

Select Board Meeting
Monday, February 8, 2021, 6:45 p.m.
Via Zoom

Virtual Meetings can be watched on Channel 22 and on Exeter TV's Facebook and YouTube pages.
To access the meeting, click this link: <https://exeternh.zoom.us/j/82506946317>
To access the meeting via telephone, call +1 646 558 8656 and enter Webinar 825 0694 6317
Please join the meeting with your full name if you want to speak.
Use the "Raise Hand" button to alert the Chair you wish to speak. On the phone, press *9.
More access instruction found here: <https://www.exeternh.gov/townmanager/virtual-town-meetings>
Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues.

AGENDA

1. Call Meeting to Order
2. Board Interviews – Arts & Culture Committee
3. Public Comment
4. Proclamations/Recognitions
 - a. Proclamations/Recognitions
5. Approval of Minutes
 - a. Regular Meetings: January 19, 2021 & January 25, 2021
6. Appointments
7. Discussion/Action Items
 - a. Town Moderator Updates
 - b. Street Name Recommendation
 - c. Squamscott River Siphons Project Update – Public Works
 - d. COVID 19 Updates
8. Regular Business
 - a. Tax Abatements, Veterans Credits & Exemptions
 - b. Permits & Approvals
 - c. Town Manager's Report
 - d. Select Board Committee Reports
 - e. Correspondence
9. Review Board Calendar
10. Non-Public Session
11. Adjournment

Niko Papakonstantis, Chair
Select Board

Posted: 2/5/21 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Board Interviews



Town of Exeter
 Town Manager's Office
 10 Front Street, Exeter, NH 03833

Zoom Interview
 2/8/21
 6:45 pm

**Statement of Interest
 Boards and Committee Membership**

Committee Selection: Arts + Culture Advisory Commission

New Re-Appointment Regular Alternate

Name: Mary-Paige Provost Email: mpprovost126@gmail.com

Address: 18 Wentworth St Exeter Phone: 603 582 0109

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (resume can be attached).

I am the Senior Producer of NH Chronicle, a nightly program highlighting arts and culture throughout our State. I am passionate about the importance of a thriving arts community and I have witnessed the positive benefits it brings to towns and their citizens. I am also a native of Exeter, I grew up here as my mother ran The Chamber and was lucky to be surrounded by the vibrant community for decades. Not being an artist myself I am able to recognize the value in a diverse and talented community.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Select Board only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Select Board may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Select Board
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: [Signature] Date: 1/25/21

To be completed by Select Board upon appointment:

Date Appointed: _____ Term Ending: _____ Full: _____ Alternate: _____

Minutes

Select Board Bond and Budget Hearing
Tuesday, January 19, 2021
7 PM
Remotely via Zoom
Draft Minutes

1. Call Meeting to Order

Members present: Julie Gilman, Molly Cowan, Lovey Roundtree Oliff, Daryl Browne, Niko Papakonstantis, and Russ Dean were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 7 PM.

Mr. Papakonstantis read a statement:

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 this public body is authorized to meet electronically.

Public notice of this meeting was posted on the town website and on the bulletin board of the town offices at 10 Front Street. As provided in that public notice, the public may access the meeting online and via phone. The usual rules of conduct and decorum will apply.

Please note that all votes taken during this meeting shall be done by roll call vote. Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting and who that person is, which is required under the Right-to-Know law.

2. Public Comment

There was no public comment at this meeting.

3. Proclamations/Recognitions

Mr. Papakonstantis thanked Peg Duhamel for her service; she was a longtime volunteer for the town who recently passed away.

4. Approval of Minutes

a. Regular Meeting: January 11, 2021

MOTION: Ms. Gilman moved to approve the minutes of January 11, 2021 as presented. Ms. Cowan seconded. By a roll call vote, all were in favor and the motion passed unanimously.

5. Discussion/Action Items

a. 2021 Deliberative Session

Town Moderator Paul Scafidi and Supervisor of the Checklist Vicky Nawoichyk were present to discuss the Deliberative Session.

Mr. Papakonstantis said they have the option of having a traditional Deliberative Session or following the alternative process HB1129.

Mr. Papakonstantis said that after touring the facility at the High School, James Murray felt the air quality was fine, as Rusty Lyster had indicated last week.

In the packet is a draft letter to Gov. Sununu that Mr. Dean was asked to write, requesting that Gov. Sununu issue an Executive Order to allow towns to hold a virtual Deliberative Session.

MOTION [amended]: Mr. Browne moved to send Mr. Dean's letter to Governor Sununu. Ms. Cowan seconded.

Ms. Cowan asked to include in the letter information about the new strain of Covid that's been found in Massachusetts. She argued that they're allowed to vote at the virtual Select Board meetings, so Deliberative Session, since it's not an election, should fall under the Executive Order that they already have. Attorney Mitchell said other attorneys don't think the existing Executive Order applies to the Deliberative Session. They would need a new Executive Order. Ms. Gilman said there's the opportunity for the public to amend warrant articles, which requires a majority vote. Ms. Nawoichyk asked if any other towns were sending similar letters. Mr. Dean said many communities are just going forward with their Deliberative Sessions. Ms. Cowan asked if other towns had adopted the HB1129 process, and Mr. Dean said he only knew of Newmarket, but they only have a single budget article and school article. Attorney Mitchell said his office represents 50 communities, and he's not aware of any that have gone with HB1129.

MOTION: Mr. Browne amended the motion to specify that the letter should include Ms. Cowan edits and contingent on Attorney Mitchell's review. Ms. Gilman amended her second. By a roll call vote, all were in favor and the motion passed unanimously.

Mr. Dean said they took a tour of the High School and saw the spaces that would be in use: the main auditorium, the small gym for non-masked attendees, and supplemental outdoor options in the Senior Parking Lot. Technical details were vetted. The Moderators consulted with officials regarding safety and security. Mr. Scafidi discussed the proposed details of checking in and the set-up in the auditorium. They should be able to get up to 280 people in the auditorium with proper social distancing. Those in the small gym can speak into a camera and interact with the people on stage. Usually a maximum of 200 people attend Deliberative Session, so they should be ok.

Ms. Cowan asked how they would address people who didn't want to come in person. Mr. Scafidi said the SAU is going to try to do an area outside, but he didn't think it was feasible. They can always change their mind up until the time of the meeting. He will attend the SAU Deliberative Session on January 30, so he can see how it works for them. Ms. Cowan said they are catering to people who don't want to wear masks instead of people who have pre-existing conditions who want to participate, and it feels like a slap in the face to those who care about safety. Mr. Scafidi said if that's the Board's feeling they can work around it. Ms. Gilman said the outdoor option is unworkable. A similar approach took the State House months to plan. That said, Ms. Cowan's concerns are valid, and she [Ms. Gilman] is leaning toward HB1129. Ms. Cowan wondered if they could be facing a suit from Riverwoods for not allowing them to participate virtually. Mr. Scafidi said he didn't know. Ms. Cowan said they're asking people to risk their lives for democracy and she won't support it. Mr. Scafidi said they can't make everyone happy. He described the challenges of the outdoor option. Ms. Oliff asked about the Riverwoods

attendees; Mr. Scafidi said he doesn't recall that a large number attend Deliberative Session, but Ms. Nawoichyk said there are a number of attendees from Riverwoods, perhaps half of the attendees. Mr. Dean said when they toured the High School, the logistics of the outside option sounded unworkable. They have 18 - 20 articles, vs the SAU having one article. Mr. Papakonstantis said the town session could be six or seven hours.

Ms. Gilman asked how they would capture the commenters' registration information in HB 1129, and Ms. Nawoichyk discussed the proposed details. Ms. Nawoichyk added that she agrees with Ms. Cowan, but will do her duty if asked. Ms. Cowan asked about people listening in their cars, and Mr. Scafidi said they don't have a way to broadcast it via radio. If everyone brought a tablet, they could Zoom it, but that didn't seem feasible. They could also do it via speakers with the windows rolled down; if attendees wanted to talk, they'd have to get out of their cars and speak to the microphone. Mr. Glowacky said the town has an FM transmitter, but the school didn't want to use it because they believed there would be a delay in audio. They haven't tested how far it goes, but probably the front parking lot. They could do an audio set up similar to the movie nights. There wasn't a delay between the speakers and the FM transmitters. Ms. Gilman said in a large group at the State House there was a delay. Mr. Papakonstantis said it would be a much smaller number of attendees than at the State House.

Mr. Dean said the proposed date is Feb 6, and the time of session typically 9 AM. He cautioned that relying too much on technology can backfire, as with the town of Henniker, which recently tried to have a meeting through complicated technology and none of it worked. He hopes that Mr. Glowacky and Mr. Cremmen of the HS will talk further. Mr. Papakonstantis asked when they have to decide between Deliberative and HB 1129. Mr. Dean said if they follow HB 1129, there's a 7 day notice period where they have to notify all registered voters by mail. They shouldn't delay the decision any further.

MOTION [not voted]: Ms. Cowan moved to hold an online deliberative session, complete with registering and checking off voters. Ms. Gilman said she will second if she amends it to specify per HB 1129. Ms. Cowan said she's not in favor of HB 1129. She wants everyone to be safe and still participate. Mr. Browne seconded the motion without adding HB 1129. Mr. Scafidi asked for a definition of a virtual meeting. Ms. Cowan said she wants to provide the same safety to voters as a Select Board meeting. Everyone can stay home and participate, but she's fine with whatever process they must have to check in the voters. Mr. Scafidi asked what Attorney Mitchell thought of this. Attorney Mitchell said there are a number of bond articles on the warrant, and when the bond council finds out that they've gone in a different direction on Deliberative Session, he doesn't think they'll approve the bonds, even if it's supported by the voters. Ms. Gilman said they don't have the option to do a different process, the State tells them what they can do.

MOTION [not voted]: Ms. Cowan said she will amend it to require an in-person vote where they drop off the ballots, but a Deliberative Session that is participatory online.

Attorney Mitchell said that absent some kind of Executive Order, they can't do that. Ms. Oliff asked if everyone who wishes to participate must be present, but if people could also be watching it from home and cycle in only to vote. Attorney Mitchell said the voting is throughout, not at the end of the meeting. Mr. Scafidi said he can't see that working. They have to vote on amendments before continuing discussion on the warrant articles. Mr. Dean said they've been dealt a tough hand, but they have to work with the schematic they have in front of them. Ms. Gilman said she would withdraw her second of the first motion.

Mr. Papakonstantis asked Ms. Cowan to reiterate the motion for voting.

MOTION: Ms. Cowan moved that they hold a Deliberative Session online, verifying voters, allowing for amendments during the meeting, then moving to an in-person vote at the end of the Session if necessary. Mr. Browne said he seconds this motion. Mr. Dean said he would need direction on posting the warrant if this passes. Ms. Gilman said she came to the meeting in favor of the virtual option, but this goes beyond what the State allows. Mr. Papakonstantis said that safety is the most important thing, and they've been meeting virtually since March, and they've said no to requests for permits for safety reasons. The State has only given them two options, and neither are good. Mr. Browne, Ms. Cowan, Ms. Oliff, and Mr. Papakonstantis voted yes; Ms. Gilman voted nay. The motion passed 4-1.

Mr. Scafidi asked what happens if the State says they can't do that. They must have a plan B. Ms. Oliff said she feels that smaller towns and cities have to make decisions on their own, like the mask ordinance. They saw how the [Covid] numbers played out in that case. They need to do what they must to protect their citizens. The State hasn't helped them make the safest decision. The plan B should be as close to this plan as possible. Mr. Dean said he thought the plan B should be similar to what the SAU is doing. Mr. Papakonstantis said the Governor was able to issue Executive Orders back in March on how to hold meetings virtually. A 4-1 majority of the Board voted for a virtual meeting that preserves democracy, and barring any objection from Attorney Mitchell, the Governor will be served a letter from this Board pleading with him to issue an Executive Order to this effect. If they are told they can't do this, they need to look at a Deliberative Session that is safe, even if that means that everyone wants to be outside. Attorney Mitchell asked to meet with Mr. Dean, Mr. Scafidi, and Ms. Nawoichyk the next day to discuss how to move forward.

b. Public Hearings: FY21 Budget, Bonds, Warrant Articles

Mr. Papakonstantis asked for a motion to open the bond hearings.

MOTION: Ms. Gilman moved to open the bond hearings. Ms. Oliff seconded. By a roll call vote, all were in favor.

