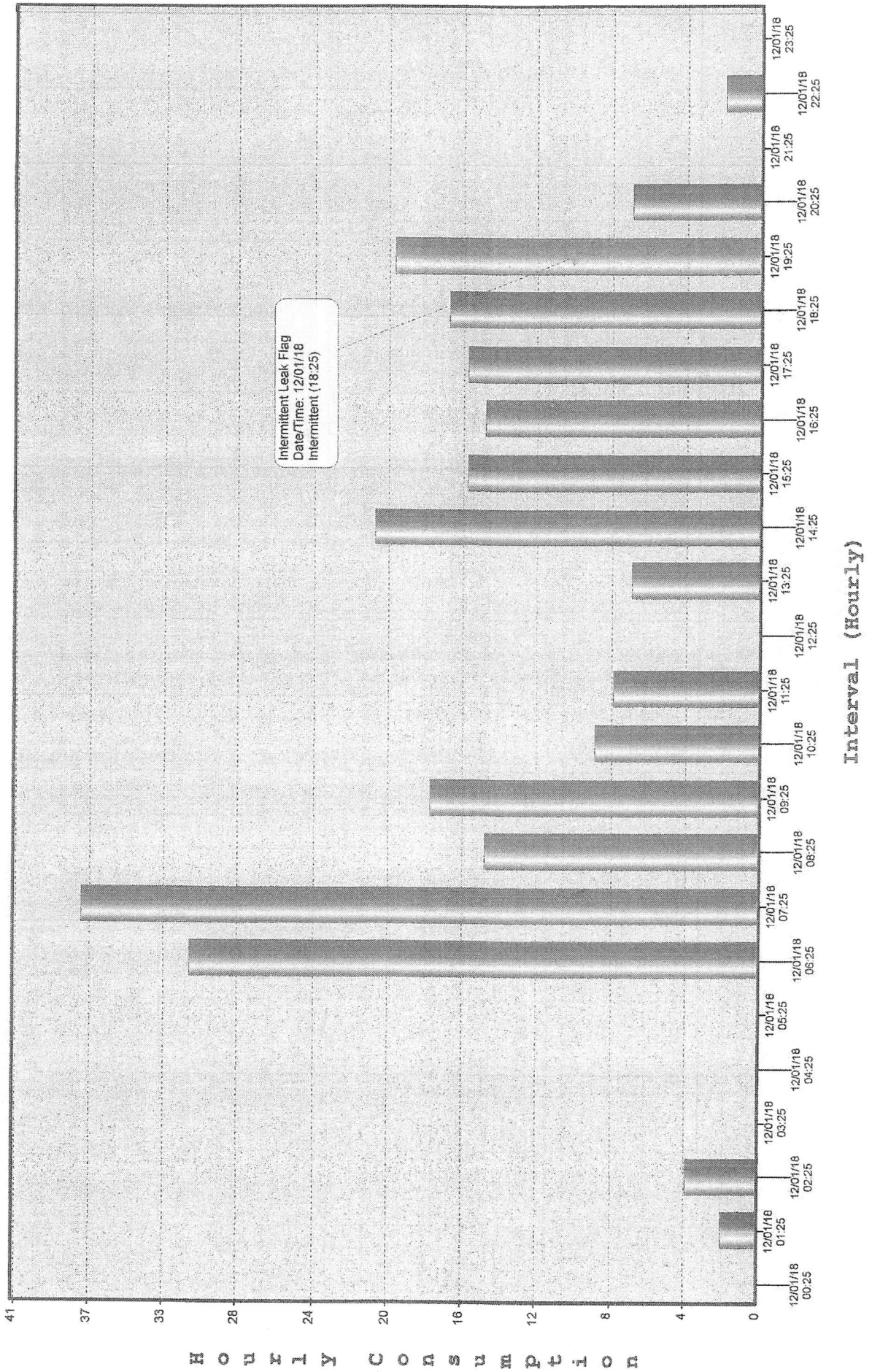
⬇️ Minor Reverse Flow Flag
⚡ Major Reverse Flow Flag
⚡ Intermittent Leak Flag
⬇️ Continuous Leak Flag



N_SIGHT R900 Report
E-Coder R900I Data Logging Report

MU#: 1831654014 Acct: Unknown Mtr #: 1831654014 Addr: 84 FRONT STREET for 12/01/2018 through 12/01/2018, WATER, 1 1/2" - 4" T-10 and HPT, GALLONS

● Minor Reverse Flow Flag
 ★ Major Reverse Flow Flag
 ↕ Intermittent Leak Flag
 ◆ Continuous Leak Flag



*All time intervals are represented in standard time.

N_SIGHT R900 Report
Data Logging Report Hourly
 MIU ID: 1831654014 Meter Combination: WATER, 1 1/2" - 4" T-10 and HPT, GALLONS
 Interval Date Range: 11/23/2018 - 11/26/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
11/23/2018 00:25:43	888928	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 01:25:43	888932	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 02:25:43	888934	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 03:25:43	888934	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 04:25:43	888934	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 05:25:43	888936	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 06:25:43	888939	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 07:25:43	888944	7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 08:25:43	888951	40	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 09:25:43	888991	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 10:25:43	889000	49	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 11:25:43	889049	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 12:25:43	889049	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 13:25:43	889050	14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 14:25:43	889064	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 15:25:43	889073	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 16:25:43	889082	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 17:25:43	889091	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 18:25:43	889095	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 19:25:43	889095	12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 20:25:43	889107	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 21:25:43	889109	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 22:25:43	889109	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/23/2018 23:25:43	889115	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 00:25:43	889115	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 01:25:43	889116	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 02:25:43	889119	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 03:25:43	889119	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 04:25:43	889119	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 05:25:43	889119	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 06:25:43	889121	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 07:25:43	889124	13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 08:25:43	889137	66	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 09:25:43	889203	12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 10:25:43	889215	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 11:25:43	889219	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 12:25:43	889224	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 13:25:43	889226	7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 14:25:43	889233	7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N_SIGHT R900 Report
Data Logging Report Hourly
 MIU ID: 1831654014 Meter Combination: WATER, 1 1/2" - 4" T-10 and HPT, GALLONS
 Interval Date Range: 11/23/2018 - 11/26/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
11/24/2018 15:25:43	889240	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 16:25:43	889243	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 17:25:43	889246	1155	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 18:25:43	890401	1472	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 19:25:43	891873	1450	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 20:25:43	893323	1440	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 21:25:43	894763	1449	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 22:25:43	896212	1443	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/24/2018 23:25:43	897655	1446	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 00:25:43	899101	1446	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 01:25:43	900547	1448	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 02:25:43	901995	1449	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 03:25:43	903444	1451	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 04:25:43	904895	1456	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 05:25:43	906351	1448	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 06:25:43	907799	1444	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 07:25:43	909243	1446	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 08:25:43	910689	1433	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 09:25:43	912122	1424	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 10:25:43	913546	1399	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 11:25:43	914945	1417	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 12:25:43	916362	1416	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 13:25:43	917778	1407	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 14:25:43	919185	1405	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 15:25:43	920590	1413	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/25/2018 16:25:43	922003	1418	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/25/2018 17:25:43	923421	1423	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/25/2018 18:25:43	924844	1425	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/25/2018 19:25:43	926269	1416	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/25/2018 20:25:43	927685	1415	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/25/2018 21:25:43	929100	1423	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/25/2018 22:25:43	930523	1426	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/25/2018 23:25:43	931949	1429	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 00:25:43	933378	1433	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 01:25:43	934811	1435	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 02:25:43	936246	1439	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 03:25:43	937685	1440	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 04:25:43	939125	1438	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 05:25:43	940563	1423	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

N_SIGHT R900 Report
Data Logging Report Hourly
Meter Combination: WATER, 1 1/2" - 4" T-10 and HPT, GALLONS
MIU ID: 1831654014
Interval Date Range: 11/23/2018 - 11/26/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
11/26/2018 06:25:43	941986	1422	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 07:25:43	943408	1424	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 08:25:43	944832	1423	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 09:25:43	946255	1415	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 10:25:43	947670	1416	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 11:25:43	949086	1440	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 12:25:43	950526	1448	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 13:25:43	951974	1445	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 14:25:43	953419	1433	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 15:25:43	954852	1435	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 16:25:43	956287	1442	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 17:25:43	957729	1444	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 18:25:43	959173	1443	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 19:25:43	960616	1452	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 20:25:43	962068	1458	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 21:25:43	963526	1460	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 22:25:43	964986	1444	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/26/2018 23:25:43	966430	1441	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

N_SIGHT R900 Report
Data Logging Report Hourly
 MIU ID: 1831654014 Meter Combination: WATER, 1 1/2" - 4" T-10 and HPT, GALLONS
 Interval Date Range: 11/27/2018 - 11/29/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
11/27/2018 00:25:43	967871	1434	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 01:25:43	969305	1442	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 02:25:43	970747	1445	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 03:25:43	972192	1445	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 04:25:43	973637	1444	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 05:25:43	975081	1438	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 06:25:43	976519	1431	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 07:25:43	977950	1429	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 08:25:43	979379	1427	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 09:25:43	980806	1419	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 10:25:43	982225	1407	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 11:25:43	983632	1422	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 12:25:43	985054	1420	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 13:25:43	986474	1417	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 14:25:43	987891	1405	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 15:25:43	989296	1415	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 16:25:43	990711	1415	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 17:25:43	992126	1410	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 18:25:43	993536	1405	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 19:25:43	994941	1389	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 20:25:43	996330	1399	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 21:25:43	997729	1404	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 22:25:43	999133	1407	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/27/2018 23:25:43	1000540	1411	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/28/2018 00:25:43	1001951	1412	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/28/2018 01:25:43	1003363	1413	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/28/2018 02:25:43	1004776	1416	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/28/2018 03:25:43	1006192	1416	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/28/2018 04:25:43	1007608	1407	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/28/2018 05:25:43	1009015	1398	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/28/2018 06:25:43	1010413	1396	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/28/2018 07:25:43	1011809	1397	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/28/2018 08:25:43	1013206	1410	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/28/2018 09:25:43	1014616	1277	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11/28/2018 10:25:43	1015893	0	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/28/2018 11:25:43	1015893	0	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/28/2018 12:25:43	1015893	2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/28/2018 13:25:43	1015895	2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/28/2018 14:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

N_SIGHT R900 Report
Data Logging Report Hourly
MIU ID: 1831654014 Meter Combination: WATER, 1 1/2" - 4" T-10 and HPT, GALLONS
Interval Date Range: 11/27/2018 - 11/29/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
11/28/2018 15:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/28/2018 16:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/28/2018 17:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/28/2018 18:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/28/2018 19:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/28/2018 20:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/28/2018 21:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/28/2018 22:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/28/2018 23:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 00:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 01:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 02:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 03:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 04:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 05:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 06:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 07:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 08:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 09:25:43	1015897	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 10:25:43	1015897	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 11:25:43	1015899	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 12:25:43	1015899	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 13:25:43	1015899	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 14:25:43	1015905	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 15:25:43	1015906	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 16:25:43	1015910	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 17:25:43	1015916	7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 18:25:43	1015923	7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 19:25:43	1015930	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 20:25:43	1015932	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 21:25:43	1015932	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 22:25:43	1015932	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11/29/2018 23:25:43	1015932	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N_SIGHT R900 Report
Data Logging Report Hourly

MIU ID: 1831654014

Meter Combination: WATER, 1 1/2" - 4" T-10 and HPT, GALLONS

Interval Date Range: 12/01/2018 - 12/01/2018

Interval Read Date	Interval Reading	Interval Consumption	Minor Backflow	Major Backflow	Intermittent Leak	Continuous Leak
12/1/2018 00:25:43	1016052	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 01:25:43	1016052	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 02:25:43	1016054	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 03:25:43	1016058	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 04:25:43	1016058	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 05:25:43	1016058	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 06:25:43	1016058	31	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 07:25:43	1016089	37	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 08:25:43	1016126	15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 09:25:43	1016141	18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 10:25:43	1016159	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 11:25:43	1016168	8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 12:25:43	1016176	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 13:25:43	1016176	7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 14:25:43	1016183	21	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 15:25:43	1016204	16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 16:25:43	1016220	15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 17:25:43	1016235	16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 18:25:43	1016251	17	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 19:25:43	1016268	20	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12/1/2018 20:25:43	1016288	7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 21:25:43	1016295	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 22:25:43	1016295	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12/1/2018 23:25:43	1016297	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TOWN OF EXETER
WATER & SEWER ABATEMENT

Application Date: 1/30/2019

Meeting Date: 2/11/2019

Name: Robert Carty Address: 48 Winter St.

Property Description: 2 Rental Units (First & Second Floors)

Incident Details:

The Water & Sewer Department left a door knocker at the property after noticing high usage. The tenant on the second floor then contacted the owner who found a leaking toilet in the first floor unit and repaired it.

Conclusion:

Based on the documented abatement request, the Water & Sewer Department believes a leak occurred on the property. Select board policy states that in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as failure to maintain internal (private) plumbing fixtures in good repair, the customer shall be held responsible for the entire bill.

If the Select Board wishes to grant the one in ten year abatement for the water & sewer usage portion above the usage average, the calculated **abatement amount is \$646.92** for a **new bill total of \$1,088.60**. The **abatement for the sewer portion** of the bill for the excess usage would be **\$612.34**, leaving **\$1,123.18** due for **all water usage, expected sewer usage, and service fees**.

Supporting Documents Submitted:

Data Download Home Owner Repair Receipts Leak Check Results Plumber Invoice/Statement
 Meter Test None

Select Board Review:

Approved \$ _____ Denied

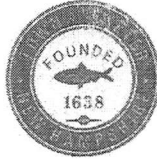
SB Signature _____ SB Signature _____

SB Signature _____ SB Signature _____

SB Signature _____

Town of Exeter

FEB 05 2019



Water/Sewer Abatement Request Form

Please Print:

Full Name: Robert Carthy
Mailing Address: 10 Denbow Rd
Durham NH 03824
Service/Property Address: 48 Winter St
Exeter NH 03833

Today's Date: 1/30/19
Account Number: 33336000
Route Number:
Phone Number: 6037936579

Utility Abatement Requested for: Water [checked] Sewer
Date of Bill: 1/18/19 Billing Period from Oct 18 to Dec 19 Amount of Bill: \$1735.52

Owner's reason for the abatement request (Please be as specific as possible): Please see attached Description & Attached Receipt

Signature of Applicant

Date: 1/30/19

Signature of Billing Office

Date

Do not write below this line

Reviewed by: Date of Review:
Comments:

Total Usage= gallons
-Q -year Average- (+) / = gallons
Excess above average- gallons
Half of Excess gets abated- gallons

Due
Remaining excess- gal -yr average- gal Billable usage- gal
Tier 1-- rates Tier 3-- rates
water gal * \$ /1000 gal = \$ water gal * \$ /1000 gal = \$
sewer gal * \$ /1000 gal = \$ sewer gal * \$ /1000 gal = \$
Tier 2-- rates
water gal * \$ /1000 gal = \$
sewer gal * \$ /1000 gal = \$

Total due=

Recommendation: Disapprove Approve Amount: \$

Approval/Disapproval Signature: Date:

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant

Date

Town of Exeter

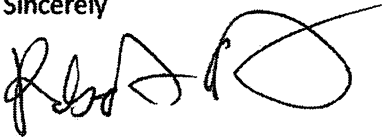
January 30, 2019

Attachment: Water / Sewer Abatement Request Form

I was unaware of a leaking toilet in my downstairs apartment unit at 48 Winter St and I do not reside at the property. On January 19th I was notified by my upstairs tenant that she received a notice on the door handle stating the water usage during the last billing cycle was larger than usual. I went over to the apartment within 1 hour of receiving the message and investigated and found the leaking toilet. My tenant in the lower unit had not told me anything and was apparently unaware of the leak. I turned off the water valve to stop the water flow to the toilet and that afternoon went right away to buy a new valve and toilet. I asked them to keep the valve off and only turn it on to flush, then immediately turn it off until I can replace the toilet. The toilet and valve has been installed and the leaking has stopped.

I acted as quickly as possible to fix this problem immediately once I was notified. I ask that you please consider a partial abatement to my bill.

Sincerely

A handwritten signature in black ink, appearing to read 'Robert Carty', with a large, stylized flourish at the end.

Robert Carty
10 Denbow rd
Durham NH 03824



More saving.
More doing.™

NOW HIRING HOMEDEPOT.COM/CAREERS
NICOLAS_O_LAPOINTE@HOMEDEPOT.COM

3409 00056 23731 01/23/19 05:38 PM
SELF CHECK OUT

078864011104 NS10 <A>	3.49
#10 EXTRA THICK WAX RING	
078864043013 WAX RING <A>	6.28
#3 WAX RING KIT	
791556010222 CHAMPION HET <A>	168.00
CHAMPION MAX WHT ROUND TOILET	
NLP Savings	\$30.00

SUBTOTAL	177.77
SALES TAX	0.00
TOTAL	\$177.77

XXXXXXXXXXXX8531 VISA	USD\$ 177.77
AUTH CODE 123081/0562150	TA
AID A0000000980840	US DEBIT



3409 56 23731 01/23/2019 3860

RETURN POLICY DEFINITIONS		
POLICY ID	DAYS	POLICY EXPIRES ON
A	1	90 04/23/2019

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: 2PX3 51160 47807
PASSWORD: 19073 47751

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

Minutes

Select Board Meeting
Monday, January 28th 2019
Town Offices, Nowak Room
Draft Minutes

1. Call Meeting to Order

Members present: Anne Surman, Kathy Corson, Julie Gilman, Molly Cowan, Don Clement, and Russ Dean were present at this meeting. The meeting was called to order by Ms. Gilman at 6:50 PM, and the Board members went downstairs for board interviews.

2. Board Interviews - Human Services Funding Committee

The meeting reconvened at 7:03 PM.

3. Water/Sewer Abatement Requests

a. 15 South Street

Jessica O'Leary of 15 South Street was present to discuss her abatement request. She said that she bought the property 3 1/2 months ago. At the time of the leak, the house was unoccupied and all plumbing had been taken out. A tech from Water & Sewer checked the meter but did not find an issue, and since she had been living in the house it's recording normal usage of 40 or 50 gallons a day. Mr. Clement and Ms. Surman were concerned that the reason for the leak starting and stopping was unclear.

MOTION: Ms. Cowan moved to approve an abatement in the amount of \$301.62. Ms. Corson seconded. Ms. Gilman, Ms. Cowan, and Ms. Corson voted yay, and Mr. Clement and Ms. Surman voted nay. The motion passed 3-2-0.

b. 22 River Bend Circle.

The homeowner was not present.

MOTION: Ms. Cowan moved to approve an abatement in the amount of \$202.62. Mr. Clement seconded. Mr. Clement said the policy is that if the leak is on customer's property, the customer is responsible, not the town. Ms. Surman said she's concerned because these dollar amounts are small and not a huge hardship; she is only open to approving abatements where the dollar value is high. Ms. Corson said she would look at the abatement for the sewer portion of \$95.92 for this case, not the \$202.62. Ms. Cowan voted yay and Mr. Clement, Ms. Surman, Ms. Corson, and Ms. Gilman voted nay. The motion failed 1-4-0.

MOTION: Ms. Corson moved to approve an abatement of \$95.92 for the sewer portion. Ms. Cowan seconded. Mr. Clement asked why just the sewer portion, because they don't have enough information to know that the water didn't go into the sewer. Ms. Gilman said she voted against the original motion because they gave no information. Ms. Cowan said she supports the once in ten years abatement. Ms. Corson and Ms. Cowan voted yay and Mr. Clement, Ms. Surman, and Ms. Gilman voted nay. The motion failed 2-3-0.

c. Hartmann Oil at Colcord Pond Drive

Ms. Corson said this was an underground leak in the bathroom not visible to daily use, and the water did not go into the sewer.

