

**Select Board Meeting**  
**Tuesday, January 21<sup>st</sup>, 2020, 7:00 p.m.**  
**Nowak Room, Town Office Building**  
**10 Front Street, Exeter NH**

1. Call Meeting to Order
2. Public Comment
3. Proclamations/Recognitions
  - a. Proclamations/Recognitions
4. Approval of Minutes
  - a. Regular Meeting: January 6<sup>th</sup>, 2020
5. Appointments
6. Discussion/Action Items
  - a. Lincoln Street Parking Report
  - b. Public Hearings: FY20 Budget, Bonds, Articles
  - c. TIF Plan Amendment Public Hearing
7. Regular Business
  - a. Tax Abatements, Veterans Credits & Exemptions
  - b. Permits & Approvals
  - c. Town Manager's Report
  - d. Select Board Committee Reports
  - e. Correspondence
8. Review Board Calendar
9. Non-Public Session
10. Adjournment

Kathy Corson, Chair  
Select Board

Posted: 1/17/20 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

**Proclamations & Recognitions**

**Minutes**

Select Board Meeting  
Monday January 6, 2020  
Town Offices, Nowak Room  
Draft Minutes

1. Call Meeting to Order

Members present: Anne Surman, Kathy Corson, Julie Gilman, Molly Cowan, Niko Papakonstantis, and Russ Dean were present at this meeting. The meeting was called to order by Ms. Corson at 7 PM.

2. Public Comment

- a. There was no public comment at this meeting.

3. Proclamations/Recognitions

**MOTION:** Ms. Surman moved to rescind the one year MOU by the Town of Exeter and Seacoast Farms Products. Ms. Cowan seconded. Mr. Dean said that Mr. Kelly is going before the Zoning Board this month. Ms. Surman said she appreciated that he's now going through the process, but they should still rescind the MOU. Ms. Surman voted yay, and Ms. Cowan, Ms. Corson, Ms. Gilman, and Mr. Papakonstantis voted nay. The motion failed 1-4-0.

4. Approval of Minutes

- a. Regular Meeting: December 16, 2019

**MOTION:** Ms. Surman moved to approve the minutes of December 16, 2019 as submitted. Mr. Papakonstantis seconded. Ms. Gilman abstained and the motion passed 4-0-1.

5. Appointments

**MOTION:** Ms. Cowan moved to regretfully accept the resignation of Jennifer Bracket Piskovitz from the Sustainability Advisory Committee, with a term expiring 4/30/22. Mr. Papakonstantis seconded. All were in favor.

6. Discussion/Action Items

- a. Renay Allen Energy Committee - Offshore Wind Task Force Meeting

Renay Allen, a member of the Energy Committee, gave the Board a recap of the Offshore Wind Task Force Meeting Dec 12 at UNH.

- b. Sustainability Officer

Mr. Papakonstantis said the BRC decided not to include the cost of a Sustainability Officer in the budget recommendations, but it's an important initiative. He suggests naming Dave Sharples as the sustainability coordinator for now, and revisit the issue in the future. Ms. Corson said that Exeter has been awarded a UNH Fellowship grant of \$11,500 and a \$15,000 grant from Coastal Resiliency which Mr. Sharples will be overseeing. She would like to put a stipend for Mr. Sharples in the budget. Ms. Surman said that a sustainability position could be regionalized in the future. Having Mr. Sharples in this position now will make them more flexible later.



Terri Harmon of 6 Oak Street said that Article 31 related to a standalone Sustainability Officer. There are over 200 signatures on their petition on the creation of a Sustainability Office.

Herb Moyer of 51 Westside Drive said that sustainability would lend itself to regionalization, but asked the Board to keep in mind that the Officer position did get 61% of the vote. He asked Dave Sharples to involve community members in the fellowship process. He also asked if there's a rating system that shows communities' water quality statewide, as he has concerns about the quarterly reports. Mr. Dean said the reports were related to an issue that the town had with TTHM, which is now in compliance. They do produce an annual water quality report which will continue, and he thinks the other systems must as well. Mr. Moyer asked if the town is looking for sustainability resources for the 2021 budget. Ms. Corson said it's hard to know what will develop. She wants to see a "Master Plan" of Sustainability for Exeter, which is part of the Coastal Resiliency grant; the plan would tell them where they're going. Warrant Article says "The Sustainability Office will require up to \$40,000 in 2019," but they can't do that because it's not part of the budget. The cost was "to be recouped through sustainability initiatives, which has not been proven. It has to be shown that there will be a cost savings.

Christopher Zigmont of 22 Crestview, a member of the Sustainability Advisory Committee, applauded the effort of Dave Sharples to fill the gap temporarily. He also embraces the regional perspective. However, in the future, the town should attempt to fulfil the intent of the voters who put in the warrant article.

Nancy Belanger of 1 Mill Street, the Chair of the BRC General Government subcommittee, said the BRC took this very seriously, and did add \$500 extra for Planning for Sustainability. She personally voted for the warrant article but did not have the understanding that it necessarily included a new position.

Ms. Cowan said that they wouldn't be able to get someone with Mr. Sharples' qualifications for \$45,000. They also need to be thinking regionally. She encouraged the Sustainability Committee to keep going and continue pushing sustainability.

**MOTION:** Mr. Papakonstantis moved that the Board designate Dave Sharples as the Town of Exeter Sustainability Officer. Ms. Cowan seconded. All were in favor.

Mr. Sharples explained that he would like to have the fellow do a municipal emissions inventory done, and come up with targets and strategies to meet the targets. Ms. Corson said there's \$5,295.48 in a Capital Reserve Fund established in 2009.

**MOTION:** Mr. Papakonstantis moved that the Board authorize \$5,000 from the Renewable Energy Capital Reserve Fund for the purpose of funding the town's match for the 2020 UNH SI Sustainability Fellowship program. Ms. Gilman seconded. All were in favor.

c. Facilities Committee Review and Recommendation - Parks and Recreation Expansion/Renovation.

Mark Leighton of the Facilities Committee said the committee reviewed the design for the Parks and Rec expansion, and spoke with Greg Bisson and Melissa Roy of Parks and Rec. The Facilities Committee's unanimous recommendation was to not move the Rec Park expansion to a warrant article until the following items can be

completed: 1) The Select Board conducts a debt service analysis to determine the affordability of all projects in the next ten year period and 2) Completion of a comprehensive Facilities Master Plan with which they can assess and prioritize all future projects.

Ms. Corson asked how their recommendation differed from the existing Master Plan. Mr. Leighton said it would be a detailed description of how facilities will be used to support the Master Plan. If the town strategically decided that the Rec Center was a project that it needed, they would look at that. Other needs are coming, and if this project goes to the voters it could endanger future projects. Ms. Cowan said that in the town's Master Plan, there was a specific need for updating the Parks and Rec facilities.

Peter Lennon of the Facilities Committee said that they viewed the overall Master Plan as unconnected to fiscal constraints. The Facilities Committee tried to bring in fiscal constraints and other considerations. They want to look at how this project stacks up against other needs, which may not yet be in the CIP but which the town will have to address in the near future.

Ms. Cowan said the Select Board is very budget-conscious. They missed where the library would fit into a Facilities Master Plan, although she's glad the town passed the library project. She is worried that they don't have a Rec facility that is inclusive. Mr. Leighton said they are only asking to pause to answer the questions and to look at the costs of this project. Ms. Cowan said she wants to hear from the voters on this project. Ms. Corson said there are several other known projects coming in the next few years, and this project is \$1.4 million for 20 years starting in 2022. The cost has gone from \$7.1 million to \$12.7 million since the last proposal. The Facilities Committee is looking at this from a different perspective

Ms. Surman said she's opposed to this being on the warrant this year. Debt service is coming up and the Public Safety Study results are not yet in. They have to prioritize and look at how much the taxpayers can afford. It's the Select Board's job to put on responsible warrant articles.

Mr. Papakonstantis said that he's the Select Board rep to the Facilities committee and he appreciates the work that they do, but he also supports putting this project on the warrant. This Rec Park project would accomplish at least four priorities of the Master Plan. The scope of the project expanded because it's more aligned with what's needed and with the Master Plan. Voters can tell them what they can afford. He's looking at value, not price. The bond will eventually be paid off, and there will be long term value to the community. This piece of land can only be used for parks and recreation. They can relocate to this property and free up the property on Court Street which could be used for a Town Office or be sold.

Mr. Leighton said they did not intend to pause the project at this point in the budget cycle and they hope to be part of the discussion earlier in future projects. Mr. Dean said this project came out of the warrant article passed last March. The cost of this project could go even higher in the future. This parcel can only be used for this purpose and there's no other similar parcel in town. At some point they will need to complete the projects they've put money into studies on.

Mr. Lennon said the composition of this project was not settled until late this year, and the debt service analysis and Facilities Master Plan can help them decide their priorities for the 2021 budget. The Rec Department hasn't looked at other lower-cost alternatives that would be an improvement to the current offering.

Ms. Cowan said the Rec Advisory Board considered a lot of alternatives, as well as phasing this project, but found they weren't cost effective. She said that the project will include naming rights and other cost offsets that won't be settled until the project goes forward. Mr. Lennon said that the track record of Rec getting those offsets is inconsistent. He also believes that the project cost could be approached in a different way, for example by asking a firm to design the best facility possible for a fixed amount like \$8 million.

Brinn Sullivan of 44 Hampton Road, a member of the Rec Advisory Board, asked if the Facilities Master Plan would be another chapter of the Master Plan, and if so the town would have to vote on it again and delay projects further. She also asked whether the Facilities Committee had taken public input on this decision. She said that the Rec Board wants the Select Board to put this on the ballot and let the voters decide.

John Zinka of 61 Acadia Lane, an abutter of the Rec Park, said that abutters were not given input or time to voice concerns about the project. There was a meeting January 2<sup>nd</sup>, but things were already set in stone. This project will upset or even destroy two neighborhoods. He doesn't see an issue with waiting to address the concerns of abutters and the Facilities Committee.

Cathy Stikney of 8 Wayside Drive, an abutter, said she recommended waiting and taking a stronger look at the impact on the neighborhood.

Allan Pelletier of 19 Fuller Lane, an abutter, said that 15 years ago, they didn't want to have the soccer fields put in. The neighborhood is now a parking lot. The town disrupted their lives with these fields. This is not the right place for this project.

Jennifer Clark of Acadia Lane, an abutter, said she is concerned about the traffic, crowding, lights, two way street, erosion, wetlands, loss of trees, weed spraying, and their view. Ms. Gilman said the weed spray is organic.

Nancy Belanger of 1 Mill Street said these facilities have been static since 1978. This project has been delayed since 2014. Parks and Rec were asked to go back to the drawing board and they've done that. It's well beyond time to get this in front of the voters. This facility could also be a potential future voting place.

Ms. Corson said they will have a public hearing on the budget January 21st, when they will decide whether this project will go on the warrant or not.

Mr. Papakonstantis said he will personally work with the Rec Department to address the abutters' concerns if this project goes forward. Ms. Corson said they haven't been taken into consideration thus far so it can't go forward without changing the cost of the project.

Ms. Surman said after what she's heard tonight, she's definitely not in favor of this project going forward to the warrant. Ms. Corson said it will take 60% to get this past, so it would be in everyone's best interest to get full consensus. Currently, she would not support this. The library was asked to go back and redesign and came back with less.

d. FY20 Bonds Budget & Warrant Articles

Mr. Dean said the current budget for the General Fund is \$19,612,683, a decrease from \$19,666,000, due to changes in benefits and a different approach to Police prosecution. This is under the 3% YOY increase, at 2.8% over the last Operating Budget article. He added that in the Water Budget, they did get the TTHM loan, at \$1.12 million with 20% debt forgiveness.

Mr. Papakonstantis said they previously allocated \$500 to Sustainability in the Planning Budget in line item 55200, Planning Supplies, but they needed the full \$2,500 of that line for a grant match, so he would like to increase it by \$2,500. He would also like to add a \$5,000 stipend for the Sustainability Coordinator position. Mr. Dean said they would make the changes for the version of the budget presented at the public hearing.

Ms. Surman would like to increase the Veterinary Services line item 55321 in the Police budget by \$1,400, for a total of \$2,150 in that line, to support the NHSPCA.

Ms. Corson said she would like to look at the MyCivic App budget of \$6,000. Andy Swanson, the IT Director, said that 65% of all internet traffic is on phones. In the future, websites will have to adapt. While they may not be getting \$6,000 of use yet, this is the direction they should go. Hope Godino, the director of the Exeter Public Library, said her patrons are using it. Jennifer Perry said they get 2 - 5 work order requests from the app each week. Mr. Dean said if they take the app away, there would be a negative response.

Ms. Corson said she'd like to hear more about the GPS tracking software. Mr. Dean said they have it installed in a number of vehicles, mostly in the Public Works Department. It gives data on the location and usage of the vehicles, at a cost of \$4,250 a year. Ms. Corson asked how they are using the data. Mr. Dean said they look at it periodically but haven't done a full analysis yet. They have it for insurance purposes and tracking service hours for the vehicle replacement program. He will provide the Board with a further report on its usage.

Ms. Corson said there is \$25,000 for the DPW garage in the budget, but they just spent \$75,000 on a Public Safety Study, which she has heard will say the Public Safety building is in poor shape. She would like to put the \$25,000 in the Police and Fire budget for further study. Mr. Papakonstantis said he would like to see the actual study before making changes. Mr. Dean said they're verifying the data for the Police study and have not yet received the Fire/EMS results. Ms. Gilman said they know that the DPW garage is at the end of its life and has snow load issues. Bob Kelly of the Budget Recommendations Committee said the Public Works garage is in the CIP, while the Public Safety Complex is not. The DPW requested \$100,000 but the BRC recommended \$25,000 to allow initial designs and cost estimates. He recommended not cutting that. Ms. Corson said she would not challenge that allocation further.

Ms. Chester said that the new budget number is \$19,622,523. Mr. Dean said this is 2.6% over last year's adjusted budget and 2.91% over last year's original operating number.

7. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

**MOTION:** Mr. Papakonstantis moved to approve a Veterans Credit for 88/1/8 for \$500 and \$2,000. Ms. Surman seconded. All were in favor.

**MOTION:** Mr. Papakonstantis moved to approve a prorated abatement for 63/150 for \$2,513. Ms. Surman seconded. All were in favor.

Ms. Corson said she had concerns about the Intent to Cut and the parcel's proximity to wetlands. Mr. Dean said if it would violate wetlands laws, the requester would have to deal with DES. If the Board approves the Intent to Cut, they can have the state review it.

**MOTION:** Mr. Papakonstantis moved to approve an Intent to Cut for 107/8. Ms. Gilman seconded. All were in favor.

b. Permits & Approvals

- i. Mr. Dean said the Rec Park Building Project is looking for an approval of \$6,400 for Design Services for work that has already been completed. This would come out of the \$250,000 appropriation already made.

**MOTION:** Mr. Papakonstantis moved to authorize the amendment of \$6,400 for design services related to the Recreation Park building design pursuant to Article 7 of the 2019 Town Meeting. Ms. Surman seconded. All were in favor.

- ii. Disbursement of the Town for the Swasey Parkway Maintenance Fund. Ms. Surman said this should have been done by the Swasey Parkway Trustees. Mr. Dean said they spend funds on maintenance and reimburse the General Fund from that account. It's possible that both the Board and the Trustees will need to make a motion on it.

**MOTION:** Mr. Papakonstantis moved to process a disbursement of \$25,914.78 payable to the Town of Exeter from the Swasey Parkway Maintenance Fund subaccount #111. The amount is to reimburse the town for maintenance expenses paid by the town on behalf of Swasey Parkway in 2019 in excess of the budget. Ms. Cowan seconded. Ms. Surman abstained and the motion passed 4-0-1.

- iii. Snow and Ice Budget, up to \$100,000 from the Snow and Ice Deficit Capital Reserve Fund.

**MOTION:** Mr. Papakonstantis moved to approve the withdrawal of up to \$100,000 from the Snow and Ice Deficit Capital Reserve Fund to offset the FY19 Snow and Ice Fund deficit. Ms. Surman seconded. All were in favor.

c. Town Manager's Report

- i. Mr. Dean said he would waive his report.

d. Select Board Committee Reports

- i. Ms. Gilman said that at the State level, all of the vetoed bills are coming back, and two have to do with recycling and plastic shopping bags.

- ii. Mr. Papakonstantis said the Planning Board had a meeting Dec 19th where they heard two cases. The first, for Auto Holdings Realty Trust to install a parking lot, was approved with conditions. They also accepted the application of the Harbor Street Limited Partnership, for five single family lots off Brentwood and Spruce Street; they did a sitewalk for that project, with abutters present. There will be a public hearing on new Zoning Amendments at the next Planning Board meeting of January 9th.
- iii. Ms. Cowan attended the Parks and Rec abutters' meeting, which had a great discussion. They heard abutters both in favor and against the Rec Park project. She has two Housing Advisory Committee meetings this week.
- iv. Ms. Surman had no report; E911 meets tomorrow.
- e. Correspondence
  - i. A notice of the IRS mileage rate change to 58 cents.
  - ii. An Alteration of Terrain Permit application for Parks and Rec.
  - iii. A letter from Big Brother Big Sister thanking the town for their grant.
  - iv. A report from the State of NH Dept of Transportation on recommended bridge postings for weight and height restrictions, which recommends no posting for the Court Street Bridge over Little River.
  - v. Letters from residents of 277 Water Street in strong support of improving the Recreation Park. Ms. Corson said they will be read aloud at the next meeting.
  - vi. A notice that there were no public Combined Sewer Overflows in this quarter, but there was one private CSO.

**8. Review Board Calendar**

- a. The next meetings are January 21<sup>st</sup>, February 3, and February 17<sup>th</sup>; February 11th is the Primary. There are also meetings March 2nd and 16<sup>th</sup>. March 10th is the Town Election.

**9. Non-Public Session**

- a. There was no non-public session at this meeting.

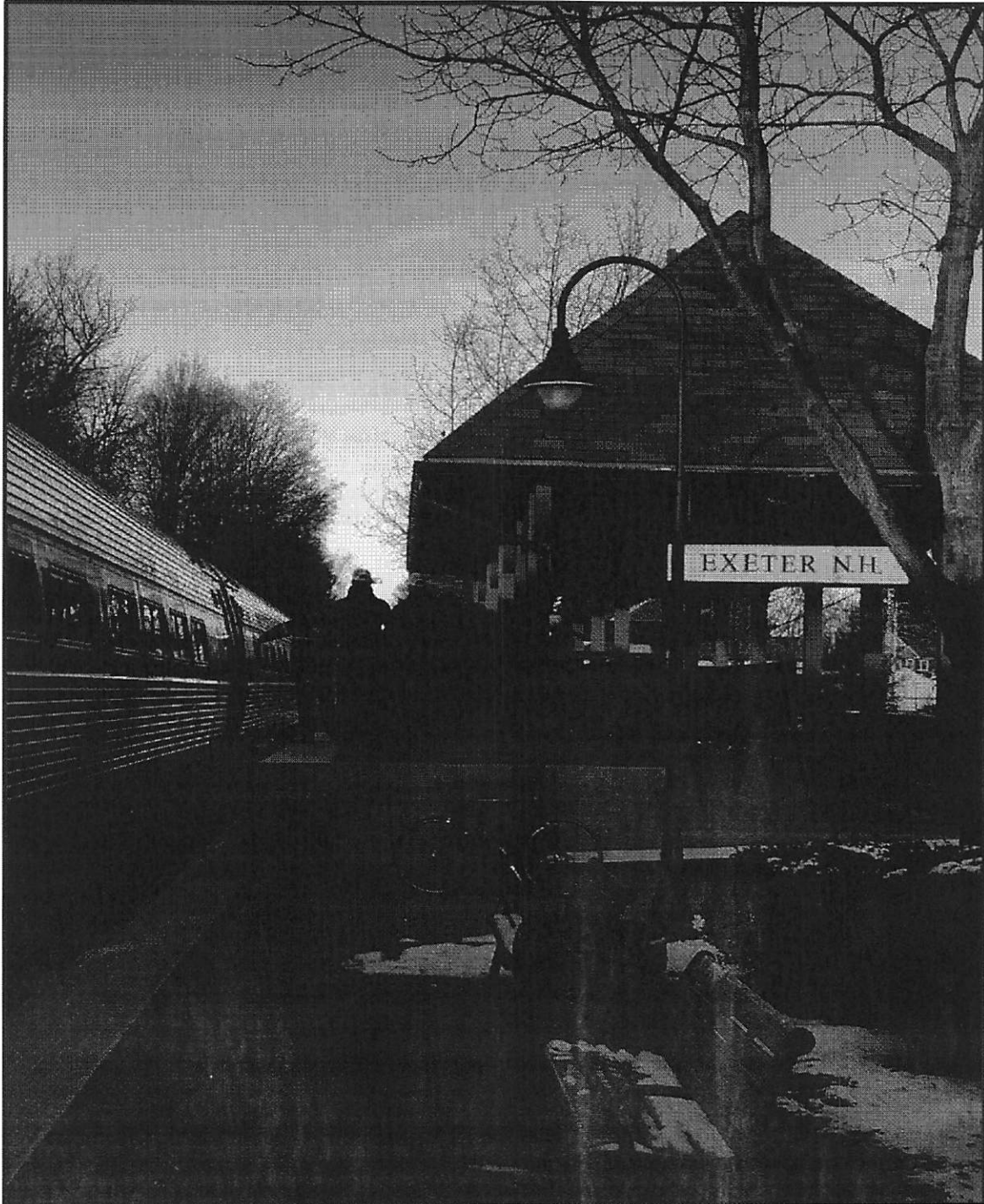
**10. Adjournment**

**MOTION:** Mr. Papakonstantis moved to adjourn. Ms. Surman seconded. All were in favor and the meeting adjourned at 10:10 PM.

Respectfully Submitted,  
 Joanna Bartell  
 Recording Secretary

# Lincoln Street Parking Plan Consultant Report

**Paid Parking Planning  
Exeter Train Station and Lincoln Street Area  
December 14, 2020**



**John M. Burke, P.E., CAPP, Parking Consultant**

**P.O. Box 1177, Marion, MA 02738**



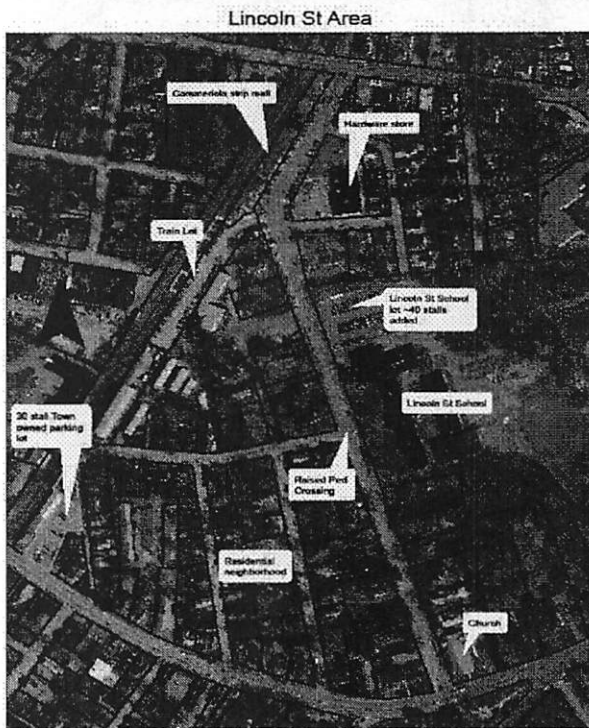
## Introduction and Background

The Town of Exeter has requested consulting services to assist them with planning a potential paid parking implementation to address parking spillover from the Exeter Train Station into the Lincoln Street commercial area. Most weekdays, the train station lot, which provides just 77 free public parking spaces to riders of the Amtrak Downeaster and others, routinely fills to capacity. Some train commuters, unable to find a space in the lot, end up parking all day within the Lincoln Street commercial area. This spillover of train rider parking onto commercial area streets reduces the availability of on-street public parking to retail customers and employees during weekday peak periods.

The Lincoln Street Elementary School (LSS) is also located within a very short walk to the train station. Some train riders park on Lincoln St. adjacent to the school property in an area used by parents for weekday student drop-off and pick-up. The school recently expanded its parking lot and there have been ongoing discussions between the Town and the School Department about designating approximately 40 spaces in the lot for use by train riders or employees of Lincoln St. businesses that could free up short-term parking spaces on street.

Train riders also frequently park in the marked on-street spaces on Daniel Street, which is located directly across from the entrance to the Train Station Lot. An Ace Hardware store, St. Vincent De Paul Community Assistance building and a few residential properties line Daniel Street.

A Study Area map developed by the Town of Exeter is shown below.



## Study Objective and Scope of Services

The Town is interested in better organizing and more proactively managing its public parking supply to reduce the negative impacts of long-term parkers spilling over from the Exeter Train Station Lot into high-demand public parking spaces supporting business, school and residential uses on and just off Lincoln Street. To that end, the Town completed roadway, streetscape and parking improvements within the Lincoln Street Corridor in 2019. The improvements were made to improve pedestrian safety and better organize on-street parking on Lincoln and Daniel Street. As part of these improvements, the Town striped nineteen head-in parking spaces on Daniel Street adjacent to the Ace Hardware store. The School Department also expanded the LSS parking lot.

The Town has discussed charging an appropriate parking fee in the Train Station Lot and potentially within the Lincoln Street commercial area. They have also discussed the possibility of designating 40 spaces in the expanded LSS Lot for additional long-term parking.

The scope of the requested consulting services to support these efforts are as follows:

- review available data, previous studies, reports and pertinent meeting minutes;
- discuss parking issues and concerns with school & town officials as well as local members of the Exeter Train Station Committee;
- conduct "spot" occupancy counts and duration-of-stay survey to supplement Town counts;
- conduct field observations of train station lot parking loading and spillover;
- review current parking regulations, enforcement and signage;

- conduct field investigation of nearby train station lots to review supply, demand, pricing, etc.;
- conduct field investigation of Lincoln St. Corridor to identify likely parking kiosk locations;
- recommend paid parking rates, regulations, payment methods/equipment and enforcement technology including:
  - hourly rates and daily/monthly parking permit rates;
  - parking time limits and restrictions;
  - parking payment, management and enforcement methods/technology;
- develop capital cost estimate suitable for budgeting for paid parking implementation; and
- draft technical report summarizing study results.

### **Discussions with Key Officials**

A review and summary of discussions with key officials on the potential for paid parking in the Lincoln Street area are provided below. Key officials include:

- Train Station/Passenger Rail Service: Mr. Robert Hall, Chairman of Exeter Train Station Committee and Mr. Don Briselden, Board member of the Exeter Train Station Committee
- Business Owners - Six (6) business owners within the Lincoln St. corridor (summary of documented discussions with Darren Winham, Exeter Economic Development Director)
- Parking Enforcement - Police Chief Stephan Poulin, who is responsible for parking enforcement
- Lincoln Street Elementary School - Principal Drew Bairstow.

### Train Station/Passenger Rail Service Stakeholders

A phone conference call was conducted with Mr. Robert Hall and Mr. Don Briselden on December 19, 2019. The two agreed that while paid parking was likely needed at the 77-space parking lot, pricing should start out on the lower end relative to other stations so as not to discourage Downeaster use in Exeter. They suggested that paid parking is only needed on weekdays since there appears to be plenty of available parking on Saturdays and Sundays in the lot and on Lincoln Street. On weekdays, they noted that as many as 130 people can be found waiting at the platform for the 6:30 a.m. weekday train.

They noted the following observations regarding parking and the lack of amenities at the train station:

- the parking lot is too small to meet current demand
- some town residents store their second or third cars in the lot
- longer-term parking is needed for non-commuter train riders who may be taking the train to make connections outside of New England
- buses cannot access the dead-end lot directly and therefore stop on Lincoln St., which is not ideal
- there is no area for drop-off/pick-up of train passengers – consequently drivers double-park in the lot and on street waiting to pick-up passengers deboarding the train
- an indoor heated train station with expanded parking, public restrooms and related amenities for train riders is needed

They referred to a study of the Exeter Train Station called *Plan New Hampshire*, completed in 2010, that recommended working with abutting property owners/developments to improve rail passenger facilities, expand public parking and create a new point of egress to Lincoln St. from the existing train station lot.

### Business Owners Input

The Town's Economic Development Director spoke with six (6) business owners regarding paid parking within the Lincoln Street Corridor in July 2019. He noted in an interoffice memorandum that all the business owners were in favor of paid parking in the train station lot with enforced 2-hour parking in the rest of the commercial area. They all expressed concerns that train riders have been parking in front of their businesses for up to nine hours on weekdays. Most, but not all, were amenable to paid public parking on Lincoln Street from Main Street to the LSS, provided the first 15 minutes or so were free. Several owners, again not all, were interested in having their employees park for free in the potential 40 +/- recently-paved spaces at the LSS lot should they become available for public use. All six business

owners hoped that the train riders would either park in the Train Station Lot, in a designated area within the LSS Lot, or south of the school.

### Parking Enforcement

A phone conference call was conducted with Chief Poulin on December 20, 2019 regarding parking enforcement. The Chief noted that the Town's Legal Department had advised against physically "chalking" tires to enforce designated parking time zones, which includes the 2-hour time zone on Lincoln Street from Main Street to just south of Daniel Street. This advisory was issued in response to a 2019 ruling by the U.S. Court of Appeals 6<sup>th</sup> Circuit Court that physically marking ("chalking") a parker's tire was in violation of the 4<sup>th</sup> amendment of the Constitution. The Court ruled that the 4<sup>th</sup> Amendment protects against "unreasonable searches and seizures" and a municipality's physical chalking of a car tire does not qualify as a public safety concern that could allow a search without a warrant<sup>1</sup>.

The Chief was aware of the digital e-chalking alternative to physically chalking tires that involves recording/photographing license plates and tire valve stem locations with vehicle or handheld enforcement devices. Digital e-chalking with a handheld enforcement device can be more time consuming and more expensive than physically chalking tires. Based on experience, the Chief was concerned that digital e-chalked tickets in the 2-hour zone may not hold up at the New Hampshire District Court level.

Digital e-chalking is used extensively in Massachusetts cities and towns. However, in most cases it is cost-prohibitive for people to appeal a municipal parking ticket ruling in Massachusetts District Court because court fees to do so are typically much higher than parking fine amounts. In New Hampshire, it is less costly/restrictive to appeal and therefore, more contested parking tickets end up at the New Hampshire District Courts than in Massachusetts.

### Lincoln Street Elementary School (LSS)

A phone conference call was conducted with Principal Bairstow on December 20, 2019 regarding parking impacts of the train station on school operations. Principal Bairstow noted that some train riders park on Lincoln Street directly in front of the school where parent/student drop-off/pick-up typically occurs. He stated that the school has difficulty getting buses out of their two northern driveways when all-day parkers park in the spaces closest to the driveways. Because these parked cars make it extremely difficult for bus drivers to make the turns out of the driveways, the school now puts orange safety cones in three of these spaces to prevent all-day parkers from using them.

He noted that parent loading and unloading of students on Lincoln St. in front of the school occurs weekday mornings from about 7:45 a.m. to 8:25 a.m. and weekday afternoons from about 2:45 p.m. to 4:30 p.m. He added that drop-off/pick-up occurs relatively quickly. He did not believe metering the street in front of the school to prevent all day parkers would be practical for parents dropping off their children - but posting a 15-minute loading zone for drop-off/pick-up times should work. He added that the school parking lot has availability to accommodate longer-stay school visitor parking.

He was aware of Town discussions with the School Board regarding designating some spaces in the LSS lot for public parking. He was concerned with the potential location of the designated spaces as well as the potential for adding traffic to the lot - particularly when school lets out.

### Parking Occupancy Counts

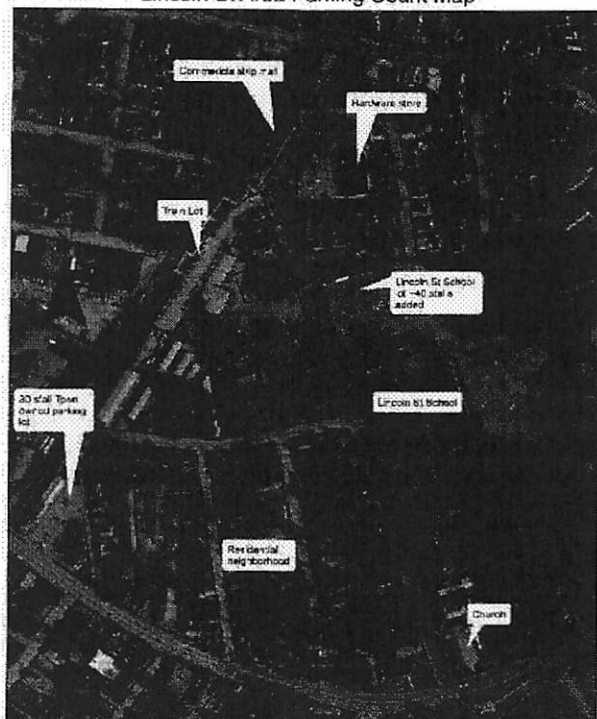
The Town of Exeter Planning Department conducted periodic morning and afternoon weekday parking occupancy counts prior to roadway/streetscape construction in December 2018 and April 2019 and after construction in September 2019. The counts, which are provided in the appendix to this report, were collected for five subareas shown in the Parking Count Map below that included the:

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<sup>1</sup> While the 6<sup>th</sup> Circuit Court ruling only covers the States of Kentucky, Michigan, Ohio and Tennessee, many cities nationally have stopped physically chalking tires for time zone enforcement in favor of digital "e-chalking" via photographing plate/tire valve stem locations.

- Exeter Train Station Lot
- Daniel Street – Lincoln Street to Tremont Street
- Area 1: Lincoln Street – Main Street to Fabric & Furniture Store driveway
- Area 2: Lincoln Street – Fabric & Furniture Store driveway to Garfield Street/raised crosswalk
- Area 3: Lincoln Street – Garfield Street/raised crosswalk to Front Street

Lincoln St Area Parking Count Map



Average occupancy of the **Exeter Train Station Lot** for non-ADA spaces across all counts was 98.0%. Effective capacity of a surface parking lot is considered 85 to 90% occupied. Therefore, the train lot exceeds effective capacity on weekdays.

Average occupancy of **Area 1** during the afternoon period (3:30 p.m. to 4:00 p.m.) was 78.4%, which is under the effective capacity standard for on-street parking (85%). However, the occupancy rate for the portion of Area 1 between Main St. & Daniel St. is higher.

Average occupancy of **Area 2**, which included parking in front of the Lincoln St. School, peaked during the 8:15 a.m. to 9:30 a.m. count periods when average occupancy was 33.3%. However, the portion of Area 2 closest to the main entrance to the school has a higher occupancy rate.

Average occupancy of **Area 3** peaks during the 8:15 a.m. to 8:30 a.m. count periods when average occupancy was 31.0%. However, the portion of Area 3 closest to the main entrance to the school has a higher occupancy rate.

Average occupancy of **Daniel Street** was under 40% for all time periods except on 12/12/18 when it exceeded the effective on-street capacity rate - reaching 88.9%.

Supplemental Lunch-Time Peak-Period Parking Occupancy Counts

Because no Town occupancy counts were conducted during the typical lunch-time peak period (12 noon to 2 p.m.) for commercial retail districts, a supplemental weekday occupancy count of non-ADA spaces was conducted for this time period on Thursday, December 12, 2019. The results of the occupancy counts are provided below.

Supplemental Lunch-time Peak Period Parking Counts, Thursday 12/12/19, 12:30 p.m. to 1:30 p.m.

Location	# of Spaces	# of Parked Cars	Utilization Rate
Train Station Lot	73	73	100.0%
Daniel Street	9*	9	100.0%
Area 1	66	62	93.9%
Area 2	26	15	57.7%
Area 3	48	5	10.4%

\*10 parking spaces adjacent to hardware store were not plowed rendering them unusable.

Parking utilization rates in the Train Station lot, on Daniel Street and on Lincoln Street in Areas 1 (commercial zone) were well above “effective capacity” for the lunch-time peak period. Parking use on Lincoln Street in Area 2 (school zone) could be classified as “moderately used” offering some parking

availability. On-street parking in Area 3 (outer Lincoln Street) was found to be significantly underutilized during the lunch-time peak period.

Supplemental Parking Occupancy Counts: Thursday, 12/12/19 at 6:00 p.m. & 6:30 p.m.

Occupancy counts for the train station lot and 2-hour zone on Lincoln Street were also conducted before and after the 6:09 p.m. train arrival from Boston.

At 6:00 p.m. the Lincoln Street 2-hour zone was over 90% occupied with only four (4) available parking spaces. The train station lot, which was completely full, contained an additional 14 double-parked cars that were running - waiting to pick up passengers deboarding the inbound train. Drivers in cars were also waiting outside the lot double parked on Lincoln and Daniel Street waiting to pick up passengers.

After the 6:09 p.m. train arrived, approximately 40 to 45 people walked out of the lot to either meet drivers waiting to pick them up or walk to their cars parked on Lincoln or Daniel Street. An estimated 80% of those walking out of the lot were parked on street with the remaining 20% meeting rides waiting for them. Six of the train riders were parked within the 2-hour time zone (see section below).

By 6:30 p.m., after train traffic departed, there were 48 spaces available in the train station lot and 19 available in the 2-hour on-street parking zone.

**Parking in non-compliance with 2-hour limits**

A limited parking duration-of-stay license plate survey was conducted in the 2-hour parking area on Lincoln Street from Main Street to just south of Daniel Street on Thursday, December 12, 2019. The survey was conducted to determine the number of vehicles parked in violation of the 2-hour time limit. Between the hours of 9:00 a.m. and 12:00 noon, eight vehicles were parked in excess of the 2-hour posted time limit. Six of those eight vehicles were still parked in the same 2-hour on-street spaces at 6:00 p.m. that evening and were later verified to be train riders.

**Dover, Durham and Haverhill Train Station parking review**

A field investigation was conducted at the Amtrak Downeaster Train Stations located immediately to the north and south of the Exeter Train Station to review parking supply, demand, pricing structure and payment collection methods. The table below provides a summary of findings from the field investigation.

Select Train Stations Parking Characteristics – Amtrak Downeaster

Station	Owner	# of Spaces	Paid Parking Hours	Hourly Rate	Daily Rate	Monthly Rate	Payment Collection Method
Haverhill MA	MBTA	150	24/7	N/A	\$2.00	\$35.00	pay-by-phone/virtual permit
Exeter NH	Town	77	N/A	FREE	FREE	FREE	N/A
Durham NH	Town	134	24/7	\$1.50	\$18.00	\$58.33*	pay station/placard permit
Dover NH	City	400	Mon-Sat 9am-8 pm	\$0.25	\$2.50**	\$15.00**	pay station/placard permit

\*Based on a \$700/year parking permit fee. Durham residents pay \$300/year.

\*\*Staff proposal to City Council to raise parking fees to \$3.00/day and \$20.00/month in January 2020.

Exeter Station is located at the mid-point of the Portland to Boston service and is only 70 minutes from Boston North Station making it an excellent location option for commuters. With 230 passengers boarding or detraining daily, Exeter is the busiest train stop in New Hampshire<sup>2</sup>, yet it is supported by the fewest number of parking lot spaces, which are offered at the lowest price (free). Given the free parking, it is reasonable to assume that the Exeter Train Station is drawing some commuter traffic that might otherwise park at one of the other three stations listed above.

<sup>2</sup> Amtrak Fact Sheet, Fiscal Year 2018, State of New Hampshire, Amtrak, June 2019.



In general, parking occupancy at the Dover Station Lot can be classified as “low”; at the Durham and Haverhill Station Lots - “moderate”; and at the Exeter Station Lot - “high”. The MBTA reduced the daily parking rate at Haverhill Station from \$4.00 to \$2.00 in July 2018 to boost occupancy.

The Town of Durham’s rate structure for its train station lot includes a relatively high hourly, daily and monthly rate reflecting its prime location and utility to short-term visitors of the UNH campus. The number of monthly permits sold by the Town are limited to allow for shorter-duration parking. The monthly permits are sold on a first-come-first-served basis and sell out quickly according to the Durham Police Department.



**Haverhill Station**



**Durham Station**



**Dover Transportation Center**

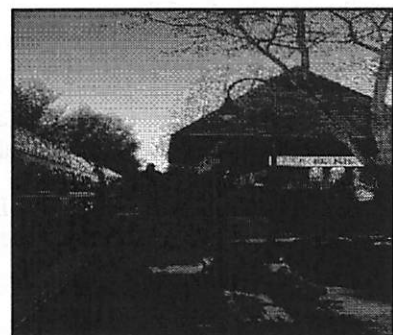
### **Study Findings**

In consideration of parking data, reports, field investigations and stakeholder input, the study findings as it relates to rail passenger, business, school and resident parking needs are as follows:

Exeter Train Station Parking: Providing free parking at New Hampshire’s busiest train station that provides the fewest number of parking lot spaces is contributing to the on-street parking problems outlined in this report. This pricing strategy is the opposite of “demand-based pricing”, which sets pricing to balance use of all available parking assets. With demand-based pricing, parking facilities on a passenger rail line with the highest parking demand and lowest parking supply would typically carry the highest price – not the lowest. Therefore, it is certainly reasonable to consider assessing an appropriate fee for parking in the Exeter Train Station lot.

Such a fee should be set to better balance the use of available parking facilities within the rail corridor as well as within the Lincoln Street corridor. For example, some commuters currently using the lot may opt instead to park at a nearby train station that is perhaps closer to their home; some may decide to take a bus, rideshare service or be dropped-off at the station; some may decide to park in a designated free parking area that might be a short walk to the station - but one that is not in conflict with other commercial, residential or school parking needs. Paid parking will also have the benefit of curbing any long-term storage of non-train passenger vehicles in the lot.

The parking fees collected at the train station can also be an important long-term revenue stream for train station improvements such as expanding parking, improving circulation and bus access, increasing lighting and other station amenities that could include public restrooms. Parking fees typically offer a reliable revenue stream that can be used for bonding such improvements; matching federal or state grant funds; or seeding public-private development partnerships to expand station/parking facilities and amenities.



**Exeter Station**

2-Hour Commercial Area Parking: Implementing paid parking within the commercial/retail district immediately adjacent to the train station is also a reasonable strategy to consider. On-street parking rates

exceed effective capacity during the weekday lunch-time peak period. Field investigations showed significant non-compliance of the 2-hour time zone on Lincoln Street with several all-day parkers including train riders using these spaces.

Numerous studies show that metered parking zones with time limits exhibit better parking time-zone compliance and turnover than free parking zones with time limits because meters are to some degree self-enforcing of time limits. The Institute of Transportation Engineer's (*ITE*) *Parking Handbook for Small Communities* cites the following reasons for installing parking meters with time zones in retail districts:

- Promotes parking turnover;
- Distributes limited on-street parking time equitably;
- Provides space for the short-term shopper and business client;
- Maximizes the economic viability of the downtown by providing opportunities for more people to park conveniently; and
- Generates revenue for the municipality to reinvest in their paid parking areas.

Enforcement of free time zones tends to require more regular (labor-intensive) enforcement than metered zones to achieve acceptable time zone compliance levels and turnover. The move to digital e-chalking may increase time and costs for this exercise.

Some businesses have raised concerns that metering the 2-hour time zone could negatively impact businesses, particularly for competitive, short-term convenience shopping, take-out food, etc. To address this concern, the Town could offer the first 15 minutes of parking free at all metered spaces or post several strategically-located, free 15-minute parking spaces within the 2-hour metered zone.

**School Zone Parking:** The LSS lot is used for school staff parking and longer-term visitor parking. The School Department recently expanded the parking lot. During field reviews, there appeared to be more than 40 available parking spaces in the lot throughout the day. For short-term parent/student drop-off/pick-up, the school relies on the on-street parking spaces on Lincoln Street directly in front of the school. By using on-street spaces for short-term drop-off/pick-up, the school reduces parking turnover and vehicle traffic in their lot making for a safer condition per the School Principal.

A signed 15-minute parking zone on Lincoln Street in front of the main school entrance for the periods of student drop-off and pick-up should be effective at providing safe and efficient parent/student access to the school while preventing long-term parkers from using these spaces. In this case, where the duration of parking is extremely short and the parent is with their child in tow, metered parking would be impractical. Maintaining student drop-off/pick-up on Lincoln Street would allow designating 40 +/- spaces in the recently expanded parking lot for use by long-term permit parkers (train riders/employees). Concerns that these long-term parkers will increase parking turnover and traffic congestion during the school day should be minimized since most train riders would arrive at the lot well before school starts and depart after school lets out.

**Residential Parking:**

From field observations and a review of Town occupancy counts, there does not appear to be any shortage of on-street parking to residential property owners on Lincoln Street. Most homes have driveways and the residential portions of the street appear to have plenty of parking available throughout the day. Tremont Street, which connects Lincoln Street to Daniel Street, and Garfield Street, which connects to Lincoln Street across from the LSS, are restrictive as it relates to on-street parking. Train passenger parking on these residential streets was not observed during field investigations.

### **Summary of Recommended Paid Parking Elements/Actions**

A summary of recommended actions for implementing paid parking and other regulatory changes to better organize, actively manage and balance use of available parking is provided below. These recommended actions correspond to the five designated parking areas on the Parking Count Map displayed earlier in the report. A total of 207 paid public parking spaces are recommended: 117 off-street and 90 on-street within a modestly expanded 2-hour parking zone.

1. Implement paid hourly and discounted daily, weekly and monthly permit parking in the 77-space **Train Station Lot**.
2. Expand long-term, off-street parking by designating 40 permit-only spaces in the **LSS Lot** for train rider and employee/business owner parking permits
3. Expand and meter the 2-hour on-street parking zone serving the business district to include all parking spaces adjacent to commercial land uses. The expanded 2-hour meter zone would include 61 spaces on Lincoln Street from Main Street to the Fabric & Furniture Store driveway (**Area 1**) and 29 spaces on **Daniel Street**
4. Consider allowing deeply discounted employee/business owner permit holders to park on **Daniel Street** exempt from 2-hour meters as well as in the LSS Lot
5. Utilize both multi-space parking kiosks and a mobile pay-by-phone (PBP) app/services in all on- and off-street parking areas except the LSS Lot, which would only offer (PBP) permit parking.
6. Maintain free parking on Saturdays and Sundays in the parking lots and on street. 2-hour on-street time limits would still apply
7. Offer the first 15 minutes free at the meter in the 2-hour zone or dedicate a few 15-minute free on-street parking spaces for short-term convenience shopping, food take-out, etc.
8. Consider converting the two handicapped parking spaces on the west side of Lincoln Street within the 2-hour zone to metered parking since customers with handicapped plates/placards park free at the meters anyway
9. Establish a signed, 15-minute School Loading Zone for parents/students on Lincoln Street from the Fabric & Furniture property to the raised crosswalk at Garfield Street (**Area 2**). The 15-minute loading zone, which would include 26 spaces, would be in effect from 7:45 a.m. to 8:30 a.m. and then again 2:45 p.m. to 4:30 p.m. Otherwise, these free, non-metered spaces would be available for general use parking.
10. Extend corner clearances at the two LSS driveways on Lincoln Street to allow safe turning movements for buses exiting the school. This action would require eliminating one parking space on either side of the LSS northern driveway and one parking space on the north side of the southern LSS driveway. The school is currently closing these spaces on weekdays with orange safety cones in coordination with the Exeter Police Dept.
11. Maintain the 50-free, unregulated parking spaces on Lincoln Street from the raised crosswalk/Garfield Street to Front Street (**Area 3**) for all-day free parking.
12. Increase posted "No Parking" signs for restricted areas on Garfield Street, Garfield Court, Union Street and Tremont Street to prevent potential parking in unlawful areas.

Under the recommended permit parking structure, **train riders** would be able to purchase a parking permit good for use in both the 77-space Train Station Lot and in the LMS Lot (40 designated spaces). They could also choose to park for free in the 50 unregulated Lincoln Street parking spaces located within a 5-minute walk of the train station between Garfield Street and Front Street.

**Lincoln Street employees and business owners** could also purchase a parking permit good for use in the 40 designated spaces within the LMS Lot or in one off the 29 lined spaces on Daniel Street (where they would be exempt from the 2-hour time limit).



**Recommended Parking Rates, Permits, Regulations, Payment & Enforcement Technology**

Recommended on- and off-street parking rates, discounted permits, time restrictions/regulations, payment options/methods and payment/enforcement technologies are provided below. Parking pricing recommendations are based on, but not limited to, factors such as:

- parking supply and demand data
- parking pricing at nearby train stations
- need for balancing use of all parking assets
- need for incentivizing use of public transit and rideshare services
- consideration of trip durations of regular rail commuters, day-trippers, and tourists
- need for extending walk distances to free and available parking spaces
- need for stimulating appropriate turnover of customer parking spaces
- need to recover capital and operating costs associated with current parking payment and enforcement technologies

The discount rates afforded permit user groups (train riders, business owners/employees, residents and perhaps others) is of course a policy decision of the Town. Virtually every community sets different discount rates to different user groups based upon unique community circumstances and/or community values. The discounted permit rates suggested below are intended to be complimentary to the above-mentioned pricing factors and a starting point for policy discussion.

Off-Street Paid Public Parking

**Train Station Lot - 77 parking spaces**

***Paid Parking Period:*** Monday 6 a.m. through Friday 12 Midnight  
Saturdays and Sundays Free

***Hourly Rate:*** \$1.00

***Permits Offered:*** Train Station Permit: daily, weekly and monthly permits for use in Train Station Lot or LSS Lot (40 designated spaces) at the parking rates listed below

***Daily Flat Rate:*** \$4.00

***Weekly Rate:*** \$15.00 (represents a 25% discount on the daily rate<sup>3</sup>)

***Monthly Rate:*** \$40.00 (represents a 50% discount on the daily rate<sup>4</sup>)

***Payment Technology:*** One hardwired, multi-space, credit card accepting, pay-by-plate parking kiosk installed on the train platform next to the Quik Trak (train) ticketing kiosk. Kiosk accepts coins and credit cards.

Pay-by-Phone (PBP) mobile app/service also provided which allows registered customers the ability to pay for or extend parking time remotely on an hourly, daily, weekly or monthly basis. PBP customers register their vehicle/license plate and credit card on file once (takes a few minutes), then pay for all future parking sessions using their phone/smart phone. Customers receive text messages when parking sessions are about to expire and can extend parking sessions remotely by phone. Their license plates are their permits.

<sup>3</sup> \$4.00 daily fee paid 5 days/week = \$20.00, so a \$15.00 weekly permit would be a 25% discount.

<sup>4</sup> \$4.00 daily fee paid 20 weekdays/month = \$80.00, so a \$40.00 monthly permit would be a 50% discount.

***Enforcement  
Technology.***

Electronic handheld ticket writers with printers, photo capability and real-time license plate look-up showing paid permits and transient cash payer plates.

***Discussion.***

Hourly parking is offered to allow customers and visitors of the business district to park in the lot (longer than 2-hours if desired) should any lot spaces be available after the morning southbound trains depart.

Proposed rates are much lower than at Durham Station and somewhat higher than at Haverhill and Dover Station where there is much more available parking. Only one parking kiosk is deemed necessary since there are many "regular" parkers in the lot who will likely purchase monthly permits through the proposed pay-by-phone service.

**Lincoln Street Elementary School (LSS) Lot - 40 designated parking spaces**

***Paid Parking Period:*** Monday 6 a.m. through Friday 12 Midnight  
Saturdays and Sundays Free

***Hourly Rate:*** No hourly parking

***Permits Offered:*** Train Station Permit: Allows parking in the Train Station Lot and LSS Lot.  
Employee Permit: Allows employees and business owners to park in the LSS Lot or on Daniel Street (exempt from 2-hour time limits)

	<u>Train Station Permit</u>	<u>Employee Permit</u>
<b><i>Daily Flat Rate:</i></b>	\$ 4.00	\$ 1.00
<b><i>Weekly Rate:</i></b>	\$15.00	\$ 3.75
<b><i>Monthly Rate:</i></b>	\$40.00	\$10.00

***Payment Technology.*** Pay-by-Phone (PBP) mobile app/service only. The license plate is the permit.

***Enforcement  
Technology.***

Electronic handheld ticket writers with printers, photo capability and real-time license plate look-up to check permits.

***Discussion.***

It is anticipated that the 40-designated long-term parking spaces in the LSS Lot would be in a single parking row located furthest from the school along the northerly property line with the St. Vincent De Paul Community Assistance Building. It is recommended that no hourly parking be offered in the LSS Lot to minimize turnover/traffic impacts during school hours.

It is recommended the LSS lot carry the same daily, weekly and monthly rate for train passengers as the train station lot since it is a very short walk between the lots and since the LSS lot has added utility by providing easier vehicle egress than from the single-driveway train station lot, which frequently backs up after the 6:09 p.m. northbound train deboards.

A 75% discount off the train rail passenger permit pricing is suggested for local employees/business owners who would have access to the LSS Lot and the 29 parking spaces on Daniel Street. The nominal fees would largely cover permit administrative costs. Employees would need to provide initial verification of employment to obtain the discounted permit noted above.

On-Street Paid Public Parking

**Lincoln Street 2-Hour Zone – Main St. to Fabric & Furniture Store Driveway - 61 parking spaces**

- Paid Parking Period:*** Mondays through Fridays, 8 a.m. to 6 p.m.  
Saturdays and Sundays Free
- Hourly Rate:*** \$1.00 with first 15-minutes free (or a few strategically located free 15-minute parking spaces on Lincoln Street)
- Targeted User:*** Customers and Visitors
- Payment Technology:*** A total of eight (8) solar powered, multi-space, credit card accepting, pay-by-plate parking kiosks installed at regular intervals into the Lincoln Street sidewalks or on poured concrete pads at the back or front of sidewalk.
- Pay-by-Phone (PBP) mobile app/service also provided to allow registered customers the ability to pay for or extend parking time on an hourly basis and avoid having to use kiosks. PBP can also be set up to allow businesses district promotional messaging or to validate (pay for) all or a portion of their customer's parking session.

***Enforcement Technology:*** Electronic handheld ticket writers with printers, photo capability and real-time license plate look-up to check payment via PBP or parking kiosk.

***Discussion:*** Each parking kiosk would be located to handle no more than 12 head-in parking stalls or 6 parallel parking stalls on Lincoln Street to reduce walk distances for payment. Six of the eight kiosks will be located on Lincoln Street between Main St. and Daniel St. and the remaining two kiosks will be located on Lincoln Street from Daniel Street to the Fabric & Furniture store driveway. Kiosks will accept coins and credit cards.

