

Select Board Meeting
Monday, March 18th, 2019, 6:50 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter NH

1. Call Meeting to Order
2. Board Interviews
3. Introduction and Swearing In Of Elected Officials
4. Select Board Reorganization
5. Public Comment
6. Proclamations/Recognitions
 - a. Proclamations/Recognitions
7. Approval of Minutes
 - a. Regular Meeting: March 4th, 2019
8. Appointments – Planning Board, Budget Recommendations Committee, River Advisory Committee
9. Discussion/Action Items
 - a. Contract 2 Bid Award Recommendation
 - b. Quarterly Financial Report Period Ending 12/31/18
 - c. Review Town Ballot Voting Results
 - d. 2019 MS-232 Report of Appropriations
 - e. Select Board Representatives to Town Committees
10. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager’s Report
 - d. Select Board Committee Reports
 - e. Correspondence
11. Review Board Calendar
12. Non-Public Session
13. Adjournment

Julie Gilman, Chair
Select Board

Posted: 3/15/19 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Board Interviews



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

3/18/19 ✓
6:50pm

Statement of Interest Boards and Committee Membership

Committee Selection: Conservation Commission

New **Re-Appointment** **Regular** **Alternate**

Name: Rajeev Agarwal **Email:** NHagarwals@gmail.com
Address: 19 Exeter Falls Drive, Exeter, NH 03833 **Phone:** 603 772 8066

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

Exeter resident for 21 years. I have an engineering background and worked at Cabletron (Rochester) for 10 years in various engineering and management roles. Founded a technology company in Massachusetts and held executive positions at a number of NH and MA companies.

After commuting to Massachusetts for many years I became self employed a couple of years ago and set up a home based online business. As a result I have more time at my disposal and I wish to make a contribution to the town of Exeter. I feel that volunteering to serve on a board/committee would be a good way to start.

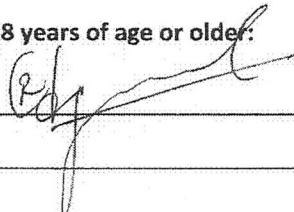
If this is re-appointment to a position, please list any training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: 

Date: 2/25/2019



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

Statement of Interest Boards and Committee Membership

Committee Selection: Budget Recommendations Committee, Planning Board

New

Re-Appointment

Regular

Alternate

Name: Rajeev Agarwal **Email:** NHagarwals@gmail.com

Address: 19 Exeter Falls Drive, Exeter, NH 03833 **Phone:** 603 772 8066

Registered Voter: **Yes** **No**

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

Exeter resident for 21 years. I have an engineering background and worked at Cabletron (Rochester) for 10 years in various engineering and management roles. Founded a technology company in Massachusetts and held executive positions at a number of NH and MA companies.

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- The application will be reviewed and you will be scheduled for an interview with the Selectmen
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I certify that I am 18 years of age or older.

Signature: 

Date: 2/25/2019

Introduction and Swearing In Of Elected Officials

2019 Town Election Ballot Results

Town Moderator (2 year term)

Paul Scafidi

Select Board (3 year term)

Niko Papakonstantis

Julie Gilman

Trustees of the Library (3 year term)

Susan Drinker

Linda Tober

Barbara Young

Trustees of the Library (1 year term)

Paula Sears

Trustee of the Robinson Fund (7 year term)

Bill Perkins

Trustee of Swasey Parkway (3 year term)

Duane Staples

Trustee of the Trust Funds (3 year term)

Donna Leroy

Budget Recommendation Committee (1 year term)

David Beavens

Nancy Belanger

Elizabeth Canada

Don Clement

Daniel Gray

Nicholas Gray

Robert Kelly

Judy Rowan

Christine Soutter

Corey Stevens

Tai-Chin Tung

Mearurer of Wood & Bark (1 year term)

Doug Eastman

Fence Viewer (1 year term)

Doug Eastman

Weigher (1 year term)

Jay Perkins

Select Board Reorganization

Minutes

Select Board Meeting
Monday March 4th, 2019
Town Offices, Nowak Room
Draft Minutes

1. Call Meeting to Order

Members present: Anne Surman, Kathy Corson, Julie Gilman, Molly Cowan, and Russ Dean were present at this meeting. Don Clement was not present. The meeting was called to order by Ms. Gilman at 6:50 PM, and the board went downstairs for an interview with Marcia Moreno Baez, an applicant for the Planning Board. The meeting reconvened at 7:09 PM.

2. Water/Sewer Abatement Requests

- a. There were no water/sewer abatement requests at this meeting.

3. Public Comment

- a. There was no public comment at this meeting.

4. Proclamations/Recognitions

- a. There were no proclamations/recognition at this meeting.

5. Approval of Minutes

- a. Regular Meeting: February 25th, 2019

MOTION: Ms. Corson moved to accept the minutes of February 25th as submitted. Ms. Cowan seconded. All were in favor.

- b. Regular Meeting: January 28th, 2019

MOTION: Ms. Corson moved to accept the minutes of January 28th as submitted. Ms. Cowan seconded. All were in favor.

6. Appointments

- a. There were no appointments made at this meeting.

7. Discussion/Action Items

- a. Quarterly Financial Report Period ending 12/31/18

- i. This item was postponed until the March 18th meeting.

- b. E911 Road Naming Recommendations Continued Public Hearing

Ms. Gilman brought up the name change for Park Street. The proposal was to rename this section of Park Street "Clay Street," but there were objections from the residents..

Joseph Fetters of 60 Park Street argued that if first responders could find a new "Clay Street," they could just as easily find the odd numbers on Park Street.

Sally Ward of 54 Park Street said that the proposal is to make a name change for a short segment of the same physical road, which seems confusing. Park Street splits because of the Common, so she feels that the identity of Park Street is clear, it's the streets to either side of the Common. If they change the name, it won't be easy to determine where the new street begins and ends. She suggested that renumbering Park Street would help more than renaming a portion of the street.

Cliff Sinnott of 70 Park Street said that this recommendation was intended to make things less confusing, but he feels that it will make things more confusing.

Dave Sharples, the Town Planner, explained that the state is not just coming up with a general standard. The state creates a Map Book for each town, identifying every street, building, and address, and make these recommendations on a case by case basis. He had submitted the residents' concerns to the state, and they stand by their recommendations.

Mike Munck, the Police Captain, and Justin Pizon, the Assistant Fire Chief, were present to discuss the recommendations. Captain Munck said that this isn't about a state recommendation, it's about minimizing risk. Residents know the area well, but first responders may not. Renaming that short section of Park Street clearly delineates the addresses of those houses.

Assistant Fire Chief Pizon said that they're trying to be proactive. First responders are out in the middle of the night, in a stressful situation, and potentially from out of town, so they need the addresses to be clear. He read a letter from a resident of Jady Hill Circle regarding an incident where the ambulance took 10 extra minutes to arrive due to the confusing street names. He added that he doesn't believe it's a safe option to keep the name for that section of Park Street and simply renumber it; changing it eliminates one piece of risk.

Mr. Dean said that in the past, first responders may have primarily been from Exeter and familiar with the town, but this is no longer the case.

Ms. Corson said that although the change is painful, she agreed with Police and Fire. One to two minutes' difference in a first response could mean the end of a life, and this change could prevent that.

Ms. Surman said that as part of the E911 committee, she had listened closely to the residents' comments, but in the end, the Board has to defer to what the public safety officials say. She thought that Park Street was possibly one case where they could have simply renumbered the street, but if Police and Fire believe a name change will make it safer she defers to their opinion.

Ms. Cowan said she understands that this feels arbitrary, but she's talked to first responders and seconds matter. She doesn't like it, but she needs to err on the side of public safety.

Malcolm Westlake, 54 Park Street, argued that it would be less safe for most of Park Street for an emergency vehicle to pass Clay Street looking for Park Street. He understands that they have to change the numbers, but doesn't agree with changing the name.

Sally Ward said that they will have a different street name than the house next door, which will make her house less safe. Mr. Sharples said they discussed delineating Clay and Park with a stop sign. The board debated whether this house in particular should be on Clay or Park. Mr. Sharples said it's a close call but leaving it on Park Street was the least impactful.

MOTION: Ms. Corson moved to change the name of Park Street, the portion from the Epping Road and Winter Street intersection to the intersection with itself, to Clay Street, and renumber dwellings in accordance with Chapter 14 of Town Ordinance. Ms. Surman seconded. Ms. Cowan and Ms. Corson voted yea. Ms. Surman and Ms. Gilman voted nay and the motion failed 2-2-0.

MOTION: Ms. Surman moved to keep Park Street as Park Street and renumber appropriately in accordance with Chapter 14 of Town Ordinance. Ms. Gilman seconded. Ms. Corson said this

will be setting a precedent, and for them to make that decision, they've opened themselves up to other street name changes to be contested. Having your street renamed is a serious inconvenience, but if a first responder can't get there on time, it will be the Board's fault. Ms. Surman said it's not setting a precedent. The E911 Committee makes recommendations to the Board and the Board looks, analyzes, and votes. She felt that changing the name in this instance could actually make it more unsafe. She is extremely supportive of public safety, but the situation on this street is unique. Mr. Sharples said he recommended against a motion to simply renumber, because the E911 Committee had not yet made a recommendation on that issue. Ms. Gilman withdrew her second for the motion.

Ms. Gilman moved on to recommendation 1, to change Park Court to Jacks Court. Doug Flockhart of 62 Park Court asked them not to change the name of their street, but if they must to change it to Jacks Court.

Lynnette Chase 66 Park Court asked if they could have a larger, lower street sign when they change the name.

Ms. Corson said in this case, changing the name is something that they have to do. Ms. Gilman agreed, saying that the name is almost exactly the same.

MOTION: Ms. Cowan moved that they change the name of Park Court to Jacks Court and renumber appropriately in accordance with Chapter 14 of Town Ordinance. Ms. Surman seconded. All were in favor.

Ms. Gilman moved on to the recommendation to change Windsor Lane to Acadia Lane. Ms. Cowan said last time, a resident raised the question of cultural insensitivity, and she wanted to make sure this was not inappropriate. Sharon Summers, a partner at Donahue Tucker & Ciandella in the condominium complex, said that they've had difficulties since they moved in; the GPS systems do not work correctly and newer clients end up in Brentwood. She added that they looked into the question of the name Acadia, and they didn't find a cultural issue with the name. Mr. Sharples said that he also heard that the residents are in agreement on Acadia.

MOTION: Ms. Surman moved to change the name of Windsor Lane to Acadia Lane and renumber appropriately in accordance with Chapter 14 of Town Ordinance if necessary. Ms. Corson seconded. All were in favor.

8. Regular Business

a. Tax, Water/Sewer Abatements and Exemptions

- i. There were no abatements at this meeting.

b. Permits & Approvals

MOTION: Ms. Corson moved to approve the application for Melissa Roy at Parks and Rec for a Senior Community Forum on April 1 2019, 5:30 to 7:30 PM at Town Hall. Ms. Cowan seconded. Ms. Gilman mentioned that the definition of "senior" is up in the air, as well as the name of the group. All were in favor.

MOTION: Ms. Corson moved to approve the application for a road race event by Connor's Climb Foundation on May 4th, 2019. Ms. Surman seconded. All were in favor.

MOTION: Ms. Corson moved to approve the Granite State Quest for a 50 mile bike ride going through parts of Exeter on July 20th, 2019. Ms. Cowan seconded. All were in favor.

c. Town Manager's Report

Mr. Dean said that there was a delayed opening at Town Offices that morning. They are in the midst of employee reviews for department manager positions. The Fire Department has been supportive of Berwick Maine so that York County firefighters can stand down to honor the on-duty death of Captain Joel Barnes. The retirement lunch for Chief Shupe is Friday March 8th. The annual Parks and Rec seasonal hiring process is underway. March 14th they are hosting a student group interested in town management, and four or five department heads have signed up to assist. Preliminary testing for 2018 audit will be March 20 - 22nd.

d. Select Board Committee Reports

- i. Ms. Cowan had no report.
- ii. Ms. Corson said the Communications Committee had finished the warrant article synopses and the last one should be in the paper soon. The library trustees had a great reception at RiverWoods and The Mill for their presentation on Article 6.
- iii. Ms. Gilman had no town report, but as part of the Municipal and County Government Committee at the state level, she heard several bills that affect the town, including allowing a municipality to charge up to a \$2 fee on rooms in addition to the Rooms and Meals tax. In the main chamber they talked about marijuana and put it to the Senate to discuss. This week her committee will be hearing a couple of bills on banning single-use plastics.

e. Correspondence

- i. The Legislative Bulletin from NHMA. Mr. Dean said on page three of the bulletin it talks about SB158, which would create a definition that would restrict NHMA from giving its policy positions within the legislature. The NHMA is a collection of all local officials in the state, so the things that they advocate for are reflective of the position of mayors, Select Boards, etc. On page 5, there is a discussion about downshifted funds; if these programs were restored, it would greatly benefit the town. Ms. Gilman added that the House version of this bill did not pass, and it's only before the Senate now.
- ii. A notice about the upcoming events for members of NHMA.
- iii. A note from the Environmental Protection Agency with reactions to the long-term control plan the town submitted.
- iv. A sample ballot for the upcoming election. Ms. Gilman said there was a mistake on one of the questions on the absentee ballots, but Mr. Dean

said it was being addressed. He added that DRA can disallow an article if there is a material defect, so they would consult with them if there were an issue.

9. Review Board Calendar

- a. The next meeting is March 18th.

10. Non-Public Session

MOTION: Ms. Cowan moved to go into non-public session under RSA 91-A3:c reputational harm and RSA 91-A3:a compensation. Ms. Corson seconded. By a roll-call vote, all were in favor.

The Board emerged from non public session. Selectwoman Cowan motioned to seal the minutes. Selectwoman Corson seconded. Motion carried unanimously.

11. Adjournment

Selectwoman Surman motioned to adjourn, seconded by Selectwoman Corson. Motion carries. The Board stood adjourned at approximately 9:30 p.m..

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Board Appointments and Resignations

Board and Committee Appointments

March 18th, 2019

Planning Board

Marcia Moreno-Baez, Alternate Member, Term to Expire 4/30/19 (note, this position would change terms at 4/30/19 to 4/30/22, and Ms. Moreno-Baez would be re-nominated at this point).

River Advisory Committee

Move to appoint Warren Biggins as the PEA representative to the River Advisory Committee (no term).

Budget Recommendations Committee

Enna Grazier (these are 1 year terms expiring with the next subsequent town election)

Resignations

None.



Phillips Exeter Academy

March 11, 2019

Mr. Russ Dean
Town Manager
10 Front Street
Exeter, NH 03833

RE: River Advisory Committee

Dear Mr. Dean,

As you know, Jill Robinson had represented Phillips Exeter Academy on the river advisory committee but in June 2018 decided to pursue other opportunities and is no longer an employee of the Academy. Please accept this letter as an application for our new manager of Sustainability and Natural Resources Warren Biggins to replace Jill and represent the Academy. Warren began employment at the Academy in February, I believe his extensive experience in sustainability, and natural resources will be a benefit to the committee.

Thank you for your consideration and please let me know if you have any questions or require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "ML", written over a horizontal line.

Mark Leighton
Director of Facilities Management
Phillips Exeter Academy

Contract 2 Bid Award Recommendation



TOWN OF EXETER, NEW HAMPSHIRE

13 NEWFIELDS ROAD • EXETER, NH • 03833-3792 • (603) 773-6157 • FAX 772-1355

www.exeternh.gov

Memo

To: Exeter Select Board
Russell Dean, Town Manager

From: Jennifer Perry, P.E., Public Works Director

CC: Matthew Berube, Water/Sewer Manager
Stephen Dalton, Wastewater Senior Operator

Date: March 15, 2019

Re: WWTF Contract #2 Bid Evaluation & Recommendation to Award

Wright Pierce (WP) has completed the evaluation of the five bids received and opened Monday, February 25, 2019. The bid evaluation and bid tabulations sheets are attached. The bids ranged from \$2,359,340 to \$4,345,520. The engineer's project estimate was \$2,960,000.

Jamco Excavators was the apparent low bidder, with a total bid of \$2,359,340. Jamco Excavators submitted a letter stating that several errors were made in preparation of their bid and requested to withdraw their bid. WP reviewed their bid and letter and agree that errors were made in the submitted bid. The Public Works Department recommends that Jamco's bid be rejected.

J.A. Polito & Sons, Inc. submitted the next lowest bid of \$3,031,250. WP and the Town of Exeter have worked with J.A. Polito on past projects with satisfactory results, including the Jady Hill Utilities Improvements and Portsmouth Ave Sewer Improvements projects. J. A. Polito has completed similar upgrades to sewer force mains, and has the financial capability to perform a project of this size. Wright Pierce recommends award of this project to J. A. Polito & Sons. The Public Works Department concurs with this recommendation.

The project is critical to meeting the Administrative Order on Consent, Docket 13-010. The recent sewer forcemain breaks further emphasize the need and urgency of this project. The construction schedule will commence as soon as possible and is anticipated to be substantially complete in November 2019.

The Public Works Department is making significant progress with NHDOT over the evaluation of the costs of ownership of this section of Newfields Road/Route 85 (from Swasey Parkway to the Public Works Driveway, the costs to repair and improve existing drainage systems and a fair contribution to make this attractive for the Town to assume ownership and maintenance. The latest update will be provided to the Select Board at the meeting Monday, March 18.

March 13, 2019
W-P Project No. 12883B

Mr. Matt Berube
Water & Sewer Manager
Public Works Department
13 Newfields Road
Exeter, NH 03833

Subject: Contract No. 2 – Force Main Upgrade
Bid Evaluation

Dear Matt:

We have completed our review of the construction bids that were received for the subject project on February 25, 2019. The attached bid tabulation is a summary of the bids received. This letter represents a summary of our findings. A total of five bids were received, ranging from \$2,359,340 to \$4,345,520. The Engineer's estimate of probable construction cost was \$2,960,000.

JAMCO Excavators was the apparent low bidder, with a Total Bid of \$2,359,340. JAMCO Excavators submitted a March 1, 2019 letter to Matt Berube stating that they made several errors in the preparation of the Bid Form and requesting that they be allowed to withdraw their bid. Wright-Pierce reviewed their letter and their bid and concur that errors were apparent. Wright-Pierce consulted with the Town and the New Hampshire Department of Environmental Services on this matter. We recommend that JAMCO's bid be rejected as non-responsive. A draft bid rejection letter is attached. If the Town concurs with this recommendation, the bid rejection letter should be issued.

J.A. Polito & Sons, Inc. submitted the next lowest Total Bid of \$3,031,250. J.A. Polito's bid is approximately 2.4% more than the Engineer's Estimate for the project. The third bidder was approximately 10% higher than J.A. Polito's bid, which is an indication that J.A. Polito's bid is reasonable for the work involved. J.A. Polito's bid did not include one required form (American Iron & Steel certification), which they provided immediately upon notification. This minor informality does not change the substance of the bid.

Wright-Pierce has worked with J.A. Polito on past projects with satisfactory results. J.A. Polito's list of past and present projects includes several other projects that are similar in nature to the Force Main Upgrade. These include Sewer Reconstruction in Worcester, MA, Water Main Upgrade in Middleboro, MA, Storm Drainage Improvements in Shrewsbury, MA as well as both phases of the Jady Hill Utility Replacement Project and the Portsmouth Avenue Sewer Improvements in Exeter, NH. We contacted the engineer responsible for the East Street Water Improvements project in Whitinsville, MA and they reported that J.A. Polito's performance was satisfactory on that project as well. All references indicated that J.A. Polito's has the capability to perform a project of this nature.

Mr. Matt Berube
March 13, 2019
Page 2 of 2



Lastly, we contacted the financial reference listed in J. A. Polito's Experience Statement which stated that J. A. Polito has the financial capability to perform a project of this magnitude.

Based on the above, we are not aware of any reason why this contract should not be awarded to J.A. Polito & Sons as the lowest responsible and responsive bidder. Attached is a draft "notice of intent to award" letter for the Town's consideration. If the Town concurs with this recommendation, the notice of intent to award letter should be issued as soon as possible.

We are ready to assist you in submitting the necessary documentation to NHDES for approval, awarding the contract, requesting the required bonds and insurance information, and executing the Contract Documents.

If you have any questions, please do not hesitate to contact us.

Very truly yours,

WRIGHT-PIERCE

A handwritten signature in black ink, appearing to read "D. Andrew Morrill". The signature is fluid and cursive, with a large, stylized "M" at the end.

