

Select Board Meeting
Monday, March 25th, 2019, 6:40 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter NH

1. Call Meeting to Order
2. Bid Opening – Fire/EMS – Replacement Ambulance
3. Board Interviews – Communications Advisory Committee, Water/Sewer Advisory Committee, River Advisory Committee
4. Water-Sewer Abatement Requests
5. Public Comment
6. Proclamations/Recognitions
 - a. Proclamations/Recognitions – Exeter Classics Week, Exeter Kirtland Society
7. Approval of Minutes
 - a. Regular Meeting: March 18th, 2019
8. Appointments
9. Discussion/Action Items
 - a. Community Garden Request for Gilman Park
 - b. First Reading: Amend Parking Ordinance re: Marston Street
 - c. 2019 Contracted Paving Proposal – Public Works
 - d. Water Sewer Abatement Policy Update
10. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager’s Report
 - d. Select Board Committee Reports
 - e. Correspondence
11. Review Board Calendar
12. Non-Public Session
13. Adjournment

Kathy Corson, Chair
Select Board

Posted: 3/22/19 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Exeter Fire Department

Bid Specification
Type III Ambulance

Request for Proposal:
Exeter, NH Ambulance Replacement

Date Due:
March 22, 2019 - 4:00 PM

Mail to:
Exeter Town Offices
c/o Selectboard
10 Front Street
Exeter N.H. 03833
Attn: AMBULANCE BID

For more information:

Eric Wilking
Assistant Chief of Operations
20 Court Street
Exeter N.H. 03833
603-773-6129
ewilking@exeternh.gov

Invitation for Proposal

The Town of Exeter invites interested vendors to submit proposals for a **Type III Ambulance** that meet or exceed the following specifications.

The Exeter Fire Department has established a list of minimum requirements for this **Type III Ambulance**. It is our intention not to write a detailed specification, but to allow your company to offer your product, with your specifications following our minimum requirements.

The Town of Exeter may be interested in vehicles currently on the line that meet or exceed our specifications. Selected vendors will be given the opportunity to review their specifications and drawings with the committee prior to the final section.

The Town of Exeter reserves the right to reject any and all proposals not conforming to the specification or deemed not to be in the best interest of the town. The Fire Chief and Town Manager will review the process and will have the final determination in awarding the bid.

The quality and serviceability of the Ambulance, as well as service location, parts availability and the vendor's experience will be considered for the final selection.

Thank you.

Eric Wilking

Minimum Requirements to Bid

Proposal

Page 1 of your proposal shall be a summary sheet that indicates Manufacturers and/or Dealers name, address and contact information. It shall also include total cost of delivered unit, trade allowance, and final price after trade allowance. *Example of this page is enclosed.*

Terms of Payment

The Town of Exeter will pay for the completed ambulance upon delivery and final acceptance.

Prepayment Discount

Indicate appropriate discounts possible with prepayment of chassis and/or entire ambulance.

Insurance Certificate

A manufacturer's certificate of product liability and facility insurance equal to or exceeding \$10,000,000.00 must be provided with the bid. The certificate must be in original form (no photocopies or fax copies) and shall name the Exeter, NH Fire Department as certificate holder.

Warranty & Service Requirements

To ensure proper service, no proposal will be accepted unless the manufacturer/dealer owns or offers service facilities within road 150 miles of the Town of Exeter. The facility shall have complete parts and service available, provide mobile service and a loaner ambulance should it be necessary for long term repairs/service. Service facility shall be staffed by full time personnel who are factory trained in the operations and repair of emergency vehicles, with full authorization of the manufacturer.

Drawings

All proposals shall include detailed CAD blueprints of the unit they propose; showing the left, right, front and rear exterior, as well as the left, right, front, and top views of the interior. Bids not containing these Blueprints will not be accepted. THESE BLUEPRINTS MUST BE PROVIDED BY THE AMBULANCE MANUFACTURER TO INSURE FULL COMPLIANCE UNDERSTANDING OF THE COMPLEXITY OF THIS VEHICLE.

Color

All RED is standard in the Exeter Fire Department and is required on the apparatus cab and body.

All lettering shall be completed to the department's standards, including the chevron at rear of unit.

Stripping and lettering will be discussed with the dealer before delivery.

Examples of the stripping/lettering pattern can be seen on the Town of Exeter/Fire Dept. website or by scheduling a site visit to the Public Safety Complex, 20 Court St. Exeter, NH 03833

Additional options

The dealer/manufacturer shall list all additional options and price separately. If proposing a demo ambulance or ambulance currently in production, the dealer/manufacturer must list all additional options and/or items that do not meet the minimum specifications.

Mounting allowance

A \$2,500 mounting allowance will be provided by the dealer, this allowance will cover mounting and/or brackets for department equipment installed on the ambulance, and/or contingency for as-built modifications. Any balance of the mounting allowance after delivery will be applied to future service of the ambulance.

Trade in Allowance

The Town of Exeter is seeking to trade-in our 2012 PL Custom, Type 3 Medallion Ambulance - 170" body, on a Ford E450 Super Duty chassis with 6.8L Triton V10 gasoline engine. Unit is currently in service with 47,020 miles and can be seen by appointment at the Public Safety Complex, 20 Court Street, Exeter, NH 03833. Value of trade must be shown on the summary sheet submitted with your proposal.

**Exeter, NH Ambulance Replacement
Bid Specification
Type III Ambulance**

Manufacturers Name/Address: _____

Email address (if applicable) _____

Telephone # _____

Dealers Name/Address: _____

Email address (if applicable) _____

Telephone # _____

Total delivered cost of unit \$ _____

Trade in allowance: -\$ _____

Final cost of unit \$ _____

This summary sheet must be included as page one of your proposal

**Exeter Fire Department
Type III Ambulance**

Cab & Chassis:

2019 Ford E-450 Super Duty Cutaway (DRW)

Wheel Base 158"

G.V.W. 14,500lbs.

Two (2) Tow hooks appropriate for the weight of the vehicle installed both front and rear

Engine:

6.8L Electronic Fuel Injected Triton V10 Gasoline Engine

362 HP / 4750 rpm

One (1) Plymovent Magnetic Tailpipe adapter - E series

Transmission:

Ford TorqShift Five Speed SelectShift Automatic Transmission with overdrive

Auxiliary Trans Oil Cooler; Oil to Air and In-tank

Brakes:

Four-wheel disc

Four-wheel anti-lock brake system (ABS)

Parking Brake Foot Operated, push to apply, pull release lever to disengage

Fuel Tank:

55 gallons aft of rear axle

Suspension:

Front Axle 5,000 lbs Twin I Beam

Rear Axle 9,600 lbs. Dana 10.75" HD

Front springs 5,000 lbs

Rear springs 9,600 lbs

Shock Absorbers- Heavy duty front and rear

Stabilizer bar, front and rear

Rear stabilizer bar, Roadmaster, Ford E series

Steering: Power, Ford XR-50 H.D. Gear

Cab Interior/Exterior Appearance:

Interior cab color, Gray

Tilt steering wheel with speed control

Air Conditioning

Power door locks and windows

Cab floor mats, all weather rubber

Chrome front bumper and grille

Daytime running lights

Dual Seal Beam, fixed-lens headlamps

Dual cloth captains chairs

Color keyed carpeting & headliner (Grey)

Color keyed cloth sun visor

Dual Electric Horns

Mirrors - Power heated, adjust/manual telescoping trailer tow

Light & Convenience group

Interval windshield wipers

Gauges: Voltmeter, oil pressure, temperature, trip odometer, tachometer

AM/FM Radio w/CD/Clock, with volume control switch to control rear speakers mounted near action area

Message center in dash, to include back-up camera and on board navigation system

Minimum of four (4) USB plugs for iPad or iPhone chargers mounted in cab near center console

Center console to include, map box and cup holders

Ambulance Prep Package / Battery

225 amp Heavy Duty Alternator
Batteries: Two (2) OEM, wired to chassis ignition
Ignition switched module disconnect
Battery Switch and Auto-Battery Shutdown
Battery charger, 30 amp
20 Amp shoreline with Kussmaul auto-eject and heavy duty cover
115V power distribution box
Vanner inverter sized for anticipated load
4:56 Rear Axle Ratio Limited Slip
Auxiliary Heater – A/C Connector Package
ETM52 Electronic Throttle control
1½” conduit leading from cab to electrical compartment in ambulance
Antenna leads two (2) pre-wired with connectors and bases
Radio power leads two (2) pre-wired with fuses

Safety/Security:

Airbag- Driver and Front Passenger
Safety belts – medium flint with height adjustable D- ring
Securilock Passive Anti-Theft system with specially coded ignition key to start the vehicle
Hidden switch in vehicle grille for power door locks

Tires / Wheels:

Six (6) LT225/75R 16E All Season
Steel Valve Stems with dual valve extenders for rear tires
8 hole 16” x 7” Steel - painted white
Polished stainless steel wheel simulators four (4)
DELETE Spare Tire, if included

Modular Body:

Recessed into cab a minimum of 8”
Minimum 170” long, 97” Wide
Minimum 72” headroom
Side Walls - Minimum .125’ Thickness Aluminum – Single Sheet
Roof – Minimum .090’ Thickness Aluminum – Single Sheet
Oxygen Tank Mount for M and Large Tank Regulator
Lift – up Rear Step Bumper
Diamond plate cab running boards with grip insert welded into center section, with mud flaps attached
All windows shall contain “privacy” tinting
Minimum six (6) Exterior Compartments
Install sliding or tilt out window in passenger side ambulance door

Module Compartments:

- **A reminder here for all bidders....This is a fire department ambulance and we need room for air packs and turnout gear in the driver’s side, front and rear exterior compartments. A minimum of a 23”wide, 20”deep and 80”tall driver side compartment is desired, and if you propose the upper portion for electrical/inverter installation/storage, please look for a different location as we need the shelf for gear storage. A minimum of a 34”wide, 20”deep, and 55”tall driver side rear compartment is desired.**

Curb Side / Passenger Side

Front: inside / outside- minimum of Two (2) adjustable shelves, **no pull out tray is necessary**
Battery Compartment
Rear, Skirt compartment, rear of wheel; 18w x 22h x 17d
Rear, Full height compartment, 24w x 80h x 21d, with divider with space for two (2) backboards and a Ferno EXL scoop stretcher. Three (3) adjustable shelves forward of divider that are inside/outside accessible

Street Side / Driver Side

Front: Full Height, main O2 bottle, two (2) adjustable shelves are desired above O2 bottle in driver’s side front compt.
Intermediate; storage of miscellaneous equipment with two (2) adjustable shelves
Rear, One (1) fixed shelf, and 2 SCBA corner mounting brackets
Two (2) SCBA Zico (KD-UH) walk away bracket #5 clip, for driver’s side rear compt.

Drivers side front and rearmost compartments to check past 90 degrees, all others may check at 90 degrees.

All compartments shall be welded aluminum diamond plate including door panels with stainless steel sills.

Vents from interior to exterior

Dri-Dek, floor of compartment, black

Rubber mat on all exterior compartment shelves

Non-skid removable step well mat

Paddle type handles will be on all compartment doors.

Gas-spring pneumatic door checks.

Securing Devices for Equipment:

Bottle base, Dual, Floor mount with gull wing (D Bottles). To be located in recessed step well area at the head of the squad bench.

Module Interior

- **This ambulance will be in service in New Hampshire. NH is not a KKK state, therefore interior compartment space is more important than meeting KKK specified headroom requirements. Please maximize interior compartmentation.**

One (1) 12 volt 24 hour clock mounted in patient compartment

White acrylic surface to be integrated into cabinetry to serve as dry-erase board (location to be determined)

Sharps containers and glove dispensers to be installed as determined

Top hinged, sliding doors with gas struts on all upper interior cabinets.

Switching system (lighting, O2, suction etc.): minimum of two (2) control panels, one located near action area and one located above right side squad bench curbside.

Climate control system, thermostat controlled.

One (1) locking cabinet with push button cipher lock, located drivers side, forward most upper compartment.

Soundproofed floor with fully insulated body

Head bumpers above side and rear doors.

All Grab Rails to be painted YELLOW, over squad bench, over cot area, at rear entrance doors, and side entrance door.

Cot Mounting: Stryker Cot Fastener for a Power-PRO XT Ambulance Cot.

IV Holder: Rubber, dual recessed over cot, Rubber, dual mounted over squad bench, Rubber, dual mounted in center raceway at the head of the cot.

Ceiling material to be white

Wall laminate of Hi gloss grey color

Interior upholstery: grey, flat seamless vinyl

Attendant seat, swivel mount, grey vinyl, center mount

Flooring: Diamond plate pattern or equivalent. Ease of cleaning and decontamination desired. Anti-bacterial, grey colored. Flooring shall roll up side walls 3"

Double wide CPR seat, located right side, seat/lid for under seat storage. Forward storage compartment and counter for monitor mount. Pull out trash/bio waste receptacle, sharps disposal recessed below storage compartment. Room to mount IV fluid pump on interior wall of right rear compartment. IV warmer in compartment, rear of double wide CPR seat.

Left side double wide CPR seat.

Two (2) Oxygen outlets located near action area, as well as in wall above squad bench and in the front section of the ceiling raceway.

Oxygen gauge located near action area.

Vacuum outlet located near O2 outlets

Two (2) flow meters, ball type

Oxygen M size bottle holder with large tank regulator and solenoid valve

IV warmer, 12volt, right rear cabinet near double wide seat.

3-drawer storage unit with counter adjacent to right side double wide seat. Drawers to have stainless steel latches.

All medical equipment storage shall be designed to be within the reach of the attendant to minimize the occurrences of personnel from leaving their designated seating location.

Electrical System

12 volt 20 amp power leads installed behind driver and passenger seats

Warning lights/sounds for open compartment, open door and parking brake.

Low voltage alarm and indicator

Back-up alarm with resetting cancel switch

Spotlight wired to console

Full time load manager/sequencer for emergency lights

One (1) 110V outlet, powered by shore power for Streamlight Fire Vulcan chargers mounted on surface of front bulkhead inside cab, above the map box console. **(Department to provide lights and chargers)**

Five (5) 12 volt medical outlet power points, exact locations to be determined, but likely locations include:

- IV warmer in compartment adjacent to right side double seat.
- Right front compartment mid-level.
- Driver side wall near telemetry area
- Driver side wall in the action area
- Passenger side wall near counter for Lifepak 15

Five (5) hospital grade illuminated 110V outlets, exact locations to be determined, but likely locations include:

- Top of the right front compartment
- Right front compartment mid-level
- Driver side wall near telemetry area
- Driver side wall in the action area
- Passenger side wall near counter for Lifepak 15.

Minimum of Two (2) USB plugs for iPad or iPhone chargers mounted in Action Area of ambulance, one (1) each side

Emergency warning/lighting

Whelen "Action Scan" program - lighting control module shall allow random flash pattern of lights.

All emergency lighting shall be Whelen Super-LED

All required DOT/FMVSS lighting shall be LED, including brake/turn lights

Opticom or equivalent, traffic emitter mounted front of body, emitter shall deactivate when not in a drive gear

Headlight high-beam flasher

Whelen WS295 series siren with through bumper speakers

Front lighting: Two (2) Whelen 500 series on Velvac mirrors, Four (4) Whelen WION series on grille, Two (2) upper in red, Two (2) lower in white. Two (2) 700 series in red on front fenders. Two (7) 900 series across front of body, Four (4) all red, Three (3) split red/amber. **Two (2) Whelen populated arrow directional lights on front on ambulance body, one (1) each side**

Side lighting: Two (2) 900 series in red left side, Two (2) 900 series in red right side. One (1) 700 series split red/amber left side over rear wheel, One (1) 700 series split red/amber right side over rear wheel.

Four (4) Whelen 900 series 13 degree scene lights, Two (2) each side

Two (2) Weldon HID 12v flood lights, one centered each side of body

Rear lighting: Four (4) 900 series in red, One (1) 900 series in amber, Two (2) 900 series 13 degree flood

Two (2) 4" LED recessed running board lights

Compartments: Whelen OS red LED compartment lights in all exterior compartment doors.

There shall be a red flashing LED light on the interior of each compartment door in the upper most outboard position.

Lights to be switched with door ajar, and will flash when door is open to warn traffic, etc... of the open door.

Each exterior compartment shall have LED strip lights adequate to light entire compartment.

Paint/Decals

Chassis and module exterior will use Sikkens #71528 red paint, or PPG equivalent

Paint shall have a minimum seven (7) year warranty

Red/White Diamond Grade reflective vinyl, chevron pattern installed on rear body only, no doors

Two (2) Frosted Star of Life, 12" installed on rear windows

6" white reflective vinyl stripe installed mid-line of both sides - chassis and body

½" reflective gold stripe installed top and bottom of white stripe, per department specifications

All lettering shall use Sign Gold vinyl, with a black shadow - installed per department specifications

Two (2) Exeter Fire Rescue – installed on each side of body, per department specifications

Two (2) Ambulance 2 – installed on each side of body, per department specifications

Two (2) Advanced Life Support – installed on each side of body, per department specifications

Two (2) 18" Star of Life (Sign Gold on Black) - installed on front compartment doors, on each side of body

Two (2) Number 2 – installed on each front corner of the module above the cab, per department specifications

Two (2) Town seals - installed on each driver and passenger door, **seals to be provided by Exeter Fire Department**

Two (2) "A Tradition of Service" - installed on driver and passenger door below town seal, per department specifications

One (1) Exeter – installed on the rear doors, per department specifications

One (1) Ambulance 2 – installed on the rear doors, per department specifications

Additional Equipment to be included in proposal

(1) Physio-Control LifePak™ 15 V4 Monitor/Defibrillator

Monitor/Defib, Adaptive Biphasic, Manual & AED, Color LCD, 100mm Printer, Noninvasive Pacing, Metronome, Trending, SpO2, NIBP, 12-Lead ECG, EtCO2, Carbon Monoxide, Bluetooth, Temp and 2 pair Quik-Combo Electrodes.

with the following accessories:

- (1) AC power cord
- (1) LP15 AC power adapter (power cord not included)
- (1) Extension cable (5 ft. 3 in.)
- (1) NIBP Cuff-Reusable, Child
- (1) NIBP Cuff-Reusable, Large Adult
- (1) NIBP Cuff-Reusable, X Large Adult
- (1) M-LNCS DCI adult reusable sensor, 1 box
- (1) Rainbow DCI Adt Reusable Sensor, 1/ box
- (1) Carry case top pouch for use w/LifePak 12 or LifePak 15
- (1) LifePak 15 Carry case back pouch
- (1) LifePak 15 Basic carry case w/right & left pouches and shoulder strap
- (1) LP 15 Lithium-ion batteries 5.7 amp hrs
- (1) Include Trade-in value of LifePak 12 Biphasic – 3 feature towards the purchase of LifePak 15

Vendor quote included for your use

(1) Physio-Control Lucas 3, version 3.1 Chest Compression System, includes hard shell case, slim back plate, two(2) patient straps, one(1) stabilization strap, two(2) suction cups, one(1) rechargeable battery, and instructions for use with each device. **with the following accessories:**

- (1) LUCAS Disposable Suction Cup (3 pack)
- (1) LUCAS Battery Desk-Top Charger
- (1) LUCAS Power Supply
- (1) LUCAS 3 Battery – Dark Grey – Rechargeable LiPo
- (1) Grip Tape, LUCAS Slim Back Plate
- (1) Include Trade-in value of Zoll AutoPulse towards the purchase of Lucas 3.1

Vendor quote included for your use

(1) Motorola 2-Way Radio

Supply and Install Motorola™ APX 8500 All Band High Power Mobile Radio with the following accessories:

- (2) W22BA Standard Palm Microphone APX
- (1) G78AT 3Y Essential Service
- (1) G610AC Remote Mount Cable 30 ft.
- (1) G628AC Remote Mount Cable 17 ft.
- (1) G806BL Astro Digital CAI OP APX
- (1) GA00804AA APX O2 Control Head (Grey)
- (1) GA00092AS APX Dual-Control Head Hardware
- (1) G48BB Conventional Operation
- (1) B18CR Auxiliary Speaker 7.5 watt
- (1) W12DK RF Preamp
- (1) GA05507AA (DELETE) 700/800 MHZ Band
- (1) H1919A Multiplexer QMA
- (1) CB000091A02 Cable, coaxial, QMA plug to QMA plug connector
- (1) HAE6016A Antenna Low Profile 450-512 Mhz
- (1) RAD4004ARB Antenna VHF ¼ wave
- (1) SVC03SVC115D Subscriber Programming

Vendor quote included for your use

Board Interviews

Statement of Interest, Town of Exeter Communications Advisory Committee

Attachment - Martha McEntee – March 6, 2019

I would like to join the Exeter Communications Advisory Committee and believe that my unusually diverse background would be an asset to the Committee.

A graduate of Winnacunnet High School, I studied politics and French at Smith College. After college, I joined the management training program at the Federal Reserve Bank of New York, focusing on economic research and bank regulation. I went on to get my law degree from Columbia University and joined a law firm in Boston and then returned New York to work in-house at a bank and later at a securities trading firm.

Having spent many vacations traveling in less-developed parts of the world, I decided to leave the corporate world and work in international humanitarian and development in the US and overseas. I have worked for Doctors Without Borders, The American Bar Association, and the Organization for Security and Cooperation in Europe. In each of these positions, it was necessary to be an effective communicator, bringing disparate groups of people together in a productive relationship.

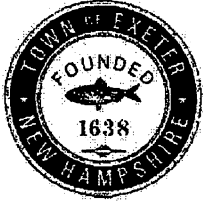
I am a certified English as a second language teacher, with experience teaching in Prague and Beijing.

After moving back to New Hampshire ten years ago, I taught writing to international law students seeking graduate degrees in intellectual property at the University of New Hampshire School of Law. I also taught politics and law courses as an adjunct professor at Southern New Hampshire University.

Currently, I am a soft-skills instructor for WorkReadyNH, a state-grant-funded program administered through the New Hampshire Community Colleges, to help job seekers build the interpersonal skills employers want their employees to have. I focus on effective communication in the workplace. I enjoy helping students find and keep fulfilling jobs.

I have enjoyed serving as a Trustee of the Exeter Public Library for the last three years and would like to contribute to Exeter in a new way. I am fascinated by the opportunities that new technologies offer for Exeter to enhance further the sense of community that makes our town such a warm and interesting place to live.

3/25/19 ✓
6:40 PM



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

Statement of Interest Boards and Committee Membership

Committee Selection: Communications Advisory Committee

New **Re-Appointment** **Regular** **Alternate**

Name: Martha McEntee **Email:** memcentee2gmail.com

Address: 10 Chestnut Street, #2303 **Phone:** 603-686-9995

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

Please see Attachment.

If this is re-appointment to a position, please list any training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature:

Date: March 6, 2019



3/25/19
6:50pm

Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

Statement of Interest Boards and Committee Membership

Committee Selection: Water/Sewer Advisory

New

Re-Appointment

Regular

Alternate

Name: Mark Fabian **Email:** envirofabian@gmail.com

Address: 42 Epping Rd, Exeter **Phone:** 518-256-2360

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

I have a masters degree in Water Resources Engineering, and have worked for 18 years in different capacities on international development water and sanitation projects. I have been a technical advisor for small and medium sized piped water systems, sourced by wells, springs and surface water, as well as small scale innovative sewer and sanitation. Most recently, I worked as the regional technical lead for water and sanitation infrastructure for the international non-profit, WaterAid, covering the roughly 250,000 annual beneficiaries that the organization served in the Southern Africa region. I was responsible for assuring technical quality for the entire region, but also managed consultants, and project budgets.