Two of the eight parking kiosks on Lincoln Street would be located near the head of Daniel Street on either side of the intersection. These kiosks would control payments for some parallel parking spaces on Lincoln Street as well as the 29 parking spaces on Daniel Street (10 parallel spaces and 19 head-in spaces) as discussed below. Therefore the 8 kiosks would control payments for the 61 Lincoln Street spaces as well as the 29 Daniel Street spaces - for a total of 90 spaces or 11.25 paid parking spaces/kiosk. Final kiosk locations on or adjacent to the public sidewalks would need to be identified in the field with the selected kiosk vendor, verified by a dig safe review, and approved by the Town.

**Daniel Street 2-Hour Zone – Lincoln Street to Tremont Street - 29 parking spaces**

- Paid Parking Period:*** Mondays through Fridays, 8 a.m. to 6 p.m.  
Saturdays and Sundays Free
- Hourly Rate:*** \$1.00 with first 15-minutes free (or a few strategically located free 15-minute parking spaces on Lincoln Street)
- Targeted User:*** Customers and Visitors
- Payment Technology:*** Solar powered parking kiosks on Lincoln Street at its intersection with Daniel Street and PBP mobile app/service.

***Enforcement  
Technology.***

Electronic handheld ticket writers with printers, photo capability and real-time license plate look-up to check payment via PBP or parking kiosk.

***Discussion:***

The 19 head-in parking stalls striped by the Town on the north side of Daniel Street abutting the hardware store are partially within the Town right-of-way and partially on the hardware store property. For the purpose of this study, it was assumed these spaces will be available for public use parking.

As proposed earlier, employee permit holders would be able to park on Daniel Street exempt from the 2-hour weekday time limit. The Town may also wish to grant permit parking on Daniel Street to any residents of the street or residents of Tremont Street who can demonstrate a parking hardship created by the new 2-hour meters.

**Capital Cost Estimate for Recommended Paid Parking Improvements**

<b>Item</b>	<b>Units</b>	<b>Cost/Unit</b>	<b>Total Cost</b>	<b>Notes</b>
Parking kiosks	10	\$7,500	\$ 75,000	includes handling, shipping, vendor install
Concrete Pads	2	\$3,000	\$ 6,000	concrete contractor
Kiosk Spare Parts			\$ 3,000	ex. solar panels, batteries, printers, etc.
Hardwire/Electrical	1		\$ 500	electrical contractor
Paper rolls for kiosks			\$ 1,000	estimated one-year supply
Coin collection cart/cans	1		\$ 1,000	
Parking Signs	100	\$ 40	\$ 4,000	std. parking signs purchased online PBP signs from vendor @ no cost
Sign Posts	40	\$ 30	\$ 1,200	u-channel post materials only installation by Public Works Dept.
Handheld enf. devices	2	\$3,000	\$ 6,000	includes mobile printer
Charging cradle/battery	2	\$ 300	\$ 600	
Carrying case	2	\$ 50	\$ 100	
Paper rolls for citations			\$ 1,000	estimated one-year supply
Miscellaneous Expenses			\$ 2,000	
Consulting Services			\$ 5,000	equipment/bid specifications, develop RFP, answer vendor questions, evaluate technical/ cost proposals in writing, etc.
<b>Estimated Total</b>			<b>\$ 106,400</b>	
<b>+10% Contingency</b>			<b>\$ 10,640</b>	
<b>Preliminary Capital Budget</b>			<b>\$ 117,040</b>	

**Assumptions:**

Multi-space pay-by-plate parking kiosks used for designated on- and off-street paid parking locations  
Includes one spare multi-space parking kiosk purchase  
Pay-by-phone app/service signs and kiosk stickers provided at no cost by PBP vendor  
Includes online purchase of 100 Parking signs (No Parking, Pay at Kiosk/directional, 2-hour parking, etc.)  
Assumes 40 new sign posts required. All other signs installed to existing posts and utility poles  
All parking and pay-by-phone signs installed by Public Works Department (no labor cost included)  
Train Station Lot kiosk to be hardwired; all Lincoln St. kiosks solar powered  
Train Station Lot kiosk bolted directly into train platform concrete near available electrical service  
6 of 8 Lincoln St. kiosks bolted directly into sufficiently wide sidewalk/hardscape  
Remaining 2 kiosks bolted into newly-poured 2' x 2' concrete pad directly adjacent to narrower sidewalk  
Does not include operational costs such as labor, training, utility bills, software/mgt. fees, repairs, etc.

### Appendix: Lincoln Street Area Parking Occupancy Counts, Exeter Planning Department

Street/Lot	Date	Time	# of Stalls	Cars parked	Utilization Rate	ADA stalls	ADA stalls Occupied			
Lincoln St Train Lot	12/12/2018	10am	73	70	95.89%	4	2			
Lincoln St Area 1	12/12/2018	10am	78	41	52.56%	3	2			
Lincoln St Area 2	12/12/2018	10am	26	2	7.69%	2	0			
Lincoln St Area 3	12/12/2018	10am	49	14	28.57%	0	0			
Daniel St	12/12/2018	10am	18	16	88.89%	0	0			
Lincoln St Train Lot	12/12/2018	3:30pm	73	71	97.26%	4	0			
Lincoln St Area 1	12/12/2018	3:30pm	78	62	79.49%	3	0			
Lincoln St Area 2	12/12/2018	3:30pm	26	4	15.38%	2	0			
Lincoln St Area 3	12/12/2018	3:30pm	49	7	14.29%	0	0			
Daniel St	12/12/2018	3:30pm	18	3	16.67%	0	0			
Lincoln St Train Lot	12/13/2018	8:30am	73	71	97.26%	4	1			
Lincoln St Area 1	12/13/2018	8:30am	78	43	55.13%	3	0			
Lincoln St Area 2	12/13/2018	8:30am	26	6	23.08%	2	0			
Lincoln St Area 3	12/13/2018	8:30am	49	13	26.53%	0	0			
Daniel St	12/13/2018	8:30am	18	2	11.11%	0	0			
Lincoln St Train Lot	12/18/2018	9:30am	73	73	100.00%	4	0			
Lincoln St Area 1	12/18/2018	9:30am	78	52	66.67%	3	0			
Lincoln St Area 2	12/18/2018	9:30am	26	9	34.62%	2	0			
Lincoln St Area 3	12/18/2018	9:30am	49	4	8.16%	0	0			
Daniel St	12/12/2018	9:30am	18	6	33.33%	0	0			
Lincoln St Train Lot	12/19/2018	3:30pm	73	70	95.89%	4	0			
Lincoln St Area 1	12/19/2018	3:30pm	78	60	76.92%	3	2			
Lincoln St Area 2	12/19/2018	3:30pm	26	0	0.00%	2	0			
Lincoln St Area 3	12/19/2018	3:30pm	49	5	10.20%	0	0			
Daniel St	12/19/2018	3:30Pm	18	2	11.11%	0	0			
Lincoln St Train Lot	4/17/2019	10am	73	73	100.00%	4	0			
Lincoln St Area 1	4/17/2019	10am	78	61	78.21%	3	2			
Lincoln St Area 2	4/17/2019	10am	26	8	30.77%	2	0			
Lincoln St Area 3	4/17/2019	10am	49	3	6.12%	0	0			
Daniel St	4/17/2019	10am	18	4	22.22%	0	0			
<b>New configuration</b>										
Lincoln St Train Lot	9/17/2019	4:00pm	76	76	100.00%	4	0			
Lincoln St Area 1	9/17/2019	4:00pm	66	52	78.79%	3	1			
Lincoln St Area 2	9/17/2019	4:00pm	26	14	53.85%	0	0			
Lincoln St Area 3	9/17/2019	4:00pm	48	5	10.42%	2	1			
Daniel St	9/17/2019	4:00pm	29	9	31.03%	0	0	South side (total 10 stalls) had 7 cars parked		
Lincoln St Train Lot	9/18/2019	8:15am	76	73	96.05%	4	0			
Lincoln St Area 1	9/18/2019	8:15am	66	39	59.09%	3	1			
Lincoln St Area 2	9/18/2019	8:15am	26	11	42.31%	0	0			
Lincoln St Area 3	9/18/2019	8:15am	48	17	35.42%	2	1	School drop off area had 6 cars waiting		
Daniel St	9/18/2019	8:15am	29	11	37.93%	0	0	South side (total 10 stalls) had 7 cars parked		
Lincoln St Train Lot	9/18/2019	11:15am	76	76	100.00%	4	2			
Lincoln St Area 1	9/18/2019	11:15am	66	47	71.21%	3	1			
Lincoln St Area 2	9/18/2019	11:15am	26	12	46.15%	0	0			
Lincoln St Area 3	9/18/2019	11:15am	48	8	16.67%	2	1			
Daniel St	9/18/2019	11:15am	29	11	37.93%	0	0	South side (total 10 stalls) had 7 cars parked		

*Articles amended @ Deliberative Session 2/05/05: Articles 17, 22, 26, 27, 41, 46, 47, 48*

**Article 24:** To see if the Town will vote to raise and appropriate, through special warrant article, the sum of \$50,000 for the purpose of purchasing a Fire Department Command Car to replace the Department's seven-year-old SUV. (Four of the five members of the Board of Selectmen recommend this appropriation.)

**Article 25:** To see if the Town will vote to raise and appropriate, through special warrant article, the sum of \$44,000 for the purpose of purchasing a 1-ton truck with dump body and plow to replace the Parks and Recreation Department's 10-year-old \_ ton truck. (The Board of Selectmen recommends this appropriation.)

**Article 26:** To see if the Town will establish a Municipal Transportation Improvement Fund to assist the community in supporting, wholly or in part, improvements to the local and regional transportation system as set forth in RSA 261:153 VI. This will be a capital reserve fund whose proceeds are to be used to fund, or partially fund through matching grants, eligible local transportation projects such as parking improvements, public transportation, roadway improvements, traffic management, signal upgrades, and development of new bicycle paths and sidewalks. [Furthermore, to name the Board of Selectmen as agents to make expenditures from this fund not to exceed \$25,000 per project.]

**Article 27:** To see if the Town will vote to raise and appropriate, through special warrant article, the sum of \$40,000 for the purpose of purchasing and installing three "pay and display" parking pay stations to be located in the Town Parking lot between Water and Bow Streets. Revenues from the parking pay stations are to be placed in the aforementioned Municipal Transportation Improvement Fund after the initial investment is reimbursed to the General Fund. (Four of the five members of the Board of Selectmen recommend this appropriation.)

**Article 28:** To see if the Town will vote to raise and appropriate, through special warrant article, the sum of \$37,000 for the purpose of purchasing a "hotbox" for storing and transporting hot top to replace the Department of Public Works' 10-year-old hotbox. (The Board of Selectmen recommends this appropriation.)

**Article 29:** To see if the Town will vote to raise and appropriate, through special warrant article, the sum of \$28,000 to repair the roof of the Town's Parks and Recreation Building. (The Board of Selectmen recommends this appropriation.)

**Article 30:** To see if the Town will vote to raise and appropriate, through special warrant article, the sum of \$25,000 to expand the parking at the Recreation Park. (The Board of Selectmen recommends this appropriation.)

**Article 31:** To see if the Town will vote to raise and appropriate, through special warrant article, the sum of \$25,000, to redesign the entrance to the Public Safety Complex, to address problems of freeze and thaw damage to the roof, footings and metal supports for the glass at the entrance to the Complex. (Four of the five members of the Board of Selectmen recommend this appropriation.)

**Public Hearings: FY20 Bonds, Budget & Warrant Articles**



EXETER TOWN WARRANT – 2020

To the inhabitants of the Town of Exeter, in the County of Rockingham, in the said State, qualified to vote in Town affairs:

**First Session**

You are hereby notified that the first session (the Deliberative Session) of the Annual Town Meeting will be held on Saturday, February 1<sup>st</sup>, 2020 beginning at 9:00 a.m. at the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive. The first session will consist of explanation, discussion and debate of each of the following warrant articles, and will also afford voters who are present the opportunity to propose, debate and adopt amendments to warrant articles, except those articles in which wording is prescribed by state law.

**Second Session**

The second session of the annual town meeting, to elect town officers by official ballot and to vote on all warrant articles as they may have been amended at the first session, will be held on Tuesday, March 10<sup>th</sup>, 2020 at the Talbot Gymnasium at the Tuck Learning Center, 40 Linden Street. Polls for voting by official ballot will open at 7:00 a.m. and close at 8:00 p.m.

**Article 1**

To choose the following: 2 Select Board for a 3-year term; 3 Trustees of the Library for a 3-year term; 1 Trustee of Swasey Parkway for a 3-year term; 1 Trustee of Trust Funds for a 3-year term; 1 Trustee of the Robinson Fund for a 7-year term; 1 Supervisor of the Checklist for a 6-year term; 1 Supervisor of the Checklist for a 2-year term; 1 Town Clerk for a 3-year term; 1 Town Treasurer for a 3-year term.

**Article 2 Zoning Amendment #1:** Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the town zoning ordinance, as follows: Introducing a new allowable use to the C-1 and WC Districts named Mixed Use Neighborhood Development (MUND). MUND would allow for mixed use development to occur at different scales in three existing mixed-use areas of Exeter: Downtown, Lincoln Street, and Portsmouth Avenue. The amendment is the result of the Exeter Housing Future project, which emerged from the recently adopted Community Master Plan. MUND uses a series of incentives to create a mix of housing units (including 10% deed-restricted affordable units) and neighborhood scale commercial operations. Design standards are included to ensure high quality development that is consistent with the scale and historic character of these neighborhoods. New definitions and amendments to the table of allowable uses are included in this article.

**Article 3 Zoning Amendment #2:** Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the town zoning ordinance, by modifying Article 9.1. Wetland Conservation District? The purpose of this amendment is to consolidate wetland buffer impact regulations into a single procedure, bring clarity and legal robustness to the application process and submission requirements, and update any references to external regulations. This amendment will accomplish this by making the following changes:

- Consolidate the wetland conditional use permit process under 9.1.6 and wetland waiver process under 9.1.6.C. and further defined under the Site Plan Review and Subdivision Regulations 9.9, into a single conditional use permit process addressed in the zoning ordinance 9.1. Where criteria for the two procedures differ, the more conservative of the two procedures have been included to ensure the regulations retain the current level of protection.

- Add “as amended” throughout where items reference other regulations.
- Replace the wetland buffer descriptive text with a table consolidating the current conditional use permit buffers and wetland waiver setbacks (9.1.3).
- Remove the definition for no-cut buffer, add definitions for limited use buffer and setback, defer to state definitions for vernal pools and wetland delineation, update reference to regulations or agencies, and arranging definitions into alphabetic order (9.1.4)
- Move criteria-based language within permitted or conditional uses out of the individual uses and into the header category (9.1.5, and 9.1.6).
- Remove water impoundment from the list of permitted uses (9.1.5.F).
- Clarify the application review and submission process defined under conditional uses (9.1.6).
- Clarify the temporary impact restoration and buffer preservation requirements by separating them into individual criteria (9.1.6.B.6 and 7)
- Clarify the enforcement process (9.1.11).

**Article 4 - Parks/Recreation Building Design/Construction and Recreation Park Improvements**

To see if the Town will vote to raise and appropriate the sum of twelve million seven hundred thousand and zero dollars (\$12,700,000) for the design and construction of a building, playground and field improvements at the Recreation Park on Hampton Road, and to authorize the issuance of not more than \$12,700,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Debt service will be paid from the general fund. (Estimated Tax Impact: assuming 10 year bond at 1.62% interest: .68/1,000, \$68/100,000 of assessed property value). Bond payments would begin approximately one year after issuance.

(3/5 ballot vote required for approval.) \_\_\_\_\_ by the Select Board .

**Article 5 - Squamscott River Sewer Siphons Project**

To see if the Town will vote to raise and appropriate the sum of one million six hundred thousand and zero dollars (\$1,600,000) for the purpose of design, construction, and installation of siphons from Jady Hill to the Main Pump Station and design of improvements to the Webster Ave pump station and force main design as part of the project, and to authorize the Select Board to enter into a loan agreement of up to \$1,600,000 through the New Hampshire Department of Environmental Services Clean Water State Revolving Fund for this purpose. The loan will be repaid as follows: a 10% forgiven by agreement with NHDES, and \$1,440,000 in sewer fees over 10 years. (Estimated Tax Impact: no tax impact, sewer fund plus 10% loan forgiveness).

(3/5 ballot vote required for approval.) \_\_\_\_\_ by the Select Board .

**Article 6 – Westside Drive Reconstruction Design/Engineering (\$100,000)**

To see if the Town will raise and appropriate, through special warrant article, the sum of one hundred thousand dollars (\$100,000), for the purpose of planning and design of wastewater and drainage upgrades to the Westside Drive neighborhood area, and to authorize the Select Board to enter into a loan agreement of up to \$100,000 through the New Hampshire Department of Environmental Services Clean Water State Revolving Fund for this purpose. The loan will be repaid as follows: \$75,000 will be forgiven by agreement with NHDES, and \$25,000 will come from sewer fees. (Estimated Tax Impact: no tax impact, sewer fund plus 100% loan forgiveness).

(3/5 ballot vote required for approval.) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 7 – Choose Town Officers**

To choose all other necessary Town Officers, Auditors or Committees for the ensuing year.

**Article 8 – 2020 Operating Budget**

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling 19,605,537. Should this article be defeated, the default budget shall be \$19,323,051, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Estimated Tax Impact: cents per /1,000 assessed property value, /\$100,000 assessed property value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 9 – 2020 Water Fund Budget**

Shall the Town of Exeter raise and appropriate as a water operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,552,795. Should this article be defeated, the water default budget shall be \$3,457,712 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 10 – 2020 Sewer Fund Budget**

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$7,686,605. Should this article be defeated, the default budget shall be \$7,584,841 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 11 – Groundwater/Surface Water Assessment Program (\$200,000, water funds)**

To see if the Town will raise and appropriate, through special warrant article, the sum of two hundred thousand dollars (\$200,000), for the purpose of groundwater and surface water rehabilitation, engineering, feasibility study, and land acquisition for water supply purposes. This sum to come from \$200,000 in water funds. (Estimated Tax Impact: no tax impact, water funds).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 12 – Folsom Acres Lift Station Rehabilitation (\$150,000, sewer funds)**

To see if the Town will raise and appropriate, through special warrant article, the sum of one hundred fifty thousand dollars (\$150,000), for the purpose of rehabilitating the sewer lift station located in Folsom Acres off Prentiss Way. This sum to come from \$150,000 sewer fees. (Estimated Tax Impact: no tax impact, sewer funds).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 13 – Pickpocket Dam (\$110,000)**

To see if the Town will raise and appropriate, through special warrant article, the sum of one hundred ten thousand dollars (\$110,000), for the purpose of completing tasks related to a letter of deficiency from the NHDES on Pickpocket Dam. This sum to come from general taxation. (Estimated Tax Impact: .050/1,000, \$5.01/100,000 assessed property value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 14 – Appropriate to Capital Reserve Fund – Parks Improvements (\$100,000)**

To see if the Town will vote to raise and appropriate the sum of one-hundred thousand dollars (\$100,000) to be added to the Parks Improvement Capital Reserve Fund previously established. This sum to come from general taxation. (Estimated Tax Impact: .046/1,000, \$4.55/100,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 15 – Communications Repeater Site Improvements (\$78,792)**

To see if the Town will raise and appropriate, through special warrant article, the sum of seventy eight thousand seven hundred and ninety two dollars (\$78,792), for the purpose of making improvements to the town’s public safety communications systems. This sum to come from general taxation. (Estimated Tax Impact: .036/1,000, \$3.59/100,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 16 – Highway Truck Replacement (\$65,872)**

To see if the Town will raise and appropriate, through special warrant article, the sum of sixty five thousand eight hundred and seventy two dollars (\$65,872), for the purpose of purchasing a replacement for Highway Truck #9, purchased in 2007. This vehicle is primarily used for light duty hauling, landscaping, asphalt work, drainage and catch basin maintenance. This sum to come from general taxation. (Estimated Tax Impact: .030/1,000, \$3.00/100,000 assessed property value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.



**Article 17 – Appropriate to Capital Reserve Fund – Sidewalks (\$60,000)**

To see if the Town will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000) to be added to the Sidewalk Repair and Replacement Capital Reserve Fund previously established. This sum to come from general taxation. (Estimated Tax Impact: .027/1,000, \$2.73/100,000 value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 18 – Replace Parks/Recreation Tractor with Mini-Loader (\$58,000)**

To see if the Town will raise and appropriate, through special warrant article, the sum of fifty eight thousand dollars (\$58,000), for the purpose of purchasing a replacement of the Parks/Recreation Department 1999 tractor with a mini-loader. This sum to come from general taxation. (Estimated Tax Impact: .026/1,000, \$2.64/100,000 assessed property value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 19 – Conservation Fund (\$50,000 request)**

To see if the Town will raise and appropriate, through special warrant article, the sum of fifty thousand dollars (\$50,000), to the Conservation Fund established pursuant to RSA 36-A:5. These funds will be used for purposes consistent with the Conservation Fund including the purchase of interests in real property to be held for conservation purposes. This sum to come from general taxation. (Estimated Tax Impact: .023/1,000, \$2.28/100,000 assessed property value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 20 – Maintenance Sedan Replacement (\$24,000)**

To see if the Town will raise and appropriate, through special warrant article, the sum of twenty four thousand dollars (\$24,000), for the purpose of replacing a 2008 Crown Victoria maintenance vehicle with a transit van. This sum to come from general taxation. (Estimated Tax Impact: .011/1,000, \$1.09/100,000 assessed property value).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 21 – Appropriate to Sick Leave Trust Fund (\$100,000)**

To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the Sick Leave Expendable Trust Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 22 – Snow and Ice Fund Appropriation (\$50,000)**

To see if the Town will vote to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 23 – Epping Road TIF Amendment**

Shall the Town adopt the provisions of the Epping Road Tax Increment District Plan Amendment (dated \_\_\_\_\_, 2020) in accordance with RSA 162-K:9 IV which allocates the use of tax increments for retirement of bonds and notes as outlined in the plan amendment.

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 24 – Citizen’s Petition Article – Granite Bridge Project**

By petition,

Shall the town express its opposition to the Granite Bridge Pipeline project.

The scope of this project vastly exceeds the current and future energy demands in New Hampshire. The likely changes in energy production could result in ratepayers paying for technology that will be obsolete before it’s operational. Public Utilities Commission contracted consultants reviewing the project have said the proposed plan is excessively costly and overbuilt for the long term energy needs of New Hampshire.

As proposed by Liberty Utilities, the project includes a 27 mile fracked gas pipeline along Rt. 101 from Manchester to Exeter, a metering station at the site of the Exeter water treatment plant and the construction of a 2 billion cubic foot storage tank (larger than the rainbow tank in Boston) in the Epping quarry. The pipeline would cross the Lamprey River twice and run alongside Lake Massabesic potentially threatening drinking water supply.

The safety risks of gas pipelines is evident in the recent leaks and explosions in Keene and Lawrence, Massachusetts.

Furthermore this fossil fuel project with its methane emissions is in opposition to the principles of Exeter’s “Right to a Healthy Climate Ordinance” passed in 2019 and the Select board’s vote to support the goals of the Paris Climate Agreement.

Upon passage the voters request that the Select board send copies of this resolution with a record of the vote to Liberty Utilities, the Public Utilities Commission, the Site Evaluation Committee, and all State Senators.

**Article 25 – Citizen’s Petition Article – Holiday Parade**

By petition, Shall the town vote to raise and appropriate the sum of \$1,500 dollars and no cents to defray the expense of the annual Exeter Holiday Parade for the public under the direction of the Selectmen or a committee to be appointed to serve gratuitously for this purpose.

(Majority vote required) \_\_\_\_\_ by the Select Board \_\_\_\_\_.

**Article 26 – Citizen’s Petition Article – Resolution to Take Action on Climate Pollution**

By petition,

**New Hampshire Resolution to Take Action on Climate Pollution**

We the town of EXETER hereby call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to EXETER's State Legislators, to the Governor of New Hampshire, to EXETER's Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents, by EXETER's Select Board, within 30 days of this vote.

**Article 27 – Citizen's Petition Article – New Hampshire Resolution for Fair Redistricting**

By petition,

To see if the town will urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the 2020 census, will do so in a manner that ensures fair and effective representation of New Hampshire voters. That in order to fulfill this obligation the New Hampshire General Court shall appoint an independent redistricting commission that draws the new district maps in a way that does not rely on partisan data such as election results or party registration or favor particular political parties or candidates.

The record of the vote approving this article shall be transmitted by written notice from the selectmen to the town of Exeter's state legislators and to the Governor of New Hampshire informing them of the instructions from their constituents within 30 days of the vote.

**Article 28**

To transact any other business that may legally come before this meeting.

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Kathy Corson, Chair

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Molly Cowan, Vice Chair

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Niko Papakonstantis, Clerk

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Julie D. Gilman

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Anne L. Surman

We certify that on the \_\_\_ day of January, 2020, we caused a true copy of the within warrant to be posted at the Exeter Town Hall on Front Street, the Exeter Public Library at Founder’s Park, Exeter High School at 1 Blue Hawk Drive, Talbot Gymnasium at Tuck Learning Campus, 40 Linden Street, and the Town Clerk’s Office, 10 Front Street.

Given under our hands and seal this 27<sup>th</sup> day of January, 2020.

\_\_\_\_\_  
Kathy Corson, Chair

\_\_\_\_\_  
Molly Cowan, Vice Chair

\_\_\_\_\_  
Niko Papakonstantis, Clerk

\_\_\_\_\_  
Julie D. Gilman

\_\_\_\_\_  
Anne L. Surman

DRAFT





Proposed Budget

Exeter

For the period beginning January 1, 2020 and ending December 31, 2020  
Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: \_\_\_\_\_

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Kathy Corson	Chairwoman	
Molly Cowan	Vice Chairwoman	
Niko Papakonstantis	Clerk	
Julie D. Gilman	Selectwoman	
Anne L. Surman	Selectwoman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

For assistance please contact:



**Appropriations**

Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
					(Recommended)	(Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	8	\$249,842	\$260,689	\$268,323	\$0
4140-4149	Election, Registration, and Vital Statistics	8	\$341,278	\$363,634	\$385,658	\$0
4150-4151	Financial Administration	8	\$849,190	\$887,924	\$963,748	\$0
4152	Revaluation of Property	8	\$0	\$1	\$1	\$0
4153	Legal Expense	8	\$79,634	\$80,000	\$80,000	\$0
4155-4159	Personnel Administration	8	\$439,999	\$381,687	\$528,599	\$0
4191-4193	Planning and Zoning	8	\$274,290	\$277,577	\$292,916	\$0
4194	General Government Buildings	8	\$993,028	\$1,136,813	\$1,190,139	\$0
4195	Cemeteries	8	\$0	\$1	\$1	\$0
4196	Insurance	8	\$93,195	\$65,020	\$63,379	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$3,320,458</b>	<b>\$3,453,348</b>	<b>\$3,772,764</b>	<b>\$0</b>
<b>Public Safety</b>						
4210-4214	Police	8	\$3,094,635	\$3,317,975	\$3,322,994	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire	8	\$3,593,024	\$3,741,346	\$3,798,226	\$0
4240-4249	Building Inspection	8	\$254,764	\$257,966	\$265,855	\$0
4290-4298	Emergency Management	8	\$25,191	\$26,937	\$53,685	\$0
4299	Other (Including Communications)	8	\$370,605	\$497,529	\$417,082	\$0
<b>Public Safety Subtotal</b>			<b>\$7,338,219</b>	<b>\$7,841,783</b>	<b>\$7,857,842</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Administration	8	\$416,797	\$477,824	\$472,348	\$0
4312	Highways and Streets	8	\$1,953,631	\$2,065,466	\$2,112,946	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	8	\$179,837	\$170,340	\$170,340	\$0
4319	Other	8	\$440,353	\$314,632	\$334,555	\$0
<b>Highways and Streets Subtotal</b>			<b>\$2,990,618</b>	<b>\$3,028,262</b>	<b>\$3,090,189</b>	<b>\$0</b>
<b>Sanitation</b>						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection	8	\$1,192,177	\$1,252,517	\$1,304,764	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$1,192,177</b>	<b>\$1,252,517</b>	<b>\$1,304,764</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0



**Appropriations**

4359	Other Electric Costs		\$0	\$0	\$0	\$0
	<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>						
4411	Administration	8	\$130,323	\$133,209	\$135,010	\$0
4414	Pest Control	8	\$1,890	\$1,250	\$2,951	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
	<b>Health Subtotal</b>		<b>\$132,213</b>	<b>\$134,459</b>	<b>\$137,961</b>	<b>\$0</b>
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	8	\$70,687	\$68,171	\$73,052	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	8	\$91,000	\$106,625	\$103,805	\$0
	<b>Welfare Subtotal</b>		<b>\$181,687</b>	<b>\$174,796</b>	<b>\$176,857</b>	<b>\$0</b>
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	8	\$530,586	\$538,375	\$562,592	\$0
4550-4559	Library	8	\$1,024,921	\$1,024,921	\$1,032,885	\$0
4583	Patriotic Purposes	8	\$14,892	\$15,000	\$15,000	\$0
4589	Other Culture and Recreation	8	\$25,119	\$17,002	\$17,000	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$1,595,518</b>	<b>\$1,595,298</b>	<b>\$1,627,477</b>	<b>\$0</b>
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources	8	\$8,659	\$10,039	\$10,039	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development	8	\$139,816	\$144,879	\$151,341	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$148,475</b>	<b>\$164,918</b>	<b>\$161,380</b>	<b>\$0</b>
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal	8	\$776,128	\$776,128	\$749,586	\$0
4721	Long Term Bonds and Notes - Interest	8	\$266,630	\$269,645	\$246,453	\$0
4723	Tax Anticipation Notes - Interest	8	\$0	\$1	\$1	\$0
4790-4799	Other Debt Service	8	\$0	\$0	\$59,100	\$0
	<b>Debt Service Subtotal</b>		<b>\$1,042,758</b>	<b>\$1,045,774</b>	<b>\$1,055,140</b>	<b>\$0</b>
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	8	\$534,832	\$679,624	\$421,163	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$272,818	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$534,832</b>	<b>\$952,442</b>	<b>\$421,163</b>	<b>\$0</b>
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$5,080,885	\$5,080,885	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	10	\$2,962,744	\$2,846,890	\$7,686,605	\$0
4914W	To Proprietary Fund - Water	9	\$3,274,824	\$3,282,058	\$3,552,795	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$7,392	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$11,325,845</b>	<b>\$11,209,833</b>	<b>\$11,239,400</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$30,844,937</b>	<b>\$0</b>



**Special Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
			(Recommended)	(Not Recommended)
4902	Machinery, Vehicles, and Equipment	15	\$78,792	\$0
		<i>Purpose: Public Safety Communications Repeater Site Improve</i>		
4903	Buildings	4	\$12,700,000	\$0
		<i>Purpose: Parks/Recreation Building Design/Construction and</i>		
4912	To Special Revenue Fund	19	\$50,000	\$0
		<i>Purpose: Appropriation to Conservation Fund</i>		
4913	To Capital Projects Fund	11	\$200,000	\$0
		<i>Purpose: Groundwater/Surface Water Assessment Program</i>		
4913	To Capital Projects Fund	12	\$150,000	\$0
		<i>Purpose: Folsom Acres Lift Station Rehabilitation</i>		
4913	To Capital Projects Fund	13	\$110,000	\$0
		<i>Purpose: Pickpocket Dam</i>		
4913	To Capital Projects Fund	5	\$1,600,000	\$0
		<i>Purpose: Squamscott River Siphons Project</i>		
4913	To Capital Projects Fund	6	\$100,000	\$0
		<i>Purpose: Westside Drive Reconstruction Design/Engineering</i>		
4915	To Capital Reserve Fund	14	\$100,000	\$0
		<i>Purpose: Appropriate to Capital Reserve Fund-Parks Improvem</i>		
4915	To Capital Reserve Fund	17	\$60,000	\$0
		<i>Purpose: Appropriate to Capital Reserve Fund- Sidewalks</i>		
4916	To Expendable Trusts/Fiduciary Funds	21	\$100,000	\$0
		<i>Purpose: To fund the Sick Leave Expendable Trust Fund</i>		
4916	To Expendable Trusts/Fiduciary Funds	22	\$50,000	\$0
		<i>Purpose: To fund the Snow &amp; Ice Deficit Non-Capital Reserve</i>		
<b>Total Proposed Special Articles</b>			<b>\$15,298,792</b>	<b>\$0</b>



**Individual Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
			(Recommended)	(Not Recommended)
4589	Other Culture and Recreation	25	\$1,500	\$0
		<i>Purpose: Citizens Petition for Holiday Parade</i>		
4902	Machinery, Vehicles, and Equipment	18	\$58,000	\$0
		<i>Purpose: Replace Parks/Recreation Tractor with Mini-Loader</i>		
4902	Machinery, Vehicles, and Equipment	20	\$24,000	\$0
		<i>Purpose: Maintenance Sedan Replacement</i>		
4902	Machinery, Vehicles, and Equipment	16	\$65,872	\$0
		<i>Purpose: Highway Truck Replacement</i>		
<b>Total Proposed Individual Articles</b>			<b>\$149,372</b>	<b>\$0</b>



**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	8	\$7,500	\$7,500	\$7,500
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	8	\$5,396	\$5,400	\$5,400
3186	Payment in Lieu of Taxes	8	\$43,435	\$41,304	\$43,435
3187	Excavation Tax	8	\$452	\$500	\$500
3189	Other Taxes	8	\$1,841	\$1,500	\$1,500
3190	Interest and Penalties on Delinquent Taxes	8	\$181,007	\$155,000	\$180,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$239,631</b>	<b>\$211,204</b>	<b>\$238,335</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	8	\$3,091,272	\$3,025,000	\$3,080,000
3230	Building Permits	8	\$448,561	\$425,000	\$350,000
3290	Other Licenses, Permits, and Fees	8	\$183,232	\$210,000	\$210,000
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$3,723,065</b>	<b>\$3,660,000</b>	<b>\$3,640,000</b>
<b>State Sources</b>					
3351	Shared Revenues	8	\$158,990	\$158,990	\$158,990
3352	Meals and Rooms Tax Distribution	8	\$779,375	\$779,375	\$779,375
3353	Highway Block Grant	8	\$311,037	\$311,502	\$311,502
3354	Water Pollution Grant	8	\$11,409	\$16,421	\$16,421
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	8, 6	\$46,273	\$24,306	\$100,000
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$1,307,084</b>	<b>\$1,290,594</b>	<b>\$1,366,288</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	8	\$1,091,166	\$1,000,000	\$1,075,000
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$1,091,166</b>	<b>\$1,000,000</b>	<b>\$1,075,000</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	8	\$132,250	\$132,250	\$50,000
3502	Interest on Investments	8	\$133,266	\$100,000	\$115,000
3503-3509	Other	8	\$35,448	\$27,382	\$29,500
<b>Miscellaneous Revenues Subtotal</b>			<b>\$300,964</b>	<b>\$259,632</b>	<b>\$194,500</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	8	\$220,857	\$239,121	\$204,669
3913	From Capital Projects Funds	8	\$261,316	\$261,316	\$100,916
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0



**Revenues**

3914S	From Enterprise Funds: Sewer (Offset)	10, 5, 6, 12	\$4,009,845	\$2,830,469	\$9,461,605
3914W	From Enterprise Funds: Water (Offset)	9, 11	\$3,430,951	\$3,282,058	\$3,752,795
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	8	\$0	\$0	\$150,000
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$7,922,969</b>	<b>\$6,612,964</b>	<b>\$13,669,985</b>

**Other Financing Sources**

3934	Proceeds from Long Term Bonds and Notes	4	\$5,080,885	\$5,080,885	\$12,700,000
9998	Amount Voted from Fund Balance	22, 21	\$361,818	\$0	\$150,000
9999	Fund Balance to Reduce Taxes	8	\$0	\$708,825	\$700,000
<b>Other Financing Sources Subtotal</b>			<b>\$5,442,703</b>	<b>\$5,789,710</b>	<b>\$13,550,000</b>

<b>Total Estimated Revenues and Credits</b>			<b>\$20,027,582</b>	<b>\$18,824,104</b>	<b>\$33,734,108</b>
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**Budget Summary**

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<b>Item</b>	<b>Period ending 12/31/2020</b>
Operating Budget Appropriations	\$30,844,937
Special Warrant Articles	\$15,298,792
Individual Warrant Articles	\$149,372
<b>Total Appropriations</b>	<b>\$46,293,101</b>
Less Amount of Estimated Revenues & Credits	\$33,734,108
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$12,558,993</b>

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**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$260,889	\$4,480	\$0	\$265,149
4140-4149	Election, Registration, and Vital Statistics	\$363,834	\$18,588	\$0	\$382,220
4150-4151	Financial Administration	\$887,924	\$74,260	\$0	\$962,184
4152	Revaluation of Property	\$1	\$0	\$0	\$1
4153	Legal Expense	\$80,000	\$0	\$0	\$80,000
4155-4159	Personnel Administration	\$381,687	\$121,889	\$0	\$503,576
4191-4193	Planning and Zoning	\$277,577	(\$1,693)	\$0	\$275,884
4194	General Government Buildings	\$1,136,813	\$55,338	\$0	\$1,192,149
4195	Cemeteries	\$1	\$0	\$0	\$1
4196	Insurance	\$65,020	(\$1,641)	\$0	\$63,379
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>		<b>\$3,453,346</b>	<b>\$271,198</b>	<b>\$0</b>	<b>\$3,724,543</b>
<b>Public Safety</b>					
4210-4214	Police	\$3,317,975	\$6,735	\$0	\$3,324,710
4215-4219	Ambulance	\$0	\$0	\$0	\$0
4220-4229	Fire	\$3,741,346	\$34,875	\$0	\$3,776,221
4240-4249	Building Inspection	\$257,988	\$2,693	\$0	\$260,659
4290-4298	Emergency Management	\$28,937	\$0	\$0	\$28,937
4299	Other (Including Communications)	\$447,529	(\$56,246)	\$0	\$391,283
<b>Public Safety Subtotal</b>		<b>\$7,791,753</b>	<b>(\$11,943)</b>	<b>\$0</b>	<b>\$7,779,810</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration	\$437,824	\$3,062	\$0	\$440,886
4312	Highways and Streets	\$2,065,466	\$30,689	\$0	\$2,096,155
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$170,340	\$0	\$0	\$170,340
4319	Other	\$314,632	(\$77)	\$0	\$314,555
<b>Highways and Streets Subtotal</b>		<b>\$2,988,262</b>	<b>\$33,674</b>	<b>\$0</b>	<b>\$3,021,936</b>
<b>Sanitation</b>					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$1,252,517	\$10,209	\$0	\$1,262,726
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$1,252,517</b>	<b>\$10,209</b>	<b>\$0</b>	<b>\$1,262,726</b>
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**Appropriations**

<b>Health</b>					
4411	Administration	\$133,209	\$458	\$0	\$133,667
4414	Pest Control	\$1,250	\$0	\$0	\$1,250
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
<b>Health Subtotal</b>		<b>\$134,459</b>	<b>\$458</b>	<b>\$0</b>	<b>\$134,917</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$68,171	(\$217)	\$0	\$67,954
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$106,625	\$0	\$0	\$106,625
<b>Welfare Subtotal</b>		<b>\$174,796</b>	<b>(\$217)</b>	<b>\$0</b>	<b>\$174,579</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$538,375	\$191	\$0	\$538,566
4550-4559	Library	\$1,024,921	(\$4,851)	\$0	\$1,020,070
4583	Patriotic Purposes	\$15,000	\$0	\$0	\$15,000
4589	Other Culture and Recreation	\$17,002	\$0	\$0	\$17,002
<b>Culture and Recreation Subtotal</b>		<b>\$1,585,298</b>	<b>(\$4,660)</b>	<b>\$0</b>	<b>\$1,580,638</b>
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$10,039	\$0	\$0	\$10,039
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$144,879	\$2,431	\$0	\$147,310
<b>Conservation and Development Subtotal</b>		<b>\$154,918</b>	<b>\$2,431</b>	<b>\$0</b>	<b>\$157,349</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$776,128	(\$26,542)	\$0	\$749,586
4721	Long Term Bonds and Notes - Interest	\$269,645	(\$23,192)	\$0	\$246,453
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$59,100	\$0	\$59,100
<b>Debt Service Subtotal</b>		<b>\$1,045,774</b>	<b>\$9,366</b>	<b>\$0</b>	<b>\$1,055,140</b>
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$526,173	(\$104,760)	\$0	\$421,413
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$526,173</b>	<b>(\$104,760)</b>	<b>\$0</b>	<b>\$421,413</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$2,826,000	\$4,758,841	\$0	\$7,584,841
4914W	To Proprietary Fund - Water	\$3,281,168	\$196,544	\$0	\$3,457,712
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$6,087,168</b>	<b>\$4,955,385</b>	<b>\$0</b>	<b>\$11,042,553</b>
<b>Total Operating Budget Appropriations</b>		<b>\$25,204,484</b>	<b>\$5,161,139</b>	<b>\$0</b>	<b>\$30,365,604</b>



**Reasons for Reductions/Increases & One-Time Appropriations**

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<b>Account</b>	<b>Explanation</b>
4140-4149	More elections in FY20
4150-4151	Changes in Health Insurance
4220-4229	Increases per Union Contract
4194	Increases per Union Contract and maintenance associated with new Wastewater Treatment Plant
4721	Decrease in Debt Interest Obligation
4711	Decrease in Debt Principle Obligation
4790-4799	Bond Anticipation Note Interest
4155-4159	Increase in Health Insurance Buyouts
4191-4193	Decrease in PT Wages
4210-4214	Increases per Union Contract
4323	Increase per solid waste contract
4914S	Increase due to mandated costs associated with new Wastewater Treatment Plant
4914W	Increases due to mandated costs of Water Treatment

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## Petition Against the Granite Bridge Pipeline

By petition of the following registered voters of Exeter, to be placed on the Town Warrant: Shall the town express its opposition to the Granite Bridge Pipeline project.

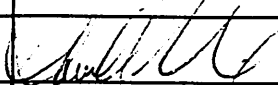

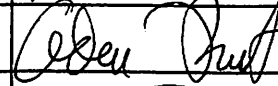

The scope of this project vastly exceeds the current and future energy demands in New Hampshire. The likely changes in energy production could result in ratepayers paying for technology that will be obsolete before it's operational. Public Utilities Commission contracted consultants reviewing the project have said the proposed plan is excessively costly and overbuilt for the long term energy needs of New Hampshire.

As proposed by Liberty Utilities, the project includes a 27 mile fracked gas pipeline along Rt.101 from Manchester to Exeter, a metering station at the site of the Exeter water treatment plant and the construction of a 2 billion cubic foot storage tank (larger than the rainbow tank in Boston) in the Epping quarry. The pipeline would cross the Lamprey River twice and run alongside Lake Massabesic potentially threatening drinking water supply.

The safety risks of gas pipelines is evident in recent leaks and explosions in Keene and Lawrence, Massachusetts.

Furthermore this fossil fuel project with its methane emissions is in opposition to the principles of Exeter's "Right to a Healthy Climate Ordinance" passed in 2019 and the Select board's vote to support the goals of the Paris Climate Agreement.

Upon passage the voters request that the Select board send copies of this resolution with a record of the vote to Liberty Utilities, the Public Utilities Commission, the Site Evaluation Committee, and all State Senators.

#	Name	Signature	Address
✓ 1.	Skerrill Nixon		17 Thornton St.
2.	Ananija	Sue Fitzgerald	5 Robin Lane
✓ 3.	Andys Reemelt		30 Charter St.
✓ 4.	Adam Roberts		30 Charter St.
5.	lete Telbini	lete Telbini	4 Bayberry Lane Exeter
✓ 6.	Sarah Hawkins		4 Sleepy Hollow Exeter
✓ 7.	PENÉLOPE VERNET	Penelope Vernet	9 Robin Lane
✓ 8.	ANDRE VERNET	Andre Vernet	9 Robin Lane
✓ 9.	SIXON RATNOFF	Sixon Ratnoff	4 Robin Lane
✓ 10.	Nancy Merrill	Nancy Merrill	5 Tonic Ave
✓ 11.	Marbet Wolfson	Marbet Wolfson	15 Thornton St

**RECEIVED**  
**JAN 10 2020**

23 agk

**PETITION TO THE SELECTBOARD TO INSERT A WARRANT ARTICLE**

We, the undersigned registered voters of the Town of Exeter request you to insert in the warrant for the 2020 Town Meeting, the following article:

Shall the town vote to raise and appropriate the sum of \$1,500 dollars and no cents to defray the expense of the annual Exeter Holiday Parade for the public under the direction of the Selectmen or a committee to be appointed to serve gratuitously for this purpose.

The town currently appropriates \$3,000 annually, this warrant article would increase that amount to \$4,500.

Town Manager's Office

JAN 13 2020

Received

	NAME (PLEASE PRINT)	SIGNATURE	ADDRESS
1	✓ KATHLEEN MATTHEWS	Kathleen Matthews	15 Granite St
2	✓ Paula Seny	Paula Seny	316 Water St.
3	✓ Anthony J. Antosiewicz	Anthony Antosiewicz	8 McKinley St
4	✓ Anthony Callard	Anthony Callard	28 Park St.
5	✓ Steve Ramray	Steve Ramray	2 INDIAN TRL, EXETER
6	✓ Regina Delaney	Regina Delaney	28 Park St.
7	✓ Kristy Fridson	Kristy Fridson	43 1/2 Winter St.
8	✓ Josh Gford	Josh Gford	43 1/2 winter St.
9	✓ Connie Mitchell	CONNIE MITCHELL	277 WATER ST.
10	✓ DORIS MURPHY	Doris Murphy	277 WATER ST.
11	✓ MICHELLE BURTON	Michelle Burton	156 FRONT ST
12			
13			
14	✓ Kathleen Spaulding	Kathleen Spaulding	5 Pine Grove Rd
15	✓ Serena Buckley	Serena Buckley	24 Dogtown Rd
16	✓ Ji-Fun Ann	Ji-Fun Ann	15 Cass St
17	✓ Christopher J. Ellis	Chris Ellis	7 Downing Court
18	✓ Karen Desrosiers	Karen Desrosiers	41 Washington St
19	✓ David Pread	David Pread	8 Cass St
20	✓ Michael deMarco	Michael deMarco	5 Jady Hill Ave
21	✓ Barbara deMarco	Barbara deMarco	5 Jady Hill Ave.
22	✓ Renay Allen	Renay Allen-Hibot	185 High St, Exeter
23	✓ Stephen Blumberg	Stephen Blumberg	2 Rocky Ridge Circle
24	✓ Ryan Blumberg	Ryan Blumberg	2 Rocky Ridge Circle
25			



Chetla 866-4849

# Warrant Article Petition to the Board of Selectmen<sup>[SEP]</sup> of the Town of Exeter, New Hampshire

We the undersigned registered voters of EXETER, New Hampshire, hereby petition the Board of Selectmen to include as a Warrant Article at the 2020 Annual Town meeting the following article:

## New Hampshire Resolution to Take Action on Climate Pollution

RECEIVED  
JAN 11 2020  
BY: *ap*

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We the town of EXETER hereby call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to EXETER's State Legislators, to the Governor of New Hampshire, to EXETER's Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents, by EXETER's Select Board, within 30 days of this vote.

Print Name	Street Address	Signature
✓ CHETANA PARMAR	17 GROVE ST. EXETER.	<i>[Signature]</i>
✓ Tracy Casello	12 Lincoln Street	<i>[Signature]</i>
✓ JEAN DONNELLY	109 Front Street	<i>[Signature]</i>
Molloy Conacore	7 Bridgecrest Dr.	<i>[Signature]</i>
Steph Caratz	7 Safford St	<i>[Signature]</i>
JULIA VISON	5 WINSLOW DR. EXETER, NH	<i>[Signature]</i>
Rose Chmielinski	12 McKinley St. Rear Unit, Exeter, NH	<i>[Signature]</i>
✓ MARY GRIM	3 Thornton St. Exeter, NH	<i>[Signature]</i>
✓ STEPHEN OSBORN	17 GROVE ST, EXETER, NH	<i>[Signature]</i>

RECEIVED  
 JAN 11 2020  
 BY: Andi Kohn


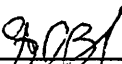
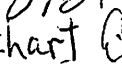


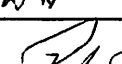
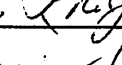
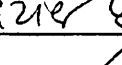
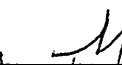

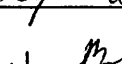
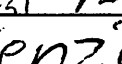
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**New Hampshire Resolution for Fair Redistricting**

By petition of 25 or more eligible voters of the town of Exeter to see if the town will urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the 2020 census, will do so in a manner that ensures fair and effective representation of New Hampshire voters. That in order to fulfill this obligation the New Hampshire General Court shall appoint an independent redistricting commission that draws the new district maps in a way that does not rely on partisan data such as election results or party registration or favor particular political parties or candidates.

The record of the vote approving this article shall be transmitted by written notice from the selectmen to the town of Exeter's state legislators and to the Governor of New Hampshire informing them of the instructions from their constituents within 30 days of the vote.

Name                      Signature                      Address                      Email

- ✓ Katey Briden  50 Brookside Dr Apt A4      kateybriden@gmail.com
- ✓ Steven Briden  50 Brookside Dr. Apt A4      stevenbriden@gmail.com
- ✓ Eileen Flockhart  7 Jacks Ct.      hartflock@comcast.net
- ✓ DOUGLAS FLOCKHART  7 JACKS CT      HARTFLOCK@COMCAST.NET
- ✓ DAVID BRIDEN  6 HUNTER PLACE      BRIDEN@COMCAST.NET
- ✓ Robin Briden  6 Hunter Pl      Briden@comcast.net
- ✓ Emma Grazier  8 Waverline Exeter      emma\_grazier@yahoo.com
- ✓ Gillian Carter  7 RIVERWOODS DR EXETER      g.carter@nyu.edu
- ✓ Jennifer Brackett Piskovitz 22 Forest St. Exeter      jennbrackett@comcast.net
- ✓ Randy Tallent 131 Court St. #4 Exeter NH      vanadame@comcast.net
- ✓ Maura Fay  13 Forest St Exeter      maura.fay@gmail.com
- ✓ MARY ELLEN FELEY  24 STRINGBRIDGE APT W EXETER NH      MEFLEY24@COMCAST.NH
- ✓ Mahesh Agarwal  19 Exeter Falls Dr.      mahesh.agarwal@outlook.c
- ✓ Ernest Henzi  10 Chestnut St., 2309 Exeter      vjgabond800@gmail.com

Town of Exeter

Rec Park Project      10 year bond

Amount                            \$12,700,000  
 Interest Rate                    1.47%  
 Years (up to 25)                10  
 ANNUAL PAYMENT               1,270,000

2,174,990,424      Home value (000s)      300

#	PRINCIPAL	INTEREST	PRINCIPAL BALANCE	Tot Prin Plus Interest		Home value (000s)
			12,700,000			
1	1,270,000	186,690	11,430,000	1,456,690	0.67	201
2	1,270,000	168,021	10,160,000	1,438,021	0.66	198
3	1,270,000	149,352	8,890,000	1,419,352	0.65	196
4	1,270,000	130,683	7,620,000	1,400,683	0.64	193
5	1,270,000	112,014	6,350,000	1,382,014	0.64	191
6	1,270,000	93,345	5,080,000	1,363,345	0.63	188
7	1,270,000	74,676	3,810,000	1,344,676	0.62	185
8	1,270,000	56,007	2,540,000	1,326,007	0.61	183
9	1,270,000	37,338	1,270,000	1,307,338	0.60	180
10	1,270,000	18,669	0	1,288,669	0.59	178
11	0	0	0	0	-	0
12	0	0	0	0	-	0
13	0	0	0	0	-	0
14	0	0	0	0	-	0
15	0	0	0	0	-	0
=====						
<b>Total</b>	<b>12,700,000</b>	<b>1,026,795</b>	<b>0</b>	<b>1,372,680</b>	<b>0.63</b>	<b>189</b>
	<b>Total Principal</b>	<b>Total Interest</b>		<b>Average Payment</b>		

## Exeter Facilities Advisory Committee

### Exeter Recreation Department Renovation/Expansion- 4 Hampton Road Review and Recommendation

In fulfilling its Charge from the Exeter Select Board (SB) to advise the Board and others about Town-wide facilities priorities and specific facility proposals, the Exeter Facilities Advisory Committee (FAC) submits for consideration the following Report.

The Facilities Advisory Committee was formed as an advisory board to assist the Select Board in cross coordinating Town of Exeter facilities projects to align with the community's priorities. The FACs role serves to balance the needs of individual project goals across all of the project initiatives current and future. The Committee works to ensure the success of all projects and mitigates risk associated with project inception, development and implementation. This goal is attained through a collaborative approach with each stakeholder and the community using objective information and data to support each initiative. The FAC is guided by the strategic initiatives outlined in The Town of Exeter's' Master Plan. This Committee is committed to remaining objective and providing professional advisement to the Select Board in regards to Facilities Planning.

The Exeter Facilities Advisory Committee has reviewed the project plan including documents prepared by the following organizations:

- Recreation Advisory Board
- Parks and Recreation Department
  - Community needs assessments
- Tighe and Bond
  - Banwell Architects
  - Eckman Construction.

The FAC also conducted in-person reviews with most of the aforementioned groups.

#### Overarching Recommendation:

The Facilities Advisory Committee, by a unanimous, 5-0 vote, recommends that the Exeter Select Board not move the **Exeter Recreation Park Department Renovation/Expansion project-4 Hampton Road** to a warrant article on the 2020 ballot. We recommend holding this project until the following items can be completed --

1. The Select Board conducts a debt service analysis of current debt burden in conjunction with anticipated debt burden to determine the affordability of all planned and expected projects over the next 10 years. This analysis would assist in establishing a capital budgeting process that would create budgets to which all project stake holders would need to adhere.

2. Completion of a comprehensive Facilities Master Plan to inform and consolidate facility replacement, renovation and maintenance projects Town-wide. With this information the Select Board could then determine the priority of current and future projects and assess alternatives as they pertain to the available Town budget. The Exeter Master Plan approved in 2018 will be the strategic document guiding the Facilities Master Plan.

The Facilities Committee concludes that these analyses will provide an objective basis for prioritizing the fiscal feasibility and fiscal sustainability of all capital projects now and in the future.

In addition to the preceding overarching recommendation, the FAC makes additional, detailed recommendations in specific sections of this report.

### **1. Capital Planning**

The FAC reviewed the information and evaluated the project in regard to long-term capital planning. In this review the FAC looked at this specific project in the context of the competing facility needs that the Town of Exeter currently has as well as projected project needs in the near future. These projects include (1) Public Safety Complex, (2) Public Works support facilities (garage), (3) Town Hall, (4) Town Offices, (5) Water and Sewer, (6) Existing Parks & Recreation Department facility, as well as continued maintenance of all existing facilities.