D. Andrew Morrill, PE
Lead Project Engineer

Attachments

- Bid Tabulation
- JAMCO Letter
- Draft Bid Rejection Letter (JAMCO)
- Draft Notice of Intent to Award Letter (Polito)

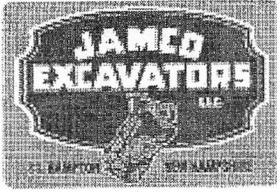
CC: Edward Leonard, PE – Wright-Pierce
W-P File (12883B)

Exeter NH - FM Upgrades
 BID TAB
 12883B
 2/25/2019, 4:00PM
 Engineer's Estimate - \$2,960,000



Low value
 High value

BID QUANTITIES				BIDDER'S NAME									
				J.A. Polito & Sons Inc. Shrewsbury, MA		Albanese D&S Inc. Dracut, MA		N. Granese & Sons, Inc. Salem, MA		Jamco Excavators South Hampton, NH		DeFelice Corporation Dracut, MA	
ITEM	QTY.	UNIT	UNIT AMT	BID	UNIT AMT	BID	UNIT AMT	BID	UNIT AMT	BID	UNIT AMT	BID	
1	Mobilization/Demobilization	1	LS	\$130,000	\$130,000	\$200,000	\$200,000	\$115,000	\$115,000	\$100,000	\$100,000	\$150,000	\$150,000
2	Traffic Control	1	LS	\$120,000	\$120,000	\$250,000	\$250,000	\$375,000	\$375,000	\$82,000	\$82,000	\$150,000	\$150,000
3	Supplemental Police Detail	1	ALLOW	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
4	16-Inch HDPE Sewage FM Pipe	6,350	LF	\$185	\$1,174,750	\$250	\$1,587,500	\$225	\$1,428,750	\$104	\$660,400	\$190	\$1,206,500
5	2-Inch Pressurized Sewer Service	310	LF	\$50	\$15,500	\$150	\$46,500	\$10	\$3,100	\$160	\$49,600	\$26	\$8,060
6	2-Inch Pressurized Sewer Service Corporation Stops and Curb Stops	10	EA	\$1,000	\$10,000	\$1,200	\$12,000	\$4,500	\$45,000	\$804	\$8,040	\$4,000	\$40,000
7	12-Inch HDPE Water Main	3600	LF	\$95	\$342,000	\$240	\$864,000	\$140	\$504,000	\$95	\$342,000	\$150	\$540,000
8	8-Inch Ductile Iron Water Main	770	LF	\$95	\$73,150	\$170	\$130,900	\$100	\$77,000	\$90	\$69,300	\$125	\$96,250
9	12-Inch Gate Valves	2	EA	\$3,000	\$6,000	\$5,000	\$10,000	\$2,500	\$5,000	\$4,500	\$9,000	\$7,500	\$15,000
10	8-Inch Gate Valves	2	EA	\$2,000	\$4,000	\$4,000	\$8,000	\$2,000	\$4,000	\$3,800	\$7,600	\$7,500	\$15,000
11	1-Inch Water Service	290	LF	\$50	\$14,500	\$150	\$43,500	\$10	\$2,900	\$100	\$29,000	\$3	\$928
12	1-Inch Water Service Corporation Stops and Curb Stops	10	EA	\$3,000	\$30,000	\$550	\$5,500	\$2,000	\$20,000	\$500	\$5,000	\$2,500	\$25,000
13	Hydrant Assemblies	10	EA	\$5,000	\$50,000	\$3,300	\$33,000	\$6,500	\$65,000	\$610	\$6,100	\$6,400	\$64,000
14	6" Underdrain (UD)	120	LF	\$80	\$9,600	\$100	\$12,000	\$105	\$12,600	\$87	\$10,440	\$75	\$9,000
15	12" Storm Drain	510	LF	\$80	\$40,800	\$170	\$86,700	\$130	\$66,300	\$160	\$81,600	\$85	\$43,350
16	15" Storm Drain	80	LF	\$80	\$6,400	\$180	\$14,400	\$140	\$11,200	\$165	\$13,200	\$130	\$10,400
17	Catch Basins	80	VF	\$400	\$32,000	\$800	\$64,000	\$300	\$24,000	\$710	\$56,800	\$800	\$64,000
18	Rip-Rap Inlets & Outlets	40	CY	\$150	\$6,000	\$100	\$4,000	\$75	\$3,000	\$80	\$3,200	\$350	\$14,000
19	Concrete Headwalls	4	EA	\$5,000	\$20,000	\$2,400	\$9,600	\$7,000	\$28,000	\$3,000	\$12,000	\$2,825	\$11,300
20	Pipe Trench Insulation	1000	LF	\$10	\$10,000	\$5	\$5,000	\$5	\$5,000	\$5	\$5,000	\$6	\$5,750
21	Abandonment of Existing Piping	5380	LF	\$15	\$80,700	\$19	\$102,220	\$10	\$53,800	\$22	\$118,360	\$18	\$96,840
22	Tree Removal	12	EA	\$1,500	\$18,000	\$500	\$6,000	\$950	\$11,400	\$100	\$1,200	\$450	\$5,400
23	Protect Existing Trees	12	EA	\$1,000	\$12,000	\$250	\$3,000	\$120	\$1,440	\$50	\$600	\$100	\$1,200
24	Test Pit Excavation and Backfill	12	EA	\$2,000	\$24,000	\$1,000	\$12,000	\$500	\$6,000	\$1,000	\$12,000	\$725	\$8,700
25	Dewatering	1	LS	\$215,000	\$215,000	\$50,000	\$50,000	\$75,000	\$75,000	\$30,000	\$30,000	\$25,000	\$25,000
26	Contaminated Handling, Staging and Off-Site Disposal	500	CY	\$20	\$10,000	\$143	\$71,500	\$125	\$62,500	\$130	\$65,000	\$140	\$70,000
27	Trench Excavation - Ledge	100	CY	\$100	\$10,000	\$100	\$10,000	\$75	\$7,500	\$10	\$1,000	\$1	\$100
28	Unsuitable Material Excavation to Subbase Elevation and Replacement Backfill (Between Top of Pipe Bedding and Bottom of Subbase)	3000	CY	\$20	\$60,000	\$34	\$102,000	\$45	\$135,000	\$10	\$30,000	\$25	\$75,000
29	Unsuitable Material Excavation Below Grade and Replacement Backfill (Below Pipes and Structures)	300	CY	\$20	\$6,000	\$37	\$11,100	\$25	\$7,500	\$25	\$7,500	\$40	\$12,000
30	Aggregate Subbase and Base for Roadways and Driveways	2500	CY	\$30	\$75,000	\$10	\$25,000	\$75	\$187,500	\$55	\$137,500	\$42	\$105,000
31	Pavement - Temporary	400	TN	\$175	\$70,000	\$180	\$72,000	\$185	\$74,000	\$160	\$64,000	\$235	\$94,000
32	Pavement - Roadways	3000	TN	\$90	\$270,000	\$130	\$390,000	\$105	\$315,000	\$82	\$246,000	\$88	\$264,000
33	Pavement - Driveways	70	TN	\$175	\$12,250	\$200	\$14,000	\$250	\$17,500	\$200	\$14,000	\$200	\$14,000
34	Tapered Shiplap Joint from Existing to New Pavement	100	SF	\$50	\$5,000	\$25	\$2,500	\$50	\$5,000	\$15	\$1,500	\$35	\$3,500
35	Pavement Striping	4800	LF	\$2	\$9,600	\$2	\$9,600	\$5	\$24,000	\$0.5	\$2,400	\$1	\$4,800
36	Loaming and Seeding	3800	SY	\$5	\$19,000	\$10	\$38,000	\$5	\$19,000	\$10	\$38,000	\$16	\$60,800
37	Project Landscaper	1	ALLOW	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
38	As-Built Survey	1	LS	\$20,000	\$20,000	\$20,000	\$20,000	\$30,000	\$30,000	\$20,000	\$20,000	\$7,500	\$7,500
TOTAL BID AMOUNT ITEMS (1 THROUGH 38)					\$3,031,250		\$4,345,520		\$3,846,990		\$2,359,340		\$3,336,378



84 Exeter Rd.
South Hampton, NH
03827
March 1, 2019

Mr. Matt Berube
Town of Exeter
Water and Sewer Manager
13 Newfields Rd. Exeter, NH 03833

RE: Contract No. 2
Force Main and Water Main Upgrades
SRF No. CS-330130-15
Town of Exeter, NH

Dear Mr. Berube,

Jamco Excavators (Jamco) requests withdrawal of our bid submitted for the subject project. When the bids were opened by the Town and the results known, we became aware of a large discrepancy between the bid of Jamco and the additional bidders.

Jamco immediately initiated a review of our estimate and bid preparation. We discovered three errors in our bid proposal. Two of these errors are a material and substantial mistake in the preparation of our bid. One is and administrative error.

The substantial errors are as follows:

Bid Item 4 – 16” HDPE SEWAGE FM PIPE

A math error was committed because of confusion between trench length and pipe footage quantities used to determine the cost of installing the 16” HDPE Force Main. Jamco entered into our bid one half of the cost of labor and equipment to install the piping. The magnitude of this error is approximately \$190,000 in cost less Overhead & Profit and Bonding. This error is apparent when reviewing the Unit Price for this Item as submitted by the other bidders.

Bid Item 2 – TRAFFIC CONTROL

An error of omission was committed in the compilation of costs for this item. The cost of full time dedicated flaggers was not entered into the total for this item. The magnitude of error for this item is approximately \$100,000 in cost less Overhead & Profit and Bonding.

The administrative error is as follows:

Bid Item 13 – HYDRANT ASSEMBLIES

Jamco entered \$610 per each for this item. It should have been \$6100 per each. The magnitude of this error is \$54,900 and is apparent when unit prices of other bidders are reviewed.



84 Exeter Rd.
South Hampton, NH
03827

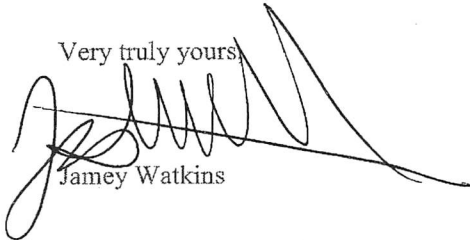
March 1, 2019
Page 2

Mr. Matt Berube
Town of Exeter, NH

Jamco Excavators also requests the return of our Bid Bond for the subject project after you have reviewed our substantiation for withdrawal of our bid.

Thank you in advance for your consideration of this matter. Please call if you require additional information or have any questions.

Very truly yours,



Jamey Watkins

Road Construction-Site Work-Sewer/Water Main/Storm Drain Installation-Underground Utility-Paving
Environmentally Sensitive & Experienced

DRAFT

March __, 2019

Mr. Jamey Watkins
JAMCO Excavators, Inc.
84 Exeter Road
South Hampton, NH 03827

Subject: Contract No. 2 – Force Main Upgrade
Bid Rejection

Dear Mr. Watkins:

The Town of Exeter is in receipt of your February 25, 2019 bid on the subject project. The Town is also in receipt of your March 1, 2019 letter stating that JAMCO identified material and substantial mistakes in the preparation of the bid. The Town's consultant has reviewed the letter and the bid and concurs that errors were apparent. Wright-Pierce has recommended that your bid be rejected as non-responsive.

In accordance with Bidding Documents (Section 00100, Article 19), the Town has the right to reject any and all bids. The Town concurs that the JAMCO bid was non-responsive and hereby rejects your bid for the work.

If you have any questions regarding this notice, please contact Jennifer Perry, of my staff, or Andy Morrill, of Wright-Pierce.

Very truly yours,

Russell Dean
Town Manager

CC: Jennifer Perry, PE – Town of Exeter
Matt Berube – Town of Exeter
Shannon Larocque, PE – NHDES
Dennis Greene, PE – NHDES
Ed Leonard, PE – Wright-Pierce
Andy Morrill, PE – Wright-Pierce

DRAFT

March __, 2019

Mr. Kenneth Polito
J.A. Polito & Sons, Inc.
587C Hartford Turnpike
Shrewsbury, MA 01545

Subject: Contract No. 2 – Force Main Upgrade
Notice of Intent to Award

Dear Mr. Polito:

It is the intention of the Town of Exeter to award a contract for the above referenced project to J.A. Polito & Sons, Inc. for its bid received on February 25, 2019. The intended award amount will be the Total Bid (\$3,031,250.00).

Award of this contract is contingent upon review and approval by the New Hampshire Department of Environmental Services of your bid, documentation of compliance with the Disadvantaged Business Enterprises regulations, Federal Provisions and Certifications, as well as approval to award the contract.

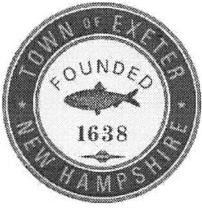
If you have any questions regarding this notice, please contact Jennifer Perry, of my staff, or Andy Morrill, of Wright-Pierce.

Very truly yours,

Russell Dean
Town Manager

CC: Jennifer Perry, PE – Town of Exeter
Matt Berube – Town of Exeter
Shannon Larocque, PE – NHDES
Dennis Greene, PE – NHDES
Ed Leonard, PE – Wright-Pierce
Andy Morrill, PE – Wright-Pierce

Quarterly Financial Report Period Ending 12/31/18



TOWN OF EXETER
10 FRONT STREET • EXETER, NH • 03833-3792 (603) 778-0591 • FAX 772-4709
www.exeternh.gov

TO: SELECT BOARD AND RUSS DEAN, TOWN MANAGER
FROM: DOREEN CHESTER, FINANCE DIRECTOR
SUBJECT: BUDGET VS ACTUAL RESULTS (UNAUDITED) AS OF 12/31/18 & 12/31/17
DATE: MARCH 18, 2019

General Fund Budget vs. Actual Revenues and Expenses

General Fund Revenues

For the year ended, December 31, 2018, (“current year”) General Fund (“GF”) actual revenues are \$ 19.67M versus budgeted revenues of \$18.99M (including appropriations for warrant articles). Prior year, (2017) revenues are \$18.8M with a variance of \$826K which is positive year over year. General fund revenues are \$673.7 or 104% collected above the budget in the current year.

General fund revenues through December 31, 2018 are as follows:

- 2018 Property Tax Revenue - \$12.6 M (net of overlay and refunds)– Town Portion
 - Property Taxes Billed \$48.8 M¹
 - Property Tax Assessment paid to Exeter Schools \$ 33.1M
 - Exeter School District \$ 16.2M
 - Exeter Region Cooperative School District \$ 16.9M
 - Rockingham County Assessment paid: \$ 1.99 M
- Motor Vehicle Revenues: \$ 3.03M (5% increase of \$ 145K over prior year)
- Building & Permit Fees: \$ 202.4K (65% decrease of \$ 374.9K from prior year)
- Other Permits and Fees: \$ 219K (5% drop of \$12K from prior year)
- State Highway Block Grant: \$212K (3% increase over the prior year or \$ 6K)
- Income from Departments: \$ 989K (12% or \$102.2K increase over the prior year)
 - Some items contributing to the increase:
 - Reimbursements : Varsity Wireless legal reimbursement \$14K
 - Increase of \$64.9K in blue bag revenue
 - Unanticipated Revenue \$30K from Liberty Energy Utilities
- State Grants: \$ 22.7K(up by \$ 13.4K) - RERP revenue in 2018
- Town Rental Revenues: \$ 25.5K (Town Hall rents up slightly over prior year)

Amounts voted from fund balance, (\$150K in 2018 and \$ 100K in 2017) are shown separately as a note, because they do not effect current year net income. These amounts are warrant articles voted from the fund balance to pay for the Sick Leave Trust, \$100K and Snow/Ice Non-CRF Funds,\$50K that are held by the Trustee of Trust Funds.

¹ The school year is on a fiscal year basis beginning on July 1 –Dec 31 and the Town is on a calendar year basis. Revenues paid to the schools reflect the last half 2017 and first half of 2018 school assessments. As of December 31, 2018, the Town’s balance sheet reflects a liability due to the schools through the schools’ fiscal year ending June 30, 2019 of \$15.2M.

General Fund Expenditures

General Fund expenditures are \$ 18.1 M or 95% spent against the budget of \$18.9 M (including warrant articles) through December 31, 2018. Current year budget has a positive variance of \$887K versus a prior year variance of \$ 715K.

General Government Group (BOS, TM, HR, Legal, TC, EL and MO)

- General government group expenditures versus budget are \$ 924K or 101% spent at the end of the current year. There is a negative variance of 8.4K in this grouping attributable to legal and liability insurance of \$10.6 and \$3.2 over budget. The overspent budgets are offset by underspending of \$3K and \$2K in the Select Board and Human Resource budgets.
 - Legal expenses are over the budget in current year and is related to Varsity Wireless legal bills. This is offset by a reimbursement of \$14K for legal bills related to Varsity Wireless. The amount received is classified as reimbursement revenue in Income from Departments.

Finance Group (Finance, Tax, Assessing and IT)

- In total, Finance group expenditures are \$ 832.3K or 98% spent against the current year budget. The Finance Group has a budget surplus of \$7.6 from the budget of \$839.9K.
 - Finance has a \$5K budget surplus due to decreases in office supplies, education, training and overtime for the Accounting Clerk.
 - Treasury expenses are down by \$1K from the budget due to the vacant Deputy Treasurer position.
 - Tax Department expenses has a \$2.8K surplus due to unused legal expense of \$5K and office supplies of \$1K offset by increases in tax lien and deed searches of \$2.4K and tax deeded property expenses of \$.8K.
 - Assessing is overspent by \$2K due to a \$6K invoice for MRI flat fee services that are additional services above the contract. This is offset by a decrease of \$2.1K in office supplies, .5K in mapping expenditures and other various expense savings of \$3.2K.

Planning, Other Boards and Building Inspection Departments

- Planning, Building Inspection, other Boards and Commission expenses are \$495.3K or 94 % spent against the budget for current year. There is a \$39.1K budget surplus in this department grouping.
 - Part-time wages and payroll taxes in the Planning Department are \$17.5K below budget for the current year. Part-time hours were budgeted for two positions at 29 hours per week, but average only 23 hours per week. These part-time positions are the Natural Resource Planner and Admin positions for the Planning Department. Other underspent expenses are a \$2K variance in office supplies, \$1.2K in studies, .9K in postage and .5K in conference rooms and meals.
 - Wages, benefits and taxes are lower by \$2.6K in the Building Department. It is mostly due to the electrical inspector working less than the hours budgeted.

Police Department

- Police department expenditures are \$3.6M or 98% spent against budget. The overall Police Budget has an \$87.7K surplus in the current year.
 - The Police Administration division has an overall \$11.9K decrease in expenses mostly due to turnover in April of part-time administration staff not replaced until September with less hours.

TOWN OF EXETER – BVA REVENUE & EXPENDITURES 2018 VS 2017 (UNAUDITED)

- The Staff Division has a \$ 3.5K increase in wages, salaries and benefits due turnover of staff and employee movement from patrol to the staff division.
- The Patrol Division ended the year with a budget surplus of \$ 26.7K surplus due to the retirement of a patrol officer in May 2018 refilled later in the year at a lower hourly rate.
- The Communications/Dispatch Division has an \$83.4K surplus at the end of the current year. A retirement in February 2018 and new hire a lower hourly rate and retirement accounts for \$16K of the variance. There were changes in health insurance that decreased this line item by \$24K, less overtime and vacation/sick replacement of \$13K, taxes and retirement decrease of \$11K equipment/SPOTs maintenance is down by \$9K as well as other various decreases make up the \$ 10.4K.

Fire Department

- Fire Department expenses are \$3.7M or 97% spent against budget through the end of the current year. The 2018 budget is under-spent by \$121.6K.
 - The \$30.9K decrease in Fire Department expenses is due to the retirement of a firefighter/fire inspector in January 2018 replaced with an employee earning a lower hourly rate.
 - Changes in health insurance plans creates a benefits decrease of \$79K offset by a \$24K increase in full-time wages for two newly approved firefighters that were hired in March during the first quarter and another in late June in the second quarter of this year.
 - Other increases are capital outlay in the current year of \$15K for thermal imaging equipment and group fitness equipment of \$6K and \$5K in protective equipment purchases.

Public Works Department

- The Public Works Department budget is \$4.8M or 93% spent against budget this year versus \$4.9M or 99% spent against budget in the prior year representing a \$221K decrease.
 - DPW Administration expenses are overspent by \$29.8K, and is mostly due to the timing of the fuel delivery that created the \$21K variance for FY18. Other contributing items are increases in EPA storm water phase of \$ 4.3K and other general expenses netting to \$4.5K.
 - The Snow and Ice budget has a deficit of \$22.8K or 107% spent against budget for the year at \$ 337.5K. This budget varies depending upon weather and the number of winter storms each year. The current year snow and ice budget is below prior year spending by \$45.6K, which was 383.1K in total spending in the prior year.
 - The Maintenance Department has a budget surplus of \$151.4K for the current year. Current year spending was \$419.5 vs a budget of \$570.9K.
 - The variance is due to \$61K less spending in wages, taxes and benefits for the Maintenance Superintendent position. The employee in the position retired in September 2017 and the vacancy remained open until mid-June 2018.
 - The department also realized \$84K in unspent budget funds in maintenance projects. Spending was \$15.4K of a \$100K budget in 2018. The new Maintenance Superintendent evaluated the project list put in place by his predecessor. Costs had increased for many of the projects over the original estimates. It was decided to focus on smaller jobs, such as

HVAC improvements, at Town facilities to get pressing items addressed with in-house employees rather than outside contractors doing the work.

- Highways and Streets budget is \$1.8M or 88% spent against budget versus \$2.1M or 100% spent in the prior year. The current year budget is underspent by \$ 237K.
 - Part of the variance is due to less paving and sidewalk expenses of \$177.8K and \$12.8K. A new contract was on hold waiting to see if prices decreased. A contract for paving and sidewalks was signed late in the year for FY18. Paving contractors were scheduled for other jobs at the time. The Town could only get some of the paving and curbing finished last year due to this limitation.
 - Other items contributing to the variance are decreases in the following line items: temporary help \$7.5K was not used, changes to health insurance plans \$7.5K, storm drain repair \$ 5.7K, vehicle maintenance \$4.9K, storm drain cleaning \$ \$3.9K, education and training \$2.3K and other general expenses of \$14.6K.

Storm Water Department

- A new Storm water Department was created in 2018. The expenses for this department were line items transferred from Public Works Administration budget. This department had a net unspent budget of \$7.6K at the end of the year. An amount of \$20K was encumbered for CWSRF Asset Management. The spending will be reimbursed by an Asset Management Grant through NHDES.

Welfare

- The Welfare budget appears to be over-spent by \$ \$38.6K. The Town has received funds from the Wentworth Trust for welfare expenses in the amount of \$32.5K in 2018. Total expenditures of \$76K for the year and are offset by the welfare reimbursements. The revenue received is classified as welfare reimbursements under Income from Departments.

Parks & Recreation

- Parks & Recreation expenditures to date are \$517.3K or 98%. Current year expenses are \$ 8.9K under budget. The Recreation Dept. has an unspent budget of \$5.5K and the Parks Dept. has an unspent budget of \$3.4K.
 - Health insurance in the Recreation Department decreased by \$5.5K due to changes in health insurance plans. This accounts for the \$5.5K decrease for the year.
 - The Parks division had decreases in landscaping and park maintenance that make up the \$ 3.4K unspent budget.

General Fund Net Income/ (Loss)

General Fund Net Income as of December 31, 2018 is \$1.56 M versus \$.9M in the prior year. All of the items affecting net income are described in the revenue and expense sections above.

Enterprise Funds

Water Fund Budget vs. Actual Revenue and Expenditures

Water Fund Revenues

- Water Fund (“WF”) enterprise revenues are \$3.7M or 110% collected against budget as of the current year-end. Water fund revenues for the prior year were \$3.3M or 101%. The increase of \$363K in revenues over the prior year is mostly due to water rate increases.
 - Water Consumption charges are \$ 3.1M, which is up by \$350K more than forecasted. Water service charges are slightly less than expected by \$3.2K coming in at \$575K for the current year.

Water Fund Expenses

- Water Fund expenses are \$ 3.2M or 96% spent against budget through the end of 2018 and are approximately the same as prior year. Budgeted expenses for 2018 are \$ 3.4M leaving an unspent budget of \$ 148K.
 - Water Administration is \$55K underspent in the current year. There was a \$42K variance in budgeted wages, taxes and benefits due to the timing of the Water/Sewer Engineer replacement and the Water/Sewer Technician not replaced in 2018. Legal and consulting services were underspend by \$5K and \$3K.
 - Water Distribution has a budget surplus of \$25K of which \$13K is attributable to the June retirement of a Water/Sewer D/C Technician. Other savings were realized in equipment maintenance of \$5.7K, road repairs of \$ 5K and other net increases and decreases of \$1.3K.
 - Water Treatment has a \$49K surplus do to \$29K not spent for GWTP Basin/Lagoon Cleaning, Software contract and equipment of \$ 11.9K and savings in electricity and natural gas of \$25K and \$ 5.3K; respectively. These savings are somewhat offset by a \$15K overspend in overtime wages, lab testing \$4.7K and other general expenses.
 - Water Debt Service expense has increased by \$16.5K over the prior year due debt service commencing for Court Street Culvert and Lincoln Street PH II capital projects.
- **Water Fund Net Income/ (Deficit)**
- Water Fund Net Income is \$ 466.9K in the current year versus \$ 135K in the prior year. All of the factors affecting net income are explained in detail in the revenue and expense sections above.

Sewer Fund Budget vs. Actual Revenues and Expenditures

Sewer Fund Revenues

- Sewer Fund (“SF”) revenues as of the current year-end are \$3.6M or 141% collected. Prior year revenues are \$ 2.9K or 92% collected. The biggest driver of the \$ 747K increase in revenues is sewer rate increases.

Sewer Fund Expenses

- Sewer Fund expenses are \$ 2.47M or 95% are somewhat flat current year versus prior year expenses of \$2.46M or 103% spent against budget. Total expenses for this fund are under-spent by \$ 124.6K for the year.
 - Sewer Administration expenses are underspent by \$81.4K. Similar to the Water Administration Department, wages, taxes and benefits are under-spent by \$40K due to the timing of the Water/Sewer Engineer position replacement and the Water/Sewer Technician not replaced in 2018. Consulting services are \$32.5K underspent. However, \$30K was encumbered at year-end in anticipation of work to be completed by Underwood Engineers in 2019 that is reimbursable by the State of NH under the CWSRF Asset Management Grant that was awarded to the Town in 2018.
 - Sewer Collection expenses are \$606.8K or 92% spent against budget through year-end versus \$774K or 118% spent in the prior year. This department has a budget surplus of \$54K in the current year. Similar to water distribution, \$13K is attributable to the June retirement of a Water/Sewer D/C Technician. Other line items that were underspent are manhole maintenance, \$12.4K, pump control maintenance, \$ 6.8K, building maintenance of \$ 5.6K, SCADA, \$3K, road repairs, \$2K and other net decreases of \$11.2K. The largest driver of the \$167K decrease from the prior year was an unanticipated expenditure of \$ 149.8K for a large sewer main break on High Street during the second quarter of 2017. The break also involved an additional \$25K in overtime wages.
 - Sewer Treatment is overspent by \$ 21.5K or 104% of budget. Overtime wages are \$12.5K more than budgeted, but offset by a \$19.9K savings in full-time wages and \$ 13K in benefits. This variance is attributable to the timing of two new hires for sewer treatment that were approved in the FY18 budget. Electricity was overspent by \$61.2K due to growing facilities and usage. This expense was offset by decrease in lab testing, \$ 10.7K, equipment maintenance and natural gas \$2.8.
 - Sewer Fund Debt Service increased by \$83K from the prior year due to the commencement of debt service for Lincoln St. Phase II.
- **Sewer Fund Net Income/ (Deficit)**
- Sewer Fund Net Income for the current year is \$ 1.2M versus \$.44M in the prior year. Net income has increased 734K or 166% over the prior year. All of the factors affecting net income are stated in the revenue and expense sections.

