

Select Board Meeting
Monday, May 24th, 2021, 6:45 p.m.
Via Zoom

Virtual Meetings can be watched on Channel 22 and on Exeter TV's Facebook and YouTube pages.

To access the meeting, click this link: <https://exeternh.zoom.us/j/88585811124>

To access the meeting via telephone, call +1 646 558 8656 and enter Webinar 885 8581 1124

Please join the meeting with your full name if you want to speak.

Use the "Raise Hand" button to alert the Chair you wish to speak. On the phone, press *9.

More access instruction found here: <https://www.exeternh.gov/townmanager/virtual-town-meetings>

Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues.

1. Call Meeting to Order
2. Board Interviews – Housing Advisory Committee
3. Public Comment
4. Proclamations/Recognitions
 - a. Proclamations/Recognitions
5. Approval of Minutes
 - a. Regular Meeting: May 10th, 2021
6. Appointments
7. Discussion/Action Items
 - a. COVID 19 Updates
 - b. Mask Mandate Discussion
 - c. Exeter Police Stakeholders Committee Report
 - d. Raynes Barn LCHIP Grant Application
 - e. Classification Plan Amendment
8. Regular Business
 - a. Tax Abatements, Veterans Credits & Exemptions
 - b. Permits & Approvals
 - c. Town Manager's Report
 - d. Select Board Committee Reports
 - e. Correspondence
9. Review Board Calendar
10. Non-Public Session
11. Adjournment

Niko Papakonstantis, Chair
Select Board

Posted: 5/21/21 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE



Town of Exeter
 Town Manager's Office
 10 Front Street, Exeter, NH 03833

Interview:
 May 24, 2021
 6:45 pm

**Statement of Interest
 Boards and Committee Membership**

Committee Selection: Housing Advisory Committee

New Re-Appointment Regular Alternate

Name: Kathy Corson **Email:** kathykcorson@gmail.com

Address: 3 Folsom St Exeter **Phone:** 603-686-9600

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

I've been on this committee before and in light of the current real estate market I'm very concerned about the affordability of our town. As a licensed realtor for that last 10 years and being part of the initial housing report the subject is one that I am familiar with. I would like to contribute to helping to ensure a healthy diverse community through finding ways to support affordable housing in Exeter.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Select Board only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Select Board may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Select Board
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: Kathy Corson **Date:** 5/7/2021

To be completed by Select Board upon appointment:

Date Appointed: _____ **Term Ending:** _____ **Full:** _____ **Alternate:** _____

Proclamations/Recognitions

Town of Exeter, New Hampshire
A Proclamation

In the year of our Lord, Two Thousand and Twenty One

 **Arbor Day**

June 3, 2021

- Whereas,* In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas,* this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas,* Arbor Day is now observed throughout the nation and the world, and
- Whereas,* trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and
- Whereas,* trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and
- Whereas,* trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas,* trees, wherever they are planted, are a source of joy and spiritual renewal.
- Now, therefore,* I, Niko Papakonstantis, Select Board Chair of the Town of Exeter, do hereby proclaim the 3rd of June, 2021 as Arbor Day in the Town of Exeter, and I urge all citizens to celebrate Arbor Day by supporting efforts to protect our trees and woodlands, and
- Further,* I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.
- Dated this* 3rd day of June, 2021

Niko Papakonstantis,
Select Board Chair, Exeter, NH



Minutes

**Select Board Meeting
Monday May 10, 2021
7 PM
Remotely via Zoom
Draft Minutes**

1. Call Meeting to Order

Members present: Julie Gilman, Molly Cowan, Lovey Roundtree Oliff, Daryl Browne, Niko Papakonstantis, and Town Manager Russ Dean were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 7 PM.

Mr. Papakonstantis read a statement:

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 this public body is authorized to meet electronically.

Public notice of this meeting was posted on the town website and on the bulletin board of the town offices at 10 Front Street. As provided in that public notice, the public may access the meeting online and via phone. The usual rules of conduct and decorum will apply.

Please note that all votes taken during this meeting shall be done by roll call vote. Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting and who that person is (son, daughter, spouse, etc...), which is required under the Right-to-Know law.

2. Public Comment

- a. There was no comment from the public at this time.
- b. Ms. Oliff asked to discuss the trash issue downtown next to Stillwell's Ice Cream. Mr. Dean said he reached out to Jay Perkins and will discuss it in his report. The DPW empties the trash 3-4 times per week and Mr. Perkins checks on it on the weekends.

3. Proclamations/Recognitions

a. National Public Works Week

Ms. Gilman read the proclamation:

Whereas, Public Works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the Town of Exeter, New Hampshire; and,

Whereas, these infrastructure, facilities and services could not be provided without the dedicated efforts of Public Works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water

treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

Whereas, it is in the public interest for the citizens, civic leaders and children of the town of Exeter New Hampshire, to gain knowledge of and to maintain a progressive interest and understanding of the importance of Public Works and Public Works programs in their respective communities; and,

Whereas, the year 2021 marks the 61st Annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association,

Be It Now Resolved, we, the Select Board of Exeter, New Hampshire do hereby designate the week of May 16 through 22, 2021 as National Public Works Week; we urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association, and government agencies designed to pay tribute to our Public Works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

In Witness Whereof, we have hereunto set our hands, done at the Town of Exeter, New Hampshire this tenth day of May, 2021.

Mr. Papakonstantis thanked Ms. Perry for the work the department does.

4. Approval of Minutes

- a. Regular Meeting: April 26, 2021

MOTION: Mr. Browne moved to approve the minutes of April 26, 2021 as presented. Ms. Gilman seconded. In a roll call vote, all were in favor and the motion passed 5-0.

5. Appointments

- a. There were no appointments at this meeting.

6. Discussion/Action Items

- a. COVID 19 Updates

Fire Chief Eric Wilking said that the Covid numbers dropped steadily over the last 3 weeks. They're averaging 190-200 positive each day in NH, and Exeter had two days with no new cases. There are 14 active cases they're tracking in Exeter. Rockingham County still has the fixed vaccination site open, but he's heard possible end dates, perhaps in June, July, or August. The site in Newington is vaccinating 1,000 people a day, but they still have appointments open. The CDC has granted emergency use authorization to vaccinate children as young as 12 years old. Chief Pizon has been working with the schools on what that would look like. The Fire Department's vaccinations are pretty much done; they administered over 5,000 doses. The identified list of group facilities

and underserved populations has been vaccinated. They're working on new guidance from CDC and DHHS.

James Murray said that the Safer at Home guidelines expired last Friday, and have been replaced with universal best practices, which are not requirements. Exeter still has a town mask mandate, which is set to expire May 29. He talked to Newmarket, Durham, and Portsmouth, which have their own mask mandates. Newmarket will let their mandate lapse when it expires June 4; Durham will let theirs lapse June 5; Portsmouth's expires later in June, and it's unclear if they will be renewing. Nashua has tabled the discussion on renewing. Mr. Murray asked the Board what direction Exeter's mask mandate should go. It should be revised if renewed, since the CDC has taken away the recommendation on use of masks outside.

Ms. Gilman asked if someone has reached out to businesses around town about whether they like the backup of the town keeping the ordinance. Mr. Murray said he has not. Ms. Cowan said she's heard from people thanking them for having the mask ordinance that businesses can point to. She's not comfortable lifting the mask ordinance for inside public spaces. Mr. Papakonstantis said the Board has one more meeting before it expires, and he would like Mr. Murray and Mr. Winham reach out to businesses and find out their preference. Chief Wilking said the initial premise of the town's mask ordinance was educational, which worked well. How much more education is there? Are they setting businesses up for confrontation? The Police Department should be engaged in this conversation. The issue will be considered at the next meeting.

Mr. Murray said regarding vaccines, they have done four restaurants; restaurants and retail businesses can email exetervax@gmail.com and they will come to the place of business and run a clinic for all employees. They don't require ID, just a name and a birthday. Mr. Browne asked if they were doing the contraindicators, and Mr. Murray said yes, they do the full screening that they do at the fixed site.

b. Community Electric Aggregation Committee Continued Discussion

Lew Hitzrot and Cliff Sinnott of the Energy Committee and Henry Herndon from the Community Power Coalition were present to discuss Community Power Aggregation. Mr. Papakonstantis said there were two items to consider: the establishment of an Electric Aggregation Committee, and whether to join the newly formed Community Power Coalition of NH. Mr. Dean said he has no particular issue with joining the coalition. Regarding the Aggregation Committee, they could appoint members of the Energy Board, but it must be a separate committee, not a subcommittee.

Mr. Sinnott said there will be a lot of work involved; one reason to have five members in the committee is so the work can be fairly distributed. Ms. Gilman said a committee's members must be residents of Exeter, but non-residents can still be guests of the committee. She recommends five members, with perhaps one member of the Energy Committee. The Committee would have

the authority to make the plan and put it into place, and must have public hearings, but does the legislative body need to be involved? Mr. Sinnott said after the committee develops the plan, the Select Board receives the plan, and then decides if it goes to town meeting, per RSA 53-E.

Mr. Browne said he would like to extend the timeline by a year. Mr. Sinnott agreed, as the PUC [Public Utilities Commission] may not finalize the rules in time to meet a 2022 deadline. Ms. Gilman said she would also favor lengthening the time to meet this goal, as there are things that may be changing on the State level in late June or September.

MOTION: Mr. Browne moved to commission an Energy Aggregation Committee, a five member Board, to exist through December 2023, with the charge to investigate community power aggregation for Exeter. Ms. Oliff seconded. In a roll call vote, all were in favor.

The Board agreed to allow Henry Herndon, a non-resident, to speak. Mr. Herndon said he has been working with a number of communities on community power aggregation. The coalition model for community power encompasses best practices to allow communities to lower their energy costs and support renewable energy sources. Mr. Papakonstantis asked if they vote to join the coalition, what paperwork is there? Mr. Herndon said the document is a Commission Joint Power agreement, a contract among communities to share their authorities under a new entity.

MOTION: Ms. Gilman moved that Exeter to join the newly formed Community Power Coalition and further authorize the Town Manager to sign the Joint Power agreement. Mr. Browne seconded. In a roll call vote, all were in favor.

c. Water Sewer Rates Hearing

MOTION: Ms. Gilman moved to open the public Water and Sewer rates hearing. Mr. Browne seconded. In a roll call vote, all were in favor.

Bob Kelly, the Water/Sewer Advisory Board Chair, was present to discuss the Water/Sewer rate proposal. Mr. Dean gave a presentation on the Water Sewer Rates. They've been building rates over time based on a study done in 2016. Rates were last adjusted October 2019. The rate proposal is an increase of 11.2% for water and 19.85% for sewer, for a total \$44.80 increase per quarter for a 12,000 gallon per quarter user. There's also a service fee increase of \$1 for the Water Fund. They're under the continuing EPA mandate to end CSOs [Combined Sewer Overflow events]. The new Wastewater Treatment Facility and Main Pump Station are fully operational. They're looking at increased operating costs and a debt service on the new facility of \$3.5M. They're dealing with the loss of the State Aid Grant Money, which was \$800,000 per year. They're working on the Salem Street Utilities project, Westside Drive Sewer Project, and the Squamscott River Siphons. For Water projects, there's the Groundwater/Surfacewater project at \$800,000, Groundwater Source Development at \$1M, and a Capital Outlay of \$500,000.

The proposed rate increases will be implemented with the July billing. He discussed the details of the rate increase. Sewer Flat rates are \$238.75 per quarter, and the rate increases with additional bedrooms. The average quarterly bill is \$347 for 12,000 gallons, and will go up to \$391. This rate adjustment will prevent the funds from falling into a revenue deficit. Current receivables are over \$1M, so they need to adjust rates in advance. Future State mandates like limits on PFAS and PFOA could require further adjustments.

Mr. Browne asked what they can do to encourage aggregate conservation in group living situations. Mr. Dean said public works has water saving equipment and education programs to encourage conservation. Mr. Browne asked if the rate increase includes the emergency work under the river, and Mr. Dean said it does not include that work.

Ms. Gilman said the State Aid Grant has been promised for a number of years but not granted. The public should contact the Senate Finance Committee and the governor to ask for it to be restored.

Mr. Papakonstantis said changing the rates in July gives less than 60 days notice. Mr. Dean said the recommendation is to implement the increase with billings after July 1, for equal billing across the three districts.

Mr. Kelly said between approved projects and not having adjusted the rates, they are looking at significant deficits in Water and Sewer Funds by the end of the year if not adjusted. The Water/Sewer Committee considered four different options. The first was the increase the 2016 model projected, which does not account for not adjusting the rates last year. The second was an increase just to eliminate deficits, which would bring us to zero cash flow situation; if anything happened in the next 6-8 months, we'd be back in a deficit situation. The third was a uniform 10% increase. The fourth was a hybrid model; which would provide about \$100,000 surplus in Water and \$250,000 in Sewer; this is the option they recommend. They wouldn't have to come back if things didn't go as planned with the siphon project. The Water/Sewer committee approved the changes 5-0, to begin after July 1.

Mr. Browne asked why the rates weren't raised between 2019 and now. Mr. Kelly said he thinks it was the pandemic. There were a lot of questions last year about people's ability to pay their bills.

Mr. Papakonstantis opened the discussion to public comment, but there was none. He closed public comment and brought the discussion back to the Board

MOTION (not voted): Mr. Browne moved to increase the Water rates by 11.2% and the Sewer rates by 19.85% as recommended by the Water and Sewer committee. Ms. Oliff seconded. Ms. Gilman said they should include an effective date

MOTION: Mr. Browne amended his motion to increase the water rates by 11.2% and the sewer rates by 19.85% as recommended by the Water and Sewer committee, effective July 31, 2021. Ms. Oliff seconded the amended motion. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to increase the service fee on the water rate by \$1, effective July 31, 2021. Mr. Browne seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to close the public hearing on the Water Sewer Rates. Mr. Browne seconded. In a roll call vote, all were in favor.

d. Q1 Financial Report

Doreen Chester, the town Finance Director, gave a report on the Q1 financials. There are seasonal revenues like property taxes which are not due until July 1st, so there are not a lot of revenues yet. Motor Vehicle was up by 67% from the prior year, but other things have gone down. They're at \$1.1M, or 6% of the \$20M total budget collected. There was a decrease of \$45,000 in building and permit fees, but things should change in April, as there are new projects. Other permits and fees were slightly up, by \$3,000. There was a \$88,000 drop in income from Departments. Part of that was Fire General Revenue, which was down \$33,000, due to discontinued monitoring of radio and master boxes. Blue bags were off by \$32,000 due to timing. The town is expecting ARPA funds of \$1.5M that will be split into two "tranches" or payments, this year and next year at \$750,000 each. There are internal efforts to get more funds from this act for capital projects.

Expenditures were at \$4.5M or 23% expended. Most Departments were average, at 20-25% spent. Snow removal was 59% spent, at \$182,000, as the weather was a little worse this year. There are vacant positions in the town, including an upcoming HR vacancy due to the retirement of the HR director. The Police have 3 vacancies, and Public Works 6 vacancies. There's a net deficit in the General Fund, which is typical and should change once the property taxes are billed in May.

In the Water Fund, revenues were \$824,000 or 20% of the \$4.05M budget. Consumption charges were at about 19%, water charges about 25% collected. The revenues were affected by last year's moratorium on water shutoffs, as people tend to not pay if they don't have to. There are two large non-paying customers on the sewer side that are causing issues. She spoke with the deputy tax collector, and the town doubled the amount of payment plans. Mr. Browne asked if they apply interest or penalties on those payments, and Ms. Chester said yes, she thinks 12%.

Water expenses are at \$1M in the first quarter, so they're operating at a deficit. All charges are as anticipated, and they're about 25% spent in those categories.

The Sewer Fund was at \$1.4M in revenue, 20% against the budget. Usage charges were collected at 20%. In Sewer Receivables, \$312,000 is over

90 days. They can't shut off sewer services, so the town has implemented sewer liens. Of the two large non-paying customers, one is starting to make payments, and the other will go into sewer lien June 1st. Expenses were at \$745,000, so a net income, but there will be in a deficit if no rate increases are made. Administration expenses were higher than 25%, at \$170,000, or 37% spent. Property insurance went up \$8,000. Net income was \$653,000, down from the prior year. Mr. Browne if the sewer siphons were factored in, and Ms. Chester said no, it's not covered. Mr. Dean said the \$1.6M that was appropriated is in the rates.

e. Riverwoods Conservation Easement

Kristen Murphy, the town Natural Resources Planner, discussed a proposed conservation easement of 61 acres surrounding the Ridge and Boulders Campus of Riverwoods. When these campuses were constructed, 2003/2008, it was anticipated that there would be conservation land around them, and they have been managed that way. She showed a map of the areas. There are five disjointed parcels, but they still represent some good contiguous woodland and wetland. There were a host of reasons it wasn't accomplished sooner. The Town Planner said Riverwoods had to finalize the plan, Sharon Somers was involved, and they have been working to get a draft easement before the Conservation Commission and Select Board. The gas line easement was not properly located on the maps, so survey work was required. In 2019, a draft easement was presented to the Conservation Commission and a subcommittee was formed. The final draft was presented in Dec 2019. Members were supportive of the language, and voted to present it to the Select Board. They have been working with legal counsel to finalize it.

MOTION: Mr. Browne moved to accept and sign the conservation easement for Riverwoods as presented. Ms. Cowan seconded. In a roll call vote, all were in favor.

f. Mobile Vending Plan

Darren Winham, the Economic Development Director, discussed the mobile vending plans presented at the previous meeting. They have the same three choices: disallow mobile vending; allow it only in Townhouse Common at \$1,200 per year/\$100 per month; or allow mobile vending in Townhouse Common and additionally in one space on Front Street, with fees for Front Street at \$2,400 year/\$200 per month, subject to an RFP process, starting Jan 2022. He proposes allowing Clyde's Cupcakes to use the Front Street space for the rest of the year after his contract expires on July 8th. Clyde has moved to the proposed space rather than the bandstand space, and it's working.

Ms. Gilman said that mobile units take up two parking spots, so will there be twice the charge? Mr. Winham said the downtown space is only one, as there's a buffer near the crosswalk. At Townhouse Common, it depends on how many vendors sign up, but he doesn't think they should charge extra.

Anne Surman of 14 Cullen Way said she's baffled that they are not discussing the private option instead. Taxpayers have funded parking studies

over the years which talk about the challenges of parking downtown. Why are they considering these proposals and sacrificing seven downtown parking spaces? Mr. Papakonstantis asked Mr. Winham if there is a concern about a decrease in parking. Mr. Winham said he thinks it's unlikely they'll get a bunch of local vendors, since there are other places they can go that would be more lucrative. Vendors are welcome to talk to owners of private spaces, but that's on the mobile vendor.

Carl Bouchard, an Exeter resident and former downtown business owner, said he's concerned about safety. He can't think of a worse place for a vendor than beside the bandstand. People go out into traffic to get to it, they don't use the crosswalk. This would apply to any vendor, not just the current vendor. Mr. Papakonstantis said they've been moved and the new space has been signed off on by the Fire Department.

Arryn Vogan of 4 Lamprey Road said the new space is a good location. Mobile vending could add a lot of vibrancy to the town. This keeps getting pushed off, so she hopes that they can vote on this tonight. She doesn't understand the parking issue, she hasn't had a problem finding parking downtown in 12 years.

Mr. Papakonstantis closed public comment and brought the discussion back to the Board. He asked Mr. Winham if he has a recommendation. Mr. Winham said all three options could work. He's heard from people who don't want to see it at all, those who think there should be multiple trucks on front street. Most think option 2 or 3. Mr. Browne said his experience is that parking depends on timing, sometimes it's no trouble, sometimes it's very difficult to park. Still, there is room for mobile vendors. People need to see people out and about in a safe manner, which gives them confidence. Mr. Papakonstantis said he's not concerned about a mobile vendor being in that location. The departments have signed off on that. Ms. Gilman said the one space downtown is better than at the bandstand. This is a historic district, is it appropriate to have food trucks on a semi-permanent basis? She's leaning toward solution 3, an RFP, which gives a fair chance to anyone that wants to come in. Ms. Cowan said she doesn't feel strongly about what they do, but they need to do something, as they've been having this conversation for a while. They're still in a pandemic, so whatever happens they can revisit it in a year.

MOTION: Mr. Browne moved to pursue option 3 with Mr. Winham as the point person. Ms. Gilman asked if they should build in a time to revisit this, and Mr. Browne said he would prefer to leave it undefined so they can address it as it comes. Ms. Gilman seconded the motion as moved. Mr. Dean said the intent is to modify the town ordinance to allow this, but they can revisit it as they wish. Mr. Winham said he would like it to be a joint effort between the Economic Development and Town Offices. He would be working with Pam McElroy as with the outdoor dining. All the Departments would still have to sign off. Mr. Dean said he's ok with that. Mr. Papakonstantis read from the memo: *In the C-1 Downtown and Waterfront Commercial Districts, allow mobile vending in up to six municipal parking spaces adjacent to Town House Common and 1 municipal parking space on Front Street, the exact location to be determined by*

the Select Board. Town House Common sites would be priced at \$1,200 per annum prorated at \$100 per month. The Front Street space would be priced at \$2,400 per annum prorated at \$200 per month. The Select Board is designating the Economic Development and Town Manager's office to take responsibility for this joint effort, with applications to be signed off by appropriate department heads and the Health Officer when appropriate. In a roll call vote, all were in favor.

g. American Recovery Plan Act Updates

Mr. Winham discussed a subset of ARPA, the Restaurant Revitalization fund, run through Small Business Administration. The application period opened May 3rd, but through May 24 they will only accept applications by businesses owned by women, veterans, and the disadvantaged.

Mr. Dean said he received the first bit of guidance on this fund, a 10 page document with an interim rule of 151 pages. He will read it over the next couple of days. Regarding the Congressionally-directed spending item request, he has been in contact with Senator Shaheen's office, and will develop projects to submit by the May 21, 2021 deadline. He's leaning on the CIP program and some Economic Development and Public Safety projects. Mr. Papakonstantis asked for updates on the projects submitted through Congressman Pappas's office, but Mr. Dean said there were no updates yet.

h. Recreation Grant - Summer Concert Series

Greg Bisson, the Parks and Rec Director, was present to discuss a recreation grant. The NH Council on the Arts did a grant for venues that had an arts or music lineup scheduled and budgeted, and were accessible with ADA. The summer concert series met those criteria; they applied for the full amount and were awarded \$5,000. They're planning on adding additional concerts for kids and expenses that would have come out of the Rec Revolving Fund, such as portapotties.

MOTION: Ms. Gilman moved to accept the grant in the amount of \$5,000 from the NH State Council on the Arts, and further authorize the Town Manager to sign any related documents. Mr. Browne seconded. In a roll call vote, all were in favor.

7. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

MOTION: Ms. Gilman moved to deny a tax abatement for 65/113. Ms. Cowan seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to deny/accept a withdrawal for a tax abatement for 115/31. Mr. Browne seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to accept a land use change tax for 70/12 in the amount of \$25,000. Ms. Cowan seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to accept a land use change tax for 103/5 in the amount of \$31,500. Mr. Browne seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to accept a yield tax for 28/19 in the amount of \$450.71. Ms. Cowan seconded. In a roll call vote, all were in favor.

MOTION: Ms. Gilman moved to approve an intent to cut for 51/17. Mr. Papakonstantis seconded. In a roll call vote, all were in favor.

b. Permits & Approvals

- i. Mr. Bisson said that Yoga Smith on Water Street has applied to hold classes at Town House Common and Park Street Common. The plan has been reviewed by Mr. Murray, and he has signed off.

MOTION: Ms. Gilman moved to approve the application for Yoga Smith to conduct yoga on Town House Common May 11 through Aug 25 on Wednesdays at 9 AM - 10:30 AM, and on Park Street Common starting May 11 through July 2nd, Tues Thurs from 9:15 to 10:15 AM. Ms. Cowan seconded. In a roll call vote, all were in favor.

- ii. Ragnar RTB LLC has applied for a permit for Reach the Beach. Last year it was cancelled due to the pandemic. They would be using the SST as their stop, and using very strict protocols, runners will quarantine for two weeks prior. All department heads have signed off.

MOTION: Ms. Gilman moved to allow Ragnar RTB LLC to utilize SST and town roads for the race to be held on September 18, 2021. Mr. Browne seconded. In a roll call vote, all were in favor.

- iii. Big Brothers and Big Sisters would like to hold a pickleball tournament at the Rec Park. They will give the proceeds to Parks and Rec for scholarships for programming. They provided their health protocols and Mr. Murray has signed off. This could be the start a long-term partnership with this organization, which has the same goals as Parks and Rec.

MOTION: Ms. Gilman moved to approve the permit application for Big Brothers Big Sisters of NH for a pickleball tournament to be held at the Rec Park July 9, 10, and 11, 2021. Ms. Cowan seconded. In a roll call vote, all were in favor.

- iv. Powderkeg Beer and Chili festival is a large fundraiser and brings people downtown. They propose reducing the capacity by making it two separate concessions, which would allow space for social distancing. They would have contactless entry into the festival. They will not be having refillable glasses, but the glasses would be recyclable. All vendors would pre-register so they know who's coming. Signs and announcements will encourage distancing. Participants would be registered for potential contact tracing. No chili vendors would be present, as they don't feel right asking restaurants to donate; instead they're hoping to partner with restaurants that patrons can visit to buy chili. Mr. Browne asked about

compostable glasses vs recyclable, and Mr. Bisson said he could look into that.

Jennifer Wheeler, the President of Exeter Area Chamber and a Stratham resident, indicated that she wished to speak, and the Board had no objection. She said Chamber is excited about the proposal, and they're hoping to go forward with the partnership.

MOTION: Ms. Gilman moved to approve the permit request from Parks and Rec for Powderkeg Beer and Chili Festival on October 2, 2021 as described in detail in their application. Ms. Cowan seconded. In a roll call vote, all were in favor.

c. Town Manager's Report

- i. The Memorial Day Parade is Monday May 31, and all Board members are invited. Ceremonies begin at 10 AM.
- ii. Congressman Pappas took the Siphons project to Washington, one of 10 projects he submitted.
- iii. The Network Admin interviews are over, they think they have a good candidate.
- iv. He testified on Senate Bill 95 last week regarding virtual town meetings. There was testimony from lots of different people in support.
- v. On the Revision Energy project, he's working on a letter of intent with the solar array.
- vi. Field work is continuing on the audit.
- vii. They're reviewing public buildings for potential use in the near future.
- viii. Regarding trash near Stillwells, they dealt with the same issue in May 2019. At that time, the owner of Stillwells said she would prefer the town to take its trash cans off the street. The ones that are still there are emptied three times a week. Mr. Dean spoke to Jay Perkins, who said only one can was overflowing once this year.

d. Select Board Committee Reports

- i. Mr. Browne had no report on the EPSC or Facilities meetings. He attended a walkthrough of the Pocket Park with Renay Allen.
- ii. Ms. Cowan had an E911 meeting, where they decided to wait before approving a name change to get public input. There was a sitewalk with the Planning Board on the Griset project, which was well attended. At the Water and Sewer Advisory meeting, they voted on the rate increase. For EPSC, she had something urgent come up, so Mr. Papakonstantis attended.
- iii. Mr. Papakonstantis said the EPSC went over pulling motor vehicles over for speeding, issuing tickets, etc. Detective Bruce Page talked about Police Night Out, which was held in 2019; they did not have it last year but will be hosting it again on the first Tuesday in August. Ms. Surman and Chief Poulin will be presenting to the Select Board at the next meeting.

