

Select Board Meeting
Tuesday, January 18th, 2022, 6:50 p.m.
Nowak Room, Town Offices
10 Front Street, Exeter NH 03833

Meeting in the Nowak Room at the Town Office Building. For virtual access, see instructions below.

Watch this meeting on Channel 22, or EXTV Facebook <https://www.facebook.com/ExeterTV>, or YouTube <https://www.youtube.com/c/ExeterTV98>.

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Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues.

1. Call Meeting to Order
2. Non-Public Session – 91a:3 2 a
3. Public Comment
4. Proclamations/Recognitions
 - a. Proclamations/Recognitions
5. Approval of Minutes
 - a. Regular Meeting: January 3rd, 2022
6. Appointments
7. Discussion/Action Items
 - a. Covid-19 Updates
 - b. Energy Aggregation Committee re: Community Power Plan
 - c. Public Hearings: FY22 Bonds, FY22 Budget, & FY22 Warrant Articles
8. Regular Business
 - a. Tax Abatements, Veterans Credits & Exemptions
 - b. Permits & Approvals
 - c. Town Manager's Report
 - d. Select Board Committee Reports
 - e. Correspondence
9. Review Board Calendar
10. Non-Public Session
11. Adjournment

Niko Papakonstantis, Chair
Select Board

Posted: 1/14/22 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Proclamations/Recognitions

Minutes

Select Board Meeting
Monday January 3, 2022
7 PM
Nowak Room, Town Offices
Draft Minutes

1. Call Meeting to Order.

Members present: Julie Gilman, Molly Cowan, Niko Papakonstantis, Lovey Roundtree Oliff, and Town Manager Russ Dean were present at this meeting. Swasey Park Trustees Dwane Staples and Darius Thompson were also present.

The meeting was called to order by Mr. Papakonstantis at 7 PM.

2. Board Interviews

- a. There were no interviews at this meeting.

3. Public Comment

- a. Cliff Sinott of 84 Park Street, a member of the Energy Committee and the Energy Aggregation Committee, gave an update on their progress. The NH Coalition for Community Power Organizations reviewed the plan and provided formal comments, which have now been incorporated. The plan has been approved by the Committee and we recommend that it be submitted for Town Meeting. There are two options for implementation, a public procurement process or going through the coalition. The Board was comfortable with the Committee working with the Town Manager on a draft warrant article.

4. Proclamations/Recognitions

Mr. Papakonstantis said the Board received an email from the US EPA congratulating Public Works and the WW treatment plant, which were the recipients of the 2021 Excellence award.

5. Approval of Minutes

- a. Regular Meeting: December 20, 2021

MOTION: Ms. Oliff moved to approve the minutes of December 20, 2021 as submitted, Ms. Gilman. All were in favor.

6. Appointments

- a. There were no appointments at this meeting.

7. Discussion/Action Items

- a. COVID 19 Updates

Fire Chief Eric Wilking gave an update. The Covid numbers are as bad as they've been. Our vaccination rate is nearly 80%, but since Christmas, 97 residents have tested positive. There are 101 active cases in town. There were 8,600 patients this week in NH. 75 people died in the past week, 28 of whom

were from Rockingham County. The "Booster Blitz" is at EHS this Saturday; 4,000 people are registered, with a capacity of 5,000. Chief Wilking said that Mr. Murray [who was not present] told him that he receives 2 - 4 calls per day asking or complaining about the mask ordinance, about 50/50 pro- and anti-mask mandate. Mr. Murray will be working Saturday at the Booster blitz and the Police will be doing site work. We're seeking more test kits for the FD staff from the State. PPE is being used and replaced at a pretty good rate. We've been asked if town staff can get N95 masks, and we will try to make that work. We get a 100% reimbursement from FEMA for those purchases.

Ms. Oliff said she hopes that those who have chosen not to vaccinate will do what they can to protect themselves and those around them.

Chief Wilking said that about 75% of people entering Exeter Hospital are unvaccinated. Ms. Gilman said they've had fewer patients over Christmas and New Year's, but NH still has the lowest vaccination rate in New England, and they're expecting the numbers to go up. When someone comes to the ER and goes into recovery, the recovery numbers aren't counted, so the official totals are about 30% off.

b. Swasey Parkway Discussion

Chair Staples opened the Swasey Parkway Trustee meeting at 7:20 PM. He said the Trustees met last Thursday, with Mr. Papakonstantis present, and talked about ideas for the Parkway. Mr. Staples liked the idea of installing speed tables. The Trustees talked about the letter from Jay Perkins with his ideas. The Trustees are in favor of some delineation on the side of the road, but not necessarily a sidewalk, perhaps just a painted line. The Trustees do not want to see the roadway closed permanently. Mr. Thompson said a delineation makes the most sense economically and would likely have some impact on reducing speed. His concern about speed tables is traffic going through in an emergency. He would not like to see the road closed or to change/take away any green space.

Mr. Papakonstantis said he talked to the DPW, and they said that a speed table, as opposed to a speed bump, would not impede emergency access or plowing.

Mr. Papakonstantis opened the meeting to public comment.

Anne Surman of 14 Cullen Way asked why we would go to Town Meeting if we haven't talked to Charitable Trust about whether we can close the roadway. Why not find out in advance? Mr. Papakonstantis said it depends on what the warrant article is. We're discussing if there's going to be a warrant article and what it would be. If any part of it is closing the Parkway, Counsel said we have to go to Town Meeting and see if the town is interested in closing it before we can go to Charitable Trust. Mr. Dean said Charitable Trust would work with the town. Mr. Papakonstantis said Counsel has already spoken with Charitable Trust about the process. The warrant article would spell out that it was contingent on Charitable Trust approval.

Gerry Hamel of 17 Little Pine Lane said last year when the roadway was closed down, a lot of people enjoyed the use of it, but even now people enjoy the park for what it is. It was set up for the enjoyment of everybody, and if we shut it down we'd be taking that away. A lot of people have mobility issues and wouldn't be able to enjoy it. They should at least be able to get into the park and enjoy it, maybe with a U Turn, not shut it down entirely.

Bill Campbell of 111 High Street said the goal is to open the Parkway to the whole town the best we can. He supports Jay Perkins' suggestion to put in speed tables. When we had speed bumps there, it did slow things down. If you start digging up parts of the Parkway, it will be expensive and a real mess. We should put in speed tables and see how it's going in six or eight months.

Jackie Bonci of 8 Lincoln Street said she's in favor of closure of the Parkway. The other day she saw families sledding there and a dad trying to stop traffic so they didn't get hurt. The pathway along the river is very narrow, only wide enough for one group of people. Cars go through at more than 40 MPH. It's dangerous, and we should shut it down now until we get it figured out. A big financial investment in changing the roadway is not in the best interest of the community. Painting a walkway is not clear enough to people driving through. There are other ways to get to that area in an emergency without going through the Parkway. If it's not closed down, slow signs could be placed near the entry or right in the roadway.

Mr. Papakonstantis said because of the class of the roadway, the Board only had the authority to close it during the Governor's Emergency Order. When it was lifted in June, we no longer had the authority to keep it closed for a long period of time. Ms. Oliff said the priority is safety. Can we consider doing no through traffic at certain times of the day, such as during the daytime? Mr. Papakonstantis said the legal hurdle is the class of roadway. Mr. Dean said you can't prohibit public access. Ms. Oliff said we're not prohibiting, just limiting it to recreation. Ms. Cowan said we should close access as a through-way entirely. Painting a line or speed tables defeats the purpose. People say they can't have access to the Parkway unless they drive their cars on it, but we could put in a few parking spaces and only have access through Newfields Road with a turnaround before the gazebo. The rest of the Parkway would be closed to traffic. Ms. Oliff said we heard at the last meeting that we didn't have enough space there. Ms. Cowan said it could be a three-point turn, not a roundabout.

Florence Ruffner of 5 Pine Street asked if the driveway to the storage shed could be used as a turnaround. She can't see how cars are ever compatible with pedestrians. Cars speed through there. The Police are too busy to sit down there.

Don Clement of 5 Thelma Drive said there's a lot of enthusiasm about prohibiting traffic on the Parkway, but there were some people who did not enjoy that. He has mobility challenges. It's difficult for him and other people to walk from Water Street down to the Parkway. It's important not to close the parkway or we will exclude a subset of the people in Exeter who have difficulty getting there.

Complete Streets says you need to share the streets with vehicles, bicycles, and pedestrians. If we shut down the Parkway, we haven't honored the vehicle part of Complete Streets. We could do other things to slow the traffic down.

Florence Ruffner said with the proposal to have it open from Newfields Road up to the storage unit, you're almost up to the Pavilion, that's plenty of space.

Ms. Oliff said she'd like to see some specific information about what we can do. Mr. Dean said we've done site walks and talked about cost estimates in the past. Ms. Gilman said with a turnaround, there were concerns about how much green space would be taken away. Ms. Cowan said there was a lack of support from the Board at that time. Mr. Papakonstantis said he and Mr. Dean had a preliminary conversation with Attorney Mitchell in 2020, but between the pandemic and the budget we didn't go further until the Emergency Order was lifted in 2021. We brought back the Swasey Parkway Trustees, and came up with the one-way compromise for public safety. Ms. Oliff said she would like to see the notes from the site walks. Mr. Papakonstantis said he went down to the Parkway with the Highway Superintendent, who described why it would be difficult to do a roundabout. It could take years, since we'd have to get a permit from the State because the water is there. Ms. Cowan said she'd like to make a motion about closing the Parkway with a three-point turnaround. She'd like to find out if the town is interested in closing it so that we can proceed with the Charitable Trust.

Anne Surman asked if part of the warrant article would be "does the town agree to change the wording of the Trust to eliminate 'pleasure vehicle access.'" Mr. Papakonstantis said Attorney Mitchell didn't suggest changing the text of the Trust. Ms. Cowan said this Trust is a living, breathing document, and we're not talking about the same things as in 1929. We're not talking about eliminating cars on the Parkway, just on part of the Parkway. Ms. Surman said a Trust is not a living breathing document, they are usually irrevocable.

Don Clement said the one-way entrance with parking is a good idea. We didn't come up with any numbers. Mr. Dean said we did in April/May 2016; we had Public Works estimate \$26,000 to do that work. Mr. Clement said most of the community population is on the other side from Newfields Road, so you'd have to do a 180 degree turn into the Parkway. The access from Water Street is much safer.

Mr. Thompson read from the Trust Agreement. Mr. Thompson said the intent of this Trust is that Ambrose Swasey donated land for a Parkway for park purposes, not as a cut-through. There shouldn't be an issue with using it only for park purposes. We should have it one-way and have jersey barriers along the side to slow people down. We should try different solutions before trying to change the essence of the Trust. Mr. Staples said he's also concerned about changing the language of the Trust. The sidewalk down there is only three feet wide, but maybe we could explore widening it. Do we know if we can even do

things like parking and blocking it off on a class 5 road, according to DOT standards? There needs to be more research done.

Mr. Thompson said the siphon project will disrupt the road, so we should evaluate everything instead of rushing to do something. Mr. Staples said the road will be closed while the siphon project is going on.

Mr. Dean said Attorney Mitchell is looking at the legality of cutting off "public viatic use" vs all use.

Ms. Gilman said the Trustees make a good point that the Parkway road will be disturbed by the sewer siphon work. There will have to be some kind of turnaround, which could be a test case. Mr. Dean said that project is anticipated to happen in 2022.

MOTION: Ms. Cowan moved that Mr. Dean and Attorney Mitchell to draft a warrant article, to be discussed by the Board on January 18th, to close off Swasey Parkway to vehicular traffic from Water Street to the Pavilion and allow traffic to enter from Newfields Road to park and turnaround for a duration of one year. Mr. Papakonstantis seconded. Ms. Gilman said she shares Ms. Surman's concerns about working with Charitable Trust and whether we will be violating the Trust. Because of construction this year, we will have to close it anyway. Ms. Cowan asked when the town is allowed to be out of the Trust. Mr. Dean said the Select Board has had the authority to terminate the Trust since 1979. Ms. Gilman voted nay and the motion passed 3-1.

MOTION [Swasey Park Trustees] Mr. Staples moved to adjourn the Trustees at 8:25 PM. Mr. Thompson seconded. The motion passed 2-0 and their meeting was adjourned.

c. FY22 Budget, Bonds, and Warrant Articles

Mr. Dean said since the last meeting, we have had changes in health plans for employees. The new number for the General Fund is \$20,446,231, an increase of about \$70,000. This is a 2.65% increase over the adjusted budget and a 2.79% difference over the un-adjusted budget. The budget hearing is coming up on January 18th.

Ms. Gilman said we have a request from the Energy Committee to include \$200 in the Planning Department for dues. Mr. Dean said we could find \$200.

Mr. Dean said regarding the collective bargaining agreements, we are disclosing the information publicly by putting in the Board packet on page 3 and 4.

d. Grant Acceptance - Winter Street BMP - \$118,900

Mr. Papakonstantis said that Public Works has secured a grant from NH DES for stormwater best management practice (BMP) on Winter Street. This requires matching funds from the town and the town engineer's time. We're

looking to use \$42,586 of ARPA funds to provide the difference so the grant can move forward.

MOTION: Ms. Gilman moved to accept the NH DES Stormwater BMP grant of \$118,900 and further authorize the use of \$42,586 in ARPA funds as a grant match for the project, and authorize the Town Manager to sign any documents relative to this grant. Ms. Oliff seconded. All were in favor.

e. Grant Acceptance - Department of Justice Body Cameras - \$44,000

Mr. Dean said a Department of Justice grant was awarded to the Police Department for body-worn cameras.

MOTION: Ms. Cowan moved to accept the grant amount of \$44,000 from the Bureau of Justice for the body-worn camera implementation program as requested by the Exeter Police Dept. Ms. Gilman seconded. All were in favor.

8. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

MOTION: Ms. Gilman moved to approve a Veterans Credit in the amount of \$500 for 68/6/334, 75/17/35, 52/36. Ms. Cowan seconded. All were in favor.

MOTION: Ms. Gilman moved to approve a Solar Exemption for 65/144 in the amount of \$10,000 for tax year 2022. Ms. Cowan seconded. All were in favor.

MOTION: Ms. Gilman moved to approve a Solar Exemption for 24/20 in the amount of \$19,000 for tax year 2022. Ms. Cowan seconded. All were in favor.

MOTION: Ms. Gilman moved to approve a Tax Abatement for 110/2/102 in the amount of \$8.24 for the tax year 2021. Ms. Cowan seconded. All were in favor.

Mr. Papakonstantis said we received notice that the IRS Standard mileage rate will change to 58.5 cents per mile. No action from the Board is necessary.

Mr. Papakonstantis said there's a request from Exeter FD Assistant Chief Pizon for two address changes from the E911 committee.

MOTION: Ms. Gilman moved to renumber 4 McKinley Street to 16 McKinley Street Unit 1 (downstairs) and 16 McKinley Street Unit 2 (upstairs). Ms. Oliff second. All were in favor.

MOTION: Ms. Gilman moved to renumber 16 McKinley Street to 20 McKinley Street. Ms. Oliff second. All were in favor.

b. Permits & Approvals

Jeannie Wright of 40 Hampton Road, the Exeter Hampton Coop. She is a resident, member of the Coop, and a Board Chair. A homeowner recently passed away and the home was delinquent on property tax. The Coop pays the land taxes and the

homeowners are responsible for building taxes. That home was left in limbo and there was no probate opened. This home has no value. We've hired an attorney for writ of possession. We're just about to take ownership of the home but are not collecting rent on that home, so we're looking to work with the town to release the liens being held so we can have the home removed and put a new home in there. Mr. Dean said we'd do something conditioned upon an agreement per RSA 80-2A, and authorize the Town Manager to sign the agreement.

MOTION (not voted): Ms. Gilman moved to allow the town to claim 40 Hampton Road Unit A-16 with a tax deed procedure which would allow the Cooperative to gain income, and the Cooperative would agree not to charge the town rent, and further authorize the Town Manager to sign the agreement. Mr. Dean asked the Board to withdraw the motion, and he provided the text of a new motion.

MOTION: Ms. Oliff moved to allow the Exeter Hampton cooperative to remove unit A16 without first paying taxes on the unit pursuant to RSA 80:2A, and to authorize the Town Manager to sign a statement regarding the same. Ms. Gilman seconded. All were in favor.

Greg Bisson said he's asking to expend \$85,000 from the Parks Capital Improvement Fund for a playground for Park Street Common. The Department did a survey and held an in-person information session at Park Street, and got a lot of feedback. Four manufacturers submitted designs; we narrowed it to 2, and voted November 30 to go with the Play and Park Structures represented by the New England Recreation group. That will bring the total of the fund from \$113,000 to \$31,000. We'll have to bid out fencing after the playground is installed, and expect that to cost \$15-16,000. That would be black aluminum fencing to blend into the historical neighborhood.

MOTION: Ms. Oliff moved to allow the Parks and Rec Department to expend \$85,000 from the Parks Improvement Capital Reserve Fund for a playground on Park Street Common. Ms. Cowan seconded. All were in favor.

- c. **Town Manager's Report**
 - i. Mr. Dean said he heard from Principal Rawson that most students came back to PEA today with a negative Covid test. The first week will be remote classes. Booster clinic set up for students on Wednesday. Principal Rawson is willing to come to a future Board meeting to give an update. Mr. Papakonstantis suggested January 31st.
 - ii. The new Munilink water and sewer billing software is almost ready to launch. Residents will be able to log into a portal and ask for e-billing options.
- d. **Select Board Committee Reports**
 - i. Ms. Oliff had no report.
 - ii. Ms. Cowan had no report.

- iii. Ms. Gilman had no report. She will be at the State House for veto overrides and leftover bills from earlier this year.
- iv. Mr. Papakonstantis had no report.
- e. Correspondence
 - i. Letter from a resident of Windemere Lane about contacting Amtrak on the requirements of a quiet zone. Mr. Dean will reach out to the resident. Ms. Gilman suggested reaching out to Bob Hall about how Amtrak would respond. Mr. Dean said SSM (supplemental security measures) have to be in place at all crossings before they will consider a quiet zone.
 - ii. A communication from NHMA with important dates prior to the March election.

9. Review Board Calendar

- a. January 18 is the Public Budget Hearing.

10. Non-Public Session

- a. There was no non-public session at this meeting.

11. Adjournment

- a. Mr. Papakonstantis said the Board will have a “non meeting” after adjournment to consider the collective bargaining agreement.

MOTION: Ms. Cowan moved to adjourn. Ms. Oliff seconded. All were in favor and the meeting adjourned at 8:48 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Appointments

Discussion /Action Items

Covid-19 Updates

Weekly FD Report
Friday, January 14, 2022
Russ,

- Numerous EMS and Fire calls during the week.
- COVID numbers continue to climb due to the highly transmissible Omicron Variant and increased testing.
- After speaking with several regional hospital officials and NH DHHS leaders, the good news is early data is showing the Omicron variant produces less severe symptoms and sickness, however the hospitals are still seeing a large influx of patients in the emergency department.
- NH Public Health data has not shown a leveling off or reductions in the positivity rate yet, however several large metropolitan areas in New England and New York have begun to see reductions in daily positivity, leading many to hope NH will soon see fewer positive covid tests.
- Exeter had 273 residents test positive for the virus over the past week. The new positive tests have increased our total since March 2020 to 2,075 with 281 cases considered active.
- This past week NH had 21,556 positive tests for a daily average of 3,079. There have been 32 COVID19 related deaths statewide recorded this past week, with 9 coming from Rockingham County.
- The second regional "Booster Blitz" at the Exeter High School on Saturday, January 8 resulted in an additional 2,694 booster vaccinations administered.

Exeter Hospital Covid Update for Legislators and Public Officials

Friday 1/14/2022 as of 10am

Topic	Status	Notes																		
Overall	Local Situation Stable	<p>Exeter continues operating under its Incident Command (IC), crisis response structure.</p> <p>Exeter’s situation overnight remained stable across multiple measures. Across the State however we had our first day out of the last seven where we did not see a significant increase in active Covid inpatients. The total number of active Covid inpatients decreased slightly the number of people recovering from Covid beyond their transmission period, and therefore not included in the count increased to 143. The situation is especially concerning along the I93 corridor hospitals where there were only 2 reported ICU beds available and large numbers of inpatients holding in EDs.</p> <div data-bbox="570 868 1255 1240" style="border: 1px dashed gray; padding: 10px; margin: 10px 0;"> <p style="text-align: center;">Active Covid Inpatients in NH</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <caption>Active Covid Inpatients in NH</caption> <thead> <tr> <th>Date</th> <th>Active Covid Inpatients</th> </tr> </thead> <tbody> <tr><td>6-Jan</td><td>355</td></tr> <tr><td>7-Jan</td><td>365</td></tr> <tr><td>8-Jan</td><td>375</td></tr> <tr><td>9-Jan</td><td>380</td></tr> <tr><td>10-Jan</td><td>390</td></tr> <tr><td>11-Jan</td><td>415</td></tr> <tr><td>12-Jan</td><td>435</td></tr> <tr><td>13-Jan</td><td>435</td></tr> </tbody> </table> </div> <p>Today we have 132 staff out due to Covid or on quarantine resulting from community exposures.</p> <p>We ask all community leaders to support the expansion of masking, appropriate indoor social distancing, vaccinations and boosters to help keep our communities safe, reduce the severity of Covid, maintain access to health care for all of our citizen and help avoid prolonging the pandemic with all of its economic, social and psychological impacts.</p>	Date	Active Covid Inpatients	6-Jan	355	7-Jan	365	8-Jan	375	9-Jan	380	10-Jan	390	11-Jan	415	12-Jan	435	13-Jan	435
Date	Active Covid Inpatients																			
6-Jan	355																			
7-Jan	365																			
8-Jan	375																			
9-Jan	380																			
10-Jan	390																			
11-Jan	415																			
12-Jan	435																			
13-Jan	435																			
Inpatient Capacity	Stable	<p>Total inpatient census decreased from 85 to 82.</p> <p>Surge capacity still in use for inpatients.</p>																		

Inpatients Holding in ED	Stable	We again started the day with no inpatients holding in the ED.
ICU and PCU capacity	Stable	ICU census held at 7 out of 10 this morning Critical Covid patients held at 6 Ventilator dependent patients increased from 2 to 3 Yesterday there were only 4 ICU beds available across the NH seacoast and only 2 along the I93 Southern corridor.
Covid Census	Improved Slightly	Covid census dropped from 23 to 22 not including 6 Covid patients continuing to recover in inpatients beds occupying 28% of our 100 licensed beds.
Behavioral Health Holds	Stable	We held at 5 BH patients
Post-Acute Patients Holding in Hospital	Improved Slightly	We went from 12 patients holding for appropriate post-acute placements in either skilled nursing or long term care facilities to 11. These patients currently are reducing our normal inpatient capacity by 11% impacting Covid and non-Covid patients alike.

State Wide Situation:

Inpatient Census	Stable	Covid related admissions increased from 432 yesterday to 426, not including not including the 143 Covid patients in recovery who are no longer counted in the statistic.
7 day average Positivity rate	Worsening	The State webpage reporting an increasing 7 day positivity rate now reported at 22.2%. It is now more than 4x the threshold for substantial community spread. Rockingham County's positivity rate is even higher and increasing at 26.4% which is more than 5x the level of pandemic control. According to the State's Covid webpage the average number of new cases over the last 7 days has increased to 2,754 which they report as 32% higher than the previous 7 day period.
Vaccination Rate	Stable	Holding 56% according to the state's webpage.

Energy Aggregation Committee re: Electric Aggregation Plan

MEMO TO: Exeter Select Board
FROM: Cliff Sinnott, Exeter Community Power Aggregation Committee
(Lew Hitzrot, Cliff Sinnott, Nick Devonshire, Stephanie Marshall)
DATE: January 12, 2021
SUBJECT: Summary of Changes in Final Exeter Community Power Aggregation Plan (12-29-2021)

Thank you for receiving our committee update at the start of your meeting on January 3rd. During that update I briefly described the changes made in the final Exeter Electric Aggregation Plan (dated December 29, 2021) and promised to follow up with a written summary of those changes. The following is that summary.

The majority of the changes came from comments received from the Community Power Coalition of New Hampshire during and following the Plan's second public hearing on December 13. As I stated at the meeting, while these changes are important, they constitute technical corrections and clarifications to the earlier draft and do not result in any fundamental change in the Plan.

Summary of Changes

- **Organizational Structure:** based on input from CPCNH, the description of the organizational structure of Exeter Community Power has been clarified to distinguish between two alternative models of how community power would be implemented in Exeter. In one model, the CPCNH would take the primary role in implementing the program, including procuring and contracting for necessary services on behalf of the Town; in the other, described as the broker/service provider model, the town procures those services directly. The Plan does not prescribe either model and recognizes that this decision will be made by the Select Board if the program is approved and moves forward. The draft plan stated that the town would bid out for services using its normal procurement process, however under the CPCNH model, the CPCNH would likely carry out the procurement on behalf of the member towns. The language has been changed to allow for that possibility. (Pages 5, and 10-12)
- The draft plan inferred that part of the Select Board's role in Community Power is to 'approve' the Aggregation Plan. The statute has no such requirement, rather, the Select Board must simply decide whether or not to submit the Plan for approval at town meeting. This has been corrected. (Page 4)
- The draft plan states in several places that the community power program would not start unless and until the cost of the default energy supply obtained is at or below the then current Unitil default supply cost. This has been modified to account for the fact some large utility customers have variable electric rates. This condition cannot be practically applied to variable rate customers. To account for this, the startup condition now reads as follows (underlines show additions): *If it is determined before the program is launched that Exeter Community Power will be unable to offer default electric rates that are initially lower than or competitive with the fixed energy service charge rates offered by Unitil for residential and general service customers (rate schedules D and GS-2), then implementation of the program will not move forward. The program will not launch unless and until those conditions change.* (Pages 5, 9, 18)

- The final Plan adds a statement committing the Town to comply with applicable Public Utility Commission rules (as well as other applicable agency rules) governing community power programs once those rules are formally adopted. (Page 8)
- Section 10 - Net Metering has been significantly expanded to explain how net metering provisions will be coordinated the community power program. (Pages 22-23)
- A new section (Section 12) has been added explaining that after adoption by Town Meeting, the Plan may be amended by the Select Board, per RSA 53-E:7 (Page 23)
- A new Appendix has been added providing a comprehensive overview of the Community Power Coalition of New Hampshire (Appendix 7)

Members of the Committee will on hand to answer any further questions you may have about the Aggregation Plan at you meeting on this coming Tuesday. Thank you again for your interest and support.

EXETER COMMUNITY POWER PROGRAM



EXETER ELECTRIC AGGREGATION PLAN

December 29, 2021

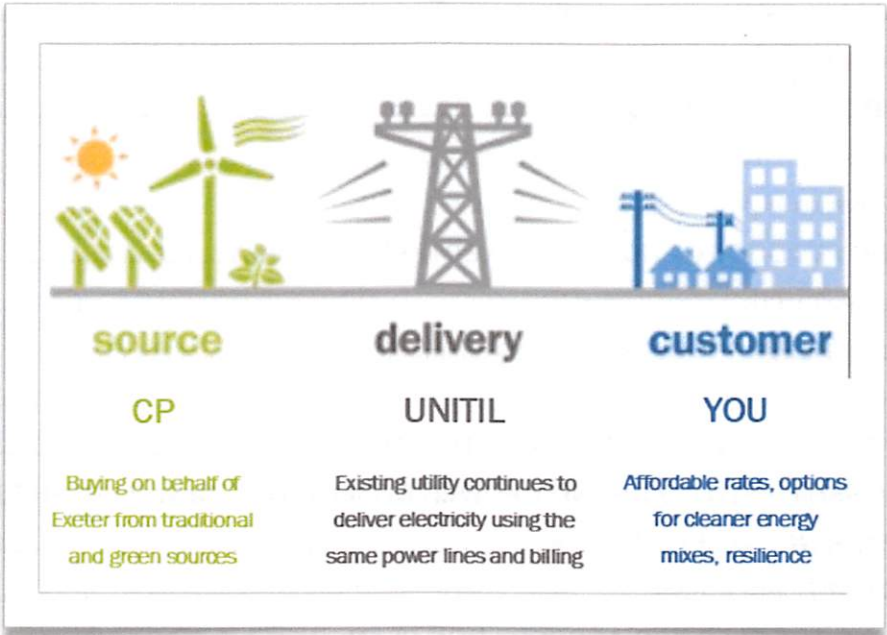


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The Exeter Community Power Aggregation Committee is pleased to announce that the Exeter Electric Aggregation Plan has been approved by the Exeter City Council. This plan will allow Exeter residents to purchase electricity from a local utility provider, which will result in lower rates and more control over the energy supply. The plan also includes provisions for renewable energy and energy efficiency programs. The Exeter City Council will be holding a public hearing on the plan on [date].

The Exeter Electric Aggregation Plan is a landmark decision for the City of Exeter. It will allow Exeter residents to purchase electricity from a local utility provider, which will result in lower rates and more control over the energy supply. The plan also includes provisions for renewable energy and energy efficiency programs. The Exeter City Council will be holding a public hearing on the plan on [date].

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1. Introduction

As described in this document, the Town of Exeter is developing a Community Power Aggregation Program to provide expanded choice for electric power supply and services for residential and commercial electric customers within the community. This document represents the Energy Aggregation Plan for the Town of Exeter as prescribed by RSA 53-E:6. The Plan has been prepared by the Exeter Community Power Aggregation Committee which was established by the Select Board in May 2021. It describes the purpose of the program, how it will be organized, implemented and operated. It is subject to approval by the Exeter Community Power Aggregation Committee and submission by the Select Board to Town Meeting for adoption by a majority of those present and voting.

What is Community Power Aggregation?

Community Power Aggregation (CPA) refers to the grouping of retail electric customers within a municipality or group of municipalities to provide, broker or contract for electric power supply and related services for those customers. Communities typically implement CPA programs for the sake of cost savings, environmental sustainability, sourcing electricity from local energy sources or some combination of these. With aggregation, Exeter has the potential to offer a wider choice of energy supply options and innovative services to its residents and business, including choices that include a larger proportion of renewable energy.

Community power aggregation programs only change the sources of electricity used to supply the community, and do NOT change how electricity is delivered over the transmission or distribution grid. In Exeter's case, Unitil will remain the utility that is responsible for maintaining the distribution grid and delivering electricity purchased by the program to participating customers. The difference is that the source of the electricity will be chosen by the CPA rather than by Unitil's default energy provider. Customers will have the option to not participate in Exeter's program and continue meeting their electricity needs either through Unitil's default electricity supplier or through a third-party competitive supplier. At the present time we estimate that between 8-10% of residential electricity customers and nearly 40% of commercial and industrial customers in Unitil's service area already choose to purchase their electricity supply through a third party and do not use the utility default supply. The adoption of an Exeter CPA will have no effect on those customers, other than providing them with the option to request to "opt-in" to the program. Details about how customers would participate in Exeter community Power are found in Section 5 of this document.

Why Now?

Community Power Aggregation is not new to New Hampshire and has in fact been allowed since 1996 when RSA 53-E and other statutes associated with electric utility restructuring were enacted. While allowed since then, community power programs have not been used successfully in New Hampshire because of impediments that existed in how the aggregation could be implemented. Those impediments made it difficult to reach the critical mass of customers necessary to establish competitive electric supply contracts. In 2019, changes were made to RSA 53-E that allowed programs to be established under an "opt-out" basis, meaning the community power program can now be set as the default energy source for customers currently receiving the Unitil default energy service unless they choose otherwise. Since this change numerous communities in New

Hampshire, like Exeter, have started to work on developing community power and a statewide coalition of municipalities has formed to facilitate this development (the “Community Power Coalition of New Hampshire”). Responding to this new opportunity, and upon recommendation from the Exeter Energy Committee, the Select Board charged the Exeter Community Power Aggregation Committee with evaluating the advisability of, and preparing a plan for, implementing community power in Exeter.

Approval Process for Exeter’s Community Power Aggregation Plan

This Electric Aggregation Plan was developed by the Electric Aggregation Committee with due input from the public, as required under RSA 53-E. Public hearings were held on November 29th and December 13th, 2021. (See Appendix for Public Hearing Notice.)

The Electric Aggregation Committee has determined that this Plan satisfies applicable statutory requirements and is in the best, long-term interest of the Town and its residents, businesses, and other ratepayers.

Adoption of this Plan, which is subject to approval by a majority of those present and voting at Town Meeting, will establish Exeter Community Power as an approved electric aggregation program with statutory authorities defined under RSA 53-E:3, to be exercised with due oversight and local governance, as described herein, and will authorize the Exeter Select Board to arrange to procure the necessary professional services and power supplies to implement Exeter Community Power.

Implementation Steps

If this Plan is adopted at Town Meeting, the Select Board and Committee will begin work on implementing the program. This will involve a number of steps, including:

- Submitting the Plan for approval by the Public Utilities Commission, and to Unitil and the Office of the Public Advocate on the same day ;
- Jointly soliciting and contracting for third-party services, electricity supply and staff support to launch and operate the Community Power programs through the Community Power Coalition of New Hampshire (CPCNH), or, seeking proposals and contracting for the necessary services, staff support and energy supply sources independently; and
- Developing and publicizing community power program details for customers, including supply alternatives, rate offerings and opt-out procedures.

As the program develops three things will remain constant: (1) Unitil will continue to be our utility, meaning they will continue to deliver electricity to customers, own and operate the distribution system (poles, wires, transformers, substations, etc.) and in most cases, provide account and billing services. (2) Participating in the Exeter Community Power will be completely voluntary. After the electricity rates to be offered under the program are established, customers will be notified and may choose to opt-out of the program, staying with Unitil’s default energy service. (3) Any costs associated with operating the program will be incorporated into rates paid by Exeter Community Power customers only and will not be passed on to customers who choose to opt-out of the program. If it is determined before the program is launched that Exeter Community Power will be unable to offer default electric rates that are initially lower than or competitive with the fixed energy

service charge rates offered by Unitil for residential and general service customers (rate schedules D and GS-2), then implementation of the program will not move forward. The program will not launch unless and until those conditions change.

2. Exeter Community Power: Purpose, Goals and Objectives

For at least the last 10 years, the Town of Exeter has contracted for its municipal energy supply through a municipal energy broker, achieving more stable and often lower rates and access to a broader choice of energy sources and suppliers. For example, with the Town's most recent contract with energy supplier ENGIE LLC, signed in May 2021, the Town will be paying 7.45 cents/kWh whereas as of December 2021 the utility default energy service rate for small to medium non-residential customers has increased from 6 cents/kWh to 15.4 cents/kWh and the residential rate has increased from 7.1 cents/kWh to 17.52 cents/kWh for the next six months due to a spike in energy supply costs. Under Community Power, the same opportunity to seek out more advantageous energy supply contracts can be extended to the entire customer base of the Town.

The **purpose** of the Community Power Aggregation in Exeter is to allow the Town to aggregate retail electric customers to provide more competitive access to competitive supplies of electricity and related services. The intended result will be to offer more customers greater choice to select energy sources, especially renewable sources, at more competitive rates than currently available.

The **primary goals** of the program are as follows:

- Expand and accelerate the use of renewable electric energy in Exeter by making such sources more accessible and affordable to all electric energy customers;
- Facilitate the development of and access to local renewable energy projects; and
- Facilitate the development of innovative energy services and programs available to residents and businesses including smart meters, distributed storage and energy efficiency programs, EV charging, and training and education programs.

These goals are supported by the following **objectives**:

- **Choice and Access.** Expanded choice and access to energy suppliers: Most customers presently do not take advantage of the existing option to choose among energy suppliers. The Exeter Community Power Aggregation program will create readily accessible options for customers to choose from at competitive rates;
- **Regional and Statewide Collaboration.** Collaborate with other municipalities regionally and statewide to expand the aggregation market, share services and expertise, and develop priority projects;
- **Affordable Renewable Energy.** Through access to larger aggregation markets, improve affordability of renewable energy supply options;

- **Partnership with Util.** Create a strong collaborative partnership with Util in developing and delivering innovative programs and services;
- **Fiscal Stability.** Ensure fiscal stability through robust energy supply risk management and by establishing strong financial reserves funded through program revenues.
- **Energy Resilience:** Over time, Exeter Community Power will support the development of innovative local energy projects to improve resiliency in power supply. These may include residential battery / back-up power projects, independent electric vehicle charging networks and community microgrids at critical facilities; and
- **Prioritize Clean Energy.** Exeter Community Power will prioritize the development of cost-effective projects that promote the use and development of renewable energy, including:
 - Partnering with businesses and towns in the region to develop renewable energy projects, storage facilities, EV charging stations networks, etc.
 - Support individual residential and business customers in adopting new clean energy technologies and reducing energy consumption.

3. Implementing Community Power in Exeter

The basic process for implementing Community Power Aggregation in New Hampshire is established under RSA 53-E, titled *Aggregation of Electric Customers by Municipalities and Counties*. The law outlines both the steps that are used to establish a community power program in New Hampshire, and the minimum standards that such programs must meet.

A. Requirements per RSA 53-E

At a minimum, the following steps are cited in the statute:

1. The governing body (Select Board in Exeter) may form an electric aggregation committee.
2. The aggregation committee drafts a community power aggregation plan, which must:
 - 2.1. Provide for universal access, reliability, and equitable treatment of all classes of customers subject to any differences arising from varying opportunities, tariffs, and arrangements between different electric distribution utilities in their respective franchise territories;
 - 2.2. Meet, at a minimum, the basic environmental and service standards established by the Public Utilities Commission and other applicable agencies and laws and rules concerning the provision of service under Community Power; and
 - 2.3. Detail the following elements: organizational structure; operations and funding; rate setting and other costs; whether program established as op-in or opt-out; method for entering and terminating

agreements; rights and responsibilities of program participants; how customer net-metering is accounted and compensated; how eligible CPA customers may receive discounted services; how the program may be terminated.

3. As part of the planning process the aggregation committee must solicit public input and hold public hearings.
4. The aggregation committee must determine that the plan is in the best long-term interest of the municipality and its ratepayers.
5. The Select Board may choose to submit the final community power aggregation plan to Town Meeting for adoption.
6. Once adopted, if the Plan calls for the 'opt-out' of the program alternative default service, the municipality must mail written notification to all affected utility customers including description of the program, implication and their rights and responsibilities as participants. The notification must be made at least 30 days before the program begins.
7. A public information meeting must be held to explain the program and answer questions (held within 15 days of above notification).
8. Customers must be afforded the right to opt-out of the power aggregation program's alternative default service anytime within 30 days of notification of rates of such service.

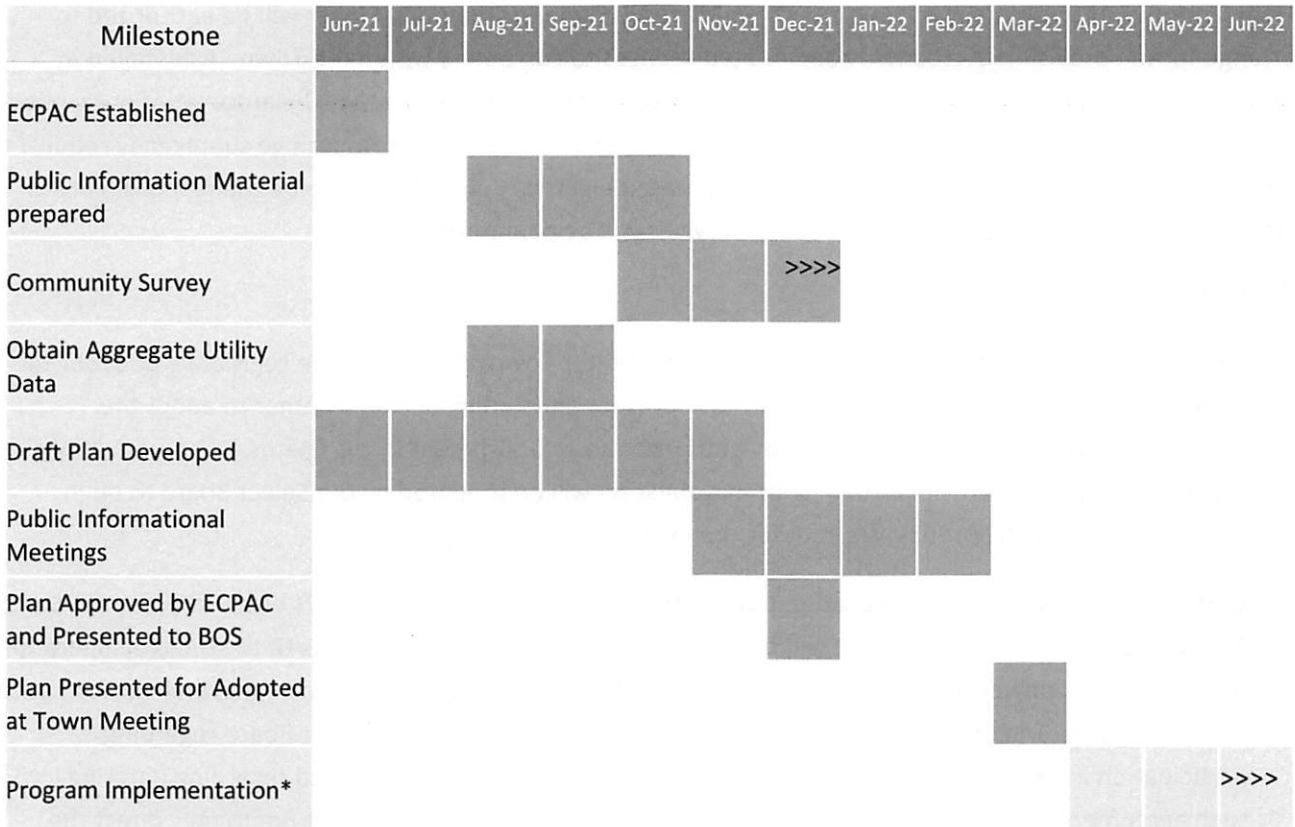
In addition to complying with this process, the Plan must meet certain criteria. As noted, if designed as opt-out, affected customers must be given the right to opt-out within 30 days of notification of the rate of the alternative service. Customers on the utility's default service that do not opt-out will be automatically enrolled in the new community power aggregation program's default service. They may also choose alternatives to the default supply that Exeter Community Power may offer, such as ones with a higher renewable energy content. Customers that already receive service from a competitive energy supplier will not be automatically enrolled in Exeter's program, but may request to opt-in if they choose and if allowed under the contract terms of their existing supplier agreement. Customers that are new to the utility after the initial program launch (e.g., new customers) will have the choice of enrolling in either the utility default service or the community aggregation program's default service. The law also addresses important cost sharing and confidentiality issues. The plan must ensure that customers who do not participate in the aggregation program are not responsible for any costs associated with the program. The Town may, however, operate the program as a self-supporting enterprise and additionally has the option of using revenue bonds to support costs, subject to separate voter approval. Customer data must be treated as confidential and private and not subject to public disclosure under the right to know law (91-A).