Mr. Papakonstantis read Article 3, on the Salem Street Area Utility Replacements:

To see if the Town will vote to raise and appropriate the sum of \$5,100,000 for the design and construction of water, sewer, drainage, road and utility improvements in the Salem Street area, and to authorize the issuance of not more than \$5,100,000 of bonds

or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further to authorize the Select Board to apply for, obtain, and accept federal, state, or other aid, if any, including principal forgiveness, which may become available for this project. Debt service will be paid from the General Fund, Water Fund, and Sewer Fund. (Estimated Tax Impact: assuming 10 year bond at .86% interest: .05/1,000, \$5/100,000 of assessed property value). Bond payments would begin approximately one year after issuance.

Mr. Papakonstantis asked for public comment, but there was none. He asked for Board discussion or comment, but there was none. He asked the Board to vote to recommend article 3, and they approved the article unanimously.

Mr. Papakonstantis read an unnumbered article regarding the bond for the Solar Array Landfill Property:

To see if the Town will vote to raise and appropriate the sum of \$3,617,629 for the purpose of constructing a solar array on Town owned land described as Map 98 Lot 3, and Tax Map 100 Lot 4, and authorize the issuance of not more than \$3,617,629 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further to authorize the Select Board to apply for, obtain, and accept federal, state, or other aid, if any, including principal forgiveness, which may become available for this project. Debt service will be paid by revenues generated by selling power and Renewable Energy Certificates. (Estimate Tax Impact: none, assuming revenues and assuming a 20 year bond at 1.67% interest). Bond payments would begin approximately one year after issuance.

He asked for public comment, but there was none. He asked for Board discussion or comment, and Ms. Gilman said this is a great opportunity and meets a town goal. She is very encouraged that it's come before them. Mr. Papakonstantis said it's an exciting initiative. He's in favor for the town to purchase, as is written in the article. In the year that Mr. Sharples has done the work of the Sustainability Coordinator, he's done a lot of great work. Mr. Papakonstantis asked the Board to vote to recommend the unnumbered article, and they approved the article unanimously.

Mr. Papakonstantis read Article 4 on the bond for the Wastewater Sludge Removal:

To see if the Town will vote to raise and appropriate the sum of \$2,600,000 for the purpose of removing sludge from the wastewater lagoons at 13 Newfields Road, and to authorize the issuance of not more than \$2,600,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further to authorize the Select Board to apply for, obtain, and accept federal, state, or other aid, if any, including principal forgiveness, which may become available for this project. Debt service will be paid from the Sewer Fund.

Mr. Dean said this will be Article 5 because of the Solar article. Mr. Papakonstantis asked for public comment, but there was none. Mr. Papakonstantis asked for Board questions or discussion. Ms. Gilman said the removal of the sludge will gain some land area. Jennifer Perry, the Public Works Director, said it will remove sludge from lagoon 1, which will be trucked offsite. They still have to dewater the sludge from lagoon 2 and truck it off. Eventually could be used for some other purpose, but the ponds will continue to collect water until they decide how to decommission them. Mr. Papakonstantis asked the Board to vote to recommend Article 4, and they approved the article unanimously.

Mr. Papakonstantis read Article 5 on the bond for Groundwater Source Development:

To see if the Town will vote to raise and appropriate the sum of \$1,000,000 for the purpose of developing groundwater sources in the town, and to authorize the issuance of not more than \$1,000,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further to authorize the Select Board to apply for, obtain, and accept federal, state, or other aid, if any, including principal forgiveness, which may become available for this project. Debt service will be paid from the Water Fund.

Mr. Papakonstantis asked for public comment, but there was none. Mr. Papakonstantis asked for Board questions or discussion, but there was none. **MOTION:** Ms. Gilman moved to recommend article 5 as written. Mr. Browne seconded. In a roll call vote, the Board approved the article unanimously.

MOTION: Ms. Gilman moved to close the Bond hearing. Mr. Browne seconded. By a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to open the budget hearing, including all other warrant articles. Mr. Browne seconded. By a roll call vote, all were in favor.

Bob Kelly, the Chair of the Budget Recommendations Committee, and Kris Weeks and Peter Lennon of the Facilities Committee, were present to discuss the warrant articles.

Mr. Weeks discussed the Facilities Committee's recommendations on the Public Safety Complex and DPW Garage articles. The Committee visited both sites over the summer and spoke to those involved, and both sites demonstrated a need to renovate or create a new space. They would like to see \$150,000 - 200,000 for the next phase of the Public Safety Complex project. They don't recommend the funding for the DPW, as they didn't see a specific scope or proposal for the use of the \$100,000 requested. They would like to see a more specific proposal.

Mr. Kelly said the BRC has had some recent experience with putting money out for a project without a lot of input, and at the end of the preliminary design it was too expensive and few people in town wanted to support it. They want to keep both

processes moving without overcommitting. They're trying to change the dynamic of the BRC; they're working with the Facilities Committee and town staff to generate more of an internal scope of work. They started looking at the Public Works garage project last year, and the BRC was proposing more this year to fine tune the requirements. The town's debt service will go up another 50% in the next three years. All of the proposed projects are good projects, including the Rec proposal of last year, but they need to organize the projects correctly. Mr. Lennon said the recommendation by the Facilities Committee on the Public Safety Complex doesn't propose throwing money at a particular design. They recommend a feasibility study that would provide a preferred option and a good cost estimate, and would allow for robust public input throughout the process.

Mr. Papakonstantis read Article 7 on the 2021 Operating budget:

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$19,891,082. Should this article be defeated, the default budget shall be \$19,978,374, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Estimated Tax Impact: .22/1,000 assessed property value, \$22/100,000 assessed property value.

Mr. Dean said the budget is a 1.46% increase over FY20, or \$285,545 increase. The town share is 23% of the total tax levy this year.

The General Fund covers town operations, including General Government, Financial Administration, Human Services, Planning, Parks and Rec, the Library, Debt Service & Capital, and Benefits and Taxes. Police/Fire and DPW make up 70% of the General Fund budget. There's a Library bond payment due 2021, of \$417,166. There's a COA adjustment of 1% for non-union employees in July. The Police contract is a separate warrant article this year. In Benefits, there's a health insurance increase of 2.5% for all plans. There are Retirement increases due to a State retirement system adjustment as of July 2021, up \$148,110. There's an Election decrease in 2021, as there is only one election. Many accounts have been decreased due to a lack of out of state travel. There was a one-time expense for the Assessing software to go to the Cloud. The mosquito contract was renegotiated at a decreased cost. There were increased solid waste costs, and that budget is up \$83,621. They included the Network Administrator position for 8 months. The FY21 paving budget was reduced by \$100,000. Instead of purchasing vehicles in 2021, they're proposing a town-wide vehicle audit.

The General Fund revenue includes motor vehicle registration fees, building permits, blue bag fees, other department income, the Highway Block Grant Aid, Meals and Rooms Tax, and the prior year fund balance, which this year is predicted to be \$800,000 to apply against the budget. The total revenues applicable to budget FY21 are \$7,374,904. The total taxes raised would be \$12,516,178, as opposed to the FY20 budget of \$11,905,608.

Mr. Dean then discussed the default General Fund budget of \$19,978,374, which is actually \$87,292 more than the proposed budget. This is due to having the budget for contracts stay at the prior year number, even if the contract has decreased, as with the mosquito contract. With the Overlay and Veterans Credits, the proposed Operating Budget tax impact would be \$5.84/1,000, while the Default Budget Tax Impact would be \$5.91/1,000.

The proposed Water Fund Budget is a \$4,054,184, a 14.11% increase over FY20. The Default Budget is \$3,633,083, a 2.26% increase over FY20. The increase will not have a water rate impact. In the Sewer Fund, the proposed budget is \$7,686,605, a 8.73% decrease from FY20, or \$671,241 less. The Default Budget is \$6,942,533, a 9.68% decrease from FY20.

Mr. Papakonstantis asked for public comment, but there was none. He asked for the Board discussion/comment, but there was none.

MOTION: Ms. Gilman moved to recommend Article 7 on the Operating Budget. Mr. Browne seconded. By a roll call vote, all were in favor.

Mr. Papakonstantis read Article 8, on the Water Fund Budget:

Shall the Town of Exeter raise and appropriate as a water operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,054,184. Should this article be defeated, the water default budget shall be \$3,633,083, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

Mr. Papakonstantis asked for public comment, but there was none. He asked for the Board discussion/comment, but there was none.

MOTION: Ms. Gilman moved to recommend Article 8 on the Water Fund Budget. Mr. Browne seconded. By a roll call vote, all were in favor.

Mr. Papakonstantis read Article 9, on the Sewer Fund Budget:

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$7,015,364. Should this article be defeated, the default budget shall be \$6,942,533, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

Mr. Papakonstantis asked for public comment, but there was none. He asked for Board discussion, but there was none.

MOTION: Ms. Gilman moved to recommend Article 9 on the Sewer Fund Budget. Mr. Browne seconded. By a roll call vote, all were in favor.

Mr. Papakonstantis read Article 10, on the Police Collective Bargaining Agreement:

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Select Board and the Exeter Police Association, which calls for the following increased salaries and benefits at the current staffing levels: Year, FY21; Estimated Salary/Benefits Increase: \$26,459. And further, to raise and appropriate the sum of \$26,469 for the 2021 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels.

Mr. Papakonstantis asked for public comment, but there was none. He asked for Board discussion, but there was none.

MOTION: Ms. Gilman moved to recommend Article 10 on the Police Collective Bargaining Agreement. Ms. Oliff seconded. By a roll call vote, all were in favor.

Mr. Papakonstantis read Article 11, on the Kingston Road Shoulders:

To see if the Town will vote to raise and appropriate the sum of \$1,130,000 for the purpose of constructing widened shoulders (bike paths) and sidewalks on Kingston Road, with \$235,653 to come for the Town's unassigned fund balance, \$744,347 through an NHDOT grant, and \$150,000 previously transferred from the Arterial Shoulders capital reserve fund; and furthermore, to authorize the Select Board to accept any state, federal, and other grants and gifts related to the project. This article will not become effective unless the NHDOT grant is awarded to the Town. This article will not impact the tax rate. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or December 31, 2025, whichever is later.

Mr. Papakonstantis asked for public comment, but there was none. He asked for Board discussion, but there was none.

MOTION: Ms. Gilman moved to recommend Article 11 on the Kingston Road Shoulders. Ms. Oliff seconded. By a roll call vote, all were in favor.

Mr. Papakonstantis read Article 12, on the Public Works Facility Garage Design:

To see if the Town will raise and appropriate, through special warrant article, the sum of \$100,000, for the purpose of design work toward a new garage at the Public Works Complex on Newfields Road. This sum to come from general taxation (\$60,000), Water Funds (\$20,000), and Sewer Funds (\$20,000). (Estimated Tax Impact: .027/1,000, \$2.73/100,000 assessed property value).

Ms. Perry said they've been working on the beginnings of the Needs Assessment for this facility, which they received at the end of last year. They're looking to develop the next recommendation of work that should be done. The town has acquired 4.7 acres abutting the DPW yard, but they haven't done any analysis on how developable it is, which they will need to move forward. They must look at existing needs and what their needs will be over the next decade. Mr. Browne asked if that investigation required expenditure. Ms. Perry said discussions of the Master Plan can be done locally; discussions with the architects should happen as well, but that doesn't need to happen in 2021. Mr. Kelly said they don't need to fund it at the full amount, but they should keep the momentum going on this project.

Mr. Papakonstantis asked for public comment, but there was none.

Ms. Cowan said she is wary of delaying projects and paying more later, but she's also thinking of the length of Deliberative Session and wanting to avoid conflict there. Peter Lennon said there's a need not to put a significant amount of money into this warrant article, as they don't have a decent enough handle on what they need to do to solve the DPW's facility problems. This project will be delayed until FY2023 either way. If they want to maintain momentum, they still shouldn't put in more than \$25,000. Mr. Papakonstantis asked if the vote from the BRC was unanimous, and Mr. Kelly said it was. Mr. Kelly added that both projects (Police/Fire and Public Works) are both reasonable, but not developed enough to go into the CIP. They're trying to provide enough to keep the projects moving. Mr. Lennon said there wasn't an analytical basis for the \$100,000 cost. By doing a real feasibility study, they can justify asking the voters for \$10M or \$15M. Mr. Browne said they should send Article 12 back to the Town Manager and the Facilities Committee to provide documentation on what they would be spending this on in the coming year.

MOTION: Mr. Browne moved to not recommend Article 12 for the warrant. Ms. Oliff seconded. Ms. Cowan said the Budget Recommendations Committee vetted this in a transparent process. They've been talking about this for years, and they know they'll have to do something. Her objection is that she doesn't think there's enough money post-Covid. Mr. Browne said the BRC is charged to look at the budget, not specifically at Facilities projects. By a roll call vote, all were in favor. The article will be pulled from the warrant.