Revolving Funds - Budget vs. Actual Revenues and Expenses

Cable Television Revolving Fund (“CATV”)

- CATV revenues are \$153K versus \$165.5K as of December 31 2018 and 2017, respectively.
- Wages and benefits of \$108K were spent against budget through the current year versus \$80.5K spent against budget in the prior year. A variance in full-time wages of \$7K is due to the hiring of a full-time person for CATV in the second quarter of 2017. The full time person is allocated: 40% to CATV, 50% to IT, 5% to Water and 5% to Sewer. There was also an increase in hourly part-time CATV wages up by \$14K over the prior year. .
- General expenses are \$128K in the current year versus \$ 59.9 in the prior year representing a \$68K increase. Part of the increase is a one- time expenditure of \$11K in 2018 to remodel and relocate the CATV office from the Town Offices to the Town Hall building. There is also a \$67K increase in the current year for new CATV office furniture and equipment purchases consisting of chairs, desks, couch, laptops, camera equipment, server and other related equipment.
- Net Deficit is \$(83.7K) through the end of the current year versus net income of \$25.1K in the prior year. A net deficit has not been typical of this fund. The spending should be carefully reviewed by CATV management in 2019, since this is a self-supporting fund.

- **Recreation Revolving Fund (“RR”)**

Recreation Revolving Fund Revenues are \$732K in the current year versus \$633.9K collected in the prior year. This represents an increase of \$98K year over year. The increase is mostly due to more recreation impact fee revenue recognized in the current year to cover capital expenditures discussed below.. Program revenues have increased by \$36K due to the expansion of the summer camp program and there was a \$6.7K increase in Special Event Revenue.

- Wages and taxes spending is \$250.8K through the end of the year versus \$ 195.5K through the prior year. These costs have increased due to hourly rate increases and the addition of more staff needed to run the expanded summer programming. The new director has also reviewed pool staffing and has made staff adjustments by adding more pool staff for the safety and security of patrons at the pool.
- General expenses include categories directly related to recreation programs as well as pool chemicals, water bills, printing, advertising and pool food expenses. These expenses are \$475.7K spent against the current year budget versus \$314.9K spent against the prior year budget. The variance of \$160.7K is mostly due to \$132K of capital outlay consisting of: \$37K for a new Ford Van, \$67K of renovations to the softball field as well as \$11 in other costs for irrigation, fencing, pool and skate park repairs. Recreation program expenses have also increased as a direct result of adding more programming in this area.
- The Recreation Revolving Fund ended 2018 with a Net Income of \$6.4K in 2018 which is down \$162K from the original budget and a decrease from the prior year of \$117K..Since the Recreation Revolving fund is a self-supporting, the Recreation Revolving Program should be reviewed in 2019 to ensure the fund continues to operate at break-even revenues and expenses.

EMS Revolving Fund

- EMS Revolving Fund Revenue is \$552.8K for the current year versus \$ 508.3K in the prior year. EMS revenues have exceeded prior year revenues by \$44.5K or 9%. Insurance company reimbursements have increased over the prior year and call volume has also increased.
- Wages, taxes and benefits are \$ 157K or 83%% spent against the current year budget versus \$ 169K or 88% spent against prior year. EMS overtime is down by \$9.8K year over year. The two new EMT/Firefighters hired in 2018 have had direct results in not having to backfill for emergency calls.
- General Expenses are \$ 168.4K or 97% spent against budget versus \$157K or 88% spent in the prior year and represents an \$11.4K increase from the prior year. The increase is due to more vehicle maintenance of \$ 5.3K, contracted training of \$ 3.6K and medical equipment maintenance of \$ 2.2K.
- Current year net income of \$226.9K versus \$182.1 in the prior year before EMS transfers out to the general fund. Transfers out for the current and prior years are \$184.9K and \$ 239.6K respectively.

Town of Exeter

General Fund Revenues (unaudited)

As of December 31, 2018 and 2017

DRAFT

General Fund Revenues	Current Year 2018 Budget vs Actual				Prior Year 2017 Budget vs Actual				Comparison of Actuals	
	2018 Budget	Actual Revenue 12/31/18	\$ Variance	% Collected	2017 Budget	Actual Revenue 12/31/17	\$ Variance	% Collected	2018 vs 2017 Variance	2018 vs 2017 % Variance
Property Tax Revenue	\$ 12,758,339	\$ 13,134,758	\$ (376,419)	103.0%	\$ 12,242,483	\$ 11,953,599	\$ 288,884	97.6%	\$ 1,181,159	10%
Motor Vehicle Permit Fees	2,850,000	3,025,683	(175,683)	106%	2,630,000	2,881,139	(251,139)	110%	\$ 144,544	5%
Building Permits & Fees	160,000	202,365	(42,365)	126%	500,000	577,278	(77,278)	115%	\$ (374,913)	-65%
Other Permits and Fees	210,000	218,609	(8,609)	104%	205,000	231,153	(26,153)	113%	\$ (12,544)	-5%
Meals & Rooms Tax Revenue	774,137	774,137	-	100%	754,028	765,219	(11,191)	101%	\$ 8,918	
State Highway Block Grant	304,179	304,007	172	100%	292,791	296,078	(3,287)	101%	\$ 7,929	3%
Other State Grants/Reimbursements	25,000	22,668	2,332	91%	38,884	8,813	30,071	23%	\$ 13,855	157%
FEMA Reimbursement	68,000	68,771	(771)	101%	-	-	-	0%	\$ 68,771	100%
Income from Departments	870,000	989,409	(119,409)	114%	850,000	887,218	(37,218)	104%	102,191	12%
Sale of Town Property	500	-	500	0%	12,500	-	12,500	0%	-	
Interest Income	500	1,375	(875)	275%	1,000	423	577	42%	952	225%
Other Miscellaneous Revenues	23,000	25,532	(2,532)	111%	22,180	24,458	(2,278)	110%	1,074	4%
Revenue Transfers In	602,989	552,989	50,000	92%	588,560	710,154	(121,594)	121%	(157,165)	
Total General Fund Revenues	\$ 18,646,644	\$ 19,320,303	\$ (673,659)	104%	\$ 18,137,426	\$ 18,335,532	\$ (198,106)	101%	\$ 984,771	5%
Total Appropriations	347,813	347,813	-		506,199	506,199	-	0%	(158,386)	-31%
Gross Revenues & Appropriations	\$ 18,994,457	\$ 19,668,116	\$ (673,659)	104%	\$ 18,643,625	\$ 18,841,731	\$ (198,106)	101%	\$ 826,385	4%

Town of Exeter General Fund Expenses (unaudited) As of December 31, 2018 and 2017										DRAFT	
DEPARTMENT	Current Year 2018 Budget vs Actual				Prior Year 2017 Budget vs Actual				Comparison of Actuals		
	2018 Budgeted Expenses	Actual Expenses 12/31/18	\$ Variance	% Spent	2017 Budgeted Expenses	Actual Expenses 12/31/17	\$ Variance	% Spent	2018 vs 2017 Variance	\$ 2018 vs 2017 % Variance	
Total General Government	\$ 915,762	\$ 924,125	\$ (8,363)	101%	\$ 917,030	\$ 904,900	\$ 12,130	99%	19,225	2%	
Total Finance	839,945	832,338	7,607	99%	819,193	776,690	42,503	95%	55,648	7%	
Total Planning & Building	527,172	495,263	31,909	94%	533,902	508,166	25,736	95%	(12,903)	-3%	
Total Economic Development	139,358	138,237	1,121	99%	137,072	136,544	528	100%	1,693	1%	
Total Police	3,700,556	3,612,879	87,677	98%	3,835,634	3,585,129	250,505	93%	27,750	0.8%	
Total Fire	3,852,527	3,730,920	121,607	97%	3,774,065	3,708,624	65,441	98%	22,296	1%	
Total Public Works Department	5,099,632	4,760,533	339,099	93%	5,018,444	4,982,124	36,320	99%	(221,591)	-4%	
Total Welfare	37,387	76,008	(38,621)	203%	37,778	67,330	(29,552)	178%	8,678	13%	
Total Human Services	107,500	107,500	-	100%	100,000	100,000	-		7,500	100%	
Total Parks & Recreation	526,256	516,872	9,384	98%	495,969	485,855	10,114	98%	38,517	8%	
Total Other Culture/Recreation	38,001	45,107	(7,106)	119%	45,451	47,902	(2,451)	105%	(2,795)	-6%	
Total Library	1,014,633	1,014,633	-	100%	1,002,526	1,002,526	-	100%	12,107	1%	
Total Debt Service & Capital	1,524,250	1,187,084	337,166	78%	1,117,392	1,101,059	16,333	99%	86,025	8%	
Payroll Benefits & Taxes	323,665	423,502	(99,837)	131%	302,970	408,286	(105,316)	135%	15,216	4%	
Total General Fund Expenses	\$ 18,646,644	\$ 17,865,001	\$ 781,643	96%	\$ 18,137,426	\$ 17,815,135	\$ 322,291	98%	\$ 49,866	0%	
Appropriation for Warrant Articles	\$ 347,813	\$ 242,392	\$ 105,421	70%	\$ 506,199	\$ 113,695	\$ 392,504	22%	128,697	0%	
Total Expenditures	\$ 18,994,457	\$ 18,107,393	\$ 887,064	95%	\$ 18,643,625	\$ 17,928,830	\$ 714,795	96%	\$ 178,563	1%	
Net Income/ (Deficit)	\$ -	\$ 1,560,723	\$ 213,405	1%	\$ -	\$ 912,901	\$ 912,901	5%	647,822	71%	
Amounts Voted from Fund Balance	\$ 150,000	\$ 150,000	\$ -	100%	\$ 100,000	\$ 100,000	\$ -	100%			

Town of Exeter

Water Fund Revenues & Expenses (unaudited)
As of December 31, 2018 and 2017

DRAFT

Description	Current Year				Prior Year				Comparison of Actuals	
	2018 Budget	Actual Revenue 12/31/18	\$ Variance	% Collected	2017 Budget	Actual Revenue 12/31/17	\$ Variance	% Collected	2018 vs 2017 Variance	2018 vs 2017 % Variance
Water Fund Revenues										
Water Enterprise Revenues	\$ 3,361,387	\$ 3,693,756	\$ 332,369	110%	\$ 3,308,733	\$ 3,330,552	\$ 21,819	101%	\$ 363,204	11%
Appropriations for Warrant Articles	\$ 1,265,000	\$ 1,265,000	-	100%	\$ 78,502	\$ 78,502	-	100%	1,186,498	0%
Gross Water Revenues	\$ 4,626,387	\$ 4,958,756	\$ 332,369	107%	\$ 3,387,235	\$ 3,409,054	\$ 21,819	101%	\$ 1,549,702	45%
Water Fund Expenditures										
DEPARTMENT	2018 Budgeted Expenses	Actual Expenses 12/31/18	\$ Variance	% Spent	2017 Budgeted Expenses	Actual Expenses 12/31/17	\$ Variance	% Spent	2018 vs 2017 Variance	2018 vs 2017 % Variance
Water Administration	\$ 391,477	\$ 336,333	\$ 55,144	86%	\$ 418,895	\$ 374,269	\$ 44,626	89%	\$ (37,936)	-10%
Water Billing	\$ 157,046	\$ 156,397	\$ 649	100%	\$ 150,153	\$ 144,851	\$ 5,302	96%	\$ 11,546	8%
Water Distribution	\$ 832,394	\$ 814,188	\$ 18,206	98%	\$ 846,144	\$ 814,959	\$ 31,185	96%	\$ (771)	0%
Water Treatment	\$ 798,957	\$ 757,017	\$ 41,940	95%	\$ 713,277	\$ 680,382	\$ 32,895	95%	\$ 76,635	11%
Water Fund Debt Service	\$ 1,119,250	\$ 1,119,250	\$ -	100%	\$ 1,102,718	\$ 1,102,716	\$ 2	100%	\$ 16,534	1%
Water Fund Capital Outlay	\$ 62,263	\$ 43,698	\$ 18,565	70%	\$ 77,546	\$ 78,347	\$ (801)	101%	\$ (34,649)	-44%
Total Water Fund Expenses	\$ 3,361,387	\$ 3,226,883	\$ 134,504	96%	\$ 3,308,733	\$ 3,195,524	\$ 113,209	97%	\$ 31,359	1%
Warrant Articles	\$ 1,265,000	\$ 1,265,000	\$ -		\$ 78,502	\$ 78,502	\$ -	100%	\$ 1,186,498	100%
Total Water Expenses	\$ 4,626,387	\$ 4,491,883	\$ 134,504	97%	\$ 3,387,235	\$ 3,274,026	\$ 113,209	97%	\$ 1,217,857	37%
Net Income/ (Deficit)	\$ -	\$ 466,873	\$ 466,873	-100%	\$ -	\$ 135,028	\$ 135,028	100%	\$ 331,845	-246%

Town of Exeter

Sewer Fund Revenues & Expenses (unaudited)

As of December 31, 2018 and 2017

DRAFT

Description	Current Year				Prior Year				Comparison of Actuals	
	2018 Budget	Actual Revenue 12/31/18	\$ Variance	% Collected	2017 Budget	Actual Revenue 12/31/17	\$ Variance	% Collected	2018 vs 2017 \$ Variance	2018 vs 2017 % Variance
Sewer Fund Revenues										
State Grant Revenue	\$ 20,000	\$ 25,521	\$ 5,521	128%	\$ 26,493	\$ 20,701	\$ (5,792)	78%	4,820	0%
Sewer Enterprise Revenues	\$ 2,567,965	\$ 3,626,043	\$ 1,058,078	141%	\$ 2,383,661	\$ 2,894,177	\$ 510,516	121%	727,046	25%
Appropriations for Warrant Articles	30,000	30,000	-	100%	10,024	10,024	-	100%	19,976	100%
Sewer Fund Revenues & Appropriations	\$ 2,597,965	\$ 3,656,043	\$ 1,058,078	141%	\$ 2,393,685	\$ 2,904,201	\$ 510,516	121%	\$ 747,022	26%
Sewer Fund Expenditures										
DEPARTMENT	2018 Budgeted Expenses	Actual Expenses 12/31/18	\$ Variance	% Spent	2017 Budgeted Expenses	Actual Expenses 12/31/17	\$ Variance	% Spent	2018 vs 2017 \$ Variance	2018 vs 2017 % Variance
Sewer Administration Expense	394,463	313,061	81,402	79%	366,282	330,752	35,530	90%	\$ (17,691)	-5%
Sewer Billing Expense	157,071	153,319	3,752	98%	149,178	140,052	9,126	94%	\$ 13,267	9%
Sewer Collection Expense	661,322	606,808	54,514	92%	657,922	774,305	(116,383)	118%	\$ (167,497)	-21.6%
Sewer Treatment Expense	548,924	570,417	(21,493)	104%	472,725	477,962	(5,237)	101%	\$ 92,455	19.3%
Sewer Fund Debt Service Expense	669,233	669,233	-	100%	586,123	586,122	1	100%	\$ 83,111	14%
Sewer Fund Capital Outlay Expense	136,952	130,573	6,379	95%	123,426	96,181	27,245	78%	\$ 34,392	36%
Sewer Fund BAN Interest	-	-	-	0%	28,005	45,242	(17,237)	0%	\$ (45,242)	-100%
Total Sewer Fund Expenses	2,567,965	2,443,411	124,554	95%	2,383,661	2,450,617	(66,955)	103%	\$ (7,206)	0%
Sewer Fund Warrant Articles	30,000	30,000	-	100%	10,024	10,024	-	0%	\$ 19,976	199%
Total Sewer Expenses and Warrant Articles	\$ 2,597,965	\$ 2,473,411	\$ 124,554	95%	\$ 2,393,685	\$ 2,460,641	\$ (66,955)	103%	\$ 12,770	1%
Net Income/(Deficit)	\$ -	\$ 1,182,632	\$ 1,182,632	100%	\$ -	\$ 443,560	\$ 443,561	100%	\$ 734,252	166%

Town of Exeter

CATV Revolving Fund- Revenue & Expenses (unaudited)

As of December 31, 2018 and 2017

DRAFT

Description	Current Year				Prior Year				Comparison of Actuals	
	2018 Budget	Actual	\$ Variance	%	2017 Budget	Actual	\$ Variance	%	\$ Var	% Var
		12/31/18		Variance		12/31/17		Variance		
CATV Revenue	\$ 165,575	\$ 153,049	\$ (12,526)	92%	\$ 147,250	\$ 165,574	\$ 18,324	112%	\$ (12,525)	-7.6%
CATV Expenses										
Wages, Taxes & Benefits	\$ 100,681	\$ 108,423	\$ (7,742)	108%	\$ 80,303	\$ 80,563	\$ (260)	100%	\$ 27,860	35%
General Expenses	\$ 58,326	\$ 128,323	\$ (69,954)	220%	\$ 47,829	\$ 59,927	\$ (12,098)	125%	68,396	114%
Total Expenses	\$ 159,007	\$ 236,745	\$ (77,695)	149%	\$ 128,132	\$ 140,490	\$ (12,358)	110%	96,255	69%
Net Income/(Deficit)	\$ 6,568	\$ (83,696)	\$ (90,221)	-1274%	\$ 19,118	\$ 25,084	\$ 5,966	131%	\$ (108,780)	-434%

Town of Exeter
 Recreation Revolving Fund Revenues & Expenses(unaudited)
 As of December 31, 2018 and 2017

DRAFT

Description	Current Year				Prior Year				Comparison of Actuals	
	2018 Budget	Actual 12/31/18	\$ Variance	% Variance	2017 Budget	Actual 12/31/17	\$ Variance	% Variance	\$ Var	% Var
	Total Revenue	\$ 710,432	\$ 732,878	\$ (22,446)	103%	\$ 536,600	\$ 633,946	\$ (97,346)	118%	\$ 98,932
Wages, Taxes & Benefits	\$ 199,900	\$ 250,831	\$ (50,931)	125%	\$ 185,600	\$ 195,526	\$ (9,926)	105%	\$ 55,305	28%
General Expenses	\$ 341,700	\$ 475,668	\$ (133,968)	139%	\$ 339,100	\$ 314,998	\$ 24,102	93%	\$ 160,670	51%
Total Rec Revolving Expenses	\$ 541,600	\$ 726,499	\$ (184,899)	134%	\$ 524,700	\$ 510,524	\$ 14,176	97%	\$ 215,975	42%
Net Income/(Deficit)	\$ 168,832	\$ 6,379	\$ 162,453	4%	\$ 11,900	\$ 123,422	\$ (111,522)	1037%	\$ (117,043)	-95%

Town of Exeter

Ambulance Revolving Fund - Revenues & Expenses (unaudited)

DRAFT

As of December 31, 2018 and 2017

	Current Year				Prior Year				Comparison of Actuals	
	2018 Budget	Actual	\$ Variance	% Variance	2017 Budget	Actual	\$ Variance	% Variance	\$ Variance	% Variance
		12/31/18				12/31/17				
EMS- Ambulance Transport Revenue	\$ 528,501	\$ 552,791	\$ 24,290	105%	\$ 507,067	\$ 508,316	\$ 1,249	100%	\$ 44,475	9%
Wages, Taxes & Benefits	\$ 189,869	\$ 157,295	\$ 32,574	83%	\$ 191,001	\$ 169,035	\$ 21,966	88%	\$ (11,740)	-7%
General Expenses	\$ 173,557	\$ 168,540	\$ 5,017	97%	\$ 179,531	\$ 157,168	\$ 22,363	88%	\$ 11,372	7%
Total Expenses	\$ 363,426	\$ 325,835	\$ 37,591	90%	\$ 370,532	\$ 326,203	\$ 44,329	88%	\$ (368)	0%
Income/(Deficit) before Transfers Out to GF	\$ 165,075	\$ 226,956	\$ 61,881	137%	\$ 136,535	\$ 182,113	\$ 45,578	133%	\$ 44,843	25%
Less: Transfers Out to GF		184,989	(184,989)			239,620	(239,620)		(54,631)	
Net Income/(Deficit)	165,075	41,967	246,870	25%	136,535	(57,507)	285,198		99,474	

Town of Exeter
 Analysis of Property Tax/Liens Receivable
 As of December 31, 2018 and 2017

DRAFT

<u>Type</u>	<u>Bill Year</u>	<u>Balance Outstanding as of 12/31/18</u>	<u>Balance Outstanding as of 12/31/17</u>	<u>\$ Change</u>	<u>% Change</u>
Lien	2009	376	376	-	0%
Lien	2010	3,523	3,523	-	0%
Lien	2011	8,675	9,729	(1,054)	(11)%
Lien	2012	7,976	8,739	(763)	(9)%
Lien	2013	42,576	50,298	(7,722)	(15)%
Lien	2014	55,905	71,216	(15,311)	(21)%
Lien	2015	99,758	172,069	(72,311)	(42)%
Lien	2016	173,908	289,102	(115,194)	(40)%
Lien	2017	280,691	1,056,689	(775,998)	(73)%
	Subtotal	673,388	1,661,741	(988,353)	(59)%
Tax	2018	1,135,237			
	Subtotal	1,135,237	-	-	
	Grand Total	\$ 1,808,625	\$ 1,661,741	\$ (988,353)	(59)%

Property tax liens receivable decreased by \$ 988,353 or 59% from the prior year 12/31/17. Property taxes of \$47.8M were billed in 2018. As of December 31, 2018, 98% of 2018 taxes billed have been paid.

Town of Exeter
Analysis of Accounts Receivable Aging - Water & Sewer
As of December 31, 2018 and 2017

DRAFT

	<u>Current</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>Over 90 Days</u>	<u>Total</u>
As of 12/31/18	\$ 691,854	\$ 21,753	\$ 29,568	\$ 48,096	\$ 791,271
Percent Outstanding	87.4%	2.7%	3.7%	6.1%	100%
As of 12/31/17	\$ 581,448	\$ 23,357	\$ 38,847	\$ 38,988	\$ 682,640
Percent Outstanding	85.2%	3.4%	5.7%	5.7%	100%
Increase/(Decrease)	\$ 110,406	\$ (1,604)	\$ (9,279)	\$ 9,108	\$ 108,631
Percentage/Prior Yr	16.2%	-0.2%	-1.4%	1.3%	15.9%

Accounts receivable over 90 days have increased by 1.3% or \$ 9.1K over the prior year.
 Current period accounts receivable have increased by \$ 108.6K or 15.9% due to water and sewer rate increases.