This Plan is designed to be fully compliant with the requirements of RSA 53-E and consistent with industry best practices. Lastly, while the Public Utilities Commission has not yet adopted CPA Administrative Rules, this plan commits Exeter Community Power to complying with such rules (once adopted) along with any additional environmental and service standards established by the Public Utilities Commission and other applicable agencies and laws and rules concerning the provision of service under Community Power.

B. Proposed Timeline for Implementation

The following chart portrays the approximate timeline for the development and implementation of Exeter Community Power. It assumes that the Exeter Select Board determines that the Plan be submitted to Town Meeting for approval at this coming March 2022 or at a subsequent Town Meeting. If approved at Town Meeting the program’s implementation will then depend on when the Public Utilities Commission adopts the required rules for Community Power Aggregation and approves Exeter’s Community Power Program as presented.

PROPOSED TIMELINE



* This timeline will depend on PUC approval of Exeter’s program and when CPA Administrative Rules are adopted.

C. Parameters of Implementation

The Exeter Community Power Program will adhere to implementation parameters as outlined below. The program will proceed with its launch only if it is able to offer default rates that are initially lower than or competitive with the fixed energy service charge rates offered by Unitil for residential and general service customers (rate schedules D and GS-2). Thereafter, the program will:

- Serve as the default electricity supplier for all customers on a default “opt-out” basis;
- Offer innovative services and generation rates to customers on an "opt-in" or "opt-up" basis (such as 100% renewable premium products, time-varying rates and Net Energy Metering generation credits for customers with solar photovoltaics);

- Operate on a competitive basis, in that customers may choose to switch between Exeter Community Power, service provided by competitive electric power suppliers, and utility-provided default service; and
- Be self-funded through revenues generated by participating customers (the Town will not use taxes to cover program expenses).

4. Program Organization and Administration

Upon approval of this plan by adoption at Town Meeting, Exeter Community Power will be authorized to arrange for the provision of electricity and related services to customers within the Town. As detailed in Section 5, customers currently receiving power through Unitil's default service will be automatically enrolled in Exeter Community Power unless they choose to opt-out, and customers on competitive supply may request to opt-in to the program. The distribution of the purchased electricity will continue to be the responsibility of Unitil and the costs of distribution and related services will be paid to Unitil.

A. Organizational Structure

- **Town Meeting:** In accordance with RSA 53-E:7, the Exeter Town Meeting, as the Legislative Body for the municipality, will, by majority approval of those present and voting, decide whether to adopt the Community Aggregation Plan and thereby authorize the establishment of the Exeter Community Power Program. A Warrant Article pertaining to this question will be prepared by the Select Board to be included in the Town Meeting Warrant for the Exeter Energy Aggregation Plan.
- **Exeter Community Power Aggregation Committee (ECPAC):** Within parameters established by the Select Board, the Aggregation Committee will provide advisory support to the Town as to the ongoing operation of the program, power procurement options, interactions with service providers and overall performance of the program. The Committee may also make recommendations to the Select Board regarding participation in the Community Power Coalition of New Hampshire (CPCNH) and regarding entering into such agreements necessary to implement the program. Additionally, the Select Board may direct the Electric Aggregation Committee to continue to hold meetings for the purpose of providing community input.
- **Select Board:** The Exeter Select Board will have overall responsibility for the Exeter Community Power Program, including oversight and overall governance and will be authorized to contract for the necessary services and power supplies to implement and operate the program, set customer rates prior to program launch and continue to provide oversight over the program thereafter.

After consultation with the Town Manager and Exeter Community Power Aggregation Committee, the Select Board may (1) decide to conduct a competitive solicitation to hire a Community Power Broker / Service Provider, and may also collaborate with other interested municipalities to conduct this solicitation or (2) determine that the public interest is best served by participating fully in the Community Power Coalition of New Hampshire (CPCNH) to provide for the launch and operation of Exeter Community Power.

These two options have different organizational structures, as summarized below.

Under the Community Power Broker / Service Provider option:

- **Town Manager:** If so designated by the Select Board, the Town Manager (or their designee) would be responsible for carrying out a competitive solicitation process, and may coordinate with other interested municipalities to conduct a joint solicitation, to hire a Community Power Broker / Service Provider. Thereafter, the Town Manager would provide management oversight of the Exeter Community Power program, including direct oversight of the contracts for power purchasing, customer services, utility relations and fiscal management.
- **Community Power Broker / Service Provider:** The broker / service provider would manage certain Program activities under the direction of the Town Manager or designee. Their responsibilities would include, among others, coordinating and interacting with Unitil, developing and implementing customer communication and education activities, providing periodic reports to the Town and negotiating an Electric Services Agreement (ESA) with a Competitive Electric Power Supplier (CEPS).
- **Competitive Electric Power Supplier (CEPS):** The Competitive Supplier would be relied upon to provide all-requirements electricity for the program, along with customer services including staffing web and telephone based services, and would fulfill other responsibilities as detailed in the Electric Services Agreement (ESA), under terms deemed reasonable and appropriate for the retail electric customers by the Town Manager.

Under the Community Power New Hampshire (CPCNH) option:

- **Exeter's appointed CPCNH Member Representative** (currently, members of the Select Board and ECPAC) would continue to serve on the Coalition's Board of Directors to help oversee the start-up and operation of the agency, provide input regarding the Coalition's public advocacy on matters of policy and regulation, provide feedback and direction to the Coalition's service providers and staff as operations and customer services evolve over time, and report back regularly regarding the performance of Exeter Community Power and on any matter that warrants attention or requires action by the Select Board.
- **The Select Board** would review and approve the CPCNH Member Cost Sharing Agreement (which would specify the Town's choice of services that Exeter Community Power would rely on CPCNH to provide) along with the Energy Risk Management and Financial Reserves Policy prepared by CPCNH (which would govern the program's power procurement and rate-setting decisions). The Select Board may also delegate certain decision-making authorities to the Town Manager and/or Exeter's appointed Member Representative, from time to time, as required to carry out their oversight responsibilities on behalf of Exeter Community Power.
- **The Community Power Coalition of New Hampshire** would issue a competitive solicitation for the services and credit support necessary to operate the new power agency and would thereafter be relied upon to procure electricity and provide all the services required to launch and operate Exeter

Community Power (alongside the programs of other participating municipalities across the state).

Note that the Coalition would manage Exeter's power supply in accordance with the aforementioned agreement and policy approved by the Select Board (which would, for example, stipulate the Town's choice of how to balance considerations of cost versus higher renewable power content).

- **The Community Power Coalition of New Hampshire's Board of Directors** would govern the power agency to ensure that the power agency provides the services necessary to carry out each of its members stated policy requirements, such as: increased renewable and local power sources, competitive rates, the accrual of financial reserves, and the promulgation of local programs. The Coalition's Board would carry out its responsibilities in accordance with the processes specified in the Coalition's Joint Powers Agreement, including by establishing a number of committees (also composed of Member Representatives) that meet regularly to provide additional oversight over specific areas of focus — such as the Executive Committee, Finance Committee, Governance Committee, Member Operations and Engagement Committee, Regulatory and Legislative Affairs Committee, and Risk Management Committee. For example, the Risk Management Committee (which includes one of Exeter's appointees) has been tasked with managing the competitive solicitation for services and credit support described above.
- **Unitil:** Unitil will continue to own and operate the distribution grid and be responsible for delivering power to all customers within the Town through that system and, in most cases, for billing Exeter Community Power customers for electricity use. As they are now, customers will be charged for utility delivery services at rates set by the Public Utilities Commission.

B. Administration

The administration will be carried out based on the division of responsibilities and tasks as described in the previous section.

C. Methods for Entering into and Terminating Agreements

This Electric Aggregation Plan authorizes the Exeter Select Board to negotiate, enter into, modify, enforce, and terminate agreements as necessary for the implementation and operation of Exeter Community Power and to delegate such authorities to the Town Manager and/or the Town's appointed CPCNH Member Representative as they deem appropriate.

D. Termination of the Community Power Program

There is no planned termination date for Exeter Community Power. As envisioned, it will continue for as long as its goals are being achieved and electric customers in Exeter are deriving the intended benefits from the program.

The program may be terminated by affirmative vote of the Town Legislative Body (Town Meeting). Following termination, the Exeter Community Power Program would cease operations after satisfying any obligations contractually entered into prior to termination, and after meeting any advance notification period or other applicable requirements in statute or regulation. Upon cessation of operations, participating customers would

either be transferred to default service provided by Unitil or to a competitive electric power supplier of their choosing.

In the event of a decision to terminate the program, Exeter Community Power will provide at least 90 days advance notice regarding the planned termination of the program to participating customers, the Community Power Coalition of NH, the Public Utilities Commission and Unitil.

Upon termination, the balance of any funds accrued in the program's financial reserve fund and other accounts, if any, would be available for distribution or application as directed by the Exeter Select Board and in accordance with any applicable law and regulation.

5. Customer Participation

A. Notification and Enrollment

Prior to launch of Exeter Community Power, a written notification will be mailed to every Unitil retail electric customer in the Town. The Notice will contain instructions on how to "opt-out" or request to "opt-in" to the program, depending on whether they currently are on default service provided by Unitil or take service from a Competitive Electric Power Supplier:

- Customers already served by Competitive Electric Power Suppliers will be notified and may request to "opt-in" to the program; and
- Customers currently on default service provided by Unitil will be notified, provided the opportunity to decline participation, and thereafter transferred to Exeter Community Power if they do not "opt-out".

The notice will contain all required details regarding the Exeter Community Power Program, including a description of the program, the implications for Exeter, and customer rights and responsibilities under the program, including instructions for how to enroll in an optional program or product (see Section 7). The notice to customers on Unitil default service will additionally include the initial fixed rate and all charges for the program's default service that will apply.

All notices will be mailed to customers at least 30 days in advance of program launch and provide instructions for customers on how to opt-out or request to opt-in to the program (for example, by return postcard, calling a phone number or using a web portal). All such information and notifications will also be made available on the Town's website section established for the Community Power Program.

Optional products, such as energy supplies that have increased renewable power content in excess of the Renewable Portfolio Standard (RPS) content of the program's default product and other energy services may be offered on an "opt-in" basis. We expect those optional offerings, in addition to other related services, to develop and expand over time.

B. New Customers

After the launch of Exeter Community Power, and subject to applicable rules established by the Public Utilities Commission, new customers will be periodically notified by Exeter Community Power or its vendors, provided with the default service rates of both Unitil and Exeter Community Power, and transferred onto Exeter Community Power default service, unless they choose to “opt-out” and take service from Unitil or a Competitive Electric Power Supplier.

C. Opting-out of Exeter Community Power

Customers enrolled in the Exeter Community Power default service may opt-out of the service at any time, by submitting a request to transfer back to Unitil default service or to a Competitive Electric Power Supplier of their choosing. Such requests must be submitted with adequate notice in advance of the customer’s next regular meter reading by their distribution utility (Unitil), as if the customer were on utility-provided default service or as otherwise provided for by the Public Utilities Commission. (Customers requesting a transfer on dates other than their next available regular meter reading date may be charged an off-cycle meter reading and billing charge.)

Customers that have opted-in to an optional service product offered by Exeter Community Power may switch back to the Unitil default service or to a Competitive Electric Power Supplier, however, such optional service (for example an opt-up energy supply with higher percentage of renewable energy content) may be subject to different terms and conditions including longer cancellation notice requirements. This would be the case, for example, if an optional energy service had cancellation policies that differed from the default service or that had a specific contract term. Such terms and conditions will be disclosed in advance and as part of the service agreement.

D. Rights and Responsibilities of Program Participants

All participants will have available to them the same customer protection provisions of the law and regulations of New Hampshire, including the right to question billing and service quality practices, as they do under the existing default energy service option with Unitil. Customers will be able to ask questions of and register complaints with the Town, Unitil, and the Public Utilities Commission. As appropriate, customer complaints will be directed to either the Community Power Coalition of New Hampshire, or the broker / service provider / competitive supplier, or to Unitil or the Public Utilities Commission.

Participants will continue to be responsible for paying their bills and for providing access to their utility meter and other equipment necessary to carry out utility operations. Failure to do so may result in a customer being transferred from Exeter Community Power back to Unitil (the regulated distribution utility and provider) for default energy service, payment collections and utility shut offs under procedures subject to oversight by the Public Utilities Commission.

E. Customer Data Privacy

Exeter Community Power shall maintain the confidentiality of individual customer data in compliance with its obligations as a service provider under RSA 363:38 (privacy policies for individual customer data; duties and responsibilities of service providers) and other applicable statutes and Public Utilities Commission rules.

Individual customer data includes information that singly or in combination can identify a specific customer including the individual customer's name, service address, billing address, telephone number, account number, payment information, and electricity consumption. Such individual customer data will not be subject to public disclosure under RSA 91-A (access to governmental records and meetings). Suppliers and vendors for Exeter Community Power will be contractually required to maintain the confidentiality of individual customer data pursuant to RSA 363:38, V(b).

Aggregated or anonymized data that does not compromise confidentiality of individual customers may be released at the discretion of Exeter Community Power and as required by law or regulation.

F. Electric Assistance Program Eligibility

The statewide Electric Assistance Program (EAP) provides qualifying customers with a discount on their monthly electric bill ranging from 8% to 76% depending on income and other factors. Exeter Community Power will support income eligible and enrolled customers in the Electric Assistance Program in the same manner as they are now so that they continue to receive qualifying discounts.

Electric Assistance Program discounts for all eligible electric utility customers in New Hampshire are funded by all ratepayers as part of the System Benefits Charge, which is charged to all customers and collected by the electric utilities as part of their electric service and distribution charge.

At present, the Public Utilities Commission and utilities only support provision of the discount to individual customers when the customer's electricity supply charges are billed through the distribution utility. Exeter Community Power plans to rely on Unitil to bill customer accounts enrolled in the Electric Assistance Program. Therefore, the establishment of Exeter Community Power will result in no change in the provision or funding of this program.

G. Universal Access, Reliability and Equitable Treatment for Customers

The Plan provides for universal access for all customers by guaranteeing that all customer classes will be offered service under equitable terms and that all retail electric customers will have reliable access to the program. All customers presently enrolled in Unitil's default service supply will be eligible for automatic enrollment in the program, and they will be automatically enrolled in the Program unless they choose to opt-out. All customers enrolled in the program's default service will have the right to opt-out at any time with no opt-out charge.

As required by law, the program will ensure the equitable treatment of all classes of customers, subject to any differences arising from their varying opportunities and tariffs. Customers will be treated the same based on their circumstances. For example, any customers that request to opt-in after initially declining the opportunity to participate during the initial enrollment period may be offered rates that reflect how market prices have changed in the intervening period.

H. Education and Outreach

An Education and Outreach Plan will be implemented to fully inform and educate potential customers and participants in advance of enrollment in the Community Power Program. The purpose of the Education and

Outreach Plan is to raise awareness and provide retail electric customers with information concerning their opportunities, options and rights for participation in the Program.

Upon approval of this Plan, and prior to the start of the Community Power Program, a formal Education and Outreach Plan will be developed and implemented consisting of several components:

- **Initial Outreach and Education:** This will be conducted in advance of mailing customer notifications. It is intended to promote general awareness of the upcoming program, minimize any questions generated by the arrival of the customer notification and maximize recipients' ability to make an informed choice about their participation in the Program. This effort will include information about the goals of the Program, the basic terms and conditions including renewable energy components, and the opt-out process.
- **Customer Mailed Notification:** as described in Section A above, mailed customer notices will be a key component of Exeter Community Power's initial outreach and education initiative.
- **Opt-Out Period Education & Outreach:** The opt-out period will last a minimum of 30 days from the date of mailing of customer notifications. After notices have been sent, the Program will continue its education and outreach to provide residents and businesses the opportunity to learn more and find answers to key questions relating to their decision to opt-out or enroll in one of the optional products of the program. This will include, at a minimum and per RSA 53-E, a public information meeting within 15 days of sending written customer notifications.
- **Marketing Plan for Launch:** This component identifies the steps the Program may take in marketing, including identification of media and other community resources, examples of education and outreach documents, and an expected timeframe for the outreach effort.
- **Ongoing Outreach & Education:** Outreach and education activities will continue following Program launch. Key elements may include:
 - Program performance, particularly relating to competitive market prices, financial status and adoption of optional program products.
 - On-going campaigns to recruit participation into its optional product(s) that contain more renewable energy than required by law ("Opt-Up campaigns"). Increasing participation in these products will serve the stated Program goals to expand new renewable energy and increase overall renewable energy use.
 - Promotion and support of the NHSaves energy efficiency program, and other energy efficiency, weatherization programs and development of local alternative energy generation.

6. Operation and Funding

A. Operations

Exeter Community Power will contract with qualified vendors and carefully vetted suppliers to provide the services, credit support and electricity required to launch and operate the program.

This plan assumes, but does not require, that Exeter Community Power will participate fully in the Community Power Coalition of New Hampshire (CPCNH) by contracting operational services and power supplies jointly with other participating Community Power programs. Alternatively, the Town may choose to contract with a private third-party entity for services required and will formally evaluate the benefits and costs of each option.

CPCNH or the third-party contractors will be expected to fund the upfront cost of implementing Exeter Community Power, the expense of which will be amortized and recovered in the program's rates and charges to participating customers. The Program may also seek opportunities to apply for grant funding, either independently or through CPCNH.

Services provided by CPCNH or third-party entities required to launch and operate the program may include the following:

- Procurement of energy supplies;
- Energy portfolio risk management services;
- Wholesale load-serving entity services;
- Electronic data interchange services with the utility; and
- Customer data management, billing, contact management and communications (such as posting notifications, managing a call center and website, etc.).

Additional support services such as management and planning, budgeting and rate setting, local project development support, regulatory compliance, and legislative and regulatory engagement services (on matters that could impact the program and participating customers) will be addressed through a combination of CPCNH staff support and/or third-party services.

Exeter Community Power will provide "all-requirements" electricity supply for its customers, inclusive of all of the electrical energy, capacity, reserves, ancillary services, transmission services (unless otherwise provided for by Unitil), transmission and distribution losses, congestion management, and other such services or products necessary to provide firm power supply to participants and meet the requirements of New Hampshire's Renewable Portfolio Standard.

Electricity supply contracts will be executed or guaranteed by investment-grade entities, and suppliers will be required to use proper standards of management and operations, maintain sufficient insurance and meet appropriate performance requirements.

Additionally, RSA 53-E provides Community Power programs with authorities pertaining to meter ownership, meter reading, billing, and other related services. These authorities provide Exeter Community Power with the practical ability to help customers adopt and use innovative technologies (for example, building energy management, smart thermostats, backup battery storage systems, controllable electric vehicle chargers, etc.) in ways that save money, manage load, enhance grid resiliency and reduce the reliance on fossil fuels in our power supply.

While a broad range of innovative services are possible through community power, the implementation of these features and services will take some time to develop. Time is needed both to build the capacity to add these services but also to allow the Public Utilities Commission to adopt enabling rules and coordination with Unitil to adapt existing meter and billing system processes. Refer to section 7-A below for Exeter Community Power's near-term goals for its startup phase.

B. Costs, Funding and Rate Setting

All costs of the Exeter Community Power Program will be recovered in the rates and charges paid by participating customers, under the terms of either the CPCNH Member Cost Sharing Agreement or the Electric Service Agreement negotiated by a third party community power broker / service provider with a Competitive Electric Power Supplier (CEPS).

As stipulated by RSA 53-E, customers who choose not to participate in Exeter Community Power shall not be responsible for any costs associated with the program, apart from incidental costs incurred by the Town prior to the point at which the program starts producing revenue from participating customers. Incidental costs may include the cost associated with planning the establishment of Community Power, reviewing service contracts or the Coalition Joint Powers Agreement by the town attorney, but not any operational or capitalized costs of the program. Those costs are paid only by the participants.

Exeter Community Power will only launch if it is able to offer default rates that are initially lower than or competitive with the fixed energy service charge rates offered by Unitil for residential and general service customers (rate schedules D and GS-2). Going forward the program will strive to maintain competitive rates for all default service customers, as well as customers who opt-in or opt-up to receive optional retail products, while also working to achieve the program's goals. As stated earlier, a major focus of the Program, as set forth in this Plan is to make renewable electric source more available, accessible and affordable to Exeter customers.

In consultation with CPCNH, or the third party broker / service provider, and the Energy Aggregation Committee, the Select Board will adopt an Energy Risk Management Policy and Financial Reserve Policy to govern the program's power procurement and rate-setting decisions. Rates will be set at a level such that revenues from participating customers are projected to meet or exceed the ongoing operating and capital costs of the program.

To ensure the financial stability of Exeter Community Power, a portion of revenues will be deposited in a financial reserve account. In general, the fund will be restricted for uses such as:

- In the near-term, maintain competitive customer rates in the context of price fluctuations in the electricity market and other factors;

- In the medium term, as collateral for power purchase agreements (including for the development of new renewable and battery storage projects), and for additional credit enhancements and purposes that lower the program’s cost of service; and
- Over the long term, may also be used to directly fund other program financial requirements, or to augment the financing for development of new projects and programs in the later years of the program, subject to the Select Board’s approval.

Changes to the program’s default service rates shall be set and publicly noticed at least 30 days in advance of any rate change. Meetings at which rate changes are considered will be public meetings, noticed in two public places at least 10 days in advance of the meeting.

7. Planned Product Options for Electricity Supply

A. General Approach

As stated earlier, some of the broader benefits of Exeter Community Power (see Section 2) will develop over time. The program’s immediate objectives are: (1) to offer competitive default supply rates with higher renewable energy content, (2) accrue operational reserves sufficient to ensure long-term financial stability, (3) offer voluntary products that retail customers may opt-up to receive, such as higher Renewable Portfolio Standard (RPS) power, and (4) to set Net Energy Metering supply rates that at levels that allow local customer-generators (e.g. homes with solar panels or geothermal systems) to participate in the program.

The first phase in the startup of Exeter Community Power will focus on balancing competitive electric rates, renewable power content and the accrual of program reserves to meet these objectives.

B. Planned Initial Electric Supply Options

The table below provides an illustrative example of a default service product and optional “opt-up” products that could be offered to customers:

		DEFAULT SERVICE (automatic enrollment)	OPTIONAL PRODUCTS	
			Green Start ("Opt-Up" Option)	Green Prime ("Opt-Up" Option)
Attributes		Goal: 5-10% above Renewable Portfolio Standard (RPS)	~50% Renewable	~80-100% Renewable
	Price	Meet or beat default utility rate at launch	Higher or competitive w/ default utility rate	Exceeds default utility rate

The products that Exeter Community Power initially offers to customers, and the rates charged for each product, will be refined and finalized in advance of program launch and as power purchase agreements are negotiated by the CPCNH or third party service providers on behalf of the Town.

C. Renewable Portfolio Standard Requirements

New Hampshire's Renewable Portfolio Standard (RPS) requires all electricity suppliers to obtain renewable energy credits ("RECs") for four distinct "classes" of renewables, each distinguishing between different technologies and dependent upon the year that the generators came online.

For 2021, Unitil is required to include 21.6% renewable energy in their energy supply. This minimum compliance requirement will increase incrementally to 25.2% by 2025 and remain fixed thereafter, absent an increase in the RPS.

Exeter Community Power will seek to procure voluntary renewables in excess of the RPS minimum requirements from "Class I" resources (as defined in Attachment 3). Additionally, the program could prioritize including as much renewable energy sourced from generating resources located in New Hampshire and New England as possible.

8. Inventory of Customer Electric Demand in Exeter

Electricity customers are classified into three broad categories in the table below (Municipal, Residential, and Commercial & Industrial), which shows the total number and annual electricity usage of all customers within Exeter. As of the drafting of this plan, we do not have information about the number of customers in each category currently use the Unitil default energy service versus those who already purchase electricity from a competitive supplier. Note that only non-municipal customers that are receiving Unitil default service would be automatically enrolled on an "opt-out" basis into the Exeter Community Power service.

System wide, according to recent "Customer Migration" PUC filings by Unitil, approximately 89% of all customers and 61% of annual kWh usage are classified under default supply. More detailed standardized demand data will be obtained from Unitil in advance of initiating procuring electricity. Refer to "Customer Data Privacy" in Section 5 above for details on how data confidentiality will be maintained in compliance with applicable statutes and regulations.

CUSTOMER ACCOUNT AND USAGE DATA - EXETER

	<u>Unitil</u> ALL CUSTOMERS		<u>Unitil Default Supply</u> <u>Customers</u> (Eligible for Opt-Out Notifications & Automatic Enrollment)		<u>Competitive Supply</u> <u>Customers</u> (Eligible for Opt-In Notifications & Voluntary Enrollment)	
	Customer Accounts	Annual Usage (MWh)	Customer Accounts	Annual Usage (MWh)	Customer Accounts	Annual Usage (MWh)
Municipal	820	7,348.1	not yet avail.	not yet avail.	not yet avail.	not yet avail.
Residential	7305	51,727.9	not yet avail.	not yet avail.	not yet avail.	not yet avail.
Comm & Ind	1083	89,075.2	not yet avail.	not yet avail.	not yet avail.	not yet avail.
Total	9208	148,151.2	not yet avail.	not yet avail.	not yet avail.	not yet avail.

Source: Unitil; information for 2020 calendar year.

9. Relationship with Community Power Coalition of New Hampshire (CPCNH)

Exeter is a founding member of the Community Power Coalition of New Hampshire (“the Coalition” or “CPCNH”), a Joint Powers Agency authorized under RSA 53-A (“Agreements Between Governments: Joint Exercise of Powers”) that will operate on a not-for-profit basis. RSA 53-A enables groups of communities to exercise the same powers that they are authorized to do individually.

Exeter has appointed representatives to the Coalition’s Board of Directors to help oversee and govern the new power agency. All meetings are subject to NH’s Right to Know Law and open to the public.

The Coalition was created to facilitate community power programs in towns, cities, and counties across New Hampshire. Specifically, the Coalition was established to assist in the following ways:

1. Access the resources and support required to streamline the process of establishing an Electric Aggregation Committee, drafting an Electric Aggregation Plan and approving a new Community Power program.
2. Jointly solicit and contract for third-party services and staff support to launch and operate Community Power programs, without requiring any upfront costs or imposing any financial liabilities on participating communities.
3. Participate in joint power solicitations and local project development opportunities.
4. Share knowledge and collaborate regionally on clean energy and resilient infrastructure development at the community-level throughout the state.

5. Advocate for Community Power Programs with the Legislature, and Public Utilities Commission and state agencies on public policy issues related to energy and Community Power.

The Coalition is governed by its community members under a joint powers agreement executed by each member with a voluntary and flexible membership structure. It is organized for the purpose of providing cost competitive electricity services on a statewide basis. See Appendix 7 for additional information about the Coalition.

This Aggregation Plan assumes, but does not require, that the Exeter Community Power program will rely upon the Coalition's member services to launch and operate the program. Based on the design and projected size of the Coalition, the Aggregation Committee anticipates that implementing community power in Exeter through CPCNH will result in cost savings, less need for town staff support and enhanced future access to innovative energy projects and services. However, the Select Board retains the authority to contract for any and all required program services and electricity supplies, and to pursue program implementation and future projects independently of the Coalition.

10. Net Metering Compensation

Net metering process in New Hampshire is governed by RSA 362 A. Under the provisions of this statute, customers who install renewable generation or qualifying combined heat and power systems up to 1,000 kilowatts in size are eligible to receive credit or compensation for any electricity generated onsite in excess of their onsite usage.

Any surplus generation produced by these systems flows back into the distribution grid and offsets the electricity that would otherwise have to be purchased from the regional wholesale market to serve other customers.

Currently, customer-generators are charged their full retail rate for electricity supplied by Unitil and receive credits for electricity they export to the grid based on Unitil's Net Energy Metering (NEM) tariffs.

Exeter Community Power, as governed by applicable PUC rules and guidance, intends to provide rates and terms that compensate participating customer-generators for the electricity supply component of their net metered surplus generation.

Customer-generators will continue to receive any non-supply related components (e.g., transmission and distribution credits) directly from Unitil, as specified under the terms of their applicable net energy metering tariff.

Certain aspects of administering net energy metering will require coordination between Unitil and Exeter Community Power. The enabling services and strategies that Exeter Community Power may pursue, in order to benefit and encourage customers to adopt distributed generation, include but are not limited to:

- Dual-billing customer-generators separately for supply services;
- Offering time-varying rates and alternative credit mechanisms to compensate customers for surplus generation;

- Streamlining the establishment of new Group Net Metering and Low-Moderate Income Solar Project groups;
- Facilitating interval meter and Renewable Energy Certificate (REC) meter installations for customer-generators; and
- Engaging at the Legislature and Public Utilities Commission to advocate for upgrades and reforms to metering and billing infrastructure and business processes to enable Net Energy Metering and other innovative services to benefit customer-generators.

Exeter Community Power's exact terms, conditions, and rates for compensating and crediting different types of Net Energy Metering customer generators in Exeter are not established at this time and will be set at duly noticed public meetings and fully disclosed to all prospective Net Energy Metering customers through the program's enrollment and rate setting notification processes as outlined in Sections 5 and 6.

11. Public Input Process

Efforts to inform the public about community power have already begun. The Exeter Community Power Aggregation Committee (ECPAC) has produced a brochure explaining community power programs and how Exeter might benefit from participation. In addition, ECPAC hosted a panel discussion aired on Exeter TV in which members of the Committee, a representative from Unitil, the town manager of Hanover and a founding member of the Community Power Coalition of NH addressed a set of frequently asked questions as well as questions from the viewing audience. Both the brochure and the panel's Q/A can be accessed on the ECPAC website and are included in the Appendix of this Plan.

Public Hearings required by RSA 53E took place on November 29, 2021 and December 13, 2021. These hearings were held to inform the public about community power in general, to explain the important features of Exeter's electric aggregation plan (EAP), and to invite questions, comments and input from the public on the draft EAP. Should the Exeter Select Board recommend the adoption of Exeter's EAP in a warrant article for town vote, members of ECPAC will be present at the deliberative session to hear comments and answer questions from town voters. If the town votes to accept the community power plan, ECPAC will then conduct additional efforts to reach out to the community, specifically to fully inform and educate potential customers and participants in advance of the implementation of the program. Specific steps for outreach that will be taken during program implementation are outlined in Section 5.H. above.

12. Amending the Electric Aggregation Plan

From time to time, it may be necessary to amend the Exeter Community Power Aggregation Plan. As provided for in RSA 53-E:7, such amendments or modifications to the Plan itself or to the electric aggregation program it establishes, once adopted by Town Meeting, may be made by the Select Board. Such amendments to the plan or program may be made following a duly noticed public hearing at which the amendments or modifications are presented.

13. APPENDICIES

1. **Community Power Enabling Statute (RSA 53-E)**
2. **Public Information Materials**
3. **Community Power Survey**
4. **Exeter Community Power Question and Answers Script**
5. **Public Hearing Notice**
6. **Overview of the Community Power Coalition of New Hampshire**
7. **Available Utility Data**

FY22 Budget, Bonds & Warrant Articles

Legal Notice
NOTICE OF PUBLIC HEARING
TOWN OF EXETER 2022 BONDS

The Exeter Select Board hereby gives notice of a public hearing pursuant to RSA 33:8-a on the following projects requiring bonds and notes as part of the fiscal year 2022 town warrant:

1. 10 Hampton Road Property Purchase and Upgrades, \$1,250,000
2. Westside Drive Design & Engineering, \$330,715
3. Webster Avenue Pump Station Rehabilitation and Force Main Replacement, \$5,700,000

The public hearing will be held on Tuesday, January 18th, 2022 commencing at 7:00 p.m. in the Exeter Town Offices, Nowak Room, 10 Front Street, Exeter, NH. The public is encouraged to attend.

Dated: December 17th, 2021

Exeter Select Board
Niko Papakonstantis, Chair

Legal Notice
NOTICE OF PUBLIC HEARING
TOWN OF EXETER 2022 OPERATING BUDGET

The Exeter Select Board hereby gives notice of a public hearing on the Town of Exeter Fiscal Year 2022 operating budget and all financial and other warrant articles on Tuesday, January 18th, 2022, at 7:00 p.m., in the Nowak Room of the Exeter Town Offices. This hearing will be held pursuant to RSA 32:5 and RSA 40:13.

Dated: December 31st, 2021

Exeter Select Board
Niko Papakonstantis, Chair

Legals

Legals

The Farmington Planning Board will meet on Tuesday, January 18, 2022 at 6:00PM in the Municipal Offices Building, 356 Main Street to hold a Public Hearing on revisions to the Planning Board's Rules and Procedures. The Board is proposing to change future meeting schedules, update order of business, and evaluate their general rules for reviewing an application. This document was last updated in 2004. January 7, 2022

CITY OF DOVER REQUEST FOR BID

The City of Dover will accept sealed bids for the following item(s) until such time indicated below:

RFB# B22025 Ten Wheel Dump Truck with Equipment

All bids must be received by January 27, 2022 at 2:30 PM EST

Specifications for the above are available for review in the Purchasing Office, City of Dover, 288 Central Avenue, Dover, NH 03820 or by visiting our website at www.dover.nh.gov. January 7, 2022

LEGAL NOTICE NOTICE OF PUBLIC HEARING TOWN OF EXETER 2022 BONDS

The Exeter Select Board hereby gives notice of a public hearing pursuant to RSA 33:8-a on the following projects requiring bonds and notes as part of the fiscal year 2022 town warrant:

- 1. 10 Hampton Road Property Purchase and Upgrades, \$1,250,000
2. Westside Drive Design & Engineering, \$330,715
3. Webster Avenue Pump Station Rehabilitation and Force Main Replacement, \$5,700,000

The public hearing will be held on Tuesday, January 18th, 2022 commencing at 7:00 p.m. in the Exeter Town Offices, Nowak Room, 10 Front Street, Exeter, NH. The public is encouraged to attend. Dated: December 17th, 2021 Exeter Select Board Niko Papakonstantis, Chair

DOVER ZONING BOARD OF ADJUSTMENT NOTICE OF PUBLIC MEETING January 20, 2022

The Zoning Board of Adjustment will hold a meeting and public hearing on the following items on Thursday, January 20, 2022 at 7:00 pm in the Council Chambers of the Municipal Building in Dover, New Hampshire, 03820.

The City of Dover has taken extra steps to ensure the physical location of this meeting conforms with all safety provisions during the pandemic, including social distancing, face coverings, and frequently sanitized facilities. Although qualified members of the public can participate in the meeting by speaking at the physical location, the public is encouraged to leave comments in advance by calling 516-MEET (6338), emailing Dover-Planning@dover.nh.gov, or mailing written comments to Zoning Board of Adjustment, Dover City Hall, 288 Central Ave., Dover, NH 03820. Messages must be received no later than 4 p.m. the day of the meeting and should identify the name and Dover address of the person leaving the message or providing the comment

- 1. ATTENDANCE
2. APPROVAL OF MEETING MINUTES OF AUGUST 19, 2021
3. ELECTION OF OFFICERS
4. HEARINGS
A. Z22-01 Owner Westfield, LLC & Applicant Bluebird Self-Storage, 64 Littleworth Road, (Tax Map G, Lot 2), located in the Commercial Manufacturing (CM) Zoning District, requests a Variance from Sections 170-12.A to allow a three story self-storage facility, where one story is allowed, and operating hours greater than 9:00 am to 9:00 pm.
5. OTHER BUSINESS
6. ADJOURN

Persons with questions or interested in reviewing the

LEGAL NOTICE

Pat's Towing 173 New Zealand Road Seabrook, NH 03874 Sealed Bid Auction

Monday, January 10, 2022, 9:00am to 11:00am

2005 Nissan Murano, White in color
2016 Acura MDX, Black in color
January 7, 2022

PUBLIC NOTICE SEABROOK BUDGET COMMITTEE

The Seabrook Budget Committee will hold a Public Hearing Monday, January 17, 2022 at 6:30PM with a snow date if needed of Tuesday, January 18th. This Meeting will take place at the Seabrook Town Hall, 99 Lafayette Road, Seabrook, NH.

January 7, 2022

STATE OF MAINE

PROBATE COURT YORK, SS.

ALFRED

SPECIAL PROBATE NOTICE

Notice is hereby given that after due diligence, we have not been able to ascertain the whereabouts of any paternal heirs of James R. Pope who are believed to have an interest in the estate of said James R. Pope late of Elliot, Maine, deceased; that an application to probate the Will of said decedent and that he or she may be appointed Personal Representative has been presented by Glen Ellen Roth. This application has been or will be granted if in proper form. If you disagree with the granting of this application, you may start a formal probate proceeding in this Court or contact the York County Probate Office at Alfred, Maine, by calling telephone number—207-324-1577. This notice complies with Probate Rule 4 of the Maine Probate Code.

Dated: December 27, 2021

/s/Carol J. Lovey
Register of Probate
January 7, 14, 2022

CITY OF ROCHESTER NOTICES OF PUBLIC HEARING

Notice is hereby given that the Rochester City Council will conduct a PUBLIC HEARING on Tuesday, January 18, 2022 at 6:30 p.m. in City Council Chambers in the City Hall, 31 Wakefield Street, Rochester, New Hampshire, regarding the development of the City of Rochester's FY 2023 Community Development Block Grant ("CDBG") Annual Action Plan., which is funded through the U.S. Department of Housing & Urban Development (HUD). Estimated CDBG funding available for FY 23 is \$228,563 (with a 15% or \$34,285.45 cap for non-construction public services).

Citizens are invited to attend the above noted PUBLIC HEARING, to be conducted in City Council Chambers in City Hall, 31 Wakefield Street, Rochester, New Hampshire on the date and at the time noted above, and to ask questions and/or to otherwise speak on the CDBG Annual Action Plan and funding for CDBG activities.

Persons with disabilities requesting accommodations should contact the City Clerk's Office (tel. 332-2130), on or before January 18, 2022 in order to make arrangements.

Kelly Walters, City Clerk

Une interprétation orale de ce document est disponible gratuitement, sur demande. S'il vous plaît communiquer avec le coordon-

LEGAL NOTICE

NOTICE OF PUBLIC HEARING TOWN OF EXETER 2022 OPERATING BUDGET

The Exeter Select Board hereby gives notice of a public hearing on the Town of Exeter Fiscal Year 2022 operating budget and all financial and other warrant articles on Tuesday, January 18th, 2022, at 7:00 p.m., in the Nowak Room of the Exeter Town Offices. This hearing will be held pursuant to RSA 32:5 and RSA 40:13.

Dated: December 31st, 2021 Exeter Select Board

Niko Papakonstantis, Chair

Planning Board Public Notice January 18, 2022 6:00 PM

The Planning Board will hold a second and final Public Hearing on January 18, 2022, at 6:00PM in the Municipal Offices Building, 356 Main Street to present and discuss the following proposed amendments to the Farmington Zoning Ordinance to be presented to the voters on March 8, 2022.

Proposed Amendments:

- 1. To amend Section 1.14, Definitions, to add and revise several definitions to provide additional clarity during zoning interpretations.
2. To amend the Table of Permitted Uses in Section 2.00 (C) to reduce restrictions on commercial and industrial uses in designated commercial areas, as well as allow additional flexibility with said uses in other surrounding residential areas.
3. To amend Sections 2.07 (D) and 2.08 (E) to remove the Commercial/Industrial Business Overlay (CIBO) District to reduce confusion and existing barriers on permitted uses and promote additional commercial and industrial businesses in these areas.
4. To amend Section 3.23 to provide additional clarity on the use of temporary and permanent storage units. In addition, this revision makes the existing permit process clearer.

Copies of the full text are available for review in the Planning and Community Development Department located in the Municipal Offices Building or online. The public is invited to attend and participate in the Public Hearing.

If you have questions, please leave a message at the Planning Office 603-755-2208, or contact Kyle Pimental, Director of Planning and Community Development at kpimental@strafford.org. January 7, 2022

LEGAL NOTICE

LEGAL/PUBLIC NOTICE OF PUBLIC HEARING PLANNING BOARD TOWN OF STRATHAM

Notice is hereby given that a public hearing will be held on Wednesday, January 19, 2021 at 7:00 PM at the Stratham Municipal Center, 10 Bunker Hill Avenue, Stratham, NH for the Planning Board to consider the following items:

- 1. Stratham Retail Management, LLC (Owner) - Request for site plan approval to construct a 10,260 square-foot medical office building and associated improvements at 23 Portsmouth Avenue (Tax Map 4, Lot 13), Zoned Gateway Commercial. Applicant's representative is Stonefield Engineering and Design, 92 Park Avenue, Rutherford, NJ 07070. Members of the public may attend this meeting in person at the date and time above or participate using the following conference call information. Please dial 1-800-764-1559 and input*4438 when prompted for a user pin/code. Please follow the Chair's instructions delivered at the meeting in order to register comments during the public hearing. If at any time during the meeting you have difficulty hearing the proceedings, please contact the Planning Department at mconnors@strathamnh.gov.

**TOWN OF EXETER
MEMORANDUM**

TO: Select Board

FROM: Town Manager 

RE: ARPA Funding

DATE: January 14, 2022

As part of the budget hearing process Tuesday evening, I am recommending a few changes based on updated ARPA information from the state and a review of the operating budgets. These are:

Bond Articles

Modifying the amount of the warrant article for the Webster Avenue Pump Station from 4.66 million in borrowing authority to 5.7 million. Making this change will ensure the Town is eligible for a 30% matching grant from the NHDES in state ARPA funds. Once this change is made, the Town will be eligible for a state ARPA grant of \$1,395,000 and additional principal forgiveness of \$325,500. Including these amounts with the 1.05 million in approved Congressional Direct Spending will make the total project cost to be funded locally as \$2,959,000.