Mr. Papakonstantis read Article 13, on the Public Safety Complex:

To see if the Town will raise and appropriate, through special warrant article, the sum of \$100,000, for the purpose of evaluating alternatives for a new public safety complex. This sum to come from general taxation. (Estimated Tax Impact: .046/1,000, \$4.55/100,000 assessed property value.)

Mr. Papakonstantis asked for public comment, but there was none. Chief Wilking said they had a productive meeting with the Facilities Committee, and the proposed \$400,000 was reduced to \$100,000 as a placeholder for design feasibility and analysis of alternatives. They couldn't do a feasibility study by September to have a discussion with the BRC this Fall.

MOTION: Mr. Browne moved to recommend the article as written. Ms. Gilman seconded. By a roll call vote, all were in favor.

Mr. Papakonstantis read Article 14 on the appropriation to the Capital Reserve Fund for Parks Improvements:

To see if the Town will vote to raise and appropriate the sum of \$100,000 to be added to the Parks Improvement Capital Reserve Fund previously established. This sum to come from general taxation. (Estimated Tax Impact: .046/1,000, \$4.55/100,000 assessed property value.)

Mr. Papakonstantis asked for public comment, but there was none. He asked for Board discussion, but there was none.

MOTION: Ms. Oliff moved to recommend Article 14. Mr. Browne seconded. By a roll call vote, all were in favor.

Mr. Papakonstantis read Article 15 on the appropriation to the Sick Leave Trust Fund:

To see if the town will vote to raise and appropriate the sum of \$100,000 to be added to the Sick Leave Expendable Trust Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

He asked for public comment, but there was none. He asked for Board discussion, but there was none.

MOTION: Ms. Oliff moved to recommend Article 15. Ms. Gilman seconded. By a roll call vote, all were in favor.

Mr. Papakonstantis read Article 16 on the appropriation to the Conservation Fund:

To see if the town will raise and appropriate, through special warrant article, the sum of \$50,000 to the Conservation Fund established pursuant to RSA 36-A:5. These funds will be used for purposes consistent with the Conservation Fund including the purchase of interests in real property to be held for conservation purposes. This sum to come from general taxation. (Estimated Tax Impact: .023/1,000, \$4,55/100,000 assessed property value.)

He asked for public comment, but there was none. He asked for Board discussion, but there was none.

MOTION: Ms. Oliff moved to recommend Article 16. Ms. Gilman seconded. By a roll call vote, all were in favor.

Mr. Papakonstantis read Article 17 on the appropriation to the Snow and Ice Fund:

To see if the Town will vote to raise and appropriate the sum of \$50,000 to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

Mr. Papakonstantis asked for public comment, but there was none. He asked for Board discussion. Ms. Gilman asked how much they have in the fund; Doreen Chester, the Finance Director, said \$53,073.

MOTION: Ms. Gilman moved to recommend Article 17. Mr. Browne seconded. By a roll call vote, all were in favor.

Mr. Papakonstantis read Article 18 on the Stewart Park Project Deficit:

To see if the Town will vote to transfer the amount of \$105,794 from the town's current non-spendable general fund balance to the capital projects fund balance to eliminate the Stewart Park Seawall project deficit from 2005. This project has been completed. This article will not impact the unassigned fund balance.

Mr. Papakonstantis asked for public comment, but there was none. He asked for Board discussion, but there was none.

MOTION: Ms. Gilman moved to recommend Article 18. Mr. Browne seconded. By a roll call vote, all were in favor.

Mr. Papakonstantis read Article 19 on the appropriation to the Swasey Parkway Fund:

To see if the town will raise and appropriate the sum of \$1,300 to be added to the Swasey Parkway Trust Fund previously established. This sum to come from unassigned fund balance. This amount is equivalent to the amount of permit fees collected during the past year for use of the Swasey Parkway.

Mr. Papakonstantis asked for public comment, but there was none. He asked for Board discussion. Ms. Gilman asked for more information, and Mr. Dean said this is the trust fund with permit fees from Swasey Parkway; DRA said there has to be a warrant article every year for this appropriation into the fund.

MOTION: Ms. Oliff moved to recommend Article 19. Mr. Browne seconded. By a roll call vote, all were in favor.

MOTION: Mr. Browne moved to close the hearing on budget and warrant articles. Ms. Oliff seconded. By a roll call vote, all were in favor.

6. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

MOTION: Ms. Gilman moved to approve Veterans Credits in the amount of \$500 for 74/28, 68/6/611, 90/18/39, 63/79, 19/16/27, and 69/3/9. Ms. Cowan seconded. By a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to approve a tax abatement for 70/99 in the amount of \$225.17 representing the year 2019. Ms. Cowan seconded. By a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to approve an abatement for 70/99 in the amount of \$237.55 which represents the year 2020. Mr. Browne seconded. By a roll call vote, all were in favor.

Ms. Gilman said there is no dollar amount to the Solar Exemption, and suggested they modify the policy. Mr. Dean said they could discuss it at the Energy Committee. Mr. Papakonstantis said it's come up in the Sustainability Advisory Committee as well.

MOTION: Ms. Gilman moved to approve a Solar Exemption for 64/22/1, 62/57, 11/18/16, 75/25, and 101/5. Ms. Oliff seconded. By a roll call vote, all were in favor.

b. Permits & Approvals

There were no permits or approvals at this meeting.

c. Town Manager's Report

i. Mr. Dean had no report.

d. Select Board Committee Reports

- i. Ms. Gilman said the Heritage Commission is working through the Park Street Heritage Neighborhood proposal. They prepared a flyer and are planning a public meeting in late February.
- ii. Mr. Browne had a Communications Committee meeting, working groups to come up with different plans for social media, television, etc. The Police Stakeholders Committee, create a survey on peoples' perceptions of the Police.
- iii. Ms. Oliff had a Housing Committee meeting, where they were following up on the Small House Workforce Affordable Housing project by surveying surrounding towns. She wasn't able to attend the Swasey Parkway Committee meeting. Ms. Gilman asked about the African American Memorial project, and Ms. Oliff said the Trustees were not fully in favor of having it within the park. Nothing formal has been approved. Mr. Papakonstantis said Renay Allen is not yet ready to come before the Select Board with her proposal, but knows she is welcome.
- iv. Ms. Cowan had a Planning Board meeting, where they approved a parking exemption for a project that is going forward. There was also an additional exemption for a Brian Griset project that they asked for additional time on.
- v. Mr. Papakonstantis has a River Advisory Committee meeting Thursday.

e. Correspondence

- i. There was no correspondence discussed at this meeting.

7. Review Board Calendar

- a. The next meeting is January 25th, 2021; following meetings are February 8 and 22nd.

8. Non-Public Session

- a. There was no non-public session at this meeting.

9. Adjournment

MOTION: Ms. Gilman moved to adjourn. Ms. Oliff seconded. In a roll call vote, all were in favor and the meeting adjourned at 10:15 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

**Select Board Meeting
Monday January 25, 2021
6:45 PM
Remotely via Zoom
Draft Minutes**

1. Call Meeting to Order

Members present: Julie Gilman, Molly Cowan, Lovey Roundtree Oliff, Daryl Browne, Niko Papakonstantis, and Russ Dean were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 6:45 PM.

Mr. Papakonstantis read a statement:

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 this public body is authorized to meet electronically.

Public notice of this meeting was posted on the town website and on the bulletin board of the town offices at 10 Front Street on Jan 22, 2021. As provided in that public notice, the public may access the meeting online and via phone. The usual rules of conduct and decorum will apply.

Please note that all votes taken during this meeting shall be done by roll call vote. Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting and who that person is (son, daughter, spouse, etc...), which is required under the Right-to-Know law.

2. Board Interviews

- a. Elizabeth Stevens for the Energy Committee
- b. Anne Kenny for the Exeter Arts & Culture Commission
- c. Dawn Amey for Exeter Arts & Culture Commission

3. Public Comment

- a. There was no public comment at this meeting.

4. Proclamations/Recognitions

- a. There were no proclamations or recognitions at this meeting.

5. Approval of Minutes

- a. There were no minutes approved at this meeting.

6. Appointments

- a. There were no appointments at this meeting.

7. Discussion/Action Items

- a. Town Moderator Updates

Town Moderator Paul Scafidi, Supervisor of the Checklist Vicky Nawoichyk, Town Attorney Walter Mitchell, SAU Facilities Director Rusty Lyster, and SAU Moderator Attorney Kate Miller were present to discuss the Deliberative Session.

Mr. Papakonstantis said that a letter, which was approved by Attorney Mitchell, went to the Governor. The Governor then issued Executive Order #83, allowing towns to postpone Deliberative Session, but not to hold a virtual session.

Mr. Scafidi said he met with Attorney Miller and all SAU towns except East Kingston. By consensus and vote, the towns are all going ahead with a traditional town meeting and Deliberative Session and voting on March 9th. They will be doing all that they can to keep social distancing and safety. The SAU session is at 2 PM Saturday January 30; the Town Deliberative Session will be Feb 6. They will be meeting with Rusty Lyster and others to discuss logistics. Mr. Lyster said they did a trial run of the SAU session and it went well, with video to the locations that they talked about. Mr. Scafidi said the other towns wanted to keep the traditional Deliberative Session and voting. There was no consensus to postpone until June or July as per the Governor's order.

Attorney Miller said Town Moderators make the call on postponement, but they need to get consensus, and the decision of the majority was to continue with the schedule as set. It's complicated with budget matters and teacher contracts that will cause problems if delayed.

Mr. Dean showed a proposed layout for the Deliberative Session.

Robin Tyner of 9 Mill Stream Drive had a comment that she was not able to make during public comment period. She said she has trouble find the info for logging into Select Board meetings.

Ms. Gilman asked if there was a discussion about the virtual option. Mr. Scafidi said the only mention of it was that it would be too difficult. The other towns' Deliberative Sessions will be smaller. He will oversee a full run-through of the Session on Wednesday.

Mr. Papakonstantis asked what the Board's set-up would be. Mr. Scafidi said he needs their help and participation in setting up both Deliberative Session and the Election, as there are a lot of odds and ends need to be done. Select persons can be designated as Assistant Moderators. Ms. Gilman asked if they will be making virtual accommodations for staff, and Mr. Dean said they haven't yet had that conversation. They'll see what concerns people have.

Mr. Browne asked how this relates to the Board's vote at the last meeting, as it sounds like it directly negates it. Mr. Scafidi said the six towns make the decision, not any one Select Board. If the other five towns decide that that's the way to go, the Select Board has no choice but to follow. Ms. Oliff asked why they spent the hours having the discussion if it wasn't up to them. Mr. Papakonstantis said they looked at different ways to make this safe, which he thinks was a valuable conversation.

Ms. Nawoichyk said signage will be crucial with the different areas at the Deliberative Session. There should be documentation for attendees to orient them. They should have current CDC guidelines posted, such as double masking. Mr. Scafidi said all attendees will have to come inside to check in with the Supervisor of the Checklist. They will put out a PSA following the SAU meeting with all the information.

b. Tree Committee - Activity Update and Proposed Tree Ordinance

Eileen Flockhart was present to discuss the proposed Tree Ordinance. They re-applied for Tree City USA certification. The Tree Committee is now a subcommittee of the Conservation Commission. They need an ordinance with a mission statement on protecting trees. They've learned a lot about how to plant trees and keep them alive, which could be incorporated into a standards document. They are presenting a draft, but will come back with a final version, possibly in late summer.

Mr. Papakonstantis asked if they need the ordinance for Tree City USA. Ms. Flockhart said there is something basic in place, but they're looking to create something more substantial. Ms. Gilman asked if the County Extension is involved, and Ms. Flockhart said yes, in the person of Greg Jordan. He is looking for an intern to do an iTree survey, which was last done in 2017 and looks at tree cover in the downtown area. Ms. Gilman asked if they're prioritizing native trees, and Ms. Flockhart said she'd like to put recommended trees in their specifications. She will come back before the Board with a more finished draft.

c. Involuntary Lot Merger - 11 Bonnie Drive, Tax Map 65/43/1

MOTION: Ms. Cowan moved to open the public hearing for the involuntary lot merger for 65/43/1. Ms. Gilman seconded. In a roll call vote, all were in favor.

Mr. Dean said that a law has been passed that the Select Board should hold a public hearing to determine whether to restore a lot that was involuntarily merged, if they are petitioned before Dec 31, 2021 by the property owner. The Boudreaus have applied for the restoration of an involuntarily merged lot at 11 Bonnie Drive. It was merged in April 1999. This process goes through the Building Inspector's office and Assessing, and they've confirmed the date, but there's nothing on the records beyond that. The staff is supportive of this application being granted with minor conditions.