Current Year

Breakdown of Water/Sewer Accounts Receivable Outstanding by Year: As of Sept 30, 2018					
<u>Year</u>	<u>Water</u>	<u>Sewer</u>	<u>Total</u>	<u>Percent of Total</u>	
2008		226	226		0.03%
2009	4	140	144		0.02%
2010	(270)	173	(97)		-0.01%
2011		1,240	1,240		0.16%
2012		206	206		0.03%
2013		209	209		0.03%
2014		217	217		0.03%
2015		231	231		0.03%
2016		232	232		0.03%
2017	282	685	967		0.12%
*2018	366,201	421,495	787,696		99.55%
Total	366,217	425,054	791,271		100%

* Includes current cycle billing

Note: The majority of outstanding receivables for prior years are for sewer bills.

Review Town Ballot Voting Results

TOTAL BALLOTS CAST 2485



**ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EXETER, NEW HAMPSHIRE
MARCH 12, 2019**

BALLOT 1 OF 4

Arina J. Kohler
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p>FOR MODERATOR</p> <p>Two Year Term Vote for not more than ONE</p> <p>PAUL SCAFIDI <u>1844</u> ●</p> <p>_____ (Write-in) ○</p>	<p>FOR TRUSTEES OF THE LIBRARY</p> <p>Three Year Term Vote for not more than THREE</p> <p>SUSAN DRINKER <u>1847</u> ●</p> <p>LINDA TOBER <u>1563</u> ●</p> <p>BARBARA YOUNG <u>1587</u> ●</p> <p>_____ (Write-in) ○</p> <p>_____ (Write-in) ○</p> <p>_____ (Write-in) ○</p>	<p>FOR TRUSTEE OF THE ROBINSON FUND</p> <p>Seven Year Term Vote for not more than ONE</p> <p>BILL PERKINS <u>1849</u> ●</p> <p>_____ (Write-in) ○</p>
<p>FOR SELECTMEN</p> <p>Three Year Term Vote for not more than TWO</p> <p>NIKO PAKONSTANTIS <u>1323</u> ●</p> <p>DARIUS THOMPSON <u>829</u> ○</p> <p>JORDAN DICKENSON <u>487</u> ○</p> <p>JULIE GILMAN <u>1435</u> ●</p> <p>_____ (Write-in) ○</p> <p>_____ (Write-in) ○</p>	<p>FOR TRUSTEES OF THE LIBRARY</p> <p>One Year Term Vote for not more than ONE</p> <p>PAULA SEARS <u>1744</u> ●</p> <p>_____ (Write-in) ○</p>	<p>FOR TRUSTEE OF SWASEY PARKWAY</p> <p>Three Year Term Vote for not more than ONE</p> <p>DWANE STAPLES <u>1308</u> ●</p> <p>S. M. WINTER <u>442</u> ○</p> <p>_____ (Write-in) ○</p>
		<p>FOR TRUSTEE OF THE TRUST FUNDS</p> <p>Three Year Term Vote for not more than ONE</p> <p>DONNA LEROY <u>1752</u> ●</p> <p>_____ (Write-in) ○</p>

ARTICLES

Article 2

Zoning Amendment #1: Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the town zoning ordinance, as follows: Removing the definition of fertilizer in Article 2, and adding it under Articles 9.2 Aquifer Protection and 9.3 Shoreland District for ease of access. Setting type, rate and annual fertilizer limits in the Aquifer Protection and Shoreland Districts, providing temporary waiver provisions for heavy use turf, restoration and the establishment of new landscaping. The intent of this amendment is to set standards for fertilizer use by allowing some flexibility to maintain heavy use turf areas while minimizing the potential for nitrogen and phosphorus runoff.

1812
YES ●
NO ○
430

Article 3

Zoning Amendment #2: Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the town zoning ordinance, as follows: To amend the Shoreland District Use Regulations removing striked language and adding language in italics as indicated below:

9.3.4. B. Use Regulations:

Maximum Lot Coverage: Impervious surfaces, shall not cover more than ten percent (10%) of any lot or portion thereof within the Shoreland Protection District ~~adjacent to the shoreline of the Exeter River, Squamecott River, Dearborn Brook, Water Works Pond, and Fresh River as defined in 9.3.3.~~ unless a Conditional Use Permit is granted by the Planning Board under the terms of Article 9.3.4.G.2 Exeter Shoreland Protection District Ordinance – Conditional Use.

The intent of this amendment is to eliminate ambiguity in the language and align the ordinance with the way the Planning Board has consistently applied it in the past.

1903
YES ●
NO ○
326

TURN BALLOT OVER AND CONTINUE VOTING

ARTICLES CONTINUED

Article 4

Zoning Amendment #3: Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the town zoning ordinance, as follows: To rezone the area presently identified as the Professional/Technology Park (PP) zoning district to Corporate Technology Park (CT). The intent of this ordinance is to change the PP zoning district to CT that will allow additional commercial uses to encourage the commercial development of this area.

1697
YES
NO
451

Article 5

Zoning Amendment #4: Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the town zoning ordinance, as follows: Deleting "Assisted Living Facility" from the Permitted Principal use column in Table 4.2 Schedule I: Permitted Uses in the C-3 Epping Road Highway Commercial zoning district? The intent of this ordinance is to prohibit Assisted Living facilities in the C-3 Epping Road Highway Commercial zoning district. Assisted Living facilities would still be allowed in four other zoning districts in Exeter.

1794
YES
NO
787

Article 6

Shall the Town raise and appropriate the sum of four million five hundred five thousand eight hundred and eighty five dollars (\$4,505,885) for the design and construction of renovations and repairs, including furniture, fixtures, replacement of the HVAC system, and equipment, of the Exeter Public Library, and to authorize the issuance of not more than \$4,505,885 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Debt service will be paid from the general fund. (Estimated Tax Impact: assuming 15 year bond at 2.93% interest: .21/1,000, \$21.18/100,000 of assessed property value). Bond payments would begin approximately one year after issuance. (3/5 ballot vote required for approval.) Recommended by the Select Board 5-0.

1610
YES
NO
785
6790

Article 7

Shall the Town raise and appropriate the sum of two hundred and fifty thousand dollars (\$250,000) for the purpose of creating final design and engineering plans for the Recreation Park Development Project. This project will include community input, surveying, and preliminary design of the Recreation Park followed by a final design proposal supported by the Recreation Advisory Board. Included will be construction documentation to initiate a multi-phased renovation and expansion of the Recreation Park at 4 Hampton Road, and authorize the issuance of not more than (\$250,000) of bonds or notes in accordance with the provisions of Municipal Finance Act (RSA 33), and authorize the Select Board to issue and negotiate such bonds or notes and determine the rate of interest thereon. Debt service will be paid from the general fund. (Estimated Tax Impact: assuming 5 year bond at 2.22% interest: .030/1,000, \$3.05/100,000 assessed property value). Bond payments would begin approximately one year after issuance. (A 3/5 ballot vote required for approval.) Recommended by the Select Board 4-1.

1447
YES
NO
880
6290

Article 8

Shall the town raise and appropriate the sum of three hundred twenty-five thousand and zero dollars (\$325,000) for the purpose of design and engineering costs for utility improvements including water, sewer, roads and drainage in the Summer/Salem Street, Park Street, and Warren Avenue areas, and authorize the issuance of not more than (\$325,000) of bonds or notes in accordance with the provisions of Municipal Finance Act (RSA 33), and authorize the Select Board to issue and negotiate such bonds or notes and determine the rate of interest thereon. Debt service to be shared by the water, sewer and general funds. (Estimated Tax Impact: assuming 5 year bond at 2.22% interest: .0004/1,000, \$0.37/100,000 assessed property value). Bond payments would begin approximately one year after issuance. (A 3/5 ballot vote required for approval.) Recommended by the Select Board 5-0.

1774
YES
NO
523
7790

Article 9

To choose all other necessary Town Officers, Auditors or Committees for the ensuing year. BUDGET RECOMMENDATIONS COMMITTEE: David Beavens, Nancy Belanger, Elizabeth Canada, Don Clement, Daniel Gray, Nicholas Gray, Robert Kelly, Judy Rowan, Christine Souter, Corey Stevens, Tia Chin Tung. MEASURER OF WOOD & BARK: Doug Eastman, FENCE VIEWER: Doug Eastman, WEIGHER: Jay Perkins

1905
YES
NO
220

Article 10

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$19,066,857. Should this article be defeated, the default budget shall be \$18,920,969, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Estimated Tax Impact: -.11/1,000 assessed property value, \$11.00/100,000 assessed property value). (Majority vote required) Recommended by the Select Board 4-1.

1543
YES
NO
713

GO TO NEXT BALLOT AND CONTINUE VOTING



**ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EXETER, NEW HAMPSHIRE
MARCH 12, 2019**

BALLOT 2 OF 4

Caroline J. Kohler
TOWN CLERK

ARTICLES CONTINUED

Article 11

Shall the Town of Exeter raise and appropriate as a water operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,253,033. Should this article be defeated, the water default budget shall be \$3,294,537 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law. (Majority vote required) Recommended by the Select Board 5-0.

1945
YES
NO
375

Article 12

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,817,866. Should this article be defeated, the default budget shall be \$2,462,004 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law. (Majority vote required) Recommended by the Select Board 5-0.

1718
YES
NO
591

Article 13

Shall the Town approve the cost items included in the three year collective bargaining agreement reached between the Select Board and the Exeter Firefighters Association, which calls for the following increased salaries and benefits at the current staffing levels:

Year	Estimated Salary/Benefits Increase	Health Premium Savings
FY19	\$26,456	(\$3,790)
FY20	\$25,250	(\$6,100)
FY21	\$18,544	(\$6,100)

And further, to raise and appropriate the sum of twenty two thousand, six hundred and sixty six dollars (\$22,666) for the 2019 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels, minus anticipated health insurance premium savings. (Majority vote required) Recommended by the Select Board 5-0.

1847
YES
NO
489

Article 14

Shall the Town approve the cost items included in the three year collective bargaining agreement reached between the Select Board and the SEIU (Service Employees International Union) Local 1984 covering Public Works and Administrative/Clerical employees, which calls for the following increased salaries and benefits at the current staffing levels:

Year	Water/Sewer Fund	General Fund	Total	Health Plan Savings
FY19	\$21,501	\$38,828	\$60,329	(\$16,287)
FY20	\$14,389	\$19,239	\$33,628	(\$16,287)
FY21	\$13,105	\$20,771	\$33,876	(\$16,287)

And further, to raise and appropriate the sum of forty four thousand and forty-two dollars (\$44,042) for the 2019 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels. The amounts raised will be \$27,773 (General Fund), and \$16,269 (Water/Sewer Funds). These appropriations are net of expected health insurance savings in each fund. (Majority vote required) Recommended by the Select Board 5-0.

1706
YES
NO
591

Article 15

Shall the Town raise and appropriate the sum of sixty thousand dollars (\$60,000) to be added to the Sidewalk Repair and Replacement Capital Reserve Fund previously established. This sum to come from general taxation. (Estimated Tax Impact: .0343/1,000, \$3.43/100,000 assessed property value. (Majority vote required) Recommended by the Select Board 5-0.

1705
YES
NO
657

Article 16

Shall the Town raise and appropriate the sum of one hundred eighty-seven thousand eight hundred and eighteen dollars (\$187,818) to replace the town's 695 streetlights and fixtures (average lifespan 5.8 years) with energy efficient LED lights (average lifespan 28.9 years). The sum raised will be paid back to the town's general fund through electric rebates and future anticipated energy savings. The projected payback for this project is five years. After the payback period the project will result in energy cost savings of approximately \$30,000 per year. This sum (\$187,818) to come from unassigned fund balance. (Majority vote required) Recommended by the Select Board 5-0.

2042
YES
NO
327

TURN BALLOT OVER AND CONTINUE VOTING

ARTICLES CONTINUED

Article 17

Shall the Town authorize the Select Board to enter into a 5-year lease/purchase agreement for \$174,959 for the purpose of lease/purchasing a hook lift style dump truck for the Exeter Water/Sewer Department to replace a 2008 truck to be transferred to the Highway Department, and to raise and appropriate the sum of forty-one thousand seven hundred eighty dollars (\$41,780), which represents the first of 5 annual payments for that purpose. This lease/purchase will contain an escape (non-appropriation) clause. This sum to come from water and sewer fees. (Majority vote required) Recommended by the Select Board 5-0.

1571
 YES
 NO
 717

Article 18

Shall the Town raise and appropriate, through special warrant article, the sum of one hundred fifty three thousand four hundred and fifty one dollars (\$153,451), for the purpose of making upgrades to the Town's public safety dispatch system. This sum to come from general taxation. (Estimated Tax Impact: .088/1,000, \$8.77/100,000 assessed property value). (Majority vote required) Recommended by the Select Board 5-0.

1614
 YES
 NO
 621

Article 19

Shall the Town establish a capital reserve fund under RSA 35:1 known as the "Parks Improvements Fund" for the purpose of making capital improvements to town parks including but not limited to Kids Park, Townhouse Common, Gilman Park, Founders Park, Recreation Park and others, and to raise and appropriate the sum of one hundred-thousand (\$100,000) to be placed in this fund and further the Select Board shall be named agents of the fund and be authorized to make expenditures from the fund. (Estimated Tax Impact: .057/1,000, \$5.71/100,000 assessed property value). (Majority vote required) Recommended by the Select Board 4-1.

1525
 YES
 NO
 744

Article 20

Shall the Town raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the Sick Leave Expendable Trust Fund previously established. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation). No tax impact. (Majority vote required) Recommended by the Select Board 5-0.

1620
 YES
 NO
 595

Article 21

Shall the Town raise and appropriate, through special warrant article, the sum of fifty thousand dollars (\$50,000) for the purpose of conducting a facility, staffing and data analysis of all public safety operations: to include police, fire, EMS and dispatch. This sum to come from general taxation. (Estimated Tax Impact: .029/1,000, \$2.86/100,000 assessed property value). (Majority vote required) Recommended by the Select Board 5-0.

1342
 YES
 NO
 873

Article 22

Shall the Town raise and appropriate, through special warrant article, the sum of thirty five thousand dollars (\$35,000), for the purpose of conducting and creating an ADA improvements plan for town facilities and infrastructure including roads, sidewalks, and other pedestrian safety improvements. This sum to come from general taxation. (Estimated Tax Impact: .020/1,000, \$2.00/100,000 assessed property value). (Majority vote required) Recommended by the Select Board 5-0.

1531
 YES
 NO
 701

Article 23

Shall the Town raise and appropriate, through special warrant article, the sum of fifty thousand dollars (\$50,000) for the purpose of conducting and creating an intersection improvement proposal with preliminary designs, to improve intersections and intersection areas, including Pine/Front/Linden Street, Front Street/Water Street, Clifford Street/Water Street, Winter Street/Columbus Avenue/Railroad Avenue, and others. This sum to come from general taxation. (Estimated Tax Impact: .029/1,000, \$2.86/100,000 assessed property value). (Majority vote required) Recommended by the Select Board 5-0.

1565
 YES
 NO
 703

Article 24

Shall the Town raise and appropriate, through special warrant article, the sum of forty thousand dollars (\$40,000) for the purpose of addressing items related to a Letter of Deficiency from the NHDES on Pickpocket Dam. This sum to come from general taxation. (Estimated Tax Impact: .023/1,000, \$2.29/100,000 assessed property value). (Majority vote required) Recommended by the Select Board 5-0.

1479
 YES
 NO
 722

Article 25

Shall the Town transfer the amount of \$173,774 from the town's current non-spendable general fund balance to the capital projects fund balance to eliminate the Great Bridge project deficit from 2001. This project has been completed. This article will not impact the unassigned fund balance. (Majority vote required) Recommended by the Select Board 5-0.

1884
 YES
 NO
 367

GO TO NEXT BALLOT AND CONTINUE VOTING



ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EXETER, NEW HAMPSHIRE
MARCH 12, 2019

BALLOT 3 OF 4

Andrea J. Kohler
TOWN CLERK

ARTICLES CONTINUED

Article 26

Shall the Town raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation). (Majority vote required) Recommended by the Select Board 5-0.

1881
YES
NO
433

Article 27

Shall the Town establish an expendable trust fund under RSA 31:19-a to be accounted for in a fund separate from the general fund, to be known as the "Swasey Parkway Fund." This fund shall be for the purpose of making capital improvements to and maintenance of the Swasey Parkway, and to raise and appropriate the sum of twenty four-thousand dollars (\$24,000) from unassigned fund balance to be transferred to this fund and to include any and all permit fees for use of the Swasey Parkway to be assigned to this fund, and further the Swasey Trustees shall be named agents of the fund and be authorized to make expenditures from the fund. (Estimated Tax Impact: None. No amount to be raised by taxation). (Majority vote required) Recommended by the Select Board 5-0.

1935
YES
NO
393

Article 28

"Call to Prevent Nuclear War" Resolution/Warrant Article

Whereas nine nations together have over 14,000 nuclear weapons in their arsenals, most far more destructive than the two that killed hundreds of thousands in Japan in 1945;
Whereas detonation of even a small number of these weapons could have catastrophic human and environmental consequences (called "Nuclear Winter") affecting everyone on the planet;
Whereas the United States maintains hundreds of nuclear missiles in underground silos on hair-trigger alert, to be launched within minutes with great risk of an accidental, mistaken or unauthorized launch;
Whereas the United States reserves the right to use nuclear weapons first, making a nuclear war more likely;
Whereas the U.S. president has the sole and unchecked authority to order the use of nuclear weapons;
Whereas over the next 30 years, the United States plans to spend an estimated \$1.7 trillion to replace its entire nuclear arsenal;
Whereas the United States, as well as Britain, China, France and Russia, are obligated under the Nuclear Non-Proliferation Treaty (NPT) to take concrete steps toward eliminating their nuclear arsenals;

NOW THEREFORE BE IT RESOLVED that the Town of Exeter calls upon the U.S. government to spearhead a global effort to prevent nuclear war by:

- Renouncing the option of using nuclear weapons first;
- Ending the sole, unchecked authority of any president to launch a nuclear attack;
- Taking U.S. nuclear weapons off hair-trigger alert;
- Cancelling the plan to replace its entire arsenal with enhanced weapons, and
- Actively pursuing a verifiable agreement among nuclear-armed states to eliminate their nuclear arsenals.

1654
YES
NO

AND BE IT FURTHER RESOLVED that our Selectboard will send copies of this resolution with a record of its adoption vote to Governor Sununu and to all members of our Congressional Delegation.

Recommended by the Select Board 5-0.

647

Article 29

By citizens petition, shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 30%? (3/5 vote required) Not recommended by the Select Board 0-5.

705
YES
NO
1526

TURN BALLOT OVER AND CONTINUE VOTING

ARTICLES CONTINUED

Article 30

We, the undersigned registered voters of the Town of Exeter, NH, request that the following and fully attached article be placed on the 2019 Town Warrant:

On the petition of Maura Fay and other registered voters of Exeter, in an effort to protect the health and safety of its residents by asserting a right to clean air, water, and soil, and a right to a healthy ecosystem, to see if the Town will vote the following:

Shall the Town of Exeter adopt the "Right to a Healthy Climate Ordinance" to protect the health, safety and welfare of the residents and ecosystems of Exeter, New Hampshire, by establishing a Community Rights-Based Ordinance recognizing that all residents and ecosystems of Exeter possess the right to a healthy climate free from activities that would infringe that right, and calls for constitutional changes to further secure these rights?

Right to a Healthy Climate Ordinance

Establishing a Community Rights-Based Ordinance for Exeter, New Hampshire, That Prohibits Activities and Projects that would Violate Rights Secured by the Ordinance

Preamble

We hold these truths to be self-evident, that all people are created equal, that they naturally are endowed with certain unalienable rights that among these are life, liberty, and the pursuit of happiness. That to secure these rights, the people institute governments, which derive their just powers from the consent of the governed.

Further, that whenever any form of government becomes destructive of these ends, it is the right of the people to alter or abolish it, and to institute new government, laying its foundation on such principles and organizing its powers in such form, as to them shall seem most likely to effect their safety and happiness.

This right of self-government, as stated in the Declaration of Independence, is natural, fundamental, and unalienable. It is also secured to us by the United States Constitution and the Constitution of the State of New Hampshire.

Pursuant to that right of self-government, if our current system of local government infringes our rights, we, the people of Exeter, have the right to alter or replace that system with one that secures and protects human rights and ecosystem rights, as long as the new system does not infringe other rights protected for us by state or federal law.

Exeter is situated where the Exeter River feeds the tidal Squamscott River and lies fully within the coastal Piscataqua River Watershed which includes the sub-watersheds of the Great Works River and the five rivers flowing into the unique and sensitive estuary within Great Bay: the Bellamy, Oyster, Lamprey, Squamscott, and Winnicut; covering over a thousand square miles in New Hampshire, Maine, and Massachusetts and comprising an ecosystem upon which hundreds of thousands of people and countless species depend for health, drinking water, and survival.

It is our legislative determination that certain corporate activities are detrimental to our rights, health, safety, and welfare. These activities include but are not limited to: the runoff from commercial use of fertilizers, the intentional or unintentional dumping of toxic waste, and the physical deposition, emission, leakage, disposal, or placement of toxins into the land, air or waterways from extraction, transportation, processing, storage, conveyance, and depositing of waste from fossil fuel exploration and development.

As we are purportedly constrained by state and federal law, which courts interpret to require us to accept such harmful corporate activity, we the people of Exeter are unable under our current system of local government to secure human rights and ecosystem rights by banning said activity.

Therefore, we deem it necessary to alter our system of local government, and we do so by adopting this Right to a Healthy Climate Ordinance.

Section 1 - Statements of Law

(a) Right of Self-Government. All residents of Exeter possess a right of self-government, which includes, but is not limited to, the following rights: first, the right to a system of local government founded on the consent of the people of the municipality; second, the right to a system of local government that secures their rights; and third, the right to alter any system of local government that lacks consent of the people or fails to secure and protect the people's and ecosystems' rights, health, safety, and welfare. Any action to annul, amend, alter, or overturn this Ordinance shall be prohibited unless such action is approved by a prior Town vote at which a majority of the residents of the Town vote to approve such action.

(b) Right to a Healthy Climate. All residents of Exeter possess a right to a stable and healthy climate system capable of sustaining human societies, which shall include the right to be free from all corporate activities that infringe that right, including but not limited to the runoff from commercial use of fertilizers, the intentional or unintentional dumping of toxic waste, and the physical deposition, emission, leakage, disposal, or placement of toxins into the land, air, or waterways from extraction, transportation, processing, storage, conveyance, and depositing of waste from fossil fuel exploration and development.

ARTICLE 30 CONTINUED ON NEXT BALLOT

GO TO NEXT BALLOT AND CONTINUE VOTING



ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EXETER, NEW HAMPSHIRE
MARCH 12, 2019

BALLOT 4 OF 4

Andrea J. Kohler
TOWN CLERK

ARTICLES CONTINUED

ARTICLE 30 CONTINUED

(c) Right of Ecosystems and Natural Communities. All residents of Exeter possess the right to clean air, water, and soil, which shall include the right to be free from all corporate activities that release toxic contaminants into the air, water, and soil, including but not limited to the runoff from commercial use of fertilizers, the intentional and unintentional dumping of toxic waste, and the physical deposition, emission, leakage, disposal, or placement of toxins into the land, air, or waterways from extraction, transportation, processing, storage, conveyance, and depositing of waste from fossil fuel exploration and development.

(d) Rights of Ecosystems and Natural Communities. Ecosystems and natural communities within Exeter possess the rights to naturally exist, flourish, regenerate, and evolve; rights to restoration, recovery, and preservation; rights to a stable and healthy climate system capable of sustaining ecosystems and natural communities; rights to clean air, water, and soil; and which also shall include, but not limited to, the right to be free from all corporate activities that infringe these rights, including but not limited to the runoff from commercial use of fertilizers, the intentional and unintentional dumping of toxic water, and the physical deposition, emission, leakage, disposal, or placement of toxins into the land, air, or waterways from extraction, transportation, processing, storage, conveyance, and depositing of waste from fossil fuel exploration and development.