The FAC considered that, without a method to evaluate an overarching prioritization of these competing projects, it would be premature to move forward now with the Recreation Park Renovation/Expansion project. Such a method would be embodied in the Facilities Master Plan that the FAC is recommending.

The Facilities Master Plan would be a valuable and essential tool to forecast capital needs for the community over a longer-term period and would be updated periodically to ensure that it represents current conditions. It will be used in conjunction with the debt service analysis recommended previously to reconcile project costs, schedules, budget resources, and taxpayer impacts/burdens. Also, it would assist in evaluating, prioritizing, and moving proposed projects successfully through the Town budgeting process.

To accelerate development of the Facilities Master Plan, the FAC intends to conduct a Town-wide facilities condition assessment this year. The results of this assessment will be incorporated into the Facilities Master Plan.

### **2. Site Use**

The FAC reviewed the project information in regard to the process of evaluating alternative sites and development opportunities. The FAC did not receive or extensively review any information about alternative site solutions. The FAC noted that the concept of leveraging Town-owned property was a good start and should be used as one of the criteria for site selection and evaluation. Based on the changes to the project during the last few years, the FAC

noted programmatic changes that modified the site use initiatives. These changes to the site programming and the FAC's evaluation of previous project proposals brought the committee to the consensus that the program and site evaluation need additional review and consideration. More specific details are offered in the next section of this report.

### 3. Site Plan Development and Program

Past versions of the project were based on a phased approach and focused first on athletic fields which seemed to be a higher priority. The current project is now focused on the construction of a much larger (+61%) recreation and community center with a high cost of site development required for the building construction and parking. The added athletic field is now a second priority. The current project with its high price tag is proceeding in a single phase, "all or nothing" approach and, if not supported as now structured, will not accomplish any goals of the Parks & Recreation Department.

The FAC had difficulty understanding why replacement of Planet Playground is not the top priority for this project, considering such replacement is universally recognized as necessary and overdue.

It also appears that an analysis of the current athletic fields was not included in the project other than adding a new field and eliminating at least two other fields that were included in two previous versions of the project proposed to the Town. This latest proposal also reduces the number of tennis courts.

It is our understanding that modifying the current field layout was not included in the current project due to the recent improvements completed on the softball fields. This approach is commendable, but the FAC concludes that an analysis still should be completed to determine the most efficient layout of the athletic fields since part of this project is adding an expensive field. The FAC believes this analysis should be part of a larger Town-wide athletic fields plan that could identify short term improvements (e.g. adding one or two fields) and long-term improvements and could assist with balancing needs and priorities among all Town athletic fields.

In recognition of these concerns, the FAC makes the following recommendations:

**Recommendation:** As stated above, the current project is "all or nothing." The FAC recommends that the SB conduct an objective analysis of alternatives for this project, including phased or incremental approaches so that the most urgent needs are addressed at a lower cost. The SB should establish these most urgent needs for this project (e.g. replacement of Planet Playground) and allow the project team to develop a phased project which then can be developed into several warrant articles.

For example, two warrant articles could be developed with one being the full project and the second warrant article consisting of a first phase of the project that achieves the highest needs as established by the SB. Under this scenario, Town residents would be able to choose which warrant article best represents their first priority between the two articles.

This analysis of alternatives by the SB should be completed in the context of the Facilities Master Plan in order to fully understand the overall needs of the Town not just the more-narrow needs of the Parks & Recreation Department.

**Recommendation:** The SB engage a parking consultant to review and project parking needs based on the use of all the anticipated programs at the proposed location and including a determination of peak demand. This would include review of wayfinding and managing parking adjacent to the building, drop off, pickup, van parking and turn around. This parking area does not have a visual link to other proposed parking areas, thus potentially generating excessive traffic in pedestrian areas as people search for parking. A pickup and drop off area for the pool and community center should be considered. It does not appear one exists now in the current design.

**Recommendation:** Conduct a traffic review of the access to the site. This should include expected seasonal utilization. Access on to Hampton Road and a crossing at this location are safety concerns, and parking should be provided on site to accommodate a high percentage of facility use.

**Recommendation:** Discuss with the owner of One Hampton Road to secure a long-term lease on a defined number of parking spaces. The FAC understands that the property owner has been generous by providing free parking on its property.

**Recommendation:** Review Wayside Drive access with neighbors and determine wayfinding or parking area use to minimize traffic patterns by those looking for parking.

**Recommendation:** The Parks & Recreation Department develop participant growth projections to test whether the capability of the proposed program and project will, at a minimum, meet the Town's needs during the minimum length of the bond.

#### **4. Building Development and Program**

**Recommendation:** Replacement of the pool house be included as part of this project, or that it be put on a future capital planning list to address the current pool house's many deficiencies.

**Recommendation:** Comprehensive energy and sustainability goals be established for this project in consultation with the Town Energy and Sustainability Advisory Committees and the Town Planner/Sustainability Officer. The design team has shared information on the current



design approach and has incorporated some “green” features such as low water flow fixtures and LED lighting. However, the FAC concludes that new construction is the most productive time to incorporate high performance concepts such as an above-average building envelope that will greatly reduce the energy consumption. This would be an opportunity for the Town to incorporate strong sustainability design goals that will make a difference for the life of the building.

**Recommendation:** The Parks & Recreation Department stated that the fuel source for the building heating system is propane, but the FAC recommends that the Town examine whether there is an opportunity for natural gas or other energy sources. The building design was presented as “solar-ready,” but there are insufficient detailed project documents available currently to validate this statement.

**Recommendation:** Some project design aspects, such as the building envelope insulation, seem to just meet International Energy Conservation Code (IECC) 2015 requirements per state code. The FAC believes that the Town should examine whether this project can increase its compliance beyond that minimum level. The FAC recommends that the project design team use energy modeling to quantify energy cost savings over the building’s lifecycle based on different design options. The FAC notes that there may be significant tradeoffs between higher initial project costs and lifetime energy cost savings.

**Recommendation:** Evaluate further the possibility of using the grade change proposed for the site to incorporate a basement space into the building. This will be the only opportunity to gain that space. A basement also would provide access to the rear of the building that the current plan omits. Such access might well be requested by the Exeter Fire Department.

**Recommendation:** Review and further define individual program use and space utilization. The current plan includes spaces that cannot be used when an adjacent space is in use, such as the proposed gym and surrounding track. The current plan accepts this inflexibility, but the FAC notes that resolving such conflicts might reduce the size of the proposed building.

**Recommendation:** Balance rest rooms with building use and actual occupancy. Rest rooms designs should incorporate changes for non-gender specific use and for Americans with Disabilities Act (ADA) accessibility, bariatric patient use, and family use.

**Recommendation:** Draft a Town-wide athletic fields plan to enable Exeter to consider all its playing field assets together, and prioritize investments for improvements among them, as discussed previously in this report.

## 5. Additional Observations and Recommendations

A. The FAC reviewed the project plan and project approach as outlined and presented to us. Our consensus was that the plan and schedule do not meet the timeline as we understand the budgeting process. It was noted that some parts of the project would be started prior to completing full design of the building and before final bidding had been completed.

This concurrency between construction and ongoing design and bidding needlessly increases the risk that any completed construction might have to be modified after the fact and at additional cost to conform to the final building design and final bid components.

**Recommendation:** Modify schedule and project plan to ensure that the overall project budget, schedule, bidding process, and program are aligned to eliminate any design/construction concurrency and conflicts with the Town budgeting process.

B. The FAC further concluded that the current Town organization is not set up to support these types of projects that exceed the parameters of typical Department of Public Works (DPW) projects. The consensus of the FAC is that the Town needs to adopt a project delivery process that has more independent oversight of capital project management and execution.

When individual departments manage their own building projects, the oversight on scope, cost, and schedule is limited due to a lack of construction expertise and use of a narrow departmental focus, which understandably tends to be on what is best for the department but not necessarily best for the overall Town.

Centralized oversight and management can see the “big picture” and can weigh the department’s needs with other departments’ needs or initiatives. It could also ensure more streamlined and straightforward participation by various committees, boards and commissions such as ours, the Energy Committee, the Sustainability Advisory Committee, etc.

The FAC believes that it may be unnecessarily inefficient and time-consuming to require any Town department with a capital project to meet separately with each of the relevant Town bodies. An independent oversight function might serve as a coordination point for more joint committee oversight.

**Recommendation:** Beyond facilitating joint committee oversight, such an independent function should have continuing access to all project information and activities, and should have the responsibility to recommend directly to the Select Board and the Town Manager whether the Select Board should approve any changes in the project that significantly impact cost, schedule, and design before those changes are implemented. Such a function also could provide regular progress reports and serve as an early-warning system for emerging issues.

The FAC suggests that there are at least three ways of obtaining this independent oversight function: (1) contracting out for it as the Town does now for property assessment services; (2) including funds for a separate contract for such a function in each project; and (3) embedding this function part-time or full-time in the Town Manager's Office.

Continuing oversight by an independent authority, the Town Manager, and the Select Board may be the only way to protect Exeter's taxpayers and rate payers from unjustified cost, schedule, and design growth in any project.

**C. Recommendation:** Conduct further evaluation addressing issues in the following areas:

1. Financial
2. Transportation
3. Site use and development
4. Multi-modal access
5. Energy
6. Storm Water
7. Dark Sky Compliance (minimizing nighttime light pollution).

Respectfully submitted,

Robert Corson	Chair
Kris Weeks	Vice Chair
Amanda Kelly	Member
Mark Leighton	Member
Peter Lennon	Member

**TOWN OF EXETER  
MEMORANDUM**

**TO:** Russ Dean, Town Manager  
**CC:** Melissa Roy, Assistant Director  
**FROM:** Greg Bisson, Director of Parks and Recreation  
**RE:** Recreation Park Project Update  
**DATE:** 01/17/2020

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**TIMELINE:**

The current Recreation Park Project is the culmination of in depth review and analysis of various independent studies commissioned by the Town, the 2018 Exeter Master Plan, multiple community input sessions, focus groups, and key stakeholder meetings.

**2014-2018**

The process started in 2014 when the University of New Hampshire conducted a Town Recreation needs assessment. In 2015, a Town Wide Facility Study was commissioned by the Town of Exeter and completed by HL Turner. Both studies were completed by independent contractors with no ties to the community giving it a subjective perspective. In 2018, a Town wide master plan was adopted, and again supported the goals of the Recreation Redevelopment Project.

The Recreation Advisory Board and the Parks and Recreation Department looked at numerous alternative properties for locations of new facilities, ultimately, coming back to the 4 Hampton Rd property due to exuberant redevelopment costs. It was determined by the UNH Needs Assessment that the Recreation Park property would be the most feasible location to correct the deficiencies of the Department and meet the needs of the community.

The Department's 2018 request for design and engineering money was submitted after feedback from the 2017 park proposal. The feedback received in 2017 was the project lacked community input regarding the design as well as accurate material costs for construction.

**2019**

In March of 2019, The Town passed a ballot proposal for design and engineering of the Recreation Park by 62%. Shortly thereafter, The Department sent out an RFP for the project that resulted in 6 qualified firms submitting proposals. Each proposal was reviewed and scored by a Review Committee consisting of the following; Doug Eastman (Exeter Building Inspector), Mark Leighton (PEA Facilities Director), Dave Sharples (Exeter Planner), Greg Bisson (Exeter Parks and Recreation Director), Melissa Roy (Exeter Parks and Recreation Assistant Director),

David Tovey (Exeter Parks and Recreation Coordinator), Stephanie Papakonstantis (Exeter Recreation Advisory Board Chair), and Rob Ficara, (Exeter Recreation Advisory Board). Tighe and Bond were selected and the process started in May of 2019. After surveying and environmental studies were completed, it was reported that the property presented some challenging terrain, but was determined buildable. In the Spring of 2019, the Parks and Recreation Department conducted two senior citizen listening sessions to gather input for current and future senior service needs. Using the data gained from the listening sessions and previously compiled data from the Department Tighe and Bond presented a project concept to the Recreation Advisory Board on August 29th 2019. On September 18th, 2019, the Parks and Recreation Department held a community forum for the entire Town in which the Department received great input from an audience of approximately 30. This forum was advertised in numerous ways such as flyers (posted throughout Town and through the schools), Town websites, and social media. The forum was broadcast on Exeter TV for those that could not attend and contact information was given for residents to send in their feedback. After the community input, Tighe and Bond and Banwell architects sat down with the Department to finalize the design.. The Recreation Advisory Board discussed the community input session and proposed design at their meeting on September 24, 2019. Eckman Construction conducted an extensive cost estimate based on the first design plan which resulted in a project the Department felt was not feasible at \$17 million. At that time the Department reduced and adjusted the building design to lower the total square footage of the building, as well as, the park layout. The new design reduced the cost to \$12.7 million. These cost estimates were reviewed by the Town's engineering department. The new design was presented to the Budget Recommendations Committee (BRC) on November 18, 2019. The BRC recommended sending the project to the voters with a vote of 8-2 in favor. The Parks and Recreation Department was invited to meet with the Facilities Committee on November 27, 2019 and December 13, 2019.. The Department presented the project to the Select Board on December 16, 2019. On January 2, 2019, the Recreation Advisory Board hold a public forum in which the abutters to the proposed project were individually invited via mail. The goal for this forum was to present the project and listen to feedback with approximately 17 abutters in attendance.

### **GOALS OF THE PROJECT**

The design of the project took into consideration the following goals: 1) Camper safety, 2) Lack of Parking/ crossing Hampton Rd, 3) Planet Playground replacement, 4) Increased Senior programming, 5) Accessible facilities. The Parks and Recreation Department was very careful to incorporate the findings of the following:

- 2018 Town of Exeter Master Plan
- 2015 HL Turner Town-wide Facility Study
- 2014 UNH Recreation Needs Assessment
- Community input sessions
- 2019 Senior survey
- Playground inspection report

For instance, Page 11 of the Exeter Master Plan states:

*"Department staff operate out of 32 Court Street, which was built in 1848 as a high school then converted in 1921 to an elementary school. The Parks and Recreation Department has been in the building since the 1970s. The building itself is not compliant with the Americans with Disabilities Act (ADA) and lacks many amenities to meet administration and programming needs. There are no elevators in the building, and stairs are the only way to access the second floor, where many of the programming rooms are located. The 2014-15 Recreation Needs Assessment and Planning Report prepared by the University of New Hampshire (UNH) provided an assessment of the Department and its current activities and compared this to input from stakeholder meetings, an input session with the public, and a community needs survey. Its findings showed that the Department could benefit from a new indoor facility that would not only accommodate indoor sports and activities, but could also meet ADA requirements and support administrative offices for staff, storage, and other needs. The redesign of the Recreation Park, an existing multi-use complex, could accommodate a new facility as well as upgrade outdoor facilities including the playground and fields. The Final Town Wide Facilities Plan: Space Needs and Building Assessments (December 2015)<sup>1</sup> also references the UNH study and supports its findings. Preliminary designs are complete, and the project was approved by the Planning Board, and subsequently included in the 2017-2022 Capital Improvement Program. Cultural trends surrounding organized recreation have changed dramatically over the past several decades, with higher demand for organized activities and high-quality facilities across several demographic groups."*

**Exeter Master Plan Action Items recommended are as follows:**

- 1) Evaluate the needs of seniors today and in the future. Determine if existing programs and services in the community and around the region (public, private, and non-profit) are meeting/will meet those needs. Consider needs around housing, lifelong learning, recreation, social interaction and stimulation, and health and wellness, among other issues- **Completed with the formation of our senior council, 2 senior forums & community older adult survey (55+).****
- 2) Based on public input, prioritize existing recreational facilities in need of improvements that address safety, access, and general maintenance. Estimate costs and develop a six-year schedule that can be incorporated into the Capital Improvement Program (CIP). Build off of the University of New Hampshire (UNH) Needs Assessment and Planning Report (2014-2015). - **Completed****
- 3) Identify new facilities or programming, using the findings of the UNH Needs Assessment and Planning Report (2014-2015) as a starting point. Estimate costs and feasibility of providing these new facilities/activities. -**Completed****
- 4) Prioritize public facilities and spaces (including recreational sites) where ADA improvements are needed or could be improved. Estimate costs and develop a 6-year schedule that can be incorporated into the CIP. -**Completed****

**The 2014 Town-wide Recreation Needs Assessment conducted by UNH had the following recommendations:**

1. **Build a new indoor sports center with turf fields to accommodate indoor sport and athletics activities, along with recreation office space, function rooms, and storage at the Recreation Park.- The cost of an indoor turf field was determined too costly thus converting it into the multipurpose space that has a rubber floor that can accommodate both sports, events and a walking track.**
2. **Redesign, renovate, and expand available outdoor recreation facilities and amenities at the Recreation Park- This was the plan starting in 2014. Unfortunately, the topography has limited the use of the entire park.**
3. **Create and maintain partnership opportunities with relevant stakeholders, including businesses and organizations that are aligned with and share the values of the town of Exeter regarding parks and recreation provision. - Our partnership with FC Exeter and Exeter Youth Softball has helped in minor renovations to the current athletic facilities and will continue to help in the future expansion.**

**The 2015 Town-wide Facility Assessment conducted by HL Turner ranked the current Parks and Recreation building on Court St. as one of the most insufficient facilities in Exeter. The following recommendations were suggested:**

- **32 Court St:**

*"It is clear Parks and Recreation needs to acquire new space. The historical building does not adequately provide for the space/functional requirements of the organization. The building presents accessibility issues, as well as lack of a gym, no large meeting room/multi-purpose room, and inappropriate equipment storage (indoor sports equipment and outdoor grounds equipment). We do not recommend renovating the existing building due to the limitations of the age, structure, location, and configuration of the building and the current needs and operational/program requirements of the Parks and Recreation Department." (HL Turner-2015)*

- **4 Hampton Rd:**

*"The Town has seen a reduction in baseball fields due to projects occurring on other school properties. The Hampton Road Facility and Town would benefit from the expansion of playing fields (soccer, baseball) at this location. Furthermore, the property could be developed to include a new Recreation Building that centrally houses the department's operations. A full size, indoor, multi-purpose space along with offices, restrooms, storage rooms, garage storage, meeting rooms, and other ancillary spaces would provide the needed environment to continue the success of the organization well into the future. Coupled with upgrades to the outdoor pool and playground would greatly enhance the property. While there is some question on access to a new building on the property, this should not be a deterrent to pursuing this idea. " (HL Turner-2015)*

- **Senior Center:**

*"Should Parks and Recreation move or obtain their own building, then it would be logical to provide space for the senior citizen population of the Town. Meals on Wheels could be conducted within the context of a Senior Center, but may also wish to consider possible local church options to remain in a central downtown area. We do not recommend renovating the*



*space at this time because the need at this time is limited. Furthermore, the Senior Center activities are tied to Parks and Recreation at this” (HL Turner-2015)*

**Facilities Committee Recommendations (1/17/2020) Rebuttal:**

In reviewing the recommendation from the Facilities Committee dated 1/17/2020, the Parks and Recreation Department has the following responses:

**Site Use:**

1. *“The FAC reviewed the project information in regard to the process of evaluating alternative sites and development opportunities. The FAC did not receive or extensively review any information about alternative site solutions. The FAC noted that the concept of leveraging Town-owned property was a good start and should be used as one of the criteria for site selection and evaluation. Based on the changes to the project during the last few years, the FAC noted programmatic changes that modified the site use initiatives. These changes to the site programming and the FAC’s evaluation of previous project proposals brought the committee to the consensus that the program and site evaluation need additional review and consideration. More specific details are offered in the next section of this report.” (Facilities Committee - 1/17/2020)*

**Parks and Recreation Response:** The Parks and Recreation Department and Recreation Advisory Board did an extensive examination of alternative sites. Each option would not have solved all of the goals set out in the supporting documentation mentioned. Unfortunately, there are not large enough properties available within Town to accommodate the amenities needed to achieve these goals. Lastly, the Recreation Park is an LWCF property. This property must be used for recreational purposes only and can never be sold. Redevelopment of a new park in a new location that does not fit the necessary amenities needed by the Town is not recommended by the Parks and Recreation Department. Consolidation of Parks and Recreation business offices and senior center to one location frees up the Court St. property for either town development or sale.

**Site Planning:**

2. *“Past versions of the project were based on a phased approach and focused first on athletic fields which seemed to be a higher priority. The current project is now focused on the construction of a much larger (+61%) recreation and community center with a high cost of site development required for the building construction and parking. The added athletic field is now a second priority.” (Facilities Committee - 1/17/2020)*

**Parks and Recreation Response:**The Parks and Recreation Department along with the Recreation Advisory Board believe this proposed plan meets the needs of the community for the foreseeable future.The shift in priorities are in direct correlation with the Exeter Master Plan action items, 2015 Townwide Facility Study, UNH Needs Assessment, and community input from residents.

3. *"The FAC had difficulty understanding why replacement of Planet Playground is not the top priority for this project, considering such replacement is universally recognized as necessary and overdue" (Facilities Committee - 1/17/2020)*

**Parks and Recreation Response:** Planet playground is included in this renovation and is a priority in this project. This is why we have worked out a proposed long term lease with the property owner to keep planet playground in its current location.

4. *"It also appears that an analysis of the current athletic fields was not included in the project other than adding a new field and eliminating at least two other fields that were included in two previous versions of the project proposed to the Town. This latest proposal also reduces the number of tennis courts." (Facilities Committee - 1/17/2020)*

**Parks and Recreation Response:** Field layout was taken into consideration with the investment into the softball fields. Sports Turf Specialties, a sports turf expert, examined the fields in 2018 and deemed the fields were in great shape but needed to continue following industry-standards for maintenance. Ideally, an additional soccer field would like to be developed but ultimately the challenging topography forced the project to only include 1 new soccer field. Changing the entire field layout is not recommended by the Department or consultants due to the condition and investment in the facilities.

5. *"The SB engage a parking consultant to review and project parking needs based on the use of all the anticipated programs at the proposed location and including a determination of peak demand. This would include review of wayfinding and managing parking adjacent to the building, drop off, pickup, van parking and turn around. This parking area does not have a visual link to other proposed parking areas, thus potentially generating excessive traffic in pedestrian areas as people search for parking. A pickup and drop off area for the pool and community center should be considered. It does not appear one exists now in the current design." (Facilities Committee - 1/17/2020)*

**Parks and Recreation Response:** Parking was examined by Tighe and Bond and in their opinion, a parking study is not needed and potential parking numbers were provided to the FAC. Wayfinding signs are planned to control the flow of traffic in the parking lot and program management will help to manage parking capacity.

6. *"Discuss with the owner of One Hampton Road to secure a long-term lease on a defined number of parking spaces. The FAC understands that the property owner has been generous by providing free parking on its property." (Facilities Committee - 1/17/2020)*

**Parks and Recreation Response:** The Hampton Rd crosswalk was identified by a crosswalk consultant with DPW as a problematic crosswalk. Modifications to the site lines were suggested to DPW and a blinking light is currently in the budget to be placed on that site. The goal of the Recreation Redevelopment project is to minimize people from crossing Hampton Rd, not to encourage it. Additionally, encouraging parking across the street at 1 Hampton Road subjects the Town to increased liability and should be only considered for high volume events such as tournaments.

7. *"Review Wayside Drive access with neighbors and determine wayfinding or parking area use to minimize traffic patterns by those looking for parking." (Facilities Committee - 1/17/2020)*

**Parks and Recreation Response:** Wayside parking is being examined and working with abutters is a top priority.

8. *"The Parks & Recreation Department develops participant growth projections to test whether the capability of the proposed program and project will, at a minimum, meet the Town's needs during the minimum length of the bond." (Facilities Committee - 1/17/2020)*

**Parks and Recreation Response:** Parks and Recreation is ready to program the facility fully and believes it will meet the needs of Exeter for the next 10-15 years, if not longer. Current facilities limit our programming capacity and do not meet our current needs (UNH Needs Assessment, Town Wide Facility Study & Master Plan).

***Building Development:***

9. *"Replacement of the pool house be included as part of this project, or that it be put on a future capital planning list to address the current pool house's many deficiencies." (Facilities Committee - 1/17/2020)*

**Parks and Recreation Response:** Parks and Recreation expanded and renovated the bathhouse only 6 years ago. Ongoing modifications will be done to meet the needs of the community and present the best product the Town can offer. It is Parks and Recreation's belief the bathhouse does not need to be replaced at this time.

10. *"Comprehensive energy and sustainability goals be established for this project in consultation with the Town Energy and Sustainability Advisory Committees and the Town Planner/Sustainability Officer. The design team has shared information on the current design approach and has incorporated some "green" features such as low water flow fixtures and LED lighting. However, the FAC concludes that new construction is the most productive time to incorporate high performance concepts such as an above-average building envelope that will greatly reduce the energy consumption. This would be an opportunity for the Town to incorporate strong sustainability design goals that will make a difference for the life of the building."* (Facilities Committee - 1/17/2020)

**Parks and Recreation Response:** Parks and Recreation has been working with both Revision Energy and Unutil to complete the types of analysis recommended. These would only be finalized during the final design phase of the building.

11. *"The Parks & Recreation Department stated that the fuel source for the building heating system is propane, but the FAC recommends that the Town examine whether there is an opportunity for natural gas or other energy sources. The building design was presented as "solar-ready," but there are insufficient detailed project documents available currently to validate this statement."* (Facilities Committee - 1/17/2020)

**Parks and Recreation Response:** Banwell has stated the building is designed to accept solar. They have completed various projects around the state using these same methods which incorporated solar in the construction. Revision has examined the documents and agreed with Banwell. Propane was selected as a fuel source due to the affordability.

12. *"Evaluate further the possibility of using the grade change proposed for the site to incorporate a basement space into the building. This will be the only opportunity to gain that space. A basement also would provide access to the rear of the building that the current plan omits. Such access might well be requested by the Exeter Fire Department."* (Facilities Committee - 1/17/2020)

**Parks and Recreation Response:** A basement was considered but the cost of this additional space was not feasible. There is adequate space around the building for the Fire Department to access the back of the building.

13. *"Review and further define individual program use and space utilization. The current plan includes spaces that cannot be used when an adjacent space is in use, such as the proposed gym and surrounding track. The current plan accepts*

*this inflexibility, but the FAC notes that resolving such conflicts might reduce the size of the proposed building.” (Facilities Committee - 1/17/2020)*

**Parks and Recreation Response:** Parks and Recreation Department staff is knowledgeable in the programming aspect of the building and is confident in programming the building utilizing it fully without conflicts. The new building relocates spaces so that they are accessible and multipurpose. Currently, we have limited use of the Senior Center (after 2:30 pm; Mon - Fri) and the upstairs of the Parks and Recreation Court St. building which is referenced in both the 2018 Master Plan and the 2015 Town Wide facility study.

*14. “Balance rest rooms with building use and actual occupancy. Rest rooms designs should incorporate changes for non-gender specific use and for Americans with Disabilities Act (ADA) accessibility, bariatric patient use, and family use.” (Facilities Committee - 1/17/2020)*

**Parks and Recreation Response:** Bathrooms are designed per code and we have 2 family bathrooms to utilize with adult changing tables and a shower, meeting the building/parks needs for people of all abilities.

*15. “Draft a Town-wide athletic fields plan to enable Exeter to consider all its playing field assets together, and prioritize investments for improvements among them, as discussed previously in this report.” (Facilities Committee - 1/17/2020)*

**Parks and Recreation Response:** All facilities/parks have been examined and are currently in the capital improvement plan.

In conclusion, The Parks and Recreation Department and the Recreation Advisory Board believe this project has been fully vetted and planned responsibly.

2020 Town Meeting Warrant - Draft Appropriations								
Articles	Appropriations	General	Bonds	Water	Sewer	Fund Balance	Other/Grants	
1 Town Election								
2 Zoning Amendments 2-3								
4 Rec Park	12,700,000		12,700,000					
5 Squamscott River Siphons	1,600,000		1,600,000					
6 Westside Drive Reconstruction Design/Engineering	100,000				25,000		75,000	
7 Choose Town Officers								
8 2020 Operating Budget	19,605,537	19,605,537						
9 2020 Water Budget	3,552,785			3,552,785				
10 2020 Sewer Budget	7,686,605				7,686,605			
11 Groundwater/Surface Water Program	200,000			200,000				
12 Folsom Acres Pump Station Rehabilitation	150,000				150,000			
13 Pickpocket Dam	110,000	110,000						
14 Parks Improvement Fund	100,000	100,000						
15 Communications Repeater Improvements	78,782	78,782						
16 Highway Truck Replacement	65,872	65,872						
17 Sidewalks CRF	60,000	60,000						
18 Parks/Rec Tractor Replacement with Mini Loader	58,000	58,000						
19 Conservation Fund	50,000	50,000						
20 Maintenance Sedan Replacement	24,000	24,000						
21 Sick Leave Trust Fund Appropriation	100,000					100,000		
22 Snow Ice Fund Appropriation	50,000					50,000		
25 Petition: Holiday Parade	1,500	1,500						
Total Appropriations 2020	46,293,101	20,153,701	14,300,000	3,752,785	7,881,605	150,000	75,000	46,293,101
		548,184	19,605,537					
<b>Appropriations Breakdown:</b>								
General Fund Appropriations - Non Fund Balance	20,153,701							
Bonds	14,300,000							
Loan Forgiveness 100%	75,000							
Fund Balance	150,000							
Water Fund	3,752,785							
Sewer Fund	7,881,605							
Gross Appropriations	46,293,101							
<b>Funding Sources:</b>								
Taxes	12,558,893							
Bond Proceeds	14,300,000							
Water Revenues	3,752,785							
Sewer Revenues	7,881,605							
Loan Forgiveness 100%	75,000							
Amount Voted From Fund Balance	150,000							
General Revenues	7,594,708							
Total Sources of Funding	46,293,101							

	FY19	FY20		
Interest and Penalties	\$133,418	\$155,000	\$180,000	\$25,000
Current Use Tax	354,100	7,500	7,500	\$0
Yield Tax Revenue	1,800	5,400	5,400	\$0
Payment In Lieu Of Taxes	41,304	41,305	43,435	\$2,130
Excavation Tax	970	500	500	\$0
Jeopardy Tax Revenue	1,981	1,500	1,500	\$0
Motor Vehicle Permits	3,025,683	3,025,000	3,080,000	\$55,000
Building Permits & Fees	202,365	425,000	350,000	(\$75,000)
General Town Clerk Revenue & Franchise Fees	218,609	210,000	210,000	\$0
Meals and Rooms Tax Revenue	774,137	779,375	779,375	\$0
General Revenue Sharing		158,990	158,990	\$0
State Highway Block Grant	304,007	311,502	311,502	\$0
Water Pollution Grant	25,521	0	16,421	\$16,421
State Grant Revenues	22,668	24,306	25,000	\$694
NH Charitable Foundation	0	0	2000	\$2,000
Income From Departments	989,409	1,000,000	1,075,000	\$75,000
Sale of Town Property – Other	0	132,250	50,000	(\$82,250)
Interest Income	876	100,000	115,000	\$15,000
Total Rental/Misc Income	25,532	27,382	27,500	\$118
Transfers In Trust/Special Revenue Funds	184,989	239,121	204,669	(\$34,452)
Excess Bond Revenues	268,000	261,316	100,916	(\$160,400)
Snow/Ice Transfer - Sick Leave Transfer			150,000	
Use of Fund Balance	\$600,000	\$708,525	\$700,000	(\$8,525)
<b>Total Revenues</b>	<b>7,251,640</b>	<b>\$7,613,972</b>	<b>\$7,594,708</b>	<b>(\$169,264)</b>

\$7,175,369 \$7,613,972 \$7,594,708

Town of Exeter								
2020 Preliminary Budget Summary								
Version #3: SB								
Last Update: January 17, 2020								
DEPARTMENT	2018 Actual	2019 Budget	YTD Expense Actuals as of 10/31/19	2020 SB Budget	2020 SB Budget vs. 2019 Budget \$ Increase/- (Decrease)	2020 SB Budget vs. 2019 Budget %- Difference	2020 Default Budget	2020 SB Budget vs. 2020 Default \$ Increase/- (Decrease)
<b>General Fund Appropriations</b>								
<b>General Government</b>								
Select Board	26,632	23,981	19,759	22,981	(1,000)	-4.2%	23,981	(1,000)
Town Manager	227,287	235,817	205,825	244,451	8,634	3.7%	240,276	4,175
Human Resources	87,182	119,385	85,544	150,748	31,363	26.3%	125,725	25,023
Transportation	9,083	1	-	1	-	0.0%	1	-
Legal	90,577	80,000	57,837	80,000	-	0.0%	80,000	-
Information Technology	206,930	230,029	161,593	254,861	24,832	10.8%	259,334	(4,473)
Trustees of Trust Funds	891	891	891	891	-	0.0%	891	-
Town Moderator	538	861	189	1,319	458	53.1%	1,319	-
Town Clerk	348,438	351,014	289,444	353,739	2,726	0.8%	350,301	3,439
Elections/Registration	18,077	11,759	9,622	30,601	18,842	160.2%	30,601	-
<b>Total General Government</b>	<b>1,015,636</b>	<b>1,053,738</b>	<b>830,704</b>	<b>1,139,592</b>	<b>85,854</b>	<b>8.1%</b>	<b>1,112,429</b>	<b>27,163</b>
<b>Finance</b>								
Finance/Accounting	296,833	309,750	273,278	329,674	19,925	6.4%	324,158	5,516
Treasurer	9,592	11,069	7,945	9,792	(1,277)	-11.5%	9,992	(200)
Tax Collection	103,714	113,820	91,653	115,812	1,993	1.8%	110,780	5,033
Assessing	214,734	223,257	196,365	253,610	30,353	13.6%	257,920	(4,310)
<b>Total Finance</b>	<b>624,873</b>	<b>657,894</b>	<b>569,241</b>	<b>708,888</b>	<b>50,994</b>	<b>7.8%</b>	<b>702,849</b>	<b>6,039</b>



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<b>DEPARTMENT</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>YTD Expense Actuals as of 10/31/19</b>	<b>2020 SB Budget</b>	<b>2020 SB Budget vs. 2019 Budget \$ Increase/-(Decrease)</b>	<b>2020 SB Budget vs. 2019 Budget %-Difference</b>	<b>2020 Default Budget</b>	<b>2020 SB Budget vs. 2020 Default \$ Increase/-(Decrease)</b>
<b>Planning &amp; Building</b>								
Planning	233,316	260,451	204,046	275,873	15,421	5.9%	258,841	17,032
Economic Development	138,237	144,879	118,059	151,341	6,462	4.5%	147,310	4,031
Inspections/Code Enforcement	248,502	257,966	216,656	265,855	7,889	3.1%	260,659	5,196
Conservation Commission	7,060	10,039	7,758	10,039	-	0.0%	10,039	-
Zoning Board of Adjustment	4,262	4,320	3,154	4,326	5	0.1%	4,326	-
Historic District Commission	1,509	11,817	23,176	11,825	8	0.1%	11,825	-
Heritage Commission	265	988	484	892	(96)	-9.7%	892	-
<b>Total Planning &amp; Building</b>	<b>633,150</b>	<b>690,461</b>	<b>573,333</b>	<b>720,151</b>	<b>29,690</b>	<b>4.3%</b>	<b>693,892</b>	<b>26,259</b>
<b>Public Safety</b>								
Police	3,193,831	3,319,225	2,556,262	3,325,944	6,719	0.2%	3,325,960	(16)
Fire	3,604,030	3,768,283	2,930,496	3,851,911	83,628	2.2%	3,803,158	48,753
Communications	388,316	447,529	299,761	417,082	(30,447)	-6.8%	391,283	25,799
Health	126,808	133,209	113,515	135,010	1,801	1.4%	133,667	1,344
<b>Total Public Safety</b>	<b>7,312,984</b>	<b>7,668,247</b>	<b>5,900,034</b>	<b>7,729,948</b>	<b>61,701</b>	<b>0.8%</b>	<b>7,654,068</b>	<b>75,880</b>
<b>Public Works - General Fund</b>								
Administration & Engineering	374,005	377,824	340,070	412,348	34,524	9.1%	380,886	31,462
Highways & Streets	1,774,204	2,065,465	1,707,709	2,112,946	47,481	2.3%	2,096,155	16,791
Snow Removal	337,463	314,632	294,736	334,555	19,924	6.3%	314,555	20,000
Solid Waste Disposal	1,199,037	1,252,517	915,573	1,304,764	52,247	4.2%	1,262,726	42,038
Street Lights	171,408	170,340	129,763	170,340	-	0.0%	170,340	-
Stormwater	36,591	60,000	4,037	60,000	-	0.0%	60,000	-
<b>Total Public Works - General Fund</b>	<b>3,892,708</b>	<b>4,240,778</b>	<b>3,391,888</b>	<b>4,394,953</b>	<b>154,175</b>	<b>3.6%</b>	<b>4,284,662</b>	<b>110,291</b>

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<b>Maintenance</b>								
General	404,142	502,890	412,346	527,219	24,330	4.8%	522,585	4,634
Town Buildings	249,337	270,344	238,800	289,424	19,080	7.1%	296,968	(7,544)
Maintenance Projects	15,415	100,000	54,454	100,000	-	0.0%	100,000	-
Mechanics/Garage	209,862	263,580	142,149	273,496	9,915	3.8%	272,596	900
<b>Total Maintenance</b>	<b>878,757</b>	<b>1,136,814</b>	<b>847,748</b>	<b>1,190,139</b>	<b>53,324</b>	<b>4.7%</b>	<b>1,192,149</b>	<b>(2,011)</b>
<b>Welfare &amp; Human Services</b>								
Welfare	76,008	68,171	54,004	73,052	4,881	7.2%	67,954	5,097
Human Services	107,500	106,625	63,844	103,805	(2,820)	-2.6%	106,625	(2,820)
<b>Total Welfare &amp; Human Services</b>	<b>183,508</b>	<b>174,796</b>	<b>117,848</b>	<b>176,857</b>	<b>2,061</b>	<b>1.2%</b>	<b>174,579</b>	<b>2,277</b>
<b>Parks &amp; Recreation</b>								
Recreation	307,483	317,076	263,391	344,410	27,334	8.6%	330,109	14,301
Parks	209,829	221,299	193,308	218,182	(3,117)	-1.4%	208,457	9,725
<b>Total Parks &amp; Recreation</b>	<b>517,312</b>	<b>538,375</b>	<b>456,699</b>	<b>562,592</b>	<b>24,217</b>	<b>4.5%</b>	<b>538,566</b>	<b>24,026</b>
<b>Other Culture/Recreation</b>								
Other Culture/Recreation	23,854	17,002	9,239	17,000	(2)	0.0%	17,002	(2)
Special Events	15,439	15,000	14,892	15,000	-	0.0%	15,000	-
<b>Total Other Culture/Recreation</b>	<b>39,293</b>	<b>32,002</b>	<b>24,131</b>	<b>32,000</b>	<b>(2)</b>	<b>0.0%</b>	<b>32,002</b>	<b>(2)</b>
<b>Public Library</b>								
Library	1,014,633	1,024,921	847,063	1,032,885	7,964	0.8%	1,020,070	12,815
<b>Total Library</b>	<b>1,014,633</b>	<b>1,024,921</b>	<b>847,063</b>	<b>1,032,885</b>	<b>7,964</b>	<b>0.8%</b>	<b>1,020,070</b>	<b>12,815</b>

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<b>Debt Service &amp; Capital</b>								
Debt Service	1,013,461	1,045,774	1,042,757	1,055,140	9,366	0.9%	1,055,140	-
Vehicle Replacement/Lease	623,837	521,668	354,028	416,907	(104,761)	-20.1%	416,907	-
Misc. Expense	7,006	4	3,791	4	-	0.0%	4	-
Cemeteries	-	1	-	1	-	0.0%	1	-
Capital Outlay - Other+B137	3,570	4,501	6,384	4,251	(250)	-5.6%	4,501	(250)
<b>Total Debt Service &amp; Capital</b>	<b>1,647,874</b>	<b>1,571,948</b>	<b>1,406,960</b>	<b>1,476,303</b>	<b>(95,645)</b>	<b>-6.1%</b>	<b>1,476,553</b>	<b>(250)</b>
<b>Benefits &amp; Taxes</b>								
Health Insurance Buyout/Sick Leave/Flex Spending	214,900	137,059	162,556	161,552	24,493	17.9%	161,552	-
Unemployment	-	3,456	3,456	2,897	(559)	-16.2%	2,897	-
Worker's Compensation	203,293	121,787	121,787	213,402	91,615	75.2%	213,402	-
Insurance	93,532	65,020	67,494	63,379	(1,641)	-2.5%	63,379	-
<b>Total Benefits &amp; Taxes</b>	<b>511,725</b>	<b>327,322</b>	<b>355,293</b>	<b>441,230</b>	<b>113,908</b>	<b>34.8%</b>	<b>441,230</b>	<b>-</b>
<b>Total GF Operating Budget</b>	<b>18,272,453</b>	<b>19,117,296</b>	<b>15,320,943</b>	<b>19,605,537</b>	<b>488,241</b>	<b>2.6%</b>	<b>19,323,051</b>	<b>282,486</b>

Town of Exeter								
2020 Preliminary Budget Summary								
Version #3: SB								
Last Update: January 17, 2020								
DEPARTMENT	2018 Actual	2019 Budget	YTD Expense Actuals as of 10/31/19	2020 SB Budget	2020 SB Budget vs. 2019 Budget \$ Increase/-(Decrease)	2020 SB Budget vs. 2019 Budget %-Difference	2020 Default Budget	2020 SB Budget vs. 2020 Default \$ Increase/-(Decrease)
<b>Other Appropriations - Warrant Articles</b>								
Sidewalk Program	20,000	60,000	60,000	60,000	-			
Snow/Ice Deficit Fund	50,000	50,000	50,000	50,000	-			
Sick Leave Expendable Trust Fund	100,000	100,000	100,000	100,000	-			
Portable Radios	72,098				-			
Swasey Pkwy CRF	7,500				-			
Cemetery Capital Reserve Fund	27,000				-			
Intersection Improvements Program		50,000	-		(50,000)			
ADA Accessibility CRF		35,000	-		(35,000)			
Parks & Rec CRF		100,000	39,441	100,000	-			
Dispatch Communication upgrade		153,451	99,186		(153,451)			
Public Safety Study		50,000	29,700		(50,000)			
Pickpocket Dam Reclassification		40,000	-	110,000	70,000			
Great Bridge Deficit Funding		173,774	173,774		(173,774)			
Swasey Parkway Maint Fund		24,000	24,000		(24,000)			
LED Streetlight Repl		187,818	178,691		(187,818)			
Town wide Vehicle Replacements				147,872	147,872			
Conservation Fund Appropriation				50,000	50,000			
Communications Repeater Site Impr				78,792	78,792			
Westside Drive Design/Engineering				-	-			
DPW Facility/Garage Design				-	-			
6 Wheel Dump and Plow Truck				-	-			
<b>Total Other Approp.-WAR</b>	<b>276,598</b>	<b>1,024,043</b>	<b>754,792</b>	<b>696,664</b>	<b>(327,379)</b>			
<b>Borrowing Other</b>								
Library Renovation/Expansion		4,505,885			(4,505,885)			
Salem St Design Engineering		30,000			(30,000)			
Recreation Park Renovation Design & Engineering		250,000			(250,000)			
Salem St. Area Utility Replacements					-			
Recreation Park Renovation				12,700,000	12,700,000			
					-			
<b>Total Borrowing Other</b>	<b>-</b>	<b>4,785,885</b>	<b>-</b>	<b>12,700,000</b>	<b>7,914,115</b>			
<b>Total GF &amp; WAR &amp; Borrowing</b>	<b>18,549,051</b>	<b>24,927,224</b>	<b>16,075,735</b>	<b>33,002,201</b>	<b>8,074,977</b>	<b>32.4%</b>	<b>19,323,051</b>	<b>282,486</b>

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<b>DEPARTMENT</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>YTD Expense Actuals as of 10/31/19</b>	<b>2020 SB Budget</b>	<b>2020 SB Budget vs. 2019 Budget \$ Increase/- (Decrease)</b>	<b>2020 SB Budget vs. 2019 Budget %- Difference</b>	<b>2020 Default Budget</b>	<b>2020 SB Budget vs. 2020 Default \$ Increase/- (Decrease)</b>
<b>Water Fund</b>								
Administration	336,333	367,994	274,014	393,161	25,167	6.8%	387,016	6,145
Billing and Collection	156,397	165,173	131,411	179,553	14,380	8.7%	165,996	13,557
Distribution	814,188	805,979	626,961	836,826	30,847	3.8%	832,125	4,701
Treatment	757,017	743,226	581,486	813,514	70,288	9.5%	790,893	22,621
Debt Service	1,119,250	1,062,113	1,150,156	1,164,650	102,537	9.7%	1,164,650	-
Capital Outlay	43,698	137,572	42,881	165,091	27,519	20.0%	117,032	48,059
<b>Total WF Operating Budget</b>	<b>3,226,883</b>	<b>3,282,057</b>	<b>2,806,908</b>	<b>3,552,795</b>	<b>270,737</b>	<b>8.2%</b>	<b>3,457,712</b>	<b>95,083</b>
<b>Other Appropriations - Warrant Articles</b>								
Salem St. Area Utility Replacements		150,000			(150,000)	-100.0%		
Groundwater/Surface Water: Well Permit/Test/Design				200,000	200,000		-	200,000
Hampton Road Booster Station Design				-	-			
<b>Total Other Appropriations</b>	<b>-</b>	<b>150,000</b>	<b>-</b>	<b>200,000</b>	<b>50,000</b>	<b>33.3%</b>	<b>-</b>	<b>200,000</b>
<b>Total Water Fund Appropriations</b>	<b>3,226,883</b>	<b>3,432,057</b>	<b>2,806,908</b>	<b>3,752,795</b>	<b>320,737</b>	<b>9.3%</b>	<b>3,457,712</b>	<b>295,083</b>



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<b>Sewer Fund</b>								
Administration	313,061	390,983	298,409	417,513	26,530	6.8%	410,368	7,145
Billing and Collection	153,319	162,398	128,154	176,328	13,930	8.6%	163,471	12,857
Collection	606,808	665,456	459,253	708,202	42,746	6.4%	705,501	2,701
Treatment	570,417	924,358	654,511	1,415,476	491,117	53.1%	1,409,474	6,001
Debt Service	669,233	576,124	576,143	4,848,995	4,272,871	741.7%	4,848,995	-
Capital Outlay	130,573	127,571	34,158	120,091	(7,480)	-5.9%	47,031	73,060
<b>Total SF Operating Budget</b>	<b>2,443,410</b>	<b>2,846,891</b>	<b>2,150,628</b>	<b>7,686,605</b>	<b>4,839,715</b>	<b>170.0%</b>	<b>7,584,841</b>	<b>101,764</b>
<b>Other Appropriations - Warrant Articles</b>								
Salem St. Area Utility Replacements		145,000						
Squamscott River Sewer Siphons				1,600,000			-	1,600,000
Folsom Street PS Rehabilitation				150,000			-	150,000
Westside Drive Design/Engineering				100,000			-	100,000
<b>Total Other Appropriations</b>	<b>-</b>	<b>145,000</b>	<b>-</b>	<b>1,850,000</b>	<b>1,705,000</b>		<b>-</b>	<b>1,850,000</b>
<b>Total Sewer Fund Appropriations</b>	<b>2,443,410</b>	<b>2,991,891</b>	<b>2,150,628</b>	<b>9,536,605</b>	<b>6,544,715</b>	<b>218.7%</b>	<b>7,584,841</b>	<b>1,951,764</b>

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<b>GENERAL FUND</b>											
<b>General Government</b>											
<b>Select Board</b>											
01413010	51000	SB- Sal/Wages Elected	16,000	16,000	13,333	16,000	-	0.0%	16,000	-	\$3K each 4-Select Person, \$4K for 1- Chair Person
		Salaries Total	16,000	16,000	13,333	16,000	-	0.0%	16,000	-	
01413010	52120	SB- Life Insurance	34	255	9	255	-	0.0%	255	-	
01413010	52200	SB- FICA	992	992	744	992	-	0.0%	992	-	Based on wages: 6.2%
01413010	52210	SB- Medicare	232	232	174	232	-	0.0%	232	-	Based on wages: 1.45%
		Benefits Total	1,258	1,479	927	1,479	-	0.0%	1,479	-	
01413010	55055	SB- Consulting Services	-	1,000	-	1,000	-	0.0%	1,000	-	Expenses related to tax deeded properties, other services
01413010	55050	SB- Conf/Room/Meals	242	500	-	500	-	0.0%	500	-	NHMA seminars, mileage reimbursement
01413010	55108	SB- Equipment Purchase	-	1	3,012	1	-	0.0%	1	-	Placeholder for equipment needs
01413010	55287	SB-Signs	4,580	1	53	1	-	0.0%	1	-	Sign for the Town Office
01413010	55273	SB- Special Expense	4,552	5,000	2,434	4,000	(1,000)	-20.0%	5,000	(1,000)	Proclamations, recognitions, special events for committees, E911 Committee activities
		General Expenses Total	9,374	6,502	5,499	5,502	(1,000)	-15.4%	6,502	(1,000)	
		<b>Select Board Total</b>	<b>26,632</b>	<b>23,981</b>	<b>19,759</b>	<b>22,981</b>	<b>(1,000)</b>	<b>-4.2%</b>	<b>23,981</b>	<b>(1,000)</b>	<b>V</b>
<b>Town Manager</b>											
01413011	51110	TM- Sal/Wages FT	164,552	169,581	136,979	172,832	3,251	1.9%	169,766	3,066	2 FT: Town Mgr and Executive Assistant
01413011	51200	TM- Sal/Wages PT	4,566	3,800	13,758	7,500	3,700	97.4%	5,000	2,500	2 PT: Recording secretaries @ \$15 per hour (BOS/BRC meetings), Intern \$2,500
		Salaries Total	169,118	173,381	150,737	180,332	6,951	4.0%	174,766	5,566	
01413011	52100	TM- Health Insurance	44,701	47,513	36,786	51,646	4,133	8.7%	51,646	-	Premium increase 8.7%
01413011	52110	TM- Dental Insurance	3,575	3,575	2,722	3,800	225	6.3%	3,800	-	Premium increase 3.9%
01413011	52120	TM- Life Insurance	257	190	233	162	(28)	-14.7%	162	-	Premium decrease
01413011	52130	TM- LTD Insurance	1,275	1,298	1,313	1,148	(150)	-11.6%	1,148	-	Premium decrease
01413011	52200	TM- FICA	9,991	10,750	8,543	11,181	431	4.0%	10,835	345	Based on wages: 6.2%
01413011	52210	TM- Medicare	2,337	2,514	1,999	2,615	101	4.0%	2,534	81	Based on wages: 1.45%
01413011	52300	TM- Retirement Town	18,726	19,118	14,959	19,305	187	1.0%	18,963	342	Based on wages: 11.17%
		Benefits Total	80,881	84,958	68,555	89,857	4,899	5.8%	89,088	768	
01413011	55198	TM - Office Equipment Leases	9,438	10,000	9,105	10,000	-	0.0%	10,000	-	Postage Machine lease, copier leases Town Office/Planning (from off. Equip)
01413011	55200	TM- Supplies	2,616	3,600	3,946	3,600	-	0.0%	3,600	-	Supplies for town offices (paper, etc.)
01413011	55224	TM- Postage	257	150	638	150	-	0.0%	150	-	TM office postage needs (Reserve moved to GG)
01413011	55246	TM- Reference Material	-	200	-	200	-	0.0%	200	-	NHMA, ICMA publications
01413011	55212	TM - Phone Reimbursement	1,380	1,380	1,150	1,380	-	0.0%	1,380	-	Reimbursement for phone (TM, EA- 50/50 split with Welfare)
01413011	55088	TM- Dues	15,210	15,250	15,816	16,000	750	4.9%	15,250	750	NHMA (townwide), ICMA (TM), MMANH (TM) annual dues
01413011	55302	TM- Town Report Expense	2,240	2,400	2,220	2,400	-	0.0%	2,400	-	Printing of annual Town Report (Select Print Solutions)
01413011	55171	TM- Legal/Public Notices	1,347	500	693	500	-	0.0%	500	-	Budget/bond notices, public hearings, CDBG hearings
01413011	55281	TM- Subscriptions	214	260	95	260	-	0.0%	260	-	Exeter News-Letter, Portsmouth Herald
01413011	55058	TM- Contract Services	2,850	4,000	-	2,000	(2,000)	-50.0%	4,000	(2,000)	Vacation coverage and temp assistance for Ex Asst
01413011	55308	TM- Travel Reimbursement	218	500	319	500	-	0.0%	500	-	Mileage reimbursement for TM/EA
01413011	55091	TM- Education/Training	-	500	-	500	-	0.0%	500	-	
01413011	55050	TM- Conf/Room/Meals	2,577	2,000	2,027	2,000	-	0.0%	2,000	-	ICMA conference, MMANH/Primex conference, seminars
01413011	55108	TM- Equipment Purchase	399	300	186	300	-	0.0%	300	-	Small equipment (file cabinet, other)
01413011	55128	TM- Fuel	46	-	-	1	1			1	Unreimbursed fuel expense