- iv. Ms. Oliff had no report. She has Housing Committee and Arts and Culture meetings this week.
 - v. Ms. Gilman had no meetings, except for the Arbor Day planting of trees. She gave an update on pending State legislation.
 - vi. Mr. Papakonstantis said he also attended the tree planting April 30, where they planted three trees in memory of neighbors. It was postponed from last fall due to the drought. The event was very well attended. At the Sustainability meeting, they are finalizing the application for the grant they've been working on with Julie LaBranche. They talked about approaching the BRC this year for funding for the Sustainability Coordinator position. They're planning to take a vote at the June meeting.
- e. Correspondence
- i. The Rockingham County Commissioner's proposed FY22 budget. Ms. Gilman said she could bring up the Community Power Aggregation to the utilities subcommittee and see if they want to go county-wide.
 - ii. A letter from NH DOT about a plan to conduct repairs on Rte 85/Newfields road.
 - iii. A news release from the Racial Unity Team about an art and poetry challenge for NH residents of all ages.
 - iv. An email from CABT regarding the bigger trucks. Mr. Dean said this is part of the infrastructure package. They want to limit truck sizes to what they call reasonable size.
 - v. A letter from the NHMA regarding Bill 307.
 - vi. Several pieces of correspondence on mobile vending.
 - vii. A letter from Enna Grazier on small businesses and vaccinations.
8. Review Board Calendar
- a. Next meeting is May 24th, 2021. Memorial Day is May 31st.
9. Non-Public Session
- a. There was no non-public session at this meeting.
10. Adjournment

MOTION: Ms. Gilman moved to adjourn. Mr. Browne seconded. In a roll call vote, all were in favor, and the meeting adjourned at 9:33 PM

Respectfully Submitted,
Joanna Bartell
Recording Secretary

COVID 19 Updates

Weekly FD Report
Friday, May 21
Russ,

- Numerous EMS and Fire calls during the week. Wednesday, May 19 we once again responded to the Oakland's Town Forest for a mountain biker with significant facial injuries. The rescue took over an hour to reach the patient, treat the injuries, and perform the carry out. Fortunately all ended well, with a shorter carry out to Rt. 101, instead of back to the trail head on Newfields Rd.

- COVID numbers continue to look encouraging not only in Exeter, but statewide as well. This past week NH had 787 positive tests for a daily average of 112. There have been 10 COVID19 related deaths statewide recorded this past week, with 2 in Rockingham County. Exeter has seen 9 new positive tests since last Friday. Our running total since March 2020 is now 917, with 11 cases considered active.

- The Seacoast Region fixed vaccination site at the Mall at Fox Run (old Sears's store) in Newington is continuing to vaccinate, with appointments available for anyone 12 years and older.

- The State of NH will continue to support the regional fixed sites through the end of June. 1st doses of Pfizer and Moderna will no longer be provided at the fixed sites on June 1, as they will be scheduled at local pharmacies, hospitals and medical providers. The fixed sites will provide 2nd doses through the end of June with a planned closing of the sites June 30.

- We are coordinating with the Seacoast Region Public Health Network, SAU-16, other area school districts, to assist with a regional vaccination site for students 12 – 17 years of age, using the Exeter High School on Sunday, June 6. This site would provide the first dose Pfizer vaccine to students 12 – 17 years of age with a parent present. A second dose clinic has been scheduled on Sunday, June 27.

- Information is changing quickly at both the state and federal levels, as well as other local communities reassessing ordinances and guidance. James has reviewed the revised guidance from NH DHHS and the CDC, and will be present on Monday evening to answer questions the selectboard and/or residents may have.

- James was contacted by the NH AG's office to inform us that the Attorney General no longer has the authority to investigate any complaints regarding COVID mitigation strategies, as the NH Safer-at-Home "Restrictions" have been replaced with Universal Best Practice "Recommendations."

Mask Mandate Discussion



EXETER HEALTH DEPARTMENT

20 COURT STREET, EXETER, NH 03833-2716

Phone: (603)773-6132

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www.exeternh.gov

The Town of Exeter, through the Exeter Select Board, ordains as follows:

EMERGENCY ORDINANCE #2020-01 REQUIRING THE WEARING OF FACE COVERINGS UNDER CERTAIN CONDITIONS WITHIN THE TOWN OF EXETER.

Declaration of Purpose:

The purpose of this emergency ordinance is to enact public health provisions designed to significantly help reduce the risk of the spread of Coronavirus Disease 2019, (COVID-19), an infectious disease that poses a threat to the residents and visitors of the Town of Exeter. These provisions have been recommended by the Centers for Disease Control and Prevention (CDC), the World Health Organization (WHO), the Director of Public Health for the State of New Hampshire, and other communities throughout the State. These provisions must be implemented within the Town of Exeter in order to promote education and mitigate the risk of community spread of COVID-19.

Authority:

WHEREAS, NH RSA 147:1 grants Health Officers of cities and towns the authority to draft regulations relating to the public health as in their judgment the health and safety of the people require; and

WHEREAS, the Town of Exeter, New Hampshire Select Board recognizes that the health and wellbeing of the citizens of and visitors to Exeter is of the utmost importance and proper measures are necessary to further protect the community from the potential spread of COVID-19; and

WHEREAS, the most effective means of slowing the spread of the virus is through minimizing close personal contact in a public environment, social/physical distancing by keeping a distance of six (6) feet between yourself and others, covering your mouth and nose by wearing a face covering, and proper hand washing; and

WHEREAS, the Centers for Disease Control and Prevention (CDC) recommends as of August 7, 2020, that people wear face coverings in public settings and when around people who don't live in your household, especially when other social distancing measures are difficult to maintain; and

WHEREAS, COVID-19 can be spread by people who do not have symptoms (asymptomatic carriers) and therefore unaware they are infected. It is therefore important that everyone wear face coverings in public settings, whether or not they are feeling ill; and

WHEREAS, the Town of Exeter is part of a diverse education economy including being host to Phillips Exeter Academy, the Seacoast School of Technology, SAU16, and multiple day schools and educational institutions which will bring thousands of students back to school in 2020; and

WHEREAS, the Town of Exeter hosts a Downeaster Train Station, which brings people to Exeter via Amtrak from the New England Region; and

WHEREAS, the Town hosts Exeter Hospital, a significant regional medical care facility which also brings thousands of patients and employees to the immediate area on a daily basis; and

WHEREAS, Exeter is home to multiple senior congregate living facilities housing more than 1,000 residents, a population which is at higher risk for suffering life threatening complications resulting from COVID-19 infection; and

WHEREAS, the Town serves as a regional shopping and dining destination, and

WHEREAS, the State of New Hampshire began on May 11th, with limitations, the opening of retail establishments and other businesses and on May 18th, with limitations, the opening of restaurants, and Exeter has experienced a significant increase in visitor traffic in the downtown; and

WHEREAS, the potential exists for businesses to operate in a safe manner, and limit the potential spread of COVID-19 if mask usage is required; and

WHEREAS, the Health Officer for the Town of Exeter has made and submitted regulations that the public health and safety of the citizens and visitors of Exeter require; and

WHEREAS, Exeter has the opportunity through further educational opportunities to encourage safe and proper social distancing, hand washing and the wearing of face coverings in order to encourage increased foot traffic safely and effectively while promoting local businesses; and

WHEREAS, because COVID-19 presents a clear and present danger to the general Exeter community, it behooves the Select Board to take this emergency measure requiring the wearing of face coverings in certain situations to protect the public health;

NOW THEREFORE, for the purpose of continuing to provide safety for its residents and visitors resulting from the unique features of a boarding school community and home to a large regional medical center, as well as several congregate senior living facilities, and regional schools, under New Hampshire RSA 147:1 acting in their capacity as the Exeter Select Board and based on the Town Health Officer's authority to promulgate regulations for the prevention and removal of public health nuisances, hereby ordains that:

- 1. A face covering as referenced herein means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers the nose, mouth, and surrounding areas of the lower face. A face covering may be factory made or homemade and improvised from ordinary household material.**
- 2. Employees of all businesses shall wear a face covering over their mouth and nose when interacting with the public and whenever they are within six (6) feet of a co-worker or customer. In food service settings, kitchen staff shall not be required to wear a mask within the kitchen, in keeping with current "Safer at Home" guidance. Exceptions may be made for individual businesses on a case by case basis for situations in which wearing a face covering may be counter-intuitive to the situation and safety can still be provided. Exceptions shall not preclude, supersede, alter, revise, or amend the Governor's Safer at Home guidance. Businesses are asked to contact the Health Department for more details on a variance process.**
- 3. Members of the public entering or queued to enter, remaining in, or exiting from any business, including without limitation any outdoor area where business of any sort is conducted, work site, or Town of**

Exeter government building, must wear a face covering. Exceptions may be made for individual businesses on a case by case basis for situations in which wearing a face covering may be counter-intuitive to the situation and safety can still be provided. Exceptions shall not preclude, supersede, alter, revise, or amend the Governor's Safer at Home guidance. Businesses are asked to contact the Health Department for more details on a variance process.

- 4. Members of the public entering or queued to enter any restaurant for the purpose of picking up food for take-out or an alcohol-serving business or any other purpose must wear a face covering. Members of the public dining at a restaurant may remove masks while seated at their table, whether dining inside or outside, but must wear a mask when entering and exiting the restaurant or moving around the interior or exterior of the restaurant.**
- 5. All such businesses, restaurants, government facilities, and public downtown areas shall post the requirement for a face covering.**
- 6. Members of the public must wear face coverings when social distancing of at least six (6) feet is not possible while utilizing sidewalks and other public ways, specifically within areas of Exeter where pedestrian traffic is heaviest, as seen in the highlighted areas of the attached Mask Ordinance Map 8-31-2020. This also applies to other public property within the Town of Exeter where maintaining adequate social and physical distancing of at least six (6) feet is not possible.**
- 7. Members of the public shall not be required to wear a face covering outside when walking or utilizing public areas when there is at least six (6) feet social distancing available. A face covering shall not be required in instances where individuals are passing each other momentarily, but increasing as much distance as possible is recommended.**
- 8. Members of the public utilizing public recreational lands are strongly encouraged but not required to wear a face covering over their nose and mouth to the fullest extent practicable, especially when coming into contact with others where social and physical distancing of at least six (6) feet may not be possible.**
- 9. Members of the public partaking in cardiovascular exercise, including but not limited to jogging, running, or biking, shall not be required to wear a face covering during the activity. It is recommended that these individuals use increased social distancing as necessary and possible when using public ways.**
- 10. Residents, visitors, and members of the public entering or present at a residential or commercial building complex of greater than two units must wear a face covering while in common areas and communal spaces when social distancing is not possible.**
- 11. A face covering is not required for any person who is hearing impaired, and any person while communicating with an individual who is hearing impaired or who has a disability, medical condition, or mental health condition that makes communication with that individual while wearing a mask or face covering difficult.**
- 12. Children under the age of five (5) years old are not required to wear a face covering, although parents should make their own judgement on such use. A face covering is not recommended for children under two (2) years of age.**
- 13. A person may temporarily remove a face covering when in a business if obtaining a service or product that requires verification of the person's identity or age.**

Penalties:

The intent of this ordinance is to first and foremost educate and inform whenever and wherever possible. To that end, representatives of the Health Department shall respond to instances of non-compliance with masks and educational materials available. Penalties are a last resort to the enforcement of this ordinance and shall only be used when non-compliance is repeated, considered intentional, and at a potential detriment of others. Penalties for violation of and continued non-compliance with this ordinance shall be first a verbal or written request to comply, followed by a fine in the amount of \$25 for the second offense, \$50 for the third and subsequent offences.

Effective Date:

Having been reinstated on March 29, 2021, this ordinance shall be effective until May 29, 2021.

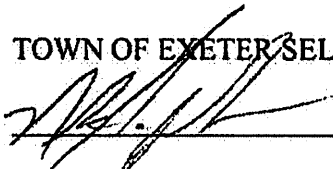
This ordinance shall automatically and immediately terminate without the necessity of further action by the Town of Exeter Select Board if one of the following conditions is met:

1. 61 days have passed following the date on which this ordinance came into effect and the ordinance was not extended or reenacted.
2. The Governor of the State of New Hampshire has declared an end to the COVID-19 State of Emergency.

This ordinance may be rescinded at any time by action of the Town of Exeter Select Board.

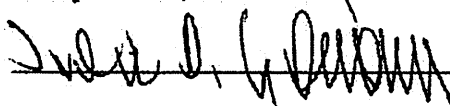
IN WITNESS WHEREOF, a majority of the Town of Exeter Select Board have hereunder set their hands.

TOWN OF EXETER SELECT BOARD



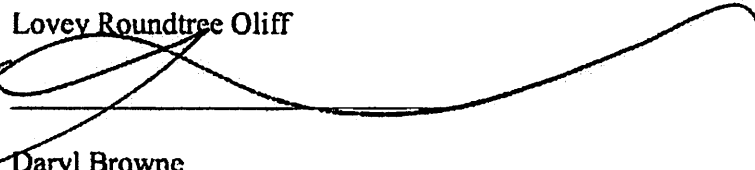
Nfko Papakonstantis, Chair

Molly Cowan, Vice Chair



Julie D. Gilman, Clerk

Lovey Roundtree Oliff



Daryl Browne

Adopted March 29, 2021

Town of Exeter NH Mask Ordinance Map



Memo

To: Russ Dean (Town Manager) and Select Board
From: James Murray (Health Officer)
Date: 21-MAY-2021
Re: Mask Ordinance Update

The Exeter Health Department recommends the Exeter Select Board to adopt a Mask Recommendation Advisory rather than renew the existing ordinance. The Exeter Health Department, following CDC (Centers for Disease Control and Prevention) and NH DHHS (New Hampshire Department of Health and Human Services) guidance, continues to recommend the use of approved masks and face coverings under certain conditions indoors. At this time, it no longer seems in the best interest of the community to continue to reinforce this by means of an ordinance.

The CDC's most recent guidance regarding masks has changed throughout the month of May. The most recent guidance, which has been adopted by NH DHHS, states that masks should only be required indoors, dependent on the vaccination status of the individuals at a given location. Enforcement of these guidelines would be outside the scope or ability of the Exeter Health Department. Without the State mandates in place simultaneously, there is no other mandate in place to support the current ordinance.

Several communities with mask mandates, including neighboring Durham and Newmarket, are rescinding their ordinances or allowing them to end without renewal. It may be counter-productive to be the last community in the area to continue to mandate masks. Ending the mandate but continuing to recommend appropriate use of masks would also give businesses more freedom to operate how they wish. The Exeter Health Department will continue to support businesses by providing disposable masks and updated guidance upon request.

The State as a whole is currently trending in a positive direction, as is Rockingham County, despite the absence of a state-wide mask mandate. With over 60% of the eligible population having been vaccinated at least once, and nearly 40% of the population considered fully vaccinated, these numbers speak to the efficacy of vaccination and the need to turn our attention toward this prevention method.

Vaccination is now the most effective means of preventing the spread of COVID-19 between individuals and within the community. The Exeter Health Department's aim is to focus more time and energy on making vaccination more accessible to more members of the community.

Given the information presented above, it is the recommendation of the Health Officer that a recommendation take the place of the current ordinance.

**James Murray
Health Officer**



EXETER HEALTH DEPARTMENT

20 COURT STREET, EXETER, NH 03833-2716

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MASK RECOMMENDATION ADVISORY

On behalf of the Exeter Select Board, Health Department, and Emergency Management, we ask that residents, visitors, and all those who come to Exeter to please wear a reusable cloth or disposable face covering indoors in public spaces when in close proximity to others. It is important that we work together to ensure the health and safety of those around us. We ask that in situations where close proximity to others is imminent or social distancing is difficult that you wear a reusable cloth mask or disposable mask in order to help prevent the spread of COVID-19. Please follow all CDC (Centers for Disease Control and Prevention) and New Hampshire DHHS (Department of Health and Human Services) guidelines when wearing a mask or face covering.

The CDC and NH DHHS both recommend the use of an approved face covering in indoor settings where the vaccination status of other individuals is unknown or some individuals are known to not be fully vaccinated. This advisory is in support of these recommendations in indoor settings throughout the Town of Exeter.

It has been shown that wearing a face covering is an important piece to preventing the spread of COVID-19, but vaccination is currently the most effective means of protection for individuals and the public as a whole. At State run vaccine sites, local pharmacies, and healthcare providers, vaccines are widely available. Anyone with difficulty accessing a vaccine is urged to contact the Exeter Health Department as we turn our attention to vaccinating those that are interested in a vaccine but have not yet been able to receive one.

We simply ask everyone to do their part in wearing masks or face coverings where appropriate. We do not condone shaming or calling out those that are or are not wearing face coverings. We support our local businesses in their choices regarding masks and face coverings. For more information, please contact the Exeter Health Department, contact info listed above. Disposable masks are also available upon request at the Health Department.



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Authority:

WHEREAS, NH RSA 147:1 grants Health Officers of cities and towns the authority to draft regulations relating to the public health as in their judgment the health and safety of the people require; and

WHEREAS, the Town of Exeter, New Hampshire Select Board recognizes that the health and wellbeing of the citizens of and visitors to Exeter is of the utmost importance and proper measures are necessary to further protect the community from the potential spread of COVID-19; and

WHEREAS, the most effective means of slowing the spread of the virus is through vaccination and minimizing close personal contact in a public environment, social/physical distancing by keeping a distance of six (6) feet between yourself and others, covering your mouth and nose by wearing a face covering, and proper hand washing; and

WHEREAS, COVID-19 can be spread by people who do not have symptoms (asymptomatic carriers) and therefore unaware they are infected. It is therefore important that everyone wear face coverings in public settings, whether or not they are feeling ill; and

WHEREAS, the Town of Exeter is part of a diverse education economy including being host to Phillips Exeter Academy, the Seacoast School of Technology, SAU16, and multiple day schools and educational institutions which hosts thousands of students; and

WHEREAS, the Town of Exeter hosts a Downeaster Train Station, which brings people to Exeter via Amtrak from the New England Region; and

WHEREAS, the Town hosts Exeter Hospital, a significant regional medical care facility which also brings thousands of patients and employees to the immediate area on a daily basis; and

WHEREAS, Exeter is home to multiple senior congregate living facilities housing more than 1,000 residents, a population which is at higher risk for suffering life threatening complications resulting from COVID-19 infection; and

WHEREAS, the Town serves as a regional shopping and dining destination, and

WHEREAS, the State of New Hampshire began in April, 2021 to ease restrictions and limitations in its "Safer at Home" guidance, and

WHEREAS, every New England state with the exception of New Hampshire has implemented a mandatory mask order; and

WHEREAS, the potential exists for businesses to operate in a safe manner, and limit the potential spread of COVID-19 if mask usage is required; and

WHEREAS, the Health Officer for the Town of Exeter has made and submitted regulations that the public health and safety of the citizens and visitors of Exeter require; and

WHEREAS, Exeter has the opportunity through further educational opportunities to encourage safe and proper social distancing, hand washing and the wearing of face coverings in order to encourage increased foot traffic safely and effectively while promoting local businesses; and

WHEREAS, because COVID-19 presents a clear and present danger to the general Exeter community, it behooves the Select Board to take this emergency measure requiring the wearing of face coverings indoors in certain situations to protect the public health;

NOW THEREFORE, for the purpose of continuing to provide safety for its residents and visitors resulting from the unique features of a boarding school community and home to a large regional medical center, as well as several congregate senior living facilities, and regional schools, under New Hampshire RSA 147:1 acting in their capacity as the Exeter Select Board and based on the Town Health Officer's authority to promulgate regulations for the prevention and removal of public health nuisances, hereby ordains that:

1. A face covering as referenced herein means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers the nose, mouth, and surrounding areas of the lower face. A face covering may be factory made or homemade and improvised from ordinary household material.
2. Employees of all businesses shall wear a face covering over their mouth and nose when interacting with the public and whenever they are within six (6) feet of a co-worker or customer. In food service settings, kitchen staff shall not be required to wear a mask within the kitchen. Exceptions may be made for individual businesses upon their request. Businesses are asked to contact the Health Department for more details on a variance process.
3. Members of the public entering or queued to enter, remaining in, or exiting from any business, work site, or Town of Exeter government building, must wear a face covering. Exceptions may be made for individual businesses upon their request. Businesses are asked to contact the Health Department for more details on a variance process.

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5. All such businesses, restaurants, government facilities, and public downtown areas shall post the requirement for a face covering.
6. Residents, visitors, and members of the public entering or present at a residential or commercial building complex of greater than two units must wear a face covering while in common areas and communal spaces when social distancing is not possible.
7. A face covering is not required for any person who is deaf or hard of hearing, and any person while communicating with an individual who is deaf or hard of hearing or who has a disability, medical condition, or mental health condition that makes communication with that individual while wearing a mask or face covering difficult.
8. Children under the age of five (5) years old are not required to wear a face covering, although parents should make their own judgement on such use. A face covering is not recommended for children under two (2) years of age.
9. A person may temporarily remove a face covering when in a business if obtaining a service or product that requires verification of the person's identity or age.

Enforcement:

The intent of this ordinance is to first and foremost educate and inform whenever and wherever possible. To that end, representatives of the Health Department shall respond to instances of non-compliance with masks and educational materials available.

Effective Date:

Having been reinstated on _____, 2021, this ordinance shall be effective until _____, 2021.

This ordinance shall automatically and immediately terminate without the necessity of further action by the Town of Exeter Select Board if one of the following conditions is met:

1. 31 days have passed following the date on which this ordinance came into effect and the ordinance was not extended or reenacted.
2. The Governor of the State of New Hampshire has declared an end to the COVID-19 State of Emergency.

This ordinance may be rescinded at any time by action of the Town of Exeter Select Board.

IN WITNESS WHEREOF, a majority of the Town of Exeter Select Board have hereunder set their hands.

TOWN OF EXETER SELECT BOARD

Niko Papakonstantis, Chair

Molly Cowan, Vice Chair

Julie D. Gilman, Clerk

Lovey Roundtree Oliff

Daryl Browne

Adopted _____, 2021

DRAFT



UNIVERSAL
BEST PRACTICES

STATE OF NEW HAMPSHIRE

GOVERNOR'S ECONOMIC REOPENING TASKFORCE



UNIVERSAL BEST PRACTICES

Effective May 7, 2021, this document replaces all existing “Safer at Home 2.0” business operations guidance in place since March 2020. These Universal Best Practices are recommendations for all individuals, businesses, and organizations to consider and implement for the operation of their business. Nothing in this document or other guidance precludes any business, organization, or individual business operators from taking additional precautions for the health and safety of its employees and consumers.

In addition to the best practices outlined here, businesses, organizations, and individual business operators should review the following:

- [Center for Disease Control and Prevention \(CDC\) guidance for COVID 19](#)
- [New Hampshire Department of Health and Human Services \(DHHS\) COVID resource page](#)
- [Best Practices for Overnight Congregate Settings for Kids](#)
- [Long-Term Care Facilities \(LTCFs\) and Assisted Living Facilities \(ALFs\): U.S. Centers for Medicare and Medicaid Services \(CMS\) guidance and NH DHHS \[guidance and resources for Long Term Care Facilities\]\(#\)](#)
- [K-12 schools: NH Department of Education \[Grades K-12 Back-to-School Guidance\]\(#\) and recent \[public health guidance\]\(#\) discussed and shared with schools.](#)
- [Residential Schools, Colleges and Universities: NH DHHS \[Recommendations for Responding to COVID-19\]\(#\)](#)

The Continued Importance of Layered Protective Measures

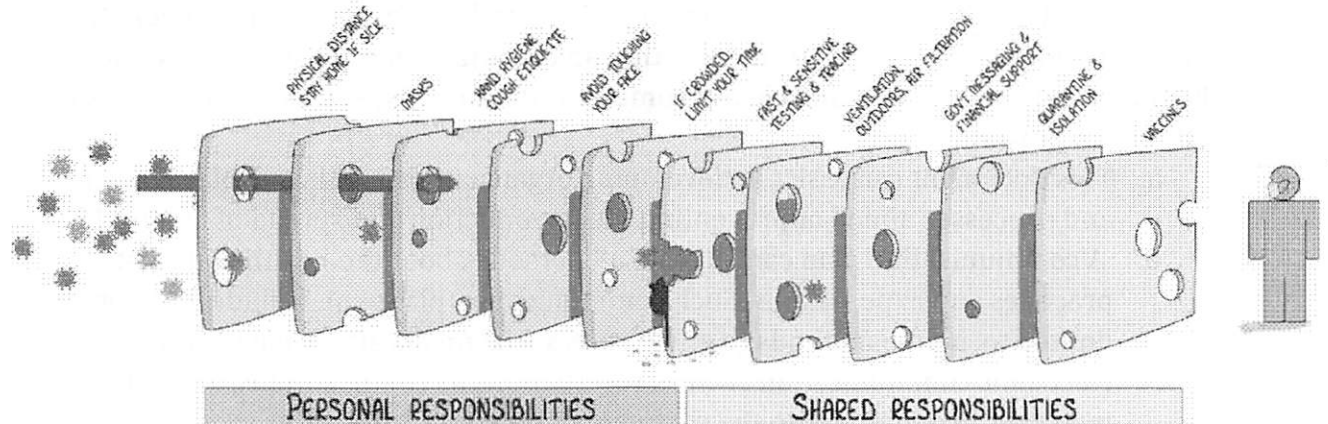
There is no single intervention that will stop spread of COVID-19, especially because the coronavirus can infect people and be spread both from people with [symptoms of COVID-19](#) (including people who may only show very mild symptoms), and from people without any symptoms (“asymptomatic”). Therefore, implementing multiple layers of protection (i.e., layered mitigation measures) will be most effective at stopping COVID-19 from spreading (see Swiss Cheese Model graphic below).



UNIVERSAL BEST PRACTICES

THE SWISS CHEESE RESPIRATORY VIRUS PANDEMIC DEFENCE

RECOGNISING THAT NO SINGLE INTERVENTION IS PERFECT AT PREVENTING SPREAD



EACH INTERVENTION (LAYER) HAS IMPERFECTIONS (HOLES).
MULTIPLE LAYERS IMPROVE SUCCESS.

(Image from Dr. Ian Mackay at virologydownunder.com)

The same general steps and actions to control the COVID-19 virus that have been used throughout this pandemic continue to be important and recommended, including the following:

1. Good planning and communication to staff and consumers
2. Vaccination against COVID-19
3. Identifying and excluding people with symptoms of COVID-19 or risk factors for exposure
4. Testing people with symptoms of, or risk factors for, COVID-19
5. Social/physical distancing
6. Face mask use
7. Cohorting (i.e., grouping individuals together and keeping them together)
8. Modifying layouts and limiting group sizes
9. Good and frequent hand hygiene
10. Cleaning and disinfection of frequently touched surfaces and avoiding shared objects
11. Increasing and improving room and building ventilation (ventilation involves replacing stagnant indoor air that may contain peoples' respiratory droplets with new fresh outdoor air)
12. Contact tracing, isolation, and quarantine

These Universal Best Practices have been re-organized into topic-based sections below for individuals, businesses, and organizations to apply in layers.



UPDATED APRIL 29, 2021

UNIVERSAL BEST PRACTICES

Best Practices: Preventing the Spread of COVID-19

- 1. Planning and Communication:** It is important for business and organizations to consider developing COVID-19 protection policies and process that help prevent the introduction and spread of COVID-19 within an organization or business. It is also helpful to set expectations and clearly communicate those expectations to staff, visitors, attendees, customers, etc.
 - a. This document can assist in developing organizational and workplace policies and processes aimed at preventing the introduction and spread of COVID-19.
 - b. A communication plan can educate all persons about the health and safety practices and expectations. Such communication plans can include, but not be limited to, online methods (e.g., website, social media sites), email, other electronic communication such as reservations or confirmations, and print materials and mailings to the customers.

