

Select Board Meeting
Monday, August 31st, 2020, 6:30 p.m.
VIA ZOOM

Virtual Meetings can be watched on Channel 22 and on Exeter TV's Facebook and YouTube pages.

To participate in public comment, click this link: <https://exeternh.zoom.us/j/84252626213>

To participate via telephone, call: +1 646 558 8656 and enter the Webinar ID: 842 5262 6213

Please join the meeting with your full name if you want to speak.

Use the "Raise Hand" button to alert the chair you wish to speak. On the phone, press *9.

More participation instructions: <https://www.exeternh.gov/townmanager/virtual-town-meetings>

Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues.

AGENDA

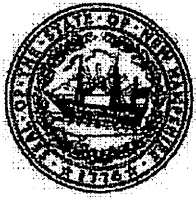
1. Call Meeting to Order
2. Board Interviews
3. State Primary Election Updates: Town Moderator, Town Clerk, Checklist Supervisor
4. Public Comment
5. Proclamations/Recognitions
6. Approval of Minutes
 - a. Regular Meetings: August 24th, 2020
7. Appointments
8. Discussion/Action Items
 - a. Principal Bill Rawson, PEA Opening Plan Update
 - b. Chamber of Commerce Lease Renewal
 - c. Proposed Mask Ordinance
9. Regular Business
 - a. Tax Abatements, Veterans Credits & Exemptions
 - b. Permits & Approvals
 - c. Town Manager's Report
 - d. Select Board Committee Reports
 - e. Correspondence
10. Review Board Calendar
11. Non-Public Session
12. Adjournment

Niko Papakonstantis, Select Board Chair

Posted: 8/28/20 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

**STATE OF NEW HAMPSHIRE
BY HIS EXCELLENCY
CHRISTOPHER T. SUNUNU, GOVERNOR**

Emergency Order #12 Pursuant to Executive Order 2020-04

Temporary modification of public access to meetings under RSA 91-A

Pursuant to Section 18 of Executive Order 2020-04 it is hereby ordered, effective immediately, that:

1. Pursuant to Executive Order 2020-04, paragraph 8 provides: "State and local government bodies are permitted and encouraged to utilize the emergency meeting provisions of RSA 91-A to conduct meetings through electronic means while preserving, to the extent feasible, the public's right to notice of such meetings and ability to observe and listen contemporaneously."
2. Pursuant to Emergency Order #2 issued pursuant to Executive Order 2020-04, gatherings of fifty people or more are prohibited.
3. To implement these orders and recommendations, the requirement in RSA 91-A:2, III(b), that a quorum of a public body be physically present unless immediate action is imperative, is waived for the duration of the State of Emergency declared in Executive Order 2020-04.
4. To further implement these orders and recommendations, the requirement in RSA 91-A:2, III(c), that each part of a meeting of a public body be audible or otherwise discernible to the public "at the location specified in the meeting notice as the location of the meeting," is waived for the duration of the State of Emergency declared in Executive Order 2020-04 so long as the public body:
 - a) Provides public access to the meeting by telephone, with additional access possibilities by video or other electronic means;
 - b) Provides public notice of the necessary information for accessing the meeting;
 - c) Provides a mechanism for the public to alert the public body during the meeting if there are problems with access; and
 - d) Adjourns the meeting if the public is unable to access the meeting.

Given under my hand and seal at the Executive Chambers in Concord, this 23rd day of March, in the year of Our Lord, two thousand and twenty, and the independence of the United States of America, two hundred and forty-four.


GOVERNOR OF NEW HAMPSHIRE



Town of Exeter

Town Manager's Office
10 Front Street, Exeter, NH 03833

Statement of Interest Boards and Committee Membership

Committee Selection: Heritage Commission

New

Re-Appointment

Regular

Alternate

Name: Todd Carr Email: todd.b.carr3@gmail.com

Address: 14 Harvard st, Exeter, NH 03833 Phone: 603-777-2866

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

Hello, my name is Todd Carr and I have lived in Exeter for the past 2 1/2 years. I have lived in New Hampshire for the last 6 years. I am originally from Ticonderoga, NY, which is a very historically rich town in upstate NY. Growing up my father and I would always talk about all of the local history from the American Revolution and French and Indian Wars. My entire life I have had a very strong interest in anything history related. I take great pride in living in Exeter because of its rich history and connections to the start of this great country. I feel that with my passion for history and drive to always do the best I can with whatever task I am given, that I would be a great fit and person to be a part of the Heritage Commission. I am a Police Officer for the town of Deerfield, NH and I am also a member of the Vermont Army National Guard as a 1LT. I have served in the army for the past 9 years and I have been a Commissioned Officer for the last 6 years of that time. During that time I have been put in charge of millions of dollars of equipment and have served in roles such as the Executive Officer to a Combat Engineer Company. I feel that with this experience, I will be able to handle any challenges that I may face anywhere else. I look forward to hearing from you and want to thank you for the opportunity to serve the great town of Exeter.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Select Board only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Select Board may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Select Board
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature:  Date: August 24th, 2020

To be completed by Select Board upon appointment:

Date Appointed: _____ Term Ending: _____ Full: _____ Alternate: _____



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

Town Manager's Office

AUG 20 2020

Received

Statement of Interest Boards and Committee Membership

Committee Selection: Heritage Commission

New

Re-Appointment

Regular

Alternate

Name: William Campbell Email: wcampbell@exeter.edu

Address: 111 High Street, Exeter Phone: 603-778-0410

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

I have been living in Exeter with my family since 1973 and have been active on Town Board's and Commissions since 1991. I am currently on the Conservation Commission, having been chair 1995-2002, then Selectman 2002 to 2011, and then back on the Commission in 2013. I was also part of the creation of the High Street Historic District, and have a strong interest in the history of this Town. Thus I thought a natural place would be on the Heritage Commission. If there is a Regular member slot, I would be willing to take it, if not I would be happy as an Alternate.

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I certify that I am 18 years of age or older:

Signature: William E Campbell

Date: 8-15-2020

10/1/2000 10:00 AM

To be completed by Select Board upon appointment:

Date Appointed: _____ **Term Ending:** _____ **Full:** _____ **Alternate:** _____



Town of Exeter

Town Manager's Office
10 Front Street, Exeter, NH 03833

Statement of Interest Boards and Committee Membership

Committee Selection: Communications Advisory Committee

New

Re-Appointment

Regular

Alternate

Name: Bevin C. Kennedy

Email: kennedy.bevin@gmail.com

Address: 35 Court St., Apt. 1, Exeter, NH 03833

Phone: 202-510-2305

Registered Voter: Yes

No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

In following the Town of Exeter, I happened across a live feed of the Communications Advisory Committee and was very interested in the discussion regarding the survey and how town residents access information. As a pretty new town resident, I am very impressed with the ability to access town information (via the website, social media, etc.) and see a survey of this type very beneficial to administration of the town. I have wanted to get involved in local activities and would like to see if I can volunteer on this committee.

My background is in communications, and have an M.S. in Public Relations. I've attached a resume.

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I certify that I am 18 years of age or older:

Signature: 

Date: August 25, 2020

To be completed by Select Board upon appointment:

Date Appointed: _____ Term Ending: _____ Full: _____ Alternate: _____

Bevin C. Kennedy

kennedy.bevin@gmail.com · 202-510-2305 · Exeter, N.H.
@bevincoaine · www.linkedin.com/in/bevinkennedy

Strategic Communications and Development Leader

Seasoned communications professional with thirteen years' experience in crafting and implementing strategic communications plans for non-profits. Creative thinker practiced in messaging, detailed project management, and operational alignment to support mission engagement. Eight years practiced in resource development (fundraising) through moves management and relationship building.

Professional Experience

Cabinet Secretary, Development and Communications Roman Catholic Bishop of Manchester, Manchester, N.H.

August 2017 - Present

Lead strategy and implementation of engagement and communications of Catholic Bishop's strategic plan. Lead fundraising and resource development for all areas of the New Hampshire Catholic Church.

Assistant Director, Promotions, National Collections United States Conference of Catholic Bishops, Washington, D.C.

September 2012 – August 2017

Lead strategic planning to advance mission of the development arm of the U.S. Catholic Church. Direct national communication strategy and implementation as well as align operations to support development goals. Spearhead partnership and donor engagement, program collaboration, messaging, content curation, writing, and editing for all major national development activities. Advise senior leadership on innovations in national fundraising and development, serve on communications leadership council.

- Led several integrated communications campaigns for eight national development programs resulting in more than 2% increase in revenue for each program each year (total net revenue increase to date: \$3.2 million)
- Implemented innovative changes and more efficient project management strategies resulting in more \$25,000 in savings to office and increased transparency
- Generated creative and more relevant strategies to engage bishops in work of office resulting in 4% higher collection participation rates
- Established multi-tiered measurement process for strategic initiatives
- Coordinated several media events and assisted media attendees for 2015 U.S. Papal Visit

Editorial Manager, *Public Relations Journal* Public Relations Society of America, Boston, M.A.

January 2012 - August 2012

Managed academic article submissions, oversaw peer review process and reviewer assignments, edited all final articles, and oversaw publication process.

- Established new article submission and review process to integrate new technologies and streamline peer reviews
- Created managerial handbook to document managerial role and record operational procedures of the *Journal*

Senior Resident Assistant for Training and Development Boston University Residence Life, Boston, M.A.

June 2011 - June 2012

Developed and facilitated management trainings and professional development for residence area staff of fifty-eight. Served as primary liaison between student resident assistants and administrators; synthesized technical and critical information clearly, related personally to and built strong relationships to form a cohesive team.

- All eleven training and leadership sessions rated 90/100 or higher; student and administrative staff consistently rated trainings as immensely useful and relevant; noted personal guidance and coaching as well thought out

Strategy and Membership Associate Council of Chief State School Officers, Washington, D.C.

March 2009 - June 2011

Managed membership office including membership operations, outreach, and engagement. Drafted and disseminated all member communication materials (web content, newsletters, formal communications, etc.) and managed media contacts.

Bevin C. Kennedy

kennedy.bevin@gmail.com · 202-510-2305 · Exeter, N.H.

@bevincoaine · www.linkedin.com/in/bevinkennedy

Led coordination and execution of both member meetings and meetings of the board of directors. Advised senior leadership on issues affecting the membership including state innovations in education. Managed several special projects including two foundation-funded grants.

- Managed nine membership meetings and subsequent communications for CCSSO's several hundred members and partners; documented member meeting process from brainstorming to after-meeting reviews. Member meetings all exceptionally rated during tenure
- Created core facts, FAQ's, and fundamental messages about CCSSO's membership
- Successfully coordinated programmatic implementation of new membership engagement plan
- Researched, selected, and implemented internal communication tool to manage relationships of foundations, business partners, and members (customer relationship management system)

Senior Assistant

October 2007 - March 2009

Council of Chief State School Officers, Washington D.C.

Wrote, copy edited, and/or disseminated internal and external communications (media advisories and press releases, newsletters, publications, website content, staff news, and e-mails from executive director). Coordinated workload of the membership and executive team. Coordinated member meetings and special organizational events.

- Documented meeting planning procedure for board of directors' meetings resulting in increased team efficiency

Field Volunteer Organizer, John Kerry for President, N.H.

November 2002 - January 2004

Coordinated over 300 volunteers for community outreach and managed campaign office. Organized and scheduled volunteers for weekly tasks such as canvassing, phone-a-thons, and mailings

- Recruited 100+ volunteers; 25 went on to be employed full-time by campaign

Education

Boston University

M.S., Public Relations

August 2012

- Concentration: Non-profit communications

Ithaca College

B.A., Politics

May 2007

- Concentration: Public Policy
- Minor: Spanish

Skills

Computer and Digital: Highly skilled in influencer outreach and digital audience engagement across core social media platforms (Facebook, Instagram, Twitter, LinkedIn), Microsoft Office Suite, Auctra AMS, Blackbaud (Luminate and Raiser's Edge) and Sugar CRM, WordPress CMS, Commonspot CMS, Google Analytics and AdSense



Town of Exeter

Town Manager's Office
10 Front Street, Exeter, NH 03833

Statement of Interest Boards and Committee Membership

Committee Selection: Exeter Police Stakeholders Committee

New

xxx

Re-Appointment

Regular

Alternate

Name: David Allen Email: dca0467@comcast.net

Address: 92 High St Phone: 603-770-4960

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

I am interested in participating on this board to help offer community guidance to the members of the police force. I have lived in town since 1994 and have raised two children in the community. I would now like to "payback" to the community by starting to participate in boards such as this. There is no axe to grind or overwhelming social points that I stand on. Simply a member of the community that will bring common sense, and the understanding that change can take time, tempered with my time and experiences in the community.

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I certify that I am 18 years of age or older:

Signature: David C Allen Date: 07/17/2020

To be completed by Select Board upon appointment:

Date Appointed: _____ Term Ending: _____ Full: _____ Alternate: _____



Town of Exeter

Town Manager's Office
10 Front Street, Exeter, NH 03833

Statement of Interest Boards and Committee Membership

Committee Selection: Exeter Police Stakeholders Committee

New

Re-Appointment

Regular

Alternate

Name: Timothy D. Graham **Email:** tim@grahamtireandauto.com

Address: 61 Brentwood Rd Exeter, NH 03833 **Phone** 603-234-7361

Registered Voter: **Yes** **No**

Statement of Interest/experience/background/qualification, etc. *(resume can be attached)*.

56 years young, married 32 years, father/raised 4 daughters, all contributing adults now, grandfather of 2, Exeter business owner 22 years, Exeter resident 11 years, Community minded. worship, dine, play, and shop in Exeter.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

n/a

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I certify that I am 18 years of age or older:

Signature: Timothy D Graham Date: 07-17-2020

To be completed by Select Board upon appointment:

Date Appointed: _____ *Term Ending:* _____ *Full:* _____ *Alternate:* _____

State Primary Election Updates



STATE OF NEW HAMPSHIRE

Application for State Election Absentee Ballot-RSA 657:4

Absence (Excluding Absence Due to Residence Outside the United States), Religious Observance, Concern for the Novel Coronavirus (COVID-19), and Disability

2020 COVID-19 Application

For Official Use Only
Voter Not registered

Voter ID # _____

Date Returned: ____/____/____

Date Mailed: ____/____/____

Date Requested: ____/____/____

Last Name: _____
First Name: _____

I. I hereby declare that (check one):

- I am a duly qualified voter who is currently registered to vote in this town/ward.
- I am absent from the town/city where I am domiciled and will be until after the next election, or I am unable to register in person due to a disability or concern for the novel coronavirus (COVID-19), and request that the forms necessary for absentee voter registration be sent to me with the absentee ballot.

II. I will be entitled to vote by absentee ballot because (check one):

- I plan to be absent on the day of the election from the city, town, or unincorporated place where I am domiciled.
- I cannot appear in public on election day because of observance of a religious commitment.
- I am unable to vote in person due to a disability.
- I am unable to vote in person due to concern for the novel coronavirus (COVID-19).
- I cannot appear at any time during polling hours at my polling place because of an employment obligation. For the purposes of this application, the term "employment" shall include the care of children and infirm adults, with or without compensation.

Any person who votes or attempts to vote using an absentee ballot who is not entitled to vote by absentee ballot shall be guilty of a misdemeanor. RSA 657:24

III. I am requesting an official absentee ballot for the following election(s):

- *State Primary Election to be held on September 8, 2020.
- State General Election to be held on November 3, 2020

***For primary elections, I am a member of or I am now declaring my affiliation with the (check one):**

- Republican Party**
- Democratic Party**

and am requesting a ballot for that party's primary.

Turn Over – You Must Complete Page 2



IV. Applicant's Name (Please Print):

Last Name **First Name** **Middle Name** **(Jr., Sr., II,III)**

Applicant's Voting Domicile (home address):

Street Number **Street Name** **Apt/Unit** **City/Town** **Ward** **Zip Code**

Mail the ballot to me at this address (if different than the home address)

Street or PO Box # **Street name** **Apt/Unit** **City/Town** **State** **Zip Code**

Applicant's Phone Number: (____) _____ - _____
(Cell phone or number where you can be contacted prior to and on election day is preferred)

Applicant's Email Address: _____@_____

Applicant's Signature: _____ Date Signed: _____

The applicant must sign this form to receive an absentee ballot. Any person who witnesses and assists a voter with a disability in executing this form shall print and sign his or her name in the space provided on the application form.

I attest that I assisted the applicant in executing this form because he or she has a disability.

Signature _____ Print Name _____

Mail/fax/ or hand deliver this completed form to your local City/Town Clerk.

For local clerk addresses and fax numbers: <https://app.sos.nh.gov/Public/ClerkDetails.aspx>

Visit the web site: <https://app.sos.nh.gov/Public/AbsenteeBallot.aspx> to track your absentee ballot. You may verify receipt of your application, obtain the date when your absentee ballot was mailed to you, the date the clerk receives your completed absentee ballot, and after the election learn if your absentee ballot was rejected/not counted and why. Contact your clerk if you have questions regarding the information on the "Voter Information Look-up / Absentee Ballot Search" site.

For Official Use Only:

Voter Verified

Minutes

**Select Board Meeting
Monday August 24, 2020
6:30 PM
Remotely via Zoom
Draft Minutes**

1. Call Meeting to Order

Members present: Julie Gilman, Molly Cowan, Lovey Roundtree Oliff, Daryl Browne, Niko Papakonstantis, and Russ Dean were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 6:30 PM.

Mr. Papakonstantis said that gatherings of 10 or more people currently pose a risk to our community. The Select Board meeting is imperative to maintaining the Town of Exeter public services, so per RSA 91-A:2(3)b, this meeting will be conducted without a quorum of this body being physically present in one location. He welcomed the members of the public attending remotely, and said the usual rules of conduct and decorum will apply. All votes will require a roll call vote.

2. Board Interviews - Police Stakeholders Committee

The Board interviewed Tim Kerber and Elliot Berkowitz for the Exeter Police Stakeholders Committee (EPSC).

3. Election Update - Paul Scafidi and Andie Kohler

Mr. Scafidi said the state has changed a few guidelines since he last spoke. Chief Wilking picked up the PPE equipment for the polling place. They're missing the 9,500 pens they ordered, which are being shipped to the Town Clerk's Office; he's hoping they will get there before September 8th. The moderator has been given the authority to require masks be worn. He asks that everyone wears a mask, but if a person wishes to vote without a mask they can come into the Talbot Gym through a different entrance. They're getting quite a few absentee ballots. Andie Kohler, the Town Clerk, said there are 1,800 ballots out, and they've received about half back. Residents can drop off the ballot in the Wheelwright Room or at the Town Clerk's counter. The last day to drop off is Monday, September 7th. Vicky Nawoichyk, the Keeper of the Checklist, discussed the voter registration and absentee ballot process. Mr. Scafidi said that if they don't get the absentee ballot returned in time, they can get one and fill it out curbside. Ms. Nawoichyk said the town website lists everything on voting. SOS.NH.GOV is the Secretary of State's webpage, which also includes the information. Mr. Papakonstantis asked whether they have enough volunteers. Ms. Kohler said if people are interested in volunteering they can call or email the Town Clerk. Volunteer training will be Wednesday September 3rd at Town Hall. Mr. Scafidi said he's looking for two more Assistant Moderators, preferably Republicans or Undeclared to balance the current volunteers

4. Public Comment

- a. Scott Ruffner of TEAM spoke about the cancellation of the TEAM event on Swasey Parkway. He does not see the difference between the Farmer's Market

and the TEAM Festival. The concept of "Essential Business" is no longer applicable, according to the State. They found a private host for the TEAM event, but attendees were disappointed that it was not at Swasey Parkway. He has talked to downtown business owners and they do not have a problem with mask mandates inside their businesses, but don't want to see anything divisive on the sidewalks.

- b. David Drouin of 27 Ernest Ave said he is a full time artist and very concerned about the division between essential workers and people like him. TEAM has been supportive of artists. In times of need, people turn to the arts for comfort, but artists are facing hard times. Mr. Papakonstantis said the Board is planning to form an Arts Council and he hopes that Mr. Drouin would consider being a part of it.
- c. Robin Tyner of 9 Millstream Drive said she's not sure they're fighting the real problems. People in the community are struggling. She's concerned about consistency and having stakeholders present for discussions. She's also talked to the downtown business owners and none had talked to the Select Board.

5. Proclamations/Recognitions

- a. There were no proclamations or recognitions at this meeting.

6. Approval of Minutes

- a. Regular Meeting: July 13, 2020, July 27, 2020, August 10, 2020

MOTION: Ms. Oliff moved to approve the Exeter Select Board minutes of July 13, 2020 as presented. Ms. Gilman seconded. By a roll call vote, all were in favor.

MOTION: Mr. Browne moved to approve the Exeter Select Board minutes of July 27, 2020 as presented. Ms. Oliff seconded. Ms. Gilman abstained, as she was not present. By a roll call vote, the motion passed 4-0-1.

MOTION: Ms. Gilman moved to approve the Exeter Select Board minutes of July 13, 2020 as presented. Ms. Oliff seconded. Mr. Browne abstained, as he was not present. By a roll call vote, the motion passed 4-0-1.

7. Appointments

MOTION: Mr. Browne moved to appoint Connor Barry as an alternate member of the Rec Advisory Board, term to expire April 30, 2022. Ms. Cowan seconded. By a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to appoint Jackie Ojala to the Sustainability Advisory Committee, term to expire April 30, 2022. Mr. Browne seconded. By a roll call vote, all were in favor.

MOTION: Ms. Oliff moved to accept Amy McLaughlin's resignation from the Human Services Committee. Mr. Browne seconded. By a roll call vote, all were in favor.

8. Discussion/Action Items

a. **Public Hearing - Emergency Mask Ordinance**

Mr. Papakonstantis said at the last meeting, the Board charged the Health Officer to draft a mask ordinance for review. He added that this is not an emergency Select Board meeting, it is a regular meeting that was properly noticed.

MOTION: Ms. Cowan moved to open a public hearing on the emergency mask ordinance. Ms. Gilman seconded. By a roll call vote, all were in favor.

James Murray said that he drafted the ordinance, drawing from other communities that had drafted mask ordinances. The intent is to put together a guideline that will remind the people of Exeter and visitors that the CDC and WHO recommend wearing a mask for prevention. Mr. Papakonstantis asked about the timeline for revisiting the decision. Mr. Murray said they should plan to do it periodically. Other communities have conditions that would automatically rescind it, for example 61 days after passing the ordinance unless it were reinstated, or if the Governor declares an end to the Covid-19 emergency. It can also be rescinded by the Select Board at any time.

Darren Winham, the Economic Development Director, said he's routinely in touch with 900 businesses in Exeter; not just those downtown, as there are a lot of other businesses affected by this mandate. He did not ask them about masks outside, only how it affects business inside. They were fine with it on the inside, although restaurants have an issue with back of house and the heat in the kitchen. He visited every restaurant in the town but two on Friday. He spoke with Mike Sommers, CEO and president of LRA, the Lodging and Restaurant Association of NH, who stated that he receives phone calls from restaurants about cases where a customer doesn't want to wear a mask and became belligerent with staff. Mr. Sommer's opinion was that a mask mandate would give the restaurants cover, because it would be the town, not the restaurant, making the mandate.

Mr. Browne said his business [Soleil's Salt Cave] would benefit from people being allowed to take off their masks in the salt cave, since they're not getting the health benefits with the masks on.

Mr. Dean said he'd talked to Mark Whitney of the Hospital and Principal Rawson of PEA, who said the mask ordinance would be supported, as it will reinforce keeping Covid numbers low.

Mr. Papakonstantis asked about enforcement. Mr. Murray said most communities have a fee schedule included, but everyone he talked to said education/advisement is the primary goal. He hasn't heard of anyone writing a ticket.

Chief Poulin said he reached out to the NH Attorney General's office on this issue. The Select Board can define who enforces the ordinance. The relationship between the Police and the people is very strained right now. Is a health ordinance something they want the Police to enforce? There's a possibility of a conflict arising. It could bring up feelings, especially in the BIPOC [Black, Indigenous, and People of Color] population. Officers don't want to be put in that position. Ms. Cowan said her concern is that the store clerks and employees are being put in that position instead. She would feel more comfortable with trained Police Officers enforcing it than store clerks. Chief Poulin said Hanover has empowered town officials to be the first line of enforcement. If Exeter

businesses have an issue with a patron, the business owner can already call the Police. What's going to happen is anonymous calls to the Police reporting people not wearing masks.

