

**Select Board Meeting**  
**Monday, October 28<sup>th</sup>, 2019, 6:40 p.m.**  
**Nowak Room, Town Office Building**  
**10 Front Street, Exeter NH**

1. Call Meeting to Order
2. Non Public Session - 91:A:3: 2 (a), (b)
3. Board Interviews – Facilities Committee (to be held after regular meeting)
4. Public Comment
5. Proclamations/Recognitions
  - a. Proclamations/Recognitions
6. Approval of Minutes
  - a. Regular Meeting: October 7<sup>th</sup>, 2019
7. Appointments
8. Discussion/Action Items
  - a. Public Works Project Updates
  - b. Seacoast Farms Products Proposal – Cross Road Landfill Area
  - c. Fund Balance Policy and Discussion
9. Regular Business
  - a. Tax Abatements, Veterans Credits & Exemptions
  - b. Permits & Approvals
  - c. Town Manager’s Report
  - d. Select Board Committee Reports
  - e. Correspondence
10. Review Board Calendar
11. Non-Public Session
12. Adjournment

Kathy Corson, Chair  
Select Board

Posted: 10/25/19 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

## Board Interviews



Pam McElroy &lt;pmcelroy@exeternh.gov&gt;

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**Application to the Facilities Committee**

2 messages

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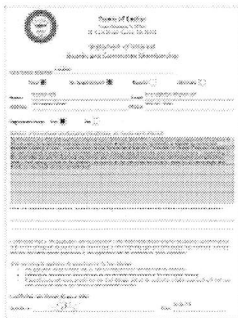
**Amanda Kelly** <amandajkelly12@gmail.com>  
To: pmcelroy@exeternh.gov  
Cc: mcowan@exeternh.gov

Tue, Sep 24, 2019 at 5:55 PM

Hello Pam,

I did not see the official opening for the Facilities Committee on the town website but I would like to send my application for the position as I had heard of it from Molly Cowan. I am cc'ing Molly as well so she is aware that I have sent it in. If I am in error, please let me know and I will amend my application accordingly.

Thank you for your time,  
Amanda Kelly



**board\_commiitee\_application\_2018.jpg**  
412K

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**Molly Cowan** <mcowan@exeternh.gov>  
To: Amanda Kelly <amandajkelly12@gmail.com>  
Cc: Pam McElroy <pmcelroy@exeternh.gov>, Russ Dean <rdean@exeternh.gov>

Tue, Sep 24, 2019 at 7:06 PM

Hi Amanda,

Thank you for your application - we heard last night that someone from the facilities committee is stepping down so there will be an opening soon.

Copying Russ for awareness.

Molly

[Quoted text hidden]



**Town of Exeter**  
Town Manager's Office  
10 Front Street, Exeter, NH 03833

### Statement of Interest Boards and Committee Membership

Committee Selection: Facilities

New  Re-Appointment  Regular  Alternate

Name: Amanda Kelly Email: amandajkelly12@gmail.com  
Address: 24 Prospect Street Phone: 603-957-0936

Registered Voter: Yes  No

Statement of Interest/experience/background/qualification, etc. (resume can be attached).

As the parent of a child with significant physical and intellectual disabilities, I would very much appreciate the chance to bring a voice to the facilities committee who could shine a light on how our community is affected by current and proposed buildings in town. I currently serve on the Neuroscience Advisory Committee for Boston Children's Hospital so I am well practiced in working in a committee setting to discuss ideas and make sure everyone is heard. I would bring to this committee not only my personal interest but also my professional interpersonal, communication and networking skills. I think having a voice for the disability community on the committee would be an asset for all townspeople and I thank you very much for your consideration.

If this is re-appointment to a position, please list any training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature:  Date: 9-24-19

## Minutes

Select Board Meeting  
Monday October 7, 2019 7 PM  
Town Offices, Nowak Room  
Draft Minutes

1. Call Meeting to Order

Members present: Anne Surman, Kathy Corson, Julie Gilman, Molly Cowan, Niko Papakonstantis, and Russ Dean were present at this meeting. The meeting was called to order by Ms. Corson at 7 PM.

2. Public Comment

Bill Jordan of PEA brought his class in American Politics and Public Policy to the meeting.

Calitria Aguilar of Wheelwright Hall asked the Board if Exeter has trouble getting local engagement in politics. Ms. Cowan said that only a small percentage of Exeter residents actually vote. Decisions made at the Select Board affect voters more directly than State or Federal elections, but that's the area of least engagement, and it's frustrating. Those who show up can really affect policy. People engage on Facebook but don't come to the meetings.

Mr. Papakonstantis said that they're lucky if they get 200 people at the Deliberative Session, and it's down to 30 or 40 by the end of the day. If everyone on the Exeter Facebook group showed up, it would be a more robust election process.

Ms. Gilman added that Boards, Commissions, and Committees have a hard time finding members. The town doesn't provide childcare, so parents find it difficult to volunteer or attend.

Ms. Surman said she had heard the philosophy "learn earn and return," but she would still like to see young families and students involved. Voters can affect what money is being spent on. Local politics is the place where people have an impact. It's easy to talk to local officials. Impassioned people can make a difference.

Ms. Aguilar also asked the Board about Exeter's racial demographic and how are they engaging people of color. Ms. Cowan said NH is not a very diverse state, although Exeter is slightly more diverse. They try to make it a point to engage and involve people of color, minorities, LGBTQ, and people with disabilities. They're starting conversations at the BRC on recruiting and training a diverse staff for the town, and looking for a diverse volunteer population on the boards. Ms. Gilman added that there's a state commission on diversity and inclusion which will have listening sessions, and she will ask them to come to Exeter.

The Board agreed to let Kathleen Bailey, a nonresident, speak.

Ms. Bailey said that she's writing a book on Exeter then and now, and she's looking for stories and photographs. Any interested parties can contact the Town Manager for her email.

3. Proclamations/Recognitions

a. Fire Prevention Week

Mr. Papakonstantis read the proclamation:

*Whereas, the town of Exeter N.H. is committed to ensuring the safety and security of all those living in and visiting Exeter; and*

*Whereas, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and*

*Whereas, home fires killed 2,630 people in the United States in 2017, according to the National Fire Protection Association, and fire departments in the United States responded to 357,000 home fires; and*

*Whereas, the majority of US fire deaths (4 out of 5) occur at home each year; and*

*Whereas, the fire death rate per 1,000 home fires reported to US fire departments was 4 percent higher in 2017 than in 1980; and*

*Whereas, when the smoke alarm sounds Exeter's residents may have less than two minutes to escape to safety; and*

*Whereas, Exeter's residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and*

*Whereas, Exeter's residents should make a home escape plan, drawing a map of each level of the home, showing all doors and windows; and*

*Whereas, Exeter's residents should practice the home fire escape plan with everyone in the household, including visitors; and*

*Whereas, Exeter's residents should practice the home fire escape drill at least twice a year, during the day and night; and*

*Whereas, Exeter's residents should teach children to escape on their own in case adults can't help them; and*

*Whereas, Exeter's residents should make sure everyone in the home knows how to call 9-1-1 or the local emergency number from a cell phone or a neighbor's phone; and*

*Whereas, Exeter's residents should practice using different ways out; and*

*Whereas, Exeter's residents in a real emergency should get low and go under the smoke to get out quickly; and*

*Whereas, Exeter's residents should get out and stay out, never going back inside the home for people, pets, or things; and*

*Whereas, Exeter's residents are responsive to public education measures and are able to take action to increase their safety from fire, especially in their homes; and*

*Whereas, the 2019 Fire Prevention Week theme, "Not Every Hero Wears a Cape, Plan and Practice Your Escape!" effectively serves to remind us that we need to take personal steps to increase our safety from fire.*

*Therefore, we the Select Board do hereby proclaim October 6 - 12, 2019, as Fire Prevention Week throughout this town, and urge all the people of Exeter to be aware of their surroundings, look for available ways out in the event of a fire or other emergency, respond when the smoke alarm sounds by exiting the building immediately, and to support the many public safety activities and efforts of Exeter Fire and Emergency Services during Fire Prevention Week 2019.*

Chief Comeau said that this is National Fire Prevention Week in the US and Canada. The first week was in 1925, and it commemorates the Great Chicago Fire, which burned from Oct 8 through 10, 1871. Over the next two weeks there will be tours of the fire station by visiting schools. He added that the Fire Department appreciates the town's support.

- b. This is also Breast Cancer Awareness Month, and the Police are wearing pink badges.

- c. Ms. Corson congratulated the Public Works employee of the summer/Q2, Tim Childers, Custodian, who according to the department always comes to work with a good attitude and completes tasks beyond what's expected.
- 4. Board Interviews
  - a. There were no board interviews at this meeting.
- 5. Approval of Minutes
  - a. Regular Meeting: September 23rd, 2019

**MOTION:** Ms. Gilman moved to approve the minutes of September 23rd as presented. Mr. Papakonstantis seconded. All were in favor.

- 6. Appointments
  - a. There were no appointments at this meeting.
- 7. Discussion/Action Items

- a. Herb Moyer -- Offsite Radiological Monitoring; Town Emergency Plan  
State Rep Peter Somssich discussed the outdated radiological monitoring in NH for the nuclear plant. NH processes the monitors every 3 - 5 months, whereas Massachusetts is monitoring in real time. Senator Sherman proposed a bill to upgrade the monitoring, and Mr. Somssich launched a citizen's initiative in support. He's raising pledges from citizens and organizations for the \$60,000 needed to implement this plan, and he's looking for each town to contribute \$1,000. This is not primarily about money, but leverage and a show of support for the bill.

Ms. Surman asked why the monitoring is not the responsibility of the plant. Mr. Somssich countered, why not the state? They currently have a \$3 million emergency planning budget, already used for these purposes.

Mr. Papakonstantis asked if he'd spoken with the other 16 towns. Mr. Somssich said Portsmouth has already signed on, and he has a pending date to speak with Hampton Falls.

Mr. Dean said that Exeter has an emergency management budget of about \$40,000 per year. Ms. Corson said this request should go before the Budget Recommendations Committee.

Herb Moyer, an Exeter resident, asked about the current status of the town's emergency response evacuation plan; which town employees play a role in the plan; and whether they have been made to sign any documents saying they will stay to assist during an emergency. Mr. Dean responded that the town has an emergency evacuation plan under state guidelines, specifically related to the Seabrook plant. Representatives from the town government, town employees, SAU16, PEA, and the Hospital drill every 18 months on that plan, and are graded by the state. He recognized the dedicated people on our team, who do not sign anything but would stay in an emergency.

Chief Comeau added that this year is one of the cycles of the three different drills. The last one was a graded one by FEMA. They're always reevaluating the details, such as traffic management. The hurricane evacuation plan is based on the Seabrook model. He invited Mr. Moyer to come to the department and review the plans.

Ms. Corson said the Select Board has participated in the drills. Exeter is ahead of the curve because of the work they'd done for the nuclear plant.

Mr. Moyer said that some towns implement more realistic evacuation testing scenarios where the public is mobilized.



Bev Tappan of RiverWoods said that Newburyport makes Potassium Iodide (KI) available to residents. Ms. Gilman said there is an optional supply of it for students at the schools. Mr. Comeau added that KI is available at the state level, and they're looking at moving caches of it into the communities.

b. Emergency Operations Plan Update Grant Acceptance - \$5,000

Chief Comeau proposed an agreement with Hubbard Associates to update Exeter's local emergency operations plan. Our plan was written and adopted in 2006; it has been updated since, but must be rewritten to bring it up to current standards. The \$5,000 is a "soft match" from Exeter, comprising the staff wages involved in the work.

**MOTION:** Mr. Papakonstantis moved that the Select Board accept the terms of the Emergency Management Performance Grant as presented in the amount of \$5,000.00 to update the Local Emergency Operations Plan (LEOP), using the vendor Hubbard Consulting LLC. Furthermore, the Board acknowledges that the total cost of this project will be \$10,000.00, in which the town will be responsible for a 50% match (\$5,000.00). Ms. Gilman seconded. All were in favor and the motion passed by a majority vote of 5-0-0.

c. Lincoln Street Updates and Parking Plan

Mr. Dean said that the group discussing paid parking on Lincoln Street came to the conclusion that it's in the town's interest to bring in a parking-specific consultant. This neutral third-party could give the town both a perspective and recommendation that's relevant to mixed use and the different elements in play. They could use the 2019 Planning budget and Police budget to hire a consultant, but they're looking for general Board support. Mr. Sharples said that hiring a consultant seems to be the norm among other towns. Ms. Corson agreed that the perspective of a professional is important, since parking is a critical issue for people.

Mr. Sharples said he asked for three quotes, two of which are pending, so he didn't want to specify a dollar amount for this consulting. Ms. Gilman asked if it's under the limit of the purchasing policy where over a certain amount requires approval of the Board; Mr. Sharples said it's under that number.

Ms. Surman said that if they're looking at paid parking, it should be for downtown as well as Lincoln Street. Ms. Corson countered that the immediate need is at Lincoln Street. Mr. Sharples added that the consultants he spoke to thought a phased approach was appropriate, as Lincoln Street is very contained. Ms. Surman reiterated that she would like to see a more holistic report from the consultant. Ms. Corson said she prefers to get Lincoln Street done. Ms. Cowan there are pending questions for downtown parking, such as the potential High Street lot, whereas Lincoln Street is a need they can address now. Ms. Gilman said she agreed that they need to look at the whole town's parking situation, but Lincoln Street is a distinct area.

Mr. Papakonstantis asked if a holistic approach would be included in the bid, and Mr. Sharples said no, just Lincoln Street. The full plan is not in this year's budget, but he can get a number for downtown for future budget years. He added that they're not implementing anything, just answering these questions. They could budget for downtown later and implement both plans at the same time.

Mr. Dean said no motion was necessary; as long as the Board would generally like them to move forward they could proceed.

d. Bench Program and Policy -- Town Property and Parks

Greg Bisson, the Parks and Rec Director, discussed the Memorial Bench program. Since he last spoke on this topic, he looked at a more casual bench at the suggestion of a resident. They were nice benches, but not heavy enough, so they would be too easy to steal. The bench proposed is 225 pounds and can be bolted to the ground. The benches would cost families \$2,400, plus \$100-200 for shipping, plus a one-time "maintenance fee" of \$500. Ms. Gilman suggested calling this fee an installation fee instead.

He's working with Mr. Sharples to come up with a maximum number, as they don't want to overbench. He's also going to be reaching out to previous Memorial Bench families for replacement of the old benches.

Mr. Bisson asked if this program should include Swasey Parkway. Mr. Dean said that currently Swasey is individualized, with the people paying for it deciding which bench to use. Consistency is an issue. The Board could make a determination, since the Parkway is town property.

Ms. Gilman said she would like to see the Swasey Parkway Trustees come forward with a plan. Mr. Bisson said he'd spoken with two of the Trustees, who suggested the Parks and Rec plan come first and then the Trustees will model their own plan on it.

Ms. Corson said she has consistently said that the Trustees need a Master Plan. There are many benches there, and it affects the way the Parkway is maintained and mowed. She suggested that the Trustees could hire someone to create a Master Plan. Ms. Corson and Mr. Bisson will bring it to the next Trustees meeting.

Mr. Bisson added that Parks and Rec has officially formed their 501C:3 "Friends" group, so benches could now could be tax deductible.

**MOTION:** Ms. Gilman moved to approve the Public Memorial Bench policy as presented with the application and fees that apply. Mr. Papakonstantis seconded. Ms. Surman voted nay and the motion passed 4-1-0.

e. Conflict of Interest Policy

Ms. Surman said she'd made some edits based on feedback from town counsel. The Board reviewed the draft. Mr. Dean said they need to talk about the Public Servant definition, as in his reading it still includes employees. It should only apply to Board, Committee, or Commission members.

Ms. Surman said she was disappointed that she hadn't gotten more input from the other Board members. Ms. Cowan said she had been waiting for the attorney to weigh in. Mr. Papakonstantis said this is the discussion, which they would have in public.

Ms. Corson pointed out Attorney Mitchell's comment that everything should be given further thought, and thought they should talk about the proposal as a whole. She would like to have him come in person and give his advice. Ms. Surman agreed that she'd like to hear more from Attorney Mitchell and potentially have him rewrite it.

Mr. Dean said that there is no appeal procedure described, and he asked the Board to focus on that aspect. He added that once the ordinance is adopted, it would have to go back to Town Meeting to change.

Mr. Papakonstantis asked if the NHMA could find them a town that has adopted such a policy for advice or a model, and Mr. Dean said NHMA may be a resource in some way.

For next steps, Mr. Dean suggested getting it to an acceptable point and distribute to the other Boards for their review.

Ms. Corson was worried that people will read the ordinance and not want to volunteer for the town. Ms. Surman said that one outcome could be they don't go forward with the ordinance, or that it could be a policy, not an ordinance.

Assistant Fire Chief Wilking said that at the Fire Station, there was concern that the language of the proposal was not clear. They consider themselves "Public Servants." He could have a problem hiring a firefighter to plow his driveway or the fire inspector could have a problem even dining in Exeter. He added that he'd just heard that it was not intended to apply to employees, so it may not be an issue.

Mr. Dean suggested getting feedback from the other Boards, but Ms. Cowan and Ms. Corson felt that it was still not ready for that step. Ms. Corson said she needed more input from Attorney Mitchell, perhaps a working session before an upcoming Select Board meeting. Mr. Dean will ask about his availability.

## 8. Regular Business

### a. Tax, Water/Sewer Abatements and Exemptions

Mr. Dean said the Board needs to approve the standard tax agreements annually from RiverWoods. Assessing says this year's is SOP and hasn't changed. Ms. Corson recused herself from the vote on "The Woods," since her mother lives there.

**MOTION:** Ms. Cowan moved to approve the agreement between the town of Exeter and the RiverWoods Company for "The Boulders" tax agreement for 2019. Mr. Papakonstantis seconded. All were in favor.

**MOTION:** Ms. Cowan moved to approve the tax agreement between the town of Exeter and the RiverWoods Company for "The Ridge" for 2019. Mr. Papakonstantis seconded. All were in favor.

**MOTION:** Ms. Cowan moved to approve the tax agreement between the town of Exeter and the RiverWoods Company for "The Woods" for 2019. Mr. Papakonstantis seconded. Ms. Corson abstained, and the motion passed 4-0-1.

### b. Permits & Approvals

Mr. Bisson discussed his memo on the future of the Court Street properties, which they are getting questions about from the public. Ms. Corson clarified that they are considering what will happen with 30 and 32 Court Street, the Senior Center and Parks and Rec offices, when the proposed Rec Park project is complete.

Mr. Bisson listed a number of options, but Ms. Gilman said they would need public input. Ms. Corson suggested the Facilities Committee should address it. Mr. Papakonstantis said they can't discuss it until the other pieces of the Rec Park plan are in place. Ms. Corson said she also wants to see what the Public Safety study says about that building's future.

Mr. Bisson then discussed the field drainage project phase II. UISA will cover half of the costs, so they only need \$4,230.40 from the Rec Revolving Fund. At the end of 2018, there was

\$76,837 in this fund. He doesn't have this year's total, but they sold \$20,000 more in tickets to Powderkeg than last year, so they're doing well.

**MOTION:** Mr. Papakonstantis moved to allow Parks and Rec to expend \$4,230.40 out of the Rec Revolving Fund for field drainage phase II. Ms. Gilman seconded. All were in favor.

c. Town Manager's Report

- i. Flushing of the water mains continues through October 22nd.
- ii. The line striping on Lincoln Street was completed October 6th, so the parking spaces are now outlined.
- iii. The Newfields Road paving begins soon. November 1 is the goal for finishing the project.
- iv. EPA is looking at issuing a new integrated permit. Exeter was approached by other towns for a letter of support for peer review.
- v. The High Street parking survey is on the website. There's a public meeting on this issue October 16th.
- vi. There's also a survey on older adult and senior services on the site.
- vii. There's a Benefits Fair at Town Hall Wednesday
- viii. At the Energy Committee meeting, they discussed the Dover HS solar project.
- ix. The Budget Subcommittee meetings are taking place. The all-day budget meeting is Friday October 18th.
- x. Household Hazardous waste day is October 19.
- xi. He's attending the ICMA conference in Nashville October 20 - 23.
- xii. Reps from Unitil invited him to their groundbreaking last week.
- xiii. They got the rate increase for health insurance. It's 8.7%, worse than the pool, which was 7.1%, because there were more adverse claims than normal. This is less than the budgeted 10%, but not by a lot.
- xiv. He thanked Jay Perkins, who worked with DOT regarding an issue with a vendor. Mr. Perkins convinced them to repaint all the lines at the company's cost.

d. Select Board Committee Reports

- i. Ms. Gilman attended the groundbreaking for Unitil and a Budget meeting. The state budget passed. There's a policy issue for land use boards, which she would like to get on their agendas or discuss at open comment. The Housing Appeals Board could override the decision of the land use boards. Also, the Commission for Coastal Resiliency needs members from the HDC and Heritage Commission.
- ii. Mr. Papakonstantis said that the Planning Board meeting was greatly attended. They discussed the application of design review for a proposed subdivision off Tamarind Lane and Cullen Way. The Planning Board did approve the design review to go forward, next the applicant will work with Mr. Sharples. The Sustainability Advisory Committee meeting is now

monthly; they went over the budget process and Sustainability Coordinator job description again, talked about the Coastal Resiliency grant, and discussed their future goals and objectives.

- iii. Ms. Cowan had a Parks and Rec Advisory meeting. They were disappointed by the attendance at the public hearing on the Rec Park proposal. They also took a deep dive on the Parks and Rec budget.
- iv. Ms. Surman met with the E911 committee. They are working on projects and will come to the Select Board soon.
- v. Ms. Corson went to a library building committee meeting instead of the Exeter River Advisory meeting. Unitil came and discussed opportunities for rebates. At the Swasey Parkway Trustees meeting, they had a sitewalk and a discussion of a Swasey Parkway Master Plan.

e. Correspondence

- i. No correspondence was discussed at this meeting.

9. Review Board Calendar

- a. Upcoming meetings are October 28th, November 12th (Tuesday), November 25th, December 2nd, December 16th, January 6th, and January 20th, plus the Tuesday budget hearing on January 14th.

10. Non-Public Session

- a. There was no non-public session at this meeting.

