

Select Board Meeting
Monday, January 9th, 2023, 6:15 p.m.
Nowak Room, Town Offices
10 Front Street, Exeter NH 03833

Meeting in the Nowak Room at the Town Office Building. For virtual access, see instructions below.

Watch this meeting on Channel 22, or EXTV Facebook <https://www.facebook.com/ExeterTV>, or YouTube <https://www.youtube.com/c/ExeterTV98>.

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Please join the meeting with your full name if you want to speak.

Use the "Raise Hand" button to alert the Chair you wish to speak. On the phone, press *9.

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Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues.

AGENDA

1. Call Meeting to Order
2. Non Public Session – RSA 91:A3 2 L
3. Public Comment
4. Proclamations/Recognitions
 - a. Proclamations/Recognitions - Maple the Comfort Dog
5. Approval of Minutes
6. Appointments
7. Discussion/Action Items
 - a. Community Power Aggregation Committee – Agreements, Plan Amendments, Policies
 - b. Town Conservation Lands – Conservation Commission
 - c. Black Heritage Park Update – Renay Allen
 - d. FY23 Bonds, Budget & Warrant Articles
8. Regular Business
 - a. Tax Abatements, Veterans Credits & Exemptions
 - b. Permits & Approvals
 - c. Town Manager’s Report
 - d. Select Board Committee Reports
 - e. Correspondence
9. Review Board Calendar
10. Non-Public Session
11. Adjournment

Niko Papakonstantis, Chair
Select Board

Posted: 1/6/23 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Proclamations/Recognitions

Minutes

Community Power Aggregation Committee - Policies

AGENDA
EXETER SELECT BOARD
JANUARY 9, 2023 | JANUARY 17, 2023

EXETER COMMUNITY POWER
COMMUNITY POWER COALITION OF NEW HAMPSHIRE (CPCNH)
COST SHARING AGREEMENT AND RELATED POLICIES

BACKGROUND

Exeter's representative and alternate to the Community Power Coalition of New Hampshire (CPCNH) Board of Directors are requesting the Select Board's consideration of information and adoption of agreements with CPCNH as a follow-up step to the Electric Aggregation Plan (EAP) for Exeter Community Power (ECP) adopted by the Town on March 8, 2022 and amended by the Select Board on July 18, 2022. These policies and agreements need to be approved by the Select Board before ECP can begin energy procurement for a launch of services in April or May of this year. There are also a few proposed amendments to ECP's EAP to conform it with the adopted policies and the Cost Sharing Agreement.

Nick Devonshire of the Exeter Electric Aggregation Committee and appointed representative serving on the CPCNH Board of Directors will present the information and answer questions, supported by Consultant Henry Herndon.

ACTION

MOVED, that the Exeter Select Board hereby authorizes the Town Manager to enter into the Cost Sharing Agreement and Member Services Contract for the Complete Service Bundle with the Community Power Coalition of New Hampshire (CPCNH) with _____ as the Authorized Officer and with elections on p. 21 of the Agreement being "Yes"; and

BE IT FURTHER MOVED, that the Exeter Select Board hereby 1) approves the CPCNH's Data Security and Privacy, Energy Portfolio Risk Management, Rates, and Financial Reserves Policies; and 2) approves the amendments to the Electric Aggregation Plan for Exeter Community Power as presented in tonight's agenda packet.

Included in this Section:

1. Overview for CPCNH Wave 1 Governing Bodies, Dated December 29, 2022
2. CPCNH Board Policy, Data Security and Privacy (Policy No. CPCNH-2022-04), effective December 15, 2022
3. Energy Portfolio Risk Management, Retail Rates, and Financial Reserves Policies, adopted by CPCNH on December 19, 2022
4. CPCNH Cost Sharing Agreement, adopted by CPCNH Board on December 27, 2022
5. Proposed Amendments to Exeter's Electric Aggregation Plan dated December 29, 2022.