If this is re-appointment to a position, please list any training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

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- Following the interview the Board will vote on your potential appointment at the next regular meeting
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I certify that I am 18 years of age or older:

Signature:

Date: 19 Feb 2019

Mark W. Fabian

42 Epping Road, Exeter, NH 03833 USA, mwfabian@gmail.com, +1(617)-286-6540

Education

State University of New York (SUNY-ESF) **December 2009**

College of Environmental Science and Forestry, Syracuse, NY

Master of Science, Water Resources Engineering, Hydrology/Geochemistry focus

Thesis Topic: *Environmental Effects of Drinking Water Withdrawals from a Tropical Mountain Stream.*

University of Vermont, School of Natural Resources, Burlington, VT **May 2000**

Bachelors of Science, Environmental Sciences, Global Resources /Stream Ecosystem Restoration focus

Experience

Regional Technical Advisor **March 2014 – March 2017**

WaterAid Southern Africa Regional Officer, Pretoria, South Africa

- Senior technical lead of the Southern Africa Regional Office, which coordinated Water, Sanitation, and Hygiene interventions for over two million beneficiaries in the Southern Africa region during his tenure
- Assured quality of programs and implementation across activities in Lesotho, Madagascar, Malawi, Mozambique, South Africa, Swaziland, and Zambia
- Facilitated capacity development in the region, for over 200 staff and partners, ensuring mastery of WASH concepts and methods
- Led problem solving of projects with technical challenges, and coordinates problem resolution
- Assured technical feasibility of a large array of fundraising efforts in the region
- Led WASH technical strategy planning, reporting and monitoring efforts for the region

Honduras Project Hydraulic Team Leader and Mentor **May 2007 – June 2014**

Boston Professional Chapter of Engineers without Borders, Boston, MA

- Senior member of design and management team for water distribution projects in Latin America
- Led a team of professionals in the design of a 3-mile pipeline for a pumped water supply benefitting 300 people, as well as served on the general disciplinary design team for the project
- Solicited grants and donations to raise over \$35,000 in funding
- Served as advisor for the SUNY-ESF chapter of Engineers without Borders in the design and implementation of a community water supply for 42 households in Honduras; educate students on water supply design

Water Resources Engineer and Hydrologist **March 2012– June 2013**

Charles River Watershed Association, Weston, MA

- Executed urban runoff models to estimate effects of low impact development projects on water quality
- Managed online trading program of storm water pollution credits to encourage phosphorus load reduction in the Charles River watershed
- Developed tool to allow homeowners to design runoff reduction storm water controls
- Facilitated a community committee to combat and control the spread of invasive species in the Charles River

Relevant Experience (continued)

Vice President for Technical Development

April 2011 – October 2012

Boston Professional Chapter of Engineers without Borders, Boston, MA

- Served as liaison between project managers and executive leadership for 2 international water resources development projects including over 50 team members and over 1000 beneficiaries
- Facilitated international development projects for 10 Boston area university Engineers without Borders chapters, including finding and placing professional mentors with the student chapters

Water Resources Engineer

July 2010 – February 2012

Anchor QEA Environmental Consultants, Cambridge, MA

- Analyzed complex data sets for contaminated urban rivers using ArcGIS and data manipulation tools in order to recommend solutions to clients on best remediation practices
- Executed and managed a large scale chemical fate and contamination computer model simulations for a 40 mile stretch of a large multiuse river, collaborating with a diverse team of scientists
- Managed an extensive database of 1.5 million records of environmental contaminant monitoring data

Graduate Assistant for Teaching and Research

May 2007 – December 2009

SUNY College of Environmental Science and Forestry, Syracuse, New York; Olanchito, Honduras

- Implemented an environmental impact study of a community water supply in central Honduras, culminating in 5 months of field research and outreach within a rural community
- Developed and conducted a scientific research project to study tropical stream hydrology culminating in professional publications and presentations
- Taught two laboratory sections, administered coursework, and coordinated student evaluations for two university level water resources courses

Technical Advisor for Water Resources

February 2005 – February 2006

CARE International, Taomasina, Madagascar

- Served on the senior management team for a rural water, sanitation and environment projects as part of a \$8 million US-AID funded program
- Trained a team of six engineers and field technicians on sustainable rural water and sanitation techniques
- Developed training and technical documents relating to gravity flow water systems, for a team of technicians in the construction of rural community water supply systems
- Designed, supervised, and implemented a gravity-fed water system for a village of over 400 people

Rural Drinking Water and Sanitation Technician

October 2002 – December 2004

United States Peace Corps, Madagascar

- Mobilized communities and managed groups of volunteers on a large-scale school latrine construction project and five gravity-fed water systems benefiting over 4,000 people
- Planned, designed and secured \$10,000 in US-AID funding for hygiene and water sanitation projects in seven villages, including integrated water/agroforestry/fisheries projects
- Facilitated community meetings on health and hygiene, sustainable design and maintenance of water systems
- Organized a three-week youth training on HIV/AIDS and community health, culminating in a health awareness festival for a town of 40,000 people

Relevant Experience (continued)

Urban Water and Sanitation Specialist United States Peace Corps, Ivory Coast

June 2001 – October 2002

- Collaborated with city and regional government officials to facilitate urban health, environment, and development projects including water supply, latrine, waste management, integrated health/environmental education, and food security projects
- Obtained funding and facilitated volunteers and community associations in planning community development projects, including a village water pump repair project
- Restructured the urban waste management system and constructed four waste collection sites in an urban center of 17,000 people

Stream Restoration and Environmental Specialist Southeast Waters, Atlanta, GA

January - May 2001

- Configured and installed water quality and erosion monitoring equipment for electronic data collection
- Organized and administered water quality, river restoration and environmental education projects
- Supervised groups of volunteers on water quality monitoring, stream restoration, and trail maintenance in urban watersheds

Environmental Research Technician University of Vermont School of Natural Resources, Burlington, VT

October 2000 – December 2000

- Participated in two team projects: 1) prepared and taxonomically classified samples of microscopic freshwater invertebrates for a rural stream restoration project, and 2) evaluated progress of a tree growth in varied, controlled environments

Web Programmer EMPACT Environmental Monitoring Project, Burlington, VT

February 1999 – May 2000

- Created real time data and graphing capabilities for the internet for weather station data from forests and lakes
- Developed website structure and design for scientific data presentation on a EPA-funded public website

Highlighted Life Experience

- **Former board of directors member** for Maroantsetra Area Development Association, facilitating education and conservation projects in Madagascar
- **Supervised groups of volunteers** in various New England conservation corps, including six months leading youth volunteers in stream restoration projects and 18 months experience leading volunteers in trail maintenance projects
- **Construction management and volunteer coordination** for trail and residential construction projects, including coordination of community-led construction projects since 2002 and leading with international and domestic Habitat for Humanity construction projects
- **Visual graphics experience** for over five years, including GIS mapping, CAD technical drawings and schematics
- **Professional memberships:** American Geophysical Union 2008-2010, Engineers without Borders 2007-Present

Relevant Experience (continued)

Special Skills/Training

- **Languages:** French (fluent), Spanish (conversational), Malagasy-Madagascar (fluent)
- **International Development Training** in sustainable project development, community assessment, monitoring and evaluation, project maintenance, community committee development
- **Fundraising and business development experience** researching and writing project grants and developing and managing project budgets
- **Computer software proficiency** using MS Word, Excel, Access, PowerPoint, ArcGIS, MapInfo, AutoCAD, HTML, website design, computer programming languages (BASIC/VBA/FORTRAN/PHP), and multiple hydrological and contaminant modeling packages
- Skilled in **computer network** administration, general **information technology** administration, and computer and network troubleshooting
- **Construction proficiency** in use of hand and power tools, plumbing, electric, masonry work, and general construction methods, certified chain saw user
- **Scientific training** in fate and prediction of groundwater contamination, coding hydrologic rainfall/runoff models, manual and automated watershed delineation, and hydrologic expert witness testimonials



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

Statement of Interest Boards and Committee Membership

Committee Selection: River Advisory

New

Re-Appointment

Regular

Alternate

Name: Mark Fabian **Email:** envirofabian@gmail.com

Address: 42 Epping Rd, Exeter **Phone:** 518-256-2360

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

I have a masters degree in Water Resources Engineering, with a focus on river hydrology. I studied groundwater and surface water interactions for my masters degree thesis, and have extensive training in groundwater as well as river systems. I worked for 3 years (cumulatively) as a hydrologic computer modeler for a private consulting firm as well as the Charles River Watershed association in Massachusetts. I have also worked in some capacity for the last 18 years as a water and sanitation specialist for international development projects focusing on human use and interactions with natural water resources in the developing world.

If this is re-appointment to a position, please list any training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: Mark Fabian

Date: 19 Feb 2019

Proclamations and Recognitions

Michaela Phan
NJCL 2nd Vice President
Phillips Exeter Academy
20 Main Street
Exeter, NH 03833-2460
(949) 466-9267
mphan@exeter.edu

Exeter Board of Selectmen
10 Front Street
Exeter, NH 03833

Dear Distinguished Members of the Exeter Select Board,

I hope this letter finds you well. Our names are Michaela Phan and Charlie Preston, and Michaela serves as 2nd Vice President of the National Junior Classical League. We write with a request, which we would like to state directly and then put into context. I am writing on behalf of the Phillips Exeter Academy chapter to request that you please officially recognize April 15th-21st, 2019 as Exeter Classics Week.

Since 1936, the National Junior Classical League (NJCL) has worked to promote the study and appreciation of Greco-Roman language, literature, philosophy, and culture among secondary school students. Boasting membership of nearly 50,000 students, NJCL continuously seeks to supplement classroom activities through educational ventures, publicity activities, and community service.

The Exeter JCL engages students in the language, culture, and history of the Classics. From Socratic discussions of modern philosophical issues to Latin ghost-story telling to participation in Certamen, or Latin Bowl, the Exeter JCL has long held up the torch of classical civilization in our community. In fact, we have often hosted the New Hampshire JCL Classical Forum, in which students from all over the state (and sometimes Vermont, too) gather to compete in a plethora of activities from Latin Scrabble and chariot racing. Most of all, the Forum is a recognition of the importance of the classical world in our own, as well as a celebration of New Hampshire Latin students' long-lasting friendships. All these events during the Forum happen at the climax of the year's events - during National Classics Week.

A particular focus of the National Junior Classical League - and, by extension, the Exeter JCL - is National Classics Week. Set up to build up to and culminate on April 21st, the traditional date of Rome's founding, the celebratory event offers the opportunity to promote and connect with the legacies of Greece and Rome through service, publicity, and outreach opportunities. This year's theme is Ancient Cities - each day of the week "journeys" through a different ancient city that leads up to Rome's birthday on the 21st. Please visit the NJCL website at njcl.org to learn more about National Classics Week, the JCL's mission, and its efforts to cultivate an awareness of the civilizations of Greece

and Rome and their impact on our contemporary society. It is our sincere hope and the earnest desire of the Exeter JCL that you issue a proclamation officially recognizing the interests that citizens of Exeter hold in the Classics - officially designating April 15th-21st as Exeter Classics Week. I have attached an example of such a proclamation. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Michaela Phan". The signature is written in a cursive style with a large, prominent initial "M".

Michaela Phan, NJCL 2nd Vice President

PROCLAMATION OF EXETER CLASSICS WEEK

Submitted by the Exeter Kirtland Society

WHEREAS, the Classics and classical antiquity continue to play an important role in modern society—from government and laws to literature, language and arts; and,

WHEREAS, the Exeter Kirtland Society is committed to furthering education in the Classics while bettering the future of American communities—through educational ventures, publicity activities, and community service endeavors; and,

WHEREAS, throughout New Hampshire, there are twelve New Hampshire Junior Classical League chapters comprised of 400 middle and high school Latin, Greek, and Classics students, in addition to over 100 classicists in the Town of Exeter; and,

WHEREAS, the members of the Exeter Kirtland Society recognize the positive influence of classical culture upon our society by giving back in their communities in affirmation of the classical principle that good citizenship is inseparable from education; and,

WHEREAS, Exeter Classics Week is held in commemoration of the traditional “birthday” of Rome—April 21st—offering the opportunity to promote and connect with the legacies of Greece and Rome.

NOW, THEREFORE, WE THE EXETER SELECT BOARD, do hereby proclaim **APRIL 15-21, 2019** as **EXETER CLASSICS WEEK** in the Town of Exeter. We call upon all citizens to recognize the cultural bond between American society and those of classical antiquity and to join the Exeter Kirtland Society in activities to celebrate the Classics.

Kathy Corson, Chair

Molly Cowan, Vice Chair

Niko Papakonstantis, Clerk

Anne L. Surman

Julie D. Gilman

Minutes

Select Board Meeting
Monday March 18th, 2019, 6:50 PM
Town Offices, Nowak Room
Draft Minutes

1. Call Meeting to Order

Members present: Anne Surman, Kathy Corson, Julie Gilman, Molly Cowan, Niko Papakonstantis, and Russ Dean were present at this meeting. The meeting was called to order by Ms. Gilman at 6:50 PM. The board went downstairs for interviews and the meeting reconvened at 7:07 PM.

2. Board Interviews – Rajeev Arawal was interviewed for potential positions on the Planning Board, Budget Recommendations Committee, and Conservation Commission.

3. Introduction and Swearing In Of Elected Officials

Paul Scafidi, the Town Moderator, swore in Elizabeth Canada, Budget Recommendations Committee; Nancy Belanger, Budget Recommendations Committee; Bob Kelly, Budget Recommendations Committee; Linda Tober, Library Trustee; Susan Drinker, Library Trustee; Duane Staples, Swasey Parkway Trustee; Julie Gilman, Select Board; and Niko Papakonstantis, Select Board.

4. Select Board Reorganization

- a. Ms. Cowan nominated Kathy Corson to be Chair; all were in favor.
- b. Mr. Papakonstantis nominated Molly Cowan for Vice-Chair; all were in favor.
- c. Ms. Gilman nominated Niko Papakonstantis for Clerk; all were in favor.

5. Public Comment

- a. There was no public comment at this meeting.

6. Proclamations/Recognitions

- a. Ms. Gilman recognized Don Clement for his many years of service to the town.
- b. Ms. Cowan recognized the Exeter Blue Hawks for their undefeated season.

7. Approval of Minutes

- a. Regular Meeting March 4th 2019

MOTION: Ms. Cowan moved to approve the meeting minutes from Monday March 4th. Ms. Surman seconded. Mr. Papakonstantis abstained and the motion passed 4-0-1.

8. Appointments - Planning Board, Budget Recommendations Committee, River Advisory Committee

MOTION: Ms. Cowan moved to appoint Marcia Moreno-Baez as Alternate member of the Planning Board, term to expire 4/30/2019. Ms. Surman seconded. Ms. Corson explained they will renominate her after that date, for a term until 2022. All were in favor.

MOTION: Ms. Cowan moved to appoint Warren Biggins as the PEA Representative to the River Advisory Committee, no term. Ms. Surman seconded. All were in favor.

MOTION: Ms. Cowan moved to appoint Enna Grazier to the Budget Recommendations Committee for a one year term. Mr. Papakonstantis seconded. All were in favor.

9. Discussion/Action Items

a. Contract 2 Bid Award Recommendation

Jennifer Perry, Public Works Director, presented memos from the department and Wright-Pierce Engineers, who reviewed the bids of Feb 25th. 5 bids were opened. In the interim, the apparent low bidder Jamco asked to withdraw their bid due to substantive errors. She recommends that they award the bid to the second lowest bidder, JA Polito and Sons, at \$3,031,250, and recommended rejection of the bid from Jamco.

MOTION: Ms. Gilman moved to reject the application from Jamco Excavators for the contract to bid due to nonresponsiveness. Ms. Cowan seconded. All were in favor.

Ms. Surman said that JA Polito's past work was described as "satisfactory" and asked how that was defined, since there had been issues such as cost overruns in past projects. She also asked if Public Works checked JA Polito's references to see how well their other projects were executed, and if there be a performance bond or other guarantee. Ms. Perry said that they had had positive experiences with JA Polito; they were the contractor on the Jady Hill project and the Portsmouth Ave sewer project, both of which were positively successful. Wright-Pierce has had other positive experience with them. Their bid is in line with other bids, and is reasonable and appropriate.

Andy Morrill of Wright-Pierce added that he had called JA Polito's references, including projects in Whitinsville MA and Shrewsbury, and different water projects, and they had really good references. He had also worked with them on the Jady Hill project, which was a difficult project involving work on private property, with storm drain and water services. He said that JA Polito get a good response from people, including homeowners. He added that Matt Berube and others at Public Works have a good working relationship with them. Ms. Perry said there will be a performance bond, the project is state and federally funded so that's a requirement.

Ms. Corson said in response to Ms. Surman's concerns that there had been cost overruns at the Wastewater Treatment Plant but they were within contingency, and in Ms. Corson's experience most construction projects have similar issues. Ms. Perry said that the project is slightly over engineer's estimate but there are still adequate funds to complete it, with \$800,000 - \$900,000 remaining in contingency. Ms. Surman said there were two financial consequences due to mistakes by Wright-Pierce; they were covered by contingency but they still didn't have to happen.

MOTION: Ms. Gilman moved to award the contract for Wastewater Facility Contract #2 to JA Polito and Sons in the amount of \$3,031,250. Mr. Papakonstantis seconded. All were in favor.

Ms. Perry said they are still in discussions with NH DOT regarding the section of Newfields Road where this work will occur. DOT strongly recommends the town assume ownership/maintenance responsibilities for this section of roadway, which would move the Urban Compact from the end of Swasey Parkway up to the Public Works driveway. DOT will

give them \$550,000 towards this project if the town will take over this section, which would more than pay for all drainage-associated work and paving.

Ms. Surman asked why the town must take over the roadway from DOT. Ms. Perry responded that the town is putting in two sewer forcemains and a 12 inch water main, and there is an existing 16 inch sewer forcemain, which is a lot of utilities in a DOT roadway. Private property owners will want to connect to the mains and permits will be required, and DOT doesn't want to deal with this extensive utility work. DOT roadways are usually more rural and less intensive with utilities.

Ms. Surman asked whether they will avoid the historic stone walls along this road. Ms. Perry said the mains will be located as far from the rock wall as possible, since they don't want any damage to that feature. Mr. Dean added that this will be part of the insurance for this project, so they will be sensitive to it.

Ms. Corson asked the Board for their response to the \$550,000 figure. Ms. Cowan asked about the costs of plowing and maintenance for this road going forward. Ms. Perry responded that this section of road represents a 0.6% increase in the town's volume of roads, and they estimate a cost of around \$15,000 per year for the maintenance of this percentage, with everything included (plowing, salt, sand, wages, benefits, and contractors). Ms. Corson pointed out that when trucks go out to plow, they're going along that road anyways. Ms. Perry said they don't typically plow that stretch, although if the conditions are slippery they'll put a plow down without applying salt or sand. Ms. Cowan calculated that \$550,000 would pay for 37 years of maintenance; that's not what it's paying for, she noted, but that's the equivalent. Mr. Dean said they will have a separate agreement and process to accept the 3,200 linear feet. They will work out details and bring back a formal agreement. Ms. Corson observed that the Board was generally positive towards the proposal.

Mark Damsell of 10 Newfields Road said that local residents had had a productive meeting with Public Works about the project, and asked that before construction begins they reconnect with the residents to discuss concerns. Ms. Perry said that they will hold project information meetings consistent with other Public Works projects. For example, on Wednesday night there is a public meeting on the Lincoln Street Project, which is about to start up again. They'll do the same thing with the Newfields Road area.

b. Quarterly Financial Report period ending 12/31/2018

Doreen Chester, the town Finance Director, presented the quarterly financial report. The General Fund revenue was \$19.67 million for 2018, \$826,000 higher than the previous year. The property tax revenue was \$48.8 million, but the town retained only \$12.6 million after the school assessment of \$33 million and the county assessment of \$2 million. Motor vehicle revenues were up 5%, \$145,000 more. There was a decrease in building and permitting fees of 65%; building projects in 2017 were not replicated in 2018, resulting in a \$374,000 decrease. Other permits and fees had a slight drop of \$12,000. State grants were a little higher. Income from departments increased, \$989,000, up \$102,000 more than anticipated, including reimbursement for the Varsity Wireless legal fees and an increase of \$65,000 for blue bags to offset increases in the Waste Management contract. There was revenue of \$30,000 from Liberty Energy Utilities. The Property land use change tax had a one-time influx of \$300,000 from the Shafmaster project.

Ms. Chester then described the expenditures. The General Fund was 95% spent against budget, at \$18.1 million. In the General Government group, legal expenses were up a little, with an offset of \$14,000 from Varsity Wireless. In the Finance Group, there was a savings of \$7,600 due to a reduction in office supplies and having no deputy treasurer. In Planning, Other Boards, and Building Inspection Departments, there was \$39,000 in savings, some attributable to the part time wages budgeted at 29 hours per week averaging only 23 hours. The Police Department had savings of \$88,000 due to turnover in staff and some replacement at a lower rate. Communications had an \$83,400 surplus in the current year, due to retirement. Fire had a \$121,000 surplus over budget, due to another retirement and replacement later in the year at a lower rate. There were changes in the insurance plans, which decreased health insurance by \$79,000. There was a \$15,000 increase for a thermal imaging device.

Public Works had a \$339,000 surplus; the snow and ice budget had a deficit but not as high as prior year when it was \$45,000. DPW Administration was slightly overspent due to the timing of fuel delivery. Maintenance had a surplus of \$61,000 due to the open maintenance superintendent position, which was vacant June 2017 through October 2018. They also had \$100,000 budgeted for maintenance projects, but \$84,000 was not spent due to re-prioritization and doing projects in-house. Highways and Streets was \$237,000 underspent; there was a contract they were waiting to sign and by the time it was complete many of the contractors were booked. There were decreases in temporary help and health insurance plans. A new Stormwater Department was created in 2018, allocated from DPW Administration. This was underspent slightly at year end, but had a \$20,000 encumbrance for an asset management program for CWSRF in 2019. Parks and Rec was \$8,900 underbudget, due to health insurance decreases from plan changes, as well as changes in landscaping.

Overall the General Fund had \$1.56 million in income, vs \$0.9 million for the prior year.

The Enterprise Water and Sewer Fund had \$3.7 million collected against the current year budget, up \$363,000 over prior year due to rate increases. Consumption charges were up by \$350,000. For expenses, Water Administration was \$55,000 underspent, due to the timing of the replacement of a Water/Sewer engineer. In Water Distribution, there was a surplus of \$25,000, due to retirement and replacement at a lower rate. In Water Treatment, there was a \$49,000 surplus, due to \$29,000 not spent for basin and lagoon cleaning. Overall, the Water Fund had a net income increase of \$331,000 from prior year.

The Sewer Fund had \$3.6 million revenue vs \$2.9 million in the prior year, due to Sewer rate increases in anticipation of large debt service. The Sewer Fund expenses were \$2.47 million or 95% spent. Sewer Administration was underspent by \$81,000, due to a deferral of Water/Sewer engineer replacement for an additional year. Sewer Collection was \$606,000 spent, with a surplus of \$54,000 partly due to a retirement. Sewer Treatment was overspent, with overtime wages up slightly but offset by savings in full time wages and benefits. This was affected by the hiring of new sewer treatment operators approved in the FY18 budget. Electricity was overspent by \$61,200, offset by a decrease of \$10,700 in lab testing. The Sewer Fund debt service increased by \$83,000 from prior year, due to the Lincoln Street debt service. The Sewer Fund Net Income was \$1.2 million vs \$0.44 million in the prior year.

Ms. Chester then discussed the Revolving Funds. The Cable TV Fund is revenue from Comcast, with 50% going to the General Fund and 50% to CATV. CATV revenues are \$153,000 for 2018. Wages were \$108,000 vs \$80,000 in the prior year; the change was due to the full

time status of someone partially allocated to this fund. Expenses were higher because of the creation of a new studio in Town Hall, with \$67,000 in equipment for this purpose. The fund had a net deficit of \$83,700, with an ending fund balance of \$208,744.

Ms. Surman asked why the Cable Fund was overspent. Ms. Chester said they needed capital to furnish the new studio. Mr. Dean added that over the years, the Cable Fund has been bringing in revenue, \$153,000 going into that fund, and in prior years there was no need for the kind of capital expense to furnish a studio. This was a one-time expense that cuts into the fund balance that was available to begin with. The department is more aggressively marketing and promoting EXTV, and offering more coverage of events. The fund is negative for the year but the overall fund balance is still positive. Mr. Papakonstantis observed that there was a recommendation to follow up on the fund's status in 2019, and asked when and by whom. Ms. Chester said she will follow up. Mr. Dean said it's worth having the conversation at the board level with department heads, and he can arrange that for a future meeting.

Ms. Chester continued with the report. The Recreation Revolving Fund had revenues of \$607,000 this year vs \$633,000 in prior year; there was a \$25,000 decrease due to less impact fees in the prior year. They spent \$133,000 to cover capital expenditures: a new Ford van, softball field work, fencing and repairs. Wages were \$250,000 vs \$195,000 prior year, since the new director staffed the pool more heavily for safety. The Rec Revolving Fund had a small net income of \$6,000, after realizing the impact fees to offset the capital.

EMS Revolving Fund was up \$44,000, at \$552,000. Wages taxes and benefits are \$157,000. There were two new EMT Firefighters hired in 2018, and the Fire Chief said they had a direct impact on results because they didn't have to backfill with overtime. This fund had a net income of \$226,000.

Regarding the Water & Sewer Aging reports, Ms. Chester said the position in collections for AR for utilities is in pretty good shape. Shut-offs keep the balances down in Water and Sewer utilities. The Tax Department sends out lien notices. They're doing better than in prior years.

c. Review Town Ballot Voting Results

Ms. Corson said that she was pleased with the clear and concise information on the articles that EXTV and the Communications Committee put in front of the public, which she felt influenced residents to vote.

Mr. Dean said that the next steps are to dive into the more tangible projects such as LED streetlights and to move money into the Capital Reserve Funds created. The ADA article will go through the Planning Office. Intersection Improvements and Pickpocket Dam will be with Public Works. There were two bargaining agreements, and his office will work to get them completed based on voter approvals. They'll look to do the Rec Park and Salem Street Design Bond Issue. He has a meeting with Library Director Hope Godino on Wednesday to talk about the Library project. The library has already forwarded Mr. Dean a couple of contracts, so they're active on this project; he sent the contracts to Primex to have them reviewed.

Ms. Surman said she wants to see Police and Fire involved in the Public Safety study. Mr. Papakonstantis asked if that project will be completed in time for budget season. Mr. Dean responded that they will try, and their next step is to get the RFP out to 4 or 5 targeted consultants.

Robin Tyner, an Exeter Resident, spoke on the Sustainability Office article. She said that the article was advisory in nature, but bears heeding now. The group that put the article together has been collaborating with other sustainability officers and are ready to meet with the Select Board and start acting.

Mr. Dean said that when they created the Economic Development position, they took time to understand what that program was going to be and had a lengthy discussion on its responsibilities. Regarding sustainability, other places such as Hanover have more aggressively pursued this, and he's had preliminary conversations with the town manager there. The next stages do the work of figuring out the office's role would be and what the reporting relationships would be. If they're going to create new positions, they need to have that lengthy discussion about the role and responsibilities. Ms. Corson added that Economic Development went through a process with the Economic Development Commission that encompassed several meetings, and wondered if the Energy Committee could do something similar and present it to the Select Board. Ms. Tyner said she'd work with Mr. Dean and the Energy Committee. Ms. Cowan said she's interested in having the group who wrote the article look at a list of articles that passed this year with a sustainability lens, to find ways to make them energy efficient while waiting for this position to be created. Ms. Tyner said they could take a look.

Ms. Corson discussed a letter from Town Counsel Mitchell on Article 30. Ms. Gilman said there's also movement on rights-based ordinance at the state level, as there's a constitutional amendment proposed for rights-based ordinance. She believes that the goal is to get parties together if there is a concern about impact to water, air, etc., but this amendment was not recommended by her committee. People are concerned about it being "home rule." She suggested they ask the proponents of this article to come to a meeting or work session. Joan Pratt of Wentworth Street, a member of the group that proposed Article 31, was present at the meeting and asked for a copy of the letter in order to address it in a future Select Board meeting.

d. 2019 MS-232 Report of Appropriations

Mr. Dean said they must file a form with NH Dept. of Revenue, a financial summary of what was just approved at the town election. Ms. Chester provided the copy of the MS232 to the Board, which was then signed by the members.

e. Select Board Representatives to Town Committees

- i. Communications Committee: Ms. Corson and Ms. Cowan
- ii. Conservation Commission: Ms. Gilman
- iii. E911 Committee: Ms. Surman
- iv. Economic Development: Ms. Corson
- v. Energy Committee: Ms. Gilman
- vi. Facilities Committee: Mr. Papakonstantis
- vii. Heritage Commission: Ms. Gilman; Ms. Cowan will come to a meeting
- viii. Historic District Commission: Ms. Cowan and Ms. Corson
- ix. Housing Advisory: Ms. Cowan
- x. Master Plan implementation Committee: Ms. Corson

- xi. Planning Board: Ms. Surman and Mr. Papakonstantis were interested, so the Board took a vote. Ms. Surman and Ms. Gilman voted for Ms. Surman, while Ms. Corson, Ms. Cowan, and Mr. Papakonstantis voted for Mr. Papakonstantis, so Mr. Papakonstantis will be the rep and Ms. Surman will be the alternate.
- xii. Recreation Advisory Committee: Ms. Cowan
- xiii. River Advisory Committee: Ms. Gilman, with Ms. Corson as alternate.
- xiv. Rockingham Planning Commission: Ms. Gilman
- xv. Safety Committee: Mr. Papakonstantis
- xvi. Swasey Parkway Trustees: Ms. Corson
- xvii. TIF: Ms. Surman
- xviii. Water and Sewer Advisory Committee: Ms. Cowan
- xix. Library Building Committee: Ms. Gilman

Mr. Papakonstantis suggested creating a Cultural Committee, similar to the Arts Committee but with a broader focus. Ms. Corson said that it took her a year to create Communications Committee; she put together a charge using the Housing Advisory Committee as a template and brought it to the Board, and suggested he do the same.