11. Adjournment

Mr. Papakonstantis moved to adjourn. Ms. Gilman seconded. All were in favor, and the meeting adjourned at 9:48 PM.

Respectfully Submitted,  
Joanna Bartell  
Recording Secretary

## Proclamations & Recognitions

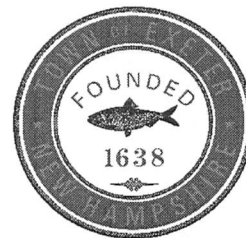
*Town of Exeter, New Hampshire*  
*A Proclamation*

In the year of our Lord, Two Thousand and Nineteen

 **Arbor Day**  
October 25, 2019

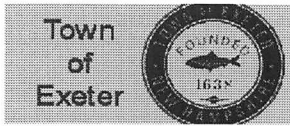
- Whereas,* In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas,* this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas,* Arbor Day is now observed throughout the nation and the world, and
- Whereas,* trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and
- Whereas,* trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and
- Whereas,* trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas,* trees, wherever they are planted, are a source of joy and spiritual renewal.
- Now, therefore,* I, Kathy Corson, Select Board Chair of the Town of Exeter, do hereby proclaim the 25<sup>th</sup> of October, 2019 as Arbor Day in the Town of Exeter, and I urge all citizens to celebrate Arbor Day by supporting efforts to protect our trees and woodlands, and
- Further,* I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.
- Dated this* 25<sup>th</sup> day of October, 2019

\_\_\_\_\_  
Kathy Corson,  
Select Board Chair, Exeter, NH



## **Board Appointments & Resignations**





Russ Dean <rdean@exeternh.gov>

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## R Ficara Exeter Rec Advisory Board Resig.

2 messages

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**ROB FICARA** <gocelt@comcast.net>  
Reply-To: ROB FICARA <gocelt@comcast.net>  
To: Russ Dean <rdean@exeternh.gov>  
Cc: Greg Bisson <gbisson@exeternh.gov>

Tue, Sep 24, 2019 at 10:01 AM

Dear Mr. Russ Dean,

Please, accept my resignation to the Exeter Recreation Advisory board, effective immediately.

I will be serving on the Friends of Exeter Recreation board.

Thank you.

Sincerely,

Rob.

Rob Ficara

Exeter Bowling Lanes

Shooters Sports Pub

6 Columbus Avenue

Exeter, NH 03833

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**Russ Dean** <rdean@exeternh.gov>  
To: ROB FICARA <gocelt@comcast.net>  
Cc: Greg Bisson <gbisson@exeternh.gov>

Wed, Sep 25, 2019 at 8:24 AM

Thanks Rob - look forward to seeing you on the Friends!

Russ  
[Quoted text hidden]

## **Public Works Project Updates**



# EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-4540 • (603) 773-6157 • FAX (603) 772-1355

[www.exeternh.gov](http://www.exeternh.gov)

## MEMO

DATE: 10/25/2019

TO: Russell Dean, Town Manager

FROM: Jennifer R. Perry, P.E., Public Works Director  
Jay Perkins, Sr., Highway Superintendent

RE: Transfer Station Update – Brush Handling

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In January 2019, the Public Works Department implemented the new brush handling fees approved by the Select Board in December 2018. This is an update for the Select Board on the program, revenues and expenditures to date.

The new brush handling charges are \$50/large load ticket and \$25/small load ticket. As of 10/23/2019 we have sold 93 large and 49 small load tickets. Brush handling revenues total \$7,675 from commercial vendors.

We budgeted \$20,000 for brush grinding operations at the transfer station. Dirt Doctors have performed 2 days of grinding earlier this year at a cost of \$4,500. They are scheduled to return the week of November 4<sup>th</sup> with anticipated costs of up to \$9,000. Possibly one more operation will be required before the end of the year. After working closely with Dirt Doctors and optimizing on-site storage space, we have been able to reduce mobilization costs by eliminating one grinding operation.

**Seacoast Farms Products Proposal – Cross Road Landfill**



## *Seacoast Farms Compost Products, Inc.*

October 11, 2019

Mr. Russell Dean  
Town Manager  
Town Offices  
Front Street  
Exeter, NH 03833

RE: Compost Site Operations

Russ:

I have reviewed our site proposal with Jen and Jay recently to discuss our firm operating the Exeter Leaf and Yard Waste Composting Site for the town.

Per those discussions, we propose, in general, the following:

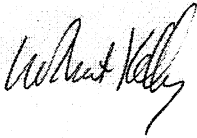
1. Seacoast Farms Compost Products, Inc. ("Seacoast Compost") will relocate to your site on Cross Road and provide an office for full time on-site management and a community presence.
2. Seacoast Compost will relocate our equipment, support tools and fuel storage facilities, including 1-2 front end loaders and a trommel screen to your site.
3. Seacoast Compost will process leaves brought in by Exeter residents, as is currently done, including windrowing material, turning piles, screening product and dispensing finished product off the site in a timely manner.
4. It is also our desire to bring additional leaves or other organic materials such as horse manure on site to mix with Exeter leaves to enhance our finished product.
5. We would provide and load a pick-up truck sized quantity, say one yard, of compost or topsoil for any Exeter resident free of charge on an annual basis. Additional quantities would, of course, be available and at a wholesale, not retail, cost.
6. We can provide assistance to the town on using our loader to load your trucks with pit materials or otherwise lessen the Town's need to provide staff and equipment in the pit.

We request that the Town provide the following:

1. Provide space and electricity for our office shed at a mutually agreed upon location for lights and limited power tools for use in maintaining our office and equipment. A direct connection into our circuit breaker panel and additional exterior power outlets are requested. We could cover the costs to run a line from your current pole. Location of our 10' x 16' office shed can be mutually sited.
2. Provide an alternative, secure, entrance to the compost site not through the transfer station (presumably off of Route 111) for access by our finished product delivery and pick up vehicles including triaxles and dump trailers during off hours. We are generally open 7 am to 4 pm, Monday through Friday. Saturday coverage can be mutually agreed upon.
3. We would also be interested in drilling a water well, at our cost and a mutually agreed upon location, down in the pit for use for dust control only.

We would appreciate the opportunity to work with you. We are prepared to remove and process your existing finished compost and assist in managing leaves immediately and transition our operations to your site over the next 2-3 months.

Very Truly Yours,



W. Robert Kelly, P.E.  
President  
*Seacoast Farms Compost Products, Inc.*

## **Fund Balance Policy Review and Discussion**

**TOWN OF EXETER  
MEMORANDUM**

TO: Select Board  
FROM: Town Manager  
RE: FY19 Tax Rate Update/Fund Balance Discussion  
DATE: October 28<sup>th</sup>, 2019

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Our recommendation for this year is to apply \$708,525 to lower the town share of the tax rate. The application of this amount will result in a town tax rate of approximately \$5.72/1,000 for the next billing cycle.

This is decrease of \$1.53 per 1,000 over the October 2018 rate of \$7.25/1,000.

The town's average single family home assessment went from \$337,000 to \$400,700 in the revaluation (an 18.9% increase in value). Using this average, the tax impact would a reduction of \$151.25 on the town share of the bill.

**Information Bullet Points**

- The net taxable value of the town has increased 24.24% as a result of the 2019 revaluation. This value does not include the Epping Road TIF, which is accounted for separately.
- FY19 general fund town appropriations included the town's operating budget of \$19,066,857, two approved collective bargaining agreements (Fire and SEIU 1984), and several warrant articles including the public safety study (\$50,000), intersection improvements (\$50,000), public safety dispatch upgrades (\$153,451), parks improvement fund (\$100,000), sidewalks (\$60,000), and Pickpocket Dam emergency plan (\$40,000).
- Leftover proceeds from the Great Dam project (construction and study), and Court Street Bridge are incorporated into the tax rate calculation as revenues. As the Great Dam revenues will no longer recur in 2020, and the Court Street Bridge excess proceeds will be reduced, the fund balance application is recommended at the lower amount from the planned \$900,000 to reserve funds for the FY20 tax rate setting process in October, 2020.
- Overlay has been decreased from the FY18 tax rate setting from \$225,000 to \$150,000 as the revaluation is complete.
- The latest revenue estimates incorporate a return of general fund revenue sharing of \$158,990.
- Fund balance appropriations in FY19 are \$361,818. These amounts will be taken from the fund balance.



The Board's fund balance policy adopted in 2013, sets a floor of 5% fund balance to be retained per recommendation of the DRA (the GFOA floor recommendation of 8% is higher than the NHDRA). There are many reasons for maintaining this level of reserve including guarding against unforeseen emergencies, maintaining cash flow, being able to present an adequate level of reserves to the Town's auditors and the New Hampshire Bond Bank, maintaining and improving upon the Town's bond rating resulting in lower interest rates, and hedging against uncollected taxes.

The tax rate is subject to final approval by the NHDRA, and these numbers represent our best estimate at this time.

## 2019 Draft Tax Rate

	Town Portion	Tax Rates
Gross Town Appropriations	31,177,398	
Less: Bond Proceeds	5,080,885	
Less: Water Fund Revenues	3,282,058	
Less: Sewer Fund Revenues	2,846,890	
Less: Other Revenues	6,638,893	
Less: Great Dam Bond Proceeds	145,226	
Less: Court Street Bond Proceeds	116,090	
Less: Voted from Fund Balance	361,818	
Less: Fund Balance Reduction	708,525	
Net Town Tax Effort	<u>11,997,013</u>	
Add: Overlay	150,000	
Add: War Service Credits	287,500	
Total Town Appropriation	<u>12,434,513</u>	
Approved Town Tax Effort	12,434,513	
Municipal Tax Rate		5.72

**Revenue Estimates used in 2019 Tax Rate Setting**

	<u>2018</u>	<u>Updated 9/30/19</u>	<u>Variance</u>
LUCT Tax	52,500	7,500	(45,000)
Yield tax	1,800	5,400	3,600
PILOT	43,179	41,305	(1,874)
Excavation	970	500	(470)
Other Tax	1,450	1,500	50
Interest Penalties	150,000	155,000	5,000
Motor Vehicles	2,850,000	3,025,000	175,000
Building Permits	160,000	425,000	265,000
Other Permits	210,000	210,000	-
From Federal Govt	68,000	-	(68,000)
State Revenue Sharing	-	158,990	158,990
Meals & Rooms	774,137	774,137	-
Highway Block	304,179	311,502	7,323
WW Grant	25,694		(25,694)
Other Grants (EM, PTAP)	25,000	24,306	(694)
Income Depts	870,000	1,000,000	130,000
Sale of Property	500	132,250	131,750
Investment Interest	500	100,000	99,500
Other	23,000	24,000	1,000
Miscellaneous Revenue		3,382	4,000
Swasey Transfer	7,500		(7,500)
EMS Transfer	184,989	239,121	54,132
Snow Ice Transfer	50,000		(50,000)
Sick Leave Transfer	100,000		(100,000)
	<b>5,903,398</b>	<b>6,638,893</b>	<b>736,113</b>

**2019 Bond Proceeds**

Library	4,505,885
Salem Street Design/Engineering	325,000
Rec Park Design/Engineering	250,000
<b>Total Bond Proceeds</b>	<b>5,080,885</b>

**Less Amounts voted from FB:**

Sick Leave Trust	100,000
LED Streetlights	187,818
Transfer out for Great Bridge	
Snow/Ice Deficit Fund	50,000
Swasey Fund	24,000
	<hr/>

*Note: NHDRA removed \$ 173,774 from WAR - BS only, no revenue*

**Total** 361,818

Fund Balance Discussion 10/28/19							
	If the Annual Budget is:	Undesignated Fund Balance DRA Recommended			Undesignated Fund Balance DRA Recommended	UFB GFOA Recommended	UFB GFOA Recommended
		5%	6%	7%	10%	8%	17%
Budget	25,000,000	1,250,000	1,500,000	1,750,000	2,500,000	2,000,000	4,250,000
Budget	30,000,000	1,500,000	1,800,000	2,100,000	3,000,000	2,400,000	5,100,000
Budget	35,000,000	1,750,000	2,100,000	2,450,000	3,500,000	2,800,000	5,950,000
Budget	40,000,000	2,000,000	2,400,000	2,800,000	4,000,000	3,200,000	6,800,000
Budget	45,000,000	2,250,000	2,700,000	3,150,000	4,500,000	3,600,000	7,650,000
Budget	50,000,000	2,500,000	3,000,000	3,500,000	5,000,000	4,000,000	8,500,000
<b>Appropriations (General)</b>							
2019 Town (see Note 2)	19,605,747	980,287	1,176,345	1,372,402	1,960,575	1,568,460	3,332,977
2019 Schools (see Note 1)	29,263,791	1,463,190	1,755,827	2,048,465	2,926,379	2,341,103	4,974,844
2019 Statewide Education Tax	4,235,579	211,779	254,135	296,491	423,558	338,846	720,048
2019 County	2,052,682	102,634	123,161	143,688	205,268	164,215	348,956
<b>Total All</b>	<b>55,157,799</b>	<b>2,757,890</b>	<b>3,309,468</b>	<b>3,861,046</b>	<b>5,515,780</b>	<b>4,412,624</b>	<b>9,376,826</b>
	Audited Tax Rate Setting FB	5,012,893				113.6%	53.5%
	2019 Voted from Fund Balance	361,818				Percent of GFOA	Percent of GFOA
	Available	4,651,075					
	Recommended For Use	708,525					
	Balance 12/31/19	3,942,550	Percent of Appropriatic	7.15%			
	Recommendation will result in 7.15% of remaining fund balance						
Note 1: School number net of state aid and statewide property tax, and is 2018 number (latest available)							
Note 2: Town number general budget plus general fund warrant articles							

Following is a breakdown of the Town's fund balances at December 31, 2018:

	General Fund	Capital Project Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>Nonspendable</b>				
Reserve for capital project deficits	\$ 425,038	\$ -	\$ -	\$ 425,038
Nonexpendable permanent funds	-	-	53,454	53,454
<b>Total Nonspendable</b>	<b>425,038</b>	<b>-</b>	<b>53,454</b>	<b>478,492</b>
<b>Restricted</b>				
Debt service*	-	122,960	-	122,960
Other bonded projects	-	3,756,488	-	3,756,488
<b>Special revenue funds:</b>				
Cable TV	-	-	208,290	208,290
Recreation	-	-	221,599	221,599
Energy	-	-	254,813	254,813
Library	-	-	250,489	250,489
EMS	-	-	293,673	293,673
Other special revenue funds	-	-	1,232,817	1,232,817
<b>Expendable permanent funds:</b>				
Swasey parkway	-	-	294,431	294,431
Other	-	-	153	153
<b>Total Restricted</b>	<b>-</b>	<b>3,879,448</b>	<b>2,756,265</b>	<b>6,635,713</b>
<b>Committed</b>				
<b>Capital reserves:</b>				
Transportation fund	122,840	-	-	122,840
Swasey Parkway Maintenance	64,162	-	-	64,162
Snow/ice	52,101	-	-	52,101
Other capital reserve funds	37,393	-	-	37,393
<b>Total Committed</b>	<b>276,496</b>	<b>-</b>	<b>-</b>	<b>276,496</b>
<b>Assigned</b>				
Encumbrances	20,000	-	-	20,000
<b>Total Assigned</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>20,000</b>
<b>Unassigned</b>				
	3,622,831	(425,038)	(156,431)	3,041,362
<b>Total Unassigned</b>	<b>3,622,831</b>	<b>(425,038)</b>	<b>(156,431)</b>	<b>3,041,362</b>
<b>Total Fund Balance</b>	<b>\$ 4,344,365</b>	<b>\$ 3,454,410</b>	<b>\$ 2,653,288</b>	<b>\$ 10,452,063</b>

\*This amount represents excess proceeds to be used towards the Great Dam debt service payment.

## 19. **General Fund Unassigned Fund Balance**

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in respect to how unassigned fund balance is reported in accordance with the budgetary basis for reporting for the State of New Hampshire for tax rate setting purposes. The major difference is the State of New Hampshire considers revenues in connection with property tax receivables to be available to liquidate liabilities when billed rather than received.

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

GAAP basis balance	\$ 3,622,831
Unavailable revenue	1,145,970
Accrued payroll	<u>244,092</u>
Tax Rate Setting Balance	<u>\$ 5,012,893</u>

**20. Retirement System**

The Town follows the provisions of *GASB Statement No. 68 Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, with respect to the State of New Hampshire Retirement System (NHRS).

**A. Plan Description**

Full-time employees participate in the New Hampshire Retirement System (NHRS), a cost sharing, multiple-employer defined benefit contributory pension plan and trust established in 1967 by RSA 100-A:2 and qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death, and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters, and permanent police officers within the State of New Hampshire are eligible and required to participate in the system. Full-time employees of political subdivisions, including counties, municipalities, and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State or local employees and teachers belong to *Group I*. Police officers and firefighters belong to *Group II*. All assets are held in a single trust and are available to each group. Additional information is disclosed in the NHRS annual report publicly available from the New Hampshire Retirement System located at 54 Regional Drive, Concord, New Hampshire 03301-8507.

**B. Benefits Provided**

Group I benefits are provided based on creditable service and average final salary for the highest of either three or five years, depending on when service commenced.

Group II benefits are provided based on age, years of creditable service, and a benefit multiplier depending on vesting status as of January 1, 2012. The



2019Town Meeting Warrant - Actual Appropriations								
Articles	Appropriations	General	Bonds	Water	Sewer	Fund Balance	Other/Grants	
1 Town Election								
2 Zoning Amendments 2-5								
6 Library Addition/Renovation	4,505,885		4,505,885					
7 Parks/Recreation Design/Engineering	250,000		250,000					
8 Salem Street Area Design/Engineering	325,000		325,000					
9 Choose Town Officers								
10 2019 Operating Budget	19,066,857	19,066,857						
11 2019 Water Budget	3,253,033			3,253,033				
12 2019 Sewer Budget	2,817,866				2,817,866			
13 Fire Collective Bargaining	22,666	22,666						
14 SEIU Collective Bargaining	44,042	27,773		8,135	8,134			44,042
15 Appropriate to Sidewalks CRF	60,000	60,000						
16 LED Streetlights	187,818					187,818		
17 Hook Lift Truck Water/Sewer	41,780			20,890	20,890			
18 Public Safety Dispatch Upgrades	153,451	153,451						
19 Town Parks CRF	100,000	100,000						
20 Appropriate to Sick Leave Trust	100,000					100,000		
21 Police, Fire Facility Staffing Analysis	50,000	50,000						
22 ADA CRF	35,000	35,000						
23 Intersection Improvements	50,000	50,000						
24 Pickpocket Dam Study	40,000	40,000						
25 Great Bridge Deficit	173,774					173,774		
26 Snow Ice Fund Appropriation	50,000					50,000		
27 Swasey Parkway Expendable Trust	24,000	-	-	-	-	24,000		
28 Petition - Nuclear War								
29 Petition - Tax Cap								
30 Petition - Right To A Healthy Climate Ordinance								
31 Petition - Sustainability Office								
Total Appropriations 2019	31,351,172	19,605,747	5,080,885	3,282,058	2,846,890	535,592	-	31,351,172
	31,177,398	488,451	19,117,296					
<b>Appropriations Breakdown:</b>						361,818		
General Fund Appropriations - Non Fund Balance	19,605,747	50,439						
Bonds	5,080,885							
Grants	-							
Fund Balance	535,592							
Water Fund	3,282,058							
Sewer Fund	2,846,890							
Gross Appropriations	31,351,172	(1)						
<b>Funding Sources:</b>								
Taxes	12,210,811							
Bond Proceeds	5,080,885							
Water Revenues	3,282,058							
Sewer Revenues	2,846,890							
Grants	-							
Amount Voted From Fund Balance	535,592							
General Revenues	7,394,936							
Total Sources of Funding	31,351,172							

## **Tax Abatements, Veterans Credits & Exemptions**

**List for Select Board meeting October 28, 2019**

**DRA Equalization Information**

**Signatures Required**

# Memorandum

**TO:** Russell Dean  
Town Manager  
Town of Exeter

**FROM:** Scott P. Marsh, CNHA  
Municipal Resources  
Contracted Assessor's Agents

**DATE:** October 16, 2019

**RE:** DRA Sales Ratio Survey

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I have completed a review of the information for the sale ratio survey and believe the information to be submitted is accurate. A printed spreadsheet listing of the data entered has been provided for the Board of Selectmen to review. Please note that a certification form also needs to be filled out and signed by the Board, indicating that the data provided to the DRA is complete and accurate to the best of their knowledge. If during review an error is detected, please let me know.

A draft analysis of the sales data was performed. Overall, the town's assessment to sale price median ratio is expected to be about 95% for the 2019-tax year, which is roughly a 22% change from last year's ratio of 77.5% and is what was expected given that a revaluation was completed. The 351 valid sales show a COD of about 9 with the PRD at 1.00.

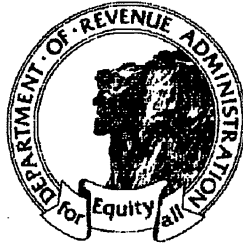
The above listed figures are expected to be similar (although not exact as DRA may exclude or include different sales) to the DRA's analysis when it is completed in late fall 2019 or early spring 2020.

From my preliminary analysis, it is my opinion that the revaluation has had the desired effect of bringing assessments more in-line with market value while maintaining assessment equity. If a revaluation was not completed, it is estimated that the overall ratio would have been in the 73% range.

The above statistical indications meet current Assessment Review Guidelines.

If there are any questions, please feel free to contact me at your convenience.

2019  
EQUALIZATION  
MUNICIPAL ASSESSMENT DATA  
CERTIFICATE



MUNICIPALITY: \_\_\_\_\_

We the undersigned do hereby certify that the assessment and sales information provided by us on the NH Mosaic Equalization System has been thoroughly reviewed by this Board and is complete and accurate to the best of our knowledge.

We understand that this information will be used by the NH Department of Revenue Administration to calculate the municipality's equalization ratio. The equalization ratio will be used to calculate the total equalized valuation for this municipality.

