Select Board Meeting

Monday, December 6th, 2021, 6:45 p.m.
Nowak Room, Town Offices
10 Front Street, Exeter NH 03833

Meeting in the Nowak Room at the Town Office Building. For virtual access, see instructions below.

Watch this meeting on Channel 22, or EXTV Facebook https://www.facebook.com/ExeterTV, or YouTube https://www.youtube.com/c/ExeterTV98 .

To access the meeting via Zoom, click this link: https://exeternh.zoom.us/j/82699962784

To access the meeting via telephone, call +1 646 558 8656 and enter Webinar ID 826 9996 2784

Please join the meeting with your full name if you want to speak.

Use the "Raise Hand" button to alert the Chair you wish to speak. On the phone, press *9.

More access instruction found here: https://www.exeternh.gov/townmanager/virtual-town-meetings

Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues.

AGENDA

1. Call Meeting to Order
2. Non Public Session – RSA 91a 3: 2 a
3. Board Interviews
4. Bid Opening – Water/Sewer Chemicals 2022
5. Public Comment
6. Proclamations/Recognitions
   a. Proclamations/Recognitions
7. Approval of Minutes
   a. Regular Meeting: November 22nd, 2021
8. Appointments
9. Discussion/Action Items
   a. HB79 Report and COVID 19 Updates – Eric Wilking, Fire Chief & James Murray, Health Officer
   b. Budget Recommendations Committee Recap – Bob Kelly, Chairman, Budget Recommendations Committee
   c. Community Power Plan – Cliff Sinnott, Electric Aggregation Committee
   d. Town Hall Survey Results and CRF Proposal – Tony Callendrello, Chairman, Arts & Culture Commission
   e. Swasey Parkway Discussion
   f. Speed Limit Ordinance – Second Reading
10. Regular Business
    a. Tax Abatements, Veterans Credits & Exemptions
    b. Permits & Approvals

c. Town Manager's Report
d. Select Board Committee Reports
e. Correspondence

11. Review Board Calendar
12. Non-Public Session
13. Adjournment

Niko Papakonstantis, Chair
Select Board

Posted: 12/3/21 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Board Interviews

Bid Opening – Water/Sewer Chemicals 2022

PROJECT MANUAL

SPECIFICATIONS

"CHEMICAL PURCHASE FOR THE TOWN OF EXETER, NH, 2022"

FOR USE BY THE WATER DIVISION

Russell Dean
Town Manager

Prepared by:

Exeter Public Works Department
13 Newfields Road
Exeter, NH 03833

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INVITATION FOR PROPOSAL

The Town of Exeter invites interested suppliers to submit proposals for supplying and delivering chemicals for use at locations in the Town of Exeter. Chemicals will be used for the treatment of water and be in complete conformance with the attached Scope of Work.

All prices submitted shall be delivered unit prices for each chemical product.

Proposals shall establish a firm delivered unit price to the Town of Exeter from January 1, 2022 through December 31, 2022. Any attempts to increase the established delivered unit prices or implement any extra charges will not be accepted.

The Town reserves the right to reject any and all proposals not conforming to the specifications, or deemed not in the best interest of the Town. The Public Works Director, Water & Sewer Manager, Water Treatment Operations Supervisor, Water & Sewer Assistant Manager, and Town Manager will evaluate proposals. Availability and quality of service shall be a consideration in selection of one or more suppliers.

The successful supplier must submit proof of liability and workers compensation insurance within ten (10) days of the "Notice of Selection" as a chosen supplier, and prior to release of a purchase order.

Proposals will be sealed and clearly marked, "Proposal – Chemical Purchase for The Town of Exeter, New Hampshire, 2021", and shall be submitted no later than 4:00 p.m., Monday, December 6th, 2021 to the Office of the Town Manager, 10 Front Street, Exeter, NH 03833.

SCOPE OF WORK

The successful vender(s) shall provide **all** labor, supervision, materials, equipment and other incidentals required to provide and deliver the specified chemicals to the locations specified in strict accordance with the attached project manual with specifications and the unit prices established and in compliance with all applicable rules, regulations and laws.

DIVISION I: GENERAL REQUIREMENTS

1.0 Marking: Each shipment shall be identified as to product, grade, assay, net weight, name of manufacturer and brand name.

1.1 Removal of Unsatisfactory Materials:
If the material (chemical) does not meet the requirements of the appropriate AWWA Standard, or is not satisfactory to the Water & Sewer Manager, or a representative, the vendor shall remove the material from the premises at the purchaser's request and replace it with a like amount of satisfactory material, or a price adjustment may be agreed upon between the purchaser and the vendor.

1.2 Potable Water Chemicals:
The chemicals shall contain no substances in quantities capable of producing deleterious or injurious effects upon the health of those consuming the water to which the chemical has been added, or causing water so treated to fail to meet the requirements of the USEPA Primary Drinking Water Regulations.

1.3 Venders and chemicals shall comply with all applicable rules and regulations of the State of New Hampshire and all other authorities having jurisdiction.

1.4 Deliveries will be within a reasonable time, relative to the placement of an order.

1.5 Delivery times shall be coordinated with the Water & Sewer Manager, or a representative, at the time of placing an order.

1.6 The Surface Water Treatment Plant is located at 109 Portsmouth Avenue, Exeter, NH, 03833.
The Groundwater Treatment Plant is located at 48 Lary Lane, Exeter, NH 03833.

DIVISION II: PAYMENT

Bills may be submitted to the Town of Exeter, Public Works Department, 13 Newfields Road, Exeter, NH, 03833, upon satisfactory delivery. All billing shall include the purchase order number submitted at the time of order. Payment request will be submitted to "Account's Payable" immediately and will be "Net, 30 days".

DIVISION III: PROCEDURES, METHODS AND MATERIALS

1.0 Sodium Hypochlorite – 15%

Sodium Hypochlorite solution (NaOCL) for *use at the Surface Water Treatment Plant, Groundwater Treatment Plant.*

Specifications:

- Contain not more than 15% insoluble matter.
- Excess alkalinity % by weight, as NaOH: 0.9-1.8
- When expressed in milligrams/liter of available:
  - Chlorine (CL2): 150 (minimum)
  - Available chlorine by weight: 12.7% minimum
  - Copper (Cu): less than 1 mg/L
  - Nickel (Ni): less than 1 mg/L
  - Cobalt (Co): less than 1 mg/L
  - Manganese (Mn): less than 1 mg/L
  - Iron (Fe): less than 1 mg/L
  - Aluminum (Al): less than 1 mg/L
  - Calcium (Ca): less than 30 mg/L
  - Magnesium (Mg): less than 30 mg/L
  - Sodium chloride: 12.0% maximum
  - Sodium chlorate: % by weight: not established

1.1 Delivery will normally be Monday – Friday between the hours of (0700-1400), with volumes ranging from 1,000 to 1,200 gallons for the Surface Water Treatment Plant & Groundwater Treatment Plant. **Estimated bid period quantities needed: 15,000 gallons for the Surface Water Treatment & Groundwater Treatment Plants. Loads may be split or combined with both plants to get deliveries.**

1.2 The supplier shall certify that the product furnished, Sodium Hypo-chlorite, complies with applicable requirements of American Water Works Association (AWWA B300), and the supplier shall comply with the applicable standards.

1.3 See Division I, section 1.3 above.

2.0 Activated Carbon

Activated Carbon for use at the Surface Water Treatment Plant.

Specifications:

- Iodine No.: 500 minimum
- Modified phenol value: 30 maximum MPV (3.5 g/L).
- Odor adsorption capacity: taste and odor reduction not less than 70%
- Moisture % as packed: 8 % maximum
- Apparent density, mg/L 0.2-0.75 mg/L
- Particle size distribution
  % thru 100 mesh: 99 minimum
  % thru 200 mesh: 95 minimum
  % thru 325 mesh: 90 minimum
  Tannin value: 200 ppm (carbon required to reduce 20-ppm tannin to 2 ppm)
- Comparable to Hydro Darco B products

2.1 Deliveries to the Surface Water Treatment Plant will normally be between the hours of (0700-1400) in 40-50 lb bags on about 50 bag pallets.
Estimated delivery size is 1 pallet weighing 2,000 lbs each (2,000 lbs per delivery).
Estimated bid period quantity: 4,000 lbs.
The supplier will provide a lift gate and jack.

2.2 The supplier shall certify that the activated carbon complies with all applicable requirements of American Water Works Association (AWWA B600), and the supplier shall comply with the applicable standards.

3.0 Potassium Permanganate

Free flowing Potassium Permanganate ($KMNO_4$) for use at the Surface Water Treatment Plant

Specifications:

- KMNO4 content: not less than 95% by weight.
- *The free flowing grade shall not form lumps that cannot be broken up easily with minimal pressure and shall pass through a 5/c standard sieve, Series No. 200 and no more than 20 percent by weight may be retained on a US Standard No. 40 sieve.*
- Contents to be:
  Potassium Permanganate ($KMNO_4$): 95% minimum
  Manganese Dioxide (MNO_2): 0.75% maximum
  Sulfate (SO_4) 0.20% maximum
  Cadmium (Cd) 100 mg/Kg maximum
  Chromium (Cr) 500 mg/Kg maximum
  Chlorine (Cl_2) 0.10% maximum
  Ammonia (NO_3): 0.05% maximum
  Arsenic (As): 1 ppm maximum

Moisture: 0.50% maximum

- **Product should be free flowing material (comparable to Cairox)**

3.1 Delivery will normally be between the hours of (0700-1400) in 55 lb. drums to the Surface Water Treatment Plant.
Estimated delivery size is 36 barrels (1,980 lbs)
Estimated bid period quantity: 72 barrels totaling 3,960 lbs.
The supplier will provide a lift gate and jack.

3.2 The supplier shall certify that the product furnished, potassium permanganate, complies with applicable requirements of American Water Works Association (AWWA B603), and the supplier shall comply with the applicable standards.

4.0 Sodium Hydroxide (NaOH) 25%

Sodium Hydroxide (NaOH) – 25% "caustic soda" *for use at the Surface Water Treatment Plant & Groundwater Treatment Plant*

Specifications

- Liquid sodium hydroxide, diluted to 25% by supplier.
- The anhydrous caustic soda, before dilution, shall contain a minimum of:
  74.4% alkalinity as Na_2O
  96% sodium hydroxide as NaOH
  not more than 2% carbonate as Na_2CO_3
- Contents to be:
  Sodium hydroxide (NaOH): 24% by wt.
  Sodium Oxide (Na_2O): 18.6% by wt.
  Sodium Carbonate (Na_2CO_3): 0.08% maximum
  Sodium Chloride (NaCI): 6% maximum
  Sodium Sulfate (Na_2SO_4): 1% maximum
  Sodium Chlorate (Na_2CO_3): 1% maximum
  Iron (Fe): 0.0004 % maximum

4.1 Delivery will normally be between the hours of (0700-1400) in 1,000 – 3,000 gallons minimum truckloads delivered to the Surface Water Treatment & Groundwater Treatment Plants. The Groundwater Plant has a smaller chemical storage, so that plant needs the smaller deliveries.
Estimated bid period quantity: 13,000 gallons

4.2 The supplier shall certify that the product, sodium hydroxide, complies with all applicable American Water Works Association (AWWA B501) and the supplier shall comply with the applicable standards.

DIVISION IV: WARRANTIES

The chemicals supplied shall be warranted to be in complete compliance with the specifications and completely satisfactory for their intended use. Unsatisfactory items will be replaced, at no cost, or satisfactory adjustment made.

DIVISION V: ATTORNEY'S FEES AND COST

The contractor agrees to indemnify the Town from any and all liability, loss or damage, including but not limited to bodily injury, illness, death or property damage which the supplier becomes legally obligated to pay, including reasonable attorney's fees, investigative and discovery cost, and court cost, as a result of claims, demands, costs or judgments against the Town, arising out of this agreement, caused by, or arising out of, the negligence, fault, breach of warranty, products liability or strict liability of the contractor, and/or third parties, whether such negligence, fault, breach of warranty, products liability, or strict liability is sole, joint or several.

INSURANCE

Successful supplier shall provide proof of insurance, as shown, before any purchase order is issued, or chemical delivery is made.

1. Liability coverage: General Liability $500,000 combined single limit comprehensive form; broad form property damage, independent supplier insurance, product operator's insurance.
2. Vehicle insurance: $500,000 combined single limit, comprehensive form: hired/non-owned.
3. Workers compensation: Statutory limits; employer liability, $500,000

These certificates shall contain a provision that the insurance company will notify, by registered mail, the certificate holder and Town at least fifteen (15) days in advance of any cancellation or material change.

PROPOSAL

TO: Town Manager

FOR: Furnishing of chemicals, delivered to the Town of Exeter for the year 2022 in accordance with the attached project manual and specifications.

The undersigned, as bidder, declares that the only persons or parties interested in this proposal as principals are those, as named herein; that this proposal is made without collusion with any other person, firm or corporation; that he/she has carefully examined the delivery locations, and project manual and specifications, attached hereto; and he/she proposes and agrees, if this proposal is accepted, that he/she will contract with the owner, in the form of purchase orders, to provide all necessary labor, transportation, tools, incidental materials and materials (chemicals), as specified, and will deliver all chemicals bid on in the time specified, and that he will take payment for completed deliveries, when approved by the Town Manager, for the following unit prices.

Bid Item #1:

Sodium Hypochlorite solution-15% for Surface Water Treatment Plant and Groundwater Treatment Plant.

Unit Price, per gallon, delivered: $_____

Bid Item #2:

Activated Carbon, for Surface Water Treatment Plant.

Unit Price, per pound, delivered: $_____

Bid Item #3:

Potassium Permanganate – Free flowing, for the Surface Water Treatment Plant.

Unit Price, per pound, delivered: $_____

Bid Item #4:

Sodium Hydroxide – 25% for the Surface Water Treatment Plant and Groundwater Treatment Plant.

Unit Price, per gallon, delivered: $_____

Information regarding individual, firm, partnership or corporation submitting this bid

COMPANY SUBMITTING BID:_____

MAILING ADDRESS:_____

TELEPHONE NUMBER: (____)_____FAX #:_____

SIGNATURE:_____PRINT:_____

TITLE:_____FED ID # OR SS#_____

E-MAIL:_____ DATE:_____

NOTICE:

1. Person having proper legal authority shall sign bid in black ink.
2. Drum deposits shall not be included in bid items. Bidders shall provide deposit information upon request.
3. If you do not submit a bid but wish to remain on the Town of Exeter's "Bid List" provide your name and address above and check here:_____and return.

Company Bids for 2022 Delivery	Bid Item 1 per gallon, delivered	Bid Item 2 per pound, delivered	Bid Item 3 per pound, delivered	Bid Item 4 per gallon, delivered
	Sodium Hypochlorite, per gallon	Activated Carbon, per pound	Potassium Permanganate, per pound	Sodium Hydroxide, per gallon

Proclamations/Recognitions

Minutes

Select Board Meeting
Monday November 22, 2021
6:15 PM
Nowak Room, Town Offices
Draft Minutes

1. Call Meeting to Order

Members present: Julie Gilman, Molly Cowan, Lovey Roundtree Oliff, Daryl Browne, Niko Papakonstantis, and Town Manager Russ Dean were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 6:15 PM.

2. Non Public Session

MOTION: Ms. Gilman moved to enter into non public session under RSA 91-A:3II(a) and (c). Mr. Browne seconded. All were in favor and the meeting entered non public session at 6:17 PM.

Selectwoman Cowan moved to seal the minutes of the non public session. Selectwoman Oliff seconded. The motion carried unanimously. The Board reconvened at 7:09 PM.

3. Public Comment
    a. There was no public comment at this meeting.
4. Proclamations/Recognitions
    a. Mr. Papakonstantis recognized the Exeter Fire Department, Health Office, and Police Department, as well as SAU16, for the vaccination clinic at Lincoln Street School.
5. Approval of Minutes
    a. Regular Meeting: Nov 15, 2021

MOTION: Ms. Oliff moved to approve the minutes of November 15, 2021 as presented. Mr. Browne seconded. All were in favor.

6. Appointments and Resignations

MOTION: Mr. Browne moved to accept the resignation of Bevin Kennedy from the Communications Advisory Committee. Ms. Gilman seconded. All were in favor.

MOTION: Mr. Browne moved to accept the resignation of Julie LaBranche from the Community Power Aggregation Committee. Ms. Oliff seconded. All were in favor.

7. Discussion/Action Items
    a. Ben Anderson re: Sight Easement

        Ben Anderson of 66 Newfields Road, the owner of the Word Barn, was present to discuss this request. The Andersons would like to use a different access road to the lower field, but discovered that to bring it into compliance, they have to get approval from DOT and need a sight easement from Raynes Barn. Mr. Anderson approached the Conservation Commission with this request,

and they were supportive, with a vote of 7-0. Jay Perkins of the DPW is also supportive. Mr. Anderson hopes that the Board will grant the sight easement, which is the ability to keep the area clear of any brush.

Ms. Gilman said Conservation Commission saw that Mr. Anderson took down a tree that was obstructing the site, which made a positive difference. His attention will make this area safer for all of us.

Mr. Dean said RSA 41-14(a) describes the process to grant the easement. We also need the Andersons to submit a proposed easement or reimburse the town for attorney fees in drafting the easement. If they draft it, there needs to be a more detailed description of the easement area. It would go before the Planning Board. This is the first sight easement request he's seen, so it's not common.

Mr. Browne asked if the Unitil maintenance is inadequate. Mr. Anderson said that DOT needed it solidified that the area would be kept clear, and they did not hear that from Unitil. Just north of this area, Unitil cleared a swath 16 feet deep at Raynes Farm, but DOT did not find that that was enough.

Mr. Papakonstantis said the next Planning Board meetings are Dec 9 and 16, and the next Select Board meeting is Dec 20th. Mr. Anderson should work with Mr. Dean to get the legalities worked out prior to those dates.

b. Speed Limit Ordinance Update First Reading

Police Chief Stephan Poulin was present to address questions about this issue. Mr. Dean said we looked at town ordinances based on resident feedback and found that several streets need to be added. The Police Dept did some speed surveys and compiled a list of all streets affected and school speed limits. This would update the current ordinance to make our list comprehensive.

MOTION: Ms. Cowan moved to open the public hearing regarding the speed limit ordinance. Ms. Gilman seconded. All were in favor.

Ms. Gilman read the changes:

Amendment to Chapter 2 Section 202 which lists the roads that are restricted to 20 MPH, adding Colonial Drive and Swasey Parkway. Section 203, a max speed 25 MPH, adding Linden Street from Front Street until the 2nd bridge, Watson Road, Beech Hill Road, Old Town Farm Road, Oaklands Road, Pine Street, Pickpocket Road, Drinkwater Road (top section), Cross Road, Juniper Ridge Road, Epping Road from Main Street to Comings Court, Summer Street, Park Street, Clifford Street, Elliot Street, Gary Lane, Great Hill Court, John West Road, Kimball Road, Crestview Drive, Washington Street, Winter Street, Gill Street, Columbus Avenue, Brentwood Road from Epping Road to Millstream, Greenleaf Drive, Dog Town Road, Brookside Drive, Red Berry Lane, Birch Road, Jubal Martin Road, Park Street, Chestnut Street, Jady Hill Ave, Webster Ave, Bittersweet Lane, Buzell Ave, Ashbrook Road, Guinea Road, and Phinney Lane. Mr. Dean said he had one addition, Blue Hawk Drive. Ms. Gilman said there is also a change to 20 MPH school zones: In a posted school zone, at a speed of 10 MPH lower than the usual posted limit from 45 minutes prior to each school opening until

school opening and from school closing until 45 minutes after school closing, RSA 265:60. Section 210, Penalties, is changed to "Any violation of Chapter 2 of the traffic code may be punishable according to the NH Revised Statues Annotated Chapter 265 Rules of the Road Speed Limitations Section 265:60."

Mr. Papakonstantis asked for public input.

Andrew Elliot of Washington Street thanked the Board for pushing this ordinance change.

Chief Poulin said he wanted to clarify that we're not changing any speed limits. These roads are already posted at these limits. This is just making it right in the town ordinance.

MOTION: Ms. Oliff moved to close the public hearing. Ms. Gilman seconded. All were in favor.

c. Kingston Road Project Update

Jennifer Perry, Director of Public Works, was present to discuss the Kingston Road sidewalk project. Ms. Perry said since her April 2021 update on this project, we have been working to get the final easements from all the property owners. There was one situation where we could not get an easement, so we had to make a design change to move some drainage. This change had to go back to DOT for review. We're getting estimates of compensation to owners and having them notarized. The whole package will go back to DOT for approval, because it's a TAP grant. We hope to go to bid in winter and start construction in the spring. It would be a one-season construction period.

Ms. Gilman congratulated the DPW on getting through the TAP grant process, which is difficult. Ms. Perry said they are looking to get an additional person certified for work on these projects.

d. HELPSY Textile Recycling Proposal

Mr. Papakonstantis said Ms. Perry went before the Sustainability Committee last month, and they endorsed this proposal.

Ms. Perry said we were approached by Waste Zero that represents the group HELPSY, which recycles textiles in other communities. This will remove a potential portion of waste from the solid waste stream and preserve landfill space, and may provide a small revenue, about $40/ton. Residents would call HELPSY in advance and they would come pick up materials at the home: clothing, footwear, hats, belts, etc. They make this profitable by taking the better materials and selling them, or shredding them and using them in other materials. Right now waste disposal is $78 a ton, so we are looking to save on that. She presented a draft agreement to the Board. She checked with Waste Management for any conflict with our contract, but they agreed that this is a great program.

Mr. Papakonstantis said this sounds like a win-win. How will we advertise this? Ms. Perry said HELPSY provided us with info that was used by a community in MA, and they've offered to assist with the roll-out.

Ms. Oliff asked about Savers and other collection sites of second hand materials. Was there any discussion about the effect on them? Ms. Perry said this is optional, and people can still choose to donate to a charity. A lot of people don't do that, they just want to get rid of materials easily.

Ms. Cowan asked what is the collection container? Ms. Perry said they should put it in a plastic bag. It just needs to be dry.

Ms. Gilman asked if containers will be placed in Exeter as well. Ms. Perry said there are three at the transfer station. Ms. Oliff said on their website it says there's already one at 7 Riverwoods Drive.

Ms. Gilman said this program includes materials that other places won't accept.

Mr. Dean said a motion was not necessary, just support from the Board to move forward. He will sign it. The Board generally agreed to move it forward.

e. Waste Management Contract Extension

Ms. Perry said the contract with Waste Management on curbside collection of solid waste and recycling ends in May 2022. If we were to end our contract, this is the time we should solicit proposals from others. She asked for WM to provide a sample contract for an extension. The increases average 6% per year. In the past, the increases were more like 3%, but they say those increases have been insufficient to cover their costs. In 2022, it will be $995,433. This is less than what was budgeted in 2021, which was initially $1,003,000. This year, the value of recyclable materials has increased significantly, so we're paying less. Waste Management's pricing is very competitive.

Mr. Papakonstantis said there was a period where Waste Management wasn't meeting standards, and Jay Perkins worked on that. Ms. Perry said there was an issue with materials being left behind, and that has been resolved. She's not aware of any larger issues. Waste Management has consistently done a good job.

Mr. Browne asked about the gas charges consumption. Ms. Perry said it's adjusted twice a year. Her numbers are just estimates for forecasting.

Ms. Gilman asked how HELPSY will affect the solid waste contract. Ms. Perry said it's so small it doesn't even factor in, only about $2,000. Adding another subdivision would cancel that out.

Mr. Papakonstantis asked if she's still negotiating. Ms. Perry said she would like a motion from the Board tonight. She's tried to get as good a deal as possible. If we need to go out to bid, we need to start that immediately.

MOTION: Mr. Browne moved to authorize the Town Manager to sign the proposed 5 year contract extension with Waste Management that would provide services to the town of Exeter through May of 2027. Ms. Cowan seconded. All were in favor.

f. Recycle Bin Fees Public Hearing

MOTION: Mr. Browne moved to open the public hearing regarding the recycle bin fees. Ms. Gilman seconded. All were in favor.

Ms. Perry said the cost of 65 gallon toters for recycling has not increased since 2008. The price is $45, but the town is paying $75 per toter. When we started the program, the fees that we charged for the toter was intended to pay for the toter. The retail cost for a similar size bin with wheels and a lid is $100 - $140 each. We recommend increasing the cost from $45 to $75. The cost of the resin to make the bins has gone up. We would have to increase the budget for covering the shortfall to $19,000.

Mr. Papakonstantis asked for public comment, but there was none.

MOTION: Ms. Gilman moved to close the public hearing. Mr. Browne seconded. All were in favor.

Mr. Papakonstantis asked how the public can recycle the smaller bins. Ms. Perry said we asked Waste Management what to do to reduce costs of this program, and their answer was efficiency and saving labor. The wheel toters are automated, if we went to 100% toters we would save money. Mr. Papakonstantis asked if there's a way to incentivize people switching. Ms. Perry said is it fair to the people who have already bought one to offer a discount to the others? Ms. Perry said the material isn't recyclable, but we could take them for people. Ms. Oliff asked if it would be a requirement for people to have the toters, and Ms. Perry said at this point no, but this is the direction that we need to head. There are many cities that have only these.

Ms. Cowan said she wishes we had the conversation before, if the costs have exceeded the revenues since 2014, since it seems like a big jump now. Can they think about a turn-in program, like $5 off a toter if you turn in a small bin? Ms. Perry said that may be manageable. Mr. Dean said we could offer something like that for a certain time window.

Mr. Browne said if they were free, would they pay for themselves in labor costs? Ms. Perry said we didn't get a proposal on that from Waste Management, but she doubts it.

Mr. Papakonstantis asked what the timeline should be. Ms. Cowan said she thinks it should take effect at the end of the year and we should offer a trade-in policy for the 14 gallon bins. Ms. Perry said she's worried that they'll have a run on them and run out. Mr. Papakonstantis said he's not comfortable having this take effect without notice. Ms. Perry said a week or ten days. Going to the end of the year will be too high a demand for the supply. Mr. Dean said to the end of the year or a 30 day notice. We may run out but it would give adequate notice. Mr. Papakonstantis said those on the waitlist should still get the $45 price.

MOTION: Ms. Gilman moved to authorize the increase of the 65 gallon recycling toters from $45 to $75 effective Jan 1, 2022. Mr. Browne seconded. All were in favor.

g. Outdoor Dining Ordinance Third Reading

MOTION: Ms. Gilman moved to open the public hearing on the outdoor dining ordinance. Mr. Browne seconded. All were in favor.

Mr. Papakonstantis called for public comment, but there was none.

MOTION: Mr. Browne moved to close the public hearing. Ms. Oliff seconded. All were in favor.

Mr. Papakonstantis said we changed "Board of Selectmen" to "Select Board," referencing a different RSA, deleting "voluntary non profit", and removing typo "close" to say "closed."

MOTION: Ms. Gilman moved to adopt the Exeter Town Ordinance amendment chapter 8 the licensing of alcohol use on public property as amended. Mr. Browne seconded. All were in favor.

8. Regular Business
    a. Tax Abatements, Veterans Credits and Exemptions

MOTION: Ms. Gilman moved to approve the solar exemption for 79/24 in the amount of $14,000 for the tax year 2021. Mr. Browne seconded. All were in favor.

MOTION: Ms. Gilman moved to approve a tax abatement for 110/2/107 in the amount of $48.02 for the tax year 2021. Mr. Browne seconded. All were in favor.

MOTION: Ms. Gilman moved to approve 110/2/14 in the amount of $62.43 for the tax year 2021. Mr. Browne seconded. All were in favor.

MOTION: Ms. Gilman moved to approve a Veterans Credit for 64/105/12 in the amount of $500 for the tax year 2021. Mr. Browne seconded. All were in favor.

MOTION Ms. Gilman moved to approve a Veterans Credit for 82/4 in the amount of $500 for the tax year 2021. Mr. Browne seconded. All were in favor.

b. Permits & Approvals
    i. There were no permits and approvals considered at this meeting.

c. Town Manager's Report
    i. Ms. McElroy has asked the Board members to review the markups of the Board policies and procedures.
    ii. He thanked the holiday decorators for making the downtown look great.
    iii. The Town Offices will be closed for the Thanksgiving holiday and the Friday afterwards.

d. Select Board Committee Reports
    i. Ms. Gilman said Exeter Hospital Administration had a Zoom meeting with State Representatives. Hospital representatives discussed the stats and the anxiety they're having. They're elevated to a crisis level of "code white," the highest level of emergency response, given their capacity issues. There have been people waiting in the ER for many hours. They've diverted ambulances from other hospitals. The ICU is full and 9

people are on ventilators. There are staffing shortages. Mental and behavioral health patients are dropped off at the ER with nowhere to go, and the State has no resources to offer them. Last year, there was a spike in Covid cases after the Thanksgiving holiday, and they're worried that this year it will be higher. Exeter is ranked 11th in vaccination. They're asking people to get vaccinated, if not wear a mask, and to social distance. We also need to ask the State to get behavioral health resources in place.

ii. Ms. Gilman said tomorrow at 10 AM the HDC is doing a sitewalk at 8 Gilman Lane, for the application of PEA for proposed demolition and the construction of two residential structures. The Community Power Aggregation Committee is having two public hearings Nov 29 and Dec 13 at the Library. Parks and Rec is having a virtual information session November 30th on the proposed acquisition of 10 Hampton Road. There is a Heritage Commission public hearing Dec 17 for changes to the roof of 43 Front Street.

iii. Mr. Papakonstantis attended the River Advisory Committee, most of that was discussing the PEA residential units. He attended the BRC CIP meeting, but did not see the conclusion. On December 6 Chair Bob Kelly will present to the Select Board.

iv. Ms. Gilman had no report.

v. Ms. Oliff said the Housing Advisory Committee discussed the event taking place Jan 21st at the Library.

vi. Mr. Browne had no report. He announced that he is extending his resignation from the Board effective at the end of this meeting. The Board members and Mr. Dean thanked him for his service. Mr. Papakonstantis asked if we need to formally accept his resignation, and Mr. Dean said he doesn't think it's required. Mr. Papakonstantis said there will be a void between now and the election in March. There will be a place on the ballot for residents to declare their candidacy. Mr. Dean said the Board could appoint a new member up through the next election. Mr. Papakonstantis said it's only a few months. The discussion is primarily about the budget, it doesn't seem fair to bring someone in who hasn't already been part of that discussion. Ms. Gilman will take back the Conservation Commission and they will look into when the next Communications Advisory meeting is.

e. Correspondence

i. A Comcast notification of price changes

ii. A thank you letter from New Generation for a donation.

9. Review Board Calendar

a. The next meetings are December 6 and 20.

10. Non-Public Session

MOTION: Mr. Browne moved to go into non public under RSA 91-A:3II(a). Ms. Cowan seconded. In a roll call vote, all were in favor.

11. Adjournment. The Board emerged from non public session. Selectman Browne moved to adjourn, seconded by Selectwoman Gilman. All voted in favor. The Board stood adjourned at 9:05 pm.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Appointments

Discussion /Action Items

HB79 Report – James Murray, Health Officer

Exeter Health Dept

Memo

To: Russ Dean (Town Manager) and Select Board

From: James Murray (Health Officer)

Date: 3-DEC-2021

Re: RSA 128, Board of Health

As of June 9, 2021, RSA 128 regarding Town Health Officers was amended. The most notable changes to the statute are the removal of the State residency provision and a new requirement for the local board of health to meet at least once a year to review the state of local public health issues and report the readiness to address relevant public health threats at the local or regional levels. The Exeter Health Department currently consists of myself, James Murray, as the Health Officer and Deputy Fire Chief Jason Fritz as the Deputy Health Officer.

The most pressing threat to the community at this time continues to be COVID-19. The Health Department has implemented a spectrum of responses to meet the Town's needs, including the implementation of a mask ordinance last year to assisting in setting up vaccine and booster clinics throughout 2021. The department remains active alongside the Exeter Fire Department in coordinating efforts to reduce the spread of the virus and protect the citizens and visitors of Exeter.

Other public health threats to the community include vector-borne disease, food-borne illness, environmental health threats, and many other sources of public health nuisances. The department responds accordingly to these threats by implementing a mosquito abatement program, routine food safety inspections of food establishments, and responding to resident complaints of anything from rodent infestations to substandard living conditions.

The Health Department's objectives going into 2022 are as follows.

- Continue coordinated efforts to reduce the spread of COVID-19
- Train Deputy Health Officer in food safety inspection protocols
- Increase food safety inspections
- Conduct community health assessment to determine broader needs of the community
- Begin public health program planning to meet defined community needs
- Continue to build and foster relationships with local businesses and agencies

I will continue to respond accordingly to the public health needs of the town and will provide any updates to the Select Board as requested.

James Murray

Budget Recommendations Committee Recap – Bob Kelly, BRC Chair

Exeter, NH Budget Recommendations Committee (BRC)

FY 2022 Budget Report to the Select Board

December 1, 2021

1. Budget Highlights and Challenges

   a. General Fund
      - Health insurance increases averaged only 1.6%, a welcome decrease from previous years.
      - Information Technology increased due to increased security and hardware requirements.
      - Funding of two new firefighters; however, other budget reductions resulted in only 1.1% Departmental increase.
      - Increase in DPW vehicle and building maintenance due to aging equipment and facilities. Return of paving budget to pre-Covid level.
      - Significant increases in stormwater monitoring and facilities construction due to Federal regulations.
      - Support of Facilities Condition Assessment only with explicit oversight and management by DPW and Planning Departments.
      - Support of following initiatives using ARPA funding: Great Bay Total Nitrogen Permit and Winter Street Stormwater Mitigation project.

   b. Water Fund
      - Initiating new Utility billing software.
      - Expanded metering replacement program.
      - Significant increases in lab testing equipment, supplies, chemicals and management due to new Federal regulations.
      - Support of entering into a 10-year management contract for extending the life of critical equipment at the Portsmouth Avenue Surface Water Treatment Plant.

   c. Sewer Fund
      - Initiating new Utility billing software.
      - Significant increases in lab testing equipment, supplies, chemicals and management due to new Federal regulations.
      - Special project requests including dredging Clemson Pond (CSOs) and coating in-ground tank facilities at Newfields Rd. Wastewater Treatment Plant.

   d. Capital Improvement Program (CIP)
      - Support of purchase of a new Fire Engine #5 to replace current 2002 model.
      - Support of continuing with Pickpocket Dam directives using ARPA funds.
      - Support of Webster Avenue Sewer pumping station construction. Will be bonded.
      - Support of purchase of 10 Hampton Road property for redevelopment into new Parks and Rec operations center.

In general, we applaud the departments for presenting reasonable budget requests coming after a most extraordinary year.

2. Budget comparison, Year Over Year (YOY), 2019-2022

Fiscal Year	General Fund	CIP	Water Fund	CIP	Sewer Fund	CIP
2019	$19,066,857	$ 599,236	$3,253,033	$1,024,043	$2,817,866	$145,000
2020	$19,605,537	$ 546,664	$3,552,795	$ 200,000	$7,686,605	$1,600,000
2021	$19,891,082	$1,260,000	$4,054,184	$3,500,000	$7,015,364	$4,190,000
2022	$20,385,366	$2,511,579	$4,240,178	$ 204,538	$7,438,216	$5,981,838

3. BRC recommendations

   a. The presented FY 2022 budgets include our perspective on a balance between necessary projects and regulatory directives for continued town growth and improved quality of life and an acceptable cost of these programs.

   b. The BRC recommended using an allocation of $345,700 of our ARPA funds for the Pickpocket Dam Modification project, the Great Bay Total Nitrogen permit, and the Winter St. Stormwater Mitigation project.

   c. The BRC voted to support the Town Manager's plan for using approximately $319,770 from the General Fund Balance to defray costs of the Raynes Barn improvements, Parks Improvement Fund, DPW truck and Fire vehicle replacements.

Thank you for the opportunity to serve the Town of Exeter and its Selectboard,

Respectfully Submitted,

Robert Kelly December 1, 2021

BRC Chair

On behalf of members:

Nancy Belanger
Kathy Corson
Enna Grazier
Chris Soutter
Chris Zigmont
Liz Canada
Mark Fabian
Dr. Judy Rowan
Corey Stevens
Dr. Anthony Zwaan

Town of Exeter						
2022 BRC Budget						
November 16, 2021, Version #2						
DEPARTMENT	2020 Budget	2020 Actual	2021 Budget	2022 BRC Budget	2022 BRC Budget vs. 2021 Budget $ Increase/-(Decrease)	2022 BRC Budget vs. 2021 Budget %-Difference
General Fund Appropriations						
General Government						
Select Board	22,981	21,791	20,681	20,636	(45)	-0.22%
Town Manager	244,451	239,189	254,976	257,950	2,974	1.17%
Human Resources	150,748	89,709	132,735	172,959	40,224	30.30%
Transportation	1	-	1	1	-	0.00%
Legal	80,000	102,959	80,000	80,000	-	0.00%
Information Technology	254,861	242,051	291,463	386,748	95,285	32.69%
Trustees of Trust Funds	891	891	891	891	-	0.00%
Town Moderator	1,319	2,503	754	1,130	377	50.00%
Town Clerk	353,739	344,100	363,956	374,334	10,378	2.85%
Elections/Registration	30,601	28,464	12,058	25,003	12,945	107.36%
Total General Government	**1,139,592**	**1,071,657**	**1,157,515**	**1,319,652**	**162,138**	**14.01%**
Finance						
Finance/Accounting	329,674	319,710	338,688	358,982	20,294	5.99%
Treasurer	9,792	9,592	9,792	9,792	-	0.00%
Tax Collection	115,812	97,431	108,358	101,875	(6,483)	-5.98%
Assessing	253,610	249,500	234,994	237,808	2,813	1.20%
Total Finance	**708,888**	**676,234**	**691,833**	**708,457**	**16,624**	**2.40%**
Planning & Development						
Planning	275,873	240,385	244,064	271,096	27,032	11.08%
Economic Development	151,341	140,945	147,302	153,283	5,981	4.06%
Inspections/Code Enforcement	265,855	238,910	271,392	279,695	8,303	3.06%
Conservation Commission	10,039	5,552	10,039	10,089	50	0.50%
Renewable Energy Expense	-	-	1	1	-	0.00%
Zoning Board of Adjustment	4,326	3,810	4,326	4,326	-	0.00%
Historic District Commission	11,825	1,255	2,825	2,825	-	0.00%
Heritage Commission	892	892	893	893	-	0.00%
Total Planning & Development	**720,151**	**631,750**	**680,842**	**722,208**	**41,366**	**6.08%**
Public Safety						
Police	3,325,944	3,138,015	3,426,844	3,494,076	67,231	1.96%
Fire	3,851,911	3,669,690	3,784,396	3,812,348	27,952	0.74%
Communications	417,082	360,064	381,059	420,328	39,269	10.31%
Health	135,010	131,693	119,196	122,925	3,729	3.13%
Total Public Safety	**7,729,948**	**7,299,463**	**7,711,495**	**7,849,676**	**138,182**	**1.79%**
Public Works - General Fund						
Administration & Engineering	412,348	347,197	405,359	420,391	15,032	3.71%
Highways & Streets	2,112,946	1,817,974	2,017,597	2,158,344	140,747	6.98%
Snow Removal	334,555	243,489	311,190	313,201	2,011	0.65%
Solid Waste Disposal	1,304,764	1,354,828	1,388,385	1,314,555	(73,830)	-5.32%
Street Lights	170,340	165,172	169,000	169,000	-	0.00%
Stormwater	60,000	68,165	54,000	92,360	38,360	71.04%
Total Public Works - General Fund	**4,394,953**	**3,996,826**	**4,345,531**	**4,467,851**	**122,320**	**2.81%**

Town of Exeter						
2022 BRC Budget						
November 16, 2021, Version #2						
DEPARTMENT	2020 Budget	2020 Actual	2021 Budget	2022 BRC Budget	2022 BRC Budget vs. 2021 Budget $ Increase/-(Decrease)	2022 BRC Budget vs. 2021 Budget %-Difference
Maintenance						
General	527,219	448,824	548,185	559,818	11,633	2.12%
Town Buildings	289,424	248,434	293,445	294,175	730	0.25%
Maintenance Projects	100,000	100,000	100,000	100,000	-	0.00%
Mechanics/Garage	273,496	180,039	273,034	278,929	5,895	2.16%
Total Maintenance	**1,190,139**	**977,297**	**1,214,664**	**1,232,922**	**18,258**	**1.50%**
Welfare & Human Services						
Welfare	73,052	74,866	73,120	73,048	(72)	-0.10%
Human Services	103,805	103,430	106,720	105,105	(1,615)	-1.51%
Total Welfare & Human Services	**176,857**	**178,296**	**179,840**	**178,153**	**(1,687)**	**-0.94%**
Parks & Recreation						
Recreation	344,410	335,543	357,313	389,485	32,173	9.00%
Parks	218,182	209,800	222,863	245,212	22,349	10.03%
Total Parks & Recreation	**562,592**	**545,343**	**580,176**	**634,697**	**54,521**	**9.40%**
Other Culture/Recreation						
Other Culture/Recreation	17,000	15,359	18,500	18,500	-	0.00%
Special Events	15,000	3,627	15,000	15,500	500	3.33%
Total Other Culture/Recreation	**32,000**	**18,986**	**33,500**	**34,000**	**500**	**1.49%**
Public Library						
Library	1,032,885	1,012,365	1,081,267	1,125,282	44,015	4.07%
Total Library	**1,032,885**	**1,012,365**	**1,081,267**	**1,125,282**	**44,015**	**4.07%**
Debt Service & Capital						
Debt Service	1,055,140	1,050,614	1,374,215	1,385,502	11,287	0.82%
Vehicle Replacement/Lease	416,907	410,876	396,615	253,658	(142,957)	-36.04%
Misc. Expense	4	1,578	4	4	-	0.00%
Cemeteries	1	-	1	1	-	0.00%
Capital Outlay - Other	4,251	14,879	4,251	4,251	-	0.00%
Total Debt Service & Capital	**1,476,303**	**1,477,947**	**1,775,086**	**1,643,416**	**(131,670)**	**-7.42%**
Benefits & Taxes						
Health Insurance Buyout/Sick Leave/Flex Spending	161,552	262,258	157,276	157,644	368	0.23%
Insurance Reserves	-	-	-	(14,124)	(14,124)	
Unemployment	2,897	2,897	2,897	2,416	(481)	-16.60%
Worker's Compensation	213,402	213,402	236,198	250,370	14,172	6.00%
Insurance	63,379	62,378	69,424	72,746	3,322	4.79%
Total Benefits & Taxes	**441,230**	**540,935**	**465,795**	**469,052**	**3,257**	**0.70%**
Total GF Operating Budget	**19,605,537**	**18,427,099**	**19,917,541**	**20,385,366**	**467,824**	**2.35%**

Town of Exeter						
2022 BRC Budget						
November 16, 2021, Version #2						
DEPARTMENT	2020 Budget	2020 Actual	2021 Budget	2022 BRC Budget	2022 BRC Budget vs. 2021 Budget $ Increase/-(Decrease)	2022 BRC Budget vs. 2021 Budget %-Difference
Other Appropriations - Warrant Articles						
Self-Contained Breathing Apparatus				59,064	59,064	
Police Body Cameras				52,821	52,821	
Sick Leave Expendable Trust Fund	100,000		100,000	100,000	-	0.0%
Conservation Fund Appropriation	50,000		50,000	-	(50,000)	-100.0%
Engine #5	-		-	82,355	82,355	
Raynes Barn Improvements				100,000	100,000	
1-Ton Dump Body Truck				71,801	71,801	
Snow/Ice Deficit Fund	50,000		50,000	50,000	-	0.0%
Intersection Improvements Program				50,000	50,000	
Parks & Rec Capital Reserve Fund	100,000		100,000	100,000	-	0.0%
Fire Dept Car#3 Replacement				47,969	47,969	
Facilities Assessment				45,000	45,000	
Ford Explorer Hybrid				44,750	44,750	
DPW Replacement of car #51				-	-	
Bike & Pedestrian Improvement Plan				25,000	25,000	
Public Works Facility Garage			-	25,000	25,000	
SEIU 1984 Collective Bargaining				-	-	
Sidewalk Program CRF	60,000			-	-	
Swasey Parkway Permit Fee Approp			1,300	3,635	2,335	179.6%
Exeter Police Association Agreement				-	-	
Exeter Professional FF's Association				-	-	
Pickpocket Dam Capital Reserve Fund	110,000			-	-	
Stewart Park Seawall Deficit Funding			105,794	-	(105,794)	-100.0%
Public Safety Study			100,000	-	(100,000)	-100.0%
Town wide Vehicle Replacements	147,872				-	
Communications Repeater Site Impr	78,792				-	
Metered Parking	115,000				-	
Highway Pavement Hot Box				59,481	59,481	
Total Other Approp.-WAR	**811,664**	**-**	**507,094**	**916,876**	**409,782**	**80.81%**
Borrowing Other						
Pickpocket Dam Modification				185,000	185,000	
Westside Dr Area Reconst Design				69,338	69,338	
Purchase of 10 Hampton Rd.				1,250,000	1,250,000	
Landfill Solar Array Project			3,600,000		(3,600,000)	
Salem St. Area Utility Replacements			1,010,000		(1,010,000)	
Total Borrowing Other	**-**	**-**	**4,610,000**	**1,504,338**	**(3,105,662)**	**-67.37%**
Total GF & WAR & Borrowing	**20,417,201**	**18,427,099**	**25,034,635**	**22,806,580**	**(2,228,056)**	**-8.90%**

Town of Exeter						
2022 BRC Budget						
November 16, 2021, Version #2						
DEPARTMENT	2020 Budget	2020 Actual	2021 Budget	2022 BRC Budget	2022 BRC Budget vs. 2021 Budget $ Increase/-(Decrease)	2022 BRC Budget vs. 2021 Budget %-Difference
Water Fund						
Administration	393,161	376,937	409,340	436,509	27,169	6.64%
Billing and Collection	179,553	159,651	171,147	192,374	21,227	12.40%
Distribution	836,826	779,211	872,786	888,167	15,382	1.76%
Treatment	813,514	771,930	822,395	846,557	24,162	2.94%
Debt Service	1,164,650	1,152,439	1,263,186	1,323,021	59,835	4.74%
Capital Outlay	165,091	105,721	515,330	553,550	38,220	7.42%
Total WF Operating Budget	**3,552,795**	**3,345,888**	**4,054,184**	**4,240,178**	**185,995**	**4.59%**
Other Appropriations - Warrant Articles						
SEIU 1984 Collective Bargaining					-	
Salem St. Area Utility Replacements			2,500,000		(2,500,000)	-100.0%
Groundwater Source Development	200,000		1,000,000		(1,000,000)	-100.0%
Public Works Garage Design			-	12,500	12,500	
Westside Dr Area Reconst Design				192,038	192,038	
Total Other Appropriations	**200,000**	**-**	**3,500,000**	**204,538**	**(3,295,462)**	**-94.2%**
Total Water Fund Appropriations	**3,752,795**	**3,345,888**	**7,554,184**	**4,444,716**	**(3,109,467)**	**-41.16%**
Sewer Fund						
Administration	417,513	462,097	463,039	468,898	5,859	1.27%
Billing and Collection	176,328	156,801	167,922	189,149	21,227	12.64%
Collection	708,202	665,403	732,111	740,841	8,731	1.19%
Treatment	1,415,476	1,172,927	1,330,179	1,431,433	101,253	7.61%
Debt Service	4,848,995	4,816,969	4,106,782	4,366,940	260,158	6.33%
Capital Outlay	120,091	87,315	215,331	240,955	25,624	11.90%
Total SF Operating Budget	**7,686,605**	**7,361,513**	**7,015,364**	**7,438,216**	**422,852**	**6.03%**
Other Appropriations - Warrant Articles						
SEIU 1984 Collective Bargaining				-	-	
Salem St. Area Utility Replacements			1,590,000		(1,590,000)	-100.0%
Public Works Garage Design				12,500	12,500	
Lagoon Sludge Removal			2,600,000		(2,600,000)	-100.0%
Court Street Pump Station Design	-			-	-	
Sewer Capacity Rehabilitation				200,000	200,000	
Webster Ave Pump Station	-			5,700,000	5,700,000	
Westside Dr Area Reconst Design				69,338	69,338	
Total Other Appropriations	**1,750,000**	**-**	**4,190,000**	**5,981,838**	**1,791,838**	**42.76%**
Total Sewer Fund Appropriations	**9,436,605**	**7,361,513**	**11,205,364**	**13,420,054**	**2,214,690**	**19.76%**

Town of Exeter
Leases/Vehicles
2022 Budget

General Fund			2022 Prelim	BRC	
Obj	**Object**	**Leases**			
01419416	57005	GG- CO - Leases	22,763	22,763	Backhoe , Lease ends 2022
			77,949	77,949	E-One Pumper Fire Truck, Lease ends 2024
			40,845	40,845	Highway Loader, Lease ends 2022
			2,100	2,100	Patrol Motorcycle
		Total GF Leases	**143,658**	**143,658**	
		Vehicle Purchases			
01419418	57012	GG- CO - Vehicles	110,000	110,000	replace two line cruisers with Hybrid Interceptors estimated at $40,000 each with equipment transfer $15,000 each for a rough total of $110,000.
		Total GF Vehicle purchases	**110,000**	**110,000**	
		Sub-Total GF	**253,658**	**253,658**	
		Town wide Vehicle Replacements			
Warrant Article					
		Total GF WAR Vehicle Repl	**-**	**-**	
		Total GF	**253,658**	**253,658**	

Water Fund					
Obj	**Object**	**Vehicle Purchases**			
02490027	55318	WF- CO - Leases	15,329	15,329	Hook Lift Truck, Lease ends 2023
		Total WF Leases	**15,329**	**15,329**	
02490027	57009	WF-CO- Capital Outlay - Vehicle	15,750	-	Ford Escape Hybrid (or equivalent) Split 50/50 Water/Sewer
			25,626	25,626	1/2 Ton Hybrid Truck, Split 50/50 Water/Sewer
			52,594	52,594	3/4 Ton 4WD Crew Truck #14A
		Total WF Vehicle purchases	**93,970**	**78,220**	
		Total WF	**109,299**	**93,549**	

Sewer Fund					
Obj	**Object**	**Leases**			
03490237	57010	SF- CO - Leases	15,329	15,329	Hook Lift Truck, Lease ends 2023
		Total SF Leases	**15,329**	**15,329**	
		Vehicle Purchases			
03490237	57009	SF-CO- Capital Outlay - Vehicle	15,750	-	Ford Escape Hybrid (or equivalent) Split 50/50 Water/Sewer
			25,626	25,626	1/2 Ton Hybrid Truck, Split 50/50 Water/Sewer
		Total SF Vehicle purchases	**41,376**	**25,626**	
		Total SF	**56,705**	**40,955**	