Mr. Browne asked Ms. Cowan if her concerns were based on a real incident. Ms. Cowan said she's heard that several businesses had to have difficult conversations with patrons. Mr. Winham said he knew of one incident where a person got very belligerent, so it does happen. He added that if businesses were unique and couldn't have a mask inside, they could come to the Select Board for an exception.

Scott Bly of 1 Captain's Way said there is a systematic abuse of power by this Board. The community is not fully represented. He's not opposed to a mask ordinance, but Mr. Murray is not qualified to write it. This draft mirrors other ordinances, but Exeter is unique. The public should be notified and come and give feedback. Have they asked Chief Poulin about the costs of enforcing it, both financially and in community relations? What else they had done to educate or provide sanitation stations to the public? They're not addressing legitimate disabilities. Who will pay for the legal challenges that arise? They have the power as a Board to pass this ordinance, but if they pass it without addressing these and other concerns, they'll be held accountable for their actions.

Scott Ruffner said that as a citizen that lives downtown, which seems the focal point of this ordinance, he objects to having to wear a mask in his own neighborhood.

Florence Ruffner said she thinks that people have already been following the mask ordinance inside. People are always respectful about distancing outside. There's a mandate by the Governor's office that groups must wear masks. She doesn't see why this is necessary. Mr. Papakonstantis said NH is the only state in New England without a mask mandate. He has seen people downtown not being respectful of distance, some wearing masks, some without.

Dana Deniro, the owner of Lunachics, said she agreed with the previous speakers. She hasn't encountered a single issue with masks in her business. Those who don't work in these businesses should be not speak for them. There's no reason to have a mask ordinance.

Reverend Emily Heath of 10 Chestnut Street said she's in favor of the mask ordinance. Her church has been forced to cancel in-person gatherings; they've had to sacrifice because it's the right thing to do. It would do a lot if people knew that the town was on the same page. She has asked people on the church lawn to observe social distancing and has received a lot of pushback. She wouldn't necessarily call the police, but it's concerning. They should be listening to Exeter Hospital. She would feel safer with this mandate, and people who are taking this epidemic seriously would come and support the local economy. They're a community, with rights and responsibilities. She has had asthma her whole life, and she was always told that when the air quality was bad she should wear a mask. People using this as an excuse don't speak for people like her.

Bob McHenry said this is a local ordinance, and the main criteria should be what's going on locally. This has been a terrible epidemic, but they are on a good path right now. Hospitalizations in the state are down to 12 people. People are already doing the right thing. If they pass the ordinance now, it will take effect as PEA comes back, but

PEA is already planning to take all precautions. The kids are well behaved and will wear masks anyways. If the focus is education, they should educate.

Anne Surman of 14 Cullen Way said it's a public health issue. Masks should be worn inside or outside if they can't be 6 - 10 feet away from the person, it's not different outside. She doesn't believe it's a Police matter, but there should be some level of enforcement.

Robin Tyner said there should be a specific problem that they're trying to solve. The rules in place have largely been successful. The epidemic is not growing in NH, and the last meeting's minutes are wrong in claiming that it is. There has been a 90% decrease, shows success in public policies. There are medical issues with wearing masks. They must be in compliance with ADA and HIPAA. Let's listen to the medical experts, and get the CDC and WHO statements right. Masks are not supported outside.

Bill Campbell said they're making these laws for the 5-10% of the community that doesn't seem to be in step with public health. He is in a category that has to be especially careful of the virus. They're doing well, but need to do better. Schools aren't open yet. The ordinance could help the community pull together.

Emmanuel Papadakis, a resident of North Hampton and the owner of Supreme Pizza and Seafood, indicated that he would like to speak.

Mr. Papakonstantis asked if the Board had issues with Mr. Papadakis speaking, but there was no objection.

Mr. Papadakis said they wear masks at Supreme Pizza, but it's impossible to wear them in the kitchen with the 600 degree ovens. Mr. Papakonstantis said they're going to add an exception to the language, so they don't need to wear masks where the kitchen is very hot. Mr. Papadakis added that he thinks some patrons will become combative if they make masks mandatory.

Todd Williams made inappropriate racial comments.

Carl Wikstrom said they're picking and choosing which CDC and WHO recommendations they're using. Social distancing is the best way, and masks are meant to be used when that's not possible. When people are outside, distancing is possible. Walking for him is a cardio activity and should be an exemption from the mask ordinance.

David Drouin said law enforcement of this ordinance, especially outside, seems unnecessary. Everyone is wearing masks indoors; if they're not, they should be asked to leave. The current policy is successful. Mr. Papakonstantis said there's nothing in the ordinance about wearing a mask when you're alone or with family, only if you can't social distance.

Scott Bly of 1 Captain's Way said the Board shouldn't comment on public input.

Hilary Justice of 38 Cross Road said the virus is something that can kill us. NH is doing better than surrounding states, but we're in an island of surrounding states which all have mask orders. Between August 11 and August 19, the active cases stood between one and four; from August 19 to 22, it's gone up to one case per day. Active cases per day are now where they are in March. 1,000 teenagers are coming back to town at PEA from around the world. Wearing a mask outdoors "only where social distancing is impossible" is too ambiguous for teenagers to follow. Nationally,

educational institutions have tried to bring back students safely, but they are shutting and sending students home because cases grow exponentially. Transmission is primarily aerosol and happens where people aren't masked. She's hearing a lot of wishful thinking and ad hominem attacks in the public comment.

Linda Brown, a non-resident, wished to speak on behalf of her mother, who is a resident of Exeter.

Mr. Papakonstantis asked the Board if Ms. Brown could speak, and there was no objection.

Ms. Brown said her mother is a senior in Exeter, and enjoys taking walks in her development and downtown. According to the NH GOFER website, as of 8/24, several NH towns had zero or under 4 cases, and less than 10 in communities surrounding Exeter. The recovery rate is very high. She is opposed to the ordinance, as people need to smile at each other and see their faces.

Reina Ellis of 1 Brentwood Road said this problem won't be resolved with an ordinance because no one wants to enforce it. Education is a better approach. Wearing a mask inside is kind. There will always be bad actors who are disrespectful. She doesn't believe that teenagers are disrespectful.

Scott Ruffner, said that he spoke to Mark Whitney of Exeter Hospital, who is a public relations person for the Hospital. He is not advocating for this mask ordinance. He's advocating fall sports and outdoor activities.

Sheri Gushta of 24 Woodridge Lane said there has been misinformation in the public comment. She sees people without masks indoors in Exeter quite often. This ordinance is for the 10 - 15% of people who do not want to be respectful of other citizens.

Daniel Cook of 4 Bonney Drive said that Board members volunteered to represent the community. The reasoning that other states are doing this is wrong. They should decide it's the right thing for the community. They're already doing a good job of staying safe. There should be an education campaign, not a law.

Kathleen Wikstrom said the Select Board members should take to heart what the Police Chief had to say. She doesn't want the police having to have unnecessary confrontations with the citizens. She is not in support of the ordinance.

Robin Tyner said people should be citing their sources for statistics.

MOTION: Ms. Gilman moved to close the public hearing. Mr. Browne seconded. By a roll call vote, all were in favor.

Ms. Gilman said she was not expecting to take a vote tonight. They're looking at a draft and taking feedback. She is concerned about the enforcement part of it. There are 7 current cases in Exeter. The 7 day rolling average is starting to go up. The reason they were talking about outdoor mask wearing downtown is that the sidewalks are not wide enough for two people to social distance. She frequently sees those without masks walking downtown, and must step into the street or go the other way to avoid them. She would like to keep things safe so she can end the lockdown at her mother's care home and see her again.

Mr. Papakonstantis said they didn't say that they would be taking a vote tonight, just that they have the ability to vote after they had a full public hearing. He strongly believes that people should be wearing masks. It's a public health issue. The Board members were elected to protect public health. They've received a lot of emails and comments, both for and against. He'd like to continue the conversation.

Mr. Dean said this is a unique public health ordinance under a unique statute, that's why it only requires one public hearing. It's within the Board's purview to take a vote or not. Mr. Murray did the best draft possible to put in front of the Board.

Mr. Browne said he would like to look at the issue over the next few days. This is just the opening of the discussion.

Ms. Oliff said her opinions are similar to previously. An indoor mask ordinance or just a strong suggestion is imperative to keeping the town safe. She's still trying to discern what level of outdoor mask wearing is appropriate. She doesn't want people calling the police on each other. She needs more time to go through comments. She's less concerned about PEA than she is for residents in town. The plan that PEA has in place for students is independent of plans for the citizens.

Ms. Cowan asked Chief Poulin where he stood on putting in place a mask ordinance. Chief Poulin said they're not anti-mask, they're concerned about enforcement. It doesn't have to be a sworn officer to enforce it. Ms. Cowan said she would like to work with Chief Poulin on the enforcement aspect. She doesn't want to see an economic shutdown because people refuse to wear masks or socially distance and the virus spreads. She would like to see better communication between the public and the Board as well as within the Board.

Mr. Papakonstantis said it sounds like the consensus of the Board is not to vote. He suggested they discuss it on September 13th. Ms. Cowan said she prefers next week. They heard from the moderator that he will be requiring masks at town voting, but she would still rather deal with it prior. It was agreed that the Board will vote at the August 31st meeting.

b. Chamber of Commerce Lease Renewal - Lower Level of Town Hall

Mr. Dean said that Chamber is in year 3 of the lease, and it's about to expire. They would like to renew for another 12 months. It's an annual rent of \$6,000 per year. Some suggestions on the lease by Chamber; for the termination provision, there's a 30 day termination permitted for the lessor, and they would like to also give the lessee that option. They would also like to take the cost of improvements to the space out of the rent.

Ms. Gilman said she's ok with the suggested changes, but would like to add a provision that the judge's bench and fixtures should remain if there is an end to the lease.

Mr. Browne asked what the market value of that space would be. Mr. Dean said he can get that information and bring a final version of the lease to the next meeting.

c. Outdoor Watering Ban

Jennifer Perry, the Director of Public Works, said that the drought status has been elevated from moderate to severe. Exeter River is very low, the lowest level ever observed at the intake at the River Pump station. They received some rain yesterday, but they're still at a 9" rainfall deficit. The hot weather is predicted to continue through October. They've been on an odd/even every other day watering, but water consumption continues to go up, and they're now at 1.2 M gallons per day. To conserve water in the river and groundwater, it's important to go to Level 4 restrictions. This prohibits all landscape watering, but not vegetable gardens, farmers, livestock, etc. Flowers and lawns are not as important as preserving the water supply. There should be no outdoor car washing, hosing driveways and housing, etc. This also applies to those with private wells, because they're sharing the groundwater with the town. The effective date is three business days from tonight. They will also post notice in the Exeter Newsletter.

MOTION: Mr. Browne moved to implement Level 4 water restrictions to conserve water supply. Prohibit landscape watering. Ms. Gilman seconded. By a roll call vote, all were in favor.

d. Animal Control Ordinance Amendment Vote

Mr. Papakonstantis said they had three public readings of this amendment previously. He asked for public comment, but there was none.

Ms. Gilman moved to amend Chapter 9 Section 910c of the town ordinances to delete C, Gilman Park off Bell Avenue. Mr. Browne seconded. Mr. Dean said they should also mention adding 910.1. The motion and second were withdrawn.

MOTION: Ms. Gilman moved to amend Chapter 9 Section 910c of the town ordinances to delete C, Gilman Park off Bell Avenue, and to add 910.1, "Dogs are prohibited from the fenced-in ballfield confines of the Gilman Park baseball field. Dogs are also prohibited from the Gilman Park Pavilion. This prohibition shall encompass the entire playing fields and Pavilion at each location and shall be in effect on a year-round basis, 24 hours per day." Mr. Browne seconded. By a roll call vote, all were in favor.

e. Tennis Court Repairs Parks Improvement Fund

Greg Bisson, the Parks and Rec Director, said they're experiencing cracking to the tennis courts. He recommends filling in the cracks so the courts remain usable. The RightWay Crack System waterproofs the crack. They don't want to rebuild the tennis courts right away for \$250,000.

MOTION: Ms. Gilman moved to allow Parks and Rec to expend \$10,628 to contract Vermont Tennis for crack repair. Ms. Gilman seconded. By a roll call vote, all were in favor.

f. New England Municipal Sustainability Network (NEMS) Invitation

Mr. Papakonstantis said that Mr. Sharples received an invitation to join the New England Municipal Sustainability Network, but the Select Board must approve it.

MOTION: Ms. Cowan moved to authorize Mr. Dean to sign the letter authorizing Mr. Sharples to accept the invitation from NEMS. Ms. Gilman seconded. By a roll call vote, all were in favor.

g. COVID 19 Updates

Mr. Bisson said they met with representatives from the Farmer's Market and attended the Farmer's Market last week. At 2:15 PM, they counted 86 patrons, all of whom were socially distancing and wearing face coverings. They did make some recommendations on signage and documentation. At 4 PM they returned and counted 56 people, also socially distanced. They were pleased with the findings, and the Farmer's Market leadership were very receptive to their comments. Mr. Murray said he can see where the perception from the front of the Parkway is that there is no social distancing, but once you start walking through, everyone is six feet apart. He will follow up and Seth the Market Manager will be sending in a report each week. Ms. Oliff said she is concerned about crowding at the entrance, and Mr. Murray said he will make the recommendation that they move the start of the market back from the entrance.

Mr. Bisson said they concluded the successful CareKids program on Friday. They're going forward with fall sports, but they're looking at lower registration numbers.

Chief Wilking said that the Fire Department fully supports the use of masks. They will attempt to be role models in that. Regarding statistics, since the start of tracking Covid-positive individuals, Exeter has had 39 residents test positive. There were 30 cases in the first 23 weeks of the pandemic, 5 cases in Exeter in the first 2 weeks of August, 9 in the last month. NH fatalities are steady: 10 in the state, and 2 in Rockingham County each week. The FD supports Mr. Murray's ordinance. PPE is doing fine. They worked with Paul Scafidi on the election, and the FD will be there to help with crowd monitoring and movement. There were alleged positive hockey players at the Exeter Rinks; Mr. Murray investigated, and brought in the Attorney General's office and DHHS, and they found that the owners and operators of the Rinks are in compliance with the Governor's ruling on outside teams playing.

Ms. Cowan said she's looking for him to work with Chief Poulin on the mask ordinance. Chief Wilking said regarding enforcement, James Murray works eight hour days and doesn't live close to Exeter, so he would have trouble enforcing it after hours. The FD can educate, but they don't have experience ticketing or enforcing.

Mr. Dean said they received a notice from the CARES Act Election Assistance fund. They are eligible for up to \$37,694.35, and need a motion from the Board to accept that amount. The town will match those funds 20%.

MOTION: Ms. Gilman moved to accept the CARES Act Election Funds of \$37,694.95 and authorize the Town Manager to execute any documents necessary to obtain these funds. Mr. Browne seconded. By a roll call vote, all were in favor.

Mr. Dean said there's a new executive order regarding face coverings at gatherings of 100 or more individuals. There's another emergency order that enacts penalties and enforcement for any act that recklessly violates any emergency order, with penalties of up to a \$1,000 fine per day of continued violation. He also mentioned that Mr. Murray is the local Health Officer, but he is appointed by the State Commissioner.

The Select Board makes the local appointment, which was done on 7/27 and which is a recommendation to the State, and Commissioner of Health and Human Services approves it. Mr. Murray said he's received confirmation that his appointment is complete.

9. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

- i. There were no abatements at this meeting.

b. Permits & Approvals

- i. There were no permits or approvals at this meeting.

c. Town Manager's Report

- i. Mr. Dean did not give a report.

d. Select Board Committee Reports

- i. Ms. Oliff said she had no meetings. The Swasey Parkway Trustees will meet this week.

- ii. Mr. Browne attended a Facilities Committee Meeting where they walked through the Public Safety Complex, and saw lots of equipment and property that needs to be updated. There is a Communications Committee meeting tomorrow. He missed the subcommittee speaking with Renay Allen.

- iii. Ms. Gilman said at the Heritage Commission meeting they discussed the Pocket Park proposal from Renay Allen. They also had a brief discussion of the Ioka. Re the Winter Street Cemetery Flagpole, they want to hear about the type of material and cost. At the HDC, there was an application for repairs to some windows. It was a good presentation, people are taking the new applications seriously. They heard a presentation from PEA on moving the Dow House barn to join with a new dormitory.

- iv. Ms. Cowan said she had two Planning Board meetings. They are closer to a decision on the Gateway Project. Mr. Papakonstantis added that the Osram Sylvania project was approved unanimously.

- v. Mr. Papakonstantis said that Sustainability canceled their August meeting.

- vi. Ms. Gilman suggested that the Communications Committee would be handy with the mask ordinance discussion.

e. Correspondence

- i. A letter from the Swasey Park Trustees, who recommend keeping the roadway closed until Nov 1, 2020. They asked the Board to consider closing the road annually from April 1st to November, or to make it one-way. They said the closing has enhanced the use of the Parkway. Mr. Dean said that counsel reported that this is a Class 5 road, a public way, and the public has the right to access the road. Closing it doesn't fit the definition of what that road entails. They could petition Town Meeting to make it a Class 6 municipal trail instead. Mr. Papakonstantis said they should have the Trustees speak on this issue at a future meeting.

- ii. Several letters on the mask mandate, both in favor and not in favor.

- iii. A question about the mail in ballot request forms. Mr. Papakonstantis asked if they have been corrected. Mr. Dean said he'll have to check.
- iv. New Hampshire DHHS issued an administrative order regarding the drinking water. Mr. Dean said the State certified that they have complied with the DHHS standards for drinking water.
- v. A notice from Xfinity re a change in programming and a low income family program, "Internet Essentials."

10. Review Board Calendar

- a. The next meetings are August 31, September 14, and September 28.

11. Non-Public Session

- a. There was no non-public session at this meeting.

12. Adjournment

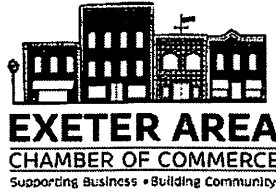
MOTION: Ms. Cowan moved to adjourn. Mr. Browne seconded. By a roll call vote, all were in favor, and the meeting was adjourned at 10:49 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Board and Committee Appointments

Principal Rawson, PEA Opening Plan Update

Chamber of Commerce Lease Renewal – 120 Water Street



August 27, 2020

Town of Exeter Select Board
10 Front St
Exeter, NH 03833

Dear Members of the Exeter Select Board,

On behalf of the Board of Directors of the Exeter Area Chamber of Commerce, I wanted to follow up on our request to extend the lease at 120 Water Street where the Chamber Office is located.

At the Exeter Area Chamber of Commerce, we are committed to engaging businesses and the community through education, collaboration and advocacy and represent businesses in Exeter, Brentwood, East Kingston, Epping, Kensington, Kingston, Newfields, Newmarket, Raymond and Stratham.

Our partnership with the town has taken many forms- whether we're answering questions from businesses or community members; sharing resources; promoting or planning community events like Powderkeg with Exeter Parks and Rec; offering the Shop Local Rewards Program to encourage local spending now and in the future; giving a recommendation; or highlighting all Exeter has to offer.

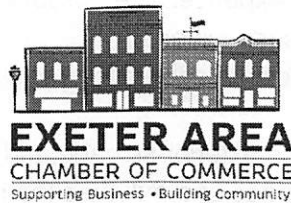
And our location on Water Street allows us the opportunity to do that right from the center of town- which is something for which we are all grateful.

There is so much to explore by foot, train, car or boat here- and sharing that with people who come into the office is one of my favorite things to do. During any given week when we're not in the midst of a pandemic, we see visitors from Exeter, surrounding communities and all over the country- not only looking for the public restroom next door or other town services- but looking for places to eat, places to shop, places to hike, and places to visit.

Our focus continues to be on supporting business and building community in the Exeter Area- and we look forward to our continued partnership to meet the ever changing needs of the community, our members and local businesses. Thank you for your consideration and for allowing us the opportunity to call 120 Water Street our home these last 3 years.

Regards,

Jennifer Wheeler, President
Exeter Area Chamber of Commerce



August 14, 2020

Town of Exeter Select Board
10 Front St
Exeter, NH 03833

Dear Select Board,

On behalf of the Board of Directors of the Exeter Area Chamber of Commerce, I respectfully request an extension of the lease at 120 Water Street where the Chamber Office is located.

A thirty-six (36) month lease was signed on September 15, 2017 and is scheduled to end on September 1st, 2020. As outlined in the agreement, the Lessee (the Exeter Area Chamber of Commerce) has the option to extend the lease at the end of the lease for an additional twelve (12) month and may extend the lease on each anniversary thereafter for an additional twelve (12) months by mutual consent of the parties.

We request an extension of the lease for another twelve (12) months consistent with the conditions outlined in the original agreement with 2 changes noted below in BOLD:

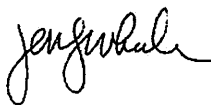
1. Rent: The Lessee shall pay an annual rent of \$6,000 for each 12-month period payable in 12 equal monthly installments due on the first business day of each month.
2. Property Taxes: The Lessee acknowledges the lessee's obligations to pay property taxes per RSA 72-23. It is agreed that the aforementioned rent of \$6,000 per year includes any real or personal property tax obligations. Further, it is agreed that the lessee shall have no obligation to pay real or personal property taxes on structures or improvements added to benefit the Lessor.
3. Leased Space: The space leased shall be defined as 700 square feet located in the one room shown in the attached sketch formerly occupied by the Exeter District Court.
4. Utilities: The Lessor agrees to provide electrical service, heat, water and sewer for said space for no additional cost.
5. Visitor and Tourism Services: The Lessee agrees to provide visitor and tourism services to the general public from the leased space as it deems appropriate.
6. Custodial Services: The Lessee agrees to provide routine custodial services (cleaning, trash removal, maintenance of Lessee owned equipment, furniture and fixtures) for the

leased space at the Lessee's expense. The Lessor agrees to provide all other maintenance services at Lessor's expense.

7. Alteration of Premises: The Lessee agrees to obtain prior Lessor approval for any renovations.
8. Signage: The Lessee will place exterior signage and lettering on the building as is permitted by Town sign ordinance and may use the hardware above the exterior door for this purpose. The signage will indicate that the space is offices for the Chamber of Commerce and a Visitor Center.
9. Termination: The Lessor may terminate this lease with 30 days notice to Lessee in the event of an unplanned urgent need for the space. **(We propose a change to allow both the Lessor and/or the Lessee the option to terminate this lease with 30 days notice.)**
10. Insurance: The Lessee agrees to carry comprehensive general liability insurance that will insure against a combined loss of not less than One Million Dollars (\$1,000,000.00) for each occurrence. Lessee agrees to deliver to Lessor within sixty (60) days of commencement of the term, hereof, a certificate or certificates from an insurance company satisfactory to Lessor, evidencing such insurance and naming Lessor as an "additional insured".
11. **(This clause was in the original lease agreement, is no longer relevant, and can be removed from the renewed lease)** ~~Improvements: The Lessee may upgrade the space with new flooring, repaired judge's bench, reinstallation of the judge's bar, painting and the installation of office cubicles at its own expense. The Lessee may install an air filter system and ventless air conditioning the expense of which will be reimbursed by lessor through rent credits. The air filtration system and ductless air conditioning system will remain with the space at the end of the lease. Any other air quality mitigation services will be the responsibility of the Lessee. The Lessee will provide proper documentation to the Lessor in order to process the rent credits and these credits shall not exceed \$40,000.~~
12. Amendments to this lease shall be made upon mutual consent of the parties.
Amendments shall be in writing.

We are grateful for the partnership with the town, and look forward to the opportunities our continued collaboration brings to the Chamber, the town of Exeter and surrounding communities.

Regards,



Jennifer Wheeler, President
Exeter Area Chamber of Commerce

Lease Agreement

This agreement (the "Agreement") is made and entered into by and between **THE TOWN OF EXETER, NH**, with an address of 10 Front Street, Exeter, New Hampshire, 03833, hereinafter referred to as "Lessor" and **THE EXETER AREA CHAMBER OF COMMERCE**, a 501c6 organization with an address of 120 Front Street, Exeter, New Hampshire 03833, hereinafter referred to as "Lessee".