**SIGNATURE OF ASSESSING OFFICIALS**  
*(Selectmen if Town; must be signed by a majority)*  
*(Assessor if City)*

**DATE**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAME OF CONTACT PERSON: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
OFFICE PHONE NUMBER: \_\_\_\_\_ OFFICE HOURS: \_\_\_\_\_  
*(Note: If your office keeps irregular hours, please provide an alternate means of contacting you.)*

***(Please check appropriate box, if applicable)***

- Full Reval     Cyclical Reval *(values updated)*     Cyclical In Progress     Partial     Update/Statistical

NAME OF COMPANY DOING REVALUATION WORK: \_\_\_\_\_  
*(Please state if done in-house)*

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please print, sign, scan and upload this page to <https://ratiostudy.org/>**

EXETER EQ DATA LISTING 10-16-19.xls

VERNO	SALE DATE	Acres	Address	Map	Verified	Current	Previous	Ratio	Prop	XCode1
1	10/1/2018	1.13	4 CHAPMAN WAY	015-003-0010	\$465,000	\$439,200	\$376,400	94.45	11	
2	10/1/2018	0.00	3 JUNIPER ST	095-064-0353	\$5,000	\$25,800	\$14,100	516	18	33 Landlord/Tenant as Grantor/Grantee
4	10/2/2018	0.00	105 PORTSMOUTH AVE	065-124-0010	\$130,800	\$130,100	\$74,200	99.46	14	
6	10/3/2018	0.00	50 BROOKSIDE DR #N8	054-004-0120	\$150,000	\$154,500	\$127,300	103	14	
7	10/4/2018	1.11	1 CHAPMAN WAY	015-003-0001	\$354,900	\$396,700	\$335,900	111.78	11	
8	10/5/2018	1.70	9 HARTMANN PL	055-001-0000	\$539,000	\$506,000	\$410,800	93.88	11	
9	10/5/2018	0.35	6 PATRICIA AVE	104-059-0000	\$338,000	\$347,300	\$293,900	102.75	11	
14	10/9/2018	0.00	8 STERLING HILL LN	068-006-0826	\$450,000	\$403,300	\$341,500	89.62	14	
15	10/9/2018	0.23	12 LANGDON AVE	070-073-0000	\$445,000	\$394,100	\$312,800	88.56	11	
16	10/9/2018	2.01	32 WATSON RD	033-004-0000	\$285,000	\$344,600	\$290,400	120.91	11	
18	10/9/2018	0.00	105 PORTSMOUTH AVE	065-124-0021	\$137,000	\$134,500	\$76,600	98.18	14	
19	10/10/2018	0.00	703 NOTTINGHAM DR	104-079-0703	\$10,000	\$35,900	\$17,600	359	18	25 Insufficient market Exposure
22	10/11/2018	0.00	20 SOUTH ST	072-117-0005	\$237,000	\$229,600	\$153,700	96.88	14	
23	10/12/2018	0.00	11C E&H	087-008-C-11	\$45,000	\$33,000	\$23,100	73.33	18	
24	10/12/2018	0.00	18 LINDEN ST #3	082-007-0003	\$525,000	\$513,400	\$400,300	97.79	14	
25	10/12/2018	0.30	14 HAMPTON FALLS RD	086-017-0000	\$238,000	\$367,500	\$252,400	154.41	11	51 Foreclosure
26	10/12/2018	0.23	15 MYRTLE ST	073-058-0000	\$230,000	\$254,200	\$252,200	110.52	11	81 Estate Sale With Fiduciary Covenants
27	10/12/2018	0.08	15 SOUTH ST	072-119-0000	\$265,000	\$260,200	\$194,600	98.19	11	
30	10/15/2018	0.00	19 CHERRY ST	095-064-0129	\$75,000	\$84,800	\$59,700	113.07	18	
31	10/15/2018	0.36	3 BITTERSWEET LN	064-068-0000	\$275,000	\$294,500	\$223,000	107.09	11	
32	10/15/2018	0.38	1 RIVER BEND CIR	104-017-0000	\$380,000	\$372,800	\$296,500	98.11	11	
33	10/15/2018	0.44	10 HAMPTON FALLS RD	086-015-0000	\$530,000	\$504,800	\$428,900	95.25	11	
34	10/16/2018	0.18	67 JADY HILL AVE	052-027-0000	\$285,000	\$285,300	\$238,300	100.11	11	
35	10/16/2018	0.00	75 HAYES MH PK	064-105-0075	\$125,000	\$95,200	\$72,400	76.16	18	
36	10/16/2018	2.50	8 WHIPPOORWILL LN	085-016-0000	\$590,000	\$510,200	\$422,600	86.47	11	
37	10/16/2018	0.00	27 HAYES MH PK	064-105-0027	\$71,900	\$61,800	\$42,500	85.95	18	
38	10/18/2018	0.00	3 STERLING HILL LN	068-006-0314	\$285,000	\$291,700	\$207,700	102.35	14	
39	10/18/2018	2.00	12 CROSS RD	101-024-0000	\$335,000	\$338,800	\$269,300	101.13	11	
40	10/19/2018	0.00	50 BROOKSIDE DR #F4	054-004-0044	\$169,900	\$166,600	\$127,900	98.06	14	
45	10/22/2018	0.63	16 LOCUST AVE	063-138-0000	\$450,000	\$373,900	\$297,900	83.09	11	
46	10/23/2018	0.10	7 CARROLL ST	073-070-0000	\$385,000	\$330,100	\$215,000	85.74	11	
49	10/24/2018	0.51	14 BAYBERRY LN	086-048-0000	\$400,000	\$395,300	\$375,600	98.82	11	
50	10/24/2018	20.26	HOLLAND WAY	070-103-0000	\$225,000	\$816,200	\$727,400	362.76	22	90 RSA 79-A Current Use
52	10/26/2018	0.93	22 COLONIAL WAY	075-013-0000	\$485,000	\$478,600	\$431,900	98.68	11	
53	10/26/2018	0.00	5 STERLING HILL LN	068-006-0545	\$389,000	\$353,400	\$275,600	90.85	14	

## EXETER EQ DATA LISTING 10-16-19.xls

VERNO	SALE DATE	Acres	Address	Map	Verified	Current	Previous	Ratio	Prop	XCode1
54	10/26/2018	0.10	11 PROSPECT ST	065-171-0000	\$262,000	\$258,300	\$175,200	98.59	11	
58	10/31/2018	0.16	126 FRONT ST	073-028-0000	\$415,000	\$371,700	\$270,200	89.57	12	
59	10/31/2018	0.95	15 COLONIAL WAY	075-005-0000	\$400,000	\$468,700	\$426,700	117.18	11	33 Landlord/Tenant as Grantor/Grantee
60	10/31/2018	0.18	5 BLANCHE LN	081-020-0000	\$310,000	\$305,900	\$239,400	98.68	11	
68	11/5/2018	0.18	3 SPRUCE ST	063-068-0000	\$240,000	\$262,300	\$165,100	109.29	11	
69	11/5/2018	0.00	8 PEACH ST	095-064-0247	\$36,500	\$29,000	\$14,100	79.45	18	
72	11/7/2018	0.00	8 CONTINENTAL DR	047-004-0005	\$130,000	\$135,000	\$136,100	103.85	44	
75	11/9/2018	0.00	110C ROBINHOOD DR	104-079-110C	\$59,900	\$64,100	\$34,100	107.01	18	
76	11/13/2018	0.23	1 COLCORD POND DR	055-008-0000	\$171,000	\$171,500	\$151,000	100.29	17	
79	11/13/2018	3.68	12 HAMPTON RD	069-008-0000	\$1,570,000	\$1,376,300	\$646,100	87.66	33	
81	11/13/2018	0.25	4 LITTLE PINE LN	086-069-0000	\$399,500	\$351,000	\$247,700	87.86	11	
82	11/13/2018	0.00	49 HILTON AVE	095-064-0296	\$30,000	\$31,700	\$17,700	105.67	18	
84	11/14/2018	0.31	7 LEARY CT	052-062-0000	\$315,000	\$304,100	\$241,200	96.54	11	
86	11/14/2018	0.00	75 HIGH ST #GA1	071-098-0005	\$156,000	\$150,900	\$140,300	96.73	14	
88	11/14/2018	5.58	100 LINDEN ST	104-071-0000	\$420,000	\$357,600	\$267,400	85.14	11	
91	11/16/2018	0.00	325 FRIAR TUCK DR	104-079-0325	\$65,000	\$59,800	\$19,600	92	18	
93	11/19/2018	0.16	8 BONNIE DR	065-052-0000	\$299,900	\$279,200	\$202,700	93.1	11	
94	11/19/2018	0.00	140 EPPING RD #3	055-054-0004	\$200,000	\$191,200	\$93,700	95.6	45	
95	11/21/2018	2.11	19 GARRISON LN	061-032-0000	\$649,900	\$600,900	\$130,000	92.46	11	
96	11/21/2018	0.11	13-15 WASHINGTON ST	073-125-0000	\$220,000	\$219,000	\$219,000	99.55	12	
97	11/21/2018	0.36	1 WENTWORTH ST	074-114-0000	\$260,000	\$294,800	\$261,700	113.38	11	38 Family/Relatives/Affil as Grantor/Grantee
98	11/26/2018	0.00	607 CANTERBURY DR	104-079-0607	\$18,000	\$19,000	\$14,100	105.56	18	
100	11/27/2018	0.00	21 CORNWALL AVE	095-064-0237	\$25,000	\$38,300	\$21,800	153.2	18	
101	11/28/2018	1.20	21 GREENLEAF DR	076-016-0000	\$530,000	\$427,600	\$360,900	80.68	11	
103	11/29/2018	0.27	6 SQUIRE WAY	095-079-0003	\$430,500	\$377,200	\$329,300	87.62	11	
104	11/29/2018	0.56	3 AMBERWOOD DR	091-014-0000	\$515,000	\$516,700	\$406,000	100.33	11	
107	11/29/2018	2.03	1 POWDER MILL RD	101-004-0000	\$441,000	\$546,600	\$335,500	123.95	11	38 Family/Relatives/Affil as Grantor/Grantee
109	11/29/2018	0.00	2 STERLING HILL LN	068-006-0231	\$268,000	\$291,200	\$218,700	108.66	14	
111	11/30/2018	0.33	2 WHIPPOORWILL LN	070-110-0000	\$265,000	\$331,100	\$285,700	124.94	11	38 Family/Relatives/Affil as Grantor/Grantee
113	11/30/2018	0.60	26 HAMPTON FALLS RD	086-025-0000	\$408,700	\$388,500	\$321,300	95.06	11	
115	11/30/2018	0.00	131 COURT ST #14	094-024-0014	\$350,000	\$323,100	\$268,900	92.31	14	
118	12/3/2018	2.98	1 GARRISON LN	061-028-0000	\$614,000	\$601,500	\$524,500	97.96	11	
119	12/3/2018	1.70	101 HIGH ST	071-094-0000	\$469,500	\$526,300	\$465,300	112.1	11	
120	12/3/2018	0.00	11 CHARRON CIR	065-102-0011	\$360,000	\$339,400	\$316,200	94.28	14	
124	12/5/2018	0.00	2 STERLING HILL LN	068-006-0211	\$301,000	\$288,700	\$207,700	95.91	14	

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125	12/5/2018	3.00	47 OAKLANDS RD	007-005-0000	\$411,200	\$354,000	\$328,900	86.09	11	
126	12/5/2018	0.96	157 KINGSTON RD	100-003-0000	\$265,000	\$265,000	\$215,900	100	11	
128	12/6/2018	0.00	53 ALDER ST	095-064-0347	\$37,000	\$52,100	\$26,900	140.81	18	
130	12/6/2018	0.41	29 LITTLE PINE LN	086-058-0000	\$475,000	\$469,400	\$380,700	98.82	11	
132	12/7/2018	0.00	11 SIR LANCELOT DR	104-079-0011	\$74,900	\$75,800	\$40,600	101.2	18	
134	12/10/2018	0.61	27 LITTLE PINE LN	086-059-0000	\$513,000	\$541,000	\$460,600	105.46	11	
135	12/10/2018	0.00	10 WAYLAND CIR	095-064-0045	\$75,000	\$56,700	\$17,100	75.6	18	
136	12/10/2018	2.20	45 PINE ST	083-059-0000	\$1,555,000	\$1,329,800	\$1,052,900	85.52	11	
137	12/11/2018	0.15	32-34 LINCOLN ST	073-266-0000	\$490,000	\$503,800	\$326,000	102.82	12	
139	12/13/2018	0.00	7 PLUM ST	095-064-0219	\$10,600	\$59,600	\$33,400	562.26	18	33 Landlord/Tenant as Grantor/Grantee
140	12/13/2018	0.00	4 BROOKSIDE DR #2	063-102-0038	\$80,000	\$91,300	\$72,800	114.13	14	
142	12/17/2018	0.08	29 FRONT ST	072-220-0000	\$250,000	\$190,800	\$140,300	76.32	23	
143	12/17/2018	0.00	3 STONEWALL WAY #E	019-016-0031	\$234,900	\$217,000	\$182,900	92.38	14	
145	12/17/2018	0.00	3 HAYES MH PK	064-105-0003	\$64,000	\$63,000	\$43,100	98.44	18	
148	12/18/2018	0.00	4 BROOKSIDE DR #7	063-102-0043	\$119,500	\$122,100	\$72,800	102.18	14	
149	12/18/2018	0.28	116 HIGH ST	071-055-0000	\$300,000	\$334,000	\$274,800	111.33	11	
151	12/19/2018	0.00	7 DOW ST	103-006-0002	\$15,000	\$16,100	\$8,800	107.33	18	
152	12/19/2018	0.78	27 ASHBROOK RD	090-012-0000	\$100,000	\$269,200	\$216,600	269.2	11	81 Estate Sale With Fiduciary Covenants
153	12/19/2018	0.00	61 HAYES MH PK	064-105-0061	\$45,900	\$43,000	\$21,000	93.68	18	
154	12/20/2018	0.10	189 FRONT ST	073-129-0000	\$111,200	\$387,200	\$222,400	348.2	12	27 Less than 100% Interest Transferred
156	12/21/2018	0.35	1 DEWEY ST	064-017-0000	\$260,000	\$163,900	\$210,000	63.04	22	
157	12/21/2018	0.80	174 BRENTWOOD RD	058-005-0000	\$290,000	\$302,800	\$237,800	104.41	11	
158	12/21/2018	0.00	5 STERLING HILL LN	068-006-0525	\$365,000	\$314,600	\$234,400	86.19	14	
159	12/26/2018	0.18	31 EXETER FARMS RD	068-013-0000	\$459,900	\$442,600	\$360,100	96.24	11	
160	12/26/2018	0.21	15 WESTSIDE DR	081-044-0000	\$240,000	\$264,300	\$190,600	110.12	11	
161	12/26/2018	0.43	135 HIGH ST	071-088-0000	\$610,000	\$618,100	\$513,400	101.33	11	
162	12/26/2018	0.23	26 AUBURN ST	071-022-0000	\$315,000	\$303,400	\$226,200	96.32	11	
163	12/26/2018	0.08	39-43 WATER ST	072-036-0000	\$500,000	\$482,700	\$252,200	96.54	33	
165	12/27/2018	0.46	77 LINDEN ST	095-072-0000	\$200,000	\$277,200	\$230,200	138.6	11	38 Family/Relatives/Affil as Grantor/Grantee
166	12/28/2018	2.00	42 BRENTWOOD RD	062-056-0000	\$157,500	\$203,500	\$167,700	129.21	11	
167	1/2/2019	0.00	2 STROUTS MH PK	096-002-0002	\$139,000	\$130,600	\$79,600	93.96	18	
168	1/2/2019	7.28	CYPRESS CIR	104-070-0000	\$600,000	\$656,200	\$196,200	109.37	22	40 Business Affiliates as Grantor/Grantee
169	1/2/2019	0.00	5 BROOKSIDE DR #4	063-102-0052	\$126,300	\$122,100	\$72,800	96.67	14	
170	1/3/2019	0.77	3 RINNY LN	027-012-0012	\$452,000	\$462,600	\$367,900	102.35	11	
171	1/3/2019	0.00	131 ROBINHOOD DR	104-079-0131	\$120,000	\$101,600	\$73,900	84.67	18	



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172	1/4/2019	1.78	7 STONE RIDGE LN	019-016-0048	\$718,500	\$672,300	\$617,100	93.57	11	
175	1/8/2019	0.00	211A ROBINHOOD DR	104-079-211A	\$65,000	\$71,900	\$62,400	110.62	18	
177	1/10/2019	0.00	26 ERNEST AVE #03	074-076-0003	\$87,000	\$67,300	\$38,000	77.36	14	
178	1/10/2019	2.06	14 CROSS RD	098-004-0000	\$382,000	\$375,500	\$321,700	98.3	11	
181	1/15/2019	0.00	1 STERLING HILL LN	068-006-0112	\$369,900	\$327,800	\$245,800	88.62	14	
183	1/16/2019	0.46	14 BOW ST	072-125-0000	\$950,000	\$865,800	\$417,200	91.14	33	
184	1/18/2019	0.18	8 ASPEN WAY	064-060-0000	\$310,300	\$305,800	\$218,900	98.55	11	
186	1/18/2019	0.31	1 MEADOW LN	085-043-0000	\$401,000	\$364,800	\$259,100	90.97	11	
187	1/18/2019	1.30	6 ROSEWOOD CT	071-072-0000	\$789,000	\$606,600	\$135,100	76.88	11	
188	1/18/2019	0.33	170 EPPING RD	047-006-0000	\$1,700,000	\$3,884,000	\$3,884,000	256.85	25	29 Plottage or Assemblage Impact
189	1/22/2019	0.00	50 BROOKSIDE DR #O2	054-004-0122	\$175,000	\$165,800	\$126,800	94.74	14	
191	1/23/2019	0.00	109B ROBINHOOD DR	104-079-109B	\$5,000	\$55,500	\$13,200	1110	18	99 Unclassified Exclusion
192	1/23/2019	0.00	4 HEMLOCK ST	095-064-0173	\$77,000	\$63,100	\$43,900	81.95	18	
193	1/24/2019	0.48	7 OAK ST	063-221-0000	\$325,000	\$330,700	\$315,100	101.75	11	
195	1/25/2019	0.38	5 HUNTER PL	087-035-0000	\$499,000	\$469,800	\$411,000	94.15	11	
196	1/25/2019	0.00	11 BOULDER BK DR #5	080-002-0005	\$295,000	\$252,800	\$174,800	85.69	14	
197	1/25/2019	0.45	82 HIGH ST	071-042-0000	\$800,000	\$762,500	\$655,900	95.31	11	
198	1/28/2019	2.00	19 ASHBROOK RD	090-016-0000	\$269,000	\$337,000	\$322,300	125.28	11	
200	1/29/2019	0.00	18 LINDEN ST #4	082-007-0004	\$566,400	\$543,600	\$412,400	95.97	14	
201	1/29/2019	0.35	135 EPPING RD	055-062-0000	\$360,000	\$364,600	\$187,600	101.28	33	
203	1/31/2019	0.00	105 PORTSMOUTH AVE	065-124-0034	\$147,000	\$136,400	\$80,100	92.79	14	
204	2/1/2019	0.38	58 COLUMBUS AVE	063-087-0000	\$392,000	\$336,100	\$285,700	85.74	11	
206	2/1/2019	0.00	95 COURT ST #2	083-055-0002	\$197,500	\$169,300	\$99,800	85.72	14	
207	2/5/2019	0.00	1006 CAMELOT DR	104-079-1006	\$34,900	\$34,000	\$16,700	97.42	18	
208	2/6/2019	0.00	39 ALDER ST	095-064-0340	\$30,400	\$61,300	\$39,500	201.64	18	33 Landlord/Tenant as Grantor/Grantee
209	2/7/2019	0.00	4 JUNIPER ST	095-064-0352	\$55,000	\$52,400	\$30,200	95.27	18	37 Financial Entity as Grantor/Grantee
211	2/8/2019	0.00	131 COURT ST #2	094-024-0002	\$335,000	\$323,100	\$258,000	96.45	14	
212	2/11/2019	0.00	13 SIR LANCELOT DR	104-079-0013	\$145,000	\$134,100	\$117,400	92.48	18	
215	2/11/2019	6.48	67 NEWFIELDS RD	022-017-0000	\$15,000	\$0	\$0	0	22	11 Property Sold Not Separately Assessed
218	2/13/2019	0.00	50 BROOKSIDE DR #N1	054-004-0113	\$122,000	\$153,900	\$126,800	126.15	14	38 Family/Relatives/Affil as Grantor/Grantee
219	2/14/2019	0.11	119-121 FRONT ST	073-215-0000	\$430,000	\$344,200	\$286,600	80.05	12	
221	2/15/2019	0.18	24-26 HIGH ST	071-005-0000	\$475,000	\$441,500	\$352,800	92.95	12	
225	2/19/2019	0.00	50 BROOKSIDE DR #G8	054-004-0056	\$175,000	\$162,900	\$126,800	93.09	14	
226	2/19/2019	0.46	9 THORNTON ST	070-015-0000	\$312,500	\$305,600	\$224,900	97.79	11	
235	2/26/2019	0.00	522 CANTERBURY DR	104-079-0522	\$25,000	\$35,200	\$19,600	140.8	18	