Town of Exeter

2022 BRC Water Fund Budget

November 16, 2021, Version #2

Org	Object	Description	2020 Budget	2021 Budget	2021 September Actual	2022 BRC Budget	2022 BRC Budget vs. 2021 Budget $ Increase/- (Decrease)	2022 BRC Budget vs. 2021 Budget %- Difference	Explanation
WATER FUND									
Administration									
02433021	51110	WA- Sal/Wages FT	211,725	222,420	170,795	235,798	13,378	6.0%	2 FT W/S Mgr & Asst Mgr Split 50/50, and GF allocations
02433021	51200	WA- Sal/Wages PT	3,145	3,104	2,412	861	(2,243)	-72.3%	GF allocation (HR Assistant move to FT)
02433021	51210	WA- Sal/wages Temp	3,500	3,500	3,176	3,500	-	0.0%	PT Seasonal Employee 50/50 W&S Split
		Salaries Total	218,370	229,024	176,383	240,159	11,135	4.9%	
02433021	52100	WA- Health Insurance	45,142	51,780	39,754	50,154	(1,626)	-3.1%	Allocations from GF
02433021	52110	WA- Dental Insurance	3,384	3,691	2,808	3,922	231	6.3%	Allocations from GF
02433021	52120	WA- Life Insurance	259	275	221	283	8	2.9%	Allocations from GF
02433021	52130	WA- LTD Insurance	520	532	399	556	24	4.5%	Allocations from GF
02433021	52140	WA - Health Insurance Buyout	2,828	2,214	1,661	2,186	(28)	-1.3%	Allocations from GF
02433021	52200	WA- FICA	13,539	14,199	10,740	14,890	690	4.9%	Based on wages: 6.2%
02433021	52210	WA- Medicare	3,166	3,321	2,512	3,482	161	4.9%	Based on wages: 1.45%
02433021	52300	WA- Retirement Town	23,650	27,526	21,248	33,153	5,627	20.4%	Based on wages: 14.06%
02433021	52600	WA- Workers Comp Insurance	4,729	5,234	4,461	5,548	314	6.0%	Primex
		Benefits Total	97,217	108,772	83,804	114,174	5,402	5.0%	
02433021	55293	WA- Supplies	4,000	4,000	2,585	4,000	-	0.0%	20% of general office supplies, copy costs, batteries; 50% of meter records maintenance; 50% Supplies/maint. multi-function plotter
02433021	55055	WA- Consulting Services	5,000	5,000	5,000	10,000	5,000	100.0%	Misc. consulting services; lead service line replacement plan, risk & resiliency, emergency response plan
02433021	55124	WA- Fleet Insurance	335	368	369	387	19	5.2%	Primex
02433021	55228	WA- Property Insurance	45,698	50,273	50,273	52,786	2,513	5.0%	Primex
02433021	55157	WA- Insurance Deductible	1	1	-	1	-	0.0%	Line item for insurance deductible
02433021	55158	WA- Insurance Reimbursed Repairs	1,000	1	-	1	-	0.0%	Damage repairs on insurance claims
02433021	55170	WA- Legal Expense	5,000	1	-	1	-	0.0%	Legal expenses wellhead negotiations, administrative orders
02433021	55190	WA- Mobile Communications	800	800	160	800	-	0.0%	20% Director, Town Engineer, Asst Engineer cellphones, 50% W/S Manager
02433021	55002	WA- Advertising	500	500	-	500	-	0.0%	Bid packages, Requests for Proposals
02433021	55227	WA- Printing	2,600	2,600	2,600	2,700	100	3.8%	Annual Consumer Confidence Rpt (CCR) & postage
02433021	55171	WA- Legal/Public Notices	4,000	3,000	998	3,000	-	0.0%	Notice of main flushing, Public Hearings, violations
02433021	55050	WA- Conf Rooms/Meals	2,640	-		3,000	3,000		Annual national conference Dir 20%, WS Mgr & Asst. Mgr 50%
02433021	55091	WA- Education/Training	6,000	5,000	3,234	5,000	-	0.0%	Treatment, Distribution & Backflow required CEUs & dues
		General Expenses Total	77,574	71,544	65,219	82,176	10,632	14.9%	
		Administration Total	**393,161**	**409,340**	**325,406**	**436,509**	**27,169**	**6.6%**	
Billing									
02433124	51110	WB- Sal/Wages FT	75,818	77,983	59,694	77,846	(137)	-0.2%	1 FT Utilities Clerk (50/50 split W&S) & GF Allocations
02433124	51200	WB- Sal/Wages PT	11,765	12,154	4,301	12,493	339	2.8%	1 PT Utilities Clerk 24 hrs/wk (50/50 split W$S)
02433124	51300	WB- Sal/Wages OT	306	306	36	-	(306)	-100.0%	Allocations from GF
02433124	51400	WB - Longevity Pay	375	375	281	-	(375)	-100.0%	Allocations from GF
		Salaries Total	88,264	90,818	64,312	90,339	(479)	-0.5%	

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02433124	52100	WB- Health Insurance	26,052	26,483	19,827	29,070	2,587	9.8%	Allocations from GF
02433124	52110	WB- Dental Insurance	1,828	1,828	1,371	1,939	111	6.1%	Allocations from GF
02433124	52120	WB- Life Insurance	101	101	91	101	-	0.0%	Allocations from GF
02433124	52130	WB - LTD Insurance	129	133	99	135	2	1.5%	Allocations from GF
02433124	52200	WB- FICA	5,472	5,631	3,895	5,601	(30)	-0.5%	Based on wages: 6.2%
02433124	52210	WB- Medicare	1,280	1,317	911	1,310	(7)	-0.5%	Based on wages: 1.45%
02433124	52300	WB- Retirement Town	8,545	9,939	7,470	10,945	1,006	10.1%	Based on wages: 14.06%
02433124	52600	WB- Workers Comp Insurance	1,102	1,220	1,040	1,293	73	6.0%	Primex
		Benefits Total	44,509	46,652	34,704	50,394	3,743	8.0%	
02433124	55200	WB- Supplies	3,750	3,750	1,231	3,750	-	0.0%	Water bill processing, ink cartridges, paper, letterhead, pens, etc
02433124	55224	WB- Postage	5,750	5,750	2,942	5,750	-	0.0%	Certified shut-off notices
02433124	55055	WB- Consulting Services	5,000	500	-	500	-	0.0%	Allocation of actuarial costs for GASB compliance $500
02433124	55014	WB- Audit Fees	8,500	9,000	8,875	13,125	4,125	45.8%	Financial Audit and Single Audit Fees for Melanson
02433124	55213	WB- Phone Utilization	4,200	4,263	2,786	4,500	238	5.6%	12.5% allocation of IT phone utilization
02433124	55159	WB- Internet Services	1,155	2,565	1,628	4,266	1,701	66.3%	12.5% allocation of IT internet services (website)
02433124	55383	WB- Email Filtering/Archiving	-	2,350	1,434	900	(1,450)	-61.7%	12.5% allocation of IT cost
02433124	55270	WB- Software Agreement	10,500	5,500	14,828	16,010	10,510	191.1%	**Munilink UB Software Maintenance & Munis Allocation**
02433124	55308	WB- Travel Reimbursement	1,500	-		550	550		Munis PACE training travel
02433124	55091	WB- Education/Training	6,425	-		2,290	2,290		Allocation of Munis Training
		General Expenses Total	46,780	33,678	33,724	51,641	17,963	53.3%	
		Water Billing Total	**179,553**	**171,147**	**132,740**	**192,374**	**21,227**	**12.4%**	
Distribution									
02433222	51110	WD- Sal/Wages FT	210,258	215,727	146,905	214,806	(921)	-0.4%	8 FT split 50/50 Water Distribution/Sewer Collection
02433222	51300	WD- Sal/Wages OT	21,000	21,000	12,899	21,000	-	0.0%	Avgs OT rate = $35/hr, 600 hours; for WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
02433222	51310	WD- Sal/Wages Stand-By	3,640	3,640	2,800	3,640	-	0.0%	Pay for after hours on-call status, $140/week per union contract split 50/50 WD/SC
02433222	51400	WD- Longevity Pay	1,725	1,775	-	1,825	50	2.8%	4 FT per union contract, split 50/50 WD/SC
		Salaries Total	236,623	242,142	162,604	241,271	(871)	-0.4%	
02433222	52100	WD- Health Insurance	68,863	78,918	51,245	80,179	1,262	1.6%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
02433222	52110	WD- Dental Insurance	4,036	4,715	3,114	4,893	178	3.8%	1.5% decrease in the premium rate
02433222	52120	WD- Life Insurance	216	216	153	216	-	0.0%	No change in the premium rate
02433222	52200	WD- FICA	14,671	15,013	9,843	14,959	(54)	-0.4%	Based on wages: 6.2%
02433222	52210	WD- Medicare	3,431	3,511	2,301	3,498	(13)	-0.4%	Based on wages: 1.45%
02433222	52300	WD- Retirement Town	26,431	30,626	19,520	33,923	3,297	10.8%	Based on wages: 14.06%
02433222	52600	WD- Workers Comp Insurance	8,788	9,727	8,292	10,311	584	6.0%	Primex
		Benefits Total	126,435	142,725	94,468	147,979	5,254	3.7%	

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02433222	55022	WD- Building Maintenance	8,000	8,000	6,476	10,000	2,000	25.0%	9 water pumping stations/wells
02433222	55105	WD- Equipment Maintenance	7,000	7,000	4,692	7,000	-	0.0%	Pumps, generators, misc equipment
02433222	55252	WD- Road Repairs	10,000	10,000	10,397	10,000	-	0.0%	Trench patch, materials, crushing (replacing deteriorating service saddles); may use contractor
02433222	55319	WD- Vehicle Maintenance	10,000	9,000	5,824	10,000	1,000	11.1%	15 vehicles/equipment, 4 trailers split 50/50 WD/SC;mower maintenance 2020 ($1k)
02433222	55296	WD- System Maintenance	54,000	52,000	23,483	52,000	-	0.0%	5 Hydrant assemblies, risers, service saddles, curbstops, pipe, valve boxes, other parts
02433222	55059	WD- Tank Maintenance	158,723	158,723	119,042	158,723	-	0.0%	Tank maintenance & rehab programs - 1 MG Hampton Rd $42,000/yr; 1.5 MG Epping Rd Tower $116,723/yr
02433222	55173	WD- Licenses	800	800	-	800	-	0.0%	Distribution licenses exams/renewals $50/ea
02433222	55190	WD- Mobile Communication	1,450	1,600	953	1,600	-	0.0%	4 MiFi's (50%); additonal tablet 2020
02433222	55545	WD- Fire Alarm Communication	1	1	-	3,500	3,499	349900.0%	Pump station fire alarms with Burns Security for Gilman, Lary, & Stadium
02433222	55134	WD- General Hand Tools	1,500	1,500	703	1,500	-	0.0%	Drills, bits, taps, dies, ratchet wrenches
02433222	55003	WD- Drug/Alcohol Testing	900	900	255	900	-	0.0%	Contract w/Fleet Screen & Convenient MD; USDOT required random testing for all CDL holders & screening new hires
02433222	55257	WD- Safety Equipment	3,500	4,000	2,186	4,000	-	0.0%	PPE incl hardhats, gloves, Tyvek suits, respirators
02433222	55314	WD- Uniforms	2,145	2,145	1,328	2,145	-	0.0%	Per union contract, 8 split 50/50 WD/SC
02433222	55136	WD- GIS Software	4,500	7,500	5,875	9,000	1,500	20.0%	Software revisions/maintenance; handheld and software agreement with TiSales; new People GIS asset mngt modules
02433222	55188	WD- Metering & Back Flow	80,000	112,000	53,252	115,000	3,000	2.7%	Rebuild/replace meters to AWWA accuracy specifications, 503 meters >10 yrs old $152K (3 year ramp up); brass meter parts $15k; testing, repair & replace backflow devices $8k, brass fittings
02433222	55235	WD- Pump Station & Towers	41,950	24,450	4,198	24,450	-	0.0%	Pumps, I/O cards, check valve rebuilds, fuses/breakers
02433222	55194	WD- Natural Gas	10,000	9,000	5,538	9,000	-	0.0%	Heating/generator fuel; new generators at new well buildings
02433222	55092	WD- Electricity	70,000	70,000	48,802	70,000	-	0.0%	Water Pumping Stations and towers; 3 wells
02433222	55128	WD- Fuel	9,300	9,300	8,033	9,300	-	0.0%	Vehicles & equiment fuel
		General Expenses Total	473,769	487,919	301,037	498,918	10,999	2.3%	
		Water Distribution Total	**836,826**	**872,786**	**558,109**	**888,167**	**15,382**	**1.8%**	

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Treatment									
02433523	51110	WT- Sal/Wages FT	240,508	248,345	190,203	252,448	4,103	1.7%	1 FT WTP Ops Spr, 1 Snr Op, 2 WTP Ops
02433523	51300	WT- Sal/Wages OT	19,075	19,075	29,827	19,075	-	0.0%	
02433523	51310	WT- Sal/Wages Stand-By	7,280	7,280	5,600	7,280	-	0.0%	Pay for after hours on-call status, $140/week per union contract
02433523	51400	WT- Longevity Pay	1,500	1,600	-	1,700	100	6.3%	2 FT per union contract
		Salaries Total	268,363	276,300	225,630	280,503	4,203	1.5%	
02433523	52100	WT- Health Insurance	97,527	99,375	75,189	93,717	(5,658)	-5.7%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
02433523	52110	WT- Dental Insurance	6,750	6,750	5,402	5,811	(939)	-13.9%	1.5% decrease in the premium rate
02433523	52120	WT- Life Insurance	216	216	234	216	-	0.0%	No change in the premium rate
02433523	52200	WT- FICA	16,639	17,131	13,692	17,391	261	1.5%	Based on wages: 6.2%
02433523	52210	WT- Medicare	3,891	4,006	3,202	4,067	61	1.5%	Based on wages: 1.45%
02433523	52300	WT- Retirement Town	29,976	34,926	27,558	39,439	4,513	12.9%	Based on wages: 14.06%
02433523	52600	WT- Workers Comp Insurance	8,786	9,725	8,290	10,308	583	6.0%	Primex
		Benefits Total	163,785	172,129	133,567	170,949	(1,180)	-0.7%	
02433523	55022	WT- Building Maintenance	12,000	12,000	4,352	12,000	-	0.0%	3 buildings @ SWTP & GWTP
02433523	55368	WT- Basin/Lagoon Cleaning	30,000	-		12,000	12,000		SWTP clearwell cleaning
02433523	55105	WT- Equipment Maintenance	46,000	45,000	38,035	45,000	-	0.0%	Repair pumps & blowers; replacement parts; chemical tubing; $15k for Clearwell/CRT/River intake cleaning and inspection
02433523	55294	WT- Supplies Lab Equip	24,000	23,000	17,867	25,000	2,000	8.7%	Safe Drinking Water Act compliance; chloramine testing reagents & field units; in-line instrumentation calibration
02433523	55055	WT- Consulting	5,000	5,000	6,658	5,000	-	0.0%	Chloramine nitrification action plan assistance; PFOA assst
02433523	55270	WT- Software Equip/Contracted Services	5,000	10,000	8,693	10,000	-	0.0%	VT SCADA/telemetry support, hydraulic model H2O Map
02433523	55173	WT- Licenses	1,200	1,200	-	1,200	-	0.0%	Treatment licenses exams/renewals $50/ea
02433523	55190	WT- Mobile Communication	3,600	2,600	499	2,600	-	0.0%	WTP Operations Supervisor cellphone and WTP Ipad for SCADA
02433523	55545	WT- Fire Alarm Communication	1	1	-	1,100	1,099	109900.0%	SWTP/GWTP fire alarms
02433523	55257	WT- Safety Equipment	1,500	1,500	84	1,500	-	0.0%	Boots, gloves, hard hats, eye & hearing protection
02433523	55314	WT- Uniforms	2,400	1,500	742	1,500	-	0.0%	Per union contract, 3 emp
02433523	55271	WT- Software Services	7,000	10,000	670	10,000	-	0.0%	VT SCADA software maintenance service
02433523	55072	WT- Dam Registrations	3,000	3,000	-	3,000	-	0.0%	Annual NHDES fees/Reservoir & Pickpocket dams
02433523	55229	WT-Property Taxes	360	360	143	400	40	11.1%	Skinner Springs in Stratham (Pickpocket Dam in Brentwood now tax exempt); Pan Am charges for Summer St
02433523	55161	WT- Lab testing	33,500	30,000	8,426	32,000	2,000	6.7%	Coliform bacteria, organic carbon, volatile & synthetic, quarterly PFOA/PFAS $4,500; 30 Lead & Copper samples
02433523	55034	WT- Chemicals	105,000	131,000	90,994	135,000	4,000	3.1%	11 chemicals including ammonium sulfate for chloramines & greensand filters; New regulations require the addtion of ferric chloride for arsenic precipitation.
02433523	55194	WT- Natural Gas	23,000	19,000	10,438	19,000	-	0.0%	heating/generator fuel
02433523	55092	WT- Electricity	72,000	72,000	55,110	72,000	-	0.0%	Pumps, lights, etc
02433523	55128	WT- Fuel	1,860	1,860	611	1,860	-	0.0%	Water Treatment Plant truck
02433523	55211	WT- Phone Lease Alarms	4,945	4,945	2,459	4,945	-	0.0%	AT&T texting alarm services
		General Expenses Total	381,366	373,966	245,781	395,105	21,139	5.7%	
		Water Treatment Total	**813,514**	**822,395**	**604,978**	**846,557**	**24,162**	**2.9%**	

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Debt Service									
02471125	58024	Water Tank SRF	201,558	208,314	208,314	215,297	6,983	3.4%	2028 Final payment
02471125	58010	Water Line- Main & Lincoln Sts	120,000	120,000	120,000	120,000	-	0.0%	2024 Final payment
02471125	58022	Water Line Replacement- JH	153,700	151,050	151,050	-	(151,050)	-100.0%	2021 Final payment
02471125	58012	Portsmouth Ave Waterline	15,268	15,268	15,268	15,268	-	0.0%	2023 Final payment
02471125	58023	Lary Lane GWTP SRF	224,045	228,436	228,436	232,914	4,478	2.0%	2036 Final payment
02471125	58027	Lincoln Street Phase #2	9,593	9,593	9,593	9,593	-	0.0%	2032 Final payment
02471125	58028	Court Street Culvert	3,910	3,910	3,910	3,910	-	0.0%	2027 Final payment
02471125	58032	Washington Street	55,000	55,000	55,000	55,000	-	0.0%	2028 Final payment
02471125	58035	Salem St. Utility Design & Engin	29,538	27,692	27,692	27,692	-	0.0%	2024 Final payment
02471125	58036	Surface Water Plant TTHM Treatment	84,000	88,241	88,241	88,241	-	0.0%	2034 Final payment
02471125	58038	Groundwater Sources		109,000	109,000	105,000	(4,000)	(0)	2025 Final payment
02471125		Salem St. Utility Improvements				141,078	141,078		2036 Final payment
		Water Debt Service Principal Total	896,612	1,016,504	1,016,505	1,013,993	(2,511)	-0.2%	
02472126	58524	Water Tank SRF	69,188	62,432	62,431	55,450	(6,982)	-11.2%	2028 Final payment
02472126	58502	Water Line- Main & Lincoln Sts	30,600	24,480	24,480	18,360	(6,120)	-25.0%	2024 Final payment
02472126	58521	Water Line Replacement- JH	9,143	4,532	4,532	-	(4,532)	-100.0%	2021 Final payment
02472126	58504	Portsmouth Ave Waterline	3,267	2,450	2,451	1,634	(816)	-33.3%	2023 Final payment
02472126	58522	Lary Lane GWTP SRF	87,587	83,196	83,196	78,719	(4,477)	-5.4%	2036 Final payment
02472126	58525	Lincoln Street Phase #2	5,977	5,487	5,487	4,998	(489)	-8.9%	2032 Final payment
02472126	58529	Court Street Culvert	1,554	1,354	1,354	1,155	(199)	-14.7%	2027 Final payment
02472126	58531	Washington Street	24,480	21,675	21,672	18,870	(2,805)	-12.9%	2028 Final payment
02472126	58535	Salem St. Utility Design & Engin	7,593	5,414	5,414	4,002	(1,412)	-26.1%	2024 Final payment
02472126	58536	Surface Water Plant TTHM Treatment	28,649	8,458	8,458	7,518	(940)	-11.1%	2034 Final payment
02472126	58538	Groundwater Sources		27,204	27,201	21,420	(5,784)	-21.3%	2025 Final payment
02472126		Salem St. Utility Improvements				96,902	96,902		
		Water Debt Service Interest Total	268,038	246,682	246,676	309,028	62,346	25.3%	
		Debt Service Total	**1,164,650**	**1,263,186**	**1,263,181**	**1,323,021**	**59,835**	**4.7%**	
Capital Outlay									
02490027	55318	CO- Capital Outlay - Leases	17,031	15,329	-	15,329	-	0.0%	See separate lease schedule
02490027	57009	CO- Capital Outlay - Vehicle	48,059	-		78,220	78,220		Ford Escape Hyb & 1/2 ton crew cab Hyb split 50/50 W/S; 3/4 ton crew cab water only
02490027	55361	CO- Capital Outlay - Land Acquisition/Purchase	1	1	-	1	-	0.0%	
02490027	57015	CO- Water System Capital	100,000	500,000	32,026	460,000	(40,000)	-8.0%	Filter/Clarifier Maint. $340,000; LLW Rehab $100,000; Stadium Well Rehab/Repairs $20,000
		Capital Outlay Total	**165,091**	**515,330**	**32,026**	**553,550**	**38,220**	**7.4%**	
		Water Fund Total	**3,552,795**	**4,054,184**	**2,916,440**	**4,240,178**	**185,995**	**4.6%**	

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WF -Warrant Articles/Borrowing									
02500000	59102	Public Works Garage Design		-		12,500	12,500		CIP P#1 Design (General Fund & Sewer Fund components)
02500000		Replacement of car #51							CIP P#87 Split 50/50 Water and Sewer Deferred by BRC
		Westside Dr Area Reconst Design				192,038	192,038		CIP P#25 Westside Drive Area Reconstruction (General Fund & Sewer Fund components)
02500000		SEIU 1984 Collective Bargaining					-		SEIU 1984 CBA
		Salem St. Area Utility Replacements		2,500,000			(2,500,000)	-100.0%	
		Groundwater Source Development	200,000	1,000,000	47,324		(1,000,000)	-100.0%	
		Warrant Articles/Borrowing Total	**200,000**	**3,500,000**	**47,324**	**204,538**	**(3,295,462)**	**-94.2%**	
		Total Water Fund with WAR	**3,752,795**	**7,554,184**	**2,963,764**	**4,444,716**	**(3,109,467)**	**-41.2%**	

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SEWER FUND									
Administration									
3432031	51110	SA- Sal/Wages FT	211,725	222,420	169,881	235,798	13,378	6.0%	2 FT W/S Mgr & Asst Mgr Split 50/50, and GF allocations
3432031	51200	SA- Sal/Wages PT	3,145	3,104	2,412	861	(2,243)	-72.3%	GF allocation (HR Assistant move to FT)
3432031	51210	SA- Sal/Wages Temp	3,500	3,500	3,033	3,500	-	0.0%	PT Seasonal Employee 50/50 W&S Split
		Salaries Total	218,370	229,024	175,326	240,159	11,135	4.9%	
3432031	52100	SA- Health Insurance	45,142	51,780	39,387	50,154	(1,626)	-3.1%	Allocations from GF
3432031	52110	SA- Dental Insurance	3,384	3,691	2,808	3,922	231	6.3%	Allocations from GF
3432031	52120	SA- Life Insurance	259	275	218	283	8	2.9%	Allocations from GF
3432031	52130	SA- LTD Insurance	520	532	399	556	24	4.5%	Allocations from GF
3432031	52140	SA- Health Insurance Buyout	2,828	2,214	1,661	2,186	(28)	-1.3%	Allocations from GF
3432031	52200	SA- FICA	13,539	14,199	10,679	14,890	690	4.9%	Based on wages: 6.2%
3432031	52210	SA- Medicare	3,166	3,321	2,498	3,482	161	4.9%	Based on wages: 1.45%
3432031	52300	SA- Retirement Town	23,650	27,526	21,146	33,153	5,627	20.4%	Based on wages: 14.06%
3432031	52600	SA- Workers Comp Insurance	4,729	5,234	4,461	5,548	314	6.0%	Primex
		Benefits Total	97,217	108,772	83,257	114,174	5,402	5.0%	
3432031	55293	SA- Supplies	4,000	4,000	3,216	4,000	-	0.0%	20% of general office supplies, copy costs, batteries; 50% of meter records maintenance; 50% supplies/maint. multi-function plotter
3432031	55224	SA- Postage	2,000	2,000	1,447	2,000	-	0.0%	Postage allocation, IPP notices and MOR reports
3432031	55055	SA- Consulting Services	12,000	32,000	21,474	12,000	(20,000)	-62.5%	WW lagoon groundwater discharge permit; PFAS/PFOA; trunk lines capacity evaluation $20k in 2020
3432031	55124	SA- Fleet Insurance	662	728	729	765	37	5.1%	Primex
3432031	55228	SA- Property Insurance	68,824	75,713	75,713	79,499	3,786	5.0%	Primex
3432031	55257	SA- Safety Equipment	-	-	130	-	-		DOL & OSHA standards, asbestos pipe, confined space equip. maint (moved to SC & ST)
3432031	55158	SA-Insurance Reimbursed Repairs	1,000	1	-	1	-	0.0%	Damage repairs on insurance claims
3432031	55170	SA- Legal Expense	5,000	5,000	5,722	7,500	2,500	50.0%	Legal expenses related to EPA permit issues
3432031	55190	SA- Mobile Communications	800	800	160	800	-	0.0%	20% Director, Town Engineer, Asst Engineer cellphones, 50% W/S Manager
3432031	55002	SA- Advertising	500	500	-	500	-	0.0%	Bid packages, requests for proposals
3432031	55050	SA- Conf Rooms/Meals	2,640	1	-	3,000	2,999	299900.0%	Annual national conference
3432031	55091	SA- Education/Training	4,500	4,500	705	4,500	-	0.0%	Wastewater treatment and collections training
		General Expenses Total	101,926	125,243	109,296	114,565	(10,678)	-8.5%	
		Administration Total	**417,513**	**463,039**	**367,879**	**468,898**	**5,859**	**1.3%**	
Billing									
3432134	51110	SB- Sal/Wages FT	75,818	77,983	59,694	77,846	(137)	-0.2%	1 FT Utilities Clerk (50/50 split W&S) & GF Allocations
3432134	51200	SB- Sal/Wages PT	11,765	12,154	4,301	12,493	339	2.8%	1 PT Utilities Clerk 24 hrs/wk (from 16 hrs/wk PRYR) (50/50 split W$S)
3432134	51300	SB- Sal/Wages OT	306	306	36	-	(306)	-100.0%	Allocations from GF
3432134	51400	SB- Longevity Pay	375	375	281	-	(375)	-100.0%	Allocations from GF
		Salaries Total	88,264	90,818	64,312	90,339	(479)	-0.5%	

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3432134	52100	SB- Health Insurance	26,052	26,483	19,827	29,070	2,587	9.8%	Allocations from GF
3432134	52110	SB- Dental Insurance	1,828	1,828	1,371	1,939	111	6.1%	Allocations from GF
3432134	52120	SB- Life Insurance	101	101	91	101	-	0.0%	Allocations from GF
3432134	52130	SB - LTD Insurance	129	133	99	135	2	1.5%	Allocations from GF
3432134	52200	SB- FICA	5,472	5,631	3,895	5,601	(30)	-0.5%	Based on wages: 6.2%
3432134	52210	SB- Medicare	1,280	1,317	912	1,310	(7)	-0.5%	Based on wages: 1.45%
3432134	52300	SB- Retirement Town	8,545	9,939	7,470	10,945	1,006	10.1%	Based on wages: 14.06%
3432134	52600	SB- Workers Comp Insurance	1,102	1,220	1,040	1,293	73	6.0%	Primex
		Benefits Total	44,509	46,652	34,705	50,394	3,743	8.0%	
3432134	55200	SB- Supplies	3,750	3,750	1,234	3,750	-	0.0%	Water bill processing, Ink Cartridges, paper, letterhead, pens, etc
3432134	55224	SB- Postage	2,500	2,500	1,500	2,500	-	0.0%	Postage for sewer bills
3432134	55055	SB- Consulting Services	5,000	500	-	500	-	0.0%	Allocation of actuarial costs for GASB compliance $500
3432134	55014	SB- Audit Fees	8,500	9,000	8,875	13,125	4,125	45.8%	Financial Audit and Single Audit Fees for Melanson
3432134	55213	SB- Phone Utilization	4,200	4,263	2,786	4,500	238	5.6%	12.5% allocation of IT phone utilization
3432134	55247	SB- Registry of Deeds	25	25	-	25	-	0.0%	Sewer Lien Releases
3432134	55159	SB- Internet Services	1,155	2,565	1,628	4,266	1,701	66.3%	12.5% allocation of IT internet services (website)
3432134	55383	SB- Email Archiving		2,350	1,434	900	(1,450)	-61.7%	12.5% allocation of IT cost
3432134	55270	SB- Software Agreement	10,500	5,500	14,828	16,010	10,510	191.1%	Munilink UB Software Maintenance & Munis Allocation
3432134	55308	SB- Travel Reimbursement	1,500	-		550	550		Munis PACE training travel
3432134	55091	SB- Education & Training	6,425	-		2,290	2,290		Allocation of Munis Training
		General Expenses Total	43,555	30,453	32,286	48,416	17,963	59.0%	
		Sewer Billing Total	**176,328**	**167,922**	**131,302**	**189,149**	**21,227**	**12.6%**	
Collection									
3432532	51110	SC- Sal/Wages FT	210,258	215,727	144,718	214,806	(921)	-0.4%	8 FT split 50/50 WD/SC
3432532	51300	SC- Sal/Wages OT	21,000	21,000	1,826	21,000	-	0.0%	WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
3432532	51310	SC- Sal/Wages Stand-By	3,640	3,640	2,800	3,640	-	0.0%	Pay for after hours on-call status, $140/week per union contract split 50/50 WD/SC
3432532	51400	SC- Longevity Pay	1,725	1,775	-	1,825	50	2.8%	8 FT per union contract split 50/50 WD/SC
		Salaries Total	236,623	242,142	149,344	241,271	(871)	-0.4%	
3432532	52100	SC-Health Insurance	68,863	78,918	50,791	80,179	1,262	1.6%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
3432532	52110	SC- Dental Insurance	4,036	4,715	3,066	4,893	178	3.8%	1.5% decrease in the premium rate
3432532	52120	SC- Life Insurance	216	216	153	216	-	0.0%	No change in the premium rate
3432532	52200	SC- FICA	14,671	15,013	9,026	14,959	(54)	-0.4%	Based on wages: 6.2%
3432532	52210	SC- Medicare	3,431	3,511	2,110	3,498	(13)	-0.4%	Based on wages: 1.45%
3432532	52300	SC- Retirement Town	26,431	30,626	17,942	33,923	3,297	10.8%	Based on wages: 14.06%
3432532	52600	SC- Workers Comp Ins	8,787	9,725	8,290	10,308	583	6.0%	Primex
		Benefits Total	126,434	142,723	91,378	147,976	5,253	3.7%	

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3432532	55022	SC- Building Maintenance	10,000	10,000	7,126	10,000	-	0.0%	10 pumping stations
3432532	55105	SC- Equipment Maintenance	5,000	5,000	2,436	5,000	-	0.0%	consumables; repairs; cutting heads
3432532	55252	SC- Road Repairs	5,000	5,000	830	5,000	-	0.0%	Sewer trench paving; compaction test requirements, service repairs at mains
3432532	55153	SC- I/I Abatement	20,000	20,000	-	20,000	-	0.0%	Maintenance, catch basin & sump pump removal, smoke & dye testing
3432532	55369	SC- Pipe Relining	40,000	40,000	-	40,000	-	0.0%	Relining vitrified clay, RCP
3432532	55319	SC- Vehicle Maintenance	10,000	9,000	10,341	10,000	1,000	11.1%	10 vehicles, 3 trailers, split 50/50 with water dist
3432532	55140	SC- Grit Removal	2,500	2,500	2,148	2,750	250	10.0%	Transport of gravel, sand, etc. to Waste Management from WWTP
3432532	55543	SC- CSO Monitoring	13,500	13,500	9,000	13,500	-	0.0%	Maintenance fee for Combined Sewer Overflow (CSO) $ 13.5K for monitoring
3432532	55179	SC- Manhole Maintenance	69,600	69,600	7,237	69,600	-	0.0%	Manholes, piping & service repairs
3432532	55236	SC- Pump & Control Maintenance	49,450	49,450	24,539	49,450	-	0.0%	Maintain 22 sewer pumps; wear rings, impellers, shaft couplings, seals
3432532	55173	SC- Licenses	1,000	1,000	70	850	(150)	-15.0%	19 certifications for 16 individuals in sewer collection; 1/2 master electrician (due in Nov)
3432532	55190	SC- Mobile Communications	1,450	1,600	1,188	1,600	-	0.0%	4 MiFi's (50%)
3432532	55003	SC- Drug/Alcohol Testing	800	500	173	500	-	0.0%	Contract w/Fleet Screen & Convenient MD; USDOT required random testing for all CDL holders & screening new hires
3432532	55545	SC- Fire Alarm Communication	1	1	-	1,500	1,499	149900.0%	Main Pump Station fire alarm
3432532	55257	SC- Safety Equipment	2,250	2,500	2,153	2,750	250	10.0%	PPE & tools for new asbestos pipe OSHA standards, confined space equip. maint.
3432532	55314	SC- Uniforms	2,145	2,145	1,328	2,145	-	0.0%	7 split 50/50 WD/SC
3432532	55136	SC- GIS Software	4,500	7,500	5,875	9,000	1,500	20.0%	Software revisions/maintenance; handheld and software agreement with TiSales; new asset mngt modules
3432532	55260	SC- SCADA Software	3,000	3,000	-	3,000	-	0.0%	Software annual maintenance; I/O cards
3432532	55301	SC- Tools	2,500	2,500	916	2,500	-	0.0%	Sewer augers, CCTV parts
3432532	55194	SC- Natural Gas	11,150	11,150	5,526	11,150	-	0.0%	Heat & generator fuel
3432532	55092	SC- Electricity	82,000	82,000	58,012	82,000	-	0.0%	Heat, lights, pumps, etc. (new power for MPS grinder pump)
3432532	55128	SC- Fuel	9,300	9,300	8,032	9,300	-	0.0%	Diesel, propane, gasoline for vehicles, equipment and pumping stations
		General Expenses Total	345,146	347,246	146,930	351,595	4,349	1.3%	
		Collection Total	**708,202**	**732,111**	**387,652**	**740,841**	**8,731**	**1.2%**	
Treatment									
3432633	51110	ST- Sal/Wages FT	255,439	269,641	209,020	280,426	10,785	4.0%	5 FT: 3 Operators, 1 Sr Operator, 1 Chief Operator FY (8 Mos in 2021)
3432633	51300	ST- Sal/Wages OT	19,000	19,000	16,583	19,000	-	0.0%	average OT rate = $36.95/hr, 514 hours
3432633	51310	ST- Sal/Wages Stand-By	7,280	7,280	5,600	7,280	-	0.0%	After hours on-call status, $140/wk per union contract
3432633	51350	ST- Sal/Wages Storm Related FEMA	1	1	-	1	-	0.0%	Expenses related to declared emergencies
3432633	51400	ST- Longevity Pay	700	750	-	800	50	6.7%	1 FT per union contract
		Salaries Total	282,420	296,672	231,203	307,507	10,835	3.7%	

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3432633	52100	ST- Health Insurance	122,421	125,845	90,352	127,489	1,644	1.3%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
3432633	52110	ST- Dental Insurance	8,650	7,800	5,954	8,520	720	9.2%	1.5% decrease in the premium rate
3432633	52120	ST- Life Insurance	270	270	216	270	-	0.0%	No change in the premium rate
3432633	52200	ST- FICA	17,510	18,394	13,227	19,065	672	3.7%	Based on wages: 6.2%
3432633	52210	ST- Medicare	4,095	4,302	3,094	4,459	157	3.7%	Based on wages: 1.45%
3432633	52300	ST- Retirement Town	31,546	37,494	28,190	43,235	5,741	15.3%	Based on wages: 14.06%
3432633	52600	ST- Workers Comp Insurance	8,787	9,727	8,292	10,311	584	6.0%	Primex
		Benefits Total	193,279	203,831	149,325	213,350	9,518	4.7%	
3432633	55022	ST- Building Maintenance	10,500	10,500	20,583	10,500	-	0.0%	3 high exposure buildings; 6 new buildings & 4 large process tanks
3432633	55105	ST- Equipment Maintenance	50,000	75,000	38,116	97,500	22,500	30.0%	Chem feed pumps, flow meters, motorized valves, aerators; new centrifuges (2), RAS/WAS pumps (6), UV Bulbs & Ballasts; DO, ORP & TN probes replacement; Atlas Copco ($5k); Solarbee circulator maint contract ($17,680)
3432633	55337	ST- Weed Control	3,000	4,500	2,206	4,500	-	0.0%	Invasive species control in lagoons from 2x to 3x/yr
3432633	55204	ST- Outfall Dredging	6,500	6,500	-	1	(6,499)	-100.0%	biennial inspection & cleaning if needed
3432633	55154	ST- Industrial Pre-treat	15,000	12,000	2,782	12,000	-	0.0%	5 significant industrial permits with monitoring
3432633	55220	ST- Pond/Lagoon Maintenance	2,500	2,500	150	2,000	(500)	-20.0%	Inter-lagoon sluice gates/piping, wires, etc.
3432633	55173	ST- Licenses	1,200	1,200	625	1,000	(200)	-16.7%	Required training for licensing; professional development; master electrician 15 hr training
3432633	55190	ST- Mobile Communications	3,000	3,000	987	3,000	-	0.0%	WWTP operators' 1 MiFi for SCADA backup
3432633	55545	ST- Alarm Communications	1	1	-	7,500	7,499	749900.0%	WWTF fire alarms and SCADA alarms, 7 @ $1500/building
3432633	55003	ST- Drug/Alcohol Testing	500	500	83	500	-	0.0%	Contract w/Fleet Screen & Convenient MD; USDOT required random testing for all CDL holders & screening new hires
3432633	55257	ST- Safety Equipment	2,500	3,500	921	3,500	-	0.0%	PPE, gas monitors, Tyvek suits, gloves, confined space equip. maint.
3432633	55314	ST- Uniforms	3,375	3,375	1,642	3,375	-	0.0%	uniforms for 5 operators
3432633	55260	ST- SCADA Software/Hardware	5,000	5,000	2,662	5,000	-	0.0%	Software revisions/annual maintenance
3432633	55072	ST- Dam Registration	1,500	1,500	-	1,500	-	0.0%	Annual NHDES dam fees for WWTP and Clemson Pond lagoons
3432633	55161	ST- Lab Testing	60,000	46,000	43,619	105,000	59,000	128.3%	CSO testing, NPDES nitrogen testing, EPA effluent testing, groundwater monitor report, Great Bay & river monitoring from $18k to $75k & TN annual report
3432633	55034	ST- Chemicals	100,000	100,000	56,638	100,000	-	0.0%	polymer, magnesium hydroxide & supplemental carbon
3432633	55373	ST- Solids Handling	336,000	280,000	180,458	280,000	-	0.0%	Biweekly centrifuge solids generation & weekly disposal at Turnkey
3432633	55194	ST- Natural Gas	22,000	20,000	11,461	20,000	-	0.0%	Building heat
3432633	55092	ST- Electricity	312,000	250,000	146,130	250,000	-	0.0%	Aerators, lights, recirc. & chem feed pumps
3432633	55128	ST- Fuel	4,200	3,600	2,600	3,600	-	0.0%	2 vehicles
3432633	55131	ST- Gas Monitoring	1,000	1,000	-	100	(900)	-90.0%	Hydrogen sulfide monitoring
		General Expenses Total	939,776	829,676	511,663	910,576	80,900	9.8%	
		Sewer Treatment Total	**1,415,476**	**1,330,179**	**892,191**	**1,431,433**	**101,253**	**7.6%**	

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Debt Service									
03471135	58020	Sewer Line Replacement	101,500	99,750	99,750	-	(99,750)	-100.0%	2021 Final payment
03471135	58009	Jady Hill Phase II	130,000	130,000	130,000	130,000	-	0.0%	2032 Final payment
03471135	58013	Portsmouth Av Sewerline	79,732	79,732	79,732	79,732	-	0.0%	2023 Final payment
03471135	58011	Sewerline Lincoln & Main Sts	20,000	15,000	15,000	15,000	-	0.0%	2024 Final payment
03471135	58025	Lincoln Street Ph#2	53,219	53,219	53,219	53,219	-	0.0%	2032 Final payment
03471135	58035	Salem St. Utility Design & Engin	28,554	26,769	26,769	26,769	-	0.0%	2024 Final payment
03471135	58033	Wastewater Treatment Plant	2,666,533	2,642,940	-	2,666,533	23,593	0.9%	2039 Final payment STATE ESTIMATE dated 12/4/2020
03471135		SWTP Lagoon Sludge Removal				143,650	143,650		2036 Final payment
03471135		Salem St. Utility Improvements				89,726	89,726		2036 Final payment
		Sewer Debt Service Principal Total	3,079,538	3,047,410	404,471	3,204,629	157,218	5.2%	
03472136	58511	Sewer Line Replacement	6,038	2,993	2,993	-	(2,993)	-100.0%	2021 Final payment
03472136	58520	Jady Hill Phase II	61,150	55,950	55,950	50,750	(5,200)	-9.3%	2032 Final payment
03472136	58505	Portsmouth Ave Sewerlins	17,063	12,797	12,797	8,531	(4,266)	-33.3%	2023 Final payment
03472136	58503	Sewerline Lincoln & Main Sts	4,080	3,060	3,060	2,295	(765)	-25.0%	2024 Final payment
03472136	58526	Lincoln Street Ph#2	33,156	30,441	30,441	27,727	(2,714)	-8.9%	2032 Final payment
03472136	58535	Salem St. Utility Design & Engin	7,340	5,233	5,233	3,868	(1,365)	-26.1%	2024 Final payment
03472136	58533	Wastewater Treatment Plant	1,640,631	948,897	-	906,621	(42,276)	-4.5%	2039 Final payment STATE ESTIMATE dated 12/4/2020
03472136		SWTP Lagoon Sludge Removal				100,890	100,890		2036 Final payment
03472136		Salem St. Utility Improvements				61,630	61,630		2036 Final payment
		Sewer Debt Service Interest Total	1,769,458	1,059,371	110,474	1,162,311	102,940	9.7%	
		Debt Service Total	**4,848,995**	**4,106,782**	**514,945**	**4,366,940**	**260,158**	**6.3%**	
Capital Outlay									
03490237	57010	CO- Capital Outlay - Leases	17,030	15,329	-	15,329	-	0.0%	See separate Lease schedule
03490237	55361	CO- Capital Outlay - Land Acquisition/Purchase		1	-		(1)	-100.0%	
03490237	57017	CO- Capital Outlay- WWTP	30,000	200,000	13,481	200,000	-	0.0%	complete coating application to WWTF UV basin walls and flume wall $192k
03490237	57009	CO- Capital Outlay - Vehicle	73,060	-		25,626	25,626		Ford Escape Hyb & 1/2 T crew cab Hyb split 50/50 W/S
03490237	57022	CO- Lagoon Sludge Removal	1	1	-		(1)	-100.0%	CIP
		Capital Outlay Total	**120,091**	**215,331**	**13,481**	**240,955**	**25,624**	**11.9%**	
Sewer Appropriations from Reserves									
03490363	55382	Approp from Reserves- Solar Array			65,000		-		Revolution Energy, LLC (located at 13 Newfields Rd)
		Sewer Appropriations from Reserves Total	**-**	**-**	**65,000**	**-**	**-**		
		Sewer Fund Total	**7,686,605**	**7,015,364**	**2,372,449**	**7,438,216**	**422,852**	**6.0%**	

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Warrant Articles/Borrowing									
		Westside Dr. Reconstruction Design	100,000			69,338	69,338		CIP P#25 Westside Drive Area Reconstruction (General Fund & Water Fund components)
03500000	59102	Public Works Garage Design		-		12,500	12,500		CIP P#1 Design (General Fund & Water Fund components)
03500000		DPW Replacement of car #51							CIP P#87 Split 50/50 Water and Sewer Deferred by BRC
03500000		SEIU 1984 Collective Bargaining					-		SEIU 1984 CBA
		Squamscott River Sewer Siphons	1,600,000				-		
		Folsom Street Pump Station Rehabilitation	150,000				-		
		Salem St. Area Utility Replacements		1,590,000			(1,590,000)	-100.0%	CIP #19 Sewer drain lines replacement (General & Water Fund components)
		Lagoon Sludge Removal		2,600,000			(2,600,000)	-100.0%	
		Court Street Pump Station Design				-	-		CIP P#29 Deferred by BRC
		Sewer Capacity Rehabilitation				200,000	200,000		CIP P#30 Complete Design work
		Webster Ave Pump Station				5,700,000	5,700,000		CIP P#34 A portion of this project may be eligible for Congressional Direct Spending
		Warrant Articles/Borrowing Total	**1,750,000**	**4,190,000**	**-**	**5,981,838**	**1,791,838**	**42.8%**	
		Total Sewer Fund with WAR	**9,436,605**	**11,205,364**	**2,372,449**	**13,420,054**	**2,214,690**	**19.8%**	

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2022 BRC General Fund Budget										
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Org	**Object**	**Description**	**2020 Budget**	**2020 Actual**	**2021 Budget**	**2021 September Actual**	**2022 BRC Budget**	**2022 BRC Budget vs. 2021 Budget $ Increase/-(Decrease)**	**2022 BRC Budget vs. 2021 Budget %-Difference**	**Explanation**
GENERAL FUND										
General Government										
Select Board										
01413010	51000	SB- Sal/Wages Elected	16,000	16,100	16,000	12,000	16,000	-	0.0%	$3K each 4-Select Person, $4K for 1- Chair Person
		Salaries Total	16,000	16,100	16,000	12,000	16,000	-	0.0%	
01413010	52120	SB- Life Insurance	255	42	255	-	210	(45)	-17.6%	
01413010	52200	SB- FICA	992	998	992	744	992	-	0.0%	Based on wages: 6.2%
01413010	52210	SB- Medicare	232	234	232	174	232	-	0.0%	Based on wages: 1.45%
		Benefits Total	1,479	1,274	1,479	918	1,434	(45)	-3.0%	
01413010	55055	SB- Consulting Services	1,000	-	100	-	100	-	0.0%	Expenses related to tax deeded properties, other services
01413010	55050	SB- Conf/Room/Meals	500	-	100	-	100	-	0.0%	NHMA seminars, mileage reimbursement
01413010	55106	SB- Equipment Purchase	1	-	1	-	1	-	0.0%	Placeholder for equipment needs
01413010	55267	SB-Signs	1	59	1	-	1	-	0.0%	Sign for the Town Office
01413010	55273	SB- Special Expense	4,000	4,358	3,000	1,390	3,000	-	0.0%	Proclamations, recognitions, special events for committees, E911 Committee activities, memberships
		General Expenses Total	5,502	4,417	3,202	1,390	3,202	-	0.0%	
		Select Board Total	**22,981**	**21,791**	**20,681**	**14,308**	**20,636**	**(45)**	**-0.2%**	**V**
Town Manager										
01413011	51110	TM- Sal/Wages FT	172,832	172,588	177,332	146,673	182,270	4,938	2.8%	2 FT: Town Mgr and Executive Assistant
01413011	51200	TM- Sal/Wages PT	7,500	7,196	7,500	4,766	7,500	-	0.0%	2 PT: Recording secretaries @ $15 per hour (SB/BRC/Rec Advisory meetings), Vacation repl for Ex Asst
		Salaries Total	180,332	179,784	184,832	151,439	189,770	4,938	2.7%	
01413011	52100	TM- Health Insurance	51,646	51,646	52,940	39,703	53,785	845	1.6%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01413011	52110	TM- Dental Insurance	3,800	3,800	3,800	2,850	3,743	(57)	-1.5%	1.5% decrease in the premium rate
01413011	52120	TM- Life Insurance	162	162	216	135	216	-	0.0%	No change in the premium rate
01413011	52130	TM- LTD Insurance	1,148	1,148	1,178	68	1,210	32	2.7%	No change in the premium rate
01413011	52200	TM- FICA	11,181	10,592	11,460	8,953	11,766	306	2.7%	Based on wages: 6.2%
01413011	52210	TM- Medicare	2,615	2,478	2,680	2,094	2,752	72	2.7%	Based on wages: 1.45%
01413011	52300	TM- Retirement Town	19,305	19,278	22,383	17,768	25,627	3,244	14.5%	Based on wages: 14.06%
		Benefits Total	89,857	89,104	94,657	71,571	99,099	4,442	4.7%	

