

Select Board Meeting
Monday, April 22nd, 2019, 7:00 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter NH

1. Call Meeting to Order
2. Board Interviews
3. Proclamations/Recognitions
4. Public Comment
5. Approval of Minutes
 - a. Regular Meeting: April 8th, 2019
6. Appointments – Budget Recommendations Committee
7. Discussion/Action Items
 - a. Rights Based Ordinance Petition Article
 - b. Grant Acceptance: NHDES Drinking Water Grant Match \$20,000 for Surface Water Plant Evaluation
 - c. Third Reading: Marston Street Parking Restriction
 - d. 2019 Board and Committee Appointments and Reappointments
 - e. Town Hall Chairs Discussion
 - f. Parks/Recreation Permitting
8. Regular Business
 - a. Tax Abatements, Exemptions & Credits
 - b. Permits & Approvals
 - c. Town Manager’s Report
 - d. Select Board Committee Reports
 - e. Correspondence
9. Review Board Calendar
10. Non-Public Session
11. Adjournment

Kathy Corson, Chair
Select Board

Posted: 4/19/19 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Proclamations and Recognitions

Minutes

Select Board Meeting
Monday April 8th, 2019 6:50 PM
Town Hall, Main Auditorium
Draft Minutes

1. Call Meeting to Order

Members present: Kathy Corson, Julie Gilman, Molly Cowan, Niko Papakonstantis, and Russ Dean were present at this meeting. Anne Surman was not present. The meeting was called to order by Ms. Corson at 6:50 PM.

2. Board Interviews - Conservation Commission/Energy Committee

The Board went out for board interviews. The meeting reconvened at 7 PM.

3. Proclamations/Recognitions

a. Paul Currier Day in Exeter April 10th, 2019

Mr. Dean honored Paul Currier, who was a key part of founding the Exeter Junior Baseball league and who went down with the USS Thresher submarine on April 10th, 1963.

Mike LaNigra, president of EJBSL, said that the Currier Field was and still is the heart of Exeter baseball, and generations of kids have learned to play there. He recognized the Currier family for their sacrifice and continued community involvement.

Mr. Papakonstantis read the proclamation:

Whereas, The Town of Exeter, NH proclaims April 10th Paul Currier Day; and,

Whereas, Ship Progressive Machinist Currier lost his life along with 128 others on April 10th, 1963 when the USS Thresher 593 was lost offshore on its first sea trial; and,

Whereas, Paul Currier attended school in Exeter, NH and graduated from Exeter High School, class of 1940; and,

Whereas, Paul Currier served in the Army Air Corps during World War II from 1943 to 1945; and,

Whereas, Paul Currier served 9 years on the Exeter Fire Department, attended St. Michael's Church and received his Third Degree status in the Knights of Columbus; and,

Whereas, Baseball was Paul's favorite sport and he is remembered affectionately as a coach, mentor and a founding member of the Exeter Junior League, now known as the Exeter Junior Baseball and Softball League; and,

Whereas, On Memorial Day 1963, the Exeter Junior League Baseball Park behind Lincoln Street School was named in his honor, and ever since has been known as Currier Field; and,

Now, therefore, we, the Select Board of the Town of Exeter, on behalf of the citizens of Exeter, New Hampshire do hereby proclaim April 10, 2019 to be Paul Currier Day in the Town of Exeter.

Mr. LaNigra said that due to a change in the league structure, they no longer use the Currier trophy, so he returned it to Paul Currier Jr. with gratitude. Mr. Dean presented Ellen Currier with a framed proclamation of Paul Currier Day.

- b. Exeter Blue Hawks Recognition: Girls Swimming/Diving Team, Boys Varsity Basketball Team, Unified Basketball Team

Sherm Chester of WOKQ introduced the coaches and team members of each of the championship teams, and Mr. Dean presented the teams with a Town of Exeter achievement award for each individual player and a congratulatory plaque.

Mr. Papakonstantis read the proclamation of Exeter Poetry month:
Whereas, April is National Poetry Month, an international celebration of the impact poetry has on a community's culture; and,

Whereas, the mission of Exeter Public Library is to promote a literate, enlightened citizenship by providing equal access to a range of media, services and programs to meet the informational and recreational needs of the community and to encourage the discovery and evaluation of ideas and information, especially recognizing the library's responsibility as a place for children to discover the joy of reading; and,

Whereas, the Exeter LitFest celebrates the rich literary heritage of the town of Exeter, NH, with an annual weekend literary festival in April.

Now, therefore, we the Exeter Select Board, do hereby proclaim April 1-30 2019 as Exeter Poetry Month in the Town of Exeter. We call upon all citizens to recognize the cultural importance of poetry and to join the Exeter Public Library and Exeter LitFest in activities to celebrate poetry.

- 4. Bid Awards(s) - Brush Grinding, Ambulance 2 Replacement
 - a. Brush Grinding

Jennifer Perry, Director of Public Works, said that the department reviewed three bids for brush grinding. Dirt Doctors was the low bidder, at \$4,500 per day in 2019. Public Works are projecting four grinding events per year, depending on weather, for a total of \$54,800 for this service over three years.

MOTION: Ms. Cowan moved to accept the bid of the Dirt Doctors of Pembroke NH for brush grinding. Mr. Papakonstantis seconded. All were in favor.

- b. Ambulance 2 Replacement

Assistant Fire Chief Wilking said that the department received five bids for the ambulance. One bid was way above the price range, but the other four underwent an exhaustive side-by-side comparison. The department's choice was PL Custom from Sugarloaf Ambulance. Theirs was the middle bid at \$235,281.77, but the department believes they can get the price down to \$227,000, and they have a comfort level with this company. The low bid did not comply with the bid spec, and the second lowest was only \$5,000 less than the \$227,000 figure, the ambulance was smaller, and the company was untested.

MOTION: Mr. Papakonstantis moved approve the purchase of an ambulance for \$235,281.77 to Sugarloaf Ambulance and Rescue. Ms. Cowan seconded. All were in favor.

5. Bid Openings - Legal Services

Mr. Dean said that they only received one bid for legal services. Ms. Corson said that the bid was from Mitchell Municipal Group in Laconia. In year 1, their flat fee per hour is \$175-\$225. Court time is \$175-\$220. A lead attorney is \$220, and an associate attorney is \$205 both standard and court. Otherwise the fee is \$175-\$205 for standard and court time. Year 2 fees are TBD.

MOTION: Ms. Gilman moved to send the bid to Mr. Dean for review and recommendation. Ms. Cowan seconded. All were in favor.

6. Public Comment

Stephen Poulin, the interim police chief, said that under his leadership the Police Department will further expand their community involvement. They have a number of community events planned: a Bike Rodeo on May 11 behind Lincoln Street School, for kids 14 and under; Coffee with a Cop on April 17th at McDonalds; and a National Night Out on August 6th on Swasey Parkway. There will also be a focus on building a partnership with Seacoast Mental Health, to provide officers with better training and more resources for those types of calls; provide implicit bias training for all officers in the area of racial diversity; and begin a partnership with Fire and EMS so that police officers can administer Narcan.

Nicholas Metz of 1 Tilton Ave discussed the condition of the paving and sidewalks in his neighborhood. Ms. Perry responded that the paving plan does not include the Westside Drive neighborhood this year, but they do have future plans to do paving, drainage improvements, and a "road diet" where they reduce the width of the paving. Mr. Dean said that improvements to Westside Drive are in the CIP, and they intend to address problems in the area in the future.

7. Approval of Minutes

a. Regular Meeting: March 25th, 2019

MOTION: Mr. Papkonstantis moved to approve the minutes of March 25th 2019 as submitted. Ms. Gilman seconded. All were in favor.

b. Special Meeting: March 29th, 2019

MOTION: Mr. Papakonstantis moved to accept the minutes of the special meeting of March 29th 2019 as submitted. Ms. Gilman seconded. Ms. Cowan abstained and the motion passed 3-0-1.

8. Appointments

MOTION: Mr. Papakonstantis moved to appoint Jordan Dickenson to the Energy Committee. Ms. Gilman seconded. All were in favor.

9. Discussion/Action Items

a. Second Reading: Marston Street Parking Restriction

Ms. Corson said that residents and PEA have requested they eliminate parking on the west side of Marston Street. Ms. Gilman read that they are adding to chapter 101.2, Parking Prohibited on Specific Streets, "Marston Street - West side of street." Ms. Corson said that next time will be the third reading, then the change will be complete.

b. LED Streetlights Contract - Public Works

Jennifer Perry, Director of Public Works, discussed the contract for the LED streetlight conversion project. The LED conversion will cause a significant reduction in town's carbon footprint, and will reduce energy use and costs. Ms. Perry, Primex, and the Mitchell Group have reviewed the contract with Affinity LED, and she is asking that the Board authorize Russ Dean to be the signatory on the contract. The conversion work could be completed before October, depending on an agreement with Unitil on the revised netbook value and energy rebate. Ms. Corson opened the floor to the public but there were no comments.

MOTION: Mr. Papakonstantis moved to approve the Affinity Lighting contract and authorize Town Manager Russ Dean to sign it. Ms. Cowan seconded. All were in favor.

c. Wastewater Treatment Contract - Route 85 and Temporary Forcemain

Jennifer Perry, Director of Public Works, spoke about Wastewater Treatment Plant Contract #2. She presented a formal offer letter from NHDOT offering \$550,000 for repair costs to drainage along Route 85 if the town takes over maintenance of the portion of the road between the north end of Swasey Parkway and the Public Works yard. Looking at the road as .06% of the town's total roads, she estimated the maintenance costs of this section at \$15,000 per year.

As part of the construction work, Ms. Perry proposed installing a temporary sewer forcemain above ground in this area. Recently they've had several forcemain breaks, one of which spilled over 1 million gallons. The forcemain is now in failed condition, and there is a serious chance of another break occurring during construction. They asked the contractor, JA Polito, for a proposal of cost for installing 3,200 linear feet of temporary forcemain, and got a quote of \$194,659, although this is not final until Wright-Pierce reviews the proposal. If the Board approves, they should authorize Mr. Dean to process the change order.

Mr. Papakonstantis asked what distress this proposal would cause to citizens of this community. Ms. Perry said the only people affected would be residents that have a driveway on the side where the forcemain goes, but the contractor will run it under the driveways. Otherwise no one will notice it's there.

Ms. Cowan opened the discussion to the public.

Don Clement of 5 Thelma Drive spoke about the Exeter Squamscott River Local Advisory Committee (ESRLAC). This group works with multiple stakeholders to advocate for the quality of the rivers. He asked that William Meserve, the Chair of ESRLAC and a non Exeter resident, be allowed to speak.

MOTION: Mr. Papakonstantis moved to allow Mr. Meserve to speak. Ms. Cowan seconded. All were in favor.

Mr. Meserve read his letter to the Select Board members regarding ESRLAC's strong concern about the ruptured sewer forcemain, and asked that they develop a contingency plan to prevent further discharges. He also requested that they discontinue use of Clemson Pond as a combined sewer overflow, which he said does nothing to protect the Squamscott River.

MOTION: Ms. Gilman moved to accept NHDOT's contribution of \$550,000 for the improvement of drainage and paving on Route 85, within the sewer forcemain project limits from the northern end of Swasey Parkway and the Public Works driveway, and for the town to accept maintenance responsibilities for this section of roadway from NHDOT with reclassification of this section of the road by the State from Class II to Class IV and extension of the urban compact to include this portion. Ms. Cowan seconded. All were in favor.

MOTION: Ms. Gilman moved to authorize a change order not to exceed \$225,000 for wastewater treatment facility contract #2 and designate the Town Manager as an authorized signatory. Mr. Papakonstantis seconded. All were in favor.

d. Groundwater/Surface Water Review Contract - Underwood Engineers

Jennifer Perry, Director of Public Works, discussed the contract with Underwood Engineers for a groundwater and surface water evaluation. This project was approved at the 2018 town meeting. Public Works requested qualifications from the four engineering firms that submitted bids, and interviewed the top three. Underwood was the selection committee's top choice. They will include the highly regarded groundwater experts Emery and Garrett as part of the consultant team. After Public Works selected the top ranked firm, they then negotiated the scope and fee. The cost is \$184,800, well below the \$600,000 amount authorized, but they anticipate continuing with property acquisition and groundwater rights. Ms. Corson opened the discussion to the public, but there were no comments.

MOTION: Mr. Papakonstantis moved to approve the contract for groundwater and surface water assessment in the amount of \$184,800 to Underwood Engineers, and to authorize the Town Manager Russ Dean to be the signatory on the contract. Ms. Gilman seconded. All were in favor.

e. Parks/Recreation - Recreation Park Field #1 Donation and Upgrade Proposal

Greg Bisson, Exeter Parks and Rec Department director, asked the town to accept the donation of field upgrade work from Exeter Youth Softball.

Steve Singlar, chairman of the board of Exeter Youth Softball, said this would continue the field upgrade project started last year with fields 2 and 3. This project would upgrade field 1 at a cost of up to \$90,000, and next year \$45,000 plus what wasn't spent this year. Mr. Dean clarified that the financial part of the donation will go through Exeter Junior Softball, not through the town, so no exact figure is required.

Mr. Papakonstantis asked if extras such as dugouts will interfere with or contradict the Parks and Rec study that the voters just approved. Mr. Bisson said that for now they will only fix what is essential for them to have a successful season. Ms. Corson opened the discussion to the public, but there was no comment.

MOTION: Ms. Cowan moved to authorize that Parks and Rec accept the donation as presented with the caveat that the money's portion will be worked out by Exeter Youth Softball. Mr. Papakonstantis seconded. All were in favor.

Mr. Bisson then discussed the tennis court resurfacing and hoop correction. To maintain the integrity of a tennis court, it must be regularly resurfaced; the goal is every 5 - 6 years, and this is year 7. They solicited three bids, but only Vermont Tennis submitted a proposal. They are also looking to create 16 pickle ball courts to so they can have a tournament. He explained that pickle ball is a fast-growing sport which combines elements of tennis, wiffleball, and badminton.

MOTION: Mr. Papakonstantis moved that the Select Board authorize the use of \$21,300 from the Parks Improvement Capital Reserve Fund for the purpose of tennis court resurfacing at the Recreation Park and the resetting of a basketball hoop at the Recreation Park. Ms. Cowan seconded. All were in favor.

MOTION: Mr. Papakonstantis moved that the Select Board release the amount of \$12,000 in Recreation impact fees for the purpose of creating 16 pickle ball courts at the Recreation Park. Ms. Cowan seconded. All were in favor.

f. Parks/Recreation - Impact Fee Use Requests and Parks Improvement Fund Requests

Greg Bisson, Director of Parks and Rec, said that this request is about clean water for the public pool. The pump has failed multiple times; last year the pool had to be closed for several days and the summer camp couldn't go swimming. Other mechanicals haven't been upgraded in over 12 years. There is new technology available, whereby they could monitor pool chemicals from their desks. They are also seeking a pool vacuum, which is essential in maintaining the clarity of the water. There are safety and town liability concerns with unclear water; last year, lifeguards had to enter the water because of a lack of visibility. Ms. Corson asked for public comment, but there was none.

MOTION: Mr. Papakonstantis moved that the Board authorize the release of \$25,450 in Recreation impact fees to be used for the purchase of a filter pump, splash pad filter, chemical controllers and a pool vacuum to support sanitation upgrades at the Healy Pool. Ms. Gilman seconded. All were in favor.

Mr. Bisson said that they're also looking to revitalize the Gilman Park baseball field. Temporary fencing has been acceptable in the past, but with kids under five running around, they need something more safe. One bid was submitted, from AAA Fencing of Dover NH, for \$4,100. Ms. Corson opened the discussion to the public, but there was no comment.

MOTION: Mr. Papakonstantis moved that the Select Board authorize the use of \$4,100 in Recreation impact fees for the purpose of funding the Gilman Park fence replacement project. Ms. Cowan seconded. All were in favor.

10. Regular Business

a. Tax Abatements, Credits and Exemptions

MOTION: Mr. Papakonstantis moved to approve a Veterans Credit in the amount of \$500 for the following properties: 87/3/34; 68/6/827; 64/89; 51/5. Ms. Cowan seconded. All were in favor.

MOTION: Mr. Papakonstantis moved to approve an Elderly Exemption in the amount of \$236,251 for 63/163. Ms. Cowan seconded. All were in favor.

MOTION: Mr. Papakonstantis moved to approve an Elderly Exemption in the amount of \$152,251 for 104/79/217. Ms. Cowan seconded. All were in favor.

MOTION: Mr. Papakonstantis moved to approve a report of Wood cut in the amount of \$131.74 for 94/19. Ms. Cowan seconded. All were in favor.

b. Permits & Approvals

MOTION: Mr. Papakonstantis moved to approve Arlen Chaffee of LOCO Sports for a 5K Race on June 9, 2019 from 8 AM - 12 PM. Ms. Gilman seconded. All were in favor.

MOTION: Ms. Cowan moved to approve the Festival of Trees on Dec 5th, 2019, 11 AM to 8 PM. Mr. Papakonstantis seconded. All were in favor.

MOTION: Ms. Cowan moved to approve the set-up of Exeter Festival of Trees from Dec 2 - 6, 2019. Mr. Papakonstantis seconded. All were in favor.

MOTION: Ms. Cowan moved to approve the Exeter Parks and Rec request for the Summer Concert Series rain site in Town Hall on Thursdays 6/20/19 - 8/15/19 from 4 PM - 9 PM. Mr. Papakonstantis seconded. All were in favor.

Ms. Cowan said that the EACF asked for a fee waiver for the Festival of Trees because they donate all proceeds to the Children's Fund. Mr. Dean said the fee would be \$75 per day, with a max of \$200. Ms. Cowan said this waiver request is a slippery slope. Ms. Corson said she understands that a fee is painful, but it's only \$200 for a lot of use.

MOTION: Ms. Gilman moved to deny the request for a waiver for use of the Town Hall by the Exeter Chamber Children's Fund Festival of Trees. Mr. Papakonstantis seconded. All were in favor.

MOTION: Ms. Cowan moved to approve Prescott Park Arts Festival Darlingside acoustic folk concert on May 18, 2019 from 8 PM - 10:30 PM. Ms. Gilman seconded. All were in favor.

MOTION: Ms. Cowan moved to approve a special one-day malt wine license application May 18th 6:30 - 10 PM. Ms. Gilman seconded. Mr. Dean said that the Prescott Park Arts Festival wanted a beer garden adjacent to Town Hall, and they found that there are eight private parking spaces; this would be a use of private property similar to when the Independence Museum had a beer garden. The use is permitted through the state and doesn't need to be approved by the town. Ms. Corson said she is supportive but also wanted to express the Board's concerns about the management of the beer garden. Mr. Dean said that there are limits on use of town property and they can't go past 10 PM. All were in favor.

MOTION: Ms. Gilman moved to accept the Town of Exeter Disposal of Surplus Property declaration as submitted on March 29th, 2019. Mr. Papakonstantis seconded. All were in favor.

c. Town Manager's Report

Mr. Dean said that the library construction contract is in final legal review, and should be done this week. The application will go to the bond bank this week or early next for the Rec Park design engineering and Salem street improvements. They are looking at Sewer rate changes, which will be made before the first big payment on the wastewater treatment facility. The public safety RFP is in its final stages, and they should get it out in a week. There is a new police officer, Ben Clouthier, an EHS graduate, starting later in April. Mr. Dean had a meeting with members of the Homeowner's Association at Captains Way, a neighborhood that had roads and sidewalks taken over by the town, where they expressed concerns about their crumbling sidewalks. He thanked the group that organized LitFest, which was a great event with good publicity.

d. Select Board Committee Reports

- i. Mr. Papakonstantis attended his first Planning Board meeting on March 28th, where they heard two cases, both continued. The Unitil project has a sitewalk Thursday at 5:30. The cell tower project on Kingston Road had lots of conversation, there's a sitewalk May 1 at 6 PM.
- ii. Ms. Cowan said that the Communications Committee focused on goals for the coming year. They're meeting with Public Works tomorrow morning to learn more about the transition to Chloramine water treatment, in the interest of communicating more effectively and assuaging worries the public has expressed on social media.
- iii. Ms. Gilman said that the Energy Committee sponsored a roundtable discussion with Unitil and other entities, and 100 people attended. She has her first Conservation Committee meeting tomorrow.