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236	2/27/2019	0.00	50 BROOKSIDE DR #E7	054-004-0039	\$173,500	\$162,900	\$126,800	93.89	14	
238	2/28/2019	0.16	32 JADY HILL AVE	064-094-0000	\$31,100	\$328,500	\$267,400	1056.27	12	38 Family/Relatives/Affil as Grantor/Grantee
239	2/28/2019	0.00	104 FRONT ST	073-013-0001	\$315,000	\$291,400	\$130,400	92.51	14	
240	2/28/2019	0.13	9 UNION ST	073-257-0000	\$460,000	\$362,600	\$260,600	78.83	11	
241	3/1/2019	0.00	20 WAYLAND CIR	095-064-0040	\$45,000	\$55,800	\$31,300	124	18	
242	3/1/2019	0.00	6 MCKAY DR	055-003-0002	\$540,000	\$523,900	\$494,300	97.02	44	
243	3/1/2019	0.15	1 TWIN POND CIR	090-018-0005	\$512,000	\$472,100	\$374,300	92.21	11	
244	3/1/2019	0.73	146 PORTSMOUTH AVE	051-001-0000	\$750,000	\$684,300	\$617,700	91.24	11	21 Multi-Parcel Conveyance (MPC) -
247	3/5/2019	0.18	6 OAK HILL LN	026-029-0000	\$342,500	\$355,900	\$256,300	103.91	11	
248	3/8/2019	0.00	20 LINDENSHIRE AVE	095-064-0017	\$97,000	\$79,300	\$51,700	81.75	18	
250	3/8/2019	0.00	14 SUMAC ST	095-064-0355	\$16,300	\$22,800	\$14,600	139.88	18	
251	3/11/2019	2.45	24 WATSON RD	033-002-0000	\$385,000	\$382,500	\$324,700	99.35	11	
253	3/11/2019	0.00	61 ACADIA LN #309	069-003-0309	\$382,000	\$363,700	\$69,800	95.21	14	
254	3/11/2019	0.16	77 JADY HILL AVE	052-003-0000	\$285,000	\$260,700	\$173,800	91.47	11	
256	3/13/2019	4.85	83 BEECH HILL RD	018-015-0000	\$812,000	\$805,900	\$678,200	99.25	11	
258	3/14/2019	0.00	140 EPPING RD #5	055-054-0001	\$851,600	\$800,600	\$377,600	94.01	45	
259	3/15/2019	0.23	6 LAPERLE AVE	074-050-0000	\$257,500	\$259,700	\$189,000	100.85	11	
262	3/19/2019	0.00	95 COURT ST #6	083-055-0006	\$135,500	\$146,200	\$89,400	107.9	14	
263	3/20/2019	0.35	193 HIGH ST	070-114-0000	\$400,000	\$422,900	\$378,100	105.72	33	
267	3/25/2019	12.73	48 BRENTWOOD RD	061-008-0000	\$598,000	\$505,300	\$505,300	84.5	11	90 RSA 79-A Current Use
268	3/25/2019	2.11	36 DOGTOWN RD	059-002-0000	\$399,000	\$374,600	\$272,300	93.88	11	
269	3/25/2019	0.00	61 ACADIA LN #404	069-003-0404	\$359,900	\$346,500	\$57,600	96.28	14	
270	3/25/2019	0.00	6 CHARRON CIR	065-102-0006	\$372,500	\$339,500	\$314,800	91.14	14	
272	3/25/2019	0.00	50 LINDENSHIRE AVE	095-064-0390	\$108,000	\$76,200	\$19,200	70.56	18	
274	3/26/2019	0.55	13 MCKINLEY ST	074-119-0000	\$293,000	\$311,900	\$274,700	106.45	11	
275	3/27/2019	0.00	13 MINUTEMAN LN	080-006-0048	\$305,000	\$253,400	\$222,700	83.08	14	
276	3/28/2019	0.23	6 GARY LN	095-005-0000	\$282,000	\$264,900	\$207,300	93.94	11	
277	3/28/2019	0.00	22 SUMAC ST	095-064-0359	\$90,000	\$72,300	\$35,800	80.33	18	
278	3/29/2019	0.00	4 JUNIPER ST	095-064-0352	\$26,400	\$52,400	\$30,200	198.48	18	35 Government Agency as Grantor/Grantee
279	3/29/2019	3.25	319 EPPING RD	029-019-0000	\$137,500	\$220,800	\$228,400	160.58	11	37 Financial Entity as Grantor/Grantee
280	3/29/2019	0.00	7 LINDENSHIRE AVE	095-064-0009	\$7,000	\$20,600	\$7,700	294.29	18	38 Family/Relatives/Affil as Grantor/Grantee
281	3/29/2019	0.00	615 CANTERBURY DR	104-079-0615	\$43,500	\$41,500	\$17,700	95.4	18	
282	3/29/2019	0.00	24 FRANKLIN ST	072-072-0004	\$729,000	\$718,300	\$614,900	98.53	14	
283	3/29/2019	0.41	23 LITTLE PINE LN	085-005-0000	\$471,500	\$399,900	\$344,000	84.81	11	
284	3/29/2019	0.00	61 ACADIA LN #109	069-003-0109	\$379,900	\$380,600	\$69,500	100.18	14	

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285	4/1/2019	0.00	7 ROCKY RIDGE CIR	019-016-0107	\$385,000	\$365,400	\$351,500	94.91	14	
286	4/1/2019	0.00	198 WATER ST	064-048-0013	\$280,000	\$264,000	\$218,900	94.29	14	
288	4/1/2019	0.00	61 ACADIA LN #107	069-003-0107	\$352,700	\$346,500	\$57,600	98.24	14	
290	4/3/2019	0.00	11 JUNIPER ST	095-064-0376	\$32,000	\$32,600	\$17,800	101.88	18	
291	4/3/2019	0.00	95 COURT ST #4	083-055-0004	\$205,000	\$204,200	\$129,100	99.61	14	
292	4/4/2019	0.28	6 GROVE ST	083-075-0000	\$1,000,000	\$715,900	\$582,900	71.59	11	
300	4/8/2019	0.00	61 ACADIA LN #205	069-003-0205	\$339,900	\$329,500	\$57,600	96.94	14	
305	4/12/2019	0.00	951 LITTLE JOHN DR	104-079-0951	\$70,000	\$53,600	\$26,300	76.57	18	
306	4/12/2019	0.00	61 ACADIA LN #305	069-003-0305	\$339,900	\$329,500	\$57,600	96.94	14	
307	4/12/2019	0.00	10 LIBERTY LN	080-006-0037	\$310,000	\$278,400	\$224,600	89.81	14	
308	4/15/2019	0.00	5 STONEWALL WAY #C	019-016-0043	\$346,900	\$325,200	\$249,700	93.74	14	
312	4/15/2019	0.00	805 NOTTINGHAM DR	104-079-0805	\$52,500	\$50,400	\$20,100	96	18	
313	4/16/2019	0.28	20 ALLEN ST	052-089-0000	\$196,000	\$231,100	\$198,500	117.91	11	37 Financial Entity as Grantor/Grantee
314	4/16/2019	0.56	8 WHEELWRIGHT AVE	070-034-0000	\$549,000	\$460,000	\$402,800	83.79	11	
315	4/17/2019	0.00	78 HAYES MH PK	064-105-0078	\$4,400	\$25,900	\$22,300	588.64	18	38 Family/Relatives/Affil as Grantor/Grantee
316	4/18/2019	0.00	21 SIR LANCELOT DR	104-079-0021	\$90,000	\$74,500	\$48,000	82.78	18	
317	4/18/2019	0.00	6D E&H COOPERATIVE	087-008-D-06	\$47,000	\$35,800	\$21,100	76.17	18	
318	4/18/2019	0.18	13 DOUGLASS WAY	065-019-0000	\$286,000	\$300,500	\$238,900	105.07	11	
319	4/19/2019	0.00	61 ACADIA LN #202	069-003-0202	\$384,900	\$382,600	\$69,800	99.4	14	
320	4/19/2019	0.00	5 RIVER ST	072-117-0011	\$192,500	\$176,100	\$152,200	91.48	14	
323	4/22/2019	0.00	8 LIBERTY LN	080-006-0038	\$270,000	\$244,100	\$207,000	90.41	14	
324	4/22/2019	0.00	156 FRONT ST #102	073-049-0002	\$135,000	\$131,500	\$101,200	97.41	14	
325	4/22/2019	0.00	61 ACADIA LN #106	069-003-0106	\$352,900	\$338,000	\$57,600	95.78	14	
326	4/22/2019	0.71	1 RINNY LN	027-012-0013	\$400,000	\$389,000	\$341,600	97.25	11	
327	4/22/2019	1.00	29 BELL AVE	083-040-0000	\$200,000	\$305,000	\$249,000	152.5	11	56 Other Doubtful Title
329	4/23/2019	0.00	1D E&H COOPERATIVE	087-008-D-01	\$6,000	\$28,200	\$10,800	470	18	33 Landlord/Tenant as Grantor/Grantee
330	4/23/2019	0.71	9 WOOD RIDGE LN	019-016-0005	\$464,000	\$473,300	\$419,100	102	11	
331	4/26/2019	0.21	13 LOCUST AVE	063-143-0000	\$375,000	\$305,000	\$241,400	81.33	11	
332	4/26/2019	0.28	20 ALLEN ST	052-089-0000	\$186,200	\$231,100	\$198,500	124.11	11	37 Financial Entity as Grantor/Grantee
333	4/26/2019	0.18	64-66 LINCOLN ST	073-276-0000	\$410,000	\$490,000	\$429,400	119.51	33	
334	4/29/2019	0.00	61 ACADIA LN #207	069-003-0207	\$339,900	\$329,500	\$57,600	96.94	14	
336	4/29/2019	0.00	16B CARROLL ST	073-078-0002	\$205,000	\$199,200	\$162,800	97.17	14	
341	4/30/2019	0.76	69 MAIN ST	063-255-0000	\$700,000	\$805,000	\$538,000	115	11	
342	4/30/2019	0.00	13 WASHINGTON ST	073-125-0001	\$272,500	\$263,500	\$0	96.7	14	
343	4/30/2019	0.13	17 RIVER ST	072-116-0000	\$285,000	\$288,900	\$214,500	101.37	11	

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VERNO	SALE DATE	Acres	Address	Map	Verified	Current	Previous	Ratio	Prop	XCode1
344	5/1/2019	0.48	21 ELLIOT ST	072-182-0000	\$1,115,000	\$759,300	\$626,100	68.1	11	
348	5/2/2019	0.00	61 ACADIA LN #310	069-003-0310	\$384,900	\$373,100	\$69,800	96.93	14	
349	5/3/2019	0.68	25 HAMPTON RD	086-008-0000	\$263,000	\$294,300	\$242,000	111.9	11	
353	5/7/2019	0.75	36 PICKPOCKET RD	099-001-0000	\$303,000	\$254,200	\$190,700	83.89	11	
355	5/9/2019	0.00	5 STERLING HILL LN	068-006-0513	\$382,000	\$395,000	\$277,600	103.4	14	
358	5/9/2019	0.26	6 CRESTVIEW DR	074-094-0000	\$329,000	\$304,600	\$247,300	92.58	11	
359	5/10/2019	7.06	HOLLAND WAY	066-001-0001	\$250,000	\$518,300	\$381,700	207.32	23	90 RSA 79-A Current Use
360	5/10/2019	0.00	15 HIGH ST #2	072-065-0004	\$215,000	\$155,300	\$0	72.23	14	15 Improvements +/- Incomplete at Assmt
361	5/10/2019	0.00	15 WASHINGTON ST	073-125-0002	\$275,000	\$272,700	\$0	99.16	14	
362	5/13/2019	0.36	15 WENTWORTH ST	062-029-0000	\$500,000	\$466,800	\$389,500	93.36	11	
365	5/13/2019	0.22	10 WINSLOW DR	095-079-0012	\$436,500	\$400,600	\$339,700	91.78	11	
367	5/17/2019	0.00	109B ROBINHOOD DR	104-079-109B	\$74,000	\$55,500	\$13,200	75	18	
369	5/17/2019	0.00	42 ACADIA LN	069-003-0018	\$450,000	\$402,300	\$327,500	89.4	14	
370	5/17/2019	0.00	16 KINGSTON RD-05	081-054-0005	\$140,000	\$126,800	\$123,700	90.57	45	
371	5/20/2019	0.00	35 ACADIA LN	069-003-0011	\$445,000	\$395,500	\$314,300	88.88	14	
372	5/20/2019	0.00	2 STERLING HILL LN	068-006-0226	\$325,000	\$331,500	\$245,800	102	14	
373	5/20/2019	0.00	2 STERLING HILL LN	068-006-0226	\$334,900	\$331,500	\$245,800	98.98	14	
374	5/20/2019	0.20	11 LOCUST AVE	063-144-0000	\$539,900	\$383,700	\$325,600	71.07	11	
375	5/20/2019	0.50	31 ASHBROOK RD	090-010-0000	\$310,000	\$311,000	\$257,200	100.32	11	
377	5/20/2019	0.28	11 GARY LN	095-090-0000	\$320,000	\$297,900	\$244,000	93.09	11	
378	5/21/2019	0.62	201 HIGH ST	070-107-0000	\$674,900	\$536,000	\$195,300	79.42	11	15 Improvements +/- Incomplete at Assmt
379	5/21/2019	0.00	7 CEDAR ST	095-064-0194	\$10,500	\$16,400	\$24,800	156.19	18	81 Estate Sale With Fiduciary Covenants
381	5/23/2019	0.00	156 FRONT ST #207	073-049-0026	\$140,000	\$138,900	\$107,300	99.21	14	
382	5/24/2019	0.00	28 PINE MEADOWS DR	087-018-0028	\$278,900	\$272,600	\$200,400	97.74	14	
383	5/24/2019	0.00	61 ACADIA LN #208	069-003-0208	\$353,000	\$346,500	\$57,600	98.16	14	
384	5/24/2019	0.00	14A PORTSMOUTH AVE	071-010-0003	\$170,000	\$167,300	\$146,000	98.41	14	
385	5/28/2019	0.00	9 PEACH ST	095-064-0252	\$59,000	\$33,000	\$22,700	55.93	18	
387	5/28/2019	0.00	5 ALDER ST	095-064-0084	\$72,000	\$46,200	\$18,400	64.17	18	
390	5/30/2019	0.00	105 PORTSMOUTH AVE	065-124-0032	\$160,000	\$136,400	\$80,100	85.25	14	
391	5/30/2019	0.00	61 ACADIA LN #209	069-003-0209	\$379,900	\$363,700	\$69,800	95.74	14	
392	5/30/2019	0.63	7 WHITLEY RD	063-030-0000	\$330,500	\$310,600	\$261,700	93.98	11	
393	5/30/2019	0.31	39-41 HIGH ST	071-116-0000	\$356,800	\$338,100	\$298,500	94.76	12	
394	5/30/2019	0.28	1 LANGDON AVE	070-082-0000	\$315,000	\$309,200	\$239,500	98.16	11	
396	5/30/2019	0.43	28 RIVER BEND CIR	104-013-0000	\$412,500	\$384,000	\$317,400	93.09	11	
397	5/30/2019	0.00	21 COACH RD	080-006-0010	\$287,500	\$212,400	\$171,000	73.88	14	

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398	5/31/2019	2.80	18 GARRISON LN	056-001-0000	\$135,000	\$296,100	\$242,500	219.33	11	35 Government Agency as Grantor/Grantee
399	5/31/2019	0.33	5 PENN LN	062-092-0000	\$290,000	\$296,200	\$241,100	102.14	11	
400	6/3/2019	0.00	61 ACADIA LN #203	069-003-0203	\$339,900	\$329,500	\$57,600	96.94	14	
402	6/4/2019	0.23	9 CARROLL ST	073-069-0000	\$235,000	\$232,500	\$238,600	98.94	11	
403	6/4/2019	0.00	61 ACADIA LN #302	069-003-0302	\$386,800	\$373,100	\$69,800	96.46	14	
404	6/4/2019	0.00	61 ACADIA LN #409	069-003-0409	\$406,600	\$382,600	\$69,800	94.1	14	
405	6/4/2019	0.21	10 RIDGECREST DR	052-031-0000	\$279,900	\$251,400	\$226,400	89.82	11	
407	6/5/2019	2.00	56 WATSON RD	033-017-0000	\$0	\$356,000	\$295,700	0	11	38 Family/Relatives/Affil as Grantor/Grantee
408	6/6/2019	2.00	56 WATSON RD	033-017-0000	\$0	\$356,000	\$295,700	0	11	38 Family/Relatives/Affil as Grantor/Grantee
411	6/7/2019	0.05	19 HALL PL	071-003-0000	\$196,000	\$217,500	\$153,300	110.97	11	51 Foreclosure
412	6/7/2019	0.41	20 HAVEN LN	065-032-0000	\$199,000	\$280,300	\$224,600	140.85	11	51 Foreclosure
413	6/10/2019	0.28	18 SUMMER ST	063-213-0000	\$178,000	\$324,900	\$283,500	182.53	12	25 Insufficient market Exposure
414	6/10/2019	0.76	1 AMBERWOOD DR	091-013-0000	\$649,000	\$547,100	\$473,000	84.3	11	
415	6/10/2019	1.33	12 EXETER FALLS DR	108-006-0000	\$629,900	\$557,700	\$454,500	88.54	11	
419	6/11/2019	0.00	61 ACADIA LN #402	069-003-0402	\$409,900	\$382,600	\$69,800	93.34	14	
423	6/11/2019	1.15	5 BELL AVE	083-047-0000	\$397,000	\$340,900	\$289,000	85.87	11	
424	6/13/2019	0.00	61 ACADIA LN #301	069-003-0301	\$384,900	\$363,700	\$69,800	94.49	14	
427	6/14/2019	0.00	5 STERLING HILL LN	068-006-0541	\$364,000	\$332,600	\$271,300	91.37	14	
428	6/14/2019	0.00	4A E&H COOPERATIVE	087-008-A-04	\$92,000	\$84,600	\$48,000	91.96	18	
429	6/14/2019	0.93	3 HILLSIDE AVE	097-005-0002	\$582,000	\$551,000	\$510,300	94.67	11	
430	6/17/2019	0.60	7 WAYSIDE DR	069-026-0000	\$376,000	\$366,200	\$297,700	97.39	11	38 Family/Relatives/Affil as Grantor/Grantee
434	6/19/2019	0.18	1 WYNDBROOK CIR	087-003-0051	\$375,000	\$405,500	\$339,900	108.13	11	
435	6/19/2019	0.00	156 FRONT ST #307	073-049-0047	\$175,000	\$132,600	\$102,800	75.77	14	
436	6/19/2019	0.00	5 CORNWALL AVE	095-064-0027	\$72,500	\$35,000	\$22,200	48.28	18	
437	6/19/2019	0.00	3 STERLING HILL LN	068-006-0328	\$308,500	\$289,200	\$217,800	93.74	14	
439	6/20/2019	0.35	2 THELMA DR	095-046-0000	\$375,000	\$372,000	\$302,200	99.2	11	
440	6/20/2019	0.00	69 HAYES MH PK	064-105-0069	\$135,000	\$118,800	\$73,700	88	18	
441	6/20/2019	0.00	2 STONEWALL WAY #E	019-016-0026	\$223,000	\$217,000	\$182,900	97.31	14	
443	6/20/2019	0.82	11 WOOD RIDGE LN	019-016-0006	\$519,900	\$504,500	\$447,800	97.04	11	
444	6/21/2019	0.65	27 WOOD RIDGE LN	011-018-0005	\$459,900	\$450,200	\$400,200	97.89	11	
445	6/21/2019	0.00	50 BROOKSIDE DR #J6	054-004-0086	\$195,000	\$153,900	\$126,800	78.92	14	
447	6/24/2019	0.00	156 FRONT ST #217	073-049-0036	\$195,000	\$150,200	\$116,400	77.03	14	
448	6/24/2019	5.01	97 BRENTWOOD RD	061-025-0001	\$499,900	\$501,600	\$466,100	100.34	11	
449	6/25/2019	0.00	50 BROOKSIDE DR #F6	054-004-0046	\$181,000	\$155,200	\$127,900	85.75	14	
451	6/25/2019	0.00	6 JOANNE CT	103-013-0006	\$90,000	\$74,400	\$57,100	82.67	18	

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452	6/25/2019	0.00	8 CONTINENTAL DR	047-004-0005	\$78,500	\$135,000	\$136,100	171.97	44	40 Business Affiliates as Grantor/Grantee
454	6/26/2019	1.10	4 MOORE LN	021-010-0000	\$633,000	\$585,800	\$519,300	92.54	11	
455	6/26/2019	1.00	2 MILLSTREAM DR	062-082-0000	\$439,900	\$407,300	\$339,400	92.59	11	
457	6/27/2019	0.24	24 MEADOWOOD DR	090-018-0031	\$453,000	\$467,500	\$405,700	103.2	11	
458	6/28/2019	0.82	165 KINGSTON RD	115-011-0000	\$410,000	\$334,200	\$278,700	81.51	11	
460	6/28/2019	0.00	6 STERLING HILL LN	068-006-0626	\$440,000	\$392,500	\$325,500	89.2	14	
461	7/1/2019	0.36	14 THELMA DR	104-056-0000	\$415,000	\$365,700	\$314,100	88.12	11	
462	7/1/2019	0.00	136A ROBINHOOD DR	104-079-136A	\$19,000	\$30,700	\$12,400	161.58	18	33 Landlord/Tenant as Grantor/Grantee
463	7/1/2019	0.00	13 CHARRON CIR	065-102-0013	\$380,000	\$339,500	\$314,800	89.34	14	
464	7/1/2019	1.63	6 MOORE LN	021-009-0000	\$675,000	\$678,700	\$590,900	100.55	11	
465	7/1/2019	0.18	34 JADY HILL AVE	064-095-0000	\$400,000	\$348,700	\$264,600	87.18	12	
466	7/1/2019	0.21	3 HAVEN LN	064-073-0000	\$385,000	\$320,100	\$232,600	83.14	11	
467	7/1/2019	0.00	61 ACADIA LN #307	069-003-0307	\$342,000	\$329,500	\$57,600	96.35	14	
468	7/1/2019	0.38	11 CRESTVIEW DR	062-044-0000	\$425,000	\$337,800	\$278,900	79.48	11	
470	7/1/2019	0.00	25A HAMPTON RD #A3	086-007-0003	\$171,000	\$155,200	\$138,200	90.76	14	
471	7/2/2019	1.00	29 BELL AVE	083-040-0000	\$11,900	\$305,000	\$249,000	2563.03	11	27 Less than 100% Interest Transferred
472	7/2/2019	0.13	18 WALNUT ST	063-177-0000	\$285,000	\$239,700	\$171,100	84.11	11	
473	7/3/2019	0.13	305 WATER ST	064-039-0000	\$289,000	\$286,400	\$207,800	99.1	11	
474	7/3/2019	1.41	11 GREAT HILL CT	114-012-0000	\$435,000	\$420,600	\$349,700	96.69	11	
477	7/3/2019	0.00	2 BOULDER BK DR #2	080-004-0002	\$293,000	\$277,400	\$194,500	94.68	14	
478	7/5/2019	0.00	10 PEACH ST	095-064-0248	\$70,000	\$63,000	\$43,000	90	18	
479	7/5/2019	1.11	21 HERITAGE WAY	075-019-0000	\$555,000	\$571,200	\$509,700	102.92	11	
480	7/8/2019	0.36	28 SUMMER ST	063-227-0000	\$136,000	\$263,600	\$215,100	193.82	11	51 Foreclosure
481	7/9/2019	0.28	20 ALLEN ST	052-089-0000	\$295,000	\$231,100	\$198,500	78.34	11	14 Improvements +/- (Post Assmt/Pre Sale)
484	7/11/2019	0.00	24 DOWNING CT	052-084-0005	\$239,000	\$230,100	\$155,200	96.28	14	
485	7/11/2019	0.17	44 EXETER FARMS RD	068-011-0000	\$430,000	\$419,900	\$344,900	97.65	11	
486	7/12/2019	0.05	19 HALL PL	071-003-0000	\$210,000	\$217,500	\$153,300	103.57	11	37 Financial Entity as Grantor/Grantee
487	7/12/2019	0.27	9 WINSLOW DR	095-079-0018	\$446,000	\$380,800	\$341,400	85.38	11	
488	7/15/2019	0.00	61 ACADIA LN #401	069-003-0401	\$409,900	\$382,600	\$69,800	93.34	14	
490	7/15/2019	0.00	61 ACADIA LN #206	069-003-0206	\$353,000	\$346,500	\$57,600	98.16	14	
491	7/15/2019	0.00	61 ACADIA LN #403	069-003-0403	\$363,000	\$346,500	\$57,600	95.45	14	
492	7/15/2019	0.00	21 CHERRY ST	095-064-0130	\$5,000	\$39,700	\$24,400	794	18	25 Insufficient market Exposure
493	7/16/2019	0.46	18 HAMPTON FALLS RD	086-019-0000	\$210,000	\$291,400	\$229,700	138.76	11	33 Landlord/Tenant as Grantor/Grantee
494	7/16/2019	0.25	55 PARK ST	063-158-0000	\$407,000	\$353,300	\$283,500	86.81	12	
495	7/16/2019	0.00	24 SOUTH ST	072-117-0007	\$235,000	\$195,600	\$154,400	83.23	14	