Operating Budget

As a result of a very recent update and final rule issuance on ARPA funds, we are recommending the following items in the budget be funded from ARPA funds instead of the general operating budget. These are: IT server and equipment support purchase \$52,800, IT Aristotle Insight purchase \$14,200, IT ASCAP license \$390, IT Backup DNS Server \$1,500, IT PC Replacement \$6,350. These changes total \$75,240 and will result in a new operating budget figure of \$20,387,002. This would make the new general fund operating budget \$23,087,002, an increase over FY21 of \$495,920, or 2.49%.

EXETER TOWN WARRANT – 2022

To the inhabitants of the Town of Exeter, in the County of Rockingham, in the said State, qualified to vote in Town affairs:

First Session

You are hereby notified that the first session (the Deliberative Session) of the Annual Town Meeting will be held on Saturday, February 5th, 2022 beginning at 9:00 a.m. at the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive. The first session will consist of explanation, discussion and debate of each of the following warrant articles, and will also afford voters who are present the opportunity to propose, debate and adopt amendments to warrant articles, except those articles in which wording is prescribed by state law.

Second Session

The second session of the annual town meeting, to elect town officers by official ballot and to vote on all warrant articles as they may have been amended at the first session, will be held on Tuesday, March 8th, 2022 at the Talbot Gymnasium at the Tuck Learning Center, 30 Linden Street. Polls for voting by official ballot will open at 7:00 a.m. and close at 8:00 p.m.

Article 1

To choose the following: 2 Select Board for a 3-year term; 1 Select Board for a 1-year term; 3 Trustees of the Library for a 3-year term; 1 Trustee of Swasey Parkway for a 3-year term; 1 Trustee of Trust Funds for a 3-year term; 1 Trustee of the Robinson Fund for a 7-year term; 1 Supervisor of the Checklist for a 6-year term.

Article 2 Zoning Amendment #1: By petition, are you in favor of the adoption of an Amendment to the Town of Exeter’s Zoning Ordinance to revise the definition of “Bed and Breakfast” contained in Article 2.2.12 as follows:

The proposed Amendment will be underlined text for proposed additions and strikethrough text for proposed deletions.

Bed and Breakfast: The primary dwelling of an owner-operator and or detached accessory structure on the same property, that provides exclusively for the lodging of transient guests and whose posted rates shall include breakfast. A Bed and Breakfast shall not be used for any other hospitality or business related use. A Bed and Breakfast shall have not more than four (4) rentable rooms and a dining area capable of accommodating the number of registered guests.

The Planning Board recommends this article 6-0.

Article 3 - Webster Avenue Pump Station Design and Construction

To see if the Town will vote to raise and appropriate the sum of four million six hundred and sixty thousand dollars (\$4,660,000) for the purpose of design and construction of a new sewer pump station and force main on Webster Avenue, and to authorize the issuance of not more than \$4,660,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further to authorize the Select Board to apply for, obtain and accept federal, state or other

aid, if any, including principal forgiveness, which may become available for this project. The Town will receive a 1.04 million dollar federal grant to offset the cost of the project whose gross cost is estimated to be \$5,700,000. Bond payments would begin approximately one year after issuance. Debt service to be paid from the sewer fund.

(3/5 ballot vote required for approval.) _____ by the Select Board ____.

Article 4 – 10 Hampton Road Purchase

To see if the Town will vote to raise and appropriate the sum of one million two hundred fifty thousand dollars (\$1,250,000) for the purchase of land and buildings at 10 Hampton Road (aka the Qessential Building), including making minor renovations to the property, to be used by the Parks and Recreation Department as recreation space, public parking and main offices, and to authorize the issuance of not more than \$1,250,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project. Debt service will be paid from the general fund. (Estimated Tax Impact: assuming 10 year bond at .86% interest: .06/1,000, \$6/100,000 of assessed property value). Bond payments would begin approximately one year after issuance.

(3/5 ballot vote required for approval.) _____ by the Select Board ____.

Article 5 – Westside Drive Reconstruction Design/Engineering

To see if the Town will vote to raise and appropriate the sum of three hundred thirty thousand seven hundred and fifteen dollars (\$330,715) for the purpose of design and engineering of water, sewer and drainage improvements in the Westside Drive area, and to authorize the issuance of not more than \$330,715 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project. Debt service will be paid from the general fund, water fund, and sewer fund. (Estimated Tax Impact: assuming 5 year bond at .50% interest: .006/1,000, \$.63/100,000 of assessed property value). Bond payments would begin approximately one year after issuance.

(3/5 ballot vote required for approval.) _____ by the Select Board ____.

Article 6 – Choose Town Officers

To choose all other necessary Town Officers, Auditors or Committees for the ensuing year.

Article 7 – 2022 Operating Budget

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$20,462,242. Should this article be defeated, the default budget shall be \$20,084,542, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the

issue of a revised operating budget only. (Estimated Tax Impact: .21/1,000 assessed property value, \$21/100,000 assessed property value).

(Majority vote required) _____ by the Select Board _____.

Article 8 – 2022 Water Fund Budget

Shall the Town of Exeter raise and appropriate as a water operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,249,390. Should this article be defeated, the water default budget shall be \$4,161,433, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required) _____ by the Select Board _____.

Article 9 – 2022 Sewer Fund Budget

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$7,385,953. Should this article be defeated, the default budget shall be \$7,298,636, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required) _____ by the Select Board _____.

Article 10 – Police Collective Bargaining Agreement (\$38,749)

To see if the Town will vote to approve the cost items included in the four year collective bargaining agreement reached between the Select Board and the Exeter Police Association, which calls for the following increased salaries and benefits at the current staffing levels:

Year	Estimated Salary/Benefits Increase
FY22	\$38,749
FY23	\$37,431
FY24	\$55,513
FY25	\$78,204

And further, to raise and appropriate the sum of thirty-eight thousand, seven hundred and forty nine dollars (\$38,749) for the 2022 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels. (Estimated Tax Impact: .017/1,000, \$1.73/100,000 assessed property value).

(Majority vote required) _____ by the Select Board _____.

Article 11 -- Fire Collective Bargaining Agreement (\$54,408)

To see if the Town will vote to approve the cost items included in the three year collective bargaining agreement reached between the Select Board and the Exeter Firefighters Local 3491, which calls for the following increased salaries and benefits at the current staffing levels:

Year	Estimated Salary/Benefits Increase
------	------------------------------------

FY22	\$54,408
FY23	\$72,593
FY24	\$68,174

And further, to raise and appropriate the sum of fifty-four thousand, four hundred and eight dollars (\$54,408) for the 2022 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels. (Estimated Tax Impact: .024/1,000, \$2.43/100,000 assessed property value).

(Majority vote required) _____ by the Select Board _____.

Article 12 – SEIU Collective Bargaining Agreement (\$51,227)

To see if the Town will vote to approve the cost items included in the three year collective bargaining agreement reached between the Select Board and the SEIU (Service Employees International Union) Local 1984 covering Public Works and Administrative/Clerical employees, which calls for the following increased salaries and benefits at the current staffing levels:

Year	Water/Sewer Fund	General Fund	Total
FY22	\$22,082	\$29,145	\$51,227
FY23	\$17,538	\$17,899	\$35,437
FY24	\$26,976	\$33,003	\$59,979

And further, to raise and appropriate the sum of fifty one thousand two hundred and twenty seven dollars (\$51,227) for the 2022 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels. The amounts raised will be \$29,145 (General Fund), and \$22,082 (Water/Sewer Funds). (Estimated Tax Impact: .013/1,000, \$1.30/100,000 assessed property value).

(Majority vote required) _____ by the Select Board _____.

Article 13 – Engine 5 Replacement (\$745,453)

To see if the Town will vote to authorize the Select Board to enter into a 10-year lease/purchase agreement for \$650,000 for the purpose of lease/purchasing a replacement for Engine 5 in the Fire Department, and to raise and appropriate the sum of eighty-two thousand three hundred fifty-five dollars (\$82,355), which represents the first of 10 annual payments (a total of \$745,453) for this purpose. This lease/purchase will contain an escape (non-appropriation) clause. This sum to come from general taxation. (Estimated Tax Impact: .037/1,000, \$3.68/100,000 assessed property value).

(Majority vote required) _____ by the Select Board _____.

Article 14 – Fire SCBA Packs Lease/Purchase (\$385,547)

To see if the Town will vote to authorize the Select Board to enter into a 7-year lease/purchase agreement for the purpose of lease/purchasing SCBA (Self-Contained Breathing Apparatus) equipment for the Exeter Fire Department, and to raise and appropriate the sum of \$59,064, which represents the first of 7 annual payments (a total of \$385,547), for this purpose. This lease agreement shall contain an escape clause. (Estimated Tax Impact: .026/1,000, \$2.64/100,000 assessed property value).

(Majority vote required) _____ by the Select Board _____.

Article 15 – Raynes Barn Improvements (\$249,000)

To see if the Town will raise and appropriate the sum of two hundred forty nine thousand dollars (\$249,000) for the purpose of making improvements to the Raynes Barn located on Newfields Road. The appropriation of \$249,000 will be offset by an LCHIP grant (\$100,000) and a withdrawal from the Conservation Fund (\$49,000) with the balance of \$100,000 to be appropriated from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article 16 – Police Body Worn Cameras (\$204,139)

To see if the Town will vote to authorize the Select Board to enter into a 5-year lease/purchase agreement for the purpose of lease/purchasing body cameras and associated equipment for the Exeter Police Department, and to raise and appropriate the sum of \$42,846, which represents the first of 5 annual payments (a total of \$204,139), for this purpose. This lease agreement shall contain an escape clause. (Estimated Tax Impact: .019/1,000, \$1.91/100,000 assessed property value).

(Majority vote required) _____ by the Select Board _____.

Article 17 – Sewer Capacity Rehabilitation (\$200,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of two hundred thousand dollars (\$200,000), for the purpose of engineering services related to sewer capacity rehabilitation. This sum to come from sewer funds.

(Majority vote required) _____ by the Select Board _____.

Article 18 – Appropriate to Capital Reserve Fund – Parks Improvements (\$100,000)

To see if the Town will vote to raise and appropriate the sum of one-hundred thousand dollars (\$100,000) to be added to the Parks Improvement Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article 19 – Highway Truck Replacement (\$71,801)

To see if the Town will raise and appropriate, through special warrant article, the sum of seventy one thousand eight hundred and one dollars (\$71,801), for the purpose of purchasing a replacement for Highway Truck #9, purchased in 2007. This replacement is for an existing 1 ton truck to a 1.5 ton “Switch and Go” Hook truck F-550. This vehicle is primarily used for light duty hauling, landscaping, asphalt work, drainage and catch basin maintenance. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article 20 – Replace DPW Hotbox Asphalt Reclaimer (\$59,481)

To see if the Town will raise and appropriate, through special warrant article, the sum of fifty nine thousand four hundred and eighty one dollars (\$59,481), for the purpose of purchasing a replacement hotbox asphalt reclaimer for the Highway Department. This is the Department's primary equipment to fill potholes. The current hotbox was purchased in 2005. (Estimated Tax Impact: .027/1,000, \$2.65/100,000 assessed property value).

(Majority vote required) _____ by the Select Board ____.

Article 21 – Intersection Improvements Plan Funding (\$50,000)

To see if the Town will vote to raise and appropriate, through special warrant article, the sum of fifty thousand dollars (\$50,000) for the purpose of conducting and creating an intersection improvement proposal with preliminary designs, to improve intersections and intersection areas, including Pine/Front/Linden Street, Front Street/Water Street, Clifford Street/Water Street, Winter Street/Columbus Avenue/Railroad Avenue, and others. This sum to come from general taxation. (Estimated Tax Impact: .022/1,000, \$2.23/100,000 assessed property value).

(Majority vote required) _____ by the Select Board _____.

Article 22 – Public Works Facility Garage (\$50,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of fifty thousand dollars (\$50,000), for the purpose of design work on a new garage at the Public Works Complex on Newfields Road. This sum to come from general taxation \$25,000, water funds \$12,500, and sewer funds \$12,500). (Estimated Tax Impact: .011/1,000, \$1.12/100,000 assessed property value).

(Majority vote required) _____ by the Select Board ____.

Article 23 – Replace Car 3 Fire Department (\$47,969)

To see if the Town will raise and appropriate, through special warrant article, the sum of forty seven thousand nine hundred and sixty nine dollars (\$47,969), for the purpose of purchasing and equipping a replacement for Fire Department Car 3. This purchase would replace a 2010 Ford Expedition with an F250 Pickup. The vehicle will be used for incident command. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board ____.

Article 24 – Facilities Condition Assessment (\$45,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of forty five thousand and zero dollars (\$45,000), for the purpose of hiring a consultant to conduct a facilities condition assessment (FCA) and set up a database for Town facilities. The assessment will include an accounting and evaluation of all Town buildings and their systems. The consultant will input the data from the assessment into a software system that will be used by the Town for facility maintenance and capital asset planning. This sum to come from general taxation. (Estimated Tax Impact: .020/1,000, \$2.01/100,000 assessed property value).

(Majority vote required) _____ by the Select Board ____.

Article 25 – Replace DPW Jeep Patriot 65 with Hybrid (\$44,750)

To see if the Town will raise and appropriate, through special warrant article, the sum of forty four thousand seven hundred and fifty dollars (\$44,750), for the purpose of purchasing a replacement for Jeep Patriot #65 in the Public Works Department. This purchase would replace a 2013 Jeep Patriot with a Ford Explorer Hybrid vehicle. . (Estimated Tax Impact: .020/1,000, \$2.00/100,000 assessed property value).

(Majority vote required) _____ by the Select Board _____.

Article 26 – Bike/Pedestrian Improvement Plan (\$25,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of twenty five thousand and zero dollars (\$25,000), for the purpose of conducting a town wide bicycle/pedestrian plan as outlined in the Town Master Plan. This sum to come from general taxation. (Estimated Tax Impact: .011/1,000, \$1.12/100,000 assessed property value).

(Majority vote required) _____ by the Select Board _____.

Article 27 – Appropriate to Sick Leave Trust Fund (\$100,000)

To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the Sick Leave Expendable Trust Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article 28 – Appropriate to Non-Capital Reserve Fund – Snow and Ice Deficit (\$50,000)

To see if the Town will vote to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article 29 – Appropriate to Trust Fund – Swasey Parkway (\$3,625)

To see if the Town will vote to raise and appropriate the sum of three thousand six hundred and twenty five dollars (\$3,625) to be added to the Swasey Parkway Trust Fund previously established. This sum to come from unassigned fund balance. This amount is equivalent to the amount of permit fees collected during the prior year for use of the Swasey Parkway. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article 30 – Town Hall Revolving Fund and Funding (\$5,000)

To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of making capital improvements to, equipping and maintaining the Town Hall building. All revenues received from the rental of space in the Town Hall will be deposited into the fund, and the money in the fund shall be allowed to accumulate year to year, and shall not be considered part of the Town's general fund balance. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds

may be expended only for the purpose for which the fund was created. Further to raise and appropriate the sum of \$5,000 to be placed in the revolving fund as an initial balance. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____

Article 31 – Arts & Culture Commission – Agents to Expend

To see if the Town will appoint the Arts and Culture Commission as agents to expend from the Exeter Arts Program Donation Trust Fund created by vote of the 2009 Town Meeting in place of the Exeter Arts Committee which no longer exists.

(Majority vote required) _____ by the Select Board _____.

Article 32 – Community Power Aggregation

To see if the Town will vote to adopt the Exeter Electric Aggregation Plan (voted upon by the Exeter Community Power Aggregation Committee on 12/29/21) which authorizes the Select Board to implement a Community Power Aggregation program as described therein. Community Power Aggregation programs, pursuant to State statute RSA 53-E, allow municipalities to purchase electric energy supply on behalf of their residents and businesses with the goals of allowing for more local control of energy sources, lowering relative costs, expanding access to renewable energy sources, and supporting the development of innovative energy projects.

(Majority vote required) _____ by the Select Board _____.

Article 33 – Swasey Parkway

To see if the Town will vote to close and discontinue Swasey Parkway as a public roadway from Water Street to the Pavilion, while still allowing traffic to enter from Newfields Road to park and turn around.

This action, if approved by the voters, will be conditioned on the following:

- a) Retaining the paved surface in the discontinued portion for the use of pedestrians, non-motorized vehicles, maintenance vehicles and emergency vehicles.
- b) The northerly portion of the roadway shall remain a Class V highway.
- c) The Town obtaining approval from both the Rockingham County Probate Court and NH Division of Charitable Trusts.

(Majority vote required) _____ by the Select Board _____.

Article 34 – Citizen’s Petition

By petition of Andrew Elliott and others

Washington Street Improvements

Shall the Town vote:

To see if the Town will vote to raise and appropriate the sum of two hundred and sixty thousand and zero dollars (\$260,000) for the design and construction of road improvements (sidewalks, tree work, and traffic calming) on Washington Street. This sum to come from General taxation (Estimated Tax Impact: .046/1,000, \$4.55/100,000 assessed property value).

Could the funds also come from “towns unassigned fund”, or “in bonds or notes in accordance with provision of the Municipal Finance Act (RSA 33).”

Article 35

To transact any other business that may legally come before this meeting.

Niko Papakonstantis, Chair

Molly Cowan, Vice Chair

Julie D. Gilman, Clerk

Lovey Roundtree Oliff

We certify that on the _____th day of January, 2022, we caused a true copy of the within warrant to be posted at the Exeter Town Hall on Front Street, the Exeter Public Library at Founder’s Park, Exeter High School at 1 Blue Hawk Drive, Talbot Gymnasium at Tuck Learning Campus, 30 Linden Street, and the Town Clerk’s Office, 10 Front Street.

Given under our hands and seal this _____th day of January, 2022.

Niko Papakonstantis, Chair

Molly Cowan, Vice Chair

Julie D. Gilman, Clerk

Lovey Roundtree Oliff



New Hampshire
Department of
Revenue Administration

2022
MS-636

DRAFT
PROPOSED BUDGET NOT FINALIZED
THIS COPY FOR REVIEW PURPOSES ONLY

Proposed Budget

Exeter

This form was posted with the warrant on: _____

GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct

Name	Position	Signature
Niko Papakonstantis	Chairman	
Molly Cowan	Vice-Chairwoman	
Julie D. Gilman	Clerk	
Lovey Roundtree Oliff	Selectwoman	

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Proposed Appropriations for period ending 12/31/2022	
					(Recommended)	(Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	07	\$274,986	\$276,549	\$281,503	\$0
4140-4149	Election, Registration, and Vital Statistics	07	\$361,194	\$376,768	\$400,281	\$0
4150-4151	Financial Administration	07	\$919,965	\$983,295	\$1,092,271	\$0
4152	Revaluation of Property	07	\$0	\$1	\$1	\$0
4153	Legal Expense	07	\$80,861	\$80,000	\$80,000	\$0
4155-4159	Personnel Administration	07	\$498,011	\$529,104	\$575,065	\$0
4191-4193	Planning and Zoning	07	\$223,154	\$252,109	\$279,141	\$0
4194	General Government Buildings	07	\$994,754	\$1,214,664	\$1,240,668	\$0
4195	Cemeteries		\$0	\$1	\$0	\$0
4196	Insurance	07	\$74,921	\$69,424	\$72,746	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government	07	\$0	\$0	\$1	\$0
General Government Subtotal			\$3,427,848	\$3,781,915	\$4,021,677	\$0
Public Safety						
4210-4214	Police	07	\$3,082,765	\$3,400,983	\$3,491,780	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire	07	\$3,498,576	\$3,734,966	\$3,795,625	\$0
4240-4249	Building Inspection	07	\$218,571	\$271,392	\$279,445	\$0
4290-4298	Emergency Management	07	\$38,944	\$49,429	\$33,062	\$0
4299	Other (Including Communications)	07	\$345,758	\$377,810	\$426,213	\$0
Public Safety Subtotal			\$7,184,614	\$7,834,580	\$8,026,125	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration	07	\$331,839	\$459,358	\$538,276	\$0
4312	Highways and Streets	07	\$1,870,189	\$2,017,597	\$2,143,182	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	07	\$173,307	\$169,000	\$169,000	\$0
4319	Other	07	\$217,280	\$311,190	\$313,201	\$0
Highways and Streets Subtotal			\$2,592,615	\$2,957,145	\$3,163,659	\$0
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection	07	\$1,090,555	\$1,388,385	\$1,314,555	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$1,090,555	\$1,388,385	\$1,314,555	\$0



Appropriations

Water Distribution and Treatment

4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0

Electric

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0

Health

4411	Administration	07	\$111,640	\$119,196	\$149,663	\$0
4414	Pest Control	07	\$1,050	\$2,651	\$1,300	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
Health Subtotal			\$112,690	\$121,847	\$150,963	\$0

Welfare

4441-4442	Administration and Direct Assistance	07	\$89,596	\$73,120	\$75,825	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	07	\$106,720	\$106,720	\$105,105	\$0
Welfare Subtotal			\$196,316	\$179,840	\$180,930	\$0

Culture and Recreation

4520-4529	Parks and Recreation	07	\$543,026	\$580,176	\$639,072	\$0
4550-4559	Library	07	\$1,081,567	\$1,081,267	\$1,124,643	\$0
4583	Patriotic Purposes	07	\$13,694	\$15,000	\$15,500	\$0
4589	Other Culture and Recreation	07	\$19,921	\$18,500	\$18,500	\$0
Culture and Recreation Subtotal			\$1,658,208	\$1,694,943	\$1,797,715	\$0

Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources	07	\$6,107	\$10,039	\$10,089	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development	07	\$141,259	\$147,302	\$153,114	\$0
Conservation and Development Subtotal			\$147,366	\$157,341	\$163,203	\$0

Debt Service

4711	Long Term Bonds and Notes - Principal	07	\$999,616	\$999,616	\$1,020,812	\$0
4721	Long Term Bonds and Notes - Interest	07	\$368,567	\$374,599	\$364,689	\$0
4723	Tax Anticipation Notes - Interest	07	\$0	\$1	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$1,368,183	\$1,374,216	\$1,385,502	\$0

Capital Outlay

4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	07	\$296,296	\$400,870	\$257,913	\$0
4903	Buildings		\$0	\$0	\$0	\$0



Appropriations

4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal	\$296,296	\$400,870	\$257,913	\$0
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	09	\$6,642,531	\$7,015,364	\$7,385,953
4914W	To Proprietary Fund - Water	08	\$3,550,353	\$4,054,184	\$4,249,390
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal	\$10,192,884	\$11,069,548	\$11,635,343	\$0
Total Operating Budget Appropriations				\$32,097,585	\$0



Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2022	
			(Recommended)	(Not Recommended)
4191-4193	Planning and Zoning	21 <i>Purpose: Intersection Improvement Plan Funding</i>	\$50,000	\$0
4191-4193	Planning and Zoning	26 <i>Purpose: Bike/Pedestrian Improvement Plan</i>	\$25,000	\$0
4199	Other General Government	24 <i>Purpose: Facilities Condition Assessment</i>	\$45,000	\$0
4311	Administration	22 <i>Purpose: Public Works Facility Garage</i>	\$50,000	\$0
4902	Machinery, Vehicles, and Equipment	19 <i>Purpose: Highway Truck Replacement</i>	\$71,801	\$0
4902	Machinery, Vehicles, and Equipment	20 <i>Purpose: Replace DPW Hotbox Asphalt Reclaimer</i>	\$59,481	\$0
4902	Machinery, Vehicles, and Equipment	23 <i>Purpose: Replace Fire Dept Car 3</i>	\$47,969	\$0
4902	Machinery, Vehicles, and Equipment	25 <i>Purpose: Replace DPW Jeep Patriot with Hybrid Vehicle</i>	\$44,750	\$0
4903	Buildings	04 <i>Purpose: 10 Hampton Road Purchase</i>	\$1,250,000	\$0
4909	Improvements Other than Buildings	15 <i>Purpose: Raynes Barn Improvements</i>	\$249,000	\$0
4909	Improvements Other than Buildings	34 <i>Purpose: Citizen's Petition</i>	\$260,000	\$0
4912	To Special Revenue Fund	30 <i>Purpose: Town Hall Revolving Fund and Funding</i>	\$5,000	\$0
4913	To Capital Projects Fund	05 <i>Purpose: Westside Drive Reconstruction Design/Engineering</i>	\$69,338	\$0
4913	To Capital Projects Fund	17 <i>Purpose: Sewer Capacity Rehabilitation</i>	\$200,000	\$0
4914S	To Proprietary Fund - Sewer	03 <i>Purpose: Webster Ave Pump Station Design and Construction</i>	\$4,660,000	\$0
4914S	To Proprietary Fund - Sewer	05 <i>Purpose: Westside Drive Reconstruction Design/Engineering</i>	\$69,338	\$0
4914W	To Proprietary Fund - Water	05 <i>Purpose: Westside Drive Reconstruction Design/Engineering</i>	\$192,039	\$0
4915	To Capital Reserve Fund	18 <i>Purpose: Appropriate to Parks Improvement Fund</i>	\$100,000	\$0
4915	To Capital Reserve Fund	27 <i>Purpose: Appropriate to Sick Leave Trust Fund</i>	\$100,000	\$0
4915	To Capital Reserve Fund	28 <i>Purpose: Appropriate to Snow and Ice Deficit Non-Capital Re</i>	\$50,000	\$0
4916	To Expendable Trusts/Fiduciary Funds	29 <i>Purpose: Appropriate to Swasey Parkway Trust Fund</i>	\$3,625	\$0
Total Proposed Special Articles			\$7,602,341	\$0



Individual Warrant Articles

Account	Purpose	Article	ending 12/31/2022	
			(Recommended)	(Not Recommended)
0000-0000	Collective Bargaining	12 <i>Purpose: SEIU Collective Bargaining Agreement</i>	\$51,227	\$0
0000-0000	Collective Bargaining	11 <i>Purpose: Fire Collective Bargaining Agreement</i>	\$54,408	\$0
0000-0000	Collective Bargaining	10 <i>Purpose: Police Collective Bargaining Agreement</i>	\$38,749	\$0
4902	Machinery, Vehicles, and Equipment	13 <i>Purpose: Engine 5 Replacement (Lease/Purchase)</i>	\$82,355	\$0
4902	Machinery, Vehicles, and Equipment	16 <i>Purpose: Police Body Worn Cameras</i>	\$42,846	\$0
4902	Machinery, Vehicles, and Equipment	14 <i>Purpose: FIRE SCBA Packs Lease/Purchase</i>	\$59,064	\$0
Total Proposed Individual Articles			\$328,649	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Estimated Revenues for period ending 12/31/2021	Estimated Revenues for period ending 12/31/2022
Taxes					
3120	Land Use Change Tax - General Fund	07	\$88,770	\$146,570	\$75,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	07	\$943	\$2,000	\$2,000
3186	Payment in Lieu of Taxes	07	\$44,055	\$44,040	\$44,040
3187	Excavation Tax	07	\$228	\$500	\$500
3189	Other Taxes	07	\$350	\$1,500	\$1,500
3190	Interest and Penalties on Delinquent Taxes	07	\$165,997	\$115,000	\$165,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$300,343	\$309,610	\$288,040
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	07	\$3,106,079	\$3,080,000	\$3,106,000
3230	Building Permits	07	\$438,470	\$400,000	\$400,000
3290	Other Licenses, Permits, and Fees	07	\$181,217	\$210,000	\$210,000
3311-3319	From Federal Government	07	\$40,614	\$67,016	\$50,000
Licenses, Permits, and Fees Subtotal			\$3,766,380	\$3,757,016	\$3,766,000
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	07	\$1,125,948	\$1,125,948	\$1,125,948
3353	Highway Block Grant	07	\$296,477	\$296,552	\$296,552
3354	Water Pollution Grant	07	\$15,690	\$15,690	\$15,690
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	07, 15	\$17,700	\$767,377	\$150,000
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$1,455,815	\$2,205,567	\$1,588,190
Charges for Services					
3401-3406	Income from Departments	07	\$1,225,042	\$1,225,000	\$1,200,000
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$1,225,042	\$1,225,000	\$1,200,000
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	07	\$10,875	\$10,000	\$10,000
3503-3509	Other	07	\$13,239	\$13,295	\$15,295
Miscellaneous Revenues Subtotal			\$24,114	\$23,295	\$25,295
Interfund Operating Transfers In					
3912	From Special Revenue Funds	07	\$187,650	\$204,381	\$187,650
3913	From Capital Projects Funds	07	\$30,829	\$0	\$30,829
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0



Revenues

3914S	From Enterprise Funds: Sewer (Offset)	09, 22, 12, 17	\$6,888,443	\$7,015,364	\$7,609,494
3914W	From Enterprise Funds: Water (Offset)	08, 22, 12	\$3,927,925	\$4,054,184	\$4,272,931
3915	From Capital Reserve Funds		\$53,704	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$150,000	\$0
3917	From Conservation Funds	15	\$0	\$0	\$49,000
Interfund Operating Transfers In Subtotal			\$11,088,551	\$11,423,929	\$12,149,904
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	05, 04, 03	\$12,317,629	\$12,317,629	\$6,240,715
9998	Amount Voted from Fund Balance	15, 27, 30, 19, 23, 18, 29, 28	\$386,953	\$386,953	\$478,395
9999	Fund Balance to Reduce Taxes	07	\$800,000	\$800,000	\$800,000
Other Financing Sources Subtotal			\$13,504,582	\$13,504,582	\$7,519,110
Total Estimated Revenues and Credits			\$31,364,827	\$32,298,999	\$26,536,539



Budget Summary

Item	Period ending 12/31/2022
Operating Budget Appropriations	\$32,097,585
Special Warrant Articles	\$7,602,341
Individual Warrant Articles	\$328,649
Total Appropriations	\$40,028,575
Less Amount of Estimated Revenues & Credits	\$26,536,539
Estimated Amount of Taxes to be Raised	\$13,492,036



**Default Budget of the Municipality
Exeter**

For the period beginning January 1, 2022 and ending December 31, 2022

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: _____

GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Niko Papakonstantis	Chairman	
Molly Cowan	Vice-Chairwoman	
Julie D. Gilman	Clerk	
Lovey Roundtree Oliff	Selectwoman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$276,549	\$5,264	\$0	\$281,813
4140-4149	Election, Registration, and Vital Statistics	\$376,768	\$20,094	\$0	\$396,862
4150-4151	Financial Administration	\$983,295	\$39,540	\$0	\$1,022,835
4152	Revaluation of Property	\$1	\$0	\$0	\$1
4153	Legal Expense	\$80,000	\$0	\$0	\$80,000
4155-4159	Personnel Administration	\$529,104	(\$912)	\$0	\$528,192
4191-4193	Planning and Zoning	\$252,109	\$2,491	\$0	\$254,600
4194	General Government Buildings	\$1,214,664	\$19,353	\$0	\$1,234,017
4195	Cemeteries	\$1	\$0	\$0	\$1
4196	Insurance	\$69,424	\$3,322	\$0	\$72,746
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$0	\$0	\$0	\$0
General Government Subtotal		\$3,781,915	\$89,152	\$0	\$3,871,067
Public Safety					
4210-4214	Police	\$3,400,983	\$67,730	\$0	\$3,468,713
4215-4219	Ambulance	\$0	\$0	\$0	\$0
4220-4229	Fire	\$3,734,966	(\$27,091)	(\$16,988)	\$3,690,887
4240-4249	Building Inspection	\$271,392	\$3,707	\$0	\$275,099
4290-4298	Emergency Management	\$49,429	(\$16,987)	\$0	\$32,442
4299	Other (Including Communications)	\$377,810	\$48,253	\$0	\$426,063
Public Safety Subtotal		\$7,834,580	\$75,612	(\$16,988)	\$7,893,204
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$459,358	\$69,906	\$0	\$529,264
4312	Highways and Streets	\$2,017,597	(\$12,328)	\$0	\$2,005,269
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$169,000	\$0	\$0	\$169,000
4319	Other	\$311,190	\$1,011	\$0	\$312,201
Highways and Streets Subtotal		\$2,957,145	\$58,589	\$0	\$3,015,734
Sanitation					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$1,388,385	\$157	\$0	\$1,388,542
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$1,388,385	\$157	\$0	\$1,388,542
Water Distribution and Treatment					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0



Appropriations

4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0
Health					
4411	Administration	\$119,196	\$27,939	\$0	\$147,135
4414	Pest Control	\$2,651	(\$1)	\$0	\$2,650
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
Health Subtotal		\$121,847	\$27,938	\$0	\$149,785
Welfare					
4441-4442	Administration and Direct Assistance	\$73,120	\$2,881	\$0	\$76,001
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$106,720	\$0	\$0	\$106,720
Welfare Subtotal		\$179,840	\$2,881	\$0	\$182,721
Culture and Recreation					
4520-4529	Parks and Recreation	\$580,176	\$55,891	\$0	\$636,067
4550-4559	Library	\$1,081,267	\$30,093	\$0	\$1,111,360
4583	Patriotic Purposes	\$15,000	\$0	\$0	\$15,000
4589	Other Culture and Recreation	\$18,500	\$0	\$0	\$18,500
Culture and Recreation Subtotal		\$1,694,943	\$85,984	\$0	\$1,780,927
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$10,039	\$0	\$0	\$10,039
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$147,302	\$1,806	\$0	\$149,108
Conservation and Development Subtotal		\$157,341	\$1,806	\$0	\$159,147
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$999,616	\$21,196	\$0	\$1,020,812
4721	Long Term Bonds and Notes - Interest	\$374,599	(\$9,910)	\$0	\$364,689
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$1,374,216	\$11,286	\$0	\$1,385,502
Capital Outlay					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$400,870	(\$142,957)	\$0	\$257,913
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$400,870	(\$142,957)	\$0	\$257,913
Operating Transfers Out					



Appropriations

4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$7,015,364	\$283,272	\$0	\$7,298,636
4914W	To Proprietary Fund - Water	\$4,054,184	\$107,249	\$0	\$4,161,433
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$11,069,548	\$390,521	\$0	\$11,460,069
Total Operating Budget Appropriations		\$30,960,630	\$600,969	(\$16,988)	\$31,544,611



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
4311	Wage and benefit increases voted in 2021
4411	Wage increases voted in 2021 and benefit election changes
4441-4442	Wage and benefit increases voted in 2021
4240-4249	Wage and benefit increases voted in 2021
4195	Wage and benefit increases voted in 2021
4140-4149	Increase in number of elections in 2022
4130-4139	Wage and benefit increases voted in 2021
4150-4151	Wage and benefit increases voted in 2021
4220-4229	Decrease due to employee turnover and one time capital purchase
4194	Wage and benefit increases voted in 2021 and benefit election changes
4312	Decrease is due to employee turnover.
4550-4559	Wage and benefit increases voted in 2021
4721	Bond interest previously voted
4711	Bond principal previously voted
4902	Decrease in vehicle lease obligations
4319	Wage increases voted in 2021
4299	Wage and benefit increases voted in 2021
4520-4529	Wage and benefit increases voted in 2021
4191-4193	Wage and benefit increases voted in 2021
4210-4214	Wage and benefit increases voted in 2021
4914S	Wage and benefits changes voted in 2021 and increases in EPA mandated costs.
4914W	Wage and benefits changes voted in 2021 and increases in EPA mandated costs.

Town of Exeter							
2022 Select Boad Budget Comparlson							
January 7, 2022 Version #3							
				2022 SB Budget vs. 2021 Budget \$ Increase/- (Decrease)	2022 SB Budget vs. 2021 Budget %- Difference	2022 Default Budget	2022 SB Budget vs. 2022 Default Budget \$ Increase/- (Decrease)
DEPARTMENT	2020 Budget	2021 Budget	2022 SB Budget				
General Fund Appropriations							
General Government							
Select Board	22,981	20,681	20,636	(45)	-0.22%	20,636	-
Town Manager	244,451	254,976	259,976	5,000	1.96%	260,286	310
Human Resources	150,748	132,735	172,836	40,101	30.21%	131,295	(41,540)
Transportation	1	1	1	-	0.00%	1	-
Legal	80,000	80,000	80,000	-	0.00%	80,000	-
Information Technology	254,861	291,463	389,455	97,992	33.62%	325,382	(64,073)
Trustees of Trust Funds	891	891	891	-	0.00%	891	-
Town Moderator	1,319	754	1,130	377	50.00%	1,130	-
Town Clerk	353,739	363,956	374,148	10,192	2.80%	370,729	(3,419)
Elections/Registration	30,601	12,058	25,003	12,945	107.36%	25,003	-
Total General Government	1,139,592	1,157,515	1,324,076	166,561	14.39%	1,215,354	(108,722)
Finance							
Finance/Accounting	329,674	338,688	353,488	14,800	4.37%	343,613	(9,875)
Treasurer	9,792	9,792	9,792	-	0.00%	9,792	-
Tax Collection	115,812	108,358	101,844	(6,515)	-6.01%	107,521	5,678
Assessing	253,610	234,994	237,694	2,699	1.15%	236,527	(1,166)
Total Finance	708,888	691,833	702,817	10,984	1.59%	697,453	(5,364)
Planning & Development							
Planning	275,873	244,064	271,096	27,032	11.08%	246,557	(24,539)
Economic Development	151,341	147,302	153,114	5,812	3.95%	149,108	(4,006)
Inspections/Code Enforcement	265,855	271,392	279,445	8,053	2.97%	275,099	(4,345)
Conservation Commission	10,039	10,039	10,089	50	0.50%	10,039	(50)
Renewable Energy Expense	-	1	1	-	0.00%	1	-
Zoning Board of Adjustment	4,326	4,326	4,326	-	0.00%	4,326	-
Historic District Commission	11,825	2,825	2,825	-	0.00%	2,825	-
Heritage Commission	892	893	893	-	0.00%	893	-
Total Planning & Development	720,161	680,842	721,789	40,947	6.01%	688,848	(32,941)
Public Safety							
Police	3,325,944	3,426,844	3,493,080	66,235	1.93%	3,471,363	(21,716)
Fire	3,851,911	3,784,396	3,828,687	44,291	1.17%	3,723,329	(105,358)
Communications	417,082	381,059	426,213	45,154	11.85%	426,063	(150)
Health	135,010	119,196	149,663	30,467	25.56%	147,135	(2,528)
Total Public Safety	7,729,948	7,711,495	7,897,642	186,148	2.41%	7,767,890	(129,752)
Public Works - General Fund							
Administration & Engineering	412,348	405,359	445,916	40,557	10.01%	436,904	(9,012)
Highways & Streets	2,112,946	2,017,597	2,143,182	125,585	6.22%	2,005,269	(137,913)
Snow Removal	334,555	311,190	313,201	2,011	0.65%	312,201	(1,000)
Solid Waste Disposal	1,304,764	1,388,385	1,314,555	(73,830)	-5.32%	1,388,542	73,987
Street Lights	170,340	169,000	169,000	-	0.00%	169,000	-
Stormwater	60,000	54,000	92,360	38,360	71.04%	92,360	-
Total Public Works - General Fund	4,394,953	4,345,531	4,478,214	132,684	3.05%	4,404,277	(73,938)

Town of Exeter 2022 Select Boad Budget Comparison January 7, 2022 Version #3							
DEPARTMENT	2020 Budget	2021 Budget	2022 SB Budget	2022 SB Budget vs. 2021 Budget \$ Increase/ (Decrease)	2022 SB Budget vs. 2021 Budget %- Difference	2022 Default Budget	2022 SB Budget vs. 2022 Default Budget \$ Increase/ (Decrease)
Maintenance							
General	527,219	548,185	559,755	11,570	2.11%	554,731	(5,024)
Town Buildings	289,424	293,445	294,175	730	0.25%	293,445	(730)
Maintenance Projects	100,000	100,000	100,000	-	0.00%	100,000	-
Mechanics/Garage	273,496	273,034	286,738	13,704	5.02%	285,838	(900)
Total Maintenance	1,190,139	1,214,664	1,240,668	26,004	2.14%	1,234,014	(6,654)
Welfare & Human Services							
Welfare	73,052	73,120	75,825	2,705	3.70%	76,001	176
Human Services	103,805	106,720	105,105	(1,615)	-1.51%	106,720	1,615
Total Welfare & Human Services	176,857	179,840	180,930	1,090	0.61%	182,721	1,791
Parks & Recreation							
Recreation	344,410	357,313	389,118	31,806	8.90%	385,349	(3,769)
Parks	218,182	222,863	249,954	27,091	12.16%	250,719	765
Total Parks & Recreation	562,592	580,176	639,072	58,896	10.15%	636,067	(3,004)
Other Culture/Recreation							
Other Culture/Recreation	17,000	18,500	18,500	-	0.00%	18,500	-
Special Events	15,000	15,000	15,500	500	3.33%	15,000	(500)
Total Other Culture/Recreation	32,000	33,500	34,000	500	1.49%	33,500	(500)
Public Library							
Library	1,032,885	1,081,267	1,124,643	43,376	4.01%	1,111,360	(13,283)
Total Library	1,032,885	1,081,267	1,124,643	43,376	4.01%	1,111,360	(13,283)
Debt Service & Capital							
Debt Service	1,055,140	1,374,215	1,385,502	11,287	0.82%	1,385,502	-
Vehicle Replacement/Lease	416,907	396,615	253,658	(142,957)	-36.04%	253,658	-
Misc. Expense	4	4	4	-	0.00%	4	-
Cemeteries	1	1	1	-	0.00%	1	-
Capital Outlay - Other	4,251	4,251	4,251	-	0.00%	4,250	-
Total Debt Service & Capital	1,476,303	1,775,086	1,643,416	(131,670)	-7.42%	1,643,415	-
Benefits & Taxes							
Health Insurance Buyout/Sick Leave/Flex Spending	161,552	157,276	149,443	(7,832)	-4.98%	144,111	(5,332)
Insurance Reserves	-	-	-	-	-	-	-
Unemployment	2,897	2,897	2,416	(481)	-16.60%	2,416	-
Worker's Compensation	213,402	236,198	250,370	14,172	6.00%	250,370	-
Insurance	63,379	69,424	72,746	3,322	4.79%	72,746	-
Total Benefits & Taxes	441,230	465,795	474,975	9,181	1.97%	469,643	(5,332)
Total GF Operating Budget	19,605,537	19,917,541	20,462,242	544,701	2.73%	20,084,542	(377,700)

