

**Select Board Meeting**  
**Monday, August 8<sup>th</sup>, 2022, 7:00 p.m.**  
**Nowak Room, Town Offices**  
**10 Front Street, Exeter NH 03833**

Meeting in the Nowak Room at the Town Office Building. For virtual access, see instructions below.

Watch this meeting on Channel 22, or EXT V Facebook <https://www.facebook.com/ExeterTV>, or YouTube <https://www.youtube.com/c/ExeterTV98>.

To access the meeting via Zoom, click this link: <https://exeternh.zoom.us/j/89201018440>

To access the meeting via telephone, call +1 646 558 8656 and enter Webinar ID 892 0101 8440

Please join the meeting with your full name if you want to speak.

Use the “Raise Hand” button to alert the Chair you wish to speak. On the phone, press \*9.

More access instruction found here: <https://www.exeternh.gov/townmanager/virtual-town-meetings>

Contact us at [extvg@exeternh.gov](mailto:extvg@exeternh.gov) or 603-418-6425 with any technical issues.

**AGENDA**

1. Call Meeting to Order
2. Board Interviews
3. Bid Opening – Sewer Siphons Project
4. Public Comment
5. Proclamations/Recognitions
  - a. Proclamations/Recognitions
6. Approval of Minutes
  - a. Regular Meeting: July 25<sup>th</sup>, 2022
7. Appointments
8. Discussion/Action Items
  - a. Valuation Updates – MRI, Scott Marsh, Contract Assessor, Janet Whitten, Town Assessor
  - b. ARPA and CDS Funding Update – Melissa Roy, Assistant Town Manager
  - c. MUNIS Transition Funding Request
  - d. Water Sewer Rates Discussion
9. Regular Business
  - a. Tax Abatements, Veterans Credits & Exemptions
  - b. Permits & Approvals
  - c. Town Manager’s Report
  - d. Select Board Committee Reports
  - e. Correspondence
10. Review Board Calendar
11. Non-Public Session
12. Adjournment

**Niko Papakonstantis, Chair**  
**Select Board**

**Posted: 8/5/22 Town Office, Town Website**

**Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.**

**AGENDA SUBJECT TO CHANGE**

**Bid Opening – Sewer Siphons Project**

## Proclamations/Recognitions

**Minutes**

Select Board Meeting  
Monday July 25, 2022  
7 PM  
Nowak Room, Town Offices  
Draft Minutes

1. Call Meeting to Order

Members present: Julie Gilman, Molly Cowan, Lovey Roundtree Oliff, Niko Papakonstantis, Nancy Belanger, Town Manager Russ Dean, and Assistant Town Manager Melissa Roy were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 7 PM.

2. Board Interviews

- a. There were no board interviews conducted at this meeting.

3. Public Comment

- a. There was no public comment at this meeting.

4. Proclamations/Recognitions

- a. Mr. Papakonstantis recognized the Exeter Arts & Culture Commission for getting a \$20,000 grant to make improvements to the statue at Founders Park. These improvements are now complete.

5. Approval of Minutes

- a. Regular Meeting: July 18, 2022

Corrections: Mr. Papakonstantis said Donna Lane requested that in the CDBG section, we add "She noted that there were informational documents available."

**MOTION:** Ms. Belanger moved to approve the minutes of July 18, 2022 as amended. Ms. Gilman seconded. The motion passed 5-0.

6. Appointments

- a. There were no appointments made at this meeting.

7. Discussion/Action Items

- a. Poll Pads Presentation

Town Clerk Andie Kohler, Town Moderator Kate Miller, and Supervisor of the Checklist Vicky Nawoichyk were present to discuss the Poll Pads proposal. Attorney Miller said these are items like iPads that will speed up the voting process. The voter can opt to scan their NH license to bring up their information. Those who check in will get a receipt that shows their address so that they can verify any changes; vision-impaired voters can give any address changes to the clerk for them to read back. Voters will swap the receipt for the ballot, and the ballot clerks are left with a bunch of receipts so as not to rely solely on the technology. We are required to have a paper checklist for every election, which will be maintained in real time throughout the voting day, which will allow us to

switch to paper if necessary. The NH ballot law commission has approved these devices. Ms. Nawoichyk added that if anything happens, we have to be ready to switch to paper tracking in 10 minutes per the RSA.

Attorney Miller said she recommends 10 poll pads for the town. These are available from LHS of Salem NH, which already maintains our Accuvote tabulation machines. A number of NH towns are already using Poll Pads, and we heard from Barrington and Derry via Zoom that they had very positive experience with the company on training and troubleshooting. We have the option to rent or buy these devices. The rental is \$5,500 per election, while the purchase is \$18,650 plus a software update each year. There are some years in which we have lots of elections, so it's probably cheaper to own them. Ms. Kohler said the hardware has a life expectancy of 5-6 years.

Attorney Miller said these devices will speed up and streamline the voting experience significantly. People won't get bottled up and frustrated. It won't change the number of clerks we have there, because we'll still be updating the paper lists. The reports have to be done in paper, so there will actually be more work for the Supervisors of the Checklist.

Mr. Papakonstantis asked if there is a way for this system to be hacked. Attorney Miller said it's on a closed wifi, and Election Net is password-protected. It's as safe as anything. Ms. Oliff said security is her only concern. Ms. Nawoichyk said it's of concern to her as well. Anything on a thumb drive can be insecure. The Secretary of State doesn't necessarily support it, which is a concern as well.

Ms. Gilman said she talked to the Town Manager in Bedford and they love this system. Ms. Belanger said she attended the Poll Pads presentation and it sounded great.

Ms. Cowan asked what would happen if the Legislative Body decided to ban something like this. She said she's also concerned about human error. Otherwise it sounds like it will make the voting process better. Attorney Miller said voting devices are approved by the Ballot Law Commission. We are not on the bleeding edge of this, as other towns have tried it. There is less human error with the Poll Pads, because clerks can scan the ID and find the correct voter. Those correlating the information will be in a quieter spot with fewer distractions.

Ms. Belanger said she has volunteered as a ballot clerk, and the current process is stressful for the workers and the residents. She's concerned because the Election Commission is allowing these to be used, but can our Secretary of State override them? Attorney Miller said the Ballot Law Commission can approve devices, but the Secretary of State can specify the report formats they will accept. We will still have a paper back up. There's no way for malicious intent to happen; it ends up correlating back to Election Net, so anyone wanting to hack the list would have to get into that system to change anything. We will still have to register people with the same proofs of identity.

Mr. Dean said in order for us to be prepared for the March Town Election, we wouldn't put this in the 2023 budget, because we'd need the Poll Pads before that. He suggested using ARPA funds for the initial cost of \$18,650.

Mr. Papakonstantis asked if it's worth considering renting for the first year, in order to have less impact on ARPA funds and to determine if we like it. Attorney Miller said we could try it out in 2023 to get ready for 2024 with its extra elections. Mr. Dean said the current Elections budget has \$23,000. Mr. Papakonstantis said it would be more cautious to rent for the first year. Ms. Gilman asked if it could be used at Deliberative Session. Ms. Kohler said yes, the check-in process could be the same, although there's no ballot to hand out. Attorney Miller said there are fewer people who come to Deliberative Session, so there's less of a crush there.

Mr. Papakonstantis asked that the attorneys look at the rental contract before Select Board approval.

Bill Murphy of 18 Oak Street said regarding possible power issues mentioned earlier, the town should purchase a generator system to keep it running. There doesn't have to be a power interruption.

Ms. Belanger asked how to address this purchase with the budget process, since we'd want to use it for the same election we'd be voting for the budget in. Mr. Dean said the budget would be voted on before we get to try them. We may look at leasing for two years. ARPA funds have to be committed by 2024 and spent by 2026.

b. Public Works Department - Salem Street at Oak Street Widening

Mr. Papakonstantis said at public comment last week, a resident had some concerns about road widening, and asked to be on the agenda.

Ms. Perry said after the meeting, Paul Vlasich worked with Hoyle Tanner to look at an accommodation to not change the location of the edge of pavement along the drive entrances along 18 Oak Street. We'd still be keeping the two 12 foot widths at the intersection of Oak and Salem. In this proposal, it tapers for a short distance, at 1:25 feet ratio.

Mr. Murphy said he is concerned about his driveway and the traffic flow. Part of his concern is that he doesn't understand why they're still trying to widen this part of the intersection. People go through that intersection too fast. Trees at the edge of the roadway will be damaged by passing trucks. We should leave it narrow and make people question whether they should even be going in there.

Ms. Perry said she knows that the design recommendation from the design engineers and the Town Engineer is to maintain the same width through the intersection. The radius that's being used would typically be a 25 foot radius, but only a 10 foot radius will be used in this location to minimize the amount of encroachment. We're trying to accommodate resident concerns. The sidewalk crossings have to be there because the sidewalk doesn't continue. It was cost-prohibitive to extend sidewalks throughout. Regarding the tree, a 12 inch change



shouldn't make a big difference for an existing tree, but we can go out and take a look.

Mr. Murphy said the way the road is now has never been a problem.