Building Inspector Doug Eastman said the abutters have been duly notified.

Craig Boudreau, the property owner, thanked the Building Inspector and the Assessor's Office for their help with the application process.

Mr. Papakonstantis opened the discussion to public comment, but there was none. He brought the discussion back to the Board

MOTION: Mr. Browne moved to approve the application for the restoration of the involuntarily merged lot for the property at 11 Bonnie Drive, Tax Map 65/43/1, as presented, subject to the property owners obtaining a survey and preparing a deed for the unmerged lot to be provided to the town for recording purposes. Ms. Oliff seconded. By a roll call vote, all were in favor.

MOTION: Ms. Oliff moved to close the public hearing. Ms. Gilman seconded. By a roll call vote, all were in favor.

d. Squamscott River Siphons Project Update - Public Works

Jennifer Perry, Matt Berube, and Paul Vlasich were present to discuss the Squamscott River Siphons project. Mr. Vlasich gave a presentation on the project, which started with \$1.6M in 2020 and now has a deficit of \$930,000.

Mr. Papakonstantis asked when this project needs to be completed by. Mr. Vlasich said they have no deadline, but if they delay they may hear from the Environmental Services. There are holes in both pipes. They could have a design in 3 - 4 months and put it out to bid in another month. Mr. Papakonstantis pointed out that they finalized the warrant last week; couldn't this have been identified earlier? Mr. Dean said not all the field activities were completed until now.

Ms. Cowan asked what happens if one of these pipes fails. Mr. Vlasich said the worst thing that will happen would be a complete collapse while trying to work within the pipe, and then only one barrel would be going across the river where two are required. The flow would back up on the Jady Hill side of the river. Ms. Cowan asked if they can wait until next year's budget. Jennifer Perry said they've been up front with DES once they discovered the state of the pipe. She reached out to find out if there is funding from DES, and unofficially there is money, but they can't do it without an authorization of the town. Everything they've seen has been infiltration, not exfiltration, at this point.

Mr. Vlasich said they have enough in the project's money to start with designs, just not enough to execute them. Mr. Papakonstantis asked if that could wait until next year, and Mr. Vlasich said yes, unless NHDES required a more immediate fix. Mr. Dean said they could potentially have a special meeting. Mr. Papakonstantis said he's not comfortable with moving forward, and would like the Department to come back and discuss this further.

e. COVID 19 Updates

Chief Wilking said the State Covid numbers are steady following the holidays. 5500 more people tested positive, with 8 deaths in Rockingham County. There are 53 new cases in Exeter, for a cumulative total of 506. There were 28 new cases over the weekend. Vaccinations are moving ahead, and the State reports 120,000 vaccinations delivered statewide. Exeter is managing the majority of the Seacoast region. The State is finishing with group 1A, and many of those have already received their second dose. Exeter personnel start their second dose tomorrow. In Group 1B, 300,000 residents are eligible, 200,000 have signed up. The signup has gone smoothly for many, but some have not been able to log on. Exeter Fire has been asked by Seacoast Region Public Health to assist with the delivery of vaccinations, in "mobile units". He added that Fire and EMS will be present at the Deliberative Session to assist.

Mr. Dean said they continue to have positive Covid tests within the organization. He's hoping for their speedy recovery. :

8. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

MOTION: Ms. Gilman moved to approve a Veteran's Credit - Disability for 95/64/12 in the amount of \$2,000. Ms. Oliff seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to approve a Veteran's Credit of \$500 for 65/73. Ms. Oliff seconded. In a roll call vote, all were in favor.

Ms. Gilman read the list of solar exemptions: 62/81, 62/58, 63/53, 62/17, 74/142, 64/22, 82/30, 64/11, and 104/63. There was no action by the Board.

b. Permits & Approvals

Mr. Dean said the MRI Assessing contract expired at the end of 2020, and he's looking for the Board to approve an extension through June 30, 2021. They must report this to the State as well. This is the same amount they're currently billing per month.

MOTION: Ms. Gilman moved To extend the agreement with MRI's professional services \$8,958.38 billed monthly through June 30, 2021. Mr. Browne seconded.

c. Town Manager's Report

- i. The Warrants for the Town Deliberative Session have been posted.
- ii. He was able to testify at the SB2 hearing at the Election Law Hearing at the House.

d. Select Board Committee Reports

- i. Mr. Browne had no report. The EPSC and Communications meetings are tomorrow.
- ii. Ms. Oliff had no report.
- iii. Ms. Gilman had a Historic District Commission meeting; the owner of a building on Front Street wanted to re-side it, but the Commission rejected the proposal.
- iv. Ms. Cowan had no report.
- v. Mr. Papakonstantis has a Sustainability meeting next week.

e. Correspondence

- i. A letter from Swasey Parkway Trustee Chair Dwayne Staples.

9. Review Board Calendar

- a. Deliberative Session is Feb 6; the next Select Board meetings are Feb 8 and Feb 22. Rather than meeting March 8, the night before the election, they will switch the meeting to March 1st.

10. Non-Public Session

- a. There was no non-public session at this meeting.

11. Adjournment

MOTION: Ms. Oliff moved to adjourn. Ms. Gilman seconded. By a roll call vote, all were in favor, and the meeting adjourned at 8:54 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Town Moderator Updates

Street Name Recommendation



TOWN OF EXETER

Planning and Building Department

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

Date: January 29, 2021
To: Russ Dean, Town Manager
From: Dave Sharples, Town Planner
Re: Street name recommendation

I'm writing this memorandum after the E911 Committee has recommended naming a private driveway. Please note that this recommendation is for a newly created right-of-way and is not a name change. I list the recommendation made by the E911 Committee that can be the motion made by the Select Board followed by a brief analysis of the recommendation.

Recommendation # 1: Name the private driveway that will access one new home on Tax Map 70 Lot 12, Reservoir Drive.

Analysis: The Planning Board approved a two-lot subdivision off Thornton Street and Rocky Hill. The lot is accessed via Thornton Street but could only be given a Thornton Street address if all the homes on Thornton Street were renumbered. The home is set back from Thornton St and will be behind the existing houses. Due to these reasons, the Committee felt the best and least impactful approach was to name the private driveway that serves as access to the house. I have included a map showing the lot and private driveway.

The Addressing Standards Guide prepared by the NH Department of Safety states:

"Each Street within a municipality should be given its own unique name to prevent confusion on the part of emergency responders. In the case of a new road, the municipality is prohibited from choosing a name which is already in use, or which is confusing similar to any such existing name or which otherwise might delay the location of any address in an emergency per RSA 231:133."

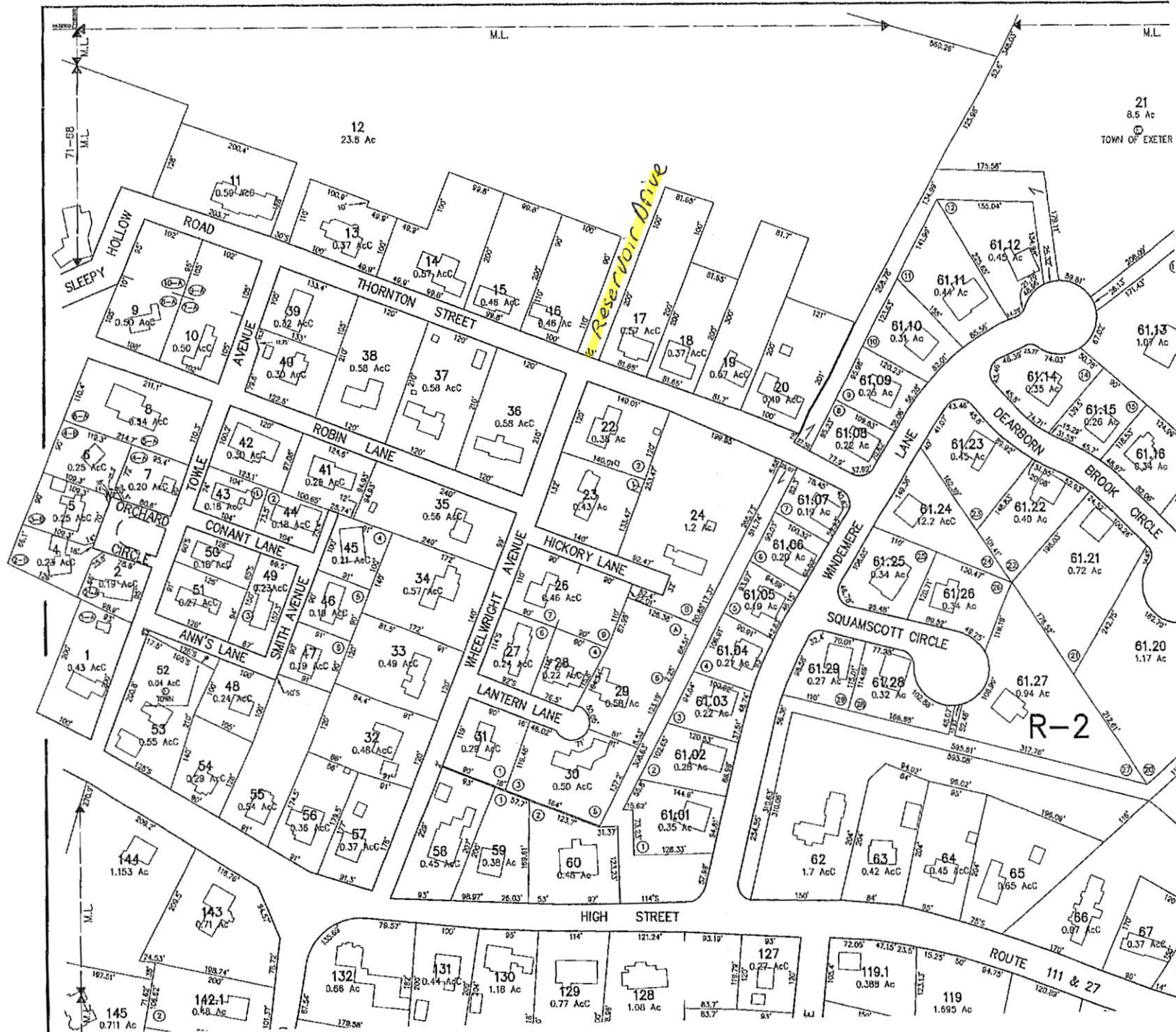
The Committee reviewed the name "Reservoir Drive" as submitted by the property owner. The Committee checked both Kensington and Brentwood street names and neither use Reservoir as a street name. The Committee also reviewed the Exeter street list and did not find any existing street name that is confusingly similar to Reservoir.

Thank you.

enc (1)

Reservoir Drive Map

E911 Recommendation 1/29/21



Squamscott River Siphons Project Update – Public Works

Squamscott River Siphons Project Update



- Jennifer Perry, PE – Public Works Director
- Paul Vlasich, PE – Town Engineer
- Matthew Berube – Water/Sewer Manager