- 2. Vaccination against COVID-19:** There are currently three different COVID-19 vaccines authorized for use in the U.S., including the Pfizer-BioNTech, Moderna, and Johnson and Johnson (J&J) Janssen COVID-19 vaccines. All three vaccines are safe and highly effective. Vaccination is one of the most important things that your staff, visitors, and customers can do to protect your business, organization, and the surrounding community. A person is considered “fully vaccinated” when they are at least 14 days beyond completion of a recommended COVID-19 vaccine series.
 - a. Having a high employee vaccination rate will help protect your business operations in the event that someone with COVID-19 is identified to have exposed staff, visitors, or customers at your organization or business, because people who are fully vaccinated and remain without symptoms (i.e., are “asymptomatic”) are not required to quarantine after an exposure (although they should still follow other protective measure, including social distancing and face mask use).
 - b. Consider providing paid time off, or other incentives, for employees to get vaccinated against COVID-19.

- 3. Identifying and Excluding People with COVID-19, Symptoms of COVID-19, or Risk Factors for Exposure to COVID-19:** Identifying people who have, or might have, COVID-19 is important to protect your business and organization. One of the first “lines-of-defense” to prevent introduction of COVID-19 is to identify people who might have COVID-19 and recommending testing. Screening questions have been outlined in the NH DPHS [Employer Travel, Screening, and Exclusion Guidance](#) to assist in identifying people who might have signs/symptoms of COVID-19 or risk factors for exposure.
 - a. Consider active screening or daily self-attestation of staff and volunteers each day before work for fever, symptoms of COVID-19, or risk factors for exposure, especially for those who provide services requiring close prolonged contact



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- between staff and customers (people are within 6 feet of each other for 10 minutes or longer).
- b. Establish a process where all staff, volunteers, visitors, customers, etc. are informed and proactively educated that they should stay home if they meet any of the screening questions outlined in the NH DPHS [Employer Travel, Screening, and Exclusion Guidance](#),
 - c. Consider developing employment policies that are supportive of employees who may need to stay home because of new or unexplained symptoms of COVID 19 and have yet to be tested.
- 4. Testing for COVID-19:** Testing for COVID-19 is one important measure to determine if someone has COVID-19 so that others can be identified and others can be notified of their potential risk of developing infection in order to stop COVID-19 from spreading. There are two general types of testing: “diagnostic” testing and “screening” testing. Diagnostic testing involves testing people with signs or symptoms of COVID-19, or testing asymptomatic people with an identified risk factor for exposure. Screening testing involves testing asymptomatic persons who do not have a known or suspected exposure to COVID-19 for the purposes of early identification. Diagnostic testing is universally recommended. Screening testing can be adopted by business and organizations, if desired, but it is also recommended to be implemented in certain high-risk congregate living situations (including long-term care facilities, residential schools, and overnight summer camps).
- a. Any person with new or unexplained [symptoms of COVID-19](#) (even new mild cold symptoms) should be evaluated for COVID-19 testing using a PCR or antigen-based test
 - b. Any person who is identified as a “close contact” to another person with COVID-19 should also be tested for COVID-19 as outlined in the NH DPHS guidance on [self-quarantine](#) after an exposure.
 - c. Screening testing should be implemented in congregate living settings that are high-risk for transmission in order to prevent introduction and spread of COVID.
 - a. People who are fully vaccinated (i.e., at least 14 days or more beyond completion of a recommended COVID-19 vaccination series), or who are within 90 days of a previously diagnosed COVID-19 infection can be exempted from participation in screening testing programs (asymptomatic testing), unless otherwise required to be tested by federal regulators (e.g., CMS requirements for long-term care facilities).
- 5. Social/Physical Distancing:** The coronavirus that causes COVID-19 is spread through close prolonged contact to an infected person’s respiratory droplets that are exhaled when a person breaths or talks. Spread of COVID-19 over longer distances is possible, especially when there are activities which can increase the production of smaller



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respiratory droplets (called aerosols) that can remain suspended in the air and travel further distances. This risk can be minimized with combined use of physical distancing, face mask use, and increasing a building/room ventilation (discussed below). Here are some practices to consider:

- a. Capacity can be limited to the number of people where physical distancing is maintained between individuals or groups of related household contacts while seated and during transit through the facility. If a business or organization chooses to develop processes that allow un-related people to be closer than 6 feet from each other than additional layers of protection can be considered (avoid moving about, hold event outdoors, consider face coverings, etc)
 - b. Work to maintain a distance of at least 6 feet or more of physical separation between people or related groups when possible.
 - c. Customers visiting bars and restaurants should stay seated as much as possible to prevent close contact between customers.
 - d. In certain situations where there may be increased risk of respiratory aerosol production and risk of further spread of COVID-19, physical distancing between people is suggested to be 8-10 feet, including during any group activities that involve forced and heavy breathing indoors (e.g., indoor group fitness classes), singing (chorus/choir), or wind instrument playing (band performances).
 - e. Physical distancing on buses and transportation vehicles can be challenging and often 6 feet of physical separation is not possible, consider additional layers of protection such as face mask use, increasing outdoor air ventilation, assigned seating, etc.).
- 6. Face Mask Use:** Throughout the pandemic, face mask use has increasingly been shown to be an important measure for controlling the spread of COVID-19. The CDC has estimated that at least 30% of people infected with the novel coronavirus are asymptomatic (do not have symptoms), but these individuals are still able to spread the virus. Other people may be asymptomatic early in their infection but go on to develop symptoms days later. NH testing data in long-term care facilities has found similar rates of asymptomatic infection. Therefore, face mask use is important to prevent spread of COVID-19 from people who are infected but may not be aware or have signs/symptoms of infection. Face mask use protects both the person wearing the mask, and others around that person in the event that they are asymptotically infected. Consider the following:
- a. Encourage face mask use or both staff and customers who are required to be within 6 feet of each other (or other customers) for at least 10 minutes or longer for delivery of service. If face masks need to be removed (e.g., for eating and drinking), then people should ideally be separated by at least 6 feet. As an alternative, other business process adaptations can be considered, such as ridged plastic barriers between people who are separated by less than



UNIVERSAL BEST PRACTICES

- 6 feet.
- b. Should they chose to, businesses, organizations and event organizers are able to require employees, visitors, and customers wear face masks upon entering their facility or venue as a best practice but please keep in mind:
 - i. Face masks should not be required for people who are under the age of 2 years
 - ii. Face masks should not be required for a person with a valid medical or developmental reason that prevents that person from wearing a face mask (see [CDC guidance](#)).
- c. Customers can be asked to wear face masks when entering and exiting a facility or business, waiting in lines, buying tickets or food/drink, transiting through a facility/event, and in general when physical distancing is difficult to maintain.
- d. Face masks can also particularly important for staff caring for people who are at high-risk for severe illness from COVID-19.

7. Cohorting and Limiting Group Sizes: “Cohorting” involves creating small groups of individuals, keeping those individuals consistently together in one group, and preventing interaction between people of different groups. Cohorting is an important COVID-19 control/mitigation strategy because if COVID-19 is introduced into one group, it limits spread ideally only to those within that one group, and prevents spread between groups. This allows a business or organization to continue operations even while some people may be required to quarantine due to an exposure. The other benefit of strict cohorting is that it potentially allows for relaxed restrictions within a group where physical distancing or consistent mask use may not be able to be maintained due to the prolonged duration of interaction between individuals (e.g., childcare agencies, day camps, overnight residential summer camps, etc.). The smaller the group sizing, the more protective the cohorting/grouping, but smaller groups may be less feasible for businesses. Additionally, cohorting may not be possible in all situations, so it should be applied in the context of other layered mitigation measures. Keys to success cohorting include:

- a. Avoid mixing or interaction between groups. If staffing is an issue and staff are required to “float” between groups, then staff should be selected who are fully vaccinated.
- b. If possible and staffing allows, larger groups should be separated into smaller groups.
- c. Ideally group sizes should be limited to 20 people or fewer, although exact group sizes will vary depending on situation and local context.
- d. Social/physical distancing, face mask use, and other mitigation measures should still be considered and implemented within the cohorting/grouping as feasible.



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- 8. Modifying Layouts and Processes:** Business and organizations processes should be modified to implement the layers of mitigation/protection outlined in this document. This section highlights the importance of thinking through business processes and looking for ways to incorporate multiple layers of protection into processes. Here are some practices to consider:
- a. Maintain unidirectional flow of customers to the extent possible (especially at larger events), incorporate as much physical distancing into all business processes as possible (including while waiting in lines), and avoid congregating and groups gathering/loitering (including developing processes to avoid development of lines).
 - b. Physical barriers (e.g., plastic or acrylic shields or barriers) should be placed between staff and customers at check-in/out, ticketing and other service counters.
 - c. Modify employee and volunteer schedules to reduce the frequency and duration of physical interactions, including staggering shifts, breaks, and meals (maintain compliance with wage and hour laws and other requirements).
 - d. Arrange employee and volunteer work-space layout to allow for at least 6 feet of social distancing when possible.
 - e. Stagger any customer/client appointments, arrivals, drop-off, pick-up times, etc. to limit customer interaction to allow sufficient time for any needed cleaning and disinfection between appointments when possible.
 - f. Limiting waiting areas to avoid congregating and any waiting areas should have seating for customers spaced at least 6 feet apart, while encouraging customers/clients to wear a face masks while in the waiting room.
 - g. Avoid waiting lines when possible and provide demarcated spacing for people to stand/wait at least 6 feet apart.
 - h. When possible, develop check-in and check-out processes that involve electronic or other non-touch options, including with financial transactions. Businesses and organizations can also take steps to limit self-service options. For example, consumer samples, communal packaging, food/beverages (e.g. candy dishes, common creamers at coffee stations).
- 9. Hand Hygiene:** Many different respiratory infections, including COVID-19, can be spread after an infected person touches their eyes, nose, or mouth (i.e., mucous membranes) where viral pathogens can live and then spread to other people through touch, or contamination of commonly touched surfaces. While the risk of spreading COVID-19 from contaminated surfaces is believed to be low, it remains important to incorporate and promote frequent hand hygiene (regularly washing hands or using hand sanitizer) into all business processes.
- a. Consider making alcohol-based hand sanitizer readily available to employees, volunteers, and customers/clients throughout the facility or event venue,



UNIVERSAL BEST PRACTICES

including upon entry and exit to a facility, at check-in and check-out, in eating areas, outside restrooms, etc.

- b. Promote frequent hand hygiene for employees, volunteers, and customers.
- c. For staff overseeing children, supervise and help young children to ensure they are washing/sanitizing hands correctly. When soap and water are not readily available and hand sanitizer is used with young children, it should be used under direct supervision of staff.

10. Cleaning and Disinfection and Avoiding Shared Objects:

- a. Employers should provide training to all employees about cleaning and disinfection prior to assigning cleaning and disinfection tasks, and employers should consider creating a checklist to guide cleaning and disinfection procedures.
- b. Use disposable gloves to clean and disinfect. Follow other instructions for personal protective equipment (PPE) use, contact time, etc. on product labels. Staff should wash hands after cleaning and disinfection occurs.
- c. Cleaning and disinfecting supplies should be made readily available by the business.
- d. When disinfecting, use an EPA-approved disinfectant effective against the novel coronavirus.
- e. CDC recommends that when no people with confirmed or suspected COVID-19 are known to have been in a space, cleaning high-touch surfaces once a day is usually sufficient to remove virus that may be on surfaces. If a sick person, or someone with COVID-19, has been within a facility or space within the last 3 days, then cleaning and disinfection of that space should occur. If more than 3 days have passed since the person who is sick or diagnosed with COVID-19 has been in the space, no additional cleaning (beyond regular cleaning practices) is needed.
- f. Cleaning and disinfection of high-touch surfaces can be considered more frequently than once a day, especially if there is high community transmission of COVID-19, low mask compliance or poor hand hygiene, or if the space is used by people at increased risk for severe illness from COVID-19.
- g. Maintain other routine facility cleaning and disinfection procedures.
- h. Avoid shared objects, if possible.
- i. Clean and disinfect shared objects between use, especially if objects might be contaminated with a person's respiratory secretions or saliva (e.g., toys in childcare classrooms). At a minimum, ensure hand hygiene is practiced by all persons before and after use of a shared object.
 - i. Objects that are not able to be cleaned or disinfected (e.g., books, papers, etc.) can still be shared, if necessary, but focus should be on good hand hygiene before and after use of shared objects.



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11. Improving Building, Room, and Space Ventilation: Evaluate ventilation systems to increase room and overall building ventilation, including increasing the number of air exchanges with outdoor air, limit internal air circulation, improve central air filtration or other upgrades to HVAC systems. CDC guidance on [ventilation in buildings](#) provides helpful information for evaluating and improving building, room, and other space ventilation. Ventilation is also important to increase in other non-building spaces, such as on buses or public transportation – in such situations, a vehicle’s ventilation can be increased by opening windows (if weather permits) or using the vehicles air system to bring in outdoor air and avoid re-circulating internal air. In enclosed spaces, improving ventilation should be combined with attempts to maximize physical distancing between people and face mask use.

12. Public Health Contact Tracing, Isolation and Quarantine: “Contact tracing” refers to the act of investigating who has been in close contact with a person diagnosed with COVID-19 so that the person infected can be “isolated” and the people who have been in close contact can be “quarantined” to reduce further spread of the virus. Contact tracing, isolation, and quarantine, should be a collaborative effort between the New Hampshire Division of Public Health Services (DPHS), Bureau of Infectious Disease Control (BIDC) and the business or organization where the COVID-19 exposure occurred.

- a. COVID-19 exposures at businesses and organizations should be promptly reported to NH DHHS DPHS Bureau of Infectious Disease Control at 603-271-4496. Reporting of infectious diseases and furnishing requested infectious disease-related business information (including patron and employee information) is a requirement under NH [RSA 141-C](#).
- b. NH DPHS can provide assistance with contact tracing and guidance to prevent/control spread of COVID-19, including in outbreak situations.
- c. To assist with identifying “close contacts” of people with COVID-19, and to avoid the need for possible public notification, it is recommended that businesses and organizations maintain attendance / customer lists and seating charts, including having assigned seating in situations where it’s feasible (e.g., buses, school classrooms, etc.)







NH Public Health Recommendations for People Who Are Fully Vaccinated When Around Others From Outside the Household

May 17, 2021

On May 13, 2021, CDC released updated Public Health Recommendations for Fully Vaccinated People. The NH Division of Public Health Services (DPHS) continues to recommend that businesses and organizations implement the mitigation measures outlined in the NH Universal Best Practices, including face mask use and social/physical distancing for all persons (irrespective of vaccination status) as a pandemic control measure, to protect vulnerable individuals who may not be able to be vaccinated or who might only have partial immunity from vaccination, and to protect business operations from introduction and spread of COVID-19. In settings highlighted in the chart below where small groups of fully vaccinated people are gathering, then strict social distancing and face mask use may not be necessary.

Additionally, NH DPHS (similar to CDC), continues to recommend that everybody wear face masks and physically distance in certain settings, including on public transportation, schools, healthcare settings like hospitals and long-term care facilities, correctional facilities, homeless shelters, and other settings that may be high-risk for spread of COVID-19 or where a high proportion of people may not be fully vaccinated.

TABLE: NH recommendations for physical distancing and face mask use for fully vaccinated people in settings where there is potential for close contact with others.

Should I Wear a Face Mask & Physically Distance in Settings Around Other People?		Other Peoples' Vaccination Status	
		All fully vaccinated	Vaccination status unknown or not all are fully vaccinated
Location	Indoors	<p>NO*</p> 	<p>YES</p> 
	Outdoors	<p>NO*</p> 	<p>NO*</p> 

*Unless required to by a business or organization, or a person desires maximal protection

Note: Please note that if you are significantly immune compromised, then the recommendations above may not apply to you; please discuss your risk and protective measures with a trusted healthcare provider.

People who are unvaccinated or only partially vaccinated against COVID-19 should continue to wear face masks and physically distance when around other people indoors, and outdoors if unable to consistently maintain 6 feet of physical separation from others.

Rationale: A fully vaccinated person is at low risk for acquiring infection and spreading to others. However, because vaccines are not 100% effective and there is still a large number of unvaccinated people, mitigation measures like physical distancing and masking still have an important role to control this pandemic. Compared with vaccination alone, modeling studies from the CDC and academic partners have shown that a combination of high vaccination rates with continued use of population-level mitigation measures (face mask use, physical distancing, etc.) will be more effective at limiting COVID-19 infections, hospitalizations, and deaths, and decrease community transmission more quickly. NH and most other states around the country continue to have a “substantial” level of community transmission of COVID-19, and a large proportion of the NH population is not yet fully vaccinated. Therefore, the next several weeks are an important time of transition to drive COVID-19 numbers lower. While we know that vaccination is highly effective at preventing COVID-19 (both asymptomatic and symptomatic disease) and limiting transmission to others, population-level mitigation measures will end the pandemic more quickly, protect the vulnerable and people unable to be vaccinated, and enable return to more normal societal functioning. Additionally, current CDC guidance is difficult for businesses and organizations to implement without developing a process to identify which people are fully vaccinated vs. not fully vaccinated. All of these considerations factored into our updated and clarified NH guidance outlined above.

NH DPHS will closely monitor COVID-19 infection rates and vaccination uptake, and will re-evaluate face mask use recommendations in the next 3-4 weeks. As vaccination rates increase and community transmission decreases, NH DPHS expects to fully implement CDC guidance by the end of June. **Therefore, it is important for people who have not yet scheduled themselves to be fully vaccinated against COVID-19 to do so now as we transition from relying on community mitigation measures to vaccination to control and end this pandemic.**

Other benefits and recommendations for people fully vaccinated outlined in the CDC guidance are consistent with current NH recommendations, including recommendations that fully vaccinated people:

- Do not need to quarantine after international travel (no persons, vaccinated or unvaccinated, are required to quarantine after domestic travel)
- Do not need to quarantine after a known exposure to another person with COVID-19
- Can be exempted from asymptomatic screening testing programs
- Can be exempted from testing after a known exposure, or after domestic travel (if they remain asymptomatic)

Fully vaccinated persons still should:

- Self-isolate and be evaluated for testing if experiencing any new or unexplained symptoms of COVID-19
- Be tested 3-5 days after international travel



Russ Dean <rdean@exeternh.gov>

Fwd: Exeter mask mandate

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>

Thu, May 20, 2021 at 4:43 PM

To: Russ Dean <rdean@exeternh.gov>

Packet

----- Forwarded message -----

From: **Anne Sorber** <anne@sorber.us>

Date: Thu, May 20, 2021 at 9:49 AM

Subject: Exeter mask mandate

To: <Npapakonstantis@exeternh.gov>, <Dbrowne@exeternh.gov>, <Mcowan@exeternh.gov>, <Jgilman@exeternh.gov>, <Loliff@exeternh.gov>, <Governorsununu@nh.gov>

Dear Select Board Members of Exeter,

As an Exeter resident, for the last 16 years, I am writing to express my concerns about the mask mandate. It has come to my attention that you will be considering extending the mask mandate, when it ends on May 29th. If anything, the mask mandate should be abolished now. Why would you even consider extending it when many states across the country have never had one from the beginning, and while others have removed them. Our own governor removed the statewide mask mandate. And just recently other communities in the state have removed theirs. Newmarket just removed theirs last night (5/19). Why do you feel that Exeter needs to retain one?

I ask you all to produce the scientific evidence showing that masks work. In actuality, there is a large body of evidence showing that they do not work to stop the spread of the coronavirus. Instead, it seems that our town is relying on masks to virtue signal to others that "we care" about the community. With many choosing to be vaccinated and COVID rates declining, our town, like many across the country, have turned this entire health issue into a political one. Personally I have family members that live in 4 different states across the country, and they are all amazed that our town, not state, still requires masks. It is actually embarrassing.

By continuing to unnecessarily require masks, you have created a division among our residents and made Exeter an unfriendly community. If you don't agree, look to local social media pages and read about how residents are "complaining" and "tattling" about those not wearing masks OUTSIDE or in businesses. My teenage son has been harrassed on multiple occasions while riding his bike through the downtown business district, because he was not wearing a mask. I tell him NOT to wear one. He is OUTSIDE, healthy, and exercising. It would be unhealthy and unsafe to require him to wear one. Sadly, he thinks that members of our community are out to get him and his friends. These unfriendly and unwelcoming behaviors, combined with the way our school system had to be forced by the governor to get all of our students in school full time, has made my entire family rethink our decision to live here.

Since the latest mask mandate was extended, my family has refused to support local businesses that require masks. We now take our money to other communities where we will not be hassled. There are other bookstores, grocery stores, clothing stores, ice cream shops and restaurants in the Seacoast area who welcome us with a smile when we enter their establishments mask-free. And I know that others in the community are doing the same.

I am currently teaching my 5th grader about the American Revolution, as I decided to homeschool him rather than send him to school for 6 hours a day with a mask, as I teach my children to not live in fear. We read a quote the other day, which struck me as so appropriate for today:

"Those who would give up essential Liberty, to purchase a little temporary Safety, deserve neither Liberty nor Safety." - Benjamin Franklin

Let's not forget the principles our country and government were founded on!!

Sincerely,

Anne Sorber, PhD



Russ Dean <rdean@exeternh.gov>

Fwd: Mask mandate meeting

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Thu, May 20, 2021 at 4:44 PM

Packet

----- Forwarded message -----

From: **Kerry Campbell** <kerrya75@yahoo.com>
Date: Wed, May 19, 2021 at 9:22 PM
Subject: Fwd: Mask mandate meeting
To: <npapakonstantis@exeternh.gov>

Sent from my iPhone

Begin forwarded message:

From: Kerry Campbell <kerrya75@yahoo.com>
Date: May 19, 2021 at 9:18:27 PM EDT
To: npapakonstantis@exeternh.gov, dbrowne@exeternh.gov, mcowan@exeternh.gov, jgilman@exeternh.gov, loliff@exeternh.gov
Cc: governorsununu@nh.gov, frank.edultbut@doe.nh.gov
Subject: Mask mandate meeting

Good evening,

I am writing to you this evening to request that you don't vote to extend the mask mandate (especially outside). Federal and state guidelines have been updated to reflect the cdc recommendations of removing the mask mandate both indoor and out. Both the vaccines and natural immunity have brought our transmissions down. Hopefully we will get to zero someday but it's unlikely and if you remember we all came home 14 months ago for two weeks to "flatten the curve". It is time to allow residents make decisions for themselves. Also in many ways the mandate has pitted our town against each other. I'm not an anti Vaxer, non believer or anything. In fact I've worn my mask indoors as requested. With that said I've been glared at and I've watched people get shamed for not wearing a mask on social media which then causes the other side to react. It makes me sad to see this. There's no perfect answer but I'm requesting we follow the science. It's strange to me that we've heard that all year but when it's this people are hesitant. There's nothing to stop anyone who's not vaccinated or who wants to wear their mask. I believe this is one of the great things of our country. Exeter has had the mandate since august and we have seen ups and downs but most of that was prior to vaccines being available.

Thank you for your time
Kerry

Sent from my iPhone



Russ Dean <rdean@exeternh.gov>

Fwd: Hi Niko

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Thu, May 20, 2021 at 4:37 PM

Packet

----- Forwarded message -----

From: **peggy Massicotte** <pegmassicotte@hotmail.com>
Date: Thu, May 20, 2021 at 11:00 AM
Subject: Hi Niko
To: NPapakonstantis@exeternh.gov <NPapakonstantis@exeternh.gov>

Hi Niko,

I've heard rumors that the board is planning on extending the mask mandate on Monday? That's true and is it even possible now that the governor lifted the mask mandate?

Thank you,
Peggy

Sent from my iPhone



Russ Dean <rdean@exeternh.gov>

Fwd: Mask mandate

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>

Thu, May 20, 2021 at 4:37 PM

To: Russ Dean <rdean@exeternh.gov>

For the packet

----- Forwarded message -----

From: **Joe Galvin** <joe.galvin@comcast.net>

Date: Thu, May 20, 2021 at 12:37 PM

Subject: Mask mandate

To: <npapakonstantis@exeternh.gov>

Time to retract the mask mandate.

Thank you,
Joe

Sent from my iPhone



Russ Dean <rdean@exeternh.gov>

Fwd: Exeter NH Mask Ordinance.

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>

Thu, May 20, 2021 at 4:45 PM

To: Russ Dean <rdean@exeternh.gov>

Packet

----- Forwarded message -----

From: **Phil Jackson** <phil8jackson@gmail.com>

Date: Wed, May 19, 2021 at 5:16 PM

Subject: Exeter NH Mask Ordinance.

To: <Npapakonstantis@exeternh.gov>, <Dbrowne@exeternh.gov>, <Mcowan@exeternh.gov>, <Jgilman@exeternh.gov>, <Loliff@exeternh.gov>, <Governorsununu@nh.gov>, <Frank.edelblut@doe.nh.gov>

Hello Everyone,

I'd like to request that we please vote on what we have learned and take actions on results.

Looking back at the first mask ordinance implemented on September 2, 2020 we see the results. Seacoast deaths continue to follow the natural virus curve like many other cities counties states and countries with or without mask mandates.

*Please see the attached Covid graph to see the results of mask mandates. 0 impact.

Covid is an airborne virus with incredibly small micron sized particles that flow through the air just like someone's breath flows through a mask. It is not droplet-based and even if it was, wet droplets on a mask would inadvertently a staging where virus particles would launch in the air like projectiles with each exhaled breath through the mask. The CDC which has become an inaccurate political bureaucracy is hardly a source of information that should impact our distance. But even their own study shows mixed results and at best 1.5% efficacy wearing masks.

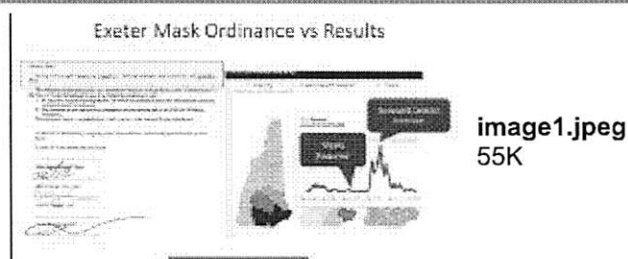
Decades of OSHA standards have been thrown out the window in terms of our response to this virus with the protocols and best practices for medication.

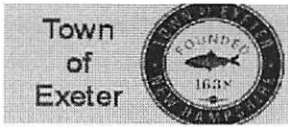
Forcing people to wear masks especially children in school or people out in public is draconian abusive and psychologically damaging over time.

We need to correct the mistakes that have been made and move forward please consider canceling the mask ordinance.

Regards,

Phil Jackson
Stratham NH





Russ Dean <rdean@exeternh.gov>

Fwd: On the expiration of our mask mandate

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>

Sun, May 16, 2021 at 2:09 PM

To: Russ Dean <rdean@exeternh.gov>

Please include in the packet

Thanks,

NP

----- Forwarded message -----

From: **Heidi Carrington Heath** <hcarringtonheath@gmail.com>

Date: Sat, May 15, 2021 at 6:44 PM

Subject: On the expiration of our mask mandate

To: Niko Papakonstantis <npapakonstantis@exeternh.gov>, Lovey Oliff <loliff@exeternh.gov>, Molly Cowan <mcowan@exeternh.gov>, <DBrowne@exeternh.gov>, <jgilman@exeternh.gov>

Dear Select Board,

Thank you as always for all the work you do for our community. A particular thank you for your good work on the mask mandate that has guided our town through the last many months. I was not surprised to hear from Chief Wilking that Exeter led the way in the best Covid numbers of the most populous towns in NH. That is a direct result of your willingness to put public health first. Well done.

In that vein, I am writing in support of a continuation of our town's mask mandate for **indoor spaces only** through Labor Day weekend of 2021. While the CDC has updated its guidelines for vaccinated people (and only vaccinated people), those guidelines do not in any way state that we should be removing mask mandates in communities. The opposite in fact. They state that those who are unvaccinated should still take strong precautions. Rockingham County remains behind in our vaccination rates compared to the other counties in NH. Per the Covid Act Now database as of this morning, we are last among the counties in NH with only a 55.3% vaccination rate. We have a bit more road to travel before we are fully protected. Additionally, our 12-15 year old population has only just begun being able to be vaccinated.