Ms. Oliff said the new proposal sounds like a good compromise. Mr. Papakonstantis said he wants to make sure private property is not compromised, but this is an old town with old streets that have pressing infrastructure needs. He feels secure that town staff will do their best to complete a project that was voted on by the voters without compromising public property.

c. Outdoor Water Restrictions

Ms. Perry gave a drought update. The flow measured in Brentwood is not significantly different from the 2016 drought. We got some rain today, but thunderstorms aren't a long slow rain where things are absorbed, it runs off. It's not enough to sustain us. She recommends an increase to level 4, which prohibits all landscape watering, washing streets or impervious areas, and swimming pools over 100 gallons. This level does allow hand irrigation of residential crops, sustaining animal life, commercial businesses, grass plain turf, and grass agricultural fields. In the past, we have extended the restriction of watering to those using private wells, as allowed by RSA 41:11-d. Ms. Cowan said we should have a longer term discussion on water use.

**MOTION:** Ms. Oliff moved to escalate the water use restrictions from level 2 to level 4 in accordance with the Exeter Town Ordinance 16:10 and private wells under RSA 41:11-d. Ms. Cowan seconded. The motion passed 5-0.

d. Classification Study Proposal

Mr. Dean said we are looking to review 50 non-union positions and some union positions. Ms. Roy said the labor market is challenging. The last time we looked at the classification was 2014; it should be reviewed every 5-10 years. We would like to work with MRI to review our current wage and reclassification plan for non-union and SEIU union members, not including Police and Fire at this time, as those positions are easier to compare among towns. It's a large undertaking, so we're asking to contract it out to MRI with ARPA funds. To do 75 employees would cost \$30,000.

Mr. Papakonstantis said this was one of the Board's stated goals at the goal-setting session. It's ripe for contracting out because one person can't do it. He asked if \$30,000 is for option C. Ms. Roy said yes, it reviews our process to ensure we're doing it in an appropriate manner and staying relevant.

Mr. Papakonstantis said he supports option C. This will help us attract the kind of talent we want to hire here.

**MOTION:** Ms. Belanger moved to authorize \$30,000 from ARPA funds to undertake the classification study proposal from MRI, Option C, and also authorize the Town Manager to sign the contract. Ms. Gilman seconded. The motion passed 5-0.

8. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

**MOTION:** Ms. Gilman moved to approve a solar exemption for 19/16/10 in the amount of \$8,000 for tax year 2023. Ms. Belanger seconded. The motion passed 5-0.

b. Permits & Approvals

The Board reviewed a memo from IT Director Andy Swanson requesting ARPA fund expenditure request. Mr. Dean said there was \$4576.14 spent for Splashtop and Zoom service related to Covid, which expenses were paid in 2022. IT has asked to reallocate these expenses to ARPA funds, as they were directly related to Covid.

**MOTION:** Ms. Belanger moved to authorize the reallocation of \$4,576.14 from the Internet Services expenditure to ARPA funds. Ms. Gilman seconded. The motion passed 5-0.

The Board received a memo from the Deputy Tax Collector describing a Co-op property whose owner passed away with an outstanding water/sewer bill. The building has been demolished, and the Co-op is looking to abate the balance of \$1,694.62.

**MOTION:** Ms. Belanger moved to abate the outstanding water/sewer bill for Unit A16 at Exeter Hampton Co-op for the seven quarterly outstanding bills from July 2020 - present, in the amount of \$1,694.62. Ms. Gilman seconded. The motion passed 5-0.

The Board received an application from the Parks & Rec Dept to hold the Powderkeg Festival on October 1st in Swasey Parkway. Mr. Dean said regarding the closure of Swasey Parkway, there has been a siphons project pre-bid meeting, and he will check in with Mr. Berube about a revised timeline for that work. The park should be open for this event.

**MOTION:** Ms. Belanger moved to approve the special event application from the Exeter Parks and Recreation Department for the Powderkeg Beer and Chili Festival, to be held on Swasey Parkway on October 1, 2022. Ms. Gilman seconded. The motion passed 5-0.

c. Town Manager's Report

- i. Ryiah Khan is the new School Resource Officer.
- ii. National Night Out is August 2nd.
- iii. The second tranche of ARPA funds should be in in the next couple of weeks.

d. Select Board Committee Reports

- i. Ms. Oliff had no report. She was unable to attend the sitewalk at Swasey to view trees that needed attention. The "Tune in on Tuesday" events are going well.
- ii. Ms. Cowan had no report. She asked if the town has cooling stations or centers for residents suffering in the heat. Mr. Dean said he will look into it; the Senior Center is the first place that comes to mind. Mr. Papakonstantis asked about using 10 Hampton Road for this purpose in

the future. Ms. Gilman said during ice storm power outages, the Red Cross comes in, but doesn't serve meals or anything. That was done with the schools. Ms. Belanger asked if we have buildings with generators for this purpose. Mr. Dean said he will bring it up at the Department Heads meeting on Wednesday.

- iii. Ms. Gilman said the Facilities Advisory Committee met and narrowed the scope of projects for the Facilities Condition Assessment. A new RFP will go out shortly. We have added some companies to the request. We prioritized the buildings that we want a full assessment of. She also had a Heritage Commission meeting. That group spent two years looking at defining a Park Street Heritage Neighborhood, but according to surveys and public meetings, there was no popular demand. The HDC wants to take the information and work and assemble it as a resource if another neighborhood wants to try this. She would like to know where this information should be stored. Also, the DAR wants to put up a plaque at the Winter Street Cemetery for Revolutionary War soldiers. There's a donation of a watering trough that will become a planter, and we looked at where to put it, perhaps the right of way in front of 12 Front Street. It should be on the Select Board agenda for Aug 22. The HDC heard two cases, both of which were approved: a request from the boathouse condos at 163 Water Street to replace their windows with a better product, and a garage for a house with many periods of architecture. Both applications were very thorough.
- iv. Ms. Belanger said she attended a Work Session for the Housing Advisory walking route. Mr. Sharples is working on a map. EXTV is going to help.
- v. Mr. Papakonstantis said he had no meetings. Mr. Glowacky has started working on the promo specials for Boards and Committee volunteers, and he [Mr. Papakonstantis] did a promo on behalf of the Select Board.

e. Correspondence

- i. A letter from the Richie McFarland Children's Center acknowledging the receipt of \$2,500 for Q1 2022.

9. Review Board Calendar

- a. The next meetings are August 8, August 22, and Tuesday September 6.

10. Non-Public Session

**MOTION:** Ms. Gilman moved to enter into non-public session under 91A:311a. Ms. Belanger seconded. In a roll call vote the motion passed 5-0.

The meeting went into non-public session at 8:32 PM.

- 11. Adjournment. The Board emerged from non public session. Ms Belanger moved to adjourn, seconded by Ms. Gilman. The Board stood adjourned at 8:45 pm.

Respectfully Submitted,  
Joanna Bartell

Recording Secretary

## Appointments

**Valuation Updates – Mobile Home Properties**

# Memorandum

**TO:** Russell Dean  
Town Manager  
Town of Exeter

**FROM:** Scott P. Marsh, CNHA  
Municipal Resources  
Contracted Assessor's Agents

**DATE:** August 3, 2022

**RE:** Mobile Home Property Review Information

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Similar to what was completed in 2014, a review of market data for the manufactured homes located in the various manufactured home parks has been completed.

All mobile home park properties were reviewed and based on our analysis, it was determined that the park factor adjustments along with some other revisions to the individual property data were applicable. Page one of the attachments shows how the park factors revised. As you can see on two of the attachments after the revisions are applied, the statistical indications are much more comparable to the Town's overall indications for the past several years.

If the Select Board agrees with my suggested revisions, assessment change letters to the individual property owners will be sent. The letter will inform them of the assessment change and if desired, that they can meet with assessing personnel to discuss their revised assessments.

If there are any further questions or additional information needed, please let me know.