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01413011	55050	TM- Conf/Room/Meals	2,000	90	100	-	1,000	900	900.0%	ICMA/MMANH/Primex conference, seminars
01413011	55058	TM- Contract Services	2,000	-	6,500	-	-	(6,500)	-100.0%	Docusign software/function
01413011	55088	TM- Dues	16,000	15,996	16,000	16,032	16,500	500	3.1%	NHMA (townwide), ICMA (TM), MMANH (TM) annual dues
01413011	55091	TM- Education/Training	500	-	300	80	300	-	0.0%	ICMA/MMANH/Primex conference, seminars
01413011	55106	TM- Equipment Purchase	300	-	300	-	300	-	0.0%	Small equipment (file cabinet, other)
01413011	55128	TM- Fuel	1		1	-	-	(1)	-100.0%	Unreimbursed fuel expense
01413011	55171	TM- Legal/Public Notices	500	536	500	287	400	(100)	-20.0%	Budget/bond notices, public hearings, CDBG hearings
01413011	55198	TM - Office Equipment Leases	10,000	10,743	11,250	7,695	12,700	1,450	12.9%	Pitney Bowes Postage & Folding Machines (2021 3 pmts - 2022 4 qtrly pmts); Canon printer $253.87/mo 1 1/2 yrs left on lease; Great America Brother printers $269.40/mo (TM only) 2 1/2 yrs left on lease
01413011	55200	TM- Supplies	3,600	4,018	3,600	1,682	3,000	(600)	-16.7%	Supplies for town offices (paper, etc.)
01413011	55212	TM - Phone Reimbursement	1,380	1,480	1,380	1,455	1,380	-	0.0%	Phone reimbursement (TM, EA- 50/50 split with Welfare) *2021 Interim TM $411.10.
01413011	55224	TM- Postage	150	376	300	121	300	-	0.0%	TM office postage needs (Reserve moved to GG); postage rates have increased
01413011	55246	TM- Reference Material	200	-	150	-	100	(50)	-33.3%	NHMA, ICMA publications
01413011	55291	TM- Subscriptions	260	117	260	109	200	(60)	-23.1%	Exeter News-Letter, Google Storage
01413011	55302	TM- Town Report Expense	2,400	2,346	2,400	2,332	2,400	-	0.0%	Printing of annual Town Report (Select Print Solutions)
01413011	55308	TM- Travel Reimbursement	500	126	300	20	700	400	133.3%	Mileage reimbursement for TM/EA
		General Expenses Total	39,791	35,829	43,341	29,813	39,280	(4,061)	-9.4%	
01413011	55998	TM- Due from Water Fund	(32,764)	(32,764)	(33,927)	(25,445)	(35,099)	(1,172)	3.5%	12.5% water fund
01413011	55999	TM- Due from Sewer Fund	(32,764)	(32,764)	(33,927)	(25,445)	(35,099)	(1,172)	3.5%	12.5% sewer fund
		Due from Water/Sewer Funds	(65,529)	(65,528)	(67,854)	(50,890)	(70,199)	(2,345)	3.5%	
		Town Manager Total	**244,451**	**239,189**	**254,976**	**201,933**	**257,950**	**2,974**	**1.2%**	**V**
Human Resources										
01415515	51110	HR- Sal/Wages FT	72,742	73,846	74,950	62,101	123,385	48,435	64.6%	2 FT: Asst Town Manager/HR Director; HR Assistant (9 Months)
01415515	51200	HR- Sal/Wages PT	31,451	7,285	31,165	16,795	8,610	(22,555)	-72.4%	1 PT: Human Resource Assistant (29 hr/wk) (3 Months)
		Salaries Total	104,193	81,131	106,115	78,896	131,995	25,880	24.4%	
01415515	52100	HR- Health Insurance	19,128	19,128	19,610	9,803	17,928	(1,682)	-8.6%	1.6% increase in the premium rate and 1% decrease in employer contribution (effective 7/1/2022); Dept reorganization due to retirement; Includes 8 Months for FT HR Assistant
01415515	52110	HR- Dental Insurance	1,050	1,050	1,050	842	3,119	2,069	197.0%	1.5% decrease in the premium rate; Dept reorganization due to retirement; Includes 8 Months for FT HR Assistant
01415515	52120	HR- Life Insurance	108	108	108	76	144	36	33.3%	No change in the premium rate: Dept reorganization due to retirement; Includes 8 Months for FT HR Assistant
01415515	52130	HR- LTD Insurance	684	684	705	23	821	116	16.5%	No change in the premium rate
01415515	52200	HR- FICA	7,817	4,767	7,044	5,594	8,184	1,140	16.2%	Based on wages: 6.2%
01415515	52210	HR- Medicare	1,828	1,115	1,647	1,112	1,914	267	16.2%	Based on wages: 1.45%
01415515	52300	HR- Retirement Town	10,570	8,114	9,460	8,590	17,348	7,888	83.4%	Based on wages: 14.06%
		Benefits Total	41,186	34,965	39,625	26,040	49,458	9,833	24.8%	

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01415515	55050	HR- Conf Rooms/Meals	1,320	-	475	-	1,320	845	177.9%	Director - IPMA-HR, NHMA & Primex
01415515	55055	HR- Consulting Services	1	-	1	-	1	-	0.0%	
01415515	55088	HR- Dues	504	390	547	438	561	14	2.6%	SHRM(Director $219), IPMA-HR-2 @$156, Anhpehra 2@$1
01415515	55091	HR- Education/Training	4,260	-	2,285	49	4,875	2,590	113.3%	Munis Training-$800 per day 5 days recommended by Finance $4,000 ($800 to W&S) for new Munis upgrade, NHMA conference, $150, IPMA-HR Conference, $ 700, Sheehan Phinney Annual Labor Employment Review, $25 and HR online training, $800
01415515	55097	HR- Employee Relations	1,500	473	1,500	740	1,500	-	0.0%	Benefits Fair, employee service and recognition
01415515	55099	HR- Employee Notices	1,500	-	1,500	56	1,500	-	0.0%	Posting of open job positons
01415515	55106	HR- Office Equipment Purchase	200	-	-		350	350		Desk top scanner for HR Assistant
01415515	55190	HR-Mobile Communications	360	360	360	231	585	225	62.5%	Cell Phone Plan HR Director ($48.75 per month-town phone and plan)
01415515	55200	HR- Office Supplies	775	1,140	775	203	775	-	0.0%	Office supplies update filling system and address records retention issues
01415515	55224	HR- Postage				2	350	350		Estimated mailings to all employees 3 times a year
01415515	55226	HR- Pre-Employment Screening	600	298	600	617	600	-	0.0%	Pre-employment expenses
01415515	55246	HR- Reference Materials	400	28	400	-	100	(300)	-75.0%	Department Required Posters
01415515	55270	HR Software Agreement/Contract					180	180		E-Fax secure HIPPA compliant faxing system - monthly subscription
01415515	55308	HR- Travel Reimbursement	1,135	-	200	-	100	(100)	-50.0%	Mileage, Tolls, Parking
01415515	55371	HR- Wage Reclassifications	21,890	-	7,500	-	15,000	7,500	100.0%	Wage adjustments/classifications (Currently 4 requests)
		General Expenses Total	34,445	2,689	16,143	2,335	27,797	11,654	72.2%	
01415515	55998	HR- Due from Water Fund	(14,538)	(14,538)	(14,574)	(10,847)	(18,145)	(3,571)	24.5%	10% to water fund
01415515	55999	HR- Due from Sewer Fund	(14,538)	(14,538)	(14,574)	(10,847)	(18,145)	(3,571)	24.5%	10% to sewer fund
		Due from Water/Sewer Funds	(29,076)	(29,076)	(29,148)	(21,694)	(36,291)	(7,143)	24.5%	
		Human Resources Total	**150,748**	**89,709**	**132,735**	**85,577**	**172,959**	**40,224**	**30.3%**	**V**
Transportation										
01419919	55040	GG - Transportation	1	-	1	-	1	-	0.0%	Request from COAST bus service with $ 16.77K to come from Transportation Fund 05
		Transportation Total	**1**	**-**	**1**	**-**	**1**	**-**	**0.0%**	**V**
Legal										
01415320	55170	GG- Legal Expense	80,000	102,959	80,000	56,334	80,000	-	0.0%	Professional legal services for Mitchell Municipal Group and other legal advisors
		Legal Total	**80,000**	**102,959**	**80,000**	**56,334**	**80,000**	**-**	**0.0%**	**V**
Information Technology										
01415025	51110	IT- Sal/Wages FT	101,832	101,320	148,712	99,770	178,790	30,078	20.2%	3 FT: IT Coord (Split 80% GF and 20% CATV Fund); IT Tech (Split 40% GF, 5% Water/Sewer each, 50% CATV); Network Admin (FY) (12.5% Water/Sewer each)
		Salaries Total	101,832	101,320	148,712	99,770	178,790	30,078	20.2%	
01415025	52100	IT- Health Insurance	17,587	17,587	35,437	13,360	17,965	(17,472)	-49.3%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01415025	52110	IT- Dental Insurance	1,384	1,384	2,226	720	2,816	590	26.5%	1.5% decrease in the premium rate
01415025	52120	IT- Life Insurance	113	113	185	133	221	36	19.5%	No change in the premium rate
01415025	52130	IT - LTD Insurance	722	722	722	44	760	38	5.3%	No change in the premium rate
01415025	52200	IT- FICA	6,314	5,927	9,220	5,886	11,085	1,865	20.2%	Based on wages: 6.2%
01415025	52210	IT- Medicare	1,477	1,386	2,156	1,377	2,592	436	20.2%	Based on wages: 1.45%
01415025	52300	IT- Retirement Town	11,375	11,317	19,108	12,503	25,138	6,030	31.6%	Based on wages: 14.06%
		Benefits Total	38,971	38,437	69,054	34,023	60,577	(8,477)	-12.3%	

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01415025	55048	IT- Computer Software	17,500	13,923	21,700	7,052	30,400	8,700	40.1%	See Narrative
01415025	55058	IT- Contract Services	26,500	26,650	16,000	2,935	8,000	(8,000)	-50.0%	cutting purchased support services in half but adding $5000 for penetration testing recommended in our audit
01415025	55088	IT- Dues			-	184	184	184		ASCAP
01415025	55091	IT- Education/Training	2,800	1,939	2,700	1,836	3,000	300	11.1%	Online training for 1 FT employee ($1300), Town Wide training on email security ($1700)
01415025	55106	IT- Equipment Purchase	1,000	256	800	-	1,200	400	50.0%	Tools and furniture staff has increased
01415025	55136	IT- GIS Software	7,000	6,600	7,500	3,000	8,000	500	6.7%	Maps Online, ESRI licenses, increase to Support calls (Invoiced in November) Added $1500 to explore productivity options requested by the Natural Resources
01415025	55159	IT- Internet Services	30,920	28,245	20,580	11,227	25,593	5,013	24.4%	See Narrative new email accounts; 12.5% allocated to Water/Sewer Funds each
01415025	55190	IT- Mobile Communications	400	420	600	25	960	360	60.0%	Cell Phone reimb for IT staff - 2 people now
01415025	55195	IT- Network Supplies	11,000	9,805	6,000	6,245	59,000	53,000	883.3%	Full server and storage refresh($52,800); Spare DNS server per audit recommentations ($1500) Switching, environmental monitoring, Cabling, replacement drives and parts balance
01415025	55200	IT-Office Supplies	1,000	1,040	600	572	1,200	600	100.0%	See Narrative
01415025	55213	IT- Phone Utilization	26,000	26,304	26,375	17,106	27,000	625	2.4%	12.5% allocated to Water/Sewer Funds each
01415025	55383	IT- Email Archiving	-		14,100	8,606	5,400	(8,700)	-61.7%	12.5% allocated to Water/Sewer Funds each; See Narrative
01415025	55270	IT- Software Agreement	4,600	5,040	6,646	-	9,080	2,434	36.6%	See Narrative under service Contracts
		General Expenses Total	128,720	120,222	123,601	58,788	179,017	55,416	44.8%	
01415025	57003	IT- CO- Computers	10,200	8,194	13,650	515	20,000	6,350	46.5%	16 PC plus 5 laptops and 8 monitors Prices running 30% above normal
01415025	57006	IT- CO- Equipment	4,300	3,039	3,000	19	1,500	(1,500)	-50.0%	Doors, cameras and security systems
		Capital Outlay Total	14,500	11,233	16,650	534	21,500	4,850	29.1%	
01415025	55998	IT- Due from Water Fund	(14,581)	(14,581)	(33,277)	(18,114)	(26,568)	6,709	-20.2%	12.5% of wages/benefits for IT Coord and Network Admin; 5% of wages/benefits for IT Tech
01415025	55999	IT- Due from Sewer Fund	(14,581)	(14,581)	(33,277)	(18,114)	(26,568)	6,709	-20.2%	12.5% of wages/benefits for IT Coord and Network Admin; 5% of wages/benefits for IT Tech
		Due from Water/Sewer Funds	(29,162)	(29,162)	(66,554)	(36,228)	(53,136)	13,418	-20.2%	
		Information Technology Total	**254,861**	**242,051**	**291,463**	**156,887**	**386,748**	**95,285**	**32.7%**	**V**
Trustee of Trust Funds										
01413030	51000	TT- Sal/Wages Elected	828	828	828	828	828	-	0.0%	Wages for Trustee of Trust funds
		Salaries Total	828	828	828	828	828	-	0.0%	
01413030	52200	TT- FICA	51	51	51	51	51	-	0.0%	Based on wages: 6.2%
01413030	52210	TT- Medicare	12	12	12	12	12	-	0.0%	Based on wages: 1.45%
		Benefits Total	63	63	63	63	63	-	0.0%	
		Trustee of Trust Funds Total	**891**	**891**	**891**	**891**	**891**	**-**	**0.0%**	
Town Moderator										
01414040	51000	MO- Sal/Wages Elected	1,225	2,325	700	350	1,050	350	50.0%	2 deliberative, 3 election, 1 special election
		Salaries Total	1,225	2,325	700	350	1,050	350	50.0%	
01414040	52200	MO- FICA	76	144	43	22	65	22	50.0%	Based on wages: 6.2%
01414040	52210	MO- Medicare	18	34	10	5	15	5	50.0%	Based on wages: 1.45%
		Benefits Total	94	178	54	27	80	27	50.0%	
		Town Moderator Total	**1,319**	**2,503**	**754**	**377**	**1,130**	**377**	**50.0%**	**V**

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Town Clerk										
01414051	51110	TC- Sal/Wages FT	206,693	204,921	213,432	163,552	218,479	5,047	2.4%	Includes 1 FT Town Clerk 1 FT Deputy TC + 2 FT Asst Clerks
01414051	51300	TC- Sal/Wages OT	300	358	300	111	300	-	0.0%	OT for Assistant Clerks
01414051	51400	TC- Longevity Pay	900	950	950	-	1,050	100	10.5%	Longevity for 1 Assistant Clerk
		Salaries Total	207,893	206,229	214,682	163,663	219,829	5,147	2.4%	
01414051	52100	TC- Health Insurance	65,010	65,010	66,042	49,576	66,825	783	1.2%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01414051	52110	TC- Dental Insurance	5,900	5,900	5,900	3,788	5,811	(89)	-1.5%	1.5% decrease in the premium rate
01414051	52120	TC- Life Insurance	270	270	270	252	270	-	0.0%	No change in the premium rate
01414051	52130	TC- LTD Insurance	758	758	779	40	801	22	2.8%	No change in the premium rate
01414051	52200	TC- FICA	12,889	11,870	13,310	9,394	13,629	319	2.4%	Based on wages: 6.2%
01414051	52210	TC- Medicare	3,014	2,776	3,113	2,197	3,188	75	2.4%	Based on wages: 1.45%
01414051	52300	TC- Retirement Town	23,222	23,036	27,127	19,955	30,908	3,781	13.9%	Based on wages: 14.06%
		Benefits Total	111,063	109,620	116,541	85,202	121,432	4,891	4.2%	
01414051	55049	TC- Computer Supplies	1,200	-	1,200	35	1,200	-	0.0%	toner cartridges, validator ribbons, calculator ribbons
01414051	55050	TC- Conf/Room/Meals	2,000	(60)	2,000	696	2,000	-	0.0%	Mandatory Fall Conf, Spring Reg, TC Certification Training, NECTCA Conference, NEMCI&A Certification, Clerkworks Training, Election Training
01414051	55058	TC- Contract Services	1,700	15	1,700	184	-	(1,700)	-100.0%	Moved to Office Equipment Lease
01414051	55084	TC- Dog Tags	1,000	561	600	577	600	-	0.0%	Dog tags
01414051	55088	TC- Dues	300	225	300	265	300	-	0.0%	IIMC -$175; NHCTCA-$30; NEACTC-$35
01414051	55091	TC- Education/Training	1,000	855	200	680	2,000	1,800	900.0%	Registration Fees for Mandatory Fall Conf, Spring Regional, TC Certification Training, NECTCA Conf, NEMCI&A Certitfication, Elections
01414051	55106	TC- Equipment Purchase	2,000	1,519	2,000	795	2,000	-	0.0%	Computers, printers, copiers, office furniture, panels between work stations
01414051	55198	TC- Office Equipment Lease	3,233	4,521	3,233	3,496	4,993	1,760	54.4%	GreatAmerica Financial Serv.- 3 printers; Leaf - 1 Sharp printer
01414051	55199	TC- Office Equip Maintenance	500	439			480	480		Validators, Mobile printers used for elections
01414051	55200	TC- Office Supplies	2,000	3,204	2,000	1,264	2,000	-	0.0%	copy paper, general office supplies, envelopes
01414051	55224	TC- Postage	5,000	8,797	5,000	4,941	5,000	-	0.0%	dog civil forfeiture letters, letters & forms, weekly State work, monthly Vital work, daily MV registrations
01414051	55241	TC- Record Retention	5,000	-	5,000	38	2,500	(2,500)	-50.0%	Book Restoration
01414051	55246	TC- Reference Materials	300	-	300	178	300	-	0.0%	Motor Vehicle Rules & Laws
01414051	55270	TC- Software Agreement/Contract	8,750	8,130	8,800	8,738	8,900	100	1.1%	Interware Development Contract for MV, Boats, Vitals, Transfer Station Permits, Credit Cards, Reports, Support, Dogs On-line prgm, CC machines
01414051	55308	TC- Travel Reimbursement	800	46	400	104	800	400	100.0%	Mandatory Fall Conf, Spring Reg, TC Certification Training, NECTCA Conference, NEMCI&A Certification, Clerkworks Training, Election Training
		General Expenses Total	34,783	28,251	32,733	21,991	33,073	340	1.0%	
		Town Clerk Total	**353,739**	**344,100**	**363,956**	**270,856**	**374,334**	**10,378**	**2.9%**	**V**
Elections										
01414052	51000	EL- Sal/Wages Elected	8,000	2,408	3,000	450	3,000	-	0.0%	Supervisors of the Checklist-3 mandated election, 1 deliberative, 1 special election
01414052	51210	EL- Sal/Wages Temp	9,000	11,054	2,200	1,593	8,800	6,600	300.0%	Ballot Clerks for 3 mandated elections, 1 special election
		Salaries Total	17,000	13,461	5,200	2,043	11,800	6,600	126.9%	
01414052	52200	EL- FICA	1,054	833	322	127	732	409	126.9%	Based on wages: 6.2%
01414052	52210	EL- Medicare	247	195	75	30	171	96	126.9%	Based on wages: 1.45%
		Benefits Total	1,301	1,028	398	156	903	505	126.9%	

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Org	Object	Description	2020 Budget	2020 Actual	2021 Budget	2021 September Actual	2022 BRC Budget	2022 BRC Budget vs. 2021 Budget $ Increase/-(Decrease)	2022 BRC Budget vs. 2021 Budget %-Difference	Explanation
01414052	55002	EL- Advertising	300	-	300	-	300	-	0.0%	Legal Notices
01414052	55200	EL- Office Supplies	600	2,067	600	531	600	-	0.0%	Copy paper, envelopes, general office supplies, and all supplies needed for election
01414052	55224	EL- Postage	1,500	3,641	660	1,772	4,000	3,340	506.1%	Mandated by SOS, sending absentee ballots and any other letters required to be sent by the Checklist Sups
01414052	55322	EL- Voting Expenses	9,000	7,518	4,000	3,019	6,500	2,500	62.5%	Mandated by SOS to pay for coding, printing, collating, shipping costs and any other Special Town Elections held by the Town
01414052	55323	EL- Voting Machines	900	750	900	129	900	-	0.0%	Mandated by the State of NH for servicing and maintaining of the Accuvote Machines
		General Expenses Total	12,300	13,975	6,460	5,451	12,300	5,840	90.4%	
		Elections Total	**30,601**	**28,464**	**12,058**	**7,650**	**25,003**	**12,945**	**107.4%**	V
		Total General Government	**1,139,592**	**1,071,657**	**1,157,515**	**794,813**	**1,319,652**	**162,138**	**14.0%**	

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Finance Department										
Finance/Accounting										
01415001	51110	FI- Sal/Wages FT	230,255	231,407	243,965	188,435	250,585	6,620	2.7%	3 FT: Finance Dir, Sr Accountant, HR/Payroll Accountant
01415001	51300	FI- Sal/Wages OT	2,450	801	-		-	-		
		Salaries Total	232,705	232,207	243,965	188,435	250,585	6,620	2.7%	
01415001	52100	FI- Health Insurance	65,940	65,940	66,042	49,576	66,825	783	1.2%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01415001	52110	FI- Dental Insurance	4,850	4,850	4,850	3,462	4,777	(73)	-1.5%	1.5% decrease in the premium rate
01415001	52120	FI- Life Insurance	270	270	270	268	270	-	0.0%	No change in the premium rate
01415001	52130	FI- LTD Insurance	1,032	1,032	1,060	74	1,076	16	1.5%	No change in the premium rate
01415001	52200	FI- FICA	14,428	13,237	15,126	11,022	15,536	410	2.7%	Based on wages: 6.2%
01415001	52210	FI- Medicare	3,374	3,096	3,537	2,577	3,633	96	2.7%	Based on wages: 1.45%
01415001	52300	FI- Retirement Town	25,993	25,938	30,794	22,986	35,232	4,438	14.4%	Based on wages: 14.06%
		Benefits Total	115,887	114,362	121,679	89,965	127,350	5,671	4.7%	
01415001	55014	FI- Audit Fees	27,500	25,500	29,500	17,750	26,250	(3,250)	-11.0%	Annual Audit and Single Fees for Melanson & Heath
01415001	55017	FI- Bank Fees	500	782	1,000	944	1,000	-	0.0%	Operating account bank fees
01415001	55050	FI- Conf/Room/Meals	500	-	500	-	500	-	0.0%	Conferences/Meals for Finance Staff - NHGFOA
01415001	55058	FI- Contract Services	6,500	7,250	1,500	750	6,500	5,000	333.3%	Biennial GAS 74/75 Valuation,Report and Discolosure
01415001	55088	FI- Dues	100	50	100	50	100	-	0.0%	NHGFOA and NESGFOA Dues
01415001	55091	FI- Education/Training	4,000	335	3,500	70	4,780	1,280	36.6%	Training and Education for 3 Finance Staff.
01415001	55198	FI- Office Equipment Leases	1,080	1,078	1,080	844	1,080	-	0.0%	Copier Lease $1,080
01415001	55200	FI- Supplies	5,000	3,951	4,000	2,983	4,000	-	0.0%	Folders,check stock, envelopes,paper, tax forms, kitchen supplies, deposit tickets
01415001	55224	FI- Postage	2,300	1,763	2,300	1,439	2,500	200	8.7%	Postage for mailing checks and forms (postage increase in FY21)
01415001	55270	FI- Software Agreement	19,550	19,550	20,775	26,059	27,521	6,746	32.5%	Munis Software Agreement (6.3% increase per yr per contract)
01415001	55308	FI- Travel Reimbursement	1,200	31	200	44	1,300	1,100	550.0%	Tyler PACE travel and travel for 3 Finance employees
		General Expenses Total	68,230	60,289	64,455	50,933	75,531	11,076	17.2%	
01415001	55998	FI- Due from Water Fund	(43,574)	(43,574)	(45,706)	(34,279)	(47,242)	(1,536)	3.4%	12.5% Water Fund Offset
01415001	55999	FI- Due from Sewer Fund	(43,574)	(43,574)	(45,706)	(34,279)	(47,242)	(1,536)	3.4%	12.5% Sewer Fund Offset
		Due from Water/Sewer Funds	(87,148)	(87,148)	(91,411)	(68,558)	(94,484)	(3,073)	3.4%	
		Finance/Accounting Total	**329,674**	**319,710**	**338,688**	**260,775**	**358,982**	**20,294**	**6.0%**	**V**
Treasurer										
01415002	51000	TR- Sal/Wages Elected	8,864	8,864	8,864	6,648	8,864	-	0.0%	Wages for Elected PT Treasurer
		Salaries Total	8,864	8,864	8,864	6,648	8,864	-	0.0%	
01415002	52200	TR- FICA	550	550	550	412	550	-	0.0%	Based on wages: 6.2%
01415002	52210	TR- Medicare	129	129	129	97	129	-	0.0%	Based on wages: 1.45%
		Benefits Total	678	678	678	509	678	-	0.0%	
01415002	55088	TR- Dues	50	50	50	50	50	-	0.0%	NHGFOA Dues
01415002	55091	TR- Education/Training	100	-	100	-	100	-	0.0%	Training and Education
01415002	55200	TR - Supplies	100	-	100	-	100	-	0.0%	Paper, pens, folders and binders
		General Expenses Total	250	50	250	50	250	-	0.0%	
		Treasurer Total	**9,792**	**9,592**	**9,792**	**7,207**	**9,792**	**-**	**0.0%**	**V**

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Tax Collection										
01415003	51110	TX- Sal/Wages FT	105,234	102,127	104,465	79,652	95,906	(8,559)	-8.2%	2 FT: Deputy Tax Collector, Collections Specialist (Dept reorganization due to retirement)
01415003	51400	TX- Longevity	1,500	1,500	1,500	1,500	-	(1,500)	-100.0%	Collections Specialist longevity (retired in 2021)
		Salaries Total	106,734	103,627	105,965	81,152	95,906	(10,059)	-9.5%	
01415003	52100	TX- Health Insurance	19,593	19,593	19,786	18,130	29,927	10,141	51.3%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022); Dept reorganization due to retirement
01415003	52110	TX- Dental Insurance	1,086	1,086	1,086	1,023	1,570	484	44.6%	1.5% decrease in the premium rate; Dept reorganization due to retirement
01415003	52120	TX- Life Insurance	162	162	162	125	162	-	0.0%	No change in the premium rate
01415003	52200	TX- FICA	6,618	6,222	6,570	4,825	5,946	(624)	-9.5%	Based on wages: 6.2%
01415003	52210	TX- Medicare	1,548	1,455	1,536	1,129	1,391	(146)	-9.5%	Based on wages: 1.45%
01415003	52300	TX- Retirement Town	11,922	11,575	13,397	9,794	13,484	87	0.7%	Based on wages: 14.06%
		Benefits Total	40,928	40,093	42,537	35,026	52,480	9,943	23.4%	
01415003	55017	TX- Bank Fees	5,500	4,827	5,500	4,233	200	(5,300)	-96.4%	Lockbox cancelled Aug 2021, Tax Online ACH $10/monthly. Should I include W/S bank fees in this line? Lockbox was 50/50 Tax/WS but charged all to tax.
01415003	55050	TX- Conf/Room/Meals	600	-	50	50	425	375	750.0%	Conferences for DTC (NH Tax Collector Association)
01415003	55058	TX- Contract Services	3,000	-	1	-	1	-	0.0%	Coverage for Collections Clerk (80 hours)
01415003	55073	TX- Deeded Property	3,500	-	2,000	-	2,000	-	0.0%	Expenses related to Tax deeded properties
01415003	55088	TX- Dues	50	40	50	40	50	-	0.0%	NHTC Dues
01415003	55091	TX- Education/Training	4,225	960	2,000	1,385	2,000	-	0.0%	Education reimbursement
01415003	55170	TX- Legal Expenses	2,000	-	2,000	-	2,000	-	0.0%	Legal services for liens,deeds and bankruptcies.
01415003	55198	TX- Office Equipment Leases	2,156	2,155	2,156	1,652	2,156	-	0.0%	Two Copier leases $ $179.60 per month
01415003	55200	TX- Supplies	2,400	2,044	1,800	602	1,800	-	0.0%	Paper, Ink, Envelopes, Storage Boxes, printer
01415003	55224	TX- Postage	10,000	9,269	10,000	8,487	8,500	(1,500)	-15.0%	Mailing delinquency, lien, and deed notices, tax bills. Lockbox mailbox cancelled
01415003	55247	TX- Registry of Deeds	950	806	950	744	950	-	0.0%	Liens & deeds recordings at Registry of Deeds
01415003	55297	TX- Tax Billing Services	3,600	3,072	3,600	105	3,600	-	0.0%	Processing fees and materials for tax bills
01415003	55298	TX- Tax Lien/Deeded Searches	4,000	4,369	4,000	3,160	4,000	-	0.0%	Tax Lien Services
		General Expenses Total	41,981	27,543	34,107	20,458	27,682	(6,425)	-18.8%	
01415003	55998	TX- Due from Water Fund	(36,916)	(36,916)	(37,126)	(27,844)	(37,097)	29	-0.1%	25% Water Fund Offset
01415003	55999	TX- Due from Sewer Fund	(36,916)	(36,916)	(37,126)	(27,844)	(37,097)	29	-0.1%	25% Sewer Fund Offset
		Due from Water/Sewer Funds Total	(73,831)	(73,832)	(74,251)	(55,688)	(74,193)	58	-0.1%	
								-		
		Tax Collection Total	**115,812**	**97,431**	**108,358**	**80,948**	**101,875**	**(6,483)**	**-6.0%**	**V**
Assessing										
01415005	51110	AS- Sal/Wages FT	64,413	64,354	66,197	50,825	68,040	1,843	2.8%	1 FT: Deputy Assessor
01415005	51210	AS- Sal/Wages Temp	1	-	1	-	1	-	0.0%	
		Salaries Total	64,414	64,354	66,198	50,825	68,041	1,843	2.8%	
01415005	52100	AS- Health Insurance	19,128	19,128	19,610	7,352	19,920	310	1.6%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01415005	52110	AS- Dental Insurance	1,050	1,050	1,050	815	1,034	(16)	-1.5%	1.5% decrease in the premium rate
01415005	52120	AS- Life Insurance	54	54	54	90	54	-	0.0%	No change in the premium rate
01415005	52200	AS- FICA	3,994	4,536	4,104	3,558	4,219	114	2.8%	Based on wages: 6.2%
01415005	52210	AS- Medicare	934	1,061	960	832	987	27	2.8%	Based on wages: 1.45%
01415005	52300	AS- Retirement Town	7,195	7,188	8,356	6,194	9,566	1,210	14.5%	Based on wages: 14.06%
		Benefits Total	32,355	33,017	34,134	18,841	35,780	1,645	4.8%	

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01415005	55050	AS- Conf/Room/Meals	100	-	50		50	-	0.0%	Meetings - meals- room
01415005	55058	AS- Contract Services	110,500	109,000	110,500	93,833	110,500	-	0.0%	Assessor contract with MRI
01415005	55088	AS- Dues	260	480	260	50	270	10	3.8%	IAAO & NHAAO dues
01415005	55091	AS- Education/Training	1,000	470	500	10	500	-	0.0%	Course or seminar
01415005	55106	AS- Equipment Purchase	50	-	1	-	1	-	0.0%	Small equipment
01415005	55128	AS- Fuel	1	-	1	-	1	-	0.0%	Deputy Assessor position
01415005	55171	AS- Legal/Public Notices	50	-	50	-	50	-	0.0%	Public Notices in news media
01415005	55180	AS- Mapping	5,200	4,275	4,000	2,800	4,150	150	3.8%	Yrly updates $3,850 & Building placement $15.00 per bdlg
01415005	55198	AS- Office Equipment Lease	1,078	1,078	1,078	844	1,078	-	0.0%	Printer Lease, $89.80/mo
01415005	55200	AS- Supplies	1,250	378	750	217	500	(250)	-33.3%	Toner, envelopes, general supplies
01415005	55224	AS- Postage	1,250	293	500	597	1,300	800	160.0%	Sales questionnaires,cyclical letters
01415005	55247	AS- Registry of Deeds	100	8	50	21	50	-	0.0%	Plans,deeds & recording fees
01415005	55250	AS- Revaluation	1	-	1	-	1	-	0.0%	Independent Appraiser
01415005	55270	AS- Software Agreement	36,000	36,148	16,920	14,432	15,535	(1,385)	-8.2%	Vision contract $7,150 web fee $3,235 cloud fee $5,150
01415005	55308	AS- Travel Reimbursement	1		1	-	1	-	0.0%	Use of personal car -1 employee
		General Expenses Total	156,841	152,129	134,662	112,804	133,987	(675)	-0.5%	
		Assessing Total	**253,610**	**249,500**	**234,994**	**182,470**	**237,808**	**2,813**	**1.2%**	**V**
				-						
		Total Finance	**708,888**	**676,234**	**691,833**	**531,400**	**708,457**	**16,624**	**2.4%**	

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Planning & Development										
Planning										
01419101	51110	PL- Sal/Wages FT	103,067	102,771	105,347	83,529	151,209	45,862	43.5%	2 FT : Town Planner plus stipend for Planning Director's Sustainability Officer Duties (3 months); 1 FT Conservation/Sustainabiltiy Planner (9 months)
01419101	51200	PL- Sal/Wages PT	70,688	51,295	72,627	40,207	42,438	(30,189)	-41.6%	1 Natl Resource Planner @ 27.5 hr/wk for 3 months; 1 Admin Asst @ 25 hr/wk; Recording Sec @ $15 per hr
		Salaries Total	173,755	154,066	177,974	123,736	193,647	15,673	8.8%	
01419101	52100	PL- Health Insurance	25,823	24,913	-		-	-		1.6% increase in the premium rate
01419101	52110	PL- Dental Insurance	1,900	1,900	1,900	1,425	3,119	1,219	64.2%	1.5% decrease in the premium rate; 1 FT Conservation/Sustainabiltiy Planner (9 months)
01419101	52120	PL- Life Insurance	108	108	108	90	144	36	33.3%	No change in the premium rate; 1 FT Conservation/Sustainabiltiy Planner (9 months)
01419101	52130	PL- LTD Insurance	929	929	943	56	970	27	2.9%	No change in the premium rate
01419101	52200	PL- FICA	10,773	9,322	11,034	7,671	12,006	972	8.8%	Based on wages: 6.2%
01419101	52210	PL- Medicare	2,519	2,180	2,581	1,794	2,808	227	8.8%	Based on wages: 1.45%
01419101	52300	PL- Retirement Town	11,513	11,480	13,297	10,205	21,260	7,963	59.9%	Based on wages: 14.06%
		Benefits Total	53,565	50,832	29,863	21,241	40,307	10,444	35.0%	
01419101	55050	PL- Conf/Room/Meals	1,000	65	200	-	200	-	0.0%	APA Conference, Seminars/training. $600 decrease due to potential impact of pandemic on in person events.
01419101	55058	PL- Contract Services	1	-	1	-	1	-	0.0%	
01419101	55088	PL- Dues	13,000	12,838	13,000	12,763	13,315	315	2.4%	Rockingham Planning Commission annual dues (2022 - $13,000 estimated), APA dues ($315).
01419101	55091	PL- Education/Training	500	140	500	-	500	-	0.0%	Seminars/Training for planning staff, board members
01419101	55136	PL- GIS Software	3,500	3,000	3,500	3,000	3,500	-	0.0%	Annual suppport and maintenance for building permit/zoning software. Paid annually in the fall.
01419101	55138	PL- Grant Matching	2,500	750	2,500	-	2,500	-	0.0%	No grants targeted at this time but to be ready if one comes along
01419101	55155	PL- Inspection Services	1	-	1	-	1	-	0.0%	Placeholder for third party inspection as needed
01419101	55171	PL- Legal/Public Notices	2,000	2,576	2,000	3,384	2,000	-	0.0%	Primarily for Planning Board cases but also covers Planning dept.
01419101	55180	PL- Mapping	400	-	-			-		Hasn't been spent in prior years due to in-house capablities
01419101	55200	PL- Office Supplies	4,500	618	2,000	3,170	2,000	-	0.0%	Misc office supplies. Covers Planning & Building depts.
01419101	55384	PL- Sustainability Expense			2,500	-	2,500	-	0.0%	Added by BRC in 2021.
01419101	55224	PL- Postage	4,000	4,457	4,000	2,901	4,000	-	0.0%	Covers Planning and Building departments as well as Planning Board packages and administration of cases.
01419101	55227	PL- Printing	750	63	400	-	400	-	0.0%	Used for large printing jobs such as Zoning Ordinance
01419101	55246	PL- Reference Material	400	423	425	407	425	-	0.0%	Includes Exeter Newspaper ($160) and Registry Review ($229), RSA books and other reference material
01419101	55289	PL- Studies	15,000	10,560	5,000	-	5,000	-	0.0%	Conducting zoning analysis with 2021 funds. No decsions have been made for 2022 at this time but will work on Master Plan Action Agenda items.
01419101	55308	PL- Travel Reimbursement	1,000	-	200	-	800	600	300.0%	To cover mileage for staff to attend training, workshops, meetings, etc.
		General Expenses Total	48,552	35,488	36,227	25,625	37,142	915	2.5%	
		Planning Total	**275,873**	**240,385**	**244,064**	**170,602**	**271,096**	**27,032**	**11.1%**	**V**

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Economic Development										
01465207	51110	ED- Sal/Wages FT	91,621	91,531	93,751	71,980	96,361	2,610	2.8%	1 FT: ED Director
01465207	51200	ED- Sal/Wages PT	3,000	-	-			-		Removed Intern $3k
		Salaries Total	94,621	91,531	93,751	71,980	96,361	2,610	2.8%	
01465207	52100	ED- Health Insurance	27,078	27,078	26,955	20,276	27,017	62	0.2%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01465207	52110	ED- Dental Insurance	1,900	1,900	1,900	1,425	1,871	(29)	-1.5%	1.5% decrease in the premium rate
01465207	52120	ED- Life Insurance	108	108	108	90	108	-	0.0%	No change in the premium rate
01465207	52130	ED- LTD Insurance	861	861	881	49	906	25	2.8%	No change in the premium rate
01465207	52200	ED- FICA	5,867	5,356	5,813	4,174	5,974	162	2.8%	Based on wages: 6.2%
01465207	52210	ED- Medicare	1,372	1,253	1,359	976	1,397	38	2.8%	Based on wages: 1.45%
01465207	52300	ED- Retirement Town	10,234	10,224	11,833	8,772	13,548	1,715	14.5%	Based on wages: 14.06%
		Benefits Total	47,420	46,780	48,849	35,762	50,822	1,973	4.0%	
01465207	55050	ED- Conf/Meals	1,200	-	1	-	1,200	1,199	119900.0%	OU EDI Conference and accommodations -5 Days
01465207	55055	ED- Consulting Services	3,000	1,134	3,000	1,080	1,200	(1,800)	-60.0%	Consulting (prop appraisals, marketing, etc.)
01465207	55091	ED- Education/Training	1,900	-	1	-	1,900	1,899	189900.0%	OU EDI final classes
01465207	55190	ED- Mobile Communications	1,000	905	1,000	624	600	(400)	-40.0%	Cell Phone for ED Director - Savings with new plan
01465207	55200	ED- Office Supplies	400	525	400	-	400	-	0.0%	Paper, Pens, Ink, etc.
01465207	55308	ED -Travel Reimbursement	1,800	70	300	-	800	500	166.7%	Mileage for ED Director, Airfare to OU EDI Copnference
		General Expenses Total	9,300	2,634	4,702	1,704	6,100	1,398	29.7%	
		Total Economic Development	**151,341**	**140,945**	**147,302**	**109,446**	**153,283**	**5,981**	**4.1%**	**V**
Inspections & Code Enforcement										
01424002	51110	BI- Sal/Wages FT	149,776	149,583	154,124	119,295	157,582	3,458	2.2%	2 FT: Building Inspector, Deputy CEO
01424002	51200	BI- Sal/Wages PT	38,648	14,574	37,820	-	38,857	1,037	2.7%	1 PT: Electrical Inspector (24 Hrs/Wk)
		Salaries Total	188,424	164,157	191,944	119,295	196,439	4,495	2.3%	
01424002	52100	BI- Health Insurance	40,115	40,115	39,395	22,539	40,025	630	1.6%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01424002	52110	BI- Dental Insurance	2,100	2,100	2,100	1,466	2,069	(31)	-1.5%	1.5% decrease in the premium rate
01424002	52120	BI- Life Insurance	216	216	216	173	216	-	0.0%	No change in the premium rate
01424002	52130	BI- LTD Insurance	813	813	838	-	861	23	2.7%	No change in the premium rate
01424002	52200	BI- FICA	11,682	10,407	11,901	7,503	12,179	279	2.3%	Based on wages: 6.2%
01424002	52210	BI- Medicare	2,732	2,434	2,783	1,755	2,848	65	2.3%	Based on wages: 1.45%
01424002	52300	BI- Retirement Town	16,730	16,708	19,454	14,557	22,156	2,702	13.9%	Based on wages: 14.06%
		Benefits Total	74,388	72,793	76,687	47,993	80,355	3,668	4.8%	
01424002	55050	BI- Conf/Room/Meals	500	-	250	-	250	-	0.0%	NE Building Officials Association Conference
01424002	55088	BI- Dues	300	515	300	250	300	-	0.0%	RNI and NHBOA Dues
01424002	55128	BI- Fuel	782	751	750	557	750	-	0.0%	Fuel for BI
01424002	55190	BI- Mobile Communications	460	377	460	598	600	140	30.4%	Cell Phone for BI
01424002	55308	BI- Travel Reimbursement	1,000	316	1,000	-	1,000	-	0.0%	Mileage for Electrical inspector
01424002	55319	BI- Vehicle Maintenance	1	-	1	-	1	-	0.0%	
		General Expenses Total	3,043	1,960	2,761	1,405	2,901	140	5.1%	
		Inspections & Code Enf Total	**265,855**	**238,910**	**271,392**	**168,693**	**279,695**	**8,303**	**3.1%**	**V**

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Conservation Commission										
01461105	51200	CC- Sal/Wages PT	1,000	416	1,000	218	1,000	-	0.0%	Recording secretaries @ $15/hr avg about 6 hr/mtg
01461105	51210	CC- Sal/Wages Temp	2,520	-	2,520	-	2,520	-	0.0%	Interns 2@12/hr, 15 hrs/wk for 7 wks
		Salaries Total	3,520	416	3,520	218	3,520	-	0.0%	
01461105	52200	CC- FICA	218	26	218	13	218	-	0.0%	Based on wages: 6.2%
01461105	52210	CC- Medicare	51	6	51	3	51	-	0.0%	Based on wages: 1.45%
		Benefits Total	269	32	269	17	269	-	0.0%	
01461105	55044	CC- Community Services	500	276	500	141	-	(500)	-100.0%	Moved to Conservation Land Administration
01461105	55051	CC- Conservation Land Administration	1,350	1,323	1,550	52	2,050	500	32.3%	Covers costs for outreach activities (Spring Tree program, pollinator projects, star gazing event, etc), trail maintenance (bridge, signs, paint, etc) and conservation land administration work such as property monitoring and maintenance needs like invasive brush removal, and supplies such as tools, gloves and equipment.
01461105	55058	CC- Contract Services	1,000	428	1,000	-	1,000	-	0.0%	Raynes minor maintenance repair needs.
01461105	55088	CC- Dues	1,000	1,000	1,000	700	1,200	200	20.0%	For board to join related organizations: ESRLAC ($150), NHACC ($850), SELT ($150)
01461105	55091	CC- Education/Training	450	210	250	-	250	-	0.0%	Training for board members and/or natl resource planner (NHACC-3 members and other workshops)
01461105	55171	CC- Legal/Public Notices	50	-	50	93	50	-	0.0%	Covers approx 1 legal notice typ in newspaper
01461105	55224	CC- Postage	20	-	20	-	20	-	0.0%	Mailings to ConCom members (mostly elect distr)
01461105	55247	CC- Registry of Deeds	30	-	30	-	30	-	0.0%	Fee for registry of deeds (typically printing plans, deeds)
01461105	55254	CC- Roadside Mowing	1,850	1,868	1,850	-	1,700	(150)	-8.1%	Mowing White, Perry, Irvine and 1/2 of Morrissette $1,850, This is paid out Oct-Dec
01461105	55293	CC- Supplies				100	-	-		Weather proof paper
		General Expenses Total	6,250	5,104	6,250	1,086	6,300	50	0.8%	
		Conservation Commission Total	**10,039**	**5,552**	**10,039**	**1,320**	**10,089**	**50**	**0.5%**	**V**
Renewable Energy Expense										
01419118	55547	ENR- Renewable Energy Expense	-		1	-	1	-	0.0%	Potential Grant Matching
		General Expenses Total	-	-	1	-	1	-	0.0%	
		Renewable Energy Expense	**-**	**-**	**1**	**-**	**1**	**-**	**0.0%**	**V**
Zoning Board of Adjustment										
01419103	51200	ZO- Sal/Wages PT	860	450	860	150	860	-	0.0%	Recording secretaries @ $15 per hour
		Salaries Total	860	450	860	150	860	-	0.0%	
01419103	52200	ZO- FICA	53	28	53	9	53	-	0.0%	
01419103	52210	ZO- Medicare	12	7	12	2	12	-	0.0%	
		Benefits Total	66	34	66	11	66	-	0.0%	
01419103	55091	ZO- Education/Training	200	70	200	-	200	-	0.0%	min. training allotment for board members
01419103	55171	ZO- Legal/Public Notices	1,200	1,975	1,200	1,410	1,200	-	0.0%	
01419103	55224	ZO- Postage	2,000	1,281	2,000	902	2,000	-	0.0%	expenses are estimated for ZBA case administration (majority of costs paid by applicant)
		General Expenses Total	3,400	3,326	3,400	2,312	3,400	-	0.0%	
		Zoning Total	**4,326**	**3,810**	**4,326**	**2,473**	**4,326**	**-**	**0.0%**	**V**

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Historic District Commission										
01419104	51200	HD- Sal/Wages PT	650	240	650	120	650	-	0.0%	Recording secretaries @ $15 per hour
		Salaries Total	650	240	650	120	650	-	0.0%	
01419104	52200	HD- FICA	40	15	40	8	40	-	0.0%	Based on wages: 6.2%
01419104	52210	HD- Medicare	9	3	9	2	9	-	0.0%	Based on wages: 1.45%
		Benefits Total	50	18	50	10	50	-	0.0%	
01419104	55050	HD-Conf Rooms/Meals	200	-	200	-	200	-	0.0%	
01419104	55088	HD- Dues	50	-	50	-	50	-	0.0%	Min amt for dues associated with various organizations work with HDCs
01419104	55091	HD- Education/Training	200	-	200	-	200	-	0.0%	min. training allotment for board members
01419104	55138	HD- Grant Matching	10,000	-	1,000	-	1,000	-	0.0%	CLG (Certified Local Government) Grant match
01419104	55171	HD- Legal/Public Notices	100	647	100	-	100	-	0.0%	
01419104	55224	HD- Postage	350	349	350	126	350	-	0.0%	Expenses are estimated for HDC case administration
01419104	55227	HD- Printing	125	-	125	-	125	-	0.0%	Printing needs for HDC as they arise
01419104	55246	HD- Reference Material	100	-	100	-	100	-	0.0%	
		General Expenses Total	11,125	996	2,125	126	2,125	-	0.0%	
		Historic District Commission Total	**11,825**	**1,255**	**2,825**	**256**	**2,825**	**-**	**0.0%**	**V**
Heritage Commission										
01419106	51200	HC- Sal/Wages PT	540	270	540	60	540	-	0.0%	Recording secretaries @ $15 per hour
		Salaries Total	540	270	540	60	540	-	0.0%	
01419106	52200	HC- FICA	33	17	33	4	33	-	0.0%	Based on wages: 6.2%
01419106	52210	HC- Medicare	8	4	8	1	8	-	0.0%	Based on wages: 1.45%
		Benefits Total	41	21	41	5	41	-	0.0%	
01419106	55058	HC- Contract Services			1	-	1	-	0.0%	
01419106	55088	HC- Dues	50	-	50	-	50	-	0.0%	
01419106	55091	HC- Education/Training	200	-	200	-	200	-	0.0%	Min. training allotment for board members
01419106	55138	HC- Grant Matching	1	-	1	-	1	-	0.0%	
01419106	55224	HC- Postage	25	-	25	-	25	-	0.0%	Expenses are estimated for Heritage Commission case administration
01419106	55227	HC- Printing	35	-	35	-	35	-	0.0%	
		General Expenses Total	311	-	312	-	312	-	0.0%	
01419106	55347	Transfer Out		601				-		
			-	601	-	-	-	-		Year End Balance Transfer
		Heritage Commission Total	**892**	**892**	**893**	**65**	**893**	**-**	**0.0%**	**V**
		Total Planning & Development	**720,151**	**631,750**	**680,842**	**452,855**	**722,208**	**41,366**	**6.1%**	**V**

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Police Department										
Police										
	51110	Sal/Wages FT	1,740,359	1,650,792	1,762,738	1,230,547	1,772,317	9,579	0.5%	29 FT (Chief, Deputy, Sergeants, Lieutenant, Officers, ACO, Admin)
	51125	First Responder Stipend	-	59,657	-	-	-	-		Paid for by Coronavirus Relief Fund
	51150	Vacation Replacement OT	46,587	37,549	46,587	43,565	46,587	-	0.0%	Shift replacement OT
	51200	Sal/Wages PT	35,882	13,721	14,500	6,155	14,500	-	0.0%	1 PT officer, 1 PT secretarial/admin
	51300	Sal/Wages OT	97,000	52,700	97,000	62,391	97,000	-	0.0%	Coverage OT, special OT
	51350	FEMA Storm Related OT	1	-	1	-	1	-	0.0%	
	51400	Longevity Pay	2,300	2,300	1,700	-	1,750	50	2.9%	For hires before 1/1/2010 only
	51410	Sick Replacement OT	19,250	10,621	19,250	8,122	19,250	-	0.0%	Shift replacement OT
	51420	Holiday Pay	58,920	84,028	59,471	11,313	58,303	(1,168)	-2.0%	
	51425	Firearm Incentive	1,500	2,433	1,500	750	1,500	-	0.0%	Instructor incentive of $500 per employee
	51430	Field Training Incentive OT	5,491	11,089	5,000	583	5,000	-	0.0%	Section 10.13 of current CBA
	51450	Education Incentive	3,660	4,160	4,160	2,860	4,160	-	0.0%	Ed pay for those hired prior to 1/1/2010
	51455	Training Regular Pay	-	7,412	-	5,374	-	-		
	51440	Training Coverage - OT	-	8,958	-	5,586	-	-		
		Salaries Total	2,010,950	1,945,417	2,011,907	1,377,246	2,020,368	8,461	0.4%	
	52100	Health Insurance	422,102	382,852	479,896	291,389	475,190	(4,706)	-1.0%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
	52110	Dental Insurance	34,151	26,714	33,317	21,621	33,138	(179)	-0.5%	1.5% decrease in the premium rate
	52120	Life Insurance	1,674	1,674	1,728	1,130	1,782	54	3.1%	No change in the premium rate
	52130	LTD Insurance	981	981	1,014	80	1,068	54	5.3%	No change in the premium rate
	52200	FICA	13,417	9,954	12,350	6,280	12,480	130	1.1%	Based on wages: 6.2%
	52210	Medicare	29,159	28,014	29,203	19,942	29,295	92	0.3%	Based on wages: 1.45%
	52300	Retirement Town	20,164	18,364	23,264	13,148	26,263	2,999	12.9%	Based on wages: 14.06%
	52310	Retirement Police	510,191	492,493	567,168	390,231	616,302	49,134	8.7%	Based on wages: 33.88%
		Benefits Total	1,031,839	961,046	1,147,940	743,821	1,195,518	47,578	4.1%	
	55001	Accreditation	4,014	4,014	5,716	5,796	5,922	206	3.6%	Guardian Tracking ($1581) and PowerDMS document management software yearly account renews in August ($4341)-is necessary to continue towards CALEA Accreditation
	55035	Chiefs Expenses	1,000	888	1,000	1,184	1,200	200	20.0%	Covers empl. awards, retirements, dept meetings, hosting meals
	55043	Community Relations	2,500	207	2,500	663	7,500	5,000	200.0%	Contractor will assist as Public information officer,plaques, dare, crime prevention items includes NNO yearly, Halloween safety, Child badges, safety seats, etc.
	55045	Vehicle Computer Equipment	5,800	6,113	6,565	-	6,565	-	0.0%	Update/cruiser laptops with puchase and install one new Rhino Tablet with mount and antenna
	55047	Computer Maintenance/Service Contract	18,575	17,680	17,500	13,197	17,500	-	0.0%	Certified Computer Solutions ($16,440) which is a 5 year contract-this is 3rd year, PD laptop service ($375), Cross Agency expense for IMC ($400)
	55050	Conf/Room/Meals	3,000	43	3,000	-	3,000	-	0.0%	Professional Development training conferences for the Chief and Deputy Chief- IACP convention etc.
	55057	Prosecutor Service	45,000	3,530	35,000	3,663	35,000	-	0.0%	Per diem contracts with attorneys for assistance with Police Prosecution involves motion drafting, advising, and courtroom assistance, etc.
	55064	Court Mileage Reimbursement	1	-	1	-	1	-	0.0%	
	55549	Covid-19 Expenses	-	-	1	-	-	(1)	-100.0%	Expenses related to safety and maintenance for Covid-19
	55087	Dry Cleaning	15,000	15,000	12,000	9,000	10,800	(1,200)	-10.0%	Contractual cost increase
	55088	Dues	8,350	8,723	8,545	5,755	8,918	373	4.4%	Yearly dues for SERT, NENA 911, NESPIN,Child Advocacy Center, and professional association memberships