WHEREAS, the Lessor is the owner of the property located at 9 Front Street, Exeter, Rockingham County, New Hampshire (hereinafter referred to as "the Premises") and further described on the attached Exhibit A and;

WHEREAS, the Lessee desires to lease/rent a portion of the Premises;

NOW THEREFORE, the parties agree and bind themselves as follows:

1. **Term:** This lease shall commence on ~~September 1st, 2017 and shall continue for thirty six (36) months, ending on September 1st, 2020.~~ September 1st, 2020 and shall continue for thirty six (36) months, ending on September 1st, 2023.
2. **Extension:** ~~The Lessee will have the option to extend the lease at the end of the lease for an additional twelve (12) month and may extend the lease on each anniversary thereafter for an additional twelve (12) months~~ At the end of the lease term, the term may be extended up to sixty (60) months by mutual consent of the parties.
3. **Rent:** The Lessee shall pay an annual rent of \$6,000 for each 12-month period payable in 12 equal monthly installments due on the first business day of each month.
4. **Property Taxes:** The Lessee acknowledges the lessee's obligations to pay property taxes per RSA 72-23. It is agreed that the aforementioned rent of \$6,000 per year includes any real or personal property tax obligations. Further, it is agreed that the lessee shall have no obligation to pay real or personal property taxes on structures or improvements added to benefit the Lessor.
5. **Leased Space:** The space leased shall be defined as 700 square feet located in the one room shown in the attached sketch formerly occupied by the Exeter District Court . The sketch is hereby made part of this lease (attached herein as as Appendix A).
6. **Utilities:** The Lessor agrees to provide electrical service, heat, water and sewer for said space for no additional cost.

7. Visitor and Tourism Services: The Lessee agrees to provide visitor and tourism services to the general public from the leased space as it deems appropriate.
8. Custodial Services: The Lessee agrees to provide routine custodial services (cleaning, trash removal, maintenance of Lessee owned equipment, furniture and fixtures) for the leased space at the Lessee's expense. The Lessor agrees to provide all other maintenance services at Lessor's expense.

Alteration of Premises: The Lessee agrees to obtain prior Lessor approval for any renovations.

9. Signage: The Lessee will place exterior signage and lettering on the building as is permitted by Town sign ordinance and may use the hardware above the exterior door for this purpose. The signage will indicate that the space is offices for the Chamber of Commerce and a Visitor Center.
10. Termination: The Lessor may terminate this lease with 30 days notice to Lessee in the event of an unplanned urgent need for the space. **The Lessee may terminate this lease with 30 days notice to the Lessor.**
11. Insurance: The Lessee agrees to carry comprehensive general liability insurance that will insure against a combined loss of not less than One Million Dollars (\$1,000,000.00) for each occurrence. Lessee agrees to deliver to Lessor within sixty (60) days of commencement of the term, hereof, a certificate or certificates from an insurance company satisfactory to Lessor, evidencing such insurance and naming Lessor as an "additional insured".
12. Improvements: ~~The Lessee may upgrade the space with new flooring, repaired judge's bench, reinstallation of the judge's bar, painting and the installation of office cubicles at its own expense. The Lessee may install an air filter system and vent less air conditioning the expense of which will be reimbursed by lessor through rent credits. The air filtration system and ductless air conditioning system will remain with the space at the end of the lease. Any other air quality mitigation services will be the responsibility of the Lessee. The Lessee will provide proper documentation to the Lessor in order to process the rent credits and these credits shall not exceed \$10,000.~~
13. *The parties agree that upon termination of this lease, the repaired judge's bench will remain in the space, and any improvements made to the space will revert to the lessor.*
14. Amendments to this lease shall be made upon mutual consent of the parties. Amendments shall be in writing.

The parties hereby agree to the terms of this lease by affixing their signatures on this ____ day of ____, 2017. 2020

WHEREFOR, the Lessor, the Town of Exeter, New Hampshire, by and through the Board of Selectmen, or its Town Manager, duly authorized, has hereunto subscribed its name this ____ day of ____, 2017 2020 and Lessee, the Exeter Area Chamber of Commerce, by and through its Board of Directors or its duly authorized designee has subscribed its name this ____ day of ____. 2017. 2020.

LESSEE

LESSOR

By: _____
Authorized Signature

By: _____
Authorized Signature

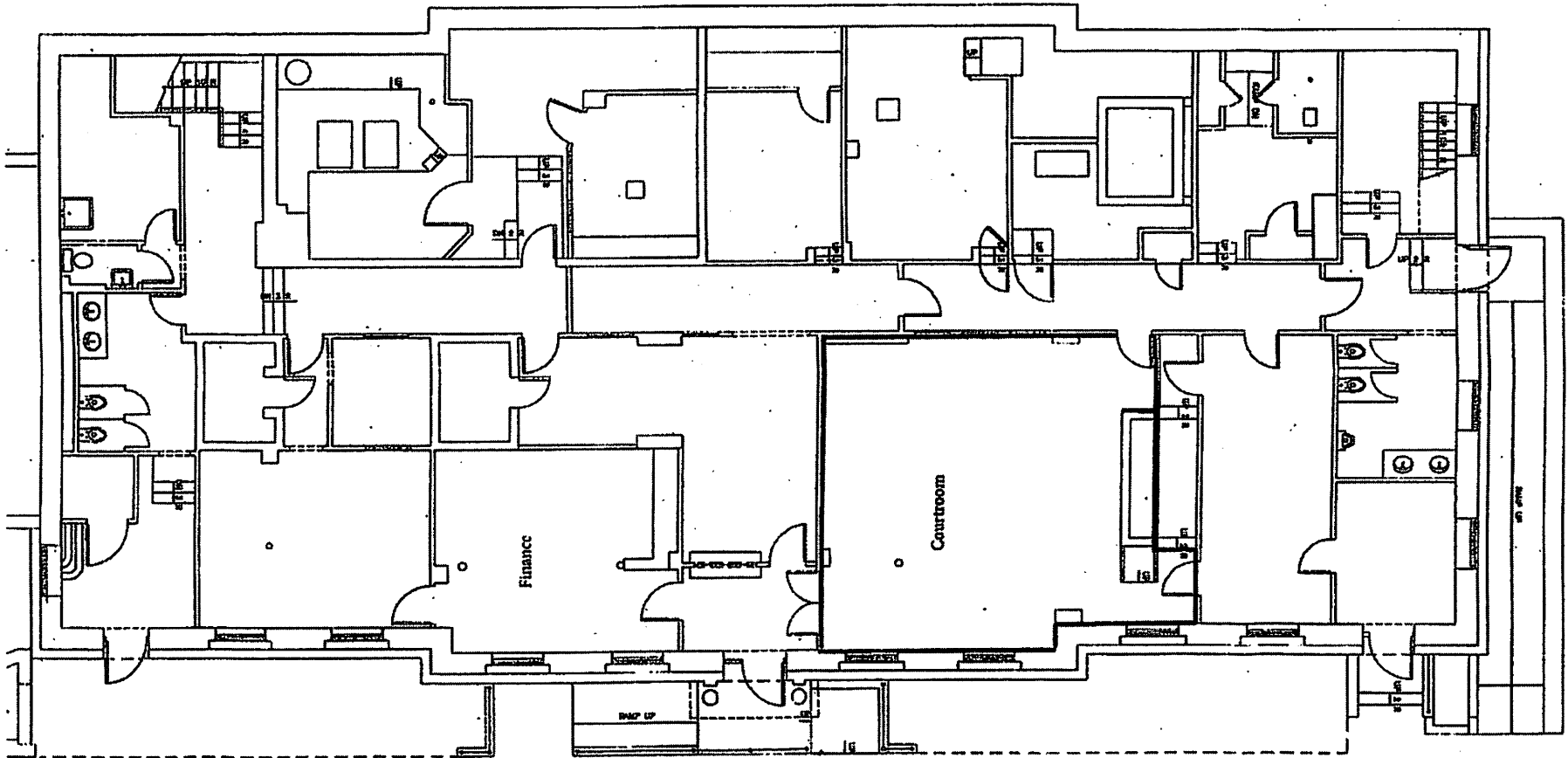
Date: _____

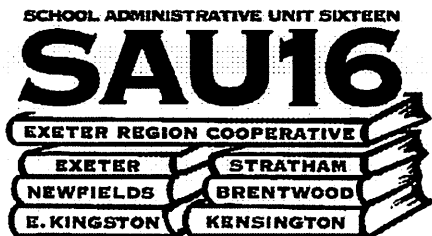
Date: _____

DRAFT

Appendix A

Town Hall
GROUND FLOOR





30 Linden Street • Exeter, NH 03833-2622
tel: 603.775.8400 fax: 603.775.8673

www.sau16.org

DAVID RYAN, Ed.D.
Superintendent of Schools

THOMAS CAMPBELL, Ed.D.
Assistant Superintendent for
Human Resources

HELEN M. RIST, Ed.S.
Director of Student Services

ESTHER ASBELL, Ed.S.
Associate Superintendent

CHRISTOPHER M. ANDRISKI, Ed.S.
Assistant Superintendent for
Curriculum and Assessment

MOLLIE O'KEEFE, MBA, MSF
Executive Director of Finance and Operations

August 27, 2020

Town of Exeter Select Board
% Exeter Town Hall
10 Front Street
Exeter, New Hampshire 03833

To the Esteemed Members of the Town of Exeter Select Board:

We are living in a time when stability and confidence in consistency is more important than ever. Given the exhausting recent past and our uncertain future under COVID, our defense and advancement of ideals of social justice, and the divisive nature of the political landscape resulting from both, I am requesting as an honorary member of the Board of Directors and a community partner as the Superintendent of Schools that the property lease for the space occupied by the Exeter Area Chamber of Commerce be continued as status quo. I believe this would send a valuable message to the business community that the Chamber serves and a reassuring optimism for organizations such as the one in which I lead.

SAU 16 serves close to 5,000 families in six area towns. Our partnership with the Chamber is invaluable to these families given the myriad economic, social, and cultural events and opportunities available as a result of their programming and organization. Our families connect with each other through their commercial relationships as small and medium sized business owners, as vendors of important physical, spiritual, and cognitive services, and as volunteer and non-profit associations that further our core value of service to others. Our families, in all times but at no time more than now, need this consistency and confidence in their lives, and we can't express enough our support for maintaining the Chamber's current level of service as impacted or supported by the Town of Exeter.

Sincerely,

David Ryan, Ed.D.
Superintendent of Schools

EQUAL OPPORTUNITY EMPLOYER – EQUAL EDUCATION OPPORTUNITIES

Each graduate demonstrates engaged learning and citizenship through the ability to solve problems independently and collaboratively with perseverance and resilience, and communicates solutions with confidence and empathy.

We Support!

2 messages

Keith <keith@trendsmarketing.com>

Thu, Aug 27, 2020 at 12:25 PM

To: rdean@exeternh.gov

Cc: Jennifer Wheeler <jennifer@exeterarea.org>, keith@trendsmarketing.com

Russ,

Here is a letter to present to the board of our support to extend the lease for the Exeter Chamber in downtown Exeter.

We at Trends Gift Gallery in downtown Exeter firmly support and truly appreciate the Chamber being downtown to help provide info to the public along with their support to the local businesses here as well.

We've been in town for over 34 years and having the chamber so close to us and the general public has been a great asset to the growth and livelihood of downtown Exeter over the past 3 decades!

Best, Keith & Kathy Lemerise

Owners

Trends Gift Gallery

85 Water St

Exeter, NH. 03833

603-778-3770



Russ Dean <rdean@exeternh.gov>

From Exeter Inn

1 message

Jennifer Wheeler <jennifer@exeterarea.org>

Fri, Aug 28, 2020 at 9:16 AM

To: "rdean@exeternh.gov" <rdean@exeternh.gov>, "George Soderberg (gsoderberg@haycreekhoteles.com)" <gsoderberg@haycreekhoteles.com>, Derek Hunt <dhunt@theexeterinn.com>

Russ- The letter below is from Exeter Inn.

Thanks,

Jen

From: Derek Hunt <dhunt@theexeterinn.com>

Sent: Friday, August 28, 2020 8:02 AM

To: George Soderberg <gsoderberg@haycreekhoteles.com>

Subject: RE: Select Board Update

Town of Exeter Select Board,

I am writing on behalf of The Exeter Inn ownership, management, and staff to express our unwavering support for the Exeter Chamber of Commerce and our desire that they be allowed to continue the critical work of supporting local businesses from their current downtown offices.

The economic importance of the Exeter Chamber cannot be overstated. As an active member of the community and a business that interacts with vast majority of the surrounding communities I have listened to countless business owners detail the unbelievable ways in which the Chamber assisted in the growth of their business. Speaking for the Inn specifically, the daily support and assistance we receive from the Chamber has and will continue to play a vital role for our business.

Now, maybe more than ever, having the Chamber physically located in the Exeter town center sends a critically important message to the community. We at The Exeter Inn, sincerely hope you will allow the Exeter Chamber to continue supporting our business, as well as all local businesses, from their current location.

Derek Hunt

General Manager

The Exeter Inn and Epoch Restaurant

90 Front Street, Exeter, NH 03833

(603) 772-5901 EXT: 418

Facebook | Twitter | Instagram

HayCreekHotels.com

< CONFIDENTIALITY NOTICE >

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Jennifer Wheeler, President
Exeter Area Chamber of Commerce

COVID-19 Resources

Support the Chamber- become a Chamber Champion!





Thursday August 27, 2020

Town of Exeter Select Board
10 Front St.
Exeter, NH 03833

Dear Russ,

I am writing on behalf of RiverWoods Exeter to request that the town consider keeping the Exeter Chamber office in its current place. As it stands, the Chamber office is centrally located, easy to find, and provides valuable information on one of our major downtown areas. The fact that it is located in the basement of the old Town Hall also provides some historical connection.

I think the Chamber is a vital force within the community to help businesses and non-profits, residents and tourists alike, and this existing location ensures that they can be a more involved participant in the life of the community.

Thank you for your consideration.

Best regards,

Deb Riddell
Executive Director
RiverWoods Exeter

The Woods
7 RiverWoods Drive
Exeter, NH 03833
603-772-4700

The Ridge
10 White Oak Drive
Exeter, NH 03833
603-658-1510

The Boulders
5 Timber Lane
Exeter, NH 03833
603-658-5959



RiverWoods is nationally accredited by the Continuing Care Accreditation Commission. | RiverWoodsRC.org



To Whom It May Concern:

August 27, 2020

Vapotherm, Inc is pleased to provide this letter of recommendation on behalf of the Exeter Area Chamber of Commerce.

The Chamber provides an essential service for our International business. Our Middle East distributors require that we provide a Commercial Invoice and Country of Origin certificate attested by the local Chamber of Commerce for every order they place. This is required for customs clearance and this step needs to be complete before we can ship our products to the Middle East. It's very important that we have the documents attested in a timely manner, so we do not delay shipping to customers that need our Respiratory device.

Our International team has been working closely with the Exeter Area Chamber of Commerce over the past several years. They have always provided us with excellent customer service.

We really appreciate the support from the Chamber especially during the last 5 difficult months. When the office was closed due to Covid-19. Jennifer Wheeler met with our International Account Specialist many times, and often with short notice in order to attest our customer documents so that we could ship our products quickly.

The location of the Exeter Chamber of Commerce is very convenient for local businesses like Vapotherm that require a visit to their office frequently. We would like to ask the Select Board to renew the Chamber's lease so they can continue to provide their support to the businesses in the town of Exeter.

Sincerely,

Sharon Mlynarski

Sharon Mlynarski | Manager of International Operations | Vapotherm, Inc.
100 Domain Drive, Exeter, NH 03833
Phone: 603-658-0449 | Email: smlynarski@vtherm.com

August 27, 2020

Town of Exeter Select Board
10 Front St.
Exeter, NH 03833

An institution is only as strong as the community in which it resides, and a thriving Chamber of Commerce with a prominent spot in the middle of things is good for both Exeter and Phillips Exeter Academy.

As Exeter's second-largest employer, PEA has more than 500 employees living locally who benefit from a healthy business community. A thriving Water Street, just footsteps from campus, and busy commercial corridors along Portsmouth Avenue and Epping Road provide our campus community with plentiful options nearby and enhance our quality of life.

The Chamber's Visitor Center on the bottom floor of Town Hall is the beacon of that vitality and proclaims to the thousands of parents and alumni who come to town for PEA events each year that our shared community is robust and flourishing and visitors are welcome here.

The Academy is grateful for the Chamber's front-and-center presence in this visible location and is in favor of that continuing.

Sincerely,

Patrick Garrity
Office of Communications
Phillips Exeter Academy

August 26, 2020

To The Select Board
Town of Exeter, NH

I have been a business owner and resident in Exeter for over 35 years. As an involved member of the community, I often rely on our Chamber of Commerce for information, collaboration and resources. Out-of-towners are a vital part of Exeter's economy. The Chamber is a valuable organization for Exeter's many visitors, welcoming our town's guests while offering information and direction.

The location of our Chamber's office is perfect for being able to serve our town's needs. Its present location is safe and accessible for all of Exeter's foot traffic. I am in favor of extending the lease agreement between the Town of Exeter and the Exeter Area Chamber of Commerce.

Thank you.
Sincerely,

↘ ●

Robert M. Ficara, Sr.
gocelt@comcast.net
Exeter Bowling Lanes
Shooters Sports Pub
6 Columbus Avenue
Exeter, N.H.

Proposed Mask Ordinance

Memo

To: Russ Dean (Town Manager) and Board of Selectmen
From: James Murray (Health Officer)
Date: 28-AUG-2020
Re: Mask Ordinance

Today, 28-AUG-2020, a final draft of the proposed mask ordinance is being submitted to the packet for the Selectboard Meeting to occur on 31-AUG-2020. The following changes have been made since the last draft was discussed at the Selectboard meeting on 24-AUG-2020.

This draft contains many revisions that were discussed during the last public comment portion of the Selectboard meeting, as well as revisions based on direct feedback.

The Declaration of Purpose language has been changed to better describe the situation and to highlight education as the primary purpose of the ordinance.

The Authority section has been adjusted as follows...

Language has been changed in the second "whereas" statement to reflect a better recognition of the health and wellbeing of the community.

Language has been changed in the third "whereas" statement to better reflect CDC language. Language in the fourth "whereas" statement now reflects CDC language from 7-AUG-2020, the most recent guidance.

"Whereas" statements 12, 13, and 16 have been removed.

"Whereas" statement has been added to highlight the opportunity to educate.

The line items have been changed as follows...

Item #2 has an exemption for food service kitchens and a variance process for businesses with unique situations.

Item #3 has the same variance process as #2 included.

Item #4, fixed verbiage regarding mouth and nose covering mask to face covering. Added "whether dining inside or outside" to the exemption for wearing masks at a table.

Item #6 now has a map attachment and clarifies that face coverings do not need to be worn in these areas when social distancing is possible.

New Item #7 added, stating that face coverings do not need to be worn outside when social distance is possible on any public areas, and shall not be required in transient passing scenarios.

Item #9 (formerly #8) language on walking has been removed entirely.

Item removed: "members of the public are strongly urged to wear face masks when attending social gatherings" due to the inapplicability in an ordinance.

New item #11 states a face covering is not required for those with medical/developmental conditions to whom the wearing of a face covering could pose a threat to health or safety.

The penalties section has been changes as follows:

A more clearly stated intent on education and information. Representatives of the Health Department shall be the designated responders to any call about a violation of the ordinance. Penalties are clearly labeled as a last resort and can only be used when noncompliance is repeated, intentional, and at the potential detriment of others. Fine amounts lowered to \$25 for second offense and \$50 for third and subsequent offences.

I recommend that the Selectboard adopt this most recent draft of the ordinance.

Any questions may be referred to the Town of Exeter Health Department.

James Murray

Health Officer
20 Court St. Exeter, NH 03833
[603-773-6132](tel:603-773-6132)



EXETER HEALTH DEPARTMENT

20 COURT STREET, EXETER, NH 03833-2716

Phone: (603)773-6132

FAX: (603)773-6128

www.exeternh.gov

The Town of Exeter, through the Exeter Selectboard, ordains as follows:

EMERGENCY ORDINANCE #2020-01 REQUIRING THE WEARING OF FACE COVERINGS UNDER CERTAIN CONDITIONS WITHIN THE TOWN OF EXETER.

Declaration of Purpose:

The purpose of this emergency ordinance is to enact public health provisions designed to significantly help reduce the risk of the spread of Coronavirus Disease 2019, (COVID-19), an infectious disease that poses a threat to the residents and visitors of the Town of Exeter. These provisions have been recommended by the Centers for Disease Control and Prevention (CDC), the World Health Organization (WHO), the Director of Public Health for the State of New Hampshire, and other communities throughout the State. These provisions must be implemented within the Town of Exeter in order to promote education and mitigate the risk of community spread of COVID-19.

Authority:

WHEREAS, NH RSA 147:1 grants Health Officers of cities and towns the authority to draft regulations relating to the public health as in their judgment the health and safety of the people require; and

WHEREAS, the Town of Exeter, New Hampshire Selectboard recognizes that the health and wellbeing of the citizens of and visitors to Exeter is of the utmost importance and proper measures are necessary to further protect the community from the potential spread of COVID-19; and

WHEREAS, the most effective means of slowing the spread of the virus is through minimizing close personal contact in a public environment, social/physical distancing by keeping a distance of six (6) feet between yourself and others, covering your mouth and nose by wearing a face covering, and proper hand washing; and

WHEREAS, the Centers for Disease Control and Prevention (CDC) recommends as of August 7, 2020, that people wear face coverings in public settings and when around people who don't live in your household, especially when other social distancing measures are difficult to maintain; and

WHEREAS, COVID-19 can be spread by people who do not have symptoms (asymptomatic carriers) and therefore unaware they are infected. It is therefore important that everyone wear face coverings in public settings, whether or not they are feeling ill; and

WHEREAS, the Town of Exeter is part of a diverse education economy including being host to Phillips Exeter Academy, the Seacoast School of Technology, SAU16, and multiple day schools and educational institutions which will bring thousands of students back to school in 2020; and

WHEREAS, the Town of Exeter hosts a Downeaster Train Station, which brings people to Exeter via Amtrak from the New England Region; and

WHEREAS, the Town hosts Exeter Hospital, a significant regional medical care facility which also brings thousands of patients and employees to the immediate area on a daily basis; and

WHEREAS, Exeter is home to multiple senior congregate living facilities housing more than 1,000 residents, a population which is at higher risk for suffering life threatening complications resulting from COVID-19 infection; and

WHEREAS, the Town serves as a regional shopping and dining destination, and

WHEREAS, the State of New Hampshire began on May 11th, with limitations, the opening of retail establishments and other businesses and on May 18th, with limitations, the opening of restaurants, and Exeter has experienced a significant increase in visitor traffic in the downtown; and

WHEREAS, the potential exists for businesses to operate in a safe manner, and limit the potential spread of COVID-19 if mask usage is required; and

WHEREAS, every New England state with the exception of New Hampshire has adopted and implemented a comprehensive mask order; and

WHEREAS, the Health Officer for the Town of Exeter has made and submitted regulations that the public health and safety of the citizens and visitors of Exeter require; and

WHEREAS, Exeter has the opportunity through further educational opportunities to encourage safe and proper social distancing, hand washing and the wearing of face coverings in order to encourage increased foot traffic safely and effectively while promoting local businesses; and

WHEREAS, because COVID-19 presents a clear and present danger to the general Exeter community, it behooves the Selectboard to take this emergency measure requiring the wearing of face coverings in certain situations to protect the public health;

NOW THEREFORE, for the purpose of continuing to provide safety for its residents and visitors resulting from the unique features of a boarding school community and home to a large regional medical center, as well as several congregate senior living facilities, and regional schools, under New Hampshire RSA 147:1 acting in their capacity as the Exeter Selectboard and based on the Town Health Officer's authority to promulgate regulations for the prevention and removal of public health nuisances, hereby ordains that:

1. A face covering as referenced herein means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers the nose, mouth, and surrounding areas of the lower face. A face covering may be factory made or homemade and improvised from ordinary household material.
2. Employees of all businesses shall wear a face covering over their mouth and nose when interacting with the public and whenever they are within six (6) feet of a co-worker or customer. In food service settings, kitchen staff shall not be required to wear a mask within the kitchen, in keeping with current "Safer at Home" guidance. Exceptions may be made for individual businesses on a case by case basis for situations in which wearing a face covering may be counter-intuitive to the situation and safety can still be provided. Exceptions shall not preclude, supersede, alter, revise, or amend the Governor's Safer at

Home guidance. Businesses are asked to contact the Health Department for more details on a variance process.