The research and data are clear. Outdoor, open air, uncrowded spaces are very, very low risk. You would have to be exposed for a long period of time to contract Covid outdoors. Kudos to all of you. Our mandate last summer that did not require masks outdoors other than in the business district was ahead of the science, and proved to be very data-driven. I think we can all agree the time has arrived to allow folks not to mask outdoors other than special events (like festivals, and large gatherings).

However, indoor spaces remain a significant risk to those who are not vaccinated, our disabled and medically fragile neighbors, those who cannot mask for legitimate medical reasons, and our youngest children who cannot be vaccinated yet. As our town leaders, I ask you to continue to lead from a place of public health first, and protecting our most vulnerable. The end of this long chapter of our common life together is in sight, and we just need to hang in there for a little while longer. Finally, our business owners across town (many of whom are continuing to require masks) deserve the support of our town governance to help give them stronger footing. The health of our businesses, and our public health go hand-in-hand.

Please consider keeping our mandate in place for indoor spaces only through Labor Day weekend. It is very possible by fall we will have clarity about a vaccine timeline for our youngest residents. This also allows the summer for our remaining adolescents, and other adults who may have needed more time to be vaccinated. All of us can pull together for a few more months. Thank you for your time. Please do not hesitate to be in touch with any questions. This email is welcome to go in the packet.

Warmly,

The Rev. Heidi Carrington Heath
10 Chestnut Street

5/18/2021

Town of Exeter, NH Mail - Fwd: On the expiration of our mask mandate

Exeter, NH 03833

--

Rev. Heidi Carrington Heath
Chaplain and Educator



Russ Dean <rdean@exeternh.gov>

Fwd: Mask Mandate Extension

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>

Mon, May 17, 2021 at 5:15 PM

To: Russ Dean <rdean@exeternh.gov>

For the packet

----- Forwarded message -----

From: <cappiellomaryann@aol.com>

Date: Mon, May 17, 2021 at 7:57 PM

Subject: Mask Mandate Extension

To: mcowan@exeternh.gov <mcowan@exeternh.gov>, DBrowne@exeternh.gov <DBrowne@exeternh.gov>,

NPapakonstantis@exeternh.gov <NPapakonstantis@exeternh.gov>, loliff@exeternh.gov <loliff@exeternh.gov>,

jgilman@exeternh.gov <jgilman@exeternh.gov>

CC: horvathon@gmail.com <horvathon@gmail.com>

Dear Exeter Select Board,

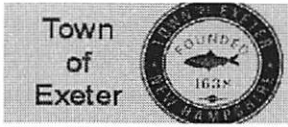
Thank you for your leadership in creating a mask mandate for the town of Exeter. It's meant the world to my family since it was first implemented last August.

We don't live in Exeter, but we have made it a point to shop in Exeter *even more* frequently than we normally do because Exeter has had a mask mandate. Our church is in Exeter, and our daughter attends Exeter High School and Musical Arts Academy, and volunteers at the American Independence Museum. We think of ourselves as "extended" Exeter residents. We think the safest thing to do is to extend the mask mandate for indoor settings for a few months longer. We hope that you do, too.

Thank you again for your important leadership on this issue in the Seacoast! We appreciate you, and are so grateful for the community leadership you have modeled.

Best,
Mary Ann Cappiello, Tim Horvath, and Ella Horvath

Mary Ann Cappiello
www.theclassroombookshelf.com



Russ Dean <rdean@exeternh.gov>

Fwd: Mask Mandate

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>

Mon, May 17, 2021 at 4:18 PM

To: Russ Dean <rdean@exeternh.gov>

For the packet

----- Forwarded message -----

From: **JENNIFER BRACKETT** <jennbrackett@comcast.net>

Date: Mon, May 17, 2021 at 6:57 PM

Subject: Mask Mandate

To: mcowan@exeternh.gov <mcowan@exeternh.gov>, jgilman@exeternh.gov <jgilman@exeternh.gov>, loliff@exeternh.gov <loliff@exeternh.gov>, NPapakonstantis@exeternh.gov <npapakonstantis@exeternh.gov>, DBrowne@exeternh.gov <dbrowne@exeternh.gov>

Dear Select Board members,

Thank you kindly for your service to our Town during what has been a most trying time for all. Your leadership is deeply appreciated and needed.

Since the mask mandate is set to expire at the end of this month, I would respectfully like to ask the Board to extend the mandate through until the end of summer in indoor spaces only. This makes so much sense given our public interactions with folks who may either be local or visiting from out of town and may not have been vaccinated but are going about indoors without masks. There's just no way to know who has and who hasn't been vaccinated. Why put our vulnerable citizens at unnecessary risk when we can simply take the lead in this next phase of the pandemic and extend the mandate? This will also help protect our business owners from having to make this call with no back up from our community.

I truly hope you will consider taking this action.

Sincerely,

Jennifer Brackett Piskovitz
22 Forest Street



Russ Dean <rdean@exeternh.gov>

Fwd: Mask Mandate

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>

Tue, May 18, 2021 at 10:26 AM

To: Russ Dean <rdean@exeternh.gov>

For the packet

----- Forwarded message -----

From: **Caitlin DeSoye** <caitlin.desoye@gmail.com>

Date: Tue, May 18, 2021 at 12:42 PM

Subject: Mask Mandate

To: <jgilman@exeternh.gov>, <mcowan@exeternh.gov>, <npapakonstantis@exeternh.gov>, <dbrowne@exeternh.gov>, <jmurray@exeternh.gov>

Good afternoon!

I'm writing as rumor has it there may be a reinstatement of the mask mandate downtown. I would like to oppose that directly with science only. I FULLY support business owners having their own say. If they want me to wear a mask in their store - absolutely! It is their store and their choice. BUT, OUTSIDE masks make no sense and science clearly illustrates that point. I have attached the article by the CDC illustrating why masks are not necessary when outdoors - especially as people downtown, walking up and down the street, etc are not within direct contact for 15 minutes or more - not even 3 seconds when walking by - which is not time enough to be counted as direct contact. I have provided research attached below. I work at 149 Water Street - masks are required in my office too... so I get it. That is fine. But OUTDOORS - masks should NOT be required - science. Just science, Not politics. We have to step away from people's political agenda and if they want to choose to continue wearing a mask they can, but others should not have to when science has repeatedly shown it is not an issue.

Thank you for your review!

Directly from: <https://www.cdc.gov/coronavirus/2019-ncov/faq.html#Basics>

For COVID-19, a close contact is anyone who was within 6 feet of an infected person for a total of 15 minutes or more over a 24-hour period.

Walking downtown is not 15minutes within 6 feet of people.

Sincerely,

Cait DeSoye

12 Woodridge Lane Exeter NH



Russ Dean <rdean@exeternh.gov>

Fwd: no more mask mandate

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Wed, May 19, 2021 at 12:26 PM

For the packet

----- Forwarded message -----

From: **Shawn Roussin** <saroussin@yahoo.com>

Date: Wed, May 19, 2021 at 12:08 PM

Subject: no more mask mandate

To: Jgilman@exeternh.gov <Jgilman@exeternh.gov>, mcowan@exeternh.gov <mcowan@exeternh.gov>, Dbrowne@exeternh.gov <Dbrowne@exeternh.gov>, loliff@exeternh.gov <loliff@exeternh.gov>, npapakonstantis@exeternh.gov <npapakonstantis@exeternh.gov>, jmurray@exeternh.gov <jmurray@exeternh.gov>

Select Board of Exeter

We have been Exeter residents since 2003. It has come to our attention that the Select Board is considering not only extending the mask mandate, but expanding upon it. This is the exact opposite of what is going on all over the country, and I challenge each of you who is in support of this to present reputable scientific references endorsing this newest mask mandate consideration.

This is not what we were promised if we wore masks for 15 days, the rest of the summer, or throughout the school year. This is not what we were promised if we reached herd immunity with the help of incredibly effective vaccinations, none of which are FDA approved.

At this point, endorsing any sort of mask mandate while outside, or during exercise, or when entering small businesses, or attending school, is 100% politically motivated because I already know there's no science or data available to mandate masks any longer. If you've got some, I'm all eyes and ears.

Weren't we all following the CDC guidelines over the last year? Why now do you find the CDC recommendations deplorable? Why do you pick and choose from their guidelines?

At this juncture, it would be nice to hear that you cared about our struggling businesses in town, and our students' mental health and education, but that remains questionable, much like most of our local school boards' decisions.

On May 1st we decided to not give any of our money to any single business or entity in Exeter until the mask mandate was lifted; only the ones disregarding it.

We have recruited dozens, if not hundreds of local residents to do the same. It is not what we wanted to do, but it's the only way we can take a stand. At this point we can't vote you out. Each day that the mask mandate is extended, will be another day towards the extinction of downtown Exeter. That'll be on your hands.

When school starts for the 21-22 year, our kids will not be wearing a mask at school either, mandate or not. Why? They are not at risk. The vaccine has not been adequately studied in children (or adults), so as of today they will not be receiving it. Nearly all SAU16 staff are vaccinated. Nearly every adult in this country who has wanted a vaccine has received one. Vaccinated individuals are incredibly unlikely to transmit the virus or contract the virus. Even if they did,

the chances of requiring hospitalization are minuscule at best, essentially nonexistent. But hey, why follow the science, right?

We are vaccinated. We have been following the CDC guidelines. We no longer wear our masks anywhere except at our jobs as healthcare workers. We feel exceptionally safe because we are safe. And so are you. That's the part that has been proven and it's actually backed by data and science. Your mask mandate is not.

We no longer take our dry cleaning to Burnham's. We no longer bring our kids to Stillwells. We no longer go to any restaurants in Exeter. We leave Exeter to do all of our grocery shopping. All of our car repairs are done outside of Exeter. The list goes on. This will not change for us so as long as I live here and there is a mask mandate. And we are actively recruiting as many citizens as possible to follow suit. The support is growing infinitely and swiftly.

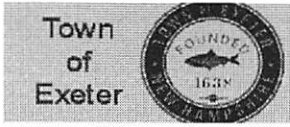
Do what's right for our town. Save our businesses. No more mask mandate. Follow the science.

Much appreciated,

Shawn Roussin

Karen Bresciano

& Family



Russ Dean <rdean@exeternh.gov>

Fwd: Mask Mandate

4 messages

Niko Papakonstantis <npapakonstantis@exeternh.gov>
 To: Russ Dean <rdean@exeternh.gov>

Wed, May 12, 2021 at 4:54 AM

----- Forwarded message -----

From: **Ray Cardello** <rcardellocd@gmail.com>

Date: Wed, May 12, 2021 at 6:39 AM

Subject: Mask Mandate

 To: NPapakonstantis@exeternh.gov <NPapakonstantis@exeternh.gov>, jgilman@exeternh.gov
 <jgilman@exeternh.gov>, mcowan@exeternh.gov <mcowan@exeternh.gov>, DBrowne@exeternh.gov
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Good Morning Members of the Select Board

I just watched the intro to the Select Board Meeting of May 10, and was again so terribly disappointed in the Select Board of this town. I have written a few times in my blog, and have included links below, about the power hold that local governing boards are trying to exert on their people. You supposedly claim that your decisions throughout the COVID timeframe have been science based and yet you appear to think you know better than the scientists at the CDC. God knows they have been wrong many times throughout this Pandemic but they are the guidance. The Governor has relaxed the statewide mandate but you all seem to have various reasons for not doing so in Exeter. All of which do not fall under your purview and bounds of leadership.

This decision is an easy one. Give people back their right to personal choice. The State has done that and you looking to govern by the example of neighboring towns. This thinking is without basis of facts or need is weak. Supporting individual businesses is fine but you do not set mandates for all at the whim of a few. I challenge Selectwoman Cowan to produce a verifiable list of the businesses who have thanked her or that need continued support from the Board to enforce their personal wishes. Same for Selectwoman Gill. Your job is not to set rules for all to satisfy the few. If a business chooses to require masks for their establishment, that is on them and not on you to enforce to make them "fell" better.

The current mandate is set to expire on May 29. Let it go, enjoy the power you felt, and let the thousands of Exeter residents that you have unnecessarily kept masked smile and breathe again.

<https://conservativeviewfromnh.com/2021/05/10/pga-leads-the-way-out/>

<https://conservativeviewfromnh.com/2021/04/28/lessons-from-a-pandemic/>

Ray Cardello
 Exeter, NH

617.908.3711

Niko Papakonstantis <npapakonstantis@exeternh.gov>
 To: "rcardellocd@gmail.com" <rcardellocd@gmail.com>
 Cc: Russ Dean <rdean@exeternh.gov>

Fri, May 14, 2021 at 4:04 AM

Good morning Mr. Cardello,

The Select Board discussed the mask ordinance at our May 10 meeting and agreed we would discuss it further at our May 24 meeting.

As you are aware, the current mask ordinance expires on May 29 so a decision will be made at the May 24 meeting, presumably. Of course, all available recommendations will be taken into consideration.

i am happy to inform you that Mr. Dean returned from leave last month. I appreciate your concern.

Thank you for your time and reaching out to the Board.

Respectfully,

Niko Papakonstantis

----- Forwarded message -----

From: Ray Cardello <rcardellocd@gmail.com>

Date: Thu, May 13, 2021 at 7:18 PM

Subject: Re: Mask Mandate

To: NPapakonstantis@exeternh.gov <NPapakonstantis@exeternh.gov>, jgilman@exeternh.gov <jgilman@exeternh.gov>, mcowan@exeternh.gov <mcowan@exeternh.gov>, DBrowne@exeternh.gov <DBrowne@exeternh.gov>, loliff@exeternh.gov <loliff@exeternh.gov>

Good Evening Members of the Select Board,

I have two questions for the group:

1. What is the position of the Board on Masks now that the CDC has relaxed the recommendations on mask usage for vaccinated people?
2. What is the status of the Town Manager? Is he still on paid leave or back to working full time for the residents of Exeter?

Sincerely

Ray Cardello

Exeter, NH

617.908.3711

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Exeter, NH

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From: Ray Cardello <rcardellocd@gmail.com>

Sent: Wednesday, May 12, 2021 6:39:15 AM

To: NPapakonstantis@exeternh.gov <NPapakonstantis@exeternh.gov>; jgilman@exeternh.gov <jgilman@exeternh.gov>; mcowan@exeternh.gov <mcowan@exeternh.gov>; DBrowne@exeternh.gov <DBrowne@exeternh.gov>; loliff@exeternh.gov <loliff@exeternh.gov>

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Ray Cardello

Exeter, NH

617.908.3711

Russ Dean <rdean@exeternh.gov>
To: Niko Papakonstantis <npapakonstantis@exeternh.gov>

Fri, May 14, 2021 at 5:25 AM

TY

On Fri, May 14, 2021 at 7:04 AM Niko Papakonstantis <npapakonstantis@exeternh.gov> wrote:

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Date: Thu, May 13, 2021 at 7:18 PM

Subject: Re: Mask Mandate

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Exeter, NH

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Sent: Wednesday, May 12, 2021 6:39:15 AM

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Ray Cardello

Exeter, NH

617.908.3711

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Sun, May 16, 2021 at 2:10 PM

Please include in the packet.

Thanks,

NP

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From: **Ray Cardello** <rcardellocd@gmail.com>

Date: Wed, May 12, 2021 at 6:39 AM

Subject: Mask Mandate

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Ray Cardello
Exeter, NH

617.908.3711



Russ Dean <rdean@exeternh.gov>

Fwd: Mask mandate

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>

Wed, May 19, 2021 at 2:04 PM

To: Russ Dean <rdean@exeternh.gov>

For the packet

----- Forwarded message -----

From: **K Gass (KG)** <kimberlygass@gmail.com>

Date: Wed, May 19, 2021 at 1:59 PM

Subject: Mask mandate

To: <Jgilman@exeternh.gov>, <mcowan@exeternh.gov>, <dbrowne@exeternh.gov>, <jmurray@exeternh.gov>, <npapakonstantis@exeternh.gov>, <loliff@exeternh.gov>

Good afternoon,

I'm writing to request that you please NOT extend the mask mandate in Exeter.

The science does not support mask wearing and these kinds of mandates are only further harming our community. The CDC just issued their mask recommendation that fully vaccinated individuals may remove their masks. Please follow that same recommendation and allow our community to get back to living.

I will not be shopping in any of the Exeter businesses if the mask mandate is extended.

Thank you,

Kimberly

April 29, 2021

Dear Members of the Exeter Select Board, Town Manager, and Economic Development Director:

for inclusion in the public comments/packet of the next Select Board meeting

Thank you for the consistently broad-minded approach to facilitating the advocacy for and protection of public health in our community during the Covid-19 pandemic.

In New Hampshire we are approaching a critical point in the vaccination statistics of our community and state: most people ages 16 and over who have determined that they 'want' the vaccine have received it or are scheduled to receive it. What remains is a significant number of people who will forego vaccination for various reasons: 1) those who cannot receive it due to age or adverse risk factors, 2) those who believe it is not safe or necessary, and 3) those who are simply placing a low priority on getting the vaccine compared to other tasks in their daily lives.

It is this third group that I am writing to you about. These citizens may feel ambivalent about getting the vaccine because of the effort involved in getting to and from appointments (or scheduling appointments), because of financial concerns related to missing work with adverse reaction to the vaccine, or because they feel like they are at low risk from becoming ill with the Covid virus. I believe every sector of our government, from federal to local, needs to focus on encouraging people in this group to get vaccinated.

Business owners can also encourage this third group to get vaccinated. Some of these employees may be hesitant to get the vaccine out of concern for having to take unpaid sick days as a result of side effects from the vaccine. I personally missed two full days of work because I felt so ill after my second dose of the vaccine.

Between my own experience of feeling ill - facing the choice to either work or not get paid - and my sense that 'mandating' the vaccine as an employer is not the right way to go, I've decided to incentivize vaccines for my employees. I am hoping that other area businesses will join me in incentivizing vaccination for their employees. At Enna Chocolate we are offering a \$75 bonus upon complete vaccination for each employee.

I invite the Exeter Select Board to join me in encouraging area businesses to consider how they may offer incentives to broaden vaccination among their employees. Such incentives may include: paid hours or day(s) off following vaccination, financial bonuses, assistance with accessing the vaccine such as transportation to and from vaccine appointments, and meal or grocery stipends. To employees who may not have adequate financial resources to afford taking sick time following a vaccine, or who lack resources for transportation or groceries, these incentives are not insignificant. And for employees who feel that they are low risk and who are

not placing a high priority on getting vaccinated, employers who give this nudge to them will have a very significant impact on the public health of our community.

Thank you for your consideration, and with humble regards,

Enna Grazier
8 Warren Ave., Exeter NH 03833

Exeter Police Stakeholders Committee Report

Exeter Police Stakeholders Committee Presentation to the

Exeter Select Board

May 24, 2021

To: Chair Papakonstantis and Members of the Exeter Select Board

From: Anne L. Surman, Chair, Exeter Police Stakeholders Committee ("EPSC") on behalf of Chief Stephan Poulin, Exeter Police Department and the EPSC Members.

I would like to start this presentation by thanking the Exeter Select Board and Chief Stephan Poulin for creating this Stakeholders committee: An opportunity for community members to participate in working closely with our Exeter Police Department.

We are pleased to present the results of the Exeter Police Stakeholders Committee. The Committee was formed and tasked with a charge of evaluating 5 specific goals of the Exeter Police Department in preparedness for a strategic plan. Since December 2020, this committee has been meeting every other week with each topic and goal building upon the next to a culmination: A sample of what you will see and hear this evening. The committee began immediately to work on Goal #1- Strengthening partnerships and engaging the community in participation. This goal was to give our citizens a voice, a forum: a report card on the job performance of the Exeter Police Department. The Committee spent several meetings painstakingly creating a Citizen Survey. Each question was scrutinized before being placed on the survey. The goal being to create the most comprehensive survey questions for the public to answer on a multitude of items for their police department. Questions ranged from commenting on the amount of police presence in their community, scope of services provided and the knowledge of them, their personal experience with officers and how they were treated/affected, and how the Exeter Police could improve and make each citizen feel safer in the community. The survey was available in paper and electronic format for just over a month and we received a total of 347 responses. We will go over a short slide presentation of the survey tonight as well.

We had five Goals to explore. As we go through them, various members of the committee will speak to certain topics that individually they were impressed by and/or made aware of for the first time, which has compelled them to present them to you tonight.

At the core of the discussions was unabashed honesty. That is what came through to me from all the presenters/speakers. From Dennis Walker, Director of Seacoast Mental Health, to Dr. Nicole Sawyer, a trained Psychologist, dedicated to working with police departments, to Ashly Gioia, a dispatcher with ten years working in the mental health field prior to joining the Exeter Police Department: Each week, the committee heard a different voice describing their role in working in public safety.

So, tonight, I want to express my sincere appreciation for all the committee members, the guest presenters and Exeter Police Department Officers and Staff who dedicated these past six months engaging in robust discussions that educated and enlightened us.

For Goal #2: Provide Effective Police Services, the group heard presentations from:

Seacoast Mental Health Director Dennis Walker, who spoke about resources available to the EPD and our collaboration, and heard from Sgt. Devin West discussing the Exeter Police's One Mind Pledge and Certification-the only Police department in NH to do so to date.

In addition to Goal #2 we spoke about recruitment and retention. We discussed the current workforce crisis in Policing across the nation and here in NH. Lt. Steve Bolduc presented the group with a discussion on our hiring process for Officers and Dispatch Supervisor Jessy Shupe spoke about the process for Dispatchers. The Committee also got to hear from the Exeter Police Union President Officer Matthew Oppenlaender on these topics.

I would like to open the floor to Committee member, Katie Adams who wishes to speak more to Goal #2.

For Goal #3: Development of Personnel:

The Committee heard from Field Training Officer Tadd Sierad who gave a synopsis of Field Training a new Officer. They also heard from Ofc. Ben Clouthier who discussed his transition from civilian to officer, and Dispatcher Ashley Gioia who discussed her experiences going through the dispatcher training.

In addition we had a great presentation on police employee mental health from Dr. Nicole L. Sawyer.

I would like to open the floor to Committee member, Alexis Simpson who wishes to speak more to Goal #3.

For Goal #4 Preventing Crime, the Committee heard from Sgt. Brian Hanna who discussed traffic and accident statistics for 2019 and data driven approaches to crime and traffic safety. Community Resource Officer Bruce Page also discussed National Night Out and urged everyone's participation on August 3rd.

Lastly for Goal #5, the Committee was able to hear from Town Planner Dave Sharples who gave an update on working with the Facilities Advisory Committee and the Budget Recommendations Committee with regards to a new Public Safety Complex- warrant article #13.

Now we will show a brief slide presentation on the internal and external survey results.

Proposed LCHIP Grant Application – Conservation Commission

**TOWN OF EXETER
PLANNING DEPARTMENT MEMORANDUM**

Date: May 19th, 2021
To: Russ Dean, Town Manager
From: Kristen Murphy, Natural Resource Planner
Subject: Land Community Heritage Investment Program (LCHIP) Grant Application for Raynes Barn

As you know, the Conservation Commission has worked steadily to establish Raynes Farm as a destination site for the public. They have hosted numerous events from large (100+ attendees) to small (25 or less), always with the goal of educating the public of the role this property has played in Exeter's history and to highlight the natural resources this land protects. From full moon snowshoeing, to the masses that turned out for the pumpkin toss, to open air painting days, to woodcock walks, one thing rings true for all of these events---people love the property.

The Town has supported essential structural repairs since the 2002 acquisition. Most were focused on preserving stability and longevity of the barn, such as roof replacement and sill, foundation, and support beam repairs. Remaining work is needed to the clapboards and trim (including paint), additional sill work, window/door repairs, flooring and some interior improvements to the cross-beams. The Commission believes, though building maintenance will always be required, completing the remaining repairs will move this property closer to being self-sustaining through community support and event hosting. The repairs would not only expand the capacity of barn use, but would also expand the season of use, allowing us to hold barn-centered events during the growing season when field use is limited due to hay production.

We obtained an update to barn condition assessment that indicates the remaining repairs are just under \$242,000. The Conservation Commission is poised to submit an LCHIP grant application to assist with the remaining repairs. This grant requires a minimum of a 50% match, including in kind services. As has been presented as part of the CIP process, the Commission would plan to request a warrant article for the remaining town match, contingent on successful award of this grant.

At this juncture, the Commission is seeking endorsement from the Select Board to apply for the grant. They acknowledge that your positive endorsement of the application at this time is in no way approval of the overall project, as that process would need to follow our standard budget process.

Classification Plan Amendment

**TOWN OF EXETER
MEMORANDUM**

TO: Select Board
FROM: Town Manager
RE: Assistant Town Manager/Human Resources Director Proposal
DATE: May 24th, 2021

The Board's goals meeting of April 19th suggested the organization be more aligned including a possible restructuring.

Administratively speaking, there is an opportunity to realign with the retirement of the current Human Resources Director. The proposal is to add the title of Assistant Town Manager to the current Human Resources Director job description creating an Assistant Town Manager/Human Resources Director. The position would continue to report to the Town Manager.

Changing this job description creates several improvements to the organization:

1. Additional assistance and high-level support to the Town Manager and Select Board in issues of significance to the Town including special projects and pursuit of grants;
2. Added management level support to Town Committees;
3. Opportunity to serve as primary liaison to Town departments;
4. Create a formal administrative chain of command when the Town Manager is absent;
5. The possibility to create succession planning.

The proposed grade for the position is a Grade 13. The wages for the position would be paid from savings from the HR budget with the retirement of the incumbent.

**CLASSIFICATION PLAN – TOWN OF EXETER
NON UNION
AS AMENDED THROUGH ~~NOVEMBER 9, 2020~~ MAY 24, 2021**

GRADE 1	Custodian
GRADE 2	Records Clerk Vehicle Maintenance/Highway Laborer Media Technician (PT)
GRADE 3	Solid Waste Facility Operator Assistant Town Clerk Water/Sewer Utilities Clerk Office Clerk Office Clerk – Fire (PT)
GRADE 4	Administrative Assistant - Planning
GRADE 5	Deputy Town Clerk Human Resources Assistant (PT)
GRADE 6	Recreation Coordinator Office Manager – DPW/Fire/Police/Parks-Recreation
GRADE 7	Executive Assistant Human Resources and Payroll Accountant Deputy Code Enforcement Officer IT Technician
GRADE 8	Deputy Tax Collector Water/Sewer Engineering Technician Engineering Technician
GRADE 9	Welfare/Human Services Administrator Natural Resources Planner Health Officer
GRADE 10	Water Treatment Operations Supervisor Wastewater Treatment Operations Supervisor Electrical Inspector Deputy Assessor Assistant Director – Parks/Recreation
GRADE 11	Assistant Engineer Maintenance Superintendent Human Resources Director Accountant

GRADE 12	Highway Superintendent Senior Accountant Water/Sewer Assistant Manager
GRADE 13	Economic Development Director Town Clerk Police Lieutenant Deputy Fire Chief - Training/EMS Deputy Fire Chief – Fire Prevention/Inspections Assistant Town Manager/HR Director
GRADE 14	Parks/Recreation Director Building Inspector/CEO Water/Wastewater Manager/Engineer IT Coordinator
GRADE 15	Town Planner Deputy Police Chief Assistant Fire Chief – Assistant EMD
GRADE 16	Finance Director Town Engineer
GRADE 17	
GRADE 18	Chief of Police Fire Chief/Emergency Management Director DPW Director
GRADE 19	
GRADE 20	Town Manager

Adopted: July 28, 2014

Amended: December 15, 2014

Amended: June 19th, 2017 (added Deputy Assessor)

Amended: February 11th, 2019 (added Senior Accountant)

Amended: June 3rd, 2019 (deleted Parks Recreation from Office Clerk, add Office Clerk – Fire (PT), add Human Resources Assistant (PT), add IT Technician, add Parks-Recreation to Office Manager, delete “Town” from Assistant Town Engineer).