- iv. Ms. Corson did not attend meetings last week due to illness. She is planning to go with Sheri Riffle to look into the computers at Best Buy, and will report at next meeting. There is also a Swasey Parkway Trustees meeting this week.
- e. Correspondence
 - i. Exeter Sportsman's Club annual report, discussing the makeup of the club and upcoming activities.
 - ii. Notice of an event, "What is Exeter's Housing Future?," at Town Hall on Wednesday April 17th 6:30 - 8 PM.
 - iii. Letter from Derek Haddad about the LitFest and the Arts and Culture Committee
 - iv. Updates on the 2019 Town Committee Reappointments
 - v. Letter from Jay Summers of Xfinity regarding Acorn TV
 - vi. The Legislative Bulletin for April 5th, 2019. Ms. Gilman said they had a very busy couple days, and they're starting to hear Senate bills. Last week the governor passed a bill legalizing marijuana. They are voting on the budget this week. The House Finance Committee completely modified what the governor prepared; it's now friendly to municipalities and taxpayers.
 - vii. Letter from Barbara McEvoy to Sheila Mullen on the Right to Know Request for the proposed communications tower on Kingston Road
 - viii. Response from Sheila Mullen re her Right to Know Request

11. Review Board Calendar

- a. The next regular meeting April 22nd. There will be a goal-setting session on Saturday April 20th. In May, the meetings will be May 6th and May 20th.

12. Non-Public Session

- a. There was no non-public session.

13. Adjournment

MOTION: Ms. Gilman moved to adjourn. Mr. Papakonstantis seconded. All were in favor and the meeting adjourned at 9:29 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

f

Board Appointments and Resignations

Board and Committee Appointments
April 22nd, 2019

Budget Recommendations Committee

Anthony Zwaan (these are 1 year terms expiring with the next subsequent town election)

Resignations

None.



Town of Exeter

Town Manager's Office
10 Front Street, Exeter, NH 03833

Statement of Interest Boards and Committee Membership

Committee Selection: Budget Rec. Committee

New

Re-Appointment

Regular

Alternate

Name: ANTHONY C. ZWAAN, MD Email: HOME@DRZWAAN.COM

Address: 7 MARLBORO ST Phone: cell (603) 7709805

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (resume can be attached).

PRIOR MEMBER X 2 YEARS.
OWN/OPERATE SMALL BUSINESS.
INTERESTED IN ALL ASPECTS OF TOWN
FIND BRC A GOOD COMMITTEE TO CONTRIBUTE
TO TOWN AFFAIRS

If this is re-appointment to a position, please list any training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: [Handwritten Signature]

Date: 4/11/2019

Rights Based Ordinance Petition Article

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JUDITH E. WHITELAW (OF COUNSEL)

TELEPHONE (603) 524-3885

March 18, 2019

Russell Dean, Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833

Dear Russ:

I am responding to your request, forwarded on your behalf and that of the Board of Selectmen, asking for guidance after the voters' approval of the petitioned article captioned "Right to a Healthy Climate Ordinance". Specifically, you have asked for guidance on what the Board should do? By this, I assume you are asking with reference to both the immediate future and the longer term.

In its simplest terms, my response must be: "Do Nothing". Let me explain:

1. For the short run, the language of Section 2 of the ordinance calls for "amendment of the New Hampshire Constitution and the federal Constitution". However, unlike some similar articles, it does not require any representative of the town to inform any particular individual or official about the outcome of this vote.

2. At the end of the Ordinance, there is a directive that the Ordinance be "signed and dated by the town selectmen", supposedly "in accordance with NH RSA 31:128". However that directive results from a significant misreading and misunderstanding of that statute. That statute has nothing to do with the process for adoption of an Ordinance, or its validity. Instead, it provides for a standard methodology for proving the existence and validity of a local ordinance in a court proceeding. The Board of Selectmen in fact has no role in signing or dating an ordinance after adoption by the voters.

Therefore, in the short run there is nothing required of you or the Board.

3. In the longer run, the only time that you or the board may be faced with whether there is a need to do anything involving this ordinance is when a citizen, or group of citizens, approaches you requesting that the town "enforce" the ordinance.

This ordinance consists of three parts: the Preamble is just that, a gathering of background facts and principals that the writer believed were relevant.

The second part, Section 1, is also labeled "Statements of Law". It contains little or no "law" but instead consists of a listing of goals or aspirations. It contains no regulation or proscription of activity. The only exception is that it purports to eliminate *in the town of Exeter* the legal concept of "preemption", attempting to sweep away

generations of state and federal court decisions which have recognized the superiority of our state and federal constitutions.

The third part, captioned "State and Federal Constitutional Changes" implicitly recognizes the illegality of that attempt to eliminate preemption by local declaration, when it calls for changes to the state and federal constitutions.

In sum, analysis of the ordinance compels the conclusion that there is nothing regulatory or prohibitory in it to enforce. Therefore, should the town be requested to enforce the ordinance in the future, I would have no choice but to advise that no action should be taken.

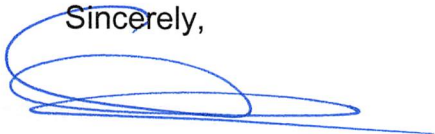
4. Because this ordinance purports to grant residents rights to take direct action, it is certainly possible that an attempt may be made to draw the town into such an action as a Co-Defendant, with a request that the court compel the town to "enforce" the ordinance. If that occurs, I expect that the court would dismiss the town from the action and would seriously consider awarding the town its attorney fees because of the many significant ordinance deficiencies described above.

5. And finally, in the last sentence of Section 1 (a), the writers of this ordinance seek to override state law by stating that if one wants to amend this particular ordinance, it will require not just a majority of the voters voting on such an article, or even a majority of all voters *registered* in the town. Instead, what it requires is that a majority "*of the residents of the town*" must vote to amend this ordinance for such an amendment to be valid, which of course is a practical impossibility.

If you assume that such a self-restriction is valid, then the vote of that *majority of the residents* would be required to try to fix any of the legal deficiencies described above.

Please let me know if there are further questions.

Sincerely,



Walter L. Mitchell
walter@mitchellmunigroup.com

ARTICLES CONTINUED

Article 30

We, the undersigned registered voters of the Town of Exeter, NH, request that the following and fully attached article be placed on the 2019 Town Warrant:

On the petition of Maura Fay and other registered voters of Exeter, in an effort to protect the health and safety of its residents by asserting a right to clean air, water, and soil, and a right to a healthy ecosystem, to see if the Town will vote the following:

Shall the Town of Exeter adopt the "Right to a Healthy Climate Ordinance" to protect the health, safety and welfare of the residents and ecosystems of Exeter, New Hampshire, by establishing a Community Rights-Based Ordinance recognizing that all residents and ecosystems of Exeter possess the right to a healthy climate free from activities that would infringe that right, and calls for constitutional changes to further secure these rights?

Right to a Healthy Climate Ordinance

Establishing a Community Rights-Based Ordinance for Exeter, New Hampshire, That Prohibits Activities and Projects that would Violate Rights Secured by the Ordinance

Preamble

We hold these truths to be self-evident, that all people are created equal, that they naturally are endowed with certain unalienable rights that among these are life, liberty, and the pursuit of happiness. That to secure these rights, the people institute governments, which derive their just powers from the consent of the governed.

Further, that whenever any form of government becomes destructive of these ends, it is the right of the people to alter or abolish it, and to institute new government, laying its foundation on such principles and organizing its powers in such form, as to them shall seem most likely to effect their safety and happiness.

This right of self-government, as stated in the Declaration of Independence, is natural, fundamental, and unalienable. It is also secured to us by the United States Constitution and the Constitution of the State of New Hampshire.

Pursuant to that right of self-government, if our current system of local government infringes our rights, we, the people of Exeter, have the right to alter or replace that system with one that secures and protects human rights and ecosystem rights, as long as the new system does not infringe other rights protected for us by state or federal law.

Exeter is situated where the Exeter River feeds the tidal Squamscott River and lies fully within the coastal Piscataqua River Watershed which includes the sub-watersheds of the Great Works River and the five rivers flowing into the unique and sensitive estuary within Great Bay: the Bellamy, Oyster, Lamprey, Squamscott, and Winnicut; covering over a thousand square miles in New Hampshire, Maine, and Massachusetts and comprising an ecosystem upon which hundreds of thousands of people and countless species depend for health, drinking water, and survival.

It is our legislative determination that certain corporate activities are detrimental to our rights, health, safety, and welfare. These activities include but are not limited to: the runoff from commercial use of fertilizers, the intentional or unintentional dumping of toxic waste, and the physical deposition, emission, leakage, disposal, or placement of toxins into the land, air or waterways from extraction, transportation, processing, storage, conveyance, and depositing of waste from fossil fuel exploration and development.

As we are purportedly constrained by state and federal law, which courts interpret to require us to accept such harmful corporate activity, we the people of Exeter are unable under our current system of local government to secure human rights and ecosystem rights by banning said activity.

Therefore, we deem it necessary to alter our system of local government, and we do so by adopting this Right to a Healthy Climate Ordinance.

Section 1 - Statements of Law

(a) Right of Self-Government. All residents of Exeter possess a right of self-government, which includes, but is not limited to, the following rights: first, the right to a system of local government founded on the consent of the people of the municipality; second, the right to a system of local government that secures their rights; and third, the right to alter any system of local government that lacks consent of the people or fails to secure and protect the people's and ecosystems' rights, health, safety, and welfare. Any action to annul, amend, alter, or overturn this Ordinance shall be prohibited unless such action is approved by a prior Town vote at which a majority of the residents of the Town vote to approve such action.

(b) Right to a Healthy Climate. All residents of Exeter possess a right to a stable and healthy climate system capable of sustaining human societies, which shall include the right to be free from all corporate activities that infringe that right, including but not limited to the runoff from commercial use of fertilizers, the intentional or unintentional dumping of toxic waste, and the physical deposition, emission, leakage, disposal, or placement of toxins into the land, air, or waterways from extraction, transportation, processing, storage, conveyance, and depositing of waste from fossil fuel exploration and development.

ARTICLE 30 CONTINUED ON NEXT BALLOT

GO TO NEXT BALLOT AND CONTINUE VOTING



ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EXETER, NEW HAMPSHIRE
MARCH 12, 2019

BALLOT 3 OF 4

Andrea J. Kohler
TOWN CLERK

ARTICLES CONTINUED

Article 26

Shall the Town raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation). (Majority vote required) Recommended by the Select Board 5-0.

1881
YES
NO
433

Article 27

Shall the Town establish an expendable trust fund under RSA 31:19-a to be accounted for in a fund separate from the general fund, to be known as the "Swasey Parkway Fund." This fund shall be for the purpose of making capital improvements to and maintenance of the Swasey Parkway, and to raise and appropriate the sum of twenty four-thousand dollars (\$24,000) from unassigned fund balance to be transferred to this fund and to include any and all permit fees for use of the Swasey Parkway to be assigned to this fund, and further the Swasey Trustees shall be named agents of the fund and be authorized to make expenditures from the fund. (Estimated Tax Impact: None. No amount to be raised by taxation). (Majority vote required) Recommended by the Select Board 5-0.

1935
YES
NO
393

Article 28

"Call to Prevent Nuclear War" Resolution/Warrant Article

Whereas nine nations together have over 14,000 nuclear weapons in their arsenals, most far more destructive than the two that killed hundreds of thousands in Japan in 1945;
Whereas detonation of even a small number of these weapons could have catastrophic human and environmental consequences (called "Nuclear Winter") affecting everyone on the planet;
Whereas the United States maintains hundreds of nuclear missiles in underground silos on hair-trigger alert, to be launched within minutes with great risk of an accidental, mistaken or unauthorized launch;
Whereas the United States reserves the right to use nuclear weapons first, making a nuclear war more likely;
Whereas the U.S. president has the sole and unchecked authority to order the use of nuclear weapons;
Whereas over the next 30 years, the United States plans to spend an estimated \$1.7 trillion to replace its entire nuclear arsenal;
Whereas the United States, as well as Britain, China, France and Russia, are obligated under the Nuclear Non-Proliferation Treaty (NPT) to take concrete steps toward eliminating their nuclear arsenals;

NOW THEREFORE BE IT RESOLVED that the Town of Exeter calls upon the U.S. government to spearhead a global effort to prevent nuclear war by:

- Renouncing the option of using nuclear weapons first;
- Ending the sole, unchecked authority of any president to launch a nuclear attack;
- Taking U.S. nuclear weapons off hair-trigger alert;
- Cancelling the plan to replace its entire arsenal with enhanced weapons, and
- Actively pursuing a verifiable agreement among nuclear-armed states to eliminate their nuclear arsenals.

1654
YES
NO

AND BE IT FURTHER RESOLVED that our Selectboard will send copies of this resolution with a record of its adoption vote to Governor Sununu and to all members of our Congressional Delegation.

Recommended by the Select Board 5-0.

647

Article 29

By citizens petition, shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 30%? (3/5 vote required) Not recommended by the Select Board 0-5.

705
YES
NO
1526

TURN BALLOT OVER AND CONTINUE VOTING



ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EXETER, NEW HAMPSHIRE
MARCH 12, 2019

BALLOT 4 OF 4

Andrea J. Kohler
TOWN CLERK

ARTICLES CONTINUED

ARTICLE 30 CONTINUED

(c) Right of Ecosystems and Natural Communities. All residents of Exeter possess the right to clean air, water, and soil, which shall include the right to be free from all corporate activities that release toxic contaminants into the air, water, and soil, including but not limited to the runoff from commercial use of fertilizers, the intentional and unintentional dumping of toxic waste, and the physical deposition, emission, leakage, disposal, or placement of toxins into the land, air, or waterways from extraction, transportation, processing, storage, conveyance, and depositing of waste from fossil fuel exploration and development.

(d) Rights of Ecosystems and Natural Communities. Ecosystems and natural communities within Exeter possess the rights to naturally exist, flourish, regenerate, and evolve; rights to restoration, recovery, and preservation; rights to a stable and healthy climate system capable of sustaining ecosystems and natural communities; rights to clean air, water, and soil; and which also shall include, but not limited to, the right to be free from all corporate activities that infringe these rights, including but not limited to the runoff from commercial use of fertilizers, the intentional and unintentional dumping of toxic water, and the physical deposition, emission, leakage, disposal, or placement of toxins into the land, air, or waterways from extraction, transportation, processing, storage, conveyance, and depositing of waste from fossil fuel exploration and development.

(e) Right to Protection from Government and Corporate Interference. All residents of Exeter and the Town of Exeter, as well as ecosystems and natural communities within Exeter, possess the right to enforce this Ordinance free of interference from corporations, other business entities, and governments. That right shall include the right to be free from ceiling preemption, because this Ordinance expands rights and legal protections for people and nature above those provided by less-protective state, federal and international laws.

Section 2 - State and Federal Constitutional Changes

Through the adoption of this Ordinance, the people of Exeter call for amendment of the New Hampshire Constitution and the federal Constitution to expressly secure the inherent right of local self-government, free from governmental restriction, ceiling preemption, and nullification by corporate "rights."

Once adopted at Town Meeting, the Ordinance is effective immediately and signed and dated by the town selectmen in accordance with NH RSA 31:128.

The Select Board voted 2-2-1 regarding recommendation of this article.

1176
YES
NO
1007

Article 31

By petition of the following registered voters of Exeter, to be placed on the Town Warrant:

Shall the town create a Sustainability Office to achieve cost savings for the town and enhance community health through optimal use of water and energy resources.

The town will create a Sustainability Office that will:

- (a) Coordinate closely with all town Departments, Boards, Commissions, and Committees to ensure long-term sustainability of natural resources. Ensure that water and energy resources, uses, quality, and impacts are considered in every relevant decision-making process that impacts the town or its people. A Sustainability Office representative will serve on the Technical Review Committee.
- (b) Serve as a public source of information, and create and maintain a user-friendly link from the Exeter town website for all permits, studies and forums related to water and energy resources, risks, issues and impacts.
- (c) Provide public outreach, and host an annual community forum addressing water and energy resources, explaining how recent studies and tools are being used, and communicating progress on water and energy related action items from the Exeter Master Plan.

The Sustainability Office would require up to \$45,000 in 2019, anticipated to be recouped through cost savings to the town.

Recommended by the Select Board 3-2.

1409
YES
NO
8660

YOU HAVE NOW COMPLETED VOTING THIS BALLOT

Grant Acceptance: NHDES Drinking Water Grant Match \$20,000 for Surface Water Plant Evaluation



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

April xx, 2019

Luis Adorno
Drinking Water and Groundwater Bureau
Department of Environmental Services
PO Box 95
Concord, NH 03302-0095

Re: 2019 Asset Management Planning Grant
Project #: AM-86

Dear Mr. Adorno,

This letter is to support the application of the Town of Exeter for funding assistance in 2019 from the Water Division/Drinking Water Groundwater Bureau Capacity Development Public Water System Asset Management Planning Grant program for an Asset Management project for the Surface Water Treatment Plant in Exeter.

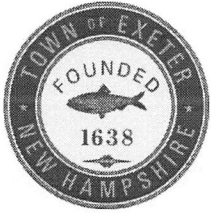
This letter shall also serve as a commitment to NHDES that the Town will provide a matching contribution of \$20,000 as required to match the grant amount requested.

Attached is the following requested documentation:

1. Grant agreement with the exhibits
2. Certificate of vote of authorization
3. Insurance certificate

Sincerely,

Russel Dean
Town Manager



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

Certificate of Vote of Authorization

I, Andrea Kohler, Town Clerk, of the Town of Exeter, do hereby certify that at a meeting held on April 22nd, 2019, the Town of Exeter Select Board voted to enter into a grant agreement with the NH Department Environmental Services to fund asset management and financial planning initiatives for the Public Water System through a matching grant program.

The Water System further authorized Russell Dean, Town Manager to execute any documents which may be necessary to effectuate this grant agreement.

IN WITNESS WHEREOF, I have hereunto set my hand as _____

(TITLE) of the Town of Exeter the _____ day of _____ 20__.

Signature _____

STATE OF NEW HAMPSHIRE

County of Rockingham

On this _____ day of _____, 2019, before me _____ (Notary

Public) the undersigned Officer personally appeared. Andrea Kohler, who

acknowledged herself to be the Town Clerk of the Town of Exeter, being authorized so to do, execute the foregoing instrument for the purpose therein contained.

In witness thereof, I have set my hand and official seal.