TAX YEAR			# SALES	MEDIAN	COD	PRD
2022	TOWN OVERALL - ESTIMATED		250	67.5%	13.12	1.02
2022	CONDO ONLY	AFTER UPDATE	83	68.3%	7.81	1.00
2022	CONDO ONLY	BEFORE UPDATE	83	69.6%	12.72	0.98
2021	TOWN OVERALL		420	79.0%	13.70	0.99
2021	CONDO ONLY	AFTER UPDATE	160	78.5%	7.00	1.00
2021	CONDO ONLY	BEFORE UPDATE	160	83.1%	11.19	0.98
2020	TOWN OVERALL		348	89.0%	10.95	1.02
2020	CONDO ONLY	AFTER UPDATE	111	86.6%	8.80	1.01
2020	CONDO ONLY	BEFORE UPDATE	111	89.3%	10.58	0.98



TAX YEAR			MEDIAN	COD	PRD
2022	TOWN OVERALL - ESTIMATED		67.5%	13.12	1.02
2022	MH ONLY	AFTER UPDATE	68.7%	14.2	1.02
2022	MH ONLY	BEFORE UPDATE	53.0%	27.88	1.04
2021	TOWN OVERALL		79.0%	13.7	0.99
2021	MH ONLY	AFTER UPDATE	75.9%	16.58	1.00
2021	MH ONLY	BEFORE UPDATE	67.1%	20.32	0.98
2020	TOWN OVERALL		89.0%	10.95	1.02
2020	MH ONLY	AFTER UPDATE	89.4%	10.11	1.02
2020	MH ONLY	BEFORE UPDATE	77.3%	13.62	0.99

CODE	DESCRIPTION	COEFFICIENT	CHANGE TO
1	BEECH TREE CO-OP	0.25	0.45
2	POWDER HOUSE	0.35	0.60
3	EX/HAMPTON	0.30	0.60
4	HAYES	0.25	0.60
5	ICEY HILL	0.25	0.60
6	EXETER RIVER CO-OP	0.20	0.60
7	PINECREST	0.35	0.50
8	RIVER RUN	0.35	0.40
9	STROUTS	0.40	NO SALES
10	MCKINLEY ST	0.25	NO SALES
<b>Adjust &gt;1976 Base rate</b>		<b>\$65 TO \$70</b>	

# Memorandum

**TO:** Russell Dean  
Town Manager  
Town of Exeter

**FROM:** Scott P. Marsh, CNHA  
Municipal Resources  
Contracted Assessor's Agents

**DATE:** August 3, 2022

**RE:** Residential Condominium Property Review Information

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Similar to what was completed in 2014, a review of market data for the residential condominium properties located in the various projects has been completed.

All residential condominium properties were reviewed and based on my analysis, it was determined that project factor adjustments along with some other revisions to the individual property data were applicable. Page one of the attachments shows how the project factors were revised. As you can see on page two of the attachments, after the revisions are applied, the statistical indications are much more comparable to the Town's overall indications.

If the Select Board agrees with my suggested revisions, assessment change letters to the individual property owners will be sent. The letter will inform them of the assessment change and if desired, that they can meet with assessing personnel to discuss their revised assessments.

If there are any questions or additional information needed, please let me know.

	# OF SITES	PRIOR ASMNT TOTAL	REV ASMNT TOTAL	NET ASMNT CHANGE	AVG \$ PER	SALES	% OF TOTAL
BEECH TREE CO-OP	26	\$1,086,900	\$1,273,000	\$186,100	\$7,158	3	11.5%
HAYES	99	\$5,011,000	\$6,397,000	\$1,386,000	\$14,000	14	14.1%
E&H CO-OP	51	\$2,589,200	\$3,217,800	\$628,600	\$12,325	7	13.7%
PINECREST	49	\$3,476,100	\$3,835,600	\$359,500	\$7,337	15	30.6%
EXETER RIVER CO-OP	389	\$19,196,300	\$25,681,300	\$6,485,000	\$16,671	64	16.5%
POWDERHOUSE	48	\$3,379,800	\$3,952,800	\$573,000	\$11,938	12	25.0%
RIVER RUN	238	\$15,866,300	\$16,910,700	\$1,044,400	\$4,388	32	13.4%
MCKINLEY	6	\$161,200	\$163,300	\$2,100	\$350	0	0.0%
STROUTS	13	\$729,200	\$729,900	\$700	\$54	0	0.0%
ICEY HILL	14	\$673,600	\$845,400	\$171,800	\$12,271	1	7.1%
			<b>TOTAL</b>	<b>\$10,837,200</b>			

METER BOS CONDO DATA

UNITS	PROJECT CODE	ADJUSTMENT	REV ADJUSTMENT	LOC	LOC ADJ	REV LOC ADJ	FLOOR	FL ADJ	REV FL ADJ
2	7HA	1.35	N/A				A	0.82	
2	A	3.65	1.50				B	0.90	
	A						C	0.80	
	A								
4	AUT	2.65	2.50				A	0.80	
3	AAA	2.80	2.65				B	0.90	
	AAA						C	0.80	
	AAA						B	0.90	
4	B	2.55	2.50	A	1.00		A	1.00	
	B						C	0.85	
	B						R2	1.20	1.00
8	BB	3.50	N/A	B	0.65		R1	0.90	0.80
	BB			C	1.00		R3	1.08	0.95
	BB						A	1.00	
2	C	1.30	N/A	A	1.00		B	0.93	
	C			A	1.00		B5	0.65	0.75
7	CC	2.85	N/A	A	1.00		B	0.90	
	C						B3	0.85	
	C						B2	0.95	
	CC						B4	0.95	
	CC						B6	0.85	0.75
	CC								
4	CCC	1.90	N/A	A	1.10	1.25			
	CCC			B	1.20				
13	CH	1.80	N/A						
16	CY	1.50	1.30				B	1.00	
12	D	1.95	N/A	E	1.00		A	0.95	
	D						C	0.90	
	D						D	0.95	
	D						B	0.95	
24	DD	1.80	N/A	1	0.90		A	0.95	
4	DDD	2.30	N/A	A	1.05				
	DDD			B	1.00				
	DDD			C	0.95				
	DDD			A	0.90		25	1.00	
12	E	1.20	1.35	B	1.00				
	E			C	1.10				
	E			A	0.90		26	1.00	
12	E2	1.20	N/A	B	1.00				
	E2			C	1.10				
	E2			A	0.90		37	1.00	
12	E3	1.20	1.35	B	1.00				
	E3			C	1.10				
	E3			A	0.90		38	1.00	
12	E4	1.20	1.35	B	1.00				
	E4			C	1.10				
	E4								

UNITS	PROJECT CODE	ADJUSTMENT	REV ADJUSTMENT	LOC	LOC ADJ	REV LOC ADJ	FLOOR	FL ADJ	REV FL ADJ
4	EEE	1.65	N/A				A	1.05	
	EEE						B	1.00	
80	F	2.10	2.20	PL	0.85	0.9			
	F			RR	0.85	0.9			
	F			W	0.90				
20	FFF	1.50	N/A	A	1.00				
8	FR	1.75	N/A	A	1.00				
3	FS	2.75	2.30						
3	G	3.40	N/A				A	0.95	
	G						B	0.90	
	G						C	0.80	
4	GGG	2.50	N/A						
10	GH	2.75	2.30	SZ	0.50				
3	H	1.05	N/A	A	1.00				
3	HA	1.90	N/A				A	1.15	
	HA						B	1.00	
2	HH	1.90	N/A	A	1.00				
3	HHH	1.68	N/A	A	1.00				
	HHH			A1	0.96				
	HHH			B	1.02				
2	I	1.60	N/A	A	1.00				
4	J	3.50	N/A	A	1.00				
	J			B	0.95				
	J			C	1.00				
2	JJJ	2.20	N/A	A	1.00				
12	K	2.60	N/A	E	1.00				
	K			G	1.00				
	K			J	1.10				
24	L	1.20	1.45	A	0.95				
	L			B	1.00				
	L			C	1.00				
5	LLL	2.50	N/A	A	0.95				
	LLL			B	1.10				
	LLL			C	1.00				
36	M	1.80	1.90	A	1.00		A	1.00	
	M			B	1.00		B	1.00	
	M			C	1.00		C	1.00	
	M			D	0.95				
9	MA	2.00	1.75						
8	MM	2.20	N/A	A	0.85				
4	MP	1.00	N/A	1	1.00				
	MP			2	1.00				
128	N	1.70	1.80	A	1.00				
	N			A2	1.05				
	N			B	1.00				
72	O	1.25	1.35	A	1.00				

EXETER BOS CONDO DATA

UNITS	PROJECT CODE	ADJUSTMENT	REV ADJUSTMENT	LOC	LOC ADJ	REV LOC ADJ	FLOOR	FL ADJ	REV FL ADJ
	O			B	1.00				
	O			C	1.00				
	C			D	1.00				
3	OAK	2.10	2.05						
8	OO	1.75	1.85	A	1.00				
	OO			B	1.00				
	OO			C	1.10				
2	OOO	2.00	N/A				END	0.80	
48	P	2.25	N/A	A	1.00		INT	0.90	
	P						A	1.05	
7	PCH	2.00	1.75	A	1.00		B	1.00	
	PCH						C	1.00	
	PCH								
4	PCH2	2.00	1.90	A	1.00				
2	PP	1.15	N/A				1	1.05	
49	Q	1.40	1.50	A	1.00		2	1.00	
	Q						3	0.95	
	Q						1	1.05	
9	Q2	1.40	1.50	A	1.00		2	1.00	
	Q2						3	95.00	
	Q2						A	0.75	
4	QQ	2.75	N/A				A2	0.55	
	QQ						B	0.90	
	QQ						B2	0.90	
	QQ								
3	R	3.00	N/A	A	1.00				
96	RF	1.80	1.65	4END	1.05				
4	RR	1.90	N/A	A	1.00				
6	S	2.90	N/A				A	0.00	
	S						B	0.00	
	S						C	0.10	
	S						D	1.00	
	S						E	0.99	
2	SC	2.25	N/A						
128	SS	1.90	1.65	FLR1	1.00		A1	1.00	
	SS			FLR2	1.00		A2	1.00	
	SS			FLR3	1.00		A3	1.00	
	SS			FLR4	1.00		A4	1.00	
	SS			FLR4	1.00		A1	1.00	
120	SS2	1.90	1.65	FLR1	1.00		A2	1.00	
	SS2			FLR2	1.00		A3	1.15	1.05
	SS2			FLR3	1.00		A4	1.10	
	SS2			FLR4	1.00				
2	SSC	2.20	N/A				A	0.95	
20	T	1.50	N/A	A	1.00		B	1.00	
	T						C	0.90	
	T								