Amended: June 17th, 2019 (delete Police Captain(s), add Police Lieutenant, add Police Deputy Chief).

Modify “administrator” to “director” for Human Resources.

Amended: September 14th, 2020 (add Media Technician)

Amended: October 5th, 2020 (add Human Resources and Payroll Accountant. Wastewater Operations Supervisor)

Amended: November 9th, 2020 (delete Assistant Fire Chiefs Grade 14, add Deputy Fire Chief – Training/EMS and Deputy Fire Chief – Preventions/Inspection at Grade 13. Add Assistant Fire Chief/Assistant EMD at Grade 15).

TOWN OF EXETER

JOB TITLE: Assistant Town Manager /Human Resources Director

7/1/21

DEPARTMENT: Town Manager

POSITION NUMBER: 600

EMPLOYMENT STATUS: Full-Time, Non-Union

EXEMPT STATUS: Administrative Exemption

LABOR GRADE: 13

JOB SUMMARY: Provides direct support to the Town Manager to assist in the development and implementation of goals, objectives, policy recommendations, long and short-range planning, and priorities. Serves as Acting Town Manager when designated by the Town Manager. Assist Town Manager to carry out the manager's duties as directed, including in the manager's absence supervision of those department heads that report directly to the Town Manager.

Position oversees the town's activities in personnel administration including selection, orientation, training, evaluation, employee relations, position classification, policy review, compensation and record keeping.

SUPERVISION RECEIVED: The Assistant Town Manager/Human Resources Director receives direct supervision from the Town Manager, exercises independent judgment and is evaluated by the Town Manager based upon the achievement of assigned goals and objectives.

SUPERVISION EXERCISED: The Assistant Town Manager/Human Resources Director has direct supervision over the Human Resources Assistant. The Assistant Town Manager may supervise other personnel as assigned by the Town Manager. This may include Department Heads or other staff as required.

ESSENTIAL DUTIES: (The listed examples may not include all duties of the position)

1. Responsible to provide an adept level of administrative staff assistance to the Town Manager in support of their work with the Select Board, members of the public, community groups, governmental agencies, and Town staff.
2. May serve as the Town Manager's representative to community groups and organizations. Represent the Town Manager through attendance at community meetings; following up on key issues; presenting on Town policies and projects; and negotiating, managing and developing agreements and cooperative activities with community partners as assigned.

3. Work requires regular contact with all town departments, state, federal and private organizations, requiring administrative and technical knowledge and ability to promote and protect the town's best interests; contacts require considerable skill in negotiating and resourcefulness and discretion in influencing decisions and behavior of other department heads.
4. Assists the Town Manager in performing various duties including responding to and resolving difficult and sensitive citizen inquiries and complaints; authorizing and coordinating staff efforts for major external and internal communications; work with Select Board members on specific concerns and issues; and major projects with Departments.
5. Conduct, research and develop recommendations on Town operating policies and procedures, programs, services, organizational structure and other administrative issues; observe program operations; analyze findings and implications; prepare and present staff reports and other correspondence.
6. Work with Town Manager to develop a performance management system. Administers staff evaluation process and ensures periodic evaluation of same; prepares reports of hiring practices, as required.
7. Administer the town's personnel programs, policies and procedures; recommend personnel policies, regulations and procedures; ensures the preparation and maintenance of necessary, confidential personnel records.
8. Assists department managers and staff in the interpretation and application of personnel policies, rules, and regulations.
9. Updates job descriptions and conducts wage surveys.
10. Submits department related accounts payable vouchers for payment.
11. Establishes and maintains centralized personnel filing system.
12. Prepares and maintains a variety of records, forms and reports.
13. Oversees employee benefits (health, dental, life, LTD, retirement).
14. Oversees worker's compensation claims with Town's workers compensation carrier and coordinates reports for Department of Labor through Town's WC carrier.
15. Performs other related duties as required by the Town Manager.

Knowledge, Skills and Abilities

An individual in this position must have successful leadership and organizational skills to plan, direct, and collaborate on the work of department managerial, professional, and other staff to include digesting comprehensive research studies, analyzing problems, preparing technical reports, and formulating recommendations; ability to organize priorities and multiple tasks effectively within time and priority constraints, despite interruptions; maintain confidential information; and have strong organizational, written and oral communications skills, ability to communicate effectively with the general public, Town staff, and government officials at all levels and maintain an understanding of racial equity, inclusion and belonging. Individual must have the ability to maintain a professional demeanor under difficult circumstances and understand and interpret complex political issues.

1. Knowledge of the functions, organization and operations of all town departments.
2. Knowledge of town policies and procedures, ordinances and state and federal statutes.
3. Knowledge of the principles and practices of human resource administration.
4. Knowledge of labor and contract management, collective bargaining RSAs and methods.
5. Knowledge of the principles and practices of effective public relations and the management of personnel.
6. Skill in public and interpersonal relations.
7. Skill in oral and written communication, and public presentation.
8. Skill in establishing priorities and organizing work.
9. Skill in managing multiple and concurrent projects.
10. Skill in operating general office equipment such as a computer, calculator, copier and printer.
11. Skill in the use of relevant software such as word, excel and Munis.
12. Ability to establish and maintain effective working relationships with employees, town officials, state, regional and federal officials.
13. Ability to prepare and present technical and statistical reports.
14. Ability to negotiate and resolve disputes effectively.

15. Ability to exercise creativity and initiative in resolving problems and issues.

SUPERVISORY CONTROLS: The supervisor provides administrative direction with assignments in terms of broadly defined missions or functions. The employee has responsibility for planning, designing and carrying out programs, projects, studies or other work independently. Results of the work are considered as technically authoritative and are normally accepted without significant change. If the work should be reviewed, the review concerns such matters as fulfillment of program objectives, effect of advice and influence of the overall program, or the contribution to the advancement of technology. Recommendations for new projects and alterations of objectives are usually evaluated for such considerations as availability of funds and other resources, broad program goals or organizational priorities.

GUIDELINES: Guidelines are available, but are not completely applicable to the work or have gaps in specificity. The employee uses judgment in interpreting and adapting guidelines such as agency policies, regulations, precedents and work directions for application to specific cases or problems. The employee analyzes results and recommends changes.

COMPLEXITY: The work typically includes varied duties requiring many different and unrelated processes and methods such as those relating to well-established aspects of an administrative or professional field. Decisions regarding what needs to be done include the assessment of unusual circumstances, variations in approach and incomplete or conflicting data. The work requires making many decisions concerning such things as the interpreting of considerable data, planning of the work, or refining the methods and techniques to be used.

SCOPE AND EFFECT: The work involves establishing criteria; formulating projects; assessing program effectiveness; or investigating or analyzing a variety of unusual conditions, problems or questions. The work product or service affects a wide range of agency activities, major activities of industrial concerns or the operation of other agencies.

PERSONAL CONTACTS: The personal contacts are with individuals or groups from outside the employing agency in a moderately unstructured setting (e.g., the contacts are not established on a routine basis; the purpose and extent of each contact is different and the role and authority of each party is identified and developed during the course of the contact).

PURPOSE OF CONTACTS: The purpose is to plan, coordinate or advise on work efforts or to resolve operating problems by influencing or motivating individuals or groups who are working toward mutual goals and who have basically cooperative attitudes.

PHYSICAL DEMANDS: The work is sedentary. Typically, the employee may sit comfortably to do the work. However, there may be some walking; standing; bending; carrying of light items such as papers, books, small parts; driving an automobile; etc. No special physical demands are required to perform the work.

WORK ENVIRONMENT: The work environment involves everyday risks or discomforts that require normal safety precautions typical of such places as offices, meeting and training rooms, libraries and residences or commercial vehicles (e.g., use of safe work practices with office equipment, avoidance of trips and falls, observance of fire regulations and traffic signals, etc.). The work area is adequately lighted, heated and ventilated.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY: Employees at this level have final responsibility and authority for the accomplishment of objectives, utilization of resources and personnel administration decisions within a major jurisdictional subdivision. They are accountable for the effective and efficient management of work to achieve goals and objectives. They usually receive guidance in the form of approval/denial on matters of policy, service levels and goals or objectives from higher authorities.

MINIMUM QUALIFICATIONS:

1. **Minimum experience of five years of executive management experience in municipal government, which includes responsibilities for operations and management of personnel. Or any equivalent combination of education and experience which demonstrates possession of the required knowledge, skills, and abilities.**
2. **Knowledge associated with the completion of a Bachelor's degree with coursework in public administration, public policy, human resources, or other appropriate field. A Master's degree in a similar field is preferred. Any combination of education and experience which demonstrates possession of the required knowledge, skills, and ability may be considered.**
3. **Valid Driver's License, and satisfactory driving record, required.**

Tax Abatements, Veterans Credits & Exemptions

List for Select Board meeting May 24, 2021

Yield Tax		
Map/Lot/Unit	Location	Amount
28/20	21 Old Town Farm Rd	374.79



Pam McElroy <pmcelroy@exeternh.gov>

Past due property taxes 22 High Street Unit #2

9 messages

Sally Herlihy <cloudsound109@gmail.com>

Thu, Apr 22, 2021 at 3:41 PM

To: pmcelroy@exeternh.gov

Dear Ms. McElroy,

Re: 22 High Street Unit #2 - Sally A Herlihy

Good afternoon.

I am writing to you at the suggestion of the town Deputy Tax Collector,

Rachel Laughner, after our conversation regarding my concern over my past due property taxes, and my desire to remedy this delinquency.

I am a senior citizen on social security. I was separated in 2013 and divorced in 2014, the consequences of which resulted in a severe delinquency of my property taxes, among other financial hardships. I simply fell so far behind during this time period that I have never been able to catch up. Naturally, the passage of time has exacerbated the situation in the form of interest charges that simply makes it impossible to get ahead of.

As is the case for many, COVID resulted in my inability to work for all of 2020 and until recently when I was vaccinated and returned to work as a substitute teacher in March of 2021. I am accepting all the days I can get in this position in order to put enough away to make a substantial payment on my delinquency and to catch up and stay current going forward.

I am currently owing the following years and am noting here the interest charges that were on each of these years when I last visited the town hall on 2/19/2021.

Principle Interest

2016:	4,401.89	2,179.57
2017:	4,377.18	2,045.58
2018:	4,473.21	1,042.70
2019:	5,438.76	545.18
2020:	5,365.76	162.91

I am currently in a position to pay the total taxes due for tax years 2016, 2017 for a total of 8,779.07. This is not including the interest.

Assuming I will be able to secure enough days substitute teaching, I will be able to pay 2018 taxes (again not including interest) of 4473.21 during the months of May and June, 2021.

Going forward I will be able to pay 2019 and 2020, including the interest, by the end of the year 2021, more than likely by October, 2021.

I am earnestly requesting that the interest charges for 2016, 2017, and 2018 be waived to allow me to move forward and become current. After that, I will be able to remain current.

By being in a position that will allow me to catch up, both myself and the community will benefit.

I sincerely apologize that this situation has taken such a turn for the worst to begin with and can assure you that for the benefit of all it will not recur. I really love the Town of Exeter, have been a frequent patron for many years, and hope to retire there someday.

Any help that you would consider will be appreciated more than you know.

Kind Regards,
Sally A. (Herlihy) Tirabassi

Please feel free to email or call 603 770-0696.

Pam McElroy <pmcelroy@exeternh.gov>

Thu, Apr 22, 2021 at 3:50 PM

To: Sally Herlihy <cloudsound109@gmail.com>

Good afternoon Ms. Tirabassi.

Thank you for your email. I will forward your request to the Town Manager.



Property Tax Interest Waive Request

1 message

Justin Gibbemeyer <jgibbemeyer@outlook.com>

Mon, May 17, 2021 at 3:52 PM

To: "rdean@exeternh.gov" <rdean@exeternh.gov>, "pmcelroy@exeternh.gov" <pmcelroy@exeternh.gov>


Hi Pam and Russell,

I am reaching out to request the interest to be waived on the property 14 Hilton Ave which I recently purchased through a quitclaim sale this past March. I did not realize the extent of the back due property taxes, but would like to settle it quickly to prevent further Tax accumalliton. I am renovating the home and would like to pay the principle balance in full (dating all the way back to 2014) but am requesting the interest to be waived since I was not the one who accrued the interest on it.

If possible please add this to the Select Boards agenda for Monday. If there is anything further you need of me for this request please don't hesitate to contact me.

Thanks in advance for your time!

Justin Gibbemeyer
Product Owner | Scrum Master

 603-793-7554

Visit me on LinkedIn

<https://www.linkedin.com/in/justin-gibbemeyer-psm-ppsp>



Town of Exeter
 Tax Collector
 10 Front Street
 Exeter NH 03833

2020
 Installment 2 of 2

PROPERTY TAX BILL
 Customer Copy
 Keep this portion for your records

Owner(s)				Property Location		
CHASE TIMOTHY				14 HILTON AVE		
Parcel	Tax Year	Bill Date	Bill Number	Bill Due Date	Unpaid Taxes Are Subject to	
					Interest at	Interest After
95-64-165	2020	11/16/2020	1011	12/28/2020	8%	12/28/2020
State School Tax		Local School Tax		Town Tax	County Tax	Total Tax Rate
1.990		15.670		5.910	0.920	24.490
Valuations				Total Gross Tax \$1,175.52 Less Veteran(s) Credit(s) \$0.00 Less Payments \$0.00 Plus Interest \$22.03		
Land		0				
Buildings		48,000				
Exemptions						
Total Exemptions 0						
Taxable Valuation				Total Due This Bill		
Net 48,000				\$1,197.55		
Previous unpaid taxes due. Interest shown as of current bill due date. Please call for payoff amount.				Total previous unpaid taxes due as of current bill due date.		
Year	Tax Balance		Interest		\$6,107.51	
2019	\$1,228.03		\$97.46			
2018	\$783.27		\$167.94			
2017	\$779.34		\$340.87			
2016	\$784.63		\$452.51			
Othr	\$741.43		\$607.30			

IMPORTANT TAXPAYER INFORMATION IS LOCATED ON BACK OF BILL. PAYMENT MAY BE MADE IN PERSON, LEFT IN BLACK DROPBOX AT TOWN OFFICE (CHECKS ONLY), BY MAIL, OR ONLINE AT <https://selfservice.exeternh.gov/MSS>. WE ACCEPT eCHECKS, MASTERCARD, VISA, DISCOVER, AND DEBIT CARDS ONLINE - FEES APPLY. CALL 773-6108 FOR PAYMENT QUESTIONS.

Detach and return the below portion with your payment



Town of Exeter
 Tax Collector
 10 Front Street
 Exeter NH 03833

2020
 Installment 2 of 2

PROPERTY TAX BILL
 Remit Copy
 Please write parcel number on your check and enclose this portion of the bill with your payment. Make checks payable to: Town of Exeter

Bill Number	Bill Date	Parcel	Property Location	Due Date	Due This Bill
1011	11/16/2020	95-64-165	14 HILTON AVE	12/28/2020	\$1,197.55
					Amount Enclosed
					\$

Please See Change of Address on Back



CHASE TIMOTHY
 17 CORNWALL AVE
 EXETER NH 03833-4129

Remit To:
 TOWN OF EXETER
 PO BOX 9520
 MANCHESTER NH 03108

70132082020600001011600001197557

05/17/2021 13:38
 cmitchell

 Town of Exeter
 Real Estate Tax Statement

 P 2
 txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2016	LIEN	102394				
1	RE TAX		771.08	771.08	505.74	1,276.82
	LIEN COST		13.55	13.55	.00	13.55
			784.63	784.63	505.74	1,290.37
			784.63	784.63	505.74	1,290.37
2015	LIEN	80598				
1	RE TAX		723.54	723.54	657.25	1,380.79
	LIEN COST		17.89	17.89	.00	17.89
			741.43	741.43	657.25	1,398.68
			741.43	741.43	657.25	1,398.68
2014	LIEN	70948				
1	RE TAX		835.76	93.20	37.96	131.16
	LIEN COST		17.48	.00	.00	PAID
			853.24	93.20	37.96	131.16
			853.24	93.20	37.96	131.16
GRAND TOTALS			6,363.82	5,603.78	2,025.32	7,629.10

05/17/2021 13:38
cmitchell

Town of Exeter
Real Estate Tax Statement

P 1
txtaxstm

PARCEL: 95-64-165

LOCATION: 14 HILTON AVE

OWNER:
GIBBEMEYER JUSTIN
GIBBEMEYER JEROME
23 HILTON AVE
EXETER NH 03833

STATUS:
SQUARE FEET 0
LAND VALUATION 0
BUILDING VALUATION 48,000
EXEMPTIONS 0
TAXABLE VALUATION 48,000
INTEREST PER DIEM 2.20

LEGAL DESCRIPTION:

DEED DATE: 03/10/2021 BOOK/PAGE: 6249/1955

INTEREST DATE: 05/17/2021

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2020	RE-R	1011				
1	RE TAX		558.48	558.48	39.17	597.65
	LNNOTC		18.36	18.36	.00	18.36
			576.84	576.84	39.17	616.01
2	RE TAX		617.04	617.04	18.93	635.97
			1,193.88	1,193.88	58.10	1,251.98
2019	LIEN	36				
1	RE TAX		1,116.96	1,116.96	149.95	1,266.91
	LNNOTC		19.40	19.40	2.60	22.00
	LIEN COST		18.50	18.50	2.48	20.98
	INTDATE		55.17	55.17	7.41	62.58
	SHRFEE		18.00	18.00	.00	18.00
			1,228.03	1,228.03	162.44	1,390.47
			1,228.03	1,228.03	162.44	1,390.47
2018	LIEN	53				
1	RE TAX		783.27	783.27	210.00	993.27
			783.27	783.27	210.00	993.27
2017	LIEN	110267				
1	RE TAX		767.15	767.15	393.83	1,160.98
	LIEN COST		12.19	12.19	.00	12.19
			779.34	779.34	393.83	1,173.17
			779.34	779.34	393.83	1,173.17

Permits And Approvals



EXETER PARKS & RECREATION

32 COURT STREET • EXETER, NH • 03833 • (603) 773-6151 • www.exeternh.gov



TOWN OF EXETER - MEMORANDUM

TO: Russ Dean, Town Manager
FROM: Greg Bisson, Director
RE: Fireworks Final Approval
DATE: 05/24/2021

The Exeter Parks and Recreation Department is requesting to move forward with the Fireworks on July 10th along with entertainment on the pavilion. The department discussed this with James Murray, Health Officer and we all agree that this event will be fine to hold in light of recent CDC recommendations for outdoor events. We would encourage safety leading up to the event, as well as put up signs reminding people to social distance around the parkway. Portsmouth, Dover and Hampton have all approved their July 4th fireworks.

Approval today would allow us to proceed with the state permit for fireworks. American Thunder is the vendor that would provide the fireworks this year.

Motion:

To make a motion to allow the Parks and Recreation Department to proceed with the Town fireworks display with American Thunder Fireworks, North Reading, MA on July 10th from 7-9:30 pm.

Respectfully,

Greg Bisson
Director
Exeter Parks and Recreation



TOWN OF EXETER

32 COURT STREET • EXETER, NH • 03833 • (603) 773-6151 • www.exeternh.gov

Special Event Application

The Town of Exeter requires licensing for all Special Events where the Select Board is the licensing authority. Return all Special Event applications to Exeter Parks and Recreation, at 32 Court Street, Exeter NH. For information or questions concerning the application call 603-773-6151 or email mroy@exeternh.gov. Special Event License (Reference RSA 286 1-5, Town Ordinance Chapter 807)

TYPE OF EVENT

Special Event Road/Bike Race Parade Protest/Rally Fireworks

LOCATION OF SPECIAL EVENT

Town Hall Bandstand Art Gallery Swasey Parkway Senior Center
 Town Hall Upstairs Back Rm Town Hall Small Front Green Rm Founders Park Swasey Pavilion Townhouse Common
 Parks/Rec Property

EVENT CONTACT INFORMATION

Organization Name: EXETER PARKS & RECREATION
Organization Address: 32 COURT ST
Event Representative Name: GREG BISSON
Event Representative Title: DIRECTOR Phone # 603-773-6151
Day of Contact Name: GREG BISSON Day of Contact Phone # 603-773-6154
Event Representative Email: GBISSON@EXETERNH.GOV

EVENT DETAILS

Date of Event: 07/10/2021
Start Time: 6 PM End Time: 9:30 PM
Name of Event: FIREWORKS
Number of Anticipated Attendees (Including Volunteers and Staff): _____
Describe the Proposed Event: THE TOWN'S ANNUAL FIREWORKS DISPLAY. A BAND WOULD BE HIRED TO ENTERTAIN THE CROWD UNTIL THE FIREWORKS.

Blocking Off Road(s): Yes No If yes, which one(s) SWASEY
of Parking Spaces: NA Locations: NA



Special Event Application

WILL YOUR EVENT INVOLVE ANY OF THE FOLLOWING? (Please check all that apply)

Food/Beverage/Concessions/Vendors/sales
(inspection by Health Officer)

Yes No

Alcoholic Beverages Served

Yes No

State Liquor Permit Received

Yes No

Date Rcvd: _____

Town Liquor Permit Approved

Yes No

Date Rcvd: _____

Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance)

Yes No

Propane/Charcoal BBQ grills (inspection by Health Officer)

Yes No

Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector)

Yes No

Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire Department)

Yes No

Tents/canopies If so, list quantity and size

Yes No

& Size _____

Animals at the event. If so, describe

Yes No

Motorized Vehicles. If so, describe

Yes No

ADDITIONAL DOCUMENTATION NEEDED TO COMPLETE/ATTACH TO PERMIT APPLICATION

All applicants for Special Events need to provide WRITTEN ANSWERS TO THE QUESTIONS BELOW.

1. **Site Plan:** Please attach a drawing of the event layout, including parking, facilities, vendor setup etc. (even if you supplied one in previous years).

2. **Security/Crowd Control Plan:** Describe how you plan to manage event goes while not surpassing the maximum seating capacity of indoor events or how you will secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event.

WE WOULD ENCOURAGE EVERYONE TO SOCIAL DISTANCE. THERE'S NO WAY TO PREVENT THE CROWD FROM ENTERING THE PARKS

3. **Traffic Control/ Parking Plan:** The estimated number of vehicles, provisions for parking, number of police officers or employees necessary to control traffic, type and location of any signs, and any other accommodations or procedures planned to handle attendees and their vehicles.

WE WOULD WORK WITH DPW TO POST NO PARKING SIGNS IN PLACES THAT NEED THEM.



Special Event Application

4. Fire Emergency Plan: The estimated number of occupants of all indoor events to assure compliance with the laws and permit rules and conditions required by the NH State Fire Code and its adopted references for places of assembly.

FIRE DEPARTMENT SEND FIRE FIGHTERS DOWN TO
MONITOR THE FIRE WORKS AND RIDE AROUND
IN THE CROWD.

5. Ambulance/ Medical Service Plan: Detail the on-site emergency medical services and transportation plan.

WE WOULD WORK WITH THE FIRE DEPARTMENT
TO COORDINATE COVERAGE

6. Ticket Distribution Plan: Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event.

NA

7. Sanitary Facilities Plan: A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event.

WE WOULD GET MULTIPLE PORTA POTITIES

8. Food Service Plan: A food service plan, which may require review and acceptance by the Exeter Health Officer or a vendor permit from the Fire Department. Please list what types of food will be served and where it will be served within the facility.

NA

9. Special Duty Service Fees: The application fee does not include the cost of Fire or Police protection/detail, or any other extra Town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand-by emergency and other services provided by the Town of Exeter, or by other towns' emergency services, shall be borne by the applicant, promoter or sponsor.

After the event, billing for the Special Duty Services will be based on actual hours incurred by Town personnel. The total will be invoiced. A history of non-payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits.

10. Liability Insurance Required: Certificate of Insurance and endorsement/provisions to be submitted with completed application. Required Amounts: General Liability/Bodily Injury/Property Damage: \$1,000,000 per occurrence, \$2,000,000 aggregate; the Town of Exeter must be listed as additionally insured.

11. A performance bond for events over 5,000 participants per day and or other security acceptable to the Town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above.



Special Event COVID - 19 Addendum

Permit applicants are required to meet all current State of NH and Town of Exeter Covid-19 requirements as of the date of the event. Guidelines are constantly changing due to the nature of Covid -19 and any applicant must be willing to adjust as guidelines change.

Organizers need to follow any additional specific guidance created by the State NH if relevant to their event.
(For example Festivals/Fairs, Food Service Industry, Performances, etc.)

COVID-19 GENERAL GUIDELINES

- Provide a written documentation detailing how the event will follow all current Town and State guideline regarding the use of facemasks for attendees, volunteers, performers, and staff.
- Provide written documentation of how the organizers will provide education and training around safe practices as it relates to hygiene, sanitation (cleaning and disinfection policies), and illness policies outlined in the New Hampshire Universal Guidelines.
- Provide a map indicating how the event will be spread out to adhere to the 6' social distancing rule.
- Provide a written plan of how you will promote social distancing of at least 6 ft for all organizers, vendors, performers and attendees at all times.
- Provide a written plan of how you will disseminate and collect the Town of Exeter COVID-19 Waiver that all vendors, performers, staff and volunteers are required to sign.
- Provide a written plan as to how your organization shall provide and require the review of the following documents/links to all volunteers, performers, staff and vendors:
 - CDC Guidance for businesses and employers
 - CDC Guidance for cleaning and disinfection
 - Universal Guidelines for All New Hampshire Employers and Employees
 - CDC Use of Cloth Face Coverings
 - If providing Food Services, follow Food Service Industry guidance. Follow ServSafe COVID-19 training guidelines if applicable.

Each volunteer, staff, performer and vendor must sign a document indicating that they have received & reviewed the above documents and shall do their best to abide by the above mentioned guidelines. Copies of said documents are required to be turned into the Exeter Parks and Recreation 48 hours prior to the event.

- When feasible vendors should consider plexiglas/display changes/protective measures for displaying product.
- Only the vendor can handle products and should place customer purchases away from other products.
- Only one shopper under the tent at a time to prevent overcrowding and adhering to 6' social distancing
- Provide foot traffic flow patterns to meet social distancing requirements. This includes marking 6 ft social distancing spaces any place participants may be waiting in a line.
- All food vendors will complete the "ServSafe COVID-19 Precautions Training Video" and will provide a copy of the certificate to the Town and the sponsoring organization. (Health Officer can provide link)
- There may be times when singers, musicians, emcees, auctioneers, etc. cannot wear masks given the nature of their roles. They should follow the "Additional Process Guidance for Presenting Venues and Performers" in the Performing Arts Venue guidance.
- Commonly touched surfaces, work areas, and public areas should be frequently cleaned and disinfected according to CDC guidance at a minimum every 2 hours and at the end of each shift.
- Assign dedicated staff (i.e. a safety officer) to monitor and ensure compliance with social distancing, hand hygiene, cloth face covering use, and other protective actions.
- Adhere to all NH travel guidance for performers and exhibitors from out of state.