(e) Right to Protection from Government and Corporate Interference. All residents of Exeter and the Town of Exeter, as well as ecosystems and natural communities within Exeter, possess the right to enforce this Ordinance free of interference from corporations, other business entities, and governments. That right shall include the right to be free from ceiling preemption, because this Ordinance expands rights and legal protections for people and nature above those provided by less-protective state, federal and international laws.

Section 2 - State and Federal Constitutional Changes

Through the adoption of this Ordinance, the people of Exeter call for amendment of the New Hampshire Constitution and the federal Constitution to expressly secure the inherent right of local self-government, free from governmental restriction, ceiling preemption, and nullification by corporate "rights."

Once adopted at Town Meeting, the Ordinance is effective immediately and signed and dated by the town selectmen in accordance with NH RSA 31:128.

The Select Board voted 2-2-1 regarding recommendation of this article.

1176
YES
NO
1007

Article 31

By petition of the following registered voters of Exeter, to be placed on the Town Warrant:

Shall the town create a Sustainability Office to achieve cost savings for the town and enhance community health through optimal use of water and energy resources.

The town will create a Sustainability Office that will:

- (a) Coordinate closely with all town Departments, Boards, Commissions, and Committees to ensure long-term sustainability of natural resources. Ensure that water and energy resources, uses, quality, and impacts are considered in every relevant decision-making process that impacts the town or its people. A Sustainability Office representative will serve on the Technical Review Committee.
- (b) Serve as a public source of information, and create and maintain a user-friendly link from the Exeter town website for all permits, studies and forums related to water and energy resources, risks, issues and impacts.
- (c) Provide public outreach, and host an annual community forum addressing water and energy resources, explaining how recent studies and tools are being used, and communicating progress on water and energy related action items from the Exeter Master Plan.

The Sustainability Office would require up to \$45,000 in 2019, anticipated to be recouped through cost savings to the town.

Recommended by the Select Board 3-2.

1409
YES
NO
8666

YOU HAVE NOW COMPLETED VOTING THIS BALLOT

2019 MS232 Report of Appropriations

Select Board Representatives To Town Committees

Selectmen Representatives to the Committees

Committee	Meeting Schedule	Time	2018	2019
Communications Committee	As Scheduled		Kathy Corson/Molly Cowan	
Conservation Commission	2nd Tuesday	7:00 PM	Don Clement	
E911	1 x month	9:00 AM	Anne Surman	
Economic Development Commission	Last Tuesday	8:30 AM	Julie Gilman	
Energy Committee	As Scheduled	3:30 PM	Julie Gilman	
Facilities Committee	As Scheduled			
Heritage Commission	3rd Tuesday	7:00 PM	Julie Gilman	
Historic District Commission	3rd Thursday	7:00 PM	Julie Gilman	
Housing Advisory Committee	2nd Friday	8:30 AM	Molly Cowan	
Master Plan Implementation Committee				
Memorial Day Parade Committee	As Scheduled	10:00 AM		
Planning Board	2nd & 4th Thursday	7:00 PM	Don Clement	
Recreation Advisory Board	As Scheduled		Molly Cowan	
River Advisory Committee	3rd Thursday	3:00 PM	Don Clement	
Rockingham Planning Commission	Wednesday's As Scheduled	7:00 PM	Don Clement	
Safety Committee	Quarterly	10:00 AM	Kathy Corson	
Swasey Parkway Trustees	1 x month	8:15 AM	Anne Surman	
TIF Advisory Board	As Scheduled		Don Clement	
Water & Sewer Advisory Committee	As scheduled	7:00 PM	Molly Cowan	

Tax, Water and Sewer Abatements

List for Select Board meeting March 18, 2019

Vet Credit

Map/Lot	Location	Amount
61/13	2 Greenleaf Dr	500.00
11/7	28 Oaklands Rd	500.00
54/4/105	50 Brookside Dr M1	500.00
72/110/10	3 River St	500.00
65/65	10 Bittersweet Lane	500.00
26/5	68 Watson Rd	500.00

Blind Exemption

Map/Lot	Location	Amount
72/112/1	12 South St	15,000

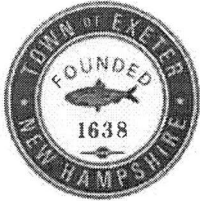
Elderly Exemption

Map/Lot	Location	Amount
95/64/318	46 Hilton Ave	152,251

Intent to Cut

Map/Lot	Location
47/8	183 Epping Road

Permits And Approvals



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

Dear Select Board,

Exeter TV is requesting to use CATV to replace/upgrade production equipment for Channel 22 operations in the Nowak Room. The total cost of these upgrades are \$20,665.13.

The first set of quotes is for audio equipment both in the Nowak room and in the IT office/Channel 22 control room. The main items are replacements for the broken/old microphones for the table and a new digital audio mixer for the control room. The new microphones will be placed out of the way in the upper left corner of each person's section of the table correcting the improper placement of the microphones today. The new digital mixer will have advanced features to improve audio quality by cutting down noise. This is crucial for having clear meeting audio to assist with minute taking.

The second set of quotes is for a live switching system and camera replacements. Our Tricaster (live switcher) is what takes the multiple camera feeds, combines graphics, and then streams them to the channel and online destinations. The new production switcher will also allow us to bring in more network video sources, such as the PowerPoints shown on the projector screen as opposed to filming the screen with a camera in the room; further improving video quality for viewers at home.

Background:

The audio equipment was installed around 2011 and the rest was added onto by EXTV staff over the last few years. Over the years, the connections on the microphones have come loose causing audio feedback and other issues with sound.

The video production equipment was purchased between 2007-2012 and has recently stopped working. Some of the equipment has been sent out for repair in the past to make it last a little longer, but we feel the time is right to upgrade to new equipment rather than investing more in aging tech. The current cameras installed in the Nowak room only record in standard definition, while our other equipment allows HD streaming. The old cameras also do not have the correct adapters to connect into a modern system. This is why we will purchase HD PTZ cameras and mount them in the same place.

This equipment is separate from the TelVue system which takes our video feeds and broadcasts it on the channels and to our video-on-demand platform. The mobile studio we purchased for public access and extra meetings could not be used on a permanent basis without shutting down public access operations, thus we need to replace Channel 22's system.

We recommend going with the quote from WHB for audio equipment/installation and the quote from B&H Photo for video production equipment. Also attached is a quote for a teleprompter to use for public access shows.

Regards,
Bob Glowacky

Audio

* recommended

WHB Concert and Production Services LLC
North Hampton, NH 03862
833-942-2277
jcoretto@whbcaps.com

Date 3/7/2019

Venue Nowak Room

Version 1.0

Qty	Brand	Item Number	Description	Cost Each
8	Shure	MX418C	microphone	217.8
7	Shure	A400SMXLR	desk mount / shockmount	35.64
2	Rapco	Dual XLR-F>RCA	RCA to XLR cable	26.4
2	Rapco	XLR	XLR	33
1	Behringer	X32-Producer	Mixing Console	1465.2
1	Mid Atlantic	SS	Rackmount shelf	126.654
1	Behringer	A500	amplifier	198
4	Legrand	Integrate	cable carrier	59.4
				0
	Subsnake			0
	Behringer	SD8	digital subsnake	491.04
	Rapco	Ethercon-50	Ethercon for SD8 50ft	105.6
	Electrical			0
	Mid Atlantic	RDZBRN	Desk Outlets	79.2
	Legrand	OFRBC-8R	over floor raceway	264
				0
				0
				0
				0
				0
				0

Shipping 35

Installation

Total \$ 4173.134

Notes

Electrical options
over floor raceway would allow to get power out to the desk, could either just run "extension cord" or could be permanently installed by electrician and tied into electrical of building that would take a couple more adaptor pieces of the over floor system (see attached documentation on that)

Subsnake

If we do over floor raceway we can run an ethercon cable through it and get rid of the big subsnake line and old snake

Console option that has no faders would need ipad
Midas MR18 \$800 (\$665 less)

Potential idea for hiding cables

Bring power, communications and A/V
connectivity anywhere.

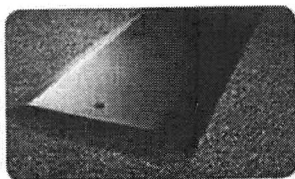


THE WIREMOLD® OFR SERIES OVERFLOOR RACEWAY SYSTEM.

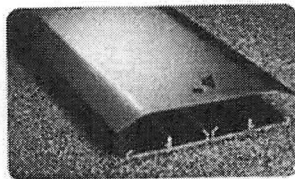
This raceway system sits on top of the floor, accommodating your open space needs in the lowest, sleekest ADA-compatible profile around.

Providing four channels for multiple combinations of power, communications and A/V – in one easy-to-install system. Now, that's an off-the-wall idea that's on point.

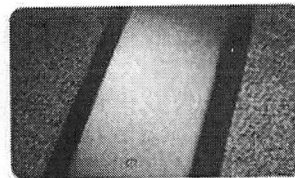
Exactly what you'd expect from the leader in on-wall, surface-mounted raceway.



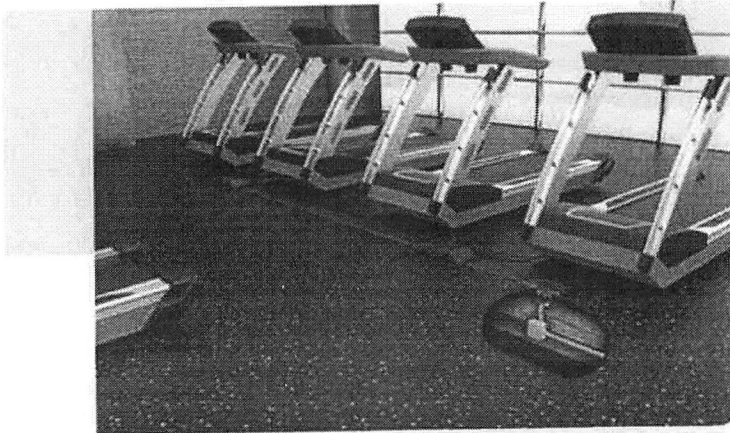
Lowest Profile – The smallest, narrowest, lowest, ADA-compliant overfloor raceway available is not only aesthetically smart but reduces potential trip hazards.



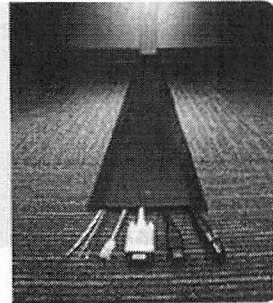
Easy Installation – No need to alter the existing floor covering. The OFR Series mounts directly to the floor covering, whether it's wood, tile or carpet.



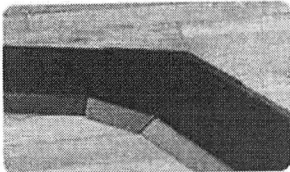
Tamper Resistant – Secure the raceway with a cover that's nearly impossible to remove – unless you have the right tools – to prevent unwarranted access.



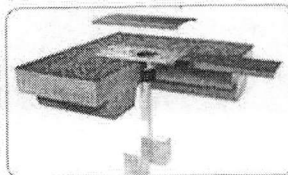
The OFR Series is perfect for offices or schools, conference rooms or fitness centers. Wherever access to floors and ceilings is not an option.



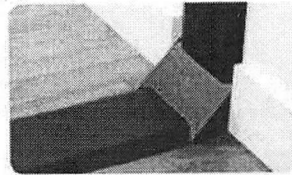
Multiple Channel Base - A single installation brings power, communications and A/V connectivity to open space locations in a durable, four-channel raceway.



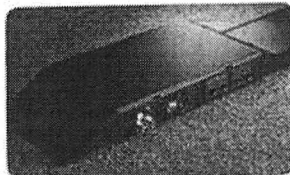
Flat Elbow - For making diagonal 45° turns on a single surface.



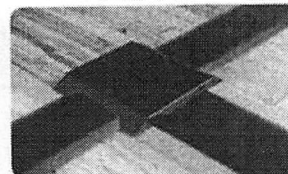
Transition Fittings - Utilizes abandoned poke-thru openings to bring cabling into the raceway. Available in 3" and 4" sizes.



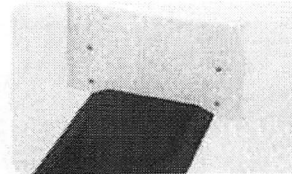
Inside Elbow - For internal right angle turns.



Open System - Accepts a wide range of communications and A/V devices from leading manufacturers.



T-Fitting - For branching out into right angles.



In-Wall Entrance End Fitting - Feeds the raceway from behind a wall. Configurable to provide one or two channels of power.

Town Of Exeter
Bob Glowacky
10 Front Street
Exeter, NH

Audio

ACCESS A/V

AUDIO • VIDEO • LIGHTING • MOBILE VANS

SALES & INSTALLATIONS

8 Integra Drive • Concord, NH 03301
p- 603 224 2300 • f- 603 224 2308
www.accessavnh.com

Date: (603) 418-6425

Wireless Analog Mics					
Qty.	Manufacturer	Model #	Description	Price	Ext. Price
7	Shure	SLX4-H5	Diversity UHF Wireless Microphone Receiver (H5: 518 to	\$ 359.00	\$ 2,513.00
7	Shure	MX890-H5	Microflex Wireless Desktop Base (H5: 518 to 542 MHz)	\$ 369.00	\$ 2,583.00
7	Shure	MX415LP/C	Microflex Modular Cardioid 15" Gooseneck Microphone	\$ 196.00	\$ 1,372.00
2	Shure	UA844+SWB	Antenna Combiner for 4 Units	\$ 394.00	\$ 788.00
1	Behringer	UltraCurvePro	Digital EQ/Feedback Eliminator	\$ 295.00	\$ 295.00
1	AAV		Cables and Misc Supplies	\$ 195.00	\$ 195.00
1	Installation/Travel		See Scope of Work Below	\$ 1,600.00	\$ 1,600.00
				COST:	\$ 9,346.00

Quote good for March 21, 2019
shipping not included
Submitted by: Brad Jett

Scope of work:

Remove existing mic cables attached under the tables and return to Bob
Leave the existing Audio Snake in place for backup use until further down the road
Install SLX4 units in rack at the control room. Connect to existing SCM810
Assemble MX890 and MX415LP/C and configure with SLX4.
Test for full functionality
Train users

*Do not recommend



Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003
212-239-7503

Fax: 800-858-5517
212-239-7759

Email: Education: emailbids@bhphoto.com
Corporate: corporatesales@bhphoto.com

Fed Gov: federalsales@bhphoto.com
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Prices Are Valid Until:

03/27/19

Quote No.: 794478130

Sold To: **Stephan Poulin**
Town Of Exeter
10 Front St
Attn: Accounting
EXETER, NH 03833

Ship To:
Town Of Exeter
10 Front St
Attn: Accounting
EXETER, NH 03833

Bill Phone: (603)773-6149

(603)773-6149

** recommended
Production*

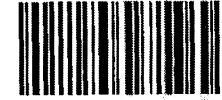
Date	Customer Code	Terms	Salesperson	Ship Via
03/12/19	62315296	N/A	309	STANDARD
Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
1	NEWTEK TC MINI ADV HD4 SDI/INT DSP/2 INT DRVS/REG	NETCMASDI (FG001986R001)	6,790.00	6,790.00
4	NEWTEK NEWTEK NDIHX-PTZ1 PTZ CAMERA/REG	NEPTZC (FG001777R001)	1,994.00	7,976.00
1	SKAARHOJ PTZ PRO CONVERTER/REG	SKPTZPROV1 (PTZPROV1)	1,726.00	1,726.00
PLEASE NOTE: ----- *****UPCOMING SCHEDULE CHANGE ***** We Will be Closing on Wednesday, March 20th at 5pm We will remain closed on Thursday, March 21st We will reopen Friday March 22nd at 9am ***** **** Please reference your quote number on all PO's **** Certain items may be enforced by vendor to sell at the vendor-imposed price posted at the time of order.				
Payment Type - NO PAYMENT TYPE SELECTED			- Amount Sub-Total: 16,492.00 Shipping: Free STND Total: 16,492.00	



42 West 18th Street
New York NY 10011
www.adorama.com
info@adorama.com

800-223-2500
212-741-0401

QUOTE



1854705

03/14/2019

BILLING ADDRESS:

EXETER
Att: ROBERT GLOWACKY
10 FRONT STREET
EXETER, NH 03833 USA
(603) 778-0591

SHIPPING ADDRESS:

EXETER
Att: ROBERT GLOWACKY
10 FRONT STREET
EXETER, NH 03833 USA
(603) 778-0591

** Don't recommend
(Producer)*

Customer No: 12650862
Customer PO: Quote
Terms:

Any item/s showing as "back-order"?
An item listed as "back-order" is on order with the supplier and is temporarily out of stock. These items will ship soon. Most backordered items ship within 10 business days. We never charge additional shipping as a result of a back-order. Please feel free to contact us for additional info at www.adorama.com/email.

Note: Please be prudent when throwing away packaging material. It is possible to miss some contents. Checking off contents against the packing list is always a good idea. If something is indeed missing please make a claim within 5 days to be compliant with our policies.

SKU#	Item	Qty	Price	Total
NE001987R001	NEWTEK TRICASTER MINI ADVN HD4I BUNDLE	1	7,934.50	7,934.50
Mfg Item#: FG-001987-R001				
NE001777R001	NEWTEK NDIHX-PTZ1 NDI PTZ CAMERA	4	2,018.23	8,072.92
Mfg Item#: FG-001777-R001				
SKAPTZPRO	SKAARHOJ PTZPRO PTZ CONTRLR W/JOYSTICK	1	1,738.26	1,738.26
Mfg Item#: PTZ-PRO-V1				

We want to buy your used photo equipment:
In the last year alone, Adorama spent millions buying 35mm, medium / large-format, scopes, video and digital equipment. Our satisfied customers happily cashed in or traded their equipment and enjoyed our above market value payout. Adorama pays top dollar for individual items, rare pieces, collections and estates. For more information, call 1-800-223-2500 or visit us at www.adorama.com/sell and use our online quoting system.

No Hassle Return Policy:
We want you to be completely happy with your purchase from Adorama. Please see the general Return/Exchange guidelines and policy posted on our website at www.adorama.com/policy.

Adorama Access
Ask about Adorama Access. Affordable technical support subscription plans that help you set up and get the most out of your equipment. Online: www.adorama.com/Access or speak to your account manager.

Thank you for being a repeat Customer.

This quote was prepared by your sales representative,
Kala Montena.
To place order or for any help, call
Kala Montena
at (212) 741-0401 x 2242 or email at kalam@adorama.com

Sub Total: 17745.68
Shipping: .00
Tax: .00
Quote Total: 17745.68

To email Customer Service please go to www.adorama.com/email



We pay top dollar for your used photo & video equipment

To find out the value of your equipment:
online by phone bring it
adorama.com/sell 800-223-2500 42 W 18 St NYC

Ship Via: UPS Ground Delivery

Salesman 01231 - kalam

Printed By: RAYG 03/14/19 12:22 PM



Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003
212-239-7503

Fax: 800-858-5517
212-239-7759

Email: Education: emailbids@bhphoto.com
Corporate: corporatesales@bhphoto.com
Fed Gov: federalsales@bhphoto.com
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Prices Are Valid Until: 03/27/19 Quote No.: 794749000

Sold To: **Stephan Poulin**
Town Of Exeter
10 Front St
Attn: Accounting
EXETER, NH 03833

Ship To:
Captain Stephan Poulin
20 Court St
EXETER, NH 03833

Bill Phone: (603)773-6149

(603)773-6149

Date	Customer Code	Terms	Salesperson	Ship Via
03/13/19	62315296	N/A	83Z	STANDARD
Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
1	DATAVIDEO TELEPROMPTER f/ iPad1 & 2 w/BLUETOOTH/REG	DATP300B (TP300B)	538.02	538.02
PLEASE NOTE: ----- *****UPCOMING SCHEDULE CHANGE ***** We Will be Closing on Wednesday, March 20th at 5pm We will remain closed on Thursday, March 21st We will reopen Friday March 22nd at 9am ***** **** Please reference your quote number on all PO's **** Certain items may be enforced by vendor to sell at the vendor-imposed price posted at the time of order.				
Payment Type -			- Amount	Sub-Total:
NO PAYMENT TYPE SELECTED				538.02
				Shipping: Free STND
				Total: 538.02



Town of Exeter, NH
 10 Front Street
 Exeter, NH 03833
 Phone: 603-778-0591 Email: sriffle@exeternh.gov

Road Race/Walkathon 807.3

This permit application is to be submitted to the Town Office with a **clearly marked map of the route** of your event along with your Certificate of Insurance. Your permit will be forwarded to the Police Chief for approval, then be to the Board of Selectmen for approval. Please be sure to submit your paperwork to allow time for this process.

Certificate of Insurance requirement: General Liability/Bodily Injury/Property Damage (combined) \$300,000-\$1,000,000 with additional personal injury of \$300,000 and the Town of Exeter must be listed as an additional insured.

Representative Information:

Name: John Dionne Address: 79 Wethersfield Rd, Nashua NH 03062
 Town/State/Zip: Nashua NH 03062 Phone: 603 305-3382
 Email: jdionne@ragnarrelay.com

Organization Information:

Name: Ragnar RTB, LLC Address: 12 South 400 West, Ste 200
 Town/State/Zip: SALT Lake City, UT 84101 Phone: 603 305 3382
 Describe Activity: running relay
 Date of Activity: 9/19/19 Time of Activity: Approx 8 AM - 5:30 PM

John Dionne 9-23-19
 Signature Date

MARKING THE ROAD AND/OR SIDEWALK WITH PAINT, TAPE, ETC. IS PROHIBITED. YOU ARE RESPONSIBLE FOR PICKING UP ANY SIGNS AND/OR LITTER AFTER THE EVENT.

This permit is issued to the representative/organization listed on this permit for the purpose indicated on this permit. This permit shall be valid for said representative/organization only during the time and dates indicated on this permit.

Police Chief Approval: [Signature] 2/23/19
 Date

As authorized by the Board of Selectmen/Designee: _____ Date _____

Town of Exeter Ordinance: 807.3 Competitive Races: No person shall conduct or participate in any competitive race using a public way unless such race is sponsored by a recognized organization and prior written approval of the Board of Selectmen is granted. The Town may require insurance, police coverage and other measures to insure the safety and protection of the public.

STATE OF NEW HAMPSHIRE
Application for Parade Permit or Other
Activity Conducted on State Highway System

Today's Date 2-23-19

To: Department of Transportation
Transportation Management Center
PO Box 483, 110 Smokey Bear Blvd
Concord, New Hampshire 03302-0483
Phone (603) 271-6862
Fax (603) 271-8626

Under provisions of RSA 286:2 and RSA 236:1, application is made for a parade / activity on the state highway system.


Indicative data is shown below:

Type of activity?
If so, what type (foot, bike, etc.)?
Will event effect highway safety?
Will highway traffic be delayed?
 If so, how long?
Will highway traffic be detoured?
Name of sponsoring organization:
Mail permit to:

Phone no. where I may be reached:
Purpose of activity:
Name of Municipality:
Date of activity:
Starting and ending times:
State route(s) to be traveled:


Traffic control provided by:

Approved by Town Officials



Selectmen / Town Manager / Police Chief
(circle one)

Athletic Event
Running Relay
No
No
N/A
N/A
Ragnar RTB LLC
John Dionne
79 Wethersfield Rd
Nashua, NH 03062
603-305-3382
Sporting Event
Exeter
9/14/19
Approx 8 AM - 5:30 PM
111
NA

Signed by 

(Applicant)

Please attach a simple map or sketch plotting the **start, finish, route(s) of travel, detour(s),** and **parking area(s)** if provided.