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		General Expenses Total	38,792	41,040	38,205	39,791	(1,249)	-3.0%	41,040	(1,249)	
01413011	55998	TM- Due from Water Fund	(30,742)	(31,781)	(23,836)	(32,764)	(983)	3.1%	(32,309)	(455)	12.5% water fund
01413011	55999	TM- Due from Sewer Fund	(30,742)	(31,781)	(23,836)	(32,764)	(983)	3.1%	(32,309)	(455)	12.5% sewer fund
		Due from Water/Sewer Funds	(61,484)	(63,561)	(47,672)	(65,529)	(1,987)	3.1%	(64,618)	(911)	
		<b>Town Manager Total</b>	<b>227,287</b>	<b>235,817</b>	<b>205,825</b>	<b>244,451</b>	<b>8,634</b>	<b>3.7%</b>	<b>240,276</b>	<b>4,175</b>	<b>V</b>
<b>Human Resources</b>											
01415515	51110	HR- Sal/Wages FT	68,054	70,134	59,402	72,742	2,608	3.7%	70,907	1,835	1 FT: Human Resource Director
01415515	51200	HR- Sal/Wages PT		19,515	9,900	31,451	11,936	61.2%	30,734	717	1 PT: Human Resource Assistant (29 hr/wk) FY wages
01415515	55371	HR- Wage Reclassifications		6,000	-	21,990	15,990	264.8%	6,000	15,990	Wage adjustments/classifications
		Salaries Total	68,054	95,649	69,302	126,083	30,434	31.8%	107,641	18,442	
01415515	52100	HR- Health Insurance	16,558	17,597	15,229	19,128	1,531	8.7%	19,128	-	Premium increase 8.7%
01415515	52110	HR- Dental Insurance	988	1,011	842	1,050	39	3.9%	1,050	-	Premium increase 3.9%
01415515	52120	HR- Life Insurance	128	128	115	108	(18)	-14.3%	108	-	Premium decrease
01415515	52130	HR- LTD Insurance	756	770	779	684	(96)	-11.2%	684	-	Premium decrease
01415515	52200	HR- FICA	4,045	5,930	3,944	7,817	1,887	31.8%	6,674	1,143	Based on wages: 6.2%
01415515	52210	HR- Medicare	946	1,307	921	1,828	441	31.8%	1,561	267	Based on wages: 1.45%
01415515	52300	HR- Retirement Town	7,745	10,182	9,381	10,570	408	4.0%	8,591	1,980	Based on wages: 11.17%
		Benefits Total	31,162	36,983	28,211	41,186	4,203	11.4%	37,795	3,391	
01415515	55200	HR- Supplies	412	500	683	775	275	55.0%	500	275	Office supplies and remote access software
01415515		HR- Office Equipment				200	200			200	Shredder for Office
01415515	55248	HR- Reference Materials	326	400	300	400	-	0.0%	400	-	Books, postings and information booklets
01415515	55055	HR- Consulting Services	-	1	-	1	-	0.0%	1	-	Update job descriptions and pay classifications
01415515	55226	HR- Pre-Employment Screening	494	600	-	600	-	0.0%	600	-	Pre-employment Expenses
01415515	55190	HR-Mobile Communications	360	360	210	360	-	0.0%	360	-	Cell Phone Reimbursement for HR Director
01415515	55099	HR- Employee Notices	944	1,500	975	1,500	-	0.0%	1,500	-	Posting of open job positions
01415515	55097	HR- Employee Relations	1,895	1,500	825	1,500	-	0.0%	1,500	-	Benefits Fair, employee service and recognition
01415515	55088	HR- Dues	353	355	207	504	149	42.0%	355	149	NH HR Assoc, (2) IPMA-HR, SHRM
01415515	55308	HR- Travel Reimbursement	785	750	292	1,135	385	51.3%	750	385	Mileage, Tolls, Parking, air
01415515	55050	HR- Conf Rooms/Meals	1,474	1,375	222	1,320	(55)	-4.0%	1,375	(55)	Primex, IPMA-HR
01415515	55091	HR- Education/Training	842	835	385	4,260	3,425	410.2%	835	3,425	Munis training for new employee, IPMA-HR, NHMA, Sheehan, Phinney, Bass & Green Annual Labor & Employment Law review
		General Expenses Total	7,888	8,176	4,099	12,555	4,379	53.6%	8,176	4,379	
01415515	55998	HR- Due from Water Fund	(9,960)	(10,712)	(8,034)	(14,538)	(3,826)	35.7%	(13,944)	(594)	10% to water fund
01415515	55999	HR- Due from Sewer Fund	(9,980)	(10,712)	(8,034)	(14,538)	(3,826)	35.7%	(13,944)	(594)	10% to sewer fund
		Due from Water/Sewer Funds	(19,920)	(21,423)	(16,068)	(29,076)	(7,652)	35.7%	(27,887)	(1,189)	
		<b>Human Resources Total</b>	<b>87,182</b>	<b>119,385</b>	<b>85,544</b>	<b>150,748</b>	<b>31,363</b>	<b>26.3%</b>	<b>125,725</b>	<b>25,023</b>	<b>V</b>
<b>Transportation</b>											
01419919	55040	GG - Transportation	9,083	1	-	1	-	0.0%	1	-	Request from COAST bus service with \$ 16.77K to come from Transportation Fund 05
		Transportation Total	9,083	1	-	1	-	0.0%	1	-	V
<b>Legal</b>											
01415320	55170	GG- Legal Expense	90,577	80,000	57,837	80,000	-	0.0%	80,000	-	Professional legal services for Mitchell Municipal Group and other legal advisors
		Legal Total	90,577	80,000	57,837	80,000	-	0.0%	80,000	-	V
<b>Information Technology</b>											



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01415025	51110	IT- Sal/Wages FT	94,676	98,509	81,764	101,832	3,323	3.4%	99,594	2,238	2 FT: IT Coord (Split 80% GF and 20% CATV Fund); IT Tech (Split 40% GF, 5% Water/Sewer each, 50% CATV)
01415025	51300	IT- Sal/Wages OT	1,038	240	890		(240)	-100.0%		-	
		Salaries Total	95,714	98,749	82,654	101,832	3,083	3.1%	99,594	2,238	
01415025	52100	IT- Health Insurance	10,546	12,002	10,386	17,587	5,585	46.5%	17,587	-	Premium increase 8.7%
01415025	52110	IT- Dental Insurance	613	680	566	1,384	704	103.5%	1,384	-	Premium increase 3.9%
01415025	52120	IT- Life Insurance	126	133	124	113	(20)	-15.0%	113	-	Premium decrease
01415025	52130	IT - LTD Insurance	803	818	827	722	(98)	-11.7%	722	-	Premium decrease
01415025	52200	IT- FICA	5,655	6,122	4,651	6,314	191	3.1%	6,175	139	Based on wages: 6.2%
01415025	52210	IT- Medicare	1,323	1,432	1,087	1,477	45	3.1%	1,444	32	Based on wages: 1.45%
01415025	52300	IT- Retirement Town	10,892	11,133	8,916	11,375	242	2.2%	11,125	250	Based on wages: 11.17%
		Benefits Total	29,958	32,320	26,557	38,971	6,650	20.6%	38,550	421	
01415025	55200	IT- Supplies	776	600	795	1,000	400	66.7%	600	400	Batteries, USB, RAM, Hard Drives, Power Supplies
01415025	55190	IT- Mobile Communications	505	600	-	400	(200)	-33.3%	400	-	Cell Phone reimb.
01415025	55213	IT- Phone Utilization	24,839	25,400	21,246	26,000	600	2.4%	25,400	600	12.5% allocated to Water/Sewer Funds each
01415025	55048	IT- Computer Software	8,274	9,500	6,789	17,500	8,000	84.2%	17,500	-	\$11.5K MS and adobe Licenses and \$6K for Anti Virus and System Management
01415025	55136	IT- GIS Software	5,600	7,000	-	7,000	-	0.0%	7,000	-	Maps Online, ESRI licenses, increase to Support calls (Invoiced in November) - Cartographics Query Manager
01415025	55159	IT- Internet Services	24,359	18,750	14,601	30,920	12,170	64.9%	30,920	-	Google Apps (\$9.4K), MyCivic App (\$6K), e-mail filtering and archiving (\$6K) Aha Services (\$4K), Cloud backup (\$1.2K), Consolidated internet line (\$3.1K), remote access (\$1.2K), survey (\$3K)
01415025	55195	IT- Network Supplies	14,682	12,500	909	11,000	(1,500)	-12.0%	12,500	(1,500)	Server and switching upgrades - new backup server (\$9.7K)
01415025	55270	IT- Software Agreement	4,000	4,600	-	4,600	(200)	-4.2%	4,600	-	\$800 for Pulseway monitoring and \$400 for HP support on our data .storage systems, \$1.5K for firewall support, \$600 misc database, \$1.5K Backups
01415025	55058	IT- Contract Services	12,800	16,000	12,800	26,500	10,500	65.6%	16,000	10,500	Service contract for IT emergencies, expert consultation and IT Audit
01415025	55091	IT- Education/Training	1,990	5,400	2,621	2,800	(2,600)	-48.1%	5,400	(2,600)	Online training for 1 FT employee, Town Wide training
01415025	55108	IT- Equipment Purchase	611	1,000	133	1,000	-	0.0%	1,000	-	Tools and furniture
		General Expenses Total	98,416	101,550	59,894	128,720	27,170	26.8%	121,320	7,400	
01415025	57003	IT- CO- Computers	9,637	22,500	15,287	10,200	(12,300)	-54.7%	22,500	(12,300)	15 PCs and 10 monitors
01415025	57008	IT- CO- Equipment	2,881	6,000	519	4,300	(1,700)	-28.3%	6,000	(1,700)	Software for doors (\$3K)
		Capital Outlay Total	12,498	28,500	15,806	14,500	(14,000)	-49.1%	28,500	(14,000)	
01415025	55988	IT- Due from Water Fund	(14,828)	(15,545)	(11,659)	(14,581)	964	-6.2%	(14,315)	(266)	12.5% of wages/benefits for IT Coordinator; 5% of wages/benefits for IT Tech
01415025	55989	IT- Due from Sewer Fund	(14,828)	(15,545)	(11,659)	(14,581)	964	-6.2%	(14,315)	(266)	12.5% of wages/benefits for IT Coordinator; 5% of wages/benefits for IT Tech
		Due from Water/Sewer Funds	(29,656)	(31,090)	(23,318)	(29,162)	1,928	-6.2%	(28,629)	(533)	
		Information Technology Total	206,930	230,029	161,593	254,861	24,832	10.6%	259,334	(4,473)	V
<b>Trustee of Trust Funds</b>											
01413030	51000	TT- Sal/Wages Elected	828	828	828	828	-	0.0%	828	-	Wages for Trustee of Trust funds
		Salaries Total	828	828	828	828	-	0.0%	828	-	
01413030	52200	TT- FICA	51	51	51	51	-	0.0%	51	-	Based on wages: 6.2%
01413030	52210	TT- Medicare	12	12	12	12	-	0.0%	12	-	Based on wages: 1.45%
		Benefits Total	63	63	63	63	-	0.0%	63	-	
		Trustee of Trust Funds Total	891	891	891	891	-	0.0%	891	-	V

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Org	Object	Description	2018 Actual	2019 Budget	YTD Expense Actuals as of 10/31/19	2020 SB Budget	2020 SB Budget vs. 2019 Budget \$ Increase/(Decrease)	2020 SB Budget vs. 2019 Budget %- Difference	DRAFT 2020 Default Budget	2020 SB Budget vs. 2020 Default \$ Increase/(Decrease)	Explanation
<b>Town Moderator</b>											
01414040	51000	MO- Sal/Wages Elected	525	800	175	1,225	425	53.1%	1,225	-	4 Elections, 1 Deliberative, 1 Special Election, 1 Deliberative for Special Election
		Salaries Total	525	800	175	1,225	425	53.1%	1,225	-	
01414040	52200	MO- FICA	11	50	11	76	26	53.1%	76	-	Based on wages: 6.2%
01414040	52210	MO- Medicare	3	12	3	18	6	53.1%	18	-	Based on wages: 1.45%
		Benefits Total	13	61	14	94	33	53.1%	94	-	
		<b>Town Moderator Total</b>	<b>538</b>	<b>861</b>	<b>189</b>	<b>1,319</b>	<b>458</b>	<b>53.1%</b>	<b>1,319</b>	<b>-</b>	<b>V</b>
<b>Town Clerk</b>											
01414051	51000	TC- Sal/Wages Elected	75,636	77,947	65,487	80,628	2,681	3.4%	78,807	1,821	1 FT: Town Clerk
01414051	51110	TC- Sal/Wages FT	125,870	130,990	114,288	126,065	(4,925)	-3.8%	125,076	989	Includes 1 FT Deputy TC + 2 FT Asst Clerks
01414051	51300	TC- Sal/Wages OT	528	300	225	300	-	0.0%	300	-	OT for Assistant Clerks
01414051	51400	TC- Longevity Pay	1,700	1,800	-	900	(900)	-50.0%	900	-	Longevity for 1 Assistant Clerk
		Salaries Total	203,732	211,037	180,000	207,893	(3,144)	-1.5%	205,083	2,810	
01414051	52100	TC- Health Insurance	54,348	60,851	46,609	65,010	4,159	6.8%	65,010	-	Premium increase 6.7%
01414051	52110	TC- Dental Insurance	4,352	5,679	4,207	5,900	221	3.9%	5,900	-	Premium increase 3.9%
01414051	52120	TC- Life Insurance	315	315	277	270	(45)	-14.3%	270	-	Premium decrease
01414051	52130	TC- LTD Insurance	840	856	865	758	(98)	-11.4%	758	-	Premium decrease
01414051	52200	TC- FICA	12,372	13,712	10,428	12,889	(623)	-8.0%	12,715	174	Based on wages: 6.2%
01414051	52210	TC- Medicare	2,894	3,080	2,438	3,014	(46)	-1.5%	2,974	41	Based on wages: 1.45%
01414051	52300	TC- Retirement Town	23,185	23,789	19,636	23,222	(568)	-2.4%	22,908	314	Based on wages: 11.17%
		Benefits Total	98,305	108,263	84,460	111,063	2,801	2.6%	110,535	529	
01414051	55199	TC- Office Equip Maintenance	150	500	500	500	-	0.0%	500	-	outside computer maintenance, beyond contract
01414051	55200	TC- Supplies	1,338	2,000	1,555	2,000	-	0.0%	2,000	-	copy paper, general office supplies, incentive awards, envelopes
01414051	55049	TC- Computer Supplies	703	1,200	887	1,200	-	0.0%	1,200	-	toner cartridges f/1 printer, validator ribbons, calculator ribbons
01414051	55198	TC- Office Equipment Lease			1,731	3,233	3,233		3,233	(0)	GreatAmerica Financial Serv. Printer lease for 3 printers
01414051	55224	TC- Postage	4,555	5,000	5,289	5,000	-	0.0%	5,000	-	dog civil forfeiture letters, dog reminders, letters & forms, weekly State work, monthly Vital work
01414051	55246	TC- Reference Materials	-	300	300	300	-	0.0%	300	-	Motor Vehicle Rules & Laws
01414051	55088	TC- Dues	215	300	205	300	-	0.0%	300	-	IIMC -170; NHCTCA-25; NEACTC-35
01414051	55241	TC- Record Retention	24,000	5,000	-	5,000	-	0.0%	5,000	-	Book restoration
01414051	55084	TC- Dog Tags	1,672	900	-	1,000	100	11.1%	900	100	The amount of dogs in our town has increased to 2700
01414051	55270	TC- Software Agreement/Contract	7,877	8,014	8,014	8,750	736	9.2%	8,750	-	Interware Development Contract for MV, Boats, Vitals, Transfer Station Permits, Credit Cards, Reports, Support, new signature pads, Dogs On-line prgm
01414051	55058	TC- Contract Services	2,066	2,700	2,048	1,700	(1,000)	-37.0%	1,700	-	Sharp Copier, Seacoast Computer Contract Services
01414051	55308	TC- Travel Reimbursement	615	800	565	800	-	0.0%	800	-	Mandatory Regional & Fall Conference, TC Certification, Training, NECTCA Conference, IIMC Conference, Clerkworks Training
01414051	55050	TC- Conf/Room/Meals	1,494	2,000	1,678	2,000	-	0.0%	2,000	-	Mandatory Fall Conference (Certification requirement) NEACTC Conference in ME, IIMC Conference
01414051	55091	TC- Education/Training	1,146	1,000	425	1,000	-	0.0%	1,000	-	Mandatory Spring & Fall Conference, TC Certification, Training Registration, NECTCA Conference, IIMC Conf, Computers, printers, copiers, office furniture, panels between work stations
01414051	55108	TC- Equipment Purchase	570	2,000	1,787	2,000	-	0.0%	2,000	-	
		General Expenses Total	46,400	31,714	24,984	34,783	3,069	9.7%	34,683	100	
		<b>Town Clerk Total</b>	<b>348,438</b>	<b>351,014</b>	<b>289,444</b>	<b>353,739</b>	<b>2,726</b>	<b>0.8%</b>	<b>350,301</b>	<b>3,439</b>	<b>V</b>
<b>Elections</b>											

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Org	Object	Description	2018 Actual	2019 Budget	YTD Expense Actuals as of 10/31/19	2020 SB Budget	2020 SB Budget vs. 2019 Budget \$ Increase/- (Decrease)	2020 SB Budget vs. 2019 Budget %- Difference	DRAFT 2020 Default Budget	2020 SB Budget vs. 2020 Default \$ Increase/- (Decrease)	Explanation
01414052	51000	EL- Sal/Wages Elected	4,898	2,000	2,923	8,000	6,000	300.0%	8,000	-	Supervisors of the Checklist-4 mandated elections, 1 deliberative, 1 special election and 1 deliberative for special election, regular maintenance of checklist.
01414052	51210	EL- Sal/Wages Temp Salaries Total	4,498	4,000	1,076	9,000	5,000	125.0%	9,000	-	Ballot Clerks for 4 mandated elections, 1 special election
			9,394	6,000	3,999	17,000	11,000	183.3%	17,000	-	
01414052	52200	EL- FICA	604	372	226	1,054	682	183.3%	1,054	-	Based on wages: 6.2%
01414052	52210	EL- Medicare	141	87	53	247	160	183.3%	247	-	Based on wages: 1.45%
		Benefits Total	745	459	279	1,301	842	183.3%	1,301	-	
01414052	55200	EL- Supplies	428	600	600	600	-	0.0%	600	-	Copy paper, envelopes, general office supplies, and all supplies needed for election
01414052	55224	EL- Postage	577	600	644	1,500	900	150.0%	1,500	-	Mandated by SOS, sending absentee ballots and any other letters required to be sent by the Checklist Sups
01414052	55002	EL- Advertising	178	300	300	300	-	0.0%	300	-	Legal Notices
01414052	55322	EL- Voting Expenses	6,645	3,000	3,000	9,000	6,000	200.0%	9,000	-	Mandated by SOS to pay for coding, printing, collating, shipping costs and any other Special Town Elections held by the Town.
01414052	55323	EL- Voting Machines	111	800	800	900	100	12.5%	900	-	Mandated by the State of NH for servicing and maintaining of the Accuvote Machines.
		General Expenses Total	7,939	5,300	5,344	12,300	7,000	132.1%	12,300	-	
		Elections Total	18,077	11,759	9,622	30,601	18,842	160.2%	30,601	-	V
		Total General Government	1,015,636	1,053,738	830,704	1,139,592	85,853	8.1%	1,112,429	27,163	
<b>Finance Department</b>											
<b>Finance/Accounting</b>											
01415001	51110	FI- Sal/Wages FT	219,557	232,099	202,314	230,255	(1,844)	-0.8%	225,726	4,529	3 FT: Finance Dir, Sr Accountant, Accounting Specialist
01415001	51300	FI- Sal/Wages OT	1,073	2,856	585	2,450	(408)	-14.2%	2,450	-	80 hrs OT for Accounting Specialist for software conversion
01415001	51400	FI- Longevity Pay	1,000	1,000	1,050	-	(1,000)	-100.0%	-	-	
		Salaries Total	221,629	235,955	203,949	232,705	(3,250)	-1.4%	228,176	4,529	
01415001	52100	FI- Health Insurance	45,220	47,215	45,838	65,940	18,725	39.7%	65,940	-	Premium increase 8.7%
01415001	52110	FI- Dental Insurance	3,288	3,362	3,109	4,850	1,488	44.3%	4,850	-	Premium increase 3.9%
01415001	52120	FI- Life Insurance	315	315	281	270	(45)	-14.3%	270	-	Premium decrease
01415001	52130	FI- LTD Insurance	1,170	1,191	993	1,032	(159)	-13.4%	1,032	-	Premium decrease
01415001	52200	FI- FICA	12,985	14,243	11,441	14,428	185	1.3%	14,147	281	Based on wages: 6.2%
01415001	52210	FI- Medicare	3,032	3,331	1,875	3,374	43	1.3%	3,309	66	Based on wages: 1.45%
01415001	52300	FI- Retirement Town	25,221	25,898	22,082	25,993	95	0.4%	25,487	506	Based on wages: 11.17%
		Benefits Total	91,210	95,556	85,229	115,887	20,332	21.3%	115,035	852	
01415001	55200	FI- Supplies	3,822	5,000	2,897	5,000	-	0.0%	5,000	-	Folders, check stock, envelopes, paper, tax forms, kitchen supplies, deposit tickets
01415001	55198	FI- Office Equipment Leases	1,600	1,600	539	1,080	(520)	-32.5%	1,600	(520)	Copier Lease \$1,075 plus Folding Machine \$ 525
01415001	55224	FI- Postage	1,842	2,300	1,870	2,300	-	0.0%	2,300	-	Postage for mailing checks and forms
01415001	55017	FI- Bank Fees	318	175	1,106	500	325	185.7%	500	-	Operating account bank fees
01415001	55058	FI- Contract Services	8,965	4,000	500	6,500	2,500	62.5%	6,500	-	GASB OPEB Compliance, Record shredding, ACA Compliance
01415001	55014	FI- Audit Fees	24,500	24,500	20,000	27,500	3,000	12.2%	27,500	-	Annual Audit and Single Fees for Melanson & Heath
01415001	55088	FI- Dues	50	100	50	100	-	0.0%	100	-	NHGFOA and NESGFOA Dues
01415001	55270	FI- Software Agreement	21,237	18,030	16,302	19,550	1,520	8.4%	19,550	-	Munis Software Agreement (5% increase per yr per contract)

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01415001	55308	FI- Travel Reimbursement	1,057	1,200	1,398	1,200	-	0.0%	1,200	-	Travel for 3 finance department employees
01415001	55050	FI- Conf/Room/Meals	370	500	221	500	-	0.0%	500	-	Conferences/Meals for Finance Staff - NHLGC
01415001	55091	FI- Education/Training	829	2,000	90	4,000	2,000	100.0%	2,000	2,000	Training and Education for 3 Finance Staff and all Munis users (Tyler PACE Training with 53% Discount allocated to FI, TX, W&S Billing); \$620 for Sr Accountant (Gov't Accounting Certificate)
		General Expenses Total	62,980	59,405	44,974	68,230	8,825	14.9%	66,750	1,480	
01415001	55998	FI- Due from Water Fund	(39,498)	(40,583)	(30,437)	(43,574)	(2,991)	7.4%	(42,901)	(673)	12.5% Water Fund Offset
01415001	55999	FI- Due from Sewer Fund	(39,498)	(40,583)	(30,437)	(43,574)	(2,991)	7.4%	(42,901)	(673)	12.5% Sewer Fund Offset
		Due from Water/Sewer Funds	(78,996)	(81,166)	(60,874)	(87,148)	(5,982)	7.4%	(85,803)	(1,345)	
		Finance/Accounting Total	296,833	309,750	273,278	329,674	19,925	6.4%	324,158	5,516	V
<b>Treasurer</b>											
01415002	51000	TR- Sal/Wages Elected	8,864	9,864	7,387	8,864	(1,000)	-10.1%	8,864	-	Wages for Elected PT Treasurer
		Salaries Total	8,864	9,864	7,387	8,864	(1,000)	-10.1%	8,864	-	
01415002	52200	TR- FICA	550	612	412	550	(62)	-10.1%	550	-	Based on wages: 6.2%
01415002	52210	TR- Medicare	129	143	96	129	(15)	-10.1%	129	-	Based on wages: 1.45%
		Benefits Total	678	755	508	678	(77)	-10.1%	678	-	
01415002	55200	TR - Supplies	-	200	-	100	(100)	-50.0%	200	(100)	Paper, pens, folders and binders
01415002	55088	TR- Dues	50	50	50	50	-	0.0%	50	-	NHGFOA Dues
01415002	55091	TR- Education/Training	-	200	-	100	(100)	-50.0%	200	(100)	Training and Education
		General Expenses Total	50	450	50	250	(200)	-44.4%	450	(200)	
		Treasurer Total	9,592	11,069	7,945	9,792	(1,277)	-11.5%	9,992	(200)	V
<b>Tax Collection</b>											
01415003	51110	TX- Sal/Wages FT	100,210	103,572	78,603	105,234	1,662	1.6%	104,319	915	2 FT: Deputy Tax Collector, Collections Specialist
01415003	51210	TX- Sal/Wages Temp	-	-	-	-	-	-	-	-	
01415003	51300	TX- Sal/Wages OT	-	1,394	19	-	(1,394)	-100.0%	-	-	
01415003	51400	TX- Longevity	1,500	1,500	-	1,500	-	0.0%	1,500	-	Collections Specialist longevity
		Salaries Total	101,710	108,466	78,622	108,734	268	0.3%	105,819	915	
01415003	52100	TX- Health Insurance	27,132	28,211	19,189	19,593	(8,618)	-30.5%	19,593	0	Premium increase 8.7%
01415003	52110	TX- Dental Insurance	1,499	1,533	1,025	1,086	(447)	-29.2%	1,086	-	Premium increase 3.9%
01415003	52120	TX- Life Insurance	189	190	131	162	(28)	-14.7%	162	-	Premium decrease
01415003	52200	TX- FICA	6,057	6,601	4,959	6,618	17	0.3%	6,618	(0)	Based on wages: 6.2%
01415003	52210	TX- Medicare	1,417	1,544	1,159	1,548	4	0.3%	1,548	(0)	Based on wages: 1.45%
01415003	52300	TX- Retirement Town	11,575	12,001	7,992	11,922	(79)	-0.7%	11,922	0	Based on wages: 11.17%
		Benefits Total	47,868	50,080	34,485	40,928	(9,151)	-18.3%	40,928	0	
01415003	55200	TX- Supplies	882	2,400	1,734	2,400	-	0.0%	2,400	-	Paper, Ink, Envelopes, Storage Boxes, printer
01415003	55297	TX- Tax Billing Services	3,178	3,600	1,420	3,600	-	0.0%	3,600	-	Processing fees and materials for tax bills
01415003	55298	TX- Tax Lien/Deeded Searches	2,394	4,000	3,674	4,000	-	0.0%	4,000	-	Tax Lien Services
01415003	55224	TX- Postage	9,382	9,000	8,664	10,000	1,000	11.1%	9,000	1,000	Mailing delinquency, lien, and deed notices, tax bills. Lockbox mailbox
01415003	55198	TX- Office Equipment Leases	-	-	1,078	2,156	2,156	-	2,156	-	Two Copier leases \$ \$179.60 per month
01415003	55017	TX- Bank Fees	5,040	5,500	2,910	5,500	-	0.0%	5,500	-	Lockbox monthly Service Charges (not able to use for First Half billing in FY19 due to conversion)
01415003	55170	TX- Legal Expenses	-	2,000	321	2,000	-	0.0%	2,000	-	Legal services for liens,deeds and bankruptcies
01415003	55088	TX- Dues	40	50	40	50	-	0.0%	50	-	NHTC Dues
01415003	55247	TX- Registry of Deeds	622	1,200	882	950	(250)	-20.8%	1,200	(250)	Liens & deeds recordings at Registry of Deeds
01415003	55073	TX- Deeded Property	4,375	3,500	1,201	3,500	-	0.0%	3,500	-	Expenses related to Tax deeded properties
01415003	55058	TX- Contract Services	3,189	3,000	14,886	3,000	-	0.0%	3,000	-	Coverage for Collections Clerk (80 hours)
01415003	55050	TX- Conf/Room/Meals	582	600	198	600	-	0.0%	600	-	Conferences for DTC (NH Tax Collector Association)

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01415003	55091	TX- Education/Training	231	400	60	4,225	3,825	956.3%	400	3,825	Training for DTC and 3 Days of Munis Training (new Deputy Tax Collector)
		General Expenses Total	29,916	35,250	37,048	41,981	6,731	19.1%	37,406	4,575	
01415003	55998	TX- Due from Water Fund	(37,890)	(38,988)	(29,241)	(36,916)	2,072	-5.3%	(36,687)	(229)	25% Water Fund Offset
01415003	55999	TX- Due from Sewer Fund	(37,890)	(38,988)	(29,241)	(36,916)	2,072	-5.3%	(36,687)	(229)	25% Sewer Fund Offset
		Due from Water/Sewer Funds Total	(75,780)	(77,976)	(58,482)	(73,831)	4,145	-5.3%	(73,374)	(458)	
		Tax Collection Total	103,714	113,820	91,663	115,812	1,993	1.8%	110,780	5,033	V
<b>Assessing</b>											
01415005	51110	AS- Sal/Wages FT	59,797	62,271	52,559	64,413	2,142	3.4%	62,958	1,455	1 FT: Deputy Assessor
01415005	51210	AS- Sal/Wages Temp	-	1	-	1	-	0.0%	1	-	
		Salaries Total	59,797	62,272	52,559	64,414	2,142	3.4%	62,959	1,455	
01415005	52100	AS- Health Insurance	18,088	19,005	16,476	19,128	123	0.6%	19,128	0	Premium increase 6.7%
01415005	52110	AS- Dental Insurance	988	1,011	886	1,050	39	3.9%	1,050	-	Premium increase 3.9%
01415005	52120	AS- Life Insurance	63	63	67	54	(9)	-14.3%	54	-	Premium decrease
01415005	52200	AS- FICA	4,220	3,861	3,538	3,994	133	3.4%	3,903	90	Based on wages: 6.2%
01415005	52210	AS- Medicare	987	903	827	934	31	3.4%	913	21	Based on wages: 1.45%
01415005	52300	AS- Retirement Town	6,805	7,020	5,866	7,195	175	2.5%	7,032	163	Based on wages: 11.17%
		Benefits Total	31,151	31,863	27,460	32,355	492	1.5%	32,081	274	
01415005	55200	AS- Supplies	431	2,500	152	1,250	(1,250)	-50.0%	2,500	(1,250)	Toner, envelopes, general supplies
01415005	55198	AS - Office Equipment Lease	-	-	450	1,078	1,078	-	1,078	-	Printer Lease, \$89.80/mo
01415005	55224	AS- Postage	1,230	6,500	3,839	1,250	(5,250)	-80.8%	6,500	(5,250)	Revaluation notifications and hearing letters
01415005	55088	AS- Dues	40	40	40	260	220	550.0%	40	220	IAAO dues; added IWAO dues
01415005	55180	AS- Mapping	4,623	5,200	3,626	5,200	-	0.0%	5,200	-	Yearly updates & Building placement
01415005	55247	AS- Registry of Deeds	27	100	3	100	-	0.0%	100	-	Plans & deeds
01415005	55250	AS- Revaluation	-	1	-	1	-	0.0%	1	-	Independent Appraiser
01415005	55171	AS- Legal/Public Notices	-	150	190	50	(100)	-66.7%	150	(100)	Public Notices in news media
01415005	55270	AS- Software Agreement	8,670	8,820	6,590	36,000	27,180	308.2%	36,000	-	Vision yearly contract (upgrade in 2020) & web fee with SQL, now includes 1 static database annually \$300.00; 2019 update is 22K for update; 7K for cloud
01415005	55058	AS- Contract Services	108,531	105,000	98,906	110,500	5,500	5.2%	110,500	-	Assessor contract with MRI \$2.5K increase; \$3k for services outside contract
01415005	55308	AS- Travel Reimbursement	-	1	-	1	-	0.0%	1	-	Use of personal car -1 employee
01415005	55050	AS- Conf/Room/Meals	-	100	-	100	-	0.0%	100	-	Meetings - meals- room
01415005	55091	AS- Education/Training	35	500	750	1,000	500	100.0%	500	500	Course or seminar; added Vision User Conference
01415005	55108	AS- Equipment Purchase	179	50	-	50	-	0.0%	50	-	Small equipment
01415005	55128	AS- Fuel	20	160	-	1	(159)	-99.4%	160	(159)	Deputy Assessor position
		General Expenses Total	123,786	129,122	116,346	156,841	27,719	21.5%	162,880	(6,039)	
		Assessing Total	214,734	223,257	196,365	253,610	30,353	13.6%	257,920	(4,310)	V
		Total Finance	624,873	657,894	569,241	708,888	50,994	7.8%	702,849	6,039	
<b>Planning &amp; Development</b>											
<b>Planning</b>											
01419101	51110	PL- Sal/Wages FT	92,412	95,235	80,382	103,067	7,832	8.2%	101,286	1,781	1 FT : Town Planner plus \$5K Stipend for Planning Director's Sustainability Officer Duties
01419101	51200	PL- Sal/Wages PT	56,408	70,678	45,238	70,688	10	0.0%	69,094	1,594	3 PT: Natl Resource Planner @ 27.5 hr/wk & Admin Asst @ 25 hr/wk, Recording Sec @ \$15 per hr
		Salaries Total	148,819	165,913	125,620	173,755	7,842	4.7%	170,380	3,375	
01419101	52100	PL- Health Insurance	22,351	23,756	20,558	25,823	2,067	8.7%	25,823	-	Premium increase 6.7%
01419101	52110	PL- Dental Insurance	1,787	1,830	1,524	1,900	70	3.8%	1,900	-	Premium increase 3.9%

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01419101	52120	PL- Life Insurance	126	126	115	108	(18)	-14.3%	108	-	Premium decrease
01419101	52130	PL- LTD Insurance	1,026	1,045	1,057	929	(116)	-11.1%	929	-	Premium decrease
01419101	52200	PL- FICA	9,029	10,287	7,257	10,773	486	4.7%	10,564	209	Based on wages: 6.2%
01419101	52210	PL- Medicare	2,111	2,406	1,697	2,519	114	4.7%	2,471	49	Based on wages: 1.45%
01419101	52300	PL- Retirement Town	10,516	10,737	8,665	11,513	776	7.2%	11,314	199	Based on wages: 11.17%
		<b>Benefits Total</b>	<b>46,947</b>	<b>50,186</b>	<b>40,873</b>	<b>53,565</b>	<b>3,378</b>	<b>6.7%</b>	<b>53,108</b>	<b>457</b>	
01419101	55200	PL- Supplies	972	3,000	928	4,500	1,500	50.0%	3,000	1,500	Misc office supplies. Covers Planning & Building depts. BRC added \$2,500 for Sustainability use
01419101	55224	PL- Postage	3,134	4,000	3,613	4,000	-	0.0%	4,000	-	Covers Planning and Building departments as well as Planning Board packages and administration of cases. Increase based on present use.
01419101	55248	PL- Reference Material	462	400	632	400	-	0.0%	400	-	Includes Exeter Newspaper (\$160) and Registry Review (\$198), RSA books and other reference material
01419101	55088	PL- Dues	12,538	12,800	12,554	13,000	200	1.6%	12,800	200	Rockingham Planning Commission annual dues (2020 dues have not been estimated yet), APA dues (\$315).
01419101	55227	PL- Printing	1,556	750	122	750	-	0.0%	750	-	used for large printing jobs such as Zoning Ordinance
01419101	55171	PL- Legal/Public Notices	1,635	2,000	2,691	2,000	-	0.0%	2,000	-	Primarily for Planning Board cases but also covers Planning dept.
01419101	55180	PL- Mapping	-	400	-	400	-	0.0%	400	-	Covers occasional creation of large maps and poster boards for public presentations
01419101	55289	PL- Studies	4,780	6,000	-	15,000	9,000	150.0%	6,000	9,000	These funds will be used to complete an update to the Town's Impact Fees (approx. \$10,000) and additional studies as needed.
01419101	55155	PL- Inspection Services	-	1	-	1	-	0.0%	1	-	Placeholder for third party inspection as needed
01419101	55138	PL- GIS Software	3,000	3,500	-	3,500	-	0.0%	3,500	-	Annual support and maintenance for building permit/zoning software.
01419101	55138	PL- Grant Matching	-	-	11,719	2,500	2,500	-	2,500	-	2020 NH Coastal Program
01419101	55058	PL- Contract Services	421	1	-	1	-	0.0%	1	-	
01419101	55308	PL- Travel Reimbursement	266	1,000	53	1,000	-	0.0%	1,000	-	Used to cover mileage for staff to attend training, workshops, meetings, etc.
01419101	55050	PL- Conf/Room/Meals	508	1,000	225	1,000	-	0.0%	1,000	-	APA Conference, Seminars/training
01419101	55091	PL- Education/Training	110	500	179	500	-	0.0%	500	-	Seminars/Training for planning staff, board members
		<b>General Expenses Total</b>	<b>29,380</b>	<b>35,352</b>	<b>32,716</b>	<b>48,552</b>	<b>13,200</b>	<b>37.3%</b>	<b>35,352</b>	<b>13,200</b>	
01419101	57000	PL-CO-Capital Outlay	8,169	9,000	4,837	1	(8,999)	-100.0%	1	-	Downtown Improvement - Funds to be utilized on an as-needed basis to add/replace benches, trash receptacles/liners, and other streetscape features downtown. Specific focus on Front Street and Squamscott River boat launch area.
		<b>Capital Outlay Total</b>	<b>8,169</b>	<b>9,000</b>	<b>4,837</b>	<b>1</b>	<b>(8,999)</b>	<b>-100.0%</b>	<b>1</b>	<b>-</b>	
		<b>Planning Total</b>	<b>233,316</b>	<b>260,451</b>	<b>204,046</b>	<b>275,873</b>	<b>15,421</b>	<b>5.9%</b>	<b>258,841</b>	<b>17,032</b>	<b>V</b>
<b>Economic Development</b>											
01465207	51110	ED- Sal/Wages FT	86,337	88,976	75,088	91,621	2,645	3.0%	89,957	1,684	1 FT: ED Director
01465207	51200	ED- Sal/Wages PT	4,013	4,065	1,757	3,000	(1,065)	-26.2%	4,065	(1,065)	1- Intern \$ 3,000
		<b>Salaries Total</b>	<b>90,350</b>	<b>93,041</b>	<b>76,855</b>	<b>94,621</b>	<b>1,580</b>	<b>1.7%</b>	<b>94,022</b>	<b>599</b>	
01465207	52100	ED- Health Insurance	24,419	25,656	22,243	27,078	1,422	5.5%	27,078	-	Premium increase 6.7%
01465207	52110	ED- Dental Insurance	1,787	1,830	1,371	1,900	70	3.8%	1,900	-	Premium increase 3.9%
01465207	52120	ED- Life Insurance	126	126	115	108	(18)	-14.3%	108	-	Premium decrease
01465207	52130	ED- LTD Insurance	959	977	988	861	(116)	-11.9%	861	-	Premium decrease
01465207	52200	ED- FICA	5,385	5,769	4,347	5,887	98	1.7%	5,829	37	Based on wages: 6.2%
01465207	52210	ED- Medicare	1,260	1,349	1,017	1,372	23	1.7%	1,363	9	Based on wages: 1.45%
01465207	52300	ED- Retirement Town	9,825	10,031	8,096	10,234	203	2.0%	10,048	186	Based on wages: 11.17%
		<b>Benefits Total</b>	<b>43,762</b>	<b>45,736</b>	<b>38,177</b>	<b>47,420</b>	<b>1,682</b>	<b>3.7%</b>	<b>47,188</b>	<b>232</b>	

Town of Exeter											
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Org	Object	Description	2018 Actual	2019 Budget	YTD Expense Actuals as of 10/31/19	2020 SB Budget	2020 SB Budget vs. 2019 Budget \$ Increase/-(Decrease)	2020 SB Budget vs. 2019 Budget %- Difference	DRAFT 2020 Default Budget	2020 SB Budget vs. 2020 Default \$ Increase/-(Decrease)	Explanation
01465207	55200	ED- Supplies	-	400	55	400	-	0.0%	400	-	Paper, Pens, Ink, etc.
01465207	55055	ED- Consulting Services	1,800	3,000	1,500	3,000	-	0.0%	3,000	-	Consulting (prop appraisals, marketing, etc.)
01465207	55190	ED- Mobile Communications	907	1,000	800	1,000	-	0.0%	1,000	-	Cell Phone for ED Director
01465207	55308	ED -Travel Reimbursement	659	800	672	1,800	1,000	125.0%	800	1,000	Mileage including airfare to OU EDI
01465207	55050	ED- Conf/Meals	30	100	-	1,200	1,100	1100.0%	100	1,100	Conferences and OU EDI accommodations
01465207	55091	ED- Education/Training	729	800	-	1,900	1,100	137.5%	800	1,100	OU EDI final
		General Expenses Total	4,125	6,100	3,027	9,300	3,200	52.5%	6,100	3,200	
		Total Economic Development	138,237	144,879	118,059	151,341	6,462	4.5%	147,310	4,031	V
<b>Inspections &amp; Code Enforcement</b>											
01424002	51110	BI- Sal/Wages FT	142,327	145,893	123,366	149,776	3,883	2.7%	146,194	3,582	2 FT: Building Inspector, Deputy Code Inspector
01424002	51200	BI- Sal/Wages PT	34,185	37,363	31,653	38,648	1,285	3.4%	37,775	873	1 PT: Electrical Inspector (24 Hrs/Wk)
		Salaries Total	176,511	183,256	155,019	188,424	5,168	2.8%	183,969	4,455	
01424002	52100	BI- Health Insurance	36,176	38,010	31,869	40,115	2,105	5.5%	40,115	-	Premium increase 8.7%
01424002	52110	BI- Dental Insurance	1,976	2,022	1,644	2,100	78	3.9%	2,100	-	Premium increase 3.9%
01424002	52120	BI- Life Insurance	252	252	227	216	(36)	-14.3%	216	-	Premium decrease
01424002	52130	BI- LTD Insurance	899	916	926	813	(103)	-11.2%	813	-	Premium decrease
01424002	52200	BI- FICA	11,236	11,362	9,404	11,682	320	2.8%	11,408	276	Based on wages: 6.2%
01424002	52210	BI- Medicare	2,628	2,657	2,199	2,732	75	2.8%	2,668	65	Based on wages: 1.45%
01424002	52300	BI- Retirement Town	16,197	16,448	13,300	16,730	282	1.7%	16,330	400	Based on wages: 11.17%
		Benefits Total	69,364	71,667	59,569	74,388	2,721	3.8%	73,647	741	
01424002	55319	BI- Vehicle Maintenance	-	1	-	1	-	0.0%	1	-	
01424002	55190	BI- Mobile Communications	461	460	347	460	-	0.0%	460	-	Cell Phones for BI
01424002	55088	BI- Dues	245	300	245	300	-	0.0%	300	-	RNI and NHBOA Dues
01424002	55308	BI- Travel Reimbursement	1,104	1,000	857	1,000	-	0.0%	1,000	-	NHBOA and Seacoast BI Meetings; Electrical inspector fuel reimb
01424002	55050	BI- Conf/Room/Meals	105	500	-	500	-	0.0%	500	-	NE Building Officials Association Conference
01424002	55128	BI- Fuel	711	782	619	782	-	0.0%	782	-	Fuel for Electrical Inspector
		General Expenses Total	2,626	3,043	2,068	3,043	-	0.0%	3,043	-	
		Inspections & Code Enf Total	248,502	257,966	216,656	265,855	7,889	3.1%	260,659	5,196	V
<b>Conservation Commission</b>											
01461105	51200	CC- Sal/Wages PT	1,354	1,000	716	1,000	-	0.0%	1,000	-	Recording secretaries @ \$15/hr avg about 6 hr/mtg
01461105	51210	CC- Sal/Wages Temp	-	2,520	2,622	2,520	-	0.0%	2,520	-	Interns 2@12/hr, 15 hrs/wk for 7 wks
		Salaries Total	1,354	3,520	3,338	3,520	-	0.0%	3,520	-	
01461105	52200	CC- FICA	84	218	200	218	-	0.0%	218	-	Based on wages: 6.2%
01461105	52210	CC- Medicare	20	51	46	51	-	0.0%	51	-	Based on wages: 1.45%
		Benefits Total	104	269	246	269	-	0.0%	269	-	
01461105	55254	CC- Roadside Mowing	2,075	1,850	1,600	1,850	-	0.0%	1,850	-	Mowing White, Perry, Irvine and 1/2 of Morrisette \$1,850
01461105	55224	CC- Postage	1	20	22	20	-	0.0%	20	-	Mallings to ConCom members (mostly elect distr)
01461105	55044	CC- Community Services	490	850	452	500	(350)	-41.2%	850	(350)	Covers outreach event costs: Anticipated for 2020 include \$250 Spring Tree, \$50 for 5 outreach events
01461105	55058	CC- Contract Services	1,200	1,000	-	1,000	-	0.0%	1,000	-	Support for Raynes Improvements
01461105	55051	CC- Conservation Land Administration	222	1,350	1,095	1,350	-	0.0%	1,350	-	Combination of Cons Land Admin and Trail Mgmt and Maintenance activities such as property monitoring and maintenance needs, bridge repair, kiosk map update.
01461105	55088	CC- Dues	929	930	825	1,000	70	7.5%	930	70	For board to join related organizations: SERLAC (\$150), NHACC (\$630), SELT (\$150)
01461105	55247	CC- Registry of Deeds	-	30	-	30	-	0.0%	30	-	Fee for registry of deeds (typically printing plans, deeds)
01461105	55171	CC- Legal/Public Notices	60	50	-	50	-	0.0%	50	-	Covers approx 1 legal notice typ in newspaper
01461105	55304	CC- Trail Mgmt Maintenance	375	-	-	-	-	-	-	-	Moved to Conservation Land Administration

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01481105	55091	CC- Education/Training	250	170	180	450	280	164.7%	170	280	Training for board members and/or natl resource planner (NHACC \$280, \$180 other workshops)
		General Expenses Total	5,803	6,250	4,174	6,250	-	0.0%	6,250	-	
		Conservation Commission Total	7,080	10,039	7,758	10,039	-	0.0%	10,039	-	V
<b>Zoning Board of Adjustment</b>											
01419103	51200	ZO- Sal/Wages PT	598	855	473	860	5	0.6%	860	-	Recording secretaries @ \$15 per hour
		Salaries Total	598	855	473	860	5	0.6%	860	-	
01419103	52200	ZO- FICA	37	53	28	53	0	0.6%	53	-	
01419103	52210	ZO- Medicare	9	12	7	12	0	0.6%	12	-	
		Benefits Total	46	65	35	66	0	0.6%	66	-	
01419103	55224	ZO- Postage	2,297	2,000	1,608	2,000	-	0.0%	2,000	-	expenses are estimated for ZBA case administration (majority of costs paid by applicant)
01419103	55171	ZO- Legal/Public Notices	1,322	1,200	980	1,200	-	0.0%	1,200	-	
01419103	55091	ZO- Education/Training	-	200	60	200	-	0.0%	200	-	min. training allotment for board members
		General Expenses Total	3,619	3,400	2,648	3,400	-	0.0%	3,400	-	
		Zoning Total	4,262	4,320	3,154	4,326	5	0.1%	4,326	-	V
<b>Historic District Commission</b>											
01419104	51200	HD- Sal/Wages PT	730	643	420	650	7	1.1%	650	-	Recording secretaries @ \$15 per hour
		Salaries Total	730	643	420	650	7	1.1%	650	-	
01419104	52200	HD- FICA	45	40	26	40	0	1.1%	40	-	Based on wages: 6.2%
01419104	52210	HD- Medicare	11	9	6	9	0	1.1%	9	-	Based on wages: 1.45%
		Benefits Total	56	49	32	50	1	1.1%	50	-	
01419104	55224	HD- Postage	395	350	224	350	-	0.0%	350	-	Expenses are estimated for HDC case administration CLG Grant match- Park Street Survey 2018/2019, 2020 TBD - Will receive \$20K back]
01419104	55138	HD- Grant Matching	-	10,000	22,500	10,000	-	0.0%	10,000	-	
01419104	55248	HD- Reference Material	-	100	-	100	-	0.0%	100	-	
01419104	55088	HD- Dues	-	50	-	50	-	0.0%	50	-	Min amt for dues associated with various organizations work with HDCs
01419104	55227	HD- Printing	-	125	-	125	-	0.0%	125	-	Printing needs for HDC as they arise
01419104	55171	HD- Legal/Public Notices	329	100	-	100	-	0.0%	100	-	
01419104	55050	HD-Conf Rooms/Meals	-	200	-	200	-	0.0%	200	-	
01419104	55091	HD- Education/Training	-	200	-	200	-	0.0%	200	-	min. training allotment for board members
		General Expenses Total	724	11,125	22,724	11,125	-	0.0%	11,125	-	
		Historic District Commission Total	1,509	11,817	23,176	11,825	8	0.1%	11,825	-	V
<b>Heritage Commission</b>											
01419106	51200	HC- Sal/Wages PT	246	538	390	540	4	0.7%	540	-	Recording secretaries @ \$15 per hour
		Salaries Total	246	538	390	540	4	0.7%	540	-	
01419106	52200	HC- FICA	15	33	24	33	0	0.7%	33	-	Based on wages: 6.2%
01419106	52210	HC- Medicare	4	8	6	8	0	0.7%	8	-	Based on wages: 1.45%
		Benefits Total	19	41	30	41	0	0.7%	41	-	
01419106	55224	HC- Postage	-	25	-	25	-	0.0%	25	-	Expenses are estimated for Heritage Commission case administration
01419106	55138	HC- Grant Matching	-	1	-	1	-	0.0%	1	-	CLG Grant match
		HC- Contract Services	-	-	64	-	-	-	-	-	For restoration of Winter St. Cemetery 50/50 match through LCHIP



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01419106	55088	HC- Dues	-	50	-	50	-	0.0%	50	-	
01419106	55227	HC- Printing	-	35	-	35	-	0.0%	35	-	
01419106	55091	HC- Education/Training	-	300	-	200	(100)	-33.3%	200	-	Min. training allotment for board members
		General Expenses Total	-	411	64	311	(100)	-24.3%	311	-	
		Heritage Commission Total	285	988	484	892	(86)	-9.7%	892	-	V
		Total Planning & Development	633,150	690,461	573,333	720,151	29,680	4.3%	693,892	26,259	
<b>Police Department</b>											
<b>Police</b>											
	51110	Sal/Wages FT	1,671,084	1,740,361	1,378,200	1,740,360	(1)	0.0%	1,731,047	9,313	29 FT (Chief, Deputy, Sergeants, Lieutenant, Officers, ACO, Admin)
	51150	Vacation Replacement OT	45,254	46,587	35,659	46,587	-	0.0%	46,587	-	Shift replacement OT
	51200	Sal/Wages PT	21,215	38,027	12,990	35,882	(2,145)	-5.6%	35,882	-	1 PT officer, 1 PT secretarial/admin
	51300	Sal/Wages OT	79,649	91,000	74,434	97,000	6,000	6.6%	97,000	-	Coverage OT, special OT
	51350	FEMA Storm Related OT	-	1	-	1	-	0.0%	1	-	
	51400	Longevity Pay	3,950	3,300	450	2,300	(1,000)	-30.3%	2,300	-	For hires before 1/1/2010 only
	51410	Sick Replacement OT	14,970	13,250	16,857	19,250	6,000	45.3%	19,250	-	Shift replacement OT
	51420	Holiday Pay	52,888	59,458	3,444	58,920	(536)	-0.9%	58,920	-	
	51425	Firearm Incentive	1,000	1,500	500	1,500	-	0.0%	1,500	-	Instructor incentive of \$500 per employee
	51430	Field Training Incentive OT	5,193	5,491	2,413	5,491	-	0.0%	5,491	-	Section 10.13 of current CBA
	51450	Education Incentive	5,720	6,080	5,260	3,660	(2,400)	-39.6%	3,660	-	Ed pay for those hired prior to 1/1/2010
		Salaries Total	1,900,919	2,005,033	1,530,207	2,010,951	5,918	0.3%	2,001,638	9,313	
	52100	Health Insurance	390,729	398,292	303,908	422,102	23,810	6.0%	422,102	-	Premium increase 8.7%
	52110	Dental Insurance	31,270	34,244	22,668	34,151	(83)	-0.3%	34,151	-	Premium increase 3.9%
	52120	Life Insurance	2,053	2,079	1,708	1,674	(405)	-19.5%	1,674	-	Premium decrease
	52130	LTD Insurance	1,106	1,128	282	981	(145)	-12.9%	981	-	Premium decrease
	52200	FICA	13,208	14,812	9,206	13,417	(1,395)	-9.4%	13,417	-	Based on wages: 6.2%
	52210	Medicare	27,528	29,075	21,865	29,159	83	0.3%	29,024	135	Based on wages: 1.45%
	52300	Retirement Town	22,330	22,840	14,108	20,164	(2,476)	-10.9%	20,164	-	Based on wages: 11.17%
	52310	Retirement Police	501,186	512,554	391,489	510,191	(2,363)	-0.5%	508,708	1,483	Based on wages: 28.43%
		Benefits Total	989,389	1,014,822	765,214	1,031,839	17,016	1.7%	1,030,221	1,618	
	55001	Accreditation	1,000	1,000	1,000	4,014	3,014	301.4%	1,000	3,014	Added PowerDMS document management software yearly account - is necessary to seek CALEA accreditation
	55035	Chiefs Expenses	839	1,000	652	1,000	-	0.0%	1,000	-	covers empl. Awards, retirement, emergency meals
	55043	Community Relations	1,824	2,000	1,849	2,500	500	25.0%	2,000	500	Plaques, DARE, crime preventive items increase by \$500 to include NNO yearly
	55045	Computer Equipment	11,230	5,800	5,852	5,800	-	0.0%	5,800	-	Update cruisers/laptops (rhino tab)
	55047	Computer Maintenance	2,000	2,075	1,183	18,575	16,500	795.2%	2,075	16,500	Contract with an IMC computer technician (cost split with Fire Dept)
	55050	Conf/Room/Meals	1,505	1,500	1,500	3,000	1,500	100.0%	1,500	1,500	Professional dues added \$1,500 for Deputy Chief to attend IACP conference.
	55057	Prosecutor Service	80,518	87,816	87,816	45,000	(42,616)	-48.6%	87,816	(42,616)	Per diem prosecutorial services
	55084	Court Mileage Reimbursement	227	1	95	1	-	0.0%	1	-	
	55087	Dry Cleaning	14,000	14,800	14,800	15,000	400	2.7%	15,000	-	Contractual cost increase
	55088	Dues	9,015	8,545	7,915	8,350	(195)	-2.3%	8,350	-	SERT
	55091	Education/Training	13,365	13,000	9,515	13,000	-	0.0%	13,000	-	Training course costs/meal reimbursement for the entire department (including civilians).
	55108	Equipment Purchase	31,968	17,752	11,801	20,752	3,000	16.9%	17,752	3,000	Furniture, bike parts, cruiser parts, building costs, taser replacements, Public Eye