- f. EXTV proposal, letter from EXTV regarding equipment for purchase.

Bob Glowacky of Exeter TV said that the system which controls the cameras mounted to the walls of the Nowak room has died. It was 7 years old, and they previously sent it out to get fixed, so now they are looking to replace it. Having newer cameras will improve the picture quality. They'll also replace the microphones. They've been exploring providing iPads or Chromebooks to Board members so that they won't have to print out the packets each time. They would also like to purchase an add-on teleprompter that will work with an iPad. Ms. Corson said that they're asking for \$21,203.15 from the Cable Revolving Fund. Ms. Surman asked if there are any other major expenses planned. Mr. Glowacky responded that there may be regular camera replacement for around \$1000, but nothing else this big. Mr. Papakonstantis asked if they could look into an extended warranty.

MOTION: Mr. Papakonstantis moved \$21,203.15 to be paid for the audio equipment and installation to WHB and also B&H photo for the Teleprompter. Ms. Surman seconded. All were in favor.

10. Regular Business

- a. Tax, Water/Sewer Abatements and Exemptions

MOTION: Mr. Papakonstantis moved to approve a Veterans Credit of \$500 for 61/13, 11/7, 54/4/105, 72/110/10, 65/65, and 26/5. Ms. Surman seconded. All were in favor.

MOTION: Mr. Papakonstantis moved a Blind Exemption of \$15,000 for 72/112/1. Ms. Cowan seconded. All were in favor.

MOTION: Mr. Papakonstantis moved an Elderly Exemption of \$152,251 for 95/64/318. Ms. Cowan seconded. All were in favor.

MOTION: Mr. Papakonstantis moved to approve the intent to cut for 47/8. Ms. Cowan seconded. All were in favor.

b. Permits & Approvals

MOTION: Ms. Cowan moved to approve a Road Race application for Ragnar RTB LLC for an event on 9/19/2019 8 AM to 5:30 PM. Mr. Papakonstantis seconded. All were in favor.

MOTION: Ms. Cowan moved to approve the Exeter Summer Concerts series for Exeter Parks and Rec Department on Thursdays 6/20/2019 - 8/15/2019 from 6 PM to 9 PM. Ms. Gilman seconded. All were in favor.

MOTION: Ms. Cowan moved to approve the Powderkeg Beer and Chili Festival on 10/5/2019 between 7 AM and 6 PM for Exeter Parks and Rec Dept. Mr. Papakonstantis seconded. All were in favor.

MOTION: Ms. Cowan moved to approve Exeter Fireworks and Concert on 7/13/2019 5 PM to 9 PM for the Exeter Parks and Rec. Mr. Papakonstantis seconded. All were in favor.

MOTION: Ms. Cowan moved to approve the Easter Egg Hunt 4/20/2019 from 9 AM to 12 PM for Exeter Parks and Rec. Ms. Gilman seconded. All were in favor.

c. Town Manager's Report

- i. Mr. Dean thanked those who attended Chief Shupe's retirement party, and offered best wishes to the retired Chief. Stephan Poulin is the interim Chief of Police. In other retirement news, Pam Darlington is retiring from the library; Eve Quinn is retiring in May from Town Clerk's office; and Neal Jones is retiring from the Police Department on May 31st.
- ii. On March 27th there will be a NH Clean Energy Outlook talk at Town Hall.
- iii. On April 1 is the first Senior Community Forum, at Town Hall at 5:30 PM. The goal of those forums is for those 50+ to give input on what programming they'd like to see. Ms. Gilman added that the committee is searching for an appropriate name; they would like a mix of generations to participate so they don't want to use the word "elderly."
- iv. Mr. Dean gave recognition to the Public Works Department for work on the sewer break of March 10th. This incident was well-publicized and there was a good emergency response.
- v. The town got funding approval for a new fire engine last year; when the vehicle is complete it will be delivered and there will be a commissioning ceremony.

- vi. Construction is set to begin April 1 on Epping Road.
 - vii. Mr. Dean thanked everyone involved in the Town Election, saying there were no incidents.
 - viii. Finance is busy working on loading the new budget and the bond bank application for the Rec Park and Salem Street design.
 - ix. The Lincoln Street project community meeting is Wednesday, and is open to the public.
 - x. The Blue Hawk boys' varsity basketball team were the undefeated state champs.
 - xi. Darren Winham, the Economic Development Director, testified in Concord on an amendment to a bill, a 79E type reduction for construction based on a proven public benefit. He added that Mr. Winham had a lot of involvement in creating that legislation.
- d. Select Board Committee Reports
- i. Ms. Surman attended the Conservation Commission meeting, where they heard an application from Palmer & Sicard on a property on Holland Way. The Commission recommended to the Planning Board to give them the approval.
 - ii. Ms. Gilman will attend the Heritage Commission and HDC this week.
 - iii. Ms. Corson had no report.
 - iv. Ms. Cowan attended the Housing Advisory Committee, where they're working with Mr. Sharples for listening sessions on the MTAB Grant. There was no Communications Committee meeting.
 - v. Mr. Papakonstantis had no report.
- e. Correspondence
- i. An email which Ms. Corson described as being from Paul Royal regarding his personal issues with a citizen.
 - ii. A notice on PEA Marston street parking. Ms. Corson would like this to be on a future agenda. Mr. Dean said that for ordinance amendments, there is a three reading process, but they can have a preliminary discussion as well. Ms. Corson said she would like to review it before proceeding with the ordinance process. Mr. Dean said this request is supported by director of facilities at PEA and residents, and the Police Chief has signed off. Ms. Corson said that since it's not a through street, she didn't want to prolong the process with a separate discussion, so they should start with the three-reading process.
 - iii. An email from Ms. Surman asking the Board to adhere to 91A by including two letters in the packet, an email from Dave O'Hearn regarding the Swasey Parkway Trustees Meeting and the email from Paul Royal mentioned previously.
 - iv. A notice that Naomi Butterfield has started at Mitchell Municipal Group.

- v. A letter written to Mary Jane Wallner regarding House Bill 352. Mr. Dean said this would restore 20% grant funding for wastewater projects. Exeter would be the second largest beneficiary. This could mean \$14 million for Exeter, and would reduce the increases on Sewer rates.
- vi. A NH municipal Association bulletin. Ms. Gilman discussed a few of the proposals: a change in how an SB2 is adopted; a bill to prohibit fluoride everywhere in NH; Budgets in mid-April; and short-term rental legislation which would allow the town to charge \$2 a night on a hotel room. They are voting this week on repeal of contract language in the default budget that messed with towns this year. The Sanctuary Cities bill was tabled. Mr. Dean mentioned the 15% retirement restoration, revenue sharing, and wastewater grant program. These are funds that aren't new money, they were existing programs that were eliminated.

11. Review Board Calendar

The Select Board will be meeting March 25th, April 8th, and April 22nd.

12. Non-Public Session

- a. There was no non-public session at this meeting.

13. Adjournment

MOTION: Ms. Gilman moved to adjourn. Mr. Papakonstantis seconded. All were in favor and the meeting adjourned at 9:44 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Community Garden Request for Gilman Park

TOWN OF EXETER
CONSERVATION COMMISSION MEMORANDUM

Date: March 15, 2019
To: Dave Sharples
From: Kristen Murphy
Subject: Gilman Park Community Garden Update

As you know I have been working with Greg Bisson and two members from the Conservation Commission to explore the potential for a community garden at Gilman Park. We have made significant progress and I feel we are poised to submit a formal request to Southeast Land Trust for approval.

Background:

We are proposing a 20 4'x20' raised garden beds within a fenced enclosure located where the former swing set was placed. Gilman Park has a conservation easement granted to Southeast Land Trust (SELT) that defines the uses that can occur on the property. We met to propose the idea informally with Deb Goard of SELT and discuss the process for approval in May of 2018. At the meeting she clarified that SELT considers a community garden an agricultural use and listed the following steps for review and approval:

- 1) The easement is silent on agricultural use, so SELT required confirmation from the former Gilman Park Trustees to ensure the activity would not violate the original intent of the land conveyance from the Gilmans. We met on September 28th, 2018 and the trustees unanimously supported the idea.
- 2) Any change to the use required an update to the 2007 Gilman Park management plan, which then will be review and approved by SELT. We have completed an update and have the management plan in final draft form (attached).
- 3) Submit a formal request from the Town to SELT. The request is reviewed first by their board of directors, and then will be sent to the NH Attorney General, Director of Charitable Trusts. This process takes 30 days.

Though there are still several details to iron out, I would like to obtain the Select Boards approval for submitting a formal request to SELT. I have included draft management as well as a draft letter of request.

We believe we have community support for the concept as I continue to receive inquiries about a community garden, and should the request be approved, we hope to apply for funding support from the AARP Community Challenge grant program to supplement any potential costs to the town.

Please let me know the best way to move forward with the request to the Board.



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.town.exeter.nh.us

March __, 2019

Deb Goard, Stewardship Director
Southeast Land Trust
6 Center Street
Exeter, NH 03833

Ms. Goard,

In accordance with the Gilman Park Conservation Easement, we are seeking approval for the installation of a community garden within Gilman Park. As you know the uses on this property are required to be compliant with the terms of the Gilman Park Conservation Easement.

On May 29th, 2018, staff met to discuss this proposal and determined Southeast Land Trust (SELT) considers such activity a non-commercial agricultural use. As you confirmed, the easement for Gilman Park is silent about this particular use. Your recommendation at that time was to seek concurrence from the Gilman Park Trustees to ensure the original land conveyance did not intend to limit such activity, update the Gilman Park management plan, and submit a formal request to SELT.

On September 28th, 2018, staff convened a meeting with the remaining former members of the Trustees for Gilman Park, Joanna Pellerin, Martha Pennel, and Peter Smith. In addition to you, Kristen Murphy, Natural Resource Planner for the Town, and two commission members Ginny Raub and Bill Campbell presented the Trustees with details of the proposed project. They unanimously expressed their support and confirmed this activity did not conflict with the original intent of Gilman family's conveyance.

We are seeking your approval to install a one hundred twenty (120) foot by seventy five (75) foot community garden within "Area A" of Gilman Park (Attachment A, Draft Gilman Park Management Plan). The area chosen is located outside of the 50' buffer area surrounding the Exeter River shoreland protection district. Though it will still fall within a portion of the protected woodland buffer defined by the State, we have confirmed with NHDES this activity would be considered exempt from a permit under Env-Wq 1406.04 (c).

We intend to fence the garden area with a combination wood and wire fencing. It would contain up to twenty (20), 20' x 4' raised beds separated by a minimum of five feet to permit mowing between beds. The raised beds will allow the easy addition or removal of plots from the garden area as interest grows or decreases. Beds would be constructed from either pine or hemlock which are water resistant and release no harmful chemicals. The wooded west edge of the garden area will include a gate that will open to a designated compost area to ensure proper composting of vegetation and weeds, allow for decomposition and nutrient attenuation, thus limiting the potential for nutrient runoff toward the stream. In addition, we would like to include the potential for extending a connection to the existing water line for use by gardeners. This would entail a hand-trenched water line from the driveway to the garden site.

The Town would manage the area and offer annual leasing of garden beds by individuals through commitment to a lease agreement. Lease fees would be of minimal amount, to cover maintenance of the

site. The lease agreement will include provisions for the prohibition of the planting of invasive plant species, the use of fertilizer and the use of pesticides.

We believe including an opportunity for gardening onsite does not violate any terms of our easement, does not impede any existing ongoing uses of the property, and is consistent with the conservation purposes of the easement. Specifically, this activity will not create impervious surfaces to alter infiltration and with a restriction on chemical usage, will not impact water quality. The location we have selected will not disturb any natural areas, and would not impact the scenic enjoyment of this property.

In accordance with your requirement, we have also provided an updated draft management plan for review and approval to supplement this request. We are looking forward to support for this project. We regularly receive comments from the public that the property is underutilized. We believe creating a new opportunity for the public to use this site will further enhance public benefit.

Sincerely,

Russ Dean,
Town Manager on behalf of the Exeter Select Board



**Management Plan
For GILMAN PARK**

**Exeter, NH
March, 2019**

BACKGROUND:

Gilman Park was created in July of 1892 when Daniel Gilman deeded a 14.05 acre portion of his farmland along the Exeter and Little Rivers to a group of Trustees "*for the use and enjoyment of said town of Exeter as a public park forever upon the conditions following, to wit that said town shall keep said park at all times fenced sufficiently to prevent the entrance of cattle, that said land shall always be used as a public park, and should it ever cease to be used as such it shall at once revert to the donor or to his heirs at law*" (See NH Registry Book 528, Page 453).

This group of Gilman Park Trustees and their successors (herein referred to as the "Trustees") oversaw the land as a unique privately owned park with a committed public interest. Through an agreement between the Trustees and the Exeter Parks and Recreation Department, the Parks and Recreation Department oversaw day to day management of the park within the restrictions set by the Trustees. During the summer of 2007, a committee was assembled to develop a management plan for Gilman Park.

This committee included the following members:

- Gilman Park Trustees - Joanna Pellerin, Peter Smith, Harry Thayer, Martha Pennell
- Exeter Director of Parks and Recreation - Mike Favreau
- Exeter Conservation Commission - Don Clement
- Exeter Board of Selectmen - Bill Campbell

While this arrangement worked very well for both parties for many decades, the Trustees were challenged with difficulties associated with the park being privately owned yet committed to public uses. Issues that would have been unforeseen in Daniel Gilman's time such as liability insurance have forced the Trustees to seek a transfer of ownership to the Town. The Trustees gave great thought to ways the ownership may change while still ensuring the Gilman's wishes were protected into the future. In 2012, this was accomplished when the Trustees granted a conservation easement deed to Southeast Land Trust of New Hampshire (SELT). The document can be located at NH Registry Book 5360, Page 0023 and is incorporated here by reference. Ownership of the land was granted through Warranty Deed to the Town of Exeter subject to the conditions in the Conservation Easement. The Warranty Deed is recorded at NH Registry Book 5360, Page 0046 and is incorporated by reference,

The Conservation Easement for this land further refined the requirements of the 2007 Management Plan. This document is an update to the 2007 Management Plan, revised in accordance with **Condition 3: Management Planning and Activities**.

PURPOSE:

The purpose of this management plan is in direct correlation to the terms of the conservation easement:

- A. The assurance that the Property will be retained forever as open space for a public park, as important shoreline along the Exeter and Little Rivers, and as important wetlands, wildlife habitat, and forestland; and
- B. The preservation of the water quality of the surface water on or adjacent to the Property, more

particularly the Exeter and Little Rivers, on which the Property has 1,920 feet of frontage, and the prevention of any uses of the Property which would be detrimental to drainage, flood control, water conservation, and erosion control; and

- C. The protection of the Property for non-commercial outdoor recreation by the general public compatible with these Purposes and for the education of the general public; and
- D. The protection of the quality of ground water and surface water resources on and under the Property as potential future public water supplies, as defined by RSA 485:1-a, XV, as it may be amended from time to time; and
- E. The conservation of forestland on the Property to assure the sustained, natural capacity of the Property and its soils to support healthy forest growth, and to allow but not require, forest management that assures a continuing renewable and long-term source of forest products, maintains a healthy and biologically diverse forest that supports a range of native flora and fauna, and limits adverse ecological impacts, particularly in the riparian area: and
- F. The scenic enjoyment of the Property by the public traveling along the Property's 700+ feet of frontage along Bell Avenue and along the one thousand nine hundred twenty (1,920) feet of frontage along the Exeter and Little Rivers; and
- G. The prevention of any uses of the Property that will significantly impair or interfere with the Purposes of the Property, described above.

VISION:

Gilman Park ownership will be managed by the Town of Exeter as a natural open space with minimal modifications to provide a variety of outdoor recreation opportunities, consistent with the goals and objectives of this plan and sensitive to the natural resource features found here, in accordance with restrictions defined in the conservation easement.

GOALS AND OBJECTIVES:

- Provide a multi-use, free-access park for all Exeter residents
- Assure continued access via Gilman Street and a foot bridge
- Retain walking trail network as it currently exists
- Provide canoe, kayak and other appropriate sized boating access to the Exeter River
- Limit organized recreation activities to the extent currently in place so that lighted play areas and additional forest clearing do not occur
- Provide a dog friendly park
- Avoid unnecessary projects that will negatively impact water quality
- Utilize options that will protect water quality during relevant site management activities
- Protect and manage the remaining forest cover
- Choose native trees and shrubs in landscaping work

NATURAL FEATURES

Gilman Park is 14.05 acres of managed and natural land along the confluence of the Exeter and Little Rivers. The property has 1,031 feet of frontage on the Little River, 924 of frontage on the Exeter River and 721 feet of road frontage on the access road extending from Bell Avenue. Approximately two-thirds of the property is a mix of natural forest, floodplain and forested wetland, while the remaining area continues to be used as a recreational park for the community, since its original donation in 1892.

The woodland southeast of the access road from Bell Avenue is generally undeveloped mixed age forest. The only trail access through this forest is along the northern edge close to the Exeter River. This trail links up with a footpath through the abutting property which is owned by Phillips Exeter Academy. Approximately 50% of this forest is growing on wetland soils. Overall the woodland contains a mix of hemlock and white pine, red maple, red oak and numerous other deciduous tree species. This section also includes occurrences of two unique species, black gum and swamp white oak.

The wooded areas to the northwest are primarily an older aged forest with considerable human influence. The trees here are, for the most part a century old now, no doubt the result of fencing out Daniel Gilman's cattle in the 1890's. The majority of the trail network is located in this forest section with a footbridge across the Little River providing access to land owned by Philips Exeter Academy at site formerly known as Gilman Lane. In addition to woodland, a large portion of the land northwest of the access road includes cleared areas to support developed recreation such as athletic fields, parking and the sewer easement as detailed below.

DEVELOPED AREAS

The developed portion of the property is predominantly located northwest of the access road with the exception of the Gilman pump station. The 2012 Baseline Documentation Report provides thorough documentation of the developed areas of the park. They include a gravel parking lot and access road, a t-ball field, boat launch, lawn with benches and barbecue grill, historic cannon monument, and well pump station. The specific details on the size of structures are incorporated from that document here by reference. A copy of the Annotated Survey Plan from that report is included in Attachment A. Specific management recommendations related to the developed areas are detailed under Property Management.

PROPERTY MANAGEMENT:

Turf Management – The T-Ball and grass fields, referred to as “Area A” in the conservation easement and Plan (Attachment B), are maintained regularly by Exeter Parks and Recreation. Uses within “Area A” are limited to those defined within the conservation easement reserved rights section 5A. This area may not be expanded, no permanent structures beyond what is documented within the baseline document are permitted, no lighting except that required for public safety may be installed and uses within here must be undertaken to prevent degradation of topsoil or impact to water quality. These fields fall within the New Hampshire State and Exeter's local Shoreland Protection zones. Minimization of potential surface water runoff from application of fertilizer, other lawn chemicals and herbicides are considered in the management of these areas. Exeter Parks and Recreation Department limits fertilizer use to organic

lawn fertilizer applied no more than three times per year in accordance with local regulations. Turf management is undertaken to prioritize the minimum amount of nutrients necessary to maintain safe and functional fields with consideration of ensuring functional soil and grass systems and protection of water quality.

Ground settling and decades of use within Area A has resulted in an uneven surface with pockets that do not drain properly. As with all turf areas, maintenance of the site will eventually require re-grading to level the fields and re-seeding of the lawn areas. This maintenance and repair is considered an allowable activity under the Reserved Rights 5.A, provided the work is in accordance with Conditions A.i- A.v.

Forest Management – Given its uniqueness, small size, and presence of wetlands, the forested area southeast of the access road will be managed with a goal to allow this stand to mature to into an "old growth"/unmanaged forest. The forested stand northwest of the access road will be limited to hazard tree removal. Hazard trees are classified as trees that pose an immediate threat to people and property. On an annual basis the condition of trees along the developed areas and trails will be inspected. Should any trees pose a human safety hazard, they will be photo documented and either removed or left in the nearby woodland to decay naturally. At this time, there is no plan for timber management within this stand. Should timber management beyond hazard tree removal be desired in the future, it will occur in accordance with a forest management plan approved by Southeast Land Trust in accordance with Conservation Easement condition 3.C.

Walking Trails - The trail system through Gilman Park and its connections to trails on abutting lands make this a desirable place for walkers. There is a short loop through the more developed north-western section of Gilman Park along the Little River and a short connector trail through the south eastern woodland near the river which connects to a trail on land owned by Phillips Exeter Academy just south of the park. The park is well serviced by this network, and no additional trails are currently planned. Management of walking trails will entail maintenance of the trail surface, pruning of overhanging woody material and inspection for neighboring hazard trees or dangerous limbs. Should additional trails be desired, new trail construction must be reviewed and approved by Southeast Land Trust as indicated in the Reserved Rights section of the easement under term 5C.

Gilman Street Access – In 2016, Gilman Street was officially released as a town road through Town Meeting approval, and granted to Phillips Exeter Academy. Access to Gilman Park via Gilman Street is however retained via a footbridge that replaced the original carriage bridge. This access point to the park is desirable because it provides connectivity to the densely settled community center and it links nicely with Phillips Exeter Academy trail networks on the east side of the Exeter River. The town reserves the right to maintain, repair and replace the footbridge as necessary to meet public safety standards.

Road Maintenance - Access into Gilman Park occurs via a gravel roadway that connects to Bell Avenue. The Town will continue to maintain this access road as needed by the Public Works Department including grading and raking as needed.

Basketball Court/Open Sided Pavilion - The basketball court has traditionally been underutilized in Gilman Park. The Parks and Recreation Department has plans to install an open-sided pavilion either on

the site of the current basketball court or elsewhere within Area A. This pavilion may include enclosed restroom facilities and a utility room and related sewer and water lines connected to existing lines on Bell Avenue. Prior to installing this pavilion, the Town will provide written notice to Southeast Land Trust in accordance with Reserved Right 5B.

General Landscaping - Additional landscaping may be considered to enhance the park's appearance. A mix of native, deciduous plants adaptable to relatively wet conditions are recommended. The Trustees recommended several species of trees such as black gum (*Nyssa sylvatica*), red maple "October Glory" (*Acer rubrum*), river birch (*Betula nigra*) and possibly new varieties of American elm (*Ulmus americana* - Note: choose only from these varieties - Valley Forge, Princeton or New Harmony). Other species that would do well here but are not readily available from nurseries are yellow birch (*Betula alleghaniensis*) and swamp white oak (*Quercus bicolor*) and white ash (*Fraxinus Americana*). Invasive plant removal may occur as needed to preserve the natural vegetation on the property with an emphasis on utilizing the least impactful alternative and protection of the natural environment. Chemical treatment will only occur in accordance with state and federal water quality, herbicide and pesticide regulations and permits.

As part of the management and maintenance of the area, the Town may consider removal of the current wooden fence and either replacement in kind, or elect to use a more natural method of boundary demarcating such as the installation of trees and boulders to enclose the green space associated with "Area A".

Community Garden - In 2018, the Town met with Deb Goard of Southeast Land Trust and the remaining members of the former Trustees to discuss the possibility of a community garden within Area A in the general location of the now-removed swing set. The Trustees were unanimously supportive of this concept and felt the use was in compliance with the intent of the Gilman Trust. The proposed Community Garden area will include a fenced area 75'x 120' with up to twenty (20), four foot (4') by twenty foot (20') raised garden beds. These beds will be placed outside of the State's 50' protected shoreland. Though it will still fall within a portion of the protected woodland buffer defined by the State, this activity would be considered exempt from a permit under Env-Wq 1406.04 (c). Raised beds would be constructed of hemlock or pine planks with a minimum of 5' separation to accommodate mowing. The west edge of the garden area will include a gate that will open to a designated compost area to ensure proper composting of vegetation and weeds and limit the potential for nutrient runoff. Users will be required to sign an annual lease that requires a commitment to comply with a prohibition on the use of fertilizer and pesticide, and prohibit the planting of invasive plants. In addition the Town anticipates tapping into the existing waterline located near the parking lot to the garden area. This water spigot will be locked and only accessible to those with a code for access to avoid waste. Installation of fencing and trenching for the waterline will be limited to hand-tools in order to comply with the State of NH Comprehensive Shoreland District regulations. Though there have been informal discussions with Southeast Land Trust about this activity, prior to construction, given the easement is silent on this activity the Town would request formal consent from Southeast Land Trust prior to implementing.

Municipal Well and Pump House - One of Exeter's public wells is located on Gilman Park near the entrance from Bell Avenue. In 2014-2015, the Town reactivated the existing well onsite, upgraded the building by adding vinyl siding and a metal roof and added new raw water transmission lines thru the

parkway. The Town will continue to use and maintain these facilities as necessary to ensure an operational community public water system in accordance with state and federal regulations.

Miscellaneous Infrastructure and Activities - In accordance with the Reserved Rights section of the conservation easement, the Town retains the right to maintain, repair and replace in kind the cannon monument, culverts, benches, picnic tables, barbecue grills, storage shed, gates, and public boat launch. In addition the Town retains the right to replace the former swing-set to a location to be determined within Area A. Any additional activities not foreseen at this time must conform to the restrictions and procedures defined in the conservation easement, including the potential need to update this management plan, and obtain any outside permits.

This management plan will be reviewed every 10 years and revised in accordance with applicable requirements.