Town of Exeter							
2022 Select Boad Budget Comparison							
January 7, 2022 Version #3							
DEPARTMENT	2020 Budget	2021 Budget	2022 SB Budget	2022 SB Budget vs. 2021 Budget \$ Increase/-(Decrease)	2022 SB Budget vs. 2021 Budget %-Difference	2022 Default Budget	2022 SB Budget vs. 2022 Default Budget \$ Increase/-(Decrease)
Other Appropriations - Warrant Articles							
Self-Contained Breathing Apparatus			59,064	59,064			
Police Body Cameras			52,821	52,821			
Sick Leave Expendable Trust Fund	100,000	100,000	100,000	-	0.0%		
Conservation Fund Appropriation	50,000	50,000	-	(50,000)	-100.0%		
Engine #5	-	-	82,355	82,355			
Raynes Barn Improvements			100,000	100,000			
1-Ton Dump Body Truck			71,801	71,801			
Snow/Ice Deficit Fund	50,000	50,000	50,000	-	0.0%		
Intersection Improvements Program			50,000	50,000			
Parks & Rec Capital Reserve Fund	100,000	100,000	100,000	-	0.0%		
Fire Dept Car#3 Replacement			47,969	47,969			
Facilities Assessment			45,000	45,000			
Ford Explorer Hybrid			44,750	44,750			
DPW Replacement of car #51			-	-			
Bike & Pedestrian Improvement Plan			25,000	25,000			
Public Works Facility Garage		-	25,000	25,000			
SEIU 1984 Collective Bargaining			29,145	29,145			
Sidewalk Program CRF	60,000		-	-			
Swasey Parkway Permit Fee Approp		1,300	1,625	325	25.0%		
Exeter Police Association Agreement			29,462	29,462			
Exeter Professional FF's Association			54,408	54,408			
Pickpocket Dam Capital Reserve Fund	110,000		-	-			
Stewart Park Seawall Deficit Funding		105,794	-	(105,794)	-100.0%		
Public Safety Study		100,000	-	(100,000)	-100.0%		
Town wide Vehicle Replacements	147,872			-			
Communications Repeater Site Impr	78,792			-			
Metered Parking	115,000			-			
Highway Pavement Hot Box			59,481	59,481			
Total Other Approp.-WAR	811,664	507,094	1,027,881	520,787	102.70%	-	-
Borrowing Other							
Pickpocket Dam Modification			185,000	185,000			
Westside Dr Area Reconst Design			69,338	69,338			
Purchase of 10 Hampton Rd.			1,250,000	1,250,000			
Landfill Solar Array Project		3,600,000		(3,600,000)			
Salem St. Area Utility Replacements		1,010,000		(1,010,000)			
Total Borrowing Other	-	4,610,000	1,504,338	(3,105,662)	-67.37%	-	-
Total GF & WAR & Borrowing	20,417,201	25,034,635	22,994,461	(2,040,174)	-8.15%	20,084,542	(377,700)

Town of Exeter							
2022 Select Boad Budget Comparison							
January 7, 2022 Version #3							
				2022 SB Budget vs. 2021 Budget \$ Increase/- (Decrease)	2022 SB Budget vs. 2021 Budget %- Difference		2022 SB Budget vs. 2022 Default Budget \$ Increase/- (Decrease)
DEPARTMENT	2020 Budget	2021 Budget	2022 SB Budget			2022 Default Budget	
Water Fund							
Administration	393,161	409,340	445,520	36,180	8.84%	428,136	(17,384)
Billing and Collection	179,553	171,147	191,534	20,387	11.91%	172,266	(19,268)
Distribution	836,826	872,786	889,333	16,547	1.90%	878,334	(10,999)
Treatment	813,514	822,395	846,432	24,037	2.92%	844,346	(2,086)
Debt Service	1,164,650	1,263,186	1,323,021	59,835	4.74%	1,323,021	-
Capital Outlay	165,091	515,330	553,550	38,220	7.42%	515,330	(38,220)
Total WF Operating Budget	3,552,795	4,054,184	4,249,390	195,206	4.81%	4,161,433	(87,957)
Other Appropriations - Warrant Articles							
SEIU 1984 Collective Bargaining				-			
Salem St. Area Utility Replacements		2,500,000		(2,500,000)	-100.0%		
Groundwater Source Development	200,000	1,000,000		(1,000,000)	-100.0%		
Public Works Garage Design		-	12,500	12,500			
Westside Dr Area Reconst Design			192,038	192,038			
Total Other Appropriations	200,000	3,500,000	204,538	(3,295,462)	-94.2%	-	-
Total Water Fund Appropriations	3,752,795	7,554,184	4,453,928	(3,100,256)	-41.04%	4,161,433	
Sewer Fund							
Administration	417,513	463,039	477,909	14,870	3.21%	463,108	(14,801)
Billing and Collection	176,328	167,922	188,309	20,387	12.14%	169,041	(19,268)
Collection	708,202	732,111	742,007	9,896	1.35%	737,658	(4,349)
Treatment	1,415,476	1,330,179	1,431,279	101,099	7.60%	1,408,003	(23,275)
Debt Service	4,848,995	4,106,782	4,305,495	198,713	4.84%	4,305,495	-
Capital Outlay	120,091	215,331	240,955	25,624	11.90%	215,331	(25,624)
Total SF Operating Budget	7,686,605	7,015,364	7,385,953	370,589	5.28%	7,298,636	(87,317)
Other Appropriations - Warrant Articles							
SEIU 1984 Collective Bargaining			-	-			
Salem St. Area Utility Replacements		1,590,000		(1,590,000)	-100.0%		
Public Works Garage Design			12,500	12,500			
Lagoon Sludge Removal		2,600,000		(2,600,000)	-100.0%		
Court Street Pump Station Design	-		-	-			
Sewer Capacity Rehabilitation			200,000	200,000			
Webster Ave Pump Station	-		4,660,000	4,660,000			
Westside Dr Area Reconst Design			69,338	69,338			
Total Other Appropriations	1,750,000	4,190,000	4,941,838	751,838	17.94%	-	-
Total Sewer Fund Appropriations	9,436,605	11,205,364	12,327,791	1,122,427	10.02%	7,298,636	(87,317)

Town of Exeter										
2022 Select Board General Fund Budget										
January 7, 2022 Version #3										
Org	Object	Description	2020 Actual	2021 Budget	2022 Select Board Budget	2022 SB Budget vs. 2021 Budget \$ Increase/-(Decrease)	2022 SB Budget vs. 2021 Budget %-Difference	2022 Default Budget	2022 SB Budget vs. 2022 Default Budget \$ Increase/-(Decrease)	Explanation
GENERAL FUND										
General Government										
Select Board										
01413010	51000	SB- Sal/Wages Elected	16,100	16,000	16,000	-	0.00%	16,000	-	\$3K each 4-Select Person, \$4K for 1- Chair Person
		Salaries Total	16,100	16,000	16,000	-	0.00%	16,000	-	
01413010	52120	SB- Life Insurance	42	255	210	(45)	-17.65%	210	-	
01413010	52200	SB- FICA	998	992	992	-	0.00%	992	-	Based on wages: 6.2%
01413010	52210	SB- Medicare	234	232	232	-	0.00%	232	-	Based on wages: 1.45%
		Benefits Total	1,274	1,479	1,434	(45)	-3.04%	1,434	-	
01413010	55055	SB- Consulting Services	-	100	100	-	0.00%	100	-	Expenses related to tax deeded properties, other services
01413010	55050	SB- Conf/Room/Meals	-	100	100	-	0.00%	100	-	NHMA seminars, mileage reimbursement
01413010	55106	SB- Equipment Purchase	-	1	1	-	0.00%	1	-	Placeholder for equipment needs
01413010	55267	SB-Signs	59	1	1	-	0.00%	1	-	Sign for the Town Office
01413010	55273	SB- Special Expense	4,358	3,000	3,000	-	0.00%	3,000	-	Proclamations, recognitions, special events for committees, E911 Committee activities, memberships
		General Expenses Total	4,417	3,202	3,202	-	0.00%	3,202	-	
		Select Board Total	21,791	20,681	20,636	(45)	-0.22%	20,636	-	V
Town Manager										
01413011	51110	TM- Sal/Wages FT	172,588	177,332	184,744	7,412	4.18%	180,635	(4,110)	2 FT: Town Mgr and Executive Assistant
01413011	51200	TM- Sal/Wages PT	7,196	7,500	7,500	-	0.00%	7,500	-	2 PT: Recording secretaries @ \$15 per hour (SB/BRC/Rec Advisory meetings), Vacation repl for Ex Asst
		Salaries Total	179,784	184,832	192,244	7,412	4.01%	188,135	(4,110)	
01413011	52100	TM- Health Insurance	51,646	52,940	53,475	535	1.01%	53,475	-	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01413011	52110	TM- Dental Insurance	3,800	3,800	3,743	(57)	-1.50%	3,743	-	1.5% decrease in the premium rate
01413011	52120	TM- Life Insurance	162	216	216	-	0.00%	216	-	No change in the premium rate
01413011	52130	TM- LTD Insurance	1,148	1,178	1,210	32	2.72%	1,210	-	No change in the premium rate
01413011	52200	TM- FICA	10,592	11,460	11,919	460	4.01%	11,664	(255)	Based on wages: 6.2%
01413011	52210	TM- Medicare	2,478	2,680	2,788	107	4.01%	2,728	(60)	Based on wages: 1.45%
01413011	52300	TM- Retirement Town	19,278	22,383	25,975	3,592	16.05%	25,397	(578)	Based on wages: 14.06%
		Benefits Total	89,104	94,657	99,326	4,669	4.93%	98,434	(892)	

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Org	Object	Description	2020 Actual	2021 Budget	2022 Select Board Budget	2022 SB Budget vs. 2021 Budget \$ Increase/-(Decrease)	2022 SB Budget vs. 2021 Budget %-Difference	2022 Default Budget	2022 SB Budget vs. 2022 Default Budget \$ Increase/-(Decrease)	Explanation
01413011	55050	TM- Conf/Room/Meals	90	100	1,000	900	900.00%	100	(900)	ICMA/MMANH/Primex conference, seminars
01413011	55058	TM- Contract Services	-	6,500	-	(6,500)	-100.00%	6,500	6,500	Docusign software/function
01413011	55088	TM- Dues	15,996	16,000	16,500	500	3.13%	16,000	(500)	NHMA (townwide), ICMA (TM), MMANH (TM) annual dues
01413011	55091	TM- Education/Training	-	300	300	-	0.00%	300	-	ICMA/MMANH/Primex conference, seminars
01413011	55106	TM- Equipment Purchase	-	300	300	-	0.00%	300	-	Small equipment (file cabinet, other)
01413011	55128	TM- Fuel	-	1	-	(1)	-100.00%	1	1	Unreimbursed fuel expense
01413011	55171	TM- Legal/Public Notices	536	500	400	(100)	-20.00%	500	100	Budget/bond notices, public hearings, CDBG hearings
01413011	55198	TM - Office Equipment Leases	10,743	11,250	12,700	1,450	12.89%	11,250	(1,450)	Pitney Bowes Postage & Folding Machines (2021 3 pmts - 2022 4 qtrly pmts); Canon printer \$253.87/mo 1 1/2 yrs left on lease; Great America Brother printers \$269.40/mo (TM only) 2 1/2 yrs left on lease
01413011	55200	TM- Supplies	4,018	3,600	3,000	(600)	-16.67%	3,600	600	Supplies for town offices (paper, etc.)
01413011	55212	TM - Phone Reimbursement	1,480	1,380	1,380	-	0.00%	1,380	-	Phone reimbursement (TM, EA- 50/50 split with Welfare) *2021 Interim TM \$411.10.
01413011	55224	TM- Postage	376	300	300	-	0.00%	300	-	TM office postage needs (Reserve moved to GG); postage rates have increased
01413011	55246	TM- Reference Material	-	150	100	(50)	-33.33%	150	50	NHMA, ICMA publications
01413011	55291	TM- Subscriptions	117	260	200	(60)	-23.08%	260	60	Exeter News-Letter, Google Storage
01413011	55302	TM- Town Report Expense	2,346	2,400	2,400	-	0.00%	2,400	-	Printing of annual Town Report (Select Print Solutions)
01413011	55308	TM- Travel Reimbursement	126	300	700	400	133.33%	300	(400)	Mileage reimbursement for TM/EA
		General Expenses Total	35,829	43,341	39,280	(4,061)	-9.37%	43,341	4,061	
01413011	55998	TM- Due from Water Fund	(32,764)	(33,927)	(35,437)	(1,510)	4.45%	(34,812)	625	12.5% water fund
01413011	55999	TM- Due from Sewer Fund	(32,764)	(33,927)	(35,437)	(1,510)	4.45%	(34,812)	625	12.5% sewer fund
		Due from Water/Sewer Funds	(65,528)	(67,854)	(70,874)	(3,020)	4.45%	(69,624)	1,250	
		Town Manager Total	239,189	254,976	259,976	5,000	1.96%	260,286	310	V
Human Resources										
01415515	51110	HR- Sal/Wages FT	73,846	74,950	123,385	48,435	64.62%	87,326	(36,059)	2 FT: Asst Town Manager/HR Director; HR Assistant (9 Months)
01415515	51200	HR- Sal/Wages PT	7,285	31,165	8,610	(22,555)	-72.37%	32,379	23,769	1 PT: Human Resource Assistant (29 hr/wk) (3 Months)
		Salaries Total	81,131	106,115	131,995	25,880	24.39%	119,705	(12,290)	
01415515	52100	HR- Health Insurance	19,128	19,610	17,774	(1,836)	-9.36%	-	(17,774)	1.6% increase in the premium rate and 1% decrease in employer contribution (effective 7/1/2022); Dept reorganization due to retirement; Includes 8 Months for FT HR Assistant
01415515	52110	HR- Dental Insurance	1,050	1,050	3,119	2,069	197.05%	1,871	(1,248)	1.5% decrease in the premium rate; Dept reorganization due to retirement; Includes 8 Months for FT HR Assistant
01415515	52120	HR- Life Insurance	108	108	144	36	33.33%	108	(36)	No change in the premium rate; Dept reorganization due to retirement; Includes 8 Months for FT HR Assistant
01415515	52130	HR- LTD Insurance	684	705	821	116	16.45%	821	-	No change in the premium rate
01415515	52200	HR- FICA	4,767	7,044	8,184	1,140	16.18%	7,422	(762)	Based on wages: 6.2%
01415515	52210	HR- Medicare	1,115	1,647	1,914	267	16.18%	1,736	(178)	Based on wages: 1.45%
01415515	52300	HR- Retirement Town	8,114	9,460	17,348	7,888	83.38%	12,278	(5,070)	Based on wages: 14.06%
		Benefits Total	34,965	39,625	49,304	9,679	24.43%	24,235	(25,068)	

Town of Exeter										
2022 Select Board General Fund Budget										
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Org	Object	Description	2020 Actual	2021 Budget	2022 Select Board Budget	2022 SB Budget vs. 2021 Budget \$ Increase/-(Decrease)	2022 SB Budget vs. 2021 Budget %-Difference	2022 Default Budget	2022 SB Budget vs. 2022 Default Budget \$ Increase/-(Decrease)	Explanation
01415515	55050	HR- Conf Rooms/Meals	-	475	1,320	845	177.89%	475	(845)	Director - IPMA-HR, NHMA & Primex
01415515	55055	HR- Consulting Services	-	1	1	-	0.00%	1	-	
01415515	55088	HR- Dues	390	547	561	14	2.56%	547	(14)	SHRM(Director \$219), IPMA-HR-2 @\$156, Anhpehra 2@\$1
01415515	55091	HR- Education/Training	-	2,285	4,875	2,590	113.35%	2,285	(2,590)	Munis Training-\$800 per day 5 days recommended by Finance \$4,000 (\$800 to W&S) for new Munis upgrade, NHMA conference, \$150, IPMA-HR Conference, \$ 700, Sheehan Phinney Annual Labor Employment Review, \$25 and HR online training, \$800
01415515	55097	HR- Employee Relations	473	1,500	1,500	-	0.00%	1,500	-	Benefits Fair, employee service and recognition
01415515	55099	HR- Employee Notices	-	1,500	1,500	-	0.00%	1,500	-	Posting of open job positons
01415515	55106	HR- Office Equipment Purchase	-	-	350	350		-	(350)	Desk top scanner for HR Assistant
01415515	55190	HR-Mobile Communications	360	360	585	225	62.50%	360	(225)	Cell Phone Plan HR Director (\$48.75 per month-town phone and plan)
01415515	55200	HR- Office Supplies	1,140	775	775	-	0.00%	775	-	Office supplies update filling system and address records retention issues
01415515	55224	HR- Postage	-	-	350	350		-	(350)	Estimated mailings to all employees 3 times a year
01415515	55226	HR- Pre-Employment Screening	298	600	600	-	0.00%	600	-	Pre-employment expenses
01415515	55246	HR- Reference Materials	28	400	100	(300)	-75.00%	400	300	Department Required Posters
01415515	55270	HR Software Agreement/Contract	-	-	180	180		-	(180)	E-Fax secure HIPPA compliant faxing system - monthly subscription
01415515	55308	HR- Travel Reimbursement	-	200	100	(100)	-50.00%	200	100	Mileage, Tollis, Parking
01415515	55371	HR- Wage Reclassifications	-	7,500	15,000	7,500	100.00%	7,500	(7,500)	Wage adjustments/classifications (Currently 4 requests)
		General Expenses Total	2,689	16,143	27,797	11,654	72.19%	16,143	(11,654)	
01415515	55998	HR- Due from Water Fund	(14,538)	(14,574)	(18,130)	(3,556)	24.40%	(14,394)	3,736	10% to water fund
01415515	55999	HR- Due from Sewer Fund	(14,538)	(14,574)	(18,130)	(3,556)	24.40%	(14,394)	3,736	10% to sewer fund
		Due from Water/Sewer Funds	(29,076)	(29,148)	(36,260)	(7,112)	24.40%	(28,788)	7,472	
		Human Resources Total	89,709	132,735	172,836	40,101	30.21%	131,295	(41,540)	V
Transportation										
01419919	55040	GG - Transportation	-	1	1	-	0.00%	1	-	Request from COAST bus service with \$ 16.77K to come from Transportation Fund 05
		Transportation Total	-	1	1	-	0.00%	1	-	V
Legal										
01415320	55170	GG- Legal Expense	102,959	80,000	80,000	-	0.00%	80,000	-	Professional legal services for Mitchell Municipal Group and other legal advisors
		Legal Total	102,959	80,000	80,000	-	0.00%	80,000	-	V

Town of Exeter
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Org	Object	Description	2020 Actual	2021 Budget	2022 Select Board Budget	2022 SB Budget vs. 2021 Budget \$ Increase/-(Decrease)	2022 SB Budget vs. 2021 Budget %-Difference	2022 Default Budget	2022 SB Budget vs. 2022 Default Budget \$ Increase/-(Decrease)	Explanation
Information Technology										
01415025	51110	IT- Sal/Wages FT	101,320	148,712	181,342	32,630	21.94%	177,308	(4,034)	3 FT: IT Coord (Split 80% GF and 20% CATV Fund); IT Tech (Split 40% GF, 5% Water/Sewer each, 50% CATV); Network Admin (FY) (12.5% Water/Sewer each)
		Salaries Total	101,320	148,712	181,342	32,630	21.94%	177,308	(4,034)	
01415025	52100	IT- Health Insurance	17,587	35,437	17,858	(17,579)	-49.61%	17,858	-	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01415025	52110	IT- Dental Insurance	1,384	2,226	2,816	590	26.50%	2,816	-	1.5% decrease in the premium rate
01415025	52120	IT- Life Insurance	113	185	221	36	19.46%	221	-	No change in the premium rate
01415025	52130	IT - LTD Insurance	722	722	760	38	5.26%	760	-	No change in the premium rate
01415025	52200	IT- FICA	5,927	9,220	11,243	2,023	21.94%	10,993	(250)	Based on wages: 6.2%
01415025	52210	IT- Medicare	1,386	2,156	2,629	473	21.94%	2,571	(58)	Based on wages: 1.45%
01415025	52300	IT- Retirement Town	11,317	19,108	25,497	6,389	33.43%	24,930	(567)	Based on wages: 14.06%
		Benefits Total	38,437	69,054	61,024	(8,030)	-11.63%	60,149	(876)	
01415025	55048	IT- Computer Software	13,923	21,700	30,400	8,700	40.09%	21,700	(8,700)	See Narrative
01415025	55058	IT- Contract Services	26,650	16,000	8,000	(8,000)	-50.00%	16,000	8,000	cutting purchased support services in half but adding \$5000 for penetration testing recommended in our audit
01415025	55088	IT- Dues		-	184	184		-	(184)	ASCAP
01415025	55091	IT- Education/Training	1,939	2,700	3,000	300	11.11%	2,700	(300)	Online training for 1 FT employee (\$1300), Town Wide training on email security (\$1700)
01415025	55106	IT- Equipment Purchase	256	800	1,200	400	50.00%	800	(400)	Tools and furniture staff has increased
01415025	55136	IT- GIS Software	6,600	7,500	8,000	500	6.67%	7,500	(500)	Maps Online, ESRI licenses, increase to Support calls (Invoiced in November) Added \$1500 to explore productivity options requested by the Natural Resources
01415025	55159	IT- Internet Services	28,245	20,580	25,593	5,013	24.36%	20,580	(5,013)	See Narrative new email accounts; 12.5% allocated to Water/Sewer Funds each
01415025	55190	IT- Mobile Communications	420	600	960	360	60.00%	600	(360)	Cell Phone reimb for IT staff - 2 people now
01415025	55195	IT- Network Supplies	9,805	6,000	59,000	53,000	883.33%	6,000	(53,000)	Full server and storage refresh(\$52,800), Spare DNS server per audit recommendations (\$1500) Switching, environmental monitoring, Cabling, replacement drives and parts balance
01415025	55200	IT-Office Supplies	1,040	600	1,200	600	100.00%	600	(600)	See Narrative
01415025	55212	IT- Phone Reimbursement				-			-	Do not use this line item.
01415025	55213	IT- Phone Utilization	26,304	26,375	27,000	625	2.37%	26,375	(625)	12.5% allocated to Water/Sewer Funds each
01415025	55383	IT- Email Archiving		14,100	5,400	(8,700)	-61.70%	14,100	8,700	12.5% allocated to Water/Sewer Funds each; See Narrative
01415025	55270	IT- Software Agreement	5,040	6,646	9,080	2,434	36.62%	6,646	(2,434)	See Narrative under service Contracts
01415025	55308	IT- Travel Reimbursement				-			-	Mileage for IT Coordinator
		General Expenses Total	120,222	123,601	179,017	55,416	44.83%	123,601	(55,416)	
01415025	57003	IT- CO- Computers	8,194	13,650	20,000	6,350	46.52%	13,650	(6,350)	16 PC plus 5 laptops and 8 monitors Prices running 30% above normal
01415025	57006	IT- CO- Equipment	3,039	3,000	1,500	(1,500)	-50.00%	3,000	1,500	Doors, cameras and security systems
		Capital Outlay Total	11,233	16,650	21,500	4,850	29.13%	16,650	(4,850)	
01415025	55998	IT- Due from Water Fund	(14,581)	(33,277)	(26,714)	6,563	-19.72%	(26,163)	552	12.5% of wages/benefits for IT Coord and Network Admin; 5% of wages/benefits for IT Tech

Town of Exeter										
2022 Select Board General Fund Budget										
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Org	Object	Description	2020 Actual	2021 Budget	2022 Select Board Budget	2022 SB Budget vs. 2021 Budget \$ Increase/-(Decrease)	2022 SB Budget vs. 2021 Budget %-Difference	2022 Default Budget	2022 SB Budget vs. 2022 Default Budget \$ Increase/-(Decrease)	Explanation
01415025	55999	IT- Due from Sewer Fund	(14,581)	(33,277)	(26,714)	6,563	-19.72%	(26,163)	552	12.5% of wages/benefits for IT Coord and Network Admin;
		Due from Water/Sewer Funds	(29,162)	(66,554)	(53,429)	13,126	-19.72%	(52,326)	1,103	5% of wages/benefits for IT Tech
		Information Technology Total	242,051	291,463	389,455	97,992	33.62%	325,382	(64,073)	V

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Org	Object	Description	2020 Actual	2021 Budget	2022 Select Board Budget	2022 SB Budget vs. 2021 Budget \$ Increase/-(Decrease)	2022 SB Budget vs. 2021 Budget %-Difference	2022 Default Budget	2022 SB Budget vs. 2022 Default Budget \$ Increase/-(Decrease)	Explanation
Trustee of Trust Funds										
01413030	51000	TT- Sal/Wages Elected	828	828	828	-	0.00%	828	-	Wages for Trustee of Trust funds
		Salaries Total	828	828	828	-	0.00%	828	-	
01413030	52200	TT- FICA	51	51	51	-	0.00%	51	-	Based on wages: 6.2%
01413030	52210	TT- Medicare	12	12	12	-	0.00%	12	-	Based on wages: 1.45%
		Benefits Total	63	63	63	-	0.00%	63	-	
		Trustee of Trust Funds Total	891	891	891	-	0.00%	891	-	
Town Moderator										
01414040	51000	MO- Sal/Wages Elected	2,325	700	1,050	350	50.00%	1,050	-	2 deliberative, 3 election, 1 special election
		Salaries Total	2,325	700	1,050	350	50.00%	1,050	-	
01414040	52200	MO- FICA	144	43	65	22	50.00%	65	-	Based on wages: 6.2%
01414040	52210	MO- Medicare	34	10	15	5	50.00%	15	-	Based on wages: 1.45%
		Benefits Total	178	54	80	27	50.00%	80	-	
		Town Moderator Total	2,503	754	1,130	377	50.00%	1,130	-	V

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Town Clerk										
01414051	51110	TC- Sal/Wages FT	204,921	213,432	218,479	5,047	2.36%	215,555	(2,924)	Includes 1 FT Town Clerk 1 FT Deputy TC + 2 FT Asst Clerks
01414051	51300	TC- Sal/Wages OT	358	300	300	-	0.00%	300	-	OT for Assistant Clerks
01414051	51400	TC- Longevity Pay	950	950	1,000	50	5.26%	1,000	-	Longevity for 1 Assistant Clerk
		Salaries Total	206,229	214,682	219,779	5,097	2.37%	216,855	(2,924)	
01414051	52100	TC- Health Insurance	65,010	66,042	66,700	658	1.00%	66,700	-	1.6% increase in the premium rate and a 1% decrease in employer contribution- Non-Union employees only (effective 7/1/2022)
01414051	52110	TC- Dental Insurance	5,900	5,900	5,811	(89)	-1.51%	5,811	-	1.5% decrease in the premium rate
01414051	52120	TC- Life Insurance	270	270	270	-	0.00%	270	-	No change in the premium rate
01414051	52130	TC- LTD Insurance	758	779	801	22	2.82%	801	-	No change in the premium rate
01414051	52200	TC- FICA	11,870	13,310	13,626	316	2.37%	13,445	(181)	Based on wages: 6.2%
01414051	52210	TC- Medicare	2,776	3,113	3,187	74	2.37%	3,144	(42)	Based on wages: 1.45%
01414051	52300	TC- Retirement Town	23,036	27,127	30,901	3,774	13.91%	30,490	(411)	Based on wages: 14.06%
		Benefits Total	109,620	116,541	121,296	4,755	4.08%	120,661	(635)	
01414051	55049	TC- Computer Supplies	-	1,200	1,200	-	0.00%	1,200	-	toner cartridges, validator ribbons, calculator ribbons
01414051	55050	TC- Conf/Room/Meals	(60)	2,000	2,000	-	0.00%	2,000	-	Mandatory Fall Conf, Spring Reg, TC Certification Training, NECTCA Conference, NEMCI&A Certification, Clerkworks Training, Election Training
01414051	55058	TC- Contract Services	15	1,700	-	(1,700)	-100.00%	1,700	1,700	Moved to Office Equipment Lease
01414051	55084	TC- Dog Tags	561	600	600	-	0.00%	600	-	Dog tags
01414051	55088	TC- Dues	225	300	300	-	0.00%	300	-	IIMC -\$175; NHCTCA-\$30; NEACTC-\$35
01414051	55091	TC- Education/Training	855	200	2,000	1,800	900.00%	200	(1,800)	Registration Fees for Mandatory Fall Conf, Spring Regional, TC Certification Training, NECTCA Conf, NEMCI&A Certification, Elections
01414051	55106	TC- Equipment Purchase	1,519	2,000	2,000	-	0.00%	2,000	-	Computers, printers, copiers, office furniture, panels between work stations
01414051	55198	TC- Office Equipment Lease	4,521	3,233	4,993	1,760	54.44%	3,233	(1,760)	GreatAmerica Financial Serv.- 3 printers; Leaf - 1 Sharp printer
01414051	55199	TC- Office Equip Maintenance	439		480	480		480	-	Validators, Mobile printers used for elections
01414051	55200	TC- Office Supplies	3,204	2,000	2,000	-	0.00%	2,000	-	copy paper, general office supplies, envelopes
01414051	55224	TC- Postage	8,797	5,000	5,000	-	0.00%	5,000	-	dog civil forfeiture letters, letters & forms, weekly State work, monthly Vital work, daily MV registrations
01414051	55241	TC- Record Retention	-	5,000	2,500	(2,500)	-50.00%	5,000	2,500	Book Restoration
01414051	55246	TC- Reference Materials	-	300	300	-	0.00%	300	-	Motor Vehicle Rules & Laws
01414051	55270	TC- Software Agreement/Contract	8,130	8,800	8,900	100	1.14%	8,800	(100)	Interware Development Contract for MV, Boats, Vitals, Transfer Station Permits, Credit Cards, Reports, Support, Dogs On-line prgm, CC machines
01414051	55308	TC- Travel Reimbursement	46	400	800	400	100.00%	400	(400)	Mandatory Fall Conf, Spring Reg, TC Certification Training, NECTCA Conference, NEMCI&A Certification, Clerkworks Training, Election Training
		General Expenses Total	28,251	32,733	33,073	340	1.04%	33,213	140	
		Town Clerk Total	344,100	363,956	374,148	10,192	2.80%	370,729	(3,419)	V

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Elections										
01414052	51000	EL- Sal/Wages Elected	2,408	3,000	3,000	-	0.00%	3,000	-	Supervisors of the Checklist-3 mandated election, 1 deliberative, 1 special election
01414052	51210	EL- Sal/Wages Temp	11,054	2,200	8,800	6,600	300.00%	8,800	-	Ballot Clerks for 3 mandated elections, 1 special election
		Salaries Total	13,461	5,200	11,800	6,600	126.92%	11,800	-	
01414052	52200	EL- FICA	833	322	732	409	126.92%	732	-	Based on wages: 6.2%
01414052	52210	EL- Medicare	195	75	171	96	126.92%	171	-	Based on wages: 1.45%
		Benefits Total	1,028	398	903	505	126.92%	903	-	
01414052	55002	EL- Advertising	-	300	300	-	0.00%	300	-	Legal Notices
01414052	55200	EL- Office Supplies	2,067	600	600	-	0.00%	600	-	Copy paper, envelopes, general office supplies, and all supplies needed for election
01414052	55224	EL- Postage	3,641	660	4,000	3,340	506.08%	4,000	-	Mandated by SOS, sending absentee ballots and any other letters required to be sent by the Checklist Sups
01414052	55322	EL- Voting Expenses	7,518	4,000	6,500	2,500	62.50%	6,500	-	Mandated by SOS to pay for coding, printing, collating, shipping costs and any other Special Town Elections held by the Town
01414052	55323	EL- Voting Machines	750	900	900	-	0.00%	900	-	Mandated by the State of NH for servicing and maintaining of the Accuvote Machines
		General Expenses Total	13,975	6,460	12,300	5,840	90.40%	12,300	-	
		Elections Total	28,464	12,058	25,003	12,945	107.36%	25,003	-	V
		Total General Government	1,071,657	1,157,515	1,324,076	166,561	14.39%	1,215,354	(108,722)	

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Finance Department										
Finance/Accounting										
01415001	51110	FI- Sal/Wages FT	231,407	243,965	250,585	6,620	2.71%	246,423	(4,162)	3 FT: Finance Dir, Sr Accountant, HR/Payroll Accountant
01415001	51300	FI- Sal/Wages OT	801	-	-	-	-	-	-	
		Salaries Total	232,207	243,965	250,585	6,620	2.71%	246,423	(4,162)	
01415001	52100	FI- Health Insurance	65,940	66,042	59,499	(6,543)	-9.91%	59,499	-	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01415001	52110	FI- Dental Insurance	4,850	4,850	4,777	(73)	-1.51%	4,777	-	1.5% decrease in the premium rate
01415001	52120	FI- Life Insurance	270	270	270	-	0.00%	270	-	No change in the premium rate
01415001	52130	FI- LTD Insurance	1,032	1,060	1,076	16	1.51%	1,076	-	No change in the premium rate
01415001	52200	FI- FICA	13,237	15,126	15,536	410	2.71%	15,278	(258)	Based on wages: 6.2%
01415001	52210	FI- Medicare	3,096	3,537	3,633	96	2.71%	3,573	(60)	Based on wages: 1.45%
01415001	52300	FI- Retirement Town	25,938	30,794	35,232	4,438	14.41%	34,647	(585)	Based on wages: 14.06%
		Benefits Total	114,362	121,679	120,024	(1,655)	-1.36%	119,120	(904)	
01415001	55014	FI- Audit Fees	25,500	29,500	26,250	(3,250)	-11.02%	29,500	3,250	Annual Audit and Single Fees for Melanson & Heath
01415001	55017	FI- Bank Fees	782	1,000	1,000	-	0.00%	1,000	-	Operating account bank fees
01415001	55050	FI- Conf/Room/Meals	-	500	500	-	0.00%	500	-	Conferences/Meals for Finance Staff - NHGFOA
01415001	55058	FI- Contract Services	7,250	1,500	6,500	5,000	333.33%	6,500	-	Biennial GAS 74/75 Valuation, Report and Disclosure
01415001	55088	FI- Dues	50	100	100	-	0.00%	100	-	NHGFOA and NESGFOA Dues
01415001	55091	FI- Education/Training	335	3,500	4,780	1,280	36.57%	3,500	(1,280)	Training and Education for 3 Finance Staff.
01415001	55198	FI- Office Equipment Leases	1,078	1,080	1,080	-	0.00%	1,080	-	Copier Lease \$1,080
01415001	55200	FI- Supplies	3,951	4,000	4,000	-	0.00%	4,000	-	Folders, check stock, envelopes, paper, tax forms, kitchen supplies, deposit tickets
01415001	55224	FI- Postage	1,763	2,300	2,500	200	8.70%	2,300	(200)	Postage for mailing checks and forms (postage increase in FY21)
01415001	55270	FI- Software Agreement	19,550	20,775	27,521	6,746	32.47%	20,775	(6,746)	Munis Software Agreement (6.3% increase per yr per contract)
01415001	55308	FI- Travel Reimbursement	31	200	1,300	1,100	550.00%	200	(1,100)	Tyler PACE travel and travel for 3 Finance employees
		General Expenses Total	60,289	64,455	75,531	11,076	17.18%	69,455	(6,076)	
01415001	55998	FI- Due from Water Fund	(43,574)	(45,706)	(46,326)	(621)	1.36%	(45,693)	633	12.5% Water Fund Offset
01415001	55999	FI- Due from Sewer Fund	(43,574)	(45,706)	(46,326)	(621)	1.36%	(45,693)	633	12.5% Sewer Fund Offset
		Due from Water/Sewer Funds	(87,148)	(91,411)	(92,652)	(1,241)	1.36%	(91,386)	1,266	
		Finance/Accounting Total	319,710	338,688	353,488	14,800	4.37%	343,613	(9,875)	V
Treasurer										
01415002	51000	TR- Sal/Wages Elected	8,864	8,864	8,864	-	0.00%	8,864	-	Wages for Elected PT Treasurer
		Salaries Total	8,864	8,864	8,864	-	0.00%	8,864	-	
01415002	52200	TR- FICA	550	550	550	-	0.00%	550	-	Based on wages: 6.2%
01415002	52210	TR- Medicare	129	129	129	-	0.00%	129	-	Based on wages: 1.45%
		Benefits Total	678	678	678	-	0.00%	678	-	
01415002	55088	TR- Dues	50	50	50	-	0.00%	50	-	NHGFOA Dues
01415002	55091	TR- Education/Training	-	100	100	-	0.00%	100	-	Training and Education

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01415002	55200	TR - Supplies	-	100	100	-	0.00%	100	-	Paper, pens, folders and binders
		General Expenses Total	50	250	250	-	0.00%	250	-	
		Treasurer Total	9,592	9,792	9,792	-	0.00%	9,792	-	V

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Tax Collection										
01415003	51110	TX- Sal/Wages FT	102,127	104,465	95,906	(8,559)	-8.19%	94,678	(1,228)	2 FT: Deputy Tax Collector, Collections Specialist (Dept reorganization due to retirement)
01415003	51400	TX- Longevity	1,500	1,500	-	(1,500)	-100.00%	-	-	Collections Specialist longevity (retired in 2021)
		Salaries Total	103,627	105,965	95,906	(10,059)	-9.49%	94,678	(1,228)	
01415003	52100	TX- Health Insurance	19,593	19,786	29,864	10,078	50.94%	29,864	-	1.6% increase in the premium rate and a 1% decrease in employer contribution-Non-Union employees only (effective 7/1/2022); Dept reorganization due to retirement
01415003	52110	TX- Dental Insurance	1,086	1,086	1,570	484	44.57%	1,570	-	1.5% decrease in the premium rate; Dept reorganization due to retirement
01415003	52120	TX- Life Insurance	162	162	162	-	0.00%	162	-	No change in the premium rate
01415003	52200	TX- FICA	6,222	6,570	5,946	(624)	-9.49%	5,870	(76)	Based on wages: 6.2%
01415003	52210	TX- Medicare	1,455	1,536	1,391	(146)	-9.49%	1,373	(18)	Based on wages: 1.45%
01415003	52300	TX- Retirement Town	11,575	13,397	13,484	87	0.65%	13,312	(173)	Based on wages: 14.06%
		Benefits Total	40,093	42,537	52,417	9,880	23.23%	52,151	(267)	
01415003	55017	TX- Bank Fees	4,827	5,500	200	(5,300)	-96.36%	5,500	5,300	Lockbox cancelled Aug 2021, Tax Online ACH \$10/monthly. Should I include W/S bank fees in this line? Lockbox was 50/50 Tax/W/S but charged all to tax.
01415003	55050	TX- Conf/Room/Meals	-	50	425	375	750.00%	50	(375)	Conferences for DTC (NH Tax Collector Association)
01415003	55058	TX- Contract Services	-	1	1	-	0.00%	1	-	Coverage for Collections Clerk (80 hours)
01415003	55073	TX- Deeded Property	-	2,000	2,000	-	0.00%	2,000	-	Expenses related to Tax deeded properties
01415003	55088	TX- Dues	40	50	50	-	0.00%	50	-	NHTC Dues
01415003	55091	TX- Education/Training	960	2,000	2,000	-	0.00%	2,000	-	Education reimbursement
01415003	55170	TX- Legal Expenses	-	2,000	2,000	-	0.00%	2,000	-	Legal services for liens, deeds and bankruptcies.
01415003	55198	TX- Office Equipment Leases	2,155	2,156	2,156	-	0.00%	2,156	-	Two Copier leases \$ \$179.60 per month
01415003	55200	TX- Supplies	2,044	1,800	1,800	-	0.00%	1,800	-	Paper, Ink, Envelopes, Storage Boxes, printer Mailing delinquency, lien, and deed notices, tax bills.
01415003	55224	TX- Postage	9,269	10,000	8,500	(1,500)	-15.00%	10,000	1,500	Lockbox mailbox cancelled
01415003	55247	TX- Registry of Deeds	806	950	950	-	0.00%	950	-	Liens & deeds recordings at Registry of Deeds
01415003	55297	TX- Tax Billing Services	3,072	3,600	3,600	-	0.00%	3,600	-	Processing fees and materials for tax bills
01415003	55298	TX- Tax Lien/Deeded Searches	4,369	4,000	4,000	-	0.00%	4,000	-	Tax Lien Services
		General Expenses Total	27,543	34,107	27,682	(6,425)	-18.84%	34,107	6,425	
01415003	55998	TX- Due from Water Fund	(36,916)	(37,126)	(37,081)	45	-0.12%	(36,707)	374	25% Water Fund Offset
01415003	55999	TX- Due from Sewer Fund	(36,916)	(37,126)	(37,081)	45	-0.12%	(36,707)	374	25% Sewer Fund Offset
		Due from Water/Sewer Funds Total	(73,832)	(74,251)	(74,162)	90	-0.12%	(73,414)	747	
		Tax Collection Total	97,431	108,358	101,844	(6,515)	-6.01%	107,521	5,678	V
Assessing										
01415005	51110	AS- Sal/Wages FT	64,354	66,197	68,040	1,843	2.78%	66,527	(1,513)	1 FT: Deputy Assessor
01415005	51210	AS- Sal/Wages Temp	-	1	1	-	0.00%	1	-	
		Salaries Total	64,354	66,198	68,041	1,843	2.78%	66,528	(1,513)	
01415005	52100	AS- Health Insurance	19,128	19,610	19,806	196	1.00%	19,806	-	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01415005	52110	AS- Dental Insurance	1,050	1,050	1,034	(16)	-1.52%	1,034	-	1.5% decrease in the premium rate

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01415005	52120	AS- Life Insurance	54	54	54	-	0.00%	54	-	No change in the premium rate
01415005	52200	AS- FICA	4,536	4,104	4,219	114	2.78%	4,125	(94)	Based on wages: 6.2%
01415005	52210	AS- Medicare	1,061	960	987	27	2.78%	965	(22)	Based on wages: 1.45%
01415005	52300	AS- Retirement Town	7,188	8,356	9,566	1,210	14.49%	9,354	(213)	Based on wages: 14.06%
		Benefits Total	33,017	34,134	35,666	1,531	4.49%	35,337	(328)	