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	55128	Fuel	46,054	51,625	38,333	42,192	(9,433)	-18.3%	42,192	0	Fuel for patrol vehicles using monthly average at the current rate of \$2.39 (use would lower with hybrid cruiser).
	55133	General Expenses	5,885	6,000	5,967	8,850	2,850	47.5%	6,000	2,850	Memorial Monument and landscaping at Public Safety Complex
	55138	Grant Matching	-	-	-	-	-	-	-	-	
	55180	Investigation	4,937	5,000	4,816	5,000	-	0.0%	5,000	-	Covers drug investigation costs and equipment
	55190	Mobile Communications	2,100	2,400	2,653	3,146	746	31.1%	2,275	871	
	55193	Munitions	7,067	7,213	6,852	11,717	4,504	62.4%	7,213	4,504	
	55199	Office Equipment Maintenance	3,306	3,096	3,524	5,724	2,628	84.9%	5,724	-	Maintenance contract upgraded from 2 machines to 6 including printers and all service, parts and labor - will reduce cost of office supplies.
	55200	Supplies	12,623	13,400	8,755	11,800	(1,600)	-11.9%	13,400	(1,600)	Office supplies, new contract eliminates ink toner, evidence, prosecution, photo
	55224	Postage	1,528	2,500	1,316	1,329	(1,171)	-46.8%	2,500	(1,171)	Postage costs for mailings adjusted for actual average
	55270	Software Agreement	14,922	15,612	15,612	17,068	1,456	9.3%	17,068	-	Tritech IMC contract - records, emergency operations, and interface for POL and FD Center Contract increase.
	55314	Uniforms	15,620	15,385	12,234	15,385	-	0.0%	15,385	-	Cost of uniforms/equipment for 40 employees
	55319	Vehicle Maintenance	20,886	21,000	16,853	21,000	-	0.0%	21,000	-	Covers repair costs for 19 vehicles
	55321	Veterinarian Service	750	750	178	2,150	1,400	186.7%	750	1,400	contract with NHSPCA
	55104	Veterinarian Equipment	553	500	170	800	300	60.0%	500	300	ACO equipment added splitting cost of the online dog licensing lookup software management with Town Clerk
		General Expenses Total	303,522	299,370	260,841	283,153	(16,217)	-5.4%	294,101	(10,948)	
	xxxx	Capital Outlay - Parking Enforcement Equipment	-	-	-	1	-	-	-	1	Parking Enforcement - scanner and equipment for enforcement of 2 hour parking in the downtown area
		Capital Outlay Total	-	-	-	1	-	-	-	1	BRC reduced to \$1 for a placeholder- asking SB to make the decision on this line item.
		<b>Total Police Department</b>	<b>3,193,831</b>	<b>3,319,225</b>	<b>2,556,262</b>	<b>3,325,944</b>	<b>6,718</b>	<b>0.2%</b>	<b>3,325,960</b>	<b>(16)</b>	<b>V</b>
<b>Fire Department</b>											
<b>Fire</b>											
	51110	Sal/Wages FT	1,839,637	1,921,413	1,576,245	1,977,689	56,276	2.9%	1,969,811	7,878	31 FT plus 2 new FT Firefighter/Medics for 6 mos.
	51120	Sal/Wages Stipend	-	1,000	-	500	(500)	-50.0%	500	-	
	51150	Vacation Replacement OT	29,694	18,321	18,924	25,567	7,246	39.6%	25,567	-	Shift replacement OT for vacations
	51200	Sal/Wages PT	-	10,848	3,948	17,489	6,641	61.2%	17,489	-	1 PT Admin Assistant
	51300	Sal/Wages Call Back OT	88,705	112,847	81,731	120,159	7,312	6.5%	120,159	-	General OT - call back
	51130	Personal Replacement OT	27,819	29,772	12,277	24,618	(5,154)	-17.3%	24,618	-	Shift replacement OT for personal leave
	51350	FEMA Storm Related OT	-	1	-	1	-	0.0%	1	-	
	51400	Longevity Pay	8,350	6,600	-	6,850	250	3.8%	6,850	-	For employees hired prior to 1/1/2006
	51410	Sick Replacement OT	33,807	24,428	32,037	30,377	5,949	24.4%	30,377	-	
	51420	Holiday Pay	89,507	82,088	-	97,259	5,173	5.6%	97,259	-	
	51600	Sal/Wages On Call	2,939	5,000	1,146	5,000	-	0.0%	5,000	-	
		Salaries Total	2,120,459	2,222,316	1,726,208	2,305,509	83,193	3.7%	2,297,631	7,878	
	52100	Health Insurance	424,364	485,187	386,428	445,329	(39,858)	-8.2%	445,329	-	Premium increase 8.7%
	52110	Dental Insurance	36,501	38,200	29,822	41,241	3,041	8.0%	41,241	-	Premium increase 3.9%
	52120	Life Insurance	2,100	2,205	1,903	1,890	(315)	-14.3%	1,890	-	Premium decrease
	52130	LTD Insurance	1,248	1,258	1,048	1,089	(169)	-13.4%	1,089	-	Premium decrease
	52200	FICA	3,633	4,678	3,084	5,121	443	9.5%	5,121	-	Based on wages: 6.2%
	52210	Medicare	29,246	30,180	22,087	31,750	1,570	5.2%	31,750	-	Based on wages: 1.45%
	52300	Retirement Town	6,786	6,720	5,447	6,713	(7)	-0.1%	6,713	-	Based on wages: 11.17%
	52320	Retirement Fire	671,770	656,177	497,444	668,877	12,700	1.9%	668,877	-	Based on wages: 30.09%
		Benefits Total	1,175,628	1,224,605	947,263	1,202,010	(22,595)	-1.8%	1,202,010	-	

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	55019	Breathing Apparatus	13,323	11,928	9,332	12,340	412	3.5%	11,928	412	Breathing apparatus testing and repairs & air compressor certification and repairs
	55035	Chiefs Expenses	685	720	289	720	-	0.0%	720	-	expenses for meetings, dinners
	55038	Cistern Maintenance	53	1,600	1,311	1,600	-	0.0%	1,600	-	Cistern & dry hydrant maintenance
	55041	Command Supplies	6,538	6,500	6,500	6,500	-	0.0%	6,500	-	Emergency Operations Center radio reprogramming, replacement & repairs. Notification equipment including pagers and texting equipment and phone lines.
	55042	Communications Equipment	15,281	14,814	14,786	10,905	(3,909)	-26.4%	14,814	(3,909)	Radios and vehicle mobile data terminals (VDTs)
	55050	Conf/Room/Meals	4,209	3,500	2,279	4,200	700	20.0%	3,500	700	\$1,650 each - examples include FDIC conference, FRI International, IMT annual conference. Line restored to pre FY19 level.
	55058	Contract Services	-	3,840	-	20,340	16,500	429.7%	3,840	16,500	Fire alarm contract maintenance, new IT maintenance proposal cost share 50/50 with Police Department.
	55087	Dry Cleaning	260	325	230	325	-	0.0%	325	-	Dry cleaning of chief officer uniforms & Class A dress uniforms.
	55088	Dues	7,038	7,019	7,166	7,224	205	2.9%	7,019	205	Seacoast Region Hazmat team annual assessment, Seacoast Chiefs
	55091	Education/Training	11,601	11,000	9,718	15,990	4,990	45.4%	11,000	4,990	Tuition for college classes, fire certifications and education supplies.
	55108	General Equipment Purchase	45,423	45,000	38,970	45,000	-	0.0%	45,000	-	Firefighting equipment purchase and replacement.
	55122	Fire Alarm Supplies	3,610	5,600	6,010	6,310	710	12.7%	5,600	710	Town wide fire alarm system maintenance.
	55123	Fire Prevention Supplies	4,646	4,520	3,528	5,450	930	20.8%	4,520	930	Fire Investigation supplies.
	55128	Fuel	12,920	15,670	13,132	15,093	(577)	-3.7%	15,093	-	Gas and diesel fuel for all fire department vehicles
	55132	General Equipment Repair	3,106	3,250	2,535	3,250	-	0.0%	3,250	-	Small tool & equipment repair.
	55133	General Expenses	3,163	3,200	1,818	3,200	-	0.0%	3,200	-	Background investigations, water, emergency scene rehabilitation, supplies, etc.
	55144	Hazmat Supplies	84	350	25	1,294	944	269.7%	350	944	Hazardous materials monitoring equipment, clean up and control supplies.
	55149	Hose Replacement	8,653	8,760	6,647	9,022	262	3.0%	8,760	262	Fire hose replacement and repair.
	55151	Hydrant Maintenance	20,000	20,000	15,000	20,000	-	0.0%	20,000	-	Hydrant maintenance performed by water department (fixed fee)
	55190	Mobile Communications	3,788	4,310	2,539	4,566	256	5.9%	4,700	(134)	Cell phone plan and data usage for staff cars, engines, and fire prevention
	55199	Office Equipment Maintenance	2,386	2,410	2,271	2,815	405	16.8%	2,815	-	Lease agreements & service contracts for copier and time clock. Lesae agreement for new color copier is \$15 monthly increase over FY19
	55200	Supplies	2,296	2,265	1,058	2,265	-	0.0%	2,265	-	Office supplies for department (excluding health)
	55214	Physicals	4,675	7,785	3,763	8,565	780	10.0%	7,785	780	Pre-employment for new hires and annual physicals for all fire personnel. 14 personnel due for chest x-ray and EKG in FY20.
	55224	Postage	317	350	350	519	169	48.3%	350	169	Postage for general department, prevention, new candidate hiring. Expected 5 cent postage rate increase.
	55230	Protective Equipment	38,063	32,465	28,376	34,198	1,733	5.3%	32,465	1,733	Turnout gear replacement, inspections, repair.
	55237	Radio Repairs/Maintenance	6,258	8,336	2,048	8,728	392	4.7%	8,336	392	Maintenance and programming FD portable and mobile radios, annual service contract with 2-Way communications.
	55270	Software Agreement	6,240	9,252	7,214	9,452	200	2.2%	9,252	200	All annual software IMC dispatching program and public eye mobile data terminals annual licensing agreement and fees.
	55282	Building Supplies	1,564	2,000	1,354	2,000	-	0.0%	2,000	-	Laundry and miscellaneous building supplies
	55314	Uniforms	24,920	22,993	16,295	23,830	837	3.6%	23,830	-	Uniforms for 30 personnel plus call personnel
	55319	Vehicle Maintenance	34,821	37,995	30,071	38,544	549	1.4%	37,995	549	Vehicle maintenance, inspections, tires, annual pump and aerial testing and certifications.

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	55264	Shelter Equipment	-	1,200	-	1,200	-	0.0%	1,200	-	Agreement with SAU16 to provide shelter food/supplies as necessary.
	55095	Emergency Management Equipment	1,008	3,500	3,500	3,500	-	0.0%	3,500	-	FEMA line if needed
	55119	FEMA Reimb -Force Labor	-	1	-	1	-	0.0%	1	-	FEMA line if needed
	55118	FEMA Reimb - Force Equip	-	1	-	1	-	0.0%	1	-	FEMA line if needed
	55117	FEMA Reimb- Debris Removal	-	1	-	-	(1)	-100.0%	1	(1)	FEMA line if needed
	55120	FEMA Reimb- Materials	-	1	-	-	(1)	-100.0%	1	(1)	FEMA line if needed
	55121	FEMA Reimb- Permanent Work	-	1	-	-	(1)	-100.0%	1	(1)	FEMA line if needed
		General Expenses Total	286,932	302,462	238,125	328,947	26,485	8.8%	303,517	25,430	
	57006	Capital Outlay	21,011	18,900	18,900	15,445	(3,455)	-18.3%	-	15,445	FY20 is upgrade of audio-visual equipment in EOC.
		Capital Outlay Total	21,011	18,900	18,900	15,445	(3,455)	-18.3%	-	15,445	
		<b>Total Fire Department</b>	<b>3,604,030</b>	<b>3,768,283</b>	<b>2,930,498</b>	<b>3,851,911</b>	<b>83,628</b>	<b>2.2%</b>	<b>3,803,158</b>	<b>48,753</b>	<b>V</b>
<b>Public Safety Shared Services</b>											
<b>Communications</b>											
01429905	51110	Sal/Wages FT	221,801	228,356	171,720	229,143	(213)	-0.1%	228,143	-	5 FT Staff
01429905	51150	Vacation Replacement OT	4,587	9,000	11,857	9,000	-	0.0%	9,000	-	covers vacation/personal days for dispatchers
01429905	51200	Sal/Wages PT	10,774	16,782	4,538	3,500	(13,282)	-79.1%	3,500	-	Reduced to budget for one at several shifts a month covers cost in emergencies and regular coverage added
01429905	51300	Sal/Wages OT	5,706	11,600	10,608	14,600	3,000	25.9%	14,600	-	\$3000 from sick replacement
01429905	51350	FEMA Storm Related OT	-	1	-	1	-	0.0%	1	-	Expenses related to declared emergencies
01429905	51400	Longevity Pay	1,700	700	-	700	-	0.0%	700	-	contract item
01429905	51410	Sick Replacement OT	2,605	6,000	3,365	3,000	(3,000)	-50.0%	3,000	-	covers OT for dispatchers out sick removed \$3000 to be placed into reg OT
01429905	51420	Holiday Pay	8,899	9,686	-	9,680	(6)	-0.1%	9,680	-	contract item
01429905	51450	Education Incentive	-	1,500	959	1,000	(500)	-33.3%	1,000	-	contract item
		Salaries Total	256,051	283,625	203,047	269,624	(14,001)	-4.9%	269,624	-	
01429905	52100	Health Insurance	61,297	75,895	43,146	36,632	(39,063)	-51.6%	36,632	-	Premium increase 8.7%
01429905	52110	Dental Insurance	4,650	5,713	2,885	4,579	(1,134)	-19.8%	4,579	-	Premium increase 3.9%
01429905	52120	Life Insurance	289	315	248	270	(45)	-14.3%	270	-	Premium decrease
01429905	52200	FICA	16,025	17,585	11,635	16,717	(868)	-4.9%	16,717	-	Based on wages: 8.2%
01429905	52210	Medicare	3,768	4,113	2,723	3,910	(203)	-4.9%	3,910	-	Based on wages: 1.45%
01429905	52300	Retirement Town	21,882	30,083	15,971	29,726	(357)	-1.2%	29,726	-	Based on wages: 11.17%
		Benefits Total	107,810	133,503	76,708	91,833	(41,670)	-31.2%	91,833	-	
01429905	55105	Equipment Maintenance	20,373	23,526	18,562	20,825	(2,701)	-11.5%	23,526	(2,701)	covers our maintenance/service yearly and monthly contracts
01429905	55108	Equipment Repair	3,795	6,000	1,315	5,800	(200)	-3.3%	6,000	(200)	uncovered repair costs
01429905	55256	Phone Repairs/Service	287	875	129	300	(575)	-65.7%	300	-	uncovered phone repair costs Revised with past spending and removed iPad from this account
		General Expenses Total	24,455	30,401	20,006	26,925	(3,476)	-11.4%	29,826	(2,901)	
01429905		PDC- Capital Outlay	-	-	-	28,700	28,700	-	-	28,700	Public Safety Camera System transferred from IT Budget
		Capital Outlay Total	-	-	-	28,700	28,700	-	-	28,700	
		<b>Communications Total</b>	<b>388,316</b>	<b>447,529</b>	<b>299,761</b>	<b>417,082</b>	<b>(30,447)</b>	<b>-6.8%</b>	<b>391,283</b>	<b>25,799</b>	<b>V</b>
<b>Health</b>											
01441105	51110	FH- Sal/Wages FT	52,404	56,773	47,918	58,647	1,874	3.3%	57,400	1,247	1 FT: Health Officer
		Salaries Total	52,404	56,773	47,918	58,647	1,874	3.3%	57,400	1,247	
01441105	52110	FH- Dental Insurance	1,787	1,830	1,415	1,900	70	3.8%	1,900	-	Premium increase 3.9%

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01441105	52120	FH- Life Insurance	126	126	115	108	(18)	-14.3%	108	-	Premium decrease
01441105	52200	FH- FICA	3,665	3,520	3,143	3,636	116	3.3%	3,559	77	Based on wages: 6.2%
01441105	52210	FH- Medicare	857	823	735	850	27	3.3%	832	18	Based on wages: 1.45%
01441105	52300	FH- Town Retirement	5,964	6,401	5,166	6,551	150	2.3%	6,412	139	Based on wages: 11.17%
		Benefits Total	12,399	12,700	10,574	13,045	345	2.7%	12,811	235	
01441105	55293	FH- Supplies	943	950	367	950	-	0.0%	950	-	Health Inspection and office supplies
01441105	55224	FH- Postage	51	70	35	77	7	10.0%	70	7	Health Dept. mailings
01441105	55055	FH- Consulting	706	1,000	140	1,000	-	0.0%	1,000	-	Hazardous Materials Remediation & Consulting for Sportsmen's Club project Phone plan & mobile data terminal usage for Health Officer.
01441105	55190	FH- Mobile Communications	1,761	1,388	842	1,608	220	15.9%	1,608	-	
01441105	55088	FH- Dues	85	205	35	35	(170)	-82.9%	205	(170)	Health Dept. dues & memberships
01441105	55270	FH- Software Agreement	2,125	2,253	2,253	2,253	-	0.0%	2,253	-	Metverse forms and reporting
01441105	55308	FH- Travel Reimbursement	99	1,000	87	500	(500)	-50.0%	500	-	Mileage reimbursement for Health Officer.
01441105	55050	FH- Conf/Room/Meals	135	770	774	795	25	3.2%	770	25	Training, Meeting and Seminars for Health Officer
01441105	55191	FH- Mosquito Control	56,100	56,100	50,490	56,100	-	0.0%	56,100	-	Mosquito control maintenance contract costs
		General Expenses Total	62,006	63,738	55,023	63,318	(418)	-0.7%	63,456	(138)	
		Health Total	126,808	133,209	113,515	135,010	1,801	1.4%	133,667	1,344	V
		Total Public Safety Shared Services	515,124	580,738	413,276	552,093	(28,648)	-4.9%	524,950	27,143	V
<b>Public Works - General Fund</b>											
<b>Administration &amp; Engineering</b>											
01431101	51110	PWA- Sal/Wages FT	419,048	435,969	369,219	448,227	12,258	2.8%	439,372	8,855	6 FT: Director, Town Eng, Eng Tech, Office Mgr, Office Clerk, Asst Engineer
01431101	51200	PWA- Sal/Wages PT	-	500	-	500	-	0.0%	500	-	1- PT-recording secretary for River Committee @ \$15 per hour
01431101	51300	PWA- Sal/Wages OT	928	-	429	500	500	-	500	-	
		Salaries Total	419,976	436,469	369,648	448,227	12,758	2.9%	440,372	8,855	
01431101	52100	PWA- Health Insurance	53,528	62,258	53,947	64,080	1,822	2.9%	64,080	-	Premium increase 8.7%
01431101	52110	PWA- Dental Insurance	5,107	5,906	4,769	6,136	230	3.9%	6,136	-	Premium increase 3.9%
01431101	52120	PWA- Life Insurance	630	630	581	540	(90)	-14.3%	540	-	Premium decrease
01431101	52130	PWA- LTD Insurance	1,239	1,240	1,248	1,089	(151)	-12.2%	1,089	-	Premium decrease
01431101	52200	PWA- FICA	26,138	27,061	21,671	27,852	791	2.9%	27,303	549	Based on wages: 6.2%
01431101	52210	PWA- Medicare	6,113	6,329	5,069	6,514	185	2.9%	6,365	128	Based on wages: 1.45%
01431101	52300	PWA- Retirement Town	47,793	49,150	39,857	50,123	973	2.0%	49,134	989	Based on wages: 11.17%
		Benefits Total	140,549	152,574	127,142	156,334	3,780	2.5%	154,667	1,667	
01431101	55237	PWA- Radio Repairs	-	600	12	600	-	0.0%	600	-	4 Desk sets, 6 portables, 42 vehicle units
01431101	55319	PWA- Vehicle Maintenance	802	600	1,031	600	-	0.0%	600	-	Dir & Eng vehicles
01431101	55200	PWA- Supplies	5,945	10,000	6,216	10,000	-	0.0%	10,000	-	Gen office supplies \$6500; Eng supplies \$3500: plotter paper & ink, field books, Town Standards, scanning plans; 60% of copier billing
01431101	55158	PWA- Insurance Reimbursed Repairs	-	1,000	-	1,000	-	0.0%	1,000	-	Damage repairs on insurance claims
01431101	55224	PWA- Postage	518	500	198	500	-	0.0%	500	-	
01431101	55190	PWA- Mobile Communications	986	1,200	687	1,200	-	0.0%	1,200	-	60% Director, Town Engineer & Asst Engineer; 100% Highway, MiFi (Engineering)
01431101	55003	PWA- Drug/Alcohol Testing	1,162	1,200	458	1,200	-	0.0%	1,200	-	Contract w/Access; required (per USDOT) random testing for all CDL holders & screening new hires
01431101	55238	PWA- Radio Replacement	-	1,000	-	1,000	-	0.0%	1,000	-	Digital repeater to communicate with Fire & Police
01431101	55088	PWA- Dues	950	700	635	700	-	0.0%	700	-	Dues: APWA \$210, NHPWA \$100, Mutual Aid \$25; Licenses: PE 2@150/2 yr

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01431101	55133	PWA- General Expenses	235	700	791	850	150	21.4%	700	150	Meal reimbursement during extended operations per Director's determination
01431101	55058	PWA- Contracted Services		1	-	25,000	24,999	0.0%	1	24,999	Preliminary Design & Review Services of the DPW Garage
01431101	55050	PWA- Conf/Room/Meals	1,458	3,000	1,550	3,000	-	0.0%	3,000	-	National or regional conf 60% Dir, Town Eng; 100% Maint Supt, Hwy Supt @\$1100 ea
01431101	55091	PWA- Education/Training	1,087	2,000	1,079	2,000	-	0.0%	2,000	-	Education and training for staff
01431101	55128	PWA- Fuel	1,274	1,345	1,132	1,345	-	0.0%	1,345	-	Dir & Eng vehicles
01431101	55181	PWA- Master Fuel Account	11,507	1	5,795	1	-	0.0%	1	-	Bulk fuel delivery charges less dept allocations; for 109 vehicles
		General Expenses Total	25,904	23,847	19,581	48,996	25,149	105.5%	23,847	25,149	
01431101	57019	PWA- CO- Communications Equipmer	10,600	-	-	-	-	-	-	-	
		Capital Outlay Total	10,600	-	-	-	-	-	-	-	
01431101	55988	PWA- Due from Water Fund	(111,512)	(117,533)	(88,150)	(121,104)	(3,572)	3.0%	(119,000)	(2,104)	20% Water Fund offset
01431101	55989	PWA- Due from Sewer Fund	(111,512)	(117,533)	(88,150)	(121,104)	(3,572)	3.0%	(119,000)	(2,104)	20% Sewer Fund offset
		Due from Water/Sewer Funds Total	(223,024)	(235,066)	(176,300)	(242,209)	(7,143)	3.0%	(238,000)	(4,209)	
		Administration & Engineering Total	374,005	377,824	340,070	412,348	34,524	9.1%	330,886	31,462	V
<b>Highways and Streets</b>											
01431202	51110	HWY- Sal/Wages FT	584,065	612,471	513,053	639,436	26,985	4.4%	637,447	1,989	12 FT
01431202	51210	HWY- Sal/Wages Temp	-	7,500	-	-	(7,459)	-100.0%	7,500	(7,499)	Intern, Summer/Fall laborer
01431202	51300	HWY- Sal/Wages OT	19,415	20,000	10,809	20,000	-	0.0%	20,000	-	Emergency ops, callouts, flood watch, voting/traffic control
01431202	51310	HWY- Sal/Wages Stand-By	-	7,280	5,920	7,280	-	0.0%	7,280	-	After hours on-call status, \$140/wk per union contract
01431202	51350	HWY- FEMA Storm Related OT	-	1	-	-	-	0.0%	1	-	Expenses related to declared emergencies
01431202	51400	HWY- Longevity Pay	6,300	6,350	-	6,650	300	4.7%	6,650	-	FT per union contract
		Salaries Total	609,780	653,602	535,782	673,368	19,786	3.0%	678,878	(5,510)	
01431202	52100	HWY- Health Insurance	200,368	207,196	160,663	209,426	2,232	1.1%	209,426	-	Premium increase 5.7%
01431202	52110	HWY- Dental Insurance	13,013	14,265	10,025	13,464	(801)	-5.6%	13,464	-	Premium increase 3.9%
01431202	52120	HWY- Life Insurance	793	820	720	702	(118)	-14.1%	702	-	Premium decrease
01431202	52200	HWY- FICA	38,943	40,523	30,892	41,749	1,225	3.0%	42,090	(342)	Based on wages: 6.2%
01431202	52210	HWY- Medicare	8,640	9,477	7,226	9,764	287	3.0%	9,844	(80)	Based on wages: 1.45%
01431202	52300	HWY- Retirement Town	69,348	72,925	57,534	75,215	2,380	3.3%	74,993	222	Based on wages: 11.17%
		Benefits Total	329,105	345,107	267,080	350,322	5,215	1.5%	350,521	(199)	
01431202	55319	HWY- Vehicle Maintenance	40,086	45,000	21,667	45,000	-	0.0%	45,000	-	Maintenance of all dept vehicles and equip
01431202	55310	HWY- Tree Maintenance	16,182	20,000	15,670	22,500	2,500	12.5%	20,000	2,500	All trees in Town ROW & parks incl pruning, fertilizing & removal w/ licensed arborist; increasing demands for tree removal & pruning; additional street trees at Lincoln & presence of Emerald Ash Borer (EAB)
01431202	56071	HWY- Dam Maintenance	15,485	15,000	2,013	15,000	-	0.0%	15,000	-	Dam & abutment concrete & mechanical repairs at Pickpocket, Colcord, Great Dam long-term monitoring (year 4 of 5) annual report & ER bottom survey \$10k
01431202	55013	HWY- Asphalt Reclamation	10,000	10,000	-	10,000	-	0.0%	10,000	-	Grinding & screening to recycle asphalt and concrete into reusable product. Screening compost and sand
01431202	55286	HWY- Street Marking	28,195	40,000	23,582	30,000	(10,000)	-25.0%	40,000	(10,000)	Fog lines, center lines, parking spaces (butyl rubber by contractor); crosswalks 2x yr
01431202	55337	HWY- Weed Control	8,014	8,000	6,000	8,000	-	0.0%	8,000	-	Along medians & curbing; contract w/ licensed herbicide applicator, \$2000/app x 4/yr
01431202	55285	HWY- Storm Drain Repair	3,299	9,000	5,152	9,000	-	0.0%	9,000	-	Repair drain castings, 1,305 catch basins
01431202	55020	HWY- Bridge Repairs	-	5,500	6,830	5,500	-	0.0%	5,500	-	Minor repairs of 9 bridges; sealing, patching, guardrails
01431202	55067	HWY- Culvert Repairs	617	2,000	696	2,000	-	0.0%	2,000	-	Repair or replace culverts (pipes & headers)
01431202	55287	HWY- Street Repairs/Maint	19,089	18,000	16,452	18,000	-	0.0%	18,000	-	Patching town roads & shoulder repair materials; includes asphalt, concrete, gravel

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01431202	55107	HWY- Equipment Rentals	2,544	4,500	4,830	4,500	-	0.0%	4,500	-	Rental of equipment not owned by Town, including bulldozer, excavator, grader, screen
01431202	55190	HWY- Mobile Communications	533	1	1,228	1	-	0.0%	1	-	moved to phone reimbursement
01431202	55212	HWY- Phone Reimbursement	1,920	2,400	880	2,400	-	0.0%	2,400	-	Cell Phone stipend \$50/mo for Supt + 3 Foremen
01431202	55134	HWY- General Hand Tools	3,750	4,000	2,366	4,000	-	0.0%	4,000	-	Repl/repair hand tools incl. compacter, hand-saw, chainsaws, small power tools
01431202	55098	HWY- Emergency Traffic Control	728	1,000	1,000	1,000	-	0.0%	1,000	-	Uniformed officer in high traffic, emergencies
01431202	55267	HWY- Signs	7,026	7,000	4,204	14,000	7,000	100.0%	7,000	7,000	Sign replacement for retro reflectivity, damages; cross walk rapid flashing beacons at Hampton Rd in 2020 \$7K
01431202	55257	HWY- Safety Equipment	5,024	4,500	4,790	4,500	-	0.0%	4,500	-	Hardhats, vests, eye protection, Technu, steel-toed boot repl \$185/yr per employee
01431202	55314	HWY- Uniforms	5,563	6,000	3,113	6,000	-	0.0%	6,000	-	12 employees
01431202	55072	HWY - Dam Registration	400	400	-	400	-	0.0%	400	-	Annual NHDES fees (due December) Sloans Brook
01431202	55091	HWY- Education/Training	640	3,000	1,575	3,000	-	0.0%	3,000	-	Classes, licensing (CDL, UNH Tech Transfer classes)
01431202	55128	HWY- Fuel	20,733	21,455	23,333	21,455	-	0.0%	21,455	-	Fuel for highway dept vehicles & equipment
		General Expenses Total	189,809	226,756	145,381	226,256	(500)	-0.2%	226,756	(500)	
01431202	55251	HWY-Road Paving/Maintenance	622,132	800,000	722,592	800,000	-	0.0%	800,000	-	incl crack sealing, reconstruction, etc. 3% increase material cost
01431202	55068	HWY- Culvert Replacement	128	-	2,488	23,000	23,000	-	-	23,000	Tamarind Lane 18" steel culvert replacement (line?)
01431202	55266	HWY- Sidewalks/Curbing	2,141	15,000	15,220	15,000	-	0.0%	15,000	-	Sidewalks and curbing, minor repair & replacements
01431202	55284	HWY- Storm Drain Cleaning	21,109	25,000	19,186	25,000	-	0.0%	25,000	-	Annual clean 50% catch basins, material testing, clean & televis inspection ~1 mi drain lines
		Capital Outlay Total	645,510	840,000	759,486	863,000	23,000	2.7%	840,000	23,000	
		Highways & Streets Total	1,774,204	2,065,465	1,707,709	2,112,946	47,481	2.3%	2,096,155	16,791	V
<b>Snow Removal</b>											
01431903	51300	PS- Sal/Wages - OT Snow	82,513	72,700	62,283	72,700	-	0.0%	72,700	-	Includes Mechanic
01431903	51350	PS- Sal/Wages - FEMA Storm Related	-	1	1,914	1	-	0.0%	1	-	Expenses related to declared emergencies
		Salaries Total	82,513	72,701	64,197	72,701	-	0.0%	72,701	-	
01431903	52200	PS- FICA	4,983	4,507	3,856	4,507	-	0.0%	4,507	-	Based on wages: 6.2%
01431903	52210	PS- Medicare	1,165	1,054	902	1,054	-	0.0%	1,054	-	Based on wages: 1.45%
01431903	52300	PS- Retirement Town	8,797	8,197	6,554	8,121	(76)	-0.9%	8,121	-	Based on wages: 11.17%
		Benefits Total	14,945	13,758	11,312	13,682	(76)	-0.6%	13,682	-	
01431903	55061	PS- Contracted Snow Removal	14,343	45,000	21,665	50,000	5,000	11.1%	45,000	5,000	Hire contractors w/10 wheelers to remove snow for safety downtown, Lincoln St, Ports Ave.; additional Lincoln St improvements +\$5k
01431903	55218	PS- Plowing	85,760	75,000	93,558	85,000	10,000	13.3%	75,000	10,000	Hire contractors to plow; additional Lincoln St improvements +\$10k
01431903	55319	PS- Vehicle Maintenance	10,229	18,000	25,255	23,000	5,000	27.8%	18,000	5,000	Repair snow plows and snow removal equip
01431903	55217	PS- Plow/Spreader Repair	13,534	-	-	-	-	-	-	-	Moved to vehicle maintenance
01431903	55216	PS- Plow Damages	4,159	4,000	2,109	4,000	-	0.0%	4,000	-	Private property damage caused by snow plows
01431903	55258	PS- Salt	90,423	65,000	63,533	65,000	-	0.0%	65,000	-	Winter salt for town roads, sidewalks, parking lots; 2017 & 2018 up to \$53.30/ton
01431903	55259	PS- Sand	1,019	1,000	352	1,000	-	0.0%	1,000	-	Purchase sand during winter months to spread along the town roads, sidewalks, parking lots
01431903	55026	PS- Calcium Chloride	-	500	-	500	-	0.0%	500	-	Salt additive used during harsh temperatures in the winter
01431903	55119	PS- FEMA Reimb Force Labor	3,900	1	-	1	-	0.0%	1	-	Expenses declared winter emergencies
01431903	55118	PS- FEMA Reimb Force Equip	3,900	1	-	1	-	0.0%	1	-	Expenses declared winter emergencies
01431903	55128	PS- Fuel	12,737	19,670	12,755	19,670	-	0.0%	19,670	-	Fuel for snow removal vehicles
		General Expenses Total	240,005	228,172	219,227	248,172	20,000	8.8%	228,172	20,000	

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		<b>Snow Removal Total</b>	<b>337,463</b>	<b>314,632</b>	<b>294,736</b>	<b>334,655</b>	<b>19,924</b>	<b>6.3%</b>	<b>314,655</b>	<b>20,000</b>	V
<b>Solid Waste Disposal</b>											
01432304	51200	SW- Sal/Wages PT	10,028	17,662	14,247	18,198	534	3.0%	17,856	340	1 PT @ 16 hrs/wk including transfer station winter schedule and weekend trash removal
01432304	51300	SW- Sal/Wages OT	4,923		8,717	5,000	5,000		-	5,000	OT for Highway employees assigned to Transfer Station
		Salaries Total	14,951	17,662	22,964	23,198	5,534	31.3%	17,856	5,340	
01432304	52200	SW- FICA	920	1,095	1,584	1,438	343	31.3%	1,107	331	Based on wages: 6.2%
01432304	52210	SW- Medicare	215	256	286	336	80	31.3%	258	77	Based on wages: 1.45%
01432304	52300	SW-Retirement	560		928	559	559		-	559	Based on wages: 11.17%
		Benefits Total	1,696	1,351	2,798	2,333	982	72.7%	1,386	987	
01432304	55201	SW- Operations Maintenance	5,535	5,000	3,706	8,400	3,400	68.0%	5,000	3,400	Mowing, materials and supplies at the Transfer Station; attendant's booth \$3,400 (materials only), if booth was constructed by students at SST in 2020
01432304	55293	SW- Supplies	1,403	1,700	3,312	1,700	-	0.0%	1,700	-	Stickers and Garbage Litter Bags for Town & Public Works Offices to sell
01432304	55091	SW- Education/Training	750	550	(111)	250	-	0.0%	850	-	Solid Waste Training
01432304	55300	SW- Tire Disposal	1,375	2,500	977	2,500	-	0.0%	2,500	-	Disposal of Town tires
01432304	55018	SW- Blue Bags	93,125	75,000	89,721	75,000	-	0.0%	75,000	-	Includes vendor delivery to store; offset by revenue
01432304	55054	SW- Construction Debris	9,906	12,000	5,904	10,000	-	-16.7%	12,000	(2,000)	Construction debris container at Transfer Station
01432304	55082	SW- Disposal/Recycling Contract	949,036	952,000	731,430	1,001,880	39,880	4.1%	962,000	39,880	Per disposal and recycling contract with Waste Management June 2017 through May 2022 with 3% annual increases & recycling fallout from National Sword
01432304	55366	SW- Yard Waste	14,616	15,050	7,415	5,505	451	3.0%	15,054	454	Twice per year curbside collection- leaf and yard waste
01432304	55163	SW- Landfill Monitoring	37,371	70,000	20,530	70,000	-	0.0%	70,000	-	Gas and water quality testing at Cross Road landfill; see metals loading by GZA; continued PFAS and 1,4-dioxane monitoring; 2 additional wells for 1,4-dioxane monitoring; \$10k in 2020; landfill cap settlement repair \$30k in 2020
01432304	55186	SW- Metal Removal	400	4,000	1,225	3,000	(1,000)	-25.0%	4,000	(1,000)	Hauling charge to remove metals & white goods
01432304	55150	SW- Household Haz Waste Removal	36,141	29,000	-	39,000	10,000	34.5%	39,000	-	Cost of annual Oct event; Exeter share \$10,000 the rest offset by regional collection revenue & State grant
01432304	55086	SW- Brush Removal	4,130	28,000	4,500	23,000	(5,000)	-17.9%	28,000	(5,000)	Rented bulldozer in prior years to push back brush dump at Transfer Station. 2019 was first year of brush grinding and removal by contractor.
01432304	55093	SW- Electronic Waste Expense	13,556	14,000	7,098	14,000	-	0.0%	14,000	-	Removal of electronic waste collected at Transfer Station, offset by sticker revenue
01432304	55130	SW- Garbage Litter Bags Expense	1,515	-	-	-	-	-	-	-	Moved to supplies expense
01432304	55244	SW- Recycle Containers	11,994	13,100	12,987	13,100	-	0.0%	13,100	-	Downtown litter bins; 65 gal carts & 12 gal bins and other trash bins; offset by revenue
01432304	55092	SW- Electricity	1,538	1,500	1,116	1,500	-	0.0%	1,500	-	Transfer station building
		General Expenses Total	1,182,390	1,233,504	889,811	1,279,235	45,731	3.7%	1,243,504	35,731	
		<b>Solid Waste Disposal Total</b>	<b>1,199,037</b>	<b>1,252,517</b>	<b>915,573</b>	<b>1,304,764</b>	<b>52,247</b>	<b>4.2%</b>	<b>1,262,726</b>	<b>42,038</b>	V
<b>Street Lights</b>											
01431605	55303	PW- Traffic Light Maintenance	10,032	10,340	5,354	10,340	-	0.0%	10,340	-	High St, Green St, Alum Dr, Holland Way signals (Continental Dr new 2019); controllers, loop detectors, bulbs & emergency vehicle pre-emption controllers; audible signals at High & Ports in 2019 for \$1,340
01431605	55092	PW- Electricity- Street Lights	161,376	160,000	124,409	160,000	-	0.0%	160,000	-	All street lights in Town rights-of-way
		General Expenses Total	171,408	170,340	129,763	170,340	-	0.0%	170,340	-	
		<b>Street Lights Total</b>	<b>171,408</b>	<b>170,340</b>	<b>129,763</b>	<b>170,340</b>	<b>-</b>	<b>0.0%</b>	<b>170,340</b>	<b>-</b>	V



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<b>Stormwater</b>											
01431118	55293	STW- Supplies	315	2,700	2,037	2,700	-	0.0%	2,700	-	Pet waste bags (Town Clerk & Highway), plotter supplies (ink, printheads, paper)
01431118	55058	STW- Contracted Services	29,308	42,740	2,000	52,740	10,000	23.4%	42,740	10,000	IDDE dry weather screening at 22 sites \$22k, IDDE procedures & training \$6k, TN (NPS only) annual report \$8k, MS4 annual report \$5k, Kimmins Brook BMP \$6k, municipal O&M procedures (Good housekeeping & pollution prevention) \$5k
01431118	55190	STW-Mobile Communications	-	480	-	480	-	0.0%	480	-	Tablet/mifi \$40.12/mo
01431101	55102	STW- EPA Stormwater Phase II	4,268	-	-	-	-	-	-	-	
01431118	55291	STW- Subscriptions	2,700	4,080	-	4,080	-	0.0%	4,080	-	GPS, SmartNet, PeopleForms subscriptions
01431118	55270	STW- Software Agreement	-	10,000	-	-	(10,000)	-100.0%	10,000	(10,000)	NHDES CWSRF Asset Management
		<b>General Expenses Total</b>	<b>36,591</b>	<b>60,000</b>	<b>4,037</b>	<b>60,000</b>	<b>-</b>	<b>0.0%</b>	<b>60,000</b>	<b>-</b>	
		<b>Stormwater Total</b>	<b>36,591</b>	<b>60,000</b>	<b>4,037</b>	<b>60,000</b>	<b>-</b>	<b>0.0%</b>	<b>60,000</b>	<b>-</b>	<b>V</b>
		<b>Subtotal before Maintenance</b>	<b>3,892,708</b>	<b>4,240,778</b>	<b>3,391,888</b>	<b>4,394,953</b>	<b>154,175</b>	<b>3.6%</b>	<b>4,284,662</b>	<b>110,291</b>	
<b>Public Works - Maintenance</b>											
<b>General</b>											
01419406	51110	PM- Sal/Wages FT	222,407	259,086	222,559	267,219	8,133	3.1%	263,948	3,371	5 FT Maint Supt, Custodian, 3 Maint Techs
01419406	51200	PM- Sal/Wages PT	33,850	33,111	28,479	33,695	584	1.8%	33,111	584	1 PT Custodian @ 34hr per week
01419406	51300	PM- Sal/Wages OT	3,446	3,000	5,495	3,000	-	0.0%	3,000	-	Emergencies, callouts
01419406	51310	PW- Sal/Wages Stand-By	-	7,280	5,180	7,280	-	0.0%	7,280	-	Pay for after hours on-call status, \$140/week per union contract
01419406	51350	PM- FEMA Storm Related OT	-	1	-	1	-	0.0%	1	-	Expenses related to declared emergencies
01419406	51400	PM- Longevity Pay	1,350	1,350	-	1,500	150	11.1%	1,500	-	2 FT per union contract
		<b>Salaries Total</b>	<b>261,053</b>	<b>303,828</b>	<b>261,713</b>	<b>312,695</b>	<b>8,867</b>	<b>2.9%</b>	<b>308,740</b>	<b>3,955</b>	
01419406	52100	PM- Health Insurance	50,491	70,664	62,297	73,645	2,981	4.2%	73,645	-	Premium increase 8.7%
01419406	52110	PM- Dental Insurance	4,604	5,385	4,443	5,595	210	3.9%	5,595	-	Premium increase 3.9%
01419406	52120	PM- Life Insurance	294	378	344	324	(54)	-14.3%	324	-	Premium decrease
01419406	52200	PM- FICA	15,842	18,837	15,058	19,387	550	2.9%	19,142	245	Based on wages: 6.2%
01419406	52210	PM- Medicare	3,705	4,406	3,522	4,534	129	2.9%	4,477	57	Based on wages: 1.45%
01419406	52300	PM- Retirement Town	25,884	30,517	25,184	31,164	647	2.1%	30,788	377	Based on wages: 11.17%
		<b>Benefits Total</b>	<b>100,819</b>	<b>130,187</b>	<b>110,848</b>	<b>134,649</b>	<b>4,463</b>	<b>3.4%</b>	<b>133,970</b>	<b>679</b>	
01419406	55176	PM- Maintenance Bld Materials	562	1,200	17	1,200	-	0.0%	1,200	-	Stock paint, putty, nails, screws
01419406	55178	PM- Maintenance Tools	1,716	3,000	989	3,000	-	0.0%	3,000	-	HVAC Tech, plumber, elec. tools, replenish drill bits, small power tools
01419406	55089	PM- Custodial Supplies	13,870	16,000	8,908	16,000	-	0.0%	16,000	-	All Town buildings' paper & cleaning products
01419406	55058	PM- Contract Services	7,710	32,000	22,474	43,000	11,000	34.4%	43,000	-	Town buildings roof snow removal \$6k and contracted cleaning for Town Offices \$26K; Rec Ctr 2x week starting 2020 (\$11k)
01419406	55173	PM- Licenses	145	300	450	300	-	0.0%	300	-	Licenses for Electrician and HVAC Plumber Tech
01419406	55190	PM- Mobile Communications	390	600	612	600	-	0.0%	600	-	Maint. Superintendent cell phone
01419406	55257	PM- Safety Equipment	1,808	2,000	902	2,000	-	0.0%	2,000	-	Fall protection, eye protection, steel-toed boot replacement \$185/yr
01419406	55314	PM- Uniforms	4,162	5,500	2,239	5,500	-	0.0%	5,500	-	Uniforms and cleaning for 5 Staff
01419406	55048	PM- Computer Software	8,509	3,000	68	3,000	-	0.0%	3,000	-	Dropping TMA for annual maint of Fleet & Facility Maint software TMA (Dec); converting to People GIS work order system
01419406	55091	PM- Education/Training	490	800	119	800	-	0.0%	800	-	Continuing education requirements for License renewals Master Elect, Journeyman Plumber/Gas fitter. Education seminars Carpenter.

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01419406	55128	PM- Fuel	2,910	4,475	3,007	4,475	-	0.0%	4,475	-	Maintenance Dept vehicles (5)
		General Expenses Total	42,271	68,875	39,785	79,875	11,000	16.0%	79,875	-	
		General Maintenance Total	404,142	502,890	412,346	527,219	24,330	4.8%	522,585	4,634	V
<b>Town Buildings</b>											
01458908	51200	Swasey Parkway- Sal/Wages PT	149		353		-	-		-	Recording Secretary for Swasey Parkway
01458908	52200	Swasey Parkway- FICA	9		18		-	-		-	Recording Secretary for Swasey Parkway
01458908	52210	Swasey Parkway- Medicare	2		4		-	-		-	Recording Secretary for Swasey Parkway
		Town Buildings-Water/Sewer Bills	11,734	13,150	8,910	17,705	4,555	34.6%	17,705	-	Water/Sewer bills for Town Buildings
		Town Buildings- Building Maintenance	53,527	71,500	80,365	73,500	2,000	2.8%	71,500	2,000	Building Maintenance for Town Buildings, Incl Swasey Parkway & Raynes Barn
		Town Buildings- Natural Gas	59,529	69,700	47,604	60,000	(9,700)	-13.9%	69,700	(9,700)	Natural Gas for Town Buildings
		Town Buildings- Electricity	100,271	108,950	75,163	108,950	-	0.0%	108,950	-	Electricity for Town Buildings, Incl. Swasey Parkway & Raynes Barn
		Train Station- Supplies	51	3,800	1,025	3,800	-	0.0%	3,800	-	Light fixtures, electrical breakers, signage
		Train Station- Platform Lease Liability	20,820		21,623	22,009	22,009	-		22,009	Platform Lease Liability for Train Station
		Train Station- Platform Lease	3,244	3,244	3,242	3,240	(2)	-0.1%	3,240	156	Platform Lease for Train Station
		Town Buildings Total	249,337	270,344	238,800	283,424	19,080	7.1%	288,968	(7,544)	V
<b>Maintenance Projects</b>											
01419406	55177	PM- Maintenance Projects	15,415	100,000	54,454	100,000	-	0.0%	100,000	-	Town owned building projects
		Total Maintenance Projects	15,415	100,000	54,454	100,000	-	0.0%	100,000	-	
		Town Maintenance/Buildings Total	668,895	873,234	705,599	916,843	43,409	5.0%	919,553	(2,910)	V
<b>Mechanics/Garage</b>											
01419415	51110	PG- Sal/Wages FT	131,186	148,190	88,141	143,073	(5,117)	-3.5%	143,073	-	3 FT: 1 Mech foreman; 2 Mechanics
01419415	51300	PG- Sal/Wages OT	1,528	3,000	218	3,000	-	0.0%	3,000	-	Mechanic OT -76 hours per year
01419415	51310	PG- Sal/Wages Standby Pay			420						
01419415	51400	PG- Longevity Pay	750	750			(750)	-100.0%			
		Salaries Total	133,474	151,940	89,779	149,573	(5,867)	-3.9%	146,073		
01419415	52100	PG- Health Insurance	34,444	47,513	19,848	77,470	29,857	63.0%	77,470	(0)	Premium increase 8.7%
01419415	52110	PG- Dental Insurance	4,234	5,488	2,885	5,700	214	3.9%	5,700	-	Premium increase 3.8%
01419415	52120	PG- Life Insurance	116	180	244	162	(28)	-14.7%	162	-	Premium decrease
01419415	52200	PG- FICA	8,481	9,420	5,308	9,057	(364)	-3.9%	9,057	-	Based on wages: 6.2%
01419415	52210	PG- Medicare	1,983	2,203	1,241	2,118	(85)	-3.9%	2,118	-	Based on wages: 1.45%
01419415	52300	PG- Retirement Town	15,189	17,128	9,341	16,316	(812)	-4.7%	16,316	-	Based on wages: 11.17%
		Benefits Total	64,446	81,940	38,872	110,823	28,882	35.2%	110,823	(0)	
01419415	55338	PG- Weight Testing/Repair	476	1,000	376	1,000	-	0.0%	1,000	-	2 mechanic lifts certified testing & repair, 3 crane mounted electric hoists
01419415	55316	PG- Vehicle Equipment Stock	2,520	5,000	4,016	5,000	-	0.0%	5,000	-	Fluids, filters, bulbs, nuts & bolts for all Town Departments.
01419415	55319	PG- Vehicle Maintenance	685	2,000	5,112	2,000	-	0.0%	2,000	-	Maintenance Dept vehicles (5) + forklift
01419415	55183	PG- Mechanics Tools	2,372	17,000	522	3,000	(14,000)	-82.4%	3,000	-	Mechanics' allowance 3@\$500/ea; replace Town owned tools; rental
01419415	55128	PG- Fuel	1,532	1,200	1,584	1,600	400	33.3%	1,200	400	Mechanics shop truck & forklift
01419415	55129	PG- Fuel Dispensing System	4,356	3,500	5,088	4,000	500	14.3%	3,500	500	Fuel pumps, UST inspection, reporting equipment, 22 year old fuel island maintenance
		General Expenses Total	11,941	29,700	16,698	16,600	(13,100)	-44.1%	15,700	900	
		Mechanics/Garage Total	209,862	263,580	142,149	273,496	9,915	3.8%	272,596	900	V
		Total Public Works Budget	4,771,464	5,377,592	4,239,637	5,585,092	207,500	3.9%	5,476,812	108,280	V

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<b>Welfare &amp; Human Services</b>											
<b>Welfare</b>											
01444110	51110	WE- Sal/Wages FT	7,797	8,035	5,818	7,942	(93)	-1.2%	7,860	82	
		Salaries Total	7,797	8,035	5,818	7,942	(93)	-1.2%	7,860	82	
01444110	52100	WE- Health Insurance	-	-	371	-	-	-	-	-	
01444110	52110	WE- Dental Insurance	-	-	21	-	-	-	-	-	
01444110	52200	WE- FICA	450	498	339	492	(8)	-1.2%	487	5	Based on wages: 6.2%
01444110	52210	WE- Medicare	105	117	80	115	(1)	-1.2%	114	1	Based on wages: 1.45%
01444110	52300	WE-Retirement - Town	887	906	657	887	(19)	-2.1%	878	9	Based on wages: 11.17%
		Benefits Total	1,442	1,521	1,468	1,495	(26)	-1.7%	1,479	15	
01444110	55200	WE- Supplies	9	210	158	210	-	0.0%	210	-	notebooks, folders and desk supplies.
01444110	55224	WE- Postage	3	20	3	20	-	0.0%	20	-	Client/state/agencies - postage - most are done electronically
01444110	55190	WE- Mobile Communications	314	180	60	180	-	0.0%	180	-	For off hours usage / split 50/50 with TM budget
01444110	55088	WE- Dues	70	65	40	55	-	0.0%	55	-	State local welfare dues
01444110	55076	WE - Direct Relief-Food/Gas	425	500	-	500	-	0.0%	500	-	Requests for food/gas has increased this year with the homeless population increasing
01444110	55079	WE - Direct Relief- Rent	49,016	40,000	35,506	40,000	-	0.0%	40,000	-	2019 YTD August: Wentworth Trust reimbursed \$7,911.22; Town Funds \$ 15,281.47
01444110		WE - Direct Relief- Hotel	-	-	-	5,000	5,000	-	-	5,000	State program was defunked
01444110	55075	WE - Direct Relief- Electricity	9,889	7,500	5,723	7,500	-	0.0%	7,500	-	\$ Town funds - Wentworth Trust reimbursed \$2,817.74
01444110	55077	WE - Direct Relief - Heat	1,097	2,500	2,104	2,500	-	0.0%	2,500	-	\$ Town funds - Wentworth Trust reimbursed \$0
01444110	55078	WE - Direct Relief -Medical	2,133	2,500	799	2,500	-	0.0%	2,500	-	\$ Town funds - Wentworth Trust reimbursed \$0
01444110	55025	WE- Burial Expense	3,750	3,000	2,250	3,000	-	0.0%	3,000	-	Cremation - aging low income population
01444110	55133	WE- Direct Relief General Expense	-	1,500	-	1,500	-	0.0%	1,500	-	Direct relief items that don't fall under other lines i.e. car repairs, registration, taxes, etc. covered by Wentworth and town is reimbursed
01444110	55308	WE- Travel Reimbursement	64	200	75	200	-	0.0%	200	-	Travel to local monthly meetings to Raymond, State Monthly Meetings in Concord - Seminars
01444110	55050	WE- Conf/Room/Meals	-	200	-	200	-	0.0%	200	-	1 Conference - 4 meetings in Concord
01444110	55108	WE- Equipment Purchase	-	250	-	250	-	0.0%	250	-	
		General Expenses Total	66,769	58,615	46,718	63,615	5,000	8.5%	58,615	5,000	
		<b>Welfare Total</b>	<b>76,008</b>	<b>68,171</b>	<b>54,004</b>	<b>73,052</b>	<b>4,881</b>	<b>7.2%</b>	<b>67,954</b>	<b>5,097</b>	<b>V</b>
<b>Human Services</b>											
01444511	55380	HS- Human Services Funding	107,500	106,625	63,844	103,805	(2,820)	-2.6%	106,625	(2,820)	See separate list
		Human Services Total	107,500	106,625	63,844	103,805	(2,820)	-2.6%	106,625	(2,820)	V
		<b>Total Welfare &amp; Human Services</b>	<b>183,508</b>	<b>174,796</b>	<b>117,848</b>	<b>176,857</b>	<b>2,061</b>	<b>1.2%</b>	<b>174,579</b>	<b>2,277</b>	<b>V</b>
<b>Parks &amp; Recreation</b>											
<b>Recreation</b>											
01452001	51110	PR- Sal/Wages FT	191,747	223,747	188,651	245,957	22,210	9.9%	240,233	5,724	4 FT: Director, Asst. Director, Rec Coordinator, Office Manager (Full year at full-time)
01452001	51200	PR- Sal/Wages PT	24,567	6,803	6,199	-	(6,803)	-100.0%	-	-	Moved to FT
01452001	51300	PR- Sal/Wages OT	900	1,200	1,262	1,200	-	0.0%	1,200	-	Recreation Coordinator nights and weekends
		Salaries Total	217,214	231,750	194,112	247,157	15,407	6.6%	241,433	5,724	
01452001	52100	PR- Health Insurance	46,023	34,455	29,685	35,387	932	2.7%	35,387	-	Premium increase 8.7%
01452001	52110	PR- Dental Insurance	2,988	4,180	3,339	4,345	165	3.9%	4,345	-	Premium increase 3.9%
01452001	52120	PR- Life Insurance	273	362	372	324	(38)	-10.5%	324	-	Premium decrease

