

Select Board Meeting
Monday, February 3rd, 7:00 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter NH

1. Call Meeting to Order
2. Board Interviews
3. Public Comment
4. Proclamations/Recognitions
 - a. Proclamations/Recognitions
5. Approval of Minutes
 - a. Regular Meeting: January 6th, 2020
 - b. Regular Meeting: January 21st, 2020
6. Appointments
7. Discussion/Action Items
 - a. Deliberative Session Updates
 - b. 2019 Election Law Changes
 - c. Hampton Sewer Agreement
8. Regular Business
 - a. Tax Abatements, Veterans Credits & Exemptions
 - b. Permits & Approvals
 - c. Town Manager's Report
 - d. Select Board Committee Reports
 - e. Correspondence
9. Review Board Calendar
10. Non-Public Session
11. Adjournment

Kathy Corson, Chair
Select Board

Posted: 1/31/20 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Proclamations & Recognitions

Minutes

Select Board Meeting
Tuesday, January 21, 2020
7 PM
Town Hall
Draft Minutes

1. Call Meeting to Order

Members present: Anne Surman, Kathy Corson, Julie Gilman, Molly Cowan, Niko Papakonstantis, and Russ Dean were present at this meeting. The meeting was called to order by Ms. Corson at 7 PM.

2. Public Comment

a. None

3. Bond hearing

MOTION: Mr. Papakonstantis moved to open the Budget Hearing per RSA 33:8-a to discuss the Rec Park project only. Ms. Cowan seconded. All were in favor.

MOTION: Mr. Papakonstantis moved to open the Bond Hearing. Ms. Surman seconded. All were in favor.

Mr. Papakonstantis said that he has worked with Parks and Rec and Tighe and Bond and found a way to eliminate \$2 million from the Rec Park project, bringing the cost down to \$10.85 million. This plan would eliminate the outdoor walking track, some of the building's non-essential features, and the parking lot on Wayside Drive/Fuller Lane. He suggested they also consider closing off the Wayside/Fuller entrance to the park, to address the safety and parking concerns of that neighborhood. He added that because of where the pool is, the building has to go where it is proposed, which is close to the Acadia Lane development. Ms. Surman said there are many other issues with the project that need to be addressed, such as the points raised in the Facilities Committee report. Ms. Cowan was in support of the change, and said the Board could consider eliminating parking on Wayside/Fuller and look at permitted resident parking. Ms. Gilman said she appreciated Mr. Papakonstantis's efforts and the parking lot solution.

Ms. Corson said she has a total of 25 correspondences on this subject, which she will summarize, adding that each member of the Select Board has read them all. There were a total of eight in support, six of which were from 277 Water Street and one from Exeter Area Chamber. 16 were against, 12 of which were from abutters, 7 from the Acadia neighborhood, and 5 from the Wayside neighborhood.

Ms. Corson added that the Facilities Committee said that this site needs to be looked at in terms of being overprogrammed. She doesn't feel there's enough parking for the building and programming. This project is not ready. She asked for public comment.

Susan Raycraft of 277 Water Street spoke in support, asking the Board to think of the positive things that will happen if the Rec Park project becomes a reality, with benefits for children, the disabled, seniors, and private groups holding meetings.

Molly Ruffner of 11 Hall Place said that town services such as the Rec program are an asset to the community and property values. She's in support of project going on the warrant. She added that the abutters' concerns should still be addressed.

Andy Hurst of 5 Wayside Drive, an abutter, said he is concerned about the safety of the young people in the neighborhood with an increase in traffic. He added that he is concerned about costs as well. He would like to raise the level of income to qualify for senior tax relief, which was last set in 2008, so that more seniors can qualify.

Jody Silverio of 61 Acadia Lane, an abutter, said that she purchased her condo knowing the Rec Center was there, but the amount of activity and traffic could be tripled. This would have a big impact on where they live.

Mike Wissler of 27 Old Town Farm Road, a member of the Rec Advisory Committee, spoke in favor of the project. The 2015 Needs Study identified the Rec Building as the facility the most in need of replacement. The cost of this project includes replacing that building as well as the Senior Center next door, which would free up those parcels for future development. Regarding the added costs of this project, the building is 10,000 square feet bigger than the 2017 plan, and includes a senior lounge, a walking track, Meals on Wheels, and ADA-compliant bathrooms. It's short-sighted to get tied up in the cost; Exeter deserves a world-class facility.

John Kirm of 7 Nathaniel Way said he would like to see the park get improvements, but needs it to be a place to walk his dog and take it off-leash. Ms. Surman said that NH law makes parks not dog-friendly, so they'd have to create new ordinance. Mr. Dean said the town ordinance specifically prohibits dogs in seven parks, including the Hampton Road Rec Park. Ms. Gilman said they haven't found an appropriate place because the dog waste can't leech into the river. She and Ms. Surman said they can look into the concept of a dog park prior to Deliberative Session. Mr. Papakonstantis said that upon approval of the Rec Park project, the town can apply for additional grants and raise money, so there could be funds for a dog park in the future.

Brandon Raineau of 6 Wayside Drive, an abutter, said he's concerned about safety and cost.

Steve Geiger of 9 Summer Street, a member of the Rec Advisory Board, said he joined the Board to help advocate for improvements to the pool, but found that an improvement to the Rec Center is more important. It can be paid for in 10 years, and rates are historically low. It's important to have a town-wide debate by having it on the ballot.

Dan Chartrand of 63 Jady Hill Ave, a former member of the Select Board, spoke about the 2015 Townwide Facilities Plan done by HL Turner Group. The Rec Park project, and moving the Rec Department off of Court Street, is the linchpin to the town moving forward with a broad-based facilities plan. It opens up the potential for a new Public Safety facility or Town Offices, or they could put the property back into the private sector to generate revenue. He asked that they put this on the ballot.

Val Castonguay of 2 Hobart Street, a member of the Rec Advisory Board, said the Rec Camp provides a summer opportunity at a cost lower than other camps. With this project complete, more families will have an affordable option. There's also a safety aspect, as there's nowhere to put the kids when it's pouring. Parking is an issue and this plan provides for more and better parking.

John Zinka of 61 Acadia Lane, an abutter, said that people have the right to live in their homes without undue noise, traffic, lighting, and fumes. The project has not addressed these issues and hasn't guaranteed it won't affect property values.

Jen Clarke of Acadia Lane, an abutter, is concerned that the current plan is missing the mark. Trees may be taken down. Green spaces are important. She talked to her neighbors and 55 of them signed a petition indicating they want further research done on this project. Many offerings proposed at the Rec Park are already offered at the Y.

Alan Pelletier of 19 Fuller Lane, an abutter, said there's been a parking lot in front of their house for the last 15 years. He appreciates them making the changes that Mr. Papakonstantis proposed tonight, but he also wants to look into some sort of barrier to give them privacy.

Gail Phillips of 4 Wayside Drive, an abutter, said she's glad to hear they're considering taking the Wayside Drive parking lot out of the project. She's not opposed to Rec Park improvements, but the current proposal is flawed. The Board's responsibility is to put forward the best project they can, or look at fixing the issues.

Debbie Perou of 19A Newfields Road, the head of Meals on Wheels for Rockingham County, spoke in favor of the project. It's important to have a livable community. The Exeter Senior Center hasn't had any improvements for 50 years. They need to go forward to find a better fit.

Brinn Sullivan of 44 Hampton Falls Road, a member of the Rec Advisory Board, said the Board tried hard to put together a project that responded to the Master Plan and the guiding principles. They need more age-friendly facilities. Town Hall is not accessible and parking is difficult. The Y is not a solution, as it costs \$68/month per family and is not controlled by the town. Making money is not the priority for the Rec Department.

Caleb Burke of 23 Acadia Lane, an abutter, said he signed the petition against the project. It's been 50 years since the Rec Center has been updated, but now they're rushing into it. They need to slow down and talk to those affected. It's not right to put the access road where it is proposed.

Eileen O'Donnell of 10 Wayside Drive, an abutter, said she hopes they will lock the park gate on Wayside/Fuller to eliminate problems.

Kate Duncan, an abutter, said the civic process in this project wasn't the best, the news was dropped mid-holidays and the abutter meeting was January 2nd, which was inconvenient.

Bev Tappan of 7 RiverWoods Drive said she appreciates the concerns of the abutters and wants to look at other options for access, but more seniors will be aging in their homes and could use a place like the new Senior Center. If a building goes forward, she urged that they pursue energy efficiency and solar or other clean energy.

Alexis Simpson of 13 Main Street said that six years ago, she was part of a brainstorming process to see what was needed in Parks and Rec. They've been planning as a town to work on this, so it should not be a surprise. Upgrades need to be made to the fields to make them more safe and playable. As a state rep from Exeter, she's heard from seniors that they can't use the Senior Center when Meals on Wheels is in there, and this building would address that.

Jody Silverio of Acadia Lane spoke again, asking why if this plan has been in play for years, her land was sold as residential. Ms. Corson said she [Ms. Corson] has been advocating

for the abutters all along. The town wasn't given the option to purchase the land that is now Acadia Lane. Ms. Cowan said she has seen emails going back to 2014 from the former Rec Director who reached out to the developer of Acadia Lane regarding the town's plans for the Rec Park, and she wishes that that information was communicated to the buyers. Ms. Corson said that last year they should have taken the opportunity to reach out to the abutters again.

Denise Harrington of 44 Acadia Lane, an abutter, said she likes having the Rec Park there but there needs to be some compromise. Everyone at Acadia Lane disapproves of the new road directly behind their decks. They should readdress the plan to make something that works for all.

Gaby Grossman of 31 Winter Street, the County Rep to the State Legislature, said Rec Programming has brought community, inclusion, and magic to this community, but right now, a person with a physical disability can't access the Rec building. She asked that they keep the conversation going by putting it on the ballot.

Dan Provost of 18 Wentworth Street, a member of the Rec Advisory Board, said that last year the voters approved \$250,000 for Rec Park study. Voters believe in the mission of Exeter Parks and Rec. This project offers a big ROI and expands those opportunities. It will replace the use of the courts with elementary schools, which are inadequate spaces. He asked that they give the voters the opportunity to decide.

Maria Proulx of 4 Stoneridge Lane said they've been working on this for years. They can't make everyone happy. They should move forward and not analyze this over and over. She's passionate about community and social well-being. This facility will serve the needs of every generation.

Nancy Belanger of Mill Street said the project has been going on since 2013. She urged the Board to put this on the ballot and let the voters decide.

Paul Royal of 3 Pumpkin Circle said it's okay to ask the voters to make this decision. Regarding Acadia Lane, he did his due diligence when he moved into town. They bought next to a Rec Park. It pays to pay attention to the community. The support for older citizens offered by this Rec Park is important. Property values have increased because this is a great town that people want to live in. He is conflicted, because if he were an abutter and a big parking lot went in, he would hate it.

Jason Proulx of 154 High Street said he has kids in the Rec Department programming, and he's a volunteer coach. The Rec Park is a godsend for working parents, but it needs a building. He wants to retire in this town, and Exeter has to draw young families in to support the elderly tax exemption.

Nick Champion of 75 Newfields Road said he has a young family and is in support of this project. They would gain an improved playground, basketball courts, and a community center accessible to all age groups. Currently they don't have the space to accommodate everyone who wants to participate. The Y costs \$68/month, plus a \$90 joining fee, which is over \$900 a year, vs \$162 a year in taxes for a park. If delayed, there's an increase of 8-10% each year. He would like this to be a choice for the voters.

Paul Gould of 12 Fuller Lane, an abutter, asked that they don't destroy the gem of a community in Fuller Lane.

Allan Pelletier of 19 Fuller Lane, an abutter, said his neighborhood was in place before any Rec Park was there. He bought for location and privacy. The soccer fields were put in after he bought his house. He did his due diligence.

Ms. Corson said what has been proposed is that there will be no parking lot or entrance on Wayside/Fuller. There will be no outdoor walking trail or extra soccer field. Parks and Rec must engage the abutters at Acadia Drive to ensure they are part of the process.

Ms. Corson read Article 4:

Parks/Recreation Building Design/Construction and Recreation Park Improvements (\$10,850,000)

To see if the Town will vote to raise and appropriate the sum of ten million eight hundred fifty thousand and zero dollars (\$10,850,000) for the design and construction of a building, playground and field improvements at the Recreation Park on Hampton Road, and to authorize the issuance of not more than \$10,850,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Debt service will be paid from the general fund. [She did not read the tax impact information.]

MOTION: Mr. Papakonstantis moved to put Article 4 on the ballot with the amendments put into the record by Ms. Corson [as above, there will be no parking lot or entrance on Wayside/Fuller; there will be no outdoor walking trail or extra soccer field; Parks and Rec must engage the abutters at Acadia Drive to ensure they are part of the process.] Ms. Cowan seconded. Ms. Gilman said she's in favor of moving this forward to the Deliberative Session. Some questions can already be answered with existing facts. The Board can change their recommendation at Deliberative Session. Ms. Cowan, Mr. Papakonstantis, and Ms. Gilman voted yay, and Ms. Surman and Ms. Corson voted nay. The motion passed 3-2.

MOTION: Mr. Papakonstantis moved to support Article 4 as described with the amendments. Ms. Cowan seconded. Ms. Cowan said the voters last year asked them to come up with a plan for them to vote on, and they now have a plan. This could change at Deliberative Session, but they should provide an opportunity to vote on it. Ms. Surman said this plan hasn't been fully thought out. The Facilities Committee raised other issues that didn't come up tonight. They haven't yet seen the results of the Public Safety Study. Ms. Cowan, Mr. Papakonstantis, and Ms. Gilman voted yay, and Ms. Surman and Ms. Corson voted nay. The motion passed 3-2.

Ms. Corson recessed the public hearing to go to discussion and action items.

4. Proclamations/Recognitions
 - a. None
5. Approval of Minutes
 - a. Regular Meeting: January 6th, 2020 - Tabled
6. Appointments
 - a. None
7. Discussion/Action Items
 - a. Lincoln Street Parking Report

Dave Sharples introduced John Burke, an independent parking consultant who conducted an analysis of Lincoln Street parking.

Mr. Burke said that of the rail stations serving the Downeaster, Exeter has the highest ridership and the fewest number of spaces at the lowest price. It's reasonable to think about pricing this lot. Free parking has unintended consequences. He recommended a daily rate for the lot around \$3-5 a day, and a discounted monthly rate of \$40 a month. Pay by phone is the newest technology, so not everyone needs to use the kiosk. They could look at locating 40 spaces in the school parking lot for monthly permit holders - which would prevent turnover during school hours - or use this area for Lincoln Street employee/owner parking. There's a mid-day parking shortage in the 2 hour zone, and non-compliance with the 2 hour limit. By charging a fee for the train station lot and metering the 2 hour zone, they would create an economic push for commuters to the surplus free parking. Metering the 2 hour zone improves turnover compared to signed free 2 hour spaces. The concern was that they would lose business by losing the short term 15 minute parking; to address this, they could make the first 15 minutes free at all meters, or have a handful of free 15-minute-only spaces. They can offer all-day permits to employees or a resident who can demonstrate hardship. He said they also priced out what the implementation would look like, number of kiosks, signage, etc, as well as hand-held ticket devices.

Mr. Dean said the goal for tonight is to get reaction from the Board and to make sure the Board understood the implementation cost, which is \$115,000 in year one. They could take the police budget placeholder at \$115,000, and they anticipate bringing in \$50,000 in fees and fines in the first year. There's also an option to put it as an article on the ballot. Ms. Surman asked if the amount of money involved obligated them to take it to the voters. Mr. Dean said he didn't believe it was a must, but they could.

Ms. Corson said there was a clear need in the Lincoln Street area. Eventually the town will likely put paid parking downtown as well. She suggested doing two hours free. She asked for the public to comment.

Dan Chartrand asked that they do paid parking downtown as well. The lack of value the town is placing on parking is killing the town.

Jason Kellerbee, owner of Trakside Cafe, said that Exeter is the busiest train station because it's free. If they start charging, riders will probably go to other stations and not come to his restaurant. That said, he's in favor of charging at the train station and offering free two hour parking.

Jud Lovering, who owns Jim's Barbershop, said that train parking is the problem. 15 minutes free is not going to help his business, 30 mins or an hour would be better. Currently on Lincoln Street, nobody is in the stores but the parking spaces are full. Meters would keep people moving, but if there's too much expense involved it could hurt business. He doesn't want to see the neighborhood die either from no parking or from too expensive parking.

Abdul Hamid Khan, owner of Romeo's Pizza, said he has to search for a spot in the morning. If there were meters, there would be no parking left for employees. He is against meters.

Darren Winham, the Economic Development Director, said that two hour parking on that street can no longer be enforced, and train riders are exploiting that and parking in places that make it difficult for businesses. They could create a system with the school lot that would be

permit parking only. Ms. Corson said that the School Board says the parents don't want this. Mr. Winham said when the school looks at this report, he's hoping their fears will be allayed by permit-only enforced parking.

Amanda Kelly, an Exeter resident, asked if they have data on what happens to businesses when towns adopt paid parking. Mr. Burke said that the most successful downtowns have the highest priced parking. There can be impacts on convenience type shopping, which can be handled. Businesses can offer validation.

Chief Stephan Poulin said there's a definite parking problem on Lincoln Street. Last year, the Police were able to chalk tires, can no longer do that. With kiosk or pay by plate, a lot of leeway, can work with business owners.

Ms. Gilman said there's also a problem of awareness of the parking map, and suggested they do advertising at the train station of the parking alternatives.

Corey Stevens, a member of the Budget Recommendations Committee, asked why Lincoln Street Parking is on the warrant and not in the operating budget. There is a placeholder for this in the Police budget. Mr. Dean said that if they increase this budget by \$65,000, the YOY increase is over 3%, and it is not part of the default budget. Ms. Corson said she wanted the public to weigh in on it as a warrant article. Corey Stevens said that some issues are compelling enough to put in the budget and say they made a decision that it's important for the town. It should be in the budget and be over with. Ms. Surman agreed. Ms. Gilman said if they put it in the budget they have more time to figure out the details. Ms. Cowan said she wanted a more robust discussion on this from the citizenry.

Ms. Corson read the proposed Article 13:

Lincoln Street Parking Program (\$115,000)

To see if the Town will vote to raise and appropriate the sum of one hundred fifteen thousand and zero dollars (\$115,000) for the purpose of implementing recommendations from the Lincoln Street parking report dated January 14th, 2020, to include paid parking along Lincoln Street. The sum raised will be paid back to the town's general fund through parking fees. All parking revenues exceeding the initial program cost will be accounted for in the Municipal Transportation Improvement Fund adopted by the Town at the 2005 Town Meeting. This sum (\$115,000) to come from the unassigned fund balance. (Estimated tax impact: no tax impact).

MOTION: Ms. Cowan moved to include the Lincoln Street Parking Program as described with one-hour free parking as a warrant article. Mr. Papakonstantis seconded. Mr. Papakonstantis said he's inclined to put it in the budget, but doesn't want it to go over 3%. Ms. Cowan, Ms. Gilman, and Mr. Papakonstantis voted yay; Ms. Surman voted nay; and Ms. Corson abstained. The motion passed 3-1-1.

The Board voted 5-0 to recommend the article on the warrant.

b. Public Hearings: FY20 Budget, Bonds, Articles

MOTION: Mr. Papakonstantis moved to open the budget hearing on the warrant articles. Ms. Surman seconded. All were in favor.

Mr. Dean read Article 8:

2020 Operating Budget

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling 19,605,537. Should this article be defeated, the default budget shall be \$19,323,051, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Estimated Tax Impact: .18/1,000 assessed property value, \$18.00/100,000 assessed property value).

He added that the \$19,605,537 figure is a 2.83% increase over FY19. He discussed the components of the budget and revenue projections. The operating budget tax impact is \$5.47/1,000. With the tax credits, it's 19 cents more, at \$5.66/1,000.

Mr. Dean read Article 9:

2020 Water Fund Budget

Shall the Town of Exeter raise and appropriate as a water operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,552,795. Should this article be defeated, the water default budget shall be \$3,457,712 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

Mr. Dean added that the Water Fund is an 8.25% increase over FY19. Rate adjustments have been made for 2020.

Mr. Dean read Article 10:

2020 Sewer Fund Budget

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$7,686,605. Should this article be defeated, the default budget shall be \$7,584,841 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

MOTION: Mr. Papakonstantis moved the Select Board recommend Article 8, the 2020 Operating Budget, totaling \$19,605,537. Ms. Surman seconded. All were in favor.

MOTION: Mr. Papakonstantis moved the Select Board recommend Article 9, the 2020 Water Fund Budget, of \$3,552,795. Ms. Surman seconded. All were in favor.

MOTION: Mr. Papakonstantis moved the Select Board recommend Article 10, the 2020 Sewer Fund Budget, of \$7,686,605. Ms. Gilman seconded. All were in favor.

MOTION: Ms. Gilman moved to close the public hearing on the 2020 Operating Budget. Mr. Papakonstantis seconded. All were in favor.

MOTION: Ms. Cowan moved to reopen the recessed bond hearing. Mr. Papakonstantis seconded. All were in favor.

Ms. Corson read Article 5:

Squamscott River Sewer Siphons Project (\$1,600,000)

To see if the Town will vote to raise and appropriate the sum of one million six hundred thousand and zero dollars (\$1,600,000) for the purpose of design, construction, and installation of siphons from Jady Hill to the Main Pump Station and design of improvements to the Webster Ave pump station and force main design as part of the project, and to authorize the Select Board to enter into a loan agreement of up to \$1,600,000 through the New Hampshire Department of Environmental Services Clean Water State Revolving Fund for this purpose. The loan will be repaid as follows: a 10% forgiven by agreement with NHDES, and \$1,440,000 in sewer fees over 10 years. (Estimated Tax Impact: no tax impact, sewer funds plus 10% loan forgiveness).