MOTION: Ms. Corson moved to abate the full sewer portion, \$515.35. Ms. Cowan seconded. Ms. Corson and Ms. Cowan voted yay and Mr. Clement, Ms. Surman, and Ms. Gilman voted nay. The motion failed 2-3-0.

4. Public Comment

a. There was no public comment at this meeting.

5. Proclamations/Recognitions

a. There were no Proclamations/Recognitions at this meeting.

6. Approval of Minutes

a. Regular meeting of January 15th, 2019

Mr. Clement said that the minutes didn't show that they had moved Article 17 to the warrant. Ms. Surman pointed out that there was a motion to move Article 17 in the minutes, just with a lot of discussion.

MOTION: Ms. Corson moved to approve the minutes for Jan 15, 2019 as submitted. Ms. Surman seconded. All were in favor.

b. Special meeting of January 22nd, 2019

Mr. Clement said that on page 6, 2nd paragraph, where it reads "Mr. Clement said if the article is amended at deliberative session, the Board must re-vote on their recommendation," he would like that changed to "the Board *may* re-vote on their recommendation."

MOTION: Mr. Clement moved to approve the minutes as amended. Ms. Corson seconded. All were in favor.

7. Appointments

a. The Board looked at the resignation of Peter Smith from the Trustees of the William Robinson Fund, which provides scholarships. Ms. Corson thanked Mr. Smith for his 36 years of service. Ms. Gilman said they could appoint someone to fill a term until the next election.

MOTION: Mr. Clement moved to accept Mr. Smith's resignation with regret and thanks, and would like to send him a letter of commendation. Ms. Cowan seconded. All were in favor.

8. Discussion/Action Items

a. Surface Water and Groundwater Chloramination Treatment System Update

Matt Berube, the Water/Sewer manager, discussed upcoming changes to the town's water treatment. He said that the town is under an Administrative Order on Consent from the DES/EPA because of an elevated disinfection byproduct level, specifically Trihalomethanes. Sometimes the town passes quarterly testing results, but compliance is based on an annual average over 4 testing sites. There was a warrant article to bring the town back to compliance. He vetted 6 different options, and the best option is chloramines, which will meet their goals and budget. This will be a chemical treatment upgrade at the groundwater plant and surface water plant starting in late March/early April.

Kyle Hay of Weston & Sampson gave a presentation on chloramines. He said that chlorine is the disinfectant currently used to kill microbes in the town's water, but free chlorine reacts with organics in the water to form trihalomethanes (THMs), a carcinogenic compound. They are currently exceeding the EPA limit on THMs in the water, which is 80 parts per billion. Chloramine is a different type of disinfecting chemical, it's chlorine plus ammonium sulfate. This compound is used to disinfect the water supply in many major metropolitan areas like Boston, as well as local cities and towns such as Manchester, Concord, and Salem.

Mr. Hay said that chloraminated water is safe to drink, cook with, and bathe in, and there will be an improved smell and taste. The only concerns are any applications where the water enters the bloodstream of an organism directly, such as aquarium fish, which will need a water conditioner that is rated for chloramines. Another concern is dialysis patients, but the dialysis machines can handle the chemical, institutions just need to test the machines regularly to make sure they're filtering effectively. Finally, chloramines can lead to a degrading of some gasket materials like rubber, so residents will want to switch any old gaskets (20+ years) to EPDM rubber or PVC gaskets. Unlike chlorine, chloramine can't be boiled off, distilled, or left to dissipate, but can be removed with carbon filters.

Mr. Berube said that they sent a brochure regarding the change to 6,000 customers, owners, and tenants. They sent letters to hardware stores to ensure they bring in the correct products, and reached out to dialysis sites like RiverWoods, hospitals, and elderly communities. They also put a notice in the paper.

Mr. Clement asked about the annual operating costs. Mr. Berube didn't have the figures. He said they will be using less chlorine, but adding another chemical, and they haven't seen the cost. If it will be significant, it could become a bid item.

b. 2019 Household Hazardous Waste Collection Grant

Ms. Gilman said the participation in the Household Hazardous Waste Collection event was impressive, and they got a lot of hazardous waste, such as paint thinner, out of the waste stream. They're looking for a grant from NH DES for the 2019 collection. Mr. Dean said that they will also offset some cost through fees. At the last event there was a \$5 donation requested, and almost every household contributed. This year the cost is going up; they could increase in the fee or stop taking asbestos, but there will only be tweaks, not big changes. He mentioned that there was an idea to solicit a sponsorship from Waste Management. He also mentioned that right now, other towns give a check to Exeter for their residents' participation, but there's an option to form a Solid Waste District under the RSA. Mr. Clement said he appreciated the event and that Tim Roache did a great job on the event report, providing lots of good data.

MOTION: Mr. Clement moved to apply for hazardous waste grant funding to NH DES and to authorize the town manager to execute the grant application. Ms. Surman seconded. All were in favor.

c. Epping Road, Winter Street, Spring Street Project Update and Additional Funding Request

Ms. Corson requested to move agenda item D forward to accommodate Town Planner Dave Sharples. Mr. Sharples said this request is related to the TAP grant to install new sidewalks on Epping Road, Winter Street, and Spring Street. Hoyle, Tanner & Associates has

provided a new “opinion of cost,” and it is \$89,364.41 more than the original estimate in the grant application of 2016. Construction costs have increased since 2016, but half of the increase (about \$46,000) is just for the crossing at Winter Street. When they submitted the original grant, the flashing lights were prohibited from being put in with federal funding, but now they are required. The DOT notified the town that they are willing to fund 80% of the increase, or \$71,493.54, but they need the town’s commitment to the remaining 20% before the town can go ahead with final design.

Mr. Sharples requested that the Board commit the \$17,872.88 so that he can notify DOT that they will be continuing with this project. It’s too late for this to be a warrant article, so he proposes taking it out of the Capital Reserve Fund for sidewalks. Mr. Dean said that this seems consistent with the purpose of the fund. Mr. Clement agreed, but regrets that they’ll be unable to do maintenance on the sidewalks. Mr. Dean pointed out they’re asking for \$40,000 more for the fund at Deliberative Session.

MOTION: Ms. Corson moved to take out \$17,872.88 from the Sidewalk Capital Reserve Fund for the TAP grant matching. Mr. Clement seconded. All were in favor.

d. Water Sewer Abatement Policy Update

Ms. Cowan reported that the Water/Sewer Advisory Committee met once and reviewed some changes which Bob Kelly had proposed to the current abatement policy, such as a cap at \$500 and a change on the term from once in 10 years to once in 5 years. Ms. Gilman said they used to have the Water and Sewer Advisory Committee go through abatement requests and make a recommendation, but that committee started meeting every other month and the requests were backing up.

Mr. Clement said that the original policy is very specific: any event where the cause is related to a leak due to an issue on the customer’s side, the customer shall be responsible for the entire bill. Ms. Cowan said that they usually are unable to determine the cause of the leak, so she in the interest of time she supports granting one abatement in five years up to \$500 without having to determine the cause. Ms. Surman said unless it’s obvious that the town caused the leak, they shouldn’t grant the abatement. Mr. Dean asked whether they would be willing to give a one-time abatement to those who make a compelling case in situations where they can’t figure out what happened. Ms. Surman asked how they would fund these abatements. Mr. Dean said it’s not revenue that they’d already collected or had anticipated collecting; the abatements just take the fees down off the top and bring them back to average use.

Ms. Corson thought they should keep the 10 year period, saying that if there are two major leaks in 5 years there’s something wrong. Ms. Surman agreed. Ms. Gilman said she would like to see the requirement for a plumber’s leak check and report be more prominent. Mr. Dean asked if the Board would like read it through, make comments and bring it back. He mentioned that Bob Kelly was interested in having the Water/Sewer Advisory Committee be involved in the process again; they could go through round one with the owners and make a recommendation to the Board.

9. Regular Business

a. Tax, Water/Sewer Abatements and Exemptions

MOTION: Ms. Cowan moved to apply a Veteran's Credit of \$500 for the following properties: Map 55 Lot 32 and Map 35 Lot 12. Mr. Clement seconded. All were in favor.

MOTION: Ms. Cowan moved to apply a Disability Exemption of \$125,000 for the following properties: Map 104 Lot 79 Unit 136a and Map 103 Lot 13 Unit 26. Ms. Surman seconded. All were in favor.

b. Permits & Approvals

MOTION: Ms. Cowan moved to approve the application for the 2nd Annual Deck the Walls Holiday Art Show for Nov 13 - Dec 22nd. Ms. Corson seconded. Ms. Corson and Ms. Cowan voted yay, and Ms. Surman voted nay. Mr. Clement abstained, and Ms. Gilman did not vote. The motion passed 2-1-1.

MOTION: Ms. Cowan moved to approve the application of Bob Glowacky and EXTV for the Town Hall Gallery/Back Room for the purpose of filming a TV Show each Wednesday if available starting January 16 through December 18, 2019. Ms. Corson seconded. Mr. Clement said the new use policy limits applicants to four events, and Mr. Dean said how to handle a town agency is up to the board. Ms. Cowan said they need to support a town service. Mr. Clement asked if they must reject other applicants going forward, and Ms. Corson responded that Sheri can manage the scheduling. Natasha Stoppel, a representative from EXTV, said their filming can go on when there's a gallery show. They will get permission from the organization to use the gallery space concurrently or they will use the back room. Ms. Corson, Ms. Cowan, Mr. Clement, and Ms. Gilman voted yay, and Ms. Surman abstained. The application was approved 4-0-1.

MOTION: Ms. Corson moved to approve the use of the bandstand for brass band concerts on July 1st, 8th, 15th, 22nd, and 29th 2019 from 7:30 - 9 PM. Ms. Cowan seconded. All were in favor.

MOTION: Ms. Corson moved to approve the application for NH Society of Photographic Artists for 1/4/20 - 2/2/20. Ms. Cowan seconded. Mr. Clement said he wasn't comfortable with permitting a year ahead. Ms. Gilman said the organization needs time to advertise and organize. Ms. Corson said they've had this spot for 20 years and they're also OK with the fees. All were in favor.

MOTION: Ms. Corson moved to approve the Pine Street Players 11/9-11/25/2019 for the Town Hall and the Art Gallery Back Room. Mr. Dean said you can approve Town Hall, but Deck the Walls was approved for the Art Gallery. Ms. Corson asked to remove her motion and table this application pending clarification. Mr. Dean: Prescott Park and Pine Street Players work together on events, unclear the relationship. They have one-day permits for March 2nd, May 18th, and Dec 6, 7, 8, 13, 14 and 15. Ms. Gilman wanted Mr. Dean's office to ask them to clarify the application.

Ms. Corson started to move to approve the use of Town Hall March 2nd 2019 Prescott Park arts festival, but then noted that they had just the alcohol application, not the event application. Mr. Dean said they're applying for the event separately. Ms. Gilman asked to see the cover sheet of the approved event in this case and in the future. This motion was not seconded or voted on.

Mr. Dean discussed Chief Comeau's memo regarding new ambulance fees, which are set at Medicare plus 30%.

c. Town Manager's Report

Mr. Dean said they are preparing for the town Deliberative Session, which is Saturday February 2nd at 9 AM at the High School. Town meeting warrants were posted today.

d. Select Board Committee Reports

- i. Ms. Surman had no report.
- ii. Ms. Corson said that the Communications Committee met with the newspaper, and they will be doing a weekly column with info on each warrant article over the next 5 weeks. Ms. Gilman suggested that they could also film a PSA for the warrant articles. Ms. Corson said Bob Glowacky is already meeting with departments on filming something like that.
- iii. Ms. Cowan had no report.
- iv. Mr. Clement attended a Planning Board meeting, where they gave conditional approval for 9 condo units on Front Street. There was also a preliminary discussion on a Dunkin' Donuts and commercial space on Epping Road; there will be a site walk there Feb 7th with the Conservation Commission. At the River Advisory Committee, Melissa Paly, the Great Bay Waterkeeper, did a presentation on the estuary. He also attended an RPC presentation on the rising costs of recycling.
- v. Ms. Gilman said the Heritage Commission met on Tuesday but she was not present. At the state level, there will be a committee hearing on four or five different bills on tax exemptions and credits. She is also part of a committee that will be making a recommendation on the Anti-sanctuary bill.

e. Correspondence

- i. Announcement from Exeter Area Chamber of Commerce about an economic forecast presentation Feb 7th with Jeff Feingold. Mr. Dean said this conflicts for him with a Health Trust meeting but he encouraged the Board to attend.
- ii. Chamber is also presenting "Women in Business: Status of Women in New Hampshire" on April 12, 2019 at the Exeter Inn.
- iii. Ad from the Lions Club seeking people to join their public service group.
- iv. Notice from XFinity about which channels are no longer available.
- v. Letter from Blue Ribbon Dry Cleaners regarding possible damage to the equipment from the town's water. Mr. Dean said the issue has been

brought up before, and Bob Kelly will invite them to talk about his issues with the Water/Sewer Advisory Committee.

- vi. Letter from Congressman Chris Pappas, thanking the town for his recent use of the Town Hall.

10. Review Board Calendar

Their next meeting is the Deliberative Session, which is Saturday February 2nd at 9 AM. If the Deliberative Session amends an article, February 4th is an option to reconvene. The next meetings are on February 11th and 25th. E911 Committee work is coming up, and the Board will get an update on the revaluation Feb 11th.

11. Non-Public Session

- a. There was no non-public session at this meeting.

12. Adjournment

MOTION: Ms. Surman moved to adjourn. Ms. Cowan seconded. All were in favor and the meeting adjourned at 9 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Committee Appointments

February 11th, 2019

Human Services Committee

Kirsten Arends, (no term established for this committee)

Tax Cap Public Hearing

OBITUARIES/COMMUNITY

Faith Donaldson Eldredge

SOUTH PORTLAND, Maine — Faith Donaldson Eldredge, of South Portland, Maine, died in Salem, Oregon on Sunday, January 13, 2019 at the age of 90.

Faith was a longtime member of the First Baptist Church of Exeter, active in the American Baptist Churches of N.H., and Sentinel Camp in Tuftonboro.

She is survived by her children Sandra (Thomas) Kochy, Donna Faith Eldredge (Bernice Duckrow), and Jeffrey Eldredge; grandchildren Andrew (Tara) Jenkins, Aerin Jenkins (Kevin Breaux), and Alexander Jenkins; two

great-grandchildren Elana and Dillon Jenkins; brother Hugh Donaldson; numerous cousins, nieces and nephews.

She is preceded in death by her husband, former Rockingham County Attorney, Carleton Eldredge; sisters Charlotte, Rose, Jean and brother Law.

We rejoice that she is with her Lord and Savior Jesus Christ. She will be greatly missed by her family and many friends.

SERVICES: A hymn sing is being planned in the Dallas Mortuary Tribute Center of Dallas, Oregon. is serving the family. www.dallastribute.com.

Barbara A. French

STRATHAM — Barbara A. French, 84, died Monday, January 28, 2019 at the Exeter Center after a period of declining health. She was born July 10, 1934 in Exeter, N.H., daughter of the late John O. French and Annie (O'Brien) French.

Barbara lived her entire life in the same house in Stratham, N.H. She was one of four children in the family. Initially, Barbara was a shoe worker at Nike and later became employed in house-keeping at Exeter Hospital. Barbara enjoyed looking after her plants and gardening.

In addition to her parents, she was predeceased by her three siblings, John French, Donald French, Irene

Sawyer, and a niece, Carol French.

She is survived by her three nephews and two nieces, Thomas, David, Richard, Donna, Linda and several further generations of nieces and nephews.

SERVICES: There are no calling hours. A graveside service will be held on May 10, 2019 at 11 a.m., at the Maple Lane Cemetery, Stratham, N.H.

In lieu of flowers, donations may be made in her memory to St. Jude Children's Hospital, 262 Danny Thomas Place, Memphis, TN, 38105. For more information, please visit www.brewittfuneralhome.com.

David Drake McGraw

HAMPTON FALLS — David Drake McGraw, 76, formerly of Hampton Falls, N.H., passed away Monday, December 24, 2018 in Westfield, N.Y.

He was the husband of the late Julia Weston McGraw. David was born May 25, 1942 in Pittsburgh, Pa., a son of the late John Sears and Nancy Langfitt McGraw.

He is survived by a daughter, Cammi McGraw Wagner (Todd) of Hampton Falls, N.H.; a son, David Drake McGraw, Jr. (Jenn) of Pikeville, Md.; five grandchildren,



David and John McGraw and Hannah, Weston and Julia Wagner; a brother, John Sears McGraw, Jr. (Cathy) and sister, Nancy McGraw Dixon (Brian); as well as his dear friend, Binnie Kurtzner.

SERVICES: A memorial service will be held this summer in New York on a date to be announced. Memorials may be made to the American Diabetes Assoc., 315 Alberta Dr., Suite 102, Amherst, NY 14226. To leave a condolence for David's family, please visit www.lindfuneralhome.com.

George Robert Meehan



THOUSAND OAKS, Calif. — George Robert Meehan, 84, formerly of Exeter, passed away after a brief illness Wednesday, January 23, 2019. George was born March 10, 1934.

He is survived by his wife Cornelia, of Thousand Oaks, Calif.; three daughters Kathleen, of Seattle, Wash.; Patricia, of Simi Valley, Calif.; and Mary Ellen, of Olympia, Wash.; and seven grandchildren.

Legacies preserved

By Hadley Barnsdollar
hbarnsdollar@seacoastonline.com

KITTERY, Maine — The deaths of 129 men that essentially catalyzed modern submarine safety will finally be commemorated at Arlington National Cemetery, following memorial approval by the secretary of the Army.

Kevin Galeaz, president of the USS Thresher ANC Memorial Foundation, announced the long-awaited recognition Monday.

The foundation received nearly \$60,000 in donations from USS Thresher families, former crew, submarine veterans and current and former Naval Sea Systems and Portsmouth Naval Shipyard employees. The donations will cover the cost of the memorial and ensure that funding will be in place to replace the monument in perpetuity.

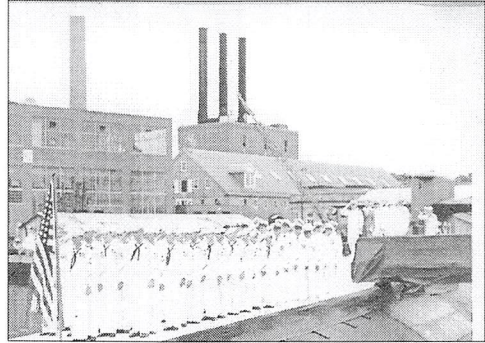
The Arlington National Cemetery commemorative monuments process requires six levels of approvals. Galeaz said they began in 2012.

The memorial is dedicated to the 129 men lost aboard USS Thresher (SSN-593) on April 10, 1963, during deep dive exercises 220 miles off the coast of Cape Cod. The Thresher tragedy was the largest submarine disaster ever experienced by the United States, and led to the inception of the SUBSAFE program, which continues to protect men and women who serve on U.S. submarines.

In the 55 years since the inception of SUBSAFE, only one submarine has been lost; the USS Scorpion, in what is believed to be due to a battery explosion. In the 46 years prior, the country saw a non-combat average loss rate of one submarine every three years.

Thresher was built at Portsmouth Naval Shipyard and commissioned in 1961.

The tragedy had a deep impact on the New England community. Approximately two dozen families of the men lost aboard the submarine still live in New Hampshire, and a number of other families live in Maine. In Kittery, the flagpole at the traffic circle stands as a Thresher



Officers and crew salute the colors atop USS Thresher (SSN 593) on Aug. 3, 1961, outside Building #5 at Portsmouth Naval Shipyard. Thresher was lost at sea on April 10, 1963. All 129 men on board died. (US NAVY PHOTOS)



USS Thresher is seen during early sea trials. The high-powered submarine sank and imploded off the coast of Massachusetts, claiming the lives of all 129 men on board on April 10, 1963.

memorial.