COMMUNITY POWER COALITION OF NEW HAMPSHIRE

COST SHARING AGREEMENT

This Cost Sharing Agreement (“Agreement”) is made and entered into this ___ day of _____, _____, by and between the Town of Exeter, a subdivision of the State of New Hampshire, (“the Member”) and the Community Power Coalition of New Hampshire (“CPCNH” or “Corporation”), pursuant to the provisions of the CPCNH Joint Powers Agreement (“JPA”) (collectively, the “Parties”).

RECITALS

WHEREAS, the Town of Exeter may choose to implement Community Power Aggregation (“CPA”) service to provide all-requirements electricity for its residents and businesses pursuant to New Hampshire Revised Statutes Annotated (“RSA”) 53-E, the Community Power Act, which found “*it to be in the public interest to allow municipalities and counties to aggregate retail electric customers, as necessary, to provide such customers access to competitive markets for supplies of electricity and related energy services;*”

WHEREAS, the Constitution of New Hampshire declares that “*Free and fair competition in the trades and industries is an inherent and essential right of the people and should be protected against all monopolies and conspiracies which tend to hinder or destroy it;*”

WHEREAS, CPCNH is a nonprofit all-requirements Joint Powers Agency and governmental instrumentality operating pursuant to the Joint Powers Agreement entered into by the Town of Exeter on the 28th day of September, 2021, for the purpose of jointly exercising the powers granted to municipal corporations pursuant to NH RSA 33-B, NH RSA 53-E, NH RSA 53-F, and NH RSA 374-D (including, by reference, NH RSA 33) in accordance with RSA 53-A, Agreements Between Governments;

WHEREAS, CPCNH is jointly controlled and governed by its Members, united as a single entity to operate for the mutual benefit of the Members collectively, to promote the common good, general welfare, economic vitality, and prosperity of local communities in New Hampshire, to use the powers and authority granted by the Members to gain economies of scale and scope to launch, operate, and evolve Community Power Aggregation (“CPA”) programs, and to advance other energy and climate policies and actions on behalf of the Members; and

WHEREAS, CPCNH’s Joint Powers Agreement requires this Cost Sharing Agreement be entered into by all Members to ensure that the costs, expenses, debts, and liabilities directly or indirectly incurred by CPCNH on each Member’s behalf are recovered through said Member CPA’s revenues, or from grants or other third-party sources;

NOW, THEREFORE, in consideration of mutual benefits, covenants, and considerations hereinafter set forth, CPCNH and the Member hereby agree as follows:



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ARTICLE I PURPOSE

The purpose of this Cost Sharing Agreement is to ensure that (i) the expenses, debts, and liabilities (“costs”) directly or indirectly incurred by CPCNH on behalf of the Member are allocated to them based upon cost causation principles, to the extent practical, and (ii) that such costs are recovered from their CPA program revenues, or revenues from grants or other third-party sources.

This Cost Sharing Agreement (i) affirms that the resolutions and articles of the Joint Powers Agreement, as applicable herein, represent a mutual and collectively beneficial approach to cost allocation, whether Members are active or withdrawn from CPCNH, (ii) obligates CPCNH to carry out cost tracking and allocation for recovery from Member CPA revenues in accordance with the methodologies and procedures herein, which are intended to ensure fairness across all Members.

Execution of this Cost Sharing Agreement is a requirement for all Members. Upon execution of this Agreement, Members may subsequently elect to take certain CPA Member Services, which are provided in Exhibit C; each Member Service requires separate execution by the Member to authorize and obligate CPCNH to provide services on behalf of the Member’s CPA.

Electing the Complete Service Bundle of CPA Member Services thereunder authorizes and delegates authority to CPCNH to, pursuant to CPCNH’s Energy Portfolio Risk Management, Rates, and Reserves policies: (i) take all actions necessary and proper to finance, launch, and operate the Member’s CPA; (ii) set rates and provide all-requirements electricity to eligible retail customers taking service within the Member’s service territory; and (iii) collect customer revenues to accrue financial reserves on behalf of the Member and recover the costs allocated to the Member’s CPA pursuant to this Agreement.