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	55091	Education/Training	13,000	12,824	13,000	18,686	17,000	4,000	30.8%	Training course costs/meal reimbursement for the entire department (including civilians), increase for yearly mental health training for all officers and dispatchers with MHP
	55106	Equipment Purchase	20,752	25,791	17,750	17,723	17,750	-	0.0%	Mountain bike parts, stop stick replacement, flashlights, some building improvement costs, furniture/boards, Taser cartridges, less lethal tools- OC
	55128	Fuel	42,192	34,646	43,440	23,787	40,000	(3,440)	-7.9%	Fuel for patrol vehicles using monthly average at the rate of $2.35 ESTIMATE
	55133	General Expenses	8,850	10,288	6,000	2,175	6,000	-	0.0%	Towing charges,patrol enforcement supplies radar replacements, speed signs, promotional testing materials, hiring costs includes polygraph, medical, and psychological testing, Livescan fee ($476), etc.
	55138	Grant Matching	1	-	1	-	-	(1)	-100.0%	
	55160	Investigation	5,000	2,121	5,000	-	5,000	-	0.0%	Covers drug investigation costs and equipment
	55190	Mobile Communications	3,146	2,021	3,147	1,614	5,253	2,106	66.9%	AT&T FirstNet department cell and laptop modem plan- there is also a Dispatch phone failover plan- We put all mobile comms expense lines (Staff and Patrol) into this one single line item-overall increase of $2106 yearly
	55193	Munitions	11,717	10,714	12,000	11,914	15,700	3,700	30.8%	There is an ammunition shortage across the country and an increase in firearms ammunition costs (pistol and rifle). We will also need to add a rifle to our shooting simulator as currently we have only pistols ($2,700). This line item also includes items for training and equipment for bean bag shotguns and simulated shooting drills protective gear, and includes the cost of both lethal and less lethal ammunition, gun accessories and cleaning, targets, range fees, etc.
	55199	Office Equipment Maintenance	5,724	5,247	5,725	4,293	5,725	-	0.0%	Maintenance contract of 6 machines including: copier printers and all service, parts, and labor
	55200	Office Supplies	11,800	11,446	11,800	7,690	11,800	-	0.0%	Office supplies, new contract eliminates ink toner, evidence, prosecution, photo
	55224	Postage	1,329	1,123	1,200	899	1,200	-	0.0%	Postage costs for mailings
	55270	Software Agreement	17,068	17,067	17,070	17,070	17,855	785	4.6%	Central Square IMC full contract- records, emergency operations, and interface for POL and FD Dispatch Center
	55314	Uniforms	15,385	16,216	15,385	6,761	16,200	815	5.3%	Cost for uniforms and uniform related equipment for 40 employees- include bullet proof vest replacements and contractual clothing allowance for staff division of $400 each/year.
	55319	Vehicle Maintenance	21,000	25,100	21,000	12,837	21,000	-	0.0%	Covers repair costs for 19 vehicles
	55321	Veterinarian Service	2,150	750	2,150	750	1,000	(1,150)	-53.5%	contract with SPCA ($750), unforseen animal vet charges, rabies testing
	55104	Veterinarian Equipment	800	-	500	300	300	(200)	-40.0%	ACO equipment added splitting cost of the online dog licensing lookup software management with Town Clerk
		General Expenses Total	283,154	231,552	266,996	165,757	278,189	11,193	4.2%	
	55544	Capital Outlay - Parking Enforcement Equipment	1	-	1	-	-	(1)	-100.0%	
		Capital Outlay Total	1	-	1	-	-	(1)	-100.0%	
		Total Police Department	**3,325,944**	**3,138,015**	**3,426,844**	**2,286,824**	**3,494,076**	**67,231**	**2.0%**	**V**

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Fire Department										
	51110	Sal/Wages FT	1,977,689	1,897,792	1,969,487	1,486,839	1,983,185	13,698	0.7%	31 FT 2 New Firefighter/AEMT positions are included. Proposed to start after July 2022
	51120	Sal/Wages Stipend	500	1,000	500	-	-	(500)	-100.0%	
	51125	First Responder Stipend		66,814				-		Paid for by Coronavirus Relief Fund - Not in Budget
	51150	Vacation Replacement OT	25,567	25,161	18,362	21,915	19,487	1,125	6.1%	Shift replacement OT for vacations
	51200	Sal/Wages PT	17,489	8,356	17,468	9,810	1	(17,467)	-100.0%	1 PT: Office Clerk (20hr/wk) NOT funded in FY22
	51300	Sal/Wages Call Back OT	120,159	80,296	109,409	41,190	100,136	(9,273)	-8.5%	General OT - call back
	51130	Personal Replacement OT	24,618	-	20,557	-	19,397	(1,160)	-5.6%	Shift replacement OT for personal leave
	51350	FEMA Storm Related OT	1	5,594	1	-	1	-	0.0%	
	51400	Longevity Pay	6,850	6,850	5,050	2,000	2,700	(2,350)	-46.5%	For employees hired prior to 1/1/2006
	51410	Sick Replacement OT	30,377	26,131	31,943	18,294	34,305	2,362	7.4%	
	51420	Holiday Pay	97,259	95,239	92,348	3,823	93,450	1,102	1.2%	
	51600	Sal/Wages On Call	5,000	622	2,500	284	2,500	-	0.0%	
		Salaries Total	2,305,509	2,213,856	2,267,625	1,584,155	2,255,162	(12,463)	-0.5%	
	52100	Health Insurance	445,329	432,782	415,170	278,750	431,065	15,895	3.8%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
	52110	Dental Insurance	41,241	39,773	40,227	27,509	38,311	(1,916)	-4.8%	1.5% decrease in the premium rate
	52120	Life Insurance	1,890	1,890	1,945	1,195	1,990	45	2.3%	No change in the premium rate
	52130	LTD Insurance	1,089	1,089	1,001	37	1,042	41	4.1%	No change in the premium rate
	52200	FICA	5,121	3,999	4,976	4,857	3,059	(1,917)	-38.5%	Based on wages: 6.2%
	52210	Medicare	31,750	30,477	32,881	22,760	32,700	(181)	-0.5%	Based on wages: 1.45%
	52300	Retirement Town	6,713	6,679	7,611	8,137	6,586	(1,025)	-13.5%	Based on wages: 14.06%
	52320	Retirement Fire	668,877	643,601	691,675	479,626	727,700	36,025	5.2%	Based on wages: 32.99%
		Benefits Total	1,202,010	1,160,290	1,195,486	822,871	1,242,453	46,967	3.9%	
	55019	Breathing Apparatus	12,340	7,666	11,245	8,971	11,666	421	3.7%	Breathing apparatus testing and repairs & air compressor certification and repairs
	55035	Chiefs Expenses	720	638	720	575	720	-	0.0%	expenses for meetings, dinners
	55038	Cistern Maintenance	1,600	-	1,600	373	1,600	-	0.0%	Cistern & dry hydrant maintenance
	55041	Command Supplies	6,500	4,879	5,000	-	5,000	-	0.0%	Emergency Operations Center supplies during drills, exercise and incidents, including food, office supplies, & training material
	55042	Communications Equipment	10,905	3,500	9,905	3,745	10,960	1,055	10.7%	2 way radio (mobile and portable); RAVE Mobile Safety - Emergency Community Notification (Reverse 911)
	55224	Postage	519	413	519	203	519	-	0.0%	Postage for General FD, Fire Prevention, new candidate hiring, etc.
	55058	Contract Services	20,340	16,500	16,440	12,361	16,815	375	2.3%	50% of annual contracted IT support for the Public Safety Complex. Shared cost with Police Department
	55087	Dry Cleaning	325	304	325	166	325	-	0.0%	Dry cleaning of chief officer uniforms & Class "A" dress uniforms.
	55088	Dues	7,224	6,746	7,088	7,187	7,234	146	2.1%	Seacoast Region Hazmat team annual assessment, Annual Association Dues with multiple organizations
	55091	Education/Training	15,990	27,657	15,990	11,581	15,476	(514)	-3.2%	Tuition for college classes, fire certifications and education supplies.
	55106	General Equipment Purchase	45,000	33,115	45,000	20,638	45,000	-	0.0%	Firefighting equipment purchase and replacement.
	55122	Fire Alarm Supplies	6,310	642	-	-	-	-		Town wide fire alarm system maintenance.
	55123	Fire Prevention Supplies	5,450	2,414	5,450	1,194	5,450	-	0.0%	NFPA annual membership, Fire Prevention/Investigation Supplies
	55128	Fuel	15,093	11,402	15,107	9,715	12,440	(2,667)	-17.7%	Gas and diesel fuel for all fire department vehicles, Plus 800 gallon tank at fire station
	55132	General Equipment Repair	3,250	3,019	3,250	1,102	3,500	250	7.7%	Small tool & equipment repair.
	55133	General Expenses	3,200	2,160	3,200	2,268	3,200	-	0.0%	Background investigations, water, emergency scene rehabilitation, supplies, etc.
	55144	Hazmat Supplies	1,294	869	1,294	542	1,525	231	17.9%	Hazardous materials monitoring equipment, clean up and control supplies.

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	55149	Hose Replacement	9,022	1,709	5,651	-	5,629	(22)	-0.4%	Fire hose replacement and repair.
	55151	Hydrant Maintenance	20,000	20,000	20,000	15,000	20,000	-	0.0%	Hydrant Maintenance Fee/Rental to Water Department
	55190	Mobile Communications	4,566	3,269	4,203	4,123	5,458	1,255	29.9%	Cell phone plan and data usage for staff cars, engines, and fire prevention
	55199	Office Equipment Maintenance	2,815	2,740	2,425	1,616	2,409	(16)	-0.7%	Lease Agreements/Service Contacts (copier & time clock)
	55200	Office Supplies	2,265	2,231	2,265	571	2,265	-	0.0%	Office Supplies for entire Fire Department (except Health)
	55214	Physicals	8,565	2,805	8,565	1,936	10,630	2,065	24.1%	Pre-employment for new hires and Annual physicals for all fire personnel.
	55050	Conf/Room/Meals	4,200	-	1,000	-	4,200	3,200	320.0%	Examples include - FDIC conference, IAFC - FRI International, IMT Annual Conference.
	55230	Protective Equipment	34,198	41,948	34,198	34,775	36,367	2,169	6.3%	Turnout gear replacement, inspections, repair.
	55237	Radio Repairs/Maintenance	8,728	4,931	8,728	3,960	8,728	-	0.0%	Maint. & programming FD Portable & Mobile Radios, Annual service contract; Emergency Operations Center radio reprogramming, replacement & repairs
	55270	Software Agreement	9,452	8,499	8,254	7,649	8,569	315	3.8%	Annual agreements for IMC data collection & dispatching, Public Eye mobile data terminals, eDispatch firefighter notification, and Knox Box Cloud Service
	55282	Building Supplies	2,000	1,962	2,000	1,146	3,128	1,128	56.4%	Laundry & misc bldg. cleaning supplies
	55314	Uniforms	23,830	16,656	23,830	24,428	24,496	666	2.8%	Uniforms for 32 FT employees, 3 Call members
	55319	Vehicle Maintenance	38,544	57,349	38,544	18,396	38,922	378	1.0%	Vehicle maintenance, inspections, tires, annual pump and aerial testing and certifications.
	55264	Shelter Equipment	1,200	-	1	-	1	-	0.0%	Agreement with SAU16 to provide shelter food/supplies
	55095	Emergency Management Equipment	3,500	962	2,500	807	2,500	-	0.0%	Upgrades to computers and on scene materials (replacement cones, barricades, signage, barriers)
	55119	FEMA Reimb -Force Labor	1	-	-	-	-	-		FEMA line if needed
	55118	FEMA Reimb - Force Equip	1	-	-	-	-	-		FEMA line if needed
		General Expenses Total	328,947	286,985	304,297	195,027	314,732	10,435	3.4%	
	57006	Capital Outlay	15,445	8,560	16,988	14,862	1	(16,987)	-100.0%	$1 place holder if grant funds become available.
		Capital Outlay Total	15,445	8,560	16,988	14,862	1	(16,987)	-100.0%	
		Total Fire Department	**3,851,911**	**3,669,690**	**3,784,386**	**2,616,916**	**3,812,348**	**27,952**	**0.7%**	**V**

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Public Safety Shared Services										
Communications										
01429905	51110	PDD- Sal/Wages FT	228,143	190,863	213,831	154,581	215,446	1,615	0.8%	5 FT Staff
01429905	51150	PDD- Vacation Replacement OT	9,000	6,510	9,000	5,995	9,000	-	0.0%	covers vacation/personal days for dispatchers
01429905	51200	PDD- Sal/Wages PT	3,500	-	2,500	-	2,500	-	0.0%	Reduced to budget for one at several shifts a month
01429905	51300	PDD-Sal/Wages OT	14,600	18,065	14,600	10,043	14,600	-	0.0%	covers cost in emergencies and regular coverage added $3000 from sick replacement
01429905	51350	PDD-FEMA Storm Related OT	1	-	1	-	1	-	0.0%	Expenses related to declared emergencies
01429905	51400	PDD-Longevity Pay	700	300	-	-	-	-		contract item
01429905	51410	PDD-Sick Replacement OT	3,000	1,855	3,000	864	3,000	-	0.0%	covers OT for dispatchers out sick removed $3000 to be placed into reg OT
01429905	51420	PDD-Holiday Pay	9,680	11,628	9,115	3,258	9,115	-	0.0%	contract item
01429905	51430	PDD-Sal/Wages FTO Incentive		2,288	-	-	-	-		
01429905	51440	PDD-Training Coverage - OT		822	-	-	-	-		
01429905	51455	PDD-Training Regular Pay		1,309	-	1,325	-	-		
01429905	51450	PDD-Education Incentive	1,000	-	1,000	-	1,000	-	0.0%	contract item
		Salaries Total	269,624	233,640	253,047	176,066	254,662	1,615	0.6%	
01429905	52100	PDD-Health Insurance	36,632	36,632	47,122	33,707	78,005	30,883	65.5%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01429905	52110	PDD-Dental Insurance	4,579	2,452	2,650	1,919	5,380	2,730	103.0%	1.5% decrease in the premium rate
01429905	52120	PDD-Life Insurance	270	270	270	170	270	-	0.0%	No change in the premium rate
01429905	52200	PDD-FICA	16,717	14,481	15,523	10,619	15,789	266	1.7%	Based on wages: 6.2%
01429905	52210	PDD-Medicare	3,910	3,390	3,834	2,484	3,693	(142)	-3.7%	Based on wages: 1.45%
01429905	52300	PDD-Retirement Town	29,726	24,641	31,687	21,406	35,454	3,767	11.9%	Based on wages: 14.06%
		Benefits Total	91,833	81,866	101,087	70,305	138,591	37,504	37.1%	
01429905	55105	PDD-Equipment Maintenance	20,825	14,559	20,825	9,920	20,825	0	0.0%	2-way comms maintenance/service yearly and monthly contracts, Acorn VS logger ($1275). Contracts paid at the end of the year.
01429905	55108	PDD-Equipment Repair	5,800	1,300	5,800	-	5,800	-	0.0%	Uncovered replacement/repair costs for dispatch items and radio equipment and portable radios
01429905	55256	PDD-Phone Repairs/Service	300	-	300	-	450	150	50.0%	dispatch center phone repairs, updates, 4G fail over, sonicwall fee
		General Expenses Total	26,925	15,859	26,925	9,920	27,075	150	0.6%	
01429905	57006	PDD- Capital Outlay-Equipment	28,700	28,700	-	-	-	-		
		Capital Outlay Total	28,700	28,700	-	-	-	-		
		Communications Total	**417,082**	**360,064**	**381,059**	**256,291**	**420,328**	**39,269**	**10.3%**	

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Health										
01441105	51110	FH- Sal/Wages FT	58,647	58,580	60,194	43,912	61,870	1,676	2.8%	1 FT: Health Officer
		Salaries Total	58,647	58,580	60,194	43,912	61,870	1,676	2.8%	
01441105	52100	FH- Health Insurance					-	-		1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01441105	52110	FH- Dental Insurance	1,900	1,900	1,900	1,199	1,871	(29)	-1.5%	1.5% decrease in the premium rate
01441105	52120	FH- Life Insurance	108	108	108	90	108	-	0.0%	No change in the premium rate
01441105	52200	FH- FICA	3,636	3,632	3,732	2,722	3,836	104	2.8%	Based on wages: 6.2%
01441105	52210	FH- Medicare	850	849	873	637	897	24	2.8%	Based on wages: 1.45%
01441105	52300	FH- Town Retirement	6,551	6,543	7,598	5,342	8,699	1,101	14.5%	Based on wages: 14.06%
		Benefits Total	13,045	13,033	14,211	9,990	15,411	1,200	8.4%	
01441105	55293	FH- Supplies	950	553	950	30	600	(350)	-36.8%	Health Inspection and office supplies
01441105	55224	FH- Postage	77	33	77	13	58	(19)	-24.7%	Health Dept. mailings
01441105	55055	FH- Consulting	1,000	-	1	-	1	-	0.0%	Hazardous Materials Remediation & Consulting for Sportsmen's Club project
01441105	55190	FH- Mobile Communications	1,608	962	1,023	466	1,000	(23)	-2.2%	Phone plan & mobile data terminal usage for Health Officer.
01441105	55191	FH- Mosquito Control	56,100	56,100	39,000	29,950	39,000	-	0.0%	Mosquito control maintenance contract costs
01441105	55270	FH- Software Agreement	2,253	2,388	2,400	2,400	2,400	-	0.0%	Metverse forms and reporting
01441105	55308	FH- Travel Reimbursement	500	-	500	87	200	(300)	-60.0%	Mileage reimbursement for Health Officer
01441105	55050	FH- Conf/Room/Meals	795	-	795	-	795	-	0.0%	Training, Meeting and Seminars for Health Officer
01441105	55088	FH- Dues	35	45	45	90	90	45	100.0%	Health Dept. dues & memberships
01441105	55091	FH- Education/Training	-	-	-	-	1,500	1,500		
		General Expenses Total	63,318	60,081	44,791	33,035	45,644	853	1.9%	
		Health Total	**135,010**	**131,693**	**119,196**	**86,937**	**122,925**	**3,729**	**3.1%**	V
		Total Public Safety Shared Services	**552,093**	**491,757**	**500,255**	**343,229**	**543,253**	**42,998**	**8.6%**	

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Public Works - General Fund										
Administration & Engineering										
01431101	51110	PWA- Sal/Wages FT	448,227	399,430	457,847	309,100	467,907	10,060	2.2%	6 FT: Director, Town Eng, Eng Tech, Office Mgr, Office Clerk, Asst Engineer
01431101	51200	PWA- Sal/Wages PT	500	-	1	-	1	-	0.0%	1- PT-recording secretary for River Committee @ $15/hr
01431101	51300	PWA- Sal/Wages OT	500	96	500	-	500	-	0.0%	
		Salaries Total	449,227	399,527	458,348	309,100	468,408	10,060	2.2%	
01431101	52100	PWA- Health Insurance	64,080	56,284	82,348	41,909	83,665	1,317	1.6%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01431101	52110	PWA- Dental Insurance	6,136	5,176	6,986	3,673	6,881	(105)	-1.5%	1.5% decrease in the premium rate
01431101	52120	PWA- Life Insurance	540	540	540	396	540	-	0.0%	No change in the premium rate
01431101	52130	PWA- LTD Insurance	1,089	1,089	1,120	-	1,136	16	1.4%	No change in the premium rate
01431101	52200	PWA- FICA	27,852	24,096	28,418	18,673	29,041	624	2.2%	Based on wages: 6.2%
01431101	52210	PWA- Medicare	6,514	5,635	6,646	4,367	6,792	146	2.2%	Based on wages: 1.45%
01431101	52300	PWA- Retirement Town	50,123	44,627	57,861	37,676	65,858	7,997	13.8%	Based on wages: 14.06%
		Benefits Total	156,334	137,448	183,919	106,694	193,913	9,995	5.4%	
01431101	55003	PWA- Drug/Alcohol Testing	1,200	778	1,200	477	1,200	-	0.0%	Contract w/Access; required (per USDOT) random testing for all CDL holders & screening new hires
01431101	55048	PWA- Computer Software		357				-		
01431101	55050	PWA- Conf/Room/Meals	3,000	-	1	-	3,000	2,999	299900.0%	National or regional conf 60% Dir, Town Eng; 100% Maint Supt, Hwy Supt @$1100 ea
01431101	55058	PWA- Contracted Services	25,000	25,000	1	-	1	-	0.0%	Moved to CIP
01431101	55088	PWA- Dues	700	650	700	565	700	-	0.0%	Dues: APWA $210, NHPWA $100, Mutual Aid $25; Licenses: PE 2@150/2 yr
01431101	55091	PWA- Education/Training	2,000	2,040	2,000	127	2,000	-	0.0%	Education and training for staff (NHMA, NHDES, NEPW Association)
01431101	55128	PWA- Fuel	1,345	1,108	1,345	746	1,345	-	0.0%	Dir & Eng vehicles
01431101	55133	PWA- General Expenses	850	250	850	567	850	-	0.0%	Meal reimbursement during extended operations per Director's determination
01431101	55158	PWA- Insurance Deductible	1,000	-	1	-	1	-	0.0%	Damage repairs on insurance claims
01431101	55181	PWA- Master Fuel Account	1	11,773	1	(10,557)	1	-	0.0%	Bulk fuel delivery charges less dept allocations; for 109 vehicles
01431101	55190	PWA- Mobile Communications	1,200	1,155	1,200	933	1,200	-	0.0%	60% Director, Town Engineer & Asst Engineer; 100% Highway, MiFi (Engineering)
01431101	55200	PWA- Office Supplies	10,000	8,082	10,000	4,460	10,000	-	0.0%	Gen office supplies $6500; Eng supplies $3500: plotter paper & ink, field books, Town Standards, scanning plans; 60% of copier billing
01431101	55224	PWA- Postage	500	881	500	294	500	-	0.0%	General day to day mailings
01431101	55237	PWA- Radio Repairs	600	-	600	-	600	-	0.0%	4 Desk sets, 6 portables, 42 vehicle units
01431101	55238	PWA- Radio Replacement	1,000	-	1,000	-	1,000	-	0.0%	Digital repeater to communicate with Fire & Police
01431101	55319	PWA- Vehicle Maintenance	600	157	600	-	600	-	0.0%	Dir & Eng vehicles
		General Expenses Total	48,996	52,232	19,999	(2,388)	22,998	2,999	15.0%	
01431101	55998	PWA- Due from Water Fund	(121,104)	(121,004)	(128,453)	(96,340)	(132,464)	(4,011)	3.1%	20% Water Fund offset
01431101	55999	PWA- Due from Sewer Fund	(121,104)	(121,004)	(128,453)	(96,340)	(132,464)	(4,011)	3.1%	20% Sewer Fund offset
		Due from Water/Sewer Funds Total	(242,209)	(242,009)	(256,907)	(192,680)	(264,928)	(8,022)	3.1%	
		Administration & Engineering Total	**412,348**	**347,197**	**405,359**	**220,726**	**420,391**	**15,032**	**3.7%**	**V**

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Highways and Streets										
01431202	51110	HWY- Sal/Wages FT	639,436	644,458	660,834	483,669	664,804	3,970	0.6%	12 FT
01431202	51210	HWY- Sal/Wages Temp	1	-	1	-	1	-	0.0%	Intern, Summer/Fall laborer
01431202	51300	HWY- Sal/Wages OT	20,000	9,107	20,000	5,115	20,000	-	0.0%	Emergency ops, callouts, flood watch, voting/traffic control
01431202	51310	HWY- Sal/Wages Stand-By	7,280	7,160	7,280	5,600	7,280	-	0.0%	After hours on-call status, $140/wk per union contract
01431202	51350	HWY- FEMA Storm Related OT	1	-	1	-	1	-	0.0%	Expenses related to declared emergencies
01431202	51400	HWY- Longevity Pay	6,650	7,700	6,900	-	7,150	250	3.6%	8 FT per union contract
		Salaries Total	673,368	668,425	695,016	494,384	699,236	4,220	0.6%	
01431202	52100	HWY- Health Insurance	209,428	209,428	214,075	147,935	224,195	10,120	4.7%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01431202	52110	HWY- Dental Insurance	13,464	13,858	13,971	9,691	15,951	1,980	14.2%	1.5% decrease in the premium rate
01431202	52120	HWY- Life Insurance	702	702	702	540	702	-	0.0%	No change in the premium rate
01431202	52200	HWY- FICA	41,749	41,561	43,091	29,765	43,353	262	0.6%	Based on wages: 6.2%
01431202	52210	HWY- Medicare	9,764	9,720	10,078	6,960	10,139	61	0.6%	Based on wages: 1.45%
01431202	52300	HWY- Retirement Town	75,215	76,084	87,908	59,828	98,312	10,404	11.8%	Based on wages: 14.06%
		Benefits Total	350,322	351,353	369,825	254,719	392,652	22,827	6.2%	
01431202	55013	HWY- Asphalt Reclamation	10,000	-	10,000	-	10,000	-	0.0%	Grinding & screening to recycle asphalt and concrete into reusable product. Screening compost and sand
01431202	55020	HWY- Bridge Repairs	5,500	-	24,000	2,423	5,500	(18,500)	-77.1%	Garrison Lane rehab completed-in house 2021
01431202	55066	HWY- Culvert Repairs/Replacement	2,000	797	2,000	1,772	4,000	2,000	100.0%	Minor repairs, replace & clearing culverts (pipes & headers)
01431202	55071	HWY- Dam Maintenance	15,000	4,875	2,500	-	2,500	-	0.0%	Dam & abutment concrete & mechanical repairs at Pickpocket, Colcord, Sloans Brook
01431202	55072	HWY - Dam Registration	400	400	400	-	400	-	0.0%	Annual NHDES fees (due December) Sloans Brook
01431202	55091	HWY- Education/Training	3,000	737	1,500	800	1,500	-	0.0%	Classes, licensing (CDL, UNH Tech Transfer classes)
01431202	55096	HWY- Emergency Traffic Control	1,000	-	500	390	500	-	0.0%	Uniformed officer in high traffic, emergencies
01431202	55107	HWY- Equipment Rentals	4,500	-	2,000	2,490	4,500	2,500	125.0%	Rental of equipment not owned by Town, including bulldozer, excavator, grader, screen
01431202	55128	HWY- Fuel	21,455	30,272	19,455	13,972	19,455	-	0.0%	Fuel for highway dept vehicles & equipment
01431202	55134	HWY- General Hand Tools	4,000	3,052	3,500	3,823	4,000	500	14.3%	Repl/repair hand tools incl. compacter, hand-saw, chainsaws, small power tools
01431202	55190	HWY- Mobile Communications	1	1,437	1	644	1	-	0.0%	moved to phone reimbursement
01431202	55212	HWY- Phone Reimbursement	2,400	1,760	2,400	880	2,400	-	0.0%	Cell Phone stipend $40/mo for Supt + 3 Foremen
01431202	55257	HWY- Safety Equipment	4,500	5,107	4,000	4,054	5,000	1,000	25.0%	Hardhats, vests, eye protection, Technu, steel-toed boot repl $185/yr per employee
01431202	55267	HWY- Signs	14,000	7,657	7,000	7,266	8,000	1,000	14.3%	Sign replacement for retro reflectivity, damages.
01431202	55285	HWY- Storm Drain Repair	9,000	5,010	6,000	2,319	6,000	-	0.0%	Repair drain castings. 1,305 catch basins
01431202	55286	HWY- Street Marking	30,000	24,313	25,000	25,714	35,000	10,000	40.0%	Fog lines, center lines, parking spaces (butyl rubber by contractor); crosswalks 2x yr
01431202	55287	HWY- Street Repairs/Maint	18,000	16,821	18,000	10,361	18,000	-	0.0%	Patching town roads & shoulder repair materials; includes asphalt, concrete, gravel
01431202	55310	HWY- Tree Maintenance	22,500	17,333	17,500	4,667	20,000	2,500	14.3%	All trees in Town ROW & parks incl pruning, fertilizing & removal w/ licensed arborist; increasing demands for tree removal & pruning; additional street trees at Lincoln & presence of Emerald Ash Borer (EAB)
01431202	55314	HWY- Uniforms	6,000	7,022	6,000	4,969	6,700	700	11.7%	12 employees (Laundering, repair and replacement)
01431202	55319	HWY- Vehicle Maintenance	45,000	32,454	40,000	47,700	50,000	10,000	25.0%	Maintenance of all dept vehicles and equip
01431202	55337	HWY- Weed Control	8,000	8,000	8,000	6,000	8,000	-	0.0%	Along medians & curbing; contract w/licensed herbicide applicator, $2000/app x 4/yr
		General Expenses Total	226,256	167,047	199,756	140,244	211,456	11,700	5.9%	

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01431202	55251	HWY-Road Paving/Maintenance	800,000	605,618	700,000	599,028	800,000	100,000	14.3%	Incl crack sealing, reconstruction, etc. 3% increase material cost
01431202	55067	HWY- Culvert Replacement	23,000	5,551	23,000	-	10,000	(13,000)	-56.5%	Tamarind Lane 18" steel culvert replacement 2021
01431202	55266	HWY- Sidewalks/Curbing	15,000	-	10,000	2,980	15,000	5,000	50.0%	Sidewalks and curbing, minor repair & replacements
01431202	55284	HWY- Storm Drain Cleaning	25,000	19,980	20,000	20,480	30,000	10,000	50.0%	Annual clean 50% catch basins, material testing (pre-Covid 20% inc)
		Capital Outlay Total	863,000	631,149	753,000	622,488	855,000	102,000	13.5%	
		Highways & Streets Total	**2,112,946**	**1,817,974**	**2,017,597**	**1,511,835**	**2,158,344**	**140,747**	**7.0%**	**V**
Snow Removal										
01431903	51300	PS- Sal/Wages - OT Snow	72,700	45,201	70,000	39,440	70,000	-	0.0%	Includes Mechanic
01431903	51350	PS- Sal/Wages - FEMA Storm Related	1	-	1	-	1	-	0.0%	Expenses related to declared emergencies
		Salaries Total	72,701	45,201	70,001	39,440	70,001	-	0.0%	
01431903	52200	PS- FICA	4,507	2,808	4,340	2,443	4,340	-	0.0%	Based on wages: 6.2%
01431903	52210	PS- Medicare	1,054	657	1,015	571	1,015	-	0.0%	Based on wages: 1.45%
01431903	52300	PS- Retirement Town	8,121	4,925	8,831	4,405	9,842	1,011	11.4%	Based on wages: 14.06%
		Benefits Total	13,682	8,390	14,186	7,419	15,197	1,011	7.1%	
01431903	55026	PS- Calcium Chloride	500	-	1	-	1	-	0.0%	Salt additive used during harsh temperatures in the winter
01431903	55061	PS- Contracted Snow Removal	50,000	2,250	45,000	8,793	45,000	-	0.0%	Hire contractors w/10 wheelers to remove snow for safety downtown, Lincoln St, Ports Ave.
01431903	55118	PS- FEMA Reimb Force Equip	1	-	1	-	1	-	0.0%	Expenses declared winter emergencies
01431903	55119	PS- FEMA Reimb Force Labor	1	-	1	-	1	-	0.0%	Expenses declared winter emergencies
01431903	55128	PS- Fuel	19,670	5,608	17,000	9,428	17,000	-	0.0%	Fuel for snow removal vehicles
01431903	55216	PS- Plow Damages	4,000	742	3,500	2,073	3,500	-	0.0%	Private property damage caused by snow plows
01431903	55218	PS- Plowing	85,000	101,803	80,000	55,761	80,000	-	0.0%	Hire contractors to plow, including dedicated Lincoln St improvements
01431903	55258	PS- Salt	65,000	61,217	60,000	61,385	60,000	-	0.0%	Winter salt for town roads, sidewalks, parking lots; 2020 $46.75/ton
01431903	55259	PS- Sand	1,000	1,440	1,000	831	2,000	1,000	100.0%	Purchase sand during winter months to spread along the town roads, sidewalks, parking lots
01431903	55319	PS- Vehicle Maintenance	23,000	16,838	20,500	7,136	20,500	-	0.0%	Repair snow plows and snow removal equip
		General Expenses Total	248,172	189,899	227,003	145,407	228,003	1,000	0.4%	
		Snow Removal Total	**334,555**	**243,489**	**311,190**	**192,266**	**313,201**	**2,011**	**0.6%**	**V**

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Solid Waste Disposal										
01432304	51200	SW- Sal/Wages PT	18,196	17,544	18,627	13,899	19,146	519	2.8%	1 PT @ 16 hrs/wk including transfer station winter schedule and weekend trash removal
01432304	51300	SW- Sal/Wages OT	5,000	9,611	4,000	7,620	4,000	-	0.0%	OT for Highway employees assigned to Transfer Station
		Salaries Total	23,196	27,155	22,627	21,519	23,146	519	2.3%	
01432304	52200	SW- FICA	1,438	1,682	1,403	1,333	1,435	32	2.3%	Based on wages: 6.2%
01432304	52210	SW- Medicare	336	393	328	313	336	8	2.3%	Based on wages: 1.45%
01432304	52300	SW-Retirement	559	1,054	505	986	562	57	11.4%	Based on wages: 14.06%
		Benefits Total	2,333	3,129	2,236	2,632	2,333	97	4.3%	
01432304	55018	SW- Blue Bags	75,000	154,420	115,000	26,237	115,000	-	0.0%	Includes vendor delivery to store; offset by revenue; projected production cost 30% increase after Jul 2021
01432304	55054	SW- Construction Debris	10,000	12,802	10,000	7,253	13,400	3,400	34.0%	Construction debris container at Transfer Station
01432304	55082	SW- Disposal/Recycling Contract	1,001,880	1,015,262	1,030,000	615,987	996,000	(34,000)	-3.3%	Current contract with Waste Manangement expires May 2022; proposed extension reflects 5.6% annual increases; recycled materials value increasing (costs decreasing)
01432304	55086	SW- Brush Grinding	23,000	1,840	15,000	5,400	20,000	5,000	33.3%	Brush grinding & removal by contractor 2 to 3x per yr as space needs require (contracted Dirt Doctor thru 2022)
01432304	55021	SW-Brush Cutting/Removal		18,000				-		
01432304	55091	SW- Education/Training	650	100	200	150	200	-	0.0%	Solid waste training
01432304	55092	SW- Electricity	1,500	1,800	1,500	1,246	1,500	-	0.0%	Transfer station building
01432304	55093	SW- Electronic Waste Expense	14,000	10,602	10,000	6,043	10,000	-	0.0%	Removal of electronic waste collected at Transfer Station, offset by sticker revenue
01432304	55150	SW- Household Haz Waste Removal	39,000	32,982	42,750	-	42,750	-	0.0%	Cost of annual Oct event; Exeter share $11,300 the rest offset by regional collection revenue & State grant
01432304	55163	SW- Landfill Monitoring	70,000	33,672	100,000	18,385	41,035	(58,965)	-59.0%	Gas and water quality testing, including PFAS & 1,4-dioxane at Cross Road landfill, GMZ expanded & 3 monitoring wells added $31k; replace damaged soil gas standpipes $10k; (landfill cap settlement & slope repair $75k Oct 2021)
01432304	55186	SW- Metal Removal	3,000	1,150	1,500	725	1,500	-	0.0%	Hauling charge to remove metals & white goods
01432304	55201	SW- Operations Maintenance	8,400	5,732	5,000	7,155	6,000	1,000	20.0%	Mowing, materials and supplies at the Transfer Station (Security cameras and equipment)
01432304	55244	SW- Recycle Containers	13,100	18,930	13,100	12,818	19,000	5,900	45.0%	65 gal carts unit price increase from $40 to $58 plus freight; offset by revenue
01432304	55293	SW- Supplies	1,700	1,747	1,500	1,667	1,500	-	0.0%	Stickers and garbage litter bags for Town & Public Works Offices to sell
01432304	55300	SW- Tire Disposal	2,500	-	2,000	279	2,000	-	0.0%	Disposal of Town tires
01432304	55366	SW- Yard Waste	15,505	15,506	15,972	7,868	16,450	478	3.0%	Twice per year curbside collection- leaf and yard waste
01432304	55551	SW- Food Waste Compost Program				940	2,741	2,741		Weekly collection at Transfer Station (Mr. Fox)
		General Expenses Total	1,279,235	1,324,543	1,363,522	712,153	1,289,076	(74,446)	-5.5%	
		Solid Waste Disposal Total	**1,304,764**	**1,354,828**	**1,388,385**	**736,304**	**1,314,555**	**(73,830)**	**-5.3%**	**V**

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Street Lights										
01431605	55092	PW- Electricity- Street Lights	160,000	162,582	160,000	107,053	160,000	-	0.0%	All street lights in Town rights-of-way
01431605	55303	PW- Traffic Light Maintenance	10,340	2,590	9,000	3,748	9,000	-	0.0%	High St, Green St, Alum Dr, Holland Way, Continental Dr signals; controllers, loop detectors, bulbs, audibles & emergency vehicle pre-emption controllers
		General Expenses Total	170,340	165,172	169,000	110,801	169,000	-	0.0%	
		Street Lights Total	**170,340**	**165,172**	**169,000**	**110,801**	**169,000**	**-**	**0.0%**	**V**
Stormwater										
01431118	55293	STW- Supplies	2,700	630	2,700	664	2,700	-	0.0%	Pet waste bags (Town Clerk & Highway), plotter supplies (ink, printheads, paper)
01431118	55058	STW- Contracted Services	52,740	45,443	46,740	19,443	57,100	10,360	22.2%	wet weather sample 134 outfalls/6 years ~ 22 outfalls/yr x $700/outfall = $14,400; outfall catchment system vulnerability factor (SVF) inventory (age, failure criticality prioritization) $10k; quarterly SWPPP inspections $4500; street & lot guidelines & green infrastructure rpt $3k; AMP project TN changes $6k; MS4 annual rpt $5200; TN (NPS only) annual report $8k; staff training $5k
01431118	55190	STW-Mobile Communications	480	-	480	-	480	-	0.0%	Tablet/mifi $40.12/mo
01431118	55291	STW- Subscriptions	4,080	3,424	4,080	4,077	4,080	-	0.0%	GPS, SmartNet, PeopleForms subcriptions
01431118	55386	STW- Catch Basin Replacement					28,000	28,000		Replace 7 Catch basins @ $4k each (MS4 Permit requirement)
01431118	55270	STW- Software Agreement	-	18,669			-	-		NHDES CWSRF Asset Management
		General Expenses Total	60,000	68,165	54,000	24,184	92,360	38,360	71.0%	
		Stormwater Total	**60,000**	**68,165**	**54,000**	**24,184**	**92,360**	**38,360**	**71.0%**	**V**
		Subtotal before Maintenance	**4,394,953**	**3,996,826**	**4,345,531**	**2,796,117**	**4,467,851**	**122,320**	**2.8%**	

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Public Works - Maintenance										
General										
01419406	51110	PM- Sal/Wages FT	267,219	223,828	272,095	172,635	275,012	2,917	1.1%	5 FT Maint Supt, Custodian, 3 Maint Techs
01419406	51200	PM- Sal/Wages PT	33,695	33,484	34,612	26,589	35,132	520	1.5%	1 PT Custodian @ 34hr per week
01419406	51300	PM- Sal/Wages OT	3,000	7,136	3,000	4,891	3,000	-	0.0%	Emergencies, callouts
01419406	51310	PM- Sal/Wages Stand-By	7,280	7,160	7,280	5,600	7,280	-	0.0%	Pay for after hours on-call status, $140/week per union contract
01419406	51350	PM- FEMA Storm Related OT	1	-	1	-	1	-	0.0%	Expenses related to declared emergencies
01419406	51400	PM- Longevity Pay	1,500	1,500	1,550	-	1,600	50	3.2%	2 FT per union contract
		Salaries Total	312,695	273,108	318,538	209,715	322,025	3,487	1.1%	
01419406	52100	PM- Health Insurance	73,645	51,046	72,725	34,982	73,751	1,026	1.4%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01419406	52110	PM- Dental Insurance	5,595	4,015	5,936	3,064	5,846	(90)	-1.5%	1.5% decrease in the premium rate
01419406	52120	PM- Life Insurance	324	324	324	183	324	-	0.0%	No change in the premium rate
01419406	52200	PM- FICA	19,387	16,277	19,749	12,641	19,966	216	1.1%	Based on wages: 6.2%
01419406	52210	PM- Medicare	4,534	3,807	4,619	2,956	4,669	51	1.1%	Based on wages: 1.45%
01419406	52300	PM- Retirement Town	31,164	26,431	35,894	22,330	40,337	4,443	12.4%	Based on wages: 14.06%
		Benefits Total	134,649	101,899	139,247	76,156	144,893	5,646	4.1%	
01419406	55048	PM- Computer Software	3,000	3,000	3,000	-	5,000	2,000	66.7%	Dropping TMA for annual maint of Fleet & Facility Maint software TMA (Dec); converting to People GIS work order system
01419406	55058	PM- Contract Services	43,000	36,035	43,000	43,685	46,500	3,500	8.1%	Town buildings roof snow removal $6k; contracted cleaning Town Offices $26k; Rec Ctr 2x week starting 2020 ($11k)
01419406	55069	PM- Custodial Supplies	16,000	22,733	16,000	9,655	18,000	2,000	12.5%	All Town buildings' paper & cleaning products
01419406	55549	PM- Covid-19 Expenses			11,000	1,526	6,000	(5,000)	-45.5%	Rec Ctr & Snr Ctr daily & TH Public Restrooms 2/wk $8k; $3k in custodial supplies
01419406	55091	PM- Education/Training	800	680	800	150	800	-	0.0%	Continuing education requirements for License renewals Master Elect, Journeyman Plumber/Gas fitter. Education seminars Carpenter.
01419406	55128	PM- Fuel	4,475	3,754	4,000	3,784	4,000	-	0.0%	Maintenance Dept vehicles (5); also includes loaner vehicles to Town Departments
01419406	55173	PM- Licenses	300	-	300	-	300	-	0.0%	Licenses for Electrician and HVAC Plumber Tech
01419406	55176	PM- Maintenance Bld Materials	1,200	924	1,200	221	1,200	-	0.0%	Stock paint, putty, nails, screws
01419406	55178	PM- Maintenance Tools	3,000	2,012	3,000	936	3,000	-	0.0%	HVAC Tech, plumber, elec. tools, replenish drill bits, small power tools
01419406	55190	PM- Mobile Communications	600	404	600	227	600	-	0.0%	Maint. Superintendent cell phone
01419406	55257	PM- Safety Equipment	2,000	1,005	2,000	530	2,000	-	0.0%	Fall protection, eye protection, steel-toed boot replacement $185/yr
01419406	55314	PM- Uniforms	5,500	3,269	5,500	2,062	5,500	-	0.0%	Uniforms and cleaning for 5 Staff
		General Expenses Total	79,875	73,816	90,400	62,775	92,900	2,500	2.8%	
		General Maintenance Total	**527,219**	**448,824**	**548,185**	**348,646**	**559,818**	**11,633**	**2.1%**	**V**

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Town Buildings										
		Town Buildings-Water/Sewer Bills	17,705	14,637	17,005	10,027	16,735	(270)	-1.6%	Water/Sewer bills for Town Buildings
		Town Buildings- Building Maintenance	73,500	63,601	72,500	68,458	76,500	4,000	5.5%	Building Maintenance for Town Buildings, Incl Swasey Parkway & Raynes Barn
		Town Buildings-Covid-19 Expenses	-	-	5,000	-	5,000	-	0.0%	Covid-19 for Town Buildings
		Town Buildings- Natural Gas	60,000	47,852	60,000	34,828	60,000	-	0.0%	Natural Gas for Town Buildings
		Town Buildings- Electricity	108,950	95,180	107,950	67,208	104,950	(3,000)	-2.8%	Electricity for Town Buildings, Incl. Swasey Parkway & Raynes Barn
		Train Station- Supplies	3,800	737	3,800	110	3,800	-	0.0%	Light fixtures, electrical breakers, signage
		Train Station- Platform Lease Liability	22,069	23,096	23,790	22,603	23,790	-	0.0%	Platform Lease Liability Insurance for Train Station
		Train Station- Platform Lease	3,400	3,332	3,400	3,439	3,400	-	0.0%	Platform Lease for Train Station
		Town Buildings Total	**289,424**	**248,434**	**293,445**	**206,673**	**294,175**	**730**	**0.2%**	**V**
Maintenance Projects										
01419406	55177	PM- Maintenance Projects	100,000	100,000	100,000	45,880	100,000	-	0.0%	Town owned building projects
		Total Maintenance Projects	**100,000**	**100,000**	**100,000**	**45,880**	**100,000**	**-**	**0.0%**	**V**
		Town Maintenance/Buildings Total	**916,643**	**797,258**	**941,630**	**601,200**	**953,993**	**12,363**	**1.3%**	
Mechanics/Garage:										
01419415	51110	PG- Sal/Wages FT	143,073	99,496	145,704	76,858	147,181	1,477	1.0%	3 FT: 1 Mech foreman; 2 Mechanics
01419415	51300	PG- Sal/Wages OT	3,000	3,297	3,000	1,550	3,000	-	0.0%	Mechanic OT -76 hours per year
01419415	51310	PG- Sal/Wages Standby Pay		120	-		-	-		
01419415	51400	PG- Longevity Pay	-	800	-		-	-		
		Salaries Total	146,073	103,713	148,704	78,408	150,181	1,477	1.0%	
01419415	52100	PG- Health Insurance	77,470	41,420	72,545	34,288	73,705	1,160	1.6%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01419415	52110	PG- Dental Insurance	5,700	2,775	4,850	2,176	4,777	(73)	-1.5%	1.5% decrease in the premium rate
01419415	52120	PG- Life Insurance	162	162	162	87	162	-	0.0%	No change in the premium rate
01419415	52200	PG- FICA	9,057	6,710	9,220	4,543	9,311	92	1.0%	Based on wages: 6.2%
01419415	52210	PG- Medicare	2,118	1,569	2,156	1,062	2,178	21	1.0%	Based on wages: 1.45%
01419415	52300	PG- Retirement Town	16,316	11,195	18,797	9,574	21,115	2,318	12.3%	Based on wages: 14.06%
		Benefits Total	110,823	63,832	107,730	51,730	111,248	3,518	3.3%	
01419415	55128	PG- Fuel	1,600	1,037	1,600	917	1,600	-	0.0%	Mechanics shop truck & forklift
01419415	55129	PG- Fuel Dispensing System	4,000	3,115	4,000	-	4,000	-	0.0%	Fuel pumps, UST inspection, reporting equipment, 23 year old fuel island maintenance
01419415	55183	PG- Mechanics Tools	3,000	1,808	3,000	658	3,900	900	30.0%	Increase mechanics' allowance from $500 to $800/ea (hasn't increased since 2000); replace Town owned tools; rental
01419415	55316	PG- Vehicle Equipment Stock	5,000	5,092	5,000	3,665	5,000	-	0.0%	Fluids, filters, bulbs, nuts & bolts for all Town Departments
01419415	55319	PG- Vehicle Maintenance	2,000	941	2,000	894	2,000	-	0.0%	Maintenance Dept vehicles (5) + forklift
01419415	55338	PG- Weight Testing/Repair	1,000	500	1,000	-	1,000	-	0.0%	3 mechanic lifts certified testing & repair, 2 crane mounted electric hoists
		General Expenses Total	16,600	12,494	16,600	6,134	17,500	900	5.4%	
		Mechanics/Garage Total	**273,496**	**180,039**	**273,034**	**136,272**	**278,929**	**5,895**	**2.2%**	**V**
		Total Public Works Budget	**5,585,092**	**4,974,123**	**5,560,195**	**3,533,588**	**5,700,773**	**140,578**	**2.5%**	**V**