"The hallowed grounds of Arlington is the most suitable location from the family perspective for this memorial," Galeaz said. "Three million people visit there a year. How better can we perpetuate the legacy of the men lost? That's what the family members want. They want the legacy of their loved ones preserved."

At the 50th anniversary, Galeaz said family members were "very concerned this would never happen," and that the tragedy would simply remain a local event recognized in small memorials

around the country.

"They now are literally so thankful that their loved ones are going to be remembered," he said. "I served on submarines. Every time I dove, I surfaced because of Thresher. I had the opportunity of coming home to my family because of the men lost on Thresher."

Senators and members of Congress joined the push for a Thresher memorial at Arlington National Cemetery. Led by Sen. Jeanne Shaheen, D-N.H., a letter of support was sent to the secretary of the Army co-signed by Sen. Maggie Hassan, D-N.H., Maine Sens. Susan Collins (R) and Angus King (I), and Massachusetts Sen. Elizabeth Warren (D).

Former New Hampshire Congresswoman Carol Shea-Porter led a letter of support signed by 15 members of

the House Armed Services Committee.

The New Hampshire delegation issued statements Tuesday in response to the Army's approval of the memorial.

"At long last, the 129 brave men who perished aboard the USS Thresher more than five decades ago will receive a memorial at Arlington National Cemetery to honor their legacy," Shaheen said. "This monument is so important for the families who lost loved ones on that fateful day, and is incredibly meaningful to the Seacoast community. I applaud the advocacy of the USS Thresher Arlington National Cemetery Memorial Foundation, who helped spearhead this effort, and I look forward to an official announcement on the Army's plan to make this project a reality."

Legal Notice
Legal Notice Supervisors of the Checklist
Hampton Beach Village District
Hampton, New Hampshire

The Supervisors of the Checklist of the Hampton Beach Village District will meet at the Village Hall located at the Brown Avenue fire station on the following dates for the purpose of registering new voters and updating of the present checklist.

Tuesday February 12 6:30 pm - 7 pm
Saturday March 16 12:00 noon - 1:00 pm

Proof of identity and residence required

community
FAITH
directory

BAPTIST
FIRST BAPTIST CHURCH OF EXETER
2 Spring Street, Exeter, NH
(603) 778-3098
fb-exeter.org
Sundays 10am
Connecting People to People and People to God

Included in your listing should be Name, Address, Phone, Web Address, Worship Hours and A Short One-Liner

For directory information, or to list your church, call TINA RITTER at (603) 570-2122 or tritter@seacoastonline.com

LEGAL NOTICE
On Friday, February 15, 2019 at 10:00 a.m., we will be holding a public auction at North Hampton Self Storage, 203 Lafayette Road, North Hampton, NH (603) 964-2032. Contents to be auctioned are from defaulted/abandoned storage unit. Sales will be canceled if debts are satisfied by clients.

#10 - Gary Miles

Legal Notice
Notice of Public Hearing
Town of Exeter

The Exeter Select Board will hold a public hearing on Monday, February 11th, 2019 at 7:00 p.m. in the Nowak Room of the Town Offices, 10 Front Street, Exeter, NH for the following purpose:

1. Public Hearing on Citizen's Petition Tax Cap Warrant Article #29
Julie Gilman, Chairperson
Exeter Select Board
February 1st, 2019

Fielding's
Oil & Propane Co.
Serving Portsmouth, Dover, Rochester & Surrounding Towns

FUEL OIL
2.68⁹ Per Gal.
Easy Pay Budget Plans Available

Now Delivering Propane
Portsmouth (603) 436-2005
Exeter (603) 778-3700

1-800-491-3194
Order online at www.fieldingsoil.com

Orders of 200 gallons or more receive an additional 2¢ off.
Price subject to change.

I've saved for decades to protect my home and family. But what if...

- If my spouse become seriously ill and need nursing-home care, which could wipe out my savings at \$100,000 a year?
- After my death, my adult child divorces or dies? Will my estate transfer to their spouse? What about my grandchildren?
- My adult child is battling drug addiction and inherits the estate?

At this important FREE seminar, Attorney Edward Beasley, former chairman of the American Bar Association's Elder Law Committee, will help you plan for critical end-of-life issues, as well as avoiding probate and planning for disability.

Tuesday, February 12th
Lane Memorial Library
2 Academy Avenue, Hampton, NH
1:00 p.m. - 3:00 p.m.
To register call 1-800-370-5010

This seminars is FREE and open to the public. Registration strongly recommended

Receive a FREE copy of our latest book & our new guide about protecting your adult children's inheritance from divorce, creditors, drug dependency, etc.

Beasley & Ferber
The Elder and Disability Law Firm
Concord, Bedford, Nashua, Exeter (NH) and North Andover (MA)
For more information and seminar locations, please visit www.beasleyferber.com

TITLE III

TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 32

MUNICIPAL BUDGET LAW

Preparation of Budgets

Section 32:5-b

32:5-b Local Tax Cap. –

Upon adoption under RSA 32:5-c, the following shall apply:

I. In a town or district that has adopted this section, the estimated amount of local taxes to be raised for the fiscal year, as shown on the budget certified by the governing body or the budget committee and posted with the warrant for the annual meeting pursuant to RSA 32:5, shall not exceed the local taxes raised for the prior year, as shown on the same budget and adjusted as provided in paragraph I-a, by more than the tax cap authorized when this section was adopted.

I-a. If the local taxes raised for the prior year were reduced by any fund balance brought forward from previous years, the amount of such reduction shall be added back and included in the amount to which the tax cap is applied under paragraph I.

II. The tax cap shall be either a fixed dollar amount or a fixed percentage applied to the amount of local taxes raised by the town or district for the prior fiscal year as reported to the department of revenue administration, subject to adjustment as provided in paragraph I-a.

III. The legislative body may override the cap by the usual procedures applicable to annual meetings and deliberative sessions of the legislative body. The provisions of this section shall not limit the legislative body's authority to increase or decrease the amount of any appropriation or the total amount of all appropriations.

Source. 2011, 234:6, eff. July 5, 2011. 2013, 58:1, eff. Aug. 5, 2013.

TITLE III

TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 32

MUNICIPAL BUDGET LAW

Preparation of Budgets

Section 32:5-c

32:5-c Adoption of Local Tax Cap. –

- I. The provisions of RSA 32:5-b may be adopted by any local political subdivision of the state whose legislative body raises and appropriates funds through an annual meeting. A 3/5 majority of those voting on the question shall be required to adopt the provisions of RSA 32:5-b. Only votes in the affirmative or negative shall be included in the calculation of the 3/5 majority.
- II. The question shall be placed on the warrant of the annual meeting by the governing body or by petition under the procedures set out in RSA 39:3 or RSA 197:6.
- III. A public hearing shall be held by the local governing body on the question at least 15 days, but not more than 30 days, before the question is to be voted on. In multi-town districts, a public hearing shall be held in each town embraced by the district, none of which shall be held on the same day. Notice of the hearing shall be posted in at least 2 public places in the town and at least 2 public places in each town of multi-town districts, and published in a newspaper of general circulation at least 7 days prior to the date of the hearing.
- IV. The wording of the question shall be: "Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than _____ (insert either a fixed dollar amount or a fixed percentage)?"
- V. Voting on the question shall be by ballot, but the question shall not be placed on the official ballot used to elect officers, except in the case of a legislative body that uses an official ballot form of meeting under RSA 40:13 or under a charter adopted pursuant to RSA 49-D. Polls shall remain open and ballots shall be accepted by the moderator for a period of not less than one hour following the completion of discussion on the question. If a 3/5 majority of those voting on the question vote "yes," RSA 32:5-b shall apply within the local political subdivision beginning with the following fiscal year and for all subsequent years until it is rescinded as provided in paragraph VI.
- VI. Any local political subdivision which has adopted RSA 32:5-b may consider rescinding its action in the manner described in paragraphs I through V. The wording of the question shall be: "Shall we rescind the provisions of RSA 32:5-b, known as the tax cap, as adopted by the (local subdivision) on (date of adoption), so that there will no longer be a limit on increases to the recommended budget in the amount to be raised by local taxes?" A 3/5 majority of those voting on the question shall be required to rescind the provisions of this section, except in the case of repeal by charter enactment under RSA 49-D. Only votes in the affirmative or negative shall be included in the calculation of the 3/5 majority.

Source. 2011, 234:6, eff. July 5, 2011.



Sheri Riffle <sriffle@exeternh.gov>

Fwd: Tax Cap Citizen's Petition Amendment

Russ Dean <rdean@exeternh.gov>

Tue, Feb 5, 2019 at 12:38 PM

To: Anne Surman <annesurman3@gmail.com>, Don Clement <ddclement43@comcast.net>, Julie Gilman <juliedgilman@comcast.net>, Kathy Corson <kcorson@exeternh.gov>, Molly Cowan <mcowan@exeternh.gov>, Sheri Riffle <sriffle@exeternh.gov>

FYI.

Thank you,

Russ

----- Forwarded message -----

From: **Nicholas Gray** <nicholas.gray.nh@gmail.com>

Date: Tue, Feb 5, 2019 at 12:11 PM

Subject: Tax Cap Citizen's Petition Amendment

To: Russ Dean <rdean@exeternh.gov>, Don Clement <ddclement@exeternh.gov>, Anne Surman <ASurman@exeternh.gov>, Julie D. Gilman <jgilman@exeternh.gov>, Kathy Corson <kcorson@exeternh.gov>, <mcowan@exeternh.gov>

All,

Please consider this a written request, so long as the amended tax cap citizen's petition stands, to remove my name from Warrant Article #29.

It is clear from my original petition (attached), that I intended only the NH Legislature's prescribed tax cap language, the text in italicized font, to be included on the Town Warrant, not my preface. I did not protest your inclusion of my name with the original warrant article as I never shy away from public support for a cause that I believe in, but I want no part of this bastardized version of my proposal. Listing my name as the sponsor of a 30% tax cap is a gross misrepresentation that I will not allow to go to print.

I don't care what rules may or may not exist regarding edits to the Town Warrant after Deliberative Session - my name needs to come off. Please confirm.

Nick

Tax Cap Citizens Petition.pdf
986K

2019 Citizens Petition for the Town of Exeter, NH

Nicholas Gray and the other undersigned registered voters of Exeter, in an effort to maintain a sustainable cost of living, request that the following article be placed on the 2019 Town Warrant.

Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 3.0%?

	Name	Signature	Street Address
✓1.	Nicholas Gray	N. Gray	10 Auburn Street
✓2.	Allan W. Corey	Allan W. Corey	3 Kathleen Dr
✓3.	HANS HUG, JR.	Hans H	PO BOX 580 / 8 Myrtle St.
✓4.	Keith Humphrey	Keith Humphrey	12 South Street
✓5.	DENNIS RUNEY	Dennis Runey	6 COLONIAL WAY
✓6.	Sarah C. Runey	Sarah C. Runey	6 Colonial Way
✓7.	DAVID M BEAVENS	David M Beavens	5 DEARBORN BROOK CIRCLE
✓8.	MARIA A. BEAVENS	Maria A. Beavens	5 DEARBORN BROOK CIRCLE
✓9.	Robert Gueman	Rob A Gueman	4 Kathleen Dr
✓10.	Andrea J Adams	Andrea J Adams	4 Kathleen Dr.
✓11.	BRIAN GRISSET	Brian Grisset	26 CULLEN WAY
✓12.	ADELA GRISSET	Adela Grisset	26 CULLEN WAY
✓13.	SAM GRAY	Sam Gray	4 MOORE LN.
✓14.	Luke Gray	Luke Gray	4 Moore Lane
✓15.	David O'Hearn	DAVID O'HEARN	9 HALE ST
✓16.	Karen O'Hearn	Karen O'Hearn	9 Hale St.
✓17.	Nora Perico	Nora Perico	277 Water St. #206
✓18.	Kathleen Petrillo	Kathleen Petrillo	4 Moore Lane
✓19.	Stephen Doucette	Stephen Doucette	50 Brookside B5

"Call to Prevent Nuclear War" Resolution /Warrant Article

Whereas nine nations together have over 14,000 nuclear weapons in their arsenals, most far more destructive than the two that killed hundreds of thousands in Japan in 1945;

Whereas detonation of even a small number of these weapons could have catastrophic human and environmental consequences (called "**Nuclear Winter**") affecting everyone on the planet;

Whereas the United States maintains hundreds of nuclear missiles in underground silos on hair-trigger alert, to be launched within minutes with great risk of an accidental, mistaken or unauthorized launch;

Whereas the United States reserves the right to use nuclear weapons first, making a nuclear war more likely;

Whereas the U.S. president has the sole and unchecked authority to order the use of nuclear weapons;

Whereas over the next 30 years, the United States plans to spend an estimated \$1.7 trillion to replace its entire nuclear arsenal;

Whereas the United States, as well as Britain, China, France and Russia, are obligated under the Nuclear Non-Proliferation Treaty (NPT) to take concrete steps toward eliminating their nuclear arsenals;




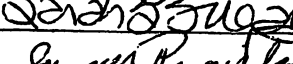
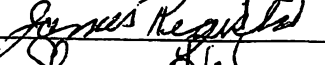
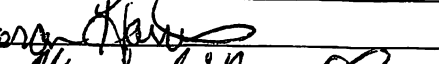
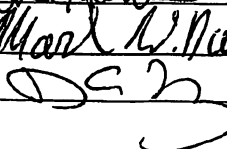
NOW THEREFORE BE IT RESOLVED that the **Town of Exeter** calls upon the U.S. government to embrace the Treaty on the Prohibition of Nuclear Weapons and make global nuclear disarmament the centerpiece of our national security policy.

BE IT FURTHER RESOLVED that the **Town of Exeter** calls upon the U.S. government to spearhead a global effort to prevent nuclear war by:

- renouncing the option of using nuclear weapons first;
- ending the sole, unchecked authority of any president to launch a nuclear attack;
- taking U.S. nuclear weapons off hair-trigger alert;
- cancelling the plan to replace its entire arsenal with enhanced weapons; and
- actively pursuing a verifiable agreement among nuclear-armed states to eliminate their nuclear arsenals.

AND BE IT FURTHER RESOLVED that our **Selectboard** will send copies of this resolution with a record of its adoption vote to Governor Sununu and to all members of our Congressional Delegation.

SIGNED:

Printed Name	Address	Signature	Email (optional)
✓ JEREMY TENYAK	41 MCKAY DR #401		
William Lukas	37 Pickpocket		
✓ SARAH SUGATT	24 Prentiss Way		
James Register	Po Box 510		
SHARON HARRIS	P.O. Box 404		
✓ Mark W. Nunnell	10 New Fields Rd		
✓ Denis Vanic	31 Chestnut St.		

EXETER TOWN WARRANT – 2019

To the inhabitants of the Town of Exeter, in the County of Rockingham, in the said State, qualified to vote in Town affairs:

First Session

You are hereby notified that the first session (the Deliberative Session) of the Annual Town Meeting will be held on Saturday, February 2nd, 2019 beginning at 9:00 a.m. at the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive. The first session will consist of explanation, discussion and debate of each of the following warrant articles, and will also afford voters who are present the opportunity to propose, debate and adopt amendments to warrant articles, except those articles in which wording is prescribed by state law.

Second Session

The second session of the annual town meeting, to elect town officers by official ballot and to vote on all warrant articles as they may have been amended at the first session, will be held on Tuesday, March 12th, 2019 at the Talbot Gymnasium at the Tuck Learning Center, 40 Linden Street. Polls for voting by official ballot will open at 7:00 a.m. and close at 8:00 p.m.

Article 1

To choose the following: 1 Moderator for a 2-year term; 2 Select Board for a 3-year term; 3 Trustees of the Library for a 3-year term; 1 Trustee of the Library for a 1-year term; 1 Trustee of Swasey Parkway for a 3-year term; 1 Trustee of Trust Funds for a 3-year term; 1 Trustee of the Robinson Fund for a 7-year term.

Article 2 Zoning Amendment #1: Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the town zoning ordinance, as follows: Removing the definition of fertilizer in Article 2, and adding it under Articles 9.2 Aquifer Protection and 9.3 Shoreland District for ease of access. Setting type, rate and annual fertilizer limits in the Aquifer Protection and Shoreland Districts, providing temporary waiver provisions for heavy use turf, restoration and the establishment of new landscaping. The intent of this amendment is to set standards for fertilizer use by allowing some flexibility to maintain heavy use turf areas while minimizing the potential for nitrogen and phosphorus runoff.

Article 3 Zoning Amendment #2: Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the town zoning ordinance, as follows: To amend the Shoreland District Use Regulations removing striked language and adding language in italics as indicated below:

9.3.4. B. Use Regulations:

Maximum Lot Coverage: Impervious surfaces, shall not cover more than ten percent (10%) of any lot or portion thereof within the Shoreland Protection District ~~adjacent to the shoreline of the Exeter River, Squamscott River, Dearborn Brook, Water Works Pond, and Fresh River as defined in 9.3.3,~~ unless a Conditional Use Permit is granted by the Planning Board under the terms of Article 9.3.4.G.2 Exeter Shoreland Protection District Ordinance – Conditional Use.

The intent of this amendment is to eliminate ambiguity in the language and align the ordinance with the way the Planning Board has consistently applied it in the past.

Article 4 Zoning Amendment #3: Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the town zoning ordinance, as follows: To rezone the area presently identified as the Professional/Technology Park (PP) zoning district to Corporate Technology Park (CT). The intent of this ordinance is to change the PP zoning district to CT that will allow additional commercial uses to encourage the commercial development of this area.

Article 5 Zoning Amendment #4: Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the town zoning ordinance, as follows: Deleting “Assisted Living Facility” from the Permitted Principal use column in Table 4.2 Schedule I: Permitted Uses in the C-3 Epping Road Highway Commercial zoning district? The intent of this ordinance is to prohibit Assisted Living facilities in the C-3 Epping Road Highway Commercial zoning district. Assisted Living facilities would still be allowed in four other zoning districts in Exeter.

Article 6 – Exeter Public Library Renovations and Repairs

To see if the Town will vote to raise and appropriate the sum of four million five hundred five thousand eight hundred and eighty five dollars (\$4,505,885) for the design and construction of renovations and repairs, including furniture, fixtures, replacement of the HVAC system, and equipment, of the Exeter Public Library, and to authorize the issuance of not more than \$4,505,885 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Debt service will be paid from the general fund. (Estimated Tax Impact: assuming 15 year bond at 2.93% interest: .21/1,000, \$21.18/100,000 of assessed property value). Bond payments would begin approximately one year after issuance.

(3/5 ballot vote required for approval.) Recommended by the Select Board 5-0.

Article 7 – Parks/Recreation Recreation Park Design/Engineering

To see if the Town will vote to raise and appropriate the sum of two hundred and fifty thousand dollars (\$250,000) for the purpose of creating final design and engineering plans for the Recreation Park Development Project. This project will include community input, surveying, and preliminary design of the Recreation Park followed by a final design proposal supported by the Recreation Advisory Board. Included will be construction documentation to initiate a multi-phased renovation and expansion of the Recreation Park at 4 Hampton Road, and authorize the issuance of not more than (\$250,000) of bonds or notes in accordance with the provisions of Municipal Finance Act (RSA 33), and authorize the Select Board to issue and negotiate such bonds or notes and determine the rate of interest thereon. Debt service will be paid from the general fund. (Estimated Tax Impact: assuming 5 year bond at 2.22% interest: .030/1,000, \$3.05/100,000 assessed property value). Bond payments would begin approximately one year after issuance.

(A 3/5 ballot vote required for approval.) Recommended by the Select Board 4-1.