ARTICLE II AMENDMENT

CPCNH’s Joint Powers Agreement requires that the Cost Sharing Agreements between the Corporation and each individual Member be uniform in all material respects, except with regard to the scope of Member services and Project Contracts that each Member selects to participate in and pay for.

This Agreement duly provides flexibility to update and evolve the scope of services offered to all Members, for individual Member election, by permitting CPCNH to update Exhibit C for all Members, and to incorporate any Project Contracts entered into by an individual Member in Exhibit F. Similarly, Exhibit B: Cost Allocation Reference Table, Exhibit D: Template Cost Allocation Report, Exhibit E: Template Report Glossary, and the list of current CPCNH Members presented under Article III, below, may all be updated by CPCNH. Excerpts from CPCNH’s Joint Powers Agreement herein are also updated upon amendment to the Joint Powers Agreement. The Corporation shall promptly distribute any such updates to all Members in a uniform manner, except that Exhibit F of each Member’s Cost Sharing Agreement shall only reflect the Project Contracts, if any, entered into by each Member. The Member agrees that all such updates provided by CPCNH to the Exhibits and Joint Powers Agreement language herein shall be incorporated into and do not constitute an amendment to this Agreement.

To ensure that all other aspects of this Agreement, including the cost allocation methodologies prescribed hereunder, are similarly capable of evolving over time, and in recognition that the changeable nature of energy markets, technologies, and cost-drivers may well warrant refinements to the cost allocation methodologies herein at some point in the future, **this Agreement may be amended by a written amendment unanimously approved by the votes cast at a meeting of the Membership at which a quorum is present, provided that CPCNH’s Chief Executive Officer or Chair of the Board shall send written notice of any proposed amendments to the Member Representatives and principal executive officers of each Member at least thirty (30) days prior to such meeting at which it is to be acted upon.**

The Member recognizes that, absent this mechanism, it may become impractical to otherwise amend this Agreement as the number of Members grows over time, given the requirement that the Agreement be maintained as uniform in all material respects across the Membership, and that such an eventuality would be contrary to the interest of every Member.

ARTICLE III MEMBERSHIP

CPCNH’s current Membership, pursuant to CPCNH’s Joint Powers Agreement, may individually execute this Agreement and thereby jointly rely on CPCNH to finance, launch, and operate their CPA programs. The Parties acknowledge that the actual sequencing of CPA implementation may vary from this table:

Members currently intending to implement CPA program service in 2023:

City of Lebanon	Town of Rye	Town of Exeter
Town of Hanover	Town of Walpole	Town of Peterborough
City of Nashua	Town of Plainfield	Town of Durham
Cheshire County	Town of Enfield	Town of Harrisville

Members in the process of authorizing CPA programs:

City of Dover	Town of Newmarket	City of Portsmouth
Town of Warner	Town of Canterbury	Town of Westmoreland
Town of Pembroke	Town of Wilmot	Town of Hudson
Town of Webster	Town of Shelburne	Town of Sugar Hill
Town of New London	Town of Hancock	Town of Brentwood



ARTICLE IV ELECTION OF CPA MEMBER SERVICES & PROJECT CONTRACTS

The CPA Member Service Agreements currently authorized by the Board are provided in Exhibit C, inclusive of any additional terms of service thereof, for elective execution by the Member. Enrollment periods during which any Members may execute a given contract for CPA Member Services offered in Exhibit C may be for pre-defined periods or open-ended, and the Board may also close enrollment in any CPA Member Service contract that was previously open-ended. During the active enrollment period applicable to any given Member Service Agreement, all executed Agreements between CPCNH and each Member that has elected the same service must be uniform in all material respects.

All of the services required to undertake and provide CPA service are initially offered as a Complete Service Bundle. The Board may authorize additional CPA Member Services, including the disaggregated services comprising the Complete Service Bundle, for Members to elect and pay for on an a la carte, elective basis thereunder. The Member agrees that, from time to time, CPCNH may update Exhibit C to modify enrollment periods for specific CPA Member Services contracts, remove CPA Member Services contracts that are no longer offered and in use by any Member, and incorporate new CPA Member Services contracts offered to all Members.