Special Event COVID - 19 Addendum

- Require all volunteers, performers, staff, and vendors to report any symptoms of COVID-19 or close contact to a person with COVID-19 to the lead contact person. Vendors and Volunteers should not attend events if they feel sick.
- Vendors, performers, staff, and volunteers should be screened on arrival to each event by asking if the individual:
 - Do you have any of the following symptoms of COVID-19:
 1. Fever (a documented temperature of 100.4 degrees Fahrenheit or higher) or are feeling feverish
 2. Respiratory symptoms such as a runny nose, nasal congestion, sore throat, cough, or shortness of breath;
 3. General body symptoms such as muscle aches, chills, and severe fatigue;
 4. Gastrointestinal symptoms such as nausea, vomiting, or diarrhea; or
 5. Changes in your sense of taste or smell?
 6. Have you been in close contact with someone who is suspected or confirmed to have had COVID-19 in the past 10 days? (Note: healthcare workers caring for COVID-19 patients while wearing appropriate personal protective equipment are not considered to have a close contact exposure and should answer "No" to this question).
 7. Have you traveled on non-essential travel in the past 10 days outside of New Hampshire, Vermont, Maine, Massachusetts, Connecticut, or Rhode Island (this includes any international travel or travel by cruise ship and any domestic travel, within the US, outside of NH, VT, RI, CT, MA or ME, regardless of the mode of transportation)?
- Any volunteer, performer, staff, or vendor with any COVID-19 symptoms, those who report close contact with someone suspected or confirmed with COVID-19, or those reporting travel risk factors should not be allowed into the event.
- Person(s) with suspect or confirmed COVID-19 must stay home until symptom based criteria are met for discontinuation of isolation.
- Alcohol-based hand sanitizer/portable wash stations must be made readily available and must be placed with frequency throughout the grounds/facility including on entry, in key walkways, in food and beverage locations, in restrooms, at transportation points, at checkout locations, and at exits. Hand sanitizer must also be provided in non-public settings as well.
- Vendors and volunteers must wear masks at all times and vendors must wear gloves when serving customers.
- An isolation area shall be identified and communicated to all vendors and volunteers at the beginning of each event for those that develop symptoms during the event.
- Vendors, organizers and volunteers are required to have way to sanitize/wash their hands
- Organizers should have a communication plan to inform attendees prior to their visit about health and safety practices at the event and other information attendees need upon arrival. Plans may include: websites, social media, email or other electronic communication, such as reservations or confirmations, and print.
- Signage must be prominently posted at entrance(s) informing attendees about symptoms of COVID-19 and social distance requirements; to practice frequent hand hygiene/washing; and wear a cloth face covering over mouth and nose to protect others (see Universal Guidelines for sample language).
- Attendees should be limited to no less than six feet distancing from the edge of a performance area. Singing or wind instrument performances should follow audience spacing detailed in performing arts venue guidance. Attendees should remain in their seats and performers should not physically interact with audience. More space should be considered when larger performance groups are present.
- Indoor venue admissions should be limited to 50% occupancy, or to the number of people where at least 6 feet of physical distancing is able to be consistently maintained between people or groups of close household contacts when seated in the auditorium, whichever number is lower.



Special Event Application

By signing below, I confirm that all information provided herein and in all attachments as true and accurate, acknowledge that this application will not be reviewed by the Recreation Department until considered complete by Town review staff, and state that all liability for this event is assumed and accepted by the applicant.

Print Name GREG BISSON Organization EXETER PARKS & REC

Applicant Signature *Greg Bisson* Date 5/21/2021

I also confirm that I am responsible for all costs incurred for this event including all special duty police, fire and health/safety services. All services must be paid in full upon receipt of the invoice. If not paid in full, the Town will charge 2% interest per month.

The Town may request/sue for legal expenses if the Town has to go to collections for unpaid amounts. I am responsible for all fees, which may include interest, attorney and court fees.

The Town reserves its rights to pursue all available legal remedies for damage to Town property or violation of any laws, rules or conditions applicable to use of Town property. In addition, such conduct may result in revocation of permission and/or denial of future requests for permission to use Town property.

It is understood that this is a temporary permit in which can be revoked, eliminated or extended due to the fluidity of COVID-19 and/or non-compliance.

Print Name GREG BISSON

Applicant Signature *Greg Bisson* Date 05/21/2021

FOR OFFICE USE ONLY

Cost For Event: \$ _____

Entered Into RecTrac: Yes No

Sent Invoice: Yes No

Received Insurance: Yes No

DEPARTMENT HEAD SIGNED OFF

Police Chief

Yes No

Via Email

Health Inspector

Yes No

Via Email

DPW

Yes No

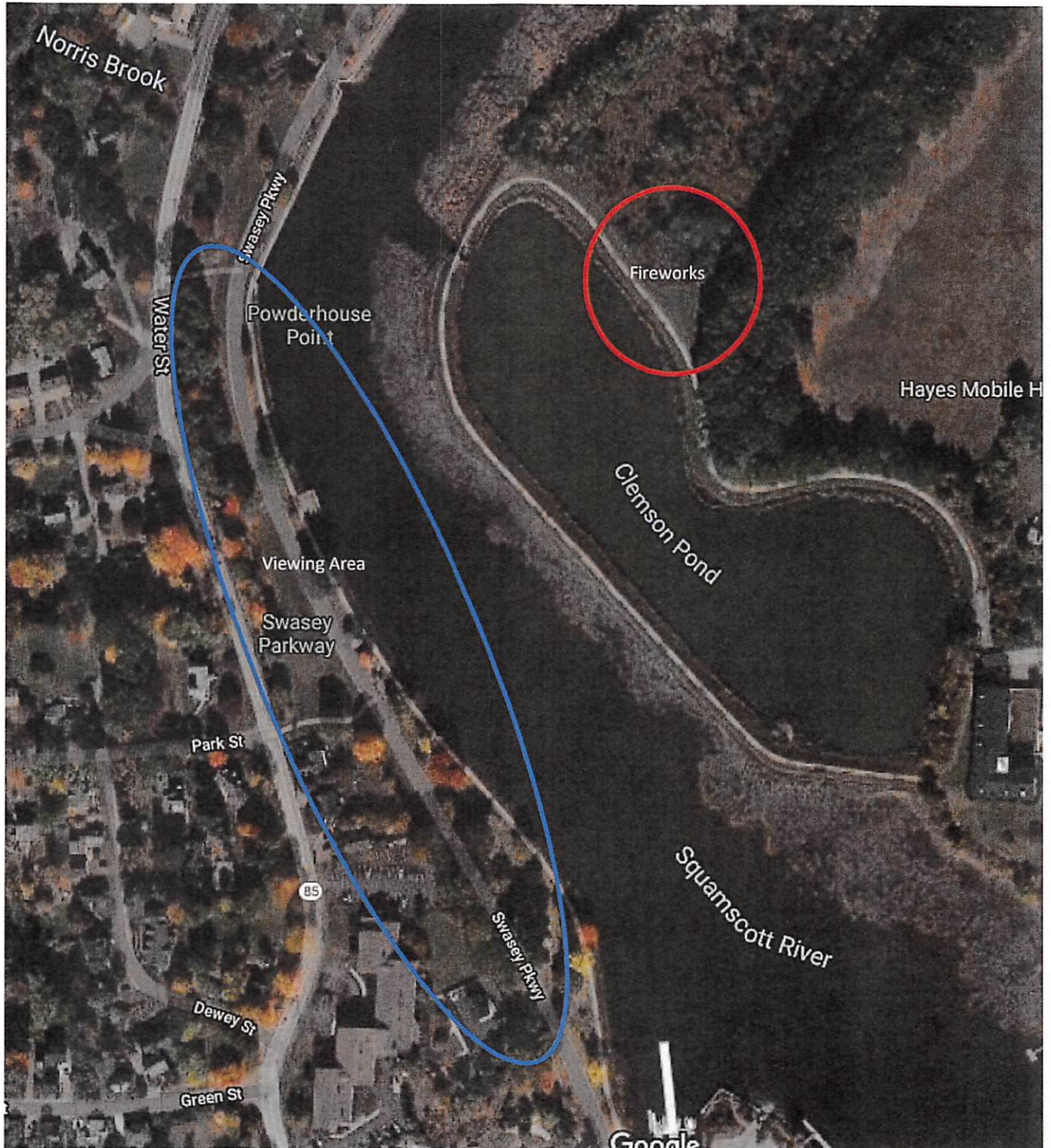
Via Email

Parks & Rec

Yes No

Via Email

Fireworks





TOWN OF EXETER

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Special Event Application

The Town of Exeter requires licensing for all Special Events where the Select Board is the licensing authority. Return all Special Event applications to Exeter Parks and Recreation, at 32 Court Street, Exeter NH. For information or questions concerning the application call 603-773-6151 or email mroy@exeternh.gov. Special Event License (Reference RSA 286 1-5, Town Ordinance Chapter 807)

→ MOVIE NIGHT

TYPE OF EVENT

- Special Event
 Road/Bike Race
 Parade
 Protest/Rally
 Fireworks

LOCATION OF SPECIAL EVENT

- Town Hall
 Bandstand
 Art Gallery
 Swasey Parkway
 Senior Center
 Town Hall Upstairs Back Rm
 Town Hall Small Front Green Rm
 Founders Park
 Swasey Pavilion
 Townhouse Common
 Parks/Rec Property

EVENT CONTACT INFORMATION

Organization Name: EXETER PARKS + RECREATION
 Organization Address: 32 COURT ST
 Event Representative Name: GREG BISSON
 Event Representative Title: DIRECTOR Phone # 603-773-6151
 Day of Contact Name: GREG BISSON Day of Contact Phone # 603-773-6154
 Event Representative Email: GBISSON@EXETERNH.GOV

EVENT DETAILS

Date of Event: 6/18/2021, 08/27/2021
 Start Time: 7:00 PM End Time: 11:00 PM
 Name of Event: MOVIE IN THE PARKS
 Number of Anticipated Attendees (Including Volunteers and Staff): 100
 Describe the Proposed Event: WE WOULD MOVE OUR MOVIES BACK TO SWASEY

Blocking Off Road(s): Yes No If yes, which one(s) SWASEY
 # of Parking Spaces: NA Locations: NA



Special Event Application

WILL YOUR EVENT INVOLVE ANY OF THE FOLLOWING? (Please check all that apply)

Food/Beverage/Concessions/Vendors/sales
(inspection by Health Officer)

Yes No

Alcoholic Beverages Served

Yes No

State Liquor Permit Received Yes No

Date Rcvd: _____

Town Liquor Permit Approved Yes No

Date Rcvd: _____

Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance) Yes No

Propane/Charcoal BBQ grills (inspection by Health Officer) Yes No

Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector) Yes No

Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire Department) Yes No

Tents/canopies If so, list quantity and size Yes No

& Size _____

Animals at the event. If so, describe Yes No

Motorized Vehicles. If so, describe Yes No

ADDITIONAL DOCUMENTATION NEEDED TO COMPLETE/ATTACH TO PERMIT APPLICATION

All applicants for Special Events need to provide WRITTEN ANSWERS TO THE QUESTIONS BELOW.

1. **Site Plan:** Please attach a drawing of the event layout, including parking, facilities, vendor setup etc. (even if you supplied one in previous years).

2. **Security/Crowd Control Plan:** Describe how you plan to manage event goers while not surpassing the maximum seating capacity of indoor events or how you will secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event.

ENCOURAGE SOCIAL DISTANCING

3. **Traffic Control/ Parking Plan:** The estimated number of vehicles, provisions for parking, number of police officers or employees necessary to control traffic, type and location of any signs, and any other accommodations or procedures planned to handle attendees and their vehicles.

WE DON'T ANTICIPATE MUCH TRAFFIC



Special Event Application

4. Fire Emergency Plan: The estimated number of occupants of all indoor events to assure compliance with the laws and permit rules and conditions required by the NH State Fire Code and its adopted references for places of assembly.

NA

5. Ambulance/ Medical Service Plan: Detail the on-site emergency medical services and transportation plan.

NA

6. Ticket Distribution Plan: Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event.

NA - FREE TO PUBLIC

7. Sanitary Facilities Plan: A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event.

PORTA POTTIES

8. Food Service Plan: A food service plan, which may require review and acceptance by the Exeter Health Officer or a vendor permit from the Fire Department. Please list what types of food will be served and where it will be served within the facility.

NA

9. Special Duty Service Fees: The application fee does not include the cost of Fire or Police protection/detail, or any other extra Town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand-by emergency and other services provided by the Town of Exeter, or by other towns' emergency services, shall be borne by the applicant, promoter or sponsor.

After the event, billing for the Special Duty Services will be based on actual hours incurred by Town personnel. The total will be invoiced. A history of non-payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits.

10. Liability Insurance Required: Certificate of Insurance and endorsement/provisions to be submitted with completed application. Required Amounts: General Liability/Bodily Injury/Property Damage: \$1,000,000 per occurrence, \$2,000,000 aggregate; the Town of Exeter must be listed as additionally insured.

11. A performance bond for events over 5,000 participants per day and or other security acceptable to the Town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above.



Special Event COVID - 19 Addendum

Permit applicants are required to meet all current State of NH and Town of Exeter Covid-19 requirements as of the date of the event. Guidelines are constantly changing due to the nature of Covid -19 and any applicant must be willing to adjust as guidelines change.

Organizers need to follow any additional specific guidance created by the State NH if relevant to their event.
(For example Festivals/Fairs, Food Service Industry, Performances, etc.)

COVID-19 GENERAL GUIDELINES

- Provide a written documentation detailing how the event will follow all current Town and State guideline regarding the use of facemasks for attendees, volunteers, performers, and staff.
- Provide written documentation of how the organizers will provide education and training around safe practices as it relates to hygiene, sanitation (cleaning and disinfection policies), and illness policies outlined in the New Hampshire Universal Guidelines.
- Provide a map indicating how the event will be spread out to adhere to the 6' social distancing rule.
- Provide a written plan of how you will promote social distancing of at least 6 ft for all organizers, vendors, performers and attendees at all times.
- Provide a written plan of how you will disseminate and collect the Town of Exeter COVID-19 Waiver that all vendors, performers, staff and volunteers are required to sign.
- Provide a written plan as to how your organization shall provide and require the review of the following documents/links to all volunteers, performers, staff and vendors:
 - CDC Guidance for businesses and employers
 - CDC Guidance for cleaning and disinfection
 - Universal Guidelines for All New Hampshire Employers and Employees
 - CDC Use of Cloth Face Coverings
 - If providing Food Services, follow Food Service Industry guidance. Follow ServSafe COVID-19 training guidelines if applicable.

Each volunteer, staff, performer and vendor must sign a document indicating that they have received & reviewed the above documents and shall do their best to abide by the above mentioned guidelines. Copies of said documents are required to be turned into the Exeter Parks and Recreation 48 hours prior to the event.

- When feasible vendors should consider plexiglas/display changes/protective measures for displaying product.
- Only the vendor can handle products and should place customer purchases away from other products.
- Only one shopper under the tent at a time to prevent overcrowding and adhering to 6' social distancing
- Provide foot traffic flow patterns to meet social distancing requirements. This includes marking 6 ft social distancing spaces any place participants may be waiting in a line.
- All food vendors will complete the "ServSafe COVID-19 Precautions Training Video" and will provide a copy of the certificate to the Town and the sponsoring organization. (Health Officer can provide link)
- There may be times when singers, musicians, emcees, auctioneers, etc. cannot wear masks given the nature of their roles. They should follow the "Additional Process Guidance for Presenting Venues and Performers" in the Performing Arts Venue guidance.
- Commonly touched surfaces, work areas, and public areas should be frequently cleaned and disinfected according to CDC guidance at a minimum every 2 hours and at the end of each shift.
- Assign dedicated staff (i.e. a safety officer) to monitor and ensure compliance with social distancing, hand hygiene, cloth face covering use, and other protective actions.
- Adhere to all NH travel guidance for performers and exhibitors from out of state.



Special Event COVID - 19 Addendum

- Require all volunteers, performers, staff, and vendors to report any symptoms of COVID-19 or close contact to a person with COVID-19 to the lead contact person. Vendors and Volunteers should not attend events if they feel sick.
- Vendors, performers, staff, and volunteers should be screened on arrival to each event by asking if the individual:
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 1. Fever (a documented temperature of 100.4 degrees Fahrenheit or higher) or are feeling feverish
 2. Respiratory symptoms such as a runny nose, nasal congestion, sore throat, cough, or shortness of breath;
 3. General body symptoms such as muscle aches, chills, and severe fatigue;
 4. Gastrointestinal symptoms such as nausea, vomiting, or diarrhea; or
 5. Changes in your sense of taste or smell?
 6. Have you been in close contact with someone who is suspected or confirmed to have had COVID-19 in the past 10 days? (Note: healthcare workers caring for COVID-19 patients while wearing appropriate personal protective equipment are not considered to have a close contact exposure and should answer "No" to this question).
 7. Have you traveled on non-essential travel in the past 10 days outside of New Hampshire, Vermont, Maine, Massachusetts, Connecticut, or Rhode Island (this includes any international travel or travel by cruise ship and any domestic travel, within the US, outside of NH, VT, RI, CT, MA or ME, regardless of the mode of transportation)?
- Any volunteer, performer, staff, or vendor with any COVID-19 symptoms, those who report close contact with someone suspected or confirmed with COVID-19, or those reporting travel risk factors should not be allowed into the event.
- Person(s) with suspect or confirmed COVID-19 must stay home until symptom based criteria are met for discontinuation of isolation.
- Alcohol-based hand sanitizer/portable wash stations must be made readily available and must be placed with frequency throughout the grounds/facility including on entry, in key walkways, in food and beverage locations, in restrooms, at transportation points, at checkout locations, and at exits. Hand sanitizer must also be provided in non-public settings as well.
- Vendors and volunteers must wear masks at all times and vendors must wear gloves when serving customers.
- An isolation area shall be identified and communicated to all vendors and volunteers at the beginning of each event for those that develop symptoms during the event.
- Vendors, organizers and volunteers are required to have way to sanitize/wash their hands
- Organizers should have a communication plan to inform attendees prior to their visit about health and safety practices at the event and other information attendees need upon arrival. Plans may include: websites, social media, email or other electronic communication, such as reservations or confirmations, and print.
- Signage must be prominently posted at entrance(s) informing attendees about symptoms of COVID-19 and social distance requirements; to practice frequent hand hygiene/washing; and wear a cloth face covering over mouth and nose to protect others (see Universal Guidelines for sample language).
- Attendees should be limited to no less than six feet distancing from the edge of a performance area. Singing or wind instrument performances should follow audience spacing detailed in performing arts venue guidance. Attendees should remain in their seats and performers should not physically interact with audience. More space should be considered when larger performance groups are present.
- Indoor venue admissions should be limited to 50% occupancy, or to the number of people where at least 6 feet of physical distancing is able to be consistently maintained between people or groups of close household contacts when seated in the auditorium, whichever number is lower.



Special Event Application

By signing below, I confirm that all information provided herein and in all attachments as true and accurate, acknowledge that this application will not be reviewed by the Recreation Department until considered complete by Town review staff, and state that all liability for this event is assumed and accepted by the applicant.

Print Name GREG BISSON Organization FYETER PARKS & REC

Applicant Signature *Greg Bissou* Date 05/21/2021

I also confirm that I am responsible for all costs incurred for this event including all special duty police, fire and health/safety services. All services must be paid in full upon receipt of the invoice. If not paid in full, the Town will charge 2% interest per month.

The Town may request/sue for legal expenses if the Town has to go to collections for unpaid amounts. I am responsible for all fees, which may include interest, attorney and court fees.

The Town reserves its rights to pursue all available legal remedies for damage to Town property or violation of any laws, rules or conditions applicable to use of Town property. In addition, such conduct may result in revocation of permission and/or denial of future requests for permission to use Town property.

It is understood that this is a temporary permit in which can be revoked, eliminated or extended due to the fluidity of COVID-19 and/or non-compliance.

Print Name GREG BISSON

Applicant Signature *Greg Bissou* Date 05/21/2021

FOR OFFICE USE ONLY

Cost For Event: \$ _____

Entered Into RecTrac: Yes No

Sent Invoice: Yes No

Received Insurance: Yes No

DEPARTMENT HEAD SIGNED OFF

Police Chief

Yes No

Via Email

Health Inspector

Yes No

Via Email

DPW

Yes No

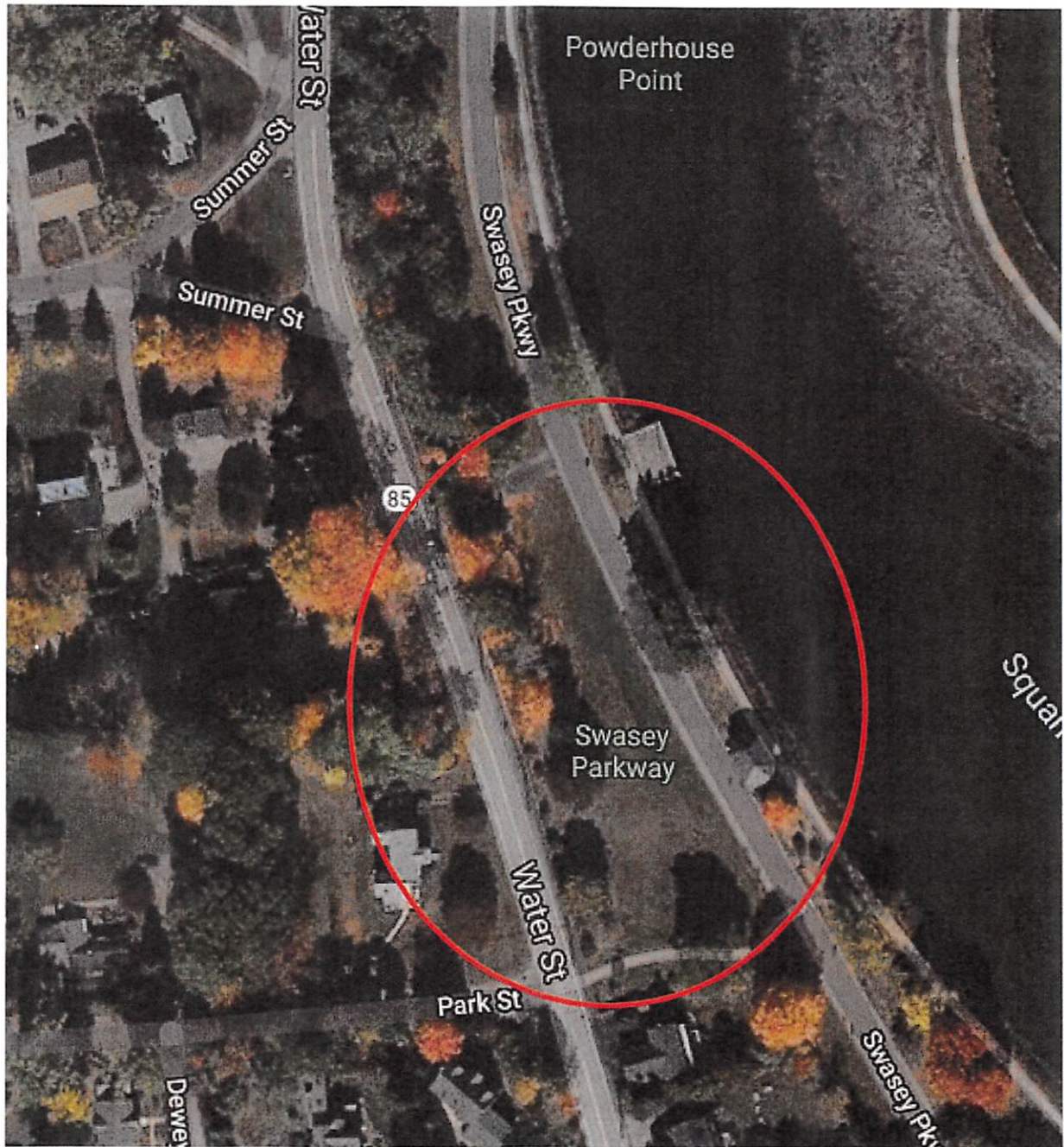
Via Email

Parks & Rec

Yes No

Via Email

Movie Night





EXETER PARKS & RECREATION

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TOWN OF EXETER - MEMORANDUM

TO: Russ Dean, Town Manager
FROM: Greg Bisson, Director
CC: Melissa Roy, Assistant Director
RE: Opening of Town Indoor Facilities
DATE: 05/24/2021

The Exeter Parks and Recreation Department recently met with the Police Chief, Fire Chief, Health Officer, and Economic Development Director about facemasks. We also discussed the opening of Town indoor facilities. New Hampshire's Covid Best Practices leaves control up to each community. We are suggesting the following:

All Town buildings opened for rental at 100% capacity. Masks should be at least recommended for those not vaccinated. The indoor mask policy will hinge on the Town's decision to re-up the mask ordinance and in what fashion. Requiring masks in Town facilities brings to light the difficulty with enforcement. The Town does not have the bandwidth to provide staff at each and every event or meeting, nor would we want to put an employee in that situation in which they need to enforce a mask requirement. Other communities such as Danville, Nashua and the Timberlane School Board have made mask ordinances for inside their facilities but have recently experienced resistance culminating with an arrest at one of the meetings.

We are proposing having verbiage in our town rental agreement that each organization would agree to use the space at their own risk. Additionally, we would post signage in each facility with warning to use at your own risk and the mask recommendation.

The Town will need to charge cleaning fees to each group using the facilities after each event/meeting as DPW does not have the budget to absorb the increased cleaning. We do have the ability to capture this expense in the American Recovery Act funds if the Select Board decides to absorb this extra cleaning cost.

Respectfully,

Greg Bisson
Director
Exeter Parks and Recreation



TOWN OF EXETER

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Special Event Application

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Please Check <u>Type</u> of Event: <u>UFO Festival</u>					
<input checked="" type="checkbox"/> Special Event	<input type="checkbox"/> Road Race/ Bike Race	<input type="checkbox"/> Parade	<input type="checkbox"/> Fireworks		
Please Check <u>Location Requested</u> :					
<input checked="" type="checkbox"/> Town Hall <u>upstairs</u>	<input checked="" type="checkbox"/> Bandstand	<input type="checkbox"/> Art Gallery	<input type="checkbox"/> Swasey Parkway	<input type="checkbox"/> Senior Center	<input type="checkbox"/> Raynes Barn/Farm
<input type="checkbox"/> Town Hall Upstairs Back Rm	<input type="checkbox"/> Town Hall Small Front Green Rm		<input type="checkbox"/> Swasey Pavilion		<input checked="" type="checkbox"/> <u>Sept 4-5</u> Town House Common Parks/Recreation Property
					Name Rec Property:

EVENT CONTACT INFORMATION

Organization Name: Exeter Area Kiwanis
 Organization Address: P.O. Box 774 Exeter NH 03833
 Event Representative Name: Pamela Gjetton
 Event Representative Title: _____ Phone # 603 772 2908
 Day of Contact Name: Pamela Gjetton Day of Contact Phone # 583 3665

EVENT DETAILS

Date of Event: Sept 3, 4, 5 (Fri Sept 3 stub)
 Start Time: 8⁰⁰ am Sept 4 End Time: 6⁰⁰ pm Sept 5 2021
 Name of Event: Exeter UFO Festival
 Number of Anticipated Attendees (Including Volunteers and Staff): 500
 Describe the Proposed Event: In two parts: lectures in town Hall Sat. + Sunday
Children game, crafts + contests at town House common
Sat + Sunday 10⁰⁰ am - 2⁰⁰ pm
Food sale in blocked off parking spaces both days
 Blocking Off Road(s): Yes No If yes, which one(s) block off Parking Spaces Crosswalk to
Bandstand
 Sign Board Use:
 Plywood Large: Yes No Dates: Aug 22 - Sept 4
 Poster Board: Yes No Dates: Aug 29 - Sept 4
 A-Frame Use: Yes No Dates: _____
 # of Parking Spaces: _____ Locations: _____



Special Event Application Con't Page 2

Will your event involve any of the following? (Please check all that apply)

Food/Beverage/Concessions/Vendors/sales (inspection by Health Officer) Yes No

Alcoholic Beverages Served Yes No

State Liquor Permit Received Yes No Date Rcvd: _____

Town Liquor Permit Approved Yes No Date Rcvd: _____

Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance) Yes No

Propane/Charcoal BBQ grills (inspection by Health Officer) Yes No

Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector) Yes No

Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire Department) Yes No

Tents/canopies If so, list quantity and size Yes No *3 # & Size Small*

Animals at the event. If so, describe Yes No *alien pet parade*

Motorized Vehicles. If so, describe Yes No

Additional Documentation Needed To Complete/Attach to Permit Application

All applicants for Special Events need to provide written submission of the plans below. The Town staff will review your application and if additional information is required or if not enough information was supplied with this application, the Town will contact you to schedule a meeting.