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496	7/17/2019	2.00	10 CROSS RD	101-025-0000	\$345,000	\$349,900	\$281,900	101.42	11	
497	7/17/2019	0.55	1 GRANITE ST	070-122-0000	\$422,000	\$348,800	\$290,100	82.65	12	
498	7/17/2019	0.00	8 STERLING HILL LN	068-006-0817	\$450,000	\$405,100	\$341,500	90.02	14	
499	7/17/2019	0.00	101 ROBINHOOD DR	104-079-0101	\$63,000	\$60,200	\$31,600	95.56	18	
501	7/18/2019	0.00	50 BROOKSIDE DR #06	054-004-0126	\$152,000	\$153,000	\$126,100	100.66	14	
503	7/19/2019	0.28	5 LOUISBURG CIR	058-013-0000	\$360,000	\$314,800	\$266,900	87.44	11	
504	7/22/2019	1.48	30 CAPTAINS WAY	024-012-0000	\$629,000	\$614,000	\$536,800	97.62	11	
505	7/22/2019	4.83	72 DRINKWATER RD	106-004-0000	\$509,200	\$645,100	\$565,200	126.69	11	51 Foreclosure
506	7/22/2019	0.00	20 SOUTH ST	072-117-0005	\$262,500	\$229,600	\$153,700	87.47	14	
507	7/22/2019	0.00	61 ACADIA LN #102	069-003-0102	\$389,900	\$371,200	\$69,500	95.2	14	
510	7/24/2019	1.00	108 LINDEN ST	104-075-0000	\$190,000	\$251,500	\$200,500	132.37	11	
511	7/25/2019	0.00	163 WATER ST #A5	072-017-0016	\$339,900	\$332,800	\$171,300	97.91	14	
512	7/26/2019	0.00	61 ACADIA LN #408	069-003-0408	\$359,900	\$346,500	\$57,600	96.28	14	
513	7/26/2019	0.00	61 ACADIA LN #405	069-003-0405	\$409,900	\$346,500	\$57,600	84.53	14	
515	7/29/2019	1.43	6 BLACKFORD DR	075-017-0030	\$710,000	\$624,600	\$555,100	87.97	11	
516	7/29/2019	0.16	5 RIDGECREST DR	052-048-0000	\$365,000	\$268,900	\$201,500	73.67	11	
518	7/29/2019	0.38	7 KATHLEEN DR	104-062-0000	\$318,000	\$308,100	\$245,000	96.89	11	
519	7/29/2019	1.48	6 RINNY LN	027-012-0004	\$403,300	\$460,100	\$410,400	114.08	11	51 Foreclosure
521	7/29/2019	0.76	173 HIGH ST	070-129-0000	\$469,000	\$477,600	\$384,100	101.83	11	
522	7/30/2019	0.00	156 FRONT ST #209	073-049-0028	\$155,000	\$129,600	\$101,500	83.61	14	
523	7/30/2019	2.30	4 NELSON DR	082-001-0000	\$440,000	\$419,300	\$360,800	95.3	11	
526	7/31/2019	1.41	3 CRAGMERE HEIGHTS	032-026-0000	\$600,000	\$469,100	\$413,800	78.18	11	
528	7/31/2019	0.46	35 CRAWFORD AVE	083-022-0000	\$210,000	\$272,700	\$219,900	129.86	11	
529	7/31/2019	0.00	5 BROOKSIDE DR #1	063-102-0049	\$135,000	\$112,300	\$72,800	83.19	14	
530	7/31/2019	5.31	133 BRENTWOOD RD	060-022-0001	\$450,700	\$438,800	\$381,500	97.36	11	
531	7/31/2019	1.10	66 KIMBALL RD	112-003-0000	\$445,000	\$428,800	\$376,900	96.36	11	
532	7/31/2019	0.00	56 HILTON AVE	095-064-0323	\$71,000	\$60,100	\$25,900	84.65	18	
533	7/31/2019	0.31	15 TOWLE AVE	070-039-0000	\$585,000	\$414,800	\$361,700	70.91	11	
534	8/1/2019	0.00	4 PINE MEADOWS DR	087-018-0004	\$247,500	\$246,000	\$173,200	99.39	14	
535	8/1/2019	0.00	6 WANDA LN	095-064-0073	\$157,500	\$125,300	\$11,600	79.56	18	
536	8/1/2019	0.00	3 STERLING HILL LN	068-006-0316	\$385,000	\$330,000	\$244,700	85.71	14	
537	8/1/2019	0.00	41 ALDER ST	095-064-0341	\$89,000	\$91,900	\$69,500	103.26	18	
538	8/2/2019	0.00	50 BROOKSIDE DR #E1	054-004-0033	\$190,000	\$152,500	\$125,700	80.26	14	
539	11/8/2018	2.00	93 KINGSTON RD	098-011-0000	\$345,000	\$352,300	\$306,700	102.12	11	
540	5/21/2019	0.62	201 HIGH ST	070-107-0000	\$536,000	\$536,000	\$195,300	100	11	38 Family/Relatives/Affil as Grantor/Grantee

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541	8/6/2019	0.00	15 HIGH ST #1	072-065-0003	\$205,000	\$221,200	\$0	107.9	14	
542	8/6/2019	2.60	17 NEWFIELDS RD	049-011-0000	\$840,000	\$841,400	\$838,100	100.17	11	
543	8/7/2019	0.00	4 STERLING HILL LN	068-006-0433	\$0	\$335,300	\$251,200	0	14	38 Family/Relatives/Affil as Grantor/Grantee
544	8/7/2019	0.00	105 PORTSMOUTH AVE	065-124-0007	\$122,500	\$119,700	\$67,300	97.71	14	
545	8/7/2019	0.82	165 KINGSTON RD	115-011-0000	\$410,000	\$334,200	\$278,700	81.51	11	
546	8/12/2019	0.00	55 HAYES MH PK	064-105-0055	\$115,500	\$63,600	\$47,100	55.06	18	
548	8/12/2019	0.00	131 COURT ST #9	094-024-0009	\$339,200	\$316,000	\$262,000	93.16	14	
549	8/13/2019	0.15	26 HIGHLAND ST	065-145-0000	\$299,000	\$227,900	\$175,200	76.22	11	
550	8/14/2019	0.25	3 MEADOW LN	085-042-0000	\$415,000	\$323,400	\$268,400	77.93	11	
551	8/15/2019	10.75	30 ENERGY WAY	046-003-0000	\$150,000	\$386,700	\$316,400	257.8	24	29 Plottage or Assemblage Impact
552	8/15/2019	10.75	30 ENERGY WAY	046-003-0000	\$850,000	\$0	\$0	0	24	29 Plottage or Assemblage Impact
555	8/16/2019	0.00	21 SUMAC ST	095-064-0363	\$24,000	\$21,400	\$9,700	89.17	18	
556	8/16/2019	0.41	12 HUNTER PL	087-028-0000	\$599,000	\$548,800	\$483,100	91.62	11	
558	8/19/2019	0.28	131 EPPING RD	055-065-0000	\$245,000	\$207,800	\$149,500	84.82	17	
559	8/19/2019	0.36	17 PATRICIA AVE	104-040-0000	\$379,000	\$338,500	\$289,200	89.31	11	
560	8/19/2019	0.00	6 MORTON ST	095-064-0137	\$59,900	\$34,700	\$21,600	57.93	18	
561	8/19/2019	0.00	10 ALDER ST	095-064-0087	\$27,000	\$34,700	\$25,100	128.52	18	99 Unclassified Exclusion
563	8/20/2019	1.30	14 BLACKFORD DR	075-017-0034	\$615,000	\$615,800	\$548,800	100.13	11	
565	8/21/2019	6.20	42 DRINKWATER RD	093-007-0000	\$460,000	\$496,200	\$468,500	107.87	11	
567	8/21/2019	1.46	12 BLACKFORD DR	075-017-0033	\$735,000	\$681,700	\$601,400	92.75	11	
568	8/22/2019	0.00	11 PINE MEADOWS DR	087-018-0011	\$273,000	\$231,100	\$172,300	84.65	14	
569	8/22/2019	0.23	1 ALLEN ST	052-105-0000	\$307,000	\$252,600	\$210,400	82.28	11	
570	8/22/2019	0.00	131 COURT ST #5	094-024-0005	\$349,000	\$317,300	\$263,100	90.92	14	
571	8/23/2019	0.20	2 BONNIE DR	065-049-0000	\$315,000	\$277,400	\$218,300	88.06	11	
573	8/26/2019	0.21	59 WINTER ST	073-158-0000	\$290,000	\$269,500	\$222,900	92.93	11	
574	8/26/2019	0.31	20 WINDEMERE LN	070-061-0010	\$728,000	\$692,600	\$644,700	95.14	11	
575	8/26/2019	0.31	40 SOUTH ST	072-105-0000	\$515,000	\$0	\$0	0	14	11 Property Sold Not Separately Assessed
580	8/29/2019	0.06	4 MYRTLE ST	073-081-0000	\$350,000	\$291,400	\$116,000	83.26	11	
581	8/29/2019	0.00	78 HAYES MH PK	064-105-0078	\$20,000	\$25,900	\$22,300	129.5	18	
584	8/29/2019	0.00	27 ERNEST AVE #15	074-077-0015	\$135,000	\$106,000	\$41,200	78.52	14	
585	8/30/2019	1.40	8 RINNY LN	027-012-0005	\$435,000	\$383,200	\$333,800	88.09	11	
586	8/30/2019	0.44	22 WINDEMERE LN	070-061-0011	\$669,900	\$678,400	\$634,100	101.27	11	
587	8/30/2019	0.00	7 STERLING HILL LN	068-006-0721	\$395,000	\$338,900	\$291,800	85.8	14	
588	9/3/2019	0.38	2 BRENTWOOD RD	063-091-0000	\$360,000	\$304,000	\$265,600	84.44	11	
589	9/3/2019	0.68	105 BEECH HILL RD	013-005-0000	\$150,000	\$117,800	\$136,800	78.53	17	



EXETER EQ DATA LISTING 10-16-19.xls

VERNO	SALE DATE	Acres	Address	Map	Verified	Current	Previous	Ratio	Prop	XCode1
590	9/3/2019	0.56	4 PENN LN	062-097-0000	\$415,000	\$357,800	\$273,200	86.22	11	
594	9/4/2019	0.68	8 PLEASANTVIEW DR	070-137-0000	\$405,000	\$429,700	\$354,600	106.1	11	
595	9/5/2019	0.16	13 MEADOWOOD DR	090-018-0018	\$484,900	\$451,600	\$369,200	93.13	11	
598	9/10/2019	0.00	6 STERLING HILL LN	068-006-0611	\$374,500	\$318,000	\$262,100	84.91	14	
599	9/10/2019	0.66	8 HOBART ST	074-085-0000	\$300,000	\$304,900	\$255,000	101.63	11	
600	9/10/2019	0.00	131 COURT ST #20	094-024-0020	\$359,000	\$322,300	\$271,400	89.78	14	
601	9/11/2019	0.16	5 COMINGS CT	063-050-0000	\$332,000	\$310,200	\$230,700	93.43	11	
602	9/11/2019	0.00	16 WAYLAND CIR	095-064-0042	\$70,000	\$47,500	\$14,300	67.86	18	
603	9/12/2019	4.00	10 JOHN WEST RD	114-001-0000	\$270,000	\$312,600	\$290,700	115.78	11	
604	9/12/2019	0.00	50 BROOKSIDE DR #F5	054-004-0045	\$195,500	\$165,100	\$126,800	84.45	14	
606	9/12/2019	0.00	50 BROOKSIDE DR #A2	054-004-0002	\$205,000	\$155,200	\$127,900	75.71	14	
610	9/13/2019	0.20	50 WINTER ST	073-181-0000	\$410,000	\$276,300	\$231,400	67.39	12	
611	9/13/2019	0.00	5 STERLING HILL LN	068-006-0526	\$430,000	\$388,300	\$277,600	90.3	14	
612	9/13/2019	0.43	30 JADY HILL AVE	064-093-0000	\$355,000	\$309,900	\$293,200	87.3	11	
614	9/16/2019	0.18	3 SPRUCE ST	063-068-0000	\$475,000	\$262,300	\$165,100	55.22	11	15 Improvements +/- Incomplete at Assmt
616	9/16/2019	0.00	224 ROBINHOOD DR	104-079-0224	\$131,000	\$110,300	\$77,700	84.2	18	
617	9/18/2019	0.00	19 HAMPTON RD-U007A	086-011-0007	\$213,500	\$228,700	\$219,600	107.12	44	20 Multi-Parcel Conveyance (MPC) -
621	9/20/2019	0.21	228 FRONT ST	074-020-0000	\$338,500	\$326,400	\$266,700	96.43	11	
626	9/24/2019	0.42	10 HIGHLAND ST	065-142-0000	\$445,000	\$395,200	\$326,600	88.81	12	
628	9/26/2019	5.21	137 BRENTWOOD RD	060-022-0003	\$585,000	\$565,700	\$461,300	96.7	11	
629	9/26/2019	0.00	16 JOANNE CT	103-013-0016	\$19,100	\$69,300	\$50,000	362.83	18	38 Family/Relatives/Affil as Grantor/Grantee
632	9/27/2019	0.00	4 SECOND ST	087-014-004B	\$78,000	\$65,700	\$49,100	84.23	18	
633	9/27/2019	3.00	NELSON DR	083-056-0000	\$75,000	\$83,600	\$62,000	111.47	22	36 Relig/Char/edu as Grantor/Grantee
634	9/27/2019	14.30	12 PICKPOCKET RD	098-012-0000	\$1,794,000	\$1,147,600	\$1,029,900	63.97	11	
635	9/27/2019	1.31	6 CULLEN WAY	097-009-0000	\$615,000	\$567,500	\$499,500	92.28	11	
636	9/27/2019	0.40	18-20 GREEN ST	064-010-0000	\$163,000	\$297,300	\$250,600	182.39	11	51 Foreclosure
637	9/27/2019	0.78	27 ASHBROOK RD	090-012-0000	\$295,000	\$269,200	\$216,600	91.25	11	
638	9/30/2019	0.00	123 ROBINHOOD DR	104-079-0123	\$99,900	\$92,100	\$60,100	92.19	18	
640	9/30/2019	0.53	12 FRONT ST	072-002-0000	\$900,000	\$1,161,200	\$975,800	129.02	11	
641	9/27/2019	0.40	18-20 GREEN ST	064-010-0000	\$183,800	\$297,300	\$250,600	161.75	11	40 Business Affiliates as Grantor/Grantee

## Permits And Approvals

**TOWN OF EXETER  
MEMORANDUM**

TO: Russ Dean, Town Manager

CC: Doreen Chester, Finance Director

FROM: Greg Bisson, Director of Parks and Recreation

RE: AOT-Alteration of Terrain Program

DATE: 10/28/2019

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Exeter Parks and Recreation would like to request approval to apply for an Alteration of Terrain Permit(AOT) through the State of New Hampshire. Any future development of the Recreation Park Complex would require a permit from NH DES under the Alteration of Terrain (AOT) program. The permit covers stormwater quality and erosion control. Recently, the State of New Hampshire implemented a new fee schedule and the fees are scheduled to increase by 250% on November 1, 2019, based on a bill signed into law on September 25, 2019. The application fee for our project will be \$3,750 before next Friday, increasing to \$9,375 after November 1, 2019.

The Alteration of Terrain permit takes approximately 3 months to process and will be active for 5 years after issuance. The Town would be able to apply for an automatic extension (if submitted more than 90 days before permit expiration) for a second 5 year period. A new application would be required if the permit were to lapse. Holding the AOT permit would enable the Town to start renovations at the park if funds were appropriated or if the department fundraises funds to develop the park further.

Tighe & Bond can issue a check for the permit fee (due to the tight timing of the new fee structure) as long as the Town will bill Tighe and Bond for the application fee as a reimbursable expense. The permit could cover any work in the park for the next 10 years. To date, we have only spent \$220,125 out of the design and engineering bond.

Respectfully Yours,

Greg Bisson  
Director, Exeter Parks and Recreation Department



## EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-4540 • (603) 773-6157 • FAX (603) 772-1355  
[www.exeternh.gov](http://www.exeternh.gov)

### MEMO

DATE: 10/25/2019

TO: Russell Dean, Town Manager

FROM: Jennifer R. Perry, P.E., Public Works Director  
Jeff Beck, Maintenance Superintendent

RE: Town Hall Cupola Proposal

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The Town Hall cupola, gable ends and soffits are in need of repair and new coatings. The Department has included this work on the 2019 Maintenance Projects List. The Department has been discussing approaches to the work with several qualified contractors, however the costs were getting high due to the amount of staging that would be necessary to conduct the work. We contacted Limerick Steeplejacks because they have completed quality work on Exeter Town Hall in the past and are capable of conducting the work without excessive staging, using traditional steeplejack methods and manlifts.

The attached proposal from Limerick Steeplejacks, Inc. of Limerick, Maine, details the work necessary to preserve the cupola, gable ends and soffit features of the building and their approach to completing the work. Their price proposal is \$48,800 which is a good value for the Town to complete this work with craftsmen level attention. Although this amount exceeds the Town's purchasing policy level of \$25,000 for going out to bid, we believe this to be in the best interests of the Town.

We request that the Select Board authorize award of this work to Limerick Steeplejacks, Inc., and approve encumbrance of the balance of the 2019 Maintenance Projects List budget line item into FY2020.

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P.O. BPX 550  
LIMERICK, MAINE 04048  
Telephone 207-793-2529  
Fax: 207-793-2529  
limericksjinc@yahoo.com

# LIMERICK STEEPLEJACKS, INC.

October 25, 2019 Cupola Cleaning, Prepping Recoating & Misc. Work

Town of Exeter  
Jeff Beck  
Exeter Public Works  
Maintenance Supervisor  
603-686-6725 cell  
jbeck@exetermh.gov .

**Limerick Steeplejacks Inc. is to be hereafter known as the “Contractor”.**  
**The Town of Exeter, New Hampshire is to be hereafter known as the “Owner”.**

**DISCRIPTION OF WORK**

**CUPOLA**

This contract work is for complete pressure washing clean, prepping and coating work of the Owners cupola and exterior gable ends and fascia soffit areas of the Old Town Hall Building.

The cupola tower comes up through the very center of this building. This is a very ornate cupola with an 8-10 foot tall concrete figurine at the very top of the eight sided copper dome shape roof which is covering a large approximately 16 foot tall eight sided window tower section below that is approximately 12 foot in diameter. The copper roof has eight sides each of the eight sides are approximately 8 feet in height with a rounded top and a square out cropping along the bottom roof line. There is a round wooden circle attached in each of the eight sides of this copper roof. This copper roof will be inspected for condition and any concerns will be discussed with Owner. Each of the eight sides in the window tower section have a ten foot tall by 4 foot wide arched window each of these window sides have a full length 16 foot high ornate column on each side of the windows hence eight windows eight ornate columns. There is scroll work and capitals at the top of each column.

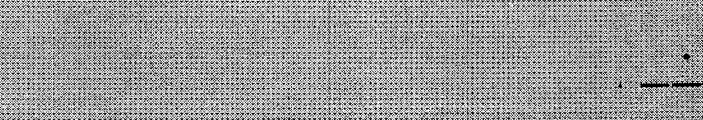
The window tower of this cupola tower has a 60 mill rubber EPDM roof membrane covering the deck/floor exterior of this level.

The vestibule tower below or bottom tower which comes up out of the attic area of the main building is approximately twenty foot in diameter and eight sided. Each of the eight sides of the tower/vestibule have a round sloped shoulder look at the upper half and a flat clapboarded bottom section meets the main building roof junction.

The cupola entire tower needs to be pressure washed starting at the top of the figurine and ending down at the roof line to remove all the pollutants or surface laitance such as mildew, mold, dirt and dust that would cause possible coating adhesion problems.

The Contractor should apply a waterproof coating to the figurine and base at the top of the copper roof. There is a round wooden approximately two foot circle attached to each of the eight sides of the copper roof. Each of these round wood circles should be scraped, nailed and painted with the coating system listed.

The window tower section of this tower and the lower vestibule tower section needs to be scraped nailed, primed, caulked, and finish coated with listed coating system. Caulking should be applied between coats that way the caulking will have a better bond to the new prime coat which has seeped down and bonded into the dry wood surfaces. Nailing of all loose fitting wooden pieces will be done before the prime coat is applied.