Recommended:

District Engineer

February 23, 2019

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833-2792

Dear Board of Selectmen:

We are currently preparing for the 21st Annual Reebok Ragnar Reach the Beach Relay to be held on September 14 and 15, 2018. We will only be in Exeter on Saturday the 14th. A brief description of our needs is simply to be able to pass along several roads in town including Route 111. The runners will remain along sidewalks or the shoulders of the road and no traffic stoppage is required. Please see below for further details of the race.

I have enclosed a completed Town of Exeter Permit for Road Race/Walkathon, and I have also enclosed a State of NH Dept. of Transportation Parade Permit, which must be signed off by your office, or that of the Police Department. Is it possible for you to sign off both permit forms as the State requires me to have theirs completed since we run across 33 towns? Please use the enclosed self-addressed stamped envelope for your convenience.

However, we do understand that a Certificate of Insurance is required for Exeter. This certificate will be issued this summer. Therefore, can we obtain conditional approval at this time from Exeter pending the insurance certificate? This will allow us to continue the permit process with the State of NH. Thank you very much for your cooperation and help.

A portion of the proceeds from the RTB Relay will go to the New Hampshire State Parks and various community organizations along the route that support the race.

Additional information about the race can be found on our web site at www.rtbrelay.com. Thank you for your support and assistance. Please call me with any questions.

Sincerely,



John Dionne
Course Coordinator
Ragnar RTB LLC
Home: 603-891-0844
Cell Phone: 603-305-3382
jdionne@ragnarrelay.com

**TOWN OF EXETER, NH
EVENT APPLICATION**

Special Event License (Reference RSA 286 1-5, Town Ordinance Chapter 807)

The Town of Exeter requires licensing for all Special Events where the Select Board is the licensing authority. Special Event applications to the Town Manager's Office, at the Town Office.

For information or questions concerning the application call 603-778-6102.

Name of Event: EXETER SUMMER CONCERTS Location: SWASEY
Date(s) of Event: 6/30/19 - 8/15/19 (THURS) Start Time: 6:00PM End Time: 9:00PM
Event Representative Sponsor's Name: EXETER PARKS & REC REATION
Address: 32 COURT ST
Town: EXETER State: NH Zip: 03833
Phone: 773-6151 Email: G.BISSON@EXETERNH.GOV
No. of Volunteers/Workers per Day: 5 # Anticipated Spectators: 200+
List Vendor(s) Names: —

Describe (in detail) the proposed event: SUMMER CONCERTS ON
THE STAGE AT SWASEY

Requesting: Town Hall Bandstand Art Gallery Swasey Parkway Senior Center
 Fireworks/Parade Raffle Raynes Barn/Farm Parks/Recreation Property

Alcohol Service (See separate form)

Blocking Off Road(s) SWASEY

Plywood (2 weeks) or Poster (1 week) Signboard Dates: _____

A-Frame Quantity and Dates _____

Parking Spaces: Location: _____

If Applicable:

Has Permit been approved: Yes No
Tech/AV Services needed: Yes No

Event check list

Will your event involve any of the following? (Please check all that apply)

- Food/beverage concessions/vendors/sales
- Alcoholic beverages (State NH permit required)
- Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance)
- Propane/Charcoal BBQ grills (inspection by Health Officer)
- Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector)
- Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire)
- Tents/canopies If so, list quantity and size _____
- Animals at the event. If so, describe _____
- Motorized Vehicles. If so, describe _____

Other State and/or local permits (if applicable):

- Selling/serving liquor [Application](#)
- Hawkers/Peddlers (door to door sales) [Application](#)

All applicants for Special Events need to provide written submission of the plans below. The Town staff will review your application and if additional information is required or if not enough information was supplied with this application, the Town will contact you to schedule a meeting.

You must submit the following with this application:

1. **Certificate of Insurance:** The Town requires liability insurance to be submitted with this completed application. Required amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town must be listed as additionally insured.
2. **Site Plan:** A drawing of the event layout, including parking, facilities, vendor setup etc. (even if you supplied one in previous years).
3. **Security/Crowd Control Plan:** Describe the number of detail police officer(s) to manage the maximum seating capacity of indoor events or to secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event.
4. **Traffic Control/ Parking Plan:** The estimated number of vehicles, provisions for parking, number of police officers or employees necessary to control traffic, type and location of any signs, and any other accommodations or procedures planned to handle attendees and their vehicles.
5. **Fire Emergency Plan:** The estimated number of occupants of all indoor events to assure compliance with the laws and permit rules and conditions required by the NH State Fire Code and its adopted references for places of assembly.
6. **Ambulance/ Medical Service Plan:** Detail the on-site emergency medical services and transportation plan.
7. **Ticket Distribution Plan:** Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event.


8. **Sanitary Facilities Plan:** A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event.
9. **Food Service Plan:** A food service plan, which may require review and acceptance by the Exeter Health Officer or a vendor permit from the Fire Department.
10. **Special Duty Service Fees:** The application fee does not include the costs of Fire or Police protection, or any other extra Town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand-by emergency and other services provided by the Town of Exeter, or by other towns' emergency services, shall be borne by the applicant, promoter or sponsor.

After the Event, billing for the Special Duty Services will be based on actual hours incurred by Town personnel. The total will be invoiced. A history of non-payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits.

A performance bond for events over 5,000 participants per day and or other security acceptable to the Town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above.

BY SIGNING BELOW, I CONFIRM THAT ALL INFORMATION PROVIDED HEREIN AND IN ALL ATTACHMENTS IS TRUE AND ACCURATE, ACKNOWLEDGE THAT THIS APPLICATION WILL NOT BE REVIEWED BY THE SELECT BOARD UNTIL CONSIDERED COMPLETE BY TOWN REVIEW STAFF, AND STATE THAT ALL LIABILITY FOR THIS EVENT IS ASSUMED AND ACCEPTED BY THE APPLICANT.

PRINT NAME: GREG BISSON DATE: 2/5/19

APPLICANT SIGNATURE: 

I ALSO CONFIRM THAT I AM RESPONSIBLE FOR ALL COSTS INCURRED FOR THIS EVENT INCLUDING ALL SPECIAL DUTY POLICE, FIRE AND HEALTH/SAFETY SERVICES. ALL SERVICES MUST BE PAID IN FULL UPON RECEIPT OF THE INVOICE. IF NOT PAID IN FULL, THE TOWN WILL CHARGE 2% INTEREST PER MONTH.

THE TOWN MAY REQUEST/SUE FOR LEGAL EXPENSES IF THE TOWN HAS TO GO TO COLLECTIONS FOR UNPAID AMOUNTS. I AM RESPONSIBLE FOR ALL FEES, WHICH MAY INCLUDE INTEREST, ATTORNEY AND COURT FEES.

THE TOWN RESERVES ITS RIGHTS TO PURSUE ALL AVAILABLE LEGAL REMEDIES FOR DAMAGE TO TOWN PROPERTY OR VIOLATION OF ANY LAWS, RULES OR CONDITIONS APPLICABLE TO USE OF TOWN PROPERTY. IN ADDITION, SUCH CONDUCT MAY RESULT IN REVOCATION OF PERMISSION AND/OR DENIAL OF FUTURE REQUESTS FOR PERMISSION TO USE TOWN PROPERTY.

PRINT NAME: _____ DATE: _____

APPLICANT SIGNATURE: _____

Town Review Staff Comments

Police Chief (or designee): No Comments

Comments: _____

Signature: William [Signature] Date: 2/14/19

Fire Chief (or designee): No Comments

Comments: _____

Signature: [Signature] Date: 2/25/19

Health Officer: No Comments

Comments: _____

Signature: [Signature] Date: 2/25/19

Parks/Recreation: No Comments

Comments: _____

Signature: [Signature] Date: 2/15/19

Public Works: No Comments

Comments: _____

Signature: [Signature] Date: _____

Select Board/Designee: No Comments

Approval Signature: _____ Date: 3-5-19

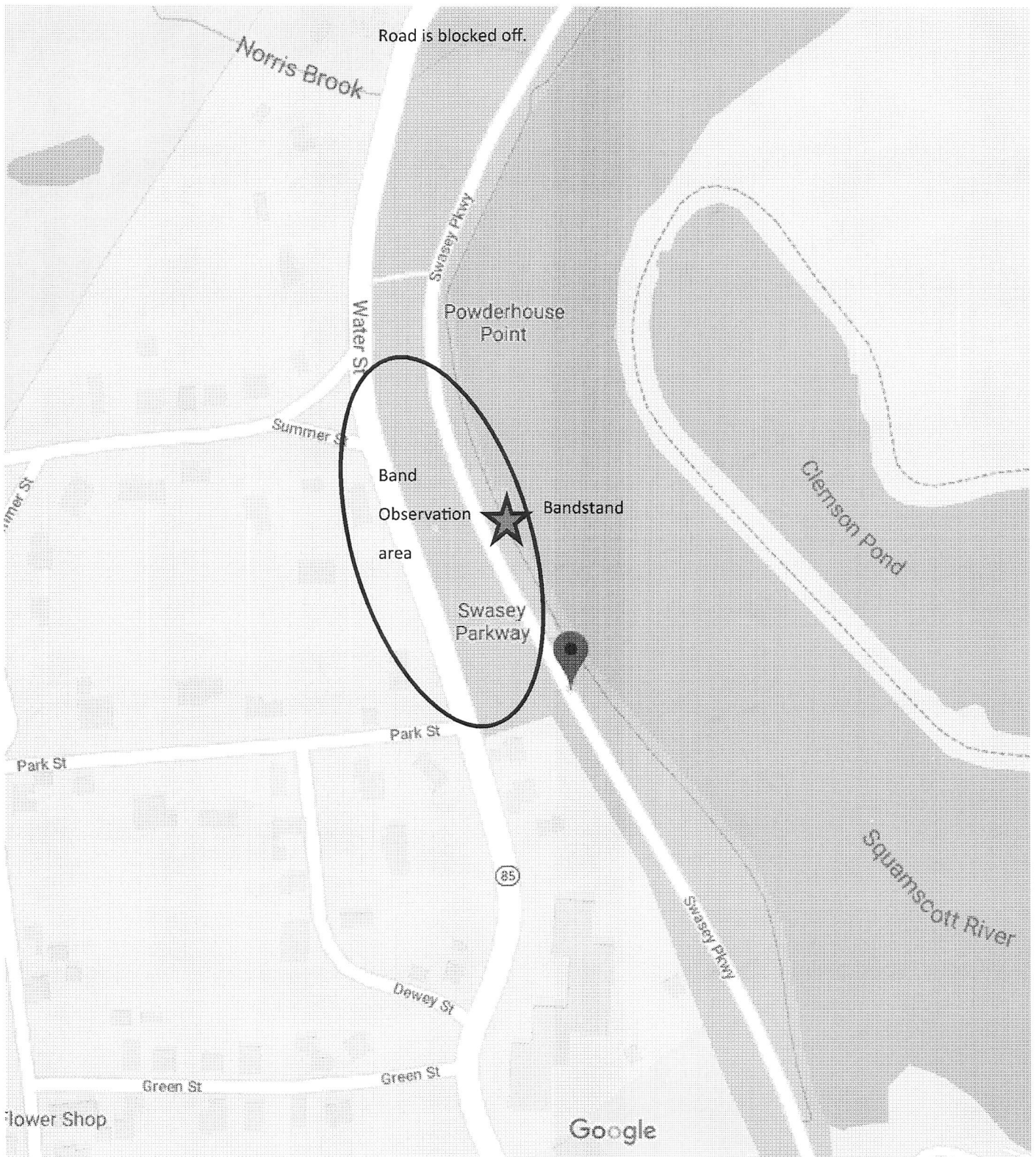
Town Official Use Only:

Date Complete Application Received: _____ Final Approval Date: _____

Fee Received: _____ Check #: _____

Cleaning Deposit Received: _____ Check #: _____

Summer Concerts



Attendees bring blankets to sit on. Nothing is set up. Band is on the bandstand.

**TOWN OF EXETER, NH
EVENT APPLICATION**

Special Event License (Reference RSA 286 1-5, Town Ordinance Chapter 807)

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For information or questions concerning the application call 603-778-6102.

Name of Event: POWDER KEG BEERCHUTE Location: SWASEY
Date(s) of Event: 10/5/19 Start Time: 7:00AM End Time: 6:00PM
Event Representative Sponsor's Name: EXETER PARKS & REC
Address: 32 COURT ST
Town: EXETER State: NH Zip: 03833
Phone: 773-6151 Email: GBISSON@EXETERNH.GOV
No. of Volunteers/Workers per Day: 150+ # Anticipated Spectators: 4,000+
List Vendor(s) Names: TBD

Describe (in detail) the proposed event: 8th Annual Powder Keg

Requesting: Town Hall Bandstand Art Gallery Swasey Parkway Senior Center
 Fireworks/Parade Raffle Raynes Barn/Farm Parks/Recreation Property

Alcohol Service (See separate form)

Blocking Off Road(s) SWASEY

Plywood (2 weeks) or Poster (1 week) Signboard Dates: _____

A-Frame Quantity and Dates _____

Parking Spaces: Location: _____

If Applicable:

Has Permit been approved: Yes No
Tech/AV Services needed: Yes No

Event check list

Will your event involve any of the following? (Please check all that apply)

- Food/beverage concessions/vendors/sales
- Alcoholic beverages (State NH permit required)
- Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance)
- Propane/Charcoal BBQ grills (inspection by Health Officer)
- Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector)
- Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire)
- Tents/canopies If so, list quantity and size 3-30'x90', 1-30'x60'
- Animals at the event. If so, describe _____
- Motorized Vehicles. If so, describe _____

Other State and/or local permits (if applicable):

- Selling/serving liquor [Application](#)
- Hawkers/Peddlers (door to door sales) [Application](#)

All applicants for Special Events need to provide written submission of the plans below. The Town staff will review your application and if additional information is required or if not enough information was supplied with this application, the Town will contact you to schedule a meeting.

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7. **Ticket Distribution Plan:** Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event.

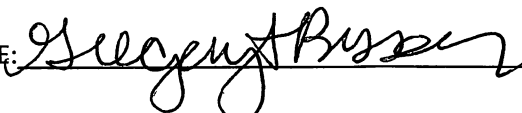
8. **Sanitary Facilities Plan:** A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event.
9. **Food Service Plan:** A food service plan, which may require review and acceptance by the Exeter Health Officer or a vendor permit from the Fire Department.
10. **Special Duty Service Fees:** The application fee does not include the costs of Fire or Police protection, or any other extra Town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand-by emergency and other services provided by the Town of Exeter, or by other towns' emergency services, shall be borne by the applicant, promoter or sponsor.

After the Event, billing for the Special Duty Services will be based on actual hours incurred by Town personnel. The total will be invoiced. A history of non-payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits.

A performance bond for events over 5,000 participants per day and or other security acceptable to the Town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above.

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PRINT NAME: GREG BISSON DATE: 2/5/19

APPLICANT SIGNATURE: 

I ALSO CONFIRM THAT I AM RESPONSIBLE FOR ALL COSTS INCURRED FOR THIS EVENT INCLUDING ALL SPECIAL DUTY POLICE, FIRE AND HEALTH/SAFETY SERVICES. ALL SERVICES MUST BE PAID IN FULL UPON RECEIPT OF THE INVOICE. IF NOT PAID IN FULL, THE TOWN WILL CHARGE 2% INTEREST PER MONTH.

THE TOWN MAY REQUEST/SUE FOR LEGAL EXPENSES IF THE TOWN HAS TO GO TO COLLECTIONS FOR UNPAID AMOUNTS. I AM RESPONSIBLE FOR ALL FEES, WHICH MAY INCLUDE INTEREST, ATTORNEY AND COURT FEES.

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PRINT NAME: _____ DATE: _____

APPLICANT SIGNATURE: _____

Town Review Staff Comments

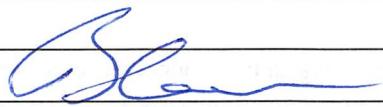
Police Chief (or designee): No Comments

Comments: _____

Signature:  Date: 2/14/19

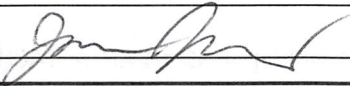
Fire Chief (or designee): No Comments

Comments: _____

Signature:  Date: _____

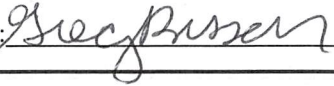
Health Officer: No Comments

Comments: _____

Signature:  Date: 2/25/19

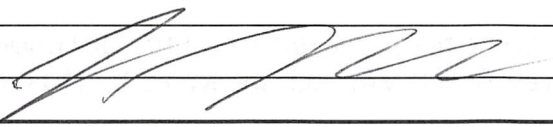
Parks/Recreation: No Comments

Comments: _____

Signature:  Date: 2/5/19

Public Works: No Comments

Comments: _____

Signature:  Date: 3-5-19

Select Board/Designee: No Comments

Approval Signature: _____ Date: _____

Town Official Use Only:

Date Complete Application Received: _____ Final Approval Date: _____

Fee Received: _____ Check #: _____

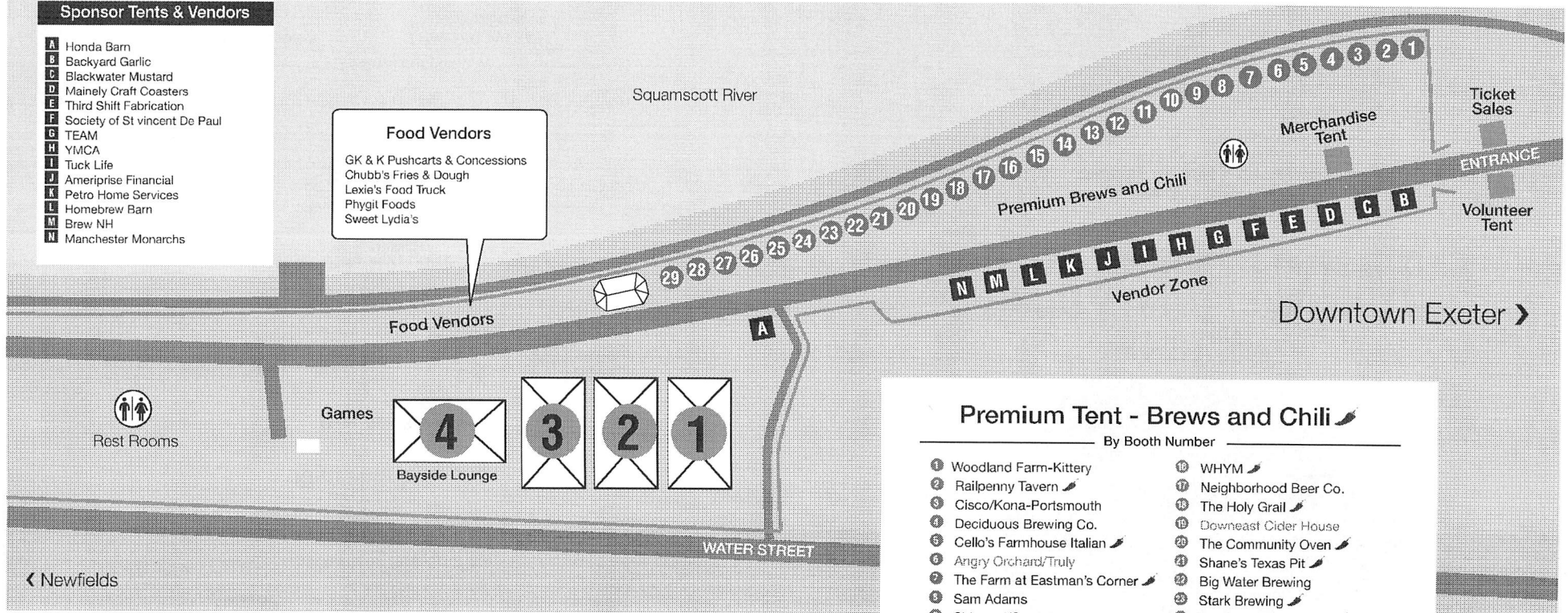
Cleaning Deposit Received: _____ Check #: _____

Sponsor Tents & Vendors

- A** Honda Barn
- B** Backyard Garlic
- C** Blackwater Mustard
- D** Mainely Craft Coasters
- E** Third Shift Fabrication
- F** Society of St Vincent De Paul
- G** TEAM
- H** YMCA
- I** Tuck Life
- J** Ameriprise Financial
- K** Petro Home Services
- L** Homebrew Barn
- M** Brew NH
- N** Manchester Monarchs

Food Vendors

- GK & K Pushcarts & Concessions
- Chubb's Fries & Dough
- Lexie's Food Truck
- Phygit Foods
- Sweet Lydia's



Premium Tent - Brews and Chili

By Booth Number

- | | |
|--------------------------------|--------------------------------|
| 1 Woodland Farm-Kittery | 16 WHYM |
| 2 Railpenny Tavern | 17 Neighborhood Beer Co. |
| 3 Cisco/Kona-Portsmouth | 18 The Holy Grail |
| 4 Deciduous Brewing Co. | 19 Downeast Cider House |
| 5 Cello's Farmhouse Italian | 20 The Community Oven |
| 6 Angry Orchard/Truly | 21 Shane's Texas Pit |
| 7 The Farm at Eastman's Corner | 22 Big Water Brewing |
| 8 Sam Adams | 23 Stark Brewing |
| 9 Shipyard/Sea Dog | 24 Smuttynose/Hayseed |
| 10 Newburyport Brewing | 25 Portsmouth Brewery |
| 11 Thirsty Moose | 26 Long Blue Cat |
| 12 North Country Hard Cider | 27 Ipswich Ale Brewery |
| 13 Epoch at The Exeter Inn | 28 Hobbs Tavern and Brewing |
| 14 Kettlehead | 29 Mighty Squirrel Brewing Co. |
| 15 Outlaw Brewing | |

1

NH Magazine Tent

- 30 Great Rhythm Brewing Co.
- 31 Bad Lab Beer Co.
- 32 Two Roads Brewing
- 33 Vermont Hard Cider
- 34 Baxter Brewing
- 35 Narragansett Beer
- 36 Sierra Nevada Brewing Co.
- 37 Pipe Dream Brewing
- 38 New Hampshire Magazine
- 39 Cabot Cheese
- 40 Bell's Brewery
- 41 14th Star Brewing
- 42 Concord Craft Brewing Co.
- 43 Rockingham Brewing Co.
- 44 Granite Roots Brewing
- 45 Black Hog Brewing
- 46 Tributary Brewing Co.
- 47 Earth Eagle Brewing

2

Seacoast Media Group Tent

- 48 StoneFace Brewing Co.
- 49 Bantam Cider Co.
- 50 Foolproof Brewing Co.
- 51 Founders Brewing Co.
- 52 Wormtown Brewery
- 53 PEAK Organics
- 54 Garrison City Beer Works
- 55 Granite State Growler Tours
- 56 Next Level Church
- 57 Beara Brewing Co.
- 58 603 Brewery
- 59 Henniker Brewing Co.
- 60 Tuckerman Brewing Co.
- 61 Backyard Brewery and Kitchen
- 62 Jack's Abby Craft Lagers
- 63 Lone Pine

3

Leone, McDonnell & Roberts Tent

- 64 Clown Shoes Beer
- 65 Woodstock Inn Brewery
- 66 Stowe Cider
- 67 Hidden Cove Brewing Co.
- 68 FOY Insurance
- 69 Krave Jerky
- 70 Firestone Walker Brewing Co.
- 71 Great North Ale Works
- 72 Swift Current Brewing
- 73 Candia Road Brewing
- 74 Loaded Question Brewery
- 75 Throwback Brewery

Ciders and Seitzers
Vendor/Sponsor



Thank Our Sponsors!