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01452001	52130	PR- LTD Insurance	528	902	-	832	(70)	-7.8%	832	-	Premium decrease
01452001	52200	PR- FICA	13,953	14,369	11,519	15,324	955	6.6%	14,989	355	Based on wages: 6.2%
01452001	52210	PR- Medicare	3,263	3,360	2,694	3,584	223	6.6%	3,501	83	Based on wages: 1.45%
01452001	52300	PR- Retirement Town	21,799	25,348	20,198	27,607	2,259	8.9%	28,988	639	Based on wages: 11.17%
		Benefits Total	88,828	82,976	67,805	87,403	4,427	5.3%	88,326	1,077	
01452001	55293	PR- Supplies	1,014	1,500	1,482	1,500	-	0.0%	1,500	-	Office supplies: pens, paper, ink and other supplies
01452001	55224	PR- Postage	54	150	22	150	-	0.0%	150	-	General office mailing
01452001	55088	PR- Dues	375	700	-	700	-	0.0%	700	-	NHRP/NRPA/NEPA Dues for Department Staff
01452001		PR- Senior Services				7,500	7,500			7,500	Senior Programming Initiative
		General Expenses Total	1,443	2,350	1,474	9,850	7,500	319.1%	2,350	7,500	
		Recreation Total	307,483	317,076	263,391	344,410	27,334	8.6%	330,109	14,301	V
<b>Parks</b>											
01452002	51110	PK- Sal/Wages FT	60,931	71,760	80,249	74,754	2,694	3.8%	74,454	-	2 FT Employees
01452002	51200	PK- Sal/Wages Temp		11,000			(11,000)	-100.0%	11,000	(11,000)	Using contracted Services
01452002	51300	PK- Sal/Wages OT	6,478	5,500	4,644	5,500	-	0.0%	5,500	-	OT for 2 FT Employees
01452002	51400	PK- Longevity Pay	700	800	658	800	100	12.5%	900	-	2 FT Employees
		Salaries Total	76,156	89,060	65,092	80,854	(8,206)	-9.2%	91,854	(11,000)	
01452002	52100	PK- Health Insurance	27,132	27,619	24,064	28,699	1,076	3.9%	28,695	-	Premium increase 8.7%
01452002	52110	PK- Dental Insurance	1,022	1,533	1,278	1,593	60	3.9%	1,593	-	Premium increase 3.9%
01452002	52120	PK- Life Insurance	126	126	115	108	(18)	-14.3%	108	-	Premium decrease
01452002	52200	PK- FICA	4,480	5,522	3,682	5,013	(509)	-9.2%	5,685	(682)	Based on wages: 6.2%
01452002	52210	PK- Medicare	1,050	1,291	861	1,173	(119)	-9.2%	1,332	(130)	Based on wages: 1.45%
01452002	52300	PK- Retirement Town	3,675	3,793	3,136	3,813	232	2.6%	4,031	-	Based on wages: 11.17%
		Benefits Total	42,498	44,890	37,080	43,613	723	1.3%	46,454	(842)	
01452002	55319	PK- Vehicle Maintenance	2,626	3,000	2,871	3,000	-	0.0%	3,000	-	Snow Tires for the newest truck in our fleet would be helpful along with snow tires for our 15 passenger van. Conversion of old 15 passenger van into a event van. Equipment that is older need to be maintained properly. New equipment has been purchased in the past year reducing some need for consistant repairs.
01452002	55108	PK- Equipment Repairs	614	950	723	850	(100)	-10.5%	950	(100)	playground repairs, fencing repairs, umbrellas
01452002	55239	PK- Park Maintenance	816	1,500	1,439	2,000	5,500	366.7%	1,500	5,500	flags, field paint, keys and locks, lumber misc.
01452002	55109	PK- Equipment Supplies	8,435	8,800	7,318	8,800	-	0.0%	8,800	-	Contracting services to mulch the playgrounds, mulch beds, while maintaining edging and weeding of sites. Help in renovating the public safety building landscaping in 2020. Additional treatment for poison ivy at various parks most notably, the Recreation Park.
01452002	55058	PK- Contract Services	27,813	27,200	37,188	45,050	17,850	65.6%	27,200	17,850	Purchase of mulch, playground chips, flowers, weed fabric. Supplies for landscaping of the public safety building as well as 32 Court st. Infield top dressing
01452002	55164	PK- Landscaping Supplies	10,626	11,650	10,227	15,500	3,850	33.0%	11,650	3,850	brickyard park, swasey parkway, Rec Park in spring and fall as well as on the upper fields. Price has gone up but so has the usage as we keep the chemical toilet at Planet Playground year round. Good for public health.
01452002	55033	PK- Chem Toilet Rental	963	1,600	1,600	1,900	300	18.8%	1,600	300	general sign replacement-New Adopter signs, New Kids Park Sign, New informational boards.
01452002	55267	PK- Signs	1,693	1,000	918	700	(300)	-30.0%	1,000	(300)	shoes, shirts, pants (pricing has increased for beathable material for shirts).
01452002	55314	PK- Uniforms	745	750	229	750	-	0.0%	750	-	Additional equipment: Walk behind leaf blower and infield drag.
01452002	55106	PK- Equipment Purchase	12,932	20,200	20,200	3,000	(17,200)	-85.1%	3,000	-	Fuel estimate
01452002	55128	PK- Fuel	5,522	5,165	5,237	5,165	-	0.0%	5,165	-	

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		General Expenses Total	72,785	81,815	87,650	91,715	9,900	12.1%	64,615	27,100	
01452002	55283	PK- Stewart Park Maintenance	18,392	5,534	3,485	-	(5,534)	-100.0%	5,534	(5,534)	Stewart Park installation and removal assistance and crane rental for docks removal
		Capital Outlay Total	18,392	5,534	3,485	-	(5,534)	-100.0%	5,534	(5,534)	
		Parks Total	209,829	221,299	193,308	218,182	(3,117)	-1.4%	208,457	9,725	V
		Total Parks & Recreation	517,312	538,375	466,699	562,592	24,217	4.5%	538,566	24,026	V
Other Culture & Recreation											
Other Culture & Recreation											
01452004	55111	OC- Exeter Arts Committee	6,086	1	-	-	(1)	-100.0%	1	(1)	Inactive Committee
01452004	55038	OC- Christmas Lights	4,892	5,000	-	5,000	-	0.0%	5,000	-	Churchill's greenery 1,500, Unitil electric bill
01452004	55063	OC- Council on Aging	-	1	-	-	(1)	-100.0%	1	(1)	Council disbanded and Boston Post Cane ceremony taken over by Historical Society and senior transportation taken over by Transportation Committee
01452004	55037	OC- Christmas Parade	3,000	3,000	239	3,000	-	0.0%	3,000	-	Christmas Parade committee grant
01452004	55292	OC- Summer Concerts	9,675	9,000	9,000	9,000	-	0.0%	9,000	-	Summer concerts in Swasey Parkway
		Other Culture & Recreation Total	23,854	17,002	9,239	17,000	(2)	0.0%	17,002	(2)	V
Special Events											
01452005	55112	SE- Exeter Brass Band	3,500	3,500	3,500	3,500	-	0.0%	3,500	-	Payments to brass band performers
01452005	55320	SE- Veteran's Activities	3,189	3,500	3,392	3,500	-	0.0%	3,500	-	Memorial Day flags, Vets Day flags, Lunch
01452005	55008	SE- Fireworks	8,750	8,000	8,000	8,000	-	0.0%	8,000	-	Fireworks for AIM Festival anticipated slight increase
		Special Events Total	15,439	15,000	14,892	15,000	-	0.0%	15,000	-	V
		Total Other Culture & Recreation	39,293	32,002	24,131	32,000	(2)	0.0%	32,002	(2)	V
Public Library											
Library											
01455001	51110	LB- Sal/Wages FT	389,537	474,182	372,920	451,674	(22,508)	-4.7%	443,850	7,824	8 FT Employees
01455001	51200	LB- Sal/Wages PT	167,676	138,235	117,520	178,728	40,493	29.3%	175,460	3,268	15 PT Employees
		Salaries Total	557,213	612,417	490,440	630,402	17,985	2.9%	619,310	11,092	
01455001	52100	LB- Health Insurance	78,334	94,672	70,503	85,532	(9,140)	-9.7%	85,532	-	Premium increase 8.7%
01455001	52110	LB- Dental Insurance	5,087	6,430	4,124	6,208	(222)	-3.5%	6,208	-	Premium increase 3.9%
01455001	52120	LB- Life Insurance	390	500	385	488	(14)	-2.8%	488	-	Premium decrease
01455001	52130	LB- LTD Insurance	1,203	1,226	1,240	1,080	(146)	-11.9%	1,080	-	Premium decrease
01455001	52200	LB- FICA	33,753	37,970	28,337	39,085	1,115	2.9%	38,397	688	Based on wages: 6.2%
01455001	52210	LB- Medicare	7,894	8,880	6,628	9,141	261	2.9%	8,980	161	Based on wages: 1.45%
01455001	52300	LB- Retirement Town	44,210	53,464	40,044	50,452	(3,012)	-5.6%	49,578	874	Based on wages: 11.17%
01455001	52500	LB- Unemployment Comp	-	260	260	218	(42)	-16.2%	218	-	Primex (Estimated 6% YOY increase)
01455001	55172	LB- Liability Insurance	907	1,189	1,189	1,158	(31)	-2.6%	1,158	-	Primex Actual Invoice (based on asset allocation)
01455001	52800	LB- Workers Comp Insurance	2,688	1,609	1,609	2,819	1,210	75.2%	2,819	-	Primex Actual Invoice
		Benefits Total	174,446	206,200	154,319	198,179	(10,021)	-4.9%	194,456	1,723	
01455001	55328	LB- Water/Sewer Bills-Library	-	-	-	-	-	-	-	-	
01455001	55233	LB- Public Services	195,802	206,304	202,304	206,304	-	0.0%	206,304	-	Appropriation for general Library expenses paid directly by Library
		General Expenses Total	282,974	206,304	202,304	208,304	-	0.0%	206,304	-	
		Total Library	1,014,633	1,024,921	847,063	1,032,885	7,964	0.8%	1,020,070	12,815	V

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<b>Debt Service &amp; Capital</b>											
<b>Debt Services</b>											
01471121	58003	GF- Epping Rd Water Tank	105,000	105,000	105,000	105,000	-	0.0%	105,000	-	2028 Final payment
01471121	58005	GF- Great Dam Study	34,800	34,800	34,800	34,800	-	0.0%	34,800	-	2021 Final payment
01471121	58008	GF- Norris Brook Culverts	55,000	55,000	55,000	-	(55,000)	-100.0%	-	-	2019 Final payment
01471121	58004	GF- Great Dam Removal	155,000	155,000	155,000	155,000	-	0.0%	155,000	-	2024 Final payment
01471121	58008	GF- Linden St. Bridge/Culvert	70,000	70,000	70,000	70,000	-	0.0%	70,000	-	2025 Final payment
01471121	58007	GF- Sidewalk Program	58,000	55,000	55,000	55,000	-	0.0%	55,000	-	2025 Final payment
01471121	58009	GF- Jady Hill Phase II Utilities	25,000	25,000	25,000	-	(25,000)	-100.0%	-	-	2019 Final payment
01471121	58028	GF- Lincoln Street Ph#2	98,858	97,188	97,188	97,188	-	0.0%	97,188	-	2032 Final payment
01471121	58029	GF- Court Street Culvert	117,928	110,090	116,090	116,090	-	0.0%	116,090	-	2027 Final payment
01471121	58031	GF- String Bridge Rehabilitation	-	63,050	63,050	65,000	1,950	3.1%	65,000	-	2023 Final payment
01471121		GF- Rec Park Development	-	-	-	45,600	45,600	-	45,600	-	2024 Final payment
01471121		GF- Salem St. Utility Design & Engin	-	-	-	5,908	5,908	-	5,908	-	2024 Final payment
		<b>GF Debt Service Principal Total</b>	<b>719,588</b>	<b>776,128</b>	<b>776,128</b>	<b>749,588</b>	<b>(26,542)</b>	<b>-3.4%</b>	<b>749,588</b>	<b>-</b>	
01472122	58514	GF- Epping Rd Water Tank Interest	58,234	53,519	50,508	49,300	(1,219)	-7.8%	49,300	-	2028 Final payment
01472122	58516	GF- Great Dam Study Interest	4,505	3,114	3,114	2,070	(1,044)	-33.5%	2,070	-	2021 Final payment
01472122	58517	GF- Norris Brook Culvert's Interest	3,713	1,513	1,513	-	(1,513)	-100.0%	-	-	2019 Final payment
01472122	58515	GF- Great Dam Removal Interest	55,335	47,430	47,430	39,525	(7,905)	-16.7%	39,525	-	2024 Final payment
01472122	58519	GF- Linden St. Bridge/Culvert	17,916	15,046	14,508	12,176	(2,870)	-19.1%	12,176	-	2025 Final payment
01472122	58520	GF- Sidewalk Program Interest	14,441	12,063	12,063	9,808	(2,255)	-18.7%	9,808	-	2025 Final payment
01472122	58520	GF- Jady Hill Phase II Utilities Int	1,608	988	688	-	(688)	-100.0%	-	-	2019 Final payment
01472122	58527	GF- Lincoln Street Ph#2	60,317	65,535	65,505	60,548	(4,957)	-7.6%	60,548	-	2032 Final payment
01472122	58528	GF- Court Street Culvert	63,253	62,052	62,052	46,131	(15,921)	-25.7%	46,131	-	2027 Final payment
01472122	58530	GF- String Bridge Rehabilitation	-	18,715	18,715	12,750	(5,965)	-31.9%	12,750	-	2023 Final payment
01472122		GF- Rec Park Development	-	-	-	12,625	12,625	-	12,625	-	2024 Final payment
01472122		GF- Salem St. Utility Design & Engin	-	-	-	1,520	1,520	-	1,520	-	2024 Final payment
		<b>GF Debt Service Interest Total</b>	<b>283,875</b>	<b>269,645</b>	<b>266,830</b>	<b>246,453</b>	<b>(20,377)</b>	<b>-7.6%</b>	<b>246,453</b>	<b>-</b>	
01472323	58501	GF- TAN Interest	-	1	-	1	-	0.0%	1	-	Reserve for Tax Anticipation Note
		<b>TAN Interest Total</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>0.0%</b>	<b>1</b>	<b>-</b>	
01472324	58500	GF- BAN Interest	-	-	-	59,100	59,100	-	59,100	-	Interest on BAN (Library renovation) per Newburyport Savings Bank. BAN extended through 8/2020
		<b>BAN Interest Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>59,100</b>	<b>59,100</b>	<b>-</b>	<b>59,100</b>	<b>-</b>	
		<b>Debt Services Total</b>	<b>1,013,461</b>	<b>1,045,774</b>	<b>1,042,757</b>	<b>1,055,140</b>	<b>9,366</b>	<b>0.9%</b>	<b>1,055,140</b>	<b>-</b>	<b>V</b>
<b>Miscellaneous</b>											
01-4194-01	01419417	GG- Disaster Repairs - Insured	-	1	-	1	-	0.0%	1	-	
01419417	55224	GG- Postage	6,631	1	299	1	-	0.0%	1	-	Town-wide postage reserve
01419417	55060	GG- Cash Over/Short	188	1	2,881	1	-	0.0%	1	-	Town-wide cash over/short in-house collections
01419417	55189	GG- Misc Expense	208	1	611	1	-	0.0%	1	-	Internal audit entry
		<b>General Expenses Total</b>	<b>7,008</b>	<b>4</b>	<b>3,791</b>	<b>4</b>	<b>-</b>	<b>0.0%</b>	<b>4</b>	<b>-</b>	<b>V</b>
<b>Vehicle Replacement</b>											
01419418	57005	GG- CO - Leases	450,215	455,770	324,061	338,953	(116,818)	-25.6%	338,953	-	See separate list
01419418	57012	GG- CO - Vehicles	173,623	65,898	29,967	77,955	12,057	18.3%	77,955	-	2 vehicles for PD (see separate list)
		<b>Capital Outlay Total</b>	<b>623,837</b>	<b>521,668</b>	<b>354,028</b>	<b>416,907</b>	<b>(104,761)</b>	<b>-20.1%</b>	<b>416,907</b>	<b>-</b>	<b>V</b>
<b>Cemeteries</b>											
01419500	57000	GG-CO-Cemeteries	-	1	-	1	-	0.0%	1	-	

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			-	1	-	1	-	0.0%	1	-	V
<b>Capital Outlay-Other</b>											
01419900	55361	GG- CO- Land Acquisition/Purchase	-	1	-	1	-	0.0%	1	-	
01419900	57006	GG- CO- Equipment	3,570	4,500	6,384	4,250	(250)	-5.6%	4,500	(250)	Vehicle Data Gathering (AA Tracking)
		Capital Outlay Total	3,570	4,501	6,384	4,251	(250)	-5.6%	4,501	(250)	V
		<b>General Government Total</b>	<b>634,413</b>	<b>626,174</b>	<b>364,203</b>	<b>421,163</b>	<b>(105,011)</b>	<b>-20.0%</b>	<b>421,413</b>	<b>(260)</b>	
		<b>Total Debt Service &amp; Capital</b>	<b>1,647,874</b>	<b>1,571,948</b>	<b>1,406,960</b>	<b>1,476,303</b>	<b>(95,645)</b>	<b>-6.1%</b>	<b>1,476,553</b>	<b>(250)</b>	
<b>Benefits &amp; Taxes</b>											
<b>Payroll Taxes &amp; Benefits</b>											
		GG- Health Insurance Reserve									2020- Est. 10.0% increase YOY General Fund, Water Fund, Sewer Fund
		GG- Dental Insurance Reserve									2020- Est. 2.0% increase YOY General Fund, Water Fund, Sewer Fund
		GG- Disability Insurance Reserve									2020- Est. 2.0% increase YOY General Fund, Water Fund, Sewer Fund
01415535	52140	GG- Insurance Buyout	115,497	135,837	115,219	160,330	24,493	18.0%	160,330	-	Health Insurance Buyout (27 employees)
01415536	52150	GG-Retirement/ Sick Leave Buyout	98,446	1	46,597	1	-	0.0%	1	-	Use funds in Sick Leave CRF
01415531	55125	GG- Flexible Spending Fees	965	1,221	740	1,221	-	0.0%	1,221	-	Fees for 37 employees FSA accounts (33 health % 4 depend care)
		Payroll Taxes & Benefits Total	214,900	137,059	162,556	161,552	24,493	17.9%	161,552	-	V
<b>Unemployment</b>											
01415533	52500	GG- Unemployment Comp	-	3,458	3,458	2,897	(559)	-16.2%	2,897	-	Primex (Estimated 6% YOY increase)
		Unemployment Total	-	3,458	3,458	2,897	(559)	-16.2%	2,897	-	V
<b>Worker's Compensation</b>											
01415537	52600	GG- Workers Comp Insurance	203,293	121,787	121,787	213,402	91,615	75.2%	213,402	-	Primex Actual Invoice
		Worker's Compensation Total	203,293	121,787	121,787	213,402	91,615	75.2%	213,402	-	V
<b>Insurance</b>											
01419814	55172	GG- Liability Insurance	73,912	54,684	54,688	53,237	(1,447)	-2.6%	53,237	-	Primex Actual Invoice (based on asset allocation)
01419814	55124	GG- Fleet Insurance	11,598	7,335	7,335	7,141	(194)	-2.6%	7,141	-	Primex Actual Invoice (based on asset allocation)
01419814	55157	GG- Insurance Deductible	1,923	3,000	2,000	3,000	-	0.0%	3,000	-	Town has \$ 1K deductible per occurrence
01419814	55158	GG- Ins Reimbursed Repairs	6,101	1	3,473	1	-	0.0%	1	-	
		Insurance Total	93,532	65,020	67,494	63,379	(1,641)	-2.5%	63,379	-	
		<b>Total Benefits &amp; Taxes</b>	<b>511,725</b>	<b>327,322</b>	<b>355,293</b>	<b>441,230</b>	<b>113,908</b>	<b>34.8%</b>	<b>441,230</b>	<b>-</b>	<b>V</b>
		<b>Total General Fund</b>	<b>18,272,453</b>	<b>19,117,296</b>	<b>15,320,943</b>	<b>19,605,537</b>	<b>488,241</b>	<b>2.6%</b>	<b>19,323,051</b>	<b>282,486</b>	
<b>Warrant Articles/Other</b>											
<b>WAR</b>											
01500000	59072	Sidewalk Program CRF	20,000	60,000	60,000	60,000	-		60,000	-	CIP P#19 Continues efforts of sidewalk repl
01500000		Sick Leave Expendable Trust Fund	100,000	100,000	100,000	100,000	-		100,000	-	Sick Leave Fund held & invested by Trustee of Trust Funds
01500000		Snow/Ice Deficit Fund	50,000	50,000	50,000	50,000	-		50,000	-	Snow/Ice Deficit Non-Capital CRF
01500000	59091	LED Streetlight Replacement		187,818	178,891		(187,818)				Amount to come from fund balance
01500000	59073	Portable Radio Replacement	72,098								Fire Dept request for 22 radios in CIP
01500000	59080	Intersection Improvements Program		50,000			(50,000)				CIP P#22 Study of unsignalized intersections
01500000	59075	Cemetery CRF	27,000								Maintenance of Town owned inactive cemeteries
01500000	59xxx	Swasey Parkway CRF	7,500	24,000	24,000		(24,000)				Create a CRF for Swasey Parkway Pavillion using escrow account funds

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01500000	58074	ADA Accessibility		35,000	-		(35,000)			-	CIP P#1 ADA study
01500000	58090	Parks & Rec CRF		100,000	39,441	100,000	-			100,000	CIP P#10 Continued Investment in capital reserve fund established in 2019
01500000	59083	Public Safety Data & Analysis		50,000	29,700		(50,000)			-	Police, Fire/EMS Facility, Staffing & Data Analysis of all operations
01500000	59079	Dispatch Communication upgrade		153,451	99,186		(153,451)			-	CIP P#19
01500000	58093	Pickpocket Dam Reclassification		40,000	-	110,000	70,000			110,000	CIP P#15 Engineering evaluation/study \$90K plus hydrolic analysis \$ 20K
01500000		Great Bridge Deficit Funding		173,774	173,774		(173,774)			-	To fund the 2001 Great Bridge Capital Project deficit
01500000		Town wide Vehicle Replacements				147,872	147,872			147,872	See separate vehicle list
01500000		Conservation Fund Appropriation				50,000	50,000			50,000	CIP P#7 To support conservation initiatives such as land purchase to be added to the Conservation Fund
01500000		Communications Repeater Site				78,792	78,792			78,792	CIP P#11 Fuller Lane Water Tower
01500000		Westside Drive Design/Engineering								-	CIP P#21 Design & Engineering, \$100K (\$50K from General Fund Balance) and 50% from Sewer Fund Recovers
01500000		DPW Facility/Garage Design								-	CIP P#1 Design & Engineering
01500000		3 Wheel Dump and Plow Truck								-	CIP P#60
		Total Warrant Articles	276,598	1,024,043	754,792	898,664	(327,379)			698,664	V
		Borrowing/Other									
0449040		Library Renovation/Expansion		4,505,885							
0449041		Recreation Park Renovation Design & Construction		250,000							
0449042		Storm Sewer Utility Replacements		23,000							Drainage design (has Water and Sewer Fund components)
		Recreation Park Renovation				12,700,000				12,700,000	CIP P#3
		Borrowing/Other Total		4,785,885		12,700,000				12,700,000	
		GF Warrant Articles/Other Total	276,598	6,809,928	754,792	13,329,664				13,398,664	
		Total General Fund Budget & Warrant Articles	18,549,051	24,927,224	16,875,735	33,002,201	488,241	2.0%	19,323,051	13,679,150	



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<b>WATER FUND</b>											
<b>Administration</b>											
02433021	51110	WA- Sal/Wages FT	168,581	195,835	143,298	211,725	15,880	8.1%	207,157	4,588	2 FT W/S Mgr & Asst Mgr Split 50/50, and GF allocations (Increase mostly due to change from Engineering Tech to Asst. Engineer)
02433021	51200	WA- Sal/Wages PT				3,145	3,145		3,073	72	GF allocation
02433021	51210	WA- Sal/Wages Temp	2,688	3,500	2,856	3,500	-	0.0%	3,500	-	PT Seasonal Employee 50/50 W&S Split
		Salaries Total	171,269	199,335	146,154	218,370	19,035	9.5%	213,730	4,640	
02433021	52100	WA- Health Insurance	27,866	42,921	25,813	45,142	2,221	5.2%	45,142	-	Allocations from GF
02433021	52110	WA- Dental Insurance	2,300	3,237	1,855	3,384	147	4.5%	3,384	-	Allocations from GF
02433021	52120	WA- Life Insurance	238	305	203	259	(46)	-15.1%	259	-	Allocations from GF
02433021	52130	WA- LTD Insurance	680	589	442	520	(69)	-11.7%	520	-	Allocations from GF
02433021	52140	WA - Health Insurance Buyout	2,575	2,198	1,647	2,828	632	28.8%	2,828	-	Allocations from GF
02433021	52200	WA- FICA	10,520	12,359	8,950	13,539	1,180	9.5%	13,251	288	Based on wages: 6.2%
02433021	52210	WA- Medicare	2,487	2,890	2,092	3,186	276	9.5%	3,099	67	Based on wages: 1.45%
02433021	52300	WA- Retirement Town	19,159	22,278	16,115	23,650	1,372	6.2%	23,139	510	Based on wages: 11.17%
02433021	52600	WA- Workers Comp Insurance	4,504	2,699	2,699	4,729	2,030	75.2%	4,729	-	Primex Actual Invoice
		Benefits Total	70,308	89,474	59,816	97,217	7,743	8.7%	96,352	865	
02433021	55293	WA- Supplies	2,681	4,000	2,682	4,000	-	0.0%	4,000	-	20% of general office supplies, copy costs, batteries; 50% of meter records maintenance; 50% Supplies/maint. multi-function plotter
02433021	55055	WA- Consulting Services	1,900	5,000	7,450	5,000	-	0.0%	5,000	-	Misc. Consulting Services, \$10k for System Development Charges
02433021	55124	WA- Fleet Insurance	400	344	344	335	(9)	-2.6%	335	-	Primex Actual Invoice- Based upon allocation of assets
02433021	55228	WA- Property Insurance	76,607	46,940	46,940	45,698	(1,242)	-2.6%	45,698	-	Primex Actual Invoice- Based upon allocation of assets
02433021	55157	WA- Insurance Deductible	-	1	-	1	-	0.0%	1	-	Line item for insurance deductible.
02433021	55158	WA- Insurance Reimbursed Repairs	-	1,000	-	1,000	-	0.0%	1,000	-	Damage repairs on insurance claims
02433021	55170	WA- Legal Expense	-	5,000	24	5,000	-	0.0%	5,000	-	Legal expenses wellhead negotiations, administrative orders
02433021	55190	WA- Mobile Communications	341	800	148	800	-	0.0%	800	-	20% Director, Town Engineer, Ast Engineer cellphones, 50% W/S Manager
02433021	55002	WA- Advertising	-	500	-	500	-	0.0%	500	-	Bid packages, Requests for Proposals
02433021	55227	WA- Printing	2,154	2,600	3,786	2,600	-	0.0%	2,600	-	Annual Consumer Confidence Rpt (CCR) & postage
02433021	55171	WA- Legal/Public Notices	5,157	5,000	2,751	4,000	(1,000)	-20.0%	4,000	-	Notice of main flushing, Public Hearings, violations
02433021	55050	WA- Conf Rooms/Meals	486	2,000	502	2,640	640	32.0%	2,000	640	Annual national conference Dir 20%, WS Mgr & Asst. Mgr 50%
02433021	55091	WA- Education/Training	5,029	6,000	3,417	6,000	-	0.0%	6,000	-	Treatment, Distribution & Backflow required CEUs & Dues
		General Expenses Total	94,756	79,185	68,044	77,574	(1,611)	-2.0%	76,934	640	
		<b>Administration Total</b>	<b>336,333</b>	<b>367,994</b>	<b>274,014</b>	<b>393,161</b>	<b>25,167</b>	<b>6.8%</b>	<b>387,016</b>	<b>6,145</b>	<b>V</b>
<b>Billing</b>											
02433124	51110	WB- Sal/Wages FT	72,998	74,929	58,131	75,818	869	1.2%	75,021	797	1 FT Utilities Clerk (50/50 split W&S) & GF Allocations
02433124	51200	WB- Sal/Wages PT	8,412	11,373	9,222	11,765	392	3.4%	11,500	265	1 PT Utilities Clerk 24 hrs/wk (50/50 split W&S)
02433124	51300	WB- Sal/Wages OT	700	708	578	308	(400)	-56.7%	308	-	Allocations from GF
02433124	51400	WB - Longevity Pay	500	500	375	375	(125)	-25.0%	375	-	Allocations from GF
		Salaries Total	82,610	87,508	68,306	88,264	756	0.9%	87,202	1,062	
02433124	52100	WB- Health Insurance	24,645	25,935	20,659	26,052	117	0.5%	26,052	-	Allocations from GF
02433124	52110	WB- Dental Insurance	1,582	1,718	1,365	1,828	110	6.4%	1,828	-	Allocations from GF
02433124	52120	WB- Life Insurance	100	118	97	101	(17)	-14.4%	101	-	Allocations from GF

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02433124	52130	WB - LTD Insurance	168	149	112	129	(20)	-13.4%	129	-	Allocations from GF
02433124	52200	WB- FICA	5,014	5,425	4,065	5,472	47	0.9%	5,407	66	Based on wages: 6.2%
02433124	52210	WB- Medicare	1,173	1,269	951	1,280	11	0.9%	1,264	15	Based on wages: 1.45%
02433124	52300	WB- Retirement Town	8,430	8,567	6,558	8,545	(22)	-0.3%	8,456	89	Based on wages: 11.17%
02433124	52600	WB- Workers Comp Insurance	1,050	629	629	1,102	473	75.2%	1,102	-	Primex Actual Invoice
		Benefits Total	42,162	43,810	34,436	44,509	699	1.6%	44,339	170	
02433124	55200	WB- Supplies	3,105	3,500	2,678	3,750	250	7.1%	3,500	250	Water bill processing, Ink Cartridges, paper, letterhead, pens, etc
02433124	55224	WB- Postage	5,471	4,800	4,758	5,750	950	19.8%	4,800	950	Certified shut-off notices
02433124	55055	WB- Consulting Services	-	2,000	-	5,000	3,000	150.0%	2,000	3,000	Allocation of actuarial costs for GASB compliance \$500 and Tyler conversion services \$4,500
02433124	55014	WB- Audit Fees	8,750	8,250	8,250	8,500	250	3.0%	8,250	250	Audit Fees for Melanson & Health
02433124	55213	WB- Phone Utilization	3,681	4,200	3,476	4,200	-	0.0%	4,200	-	12.5% allocation of IT phone utilization
02433124	55159	WB- Internet Services	-	1,155	-	1,155	-	0.0%	1,155	-	12.5% allocation of IT internet services (website)
02433124	55270	WB- Software Agreement	10,618	9,900	9,507	10,500	600	6.1%	10,500	-	Munis and partial year of Munismart Software Agreement, Water Smart meter portal \$5k annual maintenance (50/50 split W&S)
02433124	55308	WB- Travel Reimbursement	-	-	-	1,500	1,500	-	-	1,500	Munis instructor travel expenses:
02433124	55091	WB- Education/Training	-	50	-	6,425	6,375	12750.0%	50	6,375	Munis implementation/conversion training (10 days shared with sewer)
		General Expenses Total	31,626	33,855	28,669	46,780	12,925	36.2%	34,455	12,325	
		Water Billing Total	156,397	165,173	131,411	179,553	14,380	8.7%	165,996	13,557	V
<b>Distribution</b>											
02433222	51110	WD- Sal/Wages FT	191,919	201,782	159,435	210,258	8,476	4.2%	210,258	-	8 FT split 50/50 Water Distribution/Sewer Collection Aves OT rate = \$35/hr, 600 hours; for WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
02433222	51300	WD- Sal/Wages OT	21,313	21,000	26,318	21,000	-	0.0%	21,000	-	Pay for after hours on-call status, \$140/week per union contract split 50/50 WD/SC
02433222	51310	WD- Sal/Wages Stand-By	-	3,640	2,780	3,640	-	0.0%	3,640	-	4 FT per union contract, split 50/50 WD/SC
02433222	51400	WD- Longevity Pay	2,375	1,625	-	1,725	100	6.2%	1,725	-	
		Salaries Total	215,607	228,047	188,533	236,623	8,576	3.8%	236,623	-	
02433222	52100	WD- Health Insurance	50,423	55,915	44,580	68,863	12,947	23.2%	68,863	-	Premium increase 8.7%
02433222	52110	WD- Dental Insurance	3,119	4,538	2,370	4,036	(502)	-11.1%	4,036	-	Premium increase 3.9%
02433222	52120	WD- Life Insurance	244	252	212	216	(36)	-14.3%	216	-	Premium decrease
02433222	52200	WD- FICA	13,498	14,139	11,154	14,671	532	3.8%	14,671	-	Based on wages: 6.2%
02433222	52210	WD- Medicare	3,157	3,307	2,609	3,431	124	3.8%	3,431	-	Based on wages: 1.45%
02433222	52300	WD- Retirement Town	24,861	25,700	20,431	26,431	731	2.8%	26,431	-	Based on wages: 11.17%
02433222	52600	WD- Workers Comp Insurance	8,370	5,015	5,015	8,788	3,773	75.2%	8,788	-	Primex Actual Invoice
		Benefits Total	103,672	108,865	86,371	126,435	17,570	16.1%	126,435	-	
02433222	55022	WD- Building Maintenance	1,568	7,000	6,710	8,000	1,000	14.3%	7,000	1,000	9 water pumping stations/wells Skinner Spring, SWTP lagoons, GWTP, Well Building, Pump station/towers; started in-house in 2019; mower maintenance 2020 (\$1k)
02433222	55021	WD- Brush Cutting	9,000	-	-	-	-	-	-	-	Pumps, generators, misc equipment
02433222	55105	WD- Equipment Maintenance	3,236	7,000	1,254	7,000	-	0.0%	7,000	-	Trench patch, materials, crushing (replacing deteriorating service saddles); may use contractor
02433222	55252	WD- Road Repairs	4,806	10,000	9,352	10,000	-	0.0%	10,000	-	15 vehicles/equipment, 4 trailers split 50/50 WD/SC; mower maintenance 2020 (\$1k)
02433222	55319	WD- Vehicle Maintenance	7,242	7,000	8,198	10,000	3,000	42.9%	7,000	3,000	5 Hydrant assemblies, risers, service saddles, curbstops, pipe, valve boxes, other parts; \$1k automatic flushing hydrant
02433222	55296	WD- System Maintenance	47,902	54,000	39,031	54,000	-	0.0%	54,000	-	

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02433222	55059	WD- Tank Maintenance	219,171	158,723	118,042	158,723	-	0.0%	158,723	-	Tank Rehabilitation- 1 MG Hampton Rd Prgm \$42,000/year; 1.5 MG Epping Rd Tower Maint. Prgm \$118,723/year
02433222	55173	WD- Licenses	2,880	800	107	800	-	0.0%	800	-	Distribution licenses exams/renewals \$50/ea
02433222	55190	WD- Mobile Communication	655	1,050	978	1,450	400	38.1%	1,050	400	4 MIFI's (50%); additional tablet 2020
02433222		WD- Fire Alarm Communication				1	1			1	Pump Station fire alarms (8 stations at \$100/month equals \$800/month or \$9,600/year)
02433222	55134	WD- General Hand Tools	1,482	1,500	648	1,500	-	0.0%	1,500	-	Drills, bits, taps, dies, ratchet wrenches
02433222	55003	WD- Drug/Alcohol Testing	142	900	40	900	-	0.0%	900	-	Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires
02433222	55257	WD- Safety Equipment	2,689	3,500	2,561	3,500	-	0.0%	3,500	-	PPE incl hardhats, gloves, Tyvek suits, respirators
02433222	55314	WD- Uniforms	1,818	2,145	1,011	2,145	-	0.0%	2,145	-	Per union contract, 8 split 50/50 WD/SC
02433222	55136	WD- GIS Software	4,469	4,500	-	4,500	-	0.0%	4,500	-	Software revisions/maintenance; handheld and software agreement with TISales
02433222	55188	WD- Metering & Back Flow	76,783	80,000	73,242	80,000	-	0.0%	80,000	-	Rebuild/replace meters to AWWA accuracy specifications, backflow devices, brass fittings
02433222	55235	WD- Pump Station & Towers	19,836	41,950	20,158	41,950	-	0.0%	41,950	-	Pumps, I/O cards, check valve rebuilds, fuses/breakers; Gilman Well rehab \$17,500 in 2020
02433222	55194	WD- Natural Gas	6,843	9,000	7,372	10,000	1,000	11.1%	9,000	1,000	Heating/generator fuel; new generators at new well buildings
02433222	55092	WD- Electricity	73,955	70,000	52,457	70,000	-	0.0%	70,000	-	Water Pumping Stations and towers; 3 wells
02433222	55128	WD- Fuel	10,429	10,000	9,898	9,300	(700)	-7.0%	10,000	(700)	Fuel estimate
		General Expenses Total	494,909	489,088	352,057	473,769	4,701	1.0%	489,088	4,701	
		Water Distribution Total	814,188	805,979	626,961	836,826	30,847	3.8%	832,125	4,701	
<b>Treatment</b>											
02433523	51110	WT- Sal/Wages FT	220,631	230,737	195,131	240,508	9,771	4.2%	240,508	-	1 FT WTP Ops Spr, 1 Snr Op, 2 WTP Ops
02433523	51300	WT- Sal/Wages OT	34,164	19,075	30,897	19,075	-	0.0%	19,075	-	
02433523	51310	WT- Sal/Wages Stand-By	3,640	7,280	5,800	7,280	-	0.0%	7,280	-	Pay for after hours on-call status, \$140/week per union contract
02433523	51400	WT- Longevity Pay	1,300	1,300	-	1,500	200	15.4%	1,500	-	2 FT per union contract
		Salaries Total	259,734	258,392	231,828	268,363	9,971	3.9%	268,363	-	
02433523	52100	WT- Health Insurance	87,208	91,373	79,471	97,527	6,154	6.7%	97,527	-	Premium increase 8.7%
02433523	52110	WT- Dental Insurance	6,350	6,496	5,347	6,750	254	3.9%	6,750	-	Premium increase 3.9%
02433523	52120	WT- Life Insurance	310	315	240	216	(99)	-31.4%	216	-	Premium decrease
02433523	52200	WT- FICA	15,317	16,020	13,066	16,639	618	3.9%	16,639	-	Based on wages: 6.2%
02433523	52210	WT- Medicare	3,582	3,747	3,056	3,891	145	3.9%	3,891	-	Based on wages: 1.45%
02433523	52300	WT- Retirement Town	29,558	29,124	24,833	29,976	852	2.9%	29,976	-	Based on wages: 11.17%
02433523	52600	WT- Workers Comp Insurance	8,368	5,014	5,014	8,786	3,772	75.2%	8,786	-	Primex Actual Invoice
		Benefits Total	150,694	152,089	131,127	163,785	11,696	7.7%	163,785	-	
02433523	55022	WT- Building Maintenance	13,107	12,000	12,086	12,000	-	0.0%	12,000	-	3 buildings @ SWTP & GWTP
02433523	55368	WT- Basin/Lagoon Cleaning	20,000	5,000	-	30,000	25,000	500.0%	5,000	25,000	Lagoon cleaning \$50K (clean every 3 to 5 years)
02433523	55105	WT- Equipment Maintenance	31,840	28,000	29,167	48,000	18,000	64.3%	28,000	18,000	Repair pumps & blowers; replacement parts; chemical tubing; new chloramine process; well & pump inspection \$1,650;\$15k for Clearwell/CRT/River intake cleaning and inspection; Grid Bee Maint. (\$3k)
02433523	55294	WT- Supplies Lab Equip	16,923	13,000	12,918	24,000	11,000	84.6%	24,000	-	Safe Drinking Water Act compliance; chloramine testing reagents & field units; Chemscan reagents \$8k & calibration \$1k
02433523	55055	WT- Consulting	35,000	20,000	-	5,000	(15,000)	-75.0%	20,000	(15,000)	TTHM compliance & chloramine assistance; PFOA assistance

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02433523	55270	WT- Software Equip/Contracted Ser	(2,844)	10,000	250	5,000	(5,000)	-50.0%	10,000	(5,000)	Maint. service for SCADA/telemetry, hydraulic model H2O Map
02433523	55173	WT- Licenses	915	1,200	50	1,200	-	0.0%	1,200	-	Treatment licenses exams/renewals \$50/ea
02433523	55190	WT- Mobile Communication	1,459	1,500	1,884	3,600	2,100	140.0%	1,500	2,100	WTP Operations Supervisor cellphone and WTP lpad for SCADA; 3 new alarm devices for SWTP/GWTP (AT&T)
02433523	XXXX	WT- Fire Alarm Communication				1	1			1	SWTP/GWTP fire alarms (2 Plants @ \$100/month equals \$200/month or \$2,400/year)
02433523	55257	WT- Safety Equipment	596	1,500	946	1,500	-	0.0%	1,500	-	Boots, gloves, hard hats, eye & hearing protection
02433523	55314	WT- Uniforms	1,438	2,400	670	2,400	-	0.0%	2,400	-	Per union contract, 3 emp
02433523	55271	WT- Software Services	4,867	7,000	1,102	7,000	-	0.0%	7,000	-	SCADA software maintenance service
02433523	55072	WT- Dam Registrations	3,000	3,000	-	3,000	-	0.0%	3,000	-	Annual NHDES fees/Reservoir & Pickpocket dams
02433523	55229	WT-Property Taxes	317	200	309	360	160	80.0%	200	160	Skinner Springs in Stratham (Pickpocket Dam in Brentwood now tax exempt); Pan Am charges for Summer St
02433523	55161	WT- Lab testing	29,715	26,000	22,642	33,500	7,500	28.8%	26,000	7,500	Coliform bacteria, organic carbon, volatile & synthetic, quarterly PFOA/PFAS \$4,500; 60 Lead & Copper samples
02433523	55034	WT- Chemicals	93,346	90,000	67,380	105,000	15,000	16.7%	105,000	-	11 chemicals including ammonium sulfate for chloramines; GWTP filter media \$15K in 2020
02433523	55194	WT- Natural Gas	22,156	25,000	11,350	23,000	(2,000)	-8.0%	25,000	(2,000)	heating/generator fuel
02433523	55092	WT- Electricity	67,673	80,000	52,405	72,000	(8,000)	-10.0%	80,000	(8,000)	Pumps, lights, etc
02433523	55128	WT- Fuel	2,431	2,000	1,510	1,860	(140)	-7.0%	2,000	(140)	Water Treatment Plant truck
02433523	55211	WT- Phone Lease Alarms	4,649	4,945	3,852	4,945	-	0.0%	4,945	-	Switched out Fairpoint DSL to Comcast cable 2 yr contract for increased communication stability & reliability
		General Expenses Total	346,589	332,745	218,531	381,366	48,621	14.6%	358,745	22,621	
		Water Treatment Total	757,017	743,226	581,486	813,514	70,288	9.5%	790,893	22,621	V
<b>Debt Service</b>											
02471125	58024	DS- Water Tank SRF	188,698	195,021	195,021	201,558	6,537	3.4%	201,558	-	2028 Final payment
02471125	58010	DS- Water Line- Main & Lincoln Sts	125,000	125,000	125,000	120,000	(5,000)	-4.0%	120,000	-	2024 Final payment
02471125	58022	DS- Water Line Replacement- JH	153,700	153,700	153,700	153,700	-	0.0%	153,700	-	2021 Final payment
02471125	58012	DS- Portsmouth Ave Waterline	16,071	16,071	16,071	15,268	(803)	-5.0%	15,268	-	2023 Final payment
02471125	58014	DS- Waste Stream Reduction	41,901	-	-	-	-	-	-	-	2018 Final payment
02471125	58015	DS-Water Meter Replacement	105,735	107,383	107,383	-	(107,383)	-100.0%	-	-	2019 Final payment
02471125	58023	DS- Lary Lane GWTP SRF	215,514	219,738	219,738	224,045	4,307	2.0%	224,045	-	2036 Final payment
02471125	58027	DS- Lincoln Street Phase #2	9,758	9,593	9,593	9,593	-	0.0%	9,593	-	2032 Final payment
02471125	58028	DS- Court Street Culvert	3,972	3,910	3,910	3,910	-	0.0%	3,910	-	2027 Final payment
02471125	58032	DS- Washington Street	-	-	56,000	55,000	55,000	-	55,000	-	2028 Final payment
02471125		DS- Salem St. Utility Design & Engin				29,538	29,538	-	29,538	-	2024 Final payment
02471125		DS- Surface Water Plant TTHM Treatment				84,000	84,000	-	84,000	-	2034 Final payment
		Water Debt Service Principal Total	860,347	830,416	886,416	898,612	86,196	8.0%	898,612	-	
02472126	58524	DS- Water Tank SRF	82,051	75,726	75,726	69,188	(6,538)	-8.6%	69,188	-	2028 Final payment
02472126	58502	DS- Water Line- Main & Lincoln Sts	43,350	38,975	38,975	30,600	(6,375)	-17.2%	30,600	-	2024 Final payment
02472126	58521	DS- Water Line Replacement- JH	19,902	13,754	13,754	9,143	(4,611)	-33.5%	9,143	-	2021 Final payment
02472126	58504	DS- Portsmouth Ave Waterline	4,987	4,087	4,087	3,267	(820)	-20.1%	3,267	-	2023 Final payment
02472126	58506	DS- Waste Stream Reduction	406	-	-	-	-	-	-	-	2018 Final payment
02472126	58507	DS-Water Meter Replacement	2,377	1,042	1,042	-	(1,042)	-100.0%	-	-	2019 Final payment
02472126	58522	DS- Lary Lane GWTP SRF	96,118	91,894	91,894	87,587	(4,307)	-4.7%	87,587	-	2036 Final payment
02472126	58525	DS- Lincoln Street Phase #2	7,582	6,466	6,466	5,977	(489)	-7.6%	5,977	-	2032 Final payment
02472126	58529	DS- Court Street Culvert	2,130	1,753	1,753	1,554	(199)	-11.4%	1,554	-	2027 Final payment
02472126	58531	DS- Washington Street	-	-	32,044	24,480	24,480	-	24,480	-	2028 Final payment
02472126		DS- Salem St. Utility Design & Engin				7,593	7,593	-	7,593	-	2024 Final payment

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02472126		DS- Surface Water Plant TTHM Treatment				28,649	28,649		28,649	-	2034 Final payment
		Water Debt Service Interest Total	258,903	231,897	283,740	268,038	36,341	15.7%	268,038	-	
		<b>Debt Service Total</b>	<b>1,119,250</b>	<b>1,062,113</b>	<b>1,150,156</b>	<b>1,164,650</b>	<b>102,537</b>	<b>9.7%</b>	<b>1,164,650</b>	<b>-</b>	<b>V</b>
<b>Capital Outlay</b>											
02490027	55318	CO- Capital Outlay - Leases	-	37,571	1,716	17,031	(20,540)	-54.7%	17,031	(0)	See separate lease schedule
02490027	57009	CO- Capital Outlay - Vehicle	42,226	-	-	48,059	48,059		-	48,059	See separate vehicle schedule
02490027	55361	CO- Capital Outlay - Land Acquisition/Purchase	-	1	-	1	-	0.0%	1	-	
02490027	57015	CO- Water System Capital	1,472	100,000	41,165	100,000	-	0.0%	100,000	-	Capital outlay needs for water facilities: SWTP VFD/Pump Repl \$85k, River Sta pump \$45k, Modulating valve \$50k; Well Rehab (\$20k); Recoating metal surfaces in clearwell \$45k
		CO- WTP Capital	-	-	-	-	-		-	-	BRC eliminated line item and combined with 627-7425
		<b>Capital Outlay Total</b>	<b>43,698</b>	<b>137,572</b>	<b>42,881</b>	<b>166,091</b>	<b>27,519</b>	<b>20.0%</b>	<b>117,032</b>	<b>48,059</b>	<b>V</b>
		<b>Water Fund Total</b>	<b>3,226,883</b>	<b>3,282,057</b>	<b>2,806,908</b>	<b>3,552,795</b>	<b>270,737</b>	<b>8.2%</b>	<b>3,457,712</b>	<b>95,083</b>	<b>V</b>
<b>WF -Warrant Articles</b>											
15491042	53221	Salem St. Area Utility Replacements		150,000			(150,000)	-100.0%		-	Drainage Design (has General and Water Fund components)
		Groundwater/Surface Water Source Devel				200,000	200,000			200,000	CIP P#22 Well permitting and pump test
		Hampton Road Booster Station					-			-	CIP P#23 Design
		<b>Warrant Articles Total</b>	<b>-</b>	<b>150,000</b>	<b>-</b>	<b>200,000</b>	<b>50,000</b>	<b>33.3%</b>	<b>-</b>	<b>200,000</b>	
		<b>Total Water Fund with WAR</b>	<b>3,226,883</b>	<b>3,432,057</b>	<b>2,806,908</b>	<b>3,752,795</b>	<b>320,737</b>	<b>9.3%</b>	<b>3,457,712</b>	<b>295,083</b>	

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<b>SEWER FUND</b>												
<b>Administration</b>												
03432031	51110	SA- Sal/Wages FT	169,982	195,835	143,268	211,725	15,890	8.1%	-	207,157	4,568	2 FT W/S Mgr & Asst Mgr Split 50/50, and GF allocations (Increase mostly due to change from Engineering Tech to Asst. Engineer)
03432031	51200	SA- Sal/Wages PT				3,145	3,145		541	3,073	72	GF allocation New PT HR Assistant
03432031	51210	SA- Sal/Wages Temp	1,527	3,500	2,829	3,500	-	0.0%	-	3,500	-	PT Seasonal Employee 50/50 W&S Split
		Salaries Total	171,509	199,335	146,127	218,370	19,035	9.5%	541	213,730	4,640	
03432031	52100	SA- Health Insurance	27,866	42,921	25,814	45,142	2,221	5.2%	(663)	45,142	-	Allocations from GF
03432031	52110	SA- Dental Insurance	2,300	3,237	1,855	3,384	147	4.5%	34	3,384	-	Allocations from GF
03432031	52120	SA- Life Insurance	175	305	171	259	(46)	-15.1%	-	259	-	Allocations from GF
03432031	52130	SA- LTD Insurance	680	589	442	520	(69)	-11.7%	-	520	-	Allocations from GF
03432031	52140	SA- Health Insurance Buyout	2,575	2,196	1,647	2,828	632	28.8%	632	2,828	-	Allocations from GF
03432031	52200	SA- FICA	10,487	12,359	8,947	13,539	1,180	9.5%	34	13,251	288	Based on wages: 6.2%
03432031	52210	SA- Medicare	2,454	2,890	2,093	3,166	276	9.5%	8	3,099	67	Based on wages: 1.45%
03432031	52300	SA- Retirement Town	19,185	22,278	16,115	23,650	1,372	6.2%	-	23,139	510	Based on wages: 11.17%
03432031	52600	SA- Workers Comp Insurance	4,504	2,699	2,699	4,729	2,030	75.2%	125	4,729	-	Primex Actual Invoice
		Benefits Total	70,216	89,474	59,783	97,217	7,743	8.7%	169	96,352	865	
03432031	55263	SA- Supplies	1,850	4,000	2,642	4,000	-	0.0%	-	4,000	-	20% of general office supplies, copy costs, batteries; 50% of meter records maintenance; 50% supplies/maint. multi-function plotter
03432031	55224	SA- Postage	2,038	2,000	2,324	2,000	-	0.0%	-	2,000	-	Postage allocation, IPP notices and MOR reports
03432031	55055	SA- Consulting Services	16,929	11,000	1,188	12,000	1,000	9.1%	-	11,000	1,000	WW Lagoon groundwater discharge permit: PFAS/PFOA, \$10k for System Devel
03432031	55124	SA- Fleet Insurance	1,780	680	680	662	(18)	-2.6%	(21)	662	-	Primex Actual Invoice- Based upon allocation of assets
03432031	55228	SA- Property Insurance	41,414	70,694	70,694	68,824	(1,870)	-2.6%	(2,120)	68,824	-	Primex Actual Invoice- Based upon allocation of assets
03432031	55158	SA-Insurance Reimbursed Repairs	-	1,000	-	1,000	-	0.0%	-	1,000	-	Damage repairs on insurance claims
03432031	55170	SA- Legal Expense	2,063	5,000	10,685	5,000	-	0.0%	-	5,000	-	Legal expenses related to EPA permit issues
03432031	55190	SA- Mobile Communications	389	800	148	800	-	0.0%	-	800	-	20% Director, Town Engineer, Ast Engineer cellphones, 50% W/S Manager
03432031	55002	SA- Advertising	-	500	-	500	-	0.0%	-	500	-	Bid packages, requests for proposals
03432031	55257	SA- Safety Equipment	10	-	150	-	-	-	-	-	-	asbestos pipe OSHA standards, confined space equip. maint (moved to SC & ST)
03432031	55050	SA- Conf Rooms/Meals	873	2,000	1,330	2,640	640	32.0%	-	2,000	640	Annual national conference
03432031	55091	SA- Education/Training	3,990	4,500	2,858	4,500	-	0.0%	-	4,500	-	increase training for new WWTP
		General Expenses Total	71,336	102,174	92,489	101,926	(248)	-0.2%	(2,141)	100,286	1,640	
		Administration Total	313,061	390,983	298,409	417,513	26,530	6.8%	(1,431)	410,368	7,145	V
<b>Billing</b>												
03432134	51110	SB- Sal/Wages FT	72,500	74,929	57,895	75,818	889	1.2%	-	75,021	797	1 FT Utilities Clerk (50/50 split W&S) & GF Allocations
03432134	51200	SB- Sal/Wages PT	8,498	11,373	9,210	11,765	392	3.4%	-	11,500	285	1 PT Utilities Clerk 24 hrs/wk (from 16 hrs/wk PRYR) (50/50 split WSS)
03432134	51300	SB- Sal/Wages OT	700	706	578	306	(400)	-56.7%	-	306	-	Allocations from GF
03432134	51400	SB- Longevity Pay	500	500	375	375	(125)	-25.0%	-	375	-	Allocations from GF
		Salaries Total	82,198	87,508	68,058	88,264	756	0.9%	-	87,202	1,062	
03432134	52100	SB- Health Insurance	24,645	25,935	20,659	26,052	117	0.5%	116	26,052	-	Allocations from GF
03432134	52110	SB- Dental Insurance	1,582	1,718	1,365	1,828	110	6.4%	-	1,828	-	Allocations from GF
03432134	52120	SB- Life Insurance	100	118	97	101	(17)	-14.4%	-	101	-	Allocations from GF
03432134	52130	SB- LTD Insurance	168	149	112	129	(20)	-13.4%	-	129	-	Allocations from GF
03432134	52200	SB- FICA	4,990	5,425	4,050	5,472	47	0.9%	-	5,407	66	Based on wages: 6.2%
03432134	52210	SB- Medicare	1,167	1,269	947	1,280	11	0.9%	-	1,264	15	Based on wages: 1.45%
03432134	52300	SB- Retirement Town	8,390	8,567	6,531	8,545	(22)	-0.3%	-	8,456	89	Based on wages: 11.17%
03432134	52600	SB- Workers Comp Insurance	1,050	629	628	1,102	473	75.2%	29	1,102	-	Primex Actual Invoice