- 1. Site Plan:** Please attach a drawing of the event layout, including parking, facilities, vendor setup etc. (even if you supplied one in previous years).
- 2. Security/Crowd Control Plan:** Describe how your plan to manage event goes while not surpassing the maximum seating capacity of indoor events or how you will secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event.

only a limited number of admittance buttons available for entrance to the town hall

- 3. Traffic Control/ Parking Plan:** The estimated number of vehicles, provisions for parking, number of police officers or employees necessary to control traffic, type and location of any signs, and any other accommodations or procedures planned to handle attendees and their vehicles.

parking for speakers in front of town hall



Special Event Application Con't Page 3

4. Fire Emergency Plan: The estimated number of occupants of all indoor events to assure compliance with the laws and permit rules and conditions required by the NH State Fire Code and its adopted references for places of assembly.

Fire code maximum of people in Town hall observed

5. Ambulance/ Medical Service Plan: Detail the on-site emergency medical services and transportation plan. We call smt if needed (one block away)

6. Ticket Distribution Plan: Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event.

People buy a button to get into town hall a limited number issued.
Childrens events free and open to all

7. Sanitary Facilities Plan: A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event.

Town Hall bathroom(s) required

They will need servicing overnight Saturday + Sunday!

8. Food Service Plan: A food service plan, which may require review and acceptance by the Exeter Health Officer or a vendor permit from the Fire Department. Please list what types of food will be served and where it will be served within the facility.

Hot dog / hamburger snacks + drinks

Served by volunteers

this will go through Health Officer

9. Special Duty Service Fees: The application fee does not include the cost of Fire or Police protection/detail, or any other extra Town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand-by emergency and other services provided by the Town of Exeter, or by other towns' emergency services, shall be borne by the applicant, promoter or sponsor.

10. Liability Insurance Required: Certificate of Insurance and endorsement/provisions to be submitted with completed application. Required Amounts: General Liability/Bodily Injury/Property Damage: \$1,000,000 per occurrence, \$2,000,000 aggregate; the Town of Exeter must be listed as additionally insured.



Special Event Application Con't Page 4

- After the Event, billing for the Special Duty Services will be based on actual hours incurred by Town personnel. The total will be invoiced. A history of non-payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits.
- A performance bond for events over 5,000 participants per day and or other security acceptable to the Town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above.

BY SIGNING BELOW, I CONFIRM THAT ALL INFORMATION PROVIDED HEREIN AND IN ALL ATTACHMENTS IS TRUE AND ACCURATE, ACKNOWLEDGE THAT THIS APPLICATION WILL NOT BE REVIEWED BY THE SELECT BOARD UNTIL CONSIDERED COMPLETE BY TOWN REVIEW STAFF, AND STATE THAT ALL LIABILITY FOR THIS EVENT IS ASSUMED AND ACCEPTED BY THE APPLICANT.

Pamela Gotton
 Print Name

Pamela Gotton Jan. 11 2021
 Applicant Signature Date

I ALSO CONFIRM THAT I AM RESPONSIBLE FOR ALL COSTS INCURRED FOR THIS EVENT INCLUDING ALL SPECIAL DUTY POLICE, FIRE AND HEALTH/SAFETY SERVICES. ALL SERVICES MUST BE PAID IN FULL UPON RECEIPT OF THE INVOICE. IF NOT PAID IN FULL, THE TOWN WILL CHARGE 2% INTEREST PER MONTH.

THE TOWN MAY REQUEST/SUE FOR LEGAL EXPENSES IF THE TOWN HAS TO GO TO COLLECTIONS FOR UNPAID AMOUNTS. I AM RESPONSIBLE FOR ALL FEES, WHICH MAY INCLUDE INTEREST, ATTORNEY AND COURT FEES.

THE TOWN RESERVES ITS RIGHTS TO PURSUE ALL AVAILABLE LEGAL REMEDIES FOR DAMAGE TO TOWN PROPERTY OR VIOLATION OF ANY LAWS, RULES OR CONDITIONS APPLICABLE TO USE OF TOWN PROPERTY. IN ADDITION, SUCH CONDUCT MAY RESULT IN REVOCATION OF PERMISSION AND/OR DENIAL OF FUTURE REQUESTS FOR PERMISSION TO USE TOWN PROPERTY.

 Print Name

 Applicant Signature Date

FOR OFFICE USE ONLY

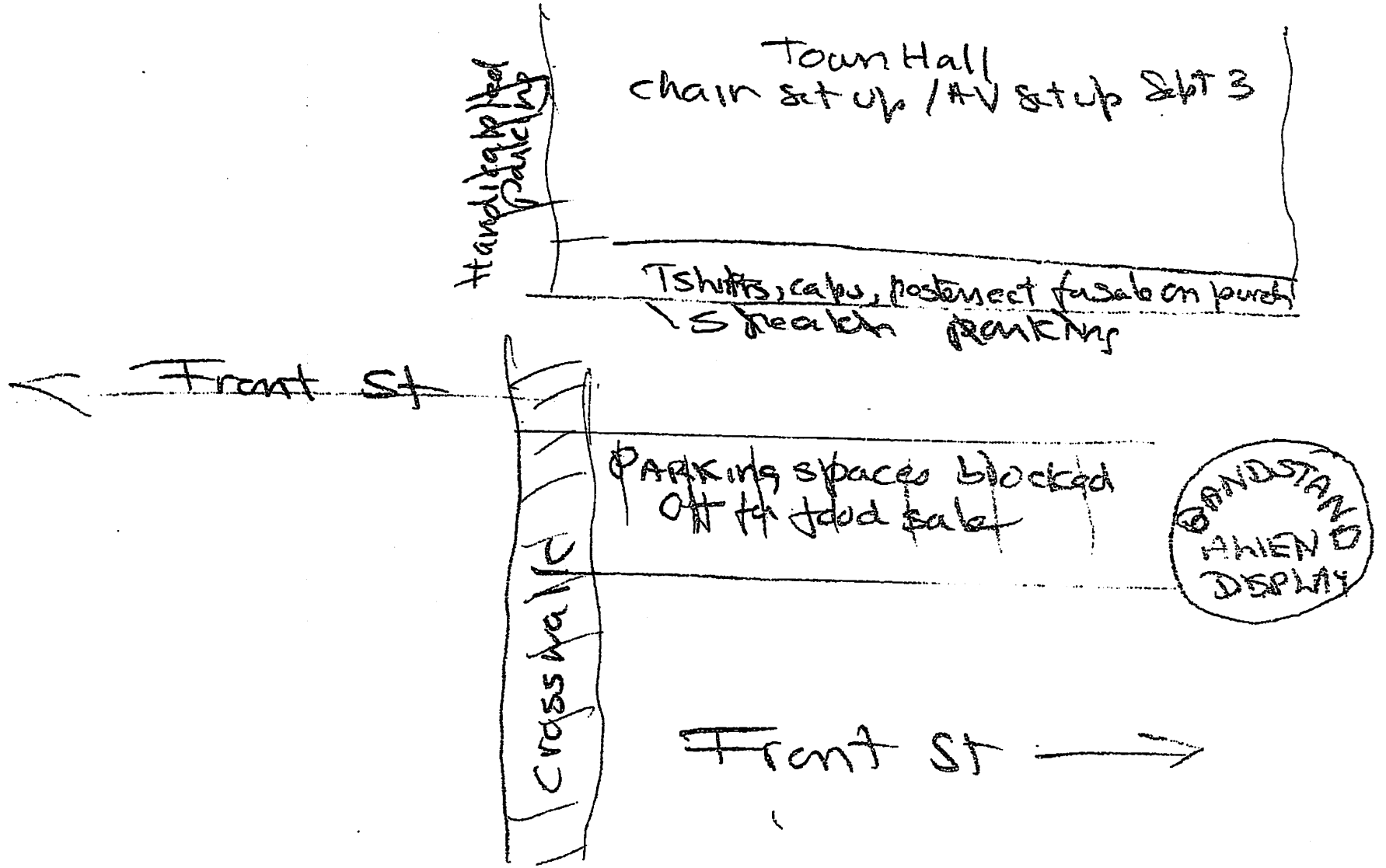
Cost For Event: \$ _____

Entered Into RecTrac: Yes No

Sent Invoice: Yes No

Received Insurance: Yes No

Police Chief <input type="checkbox"/> Yes <input type="checkbox"/> No	DPW <input type="checkbox"/> Yes <input type="checkbox"/> No	
Health Inspector <input type="checkbox"/> Yes <input type="checkbox"/> No	Parks & Rec <input type="checkbox"/> Yes <input type="checkbox"/> No	



Childrens activities in Town
 How Common Sbt 4.5

Town office bldg



EXETER PARKS & RECREATION

32 COURT STREET • EXETER, NH • 03833 • (603) 773-6151 • www.exeternh.gov



TOWN OF EXETER - MEMORANDUM

TO: Russ Dean, Town Manager
CC: Melissa Roy, Assistant Director
David Tovey, Recreation Coordinator
FROM: Greg Bisson, Director of Parks and Recreation
RE: 2021 Summer Camp Update
DATE: 05/24/2021

On Saturday, May 8th, 2021 the NH Safer at Home 2.0 Day Camp guidelines were replaced by the Universal Best Practices document. The shift from Day Camp guidelines to Universal Best Practices has given us an opportunity to review our current Covid-19 protocols at Summer Adventure Camp. Upon meeting with various Park and Recreation Departments across the State to hear their Covid-19 protocols and discussing the Universal Best Practices with the Town's Health Officer, we plan to shift some of our plans for the Summer of 2021. Below you will find the changes that we will be implementing for this summer.

Face Masks

- Currently, we have a face mask policy in place that requires all staff and campers to wear a face mask at all times, unless they are: eating, drinking, swimming, or playing a socially distanced game.
- We would allow campers only, within their groups of 30 (Max.), to have the opportunity to remove their facemask when it is appropriate.
- Campers will still need to wear a face mask during the following situations:
 - During drop-off and pick-up
 - While indoors or on a bus (busses are used only for transportation to Tuck Learning Center when inclement weather arises)
 - When using the bathrooms
 - During the time on Planet Playground
 - Ordering from the snack shack
 - Whenever they need to be within 6 ft. of another group of campers or a staff member not in their group
 - Near the public

As the numbers of Covid-19 continue to decrease, and considering the program's outdoor location, we feel that allowing participants to remove their face masks will make for a much

more enjoyable summer. Additionally, we may gain more participants from this change. We understand that some may wish to remove their child from the program; in that case, we would issue a full refund from the program. All other Covid-19 protocols will continue to be in place for the summer season unless stricter guidelines are released, which we do not anticipate. Primex is fully supportive of this as long as protocols are in place.

Respectfully Yours,
Greg Bisson
Director Exeter Parks and Recreation

Correspondence



Russ Dean <rdean@exeternh.gov>

Fwd: Permit

1 message

Darren Winham <dwinham@exeternh.gov>

Tue, May 18, 2021 at 5:41 AM

To: Niko Papakonstantis <npapakonstantis@exeternh.gov>, Molly Cowan <mcowan@exeternh.gov>, Daryl Browne <dbrowne@exeternh.gov>, Lovey Oliff <loliff@exeternh.gov>, Julie Gilman <julie.gilman@leg.state.nh.us>, Russ Dean <rdean@exeternh.gov>

FYI...please see below. This is from our new mobile vendor who now sets up shop at Town House Common. To wit:

https://www.instagram.com/the_clay_house_studio/?hl=en

As you can probably tell, the second pic is from Town House Common. So far, so good.

Cheers,

Darren Winham
Economic Development Director
Exeter, NH
603.773.6122 cell
dwinham@exeternh.gov

----- Forwarded message -----

From: **Arryn Vogan** <apvpottery@gmail.com>
Date: Tue, May 18, 2021 at 7:55 AM
Subject: Re: Permit
To: Darren Winham <dwinham@exeternh.gov>

Hi Darren, My first day went pretty well. I seemed to be well received and had good sales. People were excited to hear I would be back. Since then I have been flooded through Instagram. Excited to see how this weekend works out. Thanks for asking.

Arryn

On Mon, May 17, 2021 at 7:14 AM Darren Winham <dwinham@exeternh.gov> wrote:

Hi Arryn:

How did it go this weekend? Did you put a sandwich board sign up on Front St. directing folks to your store?

Thanks,

Darren Winham
Economic Development Director
Exeter, NH
603.773.6122 cell
dwinham@exeternh.gov



The Executive Council of the State of New Hampshire
State House, 107 North Main Street, Concord, NH 03301

JANET L. STEVENS
EXECUTIVE COUNCIL
DISTRICT THREE

TO: All District Three Constituents
FROM: Executive Councilor Janet Stevens

DATE: May 5, 2021

The Executive Council met on Wednesday, May 5, 2021 to review and vote on 71 warrant/agenda items and to approve Civil Commissions, Nominations and Confirmations, as well as Department of Military Affairs and Veterans Services Nominations, Confirmations and Appointments. Additionally, 15 Informational Items, Pursuant to RSA 21-P:43, RSA 4:45, RSA 4:47 and Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, and 2020-25 were included on the agenda.

On May 6, 2021, the Executive Council held confirmation hearings for two Judicial Branch nominees to serve on the New Hampshire Superior Court. The Superior Court nominees, New Hampshire Solicitor General, Attorney Dan Will of Loudon, NH, and current Circuit Court Judge, Elizabeth Leonard of Concord, spoke before the Executive Council and were questioned by members of the Executive Council. Testimony was provided in person and via telephone. The nomination of Attorney Dan Will and Judge Elizabeth Leonard was supported by the Judicial Selection Commission. The Executive Council will vote on the nominees at the next meeting of the Council on Wednesday, May 19, 2021.

PLAISTOW-KINGSTON 10044E PROJECT PUBLIC HEARING MAY 19, 2021 AT 7 PM.

<https://www.nh.gov/dot/projects/plaistow10044e/index.htm>

PROJECT DESCRIPTION: Reconstruct NH125 from .25 mile south of Plaistow-Kingston Town Line (approximately 400 feet north of Old County Road) in Plaistow, extending 1.8 miles north to approximately 500 feet south of Newton Junction/Hunt Road in Kingston.

I will be serving as the Chairperson of the Special Committee to determine if there is occasion for laying out this project and acquiring necessary right of way. The hearing will be conducted electronically. I have attached a link detailing options for public participation. Please call me if you have any concerns or questions.

<https://www.nh.gov/dot/projects/plaistow10044e/documents/10044e-ntc-04162021.pdf>

#5 **MOP 150, I, B (5): Other Items**

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

#A. Authorized the Division of Parks and Recreation to amend the existing Educational & Interpretive Center Management contract with the **Seacoast Science Center Inc.(SSC), Rye, NH** (originally approved by G&C on 12-21-16, item #51), to enable the SSC to assume responsibility for the generator used to operate its Exhibit Tanks. Effective upon G&C approval through December 20, 2026.

DIVISION OF BEHAVIORAL HEALTH

#9 Authorized to amend existing **retroactive sole source** contracts with **Granite Recovery Respite LLC, Salem, NH**, and **NH Respite LLC, Nashua, NH** (originally approved by G&C on 11-6-19, item #11), to

JANET L. STEVENS P.O. BOX 687 RYE, NH 03870
JANET.L.STEVENS@NH.GOV CONCORD OFFICE: 603.271.3632 CELL: 603.436.1645

provide crisis respite beds, by increasing the price by \$366,000 from \$4,866,250 to \$5,232,250, with no change to the completion dates of September 29, 2021. **100% Federal Funds.**

#14 Authorized to amend an existing contract with Southern NH Services Inc., Manchester, NH (originally approved by G&C on 6-19-19, item #38), to continue providing Combined Services Program that will assist individuals who are low-income with building the skills, knowledge and work habits necessary to obtain and retain gainful employment in occupations that support long-term self-sufficiency, by exercising a contract renewal option, by increasing the price by \$8,058,882 from \$10,270,058 to \$18,328,940, and by extending the completion date from September 30, 2021 to June 30, 2023. 78% Federal, 22% General Funds. **SNHS provides services to 65 towns and 3 cities in Rockingham and Hillsborough counties.**

#15 Authorized to amend existing contracts with the vendors as listed in bold and detailed in letter dated April 6, 2021, for the continued provision of the State Grant in Aid Homeless Assistance program, by exercising contract renewal options, by increasing the total price by \$5,665,716 from \$6,882,604 to \$12,548,320, and by extending the completion dates from June 30, 2021 to June 30, 2023. 100% General **CrossRoads House of Portsmouth received an increase of \$623,974; New Generation of Greenland received an increase of \$134,582; Seacoast Family Promise in Exeter received an increase of \$85,644.**

#21 Authorized the Bureau of Right of Way to submit the Contemplated Awards List for amounts less than \$5,000, for the sum total of \$42,006.82 for the period extending from January 1, 2021 through March 31, 2021. These awards were paid from various Transportation funds. **There were 12 disbursements to businesses/property owners impacted by Derry/Londonderry I-93 Exit 41-A for a total of \$29,621.62**

DEPARTMENT OF TRANSPORTATION

#23 Authorized the Bureau of Right of Way to sell a 1.30+/- acre parcel of State-owned land, with improvements located at **9 Tracy Drive in the Town of Derry, to Alberto Santiago & Rachel Ferreira for \$303,000 plus an \$1,100 administrative fee.** (2) Further authorized to compensate NAI Norwood Group from the proceeds of the subject sale in the amount of \$18,180 for real estate services. Effective upon G&C approval. Originally purchased with 90% Federal, 10% Highway Funds.

#24 Authorized the Bureau of Right of Way to sell a 2.04+/- acre parcel of State-owned land with improvements that is located at **23 Spinnaker Drive in the Town of Derry, to Cristian Jorge for \$340,000 plus an \$1,100 administrative fee.** (2) Further authorized to compensate Coldwell Banker Realty from the proceeds of the sale in the amount of \$20,400 for real estate services. Effective upon G&C approval. Originally purchased with 90% Federal, 10% Highway Funds.

DEPARTMENT OF AGRICULTURE, MARKETS & FOOD

#44 Authorized the NH State Conservation Committee to enter into a grant with The Nature Conservancy, NH Chapter, Concord, NH, in the amount of \$24,000 for **Enhancing Ecosystem Services and Coastal Resilience at Philbrick Pond project in the Town of North Hampton, Rockingham County.** Effective upon G&C approval through April 30, 2023. **100% Other Funds.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

#52 Authorized to enter into a grant agreement with First Student Inc., Cincinnati, OH, in the amount of \$426,592.50 for partial funding of diesel school bus replacements. Effective upon G&C approval through

March 31, 2022. **45% Federal, 55% VW Settlement Funds. First Student Bus has identified Derry as one of three communities to be allocated upgraded buses.**

#54 Authorized to enter into a sole source agreement with the University of NH, Sponsored Program Administration, Durham, NH, to support the Piscataqua Region Monitoring Collaborative project, in the amount of \$126,000. Effective upon G&C approval through December 31, 2022. 12% Federal, 52% Other, 36% General Funds. **Research will take place at the following sites: Hampton River, Hampton-Seabrook Estuaries; and Great Bay Estuary.**

Informational Items

DEPARTMENT OF HEALTH AND HUMAN SERVICES

#G. Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04, and 2021-05, Governor Sununu authorized the Department of Health and Human Services, Division of Public Health Services to enter into a Sole Source contract with ConvenientMD, LLC, Portsmouth, NH, in the amount of \$900,000 to provide vaccinations to homebound individuals, school staff, and other vulnerable individuals in accordance with New Hampshire's Coronavirus Disease 2019 Vaccination Plan, with the option to renew for up to one (1) additional year, effective March 15, 2021, through June 18, 2021. 100% Other Funds (FEMA Public Assistance).

DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

Captain Erick B. Earle, Hollis, NH, to the rank of Major, NH Air National Guard.

Major John R. Lockard, Roslindale, MA, to the rank of Major, NH Air National Guard

Major Christopher S. Cahill, Wichita, KS, to the rank of Major, NH Air National Guard.

CONFIRMATIONS

Advisory Committee on Marine Fisheries

Board of Medical Imaging and Radiation Therapy

Board of Medicine

Board of Natural Scientists

Division of Ports and Harbors Advisory Council

Enhanced 911 Commission

Invasive Species Committee

Milk Sanitation Board

New Hampshire Commission for Human Rights

Passenger Tramway Safety Board

Public Utilities Commission

Ellen D. Goethel, Hampton

Peter A. Whelan, Portsmouth

Brandy C. Cusson, Bow

Emily R. Baker, Hanover

James H. Long, Lee

Bradley J. Cook, Portsmouth

Patrick Robinson, Manchester

Andrew Mauch, Tilton

Bonnie Hurley, Colebrook

Elizabeth A. Asch, Hanover

Stanley J. Judge, Shelburne

Daniel C. Goldner, Manchester

NOMINATIONS

Adult Parole Board

Air Resources Council

Chief Justice, Superior Court

Enhanced 911 Commission

Interim Manager of Employee Relations, Dept. of Admin. Services

Horace F. Henriques III, Lyme

Kris Nils Blomback, Henniker

Tina L. Nadeau, Lee

William H. Wright, Belmont

Peter Demas, Thornton

Monthly Revenue Summary

	<i>(for month)</i>		
	FY 21 Actual	FY 21 Plan	Actual vs. Plan
Gen & Educ	\$434.1	\$349.5	\$84.6
Highway	\$22.5	\$22.0	\$0.5
Fish & Game	\$1.6	\$0.9	\$0.7

Analysis

The monthly revenue analysis below reflects cash basis results, before accrual adjustments. As previously reported, due to the COVID-19 pandemic and the impact of the extended federal tax filing deadline on the timing of the collection of state tax revenues, there was a significant increase in the amount of our standard accrual adjustment resulting in approximately \$30 million which has been reclassified from fiscal year 2021 cash basis revenue to fiscal year 2020 modified accrual revenue in the ACFR which was released on December 22, 2020. The year-to-date results presented on page 3 reflect this accrual adjustment in order to compare to year-to-date total plan amounts, and will remain throughout the course of fiscal year 2021 revenue focus reporting.

Unrestricted revenue for the General and Education Funds received during April totaled \$434.1 million, which was above the plan by \$84.6 million (24.2%) and above the prior year by \$170.0 million (64.3%). YTD unrestricted revenue totaled \$2,496.9 million, which was above plan by \$242.9 million (10.8%) and above prior year by \$351.4 million (16.4%).

Business Taxes for April totaled \$229.3 million, which were \$73.8 million (47.5%) above plan and \$139.5 million (155.3%) above prior year. YTD business tax collections are above plan by \$174.5 million (27.5%) and \$252.6 million (45.4%) above the prior year. According to the Dept. of Revenue Administration (DRA), the increase in revenue for April was largely due to increases in revenue attributable to extension, estimate, return and notice payments and a decrease in refunds. However, the monthly activity is more comparable to April of 2019. Due to the COVID-19 pandemic in 2020, DRA issued Technical Information Release (TIR) 2020-001 granting relief to Business and Interest & Dividend taxpayers, by extending filing from April 15, 2020 to June 15, 2020 for qualifying filers. Therefore, a large component of the increase in revenue over prior year is due to the extension of the prior year filing deadlines.

Meals and Rentals Tax (M&R) receipts for April came in below plan by \$3.2 million (10.8%) and above prior year by \$10.4 million (64.6%). YTD collections were \$64.9 million (19.8%) below plan and \$35.5 million (11.9%) below prior year. According to DRA, March activity, reported and paid in April from hotels were up 73.9% while taxable meals were up 45.0% as compared to the same month last year. April 2020 (March 2020 activity) was the first month's revenue that decreased significantly due to COVID.

Tobacco Tax receipts for the month were \$23.2 million, or \$7.7 million (49.7%) above plan and \$2.7 million (13.2%) above prior year. YTD collections were \$40.4 million (24.4%) above plan and \$34.3 million (20.0%) above the same YTD period last year. According to the DRA, stamp sales were up 39.0% and bond receivable balance was up 42.0% in April as compared to the same month of the prior year.

Interest and Dividends Tax (I&D) collections for the month were \$38.8 million, which were \$5.6 million (12.6%) below plan and \$12.5 million (47.5%) above prior year. YTD collections through April were \$111.1 million, or \$13.5 million (13.8%) above plan and \$33.8 million (43.7%) above the prior year. DRA has reported that the increases in April interest and dividend collections compared to prior year were attributable estimate and extension payments being up over the prior year. However, the monthly activity is more comparable to April of 2019. Due to the COVID-19 pandemic in 2020, DRA issued Technical Information Release (TIR) 2020-001 granting relief to Business and Interest & Dividend taxpayers, by extending filing from April 15, 2020 to June 15, 2020 for qualifying filers. Therefore, a large component of the increase in revenue over prior year is due to the extension of the prior year filing deadlines.

Insurance Tax receipts reported for the month were below plan by \$0.9 million (13.8%) and below prior year by \$2.4 million (48.0%). YTD receipts of \$136.6 million were \$7.9 million (6.1%) above plan and \$4.0 million (3.0%) above prior year. Pursuant to RSA 126-AA:3, the Insurance Dept., transferred \$8.6 million collected in March to the Granite Advantage Health Care Trust fund as compared to the \$5.9 million transferred in fiscal year 2020.

Real Estate Transfer Taxes for April were \$13.7 million, which were above plan by \$4.2 million (44.2%) and \$2.9 million (26.9%) above the same month last year. YTD collections were \$37.0 million (28.2%) above plan and \$30.2 million (21.9%) above the same period in the prior year. According to DRA, the number of closings, in March, resulting in transactions reported by the counties for the month of April was up 24.2% compared to the prior year, while transaction values increased 28.3%. April collections represent March real estate closings.