3. Members of the public entering or queued to enter, remaining in, or exiting from any business, including without limitation any outdoor area where business of any sort is conducted, work site, or Town of Exeter government building, must wear a face covering. Exceptions may be made for individual businesses on a case by case basis for situations in which wearing a face covering may be counter-intuitive to the situation and safety can still be provided. Exceptions shall not preclude, supersede, alter, revise, or amend the Governor's Safer at Home guidance. Businesses are asked to contact the Health Department for more details on a variance process.
4. Members of the public entering or queued to enter any restaurant for the purpose of picking up food for take-out or an alcohol-serving business or any other purpose must wear a face covering. Members of the public dining at a restaurant may remove masks while seated at their table, whether dining inside or outside, but must wear a mask when entering and exiting the restaurant or moving around the interior or exterior of the restaurant.
5. All such businesses, restaurants, government facilities, and public downtown areas shall post the requirement for a face covering.
6. Members of the public must wear face coverings when social distancing of at least six (6) feet is not possible while utilizing sidewalks and other public ways, specifically within areas of Exeter where pedestrian traffic is heaviest, as seen in the highlighted areas of the attached Mask Ordinance Map 8-31-2020. This also applies to other public property within the Town of Exeter where maintaining adequate social and physical distancing of at least six (6) feet is not possible.
7. Members of the public shall not be required to wear a face covering outside when walking or utilizing public areas when there is at least six (6) feet social distancing available. A face covering shall not be required in instances where individuals are passing each other momentarily, but increasing as much distance as possible is recommended.
8. Members of the public utilizing public recreational lands are strongly encouraged but not required to wear a face covering over their nose and mouth to the fullest extent practicable, especially when coming into contact with others where social and physical distancing of at least six (6) feet may not be possible.
9. Members of the public partaking in cardiovascular exercise, including but not limited to jogging, running, or biking, shall not be required to wear a face covering during the activity. It is recommended that these individuals use increased social distancing as necessary and possible when using public ways.
10. Residents, visitors, and members of the public entering or present at a residential or commercial building complex of greater than two units must wear a face covering while in common areas and communal spaces when social distancing is not possible.
11. A face covering is not required for any person with a medical or developmental condition to whom the wearing of a face covering would pose a threat to their health or safety.
12. Children under the age of ten (10) years old are not required to wear a face covering, although parents should make their own judgement on such use. A face covering is not recommended for children under two (2) years of age.

13. A person may temporarily remove a face covering when in a business if obtaining a service or product that requires verification of the person's identity or age.

Penalties:

The intent of this ordinance is to first and foremost educate and inform whenever and wherever possible. To that end, representatives of the Health Department shall respond to instances of non-compliance with masks and educational materials available. Penalties are a last resort to the enforcement of this ordinance and shall only be used when non-compliance is repeated, considered intentional, and at a potential detriment of others. Penalties for violation of and continued non-compliance with this ordinance shall be first a verbal or written request to comply, followed by a fine in the amount of \$25 for the second offense, \$50 for the third and subsequent offences.

Effective Date:

Having held one public hearing on _____, 2020, this ordinance shall be effective on _____, 2020.

This ordinance shall automatically and immediately terminate without the necessity of further action by the Town of Exeter Selectboard if one of the following conditions is met:

1. 61 days have passed following the date on which this ordinance came into effect and the ordinance was not extended or reenacted.
2. The Governor of the State of New Hampshire has declared an end to the COVID-19 State of Emergency.

This ordinance may be rescinded at any time by action of the Town of Exeter Selectboard.

IN WITNESS WHEREOF, a majority of the Town of Exeter Selectboard have hereunder set their hands.

TOWN OF EXETER SELECTBOARD

Niko Papakonstantis, Chair

Molly Cowan, Vice Chair

Julie D. Gilman, Clerk

Lovey Roundtree Oliff

Draft #9

Daryl Browne

Adopted _____, 2020

DRAFT

Town of Exeter NH Mask Ordinance Map 8-31-2020



 Mask Ordinance Limits



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

**STATE OF NEW HAMPSHIRE
BY HIS EXCELLENCY
CHRISTOPHER T. SUNUNU, GOVERNOR**

Emergency Order 63 Pursuant to Executive Order 2020-04 as extended by Executive Orders, 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, and 2020-16

An order requiring face coverings for certain scheduled gatherings of 100 or more individuals

WHEREAS, on Friday, March 13, 2020, the President of the United States declared a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak. This declaration remains in effect as of the date of this Executive Order; and

WHEREAS, on Friday, March 13, 2020, the Governor issued Executive Order 2020-04, an order declaring a state of emergency due to the Novel Coronavirus (COVID-19); and

WHEREAS, on June 15, 2020, the Governor issued Emergency Order 52, that transitioned from a Stay at Home Order to a Safer at Home Advisory, and that modified many of the restrictions on businesses, places of worship, and other places of commerce or gathering to allow them to continue to transition to full re-opening while limiting the risk of multiplying the spread of COVID-19 in New Hampshire; and

WHEREAS, the CDC anticipates that while a high percentage of individuals affected by COVID-19 will experience mild flu-like symptoms, some will have more serious symptoms and require hospitalization, particularly individuals who are elderly or have underlying chronic health conditions; and

WHEREAS, the CDC reports that COVID-19 is most commonly spread from an infected person to others through respiratory droplets, including:

- Between people who are in close contact with one another (within about 6 feet);
- Through respiratory droplets produced when an infected person coughs, sneezes, or talks;
- When the droplets land in the mouths or noses of people who are nearby or are possibly inhaled into the lungs; or
- By people who are not showing symptoms but who are infected with COVID-19.

WHEREAS, the CDC reports that COVID-19 is spread mainly from person to person, that COVID-19 is currently spreading very easily and sustainably, that COVID-19 is spreading more

efficiently than influenza, and that the best way to prevent illness is to avoid being exposed to COVID-19 by taking the following steps:

- Maintain good physical distance (about 6 feet);
- Wash your hands often with soap and water, and if soap and water are not available, use a hand sanitizer that contains at least 60% alcohol;
- Routinely clean and disinfect frequently touched surfaces; and
- Cover your mouth and nose with a cloth face covering when around others.

WHEREAS, as of August 5, 2020, states neighboring New Hampshire have reported significant numbers of COVID-19 cases: Massachusetts has reported 111,033 confirmed positive cases and 8,436 deaths, Rhode Island has reported 19,481 positive cases and 1,012 deaths, and Connecticut has reported 50,110 positive cases and 4,437 deaths; and

WHEREAS, many individuals who attend large gatherings in New Hampshire come to this State from Massachusetts, Rhode Island, and Connecticut; and

WHEREAS, on August 3, 2020, Dr. Fauci stated, during an interview with Dr. Howard Bauchner, the editor of the *Journal of the American Medical Association*, that the United States continues to see 50,000 to 60,000 new cases of COVID-19 and 1,000 deaths per day, suggesting that the country is “right in the middle of the first wave,” and that it is crucial that the outbreak be contained before autumn, when influenza cases are likely to spike alongside COVID-19 and when more people begin to move indoors, increasing the risk of contagion; and

WHEREAS, social distancing is most difficult at large gatherings, and the CDC states that wearing masks is most important when social distancing is difficult.

NOW THEREFORE, Pursuant to Section 18 of Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-06, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15 and 2020-16, it is hereby ordered, effective immediately, that:

1. Face coverings shall be required for all persons who attend or are otherwise present at the following activities that take place within the State of New Hampshire:

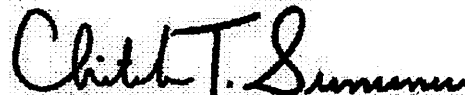
Scheduled gatherings of 100 people or more for social, spiritual, and recreational activities, including, but not limited to, community, civic, public, private, leisure, faith based, political, or sporting events; parades; concerts; festivals; conventions; fundraisers; and similar activities; where individuals are gathered in the same place at the same time.

2. The requirements of Paragraph 1 shall not apply to the following:

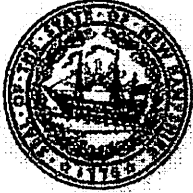
- (a) Scheduled gatherings where attendees are seated and separated by at least 6 feet from any person except those that are (i) a member of that person’s household, or (ii) part of that person’s party, or, (iii) assigned to that person’s table. For scheduled gatherings subject to this exception provision, attendees must wear face coverings while entering and exiting the gathering and while moving to and from their seats.

- (b) Day-to-day operations of for profit or not for profit organizations and State and local governments, including K-12 schools, where 100 or more people may be present in a facility.
 - (c) Children under the age of 2.
3. Events, activities, or individuals that are covered by Paragraph 1 shall continue to comply with any applicable guidance issued pursuant to Emergency Order 52, as extended by Emergency Order #61.
 4. Any entity, property owner, facility owner, or person that organizes or allows its property/facility to be used for a scheduled gathering of 100 or more people shall make reasonable efforts to ensure compliance with this Order. It shall constitute a violation of this Order if any such entity, property owner, facility owner, or person (a) knowingly violates this Order, or (b) refuses to comply with a prior warning about the requirements set forth in this Order.
 5. The Division of Public Health and State or local police shall have the authority to enforce this Order.

Given under my hand and seal at the Executive Chambers in Concord, this 11th day of August, in the year of Our Lord, two thousand and twenty, and the independence of the United States of America, two hundred and forty-four.



GOVERNOR OF NEW HAMPSHIRE



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

**STATE OF NEW HAMPSHIRE
BY HIS EXCELLENCY
CHRISTOPHER T. SUNUNU, GOVERNOR**

Emergency Order #65 Pursuant to Executive Order 2020-04 as extended by Executive Orders, 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, and 2020-16

An order authorizing assessments of civil penalties against businesses, organizations, entities, property owners, facility owners, organizers, and individuals who violate emergency orders

WHEREAS, on Friday, March 13, 2020, the President of the United States declared a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak; and

WHEREAS, on Friday, March 13, 2020, the Governor issued Executive Order 2020-04, an order declaring a state of emergency due to the Novel Coronavirus (COVID-19); and

WHEREAS, the Governor issued Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, extending the State of Emergency declared in Executive Order 2020-04; and

WHEREAS, RSA 4:45, RSA 4:46, RSA 4:47, and RSA 21-P authorize the Governor to issue orders to perform and exercise any functions, powers, and duties necessary to promote and secure the safety and protection of the people of New Hampshire; and

WHEREAS, on June 15, 2020, the Governor issued Emergency Order 52, an order issuing public health guidance for the operation of businesses and organizations and advising Granite Staters that they are safer at home, which contained the Safer at Home plan enabling the State to continue to take steps to gradually re-open New Hampshire's economy in multiple phases; and

WHEREAS, on July 31, 2020, the Governor issued Emergency Order 61, an order extending Emergency Order 52; and

WHEREAS, New Hampshire State Epidemiologist Dr. Benjamin Chan has determined that, while New Hampshire's mitigation strategy has been effective in controlling the spread of COVID-19, community mitigation has been and continues to be critically important; and

WHEREAS, Dr. Chan and Dr. Anthony Fauci advise that relaxing community mitigation efforts risks additional COVID-19 outbreaks; and

WHEREAS, on May 29, 2020, the U.S. Supreme Court observed that "[t]he precise question of when restrictions on particular social activities should be lifted during the [COVID-19] pandemic is a dynamic and fact-intensive matter subject to reasonable disagreement," and stated that "[o]ur Constitution principally entrusts the safety and health of the people to the politically accountable officials of the States

to guard and protect,” *South Bay United Pentecostal Church, et al., Applicants v. Gavin Newsom, Governor of California, et al.*, No. 19A1044, 590 U.S. ___ (2020), at 3 (Roberts, C.J., concurring); and

WHEREAS, New Hampshire’s courts have recognized that the COVID-19 pandemic justifies the Governor’s declaration of a State of Emergency and the restrictions placed on New Hampshire’s citizens, businesses, and other organizations through the Emergency Orders. *See Binford, et al. v. Sununu*, Merrimack Cty. Super. Ct., 217-2020-CV-00152 (March 25, 2020) (Kissinger, J.), at 7-9; *Devine v. Sununu*, Rockingham Cty. Super. Ct., 218-2020-CV-00602 (June 18, 2020) (Schulman, J.); *Cooper v. Sununu*, Hillsborough Cty. Super. Ct., Southern Dist., 2020-CV-00266 (July 13, 2020) (Colburn, J.), at 15; *Athens v. Sununu*, Cheshire Cty. Super. Ct., 213-2020-CV-00104 (July 14, 2020) (Ruoff, J.), at 6-7; and

WHEREAS, the COVID-19 pandemic continues to affect New Hampshire citizens and there is a continued need to take significant precautions. New Hampshire’s actions to date appear to have succeeded in stabilizing the rate of increase in cases of COVID-19; and

WHEREAS, the Department of Health and Human Services (DHHS) has long-standing authority, under RSA 141-C and RSA 147, and their applicable rules, to establish regulations related to public health, including communicable diseases, and nuisances as the health and safety of the citizens of New Hampshire require. DHHS implements this authority through its staff and working with local health officers and other agencies to investigate all nuisances and other causes of danger to the public health and to enforce the health and sanitation laws and regulations in New Hampshire; and

WHEREAS, in accordance with RSA 128, RSA 141-C, and RSA 147, local health officers are authorized to investigate, including inspecting sites on public and private property without the consent of the owners, all nuisances and other causes of danger to the public health; and

WHEREAS, the State has authorized DHHS, Division of Public Health, and local and state police to enforce certain Emergency Orders; and

WHEREAS, the State must have enforcement mechanisms in place to ensure compliance with and to respond rapidly to violations of the Emergency Orders.

NOW, THEREFORE, Pursuant to Section 18 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, and 2020-16, it is hereby ordered, effective immediately, that:

1. Violations of any Emergency Order, rule, or regulation issued under the State of Emergency are subject to the penalty provision under RSA 21-P:47.
2. Violations of any Emergency Order, rule, or regulation issued under the State of Emergency are subject to injunctive action brought by the State seeking compliance.
3. Any business, organization, entity, property owner, facility owner, organizer, or individual that recklessly violates any Emergency Order, rule, or regulation issued under the State of Emergency shall be subject to civil penalties of up to \$1,000 for each violation or day that a violation continues.
4. The attorney general shall have authority to notify suspected violators of any Emergency Order of the state’s intention to seek a civil penalty or take any other enforcement action, to negotiate, and to settle with such suspected violators without court action.

5. The Division of Public Health (DPH), working through its staff or local health officers, shall take necessary enforcement actions for violations of the Emergency Orders, including imposing civil penalties or immediately closing an event, activity, business, entity, organization, facility, or property.

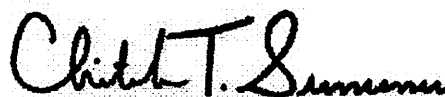
6. Civil penalties may be imposed for the following:

- a. Failure to comply with any Emergency Order, rule or regulation issued under the State of Emergency and enforced by DPH; the fine shall be \$2,000 per day;
- b. Failure to cooperate in an investigation of a potential violation of an Emergency Order, the fine shall be \$1,000 per day;
- c. Failure to cease operations upon notification of DPH to do so, the fine shall be \$1,000 per day; and
- d. Failure to comply with DPH instructions after notification of a positive COVID-19 test result, the fine shall be \$1,000 per day.

7. When imposing a civil penalty or immediately closing an event, activity, business, organization, entity, facility, or property, DPH shall send or deliver to the entity, business, organization, property owner, facility owner, individual, or organizer of an event or activity to be used in violation of an Emergency Order a written notice that sets forth:

- a. The action being taken by DPH;
- b. The reasons for the action, including the identification of each violation as applicable; and
- c. The ability of the entity, business, organization, property owner, facility owner, individual, or organizer an event or activity to request a hearing.

Given under my hand and seal at the Executive Chambers in Concord, this 13th day of August, in the year of Our Lord, two thousand and twenty, and the independence of the United States of America, two hundred and forty-four.



GOVERNOR OF NEW HAMPSHIRE



August 21, 2020

Town of Exeter Select Board
10 Front St
Exeter, NH 03833

Dear Members of the Exeter Select Board,

Please accept this letter in support of a mandatory mask order for the Town of Exeter. The Chamber supports a mandatory mask order because:

- The health and safety of our communities is our highest priority. Keeping our community healthy is critical to keeping our businesses open- which is vital to the economic health of the region.
- Masks and face coverings have proven to be effective in minimizing the spread of COVID-19 which is why the CDC recommends that people wear masks in public settings, especially when it is difficult to maintain a safe social distance.
- A recent survey from the Small Business Development Center shows that Seacoast businesses are more likely than respondents from other regions to believe renewed access to customers, health and safety guidance, and regulatory relief will be important to their business in the future. If the rate COVID-19 infection increases and businesses close again, the impact to our local businesses will be significant and potentially catastrophic.

We look forward to working together on getting the message out to businesses and consumers that the Exeter area is ready, safe and open for business; and we applaud the Select Board for their thoughtful consideration of this important order that helps ensure the continued health of Exeter and surrounding communities.

Regards,

Jennifer Wheeler, President
Exeter Area Chamber of Commerce



Russ Dean <rdean@exeternh.gov>

Fwd: face mask ordinance

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Fri, Aug 28, 2020 at 9:01 AM

----- Forwarded message -----

From: **Thomas Fratamico** <tfrat09@hotmail.com>
Date: Sat, Aug 22, 2020 at 11:35 AM
Subject: face mask ordinance
To: NPapakonstantis@exeternh.gov <NPapakonstantis@exeternh.gov>

Dear Niko Papakonstantis,

I write to support the emergency mask ordinance scheduled to be voted on August 24th. It is the consensus in the scientific community that wearing a face masks will slow the spread of the COVID-19. We reside in the "Live Free or Die" state, but Granite Staters have a long tradition of balancing individual liberty and public safety. We do not require motorcycle helmets or seat belts for adults, as they would likely only hurt themselves. Wearing a face mask is similar to drunk driving, since it could injure someone other than one's self. We cannot allow individual freedom to be more important than public safety.

Exeter also needs an explicit and straightforward face mask ordinance – all the time in public. The more caveats (within six feet, children are exempt and only downtown) will allow for noncompliance and more of a challenge to enforce. Many do not adhere to the speed limit on the roads. We push the limits and exceed them even though speed is the leading cause of accidents. As with speed traps, we need the police to ensure compliance with the ordinance.

Please vote for a public face mask ordinance without exceptions. It will keep us safer and will be easier to enforce.

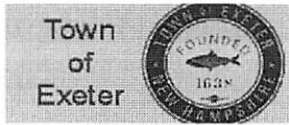
Thank you,

Thomas Fratamico

Portsmouth Ave.

Exeter, NH

Sent from Mail for Windows 10



Russ Dean <rdean@exeternh.gov>

Fwd: Mask mandate

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Fri, Aug 28, 2020 at 9:04 AM

----- Forwarded message -----

From: **Mark C Bradford** <bradfordmark@comcast.net>
Date: Tue, Aug 25, 2020 at 1:40 PM
Subject: Mask mandate
To: npapakonstantis@exeternh.gov <npapakonstantis@exeternh.gov>

Good afternoon,

I would like to comment on a mask mandate. First, I live at 19 Newfields Road.

The stores already have a mask requirement. Outside wearing of a mask should not be mandated. I walk/run through town and wearing a mask while exercising limits air flow. I myself will not be wearing a mask outside unless I am at work per policy. On a side note, the police in this town have better things to do with their time.

Mark C Bradford

603-817-9826



Russ Dean <rdean@exeternh.gov>

Fwd: Mask mandate

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Fri, Aug 28, 2020 at 9:05 AM

----- Forwarded message -----

From: **Jenapher Hipkiss** <jlh100706@yahoo.com>
Date: Wed, Aug 26, 2020 at 3:37 PM
Subject: Mask mandate
To: <NPapakonstantis@exeternh.gov>

Good afternoon,

I am writing in support of an indoor-only mask Mandate. I think our rate of transmission has been so low that going into the winter months it makes sense to ask people when they are indoors to wear a mask. I am very much against asking anyone to wear a mask outside when on the sidewalks/downtown, etc. I am very concerned that if this was enforced that our downtown businesses will suffer even more than they already have. That people may choose to avoid the downtown corridor completely if asked to wear a mask even while outdoors. I know my family with 2 small children would no longer frequent downtown if my kids had to wear masks even while outside. I believe this is the government overreaching. We have done such a great job as a community that it feels like we are being punished for not having zero transmission.

Thank you for your time and consideration
Jenapher Hipkiss
Sent from my iPhone



Russ Dean <rdean@exeternh.gov>

Fwd: Mask Mandate

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Fri, Aug 28, 2020 at 9:06 AM

----- Forwarded message -----

From: **Patsy Thayer** <pc2thayer@gmail.com>
Date: Wed, Aug 26, 2020 at 5:14 PM
Subject: Mask Mandate
To: <NPapakonstantis@exeternh.gov>

To the Select Board,

I am so very sorry that you are having to spend so much of your time dealing with the issue of masks. It seems to me to be very simple:

If you are in our downtown area where you would be in close proximity to others, it should be mandatory to wear a mask. What better way to protect your friends, neighbors, business owners, visiting shoppers.

If you are outside walking, hiking, relaxing on Swasey Parkway, or any other activities while keeping 6' apart from others then a mask is not necessary.

If we as residents of Exeter don't care enough about our friends and neighbors to protect them from harm, then this is certainly not the town I thought it was. It isn't difficult to don a mask when necessary, and the payoff may be that you have saved someone from contracting the virus because you cared.

Patsy Thayer
9 Liberty Ln, Exeter, NH 03833



Russ Dean <rdean@exeternh.gov>

Fwd: Mask Ordinance

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Fri, Aug 28, 2020 at 9:07 AM

----- Forwarded message -----

From: **Brookside Market** <nhbrooksidemarket@gmail.com>
Date: Thu, Aug 27, 2020 at 3:12 PM
Subject: Mask Ordinance
To: <NPapakonstantis@exeternh.gov>

Hello Niko,

I know you are a customer of ours, and I am inquiring as to why the town of Exeter is thrusting the burden of fear based legislation upon local business owners and staff.

The way people have been acting in this town over the mask debate has been disturbing at best. I'm sure you're aware of article over stillwell's icecream earlier this month. People have berated my staff, myself, sent nasty letters, threatening phone calls - you name it. Most businesses including ours have long ago taken many necessary precautions to ensure the safety of our patrons. It's already in our best interest.

If this law is passed, you are thrusting business owners and staff directly in between any confrontations - you are making US the mask police and arbitrators of violently clashing public opinions. Making this a law only increases the agitation that exists. It's not our job as a business to ensure the general public conforms to a local law that many won't even be aware of as they enter our stores.

Am I supposed to tell my teenage workers they need to confront every 300lb construction worker that walks in without a mask? Then deal with the angry screaming very agitated person that comes up to us demanding to know how dare we let someone walk in without a mask because its the law? I'm not a hannaford or market basket, and I do not have staff to sit at the door handing out masks.

The police chief already publicly stated concerns over the drama this will create and the enforcement nightmare it will create. And they don't want to be first in line for the nasty calls! So instead, now all local businesses and their staff get the full brunt of the increased drama.

If a business wants to create a mask policy THEY ARE ALREADY FREE TO DO IT. They are FREE TO ENFORCE THEIR OWN RULES. This does NOT help businesses at ALL and only agitates and creates fuel for the existing animosity.

The other problem is that while there's an exception for kitchen workers in your ordinance, we have an open kitchen. People may see our staff not wearing masks and will directly and aggressively target my staff - This already happens on a weekly sometimes daily basis. Now that all of the "Karens" have a LAW behind them (I guarantee they will NOT be aware of the exception in the legislation) I will have to explain the following to every agitated customer:

Forcing kitchen workers to wear masks in an already hot building next to 2 600 degree pizza ovens for a 12 hour shift is CRUEL. Not only that, but it becomes to the point where sweat is dripping in food, and workers constantly readjust their masks due to sweat (touching their masks directly) and then directly touch food which negates the whole point. Disgusting - NOT appetizing. NOT good for business.

PLEASE, do not thrust the enforcement of VERY controversial public "safety" law into my lap. Let businesses decide what is best for their own individual situation during this time of crisis that has already hurt us financially and emotionally. Should this law be passed, I will be sure to hand out phone numbers and defer all mask enforcement complaints to the board and to the police. If that raises cause for concern, then I think you see why this is an absolute nightmare that is going to be created by this unnecessary fear based ordinance.

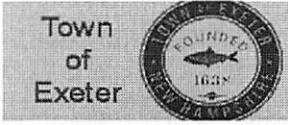
8/28/2020

Town of Exeter, NH Mail - Fwd: Mask Ordinance

Thanks for your time.