Ms. Corson asked for public comment, but there was none.

MOTION: Ms. Gilman moved to recommend Article 5 as presented. Mr. Papakonstantis seconded. All were in favor.

Ms. Corson read Article 6:

Westside Drive Reconstruction Design/Engineering (\$100,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of one hundred thousand dollars (\$100,000), for the purpose of planning and design of wastewater and drainage upgrades to the Westside Drive neighborhood area, and to authorize the Select Board to enter into a loan agreement of up to \$100,000 through the New Hampshire Department of Environmental Services Clean Water State Revolving Fund for this purpose. The loan will be repaid as follows: \$75,000 will be forgiven by agreement with NHDES, and \$25,000 will come from sewer fees. (Estimated Tax Impact: no tax impact, sewer funds plus loan forgiveness).

Ms. Corson asked for public comment, but there was none.

MOTION: Mr. Papakonstantis moved to recommend Article 6, Westside Drive Reconstruction Design/Engineering, in the amount of \$100,000 as presented. Ms. Surman seconded. All were in favor.

MOTION: Mr. Papakonstantis moved to close the public bond hearing. Ms. Gilman seconded. All were in favor.

MOTION: Mr. Papakonstantis moved to open the public hearing on the Warrant Articles. Ms. Surman seconded. All were in favor.

Ms. Corson read Article 11:

Groundwater/Surface Water Assessment Program (\$200,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of two hundred thousand dollars (\$200,000), for the purpose of groundwater and surface water rehabilitation, engineering, feasibility study, and land acquisition for water supply purposes. This sum to come from \$200,000 in water funds. (Estimated Tax Impact: no tax impact, water funds).

Ms. Corson asked if the public had comments, but there were none.

MOTION: Mr. Papakonstantis moved the Select Board recommend Article 11, Groundwater/Surface Water Assessment Program, as presented. Ms. Cowan seconded. All were in favor.

Ms. Corson read Article 12:

Folsom Acres Lift Station Rehabilitation (\$150,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of one hundred fifty thousand dollars (\$150,000), for the purpose of rehabilitating the sewer lift station located in Folsom Acres off Prentiss Way. This sum to come from \$150,000 sewer fees. (Estimated Tax Impact: no tax impact, sewer funds).

Ms. Corson asked if the public had comments, but there were none.

MOTION: Ms. Surman moved to recommend Article 12, Folsom Acres Lift Station Rehabilitation, as presented. Ms. Cowan seconded. All were in favor.

Ms. Corson read Article 14 [Lincoln Street Parking, addressed above, is #13]:

Pickpocket Dam (\$110,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of one hundred ten thousand dollars (\$110,000), for the purpose of completing tasks related to a letter of deficiency from the NHDES on Pickpocket Dam. This sum to come from general taxation. (Estimated Tax Impact: .050/1,000, \$5.01/100,000 assessed property value).

Ms. Corson asked if the public had comments, but there were none.

MOTION: Mr. Papakonstantis moved that the Select Board recommend Article 14, on Pickpocket Dam, as presented. Ms. Cowan seconded. Ms. Cowan, Ms. Gilman, and Mr. Papakonstantis voted yay; Ms. Surman and Ms. Corson voted nay. The motion passed 3-2.

Ms. Corson read Article 15:

Appropriate to Capital Reserve Fund – Parks Improvements (\$100,000)

To see if the Town will vote to raise and appropriate the sum of one-hundred thousand dollars (\$100,000) to be added to the Parks Improvement Capital Reserve Fund previously established. This sum to come from general taxation. (Estimated Tax Impact: .046/1,000, \$4.55/100,000 value).

Ms. Corson asked if the public had any comments, but there were none.

MOTION: Mr. Papakonstantis moved the Select Board recommend Article 15, Appropriate to Capital Reserve Fund – Parks Improvements, as presented. Ms. Cowan seconded. Ms. Cowan, Ms. Corson, Ms. Gilman, and Mr. Papakonstantis voted yay; Ms. Surman voted nay. The motion passed 4-1.

Ms. Corson read Article 16:

Communications Repeater Site Improvements (\$78,792)

To see if the Town will raise and appropriate, through special warrant article, the sum of seventy eight thousand seven hundred and ninety two dollars (\$78,792), for the purpose of making improvements to the town's public safety communications systems. This sum to come from general taxation. (Estimated Tax Impact: .036/1,000, \$3.59/100,000 value).

Ms. Corson asked if the public had any comments, but there were none.

MOTION: Mr. Papakonstantis moved that the Select Board recommend Article 16, Communications Repeater Site Improvements, as presented. Ms. Surman seconded. All were in favor.

Ms. Corson read Article 17:

Highway Truck Replacement (\$65,872)

To see if the Town will raise and appropriate, through special warrant article, the sum of sixty five thousand eight hundred and seventy two dollars (\$65,872), for the purpose of purchasing a replacement for Highway Truck #9, purchased in 2007. This vehicle is primarily used for light duty hauling, landscaping, asphalt work, drainage and catch basin maintenance. This sum to come from general taxation. (Estimated Tax Impact: .030/1,000, \$3.00/100,000 assessed property value).

Ms. Corson asked if the public had any comments, but there were none.

MOTION: Mr. Papakonstantis moved the Select Board recommend Article 17, Highway Truck Replacement, as presented. Ms. Surman seconded. All were in favor.

Ms. Corson read Article 18:

Appropriate to Capital Reserve Fund – Sidewalks (\$60,000)

To see if the Town will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000) to be added to the Sidewalk Repair and Replacement Capital Reserve Fund previously established. This sum to come from general taxation. (Estimated Tax Impact: .027/1,000, \$2.73/100,000 value).

Ms. Corson asked if the public had any comments, but there were none.

MOTION: Mr. Papakonstantis moved the Select Board recommend Article 18, Appropriate to Capital Reserve Fund – Sidewalks, as presented. Ms. Surman seconded. All were in favor.

Ms. Corson read Article 19:

Replace Parks/Recreation Tractor with Mini-Loader (\$58,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of fifty eight thousand dollars (\$58,000), for the purpose of purchasing a replacement of the Parks/Recreation Department 1999 tractor with a mini-loader. This sum to come from general taxation. (Estimated Tax Impact: .026/1,000, \$2.64/100,000 assessed property value).

Ms. Corson asked if the public had any comments, but there were none.

MOTION: Mr. Papakonstantis moved that the Select Board recommend Article 19, Replace Parks/Recreation Tractor with Mini-Loader, as presented. Ms. Surman seconded. All were in favor.

Ms. Corson read Article 20:

Conservation Fund (\$50,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of fifty thousand dollars (\$50,000), to the Conservation Fund established pursuant to RSA 36-A:5. These funds will be used for purposes consistent with the Conservation Fund including the purchase of interests in real property to be held for conservation purposes. This sum to come from general taxation. (Estimated Tax Impact: .023/1,000, \$2.28/100,000 assessed property value).

Ms. Corson asked if the public had any comments, but there were none.

MOTION: Mr. Papakonstantis moved the Select Board recommend Article 20 on the appropriation to the Conservation Fund of \$50,000. Ms. Surman seconded. All were in favor.

Ms. Corson read Article 21:

Maintenance Sedan Replacement (\$24,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of twenty four thousand dollars (\$24,000), for the purpose of replacing a 2008 Crown Victoria maintenance vehicle with a transit van. This sum to come from general taxation. (Estimated Tax Impact: .011/1,000, \$1.09/100,000 assessed property value).

Ms. Corson asked if the public had any comments, but there were none.

MOTION: Mr. Papakonstantis moved the Select Board recommend Article 21, Maintenance Sedan Replacement, as presented. Ms. Surman seconded. All were in favor.

Ms. Corson read Article 22:

Appropriate to Sick Leave Trust Fund (\$100,000)

To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the Sick Leave Expendable Trust Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

Ms. Corson asked if the public had any comments, but there were none.

MOTION: Mr. Papakonstantis moved the Select Board recommend Article 22, Appropriate to Sick Leave Trust Fund, as presented. Ms. Surman seconded. All were in favor.

Ms. Corson read Article 23:

Snow and Ice Fund Appropriation (\$50,000)

To see if the Town will vote to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

Ms. Corson asked if the public had any comments, but there were none.

MOTION: Mr. Papakonstantis moved the Select Board recommend Article 23, Snow and Ice Fund Appropriation, as presented. Ms. Surman seconded. All were in favor.

MOTION: Mr. Papakonstantis moved to recess from the warrant article hearing. Ms. Surman seconded. All were in favor.

c. TIF Plan Amendment Hearing

MOTION: Ms. Surman moved to open the public hearing on the Epping Road TIF amendment. Mr. Papakonstantis seconded. All were in favor.

Darren Winham, the Economic Development Director, discussed Article 24, the Epping Road TIF Amendment. This would allocate up to \$1 million for corridor study on the Route 27/Epping Road 101 interchange (exit 9) to Brentwood Road, and infrastructure improvements between the interchange and Continental Drive. They may consider a center lane on Epping Road between Cronin Road and Continental Drive and a new Sidewalk. This will fund improvements without increasing the amount or length of the TIF bond, and they will still have \$2.5 million in borrowing authority to do other planned improvements. The TIF Advisory board moved unanimously to approve the amendments. He added that the taxable increase in value of this area from 2016 - 2019 was \$43,238,246.

Ms. Corson asked for public comment.

Tom Monahan of the TIF Advisory Board said that a lot of development is coming in, which requires this roadway improvement.

MOTION: Ms. Surman moved to close the public hearing on the TIF Plan amendment. Mr. Papakonstantis seconded. All were in favor.

MOTION: Mr. Papakonstantis moved to reconvene the Warrant Article Hearing. Ms. Surman seconded. All were in favor.

Ms. Corson read Article 24:

Epping Road TIF Amendment

Shall the Town adopt the provisions of the Epping Road Tax Increment District Plan Amendment (dated January 7, 2020) in accordance with RSA 162-K:9 IV which allocates the use of tax increments for retirement of bonds and notes as outlined in the plan amendment.

MOTION: Mr. Papakonstantis moved the Select Board recommend Article 24, the Epping Road TIF amendment. Ms. Cowan seconded. All were in favor.

Ms. Corson waived the reading of Article 25, a Citizen's Petition Article, *Petition Against the Granite Bridge Pipeline*. Ms. Corson took issue with the wording of the Article referencing the Right to a Healthy Climate Ordinance. Ms. Gilman said they don't have to recommend citizens' petitions. The Board decided not to recommend the article.

Ms. Corson read Article 26:

Citizen's Petition Article – Holiday Parade

By petition, Shall the town vote to raise and appropriate the sum of \$1,500 dollars and no cents to defray the expense of the annual Exeter Holiday Parade for the public under the direction of the Selectmen or a committee to be appointed to serve gratuitously for this purpose.

Mr. Dean said since there's a financial component, this article does require a recommendation. He mentioned that currently, the Memorial Day Parade is funded at \$3,500 and the Holiday Parade is at \$3,000.

The Board agreed to let Beth Dupell speak; she is a non-resident but is an organizer of the Holiday Parade.

Ms. Dupell said that the basic components of a parade are three marching bands, a police detail, and Porta-Potties, which cost \$4,200-4,300. They're asking for \$1,500 funding more than what they have now, for a total of \$4,500. Any additional entertainment would be paid for through fundraising.

MOTION: Ms. Surman moved the Select Board recommend Article 26, on the Holiday Parade, as presented. Ms. Gilman seconded. All were in favor.

Ms. Corson waived the reading of Article 27 *Citizen's Petition Article - Resolution to Take Action on Climate Pollution*. The Board did not make a decision on the article.

Ms. Corson waived the reading of Article 28, *Citizen's Petition Article - New Hampshire Resolution for Fair Redistricting*. The Board did not make a decision on the article.

Ms. Corson read Article 29, *To transact any other business that may legally come before this meeting*.

MOTION: Mr. Papakonstantis moved to close the public hearing on the warrant articles. Ms. Surman seconded. All were in favor.

8. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

i. None

b. Permits & Approvals

i. None

c. Town Manager's Report

i. None

d. Select Board Committee Reports

i. None

e. Correspondence

i. Mr. Dean said there's an ad for the "One for All" system. He will double-check with the Town Clerk on whether it is currently available.

ii. A letter from the Energy Committee, which refers to the Granite Bridge project.

iii. Other correspondence will be addressed at the next meeting.

9. Review Board Calendar

a. The next meeting is February 3rd. The Board will determine via email which Select Board member is speaking to which article at Deliberative Session.

10. Non-Public Session

a. None

11. Adjournment

MOTION: Mr. Papakonstantis moved to adjourn. Ms. Surman seconded. All were in favor and the meeting adjourned at 11:43 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Select Board Meeting
Monday January 6, 2020
Town Offices, Nowak Room
Draft Minutes

1. Call Meeting to Order

Members present: Anne Surman, Kathy Corson, Julie Gilman, Molly Cowan, Niko Papakonstantis, and Russ Dean were present at this meeting. The meeting was called to order by Ms. Corson at 7 PM.

2. Public Comment

- a. There was no public comment at this meeting.

3. Proclamations/Recognitions

MOTION: Ms. Surman moved to rescind the one year MOU by the Town of Exeter and Seacoast Farms Products. Ms. Cowan seconded. Mr. Dean said that Mr. Kelly is going before the Zoning Board this month. Ms. Surman said she appreciated that he's now going through the process, but they should still rescind the MOU. Ms. Surman voted yay, and Ms. Cowan, Ms. Corson, Ms. Gilman, and Mr. Papakonstantis voted nay. The motion failed 1-4-0.

4. Approval of Minutes

- a. Regular Meeting: December 16, 2019

MOTION: Ms. Surman moved to approve the minutes of December 16, 2019 as submitted. Mr. Papakonstantis seconded. Ms. Gilman abstained and the motion passed 4-0-1.

5. Appointments

MOTION: Ms. Cowan moved to regretfully accept the resignation of Jennifer Bracket Piskovitz from the Sustainability Advisory Committee, with a term expiring 4/30/22. Mr. Papakonstantis seconded. All were in favor.

6. Discussion/Action Items

- a. Renay Allen Energy Committee - Offshore Wind Task Force Meeting

Renay Allen, a member of the Energy Committee, gave the Board a recap of the Offshore Wind Task Force Meeting Dec 12 at UNH.

- b. Sustainability Officer

Mr. Papakonstantis said the BRC decided not to include the cost of a Sustainability Officer in the budget recommendations, but it's an important initiative. He suggests naming Dave Sharples as the sustainability coordinator for now, and revisit the issue in the future. Ms. Corson said that Exeter has been awarded a UNH Fellowship grant of \$11,500 and a \$15,000 grant from Coastal Resiliency which Mr. Sharples will be overseeing. She would like to put a stipend for Mr. Sharples in the budget. Ms. Surman said that a sustainability position could be regionalized in the future. Having Mr. Sharples in this position now will make them more flexible later.

Terri Harmon of 6 Oak Street said that Article 31 related to a standalone Sustainability Officer. There are over 200 signatures on their petition on the creation of a Sustainability Office.

Herb Moyer of 51 Westside Drive said that sustainability would lend itself to regionalization, but asked the Board to keep in mind that the Officer position did get 61% of the vote. He asked Dave Sharples to involve community members in the fellowship process. He also asked if there's a rating system that shows communities' water quality statewide, as he has concerns about the quarterly reports. Mr. Dean said the reports were related to an issue that the town had with TTHM, which is now in compliance. They do produce an annual water quality report which will continue, and he thinks the other systems must as well. Mr. Moyer asked if the town is looking for sustainability resources for the 2021 budget. Ms. Corson said it's hard to know what will develop. She wants to see a "Master Plan" of Sustainability for Exeter, which is part of the Coastal Resiliency grant; the plan would tell them where they're going. Warrant Article says "The Sustainability Office will require up to \$40,000 in 2019," but they can't do that because it's not part of the budget. The cost was "to be recouped through sustainability initiatives, which has not been proven. It has to be shown that there will be a cost savings.

Christopher Zigmont of 22 Crestview, a member of the Sustainability Advisory Committee, applauded the effort of Dave Sharples to fill the gap temporarily. He also embraces the regional perspective. However, in the future, the town should attempt to fulfil the intent of the voters who put in the warrant article.

Nancy Belanger of 1 Mill Street, the Chair of the BRC General Government subcommittee, said the BRC took this very seriously, and did add \$500 extra for Planning for Sustainability. She personally voted for the warrant article but did not have the understanding that it necessarily included a new position.

Ms. Cowan said that they wouldn't be able to get someone with Mr. Sharples' qualifications for \$45,000. They also need to be thinking regionally. She encouraged the Sustainability Committee to keep going and continue pushing sustainability.

MOTION: Mr. Papakonstantis moved that the Board designate Dave Sharples as the Town of Exeter Sustainability Officer. Ms. Cowan seconded. All were in favor.

Mr. Sharples explained that he would like to have the fellow do a municipal emissions inventory done, and come up with targets and strategies to meet the targets. Ms. Corson said there's \$5,295.48 in a Capital Reserve Fund established in 2009.

MOTION: Mr. Papakonstantis moved that the Board authorize \$5,000 from the Renewable Energy Capital Reserve Fund for the purpose of funding the town's match for the 2020 UNH SI Sustainability Fellowship program. Ms. Gilman seconded. All were in favor.

c. Facilities Committee Review and Recommendation - Parks and Recreation Expansion/Renovation.

Mark Leighton of the Facilities Committee said the committee reviewed the design for the Parks and Rec expansion, and spoke with Greg Bisson and Melissa Roy of Parks and Rec. The Facilities Committee's unanimous recommendation was to not move the Rec Park expansion to a warrant article until the following items can be

completed: 1) The Select Board conducts a debt service analysis to determine the affordability of all projects in the next ten year period and 2) Completion of a comprehensive Facilities Master Plan with which they can assess and prioritize all future projects.

Ms. Corson asked how their recommendation differed from the existing Master Plan. Mr. Leighton said it would be a detailed description of how facilities will be used to support the Master Plan. If the town strategically decided that the Rec Center was a project that it needed, they would look at that. Other needs are coming, and if this project goes to the voters it could endanger future projects. Ms. Cowan said that in the town's Master Plan, there was a specific need for updating the Parks and Rec facilities.

Peter Lennon of the Facilities Committee said that they viewed the overall Master Plan as unconnected to fiscal constraints. The Facilities Committee tried to bring in fiscal constraints and other considerations. They want to look at how this project stacks up against other needs, which may not yet be in the CIP but which the town will have to address in the near future.

Ms. Cowan said the Select Board is very budget-conscious. They missed where the library would fit into a Facilities Master Plan, although she's glad the town passed the library project. She is worried that they don't have a Rec facility that is inclusive. Mr. Leighton said they are only asking to pause to answer the questions and to look at the costs of this project. Ms. Cowan said she wants to hear from the voters on this project. Ms. Corson said there are several other known projects coming in the next few years, and this project is \$1.4 million for 20 years starting in 2022. The cost has gone from \$7.1 million to \$12.7 million since the last proposal. The Facilities Committee is looking at this from a different perspective

Ms. Surman said she's opposed to this being on the warrant this year. Debt service is coming up and the Public Safety Study results are not yet in. They have to prioritize and look at how much the taxpayers can afford. It's the Select Board's job to put on responsible warrant articles.

Mr. Papakonstantis said that he's the Select Board rep to the Facilities committee and he appreciates the work that they do, but he also supports putting this project on the warrant. This Rec Park project would accomplish at least four priorities of the Master Plan. The scope of the project expanded because it's more aligned with what's needed and with the Master Plan. Voters can tell them what they can afford. He's looking at value, not price. The bond will eventually be paid off, and there will be long term value to the community. This piece of land can only be used for parks and recreation. They can relocate to this property and free up the property on Court Street which could be used for a Town Office or be sold.

Mr. Leighton said they did not intend to pause the project at this point in the budget cycle and they hope to be part of the discussion earlier in future projects. Mr. Dean said this project came out of the warrant article passed last March. The cost of this project could go even higher in the future. This parcel can only be used for this purpose and there's no other similar parcel in town. At some point they will need to complete the projects they've put money into studies on.

Mr. Lennon said the composition of this project was not settled until late this year, and the debt service analysis and Facilities Master Plan can help them decide their priorities for the 2021 budget. The Rec Department hasn't looked at other lower-cost alternatives that would be an improvement to the current offering.

Ms. Cowan said the Rec Advisory Board considered a lot of alternatives, as well as phasing this project, but found they weren't cost effective. She said that the project will include naming rights and other cost offsets that won't be settled until the project goes forward. Mr. Lennon said that the track record of Rec getting those offsets is inconsistent. He also believes that the project cost could be approached in a different way, for example by asking a firm to design the best facility possible for a fixed amount like \$8 million.

Brinn Sullivan of 44 Hampton Road, a member of the Rec Advisory Board, asked if the Facilities Master Plan would be another chapter of the Master Plan, and if so the town would have to vote on it again and delay projects further. She also asked whether the Facilities Committee had taken public input on this decision. She said that the Rec Board wants the Select Board to put this on the ballot and let the voters decide.

John Zinka of 61 Acadia Lane, an abutter of the Rec Park, said that abutters were not given input or time to voice concerns about the project. There was a meeting January 2nd, but things were already set in stone. This project will upset or even destroy two neighborhoods. He doesn't see an issue with waiting to address the concerns of abutters and the Facilities Committee.

Cathy Stikney of 8 Wayside Drive, an abutter, said she recommended waiting and taking a stronger look at the impact on the neighborhood.