January 25, 2021

FY20 Warrant – Article 5 - \$1,600,000

Siphons - Design & construction - \$1,400,000

Webster Ave Pump Station - Design only - \$ 200,000



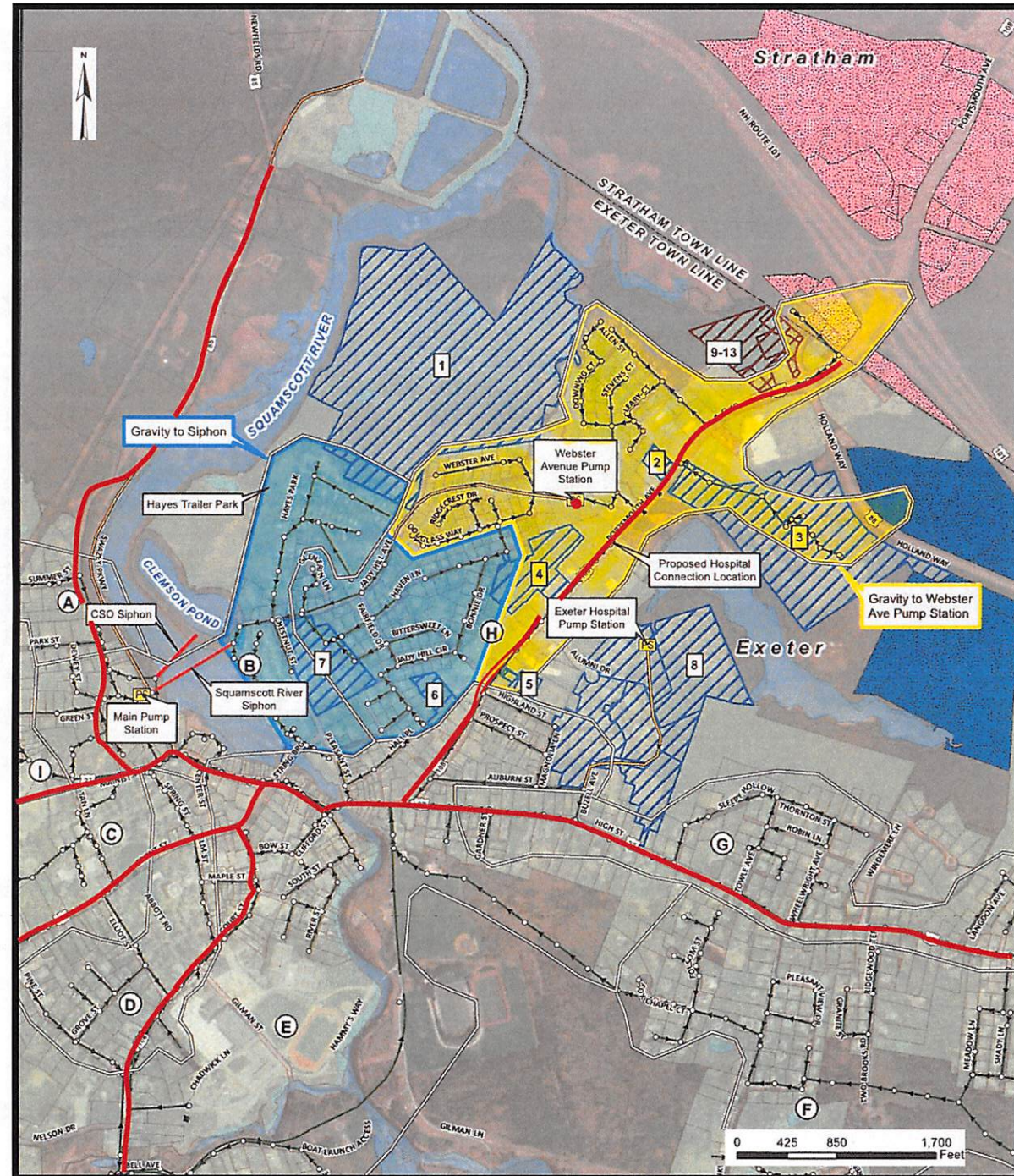
Sewershed

Webster Ave Pump Station

Average Daily Flow - 441,000 gpd
Avg Daily 2050 Flow - 626,230 gpd
Peak Hr 2050 Flow - 2,198,000 gpd

Squamscott River Siphons

Average Daily Flow - 491,000 gpd
Avg Daily 2050 Flow - 678,000 gpd
Peak Hr 2050 Flow - 2,354,000 gpd