DRAFT

Attachment A. Aerial Image

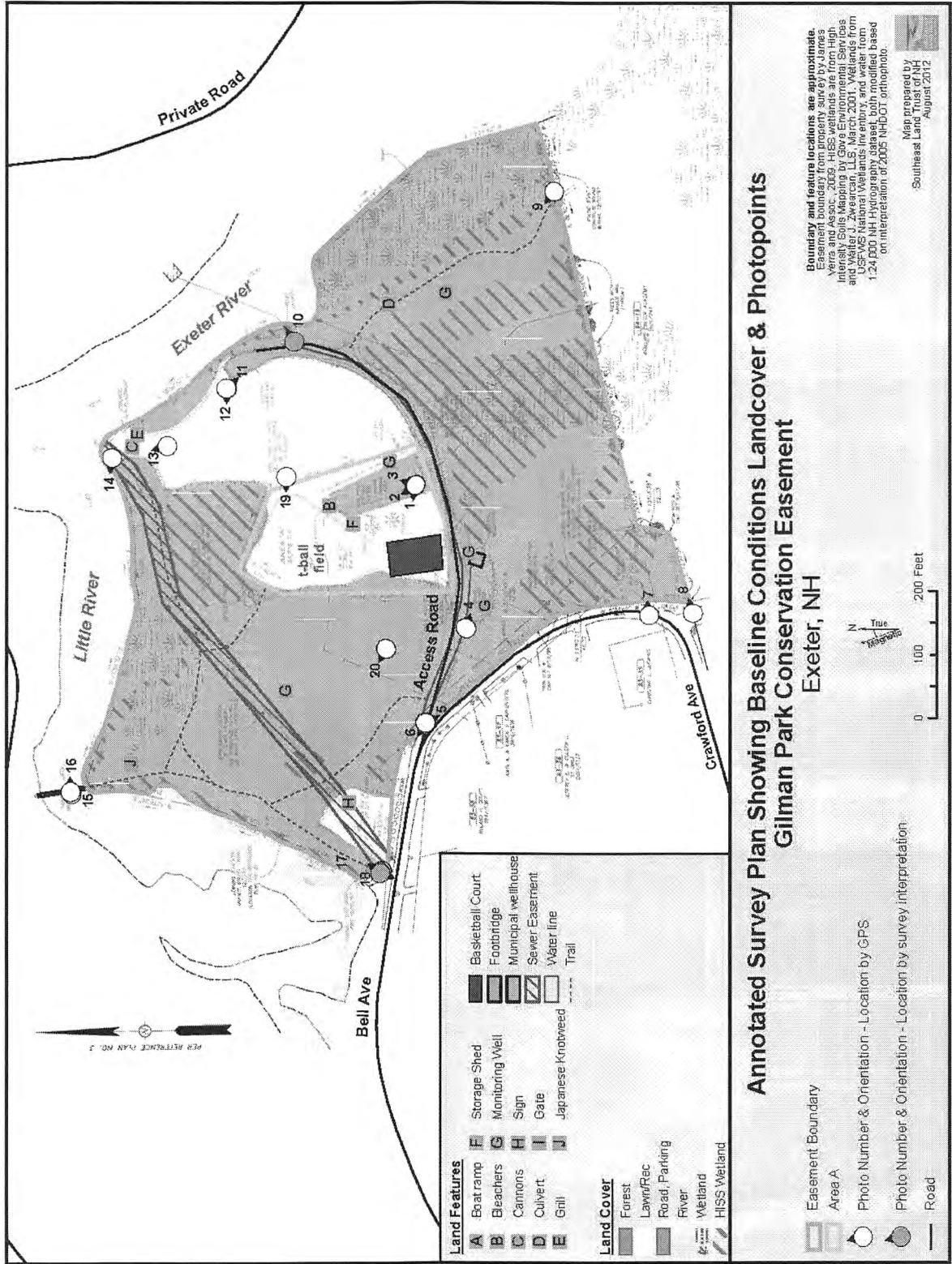


Gilman Park

0 0.0175 0.035 0.07 Miles

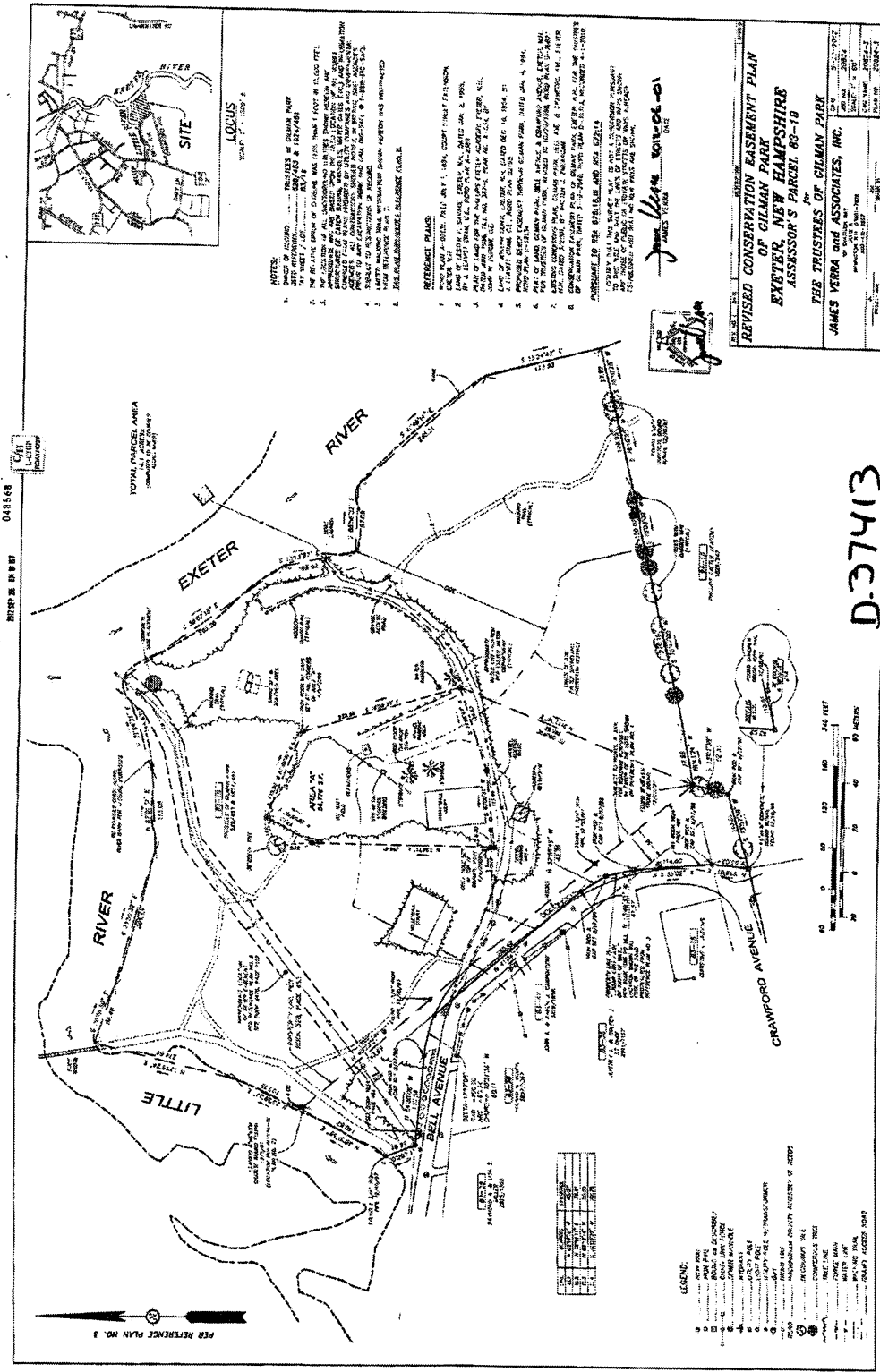


Attachment B. Copy of the Annotated Survey Plan (source: 2012 Baseline Documentation Report)



Annotated Survey Plan Showing Baseline Conditions Landcover & Photopoints Gilman Park Conservation Easement Exeter, NH

Attachment C. Copy of the Conservation Easement Plan (source: NH Registry D-37413)



D-37413

NOTES:

1. THIS PLAN IS A COPY OF THE ORIGINAL PLAN FILED IN THE OFFICE OF THE CLERK OF SUPERIOR COURT, EXETER, NEW HAMPSHIRE, ON JANUARY 10, 1983.
2. THE ORIGINAL PLAN IS FILED IN THE OFFICE OF THE CLERK OF SUPERIOR COURT, EXETER, NEW HAMPSHIRE, ON JANUARY 10, 1983.
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REFERENCES:

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APPROVED BY THE TRUSTEES OF GILMAN PARK:

JAMES VERBA, TRUSTEE

PREPARED BY:

JAMES VERBA and ASSOCIATES, INC.

1 OF 1

Parking Ordinance Amendment – Marston Street

EXETER TOWN ORDINANCES AMENDMENT – CHAPTER ONE

Chapter One of the Town of Exeter Town Ordinances, Parking Regulations, is hereby amended as follows:

Add:

101.2 Parking Prohibited on Specific Streets

“Marston Street West side of street”

Signed this ____ day of _____, 2019

Exeter Select Board

Kathy Corson, Chair

Molly Cowan, Vice Chair

Niko Papakonstantis, Clerk

Julie D. Gilman

Anne L. Surman

Effective Date: _____

First reading: 3/25/19



Town Manager's Office

MAR 14 2019

Received

Phillips Exeter Academy

March 11, 2019

Mr. Russ Dean
Town Manager
10 Front Street
Exeter, NH 03833

Dear Mr. Dean,

RE: Marston Street Parking

Dear Mr. Dean,

On behalf of the Marston Street residents and Phillips Exeter Academy, I would like to respectfully request the Town of Exeter consider eliminating parking on the west side of Marston Street as shown on Attachment A. Parking would remain available on the east side of the street.

Elimination of the parking on the west side of the street would increase overall safety and visibility by eliminating congestion around driveways, improve the resident's privacy, and help minimize property damage by vehicles.

Thank you for your consideration of this request and please let me know if you have any questions or require additional information.

Sincerely,

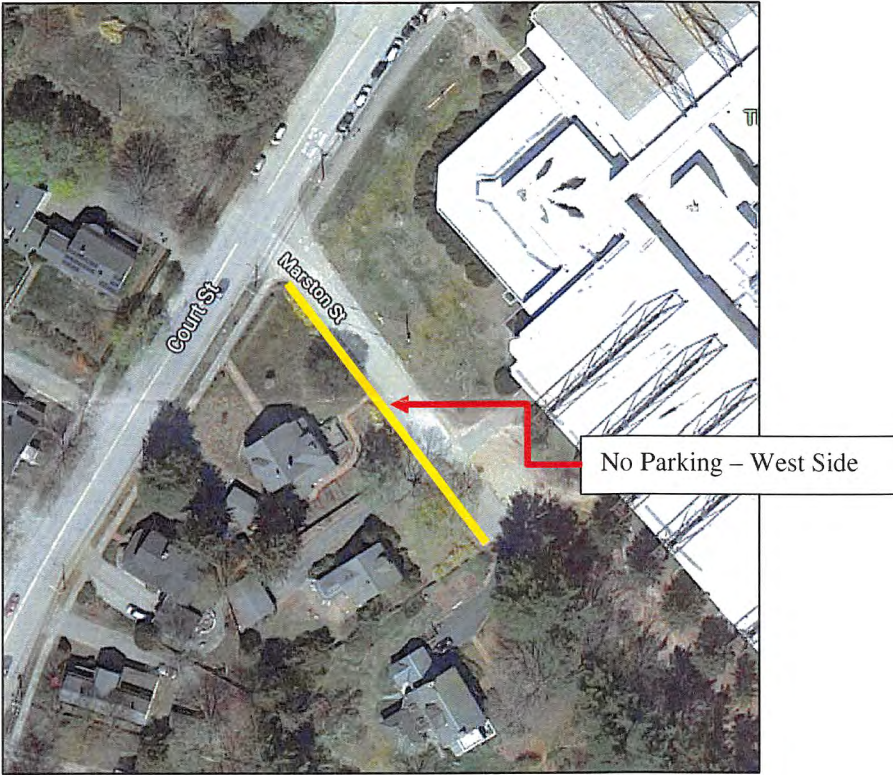
A handwritten signature in black ink, appearing to read "Mark Leighton".

Mark Leighton
Director of Facilities Management
Phillips Exeter Academy

CC:

Sarah and Jeremy James
Bert and Pam Bourgeois

ATTACHMENT A





EXETER POLICE DEPARTMENT



Memorandum

March 22, 2019

To: Town Manager Russell Dean

From: Interim Chief Stephan Poulin

Ref: Marston Street Parking

Dear Mr. Dean,

I have reviewed the Marston Street parking change request and its map attachment "A" as received from Mark Leighton. I visited the site and looked for any legal or safety reasons which would prohibit the elimination of parking on the west side of the street.

I noted that there were no said factors present which would prohibit this change from being able to safely and effectively take place.

Respectfully submitted,

Stephan Poulin

2019 Contracted Paving Proposal



EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-4540 • (603) 773-6157 • FAX (603) 772-1355

www.exeternh.gov

MEMO

DATE: March 21, 2019
TO: Russell Dean, Town Manager
FROM: Jennifer R. Perry, P.E., Public Works Director
RE: 2019 Paving

Please find attached the proposal from John Bell of Bell & Flynn LLC for road paving for 2019.

The 2019 unit pricing remains the same from 2018

\$71.90 for binder course,

\$72.90 for surface course,

\$73.90 for "urban compact" surface course,

\$74.90/ton for smaller neighborhoods with dead ends.

Pricing is subject to adjustment per NHDOT adjustment clause indexed to May 2018.

The 2019 road surface management budget is \$800,000. The following streets are scheduled for paving based on the available budget:

- | | |
|-------------------------------------|----------------|
| • Front St (Spring St to Elliot St) | 2" overlay |
| • Great Hill Ct | shim & overlay |
| • Bayberry Ln | 2" overlay |
| • Little Pine Ln | shim & overlay |
| • Cragmere Heights | reclaim + 3" |
| • Riverwoods Dr | 2" overlay |
| • Folsom St | reclaim + 3" |
| • Folsom Ct | reclaim + 3" |
| • Fox Chapel Ct | reclaim + 3" |
| • Laurel Ct | reclaim + 3" |
| • Holly Ct | reclaim + 3" |
| • Pine St | reclaim + 3" |

This proposal is competitive with installed tonnage prices for other southeastern New Hampshire communities. The Public Works Department recommends extending the road paving contract with Bell & Flynn for 2019.

BELL & FLYNN LLC

Pavement Reclamation
Engineers & Contractors

Planning · Testing · Design · Engineered/Reconstruction · Construction

Telephone: (603) 778-8511

Fax: (603) 772-4396

69 Bunker Hill Avenue

Stratham, NH 03885

March 20, 2019

Town of Exeter
Mr. Russell Dean, Town Manager
10 Front Street
Exeter, NH 03833

Dear Mr. Dean,

Despite continuing cost increases associated with wages/benefits, equipment/maintenance, transportation/energy and regulatory requirements which are customarily reflected in increased unit prices at the commencement of each construction season, Bell & Flynn LLC is pleased to be able at this time to offer to extend the current contract for road reconstruction services under the same terms, conditions and prices upon mutual agreement by the Town of Exeter.

The Unit Price of Pay Item #1, "Bituminous Concrete Paving", per ton, in place, per Project Manual and Specifications, shall remain: \$71.90 per ton for Binder Course

(the same unit price paid for all pavements installed during the 2012-2014 construction seasons!)

\$72.90 per ton for Surface Course (e.g. Pine St, Bayberry Ln, Little Pine Ln, Riverwoods Dr, Great Hill Ct, Cragmere Heights)

\$73.90 per ton for "Urban Compact" Surface Course (Front St)

The unit price for Dead End Streets, e.g. Folsom St neighborhood and the installation of Leveling Course shall remain \$74.90 per ton. The unit price of Bituminous Concrete Pavement shall continue to be subject to adjustment per NHDOT asphalt adjustment clause (Item 1010.2) indexed to the May 2018 NHDOT price of asphalt cement. All other terms, conditions and prices including pavement reclamation, fine grading and compaction, and installation of additional asphalt stabilized base material shall remain unchanged. The Town of Exeter Hourly Truck and Equipment Rental Rates as amended in 2018 shall be incorporated into the contract as applicable.

In closing, I am sure that you will realize the benefits of this contract extension when you observe that it includes neither a fuel surcharge to reflect the increased cost of delivery and installation nor an inflationary adjustment to reflect the increased cost of wages and benefits. While the fundamental market dynamics of liquid asphalt have remained relatively stable since June 2018 inasmuch as the strategic production cuts implemented by the OPEC cartel and Russia have been fortunately (?) largely offset by reduced global demand as reflected in recent respective GNP data, normal seasonal demand exacerbated by macroeconomic/geopolitical dynamics in crude oil markets is anticipated to again increase the *future* price of asphalt pavements through the summer months of 2019. Considering these anticipated cost increases, in an attempt to provide price stability (at the lowest possible price!) it should again prove beneficial to the Town of Exeter to extend the current contract for road reconstruction services including paving and to complete as much work as possible early in the paving season.

Thanking you in advance for your thoughtful consideration of the letter, I remain,

Sincerely,

A handwritten signature in cursive script, appearing to read "John T. Bell".

John T. Bell
Vice President

Water-Sewer Abatement Policy

WATER-SEWER ABATEMENT POLICY **DRAFT MARCH 25, 2019** (Note: This policy is adopted by the Select Board within the Board's authority under RSA 38 and RSA 149-I):

General Policy

It is the policy of the Town of Exeter not to grant adjustments to water & sewer bills unless the problem rests with the Town's system. However, the Town recognizes that a high bill resulting from accidental, unpreventable water release can present financial hardship to a ratepayer. While most water releases are preventable, there are certain circumstances when an accidental water release is not preventable.

The intent of this policy is to establish a one-time abatement of up to \$500, during any ten year period, due to an accidental, unpreventable water release that exceeds 50% above normal average usage. This figure is calculated looking back over a 12 month period (4 quarters) from the date of discovery of the leak.

The town is under no obligation to issue an abatement if the leak is not due to a deficiency in the town system.

Discovering and repairing issues to stop water loss is the responsibility of the ratepayer. A courtesy notice from the Water-Sewer Department regarding high usage on a metered property, nor the omission or delay of sending such notice, does not create any liability to the Town.

Procedure

A ratepayer seeking an abatement shall file an application for abatement through the Department of Public Works Water/Sewer Department. The Water/Sewer Department will review information submitted regarding abatement requests due to unpreventable leakage, and perform a leak check if necessary. The Department reviews the application and makes a recommendation to the Water/Sewer Advisory Committee whether to grant abatement based on the policy.

The Water/Sewer Committee meets after receiving the Department recommendation and makes a determination on the abatement request. Decisions on abatements will be made in the most timely manner possible based on town committee schedules. The Water-Sewer Department will inform the applicant of the date, time, and place the abatement application will be discussed by the Water-Sewer Advisory Committee.

Water/Sewer Committee meetings are held in public unless a request needs to be discussed in a non public session under RSA 91A, for acceptable exceptions identified in RSA 91A.

The deadline for submitting an abatement application is 90 days after receipt of the date of the water and sewer bill containing the qualifying amount for which an abatement is sought.

The Select Board will handle appeals from denial of abatements by the Water-Sewer Advisory Committee, under this policy. As a matter of course, the Select Board will sign all abatements granted in their role as water/sewer commissioners under RSA 38:28 and RSA 149-I.

The ratepayer is always encouraged to attend the public meeting to discuss the abatement, but is

not required to attend.

Further Information

Landlords will be responsible for tenant bills in accordance with this policy. Failure by a tenant to pay water and sewer charges will not excuse the landlord of any outstanding obligations.

In order to qualify for abatement, a ratepayer's excess consumption must exceed **50%** above their normal average consumption, **calculated from a review of a 12 month look-back period, as determined by the Water-Sewer Department.** Any request not meeting this standard will not be considered.

The ratepayer must prove that the deficiency responsible for leakage has been repaired or corrected. This repair or correction must be affirmed by the Water-Sewer Department.

The Water/Sewer Department reserves the right to grant adjustments on water use or sewer use or both, **such as in the case of landscaping irrigation system malfunction.**

In the event that a ratepayer cannot determine the source or cause of the abnormally high consumption (or claims the source never existed), the ratepayer is required to hire a private licensed plumber to assist the ratepayer in trying to determine said source or cause. If the plumber is unable to determine the source or cause of the abnormally high consumption, the Town will take the position that the ratepayer has located and repaired or corrected the source of the leak.

If the ratepayer claims that said source never existed, the Town shall test the meter and make an adjustment to the bill in accordance with NHPUC requirements for meters found to be over-recording. If the meter test reveals an accurate or under-recording meter, the ratepayer shall be held responsible for the entire bill plus the cost of meter testing and shipping/handling.

In the event the source or cause of the abnormally high consumption is related to a leak due to ratepayer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the ratepayer will be held responsible for the entire bill. **The Town is not responsible for spigot damage due to freezing or falling ice.**

In the event the abnormally high consumption has occurred due to unpredictable leakage not caused by ratepayer **negligence or unfortunate circumstances**, the Town shall consider granting a one-time, ten year abatement **of up to \$500.**

Consideration may consider compensation from any other sources, including reimbursement from homeowners insurance via a claim. The ratepayer may be required to submit a written statement from their homeowner's insurance policy provider stating what portion, if any, of the leak is covered by insurance.

The Town shall not disconnect service (for abnormally high consumption) provided the ratepayer pays the entire amount due within the normal payment period or enters into payment arrangements with the Tax, Water/Sewer Collections Office for the excessive amount and is in good standing on all current billings.

The above policy supersedes any prior water-sewer adjustment policies.

Passed: 10-21-92

Amended: 04-10-95

Amended: 06-19-95

Amended: 10-16-00

Amended: 05-19-08

AMENDED **TBD**

Tax Abatements, Credits, and Exemptions

List for Select Board meeting March 25, 2019

Vet Credit

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>	
52/95	23 Allen Street	2,000.00	disable vet

Elderly Exemption

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>	
87/8/C-02	C-02 E&H Cooperative	152,251	

Disability Exemption

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>	
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Abatement

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>	
----------------	-----------------	---------------	--

Permits And Approvals

Art Gallery / Backroom Usage

	<u>Day</u>	<u>2019/Month</u>	<u>Dates</u>	<u>Times</u>	<u>Location</u>	<u>Status</u>
TEAM/Main St. Art	Sat/Sundays	March	3/11/19 - 3/30/19	noon to 4 pm	Gallery	Approved
APRIL						
LitFest	Sat/Sunday	April	4/5/19 - 4/7/19	5 pm - 6 pm	Gallery	Approved
Community Arts Initiative	1st Tues, Sat/Sundays	April	4/9/19 - 4/21/19	12 pm -4 pm, drop off:3-7 reception: 4 -7	Gallery	Approved
Seacoast Photographers	1st Friday, then Sat/Sundays	April-May	4/21 - 5/31	noon - 4 pm	Gallery	Approved
MAY						
Pine Street Players	Sat/Sunday	May	5/11/19 - 5/13/19	noon - 11 pm	Backroom/ TH	Approved
SEPTEMBER						
Community Arts Initiative	1st Tues, Sat/Sundays	September	9/3/19 - 9/22/19	12 - 4 pm, drop off: 3 -7, reception: 4-7	Gallery	Approved
Racial Unity	Saturday	September	9/28/2019	8 am - 4 pm	Gallery	Approved
OCTOBER						
Pine Street Players	Sat/Sunday	October - November	8/19/2019 - 11/3/19		Backroom/ TH	
NOVEMBER						
Seacoast Artist Association	1st wed, Friday then Sat/Sundays	November	10/30/19 - 11/11/19	noon - 4 pm	Gallery	Approved
TEAM	1st Mon, then Sat/Sundays	November-December	11/13/19 - 12/22/19	None listed	Gallery	Approved
Pine St Players		November	11/9/19 - 11/25/19	9 am - 10 pm	Gallery/ Backroom/ TH	Approved
DECEMBER						
TEAM	1st Mon, then Sat/Sundays	November-December	11/13/19 - 12/22/19	None listed	Gallery	Approved
2020/Month						
NHSPA	Sat/Sundays	January	1/4/20 - 2/2/20	9 am - 10 pm		Approved

Swasey Parkway

<u>Group/Event</u>	<u>Day</u>	<u>2019/Month</u>	<u>Dates</u>	<u>Times</u>	<u>Status</u>
Parks and Rec	Saturday	April	4/20/2019	9am to 12pm	Approved
TEAM Arts and Music Festival	Saturday	May	5/18/2019	7am - 10pm	Approved
Memorial Day Parade Committee	Monday	May	5/21/2019	8:30-12pm	Approved
Summer Concert Series	Thursday	June	3/21/2019	6pm to 9pm	Approved
American Independence Museum	Saturday	July	7/13/2019	10am to 4pm	Approved
Exeter Police Event	Tuesday	August	8/6/2019		Pending
Fall Equinox Festival TEAM	Friday -Sunday	September	9/20/19 - 9/22/19	Fri 5pm - Sat 10pm	Approved
Powder Keg	Saturday	October	10/5/2019	7am - 6pm	Approved
CROP Walk	Sunday	October	10/20/2019	12pm - 4pm	Approved
Holiday Parade	Saturday	December	12/7/2019	3pm - 8pm	Approved



Application for Use of Town Facility

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: sriffle@exeternh.gov

Use Request: Town Hall (Main Floor) Bandstand

Representative:

Name: Groff Beale Address: 150 Water Street
Town/State/Zip: Exeter, NH 03833 Phone: 603-512-4450
Email: gbeale@ipc-nh.org

Organization:

Name: Rockingham Planning Commission Address: 150 Water Street
Town/State/Zip: Exeter, NH 03833 Phone: 603-658-0515

Reservation Details:

Type of Event/Meeting: Bike/Walk to Work Day Breakfast Date: Friday May 17th
Start Time of Event: 7:00AM End Time: 9:00AM Additional Time for set-up/clean-up: 30 min before/after
Will food/beverages be served/prepared in the foyer or room to the right? Yes No
If Tech/ AV Services are Needed, provide details*: N/A

Requirements:

Rental Fee: For Town Hall use there is a fee of \$125 per day.

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps.

***Tech/AV Services:** There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email aswanson@exeternh.gov to coordinate.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Access to the 2nd floor is not allowed during events. Bathroom are accessed from outside the Town Hall. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 3/21/09

Authorized by the Select Board/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Fee: Paid Non-profit fee waiver requested

**TOWN OF EXETER, NH
EVENT APPLICATION**

Special Event License (Reference RSA 286 1-5, Town Ordinance Chapter 807)

The Town of Exeter requires licensing for all Special Events where the Select Board is the licensing authority. Special Event applications to the Town Manager's Office, at the Town Office.

For information or questions concerning the application call 603-778-6102 or email communitypermits@exeternh.gov.

Name of Event: 2nd Annual Alewife Film Festival Location: Exeter Town Hall

Date(s) of Event: May 25th, 2019 Start Time: 10AM End Time: 10:30PM

Event Representative Name: Bob Glowacky

Address: 10 Front Street

Town: Exeter State: NH Zip: 03833

Phone: 603-418-6425 Email: rglowacky@exeternh.gov

No. of Volunteers/Workers per Day: 3-5 # Anticipated Spectators: 100

List Vendor(s) Names: _____

Describe (in detail) the proposed event: The event will be a film festival with chairs set up in the main hall with a projector and projector screen. The film festival will feature many short nature documentaries and several longer format nature films from local and international sources.