.....

The columns will need attention especially around the antiquated horse hair plaster scroll work. Note: Horse hair plaster is very prone to cracking and crumbling due to age, so frequent repairs are often necessary, it's a bit harder to repair the defects and damage.

All of the exterior surfaces will need to be hand tooled cleaned using different shaped scrapers to access all the ornate design caps, columns, keys, wall trims and moldings of this ornate cupola.

The two coat acrylic coating system listed will be applied as per manufactures TDS Sheets recommend.

The EPDM exterior deck roof of the window tower section will need to be inspected for areas of possible needed repairs during this cupola tower scope of work.

This Contractor did not notice any obvious areas of wetting or rotted wood on the cupola exterior that was being demonstrated during a site visit in April of 2019. There are areas from inside the cupola tower that were demonstrating staining from being wetted by possible areas of cracks and leaks caused by maintenance issues but at that time nothing was noted as being visually rotted. Once the tower is accessed and rigged Contractor will be able to give the Owner a more definite idea of maintenance work or issues that need to be addressed.

### GABLE ENDS

In this scope of work the Contractor will address exterior coating rehab work on the wooden gable ends of this brick building. This building has two wooden gable ends that have ornate horse hair plaster in the center of the gable façade. Both gable ends on the front of building and on the back of building are stepped out approximately 2 feet. The roof line has two hip valleys that run down to each inside corner at the step out of the building. The problem appears to be that with such a large roof and steep slope large quantities of snow and ice flow down over the roof causing ice dam's to form at the ends of these four valleys one on each inside corner of the gable end wall step outs. The rain gutter and two inch pipe is overwhelmed by all the frozen ice and melting that occurs and refreezes during the winter months. It appears that the melting water from snow and ice buildup at these corners runs down over the fascia and on to the soffit below causing long term wetting and bacteria or mold that breaks down and continues to cause rotting of the trim boards. At the time of site visit Owners rep and Contractor did climb up into attic and try to evaluate the structural that is in behind these corner of the gable ends but was not able to access the areas from inside without removing boarding and dimensional lumber.

The exterior wooden gable ends are surrounded with approximately 24 inch to 36 inch wooden soffit and fascia trim. The main building exterior wall roof junction perimeter is all large wooden soffit and fascia. During the site visit this Contractor could see some small areas of rotten wood on the underside of the large wooden soffit on the lower Water Street corner of gable end and top of end wall and on the parking lot side of the gable end on the underside soffit.

These areas will need to be accessed from boom lifts because of the need to be able to set up and take down rigging in short time frame. Some of these areas on Water Street are so busy they may need to be worked only at certain times of the days or weeks. This work would be inspected from lifts and then the Contractor would discuss with the Owner possible options of scheduling agreed upon work and amount of work to possibly get completed in a timely fashion.

### SCOPE OF WORK:

Contractor shall furnish all labor, materials, tools, scaffolding, hoists, ladders, safety equipment and all other equipment required to complete the work in a workmanlike manner and in accordance with the specification.

Contractor will rig tower using aluminum ladders, picks, boson chairs, blocks, and tackle etc.

Surface Preparation will be as follows; Power wash all surfaces to be painted with a pressure setting designed to avoid damage to wood surfaces. Wash must incorporate a mildew and mold – killing extractive wash solution. All feces, mold, mildew and other surface contaminants shall be removed. The surfaces will be clear water rinsed and allowed to dry thoroughly. Contractor will need to wet all surfaces with a cleaning solution before water blasting.

A 20% solution of 16 oz liquid house hold bleach and two oz of a non-ammoniated liquid detergent per gallon of water works the best. Water blast with a minimum of 2000 psi and 15 degree tip all exterior surfaces of the cupola towers. The intent of this contract work is to thoroughly clean and removes all signs of feces, heavy algae, mildew and mold and all pollutants on the exterior surfaces of the Cupola tower and roof and attached appurtenances.

Contractor will cover the main roof with tarps and or drops to make every effort to contain or capture all the new and old paint.

Contractor will re-nail all areas of wood to be coated. All areas of missing wood, rot or any concerns will be reported and discussed with the owner for possible repairs and cost of repairs. Metal surfaces must be sanded or wire brushed to a clean bare substrate before coating with a metal primer.

Contractor will hand tool clean off all loose coating on the areas to be painted.

Contractor will remove all loose glazing from windows if needed. New glazing will be installed where ever needed to make windows complete.

Contractor will apply one full prime coat of PPG Paints Gripper Primer series to wood clap boards, trim, siding, railings and all other existing exterior painted surfaces.

Contractor will apply caulking to all open voids, crevices, joints, etc. Caulking shall be California 55 year elastomeric or equivalent.

Contractor will apply one full finish coat of PPG Paints Mansion Hall 100% Acrylic to wood clap boards, trim, siding, railings and all other existing painted surfaces.

All areas of metal will receive one coat of Glidden Professional Series 4360 Alkyd Primer before receiving the two coats of the Fortis 450 Satin. Contractor will supply owner with DATA sheets for the coatings to be used.

Contractor will rig copper roof of cupola dome for the pressure washing of roof and figurine and application of waterproof coating. Contractor will apply two coats of Sherwin Williams Loxon XP Waterproofing Masonry Coating in the color white. Contractor will inspect copper roof and any concerns will be brought to the Owners attention and discussed for options of repair. Contractor will coat the eight wooden circles with the list coating system.

This contract will not include gold leafing of any items.

#### MISCELLANEOUS WORK

Repair work that is agreed upon with the Owner and ordered by the Owner on the exterior gable ends, soffit, fascia and all the wooden trim below on the main building will be completed by this Contractor as Extra Work and invoiced at time, material and any rental equipment as needed to complete the agreed upon work with the Owner .

#### GENERAL:

The contractor shall adhere to the Occupational Safety and Health Administration's (OSHA) most recently published Safety and Health standards for Construction (29CFR 1926) and General Occupational safety and Health Standards (29 CFR 1910) for the duration of the contract.

Contractor shall continuously maintain adequate protection of all work covered by the contract The contractor shall employ only competent and satisfactory personnel and shall provide a sufficient number of employees to perform the required services efficiently and in a manner satisfactory to the owner/rep. all workers employed on this site shall have a minimum of 5 yrs. experience in this type of work and application procedures suggested by the coating manufacturer.

The contractor shall be responsible for protection of all buildings and other property in the vicinity of the Town Hall property for the duration of work and shall use necessary precautions against such damage caused by falling of wind-blown materials. In any case where property is damaged, the contractor shall correct same prior to any payment.

The Contractor shall not begin any repairs, which are not covered by the contract unless authorized by the Owner.

All product labels shall have manufactures name, type of paint, stock number, color and thinning instructions.

The Contractor shall also be responsible to submit technical data sheets for the coating systems and the Coating Manufacturer's recommendations for drying times, thinner and application (temperature, humidity, etc.), this information shall be made available to the Owner / Rep. MSDS sheets on all coatings and thinners must be included with the data sheets.

Coating shall be applied in accordance with Coating Manufacturer's recommendations.

No coating shall take place when the atmospheric temperature is within 5 degree F of the dew point, or when the relative humidity is above 85%.

Coating shall not be applied in the rain, snow, fog or mist, or when the steel surface temperature is within 5 degrees of the dew point.

Each coat shall be in proper state of cure, or dryness, before the application of the succeeding coat. a minimum of 24 hours shall be allowed between coats.

The Contractor shall be responsible for all final clean up of the project site, so as to leave the site in, at least as, good of condition as before his work started.

Owner/contractor will schedule a start up date so as not to interfere with other events.

Upon an unscheduled event contractor will make the Town Hall available to the owner as soon as possible on any given day if needed. There will be no extra charge to the owner for the contractor having to evacuate the site that day.

**WARRANTEE:**

All work done under this contract will be warranted for one full year from completion date.

**PAYMENT:**

Payment will be as follows: Two payments, the first payment will be at 50% completion, the second will be made ten days after completion.



October 25, 2019

Page 5

**EXTRA WORK:**

Extra work is any repairs that the contractor or owner becomes aware of after starting this contract/proposal. Contractor has no way of knowing if there is faulty or rotten roofing, screening or metal. If there is any such work it will b brought to the owner's attention and discussed as to weather it needs to be repaired by the contractor or another contractor. All extra work will be charged at Sixty Five Dollars \$65.00 per hour per man plus materials and any rental equipment that is needed. Contractor is Fully Insured

**INSURANCE**

Contractor is fully insured certificates of insurance will be sent to Owner.

Limerick Steeplejacks, Inc. here – by proposes to furnish labor and materials to do the contract work as described here herein and specified for the lump sum of:

Forty Eight Thousand Eight Hundred Dollars \$48,800.00

This price is valid until 10/10/2019

AUTHORIZED

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

President: Gregory A. Sanborn

ACCEPTANCE OF PROPOSAL - THE ABOVE PRICE, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK SPECIFIED. PAYMENT IS TO BE MADE WITH IN TEN DAYS OF THE COMPLETION DATE.

AUTHORIZED

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



**Town of Exeter**  
 Parks and Recreation Dept  
 32 Court Street  
 Exeter, NH 03833  
[mroy@exeternh.gov](mailto:mroy@exeternh.gov)  
 603-773-6151 fax 603-773-6152

**Special One-Day Malt/Wine License Application**

Name of Applicant and/or Organization Applying: LARRY F. MURPHY  
 (To appear on license)

Full Address: 91 POST RD, NORTH HAMPTON - P.O. BOX 28

Applicant's Cell Number: 603-234-5708 Organization Phone: \_\_\_\_\_

Applicant's Email: LARRYFMURPHY@GMAIL Organization Email: \_\_\_\_\_

Type of Event: FUNDRAISER FOR MILITARY FAMILIES + VETERANS Admission Fee: DONATION ADMISSION \$20. PP

Type of Alcohol to be served:  Beer & Wine  Wine  Beer

Type of Alcohol to be tasted:  Beer & Wine  Wine  Beer  
+ CHAMPAGNE

Event Date: SUNDAY, NOVEMBER 10, 2019 Hours of Event (to & from): 1pm - 5pm

Location of event within the Town:  Auditorium  Art Gallery & Backroom  Swasey Parkway

Expected number of attendees: ? Limited to 200 Age Range of Attendees: 21-OVER

**TOWN OF EXETER LIABILITY DISCLAIMER FOR SPECIAL ONE-DAY LICENSES**

By exercising the privileges of this Special One-Day License in serving persons with alcoholic beverages, the Licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this Special One-Day License will be deemed to be acknowledgement that you are aware of this potential liability.

You are encouraged to discuss the risks associated with exercising your privileges of this Special One-Day License and the appropriate precautions to avoid injuries, damage and liability to others with your legal advisor.

The Town of Exeter and the Select Board, acting as the Local Licensing Authority, shall not be liable to the Licensee or to others if injury or damage shall result from the exercise of this Special One-Day License.

By signing this form, the Applicant acknowledges that he/she understands and will comply with all applicable liquor regulations set forth by the NH Liquor Commission and the Town of Exeter.

*Larry F. Murphy*  
 Applicant's Signature

10/23/19  
 Date

**REQUIRED DOCUMENTATION TO SUBMIT WITH APPLICATION:**

- Completed license application with cash/check fee, made payable to *Town of Exeter*.
- Invitation/flyer/letter of explanation regarding event.
- Certificate of Liability Insurance, providing General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000, and liquor liability with reasonable limits of coverage, except that liquor liability shall have minimum coverage of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, whereas the policy shall carry an endorsement that the Town of Exeter shall be notified by the insurer no less than ten days prior to the cancellation of said coverage. **The Town of Exeter must be named on the certificate as an additional insured for the event.**
- Procedures of premises of a reasonable precise nature that clearly delineates the location and manner in which Alcoholic beverages will be served, delivered, and/or dispensed.
- On a separate piece of paper, please **describe the manner in which alcohol will be served** to your guests to ensure compliance with existing laws (check IDs, table service/bar, etc.) and specify the manner by which service of such beverages, if minors are in attendance, will be controlled. Minors are not allowed within the area where alcohol beverages are dispensed.
- On a separate piece of paper, please **attach a floor plan** (8.5x11 white paper) of the event area, showing the exact location where alcoholic beverages will be delivered, served and consumed. This can be hand-drawn, if necessary.

**GUIDELINES:**

- Application for Special One-Day License must be submitted no less than two weeks prior to event.
- Application must be submitted with the one day fee of: \$100
- Malt/wine may only be served at an open bar if a bona fide invitation is received by all attendees.
- Events can only be held on day and date approved on license. No refund is possible after a Special One-Day License has been issued if not used on date specified.
- Malt/wine must be delivered the day of the event and removed from the premises after the event, by the expiration of the Special One-Day License.
- Special One-Day Licenses can only be issued for events occurring between 11:00 a.m. - 11:00 p.m., Monday -Sunday.
- No person/organization shall be granted a special license more than five (5) times in a calendar year.
- License must be posted in the most conspicuous place at the location of event.
- DO NOT allow anyone to bring their own alcoholic beverages to your event.
- Control and properly police the area where the alcoholic beverages are being dispensed. Do not permit persons to carry their alcoholic beverages outside the approved area for consumption.
- Unless waived by the Police Chief in writing, a police detail is required, beginning ½ hour prior to guest arrival and continuing until all guests have left the premises. It is the applicant's responsibility to coordinate these details. The payment of the detail is the responsibility of the applicant at applicable rates.

---

*For Official Use Only*

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Police Acknowledgement:

Police Chief Signature: See attached email Date: 10/25/19

Security Concerns: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Select Board's Actions: (List date below)

Granted: \_\_\_\_\_ Rejected: \_\_\_\_\_

Restrictions/Conditions/Remarks: \_\_\_\_\_

- **Describe the manner in which alcohol will be served to guests.**

Forty minutes prior to the start of the event, approximately twelve guests (Sponsors) will be served one glass of champagne during a VIP viewing of the Silent Auction items. The champagne will be served by Stressless Events, a State Licensed and Insured Bar Caterer.

The event will include wine tasting with food pairings.

When guests arrive at the registration table, each will receive two wine tasting coupons. At the wine tasting table, each guest of legal drinking age will receive a 5.5 oz. commemorative tasting glass. A small amount of wine will be poured into each glass. There will be one type of white wine and one red. Wine will be served by Stressless Events, a State Licensed and Insured Bar Caterer. They will check ID's to insure each guest that approaches is of legal drinking age. Double checking ages will insure that no one under age falsely procured a glass. Event staff will be mindful of guests in the immediate vicinity of the tasting table.

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**OPERATION HOMEFRONT, INC.**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.  
 Individual/sole proprietor or single-member LLC  
 C Corporation  
 S Corporation  
 Partnership  
 Trust/estate  
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_  
**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  
 Other (see instructions) ▶ **501 (C)(3) NON-PROFIT ORGANIZATION**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_  
*(Applies to accounts maintained outside the U.S.)*

5 Address (number, street, and apt. or suite no.) See instructions.  
**1355 CENTRAL PKWY S., STE 100**

6 City, state, and ZIP code  
**SAN ANTONIO, TX 78232**

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type. See Specific Instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

				-						
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or

**Employer identification number**

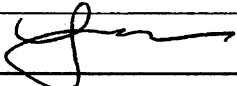
3	2	-	0	0	3	3	3	2	5
---	---	---	---	---	---	---	---	---	---

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** Signature of U.S. person ▶  Date ▶ 5/22/19

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

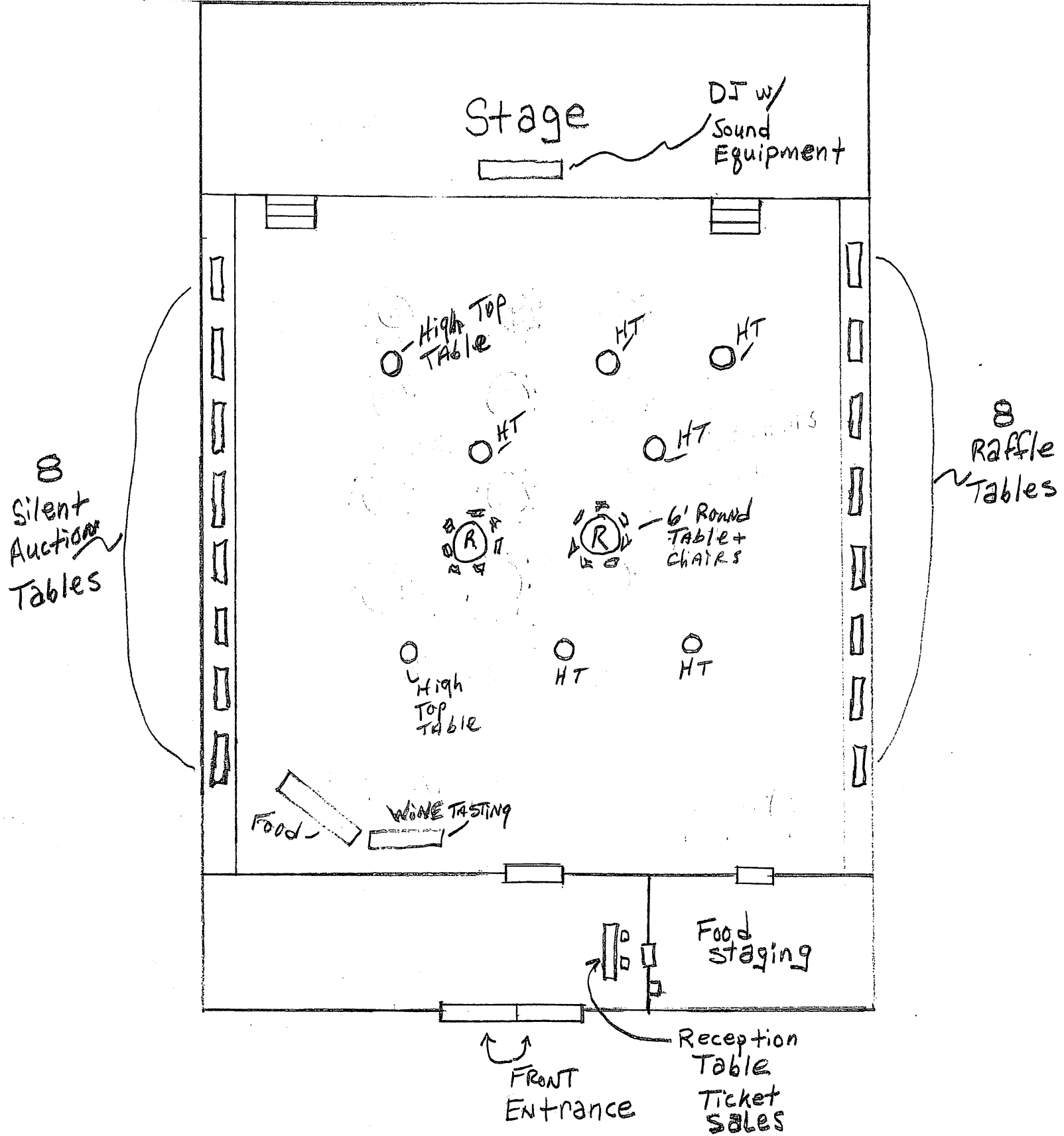
- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

# Town Hall



**SUNDAY, NOVEMBER 10 ~ FROM 1 – 5PM**

SHOW YOUR SUPPORT  
FOR OUR MILITARY FAMILIES  
& VETERANS AT

# **A TOAST TO OUR TROOPS**

FREE Food from Sea Dog Brewing Co., Exeter!  
FREE Wine Tasting with Food Pairings!  
FREE Desserts from Diane's Fine Desserts, Newburyport!

---

Over 40 Silent Auction & Raffle Items ~ Something for Everyone!

---

100% of Proceeds Go to Operation Homefront

---

Radio Personality Jeff Lawrence will Spin Music & MC  
Piscatagua Rangers Fife & Drum Corp will greet You at the Door

---

Show how much you care for the Men & Women who serve or have served in the  
Branches of our military by attending this great event. They protect the freedoms we  
enjoy each and every day.

**Tickets Can be Purchased in Advance at [brownpapertickets.com](http://brownpapertickets.com), Or at the Door.  
Donation Admission is \$20 per person. Tickets are Limited.**

Join the Fun!! Show YOU Care.  
Historic Exeter Town Hall  
10 Front Street, Exeter

Event Updates can be found on Facebook @ToastToOurTroops



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Tobey & Merrill Insurance 20 HighStreet Hampton, NH 03842	<b>CONTACT NAME:</b> Dean Merrill <b>PHONE (A/C, No, Ext):</b> 603-926-7655 <b>E-MAIL ADDRESS:</b> dean@tobeymerrill.com <b>FAX (A/C, No):</b>
	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : United States Fire Insurance Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :
<b>INSURED</b> A Toast to Our Troops PO Box 28 North Hampton, NH 03862	<b>NAIC #</b>

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	A		Binder 12378	11/10/2019	11/11/2019	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000						
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			WC STATU-TORY LIMITS    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Event to be held at the Exeter Town Hall, 10 Front Street, Exeter NH 03933

**CERTIFICATE HOLDER****CANCELLATION**

Town of Exeter 10 Front Street Exeter, NH 03833	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Tobey & Merrill, Inc
-------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------





# State of New Hampshire Liquor Commission



STRESSLESS EVENTS LLC  
STRESSLESS EVENTS  
801 ISLINGTON ST UNIT 34-2  
PORTSMOUTH NH 03801

CATERERS OFF SITE

ON-PREMISES COCKTAIL LOUNGE

License No. **1290934**      Effective Date: **03/01/2019**      Expires: **02/29/2020**

This license is issued and is subject to the conditions prescribed in Title XIII of the revised statutes annotated and regulations enacted by the commission thereunder. This license is effective for the period specified above unless sooner revoked and is not transferable.

State Liquor Commission

Joseph W. Mollica, Chairman

Michael R Milligan Dep Commissioner

This document and any addendum must be conspicuously displayed on the described premises.