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Welfare & Human Services										
Welfare										
01444110	51110	WE- Sal/Wages FT	7,942	7,924	8,152	6,239	8,379	227	2.8%	
		Salaries Total	7,942	7,924	8,152	6,239	8,379	227	2.8%	
01444110	52200	WE- FICA	492	459	505	381	519	14	2.8%	Based on wages: 6.2%
01444110	52210	WE- Medicare	115	107	118	89	121	3	2.8%	Based on wages: 1.45%
01444110	52300	WE-Retirement - Town	887	885	1,029	760	1,178	149	14.5%	Based on wages: 14.06%
		Benefits Total	1,495	1,451	1,653	1,230	1,819	166	10.1%	
01444110	55025	WE- Burial Expense	3,000	2,250	3,000	1,500	3,000	-	0.0%	Cremation - aging low income population
01444110	55050	WE- Conf/Room/Meals	200	121	200	125	200	-	0.0%	Zoom NHLWAA Annual Mtg
01444110	55074	WE - Direct Relief				519		-		
01444110	55075	WE - Direct Relief- Electricity	7,500	1,026	7,500	3,839	6,000	(1,500)	-20.0%	
01444110	55076	WE - Direct Relief-Food/Gas	500	-	500	-	500	-	0.0%	Grocery store gift cards when St. V de P not available.
01444110	55077	WE - Direct Relief - Heat	2,500	-	2,500	-	2,500	-	0.0%	Oil or gas
01444110	55078	WE - Direct Relief -Medical	2,500	-	2,500	-	2,500	-	0.0%	Usually advocate to other agencies.
01444110	55079	WE - Direct Relief- Rent	45,000	58,990	45,000	20,848	19,000	(26,000)	-57.8%	This line has an offsetting revenue account
01444110	55541	WE - Direct Relief- Hotel				12,255	27,000	27,000		When shelters unavailable or if children/elderly/handicapped involved.
01444110	55088	WE- Dues	55	-	55	140	140	85	154.5%	State local welfare dues $40; Housing dues $100
01444110	55106	WE- Equipment Purchase	250	-	-			-		
01444110	55133	WE- Direct Relief General Expense	1,500	2,818	1,500	1,214	1,500	-	0.0%	Direct relief that doesn't fall under other lines i.e. car repairs, daycare, etc.
01444110	55190	WE- Mobile Communications	180	180	180	74	180	-	0.0%	Off hours usag /split 50/50 with TM budget
01444110	55200	WE-Office Supplies	210	65	210	151	150	(60)	-28.6%	notebooks, folders and desk supplies.
01444110	55224	WE- Postage	20	40	20	30	30	10	50.0%	Client/state/agencies - postage
01444110	55308	WE- Travel Reimbursement	200	-	150	-	150	-	0.0%	Local monthly meetings, NHMA Conference - Manchester, State Monthly Meetings -Concord, Seminars
		General Expenses Total	63,615	65,491	63,315	40,695	62,850	(465)	-0.7%	
		Welfare Total	**73,052**	**74,866**	**73,120**	**48,164**	**73,048**	**(72)**	**-0.1%**	**V**
Human Services										
01444511	55360	HS- Human Services Funding	103,805	103,430	106,720	68,265	105,105	(1,615)	-1.5%	See separate list (Human Services Funding Committee)
		Human Services Total	**103,805**	**103,430**	**106,720**	**68,265**	**105,105**	**(1,615)**	**-1.5%**	**V**
		Total Welfare & Human Services	**176,857**	**178,296**	**179,840**	**116,429**	**178,153**	**(1,687)**	**-0.9%**	**V**

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Parks & Recreation										
Recreation										
01452001	51110	PR- Sal/Wages FT	245,957	244,956	252,939	185,082	257,136	4,197	1.7%	4 FT: Director, Asst. Director, Rec Coord, Office Manager
01452001	51300	PR- Sal/Wages OT	1,200	1,163	1,200	1,188	-	(1,200)	-100.0%	Recreation Coordinator nights and weekends
		Salaries Total	247,157	246,119	254,139	186,270	257,136	2,997	1.2%	
01452001	52100	PR- Health Insurance	35,387	35,273	36,275	27,082	63,745	27,470	75.7%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01452001	52110	PR- Dental Insurance	4,345	4,345	4,345	2,879	4,277	(68)	-1.6%	1.5% decrease in the premium rate
01452001	52120	PR- Life Insurance	324	324	325	139	270	(55)	-16.9%	No change in the premium rate
01452001	52130	PR- LTD Insurance	832	832	859	51	883	24	2.8%	No change in the premium rate
01452001	52200	PR- FICA	15,324	14,947	15,757	11,298	15,942	186	1.2%	Based on wages: 6.2%
01452001	52210	PR- Medicare	3,584	3,495	3,685	2,642	3,728	43	1.2%	Based on wages: 1.45%
01452001	52300	PR- Retirement Town	27,607	27,492	32,078	22,531	36,153	4,075	12.7%	Based on wages: 14.06%
		Benefits Total	87,403	86,707	93,324	66,622	124,999	31,676	33.9%	
01452001	55088	PR- Dues	700	655	700	590	700	-	0.0%	NHRP/NRPA/NEPA Dues for Department Staff
01452001	55224	PR- Postage	150	62	150	-	150	-	0.0%	General office mailing-Done towards the winter
01452001	55293	PR- Supplies	1,500	881	1,500	782	1,500	-	0.0%	Office supplies: pens, paper, ink and other supplies
01452001	55542	PR- Senior Services	7,500	1,119	7,500	358	5,000	(2,500)	-33.3%	Senior Programming Initiative
		General Expenses Total	9,850	2,717	9,850	1,730	7,350	(2,500)	-25.4%	
		Recreation Total	**344,410**	**335,543**	**357,313**	**254,622**	**389,485**	**32,173**	**9.0%**	**V**
Parks										
01452002	51110	PK- Sal/Wages FT	74,454	73,834	77,068	41,640	81,717	4,649	6.0%	2 FT (Foreman and Laborer)
01452002	51300	PK- Sal/Wages OT	5,500	5,677	5,500	1,385	4,500	(1,000)	-18.2%	OT for 2 FT Employees
01452002	51400	PK- Longevity Pay	900	900	1,000	792	-	(1,000)	-100.0%	Per Union Contract
		Salaries Total	80,854	80,411	83,568	43,817	86,217	2,649	3.2%	
01452002	52100	PK- Health Insurance	28,695	28,606	29,410	15,113	46,813	17,403	59.2%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01452002	52110	PK- Dental Insurance	1,593	1,593	1,593	836	2,906	1,313	82.4%	1.5% decrease in the premium rate
01452002	52120	PK- Life Insurance	108	108	108	55	108	-	0.0%	No change in the premium rate
01452002	52200	PK- FICA	5,013	4,730	5,181	2,570	5,345	164	3.2%	Based on wages: 6.2%
01452002	52210	PK- Medicare	1,172	1,106	1,212	600	1,250	38	3.2%	Based on wages: 1.45%
01452002	52300	PK- Retirement Town	9,031	8,982	10,576	5,287	12,122	1,546	14.6%	Based on wages: 14.06%
		Benefits Total	45,613	45,125	48,080	24,461	68,545	20,465	42.6%	
01452002	55033	PK- Chem Toilet Rental	1,900	1,502	1,900	1,900	2,100	200	10.5%	Prices skyrocketed due to covid and a shortage of porta potties.
01452002	55058	PK- Contract Services	45,050	46,843	45,050	36,790	45,050	-	0.0%	The cost of materials and labor has increased due to covid. This line is very important for the parks to stay well maintained. We will attempt to do more inhouse once we are fully staffed.
01452002	55106	PK- Equipment Purchase	3,000	2,013	3,000	2,967	5,000	2,000	66.7%	We are looking to replace one of our oldest trailers that needs numerous repairs and doesn't actually meet out needs with an enclosed trailer. This true landscape trailer would bring functionailty as well as security for our equipment while providing additional storage options. Having a mobile garage will increase our efficency of our workers who need to load and unload the mowers each night to preserve them.
01452002	55108	PK- Equipment Repairs	850	700	850	691	850	-	0.0%	We have had numerous repairs on various pieces of equipment. This should remain level funded.
01452002	55109	PK- Equipment Supplies	8,800	7,800	8,800	4,676	7,800	(1,000)	-11.4%	Flags, field paint, keys and locks, lumber misc.

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01452002	55128	PK- Fuel	5,165	2,693	5,165	2,268	4,200	(965)	-18.7%	Fuel estimate-We are evaluating our routes to become more efficent.
01452002	55164	PK- Landscaping Supplies	15,500	11,849	15,500	14,345	14,500	(1,000)	-6.5%	Purchase of mulch, playground chips, flowers, weed fabric. And Infield top dressing. We are looking to replace all the planting around the town bandstand in the spring of 2022.
01452002	55239	PK- Park Maintenance	7,000	6,940	7,000	5,535	7,000	-	0.0%	This line include irrigation repairs, dock installation as well as purchasing of park supplies like garbage cans.
01452002	55267	PK- Signs	700	948	700	700	700	-	0.0%	Several signs need replacement such as Gilman Park, Pool, as well as Stewart.
01452002	55314	PK- Uniforms	750	707	750	546	750	-	0.0%	Shoes, shirts, pants (pricing has increased for beathable material for shirts).
01452002	55319	PK- Vehicle Maintenance	3,000	2,267	2,500	2,076	2,500	-	0.0%	We are still looking to add snow tires. We had several vehicle repairs that popped up due to accidents which changed our priorties.
		General Expenses Total	91,715	84,264	91,215	72,494	90,450	(765)	-0.8%	
		Parks Total	**218,182**	**209,800**	**222,863**	**140,772**	**245,212**	**22,349**	**10.0%**	**V**
		Total Parks & Recreation	**562,592**	**545,343**	**580,176**	**395,394**	**634,697**	**54,521**	**9.4%**	**V**
Other Culture & Recreation										
Other Culture & Recreation										
01452004	55036	OC- Christmas Lights	5,000	5,089	5,000	2,884	5,000	-	0.0%	Churchill's greenery, Unitil electric bill
01452004	55037	OC- Christmas Parade	3,000	3,000	4,500	5	4,500	-	0.0%	Parade costs including bands, Police detail, etc.
01452004	55292	OC- Summer Concerts	9,000	7,270	9,000	10,945	9,000	-	0.0%	Summer concerts in Swasey Parkway
		Other Culture & Recreation Total	**17,000**	**15,359**	**18,500**	**13,834**	**18,500**	**-**	**0.0%**	**V**
Special Events										
01452005	55112	SE- Exeter Brass Band	3,500	-	3,500	3,531	4,000	500	14.3%	Payments to brass band performers
01452005	55320	SE- Veteran's Activities	3,500	3,627	3,500	2,031	3,500	-	0.0%	Memorial Day flags, Vets Day flags, Lunch
01452005	55006	SE- Fireworks	8,000	-	8,000	8,000	8,000	-	0.0%	Fireworks for AIM Festival
		Special Events Total	**15,000**	**3,627**	**15,000**	**13,562**	**15,500**	**500**	**3.3%**	**V**
		Total Other Culture & Recreation	**32,000**	**18,986**	**33,500**	**27,396**	**34,000**	**500**	**1.5%**	**V**

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Public Library										
Library										
01455001	51110	LB- Sal/Wages FT	451,674	454,264	468,192	361,672	490,683	22,491	4.8%	8 FT Employees
01455001	51200	LB- Sal/Wages PT	178,728	103,974	183,340	102,843	191,500	8,160	4.5%	14 PT Employees
		Salaries Total	630,402	558,238	651,532	464,515	682,183	30,651	4.7%	
01455001	52100	LB- Health Insurance	85,532	85,532	105,795	79,457	106,804	1,009	1.0%	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01455001	52110	LB- Dental Insurance	6,208	6,208	6,208	4,656	6,114	(94)	-1.5%	1.5% decrease in the premium rate
01455001	52120	LB- Life Insurance	486	486	486	220	486	-	0.0%	No change in the premium rate
01455001	52130	LB- LTD Insurance	1,080	1,080	1,092	-	1,086	(6)	-0.5%	No change in the premium rate
01455001	52140	LB-Health Insurance Buyout		5,739			-	-		
01455001	52200	LB- FICA	39,085	33,898	40,395	27,720	42,295	1,900	4.7%	Based on wages: 6.2%
01455001	52210	LB- Medicare	9,141	7,928	9,447	6,484	9,892	444	4.7%	Based on wages: 1.45%
01455001	52300	LB- Retirement Town	50,452	50,741	59,096	43,213	68,990	9,894	16.7%	Based on wages: 14.06%
01455001	52500	LB- Unemployment Comp	218	-	218	218	182	(36)	-16.5%	Primex
01455001	52600	LB- Workers Comp Insurance	2,819	3,037	3,120	2,660	3,308	188	6.0%	Primex
01455001	55172	LB- Liability Insurance	1,158	1,158	1,274	1,274	1,338	64	5.0%	Primex
		Benefits Total	196,179	195,806	227,131	165,902	240,495	13,364	5.9%	
01455001	55233	LB- Public Services	206,304	206,304	202,604	202,604	202,604	-	0.0%	Appropriation for general Library expenses paid directly by Library
01455001	55313	LB- Transfer Budget Balance		52,017				-		
		General Expenses Total	206,304	258,321	202,604	202,604	202,604	-	0.0%	
		Total Library	**1,032,885**	**1,012,365**	**1,081,267**	**833,021**	**1,125,282**	**44,015**	**4.1%**	**V**
Debt Service & Capital										
Debt Services										
01471121	58003	GF- Epping Rd Water Tank	105,000	105,000	105,000	105,000	105,000	-	0.0%	2028 Final payment
01471121	58004	GF- Great Dam Removal	155,000	155,000	155,000	155,000	155,000	-	0.0%	2024 Final payment
01471121	58005	GF- Great Dam Study	34,800	34,800	34,200	34,200	-	(34,200)	-100.0%	2021 Final payment
01471121	58007	GF- Sidewalk Program	55,000	55,000	55,000	55,000	55,000	-	0.0%	2025 Final payment
01471121	58008	GF- Linden St. Bridge/Culvert	70,000	70,000	70,000	70,000	70,000	-	0.0%	2025 Final payment
01471121	58026	GF- Lincoln Street Ph#2	97,188	97,188	97,188	97,188	97,188	-	0.0%	2032 Final payment
01471121	58029	GF- Court Street Culvert	116,090	116,090	116,090	116,090	116,090	-	0.0%	2027 Final payment
01471121	58031	GF- String Bridge Rehabilitation	65,000	65,000	65,000	65,000	60,000	(5,000)	-7.7%	2023 Final payment
01471121	58034	GF- Rec Park Development	45,600	45,600	45,000	45,000	45,000	-	0.0%	2024 Final payment
01471121	58035	GF- Salem St. Utility Design & Engin	5,908	5,908	5,538	5,538	5,538	-	0.0%	2024 Final payment
01471121	58037	GF- Library Renovations/Addition			251,600	251,600	255,000	3,400	1.4%	2036 Final payment
01471121	58835	GF- Salem St. Utility Improvements					56,996	56,996		
01471121		GF Debt Service Principal Total	749,586	749,585	999,616	999,616	1,020,812	21,196	2.1%	
01472122	58514	GF- Epping Rd Water Tank Interest	49,300	44,778	44,027	38,001	38,756	(5,271)	-12.0%	2028 Final payment
01472122	58515	GF- Great Dam Removal Interest	39,525	39,525	31,620	31,620	23,715	(7,905)	-25.0%	2024 Final payment
01472122	58516	GF- Great Dam Study Interest	2,070	2,070	1,026	1,026	-	(1,026)	-100.0%	2021 Final payment
01472122	58518	GF- Sidewalk Program Interest	9,808	9,808	7,553	7,553	5,848	(1,705)	-22.6%	2025 Final payment
01472122	58519	GF- Linden St. Bridge/Culvert	12,176	12,176	9,306	9,306	7,136	(2,170)	-23.3%	2025 Final payment
01472122	58527	GF- Lincoln Street Ph#2	60,548	60,548	55,591	55,591	50,635	(4,956)	-8.9%	2032 Final payment
01472122	58528	GF- Court Street Culvert	46,131	46,131	40,211	40,211	34,290	(5,921)	-14.7%	2027 Final payment
01472122	58530	GF- String Bridge Rehabilitation	12,750	12,750	9,435	9,435	6,120	(3,315)	-35.1%	2023 Final payment
01472122	58534	GF- Rec Park Development	12,625	12,624	9,180	9,180	6,885	(2,295)	-25.0%	2024 Final payment
01472122	58535	GF- Salem St. Utility Design & Engin	1,520	1,519	1,083	1,083	800	(283)	-26.1%	2024 Final payment
01472122	58537	GF- Library Renovations/Addition			165,566	165,562	151,356	(14,210)	-8.6%	2035 Final payment
01472122		GF- Salem St. Utility Improvements					39,148	39,148		2036 Final payment
		GF Debt Service Interest Total	246,453	241,928	374,598	368,567	364,689	(9,909)	-2.6%	

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01472323	58501	GF- TAN Interest	1	-	1	-	1	-	0.0%	Reserve for Tax Anticipation Note
		TAN Interest Total	1	-	1	-	1	-	0.0%	
01472424	58500	GF- BAN Interest	59,100	59,100	-		-	-		Interest on BAN (Library renovation) per Newburyport Savings Bank. BAN extended through 8/2020
		BAN Interest Total	59,100	59,100	-	-	-	-		
		Debt Services Total	**1,055,140**	**1,050,614**	**1,374,215**	**1,368,183**	**1,385,502**	**11,287**	**0.8%**	**V**
Miscellaneous										
01419417	55081	GG- Disaster Repairs - Insured	1		1	-	1	-	0.0%	
01419417	55224	GG- Postage	1	1,596	1	871	1	-	0.0%	Town-wide postage reserve
01419417	55060	GG- Cash Over/Short	1	(17)	1	15	1	-	0.0%	Town-wide cash over/short in-house collections
01419417	55189	GG- Misc Expense	1	(0)	1		1	-	0.0%	Internal audit entry
		General Expenses Total	4	1,578	4	886	4	-	0.0%	V
Vehicle Replacement										
01419416	57005	GG- CO - Leases	338,953	337,871	290,615	249,781	143,658	(146,957)	-50.6%	See separate list
01419418	57012	GG- CO - Vehicles	77,955	73,005	106,000	-	110,000	4,000	3.8%	See separate list
		Capital Outlay Total	416,907	410,876	396,615	249,781	253,658	(142,957)	-36.0%	
Cemeteries										
01419500	57000	GG-CO-Cemeteries	1	-	1	-	1	-	0.0%	
			1	-	1	-	1	-	0.0%	V
Capital Outlay-Other										
01419900	55361	GG- CO- Land Acquistion/Purchase	1	-	1	-	1	-	0.0%	
01419900	57020	GG- CO-Public Safety Study		8,827			-	-		
01419900	57006	GG- CO- Equipment	4,250	6,052	4,250	3,808	4,250	-	0.0%	Vehicle Data Gathering (AA Tracking)
		Capital Outlay Total	4,251	14,879	4,251	3,808	4,251	-	0.0%	V
		General Government Total	**421,163**	**427,334**	**400,871**	**254,475**	**257,914**	**(142,957)**	**-35.7%**	
		Total Debt Service & Capital	**1,476,303**	**1,477,947**	**1,775,086**	**1,622,658**	**1,643,416**	**(131,670)**	**-7.4%**	

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Benefits & Taxes										
Payroll Taxes & Benefits										
		GG- Health Insurance Reserve			-		(14,124)	(14,124)		1% Decrease in Town contribution to Premiums General Fund, Water Fund, Sewer Fund
		GG- Dental Insurance Reserve			-			-		2% increase YOY General Fund, Water Fund, Sewer Fund
		GG- Life Insurance Reserve	-		-			-		2% increase YOY General Fund, Water Fund, Sewer Fund
		GG- LTD Insurance Reserve						-		2% increase YOY General Fund, Water Fund, Sewer Fund
01415535	52140	GG- Insurance Buyout	160,330	141,542	156,054	128,837	156,420	366	0.2%	Health Insurance Buyout
01415535	52200	GG- FICA		3,279		6,090	1	1		
01415535	52210	GG- Medicare		2,056		1,917	1	1		
01415536	52150	GG-Retirement/ Sick Leave Buyout	1	114,331	1	48,263	1	-	0.0%	Use funds in Sick Leave CRF
01415531	55125	GG- Flexible Spending Fees	1,221	1,051	1,221	413	1,221	-	0.0%	Fees for employees FSA account
		Payroll Taxes & Benefits Total	**161,552**	**262,258**	**157,276**	**185,520**	**143,520**	**(13,756)**	**-8.7%**	**V**
Unemployment										
01415533	52500	GG- Unemployment Comp	2,897	2,897	2,897	2,897	2,416	(481)	-16.6%	Primex
		Unemployment Total	**2,897**	**2,897**	**2,897**	**2,897**	**2,416**	**(481)**	**-16.6%**	**V**
Worker's Compensation										
01415537	52600	GG- Workers Comp Insurance	213,402	213,402	236,198	201,346	250,370	14,172	6.0%	Primex
		Worker's Compensation Total	**213,402**	**213,402**	**236,198**	**201,346**	**250,370**	**14,172**	**6.0%**	**V**
Insurance										
01419614	55124	GG- Fleet Insurance	7,141	7,141	7,855	7,855	8,248	393	5.0%	Primex
01419614	55157	GG- Insurance Deductible	3,000	1,000	3,000	1,000	3,000	-	0.0%	Town has $1K deductible per occurrence
01419614	55158	GG- Ins Reimbursed Repairs	1	1,000	1	(1,160)	1	-	0.0%	
01419614	55172	GG- Liability Insurance	53,237	53,237	58,568	58,568	61,497	2,929	5.0%	Primex
		Insurance Total	**63,379**	**62,378**	**69,424**	**66,263**	**72,746**	**3,322**	**4.8%**	**V**
		Total Benefits & Taxes	**441,230**	**540,935**	**465,795**	**456,026**	**469,052**	**3,257**	**0.7%**	**V**
		Total General Fund	**19,605,537**	**18,427,099**	**19,917,541**	**14,010,548**	**20,385,366**	**467,824**	**2.3%**	

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Warrant Articles/Other										
WAR										
01500000	59***	Self-Contained Breathing Apparatus					59,064	59,064		CIP P#13, Cost: $348,344 - Lease purchase $59,064 for 7 yrs
01500000	59***	Police Body Cameras					52,821	52,821		CIP P#14, Cost: $233,000-Lease Purchase $ 52,821 for 5 yrs
01500000	59017	Sick Leave Expendable Trust Fund	100,000		100,000	100,000	100,000	-	0.0%	Sick Leave Capital Reserve - Funds from GF Balance
01500000	59095	Conservation Fund Appropriation	50,000		50,000	50,000		(50,000)	-100.0%	
01500000	59***	Fire Dept Engine #5					82,355	82,355		CIP P#45, Cost $650,000, Lease purchase, $82,355 for 10 years
01500000	59***	Raynes Barn Improvements					100,000	100,000		CIP P #12 Building Maint. Town is seeking LCHIP grant to reduce Town's expense (GF Fund Balance)
01500000	59***	Highway 1-Ton Dump Body Truck #9					71,801	71,801		CIP P#71 (GF Fund Balance)
01500000	59049	Snow/Ice Deficit Fund	50,000		50,000	50,000	50,000	-	0.0%	Snow/Ice Deficit Non-Capital CRF (GF Fund Balance)
01500000	59080	Intersection Improvements Program		8,473			50,000	50,000		CIP P#18, requested to advance one yr in response to intersection concerns
01500000	59090	Parks & Rec CRF	100,000	41,350	100,000	100,000	100,000	-	0.0%	CIP P#15 Continued investment in capital reserve fund established in 2019 (GF Fund Balance)
01500000	59***	Fire Dept Car#3 Replacement					47,969	47,969		CIP P#41 (GF Fund Balance)
01500000	59***	Facilities Condition Assessment					45,000	45,000		CIP P#2, Recommended by Facilities Committee
01500000	59***	Highway Ford Explorer Hybrid #65					44,750	44,750		CIP P#59
01500000	59***	DPW Replacement of car #51						-		CIP P#87 Deferred by BRC
01500000	59***	Bike & Pedestrian Improvement Plan					25,000	25,000		CIP P #9 Develop a Bike & Pedestrain Master Plan for inclusion in the Town's Master Plan Document
01500000	59102	Public Works Garage Design	-		-		25,000	25,000		CIP P#1 Design (Water & Sewer Fund components)
01500000	59013	SEIU 1984 Collective Bargaining						-		SEIU 1984 CBA
01500000		Swasy Parkway Permit Fee Approp			1,300		3,635	2,335	179.6%	Appropriation from Fund Balance to turn over Swasey Parkway fees to the SP Expendable Trust Fund - Amount TBD
01500000		Exeter Police Association Agreement			-			-		Exeter Police Association CBA
01500000		Exeter Professional Firefighters' Association						-		Exeter Professional Firefighters' Association CBA
01500000	59093	Pickpocket Dam CRF	110,000	11,416		47,198		-		
01500000		Stewart Park Seawall Deficit Funding			105,794			(105,794)	-100.0%	
01500000		Public Safety Alternatives Analysis			100,000			(100,000)	-100.0%	
01500000	59079	Communications Repeater Site	78,792					-		CIP P#11 Fuller Lane Water Tower
01500000	59094	Metered Parking	115,000	3,000				-		Train St (Metered) Lincoln St (1 Hr)
01500000		Highway Pavement Hot Box					59,481	59,481		CIP P#63
		Total Warrant Articles	**811,664**	**186,293**	**507,094**	**347,198**	**916,876**	**409,782**	**80.8%**	
Borrowing/ Other										
		Pickpocket Dam Modification					185,000	185,000		CIP P#19 Letter of Deficiency from NHDES
		Westside Dr Area Reconst Design					69,338	69,338		CIP P#25 Westside Drive Area Reconstruction (Water & Sewer Fund components)
		10 Hampton Rd. Property Purchase					1,250,000	1,250,000		Purchase property for new Parks & Rec offices and $100K in improvements
		Landfill Solar Array Project			3,600,000		-	(3,600,000)	-100.0%	
		Salem St. Area Utility Replacements			1,010,000	1,010,000	-	(1,010,000)	-100.0%	
		Borrowing/Other Total	**-**	**-**	**4,610,000**	**1,010,000**	**1,504,338**	**(3,105,662)**	**-67.4%**	
		GF Warrant Articles/Other Total	**811,664**	**186,293**	**5,117,094**	**1,357,198**	**2,421,214**	**(2,695,880)**	**-52.7%**	
		Total General Fund Budget & Warrant Articles	**20,417,201**	**18,613,392**	**25,034,635**	**15,367,746**	**22,806,580**	**(2,228,056)**	**-8.9%**	

Community Power Plan – Cliff Sinnott, Electric Aggregation Committee

MEMO TO: Exeter Select Board

FROM: Exeter Community Power Aggregation Committee
(Lew Hitzrot, Cliff Sinnott, Nick Devonshire, Stephanie Marshall)

DATE: December 1, 2021

SUBJECT: Committee Update and Draft Exeter Community Power Aggregation Plan

Thank you for making time on your upcoming Board agenda for a timely update from the Exeter Community Power Aggregation Committee. Since last May when the Board established our Committee, we have been working on a number of fronts toward the goal of developing a community power program for Exeter. This work has included research into the advisability of establishing community power, monitoring state legislation, developing public education materials and drafting an energy aggregation plan.

As part of our primary charge, we have completed a Draft Electric Aggregation Plan which we are transmitting to you with this memo. Also attached are slides summarizing the plan (presented at the first public hearing on the plan held on Monday) and the Plan Appendix with related materials, including RSA 53-E, an information brochure, a Q&A document and a community survey about community power which is currently active on our Committee's page of the Town's website.

Our primary purpose at your meeting Monday is to present a summary of our Draft Electric Aggregation Plan and to respond to questions and comments you may have. The plan we are presenting is a draft, not the final plan. At this point in the process we are collecting input on the draft. The Committee won't approve a final plan until after a second public hearing, which is scheduled for December 13th (7:00PM Nowak Room).

The Plan was developed by our Committee and closely follows the stated content requirements of RSA 53-E:6. It also uses supporting materials provided by the Community Power Coalition of NH (CPCNH) as well as the plans prepared by other New Hampshire communities that are in the process or have already established Community Power Programs (Keene, Lebanon, Harrisville, Hanover, Rye, etc).

The attached slide presentation contains a fairly complete summary of the plan contents, as well as recapping some background information about community power. Some key parameters of the plan are as follows:

- The Exeter Community Power Program will be set up on an "opt-out" basis meaning that customers who are receiving their power from Unitil's default supplier will we automatically switched to the Town's default supplier unless they opt out. Default supply customers can choose to switch back (or to another alternative) at anytime without penalty. Customers who already use an alternative supplier won't be affected, but can choose to join Exeter's program if they wish.
- Nothing will change regarding Unitil's role as our deliverer of electricity though its distribution system. They will remain our regulated utility as before.
- Exeter Community Power intends to offer innovative service and rate options to customers on an "opt-in" basis, starting with energy services that have much higher renewable energy content than the existing default service.

- Our program will be self-funded by rates paid by participating customers only – no property taxes or other town revenue may be used to cover program expenses except initial incidental costs associated with compliance and with bidding for and legal review of service contracts.
- The Plan outlines an extensive public outreach process to fully inform and educate potential customers in advance of automatic enrollment in the community power program and to inform them of their right and the mechanisms to opt-out without penalty.
- The Town will contract for the services and power supplies necessary to run the program. It will implement and operate the program through CPCNH or third part community power service providers, minimizing impact on staff. The main impact will come before the program launches in the form of time spent on public outreach and education, and developing and bidding out the necessary service agreements and on selecting service providers.
- The Plan assumes but does not require that CPCNH will provide the majority of services necessary to implement and run the Exeter Community Power Program. It further assumes the selection of service provider(s) will be subject to the Town's established selection processes.
- The Plan assumes that the program will not launch unless and until the Community Powe default energy rate is at or below than the existing Unitil default rate. Though not included in the draft, we intend to add another recommendation that the program not launch if the Town is unable to secure the self-funded services needed to minimize added work load to town staff.

Next Steps

We are not requesting or expecting any immediate action by the Board at this point. We wanted to give you the opportunity to weigh in on the plan during this review and input phase. Following the second public hearing on the 13th, and assuming the Committee approves the plan and determines, per RSA 53-E:6 IV., that 'it is in the best long term interest of the Town and ratepayers,' we will transmit to the Board the final plan.

At that point, per RSA 53 E:7, it will be the Board's decision whether or not to forward the plan for adoption at Town Meeting. If Town Meeting approves the plan and authorizes a community power program for Exeter, it is our understanding the timing for implementing it will be at your discretion, and, in any event, will need to wait until the PUC has adopted rules governing community power programs. Following adoption of those rules, we assume our community power program will be subject to PUC approval. We favor moving forward at this point despite this rulemaking uncertainty so as to avoid the need to wait another year to begin.

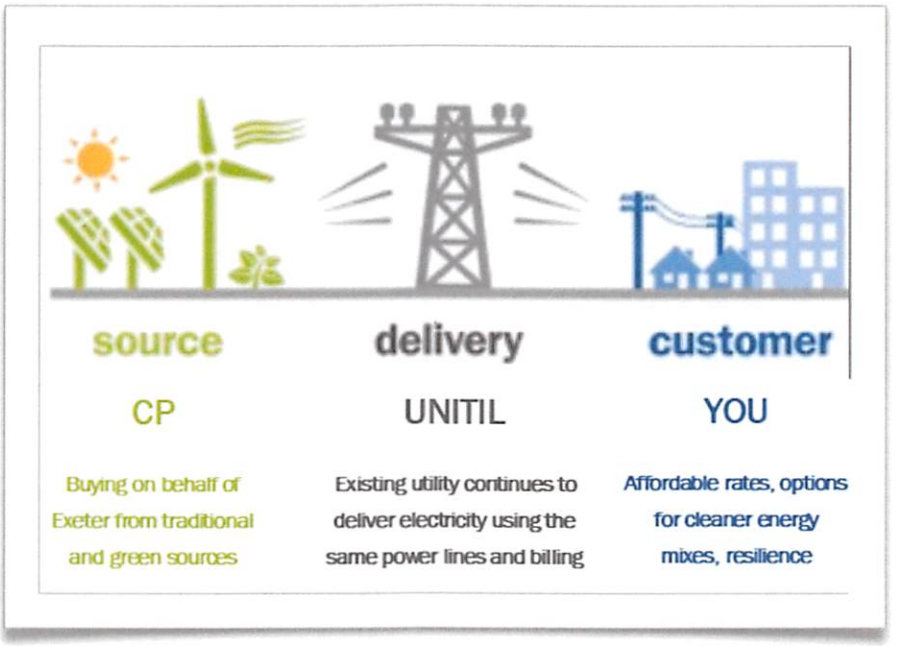
We look forward to meeting with you on Monday and to receiving any questions, comments and suggestions and you have.

EXETER
COMMUNITY POWER PROGRAM

DRAFT

EXETER ENERGY AGGREGATION PLAN

November 26, 2021



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1. INTRODUCTION

As described in this document, the Town of Exeter is developing a Community Power Aggregation Program to provide expanded choice for electric power supply and services for residential and commercial electric customers within the community. This document represents the Energy Aggregation Plan for the Town of Exeter as prescribed by RSA 53:E:6. The Plan has been prepared by the Exeter Community Power Aggregation Committee which was established by the Select Board in June 2021. It describes the purpose of the program, how it will be organized, implemented and operated. It is subject to approval by the Select Board and subsequently by Town Meeting.

What it Community Power Aggregation?

Community Power Aggregation (CPA) refers to the grouping of retail electric customers within a municipality or group of municipalities to provide, broker or contract for electric power supply for those customers. Communities can broker for its energy supply to emphasize cost savings, environmental sustainability, local energy sources or some combination of these. With aggregation, Exeter has the potential to offer a wider choice of energy supply options to its residents and business, including choices that include a larger proportion of renewable sources

Community power aggregation only pertains to the source generation of the electricity consumed in the community, NOT to its transmission or distribution. In Exeter's case, Unitil will remain the utility providing customers with electricity. The difference is that the source of the electricity will be chosen by the CPA rather than be Unitil's default energy provider. Customers will have the option to not participate in Exeter's program and continue meeting their electricity needs either through Unitil's default provider or through a third party provider. At the present time we estimate that between 8-10% of residential electricity customers and nearly 40% of commercial and industrial customers in Unitil's service area already choose to purchase their electricity supply through a third party and do not use the utility default supply. The adoption of an Exeter CPA will have no effect on those customers. Details about how customers would participate in Exeter community Power are found in Section 5 of this document.

Why Now?

Community Power Aggregation is not new to New Hampshire and has in fact been allowed since 1996 when RSA 53-E and other statutes associated with electric deregulation were enacted. While allowed since then, community power programs have rarely, if ever, been used successfully because of impediments that existed in how the aggregation could be implemented. Those impediments made it difficult to reach the critical mass of customers necessary to establish competitive electric supply contracts. In 2019, changes were made to RSA 53-E which allowed programs to be established under an "opt-out" basis, meaning the community power program can now be set as the default energy source for customers currently receiving the Unitil default energy service unless they choose otherwise. Since this change numerous communities in New Hampshire, like Exeter, have started to work on developing community power and a statewide coalition of municipalities has formed to facilitate this development. Responding to this new opportunity, and upon recommendation from the Exeter Energy Committee, the Select Board charged the Exeter Community Power Aggregation

Committee with evaluating the advisability of, and preparing a plan for, implementing community power in Exeter.

Approval Process for Exeter's Community Power Aggregation Plan

This Electric Aggregation Plan was developed by the Electric Aggregation Committee with due input from the public, as required under RSA 53-E. Public hearings are scheduled for November 29th and December 13th, 2021. (See Appendix for Public Hearing Notice.)

The Electric Aggregation Committee has determined that this Plan satisfies applicable statutory requirements and is in the best, long-term interest of the Town and its residents, businesses, and other ratepayers.

Upon approval, the Select Board may submit this Plan for consideration by Town Meeting. Adoption of this Plan by majority vote at Town Meeting will establish Exeter Community Power as an approved aggregation with statutory authorities defined under RSA 53-E:3, to be exercised with due oversight and local governance, as described herein, and authorizes the Exeter Select Board to arrange and contract for the necessary professional services and power supplies to implement Exeter Community Power.

Implementation Steps

If approved by the Select Board and Town Meeting, the Board and Committee will begin work on implementing the plan. This will involve a number of steps, including:

- Submittng the Plan for approval by the Public Utilities Commission;
- Seeking proposals and contracting for the necessary professional services and energy supply sources either through the statewide Community Power Coalition of municipalities (CPCNH) or independently;
- Developing and publicizing community power program details for customers, including supply alternatives, rate offerings and opt out procedures.

As the program develops three things will remain constant: (1) Unitil will continue to be our utility, meaning they will continue to deliver electricity to customers, own and operate the distribution system (poles, wires, transformers, substations, etc.) and provide account and billing services. (2) Participating in the Exeter Community Power will be completely voluntary. After the electricity rates to be offered under the program are established, customers will be notified and may choose to opt out of the program, staying with Unitil's default energy supplier. (3) Any costs associated with operating the program will be incorporated into rates paid by Exeter Community Power customers only and not be passed on to customers who choose to opt out of the program. If it is determined before the program is launched that the Exeter CPA will be unable to offer default electric rates that are on average competitive with or below those offered by Unitil, then implementation of the program will not move forward. The program will not launch unless and until those conditions change.

2. EXETER COMMUNITY POWER: PURPOSE, GOALS AND OBJECTIVES

For at least the last 10 years, the Town of Exeter has contracted for its municipal energy supply through a municipal energy broker, achieving more stable and often lower rates and access to a broader choice of energy sources and suppliers. For example, with the Town's most recent contract with energy supplier ENGIE LLC, signed in May 2021, the Town will be paying $0.745 per kWh whereas as of December 2021 the default utility rate will increase from $0.071 to $0.17518 for the next six months due to a spike in energy supply costs. Under Community Power, the same opportunity to seek out more advantageous energy supply contracts can be extended to the entire customer base of the Town.

The **purpose** of the Community Power Aggregation in Exeter is to allow the Town to aggregate retail electric customers to provide better access to competitive supplies of electricity and related services. The intended result will be to offer more customers greater choice to select energy sources, especially renewable sources, at more competitive rates than currently available.

The primary **goals** of the program are as follows:

- Expand and accelerate the use of renewable electric energy in Exeter by making such sources more accessible and affordable to all electric energy customers;
- Facilitate the development of and access to local renewable energy projects;
- Facilitate the development of innovative energy services and programs available to residents and businesses including smart meters, distributed storage and energy efficiency programs, EV charging, and training and education programs.

These goals are supported by the following **objectives**:

- **Choice and Access.** Expanded choice and access to energy suppliers: Most customers presently do not take advantage of the existing option to choose among energy suppliers. The Exeter Community Power Aggregation programs will create readily accessible options to choose between alternative suppliers at competitive rates;
- **Regional and Statewide Collaboration.** Collaborate with other municipalities regionally and statewide to expand the aggregation market, share services and expertise, and develop priority projects;
- **Affordable Renewable Energy.** Through access to larger aggregation markets, improve affordability of renewable energy supply options;
- **Partnership with Unitil.** Create a strong collaborative partnership with Until in developing and delivering innovative programs and services;
- **Fiscal Stability.** Ensure fiscal stability through robust energy supply risk management and by establishing strong financial reserves funded through program revenues.
- **Energy Resilience**: Over time, Exeter Community Power will support the development of innovative local energy projects to improve resiliency in power supply. These may include residential battery / back-up

power projects, independent electric vehicle charging networks and community microgrids at critical facilities;

- **Prioritize Clean Energy.** Exeter Community Power will prioritize the development of cost-effective projects that promote the use and development of renewable energy, including:
  - Partnering with businesses and towns in the region to develop renewable energy projects, storage facilities, EV charging stations networks, etc.
  - Support individual residential and business customers in adopting new clean energy technologies and reducing energy consumption.

3. IMPLEMENTING COMMUNITY POWER IN EXETER

The basic process for implementing Community Power Aggregation in New Hampshire is established under RSA 53-E, titled Aggregation of Electric Customers by Municipalities and Counties. The law outlines both the steps that are used to establish a community power program in New Hampshire, and the minimum standards that such programs must meet.

Requirements per RSA 53-E

At a minimum, the following steps are sited in the statute:

1. The governing body (Select Board in Exeter) may form an electric aggregation committee.
2. The aggregation committee drafts a community power aggregation plan, which at a minimum must address the following elements: organizational structure; operations and funding; rate setting and other costs; whether program established as op-in or opt-out; method for entering and terminating agreements; rights and responsibilities of program participants; how customer net-metering is accounted and compensated; how eligible CPA customers may receive discounted services; how the program may be terminated.
3. The aggregation committee must determine that the plan is in the best long term interest of the municipality and its ratepayers.
4. As part of the planning process the aggregation committee must solicit public input and hold public hearings.
5. The Select Board may choose to submit the final community power aggregation plan to Town Meeting for adoption.
6. Once adopted, if the Plan calls for the 'opt-out' of the program alternative default service, the municipality must mail written notification to all affected utility customers including description of the program, implication and their rights and responsibilities as participants. The notification must be made at least 30 days before program begins.

7. A public information meeting is held to explain the program and answer questions (held within 15 days of above notification).
8. Customers are afforded the right to opt-out of the power aggregation program's alternative default service anytime within 30 day of notification of rates of such service.

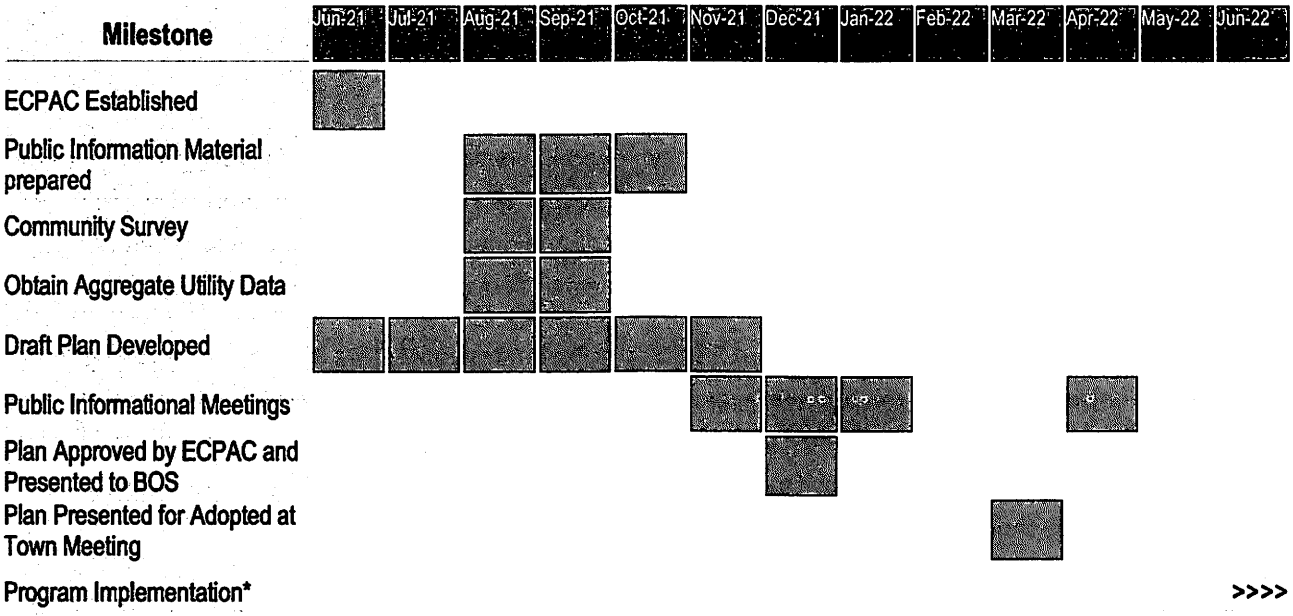
In addition to complying with this process, the Plan must meet certain criteria. As noted, if designed as opt-out, affected customers must be given the right to opt out within 30 days of notification of the rate of the alternative service. Customers on the utility's default service that do not opt out will be automatically enrolled in the new community power aggregation program's default service. They may also choose alternatives to the default supply that Exeter Community Power may offer, such as ones with a higher renewable energy content. Customers that already receive service from a competitive energy supplier will not be automatically enrolled in Exeter's program, but may opt-in if they choose and if allowed under the contract terms of their existing supplier agreement. Customers that are new to the utility after the initial program launch (e.g. new customers) will have the choice of enrolling in either the default alternative utility service or the community aggregation program's default service. The law also addresses important cost sharing and confidentiality issues. The plan must ensure that customers who do not participate in the aggregation program are not responsible for any costs associated with the program. The Town may however, operate the plan as a self-supporting enterprise and use revenue bonds to support costs. Customer data must be treated as confidential and private and not subject to public disclosure under the right to know law (91-A).

Exeter's Community Energy Aggregation Plan as detailed in this Plan is designed to be fully compliant with the requirements of RSA 53-E and consistent with industry best practices.

Proposed Timeline for Implementation

The following chart portrays the approximate timeline for the development and implantation of Exeter community Power. It assumes that the Exeter Select Board approves the Plan and decides to present it to the Town Meeting for a vote this coming March, 2022. If approved at Town Meeting the program's implementation will then depend on when the Public Utilities Commission adopts the required rules for Municipal Energy Aggregation as revised, and approves Exeter's Community Power Program as presented.

PROPOSED TIMELINE



* program implementation timeline will depend on PUC rulemaking and subsequent approval of the Exeter Community Power Program

Parameters of Implementation

The Exeter Community Power Program will adhere to the following parameters as outlined below. The program will proceed with its launch only if it is able to initially offer residential default rates that are lower than or competitive with those offered by Unitil. Thereafter, the program will:

- Serve as the default electricity supplier for all customers on a default "opt-out" basis;
- Offer innovative services and generation rates to customers on an "opt-in" or "opt-up" basis (such as 100% renewable premium products, time-varying rates and Net Energy Metering generation credits for customers with solar photovoltaics);
- Operate on a competitive basis, in that customers may choose to switch between Exeter Community Power, service provided by competitive electric power suppliers, and utility-provided default service; and
- Be self-funded through revenues generated by participating customers (the Town will not use taxes to cover program expenses).

4. PROGRAM ORGANIZATION AND ADMINISTRATION

Upon approval of this plan and its adoption at Town Meeting, Exeter Community Power will be authorized to negotiate power purchase agreements and provide electricity and related services to customers within the

Town. As detailed in Section 5, customers currently receiving power through Unitil's default service will be automatically enrolled in Exeter Community Power unless they choose to opt out. The distribution of the purchased electricity will continue to be the responsibility of Unitil and the costs of distribution, billing and related services will be paid to Unitil.

A. Organizational Structure

- **Select Board:** The Exeter Select Board will have overall responsibility for the Exeter Community Power Program, including oversight and overall governance and will be authorized to contract for the necessary services and power supplies to implement and operate the program, set customer rates prior to program launch and continue to provide oversight over the program thereafter.

- **Town Meeting:** In accordance with RSA 53-E:7, the Exeter Town Meeting, as the Legislative Body for the municipality, will, by majority vote, decide whether to adopt the Community Aggregation Plan and approve the establishment of the Exeter Community Power Program. A Warrant Article pertaining to this question will be prepared by the Select Board to be in included in the Town Meeting Warrant if they approve the Exeter Energy Aggregation Plan.

- **Exeter Community Power Aggregation Committee (ECPAC):** Within parameters established by the Select Board, the Aggregation Committee will provide advisory support to the Town as to the ongoing operation of the program, selection of power purchase agreements, interactions with service providers and overall performance of the program. The Committee may also make recommendations to the Select Board regarding participation in regional and statewide Community Power Coalitions and to enter into such agreements necessary to implement the program. Additionally, the Select Board may direct the Electric Aggregation Committee to continue to hold meetings for the purpose of providing community input and advisory support regarding the program.

- **Town Manager:** If so designated by the Select Board, the Town Manager (or their designee) will be responsible for carrying out a competitive procurement process to select a community power consutant/service provider, and provide day to day management oversight of the Exeter Community Power Program, including direct oversight of the service provider contracts for power purchasing, customer services, utility relations and fiscal management.

- **Community Power Consultant / Service Provider:** The Community Power Consultant will manage certain Program activities under the direction of the Town Manager or designee. Their responsibilities will include, among others, managing the procurement of energy supply required by the program (referred to as the Electric Services Agreement or ESA), coordinating and interacting with Unitil, developing and implementing customer communication and education activities, and providing periodic reports to the Town. The Community Power Coalition of New Hampshire (CPCNH) may serve as the Community Power Consultant /Service Provider if determined by the Town Manger to be in the best interest of the Program.

- **Municipal Energy Aggregator:** Exeter Community Power may elect to join the CPCNH or other municipal or third-party regional aggregator for the purpose of soliciting bids from Competitive Energy

Suppliers. The purpose of such aggregation initiatives is to gain the benefits of larger collective purchasing power while retaining municipal autonomy.

- **Competitive Energy Supplier:** The Competitive Supplier will provide power for the Program, provide customer support including staffing web and telephone based services, and fulfill other responsibilities as detailed in the Electric Services Agreement (ESA). The Competitive Supplier shall be required to enter into an individual ESA with the Exeter Community Power under terms deemed reasonable and appropriate for the retail electric customers by the Town Manager

- **Community Power Coalition of New Hampshire (CPCNH):** CPCNH is expected to serve as a source of technical expertise and assistance in establishing Exeter Community Power. In addition, if selected by Exeter Community Power, CPCNH may also serve as Municipal Energy Aggregator and Community Power Consultant to the Town. Such selection will be determined through a competitive procurement process.

- **Unitil:** Unitil will continue to own and operate the distribution grid and be responsible for delivering power to all customers within the Town through that system and for billing customers for electricity use. As they are now, customers will be charged for utility delivery services at rates set by the Public Utilities Commission.

B. Administration

The administration will be carried out based on the division of responsibilities and tasks as described in the previous section.

C. Methods for Entering into and Terminating Agreements

This Electric Aggregation Plan authorizes the Exeter Select Board to negotiate, enter into, modify, enforce, and terminate agreements as necessary for the implementation and operation of Exeter Community Power.

D. Termination of the Community Power Program

There is no planned termination date for Exeter Community Power. As envisioned, it will continue for as long its goals are being achieved and electric customers in Exeter are deriving the intended benefits from the program.

Exeter Community Power may be suspended for cause by the Select Board and remain suspended until such time as the reason for the suspension is addressed. The Program may be permanently terminated by affirmative vote of the Town Legislative Body (Town Meeting). Following suspension or termintion, the Exeter Community Power Program would cease operations after satisfying any obligations contractually entered into prior to suspension or termination, and after meeting any advance notification period or other applicable requirements in statute or regulation. Upon suspension or termination, participating customers would either be transferred to default service provided by Unitil or to a competitive electric power supplier of their choosing.