Event Underwriter

HONDA BARN

Where *You're* the big deal

Stage Sponsor



Pavilion Sponsor

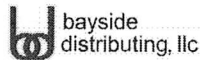


Volunteer Tent Sponsor



Kennebunk Savings

Beer Tent Sponsors



Water Bottle Sponsors



Rinsing Station Sponsors



Cheese Sponsor

Cabot Cheese

Festival Friends

Ameriprise Financial
DTC Lawyers
ecm design

Exeter Country Club
Petro Home Services

WELCOME TO THE

EXETER
POWDER KEG

7TH ANNUAL

BEER & CHILI FESTIVAL

Presented by Exeter Parks & Recreation and Exeter Area Chamber of Commerce

Saturday, October 6, 2018
Swasey Parkway, Exeter, NH
11:00-4:00 p.m.
www.powderkegbeerfest.com

**TOWN OF EXETER, NH
EVENT APPLICATION**

Special Event License (Reference RSA 286 1-5, Town Ordinance Chapter 807)

The Town of Exeter requires licensing for all Special Events where the Select Board is the licensing authority. Special Event applications to the Town Manager's Office, at the Town Office.

For information or questions concerning the application call 603-778-6102.

Name of Event: EXETER - FIRE WORK CONCERT Location: SWASEY
Date(s) of Event: 7/13/19 Start Time: 5:00PM End Time: 9:00 PM
Event Representative Sponsor's Name: EXETER PARKS & RECREATION
Address: 32 COURT ST
Town: EXETER State: NH Zip: 03833
Phone: 773-6151 Email: G.BUSSEON@EXETERNH.GOV
No. of Volunteers/Workers per Day: 5 # Anticipated Spectators: 1,000
List Vendor(s) Names: NA

Describe (in detail) the proposed event: CONCERT FOLLOWED
By Fireworks

Requesting: Town Hall Bandstand Art Gallery Swasey Parkway Senior Center
 Fireworks/Parade Raffle Raynes Barn/Farm Parks/Recreation Property

Alcohol Service (See separate form)

Blocking Off Road(s) SWASEY

Plywood (2 weeks) or Poster (1 week) Signboard Dates: _____

A-Frame Quantity and Dates _____

Parking Spaces: Location: _____

If Applicable:

Has Permit been approved: Yes No
Tech/AV Services needed: Yes No

Event check list

Will your event involve any of the following? (Please check all that apply)

- Food/beverage concessions/vendors/sales
- Alcoholic beverages (State NH permit required)
- Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance)
- Propane/Charcoal BBQ grills (inspection by Health Officer)
- Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector)
- Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire)
- Tents/canopies If so, list quantity and size _____
- Animals at the event. If so, describe _____
- Motorized Vehicles. If so, describe _____

Other State and/or local permits (if applicable):

- Selling/serving liquor [Application](#)
- Hawkers/Peddlers (door to door sales) [Application](#)

All applicants for Special Events need to provide written submission of the plans below. The Town staff will review your application and if additional information is required or if not enough information was supplied with this application, the Town will contact you to schedule a meeting.

You must submit the following with this application:

1. **Certificate of Insurance:** The Town requires liability insurance to be submitted with this completed application. Required amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town must be listed as additionally insured.
2. **Site Plan:** A drawing of the event layout, including parking, facilities, vendor setup etc. (even if you supplied one in previous years).
3. **Security/Crowd Control Plan:** Describe the number of detail police officer(s) to manage the maximum seating capacity of indoor events or to secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event.
4. **Traffic Control/ Parking Plan:** The estimated number of vehicles, provisions for parking, number of police officers or employees necessary to control traffic, type and location of any signs, and any other accommodations or procedures planned to handle attendees and their vehicles.
5. **Fire Emergency Plan:** The estimated number of occupants of all indoor events to assure compliance with the laws and permit rules and conditions required by the NH State Fire Code and its adopted references for places of assembly.
6. **Ambulance/ Medical Service Plan:** Detail the on-site emergency medical services and transportation plan.
7. **Ticket Distribution Plan:** Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event.

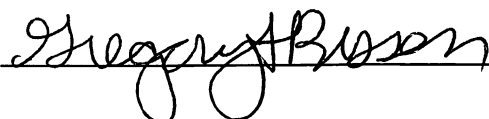
8. **Sanitary Facilities Plan:** A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event.
9. **Food Service Plan:** A food service plan, which may require review and acceptance by the Exeter Health Officer or a vendor permit from the Fire Department.
10. **Special Duty Service Fees:** The application fee does not include the costs of Fire or Police protection, or any other extra Town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand-by emergency and other services provided by the Town of Exeter, or by other towns' emergency services, shall be borne by the applicant, promoter or sponsor.

After the Event, billing for the Special Duty Services will be based on actual hours incurred by Town personnel. The total will be invoiced. A history of non-payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits.

A performance bond for events over 5,000 participants per day and or other security acceptable to the Town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above.

BY SIGNING BELOW, I CONFIRM THAT ALL INFORMATION PROVIDED HEREIN AND IN ALL ATTACHMENTS IS TRUE AND ACCURATE, ACKNOWLEDGE THAT THIS APPLICATION WILL NOT BE REVIEWED BY THE SELECT BOARD UNTIL CONSIDERED COMPLETE BY TOWN REVIEW STAFF, AND STATE THAT ALL LIABILITY FOR THIS EVENT IS ASSUMED AND ACCEPTED BY THE APPLICANT.

PRINT NAME: GREG BISSON DATE: 2/5/19

APPLICANT SIGNATURE: 

I ALSO CONFIRM THAT I AM RESPONSIBLE FOR ALL COSTS INCURRED FOR THIS EVENT INCLUDING ALL SPECIAL DUTY POLICE, FIRE AND HEALTH/SAFETY SERVICES. ALL SERVICES MUST BE PAID IN FULL UPON RECEIPT OF THE INVOICE. IF NOT PAID IN FULL, THE TOWN WILL CHARGE 2% INTEREST PER MONTH.

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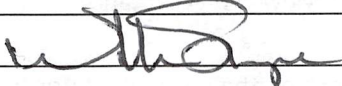
PRINT NAME: _____ DATE: _____

APPLICANT SIGNATURE: _____

Town Review Staff Comments


Police Chief (or designee): No Comments

Comments: _____

Signature:  Date: 2/14/19

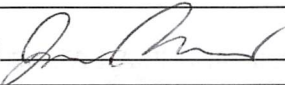
Fire Chief (or designee): No Comments

Comments: _____

Signature:  Date: 2/27/19

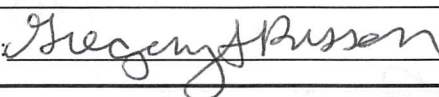
Health Officer: No Comments

Comments: _____

Signature:  Date: 2/25/19

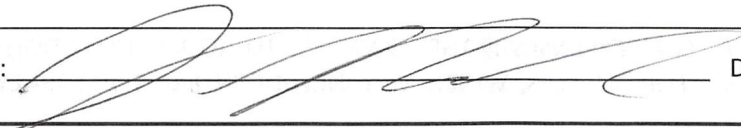
Parks/Recreation: No Comments

Comments: _____

Signature:  Date: 2/15/19

Public Works: No Comments

Comments: _____

Signature:  Date: 3-5-19

Select Board/Designee: No Comments

Approval Signature: _____ Date: _____

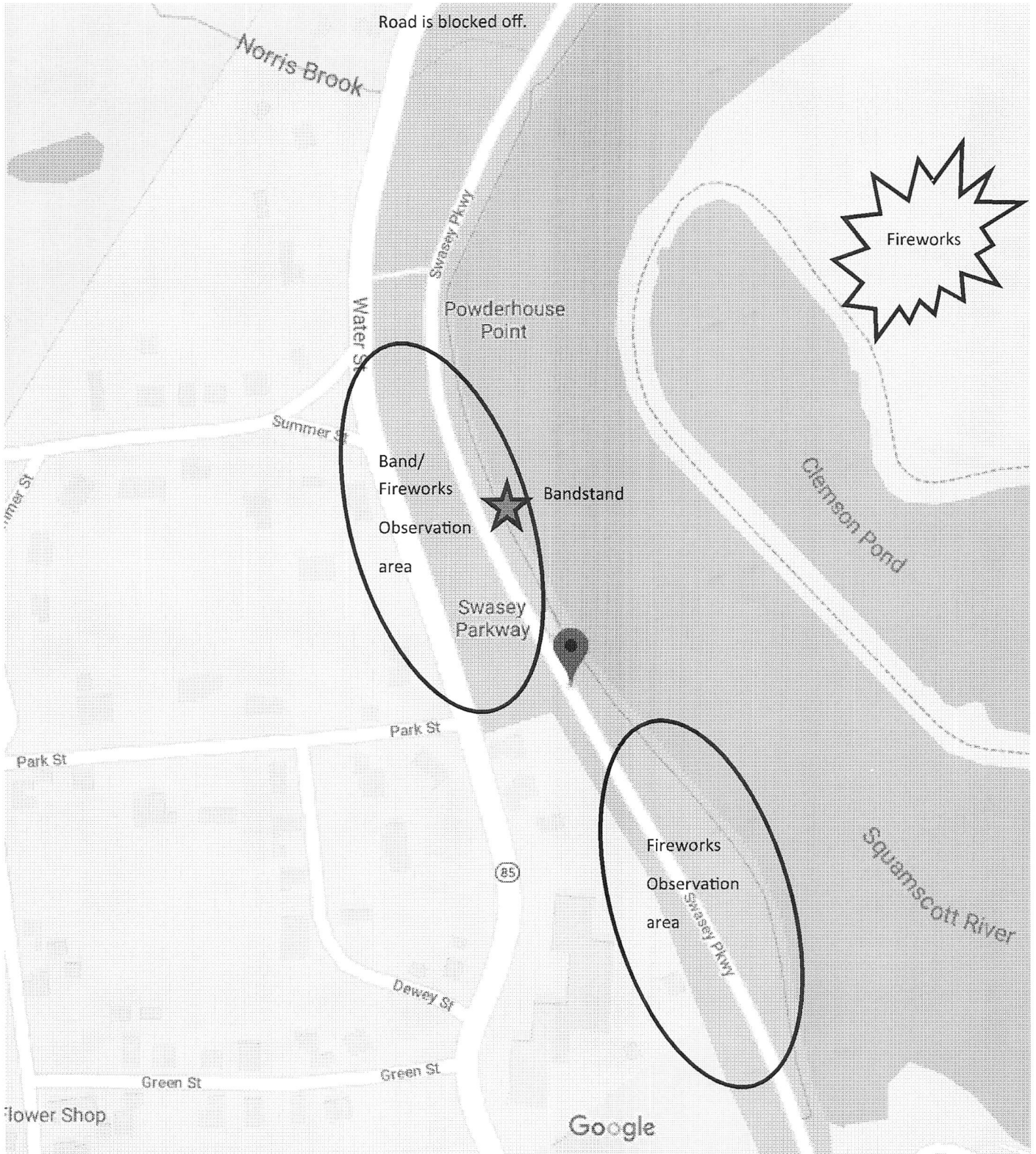
Town Official Use Only:

Date Complete Application Received: _____ Final Approval Date: _____

Fee Received: _____ Check #: _____

Cleaning Deposit Received: _____ Check #: _____

Fireworks Concerts



Attendees bring blankets to sit on. Nothing is set up. Band is on the bandstand.

**TOWN OF EXETER, NH
EVENT APPLICATION**

Special Event License (Reference RSA 286 1-5, Town Ordinance Chapter 807)

The Town of Exeter requires licensing for all Special Events where the Select Board is the licensing authority. Special Event applications to the Town Manager's Office, at the Town Office.

For information or questions concerning the application call 603-778-6102.

Name of Event: EASTER EGG HUNT Location: SWASEY
Date(s) of Event: 4/20/19 Start Time: 9:00AM End Time: 12:00PM
Event Representative Sponsor's Name: EXETER PARKS & REC
Address: 32 COURT ST
Town: EXETER State: NH Zip: 03833
Phone: 773-6151 Email: GBISSON@EXETERNH.GOV
No. of Volunteers/Workers per Day: 5 # Anticipated Spectators: 700+
List Vendor(s) Names: NA

Describe (in detail) the proposed event: EASTER EGG HUNT

Requesting: Town Hall Bandstand Art Gallery Swasey Parkway Senior Center
 Fireworks/Parade Raffle Raynes Barn/Farm Parks/Recreation Property

Alcohol Service (See separate form)
 Blocking Off Road(s) SWASEY
 Plywood (2 weeks) or Poster (1 week) Signboard Dates: _____
 A-Frame Quantity and Dates _____
 # Parking Spaces: Location: _____

If Applicable:
Has Permit been approved: Yes No
Tech/AV Services needed: Yes No

Event check list

Will your event involve any of the following? (Please check all that apply)

- Food/beverage concessions/vendors/sales
- Alcoholic beverages (State NH permit required)
- Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance)
- Propane/Charcoal BBQ grills (inspection by Health Officer)
- Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector)
- Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire)
- Tents/canopies If so, list quantity and size _____
- Animals at the event. If so, describe _____
- Motorized Vehicles. If so, describe _____

Other State and/or local permits (if applicable):

- Selling/serving liquor [Application](#)
- Hawkers/Peddlers (door to door sales) [Application](#)

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1. **Certificate of Insurance:** The Town requires liability insurance to be submitted with this completed application. Required amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town must be listed as additionally insured.
2. **Site Plan:** A drawing of the event layout, including parking, facilities, vendor setup etc. (even if you supplied one in previous years).
3. **Security/Crowd Control Plan:** Describe the number of detail police officer(s) to manage the maximum seating capacity of indoor events or to secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event.
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PRINT NAME: GREG BISSON DATE: 2/5/19

APPLICANT SIGNATURE: 

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PRINT NAME: _____ DATE: _____

APPLICANT SIGNATURE: _____

Town Review Staff Comments

Police Chief (or designee): No Comments

Comments: _____

Signature: William Byrne Date: 2/14/19

Fire Chief (or designee): No Comments

Comments: _____

Signature: Blomner Date: 2/28/19

Health Officer: No Comments

Comments: _____

Signature: [Signature] Date: 2/25/19

Parks/Recreation: No Comments

Comments: _____

Signature: Gregory Busson Date: 2/5/19

Public Works: No Comments

Comments: _____

Signature: [Signature] Date: 3-5-19

Select Board/Designee: No Comments

Approval Signature: _____ Date: _____

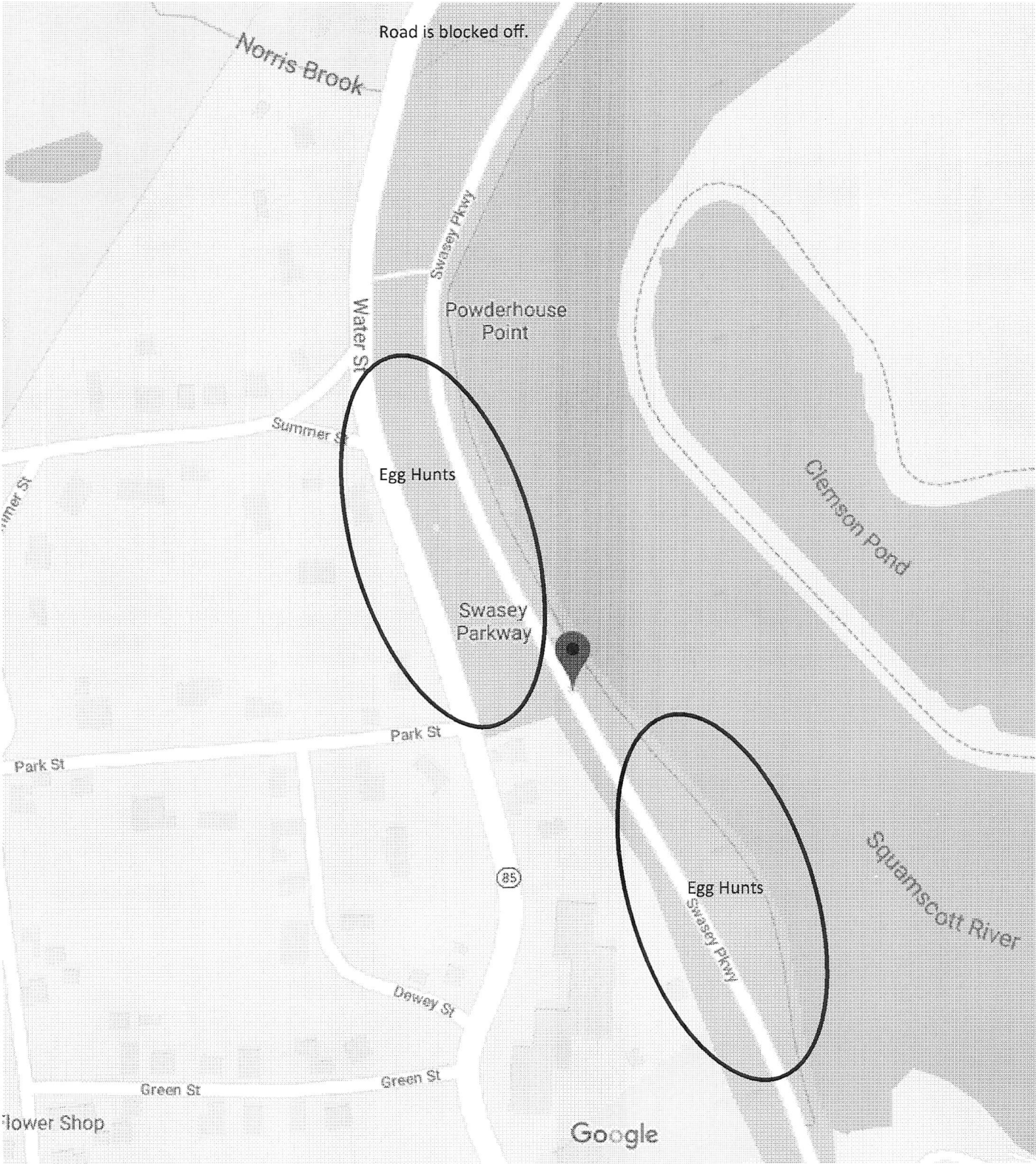
Town Official Use Only:

Date Complete Application Received: _____ Final Approval Date: _____

Fee Received: _____ Check #: _____

Cleaning Deposit Received: _____ Check #: _____

Easter Egg Hunt



Correspondence



Russ Dean <rdean@exeternh.gov>

Regarding Nick Gray

Paul W. Royal <pwroyal17@gmail.com>

Fri, Feb 22, 2019 at 3:50 PM

To: "To:" <dclement@exeternh.gov>, kcorson@exeternh.gov, Molly Cowan <mcowan@exeternh.gov>, Russ Dean <rdean@exeternh.gov>, asurman@exeternh.gov, jgilman@exeternh.gov

Cc: PGScafidi@comcast.net

Dear Select Board Members and Moderator Scafidi,

I apologise for my brevity but I am enjoying time with my family and contributing to the local economy in Puerto Rico where this is being written.

I strongly believe that the time has come to deny Nicholas T Gray a seat on any committee or board over which the Select Board has control.

I want to be crystal clear that Mr. Gray's political views have ZERO bearing on my request to consider this.

His disrespectful discourse both in "semi-private" and public venues for volunteers, employees, and elected officials alike has reached a point where he can not be an effective member of any board or committee entrusted with important town responsibilities.

There are far too many instances where his outright lies, unacceptable rudeness, and attempts to intimidate others working in the best interest of the town make him a clear liability to his effectiveness as a steward deserving of the public trust.

Respectfully,

Paul W. Royal



Town Manager's Office

MAR 14 2019

Received

Phillips Exeter Academy

March 11, 2019

Mr. Russ Dean
Town Manager
10 Front Street
Exeter, NH 03833

Dear Mr. Dean,

RE: Marston Street Parking

Dear Mr. Dean,

On behalf of the Marston Street residents and Phillips Exeter Academy, I would like to respectfully request the Town of Exeter consider eliminating parking on the west side of Marston Street as shown on Attachment A. Parking would remain available on the east side of the street.

Elimination of the parking on the west side of the street would increase overall safety and visibility by eliminating congestion around driveways, improve the resident's privacy, and help minimize property damage by vehicles.

Thank you for your consideration of this request and please let me know if you have any questions or require additional information.

Sincerely,

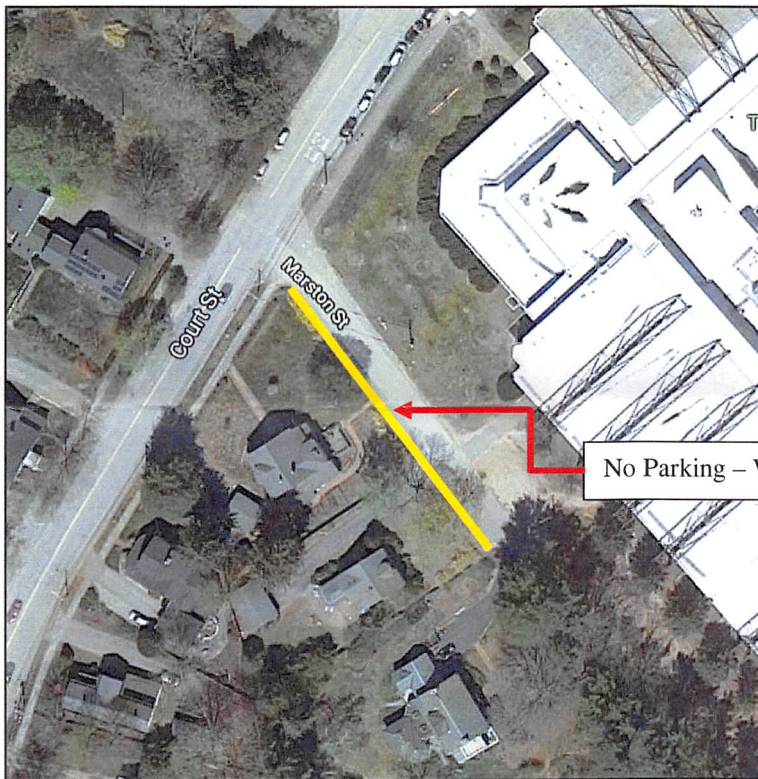
A handwritten signature in black ink, appearing to read "Mark Leighton".

Mark Leighton
Director of Facilities Management
Phillips Exeter Academy

CC:

Sarah and Jeremy James
Bert and Pam Bourgeois

ATTACHMENT A



No Parking - West Side



Russ Dean <rdean@exeternh.gov>

91a

1 message

Anne Surman <annesurman3@gmail.com>
To: Julie Gilman <juliedgilman@comcast.net>
Cc: Russ Dean <rdean@exeternh.gov>, Sheri Riffle <sriffle@exeternh.gov>

Thu, Mar 14, 2019 at 7:45 PM

Dear Chairwoman Gilman,

In adhering to 91a, please include in the packet for the meeting on March 18, 2019 the letter to this board on February 22 from Paul Royal in regard to Nick Gray and his appointment to the Planning Board and his appointment to the Budget Committee or any other town appointed committee. Also, please include the letter from David O'Hearn that was sent to the entire BOS regarding the Swasey Parkway Trustee meeting of March 11, 2019.

Also, please acknowledge receipt of this email stating that you will do this.

Correspondence to the Board of Selectman is public and should be included in all packets. It is not a decision of the Chair to arbitrarily pick and choose what correspondence will or will not be included in Selectboard packets.