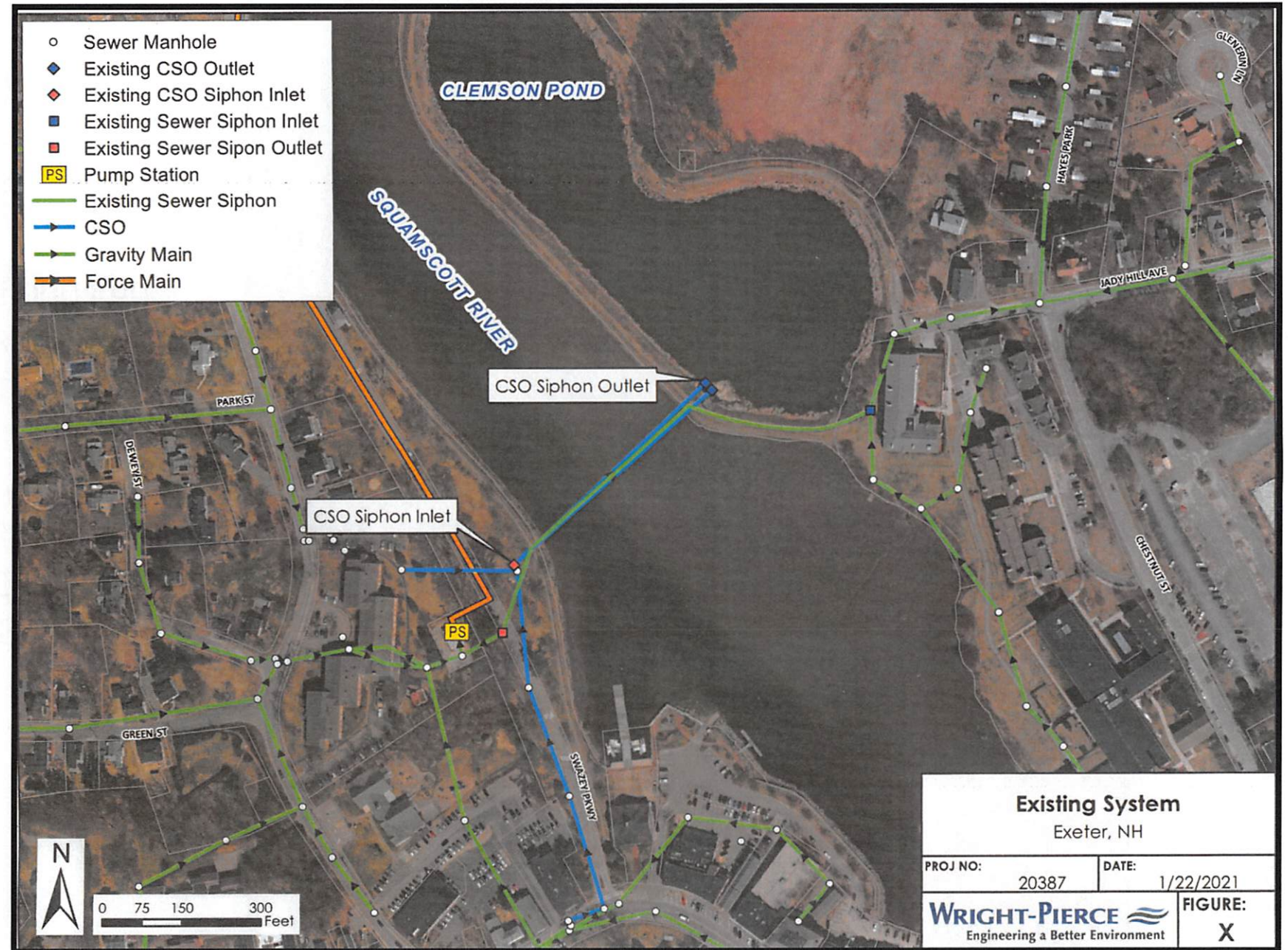


Existing Siphon & CSO – Plan View

(2) 36-inch CI CSO pipes

(2) 8-inch DI Siphons
Approx 850LF each

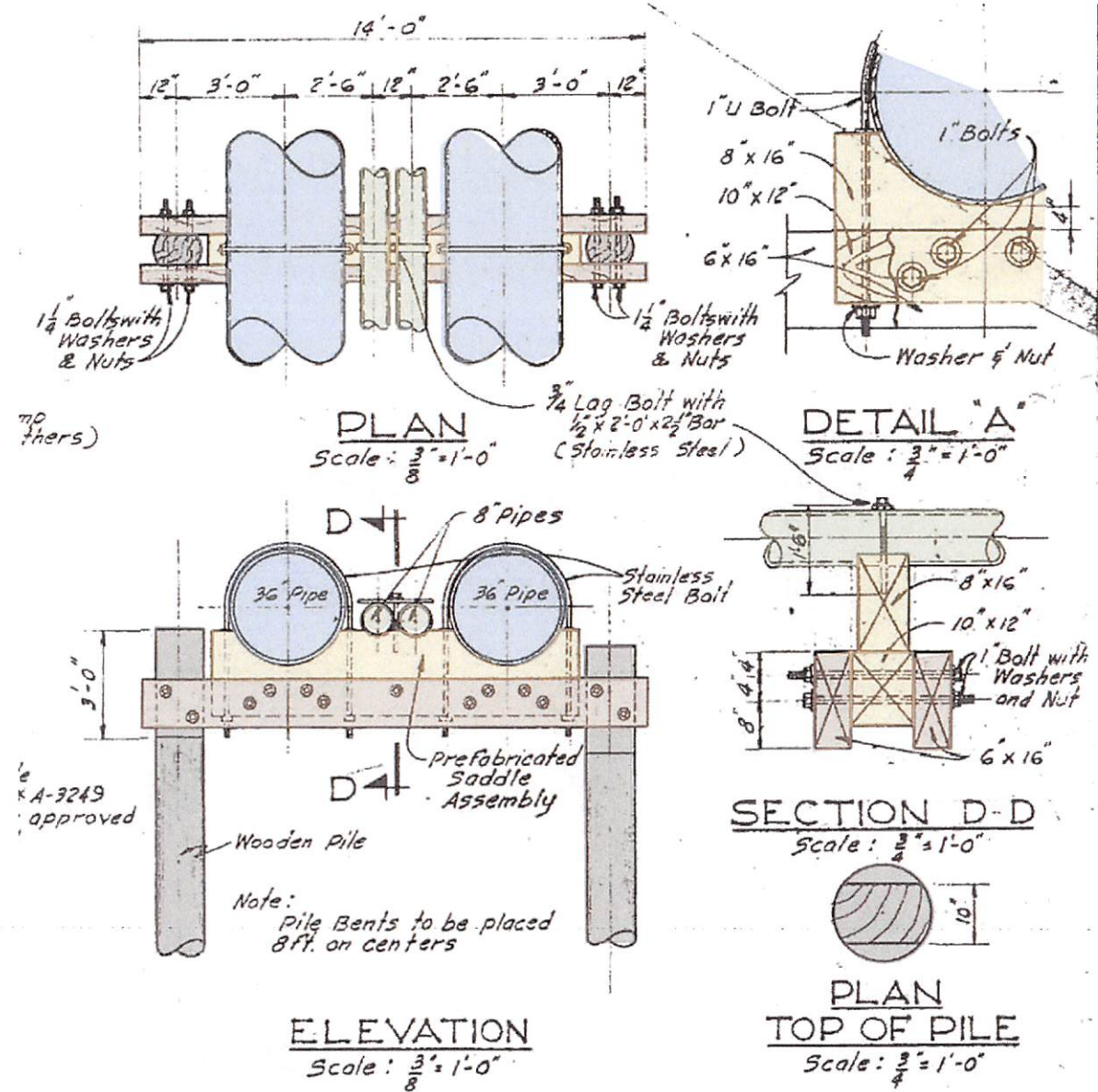
About 56 years old



Pile Bents

Pile Bents 8 FT on center

Top of Pipe – 15 VF below mean sea level
6-1/2 VF below channel



PILE BENT DETAIL



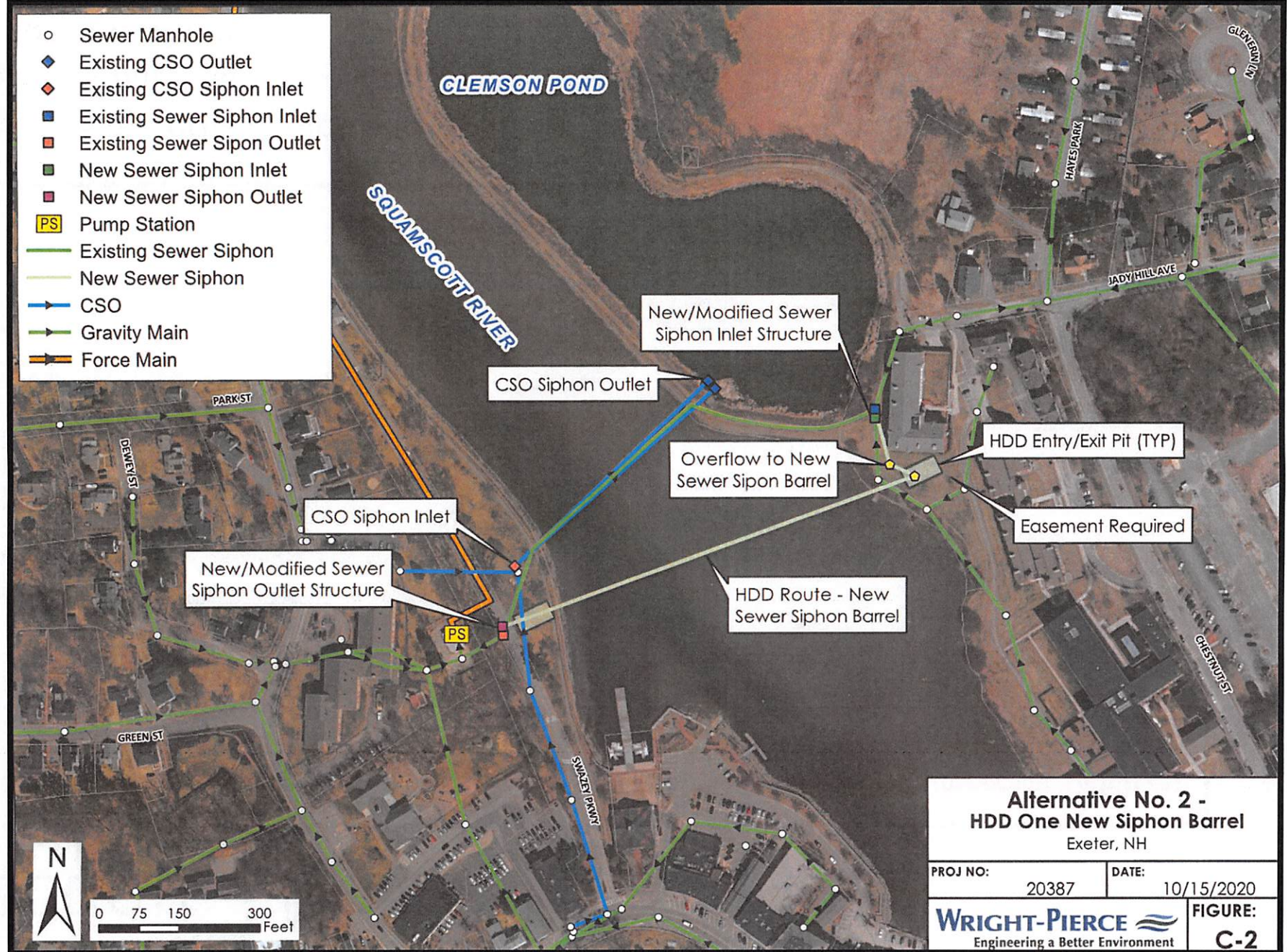
Sanitary Siphon Alternatives

- Horizontal Directional Drill – HDD \$ 950,000
- Insert into existing 36-inch CSO pipe \$ 850,000
- Open cut new siphon \$2,150,000
- Alternate route for Webster forcemain \$1,400,000

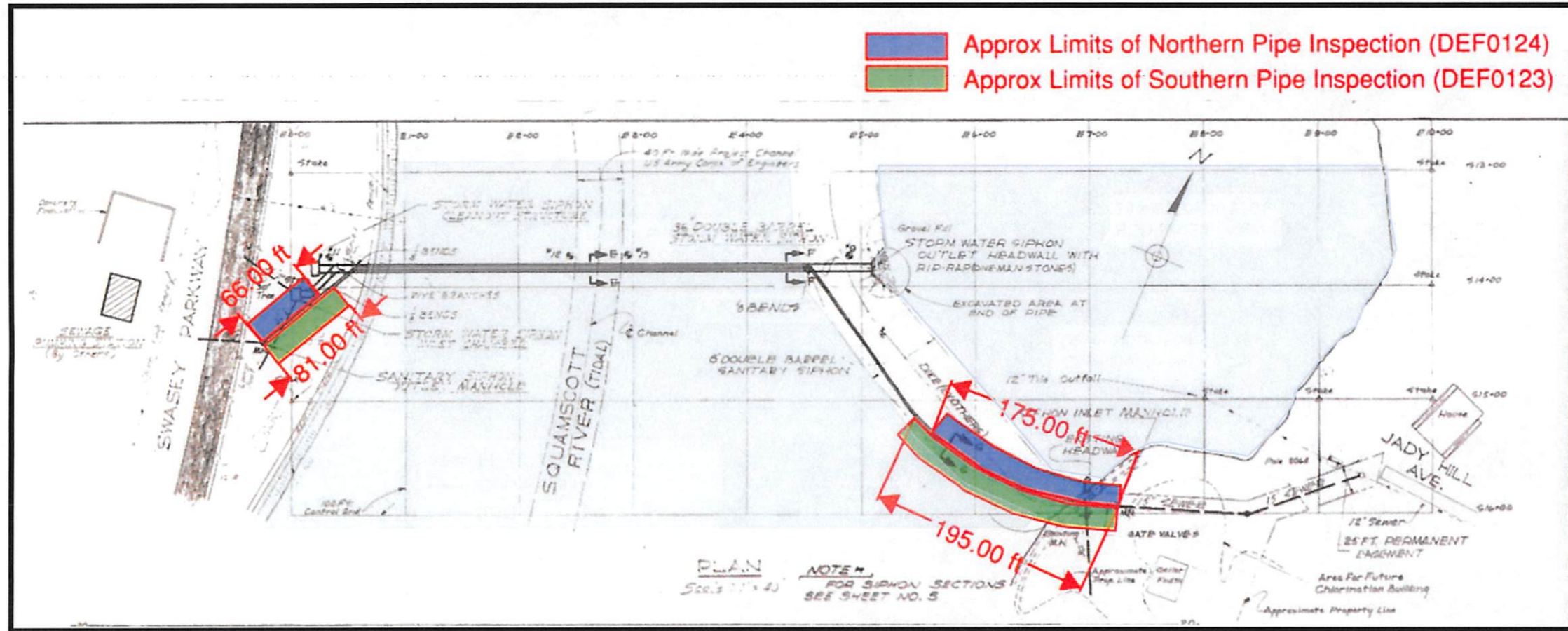


Proposed Siphon

\$950,000



Initial Inspection – Nov. 2020



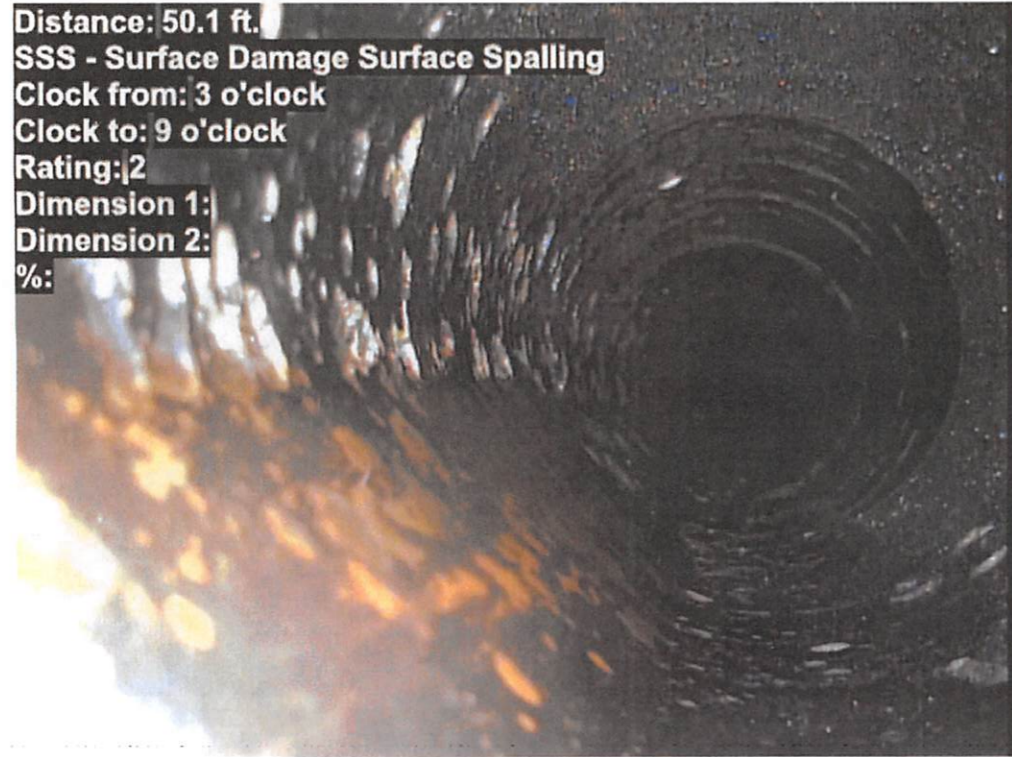
Cleaning Difficulties – material in pipe and scrubber
Approximately 25% of pipelines were inspected – 520 LF
No inspection under the waterway



Defects – Southern Barrel

Corrosion in Pipe @ 50 ft from Outlet

(SOUTHERN BARREL)



Gusher in pipe @ 71 ft from outlet

(SOUTHERN BARREL)



Both siphon barrels heavily corroded with pitting
Voids through pipe wall - infiltration was visible and actively filling the pipeline.



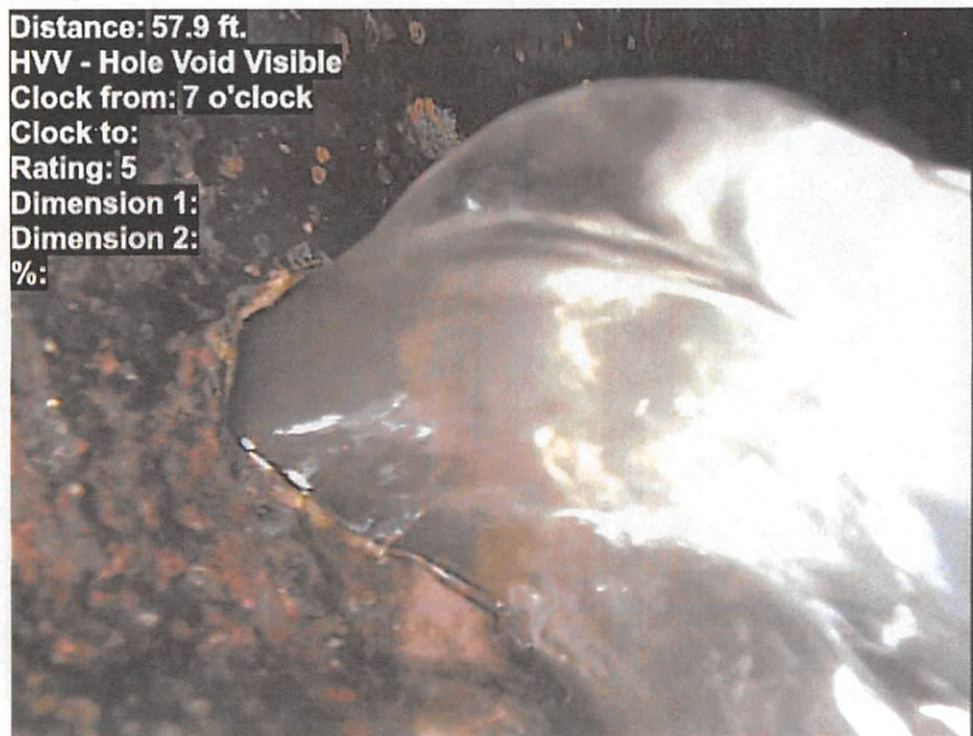
Defects – Northern Barrel



Gusher in pipe @ 58 ft from outlet

(NOTHERN BARREL)

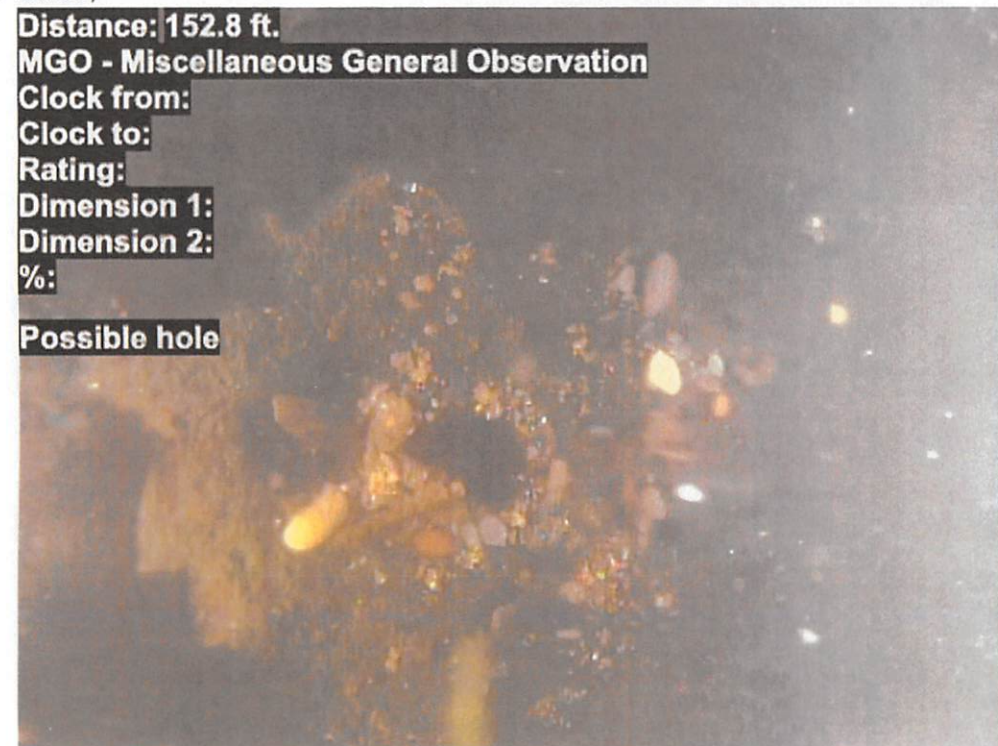
Distance: 57.9 ft.
HVV - Hole Void Visible
Clock from: 7 o'clock
Clock to:
Rating: 5
Dimension 1:
Dimension 2:
%:



Gusher in pipe @ 152 ft from inlet

(NOTHERN BARREL)

Distance: 152.8 ft.
MGO - Miscellaneous General Observation
Clock from:
Clock to:
Rating:
Dimension 1:
Dimension 2:
%:



Pipe void too large for camera to traverse
NHDES Notified

Contract Amendment – Nov. 18, 2020

Can any portion of the siphons be salvaged for continued use?