In the event of a decision to terminate the program, Exeter Community Power will provide as much advance notice as possible regarding the potential or planned termination of the program to participating customers, the Community Power Coalition of NH, the Public Utilities Commission and Unitil.

Upon termination, the balance of any funds accrued in the program's financial reserve fund and other accounts, if any, would be available for distribution or application as directed by the the Exeter Select Board and in accordance with any applicable law and regulation.

5. CUSTOMER PARTICIPATION

A. Notification and Enrollment

Prior to launch of Exeter Community Power, all eligible customers will be mailed at least one notification prior to the change from the default energy supplier to the alternative energy supplier(s) selected by Exeter Community Power. That notification will provide information about the price of the alternative supplies and instructions on how to" opt-out" or "opt-in" to the program, depending on whether they currently take service from a Competitive Electric Power Supplier or are on default service provided by Unitil.

- Customers already served by Competitive Electric Power Suppliers will be notified and may request to "opt-in" to the program; and
- Customers currently on default service provided by Unitil will be notified, provided the opportunity to decline participation, and thereafter transferred to Exeter Community Power if they do not "opt-out".

Notifications to customers on utility-provided default service will include the initial fixed rate for the program's default service compared with the Unitil rate, be mailed to customers at least 30 days in advance of program launch and provide instructions for customers on how to decline participation (for example, by return postcard, calling a phone number or using a web portal). All such information and notifications will also be made available on the Town's website a page or section established for the Community Power Program.

Optional products, such as energy supplies that have increased renewable power content in excess of the Renewable Portfolio Standard (RPS) content of the program's default product and other energy services may be offered on an "opt-in" basis only. We expect those optional offerings to develop and expand over time.

B. New Customers

After the launch of Exeter Community Power, and subject to applicable rules established by the Public Utilities Commission, new customers will be provided with the default service rates of both Unitil and Exeter Community Power and will be automatically added to the Community Power default service, unless they choose to "opt out" and take service from either Unitil's default service or a Competitive Electric Power Supplier.

C. Opting out of Exeter Community Power

Customers enrolled in the Exeter Community Power default service may opt out of the service at any time, by submitting a 30 day recorded notice (written or submitted via the Community Power web portal).

Customers that have opted-in to an optional service product offered by Exeter Community Power may switch back to the Unitil or to take service from a Competitive Electric Power Supplier, however, such optional service (for example an opt-up energy supply with higher percentage of renewable energy content) may be subject to different terms and conditions and have longer cancellation notice requirements. This would be the case, for example, if an optional energy service had cancellation policies that differed from the default service or that had a specific contract term. Such terms and conditions will be disclosed in advance and as part of the service agreement.

D. Rights and Responsibilities of Program Participants

All participants will have available to them the same customer protection provisions of the law and regulations of New Hampshire, including the right to question billing and service quality practices, as they do under the existing default energy supply option with Unitil. Customers will be able to ask questions of and register complaints with the Town, Unitil, and the Public Utilities Commission. As appropriate, Exeter Community Power will direct customer complaints to the competitive supplier, Unitil or the Pubic Utilities Commission

Participants will continue to be responsible for paying their bills and for providing access to their utility meter and other equipment necessary to carry out utility operations. Failure to do so may result in a customer being transferred from Exeter Community Power back to Unitil (the regulated distribution utility and provider) for default energy service, payment collections and utility shut offs under procedures subject to oversight by the Public Utilities Commission.

E. Customer Data Privacy

Exeter Community Power shall maintain the confidentiality of individual customer data in compliance with its obligations as a service provider under RSA 363:38 (privacy policies for individual customer data; duties and responsibilities of service providers) and other applicable statutes and Public Utilities Commission rules. Individual customer data includes information that singly or in combination can identify a specific customer including the individual customers 'name, service address, billing address, telephone number, account number, payment information, and electricity consumption. Such individual customer data will not be subject to public disclosure under RSA 91-A (access to governmental records and meetings). Suppliers and vendors for Exeter Community Power will be contractually required to maintain the confidentiality of individual customer data pursuant to RSA 363:38, V(b).

Aggregate or anonymized data that does not compromise confidentiality of individual customers may be released at the discretion of Exeter Community Power and as required by law or regulation.

F. Electric Assistance Program Eligibility

The statewide Electric Assistance Program (EAP) provides qualifying customers with a discount on their monthly electric bill ranging from 8% to 76% depending on income and other factors. Exeter Community Power will support income eligible and enrolled customers in the Electric Assistance Program in the same manner as they are now so that they continue to receive qualifying discounts.

Electric Assistance Program discounts are funded by all ratepayers as part of the System Benefits Charge, which is charged to all customers and collected by the distribution utilities.

At present, the Public Utilities Commission and utilities only support provision of the discount to individual customers when the customer's electricity supply charges are billed through the distribution utility. Exeter Community Power plans to rely on Unitil to bill all customer accounts regardless of whether they are enrolled in the Electric Assistance Program or not. Therefore, the establishment of Exeter Community Power will result in no change in the provision or funding of this program.

G. Universal Access, Reliability and Equitable Treatment

Applicable Classes of Customers: The Exeter Community Power Program will be available for the residential, commercial, industrial and municipal classes of electricity customers as defined by Unitil.

Universal Access: The Plan provides for universal access for all customers by guaranteeing that all customer classes will be included in the Program under equitable terms. All retail electric customers will have access to the Program. All customers presently enrolled in Unitil's default service supply will be eligible for automatic enrollment in the Program, and they will be automatically enrolled in the Program unless they choose to opt out. All customers enrolled in the ECP default service will have the right to opt-out of the Program at any time with no opt-out charge.

Equitable Treatment: As required by law, the program will ensure the equitable treatment of all classes of customers. Customers will be treated the same based on their circumstances. For example, any customers that opt-in after initially declining the opportunity to participate during the initial enrollment period may be offered rates that reflect how market prices have changed in the intervening period.

Reliability: Reliability has both physical and financial components. The Program will address both through the Electricity Supply Agreement ("ESA") with the Competitive Supplier. From a physical perspective, the ESA commits the Competitive Supplier to provide all- requirements power supply and to use proper standards of management and operations. The electric distribution utility will continue to remain responsible for delivery service, including the physical delivery of power to the customer, maintenance of the delivery system, and restoration of power in the event of an outage. From a financial perspective, the ESA requires the Competitive Supplier to pay actual damages for any failure to provide supply at the contracted rate (i.e., to pay the difference between the contract rate and the utility supply rate). The ESA requires the Competitive Supplier to maintain insurance and the Request for Proposals for a Competitive Supplier will require that an investment-grade entity either execute or guarantee the ESA. Accordingly, the Program satisfies the reliability requirement of the statute.

H. Education and Outreach

An Education and Outreach Plan is required to fully inform and educate potential customers and participants in advance of automatic enrollment in the Community Power Program. All customers must be informed that they would be automatically enrolled in the Program and that they have the right to opt-out of the Program without penalty. The purpose of the Education and Outreach Plan is to raise awareness and provide retail electric customers with information concerning their opportunities, options and rights for participation in the Program.

Upon approval of this Plan, a formal Education and Outreach Plan will be developed and implemented consisting of several components:

- **Initial Outreach and Education**: This will be conducted after the selection of a Competitive Supplier and prior to arrival of the customer notification letter. It is intended to promote general awareness of the upcoming program, minimize any questions generated by the arrival of the customer notification letter and maximize recipients' ability to make an informed choice about their participation in the Program. This effort will include information about the goals of the Program, the basic terms and conditions including renewable energy components, and the opt- out process.
- **Customer Notification Letter:** In addition to the initial outreach and education initiatives, a customer notification letter / opt-out notice will be mailed to every Unitil retail electric customer in Exeter currently on the Default Service . This letter will contain all details on the products offered by the Exeter Community Power Program, including comparative rate information; explain that the customer will be automatically enrolled in the default product unless they choose otherwise; have instructions for how to not participate (opt out) via web, phone or a pre-addressed envelope included with the letter; and instruction for how to enroll in an optional program products (see Section 7) .
- **Opt-Out Period Education & Outreach:** The opt-out period will last a minimum of 30 days from the date of mailing of the customer notification letter. After the customer notification /opt-out letter has been sent, the Program will continue its education and outreach to provide residents and businesses the opportunity to learn more and find answers to key questions relating to their decision to opt out or enroll in one of the optional products of the program. This will include, at a minimum and per RSA 53-E, a public information meeting within 15 days of the mailing of the customer notification letter.
- **Marketing Plan for Launch**: This component identifies the steps the Program may take in marketing, including identification of media and other community resources, examples of education and outreach documents, and an expected timeframe for the outreach effort.
- **Ongoing Outreach & Education:** Outreach and education activities will continue following Program launch. Key elements may include:
    - Program performance, particularly relating to competitive market prices, financial status and adoption of optional program products.
    - On-going campaigns to recruit participation into its optional product(s) that contain more renewable energy than required by law ("Opt up campaigns"). Increasing participation in these products will serve the the stated Program goals to expand new renewable energy and increase overall renewable energy use.
    - Promotion and support of the NHSaves energy efficiency program, and other energy efficiency, weatherization programs and development of local alternative energy generation.

6. OPERATION AND FUNDING

A. Operations

Exeter Community Power will contract with qualified vendors and carefully vetted suppliers to provide the services, credit support and electricity required to launch and operate the program.

This plan assumes, but does not require, that Exeter Community Power will participate in the Community Power Coalition of New Hampshire (CPCNH) for contracting operational services jointly with other participating Community Power programs. The Town may instead opt to contract with a private third party entity for services required and will formally evaluate the benefits and costs of each option.

The CPCNH or third-party contractors will be expected to fund the upfront cost of implementing Exeter Community Power, the expense of which will be amortized and recovered in the program's rates and charges to participating customers. The Program may also seek opportunities to apply for grant funding, either independently or through the CPCNH.

Services provided by third-party entities required to launch and operate the program may include the following:

- energy portfolio risk management services;
- wholesale load-serving entity services;
- electronic data interchange services with the utility;
- customer contact management and communications, data management, billing, managing a call center and website.

Additional support services such as management and planning, budgeting and rate setting, local project development support, regulatory compliance, and legislative and regulatory engagement services (on matters that could impact the program and participating customers) will be addressed through a combination of staff support and third-party services.

Exeter Community Power will provide "all-requirements" electricity supply for its customers, inclusive of all of the electrical energy, capacity, reserves, ancillary services, transmission services, transmission and distribution losses, congestion management, and other such services or products necessary to provide firm power supply to participants and meet the requirements of New Hampshire's Renewable Portfolio Standard.

Electricity supply contracts will be executed or guaranteed by investment-grade entities, and suppliers will be required to use proper standards of management and operations, maintain sufficient insurance and meet appropriate performance requirements.

Additionally, RSA 53-E provides Community Power programs with authorities pertaining to meter ownership, meter reading, billing, and other related services. These authorities provide Exeter Community Power with the practical ability to help customers adopt and use innovative technologies (for example, building energy management, smart thermostats, backup battery storage systems, controllable electric vehicle chargers, etc.) in ways that save money, manage load, enhance grid resiliency and reduce the reliance on fossil fuels in our power supply.

While a broad range of innovative services are possible through community power, the implementation of these features and services will take some time to develop. Time is needed both to build the capacity to add these services but also to allow the Public Utilities Commission to adopt enabling rules and coordination with Unitil to adapt existing meter and billing system processes. In its startup phase, Exeter Community Power will focus on two things: first, providing a default electric supply that has a higher level of renewable energy content than the current supply at the same or lower cost, and second, developing optional energy supply options with much higher renewable electricity content at lower costs than are currently available to Exeter customers.

B. Costs, Funding and Rate Setting

All costs of the Exeter Community Power Program will be funded through the electric service agreement negotiated with CPCNH or a third party community power consultant. The primary costs of the program will be attributed to the power purchase agreement and for the administrative costs of operating the Program. Administrative costs will be funded through a per-kilowatt hour added charge which will cover the costs of CNCNH or community power consultant for providing such services as procuring energy supplies, monitoring the supply contracts, providing customer support and public education, interacting with Unitil and providing periodic reports.

As stipulated the RSA 53-E, customers who choose not to participate in Exeter Community Power shall not be responsible for any costs associated with the program, apart from incidental costs incurred by the Town prior to the point at which the program starts producing revenue from participating customers. Incidental costs may include the cost associated with planning the establishment of Community Power, reviewing service contracts or the Coalition Joint Powers Agreement by the town attorney, but not any operational or capitalized costs of the program. Those cost are paid only by the participants.

Exeter Community Power will only launch if it is able to offer residential default rates that are initially lower than or competitive with those offered by Unitil. Going forward the program will strive to maintain competitive rates for all default service customers, as well as customers who opt-in or opt-up to receive optional retail products, while also working to achieve the program's goals. As stated earlier, the primary focus of the Program, as set forth in this Plan is to make renewable electric source more available, accessible and affordable to Exeter customers.

In consultation with the Energy Aggregation Committee and consultant service providers, the Select Board will adopt an Energy Risk Management Policy and Financial Reserve Policy to govern the program's power procurement and rate-setting decisions. Rates will be set at a level such that revenues from participating customers are projected to marginally exceed the ongoing operating and capital costs of the program.

To ensure the financial stability of Exeter Community Power, a portion of the excess revenues will be deposited in a financial reserve account. In general, the fund will be restricted for uses such as:

- In the near-term, maintain competitive customer rates in the context of price fluctuations in the electricity market and other factors;

- In the medium term, as collateral for power purchase agreements (including for the development of new renewable and battery storage projects), and for additional credit enhancements and purposes that lower the program's cost of service; and
- Over the long term, may also be used to directly fund other program financial requirements, or to augment the financing for development of new projects and programs in the later years of the program, subject to the Select Board's approval.

Changes to the program's default and optional service rates shall be set and publicly noticed at least 30 days in advance of any rate change. Notices of rate changes will be made to all affected customers directly, in the same manner that rate changes are made presently. Meetings at which rate changes are considered will be public meetings, noticed in two public places at least 10 days in advance of the meeting.

7. PLANNED PRODUCT OPTIONS FOR ELECTRICITY SUPPLY

A. General Approach

Optional products, such as increased renewable power content in excess of the Renewable Portfolio Standard (RPS) minimums of the program's default product and other energy services, may be offered to Exeter electric customers on an opt-in basis.

As stated earlier, some of the broader benefits of Exeter Community Power (see Section 2) will develop over time. The program's immediate objectives are: (1) to offer competitive default supply rates with higher renewable energy content, (2) accrue operational reserves sufficient to ensure long-term financial stability, (3) offer voluntary products with higher renewable energy supply portfolios that retail customers may opt-up to receive and (4) to set Net Energy Metering supply rates that at levels that allow local customer-generators (e.g. homes with solar panels or geothermal systems) to participate in the program.

The first phase in the startup of Exeter Community Power will focus on balancing competitive electric rates, renewable power content and the accrual of program reserves to meet these objectives.

B. Planned Initial Electric Supply Options

The table below provides an illustrative example of a default service product and optional "opt-up" products that could be offered to customers:

	DEFAULT SERVICE (automatic enrollment)	**OPTIONAL PRODUCTS**	
		Green Start ("Opt-Up" Option)	**Green Prime** ("Opt-Up" Option)
Attributes	Goal: 5-10% above Renewable Portfolio Standard (RPS)	~50% Renewable	~80-100% Renewable
Price	Meet or beat default utility rate at launch	Higher or competitive w/ default utility rate	Exceeds default utility rate

The products that Exeter Community Power initially offers to customers, and the rates charged for each product, will be refined and finalized in advance of program launch and as power purchase agreements are negotiated by the CPCNH or third party service providers on behalf of the Town.

Renewable Portfolio Standard Requirements

New Hampshire's Renewable Portfolio Standard (RPS) requires all electricity suppliers to obtain renewable energy credits ("RECs") for four distinct "classes" of renewables, each distinguishing between different technologies and dependent upon the year that the generators came online.

For 2021, Unitil is required to include 21.6% renewable energy in their energy supply. This minimum compliance requirement will increase incrementally to 25.2% by 2025 and remain fixed thereafter, absent an increase in the RPS.

Exeter Community Power will seek to procure voluntary renewables in excess of the RPS minimum requirements from "Class I" resources (as defined in Attachment 3). Additionally, the program could prioritize including as much renewable energy sourced from generating resources located in New Hampshire and New England as possible.

8. INVENTORY OF CUSTOMER ELECTRIC DEMAND IN EXETER

Electricity customers are classified into three broad categories: Residential, Commercial and Industrial and Municipal. The table below show the total number and annual electricity usage of all customers within Exeter. As of the drafting of this plan, we do not have information about ow many customers in each category currently using the Unitil default energy service, vs. those who already purchase electricity from a competitive supplier. Note that only non Municipal customers that are receiving the utility default services would be automatically enrolled into the Exeter Community Power service. System wide, according to recent "Customer Migration" PUC filings by Unitil, approximately 89% of all customers and 61% of annual kWh usage are classified under default supply. Prior to initiating the procurement of electric supply services more detailed standardized demand data will be obtained from Unitil to be used in the solicitation. No private individual customer information will be disclosed in this data without permission.

CUSTOMER ACCOUNT AND USAGE DATA - EXETER

	Unitil ALL CUSTOMERS		Unitil Default Supply Customers (Eligible for Opt-Out Notifications & Automatic Enrollment)		Competitive Supply Customers (Eligible for Opt-In Notifications & Voluntary Enrollment)	
	Customer Accounts	Annual Usage (MWh)	Customer Accounts	Annual Usage (MWh)	Customer Accounts	Annual Usage (MWh)
Municipal	820	7,348.1	not yet avail.	not yet avail.	not yet avail.	not yet avail.
Residential	7305	51,727.9	not yet avail.	not yet avail.	not yet avail.	not yet avail.
Comm & Ind	1083	89,075.2	not yet avail.	not yet avail.	not yet avail.	not yet avail.
Total	**9208**	**148,151.2**	not yet avail.	not yet avail.	not yet avail.	not yet avail.

Source: Unitil; information for 2020 calendar year.

9. RELATIONSHIP WITH COMMUNITY POWER COALITION OF NEW HAMPSHIRE (CPCNH) OR OTHER MUNICIPALITIES

Exeter is a founding member of the Community Power Coalition of New Hampshire ("the Coalition"), a joint powers agency authorized under RSA 53-A ("*Agreements Between Governments: Joint Exercise of Powers*") that will operate on a not-for-profit basis.

The Coalition was created to facilitate community power programs in towns, cities, and counties across New Hampshire. Specifically the Coalition is established to assist in the following ways:

1. Access the resources and support required to streamline the process of establishing an Electric Aggregation Committee, drafting an Electric Aggregation Plan and approving a new Community Power program.
2. Jointly solicit and contract for third-party services and staff support to launch and operate Community Power programs, without requiring any upfront costs or imposing any financial liabilities on participating communities.
3. Participate in joint power solicitations and local project development opportunities.
4. Share knowledge and collaborate regionally on clean energy and resilient infrastructure development at the community-level throughout the state.
5. Advocate for Community Power Programs with the Legislature, and Public Utilities Commission and state agencies on public policy issues related to energy and Community Power.

The Coalition is governed by its community members under a joint powers agreement with a voluntary and flexible membership structure, will provide competitive electricity service on a statewide basis.

As indicated earlier, this plan assumes, but does not require, that Exeter Community Power will participate in the Community Power Coalition of New Hampshire (CPCNH) for contracting operational services jointly with other participating Community Power programs.

10. NET METERING COMPENSATION

Net metering process in New Hampshire is governed by RSA 362 A. Under theprovisions of this stature, customers who install renewable generation or qualifying combined heat and power systems up to 1,000 kilowatts in size are eligible to receive credit or compensation for any electricity generated onsite in excess of their onsite usage.

Any surplus generation produced by these systems flows back into the distribution grid and offsets the electricity that would otherwise have to be purchased from the regional wholesale market to serve other customers.

Currently, customer-generators are charged their full retail rate for electricity supplied by Unitil and receive credits for electricity they export to the grid based on Unitil's Net Energy Metering (NEM) tariffs.

Exeter Community Power, as governed by applicable PUC rules and guidance, intends to provide rates and terms that compensate participating customer-generators for the electricity supply component of their net metered surplus generation.

Customer-generators will continue to receive any non-supply related components (e.g., transmission and distribution credits) directly from Unitil, as specified under the terms of their applicable net energy metering tariff.

Exeter Community Power's exact terms, conditions, and rates for compensating and crediting different types of Net Energy Metering customer generators in Exeter are not established at this time and will be set at duly noticed public meetings and fully disclosed to all prospective Net Energy Metering customers through the program's enrollment and rate setting notification processes as outlined in Sections 5 and 6.

11. PUBLIC INPUT PROCESS

Efforts to inform the public about community power have already begun. The Exeter Community Power Aggregation Committee (ECPAC) has produced a brochure explaining community power programs and how Exeter might benefit from participation. In addition, ECPAC hosted a panel discussion aired on Exeter TV in which members of the Committee, a representative from Unitil, the town manager of Hanover and a founding member of the Community Power Coalition of NH addressed a set of frequently asked questions as well as questions from the viewing audience. Both the brochure and the panel's Q/A can be accessed on the ECPAC website and are included in the Appendix of this Plan.

Public Hearings required by RSA 53E have been scheduled for November 29, 2021 and December 13, 2021. These hearings too are to inform the public about community power in general, to explain the important features of Exeter's electric aggregation plan (EAP), and to invite questions and comments from the public. Should the Exeter Select Board recommend the adoption of Exeter's EAP in a warrant article for town vote, members of ECPAC will be present at the deliberative session to hear comments and answer questions from town voters. If the town votes to accept the community power plan, ECPAC will then conduct additional efforts to reach out to the community, specifically to fully inform and educate potential customers and participants in advance of automatic enrollment in the Community Power Program. Specific steps for outreach that will be taken during program implementation are outlined in Section 5.H. above.

APPENDICIES

1. Detailed Utility Demand Data
2. Public Information Materials
3. Community Power Survey
4. Exeter Community Power Question and Answers Script
5. **PUBLIC HEARING NOTICE**

APPENDICIES

1. Community Power Enabling Statute (RSA 53-E)
2. Public Information Materials
3. Community Power Survey
4. Exeter Community Power Question and Answers Script
5. Public Hearing Notice
6. Aggregated Unitil Customer Usage Data

APPENDIX 1

Community Power Enabling Statute (RSA 53-E)

TITLE III
TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 53-E
AGGREGATION OF ELECTRIC CUSTOMERS BY MUNICIPALITIES AND COUNTIES

Section 53-E:1

53-E:1 Statement of Purpose. – The general court finds it to be in the public interest to allow municipalities and counties to aggregate retail electric customers, as necessary, to provide such customers access to competitive markets for supplies of electricity and related energy services. The general court finds that aggregation may provide small customers with similar opportunities to those available to larger customers in obtaining lower electric costs, reliable service, and secure energy supplies. The purpose of aggregation shall be to encourage voluntary, cost effective and innovative solutions to local needs with careful consideration of local conditions and opportunities.

Source. 1996, 192:2, eff. Aug. 2, 1996.

Section 53-E:2

53-E:2 Definitions. –
In this chapter:
I. "Aggregation" means the grouping of retail electric customers to provide, broker, or contract for electric power supply and energy services for such customers.
II. "Aggregator" means, unless the context indicates otherwise, a municipality or county that engages in aggregation of electric customers within its boundaries.
III. "Commission" means the public utilities commission.
IV. "Committee" means the electric aggregation committee established under RSA 53-E:6.
V. "County" means any county within the state.
VI. "Municipality" means any city, town, unincorporated place, or village district within the state.

Source. 1996, 192:2, eff. Aug. 2, 1996. 2019, 316:1, eff. Oct. 1, 2019.

Section 53-E:3

53-E:3 Municipal and County Authorities. –
Any municipality or county may:
I. Aggregate the retail electric customers within its boundaries who do not opt out of or who consent to being included in an aggregation program.

II. (a) Enter into agreements and provide for:
(1) The supply of electric power.
(2) Demand side management.
(3) Conservation.
(4) Meter reading.
(5) Customer service.
(6) Other related services.
(7) The operation of energy efficiency and clean energy districts adopted by a municipality pursuant to RSA 53-F and as approved by the municipality's governing body.
(b) Such agreements may be entered into and such services may be provided by a single municipality or county, or by a group of such entities operating jointly pursuant to RSA 53-A.

Source. 1996, 192:2, eff. Aug. 2, 1996. 2019, 316:2, eff. Oct. 1, 2019.

Section 53-E:3-a

53-E:3-a Municipal Aggregators Authorized. – Municipal aggregators of electricity load under this chapter, and municipalities operating municipal electric utilities under RSA 38, are expressly authorized to aggregate other services commonly and regularly billed to customers. Municipalities may operate approved aggregation programs as self-supporting enterprise funds including the use of revenue bonds pursuant to RSA 33-B and RSA 374-D and loans from other municipal enterprise funds as may be approved by the governing body and the legislative body of the municipality. Any such loans from other municipal enterprise funds shall be used for purposes that have a clear nexus to the primary purposes of such other funds, such as generation, storage, or sale of power generated from sites, facilities, or resources that might otherwise be operated or produced by the other enterprise fund. Nothing in this chapter shall be deemed to limit the capacity of customers to select any service or combination of services offered by such municipal aggregators or to limit the municipality from combining billing for any or all utility services.

Source. 1997, 298:20, eff. June 20, 1997. 2019, 316:2, eff. Oct. 1, 2019.

Section 53-E:3-b

53-E:3-b Use of "Community Power" as a Name Reserved. – The use of the term "Community Power" following the name of a municipality or county shall be reserved for the exclusive use by such entity as a name for proposed or approved municipal or county aggregations. Aggregations operated jointly by a group of such entities pursuant to RSA 53-A may adopt an appropriate identifying name in conjunction with the term "Community Power" as a name.

Source. 2019, 316:3, eff. Oct. 1, 2019.

Section 53-E:4

53-E:4 Regulation. –
I. An aggregator operating under this chapter shall not be considered a utility engaging in the wholesale purchase and resale of electric power and shall not be considered a municipal utility under RSA 38. Providing electric power or energy services to aggregated customers within a municipality or county shall not be considered a wholesale utility transaction. However, a municipal or county aggregation may elect to

participate in the ISO New England wholesale energy market as a load serving entity for the purpose of procuring or selling electrical energy or capacity on behalf of its participating retail electric customers, including itself.
II. The provision of aggregated electric power and energy services under this chapter shall be regulated by this chapter and any other applicable laws governing aggregated electric power and energy services in competitive electric markets.
III. Transmission and distribution services shall remain with the transmission and distribution utilities, who shall be paid for such services according to rate schedules approved by the applicable regulatory authority, which may include optional time varying rates for transmission and distribution services that may be offered by distribution utilities on a pilot or regular basis. An aggregator shall not be required to own any utility property or equipment to provide electric power and energy services to its customers.
IV. For the purpose of obtaining interval meter data for load settlement, the provision of energy services, and near real-time customer access to such data, a municipal and county aggregator may contribute to the cost of electric utility provided meter upgrades, jointly own revenue grade meters with an electric utility, or provide its own revenue grade electric meter, which would be in addition to a utility provided meter, subject to the commission finding in the public good and approval of the terms and conditions for such arrangements, including sharing or transfer of meter data from and to the electric distribution utility.
V. Municipal or county aggregations that supply power shall be treated as competitive electricity suppliers for the purpose of access to the electric distribution utility's electronic data interface and for ceasing operations.
VI. Municipal or county aggregations shall be subject to RSA 363:38 as service providers and individual customer data shall be treated as confidential private information and shall not be subject to public disclosure under RSA 91-A. An approved aggregation may use individual customer data to comply with the provisions of RSA 53-E:7, II and for research and development of potential new energy services to offer to customer participants.

Source. 1996, 192:2, eff. Aug. 2, 1996. 2019, 316:4, eff. Oct. 1, 2019.

Section 53-E:5

53-E:5 Financial Responsibility. – Retail electric customers who choose not to participate in an aggregation program adopted under RSA 53-E:7 shall not be responsible for, and no entity shall require them to pay, any costs associated with such program, through taxes or otherwise except for electric power supply or energy services consumed directly by the municipality or county, or incidental costs, which may include costs necessary to comply with the provisions of this chapter up to the time that the aggregation starts to produce revenue from participating customers.

Source. 1996, 192:2, eff. Aug. 2, 1996. 2019, 316:4, eff. Oct. 1, 2019.

Section 53-E:6

53-E:6 Electric Aggregation Plan. –
I. The governing body of a municipality or county may form an electric aggregation committee to develop a plan for an aggregation program for its citizens. A municipality or county may join other municipalities or counties in developing such plans.
II. The plan shall provide universal access, reliability, and equitable treatment of all classes of customers subject to any differences arising from varying opportunities, tariffs, and arrangements between different electric distribution utilities in their respective franchise territories, and shall meet, at a minimum, the basic

environmental and service standards established by the commission and other applicable agencies and laws concerning aggregated service.
III. The plan shall detail:
(a) The organizational structure of the program.
(b) Operation and funding.
(c) Rate setting and other costs to participants, including whether energy supply services are offered on an opt-in basis or on an opt-out basis as an alternative default service.
(d) The methods for entering and terminating agreements with other entities.
(e) The rights and responsibilities of program participants.
(f) How net metered electricity exported to the distribution grid by program participants, including for group net metering, will be compensated and accounted for.
(g) How the program will ensure participants who are enrolled in the Electric Assistance Program administered by the commission will receive their discount.
(h) Termination of the program.
IV. The committee shall approve a final plan which the committee determines is in the best, long-term interest of the municipality or county and the ratepayers.
V. The committee shall solicit public input in the planning process and shall hold public hearings.

Source. 1996, 192:2, eff. Aug. 2, 1996. 2019, 316:4, eff. Oct. 1, 2019.

Section 53-E:7

53-E:7 Aggregation Program. –
I. The governing body of a municipality or county may submit to its legislative body for adoption a final plan for an aggregation program or any revision to include an opt-out default service program, to be approved by a majority of those present and voting.
II. If the plan is adopted or once adopted is revised to include an opt-out alternative default service, the municipality or county shall mail written notification to each retail electric customer within the municipality or county. To enable such mailed notification and notwithstanding RSA 363:38, after an aggregation plan is duly approved the electric distribution utility or utilities serving an adopting municipality or county shall provide to such municipality or county a current list of the names and mailing addresses of all their electric customers taking distribution service within the municipality or county. Notification shall include a description of the aggregation program, the implications to the municipality or county, and the rights and responsibilities that the participants will have under the program, and if provided on an opt-out basis, the fixed rate or charges that will apply. No retail electric customer shall be included in a program in which the customer does not know all of the rates or charges the customer may be subject to at least 30 days in advance of the customer's application and has the option, for a period of not less than 30 days from the date of the mailing, to opt out of being enrolled in such program, unless the customer affirmatively responds to the notification or requests in writing to be included in the program.
III. Within 15 days after notification of the plan has been sent to retail electric customers in the service area, a public information meeting to answer questions on the program shall be held.
IV. Services proposed to be offered by or through the aggregation shall be on an opt-in basis unless the approved aggregation plan explicitly creates an opt-out alternative default energy service program where the rate or price is known at least 30 days in advance of its application and, for a period of not less than 30 days from the date notification is mailed, the customer has the opportunity to opt out of being enrolled in such program, by return postcard, website, or such additional means as may be provided. Customers who are on default service provided by an electric distribution utility shall be automatically enrolled in an aggregation

provided alternative default service if they do not elect to opt out. Customers opting out will instead remain on default service. Customers taking energy service from a competitive electricity supplier shall not be automatically enrolled in any aggregation program, but may voluntarily opt in. New customers to the electric distribution utility after the notification mailing required by paragraph II shall be given a choice of enrolling in utility provided default service or aggregation provided default service, where such exists. New customers shall be informed of pricing for each when they apply for service. Such new customers may also enroll with a competitive electricity supplier. New customers who do not make such a choice shall be enrolled in the default service of any geographically appropriate approved aggregation, or, if none exists, the utility provided default service. Municipal aggregations shall take priority or precedence over any county aggregations. Customers automatically enrolled in a municipal or county provided default service shall be free to elect to return to utility provided default service or to transfer to a competitive electricity supplier with adequate notice in advance of the next regular meter reading by the distribution utility, in the same manner as if they were on utility provided default service or as approved by the commission.

V. Once adopted, an aggregation plan and program may be amended and modified from time to time as provided by the governing body of the municipality or county. In all cases the establishment of an opt-out default service program shall be approved as provided in paragraph I.

VI. The commission may adopt rules, under RSA 541-A, to implement this chapter, including but not limited to rules governing the relationship between municipal or county aggregators and distribution utilities, metering, notice of the commencement or termination of aggregation services and products, and the reestablishment of a municipal or county aggregation that has substantially ceased to provide services. Where the commission has adopted rules in conformity with this chapter, complaints to and proceedings before the commission shall not be subject to RSA 541-A:29 or RSA 541-A:29-a.

Source. 1996, 192:2, eff. Aug. 2, 1996. 2019, 316:4, eff. Oct. 1, 2019.

Section 53-E:8

53-E:8 Other Aggregators. – Nothing in this chapter shall preclude private aggregators from operating in service areas served by municipal or county aggregators.

Source. 1996, 192:2, eff. Aug. 2, 1996.

APPENDIX 2

Public Information Materials

WHAT SHOULD EXETER RESIDENTS & BUSINESSES DO?

A Community Power Plan must be approved by the Select Board and brought to a Town vote.

GET INFORMED: The Exeter Community Power Aggregation Committee (ECPAC)*, authorized by the Exeter Select Board in May 2021, is preparing an Electric Aggregation Plan (EAP) which will be submitted to the Select Board. View a recent panel discussion filmed by Exeter TV. Find the link on our webpage.

GIVE INPUT: Public Hearings will be held on November 29 and December 13. Please come with your thoughts and questions.

VOTE: If the Select Board approves the Electric Aggregation Plan, a warrant article will be presented for vote at Town Meeting in March 2022, to establish the Community Power Plan.

PARTICIPATE: If adopted, most residents and businesses currently served by Unitil will automatically be enrolled in the community power plan, but may opt out at any time.

Energy | Efficiency Committee

*The ECPAC Is associated with the Town of Exeter Energy Committee

2021-2022

SCHEDULE

11/29/21 Public Hearing #1 at Nowak Room

12/6/21 Deliver proposal to Exeter Select Board

12/13/21 Public Hearing #2 at Nowak Room

If Select Board approves then:

1/18/21 Select Board writes a warrant article

2/5/22 Town Deliberative Session

3/8/22 Town Vote

For more information:

Community Power Coalition of NH

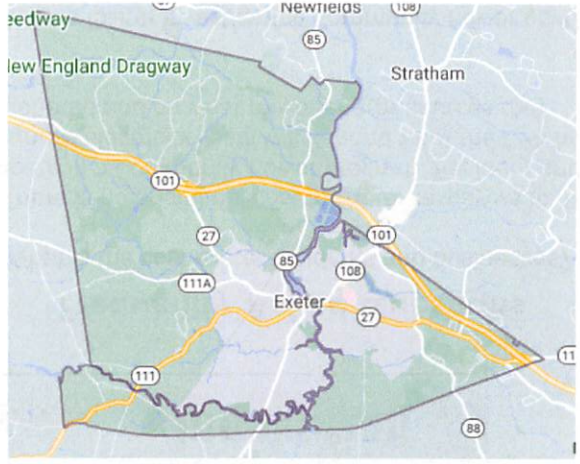
www.cpcnh.org

Exeter's Community Power Web Page

www.exeternh.gov/bcc-cpac

Exeter Community Power Aggregation

What you need to know about our electricity



Local Control Customer Choice Clean Energy Innovation

What is Community Power Aggregation?

In many states across the country, municipalities and counties have launched regional Community Power Aggregation programs as a means of taking control of their combined electricity purchases, both to reduce the cost to consumers and to push for production of more renewable energy.

In New Hampshire, Community Power Aggregation (CPA), authorized by NH RSA 53-E, works by having a large group of customers come together to buy their electricity directly from the producer instead of having the utility, such as Unitil, purchase it. The benefit of initiating a CPA in Exeter is to be able to offer residents and customers a higher mix of renewable energy supplies at comparatively lower costs than currently available.

Currently, Exeter's primary utility provider, Unitil, purchases electric power for most Exeter residents and businesses every six months. This is called the "default supply". If approved by Exeter, Community Power would allow the town to purchase electric power on behalf of residents, businesses, and municipal accounts from alternative energy suppliers. Customers can choose to opt out of Community Power agreement at any time. Unitil would continue to deliver the electricity, maintain the equipment and lines and handle billing.

The current "default supply" includes about 20% in renewable sources. The intention of the Community Power plan is to add other options, some with greater percentages of renewables at competitive prices.

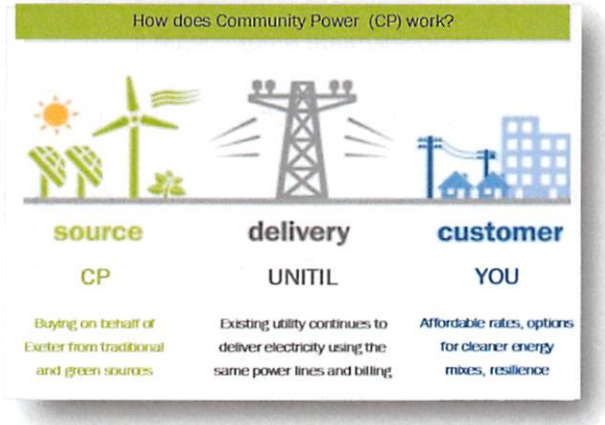
Benefits

LOCAL CONTROL: Making decisions for the town and getting the benefit of economies of scale to lower costs and increase renewables in the electric supply.

CUSTOMER CHOICE: Customers can choose what types of energy supply they want to be using and can also choose whether to participate in the program

CLEAN ENERGY: Through choice at both the municipal and individual customer levels, Exeter can both benefit from and invest in the development of clean energy resources

INNOVATION: Community Power programs can create a number of benefits for residents and businesses including: affordable rates, green power options, demand response and time varying rates, greater access to rooftop solar, home energy storage or other technology innovations.



Energy Source: COMMUNITY POWER—Pooled Purchasing Power for Energy Supply

Energy Delivery: UTILITY—Delivers electricity, maintains equipment, handles billing

Energy Customer: YOU—Benefits from affordable rates, local control, more clean energy

Frequently Asked Questions

Q: What is the cost Exeter residents and businesses?

A: There is no additional cost to Exeter taxpayers to participate in a Community Power program. Resident and business electricity costs will depend what the CPA has negotiated and on what mix of energy sources they chose.

Q: Why is Exeter investigating Community Power now?

A: A Community Power has been allowed in NH since electric deregulation in 1993. It has never been used because of flaws and limitations in the governing law (RSA 53-E). That law was changed in 2019 and since then a coalition of about 15 NH communities, including Exeter, has formed to facilitate Community Power programs. Based on recommendations from the Energy Committee, the Exeter Select Board formed an Electric Aggregation Committee in May 2021 to develop a plan for establishing Exeter Community Power.

Q: If Exeter's electric aggregation plan is approved by the Select Board and adopted by vote at Town Meeting, will I be required to participate in the Community Power program?

A: No. However, you will be automatically included unless you opt out, which you can easily do at any time. If you already receive power from an alternative provider, you will not be included in Exeter's program unless you choose to opt in.

Q: How will low-income customers be accommodated?

A: We don't anticipate there will be any change in assistance available to low income households as a result of shifting to a community power energy supply model.

STILL MORE QUESTIONS?
HTTPS://WWW.EXETERNH.GOV/BCC-CPAC

Press Release

Exeter investigates advisability of Community Power for residents and town

The Exeter Community Power Aggregation Committee (ECPAC) is developing a plan to allow residents and the town to purchase electricity directly from suppliers. Community Power programs allow for options to use renewable energy sources and enable participating towns to procure electricity for residents and businesses at lower cost. The plan will be submitted to the Select Board and, if approved, will be on the ballot for a town vote at the meeting in March 2022.

To be fair, the savings are not likely to be dramatic for residential users – typically about $50 to $75 annually. A more significant advantage, though, is that community power plans allow individual consumers to choose the amount of renewable energy in their electricity supply. For instance, a consumer could choose a low-cost plan with a renewable mix like that provided by their utility or choose an alternative plan with a larger proportion of renewables. Community Power plans do not lock consumers into their service; consumers can opt out of a plan at any time to return to the service provided by their utility ensuring no change to their electric supply. If Exeter adopts a Community Power program, Unitil would continue as the energy distributor, maintaining lines and poles, handling billing and customer service just as before.

The town too can benefit from a community power plan. Some of the savings from direct energy purchase can be used to fund projects in the town such as modernized metering, energy storage to provide resilience to power disruptions and price spikes, and the inclusion of local energy sources into the town's electricity supply.

Community Power programs, which enable NH communities to adopt community power, had bipartisan support in the state legislature and from Governor Sununu. Keene, Hanover, Nashua, and Harrisville are some of the NH municipalities in the process of implementing community power programs. Community Power Programs have operated successfully in several states for many years.

The ECPAC will begin holding information sessions for residents and businesses beginning in November. The first information session will be live on Exeter TV Channel 98 as well as Exeter TV's Facebook page on November 17th at 7:00 pm. Those looking to join in on the discussion can register for a Zoom webinar to submit questions using the Q&A feature. The information session will consist of a pre-recorded panel discussion about Community Power followed by live Q&A with the panelists.

To Register for the Webinar, click here.

Or go to: https://exeternh.zoom.us/webinar/register/WN_dDy0K12bQ2-5XkoaQm4Bsw

"Community Choice Electric Power"

Explore Exeter's options for Community Power

Panel Discussion on Zoom

Wed., Nov. 17th at 7pm

Zoom info-session followed by Q&A

Moderated by Town Planner, Dave Sharples. Panel members include:

Julia Griffin, Hanover Town Manager;
Henry Herndon, Clean Power Coalition of NH Director;
Alec O'Meara, Unitil Media Relations Manager;
Nick Devonshire & Cliff Sinnott of Exeter Community Power Aggregation Committee

Watch live on Exeter TV:
cable channel 98, "Exeter TV" Facebook page or YouTube

To participate in the Q&A session, please request the Zoom link at:

https://bit.ly/ExeterCommunityPower

How does Community Power (CP) work?

source	delivery	customer
CP	UNITIL	YOU
Buying on behalf of Exeter from traditional and green sources	Existing utility continues to deliver electricity using the same power lines and billing	Affordable rates, options for cleaner energy mixes, resilience

What is Community Power?

Community Power, authorized by NH RSA 53-E, is a program that allows local governments to procure electric power on behalf of their residents, businesses, and municipal accounts from alternative suppliers. If adopted by a town, citizens and businesses may opt-out at anytime and return to their original plan.

The Exeter Select Board authorized the Exeter Community Power Aggregation Committee (ECPAC), a sub-committee of the town energy committee, to gather information and present an energy aggregation plan (EAP) to the Select Board. If approved, the plan will appear as a warrant article for the town vote in March.

APPENDIX 3

Community Power Survey

DRAFT

Community Power Survey

In 2019 NH enacted legislation empowering municipalities to purchase electrical energy directly from suppliers giving municipalities the ability to provide residents and businesses electricity at competitive rates while allowing individual consumers choice concerning the amount of renewable energy in their energy supply. Local electric distribution utilities would continue to own and operate the "poles and wires" delivering electricity to all customers in the municipality and customers enrolled in a community power program may opt out at any time to return to utility of third-party supply. Community power programs enable consumers to select a cleaner mix of energy at a rate similar to or less than that from the utility.

In June of this year the Exeter Select Board approved the formation of the Exeter Community Power Aggregation Committee and charged it with the task of investigating community power and drafting a community power plan for Exeter. The Committee has prepared this survey to collect information in order to prepare a Community Power Plan that meets the interests and needs of the Exeter community.

Your Electricity Supply:

1. Who is your electricity supplier? You may have signed a contract with a so called "third party" supplier. If so, the name of that supplier will appear in the "Electric Supplier Service" portion of your Until electric bill. If no supplier name appears, Until is your default supplier.

- ❑ Unitil
- ❑ Don't know
- ❑ Third party supplier /other

2. If your answer to question 1 was Unitil, why did you stay with Unitil. Check all that apply.

- ❑ I did not know I had a choice
- ❑ I see no need to look for a different supplier
- ❑ I tried but could not find good rates
- ❑ I heard it is too risky to switch
- ❑ Other _____

3. If your answer to question 1 was "third party supplier/other", Why did you choose a supplier other than Unitil? Check all that apply.

- ❑ More renewable content

APPENDIX 4

Exeter Community Power Q&A Script

Community Power

Frequently Asked Questions

1. ***What is a community power aggregation (CPA) and how might Exeter's consumers, residential and commercial benefit from participation in Exeter's CPA?***

Community power allows a community to have more control over what sources of energy are delivered to its customers through the utility and brings the opportunity to both lower cost and expand the renewable energy component of the energy supply available to Exeter customers.

In brief, Community Power Aggregation works by having a large group of customers come together to buy their energy supply directly from the producer of the energy instead of having our local utility, Unitil, buy it. Unitil would continue to distribute the energy to Exeter residents, businesses and the town. Under the CPA model, Exeter or an organization acting on the Town's behalf would do the purchasing and would have the opportunity to negotiate the energy source mix, the length of the contract and the price of the energy supplied to Unitil for use by Exeter's customers.

A large part of the reason for initiating a CPA in Exeter is to be able to offer residents and customers a higher mix of renewable energy supplies at comparatively lower costs than currently available. In addition to that, other benefits are expected in the future. A small fraction of the rate charged for energy supply will be set aside in an energy reserve fund which will accumulate over time and be available to fund energy initiatives offered to Exeter customers. These could include subsidized smart meters, residential solar incentives, energy storage and efficiency projects and even development of renewable energy projects. In many parts of the country the CPA model includes the development of local or regional renewable energy, energy storage and grid modernization projects funded through proceeds generated by the CPA.

2. ***Why is the Town pursuing CPA in the first place, and why now?***

The Exeter Energy Committee recommended to the Select Board last spring that that the Town begin formally exploring the creation of CPA to take advantage of the potential benefits described in answer to the first question – namely – reducing the cost of the default energy supply, making more renewable energy options available to Exeter customers and, longer term, developing innovative energy projects without burdening Exeter taxpayers. The reason this is coming up now is that a change was made in 2019 to the state enabling law for CPAs (RSA 53-E) which make their formation more feasible to start and more viable to operate. The major change was to allow a CPA, once established, to enroll all retail customers in its community into the program automatically unless they opted out or were already enrolled with an alternative (non-default) energy supplier. That change means that CPAs begin with a substantial ("aggregated") customer energy demand with which to negotiate for energy supply. As a result of this change, there has been a large uptick in CPA interest by municipalities. To date, about a

dozen communities and counties in New Hampshire, including Exeter, are actively studying and/or creating CPAs. On October 1st, a new coalition of New Hampshire municipal governments was created to help facilitate CPA formation and provide energy market expertise and broker services that will needed for their successful operation. (See question 5)

3. How does a CPA work?

To understand how a CPA works we need to talk a little about energy deregulation. Community Power Aggregation taps into a key feature of energy utility deregulation which occurred way back in the 1990s: the separation of energy *supply* from energy *distribution*. Since energy deregulation went into effect, utilities such as Unitil have been required to divest themselves of energy production facilities (e.g. power plants) and limit their business to energy distribution (e.g. the power distribution grid, powerlines, poles, transformers, substations, etc. and related administrative functions such as metering and billing). Meanwhile energy producers develop power generating capacity, produce electricity and sell it both to utilities and to end users. Deregulation envisioned that a high level of competition would develop in the energy *supply* side of the business, as electricity customers would be free to choose between suppliers. The suppliers would need to compete on price and perhaps other features. That was the theory. In reality, this competitive market has been very slow to develop, especially for retail consumers. It exists with large energy consumers such as industries and municipalities (for example, Exeter purchases its energy for its own municipal use through a competitive bid process and pays less per kWh than the default utility rate) but most end users, including most residential customers simply get their electricity supply from the utility's 'default supplier.' A principle reason why competition never developed at the end user level is *disaggregation.* There are too many residential end users, each using too little energy to great enough demand to successfully negotiate on price.

CPAs are designed to create that large scale aggregation of retail customers that can affectively negotiate on price in the energy market.

4. What must Exeter do to form a CPA and where is it in that the process?

The state law which governs the formation of CPAs, RSA 53-E, "AGGREGATION OF ELECTRIC CUSTOMERS BY MUNICIPALITIES AND COUNTIES" lays out quite specifically, what a community must do to set up community power aggregation program. The basic steps, and our expected timeline on them are these:

1. Select Board establishes an Electric Aggregation Committee: Exeter did this in May, 2021, established as the Exeter Community Power Aggregation Committee (ECPAC)
2. The ECPAC prepares a Draft Community Power Aggregation Plan: In progress. The ECPAC started this in July and the draft is expected to be completed in November.
3. The Select Board will review and consider the Aggregation Plan and determine whether to present this to the Town legislative body for approval at the March Town Meeting: to be determined
4. Town Meeting approves or reject the Community Power Plan and Program in March 2022

5. If approved, the Town submits the Community Power Program to the PUC and/or State Energy Commission for approval: expected in April-June 2022
6. Implementation of the Program begins in accordance with the Plan: begins following PUC approval
7. The Town contracts with the Community Power Coalition of New Hampshire or other third party to provide services to implement the plan, including acquiring contracts for electric energy delivery.
8. If energy costs are at or below existing default energy rates, program is launched for eligible customers in Exeter

5. Exeter is a member of the Community Power Coalition of New Hampshire. Can you explain what the Coalition is and what role they may have in Exeter's CPA.

The Community Power Coalition of New Hampshire is a newly incorporated public entity in New Hampshire formed under RSA 53-A which allows municipalities and counties in NH to work in combination to perform any task or duty they can do individually. CPCNH has been incorporated with 12 initial member municipalities, including Exeter, to assist towns in NH who undertake community power programs. As envisioned, they will provide four key services: first to provide technical assistance to towns who are developing community power programs; second to aggregate electricity demand from member communities who choose to participate to create greater bargaining power when purchasing electric power contracts, third to provide technical services to towns such as purchasing power contracts, and establishing risk management strategies and reserves to respond to volatility in electricity markets, and fourth, to develop innovative alternative energy, grid modernization and other projects in which member communities can choose to participate. Exeter is one of the initial incorporating members of the coalition. Although a member of the Coalition, Exeter is not committed to use its services if and when it implements its community power program. We can choose to contract with another community power service provider if we choose. The coalition will be funded from revenues generated from its power contracts. No local taxpayer funds will be used.