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01415005	55050	AS- Conf/Room/Meals	-	50	50	-	0.00%	50	-	Meetings - meals- room
01415005	55058	AS- Contract Services	109,000	110,500	110,500	-	0.00%	110,500	-	Assessor contract with MRI
01415005	55088	AS- Dues	480	260	270	10	3.85%	260	(10)	IAAO & NHAOA dues
01415005	55091	AS- Education/Training	470	500	500	-	0.00%	500	-	Course or seminar
01415005	55106	AS- Equipment Purchase	-	1	1	-	0.00%	1	-	Small equipment
01415005	55128	AS- Fuel	-	1	1	-	0.00%	1	-	Deputy Assessor position
01415005	55171	AS- Legal/Public Notices	-	50	50	-	0.00%	50	-	Public Notices in news media
01415005	55180	AS- Mapping	4,275	4,000	4,150	150	3.75%	4,000	(150)	Yrly updates \$3,850 & Building placement \$15.00 per bdlg
01415005	55198	AS- Office Equipment Lease	1,078	1,078	1,078	-	0.00%	1,078	-	Printer Lease, \$89.80/mo
01415005	55200	AS- Supplies	378	750	500	(250)	-33.33%	750	250	Toner, envelopes, general supplies
01415005	55224	AS- Postage	293	500	1,300	800	160.00%	500	(800)	Sales questionnaires,cyclical letters
01415005	55247	AS- Registry of Deeds	8	50	50	-	0.00%	50	-	Plans,deeds & recording fees
01415005	55250	AS- Revaluation	-	1	1	-	0.00%	1	-	Independent Appraiser
01415005	55270	AS- Software Agreement	36,148	16,920	15,535	(1,385)	-8.19%	16,920	1,385	Vision contract \$7,150 web fee \$3,235 cloud fee \$5,150
01415005	55308	AS- Travel Reimbursement	-	1	1	-	0.00%	1	-	Use of personal car -1 employee
		General Expenses Total	152,129	134,662	133,987	(675)	-0.50%	134,662	675	
		Assessing Total	249,500	234,994	237,694	2,699	1.15%	236,527	(1,166)	V
		Total Finance	676,234	691,833	702,817	10,984	1.59%	697,453	(5,364)	

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Planning & Development										
Planning										
01419101	51110	PL- Sal/Wages FT	102,771	105,347	151,209	45,862	43.53%	105,846	(45,363)	2 FT : Town Planner plus stipend for Planning Director's Sustainability Officer Duties (3 months); 1 FT Conservation/Sustainability Planner (9 months)
01419101	51200	PL- Sal/Wages PT	51,295	72,627	42,438	(30,189)	-41.57%	72,973	30,535	1 Natl Resource Planner @ 27.5 hr/wk for 3 months; 1 Admin Asst @ 25 hr/wk; Recording Sec @ \$15 per hr
		Salaries Total	154,066	177,974	193,647	15,673	8.81%	178,819	(14,828)	
01419101	52100	PL- Health Insurance	24,913	-	-	-	-	-	-	1.6% increase in the premium rate
01419101	52110	PL- Dental Insurance	1,900	1,900	3,119	1,219	64.16%	1,871	(1,248)	1.5% decrease in the premium rate; 1 FT Conservation/Sustainability Planner (9 months)
01419101	52120	PL- Life Insurance	108	108	144	36	33.33%	108	(36)	No change in the premium rate; 1 FT Conservation/Sustainability Planner (9 months)
01419101	52130	PL- LTD Insurance	929	943	970	27	2.86%	970	-	No change in the premium rate
01419101	52200	PL- FICA	9,322	11,034	12,006	972	8.81%	11,087	(919)	Based on wages: 6.2%
01419101	52210	PL- Medicare	2,180	2,581	2,808	227	8.81%	2,593	(215)	Based on wages: 1.45%
01419101	52300	PL- Retirement Town	11,480	13,297	21,260	7,963	59.89%	14,882	(6,378)	Based on wages: 14.06%
		Benefits Total	50,832	29,863	40,307	10,444	34.97%	31,511	(8,796)	
01419101	55050	PL- Conf/Room/Meals	65	200	200	-	0.00%	200	-	APA Conference, Seminars/training. \$600 decrease due to potential impact of pandemic on in person events.
01419101	55058	PL- Contract Services	-	1	1	-	0.00%	1	-	
01419101	55088	PL- Dues	12,838	13,000	13,315	315	2.42%	13,000	(315)	Rockingham Planning Commission annual dues (2022 - \$13,000 estimated), APA dues (\$315).
01419101	55091	PL- Education/Training	140	500	500	-	0.00%	500	-	Seminars/Training for planning staff, board members
01419101	55136	PL- GIS Software	3,000	3,500	3,500	-	0.00%	3,500	-	Annual support and maintenance for building permit/zoning software. Paid annually in the fall.
01419101	55138	PL- Grant Matching	750	2,500	2,500	-	0.00%	2,500	-	No grants targeted at this time but to be ready if one comes along
01419101	55155	PL- Inspection Services	-	1	1	-	0.00%	1	-	Placeholder for third party inspection as needed
01419101	55171	PL- Legal/Public Notices	2,576	2,000	2,000	-	0.00%	2,000	-	Primarily for Planning Board cases but also covers Planning dept.
01419101	55180	PL- Mapping	-	-	-	-	-	-	-	Hasn't been spent in prior years due to in-house capabilities
01419101	55200	PL- Office Supplies	618	2,000	2,000	-	0.00%	2,000	-	Misc office supplies. Covers Planning & Building depts.
01419101	55384	PL- Sustainability Expense	-	2,500	2,500	-	0.00%	2,500	-	Added by BRC in 2021.
01419101	55224	PL- Postage	4,457	4,000	4,000	-	0.00%	4,000	-	Covers Planning and Building departments as well as Planning Board packages and administration of cases.
01419101	55227	PL- Printing	63	400	400	-	0.00%	400	-	Used for large printing jobs such as Zoning Ordinance
01419101	55246	PL- Reference Material	423	425	425	-	0.00%	425	-	Includes Exeter Newspaper (\$160) and Registry Review (\$229), RSA books and other reference material
01419101	55289	PL- Studies	10,560	5,000	5,000	-	0.00%	5,000	-	Conducting zoning analysis with 2021 funds. No decisions have been made for 2022 at this time but will work on Master Plan Action Agenda items.
01419101	55308	PL- Travel Reimbursement	-	200	800	600	300.00%	200	(600)	To cover mileage for staff to attend training, workshops, meetings, etc.
		General Expenses Total	35,488	36,227	37,142	915	2.53%	36,227	(915)	

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01419101	57000	PL-CO-Capital Outlay	-	-	-	-	-	-	-	
		Capital Outlay Total	-	-	-	-	-	-	-	
		Planning Total	240,385	244,064	271,096	27,032	11.08%	246,557	(24,539)	V

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Economic Development										
01465207	51110	ED- Sal/Wages FT	91,531	93,751	96,361	2,610	2.78%	94,218	(2,143)	1 FT: ED Director
01465207	51200	ED- Sal/Wages PT	-	-	-	-	-	-	-	Removed Intern \$3k
		Salaries Total	91,531	93,751	96,361	2,610	2.78%	94,218	(2,143)	
01465207	52100	ED- Health Insurance	27,078	26,955	26,848	(107)	-0.40%	26,848	-	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01465207	52110	ED- Dental Insurance	1,900	1,900	1,871	(29)	-1.53%	1,871	-	1.5% decrease in the premium rate
01465207	52120	ED- Life Insurance	108	108	108	-	0.00%	108	-	No change in the premium rate
01465207	52130	ED- LTD Insurance	861	881	906	25	2.84%	906	-	No change in the premium rate
01465207	52200	ED- FICA	5,356	5,813	5,974	162	2.78%	5,842	(133)	Based on wages: 6.2%
01465207	52210	ED- Medicare	1,253	1,359	1,397	38	2.78%	1,366	(31)	Based on wages: 1.45%
01465207	52300	ED- Retirement Town	10,224	11,833	13,548	1,715	14.50%	13,247	(301)	Based on wages: 14.06%
		Benefits Total	46,780	48,849	50,653	1,804	3.69%	50,188	(465)	
01465207	55050	ED- Conf/Meals	-	1	1,200	1,199	119900.00%	1	(1,199)	OU EDI Conference and accommodations -5 Days
01465207	55055	ED- Consulting Services	1,134	3,000	1,200	(1,800)	-60.00%	3,000	1,800	Consulting (prop appraisals, marketing, etc.)
01465207	55091	ED- Education/Training	-	1	1,900	1,899	189900.00%	1	(1,899)	OU EDI final classes
01465207	55190	ED- Mobile Communications	905	1,000	600	(400)	-40.00%	1,000	400	Cell Phone for ED Director - Savings with new plan
01465207	55200	ED- Office Supplies	525	400	400	-	0.00%	400	-	Paper, Pens, Ink, etc.
01465207	55308	ED -Travel Reimbursement	70	300	800	500	166.67%	300	(500)	Mileage for ED Director, Airfare to OU EDI Copference
		General Expenses Total	2,634	4,702	6,100	1,398	29.73%	4,702	(1,398)	
		Total Economic Development	140,946	147,302	153,114	5,812	3.95%	149,108	(4,006)	V
Inspections & Code Enforcement										
01424002	51110	BI- Sal/Wages FT	149,583	154,124	157,582	3,458	2.24%	154,891	(2,691)	2 FT: Building Inspector, Deputy CEO
01424002	51200	BI- Sal/Wages PT	14,574	37,820	38,857	1,037	2.74%	37,993	(864)	1 PT: Electrical Inspector (24 Hrs/Wk)
		Salaries Total	164,157	191,944	196,439	4,495	2.34%	192,884	(3,555)	
01424002	52100	BI- Health Insurance	40,115	39,395	39,775	380	0.96%	39,775	-	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01424002	52110	BI- Dental Insurance	2,100	2,100	2,069	(31)	-1.48%	2,069	-	1.5% decrease in the premium rate
01424002	52120	BI- Life Insurance	216	216	216	-	0.00%	216	-	No change in the premium rate
01424002	52130	BI- LTD Insurance	813	838	861	23	2.74%	861	-	No change in the premium rate
01424002	52200	BI- FICA	10,407	11,901	12,179	279	2.34%	11,959	(220)	Based on wages: 6.2%
01424002	52210	BI- Medicare	2,434	2,783	2,848	65	2.34%	2,797	(52)	Based on wages: 1.45%
01424002	52300	BI- Retirement Town	16,708	19,454	22,156	2,702	13.89%	21,778	(378)	Based on wages: 14.06%
		Benefits Total	72,793	76,687	80,105	3,418	4.46%	79,454	(650)	
01424002	55050	BI- Conf/Room/Meals	-	250	250	-	0.00%	250	-	NE Building Officials Association Conference
01424002	55088	BI- Dues	515	300	300	-	0.00%	300	-	RNI and NHBOA Dues
01424002	55128	BI- Fuel	751	750	750	-	0.00%	750	-	Fuel for BI
01424002	55190	BI- Mobile Communications	377	460	600	140	30.43%	460	(140)	Cell Phone for BI
01424002	55308	BI- Travel Reimbursement	316	1,000	1,000	-	0.00%	1,000	-	Mileage for Electrical inspector
01424002	55319	BI- Vehicle Maintenance	-	1	1	-	0.00%	1	-	
		General Expenses Total	1,960	2,761	2,901	140	5.07%	2,761	(140)	

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		Inspections & Code Enf Total	238,910	271,392	279,445	8,053	2.97%	275,099	(4,345)	V

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Conservation Commission										
01461105	51200	CC- Sal/Wages PT	416	1,000	1,000	-	0.00%	1,000	-	Recording secretaries @ \$15/hr avg about 6 hr/mtg
01461105	51210	CC- Sal/Wages Temp	-	2,520	2,520	-	0.00%	2,520	-	Interns 2@12/hr, 15 hrs/wk for 7 wks
		Salaries Total	416	3,520	3,520	-	0.00%	3,520	-	
01461105	52200	CC- FICA	26	218	218	-	0.00%	218	-	Based on wages: 6.2%
01461105	52210	CC- Medicare	6	51	51	-	0.00%	51	-	Based on wages: 1.45%
		Benefits Total	32	269	269	-	0.00%	269	-	
01461105	55044	CC- Community Services	276	500	-	(500)	-100.00%	500	500	Moved to Conservation Land Administration
01461105	55051	CC- Conservation Land Administration	1,323	1,550	2,050	500	32.26%	1,550	(500)	Covers costs for outreach activities (Spring Tree program, pollinator projects, star gazing event, etc), trail maintenance (bridge, signs, paint, etc) and conservation land administration work such as property monitoring and maintenance needs like invasive brush removal, and supplies such as tools, gloves and equipment.
01461105	55058	CC- Contract Services	428	1,000	1,000	-	0.00%	1,000	-	Raynes minor maintenance repair needs.
01461105	55088	CC- Dues	1,000	1,000	1,200	200	20.00%	1,000	(200)	For board to join related organizations: ESRLAC (\$150), NHACC (\$850), SELT (\$150)
01461105	55091	CC- Education/Training	210	250	250	-	0.00%	250	-	Training for board members and/or natl resource planner (NHACC-3 members and other workshops)
01461105	55171	CC- Legal/Public Notices	-	50	50	-	0.00%	50	-	Covers approx 1 legal notice typ in newspaper
01461105	55224	CC- Postage	-	20	20	-	0.00%	20	-	Mailings to ConCom members (mostly elect distr)
01461105	55247	CC- Registry of Deeds	-	30	30	-	0.00%	30	-	Fee for registry of deeds (typically printing plans, deeds)
01461105	55254	CC- Roadside Mowing	1,868	1,850	1,700	(150)	-8.11%	1,850	150	Mowing White, Perry, Irvine and 1/2 of Morrissette \$1,850, This is paid out Oct-Dec
		General Expenses Total	5,104	6,250	6,300	50	0.80%	6,250	(50)	
		Conservation Commission Total	5,552	10,039	10,089	50	0.50%	10,039	(50)	V
Renewable Energy Expense										
01419118	55547	ENR- Renewable Energy Expense	-	1	1	-	0.00%	1	-	Potential Grant Matching
		General Expenses Total	-	1	1	-	0.00%	1	-	
		Renewable Energy Expense	-	1	1	-	0.00%	1	-	V
Zoning Board of Adjustment										
01419103	51200	ZO- Sal/Wages PT	450	860	860	-	0.00%	860	-	Recording secretaries @ \$15 per hour
		Salaries Total	450	860	860	-	0.00%	860	-	
01419103	52200	ZO- FICA	28	53	53	-	0.00%	53	-	
01419103	52210	ZO- Medicare	7	12	12	-	0.00%	12	-	
		Benefits Total	34	66	66	-	0.00%	66	-	
01419103	55091	ZO- Education/Training	70	200	200	-	0.00%	200	-	min. training allotment for board members
01419103	55171	ZO- Legal/Public Notices	1,975	1,200	1,200	-	0.00%	1,200	-	expenses are estimated for ZBA case administration
01419103	55224	ZO- Postage	1,281	2,000	2,000	-	0.00%	2,000	-	(majority of costs paid by applicant)

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		General Expenses Total	3,326	3,400	3,400	-	0.00%	3,400	-	
		Zoning Total	3,810	4,326	4,326	-	0.00%	4,326	-	V

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Historic District Commission										
01419104	51200	HD- Sal/Wages PT	240	650	650	-	0.00%	650	-	Recording secretaries @ \$15 per hour
		Salaries Total	240	650	650	-	0.00%	650	-	
01419104	52200	HD- FICA	15	40	40	-	0.00%	40	-	Based on wages: 6.2%
01419104	52210	HD- Medicare	3	9	9	-	0.00%	9	-	Based on wages: 1.45%
		Benefits Total	18	50	50	-	0.00%	50	-	
01419104	55050	HD-Conf Rooms/Meals	-	200	200	-	0.00%	200	-	
01419104	55088	HD- Dues	-	50	50	-	0.00%	50	-	Min amt for dues associated with various organizations work with HDCs
01419104	55091	HD- Education/Training	-	200	200	-	0.00%	200	-	min. training allotment for board members
01419104	55138	HD- Grant Matching	-	1,000	1,000	-	0.00%	1,000	-	CLG (Certified Local Government) Grant match
01419104	55171	HD- Legal/Public Notices	647	100	100	-	0.00%	100	-	
01419104	55224	HD- Postage	349	350	350	-	0.00%	350	-	Expenses are estimated for HDC case administration
01419104	55227	HD- Printing	-	125	125	-	0.00%	125	-	Printing needs for HDC as they arise
01419104	55246	HD- Reference Material	-	100	100	-	0.00%	100	-	
		General Expenses Total	996	2,125	2,125	-	0.00%	2,125	-	
		Historic District Commission Total	1,255	2,825	2,825	-	0.00%	2,825	-	V
Heritage Commission										
01419106	51200	HC- Sal/Wages PT	270	540	540	-	0.00%	540	-	Recording secretaries @ \$15 per hour
		Salaries Total	270	540	540	-	0.00%	540	-	
01419106	52200	HC- FICA	17	33	33	-	0.00%	33	-	Based on wages: 6.2%
01419106	52210	HC- Medicare	4	8	8	-	0.00%	8	-	Based on wages: 1.45%
		Benefits Total	21	41	41	-	0.00%	41	-	
01419106	55058	HC- Contract Services	-	1	1	-	0.00%	1	-	
01419106	55088	HC- Dues	-	50	50	-	0.00%	50	-	
01419106	55091	HC- Education/Training	-	200	200	-	0.00%	200	-	Min. training allotment for board members
01419106	55138	HC- Grant Matching	-	1	1	-	0.00%	1	-	
01419106	55224	HC- Postage	-	25	25	-	0.00%	25	-	Expenses are estimated for Heritage Commission case administration
01419106	55227	HC- Printing	-	35	35	-	0.00%	35	-	
		General Expenses Total	-	312	312	-	0.00%	312	-	
		Heritage Commission Total	892	893	893	-	0.00%	893	-	V
		Total Planning & Development	631,750	680,842	721,789	40,947	6.01%	688,848	(32,941)	V

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Police Department										
Police										
	51110	Sal/Wages FT	1,650,792	1,762,738	1,772,317	9,579	0.54%	1,764,494	(7,823)	29 FT (Chief, Deputy, Sergeants, Lieutenant, Officers, ACO, Admin)
	51150	Vacation Replacement OT	37,549	46,587	46,587	-	0.00%	46,587	-	Shift replacement OT
	51200	Sal/Wages PT	13,721	14,500	14,500	-	0.00%	14,500	-	1 PT officer, 1 PT secretarial/admin
	51300	Sal/Wages OT	52,700	97,000	97,000	-	0.00%	97,000	-	Coverage OT, special OT
	51350	FEMA Storm Related OT	-	1	1	-	0.00%	1	-	
	51400	Longevity Pay	2,300	1,700	1,750	50	2.94%	1,750	-	For hires before 1/1/2010 only
	51410	Sick Replacement OT	10,621	19,250	19,250	-	0.00%	19,250	-	Shift replacement OT
	51420	Holiday Pay	84,028	59,471	58,514	(957)	-1.61%	58,514	-	
	51425	Firearm Incentive	2,433	1,500	1,500	-	0.00%	1,500	-	Instructor incentive of \$500 per employee
	51430	Field Training Incentive OT	11,089	5,000	5,000	-	0.00%	5,000	-	Section 10.13 of current CBA
	51450	Education Incentive	4,160	4,160	4,160	-	0.00%	4,160	-	Ed pay for those hired prior to 1/1/2010
		Salaries Total	1,945,417	2,011,907	2,020,579	8,672	0.43%	2,012,756	(7,823)	
	52100	Health Insurance	382,852	479,896	474,880	(5,016)	-1.05%	474,880	-	1.6% increase in the premium rate and a 1% decrease in employer contribution- Non-Union employees only (effective 7/1/2022)
	52110	Dental Insurance	26,714	33,317	32,301	(1,016)	-3.05%	32,301	-	1.5% decrease in the premium rate
	52120	Life Insurance	1,674	1,728	1,782	54	3.13%	1,782	-	No change in the premium rate
	52130	LTD Insurance	981	1,014	1,068	54	5.33%	1,068	-	No change in the premium rate
	52200	FICA	9,954	12,350	12,480	130	1.05%	12,373	(107)	Based on wages: 6.2%
	52210	Medicare	28,014	29,203	29,293	89	0.31%	29,179	(113)	Based on wages: 1.45%
	52300	Retirement Town	18,364	23,264	26,263	2,999	12.89%	26,020	(243)	Based on wages: 14.06%
	52310	Retirement Police	492,493	567,168	616,245	49,077	8.65%	614,007	(2,238)	Based on wages: 33.88%
		Benefits Total	961,046	1,147,940	1,194,312	46,371	4.04%	1,191,610	(2,701)	
	55001	Accreditation	4,014	5,716	5,922	206	3.60%	5,716	(206)	Guardian Tracking (\$1581) and PowerDMS document management software yearly account renews in August (\$4341)-is necessary to continue towards CALEA Accreditation
	55035	Chiefs Expenses	888	1,000	1,200	200	20.00%	1,000	(200)	Covers empl. awards, retirements, dept meetings, hosting meals
	55043	Community Relations	207	2,500	7,500	5,000	200.00%	2,500	(5,000)	Contractor will assist as Public information officer,plaques, dare, crime prevention items includes NNO yearly, Halloween safety, Child badges, safety seats, etc.
	55045	Vehicle Computer Equipment	6,113	6,565	6,565	-	0.00%	6,565	-	Update/cruiser laptops with purchase and install one new Rhino Tablet with mount and antenna
	55047	Computer Maintenance/Service Contract	17,680	17,500	17,500	-	0.00%	17,500	-	Certified Computer Solutions (\$16,440) which is a 5 year contract-this is 3rd year, PD laptop service (\$375), Cross Agency expense for IMC (\$400)
	55050	Conf/Room/Meals	43	3,000	3,000	-	0.00%	3,000	-	Professional Development training conferences for the Chief and Deputy Chief- IACP convention etc.
	55057	Prosecutor Service	3,530	35,000	35,000	-	0.00%	35,000	-	Per diem contracts with attorneys for assistance with Police Prosecution involves motion drafting, advising, and courtroom assistance, etc.

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	55064	Court Mileage Reimbursement	-	1	1	-	0.00%	1	-	
	55549	Covid-19 Expenses	-	1	-	(1)	-100.00%	1	1	Expenses related to safety and maintenance for Covid-19
	55087	Dry Cleaning	15,000	12,000	10,800	(1,200)	-10.00%	12,000	1,200	Contractual cost increase
	55088	Dues	8,723	8,545	8,918	373	4.37%	8,545	(373)	Yearly dues for SERT, NENA 911, NESPIN, Child Advocacy Center, and professional association memberships
	55091	Education/Training	12,824	13,000	17,000	4,000	30.77%	13,000	(4,000)	Training course costs/meal reimbursement for the entire department (including civilians), increase for yearly mental health training for all officers and dispatchers with MHP
	55106	Equipment Purchase	25,791	17,750	17,750	-	0.00%	17,750	-	Mountain bike parts, stop stick replacement, flashlights, some building improvement costs, furniture/boards, Taser cartridges, less lethal tools- OC
	55128	Fuel	34,646	43,440	40,000	(3,440)	-7.92%	43,440	3,440	Fuel for patrol vehicles using monthly average at the rate of \$2.35 ESTIMATE
	55133	General Expenses	10,288	6,000	6,000	-	0.00%	6,000	-	Towing charges, patrol enforcement supplies radar replacements, speed signs, promotional testing materials, hiring costs includes polygraph, medical, and psychological testing, Livescan fee (\$476), etc.
	55138	Grant Matching	-	1	-	(1)	-100.00%	1	1	
	55160	Investigation	2,121	5,000	5,000	-	0.00%	5,000	-	Covers drug investigation costs and equipment
	55190	Mobile Communications	2,021	3,147	5,253	2,106	66.92%	3,147	(2,106)	AT&T FirstNet department cell and laptop modem plan- there is also a Dispatch phone failover plan- We put all mobile comms expense lines (Staff and Patrol) into this one single line item-overall increase of \$2106 yearly
	55193	Munitions	10,714	12,000	15,700	3,700	30.83%	12,000	(3,700)	There is an ammunition shortage across the country and an increase in firearms ammunition costs (pistol and rifle). We will also need to add a rifle to our shooting simulator as currently we have only pistols (\$2,700). This line item also includes items for training and equipment for bean bag shotguns and simulated shooting drills protective gear, and includes the cost of both lethal and less lethal ammunition, gun accessories and cleaning, targets, range fees, etc.
	55199	Office Equipment Maintenance	5,247	5,725	5,725	-	0.00%	5,725	-	Maintenance contract of 6 machines including: copier printers and all service, parts, and labor
	55200	Office Supplies	11,446	11,800	11,800	-	0.00%	11,800	-	Office supplies, new contract eliminates ink toner, evidence, prosecution, photo
	55224	Postage	1,123	1,200	1,200	-	0.00%	1,200	-	Postage costs for mailings
	55270	Software Agreement	17,067	17,070	17,855	785	4.60%	17,070	(785)	Central Square IMC full contract- records, emergency operations, and interface for POL and FD Dispatch Center
	55314	Uniforms	16,216	15,385	16,200	815	5.30%	15,385	(815)	Cost for uniforms and uniform related equipment for 40 employees- include bullet proof vest replacements and contractual clothing allowance for staff division of \$400 each/year.
	55319	Vehicle Maintenance	25,100	21,000	21,000	-	0.00%	21,000	-	Covers repair costs for 19 vehicles
	55321	Veterinarian Service	750	2,150	1,000	(1,150)	-53.49%	2,150	1,150	contract with SPCA (\$750), unforeseen animal vet charges, rabies testing
	55104	Veterinarian Equipment	-	500	300	(200)	-40.00%	500	200	ACO equipment added splitting cost of the online dog licensing lookup software management with Town Clerk

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		General Expenses Total	231,552	266,996	278,189	11,193	4.19%	266,996	(11,193)	
	55544	Capital Outlay - Parking Enforcement Equipment	-	1	-	(1)	-100.00%	100.0%	1	
		Capital Outlay Total	-	1	-	(1)	-100.00%	1	1	
		Total Police Department	3,138,015	3,426,844	3,493,080	66,235	1.93%	3,471,363	(21,716)	V

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Fire Department										
										31 FT 2 New Firefighter/AEMT positions are included. Proposed to start after July 2022
	51110	Sal/Wages FT	1,897,792	1,969,487	1,983,185	13,698	0.70%	1,925,563	(57,622)	
	51120	Sal/Wages Stipend	1,000	500	-	(500)	-100.00%	-	-	
	51150	Vacation Replacement OT	25,161	18,362	19,487	1,125	6.13%	19,487	-	Shift replacement OT for vacations
	51200	Sal/Wages PT	8,356	17,468	1	(17,467)	-99.99%	1	-	1 PT: Office Clerk (20hr/wk) NOT funded in FY22
	51300	Sal/Wages Call Back OT	80,296	109,409	100,136	(9,273)	-8.48%	100,136	-	General OT - call back
	51130	Personal Replacement OT	-	20,557	19,397	(1,160)	-5.64%	19,397	-	Shift replacement OT for personal leave
	51350	FEMA Storm Related OT	5,594	1	1	-	0.00%	1	-	
	51400	Longevity Pay	6,850	5,050	2,700	(2,350)	-46.53%	2,700	-	For employees hired prior to 1/1/2006
	51410	Sick Replacement OT	26,131	31,943	34,305	2,362	7.39%	34,305	-	
	51420	Holiday Pay	95,239	92,348	93,450	1,102	1.19%	93,450	-	
	51600	Sal/Wages On Call	622	2,500	2,500	-	0.00%	2,500	-	
		Salaries Total	2,213,856	2,267,625	2,255,162	(12,463)	-0.55%	2,197,540	(57,622)	
										1.6% increase in the premium rate and a 1% decrease in employer contribution- Non-Union Employees only (effective 7/1/2022)
	52100	Health Insurance	432,782	415,170	447,404	32,234	7.76%	430,802	(16,602)	
	52110	Dental Insurance	39,773	40,227	38,311	(1,916)	-4.76%	37,449	(862)	1.5% decrease in the premium rate
	52120	Life Insurance	1,890	1,945	1,990	45	2.31%	1,945	(45)	No change in the premium rate
	52130	LTD Insurance	1,089	1,001	1,042	41	4.10%	1,042	-	No change in the premium rate
	52200	FICA	3,999	4,976	3,059	(1,917)	-38.52%	2,969	(90)	Based on wages: 6.2%
	52210	Medicare	30,477	32,881	32,700	(181)	-0.55%	31,864	(836)	Based on wages: 1.45%
	52300	Retirement Town	6,679	7,611	6,586	(1,025)	-13.47%	6,383	(203)	Based on wages: 14.06%
	52320	Retirement Fire	643,601	691,675	727,700	36,025	5.21%	709,037	(18,663)	Based on wages: 32.99%
		Benefits Total	1,160,290	1,195,486	1,258,792	63,306	5.30%	1,221,491	(37,301)	
	55019	Breathing Apparatus	7,666	11,245	11,666	421	3.74%	11,245	(421)	Breathing apparatus testing and repairs & air compressor certification and repairs
	55035	Chiefs Expenses	638	720	720	-	0.00%	720	-	expenses for meetings, dinners
	55038	Cistern Maintenance	-	1,600	1,600	-	0.00%	1,600	-	Cistern & dry hydrant maintenance
	55041	Command Supplies	4,879	5,000	5,000	-	0.00%	5,000	-	Emergency Operations Center supplies during drills, exercise and incidents, including food, office supplies, & training material
	55042	Communications Equipment	3,500	9,905	10,960	1,055	10.65%	9,905	(1,055)	2 way radio (mobile and portable); RAVE Mobile Safety - Emergency Community Notification (Reverse 911)
	55224	Postage	413	519	519	-	0.00%	519	-	Postage for General FD, Fire Prevention, new candidate hiring, etc.
	55058	Contract Services	16,500	16,440	16,815	375	2.28%	16,440	(375)	50% of annual contracted IT support for the Public Safety Complex. Shared cost with Police Department
	55087	Dry Cleaning	304	325	325	-	0.00%	325	-	Dry cleaning of chief officer uniforms & Class "A" dress uniforms.
	55088	Dues	6,746	7,088	7,234	146	2.06%	7,088	(146)	Seacoast Region Hazmat team annual assessment, Annual Association Dues with multiple organizations
	55091	Education/Training	27,657	15,990	15,476	(514)	-3.21%	15,990	514	Tuition for college classes, fire certifications and education supplies.
	55106	General Equipment Purchase	33,115	45,000	45,000	-	0.00%	45,000	-	Firefighting equipment purchase and replacement.

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	55122	Fire Alarm Supplies	642	-	-	-	-	-	-	Town wide fire alarm system maintenance.
	55123	Fire Prevention Supplies	2,414	5,450	5,450	-	0.00%	5,450	-	NFPA annual membership, Fire Prevention/Investigation Supplies
	55128	Fuel	11,402	15,107	12,440	(2,667)	-17.65%	15,107	2,667	Gas and diesel fuel for all fire department vehicles, Plus 800 gallon tank at fire station
	55132	General Equipment Repair	3,019	3,250	3,500	250	7.69%	3,250	(250)	Small tool & equipment repair.
	55133	General Expenses	2,160	3,200	3,200	-	0.00%	3,200	-	Background investigations, water, emergency scene rehabilitation, supplies, etc.
	55144	Hazmat Supplies	869	1,294	1,525	231	17.85%	1,294	(231)	Hazardous materials monitoring equipment, clean up and control supplies.
	55149	Hose Replacement	1,709	5,651	5,629	(22)	-0.39%	5,651	22	Fire hose replacement and repair.
	55151	Hydrant Maintenance	20,000	20,000	20,000	-	0.00%	20,000	-	Hydrant Maintenance Fee/Rental to Water Department
	55190	Mobile Communications	3,269	4,203	5,458	1,255	29.86%	4,203	(1,255)	Cell phone plan and data usage for staff cars, engines, and fire prevention
	55199	Office Equipment Maintenance	2,740	2,425	2,409	(16)	-0.66%	2,425	16	Lease Agreements/Service Contacts (copier & time clock)
	55200	Office Supplies	2,231	2,265	2,265	-	0.00%	2,265	-	Office Supplies for entire Fire Department (except Health)
	55214	Physicals	2,805	8,565	10,630	2,065	24.11%	8,565	(2,065)	Pre-employment for new hires and Annual physicals for all fire personnel.
	55050	Conf/Room/Meals	-	1,000	4,200	3,200	320.00%	1,000	(3,200)	Examples include - FDIC conference, IAFC - FRI International, IMT Annual Conference.
	55230	Protective Equipment	41,948	34,198	36,367	2,169	6.34%	34,198	(2,169)	Turnout gear replacement, inspections, repair.
	55237	Radio Repairs/Maintenance	4,931	8,728	8,728	-	0.00%	8,728	-	Maint. & programming FD Portable & Mobile Radios, Annual service contract; Emergency Operations Center radio reprogramming, replacement & repairs
	55270	Software Agreement	8,499	8,254	8,569	315	3.82%	8,254	(315)	Annual agreements for IMC data collection & dispatching, Public Eye mobile data terminals, eDispatch firefighter notification, and Knox Box Cloud Service
	55282	Building Supplies	1,962	2,000	3,128	1,128	56.40%	2,000	(1,128)	Laundry & misc bldg. cleaning supplies
	55314	Uniforms	16,656	23,830	24,496	666	2.79%	23,830	(666)	Uniforms for 32 FT employees, 3 Call members
	55319	Vehicle Maintenance	57,349	38,544	38,922	378	0.98%	38,544	(378)	Vehicle maintenance, inspections, tires, annual pump and aerial testing and certifications.
	55264	Shelter Equipment	-	1	1	-	0.00%	1	-	Agreement with SAU16 to provide shelter food/supplies
	55095	Emergency Management Equipment	962	2,500	2,500	-	0.00%	2,500	-	Upgrades to computers and on scene materials (replacement cones, barricades, signage, barriers)
	55119	FEMA Reimb -Force Labor	-	-	-	-	-	-	-	FEMA line if needed
	55118	FEMA Reimb - Force Equip	-	-	-	-	-	-	-	FEMA line if needed
		General Expenses Total	286,985	304,297	314,732	10,435	3.43%	304,297	(10,435)	
	57006	Capital Outlay	8,560	16,988	1	(16,987)	-99.99%	1	-	\$1 place holder if grant funds become available.
		Capital Outlay Total	8,560	16,988	1	(16,987)	-99.99%	1	-	
		Total Fire Department	3,669,690	3,784,396	3,828,687	44,291	1.17%	3,723,329	(105,358)	V

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Public Safety Shared Services										
Communications										
01429905	51110	PDD- Sal/Wages FT	190,863	213,831	215,446	1,615	0.76%	215,446	-	5 FT Staff
01429905	51150	PDD- Vacation Replacement OT	6,510	9,000	9,000	-	0.00%	9,000	-	covers vacation/personal days for dispatchers
01429905	51200	PDD- Sal/Wages PT	-	2,500	2,500	-	0.00%	2,500	-	Reduced to budget for one at several shifts a month
01429905	51300	PDD-Sal/Wages OT	18,065	14,600	14,600	-	0.00%	14,600	-	covers cost in emergencies and regular coverage added \$3000 from sick replacement
01429905	51350	PDD-FEMA Storm Related OT	-	1	1	-	0.00%	1	-	Expenses related to declared emergencies
01429905	51400	PDD-Longevity Pay	300	-	-	-	-	-	-	contract item
01429905	51410	PDD-Sick Replacement OT	1,855	3,000	3,000	-	0.00%	3,000	-	covers OT for dispatchers out sick removed \$3000 to be placed into reg OT
01429905	51420	PDD-Holiday Pay	11,628	9,115	9,115	-	0.00%	9,115	-	contract item
01429905	51450	PDD-Education Incentive	-	1,000	1,000	-	0.00%	1,000	-	contract item
		Salaries Total	233,640	253,047	254,662	1,615	0.64%	254,662	-	
01429905	52100	PDD-Health Insurance	36,632	47,122	84,728	37,606	79.81%	84,728	-	1.6% increase in the premium rate
01429905	52110	PDD-Dental Insurance	2,452	2,650	4,542	1,892	71.40%	4,542	-	1.5% decrease in the premium rate
01429905	52120	PDD-Life Insurance	270	270	270	-	0.00%	270	-	No change in the premium rate
01429905	52200	PDD-FICA	14,481	15,523	15,789	266	1.71%	15,789	-	Based on wages: 6.2%
01429905	52210	PDD-Medicare	3,390	3,834	3,693	(142)	-3.70%	3,693	-	Based on wages: 1.45%
01429905	52300	PDD-Retirement Town	24,641	31,687	35,454	3,767	11.89%	35,454	-	Based on wages: 14.06%
		Benefits Total	81,866	101,087	144,476	43,389	42.92%	144,476	-	
01429905	55105	PDD-Equipment Maintenance	14,559	20,825	20,825	0	0.00%	20,825	(0)	2-way comms maintenance/service yearly and monthly contracts, Acorn VS logger (\$1275). Contracts paid at the end of the year.
01429905	55108	PDD-Equipment Repair	1,300	5,800	5,800	-	0.00%	5,800	-	Uncovered replacement/repair costs for dispatch items and radio equipment and portable radios
01429905	55256	PDD-Phone Repairs/Service	-	300	450	150	50.00%	300	(150)	dispatch center phone repairs, updates, 4G fail over, sonicwall fee
		General Expenses Total	15,859	26,925	27,075	150	0.56%	26,925	(150)	
01429905	57006	PDD- Capital Outlay-Equipment	28,700	-	-	-	-	-	-	
		Capital Outlay Total	28,700	-	-	-	-	-	-	
		Communications Total	360,064	381,059	426,213	45,154	11.85%	426,063	(150)	

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Health										
01441105	51110	FH- Sal/Wages FT	58,580	60,194	61,870	1,676	2.78%	60,494	(1,376)	1 FT: Health Officer
		Salaries Total	58,580	60,194	61,870	1,676	2.78%	60,494	(1,376)	
01441105	52100	FH- Health Insurance			26,738	26,738		26,738	-	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01441105	52110	FH- Dental Insurance	1,900	1,900	1,871	(29)	-1.53%	1,871	-	1.5% decrease in the premium rate
01441105	52120	FH- Life Insurance	108	108	108	-	0.00%	108	-	No change in the premium rate
01441105	52200	FH- FICA	3,632	3,732	3,836	104	2.78%	3,751	(85)	Based on wages: 6.2%
01441105	52210	FH- Medicare	849	873	897	24	2.78%	877	(20)	Based on wages: 1.45%
01441105	52300	FH- Town Retirement	6,543	7,598	8,699	1,101	14.49%	8,505	(193)	Based on wages: 14.06%
		Benefits Total	13,033	14,211	42,149	27,938	196.60%	41,850	(299)	
01441105	55293	FH- Supplies	553	950	600	(350)	-36.84%	950	350	Health Inspection and office supplies
01441105	55224	FH- Postage	33	77	58	(19)	-24.68%	77	19	Health Dept. mailings
01441105	55055	FH- Consulting	-	1	1	-	0.00%	1	-	Hazardous Materials Remediation & Consulting for Sportsmen's Club project
01441105	55190	FH- Mobile Communications	962	1,023	1,000	(23)	-2.25%	1,023	23	Phone plan & mobile data terminal usage for Health Officer.
01441105	55191	FH- Mosquito Control	56,100	39,000	39,000	-	0.00%	39,000	-	Mosquito control maintenance contract costs
01441105	55270	FH- Software Agreement	2,388	2,400	2,400	-	0.00%	2,400	-	Metverse forms and reporting
01441105	55308	FH- Travel Reimbursement	-	500	200	(300)	-60.00%	500	300	Mileage reimbursement for Health Officer
01441105	55050	FH- Conf/Room/Meals	-	795	795	-	0.00%	795	-	Training, Meeting and Seminars for Health Officer
01441105	55088	FH- Dues	45	45	90	45	100.00%	45	(45)	Health Dept. dues & memberships
01441105	55091	FH- Education/Training	-	-	1,500	1,500	-	-	(1,500)	
		General Expenses Total	60,081	44,791	45,644	853	1.90%	44,791	(853)	
		Health Total	131,693	119,196	149,663	30,467	25.56%	147,135	(2,528)	V
		Total Public Safety Shared Services	491,757	500,255	575,876	75,621	15.12%	573,198	(2,678)	

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Public Works - General Fund										
Administration & Engineering										
01431101	51110	PWA- Sal/Wages FT	399,430	457,847	481,241	23,394	5.11%	473,007	(8,234)	6 FT: Director, Town Eng, Eng Tech, Office Mgr, Office Clerk, Asst Engineer
01431101	51200	PWA- Sal/Wages PT	-	1	1	-	0.00%	1	-	1- PT-recording secretary for River Committee @ \$15/hr
01431101	51300	PWA- Sal/Wages OT	96	500	500	-	0.00%	500	-	
		Salaries Total	399,527	458,348	481,742	23,394	5.10%	473,508	(8,234)	
01431101	52100	PWA- Health Insurance	56,284	82,348	109,979	27,631	33.55%	109,979	-	1.6% increase in the premium rate and a 1% decrease in employer contributio- Non-Union employees only (effective 7/1/2022)
01431101	52110	PWA- Dental Insurance	5,176	6,986	6,881	(105)	-1.50%	6,881	-	1.5% decrease in the premium rate
01431101	52120	PWA- Life Insurance	540	540	540	-	0.00%	540	-	No change in the premium rate
01431101	52130	PWA- LTD Insurance	1,089	1,120	1,136	16	1.43%	1,136	-	No change in the premium rate
01431101	52200	PWA- FICA	24,096	28,418	29,868	1,450	5.10%	29,357	(511)	Based on wages: 6.2%
01431101	52210	PWA- Medicare	5,635	6,646	6,985	339	5.10%	6,866	(119)	Based on wages: 1.45%
01431101	52300	PWA- Retirement Town	44,627	57,861	67,733	9,872	17.06%	66,575	(1,158)	Based on wages: 14.06%
		Benefits Total	137,448	183,919	223,122	39,203	21.32%	221,334	(1,788)	
01431101	55003	PWA- Drug/Alcohol Testing	778	1,200	1,200	-	0.00%	1,200	-	Contract w/Access; required (per USDOT) random testing for all CDL holders & screening new hires
01431101	55050	PWA- Conf/Room/Meals	-	1	3,000	2,999	299900.00%	1	(2,999)	National or regional conf 60% Dir, Town Eng; 100% Maint Supt, Hwy Supt @\$1100 ea
01431101	55058	PWA- Contracted Services	25,000	1	1	-	0.00%	1	-	Moved to CIP
01431101	55088	PWA- Dues	650	700	700	-	0.00%	700	-	Dues: APWA \$210, NHPWA \$100, Mutual Aid \$25; Licenses: PE 2@150/2 yr
01431101	55091	PWA- Education/Training	2,040	2,000	2,000	-	0.00%	2,000	-	Education and training for staff (NHMA, NHDES, NEPW Association)
01431101	55128	PWA- Fuel	1,108	1,345	1,345	-	0.00%	1,345	-	Dir & Eng vehicles
01431101	55133	PWA- General Expenses	250	850	850	-	0.00%	850	-	Meal reimbursement during extended operations per Director's determination
01431101	55158	PWA- Insurance Deductible	-	1	1	-	0.00%	1	-	Damage repairs on insurance claims
01431101	55181	PWA- Master Fuel Account	11,773	1	1	-	0.00%	1	-	Bulk fuel delivery charges less dept allocations; for 109 vehicles
01431101	55190	PWA- Mobile Communications	1,155	1,200	1,200	-	0.00%	1,200	-	60% Director, Town Engineer & Asst Engineer; 100% Highway, MiFi (Engineering)
01431101	55200	PWA- Office Supplies	8,082	10,000	10,000	-	0.00%	10,000	-	Gen office supplies \$6500; Eng supplies \$3500; plotter paper & ink, field books, Town Standards, scanning plans; 60% of copier billing
01431101	55224	PWA- Postage	881	500	500	-	0.00%	500	-	General day to day mailings
01431101	55237	PWA- Radio Repairs	-	600	600	-	0.00%	600	-	4 Desk sets, 6 portables, 42 vehicle units
01431101	55238	PWA- Radio Replacement	-	1,000	1,000	-	0.00%	1,000	-	Digital repeater to communicate with Fire & Police
01431101	55319	PWA- Vehicle Maintenance	157	600	600	-	0.00%	600	-	Dir & Eng vehicles
		General Expenses Total	52,232	19,999	22,998	2,999	15.00%	19,999	(2,999)	
01431101	55998	PWA- Due from Water Fund	(121,004)	(128,453)	(140,973)	(12,519)	9.75%	(138,968)	2,004	20% Water Fund offset
01431101	55999	PWA- Due from Sewer Fund	(121,004)	(128,453)	(140,973)	(12,519)	9.75%	(138,968)	2,004	20% Sewer Fund offset