UNITS	PROJECT CODE	ADJUSTMENT	REV ADJUSTMENT	LOC	LOC ADJ	REV LOC ADJ	FLOOR	FL ADJ	REV FL ADJ
	T						D	0.95	
3	TDH	3.00	2.50				2ND	1.25	
5	TL	2.40	2.20	A	0.95		1	0.95	
2	TTT	1.80	1.65						
11	U	2.00	N/A	A	1.00				
	U			B	1.00				
4	UU	2.00	N/A	A	1.24				
	UU			B	1.14				
	UU			C	1.18				
8	UUU	1.55	N/A	A	1.00				
16	V	1.60	N/A	A	1.00				
4	VV	1.60	N/A	A	1.00				
	VV			B	1.05				
	VV			C	0.85				
24	W	1.20	N/A	A	1.00				
	W			B	1.00				
	W			C	1.00				
3	WA	1.70	N/A	A	1.50				
	WA			B	1.20				
	WA			C	0.85				
2	WH	1.90	N/A						
69	WN	1.20	1.10				CH	1.65	
	WN						LX	1.90	
	WN						GN1	1.95	
	WN						GN1B	1.90	
	WN						GN2	1.85	
	WN						GN2B	1.95	
	WN						GN3	1.85	
	WN						GN3B	1.90	
	WN						GN4	1.95	
22	WW	1.55	1.65	A	1.00				
2	WWW	1.50	N/A	A	1.00				
	WWW			B	1.00				
2	X	2.10	N/A	A	1.00				
	X			B	1.17				
2	XX	2.25	N/A	A	1.10				
	XX			B	1.20				
4	XXX	2.50	N/A	A	1.00				
	XXX			B	1.10				
4	YY	2.25	N/A	A	1.25				
1	YYY	1.00	N/A						
2	Z	2.25	N/A	A	1.00				
8	ZZ	1.90	N/A	B	1.00				
6	ZZZ	1.90	1.85	A	1.00				
4	ZZZ	1.75	N/A	A	1.00				



## ARPA and CDS Funding Update



# TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

[www.exeternh.gov](http://www.exeternh.gov)

## MEMORANDUM

**TO:** Russ Dean, Town Manager  
**FROM:** Melissa Roy, Assistant Town Manager/ HR Director  
**RE:** ARPA Funding and Congressional Directed Spending Update  
**DATE:** 8/5/2022

The Town of Exeter received 1.6 million dollars from the federal government in the form of local ARPA funds which can be used to offset the cost of government services. The Select Board has approved five projects to be funded using the available ARPA funding. The projects are the Winter Street BMP project, Pickpocket Dam Project, Sqamscott River Sewer Siphon project, a reclassification study of Town positions, and an update to our People GIS/Maps online software. The total for all five approved projects is \$682,386.

We request the use of ARPA funds for an additional seven projects noted in the table below.

Great Bay Total Nitrogen General Permit	DPW	\$99,600	Requesting Formal Approval 8/8/2022
Town Server Equipment & Support Purchase	IT	\$52,800	Requesting Formal Approval 8/8/2022
Aristotle Insight	IT	\$14,200	Requesting Formal Approval 8/8/2022
ASCAP	IT	\$390	Requesting Formal Approval 8/8/2022
Backup DNS server	IT	\$1,500	Requesting Formal Approval 8/8/2022
PC replacement	IT	\$6,350	Requesting Formal Approval 8/8/2022
Munis Transition Team Funding	HR & Finance	\$6,400	Requesting Formal Approval 8/8/2022

All of the IT items and the Great Bay Total Nitrogen General permit requests noted above were originally proposed as part of the FY22 budget but were removed because they met the qualifications necessary for using ARPA funds.

The Munis Transition Team Funding request is described in more detail in a memo written by Finance Director Corey Stevens for the August 8, 2022, Select Board packet.

If all seven projects are approved, that will leave \$736,374 in ARPA funds to offset government services. These funds need to be obligated by 2024 and spent by 2026.

## TOWN OF EXETER LOCAL ARPA FUNDS

Project Name		Department	Lost Public Sector Revenue	Date Approved by Select Board
Winter Street BMP		DPW	\$42,586	1/3/2022
Pick Pocket Dam		DPW	\$185,000	6/27/2022
Squamscott Sewer Siphons		DPW	\$420,000	3/14/2022
Re-Classification Study		HR	\$30,000	7/25/2022
People GIS/Maps Online Update		IT	\$4,800	6/27/2022
Great Bay Total Nitrogen General Permit	Offsets the proposed cost of Nitrogen Reduction to comply with our General Permit	DPW	\$99,600	Requesting Formal Approval 8/8/2022
Town Server Equipment & Support Purchase	Replacement Server Purchase: 3 Host Servers, SAN (Storage Area Network), Warranty Contracts & Licensing software necessary to use the servers. IT Audit Recommendation #8.	IT	\$52,800	Requesting Formal Approval 8/8/2022
Aristotle Insight	Aristotle Insight: Scans logs of information from devices noting such issues as security threats, device CPU usage, hardware reports, disk space and etc. \$14,200 includes a first year setup fee but ongoing yearly cost will be \$7,100 after the initial set up. IT Audit Recommendation #10.	IT	\$14,200	Requesting Formal Approval 8/8/2022
ASCAP	System Penetration Testing: A 3rd Party is hired by the Town to try and infiltrate the network to show where weaknesses are in the system. IT Audit Recommendation #1b.	IT	\$390	Requesting Formal Approval 8/8/2022
Backup DNS server	Replacement Server Purchase: 3 Host Servers, SAN (Storage Area Network), Warranty Contracts & Licensing software necessary to use the servers. IT Audit Recommendation #8.	IT	\$1,500	Requesting Formal Approval 8/8/2022
PC replacement		IT	\$6,350	Requesting Formal Approval 8/8/2022
Munis Transition Team Funding	The Munis vendor, Tyler Technologies, offers an Upgrade Management Assistance Program to aid customers through upgrade process. Through the Program, the customer is assigned a Project Manager. The Project Manager's role is to keep the customer on track through the process to ensure that the customer is ready to upgrade at the go live date. Regular check-ins with the customer, trouble shooting, and expediting customer service tickets	HR & Finance	\$6,400	Requesting Formal Approval 8/8/2022

		<b>Sub Total</b>	<b>\$863,626</b>	
<b>Potential Ideas For Future ARPA Usage</b>				
Town Hall HVAC	Idea	DPW/ Maintenace	\$120,000	
Town Office - 2nd Floor Office Creation Project	Idea	Town Mangers Office		
Town Hall Chairs	Idea	Town Mangers Office		
Town Hall Sound Upgrade	Idea	Town Mangers Office		
Swasy Parkway Turnaround Project & Gate	Idea	Select Board?		
Ambulance	Idea	Fire		
10 Hampton Road Improvements	Idea	Parks and Recreation		
Planet Playground Purchase and Renovation	Idea	Parks and Recreation		
Re-Keying Town Hall Building	Idea	DPW/ Maintenace		
Ballot Book Machines	Idea	Town Clerk		
Intersection Improvment Project	Idea	DPW		
More to come...				

**Total Allocated for Exeter  
Approved By Select Board**

**\$1,600,000  
-\$863,626**

<b>Remaining ARPA Funds</b>	<b>\$736,374</b>
-----------------------------	------------------

*as of 8/5/2022*

## **MUNIS Transition Funding Request**



# TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

[www.exeternh.gov](http://www.exeternh.gov)

## MEMO

DATE: July 15, 2022

TO: Exeter Select Board

FROM: Melissa Roy, Assistant Town Manager/ Human Resources Director

RE: ARPA Funds Request for Munis Software Upgrade

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Later this summer, the Town will begin the process of upgrading our Munis software from the current version to version 2021. The Town has not upgraded Munis since the solution was first implemented in 2017. The upgrade is significant for the vendor's product and will require substantial testing on the Town's part prior to going live with the upgrade. We anticipate beginning testing later this summer and have a projected "go live" date in early March, 2023.

The Munis vendor, Tyler Technologies, offers an Upgrade Management Assistance Program to aid customers through upgrade process. Through the Program, the customer is assigned a Project Manager. The Project Manager's role is to keep the customer on track through the process to ensure that the customer is ready to upgrade at the go live date. Regular check-ins with the customer, trouble shooting, and expediting customer service tickets during the upgrade process are key benefits of the Program.

The Assistance Program will require the Town to purchase additional training time this year. HR and Finance would like to use \$6,400.00 of ARPA funds to purchase enough additional training time to cover the Program and allow for training of other Town staff on new program features. Given the constraints on staff time during the latter part of the year, we feel that having a Tyler representative to guide us through the upgrade process will help ensure as successful transition.