-Ben

--
Brookside Market & Deli
51 Hampton Road
Exeter, NH 03833
603-778-8551



Russ Dean <rdean@exeternh.gov>

Fwd: Mask mandate -please vote yes

1 message

Molly Cowan <mcowan@exeternh.gov>

Thu, Aug 27, 2020 at 10:52 AM

To: Niko Papakonstantis <npapakonstantis@exeternh.gov>, Lovey Oliff <loliff@exeternh.gov>, Daryl Browne <dbrowne@exeternh.gov>, Julie Gilman <jgilman@exeternh.gov>, Russ Dean <rdean@exeternh.gov>, Pam McElroy <pmcelroy@exeternh.gov>

Hi all -

Susan asked that I share her email with you.

M

----- Forwarded message -----

From: **Susan Drinker** <susandrinker@gmail.com>
Date: Thu, Aug 27, 2020 at 10:51 AM
Subject: Mask mandate -please vote yes
To: mcowan@exeternh.gov <mcowan@exeternh.gov>

I'd like to message you about some thoughts I have regarding the mask order discussion.

First I want to thank you and all the select board members for listening and weighing information to make the best decisions for our community.

I've been following the recent outbreak in a very low Covid positive area in Maine following a wedding celebration. With 60+ Covid positive cases and 1 death, this sadly is evidence that this virus is silent- spreads quickly and easily. I urge you and the other select board members to vote in a mask mandate.

We are seeing increases in Brentwood and will soon have many families visiting our community, as they settle their child in to school at Phillips Exeter. As we see in too many instances- this virus spreads quickly and those spreading it can be asymptomatic.

I wear a mask because I care about all those I come in contact with.

I feel strongly that this is the right thing for us all to do.

BTW... I smile with my eyes- wave and say hello...it's the new way of greeting others in a safe way.

Best,

Susan Drinker
26 Franklin Street
Exeter, NH



Russ Dean <rdean@exeternh.gov>

Fwd: Mask mandate

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Fri, Aug 28, 2020 at 9:07 AM

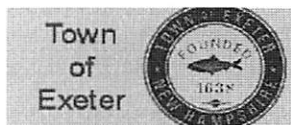
----- Forwarded message -----

From: **Rebecca York** <beckybyork@yahoo.com>
Date: Thu, Aug 27, 2020 at 5:56 PM
Subject: Mask mandate
To: NPapakonstantis@exeternh.gov <NPapakonstantis@exeternh.gov>

My family and I would like to enjoy the parks on Exeter mask free when social distancing. I do not wish my tax dollars to go towards policing the town to see if everyone is wearing a mask. Our money can be spent in pricing parks and building community programs not forcing people to comply. If citizens are not comfortable with other not wearing mask they can easily limit where they go.

Thank you
Rebecca York

Sent from Yahoo Mail on Android



Russ Dean <rdean@exeternh.gov>

Fwd: Mask Recommendation

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Fri, Aug 28, 2020 at 2:29 PM

----- Forwarded message -----

From: **Mark Reeder** <dcreeder@gmail.com>
Date: Fri, Aug 28, 2020 at 12:14 PM
Subject: Mask Recommendation
To: <NPapakonstantis@exeternh.gov>

To the Members of the Select Board:

It is my understanding that there is a current recommendation that masks be worn in the central downtown area of Exeter, and within the confines of indoor businesses therein.

As a physician and as a resident, I support such a mandate.

For the simple reasons that this recommendation is based on the prevailing medical evidence.

And, from a practical standpoint, if, by wearing a mask, I had an infinitesimal chance to improve the health, of even life, of another individual, I would without hesitation do it.

Respectfully Yours,

Mark L Reeder, MD



Fwd: mask mandate

1 message

Molly Cowan <mcowan@exeternh.gov>

Mon, Aug 10, 2020 at 9:12 AM

To: Russ Dean <rdean@exeternh.gov>, Pam McElroy <pmcelroy@exeternh.gov>

Hi Russ and Pam -

Susan asked that I share this with other members of the SB. Passing it on to you.

----- Forwarded message -----

From: **Susan Gorman** <susan@susangorman.net>

Date: Sat, Aug 8, 2020 at 3:25 PM

Subject: mask mandate

To: <mcowan@exeternh.gov>

Hi Molly,

Feel free to share this email with the rest of the selectboard.

I am in favor of a mask mandate in town. I wear a mask any time I am indoors in a shop and anywhere outside on the sidewalk if I can't control whether I'll be able to be 6 feet away from anyone I come into contact with.

I've been avoiding businesses in town that don't enforce guidelines for distancing, customer density, and masking. I'm not sure why such simple precautions feel like an infringement to some people, for me it is one very simple yet effective thing I can do to ensure I'm doing my bit to protect the people I come across.

It's been saddening to watch the unfortunate hold magical thinking has over many people in Exeter. This is not the time to be having large gatherings or pretending a serious outbreak couldn't happen here.

Susan Gorman

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Please note my new (and only) email address is susan@susangorman.net



Russ Dean <rdean@exeternh.gov>

Fwd: Mask Mandate Objection

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Fri, Aug 21, 2020 at 9:00 AM

----- Forwarded message -----

From: **Ray Cardello** <rjcardellojr@comcast.net>

Date: Fri, Aug 21, 2020 at 4:46 AM

Subject: Mask Mandate Objection

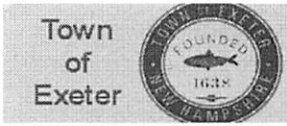
To: <NPapakonstantis@exeternh.gov>, <DBrowne@exeternh.gov>, <mcowan@exeternh.gov>, <jgilman@exeternh.gov>, <lolliff@exeternh.gov>

Good Morning,

I am writing to you to voice my opposition to the Mask Mandate ordinance that you have been discussing and are looking to vote on on August 24th. I watched your Select Board Zoom Meeting last Monday and was totally dismayed by what I saw and heard from nearly all of the Board Members. This topic, to me, is about personal responsibility and choice. The fact that you are looking to create a piece of law to govern it for the Town of Exeter is an overreach of power and needs to be reconsidered. I heard many thoughts being put on the table such as modeling a policy for Exeter based on that in place or being considered by towns such as Hanover, Portsmouth, Durham or Dover. Frankly I do not care what those towns are doing and based on their demographics as college towns or larger cities makes their needs far different than any that may be applicable to Exeter and that is if it should even be in your power to consider and implement such a mandate. The tipping point for me was when I heard Molly Cowan give her soliloquy referring to the need of the Board to be "Its brothers keeper". That is astounding and insulting. Where does the purpose of the Board ever state that that is what you are tasked to do? The mere comment is appalling and shows how ludicrous and needless this discussion and possible mandate is. Businesses have been overly restricted or shut down for over five months. They do not need to have further burdens placed on them to police the public to wear masks in order to enjoy their services. You cited CDC guidelines but no testimony from your side as to the fact that masks are in fact helpful in the containment of Covid-19. I did hear one Doctor call in during public comments to say just the opposite but his comments were dismissed. You are out of bounds in your effort to "protect" businesses by making the decision for them. You are out of bounds telling the residents of Exeter what they need to do because they are not wise enough to make the right decision and you are after all their "keeper". I wear a mask where I am asked to do so and do not wear one otherwise. That is not out of disrespect for others but out of respect for the fact I am free to make that choice. At 66 years of age, I have earned that choice and do not need to be told how to act by an elected board that wants to be our keepers rather than our representatives. Do what you are tasked in managing the operation of this town but do not go too far that your are dictating personal activity and that is exactly what a Mask Mandate would do. Table or vote NO on any such mandate.

Ray Cardello
18 Linden Street
Exeter, NH

617.908.3711



Pam McElroy <pmcelroy@exeternh.gov>

No to the mask proposal!

2 messages

Mike Gagne <michaeltgagne@gmail.com>

Thu, Aug 27, 2020 at 5:18 PM

To: pmcelroy@exeternh.gov

I want to raise my voice and say NO to being forced against my own free will to wear a mask. My body my choice! If you want to wear a mask by all means please do. Please do not tell me what I have to do regarding covering my face.

Thank you,

Michael Gagne

Sent from my iPhone

Pam McElroy <pmcelroy@exeternh.gov>
To: Mike Gagne <michaeltgagne@gmail.com>

Fri, Aug 28, 2020 at 8:14 AM

Good morning Mr. Gagne.

Thank you for your email regarding the proposed mask ordinance. I will forward your email to the Select Board and Town Manager.

Have a good day.

[Quoted text hidden]

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Pam McElroy

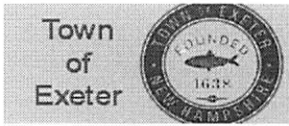
Town of Exeter

Executive Assistant, Town Manager's Office

603-773-6102

Human Services Administrator

603-773-6116



Pam McElroy <pmcelroy@exeternh.gov>

Mask mandate

2 messages

Wendy Clark <clarkwendyk@gmail.com>
To: "pmcelroy@exeternh.gov" <pmcelroy@exeternh.gov>

Tue, Aug 25, 2020 at 1:58 PM

Hi, I have been searching the Exeter government site to try to find how to email the selectmen's board. I couldn't find where to do it so I thought I would email you and hope that you could forward it onto them. I live at 5 Liberty Ln. And I would like to express my opinion that I would be very much opposed to a mask mandate for outdoor wearing in town. I'm not opposed to wearing masks in stores and restaurants. But I would be extremely upset with being forced to wear a mask outside.

Thank you for forwarding this on, Wendy Clark

--

emrisinternational.com/wendyclark

Pam McElroy <pmcelroy@exeternh.gov> Tue, Aug 25, 2020 at 2:03 PM
To: Wendy Clark <clarkwendyk@gmail.com>
Cc: Daryl Browne <dbrowne@exeternh.gov>, Julie Gilman <jgilman@exeternh.gov>, Lovey Oliff <loliff@exeternh.gov>, Molly Cowan <mcowan@exeternh.gov>, Niko Papakonstantis <npapakonstantis@exeternh.gov>, Russ Dean <rdean@exeternh.gov>

Good afternoon Ms. Clark.

Thank you for your email. I have cc'd the Select Board and the Town Manager in this email to be sure they receive your message.

Have a good afternoon.

[Quoted text hidden]

--

Pam McElroy

Town of Exeter

Executive Assistant, Town Manager's Office

603-773-6102

Human Services Administrator

603-773-6116



Russ Dean <rdean@exeternh.gov>

Select Board Meeting Ordinance

1 message

Scott James Bly <scott_bly@hotmail.com>

Wed, Aug 26, 2020 at 8:56 AM

To: "jgilman@exeternh.gov" <jgilman@exeternh.gov>, "mcowan@exeternh.gov" <mcowan@exeternh.gov>, "npapakonstantis@exeternh.gov" <npapakonstantis@exeternh.gov>, "dbrowne@exeternh.gov" <dbrowne@exeternh.gov>, "loliff@exeternh.gov" <loliff@exeternh.gov>, "rdean@exeternh.gov" <rdean@exeternh.gov>, "jmurray@exeternh.gov" <jmurray@exeternh.gov>, "spoulin@exeternh.gov" <spoulin@exeternh.gov>, "Tanisha.johnson@blmseacoast.com" <Tanisha.johnson@blmseacoast.com>

To the Exeter Select Board:

As a follow up to my questions related to the mask ordinance dated August 24, 2020 and at the risk of sounding slightly redundant, has anyone on the board suggested focusing on the education and benefits of wearing a mask as opposed to creating an ordinance that could lead to as Chief Poulin put it "more divisiveness" in our community?

Call my words what you will, heck even copy and paste them anywhere you want, private/public forums, wait that was already done as it seems to be the tone of this board these days, but do not avoid the fact that I am not opposed to a mask mandate. I am simply against the illogical approach some of you have taken to "helping" this community.

The idea that a private citizen can and in fact some WILL report or call law enforcement on another private citizen for not following an ordinance such as this seems like a very illogical approach to what should be a rational solution.

It seems like not only will this put additional stress on much needed resources from our Police Department it will also continue to create divide amongst the people that live here. Divisiveness is the last thing that we need with all we are seeing in this country right now.

Has any thought been put into creating free space and sanitation stations throughout the downtown area? How about making Main Street from the Bandstand to Anthony's Bakery one way traffic and removing the parking spaces along the business fronts in order to allow for more space and creative ideas from the store owners?

Maybe that could generate revenue and help these folks succeed in these truly unprecedented times. What about closing down String Bridge and having all traffic that utilizes it diverted to the end of Chestnut Street? This would allow pedestrians to stop on the bridge, take in the views of this amazing town all while doing it at a safely instead of having to cross the street as Julie had stated to maintain distance..

There are so many things that you could be focusing on and doing for this community. Why aren't you?

The idea that some of you take what is being said by some of us in this community and use it as fodder is truly illuminating. I believe you should be held accountable for that. Especially when we are talking about Police community relations in an environment that has people feeling scared and sometimes helpless. You are not the victim here, but many in this community are.

I ask, has anyone on this board attempted to contact Tanisha Johnson?

For those that arent aware, Tanisha is the Director of Black Lives Matter-Seacoast.

I guess my question is rhetorical because I know that none of you have contacted her.

I can tell you who has, Chief Poulin and myself.

I had reached out to Tanisha because of my concerns with how a punitive mandate could and ultimately would impact the underserved individuals of this community.

I know Chief Poulin did as well and I commend him and the entire EPD for that.

Yet no one on this board has contacted her about such an important movement and how she feels about involving law enforcement as it relates to this ordinance.

I will not speak for Tanisha or comment on all that is being done by BLM-Seacoast, but I can say that law enforcement of this ordinance could potentially lead to catastrophic results, she has examples-you should listen.

Ultimately it is telling that this has been overlooked and the community has instead been broken down by: the for's vs the against, the whose right vs wrongs and the logical vs illogical.

I have lived in this community for 12 years I have many friends and acquaintances that I interact with daily some in my circle and many outside of that circle and not all are represented by this board very well.

Not one of you will respond, but you will reach out to Tanisha, dont discount what she has to say.

Thank you,

Scott J. Bly

To: The Town of Exeter Select Board Members, Town Manager, Health Officer.

I have read ordinance and have several questions:

Did Mr. Murray author the mask ordinance free and clear of input from the board? It seems as if he used mask ordinances from Keene, Durham and Portsmouth as a backdrop, as the wording used, mirrors each of those towns to some extent. Our town is unique in both diversity and landscape, so how was it determined that those towns ordinances align with The town of Exeter and the needs of OUR citizens?

The Portsmouth ordinance is about to go through its 3rd revision and has had 19 amendments since its inception, all submitted by what seems to be a very open process with and through the community and has not been finalized yet.

How is the Exeter Board addressing informing our community and getting the word out to gain community involvement?

When has the idea of an ordinance been discussed outside of Julie Gillman asking to have town council look into the legality of it?

What was the response from the town council?

Was that response made available to the community?

When has the public been notified or has a notice been sent out so that the community at large could be heard with regards to the ordinance before today?

At the very least the public should be notified and invited to comment and make motions for amendments for or against if possible.

Can the board show me where this has been done?

Has the board consulted with Chief Poulin, about the cost of policing a potential ordinance and how it could potentially affect community relations?

Has Chief Poulin spoke with other Chiefs, locally, nationally?

Portsmouth Police Chief Robert Merner said during Tuesday's City Council meeting his department has observed about 75% to 80% of people in the downtown area are complying with the resolution by wearing masks. Merner said he's been on calls with chiefs from around the country, most of whom believe the focus should be on education, not punishment. He said, "Education has to come well before citations".

Education..

It seems that the select board has failed to acknowledge or explore how providing proper education wearing a mask would benefit our community when social distancing is not possible. Instead it has neglected to take advantage of several opportunities over the last 5 months where they could have taken up discussions on setting up sanitation stations in "high traffic" areas like Swasey Park or at the Farmers Market.

Giving the public an opportunity to grab a mask some hand sanitizer and mask specific educational information at designated downtown areas seems much more effective than a directive that is designed to penalize the good people of this community. It seems like instead each of you has sat back and waited to approach this only when you felt you had the legality of putting an ordinance in place worked out.

There are a disproportionate amount of community members that are already underserved. How does punitive damages for failure to wear a mask affect this demographic?

Has the board reviewed or even considered legitimate disabilities that would prevent someone from wearing a mask?

Someone with autism who has sensory issues, for example, or someone with a respiratory problem for which a mask would make breathing difficult, what about those that rely on lip reading in addition sign language in order to communicate? How is this being addressed?

Portsmouth Police Commissioner Tom Hart said he has concerns about due process and scenarios when someone refuses to provide their name for a citation, stating "People are afraid of being arrested in the neighborhoods and I don't want that message out there," Hart said. "If anything, we want the opposite, given what's going on in this country."

Chief Merner concurred by adding "situations will arise when someone accuses an officer of citing them for being a person of color, or being a young person, or whatever it happens to be."

We have a diverse community, especially with students returning from all parts of the world at both PEA and UNH. So, is the town prepared for these unforeseen issues and how they could affect police community relations?

How people will "report" on each other and further divisiveness this will create?

Have ANY of you thought of ANY of these repercussions?

Who pays for these legal issues and challenges as they arise, because they will. Portsmouth Mayor Rick Becksted said he has been contacted by five lawyers who said they will bring legal challenges if a mask mandate is passed.

Lastly this is not unconstitutional, you have the power to pass this ordinance.. That is what was missed in the challenge heard in Nashua.

However, if you pass this without addressing these concerns and many others that have yet to be heard, you will be held accountable for your actions.

Although you may feel that because other cities are doing it it must be ok.

Tread lightly:

“There is a legal argument around something called “the Preemption Doctrine” (if you really care, see the Supremacy Clause of the Constitution. U.S. Const. art. VI., § 2). The preemption doctrine refers to the idea that a higher authority of law will displace the law of a lower authority when the two authorities come into conflict. Let’s say a state says, “We are in an emergency and you have to wear a mask” (as California did). A local government can’t come along and say, “Forget what the state said.”

Generally, then, an act of Congress preempts state constitutions and an FDA ruling preempts state court rulings and so on.”

I am not against a mask ordinance I just cannot support the one you put forward.

Scott J. Bly
1 Captains Way



Russ Dean <rdean@exeternh.gov>

Mask Mandate

1 message

Scott Ruffner <scotruffner@mac.com>

Mon, Aug 24, 2020 at 5:13 PM

To: jgilman@exeternh.gov, MCowan@exeternh.gov, NPapakonstantis@exeternh.gov, "Dbrowne@exeternh.gov" <Dbrowne@exeternh.gov>, loliff@exeternh.gov, rdean@exeternh.gov, jmurray@exeternh.gov, Darren Winham <dwinham@exeternh.gov>, Stephan Poulin <spoulin@exeternh.gov>

Good Afternoon,

I would like to request that members of the Select Board and Town employees immediately cease from repeating the narrative below that is contained in the mask mandate found in the packet for tonight's meeting.

" WHEREAS, Exeter businesses, institutions, and organizations have supported a mandatory mask order to make their customers and employees feel safer in the workplace;"

This is a false statement, and has been parroted by several people during the last few meetings. As the Director of TEAM, I have working relationships with the majority of downtown business owners, and 80% are members of our non profit organization. I have spoken directly to 16 different downtown owners, and NONE have had any communication with any representative from the town of Exeter concerning mask mandates. Of the 16, 14 are firmly opposed to any mask mandate which applies to people outside of their stores. The overall concern for the future of the local economy, and growing division and vitriol between members of the community, far outweighs the concern of masks and increased Covid cases from people passing each other on the sidewalks of downtown Exeter.

As a citizen myself, who lives in "downtown Exeter", I ask that you recognize that this is a family neighborhood for many of us and where we take leisurely walks with our families each day. So please apply the same principles that you would apply for your neighborhood.

Thanks,
Scott Ruffner
11 Hall Place, Exeter, NH

Town Manager's Office

AUG 24 2020

Received

TO: Exeter Board of Select Board
DT: August 21, 2020
RE: Mask Mandate Voting

Dear Town of Exeter Select Board,

In almost 2 decades of living in Exeter, I have never encountered an issue of more importance than passing the required mask mandate. I would like to briefly explain why this is such an important public health and safety concern:

1. I frequently visit The Rinks at Exeter. Although the rink had a COVID scare, with a positive-tested, out of state, player in their rink, they are continuing to carry on as though there is no worry at all. The crowds are not required to wear masks (in fact, I have not seen one sign asking people to wear masks), the bar is open (although they stated on their Facebook page that the bar was closed and stools were removed), and people are not social distancing during pandemic conditions. Spectators and players, without masks, are clustered in the hallway. To their credit, the rink put arrows on the floor- but they are not being followed. Staff is attempting to take temperatures, which is appreciated, yet with one large, multi-door entrance, people are slipping by the front desk unchecked. Additionally, the parking lot is filled with out of state license plates, opening up our town to unmasked visitors from many locations.
2. This past week I also visited the Exeter Bowling Lanes, mid-week, in the evening. Every lane was occupied, with various groups of people. Of the 50+ people in attendance, masks were worn only by the man handing out shoes and the woman bartending.

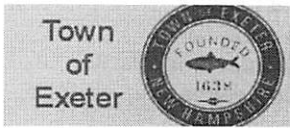
Wearing masks has been proven to prevent the spread of COVID, and I am legitimately concerned that we are embarking upon an outbreak. We are fortunate to live in a low-risk area... so far. However, this situation could change suddenly. Many people are choosing not to follow CDC safety guidelines. Without proper precautions (i.e. masks), I believe we could be allowing a serious and dangerous threat into our town.

I truly hope that most Exeter businesses are following health and safety precautions, and requiring masks to be worn in their establishments. However, as I have witnessed twice during this past week, there clearly needs to a mask regulation. Passing a town mandate will encourage all people to do what is sensible and responsible.

Please, vote to pass the mandatory mask regulation. It is a small act that can prevent devastating consequences.

With kind regards,

A concerned parent and citizen



Pam McElroy <pmcelroy@exeternh.gov>

Fwd: Letter to editor / Exeter Newsletter

1 message

Enna Grazier <enna@ennachocolate.com>

Tue, Aug 25, 2020 at 10:31 AM

To: Julie Gilman <jgilman@exeternh.gov>, mollycowannh@gmail.com, lovey.oliff@gmail.com, Niko Papakonstantis <NPapakonstantis@exeternh.gov>, dbrowne@exeternh.gov

Cc: Russ Dean <rdean@exeternh.gov>, Pam McElroy <pmcelroy@exeternh.gov>, James Murray <jmurray@exeternh.gov>, Darren Winham <dwinham@exeternh.gov>, spoulin@exeternh.gov

Dear Members of the Selectboard, Mr. Murray, and Chief Poulin,

I am writing once more in support of a public mask ordinance in our public-facing places of business in Exeter. I listened to the public comments on this topic last night, and I believe those advocating for self or voluntary enforcement were overzealous in their statements. It is unfortunate that the debate was not approached in a more constructive fashion.

A mask mandate is an opportunity to support public health of our community. I hope that this discussion will turn to a more constructive engagement with our citizens and business owners. The business owners' opinions presented at last night's meeting do not represent my own perspective as a business owner. I remain very concerned about the physical and emotional health of my employees during this pandemic. My employees for the most part are not "teens" as depicted by one commenter, however they are young and relatively new to the work force, and perhaps more at-risk than other workers due to their exposure to the public. They are part-time employees and do not receive health insurance benefits from my employment or their other jobs. The least we as a community can do is support these front-line employees by fostering 'best public health practices'.

As a citizen, I'd rather have the police department put up with the inconvenience of anonymous calls and neighbor-reporting than a, increase in local infection rates. Please approach this as an opportunity to focus on the intersection of community policing, public health, and a culture of mutual respect. People are feeling heightened anxiety and with the winter this will only increase. As public officials you must lead the way forward.

Thank you,

Enna

Begin forwarded message:

From: Enna Grazier <enna@ennachocolate.com>

Subject: Letter to editor / Exeter Newsletter

Date: August 25, 2020 at 10:15:19 AM EDT

To: newsletter@seacoastonline.com

To the Editor,

I am deeply disappointed by the overall tone of public comments during the mask mandate discussion at last night's select board meeting. Selectboard members Papakonstandis and Cowan took criticism gracefully, however our community and the Selectboard as a whole missed an opportunity to bring this discussion in a more constructive direction on how we can protect the health of our residents.