Notary Public _____ My commission expires: _____

Subject: Town of Exeter

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby mutually agree as follows:

GENERAL PROVISIONS

1. Identification.

| | | | |
|---|--|--|---|
| 1.1 State Agency Name NH Department of Environmental Services | | 1.2 State Agency Address 29 Hazen Drive, Concord, NH 03301 | |
| 1.3 Grantee Name Town of Exeter | | 1.4 Grantee Address 10 Front Street, Exeter, NH 03833 | |
| 1.5 Effective Date Upon G&C Approval | 1.6 Completion Date May 31, 2020 | 1.7 Audit Date N/A | 1.8 Grant Limitation \$20,000 |
| 1.9 Grant Officer for State Agency Luis Adorno, Drinking Water & Groundwater Bureau, NH Department of Environmental Services | | 1.10 State Agency. Telephone Number 603-271-2472 | |
| 1.11 Grantee Signature | | 1.12 Name & Title of Grantee Signor | |
| 1.13 Acknowledgment: State of _____, County of _____ On _____, before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12. | | | |
| 1.13.1 Signature of Notary Public or Justice of the Peace [SEAL] | | | |
| 1.13.2 Name & Title of Notary Public or Justice of the Peace | | | |
| 1.14 State Agency Signature(s) | | 1.15 Name/Title of State Agency Signor(s) Robert R. Scott, Commissioner NH Department of Environmental Services | |
| 1.16 Approval by Attorney General (Form, Substance and Execution) By: _____ On: _____ | | | |
| 1.17 Approval by the Governor and Executive Council By: _____ On: _____ | | | |

2. **SCOPE OF WORK.** In exchange for grant funds provided by the state of New Hampshire, acting through the agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-O, the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being referred to as "the Project").

3. **AREA COVERED.** Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.

4. **EFFECTIVE DATE: COMPLETION OF PROJECT.**

4.1 This Agreement, and all obligations of the parties hereunder, shall become effective on the date in block 1.5 or on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire whichever is later (hereinafter referred to as the "Effective Date").

4.2 Except as otherwise specifically provided for herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.6 (hereinafter referred to as the "Completion Date").

5. **GRANT AMOUNT: LIMITATION ON AMOUNT: PAYMENT.**

5.1 The Grant Amount is identified and more particularly described in EXHIBIT B, attached hereto.

5.2 The manner of, and schedule of payment shall be as set forth in EXHIBIT B.

5.3 In accordance with the provisions set forth in EXHIBIT B, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.

5.4 The payment by the State of the Grant amount shall be the only, and the complete, compensation to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.

5.5 Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.

6. **COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS.**

In connection with the performance of the Project, the Grantee shall comply with all statutes, laws, regulations, and orders of federal, state, county, or municipal authorities, which shall impose any obligations, or duty upon the Grantee, including the acquisition of any and all necessary permits.

7. **RECORDS AND ACCOUNTS.**

7.1 Between the Effective Date and the date seven (7) years after the Completion Date the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.

7.2 Between the Effective Date and the date seven (7) years after the Completion Date, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records or personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these general provisions.

8. **PERSONNEL.**

8.1 The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.

8.2 The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform such Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.

8.3 The Grantee officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grantee Officer, and his/her decision on any dispute, shall be final.

9. **DATA: RETENTION OF DATA: ACCESS.**

9.1 As used in this Agreement, the word data shall mean all information and things developed or obtained during the performance of, or acquired or developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.

9.3 No data shall be subject to copyright in the United States or any other country by anyone other than the State.

9.4 On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.

9.5 The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.

10. **CONDITIONAL NATURE OR AGREEMENT.**

Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.

11. **EVENT OF DEFAULT; REMEDIES.**

11.1 Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):

11.1.1 failure to perform the Project satisfactorily or on schedule; or

11.1.2 failure to submit any report required hereunder; or

11.1.3 failure to maintain, or permit access to, the records required hereunder; or

11.1.4 failure to perform any of the other covenants and conditions of this Agreement.

11.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

11.2.1 give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and

11.2.2 give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the grant amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and

11.2.3 set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and

11.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

12. **TERMINATION.**

12.1 In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.

12.2 In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.

12.3 In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no

Grantee Initials _____

Date _____

event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.

12.4 Notwithstanding anything in this Agreement to the contrary, either the State or except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.

13. **CONFLICT OF INTEREST.** No officer, member or employee of the Grantee and no representative, officer of employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interests or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

14. **GRANTEE'S RELATION TO THE STATE.** In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workers' compensation or emoluments provided by the State to its employees.

15. **ASSIGNMENT AND SUBCONTRACTS.** The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit A without the prior written consent of the State.

16. **INDEMNIFICATION.** The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee of Subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this Agreement.

17. **INSURANCE AND BOND.**

17.1 The Grantee shall, at its sole expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:

17.1.1 statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and

17.1.2 comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$2,000,000 for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and

17.2 The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice of the of has been received by the State.

18. **WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure or waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.

19. **NOTICE.** Any notice by a party hereto the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.

20. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire.

21. **CONSTRUCTION OF AGREEMENT AND TERMS.** This Agreement shall be construed in accordance with the law of the State of New

Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.

22. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

23. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

Grantee Initials _____
Date _____

EXHIBIT A
SCOPE OF SERVICES

Town of Exeter

The Town of Exeter will use these funds for asset management and financial planning initiatives for the water system. Specifically, the following task(s), as described in the application submitted to NHDES, will be accomplished:

1. Develop inventory of vertical water assets. Conduct condition analysis of all water assets and estimate remaining useful life. Update existing water system map.

Deliverable: Submit sample of inventory and condition analysis results to DES. Submit GIS map to DES (electronic file is preferred but paper is acceptable).

2. Develop long-term funding plan.

Deliverable: Submit long-term funding plan to DES.

3. Prepare asset management plan. Develop brochure for distribution. Present asset management plan and provide training in asset management principles to the Exeter Select Board.

Deliverable: Submit asset management plan and brochure to DES.

Invitation for DES participation in meetings and workshops is a requirement. Quarterly progress report forms must be completed by grant recipients or their subcontractor and submitted to NHDES every three months, beginning with the first full 3 month quarter after grant approval from the Governor and Council.

EXHIBIT B
BUDGET & PAYMENT METHOD

All services shall be performed to the satisfaction of the Department of Environmental Services before payment is made. All payments shall be made upon receipt and approval of stated outputs and upon receipt of associated invoices. **Grant award is a 100% match grant for up \$20,000. If invoice is less than initial estimate only the amount on the invoice will be paid.**

Grantee Initials _____
Date _____

| Task Number/Description | Asset Management Grant |
|--|-------------------------------|
| Task 1: Asset Inventory, Condition Assessment and Criticality Assessment | \$12,000 |
| Task 2: Level of Service | \$ 500 |
| Task 3: Financial Planning | \$5,000 |
| Task 4: Plan Presentation, Implementation, Communication and Training | \$2,500 |
| TOTAL | \$20,000 |

EXHIBIT C
SPECIAL PROVISIONS

Subparagraph 17.1.2 of the General Provisions shall be modified to read Subparagraph 17 of the General Provisions shall be reduced for comprehensive general liability insurance claims of bodily injury, death or property damage, in the amounts of not less than \$1,000,000 per claim and per incident.

Changes to the Scope of Services or reallocation of grant funds require DES approval in advance. Payments will be made based on submitted invoices. Work must be completed and request for reimbursement must be made by the completion date listed on the grant agreement (section 1.6).

Federal Funds paid under this agreement are from a Grant to the State from the U.S. Environmental Protection Agency, Drinking Water State Revolving Fund Set-Asides under CFDA #66.468. All applicable requirements, regulations, provisions, terms and conditions of this Federal Grant are hereby adopted in full force and effect to the relationship between this Department and the grantee.

Grantee Initials _____
 Date _____

Parking Ordinance Amendment – Marston Street

EXETER TOWN ORDINANCES AMENDMENT – CHAPTER ONE

Chapter One of the Town of Exeter Town Ordinances, Parking Regulations, is hereby amended as follows:

Add:

101.2 Parking Prohibited on Specific Streets

“Marston Street West side of street”

Signed this ____ day of _____, 2019

Exeter Select Board

Kathy Corson, Chair

Molly Cowan, Vice Chair

Niko Papakonstantis, Clerk

Julie D. Gilman

Anne L. Surman

Effective Date: _____

First reading: 3/25/19

Second reading: 4/8/19

Third (final) reading: 4/22/19

Adoption Date: _____



Town Manager's Office

MAR 14 2019

Received

Phillips Exeter Academy

March 11, 2019

Mr. Russ Dean
Town Manager
10 Front Street
Exeter, NH 03833

Dear Mr. Dean,

RE: Marston Street Parking

Dear Mr. Dean,

On behalf of the Marston Street residents and Phillips Exeter Academy, I would like to respectfully request the Town of Exeter consider eliminating parking on the west side of Marston Street as shown on Attachment A. Parking would remain available on the east side of the street.

Elimination of the parking on the west side of the street would increase overall safety and visibility by eliminating congestion around driveways, improve the resident's privacy, and help minimize property damage by vehicles.

Thank you for your consideration of this request and please let me know if you have any questions or require additional information.

Sincerely,

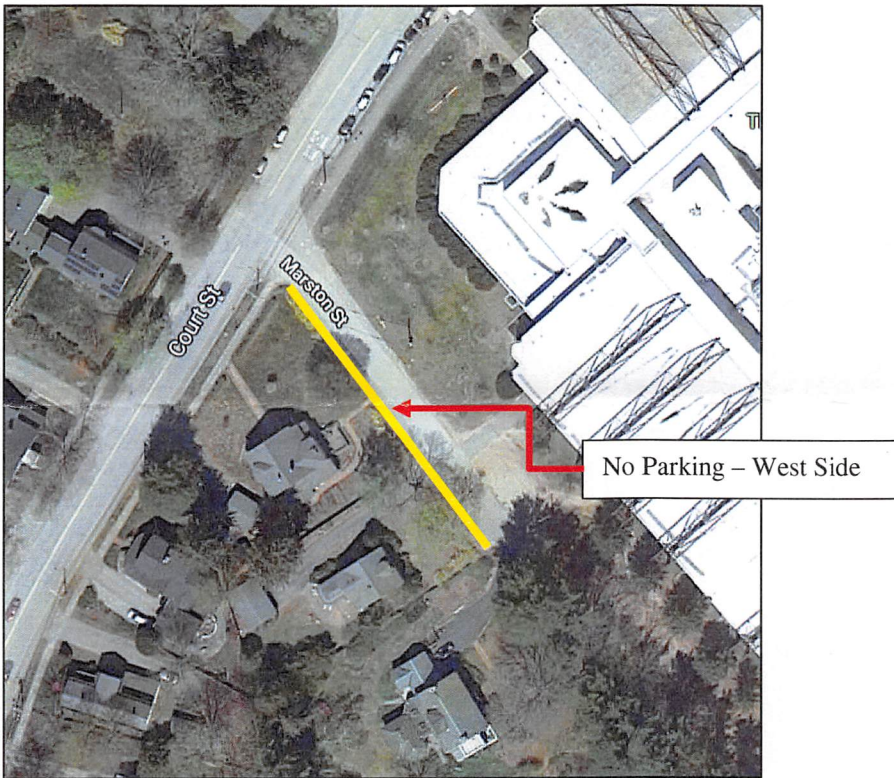
A handwritten signature in black ink, appearing to read "Mark Leighton".

Mark Leighton
Director of Facilities Management
Phillips Exeter Academy

CC:

Sarah and Jeremy James
Bert and Pam Bourgeois

ATTACHMENT A





EXETER POLICE DEPARTMENT



Memorandum

March 22, 2019

To: Town Manager Russell Dean

From: Interim Chief Stephan Poulin

Ref: Marston Street Parking

Dear Mr. Dean,

I have reviewed the Marston Street parking change request and its map attachment "A" as received from Mark Leighton. I visited the site and looked for any legal or safety reasons which would prohibit the elimination of parking on the west side of the street.

I noted that there were no said factors present which would prohibit this change from being able to safely and effectively take place.

Respectfully submitted,

Stephan Poulin

2019 Board And Committee Appointments and Reappointments

2019 Committee Re-Appointments

| Response | | | | |
|-----------------|-------------|--|--------------|-------------|
| Response | Date | Board | First | Last |
| Yes | 16-Mar | Conservation Commission | Carlos | Guindon |
| Yes | 4-Apr | Conservation Commission | Andrew | Koff |
| Yes | 15-Mar | Conservation Commission - Alt | Lindsey | White |
| No | 27-Mar | Economic Development Commission | Ian | Smith |
| No | 25-Mar | Economic Development Commission | Dan | Gutstein |
| | | Economic Development Commission | John | Mueller |
| Yes | 15-Mar | Facilities Committee | Peter | Lennon |
| No | 17-Apr | Heritage Commission | Peter | Smith |
| Yes | 27-Mar | Historic District Commission | Curtis | Boivin |
| Yes | 15-Mar | Historic District Commission | Greg | Colling |
| No | 19-Mar | Historic District Commission - Alt | Linda | Allen |
| Yes | 15-Mar | Planning Board | Gwen | English |
| Yes | 4-Apr | Planning Board | Langdon | Plumer |
| Yes | 19-Mar | Planning Board Alt | Marcia | Moreno-Baez |
| Yes | 15-Mar | Recreation Advisory Committee | Mike | Wissler |
| Yes | 5-Apr | Recreation Advisory Committee | Jen | Harrington |
| Yes | 15-Mar | River Advisory Committee | Terrie | Harman |
| Yes | 15-Mar | Water Sewer Advisory Committee | Carl | Wikstrom |
| Yes | 15-Mar | Water Sewer Advisory Committee | Jim | Tanis |
| Yes | 18-Mar | Zoning Board of Adjustment | Laura | Davies |
| Yes | 17-Mar | Zoning Board of Adjustment - Alternate | Christopher | Merrill |

Town Hall Chairs Discussion

Lifetime Folding Chair - Black

Item: 122250 Model: 80629

★★★★★ (5)



Lifetime Folding Chair - Black

Item: 122250 Model: 80629

★★★★★ (5)

\$21.99



Deliver to: 03801

Standard Delivery
[See Details](#)

Get it today

Free Pick Up Today

✓ In Stock

Inner Circle, Business, and BJ's Perks members only

[BJ's Portsmouth](#)

Seating capacity for 1st floor is 338



Currently we have 172 wooden seats.

Lifetime Folding Chair - Black



Item: 122250Model: 80629 ★ ★ ★ ★ ★ (5)

\$21.99

ADD TO CART

PRODUCT SUMMARY

SPECIFICATIONS

REVIEWS

Q&A

SHIPPING AND RETURNS

TOP

+ Add to List

Product Summary ^v

Lifetime Contemporary Folding Chairs are made of high-impact polyethylene, contoured for comfort and designed for durability. The powder-coated tubing increases strength and stability. Lifetime folding chairs are lightweight, easy to clean and can be used indoor or out. Perfect for home or office use, Lifetime chairs are ideal for your next meeting, event or family gathering.

Product Features:

- Chair back and seat are contoured to your shape for maximum comfort
- Non-marring foot caps prevent floor damage
- Premium black and silver design is ideal for corporate offices and functions
- Strong tubing frame is powder-coated and uses durable steel tubing
- Cross brace inserted into tubing and welded at two points for added durability and strength
- Indoor/outdoor use
- Made of UV-protected high-density polyethylene (HDPE)
- Stain-resistant and easy-to-clean
- Steel-frame with all-weather finish
- Wide seat and tall back
- Includes folding chair
- Warranty: 2 years limited

(Model 80629)

Specifications ^v

| | |
|-------------------|---------------------------|
| Model Number | 80629 |
| Color | Black |
| Material(s) | HDPE, Powder-Coated Steel |
| Folding | Yes |
| Rust-Resistant | Yes |
| Capacity | 1 |
| Weight Limit | 350 lbs. |
| Assembly Required | No |
| Includes | Folding Chair |
| Dimensions | 22.8"L x 19.6"W x 32.3"H |
| Weight | 10.5 lbs. |

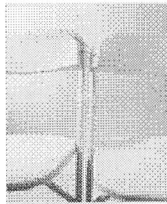
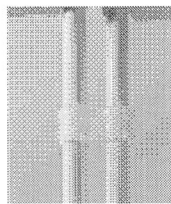
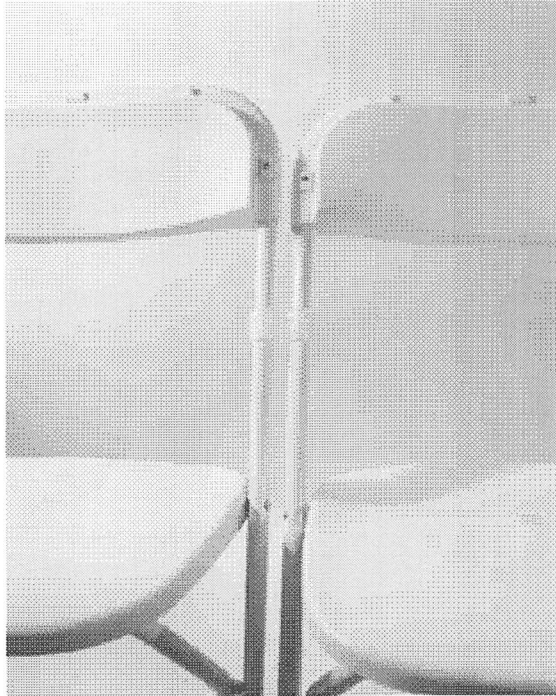


FREE SHIPPING on orders over \$2,000

Search the store



HOME / PARTS / 100 PK - REMOVABLE PLASTIC GANGING CLAMPS FOR PLASTIC FOLDING CHAIRS WITH 3/4" FRAME



*Links chairs
together*

CREATIVE PLAY

100 pk - Removable Plastic Ganging Clamps for Plastic Folding Chairs with 3/4" Frame

★★★★★ 1 Review

EXPECTED DELIVERY: Ships In 24 Hours


SKU: GC-M-200

WEIGHT: 2.50 LBS

SHIPPING: Free Shipping

Parks/Recreation Permitting

**TOWN OF EXETER
MEMORANDUM**

TO: Select Board
FROM: Town Manager 
RE: Parks and Recreation Permitting
DATE: April 22nd, 2019

This agenda item is a continued conversation regarding the Parks/Recreation Department permitting additional facilities including the Town Hall, Swasey Parkway Gazebo, and Swasey Parkway event permitting. The department possesses the resources with the Office Manager upgrade to full-time, along with the appropriate software, to permit these facilities. The Department is also able to accept credit/debit card payments and administer the financial end of the permitting system.

Tax Abatements, Credits, and Exemptions

List for Select Board meeting April 22, 2019

Vet Credit

| Map/Lot | Location | Amount |
|----------------|---------------------------|---------------|
| 68/6/722 | 7 Sterling Hill Lane U722 | 500.00 |
| 62/10 | 57 Washington St | 500.00 |
| 104/79/1013 | 1013 Camelot Dr | 500.00 |

Elderly Exemption

| Map/Lot | Location | Amount |
|----------------|--------------------------|---------------|
| 55/72 | 91-93 Epping Road | 183,751 |
| 104/79/208 | 208 Robin Hood Dr | 152,251 |
| 104/79/1018 | 1018 Camelot Dr | 152,251 |
| 95/64/144 | 20 Cherry St | 152,251 |
| 65/56 | 29 Haven Lane | 236,251 |
| 63/4 | 68 Main St | 236,251 |
| 54/4/12 | 50 Brookside Dr B4 | 236,251 |
| 52/74 | 5 Stevens Court | 236,251 |
| 87/14/6B | 6 Second St Pinecrest Pk | 152,251 |

Jeopardy Tax

| Map/Lot | Location | Amount |
|----------------|---------------------------|---------------|
| 87/14/1B | 1 Second Street Pinecrest | 236.50 |

Abatement

| Map/Lot | Location | Amount |
|----------------|-------------------|---------------|
| 65/113 | 58 Portsmouth Ave | Denied |
| 113/5 | Powder Mill Road | 1,020.25 |
| 96/15 | 26 Cullen Way | 1,413.50 |
| 73/212/102 | 129 Front St U102 | 1,350.25 |
| 73/212/103 | 129 Front St U103 | 1,089.00 |

Letter to DRA to change assessment review year, due to town revaluation

Permits And Approvals



Town Manager's Office

APR 19 2019

Received

William K. Rawson '71; P'08
Principal

April 16, 2019

Mr. Russell Dean
Town Manager
Exeter Town Offices
10 Front Street
Exeter, NH 03833

Dear Russ,

As in past years, Phillips Exeter Academy is planning to hold its graduation exercises outdoors, weather permitting. This year's date is Sunday, June 2, 2019, commencing at 10:30 a.m. It would not be possible to conduct our exercises outside unless traffic is stopped on Front Street, between Tan Lane and Elm Street, and on Tan Lane itself. I am therefore writing to request the Town's permission to stop the flow of traffic at those points between 9:30 a.m. and 1:00 p.m. In case of rain, we will need to hold graduation in Love Gym, and therefore request permission to close off Court Street, instead of Front Street, for those times. The Academy will make arrangements and pay the cost of police and temporary barricades.