Article 8 – Salem Street Water/Sewer/Drainage Improvements

To see if the town will vote to raise and appropriate the sum of three hundred twenty-five thousand and zero dollars (\$325,000) for the purpose of design and engineering costs for utility improvements including water, sewer, roads and drainage in the Summer/Salem Street, Park Street, and Warren Avenue

areas, and authorize the issuance of not more than (\$325,000) of bonds or notes in accordance with the provisions of Municipal Finance Act (RSA 33), and authorize the Select Board to issue and negotiate such bonds or notes and determine the rate of interest thereon. Debt service to be shared by the water, sewer and general funds. (Estimated Tax Impact: assuming 5 year bond at 2.22% interest: .0004/1,000, \$0.37/100,000 assessed property value). Bond payments would begin approximately one year after issuance.

(A 3/5 ballot vote required for approval.) Recommended by the Select Board 5-0.

Article 9 – Choose Town Officers

To choose all other necessary Town Officers, Auditors or Committees for the ensuing year.

Article 10 – 2019 Operating Budget

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$19,066,857. Should this article be defeated, the default budget shall be \$18,920,969, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Estimated Tax Impact: -.11/1,000 assessed property value, \$-11.00/100,000 assessed property value).

(Majority vote required) Recommended by the Select Board 4-1.

Article 11 – 2019 Water Budget

Shall the Town of Exeter raise and appropriate as a water operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,253,033. Should this article be defeated, the water default budget shall be \$3,294,537 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required) Recommended by the Select Board 5-0.

Article 12 – 2019 Sewer Budget

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,817,866. Should this article be defeated, the default budget shall be \$2,462,004 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required) Recommended by the Select Board 5-0.

Article 13 – Collective Bargaining Agreement – Exeter Firefighters and Town of Exeter

To see if the Town will vote to approve the cost items included in the three year collective bargaining agreement reached between the Select Board and the Exeter Firefighters Association, which calls for the following increased salaries and benefits at the current staffing levels:

Year	Estimated Salary/Benefits Increase	Health Premium Savings
FY19	\$26,456	(\$3,790)
FY20	\$25,250	(\$6,100)
FY21	\$16,544	(\$6,100)

And further, to raise and appropriate the sum of twenty two thousand, six hundred and sixty six dollars (\$22,666) for the 2019 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels, minus anticipated health insurance premium savings.

(Majority vote required) Recommended by the Select Board 5-0.

Article 14 – Collective Bargaining Agreement – SEIU 1984 and Town of Exeter

To see if the Town will vote to approve the cost items included in the three year collective bargaining agreement reached between the Select Board and the SEIU (Service Employees International Union) Local 1984 covering Public Works and Administrative/Clerical employees, which calls for the following increased salaries and benefits at the current staffing levels:

Year	Water/Sewer Fund	General Fund	Total	Health Plan Savings
FY19	\$21,501	\$38,828	\$60,329	(\$16,287)
FY20	\$14,389	\$19,239	\$33,628	(\$16,287)
FY21	\$13,105	\$20,771	\$33,876	(\$16,287)

And further, to raise and appropriate the sum of forty four thousand and forty-two dollars (\$44,042) for the 2019 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels. The amounts raised will be \$27,773 (General Fund), and \$16,269 (Water/Sewer Funds). These appropriations are net of expected health insurance savings in each fund.

(Majority vote required) Recommended by the Select Board 5-0.

Article 15 – Appropriate to Capital Reserve Fund - Sidewalks

To see if the Town will vote to raise and appropriate the sum of forty thousand dollars (\$40,000) to be added to the Sidewalk Repair and Replacement Capital Reserve Fund previously established. This sum to come from general taxation. (Estimated Tax Impact: .022/1,000, \$2.29/100,000 value).

(Majority vote required) Recommended by the Select Board 5-0.

Article 16 – Replace Streetlights with LED Streetlights

To see if the Town will vote to raise and appropriate the sum of one hundred eighty-seven thousand eight hundred and eighteen dollars (\$187,818) to replace the town’s 695 streetlights and fixtures (average lifespan

5.8 years) with energy efficient LED lights (average lifespan 28.9 years). The sum raised will be paid back to the town's general fund through electric rebates and future anticipated energy savings. The projected payback for this project is five years. After the payback period the project will result in energy cost savings of approximately \$30,000 per year. This sum (\$187,818) to come from unassigned fund balance.

(Majority vote required) Recommended by the Select Board 5-0.

Article 17 – Hook Lift Truck for Water-Sewer Department Lease/Purchase

To see if the Town will vote to authorize the Select Board to enter into a 5-year lease/purchase agreement for \$174,959 for the purpose of lease/purchasing a hook lift style dump truck for the Exeter Water/Sewer Department to replace a 2008 truck to be transferred to the Highway Department, and to raise and appropriate the sum of forty-one thousand seven hundred eighty dollars (\$41,780), which represents the first of 5 annual payments for that purpose. This lease/purchase will contain an escape (non-appropriation) clause. This sum to come from water and sewer fees.

(Majority vote required) Recommended by the Select Board 5-0.

Article 18 – Public Safety Dispatch Upgrades

To see if the Town will raise and appropriate, through special warrant article, the sum of one hundred fifty-three thousand four hundred and fifty one dollars (\$153,451), for the purpose of making upgrades to the Town's public safety dispatch system. This sum to come from general taxation. (Estimated Tax Impact: .088/1,000, \$8.77/100,000 assessed property value).

(Majority vote required) Recommended by the Select Board 5-0.

Article 19 – Establish Town Parks Improvement Capital Reserve Fund and Funding

To see if the Town will vote to establish a capital reserve fund under RSA 35:1 known as the "Parks Improvements Fund" for the purpose of making capital improvements to town parks including but not limited to Kids Park, Townhouse Common, Gilman Park, Founders Park, Recreation Park and others, and to raise and appropriate the sum of one hundred-thousand (\$100,000) to be placed in this fund and further the Select Board shall be named agents of the fund and be authorized to make expenditures from the fund. (Estimated Tax Impact: .057/1,000, \$5.71/100,000 assessed property value).

(Majority vote required) Recommended by the Select Board 4-1.

Article 20 – Appropriate to Sick Leave Trust Fund

To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the Sick Leave Expendable Trust Fund previously established. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).
No tax impact.

(Majority vote required) Recommended by the Select Board 5-0.

Article 21 – Public Safety Departments Facility, Data, Staffing Analysis

To see if the Town will vote to raise and appropriate, through special warrant article, the sum of fifty thousand dollars (\$50,000) for the purpose of conducting a facility, staffing and data analysis of all public

safety operations: to include police, fire, EMS and dispatch. This sum to come from general taxation. (Estimated Tax Impact: .029/1,000, \$2.86/100,000 assessed property value).

(Majority vote required) Recommended by the Select Board 5-0.

Article 22 – ADA Plan Funding

To see if the Town will vote to raise and appropriate, through special warrant article, the sum of thirty five thousand dollars (\$35,000), for the purpose of conducting and creating an ADA improvements plan for town facilities and infrastructure including roads, sidewalks, and other pedestrian safety improvements. This sum to come from general taxation. (Estimated Tax Impact: .020/1,000, \$2.00/100,000 assessed property value).

(Majority vote required) Recommended by the Select Board 5-0.

Article 23 – Intersection Improvements Plan Funding

To see if the Town will vote to raise and appropriate, through special warrant article, the sum of fifty thousand dollars (\$50,000) for the purpose of conducting and creating an intersection improvement proposal with preliminary designs, to improve intersections and intersection areas, including Pine/Front/Linden Street, Front Street/Water Street, Clifford Street/Water Street, Winter Street/Columbus Avenue/Railroad Avenue, and others. This sum to come from general taxation. (Estimated Tax Impact: .029/1,000, \$2.86/100,000 assessed property value).

(Majority vote required) Recommended by the Select Board 5-0.

Article 24 – Pickpocket Dam Study

To see if the Town will vote to raise and appropriate, through special warrant article, the sum of forty thousand dollars (\$40,000) for the purpose of addressing items related to a Letter of Deficiency from the NHDES on Pickpocket Dam. This sum to come from general taxation. (Estimated Tax Impact: .023/1,000, \$2.29/100,000 assessed property value).

(Majority vote required) Recommended by the Select Board 5-0.

Article 25 – Great Bridge Project Deficit

To see if the Town will vote to transfer the amount of \$173,774 from the town's current non-spendable general fund balance to the capital projects fund balance to eliminate the Great Bridge project deficit from 2001. This project has been completed. This article will not impact the unassigned fund balance.

(Majority vote required) Recommended by the Select Board 5-0.

Article 26 – Snow and Ice Fund Appropriation

To see if the Town will vote to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) Recommended by the Select Board 5-0.

Article 27 – Establish Swasey Parkway Maintenance Fund and Funding

To see if the Town will vote to establish an expendable trust fund under RSA 31:19-a to be accounted for in a fund separate from the general fund, to be known as the “Swasey Parkway Fund.” This fund shall be for the purpose of making capital improvements to and maintenance of the Swasey Parkway, and to raise and appropriate the sum of twenty four-thousand dollars (\$24,000) from unassigned fund balance to be transferred to this fund and to include any and all permit fees for use of the Swasey Parkway to be assigned to this fund, and further the Swasey Trustees shall be named agents of the fund and be authorized to make expenditures from the fund. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) Recommended by the Select Board 5-0.

Article 28 – Petition Article

“Call to Prevent Nuclear War” Resolution/Warrant Article

Whereas nine nations together have over 14,000 nuclear weapons in their arsenals, most far more destructive than the two that killed hundreds of thousands in Japan in 1945;

Whereas detonation of even a small number of these weapons could have catastrophic human and environmental consequences (called “Nuclear Winter”) affecting everyone on the planet;

Whereas the United States maintains hundreds of nuclear missiles in underground silos on hair-trigger alert, to be launched within minutes with great risk of an accidental, mistaken or unauthorized launch;

Whereas the United States reserves the right to use nuclear weapons first, making a nuclear war more likely;

Whereas the U.S. president has the sole and unchecked authority to order the use of nuclear weapons;

Whereas over the next 30 years, the United States plans to spend an estimated \$1.7 trillion to replace its entire nuclear arsenal;

Whereas the United States, as well as Britain, China, France and Russia, are obligated under the Nuclear Non-Proliferation Treaty (NPT) to take concrete steps toward eliminating their nuclear arsenals;

NOW THEREFORE BE IT RESOLVED that the **Town of Exeter** calls upon the U.S. government to spearhead a global effort to prevent nuclear war by:

- Renouncing the option of using nuclear weapons first;
- Ending the sole, unchecked authority of any president to launch a nuclear attack;
- Taking U.S. nuclear weapons off hair-trigger alert;
- Cancelling the plan to replace its entire arsenal with enhanced weapons, and
- Actively pursuing a verifiable agreement among nuclear-armed states to eliminate their nuclear arsenals.

AND BE IT FURTHER RESOLVED that our **Selectboard** will send copies of this resolution with a record of its adoption vote to Governor Sununu and to all members of our Congressional Delegation.

Recommended by the Select Board 5-0.

Article 29 – Petition Article

2019 Citizens Petition for the Town of Exeter, NH

By petition of Nicholas Gray and other undersigned registered voters of Exeter, NH in an effort maintain a sustainable cost of living, request that the following article be placed on the 2019 Town Warrant.

Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 3.0%?

(3/5 vote required)

Not recommended by the Select Board 0-5.

Article 30 – Petition Article

We, the undersigned registered voters of the Town of Exeter, NH, request that the following and fully attached article be placed on the 2019 Town Warrant:

On the petition of Maura Fay and other registered voters of Exeter, in an effort to protect the health and safety of its residents by asserting a right to clean air, water, and soil, and a right to a healthy ecosystem, to see if the Town will vote the following:

Shall the Town of Exeter adopt the “Right to a Healthy Climate Ordinance” to protect the health, safety and welfare of the residents and ecosystems of Exeter, New Hampshire, by establishing a Community Rights-Based Ordinance recognizing that all residents and ecosystems of Exeter possess the right to a healthy climate free from activities that would infringe that right, and calls for constitutional changes to further secure these rights?

Right to a Healthy Climate Ordinance

Establishing a Community Rights-Based Ordinance for Exeter, New Hampshire, That Prohibits Activities and Projects that would Violate Rights Secured by the Ordinance

Preamble

We hold these truths to be self-evident, that all people are created equal, that they naturally are endowed with certain unalienable rights that among these are life, liberty, and the pursuit of happiness. That to secure these rights, the people institute governments, which derive their just powers from the consent of the governed.

Further, that whenever any form of government becomes destructive of these ends, it is the right of the people to alter or abolish it, and to institute new government, laying its foundation on such principles and organizing its powers in such form, as to them shall seem most likely to effect their safety and happiness.

This right of self-government, as stated in the Declaration of Independence, is natural, fundamental, and unalienable. It is also secured to us by the United States Constitution and the Constitution of the State of New Hampshire.

Pursuant to that right of self-government, if our current system of local government infringes our rights, we, the people of Exeter, have the right to alter or replace that system with one that secures and protects human rights and ecosystem rights, as long as the new system does not infringe other rights protected for us by state or federal law.

Exeter is situated where the Exeter River feeds the tidal Squamscott River and lies fully within the coastal Piscataqua River Watershed which includes the sub-watersheds of the Great Works River and the five rivers flowing into the unique and sensitive estuary within Great Bay: the Bellamy, Oyster, Lamprey, Squamscott, and Winnicut; covering over a thousand square miles in New Hampshire, Maine, and

Massachusetts and comprising an ecosystem upon which hundreds of thousands of people and countless species depend for health, drinking water, and survival.

It is our legislative determination that certain corporate activities are detrimental to our rights, health, safety, and welfare. These activities include but are not limited to: the runoff from commercial use of fertilizers, the intentional or unintentional dumping of toxic waste, and the physical deposition, emission, leakage, disposal, or placement of toxins into the land, air or waterways from extraction, transportation, processing, storage, conveyance, and depositing of waste from fossil fuel exploration and development.

As we are purportedly constrained by state and federal law, which courts interpret to require us to accept such harmful corporate activity, we the people of Exeter are unable under our current system of local government to secure human rights and ecosystem rights by banning said activity.

Therefore, we deem it necessary to alter our system of local government, and we do so by adopting this Right to a Healthy Climate Ordinance.

Section 1 - Statements of Law

- (a) Right of Self-Government.*** All residents of Exeter possess a right of self-government, which includes, but is not limited to, the following rights: first, the right to a system of local government founded on the consent of the people of the municipality; second, the right to a system of local government that secures their rights; and third, the right to alter any system of local government that lacks consent of the people or fails to secure and protect the people's and ecosystems' rights, health, safety, and welfare. Any action to annul, amend, alter, or overturn this Ordinance shall be prohibited unless such action is approved by a prior Town vote at which a majority of the residents of the Town vote to approve such action.
- (b) Right to a Healthy Climate.*** All residents of Exeter possess a right to a stable and healthy climate system capable of sustaining human societies, which shall include the right to be free from all corporate activities that infringe that right, including but not limited to the runoff from commercial use of fertilizers, the intentional or unintentional dumping of toxic waste, and the physical deposition, emission, leakage, disposal, or placement of toxins into the land, air, or waterways from extraction, transportation, processing, storage, conveyance, and depositing of waste from fossil fuel exploration and development.
- (c) Right of Ecosystems and Natural Communities.*** All residents of Exeter possess the right to clean air, water, and soil, which shall include the right to be free from all corporate activities that release toxic contaminants into the air, water, and soil, including but not limited to the runoff from commercial use of fertilizers, the intentional and unintentional dumping of toxic waste, and the physical deposition, emission, leakage, disposal, or placement of toxins into the land, air, or waterways from extraction, transportation, processing, storage, conveyance, and depositing of waste from fossil fuel exploration and development.
- (d) Rights of Ecosystems and Natural Communities.*** Ecosystems and natural communities within Exeter possess the rights to naturally exist, flourish, regenerate, and evolve; rights to restoration, recovery, and preservation; rights to a stable and healthy climate system capable of sustaining ecosystems and natural communities; rights to clean air, water, and soil; and which also shall include, but not limited to, the right to be free from all corporate activities that infringe these rights, including but not limited to the runoff from commercial use of fertilizers, the intentional

and unintentional dumping of toxic water, and the physical deposition, emission, leakage, disposal, or placement of toxins into the land, air, or waterways from extraction, transportation, processing, storage, conveyance, and depositing of waste from fossil fuel exploration and development.

(e) Right to Protection from Government and Corporate Interference. All residents of Exeter and the Town of Exeter, as well as ecosystems and natural communities within Exeter, possess the right to enforce this Ordinance free of interference from corporations, other business entities, and governments. That right shall include the right to be free from ceiling preemption, because this Ordinance expands rights and legal protections for people and nature above those provided by less-protective state, federal and international laws.

Section 2 - State and Federal Constitutional Changes

Through the adoption of this Ordinance, the people of Exeter call for amendment of the New Hampshire Constitution and the federal Constitution to expressly secure the inherent right of local self-government, free from governmental restriction, ceiling preemption, and nullification by corporate “rights.”

Once adopted at Town Meeting, the Ordinance is effective immediately and signed and dated by the town selectmen in accordance with NH RSA 31:128.

The Select Board voted 2-2-1 regarding recommendation of this article.

Article 31

Town of Exeter Sustainability Office – Warrant Article Petition

By petition of the following registered voters of Exeter, to be placed on the Town Warrant:

Shall the town create a Sustainability Office to achieve cost savings for the town and enhance community health through optimal use of water and energy resources.

The town will create a Sustainability Office that will:


- (a) Coordinate closely with all town Departments, Boards, Commissions, and Committees to ensure long-term sustainability of natural resources. Ensure that water and energy resources, uses, quality, and impacts are considered in every relevant decision-making process that impacts the town or its people. A Sustainability Office representative will serve on the Technical Review Committee.
- (b) Serve as a public source of information, and create and maintain a user-friendly link from the Exeter town website for all permits, studies and forums related to water and energy resources, risks, issues and impacts.
- (c) Provide public outreach, and host an annual community forum addressing water and energy resources, explaining how recent studies and tools are being used, and communicating progress on water and energy related action items from the Exeter Master Plan.

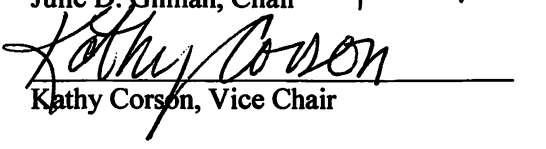
The Sustainability Office would require up to \$45,000 in 2019, anticipated to be recouped through cost savings to the town.

Recommended by the Select Board 3-2.

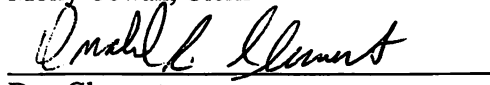
Article 32

To transact any other business that may legally come before this meeting.


Julie D. Gilman, Chair


Kathy Corson, Vice Chair

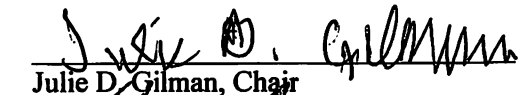
Molly Cowan, Clerk



Don Clement

Anne L. Surman


We certify that on the ____th day of January, 2019, we caused a true copy of the within warrant to be posted at the Exeter Town Hall on Front Street, the Exeter Public Library at Founder's Park, Exeter High School at 1 Blue Hawk Drive, Talbot Gymnasium at Tuck Learning Campus, 40 Linden Street, and the Town Clerk's Office, 10 Front Street.

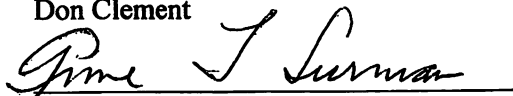
Given under our hands and seal this ____th day of January, 2019.


Julie D. Gilman, Chair


Kathy Corson, Vice Chair

Molly Cowan, Clerk


Don Clement


Anne L. Surman

2019 Revaluation Update

MEMORANDUM

TO: Russ Dean, Town Administrator
Exeter Select Board

FROM: Paul McKenney, CNHA
Municipal Resources, Inc.
Contract Assessor

DATE: February 11, 2019

RE: 2019 Revaluation Update

Sales properties have been inspected and reviewed from April 1, 2017 through December 31, 2018. We will continue to inspect and review sales as we receive them.