~~There will also be panel discussions as well. Light snacks will be provided for people watching the films. The event is free and open to the public.~~

Requesting: Town Hall Bandstand Art Gallery Swasey Parkway Senior Center
 Fireworks/Parade Raffle Raynes Barn/Farm Parks/Recreation Property
 Road Race

Alcohol Service (See separate form) Has Permit been approved: Yes No

EXT V Tech/AV Services needed

Blocking Off Road(s) _____

Signboard: Plywood (2 weeks) or Poster (1 week) Dates: May 13th-25th

A-Frame Quantity, Dates, Location: _____

Parking Spaces: _____ Location: _____

Event check list

Will your event involve any of the following? (Please check all that apply)

- Food/beverage concessions/vendors/sales
- Alcoholic beverages (State NH permit required)
- Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance)
- Propane/Charcoal BBQ grills (inspection by Health Officer)
- Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector)
- Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire)
- Tents/canopies If so, list quantity and size _____
- Animals at the event. If so, describe _____
- Motorized Vehicles. If so, describe _____

Other State and/or local permits (if applicable):

- Selling/serving liquor Application
- Hawkers/Peddlers (door to door sales) Application

All applicants for Special Events need to provide written submission of the plans below. The Town staff will review your application and if additional information is required or if not enough information was supplied with this application, the Town will contact you to schedule a meeting.

You must submit the following with this application:

1. **Liability Insurance Required:** Certificate of Insurance and endorsement/provisions to be submitted with completed application. Required Amounts: General Liability/Bodily Injury/Property Damage: \$1,000,000 per occurrence, \$2,000,000 aggregate; the Town of Exeter must be listed as additionally insured.
2. **Site Plan:** A drawing of the event layout, including parking, facilities, vendor setup etc. (even if you supplied one in previous years).
3. **Security/Crowd Control Plan:** Describe the number of detail police officer(s) to manage the maximum seating capacity of indoor events or to secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event.
4. **Traffic Control/ Parking Plan:** The estimated number of vehicles, provisions for parking, number of police officers or employees necessary to control traffic, type and location of any signs, and any other accommodations or procedures planned to handle attendees and their vehicles.
5. **Fire Emergency Plan:** The estimated number of occupants of all indoor events to assure compliance with the laws and permit rules and conditions required by the NH State Fire Code and its adopted references for places of assembly.
6. **Ambulance/ Medical Service Plan:** Detail the on-site emergency medical services and transportation plan.
7. **Ticket Distribution Plan:** Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event.

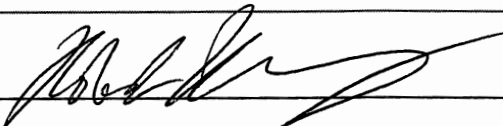
8. **Sanitary Facilities Plan:** A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event.
9. **Food Service Plan:** A food service plan, which may require review and acceptance by the Exeter Health Officer or a vendor permit from the Fire Department.
10. **Special Duty Service Fees:** The application fee does not include the costs of Fire or Police protection, or any other extra Town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand-by emergency and other services provided by the Town of Exeter, or by other towns' emergency services, shall be borne by the applicant, promoter or sponsor.

After the Event, billing for the Special Duty Services will be based on actual hours incurred by Town personnel. The total will be invoiced. A history of non-payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits.

A performance bond for events over 5,000 participants per day and or other security acceptable to the Town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above.

BY SIGNING BELOW, I CONFIRM THAT ALL INFORMATION PROVIDED HEREIN AND IN ALL ATTACHMENTS IS TRUE AND ACCURATE, ACKNOWLEDGE THAT THIS APPLICATION WILL NOT BE REVIEWED BY THE SELECT BOARD UNTIL CONSIDERED COMPLETE BY TOWN REVIEW STAFF, AND STATE THAT ALL LIABILITY FOR THIS EVENT IS ASSUMED AND ACCEPTED BY THE APPLICANT.

PRINT NAME: Robert Glowacky DATE: 2/15/2019

APPLICANT SIGNATURE: 

I ALSO CONFIRM THAT I AM RESPONSIBLE FOR ALL COSTS INCURRED FOR THIS EVENT INCLUDING ALL SPECIAL DUTY POLICE, FIRE AND HEALTH/SAFETY SERVICES. ALL SERVICES MUST BE PAID IN FULL UPON RECEIPT OF THE INVOICE. IF NOT PAID IN FULL, THE TOWN WILL CHARGE 2% INTEREST PER MONTH.

THE TOWN MAY REQUEST/SUE FOR LEGAL EXPENSES IF THE TOWN HAS TO GO TO COLLECTIONS FOR UNPAID AMOUNTS. I AM RESPONSIBLE FOR ALL FEES, WHICH MAY INCLUDE INTEREST, ATTORNEY AND COURT FEES.

THE TOWN RESERVES ITS RIGHTS TO PURSUE ALL AVAILABLE LEGAL REMEDIES FOR DAMAGE TO TOWN PROPERTY OR VIOLATION OF ANY LAWS, RULES OR CONDITIONS APPLICABLE TO USE OF TOWN PROPERTY. IN ADDITION, SUCH CONDUCT MAY RESULT IN REVOCATION OF PERMISSION AND/OR DENIAL OF FUTURE REQUESTS FOR PERMISSION TO USE TOWN PROPERTY.


PRINT NAME: Robert Glowacky DATE: 2/15/2019

APPLICANT SIGNATURE: 

Town Review Staff Comments

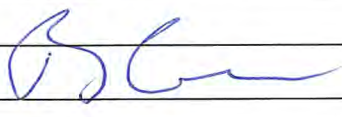
Police Chief (or designee): No Comments

Comments: _____

Signature:  Date: 3/4/19


Fire Chief (or designee): No Comments

Comments: _____

Signature:  Date: 3/4/19

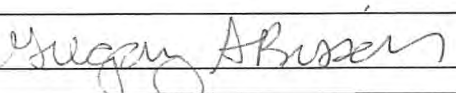
Health Officer: No Comments

Comments: _____

Signature:  Date: 3/4/19

Parks/Recreation: No Comments

Comments: _____

Signature:  Date: 3/8/19

Public Works: No Comments

Comments: _____

Signature: _____ Date: _____

Select Board/Designee: No Comments

Approval Signature: _____ Date: _____

Town Official Use Only:

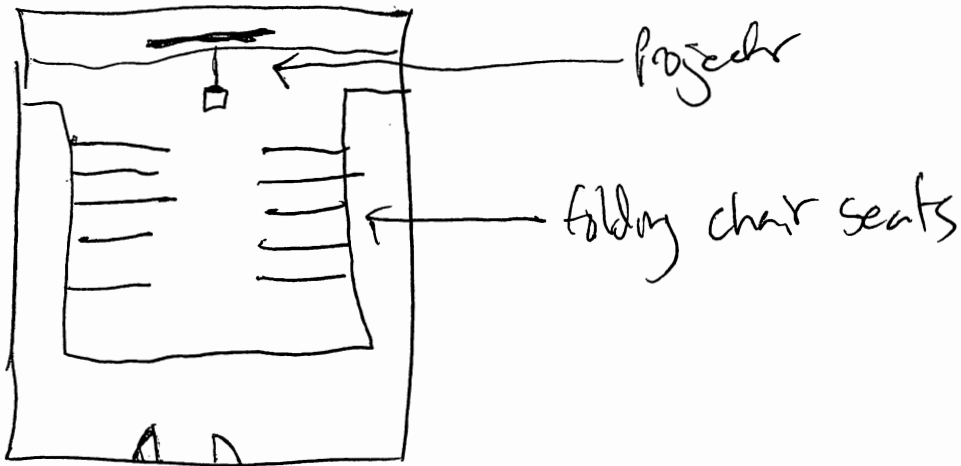
Date Complete Application Received: _____ Final Approval Date: _____

Fee Received: _____ Check #: _____

Cleaning Deposit Received: _____ Check #: _____

#2

Site Plan



#3

We have 2 certified crowd managers to handle large groups

#4

N/A, no extra parking needs. Will be directed to street parking and municipal lot

**TOWN OF EXETER, NH
EVENT APPLICATION**

Special Event License (Reference RSA 286 1-5, Town Ordinance Chapter 807)

The Town of Exeter requires licensing for all Special Events where the Select Board is the licensing authority. Special Event applications to the Town Manager's Office, at the Town Office.

For information or questions concerning the application call 603-778-6102 or email communitypermits@exeternh.gov.

Name of Event: Exeter Holiday Parade Location: Various

Date(s) of Event: Sat., December 7, 2019 Start Time: 3:00pm End Time: 8:00pm

Event Representative Name: Beth Dupell

Address: 20 Water Street, Rear

Town: Exeter State: NH Zip: 03833

Phone: 6034274447 Email: beth@ecm-design.com

No. of Volunteers/Workers per Day: 20+ # Anticipated Spectators: 3,000

List Vendor(s) Names: possible scout troop

Describe (in detail) the proposed event: _____
Annual holiday parade starting at OSRAM on Portsmouth Avenue and ending at
Swasey Parkway.

Requesting: Town Hall Bandstand Art Gallery Swasey Parkway Senior Center
 Fireworks/Parade Raffle Raynes Barn/Farm Parks/Recreation Property
 Road Race

Alcohol Service (See separate form) Has Permit been approved: Yes No

EXTV Tech/AV Services needed

Blocking Off Road(s) Portsmouth Ave... Water & Front St Swasey Parkway

Signboard: Plywood (2 weeks) or Poster (1 week) Dates: _____

A-Frame Quantity, Dates, Location: _____

Parking Spaces: _____ Location: all spaces in middle of Front St.
near the bandstand

Event check list

Will your event involve any of the following? (Please check all that apply)

- Food/beverage concessions/vendors/sales
- Alcoholic beverages (State NH permit required)
- Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance)
- Propane/Charcoal BBQ grills (inspection by Health Officer)
- Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector)
- Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire)
- Tents/canopies If so, list quantity and size _____
- Animals at the event. If so, describe a parade entry might have an animal or two
- Motorized Vehicles. If so, describe 75+

Other State and/or local permits (if applicable):

- Selling/serving liquor Application
- Hawkers/Peddlers (door to door sales) Application

All applicants for Special Events need to provide written submission of the plans below. The Town staff will review your application and if additional information is required or if not enough information was supplied with this application, the Town will contact you to schedule a meeting.

You must submit the following with this application:

1. **Certificate of Insurance:** The Town requires liability insurance to be submitted with this completed application. Required amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town must be listed as additionally insured.
2. **Site Plan:** A drawing of the event layout, including parking, facilities, vendor setup etc. (even if you supplied one in previous years). **hopefully you'll waive this**
3. **Security/Crowd Control Plan:** Describe the number of detail police officer(s) to manage the maximum seating capacity of indoor events or to secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event. **EPD to determine**
4. **Traffic Control/ Parking Plan:** The estimated number of vehicles, provisions for parking, number of police officers or employees necessary to control traffic, type and location of any signs, and any other accommodations or procedures planned to handle attendees and their vehicles. **EPD**
5. **Fire Emergency Plan:** The estimated number of occupants of all indoor events to assure compliance with the laws and permit rules and conditions required by the NH State Fire Code and its adopted references for places of assembly.
6. **Ambulance/ Medical Service Plan:** Detail the on-site emergency medical services and transportation plan.
7. **Ticket Distribution Plan:** Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event.


8. **Sanitary Facilities Plan:** A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event. we purchase port-a-pottie for OSRAM DPW to assist
9. **Food Service Plan:** A food service plan, which may require review and acceptance by the Exeter Health Officer or a vendor permit from the Fire Department.
10. **Special Duty Service Fees:** The application fee does not include the costs of Fire or Police protection, or any other extra Town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand-by emergency and other services provided by the Town of Exeter, or by other towns' emergency services, shall be borne by the applicant, promoter or sponsor.

After the Event, billing for the Special Duty Services will be based on actual hours incurred by Town personnel. The total will be invoiced. A history of non-payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits.

A performance bond for events over 5,000 participants per day and or other security acceptable to the Town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above.

BY SIGNING BELOW, I CONFIRM THAT ALL INFORMATION PROVIDED HEREIN AND IN ALL ATTACHMENTS IS TRUE AND ACCURATE, ACKNOWLEDGE THAT THIS APPLICATION WILL NOT BE REVIEWED BY THE SELECT BOARD UNTIL CONSIDERED COMPLETE BY TOWN REVIEW STAFF, AND STATE THAT ALL LIABILITY FOR THIS EVENT IS ASSUMED AND ACCEPTED BY THE APPLICANT.

PRINT NAME: Beth A. Dupell DATE: 2.11.19

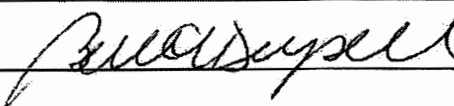
APPLICANT SIGNATURE: 

I ALSO CONFIRM THAT I AM RESPONSIBLE FOR ALL COSTS INCURRED FOR THIS EVENT INCLUDING ALL SPECIAL DUTY POLICE, FIRE AND HEALTH/SAFETY SERVICES. ALL SERVICES MUST BE PAID IN FULL UPON RECEIPT OF THE INVOICE. IF NOT PAID IN FULL, THE TOWN WILL CHARGE 2% INTEREST PER MONTH.

THE TOWN MAY REQUEST/SUE FOR LEGAL EXPENSES IF THE TOWN HAS TO GO TO COLLECTIONS FOR UNPAID AMOUNTS. I AM RESPONSIBLE FOR ALL FEES, WHICH MAY INCLUDE INTEREST, ATTORNEY AND COURT FEES.

THE TOWN RESERVES ITS RIGHTS TO PURSUE ALL AVAILABLE LEGAL REMEDIES FOR DAMAGE TO TOWN PROPERTY OR VIOLATION OF ANY LAWS, RULES OR CONDITIONS APPLICABLE TO USE OF TOWN PROPERTY. IN ADDITION, SUCH CONDUCT MAY RESULT IN REVOCATION OF PERMISSION AND/OR DENIAL OF FUTURE REQUESTS FOR PERMISSION TO USE TOWN PROPERTY.

PRINT NAME: Beth A. Dupell on behalf of the Town of Exeter DATE: 2.11.19

APPLICANT SIGNATURE: 

Town Review Staff Comments

Police Chief (or designee): No Comments

Comments: _____

Signature: William Stone Date: 2/14/19

Fire Chief (or designee): No Comments

Comments: _____

Signature: [Signature] Date: 2/25/19

Health Officer: No Comments

Comments: _____

Signature: [Signature] Date: 2/25/19

Parks/Recreation: No Comments

Comments: _____

Signature: [Signature] Date: 3-5-19

Public Works: No Comments

Comments: _____

Signature: [Signature] Date: 3/8/19

Select Board/Designee: No Comments

Approval Signature: _____ Date: _____

Town Official Use Only:

Date Complete Application Received: _____ Final Approval Date: _____

Fee Received: _____ Check #: _____

Cleaning Deposit Received: _____ Check #: _____



Application for Class Use of Art Gallery

Forms submitted to: Town of Exeter, 10 Front Street, Exeter, NH 03833

Fax #: 603-777-1514 email: communitypermits@exeternh.gov

Use Request: Art Gallery Back Room

Representative:

Name: Bob Glowacky Address: 10 Front Street

Town/State/Zip: Exeter / NH / 03833 Phone: 603-418-6425

Email: rglowacky@exeternh.gov

Organization:

Name: Exeter TV Address: 10 Front Street

Town/State/Zip: Exeter / NH / 03833 Phone: 603-418-6425

Reservation Details:

Type of Event/Meeting: Filming Monthly Public Access Show Date: 4/7/19-4/5/20

Start Time: 1 PM End Time: 4 PM

Will food/beverages be served? Yes No

Tech/ AV Services Needed: Yes No Details ***First Sunday each month***

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user.

Liability Insurance Required: Certificate of Insurance and endorsement/provisions to be submitted with completed application. Required Amounts: General Liability/Bodily Injury/Property Damage: \$1,000,000 per occurrence, \$2,000,000 aggregate; the Town of Exeter must be listed as an additional insured.

Rental Fee: Must be paid at the time of application submission.

Tech/AV Services: There is a fee of \$80 an hour for any Tech/AV services needed. Services must be arranged in advance. Email extvg@exeternh.gov to coordinate.

Keys: Access to a town requires a key sign out. Keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature:  Date: 3/19/19

Authorized by the Select Board/Designee: _____ Date: _____

Town Use Only:

Liability Insurance: On file In-process Fee: Paid Fee Amount Received:

Company Name

Memo

To: Russ Dean, Town Manager
From: Justin Pizon, Assistant Fire Chief
cc:
Date: 3/21/2019
Re: 33 Court Street Re-numbering



Hi Russ,

Please find the attached application for a voluntary address change at 33 Court Street. This is a two family home sharing a single address. 33 Court Street will be renumbered to 31 Court Street. The second unit will then be numbered 33 Court Street. This change is at the request of the homeowner and one I support. Can you please add this to the Select Board's packet for approval?

Thanks,

Justin

DATE 3/21/2019

MAP 72 LOT 144

TOWN OF EXETER NH

**APPLICATION FOR
VOLUNTARY
CHANGE OF ADDRESS**

NAME OF OWNER: Margaret Tilton and Robert Leatherbee

MAILING ADDRESS 29B Court St. Exeter 03833

LOCATION OF PROPERTY: 33 Court Street

APPLICATION IS FOR CHANGE OF ADDRESS NUMBER FROM: 33 Court Street

TO: 31 Court Street FOR EMERGENCY RESPONDERS TO EASILY LOCATE THE
PROPERTY.

Signature of property owner(s): Margaret Tilton

Board of Selectmen: Approval Rejected

Explanation: Renumbering 2 family at the request of the homeowner. Will assign individual addresses to the home.

Date recommended by E911 3/21/2019

Date adopted by Board of Selectmen / /

Correspondence

MITCHELL MUNICIPAL GROUP, P.A.

ATTORNEYS AT LAW
25 BEACON STREET EAST
LACONIA, NEW HAMPSHIRE 03246
www.mitchellmunicipalgroup.com

WALTER L. MITCHELL
LAURA A. SPECTOR-MORGAN
STEVEN M. WHITLEY
NAOMI N. BUTTERFIELD
JUDITH E. WHITELAW (OF COUNSEL)

TELEPHONE (603) 524-3885

March 18, 2019

Russell Dean, Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833

Dear Russ:

I am responding to your request, forwarded on your behalf and that of the Board of Selectmen, asking for guidance after the voters' approval of the petitioned article captioned "Right to a Healthy Climate Ordinance". Specifically, you have asked for guidance on what the Board should do? By this, I assume you are asking with reference to both the immediate future and the longer term.

In its simplest terms, my response must be: "Do Nothing". Let me explain:

1. For the short run, the language of Section 2 of the ordinance calls for "amendment of the New Hampshire Constitution and the federal Constitution". However, unlike some similar articles, it does not require any representative of the town to inform any particular individual or official about the outcome of this vote.

2. At the end of the Ordinance, there is a directive that the Ordinance be "signed and dated by the town selectmen", supposedly "in accordance with NH RSA 31:128". However that directive results from a significant misreading and misunderstanding of that statute. That statute has nothing to do with the process for adoption of an Ordinance, or its validity. Instead, it provides for a standard methodology for proving the existence and validity of a local ordinance in a court proceeding. The Board of Selectmen in fact has no role in signing or dating an ordinance after adoption by the voters.

Therefore, in the short run there is nothing required of you or the Board.

3. In the longer run, the only time that you or the board may be faced with whether there is a need to do anything involving this ordinance is when a citizen, or group of citizens, approaches you requesting that the town "enforce" the ordinance.

This ordinance consists of three parts: the Preamble is just that, a gathering of background facts and principals that the writer believed were relevant.

The second part, Section 1, is also labeled "Statements of Law". It contains little or no "law" but instead consists of a listing of goals or aspirations. It contains no regulation or proscription of activity. The only exception is that it purports to eliminate *in the town of Exeter* the legal concept of "preemption", attempting to sweep away

generations of state and federal court decisions which have recognized the superiority of our state and federal constitutions.

The third part, captioned "State and Federal Constitutional Changes" implicitly recognizes the illegality of that attempt to eliminate preemption by local declaration, when it calls for changes to the state and federal constitutions.

In sum, analysis of the ordinance compels the conclusion that there is nothing regulatory or prohibitory in it to enforce. Therefore, should the town be requested to enforce the ordinance in the future, I would have no choice but to advise that no action should be taken.

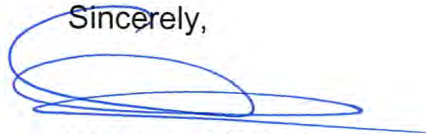
4. Because this ordinance purports to grant residents rights to take direct action, it is certainly possible that an attempt may be made to draw the town into such an action as a Co-Defendant, with a request that the court compel the town to "enforce" the ordinance. If that occurs, I expect that the court would dismiss the town from the action and would seriously consider awarding the town its attorney fees because of the many significant ordinance deficiencies described above.

5. And finally, in the last sentence of Section 1 (a), the writers of this ordinance seek to override state law by stating that if one wants to amend this particular ordinance, it will require not just a majority of the voters voting on such an article, or even a majority of all voters *registered* in the town. Instead, what it requires is that a majority "*of the residents of the town*" must vote to amend this ordinance for such an amendment to be valid, which of course is a practical impossibility.

If you assume that such a self-restriction is valid, then the vote of that *majority of the residents* would be required to try to fix any of the legal deficiencies described above.

Please let me know if there are further questions.

Sincerely,



Walter L. Mitchell
walter@mitchellmunigroup.com

LEGISLATIVE BULLETIN

Bulletin 13 — 2019 Session

March 22, 2019

Restoration of Revenue Sharing

As we reported in [Bulletin #8](#), the Governor’s proposed budget continues the suspension of revenue sharing, which provided \$25.2 million to municipalities annually until it was suspended in 2010 and each year thereafter. This week the House Finance Division I committee discussed restoring revenue sharing, with several members noting that the suspension was intended to last only until the state was in a better financial position than it was in 2010, just following the recession. A vote was taken relative to section 120 of [HB 2](#), which is the section of the budget trailer bill that continues the suspension.

While we were told that the 4-3 vote “restores” revenue sharing, there appears to be some confusion as to whether that vote was intended to **remove** the suspension language in section 120 (thereby restoring revenue sharing) or to **retain** the suspension language in the budget trailer bill. Our understanding is that the majority clearly wanted to restore revenue sharing despite confusion over the wording of the motion. This, along with many other budget items, will need to be addressed by next Thursday—the deadline for the three divisions of the House Finance Committee to complete their budget recommendations for presentation to the full Finance Committee the following week.

While we are still far from seeing the final biennial state budget for fiscal years 2020 and 2021, we are encouraged that both the House and the Senate (see [SB 301](#) article in [Bulletin #12](#)) are considering restoring some form of revenue sharing to municipalities as a means to help ease the property tax burden. Here is the [list by municipality](#) of the money provided to each municipality the last time \$25.2 million in revenue sharing was provided—ten years ago. ***Please talk with your representatives about what revenue sharing will mean to your city or town, and urge members of the House Finance Committee to include restoration of revenue sharing in their recommended biennial budget.***

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Barbara T. Reid, Government Finance Advisor

Natch Greyes, Municipal Services Counsel

Timothy W. Fortier, Communications & Member Services Coordinator

25 Triangle Park Drive
Concord NH 03301
Tel: 603.224.7447/ Email: governmentaffairs@nhmunicipal.org
Website: www.nhmunicipal.org

Senate to Vote on Expensive Health Facilities Licensing Bill

The Senate Executive Departments and Administration Committee voted 3-2 this week to recommend passage of **SB 97**, the bill dealing with licensing of health facilities that we first wrote about in Legislative Bulletin #6. As we said then, the bill would make it impossible for a facility, such as a walk-in clinic or an urgent care center, to obtain a license to operate if the facility would compete with a "critical access hospital," even with respect to non-essential services.

The committee adopted an amendment that makes the bill seem less draconian, but the practical effect appears to be the same. It imposes burdensome requirements on an applicant that will make it all but impossible to open a new facility within 15 miles of a critical access hospital.

The immediate concern for municipalities is the effect on health care costs. Risk pool representatives have indicated that the average cost for a hospital emergency room visit is almost \$2,400, compared to about \$360 for an urgent care center and \$200 for a walk-in clinic. ***Preventing the opening of new facilities will increase health coverage premiums for all municipalities, not just those in the directly affected geographical areas.***

Even the senators who voted for the bill acknowledged that it will limit access to low-cost care and will have an adverse effect on health care costs. The bill will go to the Senate floor next **Wednesday, March 27. Please contact your senator before then and ask him or her to vote against SB 97.**

Local Option Occupancy Fee

The House Ways and Means Committee will hold an executive session on **Wednesday, March 27, at 10:00 a.m., in LOB Room 202**, on **HB 641**, the **NHMA policy bill** that authorizes municipalities to adopt a local option hotel occupancy fee of up to \$2 per night for hotel room rentals. As we reported in Legislative Bulletin #11, the bill already passed the House as a policy, but was sent to the Ways and Means Committee for review of potential impacts on state revenues such as the 9% meals and rooms tax. There is no impact on state revenues, and no administrative responsibilities are imposed on the Department of Revenue Administration. The administration and collection of this local option fee will be at the local level, similar to how other local fees are administered and collected.

Municipalities interested in collecting a local option hotel occupancy fee are encouraged to contact members of the Ways and Means Committee and urge support of **Ought to Pass on HB 641**.

This week's to-do list

- ✓ Ask your senator to vote **against SB 97** next Wednesday to help keep municipal health care costs down.
- ✓ Talk to your representatives about **revenue sharing**, and ask members of the House Finance Committee to restore it in the state budget.
- ✓ Contact members of the House Ways and Means Committee, and your own representatives, and ask them to support (again) **HB 641**, the bill providing for a local option hotel occupancy fee.
- ✓ Remind your representatives and senator about the advantages of net metering to municipalities and taxpayers, and ask them to continue to support **HB 365** and **SB 159**.
- ✓ Let your senator know about **HB 415**, amending the process for a town to adopt SB 2, and ask him or her to support it when the time comes.
- ✓ Also ask your senator to support **HB 409**, increasing the maximum local option transportation improvement fee, when it gets to the Senate.
- ✓ Rest up for a new flood of hearings in April.