Repair of large void

Additional inspection efforts

Isolation of pipe sections for CCTV

\$26,100



Contract

	<u>Siphon</u>	<u>PS & FM</u>	<u>Total</u>
Design Contract – July 14, 2020	\$225,500	\$189,100	\$414,600
Amend #1 – \$26,100 – Nov. 18, 2020 (Qualified by NHDES for SRF)	<u>\$ 26,100</u>	<u>\$ 0</u>	<u>\$ 26,100</u>
Totals	\$251,600	\$189,100	\$440,700
Remain for Construction Phase	\$1,148,400	\$ 10,900	
Spent to Date (Design portion)	\$116,624 (46%)	\$ 54,948 (29%)	\$171,572 (30%)
	\$198,400 (Repairs)		



Second Trenchless Technology Contractor

Consultant Discussions -	Dec. 11, 2020 and Dec. 15, 2020
Site Visits -	Dec. 18, 2020 and Jan. 7, 2021 (with Site Contractor)
Inspection videos -	Reviewed between site visits



Slip Lining Proposal – January 15, 2021

Twin 8-Inch Sanitary Siphons

Install Cofferdam	LS	
Construct Access Structure	LS	
Dewater and clean pipe	Incl. < 1month	
Injection grout holes	20	
Cast-in-place spot repairs	150LF	
Slip-lining	1,700LF	
Proposal		\$484,000

Twin 36-Inch Overflow Siphons – Cleaning and Inspection

Install Cofferdam	LS	
Clean, Inspect, Dewater	5 days	
Proposal		<u>\$ 68,750</u>
Subtotal		\$552,750
	15% contingency	<u>\$ 82,912</u>
		\$635,700

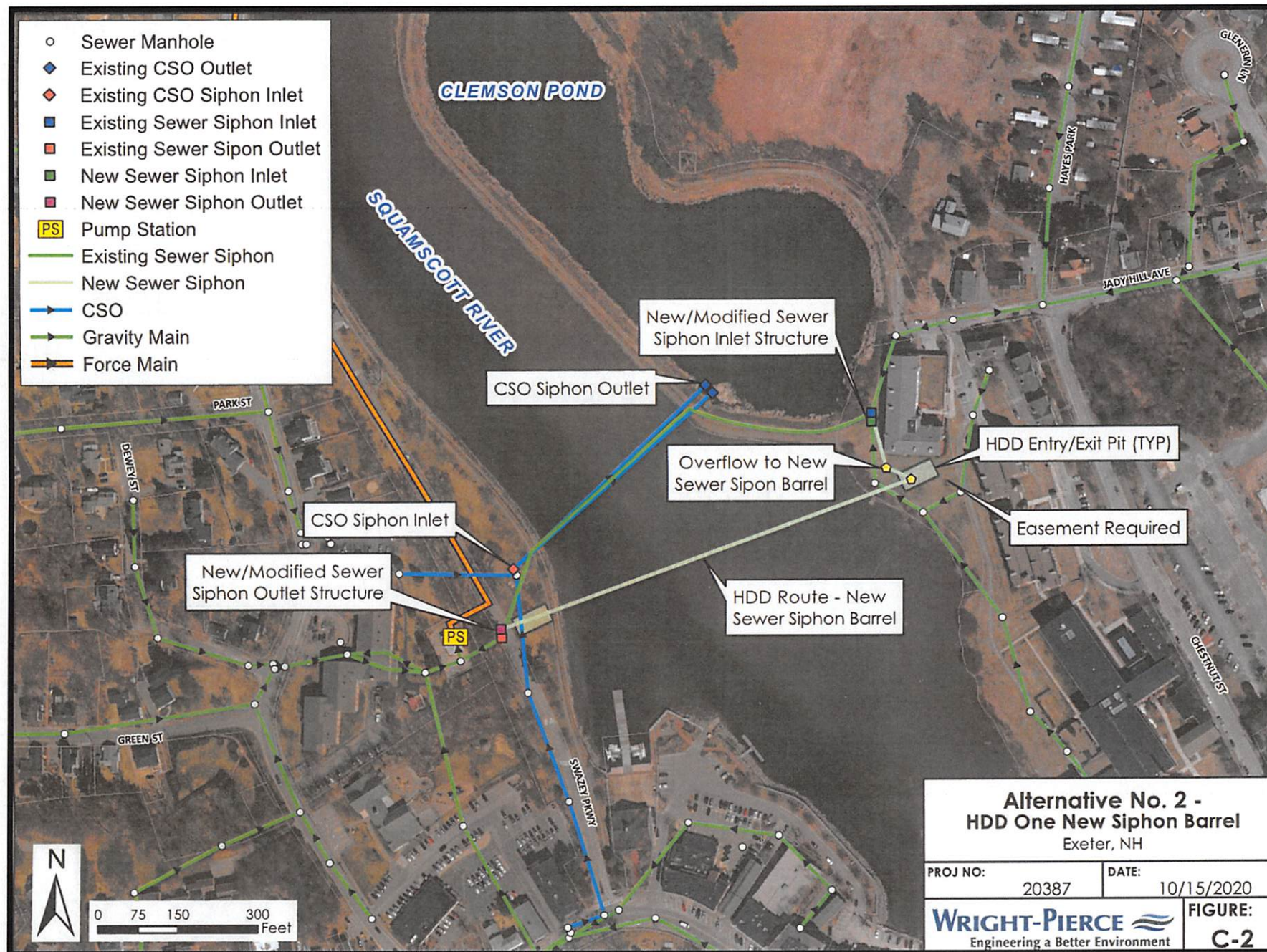
Start immediately and complete by March 15, 2021.

Or do not begin by June 1, 2021.



Proposed 3- Barrel Siphon

\$2,078,400



Three HDD Sanitary Siphon Barrels

Consultant Opinion of Cost	\$2,078,400
Construction Funds Remaining	<u>\$1,148,400</u>
Deficit	(\$ 930,000)



Timeline

- Consultant Design Contract Signed - July 14, 2020
- HDD contractor – assess feasibility Aug. 27, 2020
- Initial Draft Flow Projections to 2050 Aug. 31, 2020
- Gas Co. representative – soil & groundwater contamination Sept. 16, 2020
- Survey Complete Oct. 5, 2020
- Geotechnical Investigations complete Oct. 6, 2020
- Conceptual Alternatives Oct. 23, 2020
- Initial siphon cleaning / CCTV inspections Nov. 2 – 5, 2020
- Exploration of alternate inspection methods Nov. 12, 2020
- Amendment for additional inspections - Nov. 18, 2020
- Second attempt at inspections with spot repairs Nov. 30 – Dec. 2, 2020
- Initial contractor slip lining discussion Dec. 11, 2020
- Second contractor explore slip lining Dec. 18, 2020 & Jan. 7, 2021
- Slip lining proposal Jan. 15, 2021
- Engineer Opinion of Cost Jan. 15, 2021



Questions?



Covid-19 Updates

Weekly FD Report
Friday, February 5
Russ,

- Numerous EMS and Fire calls during the week, with nothing notable.
- Daily statewide COVID numbers have been consistently dropping from averages near 1,000 in January. This past week NH had 2,859 positive tests for a daily average of 408, and there have been 63 COVID19 related deaths statewide recorded, with Rockingham County recording 12 deaths this past week. Exeter has seen 34 new positive tests since last Friday. Our running total since March, 2020 is now 589, with 41 cases considered active.
- I have reported at past meetings that Exeter's COVID positive tests have consistently been much lower than many communities our size. The Exeter Division of Emergency Management, our Health Officer, and NH Homeland Security and Emergency Management have been following trends of positivity throughout the pandemic. Good personal choices by or citizens, such as social distancing whenever possible, washing our hands frequently, wearing a mask or face covering when outside our home, the local mask ordinance, and also limiting gatherings with family and friends have all contributed to these reduced numbers.
- As we continue into the vaccination phase of this pandemic, and the overall COVID numbers statewide are beginning to come down from a daily record of over 1,300, we should once again compare ourselves and our efforts to a few of our neighbors of like size. While I reported above that Exeter currently has 589 residents that have tested positive for the virus... Laconia-711, Hampton-849, Durham-805, Milford-882, Hooksett-915, Pelham-958, and Windham-1,051.
- I would once again like to take a minute and commend our elected officials for making tough decisions during very difficult times, and our staff and employees for doing everything possible to control and mitigate this horrific pandemic. But most of all, our citizens and visitors for making responsible choices for nearly a year, and hopefully with more vaccinations being delivered very day, we really do see a swift end to this virus.
- James Murray has answered dozens of questions about the vaccination process, signing up, and how to schedule a 1st or 2nd vaccination. While both James and I are committed to help any resident with the process, we at the local level do not have any better login information than the person themselves. The VAMS program used by the State of NH, was developed by the CDC and only authorized NH DHHS personnel can help with updating information and/or scheduling future vaccinations.
- Starting Sunday, February 7, the Exeter High School vaccination site will be open 7 days a week, 12 hours each day. Currently approximately 500 people have been scheduled each day for vaccinations and that number will be much higher once all pre-registered time slots are filled.
- This increase in capacity has required local Fire/EMS agencies such as Exeter, Epping, Portsmouth, and Dover fire to step up and assist the National Guard with the vaccination process. We have provided personnel to assist at the Exeter High School site, and hopefully soon will be able to host mobile vaccination clinics throughout town to more efficiently vaccinate our elder and most vulnerable populations.
- Our staff remains healthy, and each Fire/EMS employee is tested for COVID weekly. All Exeter Fire/EMS employees that wish the vaccine have received their 1st and 2nd dose of the Moderna vaccine.

- Covid testing supplies, as well as PPE are being replaced as needed without delay. It would seem for now that the supply chains have caught up, and there have been no identified shortages of PPE and response supplies.

- James and I have reviewed the plan and maps provided for the deliberative session on Saturday, and feel it provides residents, town employees, and elected officials with the most appropriate and safest gathering possible under the circumstances. We will have extra masks, disinfectant wipes, and hand sanitizer available throughout the day for those that may need them.



EXETER PARKS & RECREATION

32 COURT STREET • EXETER, NH • 03833 • (603) 773-6151 • www.exeternh.gov



TOWN OF EXETER MEMORANDUM

TO: Russ Dean, Town Manager
CC: Melissa Roy, Assistant Director
David Tovey, Recreation Coordinator
FROM: Greg Bisson, Director of Parks and Recreation
RE: Event/Programming
DATE: 02/8/2021

2021 will continue to be a challenging year for programming due to Covid. We are looking forward to discussions with the Select Board regarding upcoming events and programming.

Community Events/Building Access

Currently, all Town facilities are closed for rentals to the public. We anticipate interest in renting these facilities will increase as vaccinations increase and covid numbers drop. We have received a handful of inquiries for meetings and events but have maintained that all facilities remain closed until further notice. If the Board prefers to continue to keep the facilities closed, we would suggest extending the facility closure. We believe facilities such as the Town Hall, Parks and Recreation Building, and the Senior Center should remain closed to rentals until Town health officials feel it is safe to open .

As the weather warms, we anticipate an increase in event requests for Swasey Parkway. For instance, The Farmer's Market has already contacted James Murray to discuss access to Swasey Parkway for Summer 2021. We have not received an application at this point but want to prepare the Board. After speaking with James Murray, Parks and Recreation would like to make the following suggestion: all events on Swasey Parkway be evaluated on a case-by-case basis taking into account the approximate number of people who would attend the event, what kinds of activities would be taking place, and how the Town/State is doing in terms of COVID-19 cases.