Sale property calls backs letters have been mailed to those properties where we were unable to perform an interior inspection are complete Callbacks are scheduled for Feb. 20 Thru March 4, 2019.

Income and expense questionnaires has been mailed out to all commercial, industrial and apartment property owners, and will be reviewed and entered as we receive them back.

Building permit properties have been inspected to date and will be finished the first of April 2019.

Land and building tables have been updated in the Vision database according to sales to date.

Field review of all properties is approximately 50% complete.

The 2018 sales ratio has been received from DRA and is at 77.5%.

Please feel free to contact me should you have any questions or concerns.

Respectfully Submitted,

Paul R. McKenney, CNHA
Municipal Resources Inc.
Contact Assessor's Agent
603-534-2118 (Cell)
pmckenney@mrigov.com

E911 Street Naming Recommendations



TOWN OF EXETER

Planning and Building Department

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

Date: January 28, 2019
To: Russ Dean, Town Manager
From: Dave Sharples, Town Planner
Re: Street name/renumbering recommendations

I'm writing this memorandum after the E911 Committee voted to recommend several street name and renumbering changes. As you know, the E911 Committee was created in part to review the street addressing audit completed by the State of New Hampshire Division of Emergency Services and Communication (DESC). The DESC created a map and report that outlined a list of suggested changes to the Town's street names and addresses. The E911 Committee has reviewed the report and is still in the process of making recommendations consistent with the findings of the report. The Committee has recommended five (5) actions and I list them below followed by a brief description of why the decision was made. I have enclosed a map of each change that illustrates each recommendation.

Recommendation # 1: Change the name of Park Court to Jacks Court and renumber dwellings in accordance with Chapter 14 of the Town Ordinance.

Analysis: The DESC report recommends changing the name of Park Court because there is a Park Street. The Addressing Standards Guide prepared by the NH Department of Safety states:

"Each Street within a municipality should be given its own unique name to prevent confusion on the part of emergency responders. In the case of a new road, the municipality is prohibited from choosing a name which is already in use, or which is confusing similar to any such existing name or which otherwise might delay the location of any address in an emergency per RSA 231:133."

Since there is a Park Street already in Town, the guidelines suggest that the name should be changed since it is the same name except for the suffix (Ct.) This is not a new street but if this were the case then the municipality would be prohibited by law to use the name Park Court. The reason the Committee chose Jacks Court is that it was proposed by the neighbors and accepted by the E911 Committee.

Recommendation # 2: Change the name of Park Street (the portion from the Epping Road/Winter Street intersection to the intersection with itself) to Clay Street and renumber dwellings in accordance with Chapter 14 of the Town Ordinance.

Analysis: The reason for this change is due to Park St splitting into two at Park Street Common. And as with all prior proposals, it is listed in the State audit to change this portion of Park St. The State audit did recommend making this an extension of Winter St but the State was also ok with giving it a unique name. This name was chosen by the residents of the street and there was a pottery nearby in the past. I have enclosed an email from Gina Sweeney Leahy where she states that the houses on the street will “go with Clay St.”

I also enclosed an email and letter from Joe and Anne Fetters. As you will note in their email, they, and another neighbor, will be unable to attend the hearing so they are requesting the item be tabled to a later meeting. I informed them that the item has been noticed and will remain on the agenda but will provide the request to the Select Board for their consideration. The letter from them outlines the issues they have with this proposal.

Recommendation # 3: Change the name of Prospect Avenue to Manor Avenue and renumber dwellings in accordance with Chapter 14 of the Town Ordinance.

Analysis: The reason for this change is the same as for Park Court as mentioned above as only the suffix of the road is different.

The reason the Committee chose Manor Avenue was simply because we chose it off the “pre-approved” list we created. Two residents contacted me and they indicated they did not like Manor Ave so I told them they could propose an alternative name and, as long as it meets the ordinance criteria, then we are ok with that. However, I have decided to move this forward since I have not heard back within the timeframe I suggested. All affected residents have been notified of this meeting and can come to the meeting or contact me if they would prefer an alternative name.

I did receive the enclosed letter from Leslie Cooper who suggested naming the street Marion. I spoke with Mr. Cooper and informed him that we have a street named Maid Marion and the committee could not accept that.

Recommendation #4: Change Windsor Lane to Acadia Lane and renumber dwellings in accordance with Chapter 14 of the Town Ordinance, if necessary.

Analysis: The reason for this change is because there is a Windsor Lane in Brentwood which has the same zip code and I have received numerous complaints from residents in Exeter and Brentwood. We actually moved this ahead on our list (as we were going alphabetically) at the request of several owners. The reason the Committee chose Acadia Lane is that several folks attended the meeting and chose Acadia off of our “pre-approved” list.

I did receive the attached email from Loreen DeLeary regarding the proposed name. Her concern detailed in the letter is that Acadia should be spelt Arcadia. I discussed this with the E911 Committee and the committee is ok with either as they both meet the requirements of the ordinance.

Recommendation #5: To name the new “TIF” road Ray Farmstead Road.

Analysis: This is not a name change but a new name for a road that is under construction. Ray Farmstead Road was proposed by the developer that owns the land and it meets the ordinance criteria.

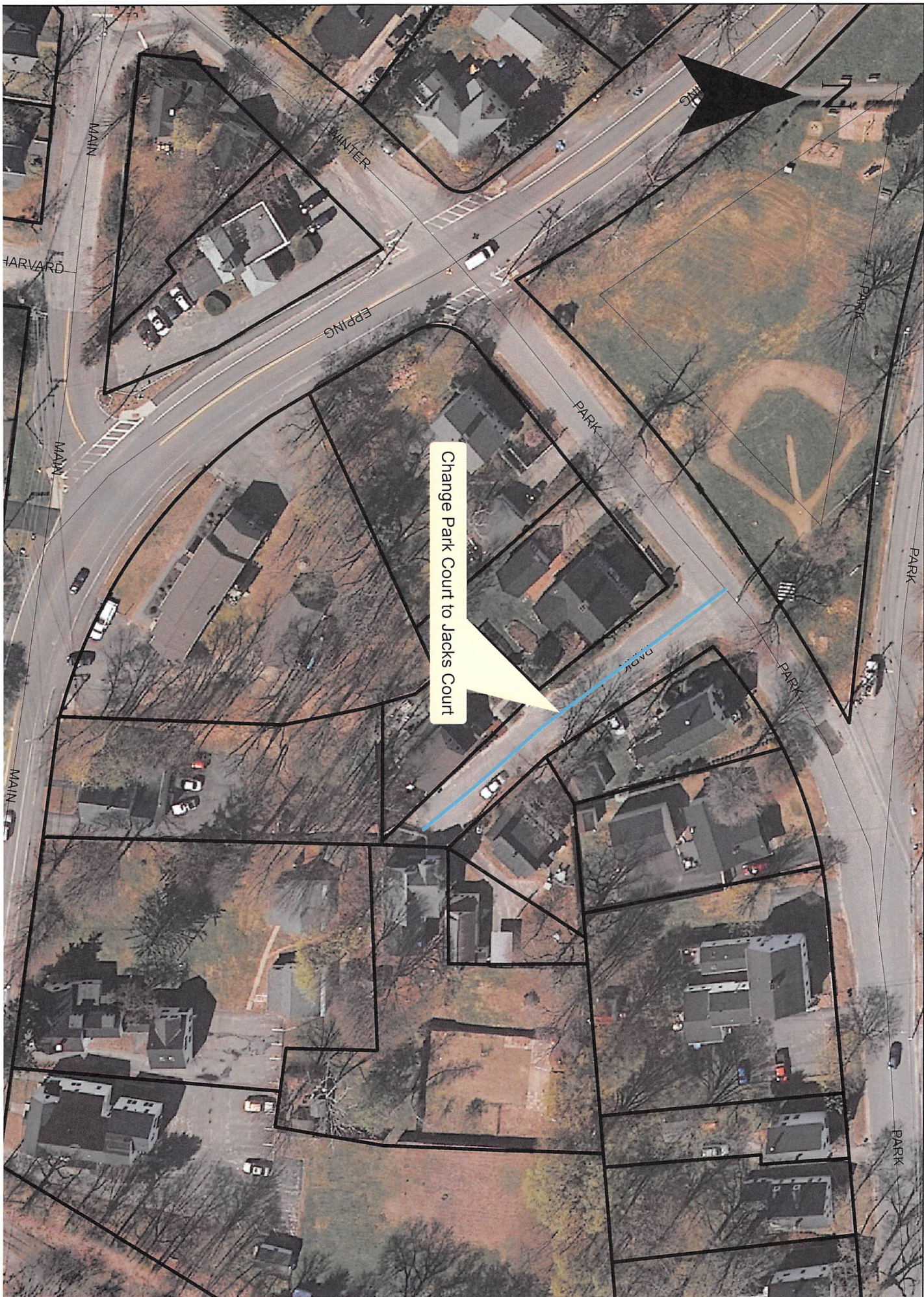
Summary:

The E911 Committee is advisory and only the Select Board can change street names. In accordance with Chapter 14, the Select Board will have to hold a public hearing on the recommendations prior to taking any action. An E911 Committee representative will be present at the hearing to answer any questions.

Please note that the DESC report outlines many more suggestions than discussed here and the Committee will continue to meet and forward recommendations onto the Select Board for their consideration.

Thank you.

Recommendation #1
Park Court to Jacks Court



Recommendation # 2

Section of Park St to Clay St



Rename section of Park St to Clay St



Fwd: Street name change for Park Street

1 message

David Sharples <dsharples@exeternh.gov>
To: Barbara Mcevoy <bmcevoy@exeternh.gov>

Wed, Dec 19, 2018 at 8:04 AM

----- Forwarded message -----

From: **gina GSL** <gslgina@hotmail.com>
Date: Wed, Dec 19, 2018 at 7:26 AM
Subject: Re: Street name change for Park Street
To: David Sharples <dsharples@exeternh.gov>

Okay, the three disappointed houses will go with Clay St.

Gina Sweeney Leahy

On Dec 6, 2018, at 12:14 PM, David Sharples <dsharples@exeternh.gov> wrote:

Hi Gina,
Clay Street works for me as there isn't one in Brentwood or Kensington and it doesn't sound like anything in Exeter so I'm good with it.
Thanks,
Dave

On Thu, Dec 6, 2018 at 10:12 AM gina GSL <gslgina@hotmail.com> wrote:
Dave,
We were disappointed that Common Way wasn't available.
Wondering if Clay Street can be used.

Gina Sweeney Leahy



Park Street Name change notice of Select Board hearing

1 message

Joseph Fettters <joerayfett@yahoo.com>

Thu, Jan 31, 2019 at 3:07 PM

To: "dsharples@exeternh.gov" <dsharples@exeternh.gov>

Cc: Anne Fettters <adfettters@comcast.net>

Dear Mr. Sharples,

Yesterday afternoon we received our notice that the matter of the Park St. name change is scheduled to go to the Select Board on February 11, 2019. We are interested in attending this meeting. Unfortunately, we will not be able to attend as we will be out of the state on that date. Since we received this notice less than 2 weeks before the meeting, it is impracticable for us to change our schedule. As another one of the other 3 property holders affected by this name change will also be unavailable, would it be possible to postpone this matter until, say, the next Select Board meeting?

We thank you for your consideration.

Joe and Anne Fettters
60 Park St.

Dear Select Board Members,

We write regarding the proposed name change of a segment of Park St, specifically the three houses that connect with the intersection of Epping Rd/Winter St.

We would like to have been at the meeting in person to voice our opinions. Unfortunately, we received notice of this meeting date less than 2 weeks prior and thus were unable to change our travel plans. While we requested a postponement of this meeting we were told that this item would remain on the agenda but the Select Board had the option to table a discussion until a later date.

There are many reasons why we disagree with the recommendation of the E911 committee. However, of utmost concern for us is the matter of safety for which the committee insists that it is necessary for the name change.

We are one of three houses on a stretch of Park St. that connects at one end to Winter St. and at the other end to the fork of Park St. which runs along the opposite side of the Park St. Common from us. While it may seem confusing to have even numbers running on one side of the park and odd on the other, we feel it will be even more confusing, and thus LESS safe for us to be a new street that we are currently calling "Lost Lane". We will be 3 houses sandwiched in between Winter St. and Park St. and are very concerned that when necessary, emergency response will not know where to find us.

The 911 committee has said that this recommendation is based upon state Emergency Communications Division guidelines. These guidelines are recommendations, not hard rules or laws. We ask that the Select Board take a common sense approach and consider the overall effect this proposal would have. Intuitively, does creating a new street of just three houses wedged between 2 other streets (Winter and Park), sound less or more confusing for someone to find? Kindly keep in mind that in less than one half mile, one could travel on 4 different named streets (Railroad Ave., Winter St., proposed Clay St., then Park Street) without making a single turn. Is that less confusing than having even number addresses on Park St. on one side of the Common, odd numbers on the other? The way it is with every other street in America?

We ask that the Select Board thank the committee for their effort and hard work but reject this proposal.

Respectfully submitted,

Anne and Joe Fetters

Homeowners and Residents

60 Park St.

Recommendation # 3

Prospect Ave to Manor Ave



Rename Prospect Ave to Manor Ave

Leslie D. Cooper
27 Highland Street
Exeter ,N.H. 03833

Mr. Dave Sharples
Exeter Town Planner

Dear Mr. Sharples,

I will attend the street renaming on Monday and I have a name suggestion to propose. I am sending you this letter for your information in advance.

My proposal is Marion Street. This is more pleasing to the ear than Manor Avenue which seems quite bland. Marion has far more connection to Exeter and its history than Manor does for the following reasons:

Hiram Gilmore came to Exeter in 1854. He was a clock maker and farmer. He bought property on Prospect Street. For the next 165 years he and his descendants have lived on Prospect Street and Prospect Ave. His son John Dallas Gilmore lived next door to him. Dallas Gilmore is mentioned in one of Henry Shute's many novels as the farmer from whom the Shutes purchased their Christmas goose. John Dallas Gilmore had thirteen children, one of whom moved to 25 Prospect Ave. where Marion was born in 1908. Shortly thereafter the family purchased 20 Prospect Ave and moved there. Marion lived the rest of her life there. She died in 1995 after eighty-seven years.

Her maternal grandfather was Oliver Yeaton. He lived at 17 Prospect Ave. He was the proprietor of Yeaton's Restaurant which was located in the Street Railway's waiting room. This was in the Folsom Tavern when it was on Water Street.

Marion's husband was the son of Arthur Cooper who was the superintendent of the Exeter Gas Light Company for many years. He was one of the founders of the Exeter Country Club and represented Exeter in the state house of Representatives .He was a captain in the state militia.

Marion's grandson ,John Cooper presently lives at 20 Prospect Ave and I live in its former barn which faces Highland Street So the Gilmores are still here although the last names differ.

Other streets in Exeter are named for women. There is Patricia and Bell which is named for a member of the Gilman family. It would be nice to recognize the Gilmores long connection to Prospect Ave. by naming it Marion after a Gilmore Girl.

Thank you,



Windsor Ln Name Change

1 message

Loreen DeLeary <delearyloreen@gmail.com>
To: "dsharples@exeternh.gov" <dsharples@exeternh.gov>

Thu, Jan 31, 2019 at 4:28 PM

Hi Dave

Just a follow-up from our conversation yesterday on the potential name change from Windsor Ln to Acadia Ln. My concern is people will hear it as Arcadia and add an R to the spelling.

Acadia doesn't sound as straight forward as say lavender.

Thank you for your time.
Loreen



Sheri Riffle <sriffle@exeternh.gov>

Fwd: Street name change

Julie Gilman <jgilman@exeternh.gov>

Fri, Feb 8, 2019 at 11:23 AM

To: Russell Dean <rdean@exeternh.gov>, Sheri Riffle <sriffle@exeternh.gov>

Russ,
Can you put this with the E911 recommendation in the packet along with the other?

----- Forwarded message -----

From: gina GSL <gslgina@hotmail.com>
Date: Mon, Feb 4, 2019, 5:31 PM
Subject: Street name change
To: jgilman@exeternh.gov <jgilman@exeternh.gov>

Hi Julie,

This month the select board will be voting to change the street name where I live from Park Street to Clay St.

My husband and I attended Three 911 committee meetings in the Fall regarding this matter. We are away for the month of Feb and will be unable to attend the select board meeting when you will be voting.

My husband, John Leahy researched 19 years of emergency response calls. His statistical analysis showed no difference in emergency response rates on either side of Park St. Both Ann Surman and Dave Sharples have his report should you care to review it.

We feel that changing just three houses on Park St. Will be more confusing and less safe.

The state simply made these recommendations and the 911 committee is following their lead without being reasonable.

We feel it is both unwise and unnecessary to change our street name. Please consider our findings and vote against changing our street name.

Gina and John Leahy
68 Park street
Exeter, NH 03833

Sent from my iPhone

Classification Plan Amendment

**CLASSIFICATION PLAN – TOWN OF EXETER
NON UNION**

GRADE 1	Custodian
GRADE 2	Records Clerk Vehicle Maintenance/Highway Laborer
GRADE 3	Solid Waste Facility Operator Assistant Town Clerk Water/Sewer Utilities Clerk Office Clerk/Parks-Recreation
GRADE 4	Administrative Assistant - Planning
GRADE 5	Deputy Town Clerk
GRADE 6	Recreation Coordinator Office Manager – DPW/Fire/Police
GRADE 7	Executive Assistant Deputy Code Enforcement Officer Engineering Technician
GRADE 8	Deputy Tax Collector Water/Sewer Engineering Technician
GRADE 9	Welfare/Human Services Administrator Natural Resources Planner Deputy Health Officer
GRADE 10	Water Treatment Operations Supervisor Electrical Inspector Deputy Assessor Parks/Recreation Assistant Director
GRADE 11	Assistant Town Engineer Maintenance Superintendent Human Resources Administrator Accountant
GRADE 12	Highway Superintendent Senior Accountant
GRADE 13	Economic Development Director Town Clerk

**CLASSIFICATION PLAN – TOWN OF EXETER
NON UNION**

GRADE 14 Parks/Recreation Director
Building Inspector/CEO
Police Captain/Staff
Police Captain/Patrol
Assistant Fire Chief – EMS Coordinator
Assistant Fire Chief – Deputy EMD
Water/Wastewater Manager/Engineer
IT Coordinator

GRADE 15 Town Planner

GRADE 16 Finance Director
Town Engineer

GRADE 17

GRADE 18 Chief of Police
Fire Chief/Emergency Management Director
DPW Director

GRADE 19

GRADE 20 Town Manager

Adopted: July 28, 2014
Amended: December 15, 2014
Amended: June 19th, 2017 (added Deputy Assessor)
Amended: February 11th, 2019 (add Senior Accountant)



TOWN OF EXETER

JOB TITLE: Accountant

12/15/2014

DEPARTMENT: Finance

POSITION NUMBER: 201

EMPLOYMENT STATUS: Full-Time, Non-Union

EXEMPT STATUS: Exempt

LABOR GRADE: 11

JOB SUMMARY: Under the general direction of the finance director, responsible for coordination and review of accounting functions and financial statements in a timely fashion in accordance with established policies and procedures.

SUPERVISION RECEIVED: This position receives limited supervision from the finance director and is evaluated by the finance director based on performance of the essential duties of the position and upon the achievement of assigned goals and objectives.

SUPERVISION EXERCISED: Provides no formal assigned supervisory responsibility or authority.