Allan Pelletier of 19 Fuller Lane, an abutter, said that 15 years ago, they didn't want to have the soccer fields put in. The neighborhood is now a parking lot. The town disrupted their lives with these fields. This is not the right place for this project.

Jennifer Clark of Acadia Lane, an abutter, said she is concerned about the traffic, crowding, lights, two way street, erosion, wetlands, loss of trees, weed spraying, and their view. Ms. Gilman said the weed spray is organic.

Nancy Belanger of 1 Mill Street said these facilities have been static since 1978. This project has been delayed since 2014. Parks and Rec were asked to go back to the drawing board and they've done that. It's well beyond time to get this in front of the voters. This facility could also be a potential future voting place.

Ms. Corson said they will have a public hearing on the budget January 21st, when they will decide whether this project will go on the warrant or not.

Mr. Papakonstantis said he will personally work with the Rec Department to address the abutters' concerns if this project goes forward. Ms. Corson said they haven't been taken into consideration thus far so it can't go forward without changing the cost of the project.

Ms. Surman said after what she's heard tonight, she's definitely not in favor of this project going forward to the warrant. Ms. Corson said it will take 60% to get this past, so it would be in everyone's best interest to get full consensus. Currently, she would not support this. The library was asked to go back and redesign and came back with less.

d. FY20 Bonds Budget & Warrant Articles

Mr. Dean said the current budget for the General Fund is \$19,612,683, a decrease from \$19,666,000, due to changes in benefits and a different approach to Police prosecution. This is under the 3% YOY increase, at 2.8% over the last Operating Budget article. He added that in the Water Budget, they did get the TTHM loan, at \$1.12 million with 20% debt forgiveness.

Mr. Papakonstantis said they previously allocated \$500 to Sustainability in the Planning Budget in line item 55200, Planning Supplies, but they needed the full \$2,500 of that line for a grant match, so he would like to increase it by \$2,500. He would also like to add a \$5,000 stipend for the Sustainability Coordinator position. Mr. Dean said they would make the changes for the version of the budget presented at the public hearing.

Ms. Surman would like to increase the Veterinary Services line item 55321 in the Police budget by \$1,400, for a total of \$2,150 in that line, to support the NHSPCA.

Ms. Corson said she would like to look at the MyCivic App budget of \$6,000. Andy Swanson, the IT Director, said that 65% of all internet traffic is on phones. In the future, websites will have to adapt. While they may not be getting \$6,000 of use yet, this is the direction they should go. Hope Godino, the director of the Exeter Public Library, said her patrons are using it. Jennifer Perry said they get 2 - 5 work order requests from the app each week. Mr. Dean said if they take the app away, there would be a negative response.

Ms. Corson said she'd like to hear more about the GPS tracking software. Mr. Dean said they have it installed in a number of vehicles, mostly in the Public Works Department. It gives data on the location and usage of the vehicles, at a cost of \$4,250 a year. Ms. Corson asked how they are using the data. Mr. Dean said they look at it periodically but haven't done a full analysis yet. They have it for insurance purposes and tracking service hours for the vehicle replacement program. He will provide the Board with a further report on its usage.

Ms. Corson said there is \$25,000 for the DPW garage in the budget, but they just spent \$75,000 on a Public Safety Study, which she has heard will say the Public Safety building is in poor shape. She would like to put the \$25,000 in the Police and Fire budget for further study. Mr. Papakonstantis said he would like to see the actual study before making changes. Mr. Dean said they're verifying the data for the Police study and have not yet received the Fire/EMS results. Ms. Gilman said they know that the DPW garage is at the end of its life and has snow load issues. Bob Kelly of the Budget Recommendations Committee said the Public Works garage is in the CIP, while the Public Safety Complex is not. The DPW requested \$100,000 but the BRC recommended \$25,000 to allow initial designs and cost estimates. He recommended not cutting that. Ms. Corson said she would not challenge that allocation further.

Ms. Chester said that the new budget number is \$19,622,523. Mr. Dean said this is 2.6% over last year's adjusted budget and 2.91% over last year's original operating number.

7. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

MOTION: Mr. Papakonstantis moved to approve a Veterans Credit for 88/1/8 for \$500 and \$2,000. Ms. Surman seconded. All were in favor.

MOTION: Mr. Papakonstantis moved to approve a prorated abatement for 63/150 for \$2,513. Ms. Surman seconded. All were in favor.

Ms. Corson said she had concerns about the Intent to Cut and the parcel's proximity to wetlands. Mr. Dean said if it would violate wetlands laws, the requester would have to deal with DES. If the Board approves the Intent to Cut, they can have the state review it.

MOTION: Mr. Papakonstantis moved to approve an Intent to Cut for 107/8. Ms. Gilman seconded. All were in favor.

b. Permits & Approvals

- i. Mr. Dean said the Rec Park Building Project is looking for an approval of \$6,400 for Design Services for work that has already been completed. This would come out of the \$250,000 appropriation already made.

MOTION: Mr. Papakonstantis moved to authorize the amendment of \$6,400 for design services related to the Recreation Park building design pursuant to Article 7 of the 2019 Town Meeting. Ms. Surman seconded. All were in favor.

- ii. Disbursement of the Town for the Swasey Parkway Maintenance Fund. Ms. Surman said this should have been done by the Swasey Parkway Trustees. Mr. Dean said they spend funds on maintenance and reimburse the General Fund from that account. It's possible that both the Board and the Trustees will need to make a motion on it.

MOTION: Mr. Papakonstantis moved to process a disbursement of \$25,914.78 payable to the Town of Exeter from the Swasey Parkway Maintenance Fund subaccount #111. The amount is to reimburse the town for maintenance expenses paid by the town on behalf of Swasey Parkway in 2019 in excess of the budget. Ms. Cowan seconded. Ms. Surman abstained and the motion passed 4-0-1.

- iii. Snow and Ice Budget, up to \$100,000 from the Snow and Ice Deficit Capital Reserve Fund.

MOTION: Mr. Papakonstantis moved to approve the withdrawal of up to \$100,000 from the Snow and Ice Deficit Capital Reserve Fund to offset the FY19 Snow and Ice Fund deficit. Ms. Surman seconded. All were in favor.

c. Town Manager's Report

- i. Mr. Dean said he would waive his report.

d. Select Board Committee Reports

- i. Ms. Gilman said that at the State level, all of the vetoed bills are coming back, and two have to do with recycling and plastic shopping bags.

- ii. Mr. Papakonstantis said the Planning Board had a meeting Dec 19th where they heard two cases. The first, for Auto Holdings Realty Trust to install a parking lot, was approved with conditions. They also accepted the application of the Harbor Street Limited Partnership, for five single family lots off Brentwood and Spruce Street; they did a sitewalk for that project, with abutters present. There will be a public hearing on new Zoning Amendments at the next Planning Board meeting of January 9th.
- iii. Ms. Cowan attended the Parks and Rec abutters' meeting, which had a great discussion. They heard abutters both in favor and against the Rec Park project. She has two Housing Advisory Committee meetings this week.
- iv. Ms. Surman had no report; E911 meets tomorrow.
- e. Correspondence
 - i. A notice of the IRS mileage rate change to 58 cents.
 - ii. An Alteration of Terrain Permit application for Parks and Rec.
 - iii. A letter from Big Brother Big Sister thanking the town for their grant.
 - iv. A report from the State of NH Dept of Transportation on recommended bridge postings for weight and height restrictions, which recommends no posting for the Court Street Bridge over Little River.
 - v. Letters from residents of 277 Water Street in strong support of improving the Recreation Park. Ms. Corson said they will be read aloud at the next meeting.
 - vi. A notice that there were no public Combined Sewer Overflows in this quarter, but there was one private CSO.

8. Review Board Calendar

- a. The next meetings are January 21st, February 3, and February 17th; February 11th is the Primary. There are also meetings March 2nd and 16th. March 10th is the Town Election.

9. Non-Public Session

- a. There was no non-public session at this meeting.

10. Adjournment

MOTION: Mr. Papakonstantis moved to adjourn. Ms. Surman seconded. All were in favor and the meeting adjourned at 10:10 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Deliberative Session Updates

EXETER TOWN WARRANT – 2020

To the inhabitants of the Town of Exeter, in the County of Rockingham, in the said State, qualified to vote in Town affairs:

First Session

You are hereby notified that the first session (the Deliberative Session) of the Annual Town Meeting will be held on Saturday, February 1st, 2020 beginning at 9:00 a.m. at the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive. The first session will consist of explanation, discussion and debate of each of the following warrant articles, and will also afford voters who are present the opportunity to propose, debate and adopt amendments to warrant articles, except those articles in which wording is prescribed by state law.

Second Session

The second session of the annual town meeting, to elect town officers by official ballot and to vote on all warrant articles as they may have been amended at the first session, will be held on Tuesday, March 10th, 2020 at the Talbot Gymnasium at the Tuck Learning Center, 40 Linden Street. Polls for voting by official ballot will open at 7:00 a.m. and close at 8:00 p.m.

Article 1

To choose the following: 2 Select Board for a 3-year term; 3 Trustees of the Library for a 3-year term; 1 Trustee of Swasey Parkway for a 3-year term; 1 Trustee of Trust Funds for a 3-year term; 1 Trustee of the Robinson Fund for a 7-year term; 1 Supervisor of the Checklist for a 6-year term; 1 Supervisor of the Checklist for a 2-year term; 1 Town Clerk for a 3-year term; 1 Town Treasurer for a 3-year term.

Article 2 Zoning Amendment #1: Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the town zoning ordinance, as follows: Introducing a new allowable use to the C-1 and WC Districts named Mixed Use Neighborhood Development (MUND). MUND would allow for mixed use development to occur at different scales in three existing mixed-use areas of Exeter: Downtown, Lincoln Street, and Portsmouth Avenue. The amendment is the result of the Exeter Housing Future project, which emerged from the recently adopted Community Master Plan. MUND uses a series of incentives to create a mix of housing units (including 10% deed-restricted affordable units) and neighborhood scale commercial operations. Design standards are included to ensure high quality development that is consistent with the scale and historic character of these neighborhoods. New definitions and amendments to the table of allowable uses are included in this article.

Article 3 Zoning Amendment #2: Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the town zoning ordinance, by modifying Article 9.1. Wetland Conservation District? The purpose of this amendment is to consolidate wetland buffer impact regulations into a single procedure, bring clarity and legal robustness to the application process and submission requirements, and update any references to external regulations. This amendment will accomplish this by making the following changes:

- Consolidate the wetland conditional use permit process under 9.1.6 and wetland waiver process under 9.1.6.C. and further defined under the Site Plan Review and Subdivision Regulations 9.9, into a single conditional use permit process addressed in the zoning ordinance 9.1. Where criteria for the two procedures differ, the more conservative of the two procedures have been included to ensure the regulations retain the current level of protection.

- Add “as amended” throughout where items reference other regulations.
- Replace the wetland buffer descriptive text with a table consolidating the current conditional use permit buffers and wetland waiver setbacks (9.1.3).
- Remove the definition for no-cut buffer, add definitions for limited use buffer and setback, defer to state definitions for vernal pools and wetland delineation, update reference to regulations or agencies, and arranging definitions into alphabetic order (9.1.4)
- Move criteria-based language within permitted or conditional uses out of the individual uses and into the header category (9.1.5, and 9.1.6).
- Remove water impoundment from the list of permitted uses (9.1.5.F).
- Clarify the application review and submission process defined under conditional uses (9.1.6).
- Clarify the temporary impact restoration and buffer preservation requirements by separating them into individual criteria (9.1.6.B.6 and 7)
- Clarify the enforcement process (9.1.11).

Article 4 - Parks/Recreation Building Design/Construction and Recreation Park Improvements (\$10,850,000)

To see if the Town will vote to raise and appropriate the sum of ten million eight hundred fifty thousand and zero dollars (\$10,850,000) for the design and construction of a building, playground and field improvements at the Recreation Park on Hampton Road, and to authorize the issuance of not more than \$10,850,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Debt service will be paid from the general fund. (Estimated Tax Impact: assuming 10 year bond at 1.47% interest: .57/1,000, \$57/100,000 of assessed property value). Bond payments would begin approximately one year after issuance.

(3/5 ballot vote required for approval.) Recommended by the Select Board 3-2.

Article 5 - Squamscott River Sewer Siphons Project (\$1,600,000)

To see if the Town will vote to raise and appropriate the sum of one million six hundred thousand and zero dollars (\$1,600,000) for the purpose of design, construction, and installation of siphons from Jady Hill to the Main Pump Station and design of improvements to the Webster Ave pump station and force main design as part of the project, and to authorize the issuance of not more than \$1,600,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon through the New Hampshire Department of Environmental Services Clean Water State Revolving Fund for this purpose. The loan will be repaid as follows: a 10% forgiven by agreement with NHDES, and \$1,440,000 in sewer fees over 10 years. (Estimated Tax Impact: no tax impact, sewer funds plus 10% loan forgiveness).

(3/5 ballot vote required for approval.) Recommended by the Select Board 5-0.

Article 6 – Westside Drive Reconstruction Design/Engineering (\$100,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of one hundred thousand dollars (\$100,000), for the purpose of planning and design of wastewater and drainage upgrades to the Westside Drive neighborhood area, and to authorize the Select Board to enter into a loan agreement of up to \$100,000 through the New Hampshire Department of Environmental Services Clean Water State Revolving Fund for this purpose. The loan will be repaid as follows: \$75,000 will be forgiven by agreement with NHDES, and \$25,000 will come from sewer fees. (Estimated Tax Impact: no tax impact, sewer funds plus loan forgiveness).

(3/5 ballot vote required for approval.) Recommended by the Select Board 5-0.

Article 7 – Choose Town Officers

To choose all other necessary Town Officers, Auditors or Committees for the ensuing year.

Article 8 – 2020 Operating Budget

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling 19,605,537. Should this article be defeated, the default budget shall be \$19,323,051, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Estimated Tax Impact: .18/1,000 assessed property value, \$18.00/100,000 assessed property value).

(Majority vote required) Recommended by the Select Board 5-0.

Article 9 – 2020 Water Fund Budget

Shall the Town of Exeter raise and appropriate as a water operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,552,795. Should this article be defeated, the water default budget shall be \$3,457,712 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required) Recommended by the Select Board 5-0.

Article 10 – 2020 Sewer Fund Budget

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$7,686,605. Should this article be defeated, the default budget shall be \$7,584,841 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required) Recommended by the Select Board 5-0.

Article 11 – Groundwater/Surface Water Assessment Program (\$200,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of two hundred thousand dollars (\$200,000), for the purpose of groundwater and surface water rehabilitation, engineering, feasibility study, and land acquisition for water supply purposes. This sum to come from \$200,000 in water funds. (Estimated Tax Impact: no tax impact, water funds).

(Majority vote required) Recommended by the Select Board 5-0.

Article 12 – Folsom Acres Lift Station Rehabilitation (\$150,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of one hundred fifty thousand dollars (\$150,000), for the purpose of rehabilitating the sewer lift station located in Folsom Acres off Prentiss Way. This sum to come from \$150,000 sewer fees. (Estimated Tax Impact: no tax impact, sewer funds).

(Majority vote required) Recommended by the Select Board 5-0.

Article 13 – Lincoln Street Parking Program (\$115,000)

To see if the Town will vote to raise and appropriate the sum of one hundred fifteen thousand and zero dollars (\$115,000) for the purpose of implementing recommendations from the Lincoln Street parking report dated January 14th, 2020, to include paid parking along Lincoln Street with consideration of one hour free parking. The sum raised will be paid back to the town's general fund through parking fees. All parking revenues exceeding the initial program cost will be accounted for in the Municipal Transportation Improvement Fund adopted by the Town at the 2005 Town Meeting. This sum \$115,000 to come from the unassigned fund balance. (Estimated tax impact: no tax impact).

(Majority vote required) Recommended by the Select Board 5-0.

Article 14 – Pickpocket Dam (\$110,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of one hundred ten thousand dollars (\$110,000), for the purpose of completing tasks related to a letter of deficiency from the NHDES on Pickpocket Dam. This sum to come from general taxation. (Estimated Tax Impact: .050/1,000, \$5.01/100,000 assessed property value).

(Majority vote required) Recommended by the Select Board 3-2.

Article 15 – Appropriate to Capital Reserve Fund – Parks Improvements (\$100,000)

To see if the Town will vote to raise and appropriate the sum of one-hundred thousand dollars (\$100,000) to be added to the Parks Improvement Capital Reserve Fund previously established. This sum to come from general taxation. (Estimated Tax Impact: .046/1,000, \$4.55/100,000 value).

(Majority vote required) Recommended by the Select Board 4-1.

Article 16 – Communications Repeater Site Improvements (\$78,792)

To see if the Town will raise and appropriate, through special warrant article, the sum of seventy eight thousand seven hundred and ninety two dollars (\$78,792), for the purpose of making improvements to the

town's public safety communications systems. This sum to come from general taxation. (Estimated Tax Impact: .036/1,000, \$3.59/100,000 value).

(Majority vote required) Recommended by the Select Board 5-0.

Article 17 – Highway Truck Replacement (\$65,872)

To see if the Town will raise and appropriate, through special warrant article, the sum of sixty five thousand eight hundred and seventy two dollars (\$65,872), for the purpose of purchasing a replacement for Highway Truck #9, purchased in 2007. This vehicle is primarily used for light duty hauling, landscaping, asphalt work, drainage and catch basin maintenance. This sum to come from general taxation. (Estimated Tax Impact: .030/1,000, \$3.00/100,000 assessed property value).

(Majority vote required) Recommended by the Select Board 5-0.

Article 18 – Appropriate to Capital Reserve Fund – Sidewalks (\$60,000)

To see if the Town will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000) to be added to the Sidewalk Repair and Replacement Capital Reserve Fund previously established. This sum to come from general taxation. (Estimated Tax Impact: .027/1,000, \$2.73/100,000 value).

(Majority vote required) Recommended by the Select Board 5-0.

Article 19 – Replace Parks/Recreation Tractor with Mini-Loader (\$58,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of fifty eight thousand dollars (\$58,000), for the purpose of purchasing a replacement of the Parks/Recreation Department 1999 tractor with a mini-loader. This sum to come from general taxation. (Estimated Tax Impact: .026/1,000, \$2.64/100,000 assessed property value).

(Majority vote required) Recommended by the Select Board 5-0.

Article 20 – Conservation Fund (\$50,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of fifty thousand dollars (\$50,000), to the Conservation Fund established pursuant to RSA 36-A:5. These funds will be used for purposes consistent with the Conservation Fund including the purchase of interests in real property to be held for conservation purposes. This sum to come from general taxation. (Estimated Tax Impact: .023/1,000, \$2.28/100,000 assessed property value).

(Majority vote required) Recommended by the Select Board 5-0.

Article 21 – Maintenance Sedan Replacement (\$24,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of twenty four thousand dollars (\$24,000), for the purpose of replacing a 2008 Crown Victoria maintenance vehicle with a transit van. This sum to come from general taxation. (Estimated Tax Impact: .011/1,000, \$1.09/100,000 assessed property value).

(Majority vote required) Recommended by the Select Board 5-0.

Article 22 – Appropriate to Sick Leave Trust Fund (\$100,000)

To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the Sick Leave Expendable Trust Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) Recommended by the Select Board 5-0.

Article 23 – Snow and Ice Fund Appropriation (\$50,000)

To see if the Town will vote to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) Recommended by the Select Board 5-0.

Article 24 – Epping Road Tax Increment Financing Plan Amendment

Shall the Town adopt the provisions of the Epping Road Tax Increment District Financing Plan Amendment (dated January 7, 2020) in accordance with RSA 162-K:9 IV which allocates the use of tax increments for retirement of bonds and notes as outlined in the plan amendment.

(Majority vote required) Recommended by the Select Board 5-0.

Article 25 – Citizen’s Petition Article – Granite Bridge Project

By petition,

Shall the town express its opposition to the Granite Bridge Pipeline project.

The scope of this project vastly exceeds the current and future energy demands in New Hampshire. The likely changes in energy production could result in ratepayers paying for technology that will be obsolete before it’s operational. Public Utilities Commission contracted consultants reviewing the project have said the proposed plan is excessively costly and overbuilt for the long term energy needs of New Hampshire.

As proposed by Liberty Utilities, the project includes a 27 mile fracked gas pipeline along Rt. 101 from Manchester to Exeter, a metering station at the site of the Exeter water treatment plant and the construction of a 2 billion cubic foot storage tank (larger than the rainbow tank in Boston) in the Epping quarry. The pipeline would cross the Lamprey River twice and run alongside Lake Massabesic potentially threatening drinking water supply.

The safety risks of gas pipelines is evident in the recent leaks and explosions in Keene and Lawrence, Massachusetts.

Furthermore this fossil fuel project with its methane emissions is in opposition to the principles of Exeter’s “Right to a Healthy Climate Ordinance” passed in 2019 and the Select board’s vote to support the goals of the Paris Climate Agreement.

Upon passage the voters request that the Select board send copies of this resolution with a record of the vote to Liberty Utilities, the Public Utilities Commission, the Site Evaluation Committee, and all State Senators.

Article 26 – Citizen’s Petition Article – Holiday Parade

By petition, Shall the town vote to raise and appropriate the sum of \$1,500 dollars and no cents to defray the expense of the annual Exeter Holiday Parade for the public under the direction of the Selectmen or a committee to be appointed to serve gratuitously for this purpose.

(Majority vote required) Recommended by the Select Board 5-0.

Article 27 – Citizen’s Petition Article – Resolution to Take Action on Climate Pollution

By petition,

New Hampshire Resolution to Take Action on Climate Pollution

We the town of EXETER hereby call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire’s economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire’s natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to EXETER’s State Legislators, to the Governor of New Hampshire, to EXETER’s Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents, by EXETER’s Select Board, within 30 days of this vote.