AUDIT NO. 1558262



Melissa Roy <mroy@exeternh.gov>

# Re: Special One-Day Malt/Wine License

1 message

**Stephan Poulin** <spoulin@exeternh.gov>  
To: Melissa Roy <mroy@exeternh.gov>

Fri, Oct 25, 2019 at 12:47 PM

Approved

On Fri, Oct 25, 2019 at 11:22 AM Melissa Roy <mroy@exeternh.gov> wrote:  
Stephan,

Here is an application for an event on November 10th. There was some confusion because he thought the company he is working with had to take out the permit. Sorry for the delay. Russ needs this back today to put into the select board's packet.

Let me know if you have any questions



**Melissa Roy**  
Assistant Director, Town of Exeter  
603-773-6151 | mroy@exeternh.gov  
www.exeternh.gov  
32 Court Street, Exeter NH 03833



Please consider your environmental responsibility. Before printing this e-mail message, ask yourself whether you really need a hard copy.



Add me on Facebook

Create your own [email signature](#)

**Chief Stephan R. Poulin**  
*Exeter Police Department*  
20 Court St  
Exeter, NH 03833  
Dispatch: 603-772-1212



## Correspondence

## DONAHUE, TUCKER & CIANDELLA, PLLC

### ATTORNEYS AT LAW

16 Acadia Lane  
Exeter, New Hampshire 0383-4924  
Telephone: (603) 778-0686  
Fax: (603) 772-4454  
Web Site: [www.DTCLawyers.com](http://www.DTCLawyers.com)

### UPDATE ON RENEWALS OF CABLE TV FRANCHISES *Re: August 2, 2019, Order of Federal Communications Commission*

October 15, 2019

By: Katherine B. Miller, Esq.

In a striking departure from past regulation of cable TV franchising over the past thirty (30) years, the Federal Communications Commission (“FCC”), which has broad authority over this field based on federal law, issued an order dated August 2, 2019, addressing whether “free” services provided by cable companies to communities should “count” toward the 5% cap on franchise fees.

Franchise fees are capped at 5% of the gross revenue from the operation of a cable TV system in a community. The in-kind services the FCC decided do count toward that “cap” include:

- (1) Free cable TV service to municipal and school buildings;
- (2) Costs associated with providing local access channels and facilities for public, educational and governmental (“PEG”) programming, other than capital costs, and;
- (3) Costs for maintaining or continuing institutional networks, or “I-Nets” for communities.

This means franchise fees paid to communities may be reduced dramatically, but we do not yet know how much or starting when. The cable companies’ costs for providing such services will be calculated at the *retail* cost, not the actual cost to the company to provide the service. At this time, it is unknown what type of calculations will apply, but it is safe to say that the costs could offset a large portion, or 100%, of the franchise fee payments communities currently receive. It is also possible that, in communities that do not require payment of franchise fees by the cable company, the value of “free” services may exceed 5% of the gross revenue from the operation of the cable company in that community, resulting in cancellations of such services.

Comcast will begin implementing the FCC order “soon,” according to their representative, but only as to the first category of in-kind services, the formerly free cable TV services, at the basic or expanded basic levels, to municipal and school buildings. As of the middle of October 2019, Comcast will no longer include such free cable TV service to municipal and school buildings in *new* franchise agreements for cable TV services, or proposals to *renew or amend existing* franchise agreements.

In communities that are *not* in the three-year renewal negotiation “window” prior to the expiration date of an existing franchise (or any extension of that period), it is not clear how Comcast will value the free

cable TV services in existing cable TV franchise agreements. We anticipate that Comcast will be sending notices to such communities that, starting on a date certain, Comcast will begin including the value of those free cable TV services in the franchise fee calculation, and communities will have the choice of (1) amending their franchise agreements to *delete* that formerly free service, to avoid reduction in franchise fees, or (2) amending their franchise agreements to *increase* their franchise fee payments (up to 5% of gross revenue from the operation of the cable TV system in the community) if the value of the formerly free service *plus* the existing franchise fee, if any, is no more than 5% of gross revenue.

It is expected that the other cable TV companies operating in NH, Charter Communications, Atlantic Broadband Company (which took over the MetroCast franchises in NH) and TDS (a national telephone company that has picked up many small, regional telephone companies in NH and now provides video programming over fiber through cable TV franchises in those communities) will also implement the FCC order, but it is not clear yet how or when.

If any of the cable companies fully implement the FCC's August 2, 2019, order, communities with local access channels may need to find additional funding sources for operating those channels. One option is requesting capital "grants" from the cable TV company when negotiating a new or renewed franchise agreement. Such grants will not "count" towards the franchise fee cap, but they *will* be passed through to subscribers, on their cable bills. Another option is increasing the franchise fees, if not already at the 5% cap. Because it is entirely unknown how the non-capital costs of local access channels will be calculated, it is unclear how much revenue communities will need to make up.

Likewise, communities that rely on an I-Net provided formerly for free by the cable company, for secure communications among or between municipal and school facilities (fire, police, City or Town offices, schools, etc.) may find their vital communications systems in jeopardy if cable companies begin to count the cost of maintaining those networks towards the franchise fee "cap." If the total cost is over 5% of the cable company's revenue from the operation of the cable system in that community, the I-Nets could be shut down.

Not surprisingly, a legal challenge has been filed against this order. As of this writing, no court has halted the application of the order. We recommend taking a flexible approach to address this uncertain situation, to consider ways to address possible loss of currently free services and/or franchise fee revenue, and to build into new franchise agreements contingent language to take effect depending on how the court and the cable companies respond to this order.

For further information, please contact attorneys Katherine B. Miller or Brendan A. O'Donnell.

For e-Filing only

THE STATE OF NEW HAMPSHIRE
JUDICIAL BRANCH
http://www.courts.state.nh.us

Court Name: 10th Circuit - Probate Division - Brentwood
Case Name: Estate of Ann E. Cashell
Case Number: 318-2019-ET-00233
(if known)

NOTICE TO TOWNS AND CITIES PURSUANT TO RSA 554:18-a

Notice is hereby given that ownership of the real estate specified below has been passed by inheritance or devise from the deceased to the parties listed.

1. Deceased Name Ann E. Cashell Date of Death 08/04/2018
Residence 198 Carissa Street Nokomis FL
Street City State

2. Location of Real Estate 156 Front Street, Exeter, NH 03833

3. Names and addresses of recipients
NAME MAILING ADDRESS
Cheryl A Cashell 1434 Carlsen Drive, Union, NJ 07083

4. The deed to this real estate is recorded in the
COUNTY BOOK/PAGE
Rockingham /

5. I certify to the Probate Division that this notice was sent to the Assessor of the City of
or Selectmen of the Town of Exeter
as required by law.

Cheryl A Cashell
Name of Filer
Law Firm, if applicable Bar ID # of attorney
1434 Carlsen Drive
Address
Union NJ 07083
City State Zip code

1s/ Cheryl Cashell 10/24/19
Signature of Filer Date
(908) 686-8790
Telephone
sharylcien@aol.com
E-mail

Case Name: Ann E. Cashell

Case Number: 318-2019-ET-00233

NOTICE TO TOWNS AND CITIES

\_\_\_\_\_  
Name of Filer

/s/

\_\_\_\_\_  
Signature of Filer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Law Firm, if applicable

\_\_\_\_\_  
Bar ID # of attorney

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Address

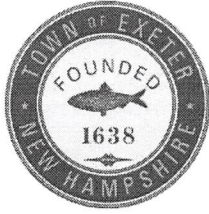
\_\_\_\_\_  
E-mail

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip code

TO BE FILED WITH THE CITY ASSESSOR OR TOWN SELECTMEN AND THE PROBATE  
DIVISION PRIOR TO PRESENTING THE FINAL ACCOUNT



## TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

[www.exeternh.gov](http://www.exeternh.gov)

October 11, 2019

Chris Sununu  
Governor of New Hampshire  
State House  
107 North Main Street  
Concord, NH 03301

Dear Governor Sununu,

The Town of Exeter has been engaged in a series of meetings regarding the draft integrated permit scheduled to be put forward by EPA. In a letter addressed to your office on September 30<sup>th</sup>, the cities of Dover and Rochester outlined concerns with the integrated permit including the “Latimer approach.” Exeter shares this concern.

For this reason, as we continue to evaluate the situation further, we would support the request for a federal independent peer review of the criteria (specifically the “Latimer method”) associated with the integrated permit. As you are aware, the town recently spent upwards of 55 million dollars under an Administrative Order of Consent (AOC) with EPA to upgrade its main pump station, forcemains, and overall wastewater facility and treatment process. Although we are proud of this new treatment system, and hope for a positive impact on the Great Bay, we are equally concerned with any additional costs that may result from an integrated permit that requires any further significant cost increases for our sewer ratepayers, who have not yet begun paying for our new facility.

We look forward to having further conversations with you on this topic and hope you will join our other communities in supporting a federal independent peer review.

Very truly yours,

Russell Dean  
Exeter Town Manager





SENATOR JON MORGAN  
STATE SENATE DISTRICT 23

September 27th, 2019

Exeter Select Board  
Town Hall  
10 Front St.  
Exeter, NH 03833

Dear **Exeter Selectboard**,

This week, after months of negotiations with our colleagues in the House of Representatives and the Governor, HB 3 and HB 4, which make up the state budget for FY 2020-21, were passed by the New Hampshire Senate and signed into law. As your state Senator, I want to express that I fought continuously to secure the best possible financial outcome for Exeter.

This budget allocates \$138 million in new state funding to New Hampshire's public education system, representing the largest investment in our public schools in twenty years. I am hopeful this will offset some of the overly burdensome property taxes faced by our communities.

Additionally, the budget also delivers \$40 million in unrestricted municipal aid to our towns across the state. In Exeter alone, the budget delivers \$323,755.00 in this unrestricted revenue redistribution and \$331,223.00 in additional education funding, for a total of \$654,978.00 in municipal aid over the FY 2020-21 biennium.

We will see increases in access to health care by ensuring that the Medicaid expansion trust fund is solvent and by keeping our promise to support behavioral health rates. It provides further support for our health care workforce and health care capacity by implementing increases to Medicaid provider rates across the board by 3.1% each year, effective January 1, 2020.

To make our towns safer, the budget calls for increases in funding for Granite Shield, providing critical support to the dedicated and brave members of our law enforcement workforce. Further, we doubled funds for domestic violence crisis centers and funds have been allocated to provide for the hiring of an additional detective and staff attorney in the state's cold case unit to assist with the more than 120 unsolved murders.

As these initiatives begin to take effect and these services become available, I will keep you up to date. I will continue to be one of Exeter's strongest advocates in Concord. I spent the last year aiming to avoid partisan bickering in order to secure the needs of our district, and I fully intend to stay on that path. Please don't hesitate to reach out if you have any questions or concerns about the budget or other issues in the Legislature.

My phone number is 603-271-8631 and email addresses is [Jon.Morgan@leg.state.nh.us](mailto:Jon.Morgan@leg.state.nh.us)

Sincerely,

  
Senator Jon Morgan



## EXETER POLICE DEPARTMENT

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*Memorandum*

9/9/2019

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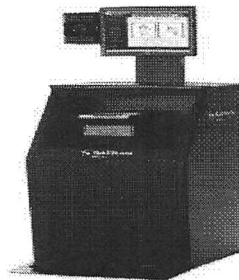
To: Town Manager, Russ Dean

From: Chief Stephan Poulin

Ref: Live Scan

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It is with great pleasure to announce that the Exeter Police Department has been awarded a Live Scan fingerprinting machine from the New Hampshire State Police (NHSP) Criminal Records Division. This has been a longstanding goal of prior Administrations with memo's dating back to 2007. I am happy to say that now, we have achieved this goal. I found that while researching the Idemia Company and its equipment for an upcoming Capital Improvement Plan in 2020, I was able to begin a professional and meaningful dialogue with Tammy L. Baiocchetti, a Team Leader with the NHSP Identification Unit.



A review was conducted of the amount of fingerprint cards submitted on average by the Exeter Police with regards to arrests and civilian processing. The amount was enough to pursue one of only several currently available machines from the State. Mrs. Baiocchetti was instrumental in working along with NHSP Capt. Jeffrey Ladieu and helped recommend Exeter for the award.

The machine will offer many benefits to Exeter. Live Scan is the electronic fingerprinting process that replaces traditional ink fingerprinting. Police Officers will be able to use Live Scan for offenders attempting to elude proper identification while in custody. Live Scan is also required by statute for certain licenses, and often required for (but not limited to) people who work or volunteer in positions of trust for populations such as vulnerable citizenry, the elderly, dependent adults and children. An individual's fingerprints are scanned and securely transmitted to NHSP, which performs an FBI criminal history background check using the Automated Fingerprint Identification System (AFIS). This reduces wait time, human error, messy ink, excess paper, and postage fees.

**Installation is expected to be finished by the end of this month and there will be instructions for the public interested in this service posted on our Website.**



## EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-4540 • (603) 773-6157 • FAX (603) 772-1355

[www.exeternh.gov](http://www.exeternh.gov)

October 4, 2019

Select Board  
Town of Exeter  
10 Front Street  
Exeter, NH 03833

Re: Exeter Public Works Employee of the 2019 Summer Quarter

Dear Select Board members:

It is our pleasure to inform you that Timothy Childers, Custodian, has been awarded the Employee of the 2019 Summer Quarter.

Nominations said that Tim deserved the award for the following reasons.

Tim Childers always comes to work with a good attitude, never complains, and completes his tasks beyond what is expected. He takes care of anything necessary at the drop of a hat no matter how rough the situation may be. Tim keeps many Town employees' work areas clean daily, no matter what the changing seasons may bring.

The Employee of the Quarter Program was created 20 years ago, in 1999, to recognize outstanding performance and dedication to the Exeter Public Works Department and Exeter community. This honor is awarded to an individual for special achievements to advance the mission of the Department while aligned with the Department's core values of Teamwork, Integrity and Safety. Nominations can be made by any Town employee or citizen, and the selection is made by the Employee of the Quarter Committee.

On behalf of the Exeter Public Works Department, we are pleased to notify you of the extra effort and commitment that Tim has demonstrated to warrant this recognition.

Sincerely,

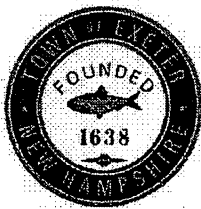
Jennifer R. Perry, P.E.  
Public Works Director

Stephen M. Towle, Jr., Chairman  
Employee of the Quarter Committee

cc: Human Resources, personnel file



Exeter Public Works Employee of the Quarter (EOQ) Summer 2019 recipient Timothy Childers (right), Custodian, receiving award from Stephen Towle (left), EOQ Committee Chairman



## EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-4540 • (603) 773-6157 • FAX (603) 772-1355

[www.exeternh.gov](http://www.exeternh.gov)

October 4, 2019

United States Environmental Protection Agency  
Region I – New England  
5 Post Office Square – Suite 100  
Boston, MA 02109-3912  
Attn: Joy Hilton, Water Technical Unit (Mail Code: OES04-3)

**Re:** Quarterly Progress Report for the Third Quarter of 2019; July 1, 2019 to September 30, 2019, per Administrative Order Docket # 010-024, Town of Exeter.

Dear Ms. Joy Hilton:

This report is for the third calendar quarter ending September 30, 2019. This report details efforts taken to reduce, and ultimately prevent, Combined Sewer Overflow (CSOs) and Sanitary Sewer Overflows (SSOs) in the Town of Exeter.

**Combined Sewer Overflow (CSOs) this quarter:** There were no CSO events to report this quarter.

**Sanitary Sewer Overflows (SSOs) this quarter:** There were no SSO events to report this quarter.

**Update for Main Sewer Pump Station Upgrade (Contract #3):** Building construction is complete and have reached final completion. The Town has taken over the station. T Buck returned to complete site restoration activities, loaming, seeding, irrigation sprinkler repairs, and paving. T Buck has completed making some venting changes to the wet wells, and some vent changes to the backup generator.

**Update for Sewer Force Main Installation (Contract #2):** The Town of Exeter and NHDOT have come to an agreement to adjust the urban compact zone on Newfields Road. JA Polito & Sons completed the installation of two 16 inch force main installation (3,300 feet), 12" water main (3,600 feet), a new gas main was installed by Neuco, and new drainage infrastructure was installed. Temporary force main has been removed and we are using the 2 new force mains. The water line has been pressure tested, and waiting for the bacteria sample to come back. Conducted 2 monthly meetings. The water line test, road reconstruction, and binder paving will commence in quarter 4.

**The following Planning and Operation & Maintenance activities were undertaken during this third quarter 2019 reporting period:**

- **Regularly Scheduled Repeat Quarterly “High Maintenance” Cleaning (Jetting) Activities:** High Maintenance areas were jetted in quarter 3, with the siphons completed for a total of 6,600 LF. There was no televising work done this quarter.

- **Regularly Scheduled Bi-Annual Pump Station Cleaning:** Five out of eleven sewer pump stations have been cleaned in quarter 3. We will be trying to clean the pump stations again in late October and November. The new WWTF startup and training have taken resources away from routine maintenance activities.
- **Manhole Rehabilitation & Pipe Relining:** We have identified 4 manholes that need some rehabilitation. We have contacted Green Mountain Pipeline to start getting quotes for manhole rehabilitation
- **Grease Interceptor and Water/Oil Separator Inspections:** There are a total of seventy (70) food service establishments (FSEs) and commercial oil/water separators to be inspected by the wastewater treatment operators annually. Three other establishments send us reports when the interceptors are clean. Please note that this has been an ongoing and increased program since the inception of the 2010 AO Docket, and continue to optimize the program. The operators did not perform any grease interceptor inspections this quarter due to the new WWTF startups and trainings.
- **Improvements in Sewer Mapping Updates and “As Built” Digitizing:** The Town continues to update the Town GIS system with gps locating of sewer system manholes that were previously “lost” and/or inaccurately located in the data base.

**Capital Improvement Projects, Measures and Programs Implemented or Planned by the Town and/or Private Collection systems in 2019 to Resolve CMOM Deficiencies:**

**Long Term Control Plan Infiltration and Inflow (I&I) Investigations:** No consultant I&I investigations were planned in the third quarter of 2019.

**Private Infiltration & Inflow Reduction Status:** There were no third quarter activities to report on this topic.

Please call if you have any questions or need any additional information.

Sincerely,



Matthew Berube  
Water & Sewer Manager  
Town of Exeter, New Hampshire

Cc. Tracy Wood, P.E., NHDES Wastewater Engineering Bureau  
Russell Dean, Town Manager  
Jennifer Perry, DPW Director  
Paul Vlasich, P.E., Town Engineer  
Steve Dalton, Senior Operator



The State of New Hampshire  
**Department of Environmental Services**

Robert R. Scott, Commissioner



**APPROVAL LETTER**

October 4, 2019

Page 1 of 2

Bert Freedman  
Freedman Realty Inc.  
173 Water Street  
Exeter, NH 03833

RE: NHDES Wetlands Bureau File 2018-03573, 173-179 Water Street, Exeter Tax Map 64 Lot 50

Dear Mr. Freedman:

Attached please find Wetlands Permit 2018-03573 to: Impact 2,442 square feet within the previously-developed 100-foot tidal buffer zone to modify the existing structure by adding two (2) additional floors, additional parking, and improved stormwater management structures.

WAIVER GRANTED: RSA 483-B:9, V, (g), is waived to allow for the modification of the property.

The decision to approve this application was based on the following findings:

1. This is a minimum impact project per Administrative Rule Env-Wt 303.04(b) Projects in previously-developed upland areas within 100 feet of the highest observable tide line unless they are major or minor as defined in Env-Wt 303.02 or Env-Wt 303.03, respectively
2. The applicant has provided evidence which demonstrates that this proposal is the alternative with the least adverse impact to areas and environments under the department's jurisdiction per Env-Wt 302.03.
3. The applicant has demonstrated by plan and example that each factor listed in Env-Wt 302.04(b) and (c) Requirements for Application Evaluation, has been considered in the design of the project.
4. The applicant requested a waiver of Env-Wt 304.04(a) as the applicant was unable to obtain written concurrence from the abutter identified as Exeter Tax Map 072 Lot 17.
5. NHDES hereby grants the waiver of Env-Wt 304.04(a) in accordance with Env-Wt 204.05 as granting the request will not result in an adverse effect to the environment or natural resources of the state, public health, or public safety; or an impact on abutting properties that is more significant than that which would result from complying with the rule. Furthermore, granting the request is consistent with the intent and purpose of the rule being waived. Strict compliance with the rule will provide no benefit to the public.
6. The NH Natural Heritage Bureau (NHB) Datacheck Results Letter (NHB18-3086) dated July 23, 2018 stated, "It was determined that, although there was a NHB record [...] present in the vicinity, we do not expect that it will be impacted by the proposed project."
7. In correspondence dated December 20, 2018, The Exeter Conservation Commission (ECC) Stated, "We have investigated this application and have no objection to the issuance of this permit with conditions noted below:" In summary, the ECC recommended excessive snow be removed from the site and maintaining the catch basin, and other stormwater practices, to ensure they are effective.

[www.des.nh.gov](http://www.des.nh.gov)

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095

NHDES Main Line: (603) 271-3503 • Subsurface Fax: (603) 271-6683 • Wetlands Fax: (603) 271-6588

TDD Access: Relay NH 1 (800) 735-2964



8. In correspondence dated February 8, 2019, the Exeter-Squamscott River Local Advisory Committee (ESRLAC) stated, "supports the application as proposed and notes that stormwater management from the site should be improved due to new grading or parking spaces and installation of a deep sub catch basin to capture and pre-treat runoff from the building." ESRLAC shared similar concerns as the ECC relative to maintenance of the stormwater practices.

9. In response to the comments of the ECC and ESRLAC, NHDES has added conditions to the permit relative to snow removal and stormwater practices management.

10. In accordance with RSA 483-B:9, V, (i) The commissioner shall have the authority to grant waivers from the minimum standards of this section. Such authority shall be exercised if the commissioner deems that strict compliance with the minimum standards of this section will provide no material benefit to the public and have no material adverse effect on the environment or the natural resources of the state.

11. The project as proposed will improve stormwater management, reduce sedimentation to the surface water, and more nearly conform to the statutory requirements for impervious surfaces, and therefore, meets the requirements for a waiver to RSA 483-B:9, V, as described in RSA 483-B: 11, I.

12. The strict compliance with the minimum standards of this section will not provide material benefit to the public and will have no material adverse effect on the environment or the natural resources of the state and therefore, the requirements for a waiver to RSA 483-B:9, V, g have been met.