ESSENTIAL DUTIES: (The listed examples may not include all duties of the position)

1. Prepares all assigned journal entries and allocations, including expense and budget account transfers, internal audit adjustments, final audit adjustments, water/sewer overhead allocations, etc. providing accurate, timely reporting.
2. Reconciles and analyzes various general ledger accounts in accordance with GASB to reduce compliance risk to the Town.
3. Assists town treasurer with bank and cash reconciliations, resolves discrepancies to the general ledger detail for accurate, timely reporting.
4. Monitors and analyzes town- wide expenditures, reconciling to the budget on a monthly basis; reporting deviations to budget, allowing management to make informed decisions.
5. Creates, prepares and analyzes utility usage reports for reporting to the town manager and the water/sewer advisory committee. These reports are used in conjunction with setting yearly water/sewer user fee rates.
6. Prepares town- wide consolidated budget for the selectmen, budget recommendation committee, and town management, partners with department managers to ensure the accuracy of data.

7. Creates and prepares audit schedules in preparation of the yearly audit, working directly with the auditors to research and resolve questions and/or issues in a timely and efficient manner.
8. Performs internal audit on water/sewer billing, reconciling the Munismart utility sub-ledger to the general ledger, researching and resolving any discrepancies in preparation of the yearly audit; providing guidance to the collections department to assist in proper accounting for various customer account adjustments to meet GASB accounting rules.
9. Maintains the fixed asset database in compliance with GASB 34.
10. Prepares and/or reviews various Municipal Services (MS) forms for submission to the NH Department of Revenue Administration (DES).
11. Reconciles grant revenue and expenses ensuring that the fund reflects the activity accurately.
12. Provides support and training to the users of Munismart as needed.
13. Serves as backup for payroll.
14. Assists finance director with the maintenance of financial records including appropriations, expenditures, special assessments, bonds, warrants, and other municipal activities and regularly annual appropriations.
15. Assist finance director with the implementation and monitoring of internal controls, processes and procedures, recommending modifications to improve efficiencies.
16. Adheres to town's written operating procedures and policies.
17. Performs other duties as required to achieve the overall goals of the finance department.
18. Performs analysis and other related duties as directed by the town manager and/or finance director to provide insight into anomalies and trends related to the revenues and expenses.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION:

1. Knowledge of town policies, procedures and ordinances.
2. Knowledge of accounting practices and procedures.
3. Knowledge of state laws pertaining to finance and accounting.
4. Knowledge of GASB 34.

5. Knowledge of business and recordkeeping practices.
6. Knowledge of computer software programs and applications for financial management.
7. Skill in interpreting instructions and solving practical problems.
8. Skill in arithmetic calculations.
9. Proficient in excel and word.
10. Skill in the use of office equipment, such as a computer, copier/scanner, fax machine, postal machine, telephone, calculator and relevant software (e.g. Excel spreadsheets, Munismart).
11. Skill in oral and written communication.
12. Skill in conducting research and analysis.
13. Ability to accurately compute mathematical operations as they relate to accounting.
14. Ability to record transactions accurately.
15. Ability to maintain accurate records and files.
16. Ability to work under weekly deadlines.
17. Ability to evaluate and report financial data.
18. Ability to prepare and present reports.
19. Ability to handle a diverse range of duties with limited supervision.
20. Ability to work independently.
21. Ability to exercise initiative and independent judgment.
22. Ability to communicate effectively, both verbally and in writing.
23. Ability to maintain confidentiality.
24. Ability to demonstrate good teamwork, leadership, interpersonal and customer-service skills and attitude.
25. Ability to establish and maintain effective working relationships with employees, town officials and the general public.

SUPERVISORY CONTROLS: The supervisor sets the overall objectives and resources available. The employee and supervisor, in consultation, develop the deadlines, projects and work to be done. At this level, the employee, having developed expertise in the line of work, is responsible for planning and carrying out the assignment; resolving most of the conflicts which arise; coordinating the work with others as necessary and interpreting policy on own initiative in terms of established objectives. In some assignments, the employee also determines the approach to be taken and the methodology to be used. The employee keeps the supervisor informed of progress, potentially controversial matters, or far-reaching implications. Completed work is reviewed only from an overall standpoint in terms of feasibility, compatibility with other work, or effectiveness in meeting requirements or expected results.

GUIDELINES: Procedures for doing the work have been established and a number of specific guidelines are available. The number and similarity of guidelines and work situations requires the employee to use judgment in locating and selecting the most appropriate guidelines, references and procedures for application and in making minor deviations to adapt the guidelines in specific cases. At this level, the employee may also determine which of the several established alternatives to use. Situations to which the existing guidelines cannot be applied, or significant proposed deviations from the guidelines, are referred to the supervisor.

COMPLEXITY: The work typically includes varied duties requiring many different and unrelated processes and methods such as those relating to well-established aspects of an administrative or professional field. Decisions regarding what needs to be done include the assessment of unusual circumstances, variations in approach and incomplete or conflicting data. The work requires making many decisions concerning such things as the interpreting of considerable data, planning of the work, or refining the methods and techniques to be used.

SCOPE AND EFFECT: The work involves treating a variety of conventional problems, questions or situations in conformance with established criteria. The work product or service affects the design or operation of systems, programs or equipment; the adequacy of such activities as field investigations, testing operations or research conclusions; or the social, physical and economic well-being of persons.

PERSONAL CONTACTS: The personal contacts are with employees in the same agency, but outside the immediate organization. People contacted generally are engaged in different functions, missions and kinds of work. The contacts are with members of the general public, as individuals or groups, in a moderately structured setting (e.g., the contacts are generally established on a routine basis, usually at the employee's work place; the exact purpose of the contact may be unclear at first to one or more of the parties; and one or more of the parties may be uninformed concerning the role and authority of other participants).

PURPOSE OF CONTACTS: The purpose is to obtain, clarify or give facts or information regardless of the nature of those facts, i.e., the facts or information may range from easily understood to highly technical.

PHYSICAL DEMANDS: The work is sedentary. Typically, the employee may sit comfortably to do the work. However, there may be some walking; standing; bending; carrying of light items such as

papers, books, small parts; driving an automobile; etc. No special physical demands are required to perform the work.

WORK ENVIRONMENT: The work environment involves everyday risks or discomforts that require normal safety precautions typical of such places as offices, meeting and training rooms, libraries and residences or commercial vehicles (e.g., use of safe work practices with office equipment, avoidance of trips and falls, observance of fire regulations and traffic signals, etc.). The work area is adequately lighted, heated and ventilated.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY: Positions at this level have no formal assigned supervisory responsibility or authority. Employees are responsible only for the performance of their own assigned work. They may be asked to train new employees in the fundamentals of the job or to participate in cross-training of other employees in the department, but such assignments do not include the on-going authority to assign and review the work of other employees or to recommend or take corrective action with regard to the performance of other employees.

MINIMUM QUALIFICATIONS:

1. Knowledge and level of competency commonly associated with a bachelor's degree in accounting or related occupational field.
2. Experience sufficient to understand the diverse objectives and functions of the position, usually interpreted to require three (3) to five (5) years of experience, a Certified Public Accountant preferably in a municipal environment; or any equivalent combination of education or experience which demonstrates possession of the required knowledge, skills and abilities.

TOWN OF EXETER

JOB TITLE: ~~Senior Accountant~~-Accountant

12/13/20188/19/4+

DEPARTMENT: Finance

POSITION NUMBER: 201

EMPLOYMENT STATUS: Full-Time, Non-Union

EXEMPT STATUS: Exempt

LABOR GRADE: 12+

JOB SUMMARY: Under the general direction of the Finance Director, this position performs high level administrative, accounting and financial analysis of the Town's financial transactions and reporting ~~responsible for coordination and review of accounting functions and financial statements~~ in a timely fashion in accordance with established policies and procedures.

SUPERVISION RECEIVED: This position receives ~~limited~~ supervision from the Finance Director, exercises independent judgment and is evaluated by the Finance Director based on performance of the essential duties of the position and upon the achievement of assigned goals and objectives.

SUPERVISION EXERCISED: This position offers guidance and direction to the Accounting Clerk, which may include the on-going authority to review the work of the Accounting Clerk or recommend corrective action and participate in annual performance review of the Accounting Clerk.

ESSENTIAL DUTIES: (The listed examples may not include all duties of the position)

1. Prepares all assigned journal entries and allocations, including expense and budget ~~account~~ transfers, internal audit adjustments, employee benefit allocations, final audit adjustments, water/sewer overhead allocations, etc. providing accurate, timely reporting.
2. Compiles, reconciles and analyzes and reports on various general ledger accounts in accordance with GASB to reduce compliance risk to the Town.
3. Coordinates the bank and cash reconciliations with the Town Treasurer, research and resolves discrepancies to the general ledger detail for accurate, timely reporting.
4. Creates, prepares and analyzes monthly water/sewer forecast, consumption and expense utility usage reports for reporting to the Town Manager and the water/sewer advisory committee. These reports are used in conjunction with reviewing and setting yearly water/sewer user fee rates.
5. Prepares town- wide consolidated budget for the Select Board, Budget Recommendation Committee, Town Manager and partners with department managers to ensure the accuracy of data.

Formatted: Indent: Left: 0.1"

Formatted: Indent: Left: 0.1", Space After: 0 pt

Formatted: Indent: Left: 0.1"

Formatted: Indent: Left: 0.1"

6. Creates and prepares audit schedules in preparation of the yearly audit, working directly with the auditors to research and resolve questions and/or issues in a timely and efficient manner.

7. Performs internal audit on water/sewer billing, reconciles the utility sub-ledger to the general ledger, researches and resolves any discrepancies in preparation of the yearly audit; provides guidance to the collections department to assist in proper accounting for various customer account adjustments to meet GASB accounting rules.

8. Maintains the fixed asset database in compliance with GASB 34.

Formatted: Indent: Left: 0.1", Space After: 0 pt

9. Provides support and training to the users of MunisMunis as needed.

10. Assists Finance Director for the support and backup of Accounting Clerk.

11. Assists Finance Director with the maintenance of financial records including appropriations, expenditures, special assessments, bonds, warrants, and other municipal activities and regularly annual appropriations.

Formatted: Indent: Left: -0.14"

12. Assist Finance Director with the implementation and monitoring of internal controls, processes and procedures, recommending modifications to improve efficiencies.

13. Adheres to town's written operating procedures and policies.

14. Provides highly responsible assistance to other departments, Town Manager, and various boards and committees regarding Town finances and/or accounting procedures.

Formatted: Indent: Left: 0.1"

15. Monitors, investigates and reports on revenue and expenditures related to capital projects, working directly with departments to ensure accuracy of data.

16. Assists Finance Director with reconciling CATV, EMS and Recreation Revolving funds.

17. Projects and analyzes compensation and benefit expenses for the yearly budget, incorporating collective bargaining negotiated items for three separate unions.

Formatted: Indent: Left: 0.1"

18. Generates cost scenarios associated with collective bargaining negotiations as requested by the Town Manager.

19. Participates and may supervise financial software implementations and upgrades.

Formatted: Indent: Left: 0.1"

~~14-20~~ Performs other duties as required to achieve the overall goals of the Finance Department.

21. Performs analysis and other related duties as directed by the Town Manager and/or Finance Director to provide insight into anomalies and trends related to the revenues and expenses.

Formatted: Indent: Left: 0.1", Outline numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0" + Indent at: 0", Tab stops: 0.49", Left

22. *Assists FD w/ MS forms / state reporting*

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION:

Formatted: Indent: Left: 0.1", Space After: 0 pt

1. Knowledge of town policies, procedures and ordinances.

2. Knowledge of accounting practices and procedures.

3. Knowledge of state laws pertaining to finance and accounting.

4. Knowledge of GASB 34.

5. Knowledge of business and recordkeeping practices.

6. Knowledge of computer software programs and applications for financial management.
7. Skill in interpreting instructions and solving practical problems.
8. Skill in arithmetic calculations.
9. Intermediate knowledge and experience in using Microsoft Excel and proficient in Word.
10. Skill in the use of relevant office equipment and software (e.g. computers, scanners, spreadsheets, Munis).
 11. Skill in oral and written communication.
 12. Skill in conducting research and analysis.
 13. Ability to accurately compute mathematical operations as they relate to accounting.
 14. Ability to record transactions accurately.
 15. Ability to maintain accurate records and files.
 16. Ability to work under weekly deadlines.
 17. Ability to evaluate and report financial data.
 18. Ability to prepare and present reports.
 19. Ability to handle a diverse range of duties with limited supervision.
 20. ~~Ability to work independently; multi-task, supervise and meet deadlines.~~
 21. Ability to exercise initiative and independent judgment.
 22. Ability to communicate effectively, both verbally and in writing.
 23. Ability to maintain confidentiality.
24. Ability to demonstrate good teamwork, leadership, interpersonal and customer-service skills and attitude.
25. Ability to establish and maintain effective working relationships with employees, town officials and the general public.

Formatted: Indent: Left: 0.1", Space After: 0 pt

Formatted: Indent: Left: 0.1", Space After: 0 pt

Formatted: Indent: Left: 0.1"

SUPERVISORY CONTROLS: The supervisor sets the overall objectives and resources available. The employee and supervisor, in consultation, develop the deadlines, projects and work to be done. At this level, the employee, having developed expertise in the line of work, is responsible for planning and carrying out the assignment; resolving most of the conflicts which arise; coordinating the work with others as necessary and interpreting policy on own initiative in terms of established objectives. In some assignments, the employee also determines the approach to be taken and the methodology to be used. The employee keeps the supervisor informed of progress, potentially controversial matters, or far-reaching implications. Completed work is reviewed only from an overall standpoint in terms of feasibility, compatibility with other work, or effectiveness in meeting requirements or expected results.

Formatted: Indent: Left: 0.1"

GUIDELINES: Procedures for doing the work have been established and a number of specific guidelines are available. The number and similarity of guidelines and work situations requires the employee to use judgment in locating and selecting the most appropriate guidelines, references and procedures for application and in making minor deviations to adapt the guidelines in specific cases. At this level, the employee may also determine which of the several established alternatives to use. Situations to which the existing guidelines cannot be applied, or significant proposed deviations from the guidelines, are referred to the supervisor.

COMPLEXITY: The work typically includes varied duties requiring many different and unrelated processes and methods such as those relating to well-established aspects of an administrative or professional field. Decisions regarding what needs to be done include the assessment of unusual circumstances, variations in approach and incomplete or conflicting data. The work requires making many decisions concerning such things as the interpreting of considerable data, planning of the work, or refining the methods and techniques to be used.

SCOPE AND EFFECT: The work involves treating a variety of conventional problems, questions or situations in conformance with established criteria. The work product or service affects the design or operation of systems, programs or equipment; the adequacy of such activities as field investigations, testing operations or research conclusions; or the social, physical and economic well-being of persons.

PERSONAL CONTACTS: The personal contacts are with employees in the same agency, but outside the immediate organization. People contacted generally are engaged in different functions, missions and kinds of work. The contacts are with members of the general public, as individuals or groups, in a moderately structured setting (e.g., the contacts are generally established on a routine basis, usually at the employee's work place; the exact purpose of the contact may be unclear at first to one or more of the parties; and one or more of the parties may be uninformed concerning the role and authority of other participants).

PURPOSE OF CONTACTS: The purpose is to obtain, clarify or give facts or information regardless of the nature of those facts, i.e., the facts or information may range from easily understood to highly technical.

PHYSICAL DEMANDS: The work is sedentary. Typically, the employee may sit comfortably to do the work. However, there may be some walking; standing; bending; carrying of light items such as papers, books, small parts; driving an automobile; etc. No special physical demands are required to perform the work.

Formatted: Indent: Left: 0.1", Space After: 0 pt

Formatted: Indent: Left: 0.1"

WORK ENVIRONMENT: The work environment involves everyday risks or discomforts that require normal safety precautions typical of such places as offices, meeting and training rooms, libraries and residences or commercial vehicles (e.g., use of safe work practices with office equipment, avoidance of trips and falls, observance of fire regulations and traffic signals, etc.). The work area is adequately lighted, heated and ventilated.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY: This position offers guidance and direction for the Accounting Clerk. The Senior Accountant may assist in training new / existing employees in related software or participate in cross-training of other employees in Finance. These assignments may include the on-going authority to review the work of the Accounting Clerk or recommend corrective action with regard to the performance of the Accounting Clerk and participate in annual reviews of the Accounting Clerk.

MINIMUM QUALIFICATIONS:

1. Knowledge and level of competency commonly associated with a bachelor's degree in accounting or related financial field.
2. Financial accounting experience sufficient to understand the diverse objectives and functions of the position. The position requires five (5) to eight (8) years of experience, in a municipal environment; or an equivalent combination of education and experience that demonstrates possession of the required knowledge, skills and abilities.

Formatted: Indent: Left: 0.1"

Formatted: Underline

Formatted: Underline

Water Sewer Abatement Policy Update

POLICY ON WATER & SEWER ADJUSTMENTS

It is the policy of the Town of Exeter not to grant adjustments to water & sewer bills unless the problem is within the Town's system.

However, the Town recognizes that a high bill resulting from accidental, unpreventable water release can present a financial hardship to a customer. While most water releases are preventable, there are certain circumstances when an accidental water release cannot be reasonably prevented. The intent of this policy is to establish a one-time abatement, of **up to \$500.00** during any **five-year period** due to an accidental or unpreventable water release that exceeds **50 % above the normal average usage**.

Discovering and repairing issues to stop water loss is the responsibility of the customer. A courtesy notice from the Water & Sewer Department regarding high usage on a metered property, nor the omission or delay of sending such notice does not create any liability to the Town.

The deadline for submitting an abatement application is **90 days after the date of the water & sewer bill you are requesting abatement for**. Applications **will be reviewed by the Select Board within 4 weeks of the application date**. The Water & Sewer Department will inform you of the date that your application will be on the agenda of the Select Board meeting, usually held on Monday nights at Town Hall. The customer is encouraged to attend but not required.

Adjustment Determination Procedure:

1. Any customers requesting to abate any portion of a metered water & sewer bill that is unusually high due to unpreventable leakage should contact the Water & Sewer Department. They will review the information, perform a leak check if necessary, and provide you with an abatement form to complete which they will review and forward on to the Select Board with any supporting documents you submit for their approval or denial.
2. The customer must prove that the deficiency responsible for the leak has been repaired or corrected. In the event that a customer cannot determine the source or cause of the abnormally high consumption, the customer is required to hire a licensed plumber to assist in determining the source or cause. If the plumber is unable to determine the source or cause of the abnormally high consumption, the Town can only speculate that the customer has located and repaired or corrected the source.
3. If the customer claims that said source never existed, the Town shall test the meter and make an adjustment to the bill in accordance with NHPUC requirements for meters found to be over-recording. Should the meter test reveal an accurate or under recording meter, the customer shall be held responsible for the entire bill plus the cost of meter testing and shipping/handling.
4. If the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect any indoor or outdoor plumbing from freezing, the customer shall be held responsible for the entire bill. The Town is not responsible for spigot damage due to freezing or falling ice.
5. In the event the abnormally high consumption has occurred due to unpredictable leakage not caused by customer negligence or unfortunate circumstances, the Select Board shall consider granting a one-time abatement, per account, during any five-year period. The credit will be up to \$500.00 for water and sewer consumption above the average for

indoor leaks, and the sewer consumption above the average consumption for outdoor leaks. The Select Board reserves the right to grant adjustments on water use, sewer use, or both.

6. The abatement calculation may consider compensation from any other sources, including insurance policy claims, etc. The customer may be required to submit a written statement from their homeowner's insurance policy provider stating what portion, if any, of the leak is covered by insurance.

7. The Town shall not disconnect service (for abnormally high consumption) provided the customer pays the entire amount due within the normal payment period or enters into payment arrangements for the excessive amount and is in good standing on all current billings. Any Interest accrued on an abated amount will be credited back to the customer.

8. Landlords will be responsible for tenant bills in accordance with this policy. Failure by a tenant to pay water and sewer charges will not excuse the landlord of any outstanding obligations.