Part-Time Employment for NHRS Retirees

On **Wednesday, March 27, at 10:00, in LOB Room 101**, the Senate Executive Departments and Administration Committee will hear testimony on **HB 418**, relative to the limitation on part-time employment under the New Hampshire Retirement System. The bill as passed by the House changes the grandfathering provision of the working-after-retirement legislation enacted last year in HB 561 by allowing a retiree to continue being grandfathered when working in a *different* position for the same employer. The law as enacted last year requires a retiree to remain in the *same* position for the same employer in order to be grandfathered (*i.e.*, allowed to work up to 1,664 hours per calendar year instead of being limited to 1,352 hours).

Moderator Authority Takes a Step Forward

On Wednesday the Senate Elections and Municipal Affairs Committee voted unanimously to recommend Ought to Pass with Amendment on **SB 104**, relative to postponement of town meetings and elections. As we wrote previously in the *Bulletin*, there were bills to address this issue in both the House and the Senate, but the House version was retained. Although **SB 104** in its original version caused us concern, we **support SB 104** as amended; through the efforts of many, it represents a compromise, addresses legitimate concerns that have arisen surrounding the postponement issue, and, above all, preserves the moderator's authority. It will go to the full Senate on the consent calendar next week.

Unanimous Vote on Utility Valuation

An almost unheard-of event occurred on the House floor this week: a unanimous vote. Even more remarkable is that it occurred on a subject, utility valuation, that has been extremely contentious for at least the last three years. On a voice vote, with no debate, the House unanimously passed **HB 700**, which we have been writing about regularly. (Even the bill to designate the red-tailed hawk as the state raptor fell eleven votes short of unanimity.)

It is not over, of course. The bill now must go to the Senate. Our guess is that senators will welcome a solution that all parties have agreed on, and that they will not be inclined to tinker—but one never knows!

Anti-Lobbying Bill to Be Re-Referred

As we wrote in *Bulletin #10*, **SB 158** would prohibit any recipient of a “grant or appropriation of municipal funds” from using the funds to “lobby or attempt to influence legislation, participate in political activity, or contribute funds to any entity engaged in these activities.” While this legislation would clearly prohibit NHMA from performing its legislative functions, many other groups would be dismantled as well. NHMA, along with the majority of those who testified at the hearing, opposed the bill for just this reason, explaining the importance of voluntary membership in organizations that provide municipalities and municipal officials a voice at the legislature. On Wednesday the Senate Elections and Municipal Affairs Committee voted to re-refer **SB 158**. Assuming the full Senate agrees next week, this means the committee will keep the bill in its possession and study it and make a recommendation for next year.

Net Metering Bills Approved

The House this week passed **HB 365**, the **NHMA policy bill** that would raise to five megawatts (from one megawatt) the capacity limit for a customer-generator to participate in net energy metering. The bill is similar to one that passed both chambers last year, **SB 446**, but was vetoed by the governor. The Senate voted overwhelmingly to override the veto last summer, but the House override effort fell just a few votes short.

Dozens of municipalities around the state are participating in net metering in one way or another or are pursuing the option, but the existing cap limits their ability to do so. **HB 365** will enable more municipalities to reduce costs and generate income from their own facilities or from leasing land for such facilities to private companies, or to reduce their electric bills—and thus reduce property taxes—by purchasing electricity at discounted rates through a group net metering arrangement. Unlike last year, **HB 365** passed this week by a veto-proof majority of 254-98, far more than the two-thirds required to override a veto. We hope the governor will take note of the lopsided vote and sign the bill if it gets to his desk. But in case he does not, please continue to remind your representatives about this bill's importance to your municipality. The bill goes next to the Senate.

Meanwhile, the Senate Energy and Natural Resources Committee unanimously recommended passage of a nearly identical bill, **SB 159**. It will be on the Senate's consent calendar next week, and is expected to pass easily. At this point there are minor differences between **HB 365** and **SB 159**. It is likely that those differences will be reconciled and one bill will become the vehicle for the policy, while the other will be kept on standby. *Please encourage your representatives and your senator to support **HB 365** and **SB 159**.*

Solid Waste Reporting

We wrote in Legislative Bulletin #11 about **SB 79**, which would require municipalities to report annually to the Department of Environmental Services certain information on solid waste reduction and recycling. Both NHMA and DES expressed concern that municipalities did not have, and could not easily obtain, some of the information the bill would require. The Senate Energy and Natural Resources Committee approved an amendment this week that, we think, addresses those concerns, and reported the bill as Ought to Pass with Amendment.

The bill is on the Senate calendar for action next week. If any municipalities have concerns about the bill as amended, please let us know.

House Approves Change to SB 2 Adoption

By a division vote of 235-122, the House passed **HB 415**, the **NHMA policy bill** that changes the manner of adopting the official ballot referendum (SB 2) form of town meeting. Under the bill, the adoption of SB 2 would be debated and voted upon (by secret ballot) at the business session of the town meeting, so that everyone voting on it would have an opportunity to understand the enormous change they are considering. *Please let your senator know about this bill and encourage him or her to support it when it comes to the Senate.* See Legislative Bulletin #5 (page 4) for an explanation of why this bill is an important improvement to the process.

House Passes Transportation Fee Bill

By a division vote of 234-103, the House on Wednesday passed **HB 409**, the **NHMA policy bill** that raises from \$5 to \$10 the cap on the local option transportation improvement fee. The bill now heads to the Senate for consideration. *Please encourage your senator to support HB 409 when it comes to the Senate.*

Anti-Fluoride Bill Tabled

On Wednesday the House tabled **HB 192**, the bill that would have prohibited any municipality from introducing fluoride into a public water supply. The committee recommendation to pass this bill, which defied all scientific evidence and would have prevented municipalities from honoring the wishes of their own citizens, took us by surprise last week. We understand that the decision to table the bill and prevent this disaster was influenced at least in part by the efforts of some astute local officials, and one mayor in particular. Thank you for your efforts!

In theory, the bill could be removed from the table at any time. However, because yesterday was the last day to act on House bills that did not go to a second committee, taking action on the bill once it is removed from the table would require suspension of the House rules, which takes a two-thirds majority vote. That is extremely unlikely, but we will keep an eye on the bill.

Other House Action

The House took final action this week on a number of other bills that affect municipalities. A summary follows.

Ventriloquists, rope dancers, and bowling alleys. The House **killed HB 133**, which would have repealed most of RSA chapter 286. That statute states that “no showman, tumbler, rope dancer, ventriloquist or other person shall, for pay, exhibit any feats of agility, horsemanship, sleight of hand, rope dancing or feats with cards, or any animals, wax figures, puppets or other show, or promote any public competition, without a license from the selectmen of the town.” It also provides for the licensing of billiard tables, pool tables, and bowling alleys. The statute may seem quaintly archaic, but it is still useful. Some towns—especially those without zoning ordinances—have relied on it to require licensing of various shows and performances that otherwise would go unregulated; and we believe there may be a few municipalities that still license bowling alleys. NHMA opposed the bill.

Notice of changes in assessments. The House **tabled HB 144**, which would have required municipalities to provide property owners with written notice of any changes in assessed value. The committee had recommended passage with an amendment that narrowed the requirement, but it still would have been a significant challenge for municipalities to comply. The House action means the bill is almost certainly dead. NHMA opposed the bill.

Tiny houses. The House **passed an amended version of HB 312**, relative to regulation of tiny houses. The bill as introduced would have required municipalities to allow “tiny houses” in any zoning district where single-family dwellings are allowed, and to make provisions for “tiny homes in group park settings.” There were numerous concerns about the original bill, starting

(Other House Action— Continued from Page 5)

with its inconsistent and unclear terms. The amended version merely creates a legislative committee to study issues associated with state and local permitting of tiny houses. NHMA opposed the bill as introduced, and supports the amended version.

Planning board members serving on other boards. The House ***passed*** **HB 370**, which gives members of city planning boards the same ability to hold other municipal offices or board positions as members of town planning boards. NHMA supports the bill.

Budget committee membership. The House ***killed*** **HB 423**, which would have amended the statute regarding membership on a municipal budget committee by making the town governing body representative on the committee a non-voting member. NHMA opposed the bill.

Lawn watering restrictions. The House ***passed*** **HB 443**, which extends municipal authority to limit lawn watering during a declared drought. Current law allows a municipality to restrict watering of residential lawns only. The bill extends the authority to lawns on commercial properties, with exceptions for athletic fields, golf courses, and grass agricultural fields. NHMA did not take a position on the bill.

Restriction on transferring appropriations. The House ***killed*** **HB 576**, which would have required a municipal budget committee, on completion of its budgets, to issue an “exceptions report”—a term not used in existing law and not explained in the bill—and would have allowed the budget committee or any citizen to challenge a transfer of appropriations by the selectmen if the transfer “begin[s] or end[s] in a general ledger line level account enumerated in the budget committee exception report.” NHMA opposed the bill.

Definition of “contract” for default budget. The House ***passed*** **HB 618**, which repeals the 2018 law that inserted a definition of “contract” in RSA 40:13, IX, governing the default budget in official ballot referendum (SB 2) towns. The law enacted last year defines “contracts” as “contracts previously approved, in the amount so approved, by the legislative body in either the operating budget authorized for the previous year or in a separate warrant article for a previous year.” NHMA did not take a position on the bill.

All of the bills passed by the House still have to go to the Senate for consideration.

Calm Now, Storm to Follow

After its marathon session this week, the House has no session next week and very little committee activity. The Senate will meet in session on Wednesday afternoon and all day Thursday, with over 80 bills to dispose of, and therefore will also have relatively light committee activity.

With each chamber acting on so many bills, what follows next is inevitable: several weeks packed with hearings in the month of April. Watch these pages for dates and times.

HOUSE CALENDAR

There are no hearings on bills of municipal interest.

SENATE CALENDAR

TUESDAY, MARCH 26, 2019

ENERGY AND NATURAL RESOURCES, Room 103, SH

10:00 a.m. **HB 281**, relative to flow devices designed to control beaver damming and minimize the risk of flooding behind an existing beaver dam.

TRANSPORTATION, Room 103, LOB

1:00 p.m. **HB 148**, relative to electric bicycles.

WEDNESDAY, MARCH 27, 2019

ELECTION LAW AND MUNICIPAL AFFAIRS, Room 102, LOB

9:00 a.m. **HB 130-L**, relative to property tax relief for totally and permanently disabled veterans.

9:30 a.m. **HB 136**, increasing the maximum period for the zoning board of adjustment to hold a public hearing.

WEDNESDAY, APRIL 3, 2019

EXECUTIVE DEPARTMENTS AND ADMINISTRATION, Room 101, LOB

9:40 a.m. **HB 675-FN**, relative to the purchase of service credit in the state retirement system.

10:00 a.m. **HB 418-FN**, relative to the limitations on part-time employment under the New Hampshire retirement system

HOUSE FLOOR ACTION

Tuesday, March 19, 2019

Wednesday, March 20, 2019

CACR 4, relating to right to govern. Providing that the people of the state may enact local laws that protect health, safety, and welfare. **Inexpedient to Legislate.**

CACR 8, relating to the right to govern. Providing that the people of the state may enact local laws that protect health. **Inexpedient to Legislate.**

HB 110-FN-A, relative to the cost of fiscal analysis of legislation relating to the retirement system. **Passed.**

HB 133-FN, repealing the licensing requirement for open-air shows and repealing the laws related to the keeping of billiard tables. **Inexpedient to Legislate.**

HB 144, relative to changes in property assessments. **Tabled.**

HB 192-FN-LOCAL, abolishing fluoridation in water. **Tabled.**

(House Floor Action — Continued from Page 7)

HB 241-LOCAL, relative to the homestead exemption. **Inexpedient to Legislate.**

HB 261, requiring the commissioner of the department of environmental services to revise rules relative to arsenic contamination in drinking water. **Passed with Amendment.**

HB 293, relative to employee credit privacy. **Passed.**

HB 312, relative to municipal regulation of tiny houses. **Passed with Amendment.**

HB 323, relative to signage advertising liquor or beverages. **Inexpedient to Legislate.**

HB 326, relative to the definition of prime wetland. **Passed with Amendment.**

HB 358, relative to combustion of wood residue at municipal waste combustors. **Passed.**

HB 365, relative to net energy metering limits for customer generators. **Passed with Amendment. NHMA Policy.**

HB 370, relative to membership on city and town planning boards. **Passed.**

HB 409, relative to the maximum optional fee for transportation improvements charged by municipalities when collecting motor vehicle registration fees. **Passed. NHMA Policy.**

HB 411, relative to equalized property valuation used to apportion expenses in cooperative school districts. **Inexpedient to Legislate.**

HB 415, relative to the official ballot referendum form of town meetings. **Passed. NHMA Policy.**

HB 423, relative to budget committee membership. **Inexpedient to Legislate.**

HB 434, relative to removal of a town clerk. **Inexpedient to Legislate.**

HB 443, relative to municipal watering restrictions. **Passed with Amendment.**

HB 454, relative to site evaluation committee criteria for energy facility siting. **Inexpedient to Legislate.**

HB 464, relative to the definitions of solar energy systems and wind-powered energy systems for assessed value of real estate exemptions. **Passed with Amendment.**

HB 466, relative to the capacity of electricity customer generators for eligibility for net energy metering. **Passed.**

HB 468-FN-LOCAL, relative to the inclusion of attendance stipends as earnable compensation in the retirement system. **Passed with Amendment.**

(House Floor Action— Continued from Page 8)

HB 475, establishing a shoreland septic system study commission. **Passed with Amendment.**

HB 494, relative to removal or containment of contaminants from the Coakley Landfill. **Passed.**

HB 495, establishing a commission on drinking water. **Passed with Amendment.**

HB 498-FN, prohibiting OHRV operation on class V ways. **Inexpedient to Legislate.**

HB 499, relative to revenue surpluses in unincorporated towns and unorganized places. **Inexpedient to Legislate.**

HB 539-FN, relating to the provision of technical assistance for municipal implementation of the One4all ballot. **Passed with Amendment.**

HB 560-FN, relative to single-use carryout bags. **Passed with Amendment.**

HB 562, relative to the state building code. **Passed with Amendment. NHMA Policy.**

HB 576, relative to municipal and district budget committees. **Inexpedient to Legislate.**

HB 582-FN, relative to the regional greenhouse gas initiative cap and trade program for controlling carbon dioxide emissions. **Passed with Amendment.**

HB 618-LOCAL, relative to the definition of contracts relative to official ballot default budgets. **Passed.**

HB 663, relative to the definition of agriculture and existing agricultural uses. **Passed with Amendment.**

HB 676-FN-A-LOCAL, repealing the collection of the state education property tax. **Inexpedient to Legislate.**

HB 700, relative to valuation of utility company assets for local property taxation. **Passed with Amendment.**

HB 707, relative to settlement money from actions pertaining to the contamination of groundwater or drinking water. **Passed.**

HB 710-FN, relative to adoption of state building code and fire code amendments. **Passed with Amendment.**

HB 713-FN-LOCAL, (New Title) relative to transportation of pupils. **Passed.**

HB 734-FN-LOCAL, relative to the annual percentage reduction in stabilization grants to school districts. **Inexpedient to Legislate.**

(House Floor Action— Continued from Page 9)

HB 737, establishing a commission to investigate and analyze the environmental and public health impacts relating to releases of perfluorinated chemicals in the air, soil, and groundwater in Merrimack, Bedford and Litchfield. **Passed with Amendment.**

SB 1-FN, relative to family and medical leave. **Passed.**

SENATE FLOOR ACTION

Thursday, March 21, 2019

SB 20, relative to notification requirements for employees, workplace inspections, and the youth employment law. **Passed with Amendment.**

SB 69, relative to short-term rentals. **Re-referred. NHMA Policy.**

SB 285-FN, establishing a coastal resilience and economic development program. **Passed.**

SB 309-FN-L, relative to stabilization grants for education. **Passed.**

2019 NHMA UPCOMING EVENTS FOR MEMBERS	
Mar. 26	Regional Workshop: RTK Law & Governmental Meetings (Derry)
Apr. 3	Regional Workshop: RTK Law & Governmental Meetings (Berlin)
Apr. 10	2019 Local Officials Workshop (All day), Rochester
Apr. 16	2019 Local Officials Workshop (All day), Peterborough
Apr. 17	Webinar: Legislative Half-time
Apr. 24	NHMA/NHMLA Workshop: Exactions and Open Space
Apr. 26	Local Road Regulation + Enforcement: New Hard Road to Travel
To register for an upcoming event, go to our website: www.nhmunicipal.org and scroll down on the left under CALENDAR OF EVENTS. Click on the green bar <i>View the Full Calendar</i> and go to the workshop or webinar you are interested in. For more information, please call NHMA's Workshop registration line: (603) 230-3350.	

FY 09 Revenue Sharing

State Total	\$25,216,053
ACWORTH	\$9,721
ALBANY	\$5,624
ALEXANDRIA	\$14,185
ALLENSTOWN	\$91,575
ALSTEAD	\$17,248
ALTON	\$31,607
AMHERST	\$86,790
ANDOVER	\$22,680
ANTRIM	\$31,771
ASHLAND	\$69,044
ATKINSON	\$30,888
AUBURN	\$31,522
BARNSTEAD	\$42,519
BARRINGTON	\$64,596
BARTLETT	\$15,130
BATH	\$8,326
BEDFORD	\$155,590
BELMONT	\$77,735
BENNINGTON	\$51,171
BENTON	\$1,605
BERLIN	\$1,043,452
BETHLEHEM	\$33,221
BOSCAWEN	\$49,771
BOW	\$101,328
BRADFORD	\$25,890
BRENTWOOD	\$29,474
BRIDGEWATER	\$5,570
BRISTOL	\$67,338
BROOKFIELD	\$5,212
BROOKLINE	\$30,097
CAMBRIDGE	\$0
CAMPTON	\$33,797
CANAAN	\$40,420
CANDIA	\$32,196
CANTERBURY	\$15,910
CARROLL	\$6,147
CENTER HARBOR	\$25,930
CHARLESTOWN	\$86,771
CHATHAM	\$1,256
CHESTER	\$22,780
CHESTERFIELD	\$32,920
CHICHESTER	\$17,185
CLAREMONT	\$470,626
CLARKSVILLE	\$1,319
COLEBROOK	\$64,426
COLUMBIA	\$8,617
CONCORD	\$1,239,277
CONWAY	\$128,418

CORNISH	\$24,957
CROYDON	\$8,502
DALTON	\$16,229
DANBURY	\$10,102
DANVILLE	\$21,745
DEERFIELD	\$39,719
DEERING	\$22,282
DERRY	\$498,946
DIXVILLE	\$0
DORCHESTER	\$11,801
DOVER	\$600,243
DUBLIN	\$21,837
DUMMER	\$4,221
DUNBARTON	\$17,075
DURHAM	\$162,084
EAST KINGSTON	\$12,632
EASTON	\$1,315
EATON	\$3,816
EFFINGHAM	\$9,239
ELLSWORTH	\$971
ENFIELD	\$55,841
EPPING	\$67,128
EPSOM	\$36,694
ERROL	\$4,396
EXETER	\$284,030
FARMINGTON	\$80,672
FITZWILLIAM	\$29,615
FRANCESTOWN	\$21,333
FRANCONIA	\$17,693
FRANKLIN	\$316,936
FREEDOM	\$6,875
FREMONT	\$29,323
GILFORD	\$86,370
GILMANTON	\$32,896
GILSUM	\$10,219
GOFFSTOWN	\$232,273
GORHAM	\$332,531
GOSHEN	\$11,784
GRAFTON	\$10,596
GRANTHAM	\$10,843
GREENFIELD	\$21,983
GREENLAND	\$17,287
GREENVILLE	\$62,764
GROTON	\$4,064
HALE'S LOCATION	\$0
HAMPSTEAD	\$58,028
HAMPTON	\$144,775
HAMPTON FALLS	\$13,985
HANCOCK	\$20,000
HANOVER	\$190,516
HARRISVILLE	\$13,543
HART'S LOCATION	\$171

HAVERHILL	\$82,588
HEBRON	\$9,525
HENNIKER	\$64,434
HILL	\$4,874
HILLSBOROUGH	\$99,042
HINSDALE	\$61,899
HOLDERNESS	\$16,860
HOLLIS	\$50,863
HOOKSETT	\$171,984
HOPKINTON	\$71,975
HUDSON	\$249,211
JACKSON	\$12,609
JAFFREY	\$122,877
JEFFERSON	\$8,831
KEENE	\$1,058,779
KENSINGTON	\$13,328
KINGSTON	\$47,216
LACONIA	\$646,946
LANCASTER	\$79,374
LANDAFF	\$4,424
LANGDON	\$6,583
LEBANON	\$382,372
LEE	\$37,605
LEMPSTER	\$13,175
LINCOLN	\$125,966
LISBON	\$48,665
LITCHFIELD	\$64,378
LITTLETON	\$139,723
LONDONDERRY	\$295,785
LOUDON	\$36,682
LYMAN	\$5,677
LYME	\$20,167
LYNDEBOROUGH	\$11,926
MADBURY	\$13,296
MADISON	\$22,722
MANCHESTER	\$3,955,712
MARLBOROUGH	\$38,385
MARLOW	\$10,778
MASON	\$12,078
MEREDITH	\$76,686
MERRIMACK	\$237,601
MIDDLETON	\$14,123
MILAN	\$12,691
MILFORD	\$229,462
MILLSFIELD	\$0
MILTON	\$56,792
MONROE	\$8,594
MONT VERNON	\$20,255
MOULTONBOROUGH	\$24,813
NASHUA	\$2,426,932
NELSON	\$10,364
NEW BOSTON	\$35,693

NEW CASTLE	\$15,909
NEW DURHAM	\$21,940
NEW HAMPTON	\$18,315
NEW IPSWICH	\$60,172
NEW LONDON	\$57,685
NEWBURY	\$13,994
NEWFIELDS	\$18,628
NEWINGTON	\$78,107
NEWMARKET	\$136,570
NEWPORT	\$287,582
NEWTON	\$39,683
NORTH HAMPTON	\$46,641
NORTHFIELD	\$73,133
NORTHUMBERLAND	\$283,577
NORTHWOOD	\$33,537
NOTTINGHAM	\$31,787
ORANGE	\$2,802
ORFORD	\$13,428
OSSIPEE	\$49,188
PELHAM	\$94,504
PEMBROKE	\$88,616
PETERBOROUGH	\$293,951
PIERMONT	\$7,854
PITTSBURG	\$6,909
PITTSFIELD	\$69,660
PLAINFIELD	\$30,039
PLAISTOW	\$75,483
PLYMOUTH	\$143,271
PORTSMOUTH	\$647,154
RANDOLPH	\$5,382
RAYMOND	\$98,102
RICHMOND	\$11,522
RINDGE	\$57,980
ROCHESTER	\$530,950
ROLLINSFORD	\$45,013
ROXBURY	\$1,731
RUMNEY	\$13,680
RYE	\$55,079
SALEM	\$371,516
SALISBURY	\$9,131
SANBORNTON	\$22,146
SANDOWN	\$51,168
SANDWICH	\$16,667
SEABROOK	\$78,894
SHARON	\$2,551
SHELBURNE	\$4,013
SOMERSWORTH	\$392,348
SOUTH HAMPTON	\$17,780
SPRINGFIELD	\$8,237
STARK	\$5,596
STEWARTSTOWN	\$13,481
STODDARD	\$4,781

STRAFFORD	\$33,854
STRATFORD	\$59,962
STRATHAM	\$41,748
SUGAR HILL	\$13,910
SULLIVAN	\$9,831
SUNAPEE	\$31,656
SURRY	\$5,585
SUTTON	\$17,103
SWANZEY	\$92,039
TAMWORTH	\$26,326
TEMPLE	\$15,181
THOM. & MES. PURCH.	\$0
THORNTON	\$12,296
TILTON	\$79,985
TROY	\$86,889
TUFTONBORO	\$18,546
UNINC. - COOS CTY	\$6,389
UNITY	\$19,333
WAKEFIELD	\$30,366
WALPOLE	\$72,495
WARNER	\$35,368
WARREN	\$9,943
WASHINGTON	\$9,402
WATERVILLE VALLEY	\$10,239
WEARE	\$78,074
WEBSTER	\$11,183
WENTWORTH	\$7,712
WENTWORTH LOC.	\$0
WESTMORELAND	\$17,819
WHITEFIELD	\$35,943
WILMOT	\$9,117
WILTON	\$64,378
WINCHESTER	\$80,402
WINDHAM	\$69,298
WINDSOR	\$770
WOLFEBORO	\$64,581
WOODSTOCK	\$15,588



The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

March 14, 2019

Kerry Wilson
104 Brentwood Road
Exeter, NH 03833

RE: Land Resources Management File #2019-00727, 104 Brentwood Road, Exeter: Tax Map 61. Lot 23

Dear Ms. Wilson:

The New Hampshire Department of Environmental Services' (NHDES) Land Resources Management Program has received a complaint of possible violations on your property. The complaint alleges that you or your agent have filled in a pond without a permit or proper authorization from NHDES. This letter is to notify you of this complaint and to provide you with an opportunity to respond.

We find no record of a permit being issued under your name for the work described above, but realize that a permit may have been obtained under another name, the work may be exempt from the below regulation, or the information provided to NHDES may be unfounded. If work has been performed without a permit or proper authorization, you are requested to voluntarily refrain from carrying out any additional work, except for the installation of siltation and erosion controls, until NHDES further investigates this matter.

Pursuant to RSA 482-A, a wetlands permit from NHDES is required to be posted on site prior to excavating, removing, dredging, filling, or constructing any structure in or on any bank, flat, marsh, bog, or swamp, in and adjacent to waters of the state or within 100 feet of a designated prime wetland.

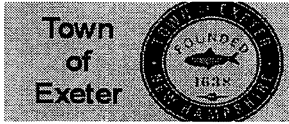
If there is a violation, NHDES has the authority to take enforcement action. **Within 20 days of the date of this letter**, please provide your comments in writing; submit a copy of any permits, plans, or other information related to this matter; and reference the above file number on all correspondence.

This case has been added to our scheduled inspection list. Please feel free to contact me with any questions at neil.bilodeau@des.nh.gov or (603) 559-1513. Further information about NHDES programs may also be found at the NHDES website: www.des.nh.gov.

Sincerely,

Neil Bilodeau
Compliance Specialist
Land Resources Management Program

cc: Exeter Conservation Commission
Exeter Select Board



Russ Dean <rdean@exeternh.gov>

Last night's nominations for Selectboard Officers

2 messages

Kathy Corson <kcorson@exeternh.gov>

Tue, Mar 19, 2019 at 8:26 AM

To: Anne Surman <asurman@exeternh.gov>, "Julie D. Gilman" <jgilman@exeternh.gov>, Molly Cowan <mcowan@exeternh.gov>, Niko Pappas <niko.pappas@aon.com>, Russell Dean <rdean@exeternh.gov>

Hi all,

Anne brought to my attention this morning that we did not get seconds on the nominations for officers. Just for the record I have consulted with my Robert's Rules and it states that nominations for officers do not have to be seconded. I will admit I have been reading *Robert's Rules for dummies* and if any of you own the 3rd edition on page 242 this rule is referenced.