## Water Sewer Rates Discussion



### Water Conservation



# New Water/Sewer Rates Effective July 30, 2021

## New Water/Sewer Rates

Effective July 30, 2021. All districts 3rd and 4th quarter bills will be at the new rates. The last rate change before July 2021 was in place since October 2019.

### Water Rates

### Prior Rates

### Current R

Tier 1	Up to 21,000 gallons quarterly usage	\$8.38 per 1,000 gallons	\$9.32 per gallons
Tier 2	21,001 to 105,000 gallons quarterly usage	\$10.48 per 1,000 gallons	\$11.66 per gallons
Tier 3	Above 105,000 gallons quarterly usage	\$12.57 per 1,000 gallons	\$13.98 per gallons

### Sewer Rates

### Prior Rates

### Current R

Tier 1	Up to 21,000 gallons quarterly usage	\$13.63 per 1,000 gallons	\$16.34 per gallons
--------	--------------------------------------	---------------------------	---------------------

Tier 2	21,001 to 105,000 gallons quarterly usage	\$17.04 per 1,000 gallons	\$20.42 per gallons
Tier 3	Above 105,000 gallons quarterly usage	\$20.45 per 1,000 gallons	\$24.51 per gallons

**Water Service Fees**

**Prior Rates**

**Current R**

\$42 per quarter

\$43 per q

**Sewer Service Fees**

**Prior Rates**

**Current R**

\$41 per quarter

\$41 per qu

Sewer Flat Rates: \$217.47 per quarter (1BR, rate increases with additional bedrooms) This is for properties without a meter on a well.

Note: New rates to be implemented with the July 30, 2021 bills.



 **Water Sewer Rates Hearing May 10, 2021 (213 KB)**

# Tax/Water/Sewer Collection

## CONTACT INFORMATION

### **Tax/Water/Sewer Collections**

**10 Front Street**

**Exeter, NH 03833**

**Phone: (603) 773-6108**

Hours: Monday - Friday  
8:15 AM to 4:00 PM

### **Deputy Tax Collector**

**Rachel Laughner**

rlaughner@exeternh.gov

Collections Specialist

Marian Lord

collections@exeternh.gov

[View Full Contact Details](#)



# Town of Exeter

Water and Sewer Rate Study  
Rate Recommendations

Michael Maker, Senior Manager  
Edward Donahue, President

November 28, 2016



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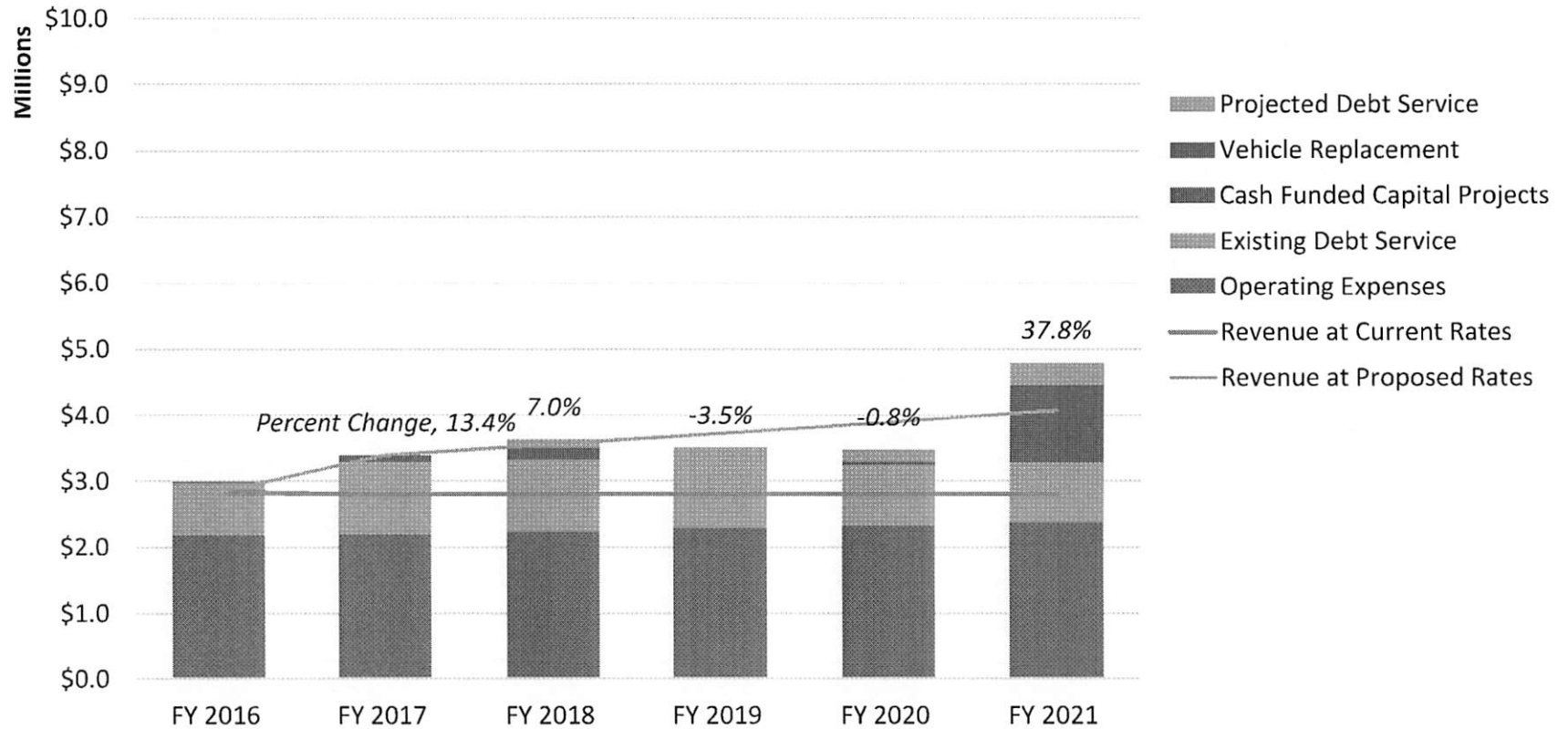
# Table of Contents

- Factors Affecting Rates
- Revenue Requirements vs. Revenue
- Rate Designs and Projected Rates
- Sample Bills and Comparison
- Discussion/Questions?

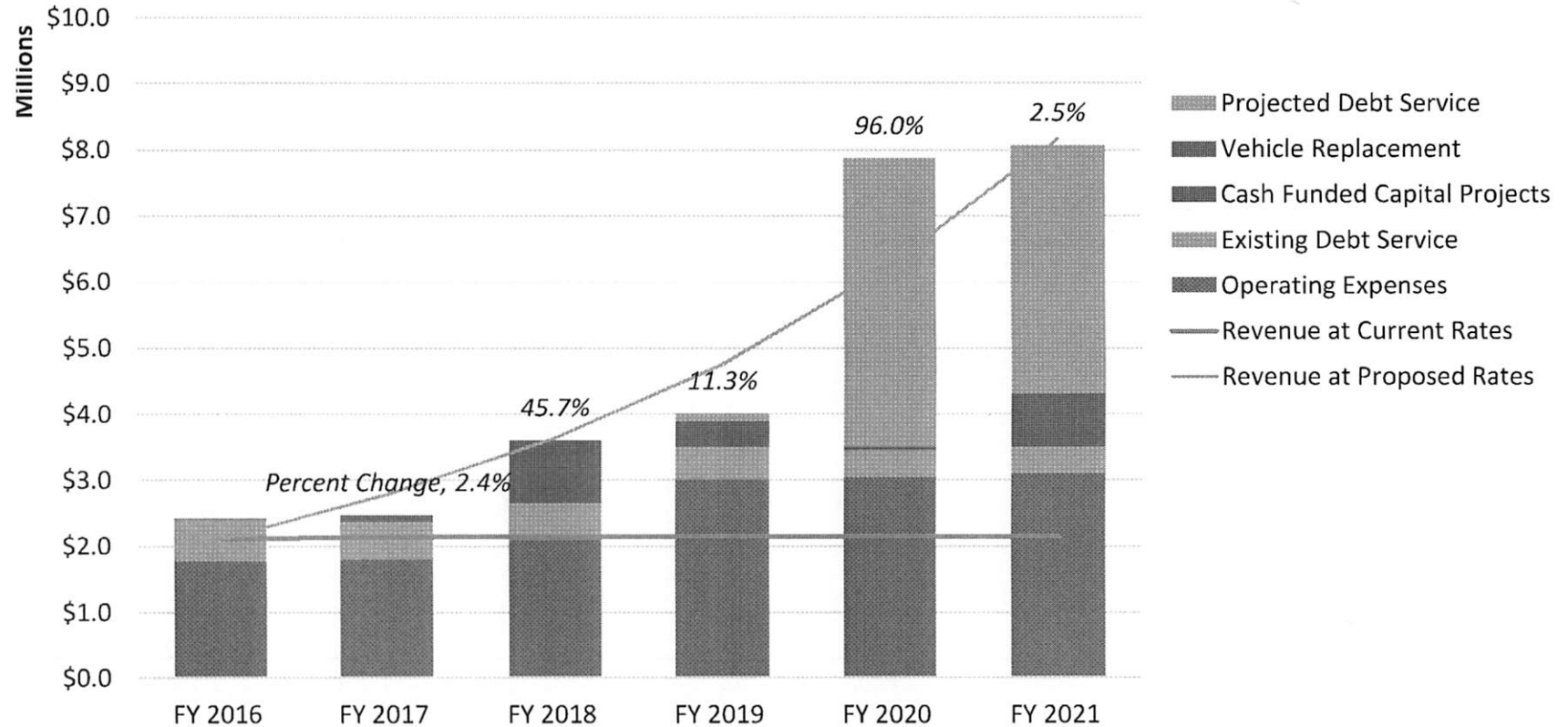
# Factors Affecting Rates

- Operating and maintenance expense changes
  - 2.0% escalation rate per year
  - Additional expenses related to the wastewater treatment facility
- Capital improvement plans (aging infrastructure/regulatory compliance)
  - \$53.58 million Wastewater Treatment Facility (WWTF)
- Debt service (existing and future debt)
  - WWTF (loan for \$53.58 million over 20 years at 2.0% starting in 2020)
- Customer and water usage/sewage generation changes
  - No growth (0.0% per year)
- Miscellaneous revenue changes
  - No growth (0.0% per year)
- Minimum cash balance
  - 90 days of operating expenses