According to the CDC and WHO, the most critical way we can all participate in protecting one another's health during this pandemic is to wear masks in public. It is entirely reasonable for our town to consider a mask mandate. Rather than trash the faults of this protective measure or berate our individual Selectboard members, we would be better served to explore ways to educate and support mask-wearing. In between the attacks on individual Selectboard members, I did hear some positive ideas:

1. Sanitation Stations in public areas such as Swasey Parkway
2. Community policing approach to enforcement & education about mask wearing
3. Free masks
4. Opportunity to examine how mask mandate / ordinance may have unfair impact on certain members of our community, and how to constructively address these unbalanced impacts (those with less financial resources, BIPOC, people who rely on lip reading or full-face exposure for communication, for example).

I own a small business and I have deep concerns about my employees' level of risk and exposure to both coronavirus and public vitriol. Employees in the service industry (this includes food service as well as other public facing jobs) have more possible exposure than anyone else, and they often are also the most under-insured members of our community. At last night's meeting 'teen workers' were mentioned a few different times, and while most of my employees are not teens, it's fair to note that they are relatively new to the workforce and as service workers they have more exposure than many other types of workers.

A public mask mandate would remove some of the pressure that my employees and myself as an individual business owner are under to request and enforce our own individual mask-mandating protocol. Furthermore, the small businesses in Exeter share customers, and it follows that we share contagion. It is impossible to know which of my own customers have frequented a beloved (insert name of local establishment) where masks are infrequently worn. And there are some local establishments where it seems to be the norm to NOT wear a mask. Mandating masks would make it safer for all to frequent ALL of their favorite businesses and continue to support the economic health of our business community.

In last night's meeting a few business owners noted that they think people are generally being polite and respectful, donning masks when asked or when within a 6 foot proximity. This has been my experience as well: I often see pedestrians crossing the street or walking on the bicycle lane to avoid passing too close. However, there are people who fall outside of these respectful social norms. In the two weeks since I opened my business to the public I have had two customers enter my store and refuse to wear masks. One threw a mask on the floor, the other insisted on engaging in a 'friendly' conversation inside without a mask. Neither situation was one where my staff or customers felt extremely threatened or felt that it necessitated a call to the police. The fact is both of these encounters did result in unnecessary possible exposure to coronavirus for everyone present, guests and employees alike. Some customers who witnessed this behavior may not return, and may also be reluctant to enter other places of business.

I support a public mask-wearing mandate indoors in our public-facing places of business. I also support this mandate being at the owner's discretion in the case of restaurant 'back of house' and other specialty businesses.

Personally, I'd much rather have a few people angry about masks being mandated than see our community and state's infection rates increase.

I encourage the members of the Selectboard to support a mask mandate. Furthermore, I encourage the Selectboard members to support each other in the moderating of public discussion during this very challenging time for our community. It may be more challenging to foster graceful debate in an online environment, but it is not impossible.

Sincerely,

Enna Grazier
Resident of Exeter NH
617-817-0698

Tax Abatements, Veterans Credits & Exemptions

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

YR

TOWN

OP#

20 - 153 - 05 - T

For Tax Year April 1, 2020 to March 31, 2021

PLEASE TYPE OR PRINT (If filling in form on-line, use TAB Key to move through fields)

1. Town/City of: Exeter

2. Tax Map/Block/Lot or USFS Sale Name & Unit No. 13/8

3. Intent Type: Original Supplemental

4. Name of Access Road: Old Town Farm Rd

5a. Acreage of Lot: 34.6 Acreage of Cut: 6

5b. Anticipated Start Date: 9/8/2020

6. Type of ownership (check only one):

- a. Owner of Land and Stumpage (Sole Owner)
- b. Owner of Land and Stumpage (Joint Tenants)
- c. Owner of Land and Stumpage (Tenants in Common)
- d. Previous owner retaining deeded timber rights
- e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

Assessor's Office

AUG 28 2020

Received

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER OR LOGGER / FORESTER
BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) M.S.D. DATE SIGNED 8-28-2020

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S) MIK DAVIS

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) _____ DATE SIGNED _____

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S) _____

MAILING ADDRESS 25 OAKLAND Rd

Exeter NH STATE NH ZIP CODE 03833

E-MAIL ADDRESS _____

HOME PHONE (Enter number without dashes) 935-3532 CELL PHONE (Enter number without dashes) _____

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that:
- All owners of record have signed the Intent;
 - The land is not under the Current Use Unproductive category;
 - The form is complete and accurate; and

- Any timber tax bond required has been received. \$ 400.25 Date: 8/28/2020
- The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
- This form to be forwarded to DRA within 30 days.

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	20	MBF
Hemlock		MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak	2	MBF
Ash		MBF
Soft Maple		MBF
Beech/Pallet/Tie & Mat Logs/ Pine Box		MBF
Other (Specify)		MBF
Pulpwood	Tons	
Spruce & Fir		
Hardwood & Aspen		
Pine	90	
Hemlock		
Biomass Chips	150	
Miscellaneous		Tons
High Grade Spruce/Fir		
Cordwood & Fuelwood	30	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species Mix HW Amount: 6 cord FW

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT J.F. Cupp DATE 8/28/2020

PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT John F Cupp

MAILING ADDRESS 70 Cahoon Way

Barrington STATE NH ZIP CODE 03825

PHONE NUMBER 335-3571 E-MAIL ADDRESS _____

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL _____ DATE _____ SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL _____ DATE _____ SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL _____ DATE _____

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL _____ DATE _____ SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL _____ DATE _____ SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL _____ DATE _____

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER
 RSA 79:10
 GENERAL INSTRUCTIONS

WHO MUST FILE	The owner shall complete Form PA-7, Notice of Intent to Cut Wood or Timber (Intent), and shall file the form with the municipality (town, city, or unincorporated place) where the property to be cut is located.
WHEN TO FILE	The Intent shall be filed with the municipal assessing officials at the beginning of each tax year or prior to commencing each cutting operation. Cutting cannot take place until the Intent is signed by the municipal assessing officials and has been posted on the job site. If the property is subsequently sold, Rev 3402.01 (i) shall be followed.
WHERE TO FILE	File the form with the municipality for approval by the municipal assessing officials and an assigned operation number. A Timber Tax bond may be required, see below. The Intent must be signed by the municipal assessing officials and an operation number assigned prior to distribution. DISTRIBUTION: The original, signed copy is retained by the municipal assessing officials; a copy to the Owner, a copy to the Logger, and a copy to the Department of Revenue Administration (DRA) by Mail to: PO Box 487 Concord NH 03302-0487; by E-mail to: timber@dra.nh.gov or by Fax to: (603) 230-5943.
WHO MUST PAY	After Form PA-8, Report of Wood or Timber Cut (Report), is submitted to the municipality, a tax bill will be issued to the owner and payment shall be remitted directly to the municipality. The Timber Tax is a 10% tax on the stumpage value at the time of cutting.
REPORT & CERTIFICATE	Once the Intent has been signed and an operation number assigned, appropriate copies shall be forwarded by the municipality to the owner and the DRA. After the copy of the Intent has been received by the DRA, a Report and a Certificate will be issued by the DRA to the individual indicated on Line 6. The Certificate should be posted in a conspicuous place within the area of the cutting.
EXEMPTIONS	RSA 79:1, II (b), The following persons shall not be required to file an Intent to Cut or be subject to the Timber Tax: (1) A person who cuts, within the tax year, up to 10,000 board feet of logs from his own land for use in the construction, reconstruction, or alteration of his own buildings, structures, or fences situated in the State of New Hampshire; provided that such buildings are not being built for sale purposes; (2) A person who cuts or causes to be cut, within the tax year, up to 20 cords of fuel wood for his own consumption in the State of New Hampshire for domestic fuel purposes, or any amount for the manufacture of maple sugar or syrup; (3) Federal government, state government, cities, towns, school districts, or other political subdivisions which cut wood or timber for their own use, on lands under their ownership or jurisdiction or both. (4) Persons engaged in the clearing or manufacturing of rights-of-way or water storage reservoir areas incidental to the furnishing of utility services or transportation services to the public; provided, however, that when the person clearing or causing the clearing of said right-of-way sells or agrees to sell the wood or timber, he shall be deemed an "owner" as defined in RSA 79:1 II(a). (5) A person who cuts or causes to be cut, within the tax year, up to 10,000 board feet of logs and 20 cords of wood or the equivalent in whole tree chips, from the person's own land within a municipality, for land conversion purposes other than timber growing and forest uses, provided that those persons intending to convert the use of the land have secured all required permits including, but not limited to, building permits, subdivision or zoning permits, excavation permits, or site plan approvals, as necessary for the use to which the land will be converted, and are able to furnish proof of such permits. RSA 79:2 Release From Taxes. (6) All growing wood and timber except fruit trees, sugar orchards, nursery stock, Christmas trees, and trees maintained only for shade or ornamental purposes or for genetically-engineered short rotation tree fiber, which shall not be subject to the yield tax, shall be released from the general property tax and the school tax in unincorporated places provided for in RSA 198:16, but the land on which such growing wood and timber stands shall be assessed.
TIMBER TAX BOND	Bond Required: 1. If owners are not current on property taxes and/or timber taxes; 2. If owners are tenants in common and all have not signed the Intent; and 3. Owners do not own property in the municipality. Timber Tax Bonds are equal to the estimated Timber Tax.
NEED HELP	Call the Department's Municipal & Property Division at (603) 230-5950. Hearing or speech impaired individuals may call TDD Access: Relay NH 1-800-735-2964.
NEED FORMS	Forms may be obtained by mail from the New Hampshire Department of Revenue Administration, PO Box 487 Concord NH 03302-0487, by calling (603) 230-5950 or on the Department's Web site at www.revenue.nh.gov/forms.

LINE-BY-LINE INSTRUCTIONS

LINE 1	Enter the name of the New Hampshire municipality where the cut is to take place.
LINE 2	Enter the municipality assigned tax map, block, and lot number or the US Forest Service Sales sale name and unit number.
LINE 3	Indicate if the Intent is an original or supplemental. Original means the first filing in a tax year. Supplemental means an additional filing to make corrections or additions to information contained on the original Intent. If this is a supplemental, enter the original operation number as previously assigned by the municipality.
LINE 4	Enter the name of the road from which the cutting will be accessible.
LINE 5	Enter the total number of acres in the lot, the number of acres you are working on, and the anticipated start date of the cutting.
LINE 6	Check the box to indicate the type of ownership of the land. Check the box indicating if the Report and Certificate should be sent to the Owner or Logger/Forester. Provide an e-mail address if you would like the Report and Certificate e-mailed to the Logger/Forester.
LINE 7	The form must be signed and dated by all owners of the property, unless the owner's are Tenants in Common (see RSA 79:1, II (a), 2). Clearly print the complete name(s), mailing address and telephone number of the owner(s). Provide an e-mail address if you would like the Report and Certificate e-mailed to the owner(s).
LINE 8	Enter the estimated amount of timber to be cut by thousand board feet (MBF), tons or cords under the appropriate species. The cutting should take place during the Tax Year April 1 to March 31. A Supplemental Intent must be filed if the total volume of the cut exceeds the original estimate by 25% or more, except when a bond is required. If a bond is required, a Supplemental Intent is required for any additional volumes of timber regardless of the 25% threshold.
LINE 9	Enter the species of any amounts not included in section 8 you are claiming an exemption for and the amount of the cut in the space provided. [See exemptions numbers 1-6 above]
LINE 10	The Intent must be signed and dated by the Logger/Forester or person responsible for the cutting who accepts responsibility for verifying the volumes of wood to be reported by the owner. The person signing should be familiar with RSA 227-J, the timber harvest laws. Clearly print the name, complete mailing address and telephone number of the Logger/Forester or person responsible for cutting.

CERTIFICATION OF YIELD TAXES ASSESSED
TAX YEAR: April 1, 2020 to Sept 31, 2020

TOWN / CITY OF: EXETER, NH
COUNTY OF: ROCKINGHAM, SS
DATE: January 0, 1900

TO: DEPT. OF REVENUE ADMINISTRATION
 COMMUNITY SERVICES DIVISION
 P.O. BOX 457
 CONCORD, NH 03302-0457

(Selectmen/Assessors)

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
NAME OF OWNER.	SPECIES	NUMBER OF BOARD FEET IN THOUSANDS	NUMBER OF TONS.	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VAL.	TAX AT 10 %	
0	WHITE PINE	20.000			\$150.00	\$3,000.00	\$300.00	
0	HEMLOCK	0.000			\$20.00	\$0.00	\$0.00	
0	RED PINE	0.000			\$20.00	\$0.00	\$0.00	TOTAL TAX
ACCOUNT#:	SPRUCE & FIR	0.000			\$65.00	\$0.00	\$0.00	DUE ON THIS
0	HARD MAPLE	0.000			\$150.00	\$0.00	\$0.00	OPERATION
# 2 BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT	WHITE BIRCH	0.000			\$35.00	\$0.00	\$0.00	(TOTAL OF
	YELLOW BIRCH	0.000			\$75.00	\$0.00	\$0.00	CQL. # 9)
	OAK	2.000			\$320.00	\$640.00	\$64.00	
	ASH	0.000			\$80.00	\$0.00	\$0.00	
	BEECH & S. MAPLE	0.000			\$70.00	\$0.00	\$0.00	
	PALLET / TIE LOGS	0.000			\$20.00	\$0.00	\$0.00	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
				TONS	CORDS			\$400.25
# 3 OPERATION NUMBER	SPRUCE & FIR		0.00	0.00	\$ -	\$ -	\$0.00	\$0.00
	HARDWOOD & ASPEN		0.00	0.00	\$ 1.00	\$ -	\$0.00	\$0.00
	PINE		90.00	0.00	\$ 2.25	\$ -	\$202.50	\$20.25
	HEMLOCK		0.00	0.00	\$ 0.50	\$ -	\$0.00	\$0.00
	WHOLE TREE CHIPS		160.00	0.00	\$ 1.00	\$ -	\$160.00	\$16.00
	BIRCH BOLTS		0.00	0.00	\$ 20.00	\$ -	\$0.00	\$0.00
	CORDWOOD		30.00	0.00	\$ -	\$ 11.00	\$0.00	\$0.00
						\$4,002.50	\$400.25	

OWNER 1 WORKSHEET

TOWN: EXETER, NH
 COUNTY: ROCKINGHAM, SS
 OWNER: Michael Davis
 Old Town Farm Road

TAX YEAR: April 1, 2020 to Sept 31, 2020

ACCOUNT & SERIAL #:
 MAP & LOT #: 13/8
 OPERATION #: 20/153-5-T
 DATE OF BILLING:

RATING	SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS		
	WHITE PINE	\$75.00	\$175.00			\$100.00	0.75	\$ 150.00	20.000		
	HEMLOCK	\$20.00	\$75.00			\$55.00	0.00	\$ 20.00	0.000		
	RED PINE	\$20.00	\$55.00			\$35.00	0.00	\$ 20.00	0.000		
	SPRUCE & FIR	\$65.00	\$110.00			\$45.00	0.00	\$ 65.00	0.000		
	HARD MAPLE	\$150.00	\$275.00			\$125.00	0.00	\$ 150.00	0.000		
	WHITE BIRCH	\$35.00	\$100.00			\$65.00	0.00	\$ 35.00	0.000		
	YELLOW BIRCH	\$75.00	\$200.00			\$125.00	0.00	\$ 75.00	0.000		
	OAK	\$200.00	\$360.00			\$160.00	0.75	\$ 320.00	2.000		
	ASH	\$80.00	\$200.00			\$120.00	0.00	\$ 80.00	0.000		
	SOFT MAPLE	\$70.00	\$150.00			\$80.00	0.00	\$ 70.00	0.000		
	BEECH/PALLET/TIE LOGS	\$20.00	\$50.00			\$30.00	0.00	\$ 20.00	0.000		
	OTHERS:	\$0.00	\$0.00			\$0.00	0.00	\$ -	0.000		
	OTHERS:	\$0.00	\$0.00			\$0.00	0.00	\$ -	0.000		

RATING	TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	#TONS	#CORDS
	SPRUCE & FIR	\$0.00	\$0.10	\$0.00	\$0.00	\$0.10	\$0.00	0.00	\$ -	\$ -	0.000	0.000
	HARDWOOD & ASPEN	\$1.00	\$6.00	\$0.00	\$0.00	\$5.00	\$0.00	0.00	\$ 1.00	\$ -	0.000	0.000
	PINE	\$0.00	\$3.00	\$0.00	\$0.00	\$3.00	\$0.00	0.75	\$ 2.25	\$ -	90.000	0.000
	HEMLOCK	\$0.50	\$4.00	\$0.00	\$0.00	\$3.50	\$0.00	0.00	\$ 0.50	\$ -	0.000	0.000
	FUEL CHIPS	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	1.00	\$ 1.00	\$ -	160.000	0.000
	HIGH GRADE SPRUCE	\$20.00	\$30.00	\$0.00	\$0.00	\$10.00	\$0.00	0.00	\$ 20.00	\$ -	0.000	0.000
	CORD WOOD/FUELWOOD	\$0.00	\$0.00	\$8.00	\$12.00	\$0.00	\$4.00	0.75	\$ -	\$ 11.00	30.000	0.000

* STUMPAGE VALUE = %RATING X RANGE DIFFERENCE + LOW RANGE VALUE

CURRENT OWNER		TOPO	UTILITIES	STRT / ROAD	LOCATION	CURRENT ASSESSMENT				
DAVIS MICHAEL S						Description	Code	Assessed	Assessed	2211 EXETER, NH
25 OAKLANDS RD						RES LAND	1300	146,300	146,300	
EXETER NH 03833						RESIDNTL	1300	27,200	27,200	
						CU LAND	6401	182,900	1,467	
SUPPLEMENTAL DATA										VISION
Alt Prcl ID LOT 1 -1		Easement:		A12:						
Book/Page		TIF Dist:		Historic:						
TIF Value:		A9:		Antenna/T						
GIS ID 013-008-0000		Assoc Pid#		79E Dist:						
						Total		356,400	174,967	

RECORD OF OWNERSHIP		BK-VOL/PAGE	SALE DATE	Q/U	V/I	SALE PRICE	VC	PREVIOUS ASSESSMENTS (HISTORY)								
DAVIS MICHAEL S		3422	1976	09-13-1999	U	V	0 00	Year	Code	Assessed	Year	Code	Assessed	Year	Code	Assessed
CARLISLE DORIS W			0				0	2019	1300	146,300	2019	1300	146,300	2018	1300	109,700
									1300	27,200		1300	27,200		1300	23,600
									6401	1,467		6401	1,467		6401	1,304
								Total		174967	Total		174967	Total		134604

EXEMPTIONS		OTHER ASSESSMENTS						
Year	Code	Description	Amount	Code	Description	Number	Amount	Comm Int
Total			0.00					

ASSESSING NEIGHBORHOOD		Tracing		Batch	
Nbhd	Nbhd Name	B			
0001					

NOTES	
4/2000 SUBDIV W 17-1	
34.60 AC-NEW LOT IN C.U.	
2/17 WET AREA IN FRON AND SMALL POND	
2-15-19 POSTED , UNABLE TO VIEW.	
SEE 16-4 & 17-1 IN CU ORGINALLY	
5/07 CU PENALTY	

BUILDING PERMIT RECORD								VISIT / CHANGE HISTORY						
Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments	Date	Id	Type	Is	Cd	Purpost/Result
07-030	02-01-2007		BARN	14,000	04-01-2007	100	04-01-2008	28X36 BARN FOR EQUIPME	02-15-2019	PGM			15	Res Field Revw
									02-10-2017	MP			01	Measur+1Visit
									06-29-2010	PM			15	Res Field Revw
									04-24-2008	PR			00	Measur+Listed
									04-01-2007	JD			01	Measur+1Visit

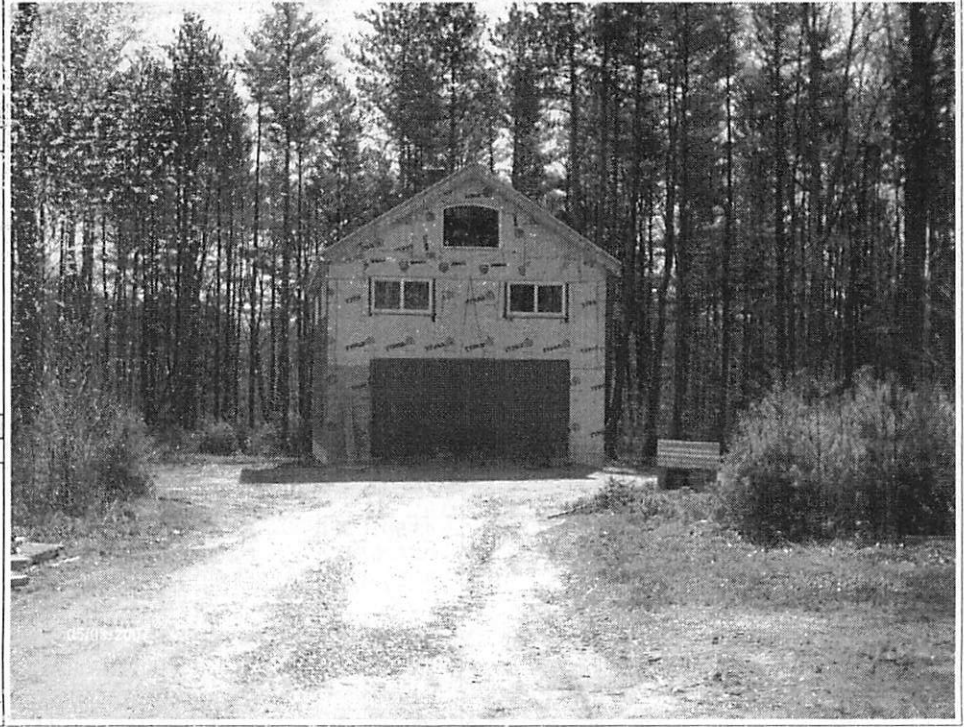
LAND LINE VALUATION SECTION																	
B	Use Code	Description	Zone	Land Type	Land Units	Unit Price	Size Adj	Site Index	Cond.	Nbhd.	Nbhd. Adj	Notes	Location Adjustment	Adj Unit P	Land Value		
1	1300	RES ACLNDV	RU		43,560 SF	3.75	1.00000	5	1.00	40	0.850			1.0000	3.19	138,800	
1	1300	RES ACLNDV	RU		1,000 AC	8,800	1.00000	0	1.00	40	0.850			1.0000	7,480	7,500	
1	6401	OTHER	RU		32,600 AC	8,800	1.00000	0	0.75	40	0.850	C/U RECORDED 2343/0669		1.0000	5,610	182,900	
Total Card Land Units					34,600 AC	Parcel Total Land Area					34,6000	Total Land Value					329,200

CONSTRUCTION DETAIL			CONSTRUCTION DETAIL (CONTINUED)		
Element	Cd	Description	Element	Cd	Description
Style:	99	Vacant Land			
Model:	00	Vacant			
Grade:					
Stories:					
Occupancy					
Exterior Wall 1					
Exterior Wall 2					
Roof Structure:					
Roof Cover					
Interior Wall 1					
Interior Wall 2					
Interior Flr 1					
Interior Flr 2					
Heat Fuel					
Heat Type:					
AC Type:					
Total Bedrooms					
Total Bthrms:					
Total Half Baths					
Total Xtra Fixtrs					
Total Rooms:					
Bath Style:					
Kitchen Style:					
MHP					
CONDO DATA					
Parcel Id			C		Owne
				B	S
Adjust Type	Code	Description	Factor%		
Condo Flr					
Condo Unit					
COST / MARKET VALUATION					
Building Value New:			0		
Year Built			0		
Effective Year Built			0		
Depreciation Code					
Remodel Rating					
Year Remodeled					
Depreciation %					
Functional Obsol			0		
External Obsol			0		
Trend Factor			1		
Condition					
Condition %					
Percent Good					
RCNLD			0		
Dep % Ovr					
Dep Ovr Comment					
Misc Imp Ovr					
Misc Imp Ovr Comment					
Cost to Cure Ovr					
Cost to Cure Ovr Comment					

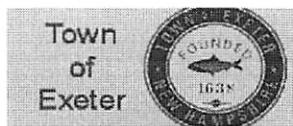
No Sketch

OB - OUTBUILDING - LEAD NEWS(L) / XP - BUILDING EXTRA FEATURES(B)											
Code	Description	L/B	Units	Unit Price	Yr Bld	Cond	Cd	% Cd	Grade	Grade Adj.	Appr. Value
FGR5	W/LOFT 600	L	1.008	30.00	2006			50		0.00	27,200

BUILDING SUB-AREA SUMMARY SECTION						
Code	Description	Living Area	Floor Area	Eff Area	Unit Cost	Undeprec Value
Ttl Gross Liv / Lease Area		0	0	0		0



Permits And Approvals



Russ Dean <rdean@exeternh.gov>

Fwd: Farmers Market

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>

Thu, Aug 27, 2020 at 10:45 AM

To: James Murray <jmurray@exeternh.gov>, Russ Dean <rdean@exeternh.gov>

----- Forwarded message -----

From: **Dorianne Barr** <dorianne.barr@gmail.com>

Date: Thu, Aug 27, 2020 at 10:23 AM

Subject: Farmers Market

To: <npapakonstantis@exeternh.gov>

Dear Mr. Papakonstantis,

The select board meeting on 8/24 stated that the farmers market should begin after the crosswalk. The long walk will be a hardship for the people that are elderly and disabled. Last week, Riverwoods sent a van to drop off patrons.