Article 28 – Citizen’s Petition Article – New Hampshire Resolution for Fair Redistricting

By petition,

To see if the town will urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the 2020 census, will do so in a manner that ensures fair and effective representation of New Hampshire voters. That in order to fulfill this obligation the New Hampshire General Court shall appoint an independent redistricting commission that draws the new district maps in a way that does not rely on partisan data such as election results or party registration or favor particular political parties or candidates.

The record of the vote approving this article shall be transmitted by written notice from the selectmen to the town of Exeter’s state legislators and to the Governor of New Hampshire informing them of the instructions from their constituents within 30 days of the vote.

Article 29

To transact any other business that may legally come before this meeting.

Kathy Corson, Chair

Molly Cowan, Vice Chair

Niko Papakonstantis, Clerk

Julie D. Gilman

Anne L. Surman

We certify that on the 27th day of January, 2020, we caused a true copy of the within warrant to be posted at the Exeter Town Hall on Front Street, the Exeter Public Library at Founder's Park, Exeter High School at 1 Blue Hawk Drive, Talbot Gymnasium at Tuck Learning Campus, 40 Linden Street, and the Town Clerk's Office, 10 Front Street.

Given under our hands and seal this ____th day of January, 2020.

Kathy Corson, Chair

Molly Cowan, Vice Chair

Niko Papakonstantis, Clerk

Julie D. Gilman

Anne L. Surman

2019 Election Law Changes

2019 Election Law Changes

Chapter 192
(SB 104) Amended
Eff. 7.10.19

RSA 40:4, II Government of Town Meeting; Moderators; Duties. II. *(a) If the National Weather Service issues a weather event warning applicable to a town on the date of a deliberative session or business session of a town meeting, which the moderator reasonably believes may cause the roads to be hazardous or unsafe, the moderator may, up to 2 hours but not more than 48 hours prior to the scheduled session, postpone and reschedule the session of the meeting to another reasonable date, place, and time certain. If an accident, natural disaster, or other emergency occurs which the moderator reasonably believes may render use of the meeting location unsafe, the moderator may, at any time prior to the scheduled deliberative or business session, postpone and reschedule the session to a date, place, and time certain. To the extent practical, prior to making a decision to postpone, the moderator shall consult with the governing body, the clerk, and as appropriate for the circumstances the police chief, the fire chief, the road agent, and the local emergency management director. The moderator shall employ whatever means are available to inform citizens of the postponement and the rescheduled date or dates.*

(b) In the event of a weather or other emergency as described in RSA 669:1 that occurs on or before the date of an official ballot voting day as defined in RSA 652:16-g, which the moderator reasonably believes may cause the roads to be hazardous or unsafe, the moderator may postpone the session in accordance with RSA 669:1 and RSA 669:1-a.

(c) The date originally scheduled shall continue to be deemed the deliberative session, business session, or official ballot voting day of the meeting for purposes of satisfying statutory meeting date requirements; provided, that in towns or districts that have adopted RSA 40:13, the postponement shall not delay the deliberative session more than 72 hours.

Chapter 148
(HB 146) NEW
Eff. 8.30.19

RSA 40:4-g Intent of the Voter. *In any vote conducted pursuant to this chapter, every ballot shall be counted if the intent of the voter can be determined, regardless of whether the voter followed any instructions relative to marking the ballot provided before the vote.*

Chapter 192
(SB 104) Amended
Eff. 7.10.19

RSA 40:13, VII Government of Town Meeting; Optional Form of Meeting-Official Ballot Referenda; Use of Official Ballot. VII. The second session of the annual meeting, *which is the official ballot voting day as defined in RSA 652:16-g, to elect officers of the localor the second Tuesday in May, as applicable unless it is postponed in accordance with RSA 40:4, II(b) and RSA 669:1.....(no further changes to this section)*

Chapter 131
(HB 415) Amended
Eff. 8.24.19

RSA 40:14, III and VII. Method of Adopting Official Ballot Referendum Form of Meeting. III. The local political subdivision shall place the question on the warrant of the annual meeting under the procedures set out in RSA 39:3 or RSA 197:6. *Voting on the question shall be by ballot, but the question shall not be placed on the official ballot used to elect officers. Polls shall remain open and ballots shall be accepted by the moderator for a period of not less than one hour following the completion of discussion on the question.*

VII. Any local political subdivision which has adopted RSA 40:13 may consider rescinding its action in the manner described in paragraphs III-VI, *except that the question shall be placed on the official ballot. The wording of the question.....(no further changes).....in the calculation of the 3/5 majority.*

Chapter 192
(SB 104) Amended
Eff. 7.10.19

RSA 44:11 Cities and Wards; Local Elections; Times. I. The meeting of the voters of each ward.....(no changes).....or a ward officer.

II. *In the event of a weather or other emergency as described in RSA 669:1, the election may be postponed and rescheduled in the manner provided in that section, except that all references to the moderator shall be deemed to refer to the city clerk.*

NEW and amended sections appear in *italics*

Chapter 170
(HB 486) Amended
EFF. 9.8.19

RSA 607-A:2, I. Uniform Act on Status of Convicted Persons; Rights Lost. I. (a) A person sentenced for a felony, from the time of his or her sentence until his or her final discharge, may not:

1. Vote in an election, but if execution of sentence is suspended with or without the defendant being placed on probation or he or she is paroled after commitment to imprisonment, *the correctional facility shall provide the offender written notice that he or she may vote during the period of the suspension or parole;*
2. Seek the nomination of a political party or become a candidate for or hold public office.
(b) In this paragraph, "final discharge" means the release of a prisoner from incarceration. A person who is on probation or parole shall be considered to be finally discharged for the purpose of this section.

Chapter 192
(SB 104) NEW
EFF. 7.10.19

RSA 652 Elections; Terms and Definitions.

RSA 652:16-e Business Session. *"Business session" means, in a town that has not adopted the provisions of RSA 40:13, the session of a town meeting at which voters discuss, deliberate, and vote on matters other than the election of officers by official ballot and other questions that are placed on the official ballot.*

RSA 652:16-f Deliberative Session. *"Deliberative session" means the first session of a meeting in a town that has adopted the provisions of RSA 40:13.*

RSA 652:16-g Official Ballot Voting Day. *"Official ballot voting day" means the day on which voters in a town vote on the election of officers or other questions authorized by law to be voted on by official ballot, or both, in compliance with the procedures for elections for the partisan official ballot system as set forth in RSA 669:12 or the nonpartisan official ballot system as set forth in RSA 669:19 through RSA 669:22, RSA 670:5 through RSA 670:7, and RSA 671:20 through RSA 671:30, including all requirements pertaining to absentee voting, the polling place, and polling hours.*

Chapter 331
(HB 593) amended
EFF. 10.15.19

RSA 654:31-a Right to Know Exemption. The information contained..... to RSA 91-A. All other information on the voter registration form, absentee registration affidavit, qualified voter affidavits, *domicile affidavits*, affidavit of religious exemption, application for absentee ballot, and contact information, including but not limited to a phone number and email address, provided to the secretary of state or other election officials for the purpose of receiving information about elections shall be treated as confidential information....who are subject of the investigation or prosecution.

Chapter 331
(HB 593) NEW
EFF. 10/15/19

RSA 654:37-a Unofficial Reports of Death. *If the supervisors of the checklist learn of the death of a voter but do not receive notice as outlined in RSA 654:37, they shall mail to the last known address of the voter a 30-day letter specifically for updating the checklist upon the death of a voter. Such letter shall include the contact information for the supervisors of the checklist to which a response may be sent. If there is no response within 30 days, the supervisors will remove that voter's name from the checklist. If there is a response confirming the death within 30 days, the supervisors may remove the voter's name upon receipt of the confirmation of death.*

Chapter 331
(HB 593) amended
EFF. 10.15.19

RSA 654:44, II Voters and Checklists; Removing Names from the Checklist; Notice Required. II. The provision of this session do not apply.....as provided in RSA 654:36, 654:37, or 654:37-a, nor to the removal..... no further changes....outside New Hampshire.

Chapter 177
(HB 588) Amended
EFF. 9.8.19

RSA 655:47, I Presidential Nominations; Declaration of Candidacy. A phrase has been added to the Declaration of Candidacy as follows:

- I. The names of any persons.....that I am a registered member of the ____ party or that I am a recognized candidate for President in the party in which I desire to file; that I am.....

Chapter 12R
(HB 345) Amended
Eff. 8.24.19

RSA 656:41 Approval by Ballot Law Commission. The ballot law commission shall act as a board to examine devices for electronic counting of ballots. The commission shall, whenever requested, examine any device which may be capable of meeting the requirements for elections held in this state *and shall, at least every 5 years, review current and new devices to determine whether the devices require upgrading. The commission, after such review, shall file an explanatory report with the secretary of state within 30 days of its determination that outlines the basis for its determination, taking into account such factors as hardware and software standards, policies and procedures, security requirements, and usability.* The commission shall approve a device upon request in its discretion, and no device.....has been altered.

Chapter 192
(SB 104) amended
Eff. 7.10.19

RSA 657:1, I: I. Any person who *will be absent on the day of.....(no further changes).....with or without compensation.*

RSA 657:1, II(a)-(c): (a) A person who otherwise would have voted in person but has concerns for his or her safety traveling in the storm, shall be considered absent for purposes of this chapter and may vote absentee on the *day* immediately prior to the election.

(b) A person who care for children.....may vote absentee on the *day* immediately prior to the election.

(c) As required by RSA 652:20, the clerk's office.....returned ballots on the *day* immediately prior.....for issuing and receiving absentee ballots.

(d) *In the event an election is postponed pursuant to RSA 669:1, the provisions of subparagraph (c) shall apply to the day before the date of the originally scheduled election and the day before the date of the postponed election.*

Chapter 261
(HB531) Amended
Eff. 9.17.19

RSA 657:17 Procedure by Voter. I. After marking the ballot, the voter or the person assisting a blind voter or voter with a disability who is unable to mark his or her ballot shall enclose and seal the same in an inner envelope. The voter shall execute the affidavit on the envelope. A person assisting a blind voter or voter with a disability who needs assistance executing the affidavit shall sign a statement on the affidavit envelope acknowledging the assistance. The voter or the person assisting the blind voter or voter with a disability who needs assistance shall enclose and seal the inner envelope with the affidavit in an outer envelope. The voter or the person assisting a blind voter or voter with a disability shall then endorse on the outer envelope the voter's name, address, and voting place. *The absentee ballot shall be delivered to the city or town clerk from whom it was received in one of the following ways:*

(a) *The voter or the voter's delivery agent may personally deliver the envelope; or*

(b) *The voter or the person assisting the blind voter or voter with a disability may mail the envelope to the city or town clerk, with postage affixed.*

II. *As used in this section, "delivery agent" means:*

(a) *The voter's spouse, parent, sibling, child, grandchild, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepparent, stepchild; or*

(b) *If the voter is a resident of a nursing home as defined in RSA 151-A:1, IV, the nursing home administrator, licensed pursuant to RSA 151-A:2, or a nursing home staff member designated in writing by the administrator to deliver ballots; or*

(c) *If the voter is a resident of a residential care facility licensed pursuant to RSA 151:2, I(e) and described in RSA 151:9, VII(a)(1) and (2), the residential care facility administrator, or a residential care facility staff member designated in writing by the administrator to deliver ballots; or*

(d) *A person assisting a blind voter or a voter with a disability who has signed a statement on the affidavit envelope acknowledging the assistance.*

III. The city or town clerk, or ward clerk on election day at the polls, shall not accept an absentee ballot from a *delivery agent* unless the *delivery agent* completes a form provided by the secretary of state, which shall be maintained by the city or town clerk, and the *delivery agent* presents a government-issued photo identification or has his or her identity verified by the city or town clerk. Absentee ballots delivered through the mail or by the voter's *delivery agent* shall be received by the town, city, or ward clerk no later than 5:00 p.m. on the day of the election. *A delivery agent who is assisting a voter who is blind or who has a disability pursuant to this section may not personally deliver more than 4 absentee ballots in any election, unless the delivery agent is a nursing home or residential care facility administrator, an administrator designee, or a family member, each as authorized by this section.*

Chapter 261
(HB 531) Amended
EFF. 9.17.19

RSA 657:24 Misusing Absentee Ballot. Whoever, prior to the closing of the polls or the time of processing absentee ballots on election day, shall show or exhibit an unsealed absentee ballot to any person or shall use an absentee ballot for any purpose except to vote the same shall be guilty of a misdemeanor; provided that this provision shall not apply to any person engaged in printing or distributing or otherwise dealing with said ballots according to law, to any voter who because of blindness or disability is unable to mark his or her ballot, or to any person who assists a blind voter or a voter with a disability who needs assistance in marking his or her ballot pursuant to RSA 657:17, I. Anyone who votes or attempts to vote under the provisions of this chapter who is not entitled to vote by absentee ballot or anyone who knowingly votes or attempts to vote in violation of this chapter, shall be guilty of a misdemeanor.

Chapter 334
(HB 651) Amended
EFF. 10.15.19

RSA 664:2, IX Political Expenditures and Contributions; Definitions; Expenditure. IX. "Expenditure" shall mean the disbursement.....as defined in paragraph XI, and expenses incurred by a candidate for child care. It does not include:

Chapter 334
(HB 651) Amended
EFF. 10.15.19

RSA 664:2, VIII Political Expenditures and Contributions; Definition.

VIII. "Contribution" shall mean a payment.....on behalf of his or her candidacy. Contributions may be used by candidates for expenses incurred by a candidate for child care.

Chapter 193
(SB 105) Amended
EFF. 1/1/20

RSA 664:13-a, II and IV. Inaugural Treasurer; Reporting Requirement. II. No person shall make any expenditure or make or receive any contribution or receipt, in kind or otherwise, for a gubernatorial inauguration except by or through the inaugural treasurer. *No person shall make a contribution for a gubernatorial inauguration in excess of \$10,000.*

IV. The inaugural treasurer shall file an itemized statement of receipts and expenditures with the secretary of state in like manner and detail as prescribed in RSA 664:6 on March 10 and July 10 following the inauguration. *Expenditures totaling more than \$1,000 from the inaugural treasurer to the governor-elect or his or her immediate family shall contain back-up receipts. The report.....(no further changes)....by the secretary of state.*

Chapter 51
(HB 297) Amended
EFF. 8/4/19

RSA 664:14, I Political Advertising; Signature, Identification, and Lack of Authorization.

I. All political advertising shall be signed at the beginning or the end with the names and addresses of the candidate, his fiscal agent, or the name and address of the chairman or the treasurer of a political committee, or the name and address of a natural person, according to whether a candidate, political committee, or natural person is responsible for it. Said signature shall clearly designate the name of the candidate, party or political committee by or on whose behalf the same is published or broadcast. *In the case of political advertising made on behalf of a political committee registered with the secretary of state pursuant to RSA 664:3 or a political advocacy organization registered with the secretary of state pursuant to RSA 664:3-a, the name and address on the advertisement shall match the name and address registered with the secretary of state.*

Chapter 192
(SB 104) NEW
EFF. 7.10.19

RSA 669:1, V(a)-(e) Town Elections; General Provisions; Election Dates.

V.(a) If the National Weather Service issues a weather event warning applicable to a town on a date when an election is scheduled, which the moderator reasonably believes may cause the roads to be hazardous or unsafe, or if an accident, fire, natural disaster, or other emergency occurs that the moderator reasonably believes may render use of the election location unsafe on the date of the election, then the moderator may, after consulting with town officials, postpone the election. To the extent practical, prior to making a decision to postpone, the moderator shall consult with the governing body, the clerk, and as appropriate for the circumstances the police chief, the fire chief, the road agent, and the local emergency management director. The moderator shall document any decision to postpone the election and notify the secretary of state by phone or electronic mail of the postponement within 2 hours of the decision to postpone.

(b) When a ballot to be used at an election which has been postponed contains questions that are to be voted on simultaneously by more than one town, such as those relating to village, school, or water districts, the postponement of an election shall apply to all towns voting on that issue at the election. The moderators of the towns involved, after consultation with respective town officials, shall communicate with each other to reach a consensus on the postponement. In such instances, one of the moderators shall be selected to document the communications and notify the secretary of state. If a consensus cannot be reached, the election shall be postponed if a majority of the moderators vote to postpone.

(c) The decision to postpone shall be made on the day immediately prior to the election at any time before 6:00 p.m.

(d) If the moderator postpones the town election as provided in this paragraph, the moderator shall document the decision and notify the secretary of state by telephone or electronic mail of the postponement within 2 hours of the decision to postpone.

(e) If a special state election is scheduled for the date of the town election, this section shall not apply.

RSA 669:1-a Postponed Town Elections. I. Any election postponed pursuant to RSA 669:1, V shall be rescheduled to the Tuesday 2 weeks following the original date of the election, provided all other applicable statutory provisions associated with elections under this chapter shall also be extended the same 2 weeks.

II. The supervisors of the checklist shall not be required to meet again until the postponed town election day.

III. If the election is postponed to a date that follows the date of the business meeting, the end of the term of the moderator established in RSA 40:1 shall be extended through the completion of all election day duties or until the qualification of a successor, whichever is later.

IV. Any school district election coordinated with a town under RSA 671:26-a or otherwise held in conjunction with the town election shall also be subject to the provisions of this section.

V. The moderator and the governing body shall employ all reasonable means to provide voters with notice of the postponement, the date on which the postponed election shall be conducted, and information on obtaining absentee ballots for those voters who qualify to vote by absentee ballot at the postponed election. To the extent practical given the circumstances of the postponement, notice shall be posted at the location of the scheduled election, at the municipal offices, and on the website of each town, school district, and village district whose election is postponed.

VI. All ballots prepared for the original date of the election shall be used for the postponed election. A notice explaining the deadline for returning an absentee ballot shall be issued to voters who request and are sent an absentee ballot during the period between the original date and the postponed date of the election.

VII. All absentee ballots submitted to be counted on the date of the original election, all absentee ballots submitted for the original date of the election which arrive after that date but before 5:00 p.m. on the date of the postponed election, and all absentee ballots submitted to be counted at the postponed election shall be submitted to the moderator for processing in accordance with RSA 659.

VIII. To the extent practicable, the town clerk may decide to be at the location of the originally scheduled election to receive applications for absentee ballots, to provide voters the opportunity to complete absentee ballots, and to receive returned ballots during what would have been normal polling hours. The town clerk may designate a deputy clerk or assistant to provide this service, provided the individual has taken an oath of office and has been trained in the requirements for using an absentee ballot and the procedures for issuing and receiving absentee ballots.

IX. The absentee ballot of a voter who qualified to vote by absentee ballot because he or she expected to be absent or unable to appear at the polls on the original date of the election and who submitted an absentee ballot which otherwise satisfies the requirements for voting by absentee ballot, shall be counted even if the voter is present in the town or able to appear at the polls on the date of the rescheduled election.

X. All absentee ballots shall be processed as provided for by RSA 659.

RSA 670:1-a Rescheduling of Village District Elections. *In the case of a village district that includes voters from 2 or more towns and holds its elections in conjunction with town elections, in the event of a weather or other emergency as described in RSA 669:1, V, the town moderators in each town shall, as described in RSA 669:1, coordinate to reschedule the town and village district elections as provided in that section.*

Chapter 192
(SB 104) NEW
EFF. 7.10.19

RSA 671:22-a Rescheduling Elections. *In the case of a school district that comprises one or more preexisting districts and holds its elections in conjunction with the town elections in the component towns as provided in this subdivision, in the event of a weather or other emergency as described in RSA 669:1, V, the town moderators in each town shall, as described in RSA 669:1, coordinate to reschedule the town and school district elections.*

Chapter 192
(SB 104) NEW
EFF. 7.10.19

Hampton Sewer Agreement

Town of Hampton

Town Manager's Office

JAN 15 2020

Received



January 14, 2020

Town of Exeter
Russell Dean, Town Manager
10 Front Street
Exeter, New Hampshire 03833
Re: Hampton-Exeter Sewer Agreement

Dear Russ

I have enclosed two completed Intergovernmental Agreements that have been approved by both the Attorney General's Office and the Department of Environmental Services.

Could you please have your Selectmen sign both forms, keep one for your records and return one to my attention. Once I receive Hampton's copy I will complete the filings and we are then done with this complicated process.

Thanks for all of your help in getting through this field of paper.

Sincerely

Frederick Welch
Town Manager

10. Disputes

If for any reason the parties hereto are in dispute over any part of this Agreement for more than thirty (30) days, Hampton and Exeter agree to engage in non-binding mediation with an independent mediator acceptable to both Hampton and Exeter, failing which, the dispute(s) shall be submitted to a third party arbitrator acceptable to both Hampton and Exeter for the purpose of resolving the dispute(s), which may be appealed to the Superior Court pursuant to the applicable provisions of N.H. RSA ch. 542.

11. Administration

This Agreement shall be administered by the Boards of Selectmen of the Towns of Exeter and Hampton in accordance with the above terms.

12. Term, Continuation, and Revocation of Agreement

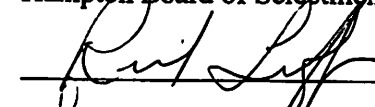
This Agreement is permanent, shall continue in full force and effect from year to year until revoked in the following manner: Either Exeter or Hampton may revoke this Agreement by action of its Board of Selectmen, if, in the opinion of the Exeter Board of Selectmen or the Hampton Board of Selectmen continued participation shall become unduly burdensome to Exeter or Hampton. If this Agreement is revoked by Exeter, written notice thereof must be given to Hampton providing a reasonable time in which to make other arrangements for the proper disposal of sanitary sewage from the structures serviced by this Agreement. Discontinuance of this Agreement shall be subject to review and approval of the New Hampshire Department of Environmental Services or its successor agency as to the other requirements for the proper disposal of the sanitary sewage collected and treated hereunder.