# Revenue Requirements vs. Revenue - Water



# Revenue Requirements vs. Revenue - Sewer





# Rate Designs

## **Current Rate Design**

- Quarterly water and sewer service charges per bill
- Water and sewer usage rates (per 1,000 gallons)
  - 0 - 29,999 gallons
  - 30,000 – 194,999 gallons
  - Over 194,999 gallons
- Quarterly flat fee sewer customers: service charge plus 10,800 gallons of usage (120 gallons per day x 90 days)

## **Alternative Rate Design**

- Quarterly water and sewer service charges per bill
- Water and sewer usage rates (per 1,000 gallons)
  - 0 - 21,000 gallons
  - 21,001 – 105,000 gallons
  - Over 105,000 gallons
- Quarterly flat fee sewer customers: service charge plus 10,800 gallons of usage (120 gallons per day x 90 days)

# Projected Rates - Current Design

## Water

	Current	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>Quarterly Service Charge</b>	\$28.00	\$34.00	\$36.00	\$37.50	\$39.00	\$41.00
<b>Usage Rates (per 1,000 gallons)</b>						
Tier 1 (0 - 29,999)	\$6.86	\$8.37	\$8.76	\$9.17	\$9.61	\$10.06
Tier 2 (30,000 - 194,999)	\$7.45	\$9.09	\$9.51	\$9.96	\$10.44	\$10.93
Tier 3 (Over 194,999)	\$8.00	\$9.76	\$10.22	\$10.69	\$11.21	\$11.73

## Sewer

	Current	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>Quarterly Service Charge</b>	\$28.00	\$36.00	\$47.50	\$62.50	\$82.50	\$108.00
<b>Usage Rates (per 1,000 gallons)</b>						
Tier 1 (0 - 29,999)	\$4.44	\$5.86	\$7.71	\$10.14	\$13.33	\$17.53
Tier 2 (30,000 - 194,999)	\$5.23	\$6.90	\$9.08	\$11.94	\$15.70	\$20.65
Tier 3 (Over 194,999)	\$5.62	\$7.42	\$9.76	\$12.83	\$16.87	\$22.19
<b>Flat Fee Sewer Customers</b>	\$75.95	\$99.29	\$130.77	\$172.01	\$226.46	\$297.32

*Service charges are set percentages of revenue requirement  
(~15% for water and ~19% for sewer)*



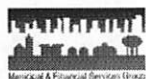
# Projected Rates - Alternative Design

## Water

	Current	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>Quarterly Service Charge</b>	\$28.00	\$39.50	\$40.50	\$41.50	\$42.00	\$43.00
<b>Usage Rates (per 1,000 gallons)</b>						
Tier 1 (0 - 21,000)	\$6.86	\$7.19	\$7.57	\$7.96	\$8.38	\$8.82
Tier 2 (21,001 - 105,000)	\$6.86/\$7.45	\$8.99	\$9.46	\$9.95	\$10.48	\$11.03
Tier 3 (Over 105,000)	\$7.45/\$8.00	\$10.79	\$11.36	\$11.94	\$12.57	\$13.23

## Sewer

	Current	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>Quarterly Service Charge</b>	\$28.00	\$39.00	\$40.00	\$41.00	\$41.00	\$41.00
<b>Usage Rates (per 1,000 gallons)</b>						
Tier 1 (0 - 21,000)	\$4.44	\$5.25	\$7.30	\$10.00	\$13.63	\$18.31
Tier 2 (21,001 - 105,000)	\$4.44/\$5.23	\$6.56	\$9.13	\$12.50	\$17.04	\$22.89
Tier 3 (Over 105,000)	\$5.23/\$5.62	\$7.88	\$10.95	\$15.00	\$20.45	\$27.46
<b>Flat Fee Sewer Customers</b>	\$75.95	\$95.70	\$118.84	\$149.00	\$188.20	\$238.75



*Service charges are set to recover Administration and Billing expense categories*

# What's the quarterly bill impact on typical customers (by meter size)?

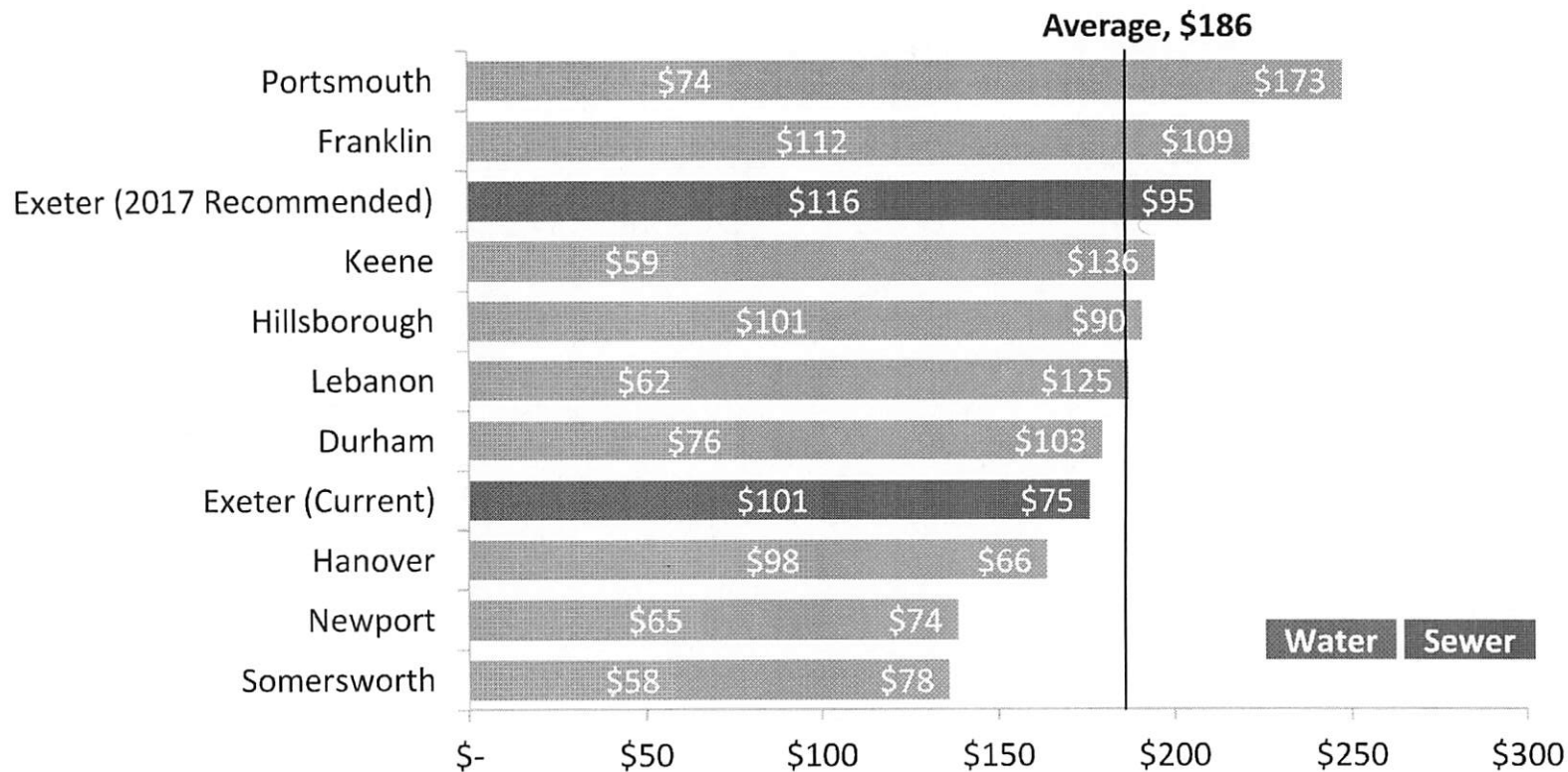
Meter Size (inches)	Number of Customers	Median Quarterly Usage (gallons)	Current Rates	Current Rate Design	Alternative Rate Design
			FY 2016	FY 2017	
5/8	3,268	10,600	\$175.78	\$220.84	\$210.36
1	125	35,300	\$462.21	\$581.65	\$562.11
1 1/2	78	86,100	\$1,106.35	\$1,393.94	\$1,352.05
2	92	147,000	\$1,878.56	\$2,367.73	\$2,430.08
3	11	512,900	\$6,817.00	\$8,596.77	\$9,261.43
4	2	693,800	\$9,280.86	\$11,704.64	\$12,638.84