The next select board meeting is August 31, 2020. Is it possible for the board to review the placement of where the farmers market can begin? The turnout is decreasing as school begins and the vendors are decreasing because the produce is not as plentiful. There are less people attending and the inconvenience of the long walk will decrease attendance more.

The farmers market is simply providing healthy food to the community.

Sincerely,
Dorianne



EXETER PARKS & RECREATION

32 COURT STREET • EXETER, NH • 03833 • (603) 773-6151 • www.exeternh.gov



TOWN OF EXETER MEMORANDUM

TO: Russ Dean, Town Manager

CC: Doreen Chester, Finance Director

FROM: Greg Bisson, Director of Parks and Recreation

RE: Gilman Park Pavilion Painting

DATE: 08/31/2020

Gilman Park Pavilion construction is complete. Construction took longer than anticipated due to supply delays due to Covid-19. The last portion of the project is to paint the entire pavilion. Painting the pavilion is the final piece to complete the project. Several contractors reviewed the project, but only two were interested in the project citing scheduling conflicts. Only one of the two contractors submitted a quote. Painting the pavilion is a priority to be completed before winter.

Five Star Painting, Exeter has submitted a proposal to clean, apply stain-blocking/mildew resistant primer, and two coats of mildew resistant paint along with a 2-year warranty. Exeter Parks and Recreation requests awarding the Gilman Painting project to Five Star Painting.

Motions:

To make a motion to allow the Parks and Recreation Department to expend \$3,335 out of Recreation Impact Fees to contract Five Star Painting to paint the new Gilman Pavilion.

Respectfully Yours,
Greg Bisson
Director Exeter Parks and Recreation



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

Dear Select Board,

We're looking to purchase \$2,963 worth of cubicle dividers for the Exeter TV Production office located in the Town Hall. Currently our office has an open plan design with four desks bunched together and one desk off to the side. We're looking to divide the four desks into separate cubicles and shield the fifth desk. This will help promote social distancing and protect employees from potential exposure by other employees.

We request that these funds be allowed to come from the Cable Fund as they are toward the mission of the TV station. Thank you for your consideration.

Proposed Motion: Move the Selectboard authorize spending \$2,963 from the cable television revolving fund for the purpose of purchasing infrastructure to support proper social distancing and safety in the Exeter TV Production Office located on the second floor of the Town Hall.

Regards,
Bob Glowacky, IT Tech/EXTV Coordinator



EXETER PARKS & RECREATION

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TOWN OF EXETER - MEMORANDUM

TO: Russ Dean, Town Manager
CC: Melissa Roy, Assistant Director
David Tovey, Recreation Coordinator
FROM: Greg Bisson, Director of Parks and Recreation
RE: Fall 2020 Activities Proposal
DATE: 08/31/2020

Due to the COVID-19 pandemic, Exeter Parks and Recreation has been forced to look at potential 2020 fall programming through a new lense focusing on safety, health & wellness, and cost. Parks and recreation have spent countless hours researching various programming options for youth with two options standing out. The first option is to create a remote learning center at the parks and recreation building, and the second is to offer weekly after school programming. For senior programming, Parks and Recreation would like to create an outdoor “space” at the Recreation Park to hold some senior activities. Please read below for detailed program information.

Youth - Option 1: Remote Learning Center @ Parks and Recreation Building:

Park and Recreation staff have been in constant contact with the SAU16 administration and understand the difficult situation most families face regarding the emminent need for childcare for school aged children. After much consideration, it was determined that creating a remote learning center at the Parks & Recreation building is not feasible for Fall/Winter 2020. Below is a list of some of the factors that contributed to this determination.

- The Parks and Recreation Building was built in 1848, and after consultation with the Health Officer, it was determined that we could only have 19 kids in the building while still providing six-foot social distancing. The program would utilize all three program rooms each day, all day and still only support 19 children. (Large upstairs room - 9 kids, small upstairs room - 5 kids, downstairs room - 5 kids).
- The building’s ventilation could only be improved by opening windows and using fans as the building does not have an HVAC system. This would be problematic during the colder weather as the heating bill would increase exponentially and it would be difficult to keep a comfortable temperature all day long with the windows open.
- The building has minimal WIFI capability and in order to increase bandwidth, the Parks and Recreation Department would have to pay approximately \$1,500 for new equipment plus a monthly fee from \$150-\$300 potentially for the entire year. This fee would need to be passed onto the participants, increasing the cost of the program.
- There is only one public bathroom in the facility forcing all participants to use the same bathroom when recommendations are for participants to stay separate from each other when possible. The high volume of use would require that the bathroom would need to be cleaned multiple times a
The

- The cleaning schedule for the Recreation Building's cleaning schedule does not currently include the second floor of the building, so there would be an increased cleaning and sanitizing cost to support this program.
- The Recreation Building location also does not have enough green space to let the children play outside with enough space to socially distance in groups during lunch, snack, and free time. The idea of blocking the parking lot was considered. However, this would significantly reduce the number of already limited parking spaces for the building.
- Staffing the program would be incredibly difficult as there is a shortage of childcare workers in the area. Melissa Roy, Assistant Director and David Tovey, Program Coordinator, would be required to work the program each day to support the program. The Town is unable to have any staff work over 29 hours a week in a non-full time capacity. Additionally, this program would only run for as long as the school system is remote, parks and recreation needs to be very careful in how the staff is hired and how many hours they work since this program would be deemed temporary and could end at the whim of the SAU16 decisions.

Youth - Option 2: Daily Afterschool Programming:

Since a full-day childcare option is not possible, Exeter Parks and Recreation would like to offer daily afterschool programming. Programming would be set up as 4-8 week classes meeting once a week after remote learning is done for the day. Each afternoon the Parks and Recreation Department would have programming offered for various age groups and activities. Below you will find a draft schedule. By creating afterschool programming in this way, families can pick and choose which programs and activities they want their children to participate in. As a department, we would be able to service 4-16 kids in each class (depending upon the program), which would allow us to serve a greater number of Exeter families than the remote learning center option.

All health and safety protocols would be met to provide these opportunities to children to socialize with others, do something fun, and enjoy their afternoon after a day of remote learning. For all programs held inside, kids and staff would be required to wear masks. For outdoor programs, participants would be asked to wear masks during their health screenings and pick up but not while actually playing the game. Protocols from the CareKids program, youth sports, and NH Safety at home will be followed to ensure all participant's safety.

Melissa Roy, Assistant Director and David Tovey, Recreation Coordinator, will work as instructors to help offset costs and keep the programs affordable during this stressful time. SAU 16 is supportive of this model for programs allowing students the opportunity to have interaction with their peers while doing remote learning.

Fall 2020 - Afterschool Programming					
	Mondays 3-4:30 PM	Tuesdays 3-4:30 PM	Wednesdays 3-4:30 PM	Thursdays 3-4:30 PM	Fridays 3-4:30 PM
Rec Park Field 1	<p>P.E. Class Grades 3-4 w/David Tovey \$50 for 7 weeks</p> <p>Each week participants will play a new game, or sport to get some exercise and have some fun.</p> <p>Min: 8/Max: 14</p>	<p>Run Club Grades 6-8 w/David Tovey \$50 for 7 weeks</p> <p>Spend time with other kids that like to run. This group will choose small runs together to have fun and stay in shape.</p> <p>Min: 4/Max: 16</p>	<p>P.E. Class Grades 3-4 w/ TBD \$50 for 7 weeks</p> <p>Each week participants will play a new game, or sport to get some exercise and have some fun.</p> <p>Min: 8/Max: 14</p>	<p>Trail Exploration Grades 6-8 w/David Tovey & TBD \$50 for 7 weeks</p> <p>Enjoy a local hike with friends while exploring a new Exeter trail each week. Parents will be given a list of drop off locations for each week.</p> <p>Min: 4/Max: 16</p>	<p>P.E. Class Grades 5-6 w/ Instructor? \$50 for 7 weeks</p> <p>Each week participants will play a new game, or sport to get some exercise and have some fun.</p> <p>Min: 8/Max: 14</p>
Rec Park Field 2	<p>P.E. Class Grades 5-6 w/TBD \$50 for 7 weeks</p> <p>Each week participants will play a new game, or sport to get some exercise and have some fun.</p>	<p>P.E. Class Grades 1-2 w/ TBD \$50 for 7 weeks</p> <p>Each week participants will play a new game, or sport to get some exercise and have some fun.</p>	<p>P.E. Class Grades 5-6 w/TBD \$50 for 7 weeks</p> <p>Each week participants will play a new game, or sport to get some exercise and have some fun.</p>		<p>P.E. Class Grades 1-2 w/ TBD \$50 for 7 weeks</p> <p>Each week participants will play a new game, or sport to get some exercise and have some fun.</p>
Rec Building Lrg Room	<p>Creative Explosion Grades 2-3 w/Melissa Roy \$75 for 8 weeks</p> <p>Spend time learning a new craft or creating something awesome each week. Masks will be worn at all times because this class is indoors.</p> <p>Min: 4/Max: 9</p>	<p>Science Program</p> <p>Vendor TBD</p>	<p>Creative Explosion Grades 4-5 w/Melissa Roy \$75 for 8 weeks</p> <p>Spend time learning a new craft or creating something awesome each week. Masks will be worn at all times because this class is indoors.</p> <p>Min: 4/Max: 9</p>	<p>Science Program</p> <p>Vendor TBD</p>	<p>Creative Explosion Grades 6-8 w/Melissa Roy \$75 for 8 weeks</p> <p>Spend time learning a new craft or creating something awesome each week. Masks will be worn at all times because this class is indoors.</p> <p>Min: 4/Max: 9</p>

Seniors - Weekly Programming:

The Senior Center Building is currently closed to protect the Meals on Wheels program staff to continue to provide this crucial service to our local seniors. Meals on Wheels staff are in that building until 2 pm each day. Since the senior population is considered high risk, we would like to create a temporary outdoor space to hold programming. We recommend using tents used for the CareKids program and creating a safe, blocked off area in the parking lot at the Recreation Park for Seniors to gather outside and hold weekly classes/programs. We would block off a part of the parking lot so that Seniors would be safe. They would also have access to the bathrooms inside the bathhouse until the end of October. All programs would require pre-registration, and all health and safety measures would be taken to follow the same protocol as our other programs.

DRAFT Schedule Fall 2020 - Senior Programming					
	Mondays 11 AM -12:30 PM	Tuesdays	Wednesdays 11 AM -12:00 PM	Thursdays	Fridays 11 AM -12 PM
Rec Park Senior Tent	Bingo w/Melissa Roy Free Each joins us for some outdoor fun. We will play bingo outside, with each participant getting their own TV table and chair. Min: 8/Max: 14		Coffee Social w/Melissa Roy Free Each week participants will enjoy some coffee, socialize socially distant while listening to different community speakers, musicians, and more. You must pre-register. A calendar will be given in advance about speakers/entertainment. Max: 14		Chair Yoga TBD Max: 14

Special Programming - Scarecrow Building Contest:

Exeter Lumber has offered to partner with Exeter Parks and Recreation to offer a Townwide scarecrow contest to celebrate fall. At the end of September up to 100 families can stop by Parks & Recreation and purchase a scarecrow building kit for \$25 that will include frames and a burlap bag to use as the head. Each family will decorate their own scarecrow and send a picture to Exeter Parks and Recreation to be entered into the contest. The week before Halloween winners will be announced and prizes will be dropped off at families homes. We hope to see many creative scarecrows all around town!

Special Programming - Halloween Parade:

Each year the Parks and Recreation Department holds a very popular Halloween parade, costume contest, and downtown trick or treating event. This year due to COVID-19, we are proposing a traveling Halloween parade. Similar to the Bunny parade that was done in April at the beginning of the shutdown, Parks and Recreation would work with Exeter Police and Fire to travel around Town celebrating Halloween on a Friday night in October. Parks and Recreation will create a few small floats, play music, and dress in costumes while bringing fun and positive community spirit to the residents. We will invite families to dress up and wave to the parade as it goes through the neighborhoods. Our hope is to limit the number of folks gathering together by driving the event through town to people's homes instead of asking everyone to come to Swasey Parkway.

We are hoping to offer more programming that adheres to the restrictions and guidelines set for us by the state and our health officer with Select Board blessing.

Respectfully Yours,
Greg Bisson
Director Exeter Parks and Recreation

Correspondence



State of New Hampshire
Department of Revenue Administration

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
www.revenue.nh.gov



Lindsey M. Stepp
Commissioner

Carollynn J. Lear
Assistant Commissioner

MUNICIPAL AND PROPERTY
DIVISION
James P. Gerry
Director

Samuel T. Greene
Assistant Director

August 24, 2020

Town of Exeter
Attn: Board of Selectmen
10 Front Street
Exeter, NH 03833

Re: 2019 USPAP Report for the Town of Exeter

Dear Honorable Board:

In accordance with RSA 21-J:14-b,I(c), the Department of Revenue Administration has reviewed the Uniform Standards of Professional Appraisal Practice (USPAP) mass appraisal report submitted by Municipal Resources, Inc. (MRI) for the Town of Exeter for the 2019 tax year.

I have enclosed a copy of the Department's mass appraisal review report. I have concluded that the mass appraisal report under review **complies** with all requirements set forth in USPAP, applicable laws and rules.

These results are reported annually to the Assessing Standard Board (ASB) in accordance with RSA 21-J:11-a,II. If you have any questions, please do not hesitate to contact me at 230-5959.

Sincerely,

Adam Denoncour
District Supervisor
Municipal and Property Division

cc: MRI
file

Town Manager's Office

AUG 26 2020

Received

REVIEW OF MASS APPRAISAL REPORT LETTER OF TRANSMITTAL

DATE: August 21, 2020

CLIENT: NH Department of Revenue Administration, Municipal and Property Division

RE: Review of Exeter– 2019 Mass Appraisal Report

In accordance with RSA 21-J:14-b I(c) I have completed an appraisal review report (Review Report) of the Exeter 2019 mass appraisal report (Original Report) prepared by Paul McKenney of Avitar Associates of NE. The purpose of this review is to evaluate the Original Report for compliance with the Uniform Standards of Professional Appraisal Practice (USPAP), applicable laws and rules. I have not developed my own opinion of value. This review should not be construed as an appraisal of the subject properties. This is a technical desk review, and as such I have not made a personal inspection of the referenced properties. The Original Report effective date of value is April 1, 2019 and the certification date is July 24, 2020.

The intended users of this Review Report are the Assessing Standards Board (ASB), the Town of Exeter and the NH Department of Revenue Administration (DRA). Neither the DRA nor the review appraiser is responsible for any unintended use of this Review Report.

This Review Report is intended to comply with the appraisal review, development and reporting requirements set forth in USPAP. Supporting documentation concerning the data, reasoning and analyses is retained in the DRA's files. The information in this report is specific to the needs of the client and for the intended use stated in this report.

It is assumed that the factual data, about the subject properties, provided in the Original Report is accurate. USPAP refers to this type of assumption as an extraordinary assumption and if it is found to be incorrect, it could affect the results of the Review Report.

This Review Report cannot be properly understood without information contained in the Original Report and therefore it must be used in conjunction with the Original Report. This letter must remain attached to the Review Report in order for the opinions set forth herein to be considered valid.

My opinions and conclusions are based upon the definitions, assumptions, limiting conditions, and certifications stated within the Review Report.

After analyzing all relevant facts and opinions expressed in the Original Report, I have concluded that the Original Report complies with USPAP, applicable laws and rules.

Respectfully submitted,



Adam Denoncour
District Supervisor
Municipal and Property Division

cc: MRI
File

ASSUMPTIONS AND LIMITING CONDITIONS

This Review Report is subject to the following underlying assumptions and limiting conditions:

Extraordinary Assumption:

The Appraisal Institute's *The Dictionary of Real Estate Appraisal, 5th edition* (p. 176) defines an extraordinary assumption as "an assumption, directly related to a specific assignment, which, if found to be false, could alter the appraiser's opinions or conclusions. Extraordinary assumptions presume as fact otherwise uncertain information about physical, legal or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis."

This review was made under the *extraordinary assumption* that the data contained in the work under review is accurate. The review appraiser is not responsible for errors in the data or for undisclosed conditions of the properties or the marketplace which would only be apparent from a thorough physical inspection and further research.

The use of this *extraordinary assumption* might have affected the results of this review assignment.

Hypothetical Conditions:

This review does not include any hypothetical conditions.

General Assumptions:

- This Review Report is intended to comply with USPAP's appraisal review, development and reporting requirements. Supporting documentation concerning the data, reasoning and analyses is retained in the DRA's files. The information in this report is specific to the needs of the client and for the intended use stated in this report. The review appraiser is not responsible for unauthorized use of this report. Possession of a copy of this report by the reader does not make the reader an intended user.
- It has been assumed that all principal and appurtenant buildings or other improvements have been accurately described; and, all land parcels and any attributes that may affect the market value have been accurately described.
- It has been assumed, unless otherwise stated herein, that all elements which may affect market value have been taken into consideration which may include, but are not limited to: legal and title matters; encumbrances; restrictions; physical and location issues; known contamination; zoning and use regulations; depreciation factors; or other issues.
- The information furnished by others is believed to be reliable and accurate.

Limiting Conditions:

- Possession of this report, or a copy thereof, does not carry with it the right of publication.
- The review appraiser herein by reason of this review is not required to give further consultation, testimony, or be in attendance in court with reference to the properties in question unless arrangements have been previously made, or as otherwise required by law.

Competency:

- I am a DRA-Certified Property Assessor Supervisor. I have the experience, competency and education necessary to review mass appraisal reports. There were no additional steps required to competently complete the Review Report. Confirmation of my certification is available at www.revenue.nh.gov.

SCOPE OF WORK

Scope of Work:

Scope of Work is defined as: *"The type and extent of research and analyses in an assignment."*¹

In this Review Report assignment:

- I read the entire Original Report provided by the appraiser to support his analyses.
- I reviewed a sample of the sales provided to determine whether the data is appropriate, and consistently applied.
- I reviewed the Original Report for compliance with the version of USPAP in effect as of the date of the appraisal report under review, by comparison to the elements described herein.
- I reviewed the Original Report for compliance with the applicable laws and rules.
- I reviewed the Original Report for consistency with industry recognized mass appraisal techniques.
- I reviewed the Original Report's Scope of Work for consistency with the in-house work plan
- I did not inspect all properties.
- I did not utilize the mass appraisal under review to develop an opinion of value.
- I did not verify all the mathematical calculations in the model.

¹ *The Appraisal of Real Estate, 14th edition, Appraisal Institute, page 87*

CERTIFICATION
(Standards Rule 4-3)

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- I have no present or prospective interest in the properties that are the subject of the work under review and no personal interest with respect to the parties involved.
- I am employed by the New Hampshire Department of Revenue (Department). Per RSA 21-J:11, the Department reviews all revaluations in New Hampshire, and performs assessing oversight and monitoring annually. I have performed no other services, as an appraiser or in any other capacity, regarding the properties that are the subject of the work under review within the three-year period immediately preceding acceptance of this assignment.
- I have no bias with respect to the properties that are the subject of the work under review or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of predetermined assignment results or assignment results that favor the cause of the client, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal review.
- My analyses, opinions, and conclusions were developed, and this review report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
- I have not made a personal inspection of all of the properties that are the subject of the work under review.
- No one provided significant appraisal or appraisal review assistance to the person signing this certification.



Signature

8-21-20

Date

**MASS APPRAISAL REVIEW REPORT
USPAP Compliance Checklist**

Prepared by the NH Department of Revenue Administration
Municipal and Property Division

SUMMARY		USPAP Std. Rule #
Client:	NH Department of Revenue Administration (Department)	3-2(a) 4-2(a)
Intended Users:	NH Assessing Standards Board (ASB), the Municipality, Company/Appraiser of the work under review, and the Department	3-2(a) 4-2(a)
Intended Use:	1) To evaluate compliance with USPAP and applicable laws and regulations. 2) To provide feedback to the preparer of the mass appraisal under review.	3-2(b) 4-2(b)
Purpose of the Assignment:	To evaluate how the mass appraisal under review complies with the most recent iteration of USPAP and applicable laws and regulations, in effect as of the date of the appraisal. This review does not include the development of the reviewer's own opinion of value(s).	3-2(c) 3-3(c) 4-2(c) 4-2(i)
Municipality Where Appraised Properties Are Located:	Town of Exeter	3-2(d:iv)
Effective Date of Value:	April 1, 2019	3-2(d:ii) 4-2(d:iii)
Date of Work Under Review:	July 24, 2020	3-2(d:ii) 4-2(d:ii)
Company Name and Name of Appraiser Who Completed the Report Under Review:	Municipal Resources Inc, Paul McKenney	3-2(d:iii) 4-2(d:iv)
Type of Revaluation Under Review: (Check One)	<input type="checkbox"/> Partial Update <input checked="" type="checkbox"/> Statistical Revaluation <input type="checkbox"/> Full Revaluation <input type="checkbox"/> Cyclical Revaluation	3-2(d:iv) 4-2(d:i)
Work Under Review Per Contract OR In-House Work Plan:	Appraisal of all taxable, non-taxable, and tax exempt properties, excluding utilities	3-2(d:iv) 4-2(d:i)
Date of Reviewer's Appraisal Review Report:	August 21, 2020	4-2(e)
Reviewer's Extraordinary Assumptions:	See attached assumptions and limiting conditions.	3-2(e) 4-2(f)
Reviewer's Hypothetical Conditions:	None	3-2(e) 4-2(f)
Reviewer's Scope of Work:	See attached scope of work.	3-2(g) 4-2(g)
<p>Pursuant to RSA 21-J:14-b, I(c), the Department in its assessment review process shall review all mass appraisals to ensure compliance with USPAP and applicable laws and regulations. The purpose of this appraisal review is to advance the legislative objective of bringing greater credibility, uniformity, transparency, and accountability to statewide assessment practices. In so doing, this document serves as an analytical tool for identifying and documenting compliance with recognized assessment methods and techniques. This document also provides a mechanism for communicating the results of the review to the appropriate municipalities, assessors, and contractors.</p>		

FOR DRA USE:			
Date Initial USPAP Report Received by Department:	November 18, 2019	Date of Last Revision Submitted to Department:	July 27, 2020
Reviewer's Name:	Adam Denoncour		