If permission is granted, we will notify the churches on Front Street in advance and also make arrangements with the Baptist Church that will permit members of their congregation to park in front of the Church itself, in front of the Exeter Historical Society building, and also on Spring and Elm Streets.

Thanks to you and the Board of Selectmen for your consideration of this request. I am looking forward to meeting you at your office on April 25.

Sincerely,

A handwritten signature in black ink that reads "Bill Rawson".

cc: Paul Gravel
Peter Vorkink
Mark Leighton



TOWN OF EXETER

Planning and Building Department

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

Date: April 18, 2019
To: Russ Dean, Town Manager
From: Dave Sharples, Town Planner
Re: Street name/renumbering recommendations

I'm writing this memorandum after the E911 Committee voted to recommend the naming of two new streets. Please note that these two recommendation are not associated with the audit performed by the Department of Emergency Services and Communications. These are new names for two roads that are under construction and do not need . Cypress Circle and Willey Creek Road were proposed by the developers that own the parcels and they both meet the ordinance criteria.

Recommendation # 1: To name the roadway, highlighted in yellow on the attached plan titled "98 Linden Street Naming Plan" and dated 4/18/19, to Cypress Circle and number the dwellings in accordance with Chapter 14 of the Town Ordinance.

Recommendation # 2: To name the roadway, highlighted in yellow on the attached plan titled "183 Epping Road Street Naming Plan" and dated 4/18/19, to Willey Creek Road and number the dwellings in accordance with Chapter 14 of the Town Ordinance.

Thank you.

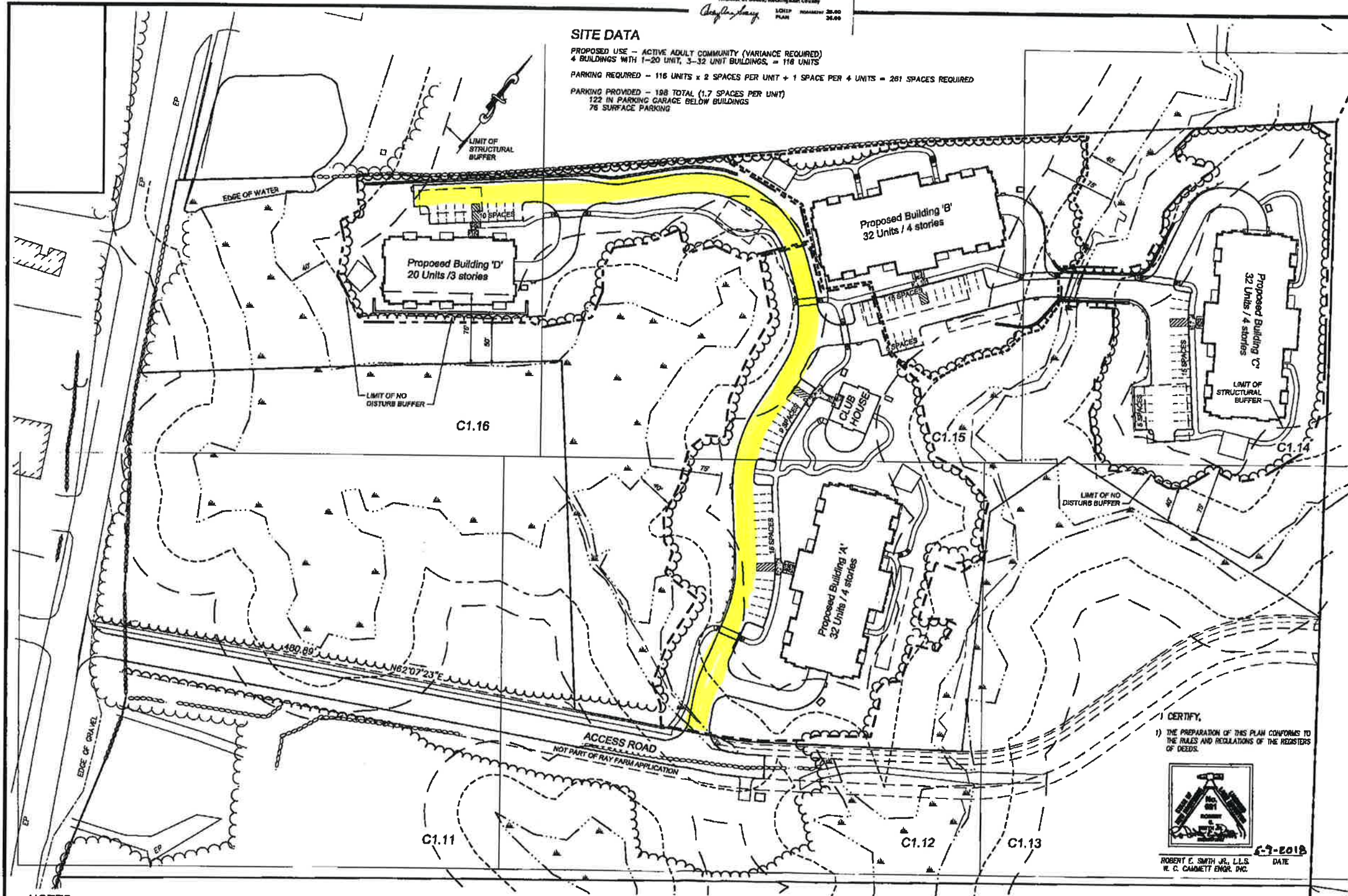
enc (2)

183 Epping Road Street Naming Plan 4/18/19

D-40822 05/09/2018 09:51:57 PM
 Register of Deeds, Rockingham County
 LUMP PLAN NUMBER: 2000
 PLAN DATE: 05/09

SITE DATA

PROPOSED USE - ACTIVE ADULT COMMUNITY (VARIANCE REQUIRED)
 4 BUILDINGS WITH 1-20 UNIT, 3-32 UNIT BUILDINGS, = 116 UNITS
 PARKING REQUIRED - 116 UNITS x 2 SPACES PER UNIT + 1 SPACE PER 4 UNITS = 261 SPACES REQUIRED
 PARKING PROVIDED - 198 TOTAL (1.7 SPACES PER UNIT)
 122 IN PARKING GARAGE BELOW BUILDINGS
 76 SURFACE PARKING



- NOTES:**
- REFER TO C1.20 FOR LEGEND, ABBREVIATIONS, AND GENERAL NOTES.
 - ACCESS ROAD SHOWN DEPICTS DESIGN INTENT ONLY. FINAL DESIGN TO BE COORDINATED WITH RESULTS OF THE TIF PROGRAM DESIGN.



I CERTIFY,
 1) THE PREPARATION OF THIS PLAN CONFORMS TO THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS.



ROBERT C. SMITH JR., L.L.S.
 W. C. CAMMETT ENGR. INC.
 6-7-2018 DATE

TOWN OF EXETER PLANNING BOARD
Stephen Pomeroy 2/16/18
 CHAIRMAN DATE

CAMMETT CE ENGINEERING
 297 ELM STREET, AMESBURY, MA.
 Phone: (978) 388-2157 Fax: (978) 388-0428
 CONSULTING ENGINEERS & LAND SURVEYORS SINCE 1975
 Visit us on the WEB at www.cammett.com

Sheet Title:
Overall Site Plan
 Project Title:
"Ray Farm" Active Adult Community
 Epping Road
 Exeter, NH 03833
 Rockingham County

Applicant:
Willey Creek Company
 158 Shattuck Way
 Newington, NH 03801
 Owner:
CKT & Associates
 158 Shattuck Way
 Newington, NH 03801

| NO. | DATE | REVISION DESCRIPTION | BY |
|-----|-----------|----------------------|----|
| A | 5.8.2017 | TO PLANNING BOARD | DH |
| B | 6.27.2017 | PEER REVIEW | DH |
| C | 11.27.17 | 2nd PEER REVIEW | DH |
| D | 02.07.18 | 3rd PEER REVIEW | DH |

PROJ. MGR.: D. HAMEL
 FIELD: M. MICHAUD / J. SALVAGGIO
 DESIGN: D. HAMEL
 DRAWN: D. HAMEL
 CHECKED: W. CAMMETT/R. BLANCHETTE
 DATE: 3/23/2017
 FILE: 16042 SP-OVERALL 22X34.DWG
 FBK:
 JOB #: 16042

SHEET

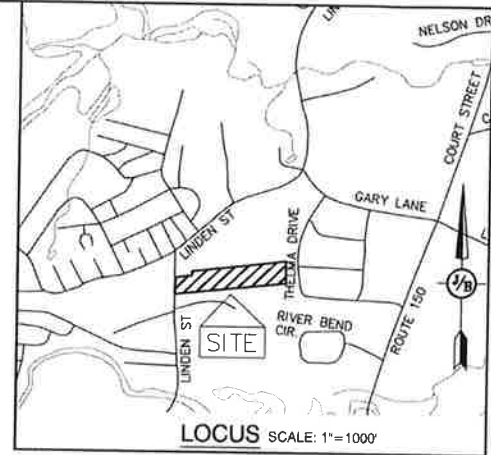
D-40822

Willey Creek Road

98 Linden St Street Naming Plan 4/18/19

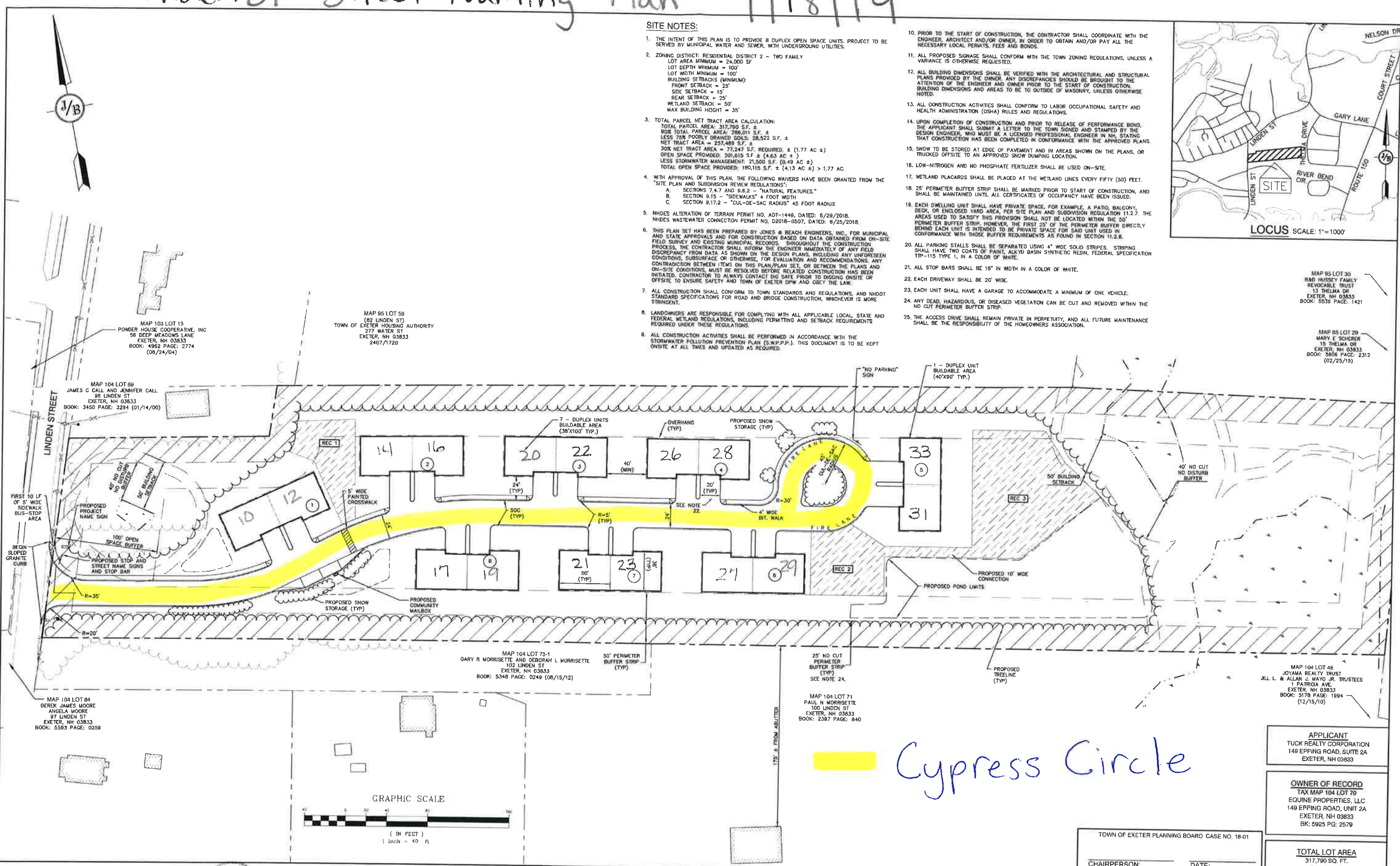
SITE NOTES:

- THE INTENT OF THIS PLAN IS TO PROVIDE 8 DUPLEX OPEN SPACE UNITS. PROJECT TO BE SERVED BY MUNICIPAL WATER AND SEWER, WITH UNDERGROUND UTILITIES.
- ZONING DISTRICT: RESIDENTIAL DISTRICT 2 - TWO FAMILY
 LOT AREA MINIMUM = 24,000 SF
 LOT DEPTH MINIMUM = 100'
 LOT WIDTH MINIMUM = 100'
 BUILDING SETBACKS (MINIMUM):
 FRONT SETBACK = 25'
 SIDE SETBACK = 15'
 REAR SETBACK = 25'
 WETLAND SETBACK = 50'
 MAX BUILDING HEIGHT = 35'
- TOTAL PARCEL NET TRACT AREA CALCULATION:
 TOTAL PARCEL AREA: 317,790 S.F. ±
 90% TOTAL PARCEL AREA: 286,011 S.F. ±
 LESS 75% POORLY DRAINED SOILS: 28,522 S.F. ±
 NET TRACT AREA = 257,489 S.F. ±
 30% NET TRACT AREA = 77,247 S.F. REQUIRED ± (1.77 AC ±)
 OPEN SPACE PROVIDED: 201,615 S.F. ± (4.63 AC ±)
 LESS STORMWATER MANAGEMENT: 21,500 S.F. (0.49 AC ±)
 TOTAL OPEN SPACE PROVIDED: 180,115 S.F. ± (4.13 AC ±) > 1.77 AC.
- WITH APPROVAL OF THIS PLAN, THE FOLLOWING WAIVERS HAVE BEEN GRANTED FROM THE "SITE PLAN AND SUBDIVISION REVIEW REGULATIONS":
 A. SECTIONS 7.4.7 AND 9.4.2 - "NATURAL FEATURES"
 B. SECTION 9.1.5 - "SIDEWALKS" 4 FOOT WIDTH
 C. SECTION 9.17.2 - "CUL-DE-SAC RADIUS" 45 FOOT RADIUS
- NHDES ALTERATION OF TERRAIN PERMIT NO. AOT-1449, DATED: 5/29/2018.
 NHDES WASTEWATER CONNECTION PERMIT NO. D2018-0507, DATED: 8/25/2018.
- THIS PLAN SET HAS BEEN PREPARED BY JONES & BEACH ENGINEERS, INC. FOR MUNICIPAL AND STATE APPROVALS AND FOR CONSTRUCTION BASED ON DATA OBTAINED FROM ON-SITE FIELD SURVEY AND EXISTING MUNICIPAL RECORDS. THROUGHOUT THE CONSTRUCTION PROCESS, THE CONTRACTOR SHALL INFORM THE ENGINEER IMMEDIATELY OF ANY FIELD DISCREPANCY FROM DATA AS SHOWN ON THE DESIGN PLANS, INCLUDING ANY UNFORSEEN CONDITIONS, SUBSURFACE OR OTHERWISE, FOR EVALUATION AND RECOMMENDATIONS. ANY CONTRADICTION BETWEEN ITEMS ON THIS PLAN/PLAN SET, OR BETWEEN THE PLANS AND ON-SITE CONDITIONS, MUST BE RESOLVED BEFORE RELATED CONSTRUCTION HAS BEEN INITIATED. CONTRACTOR TO ALWAYS CONTACT DIG SAFE PRIOR TO DIGGING ON-SITE OR OFF-SITE TO ENSURE SAFETY AND TOWN OF EXETER DPW AND OBEY THE LAW.
- ALL CONSTRUCTION SHALL CONFORM TO TOWN STANDARDS AND REGULATIONS, AND NHDOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, WHICHEVER IS MORE STRINGENT.
- LANDOWNERS ARE RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE LOCAL, STATE AND FEDERAL WETLAND REGULATIONS, INCLUDING PERMITTING AND SETBACK REQUIREMENTS REQUIRED UNDER THESE REGULATIONS.
- ALL CONSTRUCTION ACTIVITIES SHALL BE PERFORMED IN ACCORDANCE WITH THE STORMWATER POLLUTION PREVENTION PLAN (S.W.P.P.P.). THIS DOCUMENT IS TO BE KEPT ON-SITE AT ALL TIMES AND UPDATED AS REQUIRED.
- PRIOR TO THE START OF CONSTRUCTION, THE CONTRACTOR SHALL COORDINATE WITH THE ENGINEER, ARCHITECT AND/OR OWNER, IN ORDER TO OBTAIN AND/OR PAY ALL THE NECESSARY LOCAL, PERMITS, FEES AND BONDS.
- ALL PROPOSED SIGNAGE SHALL CONFORM WITH THE TOWN ZONING REGULATIONS, UNLESS A VARIANCE IS OTHERWISE REQUESTED.
- ALL BUILDING DIMENSIONS SHALL BE VERIFIED WITH THE ARCHITECTURAL AND STRUCTURAL PLANS PROVIDED BY THE OWNER. ANY DISCREPANCIES SHOULD BE BROUGHT TO THE ATTENTION OF THE ENGINEER AND OWNER PRIOR TO THE START OF CONSTRUCTION. BUILDING DIMENSIONS AND AREAS TO BE TO OUTSIDE OF MASONRY, UNLESS OTHERWISE NOTED.
- ALL CONSTRUCTION ACTIVITIES SHALL CONFORM TO LABOR OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) RULES AND REGULATIONS.
- UPON COMPLETION OF CONSTRUCTION AND PRIOR TO RELEASE OF PERFORMANCE BOND, THE APPLICANT SHALL SUBMIT A LETTER TO THE TOWN SIGNED AND STAMPED BY THE DESIGN ENGINEER, WHO MUST BE A LICENSED PROFESSIONAL ENGINEER IN NH, STATING THAT CONSTRUCTION HAS BEEN COMPLETED IN CONFORMANCE WITH THE APPROVED PLANS.
- SNOW TO BE STORED AT EDGE OF PAVEMENT AND IN AREAS SHOWN ON THE PLANS, OR TRUCKED OFF-SITE TO AN APPROVED SNOW DUMPING LOCATION.
- LOW-NITROGEN AND NO PHOSPHATE FERTILIZER SHALL BE USED ON-SITE.
- WETLAND PLACARDS SHALL BE PLACED AT THE WETLAND LINES EVERY FIFTY (50) FEET.
- 25' PERIMETER BUFFER STRIP SHALL BE MARKED PRIOR TO START OF CONSTRUCTION, AND SHALL BE MAINTAINED UNTIL ALL CERTIFICATES OF OCCUPANCY HAVE BEEN ISSUED.
- EACH DWELLING UNIT SHALL HAVE PRIVATE SPACE, FOR EXAMPLE, A PATIO, BALCONY, DECK, OR ENCLOSED YARD AREA, PER SITE PLAN AND SUBDIVISION REGULATION 11.2.7. THE AREAS USED TO SATISFY THIS PROVISION SHALL NOT BE LOCATED WITHIN THE 50' PERIMETER BUFFER STRIP; HOWEVER, THE FIRST 25' OF THE PERIMETER BUFFER DIRECTLY BEHIND EACH UNIT IS INTENDED TO BE PRIVATE SPACE FOR SAID UNIT USED IN CONFORMANCE WITH THOSE BUFFER REQUIREMENTS AS FOUND IN SECTION 11.2.8.
- ALL PARKING STALLS SHALL BE SEPARATED USING 4" WIDE SOLID STRIPES. STRIPING SHALL HAVE TWO COATS OF PAINT, ALKYL BASIN SYNTHETIC RESIN, FEDERAL SPECIFICATION TP-115 TYPE 1, IN A COLOR OF WHITE.
- ALL STOP BARS SHALL BE 18" IN WIDTH IN A COLOR OF WHITE.
- EACH DRIVEWAY SHALL BE 20' WIDE.
- EACH UNIT SHALL HAVE A GARAGE TO ACCOMMODATE A MINIMUM OF ONE VEHICLE.
- ANY DEAD, HAZARDOUS, OR DISEASED VEGETATION CAN BE CUT AND REMOVED WITHIN THE NO CUT PERIMETER BUFFER STRIP.
- THE ACCESS DRIVE SHALL REMAIN PRIVATE IN PERPETUITY, AND ALL FUTURE MAINTENANCE SHALL BE THE RESPONSIBILITY OF THE HOMEOWNERS ASSOCIATION.