# What's the quarterly bill impact on typical customers (5/8 inch meter size)?

User (Percentile)	Number of Customers between Percentiles	Median Quarterly Usage (gallons)	Current Rates	Current Rate Design	Alternative Rate Design
			FY 2016	FY 2017	
Minimal User (10th)	337	3,600	\$96.68	\$121.23	\$123.28
Small User (25th)	490	6,600	\$130.58	\$163.92	\$160.60
Median (50th)	814	10,600	\$175.78	\$220.84	\$210.36
Large User (75th)	813	15,900	\$235.67	\$296.26	\$276.30
Excessive User (90th)	488	24,100	\$328.33	\$412.94	\$387.95

# FY 2017 Combined Quarterly Bill Comparison\*



\*5/8 inch meter and 10,600 gallons of usage (median for Exeter customers)

---

Discussion / Questions?



## **Tax Abatements, Veterans Credits, and Exemptions**



# List for Select Board meeting August 8, 2022

## Abatements

Map/Lot/Unit	Location	Amount	Tax Year
104-79-317	317 Friar Tuck Dr	710.52	2013
104-79-317	317 Friar Tuck Dr	276.97	2014
104-79-317	317 Friar Tuck Dr	382.30	2015
104-79-317	317 Friar Tuck Dr	422.09	2016
104-79-317	317 Friar Tuck Dr	401.35	2017
104-79-317	317 Friar Tuck Dr	397.04	2018
104-79-317	317 Friar Tuck Dr	714.25	2019
104-79-317	317 Friar Tuck Dr	752.95	2020
104-79-317	317 Friar Tuck Dr	743.23	2021

MRI will present their findings for the partial update. They looking for the Board's approval to proceed with the assessment changes for manufactured homes and residential condominiums.

## Permits & Approvals

THE STATE OF NEW HAMPSHIRE  
JUDICIAL BRANCH  
NH CIRCUIT COURT

10th Circuit - District Division - Brentwood  
PO Box 1149  
Kingston NH 03848-1149

Telephone: 1-855-212-1234  
TTY/TDD Relay: (800) 735-2964  
https://www.courts.nh.gov

WRIT OF POSSESSION

River Run MHC  
317 Exeter River Landing  
Exeter NH 03833

V.

Grace H. Casey

Case Name: River Run MHC v. Grace Casey  
Case Number: 435-2022-LT-00050

To the Sheriff of any County or to his Deputy or to any Law Enforcement Officer:

WHEREAS the plaintiff on the July 08, 2022, by order of the court, has recovered judgment against the defendant(s) for possession of the premises described as:


139 Robin Hood Drive  
Exeter, NH 03833  
and court costs of \$ 126.00.

WE COMMAND YOU, THEREFORE, that without delay you cause the said plaintiff to have possession of said premises.

Make return of this Writ to the court within ninety days from the date thereon.

July 08, 2022

Witness, David D King, Administrative Judge  
New Hampshire Circuit Court



LoriAnne Hensel, Clerk of Court

RETURN OF SERVICE

\_\_\_\_\_ COUNTY Date: \_\_\_\_\_

I have caused the above named plaintiff to be put into possession of the within described premises.

FEES: Service: \$ \_\_\_\_\_

Deputy Sheriff

Travel: \_\_\_\_\_

Signature

Other: \_\_\_\_\_

Title

TOTAL: \$ \_\_\_\_\_

Agency

Rockingham County Sheriff's Office  
CERTIFICATE OF SERVICE

10th Circuit-District Division-Brentwood  
County of Rockingham, New Hampshire

RIVER RUN MHC

Docket Number: 22-LT-50

vs.

Sheriff File Number: 22-3389-CP

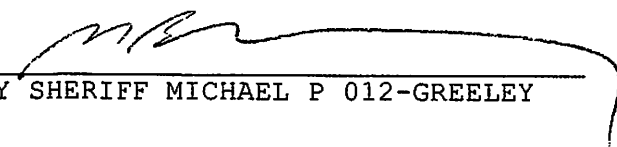
CASEY, G

I, DEPUTY SHERIFF MICHAEL P 012-GREELEY, of the Rockingham County Sheriff's Office, Rockingham County, New Hampshire, certify and affirm that on 07/27/2022 at approximately 09:10am at 139 ROBIN HOOD DR, EXETER, NH served the within POSSESSION upon GRACE H CASEY, the defendant named herein, in the following manner.

ABODE SERVICE

By leaving at the address provided for service upon the defendant.

\_\_\_\_\_  
Dated:07/27/2022

  
\_\_\_\_\_  
DEPUTY SHERIFF MICHAEL P 012-GREELEY

08/05/2022 08:48 | Town of Exeter  
 mlord | Real Estate Tax Statement

| P 1  
 | txtaxstm

PARCEL: 104-79-139

LOCATION: 139 ROBINHOOD DR

OWNER:  
 CASEY GRACE H  
 150 EXETER RIVER LANDING  
 EXETER NH 03833

STATUS:  
 SQUARE FEET 0  
 LAND VALUATION 0  
 BUILDING VALUATION 17,100  
 EXEMPTIONS 0  
 TAXABLE VALUATION 17,100  
 INTEREST PER DIEM 1.13

LEGAL DESCRIPTION:

DEED DATE: BOOK/PAGE: 0 INTEREST DATE: 08/05/2022

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
2022	RE-R	972				
1	RE TAX		205.29	205.29	1.57	206.86
			205.29	205.29	1.57	206.86
2021	LIEN	23				
1	RE TAX		799.31	799.31	19.93	819.24
	SHRFEE		20.00	20.00	.00	20.00
			819.31	819.31	19.93	839.24
			819.31	819.31	19.93	839.24
2020	LIEN	27				
1	RE TAX		810.29	810.29	133.64	943.93
	SHRFEE		20.00	20.00	.00	20.00
			830.29	830.29	133.64	963.93
			830.29	830.29	133.64	963.93
2019	LIEN	35				
1	RE TAX		698.10	698.10	212.87	910.97
	LNNOTC		19.40	19.40	5.92	25.32
	LIEN COST		18.50	18.50	5.64	24.14
	INTDATE		32.90	32.90	10.03	42.93
	SHRFEE		18.00	18.00	.00	18.00
			786.90	786.90	234.46	1,021.36
			786.90	786.90	234.46	1,021.36

08/05/2022 08:48  
mlord

Town of Exeter  
Real Estate Tax Statement

P 2  
txtaxstm

YEAR INST	TYPE CHARGE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
2018	LIEN	52				
1	RE TAX		406.03	406.03	178.16	584.19
	DNOTFEE		17.50	17.50	.00	17.50
			423.53	423.53	178.16	601.69
			423.53	423.53	178.16	601.69
GRAND TOTALS			3,065.32	3,065.32	567.76	3,633.08



**Town of Exeter**  
 Tax Collector  
 10 Front Street  
 Exeter NH 03833

**2022**  
 Installment 1 of 2

**PROPERTY TAX BILL**  
 Customer Copy  
 Keep this portion for your records

Owner(s)				Property Location		
CASEY GRACE H				139 ROBINHOOD DR		
Parcel	Tax Year	Bill Date	Bill Number	Bill Due Date	Unpaid Taxes Are Subject to	
					Interest at	Interest After
104-79-139	2022	5/10/2022	972	7/1/2022	8%	7/1/2022
State School Tax		Local School Tax		Town Tax	County Tax	Total Tax Rate
0.995		7.645		2.895	0.470	12.005
Valuations				Total Gross Tax \$205.29 Less Veteran(s) Credit(s) \$0.00 Less Payments \$0.00		
Land		0				
Buildings		17,100				
Exemptions						
Total Exemptions				0		
Taxable Valuation				Total Due This Bill		
Net				17,100		
				<b>\$205.29</b>		
Previous unpaid taxes due. Interest shown as of current bill due date. Please call for payoff amount.				Total previous unpaid taxes due as of current bill due date.		
Year	Tax Balance		Interest	<b>\$3,345.88</b>		
2021	\$740.30		\$45.25			
2020	\$830.29		\$122.76			
2019	\$786.90		\$224.14			
2018	\$423.53		\$172.71			

**IMPORTANT TAXPAYER INFORMATION IS LOCATED ON BACK OF BILL. PAYMENT MAY BE MADE IN PERSON, LEFT IN BLACK DROPBOX AT TOWN OFFICE (CHECKS ONLY), BY MAIL, OR ONLINE AT <https://selfservice.exeternh.gov/MSS>. WE ACCEPT eCHECKS, MASTERCARD, VISA, DISCOVER, AND DEBIT CARDS ONLINE - FEES APPLY. CALL 773-6108 FOR PAYMENT QUESTIONS.**