To Request Abatement

Complete a "Water/Sewer Abatement Request Form" which can be obtained from the Water/Sewer Department or at the Town Offices.

Return the completed form with all receipts showing the issue was repaired by a licensed plumber or hardware receipts if the repair was done by you, to the Town Offices or the Water/Sewer Department.

If you qualify for abatement per this policy the Water & Sewer Department will calculate the abatement amount and arrange to have your abatement request added to Select Board's agenda for their next meeting and will notify you of the date.

The signed abatement will be returned to the Water & Sewer Department from the Select Board within 5 days of approval or denial and you will receive a letter stating the outcome of your request.

The above policy replaces all existing water and sewer abatement policies.

Passed: 10-21-92
Amended: 06-19-95
Amended: 05-19-08

Amended: 04-10-95
Amended: 10-16-00
Amended: **TBD**

POLICY ON WATER & SEWER ADJUSTMENTS DRAFT NOV 2018

It is the policy of the Town of Exeter not to grant adjustments to water & sewer bills unless the problem rests with the Town's system. However, the Town recognizes that a high bill resulting from accidental, unpreventable water release can present financial hardship to a customer. While most water releases are preventable, there are certain circumstances when an accidental water release cannot be reasonably prevented. The intent of this policy is to establish a one-time abatement of up to \$500, during any five ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release.

Adjustment Determination Procedure:

1. All customer requests to abate any portion of a metered water bill that is unusually high due to unpreventable **system leakage, vandalism or release** shall be reviewed by Town staff, the Town Water and Sewer Advisory Committee, and/or the Selectboard on a case-by-case basis. In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons **50%** above their normal average consumption, **calculated from a review of a reasonable look-back period, as determined by the reviewing party as determined above.** The customer must also prove that the deficiency responsible for leakage has been repaired or corrected. This policy only applies to leaks that have occurred within the previous six (6) months of the date of the abatement request.

~~Normal consumption will be the average of at least the previous three years' consumption history, for similar billing periods, unless deemed otherwise by the Town staff or Committee.~~ The Town staff and Committee reserve the right to grant adjustments on water use or sewer use or both, **such as in the case of landscaping irrigation system malfunction.**

2. In the event that a customer cannot determine the source or cause of the abnormally high consumption, the customer is required to hire a private licensed plumber to assist the customer in trying to determine said source or cause. If the plumber is unable to determine the source or cause of the abnormally high consumption, the Town can only speculate that the customer has located and repaired or corrected said source. If the customer claims that said source never existed, the Town shall test the meter and make an adjustment to the bill in accordance with NHPUC requirements for meters found to be over-recording. If the meter test reveals an accurate or under-recording meter, the customer shall be held responsible for the entire bill plus the cost of meter testing and shipping/handling.
3. In the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill.

4. In the event the abnormally high consumption has occurred due to “unpredictable leakage” not caused by customer negligence, ~~ignorance or unfortunate circumstances~~, as determined by Town staff and/or the Water & Sewer Advisory Committee, the Town shall consider granting a one-time abatement of up to \$500, per account, during any ~~five ten-year~~ period, ~~up to half of the water consumption above normal consumption.~~ **If such an abatement is accepted by the ratepayer or ratepayer's representative, then, under no circumstances or conditions, will an additional abatement be considered during the five-year timeframe.**
5. The abatement calculation may consider compensation from any other sources, including insurance policy. The customer may be required to submit a written statement from their homeowner's insurance policy provider stating what portion, if any, of the leak is covered by insurance.
6. The Town shall not disconnect service (for abnormally high consumption) provided the customer pays the entire amount due within the normal payment period or enters into payment arrangements for the excessive amount and is in good standing on all current billings.
7. Landlords will be responsible for tenant bills in accordance with this policy. Failure by a tenant to pay water and sewer charges will not excuse the landlord of any outstanding obligations.

~~The following example shows how the abatement is calculated based on rates in effect on 1/1/08:~~

	Consumption	Dollar Amount
Total Usage	75,000 gal	\$405.75
3-year average	30,000 gal	\$162.30
Excess above average	45,000 gal	\$243.45
Half of excess abated	(22,500 gal)	(\$121.72)
Remaining excess Customer responsibility	22,500 gal	\$121.72
3-year average	30,000 gal	\$162.30
Total remaining bill due		\$284.02

The above policy replaces all existing water and sewer adjustment policies.

Passed: 10-21-92
Amended: 04-10-95
Amended: 06-19-95
Amended: 10-16-00
Amended: 05-19-08
AMENDED 12-xx-18

Tax Abatements

Permits And Approvals

List for Select Board meeting February 11, 2019

Vet Credit

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>
95/64/64	1 Willow St	500.00
55/41	6 Allard St	Denied

Elderly Exemption

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>
64/21	6 Dewey St	183,751

Disability Exemption

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>
65/124/35	105 Portsmouth Ave Unit 35	125,000

Abatement

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>
64/48/12	197 water St	1014.75

**TOWN OF EXETER, NH
EVENT APPLICATION**

Special Event License (Reference RSA 286 1-5, Town Ordinance Chapter 807)

The Town of Exeter requires licensing for all Special Events where the Select Board is the licensing authority. Special Event applications to the Town Manager's Office, at the Town Office.

For information or questions concerning the application call 603-778-6102 or email communitypermits@exeternh.gov.

Name of Event: Seacoast Artist Assoc Annual Member Awards Show Location: Town Hall Gallery

Date(s) of Event: Nov 2, 3, 9, 10 Start Time: 12 End Time: 4

Dropoff of art Oct 30 4-6. Reception + Awards Nov. 1 4-7
Event Representative Name: Mary Jane Solomon

Address: 8 Hilliard Road

Town: Kensington, NH State: NH Zip: 03833

Phone: 603-778-3910 Email: lostmarbles01@yahoo.com

No. of Volunteers/Workers per Day: 4 # Anticipated Spectators: 200 over the course of the show

List Vendor(s) Names: _____

Describe (in detail) the proposed event: SAA holds an annual awards show for members only. Members are invited to submit up to 2 pieces. Drop off Oct 30 4-6 p.m. Show is judged Oct 31st. Opening reception and awards presentation Nov. 1st 4-7 p.m. Art Show open Nov 2, 3, 9, 10 from 12-4. Approx 60 artists participate. \$10 entry fee to pay judge, facilities fee, reception supplies. 25% commission on sales goes directly into SAA Scholarship for local H.S. seniors going on to further their education in the arts. SAA does not profit from this.

Requesting: Town Hall Bandstand Art Gallery Swasey Parkway Senior Center
 Fireworks/Parade Raffle Raynes Barn/Farm Parks/Recreation Property
 Road Race

Alcohol Service (See separate form) Has Permit been approved: Yes No

EXTV Tech/AV Services needed

Blocking Off Road(s) _____

Signboard: Plywood (2 weeks) or Poster (1 week) Dates: Gallery Sandwich Board when show is open

A-Frame Quantity, Dates, Location: _____

Parking Spaces: _____ Location: _____

Event check list

Will your event involve any of the following? (Please check all that apply)

- Food/beverage concessions/vendors/sales
- Alcoholic beverages (State NH permit required)
- Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance)
- Propane/Charcoal BBQ grills (inspection by Health Officer)
- Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector)
- Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire)
- Tents/canopies If so, list quantity and size _____
- Animals at the event. If so, describe _____
- Motorized Vehicles. If so, describe _____

Other State and/or local permits (if applicable):

- Selling/serving liquor [Application](#)
- Hawkers/Peddlers (door to door sales) [Application](#)

All applicants for Special Events need to provide written submission of the plans below. The Town staff will review your application and if additional information is required or if not enough information was supplied with this application, the Town will contact you to schedule a meeting.

You must submit the following with this application:

1. **Certificate of Insurance:** The Town requires liability insurance to be submitted with this completed application. Required amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town must be listed as additionally insured.
2. **Site Plan:** A drawing of the event layout, including parking, facilities, vendor setup etc. (even if you supplied one in previous years). *Currently on file. Renews in May.*
3. **Security/Crowd Control Plan:** Describe the number of detail police officer(s) to manage the maximum seating capacity of indoor events or to secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event. *will only use the gallery and panels provided. NA*
4. **Traffic Control/ Parking Plan:** The estimated number of vehicles, provisions for parking, number of police officers or employees necessary to control traffic, type and location of any signs, and any other accommodations or procedures planned to handle attendees and their vehicles. *NA*
5. **Fire Emergency Plan:** The estimated number of occupants of all indoor events to assure compliance with the laws and permit rules and conditions required by the NH State Fire Code and its adopted references for places of assembly. *75 would be the highest estimated number in the gallery at one time*
6. **Ambulance/ Medical Service Plan:** Detail the on-site emergency medical services and transportation plan. *NA*
7. **Ticket Distribution Plan:** Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event. *NA*

- 8. **Sanitary Facilities Plan:** A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event. NA
- 9. **Food Service Plan:** A food service plan, which may require review and acceptance by the Exeter Health Officer or a vendor permit from the Fire Department. NA
- 10. **Special Duty Service Fees:** The application fee does not include the costs of Fire or Police protection, or any other extra Town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand-by emergency and other services provided by the Town of Exeter, or by other towns' emergency services, shall be borne by the applicant, promoter or sponsor.

After the Event, billing for the Special Duty Services will be based on actual hours incurred by Town personnel. The total will be invoiced. A history of non-payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits.

A performance bond for events over 5,000 participants per day and or other security acceptable to the Town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above.

BY SIGNING BELOW, I CONFIRM THAT ALL INFORMATION PROVIDED HEREIN AND IN ALL ATTACHMENTS IS TRUE AND ACCURATE, ACKNOWLEDGE THAT THIS APPLICATION WILL NOT BE REVIEWED BY THE SELECT BOARD UNTIL CONSIDERED COMPLETE BY TOWN REVIEW STAFF, AND STATE THAT ALL LIABILITY FOR THIS EVENT IS ASSUMED AND ACCEPTED BY THE APPLICANT.

PRINT NAME: Mary Jane Solomon DATE: 12-10-15

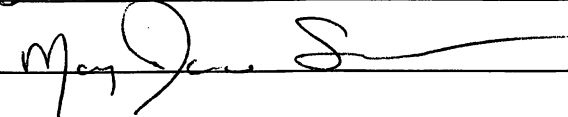
APPLICANT SIGNATURE: 

I ALSO CONFIRM THAT I AM RESPONSIBLE FOR ALL COSTS INCURRED FOR THIS EVENT INCLUDING ALL SPECIAL DUTY POLICE, FIRE AND HEALTH/SAFETY SERVICES. ALL SERVICES MUST BE PAID IN FULL UPON RECEIPT OF THE INVOICE. IF NOT PAID IN FULL, THE TOWN WILL CHARGE 2% INTEREST PER MONTH.

THE TOWN MAY REQUEST/SUE FOR LEGAL EXPENSES IF THE TOWN HAS TO GO TO COLLECTIONS FOR UNPAID AMOUNTS. I AM RESPONSIBLE FOR ALL FEES, WHICH MAY INCLUDE INTEREST, ATTORNEY AND COURT FEES.

THE TOWN RESERVES ITS RIGHTS TO PURSUE ALL AVAILABLE LEGAL REMEDIES FOR DAMAGE TO TOWN PROPERTY OR VIOLATION OF ANY LAWS, RULES OR CONDITIONS APPLICABLE TO USE OF TOWN PROPERTY. IN ADDITION, SUCH CONDUCT MAY RESULT IN REVOCATION OF PERMISSION AND/OR DENIAL OF FUTURE REQUESTS FOR PERMISSION TO USE TOWN PROPERTY.


PRINT NAME: Mary Jane Solomon DATE: 12-10-15

APPLICANT SIGNATURE: 

Town Review Staff Comments


Police Chief (or designee): No Comments

Comments: _____

Signature:  Date: 1/11/19

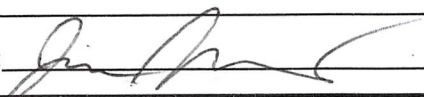
Fire Chief (or designee): No Comments

Comments: _____

Signature:  Date: 1-15-19

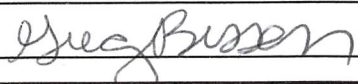
Health Officer: No Comments

Comments: _____

Signature:  Date: 1/15/19


Parks/Recreation: No Comments

Comments: _____

Signature:  Date: 1/17/19

Public Works: No Comments

Comments: _____

Signature:  Date: 2-5-19

Select Board/Designee: No Comments

Approval Signature: _____ Date: _____

Town Official Use Only:

Date Complete Application Received: _____ Final Approval Date: _____

Fee Received: _____ Check #: _____

Cleaning Deposit Received: _____ Check #: _____



Application for Use of Art Gallery

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Art Gallery

Back Room *AMR*

Representative:

Name: BOB RICHARDSON Address: 1 Cedar Street

Town/State/Zip: AMSBURY Phone: 978-792-5734

Email: BBRY@COMCAST.NET

Organization:

Name: TEACHER, OIL PAINTING Address: SAME AS ABOVE

Town/State/Zip: SAME AS ABOVE Phone: 978-792-5734

Reservation Details:

Type of Event/Meeting: OIL PAINTING CLASSES Date: 16 FEB - THRU APRIL 2019

Start Time: 0930 HR End Time: 1200 NOON

Will food/beverages be served? Yes No NO food issue

Tech/ AV Services Needed: Yes No Details NO Services Required

Requirements:

N/A - **Cleaning Deposit:** A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user.

NO food or beverage

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured. **Insurance policy on file with town of Exeter/EAC*

Rental Fee: Must be paid at the time of application submission.

N/A - **Tech/AV Services:** There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email aswanson@exeternh.gov to coordinate. *NO Services required.*

Keys: Access to a town requires a key sign out. Keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: Robert Richardson Date: 5 Feb '19

Authorized by the Select Board/Designee: _____ Date: _____

Town Use Only:

Liability Insurance: On file in-process Fee: Paid Fee Amount Received:

Town Hall Art Gallery/Backroom Policies and Procedures

- ✓ 1. All users of the gallery are responsible for the care of the space. This includes removal of trash and recyclables from all areas, including the bathroom, sweeping floors, wiping down tables and sinks if necessary, vacuuming the carpet if needed, and leaving the space neat.
 - a. No nails or other permanent fixtures, including strong sticky substances, may be applied to the walls of the Gallery.
- ✓ 2. If you encounter any problems with the space, including problems with the lighting, panels, maintenance issues, problems with the doors/locks, the elevator, plumbing, etc. please report it to the Town Manager's Office.
- ✓ 3. Making copies of the key is strictly prohibited.
- ✓ 4. All items brought in by artists and groups must be brought back out at the end of the show. No personal items can be stored in the gallery.
- ✓ 5. Tables and chairs should be folded up and returned to the storage areas after use.
- ✓ 6. **ART WORK MAY NOT BE LEFT IN THE GALLERY.**
 - a. Art work left in the gallery after a show will be viewed as abandoned and it will be assumed that the artist has relinquished their right to the work.
 - b. Abandoned work will become property of the Town.
 - c. Groups should ensure that all participating artists are aware of this.

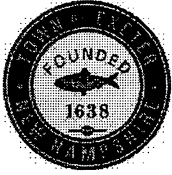
Opening & Closing Process

Opening the Gallery:

1. To unlock the side handicap accessible door.
 - a. Push in the "press bar" then use the Allen wrench to lock it in open/unlocked position.
1. Upstairs, open the double doors and use hooks to secure them.
2. Open and unlock the front, main, door to the building.

Closing the Gallery:

1. Close and lock all doors.
2. Be sure the gallery, sitting table, etc. are neat and in good order, and remove all trash.
3. Turn off all lights and equipment, etc. including the backroom and bathroom.
4. Hang the velvet rope across the elevator door on the first floor.
5. Use the Allen Wrench to release the "Press Bar" on the side door.
6. Return the key to the Town Manager's Office.



Application for Town Hall Facility Use

Faxed #: 603-777-1514 or emailed: sriffle@exeternh.gov
Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Representative Information:

Name: Janet Whitten Address: 10 Front Street
Town/State/Zip: Exeter, NH Phone: 773-6110
Email: jwhitten@exeternh.gov Date of Application: 2/1/19

Organization Information:

Name: Assessing Address: 10 Front Street
Town/State/Zip: _____ Phone: _____

Reservation Information:

Type of Assembly/Meeting: Re-evaluation hearings Date: 7/8 - 7/19/20 *w/ the exception of thursdays*
Start Time: 8 End Time: 4:30 PM Additional time for set-up/clean-up: _____
of tables: 10 # of chairs: 20
List materials being used for this event: _____
Will food/beverages be served? _____ Description: _____

Requirements:

Rental Fee: For Town Hall use there is a fee of \$125.00 per day. A rental fee waiver may be requested fee in writing.

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer or room on the right of the foyer, the electrical outlet cannot exceed 20 amps.

***Tech/AV Services:** There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email extvg@exeternh.gov to coordinate.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additionally insured.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Access to the 2nd floor is not allowed during events. Bathroom are accessed from outside the Town Hall. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: Date: 2/1/19

Authorized by the Select Board /Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process

Fee: Paid Will pay by _____ Non-profit fee waiver form submitted

**TOWN OF EXETER, NH
EVENT APPLICATION**

SpecialEventLicense (Reference RSA 286 1-5, Town Ordinance Chapter 807)

The Town of Exeter requires licensing for all Special Events where the Select Board is the licensing authority. Special Event applications to the Town Manager's Office, at the Town Office.

For information or questions concerning the application call 603-778-6102 or email communitypermits@exeternh.gov.

Name of Event: Community Forum with Cory Booker Location: Exeter Town Hall

Date(s) of Event: February 16th , 2019 Start Time: 8AM End Time: 1PM

Event Representative Name: Erin Turmelle, NH State Director

Address: 74 W Merrimack Street

Town: Manchester State: NH Zip: 03101

Phone: 6034185998 Email: eturmelle@corybooker.com

No. of Volunteers/Workers per Day: 5-10 # Anticipated Spectators: 100-150 (unknown)

List Vendor(s) Names: _____

Describe (in detail) the proposed event: Political forum with presidential candidate Senator Cory Booker. We would set chairs in a circle around a stage in the center of the hall and have a row of guests in the gallery. We would set press up in a riser to the back of the Town Hall. Our program would consist of a short speaking program, and then an opportunity to hear questions from NH voters. Afterwards there would be time allotted for press and pictures.

Requesting: Town Hall Bandstand Art Gallery Swasey Parkway Senior Center
 Fireworks/Parade Raffle Raynes Barn/Farm Parks/Recreation Property
 Road Race

Alcohol Service (See separate form) Has Permit been approved: Yes No

EXT V Tech/AV Services needed

Blocking Off Road(s) _____

Signboard: Plywood (2 weeks) or Poster (1 week) Dates: _____

A-Frame Quantity, Dates, Location: _____

Parking Spaces: _____ Location: _____

Event check list

Will your event involve any of the following? (Please check all that apply)

- Food/beverage concessions/vendors/sales
- Alcoholic beverages (State NH permit required)
- Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance)
- Propane/Charcoal BBQ grills (inspection by Health Officer)
- Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector)
- Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire)
- Tents/canopies If so, list quantity and size _____
- Animals at the event. If so, describe _____
- Motorized Vehicles. If so, describe _____

Other State and/or local permits (if applicable):

- Selling/serving liquor Application
- Hawkers/Peddlers (door to door sales) Application

All applicants for Special Events need to provide written submission of the plans below. The Town staff will review your application and if additional information is required or if not enough information was supplied with this application, the Town will contact you to schedule a meeting.