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		Benefits Total	42,092	43,810	34,389	44,509	699	1.6%	145	44,339	170	
03432134	55200	SB- Supplies	3,157	3,500	2,974	3,750	250	7.1%	-	3,500	250	Water bill processing, Ink Cartridges, paper, letterhead, pens, etc
03432134	55224	SB- Postage	2,500	2,000	1,500	2,500	500	25.0%	-	2,000	500	Postage for sewer bills
03432134	55055	SB- Consulting Services	-	2,000	-	5,000	3,000	150.0%	-	2,000	3,000	Allocation of actuarial costs for GASB compliance \$500 and Tyler consulting services \$1,500
03432134	55014	SB- Audit Fees	8,750	8,250	8,250	8,500	250	3.0%	-	8,500	-	Audit Fees for Melanson & Health
03432134	55213	SB- Phone Utilization	4,006	4,200	3,476	4,200	-	0.0%	-	4,200	-	12.5% allocation of IT phone utilization
03432134	55247	SB- Registry of Deeds	-	25	-	25	-	0.0%	-	25	-	Sewer Lien Releases
03432134	55159	SB- Internet Services	-	1,155	-	1,155	-	0.0%	-	1,155	-	12.5% allocation of IT internet services (website)
03432134	55270	SB- Software Agreement	10,618	9,900	9,507	10,500	600	6.1%	-	10,500	-	Munis and partial year of Munismart Software Agreement, Water Smart meter portal \$5k annual maintenance (50/50 split W&S)
03432134	55308	SB- Travel Reimbursement	-	-	-	1,500	1,500	-	-	-	1,500	Munis instructor travel expenses
03432134	55091	SB- Education & Training	-	50	-	6,425	6,375	12750.0%	-	50	6,375	W/S Billing Collection Staff
		General Expenses Total	29,031	31,080	25,707	43,555	12,475	40.1%	-	31,930	11,825	
		<b>Sewer Billing Total</b>	<b>163,319</b>	<b>162,388</b>	<b>128,154</b>	<b>178,328</b>	<b>13,930</b>	<b>8.6%</b>	<b>145</b>	<b>163,471</b>	<b>12,857</b>	<b>V</b>
<b>Collection</b>												
03432532	51110	SC- Sal/Wages FT	191,211	201,385	160,653	210,258	8,873	4.4%	-	210,258	-	8 FT split 50/50 WD/SC
03432532	51300	SC- Sal/Wages OT	16,251	21,000	14,834	21,000	-	0.0%	-	21,000	-	WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
03432532	51310	SC- Sal/Wages Stand-By	280	3,640	2,680	3,640	-	0.0%	-	3,640	-	Pay for after hours on-call status, \$140/week per union contract split 50/50 WD/SC
03432532	51400	SC- Longevity Pay	2,375	1,625	-	1,725	100	6.2%	-	1,725	-	8 FT per union contract split 50/50 WD/SC
		Salaries Total	210,117	227,650	178,167	238,623	8,973	3.9%	-	238,623	-	
03432532	52100	SC-Health Insurance	50,423	55,915	43,376	68,863	12,947	23.2%	(8,129)	68,863	-	Premium increase 8.7%
03432532	52110	SC- Dental Insurance	3,119	4,538	2,365	4,038	(502)	-11.1%	(678)	4,038	-	Premium increase 3.9%
03432532	52120	SC- Life Insurance	244	252	205	218	(38)	-14.3%	-	218	-	Premium decrease
03432532	52200	SC- FICA	12,615	14,136	10,268	14,871	534	3.8%	-	14,871	-	Based on wages: 6.2%
03432532	52210	SC- Medicare	2,950	3,308	2,401	3,431	125	3.8%	-	3,431	-	Based on wages: 1.45%
03432532	52300	SC- Retirement Town	23,998	25,700	19,323	26,431	731	2.8%	-	26,431	-	Based on wages: 11.17%
03432532	52800	SC- Workers Comp Ins	8,389	5,015	5,015	8,787	3,772	75.2%	230	8,787	-	Primex Actual Invoice
		Benefits Total	101,719	108,861	82,953	128,434	17,572	16.1%	(8,577)	128,434	-	
03432532	55022	SC- Building Maintenance	4,368	10,000	7,318	10,000	-	0.0%	-	10,000	-	10 pumping stations
03432532	55105	SC- Equipment Maintenance	3,157	5,000	2,524	5,000	-	0.0%	-	5,000	-	consumables; repairs; cutting heads
03432532	55252	SC- Road Repairs	2,671	5,000	2,157	5,000	-	0.0%	-	5,000	-	Sewer trench paving; compaction test requirements, service repairs at mains
03432532	55153	SC- I/I Abatement	20,000	20,000	10,341	20,000	-	0.0%	-	20,000	-	Reclassified from Capital Outlay - maintenance item Catch Basin removal, smoke & dye testing
03432532	55369	SC- Pipe Relining	40,000	40,000	-	40,000	-	0.0%	-	40,000	-	Relining vitrified clay, RCP
03432532	55319	SC- Vehicle Maintenance	6,288	7,000	9,340	10,000	3,000	42.9%	-	7,000	3,000	10 vehicles, 3 trailers, split 50/50 with water dist
03432532	55140	SC- Grit Removal	2,210	2,500	152	2,500	-	0.0%	-	2,500	-	Transport of gravel, sand, etc. to Waste Management from WWTP
03432532		SC- CSO Monitoring				13,500	13,500			13,500	-	Maintenance Fee for Combined Sewer Overflow Monitoring - Flow Assessment and Reporting
03432532	55179	SC- Manhole Maintenance	57,181	69,600	37,210	69,600	-	0.0%	-	69,600	-	Manholes, piping & service repairs
03432532	55238	SC- Pump & Control Maintenance	38,327	49,450	22,351	49,450	-	0.0%	-	49,450	-	Maintain 22 sewer pumps; wear rings, Impellers, shaft couplings, seals
03432532	55173	SC- Licenses	777	1,000	-	1,000	-	0.0%	-	1,000	-	12 licenses for 8 individuals in sewer collection; 1/2 master electrician (due in Nov)
03432532	55190	SC- Mobile Communications	854	1,050	677	1,450	400	38.1%	-	1,050	400	Increase 2 to 4 MiFFs (50%)

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03432532	55003	SC- Drug/Alcohol Testing	322	800	225	800	-	0.0%	-	800	-	7 employees, Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires
03432532		SC- Fire Alarm Communication				1	1	-	-		1	Pump Station fire alarms (10 stations at \$100/month equals \$1,000/month or \$12,000/year)
03432532	55257	SC- Safety Equipment	2,888	2,250	1,427	2,250	-	0.0%	-	2,250	-	PPE & tools for new asbestos pipe OSHA standards, confined space equip. maint.
03432532	55314	SC- Uniforms	2,464	2,145	878	2,145	-	0.0%	-	2,145	-	7 split 50/50 WD/SC
03432532	55138	SC- GIS Software	3,969	4,500	-	4,500	-	0.0%	-	4,500	-	Software revisions/maintenance; handheld and software agreement with TISales
03432532	55260	SC- SCADA Software	-	3,000	248	3,000	-	0.0%	-	3,000	-	Software annual maintenance; I/O cards
03432532	55301	SC- Tools	1,507	2,500	715	2,500	-	0.0%	-	2,500	-	Sewer augers, CCTV parts
03432532		SC- General Equipment Purchase										
03432532	55194	SC- Natural Gas	9,903	11,150	6,092	11,150	-	0.0%	-	11,150	-	Heat/Generator fuel
03432532	55092	SC- Electricity	87,681	82,000	86,592	82,000	-	0.0%	-	82,000	-	Heat, lights, pumps, etc. (new power for MPS grinder pump)
03432532	55128	SC- Fuel	10,429	10,000	9,888	9,300	(700)	-7.0%	-	10,000	(700)	Diesel, propane, gasoline for vehicles, equipment and pumping stations
		General Expenses Total	294,973	328,945	198,133	345,146	16,201	4.9%	-	342,445	2,701	
		Collection Total	606,808	665,456	459,253	708,202	42,748	6.4%	(8,577)	705,501	2,701	V
<b>Treatment</b>												
03432633	51110	ST- Sal/Wages FT	128,066	208,365	152,517	255,439	47,074	22.6%	-	255,439	0	5 FT: 3 Operators, 1 Sr Operator, 1 Chief Operator (8 Mos)
03432633	51300	ST- Sal/Wages OT	28,482	19,000	30,467	19,000	-	0.0%	-	19,000	-	average OT rate = \$36.95/hr, 514 hours
03432633	51310	ST- Sal/Wages Stand-By	4,680	7,280	5,880	7,280	-	0.0%	-	7,280	-	After hours on-call status, \$140/wk per union contract
03432633	51350	ST- Sal/Wages Storm Related FEMA OT	-	1	-	1	-	0.0%	-	1	-	Expenses related to declared emergencies
03432633	51400	ST- Longevity Pay	2,100	2,100	-	700	(1,400)	-66.7%	-	700	-	1 FT per union contract
		Salaries Total	163,329	236,746	188,864	282,420	45,674	19.3%	-	282,420	0	
03432633	52100	ST- Health Insurance	37,578	75,008	66,188	122,421	47,413	63.2%	-	122,421	-	Premium increase 8.7%
03432633	52110	ST- Dental Insurance	2,545	5,190	4,419	8,650	3,480	68.7%	-	8,650	-	Premium increase 3.9%
03432633	52120	ST- Life Insurance	142	252	199	270	18	7.1%	-	270	-	Premium decrease
03432633	52200	ST- FICA	9,680	14,678	10,742	17,510	2,832	19.3%	-	17,510	0	Based on wages: 6.2%
03432633	52210	ST- Medicare	2,264	3,433	2,512	4,095	662	19.3%	-	4,095	0	Based on wages: 1.45%
03432633	52300	ST- Retirement Town	18,487	26,686	20,276	31,546	4,860	18.2%	-	31,546	0	Based on wages: 11.17%
03432633	52600	ST- Workers Comp Insurance	8,369	5,015	5,015	8,787	3,772	75.2%	231	8,787	-	Primex Actual Invoice
		Benefits Total	79,065	130,262	109,361	193,279	63,017	48.4%	231	193,279	0	
03432633	55192	ST- Mowing	9,000	-	-							Clear brush & cattails (Clemson's Pond and lagoons)
03432633	55022	ST- Building Maintenance	6,192	8,000	6,537	10,500	2,500	31.3%	-	8,000	2,500	3 high exposure buildings; 6 new buildings & 4 large process tanks in 2019
03432633	55105	ST- Equipment Maintenance	30,399	50,000	45,270	50,000	-	0.0%	-	50,000	-	Chem feed pumps, flow meters, motorized valves, aerators; new centrifuges (2), RAS/WAS pumps (6), UV disinfection in 2019
03432633	55337	ST- Weed Control	628	1,700	1,406	3,000	1,300	76.5%	-	1,700	1,300	Invasive species control in lagoons
03432633	55204	ST- Outfall Dredging	-	6,500	2,380	6,500	-	0.0%	-	6,500	-	biennial cleaning
03432633	55154	ST- Industrial Pre-treat	9,487	11,000	4,887	15,000	4,000	36.4%	-	15,000	-	5 significant industry permits with monitoring
03432633	55220	ST- Pond/Lagoon Maintenance	1,306	2,500	779	2,500	-	0.0%	-	2,500	-	Inter-lagoon sluice gates/piping, chlorine chamber adj. weirs, etc.; repair aerator pontoons
03432633	55173	ST- Licenses	997	1,200	185	1,200	-	0.0%	-	1,200	-	Required training for licensing; professional development; master electrician 15 hr training
03432633	55190	ST- Mobile Communications	875	1,000	1,106	3,000	2,000	200.0%	-	3,000	-	WWTF Operators, 1 MiFi for SCADA backup
03432633		ST- Alarm Communications				1	1				1	WWTF fire alarms and SCADA alarms (4 lines @ \$100/month equals \$400/month or \$4,800/year)
03432633	55003	ST- Drug/Alcohol Testing	16		16	500	500				500	Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires



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03432633	55257	ST- Safety Equipment	1,198	2,000	1,840	2,500	500	25.0%	-	2,000	500	PPE, gas monitors, Tyvek suits, gloves, confined space equip. maint.
03432633	55314	ST- Uniforms	1,241	1,350	1,121	3,375	2,025	150.0%	-	3,375	-	uniforms for 2 operators
03432633	55260	ST- SCADA Software/Hardware	1,320	5,000	2,715	5,000	-	0.0%	-	5,000	-	Software revisions/annual maintenance
03432633	55072	ST- Dam Registration	1,500	1,500	-	1,500	-	0.0%	-	1,500	-	Annual NHDES fees for WWTP and Clemson Pond lagoons
03432633	55161	ST- Lab Testing	49,304	60,000	43,174	60,000	-	0.0%	-	60,000	-	CSO testing, NPDES nitrogen testing, EPA effluent testing, groundwater monitor report, \$32K river monitoring & TN annual report
03432633	55034	ST- Chemicals	32,638	80,000	39,568	100,000	20,000	25.0%	-	100,000	-	Chlorination/dchlorination; polymer & supplemental carbon in 2019 (BRC-Revision per Wright Pierce)
03432633	55373	ST- Solids Handling	-	100,000	32,568	338,000	236,000	236.0%	-	338,000	-	Biweekly centrifuge solids generation & weekly disposal at Turkey starting May 2019 (BRC- estimated 6 month cost per Wright Pierce)
03432633	55194	ST- Natural Gas	9,134	16,500	11,307	22,000	5,500	33.3%	-	22,000	-	Building heat
03432633	55092	ST- Electricity	171,225	208,000	159,501	312,000	108,000	51.5%	-	312,000	-	Aerators, lights, recirc. & chem feed pumps (BRC-increase per Wright Pierce)
03432633	55128	ST- Fuel	1,568	3,000	1,846	4,200	1,200	40.0%	-	3,000	1,200	2 vehicles
03432633	55131	ST- Gas Monitoring	-	100	-	1,000	900	900.0%	-	1,000	-	Hydrogen sulfide monitoring
		General Expenses Total	328,023	557,350	356,288	939,776	382,426	68.6%	-	933,775	6,001	
		<b>Sewer Treatment Total</b>	<b>570,417</b>	<b>924,358</b>	<b>654,511</b>	<b>1,415,476</b>	<b>491,117</b>	<b>53.1%</b>	<b>231</b>	<b>1,409,474</b>	<b>6,001</b>	<b>V</b>
<b>Debt Service</b>												
03471135	58020	Sewer Line Replacement	101,500	101,500	101,500	101,500	-	0.0%	-	101,500	-	2021 Final payment
03471135	58017	Water Street Interceptor	68,276	-	-	-	-	-	-	-	-	2018 Final payment
03471135	58021	Wastewater Facilities Design	50,000	50,000	50,000	-	(50,000)	-100.0%	-	-	-	2019 Final payment
03471135	58009	Jady Hill Phase II	130,000	130,000	130,000	130,000	-	0.0%	-	130,000	-	2032 Final payment
03471135	58013	Portsmouth Av Sewerline	83,929	83,929	83,929	79,732	(4,197)	-5.0%	-	79,732	-	2023 Final payment
03471135	58011	Sewerline Lincoln & Main Sts	20,000	20,000	20,000	20,000	-	0.0%	-	20,000	-	2024 Final payment
03471135	58025	Lincoln Street Ph#2	54,134	53,219	53,219	53,219	-	0.0%	-	53,219	-	2032 Final payment
03471135		Salem St. Utility Design & Engr	-	-	-	28,554	28,554	-	-	28,554	-	2024 Final payment
03471135		Wastewater Treatment Plant	-	-	-	2,666,533	2,666,533	-	-	2,666,533	-	2039 Final payment
		Sewer Debt Service Principal Total	507,839	438,648	438,648	3,079,538	2,640,890	602.1%	-	3,079,538	-	
03472136	58511	Sewer Line Replacement	13,143	9,063	9,063	6,038	(3,025)	-33.4%	-	6,038	-	2021 Final payment
03472136	58509	Water St Interceptor	724	-	-	-	-	-	-	-	-	2018 Final payment
03472136	58523	WW Facilities Design	3,375	1,375	1,375	-	(1,375)	-100.0%	-	-	-	2019 Final payment
03472136	58520	Jady Hill Phase II	69,925	64,725	64,725	61,150	(3,575)	-5.5%	-	61,150	-	2032 Final payment
03472136	58505	Portsmouth Ave Sewerlines	28,043	21,343	21,343	17,063	(4,280)	-20.1%	-	17,063	-	2023 Final payment
03472136	58503	Sewerline Lincoln & Main Sts	6,120	5,100	5,100	4,080	(1,020)	-20.0%	-	4,080	-	2024 Final payment
03472136	58526	Lincoln Street Ph#2	42,064	35,870	35,870	33,156	(2,714)	-7.6%	-	33,156	-	2032 Final payment
03472136		Salem St. Utility Design & Engr	-	-	-	7,340	7,340	-	-	7,340	-	2024 Final payment
03472136		Wastewater Treatment Plant	-	-	-	1,640,631	1,640,631	-	-	1,640,631	-	2024 Final payment
		Sewer Debt Service Interest Total	161,394	137,476	137,495	1,769,458	1,631,982	1187.1%	-	1,769,458	-	
		<b>Debt Service Total</b>	<b>669,233</b>	<b>576,124</b>	<b>576,143</b>	<b>4,848,995</b>	<b>4,272,871</b>	<b>741.7%</b>	<b>-</b>	<b>4,848,995</b>	<b>-</b>	<b>V</b>
<b>Capital Outlay</b>												
03490237	57010	CO- Capital Outlay - Leases	88,347	37,570	1,716	17,030	(20,540)	-54.7%	(5,561)	17,030	-	See separate Lease schedule
03490237	55361	CO- Capital Outlay - Land Acquisition/Purchase	-	1	-	-	(1)	-100.0%	(1)	1	(1)	
03490237	57017	CO- Capital Outlay- WWTP	-	90,000	32,442	30,000	(60,000)	-66.7%	-	30,000	-	Comminutor rebuild at MPS/Webster \$22k; Front St PS replace 2 pumps & gate valves \$60k; aerators \$30K
03490237	57009	CO- Capital Outlay - Vehicle	42,226	-	-	73,060	73,060	-	-	-	73,060	See separate vehicle schedule
03490237		CO- Lagoon Sludge Removal	-	-	-	1	1	-	-	-	1	CIP P#28 Cost spread out over 10 years
		Capital Outlay Total	130,573	127,571	34,158	120,091	(7,480)	-5.9%	(5,562)	47,031	73,059	V
		<b>Sewer Fund Total</b>	<b>2,443,410</b>	<b>2,848,891</b>	<b>2,150,628</b>	<b>7,686,605</b>	<b>4,839,715</b>	<b>170.0%</b>	<b>(15,164)</b>	<b>7,584,841</b>	<b>101,764</b>	<b>V</b>

<b>Town of Exeter</b>												
<b>2020 Preliminary Sewer Fund Budget</b>												
<b>Version #3: SB</b>												
<b>Last Update: January 17, 2020</b>												
Org	Object	Description	2018 Actual	2019 Budget	YTD Expense Actuals as of 10/31/19	2020 SB Budget	2020 SB Budget vs. 2019 Budget \$ Increase/-(Decrease)	2020 SB Budget vs. 2019 Budget %- Difference	2020 SB Budget vs. 2020 BRC \$ Increase/-(Decrease)	DRAFT 2020 Default Budget	2020 SB Budget vs. 2020 Default Budget \$ Increase/-(Decrease)	Explanation
<b>Warrant Articles/Other</b>												
16491042	53221	Salem St. Area Utility Replacements		145,000			(145,000)		-		-	Drainage Design (has General and Water Fund components)
		Lagoon Sludge Removal					-		-		-	CIP P#28
		Westside Drive Design/Engineering				100,000	100,000		50,000		100,000	There will be a \$75K State Grant
		Squamscott River Sewer Siphons				1,600,000	1,600,000		-		1,600,000	CIP P#29 , Potential 10% forgiveness on SRF loan
		Folsom Street Pump Station Rehabilitation				150,000	150,000		-		150,000	CIP P#27 - work to be done in house
		<b>Warrant Articles Total</b>	-	145,000	-	1,850,000	1,705,000	1175.9%	50,000	-	1,850,000	
		<b>Total Sewer Fund with WAR</b>	<b>2,443,410</b>	<b>2,991,891</b>	<b>2,150,628</b>	<b>9,536,605</b>	<b>6,544,715</b>	<b>218.7%</b>	<b>34,806</b>	<b>7,584,841</b>	<b>1,951,764</b>	

**Public Hearing: Epping Road TIF Plan Amendment**

**Epping Road Tax Increment Finance District  
(Exeter NH)**

**Amended**

**Development Program and Financing Plan**

**January 7, 2020**



## **TABLE OF CONTENTS**

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### **Exhibit A – Project Budget**

## **I. Introduction**

The Exeter NH Select Board hereby proposes to **amend the Epping Road Tax Increment Financing (TIF) District Plan to allocate up to \$1,000,000 of the remaining \$3,215,320 of borrowing authority** for the following purposes: a corridor study on Rt. 27 (Epping Road) between the Route 101 interchange and Route 111-A (Brentwood Road); and infrastructure improvements on Rt. 27 (Epping Road) between the Route 101 interchange and Continental Drive. While the exact infrastructure improvements that will be implemented will come from the corridor study which is estimated to be roughly \$100,000 (quote from VHB engineering), plans for scheduled and future private investment have identified a need for a center lane on Epping Road (Route 27) between Cronin Road and Continental Drive. Also, recommended by Planning staff, improvements may include a new sidewalk along the west side of Epping Road between Cronin Road and Continental Drive. Estimated costs for these potential improvements, provided by Severino Construction, include: Improvements, \$700K; As built, engineering, contingency, \$150K; and, Exclusions \$50K. The total for all planning and infrastructure improvements will not exceed \$1 million.

**This allocation will fund these improvements without increasing the amount or length of term on the TIF bond** and ensure remaining resources (\$2,215,320) would complete the infrastructure improvements outlined in both the 2015 and 2018 TIF plans. Specifically, this includes the extension of Ray Farmstead Road – with water, sewer and a Watson Brook crossing – from its current conclusion to Map 20 Lot 12 (Scott Carlisle’s 18-acre parcel). These improvements are estimated to cost \$2 million (quote from Exeter Engineering Department). **The TIF Advisory Board voted unanimously to approve the amendment.**

This area of Exeter, long neglected for commercial development, has sure potential to contribute significantly to the Town’s tax base, employment base and quality of life through expanded positive economic growth and development. Due to exorbitant site work costs owing to the topographic and ecologic (i.e. wetlands) challenges, this area has remained largely unchanged over the past several decades, despite the desire from local officials, investors and property owners to see it developed. Stimulating sustainable commercial and mixed-use development in this sector is essential; this district was designated an Economic Revitalization Zone (ERZ) and is considered by economic development professionals as the best opportunity Exeter has for large-scale private investment.

The purpose of this Development Program and Tax Increment Financing Plan is to amend the 2015 Epping Road Tax Increment Finance District Plan in compliance with the provisions of New Hampshire RSA 162-K:9 and 162-K:10. Specifically, these statutes require:

- Municipal adoption of a development and financing plan that allocates use of tax increments for project costs, retirement of bonds and notes, operation, maintenance and improvements in the district and for general municipal purposes (RSA 162-K:9 and K:10).

## **II. Objectives**

The objectives of this Amended Development Program and TIF Plan are to:

- Create new infrastructure improvements needed to stimulate and sustain economic development;
- Stimulate development of commercial and industrial property that will provide new manufacturing and other business opportunities, retail and office space, professional services, conference and hotel services, restaurants or other businesses consistent with a vibrant economic corridor;
- Expand the property tax base;
- Create new, expanded and enhanced employment and earning opportunities for area residents;
- Attract consumers from within and from outside the community to patronize existing and new businesses in the Epping Road corridor as well as in other areas in Exeter;
- Stimulate other businesses to locate or expand within Exeter;
- Increase the amount of developed square footage within the district at a more rapid pace than would otherwise occur;
- Increase the commercial and mixed-use tax base of the district at a more rapid rate than current conditions have realized;
- Encourage development opportunities outside the boundaries of the TIF District.

### **III. Proposed Improvements**

In order to provide full access to some of the most important developable property within the Tax Increment Financing District, it is necessary to design and construct road improvements, likely a center lane and sidewalk on Epping Road between Continental Drive and Cronin Road.

Estimated Cost: \$1 million of remaining \$3.2 million

### **IV. Project Benefits**

The Epping Road Tax Increment Finance (TIF) District has performed exceptionally well in the four years since its inception raising, to date, over \$2 million in new private investment (see below) with several other major projects currently underway (Unitil, Ray Farm) and still others in the planning stages (Gateway at Exeter, 24 Continental Drive, 5 McKay Drive, Rinks). These projects will culminate in the addition of tens of millions of dollars' worth of new taxable investment with plenty more acreage left in the district for future development.

The Epping Road Corridor has seen significant investment since commencement with over \$43 million of new taxable value, including new developments including Gourmet Gift Baskets, C3I, The Residences at Colcord Pond, Aroma Joe's and expansions of existing businesses, including FW Webb, The Rinks at Exeter and Northeast Distribution.

Performing a corridor study from the Rt. 101 interchange all the way to Brentwood Road (Rt. 111-A) will assist the Town and private investors with planning the best method for future growth to tie into existing corridor conditions. The "hard" infrastructure proposed in this plan will provide safer and more convenient access to the entire corridor and allow for even more private resources to expand – responsibly – on Epping Road, Continental Drive and Industrial Drive.

TIF Valuation and Revenues to date (please note the annual increase is cumulative and will continue for decades beyond the sunset of the TIF bond):

#### **TIF Taxable Increase 2016 – 2019**

**\$43,238,246**



**TIF Property Tax Revenue**

<u>Year</u>	<u>Amount</u>
2016	82,293
2017	505,729
2018	550,266
<u>2019</u>	<u>920,542</u>
<b>Total</b>	<b>\$2,058,830</b>

**V. Project Cost**

*Total Projected Cost = up to \$1,000,000*

Project: Corridor Study

Estimated Project Cost: \$100,000

Project: Infrastructure Improvements on Epping Road between Rt. 101 Interchange and Continental Drive

Estimated Project Cost: \$900,000

These numbers include improvements, engineering, as built, contingency and exclusions and **represent only a shifting of existing borrowing authority.**

In any year, if the amount of the current assessed value for the District exceeds the original assessed value that excess shall be referred to as captured assessed value.

The captured assessed value shall be dedicated to first paying the amount necessary to make any required debt service payments on any bonds that may be issued. Captured assessment value beyond that necessary for this purpose shall accumulate to complete the projects contained in the Development Plan.

## **VI. Implementation**

Implementation of this plan requires the following action be taken:

- Adoption of the Amended Development Program and Tax Increment Financing Plan (RSA 162-K:9 and 162-K:10) incorporated herein occurs by vote of the Town Meeting on March 10, 2020.

Town of Exeter

Epping Road TIF Bond

Amount \$1,000,000  
 Interest Rate 1.47%  
 Years (up to 25) 10  
 ANNUAL PAYMENT 100,000

#	PRINCIPLE	INTEREST	PRINCIPLE BALANCE	Tot Prin Plus Interest	TIF District Revenues	23.27 21.29 Value to Pay Debt	Excess Revenue (20.7m)
			1,000,000				
1	100,000	14,700	900,000	114,700	920,542	920,542	805,842
2	100,000	13,230	800,000	113,230	920,542	920,542	807,312
3	100,000	11,760	700,000	111,760	920,542	920,542	808,782
4	100,000	10,290	600,000	110,290	920,542	920,542	810,252
5	100,000	8,820	500,000	108,820	920,542	920,542	811,722
6	100,000	7,350	400,000	107,350	920,542	920,542	813,192
7	100,000	5,880	300,000	105,880	920,542	920,542	814,662
8	100,000	4,410	200,000	104,410	920,542	920,542	816,132
9	100,000	2,940	100,000	102,940	920,542	920,542	817,602
10	100,000	1,470	0	101,470	920,542	920,542	819,072
11	0	0	0	0			
12	0	0	0	0			
13	0	0	0	0			
14	0	0	0	0			
15	0	0	0	0			
16	0	0	0	0			
17	0	0	0	0			
18	0	0	0	0			
19	0	0	0	0			
20	0	0	0	0			
21	0	0	0	0			
22	0	0	0	0			8,124,573
23	0	0	0	0			
24	0	0	0	0			
25	0	0	0	0		BE point - 23M	
<hr/>							
Total	1,000,000	80,850	0	1,080,850			
	Total Principal	Total Interest		Average Payment			

Note: Excess revenues being applied to current debt service payments

**TIF Bond Payback  
DRAFT**

	Principal	Interest	Total	Revenues
2019	420,000	250,193	670,193.25	Paid
2020	420,000	192,015	612,015.00	
2021	420,000	170,595	590,595.00	
2022	420,000	149,175	569,175.00	
2023	420,000	127,755	547,755.00	
2024	420,000	106,335	526,335.00	
2025	420,000	84,915	504,915.00	
2026	415,000	63,495	478,495.00	
2027	415,000	42,330	457,330.00	
2028	415,000	21,165	436,165.00	
	<b>4,185,000</b>	<b>1,207,973</b>	<b>5,392,973.25</b>	

Partial interest payments due February each year

Principal/interest payments due August each year

	Total tax	Less State Ed	Net Tax
2019 increment	43,426,115	1,010,526	84,681
			925,845

Notes: Adjustments will be made for non taxable property in the TIF

Initial borrowing amount: \$4,730,022

Bond Premium: \$545,022

Payback Amount: \$4,185,000

**Bonding Authority**

6,845,342 2015 article

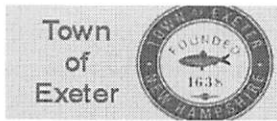
1,100,000 2018 article

**7,945,342**

## **Tax Abatements, Veterans Credits & Exemptions**

## Permits And Approvals

## Correspondence



Kathy Corson &lt;kcorsen@exeternh.gov&gt;

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## Recreation Park Opinion

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Jonah Feld <jonahfeld@gmail.com>  
To: kcorsen@exeternh.gov

Fri, Dec 6, 2019 at 11:30 AM

Hi Kelly,

As an Exeter resident with a young family, I think the expansion to Recreation Park is a good idea. We take our kids to playgrounds often, but have only been to Recreation Park one time. It wasn't a terrible experience, but it's a weak option.

The playground layout is fun for kiddos - lots of climbing and hiding, but many of the structures are in need of repair. Almost everything with a chain/rope bridge is broken, and there's no substantial covered area for a break during rain or strong sun. We often go to the playgrounds at Winter Street, Main Street, or Lincoln Street, but most often we drive to Sawyer Park. Even though Sawyer Park isn't close, it has both bathrooms and covered space, something we haven't found in Exeter.

As for the cost / benefit of the entire project, it's notoriously difficult for people to make good assessments when the numbers are outside of their daily familiarity, and they don't know how many people will benefit (so pretty much anyone on Facebook or writing you, myself included). I'm writing to say that on the benefit side, there is definite room for improvement. I didn't know there's a popular summer camp there, but wow if this project happens I sure hope to send my kids there when they're old enough.

Exeter is a special place to live and stands out among surrounding towns because of its community appeal. This project would strengthen that community and seems to be in the spirit of the town.

-Jonah

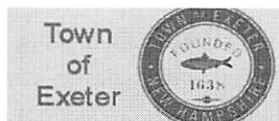
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Jonah Feld  
617 549 8677



1/6/2020

Town of Exeter, NH Mail - Recreation area improvements



Kathy Corson <kcorson@exeternh.gov>

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## Recreation area improvements

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j\_christopher0 <j\_christopher0@yahoo.com>  
To: Kathy Corson <kcorson@exeternh.gov>

Fri, Dec 6, 2019 at 10:58 AM

While my initial response was concern for the wooded area proposed for additional building, upon thinking about the benefits to the community and the fact that the space is unused I would support this project.

Sent from my Sprint Samsung Galaxy S10+.

*Town Manager's Office*

NOV 12 2019

*Received*

November 7, 2019

Dear Members of Select Board,

I am a resident of Senior Housing at 277 Water Street and have been a resident of Exeter since 1974.

I am writing to request that you support the plan by the Exeter Recreation Department to have a multi-generational complex built on the Hampton Road site where the current pool and playing fields are now.

I feel this would be a great asset to the town for people of all ages.

The current Senior Center doesn't have enough space or times available to have many programs

Also the current Recreation Department does not have the space needed for their activities.

The staff at the Recreation Center have been wonderful to the Seniors at 277 Water Street by providing crafts and have made walking at the Y available to us. If they had better facilities these activities could be available to all seniors in town.

Please put this letter in the agenda packet and hopefully on the March ballot.

Sincerely,

*Gail Grannan*

Gail Grannan

December 3, 2019

Select Board of the Town of Exeter  
10 Front Street  
Exeter, NH 03833

Dear Members:

I have been a lifelong resident of Exeter and currently live in the Exeter Housing Authority senior apartments at 277 Water Street. I became a member of the newly formed Senior Council, have attended the meetings all year, attended the listening sessions, and have taken an active interest in the project for a multigenerational complex put forth by the Exeter Parks and Recreation Department.

This project could use the land in the recreation park/swimming pool already owned by our town on Hampton Road and the addition of a multigenerational building could be used by residents of all ages, including a space for seniors. It would include parking, a walking pathway outside and a walking track inside, and a chance for seniors and those seniors with physical disabilities, to be in a safe environment whether learning how to use a computer, take an exercise class or enjoy the fresh air outside. It would also be a safe ADA accessible place for any age to enjoy, including the perimeter walkway and indoor walking track.

The current building used for a senior center in Exeter has very little room, cannot be refurbished and is used exclusively by Meals on Wheels until 2:30 pm every day. And the building housing the Exeter Recreation Department does not have the space for their programs, especially ones needing ADA accessibility.

I urge all of you to support the plan for a multigenerational complex on Hampton Road. It would provide a great benefit for seniors, the disabled, and residents of all ages. As per the results of the older adult survey and listening sessions, there is a real need for a senior center for our 3000+ seniors in Exeter.

The Exeter Parks and Recreation Department staff have already been able to provide programs for us here at 277 Water Street and also get us moving by taking us walking at the YMCA track. We truly appreciate Greg, Melissa and David for all that they do for us.

Again, please support our seniors by voting to put the Exeter Recreation Department plan on the next ballot as a Warrant Article.

I thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads "Susan F. Raycraft". The signature is written in a cursive style with a large, looping initial "S".

Susan F. Raycraft

277 Water Street  
Apt. 108  
Exeter, NH 03833  
sfraycraft@gmail.com

Dec 3, 2019

Dear Select Board Members:

As a current resident of 277 Water Street in Exeter, I am writing to you in support of the proposed Multi Generational Complex to be built on the present Hampton Rd. site.

The current Senior Center on Court St. is inadequate to host many of the town's activities due to lack of space & limited hours available for town use. I am requesting this letter be added to your agenda packet with the long range goal of seeing this matter on the March ballot.

Sincerely,

A handwritten signature in cursive script that reads "Pat Keller".

Pat Keller

*Town Manager's Office*

**DEC 11 2019**

*Received*

December 5, 2019

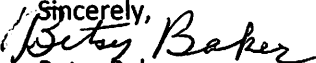
Dear Select Board Members,

I am a current resident at 277 Water Street and strongly support the plan for a multi-generational complex on Hampton Road, Exeter. The current facility on Court Street desperately needs to be enlarged and updated to accommodate the needs of local senior residents. There is no room to expand, in any direction, to allow more usage.

Likewise, the current recreational facility on Hampton Road is limited due to the immense daily use during "summer only." It accommodates primarily the youth of our community which is great, but the facility is "bursting at the seams" and cannot expand to meet additional activities or much needed bathroom facilities. Our handicapped youth are also limited in several aspects and having attended a couple of meetings regarding the plans and needs under consideration, I trust these will also be fulfilled, including the bathroom facilities to accommodate our handicapped participants.

There is a need for year-round usage, multiple generations, and an opportunity for other activities which currently, neither facility is able to offer our citizens.

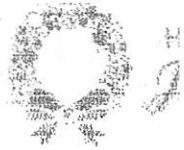
I am hopeful to see this matter on the March ballot.

Sincerely,  
  
Betsy Baker

Ms. Betsy Baker  
277 Water St Apt 226  
Exeter, NH 03833-1734

MANCHESTER NH 30

05 DEC 2019 PM 1 1



Select Board of the Town of Exeter  
10 Front St.  
Exeter, N H  
03833

03833-275496



*Town Manager's Office*

DEC 11 2019

*Received*

December 10, 2019

Select Board of the Town of Exeter  
10 Front Street  
Exeter, NH 03833

Dear Members,

I have been a resident of Exeter for almost 2 years. I live at the Exeter Senior Housing Authority, 277 Water Street. I have been an active member of the new Exeter Senior Council this past year.

I am writing to support the Exeter Parks & Recreation Department's multigenerational project. This complex will be a wonderful addition for all ages in the Town of Exeter. It will provide a space for seniors to meet and socialize during the day. Our current Senior Center has limited space and limited hours.

The outside walking path and the multi-purpose gym with a walking track will encourage health & wellness for all ages and abilities. I recently had a bad fall and have experienced the challenges of using a walker and cane. The handicap accessibility in the multigenerational spaces would be very helpful.

The current Parks & Recreational Building does not have enough space for the programs they offer. This complex will help greatly with that need.

Thank you for your consideration for placing the Parks & Recreation Department's plan on the next ballot as a Warrant.

Please add this letter to your agenda packet.

Sincerely,



Sally J. McRae  
277 Water Street  
Apt. 317  
Exeter, NH 03833

*M* Sally McRae  
277 Water St., Apt. 317  
Exeter, NH 03833

Select Board of Exeter  
10 Front Street  
Exeter, NH 03833





Russ Dean &lt;rdean@exeternh.gov&gt;

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## Rec Center Proposal

1 message

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**Gwen Sneed** <gsneeden@gmail.com>  
To: rdean@exeternh.gov

Fri, Jan 17, 2020 at 11:53 AM

Dear Town Manager,

I am a concerned resident of the town, for several reasons, and I'd like to take this opportunity to express those concerns, along with the deeply disturbing news that you are in favor of an enormous building that would abut the property on which I was finally lucky enough to buy a condo.

I have lived in this town for a quarter of a century; therefore, I have seen many, many changes. When I first moved here, it was an affordable town. People of all economic levels could afford to live here. Not so now! My husband and I have worked hard to save the money to finally purchase a condo in Exeter. The market just keep getting away from us! We have made a deliberate decision to stay in Exeter, but, with taxes on the constant upward swing, it is likely that we will have to reconsider our decision. Is there nothing that can be done to reverse this trend and keep Exeter from becoming like Portsmouth, i.e., only for people of means?

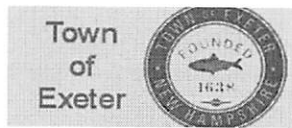
My other concern is about the ambient light that the town of Exeter gives off. We glow from miles away. The mess behind the new theatre at PEA is a perfect example of overkill on lighting. Is there no way to dial down the ambient light this town creates, and perhaps save some money on the electric bill? I do this in my own house. Can't the town do it, too? The effects on the environment are certainly worth having a conversation about, don't you think?

As a resident of Acadia Lane, I am saddened that our town manager and other members of the select board are in favor of an enormous building and complex that would, without a doubt, bring light, noise, and activity to all abutting neighborhoods. I am certain there are other places such a complex could go in this town, and I implore you to consider those places and leave the town pool and park alone. It is lovely and dark all night, and there is a genuine sense of quiet in the back of those condos along the border of the pool, where some would like to see a two-way street, replete with flood lights and street lamps.

Concerned residents from all neighborhoods will be at the meeting on the 21st, and I am hoping you will take some time to reflect on your opinion, have some empathy for those who'd like the peace and quiet of a large home in the country but can't exactly afford it and have bought in places they thought they would get that. It seems a shame, too, that this 12. 1 million dollar affair will essentially make the town even less affordable than it already is. I can't imagine with that price tag that taxes will not increase.

Please think about this carefully and the impact it would have on the abutting properties, as well as on the town.

Thank you,  
Gwen Sneed  
#38 Acadia Lane



Pam McElroy &lt;pmcelroy@exeternh.gov&gt;

## Fwd: Rec Center Proposal

2 messages

**Kathy Corson** <kcorson@exeternh.gov>  
To: Pam McElroy <pmcelroy@exeternh.gov>

Mon, Jan 13, 2020 at 7:01 PM

Can you add this to the correspondence for the January 21st meeting?

Thanks,

----- Forwarded message -----

From: **Gwen Sneed** <gsneed@shoreschool.org>

Date: Mon, Jan 13, 2020 at 6:24 PM

Subject: Rec Center Proposal

To: <NPapakonstantis@exeternh.gov>, <kcorson@exeternh.gov>, <mcowan@exeternh.gov>, <jgilman@exeternh.gov>, <ASurman@exeternh.gov>

Dear Select Board of Exeter,

I am writing to voice my dismay at the proposal of the new rec center on Hampton Road. First, how anyone intends to fit that size facility in that small space is a mystery. Second, the homeowners at the abutting condo association are - rightly - VERY concerned about a whole litany of things. They will be there in force on January 21st to express their STRONG objection to this proposal. Finally, the ambient light that this proposal would cast would certainly ensure that people on Mars could spot Exeter right away. New lights, along with the mess they've made at Phillips Exeter Academy behind the new theatre, guarantee the earth will never experience a dark night again. This town glows from a distance - you can see it light up the night sky from miles away.

I've lived in this town for 25 years. I've seen a lot of changes, but this one needs to be reconsidered. There are other, better locations that can accommodate this facility. What about Epping Road?

I implore all of you to **vote no** to NOT put this on the ballot.

Thank you,  
Gwen Sneed

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--  
Kathy Corson  
Selectwoman

**Pam McElroy** <pmcelroy@exeternh.gov>  
To: Russ Dean <rdean@exeternh.gov>

Tue, Jan 14, 2020 at 11:17 AM

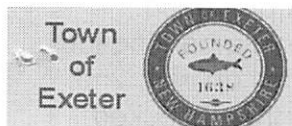
Printed & in your mailbox.

[Quoted text hidden]

--  
*Pam McElroy*

**Town of Exeter**

Executive Assistant, Town Manager's Office  
603-773-6102



Pam McElroy &lt;pmcelroy@exeternh.gov&gt;

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**Fwd: Proposed 2nd Parking Lot on Wayside Drive/Fuller Lane**

1 message

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**Kathy Corson** <kcorson@exeternh.gov>  
To: Pam McElroy <pmcelroy@exeternh.gov>

Mon, Jan 13, 2020 at 8:03 PM

Another one for correspondence.

----- Forwarded message -----

From: **Eileen O'Donnell** <ecodonnell@comcast.net>

Date: Mon, Jan 13, 2020 at 7:44 PM

Subject: Proposed 2nd Parking Lot on Wayside Drive/Fuller Lane

To: <kcorson@exeternh.gov>, <mcowan@exeternh.gov>, <nrapakonstantis@exeternh.gov>, <jgilman@exeternh.gov>, <asurman@exeternh.gov>

To: Current Members of the Exeter Board of Selectman

Kathy Corson, Chair

Molly Cowan, Vice Chair

Niko Papakonstantis, Clerk

Julie D. Gilman

Anne L. Surman

From: Eileen O'Donnell  
10 Wayside Drive  
Exeter, NH 03833

As a direct Abutter to the fence/gate of the proposed secondary lighted/parking lot (55+spaces), I am writing this letter to you with my concerns as a property owner on the devastating effects that this parking lot will have on the quality of life that my family has enjoyed since we moved here in July of 1994. I hope and pray that I may have a few minutes of your time.

A little bit about me.

Almost 26 years ago, my late husband, Michael and I, decided to buy our current home in Exeter as with two children, Teddy, age 7, Katie, nage 6 and one-on-the-way, Michael and then later, one more, Mary, because as we fell in love with primarily the school system, the community and the recreation programs. All four children are college grads, two with their masters and the youngest, Mary, at Junior at UNH with high honors. We have also always supported the Park & Rec programs with all four children participating in programs with the youngest attending the Rec Park Day Camp. While the kids were in school, my husband coached on various Rec Teams and I volunteered many years as Committee Chair for Troop 323 Boy Scout Troop and also volunteered with many Booster clubs (Band, Football, Lacrosse, Softball, Soccer) at both the elementary and high school level. Within a year of moving here, I was able to secure a part-time position at Exeter Hospital which evolved into a full-time position as a System Specialist (just celebrated my 25th anniversary!) while my husband, Michael, worked as a behavioral therapist with a vegetable/fruit family farm stand in Rye to support our family. We have never regretted our decision with great neighbors and the kids could play outside and ride their bikes through a quiet and safe residential neighborhood. To come home to a quiet place after a full-day of work is always a blessing and refuge and I love this great town.

Late Notification Letter received on about 12/15/19

Received letter from Exeter Park and Recreation on 12/15/19, regular mail, on the proposed design, which showed on the map provided that there would be no fence but instead a parking lot right outside of fence with an invitation to attend an Abutter meeting at the Town Hall on Jan. 2nd. I was extremely upset as I had no previous notification about this parking lot and I then checked with my neighbors on Wayside Drive. Everyone was up-in-arms as they, too, had no previous notification. I feel sad that my neighbors and I were not included in the previous discussions on this proposed parking lot and that I feel as a long-term resident that my opinion does not matter with the Town. For the record, I am not against the idea of a proposed park project as the park does need renovation. However, I strongly feel that providing a back-entrance to the park is not the answer and that the project needs to be pushed-back for further discussions and that the Town obtain input from residents of both Wayside Drive and Fuller Lane. Also, I think back to 15 years ago when it was promised by Town that there would never be a public access through the rear gate as shown in the Town minutes from that period when Doug Dicey was the Rec Park Director.

#### Reasons against Creating 2nd Parking Lot & Taking Down Fence/Gate

Quality of life will be changed from a quiet residential neighborhood to one that is full of traffic, coming-and-going, and I am worried about the safety of the children in this neighborhood and also the seniors from Langdon Place and workers from the local professional offices on Hampton Road who take their morning and afternoon walk breaks through our cul-de-sac. I also wonder if a traffic study will be done as we have two dangerous intersections nearby, Guinea & Hampton Rd and Holland Way & Hampton Rd and traffic flow from these two intersections will be further impeded unless lights are installed. It is not evident right away and I myself have been guilty, but imagine this scenario, I am running late in getting my daughter or son over to practice so I race like the dickens down the road. I worry about increased flow of traffic, speeding traffic and also neighboring towns such as nearby Hampton will get on board in utilizing the fields as a drop-off service for their children while they run to Market Basket/Shaws. I do not believe that our road should be used as the conduit for a babysitting service. The quality of life will become so negative. We do not want your suggestions of putting in sidewalks, speed-bumps and God knows, the Rec advisory board's suggestion of having a zoned parking space in front of your homes like they have in "Manhattan." (1/2/20 mtg). I, for the record, do not want to be like Manhattan and want to keep the integrity of a wonderful neighborhood that we have always enjoyed and loved. We were filmed on the 1/2/20 meeting but as of today; however, there were no minutes nor any video of this meeting on the Town website. If you have a chance, please view this video as it may be an eyeopener for the discussions that took place and post to the town website. Thank you in advance for doing this.

#### Suggestions to Modify Proposal

I think that the current proposal needs to be revamped and modified from its current format. I ask you **to not fail us** as contributing & tax-paying citizens and to please respect the wishes of myself and my 25 neighbors to **include us in future discussions** so that we can come up with a modified proposal that is mutually acceptable by all of my neighbors on both Wayside Drive and Fuller that does not include a secondary parking lot at the rear entrance.

Thank you, for your time and consideration.

Sincerely,

Eileen O'Donnell  
10 Wayside Drive  
Exeter, NH  
(603) 686-2034

1/14/2020

Town of Exeter, NH Mail - Fwd: Proposed 2nd Parking Lot on Wayside Drive/Fuller Lane

Kathy Corson  
Selectwoman



Pam McElroy &lt;pmcelroy@exeternh.gov&gt;

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**Fwd: Rec Center**

1 message

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**Kathy Corson** <kcorson@exeternh.gov>  
To: Pam McElroy <pmcelroy@exeternh.gov>

Tue, Jan 14, 2020 at 7:13 AM

More correspondence.

Kathy Corson  
603-686-9600----- Forwarded message -----  
From: **john** <johnz95@comcast.net>  
Date: Mon, Jan 13, 2020, 10:41 PM  
Subject: Fwd: Rec Center  
To: <kcorson@exeternh.gov>

Sent from Xfinity Connect Application

-----Original Message-----

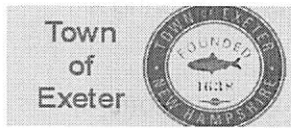
From: johnz95@comcast.net  
To: jgilman@exeternh.gov  
Sent: 2020-01-13 10:36:50 PM  
Subject: Rec Center

Hi I spoke at the last Board meeting and want to reiterate my position in order to hopefully have this warrant tabled. . My wife and myself are new to town having moved here in April. This proposed new rec center will greatly impact our quality of life here at Acadia Lane. Besides the increased traffic ,noise and lighting that will now be 9am to 9 pm 7 days a week, the proposed road to the center will go inches from the property line on the Acadia lane side with the possibility of headlights from incoming cars shining right into my front window since I live on the first floor. In fact since space for the road is so tight on this side that half the pool deck would have to come down to fit the road. I asked over at the recreation dept. the other day and they admitted that many of the programs would now be more open to non Exeter residents which would even more increase the noise, traffic congestion and a need for more lighting.

My wife and I also feel we were let down by the town as not being properly notified in time ( pretty much at the 11th hour) to voice our concerns. The abutters were notified at the last minute by mail Dec 15th for a Jan 2nd meeting. At this meeting all the plans were already in place without any of our input at all. Please put yourself in our place if this was happening next to your home. We had no input at all. Various people had said if this warrant passed they would listen and do what they could do to ease some issues and we feel they are sincere . We can't help but think of Allan though who lives at Wayside lane and has been waiting 15 years for the town to come though on some simple promises

At the last board meeting both men with the facility dept both wanted to table the warrant to look at all the other town needs that may have to be addressed before this project. It's a big cost to do this project. If we as abbuters were not notified and informed properly we feel that if the warrant goes to vote people won't be informed about other big tax warrants coming down the road. Please vote to table this warrant. Thank you John and Kathy Zinka  
61 Acadia lane

Sent from Xfinity Connect Application



Pam McElroy &lt;pmcelroy@exeternh.gov&gt;

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**Fwd: Recreation Department Expansion**

1 message

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**Kathy Corson** <kcorson@exeternh.gov>  
To: Pam McElroy <pmcelroy@exeternh.gov>

Wed, Jan 15, 2020 at 7:05 PM

Another one for correspondence.

----- Forwarded message -----

From: **Jeff and Cyndy Smith** <jsmith061@comcast.net>

Date: Wed, Jan 15, 2020 at 4:39 PM

Subject: Recreation Department Expansion

To: &lt;kcorson@exeternh.gov&gt;

January 15, 2020

Cyndy Smith

jsmith061@comcast.net

Dear Selectperson,

I am writing to express my opposition to the proposed expansion of the Hampton Road Recreation fields with an additional parking lot which would be accessible from the Wayside Drive/ Fuller Lane entrance. I would like to preface this by stating that I am a lifelong resident of Exeter (5<sup>th</sup> generation to be exact ) who has nothing but pride to show for this town. My husband and I built a house on Fuller Lane in 1987, and raised our 2 children here. There is a reason we have stayed here so long, the quaint, bucolic atmosphere this neighborhood has afforded us.

In the 32 years that we have lived in this neighborhood, this end of town has seen many changes. 101 was expanded from a 2 lane highway to a 4 Lane Highway. The Professional Buildings on Hampton Road were built. The County Courthouse moved, and Access Sports moved in and expanded. Exeter Farms was built ( and may I remind you we were promised sidewalks to the Recreation Fields at the time, never happened) . Two professional building were built and/or expanded at the end of Fuller Lane with parking lot access to both on either side of Fuller Lane. Most recently, the Condos at Acadia Lane. This list does not take into consideration The Cooperative Middle School Sterling Hill Developments or any of the smaller building projects that have taken place over theses 32 years. While these all added traffic to Hampton Road and, yes during the morning school and business commute there is sometimes a wait to get onto Hampton Road, none of these projects took away from us or our neighbors being able to enjoy our homes and yards for which we willingly pay our taxes to be able to call this neighborhood Home. This will all change if you allow a parking lot to be installed with access from our neighborhood.

The neighborhood is a mix of generations. I would like to think that the kids who live here now will still be able to play ball in their yard without fear that if the ball rolls into the street they won't get hit by a line of traffic waiting to get onto the fields. My husband and I are grandparents and I would love to be able push my grandchildren in their strollers and let them ride their bikes down the hill just as my kids did. There are many elderly residents from the two 55 and over communities nearby who walk the neighborhood daily, and yes you can say that there will be walking tracks in the new building and around the fields but A. it's nice to get out for fresh air and B. many people don't want to dodge balls while walking or listen to the cheering if they just want a peaceful walk. I wonder how many people who are in favor of this would want it in their



own neighborhood ? Residents of Hunter Place opposed the Seacoast Promise which would only bring a few cars per day.

In addition to how this parking lot would affect the residents of this neighborhood, has anyone considered the safety of the drivers coming in. Currently Fuller Lane has 2 professional office buildings accessing parking from Fuller Lane. Both of these building have signs on Hampton Road which impede the visibility getting onto and off of Hampton Road. On Wayside Drive Side, the vacant lot which is a hill and the Arborvitae trees on the other side impede the visibility on that end. From either entrance, you must drive into the bike path on Hampton Road in order to see in both directions. This is and has been an unresolved safety issue for many years.

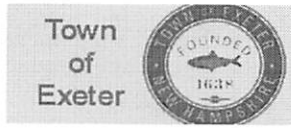
Finally, I would just question why this town needs such an expansion. I agree that some of the facilities at the playing fields need updating, but the Exeter Recreation Department is used by many non-residents. Maybe it's time we just focus on our own. I know for a fact that every year there are many young families who are residents of Exeter who do not get a space in the Summer Camp program yet out of town families somehow manage to squeak in. It's time we take care of own.

Sincerely,

Cyndy Smith

--  
Kathy Corson  
Selectwoman





Pam McElroy &lt;pmcelroy@exeternh.gov&gt;

## Fwd: Rec Bond - Part 2

1 message

Kathy Corson <kathykcorson@gmail.com>  
To: pmcelroy@exeternh.gov

Thu, Jan 16, 2020 at 8:42 AM

Here is one more.