6. If Exeter's energy aggregation plan (EAP) is approved by the Select Board and adopted by town vote at Town Meeting, will I be required to participate in the community power program? How will customers be notified and can they decide not to participate in Exeter Community Power if they so choose?

In a word, NO, you will not be required to participate in the Exeter Community Power program. However, you will be automatically included <u>unless you *opt out*</u>. But the law is very clear on this point: all customers must be given ample notice (notice which must include the electric rates offered under the program mailed to every Unitil customer) and adequate timeframe (at least 30 days) to choose to opt out. You will also have the ability to opt out of the program later if you choose. If you already receive power from an alternative provider, you will not be included in Exeter's program <u>unless to choose to *opt in*</u>. And remember, the Community Power program will not launch if the default energy rate we offer is not equal to or below that of the utility default rate.

7. Unitil is the utility that currently supplies Exeter's electricity needs. What services does Unitil provide now and how will its role change if Exeter forms a CPA and adopts an energy aggregation plan?

Unitil's role will largely remain the same as now. It will still provide the distribution of energy to your home or business and will continue to handle billing for electricity. It will also still provide the default electricity supplier for those who choose to opt out of Exeter's program. The main difference for those who don't opt out is that the electric supplier charges (included as a line item in your bill) will come from Exeter Community Power instead of Unitil's default supplier.

8. Can you explain a little more about the difference between electric delivery charges and electric supplier charges that I currently see on my Unitil bill? What will change on my bill if I decide to participate in Exeter Community Power?

The only change (unless you have opted-out) will be that the portion of your bill labeled "ELECTRIC SUPPLIER SERVICE" will change from the default supplier to Exeter Community Power and may indicate the specific power option you have chosen (for example a higher renewable energy source mix). The "ELECTRIC SERVICE" portion of your bill (including "Customer Charge", "Delivery Charge", and "Stranded Cost Charge" will remain unchanged.

9. What choice will individual consumers have concerning the source of their electric supply? Will individual customers be able to choose options with varying amounts of renewable energy?

As mentioned earlier, a major reason that Community Power is being developed by Exeter is to provide electric customers greater opportunity to choose a larger portion of renewable energy in the "Energy Supplier" portion of their bill. Our intention is to offer two or three new mixes in addition to the default supply equivalent. The current default supply includes about 20% in renewable sources. We intend to add one 'tier' that includes about 50% renewable sources and another with a much greater portion of renewable sources – perhaps 90% or more.

10. How will low-income customers be accommodated

We don't anticipate there will be any change in assistance available to low-income households as a result of shifting to a community power energy supplier model. The statewide Electric Assistance Program (EAP) provides qualifying customers with a discount on their monthly electric bill ranging from 8% to 76% depending on income and other factors. The New Hampshire Legislature authorized funding for this statewide program as part of electric utility deregulation back in the 1990s. Since then, all electric utility ratepayers support the statewide EAP through the System Benefits Charge (SBC) portion of their monthly electric bill. Funds to support the energy assistance program available to Exeter residents will continue to be available through Southern New Hampshire Services throughout the state to identify and enroll eligible customers for the statewide EAP. Other energy assistance programs for weatherization efficiency upgrades under the NHSaves program will be unchanged.

11. ***If Exeter adopts an energy aggregation plan (EAP) that authorizes its CPA to work with vendors to purchase electricity for the town's residents and businesses, what are the risks to those residential and commercial customers?***

The risk to customers is small. While it is certainly true that energy markets can be volatile and contracted costs for energy can swing significantly, Exeter Community Power will not be purchasing power directly, but rather through a third-party broker, either CPCNH or a private entity. A key part of the services provided by that broker is the management of energy pricing risk and hedging against this volatility. In addition, customers will be allowed to change their energy supplier either back to Unitil's default or to another energy supplier on either a monthly or quarterly basis.

12. ***Currently Unitil and the PUC set the rates for its electricity customers. Who will set the rates if Exeter forms a CPA?***

Exeter Community Power will establish the rate for only the 'Energy Supply' portion of customer's electricity bill. The remainder consists of Electric Service charges (made up of customer charge, delivery charge, stranded cost charge, system benefits charge and taxes) are set by the utility and the PUC. For a New Hampshire household with the average electric energy demand of 630 kWh/month, at current Unitil rates, the energy supply portion would consist of about 39% on the monthly bill with the balance being electric delivery and service charges.

13. **Have other communities in New Hampshire established CPAs and if so, where are they in the process and how successful have they been?**

This is rapidly evolving, but as of mid October 2021, at least four other communities in New Hampshire are well along in the process of establishing community power programs, including Keene, Harrisville, Lebanon, and Hanover. All have drafted their Electric Aggregation Plans, and Keene has approved and launched its program using Standard Power/Good Energy as their energy broker/service provider. A total of fourteen NH municipalities have formally joined the CPCNH to support development of their community power programs: Hanover, Lebanon, Exeter, Nashua, Harrisville, Rye, Dover, Warner, Walpole, Newmarket, Plainfield, Durham, Enfield, and Cheshire County.

14. ***If it goes forward, when do you expect Exeter's CPA to begin.***

Based on the timeline the ECPAC has developed, we expect the Exeter Community Power Aggregation program to be considered f by the Select Board this December or January, and for approval by Town Meeting in March 2022. If approved, and with the approval of our Energy Aggregation Plan by the PUC, we anticipate contracting for energy services in Summer of 2022 and beginning to provide energy supply services to Exeter customers in the Fall 2022 / Winter 2023. This schedule is tentative and may be delayed by the approval and roll out process governed by the PUC and the newly formed NH Department of Energy, and/or the availability of energy services provided though CPCNH and other providers.

APPENDIX 5

Public Hearing Notice

NOTICE OF PUBLIC HEARINGS

Exeter Community Power Electric Aggregation Plan

November 29, 2021 7:00 PM
Nowak Room
Exeter Town Hall, 10 Front Street, Exeter NH
and
December 13, 2021 7:00 PM
Nowak Room
Exeter Town Hall, 10 Front Street, Exeter NH

Two public hearings will be held at the above indicated dates, times and locations to present information and receive comments about the proposed Exeter Community Power Electric Aggregation Plan prepared by the Exeter Community Power Aggregation Committee. At these hearings, members of the Committee will present the Draft Energy Aggregation Plan, answer questions and take public comment. Copies of the Draft Plan will be available for review at the Exeter Public Library and in the Planning Office at the Exeter Town Offices and available on the Committee webpage prior to the hearings. Information pertaining to the Energy Community Power program and Energy Aggregation Plan is available on the Town website at the following address: https://www.exeternh.gov/bcc-cpac

Presentation and Hearing

Agenda

1. Welcome/Introductions
2. What is Community Power?
3. Steps to Develop a Community Power Program in Exeter
4. Review of Draft Aggregation Plan for Exeter
5. Next Steps
6. Public Hearing – Questions & Comments

APPENDIX 6

Aggregated Unitil Customer Usage Data

Electrical Use Data by Property Class - Town of Exeter (2019 2020)

Year	Month	Property Class	Count	Billed kWH	Billed Dem
2019	01	1 - RESIDENTIAL	7,162	5,002,861	19
2019	01	2 - COMM & INDUSTR	1,070	7,193,587	22,622
2019	01	3 - MUNICIPAL	823	694,008	2,473
2019	02	1 - RESIDENTIAL	7,142	4,614,265	15
2019	02	2 - COMM & INDUSTR	1,070	7,356,661	22,698
2019	02	3 - MUNICIPAL	823	730,875	2,521
2019	03	1 - RESIDENTIAL	7,148	4,146,625	23
2019	03	2 - COMM & INDUSTR	1,065	6,980,221	22,678
2019	03	3 - MUNICIPAL	823	637,123	2,514
2019	04	1 - RESIDENTIAL	7,191	3,555,378	8
2019	04	2 - COMM & INDUSTR	1,075	7,044,516	22,380
2019	04	3 - MUNICIPAL	823	655,414	2,604
2019	05	1 - RESIDENTIAL	7,299	3,445,380	54
2019	05	2 - COMM & INDUSTR	1,088	7,319,235	45,957
2019	05	3 - MUNICIPAL	825	740,529	5,359
2019	06	1 - RESIDENTIAL	7,304	3,171,293	22
2019	06	2 - COMM & INDUSTR	1,086	7,141,089	22,453
2019	06	3 - MUNICIPAL	823	707,775	2,791
2019	07	1 - RESIDENTIAL	7,309	4,980,963	22
2019	07	2 - COMM & INDUSTR	1,088	9,364,853	24,712
2019	07	3 - MUNICIPAL	823	753,877	2,575
2019	08	1 - RESIDENTIAL	7,298	5,045,851	23
2019	08	2 - COMM & INDUSTR	1,090	9,139,495	25,202
2019	08	3 - MUNICIPAL	822	786,582	2,683
2019	09	1 - RESIDENTIAL	7,300	3,381,239	21
2019	09	2 - COMM & INDUSTR	1,086	7,337,286	23,788
2019	09	3 - MUNICIPAL	822	711,284	3,084
2019	10	1 - RESIDENTIAL	7,306	3,529,100	6
2019	10	2 - COMM & INDUSTR	1,085	7,994,772	23,488
2019	10	3 - MUNICIPAL	822	788,687	3,011
2019	11	1 - RESIDENTIAL	7,185	3,652,253	9
2019	11	2 - COMM & INDUSTR	1,071	7,120,874	21,643
2019	11	3 - MUNICIPAL	822	745,396	2,847
2019	12	1 - RESIDENTIAL	7,213	4,217,888	9
2019	12	2 - COMM & INDUSTR	1,075	6,965,758	21,190
2019	12	3 - MUNICIPAL	822	731,898	2,661
2020	01	1 - RESIDENTIAL	7,212	4,884,604	12
2020	01	2 - COMM & INDUSTR	1,076	7,683,907	21,310
2020	01	3 - MUNICIPAL	822	766,709	2,558
2020	02	1 - RESIDENTIAL	7,201	4,527,287	12
2020	02	2 - COMM & INDUSTR	1,072	7,643,549	21,251
2020	02	3 - MUNICIPAL	822	759,994	2,455
2020	03	1 - RESIDENTIAL	7,234	4,202,411	16
2020	03	2 - COMM & INDUSTR	1,073	7,390,252	21,211
2020	03	3 - MUNICIPAL	822	632,938	2,540
2020	04	1 - RESIDENTIAL	7,219	3,775,081	6
2020	04	2 - COMM & INDUSTR	1,071	6,042,695	19,853
2020	04	3 - MUNICIPAL	820	441,131	2,255
2020	05	1 - RESIDENTIAL	7,332	3,485,702	3
2020	05	2 - COMM & INDUSTR	1,092	5,866,274	19,859
2020	05	3 - MUNICIPAL	820	398,960	2,296

Electrical Use Data by Property Class - Town of Exeter (2019 2020)

2020	06	1 - RESIDENTIAL	7,335	4,351,289	5
2020	06	2 - COMM & INDUSTR	1,088	7,819,069	22,433
2020	06	3 - MUNICIPAL	819	464,477	2,436
2020	07	1 - RESIDENTIAL	7,341	5,390,645	6
2020	07	2 - COMM & INDUSTR	1,088	8,681,968	24,095
2020	07	3 - MUNICIPAL	820	550,007	2,481
2020	08	1 - RESIDENTIAL	7,334	5,609,491	5
2020	08	2 - COMM & INDUSTR	1,088	8,848,770	24,751
2020	08	3 - MUNICIPAL	820	629,292	2,393
2020	09	1 - RESIDENTIAL	7,399	4,278,618	7
2020	09	2 - COMM & INDUSTR	1,090	8,434,865	23,295
2020	09	3 - MUNICIPAL	820	719,952	2,386
2020	10	1 - RESIDENTIAL	7,398	3,195,500	2
2020	10	2 - COMM & INDUSTR	1,087	6,960,894	22,003
2020	10	3 - MUNICIPAL	820	644,224	2,275
2020	11	1 - RESIDENTIAL	7,296	3,544,745	0
2020	11	2 - COMM & INDUSTR	1,073	6,755,717	21,008
2020	11	3 - MUNICIPAL	820	636,085	2,126
2020	12	1 - RESIDENTIAL	7,305	4,482,545	0
2020	12	2 - COMM & INDUSTR	1,083	6,947,222	20,591
2020	12	3 - MUNICIPAL	820	704,332	2,029

Unitil Energy Systems, Inc. (UNITIL SYSTEM WIDE)
Customer Migration Report

CUSTOMER COUNT by CLASS
Customers Served by Competitive Generation

Month	DOMESTIC	REGULAR GENERAL	LARGE GENERAL	OUTDOOR LIGHTING	TOTAL
Aug-20	5,640	2,686	126	270	8,722
Sep-20	5,592	2,687	126	273	8,678
Oct-20	5,530	2,692	126	277	8,625
Nov-20	5,611	2,723	125	280	8,739
Dec-20	5,584	2,769	125	296	8,774
Jan-21	5,581	2,773	125	298	8,777
Feb-21	5,576	2,781	125	297	8,779
Mar-21	5,550	2,779	125	297	8,751
Apr-21	5,537	2,784	125	296	8,742
May-21	5,520	2,781	126	296	8,723
Jun-21	5,511	2,811	130	339	8,791
Jul-21	5,481	2,798	129	334	8,742
Aug-21	5,442	2,796	129	333	8,700

CUSTOMER COUNT by CLASS
Total Customers

Month	DOMESTIC	REGULAR GENERAL	LARGE GENERAL	OUTDOOR LIGHTING	TOTAL
Aug-20	67,919	10,874	164	1,548	80,505
Sep-20	67,770	10,862	164	1,546	80,342
Oct-20	67,025	10,740	164	1,546	79,475
Nov-20	66,955	10,722	163	1,543	79,383
Dec-20	66,977	10,783	163	1,542	79,465
Jan-21	66,995	10,791	163	1,540	79,489
Feb-21	67,019	10,792	163	1,539	79,513
Mar-21	67,085	10,786	163	1,538	79,572
Apr-21	67,242	10,813	163	1,536	79,754
May-21	68,223	10,946	164	1,537	80,870
Jun-21	68,271	11,252	168	1,646	81,337
Jul-21	68,312	11,258	168	1,645	81,383
Aug-21	68,334	11,265	168	1,639	81,406

CUSTOMER COUNT by CLASS
Percentage of Customers Served by Competitive Generation

Month	DOMESTIC	REGULAR GENERAL	LARGE GENERAL	OUTDOOR LIGHTING	TOTAL
Aug-20	8.3%	24.7%	76.8%	17.4%	10.8%
Sep-20	8.3%	24.7%	76.8%	17.7%	10.8%
Oct-20	8.3%	25.1%	76.8%	17.9%	10.9%
Nov-20	8.4%	25.4%	76.7%	18.1%	11.0%
Dec-20	8.3%	25.7%	76.7%	19.2%	11.0%
Jan-21	8.3%	25.7%	76.7%	19.4%	11.0%
Feb-21	8.3%	25.8%	76.7%	19.3%	11.0%
Mar-21	8.3%	25.8%	76.7%	19.3%	11.0%
Apr-21	8.2%	25.7%	76.7%	19.3%	11.0%
May-21	8.1%	25.4%	76.8%	19.3%	10.8%
Jun-21	8.1%	25.0%	77.4%	20.6%	10.8%
Jul-21	8.0%	24.9%	76.8%	20.3%	10.7%

Customer Migration Report

(UNITIL SYSTEM WIDE)

RETAIL SALES (kWh) by CUSTOMER CLASS
Competitive Generation Sales

Month	DOMESTIC	REGULAR GENERAL	LARGE GENERAL	OUTDOOR LIGHTING	TOTAL
Aug-20	5,025,157	12,585,000	24,802,949	285,841	42,698,947
Sep-20	3,830,566	11,844,205	24,763,811	277,727	40,716,309
Oct-20	2,804,991	9,315,571	20,682,774	257,999	33,061,335
Nov-20	3,120,292	9,377,219	20,508,686	260,739	33,266,936
Dec-20	4,062,226	10,580,209	21,594,681	261,598	36,498,714
Jan-21	4,278,597	10,629,570	21,446,857	265,177	36,620,201
Feb-21	4,170,059	10,982,775	21,550,828	264,772	36,968,434
Mar-21	4,147,182	11,693,985	23,288,857	266,555	39,396,579
Apr-21	3,037,129	10,017,074	20,951,523	261,384	34,267,110
May-21	2,933,500	10,423,956	21,710,128	261,483	35,329,067
Jun-21	3,609,781	12,160,749	24,078,622	254,935	40,104,087
Jul-21	4,142,614	12,963,006	24,870,237	257,551	42,233,408
Aug-21	4,111,631	13,072,973	25,457,909	261,350	42,903,863

RETAIL SALES (kWh) by CUSTOMER CLASS
Total Sales

Month	DOMESTIC	REGULAR GENERAL	LARGE GENERAL	OUTDOOR LIGHTING	TOTAL
Aug-20	57,715,834	28,262,781	29,935,971	644,251	116,558,837
Sep-20	44,979,721	26,172,290	29,722,799	635,198	101,510,008
Oct-20	32,009,393	20,170,721	24,642,676	609,062	77,431,852
Nov-20	34,896,989	20,497,099	24,432,498	605,624	80,432,210
Dec-20	45,042,699	23,449,935	25,817,785	597,605	94,908,024
Jan-21	48,326,828	23,804,287	25,351,429	582,966	98,065,510
Feb-21	47,028,445	24,511,887	25,812,410	580,023	97,932,765
Mar-21	47,108,539	26,061,521	27,626,162	503,479	101,299,701
Apr-21	34,853,776	21,236,355	24,806,383	579,895	81,476,409
May-21	33,843,374	21,828,192	25,750,269	581,813	82,003,648
Jun-21	43,474,063	26,241,575	28,940,957	568,583	99,225,178
Jul-21	50,786,739	28,410,304	30,282,704	571,860	110,051,607
Aug-21	50,902,470	29,195,229	30,963,896	578,180	111,639,775

RETAIL SALES (kWh) by CUSTOMER CLASS
Competitive Generation Sales as a Percentage of Total Sales

Month	DOMESTIC	REGULAR GENERAL	LARGE GENERAL	OUTDOOR LIGHTING	TOTAL
Aug-20	8.7%	44.5%	82.9%	44.4%	36.6%
Sep-20	8.5%	45.3%	83.3%	43.7%	40.1%
Oct-20	8.8%	46.2%	83.9%	42.4%	42.7%
Nov-20	8.9%	45.7%	83.9%	43.1%	41.4%
Dec-20	9.0%	45.1%	83.6%	43.8%	38.5%
Jan-21	8.9%	44.7%	84.6%	45.5%	37.3%
Feb-21	8.9%	44.8%	83.5%	45.6%	37.7%
Mar-21	8.8%	44.9%	84.3%	52.9%	38.9%
Apr-21	8.7%	47.2%	84.5%	45.1%	42.1%
May-21	8.7%	47.8%	84.3%	44.9%	43.1%
Jun-21	8.3%	46.3%	83.2%	44.8%	40.4%
Jul-21	8.2%	45.6%	82.1%	45.0%	38.4%

Exeter Community Power Program

Electric Aggregation Plan Presentation and Public Hearing

November 29, 2021 – 7:00PM

December 13, 2021 – 7:00PM

Nowak Room – Town Offices

1

Agenda

1. Welcome/Introductions
2. What is Community Power?
3. Steps to Develop a Community Power Program in Exeter
4. Review of Draft Aggregation Plan for Exeter
5. Next Steps
6. Public Hearing – Questions & Comments

2

What is Community Power?

- A Community Power program allows the municipalities to purchase energy supply on behalf of its residents and businesses with the goal of lowering costs and expanding access to renewable energy and other innovations.
- Community power was enabled in New Hampshire with electric deregulation in the 1990s but has become more realistic by New Hampshire's Community Power law RSA 53-E, updated in 2019
- It is a 'buying cooperative' for electricity and allows many towns and cities to join together to create even larger markets.
- The Legislature's intent in enacting RSA 53-E was to "encourage voluntary, cost effective and innovative solutions for local needs".

3

What is Community Power?

New Hampshire cities, towns, and counties can procure **electric power supply** on behalf of their residents and businesses and provide related services.

Pooled Purchasing Power
for **Energy Supply**

- Access to competitive markets
- Lower costs & price stability
- Option to source power locally & access more renewables

Unitil
Continues to Deliver Power

- Owns & maintains the power grid
- Delivers generation to load
- Ensures reliable electric service

Community Benefits from
Value Added Services

- Affordable rates
- Access to green power options
- Time-of-Use rate options
- Solar, storage, electric vehicle support

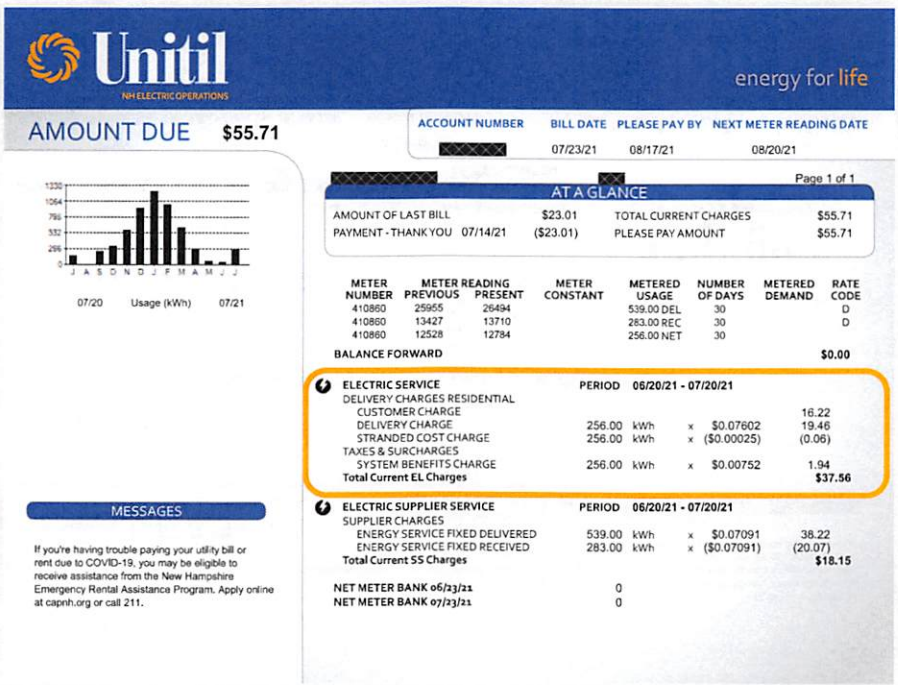
4

Some Background…

Since **electric deregulation** occurred in the in the 1990s, power **generation** and power **distribution** are separate. Under deregulation…

- **Unitil**, the regulated utility serving Exeter, is responsible for power distribution, including the lines, poles, transformers, meters, etc.
- Customers can **purchase power in the competitive market** through energy brokers and resellers. If they don't, they receive power through Unitil's "default" energy supply.
- Presently about 91% of Unitil's residential customers use the **default supply.**
- For the past 10+ years Exeter itself has purchased its power through an energy broker. The Town's energy cost will be less than half what it would be under the new (Dec 1-May 31) default supply rate.

5



Unitil
NH ELECTRIC OPERATIONS
energy for life

AMOUNT DUE $55.71

ACCOUNT NUMBER	BILL DATE	PLEASE PAY BY	NEXT METER READING DATE
[redacted]	07/23/21	08/17/21	08/20/21

[redacted] [redacted] Page 1 of 1

07/20 Usage (kWh) 07/21

AT A GLANCE

AMOUNT OF LAST BILL	$23.01	TOTAL CURRENT CHARGES	$55.71
PAYMENT - THANK YOU 07/14/21	($23.01)	PLEASE PAY AMOUNT	$55.71

METER NUMBER	METER READING PREVIOUS	METER READING PRESENT	METER CONSTANT	METERED USAGE	NUMBER OF DAYS	METERED DEMAND	RATE CODE
410860	25955	26494		539.00 DEL	30		D
410860	13427	13710		283.00 REC	30		D
410860	12528	12784		256.00 NET	30		

BALANCE FORWARD $0.00

ELECTRIC SERVICE	PERIOD 06/20/21 - 07/20/21			
DELIVERY CHARGES RESIDENTIAL				
CUSTOMER CHARGE				16.22
DELIVERY CHARGE	256.00	kWh	x $0.07602	19.46
STRANDED COST CHARGE	256.00	kWh	x ($0.00025)	(0.06)
TAXES & SURCHARGES				
SYSTEM BENEFITS CHARGE	256.00	kWh	x $0.00752	1.94
Total Current EL Charges				**$37.56**

ELECTRIC SUPPLIER SERVICE	PERIOD 06/20/21 - 07/20/21			
SUPPLIER CHARGES				
ENERGY SERVICE FIXED DELIVERED	539.00	kWh	x $0.07091	38.22
ENERGY SERVICE FIXED RECEIVED	283.00	kWh	x ($0.07091)	(20.07)
Total Current SS Charges				**$18.15**

NET METER BANK 06/23/21 0
NET METER BANK 07/23/21 0

MESSAGES

If you're having trouble paying your utility bill or rent due to COVID-19, you may be eligible to receive assistance from the New Hampshire Emergency Rental Assistance Program. Apply online at capnh.org or call 211.

6

Unitil
NH ELECTRIC OPERATIONS

energy for life

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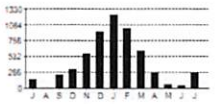

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[redacted] [redacted] Page 1 of 1

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NH ELECTRIC OPERATIONS

energy for life

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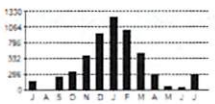

07/20 Usage (kWh) 07/21

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AT A GLANCE

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MESSAGES

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8

KEY POINTS

- **Community Power** pertains only to the purchase of electricity supply, not to how it is delivered. It allows communities to choose their power source, enables the cooperative purchase of energy to potentially lower rates, improve price stability and increase renewable content.
- **Unitil** will continue to deliver electricity to customers, and to own and operate the local distribution system (poles, wires, transformers, sub-stations, etc.). They will also continue to provide customer service and billing.
- **Participation in Community Power is voluntary.** After the electricity rates are established, all customers not already on competitive supply will be notified and automatically enrolled. However, they can choose to opt-out and stay with Unitil for electricity supply. All customers on competitive supply may choose to opt-in to Community Power or stay with their current supplier.

9

Required Steps per RSA 53-E

1. Select Board forms an Electric Aggregation Committee.
2. The aggregation committee drafts a Community Power Aggregation Plan
3. Aggregation committee solicits public input and hold public hearings on Plan
4. The Select Board decides whether or not to submit the Community Power Aggregation Plan to Town Meeting for adoption.
5. If adopted at Town Meeting, mailed written notification sent to affected utility customers 30+ days before program begins.
6. A public information meeting is held to explain the program and answer questions (held within 15 days of above notification).
7. Customers are afforded the right to opt-out of the power aggregation program's alternative default service anytime within 30 day of notification of rates.

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Timeline – Exeter Community Power Program

Milestone	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
ECPAC Established	■												
Public Information Material			■	■	■								
Community Survey						■	■						
Obtain Aggregate Utility Data			■	■									
Draft Plan Developed	■	■	■	■	■	■							
Public Informational Meetings					■	■	■						
Plan Presented to Select Board							■						
Prop. for Adoption at Town Meeting									■	■			
Program Implementation**													>>>>

** implementation timeline will depend on PUC rulemaking, program approval and Select Board's decision to launch program

11

EXETER
COMMUNITY POWER PROGRAM

DRAFT

EXETER ENERGY AGGREGATION PLAN

November 26, 2021

12

Electric Aggregation Plan Overview

Sections:

1. Introduction to Community Power
2. Purpose and Goals
3. Implementation of Community Power in NH
4. Program Organization and Administration
5. Customer Participation
6. Operation and Funding
7. Planning Product Options
8. Inventory of Customer Demand
9. Community Power Coalitions of NH
10. Net Metering Compensations
11. Public Input Process

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Purpose

*...to enable the Town to aggregate retail electric customers to provide better access to competitive supplies of electricity and related services. The intended result will be to offer more customers greater **choice** to select energy sources, especially **renewable sources**, at more **competitive rates** than currently available.*

Goals

- Expand and accelerate use of renewable energy by customers in Exeter
- Facilitate development of local renewable power projects and other innovative energy services

Objectives

- Choice & Access to competitive supply
- Regional and statewide collaboration
- Affordable renewable energy
- Partnership with Unitil
- Fiscal stability
- Energy resilience
- Prioritize clean energy

14

As defined in the Plan, Exeter Community Power will:

- **Serve as the default electricity supplier** for customers on an "opt-out" basis
- **Offer innovative service and rate options to customers on an "opt-in" basis** such as more renewable energy and time-varying rates
- **Operate on a competitive basis** – Customers switched to the Exeter Community Power default supply will be able to switch back to Unitil default service or other supplier *with no penalty.*
- **Be self-funded** by rates paid by participating customers – The Town will not use taxes to cover program expenses.
- **The Town will contract for services** and power supplies to implement and operate the program through CPCNH or community power consultant, minimizing impact on staff.
- **Will Not Launch unless** the new default energy rate is *at or lower than* existing Unitil rate

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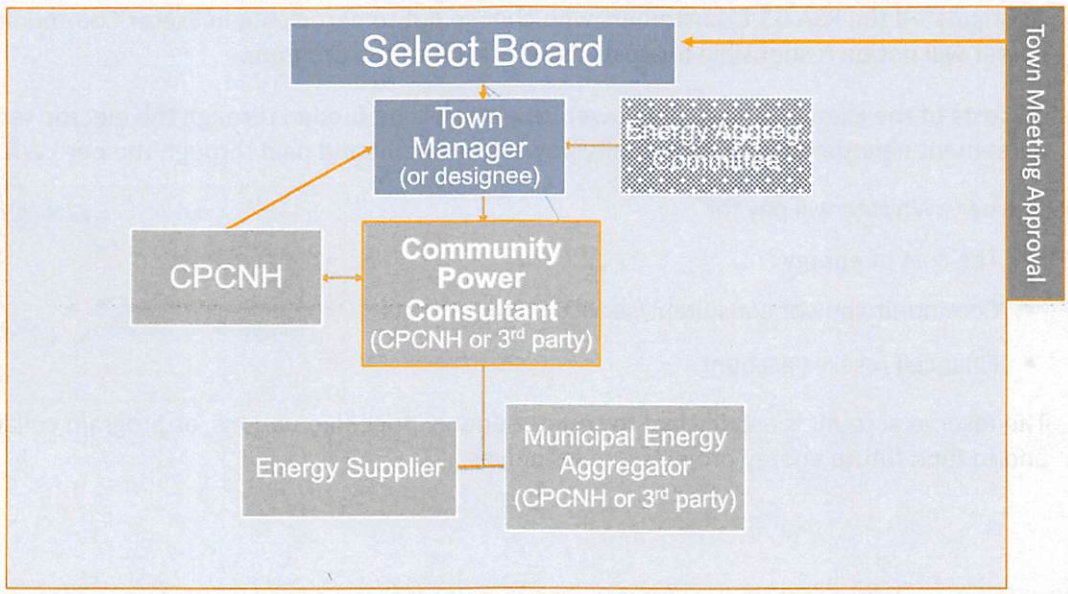
Organizational Structure

- **Select Board:** Overall responsibility for program and responsible for contracting for services to operate program.
- **Town Manager:** Town manager or designee is responsible for competitive bidding for services of community power consultant/service provider and management oversight.
- **Exeter Aggregation Committee/Energy Committee**: Provide advisory support on ongoing operation as needed.
- **Community Power Consultant/Service Provider**: Under direction of Town Manager: procure energy supply contracts, coordinate with Unitil, customer support and communication.
- **Competative Energy Supplier:** the source of the purchased energy supply
- **Municipal Energy Aggregator:** Municipal association or third party entity (such as CPCNH) that aggregates energy demand in order to purchase more competitive energy supplies.
- **Community Power Coalition of NH:** source of technical assistance and possibly both energy aggregator and community power consultant/service provider

16



17

Customer Notification and Enrollment Process

- At least 30 days before program launch all electric customers will be mailed notification that will include the initial default rate for Exeter Community Power service compared with Unitil.
- Customers currently on default energy service provided by Unitil will be able to decline participation or "opt-out" of Exeter Community Power by a return postcard, online, or by calling a customer service number.
- If a customer is already getting their power from a competitive supplier, nothing will change unless they choose to switch and "opt-in" to Exeter Community Power.
- New utility customers will get similar opt-out notices.
- All Exeter Community Power default service customers will always be able switch to the Unitil default supplier at next meter read upon request with no penalty or exit fee.

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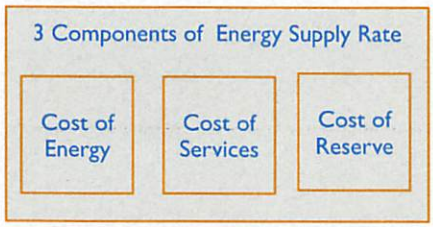
Operations and Funding

- As stipulated the RSA 53-E, customers who choose not to participate in Exeter Community Power will not be responsible for costs associated with the program.
- All costs of the Exeter Community Power Program will be funded through the electric service agreement negotiated with community power consultant and paid through the per kWh rate.
- The per kWh rate will pay for
  - The cost of energy
  - Community power consultant/service provider costs
  - Financial reserve account



- The reserve account is established to counter energy price fluctuations, as program collateral, and to fund future energy projects and initiatives.

19

Planned Initial Electric Supply Options

Example of a default service product and optional rates that could be offered to customers:

	Automatic Enrollment	OPTIONAL PRODUCTS	
	Default Service	**Green Start ("Opt-Up" Option)**	**Green Prime ("Opt-Up" Option)**
Attributes	Meets or exceeds Renewable content of Unitil Default (~22%)	~50% Renewable	~80-100% Renewable
Price	Meets or beats Unitil Default at launch	Slightly higher or competitive w/ default utility rate	Higher than default utility rate

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Exeter Community Power Next Steps

Study Phase	Development & Community Education Phase	Adoption Phase	Implementation Phase
✓ The Exeter Energy Committee updates Select Board about RSA 53-E and new Community Power opportunities in Fall/Winter 2020/2021. ✓ Select Board creates Energy Aggregation Committee (ECPAC) in June 2021 to study the benefits and prepare Energy Aggregation Plan	✓ The Select Board signed joint powers agreement with CPCNH ✓ Education materials developed and Q&A panel held. ✓ ECPAC holds 2 public hearings on Plan: 11/29/21 and 12/13/21. ECPAC finds Community Power to be in best long term interest of Town	Plan will be presented to Select Board for consideration on Dec. 6. If decision is made to move forward, a warrant article to approve the Energy Aggregation Plan, and Program, will be presented at the Deliberative Session on and placed on the Town Meeting warrant article for vote on March 8, 2022.	If approved, the town will: • Submit Plan for approval following adoption of PUC rules • Bid & select community power consultant/service provider • Select Board will approve an Electric Service Agreement • If rate < default, customer notifications will be mailed (opt-out, opt-in) • Public meetings >30 days • Launch

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THANK FOR YOUR INTEREST!

LEARN MORE AT:

https://www.exeternh.gov/bcc-cpac

Resources:

√Community Power Brochure
√Exeter Energy Aggregation Plan
√Presentation Slides on the Energy Aggregation Plan
√Frequently Asked Questions & Q&A Panel video
√CPCNH link

NEXT PUBLIC HEARING/INFORMATION SESSION on December 13, 2021

22

PUBLIC HEARING/ QUESTIONS & COMMENTS

EXETER COMMUNITY POWER
New Hampshire

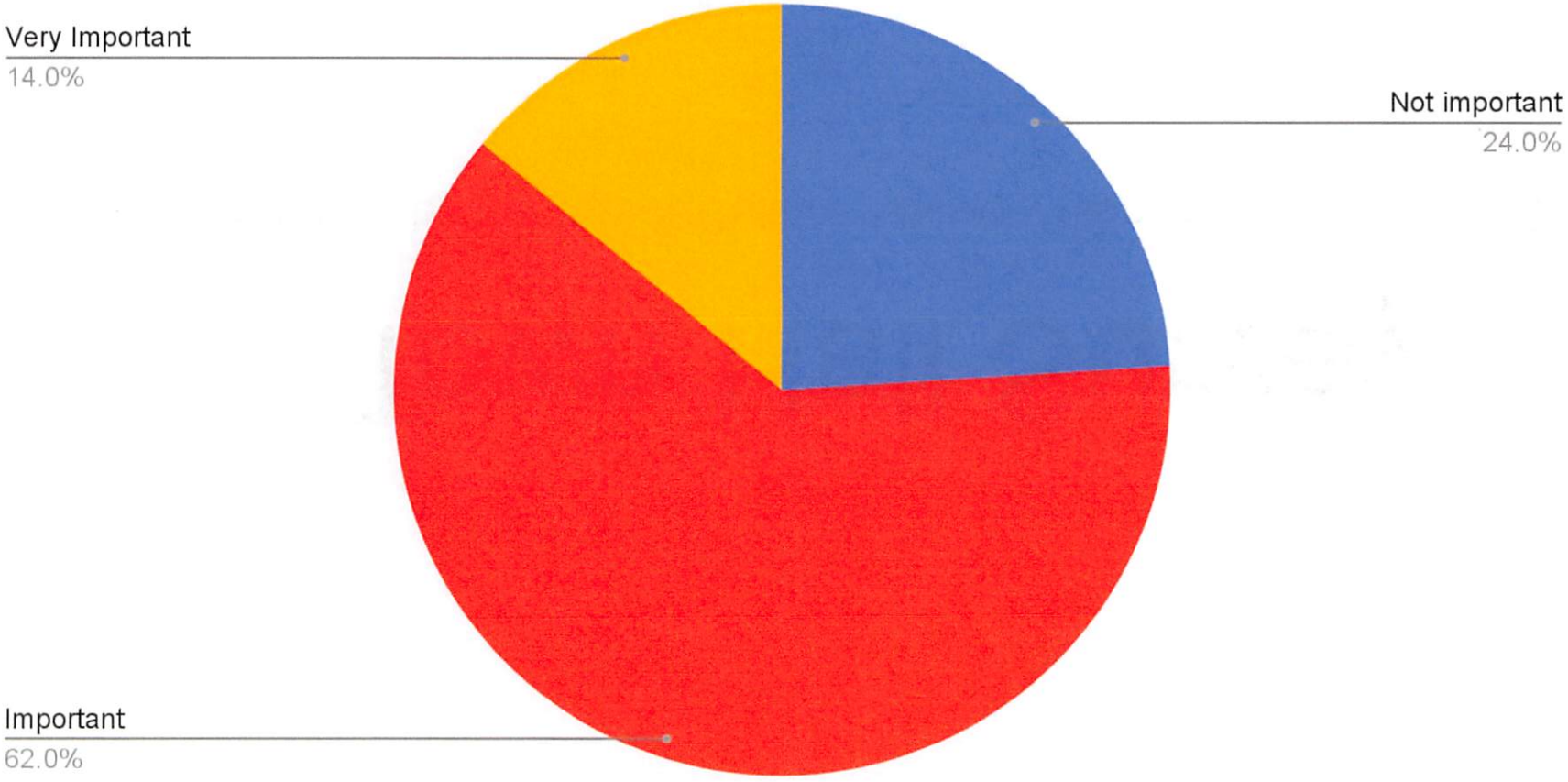
23

Town Hall Survey Results and CRF Proposal – Tony Callendrello, Chair, Arts & Culture Commission

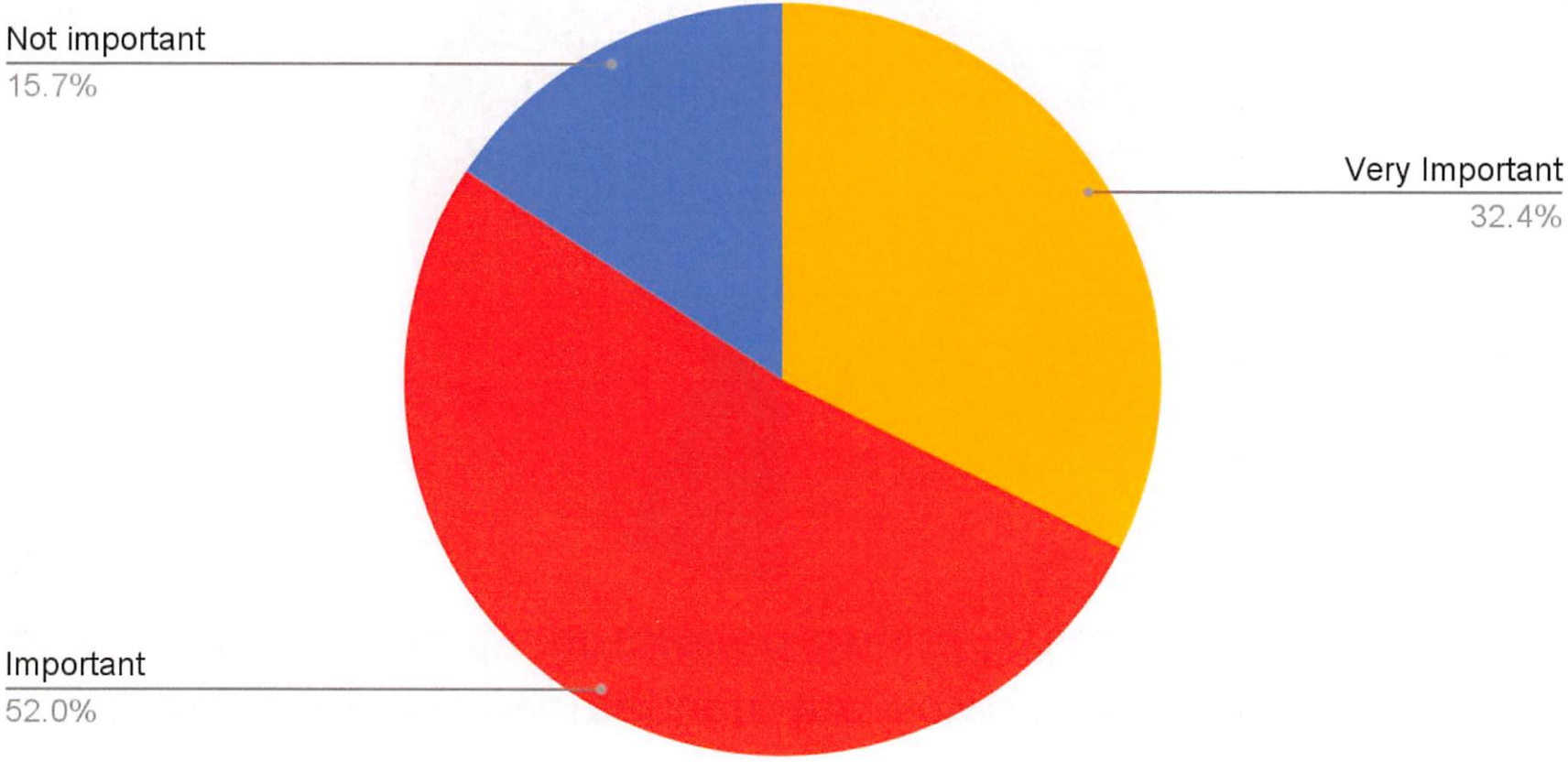
Town Hall Survey

Prepared by the Arts & Culture Advisory Commission - July 2021

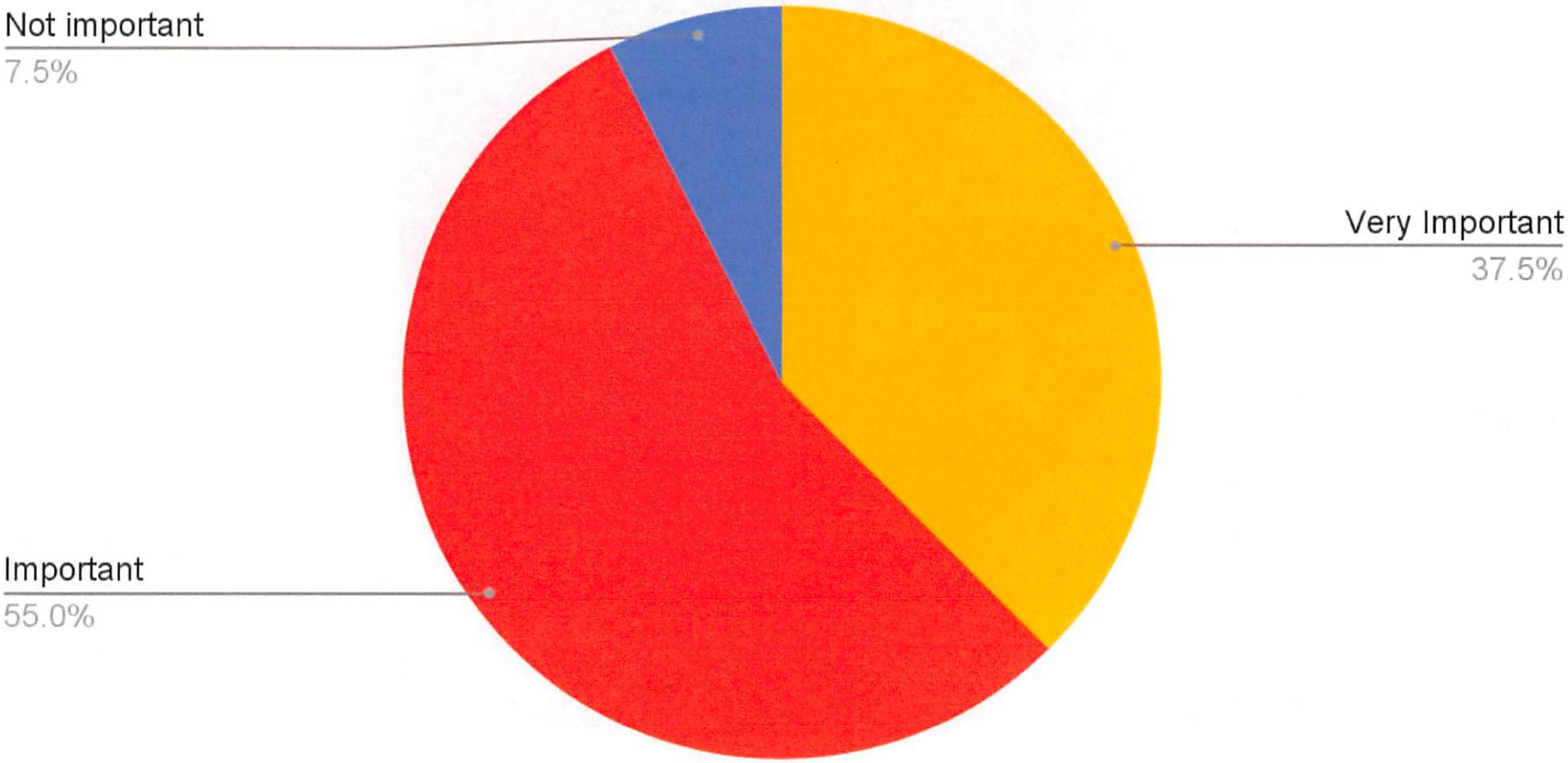
Count of What improvements to the Town Hall would you like to see? Indicate priority. [Improved Heating]



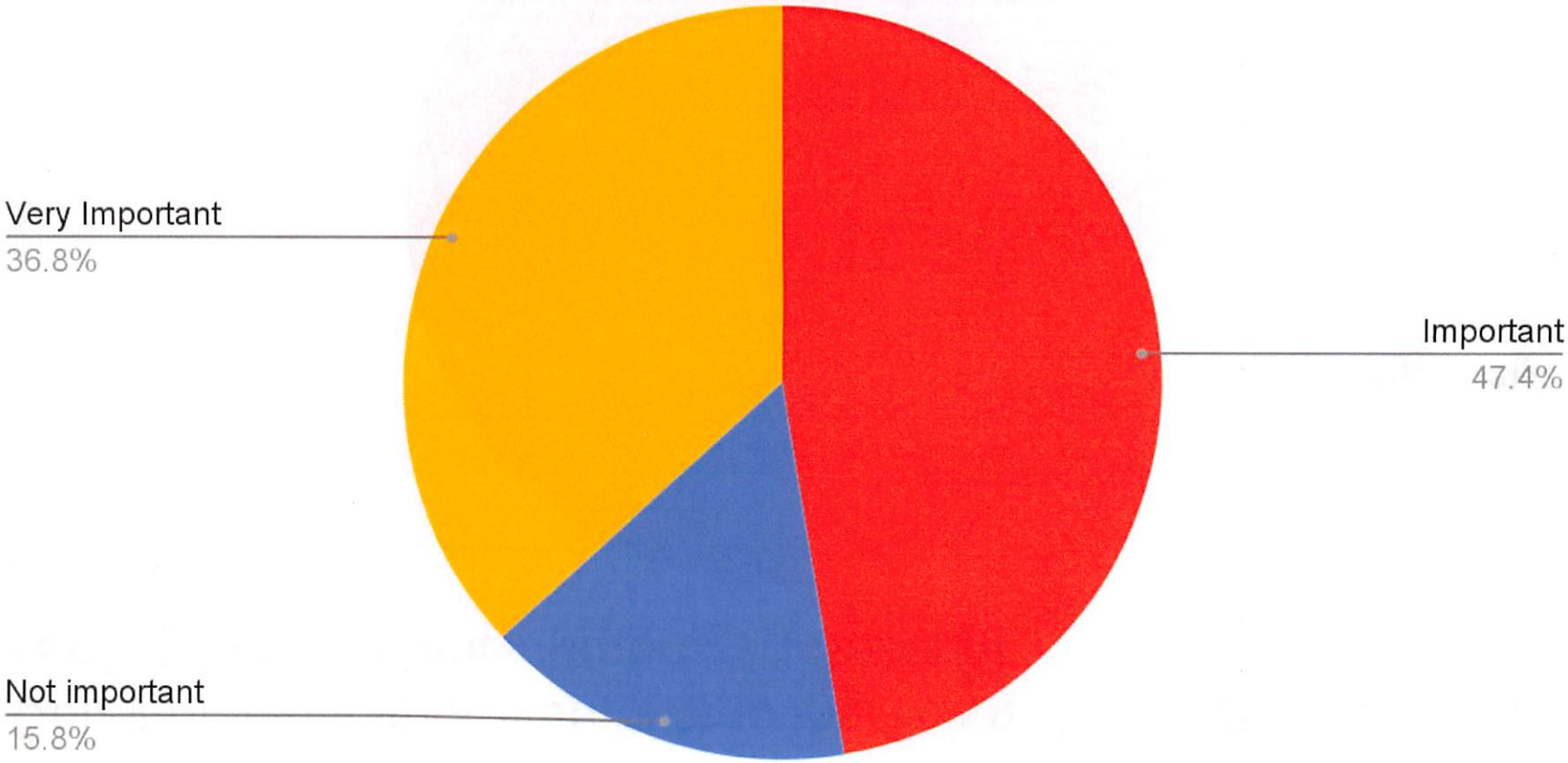
Count of What improvements to the Town Hall would you like to see? Indicate priority. [Air Conditioning]