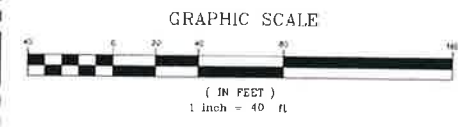


MAP 95 LOT 30
 B&O HUSSEY FAMILY REVOCABLE TRUST
 13 THELMA DR
 EXETER, NH 03833
 BOOK: 5538 PAGE: 1421

MAP 95 LOT 29
 MARY E SCHERER
 15 THELMA DR
 EXETER, NH 03833
 BOOK: 5806 PAGE: 2312
 (02/25/13)



Cypress Circle



APPLICANT
 TUCK REALTY CORPORATION
 149 EPPING ROAD, SUITE 2A
 EXETER, NH 03833

OWNER OF RECORD
 TAX MAP 104 LOT 70
 EQUINE PROPERTIES, LLC
 149 EPPING ROAD, UNIT 2A
 EXETER, NH 03833
 BK: 5925 PG: 2579

TOTAL LOT AREA
 317,790 SQ. FT.
 7.29 ACRES

TOWN OF EXETER PLANNING BOARD CASE NO. 18-01
 CHAIRPERSON: _____ DATE: _____

Design: JAC Draft: PLB Date: 12/27/16
 Checked: PLB Scale: 1" = 40' Project No.: 16198
 Drawing Name: 16198-PLAN.DWG

THIS PLAN SHALL NOT BE MODIFIED WITHOUT WRITTEN PERMISSION FROM JONES & BEACH ENGINEERS, INC (JBE). ANY ALTERATIONS, AUTHORIZED OR OTHERWISE, SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY TO JBE.

[Signature]
 3/14/19

| REV. | DATE | REVISION | BY |
|------|---------|-------------------------------------|-----|
| 15 | 8/1/18 | FINAL REVISIONS FOR APPROVAL | PLB |
| 14 | 6/20/18 | REVISED PER NHDES COMMENTS | PLB |
| 13 | 5/10/18 | REVISED PER TOWN COMMENTS | PLB |
| 12 | 4/25/18 | REVISED PER TOWN AND AOT COMMENTS | PLB |
| 11 | 4/16/18 | REVISED PER SEWER CONNECTION PERMIT | PLB |

Designed and Produced in NH

J/B Jones & Beach Engineers, Inc.
 Civil Engineering Services

85 Portsmouth Ave.
 PO Box 219
 Stratham, NH 03885


603-772-4748
 FAX: 603-772-0227
 E-Mail: JBE@JONESANDBEACH.COM

Plan Name: **OPEN SPACE SITE PLAN**
 Project: **THE RESIDENCES AT LINDEN STREET**
 98 LINDEN STREET, EXETER, NH
 Applicant: **TUCK REALTY CORP.**
 149 EPPING ROAD, SUITE 2A, EXETER, NH 03833

DRAWING NO.
C2
 SHEET 4 OF 15
 JBE PROJECT NO. 16198

Memo

To: Russ Dean, Town Manager

From: Justin Pizon, Assistant Fire Chief 

cc:

Date: 4/5/2019

Re: Voluntary Address Change Request – 9 Clifford Street

Hi Russ,

Please find the attached voluntary address change form, for 9 Clifford Street. The property owner has renovated the property and now has 3 addressable structures. Though 9 Clifford will be re-used, it must be re-assigned to a different structure. The Current 9 Clifford Street is be re-addressed to 11 & 13 Clifford Street.

Thanks,

Justin

DATE 3/21/19

MAP 72 LOT 8

TOWN OF EXETER NH

**APPLICATION FOR
VOLUNTARY
CHANGE OF ADDRESS**

NAME OF OWNER: 9 Clifford Street Development LLC

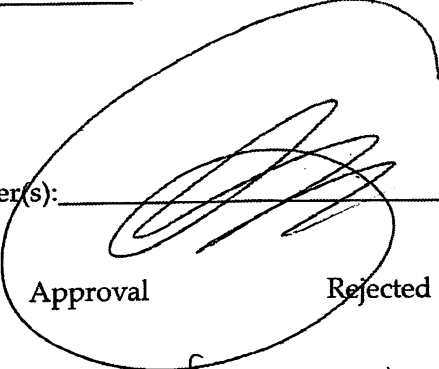
MAILING ADDRESS 85 Brown Ave #11, Hampton NH

LOCATION OF PROPERTY: 9 Clifford Street

APPLICATION IS FOR CHANGE OF ADDRESS NUMBER FROM: 9

TO: 11 r 13 FOR EMERGENCY RESPONDERS TO EASILY LOCATE THE

PROPERTY.

Signature of property owner(s): 

Board of Selectmen:

Approval

Rejected

Explanation: Property was refurbished. Now has 3
addressable structures on the property

Date recommended by E911 3/15/2019

Date adopted by Board of Selectmen 1/1



Sheri Riffle <sriffle@exeternh.gov>

Blue Sign Request

1 message

Kugler, David <David.Kugler@biz-solve.com>

Tue, Apr 16, 2019 at 11:50 AM

To: "SRiffle@ExeterNH.gov" <SRiffle@exeternh.gov>

Cc: Deep Meadow Variety <deepmeadowvariety@gmail.com>

April 16, 2019

Select Board

This is a request for a blue sign at the corner of Front Street and Linden Street for our business. The sign should read "Deep Meadow Variety". Please let me know the process you want me to follow as well as the cost and acceptable methods of payment (e.g. check, credit card, etc.). My email is DeepMeadowVariety@Gmail.com and I can be contacted at either (603) 778-1526 or (603)944-8262. Thank you.

Ben Burt

President

Deep Meadow Variety

93 Linden Street

Exeter, NH 03833

Correspondence



State of New Hampshire
Department of Revenue Administration

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
www.revenue.nh.gov



MUNICIPAL AND PROPERTY
DIVISION

Lindsey M. Stepp
Commissioner

Carollynn J. Lear
Assistant Commissioner

April 11, 2019

Town of Exeter
Board of Selectmen
10 Front Street
Exeter, NH 03833

Dear Governing Body:

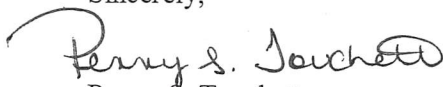
The Municipal Services Division is required by RSA 21-J:35 to review all appropriations and revenues to determine whether these appropriations have been voted according to the applicable statutes. The following issue was discovered:

Warrant Article 25: To see if the Town will vote to transfer the amount of \$173,774 from the town's current non-spendable general fund balance to the capital projects fund balance to eliminate the Great Bridge project deficit from 2001. This project has been completed. This article will not impact the unassigned fund balance. (Majority vote required) Recommended by the Select Board 5-0.

The article requested authority to transfer monies between the non-spendable fund balance and the Great Bridge Capital Project Fund, which is a non-monetary article. The article was entered in the municipal tax rate setting portal as a monetary warrant article. I have spoken with your auditor from Melanson and Heath and we agree to adjust the MS232 disallowing the appropriation amount. The town retains the authority granted by the legislative body.

If you should have any questions or concerns, please do not hesitate to contact me.

Sincerely,


Penny S. Touchette
Municipal Accounts Advisor

Enclosure; MS-232R



DRA Revised/Reviewed Appropriations
Exeter

For the period beginning January 1, 2019 and ending December 31, 2019

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the appropriations used in computing the tax rate.

| Account | Purpose | Article | Appropriations As Voted | Change Amount | DRA Revised Appropriations |
|---|--|----------|----------------------------|---------------|-------------------------------|
| General Government | | | | | |
| 4130-4139 | Executive | 10 | \$260,689 | \$0 | \$260,689 |
| 4140-4149 | Election, Registration, and Vital Statistics | 10,14 | \$363,634 | \$0 | \$363,634 |
| 4150-4151 | Financial Administration | 10,14 | \$887,924 | \$0 | \$887,924 |
| 4152 | Revaluation of Property | 10 | \$1 | \$0 | \$1 |
| 4153 | Legal Expense | 10 | \$80,000 | \$0 | \$80,000 |
| 4155-4159 | Personnel Administration | 10 | \$381,687 | \$0 | \$381,687 |
| 4191-4193 | Planning and Zoning | 10 | \$277,577 | \$0 | \$277,577 |
| 4194 | General Government Buildings | 10,14 | \$1,136,813 | \$0 | \$1,136,813 |
| 4195 | Cemeteries | 10 | \$1 | \$0 | \$1 |
| 4196 | Insurance | 10 | \$65,020 | \$0 | \$65,020 |
| 4197 | Advertising and Regional Association | | \$0 | \$0 | \$0 |
| 4199 | Other General Government | | \$0 | \$0 | \$0 |
| General Government Subtotal | | | \$3,453,346 | \$0 | \$3,453,346 |
| Public Safety | | | | | |
| 4210-4214 | Police | 10,14 | \$3,317,975 | \$0 | \$3,317,975 |
| 4215-4219 | Ambulance | | \$0 | \$0 | \$0 |
| 4220-4229 | Fire | 10,13 | \$3,741,346 | \$0 | \$3,741,346 |
| 4240-4249 | Building Inspection | 10 | \$257,966 | \$0 | \$257,966 |
| 4290-4298 | Emergency Management | 10 | \$26,937 | \$0 | \$26,937 |
| 4299 | Other (Including Communications) | 10,21 | \$497,529 | \$0 | \$497,529 |
| Public Safety Subtotal | | | \$7,841,753 | \$0 | \$7,841,753 |
| Airport/Aviation Center | | | | | |
| 4301-4309 | Airport Operations | | \$0 | \$0 | \$0 |
| Airport/Aviation Center Subtotal | | | \$0 | \$0 | \$0 |
| Highways and Streets | | | | | |
| 4311 | Administration | 10,14,24 | \$477,824 | \$0 | \$477,824 |
| 4312 | Highways and Streets | 10,14 | \$2,065,466 | \$0 | \$2,065,466 |
| 4313 | Bridges | | \$0 | \$0 | \$0 |
| 4316 | Street Lighting | 10 | \$170,340 | \$0 | \$170,340 |
| 4319 | Other | 10 | \$314,632 | \$0 | \$314,632 |
| Highways and Streets Subtotal | | | \$3,028,262 | \$0 | \$3,028,262 |



DRA Revised/Reviewed Appropriations

| Account | Purpose | Article | Appropriations As Voted | Change Amount | DRA Revised Appropriations |
|--|---------------------------------------|---------|----------------------------|---------------|-------------------------------|
| Sanitation | | | | | |
| 4321 | Administration | | \$0 | \$0 | \$0 |
| 4323 | Solid Waste Collection | 10 | \$1,252,517 | \$0 | \$1,252,517 |
| 4324 | Solid Waste Disposal | | \$0 | \$0 | \$0 |
| 4325 | Solid Waste Cleanup | | \$0 | \$0 | \$0 |
| 4326-4328 | Sewage Collection and Disposal | | \$0 | \$0 | \$0 |
| 4329 | Other Sanitation | | \$0 | \$0 | \$0 |
| Sanitation Subtotal | | | \$1,252,517 | \$0 | \$1,252,517 |
| Water Distribution and Treatment | | | | | |
| 4331 | Administration | | \$0 | \$0 | \$0 |
| 4332 | Water Services | | \$0 | \$0 | \$0 |
| 4335 | Water Treatment | | \$0 | \$0 | \$0 |
| 4338-4339 | Water Conservation and Other | | \$0 | \$0 | \$0 |
| Water Distribution and Treatment Subtotal | | | \$0 | \$0 | \$0 |
| Electric | | | | | |
| 4351-4352 | Administration and Generation | | \$0 | \$0 | \$0 |
| 4353 | Purchase Costs | | \$0 | \$0 | \$0 |
| 4354 | Electric Equipment Maintenance | | \$0 | \$0 | \$0 |
| 4359 | Other Electric Costs | | \$0 | \$0 | \$0 |
| Electric Subtotal | | | \$0 | \$0 | \$0 |
| Health | | | | | |
| 4411 | Administration | 10 | \$133,209 | \$0 | \$133,209 |
| 4414 | Pest Control | 10 | \$1,250 | \$0 | \$1,250 |
| 4415-4419 | Health Agencies, Hospitals, and Other | | \$0 | \$0 | \$0 |
| Health Subtotal | | | \$134,459 | \$0 | \$134,459 |
| Welfare | | | | | |
| 4441-4442 | Administration and Direct Assistance | 10 | \$68,171 | \$0 | \$68,171 |
| 4444 | Intergovernmental Welfare Payments | | \$0 | \$0 | \$0 |
| 4445-4449 | Vendor Payments and Other | 10 | \$106,625 | \$0 | \$106,625 |
| Welfare Subtotal | | | \$174,796 | \$0 | \$174,796 |
| Culture and Recreation | | | | | |
| 4520-4529 | Parks and Recreation | 10,14 | \$538,375 | \$0 | \$538,375 |
| 4550-4559 | Library | 10 | \$1,024,921 | \$0 | \$1,024,921 |
| 4583 | Patriotic Purposes | 10 | \$15,000 | \$0 | \$15,000 |
| 4589 | Other Culture and Recreation | 10 | \$17,002 | \$0 | \$17,002 |
| Culture and Recreation Subtotal | | | \$1,595,298 | \$0 | \$1,595,298 |

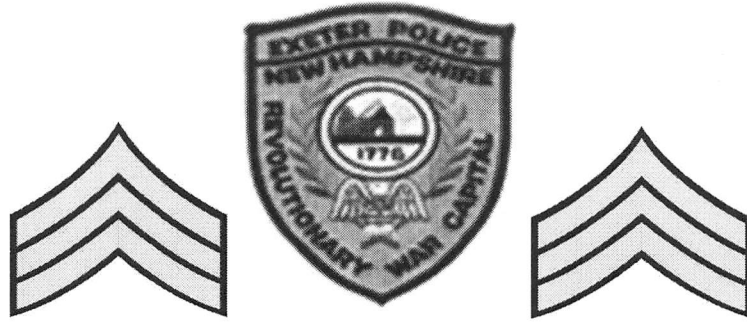


DRA Revised/Reviewed Appropriations

| Account | Purpose | Article | Appropriations As Voted | Change Amount | DRA Revised Appropriations |
|--|--|-------------|----------------------------|--------------------|-------------------------------|
| Conservation and Development | | | | | |
| 4611-4612 | Administration and Purchasing of Natural Resources | 10 | \$10,039 | \$0 | \$10,039 |
| 4619 | Other Conservation | | \$0 | \$0 | \$0 |
| 4631-4632 | Redevelopment and Housing | | \$0 | \$0 | \$0 |
| 4651-4659 | Economic Development | 10 | \$144,879 | \$0 | \$144,879 |
| Conservation and Development Subtotal | | | \$154,918 | \$0 | \$154,918 |
| Debt Service | | | | | |
| 4711 | Long Term Bonds and Notes - Principal | 10 | \$776,128 | \$0 | \$776,128 |
| 4721 | Long Term Bonds and Notes - Interest | 10 | \$269,645 | \$0 | \$269,645 |
| 4723 | Tax Anticipation Notes - Interest | 10 | \$1 | \$0 | \$1 |
| 4790-4799 | Other Debt Service | | \$0 | \$0 | \$0 |
| Debt Service Subtotal | | | \$1,045,774 | \$0 | \$1,045,774 |
| Capital Outlay | | | | | |
| 4901 | Land | | \$0 | \$0 | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | 10,18 | \$679,624 | \$0 | \$679,624 |
| 4903 | Buildings | | \$0 | \$0 | \$0 |
| 4909 | Improvements Other than Buildings | 16,22,23 | \$272,818 | \$0 | \$272,818 |
| Capital Outlay Subtotal | | | \$952,442 | \$0 | \$952,442 |
| Operating Transfers Out | | | | | |
| 4912 | To Special Revenue Fund | | \$0 | \$0 | \$0 |
| 4913 | To Capital Projects Fund | 06,07,08,25 | \$5,254,659 | (\$173,774) | \$5,080,885 |
| 4914A | To Proprietary Fund - Airport | | \$0 | \$0 | \$0 |
| 4914E | To Proprietary Fund - Electric | | \$0 | \$0 | \$0 |
| 4914O | To Proprietary Fund - Other | | \$0 | \$0 | \$0 |
| 4914S | To Proprietary Fund - Sewer | 12,14,17 | \$2,846,890 | \$0 | \$2,846,890 |
| 4914W | To Proprietary Fund - Water | 11,14,17 | \$3,282,058 | \$0 | \$3,282,058 |
| 4915 | To Capital Reserve Fund | 15,19 | \$160,000 | \$0 | \$160,000 |
| 4916 | To Expendable Trusts/Fiduciary Funds | 20,26,27 | \$174,000 | \$0 | \$174,000 |
| 4917 | To Health Maintenance Trust Funds | | \$0 | \$0 | \$0 |
| 4918 | To Non-Expendable Trust Funds | | \$0 | \$0 | \$0 |
| 4919 | To Fiduciary Funds | | \$0 | \$0 | \$0 |
| Operating Transfers Out Subtotal | | | \$11,717,607 | (\$173,774) | \$11,543,833 |
| Total Voted Appropriations | | | \$31,351,172 | (\$173,774) | \$31,177,398 |

Explanation for Adjustments

| Warrant | Reason for Adjustment |
|---------|--|
| 25 | Partial adjustment: article is non-monetary see letter dated 4/11/2019 |



Exeter Police Sergeant Swearing In

Please join us for the swearing in of:

Ofc. Devin West

May 2, 2019 @ 0900 HRS

Exeter Town Offices- Nowak Room



EXETER POLICE DEPARTMENT



*Please join us for a
Retirement Luncheon
in honor of*

ACO Neal Jones

*Join us to help him celebrate 27+ years
of dedicated service to the Town of
Exeter.*

*Tuesday, April 30, 2019
Noon-1pm*

Exeter Fire Dept. Training Room

April 13, 2019

To Whom It May Concern:

In early March, I began the process of renewing my vehicle registration, when I noticed an mistake on the current registration document, which needed to be corrected. I called the Exeter Town Clerk's office to explain this error, and was assisted by Ms. Eve Quinn.