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Org	Object	Description	2020 Actual	2021 Budget	2022 Select Board Budget	2022 SB Budget vs. 2021 Budget \$ Increase/-(Decrease)	2022 SB Budget vs. 2021 Budget %-Difference	2022 Default Budget	2022 SB Budget vs. 2022 Default Budget \$ Increase/-(Decrease)	Explanation
		Due from Water/Sewer Funds Total	(242,009)	(256,907)	(281,946)	(25,039)	9.75%	(277,937)	4,009	
		Administration & Engineering Total	347,197	405,359	445,916	40,557	10.01%	436,904	(9,012)	V

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Highways and Streets										
01431202	51110	HWY- Sal/Wages FT	644,458	660,834	667,460	6,626	1.00%	665,231	(2,229)	12 FT
01431202	51210	HWY- Sal/Wages Temp	-	1	1	-	0.00%	1	-	Intern, Summer/Fall laborer
01431202	51300	HWY- Sal/Wages OT	9,107	20,000	20,000	-	0.00%	20,000	-	Emergency ops, callouts, flood watch, voting/traffic control
01431202	51310	HWY- Sal/Wages Stand-By	7,160	7,280	7,280	-	0.00%	7,280	-	After hours on-call status, \$140/wk per union contract
01431202	51350	HWY- FEMA Storm Related OT	-	1	1	-	0.00%	1	-	Expenses related to declared emergencies
01431202	51400	HWY- Longevity Pay	7,700	6,900	7,150	250	3.62%	7,150	-	8 FT per union contract
		Salaries Total	668,425	695,016	701,892	6,876	0.99%	699,663	(2,229)	
01431202	52100	HWY- Health Insurance	209,428	214,075	207,137	(6,938)	-3.24%	207,137	-	1.6% increase in the premium rate and a 1% decrease in employer contribution- Non-Union employees only (effective 7/1/2022)
01431202	52110	HWY- Dental Insurance	13,858	13,971	14,614	643	4.60%	14,614	-	1.5% decrease in the premium rate
01431202	52120	HWY- Life Insurance	702	702	702	-	0.00%	702	-	No change in the premium rate
01431202	52200	HWY- FICA	41,561	43,091	43,517	426	0.99%	43,379	(138)	Based on wages: 6.2%
01431202	52210	HWY- Medicare	9,720	10,078	10,177	100	0.99%	10,145	(32)	Based on wages: 1.45%
01431202	52300	HWY- Retirement Town	76,084	87,908	98,686	10,778	12.26%	98,372	(313)	Based on wages: 14.06%
		Benefits Total	351,353	369,825	374,834	5,009	1.35%	374,350	(484)	
01431202	55013	HWY- Asphalt Reclamation	-	10,000	10,000	-	0.00%	10,000	-	Grinding & screening to recycle asphalt and concrete into reusable product. Screening compost and sand
01431202	55020	HWY- Bridge Repairs	-	24,000	5,500	(18,500)	-77.08%	5,500	-	Garrison Lane rehab completed-in house 2021
01431202	55066	HWY- Culvert Repairs/Replacement	797	2,000	4,000	2,000	100.00%	2,000	(2,000)	Minor repairs, replace & clearing culverts (pipes & headers)
01431202	55071	HWY- Dam Maintenance	4,875	2,500	2,500	-	0.00%	2,500	-	Dam & abutment concrete & mechanical repairs at Pickpocket, Colcord, Sloans Brook
01431202	55072	HWY - Dam Registration	400	400	400	-	0.00%	400	-	Annual NHDES fees (due December) Sloans Brook
01431202	55091	HWY- Education/Training	737	1,500	1,500	-	0.00%	1,500	-	Classes, licensing (CDL, UNH Tech Transfer classes)
01431202	55096	HWY- Emergency Traffic Control	-	500	500	-	0.00%	500	-	Uniformed officer in high traffic, emergencies
01431202	55107	HWY- Equipment Rentals	-	2,000	4,500	2,500	125.00%	2,000	(2,500)	Rental of equipment not owned by Town, including bulldozer, excavator, grader, screen
01431202	55128	HWY- Fuel	30,272	19,455	19,455	-	0.00%	19,455	-	Fuel for highway dept vehicles & equipment
01431202	55134	HWY- General Hand Tools	3,052	3,500	4,000	500	14.29%	3,500	(500)	Repl/repair hand tools incl. compacter, hand-saw, chainsaws, small power tools
01431202	55190	HWY- Mobile Communications	1,437	1	1	-	0.00%	1	-	moved to phone reimbursement
01431202	55212	HWY- Phone Reimbursement	1,760	2,400	2,400	-	0.00%	2,400	-	Cell Phone stipend \$40/mo for Supt + 3 Foremen
01431202	55257	HWY- Safety Equipment	5,107	4,000	5,000	1,000	25.00%	4,000	(1,000)	Hardhats, vests, eye protection, Technu, steel-toed boot repl \$185/yr per employee
01431202	55267	HWY- Signs	7,657	7,000	8,000	1,000	14.29%	7,000	(1,000)	Sign replacement for retro reflectivity, damages.
01431202	55285	HWY- Storm Drain Repair	5,010	6,000	6,000	-	0.00%	6,000	-	Repair drain castings, 1,305 catch basins
01431202	55286	HWY- Street Marking	24,313	25,000	35,000	10,000	40.00%	25,000	(10,000)	Fog lines, center lines, parking spaces (butyl rubber by contractor); crosswalks 2x yr
01431202	55287	HWY- Street Repairs/Maint	16,821	18,000	18,000	-	0.00%	18,000	-	Patching town roads & shoulder repair materials; includes asphalt, concrete, gravel
01431202	55310	HWY- Tree Maintenance	17,333	17,500	20,000	2,500	14.29%	17,500	(2,500)	All trees in Town ROW & parks incl pruning, fertilizing & removal w/ licensed arborist; increasing demands for tree removal & pruning; additional street trees at Lincoln & presence of Emerald Ash Borer (EAB)

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01431202	55314	HWY- Uniforms	7,022	6,000	6,700	700	11.67%	6,000	(700)	12 employees (Laundering, repair and replacement)
01431202	55319	HWY- Vehicle Maintenance	32,454	40,000	50,000	10,000	25.00%	40,000	(10,000)	Maintenance of all dept vehicles and equip
01431202	55337	HWY- Weed Control	8,000	8,000	8,000	-	0.00%	8,000	-	Along medians & curbing; contract w/licensed herbicide applicator, \$2000/app x 4/yr
		General Expenses Total	167,047	199,756	211,456	11,700	5.86%	181,256	(30,200)	

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01431202	55251	HWY-Road Paving/Maintenance	605,618	700,000	800,000	100,000	14.29%	700,000	(100,000)	Incl crack sealing, reconstruction, etc. 3% increase material cost
01431202	55067	HWY- Culvert Replacement	5,551	23,000	10,000	(13,000)	-56.52%	10,000	-	Tamarind Lane 18" steel culvert replacement 2021
01431202	55266	HWY- Sidewalks/Curbing	-	10,000	15,000	5,000	50.00%	10,000	(5,000)	Sidewalks and curbing, minor repair & replacements
01431202	55284	HWY- Storm Drain Cleaning	19,980	20,000	30,000	10,000	50.00%	30,000	-	Annual clean 50% catch basins, material testing (pre-Covid 20% inc) MS4 permit compliance
		Capital Outlay Total	631,149	753,000	855,000	102,000	13.55%	750,000	(105,000)	
		Highways & Streets Total	1,817,974	2,017,597	2,143,182	125,585	6.22%	2,005,269	(137,913)	V
Snow Removal										
01431903	51300	PS- Sal/Wages - OT Snow	45,201	70,000	70,000	-	0.00%	70,000	-	Includes Mechanic
01431903	51350	PS- Sal/Wages - FEMA Storm Related	-	1	1	-	0.00%	1	-	Expenses related to declared emergencies
		Salaries Total	45,201	70,001	70,001	-	0.00%	70,001	-	
01431903	52200	PS- FICA	2,808	4,340	4,340	-	0.00%	4,340	-	Based on wages: 6.2%
01431903	52210	PS- Medicare	657	1,015	1,015	-	0.00%	1,015	-	Based on wages: 1.45%
01431903	52300	PS- Retirement Town	4,925	8,831	9,842	1,011	11.45%	9,842	-	Based on wages: 14.06%
		Benefits Total	8,390	14,186	15,197	1,011	7.13%	15,197	-	
01431903	55026	PS- Calcium Chloride	-	1	1	-	0.00%	1	-	Salt additive used during harsh temperatures in the winter
01431903	55061	PS- Contracted Snow Removal	2,250	45,000	45,000	-	0.00%	45,000	-	Hire contractors w/10 wheelers to remove snow for safety downtown, Lincoln St, Ports Ave.
01431903	55118	PS- FEMA Reimb Force Equip	-	1	1	-	0.00%	1	-	Expenses declared winter emergencies
01431903	55119	PS- FEMA Reimb Force Labor	-	1	1	-	0.00%	1	-	Expenses declared winter emergencies
01431903	55128	PS- Fuel	5,608	17,000	17,000	-	0.00%	17,000	-	Fuel for snow removal vehicles
01431903	55216	PS- Plow Damages	742	3,500	3,500	-	0.00%	3,500	-	Private property damage caused by snow plows
01431903	55218	PS- Plowing	101,803	80,000	80,000	-	0.00%	80,000	-	Hire contractors to plow, including dedicated Lincoln St improvements
01431903	55258	PS- Salt	61,217	60,000	60,000	-	0.00%	60,000	-	Winter salt for town roads, sidewalks, parking lots; 2020 \$46.75/ton
01431903	55259	PS- Sand	1,440	1,000	2,000	1,000	100.00%	1,000	(1,000)	Purchase sand during winter months to spread along the town roads, sidewalks, parking lots
01431903	55319	PS- Vehicle Maintenance	16,838	20,500	20,500	-	0.00%	20,500	-	Repair snow plows and snow removal equip
		General Expenses Total	189,899	227,003	228,003	1,000	0.44%	227,003	(1,000)	
		Snow Removal Total	243,489	311,190	313,201	2,011	0.65%	312,201	(1,000)	V

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Solid Waste Disposal										
01432304	51200	SW- Sal/Wages PT	17,544	18,627	19,146	519	2.79%	18,720	(426)	1 PT @ 16 hrs/wk including transfer station winter schedule and weekend trash removal
01432304	51300	SW- Sal/Wages OT	9,611	4,000	4,000	-	0.00%	4,000	-	OT for Highway employees assigned to Transfer Station
		Salaries Total	27,155	22,627	23,146	519	2.29%	22,720	(426)	
01432304	52200	SW- FICA	1,682	1,403	1,435	32	2.29%	1,409	(26)	Based on wages: 6.2%
01432304	52210	SW- Medicare	393	328	336	8	2.29%	329	(6)	Based on wages: 1.45%
01432304	52300	SW-Retirement	1,054	505	562	57	11.37%	562	-	Based on wages: 14.06%
		Benefits Total	3,129	2,236	2,333	97	4.34%	2,300	(33)	
01432304	55018	SW- Blue Bags	154,420	115,000	115,000	-	0.00%	115,000	-	Includes vendor delivery to store; offset by revenue; projected production cost 30% increase after Jul 2021
01432304	55054	SW- Construction Debris	12,802	10,000	13,400	3,400	34.00%	10,000	(3,400)	Construction debris container at Transfer Station
01432304	55082	SW- Disposal/Recycling Contract	1,015,262	1,030,000	996,000	(34,000)	-3.30%	1,030,000	34,000	Current contract with Waste Management expires May 2022; proposed extension reflects 5.6% annual increases; recycled materials value increasing (costs decreasing)
01432304	55086	SW- Brush Grinding	1,840	15,000	20,000	5,000	33.33%	15,000	(5,000)	Brush grinding & removal by contractor 2 to 3x per yr as space needs require (contracted Dirt Doctor thru 2022)
01432304	55021	SW-Brush Cutting/Removal	18,000	-	-	-	-	-	-	
01432304	55091	SW- Education/Training	100	200	200	-	0.00%	200	-	Solid waste training
01432304	55092	SW- Electricity	1,800	1,500	1,500	-	0.00%	1,500	-	Transfer station building
01432304	55093	SW- Electronic Waste Expense	10,602	10,000	10,000	-	0.00%	10,000	-	Removal of electronic waste collected at Transfer Station, offset by sticker revenue
01432304	55150	SW- Household Haz Waste Removal	32,982	42,750	42,750	-	0.00%	42,750	-	Cost of annual Oct event; Exeter share \$11,300 the rest offset by regional collection revenue & State grant
01432304	55163	SW- Landfill Monitoring	33,672	100,000	41,035	(58,965)	-58.97%	100,000	58,965	Gas and water quality testing, including PFAS & 1,4-dioxane at Cross Road landfill, GMZ expanded & 3 monitoring wells added \$31k; replace damaged soil gas standpipes \$10k; (landfill cap settlement & slope repair \$75k Oct 2021)
01432304	55186	SW- Metal Removal	1,150	1,500	1,500	-	0.00%	1,500	-	Hauling charge to remove metals & white goods
01432304	55201	SW- Operations Maintenance	5,732	5,000	6,000	1,000	20.00%	5,000	(1,000)	Mowing, materials and supplies at the Transfer Station (Security cameras and equipment)
01432304	55244	SW- Recycle Containers	18,930	13,100	19,000	5,900	45.04%	13,100	(5,900)	65 gal carts unit price increase from \$40 to \$58 plus freight; offset by revenue
01432304	55293	SW- Supplies	1,747	1,500	1,500	-	0.00%	1,500	-	Stickers and garbage litter bags for Town & Public Works Offices to sell
01432304	55300	SW- Tire Disposal	-	2,000	2,000	-	0.00%	2,000	-	Disposal of Town tires
01432304	55366	SW- Yard Waste	15,506	15,972	16,450	478	2.99%	15,972	(478)	Twice per year curbside collection- leaf and yard waste
01432304	55551	SW- Food Waste Compost Program	-	-	2,741	2,741	-	-	(2,741)	Weekly collection at Transfer Station (Mr. Fox)
		General Expenses Total	1,324,543	1,363,522	1,289,076	(74,446)	-5.46%	1,363,522	74,446	
		Solid Waste Disposal Total	1,354,828	1,388,385	1,314,555	(73,830)	-5.32%	1,388,542	73,987	V

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Street Lights										
01431605	55092	PW- Electricity- Street Lights	162,582	160,000	160,000	-	0.00%	160,000	-	All street lights in Town rights-of-way High St, Green St, Alum Dr, Holland Way, Continental Dr signals; controllers, loop detectors, bulbs, audibles & emergency vehicle pre-emption controllers
01431605	55303	PW- Traffic Light Maintenance	2,590	9,000	9,000	-	0.00%	9,000	-	
		General Expenses Total	165,172	169,000	169,000	-	0.00%	169,000	-	
		Street Lights Total	165,172	169,000	169,000	-	0.00%	169,000	-	V
Stormwater										
01431118	55293	STW- Supplies	630	2,700	2,700	-	0.00%	2,700	-	Pet waste bags (Town Clerk & Highway), plotter supplies (ink, printheads, paper)
01431118	55058	STW- Contracted Services	45,443	46,740	57,100	10,360	22.17%	57,100	-	wet weather sample 134 outfalls/6 years ~ 22 outfalls/yr x \$700/outfall = \$14,400; outfall catchment system vulnerability factor (SVF) inventory (age, failure criticality prioritization) \$10k; quarterly SWPPP inspections \$4500; street & lot guidelines & green infrastructure rpt \$3k; AMP project TN changes \$6k; MS4 annual rpt \$5200; TN (NPS only) annual report \$8k; staff training \$5k
01431118	55190	STW-Mobile Communications	-	480	480	-	0.00%	480	-	Tablet/mifi \$40.12/mo
01431101	55102	STW- EPA Stormwater Phase II								
01431118	55291	STW- Subscriptions	3,424	4,080	4,080	-	0.00%	4,080	-	GPS, SmartNet, PeopleForms subscriptions
01431118	55386	STW- Catch Basin Replacement			28,000	28,000		28,000	-	Replace 7 Catch basins @ \$4k each (MS4 Permit requirement)
		General Expenses Total	68,165	54,000	92,360	38,360	71.04%	92,360	-	
		Stormwater Total	68,165	54,000	92,360	38,360	71.04%	92,360	-	V
		Subtotal before Maintenance	3,996,826	4,345,631	4,478,214	132,684	3.05%	4,404,277	(73,938)	

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Public Works - Maintenance										
General										
01419406	51110	PM- Sal/Wages FT	223,828	272,095	275,012	2,917	1.07%	273,246	(1,766)	5 FT Maint Supt, Custodian, 3 Maint Techs
01419406	51200	PM- Sal/Wages PT	33,484	34,612	35,132	520	1.50%	34,784	(348)	1 PT Custodian @ 34hr per week
01419406	51300	PM- Sal/Wages OT	7,136	3,000	3,000	-	0.00%	3,000	-	Emergencies, callouts
01419406	51310	PM- Sal/Wages Stand-By	7,160	7,280	7,280	-	0.00%	7,280	-	Pay for after hours on-call status, \$140/week per union contract
01419406	51350	PM- FEMA Storm Related OT	-	1	1	-	0.00%	1	-	Expenses related to declared emergencies
01419406	51400	PM- Longevity Pay	1,500	1,550	1,600	50	3.23%	1,600	-	2 FT per union contract
		Salaries Total	273,108	318,538	322,025	3,487	1.09%	319,911	(2,114)	
						-				
01419406	52100	PM- Health Insurance	51,046	72,725	73,688	963	1.32%	73,688	-	1.6% increase in the premium rate and a 1% decrease in employer contribution- Non-Union employees only (effective 7/1/2022)
01419406	52110	PM- Dental Insurance	4,015	5,936	5,846	(90)	-1.52%	5,846	-	1.5% decrease in the premium rate
01419406	52120	PM- Life Insurance	324	324	324	-	0.00%	324	-	No change in the premium rate
01419406	52200	PM- FICA	16,277	19,749	19,966	216	1.09%	19,834	(131)	Based on wages: 6.2%
01419406	52210	PM- Medicare	3,807	4,619	4,669	51	1.09%	4,639	(31)	Based on wages: 1.45%
01419406	52300	PM- Retirement Town	26,431	35,894	40,337	4,443	12.38%	40,089	(248)	Based on wages: 14.06%
		Benefits Total	101,899	139,247	144,830	5,583	4.01%	144,420	(410)	
01419406	55048	PM- Computer Software	3,000	3,000	5,000	2,000	66.67%	3,000	(2,000)	Dropping TMA for annual maint of Fleet & Facility Maint software TMA (Dec); converting to People GIS work order system
01419406	55058	PM- Contract Services	36,035	43,000	46,500	3,500	8.14%	43,000	(3,500)	Town buildings roof snow removal \$6k; contracted cleaning Town Offices \$26k; Rec Ctr 2x week starting 2020 (\$11k)
01419406	55069	PM- Custodial Supplies	22,733	16,000	18,000	2,000	12.50%	16,000	(2,000)	All Town buildings' paper & cleaning products
01419406	55549	PM- Covid-19 Expenses		11,000	6,000	(5,000)	-45.45%	11,000	5,000	Rec Ctr & Snr Ctr daily & TH Public Restrooms 2/wk \$8k; \$3k in custodial supplies
01419406	55091	PM- Education/Training	680	800	800	-	0.00%	800	-	Continuing education requirements for License renewals Master Elect, Journeyman Plumber/Gas fitter. Education seminars Carpenter.
01419406	55128	PM- Fuel	3,754	4,000	4,000	-	0.00%	4,000	-	Maintenance Dept vehicles (5); also includes loaner vehicles to Town Departments
01419406	55173	PM- Licenses	-	300	300	-	0.00%	300	-	Licenses for Electrician and HVAC Plumber Tech
01419406	55176	PM- Maintenance Bld Materials	924	1,200	1,200	-	0.00%	1,200	-	Stock paint, putty, nails, screws
01419406	55178	PM- Maintenance Tools	2,012	3,000	3,000	-	0.00%	3,000	-	HVAC Tech, plumber, elec. tools, replenish drill bits, small power tools
01419406	55190	PM- Mobile Communications	404	600	600	-	0.00%	600	-	Maint. Superintendent cell phone
01419406	55257	PM- Safety Equipment	1,005	2,000	2,000	-	0.00%	2,000	-	Fall protection, eye protection, steel-toed boot replacement \$185/yr
01419406	55314	PM- Uniforms	3,269	5,500	5,500	-	0.00%	5,500	-	Uniforms and cleaning for 5 Staff
		General Expenses Total	73,816	90,400	92,900	2,500	2.77%	90,400	(2,500)	
		General Maintenance Total	448,824	548,185	559,755	11,570	2.11%	554,731	(5,024)	V

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Town Buildings										
		Town Buildings-Water/Sewer Bills	14,637	17,005	16,735	(270)	-1.59%	17,005	270	Water/Sewer bills for Town Buildings
		Town Buildings- Building Maintenance	63,601	72,500	76,500	4,000	5.52%	72,500	(4,000)	Building Maintenance for Town Buildings, Incl Swasey Parkway & Raynes Barn
		Town Buildings-Covid-19 Expenses	-	5,000	5,000	-	0.00%	5,000	-	Covid-19 for Town Buildings
		Town Buildings- Natural Gas	47,852	60,000	60,000	-	0.00%	60,000	-	Natural Gas for Town Buildings
		Town Buildings- Electricity	95,180	107,950	104,950	(3,000)	-2.78%	107,950	3,000	Electricity for Town Buildings, Incl. Swasey Parkway & Raynes Barn
		Train Station- Supplies	737	3,800	3,800	-	0.00%	3,800	-	Light fixtures, electrical breakers, signage
		Train Station- Platform Lease Liability	23,096	23,790	23,790	-	0.00%	23,790	-	Platform Lease Liability Insurance for Train Station
		Train Station- Platform Lease	3,332	3,400	3,400	-	0.00%	3,400	-	Platform Lease for Train Station
		Town Buildings Total	248,434	293,445	294,175	730	0.25%	293,445	(730)	V
Maintenance Projects										
01419406	55177	PM- Maintenance Projects	100,000	100,000	100,000	-	0.00%	100,000	-	Town owned building projects
		Total Maintenance Projects	100,000	100,000	100,000	-	0.00%	100,000	-	V
		Town Maintenance/Buildings Total	797,258	941,630	953,930	12,300	1.31%	948,176	(5,754)	
Mechanics/Garage:										
01419415	51110	PG- Sal/Wages FT	99,496	145,704	147,181	1,477	1.01%	147,181	-	3 FT: 1 Mech foreman; 2 Mechanics
01419415	51300	PG- Sal/Wages OT	3,297	3,000	3,000	-	0.00%	3,000	-	Mechanic OT -76 hours per year
		Salaries Total	103,713	148,704	150,181	1,477	0.99%	150,181	-	
01419415	52100	PG- Health Insurance	41,420	72,545	80,677	8,132	11.21%	80,677	-	1.6% increase in the premium rate
01419415	52110	PG- Dental Insurance	2,775	4,850	5,614	764	15.75%	5,614	-	1.5% decrease in the premium rate
01419415	52120	PG- Life Insurance	162	162	162	-	0.00%	162	-	No change in the premium rate
01419415	52200	PG- FICA	6,710	9,220	9,311	92	0.99%	9,311	-	Based on wages: 6.2%
01419415	52210	PG- Medicare	1,569	2,156	2,178	21	0.99%	2,178	-	Based on wages: 1.45%
01419415	52300	PG- Retirement Town	11,195	18,797	21,115	2,318	12.33%	21,115	-	Based on wages: 14.06%
		Benefits Total	63,832	107,730	119,057	11,327	10.51%	119,057	-	
01419415	55128	PG- Fuel	1,037	1,600	1,600	-	0.00%	1,600	-	Mechanics shop truck & forklift
01419415	55129	PG- Fuel Dispensing System	3,115	4,000	4,000	-	0.00%	4,000	-	Fuel pumps, UST inspection, reporting equipment, 23 year old fuel island maintenance
01419415	55183	PG- Mechanics Tools	1,808	3,000	3,900	900	30.00%	3,000	(900)	Increase mechanics' allowance from \$500 to \$800/ea (hasn't increased since 2000); replace Town owned tools; rental
01419415	55316	PG- Vehicle Equipment Stock	5,092	5,000	5,000	-	0.00%	5,000	-	Fluids, filters, bulbs, nuts & bolts for all Town Departments
01419415	55319	PG- Vehicle Maintenance	941	2,000	2,000	-	0.00%	2,000	-	Maintenance Dept vehicles (5) + forklift
01419415	55338	PG- Weight Testing/Repair	500	1,000	1,000	-	0.00%	1,000	-	3 mechanic lifts certified testing & repair, 2 crane mounted electric hoists
		General Expenses Total	12,494	16,600	17,500	900	5.42%	16,600	(900)	
		Mechanics/Garage Total	180,039	273,034	286,738	13,704	5.02%	285,838	(900)	V
		Total Public Works	4,974,123	5,560,195	5,718,883	158,688	2.85%	5,638,291	(80,592)	V

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Welfare & Human Services										
Welfare										
01444110	51110	WE- Sal/Wages FT	7,924	8,152	10,660	2,508	30.77%	10,423	(237)	
		Salaries Total	7,924	8,152	10,660	2,508	30.77%	10,423	(237)	
01444110	52200	WE- FICA	459	505	661	156	30.77%	646	(15)	Based on wages: 6.2%
01444110	52210	WE- Medicare	107	118	155	36	30.77%	151	(3)	Based on wages: 1.45%
01444110	52300	WE-Retirement - Town	885	1,029	1,499	470	45.66%	1,466	(33)	Based on wages: 14.06%
		Benefits Total	1,451	1,653	2,314	662	40.04%	2,263	(51)	
01444110	55025	WE- Burial Expense	2,250	3,000	3,000	-	0.00%	3,000	-	Cremation - aging low income population
01444110	55050	WE- Conf/Room/Meals	121	200	200	-	0.00%	200	-	Zoom NHLWAA Annual Mtg
01444110	55075	WE - Direct Relief- Electricity	1,026	7,500	6,000	(1,500)	-20.00%	7,500	1,500	
01444110	55076	WE - Direct Relief-Food/Gas	-	500	500	-	0.00%	500	-	Grocery store gift cards when St. V de P not available.
01444110	55077	WE - Direct Relief - Heat	-	2,500	2,500	-	0.00%	2,500	-	Oil or gas
01444110	55078	WE - Direct Relief-Medical	-	2,500	2,500	-	0.00%	2,500	-	Usually advocate to other agencies.
01444110	55079	WE - Direct Relief- Rent	58,990	45,000	19,000	(26,000)	-57.78%	45,000	26,000	This line has an offsetting revenue account
01444110	55541	WE - Direct Relief- Hotel	-	-	27,000	27,000	-	-	(27,000)	When shelters unavailable or if children/elderly/handicapped involved.
01444110	55088	WE- Dues	-	55	140	85	154.55%	55	(85)	State local welfare dues \$40; Housing dues \$100
01444110	55106	WE- Equipment Purchase	-	-	-	-	-	-	-	
01444110	55133	WE- Direct Relief General Expense	2,818	1,500	1,500	-	0.00%	1,500	-	Direct relief that doesn't fall under other lines i.e. car repairs, daycare, etc.
01444110	55190	WE- Mobile Communications	180	180	180	-	0.00%	180	-	Off hours usag /split 50/50 with TM budget
01444110	55200	WE-Office Supplies	65	210	150	(60)	-28.57%	210	60	notebooks, folders and desk supplies.
01444110	55224	WE- Postage	40	20	30	10	50.00%	20	(10)	Client/state/agencies - postage
01444110	55308	WE- Travel Reimbursement	-	150	150	-	0.00%	150	-	Local monthly meetings, NHMA Conference - Manchester, State Monthly Meetings -Concord, Seminars
		General Expenses Total	65,491	63,315	62,850	(465)	-0.73%	63,315	465	
		Welfare Total	74,866	73,120	75,825	2,705	3.70%	76,001	176	V
Human Services										
01444511	55360	HS- Human Services Funding	103,430	106,720	105,105	(1,615)	-1.51%	106,720	1,615	See separate list (Human Services Funding Committee)
		Human Services Total	103,430	106,720	105,105	(1,615)	-1.51%	106,720	1,615	V
		Total Welfare & Human Services	178,296	179,840	180,930	1,090	0.61%	182,721	1,791	V

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Parks & Recreation										
Recreation										
01452001	51110	PR- Sal/Wages FT	244,956	252,939	257,136	4,197	1.66%	251,985	(5,151)	4 FT: Director, Asst. Director, Rec Coord, Office Manager
01452001	51300	PR- Sal/Wages OT	1,163	1,200	-	(1,200)	-100.00%	-	-	Recreation Coordinator nights and weekends
		Salaries Total	246,119	254,139	257,136	2,997	1.18%	251,985	(5,151)	
01452001	52100	PR- Health Insurance	35,273	36,275	63,378	27,103	74.72%	63,378	-	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01452001	52110	PR- Dental Insurance	4,345	4,345	4,277	(68)	-1.57%	4,277	-	1.5% decrease in the premium rate
01452001	52120	PR- Life Insurance	324	325	270	(55)	-16.92%	270	-	No change in the premium rate
01452001	52130	PR- LTD Insurance	832	859	883	24	2.79%	883	-	No change in the premium rate
01452001	52200	PR- FICA	14,947	15,757	15,942	186	1.18%	15,623	(319)	Based on wages: 6.2%
01452001	52210	PR- Medicare	3,495	3,685	3,728	43	1.18%	3,654	(75)	Based on wages: 1.45%
01452001	52300	PR- Retirement Town	27,492	32,078	36,153	4,075	12.70%	35,429	(724)	Based on wages: 14.06%
		Benefits Total	86,707	93,324	124,632	31,309	33.55%	123,514	(1,118)	
01452001	55088	PR- Dues	655	700	700	-	0.00%	700	-	NHRP/NRPA/NEPA Dues for Department Staff
01452001	55224	PR- Postage	62	150	150	-	0.00%	150	-	General office mailing-Done towards the winter
01452001	55293	PR- Supplies	881	1,500	1,500	-	0.00%	1,500	-	Office supplies: pens, paper, ink and other supplies
01452001	55542	PR- Senior Services	1,119	7,500	5,000	(2,500)	-33.33%	7,500	2,500	Senior Programming Initiative
		General Expenses Total	2,717	9,850	7,350	(2,500)	-25.38%	9,850	2,500	
		Recreation Total	335,543	357,313	389,118	31,806	8.90%	385,349	(3,769)	V
Parks										
01452002	51110	PK- Sal/Wages FT	73,834	77,068	85,613	8,545	11.09%	85,613	-	2 FT (Foreman and Laborer)
01452002	51300	PK- Sal/Wages OT	5,677	5,500	4,500	(1,000)	-18.18%	4,500	-	OT for 2 FT Employees
01452002	51400	PK- Longevity Pay	900	1,000	-	(1,000)	-100.00%	-	-	Per Union Contract
		Salaries Total	80,411	83,568	90,113	6,545	7.83%	90,113	-	
01452002	52100	PK- Health Insurance	28,606	29,410	46,813	17,403	59.17%	46,813	-	1.6% increase in the premium rate
01452002	52110	PK- Dental Insurance	1,593	1,593	2,906	1,313	82.42%	2,906	-	1.5% decrease in the premium rate
01452002	52120	PK- Life Insurance	108	108	108	-	0.00%	108	-	No change in the premium rate
01452002	52200	PK- FICA	4,730	5,181	5,587	406	7.83%	5,587	-	Based on wages: 6.2%
01452002	52210	PK- Medicare	1,106	1,212	1,307	95	7.83%	1,307	-	Based on wages: 1.45%
01452002	52300	PK- Retirement Town	8,982	10,576	12,670	2,094	19.80%	12,670	-	Based on wages: 14.06%
		Benefits Total	45,125	48,080	69,391	21,311	44.32%	69,391	-	

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01452002	55033	PK- Chem Toilet Rental	1,502	1,900	2,100	200	10.53%	1,900	(200)	Prices skyrocketed due to covid and a shortage of porta potties.
01452002	55058	PK- Contract Services	46,843	45,050	45,050	-	0.00%	45,050	-	The cost of materials and labor has increased due to covid. This line is very important for the parks to stay well maintained. We will attempt to do more inhouse once we are fully staffed.
01452002	55106	PK- Equipment Purchase	2,013	3,000	5,000	2,000	66.67%	3,000	(2,000)	We are looking to replace one of our oldest trailers that needs numerous repairs and doesn't actually meet out needs with an enclosed trailer. This true landscape trailer would bring functionality as well as security for our equipment while providing additional storage options. Having a mobile garage will increase our efficiency of our workers who need to load and unload the mowers each night to preserve them.
01452002	55108	PK- Equipment Repairs	700	850	850	-	0.00%	850	-	We have had numerous repairs on various pieces of equipment. This should remain level funded.
01452002	55109	PK- Equipment Supplies	7,800	8,800	7,800	(1,000)	-11.36%	8,800	1,000	Flags, field paint, keys and locks, lumber misc.
01452002	55128	PK- Fuel	2,693	5,165	4,200	(965)	-18.68%	5,165	965	Fuel estimate-We are evaluating our routes to become more efficient.
01452002	55164	PK- Landscaping Supplies	11,849	15,500	14,500	(1,000)	-6.45%	15,500	1,000	Purchase of mulch, playground chips, flowers, weed fabric. And infield top dressing. We are looking to replace all the planting around the town bandstand in the spring of 2022.
01452002	55239	PK- Park Maintenance	6,940	7,000	7,000	-	0.00%	7,000	-	This line include irrigation repairs, dock installation as well as purchasing of park supplies like garbage cans.
01452002	55267	PK- Signs	948	700	700	-	0.00%	700	-	Several signs need replacement such as Gilman Park, Pool, as well as Stewart.
01452002	55314	PK- Uniforms	707	750	750	-	0.00%	750	-	Shoes, shirts, pants (pricing has increased for beathable material for shirts).
01452002	55319	PK- Vehicle Maintenance	2,267	2,500	2,500	-	0.00%	2,500	-	We are still looking to add snow tires. We had several vehicle repairs that popped up due to accidents which changed our priorities.
		General Expenses Total	84,264	91,215	90,450	(765)	-0.84%	91,215	765	
		Parks Total	209,800	222,863	249,954	27,091	12.16%	250,719	765	V
		Total Parks & Recreation	545,343	580,176	639,072	58,896	10.15%	636,067	(3,004)	V
Other Culture & Recreation										
Other Culture & Recreation										
01452004	55111	OC- Exeter Arts Committee				-				Inactive Committee
01452004	55036	OC- Christmas Lights	5,089	5,000	5,000	-	0.00%	5,000	-	Churchill's greenery, Unutil electric bill
01452004	55037	OC- Christmas Parade	3,000	4,500	4,500	-	0.00%	4,500	-	Parade costs including bands, Police detail, etc.
01452004	55292	OC- Summer Concerts	7,270	9,000	9,000	-	0.00%	9,000	-	Summer concerts in Swasey Parkway
		Other Culture & Recreation Total	15,359	18,500	18,500	-	0.00%	18,500	-	V
Special Events										
01452005	55112	SE- Exeter Brass Band	-	3,500	4,000	500	14.29%	3,500	(500)	Payments to brass band performers

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01452005	55320	SE- Veteran's Activities	3,627	3,500	3,500	-	0.00%	3,500	-	Memorial Day flags, Vets Day flags, Lunch
01452005	55006	SE- Fireworks	-	8,000	8,000	-	0.00%	8,000	-	Fireworks for AIM Festival
		Special Events Total	3,627	15,000	15,500	500	3.33%	15,000	(500)	V
		Total Other Culture & Recreation	18,986	33,500	34,000	500	1.49%	33,500	(500)	V
Public Library										
Library										
01455001	51110	LB- Sal/Wages FT	454,264	468,192	490,683	22,491	4.80%	479,769	(10,914)	8 FT Employees
01455001	51200	LB- Sal/Wages PT	103,974	183,340	191,500	8,160	4.45%	191,500	-	14 PT Employees
		Salaries Total	558,238	651,532	682,183	30,651	4.70%	671,269	(10,914)	
01455001	52100	LB- Health Insurance	85,532	105,795	106,165	370	0.35%	106,165	-	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
01455001	52110	LB- Dental Insurance	6,208	6,208	6,114	(94)	-1.51%	6,114	-	1.5% decrease in the premium rate
01455001	52120	LB- Life Insurance	486	486	486	-	0.00%	486	-	No change in the premium rate
01455001	52130	LB- LTD Insurance	1,080	1,092	1,086	(6)	-0.55%	1,086	-	No change in the premium rate
01455001	52200	LB- FICA	33,898	40,395	42,295	1,900	4.70%	41,619	(677)	Based on wages: 6.2%
01455001	52210	LB- Medicare	7,928	9,447	9,892	444	4.70%	9,733	(158)	Based on wages: 1.45%
01455001	52300	LB- Retirement Town	50,741	59,096	68,990	9,894	16.74%	67,456	(1,535)	Based on wages: 14.06%
01455001	52500	LB- Unemployment Comp	-	218	182	(36)	-16.51%	182	-	Primex
01455001	52600	LB- Workers Comp Insurance	3,037	3,120	3,308	188	6.03%	3,308	-	Primex
01455001	55172	LB- Liability Insurance	1,158	1,274	1,338	64	5.02%	1,338	-	Primex
		Benefits Total	195,806	227,131	239,856	12,725	5.60%	237,487	(2,369)	
01455001	55233	LB- Public Services	206,304	202,604	202,604	-	0.00%	202,604	-	Appropriation for general Library expenses paid directly by Library
01455001	55313	LB- Transfer Budget Balance	52,017	-	-	-	-	-	-	
		General Expenses Total	258,321	202,604	202,604	-	0.00%	202,604	-	
		Total Library	1,012,365	1,081,267	1,124,643	43,376	4.01%	1,111,360	(13,283)	V
Debt Service & Capital										
Debt Services										
01471121	58003	GF- Epping Rd Water Tank	105,000	105,000	105,000	-	0.00%	105,000	-	2028 Final payment
01471121	58004	GF- Great Dam Removal	155,000	155,000	155,000	-	0.00%	155,000	-	2024 Final payment
01471121	58005	GF- Great Dam Study	34,800	34,200	-	(34,200)	-100.00%	-	-	2021 Final payment
01471121	58007	GF- Sidewalk Program	55,000	55,000	55,000	-	0.00%	55,000	-	2025 Final payment
01471121	58008	GF- Linden St. Bridge/Culvert	70,000	70,000	70,000	-	0.00%	70,000	-	2025 Final payment
01471121	58026	GF- Lincoln Street Ph#2	97,188	97,188	97,188	-	0.00%	97,188	-	2032 Final payment
01471121	58029	GF- Court Street Culvert	116,090	116,090	116,090	-	0.00%	116,090	-	2027 Final payment
01471121	58031	GF- String Bridge Rehabilitation	65,000	65,000	60,000	(5,000)	-7.69%	60,000	-	2023 Final payment
01471121	58034	GF- Rec Park Development	45,600	45,000	45,000	-	0.00%	45,000	-	2024 Final payment
01471121	58035	GF- Salem St. Utility Design & Engin	5,908	5,538	5,538	-	0.00%	5,538	-	2024 Final payment
01471121	58037	GF- Library Renovations/Addition	-	251,600	255,000	3,400	1.35%	255,000	-	2035 Final payment
01471121	58835	GF- Salem St. Utility Improvements	-	-	56,996	56,996	-	56,996	-	2036 Final payment
		GF Debt Service Principal Total	749,585	999,616	1,020,812	21,196	2.12%	1,020,812	-	
01472122	58514	GF- Epping Rd Water Tank Interest	44,778	44,027	38,756	(5,271)	-11.97%	38,756	-	2028 Final payment
01472122	58515	GF- Great Dam Removal Interest	39,525	31,620	23,715	(7,905)	-25.00%	23,715	-	2024 Final payment
01472122	58516	GF- Great Dam Study Interest	2,070	1,026	-	(1,026)	-100.00%	-	-	2021 Final payment