Russ, if you could put this as part of our correspondence for next meeting I would appreciate it.

--

Kathy Corson
Selectwoman

asurman@exeternh.gov <asurman@exeternh.gov>

Tue, Mar 19, 2019 at 12:04 PM

To: Kathy Corson <kcorson@exeternh.gov>

Cc: "Julie D. Gilman" <jgilman@exeternh.gov>, Molly Cowan <mcowan@exeternh.gov>, Niko Pappas <niko.pappas@aon.com>, Russell Dean <rdean@exeternh.gov>

That is good news. We just need to update our Policy book, since that is where it is stated.

Thanks.
Anne

Sent from my iPhone

[Quoted text hidden]

ROCKINGHAM



PLANNING COMMISSION

156 Water Street, Exeter, NH 03833
Tel. 603-778-0885 ♦ Fax: 603-778-9183
email@rpc-nh.org ♦ www.rpc-nh.org

COPY

March 15, 2019

Julie Gilman, Chairman
Exeter Board of Selectmen
10 Front Street
Exeter, New Hampshire 03833

Dear Ms. Gilman:

Thank you for Exeter's continued support of the Rockingham Planning Commission (RPC). The RPC is always eager to be of service to your community and the land use boards.

In order for staff to continue to provide planning service to our member communities, we need your membership dues for 2019. Membership dues support our transportation and land use programs, as well as local and regional services provided to our members. Dues for Exeter this year are \$12,554 which is based on the rate of \$1.00 per capita. An invoice is enclosed for bookkeeping purposes.

We look forward to working with you through the coming year. Once again, thank you for your support.

Sincerely,



Barbara Kravitz
Chairperson

cc: Langdon Plumer, Planning Board Chair & RPC Commissioner
Dave Sharples, Town Planner
Russell Dean, Town Manager
Gwen English, Don Clement RPC Commissioners



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 773-6110 • FAX 772-4709

www.exeternh.gov

PUBLIC NOTICE

PUBLIC HEARING

The Exeter Select Board will hold a public hearing on, March 29, 2019 beginning at 9:00 A.M. at the Exeter Town Office, 10 Front St Exeter, NH, pursuant to the provisions of RSA 231:163 and 43:2, for the purpose of considering amending all existing pole licenses to include language regarding taxation pursuant to RSA 72:23 and acknowledging the licensee's statutory obligation to move the licensed poles, conduit and equipment upon order of the Town.

The Board will also consider adopting a revised Pole and/or Conduit License form which will include language regarding taxation pursuant to RSA 72:23.

The hearing is being held to determine if it is in the best interests of the public good to amend the pole licenses so that they are consistent with the property taxation statutes (RSA 72:23).

Town of Exeter Select Board
March 14, 2019

Building Up NH For Success



Please join us for a forum and discussion on housing and economic development in Southern NH, hosted by staff from New Hampshire Housing and the Regional Economic Development Center.

We will discuss the State of Housing in NH and have a panel discussion with Q/A with topics like housing related legislation, opportunities and challenges to building homes in our region, and home ownership programs.

Please **RSVP to Sarah@REDC.com** or if you have any questions regarding this event.

www.REDC.com

www.SeacoastWHC.org

www.NHHFA.org

Date: April 3, 2019

Time: 1:30-3:00PM

Location:

**Town of Londonderry
268B Mammoth Road
Londonderry, NH**



March 20, 2019

Town of Exeter
c/o Julie D. Gilman, Select Board Chair
10 Front Street
Exeter, New Hampshire 03833
juliedgilman@comcast.net

Subject: Invitation to Comment
VW2-NH-0010A / Exeter I
Kingston Road (near Farmington Rd), Exeter, Rockingham County, NH
EBI Project # 6119000924

Dear Ms. Gilman:

Pursuant to Section 106 of the National Historic Preservation Act, the regulations promulgated thereunder and interagency agreements developed thereto, EBI Consulting, Inc. on behalf of VWI Towers, LLC provides this notice of a proposed telecommunications facility installation at the address listed above.

EBI would like to inquire if you would be interested in commenting on this proposed project. Please refer to the attached project plans for complete details regarding this proposed project.

Please note that we are requesting your review of the attached information as part of the Section 106 process only and not as part of the local zoning process. We are only seeking comments related to the proposed project's potential effect to historic properties.

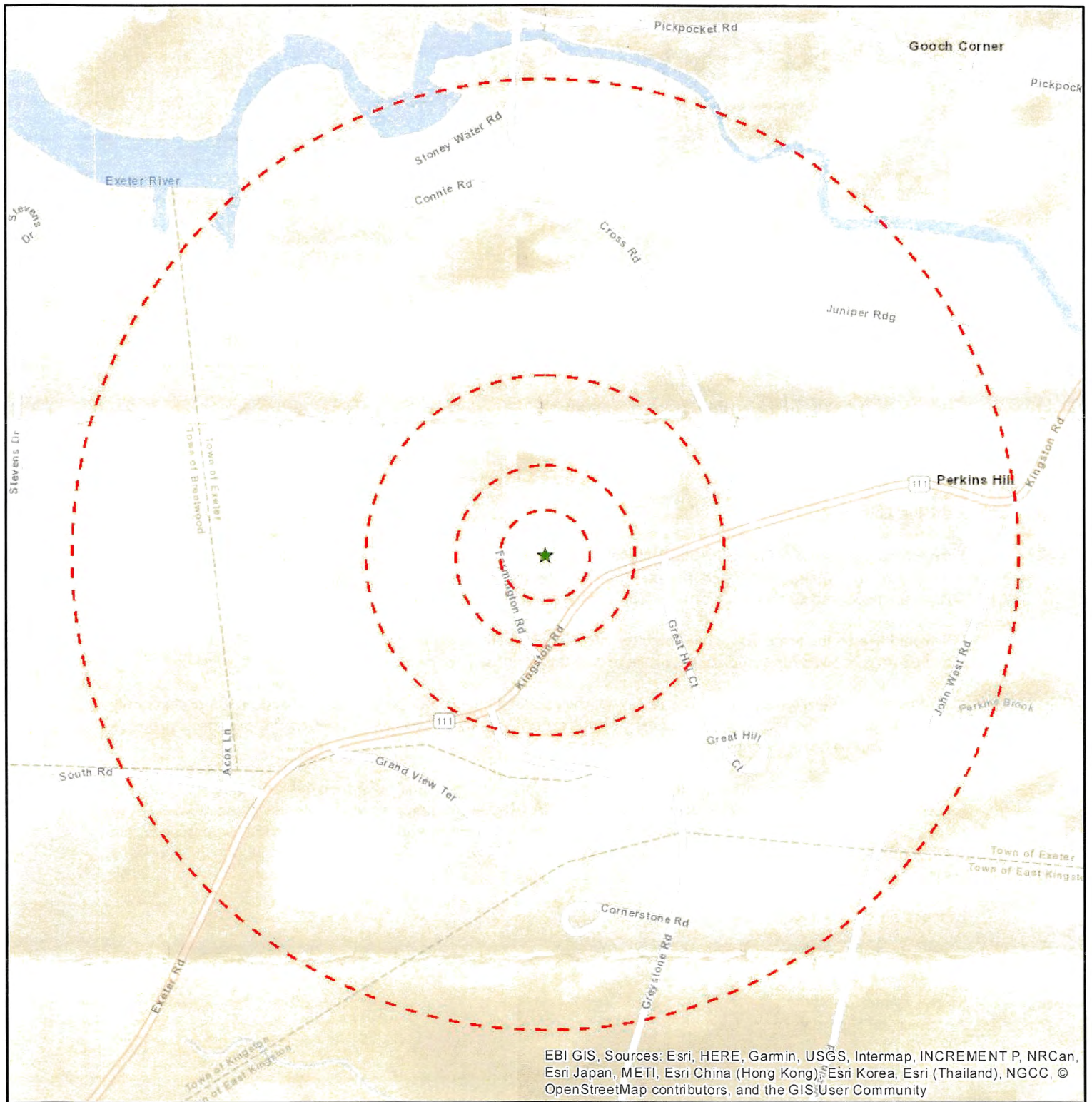
Please submit your comments regarding the proposed project's potential effect on historic properties to EBI Consulting, to my attention at 21 B Street, Burlington, MA 01803 or contact me via telephone at the number listed below. Please reference the EBI project number. We would appreciate your comments as soon as possible within the next 30 days. Please do not hesitate to contact me if you have any questions or concerns about the proposed project.

Respectfully Submitted,



Sarah LeVaun Graulty
Architectural Historian II
802-578-7030
sgraulty@ebiconsulting.com

Attachments - Drawings and Maps



Legend

- ★ Project Site
- Site Radius at 250', 500', 1000' and 1/2 mile

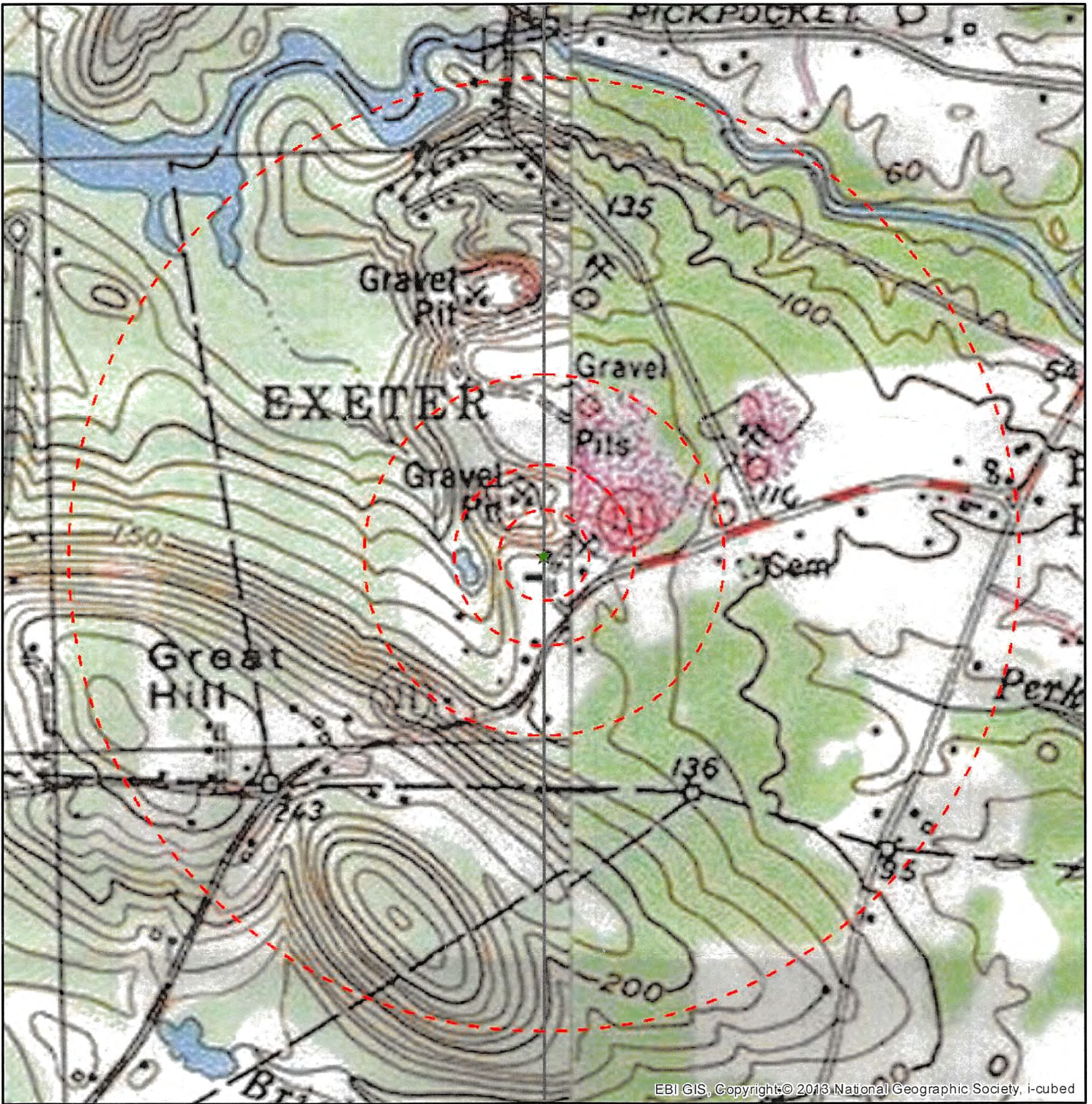
Date: 3/11/2019

Figure 1: Site Location Map

**VW2-NH-0010A EXETER 1
KINGSTON ROAD
EXETER, NH 03833**

PN: 6119000924





Legend

- ★ Project Site
- Site Radius at 250', 500', 1000' and 1/2 mile

USGS 24K Quad: Exeter, NH 1986, Kingston, NH 1986

Date: 3/11/2019

Figure 2 - Topographic Map

**VW2-NH-0010A EXETER 1
KINGSTON ROAD
EXETER, NH 03833**

PN: 6119000924

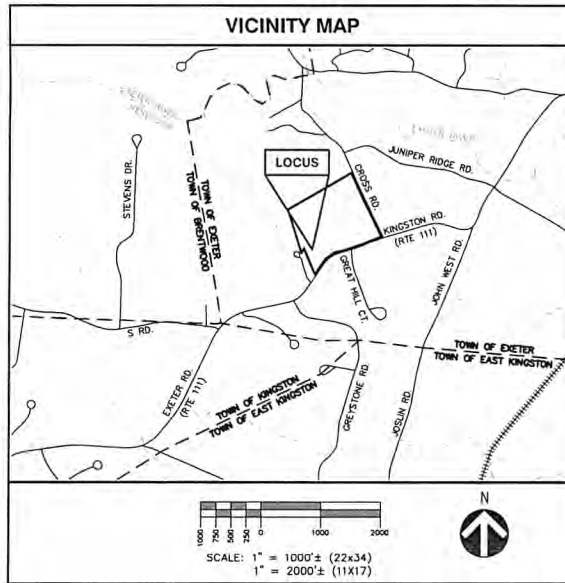




SITE NAME: EXETER 1
SITE NUMBER: VW2 NH 0010A
ADDRESS: KINGSTON ROAD (MAP 100, LOT 4)
EXETER, NH 03833
PLANNING BOARD CASE #: _____

DRAWING INDEX		
SHEET	DESCRIPTION	REVISION
T-1	TITLE SHEET	1
C-1	ABUTTERS PLAN	0
C-2	EXISTING CONDITIONS	0
A-1	COMPILED PLOT PLAN	1
A-2	SITE PLAN	1
A-3	COMPOUND PLAN & ELEVATION	1
D-1	DETAILS	1
EC-1	EROSION CONTROL PLAN & DETAILS	1

- GENERAL NOTES**
- CONTRACTOR SHALL VERIFY ALL PLANS AND EXISTING DIMENSIONS AND CONDITIONS ON THE JOB SITE AND SHALL IMMEDIATELY NOTIFY THE ENGINEER & APPLICANT REPRESENTATIVE IN WRITING OF DISCREPANCIES BEFORE PROCEEDING WITH THE WORK OR BE RESPONSIBLE FOR SAME. PLANS FOR PERMITTING PURPOSES ONLY, NOT FOR CONSTRUCTION.
 - ALL UNDERGROUND UTILITY INFORMATION WAS DETERMINED FROM SURFACE INVESTIGATIONS AND EXISTING PLANS OF RECORD. THE CONTRACTOR SHALL LOCATE ALL UNDERGROUND UTILITIES IN THE FIELD PRIOR TO ANY SITE WORK. CALL DIG-SAFE (888) 344-7233 72-HOURS PRIOR TO ANY EXCAVATION.
 - THIS SHEET WAS ORIGINALLY PRINTED TO ANSI D (22"x34") WITH 1" MARGINS. PRINTING TO ANSI B (11"x17") WILL RESULT IN A HALF-SCALE (1:2) SHEET SET WITH 1/2" MARGINS. CONFIRM ALL SCALED DISTANCES WITH GRAPHICAL SCALES SHOWN HEREIN.
 - NEW CONSTRUCTION WILL CONFORM TO ALL APPLICABLE CODES AND ORDINANCES.
 BUILDING CODE: NEW HAMPSHIRE STATE BUILDING CODE AMENDED IN ACCORDANCE WITH BCR 300 (B.C. 2009) WITH AMENDMENTS
 ELECTRICAL CODE: NEC 2014 WITH NEW HAMPSHIRE AMENDMENTS
 - THE LANDOWNER AND APPLICANT IS RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL REGULATIONS, INCLUDING ANY PERMITTING AND SETBACK REQUIREMENTS REQUIRED UNDER THESE REGULATIONS.
 - ALL WATER, SEWER, ROAD (INCLUDING PARKING LOT), AND DRAINAGE WORK SHALL BE CONSTRUCTED IN ACCORDANCE WITH SECTION 9.5 GRADING, DRAINAGE, AND EROSION & SEDIMENT CONTROL AND THE STANDARD SPECIFICATIONS FOR CONSTRUCTION OF PUBLIC UTILITIES IN EXETER, NEW HAMPSHIRE.
 - PRIOR TO BUILDING PERMIT SUBMITTAL, APPLICANT SHALL CONSULT WITH NHOOT ON DRIVEWAY PERMIT AS NEEDED.



APPROVAL SIGNATURE BLOCK	
TOWN OF EXETER PLANNING BOARD	
CHAIRMAN _____	DATE _____

PROJECT INFORMATION	
SITE TYPE:	RAW LAND WIRELESS COMMUNICATION FACILITY
SCOPE OF WORK:	PROPOSED 150' TALL MONOPOLE WITHIN 4,504 SF FENCED COMPOUND AND 4,800 SF LEASE AREA, DRIVEWAY UPGRADES & ASSOCIATED UTILITY.
SITE NAME:	EXETER 1
SITE NUMBER:	VW2 NH 0010A
SITE ADDRESS:	KINGSTON ROAD (MAP 100, LOT 4) EXETER, NH 03833
ASSESSOR'S TAX ID#:	MAP 100; LOT 4
ZONING DISTRICT(S):	RESIDENTIAL SINGLE FAMILY (R-1) AQUIFER PROTECTION OVERLAY (A)
LATITUDE:	42° 57' 42.85"± N (SURVEY 1A)
LONGITUDE:	71° 00' 00.10"± W (SURVEY 1A)
DATUM:	NAD83
PROPERTY OWNER:	N/A TOWN OF EXETER 10 FRONT STREET EXETER, NH 03833
APPLICANT:	VARSITY WIRELESS INVESTORS, LLC 290 CONGRESS STREET 7TH FLOOR BOSTON, MA 02210
SITE ENGINEER:	PROTERRA DESIGN GROUP, LLC 4 BAY ROAD BUILDING A, SUITE 200 HADLEY, MA 01035 TEL: (413) 320-4918
SURVEYOR:	NORTHEAST SURVEY CONSULTANTS 116 PLEASANT STREET SUITE 302 EASTHAMPTON, MA 01027

PERMITTING



CONSULTANTS:

NO.	DATE	REVISIONS
0	03/27/17	ISSUED FOR PERMITTING
1	02/25/19	ISSUED FOR PERMITTING

SITE NAME: EXETER 1
SITE NUMBER: VW2 NH 0010A
ADDRESS: KINGSTON ROAD (MAP 100, LOT 4)
EXETER, NH 03833

VARSITY WIRELESS INVESTORS, LLC
 290 CONGRESS STREET
 BOSTON, MA 02210
 Varsity Wireless



DATE: 02/25/19
 DRAWN: BLM
 CHECK: JMM/TEJ
 SCALE: SEE PLAN
 JOB NO.: 17-021
 SHEET TITLE:

TITLE SHEET

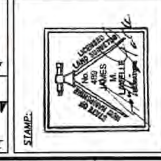
T-1



NO.	DATE	ISSUED FOR REVIEW	REVISIONS
01	02/22/19	UPDATE ABUTTER	
02	05/20/17		

APPLICANT:
VASTLY HOLDINGS
290 CONGRESS STREET
BOSTON, MA 02210

PROJECT:
SITE NAME: KEXTER 1
ADDRESS: KINGSTON ROAD (MAP 000, LOT 4)



DATE: 02/22/2019
DRAWN: JGC
CHECK: BCF
SCALE: 1"=100'
JOB NO.: 17-077

SHEET TITLE:
ABUTTERS PLAN
C-1

FAA 1-A CERTIFICATION

I HEREBY CERTIFY THAT THE LATITUDE, LONGITUDE, AND ELEVATION PRESENTED HEREON MEET THE REQUIREMENTS OF THE FAA WITH THE FOLLOWING ACCURACIES:

THREE (3) FEET VERTICALLY
TWENTY (20) FEET HORIZONTALLY

[Signature]
JAMES M. LAKELLE NH LLS # 489
DATE: 02-22-2019

SURVEY NOTES

- SITE DETAIL SHOWN ON THIS SURVEY IS BASED ON FIELD DATA COLLECTED ON APRIL 11, 2017. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE MASSACHUSETTS SURVEYING ACT AND IS SUBJECT TO CHANGE AS AN ACCURATE FIELD SURVEY MAY DISCLOSE.
- THE PURPOSE OF THIS SURVEY IS TO SUPPORT THE DESIGN AND CONSTRUCTION OF A PROJECT LOCATED ON THE PARCELS SHOWN ON THIS SURVEY. THE SURVEY WAS CONDUCTED WITHOUT REGARD TO THE INTENDED FACILITY IS STRICTLY PROHIBITED.
- PROPERTY LINES AND BOUNDARY DIMENSIONS SHOWN ON THIS SURVEY ARE BASED ON A COMPARISON OF RECORDED PLANS AND DEEDS AND ARE NOT INTENDED TO REPRESENT THE ACTUAL PROPERTY LINES. PROPERTY RELATED INFORMATION HAS NOT BEEN CORNERED BY FIELD SURVEY. THE PREPARATION OF THIS SURVEY, A PROPERTY LINE RETRACEMENT SURVEY HAS NOT BEEN CONDUCTED.
- THE PROPERTY LINES SHOWN ON THIS PLAN ARE THE LINES DIVIDING EXISTING OWNERSHIPS, AND THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.
- PRIMARY GEODETIC SURVEY CONTROL WAS ESTABLISHED FROM AN ON THE GROUND HORIZONTAL REFERENCED DATUM IS THE NAD 83 BASED ON THE USGS 80 REFERENCE COORDINATE SYSTEM OF 1983 CORSE. ELEVATIONS SHOWN ARE ASSUMED AND ARE BASED ON THE DATUM SHOWN. THE STANDARD CRITERIA FOR AN FAA 1-A CERTIFICATION (20'± HORIZONTAL AND 3'± VERTICAL).
- IN THE EVENT THAT BENCHMARKS (BM'S), ESTABLISHED FOR THIS PROJECT AND PUBLISHED ON THIS SURVEY, ARE DESTROYED, NOT RECOVERABLE, OR A DISCREPANCY IS FOUND, THE SURVEYOR SHALL NOTIFY THIS FIRM IN WRITING PRIOR TO COMMENCING OR CONTINUING ANY WORK.
- THE LOCUS PARCEL IS SHOWN AS PARCEL 100-4 IN THE TOWN OF EXETER TAX ASSESSOR'S DATABASE.
- THE PROJECT AREA IS LOCATED IN FLOOD ZONE "X" (AREAS DETERMINED TO BE OUTSIDE OF THE 0.1% ANNUAL CHANCE FLOODPLAIN) AS SHOWN ON FLOOD INSURANCE RATE MAP COMMUNITY PANEL NUMBER 33015C 0384 E & 33015C 0403 E, DATED MAY 17, 2005.
- ALL UNDERGROUND UTILITY INFORMATION WAS DETERMINED FROM SURFACE INVESTIGATIONS AND EXISTING PLANS AND RECORDS. THE SURVEYOR SHALL OBTAIN ALL NECESSARY UTILITIES AND EXISTING FIELD PROFILES AND CONDUCT A PRE-CONSTRUCTION FOR ALL PRE-CONSTRUCTION NOTIFICATION 72-HOURS PRIOR TO ANY EXCAVATION ACTIVITY. DIG SAFE SYSTEM (MA, WE, NH, RI, VT): 1-888-344-7233
- NO METLAND DELINEATIONS WERE FOUND DURING THE COURSE OF THE FIELD WORK.
- THE LOCUS PARCEL AND ALL ABUTTING PARCELS ARE LOCATED IN THE TOWN OF EXETER, LOW DENSITY RESIDENTIAL (R-1) ZONING DISTRICT.