Ms. Quinn listened intently to the issue, which developed into a considerable administrative process. This was further complicated by the fact that I am an active-duty servicemember currently stationed across the country, and could not attend to this matter in-person. Regardless, Ms. Quinn was extremely helpful and personally attentive to my dilemma, going above-and-beyond my expectations to help rectify the issue.

Between her resolute willingness to provide assistance, I want to extend my most sincere thanks to Ms. Quinn for being an exemplary Exeter Town Clerk, and accommodating a servicemember away from home.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Conlin". The signature is written in a cursive style with a large, stylized initial "B".

Benjamin Conlin, USAF



Memo

Date: April 18, 2019
To: Department Heads
From: Russ Dean, Town Manager
Re: CIP

The schedule for submitting projects is:

Monday, April 18, 2019 - Town Manager directive issued.

Friday, June 28, 2019 - Deadline for submittals to Town Planner Dave Sharples.

July, 2019 - Town Manager and Planner to meet individually with Department Heads with follow-up meetings as necessary.

On or before August 1, 2019 - CIP submitted by Town Manager/Planner to Planning Board for their consideration at their August 8th meeting.

On or before September 30, 2019 - Town Manager submittal to the Select Board

Instructions:

The CIP data forms are electronically constructed and electronically managed.

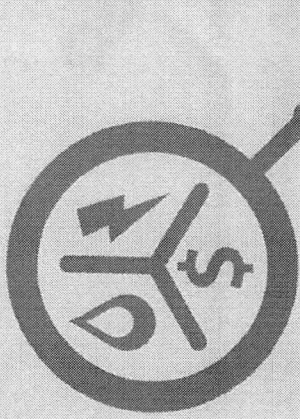
Each Department Head is responsible for filling out the material on this sheet. There is one sheet for each capital request. As you can see, there is a section for a photo to be inserted in the document to better understand the need and nature of the CIP request item.

Each department will find a file on the Server path: \\Front01\cip. You simply enter your data at your convenience and save it to the server. Last year's CIP items are in the folder for updating. Please delete any files that are no longer needed such as prior items that received funding or are being removed.

It is also important that you obtain written estimates for requests or supply other documentation to validate the project's total cost.

Please contact me with any questions.

Thank you.



**Sustainability
Office Advocates
(SOA) of Exeter**

SOA TEAM MEMBERS:

Terrie Harman
Robin Tyner
Sally Ward
Jenn Brackett Piskovitz
Gwen English
Chetana Parmar
Jordan Dickenson
Maddi Wallach
Kristen Osterwood

**EXETER
SUSTAINABILITY
OFFICE:
THE WAY FORWARD**

**“It always seems impossible,
until it is done.” Nelson Mandela**

EXETER SUSTAINABILITY OFFICE – SB TASKS



Sustainability
Office Advocates
(SOA) of Exeter

■ **Tasking from 18 March 2019 Select Board meeting:**

- Capture alignment structures, their evolution, and “lessons learned” from towns/cities with Sustainability Offices/Directors/Coordinators
- Determine which warrant articles passed 12 Mar 2019 have Sustainability Implications
- Capture cost-savings, potential cost-savings, and expected ROI from other towns with Sustainability Offices or Officers
- Draft proposed Sustainability Office functions and/or SO job description
- Propose alignment options, including:
 - Part-time Sustainability Officer
 - Full-time Sustainability Officer
 - Out-of-Hide (no hires; possible contractors for discreet functions)

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RELEVANT WARRANT ARTICLES



Sustainability
Office Advocates
(SOA) of Exeter

■ Town of Exeter 2019 Ballot

- **Article 2:** Zoning amendment #1 – Fertilizer and water impacts
- **Article 3:** Zoning amendment #2 - Shoreland district
- **Article 6:** Exeter Public Library Renovations and Repairs - Any HVAC replacement should utilize renewables!!
- **Article 7:** Parks/Recreation Park Design/Engineering –
- **Article 8:** Salem Street Water/Sewer/Drainage Improvements - This area flows toward Squamscott River...watershed considerations
- **Article 11:** 209 Water Budget – Water quality issues, testing for PFOAs, etc
- **Article 15:** Appropriate to Capital Reserve fund for sidewalks - Green building considerations: impact of additional paved surfaces, smart stormwater drainage, etc
- **Article 16:** Replace Streetlights with LED Streetlights – Public outreach to field community concerns; positive PR to highlight results
- **Article 19:** Establish Town Parks Improvement Capital Reserve Fund and Funding - Sustainability in our parks should become part of this budget

SUMMARY OF OTHER TOWNS/CITIES



Sustainability
Office Advocates
(SOA) of Exeter

| TOWN | OH | PT | FT | LESSONS LEARNED |
|--------------------|----|----|----|---|
| Hanover, NH | | X | | After years of extensive volunteer efforts, they decided a town person with a daily presence was required in order to make meaningful progress |
| Portsmouth, NH | | X | | Limited effectiveness due to alignment under Planning. Desire for a stand-alone office. Eco-municipality town – they must consider all actions through the lens of sustainability |
| Concord, NH | X | | | Energy & Environment Committee Strategic Plan calls for a dedicated Sust. Coordinator |
| Plainfield/Cornish | X | | | Combined committees working only on 100% renewable energy. Reporting to Select Boards. Limited by volunteer status...slow progress. Have requested a budget line. |
| Keene, NH | X | | | Handling low-hanging fruit; dedicated Sustainability Coordinator needed to advance more ambitious goals. |
| Lebanon, NH | X | | | Formed Energy Advisory Comm 5 yrs ago; ineffective in advancing sust. issues. Sust functions then assigned to various depts. "Should've established a Sust Office 5 yrs ago." |
| Scarborough, ME | | | X | Making progress, but limited but alignment within Planning Dept |
| S Portland, ME | | | 2 | Volunteer committees alone are insufficient. A dedicated person is needed to work across depts and coordinate with regional/state/national assets. |
| Hartford, VT | | | X | Committees need support of a dedicated FT person to implement ideas & move them forward |
| Millvale, PA | | | X | Investments in sustainability efforts brought new life to a dying industrial town |
| Concord, MA | | | X | Sust Office is a separate Department; town markets itself on its sustainability efforts |
| Amesbury, MA | | | | |
| Newburyport, MA | | | | |
| Fayetteville, AR | | | X | Reports to Mayor – works across all departments/divisions |
| Pittsburgh, PA | | | 4+ | Invest cost savings achieved through sustainability into future sustainability projects |

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RELEVANT WARRANT ARTICLES



Sustainability
Office Advocates
(SOA) of Exeter

- **Article 23:** Intersection Improvement Plan Funding - Stormwater considerations
- **Article 24:** Pickpocket Dam Study – Consider sustainability impacts on connecting watersheds, etc.
- **Article 26:** Snow and Ice Fun Appropriation – Consider salt impact, etc
- **Article 27:** Establish Swasey Parkway Maintenance Fund and Funding. Consider green grounds-care practices, run-off to river, etc.
- **Article 30:** RBO ordinance – while not directly related, its passage is another indicator of widespread support for sustainability-related issues
- **Article 31:** Establish Sustainability Office

■ SAU16 School Ballot

- **Article 1:** 20 Year Bond for CMS Addition and Renovation – Incorporate sustainable building standards throughout project
- **Article 3:** CRF for Synthetic Turf Replacement for EHS - Cost out green options; avoid toxic turf

2019 COMMUNITY REQUESTS OF SUSTAINABILITY OFFICE ADVOCATES



Sustainability
Office Advocates
(SOA) of Exeter

■ In 2019, Exeter citizens have asked for action on:

- Plastics (plastics in waterways; eliminating single use plastics, etc.)
- Recycling/Waste Management – impact of changes in China
- Climate change: Bold action to address emissions and adaptation
- PFOS/PFOA standards and water safety
- Stormwater; excessive nitrogen in rivers/Great Bay Estuary system
- Curbside Composting
- Styrofoam policies/bans
- RoundUp ban
- Community health: more access to town facilities; activities (info sessions, film screenings, music & arts offerings, etc.) that facilitate community interaction
- Higher efficiency standards in new construction (commercial and residential)
- Resource assistance for citizens seeking assistance to make their homes (or businesses) more energy efficient.

Need to address
the many
Sustainability
concerns voiced
by Exeter
residents

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EXETER SUSTAINABILITY OFFICE – PROPOSED SUSTAINABILITY OFFICE MISSION



Sustainability
Office Advocates
(SOA) of Exeter

MISSION:

To guide the development of policies and practices that simultaneously promote economic vitality, strong community connections, and a healthy environment;

to ensure that water and energy resources, uses, quality, and impacts are considered in all decision-making processes that impact the town and its people.

and do achieve this by coordinating across all town departments, boards, committees and commissions to ensure long-term sustainability of natural resources

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EXETER SUSTAINABILITY OFFICE PROPOSED DIRECTOR/COORDINATOR FUNCTIONS:



Sustainability
Office Advocates
(SOA) of Exeter

Serve as Cross-functional Team Leader of a Sustainability Team (Town Manager, Planner, PW Director, etc.)

- Partner with department heads, vendors, municipal/civic organizations, the Chamber of Commerce, technical support organizations, regional partners, the public, etc. to creatively incorporate best practices and policies
- Build connections with outside expertise, peers in other cities, and regional and state alliances, programs, and leaders
- Serve on the Technical Review Committee; attend Rockingham County Planning Meetings; coordinate with a Sustainability Committee that includes members from the Energy, Facilities, Conservation, River Advisory, and Heritage Committees.

Develop Town Sustainability Initiatives and Structures

- Draft sustainability vision, goals and strategy for the town, including energy and emissions reduction targets
- Research, propose initiatives, and foster creation of town programs that promote sustainability and resiliency, and assist departments and the community to reduce environmental impacts
- Apply for and manage grants, rebates, and resource/technical assistance through federal/state government and regional, university, and non-profit programs
- Prioritize proposed energy and environmental projects, and assess cost effectiveness (return on investment) and technical feasibility
- Direct activities to establish and meet annual performance targets; incorporate best management practices
- Establish performance metrics, scoreboards and progress reporting procedures; measure and report results
- Track waivers issued by town boards; analyze and report on their cumulative impact

Develop and Promote a Culture of Sustainability and Community Support

- Work with the Sustainability Committees (with reps from other committees), and the Chamber of Commerce, to coordinate activities, goals, resources and information
- Develop a multi-faceted communications strategy to promote town efforts
- Develop town website with resources for community and individual sustainability and efficiency actions; maintain links to permits, studies and forums related to water and energy resources, risks, issues and impacts
- Provide public outreach to engage stakeholders and constituencies; host a film festival at least annually, and forums to increase awareness of sustainability initiatives and to communicate progress on water, energy and waste management actions
- Address (through public policy and educational programs/materials) issues of climate adaptation and resiliency, energy conservation, water quality/conservation, recycling and waste reduction, transportation choices, and building design.

SAVINGS POTENTIAL



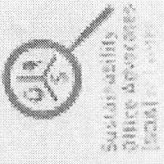
Sustainability
Office Advocates
(SOA) of Exeter

■ Most Sustainability activities are driven by one/both of the following:

- Required action to mitigate or eliminate threats to public health/safety
- Capital infrastructure investments with paybacks and savings over time

■ Examples:

- Hanover: Replacement of all parking garage lighting with LED fixtures. \$75K project cost with 3.5 year payback (and savings thereafter) through reduced electricity use
- UNH got a \$1M grant for a Sust projects fund. They fund projects w/ a 3-yr max payback from this fund, and have replenished it with realized project savings for several years.
- Concord: Upgrades to heating & cooling systems yielded up to 20% increased efficiency.
- Concord: Installation of "Bottle Fill" water fountains has facilitated the use of reusable water bottles and has more efficient cooling units.
- Hanover: Installation of heat pumps and solar panels in/on Town Hall. ~\$200K project cost. Paybacks include: Major reduction in carbon footprint; demonstrated commitment to renewables; fuel/electricity savings of \$13K/yr (after ~15yr-payback)
- Hartford, VT: In his first 7 months, the fulltime Energy Coordinator saved Hartford enough money to cover his first year's salary.
- Millvale and Pittsburgh, PA: Both have more than recouped the investment in creating Sustainability Offices due to the economic rewards (investment and tourism)



SAVINGS CHART EXAMPLE

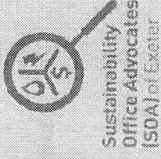
Hartford, VT

Energy Coordinator Savings Estimates (Sep. 2017 – March 2019)

| Project | Avoided Cost ¹ | Ongoing Savings ² | Total Savings ³ | Fuel Savings ⁴ | CO ₂ Emissions Avoided (lbs) ⁵ |
|---|---------------------------|------------------------------|----------------------------|--|--|
| LED light retrofit at the solid waste facility | \$4,500 | \$3,100/year ⁶ | \$7,600 | 22,537 kW h/year ⁷ | 16,398 |
| LED light retrofit at the Department of Public Works garage | \$2,200 | \$169/year ^{2a} | \$2,369 | 1,187 kW h/year ^{7a} | 862 |
| LED light retrofit at the fire department | \$2,500 | \$60/year ^{2b} | \$3,100 | 600 kW h/year ^{7b} | |
| Two net-metered solar projects totaling about 100kW | \$20,885 | \$10,000/year ^{2c} | \$10,000 | 136,000 kW h/year ^{7c} | 99,004 |
| Electric Vehicle Charging Equipment (EVCE) grant from the Department of Housing and Community Development | \$20,885 | | \$20,885 | | |
| Contractable rate (CwG)MP that reduces demand charges thru operational changes at Wilder Well | | \$12,000/year ^{2d} | \$12,000 | | |
| Two heat pumps in PD locker rooms | \$1,200 | \$200/year ^{2e} | \$1,400 | 234 gal oil/year ^{7d} , 3 kWh savings, unknown | 4,825 |
| Retain on bridge lighting overpayment ⁸ | \$450 | | \$450 | | |
| Missed net-metering credit from CWP ⁹ | \$3,000 | | \$3,000 | | |
| Incorrect net-metering credit allocation from Peck Electric ⁹ | \$339 | | \$339 | | |
| 100 kW net-metered solar project ⁹ | | \$3,800/year | \$3,800 | 137,340 kW h/year ^{7e} | 99,929 |
| Landfill lease payments ⁹ | | \$3,600/year | \$3,600/year | | |
| Total | \$36,074 | \$33,466 | \$69,540 | | 221,477 lbs CO₂ |

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EXETER SUSTAINABILITY OFFICE – COA 1 FULL-TIME SUST. DIRECTOR UNDER TOWN MNGR/SB



| ALIGNMENT | LESSONS LEARNED ELSEWHERE |
|--|--|
| <ul style="list-style-type: none"> • Work w/Town Manager and Depts (PW, Planning, etc) as cross-functional leader of town sustainability efforts • Sust Dir requires the professional background and expertise to perform as cross-functional team leader. • Support with a Sustainability Committee, consisting of reps from other town committees | <ul style="list-style-type: none"> • Best fosters innovative and holistic thinking • Other cities benefitted from having an autonomous POC – independent of depts • South Portland (reporting to city counsel) is better enabled to make progress than Scarborough (aligned under Planning) |
| PRO'S | CON'S |
| <ul style="list-style-type: none"> • Best alignment to voter mandate • Facilitates cross-dept/board innovation/coordination • Easier to prioritize goals/projects across Depts; Depts more likely to engage • A single POC for the public, state/regional offices; & local businesses => more consistent messaging • Perceived as "honest broker" by the public • Can manage overarching town projects across Depts; unhindered by Dept biases/crises • Can effectively communicate town efforts, initiatives, actions and progress to the public; • More time to pursue grants/rebates/partnerships and provide maximum benefits/results to town | <ul style="list-style-type: none"> • Vulnerable to changes in Select Board |

EXETER SUSTAINABILITY OFFICE – COA 2

“OUT-OF-HIDE”



Sustainability
Office Advocates
(SOA) of Exeter

| ALIGNMENT | LESSONS LEARNED ELSEWHERE |
|---|--|
| <ul style="list-style-type: none"> • All departments have a role • Functions or role assigned added to functions of department personnel • Support with a Sustainability Committee (needed for items that do not fall under energy or conservation) • May require hiring contractors for discreet functions | <ul style="list-style-type: none"> • Projects very slow to get off the ground • Not enough! Every town/city/community interviewed, without exception said this had proved insufficient. • Most communities aligned this way are working to create town positions instead |
| PRO'S | CON'S |
| <ul style="list-style-type: none"> • Allows pursuit of “low-hanging fruit” | <ul style="list-style-type: none"> • No one has over taking view or responsibility • No consistent town point of contact • No resident expertise • Contractors are more costly and do not provide critically needed town continuity • Limited time to pursue funding opportunities • Difficult to coordinate or prioritize projects • Inability to tackle ambitious or cross-Dept projects • Viewed as a “Checking the box” exercise • No sustainability rep on Tech Review Panel • Status quo...Exeter residents have voted to do more! |

EXETER SUSTAINABILITY OFFICE – COA 3 PART-TIME SUST DIRECTOR UNDER TOWN MNGR/SB



Sustainability
Office Advocates
(SOA) of Exeter

| ALIGNMENT | LESSONS LEARNED ELSEWHERE |
|--|---|
| <ul style="list-style-type: none"> • Work w/Town Manager and Depts (PW, Planning, etc) as cross-functional leader of town sustainability efforts • Sust Dir requires the professional background and expertise to perform as cross-functional team leader. • Support with a Sustainability Committee, consisting of reps from other town committees | <ul style="list-style-type: none"> • This model is working well in communities with a committed Town Manager and an exceptionally robust committee structure • Example: This model works in Hanover, which has had a Sustainability Committee for >10 years supported by 5 active sub-committees |
| PRO'S | CON'S |
| <ul style="list-style-type: none"> • Best alignment to voter mandate • Facilitates cross-dept/board innovation/coordination • Easier to prioritize goals/projects across Depts; Depts more likely to engage • A single POC for the public, state/regional offices & local businesses => more consistent messaging • Perceived as "honest broker" by the public • Can manage overarching town projects across Depts; unhindered by Dept biases/crisis • Can effectively communicate Dept/town efforts, initiatives, actions and progress to the public; | <ul style="list-style-type: none"> • Vulnerable to changes in Select Board • A Part-time Sust Director may be challenged to handle the large workload and coordination...lots to do! |

EXETER SUSTAINABILITY OFFICE – COA 4 PART-TIME WITHIN PLANNING OR PUBLIC WORKS



Sustainability
Office Advocates
(SOA) of Exeter

| ALIGNMENT | LESSONS LEARNED (LL) ELSEWHERE |
|---|---|
| <ul style="list-style-type: none"> • Sust Coord aligned under Town Planner • Every department has to have a point of contact to work with the sustainability person | <ul style="list-style-type: none"> • Tendency for efforts to be restricted to or focused on planning (LL from a town aligned under planning) • Other departments lack equal footing • Places that now have his alignment desire to change it • Sustainability work is sometime set aside for departmental crises; job can get waved down |
| PRO'S | CON'S |
| <ul style="list-style-type: none"> • Many Planning OR Public Works functions are related to sustainability | <ul style="list-style-type: none"> • Many sustainability projects are unrelated to Planning or unrelated to Public Works • Loses essential cross-Departmental focus; sustainability efforts that predominantly effect other Depts may get insufficient attention • Loses overarching town focus; inability to provide holistic town vision or holistic public outreach • Risks having someone aligned to planning or to PW more than overall sustainability • May increase work load across other Depts • May result in less participation by other Depts |

DRAFT – DO NOT COPY OR SHARE



COMMENTS FROM BOARDS/COMMITTEES

- **DPW**
- **Parks & Rec**
- **Natural Resources Planner**
- **Energy Comm**
- **Conservation Comm**
- **River Advisory Comm**

EXETER SUSTAINABILITY OFFICE SB RECOMMENDATIONS



■ Recommendations for this fiscal year:

- Stand up a Sustainability Office in 2019 based on COA X, staffed with one part-time Coordinator (~20hrs/wk) reporting to the SB via the Town Manager.
- Formalize a supporting Sustainability Committee, with representation from the Energy, Facilities, Conservation, River Advisory, and Heritage Committees.
- Proposed 2019 priorities:
 - Draft Exeter vision & goals in coordination with Exeter town departments and committees
 - Research grants/rebate/and other funding resources; apply for a 2020 UNH fellow
 - Build connections with other sustainability directors (to towns/regions/states)
 - Craft any 2020 proposals that need to go through the budget committee
 - Coordinate efforts to collect comprehensive data on 2018/2019 town energy use, for baseline emissions calculations
 - Provide public outreach and education about town initiatives, actions and progress; support Sustainability Committee efforts to host a film festival.