----- Forwarded message -----

From: **michael dawley** <dawleymj@gmail.com>

Date: Sun, Jan 5, 2020 at 11:36 AM

Subject: Rec Bond - Part 2

To: Niko Pappas <niko.pappas@aon.com>, Julie D Gilman <juliedgilman@comcast.net>, Anne Surman <annesurman3@gmail.com>, Kathy Corson <kathykcorson@gmail.com>, <mcowan@exeternh.gov>

I spent several hours Friday reviewing the written proposal, and talking to Greg Bisson, about many points of concern with regard to the \$12.7M Rec Park expansion. Only in Exeter would we turn a rejected \$7.1M bond into a \$12.7M replacement. With so many unanswered questions no less.

1. Why did the \$250K Planet Playground turn into \$500K? Apparently somebody put on a survey the desire for a more compatible 'ADA' type base/flooring. Cut out the extra 250K and let the private sector raise the rest.
2. And how about our 'all things to all people' DELUXE KITCHEN - \$750,000 !!! Among other things with this, we need to do a review of the entire Meals on Wheels program. Most towns of our size use private facilities for this. Hampton prepares at a local church. Exeter (and Hampton) used Exeter Hospital for many years (I delivered MOW for 8 years - great program).
3. The proposal says we can build a new soccer field for \$150,000+ (excluding land purchase) on Continental Drive, but the ONE new field to be built at the Rec Park will cost \$1,000,000+ because of high site costs. DITCH THIS FIELD, and the parking lot that goes with it - FOREVER!
4. How about a 150 seat bleacher capacity to watch 6 and 7 year olds play beginner basketball! Shouldn't 30-50 seats be enough?
5. Remember - The cost of this building is \$630 per square ft(usable). EVERY SQUARE FOOT MATTERS.
6. The access road to the now very busy Multi-purpose Bldg is problematic, to say the least. Truck deliveries to MOW, et all. This needs further Planning Board/Town Planner review.

And on and on it goes. I do support a building/renovation project at some point, but it should be under \$10M.

Please do the responsible thing as an elected official and reject putting this bond on the warrant in 2020. It is simply not fully vetted yet. Exeter taxpayers deserve better. Please do not cave to the Rec Advisory Board Lobby. Their view is myopic, to say the least.

Regards, MIKE DAWLEY

--  
Kathy Corson  
(603)686-9600

Find my work email at [www.kathykorson.com](http://www.kathykorson.com) or just email me at [Kathy.corson@beangroup.com](mailto:Kathy.corson@beangroup.com)



Pam McElroy &lt;pmcelroy@exeternh.gov&gt;

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**Fwd: Proposed Parking lot at Wayside Drive/Fuller Lane**

1 message

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**Kathy Corson** <kcorson@exeternh.gov>  
To: Pam McElroy <pmcelroy@exeternh.gov>

Wed, Jan 15, 2020 at 12:29 PM

Another email for correspondence for January 21st meeting.

----- Forwarded message -----

From: **Gael Phillips** <gaelps@comcast.net>

Date: Wed, Jan 15, 2020 at 12:04 PM

Subject: Proposed Parking lot at Wayside Drive/Fuller Lane

To: <kcorson@exeternh.gov>, <mcowan@exeternh.gov>, <npapakonstantis@exeternh.gov>, <jgilman@exeternh.gov>, <asurman@exeternh.gov>

To the Exeter Board of Selectmen,

I am writing to you in opposition to the proposed 55 space parking lot at the Wayside Drive/Fuller Lane end of the Rec fields.

I purchased my house at 4 Wayside Drive in 2015 and quickly became enchanted with the neighborhood. We have young families just starting out to senior citizens who have been residents since their homes were built. I have owned four houses over 40 years and for the first time, I know my neighbors. We walk our dogs together, our children learn to ride their bikes in our street, we help each other out by snow blowing or leaf cleanup. One neighbor even keeps chickens which roam freely between our yards. Our neighbors at Langden Place walk in our neighborhood because it is a cul-de-sac and safe. Local business' employees take their exercise breaks in our neighborhood. We have a real community.

The proposed parking lot will destroy this way of life. With the addition of several hundred car trips a day down our street – very likely with a number of them speeding because they are running late for a game or pick-up – we will not be able to safely walk our dogs, or walk ourselves for exercise. The direct abutters already have difficulties with people parking at the end of the street and blocking their driveways or taking up all the parking in front of their home. With a parking lot they will have problems with people littering or leaving their trash on lawns.

The proposed parking lot will definitely, and I fear, drastically, impact our property values. We will go from a quiet, neighborhood friendly, cul-de-sac to a busy thoroughfare. Buying a house on a quiet street, albeit in a mixed use neighborhood, is one thing. Buying a house on a busy street with heavy traffic is completely different. When I was looking for a house I never considered major streets like Hampton or Guinea Road.

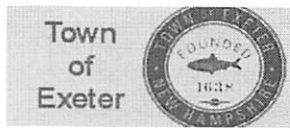
I am not opposed to improving the Rec fields and facilities. I recognize the existing parking lot is less than ideal for the number of participants. Surely we can work together to find another solution that will not change our way of life and diminish our property values.

Sincerely,

Gael Phillips  
4 Wayside Drive  
(781) 439-7261

--

Kathy Corson  
Selectwoman



Pam McElroy &lt;pmcelroy@exeternh.gov&gt;

**Fwd: Proposed 55 Space Parking Lot on Wayside Drive/Fuller Lane**

1 message

**Kathy Corson** <kcorson@exeternh.gov>  
To: Pam McElroy <pmcelroy@exeternh.gov>

Mon, Jan 13, 2020 at 6:55 PM

Correspondence for packet for January 21st.

----- Forwarded message -----

From: **Kate Donovan** <oemkate31@gmail.com>  
Date: Mon, Jan 13, 2020 at 9:15 AM  
Subject: Proposed 55 Space Parking Lot on Wayside Drive/Fuller Lane  
To: <kcorson@exeternh.gov>, <mcowan@exeternh.gov>, <jgilman@exeternh.gov>, <asurman@exeternh.gov>

To the Members of the Exeter Board of Selectmen -

I write this letter to you as an abutter to the proposed 55 space lighted parking lot in our current cul-de-sac neighborhood of Wayside D. rive and Fuller Lane. First and foremost, I would like to say that as an over 20 year resident -- it is just so sad to me that we were only just informed in mod-December that this was proposed for the end of our street and were not involved in the plan's inception or considered in this process. Dropping this news during the holidays and then having a quick abutters meeting on January 2 is really in poor taste and bad civic planning -- there is just no other way to say how upsetting and disrupting this is for over the 25 families that is currently fighting this neighborhood altering proposal.

My husband Mark and I chose to move to this neighborhood over 20 years ago due to the fact that is was a cul-de-sac and for its diversity of homes and overall safety esthetic. We are still raising our two out of three daughters in this town (one now lives in Boston) and I feel fortunate to be a Special Education Teacher for over 14 years at Exeter High School. So to say the least, I am entrenched in the Exeter community.

It makes me sad to think that the Park and Recreation Board did not have the decency to consider us during the inception of this project nor enough of our community of Exeter families and taxpayers to even be notified until Mid-December. We are not against a park proposed project -- but this seems very clandestine and so unfair to a large section of abutters whose homes are their refuge....not a cut through for traffic for constant drop-offs and pick-ups. In a very short time, this secondary lot will become the primary lot for five towns of drop offs and pick-ups and our neighborhood will no longer be welcoming to walkers, strollers, bikes and seniors who seek our cul-de-sac just for that purpose.

I beg of you to decline this current proposal at it's core. The way it has been handled and the bandaids that have been offered (sidewalks, signs, bushes, etc) are not want we want. We do not want a 55 plus spaced lighted parking lot in our neighborhood. Our quality of life will be so negatively affected and has already created such a rough start to the new year for so may of us in this town -- please re-vamp this plan -- include constructive and heartfelt conversations. I hate to use the work "discriminatory" in town politics -- but to all of my fellow neighbors and home abutters -- it is exactly what this proposal feels like.

I appreciate your time and worthy consideration of our family and neighborhood's plight.

Kathleen (Kate) Donovan, M.Ed  
11 Wayside Drive  
Exeter, New Hampshire

--  
Kathy Corson



Russ Dean &lt;rdean@exeternh.gov&gt;

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**Susan Raycraft Exeter Resident**

1 message

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**Susan Raycraft** <sfraycraft@gmail.com>  
To: Russ Dean <rdean@exeternh.gov>

Fri, Jan 3, 2020 at 1:45 PM

Dear Mr. Dean,

I am a resident of Exeter and live at the public housing apartments at 277 Water Street. Five of us sent letters to you/Selectboard in strong support of improving the Recreation Park to include a multigenerational building and expanding parking, etc. which was all studied and presented to the Selectboard.

Because it is very difficult for us seniors to be present at the upcoming Selectboard meeting next week, I am respectfully asking you to read all of our (5) letters at the meeting as if we were there in person. They were from Gail Grannan, Susan Raycraft, Pat Keller, Sally McRae and Betsy Baker. They might have been in the packets from previous meetings but have not been read aloud in support of the recreation department plan.

I thank you for your consideration of my request.

Sincerely,  
Susan Raycraft  
580-2561  
sfraycraft@gmail.com



Pam McElroy &lt;pmcelroy@exeternh.gov&gt;

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**Fwd: a request from several Exeter voters**

2 messages

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**Kathy Corson** <kcorson@exeternh.gov>

Wed, Jan 15, 2020 at 12:39 PM

To: Pam McElroy &lt;pmcelroy@exeternh.gov&gt;, Russell Dean &lt;rdean@exeternh.gov&gt;

Can you put this in our packet for January 21st?

----- Forwarded message -----

From: **Dana** <danatrahan@comcast.net>

Date: Wed, Jan 15, 2020 at 11:23 AM

Subject: a request from several Exeter voters

To: Andie Kohler &lt;akohler@exeternh.gov&gt;, Russ Dean &lt;rdean@exeternh.gov&gt;, &lt;KCorson@exeternh.gov&gt;, &lt;pgscafidi@comcast.net&gt;

Cc: +(t)Jean Shiner &lt;Jean.Shiner@comcast.net&gt;, Michele &lt;mclock@comcast.net&gt;, Fred Fournier &lt;fred.fournier.jr@gmail.com&gt;

Good Morning,

I send this email request on behalf of myself and a few additional Exeter residents that are blind or visually impaired. I noticed some great information posted on our town website regarding our upcoming Presidential Primary. I'm sure many residents check online to learn more about election dates, registration deadlines and absentee ballots. Could the One4All Accessible Voting System also be noted here? Many residents of all abilities are not aware that this option even exists for them. If it could be noted on the town's FB page as well, that would reach even more! I have attached a photo that I received from our Secretary of State's Office that might be a great attention getter. Who knows...maybe it would entice some younger voters to get out to vote with the ease of the oh so familiar tablet. We thank you in advance for sharing information about all available voting tools with the residents of our town. If there are additional methods to share the information as well, that would be great.

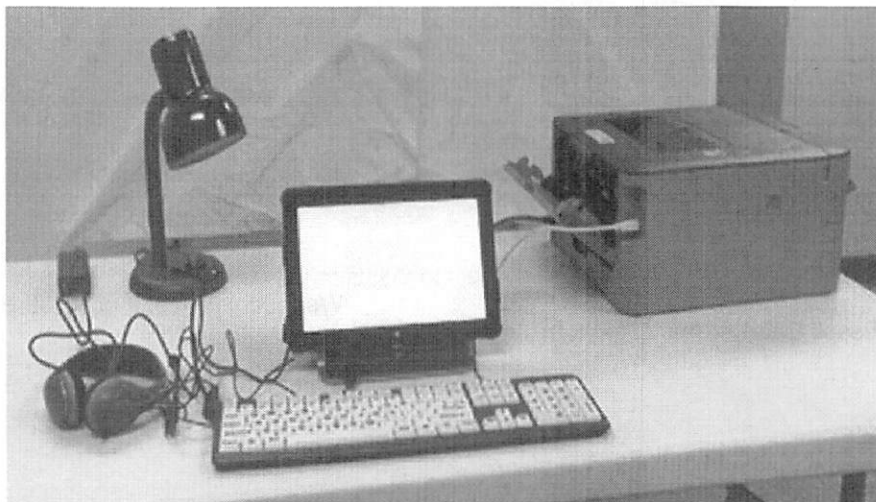
Thank you,

Dana Trahan

Mary Jean Shiner

Michele Clock

Fred Fournier



--  
Kathy Corson  
Selectwoman

---

**Russ Dean** <rdean@exeternh.gov>  
To: Kathy Corson <kcorson@exeternh.gov>  
Cc: Pam McElroy <pmcelroy@exeternh.gov>

Wed, Jan 15, 2020 at 12:40 PM

Will do!  
[Quoted text hidden]



Kathy Corson <kcorson@exeternh.gov>

---

## Exeter Rec CIP

---

S. C <sc\_pr@yahoo.com>

Mon, Dec 9, 2019 at 7:01 PM

To: NPapakonstantis@exeternh.gov, kcorson@exeternh.gov, mcowan@exeternh.gov, jgilman@exeternh.gov, ASurman@exeternh.gov

Hello,

My husband and I are NOT in favor of this project. We urge you to please vote to not move the project forward. We have two children ages 13 and 11.

Thank you!

Steph & AJ Canty  
7 Garfield Street





Kathy Corson &lt;kcorson@exeternh.gov&gt;

---

## rec park expansion

---

Renee Nicholls <r-nicholls@comcast.net>  
Reply-To: Renee Nicholls <r-nicholls@comcast.net>  
To: kcorson@exeternh.gov

Fri, Dec 6, 2019 at 11:23 AM

Hi Kathy,

I'm really concerned by the thought of another luxury item and the effect it will have on taxpayers. Our starter home on School Street (which we rent now) was reevaluated and the taxes went up \$900+. One of the bedrooms doesn't even have a closet. Whenever we interview new tenants, we are besieged by local people who don't qualify for a mortgage because they have had to declare bankruptcy (usually due to health issues). The people with wealth in our town don't seem to recognize just how many folks are struggling. When our daughter was at Main Street School, there were kids in her class who lived in homes with three-car garages AND kids who did not have a winter coat with a working zipper. We are not planning to raise the rent at our property because I just don't have the heart to do that to our tenants, but that means our own budget will be taking the hit.

It's distressing to see the town manager quoted in the newspaper as saying the tax hike didn't seem to really affect anyone: "the revaluation had not spurred widespread frustration among residents." <https://www.seacoastonline.com/.../exeters-tax-rate-drops...> Anyone who reads the forum knows that's not the case. I also watched the sustainability committee meeting the other night, and the gentleman from the budget committee talked about seniors who are afraid they may need to move because of the constantly growing tax expense. I hear this from people in town of all ages---"When the kids are done school, we are going to have to move someplace cheaper." People shouldn't feel like they're going to get priced out of their own homes because of high taxes.

The rec area isn't even used in the winter. There should be no more big-ticket luxury items until the dust settles and the library, school, and water issues are resolved (if at all). Please keep the struggling residents in mind as you discuss these items with the board. They may not have the energy left to speak up for themselves.

Thank you for all the hard work.

Renee Nicholls  
4 Patricia Ave  
Exeter, NH 03833



Kathy Corson <kcorson@exeternh.gov>

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## Rec project

---

Jim Mills <jim@talk2jim.com>

Wed, Dec 11, 2019 at 7:41 AM

To: "kcorson@exeternh.gov" <kcorson@exeternh.gov>

Kathy

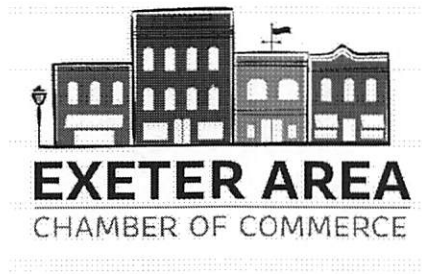
I feel very strongly that this project needs to be put on hold. We are asking people to pay for a skyrocketing increase in water sewer bills and just took on the library project. Our property taxes are some of the highest in the Seacoast. This has already started to have an effect on people deciding to live in other places where taxes are not as high.

Jim

Jim Mills ABR, CDP, CLHMS, CRS, GRI  
RE/MAX Shoreline  
Broker Licensed in ME and NH  
100 Market Street  
Portsmouth, NH 03801

Jim@talk2jim.com  
603-682-0999





Select Board  
Town of Exeter  
10 Front Street  
Exeter, NH 03833

January 13, 2020

Dear Select Board,

On behalf of the Exeter Area Chamber of Commerce, I am writing to request that the Recreation expansion project be included on the upcoming town election ballot so that the voters can weigh in on the proposal.

Every election brings voters an opportunity to make sure that Exeter remains a vibrant community to live, work and play. I hope that voters go to the ballot informed about this and other projects under consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Wheeler". The signature is fluid and cursive.

Jennifer R Wheeler  
President

---

The Exeter Area Chamber of Commerce engages businesses, organizations and the community to promote local commerce and culture, and is a vital part of the community representing Brentwood, East Kingston, Epping, Exeter, Kensington, Kingston, Newfields, Newmarket, Raymond and Stratham.



The State of New Hampshire  
**Department of Environmental Services**

Robert R. Scott, Commissioner



**NOTICE OF DISQUALIFIED FORESTRY NOTIFICATION**

May 03, 2018

VARNEY & SONS LOGGING  
C/O FRANK VARNEY  
PO BOX 932  
CENTER OSS�PEE NH 03814

RE: File # 2018-01246  
Kensington, Tax Map/Lot: 6/20.

Dear Mr. Varney,

The Department of Environmental Services (NHDES) Wetlands Bureau received the above referenced "Wetlands Forestry Notification" and supporting documentation on April 30th, 2018. Review of the Forestry Notification form and supporting documentation indicates that the wetlands or stream crossings proposed as part of your timber harvest activity do not meet the rules (Env-Wt 100-900) or law (RSA 482-A) and, therefore, does not qualify for expedited application processing. The reason for this determination is:

- The proposed crossings are located in municipally designated prime wetlands. Crossings located in prime wetlands for the purpose of timber harvesting and forest management require the submittal of a waiver request in addition to the Wetlands Forestry Notification.

Because of this finding, the work does not qualify for the standard Wetlands Forestry Notification process; therefore, NHDES is disqualifying the application. If the project is to proceed, you will need to submit a waiver request in accordance with RSA 482-A:11(IV) along with the notification.

***NO WORK IS TO BE DONE UNTIL A WAIVER REQUEST IS SUBMITTED TO NHDES  
AND A PERMIT IS ISSUED FOR WORK ON THIS PROPERTY.***

You may find additional information helpful, such as fact sheets, other applications, and the administrative rules (Env-Wt 100-900) on the Wetlands Bureau's website.

If you have any questions, please contact me at (603) 271-4057.

Sincerely,

Ryan Duquette  
Environmental Technician II  
NHDES Wetlands Bureau

cc: Russell Hodge  
Kensington Conservation Commission  
Kensington Municipal Offices  
District Forest Ranger



Russ Dean &lt;rdean@exeternh.gov&gt;

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**Fwd: Timber Harvesting Operations 19-199-01 and 19-153-06**

---

**Kristen Murphy** <kmurphy@exeternh.gov>  
To: Russ Dean <rdean@exeternh.gov>

Fri, Jan 17, 2020 at 9:32 AM

Hi Russ,

Keeping you in the loop on this.

Kristen

----- Forwarded message -----

From: **Bilodeau, Neil** <Neil.Bilodeau@des.nh.gov>

Date: Thu, Jan 16, 2020 at 3:02 PM

Subject: Timber Harvesting Operations 19-199-01 and 19-153-06

To: russell.g.hodge@gmail.com &lt;russell.g.hodge@gmail.com&gt;

Cc: varney-frank@yahoo.com &lt;varney-frank@yahoo.com&gt;, Matson, Michael &lt;Michael.Matson@dnrc.nh.gov&gt;, Evans, Rick &lt;Rick.Evans@dra.nh.gov&gt;, shawn hanson &lt;shawn.hanson@comcast.net&gt;, Kristen Murphy &lt;kmurphy@exeternh.gov&gt;, Hoffman, Noah &lt;Noah.Hoffman@dra.nh.gov&gt;

Dear Mr. Hodge,

The New Hampshire Department of Environmental Services (NHDES) has received notice that you filed an Intent to Cut for timber harvesting on your property in Hampton Falls (Tax Map 6, Lot 20) and Exeter (Tax Map 107, Lot 8). Please be advised that both properties have designated prime wetlands, including a 100' buffer for the prime wetlands on Lot 20. Authorization from NHDES is required prior to conducting any dredging, filling, excavating, or land clearing activities within jurisdictional wetlands. Additionally, a prime wetland waiver from NHDES is required to perform forest management work and related activities in the forested portion of a prime wetland or its 100' buffer.

NHDES has no record of any permits or waivers issued for either property. A Forestry Notification (File #2018-01246) application was received in April 2018 for Lot 20 and subsequently disqualified, as no waiver was received to work within designated prime wetlands. A copy of the disqualification letter is attached.

Personnel from the New Hampshire Department of Revenue Administration (DRA) have confirmed that timber harvesting operations are currently being conducted on Lot 20. Please be aware that any operations within a jurisdictional area without a permit or proper authorization are in violation of State law and subject to enforcement action. You are requested to voluntarily cease any operations within all jurisdictional areas until NHDES further investigates this matter. Personnel from NHDES will conduct an inspection of the property to determine if any impacts within jurisdictional areas have occurred and, if so, the extent of the impacted areas.

Please contact me if you have any questions. Additional information regarding wetlands and permitting requirements can be found at:

<https://www.des.nh.gov/organization/divisions/water/wetlands/index.htm>

Sincerely,

Neil Bilodeau, Compliance Specialist  
Wetlands Bureau, Land Resources Management  
Water Division, NH Department of Environmental Services  
P.O. Box 95  
Concord, NH 03302-0095  
Phone: (603) 559-1513  
Email: neil.bilodeau@des.nh.gov



Follow us on Twitter!



Like us on Facebook!

—  
Kristen Murphy  
Natural Resource Planner  
Town of Exeter  
10 Front Street, Exeter, NH 03833  
(603) 418-6452



2018-05-03-DISQ\_FORESTRY-2018175265.pdf  
792K

**MITCHELL MUNICIPAL GROUP, P.A.**

ATTORNEYS AT LAW  
25 BEACON STREET EAST  
LACONIA, NEW HAMPSHIRE 03246  
[www.mitchellmunicipalgroup.com](http://www.mitchellmunicipalgroup.com)

*Town Manager's Office*

JAN 10 2020

*Received*

WALTER L. MITCHELL  
LAURA A. SPECTOR-MORGAN  
NAOMI N. BUTTERFIELD  
JUDITH E. WHITELAW (OF COUNSEL)  
EDWARD E. LAWSON, JR. (OF COUNSEL)

TELEPHONE (603) 524-3885

January 6, 2020

Dear Clients,

We do our best to control costs to avoid rate increases. However, while our rates were not increased last year, they will increase by \$10.00/hour effective this month.

This increase will first appear on bills sent in early February.

Thank you for your understanding and confidence in us.

Walter, Laura, Naomi and Jae



Russ Dean &lt;rdean@exeternh.gov&gt;

---

**a request from several Exeter voters**

2 messages

Dana &lt;danatrahan@comcast.net&gt;

Wed, Jan 15, 2020 at 11:22 AM

To: Andie Kohler &lt;akohler@exeternh.gov&gt;, Russ Dean &lt;rdean@exeternh.gov&gt;, KCorson@exeternh.gov, pgscafidi@comcast.net

Cc: "+(t)Jean Shiner" &lt;Jean.Shiner@comcast.net&gt;, Michele &lt;mclock@comcast.net&gt;, Fred Fournier &lt;fred.fournier.jr@gmail.com&gt;

Good Morning,

I send this email request on behalf of myself and a few additional Exeter residents that are blind or visually impaired. I noticed some great information posted on our town website regarding our upcoming Presidential Primary. I'm sure many residents check online to learn more about election dates, registration deadlines and absentee ballots. Could the One4All Accessible Voting System also be noted here? Many residents of all abilities are not aware that this option even exists for them. If it could be noted on the town's FB page as well, that would reach even more! I have attached a photo that I received from our Secretary of State's Office that might be a great attention getter. Who knows...maybe it would entice some younger voters to get out to vote with the ease of the oh so familiar tablet. We thank you in advance for sharing information about all available voting tools with the residents of our town. If there are additional methods to share the information as well, that would be great.

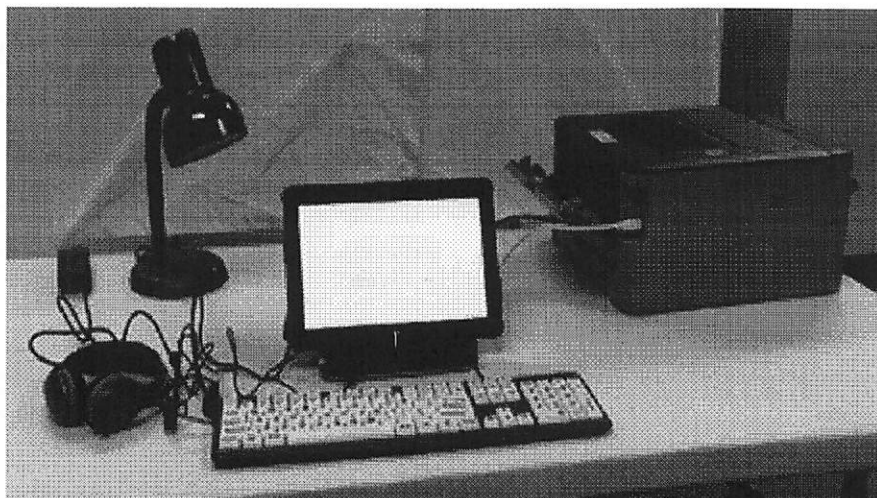
Thank you,

Dana Trahan

Mary Jean Shiner

Michele Clock

Fred Fournier



---

Kathy Corson <kcorson@exeternh.gov>

Wed, Jan 15, 2020 at 12:34 PM



1/15/2020

Town of Exeter, NH Mail - a request from several Exeter voters

To: Dana <danatraham@comcast.net>

Cc: Andie Kohler <akohler@exeternh.gov>, Russ Dean <rdean@exeternh.gov>, PAUL SCAFIDI <pgscafidi@comcast.net>, "+(t)Jean Shiner" <Jean.Shiner@comcast.net>, Michele <mclock@comcast.net>, Fred Fournier <fred.fournier.jr@gmail.com>

Hi all,

I will put this in our Selectboard packet for January 21st so that the Selectboard is aware of this.

Thanks, Kathy

[Quoted text hidden]

--

Kathy Corson  
Selectwoman

As New Hampshire's energy needs increase in the future, the state must prepare to meet those needs. While the Granite Bridge project would clearly provide greater access to natural gas, sufficient alternatives exist that are more efficient, less destructive, less costly and result in lower emissions. After research and discussion, we oppose the Granite Bridge pipeline project, and recommend the town vote in favor of the Town Warrant Against the Granite Bridge pipeline. Our reasons are as follows:

#### Lack of proven necessity

- Per the current US Energy Information Administration (USEIA) profile for NH, roughly half the natural gas consumed in NH is used to generate electricity, and NH is among the lowest one-tenth of states in per capita natural gas consumption, in part because much of the state lacks natural gas distribution infrastructure. Natural gas currently used for electrical generation can be diverted for other uses as renewables provide more of our electrical energy.
- Electrical energy infrastructure exists statewide, and can be easily upgraded to improve heating capacity and efficiency from cleaner, more efficient renewable sources, using heat pumps, etc.

#### 2. Fiscal Responsibility

- A long-term economic view clearly shows that pursuing natural gas infrastructure – more costly and less efficient over time than renewable options – is the wrong direction.
- Energy for residential heating cannot be provided by natural gas with existing infrastructure. Energy companies find it difficult to expand natural gas usage due to the cost of new infrastructure (e.g. North Hampton, etc.).
- Renewable energy is expected to become cheaper than natural gas within the next 10-15 years. In NH, our mountains and coast offer unrealized capacity for expansion of wind energy.
- Investing in locally sourced energy is better for local economies.
- Per Liberty Energy, the \$400+M infrastructure proposal (a 27-mile pipeline, massive storage tank, and metering station) would be paid for by NH ratepayers.

#### 3. Climate and Environmental concerns

- Renewable energy sources are cleaner than natural gas, require less infrastructure, are available now, have tremendous growth potential, and offer larger and nearer-term emissions reductions.
- Although burning natural gas (mostly methane) produces less CO<sub>2</sub> per unit of energy than coal, oil or propane, every kilogram of methane burned still releases 2.75kg of CO<sub>2</sub> into the atmosphere. Methane itself is a potent greenhouse gas, ~86 times more effective at trapping heat than CO<sub>2</sub>. Gas wells leak methane into the atmosphere, and pipeline leaks are also frequent.
- The construction and maintenance of pipeline networks has a negative environmental impact. The 27-mile pipeline would cross under several rivers and other sensitive areas.
- The 2018 and 2019 UN Emissions Gap Reports continue to emphasize the criticality of climate action below the federal level (states, municipalities, etc.) in order to effectively reduce global emissions. It notes, "By 2030, emissions would need to be 25% and 55% lower than in 2018 to put the world on the least cost pathway to limit global warming below 2.0°C and 1.5°C respectively."

In summary: From economic, environmental, climate, and business case perspectives, it makes sense for New Hampshire to utilize existing electrical generation capacity, increasingly augmented by renewable resources, to supply energy for both heating and electricity.

## 2019 Election Law Changes

Chapter 192  
(SB 104) Amended  
Eff. 7.10.19

**RSA 40:4, II Government of Town Meeting; Moderators; Duties.** II. *(a) If the National Weather Service issues a weather event warning applicable to a town on the date of a deliberative session or business session of a town meeting, which the moderator reasonably believes may cause the roads to be hazardous or unsafe, the moderator may, up to 2 hours but not more than 48 hours prior to the scheduled session, postpone and reschedule the session of the meeting to another reasonable date, place, and time certain. If an accident, natural disaster, or other emergency occurs which the moderator reasonably believes may render use of the meeting location unsafe, the moderator may, at any time prior to the scheduled deliberative or business session, postpone and reschedule the session to a date, place, and time certain. To the extent practical, prior to making a decision to postpone, the moderator shall consult with the governing body, the clerk, and as appropriate for the circumstances the police chief, the fire chief, the road agent, and the local emergency management director. The moderator shall employ whatever means are available to inform citizens of the postponement and the rescheduled date or dates.*

*(b) In the event of a weather or other emergency as described in RSA 669:1 that occurs on or before the date of an official ballot voting day as defined in RSA 652:16-g, which the moderator reasonably believes may cause the roads to be hazardous or unsafe, the moderator may postpone the session in accordance with RSA 669:1 and RSA 669:1-a.*

*(c) The date originally scheduled shall continue to be deemed the deliberative session, business session, or official ballot voting day of the meeting for purposes of satisfying statutory meeting date requirements; provided, that in towns or districts that have adopted RSA 40:13, the postponement shall not delay the deliberative session more than 72 hours.*

Chapter 148  
(HB 146) NEW  
Eff. 8.30.19

**RSA 40:4-g Intent of the Voter.** *In any vote conducted pursuant to this chapter, every ballot shall be counted if the intent of the voter can be determined, regardless of whether the voter followed any instructions relative to marking the ballot provided before the vote.*

Chapter 192  
(SB 104) Amended  
Eff. 7.10.19

**RSA 40:13, VII Government of Town Meeting; Optional Form of Meeting-Official Ballot Referenda; Use of Official Ballot.** VII. The second session of the annual meeting, *which is the official ballot voting day as defined in RSA 652:16-g, to elect officers of the local .....or the second Tuesday in May, as applicable unless it is postponed in accordance with RSA 40:4, II(b) and RSA 669:1.....(no further changes to this section)*

Chapter 131  
(HB 415) Amended  
Eff. 8.24.19

**RSA 40:14, III and VII. Method of Adopting Official Ballot Referendum Form of Meeting.** III. The local political subdivision shall place the question on the warrant of the annual meeting under the procedures set out in RSA 39:3 or RSA 197:6. *Voting on the question shall be by ballot, but the question shall not be placed on the official ballot used to elect officers. Polls shall remain open and ballots shall be accepted by the moderator for a period of not less than one hour following the completion of discussion on the question.*

VII. Any local political subdivision which has adopted RSA 40:13 may consider rescinding its action in the manner described in paragraphs III-VI, *except that the question shall be placed on the official ballot. The wording of the question.....(no further changes).....in the calculation of the 3/5 majority.*

Chapter 192  
(SB 104) Amended  
Eff. 7.10.19

**RSA 44:11 Cities and Wards; Local Elections; Times.** I. The meeting of the voters of each ward.....(no changes).....or a ward officer.

II. *In the event of a weather or other emergency as described in RSA 669:1, the election may be postponed and rescheduled in the manner provided in that section, except that all references to the moderator shall be deemed to refer to the city clerk.*

NEW and amended sections appear in *italics*

Chapter 170  
(HB 486) Amended  
Eff. 9.8.19

**RSA 607-A:2, I. Uniform Act on Status of Convicted Persons; Rights Lost.** I. (a) A person sentenced for a felony, from the time of his or her sentence until his or her final discharge, may not:

1. Vote in an election, but if execution of sentence is suspended with or without the defendant being placed on probation or he or she is paroled after commitment to imprisonment, *the correctional facility shall provide the offender written notice that he or she may vote during the period of the suspension or parole;*
2. Seek the nomination of a political party or become a candidate for or hold public office.  
(b) *In this paragraph, "final discharge" means the release of a prisoner from incarceration. A person who is on probation or parole shall be considered to be finally discharged for the purpose of this section.*

Chapter 192  
(SB 104) NEW  
Eff. 7.10.19

**RSA 652 Elections; Terms and Definitions.**

**RSA 652:16-e Business Session.** *"Business session" means, in a town that has not adopted the provisions of RSA 40:13, the session of a town meeting at which voters discuss, deliberate, and vote on matters other than the election of officers by official ballot and other questions that are placed on the official ballot.*

**RSA 652:16-f Deliberative Session.** *"Deliberative session" means the first session of a meeting in a town that has adopted the provisions of RSA 40:13.*

**RSA 652:16-g Official Ballot Voting Day.** *"Official ballot voting day" means the day on which voters in a town vote on the election of officers or other questions authorized by law to be voted on by official ballot, or both, in compliance with the procedures for elections for the partisan official ballot system as set forth in RSA 669:12 or the nonpartisan official ballot system as set forth in RSA 669:19 through RSA 669:22, RSA 670:5 through RSA 670:7, and RSA 671:20 through RSA 671:30, including all requirements pertaining to absentee voting, the polling place, and polling hours.*

Chapter 331  
(HB 593) amended  
Eff. 10.15.19

**RSA 654:31-a Right to Know Exemption.** The information contained..... to RSA 91-A. All other information on the voter registration form, absentee registration affidavit, qualified voter affidavits, *domicile affidavits*, affidavit of religious exemption, application for absentee ballot, and contact information, including but not limited to a phone number and email address, provided to the secretary of state or other election officials for the purpose of receiving information about elections shall be treated as confidential information....who are subject of the investigation or prosecution.

Chapter 331  
(HB 593) NEW  
Eff. 10/15/19

**RSA 654:37-a Unofficial Reports of Death.** *If the supervisors of the checklist learn of the death of a voter but do not receive notice as outlined in RSA 654:37, they shall mail to the last known address of the voter a 30-day letter specifically for updating the checklist upon the death of a voter. Such letter shall include the contact information for the supervisors of the checklist to which a response may be sent. If there is no response within 30 days, the supervisors will remove that voter's name from the checklist. If there is a response confirming the death within 30 days, the supervisors may remove the voter's name upon receipt of the confirmation of death.*

Chapter 331  
(HB 593) amended  
Eff. 10.15.19

**RSA 654:44, II Voters and Checklists; Removing Names from the Checklist; Notice Required.** II. The provision of this session do not apply.....as provided in RSA 654:36, 654:37, or 654:37-a, nor to the removal..... no further changes.....outside New Hampshire.

Chapter 177  
(HB 588) Amended  
Eff. 9.8.19

**RSA 655:47, I Presidential Nominations; Declaration of Candidacy.** A phrase has been added to the Declaration of Candidacy as follows:

- I. The names of any persons.....that I am a registered member of the \_\_\_\_ party or that I am a recognized candidate for President in the party in which I desire to file; that I am.....

Chapter 128  
(HB 345) Amended  
Eff. 8.24.19

**RSA 656:41 Approval by Ballot Law Commission.** The ballot law commission shall act as a board to examine devices for electronic counting of ballots. The commission shall, whenever requested, examine any device which may be capable of meeting the requirements for elections held in this state *and shall, at least every 5 years, review current and new devices to determine whether the devices require upgrading. The commission, after such review, shall file an explanatory report with the secretary of state within 30 days of its determination that outlines the basis for its determination, taking into account such factors as hardware and software standards, policies and procedures, security requirements, and usability.* The commission shall approve a device upon request in its discretion, and no device.....has been altered.

Chapter 192  
(SB 104) amended  
Eff. 7.10.19

**RSA 657:1, I:** I. Any person who *will be absent on the day of.....(no further changes).....with or without compensation.*

**RSA 657:1, II(a)-(c):** (a) A person who otherwise would have voted in person but has concerns for his or her safety traveling in the storm, shall be considered absent for purposes of this chapter and may vote absentee on the *day* immediately prior to the election.

(b) A person who care for children.....may vote absentee on the *day* immediately prior to the election.

(c) As required by RSA 652:20, the clerk's office.....returned ballots on the *day* immediately prior.....for issuing and receiving absentee ballots.

(d) *In the event an election is postponed pursuant to RSA 669:1, the provisions of subparagraph (c) shall apply to the day before the date of the originally scheduled election and the day before the date of the postponed election.*

Chapter 261  
(HB531) Amended  
Eff. 9.17.19

**RSA 657:17 Procedure by Voter.** I. After marking the ballot, the voter or the person assisting a blind voter or voter with a disability who is unable to mark his or her ballot shall enclose and seal the same in an inner envelope. The voter shall execute the affidavit on the envelope. A person assisting a blind voter or voter with a disability who needs assistance executing the affidavit shall sign a statement on the affidavit envelope acknowledging the assistance. The voter or the person assisting the blind voter or voter with a disability who needs assistance shall enclose and seal the inner envelope with the affidavit in an outer envelope. The voter *or the person assisting a blind voter or voter with a disability* shall then endorse on the outer envelope the voter's name, address, and voting place. *The absentee ballot shall be delivered to the city or town clerk from whom it was received in one of the following ways:*

(a) *The voter or the voter's delivery agent may personally deliver the envelope; or*

(b) *The voter or the person assisting the blind voter or voter with a disability may mail the envelope to the city or town clerk, with postage affixed.*

II. *As used in this section, "delivery agent" means:*

(a) *The voter's spouse, parent, sibling, child, grandchild, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepparent, stepchild; or*

(b) *If the voter is a resident of a nursing home as defined in RSA 151-A:1, IV, the nursing home administrator, licensed pursuant to RSA 151-A:2, or a nursing home staff member designated in writing by the administrator to deliver ballots; or*

(c) *If the voter is a resident of a residential care facility licensed pursuant to RSA 151:2, I(e) and described in RSA 151:9, VII(a)(1) and (2), the residential care facility administrator, or a residential care facility staff member designated in writing by the administrator to deliver ballots; or*

(d) *A person assisting a blind voter or a voter with a disability who has signed a statement on the affidavit envelope acknowledging the assistance.*

*III. The city or town clerk, or ward clerk on election day at the polls, shall not accept an absentee ballot from a **delivery agent** unless the **delivery agent** completes a form provided by the secretary of state, which shall be maintained by the city or town clerk, and the **delivery agent** presents a government-issued photo identification or has his or her identity verified by the city or town clerk. Absentee ballots delivered through the mail or by the voter's **delivery agent** shall be received by the town, city, or ward clerk no later than 5:00 p.m. on the day of the election. *A **delivery agent** who is assisting a voter who is blind or who has a disability pursuant to this section may not personally deliver more than 4 absentee ballots in any election, unless the **delivery agent** is a nursing home or residential care facility administrator, an administrator designee, or a family member, each as authorized by this section.**

Chapter 261  
(HB531) Amended  
EFF. 9.17.19

**RSA 657:24 Misusing Absentee Ballot.** Whoever, prior to the closing of the polls or the time of processing absentee ballots on election day, shall show or exhibit an unsealed absentee ballot to any person or shall use an absentee ballot for any purpose except to vote the same shall be guilty of a misdemeanor; provided that this provision shall not apply to any person engaged in printing or distributing or otherwise dealing with said ballots according to law, to any voter who because of blindness or disability is unable to mark his or her ballot, or to any person who assists a blind voter or a voter with a disability who needs assistance in marking his or her ballot pursuant to RSA 657:17, I. Anyone who votes or attempts to vote under the provisions of this chapter who is not entitled to vote by absentee ballot or anyone who knowingly votes or attempts to vote in violation of this chapter, shall be guilty of a misdemeanor.

Chapter 334  
(HB 651) Amended  
EFF. 10.15.19

**RSA 664:2, IX Political Expenditures and Contributions; Definitions; Expenditure.** IX. "Expenditure" shall mean the disbursement.....as defined in paragraph XI, and expenses incurred by a candidate for child care. It does not include:

Chapter 334  
(HB 651) Amended  
EFF. 10.15.19

**RSA 664:2, VIII Political Expenditures and Contributions; Definition.**

VIII. "Contribution" shall mean a payment.....on behalf of his or her candidacy. Contributions may be used by candidates for expenses incurred by a candidate for child care.

Chapter 193  
(SB 105) Amended  
EFF. 1/1/20

**RSA 664:13-a, II and IV. Inaugural Treasurer; Reporting Requirement.** II. No person shall make any expenditure or make or receive any contribution or receipt, in kind or otherwise, for a gubernatorial inauguration except by or through the inaugural treasurer. No person shall make a contribution for a gubernatorial inauguration in excess of \$10,000.

IV. The inaugural treasurer shall file an itemized statement of receipts and expenditures with the secretary of state in like manner and detail as prescribed in RSA 664:6 on March 10 and July 10 following the inauguration. Expenditures totaling more than \$1,000 from the inaugural treasurer to the governor-elect or his or her immediate family shall contain back-up receipts. The report.....(no further changes)....by the secretary of state.

Chapter 51  
(HB 297) Amended  
EFF. 8/4/19

**RSA 664:14, I Political Advertising; Signature, Identification, and Lack of Authorization.**

1. All political advertising shall be signed at the beginning or the end with the names and addresses of the candidate, his fiscal agent, or the name and address of the chairman or the treasurer of a political committee, or the name and address of a natural person, according to whether a candidate, political committee, or natural person is responsible for it. Said signature shall clearly designate the name of the candidate, party or political committee by or on whose behalf the same is published or broadcast. In the case of political advertising made on behalf of a political committee registered with the secretary of state pursuant to RSA 664:3 or a political advocacy organization registered with the secretary of state pursuant to RSA 664:3-a, the name and address on the advertisement shall match the name and address registered with the secretary of state.

Chapter 192  
(SB 104) NEW  
EFF. 7.10.19

**RSA 669:1, V(a)-(e) Town Elections; General Provisions; Election Dates.**

*V.(a) If the National Weather Service issues a weather event warning applicable to a town on a date when an election is scheduled, which the moderator reasonably believes may cause the roads to be hazardous or unsafe, or if an accident, fire, natural disaster, or other emergency occurs that the moderator reasonably believes may render use of the election location unsafe on the date of the election, then the moderator may, after consulting with town officials, postpone the election. To the extent practical, prior to making a decision to postpone, the moderator shall consult with the governing body, the clerk, and as appropriate for the circumstances the police chief, the fire chief, the road agent, and the local emergency management director. The moderator shall document any decision to postpone the election and notify the secretary of state by phone or electronic mail of the postponement within 2 hours of the decision to postpone.*

*(b) When a ballot to be used at an election which has been postponed contains questions that are to be voted on simultaneously by more than one town, such as those relating to village, school, or water districts, the postponement of an election shall apply to all towns voting on that issue at the election. The moderators of the towns involved, after consultation with respective town officials, shall communicate with each other to reach a consensus on the postponement. In such instances, one of the moderators shall be selected to document the communications and notify the secretary of state. If a consensus cannot be reached, the election shall be postponed if a majority of the moderators vote to postpone.*

*(c) The decision to postpone shall be made on the day immediately prior to the election at any time before 6:00 p.m.*

*(d) If the moderator postpones the town election as provided in this paragraph, the moderator shall document the decision and notify the secretary of state by telephone or electronic mail of the postponement within 2 hours of the decision to postpone.*

*(e) If a special state election is scheduled for the date of the town election, this section shall not apply.*

***RSA 669:1-a Postponed Town Elections. I. Any election postponed pursuant to RSA 669:1, V shall be rescheduled to the Tuesday 2 weeks following the original date of the election, provided all other applicable statutory provisions associated with elections under this chapter shall also be extended the same 2 weeks.***

***II. The supervisors of the checklist shall not be required to meet again until the postponed town election day.***

***III. If the election is postponed to a date that follows the date of the business meeting, the end of the term of the moderator established in RSA 40:1 shall be extended through the completion of all election day duties or until the qualification of a successor, whichever is later.***

***IV. Any school district election coordinated with a town under RSA 671:26-a or otherwise held in conjunction with the town election shall also be subject to the provisions of this section.***

***V. The moderator and the governing body shall employ all reasonable means to provide voters with notice of the postponement, the date on which the postponed election shall be conducted, and information on obtaining absentee ballots for those voters who qualify to vote by absentee ballot at the postponed election. To the extent practical given the circumstances of the postponement, notice shall be posted at the location of the scheduled election, at the municipal offices, and on the website of each town, school district, and village district whose election is postponed.***

***VI. All ballots prepared for the original date of the election shall be used for the postponed election. A notice explaining the deadline for returning an absentee ballot shall be issued to voters who request and are sent an absentee ballot during the period between the original date and the postponed date of the election.***

***VII. All absentee ballots submitted to be counted on the date of the original election, all absentee ballots submitted for the original date of the election which arrive after that date but before 5:00 p.m. on the date of the postponed election, and all absentee ballots submitted to be counted at the postponed election shall be submitted to the moderator for processing in accordance with RSA 659.***

*VIII. To the extent practicable, the town clerk may decide to be at the location of the originally scheduled election to receive applications for absentee ballots, to provide voters the opportunity to complete absentee ballots, and to receive returned ballots during what would have been normal polling hours. The town clerk may designate a deputy clerk or assistant to provide this service, provided the individual has taken an oath of office and has been trained in the requirements for using an absentee ballot and the procedures for issuing and receiving absentee ballots.*

*IX. The absentee ballot of a voter who qualified to vote by absentee ballot because he or she expected to be absent or unable to appear at the polls on the original date of the election and who submitted an absentee ballot which otherwise satisfies the requirements for voting by absentee ballot, shall be counted even if the voter is present in the town or able to appear at the polls on the date of the rescheduled election.*

*X. All absentee ballots shall be processed as provided for by RSA 659.*

***RSA 670:1-a Rescheduling of Village District Elections.*** *In the case of a village district that includes voters from 2 or more towns and holds its elections in conjunction with town elections, in the event of a weather or other emergency as described in RSA 669:1, V, the town moderators in each town shall, as described in RSA 669:1, coordinate to reschedule the town and village district elections as provided in that section.*

Chapter 192  
(SB 104) NEW  
EFF. 7.10.19

***RSA 671:22-a Rescheduling Elections.*** *In the case of a school district that comprises one or more preexisting districts and holds its elections in conjunction with the town elections in the component towns as provided in this subdivision, in the event of a weather or other emergency as described in RSA 669:1, V, the town moderators in each town shall, as described in RSA 669:1, coordinate to reschedule the town and school district elections.*

Chapter 192  
(SB 104) NEW  
EFF. 7.10.19





NEWS FROM THE OFFICE OF SENATOR

*Jon Morgan*

December 2019

603-271-8631 • State House 107, 107 North Main Street, Concord, NH 03301-6328

*Merry Christmas, Happy Holidays, and Happy New Year Senate District 23!*

Over the last year, it has been my privilege to represent our district of nine towns in the state Senate and I wanted to share with you some of the progress we've made.

In September, after months of negotiations with the House of Representatives and the Governor, House Bill 3 and House Bill 4, which make up the state budget for 2020-21, were passed by the Legislature and signed into law. Among the funding allocated in the budget there were some key areas that impacted our community, including a *\$138 million* increase in public education funding and *\$40 million* in unrestricted municipal aid that will help our communities tackle important projects and provide meaningful property tax relief over the next biennium.

Combined, our communities will receive an estimated \$71,044,894 total in education funding and municipal aid for fiscal years 2020-2021.

TOWN	TOTAL EDUCATION FUNDING ESTIMATES	TOTAL MUNICIPAL AID FUNDING ESTIMATES
<i>Brentwood</i>	\$6,724,281	\$66,710
<i>Chester</i>	\$7,693,581	\$62,596
<i>Danville</i>	\$7,473,526	\$83,450
<i>East Kingston</i>	\$2,956,952	\$36,068
<i>Epping</i>	\$10,045,408	\$196,124
<i>Exeter</i>	\$11,571,608	\$317,980
<i>Fremont</i>	\$5,461,469	\$85,096
<i>Kingston</i>	\$6,463,306	\$113,308
<i>Sandown</i>	\$6,654,736	\$134,732

# COAST TO CAPITAL



*Speaking at a local business event in Brentwood*



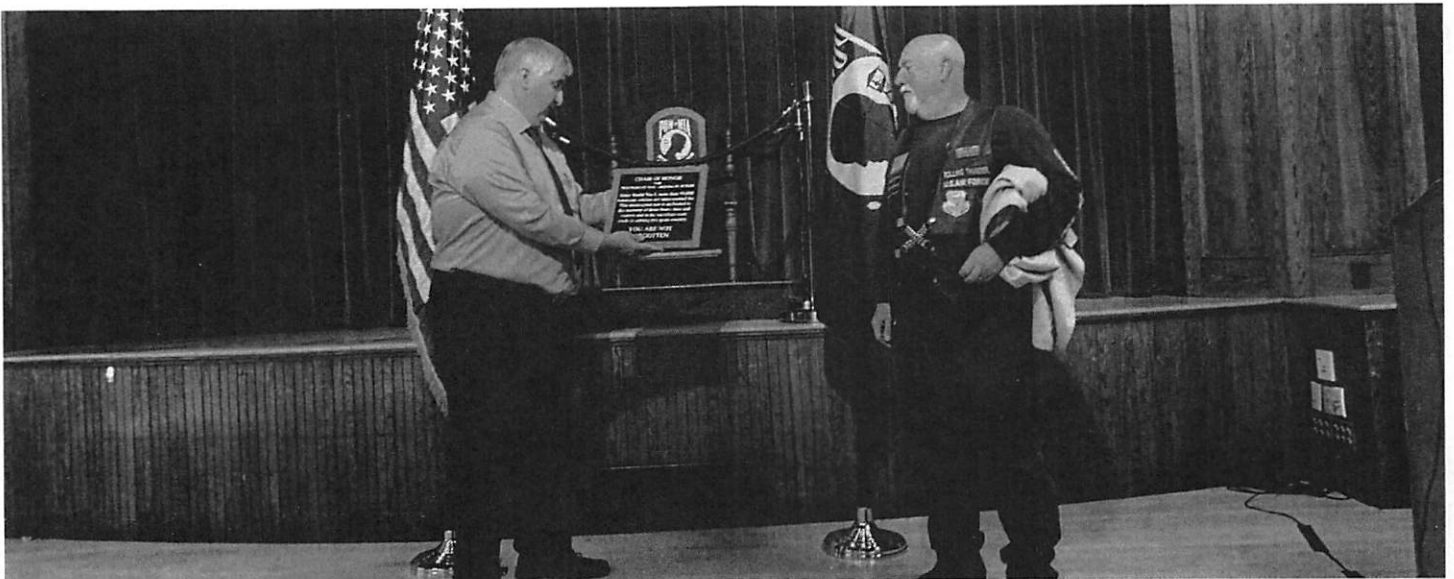
*NH Firefighters & first responders are always a top priority*



*Partnership building with colleague, Senator Tom Sherman*



*Commission to study expanding the mental health court system*



*Taking time to acknowledge, remember and celebrate our service men and women*

In the final budget, I fought for critical funding to assist communities with wastewater treatment projects, including projects in Epping and Exeter, which will lower the burden local taxpayers have to bear and protect our environmental safety and community health.

To better address mental health and substance misuse disorder services, \$8,000,000 was appropriated in Fiscal Year 2020 to the Department of Health and Human Services for the purpose of enhancing provider rates for inpatient and outpatient services. This is a significant victory, as every dollar that goes toward mental health and substance misuse services results in significant long-term savings within our taxpayer-funded courts, jails, law enforcement and health care systems.

Through one of my bills, an additional \$1,000,000 was allocated to upgrade existing substance misuse disorder treatment and recovery housing facilities which have been struggling to meet minimum code requirements. The signing of my bill, SB 6, and advocacy during the budget process means that New Hampshire is finally fully funding the Department of Children Youth and Services. We appropriated critical resources to increase staffing levels at DCYF to bring child protection caseloads in line with the national average, which will allow these dedicated state employees to fulfill their mission to protect the safety and well-being of New Hampshire's most vulnerable citizens—our children.

Looking toward this upcoming session, I will be leading legislative efforts that will have a considerable impact including a Veterans Bill of Rights, an effort to designate the Brentwood Section of Route 125 "Officer Stephen Arkell Highway," and legislation that will help taxpayers and towns deal with PFAS/PFOA remediation costs which is particularly important for East Kingston and Kingston.

The Granite State has a strong tradition of cherishing the contributions of our servicemen and women. The Veterans Bill of Rights will enshrine and enhance current protections for veterans' access jobs, college degrees, healthcare, suicide prevention services, and housing. Stephen Arkell gallantly served the Brentwood community as a police officer for 15 years. He cared deeply for the community, and was actively engaged in bettering it. Designating the Brentwood Section of Route 125 "Officer Stephen Arkell Highway" will grant the long overdue public recognition that Officer Arkell deserves as a local hero who gave his life for his community.

Thank you all for everything you do to make our community such a special place to work, play, and live. My door is always open - I look forward to hearing from you in 2020 about the issues important to you, your family, and your neighbors.

Warm regards,



Senator Jon Morgan

*The door is always open - please reach out to ask a question, request support, share your thoughts or set up a meeting anytime.*

*Jon Morgan*

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