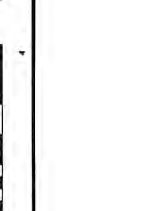
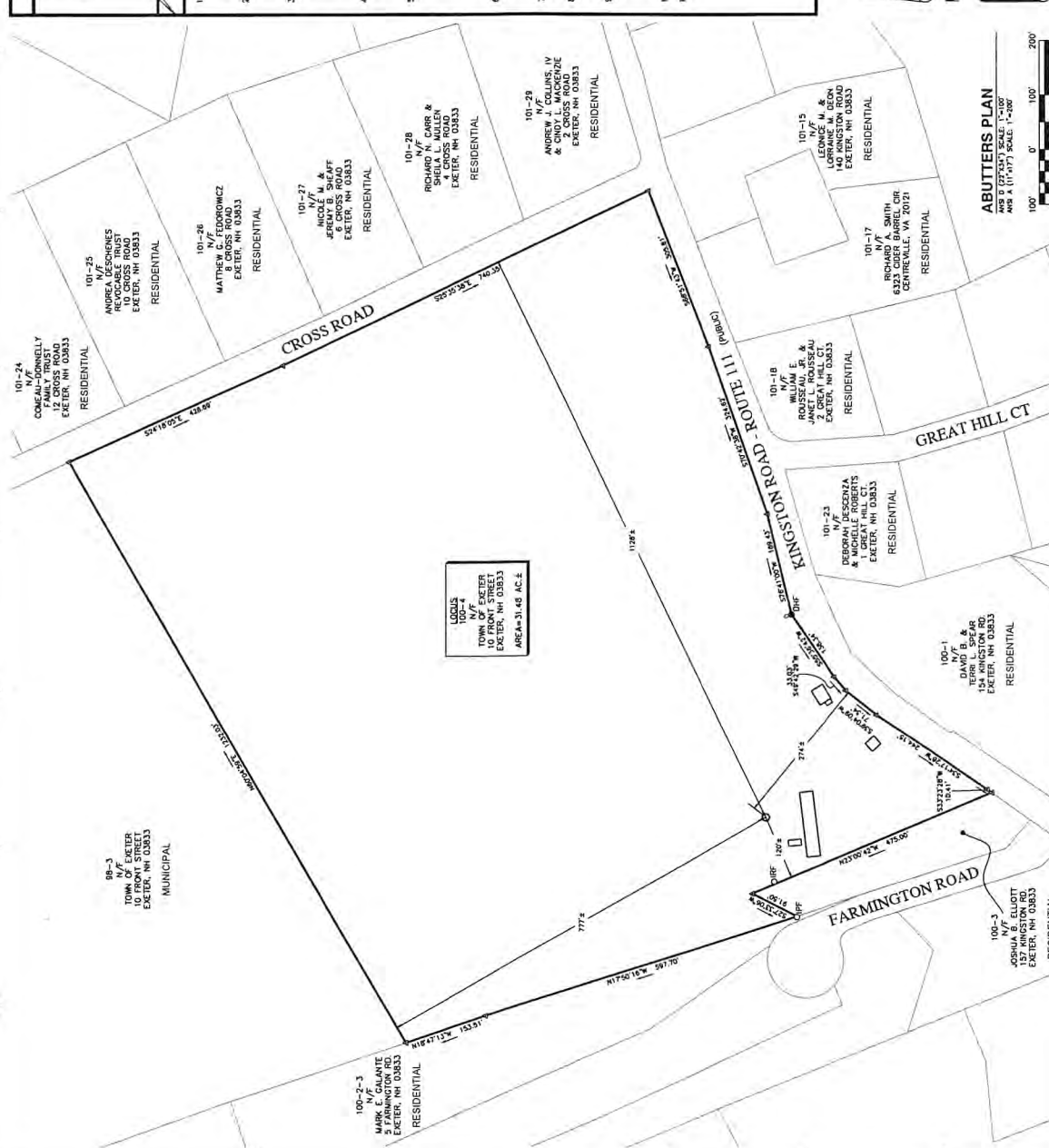
PROPERTY OWNER:
TOWN OF EXETER
10 FRONT STREET
EXETER, NH 03833

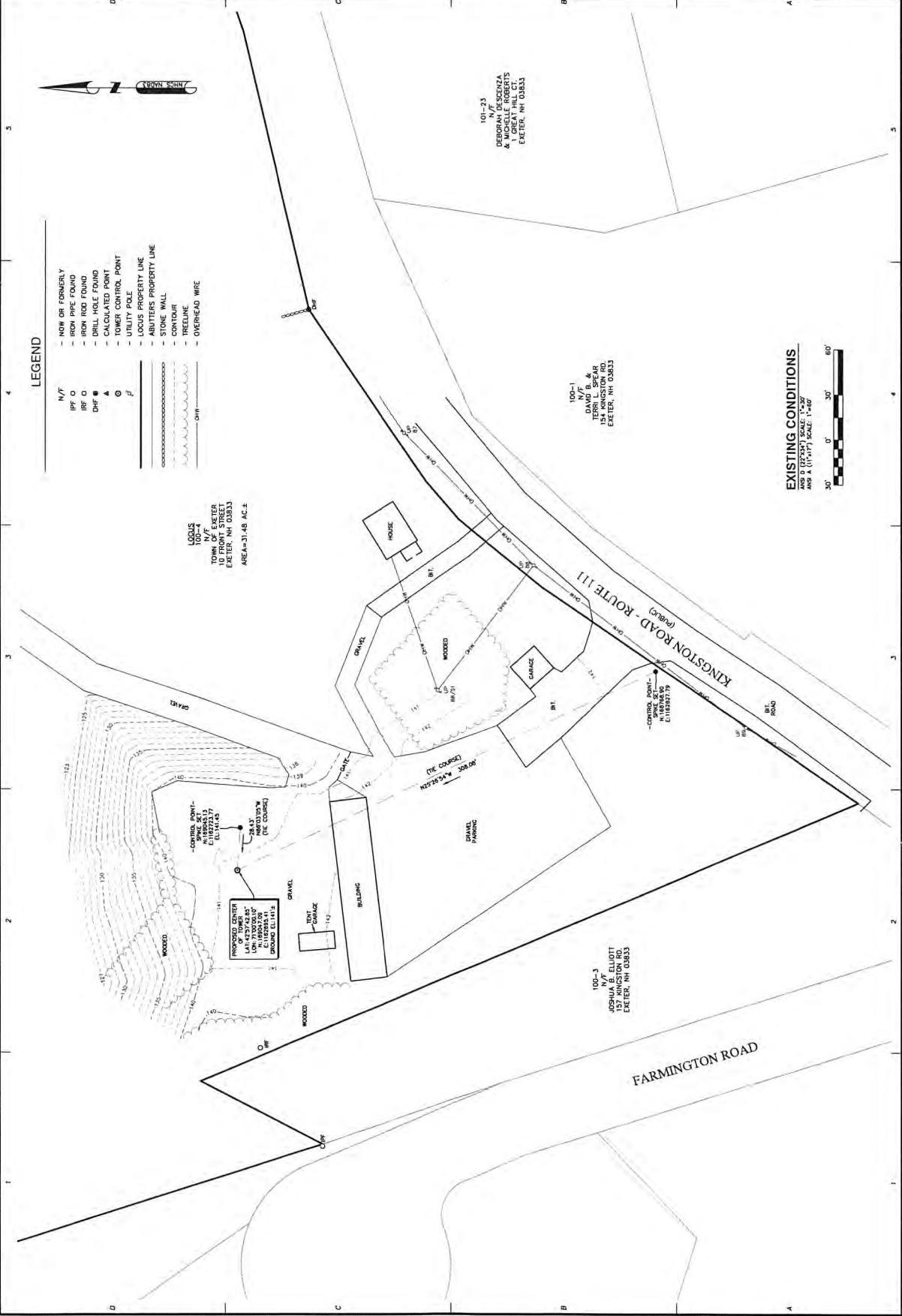
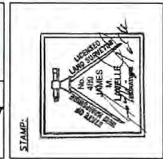
LOCUS DEED REFERENCE: DEED 3283 PAGE 2781
PLAN REFERENCE: PLAN D-25886

LEGEND

N/F
I/F O
R/F O
D/H ●
○
○

- NOW OR FORMERLY
- IRON PIPE FOUND
- IRON ROD FOUND
- DRILL HOLE FOUND
- CALCULATED POINT
- TOWER CONTROL POINT
- LOCUS PROPERTY LINE
- ABUTTERS PROPERTY LINE





- LEGEND**
- N/T
 - IPF O
 - RF O
 - DHF #
 - A
 - P
- NOW OR FORMERLY
 - IRON PIPE FOUND
 - IRON ROD FOUND
 - DRILL HOLE FOUND
 - CALCULATED POINT
 - TOWER CONTROL POINT
 - UTILITY POLE
 - LOCUS PROPERTY LINE
 - ABUTTERS PROPERTY LINE
 - STONE WALL
 - CONTOUR
 - TREELINE
 - OVERHEAD WIRE

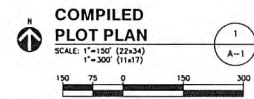
LOCUS
100-4
TOWN OF KEETER
10 FRONT STREET
KEETER, NH 03833
AREA=31.48 AC.S

EXISTING CONDITIONS
BASED ON AERIAL PHOTOGRAPHY
AND A (1/4"=10') SCALE. 1"=40'

100-3
JOSHUA N/F ELLIOTT
197 KINGSTON RD
KEETER, NH 03833

100-23
DEBRAN DEGENZA
& JACOB ROBERTS
KEETER, NH 03833

100-1
N/F
TERRI L SPEAR
157 KINGSTON RD
KEETER, NH 03833



GENERAL NOTES

1. THE TYPE, DIMENSIONS, MOUNTING HARDWARE, AND POSITIONS OF ALL PROJECT OWNER'S EQUIPMENT ARE SHOWN IN ILLUSTRATIVE FASHION. THESE DRAWINGS ARE NOT INTENDED FOR CONSTRUCTION. ACTUAL HARDWARE DETAILS AND FINAL LOCATIONS MAY DIFFER SLIGHTLY FROM WHAT IS SHOWN.
2. THE PROJECT OWNER'S PCS FACILITY IS AN UNMANNED PRIVATE AND SECURED EQUIPMENT INSTALLATION. IT IS ONLY ACCESSED BY TRAINED TECHNICIANS FOR PERIODIC ROUTINE MAINTENANCE AND THEREFORE DOES NOT REQUIRE ANY WATER OR SANITARY SEWER SERVICE. THE FACILITY IS NOT GOVERNED BY REGULATIONS REQUIRING PUBLIC ACCESS PER ADA REQUIREMENTS.
3. THE DESIGN OF THE TOWER, FOUNDATION AND ANTENNA MOUNTING HARDWARE WILL MEET THE ANS/EA/TA-222-G STANDARDS FOR STRUCTURAL STEEL ANTENNA SUPPORTING STRUCTURES AND STATE BUILDING CODE REQUIREMENTS. DETAILED CONSTRUCTION DRAWINGS AND STRUCTURAL CALCULATIONS WILL BE PREPARED BY A REGISTERED PROFESSIONAL ENGINEER AND SUBMITTED WITH A BUILDING PERMIT APPLICATION FOR REVIEW AND APPROVAL BY THE LOCAL BUILDING CODE ENFORCEMENT OFFICIAL.
4. ONCE THE FACILITY BECOMES FULLY OPERATIONAL, NORMAL AND ROUTINE MAINTENANCE BY TOWER OWNER'S AND CARRIER'S TECHNICIANS WILL BE PERFORMED. THE ESTIMATED VEHICULAR TRAFFIC GENERATED BY THESE VISITS IS PREDICTED TO BE LESS THAN THE TYPICAL TRAFFIC GENERATED BY A SINGLE-FAMILY DWELLING.

REFERENCES

PROPERTY & EXISTING FEATURES (DATA ACCUMULATION SURVEY) - SEE SHEETS C-1 & C-2. A PROPERTY LINE AND/OR BOUNDARY RETRACEMENT HAS NOT BEEN PERFORMED.

PARCEL INFORMATION - TOWN OF EXETER TAX ASSESSOR'S DATABASE & PROPERTY MAPS EXETER, NEW HAMPSHIRE.

ZONING DISTRICTS - ZONING MAP OF EXETER, NEW HAMPSHIRE 2013.

AERIAL PHOTOGRAPHY - DATA PREPARED BY NEW HAMPSHIRE STATEWIDE GIS CLEARINGHOUSE "NH GRANIT" 2010.

FLOODPLAIN - THE PROJECT AREA IS LOCATED IN FLOOD ZONE "X" (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN) AS SHOWN ON FLOOD INSURANCE RATE MAP COMMUNITY PANEL NUMBER 33015C0384 AND 33015C0403E, DATED MAY 17, 2005.

ZONING SUMMARY TABLE

ZONING DISTRICT(S): RESIDENTIAL SINGLE FAMILY (R-1)
 AQUIFER PROTECTION OVERLAY (A)

ASSESSORS ID: MAP 100, LOT 4
 (P) USE: WIRELESS COMMUNICATION FACILITY

DIMENSION	PROVIDED	CONSTRAINT
LOT - AREA (AQUIFER OVERLAY)	31.48± Ac.	3 Ac. MIN.
LOT - WIDTH (NO MUNI WAT/SAN)	1317'±	200' MIN.
LOT - BUILDING COVERAGE	<1%±	15% MAX.
LOT - COVERAGE (AQUIFER OVERLAY)	<1%±	10% MAX.
(P) COMPOUND - FRONT YARD	225'±	25' MIN.
(P) COMPOUND - SIDE YARD	71'± & 1072'±	30' MIN.
(P) COMPOUND - REAR YARD	735'±	25' MIN.
(P) COMPOUND - HEIGHT	14'±	35' MAX.
(P) MONOPOLE - HEIGHT	150' ^{1,2}	MAY EXCEED 35' BY >40%
(P) MONOPOLE - DISTANCE TO P	271'± (FRONT)	N/A
	117'± & 1125'± (SIDE)	
	774'± (REAR)	
(P) MONOPOLE - DISTANCE TO OFFSITE RESIDENTIAL STRUCTURE	339'± (100-2-1)	N/A
	376'± (100-3)	

- SPECIAL CONSIDERATIONS MAY BE REQUIRED FOR THE FOLLOWING:
- 1 - TOWN OF EXETER, N.H. ZONING ORDINANCE §5.4.2.F:
 "COMMUNICATION TOWERS MAY EXCEED THE HEIGHT REGULATIONS BY MORE THAN FORTY PERCENT (40%) PROVIDING THE ZONING BOARD OF ADJUSTMENT GRANTS SPECIAL EXCEPTION APPROVAL AND FINDS THAT:
 1. THE PROPOSED SITE AND TOWER PROMOTE CO-LOCATION OPPORTUNITIES
 2. THE APPLICANT HAS EXHAUSTED ALL OTHER REASONABLE ALTERNATIVES TO A NEW TOWER THAT WOULD MINIMIZE THE ADVERSE VISUAL IMPACTS.
 3. THE APPLICANT HAS MADE EVERY REASONABLE EFFORT TO LOCATE THE TOWER IN A NON-RESIDENTIAL ZONING DISTRICT."
 - 2 - TOWER HEIGHT DOES NOT INCLUDE LIGHTNING ROD/APPURTENANCES.

CONSULTANTS:

NO.	DATE	REVISIONS
1	02/25/19	ISSUED FOR REVIEW
2	02/25/19	ISSUED FOR PERMITTING

NO.	DATE	REVISIONS
1	02/25/19	ISSUED FOR REVIEW
2	02/25/19	ISSUED FOR PERMITTING

TITLE: SITE NAME: EXETER 1
 SITE NUMBER: VTA NH 0004
 ADDRESS: KINGSTON ROAD (MAP 100, LOT 4)
 EXETER, NH 03833

APPLICANT: WIRELESS INFRASTRUCTURE, LLC
 200 CONGRESS STREET
 BOSTON, MA 02109
 Verity Wireless

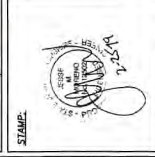
STAMP:

DATE: 02/25/19
DRAWN: BLM
CHECK: JMM/TEJ
SCALE: SEE PLAN
JOB NO.: 17-021
SHEET TITLE:
COMPILED PLOT PLAN
A-1

CONSULTANTS:

NO.	DATE	REVISIONS
1	02/25/19	ISSUED FOR PERMITTING
2	01/27/19	ISSUED FOR PERMITTING
3	05/30/17	ISSUED FOR REVIEW

SITE NAME: KEXTER 1
ADDRESS: KINGSTON ROAD (MAP NO. 107 4)
CITY: KEXTER, NH 03833
APPLICANT: VASTITY WIRELESS INVESTORS, LLC
790 CONGRESS STREET
BOSTON, MA 02200

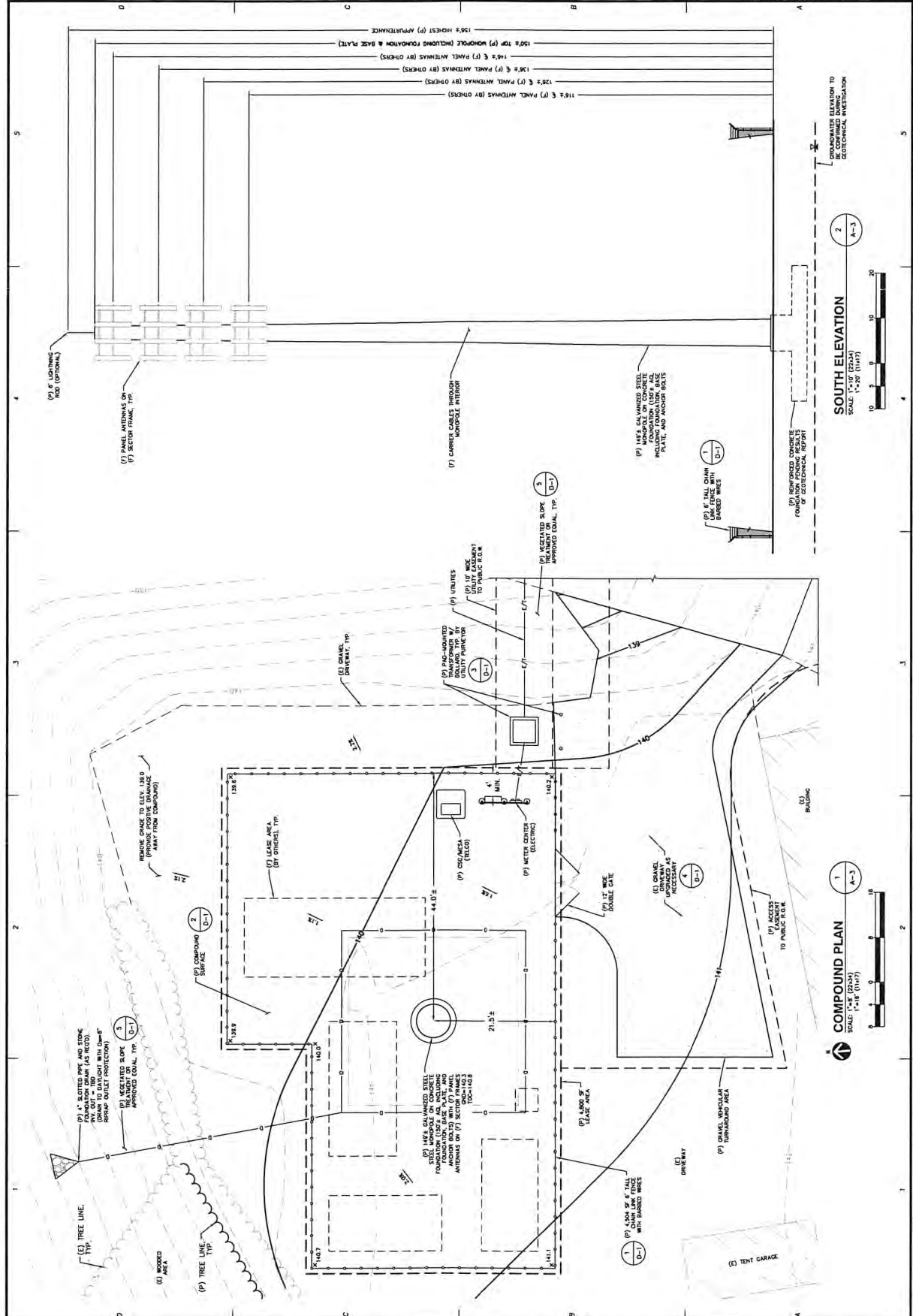


DATE: 02/25/19
DRAWN: BLM
CHECK: JMM/TEJ
JOB NO.: 17-071

COMPOUND PLAN & ELEVATION

SHEET TITLE:

A-3



1 COMPOUND PLAN
SCALE: 1"=30' (1:117)

2 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

3 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

4 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

5 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

6 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

7 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

8 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

9 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

10 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

11 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

12 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

13 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

14 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

15 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

16 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

17 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

18 SOUTH ELEVATION
SCALE: 1"=20' (1:117)

CONSULTANTS:

NO. DATE REVISIONS

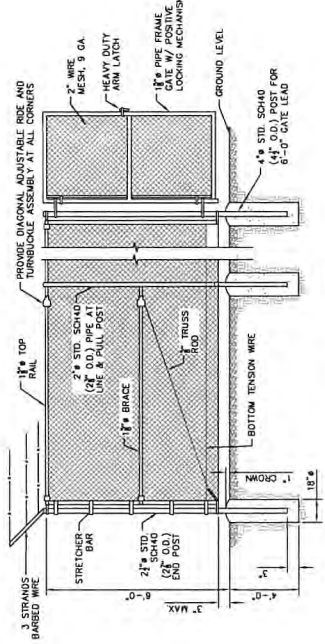
1	02/25/19	ISSUED FOR PERMITTING
0	11/27/17	ISSUED FOR PERMITTING
1	05/07/17	ISSUED FOR PERMITTING

SITE NAME: KEXTER 1
 ADDRESS: KEXTER ROAD (MAP 100, LOT 4)
 KEXTER, NH 03834
 Varsity Wireless INVESTORS, LLC
 190 CONGRESS STREET
 BOSTON, MA 02201
 APPLICANT:

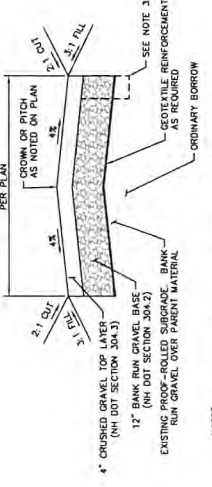
TITLE: _____
 SCALE: _____
 JOB NO.: 17-021
 SHEET TITLE: _____

DATE: 02/25/19
 DRAWN: BLM
 CHECK: JAM/TCU
 SCALE: SEE PLAN
 JOB NO.: 17-021
 SHEET TITLE: _____

DETAILS
D-1

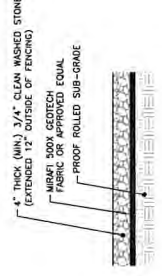


CHAIN LINK FENCE
 SCALE: NONE

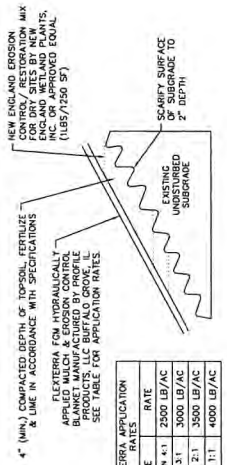


- NOTES:
1. ALL GRANULAR MATERIALS SHALL BE COMPACTED TO 95% MAXIMUM DRY DENSITY BY STD. PROCTOR METHOD COVERED WITH AITE MESH ERROSION CONTROL BLANKETS AND/OR HYDROSEED WITH NEW ENGLAND ROADSIDE MATRIX MIRE AT 12% MOISTURE FOR 100% COVERAGE. MATRICES SHALL BE COLLECTED FROM FIELD CONDITIONS AT THE TIME APPROVED BY THE ENGINEER.
 2. CONTROL BLANKETS AND/OR HYDROSEED WITH NEW ENGLAND ROADSIDE MATRIX MIRE AT 12% MOISTURE FOR 100% COVERAGE. MATRICES SHALL BE COLLECTED FROM FIELD CONDITIONS AT THE TIME APPROVED BY THE ENGINEER.
 3. ALL MATERIALS TO CONFORM TO STATE AND/OR MUNICIPAL STANDARD AS REQUIRED.

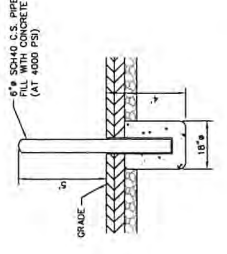
DRIVEWAY SECTION
 SCALE: NONE



COMPOUND SURFACE
 SCALE: NONE



SLOPE TREATMENT
 SCALE: NONE



BOLLARD
 SCALE: NONE

Property of Varsity Wireless Investors, LLC
 SITE ID#: VW2 NH 0010A
 FCC#: XXXXXXXXX

In case of emergency, or prior to performing maintenance on this site, call xxx-xxx-xxxx and reference call site number VW2 NH 0010A

COMPOUND FENCE

DO NOT MOULT /V/ PVE
 ROCKS AND MOULDS PVE
 CARRIERS FEDERAL LICENSE.

EMERGENCY CONTACT SIGN
 SCALE: NONE

CONSULTANTS:

NO	DATE	REVISIONS
1	07/27/17	ISSUED FOR PERMITTING
2	07/27/17	ISSUED FOR PERMITTING

NO DATE REVISIONS

SITE NAME: EXETER 1
SITE NUMBER: 779 N 0004
ADDRESS: EXETER ROAD (SHP 900, LOT 4)
EXETER, NH 03828

APPLICANT:
PLANNING ASSISTANCE SERVICES, LLC
 290 CORNHILL STREET
 BOSTON, MA 02203



DATE: 02/25/19
 DRAWN BY: BLM
 CHECK: JMF/TFZ
 SCALE: SEE PLAN
 JOB NO.: 17-021

EC-1
EROSION CONTROL
PLAN & DETAILS

EROSION CONTROL NOTES

- APPLICANT AGREES TO CONSTRUCT A CULVERT UNDER THE EXISTING FACILITY CROSSING A PERMANENT VEGETATIVE EROSION CONTROL CORRIDOR, ACCESS DRIVEWAY, AND UTILITY WORK WITHIN A LEASE AREA AND EASEMENTS.
- ALL WORK SHALL CONFORM TO THE NEW HAMPSHIRE STORMWATER MANUAL - VOLUME 3, EROSION AND SEDIMENT CONTROL, CONSTRUCTION OF NEW EROSION CONTROL STRUCTURES.
- TEMPORARY SILT FENCE EROSION CONTROL BARRIERS SHALL BE MAINTAINED THROUGHOUT SITE CONSTRUCTION TO PREVENT THE MINIMUM VEGETATIVE EROSION CONTROL CORRIDOR FROM BEING SUBSEQUENTLY REMOVED.
- TEMPORARY SILT FENCE EROSION CONTROL BARRIERS SHALL BE MAINTAINED THROUGHOUT SITE CONSTRUCTION TO PREVENT THE MINIMUM VEGETATIVE EROSION CONTROL CORRIDOR FROM BEING SUBSEQUENTLY REMOVED.
- THE CONTRACTOR SHALL STOP ALL BRUSH AND SASH BURNING ON SITE AND STOCKPILE THE CHIPS TO BE USED ON ALL UNSUITABLE DISTURBED AREAS DURING CONSTRUCTION AS TEMPORARY STABILIZATION WHICH BURNING WILL BE ALLOWED ON SITE.
- DISTURBED EARTH THAT IS OPENED UP IN ANY ONE LOCATION FOR MORE THAN 14 DAYS SHALL BE STABILIZED TO PREVENT EROSION CONTROL, BURNING, OR FAST GROWING WEEDS MAY BE USED FOR TEMPORARY STABILIZATION AS REQUIRED.
- STABILIZATION SHALL BE STOCKPILED AND PROTECTED WITH STRAW MATS. ALL STOCKPILED MATERIAL SHALL BE COVERED WITH STRAW MATS TO PREVENT EROSION CONTROL, BURNING, OR FAST GROWING WEEDS MAY BE USED FOR TEMPORARY STABILIZATION AS REQUIRED.
- THE PHASING AND SEQUENCING OF THE WORK FOR THE EQUIPMENT INSTALLATION SHALL BE DETERMINED BY THE CONTRACTOR AND SHALL BE APPROVED BY THE ENGINEER PRIOR TO COMMENCEMENT OF INSTALLATION.
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