You must submit the following with this application:

1. **Certificate of Insurance:** The Town requires liability insurance to be submitted with this completed application. Required amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town must be listed as additionally insured.
2. **Site Plan:** A drawing of the event layout, including parking, facilities, vendor setup etc. (even if you supplied one in previous years).
3. **Security/Crowd Control Plan:** Describe the number of detail police officer(s) to manage the maximum seating capacity of indoor events or to secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event.
4. **Traffic Control/ Parking Plan:** The estimated number of vehicles, provisions for parking, number of police officers or employees necessary to control traffic, type and location of any signs, and any other accommodations or procedures planned to handle attendees and their vehicles.
5. **Fire Emergency Plan:** The estimated number of occupants of all indoor events to assure compliance with the laws and permit rules and conditions required by the NH State Fire Code and its adopted references for places of assembly.
6. **Ambulance/ Medical Service Plan:** Detail the on-site emergency medical services and transportation plan.
7. **Ticket Distribution Plan:** Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event.

8. **Sanitary Facilities Plan:** A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event.
9. **Food Service Plan:** A food service plan, which may require review and acceptance by the Exeter Health Officer or a vendor permit from the Fire Department.
10. **Special Duty Service Fees:** The application fee does not include the costs of Fire or Police protection, or any other extra Town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand-by emergency and other services provided by the Town of Exeter, or by other towns' emergency services, shall be borne by the applicant, promoter or sponsor.

After the Event, billing for the Special Duty Services will be based on actual hours incurred by Town personnel. The total will be invoiced. A history of non-payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits.

A performance bond for events over 5,000 participants per day and or other security acceptable to the Town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above.

BY SIGNING BELOW, I CONFIRM THAT ALL INFORMATION PROVIDED HEREIN AND IN ALL ATTACHMENTS IS TRUE AND ACCURATE, ACKNOWLEDGE THAT THIS APPLICATION WILL NOT BE REVIEWED BY THE SELECT BOARD UNTIL CONSIDERED COMPLETE BY TOWN REVIEW STAFF, AND STATE THAT ALL LIABILITY FOR THIS EVENT IS ASSUMED AND ACCEPTED BY THE APPLICANT.

PRINT NAME: Erin Turmelle DATE: 2/8/19

APPLICANT SIGNATURE: _____

I ALSO CONFIRM THAT I AM RESPONSIBLE FOR ALL COSTS INCURRED FOR THIS EVENT INCLUDING ALL SPECIAL DUTY POLICE, FIRE AND HEALTH/SAFETY SERVICES. ALL SERVICES MUST BE PAID IN FULL UPON RECEIPT OF THE INVOICE. IF NOT PAID IN FULL, THE TOWN WILL CHARGE 2% INTEREST PER MONTH.

THE TOWN MAY REQUEST/SUE FOR LEGAL EXPENSES IF THE TOWN HAS TO GO TO COLLECTIONS FOR UNPAID AMOUNTS. I AM RESPONSIBLE FOR ALL FEES, WHICH MAY INCLUDE INTEREST, ATTORNEY AND COURT FEES.

THE TOWN RESERVES ITS RIGHTS TO PURSUE ALL AVAILABLE LEGAL REMEDIES FOR DAMAGE TO TOWN PROPERTY OR VIOLATION OF ANY LAWS, RULES OR CONDITIONS APPLICABLE TO USE OF TOWN PROPERTY. IN ADDITION, SUCH CONDUCT MAY RESULT IN REVOCATION OF PERMISSION AND/OR DENIAL OF FUTURE REQUESTS FOR PERMISSION TO USE TOWN PROPERTY.

PRINT NAME: Erin Turmelle DATE: 2/8/19

APPLICANT SIGNATURE: _____

Town Review Staff Comments

Police Chief (or designee): No Comments

Comments: _____

Signature: _____ Date: _____

Fire Chief (or designee): No Comments

Comments: _____

Signature: _____ Date: _____

Health Officer: No Comments

Comments: _____

Signature: _____ Date: _____

Parks/Recreation: No Comments

Comments: _____

Signature: _____ Date: _____

Public Works: No Comments

Comments: _____

Signature: _____ Date: _____

Select Board/Designee: No Comments

Approval Signature: _____ Date: _____

Town Official Use Only:

Date Complete Application Received: _____ Final Approval Date: _____

Fee Received: _____ Check #: _____

Cleaning Deposit Received: _____ Check #: _____

Correspondence



January 18, 2019

Dear Russell Dean,

We are a New Hampshire based development company focused on generating clean, renewable power at competitive prices. We focus on large-scale solar projects, working with town partners to help offset New Hampshire's rising energy costs. You may have recently read local headlines about OED Granite Apollo and the work we're doing in towns just like yours (See enclosed).

You're receiving this letter because we've identified your town as a potential fit for a large-scale solar project. These projects require ownership of 90+ acres of dry land that can be leased, allowing for the installation of fixed-tilt panels. Along with the benefits of solar power for ratepayers, there are significant long-term economic benefits for the landowners and the communities involved.

- In late November, Milford's Board of Selectmen signed a letter of intent with Granite Apollo to develop a solar project of up to 20MW on town owned land. This project, if approved by town voters in March, will generate enough clean electricity to power close to 5,000 homes as well as approximately \$250,000 in new annual revenue for the Town through lease and tax payments.
- The Hopkinton and Webster Select Boards have voted in favor of negotiating a lease agreement with us to develop an up to 17MW AC solar project at the Hopkinton/Webster Municipal Solid Waste site. This project will generate clean power for 4,500 residential homes, and produce hundreds of thousands of dollars in new annual revenue for the Towns through lease and tax payments.
- The Town of Londonderry recently signed a 40 year lease with Granite Apollo on 90 acres of town property. This project will be a super producer of residual income, totaling upwards of \$6,000,000 in new revenue for the Town over the life of the project. This money can be used for capital expenditures, helping to keep Londonderry taxpayers' rates low.

A representative from Granite Apollo will be contacting you in the next few weeks to discuss whether or not a large-scale solar project might be a good fit for your town. In the meantime, you can learn more about our projects by reviewing the enclosed sheet. At Granite Apollo, we are committed to working closely with town representatives to ensure these projects are carefully and responsibly designed.

Thank you,

Chris Stewart
Co-founder, OED Granite Apollo
(603)809-9400



January 30, 2019

Town Offices
Town of Exeter
10 Front St
Exeter, NH 03833-2792

To Whom it May Concern,

Liberty Utilities is conducting geotechnical borings along Route 101 within the New Hampshire Department of Transportation (NHDOT) Limited Access Right of Way (LAROW) in the location of the proposed pipeline associated with the Granite Bridge Project. The Granite Bridge Project consists of a liquefied natural gas (LNG) storage facility and pipeline to serve businesses and residents of New Hampshire. The proposed pipeline will consist of approximately 26 miles of 16-inch diameter coated carbon steel pipeline that will extend from Exeter to Manchester, NH along Route 101.

This letter serves as notification to the Town of Exeter of the commencement of work in accordance with NHDES *Rule Env-Wt 303.05(n)(1)* that requires landowner and municipal notification for geotechnical work that impacts wetlands. The proposed boring work is necessary to provide geotechnical data needed to complete the engineering phase of the project and determine an accurate bid for construction. Project work associated with the geotechnical borings include accessing the proposed pipeline locations from Route 101 or crossing roads, setting up the drilling equipment, performing the drilling, and then breaking down and removing the equipment. Contractor presence at each boring location will range from a half a day up to one and a half days. Liberty Utilities has obtained the necessary permissions from the Town to conduct the work.

Boring work will result in temporary impacts to wetlands for access west of the Exeter wastewater treatment lagoon within Town of Exeter property. The boring will be located within the NHDOT LAROW in an upland area. Appropriate best management practices will be utilized to minimize impacts to wetlands. These may include erosion and sediment controls, timber mats, or access during frozen ground conditions. To gain access to forested locations, it may be necessary to perform minimal clearing to accommodate the necessary equipment. This letter serves as a notice of the commencement of this work in accordance with NHDES *Rule Env-Wt 303.05(n)(1)*.

If you have any questions, do not hesitate to contact me at (603) 391-3951 or strefry@vhb.com.

Sincerely,

A handwritten signature in cursive script that reads "Sherrie Trefry".

Sherrie Trefry, CSS
Permitting and Siting Specialist
VHB

Town Manager's Office

FEB - 1 2019

Received



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 777-1514

www.exeternh.gov

February 6, 2019

Mr. Brian Fieldsend
Blue Ribbon Cleaners
97 Portsmouth Ave
Exeter, NH 03833

Dear Mr. Fieldsend:

After consideration of your letter of January 10, 2019, we offer the following:

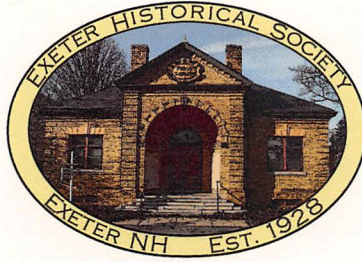
Regarding your reported recent pump failure, we refer you back to Mr. Michael Jeffers response to you on December 13, 2016 whereby he described his research into possible reasons for previous reported pump and equipment failures at your establishment. After considering his comments, we concur with Mr. Jeffers in that it is doubtful that the chemistry of the town's water unduly caused your equipment to fail. We recommend you discuss proposed fixes of your possible plumbing issues, as noted by Mr. Jeffers in 2016, with local plumbers or suppliers such as R.E. Prescott, as Mr. Jeffers suggested at that time.

Regarding your discussions of the Town's water and sewer usage rates, the rate structure is generally reviewed every year by a combination of this Committee, the Town Manager, and ultimately, the Selectboard. This procedure has been followed since at least the mid-1980s. Since the timeframe in question, the Committee had recommended revisions to the rates in 2007, 2010, 2014, 2016, and 2018 based on the tier structure developed in 2005. In addition, the Committee worked with the Town's Department of Public Works to hire a consultant in 2016 to assess our structure including suggesting modifications if required. This consultant was selected from a short-list of regionally and nationally experienced companies. The subsequent report from the rate structure assessment, reviewed by the Committee and Selectboard in December 2016, generally corroborated our original tier structure in 2005 with minor modifications to account for changes to the residential/commercial/industrial demographics of the Town during that time span. We considered three varying models and, while no model is perfect for everyone, all partners in the process agreed that the selected tier structure currently in use best meets the needs of a sizeable majority of users.

If you need to file an abatement request, Selectmen's Policy 08-30, appended herein, describes the methodology by which to do this. Feel free to schedule an appointment with our Committee to further discuss any of these issues.

Respectfully Submitted,

Robert Kelly, Chair
Jim Tanis
David Michelsen
Kelly Warner
Ben Mosher
Molly Cowan, Select Board representative



January 31, 2019

Town of Exeter
10 Front St
Exeter, NH 03833

Dear Member,

Thank you for your membership with the Exeter Historical Society. Membership is the lifeblood of the society, allowing us to offer educational and entertaining programs, produce our monthly Exeter History Minute series, research local history and genealogy, and collect and preserve the records and artifacts of Exeter's history. Through your membership in the historical society, you are furthering this mission and helping to ensure that our town's rich history will be protected for future generations.

As a member, you will receive access to genealogical and house research, our schedule of programs, our annual calendar and a 10% discount in our store.

Again, thank you for your support.

Sincerely,

The Exeter Historical Society

Dan Grotum
Trustee

*Thank you so much!
Especially to the fabulous
maintenance crew*
(U)

Membership Receipt

Date: January 31, 2019
Amount: \$250.00
Type: Corporate
Paid through: December 31, 2019

The Exeter Historical Society is a 501(c)(3) non-profit, registered in the State of New Hampshire. Your contribution is tax-deductible to the extent allowed by law. No goods or services were provided in exchange for your generous financial donation.



CHRISTOPHER T. SUNUNU
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF STRATEGIC INITIATIVES

107 Pleasant Street, Johnson Hall
Concord, NH 03301-3834
Telephone: (603) 271-2155
Fax: (603) 271-2615

DIVISION OF PLANNING
DIVISION OF ENERGY
www.nh.gov/osi

February 4, 2019

Jared Chicoine, Director
Office of Strategic Initiatives
107 Pleasant St
Johnson Hall, 3rd Floor
Concord, NH 03301

Exeter Board of Selectmen
10 Front Street
Exeter, NH 03833

Dear Selectmen,

Thank you for writing to Governor Sununu's office with your community's formal request for an offshore renewable energy task force. I am writing to you today acknowledging the support we heard from Exeter last year.

As you may have seen, Governor Sununu formally requested such a task force for the State of New Hampshire in early January. We look forward to working with the Department of Energy's Bureau of Ocean Energy Management (BOEM) to work through this process. The Task Force is part of the "Smart from the Start" program, which is designed so that local stakeholders may play an active participatory role, rather than a reactionary one. As this task force is established, the Office of Strategic Initiatives will work with local communities to ensure that all of New Hampshire's Seacoast cities and towns have their input heard.

If you have any immediate questions on the task force, please contact Matthew Mailloux at the Office of Strategic Initiatives at (603) 271-2155.

Sincerely,

Jared Chicoine

Director, Office of Strategic Initiatives



Grand Prize Award

\$25,000

Important Dates

Deadline:	March 6, 2019
Announce Contestants:	March 12, 2019
Pitch Workshop:	March 15, 2019
First Round:	March 26, 2019
Semi-final Round:	April 2, 2019
Q & A with Judges:	April 10, 2019
Final Round:	May 9, 2019

Open To

- For-profit businesses located in NH.
- Company must not be older than three (3) years old by March 6, 2019.
- Company must have earned revenue, but generated less than \$300,000 in revenue in 2018.

Judging Parameters

- Product/Service
- Pitch Performance
- Experience
- Traction
- Market
- Use of Award Funds

The Regional Economic Development Center is pleased to announce New Hampshire businesses may now submit applications to the Granite State Growth Competition, a business pitch competition focused on supporting NH's entrepreneurial ecosystem. It was intentionally created to provide money and momentum to increase the rate of startups by supporting the high demand stage of the first few years. This competition is a tool to increase the number of businesses and to encourage a supportive startup environment by increasing visibility, skills, and opportunity for startups. We want to encourage people with great business grow, and we want them to know that NH is an excellent place to do all of that and more. This competition will have several rounds, be judged by a panel of experts in various fields of economic development, and the winner will receive an award of \$25,000, to grow their business. REDC will not participate in the judging process, so that REDC clients are eligible to compete.

Applications to enter the Granite State Growth Competition are due **March 6, 2019 by Midnight**, and can be found at REDC.com/granitestategrowthcompetition. Businesses who are selected to compete in the competition will be notified on March 12, 2019. Each contestant will need to give a five minute "pitch" presentation with an electronic pitch deck. On March 15, 2019, REDC will host a How-To-Pitch Workshop, mandatory for contestants, and free for anyone to attend.

The Granite State Growth Competition will consist of three rounds. The first round of pitches, held on March 26, 2019 in Raymond, NH, will be limited to judges and presenters only. Seven businesses will advance from the first round to the semi-final round, which is a live, free event in Raymond, NH, on April 2, 2019. Five businesses will be selected for the final round. On April 10, 2019, each finalist will be given 20 minutes of Q&A with the judges, who will provide feedback that may help them develop their final pitches. The final round of pitches will be held on May 9, 2019, at an event at Birchwood Vineyards in Derry, NH, at REDC's 25th Anniversary Celebration, and the winner will be awarded at this event.

REDC.com/granitestategrowthcompetition



FEB 08 2019

Received

January 22, 2019

Dear Piscataqua Region Municipal Representative:

Enclosed are five documents produced by the Piscataqua Region Estuaries Partnership (PREP) to help inform your community's efforts to protect valuable natural resources in your town. The Piscataqua Region watershed includes all the land areas whose streams and rivers drain into the Great Bay Estuary, Hampton-Seabrook Estuary, and coastal regions along New Hampshire and southern Maine. As part of this Piscataqua Region watershed, your community and its residents play a key role in protecting and restoring our shared rivers, bays, and coastal watersheds.

This year we are proud to include the **2018 PREP Annual Report** intended to provide a review of major projects and successes over the last year. We at PREP are committed to providing you with the most up-to-date and accurate scientific information regarding the health of our estuaries and surrounding watershed to make informed decisions at the local level. We are a resource for you and your residents and are available to answer any questions you may have.

For more information about the Piscataqua Region Estuaries Partnership visit www.PREPEstuaries.org.

Every five years PREP reports on the overall condition of the Piscataqua Region estuaries and watersheds through the **State of Our Estuaries Report**. The 2018 report includes data on many important environmental and biological indicators of water quality, habitat condition, land use, and development patterns. Together these indicators are sending a clear signal that *our estuaries have declined and are under stress*. Of the 16 environmental indicators, 12 are characterized as having cautionary or negative trends. The four indicators focused on management activities are split; two show positive progress toward management goals and two only demonstrate marginal headway. The new data we are collecting on social indicators will allow us to learn more about how human, economic, and social values influence the overall health of our estuaries.

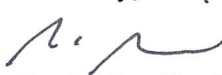
Learn more about the 2018 State of Our Estuaries report and companion publications (*Municipal Guide & Citizen Guide*) at www.StateofOurEstuaries.org, or by exploring the reports enclosed.

Finally, we and our partners are proud to announce the launch of the **Every Drop** campaign: a values-based, regional, clean water brand that engages citizens directly through things they love doing in the Seacoast. Whether it be swimming, paddling, slurping oysters, etc., Every Drop ties those interests directly to the importance of clean water, encouraging small behavior that can make a big difference in keeping our waters healthy.

To learn more about Every Drop visit www.StateofOurEstuaries.org/EveryDrop, or review the enclosed Every Drop flyer.

Should you have any questions regarding the documents enclosed, or PREP, please contact Abigail Lyon (Abigail.Lyon@unh.edu or (603) 862-3729).

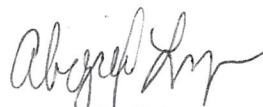
Sincerely,



Rachel Rouillard
Director



Kalle Matso
Coastal Scientist



Abigail Lyon
CTAP Manager



Trevor Mattera
Special Projects
Coordinator

Enclosures: (1) 2018 Annual Report; (2) 2018 State of Our Estuaries Report; (3) Municipal Guide; (4) Citizen Guide; and (5) Every Drop Campaign flyer.

Windemere at Exeter Homeowner's Association
PO Box ??
Exeter, NH 03833
Draft Letter to Town of Exeter on Building Permit Notification

Mr. Russel Dean, Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Notification of Windemere at Exeter Homeowner's Association of Building Permit Applications

Dear Mr. Dean:

The Windemere at Exeter Homeowner's Association (WEHOA) has the responsibility to ensure that all its homeowner's comply with the requirements of the Town approved Windemere Development Plan and the 2003 Drainage Operation and Maintenance Plan (copy attached).

Since implementing this plan in 2003, the WEHOA board has become aware that the installation of large structures such as inground swing pools, permitted by the Town of Exeter, can and do have an impact on the natural flow of surface and subsurface groundwater that affects other nearby homeowner's and the WEHOA's common land.

In permitting the large structure such as an inground swimming pools, the Town of Exeter reportedly does not require the applicant to undertake any groundwater hydrology and soil water hydrology studies to determine if the structure will have adverse impacts on the surface and subsurface flow of groundwater in, on or near abutting property owners.

In a recent case, a large inground pool structure had a big enough impact in redirecting water flows such that two WEHOA homeowners, in cooperation with the Town's Public Works Department, had to install 3 catch basins and drainage pipe on their own and WEHOA land to divert the increased subsurface water flow and additional surface flow off the Town street to prevent additional erosion and damage of the downstream property owners lawns and driveways.

We therefore request that the Town of Exeter modify its Building Permit Application Form with a box to be checked by the applicant (see attached Building Permit Application) to indicate if the property is located in an area governed by a homeowner's association so the affected HOA can be notified by the Town of the building permit application and act accordingly as to the possible impact the installation may have on the HOA, its property and/or its drainage maintenance responsibilities.

Your compliance with our request would be most appreciated. If you have any questions please contact me at 603-772-0522.

Respectfully Submitted,



Spiro Davis
President

2/5/19

Town Manager's Office

FEB 08 2019

Received