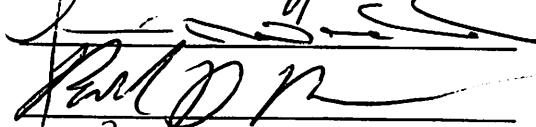
IN WITNESS WHEREOF, the parties hereunto have set their hands and seals by the respective Selectmen of the Towns of Exeter and Hampton.

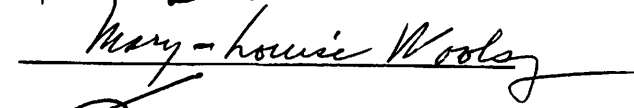
Exeter Select Board


Date: _____

Hampton Board of Selectmen









Date: _____

**AGREEMENT BETWEEN THE TOWN OF HAMPTON AND THE TOWN OF EXETER,
NEW HAMPSHIRE. RE-TREATMENT AND DISPOSAL OF WASTEWATER**

This Agreement is made and entered into, pursuant to New Hampshire Revised Statutes Annotated, Chapter 53-A by and between the Town of Hampton, 100 Winnacunnet Road, Hampton, New Hampshire ("Hampton") and the Town of Exeter, 10 Front Street, Exeter, New Hampshire ("Exeter"), who agree to the commitments, terms and conditions contain in the Intergovernmental Agreement (the "Agreement").

WHEREAS, the Town of Hampton voted at its Annual Town Meeting held on March 11, 1969 under Article 20 of the Warrant for that Meeting to install a sanitary sewer system in the Warner Lane and Robert's Road area in said Hampton and authorized the reimbursement of Exeter for the disposal of the sewage collected from that system; and

WHEREAS, the Town of Exeter is willing for said sanitary sewer system to be connected to its sanitary sewer system and to receive, treat and dispose of the sewage therefrom; and

WHEREAS, Hampton and Exeter entered into an Agreement dated October 28, 1985, for such connection, conveyance, treatment and disposal that now needs to be updated; and

NOW THEREFORE, in consideration of the mutual promises hereinafter set forth, Hampton and Exeter agrees as follows:

1. Purpose and Intent

- a. The purpose and intent of this Agreement is to permit the wastewater system operated by the Town of Exeter to receive wastewater from a portion of the Town of Hampton, New Hampshire in order to:
 - i. Effect economics and efficiencies in the treatment of wastewaters from the communities involved; and
 - ii. Protect and maintain the quality of the ground water of both communities; and
 - iii. Provide for the lawful disposal and treatment of wastewaters to protect the environment of both communities.
- b. It is the intent of the Towns of Hampton and Exeter that the sewer lines and appurtenant works constructed under a prior Agreement from October 28, 1985, be maintained and the wastewater collected from the system shall be treated in accordance with Federal and State laws.

2. Consideration

The consideration for this Agreement is the mutual advantage referred to in Paragraph 1 hereafter, the payment to be made by the Town of Hampton to the Town of Exeter is hereafter provided for the proper disposal and treatment of wastewater generated within the Town of Hampton for residences located on Exeter Road, Robert's Drive, Rosa Road, Warner Lane, Donna's Lane in the Town of Hampton.

3. Definitions

As used in this Agreement:

- a. "Hampton" means the Town of Hampton, New Hampshire.
- b. "Exeter" means the Town of Exeter, New Hampshire
- c. "Wastewater" means the water-carried wastes from residences, commercial buildings, and institutions in that area of Hampton identified herein, together with incidental infiltration as may be collected and transported in said sewer lines.
- d. "Administrators" shall be the Hampton and Exeter Town Managers or Acting Managers, and in the event Hampton or Exeter discontinues the Town Manager form of government, the Administrator for Hampton shall be the Director of Public Works and the Administrator for Exeter shall be the Director of Public Works.
- e. "WWTF" means wastewater treatment plant.
- f. "O&M" means Operation and Maintenance.
- g. "Effective Date" means the date this Agreement is approved by all parties thereto including the State of New Hampshire Department of Environmental Services and the New Hampshire Attorney General.

4. Areas of Hampton and Exeter Involved and Ownership of Assets

- a. The areas of Hampton involved in this Agreement are as follows: Warner Lane, Robert's Drive, Donna Lane, Rosa Drive, and Exeter Road areas in the Town of Hampton. See map attached hereto. The Town of Hampton has, at its own expense, and with Exeter's approval constructed and maintains one or more sewer lines to collect wastewater and convey it to one or more appropriate sewer lines in Exeter at the existing termination points of manholes at the Exeter-Hampton Town Line.
- b. The number of single family Hampton dwelling units to be connected to Exeter shall be thirty (30) residences and one (1) pre-existing commercial unit in accordance with the attached list of properties served.

Upon the approval of this Agreement, Hampton shall continue to own and maintain all of its assets within the Town of Hampton to the delivery points at the Hampton-Exeter Town Line, as currently configured, for the discharge of wastewater to said discharge point for delivery to the Town of Exeter and its wastewater system.

- c. Hampton shall not acquire any title, property interest, or equity interest in any facilities or works in Exeter, nor shall it have any responsibilities or authority with respect to any such facilities or works other than the right of entry for inspection and maintenance at the point of interconnection between the systems owned by Hampton and by Exeter. Nor shall Hampton have any responsibility for any debts of Exeter, except in accordance with its obligation to make proper and timely payments for services to be billed the same as other Exeter customers of its sewer facility and to perform in good faith pursuant to this Agreement.
- d. Upon termination of the Agreement those wastewater facilities within the boundaries of the Town of Hampton up to the point of discharge into the Exeter sewer system shall remain the property of Hampton, all other wastewater facilities are located within the Town of Exeter and are the property of the Town of Exeter.

5. Operative Provisions

- a. The Town of Hampton shall continue to have its full wastewater discharge under this Agreement be received by the Town of Exeter. By operation of this Agreement and in accordance with the terms, Hampton shall have the right to the reception, treatment, and disposal of its wastewater by Exeter to the point of connection between the systems. Exeter shall be responsible for the degree and character of wastewater treatment and for disposal of all effluent to the best of Exeter's ability in accordance with applicable law; and
- b. Exeter shall permit sewage from the Warner Lane, Robert's Drive, Donna Lane, Rosa Drive, and Exeter Road areas in the Town of Hampton to be discharged into the Exeter sanitary sewer system and Exeter shall from there convey, treat and dispose of the sewage therefrom at the Exeter wastewater treatment plant; and
- c. No multi-family Hampton dwelling units may be connected unless the written approval of the Exeter Board of Selectmen is first obtained; and
- d. Tie-ins to the Hampton Sanitary Sewer System located on Warner Lane, Robert's Drive, Donna Lane, Rosa Drive, and Exeter Road shall be done in accordance with the Hampton and Exeter Sewer Rules, Regulations and Ordinances and the Laws and Regulations of the State of New Hampshire and the United States of America with whichever is more stringent; and
- e. Inspection of tie-ins shall be the responsibility of Hampton who will notify and be required to have Exeter inspect all tie-ins with Hampton; and
- f. No commercial or industrial use shall be allowed to connect to said Hampton and Exeter approved sewer system except for those that are already connected at the time of the Intergovernmental Agreement; and
- g. The discharge of septage or holding tank waste into the Hampton sewer system that discharges into the Exeter sewer system is strictly prohibited; and
- h. Should any of the properties listed as part of this Agreement add a bedroom or accessory dwelling use, or other material item that may impact the sewer rate charged to the dwelling under the current Exeter rates established, the Town of Exeter shall be notified by the Town of Hampton so it may adjust its collection of rates related to this Agreement accordingly; and
- i. Upon completion of connection of any future sewer facilities in Hampton within the area defined in this Agreement, Hampton will be wholly responsible for the proper operation and maintenance of the sewer system delivering wastewater from Hampton to Exeter. Such new facilities shall be submitted to Exeter for approval, which approval shall not be unreasonably withheld, before any approval for construction by Hampton is approved. Submissions to Exeter and Hampton shall include all plans, specifications, shop drawings and O&M Manuals for any and all sewer facilities to be constructed for the purpose of delivering wastewater to the Town of Exeter; and
- j. The Town of Hampton through its local ordinances shall facilitate the entry of representatives of Exeter for the purposes of inspecting sewers and appurtenance facilities owned by the Town of Hampton, as well as any discharges into the sewers and appurtenant facilities owned by the Town of Hampton. Exeter representatives may exercise the rights set forth herein for the purpose of ascertaining the state of compliance with Exeter's sewer use ordinance and any discharge permits that have been issued by Hampton; and

- k. The facilities identified as property and assets of the Town of Hampton and the facilities identified as property and assets of the Town of Exeter are to be repaired, replaced, and maintained by each respective owner at their individual expense.

6. Rates and Payments to Exeter by Hampton

- a. Hampton shall pay to Exeter for the services provided in this Agreement for the thirty (30) single family dwelling units and the one (1) commercial unit connected to the Exeter sanitary sewer system, a sum each year based upon the Exeter rate system but not less than \$23,646.80, and this sum will be modified upon changes of use with respect to the number of residences and types of residences under this Agreement. In addition, the sum will change or adjust as new rates and fees are updated, adopted, and implemented by the Exeter Board of Selectmen for its ratepayers. Documentation will be sent to the Town of Hampton notifying Hampton of changes to rates and fees.
- b. In the event that Exeter authorizes additional single family dwelling unit tie-ins to the Exeter sewer system in then Warner Lane, Robert's Drive, Donna Lane, Rosa Drive, and Exeter Road area the annual sewer system change is sub-section (9) above shall be increased by Exeter's flat fee calculations for sewer for each unity authorized as rates and fees are updated, adopted and implemented by the Exeter Board of Selectmen for ratepayers in accordance with RSA 41:9-a. Currently (November 2017) the flat rate sewer fees per quarter are \$95.70 for a 1 bedroom unit; \$151.44 for a 2 bedroom unit; \$209.10 for a 3 bedroom unit; \$265.80 for a 4 bedroom unit; \$323.50 for a 5 bedroom unit, \$379.20 for a 6 bedroom unit. These fess include the current sewer quarterly service fee of \$39.00 per quarter.
- c. The Town of Exeter will provide billing for sewer services provided to the Town of Hampton under this Agreement that shall be in conformance with the sewer rates and charges approved by the Exeter Board of Selectmen in accordance with RSA 41:9-a. Hampton shall pay the charges rendered in accordance with this Agreement.
- d. Hampton shall be responsible to review and pay charges rendered by the Town of Exeter. If charges are disputed for any reason Hampton shall promptly notify Exeter of the dispute and Exeter shall promptly investigate and make any necessary corrections that are required. Should changes in the billing be required for the correction, if any, then a new billing will be issued. If correction is unnecessary then Exeter shall notify Hampton in writing of the correctness of the prior issued billing and its correctness. No disputed billing shall be termed as late under the billing regulations orates and no late charges shall be assessed until at least 30 days has expired from the date of written resolution.
- e. Should circumstances require a change in the rates or fees in this Agreement, the Exeter Board of Selectmen shall meet, determine, and approve the new rates and charges for the services performed under this Agreement before said changes in charges go into effect as to the Town of Hampton.

7. Applicable Ordinances, Rules, Regulations and Permits

- a. The Laws, Ordinances, Rules, and Regulations of the Towns of Exeter and Hampton, the State of New Hampshire and the United States Government as they now exist or may be changed from time to time shall apply to activities under this Agreement, except as to changes in charges, which are addressed above. In cases where the Laws, Ordinances, Rules and Regulations differ, the more stringent of which shall govern.
- b. The rules, regulations, and requirements of Exeter prescribing and limiting the content of wastewater discharge, placed or otherwise permitted to flow into the sewers tributary to the treatment facilities of Exeter shall apply within Hampton fort properties under this Agreement. Hampton has adopted such local laws and shall make such contractual arrangements as may be necessary to assure proper observance of the aforementioned rules, regulations, and requirements with respect to wastewaters originating within Hampton and delivered to Exeter for treatment and disposal. Hampton shall enforce the aforementioned rules, regulations and requirements within its territory with due diligence.

Hampton's and Exeter's rules and regulations and requirements relating to the content of wastewater discharge, placed or otherwise permitted to flow into their sewers shall be nondiscriminatory and shall be applied and administered equally.

- c. Permits for residential, commercial, and institutional discharges into the sewers of Hampton shall be issued and administered by Hampton in accordance with applicable laws and subject to the provisions of this Agreement. Prior to the issuance of any permit, Hampton shall provide a draft thereof to Exeter and shall have the appropriate consultation with Exeter to assure that the permit and any other arrangements in connection therewith are consistent with the sewer ordinances of Exeter and its rules and regulations. Exeter shall have the right to disallow the permit. It shall be the further responsibility of Hampton to obtain such reviews and approvals and to furnish such information with respect to its permits as may be required by law. The Hampton permit system shall be substantially consistent with that of Exeter.

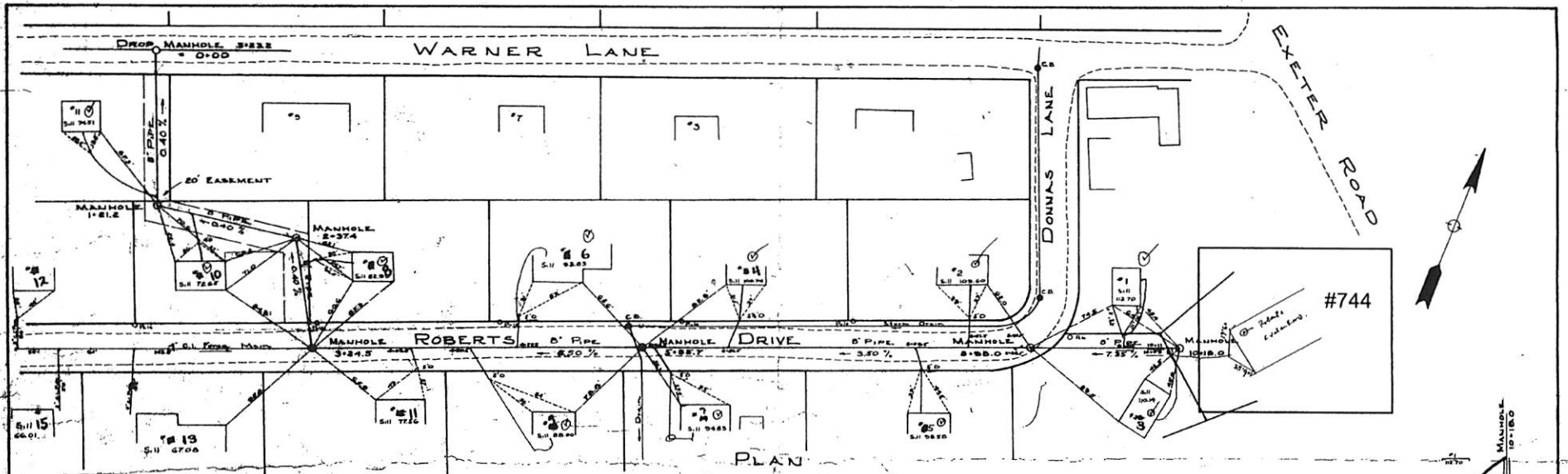
8. Access to Books and Records

- a. The duly designated representatives of Hampton shall have access to all books and records of Exeter, which relate to sewerage systems, used by Hampton at all reasonable times and shall be entitled to receive or make copies of any information contained therein.
- b. The duly designated representatives of Exeter shall have access to all books and records of Hampton, which relate to sewerage systems, discharged by Hampton to Exeter at all reasonable times and shall be entitled to receive and make copies of any information contained therein.

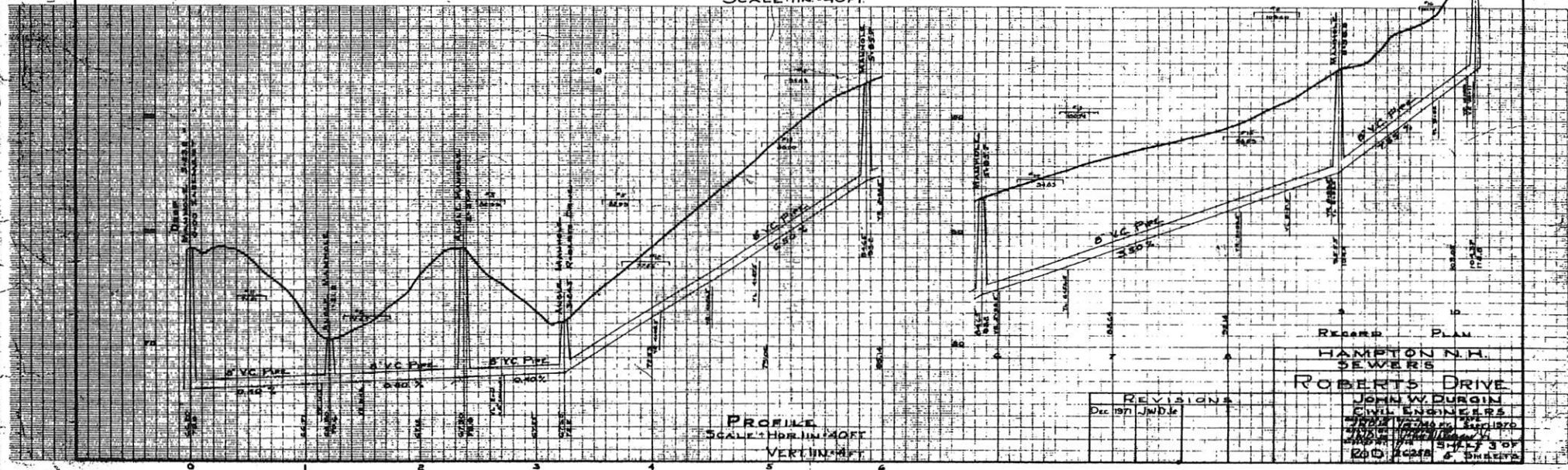
9. Insurance

- a. Hampton will secure and maintain the appropriate insurance to cover its liability under this Agreement.
- b. Exeter will secure and maintain the appropriate insurance to cover its liability under this Agreement.

Town of Hampton-							
<u>Address</u>	<u># Bedrooms</u>	<u>Quarterly Fee 2017</u>	<u>Yearly Fee 2017</u>	<u>Quarterly Fee 2018</u>	<u>Yearly Fee 2018</u>	<u>Quarterly Fee 2019</u>	<u>Yearly Fee 2019</u>
750 Exeter Road	office-2	\$152.44	\$609.76	\$197.68	\$790.72	\$335.41	\$1,341.64
7 Robert's Drive	2	\$152.44	\$609.76	\$197.68	\$790.72	\$335.41	\$1,341.64
6 Rosa Road	2	\$152.44	\$609.76	\$197.68	\$790.72	\$335.41	\$1,341.64
7 Warner Lane	2	\$152.44	\$609.76	\$197.68	\$790.72	\$335.41	\$1,341.64
10 Warner Lane	2	\$152.44	\$609.76	\$197.68	\$790.72	\$335.41	\$1,341.64
1 Donna's Lane	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
2 Donna's Lane	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
3 Donna's Lane	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
740 Exeter Road	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
744 Exeter Road	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
2 Robert's Drive	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
4 Robert's Drive	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
5 Robert's Drive	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
8 Robert's Drive	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
12 Robert's Drive	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
13 Robert's Drive	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
15 Robert's Drive	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
4 Rosa Road	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
3 Warner Lane	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
4 Warner Lane	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
5 Warner Lane	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
8 Warner Lane	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
9 Warner Lane	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
11 Warner Lane	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
12 Warner Lane	3	\$209.10	\$836.40	\$276.52	\$1,106.08	\$482.61	\$1,930.44
6 Robert's Drive	4	\$209.10	\$836.40	\$355.36	\$1,421.44	\$629.82	\$2,519.28
9 Robert's Drive	4	\$265.80	\$1,063.20	\$355.36	\$1,421.44	\$629.82	\$2,519.28
10 Robert's Drive	4	\$265.80	\$1,063.20	\$355.36	\$1,421.44	\$629.82	\$2,519.28
11 Robert's Drive	5	\$322.50	\$1,290.00	\$434.20	\$1,736.80	\$777.02	\$3,108.08
6 Warner Lane	5	\$322.50	\$1,290.00	\$434.20	\$1,736.80	\$777.02	\$3,108.08
Total	85	\$6,329.90	\$25,319.60	\$8,453.28	\$33,813.12	\$14,772.75	\$59,091.00
752 Exeter Road	3	\$209.10	\$836.40	converted to a water/sewer account, the same as Exeter residents. They tapped into our			