University of
New Hampshire

Sustainability Institute

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November 5, 2018

Dear Colleagues,

Each year, the UNH Sustainability Fellows Program works with partner organizations to develop short-term high-impact projects to be accomplished by exceptional students from throughout the country. Now is your chance to apply to have top talent dedicated to your project this summer. We are currently soliciting proposals from partners in New England for challenging, sustainability-focused 10-week fellowship projects for 2019.

*Do you have a great idea and need help getting it off the ground?
Could you use a fresh perspective, new energy, or specialized expertise applied to your work?
Would you benefit from connecting with others whose work complements your own?*

If so, consider hosting a Sustainability Fellow this summer. You design the project. We recruit a highly qualified Fellow with skills and experience specifically tailored to the needs of your project and organization. We work together to train and mentor your Fellow throughout the summer, jointly invested in the project's success and the Fellow's education. Our aim is to cultivate projects that catalyze long-term, substantial change for our Partners, provide a rich experiential learning opportunity for our Fellows, and spark interdisciplinary collaboration throughout our growing network.

This is a highly competitive program, for Partners and for Fellows. We work with Partners who are creative, experienced, dedicated leaders in sustainability, and pair them with bright, passionate, skilled Fellows to transform the landscape of sustainability. In the process, we are building a network of sustainability professionals—Fellows and mentors alike—who work and learn together during the term of the Fellowship, and also long after the summer ends.

If you'd like to join us, please use the attached RFP and application to tell us about your organization and idea. Check out some of our recent Fellows and projects for inspiration: <https://sustainableunh.unh.edu/sustainability-fellows> Proposals are due Dec. 3. We're glad to discuss your ideas or answer questions in the meantime (contact megan.carney@unh.edu).

We look forward to hearing from you!

The Sustainability Fellows Team

Jennifer Andrews
Megan Carney
Dovev Levine
Cameron Wake



University of New Hampshire

Sustainability Institute

Sustainability Fellows Program REQUEST FOR PROPOSALS

The UNH Sustainability Fellows program is currently seeking proposed Fellowship projects for summer 2019.

About the program:

UNH Sustainability Fellowships pair exceptional students from across the U.S. with municipal, educational, corporate, and NGO Partners in New England to work on transformative sustainability initiatives each summer. UNHSI Sustainability Fellowships are structured around three basic tenets: First, that the most powerful learning and professional development experiences are experiential. Second, that small investments made in getting initial, catalytic projects off the ground are essential to long-term success in comprehensive sustainability leadership efforts. Third, that sustainability as a field is inherently interdisciplinary and relies on effective collaboration.

Fellowship projects:

Partner organizations interested in hosting a Fellow for summer 2019 are invited to propose Fellowship projects to be mentored jointly by the Partner and UNHSI. Projects might involve research, outreach, or program implementation, and should focus on an aspect of sustainability. Ideal Fellowship projects include the following characteristics:

- The project is likely to catalyze long-term, substantial change, and/or to establish a replicable model.
- The work is challenging, in-depth, and the selected Fellow can assume significant ownership.
- The outcomes are tangible and can be completed in 10 weeks during the summer.
- The Fellow's time and expertise are critical to completing the work.
- Mentors are invested in the outcome of the project as well as the Fellow's experience.
- Partner organizations have a demonstrated structure in place to support and supervise a Fellow.

Because the program emphasizes collaboration, projects are also selected based upon their potential to complement one another. As such, it may also be helpful to consider:

- The program routinely includes projects focused on greenhouse gas accounting and emissions reduction, climate science, renewable energy, energy efficiency, transportation, climate outreach, green finance, climate resilience, sustainable food systems, public health, etc. Please get in touch to discuss if you have an idea for a project in another topic area.
- All fellowships will be located in New England, and fellowships in geographic proximity to one another (regardless of topic area) are highly encouraged. Consider suggesting that other organizations in your local area host a Fellow.

Roles and Responsibilities:

UNHSI administers the Fellows program. We work with Partners to develop a portfolio of complementary fellowship projects, and we take the lead on recruiting fellows. For the Fellows, UNHSI organizes networking and professional development opportunities, provides mentorship, and administers hiring / payroll. Specifically, UNHSI commits to:

- Market Fellowships to top students across the US, assemble a pool of talented applicants with skills and experience tailored to each project, screen applications, present each Partner with recommended candidates, and coordinate interviews with Partner participation.
- Work with Partners to craft detailed 10-week work plans for each project.
- Host program events including a three-day orientation, weekly webinars or advisory group meetings, a mid-term poster session, and a final presentation event.
- Provide access to UNH/SI staff and faculty, coordinate peer advising by alumni, and facilitate collaboration across the network of Partners, Fellows, alumni, and UNH.
- Conduct all necessary administrative paperwork to hire and compensate Fellows.
- Coordinate evaluations at the end of the fellowship term.

Fellows are primarily dedicated to their assigned project throughout the summer, and receive a \$6500 stipend for their participation in the program. In addition, fellows participate in a variety of networking and professional development activities, and present their work at multiple stages. Specifically, Fellows are expected to:

- Attend a 3-day orientation at UNH prior to the start of the fellowship term.
- Work full-time on-site at the Partner organization for 10 weeks, for a total of 400 hours.
- Complete a fellowship project according to the work plan (with adjustments as necessary).
- Participate in weekly webinars or advisory group meetings.
- Present work at a mid-term poster session and final presentation event at UNH.
- Engage in additional professional development, networking, and advisory activities as offered.
- Provide and receive feedback at the end of the fellowship.

Partners are primarily responsible for design of the fellowship projects, and for day-to-day oversight of the Fellows. If your project is selected, you'll have world-class talent dedicated to your project throughout the summer. You'll be asked to participate in selection, planning, networking, and most importantly, to prioritize meaningful mentorship of your fellow. Specifically, Partner organizations commit to:

- Provide input to the interview and selection process.
- Work together with UNHSI to ensure that the work plan and products will be both beneficial to the Partner organization and intellectually stimulating for the Fellow; a final, UNHSI-approved work plan should be submitted to Megan Carney (megan.carney@unh.edu) no later than April 30.
- Designate one staff member to serve as the primary Fellowship Mentor, to provide project guidance, to be accessible on a day-to-day basis as needed, and to reserve one hour per week at a minimum for a regularly scheduled dedicated check-in with the Fellow.
- Encourage the Fellow's participation in training and networking opportunities provided by UNHSI, mid-term and final presentations, and additional activities relevant to the fellow's project and/or career.
- Ensure that the Mentor, or an involved proxy, participates in orientation (May 29), as well as *either* the mid-term poster session (July 12) *or* the final presentation event (Aug 9). (Travel support for attending the required events will be available from UNHSI.)
- Be available for 2-3 coordination calls with UNHSI, and provide two brief written updates on the Fellow's progress over the course of the summer.
- Actively connect with other Fellows and Partners throughout the network.
- Provide the Fellow with an adequate workspace, computer, phone, travel funds, and other necessary resources and contacts required for successful completion of the project. If the Fellow has a disability, the partner organization will make reasonable accommodations.

- Provide and receive feedback at the end of the fellowship term.

Support:

Each Fellow receives a \$6500 stipend. Fellows are responsible for covering their own living expenses for the summer.

Through the generous support of the program’s sponsors, UNHSI is able to fund the administration of the program, networking events and professional development opportunities, travel for fellows and mentors to participate in program events, travel for Fellows from outside of New England to participate, and half of each fellow’s stipend.

Partner organizations are asked to provide \$3800 in matching funds to support half of their Fellow’s stipend (with associated payroll taxes). Partner organizations are also expected to cover all project-related expenses.

Key Program Dates:

| | |
|--------------------|--|
| Dec 3 | Project proposals due |
| Dec 20 | Projects selected |
| Jan 9 | Fellowships announced |
| Feb 6 | Fellowship applications due |
| Mar 4-22 | Fellow interviews |
| Mar 22 | Final hiring decisions |
| April 30 | Final workplans due |
| May 28 - 30 | ** Fellows Orientation in Durham NH (mentors attend May 29) |
| Jun 3 – Aug 16 | Fellowship term |
| Jul 12 | ** Mid-term poster session in Durham NH (mentors attend mid or final) |
| Aug 9 | ** Final presentations in Durham NH (mentors attend mid or final) |

To submit a project proposal:

Please complete and return the application/agreement to megan.carney@unh.edu **no later than December 3.**

2019 Sustainability Fellow Project Application and Partner Organization Agreement

Organization:
Address:
Mentor's Name:
Title:
Email:
Phone:

- 1) **Project Overview:**
 - 2) **Project Goals and Anticipated Outcomes:**
 - 3) **What skills/expertise will the fellow gain from a 10-week placement with your organization? What tangible products will s/he be able to add to his or her portfolio?**
 - 4) **What specialized skills, degree, or experience would a fellow need to succeed in a summer placement at your organization?**
 - 5) **Describe how this project is likely to catalyze long-term, substantial change, and/or provide a replicable model for other organizations to use.**
 - 6) **Discuss your interest in potentially connecting or collaborating with others on this project. Are there any particular types of organizations/expertise/disciplines that might complement yours?**
 - 7) **Why should an exceptional sustainability-oriented student choose this project? What makes this project special?**
-

___ I have read, and understand, what is expected of a Partner Organization, am authorized to commit to these requirements, and do so commit my organization. I agree that the Fellowship Mentor from my organization, or an involved proxy, will (check each):

- ___ Provide input on fellow selection.
- ___ Submit draft workplans, and a final workplan by April 30.
- ___ Be accessible on a day-to-day basis, and reserve at least one hour per week to meet with Fellow.
- ___ Encourage Fellow's participation in weekly training, networking, and development activities.
- ___ Attend orientation in Durham on May 29.
- ___ Attend either mid-term (July 12) or final (August 9) presentations in Durham.
- ___ Participate in 2-3 coordination calls, provide 2 written updates, and a final evaluation.
- ___ Provide a workspace, computer, phone, and other necessary project-related resources for the Fellow (including support for project-related travel).

___ Check here if the project requires the Fellow to have access to a *personal vehicle* for project-related travel.

___ I am authorized to commit to providing \$3800 in matching costs to support a Fellow, to be paid to UNHSI by May 1.

LEGISLATIVE BULLETIN

Stricter Arsenic Standard

On Tuesday the Senate Energy and Natural Resources Committee held a hearing on **HB 261**, which requires the Department of Environmental Services to lower both the maximum contaminant level (MCL) in drinking water and the ambient groundwater quality standard (AGQS) for arsenic from 10 parts per billion (ppb) to no more than 5 ppb. While we support improving water quality, we are concerned about the costs to comply with this stricter standard. The fiscal note for **HB 261** is based on a cost/benefit analysis done by the New Hampshire Department of Environmental Services in the Review of the Drinking Water MCL and AGQS for Arsenic report issued December 31, 2018. The department estimates the cost of compliance with the 5 ppb standard for public water systems, sewage lagoons, landfills, and other facilities with groundwater discharge permits to be approximately **\$3.76 million** in capital costs and **\$4.6 million** in additional annual costs.

To address our concerns with the costs of compliance, NHMA offered language for an amendment to **HB 261** that would require the state to reimburse public water and wastewater systems 50 percent of the incremental costs to comply with this stricter arsenic standard. While the Drinking Water Trust Fund or the State Aid Grant (SAG) program may provide some funding for capital costs, there is currently no state support for ongoing maintenance and operating costs. We know that stricter water quality standards are a priority for many legislators; we are merely asking that stricter water quality standards also be a legislative *budget* priority in the form of state funding for a share of the incremental costs, particularly the annual maintenance costs, that public water and wastewater systems will incur to comply with an arsenic standard of 5 ppb.

Please contact members of the Senate Energy and Natural Resources Committee and ask that they amend **HB 261** to include state funding to reimburse public water and wastewater systems for a portion of the costs to comply with the stricter arsenic standard.

Bulletin 17 — 2019 Session

April 19, 2019

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Senate Hearing on Retiree COLA

On **Wednesday, April 24, at 9:30 a.m., in LOB Room 101**, the Senate Executive Departments and Administration Committee will hold a hearing on **HB 616**, which provides a 1.5 percent cost-of-living-adjustment (COLA) to New Hampshire Retirement System (NHRS) retirees who have been retired at least 5 years by July 1, 2019. The COLA will be calculated on the first \$50,000 of the retiree's pension and paid to each retiree on his or her first retirement anniversary date following July 1, 2020.

The cost to terminally fund this COLA is slightly less than **\$77 million**, which will be added to the \$5 billion unfunded liability (*i.e.*, deficit) that currently exists in the NHRS pension fund. The COLA will be funded by increased employer contribution rates beginning July 1, 2021.

We have no objection to COLAs, but in the past COLAs have been paid for by the state or from the "special account," not by additional assessments on municipal, school, and county employers. We continue to be concerned that financing retiree COLAs through increased employer contribution rates violates the unfunded mandate provision in Part 1, Article 28-a of the New Hampshire Constitution. Additionally, **HB 616** is contrary to the desire expressed by many legislators to lower property tax burdens across the state. Please talk with your senator, particularly if he or she is a member of the Senate Executive Departments and Administration Committee, about the unfunded mandate and increased property tax concerns associated with **HB 616**.

State Aid Grants for Wastewater

On **Wednesday, April 24, at 11:00 a.m., in LOB Room 210**, the House Finance Committee will hold a hearing on **SB 254**, an **NHMA policy bill** that appropriates funds for 70 completed or nearly completed wastewater projects in 35 municipalities under the State Aid Grant (SAG) program pursuant to RSA 486:1. **SB 254** is identical to **HB 352**, which the House Finance Committee retained before incorporating funding for 58 of the 70 projects in the fiscal year 2020-2021 state operating budget passed by the House last week.

The hearing on Wednesday provides an opportunity for the remaining projects (project numbers 59-70 on the NHDES spreadsheet), particularly those that will be completed in 2019, to advocate for funding those projects in the upcoming biennium. As we reported

This week's to-do list

- ✓ Express your concerns about **HB 261**, regarding arsenic in drinking water and groundwater, to your senator and members of the Energy and Natural Resources Committee. Ask them to include an amendment providing for state funding to comply with the stricter standards.
- ✓ Attend the hearing on **HB 616**, creating a municipally funded cost-of-living increase for retirees, or talk to your senator and members of the Senate Executive Departments and Administration Committee; point out that it is an unfunded mandate and ask them to either kill the bill or require the state to pay for the COLA.
- ✓ Attend the hearing or contact members of the House Finance Committee and ask them to support **SB 254**, appropriating funds for state aid grants for wastewater facilities.
- ✓ Ask your senator and members of the Election Law and Municipal Affairs Committee to support **HB 409**, increasing the maximum amount of the local option municipal transportation improvement fee.

(Wastewater— Continued from Page 2)

in several recent Bulletins, **HB 2** (the budget trailer bill) contains language in section 87 (page 26) continuing a moratorium on funding any new wastewater projects completed after December 1, 2018. Projects 59-70 all have substantial completion dates after December 2018 and will not be funded unless additional legislative action is taken in either **SB 254**, the biennial 2020-2021 budget, or future legislation.

Municipalities involved in wastewater projects 59-70 are encouraged to testify on **SB 254** at the hearing before the House Finance Committee on Wednesday or submit written testimony to committee members.

Funding for Transportation Improvements

On **Thursday, April 25 at 1:00 p.m., in LOB Room 102**, the Senate Election Law and Municipal Affairs Committee will hear testimony on **HB 409**, an **NHMA policy bill** that would increase from \$5 to \$10 the maximum fee that a municipality may collect under RSA 261:153, VI. That statute allows a municipality, by vote of the legislative body, to establish a transportation improvement fund “to fund, wholly or in part, improvements in the local or regional transportation system, including roads, bridges, bicycle and pedestrian facilities, parking and intermodal facilities and public transportation.” Money for the fund comes from an additional motor vehicle registration fee, established by the legislative body, not to exceed \$5 per vehicle. With local roads and bridges badly in need of repair, allowing municipalities the option of increasing this local charge (in most cases by vote of the town meeting) up to \$10 annually is a sensible approach to providing a modest amount of additional funding.

In the past few years similar bills received overwhelming support from a variety of constituencies, including city and town officials, regional planning commissions, regional transportation associations, and the New Hampshire Department of Environmental Services. **HB 409** raises local dollars used for local projects approved by the local legislative body of each municipality that assesses this fee. Voting for this bill is not supporting a “tax increase.” It is supporting the ability of local taxpayers to control their own finances. With state and municipal budgets struggling to keep up with the maintenance and improvement costs of our aging infrastructure, **HB 409** is the perfect method to help supplement the financing of diverse modes of transportation.

Those municipalities that assess this local option fee, or others who may be interested in doing so in the future, are encouraged to contact members of the Senate Election Law and Municipal Affairs Committee and/or plan to attend the hearing to explain the transportation improvements and services being funded by this fee, and why a modest increase in the maximum amount of the fee is so important!

Committee Recommends Utility Valuation Bill

The Senate Ways and Means Committee heard testimony this week on **HB 700**, the utility valuation bill we have written about frequently, most recently in last week's Legislative Bulletin. The committee then immediately went into executive session and voted 5-0 to report the bill as Ought to Pass. The bill will go to the Senate floor next week, and barring a dramatic new development, passage is all but certain.