Current Month

GENERAL & EDUCATION FUNDS	FY 21 Actuals	FY 21 Plan	Actual vs. Plan
Business Profits Tax	\$142.3	\$98.1	\$44.2
Business Enterprise Tax	87.0	57.4	29.6
Subtotal Business Taxes	229.3	155.5	73.8
Meals & Rentals Tax	26.5	29.7	(3.2)
Tobacco Tax	23.2	15.5	7.7
Transfer from Liquor Commission	11.0	9.2	1.8
Interest & Dividends Tax	38.8	44.4	(5.6)
Insurance Tax	(7.4)	(6.5)	(0.9)
Communications Tax	3.4	3.0	0.4
Real Estate Transfer Tax	13.7	9.5	4.2
Court Fines & Fees	1.3	1.1	0.2
Securities Revenue	16.5	20.7	(4.2)
Utility Consumption Tax	-	-	-
Beer Tax	1.1	1.0	0.1
Other	8.6	6.8	1.8
Transfer from Lottery Commission	14.0	11.0	3.0
Tobacco Settlement	47.8	39.2	8.6
Utility Property Tax	6.1	9.2	(3.1)
State Property Tax	-	-	-
Subtotal Traditional Taxes & Transfers	433.9	349.3	84.6
Recoveries	0.2	0.2	-
Total Receipts	\$434.1	\$349.5	\$84.6

2 NH Revenue Focus - April FY 2021

RET ANALYSIS												
(In Millions)												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY21	14.6	18.4	13.7	19.2	21.0	18.9	24.7	11.2	12.6	13.7		
FY20	14.5	18.0	16.0	14.4	20.3	15.3	12.0	9.0	7.5	10.8	10.0	10.7
FY19	15.6	17.5	17.4	12.9	13.9	12.2	12.0	8.1	8.2	9.2	12.1	14.6
Mo over Mo	0.1	0.4	(2.3)	4.8	0.7	3.6	12.7	2.2	5.1	2.9	(10.0)	(10.7)
% Mo over Mo	1%	2%	-14%	33%	3%	24%	106%	24%	68%	27%	-100%	-100%
YTD change over Prior Year	0.1	0.5	(1.8)	3.0	3.7	7.3	20.0	22.2	27.3	30.2	20.2	9.5
% YTD change	1%	2%	-4%	5%	4%	7%	18%	19%	21%	22%	14%	6%

M&R ANALYSIS						
	April			YTD		
	FY 21	FY 20	Diff	FY 21	FY 20	Diff
Gross Collections	27.2	17.1	10.1	269.0	307.2	(38.2)
Bldg Aid Debt Srvc Transfer	(0.7)	(1.0)	0.3	(6.9)	(9.6)	2.7
Net Revenue	26.5	16.1	10.4	262.1	297.6	(35.5)

Business Tax Refund Analysis													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	April YTD
FY21	4.3	2.6	0.9	7.1	0.4	13.1	3.2	2.9	3.1	2.5			40.1
FY20*	1.6	2.8	9.0	4.5	7.7	12.5	8.7	5.4	5.4	4.1	2.3	7.8	61.7
FY19	1.7	1.7	6.4	10.1	4.2	8.5	6.2	2.0	3.7	2.8	2.2	3.3	47.3
Mo over Mo change	2.7	(0.2)	(8.1)	2.6	(7.3)	0.6	(5.5)	(2.5)	(2.3)	(1.6)			-21.6
YTD change	2.7	2.5	(5.6)	(3.0)	(10.3)	(9.7)	(15.2)	(17.7)	(20.0)	(21.6)			

*The July FY20 Business Tax refund amount does not include \$16.4 million of anomalous refunds, in order to maintain historical trends.

General & Education Funds Comparison to FY 20

General & Education Funds	Monthly			Year-to-Date			% Change
	FY 21 Actuals	FY 20 Actuals	Inc/(Dec)	FY 21 Actuals	FY 20 Actuals	Inc/(Dec)	
Business Profits Tax	\$142.3	\$56.8	\$85.5	\$540.4	\$349.6	\$190.8	54.6%
Business Enterprise Tax	87.0	33.0	54.0	268.8	207.0	61.8	29.9%
Subtotal Business Taxes	229.3	89.8	139.5	809.2	556.6	252.6	45.4%
Meals & Rentals Tax	26.5	16.1	10.4	262.1	297.6	(35.5)	-11.9%
Tobacco Tax	23.2	20.5	2.7	206.2	171.9	34.3	20.0%
Transfer from Liquor Commission	11.0	8.0	3.0	113.5	108.3	5.2	4.8%
Interest & Dividends Tax	38.8	26.3	12.5	111.1	77.3	33.8	43.7%
Insurance Tax	(7.4)	(5.0)	(2.4)	136.6	132.6	4.0	3.0%
Communications Tax	3.4	3.4	-	33.3	32.9	0.4	1.2%
Real Estate Transfer Tax	13.7	10.8	2.9	168.0	137.8	30.2	21.9%
Court Fines & Fees	1.3	0.6	0.7	10.6	10.8	(0.2)	-1.9%
Securities Revenue	16.5	20.3	(3.8)	40.5	40.8	(0.3)	-0.7%
Utility Consumption Tax	-	-	-	-	-	-	-
Beer Tax	1.1	1.0	0.1	11.5	10.6	0.9	8.5%
Other	8.6	11.0	(2.4)	42.5	49.2	(6.7)	-13.7%
Transfer from Lottery Commission	14.0	10.3	3.7	107.6	78.4	29.2	37.2%
Tobacco Settlement	47.8	42.6	5.2	47.8	42.6	5.2	12.2%
Utility Property Tax	6.1	8.3	(2.2)	30.6	32.4	(1.8)	-5.6%
State Property Tax	-	-	-	363.1	363.2	(0.1)	-0.0%
Subtotal Traditional Taxes & Transfers	433.9	264.0	169.9	2,494.2	2,143.0	351.2	16.4%
Recoveries	0.2	0.1	0.1	2.7	2.5	0.2	8.0%
Total Receipts	\$434.1	\$264.1	\$170.0	\$2,496.9	\$2,145.5	\$351.4	16.4%

General and Education Funds

YEAR-TO-DATE COMPARISON TO PLAN										
General & Education Funds	General			Education			Total			% Change
	Actual	Plan	Actual vs. Plan	Actual	Plan	Actual vs. Plan	Actual	Plan	Actual vs. Plan	
Business Profits Tax	\$439.9	\$325.5	\$114.4	\$100.5	\$76.1	\$24.4	\$540.4	\$401.6	\$138.8	34.6%
Business Enterprise Tax	71.0	40.0	31.0	197.8	193.1	4.7	268.8	233.1	35.7	15.3%
Subtotal Business Taxes	510.9	365.5	145.4	298.3	269.2	29.1	809.2	634.7	174.5	27.5%
Meals & Rentals Tax	256.4	317.2	(60.8)	5.7	9.8	(4.1)	262.1	327.0	(64.9)	-19.8%
Tobacco Tax	124.7	92.9	31.8	81.5	72.9	8.6	206.2	165.8	40.4	24.4%
Transfer from Liquor Commission	113.5	106.9	6.6	-	-	-	113.5	106.9	6.6	6.2%
Interest & Dividends Tax	111.1	97.6	13.5	-	-	-	111.1	97.6	13.5	13.8%
Insurance Tax	136.6	128.7	7.9	-	-	-	136.6	128.7	7.9	6.1%
Communications Tax	33.3	33.2	0.1	-	-	-	33.3	33.2	0.1	0.3%
Real Estate Transfer Tax	110.4	86.5	23.9	57.6	44.5	13.1	168.0	131.0	37.0	28.2%
Court Fines & Fees	10.6	10.5	0.1	-	-	-	10.6	10.5	0.1	1.0%
Securities Revenue	40.5	43.2	(2.7)	-	-	-	40.5	43.2	(2.7)	-6.3%
Utility Consumption Tax	-	-	-	-	-	-	-	-	-	0.0%
Beer Tax	11.5	10.8	0.7	-	-	-	11.5	10.8	0.7	6.5%
Other	41.7	42.4	(0.7)	0.8	-	0.8	42.5	42.4	0.1	0.2%
Transfer from Lottery Commission	-	-	-	107.6	84.0	23.6	107.6	84.0	23.6	28.1%
Tobacco Settlement	7.8	-	7.8	40.0	39.2	0.8	47.8	39.2	8.6	21.9%
Utility Property Tax	-	-	-	30.6	33.2	(2.6)	30.6	33.2	(2.6)	-7.8%
State Property Tax	-	-	-	363.1	363.1	-	363.1	363.1	-	-
Subtotal Traditional Taxes & Transfers	1,509.0	1,335.4	173.6	985.2	915.9	69.3	2,494.2	2,251.3	242.9	10.8%
Recoveries	2.7	2.7	0.0	-	-	-	2.7	2.7	0.0	0.0%
Total Receipts	\$1,511.7	\$1,338.1	\$173.6	\$985.2	\$915.9	\$69.3	\$2,496.9	\$2,254.0	\$242.9	10.8%
Reduction for Anomalous Accruals Attributed to FY20	(23.3)		(23.3)	(7.5)		(7.5)	(30.8)		(30.8)	0.0%
Cash Receipts Attributable to FY21	\$1,488.4	\$1,338.1	\$150.3	\$977.7	\$915.9	\$61.8	\$2,466.1	\$2,254.0	\$212.1	9.4%

Anomalous FY20 Accruals Removed from FY21 Cash Basis Above

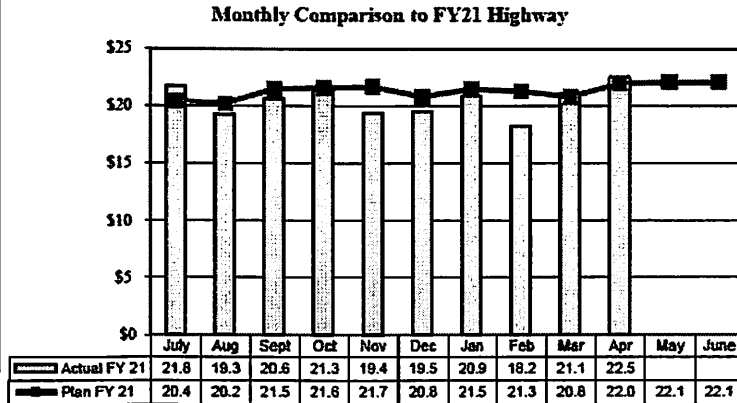
Each year, an estimated accrual of prior year revenues is included in the Preliminary Accrual Basis Focus, and is offset by the reversal of the prior year's accrual amount of approximately similar amounts. For fiscal year 2020, the actual revenue accrual exceeded the preliminary estimate by \$30 million, as outlined below. This amount should not be included when comparing to fiscal year 2021 Plan amounts.

TAXES	Amounts Attributed to and reported in FY20
Business Tax	\$18,272,623
Tobacco	\$1,355,042
RETT	\$177,108
M&R	\$1,565,624
CST	\$162,306
I&D	\$9,226,710
Total Adjustment	\$30,759,413



Highway Fund

COMPARISON TO PLAN			
Revenue Category	year-to-date		
	FY 21 Actuals	FY 21 Plan	Actual vs. Plan
Gasoline Road Toll	\$97.0	\$111.4	(\$14.4)
Miscellaneous	0.3	0.2	0.1
Motor Vehicle Fees			
MV Registrations	75.4	68.5	6.9
MV Operators	8.3	7.0	1.3
Inspection Station Fees	3.3	2.9	0.4
MV Miscellaneous Fees	12.5	13.6	(1.1)
Certificate of Title	7.8	8.2	(0.4)
Total Fees	107.3	100.2	7.1
Total	\$204.6	\$211.8	(\$7.2)

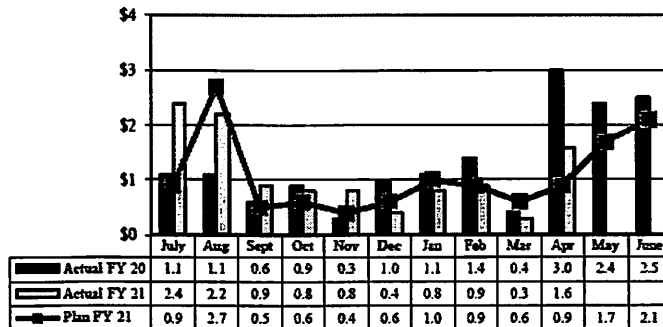


According to Road Toll Operations, actual fuel consumption is down by approximately -9.57% YTD over the same period last year. Fuel consumption for the month of March 2021 compared to March 2020 was up by approximately 11.15%. Fuel consumption for the month of March 2021 compared to March 2019 was down by approximately -6.43% due to COVID-19. The Highway Fund Plan for FY 2021 represents revenues included within HB3 (Ch. 345, Laws of 2019) and is not adjusted for the removal of \$ 32.2 million of revenue associated with the cost of collection, which is accounted for as a contra account to unrestricted highway fund revenue, per the Committee of Conference Highway Fund Surplus Statement. In prior years, this monthly revenue focus presented highway fund revenue net of cost of collection. The FY 2021 year-to-date revenue, net of \$20.9 million in cost of collections, was \$183.7 million, which compares to \$189.5 million in FY 2020.

Fish & Game Fund

Monthly Comparison to FY20 Fish & Game

COMPARISON TO PLAN				
Revenue Category	year-to-date			FY 20 Actuals
	FY 21 Actuals	FY 21 Plan	Actual vs. Plan	
Fish and Game Licenses	\$7.6	\$6.4	\$1.2	\$7.5
Fines and Penalties	-	0.1	(0.1)	0.1
Miscellaneous	2.5	1.9	0.6	2.9
Federal Recoveries	1.0	0.7	0.3	0.4
Indirect Costs				
Total	\$11.1	\$9.1	\$2.0	\$10.9



In accordance with HB4 (Ch. 346), Highway Fund transfers to the Fish and Game Fund from the OHRV and Marine unrefunded tolls, per RSA 260:60 and 61 are now accounted for as unrestricted revenue in the Fish and Game Fund. The increase in YTD revenue is due to the Miscellaneous account which contains the Marine Unrefunded Road Toll that was received a month in advance of plan. The additional contributing factor is the internal transfer for federal indirect cost recoveries of approximately \$0.2 million that was recognized in June, but was posted in July.

SALES OF CIGARETTE STAMPS

Total sold (calendar month) July through April for each of the last 5 yrs
(number of stamps, in thousands)

Prepared from data provided by DRA

	Sales of Stamps	Volume Change	Percent Change
2021	101,376	14,562	16.8%
2020	86,814	(964)	-1.1%
2019	87,778	(4,183)	-4.5%
2018	91,961	(2,675)	-2.8%
2017	94,636	(4,424)	-4.5%

Continued from page 1

Securities revenue reported for the month of April was below plan by \$4.2 million (20.3%) and below prior year by \$3.8 million (18.7%). YTD collections were below plan by \$2.7 million (6.3%) and below prior year by \$0.3 million (0.7%). According to the Secretary of State's office, the decrease is due to timing differences of certain filings, which resulted in revenues of approximately \$2.0 million expected in April, but received instead in March. With mutual fund filings due May 1, the short fall in revenues are anticipated to be collected in May 2021.

Transfer from Lottery Commission in April was higher than the plan by \$3.0 million (27.3%) and above prior year by \$3.7 million (35.0%) attributable to increases in sales over anticipated projections.

During April, the state received its annual payment from the nationwide Tobacco Settlement that totaled \$47.8 million, which was \$8.6 million (21.9%) above the plan amount of \$39.2 million. The amount collected this year is \$5.2 million (12.2%) above the amount collected in April of fiscal year 2020. The increase of the \$8.6 million over plan can be attributable to the execution of a settlement agreement with the Participating Manufacturers in 2017 and 2020, along with overall increased purchases of tobacco, which influenced the final calculation of the annual disbursement.

Utility Property Tax receipts for the month were \$3.1 million (33.7%) below plan and \$2.2 million (26.5%) below prior year. YTD through April were \$2.6 million (7.8%) below the plan and \$1.8 million (5.6%) below prior year. This decrease is primarily due to completed revaluations resulting in lower assessed values.



Russ Dean <rdean@exeternh.gov>

American Independence Festival Declaration reading

1 message

gilmanjd@comcast.net <gilmanjd@comcast.net>

Thu, May 20, 2021 at 9:09 PM

To: Niko Papakonstantis <npapakonstantis@exeternh.gov>, Lovey Oliff <loliff@exeternh.gov>, Molly <molly.cowannah@gmail.com>, Daryl Brown <dbrowne@exeternh.gov>

Cc: Russ Dean <rdean@exeternh.gov>, Darren Winham <dwinham@exeternh.gov>

Mr. Chair,

As a member of the American Independence Museum's Festival Committee I am reaching out to you and your fellow Board members to invite to join us in celebrating the 2021 American Independence Festival. As we did last year, the Museum has made adjustments to our annual Festival. Various events will be held live at the Museum and some will be virtual experiences. One of them is a virtual, community-wide reading of the Declaration of Independence. This was a popular endeavor last year with viewership from across the country. Lend your voice to the Revolution!

Here are the instructions for how to participate:

Film yourself reading just a part, or all of the Declaration and send it in.

- Be creative! Costumes, locations (quiet ones?) around town, couples, families, friends and groups can make a lively compilation of the final film.
- Please submit a video of your reading of the Declaration by **June 1st 12pm**. Videos will be edited, compiled, and shared by the museum.
- Videos can be submitted through this form or emailed to events@independencemuseum.org
- Please record in a quiet place, make sure you film horizontally and not vertically, and those reading the Declaration are centered in the frame. Again, you are welcome to read all or part of the document. A transcript of the Declaration of Independence can be found [here](#).
- Share this information!

Thank you all again for your continued support and if you have any questions please reach out to:

Emma Scheinmann

Program Assistant

American Independence Museum

1 Governors Lane

Exeter, NH 03833

603-772-2622

www.independencemuseum.org

Facebook | Instagram | YouTube | Twitter

We are working remotely due to COVID-19. E-mail is the best way to reach all staff during this time.



Fannin's Command Burial Service Reenactment - June 5th 2021

2 messages

Scott McMahon <smcmahon.presidiolabahia@gmail.com>

Mon, May 10, 2021 at 4:25 PM

To: van@huntsville.org, pmcelroy@exeternh.gov, wcalhoun@mobile.org, cpd2@bellsouth.net

All,

We spoke earlier today and I wanted to follow up regarding our conversation.

I am the director of Presidio La Bahia in Goliad, Texas. Our fort was occupied by the Texian forces fighting for independence from October of 1835 through March of 1836. Col. James Fannin (of Georgia) organized volunteers from across the US, mainly the Southern portion of the country, into battalions designated the Georgia and Lafayette Battalions.

These men, many of them younger men, manned the defenses of Presidio La Bahia, shored up the walls, drilled, stood guard and spent a fairly monotonous existence as soldiers in the Texian Army. Their chance to prove themselves came when they stood their ground, toe to toe fighting the Mexican Army on the plains of Coletto Creek during the retreat to Victoria. Unfortunately they were outnumbered and were eventually forced to surrender. They spent a week in confinement within the walls of the fort they had just recently abandoned. At the end of that week they were marched out of the fort under the pretext that they were heading to the coast to depart Texas for home. About a mile outside of the fort, these brave, young men were halted and the Mexican Army turned on them, fired into the formation and massacred Fannin's command.

The Mexican army did their best to cremate the bodies of the fallen Texian soldiers, hastily buried their remains in shallow graves and marched on to the next engagement. After the Texian victory at the battle of San Jacinto and the retreat of the Mexican Army, Col. Rusk and his troops returned to Goliad to find the remains of the massacred men dug up and scattered around the area by wolves and coyotes. The mournful task of reburying these men fell to Rusk's command.

On June 5th we will be having a reenactment of the funeral service held in 1836 complete with a procession from the fort these men had occupied days before they met their demise along with artillery salutes and a reading of the eulogy given in June of 1836 at the mass grave of these brave souls.

What we are asking of you is a small sample of soil from their hometown, to be placed on their grave as a token of remembrance some 185 years later. If you could, we would appreciate a sample of soil mailed in a small envelope, to PO Box 57 Goliad, TX 77963. After the reading of the eulogy, we will have representatives in period clothing carry soil from each town to the monument and scatter it in memory of the men buried there.

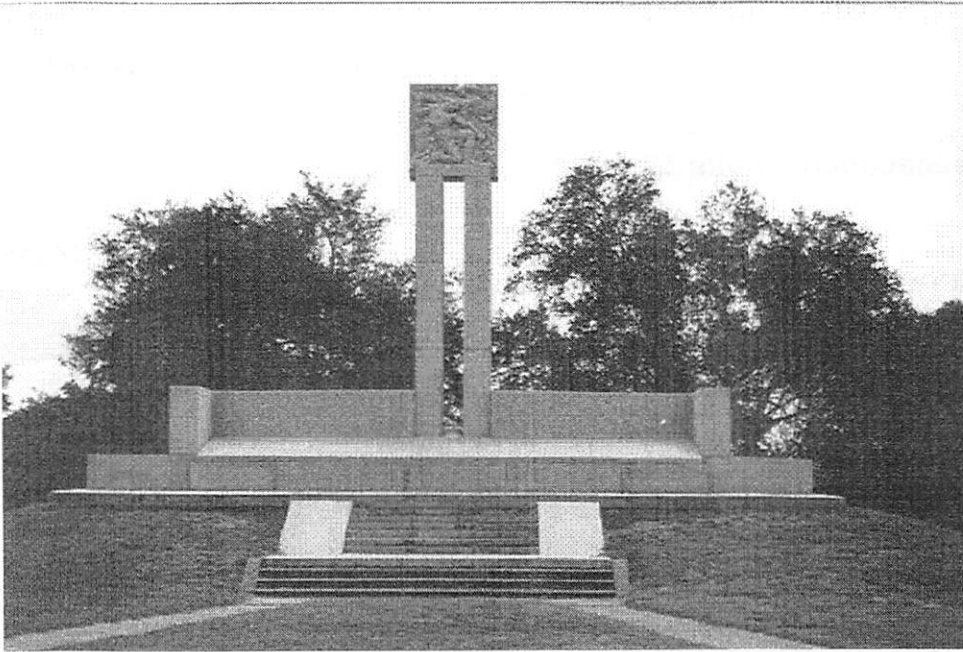
We understand this may be a unique request, but we hope that you will assist us in honoring these men who left their friends and family behind to fight for an ideal they believed in so strongly.

If we can answer any questions for you, please do not hesitate to contact us at your leisure. If we can offer any further information that would help with media coverage we would be happy to do so, just let us know. If you are not the person that would handle this request, please feel free to share this email with anyone you think might be able to help.

Thank you for your time and consideration and we hope to hear from you soon!

Sincerely,
Scott McMahon
Director
Presidio La Bahia
361 645-3752
<http://www.presidiolabahia.org>

-monument to the men of Goliad, erected as a part of the Texas Centennial in 1936. Fannin's men were buried at this site in a mass grave in June of 1836 by Col. T.J. Rusk and troops under his command.



Pam McElroy <pmcelroy@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>

Mon, May 10, 2021 at 4:41 PM

While speaking with Mr. McMahon on the phone, he let me know that Joseph Chadwick was from Exeter. He is known to have drawn the map of the Fort. They are requesting a small envelope of soil from each of the soldier's home towns to sprinkle on their graves. The ceremony will take place on June 5, 2021.

Pam

[Quoted text hidden]

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Pam McElroy

Town of Exeter

Executive Assistant, Town Manager's Office

603-773-6102

Human Services Administrator

603-773-6116

Joseph March Chadwick and the Massacre at Goliad

By Barbara Rimkunas

Posted Feb 20, 2009 at 2:00 AM

In 1936, Texas commemorated 100 years of independence from Mexico by erecting a monument to the officers and soldiers who fell at the massacre at Goliad. Among the names carved into the pink granite is that of Exeter native Joseph March Chadwick. Only 24 when he was executed by the Mexican forces headed by Santa Anna, Chadwick was participating in an adventure far, far from home.

In 1936, Texas commemorated 100 years of independence from Mexico by erecting a monument to the officers and soldiers who fell at the massacre at Goliad. Among the names carved into the pink granite is that of Exeter native Joseph March Chadwick. Only 24 when he was executed by the Mexican forces headed by Santa Anna, Chadwick was participating in an adventure far, far from home.

Chadwick was born in Frankfort, Maine in 1812, to Exeter parents, Susan Coffin March and Col. Peter Chadwick. The family moved back to Exeter shortly after Joseph's birth, so we can probably still consider him a native of the town. At the age of 10, he entered Phillips Exeter Academy and completed a course of study that prepared him well for his entrance in 1829 to West Point. Poor health made him resign after only two years of study, but the US Military Academy trained him well in draftsmanship and military discipline.

At the tender age of 19, Chadwick headed west to St. Louis. He seems to have been the type of person who needed to be in the open air. A short stint in the land office found him again in a state of indisposition. He joined Colonel Dodge on a hazardous expedition into Pawnee Country where he befriended artist George Caitlin. Caitlin would become internationally famous for his portraits of Native Americans. He well remembered Joseph Chadwick. The expedition was struck by an outbreak of cholera and Caitlin suffered tremendously. His friend Chadwick was always at his side, nursing him along and helping him to slowly recover. Two years after the expedition, the two men met again in St. Louis and Caitlin painted Chadwick's portrait. He was pleased with the likeness and wrote that he had caught "all the fire and all the game look" of the young man. Chadwick sent the portrait off to his mother in Exeter. He was headed further west on a new adventure in Texas.

After a long struggle, Mexico had gained its independence from Spain in 1821. Within a decade, English-speaking Americans had begun to settle in the northern portion of the country. They brought with them a dislike of Mexico's state-sponsored Roman Catholic religion and a preference for slave labor. By 1834, there were an estimated 35,000 English speakers, including 5,000 slaves living in the territory — numbers that far exceeded the Spanish speakers. Alarmed by the rapid rate of immigration, Mexico prohibited any further settlement by Americans.

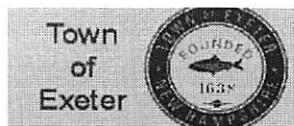
Texans rose up in rebellion late in 1835. Chadwick joined the fray in early 1836 under the command of Colonel Fannin at Goliad. The Exeter News-Letter would later write of him: "On the 17th of January, when the Texan flag of Independence was unfurled, he was one of the number that run it up, paid it its first salute and resolved, without fear or faltering, to march under and defend it."

The early battles in the war were dominated by Mexico. The Alamo fell on March 6, with Texan losses of over 200 men. Fannin is often criticized for not responding quicker to calls for help from the Alamo. He held back and, too late, realized that his own stronghold at Goliad was threatened. Marching his troops north toward Victoria, Fannin's men were surrounded in the desert by Mexican troops. On March 20 they surrendered to the Mexican forces and were marched back to Goliad. There, they signed papers of surrender expecting to be treated as prisoners of war. But President Antonio Lopez de Santa Anna, had recently passed a law that all foreigners under arms would be treated as pirates and executed. He was furious that the men were taken prisoner and ordered immediate execution. On the morning of March 27, 1836, the 342 prisoners were marched into the desert in three groups and shot. A few managed to escape and, for a time, there was some hope that Chadwick was among them. But in July news reached Exeter that he was among the dead.

"Since the intelligence of the massacre of Fannin's detachment at Goliad was received, we have felt no little anxiety for a young gentleman, who was known to have been one of Fannin's staff, a short time before the surrender. The St. Louis Bulletin of July 1, removes all doubt upon the subject and gives us the melancholy assurance that our friend has fallen." The obituary of Joseph Chadwick from St. Louis was a lengthy one.

He was a young man of great promise, not happily contained in classroom or office. The Exeter News-Letter summed up: "It is seldom, indeed, that a young man of the age of Mr. Chadwick, has seen so much of the world as he, been engaged in so much of enterprise and peril, formed so extensive an acquaintance, secured so many powerful and ardent friends, and attained and preserved a reputation so high, so pure and irreproachable. He died young, but will not soon be forgotten."

Barbara Rimkunas is curator of the Exeter Historical Society. Her column appears every other Friday and she may be reached at info@exeterhistory.org.



Russ Dean <rdean@exeternh.gov>

Swasey Parkway

1 message

JO STANCHIS <bstanchis@comcast.net>
To: "rdean@exeternh.gov" <rdean@exeternh.gov>
Cc: "bstanchis@comcas.net" <bstanchis@comcas.net>

Fri, May 21, 2021 at 12:29 PM

Good Afternoon Mr. Dean,

I am sending this on behalf of myself, my husband and family and many friends and neighbors. How wonderful it has been to have the Parkway available to us without having to worry about the traffic going through. We are all hoping that it REMAINS that way. Before Covid, my husband and I were driving through there after having a luncheon at Szechuan and were almost hit by a car. We were lucky but a couple that was at lunch with us were not as they WERE hit and their car heavily damaged. Luckily they were not hurt.

Now, since Covid, the Parkway is so safe without traffic. I don't know if you see all the families there having a picnic and their children playing ball, etc. and parents feeling their children being safe. My husband and I walk through there almost every morning and then often go again and have our lunch and sit and enjoy the beauty there. "Our" Parkway is so loved by so many ... it is beautiful and the only place really to go in town. We all so used to having it as a "safe" place that it would be a great loss for all of us if it were to be re-opened again for traffic. It isn't like that is the only outlet for traffic they have be doing fine all this time using the alternate road.

We raised our two sons here ... they are