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01472122	58518	GF- Sidewalk Program Interest	9,808	7,553	5,848	(1,705)	-22.57%	5,848	-	2025 Final payment
01472122	58519	GF- Linden St. Bridge/Culvert	12,176	9,306	7,136	(2,170)	-23.32%	7,136	-	2025 Final payment
01472122	58527	GF- Lincoln Street Ph#2	60,548	55,591	50,635	(4,956)	-8.92%	50,635	-	2032 Final payment
01472122	58528	GF- Court Street Culvert	46,131	40,211	34,290	(5,921)	-14.72%	34,290	-	2027 Final payment
01472122	58530	GF- String Bridge Rehabilitation	12,750	9,435	6,120	(3,315)	-35.14%	6,120	-	2023 Final payment
01472122	58534	GF- Rec Park Development	12,624	9,180	6,885	(2,295)	-25.00%	6,885	-	2024 Final payment
01472122	58535	GF- Salem St. Utility Design & Engin	1,519	1,083	800	(283)	-26.13%	800	-	2024 Final payment
01472122	58537	GF- Library Renovations/Addition		165,566	151,356	(14,210)	-8.58%	151,356	-	2035 Final payment
01472122		GF- Salem St. Utility Improvements			39,148	39,148		39,148	-	2036 Final payment
		GF Debt Service Interest Total	241,928	374,598	364,689	(9,909)	-2.65%	364,689	-	
01472323	58501	GF- TAN Interest	-	1	1	-	0.00%	1	-	Reserve for Tax Anticipation Note
		TAN Interest Total	-	1	1	-	0.00%	1	-	
01472424	58500	GF- BAN Interest	59,100	-	-	-				Interest on BAN (Library renovation) per Newburyport Savings Bank. BAN extended through 8/2020
		BAN Interest Total	59,100	-	-	-				
		Debt Services Total	1,050,614	1,374,215	1,385,502	11,287	0.82%	1,385,502	-	V
Miscellaneous										
01419417	55081	GG- Disaster Repairs - Insured		1	1	-	0.00%	1	-	
01419417	55224	GG- Postage	1,596	1	1	-	0.00%	1	-	Town-wide postage reserve
01419417	55060	GG- Cash Over/Short	(17)	1	1	-	0.00%	1	-	Town-wide cash over/short in-house collections
01419417	55189	GG- Misc Expense	(0)	1	1	-	0.00%	1	-	Internal audit entry
		General Expenses Total	1,578	4	4	-	0.00%	4	-	V
Vehicle Replacement										
01419416	57005	GG- CO - Leases	337,871	290,615	143,658	(146,957)	-50.57%	143,658	-	See separate list
01419418	57012	GG- CO - Vehicles	73,005	106,000	110,000	4,000	3.77%	110,000	-	See separate list
		Capital Outlay Total	410,876	396,615	253,658	(142,957)	-36.04%	253,658	-	
Cemeteries										
01419500	57000	GG-CO-Cemeteries	-	1	1	-	0.00%	1	-	
			-	1	1	-	0.00%	1	-	V
Capital Outlay-Other										
01419900	55361	GG- CO- Land Acquisition/Purchase	-	1	1	-	0.00%			
01419900	57020	GG- CO-Public Safety Study	8,827							
01419900	57006	GG- CO- Equipment	6,052	4,250	4,250	-	0.00%	4,250	-	Vehicle Data Gathering (AA Tracking)
		Capital Outlay Total	14,879	4,251	4,251	-	0.00%	4,250	-	V
		General Government Total	427,334	400,871	257,914	(142,957)	-35.66%	257,913	-	
		Total Debt Service & Capital	1,477,947	1,775,086	1,643,416	(131,670)	-7.42%	1,643,415	-	

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Benefits & Taxes										
Payroll Taxes & Benefits										
01415535	52140	GG- Insurance Buyout	141,542	156,054	148,219	(7,834)	-5.02%	142,887	(5,332)	Health Insurance Buyout
01415535	52200	GG- FICA	3,279		1	1		1	-	
01415535	52210	GG- Medicare	2,056		1	1		1	-	
01415536	52150	GG-Retirement/ Sick Leave Buyout	114,331	1	1	-	0.00%	1	-	Use funds in Sick Leave CRF
01415531	55125	GG- Flexible Spending Fees	1,051	1,221	1,221	-	0.00%	1,221	-	Fees for employees FSA account
		Payroll Taxes & Benefits Total	262,258	157,276	149,443	(7,832)	-4.98%	144,111	(5,332)	V
Unemployment										
01415533	52500	GG- Unemployment Comp	2,897	2,897	2,416	(481)	-16.60%	2,416	-	Primex
		Unemployment Total	2,897	2,897	2,416	(481)	-16.60%	2,416	-	V
Worker's Compensation										
01415537	52600	GG- Workers Comp Insurance	213,402	236,198	250,370	14,172	6.00%	250,370	-	Primex
		Worker's Compensation Total	213,402	236,198	250,370	14,172	6.00%	250,370	-	V
Insurance										
01419614	55124	GG- Fleet Insurance	7,141	7,855	8,248	393	5.00%	8,248	-	Primex
01419614	55157	GG- Insurance Deductible	1,000	3,000	3,000	-	0.00%	3,000	-	Town has \$1K deductible per occurrence
01419614	55158	GG- Ins Reimbursed Repairs	1,000	1	1	-	0.00%	1	-	
01419614	55172	GG- Liability Insurance	53,237	58,568	61,497	2,929	5.00%	61,497	-	Primex
		Insurance Total	62,378	69,424	72,746	3,322	4.79%	72,746	-	V
		Total Benefits & Taxes	540,935	466,795	474,975	9,181	1.97%	469,643	(5,332)	V
		Total General Fund	18,427,099	19,917,541	20,462,242	544,701	2.73%	20,084,542	(377,700)	

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Warrant Articles/Other										
WAR										
01500000	59***	Self-Contained Breathing Apparatus			59,064	59,064				CIP P#13, Cost: \$348,344 - Lease purchase \$59,064 for 7 yrs
01500000	59***	Police Body Cameras			52,821	52,821				CIP P#14, Cost: \$233,000-Lease Purchase \$ 52,821 for 5 yrs
01500000	59017	Sick Leave Expendable Trust Fund		100,000	100,000	-	0.00%			Sick Leave Capital Reserve - Funds from GF Balance
01500000	59095	Conservation Fund Appropriation		50,000		(50,000)	-100.00%			
01500000	59***	Fire Dept Engine #5			82,355	82,355				CIP P#45, Cost \$650,000, Lease purchase, \$82,355 for 10 years
01500000	59***	Raynes Barn Improvements			100,000	100,000				CIP P #12 Building Maint. Town is seeking LCHIP grant to reduce Town's expense (GF Fund Balance)
01500000	59***	Highway 1-Ton Dump Body Truck #9			71,801	71,801				CIP P#71 (GF Fund Balance)
01500000	59049	Snow/Ice Deficit Fund		50,000	50,000	-	0.00%			Snow/Ice Deficit Non-Capital CRF (GF Fund Balance)
01500000	59080	Intersection Improvements Program	8,473		50,000	50,000				CIP P#18, requested to advance one yr in response to intersection concerns
01500000	59090	Parks & Rec CRF	41,350	100,000	100,000	-	0.00%			CIP P#15 Continued investment in capital reserve fund established in 2019 (GF Fund Balance)
01500000	59***	Fire Dept Car#3 Replacement			47,969	47,969				CIP P#41 (GF Fund Balance)
01500000	59***	Facilities Condition Assessment			45,000	45,000				CIP P#2, Recommended by Facilities Committee
01500000	59***	Highway Ford Explorer Hybrid #65			44,750	44,750				CIP P#59
01500000	59***	Bike & Pedestrian Improvement Plan			25,000	25,000				CIP P #9 Develop a Bike & Pedestrian Master Plan for inclusion in the Town's Master Plan Document
01500000	59102	Public Works Garage Design		-	25,000	25,000				CIP P#1 Design (Water & Sewer Fund components)
01500000	59013	SEIU 1984 Collective Bargaining			29,145	29,145				SEIU 1984 CBA
01500000	59072	Sidewalk Program CRF	60,000		-	-				None for 2021
01500000		Swasy Parkway Permit Fee Approp		1,300	1,625	325	25.00%			Appropriation from Fund Balance to turn over Swasey Parkway fees to the SP Expendable Trust Fund - Amount
01500000		Exeter Police Association Agreement		-	29,462	29,462				Exeter Police Association CBA
01500000		Exeter Professional Firefighters' Association			54,408	54,408				Exeter Professional Firefighters' Association CBA
01500000	59093	Pickpocket Dam CRF	11,416		-	-				
01500000		Stewart Park Seawall Deficit Funding		105,794		(105,794)	-100.00%			
01500000	59096	Town wide Vehicle Replacements				-				See separate vehicle list
01500000		Public Safety Alternatives Analysis		100,000		(100,000)	-100.00%			
01500000	59079	Communications Repeater Site				-				CIP P#11 Fuller Lane Water Tower
01500000	59094	Metered Parking	3,000			-				Train St (Metered) Lincoln St (1 Hr)
01500000		Highway Pavement Hot Box			59,481	59,481				CIP P#63
		Total Warrant Articles	186,293	507,094	1,027,881	520,787	102.70%			
Borrowing/ Other										
		Pickpocket Dam Modification			185,000	185,000				CIP P#19 Letter of Deficiency from NHDES
		Westside Dr Area Reconst Design			69,338	69,338				CIP P#25 Westside Drive Area Reconstruction (Water & Sewer Fund components)
04491040		Library Renovation/Expansion				-				
		10 Hampton Rd. Property Purchase			1,250,000	1,250,000				Purchase property for new Parks & Rec offices and \$100K in improvements
		Landfill Solar Array Project		3,600,000		(3,600,000)	-100.00%			
		Salem St. Area Utility Replacements		1,010,000		(1,010,000)	-100.00%			
		Borrowing/Other Total	-	4,610,000	1,504,338	(3,105,662)	-67.37%			

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		GF Warrant Articles/Other Total	186,293	5,117,094	2,532,219	(2,584,875)	-50.51%			
		Total General Fund Budget & Warrant Articles	18,613,392	25,034,635	22,994,461	(2,040,174)	-8.15%			

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WATER FUND										
Administration										
02433021	51110	WA- Sal/Wages FT	213,625	222,420	238,902	16,482	7.4%	230,753	(8,149)	2 FT W/S Mgr & Asst Mgr Split 50/50, and GF allocations
02433021	51200	WA- Sal/Wages PT	5,588	3,104	861	(2,243)	-72.3%	3,238	2,377	GF allocation (HR Assistant move to FT)
02433021	51210	WA- Sal/Wages Temp	-	3,500	3,500	-	0.0%	3,500	-	PT Seasonal Employee 50/50 W&S Split
		Salaries Total	219,213	229,024	243,263	14,239	6.2%	237,491	(5,772)	
02433021	52100	WA- Health Insurance	45,142	51,780	55,219	3,439	6.6%	53,442	(1,777)	Allocations from GF
02433021	52110	WA- Dental Insurance	2,878	3,691	4,090	399	10.8%	3,965	(125)	Allocations from GF
02433021	52120	WA- Life Insurance	259	275	283	8	2.9%	279	(4)	Allocations from GF
02433021	52130	WA- LTD Insurance	520	532	556	24	4.5%	556	-	Allocations from GF
02433021	52140	WA - Health Insurance Buyout	2,828	2,214	2,186	(28)	-1.3%	2,186	-	Allocations from GF
02433021	52200	WA- FICA	13,469	14,199	15,082	883	6.2%	14,724	(358)	Based on wages: 6.2%
02433021	52210	WA- Medicare	3,150	3,321	3,527	206	6.2%	3,444	(84)	Based on wages: 1.45%
02433021	52300	WA- Retirement Town	24,118	27,526	33,590	6,064	22.0%	32,444	(1,146)	Based on wages: 14.06%
02433021	52600	WA- Workers Comp Insurance	4,729	5,234	5,548	314	6.0%	5,548	-	Primex
		Benefits Total	97,092	108,772	120,081	11,309	10.4%	116,588	(3,493)	
02433021	55293	WA- Supplies	4,192	4,000	4,000	-	0.0%	4,000	-	20% of general office supplies, copy costs, batteries; 50% of meter records maintenance; 50% Supplies/maint. multi-function plotter
02433021	55055	WA- Consulting Services	5,000	5,000	10,000	5,000	100.0%	5,000	(5,000)	Misc. consulting services; lead service line replacement plan, risk & resiliency, emergency response plan
02433021	55124	WA- Fleet Insurance	335	368	387	19	5.2%	368	(19)	Primex
02433021	55228	WA- Property Insurance	45,699	50,273	52,786	2,513	5.0%	52,786	-	Primex
02433021	55157	WA- Insurance Deductible	-	1	1	-	0.0%	1	-	Line item for insurance deductible
02433021	55158	WA- Insurance Reimbursed Repairs	-	1	1	-	0.0%	1	-	Damage repairs on insurance claims
02433021	55170	WA- Legal Expense	-	1	1	-	0.0%	1	-	Legal expenses wellhead negotiations, administrative orders
02433021	55190	WA- Mobile Communications	429	800	800	-	0.0%	800	-	20% Director, Town Engineer, Asst Engineer cellphones, 50% W/S Manager
02433021	55002	WA- Advertising	-	500	500	-	0.0%	500	-	Bid packages, Requests for Proposals
02433021	55227	WA- Printing	2,317	2,600	2,700	100	3.8%	2,600	(100)	Annual Consumer Confidence Rpt (CCR) & postage
02433021	55171	WA- Legal/Public Notices	-	3,000	3,000	-	0.0%	3,000	-	Notice of main flushing, Public Hearings, violations
02433021	55050	WA- Conf Rooms/Meals	-	-	3,000	3,000	-	-	(3,000)	Annual national conference Dir 20%, WS Mgr & Asst. Mgr 50%
02433021	55091	WA- Education/Training	2,660	5,000	5,000	-	0.0%	5,000	-	Treatment, Distribution & Backflow required CEUs & dues
		General Expenses Total	60,632	71,544	82,176	10,632	14.9%	74,057	(8,119)	
		Administration Total	376,937	409,340	445,520	36,180	8.8%	428,136	(17,384)	
Billing										
02433124	51110	WB- Sal/Wages FT	76,522	77,983	77,846	(137)	-0.2%	77,020	(826)	1 FT Utilities Clerk (50/50 split W&S) & GF Allocations
02433124	51200	WB- Sal/Wages PT	7,286	12,154	12,493	339	2.8%	12,215	(278)	1 PT Utilities Clerk 24 hrs/wk (50/50 split W&S)
02433124	51300	WB- Sal/Wages OT	322	306	-	(306)	-100.0%	-	-	Allocations from GF
02433124	51400	WB - Longevity Pay	375	375	-	(375)	-100.0%	-	-	Allocations from GF
		Salaries Total	84,504	90,818	90,339	(479)	-0.5%	89,235	(1,104)	

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02433124	52100	WB- Health Insurance	26,052	26,483	28,349	1,866	7.0%	28,349	-	Allocations from GF
02433124	52110	WB- Dental Insurance	1,714	1,828	1,820	(8)	-0.4%	1,820	-	Allocations from GF
02433124	52120	WB- Life Insurance	101	101	101	-	0.0%	101	-	Allocations from GF
02433124	52130	WB - LTD Insurance	129	133	135	2	1.5%	135	-	Allocations from GF
02433124	52200	WB- FICA	5,124	5,631	5,601	(30)	-0.5%	5,533	(68)	Based on wages: 6.2%
02433124	52210	WB- Medicare	1,198	1,317	1,310	(7)	-0.5%	1,294	(16)	Based on wages: 1.45%
02433124	52300	WB- Retirement Town	8,612	9,939	10,945	1,006	10.1%	10,829	(116)	Based on wages: 14.06%
02433124	52600	WB- Workers Comp Insurance	1,102	1,220	1,293	73	6.0%	1,293	-	Primex
		Benefits Total	44,032	46,652	49,554	2,903	6.2%	49,353	(201)	
02433124	55200	WB- Supplies	3,326	3,750	3,750	-	0.0%	3,750	-	Water bill processing, ink cartridges, paper, letterhead, pens, etc
02433124	55224	WB- Postage	4,891	5,750	5,750	-	0.0%	5,750	-	Certified shut-off notices
02433124	55055	WB- Consulting Services	-	500	500	-	0.0%	500	-	Allocation of actuarial costs for GASB compliance \$500
02433124	55014	WB- Audit Fees	8,500	9,000	13,125	4,125	45.8%	9,000	(4,125)	Financial Audit and Single Audit Fees for Melanson
02433124	55213	WB- Phone Utilization	4,290	4,263	4,500	238	5.6%	4,263	(238)	12.5% allocation of IT phone utilization
02433124	55159	WB- Internet Services	1,155	2,565	4,266	1,701	66.3%	2,565	(1,701)	12.5% allocation of IT internet services (website)
02433124	55383	WB- Email Filtering/Archiving	-	2,350	900	(1,450)	-61.7%	2,350	1,450	12.5% allocation of IT cost
02433124	55270	WB- Software Agreement	8,952	5,500	16,010	10,510	191.1%	5,500	(10,510)	Munilink UB Software Maintenance & Munis Allocation
02433124	55308	WB- Travel Reimbursement	-	-	550	550	-	-	(550)	Munis PACE training travel
02433124	55091	WB- Education/Training	-	-	2,290	2,290	-	-	(2,290)	Allocation of Munis Training
		General Expenses Total	31,114	33,678	51,641	17,963	53.3%	33,678	(17,963)	
		Water Billing Total	159,651	171,147	191,534	20,387	11.9%	172,266	(19,268)	
Distribution										
02433222	51110	WD- Sal/Wages FT	214,382	215,727	215,763	37	0.0%	215,763	-	8 FT split 50/50 Water Distribution/Sewer Collection
02433222	51300	WD- Sal/Wages OT	23,527	21,000	21,000	-	0.0%	21,000	-	Avg's OT rate = \$35/hr, 600 hours; for WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
02433222	51310	WD- Sal/Wages Stand-By	3,780	3,640	3,640	-	0.0%	3,640	-	Pay for after hours on-call status, \$140/week per union contract split 50/50 WD/SC
02433222	51400	WD- Longevity Pay	1,725	1,775	1,825	50	2.8%	1,825	-	4 FT per union contract, split 50/50 WD/SC
		Salaries Total	243,414	242,142	242,228	87	0.0%	242,228	-	
02433222	52100	WD- Health Insurance	68,863	78,918	80,179	1,262	1.6%	80,179	-	1.6% increase in the premium rate
02433222	52110	WD- Dental Insurance	4,460	4,715	4,893	178	3.8%	4,893	-	1.5% decrease in the premium rate
02433222	52120	WD- Life Insurance	243	216	216	-	0.0%	216	-	No change in the premium rate
02433222	52200	WD- FICA	14,355	15,013	15,018	5	0.0%	15,018	-	Based on wages: 6.2%
02433222	52210	WD- Medicare	3,357	3,511	3,512	1	0.0%	3,512	-	Based on wages: 1.45%
02433222	52300	WD- Retirement Town	27,189	30,626	34,057	3,431	11.2%	34,057	-	Based on wages: 14.06%
02433222	52600	WD- Workers Comp Insurance	8,788	9,727	10,311	584	6.0%	10,311	-	Primex
		Benefits Total	127,255	142,725	148,187	5,461	3.8%	148,187	-	

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02433222	55022	WD- Building Maintenance	5,682	8,000	10,000	2,000	25.0%	8,000	(2,000)	9 water pumping stations/wells
02433222	55105	WD- Equipment Maintenance	6,370	7,000	7,000	-	0.0%	7,000	-	Pumps, generators, misc equipment
02433222	55252	WD- Road Repairs	9,974	10,000	10,000	-	0.0%	10,000	-	Trench patch, materials, crushing (replacing deteriorating service saddles); may use contractor
02433222	55319	WD- Vehicle Maintenance	6,975	9,000	10,000	1,000	11.1%	9,000	(1,000)	15 vehicles/equipment, 4 trailers split 50/50 WD/SC;mower maintenance 2020 (\$1k)
02433222	55296	WD- System Maintenance	38,990	52,000	52,000	-	0.0%	52,000	-	5 Hydrant assemblies, risers, service saddles, curbstops, pipe, valve boxes, other parts
02433222	55059	WD- Tank Maintenance	158,723	158,723	158,723	-	0.0%	158,723	-	Tank maintenance & rehab programs - 1 MG Hampton Rd \$42,000/yr; 1.5 MG Epping Rd Tower \$116,723/yr
02433222	55173	WD- Licenses	650	800	800	-	0.0%	800	-	Distribution licenses exams/renewals \$50/ea
02433222	55190	WD- Mobile Communication	1,073	1,600	1,600	-	0.0%	1,600	-	4 MiFi's (50%); additional tablet 2020
02433222	55545	WD- Fire Alarm Communication	-	1	3,500	3,499	349900.0%	1	(3,499)	Pump station fire alarms with Burns Security for Gilman, Lary, & Stadium
02433222	55134	WD- General Hand Tools	586	1,500	1,500	-	0.0%	1,500	-	Drills, bits, taps, dies, ratchet wrenches
02433222	55003	WD- Drug/Alcohol Testing	66	900	900	-	0.0%	900	-	Contract w/Fleet Screen & Convenient MD; USDOT required random testing for all CDL holders & screening new hires
02433222	55257	WD- Safety Equipment	3,152	4,000	4,000	-	0.0%	4,000	-	PPE incl hardhats, gloves, Tyvek suits, respirators
02433222	55314	WD- Uniforms	2,330	2,145	2,145	-	0.0%	2,145	-	Per union contract, 8 split 50/50 WD/SC
02433222	55136	WD- GIS Software	4,750	7,500	9,000	1,500	20.0%	7,500	(1,500)	Software revisions/maintenance; handheld and software agreement with TISales; new People GIS asset mngt modules
02433222	55188	WD- Metering & Back Flow	56,621	112,000	115,000	3,000	2.7%	112,000	(3,000)	Rebuild/replace meters to AWWA accuracy specifications, 503 meters >10 yrs old \$152K (3 year ramp up); brass meter parts \$15k; testing, repair & replace backflow devices \$8k, brass fittings
02433222	55235	WD- Pump Station & Towers	22,655	24,450	24,450	-	0.0%	24,450	-	Pumps, I/O cards, check valve rebuilds, fuses/breakers
02433222	55194	WD- Natural Gas	5,079	9,000	9,000	-	0.0%	9,000	-	Heating/generator fuel; new generators at new well buildings
02433222	55092	WD- Electricity	74,876	70,000	70,000	-	0.0%	70,000	-	Water Pumping Stations and towers; 3 wells
02433222	55128	WD- Fuel	9,989	9,300	9,300	-	0.0%	9,300	-	Vehicles & equipment fuel
		General Expenses Total	408,543	487,919	498,918	10,999	2.3%	487,919	(10,999)	
		Water Distribution Total	779,211	872,786	889,333	16,547	1.9%	878,334	(10,999)	

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Treatment										
02433523	51110	WT- Sal/Wages FT	230,128	248,345	252,448	4,103	1.7%	251,637	(811)	1 FT WTP Ops Spr, 1 Snr Op, 2 WTP Ops
02433523	51300	WT- Sal/Wages OT	38,651	19,075	19,075	-	0.0%	19,075	-	
02433523	51310	WT- Sal/Wages Stand-By	7,260	7,280	7,280	-	0.0%	7,280	-	Pay for after hours on-call status, \$140/week per union contract
02433523	51400	WT- Longevity Pay	1,500	1,600	1,700	100	6.3%	1,700	-	2 FT per union contract
		Salaries Total	277,540	276,300	280,503	4,203	1.5%	279,692	(811)	
02433523	52100	WT- Health Insurance	97,527	99,375	93,592	(5,783)	-5.8%	93,592	-	1.6% increase in the premium rate
02433523	52110	WT- Dental Insurance	6,750	6,750	5,811	(939)	-13.9%	5,811	-	1.5% decrease in the premium rate
02433523	52120	WT- Life Insurance	394	216	216	-	0.0%	216	-	No change in the premium rate
02433523	52200	WT- FICA	16,902	17,131	17,391	261	1.5%	17,341	(50)	Based on wages: 6.2%
02433523	52210	WT- Medicare	3,953	4,006	4,067	61	1.5%	4,056	(12)	Based on wages: 1.45%
02433523	52300	WT- Retirement Town	31,001	34,926	39,439	4,513	12.9%	39,325	(114)	Based on wages: 14.06%
02433523	52600	WT- Workers Comp Insurance	8,787	9,725	10,308	583	6.0%	10,308	-	Primex
		Benefits Total	165,314	172,129	170,824	(1,305)	-0.8%	170,648	(176)	
02433523	55022	WT- Building Maintenance	10,017	12,000	12,000	-	0.0%	12,000	-	3 buildings @ SWTP & GWTP
02433523	55368	WT- Basin/Lagoon Cleaning	-	-	12,000	12,000		12,000	-	SWTP clearwell cleaning
02433523	55105	WT- Equipment Maintenance	47,240	45,000	45,000	-	0.0%	45,000	-	Repair pumps & blowers; replacement parts; chemical tubing; \$15k for Clearwell/CRT/River intake cleaning and inspection
02433523	55294	WT- Supplies Lab Equip	20,265	23,000	25,000	2,000	8.7%	25,000	-	Safe Drinking Water Act compliance; chloramine testing reagents & field units; in-line instrumentation calibration
02433523	55055	WT- Consulting	4,512	5,000	5,000	-	0.0%	5,000	-	Chloramine nitrification action plan assistance; PFOA asst
02433523	55270	WT- Software Equip/Contracted Ser	5,000	10,000	10,000	-	0.0%	10,000	-	VT SCADA/telemetry support, hydraulic model H2O Map
02433523	55173	WT- Licenses	500	1,200	1,200	-	0.0%	1,200	-	Treatment licenses exams/renewals \$50/ea
02433523	55190	WT- Mobile Communication	2,277	2,600	2,600	-	0.0%	2,600	-	WTP Operations Supervisor cellphone and WTP Ipad for SCADA
02433523	55545	WT- Fire Alarm Communication		1	1,100	1,099	109900.0%	1	(1,099)	SWTP/GWTP fire alarms
02433523	55257	WT- Safety Equipment	506	1,500	1,500	-	0.0%	1,500	-	Boots, gloves, hard hats, eye & hearing protection
02433523	55314	WT- Uniforms	985	1,500	1,500	-	0.0%	1,500	-	Per union contract, 3 emp
02433523	55271	WT- Software Services	7,250	10,000	10,000	-	0.0%	10,000	-	VT SCADA software maintenance service
02433523	55072	WT- Dam Registrations	3,000	3,000	3,000	-	0.0%	3,000	-	Annual NHDES fees/Reservoir & Pickpocket dams
02433523	55229	WT-Property Taxes	286	360	400	40	11.1%	400	-	Skinner Springs in Stratham (Pickpocket Dam in Brentwood now tax exempt); Pan Am charges for Summer St
02433523	55161	WT- Lab testing	30,400	30,000	32,000	2,000	6.7%	32,000	-	Coliform bacteria, organic carbon, volatile & synthetic, quarterly PFOA/PFAS \$4,500; 30 Lead & Copper samples
02433523	55034	WT- Chemicals	94,918	131,000	135,000	4,000	3.1%	135,000	-	11 chemicals including ammonium sulfate for chloramines & greensand filters; New regulations require the addition of ferric chloride for arsenic precipitation.
02433523	55194	WT- Natural Gas	17,537	19,000	19,000	-	0.0%	19,000	-	heating/generator fuel
02433523	55092	WT- Electricity	77,362	72,000	72,000	-	0.0%	72,000	-	Pumps, lights, etc
02433523	55128	WT- Fuel	749	1,860	1,860	-	0.0%	1,860	-	Water Treatment Plant truck
02433523	55211	WT- Phone Lease Alarms	6,273	4,945	4,945	-	0.0%	4,945	-	AT&T texting alarm services
		General Expenses Total	329,076	373,966	395,105	21,139	5.7%	394,006	(1,099)	

Town of Exeter										
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		Water Treatment Total	771,930	822,395	846,432	24,037	2.9%	844,346	(2,086)	

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Debt Service										
02471125	58024 Water Tank SRF	201,558	208,314	215,297	6,983	3.4%	215,297	-	2028 Final payment	
02471125	58010 Water Line- Main & Lincoln Sts	120,000	120,000	120,000	-	0.0%	120,000	-	2024 Final payment	
02471125	58022 Water Line Replacement- JH	153,700	151,050	-	(151,050)	-100.0%	-	-	2021 Final payment	
02471125	58012 Portsmouth Ave Waterline	15,268	15,268	15,268	-	0.0%	15,268	-	2023 Final payment	
02471125	58023 Lary Lane GWTP SRF	224,045	228,436	232,914	4,478	2.0%	232,914	-	2036 Final payment	
02471125	58027 Lincoln Street Phase #2	9,593	9,593	9,593	-	0.0%	9,593	-	2032 Final payment	
02471125	58028 Court Street Culvert	3,910	3,910	3,910	-	0.0%	3,910	-	2027 Final payment	
02471125	58032 Washington Street	55,000	55,000	55,000	-	0.0%	55,000	-	2028 Final payment	
02471125	58035 Salem St. Utility Design & Engin	29,538	27,692	27,692	-	0.0%	27,692	-	2024 Final payment	
02471125	58036 Surface Water Plant TTHM Treatme	88,241	88,241	88,241	-	0.0%	88,241	-	2034 Final payment	
02471125	58038 Groundwater Sources		109,000	105,000	(4,000)	(0)	105,000	-	2025 Final payment	
02471125	Salem St. Utility Improvements			141,078	141,078		141,078	-	2036 Final payment	
	Water Debt Service Principal Total	900,854	1,016,504	1,013,993	(2,511)	-0.2%	1,013,993	-		
02472126	58524 Water Tank SRF	69,188	62,432	55,450	(6,982)	-11.2%	55,450	-	2028 Final payment	
02472126	58502 Water Line- Main & Lincoln Sts	30,600	24,480	18,360	(6,120)	-25.0%	18,360	-	2024 Final payment	
02472126	58521 Water Line Replacement- JH	9,143	4,532	-	(4,532)	-100.0%	-	-	2021 Final payment	
02472126	58504 Portsmouth Ave Waterline	3,267	2,450	1,634	(816)	-33.3%	1,634	-	2023 Final payment	
02472126	58522 Lary Lane GWTP SRF	87,587	83,196	78,719	(4,477)	-5.4%	78,719	-	2036 Final payment	
02472126	58525 Lincoln Street Phase #2	5,977	5,487	4,998	(489)	-8.9%	4,998	-	2032 Final payment	
02472126	58529 Court Street Culvert	1,554	1,354	1,155	(199)	-14.7%	1,155	-	2027 Final payment	
02472126	58531 Washington Street	24,480	21,675	18,870	(2,805)	-12.9%	18,870	-	2028 Final payment	
02472126	58535 Salem St. Utility Design & Engin	7,593	5,414	4,002	(1,412)	-26.1%	4,002	-	2024 Final payment	
02472126	58536 Surface Water Plant TTHM Treatme	12,196	8,458	7,518	(940)	-11.1%	7,518	-	2034 Final payment	
02472126	58538 Groundwater Sources		27,204	21,420	(5,784)	-21.3%	21,420	-	2025 Final payment	
02472126	Salem St. Utility Improvements			96,902	96,902		96,902	-		
	Water Debt Service Interest Total	251,585	246,682	309,028	62,346	25.3%	309,028	-		
	Debt Service Total	1,152,439	1,263,186	1,323,021	59,835	4.7%	1,323,021	-		
Capital Outlay										
02490027	55318 CO- Capital Outlay - Leases	17,044	15,329	15,329	-	0.0%	15,329	-	See separate lease schedule	
02490027	57009 CO- Capital Outlay - Vehicle	-	-	78,220	78,220		-	(78,220)	Ford Escape Hyb & 1/2 ton crew cab Hyb split 50/50 W/S; 3/4 ton crew cab water only	
02490027	55361 CO- Capital Outlay - Land Acquisition/Purchase	-	1	1	-	0.0%	1	-		
02490027	57015 CO- Water System Capital	88,677	500,000	460,000	(40,000)	-8.0%	500,000	40,000	Filter/Clarifier Maint. \$340,000; LLW Rehab \$100,000; Stadium Well Rehab/Repairs \$20,000	
	Capital Outlay Total	105,721	515,330	553,550	38,220	7.4%	515,330	(38,220)		
	Water Fund Total	3,345,888	4,054,184	4,249,390	195,206	4.8%	4,161,433	(87,957)		

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WF -Warrant Articles/Borrowing										
02500000	59102	Public Works Garage Design		-	12,500	12,500				CIP P#1 Design (General Fund & Sewer Fund components)
		Westside Dr Area Reconst Design			192,038	192,038				CIP P#25 Westside Drive Area Reconstruction (General Fund & Sewer Fund components)
02500000		SEIU 1984 Collective Bargaining				-				SEIU 1984 CBA
		Salem St. Area Utility Replacements		2,500,000		(2,500,000)	-100.0%			"
		Groundwater Source Development		1,000,000		(1,000,000)	-100.0%			
		Warrant Articles/Borrowing Total	-	3,500,000	204,538	(3,295,462)	-94.2%	-	-	
		Total Water Fund with WAR	3,345,888	7,554,184	4,453,928	(3,100,256)	-41.0%	4,161,433	(87,957)	

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SEWER FUND										
Administration										
03432031	51110	SA- Sal/Wages FT	213,455	222,420	238,902	16,482	7.4%	230,753	(8,149)	2 FT W/S Mgr & Asst Mgr Split 50/50, and GF allocations
03432031	51200	SA- Sal/Wages PT	5,588	3,104	861	(2,243)	-72.3%	3,238	2,377	GF allocation (HR Assistant move to FT)
03432031	51210	SA- Sal/Wages Temp	-	3,500	3,500	-	0.0%	3,500	-	PT Seasonal Employee 50/50 W&S Split
		Salaries Total	219,043	229,024	243,263	14,239	6.2%	237,491	(5,772)	
03432031	52100	SA- Health Insurance	45,142	51,780	55,219	3,439	6.6%	53,442	(1,777)	Allocations from GF
03432031	52110	SA- Dental Insurance	2,878	3,691	4,090	399	10.8%	3,965	(125)	Allocations from GF
03432031	52120	SA- Life Insurance	259	275	283	8	2.9%	279	(4)	Allocations from GF
03432031	52130	SA- LTD Insurance	520	532	556	24	4.5%	556	-	Allocations from GF
03432031	52140	SA- Health Insurance Buyout	2,828	2,214	2,186	(28)	-1.3%	2,186	-	Allocations from GF
03432031	52200	SA- FICA	13,459	14,199	15,082	883	6.2%	14,724	(358)	Based on wages: 6.2%
03432031	52210	SA- Medicare	3,147	3,321	3,527	206	6.2%	3,444	(84)	Based on wages: 1.45%
03432031	52300	SA- Retirement Town	24,099	27,526	33,590	6,064	22.0%	32,444	(1,146)	Based on wages: 14.06%
03432031	52600	SA- Workers Comp Insurance	4,729	5,234	5,548	314	6.0%	5,548	-	Primex
		Benefits Total	97,061	108,772	120,081	11,309	10.4%	116,588	(3,493)	
03432031	55293	SA- Supplies	4,044	4,000	4,000	-	0.0%	4,000	-	20% of general office supplies, copy costs, batteries; 50% of meter records maintenance; 50% supplies/maint. multi-function plotter
03432031	55224	SA- Postage	2,255	2,000	2,000	-	0.0%	2,000	-	Postage allocation, IPP notices and MOR reports
03432031	55055	SA- Consulting Services	48,095	32,000	12,000	(20,000)	-62.5%	12,000	-	WW lagoon groundwater discharge permit; PFAS/PFOA; trunk lines capacity evaluation \$20k in 2020
03432031	55124	SA- Fleet Insurance	662	728	765	37	5.1%	728	(37)	Primex
03432031	55228	SA- Property Insurance	68,825	75,713	79,499	3,786	5.0%	79,499	-	Primex
03432031	55158	SA-Insurance Reimbursed Repairs	-	1	1	-	0.0%	1	-	Damage repairs on insurance claims
03432031	55170	SA- Legal Expense	17,618	5,000	7,500	2,500	50.0%	5,000	(2,500)	Legal expenses related to EPA permit issues
03432031	55190	SA- Mobile Communications	449	800	800	-	0.0%	800	-	20% Director, Town Engineer, Asst Engineer cellphones, 50% W/S Manager
03432031	55002	SA- Advertising	-	500	500	-	0.0%	500	-	Bid packages, requests for proposals
03432031	55050	SA- Conf Rooms/Meals	535	1	3,000	2,999	299900.0%	1	(2,999)	Annual national conference
03432031	55091	SA- Education/Training	2,965	4,500	4,500	-	0.0%	4,500	-	Wastewater treatment and collections training
		General Expenses Total	145,994	125,243	114,565	(10,678)	-8.5%	109,029	(5,536)	
		Administration Total	462,097	463,039	477,909	14,870	3.2%	463,108	(14,801)	
Billing										
03432134	51110	SB- Sal/Wages FT	76,522	77,983	77,846	(137)	-0.2%	77,020	(826)	1 FT Utilities Clerk (50/50 split W&S) & GF Allocations
03432134	51200	SB- Sal/Wages PT	7,286	12,154	12,493	339	2.8%	12,215	(278)	1 PT Utilities Clerk 24 hrs/wk (from 16 hrs/wk PRYR) (50/50 split W&S)
03432134	51300	SB- Sal/Wages OT	322	306	-	(306)	-100.0%	-	-	Allocations from GF
03432134	51400	SB- Longevity Pay	375	375	-	(375)	-100.0%	-	-	Allocations from GF
		Salaries Total	84,505	90,818	90,339	(479)	-0.5%	89,235	(1,104)	

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03432134	52100	SB- Health Insurance	26,052	26,483	28,349	1,866	7.0%	28,349	-	Allocations from GF
03432134	52110	SB- Dental Insurance	1,714	1,828	1,820	(8)	-0.4%	1,820	-	Allocations from GF
03432134	52120	SB- Life Insurance	101	101	101	-	0.0%	101	-	Allocations from GF
03432134	52130	SB - LTD Insurance	129	133	135	2	1.5%	135	-	Allocations from GF
03432134	52200	SB- FICA	5,124	5,631	5,601	(30)	-0.5%	5,533	(68)	Based on wages: 6.2%
03432134	52210	SB- Medicare	1,199	1,317	1,310	(7)	-0.5%	1,294	(16)	Based on wages: 1.45%
03432134	52300	SB- Retirement Town	8,612	9,939	10,945	1,006	10.1%	10,829	(116)	Based on wages: 14.06%
03432134	52600	SB- Workers Comp Insurance	1,102	1,220	1,293	73	6.0%	1,293	-	Primex
		Benefits Total	44,033	46,652	49,554	2,903	6.2%	49,353	(201)	
03432134	55200	SB- Supplies	2,366	3,750	3,750	-	0.0%	3,750	-	Water bill processing, Ink Cartridges, paper, letterhead, pens, etc
03432134	55224	SB- Postage	3,000	2,500	2,500	-	0.0%	2,500	-	Postage for sewer bills
03432134	55055	SB- Consulting Services	-	500	500	-	0.0%	500	-	Allocation of actuarial costs for GASB compliance \$500
03432134	55014	SB- Audit Fees	8,500	9,000	13,125	4,125	45.8%	9,000	(4,125)	Financial Audit and Single Audit Fees for Melanson
03432134	55213	SB- Phone Utilization	4,290	4,263	4,500	238	5.6%	4,263	(238)	12.5% allocation of IT phone utilization
03432134	55247	SB- Registry of Deeds	-	25	25	-	0.0%	25	-	Sewer Lien Releases
03432134	55159	SB- Internet Services	1,155	2,565	4,266	1,701	66.3%	2,565	(1,701)	12.5% allocation of IT internet services (website)
03432134	55383	SB- Email Archiving	-	2,350	900	(1,450)	-61.7%	2,350	1,450	12.5% allocation of IT cost
03432134	55270	SB- Software Agreement	8,952	5,500	16,010	10,510	191.1%	5,500	(10,510)	Munilink UB Software Maintenance & Munis Allocation
03432134	55308	SB- Travel Reimbursement	-	-	550	550	-	-	(550)	Munis PACE training travel
03432134	55091	SB- Education & Training	-	-	2,290	2,290	-	-	(2,290)	Allocation of Munis Training
		General Expenses Total	28,264	30,453	48,416	17,963	59.0%	30,453	(17,963)	
		Sewer Billing Total	156,801	167,922	188,309	20,387	12.1%	169,041	(19,268)	
Collection										
03432532	51110	SC- Sal/Wages FT	199,482	215,727	215,763	37	0.0%	215,763	-	8 FT split 50/50 WD/SC
03432532	51300	SC- Sal/Wages OT	9,238	21,000	21,000	-	0.0%	21,000	-	WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
03432532	51310	SC- Sal/Wages Stand-By	3,500	3,640	3,640	-	0.0%	3,640	-	Pay for after hours on-call status, \$140/week per union contract split 50/50 WD/SC
03432532	51400	SC- Longevity Pay	1,725	1,775	1,825	50	2.8%	1,825	-	8 FT per union contract split 50/50 WD/SC
		Salaries Total	213,946	242,142	242,228	87	0.0%	242,228	-	
03432532	52100	SC-Health Insurance	68,863	78,918	80,179	1,262	1.6%	80,179	-	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
03432532	52110	SC- Dental Insurance	3,740	4,715	4,893	178	3.8%	4,893	-	1.5% decrease in the premium rate
03432532	52120	SC- Life Insurance	227	216	216	-	0.0%	216	-	No change in the premium rate
03432532	52200	SC- FICA	12,594	15,013	15,018	5	0.0%	15,018	-	Based on wages: 6.2%
03432532	52210	SC- Medicare	2,946	3,511	3,512	1	0.0%	3,512	-	Based on wages: 1.45%
03432532	52300	SC- Retirement Town	23,898	30,626	34,057	3,431	11.2%	34,057	-	Based on wages: 14.06%
03432532	52600	SC- Workers Comp Ins	8,787	9,725	10,308	583	6.0%	10,308	-	Primex
		Benefits Total	121,054	142,723	148,184	5,460	3.8%	148,184	-	