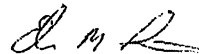
Any person aggrieved by this decision may appeal to the New Hampshire Wetlands Council (the Council) by filing an appeal that meets the requirements specified in RSA 482-A:10, RSA 21-O:14, and the rules adopted by the Council, Env-WtC 100-200. The appeal must be filed **directly with the Council within 30 days** of the date of this decision and must set forth fully **every ground** upon which it is claimed that the decision complained of is unlawful or unreasonable. Only those grounds set forth in the notice of appeal can be considered by the Council.

Information about the Council, including a link to the Council's rules, is available at <http://nhec.nh.gov/> (or more directly at <http://nhec.nh.gov/wetlands/index.htm>.) Copies of the rules also are available from the New Hampshire Department of Environmental Services (NHDES) Public Information Center at (603) 271-2975.

Your permit must be signed, and a copy must be posted in a prominent location on site during construction.

If you have any questions, please contact our office at (603) 271-2147.

Sincerely,



Eben M. Lewis  
Wetlands Inspector  
NHDES Wetlands Bureau

cc: Erik Poulin, Jones & Beach Engineers, Inc.  
Exeter-Squamscott River Local Advisory Committee  
Exeter Conservation Commission



The State of New Hampshire  
**Department of Environmental Services**

Robert R. Scott, Commissioner



**NOTICE TO RECIPIENTS OF  
MINIMUM IMPACT NH WETLANDS PERMITS**

Your permit was approved by the New Hampshire Wetlands Bureau as a minimum impact project, and your project is automatically approved under the Army Corp's New Hampshire Programmatic General Permit.

For the purpose of the NH PGP, Minimum Impact Projects do not include new construction of:

- Dams;
- Dikes;
- Water withdrawal of diversion projects which require fill in wetlands or surface waters;
- Wetlands restoration projects, or any projects which involve work in other than low flow conditions (July 1 – September 30);
- Any projects involving more than 3,000 square feet of a water body or wetland fill and secondary impacts.

Also, not included under Minimum Impact Projects are those projects that include the reconstruction or replacement of currently unserviceable structures/fills. The projects must be reviewed through the screening procedures of minor impact projects. The activities in section 10 waters not regulated by the Wetlands Bureau formerly authorized under the Nationwide Permit Program and listed in Appendix A of this document are designated non-reporting activities.

These approvals do not relieve you from obtaining any necessary local permits that may be required by your town.

If you have any questions, feel free to give us a call at 603-271-2147.

\*\*\*\*\*

This notice was sent with minimum impact permit.



The State of New Hampshire  
**Department of Environmental Services**



Robert R. Scott, Commissioner

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**WETLANDS AND NON-SITE SPECIFIC PERMIT 2018-03573 PAGE 1 OF 2**

**PERMITTEE:** FREEDMAN REALTY INC  
173 WATER STREET  
EXETER NH 03833

**NOTE CONDITIONS**

**PROJECT LOCATION:** 173-179 WATER STREET, EXETER TAX MAP 64 LOT 50

**WATERBODY:** SQUAMSCOTT RIVER

**APPROVAL DATE:** OCTOBER 04, 2019

**EXPIRATION DATE:** OCTOBER 04, 2024

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Based upon review of the above referenced application, in accordance with RSA 482-A and RSA 485-A:17, a Wetlands Permit and Non-Site Specific Permit was issued by the New Hampshire Department of Environmental Services (NHDES). This permit shall not be considered valid unless signed as specified below.

**PERMIT DESCRIPTION:** Impact 2,442 square feet within the previously-developed 100-foot tidal buffer zone to modify the existing structure by adding two (2) additional floors, additional parking, and improved stormwater management structures.

**WAIVER GRANTED:** RSA 483-B:9, V, (g), is waived to allow for the modification of the property.

**THIS APPROVAL IS SUBJECT TO THE FOLLOWING PROJECT SPECIFIC CONDITIONS:**

1. All work shall be in accordance with plans by Jones & Beach Engineers, Inc. dated 12/20/17 and revised through 9/03/19 as received by the NH Department of Environmental Services Wetlands Bureau (NHDES) on September 5, 2019.
2. This permit is not valid and effective until it has been recorded with the Rockingham County Registry of Deeds by the applicant. Prior to starting work under this permit, the permittee shall submit a copy of the recorded permit to the DES Wetlands Program by certified mail, return receipt requested.
3. Not less than 5 state business days prior to starting work authorized by this permit, the permitted shall notify the NHDES and the Exeter Conservation Commission in writing of the date on which work under this permit is expected to start.
4. Any further alteration of areas on this property that are subject to RSA 482-A jurisdiction will require a new application and further permitting.
5. All development activities associated with this project shall be conducted in compliance with applicable requirements of RSA 483-B and N.H. Code Admin. Rules Env-Wq 1400 during and after construction.
6. No person undertaking any activity shall cause or contribute to, or allow the activity to cause or contribute to, any violations of the surface water quality standards in RSA 485-A and Env-Wq 1700.
7. Appropriate siltation and erosion controls shall be in place prior to construction, shall be maintained during construction, and shall remain until the area is stabilized. Temporary controls shall be removed once the area has been stabilized.
8. No more than 90% of the area of the lot within the protected shoreland shall be covered by impervious surfaces unless additional approval is obtained from DES.
9. The contractor responsible for completion of the work shall use techniques described in the New Hampshire Stormwater Manual, Volume 3, Erosion and Sediment Controls During Construction (December 2008).
10. Any fill used shall be clean sand, gravel, rock, or other suitable material.
11. Excessive snow shall be removed from the site and located out of NHDES jurisdiction.

[www.des.nh.gov](http://www.des.nh.gov)

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095

NHDES Main Line: (603) 271-3503 • Subsurface Fax: (603) 271-6683 • Wetlands Fax: (603) 271-6588

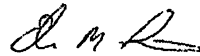
TDD Access: Relay NH 1 (800) 735-2964

12. The catch basin, and other stormwater management structures on the property, shall be maintained to ensure they are effective.

**GENERAL CONDITIONS THAT APPLY TO ALL NHDES WETLANDS PERMITS:**

1. A copy of this permit shall be posted on site during construction in a prominent location visible to inspecting personnel;
2. This permit does not convey a property right, nor authorize any injury to property of others, nor invasion of rights of others;
3. The NHDES Wetlands Bureau shall be notified upon completion of work;
4. This permit does not relieve the applicant from the obligation to obtain other local, state or federal permits, and/or consult with other agencies as may be required (including US EPA, US Army Corps of Engineers, NH Department of Transportation, NH Division of Historical Resources (NH Department of Cultural Resources), NHDES Alteration of Terrain, etc.);
5. Transfer of this permit to a new owner shall require notification to and approval by NHDES;
6. This project has been screened for potential impacts to known occurrences of protected species and exemplary natural communities in the immediate area. Since many areas have never been surveyed, or have only received cursory inventories, unidentified sensitive species or communities may be present. This permit does not absolve the permittee from due diligence in regard to state, local or federal laws regarding such communities or species;
7. Review enclosed sheet for status of the US Army Corps of Engineers' federal wetlands permit.

APPROVED:



Eben M. Lewis  
Wetlands Bureau  
Land Resources Management

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**BY SIGNING BELOW, I HEREBY CERTIFY THAT I HAVE FULLY READ THIS PERMIT AND AGREE TO ABIDE BY ALL PERMIT CONDITIONS.**

\_\_\_\_\_  
OWNER'S SIGNATURE (required)

\_\_\_\_\_  
CONTRACTOR'S SIGNATURE (required)

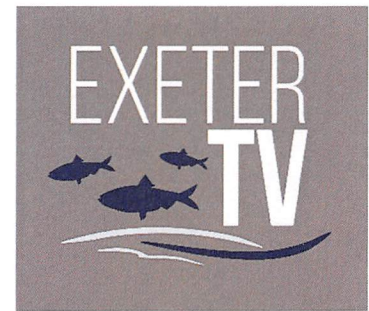


## TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 •

(603) 778-0591 • FAX 772-4709

[www.exeternh.gov](http://www.exeternh.gov)



### *What Exeter TV Can Do For Your Department/Committee*

Exeter TV consists of the Town of Exeter's Public Access and Government Channels, located on Comcast Channels 98 and 22, as well as online and social media. We are tasked with keeping the citizens of Exeter informed about local government boards and serving as a platform for residents to express themselves.

We also strive to help town departments and boards communicate effectively with residents and the town at large. This helps to make the departments seem more assessable and engaged with the townspeople. There are several ways in which Exeter TV can help departments and boards get out information:

- *Rotating Community Bulletin Board* – Channels 98 and 22 have a slide show in between programming to inform viewers about everything from office hours to planned events. Exeter TV staff can create slides for your department or board. Or if you already create flyers, we can grab those and put them up.
- *The Exeter Weekly Report* – Every Thursday afternoon at 4:30pm, we release a 5 to 10 minute news show about upcoming community events and initiatives. Sit down for an interview with our staff for a brief interview about department news, upcoming events, or other info. And we can add in visuals to create an engaging short video to keep residents informed. These short videos are also great for sharing on social media, as many departments and boards have Facebook pages.
- *Public Service Announcements (PSA's)* – We can create short PSA's about important topics such as “how to dig out a fire hydrant” to “how to pay your car registration online.” We can also cover frequently asked questions to help departments be proactive to save time later. With a little info and cooperation from town departments, we can compile sometimes difficult or confusing information into concise videos.

Think of Exeter TV as the town's PR agency, if your staff or committee is doing great work, tell us about. We want to show the residents all of the great projects and initiatives the town is doing, help explain town processes, and keep people informed. We make working on these videos quick and painless, so you don't need to worry about a big time commitment. If there's anything we can do to help your department communicate, feel free to get in touch with us. We look forward to working with all of you more in the future.

Regards,

Bob Glowacky  
Exeter TV



## 2019 Emergency Preparedness & Response Meeting



**October 30<sup>th</sup>, 2019**

*Town Manager's Office*

**1000 Market St. Portsmouth, NH 03801**

**SEP 30 2019**

**Meeting Agenda**

*Received*

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<b>7:30 AM – 7:50 AM</b>	<b>Registration &amp; Networking</b>  <i>Breakfast is served at 7:50 AM</i>
<b>8:00 AM – 8:05 AM</b>	<b>Welcome &amp; Opening Remarks</b> <i>John DiNapoli, Community Relations</i>
<b>8:05 AM – 8:15 AM</b>	<b>Corporate Emergency Response</b> <i>Jacklyn Ulban, Mgr. Business Resiliency &amp; Compliance</i>
<b>8:15 AM – 8:30 AM</b>	<b>Communications &amp; Awareness Campaign</b> <i>Stephanye Schuyler, Sr. Marketing &amp; Communications Executive</i>
<b>8:30 AM – 8:45 AM</b>	<b>Local Operations &amp; Safety</b> <i>Bill Hobart, Mgr. Portsmouth Gas Operations</i>
<b>8:45 AM – 9:00 AM</b>	<b>Quality Assurance Program</b> <i>Stacey Kilroy, Mgr. Technical Training &amp; Quality Management</i>
<b>9:00 AM – 9:15 AM</b>	<b>Open Forum / Questions &amp; Answers</b>
<b>9:15 AM</b>	<b>Adjourn</b>

*We look forward to seeing you there!*



*You're Invited!*



## **Natural Gas Emergency Preparedness & Response Meeting**

### ***Who is invited***

Police, Fire, Emergency Management, DPW, Municipal, Regulatory and Elected Officials serving the communities in and around Unitil's Portsmouth Region

### ***What will be covered***

Important information related to Unitil's gas system safety and reliability including an overview of emergency response procedures, communication protocols, employee training protocols and additional resources of information available

### ***Meeting Details***

Wednesday, October 30<sup>th</sup> 2019 - 8:00 AM – 9:15 AM

Registration at 7:30 AM; Breakfast served at 7:50 AM; Meeting starts at 8:00 AM

Portsmouth Courtyard by Marriott (1000 Market St. Portsmouth, NH 03801)

### ***RSVP***

By October 25<sup>th</sup> to Kashena Window, Emergency Planning Specialist via email or phone:  
([windowk@unitil.com](mailto:windowk@unitil.com)) / 603.770.9697

*We look forward to seeing you there!*

A handwritten signature in black ink that reads "Jacklyn Ulban".

Jacklyn Ulban

Manager, Business Resiliency & Compliance

Unitil Corporation | [ulbanj@unitil.com](mailto:ulbanj@unitil.com) / 603.379.3830



October 3, 2019

Board of Selectmen  
Town of Exeter  
10 Front Street  
Exeter, NH 03833

*Town Manager's Office*

OCT 07 2019

*Received*

**Re: Xfinity TV Channel Updates**

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed about Xfinity TV changes and enhancements. Please find below details regarding programming of our channel line-up.

**New Channel Effective October 29, 2019**

For our customers who subscribe to the Xfinity Latino package, on October 29, 2019, we will begin offering a new Spanish-language channel, Kanal D Drama. Kanal D Drama is a Spanish-language network featuring telenovelas and series. We are communicating this information to our affected customers through a bill message.

**Loss of Channel Effective December 5, 2019** - MVStv will be dropped from Xfinity Latino on December 5, 2019.

In addition, beginning **December 12, 2019**, WCSH will no longer be available on chs 96/1006. NBC Boston programming can continue to be seen on WBTS chs 10/810/1010. We are communicating this information to our affected customers through a bill message.

We are excited about the addition to our robust entertainment offerings and for the opportunity to continue enhancing our Xfinity TV product. Please feel free to contact me at 603.334.3603 should you have any questions.

Very truly yours,

*Jay Somers*

Jay Somers, Sr. Manager  
Government Affairs



# IMAGECAST®

## PRECINCT THE WORLD'S MOST RELIABLE TABULATOR

LHS Associates, Inc. presents the ImageCast Precinct tabulator. The most tried and proven tabulation equipment in the industry, backed by our dedicated service team.



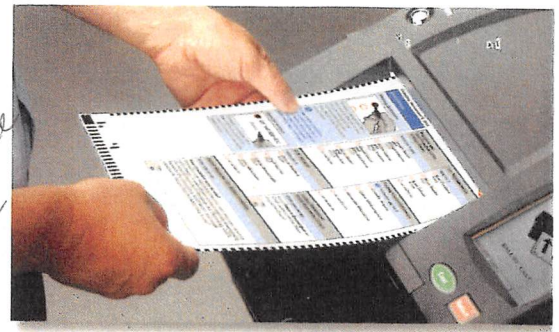
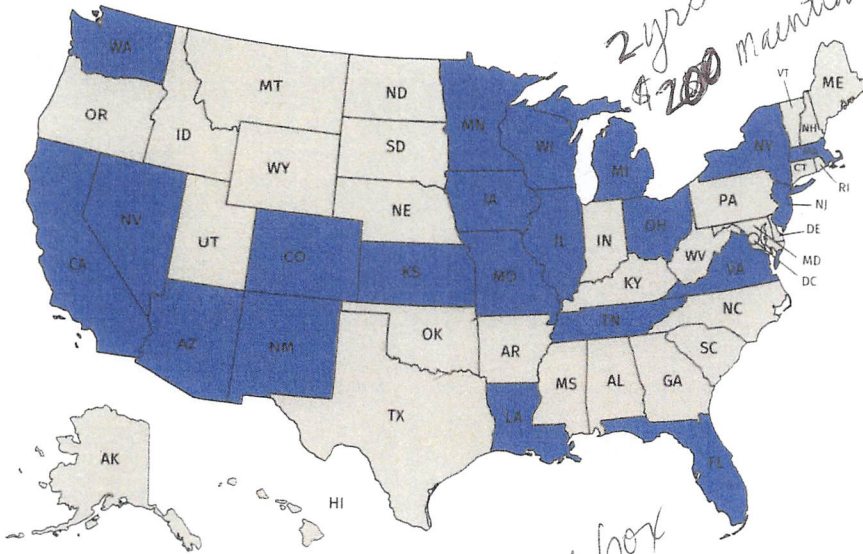
- Reliable & Versatile Equipment
- Over 100,000 deployed worldwide
- Lightweight, easy to store, carry & set-up
- Serviced & Supported by LHS Associates

Call Toll Free 1.888.LHS.VOTE

Email: [info@lhsassociates.com](mailto:info@lhsassociates.com)

\$ 5,100

# ImageCast Precinct Tabulator



## Data Integrity

- Election and Results files are protected by FIPS-approved symmetric AES and asymmetric RSA encryption
- SHA-256 hashes are used for all data integrity and verification



## Hardware/Software Access Controls

- EMS role-based access controls for all software and hardware
- Actions can be restricted based on user role permissions
- Hardware-based security tokens contain data encryption and signing keys



## LHS Facility Controls

- Our office is locked down 24/7, HD cameras at each entrance and monitored by an advanced security system
- All Employees must pass an annual Massachusetts name-based CORI check
- Employee security training on topics including computer safety, anti-phishing, and network security
- Simulated cyber attacks to help tailor continued training

Implementation  
Support

Training

Election  
Support

Ongoing service  
& Support

Partnership

# Frequently Asked Questions

	ImageCast Precinct	AccuVote OS
<b>Is it EAC Certified?</b>	<b>YES</b> VVSG 2005 – EAC Certification	<b>YES</b> VVS 2002 – EAC Certification
<b>Where is it made?</b>	Made in the USA	Not Manufactured since 2007
<b>What kind of storage media does it use?</b>	Two <b>(2)</b> Commercial Grade Compact Flash Cards, 16gb each, non-volatile memory source, readily available	One <b>(1)</b> DRAM Memory Card, 128kb max capacity, volatile memory source, requires a battery, no longer manufactured
<b>What kind of scanner does it have?</b>	Full digital scanner with the option to save ballot images as encrypted files	Optical Scan, saves ballot data in binary format
<b>Does it separate write-in ballots?</b>	<b>YES</b> It uses a ballot diverter in the tabulator	<b>YES</b> It uses a ballot diverter in the ballot box
<b>Does it have a report printer?</b>	<b>YES</b> Thermal Printer, generates reports quickly and clearly, no ink ribbon required	<b>YES</b> Dot Matrix Printer, requires an ink ribbon, prints slowly and can be hard to read. Cable strap no longer manufactured
<b>Does it have a modem or other network connection?</b>	<b>NO</b> The model we are proposing has no Internal Modem or other wired/ wireless network connection	<b>YES</b> Units were manufactured with an Internal Modem that have since been physically removed
<b>What operating system does the Election Design software run?</b>	EMS runs on Windows 8.1 Pro, future versions run on Windows 10	GEMS runs on Windows XP, no longer supported by Microsoft
<b>What ballot lengths are available?</b>	Ballot Lengths: 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22 inches	Ballot Length Limited to 11, 14, 17, 18 inches
<b>Any other security highlights?</b>	Security Key with password privilege levels for a secure start up and shutdown, restricted poll worker permissions	Limited security during start up and a paper-based ender card at shutdown
	Complete End to End System Audit Logs	Limited Audit Logs
	All access points can be sealed with metal or plastic tamper-evident security seals	Only the memory card slot can be sealed with a metal or plastic tamper-evident security seal



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 Email: NH@lhsassociates.cm

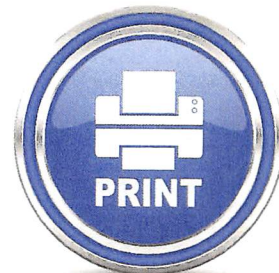


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## INSTRUCTIONS TO VOTERS

**OFFICIAL BALLOT FOR  
NEW HAMPSHIRE  
PUBLIC DEMONSTRATION  
FEBRUARY 15, 2019**



**1. To Vote.** Completely fill in the oval  to the right of your choice. For each office vote for not more than the number of candidates stated in the sentence: "Vote for not more than \_\_\_\_." If you vote for more than the stated number of candidates, your vote for that office will not be counted.

**2. To Vote by Write-in.** To vote for a person whose name is not printed on the ballot, write in the name of the person in the "write-in" space. Completely fill in the oval  to the right of your choice.

Offices	Party A Candidates	Party B Candidates	Party C Candidates	Write-in Candidates
For <b>AVIATOR</b> Vote for not more than 1	ALAN SHEPARD <input type="radio"/>		CHRISTA McAULIFFE <input type="radio"/>	<input type="radio"/> <small>Aviator</small>
For <b>ENTERTAINER</b> Vote for not more than 1	SARAH SILVERMAN <input type="radio"/>	KEN BURNS <input type="radio"/>	ADAM SANDLER <input type="radio"/>	<input type="radio"/> <small>Entertainer</small>
For <b>ATHLETE</b> Vote for not more than 1	CARLTON FISK <input type="radio"/>	MATT BONNER <input type="radio"/>	BRIAN WILSON <input type="radio"/>	<input type="radio"/> <small>Athlete</small>
For <b>ARTS &amp; LITERATURE</b> Vote for not more than 3	ROBERT FROST <input type="radio"/>	J.D. SALINGER <input type="radio"/>	E.E. CUMMINGS <input type="radio"/>	<input type="radio"/> <small>Arts &amp; Literature</small>
	DAN BROWN <input type="radio"/>		JOHN IRVING <input type="radio"/>	<input type="radio"/> <small>Arts &amp; Literature</small>
	AMY BEACH <input type="radio"/>		AMY BEACH <input type="radio"/>	<input type="radio"/> <small>Arts &amp; Literature</small>
For <b>MILITARY</b> Vote for not more than 1	JOHN STARK <input type="radio"/>	FRANK MERRILL <input type="radio"/>		<input type="radio"/> <small>Military</small>
For <b>POLITICIAN</b> Vote for not more than 1	DANIEL WEBSTER <input type="radio"/>	JOHN WENTWORTH <input type="radio"/>	FRANKLIN PIERCE <input type="radio"/>	<input type="radio"/> <small>Politician</small>

### 2018 CONSTITUTIONAL AMENDMENT QUESTION

Constitutional Amendments Proposed by the 2018 General Court

1. "Are you in favor of amending the first part of Article 8 to read as follows:  
[Art.] 8. An individual's right to live free from governmental intrusion in private or personal information is natural, essential, and inherent."

(Passed by the N.H. House 235 Yes 96 No; Passed by State Senate 15 Yes 9 No) CACR 16

YES                      NO