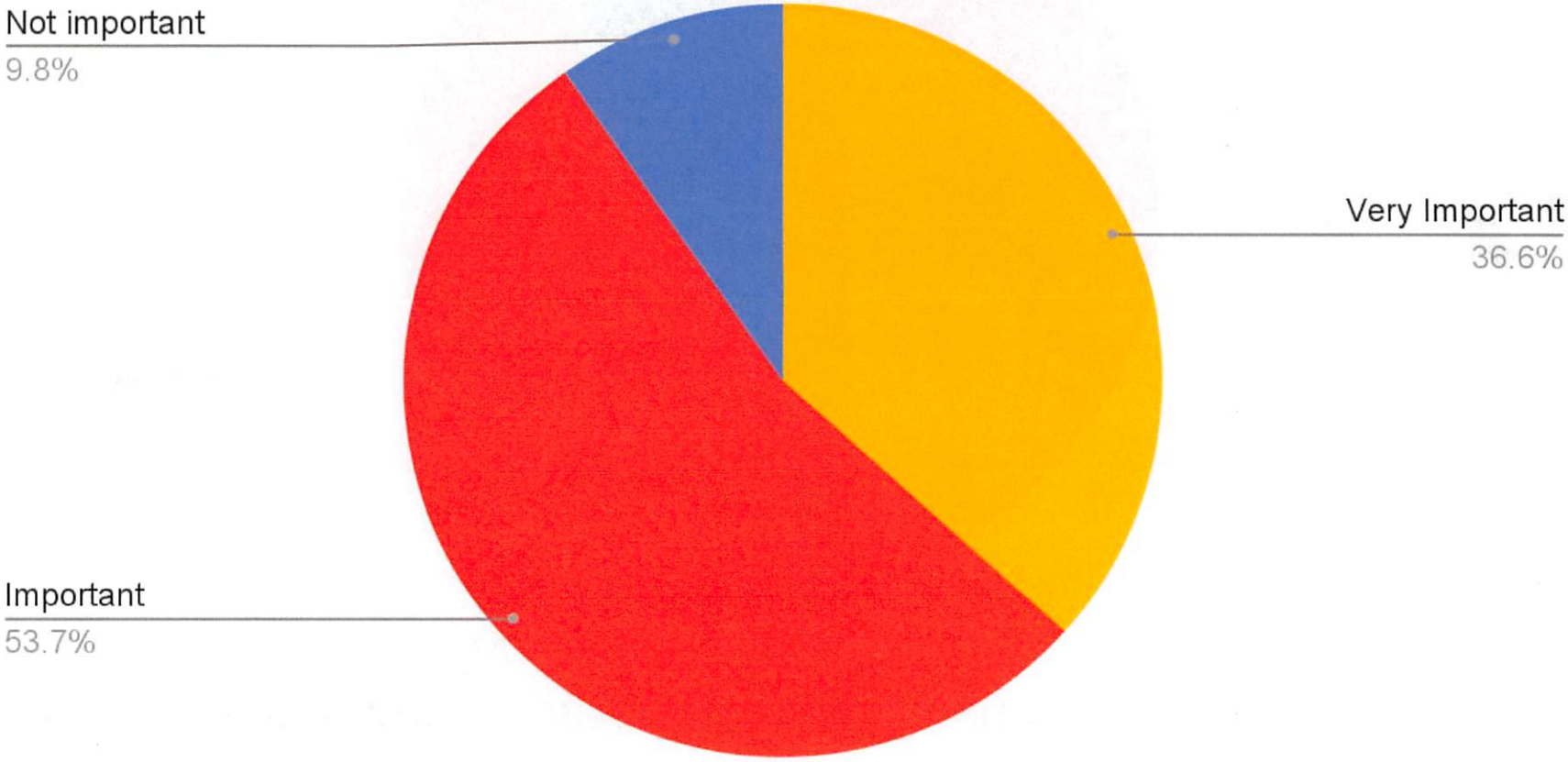
Count of What improvements to the Town Hall would you like to see? Indicate priority. [Improved Sound System]



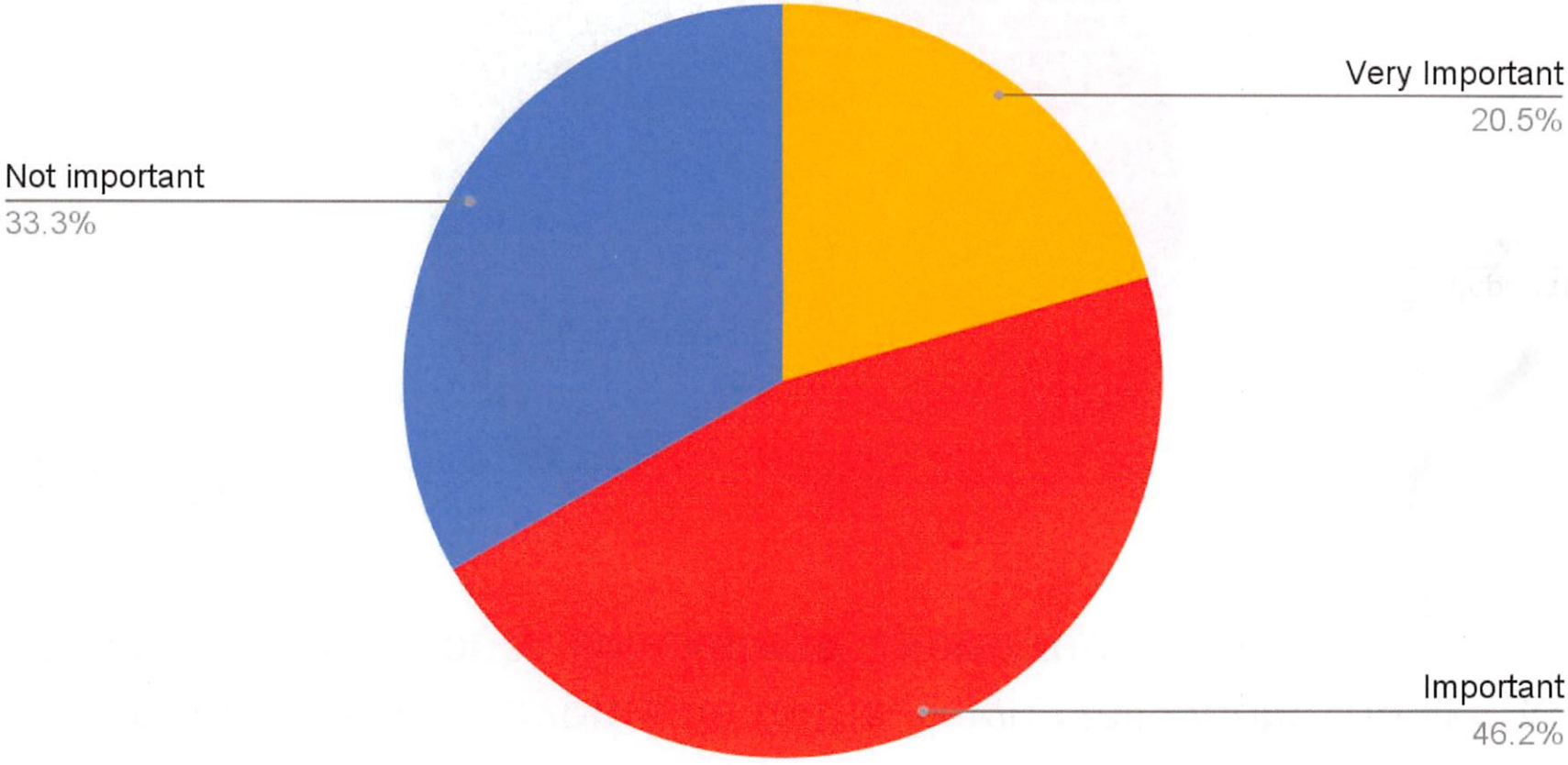
Count of What improvements to the Town Hall would you like to see? Indicate priority. [Stage Lighting]



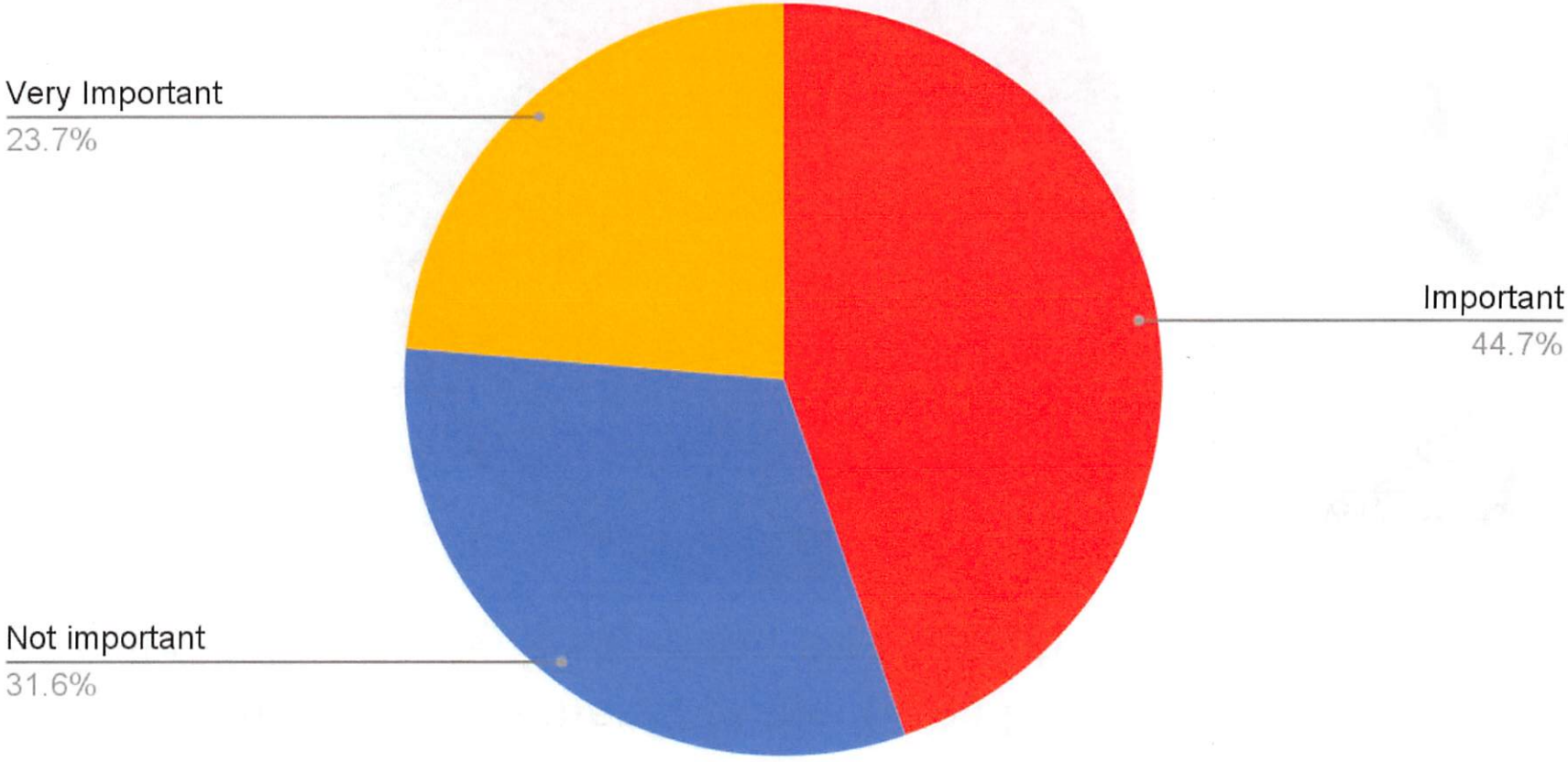
Count of What improvements to the Town Hall would you like to see? Indicate priority. [Improved Seating]



Count of What improvements to the Town Hall would you like to see? Indicate priority. [Projection equipment]



Count of What improvements to the Town Hall would you like to see? Indicate priority. [Backstage "green room"]



What activities or events would you like to see happen in the Town Hall?

Music

I would like to see more national and regional musicians perform, local and international film festivals, lectures, etc.

I'd be open to pretty much anything.

Plays, musicals& art shows

Music, author presentations, NH Humanities presentations, art exhibits, children's performances, movie nights, square dancing(?)

Plays, movies, concerts, political events, private events (weddings, etc.), functions (book signings, etc.).

Anything and everything. The more use, the more revenue generated, the more vibrancy to our downtown (which will help Exeter businesses), the better!

Live music and art shows.

Theater and art

Community events, music concerts, plays, town meetings.

Music events featuring NH and NE organizations, art shows, community dances (town wide square dance?), old movies (Casablanca? :)),

All sorts of arts, theatre, dance, visual arts, music, literary events, film, Christmas events, political candidate showings, etc. Christmas holiday events...

Convert to department use by whoever needs it: town offices, parks and rec, whoever. Maintain the stage for meetings or performances depending on who's occupying it

Cultural events relevant to the town and the surrounding communities. This would include school events, town events, but not for-hire events by businesses.

Civic presentations, arts and education programs.

Theatre!

Arts and recreation

Bake sales, art shows, love the tree event-so maybe other holiday events, things you walk through

Art events / live music / films (mini film festival!?) /

Music, plays, tree festivals, craft fairs, story tellers

Better production facilities for youth theater especially Pine Street Players
more theatre

Volunteer to lower taxes

More art, education, cultural opportunities

Pine Street Players performances!

Plays, comedy, movies, live theater

Concerts, lectures, candidates, Meet The Author, musical theater, plays, movies

Plays , art shows

Theater, performance, cultural events

Plays, musical theatre, performances

Anything! Plays, yard sales, Festival of Trees, voting, etc

Art shows, classes, lectures and concerts, political talks and candidates

Meetings, performances, community activities like movie nights

Acoustic music events for small audiences with refreshments

Concerts, speakers, public meetings

Stage & Music Productions, plus civic gatherings

More small theater plays, music, speaking events.
blood drives, charity events, art performances,

Everything and anything that can be accommodated in the beautiful space. I was not a big fan of using the space for "lessons" as was proposed at one time. I'm not in favor of one tenant with a long-term rental. The community has diverse interests and the offerings at ETH should reflect that.
political activities, Town-wide celebrations, entertainment open to Town

Family entertainment, plays, concerts, speakers

More concerts and theater

Live music, theater, author events, films

Meetings

I would love to see concerts there. Plays too. Also maybe Farmer's Market could be there in winter.

Plays

Local public gatherings, panel discussions. With enforcement of civility.

Movies, concerts

Local theater and dance

Deliberative Session, political gatherings, art shows, voting should come back to the Town Hall

Art Shows, Theater Productions, Concerts

Theatre

Concerts, social gatherings theater, speakers from all walks of life to include slides/video, Select Board meetings if it is felt there will be large town participation, have a talent night for comedians/singers/anything.
music, thater, lectures, readings

Concerts, theater groups performances, town public proposal meetings

Art shows, classical music concerts, art movies (that are not available elsewhere)

Music, comedians

Music and readings

Music and plays

Plays and musical events

Live concerts from mid range bands to national performers. Prescott park/word barn type shows to help foster a music scene in town.

Plays, history lectures, a variety of musical performances for all ages, no cost or low cost. I miss the local amateur artists shows upstairs.

Would like to see more visual arts events at the Town Hall.

More art shows and classes

Festival of Trees, plays, concerts (classical and other types).

More theater and music

Speakers, movies, plays, music, candidates, parties, fairs, art shows

Small community performances of music and theater, guest speakers and book talks.

Art, music, cultural events

Concerts, plays, dances, movies, lectures, antique shows

Craft fairs, winter farmers markets, movie nights,

Children's plays would be fun! I liked the days when Swag on Swasey was there too

Speakers, Authors, Rent for weddings/events, dances

Theater productions- music

View live events on screen and broadcast events particularly concerts and plays

Music, plays

None

Gallery shows / music / community theater

Activities that grow out seniors programs

Live music, plays, community meetings

Music, theater, author readings, lectures, an annual supper or pie-potluck (after pandemic concerns).

Immersive live theater. Extend events to outdoors with beer garden, other events in parking lot, continue to close off traffic on town hall side of gazebo during outdoor shows.

I love the art shows. I would love to see more community building events there.

Plays/concerts/performances

town office services - ex. registration Use High School gym for town meetings, school board meetings....etc.

Play; Frederick Douglass speech reading

Musical performances and stage plays.

More music or performing arts

Theater- music

Theatre, performing

Holiday craft fairs, and lectures featuring writers, artists, garden designers, photographers and other guest speakers from the arts field(s), naturalists, and more.

entertainment

Live production Theater. Holiday parties for children (Exeter residents only), continue with festival of trees, children's Chamber fund fundraisers

music

A nice variety of cultural, political, entertainment, and educational events.

What other improvements to the Town Hall would you like to see?

One large issue is with the lack of a public restroom inside the main part of the town hall. People have to go up into the gallery which is often closed. There should perhaps be something done to put a bathroom behind the stage with some sort of hallway from the main hall back there to the bathroom. I think it's also important that whatever AV system goes into the town hall be self-service. People should be able to come in and with a few buttons on a wall, turn on the PA system, some microphones, the projector, etc. If this is not done, town staff would need to be hired to operate equipment, increasing the cost for renting the space for local groups. Potentially with a redesign there could be a new paint job for the main hall. Give it a new look and purpose, ditch the green color and go with something that keeps the historic character but makes it more modern and welcoming. If the Hall will get more use, it's almost important to make sure the town properly funds the cleaning and maintenance of the building.

A general renovation without losing the historical character would be wonderful.

Accessibility, acoustic noise reduction

Once the investment in the facility is made, lots of promotion.

Any improvement should maintain the architectural integrity but the space should be modernized to maximize the use of the facility.

Whatever needs to be done to keep the building safe and comfortable for community use
better hours

Advertising/communications of events online

A budget made to keep continuing needs of improvement viable.
not

Could there be a small museum type corner about the building's history and events/visitors

More public bathrooms would be very nice!

Pollinator garden in place of the dirt patches in the back.

Concessions area

Safer stairs to the green room. Comfortable seating

More access, no charge for town evenypts or groups like SAA or Seacoast open studio

Accessibility should be assessed and improved where needed

Jazz up the foyer

Some sort of adjustable mood lighting, so when there are events, it's not just lights on or lights off

Access to the bathrooms from the inside. Improved window treatments specifically on the first floor.

Better signage for events that are taking place inside the building.

Keep maintenance a top priority

Comfortable chairs. The wooden ones are ve ry uncomfortable!

Downstairs bathroom

Not too many. I like the old-time feel of it.

None

Padded seats.

First, it needs to be decided what exactly the venue is primarily going to be used for. Once that is established, it will be easier to determine the appropriate improvements.

Parking

Improved General Upkeep, better cleaning procedures.

Access to bathrooms without exiting the building
put bathrooms on FIRST floor

A restroom would be lovely. Having to go outside to get into the restrooms is really awful, and almost impossible for anyone with difficulty walking.
elevator to top floor instead of all those stairs,plenty of people can not handle stairs or a ramp for disabled people.

More access. Circulating exhibits upstairs. Modernize mezzanine

Keep the charm, let the own Hall be accessible to all, not a TEAM monopoly

Better publicity for the art shows upstairs. I miss the painting classes that used to be offered there. I took many of them.

Bathroom accessibility inside the building on the main floor!

Weatherization, energy efficiency

Bathroom facilities. Access improvements - ramp, elevator

Ventilation with COVID-19 safety in mind would be nice

Love town hall! Our town is so lucky to have it!

Thoughtful improvements that bridge the historic nature of the building with the modern age e.g. Internet capabilities. The Internet is the modern town hall.

Improved maintenance of the inside such as painting

Traffic pattern changed ...Front street being routed as 2 way street - instead of around the bandstand – restore a lawn in front Of the town hall.

N/a

ask folks who see how the 'traffic of people' enters and exits smoothly.

Cosmetic improvements

Definitely an extra- not super important, more like a wishlist! Exterior property could feature more plantings, benches to sit on, etc, to make it more inviting, and to counteract the very busy traffic round the bandstand across the street.

make the 2nd floor accessible for events

The building just needs a refresh in general, the main assembly room in particular.

<u>If you answered yes to question 3, what was your experience like? If you answered no, why not?</u>

I used to as a kid years ago and I liked that it had both a balcony and the downstairs. I loved and miss voting at the town hall. I love the historical character.

It was great!

Good. Enjoy art upstairs,

Positive. I've been to several art shows and the lit fest.

Charming but not particularly comfortable

Hard to know what they are; not a lot of community buzz. The only thing I've seen is the Christmas trees.

good in a retro kind of way

All experiences wonderful!

They were enjoyable.

new to town

I'm the Artistic Director of The Pine Street Players at Christ Church, and we have utilized Town Hall for performances in the past. It's a very nice space in which to perform, but tech upgrades (as listed above) would make it so much more feasible as a performance space!

Good

In general, it has always been great visiting, but I will say, the heat in the summer and the uncomfortable seating was not great. Also lack of many bathrooms at bigger events was not the best.

But it is a beautiful space and I generally enjoy my time there. It is the heart of Exeter, so showing it some love and using it more would be wonderful.

It was an enjoyable experience, but the seats were uncomfortable

Very positive - it's a lovely theatrical venue

good

Very good

Loved my experiences

My experience was excellent :)

Good, but hard to see if you are not in the front rows.

Love the intimacy of the smaller venue. Chairs could be more comfortable. Sound system and/or acoustics could be better.

Facilities are ok. Seating could,be improved

We love the setting but the needed upgrades would make the experience more comfortable.

Love the atmosphere, wooden chairs are pretty uncomfortable

very positive

Good, friendly, fun

The space is wonderful and the character should be maintained. But improvements in technology would allow this space to be more fully utilized by town government, residents and outside groups alike.

Meetings and charettes for town projects, they were fine

I love the historic feeling of the space -- don't change that!

Enjoyable but the experience would have been better with new seating and improved production capabilities.

I love going to events at town hall! It feels so historic and community-centric

it was fine, i was performing there. unfortunately there was no green room, and the lighting and sound were sub par

I've attended and organized many events at ETH; seating and HVAC are the biggest issues but not having access to a restroom from the inside is also a major issue especially during the winter months and for individuals with mobility issues.

Good overall, no complaints...the character of the town hall is important to keep

O.K. but the above improvements would make it more enjoyable.

I don't use town hall very often, unfortunately. I have been to the school art show a few times and once in 2016 to hear Bill Clinton while he was campaigning for Hillary Clinton. We wound up in standing room only upstairs so I don't even know what the seating conditions are downstairs 😂. It is a lovely and useful space though.

I have enjoyed speakers, fiddlers, and plays there. But the hard wooden seats make it difficult to enjoy a long performance.

Positive experience and good for the community, but the venue needs work.

The chairs were uncomfortable, and it was difficult to see and hear some of the performers.

Seats are uncomfortable, sound system makes it difficult to hear

Seating was awful

I've seen political candidates there. It was great to be so close up, really felt involved.

Good, it just needs to be updated

Fine

I like the plainness of it; it says 'Here we gather to talk things through.' But the chairs are probably alienating for many people.

Sound system is horrendous. Can't be inside without earplugs

I have been to many different types of events at the Town Hall. The Deliberative Sessions that used to be held there were far more community friendly than the ones held currently at the High School. Voting should also be done at the Town Hall. I have attended art shows and the Festival of Trees. I would agree that more comfortable seating should be considered if Deliberative Session goes back there. The folding chairs were the weak link in that venue.

Did not know events were held there. I've only live in town from one year

Depends on the production and the level of effort put forward by the people involved. Some events were good, others were just okay or poorly managed. The biggest letdown is how hot and uncomfortable the building gets and how uncomfortable the seating is for longer productions.

Nice to have local - but should be funded by organizations using the space

Great! Access to bathrooms without exiting the building would be particularly great for winter months. seats so unyielding I had to leave...very uncomfortable. No rest rooms on first floor.

The space is great. The sound system, mot so much. The seating is passable.

Yes, many, many years ago. Experience excellent.

It was adequate. Seating was rather uncomfortable. Ventilation OK.

It was ok but the seats were not very comfortable

Good but the sound quality was not great

Fun but not very comfortable

too much crowding for tree festival and uncomfortable folding chairs for other events

Crowded and not a very good flow. Getting upstairs is difficult. Utilize windows more.

Loved the sense of comunity for the amateur art shows

Making arts available for all, for a variety of art organizations

I enjoyed participating in the arts exhibits in the past as well as the annual Christmas Tree fund raising event and well known author presentations.

I have seen several political candidates here and it was a great place for that. Better seating would be great. The upstairs is a wonderful space for art exhibits but I think most people still don't know about it.

Love the historical feel. Seating, bathroom and acoustics are needed improvements.

Love the convenience of having options right downtown, but the property needs improvements.

It's been very hot when filled up. The old church seats are charming, but not very comfortable.

It was very enjoyable- I've been to a holiday concert and a literary event. Both were fun.

It was ok - not fabulous but serviceable

Seats are not comfortable and sound systems needs upgrade.

It's fun to go in and walk around, like at the festival of trees, but sitting for an event is uncomfortable and it can be hard to hear

We've been to the school art show and the Christmas tree contest. Both were lovely.

Loved seeing plays- speakers- music - FOT

It was a good experience because of the content. It was hot temperature wise.

Good experiences all around

Presidential event- it was great

Ok

Down stairs - Chairs uncomfortable / upstairs gallery space very good

First Reading of one of the Harry Potter books was a spectacular night. Festival of trees is always superb.

I love the feeling of being in a building that has been around for so long.

Great! Seats are not comfortable, but the town hall is a gorgeous building and a wonderful way to experience being part of our community.

I had a good experience because of the topic, but I feel like the town hall could be a great event location. It needs a lot of sprucing up.

My husband and I have attended several events there and they were fun and provided a nice sense of community. Would like to see more (although I know it's currently more difficult due to covid).
Need for more people (working and attending) to have clear voice mikes and all can be seen. Only residents of our town or required or invited speakers on town-centered 'business'.

Chairs were uncomfortable and needs air-conditioning.

It was good, lots of room to move around.

Fabulous- love our town hall

Political rally: no place to sit

Not enough seats, uncomfortable

Because we just moved here 4/28, and there is still a pandemic.
positive. Just wish the seating was better

Pleasant

It was good, but found out word of mouth. Lack of advertising was an issue

I lived downtown until a couple years ago and attended several events at the Town Hall. At the UFO Festival, I recall the seating was inadequate.

Any other comments?

Please don't lose the historical character of it and turn it into more condos or modernist designs.

I would live to see this building become a town hall center again. I grew up here and remember so many wonderful activities and experiences.

Kudos to your committee for making this happen!

Our Town Hall is a very important venue place for our community.

I both live and work in Exeter. That was not an option in the survey.

thank you for hosting such a beautiful town

We're very appreciative of the use of Town Hall and would love to assist in any way we can.

Glad there is an effort to maintain and use the building
Senior citizen need more
financial assistance mostly if lower middle income

Lots of old town charm there.

I love our Town Hall. I like it when things are going on there, it brings me downtown.

The Town Hall is the architectural center piece of the town, and for better or worse is "on the payroll" so we should invest what we need to in order to make maximum use of this asset that is quite literally the center of our community.

Think outside the box for rearranging space for performers and audience. Small acoustic performances could be great.

Thanks for asking. Keep the initiative moving

I'd love to see some modern updates like AC and improved lighting, but I also love the old feeling of it and hope there's a way to compromise between updates and maintaining the feeling. I always feel like

I'm part of town while I'm in there.

It's a beautiful building and venue but it needs a little bit of love. The shades in the main area are in desperate need of replacement and from the outside give the impression that we don't care about this gem as much as we should.

any improvements must take into consideration the historical nature of the Hall

I have worked at craft fairs in the summer and the ceiling fans do not cool the hall enough. Air conditioning would be advantageous for warmer weather activities n the hall.

The Town Hall is the center of town and should be utilized as I have already stated for all sorts of political and town-centric activities. It would be great to see it truly utilized for public meetings, and gatherings of that type. Some level of theater production might be considered, but that should not be the primary focus.

At it's current state, the Town Hall is not worth the amount of money that is being charged to rent the space.

The balcony is a plus.

I would like to see more activities in the town hall, both active live events and gallery events

Lets not try and recreate the portsmouth music hall but we can do better in comfort and keep the price affordable for all incomes and families.

Improvements should be paid via grants.

The stairway leading down to the bottom level from the second level

Some interior cosmetic improvements would be nice, too

Don't know if there is room, but it would be nice if a small portion of the space could be converted into a broadcast studio where community members could sign-up to record content ranging from Tik-toks, liver stream videos and video podcasts. You don't want to lose the history of the building, but if you give it modern capabilities, you will bring it new life with more people, especially young people using it.

Arts Committee needs to stay out of this

First. This survey should only be open to Exeter residents. We are the ones shouldering the tax burden. Next. Exeter residents already have had SIGNIFICANT added tax burden due to schools tax rate, library renovation, and large increases in the sewer rate. Many of us have had to postpone NEEDFUL things due to the increased tax burden. Enough is enough. If people want to spend money on luxuries, raise private funds.

A working kitchen space would helpful.

Check our OPC (Older Persons Commission) in Rochester Hills MI for best in class use of community buildings including as a pop-up market for local retailers or craftsman.

Please amend Master Plan to incorporate arts & culture commission's mission and goals.

N/a

Thank you for soliciting ideas! We love this town, and came here to retire. It is such a beautiful town, with a clear appreciation of Exeter's rich history!

thank you for supporting the Festival of Trees

Good luck with the project! Look to the lovely renovations at the Exeter Pubic Library and The Music Hall for inspiration!

Article _____ – Town Hall Non Capital Reserve Fund and Funding

To see if the Town will vote to establish a non-capital reserve fund under RSA 35:1-c for the purpose of making capital improvements to and maintaining the Town Hall including (insert improvements here) and to raise and appropriate the sum of five-thousand and zero dollars ($5,000) to be placed in this fund and further the Select Board shall be named agents of the fund and be authorized to make expenditures from the fund.

(Majority vote required)

_____ by the Select Board _____

Swasey Parkway Discussion

Speed Limit Ordinance – Second Reading

CHAPTER 2 SPEED LIMITS

201 Speed Limits
It shall be unlawful for any person to operate a motor vehicle on a public way in the urban compact area of the Town of Exeter at a speed greater than 30 miles per hour, unless otherwise provided by subsections of this Chapter.

202 20 – miles per hour
It shall be unlawful for any person to operate a motor vehicle in excess of 20 miles per hour on any of the following streets, highways and/or public ways:

Bayberry Lane
Westside Drive subdivision
Colonial Drive
Swasey Parkway

203 25 – miles per hour
It shall be unlawful for any person to operate a motor vehicle in excess of 25 miles per hour on any of the following streets, highways and/or public ways.

Court Street from Front Street to Bell Avenue
Front Street from Water Street to Westside Drive
Garfield Street
Main Street
Riverbend Circle
Water Street
Linden Street from Front Street until the 2nd bridge
Watson Road
Beech Hill Road
Old Town Farm Road
Oaklands Road
Pine Street
Pickpocket Road
Drinkwater Road (top section)
Cross Road
Juniper Ridge Road
Epping Road from Main Street to Cummings Court
Summer Street
Park Street
Clifford Street
Elliot Street
Gary Lane
Great Hill Court
John West Road
Kimball Road

Crestview Drive
Washington Street
Winter Street
Gill Street
Columbus Avenue
Brentwood Road from Epping Road to Millstream
Greenleaf Drive
Dog Town Road
Brookside Drive
Red Berry Lane
Birch Road
Jubal Martin Road
Park Street
Chestnut Street
Jady Hill Avenue
Webster Avenue
Bittersweet Lane
Buzell Avenue
Ashbrook Road
Guinea Road
Phinney Lane
Blue Hawk Drive

204 35 – miles per hour
It shall be unlawful for any person to operate a motor vehicle in excess of 35 miles per hour on any of the following streets, highways or public ways.

205 20 – miles per hour / School Zones
~~It shall be unlawful for any person to operate a motor vehicle in excess of 20 miles per hour in any school zone while children are at recess or going to or leaving school.~~

In a posted school zone, at a speed of 10 miles per hour below the usual posted limit from 45 minutes prior to each school opening until each school opening and from each school closing until 45 minutes after each school closing (RSA 265:60).

206 Basic Rule and Maximum Speed
No person shall drive a vehicle on a highway at a speed greater than is reasonable and prudent under the conditions and having regard to the actual and potential hazards then existing. In every event, speed shall be so controlled as may be necessary to avoid colliding with any person, vehicle or other conveyance on or entering the highway in compliance with legal requirements and duty of all persons to use due care.

207 Speed Exception

The speed limitations set forth in this Chapter shall not apply to vehicles when operated with due regard for safety under the direction of the law enforcement officers in the case of apprehension of violators of the law or of persons charged with or suspected of any such violation, in response to a fire alarm, nor to public or private ambulances or other emergencies. This exemption shall not, however, protect the driver of any such vehicle from the consequences of a reckless disregard of the safety of others.

210 Penalties

~~A person violating any provision of Chapter 2 of the traffic code shall be punished by a fine of not more than one hundred ($100.00) dollars for each offense~~

Any violation of Chapter 2 of the traffic code may be punishable according to the New Hampshire Revised Statutes Annotated: CHAPTER 265 RULES OF THE ROAD Speed Limitations Section 265:60

EXETER TOWN ORDINANCES AMENDMENT – CHAPTER 2
Chapter Two - Speed Limits is hereby amended as follows:

Add:	202	Colonial Drive
		Swasey Parkway
Add:	203	Linden Street from Front Street until the 2nd bridge
		Watson Road
		Beech Hill Road
		Old Town Farm Road
		Oaklands Road
		Pine Street
		Pickpocket Road
		Drinkwater Road (top section)
		Cross Road
		Juniper Ridge Road
		Epping Road from Main Street to Comings Court
		Summer Street
		Park Street
		Clifford Street
		Elliot Street
		Gary Lane
		Great Hill Court
		John West Road
		Kimball Road
		Crestview Drive
		Washington Street
		Winter Street
		Gill Street
		Columbus Avenue
		Brentwood Road from Epping Road to Millstream
		Greenleaf Drive
		Dog Town Road
		Brookside Drive
		Red Berry Lane
		Birch Road
		Jubal Martin Road
		Park Street
		Chestnut Street
		Jady Hill Avenue
		Webster Avenue
		Bittersweet Lane
		Buzell Avenue
		Ashbrook Road
		Guinea Road

Phinney Lane
Blue Hawk Drive

Change: 205 "It shall be unlawful for any person to operate a motor vehicle in excess of 20 miles per hour in any school zone while children are at recess of going to or leaving school." to "In a posted school zone, at a speed of 10 miles per hour below the usual posted limit from 45 minutes prior to each school opening until each school opening and from each school closing until 45 minutes after each school closing (RSA 265:60)."

Change: 210 "A person violating any provision of Chapter 2 of the traffic code shall be punished by a fine of not more than one hundred ($100.00) dollars for each offense." to "Any violation of Chapter 2 of the traffic code may be punishable according to the New Hampshire Revised Statutes Annotated: CHAPTER 265 RULES OF HE ROAD Speed Limitations Section 265:60."

Signed this _____ day of _____, 2021

Exeter Select Board

_____
Niko Papakonstantis, Chair

_____
Molly Cowan, Vice Chair

_____
Julie Gilman, Clerk

_____
Lovey Roundtree Oliff

First Reading: 11/22/21
Second Reading: 12/6/21
Third (final) Reading: 12/20/21

Adoption Date: 12/20/21
Effective Date: 12/27/21

TITLE XXI
MOTOR VEHICLES

CHAPTER 265
RULES OF THE ROAD

Speed Limitations

Section 265:60

265:60 Basic Rule and Maximum Limits. –
I. No person shall drive a vehicle on a way at a speed greater than is reasonable and prudent under the conditions and having regard to the actual and potential hazards then existing. In every event speed shall be so controlled as may be necessary to avoid colliding with any person, vehicle, or other conveyance on or entering the way in compliance with legal requirements and the duty of all persons to use due care.
II. Where no hazard exists that requires lower speed for compliance with RSA 265:60, I, the speed of any vehicle not in excess of the limit specified in this section or established as hereinafter authorized shall be prima facie lawful, but any speed in excess of the limit specified in this section or established as hereinafter authorized shall be prima facie evidence that the speed is not reasonable or prudent and that it is unlawful:
(a) In a posted school zone, at a speed of 10 miles per hour below the usual posted limit from 45 minutes prior to each school opening until each school opening and from each school closing until 45 minutes after each school closing.
(b) 30 miles per hour in any business or urban residence district as defined in RSA 259:118;
(c) 35 miles per hour in any rural residence district as defined in RSA 259:93, and on any class V highway outside the compact part of any city or town as defined in RSA 229:5, IV;
(d) 55 miles per hour in other locations, except as provided in (e);
(e) 65 miles an hour on the interstate system, the central New Hampshire turnpike and the eastern New Hampshire turnpike in locations where said highways are 4-lane divided highways or other divided highways of 4 or more lanes, except that the speed limit on the portion of I-93 from mile marker 45 to the Vermont border shall be 70 miles per hour.
(f) On a portion of a highway where officers or employees of the agency having jurisdiction of the same, or any contractor of the agency or their employees, are at work on the roadway or so close thereto as to be endangered by passing traffic, at a speed of at least 10 miles per hour below the usual posted limit. The speed shall be displayed on signs as required by RSA 265:6-a.
(g) For a vehicle equipped with a transponder, 25 miles per hour through a toll booth or gate that is equipped with a transponder reader for automated toll collection except for an open road tolling lane and except that at toll booths staffed by toll collectors drivers whose vehicles are not equipped for automated tolling shall come to a full stop at the toll booth so that the attendant may collect the toll.
(h) In the toll collection area of an open road tolling lane, at a speed greater than is reasonable and prudent for the conditions and actual and potential hazards existing at the time or greater than a per se maximum speed of 65 miles per hour, whichever is less.
III. The limits specified in subparagraphs II(e) and II(g) shall be the maximum lawful speed and no person shall drive a vehicle on said ways at a speed in excess of such maximum limit. The prima facie speed limits set forth in this section may be altered as authorized in RSA 265:62.
IV. The driver of every vehicle shall, consistent with requirements of paragraph I, drive at an appropriate reduced speed when approaching and crossing an intersection or railway grade crossing, when approaching and going around a curve, when approaching a hillcrest, when traveling upon any narrow or winding roadway, and when special hazard exists with respect to pedestrians or other traffic by reason of weather or highway conditions.

V. The fines for violation of subparagraphs II(a)-(d) shall be as follows:
Miles per hour above the limit specified:

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1-10 $50
 11-15 75
 16-20 100
 21-25 200
 26+ $350
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The fines listed in this paragraph shall be plus penalty assessment.
VI. The fines for violations of subparagraph II(e) shall be as follows:
Miles above the 65 mph limit:

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1-5 $65
 6-10 100
 11-15 150
 16-20 250
 21+ 350
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Miles above the 70 mph limit:

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1-5 $65
 6-10 100
 11-15 200
 16-20 300
 21+ 400
```

The fines listed in this paragraph shall be plus penalty assessment.

Source. 1905, 86:8. 1909, 154:4. 1911, 133:13. 1921, 119:13. PL 103:17. 1927, 76:2. 1937, 125:1. RL 119:29. 1949, 286:1. RSA 263:53. 1963, 330:1. RSA 262-A:54. 1965, 335:1. 1979, 358:4. 1981, 146:1. 1987, 217:1. 1988, 245:11. 1989, 164:1. 1997, 11:1. 1999, 73:1. 2005, 177:42. 2010, 51:2, 3. 2013, 192:1, eff. Jan. 1, 2014. 2015, 202:8, eff. Jan. 1, 2016. 2018, 160:1, eff. Aug. 3, 2018.

Tax Abatements, Credits & Exemptions

Permits and Approvals

2022 Select Board Meeting Dates

1/3/2022
1/17/2022 TUES. Bond/Budget Hearing
1/31/2022 Post Warrant & Budget Deadline

2/5/2022 Deliberative Session
2/7/2022
2/21/2022

3/7/2022
3/8/2022 TUES. Town & School Elections
3/21/2022

4/4/2022
4/18/2022

5/9/2022 (OR 5/2, 5/16, 5/23)
5/23/2022

6/6/2022
6/20/2022 (Incl 6/27?)

7/11/2022
7/25/2022

8/8/2022
8/22/2022

9/12/2022
9/26/2022

10/10/2022
10/24/2022

11/7/2022
11/21/2022

12/5/2022
12/19/2022

Correspondence

Town Manager's Office

NOV 29 2021

Received

xfinity™

November 23, 2021

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Programming Advisory

Dear Chairman and Members of the Board:

As part of our ongoing commitment to keep you and our customers informed about changes to Xfinity TV services, we wanted to update you that effective December 17, 2021, Fuse HD will be added to Digital Preferred Tier channel 1414, and FM HD will be added to More Sports & Entertainment Package channel 1638.

HD Technology Fee and IP-capable equipment are required to view the channels. A limited number of customers may still have older devices that do not support these channels and will not be able to view them until the devices are replaced.

Customers are receiving notice of these channel additions in their bill. Please feel free to contact me at **Thomas_Somers@cable.comcast.com** should you have any questions.

Very truly yours,

Jay Somers

Jay Somers, Sr. Manager
Government Affairs

Town of Exeter

Russ Dean <rdean@exeternh.gov>

Swasey parkway

Jay Perkins <jperkins@exeternh.gov> Wed, Nov 17, 2021 at 9:57 AM
To: Russell Dean <rdean@exeternh.gov>, Niko Papakonstantis <npapakonstantis@exeternh.gov>
Cc: Jennifer Perry <jperry@exeternh.gov>

Good morning Gentlemen
I just watched the Selectboard meeting (Sorry I could not be there) However I would like to share my thoughts and maybe save some money. First we never had speed bumps in the parkway , we had speed tables with the difference being the tables were larger and less aggressive ,they were also DOT approved in parks. We removed them when we replaced the Norris brook culverts in the Parkway and on Water St ,after those projects were completed we reclaimed & repaved the road and they were not put back in . DPW has limited access with the 11 foot bridge and I consider the parkway as a secondary emergency access in the event Water St is blocked by an accident , flooding or fire etc. . Also the road through the parkway provides drainage for the entire parkway with over 30 storm drains so removing a section of road would require drainage work. It sounds like safety concerns are the key issue so we could address that by reinstalling the speed tables making it impossible to go fast without destroying a vehicle and we could also put slow/ caution signs with the speed tables. I feel the one way works great and with a little fine tuning it should solve all the safety concerns for everyone to enjoy the park.

jay

--
Jay Perkins
Highway Superintendent
Email : jperkins@exeternh.gov
Phone : 603-773-6157 ext 163
Fax : 772-1355
Cell : 603-512-1974

18 November 2021

Exeter Select Board
10 Front St.
Exeter, NH 03833

To the members of the Board:

I would like to join those who advocate for keeping Swasey Parkway closed to vehicular traffic, as it was this past year. The benefits of having the larger recreational area seem to have been well demonstrated. Having the roadway free of cars makes for safer & more enjoyable use of the space for walkers, runners, and parents with small children, among others.

Thank you for your consideration of this matter.

Best regards,

Jacqueline Gendron

Jacqueline Gendron
5 Sterling Hill Lane #533
Exeter, NH 03833

Town of Exeter

Pam McElroy <pmcelroy@exeternh.gov>

PROPOSAL (UNCLASSIFIED)

2 messages

Shriver, Andrew S MAJ USARMY 1 ID 1 HBCT (USA) <andrew.s.shriver.mil@army.mil> Mon, Nov 22, 2021 at 7:31 AM
To: "pmcelroy@exeternh.gov" <pmcelroy@exeternh.gov>

CLASSIFICATION: UNCLASSIFIED

Ms. Pam McElroy,

I write to see if a proposal might be brought up to the town's leadership for consideration.

I am an active duty Army Officer who is currently deployed overseas. My family is living in Exeter right over near Michael's House and the Gale Memorial War Memorial. I know that there other memorials around the town like the SEAL memorial over at the community pool and planet playground.

I have applied for a grant from NGO's to see if they would allow funding for a special memorial to be created. I am seeing if a small grove of trees and a granite plaque could be situated at an approved site in the town. While deployed in Afghanistan, I remember not seeing any growing thing for miles around our base. A Soldier grew a patch of grass 1x1 feet and it meant a lot to many who saw it there. It reminded us of the beauty of New Hampshire and our loved ones.

Over my many years in the Army, I have deployed to many sites to include a 15 month deployment to Afghanistan. I know a lot of other current service members and recent veterans and their families who all sacrificed and who have no memorial to honor them. With recent events, this kind of memorial could help bring a greater sense of peace and knowledge that our local community cares for these veterans and their families.

The trees and the plaque would be funded from an NGO grant. My son is very active in the town's scout troop and they could assist in physical labor if it was needed.

I have no idea how to see if the town would even approve this. I want to be flexible with these plans since I have never done anything like this before .If you can assist me in bringing this proposal up for consideration, I would be very grateful.

Having served at Arlington National Cemetery and seen the power of the Tomb of the Unknown Soldier and also of the nearby Vietnam Veterans Memorial and their healing power for many veterans and family members, I just wanted to reach out to see if such an endeavor could be possible in Exeter.

Very Respectfully,

Andrew Shriver
Chaplain (Major), U.S. Army
1st Armored Brigade Combat Team, 1st Infantry Division
Zagan, POLAND
Email: andrew.s.shriver.mil@army.mil
Phone +49 162 3796829

CLASSIFICATION: UNCLASSIFIED

Pam McElroy <pmcelroy@exeternh.gov> Mon, Nov 22, 2021 at 8:15 AM
To: "Shriver, Andrew S MAJ USARMY 1 ID 1 HBCT (USA)" <andrew.s.shriver.mil@army.mil>

Good morning Chaplain Shriver.

Thank you for your service.

I will forward your message to the Select Board.

Have a good day.

[Quoted text hidden]

--

Pam McElroy

Town of Exeter

Executive Assistant, Town Manager's Office

603-773-6102

Human Services Administrator

603-773-6116

TOWN OF EXETER

2022 HOLIDAYS

Friday, December 31, 2021	New Year's Day
Monday, January 17	Civil Rights Day
Monday, February 21	Presidents Day
Monday, May 30	Memorial Day
Monday, July 4	Independence Day
Monday, September 5	Labor Day
Monday, October 10	Indigenous People's Day
Friday, November 11	Veterans Day
Thursday, November 24	Thanksgiving Day
Friday, November 25	Thanksgiving Friday
Monday, December 26	Christmas
Monday, January 2, 2023	New Year's Day

BUDGETS AND ELECTIONS

Elections

Tuesday, March 8, 2022	Town Election

Filing Deadlines

Tuesday, January 11, 2022	Deadline to accept Citizens' Petitions
Wednesday, January 19, 2022	Filing Begins for Town Candidates
Monday, January 31, 2022	Deadline for Select Board to post warrant and budget
Friday, January 28, 2022	Final Day for Town Candidate Filing

Budget and Deliberative Session

Tuesday, January 18, 2022	Final Public Hearing for 2022 Budget
Saturday, February 5, 2022	Town Deliberative Session

NEW HAMPSHIRE

In the most recent ASCE *Report Card for New Hampshire's Infrastructure,* the state earned a cumulative grade of a "C-."The Infrastructure Investment and Jobs Act (IIJA) provides significant new funding to improve the condition of New Hampshire's infrastructure systems and better ensure our infrastructure is prepared for the future.

AVIATION: New Hampshire is home to 2 major airports that will benefit from the $25 billion in increased airport infrastructure funding provided over 5 years from the IIJA.[63]

BRIDGES: More than 8% of New Hampshire's bridges are in poor condition and considered structurally deficient. The IIJA provides $40 billion in new funding for bridge repair, replacement, and rehabilitation – the single largest dedicated bridge investment in over 50 years. [64]

RAIL: Passenger rail service for commuters to and from Boston could help alleviate growing congestion on southern New Hampshire's highway system. The envisioned "Capitol Corridor," which would extend rail service from Lowell, Massachusetts to Nashua, Manchester and Concord, New Hampshire, has remained unfunded by state legislators but could benefit from the IIJA's $66 billion to passenger rail.

ROADS: Though New Hampshire has invested $75 million annually in its highway infrastructure and raised its gas tax in the last decade, the state's transportation sector has persisting unmet needs due to more than 20 years of deferred investment.[65] The IIJA would provide more than $1.3 billion in additional funding over the next 5 years.

PORTS AND INLAND WATERWAYS: New Hampshire is home to 1 major port and 10 miles of inland waterways that will benefit from $17 billion in new infrastructure funding over 5 years from the IIJA.[66]

WASTEWATER: Since 2016, New Hampshire has received, on average, over $17 million annually to finance wastewater projects through the Clean Water State Revolving Fund Program.[67] With IIJA funding, the state is set to receive roughly double that for the next 5 years.

DRINKING WATER: New Hampshire reports a $1 billion drinking water investment gap. The IIJA provides $55 billion to upgrade the nation's water infrastructure.[68]

DAMS: New Hampshire has 151 high hazard potential dams.[69] The IIJA provides $585 million for high hazard dam rehabilitation and $148 million for dam safety programs.

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[63] Bureau of Transportation Statistics, "State Transportation by the Numbers."
[64] U.S. Department of Transportation, Federal Highway Administration, Office of Bridge Technology. National Bridge Inventory 2017, Deficient Bridges by State and Highway System.
[65] https://infrastructurereportcard.org/state-item/new-hampshire/
[66] Bureau of Transportation Statistics, "State Transportation by the Numbers."
[67] EPA CWSRF National Information Management System https://www.epa.gov/cwsrf/clean-water-state-revolving-fund-cwsrf-national-information-management-system-reports
[68] EPA Drinking Water Needs Survey, 2016
[69] U.S. Army Corps of Engineers, National Inventory of Dams, 2016