Thank you.
Anne Surman



Russ Dean <rdean@exeternh.gov>

Swasey Trustee Meeting 03-11-19

David O'Hearn <david.ohearn@suntecktts.com>

Wed, Mar 13, 2019 at 8:00 AM

To: "jgilman@exeternh.gov" <jgilman@exeternh.gov>, "kcorson@exeternh.gov" <kcorson@exeternh.gov>, "mcowan@exeternh.gov" <mcowan@exeternh.gov>, Don Clement <dclement@exeternh.gov>, "ASurman@exeternh.gov" <ASurman@exeternh.gov>

Cc: Russ Dean <rdean@exeternh.gov>

Hi Honorable Selectboard,

Did you watch Monday night's Swasey Parkway Trustees Meeting. As a citizen of Exeter I am extremely embarrassed by Chair Ruffner's handling of the meeting.

The Chair continuously interrupted Trustee and Selectboard members when they had the floor. I have written Chair Ruffner in the past with my concern about her interruptions when others have the floor.

I highly commend Selectboard member Ms. Surman for trying to establish order.

Did you see Mr. Ruffner at the podium threaten to bring the courts and ACLU into his dispute about the way TEAM has been treated?

I ask you to please listen closely to Mr. Hamel's response.

As government officials I hold you to higher standards when dealing with the public and town elected or volunteer people.

You all pass the grade.

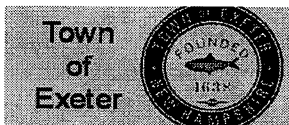
I highly suggest you bring Ms. Ruffner in for ethics training. She is an embarrassment to our form of town government.

Very respectfully yours,

David O'Hearn

9 Hale St

Exeter



Russ Dean <rdean@exeternh.gov>

Regarding Nick Gray

Paul W. Royal <pwroyal17@gmail.com>

Fri, Feb 22, 2019 at 3:50 PM

To: "To:" <dclement@exeternh.gov>, kcorson@exeternh.gov, Molly Cowan <mcowan@exeternh.gov>, Russ Dean <rdean@exeternh.gov>, asurman@exeternh.gov, jgilman@exeternh.gov

Cc: PGScafidi@comcast.net

Dear Select Board Members and Moderator Scafidi,

I apologise for my brevity but I am enjoying time with my family and contributing to the local economy in Puerto Rico where this is being written.

I strongly believe that the time has come to deny Nicholas T Gray a seat on any committee or board over which the Select Board has control.

I want to be crystal clear that Mr. Gray's political views have ZERO bearing on my request to consider this.

His disrespectful discourse both in "semi-private" and public venues for volunteers, employees, and elected officials alike has reached a point where he can not be an effective member of any board or committee entrusted with important town responsibilities.

There are far too many instances where his outright lies, unacceptable rudeness, and attempts to intimidate others working in the best interest of the town make him a clear liability to his effectiveness as a steward deserving of the public trust.

Respectfully,

Paul W. Royal

MITCHELL MUNICIPAL GROUP, P.A.
ATTORNEYS AT LAW
25 BEACON STREET EAST
LACONIA, NEW HAMPSHIRE 03246

Welcome, Naomi!

We'd like to introduce you to our newest attorney, Naomi Butterfield.

Naomi has significant experience as a New Hampshire lawyer. She has worked in the Attorney General's office, in one of the state's larger law firms and, most recently, has served as in-house counsel for Merrimack County. At each stop she has broadened her knowledge and experience in ways that will benefit our clients.

Naomi lives in Concord with her husband and twin girls, and we are pleased to have her with us.



TOWN OF EXETER, NEW HAMPSHIRE

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www.exeternh.gov

March 18th, 2019

Honorable Mary Jane Wallner
Chairman, Finance Committee
State House
107 N. Main Street
Concord NH 03303

Dear Representative Wallner, Chair and Members of the House Finance Committee,

I write today in support of HB352, which would restore funding for state aid grants (SAG) for wastewater projects in New Hampshire municipalities, water, and sewer districts.

There are many reasons to support this restoration of funding. The New Hampshire economy is robust. Prior to being frozen back in 2009, this program was key for many communities, including Exeter, to support funding local wastewater projects. Looking at the infrastructure issues within the state, it is hard to argue against water and wastewater infrastructure as our most important infrastructure. The state needs to be active in good financial times supporting these efforts, and restoration of this program would send more than just a message, but a firm commitment of your understanding of just how important these issues are for both the short and long term. Funding important public wastewater projects means supporting point source treatment activities, which has been proven a more sustainable method for the environment compared to septic systems.

Exeter plans to use the state aid, if approved, to directly offset ratepayer costs associated with a record 54 million dollar-plus replacement of its Wastewater Treatment Facility and adjoining Main Pump Station. This project is the single largest capital project in town history, and was developed in response to new EPA regulations which impacted our latest NPDES permit, and is being constructed via a consent order with the EPA. The new Wastewater Facility will discharge into the Squamscott River in Exeter and Stratham, which is on the impaired rivers list. Discharge will then travel to Great Bay.

The project has included the creation of a completely different treatment system for the town, and has included the removal of hundreds of thousands of tons of sludge from old lagoons, which had been part of the wastewater site in Exeter since 1963. While this project is a great investment for our town including the positive impacts on Great Bay, our ratepayers are going to be greatly impacted by the payback of the revolving fund loan required to fund the project, once those costs are passed along to our 3400 plus water/sewer account holders. These accounts represent all walks of life: residents, small businesses, large businesses, educational institutions, and not for profits. All will be impacted by these new rates.

Sewer rate relief is imperative for these key stakeholders and restoring this funding would go a long way in affirming the state's commitment that it cares not only about improving the environment including Great Bay, but also cares about a commitment to residents and businesses and their ability to operate with less of a burden.

I hope you will look favorably upon this bill. I hope the committee understands that although Exeter may be a prime beneficiary of this program, the projects to which it applies are equally as important to all public wastewater systems in the state. In addition, construction of facilities such as ours make regionalization possible. Communities that regionalize, particularly for sewer, are able to benefit from economies of scale

and positively address environmental (ie treatment) issues in their communities. I am happy to share more of Exeter's experience and the importance of this funding to not just Exeter but to all communities attempting to fund valuable wastewater improvements, and why the time is now to restore this funding.

Please feel free to contact me at rdean@exeternh.gov if I can answer questions or gather more information for the committee.

Sincerely,

A handwritten signature in black ink, appearing to be 'Russell Dean', with a long horizontal flourish extending to the right.

Russell Dean
Town Manager

LEGISLATIVE BULLETIN

Good-Bye and Hello

Many local officials completed their terms of office this week, and some will next week. Whatever the timing, we thank all of you for the time and energy you have devoted to public service, including your work on behalf of NHMA. For those who have never served in local government, it is difficult to appreciate how much work and time are involved, and how thankless the task can be. We hope you will enjoy your time off.

Meanwhile, we enthusiastically welcome all of the new officials. We look forward to working with you in the coming years. Please be sure to let us know the e-mail addresses of the new officials in your town who should receive the *Legislative Bulletin*, so we can provide them with the latest legislative news. You can send address changes to governmentaffairs@nhmunicipal.org. Also, please go into Member Directory Updates in the Member Toolbox section on NHMA's website to update information on all elected and appointed local officials and employees.

Some who are new to local government may not fully appreciate the extent to which state legislation affects what happens at the local level—but you will learn quickly. We hope you will read the *Legislative Bulletin*, get to know your legislators, think about what you can do to influence state policy, and let us know when you have questions or ideas.

House to Vote on SB 2 Adoption

HB 415, the **NHMA policy bill** that would improve the process for a town to adopt the official ballot referendum (SB 2) form of government, was on the House consent calendar this week, but it was pulled from the consent calendar and placed at the end of the regular calendar. Because the House did not get through its agenda, the bill has now been moved to next week's calendar, so the House will likely be voting on it on **Tuesday, March 19**.

Please see our article in *Legislative Bulletin #5* for an explanation of the bill and why it is so important. The Municipal and County Government Committee clearly understood the need for it, and recommended passage by an 18-1 vote. **Please urge your representatives to support the committee recommendation of Ought to Pass.**

Bulletin 12 — 2019 Session
March 15, 2019

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GOVERNMENT AFFAIRS CONTACT INFORMATION

Margaret M.L. Byrnes, Executive Director

Cordell A. Johnston, Government Affairs Counsel

Barbara T. Reid, Government Finance Advisor

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25 Triangle Park Drive
Concord NH 03301
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Website: www.nhmunicipal.org

Surprise Vote to Abolish Fluoride

In one of the most surprising developments in this year's legislature, the House Resources, Recreation and Development Committee voted 16-3 last week to recommend passage of **HB 192**, which would *prohibit the introduction of fluoride into any public water system in the state*. The committee then voted to put the bill on the consent calendar for next week's House session.

The good news is that we understand the bill is likely to be tabled at the House session. The bad news is that, as has already been demonstrated, no outcome is ever certain.

Bills to ban fluoride have become a perennial exercise in the legislature, and they are always defeated overwhelmingly. From 2011 through 2017, four bills to prohibit or limit the use of fluoride were introduced in the House. All were voted Inexpedient to Legislate in committee, by successive votes of 16-0, 16-0, 16-2, and 19-1, and all were killed by voice votes in the House.

And for good reason. The Centers for Disease Control recommends fluoride in drinking water as the safest, most cost-effective method of preventing tooth decay and overall improvement in oral health. This recommendation is supported by reviews of the latest scientific assessments by the United States Department of Health and Human Services and the Environmental Protection Agency. Apart from enabling municipalities to protect the health of their residents, it helps to reduce municipal welfare budgets. According to the American Dental Association, every dollar invested in water fluoridation saves \$38 in dental treatment costs.

Nor is fluoride some kind of Strangelovean plot to impurify our precious bodily fluids without our knowledge. Under existing law, fluoride may be added to public water supplies only if it is approved by a public referendum—the purest form of local, citizen control. We cannot imagine why state legislators would want to prohibit municipalities from protecting public health *with the consent of the public*.

About 350,000 New Hampshire residents are on public water supplies with fluoride, as are over 210 million people nationwide. This bill would adversely affect residents of **Bedford, Belmont, Concord, Derry, Dover, Durham, Goffstown, Greenland, Hanover, Hooksett, Laconia, Lancaster, Lebanon, Londonderry, Manchester, Madbury, New Castle, Newington, Portsmouth, and Rochester**.

This week's to-do list

- ✓ Ask your representatives to **support HB 415**, NHMA's policy bill that changes the process for a town to adopt SB 2.
- ✓ Ask your representatives to vote to **table or kill HB 192**, which would prohibit fluoride in public water supplies.
- ✓ Contact members of the House Ways & Means Committee and ask them to support **HB 641**, authorizing a local option hotel occupancy fee.
- ✓ Attend the House Finance Committee's budget hearing on Monday, April 18, and/or submit written testimony to the committee.
- ✓ Send us contact information for newly elected local officials and update the member directory on our website.
- ✓ Register for the Right-to-Know Law workshop on March 26 in Derry or April 3 in Berlin, and the Local Officials Workshop on April 10 in Rochester.

(Abolish Fluoride— Continued from Page 2)

As mentioned, **HB 192** will be on the consent calendar for next week's House session, on **Tuesday, March 19**. If it is to be tabled or killed, it will first need to be removed from the consent calendar (which any representative may do). A motion to table would then be in order. Failing that, the committee's recommendation will need to be voted down, to be followed by a vote of Inexpedient to Legislate. ***Please ask your representatives to (1) support a motion to table or, (2) alternatively, vote down the committee recommendation of Ought to Pass and support a subsequent motion of Inexpedient to Legislate.***

Biennial State Budget

On **Monday, March 18, at 1:00 p.m., in Representative Hall at the State House**, the House Finance Committee will hold the last public hearing on **HB 1**, the governor's proposed state operating budget for the period July 1, 2019 – June 30, 2021, and **HB 2**, known as the trailer bill, which contains the statutory changes necessary to implement the biennial budget. We reported in **Bulletin #8** a summary of the municipal items included in and excluded from the governor's proposed budget. The most notable of these are the continued suspension of funding for revenue sharing (**HB 2**, section 43), suspension of the meals and room tax catch-up formula (**HB 2**, section 37) and continuation of the moratorium on funding state aid grants for wastewater projects (**HB 2**, section 44).

In lieu of or in addition to oral testimony, written testimony may be submitted at the public hearing or emailed to the House Finance Committee members. Please remember to send NHMA a copy of any testimony or comments you offer at the public hearing, and contact us at governmentaffairs@nhmunicipal.org with any questions about **HB 1/HB 2**.

April 4 is the last day for the Finance Committee to report the recommended budget to the full House, and subcommittee work is scheduled to be completed by Thursday, March 28, less than two weeks away. We will be monitoring the budget work sessions very closely over the next two weeks and will continue to provide updates as the budget is developed.

Local Option Hotel Occupancy Fee

As we reported in last week's **Bulletin**, **HB 641**, an **NHMA policy bill** that authorizes municipalities to collect a local option occupancy fee of up to \$2 per night for hotel room rentals, passed the House as a policy, but was then sent to the Ways and Means Committee to review any potential impact on state revenues, specifically the 9% meals and rooms tax. As the committee learned, **HB 641** will have no impact on state revenues and places no administrative responsibilities on the Department of Revenue Administration, since the collection process will be handled solely by any municipality that adopts this local option revenue source. The Ways and Means Committee will vote on **HB 641** at an executive session scheduled for **Monday, March 18, at 1:00 p.m.** Municipalities interested in collecting a local option hotel occupancy fee to address the service and infrastructure needs associated with tourism and transient populations are encouraged to contact members of the House Ways and Means Committee and urge support of **Ought to Pass on HB 641**.

Utility Valuation Bill Goes to House

The House Ways and Means Committee voted 20-0 this week to recommend passage of **HB 700**, the utility valuation bill that we have written about several times. The committee approved an amendment that replaces all but the “purpose” section of the bill. The bill as amended has the support, or at least the non-opposition, of all interested parties, including NHMA.

The bill now goes to the full House at its session next week. Given the unanimous committee recommendation and the fact that no interested party has expressed opposition, it seems reasonable to expect the House to pass the bill.

Senate Approves Housing Appeals Board

The Senate yesterday passed **SB 306**, the bill establishing a housing appeals board that we have written about several times, most extensively in Legislative Bulletin #6. The Senate amended the bill to address the concerns we identified in that article.

The bill now goes to the Senate Finance Committee for further review, because it comes with a \$400,000 appropriation. It will then have to go back to the full Senate for a second vote.

Revenue Sharing Passes and Tabled

Late Thursday night, by a vote of 14-10, the Senate passed **SB 301** an **NHMA policy bill** that restores revenue sharing—an estimated **\$37.5 million** in fiscal year 2020 and **\$55.5 million** in fiscal year 2021—to cities and towns, the funding of which is to come from the suspension of business tax rate reductions scheduled to take effect in the next biennium. However, the bill was immediately tabled at the request of the prime sponsor. Please thank the Senators who supported **SB 301**.

Short-Term Rental Bill Re-Referred

The Senate Election Law and Municipal Affairs Committee voted this week to recommend re-referral of **SB 69**, the **NHMA policy bill** that would authorize municipalities to license short-term rental properties and conduct fire and health inspections of the properties. This means the committee will keep the bill in its possession and (in theory) study it and make a recommendation for next year. In practice, re-referred bills are almost invariably killed.

Unlike the House process for retaining a bill, the committee’s vote is not final—it is a recommendation to the full Senate, which can affirm the re-referral recommendation or take some other action. But any other action is extremely unlikely.

What's Next?

This year's legislative session is nearing the halfway point, and things are moving in several different directions. Yesterday was the deadline for House committees to report all bills that were not going to a second committee. Senate committees have a similar deadline next week. House and Senate deadlines to act on all bills, depending on whether they are in a second committee, are coming up in the next few weeks.

This means that committee hearing activity has subsided, as committees hurry to get their bills out and the full House and Senate work to dispose of all bills. The Senate dealt with over 80 bills in its lengthy session yesterday, and the House will have a marathon, three-day session next week. Soon, however, the Senate will begin hearing bills passed by the House, and *vice versa*. After a couple weeks of very long House and Senate sessions, we will be back to lots of committee hearings in April.

HOUSE CALENDAR

MONDAY, MARCH 18, 2019

FINANCE, Representatives Hall, SH

1:00 p.m. **HB 1-A**, making appropriations for the expenses of certain departments of the state for fiscal years ending June 30, 2020 and June 30, 2021; **HB 2-FN-A**, relative to state fees, funds, revenues, and expenditures.

SENATE CALENDAR

TUESDAY, MARCH 19, 2019

COMMERCE, Room 100, SH

1:00 p.m. **SB 148**, relative to notification to public employees regarding their right to join or not join a union.

ENERGY AND NATURAL RESOURCES, Room 103, SH

8:45 a.m. **SB 159**, relative to net energy metering limits for customer-generators. **NHMA Policy**.

WEDNESDAY, MARCH 20, 2019

ELECTION LAW AND MUNICIPAL AFFAIRS, Room 102, LOB

10:30 a.m. **SB 103-L**, authorizing municipalities to engage in multi-town bonding projects.

HOUSE FLOOR ACTION

Thursday, March 14, 2019

CACR 10, relating to a state income tax. Providing that revenue from any state income tax shall be returned to the cities, towns, school districts, and counties to assist in property tax relief. **Inexpedient to Legislate. Passed.**

HB 128, relative to a property tax exemption for disabled veterans. **Passed with Amendment.**

(House Floor Action — Continued from Page 5)

HB 155, relative to procedures for determining and disclosing exculpatory evidence in a police officer's personnel file. **Passed with Amendment.**

HB 178, establishing a minimum wage. **Inexpedient to Legislate.**

HB 186, establishing a state minimum wage and providing for adjustments to the minimum wage. **Passed with Amendment.**

HB 215, requiring the legislative body to approve the appointment of town managers and prohibiting town managers from hiring contractors to perform the duties of town managers. **Inexpedient to Legislate.**

HB 286-LOCAL, relative to free inspection of records under the right-to-know law. **Passed.**

HB 388-LOCAL, requiring code compliance inspection for building permits. **Inexpedient to Legislate.**

HB 391, relative to permits for vehicle registration. **Passed.**

HB 396-FN-LOCAL, relative to delay or denial of records under the right-to-know law. **Passed.**

HB 404, relative to a local option for liquefied natural gas storage facility sitings. **Inexpedient to Legislate.**

HB 406, relative to reporting and investigation of serious injuries and death in the workplace. **Passed.**

HB 469, relative to limiting amendments to warrant articles in towns that have adopted official ballot voting. **Inexpedient to Legislate.**

HB 477-FN, relative to allowance sales under the New Hampshire regional greenhouse gas initiative program. **Inexpedient to Legislate.**

HB 537, relative to the release of motor vehicle records. **Tabled.**

HB 553, relative to the amendment of petitioned warrant articles. **Inexpedient to Legislate.**

HB 592, relative to OHRV operation and license. **Passed.**

HB 635-LOCAL, enabling a payment in lieu of taxes for a combined heat and power agricultural facility. **Passed.**

HB 694-FN, establishing a take-back program for illegal controlled drugs. **Tabled.**

HB 724-FN, relative to certain rights of employees. **Inexpedient to Legislate.**

SENATE FLOOR ACTION

Thursday, March 14, 2019

- SB 22**, relative to the construction property tax exemption. **Passed with Amendment.**
- SB 48**, relative to the city chief election officer. **Inexpedient to Legislate.**
- SB 74-FN-A**, relative to register of deeds fees used to support the land and community heritage investment program (LCHIP). **Passed; referred to F-S.**
- SB 84-FN-A**, making appropriations to the department of health and human services for homeless services expansion. **Tabled.**
- SB 95-FN**, establishing a working families property tax refund program. **Re-referred.**
- SB 122-FN**, relative to expenditures from the energy efficiency fund. **Passed with Amendment.**
- SB 134-FN**, relative to the administration of the meals and rooms tax. **Passed.**
- SB 169**, relative to recovery of expenditures from the drinking water and groundwater trust fund. **Passed with Amendment.**
- SB 171-FN-A**, appropriating money to remove lead from drinking water pipes in schools. **Re-referred.**
- SB 202-FN-A**, establishing a stormwater management and flood resilience fund within the department of environmental services and making an appropriation to the fund. **Tabled.**
- SB 229-FN**, relative to audit recounts. **Re-referred.**
- SB 243-FN**, relative to the low and moderate income homeowners property tax relief program. **Passed; referred to F-S.**
- SB 257-FN**, prohibiting foams containing perfluoroalkyl chemicals for use in fighting fires. **Passed with Amendment.**
- SB 262-FN**, relative to the violation of a property interest in abandoned personal materials. **Passed with Amendment.**
- SB 271-FN-L**, relative to requiring prevailing wages on state-funded public works projects. **Passed with Amendment.**
- SB 283-FN**, relative to post-election audits of electronic ballot counting devices. **Passed with Amendment; referred to F-S.**
- SB 286-FN-L**, relative to aggregation of electric customers by municipalities and counties. **Passed with Amendment.**

(Senate Floor Action — Continued from Page 7)

SB 287-FN, requiring the commissioner of the department of environmental services to revise rules relative to perfluorinated chemical contamination in drinking water. **Re-referred.**

SB 301-FN-A-L, relative to the rates of the business profits tax and business enterprise tax, and relative to revenue sharing with cities and towns. **Tabled. NHMA Policy.**

SB 305-FN, relative to voter registrations accepted by other state agencies. **Re-referred.**

SB 306-FN, establishing the housing appeals board. **Passed with Amendment; referred to F-S.**

SB 307-FN, relative to outdoor lighting. **Passed with Amendment.**

SB 316-FN, relative to the protection of personal information. **Re-referred.**

SB 317-FN, prohibiting sanctuary jurisdictions in New Hampshire. **Tabled.**

2019 NHMA UPCOMING EVENTS FOR MEMBERS	
Mar. 20	Webinar: Rethinking Recycling
Mar. 26	Regional Workshop: RTK Law & Governmental Meetings (Derry)
Apr. 3	Regional Workshop: RTK Law & Governmental Meetings (Berlin)
Apr. 10	2019 Local Officials Workshop (All day), Rochester
Apr. 16	2019 Local Officials Workshop (All day), Peterborough
Apr. 17	Webinar: Legislative Half-time
Apr. 24	NHMA/NHMLA Workshop: Exactions and Open Space
Apr. 26	Local Road Regulation + Enforcement: New Hard Road to Travel
To register for an upcoming event, go to our website: www.nhmunicipal.org and scroll down on the left under CALENDAR OF EVENTS. Click on the green bar <i>View the Full Calendar</i> and go to the workshop or webinar you are interested in. For more information, please call NHMA's Workshop registration line: (603) 230-3350.	



Russ Dean <rdean@exeternh.gov>

Exeter Letter regarding HB352

Russ Dean <rdean@exeternh.gov>

Thu, Mar 14, 2019 at 4:31 PM

To: Anne Surman <annesurman3@gmail.com>, Julie Gilman <juliedgilman@comcast.net>, Molly Cowan <mcowan@exeternh.gov>, Kathy Corson <kcorsen@exeternh.gov>, Niko Pappas <niko.pappas@aon.com>

All this was sent to House Finance today regarding HB352. I raised what I thought the core issues were in this legislation not just for Exeter but on the subject.

I've attached a link of House Finance Committee members on both sides of the aisle. If you know or can reach out to ANY on this list, please do so.

Most of you know but there are 9 million ADDITIONAL dollars at stake for us if this goes through. So far Senate and House have been very supportive generally, but more lobbying is needed at this committee and when the time comes with the Governor.

If you need the list itself of cities towns and amounts they would get, let me know and I will re-send. It may help if you know Select Board members or Council members in those towns to get them to write a letter to this committee.

Thanks!

Russ

----- Forwarded message -----

From: **Russ Dean** <rdean@exeternh.gov>

Date: Thu, Mar 14, 2019 at 3:58 PM

Subject: Exeter Letter regarding HB352

To: <HouseFinanceCommittee@leg.state.nh.us>

[Quoted text hidden]

 **House Finance Committee.pdf**
803K