PLAN
SCALE: 1/4" = 40 FT



PROFILE
SCALE: 1" = 40' HORIZONTAL
1" = 4' VERTICAL

REVISIONS

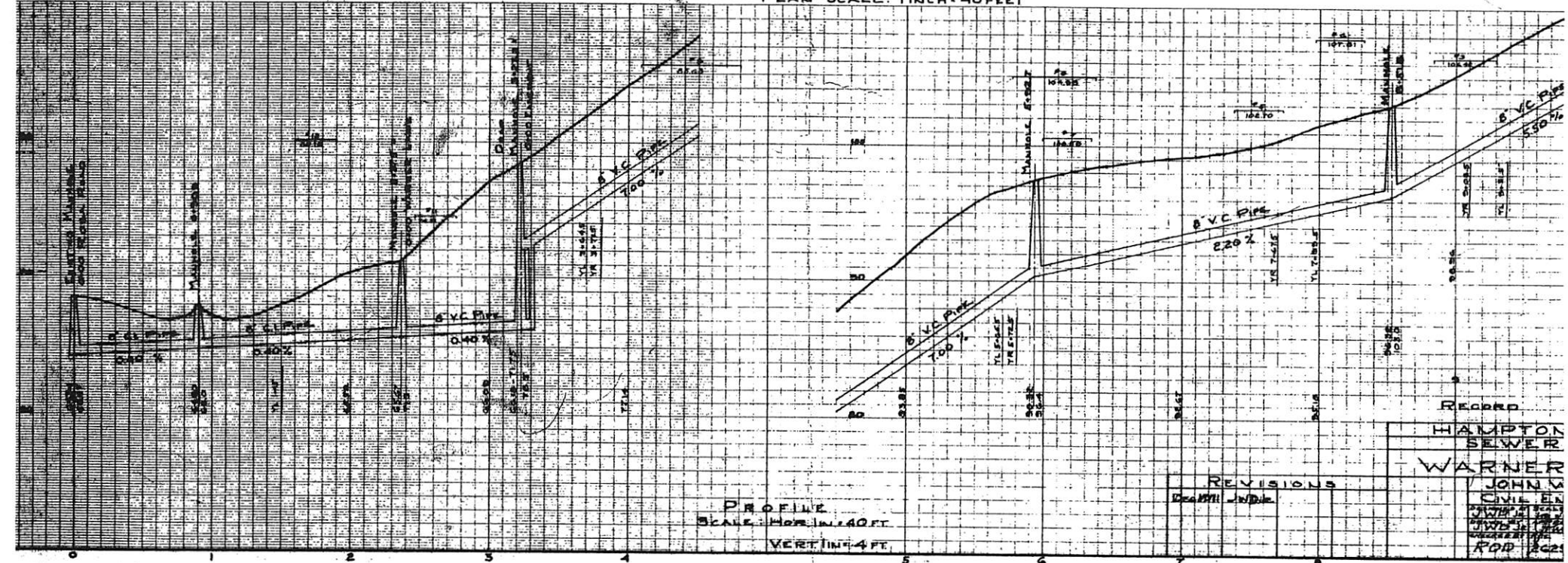
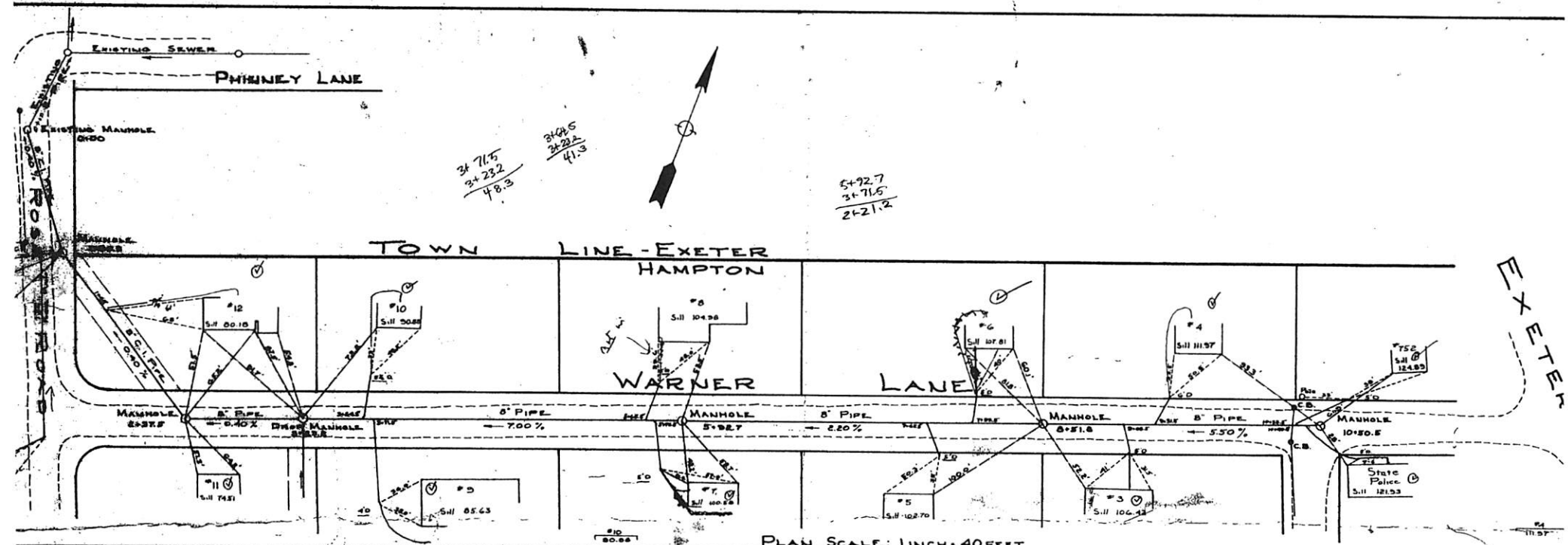
Dec 1971	JWD 16
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RECORD PLAN

HAMPTON N.H.
SEWERS
ROBERTS DRIVE

JOHN W. DURGIN
CIVIL ENGINEERS
1700 W. 12th St., East 1978
1000 W. 12th St., East 1979
1700 W. 12th St., East 1980
1700 W. 12th St., East 1981

ROBERTS DRIVE
SHEET 3 OF 6
RJD 20248 & DWGERS





The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner



December 19, 2019

Frederick W. Welch
Town Manager
Town of Hampton
100 Winnancunnet Road
Hampton, NH 03842

Re: Hampton-Exeter Intermunicipal Agreement (IMA)
Re-Treatment and Disposal of Wastewater

Dear Mr. Welch:

The proposed "AGREEMENT BETWEEN THE TOWN OF HAMPTON AND THE TOWN OF EXETER, NEW HAMPSHIRE. RE-TREATMENT AND DISPOSAL OF WASTEWATER" submitted electronically to the Department of Environmental Services by your office on December 17, 2019 includes the provisions required for proper implementation in regards to wastewater treatment, in the context of RSA 53-A:5.

Therefore, the DES deems the proposed IMA suitable for adoption by the Town of Hampton and the Town of Exeter.

Please feel free to contact me at 603-271-2052 or alexis.rastorguyeff@des.nh.gov with any questions or comments.

Sincerely,

Alexis Rastorguyeff, PE
Wastewater Engineering Bureau
Industrial Pretreatment Supervisor

cc:

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD
ATTORNEY GENERAL



JANE E. YOUNG
DEPUTY ATTORNEY GENERAL

January 7, 2020

Frederick Welch
Town of Hampton
100 Winnacunnet Road
Hampton, NH 03842

Re: Towns of Hampton and Exeter Agreement for Sewer Services

Dear Manager Welch:

Please be advised that pursuant to RSA 53-A:3, V, this Office hereby approves the submitted Intermunicipal Agreement pertaining to the provision of sewer services to the Town of Hampton by the Town of Exeter.

Please feel free to contact me should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Nick Chong Yen".

Nicholas A. Chong Yen
Assistant Attorney General
Election Law Unit
(603) 271-3650
nicholas.chongyen@doj.nh.gov

Tax Abatements, Veterans Credits & Exemptions

List for Select Board meeting February 3, 2020

Veteran's Credit

Map/Lot/Unit	Location	Amount
80/6/43	3 Minuteman lane	500.00
87/14/3A	3 First St	500.00
54/4/39	50 Brookside Dr E7	500.00
70/61/8	16 Windemere Lane	500.00
19/16/6	11 Woodridge Lane	500.00
72/65/4	15 High St #2	Denied
95/64/247	8 Peach St	500.00
18/6	13 Oaklands Rd	500.00
87/14/14A	14 First St	500.00
19/16/9	17 Woodridge Lane	500.00
35/12	39 Newfields Rd	500.00
69/3/26	50 Acadia Lane	1000.00 both vets

Abatement

Map/Lot/Unit	Location	Amount	
110/2/77	77 Exeter Elms	139.42	2015
110/2/77	77 Exeter Elms	112.92	2016
110/2/77	77 Exeter Elms	101.32	2017
110/2/77	77 Exeter Elms	76.74	2018

Permits And Approvals

Correspondence

As New Hampshire's energy needs increase in the future, the state must prepare to meet those needs. While the Granite Bridge project would clearly provide greater access to natural gas, sufficient alternatives exist that are more efficient, less destructive, less costly and result in lower emissions. After research and discussion, we oppose the Granite Bridge pipeline project, and recommend the town vote in favor of the Town Warrant Against the Granite Bridge pipeline. Our reasons are as follows:

Lack of proven necessity

- Per the current US Energy Information Administration (USEIA) profile for NH, roughly half the natural gas consumed in NH is used to generate electricity, and NH is among the lowest one-tenth of states in per capita natural gas consumption, in part because much of the state lacks natural gas distribution infrastructure. Natural gas currently used for electrical generation can be diverted for other uses as renewables provide more of our electrical energy.
- Electrical energy infrastructure exists statewide, and can be easily upgraded to improve heating capacity and efficiency from cleaner, more efficient renewable sources, using heat pumps, etc.

2. Fiscal Responsibility

- A long-term economic view clearly shows that pursuing natural gas infrastructure – more costly and less efficient over time than renewable options – is the wrong direction.
- Energy for residential heating cannot be provided by natural gas with existing infrastructure. Energy companies find it difficult to expand natural gas usage due to the cost of new infrastructure (e.g. North Hampton, etc.).
- Renewable energy is expected to become cheaper than natural gas within the next 10-15 years. In NH, our mountains and coast offer unrealized capacity for expansion of wind energy.
- Investing in locally sourced energy is better for local economies.
- Per Liberty Energy, the \$400+M infrastructure proposal (a 27-mile pipeline, massive storage tank, and metering station) would be paid for by NH ratepayers.

3. Climate and Environmental concerns

- Renewable energy sources are cleaner than natural gas, require less infrastructure, are available now, have tremendous growth potential, and offer larger and nearer-term emissions reductions.
- Although burning natural gas (mostly methane) produces less CO₂ per unit of energy than coal, oil or propane, every kilogram of methane burned still releases 2.75kg of CO₂ into the atmosphere. Methane itself is a potent greenhouse gas, ~86 times more effective at trapping heat than CO₂. Gas wells leak methane into the atmosphere, and pipeline leaks are also frequent.
- The construction and maintenance of pipeline networks has a negative environmental impact. The 27-mile pipeline would cross under several rivers and other sensitive areas.
- The 2018 and 2019 UN Emissions Gap Reports continue to emphasize the criticality of climate action below the federal level (states, municipalities, etc.) in order to effectively reduce global emissions. It notes, "By 2030, emissions would need to be 25% and 55% lower than in 2018 to put the world on the least cost pathway to limit global warming below 2.0°C and 1.5°C respectively."

In summary: From economic, environmental, climate, and business case perspectives, it makes sense for New Hampshire to utilize existing electrical generation capacity, increasingly augmented by renewable resources, to supply energy for both heating and electricity.

2020 CEDS Visioning Sessions



RSVP at www.redc.com/ceds

As part of the 2020 planning process, REDC will hold four public visioning sessions throughout its region for the Comprehensive Economic Development Strategy (CEDS). The purpose of these sessions is to gather public and municipal input on the goals, opportunities, and weaknesses of our region and to come up with priorities to be addressed from an economic development perspective over the next five years. REDC and the CEDS Steering Committee will use the information gathered at these events to update and refine the goals and objectives of the CEDS. The events will be open to the public, RSVP required, and will feature a keynote speaker followed by a facilitated visioning session to gather public input. Refreshments will also be provided.

Find more information on our CEDS at www.redc.com/ceds

Tuesday February 4, 2020

5:00 PM - 7:30 PM

Galley Hatch, Hampton

Co-hosted by



Wednesday February 5, 2020

9:00 AM - 11:30 AM

Derry Town Hall, Derry

Monday March 9, 2020

5:00 PM - 7:30 PM

The Stone Church, Newmarket

Wednesday March 11, 2020

9:00 AM - 11:30 AM

Nashua City Hall, Nashua





Town Manager's Office

JAN 27 2020

Received

January 23, 2020

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Xfinity TV Updates

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed about Xfinity TV changes. In a letter dated October 14, 2019, we informed you that as of December 10, 2019, we would add Epix programming to certain packages and remove Starz programming from those packages. While we did add Epix to those packages, we delayed the removal of Starz programming. We will now be removing Starz from those packages as of February 11, 2020.

As part of our new agreement with Starz, the channel will be available to Xfinity customers separately from those packages at a reduced rate of \$8.99 per month and StarzEncore, StarzEncore Westerns, StarzEncore Black and StarzEncore Action will be included with that subscription to Starz. In addition, effective January 16, 2020, StarzEncore Black, ch. 1777, was added to Digital Preferred; and January 21, 2020, TUDN HD, ch. 1229, was added to Digital Preferred, Xfinity Latino TV and Deportes.

On February 4, 2020, the following channels will be added: RAI Italia SD: 3295, RAI Italia HD: 3280, Band Intl SD: 3291 and Band Intl. HD: 3211.

Effective February 20, 2020, Music Choice Relax will be \$5.99/per month and Music Choice Karaoke will be \$6.99 per month.

On March 24, 2020, Starz Encore Classic & Movieplex will no longer be available through Xfinity; and the International networks available with Xfinity TV will only be shown on channels 3100 – 3299. For information international channels(s), please visit xfinity.com/InternationalNetworks.

Customers are receiving this information via bill message. If you have any questions, please feel free to contact me at 603.334.3603.

Very truly yours,

Jay Somers

Jay Somers, Sr. Manager
Government Affairs

Moto



January 28, 2020

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Annual Customer Notice

Dear Chairman and Members of the Board:

Each year Comcast provides its customers with annual notices, including such information as Comcast's customer privacy policy, payment procedures, equipment compatibility and billing dispute and complaint procedures.

In addition, please find a copy of the communication provided to the Office of the Attorney General certifying such documents were provided to customers during the **2019** calendar year.

Should you have any questions, please do not hesitate to contact me at 603.334.3603.

Very truly yours,

Jay Somers

Jay Somers, Sr. Manager
Government & Regulatory Affairs



January 27, 2020

VIA UPS Overnight

Office of the Attorney General
Consumer Protection and Antitrust Bureau
State of New Hampshire
33 Capitol Street
Concord, NH 03301-6397

Re: Annual Customer Notice

Dear Office of the Attorney General:

Each year Comcast provides its customers with annual notices, including such information as Comcast's customer privacy policy, payment procedures, equipment compatibility and billing dispute and complaint procedures.

In accordance with RSA 53-C:3-d, enclosed please find a copy of the following inserts received by customers as bill inserts during 2019: 1) Customer Privacy Notice and 2) Notice to Customers Regarding Equipment Compatibility & Important Information.

Please do not hesitate to contact me if you have any questions at 603-695-1495.

Sincerely,

A handwritten signature in black ink that reads "Timothy Murnane". The signature is written in a cursive style.

Timothy Murnane
Vice President, Government, Regulatory & Community Affairs

Enclosures

Comcast Customer Privacy Notice

For Subscribers of Cable Video, Internet, Voice, and Home Security Services



Privacy English 2019_ebill

Overview

Comcast knows our customers care about how Comcast uses, maintains, and shares the information we collect about them, and the choices they have regarding that use and sharing. Comcast holds customer privacy in the highest regard, and we are committed to protecting your privacy as we describe in this Privacy Notice. We value the trust you place in us as a customer when you subscribe to one or more of the Services described below.

This Comcast Customer Privacy Notice (the "Privacy Notice" or "Notice") describes: (1) the types of information Comcast collects when you subscribe to, use, and/or access our Services; (2) how we use, share, and protect that information; (3) how long we retain that information; and (4) the legal limitations imposed on our collection, use, and sharing of information that personally identifies you.

This Notice also provides you with information about how to access, review, and correct information that personally identifies you, how to set privacy preferences and opt out of certain uses and sharing of information, and your rights under federal law and this Notice concerning your personally identifiable information.

Entities Covered

In this Notice, the terms "Comcast," "we," "us," or "our" refer to the operating company, subsidiary, or affiliate of Comcast Cable Communications, LLC that (1) owns and/or operates the cable television system in your area, and (2) delivers one or more of the Services. The term "you" refers to you as a subscriber to one or more of the Services.

Services Covered

This Privacy Notice applies to the Comcast-provided Xfinity® cable video ("video"), Internet, and voice services delivered over our cable system (including the services provided when you use the Xfinity Stream app and tv.xfinity.com to access Xfinity video as a cable service in your residence and when you subscribe to Internet service and use the Xfinity Wi-Fi service). This Privacy Notice also applies to Comcast-provided home security service. Collectively, these are referred to as the "Services" throughout this Privacy Notice.

This Notice does not apply to other Comcast services or offerings, such as Xfinity Mobile, or other Comcast® and Xfinity-branded websites, applications, or streaming services, except as described above. These services, websites, and applications have their own privacy policies, which we post at <https://www.xfinity.com/mobile/policies/privacy-policy> and <http://my.xfinity.com/privacy/>.

Information Covered

This Privacy Notice also does not apply to (1) information that may be collected through any other products, services, websites, or applications, even if you access those other products, services, websites, or applications through our Services and even if they are co-branded with Comcast brands or the brands or logos of our affiliated companies; (2) information collected by devices, such as a "smart TV," or through a third-party (non-Xfinity) mobile application, where the manufacturer or application owner has enabled information-gathering capabilities including automatic content recognition that we do not control; or (3) interactions with third-party content providers that you may access through the Services, such as online video providers you may reach through our set-top boxes. You should read the privacy policies for these other products, services, websites, and applications to understand whether and how they apply to you and the data they collect about you.

Please read this entire Privacy Notice to understand our privacy policies and practices. You can also find answers to your specific questions quickly by using the links below.

I. Collection of Information

This section describes the types of information Comcast collects when you subscribe to, use, and/or access one or more of the Services. Some of our Services permit you to establish secondary accounts, and if you do so we collect similar information in order to establish and maintain those accounts. When you allow others to use or access the Services through your account, we collect information about their use, as well.

Information You Provide to Us

We collect information that you provide to us when you create an account with us or when you call us, use online account tools (for example, when you access My Account or chat online with an agent), report service issues, complete customer surveys, enter contests and promotions, or otherwise communicate with us. This information includes:

- name and contact information (for example, billing address, service address, email address, and phone numbers);
- payment information, such as your payment card or bank account information;
- information related to a credit application for the Services, which may include your Social Security number, driver's license number, or other government issued identifiers;
- information you provide to authenticate your access to the Services, such as passwords, images, voice recordings, or other personal identifiers;
- information you provide when you establish custom settings or preferences; and
- customer correspondence and other communications records, including records of calls and chats with our customer service representatives.

Information We Collect When You Use the Services

We also collect information about your account and your use of the Services, which may include:

- your account number;
- billing, payment, and deposit history;
- maintenance information;
- the types of Services to which you subscribe;
- the device identifiers and network addresses of equipment used with your account;
- voice commands;
- video and audio recordings;
- records indicating the number and types of devices connected to our network;
- technical information about your Service-related devices, including customization settings and preferences;
- network traffic data;
- information about your use of the Services and their features, including video activity data, as well as Internet or online information such as web addresses and other activity data in order to render Internet service; and
- additional information about the Service options you have chosen.

When you use the Services, our cable system automatically generates, transmits, and collects much of this information as part of providing the Services to you. For example, we receive information about the use of set-top boxes, remote controls, program guides, video players, applications, and other devices and software connected to our cable system ("video activity data"). The video activity data includes, for example, which channels, programs, and advertisements are viewed and for how long. It may also include information about navigation through program guides and applications, and use of devices like remote controls and tablets. If you select various features of our equipment, such as voice commands or search, we also will collect and process the data needed to fulfill your requests.

Location Information

We may collect information from the devices you use to access the Services that tells us where you are at a specific point in time. For instance, we may know that you are at home when you chat with us through your Xfinity Internet service.

Information Provided by Third Parties

We also obtain data and information about you from third parties. For example, when you request new or additional Services or features from us, we may obtain credit information from credit reporting agencies. Additionally, if you rent your residence, we may have a record of whether landlord permission was required prior to installing our cable services as well as your landlord's name and address.

We may obtain additional information about you from third parties such as demographic data (for example, gender, age, and census records, etc.), location data (for example, designated market area, zip code, etc.), interest data (for example, sports, travel, and other recreational activities, shopping preferences, etc.), or purchase data (for example, public records, loyalty programs, etc.). We may combine the data we collect from third parties with information in our business records, including information about your use of the Services. We may also combine information about your use of the Services with information we obtain from your use of other products, services, websites, and applications from Comcast. We use this combined data as described in the "Use of Information" section below.

II. Use of Information

We use the information we collect to provide and improve the Services and our network, to communicate with you, to deliver relevant advertising, to create measurement and analytics reports, and to provide additional features and offerings. Sometimes we use information that personally identifies you, such as when we are authenticating your account or communicating with you. We also maintain and use information in de-identified or aggregated forms that do not identify you.

To Provide and Improve the Services

We use the information we collect to conduct business activities related to providing you with the Services, including:

- establishing your account
- measuring credit and payment risk;
- billing and invoicing;
- authenticating access to your account;
- account administration;
- service delivery;
- maintenance and operations, including management of the network and devices supporting our service and our systems;
- technical support;
- hardware and software upgrades for devices and systems;
- understanding the use of our services;
- improving our services and identifying and developing new products and new services;
- marketing and advertising;

- detecting the unauthorized reception, use, or abuse of the Services and to protect our customers from fraudulent, abusive, or unlawful use of, or subscription to, the Services;
- collecting fees and charges;
- protecting our rights, our personnel, and our property; and
- complying with applicable law.