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03432532	55022	SC- Building Maintenance	5,427	10,000	10,000	-	0.0%	10,000	-	10 pumping stations
03432532	55105	SC- Equipment Maintenance	3,721	5,000	5,000	-	0.0%	5,000	-	consumables; repairs; cutting heads
03432532	55252	SC- Road Repairs	1,565	5,000	5,000	-	0.0%	5,000	-	Sewer trench paving; compaction test requirements, service repairs at mains
03432532	55153	SC- I/I Abatement	3,033	20,000	20,000	-	0.0%	20,000	-	Maintenance, catch basin & sump pump removal, smoke & dye testing
03432532	55369	SC- Pipe Relining	79,452	40,000	40,000	-	0.0%	40,000	-	Relining vitrified clay, RCP
03432532	55319	SC- Vehicle Maintenance	11,284	9,000	10,000	1,000	11.1%	9,000	(1,000)	10 vehicles, 3 trailers, split 50/50 with water dist
03432532	55140	SC- Grit Removal	-	2,500	2,750	250	10.0%	2,500	(250)	Transport of gravel, sand, etc. to Waste Management from WWTP
03432532	55543	SC- CSO Monitoring	13,500	13,500	13,500	-	0.0%	13,500	-	Maintenance fee for Combined Sewer Overflow (CSO) \$ 13.5K for monitoring
03432532	55179	SC- Manhole Maintenance	66,138	69,600	69,600	-	0.0%	69,600	-	Manholes, piping & service repairs
03432532	55236	SC- Pump & Control Maintenance	38,252	49,450	49,450	-	0.0%	49,450	-	Maintain 22 sewer pumps; wear rings, impellers, shaft couplings, seals
03432532	55173	SC- Licenses	431	1,000	850	(150)	-15.0%	1,000	150	19 certifications for 16 individuals in sewer collection; 1/2 master electrician (due in Nov)
03432532	55190	SC- Mobile Communications	1,054	1,600	1,600	-	0.0%	1,600	-	4 MiFi's (50%)
03432532	55003	SC- Drug/Alcohol Testing	97	500	500	-	0.0%	500	-	Contract w/Fleet Screen & Convenient MD; USDOT required random testing for all CDL holders & screening new hires
03432532	55545	SC- Fire Alarm Communication		1	1,500	1,499	149900.0%	1	(1,499)	Main Pump Station fire alarm
03432532	55257	SC- Safety Equipment	2,020	2,500	2,750	250	10.0%	2,500	(250)	PPE & tools for new asbestos pipe OSHA standards, confined space equip. maint.
03432532	55314	SC- Uniforms	2,131	2,145	2,145	-	0.0%	2,145	-	7 split 50/50 WD/SC
03432532	55136	SC- GIS Software	4,750	7,500	9,000	1,500	20.0%	7,500	(1,500)	Software revisions/maintenance; handheld and software agreement with TISales; new asset mngt modules
03432532	55280	SC- SCADA Software	-	3,000	3,000	-	0.0%	3,000	-	Software annual maintenance; I/O cards
03432532	55301	SC- Tools	1,774	2,500	2,500	-	0.0%	2,500	-	Sewer augers, CCTV parts
03432532	55194	SC- Natural Gas	6,612	11,150	11,150	-	0.0%	11,150	-	Heat & generator fuel
03432532	55092	SC- Electricity	79,202	82,000	82,000	-	0.0%	82,000	-	Heat, lights, pumps, etc. (new power for MPS grinder pump)
03432532	55128	SC- Fuel	9,960	9,300	9,300	-	0.0%	9,300	-	Diesel, propane, gasoline for vehicles, equipment and pumping stations
		General Expenses Total	330,403	347,246	351,595	4,349	1.3%	347,246	(4,349)	
		Collection Total	665,403	732,111	742,007	9,896	1.4%	737,658	(4,349)	
Treatment										
03432633	51110	ST- Sal/Wages FT	262,716	269,641	280,426	10,785	4.0%	279,296	(1,130)	5 FT: 3 Operators, 1 Sr Operator, 1 Chief Operator FY (8 Mos in 2021)
03432633	51300	ST- Sal/Wages OT	27,145	19,000	19,000	-	0.0%	19,000	-	average OT rate = \$36.95/hr, 514 hours
03432633	51310	ST- Sal/Wages Stand-By	7,280	7,280	7,280	-	0.0%	7,280	-	After hours on-call status, \$140/wk per union contract
03432633	51350	ST- Sal/Wages Storm Related FEMA	-	1	1	-	0.0%	1	-	Expenses related to declared emergencies
03432633	51400	ST- Longevity Pay	700	750	800	50	6.7%	800	-	1 FT per union contract
		Salaries Total	297,841	296,672	307,507	10,835	3.7%	306,377	(1,130)	

Town of Exeter										
2022 Select Board Sewer Fund Budget										
January 7, 2022 Version #3										
Org	Object	Description	2020 Actual	2021 Budget	2022 Select Board Budget	2022 SB Budget vs. 2021 Budget \$ Increase/-(Decrease)	2022 SB Budget vs. 2021 Budget %- Difference	2022 Default Budget	2022 SB Budget vs. 2022 Default Budget \$ Increase/-(Decrease)	Explanation
03432633	52100	ST- Health Insurance	122,421	125,845	127,335	1,490	1.2%	127,335	-	1.6% increase in the premium rate and a 1% decrease in employer contribution (effective 7/1/2022)
03432633	52110	ST- Dental Insurance	7,799	7,800	8,520	720	9.2%	8,520	-	1.5% decrease in the premium rate
03432633	52120	ST- Life Insurance	298	270	270	-	0.0%	270	-	No change in the premium rate
03432633	52200	ST- FICA	17,309	18,394	19,065	672	3.7%	18,995	(70)	Based on wages: 6.2%
03432633	52210	ST- Medicare	4,048	4,302	4,459	157	3.7%	4,442	(16)	Based on wages: 1.45%
03432633	52300	ST- Retirement Town	33,269	37,494	43,235	5,741	15.3%	43,077	(159)	Based on wages: 14.06%
03432633	52600	ST- Workers Comp Insurance	8,787	9,727	10,311	584	6.0%	10,311	-	Primex
		Benefits Total	193,931	203,831	213,196	9,364	4.6%	212,950	(245)	
03432633	55022	ST- Building Maintenance	18,403	10,500	10,500	-	0.0%	10,500	-	3 high exposure buildings; 6 new buildings & 4 large process tanks
03432633	55105	ST- Equipment Maintenance	43,395	75,000	97,500	22,500	30.0%	75,000	(22,500)	Chem feed pumps, flow meters, motorized valves, aerators; new centrifuges (2), RAS/WAS pumps (6), UV Bulbs & Ballasts; DO, ORP & TN probes replacement; Atlas Copco (\$5k); Solarbee circulator maint contract (\$17,680)
03432633	55337	ST- Weed Control	2,056	4,500	4,500	-	0.0%	4,500	-	Invasive species control in lagoons from 2x to 3x/yr
03432633	55204	ST- Outfall Dredging	-	6,500	1	(6,499)	-100.0%	6,500	6,499	biennial inspection & cleaning if needed
03432633	55154	ST- Industrial Pre-treat	4,602	12,000	12,000	-	0.0%	12,000	-	5 significant industrial permits with monitoring
03432633	55220	ST- Pond/Lagoon Maintenance	1,344	2,500	2,000	(500)	-20.0%	2,500	500	Inter-lagoon sluice gates/piping, wires, etc.
03432633	55173	ST- Licenses	328	1,200	1,000	(200)	-16.7%	1,200	200	Required training for licensing; professional development; master electrician 15 hr training
03432633	55190	ST- Mobile Communications	1,719	3,000	3,000	-	0.0%	3,000	-	WWTP operators' 1 MiFi for SCADA backup
03432633	55545	ST- Alarm Communications		1	7,500	7,499	749900.0%	1	(7,499)	WWTF fire alarms and SCADA alarms, 7 @ \$1500/building
03432633	55003	ST- Drug/Alcohol Testing	16	500	500	-	0.0%	500	-	Contract w/Fleet Screen & Convenient MD; USDOT required random testing for all CDL holders & screening new hires
03432633	55257	ST- Safety Equipment	2,968	3,500	3,500	-	0.0%	3,500	-	PPE, gas monitors, Tyvek suits, gloves, confined space equip. maint.
03432633	55314	ST- Uniforms	2,220	3,375	3,375	-	0.0%	3,375	-	uniforms for 5 operators
03432633	55260	ST- SCADA Software/Hardware	4,917	5,000	5,000	-	0.0%	5,000	-	Software revisions/annual maintenance
03432633	55072	ST- Dam Registration	1,500	1,500	1,500	-	0.0%	1,500	-	Annual NHDES dam fees for WWTP and Clemson Pond lagoons
03432633	55161	ST- Lab Testing	57,931	46,000	105,000	59,000	128.3%	105,000	-	CSO testing, NPDES nitrogen testing, EPA effluent testing, groundwater monitor report, Great Bay & river monitoring from \$18k to \$75k & TN annual report
03432633	55034	ST- Chemicals	64,897	100,000	100,000	-	0.0%	100,000	-	polymer, magnesium hydroxide & supplemental carbon
03432633	55373	ST- Solids Handling	233,699	280,000	280,000	-	0.0%	280,000	-	Biweekly centrifuge solids generation & weekly disposal at Turnkey
03432633	55194	ST- Natural Gas	11,158	20,000	20,000	-	0.0%	20,000	-	Building heat
03432633	55092	ST- Electricity	228,385	250,000	250,000	-	0.0%	250,000	-	Aerators, lights, recirc. & chem feed pumps
03432633	55128	ST- Fuel	1,619	3,600	3,600	-	0.0%	3,600	-	2 vehicles
03432633	55131	ST- Gas Monitoring	-	1,000	100	(900)	-90.0%	1,000	900	Hydrogen sulfide monitoring
		General Expenses Total	681,156	829,676	910,576	80,900	9.8%	888,676	(21,900)	

Town of Exeter										
2022 Select Board Sewer Fund Budget										
January 7, 2022 Version #3										
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Debt Service										
03471135	58020	Sewer Line Replacement	101,500	99,750	-	(99,750)	-100.0%	-	-	2021 Final payment
03471135	58009	Jady Hill Phase II	130,000	130,000	130,000	-	0.0%	130,000	-	2032 Final payment
03471135	58013	Portsmouth Av Sewerline	79,732	79,732	79,732	-	0.0%	79,732	-	2023 Final payment
03471135	58011	Sewerline Lincoln & Main Sts	20,000	15,000	15,000	-	0.0%	15,000	-	2024 Final payment
03471135	58025	Lincoln Street Ph#2	53,219	53,219	53,219	-	0.0%	53,219	-	2032 Final payment
03471135	58035	Salem St. Utility Design & Engin	28,554	26,769	26,769	-	0.0%	26,769	-	2024 Final payment
03471135	58033	Wastewater Treatment Plant	2,642,940	2,642,940	2,620,678	(22,262)	-0.8%	2,620,678	-	2039 Final payment STATE ESTIMATE dated 12/4/2020
03471135		SWTP Lagoon Sludge Removal			143,650	143,650		143,650	-	2036 Final payment
03471135		Salem St. Utility Improvements			89,726	89,726		89,726	-	2036 Final payment
		Sewer Debt Service Principal Total	3,055,946	3,047,410	3,158,774	111,363	3.7%	3,158,774	-	
03472136	58511	Sewer Line Replacement	6,038	2,993	-	(2,993)	-100.0%	-	-	2021 Final payment
03472136	58520	Jady Hill Phase II	61,150	55,950	50,750	(5,200)	-9.3%	50,750	-	2032 Final payment
03472136	58505	Portsmouth Ave Sewerlins	17,063	12,797	8,531	(4,266)	-33.3%	8,531	-	2023 Final payment
03472136	58503	Sewerline Lincoln & Main Sts	4,080	3,060	2,295	(765)	-25.0%	2,295	-	2024 Final payment
03472136	58526	Lincoln Street Ph#2	33,156	30,441	27,727	(2,714)	-8.9%	27,727	-	2032 Final payment
03472136	58535	Salem St. Utility Design & Engin	7,340	5,233	3,868	(1,365)	-26.1%	3,868	-	2024 Final payment
03472136	58533	Wastewater Treatment Plant	1,632,198	948,897	891,031	(57,866)	-6.1%	891,031	-	2039 Final payment STATE ESTIMATE dated 12/4/2020
03472136		SWTP Lagoon Sludge Removal			100,890	100,890		100,890	-	2036 Final payment
03472136		Salem St. Utility Improvements			61,630	61,630		61,630	-	2036 Final payment
		Sewer Debt Service Interest Total	1,761,024	1,059,371	1,146,721	87,350	8.2%	1,146,721	-	
		Debt Service Total	4,816,969	4,106,782	4,305,495	198,713	4.8%	4,305,495	-	
Capital Outlay										
03490237	57010	CO- Capital Outlay - Leases	17,044	15,329	15,329	-	0.0%	15,329	-	See separate Lease schedule
03490237	55361	CO- Capital Outlay - Land Acquisition/Purchase	-	1	-	(1)	-100.0%	1	1	
03490237	57017	CO- Capital Outlay- WWTP	10,850	200,000	200,000	-	0.0%	200,000	-	complete coating application to WWTF UV basin walls and flume wall \$192k
03490237	57009	CO- Capital Outlay - Vehicle	59,421	-	25,626	25,626		(25,626)		Ford Escape Hyb & 1/2 T crew cab Hyb split 50/50 W/S
03490237	57022	CO- Lagoon Sludge Removal		1	-	(1)	-100.0%	1	1	CIP
		Capital Outlay Total	87,315	215,331	240,955	25,624	11.9%	215,331	(25,624)	
		Sewer Fund Total	7,361,513	7,015,364	7,385,953	370,589	5.3%	7,298,636	(87,317)	

Town of Exeter										
2022 Select Board Sewer Fund Budget										
January 7, 2022 Version #3										
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Warrant Articles/Borrowing										
	Westside Dr. Reconstruction Design			69,338	69,338				CIP P#25 Westside Drive Area Reconstruction (General Fund & Water Fund components)	
03500000	59102 Public Works Garage Design		-	12,500	12,500				CIP P#1 Design (General Fund & Water Fund components)	
03500000	SEIU 1984 Collective Bargaining				-				SEIU 1984 CBA	
	Squamscott River Sewer Siphons				-					
	Folsom Street Pump Station Rehabilitation				-					
	Salem St. Area Utility Replacements		1,590,000		(1,590,000)	-100.0%			CIP #19 Sewer drain lines replacement (General & Water Fund components)	
	Lagoon Sludge Removal		2,600,000		(2,600,000)	-100.0%				
	Sewer Capacity Rehabilitation			200,000	200,000				CIP P#30 Complete Design work	
	Webster Ave Pump Station			4,660,000	4,660,000				CIP P#34 A portion of this project may be eligible for Congressional Direct Spending	
	Warrant Articles/Borrowing Total	-	4,190,000	4,941,838	751,838	17.9%	-	-		
	Total Sewer Fund with WAR	7,361,513	11,205,364	12,327,791	1,122,427	10.0%	7,298,636	(87,317)		

Revenue Estimates 2022 Budget

	TM 2022	Revised Revenue 2022	Actual Revenue 2021
Interest Penalties	165,000	165,000	165,997
LUCT Tax	75,000	75,000	88,770
Yield tax	2,000	1,000	943
PILOT	44,040	44,055	44,055
Excavation	500	500	228
Other Tax	1,500	500	350
Motor Vehicles	3,106,000	3,106,000	3,106,000
Building Permits	400,000	425,000	438,470
Other Permits	210,000	210,000	181,217
From Federal Govt (FEMA)	50,000	50,000	50,000
Revenue Sharing	-	-	-
Meals & Rooms	1,125,948	1,125,948	1,125,948
Highway Block	296,552	296,477	296,477
WW Grant	-	15,690	-
NH Charitable Foundation	2,000	2,795	2,795
Other Grants (EM, PTAP)	50,000	50,000	50,000
Income Depts	1,200,000	1,225,000	1,225,042
Sale of Property	-	-	-
Investment Interest	10,000	10,875	10,875
Miscellaneous Revenue	13,295	13,250	13,239
Swasey Transfer	-	-	3,625
EMS Transfer	187,650	187,650	187,650
Capital Projects Fund Transfer	30,829	30,829	30,829
Snow Ice Transfer	-	-	-
Sick Leave Transfer	-	-	53,704
	6,970,314	7,035,569	7,076,214
Use of Fund Balance	800,000	800,000	
	7,770,314	7,835,569	

January 9, 2022

To the Members of the Select Board:

We the members of the Exeter Facilities Advisory Committee write today regarding the following CIP items. Over the past year, we have met multiple times with the respective Departments to discuss these projects. We offer these recommendations as the result of our discussions and deliberations.

By unanimous votes of 5-0, we support funding for the following items:

- \$1,250,000 for the acquisition of the 10 Hampton Rd property for the Parks & Recreation Department
- \$100,000 for the Raynes Farm Barn Improvements (assuming \$100,000 LCHIP grant and \$50,000 from the Conservation fund, for a total of \$250,000 for barn restoration)
- \$45,000 for a town-wide Facilities Condition Assessment and Facility Asset Management software to be managed by the DPW.

We believe that the acquisition of the 10 Hampton Road property for the Parks & Recreation Department not only helps address the Department's near-term needs in a more affordable manner, but it also enables the Town to consider re-use options for the Department's current 30-32 Court Street site more quickly than initially projected.

Our support for the Raynes Farm project is explained in a letter we sent to the Select Board on August 24, 2021. It is attached for your convenience.

The Facilities Condition Assessment is a high priority for our Committee since it is critical to the Town's ability to anticipate and plan for the Town's facility needs. In November, we circulated to the BRC, through the Town Manager's Office, a more detailed justification for this project. That document is attached for your convenience.

We recommend conditional approval of one other CIP item. Regarding the Public Works Garage, we are in favor of allocating \$50,000 for continued planning of the DPW complex, but with the condition that it be used first and foremost for a third-party operational analysis. We recommend a study similar to those conducted by CPSM for the police and fire departments. The information in those reports provided the proper foundation for the ongoing public safety complex feasibility study. We recommend following this model for the DPW complex. Any funds unused by the operational study should be used for site survey work.

A representative from our Committee will be happy to answer any questions the Select Board Members might have about these recommendations at your Bond & Budget Hearing scheduled for January 18, 2021.

Thank you for your consideration,
The Exeter Facilities Advisory Committee

Kris Weeks, Chair
Peter Lennon, Vice Chair
Rob Corson
Mark Leighton
Amanda Kelly




Town of Exeter FCA

FACILITIES ADVISORY
COMMITTEE

What is a Facilities Condition Assessment?

This is a nationally recognized process that:


- Is employed by institutions, (Higher Ed, Hospitals, and Municipalities) to document the condition of the properties owned by the institution or community.
 - is a tool used as part of the organizations' capital planning process.
 - Is supported by a database that documents the information and helps track changes over time.
 - Is updated on an annual basis to align with the budgeting process.
 - Provides an organization a system and method to prioritize maintenance items and projects.
- 

Talking Points


- The Facilities Condition Assessment, the FCA, is essential to the successful oversight, management, and investment for existing and future Town facilities.
- Exeter faces multi-million-dollar decisions now and in the near-future whether to repair, renovate, or replace facilities that are critical to protecting our citizens and to providing them with the municipal services they demand and deserve.
- The FCA will be critical to providing valuable information to the taxpayers and Town leadership to prioritize among these projects.

The FCA will give taxpayers the most current and comprehensive information about the physical conditions of Town facilities now and in the future.

The FCA will be used by the Select Board, Planning Board, Budget Recommendations Committee, Facilities Advisory Committee, the Town Manager, and the Department of Public works.



Talking Points

- identify current and future capital renewal needs for the Town's physical assets,
 - create a system -- including a software and data baseline about facilities conditions and a tool to rate these conditions -- that can be updated and used regularly to support difficult facilities choices,
 - interoperate with the Town's asset inventory and maintenance work order systems to track changing physical conditions of Town structures over time.
 - The FCA will be a unique asset that differs significantly in currency, scope, and level of detail from previous Town facilities studies.
 - These studies now are outdated "snapshots in time" that lack enough data and flexibility to serve as a "living" facilities management mechanism.
 - Most were more limited in focus and perspective.
- 

Talking Points

- The FCA, however, will directly support the implementation of recommendations from other important studies affecting Town facilities, including the Americans with Disabilities Act of 1990 (ADA) Accessibility Self-Evaluation/Transition of Public Facilities.
 - It will do so by capturing and tracking in one location the content and status of each study recommendation.
- The FCA is required as a first step toward creating a Facilities Master Plan and a Facilities Repair/Renovate/Replace Policy to support and implement the facilities aspects of the updated Exeter Master Plan.

Talking Points

[Capital Planning Advice for Facilities - YouTube](#)

[Turning Data into Action to Create the Right Facilities Plan - YouTube](#)

[Facilities Condition Assessment | APPA](#)

[Campus Facility Condition Assessment: Cedar Crest College - YouTube](#)

[The Dynamic Facility Condition Assessment | Facility Health Inc. - YouTube](#)

[State and Local Government | Gordian](#)



June 3, 2021

To the Select Board, Town of Exeter, NH:

We the members of the Exeter Facilities Advisory Committee, write today 5-0 in support of the Raynes Farm Stewardship Committee's request for a matching funds warrant article for in conjunction with their grant application to the State's Land & Community Heritage Investment Program (LCHIP) to restore the Raynes Farm Barn.

We have met with Committee members several times in the past 6 months, including a site visit this spring to become familiar with the Barn's restoration needs and agree with the work proposed.

The Raynes Farm Barn, built in 1860, is listed in the State Register of Historic Places. An Historic Structure Report first commissioned in 2012 and since updated in 2018 found that the property appears to be the site of the original Town landing on early maps, as well as the center of the Exeter Cattle Market established by Chase Wiggin. The property was acquired by the Town in 2002. Since acquisition, the vision of the Raynes Farm Stewardship Committee, under the Exeter Conservation Commission, has been to continue agricultural use as well as create a conservation center highlighting the historic and natural features of the property through public events and recreation. Past events thus far have included open air painting, full moon snowshoeing, pop-up disc golf, historic tours, birding tours, scavenger hunts, winter solstice celebrations, pumpkin smashes, hiking, guided star gazing, sledding and cocoa, and more, all held as field-centric events due to safety concerns about the Barn. The Committee has also had to turn away events due to the same concerns: folk music concerts, Shakespearian performances, story walks, elementary school field trips, and more.

Repairs have been ongoing (some with previous LCHIP support). The Committee has further visions for public events but is limited due to Barn condition. The Town funding we support, along with the LCHIP grant, will further preserve and protect the Barn as well as improve conditions to enable larger Barn-focused events for year-round public use. Proposed repairs include ameliorating the bowing of the north east wall, repair/replacement of various clapboards, doors, and windows, accessibility improvements, floor repairs, and more.

As the Facilities Advisory Committee, we appreciate the need for such repairs of this unique Town-owned property and agree that we should pursue maintenance now to prevent further decline and expense later as well as to support the Stewardship Committee's vision for an increase in public events held at the Barn.

Thank you for your consideration,
The Exeter Facilities Advisory Committee

Kris Weeks, Chair
Peter Lennon, Vice Chair
Rob Corson
Amanda Kelly
Mark Leighton

Tax Abatements, Veterans Credits & Exemptions

List for Select Board meeting January 18, 2022

Veteran Credit

Map/Lot/Unit	Location	Amount	Year
21/22	6 Half Penny Lane	500.00	2022
19/16/106	6 Rocky Ridge Cir	500.00	2022
47/8/204	7 Willey Creek Rd Unit 204	1,000.00	2022 2 Veterans
47/8/204	7 Willey Creek Rd Unit 204	2,000.00	2022 vet disability
68/6/548	5 Sterling Hill #548	500.00	2022
80/6/12	23 Coach Rd	500.00	2022
80/6/12	23 Coach Rd	2,000.00	2022 vet disability

Abatement

Map/Lot/Unit	Location	Amount	Year
47/1/3&4	3 & 5 Continental Dr	\$ 2,004.84	2021

LUCT

Map/Lot/Unit	Location	Amount	Year
70-12-1	1 Reservoir Dr	\$ 25,000.00	2022

Permits & Approvals

Exeter River MHP Cooperative, Inc.

10 Vincent Street

Exeter, NH. 03833

Office (603) 778-0865

Fax (603)778-0833

We are asking the Town of Exeter to waive the owed taxes of \$7,243.85 on 8 Hemlock Street, previous owner [REDACTED], whom also owes us \$10,480.79. The Co-op has received the Writ of possession on 11-9-2021.

The Exeter River Co-op would like to demolish the existing home due to it being a 1970 trailer that is not up to code and has signs of mold.

To demolish it at the parks expense and to lay a slab would allow for us to let a company come in with a 2022 trailer which would be sold and would allow us to get a new member who would be in turn be paying higher taxes to the Town.

Sincerely,

Board of Directors



Roger Ellis/Tattoo, Director 1



Valerie McNeill, Treasurer

01/03/2022 10:05
mlord

Town of Exeter
Real Estate Tax Statement

P 1
txtaxstm

PARCEL: 95-64-175

LOCATION: 8 HEMLOCK ST

OWNER:

~~XXXXXXXXXXXXXXXXXXXX~~
~~XXXXXXXXXXXXXXXXXXXX~~
~~XXXXXXXXXXXXXXXXXXXX~~

STATUS:
 SQUARE FEET 0
 LAND VALUATION 0
 BUILDING VALUATION 24,400
 EXEMPTIONS 0
 TAXABLE VALUATION 24,400
 INTEREST PER DIEM 1.95

LEGAL DESCRIPTION:

DEED DATE: 08/31/2009 BOOK/PAGE: 5048/0445

INTEREST DATE: 01/03/2022

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
2021	RE-R	3662				310.96
1	RE TAX		298.78	298.78	12.18	288.70
2	RE TAX		287.06	287.06	1.64	
			585.84	585.84	13.82	599.66
2020	LIEN	99				721.09
1	RE TAX		665.92	665.92	55.17	20.00
	SHRFEE		20.00	20.00	.00	
			685.92	685.92	55.17	741.09
			685.92	685.92	55.17	741.09
2019	LIEN	130				694.32
1	RE TAX		567.79	567.79	126.53	23.72
	LNNOTC		19.40	19.40	4.32	22.62
	LIEN COST		18.50	18.50	4.12	32.42
	INTDATE		26.51	26.51	5.91	18.00
	SHRFEE		18.00	18.00	.00	
			650.20	650.20	140.88	791.08
			650.20	650.20	140.88	791.08
2018	LIEN	131				437.12
1	RE TAX		322.19	322.19	114.93	
			322.19	322.19	114.93	437.12

By, 243.25/100



01/03/2022 10:05
mlord

Town of Exeter
Real Estate Tax Statement

P 2
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2017	LIEN	112363				
1	RE TAX		315.88	315.88	198.15	514.03
	LIEN COST		12.19	12.19	.00	12.19
			328.07	328.07	198.15	526.22
			328.07	328.07	198.15	526.22
2016	LIEN	102059				
1	RE TAX		317.42	317.42	244.35	561.77
	LIEN COST		13.55	13.55	.00	13.55
	DNOTFEE		17.50	17.50	.00	17.50
			348.47	348.47	244.35	592.82
			348.47	348.47	244.35	592.82
2015	LIEN	81427				
1	RE TAX		301.39	301.39	308.11	609.50
	LIEN COST		17.89	17.89	.00	17.89
			319.28	319.28	308.11	627.39
			319.28	319.28	308.11	627.39
2014	LIEN	70689				
1	RE TAX		433.35	213.12	96.38	309.50
	LIEN COST		17.48	.00	.00	PAID
			450.83	213.12	96.38	309.50
			450.83	213.12	96.38	309.50
2012	LIEN	40648				
1	RE TAX		594.93	594.93	657.19	1,252.12
	LIEN COST		17.25	.00	.00	PAID
			612.18	594.93	657.19	1,252.12
			612.18	594.93	657.19	1,252.12
2011	LIEN	31420				
1	RE TAX		592.92	592.92	654.97	1,247.89
			592.92	592.92	654.97	1,247.89

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Town of Exeter
Real Estate Tax Statement

P 3
txtaxstm

YEAR INST	TYPE CHARGE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
2010	LIEN	17545	591.07	56.52	62.44	118.96
1	RE TAX		591.07	56.52	62.44	118.96
GRAND TOTALS			5,486.97	4,697.46	2,546.39	7,243.85

Exeter River MHP Cooperative, Inc.

10 Vincent Street

Exeter, NH. 03833

Office (603) 778-0865

Fax (603)778-0833

We are asking the Town of Exeter to waive the owed taxes of \$1,509.60 on 9 Willow Street, previous owner [REDACTED] whom also owes us \$12,238.68. The Co-op has received the Writ of possession on 11-9-2021.

The Exeter River Co-op would like to demolish the existing home due to it being a 1968 trailer that is now a health hazard. The previous owner is a hoarder and you cannot even walk in the door without stepping on something other than the floor.

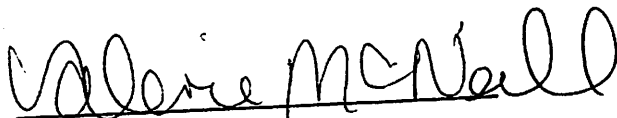
We have all intensions on leveling it, putting up a slab and letting a company put in a new home to sell to the future member of the park.

Sincerely,

Board of Directors



Roger Ellis/Tattoo, Director 1



Valerie McNeill, Treasurer

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Town of Exeter
Real Estate Tax Statement

P 1
txtaxstm

PARCEL: 95-64-68
LOCATION: 9 WILLOW ST

OWNER:
9
WILLOW ST
EXETER NH 03833

STATUS:
SQUARE FEET 0
LAND VALUATION 0
BUILDING VALUATION 17,100
EXEMPTIONS 0
TAXABLE VALUATION 17,100
INTEREST PER DIEM .45

LEGAL DESCRIPTION:

DEED DATE: 11/03/2015 BOOK/PAGE: 5667/2720 INTEREST DATE: 01/03/2022

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
2021	RE-R	3027				217.93
1	RE TAX		209.39	209.39	8.54	202.33
2	RE TAX		201.18	201.18	1.15	
			410.57	410.57	9.69	420.26
2020	LIEN	83				517.30
1	RE TAX		477.72	477.72	39.58	20.00
	SHRFEE		20.00	20.00	.00	
			497.72	497.72	39.58	537.30
			497.72	497.72	39.58	537.30
2019	LIEN	105				468.88
1	RE TAX		383.43	383.43	85.45	23.72
	LNNOTC		19.40	19.40	4.32	22.62
	LIEN COST		18.50	18.50	4.12	18.82
	INTDATE		15.39	15.39	3.43	18.00
	SHRFEE		18.00	18.00	.00	
			454.72	454.72	97.32	552.04
			454.72	454.72	97.32	552.04
GRAND TOTALS			1,363.01	1,363.01	146.59	1,509.60

1,509.60/100

Correspondence



**Important Dates for Local Officials
2022 SB2 MARCH TOWN MEETING CALENDAR**

NOVEMBER 2021

Monday, November 8, 2021

First day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the 2022 town meeting. [RSA 675:4; 40:13, VII]

DECEMBER 2021

Tuesday, December 7, 2021

Last day for voters to present application to select board to call special town meeting prior to annual meeting if your deliberative session is held on the first Saturday. Petition must be received no later than 60 days before the next annual meeting, so deadline depends on date of First Session. Number of petitioners required depends on size of town. [RSA 39:3; 40:13, III]

Wednesday, December 8, 2021

Last day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the March 8, 2022 town meeting. [RSA 675:4; 40:13, VII]

JANUARY 2022

Thursday, January 6, 2022

Last day to post and publish notice for first hearing on proposed adoption or amendment of zoning ordinance, historic district ordinance or building code if a second hearing is anticipated. [RSA 675:3, :7 – 10 clear days before January 17]

Friday, January 7, 2022

Last day for voters to petition select board to include an article in the warrant proposing a bond governed by RSA 33:8-a. [RSA 40:13, II-a(b)]

Friday, January 7, 2022

Last day for governing body to vote to extend polling hours at March 8 elections. [RSA 659:4-a, IV]. (Reduction of polling hours requires vote of legislative body.)

Tuesday, January 11, 2022

Last day for select board to publish notice of time, place and subject of public hearing on bond or note issue over \$100,000. [RSA 40:13, II-a(a); 33:8-a, I]

Tuesday, January 11, 2022

Last day for giving notice of January 18 public hearing on annual budget. [RSA 32:5, I; 40:13, II-a (a)]



**Important Dates for Local Officials
2022 SB2 MARCH TOWN MEETING CALENDAR**

Tuesday, January 11, 2022

Last day for voters to petition select board to include an article in the town meeting warrant, provided that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline is the preceding Friday, January 7. [RSA 39:3; 40:13, II-a(b)]

Tuesday, January 11, 2022

Budget submission date for collective bargaining. Last day to finalize collective bargaining agreement “cost items” for submission to annual meeting. [RSA 40:13, II-a (b); 273-A:1, III]

Tuesday, January 11, 2022

Last day to publish notice of January 18 session for correction of the checklist (required on day before opening of candidate filing period). Notice must be posted in 2 appropriate places, one of which shall be the town’s Internet website, if such exists, or shall be published in a newspaper of general circulation at least 7 days prior to the session. [RSA 654:27; 669:5]

Monday, January 17, 2022

Last day to hold first public hearing by Planning Board on proposed adoption or amendment of zoning ordinance, historic district ordinance or building code if a second public hearing is anticipated. [RSA 675:3] **(See note for January 31. Because final proposal must be included in warrant and posted by January 31, it is strongly recommended that first hearing be held before this date.)**

Tuesday, January 18, 2022

Last day to hold public hearing on annual budget. [RSA 32:5, I and V; 40:13, II-a (c)]

Tuesday, January 18, 2022

Last day to hold public hearing on bond or note issue over \$100,000. Hearing can be held no earlier than 60 days before First Session. [RSA 33:8-a, I; 40:13, II-a (c)]

Tuesday, January 18, 2022

Supervisors must hold a session from 7 to 7:30 p.m. to correct the checklist on the day before opening of candidate filing period. [RSA 669:5; 654:27]

Wednesday, January 19, 2022

First day for candidates in towns with non-partisan official ballot system to file declarations of candidacy with town clerk. [RSA 669:19; 652:20; 40:13, VII]



**Important Dates for Local Officials
2022 SB2 MARCH TOWN MEETING CALENDAR**

FEBRUARY 2022

Tuesday, February 1, 2022

Last day for official copy of final proposal to adopt or amend zoning ordinance, historic district ordinance or building code to be placed on file at town clerk's office. [RSA 675:3, V.] (See entry for January 31 above—must be ready by that date.)

Saturday, February 5, 2022

Earliest date to hold First Session of town meeting. Governing body sets date. [RSA 40:13, III]

Saturday, February 12, 2022

Last day to hold First Session of town meeting. [RSA 40:13, III]

Saturday, February 19, 2022

Last day to post and publish notice, of the day, hour, and place of February 26 session to correct the checklist. Notice must be posted in 2 appropriate places, one of which shall be the town's Internet website, if such exists, or shall be published in a newspaper of general circulation at least 7 days prior to the session. [RSA 654:27; 669:5; 40:13, VII]

Monday, February 21, 2022

Last day to hold public hearing on question of establishing a special revenue fund. Hearing must be held at least 15 but not more than 30 days prior to meeting where question will be voted on. Notice of the hearing shall be posted in at least 2 public places and published in a newspaper at least 7 days before the hearing. [RSA 31:95-d, I (b)]

Saturday, February 26, 2022

Supervisors to hold session for correction of checklist for Second Session of annual meeting for no fewer than 30 minutes. No corrections or additions may be made after this session until election day, except as provided in RSA 659:12. [RSA 654:27; 654:28; 669:5; 40:13, II-d, VII]

Saturday, February 26, 2022

Last day for town clerk to accept voter registration applications for Second Session of annual meeting. (Voters may register on election day for all town, city, school district and village district elections.) [RSA 654:8; 40:13, VII; 654:27]

Saturday, February 26, 2022

Reports of transfer, death and removal of names to be acted on by supervisor of the checklist. [RSA 654:27; 654:36-:37; 654:44]



**Important Dates for Local Officials
2022 SB2 MARCH TOWN MEETING CALENDAR**

Thursday, January 20, 2022

Last day to post and publish notice for last hearing on January 31 for proposed adoption or amendment of zoning ordinance, historic district ordinance or building code. Notice of the time of place of each hearing must be given 10 days prior to the hearing, not including the day notice is posted or the day of the hearing. [RSA 675:7.]

Saturday, January 22, 2022

Last day to notify affected landowners if town meeting warrant contains an article to discontinue a highway if the First Session is to be held on February 5. Notice must be given no later than 14 days before First Session. [RSA 231:43; 40:13, III]

Thursday, January 27, 2022

Last day for the official budget committee (if adopted in the town) to deliver copies of the final budget and recommendations to the governing body. [RSA 32:16, IV; 40:13, II-a(c)]

Friday, January 28, 2022

Last day for filing declaration of candidacy with town clerk in towns with non-partisan official ballot system. Town clerk's office must be open at least from 3 to 5 p.m. [RSA 669:19; 652:20; 40:13, VII]

Friday, January 28, 2022

Last day for party caucus to nominate candidates for town office in towns using partisan system. [RSA 669:39; 40:13, VII]

Monday, January 31, 2022

Last day for planning board to hold final public hearing on adoption or amendment of zoning ordinance, historic district ordinance or building code. **[NOTE: Any proposed ordinance or amendment must be included in warrant, which must be posted today. For this reason, it is strongly recommended that the final hearing be held before this date.]**

Planning board must also determine final form. An official copy of any final proposal must be placed on file in the town clerk's office not later than the fifth Tuesday before town meeting (town meeting is March 8, the fifth Tuesday before is February 1). [RSA 675:3]

Monday, January 31, 2022

Last day for select board to post warrant and budget at all polling places and at clerk's office or town hall. Warrant shall state place, day and hour for each of the two separate sessions. For the Second Session, the warrant shall also state the hour of the election, hour polls open and close, and which items are to be voted on by ballot. [RSA 39:2; 39:5; 40:13, II and II-a (d)]



**Important Dates for Local Officials
2022 SB2 MARCH TOWN MEETING CALENDAR**

Friday, March 11, 2022

Last day for any person for whom a vote was cast to apply to town clerk for a recount (to be conducted not earlier than 5 nor later than 10 days after receipt of the application). Town clerk must be available at least between 3 and 5 p.m. to receive application, and must provide at least 3 days' notice of recount date to candidates for that office. [RSA 669:30-:31; 652:20]

Monday, March 14, 2022

Select board must appoint town treasurer by today if annual meeting fails either to elect one or to vote to authorize the appointment rather than the election of the treasurer. [RSA 41:27; 41:26-e]

Tuesday, March 15, 2022

Last day for 10 voters of a town to petition clerk to recount ballots on any question printed on official ballot. [RSA 40:4-c]

Friday, March 18, 2022

Town clerk to forward to select board and treasurer certified copy of any vote to transfer surplus to capital reserve funds within 10 days of such vote. Surplus must be transferred by treasurer to trustees of trust funds immediately after receipt of order of select board. [RSA 35:11]

Monday, March 28, 2022

Town clerk must report names and addresses of all town officers to commissioner of revenue administration after annual election. There is an ongoing duty to report changes as they occur. [RSA 41:19; Rev 1707.13 -- report to be made within 20 days of the town meeting]

Monday, March 28, 2022

Minutes of town meeting and various reports must be filed with the Department of Revenue Administration within 20 days after the close of town meeting. [RSA 21-J:34]

Thursday, March 31, 2022

Town clerk to send 2 copies of town report to State Library and 1 copy of town report to UNH Library within 30 days of March 1, the date by which the town report must be made available. [RSA 41:22; 201-A:18]

APRIL 2022

Thursday, April 7, 2022

Within 30 days after town meeting, town clerk to report on town library to assistant state librarian. [RSA 41:20]



**Important Dates for Local Officials
2022 SB2 MARCH TOWN MEETING CALENDAR**

MARCH 2022

Tuesday, March 1, 2022

Annual town report with final budget and ballot questions must be available today. [RSA 40:13, II]

Tuesday, March 1, 2022

Last day to submit zoning ordinance protest petition to require 2/3 vote at town meeting. [RSA 675:5; 40:13, VII]

Friday, March 4, 2022

Last day for supervisors to post (by midnight) final corrected checklist. [RSA 654:28 - checklist to be posted on the Friday next following the checklist correction session on February 26]

Friday, March 4, 2022

Certification of checklist; 2 copies filed with town clerk. [RSA 654:28-:29]

Monday, March 7, 2022

The town clerk's office shall be open to receive applications for absentee ballots, to provide voters the opportunity to complete absentee ballots, and to receive returned ballots on the Monday immediately prior to an election at a minimum from 3:00 p.m. to 5:00 p.m. The clerk may designate a deputy clerk or assistant to provide this service, provided the individual has taken the oath of office and has been trained in the requirements for using an absentee ballot and the procedures for issuing and receiving absentee ballots. [RSA 657:1, II (c)]

Tuesday, March 8, 2022

Last day for town clerk to accept completed absentee ballots; clerk, or clerk's designee, must be available at least between 3 and 5 p.m. No absentee ballots may be accepted after 5 p.m. [RSA 669:29; 657:22; 652:20; 40:13, VII]

Tuesday, March 8, 2022

Second Session of annual meeting to elect officers, to vote on all questions required by law to be on official ballot, and to vote on all warrant articles from First Session of annual meeting. Voters may register at the polls. [RSA 40:13, VII; 654:7-a]. If new tax collector is elected or appointed, select board audits accounts and issues a new warrant. [RSA 41:36] Votes taken at the second session shall not be reconsidered [RSA 40:13, XV]



**Important Dates for Local Officials
2022 SB2 MARCH TOWN MEETING CALENDAR**

Thursday, April 7, 2022

Appointed municipal budget committee members must be named within 30 days after town meeting. [RSA 32:15, II]

MAY 2022

Saturday, May 7, 2022

Ballots and absentee voting materials for election of town officers at town meeting may be destroyed by the town clerk after the contest is settled and all appeals have expired or at least 60 days after the election, whichever is longer. [RSA 657:16; 657:22; 659:100–:101; 669:25; 33-A:3-a]