Detach and return the below portion with your payment



**Town of Exeter**  
 Tax Collector  
 10 Front Street  
 Exeter NH 03833

**2022**  
 Installment 1 of 2

**PROPERTY TAX BILL**  
 Remit Copy

Please write parcel number on your check and enclose this portion of the bill with your payment. Make checks payable to: Town of Exeter



Bill Number	Bill Date	Parcel	Property Location	Due Date	Due This Bill
972	5/10/2022	104-79-139	139 ROBINHOOD DR	7/1/2022	<b>\$205.29</b>
					Amount Enclosed
					\$

Please See Change of Address on Back

9999998

Remit To:

CASEY GRACE H  
 MOVED, NO FORWARDING ADDRESS

TOWN OF EXETER  
 10 FRONT ST  
 EXETER NH 03833

70132082022200000972000000205294

## INFORMATION FOR TAXPAYERS

**Please refer all questions on:**

**Tax Payments, Past Due Accounts, Tax Liens,  
Redemptions, or Overpayments to:**

Town of Exeter  
Property Tax Office  
10 Front Street  
Exeter, NH 03833  
(603) 773-6108  
[collections@exeternh.gov](mailto:collections@exeternh.gov)  
Hours: M-F 8:15 a.m. - 4:00 p.m.

**Assessments, Exemptions, Abatements,  
Deferrals, Credits, or Change of Address to:**

Town of Exeter  
Assessor's Office  
10 Front Street  
Exeter, NH 03833  
(603) 773-6110  
[assessor@exeternh.gov](mailto:assessor@exeternh.gov)  
Hours: M-F 8:00 a.m. - 4:30 p.m.

- If you are not the present owner of this property, please forward the bill to the correct owner or contact the Property Tax Office.
- It is your responsibility to forward this bill to your mortgage company if your taxes are paid from your escrow account.
- Please enclose a self-addressed stamped envelope with your payment if you would like a receipt.
- Payment of this bill does not prevent the collection of previous unpaid taxes, nor does an error in the name of the person taxed prevent collection.
- There will be a fee charged for a check returned by your bank for any reason.
- If you are elderly, disabled, blind, a veteran or a veteran's spouse or are unable to pay taxes due to poverty or other good cause, you may be eligible for a tax exemption, credit, abatement or deferral. Application for tax abatements or deferrals for the tax year of this bill must be submitted in writing after the mailing of the Installment 2 of 2 bill and prior to the following March 1. Application for tax exemptions and credits for the next tax year must be filed in writing after the Installment 2 of 2 bill and prior to the following April 15. Contact the Assessor's Office for details and application information.
- Taxpayers desiring any information regarding their valuation should contact the Assessor's Office.

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TO CHANGE THE MAILING ADDRESS, PLEASE CHECK THE BOX ON THE FRONT AND COMPLETE BELOW.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_



**Correspondence**

## **FY 2023 Exeter Budget Recommendations Committee Meeting Dates**

**Wednesday, August 10, 2022 – Budget Committee Kick-off meeting– 6:30 PM at Nowak Room, Town Offices**

**Wednesday, September 28, 2022 – Preliminary Budget Presentation, CIP Program, and Subcommittee Follow up – 6:30 PM at Nowak Room, Town Offices**

**Friday, October 21, 2022 – General Government:  
All Day Meeting from 8:30 AM-4:30 PM in Nowak Room (Assigned Times: TBD)**

(General Government includes: Town Manager, Board of Selectmen, Planning, Heritage Commission, Historic District Commission, Conservation Commission, Zoning, Building and Inspection, Assessing, IT, Human Resources, Tax, Town Clerk, Moderator. Economic Development, Debt Service, Finance and Treasurer).

**The following meetings are Full Budget Recommendation Committee Meetings and are scheduled to begin at 6:30 PM in the Nowak Room**

**Wednesday, October 26, 2022 –Department of Public Works - General**

**Wednesday, November 2, 2022 - Police and Fire Departments**

**Wednesday, November 9, 2022 – Parks & Recreation, Library, Welfare and Human Services**

**Tuesday, November 15, 2022 – DPW - Water & Sewer**

**Thursday, November 17, 2022 – CIP and Budget Wrap Up**

Note: Subcommittee meeting dates and times are TBD by Subcommittee chair



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

August 2, 2022

William Cass, P.E.
Assistant Commissioner

Niko Papakonstantis, Chair of Selectboard
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Exeter Highway Block Grant Aid – in Accordance with RSA 235:23
Payment for Maintenance, Construction and Reconstruction of Class IV and V Highways

Dear Mr. Papakonstantis:

The following is notification of State Highway Block Grant Aid available to your town in State Fiscal Year 2023 (July 1, 2022 thru June 30, 2023) based on estimated revenues through June 30, 2022. The Block Grant Aid payment includes highway revenue from Senate Bill (SB) 367 that was effective July 1, 2014. The total could possibly change based on final audited State Fiscal Year 2022 revenues. The resulting adjustment will be reflected in the April payment. Funding is anticipated to be available upon the availability and continued appropriation of funds in the future operating budget.

State Highway Block Grant Aid anticipated to be available to the Town of Exeter during Fiscal Year 2023 (July 1, 2022 to June 30, 2023) is as follows:

Table with 2 columns: Payment Date, Amount. Rows: July 2022 Actual Payment: \$92,449.10; October 2022 Actual Payment: \$92,449.10; January 2023 Actual Payment: \$61,632.74; April 2023 Estimated Payment: \$61,632.74

TOTAL FOR FY 2023: \$308,163.68

In generalized terms and in accordance with statutory provisions for distribution of Apportionment "A" and SB 367 funds, a disbursement is made of approximately \$1,476 for each mile of Class IV and Class V highway inventoried by each municipality and approximately \$13 for each person residing in a municipality based on the state planning estimate of population. Apportionment "B" is distributed this year to 18 small towns under a somewhat more complicated formula as specified in RSA 235:23, which recognizes the economics of maintaining their Class V highway mileage when considered in relationship to their equalized valuation tax base.

Please contact us at 271-3344 if you have any questions.

Sincerely,

Town Manager's Office

C. R. Willeke

AUG 05 2022

Received

C. R. Willeke, PE
Municipal Highways Engineer
Bureau of Planning and Community Assistance

CRW/dmp

*Town Manager's Office*

AUG 05 2022

*Received*



July 29, 2022

Board of Selectmen  
Town of Exeter  
10 Front Street  
Exeter, NH 03833

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly please note the following change(s), which will occur in your community:

- *Effective September 13, 2022, EPIX will no longer be available on channel 881, but can continue to be viewed on channel 322; EPIX HD will no longer be available on channels 885 and 1790, but can continue to be viewed on channels 323 and 1871.*
- *Effective September 30, 2022, Olympic Channel will cease operations.*

Customers are receiving this information in advance via bill message. Please do not hesitate to contact me with any questions at [Thomas\\_Somers@comcast.com](mailto:Thomas_Somers@comcast.com).

Sincerely,

*Jay Somers*

Jay Somers, Sr. Manager  
Government & Regulatory Affairs



Shelter and Support for Mothers and Children Since 1987

568 Portsmouth Avenue • P.O. Box 676 • Greenland, NH 03840 • Phone/Fax 603.436.4989 • newgennh.org

July 27, 2022

*Town Manager's Office*

AUG 05 2022

*Received*

Ms. Pam McElroy  
Town of Exeter, NH  
10 Front St  
Exeter, NH 03833

Dear Ms. McElroy,

Thank you for your gift of \$500.00 on 7/22/2022. Your commitment to help those in need is truly appreciated.

Your gift allows New Generation to provide emergency and transitional housing as well as aftercare services to pregnant women, single mothers and their children who are experiencing or transitioning out of homelessness.

Thank you for your confidence in our work to provide for those who need us most. We couldn't do it without you!

Sincerely,



Elsy Cipriani, MPA  
Executive Director

P.S. Please feel free to reach out to us if you have any questions or need additional information.

This receipt is for your tax purposes. New Hampshire Catholic Charities D/B/A New Generation is a 501(c)3 nonprofit organization, #02-0222163. Since no goods or services were provided in exchange for your contribution, it is tax-deductible to the full extent allowable by law.



# Richie McFarland Children's Center

*Early Supports. Community Connections. Family Strength.*

August 2, 2022

Town of Exeter  
Attn: Pam McElroy  
10 Front St.  
Exeter, NH 03833

Dear Pam,

On behalf of the board and staff of the Richie McFarland Children's Center, as well as the children and families receiving support, we thank the residents and town leaders of Exeter for approving the allocation of \$10,000.00 in support of our mission.

We have received payment of \$2,500.00 for Quarter 2 on 8/2/2022, check #58275. We are grateful for this affirmation of our critical work in affirming each child's unique potential and right to live his or her very best life.

Sincerely,

Peggy Small-Porter  
Development Coordinator

*Town Manager's Office*

AUG 05 2022

*Received*