We also use the information we collect to measure and analyze how our customers are using the Services. For video, this includes assessing which programs are most popular, how many people watch a program to its conclusion, whether people are watching advertisements, and what programming and video content we will carry on the Services. It also includes determining how our customers prefer to view certain kinds of programming when they use our video service, such as whether they like to watch certain programs live, or if they prefer to view them on demand, on mobile devices, or online.

When we provide you access to third-party content providers through our set-top boxes, we may measure how often and how long you use such services, but your use of those third-party providers are controlled by the terms and privacy policies of those providers. For Internet and voice services, we similarly analyze customer usage data, such as the amount of bandwidth that is being used, the peak times of usage, or the types of services that are being used.

To Communicate with You

We also use the information we collect to deliver and personalize our communications with you. For example, we may use the contact information you provide to inform you of Service updates or the status of a service request or outages, to invite you to participate in a survey, to collect amounts you owe, or in connection with other activities related to the Service. We will provide you with service-related announcements, such as a pricing change, a change in operating policies, a service appointment, or new features of one or more of the Services you receive from us through emails, texts, calls, Comcast-provided equipment, and other communications methods. You may select the manner in which you prefer to receive many of these communications by visiting the customer preference center at <https://customer.xfinity.com/#/users/me/notifications>.

To Provide Recommendations and Deliver Relevant Advertising and Marketing

We may also use information about you and/or your use of the Services or other services we provide to determine which movies or television shows to recommend to you and to send you promotional communications for the Services and other products and services we think may be of interest to you. We may also use this information to help third-party advertisers and programmers deliver more relevant advertising.

These promotional communications and advertisements may be directed to you because you subscribe to one or more of the Services, because of the way you use the Services, because you live in a certain geographic area, or based on demographic and interest information that we collect or obtain from other companies. These communications may be subject to your consent, as described in Section IV of this Notice ("Your Choices"). In no event will Comcast give your name or other personally identifying information to an advertiser without your consent.

To Create Analytics and Measurement Reports

We and service providers who work on our behalf may use and combine data from our business records – including account information, video activity data, and other usage data – with data from third parties to create measurement and analytics reports. These reports do not contain any information that personally identifies you and instead contain de-identified or aggregate information.

We use these reports for many of the purposes described above, such as for improving the Services, creating and delivering more relevant advertising on behalf of Comcast and other third parties, determining whether and how an advertiser's messages are viewed, and analyzing the effectiveness of certain advertisements on the Comcast platforms and services and other platforms and services. We also use these reports to work with academic or research groups, and for other uses that help us develop and fund improvements in services and infrastructure. We may share these reports with programmers, advertisers, or others. To learn about the choices you have with respect to our use of your information for these purposes, see Section IV of this Notice ("Your Choices").

III. Sharing & Disclosures of Information

We limit the information we share and disclose to others as described below.

Service Providers

In order to provide and support the Services, sometimes we use third-party companies as service providers that work on our behalf to transmit, collect, process, or store information for us. We require these service providers to treat the information we share with them as confidential and to use it only for the purpose of providing the services for which they have been engaged. These engagements typically include services such as billing and collections, administration, auditing and accounting, professional advice and consulting, surveys, marketing, service delivery and customization, maintenance and operations, security incident verification and response, service notifications, fraud prevention, and services to improve our programming and advertising offerings. For example, Comcast uses service providers to process payments for us and we may share your payment information with those billing processors when you make a payment. Or, Comcast may use a service provider to obtain information about you to assess your credit and payment status.

The Comcast Family of Businesses

Comcast may share the information it collects with its affiliates that offer other Xfinity and Comcast-branded products, services, and applications. For example, if you use your Xfinity Service account information to create an Xfinity Mobile Service account, we may share your Service account information with the Comcast company that offers that service. We do this so that these companies can provide services to you and to make it easier for you to use Xfinity Mobile Service and other Xfinity services. We may also share information about you with other Comcast companies (including NBCUniversal-branded companies and other non-Comcast or non-Xfinity-branded affiliates) for marketing and advertising purposes when we have any required consent to do so.

Account Owners and Users

Comcast may disclose any information about a customer's account and use of the Services and their features to the primary account owner after appropriate authentication. The primary account owner may also authorize other users to access information on the account, and that may include data about you and your use of the Services.

Third Parties for Marketing Purposes

We will not share, sell, license, rent, or otherwise permit access to information that personally identifies you to an unaffiliated third party for that third party to market its products or services to you, unless we have the required consent to do so. Unless we have your affirmative "opt-in" consent, we will not sell or share any of your personally identifiable web browsing information, video activity data, sensitive information (such as financial account information or Social Security number), or call detail records that we collect from our cable system. We may, however, share de-identified or aggregate information with third parties for their own uses when those third parties commit to not re-identify that information or share it with others who may attempt to do so.

As permitted by federal law, we may disclose your name and address to non-governmental entities, such as charities or businesses, so long as such disclosure does not reveal, directly or indirectly, the extent of your use of the Services or the nature of any transaction you make over our cable system. You have the right to prohibit or limit this kind of disclosure by asking to be placed on our "do not disclose" list, as described in Section IV of this Notice ("Your Choices").

Other Third Parties

If you subscribe to our voice service, Comcast may disclose information about you to others in connection with features and services such as Caller ID, 911/E911, and directory services as follows:

- We may transmit your name and/or telephone number to be displayed on a Caller ID device unless you have elected to block such information. Please note that Caller ID blocking may not prevent the display of your name and/or telephone number when you dial certain business or emergency numbers, 911, 900 numbers, or toll-free 800 and similar numbers.
- We may provide your name, address, and telephone number to public safety authorities and their vendors for inclusion in E911 databases and records, inclusion in "reverse 911" systems, or to troubleshoot 911/E911 record errors.
- We may publish and distribute, or cause to be published and distributed, telephone directories in print, on the Internet, and on disks. Those telephone directories may include subscriber names, addresses, and telephone numbers, without restriction to their use.
- We may also make subscriber names, addresses, and telephone numbers available, or cause such subscriber information to be made available, through directory assistance operators.
- We may provide subscribers' names, addresses, and telephone numbers to unaffiliated directory publishers and directory assistance providers for their use in creating directories and offering directory assistance services.
- Once our subscribers' names, addresses, and telephone numbers appear in telephone directories or directory assistance, they may be sorted, packaged, repackaged, and made available again in different formats by anyone.

We take reasonable precautions to ensure that non-published and unlisted numbers are not included in our telephone directories or directory assistance services, but we cannot guarantee that errors will never occur.

If we (or our parent company) enter into a merger, acquisition, or sale of all or a portion of our assets, information about you and your subscription, including information that personally identifies you, will, in most instances, be one of the items transferred as part of the transaction. If this Notice will be changed as a result of such a transaction, you should refer below under "Changes to the Privacy Notice."

When Required by Law or To Protect Comcast and Others

There are times when we may be required by law to disclose information about you to third parties. These disclosures may be made with or without your consent, and with or without notice, in compliance with the terms of valid legal process such as a subpoena, court order, or search warrant.

If you subscribe to our Xfinity video service, Comcast may be required to disclose information that personally identifies you to a governmental entity in response to a court order. In this case, the Cable Act (defined below in Section V) requires that you be afforded the opportunity to appear and contest in a court proceeding relevant to the court order any claims made in support of the court order. At the proceeding, the Cable Act requires the governmental entity to offer clear and convincing evidence that the subject of the information is reasonably suspected of engaging in criminal activity and that the information sought would be material evidence in the case.

If you subscribe to the Xfinity Internet, voice, or home security services, Comcast may be required to disclose information that personally identifies you to a governmental entity in response to a subpoena, court order, or search warrant, depending on the type of information sought. We are usually prohibited from notifying you of any such disclosures by the terms of the legal process. We may also seek your consent to disclose information in response to a governmental entity's request when that governmental entity has not provided the required subpoena, court order, or search warrant.

A non-governmental entity, such as a civil litigant, can seek information that personally identifies you or your use of the Xfinity video, Internet, or voice services only pursuant to a court order and we are required by the Cable Act to notify you of such court order. If Comcast is required to disclose information that personally identifies you to a private third party in response to a civil court order, we will notify you prior to making such disclosure unless legally prohibited from doing so.

We may also disclose information that personally identifies you as permitted by law and without your consent when it is necessary to protect our customers, employees, or property; in emergency situations; or to enforce our rights under our terms of service and policies.

IV. Your Choices

In many instances, you have choices about how we communicate with you and how we use and share your information.

Opting Out of Certain Marketing Communications

For your convenience, we have created a customer preference center where you can manage:

- your account communications and notifications;
- your marketing calls, texts, and direct mail preferences;
- your preference for door-to-door sales calls;
- promotional or commercial emails Comcast may send to you; and
- targeted advertising for third-party products and services based on your interests.

To manage your preferences, please visit our customer preference center at <https://customer.xfinity.com/#/users/me/notifications>. Once you sign in, you can review your options, get more information about the types of marketing activities you can opt out of, and make your choices. If you change your mind, you can return any time to update your preferences.

We understand that sometimes you may want to speak to a Comcast representative who can assist you with these choices. You can contact Comcast at 1-800-XFINITY and ask us to put your name on our internal company “do not call,” “do not mail,” or “do not knock” list. You may also contact us at this number and ask to be placed on the “do not disclose” list, which will let us know that you do not want us to share your name and address with third parties, as described above.

If you prefer to contact Comcast in writing instead of by telephone, you may send a written request to the address listed below under “How Do I Contact Comcast?” Be sure to include your name and address, your Comcast account number, and a daytime telephone number where we can reach you. The person who is identified in our billing records as the customer should sign the written request. If you have a joint account, a request by one party will apply to the entire account; for multiple accounts, your notice must separately identify each account covered by the request. If you are writing to opt-out of marketing calls, you must state the phone numbers or addresses that you wish to be placed on the relevant lists.

Opting In to the Use of CPNI to Market Additional Products and Services to You

If you subscribe to Xfinity voice service, when you are interacting with one of our customer service representatives, such as on a call, in our offices, or during an online chat session, we may ask you for your oral consent to the use of your customer proprietary network information or “CPNI” for the purpose of reviewing your account and providing you with an offer for other products and services. If you provide consent, Comcast may use your CPNI only for the duration of that telephone call or discussion in order to offer you additional services. If you deny or restrict your approval for us to use your CPNI, you will suffer no effect, now or in the future, on how we provide any services to which you subscribe.

V. Your Rights under Federal and State Law

This Notice is designed to comply with federal and state law requirements, including California law, which is applicable to our customers located in California who are served by a cable television corporation.

The Cable Act and Personally Identifiable Information

This Privacy Notice is designed to comply with Section 631 of the federal Cable Communications Policy Act of 1984, as amended, (the “Cable Act”). The Cable Act permits Comcast to use the cable system to collect personally identifiable information about you. Personally identifiable information is information that identifies you specifically; it does not include de-identified, anonymous, aggregate, or other data that does not identify you. We may collect personally identifiable information when it is necessary to render cable services or other services to you and to detect unauthorized reception or use of the services. We may use the cable system to collect personally identifiable information about you for additional purposes with your prior written or electronic consent. The Cable Act also permits Comcast to disclose personally identifiable information if the disclosure is necessary to render, or conduct a legitimate business activity related to, the cable service or other services provided to you; required by law or legal process; or limited to your name and address, subject to your opt-out consent. The frequency of any disclosure of personally identifiable information varies in accordance with our business needs and activities as described in this Notice.

If you believe that you have been aggrieved by any act of ours in violation of the Cable Act or other applicable laws, we encourage you to contact us directly as described below in “How Do I Contact Comcast?” in order to resolve your question or concern. You may also enforce the limitations imposed on us by the Cable Act as applicable with respect to your personally identifiable information through a civil lawsuit seeking damages, attorneys’ fees, and litigation costs. Other rights and remedies may be available to you under federal or other applicable laws as well.

This Privacy Notice neither supersedes, enhances, nor modifies any arbitration agreement to which you may be bound as a subscriber to one or more of the Services.

The Communications Act and CPNI

Section 222 of the Communications Act of 1934, as amended (the “Communications Act”), provides additional privacy protections for information about the quantity, technical configuration, type, destination, location, and amount of your use of telecommunications services, as well as Xfinity voice services, and the information about those services contained on your bill. This information is known as customer proprietary network information or “CPNI.” CPNI does not include your name, address, and telephone number, which is defined by the Communications Act as “subscriber list information.” However, that information is otherwise considered personally identifiable information.

If you are a customer of Xfinity voice service or another Service that is subject to these requirements, you have the right, and Comcast has a duty, under the Communications Act and other applicable laws, to protect the confidentiality of your CPNI. In addition, the FCC’s rules provide additional privacy protections and choices regarding use and sharing that are specific to our voice services that we describe in this Notice.

VI. Accessing and Correcting Information

It is important that your account records contain accurate information. You may correct or update information about your account as described below. We will correct our records upon reasonable verification that the changes you request are proper.

If you have Internet access, you can view and change certain information yourself by going to www.xfinity.com and signing in with your Comcast username and password to access the My Account feature. If you are a home security customer, you can go to the subscriber portal at www.xfinity.com/xhportal. You may also call 1-800-XFINITY and speak to a customer service representative.

If you would like to examine your own personally identifiable information, you may do so at your local Comcast office upon reasonable prior notice to us and during our regular business hours. To do so, please contact us by mail at the address below or telephone at 1-800-XFINITY, giving us a reasonable period of time to locate and, if necessary, prepare the information for review, and to arrange an appointment. You will need to provide proper identification and you will only be permitted to examine the personally identifiable information in your account and no other account.

If you make an affirmative, written request for a copy of your Xfinity voice CPNI, we will disclose to you the relevant information we have at your account address of record, or to any person authorized by you, if we reasonably believe the request is valid. However, subscribers to our Xfinity voice services should be aware that we generally do not provide them with records of any inbound or outbound calls or other records that we do not furnish in the ordinary course of business (for example, as part of a bill) or which are available only from our archives, without valid legal process such as a court order. In addition, we cannot correct any errors in customer names, addresses, or telephone numbers appearing in, or omitted from, our or our vendors' directory lists until the next available publication of those directory lists. Further, we may have no control over information appearing in the directory lists or directory assistance services of directory publishers or directory assistance providers that are not owned by us.

Comcast reserves the right to charge you for the reasonable cost of retrieving and photocopying any documents that you request.

VII. Other Important Information

Protecting the Information We Collect

We follow industry-standard practices to secure the information we collect to prevent the unauthorized access, use, or disclosure of information about our customers. These security practices include technical, administrative, and physical safeguards, which may vary, depending on the type and sensitivity of the information. Although we take the responsibility of safeguarding your information seriously, we cannot guarantee that these practices will prevent every unauthorized attempt to access, use, or disclose your information.

Data Retention

Comcast maintains information that personally identifies you in our regular business records while you subscribe to one or more of the Services. We also maintain this information for a period of time after you no longer subscribe to a Service if the information is necessary for the purposes for which it was collected or to satisfy legal requirements. These purposes typically include business, legal, or tax purposes. If these purposes no longer apply, we will destroy, de-identify, or anonymize the information according to our internal policies and procedures.

Changes to the Privacy Notice

As required by the Cable Act, we will provide you with a copy of the current Privacy Notice at the time we enter into an agreement to provide any cable service or other service to you, and annually afterwards, or as otherwise permitted or required by law.

We may modify this Notice at any time. You can view the most current version of this Notice by going to <http://www.xfinity.com/Corporate/Customers/Policies/CustomerPrivacy.html>. If we make material changes to this Privacy Notice, then we will provide you at least 30 days' notice and will also notify you by e-mail, direct mail, bill messaging, or other reasonable methods that we select. If you continue to use the service following notice of the changes, we will deem that to be your acceptance of and consent to the changes in the revised Privacy Notice. If we make material changes that will result in a new use, disclosure, or permission of access to previously collected information that personally identifies you, we will obtain your opt-in consent before implementing those specific changes.

How Do I Contact Comcast?

If you have any questions or suggestions regarding this Privacy Notice, or wish to contact us about your personally identifiable information, please reach us as follows:

Phone: 1-800-XFINITY

Website: <http://customer.xfinity.com/contact-us/>

Mail: Comcast Cable Communications, LLC

Attn: Law Department - Customer Privacy Notice

One Comcast Center

Philadelphia, PA 19103-2838

Revised and effective: January 1, 2018

IMPORTANT INFORMATION FOR XFINITY TV CUSTOMERS

SERVICE PROBLEMS

You will find helpful information for troubleshooting TV picture or signal quality issues at www.xfinity.com/support. If the problem does not clear up, please feel free to chat with us at www.xfinity.com/support/contact-us or call us at 1-800-XFINITY, and a customer service representative will attempt to address that issue. We will try to resolve any complaints you have concerning the quality of our signals promptly and efficiently. We will respond to your report of a service interruption no later than 24 hours after you notify us, except in extraordinary circumstances or where conditions are beyond our control. We will respond to your report of other service problems no later than the next business day after you notify us. We may need access to your home in order to correct a service related issue. If a service call is required it will be scheduled at a time convenient to you. If you are dissatisfied with our resolution of your service problem, you may contact your local franchising authority to discuss the problem with your service. If your local franchise authority information is not listed on your bill, please call us at 1-800-XFINITY for the name and address of your local franchising authority.

SERVICE OR BILLING COMPLAINTS

Information regarding your Xfinity services and billing is available through My Account at www.xfinity.com. You also may download the Xfinity My Account app to your smartphone or other device for quick access to up to date information on your account. If you have a complaint regarding your Xfinity TV service or your bill, you will find information on contacting us through chat or by phone at <https://www.xfinity.com/support/contact-us>. Also, you can visit us at one of our Xfinity store locations. Visit <https://www.xfinity.com/support/service-center-locations/> to find the Xfinity store closest to you. If you wish to put your comments in writing, your letter should be addressed to us at the local address listed on the How To Reach Us insert. We will try to resolve your complaint promptly. If you are dissatisfied with our resolution of your complaint, or we are unable to resolve your complaint, you may contact your local franchising authority to discuss your complaint. If your local franchise authority information is not listed on your bill, please call us at 1-800-XFINITY for the name and address of your local franchising authority.

If you have a complaint regarding closed captioning please email us at accessibility@comcast.com or call us at 1-855-270-0379.

MOVING

Before you move, please call us at 1-800-XFINITY. This is the best way for us to arrange for your service to be disconnected and to schedule an installation at your new home, if your new home is in our service area.

EQUIPMENT COMPATIBILITY

Xfinity TV service is encrypted and requires a TV Box, TV Adapter, CableCARD or other navigation device that is compatible with our system for each television you wish to use with our service. You may not be able to use special features or functions of your television, VCR or DVD player/recorder with Xfinity TV service. Some of these problems may be resolved by the use of signal splitters, and/or other supplemental equipment that can be purchased from us or at electronic stores. Please call us if you would like to discuss the type of special equipment needed to resolve individual compatibility problems or if you have any questions regarding other equipment compatibility issues.

If you have a TiVo digital cable-ready DVR, you can access switched digital video services by obtaining a "tuning adapter" device. If you have a TiVo DVR or other digital cable-ready devices, you will need a TV Box, TV Adapter, or CableCARD from us to access switched digital video and other two-way cable services. Upon your request, we will provide you with the technical parameters necessary for a navigation device rented or acquired from retail outlets to operate with our system. Because of the need to protect our Xfinity TV service, we will not authorize the use of a navigation device that does not conform to all required signal security specifications. For information regarding other navigation devices, please go to <https://www.xfinity.com/support>.

REMOTE CONTROL UNITS

If you rent a TV Box or TV Adapter from us we will provide a compatible remote control. Also, you may purchase compatible remotes at local electronic stores or other retail outlets. A representative list of compatible remote control models currently available from local retailers includes: Philips PHL PMDVR8, RCA RCR612, and Sony RM-V202. A list of additional compatible remotes may be obtained from your local Xfinity store. Although these remote control units are compatible with the TV Box or TV Adapter that we currently offer, these remotes may not be functional if we change the type of TV Box or TV Adapter we rent. If you have any questions regarding whether a particular remote control unit would be compatible with our equipment, please contact us.

SERVICE CHANGES AND INSTALLATION

Standard installations are generally completed within 7 business days. If you change the services you receive, you may be subject to an installation or change of service charge. You may obtain additional information about our current services, fees and prices online at www.xfinity.com or by calling us at 1-800-XFINITY.

OTHER INFORMATION

Information on upcoming programmer contract expirations can be found at www.xfinitytv.com/contractrenewals or by calling 866-216-8634. For those of our customers receiving service through commercial accounts, bulk rate arrangements or similar arrangements, some of the policies, procedures and services herein may not apply. Please call us at 1-800-XFINITY to talk to one of our customer service representatives for further information.

INFORMACIÓN IMPORTANTE PARA LOS CLIENTES DE XFINITY TV

PROBLEMAS CON EL SERVICIO

Si tiene problemas con la calidad de la señal o la imagen de TV, encontrará información útil para resolverlos en www.xfinity.com/support. Si el problema no se resuelve, no dude en contactarnos por chat en www.xfinity.com/support/contact-us o llamarnos al 1-800-XFINITY. Un representante de atención al cliente intentará resolver el problema. Trataremos de resolver toda queja relativa a la calidad de la señal de manera oportuna y eficiente. Si denuncia una interrupción en el servicio, responderemos a su denuncia en el transcurso de 24 horas, excepto en circunstancias extraordinarias o en el caso de condiciones que estén fuera de nuestro control. Si denuncia otros problemas con el servicio, responderemos a más tardar el día hábil siguiente al día en el que nos notifique. Es posible que, para corregir un problema con el servicio, debamos acceder a su hogar. Si se necesita una visita de servicio, la programaremos para un horario que le quede cómodo. Si no está satisfecho con la resolución del problema, puede ponerse en contacto con la autoridad local de franquicias para discutirlo. Si la información sobre la autoridad local de franquicias no se indica en la factura, llámenos al 1-800-XFINITY para obtener el nombre y la dirección de dicha autoridad.