On September 14th, the Select Board voted to retain control of permitting until the Governor lifts the Emergency Order.

Parks and Recreation Programming

Exeter Parks and Recreation has been very busy preparing 2021 programs with an emphasis on safety. In consideration of the Select Board's busy schedule, we ask the Board's permission to develop programming that meets State guidelines for the entire year rather than tying up its agenda. We will create programs that limit exposure, follow all safety protocols and guidelines, and receive health officials' approval. We are focusing on outdoor activities, virtual programming along with reimagined special events that limit large crowds. We would avoid any indoor activities until a time in which we can provide a safe environment. We would come to the Board when the time is appropriate to permit us to move forward on these programs.

Our Fall enrichment programs were very successful, and we would like to continue to offer these types of outdoor enrichment programs with one modification - masks. Last year the guidelines did not require participants to wear masks. A recent change in State guidelines requires face coverings to be worn at all times. These programs would be limited in capacity with a maximum of 10 participants and follow all the standard safety protocols. We would like to offer some of the in-person programs, such as a Winter Hiking Program in conjunction with the Conservation Commission, Run Club, and Gym Time (grades 1-6). We are also looking at numerous virtual programs that we feel should be included, such as a new running challenge.

We would come back to the Select Board to approve more extensive programs such as Spring Sports, Private Sports Leagues, and pool operations.

Motion: To allow Parks and Recreation the authority to develop and execute recreational programming that follows the State Covid-19 guidelines after Exeter health officials approve the program.

Special Events

We are planning to reimagine our special events this spring. For instance, we will turn the traditional Easter Egg hunt into a take-home easter hunt, with some lucky families getting a “special egg”, which would get them an additional prize. The Easter Bunny would be there for a photo as well (behind a safety barrier). This concept would follow all safety protocols. We hope to have our traditional Easter egg hunt back at Swasey Parkway in 2022.

Summer Camp

The Department has been busy working on plans for this year’s summer camp since December of 2020. After 2020’s summer camp was canceled, the Department developed the CareKid’s Program to meet the needs for family child care. The Carekid’s Program provided a model on how to provide a safe, structured summer camp. We have been closely monitoring State guidelines on Summer Camps and gaining access to the draft guidelines before the Governor’s task force discussed it. We have presented the new summer camp outline in an additional memo.

Respectfully Yours,

Greg Bisson

Director Exeter Parks and Recreation



EXETER PARKS & RECREATION

32 COURT STREET • EXETER, NH • 03833 • (603) 773-6151 • www.exeternh.gov



TOWN OF EXETER - MEMORANDUM

TO: Russ Dean, Town Manager
CC: Melissa Roy, Assistant Director
David Tovey, Recreation Coordinator
FROM: Greg Bisson, Director of Parks and Recreation
RE: 2021 Summer Adventure Camp
DATE: 02/08/2021

Due to the coronavirus pandemic, EPRD shifted gears in 2020 and offered the CareKids program for Exeter families needing child care services. The CareKids program was a success and we are planning on using what we learned, along with resources from State & Local officials, and national camp associations to provide a safe and fun camp experience. Although at this time there are no updated guidelines for summer camps operating in 2021, we are planning for the worst and hoping for the best. Below you will find the proposed policies and procedures for the 2021 Summer Adventure Camp.

Program Format

2021 Summer Adventure Camp will be an 8 week program, beginning on June 21st and ending on August 13, 2021. Camp will run from 8:00am to 4:00pm (no aftercare), Monday through Friday. S.A.C. 2021 will be open to students entering grades 1-7 (no teen camp) and a lottery will be implemented to determine the first 220 spots (residents that were registered for 2020 S.A.C. will be entered automatically).

Groups/grades will be broken down by the following: Grades 1-2 will have 40 spots, grades 3-4 will have 60 spots, grade 5 will have 60 spots, and grades 6-7 will have 60 spots. S.A.C. will be held primarily at the Recreation Complex on 4 Hampton Road. Campers will be divided into groups of 20 campers, 2 counselors, and 1 C.I.T. Their home base/tent will be located towards the end of the park by softball fields 2 and 3. To keep cohorts separate, a detailed schedule will be created to reduce the potential exposure of Covid-19. There will be no "free time" from 8-9 am or 1-3 pm. The program itself will be moved toward the far end of the park by softball fields 2 and 3 to give us extra space from the public. We worked with Bob Glowacky at EXTV to create an informational video with 2020 CareKids staff, as well as a FAQ form for families to consider if 2021 Summer Adventure Camp is right for them.

Lottery/Registration

Residents that were registered for 2020 S.A.C. and have a child(ren) entering grades 1-7 in the Fall of 2021 will be issued a number and entered into a lottery to determine who is called. This process will take about 2 weeks, as we need to call each family to verify the number of children that will attend and confirm household information. Payment/payment plans will begin at this time. Any family who does not get in the first 220 spots, or if we call and there is no availability in the grade/group for their child, they will be added to the waitlist for their corresponding grade. Any remaining spots available will be open to residents in March to register.

Group Dynamics

We will make every effort to keep groups separate from each other. Masks will be required when using the playground. Several weeks before the start of camp, we will ask families to provide us with 3 names of the child's friends so that we can try our best to pair them with at least one friend, as this will be the group they interact with for 8 weeks. We will also ask for the name(s) of any children their child should not be paired with.

Groups of 20 will have 2 counselors and 1 C.I.T to provide direct service. Four (4) Head Counselors will provide grades 1-2, 3-4, 5, and 6-7 planning of activities and assist with cleaning when needed. The Camp Director and Assistant Camp Director will provide planning of activities, parent communication, behavior management, staff management and help with cleaning when needed.

Face Masks

Face masks for campers and staff will be required at all times, except when eating/drinking, swimming, mask break times, or during a socially distanced activity. We will follow up to date guidelines from the State and Town at that time.

Rain/Inclement Weather

EPRD has been granted permission to use the Tuck Learning Center and on 2/3/21 we were notified that our application to use LSS as a secondary location was denied. The reason for two locations is to keep the 11 groups of 20 campers separate from one another, while giving them enough space for activities. We will be looking for alternative locations. Buses will be used in the event we have to move campers from the Recreation Park. We will follow bus transportation guidelines and allow parents/caregivers to transport their child(ren) should they desire. The current bus transportation guidelines permit 1 child per seat (24 children/staff per bus). We would place one group per bus if we need to use buses.

Refund Policy

During a pandemic, there is always a chance that a group will need to self-monitor and/or quarantine at home. EPRD will not offer refunds for families that need to self-monitor/quarantine for up to 2 weeks when directed by EPRD due to an exposure at camp (per child). If a family is instructed by EPRD to quarantine for more than 2 weeks (per child) because of an exposure at camp and they submit a written request to ERPD and the Recreation Advisory Board, a prorated refund (50% of the cost per week) will be considered.

Fee

Summer camp this year will have an increased fee due to unprecedented expenses, such as extra staff to provide lower staff to camper ratios, additional cleaning costs (supplies and cleaning company), individual group supplies (sports, arts, and crafts equipment), extra storage equipment, extra tents, group porta potties and group supplies. We expect to see additional cleaning costs from the schools when used as a rain site (TBD).

Our fee compared to other local day camps is significantly cheaper. YMCA camps: Camp Lincoln \$275/week and Little River Camp \$220/week. Action Kids (Brentwood): \$350/week. In 2019, a week at Summer Adventure Camp was \$72/week or \$655/9 weeks. Our 2021 proposed fee for one week of camp is \$150 or \$1,200 for 8 weeks. We have increased the length of our payment plans to help with this increase (**6 month payment plans, families need to be in good standing by June to attend camp**).

Field Trips

TBD

Pool

We will have the pool open for free swim, however, the timing and scheduling of pool time will look different this year. Swim time will be only for campers, no public allowed when camp is down for their free swim time. Free swim will have a more detailed schedule with one or two groups in the pool at the same time, practicing social distancing as much as possible.

Check-in/check-out

Drop off and pick up will require parents to remain in their vehicle until a staff member has checked off that they've completed and submitted their daily pre-screening questions. Groups will have designated drop off times between 8-9 am to ensure a safe and efficient process. Parents can access the pre-screening questions on their mobile device or desktop.

Bathrooms

Porta-potties will be provided at the far end of the Recreation Park to reduce the number of children/staff using the pool house. Each group will be able to have their own porta potty, which will be cleaned daily, multiple times with our hydrostatic cleaner. Restrooms in the pool house will be cleaned nightly by Cleaning by the Sea.

Respectfully Yours,

Greg Bisson

Director Exeter Parks and Recreation

Tax Abatements, Credits & Exemptions

List for Select Board meeting February 8, 2021

Veteran Credits

<u>Map/lot</u>	<u>Location</u>	<u>Amount</u>
19/16/11	4 Woodridge Ln	500.00
115/8	175 Kingston Rd	500.00

Elderly Exemptions

<u>Map/lot</u>	<u>Location</u>	<u>Amount</u>
115/8	175 Kingston Rd	236,251

Solar Exemption

<u>Map/lot</u>	<u>Location</u>
24/29	66 Newfields Road
63/247	84 Park Street
19/16/6	11 Woodridge Ln
98/13	16 Pickpocket Rd
74/108	6 Wentworth St
98/39	9 Pickpocket Rd
86/75	23 Hampton Falls Rd
65/148	18-20 Magnolia Lane
70/10	14 Towle Ave
81/70	2 Colonial Way
62/44	11 Crestview Dr
29/24	4 Anna Louise Dr
70/37	5 Robin Lane

Permits and Approvals

Correspondence

To Exeter Select Board for next meeting.

From Energy Committee, an update 1/29/21

Hello board members,

The Energy committee will be voting on this "friend" position to our committee. Given that climate change will heavily impact youth, we feel we would like to add youth voices to our committee. Here is the draft of a "charge" we will vote on at our next meeting. The town manager said it looked fine, and that we should apprise the board of our actions. Your comments are welcome.

Thanks for your consideration,

Renay Allen chair

Charge for "Student Liaison to Exeter Energy Committee" – Feb. 2021

Unless 18 years old and an Exeter resident, student does not meet criteria to be an official member. Thus, this is an "Associate/Friend" position with no voting rights. The position is limited to one per Exeter school, or one set of co-liaisons per Exeter school. Once the student graduates, the position is vacated. To resign, the student must send in a written letter to the Energy Committee chairperson.

Expectations

The student:

- will have read the official Exeter Energy Committee Charge
- will flow information between the cmte and their school, via school newspapers, blogs, etc
- will volunteer for committee onsite projects like Earth Day Fairs, Drive Electric events, etc
- will voice opinions on committee projects
- will initiate youth projects



Russ Dean <rdean@exeternh.gov>

Feb 19 Zoom Jude Hall park

1 message

RM Allen <rmallennh@gmail.com>

Thu, Jan 28, 2021 at 1:11 PM

To: Molly Cowan <mcowan@exeternh.gov>, Niko Papakonstantis <npapakonstantis@exeternh.gov>, "Julie D. Gilman" <jgilman@exeternh.gov>, Daryl Brown <dbrowne@exeternh.gov>, Lovey Oliff <lovey.oliff@gmail.com>, Russ Dean <rdean@exeternh.gov>

Hello Select Board Members,

The cmte that was formed to investigate the pocket park idea on Swasey will be having an info-session on Feb 19th at 7pm. I thought I should let you know. Graphic attached

I will come back and present an update to the SB sometimes after that session, if that is ok.

Things are still pretty vague, due to the uncertainty of if Swasey will close permanently to traffic, Covid, and the huge job of digging up info on the old community. So far, though, we have decided to commemorate the entire community, not just the soldiers. So we are talking 125 ish people over a 100 ish year period. I do not think we will ever get a full headcount. We would do a GoFundMe at some point once we get a little clearer. But for this info session we want to plant our flag in the ground, so to speak, and also "listen" to what the citizens have to say. Bob Glowacky is handling the Zoom, and keeping folks limited to chat questions only.

No reply needed.

Thanks,
Renay Allen



Exeter pocket park discussion feb 19 2021.png
783K



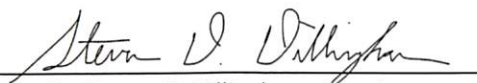
United States®
Census
2020

*Thank
you*

THE U.S. CENSUS BUREAU HEREBY RECOGNIZES

Town of Exeter

as an invaluable member of the 2020 Census Community Partnership and Engagement Program. We appreciate the efforts you made in making the Partnership Program a success and helping achieve a successful 2020 Census.



Dr. Steven D. Dillingham, Director
U.S. Census Bureau