USPAP CHECKLIST

Item #	Section	Page #	Yes	No	USPAP Std. Rule #
Section 1 - Letter of Transmittal					
1.1	Identifies the properties appraised.	6	X		6-2 (f)
<i>Identifies the properties that are impacted by the new assessments .</i>					
1.2	Identifies the effective date of the appraisal and the date of the report.	6	X		5-2(d); 6-2(d)
<i>Per RSA 74:1 and RSA 76:2, the effective date of the appraisal shall be April 1 of the year in which the assessments have been updated. The date of the report is date the report was completed, or the date of the final revision.</i>					
1.3	Identifies the intended use of the appraisal.	6	X		5-2 (b); 6-2(b)
<i>The intended use of the appraisal is for Ad Valorem taxation.</i>					
1.4	Identifies the client of the appraisal and any other intended users.	6	X		5-2(a); 6-2(a)
<i>The client is the municipality in which the assessments have been updated. Intended user: the client and any other party as identified, by name or type, as users of the appraisal based on communication with the client at the time of the assignment.</i>					
1.5	Identifies the type and definition of value, and cite source.	6-7	X		5-2©; 6-2(e)
<i>NH RSA 75:1 "and all other taxable property at its market value. Market value means the property's full and true value"</i>					
1.6	Identifies the property interests assessed.	7	X		6-2(f)
<i>New Hampshire statutes require fee simple valuations exclusively.</i>					
1.7	Signed certification of value, including names of individuals providing significant mass appraisal assistance.	8-9, Appx B	X		6-2(n); 6-3
<i>The Certification shall be signed by the project supervisor. Include the names of individuals providing significant appraisal assistance and the nature of their assistance. See USPAP Advisory Opinion 31.</i>					
Section 2 - Scope of Work					
2.1	Identifies type of revaluation performed (partial, cyclical, statistical, full revaluation).	Cover, 1, Appx A	X		5-2(j); 6-2(g)
<i>DRA rules define the types of assessment activity for New Hampshire.</i>					
2.2	Identifies any limiting conditions adopted for the development and reporting of value.	11-13	X		6-1©; 6-2(c)
<i>6-2 c disclose any assumptions or limiting conditions that result in a deviation from recognized methods and techniques or that effect analyses, opinions and conclusions.</i>					
2.3	Identifies any extraordinary assumptions and/or hypothetical conditions adopted for the development and reporting of value.	11-13	X		5-2(i); 6-1(c)
<i>Clearly and accurately disclose any extraordinary assumptions or hypothetical conditions used in the assignment and state their use might have affected the assignment results. See USPAP FAQ pages 280 - 285 for further details.</i>					
2.4	Identifies the need for and the extent of any physical property inspections.	7	X		5-4(a); 5-5 (a&d)

USPAP CHECKLIST

Item #	Section	Page #	Yes	No	USPAP Std. Rule #
<i>Summarize the sources of data, the data collection process and the validation processes. Reference to detailed data collection manuals, actual contracts and electronic records must be made, as appropriate, including where they may be available for inspection.</i>					
2.5	Provides an explanation if no physical inspections of sales were performed.	n/a	x		5-5(a&d); 6-2 (i)
<i>Explain why physical inspection of sale properties were not performed, if applicable.</i>					
2.6	Identifies the steps taken to complete the final review, testing procedures and techniques.	14	x		5-7(b); 6-2(i&l)
<i>Describe the extent of the final review as well as procedures and techniques utilized to ensure uniform and proportional assessments.</i>					
2.7	Provides a definition of highest and best use (HBU) that references case law and statutes and that describe HBU requirements.	15	x		5-3(a); 6-2(k)
<i>Rev 601.26</i>					
2.8	Provides an explanation for any exceptions from HBU (such as actual use).	16	x		Jurisdictional Exception Rule
<i>Permissible exceptions are allowed, refer to RSA 75:1 How Appraised (e.g. RSA 75:11 Appraisal of Residences)</i>					
2.9	Identifies approaches to value considered, utilized and not utilized. If not utilized, explain why.	16	x		5-2(j); 6-2(g)
<i>Credible approaches to the development of market value for real estate include the sales comparison (market), the income and cost approaches; if any of the approaches to value were not utilized, Provides an explanation.</i>					
Section 3 – Development of Values					
3.1	Provides a brief description of basic valuation theory/mass appraisal.	18-22	x		5-4; 6-1
<i>Provides a summary of applicable valuation theory.</i>					
3.2	Identifies the characteristics of the market that are relevant to the purpose and intended use of the mass appraisal including location, physical, legal and economic attributes.	Report	x		5-2(e&f)
<i>Provides a summary of the real estate trends for all classes of property appraised, Provides a brief description of where the appraised properties are located.</i>					
3.3	Provides a brief description of data calibration methods used in the revaluation.	24	x		5-4(b&c); 6-2 (h&j)
<i>Describes the mass appraisal model utilized and how the model is calibrated; calibration should utilize recognized techniques.</i>					
3.4	Identifies and explains period of time from which sales were utilized for the development of values.	23	x		5-2(f&g)
<i>States the range of sale transfer dates utilized to develop credible and reliable assessments. If the ranges vary by class of property, Provides the range of sale transfers for each property class.</i>					
3.5	Describes extent of sale data collection and verification procedures.	13, 23	x		5-4(a); 5-5(a&d); 6-2(i)
<i>States what steps were taken to verify and collect the various data elements associated with the property transfers within the time period utilized. States exactly how property transfers were determined to be qualified sales.</i>					
3.6	Describes how qualified sales were selected for use in the sales analysis process.	13, 23	x		5-4(a); 5-5(a); 6-2(i)

USPAP CHECKLIST

Item #	Section	Page #	Yes	No	USPAP Std. Rule #
3.7	Identifies the number of sales utilized in sales analysis by property type.	24	X		5-4(a); 5-5(a); 6-2(i)
	<i>Provides a list of qualified sales utilized in the report by property type, for example, vacant / residential / commercial</i>				
3.8	Provides the source of income and expense data utilized if an income approach to value is utilized.	46, Appx H	X		5-2(j); 5-4(b) 5-7(a); 6-2(g)
	<i>When valuing properties by the income approach, Provides the source of the income and expense data and how this information was verified and adjusted for the assignment.</i>				
3.9	Provides the source of vacancy rates, cap rates and/or income multipliers utilized, and a reconciliation by class if an income approach to value is utilized.	46-47, Appx H	X		5-2(j); 5-4(b) 5-7(a); 6-2(g)
	<i>When valuing properties by the income approach, Provides the source of the various rates or multipliers and how this information was verified and adjusted for the assignment.</i>				
3.10	Identifies and explains the reconciliation performed, approaches to value, and the applicability and relevance of the approaches, methods and techniques.	45, 47	X		5-7(a); 6-2(i)
	<i>Explains which approaches to value were applicable for the assignment; States how approaches were weighted if more than one approach was utilized.</i>				
Section 4 – Time Trending					
4.1	Provides a summary of the methodology utilized to develop a market-supported time trend analysis.	27	X		5-2(e,f&h); 5-3(a); 6-2(h,j)
	<i>Provides the analytical support for the time trending methodology & analysis in a format that Provides clarity and transparency to the intended user. If more than one trend is identified in your community, Provides the support for that determination.</i>				
Section 5 - Land and Neighborhood Data					
5.1	Provides documentation and support for base land rate(s) utilized. Provides documentation for any unimproved or vacant land adjustments.	29-30, Appx E	X		5-2(h); 5-4; 5-6(b); 6-1(a,b); 6-2(i,m)
5.2	Provides a description of all zones and/or neighborhoods codes utilized and the reasoning behind the neighborhood delineations.	30-32	X		5-2(h); 5-4; 5-6(b); 6-1(a,b); 6-2 (i, m)
5.3	Provides documentation and support for neighborhood and or zone adjustments.	Appx D	X		5-2(h); 5-4; 5-6(b); 6-1(a,b); 6-2 (i, m)
5.4	Provides land area adjustment table(s) and land curve table(s).	30, Appx E	X		5-4; 5-6(b,d); 6-1(b)
	<i>Provides all land area tables and curves included by square foot up to the base lot size and by acreage above the base lot size.</i>				
5.5	Provides documentation for any other adjustments associated with site specific adjustments.	33-35	X		5-2(g:iv,v); 5-4; 5-6(b,d); 6-1(b)
	<i>Provides a list or table of basic site adjustments utilized for individual lot adjustments, such as topography, access, etc...</i>				
5.6	Provides a list of all external site influences (positive or negative) and corresponding adjustment ranges or amounts (% or \$).	34-35	X		5-3(a); 5-4 5-6(b); 6-1(b)
	<i>Provides a list or table of external influence adjustments utilized for individual lot adjustments.</i>				

USPAP CHECKLIST

Item #	Section	Page #	Yes	No	USPAP Std. Rule #
5.7	Provides reasoning and support for adjustments of any water, view or other significant site influences (site specific or external).	34-35	x		5-4; 5-5(a) 5-6(b)
<i>Provides a list or table of site adjustments utilized for significant site influences, such as water frontage, views etc...</i>					
5.8	Provides a list of land sales utilized in analysis and a separate list of any land sales not utilized in analysis.	Appx D	x		5-1(b); 6-2(i)
<i>Provides a list of qualified sales and separate list of unqualified sales with their corresponding code.</i>					
Section 6 - Improved Property Data					
6.1	Provides a brief narrative explanation for types of depreciation utilized.	41	x		5-1(a); 5-4(a); 5-5 (a:ii); 5-6(a); 6-1(b)
6.2	Provides depreciation tables by property class, and support for depreciation utilized.	Appx D & F	x		5-4; 5-5(a:ii); 5-6(a); 6-1(b)
6.3	Provides a table of effective area factors and explain how they are used in the model.	39-41	x		5-4; 5-6(a); 6-1(b)
6.4	Provides a table of story height adjustments, if applicable, and explain how they are used in the model.	39, Appx F	x		5-4; 5-6(a); 6-1(b)
6.5	Provides a table of quality/grades, their adjustment factors, and narrative description of each.	42-43	x		5-4; 5-6(a); 6-1(b)
<i>Document quality / grade factors and Provides a description of each quality / grade factor with sufficient detail that the user (s) of the report can distinguish between the various grades.</i>					
6.6	Provides documentation, support and/or source of building cost base rates.	39, Appx D	x		5-1(a); 5-5(a:i) 5-6(a); 6-1(b)
<i>Provides either the source of the building cost rates or show the steps taken to abstract building costs from local market data. Reconcile to the cost per square foot utilized.</i>					
6.7	Provides a table of base building costs by type and/or style.	Appx F	x		5-1(a); 5-5(a:i) 5-6(a); 6-1(b)
6.8	Provides a list of improved sales utilized in analysis and a separate list of improved sales not utilized in analysis.	Appx D	x		5-4(a,c); 5-5(a:iv); 5-6(a); 6-1(b)
<i>Provides a list of qualified sales and separate list of unqualified sales with their corresponding code.</i>					
Section 7 - Statistical Analysis, Testing and Quality Control					
7.1	Provides a ratio study using new assessed values.	Appx D	x		5-4; 5-7(b) 6-1 (b); 6-2(1)
7.2	Provides a ratio study using old assessed values.	Appx G	x		5-4; 5-7(b) 6-1 (b); 6-2(1)
7.3	Provides a COD study using new assessed values.	Appx D	x		5-4; 5-7(b) 6-1 (b); 6-2(1)

USPAP CHECKLIST

Item #	Section	Page #	Yes	No	USPAP Std. Rule #
7.4	Provides a COD study using old assessed values.	Appx G	x		5-4; 5-7(b) 6-1 (b); 6-2(1)
7.5	Provides a PRD study using new assessed values.	Appx D	x		5-4; 5-7(b) 6-1 (b); 6-2(1)
7.6	Provides a PRD study using old assessed values.	Appx G	x		5-4; 5-7(b) 6-1 (b); 6-2(1)
7.7	Provides strata analysis using new assessed values for each strata, if applicable.	Appx D	x		5-4; 5-7(b) 6-1 (b); 6-2(1)
7.8	Provides strata analysis using old assessed values for each strata, if applicable.	Appx G	x		5-4; 5-7(b) 6-1 (b); 6-2(1)
Section 8 - Miscellaneous					
8.1	Provides a copy of contract or in-house work plan.	Appx A	x		6-1 (b); 6-2 (f&i)
8.2	Provides a copy of neighborhood map(s) or electronic file with map(s).	Appx E	x		6-1 (b)
8.3	Provides CAMA System codes and tables. Identify and explain any codes that are unique to this municipality.	Appx F	x		6-1 (b)
8.4	Provides a list of zoning district(s) and corresponding description(s).	Appx J	x		6-1 (b)
8.5	Provides list of unqualified sale codes.	Appx D	x		6-1 (b)
8.6	Provides qualifications and DRA certifying documents for each individual listed in the USPAP certification (Line #1.7).	Appx G	x		Competency Rule
8.7	Provides a table of definitions. A summary of useful definitions is available from the DRA.	Appx I	x		6-1 (b)

NOTE: If any item numbers in above sections are checked "NO." the report is considered non-compliant.

Reviewer's Conclusion	Yes	No
Report is compliant.	x	

COMMENTS

Comment on all items checked as “no”; Also offer any general comments.

Line #

REVIEWER'S COMMENTS

	The Town of Exeter uses DRA values for utilities

DRA Reviewer:	Adam Denoncour	Date:	August 21, 2020
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AUG 26 2020

*Received***August 24, 2020****Mr. Russell Dean
Town of Exeter
10 Front Street
Exeter, NH 03833**

Dear Mr. Dean:

On June 8, 2020, we sent you a letter about one of the important ongoing benefits of HealthTrust Membership – our annual process to determine the amount of surplus available to be distributed back to Member Groups. Typically, this process occurs in October, after acceptance of the audited financial statements by the HealthTrust Board of Directors, and we inform you at that time how much, if any, Return of Surplus your Group will receive.

The HealthTrust Board of Directors recognized, however, that during these unprecedented times, it may be of significant value to your Group to learn as soon as possible how much of a Return of Surplus is anticipated for your Group in November 2020. As a result, on Friday August 7, 2020, the HealthTrust Board adopted the enclosed resolution, which formally declared:

- 1) The amount of FY2020 Surplus it expects to distribute to Member Groups after it receives and approves the audited financial statement on October 6, 2020 to be approximately \$18.8 million;
- 2) The FY2020 Surplus is expected to be distributed to HealthTrust Members who participated in HealthTrust's medical, dental and/or short-term disability coverage lines during FY2020 in proportion to each Member Groups' respective contributions for such coverages; and
- 3) **The final amount of FY2020 Surplus to be distributed will be determined after the audited financial statement is accepted by the Board of Directors on October 6, 2020, and that the final amount of FY2020 Surplus to be distributed may be more or less than the amount expected (subject to final audit results).**

Enclosed is information by coverage line regarding your Group's expected share of the anticipated Return of Surplus based on the Board's Resolution. **This information will be updated with actual final return amounts after the Board meeting on October 6, 2020 and will be sent to all Member Groups the week of October 12, 2020.** At that time, reports will be available detailing the enrollment numbers used to calculate the contributions on which the Return of Surplus was determined.

HealthTrust strives to be here for you, our Members, every day with innovative programs and services designed specifically to meet the unique and evolving needs of New Hampshire's municipalities, schools, counties, and other political subdivisions.

We remain committed to our guiding values of service, collaboration, integrity and innovation, and look forward to working on your behalf to make these challenging times just a little bit easier!

Sincerely,

A handwritten signature in blue ink that reads "Cathy Stacey". The signature is written in a cursive style with a large initial "C".

Cathy Ann Stacey, Chair
HealthTrust Board of Directors

A handwritten signature in blue ink that reads "Wendy Lee Parker". The signature is written in a cursive style with a large initial "W".

Wendy Lee Parker, Executive Director
HealthTrust

Enclosures

Resolution to Notify Members of the Expected Distribution of Surplus:

WHEREAS, the COVID-19 pandemic and the related Stay at Home Emergency Orders have resulted in a significant reduction in HealthTrust's coverage claims during the last four months of FY2020;

WHEREAS, this reduction in claims has resulted in a projected but as of now, unaudited FY2020 total net position of approximately \$108.8 million;

WHEREAS, HealthTrust's independent consulting actuary, Milliman, using a sound actuarial methodology has recommended that as of June 30, 2020, HealthTrust set its Capital Adequacy Reserve Target at between \$90 million and \$140 million (depending on how much flexibility it has to raise rates in the future);

WHEREAS, based on the Milliman recommendation, the Board of Directors voted to set HealthTrust's Capital Adequacy Reserve Target as of June 30, 2020 at \$90 million, which results in a projected, but unaudited excess surplus for FY2020 of \$18.8 million;

WHEREAS, pursuant to RSA 5-B:5(I)(c) HealthTrust is required to "return all earnings and surplus in excess of any amounts required for administration, claims, reserves, and purchase of excess insurance to the participating political subdivisions";

WHEREAS, the amount of excess surplus that must be so returned is to be based on the year-end audited financial statement;

WHEREAS, HealthTrust's FY2020 audited financial statement will not be available prior to October 6, 2020 and once available, the audited financial statement may indicate an amount of excess surplus for FY2020 that differs from the amount of excess surplus projected at this time;

WHEREAS, HealthTrust's Member political subdivisions are experiencing significant financial pressures due to the impacts of the COVID-19 pandemic and the resulting recession;

WHEREAS, HealthTrust's distribution of its FY2020 excess surplus distribution could assist its Member political subdivisions with these financial pressures,

WHEREAS, many of HealthTrust's Member political subdivisions will only be able to maximize the positive impact of HealthTrust's distribution of FY2020 excess surplus if they are able to account for such funds by September 1, 2020 in time for their annual filing with the Department of Revenue Administration (DRA);

WHEREAS, HealthTrust may **inform** Members of the expected FY2020 return of surplus prior to the availability of HealthTrust's FY2020 audited financial statement and in time for its Member political subdivisions to include the expected FY2020 return of surplus in their September 1, 2020 filing with the DRA; and

WHEREAS, HealthTrust will **determine the exact amount** of the FY2020 distribution of excess surplus after it receives its FY2020 audited financial statement which is anticipated to be on October 6, 2020:

NOW, THEREFORE, on August 7, 2020, the Board of Directors of HealthTrust, Inc. (the "Board") hereby adopts the following resolutions:

- I. RESOLVED, the Board, hereby declares that it expects the amount of FY2020 surplus it will distribute to Members pursuant to Section 5.1 and 5.2 of the Bylaws after it receives the audited financial statement on October 6, 2020 to be approximately \$18.8 million which it expects to distribute amongst its Members who participated in HealthTrust's medical, dental and/or short-term disability coverage lines during FY2020 in proportion to each Members' respective contributions for such coverages; and
- II. FURTHER RESOLVED, that prior to September 1, 2020, HealthTrust staff shall notify each Member of the amount of FY2020 surplus it is expected to receive as part the expected return of surplus together with a statement that the final amount of FY2020 surplus to distributed will be determined after the audited financial statement is accepted by the Board on October 6, 2020, and that the final amount of FY2020 surplus to be distributed may be more or less than the amount expected (subject to final audit adjustment).

Town of Exeter

Summary of Expected Return of HealthTrust FY2020 Surplus

Your Group's expected share of the anticipated FY2020 Return of Surplus amount as identified by the HealthTrust Board on August 7, 2020:

Coverage	Expected Amount
Medical	\$123,246.83
Dental	\$8,120.13
	\$131,366.96

Detailed breakdown by Medical Billing Group:

Medical Billing Group Name	Expected Amount
EXETER FIRE	\$21,983.57
EXETER HIGHWAY	\$20,648.76
EXETER LIBRARY	\$4,955.92
EXETER NHRS	\$16,771.36
EXETER POLICE	\$21,550.35
EXETER TOWN	\$20,898.85
EXETER WATER/SEWER	\$16,438.02
Medical Billing Group Total	\$123,246.83

Detailed breakdown by Dental Billing Group:

Dental Billing Group Name	Expected Amount
EXETER FIRE	\$1,787.54
EXETER HIGHWAY	\$1,312.07
EXETER LIBRARY	\$264.18
EXETER NHRS	\$1,011.34
EXETER POLICE	\$1,360.03
EXETER TOWN	\$1,435.27
EXETER WATER/SEWER	\$949.70
Dental Billing Group Total	\$8,120.13



August 25, 2020

Town Manager's Office

AUG 27 2020

Received

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Programming Changes

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note the following changes:

- Effective October 26, 2020, Blueprint TV will be renamed Craftsby.
- Effective October 27, 2020, MoviePlex and StarzEncore Classic will no longer be available.
- Effective October 27, 2020, StarzEncore, StarzEncore Westerns, StarzEncore Black, and StarzEncore Action will only be available with a subscription to Starz. They will not be included with Digital Preferred Tier. For more information about this change, visit xfinity.com/EncoreChanges.
- Effective October 31, 2020, CBeebies en Español will be discontinued in the United States by its owner.

Customers are receiving notice of these changes in their bill.

Please feel free to contact me at Thomas_Somers@cable.comcast.com should you have any questions.

Very truly yours,

Jay Somers

Jay Somers, Sr. Manager
Government Affairs



EXETER PARKS & RECREATION

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TOWN OF EXETER MEMORANDUM

TO: Russ Dean, Town Manager
CC: Eric Wilking, Fire Chief
Melissa Roy, Assistant Director
James Murray, Health Officer

FROM: Greg Bisson, Director of Parks and Recreation

RE: Public Events

DATE: 08/31/2020

Summer is passing quickly and 2020 Fall and Winter events need to be examined. The following events have been canceled or modified with the exception of the Fall Equinox. TEAM's Fall Equinox is slated for September 19th. They have informed the town that they are using the same plan and information submitted for the August 22nd Music and Arts Festival. No new information has been submitted. There is only one new restriction implemented by the state for public gatherings. The Governor's Executive Order #63 now requires masks to be worn at any gatherings over 100 people. The Exeter Rotary Club is also requesting access to the parking area on Front St in front of the bandstand for their annual Apple Sale. We would like to make you aware of some upcoming events that need to be taken into consideration when discussing public gatherings.

Date	Event	Organization	Location	Status
August 27 - September 22, 2020	Community Art Exhibit	Seacoast Artists Association (SAA)	Town Hall Art Gallery	Cancelled
September 5-6, 2020	UFO Festival	Kiwanis Club	Town Hall/ Townhouse Common	Cancelled
September 19, 2020	Fall Equinox	T.E.A.M	Swasey Parkway	Requesting Use
September 25, 2020	Apple Sale	Exeter Rotary	Front St/Bandstand	Requesting Use
September 26-27, 2020	Racial Unity Day	Racial Unity	Town Hall	Changed to Virtual Event
October 3, 2020	Powder Keg Beer & Chili Festival	Parks and Recreation/ Exeter Area Chamber	Swasey Parkway	** Cancelled
October 4, 2020	Electric Car Showcase	Energy Committee	Town Hall	Changed to Virtual
October 18, 2020	Crop Walk	Seacoast Area Hunger Crop Walk		Cancelled
October 24, 2020	Annual Halloween Parade	Parks and Recreation	Swasey Parkway /Downtown	**
October 31, 2020	Trick or Treat	Town of Exeter	Townwide	**

November 2-15, 2020	Member Awards Exhibit	Seacoast Artist Association	Town Hall Art Gallery	Cancelled
November 7 - 22, 2020	Fall Production	Pine Street Players	Town Hall	Cancelled
November 8, 2020	Toast To Our Troops	Toast To Our Troops	Town Hall	Cancelled
December 3, 2020	Santa's Block Party	Chamber	Front St./Bandstand	Cancelled
December 3, 2020	Festival of Trees	Community Chamber Fund	Town Hall	Changed to Virtual
December 5, 2020	Holiday Parade	Parade Committee	Downtown	**
December 4-20, 2020	Holiday Show	Prescott Park Festival	Town Hall	Cancelled

** Town event

All permit applications listed above were submitted pre-COVID-19 and therefore have yet to be reviewed to determine feasibility during the COVID-19 emergency.

Respectfully Yours,
 Greg Bisson
 Director Exeter Parks and Recreation

Estimated 10/17/2019

Town of Exeter

STATE AID GRANT
PROJECT NAME

Draft State Aid Grant Amortization Schedule

Fiscal Year	Principal	Interest	Total
2020	\$41,367.00	\$18,830.00	\$60,197.00
2021	\$533,307.00	\$328,126.00	\$861,433.00
2022	\$533,307.00	\$191,990.00	\$725,297.00
2023	\$533,307.00	\$181,324.00	\$714,631.00
2024	\$533,307.00	\$170,658.00	\$703,965.00
2025	\$533,307.00	\$159,992.00	\$693,299.00
2026	\$533,307.00	\$149,326.00	\$682,633.00
2027	\$533,307.00	\$138,660.00	\$671,967.00
2028	\$533,307.00	\$127,994.00	\$661,301.00
2029	\$533,307.00	\$117,327.00	\$650,634.00
2030	\$533,307.00	\$106,661.00	\$639,968.00
2031	\$533,307.00	\$95,995.00	\$629,302.00
2032	\$533,307.00	\$85,329.00	\$618,636.00
2033	\$533,307.00	\$74,663.00	\$607,970.00
2034	\$533,307.00	\$63,997.00	\$597,304.00
2035	\$533,307.00	\$53,331.00	\$586,638.00
2036	\$533,307.00	\$42,665.00	\$575,972.00
2037	\$533,307.00	\$31,998.00	\$565,305.00
2038	\$533,307.00	\$21,332.00	\$554,639.00
2039	\$533,307.00	\$10,666.00	\$543,973.00
Total	<u>\$10,174,200.00</u>	<u>\$2,170,864.00</u>	<u>\$12,345,064.00</u>

Payment Due - December