QUEJAS RELATIVAS AL SERVICIO Y LA FACTURACIÓN

Puede acceder a información sobre sus servicios Xfinity y la facturación de los mismos a través de la sección My Account (Mi Cuenta) en www.xfinity.com. También puede descargar la aplicación My Account de Xfinity a su teléfono inteligente u otro dispositivo para acceder rápidamente a información actualizada sobre su cuenta. Si tiene una queja sobre el servicio Xfinity TV o su factura, puede encontrar la información necesaria para contactarnos por chat o por teléfono en <https://www.xfinity.com/support/contact-us>. También puede visitarnos en una de las tiendas de Xfinity. Visite <https://www.xfinity.com/support/service-center-locations/> para encontrar la más cercana. Si desea poner sus comentarios por escrito, debe enviarnos su carta a la dirección local que figura en el cuadro How To Reach Us (Cómo ponerse en contacto con nosotros).

Intentaremos resolver su queja de manera oportuna. Si no está satisfecho con la resolución de su queja o no podemos resolverla, puede ponerse en contacto con la autoridad local de franquicias para discutir su queja. Si la información sobre la autoridad local de franquicias no se indica en la factura, llámenos al 1-800-XFINITY para obtener el nombre y la dirección de dicha autoridad.

Si tiene una queja relativa a los subtítulos, envíenos un correo electrónico a accessibility@comcast.com o llámenos al 1-855-270-0379.

MUDANZAS

Antes de mudarse, tenga a bien llamarnos al 1-800-XFINITY. Esta es la mejor manera de coordinar la desconexión del servicio y programar la instalación en su nuevo hogar si el mismo está dentro de nuestra zona de servicio.

COMPATIBILIDAD ENTRE EQUIPOS

El servicio Xfinity TV está cifrado y requiere, por cada televisor con el que desee usar el servicio, un decodificador de TV, un adaptador de TV, una tarjeta CableCARD u otro dispositivo de navegación que sea compatible con nuestro sistema. Posiblemente no pueda utilizar funciones o características especiales de su televisor, su videograbadora o su reproductor/grabador de DVD junto con el servicio Xfinity TV. Algunos de estos problemas se pueden resolver mediante el uso de divisores de señal y/u otros equipos complementarios que se pueden comprar en nuestra empresa o en tiendas de electrónica. Llámenos si quiere discutir qué tipo de equipos especiales necesitaría para resolver problemas de compatibilidad específicos o si tiene preguntas acerca de otros problemas de compatibilidad entre equipos.

Si tiene una videograbadora digital TiVo apta para televisión por cable, puede acceder a servicios de video digital conmutados mediante un "adaptador de sintonización". Si tiene una videograbadora digital TiVo u otros dispositivos digitales aptos para televisión por cable, necesitará que le proveamos un decodificador de TV, un adaptador de TV o una tarjeta CableCARD para acceder al servicio de video digital conmutado y a otros servicios bidireccionales por cable. Si lo solicita, le proporcionaremos los parámetros técnicos necesarios para un dispositivo de navegación que alquile o compre en nuestros puntos de venta minorista para usar con nuestro sistema. Debido a la necesidad de proteger nuestro servicio Xfinity TV, no autorizaremos el uso de dispositivos de navegación que no cumplan con todas las especificaciones necesarias para la seguridad de la señal. Para obtener información sobre otros dispositivos de navegación, visite <https://www.xfinity.com/support>.

UNIDADES DE CONTROL REMOTO

Si usted alquila uno de nuestros decodificadores o adaptadores de TV, le proveeremos un control remoto compatible. También puede comprar un control remoto compatible en una tienda electrónica local u otro punto de venta minorista. La siguiente es una lista representativa de los modelos de control remoto disponibles en tiendas minoristas locales: Philips PHL PMDVR8, RCA RCR612, y Sony RM-V202. En su tienda Xfinity local podrá obtener una lista de otros controles remotos compatibles. Aunque estas unidades de control remoto son compatibles con el decodificador y el adaptador de TV que ofrecemos actualmente, es posible que no funcionen si cambiamos el tipo de decodificador o adaptador de TV que le alquilamos. Si tiene dudas acerca de si una determinada unidad de control remoto sería compatible con nuestros equipos, póngase en contacto con nosotros.

CAMBIOS EN EL SERVICIO E INSTALACIÓN

Las instalaciones estándar generalmente se terminan en el transcurso de 7 días hábiles. Si cambia los servicios que recibe, es posible que se le cobre una tarifa de instalación o una tarifa por cambio de servicio. Para obtener más información sobre nuestros servicios, tarifas y precios actuales, visite www.xfinity.com o llámenos al 1-800-XFINITY.

INFORMACIÓN ADICIONAL

Para obtener información sobre los próximos vencimientos de los contratos de programación, visite www.xfinitytv.com/contractrenewals o llame al 866-216-8634.

Para aquellos clientes que reciben el servicio a través de una cuenta comercial, acuerdos de tarifas grupales o acuerdos similares, es posible que no correspondan algunas de las políticas, procedimientos o servicios que se describen en el presente documento. Llámenos al 1-800-XFINITY para hablar con uno de nuestros representantes de atención al cliente y obtener más información.

**SERVICE AREA /
ÁREA DE SERVICIO**

MA, NH & ME

PHONE NUMBERS

Billing/Repair

New Services/Sales /

NÚMEROS DE TELÉFONO

Facturación/Reparación

Nuevos servicios/Ventas

1-800-266-2278

**OFFICE HOURS /
HORARIO LABORAL**

Please check your monthly billing statement for the location and hours of operation of the nearest customer service office.

**MAILING/OFFICE ADDRESS /
DIRECCIÓN DE CORREO/DE LA OFICINA**

Comcast

1 Comcast Center

Philadelphia, PA 19102

**PUBLIC INFORMATION OFFICES/
FRANCHISE AUTHORITIES /
OFICINAS DE INFORMACIÓN PÚBLICA/
AUTORIDADES DE LA FRANQUICIA**

Consumer Division of the Department of
Telecommunications and Cable

1-800-392-6066

1000 Washington Street, Suite 820

Boston, MA 02118

Office of the Attorney General

Consumer Protection and Antitrust Bureau

33 Capital Street

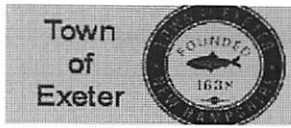
Concord, NH 03301

Office of the Attorney General

Consumer Information and Mediation Service

6 State House Station

August, ME 04333



Russ Dean <rdean@exeternh.gov>

a request from several Exeter voters

2 messages

Dana <danatrahan@comcast.net>

Wed, Jan 15, 2020 at 11:22 AM

To: Andie Kohler <akohler@exeternh.gov>, Russ Dean <rdean@exeternh.gov>, KCorson@exeternh.gov, pgscafidi@comcast.net

Cc: "+(t)Jean Shiner" <Jean.Shiner@comcast.net>, Michele <mclock@comcast.net>, Fred Fournier <fred.fournier.jr@gmail.com>

Good Morning,

I send this email request on behalf of myself and a few additional Exeter residents that are blind or visually impaired. I noticed some great information posted on our town website regarding our upcoming Presidential Primary. I'm sure many residents check online to learn more about election dates, registration deadlines and absentee ballots. Could the One4All Accessible Voting System also be noted here? Many residents of all abilities are not aware that this option even exists for them. If it could be noted on the town's FB page as well, that would reach even more! I have attached a photo that I received from our Secretary of State's Office that might be a great attention getter. Who knows...maybe it would entice some younger voters to get out to vote with the ease of the oh so familiar tablet. We thank you in advance for sharing information about all available voting tools with the residents of our town. If there are additional methods to share the information as well, that would be great.

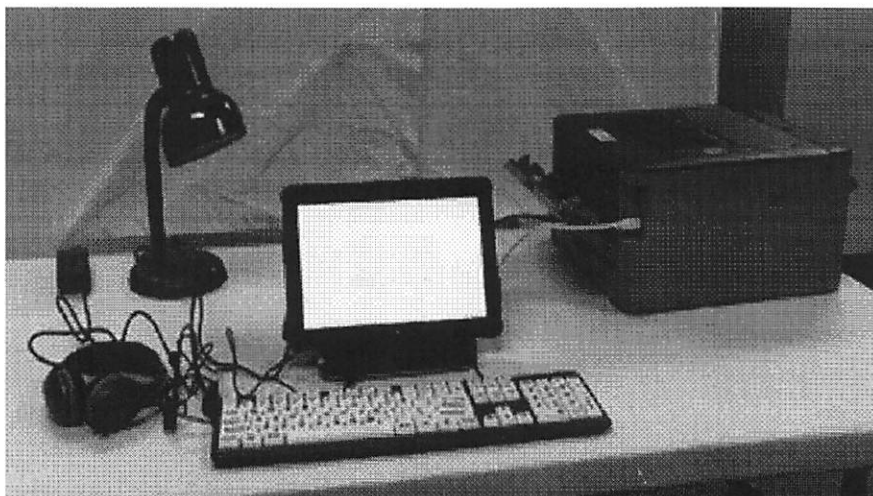
Thank you,

Dana Trahan

Mary Jean Shiner

Michele Clock

Fred Fournier



Kathy Corson <kcorson@exeternh.gov>

Wed, Jan 15, 2020 at 12:34 PM

1/15/2020

Town of Exeter, NH Mail - a request from several Exeter voters

To: Dana <danatraham@comcast.net>

Cc: Andie Kohler <akohler@exeternh.gov>, Russ Dean <rdean@exeternh.gov>, PAUL SCAFIDI <pgscafidi@comcast.net>, "+(t)Jean Shiner" <Jean.Shiner@comcast.net>, Michele <mclock@comcast.net>, Fred Fournier <fred.fournier.jr@gmail.com>

Hi all,

I will put this in our Selectboard packet for January 21st so that the Selectboard is aware of this.

Thanks, Kathy

[Quoted text hidden]

—

Kathy Corson
Selectwoman



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner



NOTICE OF DISQUALIFIED FORESTRY NOTIFICATION

May 03, 2018

VARNEY & SONS LOGGING
C/O FRANK VARNEY
PO BOX 932
CENTER OSSIPPEE NH 03814

RE: File # 2018-01246
Kensington, Tax Map/Lot: 6/20.

Dear Mr. Varney,

The Department of Environmental Services (NHDES) Wetlands Bureau received the above referenced "Wetlands Forestry Notification" and supporting documentation on April 30th, 2018. Review of the Forestry Notification form and supporting documentation indicates that the wetlands or stream crossings proposed as part of your timber harvest activity do not meet the rules (Env-Wt 100-900) or law (RSA 482-A) and, therefore, does not qualify for expedited application processing. The reason for this determination is:

- The proposed crossings are located in municipally designated prime wetlands. Crossings located in prime wetlands for the purpose of timber harvesting and forest management require the submittal of a waiver request in addition to the Wetlands Forestry Notification.

Because of this finding, the work does not qualify for the standard Wetlands Forestry Notification process; therefore, NHDES is disqualifying the application. If the project is to proceed, you will need to submit a waiver request in accordance with RSA 482-A:11(IV) along with the notification.

***NO WORK IS TO BE DONE UNTIL A WAIVER REQUEST IS SUBMITTED TO NHDES
AND A PERMIT IS ISSUED FOR WORK ON THIS PROPERTY.***

You may find additional information helpful, such as fact sheets, other applications, and the administrative rules (Env-Wt 100-900) on the Wetlands Bureau's website.

If you have any questions, please contact me at (603) 271-4057.

Sincerely,

Ryan Duquette
Environmental Technician II
NHDES Wetlands Bureau

cc: Russell Hodge
Kensington Conservation Commission
Kensington Municipal Offices
District Forest Ranger



Russ Dean <rdean@exeternh.gov>

Fwd: Timber Harvesting Operations 19-199-01 and 19-153-06

Kristen Murphy <kmurphy@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Fri, Jan 17, 2020 at 9:32 AM

Hi Russ,

Keeping you in the loop on this.

Kristen

----- Forwarded message -----

From: **Bilodeau, Neil** <Neil.Bilodeau@des.nh.gov>

Date: Thu, Jan 16, 2020 at 3:02 PM

Subject: Timber Harvesting Operations 19-199-01 and 19-153-06

To: russell.g.hodge@gmail.com <russell.g.hodge@gmail.com>

Cc: varney-frank@yahoo.com <varney-frank@yahoo.com>, Matson, Michael <Michael.Matson@dncr.nh.gov>, Evans, Rick <Rick.Evans@dra.nh.gov>, shawn hanson <shawn.hanson@comcast.net>, Kristen Murphy <kmurphy@exeternh.gov>, Hoffman, Noah <Noah.Hoffman@dra.nh.gov>

Dear Mr. Hodge,

The New Hampshire Department of Environmental Services (NHDES) has received notice that you filed an Intent to Cut for timber harvesting on your property in Hampton Falls (Tax Map 6, Lot 20) and Exeter (Tax Map 107, Lot 8). Please be advised that both properties have designated prime wetlands, including a 100' buffer for the prime wetlands on Lot 20. Authorization from NHDES is required prior to conducting any dredging, filling, excavating, or land clearing activities within jurisdictional wetlands. Additionally, a prime wetland waiver from NHDES is required to perform forest management work and related activities in the forested portion of a prime wetland or its 100' buffer.

NHDES has no record of any permits or waivers issued for either property. A Forestry Notification (File #2018-01246) application was received in April 2018 for Lot 20 and subsequently disqualified, as no waiver was received to work within designated prime wetlands. A copy of the disqualification letter is attached.

Personnel from the New Hampshire Department of Revenue Administration (DRA) have confirmed that timber harvesting operations are currently being conducted on Lot 20. Please be aware that any operations within a jurisdictional area without a permit or proper authorization are in violation of State law and subject to enforcement action. You are requested to voluntarily cease any operations within all jurisdictional areas until NHDES further investigates this matter. Personnel from NHDES will conduct an inspection of the property to determine if any impacts within jurisdictional areas have occurred and, if so, the extent of the impacted areas.

Please contact me if you have any questions. Additional information regarding wetlands and permitting requirements can be found at:

<https://www.des.nh.gov/organization/divisions/water/wetlands/index.htm>

Sincerely,

Neil Bilodeau, Compliance Specialist
Wetlands Bureau, Land Resources Management
Water Division, NH Department of Environmental Services
P.O. Box 95
Concord, NH 03302-0095
Phone: (603) 559-1513
Email: neil.bilodeau@des.nh.gov



Follow us on Twitter!



Like us on Facebook!

—
Kristen Murphy
Natural Resource Planner
Town of Exeter
10 Front Street, Exeter, NH 03833
(603) 418-6452



2018-05-03-DISQ_FORESTRY-2018175265.pdf
792K

MITCHELL MUNICIPAL GROUP, P.A.

ATTORNEYS AT LAW
25 BEACON STREET EAST
LACONIA, NEW HAMPSHIRE 03246
www.mitchellmunicipalgroup.com

Town Manager's Office

JAN 10 2020

Received

WALTER L. MITCHELL
LAURA A. SPECTOR-MORGAN
NAOMI N. BUTTERFIELD
JUDITH E. WHITELAW (OF COUNSEL)
EDWARD E. LAWSON, JR. (OF COUNSEL)

TELEPHONE (603) 524-3885

January 6, 2020

Dear Clients,

We do our best to control costs to avoid rate increases. However, while our rates were not increased last year, they will increase by \$10.00/hour effective this month.

This increase will first appear on bills sent in early February.

Thank you for your understanding and confidence in us.

Walter, Laura, Naomi and Jae



ONE GOVERNORS LANE ★ EXETER, NH 03833-2420 ★ 603-772-2622 ★ WWW.INDEPENDENCEMUSEUM.ORG

January 15, 2020

Town Manager's Office

Russell Dean
10 Front Street
Exeter, NH 03833

JAN 27 2020

Received

Dear Russell:

Thank you for your support of the American Independence Museum through your recent contribution of \$250 toward our 1776 Annual Fund. Your gift was received on 01/14/20 and helps us continue to make history fun and relevant to our community. Your gift will help us:

Preserve: We have completed the first phase of foundation, drainage and rehabilitation work on ca. 1721 Ladd-Gilman House thanks to a state grant and the support of many private foundations and donors. We will continue work on our landscape to create a more accessible and inviting campus in 2020.

Engage: A celebration of the 30th anniversary of our American Independence Festival in downtown Exeter on Saturday, July 11, 2020 will be the focus of our season. We will continue to host dynamic programs that connect our past to the present through genealogy, foodways, beer, civic engagement and more.

Educate: Our Traveling Trunk will educate thousands of students across the country at no cost to the schools this year. We will expand our Trunk to reach older adults through an exciting partnership with our local continuing care communities. We reach students of all ages through colonial living days, patriot/loyalist and Constitution-based school programs.

Inspire: We will introduce new interpretation and continue to add elements to our exhibitions including physical and digital interactives. We hope to spark an understanding of our history and a call to civic engagement across all ages and learning styles.

Thank you again for your tremendous support. In recognition of your support, you will be listed as **Russell Dean** in our **Annual Report**. For changes to your listing, please contact vsu@independencemuseum.org.

With deepest thanks for your support,

Emma Stratton
Executive Director

The Internal Revenue Service requires us to inform you that the American Independence Museum is a tax-exempt organization described in Section 501(c)(3) of the Internal Revenue Code. No tangible goods or services were provided to you in exchange of this contribution. Please retain this record for your tax records. It serves as a receipt of your gift.



The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

January 22, 2020

Town of Exeter
Attn: Russ Dean
10 Front Street
Exeter, New Hampshire

Town Manager's Office

JAN 27 2020

Received

Re: Exeter Recreation Park
4 Hampton Road
Tax Map 69, Lot 4, Exeter, NH

Permit: AoT-1736

Dear Applicant:

Based upon the plans and application, approved on January 22, 2020, we are hereby issuing RSA 485-A:17 Alteration of Terrain Permit AoT-1736. As part of the processing of this application, DES granted approval to waiving specific requirements of: Rule Env-Wq 1507.03(a), finding that for the limited portion of the site where treatment of impervious surfaces cannot be practicably employed due to site constraints, an enhancement in existing water quality is realized with an overall 0.45 reduction in impervious surface in the area. It was further determined that granting the waiver would not have an adverse impact on the environment, public health, public safety, or abutting properties, and that granting the request is consistent with the intent and purpose of the rule waived. Additional documentation relative to the waiver requested is contained within the file. This permit is subject to the following conditions:

PROJECT SPECIFIC CONDITIONS:

1. Plans by Tighe & Bond, Inc. entitled "Exeter Recreation Park", dated October 29, 2019, and supporting documentation in the permit file are a part of this approval.
2. **This permit expires on January 22, 2025.** No earth moving activities shall occur on the project after this expiration date unless the permit has been extended by the Department. If an extension is required, the request must be received by the department before the permit expires. The Amendment Request form is available at: <http://des.nh.gov/organization/divisions/water/aot/categories/forms.htm>

GENERAL CONDITIONS:


1. Activities shall not cause or contribute to any violations of the surface water quality standards established in Administrative Rule Env-Wq 1700.
2. You must submit revised plans for permit amendment prior to any changes in construction details or sequences. You must notify the Department in writing within ten days of a change in ownership.
3. You must notify the Department in writing prior to the start of construction and upon completion of construction. Forms can be submitted electronically at: <https://forms.nh.gov/onlineforms/>. Paper forms are available at that same web page or at: <http://des.nh.gov/organization/divisions/water/aot/categories/forms.htm>.
4. **Upon completion of construction, a written notice signed by the permit holder and a qualified engineer shall be submitted to the Department, in accordance with Env-Wq 1503.21(c)(1), stating that the project was completed in accordance with the approved plans and specifications.** If deviations were made, the permit holder shall review the requirements in Env-Wq 1503.21(c)(2).
5. **All stormwater practices shall be inspected and maintained in accordance with Env-Wq 1507.08 and the project Inspection and Maintenance (I&M) Manual.** All record keeping required by the I&M Manual shall be maintained by the identified responsible party, and be made available to the department upon request.

www.des.nh.gov

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-3503 • Fax: 271-2867 TDD Access: Relay NH 1-800-735-2964

6. This permit does not relieve the applicant from the obligation to obtain other local, state or federal permits that may be required (e.g., from US EPA, US Army Corps of Engineers, etc.). Projects disturbing over 1 acre may require a federal stormwater permit from EPA. Information regarding this permitting process can be obtained at: <http://des.nh.gov/organization/divisions/water/stormwater/construction.htm>.
7. If applicable, no activity shall occur in wetland areas until a Wetlands Permit is obtained from the Department. Issuance of this permit does not obligate the Department to approve a Wetlands Permit for this project.
8. This project has been screened for potential impact to known occurrences of protected species and exemplary natural communities in the immediate area. Since many areas have never been surveyed, or only cursory surveys have been performed, unidentified sensitive species or communities may be present. This permit does not absolve the permittee from due diligence in regard to state, local or federal laws regarding such communities or species. This permit does not authorize in any way the take of threatened or endangered species, as defined by RSA 212-A:2, or of any protected species or exemplary natural communities, as defined in RSA 217-A:3

Sincerely,


Ridgely Mauck, P.E.
Alteration of Terrain Bureau

cc: Exeter Planning Board

cc: Tighe & Bond, Inc.