Senate Passes Second Net Metering Bill

Having already passed **SB 159**, an **NHMA policy bill** that increases to five megawatts the capacity limit for a customer-generator to participate in net metering, the Senate this week passed the similar **HB 365**. The Senate amended **HB 365**, which is now *almost* identical to **SB 159**. We have not followed all of the minor tweaks to the two bills, so we are not sure which one is now the preferred version, but from our perspective, both bills do what is needed.

SB 159 is scheduled for a hearing next **Wednesday, April 24, at 2:30 p.m., in LOB Room 304**, before the House Science, Technology and Energy Committee. Meanwhile, **HB 365** will go back to the House to concur or request a committee of conference. We understand there is no significant disagreement between the House and the Senate, so it seems very likely that one of the bills will be going to the governor with veto-proof majority approvals from both chambers.

Notification About Union Rights

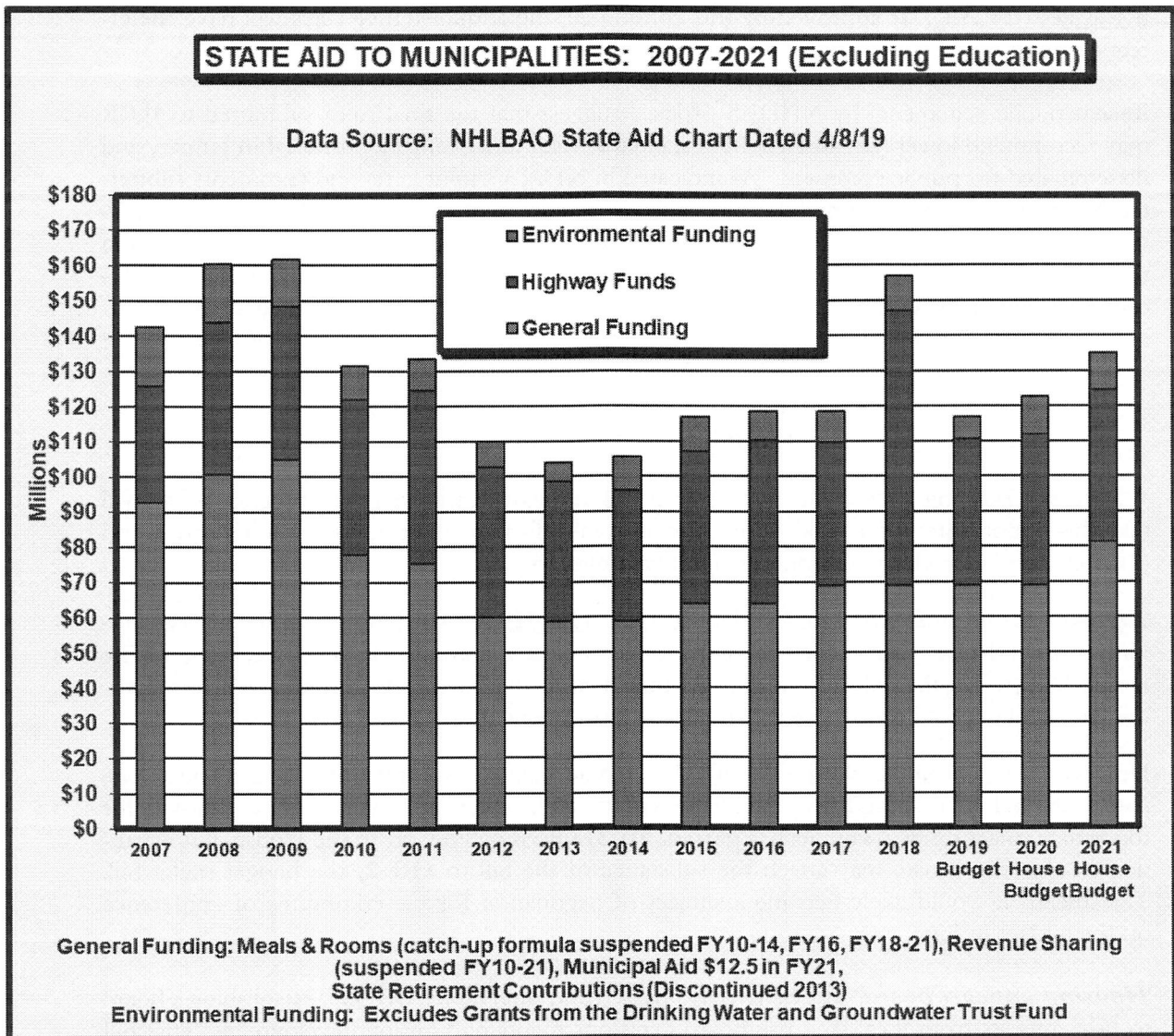
We reported in Legislative Bulletin #15 about **SB 148**, which, as passed by the Senate, would require every public employer, at the time of hiring, to provide written notice to every new employee about the person's constitutional right to join or not join a union. That bill had a hearing in the House Labor Committee last week, and even the bill's supporters seemed to agree with us that, if such a notice is required, it should be provided by the union that is asking the employee to join, not by the employer. We believe the bill will be amended to make that change.

Less certain is whether the committee will agree with us that the rest of the bill is unnecessary and should be scrapped. In addition to the notice requirement, the bill requires a public employer to give union representatives access to members of the bargaining unit that the union represents, including: (1) the right to meet with employees on the work premises to investigate and discuss grievances; (2) the right to conduct worksite meetings during lunch and other breaks and before and after the workday to discuss workplace issues and union matters; and (3) the right to meet with newly hired employees for 60 minutes not later than 10 days after hire.

No one at the hearing presented a persuasive argument for the necessity of these provisions. Although "solution in search of a problem" is an overused expression at the legislature, it seems to apply here. The Labor Committee has scheduled a subcommittee work session for next **Wednesday, April 24**. Please continue to let committee members and your own representatives know that you oppose this bill.

State Budget Update

In last week's Bulletin, we summarized the state aid to municipalities included in the biennial budget passed by the House. Based on data provided by the New Hampshire Legislative Budget Assistant's Office (NHLBAO), below is a graph comparing the municipal funding in the House budget for fiscal years 2020-2021 to funding provided in years 2007-2019. The increase in highway funds in 2018 reflects the additional \$38 million provided for municipal roads and bridges. The proposed \$12.5 million in municipal aid in the House budget accounts for the increase in 2021. The fiscal year 2020 and 2021 House budgets represent approximately 76% and 85%, respectively, of the state aid provided to municipalities in 2009, before the state began reductions to address budget challenges associated with the recession.



PFAS Standards for Drinking Water and Ambient Groundwater

Last Friday was the deadline for interested parties to submit written comments to the New Hampshire Department of Environmental Services (NHDES) on proposed administrative rules regarding water quality standards, monitoring, compliance, reporting, and public notification for certain perfluoro-chemicals referred to as PFCs. Click these links for a copy of the [proposed administrative rules](#) and the [Summary Report](#) documenting how the NHDES arrived at the recommended standards.

We understand that NHDES received a significant number of written comments on the proposed rules (including comments submitted by [NHMA in a joint letter](#) with the Granite State Rural Water Association and the North East Biosolids and Residuals Association) The department will be reviewing all comments and expects to file final proposed rules in time to be on the agenda for the June 21 public meeting of the [Joint Legislative Committee on Administrative Rules](#) (JLCAR). If approved by this committee, the administrative rules will have the effect of law.

Recent public statements by NHDES officials suggest that the final rules submitted to JLCAR may recommend lower (*i.e.*, stricter) PFC standards than those initially proposed in January and disseminated for public comment. As indicated in NHMA's joint letter and comments submitted by others, we are concerned that the statutory requirement of analyzing the "*costs and benefits to affected parties that will result from establishing the standard*" has not been adequately addressed in the standard-setting process to date. This will be even more of a concern should the final recommended standards be lower than initially proposed. We will keep you posted as this standard-setting process proceeds.

Legislative Hodgepodge

We are experiencing a bit of a post-crossover lull in major legislative developments, so we will take this opportunity for an update on (1) important bills that are currently awaiting action and (2) a few recent developments on less significant matters.

Right-to-Know ombudsman. The House killed **HB 729**, establishing the office of Right-to-Know ombudsman and a citizens' Right-to-Know Law commission, two weeks ago. The House had passed the bill once, but it was then sent to the Finance Committee, which recommended killing it, and the House followed that recommendation.

However, the very similar Senate bill, **SB 313**, remains alive in spirit if not in body. The Senate passed the bill in late March and then laid it on the table, where it remains. As the deadline for the Senate to act on its own bills has passed, **SB 313** itself will not go to the House, but we anticipate that the Senate may attach the substance of the bill to **HB 2**, the budget trailer bill. That means it would likely become a subject of negotiation for the committee of conference on the budget in June.

Housing appeals board. The Senate also passed and then tabled **SB 306**, establishing a board to hear appeals from local land use board decisions involving housing development. That bill also may end up as an amendment to **HB 2** and go to the budget committee of conference.

Plastic bags and straws. Several bills this year were aimed at plastic products, either through state-level regulation or by enabling municipal regulation. At this point, state-level regulation seems to be the preferred route. The House Municipal and County Government Committee has retained **HB 102**, which would authorize municipalities to adopt ordinances “regulating the distribution of single-use plastics to consumers.” It also retained **HB 559**, which would allow municipalities to “prohibit the distribution, sale, and purchase of products that contribute to plastic pollution which is harming the New Hampshire environment.”

Meanwhile, the House passed **HB 558**, which prohibits restaurants, grocery stores, and other food service businesses from providing single-use plastic straws unless a customer explicitly asks for one, and **HB 560**, which prohibits a store or food service business from providing single-use plastic carry-out bags to customer at the point of sale, subject to some exceptions. Both bills are waiting for hearings in the Senate.

Highways to summer cottages. The Senate has passed **SB 53**, which would allow a municipality, by vote of its legislative body, to extend the period during which it is exempt from maintaining roads to summer cottages under RSA 231:79. The current period is December 10 to April 10. **SB 53** would allow the municipality to begin the period as early as November 15 and end it as late as April 30. The bill had a hearing in the House Municipal and County Government Committee this week. NHMA supports the bill.

Commercial and industrial construction exemption. The Senate has passed **SB 22**, which amends the local option property tax exemption for new construction of commercial or industrial property under RSA 72:81 (enacted two years ago). The amendment gives municipalities more discretion in adopting and administering the exemption by allowing them to adopt the exemption for less than the entire municipality and to grant the exemption in varying amounts and for varying periods on a case-by-case basis, depending on the extent of the public benefit that a given project would create. The municipality’s legislative body would define what constitutes a public benefit when it adopts the exemption. The bill had a hearing in the House Municipal and County Government Committee last week, and a subcommittee worked on the bill this week. It appears likely to get a favorable committee recommendation.

More freedom for city planning board members. The Senate Election Law and Municipal Affairs Committee held a hearing last week on **HB 370**, already passed by the House, which would allow city planning members the same freedom to hold other municipal positions that town planning board members have. Under current law, any two members of a town planning board may serve on another town board or commission, except that only one may serve on the governing body, the conservation commission, or another local land use board; and there is no restriction on their holding other municipal positions. In contrast, a city planning board member may not hold *any other municipal office*, except that one member may serve on the governing body, the conservation commission, or another local land use board. **HB 370** eliminates the separate and very restrictive treatment for cities. NHMA supports the bill. No one opposed the bill, and we anticipate a favorable recommendation.

HOUSE CALENDAR

TUESDAY, APRIL 23, 2019

ENVIRONMENT AND AGRICULTURE, Room 303, LOB

- 10:00 a.m. **SB 79**, relative to required reporting on waste reduction.
- 11:00 a.m. **SB 163**, relative to permits for operation of solid waste management facilities.
- 1:00 p.m. Public hearing on non-germane amendment #2019-1530h to **SB 77**, relative to costs of care for animals seized in cruelty cases and prohibiting the future ownership of animals in certain animal cruelty cases. The amendment adds to the bill the establishment of a cost of care fund to assist municipalities caring for animals during animal cruelty cases, an exception for breeders of cats and ferrets from being licensed if they do not meet the definition of commercial breeder, and a requirement that all transfers of a dog, cat, or ferret for a fee be accompanied by a health certificate. Copies of the amendment are available in the Sergeant-at-Arms Office, Room 318, State House.

FINANCE, Rooms 210-211, LOB

- 1:00 p.m. **SB 169**, relative to recovery of expenditures from the drinking water and groundwater trust fund

MUNICIPAL AND COUNTY GOVERNMENT, Room 301, LOB

- 10:00 a.m. **SB 286-FN-L**, relative to aggregation of electric customers by municipalities and counties.
- 2:00 p.m. **SB 285-FN**, establishing a coastal resilience and economic development program.

PUBLIC WORKS AND HIGHWAYS, Room 201, LOB

- 10:30 a.m. **SB 39**, relative to the repair of roads not maintained by a municipality.
- 1:00 p.m. **SB 221**, establishing a commission to study highway fund revenue for hybrid and electric vehicles.

TRANSPORTATION, Room 203, LOB

- 11:00 a.m. **SB 238-FN**, relative to the registration of motor vehicles owned by veterans.

WEDNESDAY, APRIL 24, 2019

FINANCE, Rooms 210-211, LOB

- 11:00 a.m. **SB 254-FN-A**, appropriating funds to the department of environmental services for the purpose of funding eligible wastewater projects under the state aid grant program. **NHMA Policy**.

LABOR, INDUSTRIAL AND REHABILITATIVE SERVICES

Rooms 305-307

- 10:00 a.m. Public Hearing on non-germane amendment #2019-1516h to **SB 59-FN**, an act adding post traumatic stress disorder and acute stress disorder to the definition of “injury” for purposes of workers’ compensation and reestablishing the commission to study the incidence of post traumatic stress disorder in first responders. The amendment clarifies workers’ ompensation for firefighters with heart, lung or cancer disease. Copies of the amendment are available in the Sergeant-at-Arms office, Room 318, State House.
- 11:00 a.m. **SB 100**, relative to discrimination in employment based on criminal background checks.
- 1:00 p.m. **SB 146-FN**, relative to eliminating the waiting period before eligibility to receive unemployment benefits.
- 2:00 p.m. **SB 10**, establishing the state minimum hourly rate based on whether an employer offers paid sick days to an employee.

(House Calendar— Continued from Page 8)

SCIENCE, TECHNOLOGY AND ENERGY, Room 304, LOB

2:30 p.m. **SB 159**, relative to net energy metering limits for customer-generators. **NHMA Policy.**

SENATE CALENDAR

TUESDAY, APRIL 23, 2019

ENERGY AND NATURAL RESOURCES, Room 103, SH

9:45 a.m. **HB 326**, relative to the definition of prime wetland.

JUDICIARY, Room 100, SH

9:35 a.m. **HB 481-FN-A-L**, relative to the legalization and regulation of cannabis and making appropriations therefor.

WEDNESDAY, APRIL 24, 2019

ELECTION LAW AND MUNICIPAL AFFAIRS, Room 102, LOB

10:00 a.m. **HB 345**, relative to certification of devices for the electronic counting of ballots.

10:30 a.m. **HB 479-FN**, relative to eligibility for the low and moderate income homeowners property tax relief.

10:45 a.m. **HB 611-FN**, allowing voters to vote by absentee ballot. **NHMA Policy.**

11:15 a.m. **HB 443**, relative to municipal watering restrictions.

EXECUTIVE DEPARTMENTS AND ADMINISTRATION, Room 101, LOB

9:00 a.m. **HB 116-FN**, relative to the job classification of positions in the retirement system.

9:30 a.m. **HB 616-FN**, relative to a cost of living adjustment for retirees in the state retirement system.

THURSDAY, APRIL 25, 2019

ELECTION LAW AND MUNICIPAL AFFAIRS, Room 102, LOB

1:00 p.m. **HB 409**, relative to the maximum optional fee for transportation improvements charged by municipalities when collecting motor vehicle registration fees. **NHMA Policy.**

1:15 p.m. **HB 415**, relative to the official ballot referendum form of town meetings. **NHMA Policy.**

1:45 p.m. **HB 531**, relative to the delivery of absentee ballots cast by elderly or disabled citizens.

TUESDAY, APRIL 30, 2019

TRANSPORTATION, Room 103, LOB

1:15 p.m. **HB 591**, amending the laws governing OHRVs and snowmobiles.

HOUSE FLOOR ACTION

There was no House floor action for the week.

SENATE FLOOR ACTION

Thursday, April 18, 2019

HB 253, relative to criminal records checks in the employee application process. **Re-referred.**

HB 365, relative to net energy metering limits for customer generators. **Passed with Amendment. NHMA Policy.**

HB 406, relative to reporting and investigation of serious injuries and death in the workplace. **Passed.**

HB 475, establishing a shoreland septic system study commission. **Passed.**

| 2019 NHMA UPCOMING EVENTS FOR MEMBERS | |
|---------------------------------------|---|
| May 3 | Regional Right-to-Know Workshop in Dover |
| May 8 | 2019 Local Officials Workshop (All day), Lebanon |
| May 10 | How to Avoid Costly Mistakes! A Wage & Hour Compliance Workshop |
| May 14 | Webinar: Who Not to Hire! |
| May 17 | A Guide to Effective Code Enforcement Workshop |
| May 21 | 2019 Local Officials Workshop (All day), Sugar Hill |
| May 30 | NHMA/NHMLA – Managing Public Rights of Ways Workshop |
| June 8 | (Saturday) 2019 Local Officials Workshop (All day), Concord |

To register for an upcoming event, go to our website: www.nhmunicipal.org and scroll down on the left under CALENDAR OF EVENTS. Click on the green bar *View the Full Calendar* and go to the workshop or webinar you are interested in. For more information, please call NHMA's Workshop registration line: (603) 230-3350.

Town Manager's Office

APR 19 2019

Received



April 16th, 2019

Town of Exeter
Attn: Russell Dean, Town Manager
10 Front Street
Exeter, NH 03833

Dear Mr. Dean,

Thank you for the first quarter payment from the Town of Exeter in the amount of \$2,500.00, received 4/5/2019 (check number 45614). RMCC staff, board and children and families receiving care remain grateful for support from Exeter.

Please, do not hesitate to contact me, if you have any questions, concerns, or comments. I can be reached at 603-778-8193 or via our email: info@richiemcfarland.org.

Sincerely,

Nicole Johnson
Development Coordinator

You make our vision, a community in which every family has a home, a livelihood, and the foundation on which to build a better future together, come to life with your generous support.



The end result for Liz and her children may have been quite different if they had not found us. Now the family is safe, well cared for and thriving because of Seacoast Family Promise and it's over 1600 community volunteers that band together to help their neighbors during the most difficult times.

Each year Seacoast Family Promise serves over 60 families and over 250 individuals. Some are in residence with us and others are provided support through our "Home Again" post support program. Providing ongoing case management, financial planning, budgeting and other support services when families transition back into the community are proven to increase a family's chances of never returning to homelessness.

We want you to be an active member of our community too. Please visit our website at www.seacoastfamilypromise.org to sign up for our emails and newsletters, and be sure to LIKE us on Facebook. There are many ways to volunteer from individuals to corporate opportunities.

As a volunteer driven non-profit we would love for you to experience the joy of helping local families with children who are experiencing homelessness. Call 603-658-8448 to explore the possibilities today!

Thank you for your support!

Pati Frew-Waters, Executive Director

*Pati Frew-Waters
Thank you*



Tax Receipt

Donor: Town of Exeter
Board of Selectmen
10 Front St
Exeter, NH 03833-2754

Gift Date: April 16, 2019
Amount or Value: \$375