Project Contracts that an individual Member has entered into, upon execution, shall be placed into Exhibit F of the Member's Cost Sharing Agreement and incorporated by reference hereunder.

Exhibit B provides a reference table summarizing how costs shall be allocated, for all Members' ease of reference, which shall be updated by CPCNH commensurate with the removal and/or addition of any CPA Member Services to Exhibit C, or as otherwise warranted at CPCNH's discretion.

ARTICLE V COST RECOVERY COMMITMENT; LIMITATION

Article V, Section 3 of the JPA requires that the Cost Sharing Agreement entered into by each Member "*ensure that the costs, expenses, debts, and liabilities ("Costs") ... directly or indirectly incurred by the Corporation on such Member's behalf are recovered through said Member's CPA revenues, or from revenues from grants or other third-party sources.*"

The Member acknowledges and agrees that the costs directly or indirectly incurred by CPCNH on the Member's behalf shall be recovered through the Member's CPA revenues, or from revenues from grants or other third-party sources.

The debts, liabilities, and obligations of CPCNH shall not be debts, liabilities, and obligations of the Member unless and only to the extent agreed to under a Member Service contract entered into by the Member, pursuant to Exhibit C, or Project Contract separately entered into by the Member.

ARTICLE VI COST REPORTING & RECORDS

This Cost Sharing Agreement puts in place a mandate for transparency regarding how costs are tracked, and allocations are computed. CPCNH will provide for the data collection, analysis, accounting, reconciliation of receipts and aging, and cost allocation between Member CPAs under the methodologies and processes set forth in this Cost Sharing Agreement. As provided for under Article IX hereunder, actual metered customer electricity consumption will be employed where consumption is the determinant of allocation, to the extent possible.



However, the Member acknowledges that CPCNH's reasonable estimations of usage may need to be employed, initially and/or even permanently, depending upon the availability of actual data by Member CPA, but estimations should be subject to periodic reconciliation with actual loads when reasonably practical.

CPCNH will deliver monthly reports to each Member CPA, after it closes its books, encompassing and presenting all costs and allocations by Member. Reports will be prepared at an appropriate level of line-item granularity and will be uniform in all material respects, except with regard to the scope of CPA Member Services and Project Contracts that each Member selects to participate in and pay for. Exhibit D shall present the current report template in use by CPCNH, accompanied by the glossary in Appendix E, which shall be kept current by CPCNH for the Member's reference. Reports will be delivered and distributed to all Members by CPCNH.

Pursuant to CPCNH JPA Article XIII, "*The books and records of the Corporation shall be open to inspection at all reasonable times to each Member and its representatives.*" The Member may, at any time, request detail, clarification and/or revisions of monthly reports, which shall be distributed to all Members.

ARTICLE VII CPCNH IMPLEMENTATION COSTS

The funding to implement CPCNH is derived from four sources. These sources will cover the initial cost of CPCNH during the Implementation Phase, which refers to the period from the incorporation of CPCNH, on October 1, 2021, through the Start-Up Date, which shall be deemed to be the first of the calendar month in which CPCNH begins receiving customer revenues for delivery of all-requirements electricity to serve the demand of the customers of Member CPAs:

- 1) Funds provided by Members, gifts, or grants received and recorded by CPCNH as cash contributions.
- 2) Credit extended by contract to, and received by, CPCNH from vendors or banks, whether extended with interest or deferred interest cost or charged on an alternate basis.
- 3) Interest-free cash advances, grants, or loans extended by contract to, and received by, CPCNH.
- 4) Deferred compensation by vendors and contractors under contract for future payment by CPCNH, contingent upon the delivery of all-requirements electricity to serve the demand of the customers of Member CPAs.

The Member acknowledges and affirms that the cost of implementing CPCNH should not be borne solely by the customers taking service from initial Member CPAs, as such costs are foundational to the benefit of all Members of CPCNH at any point. As such, the Agreement provides that:

- 1) Implementation Costs are defined as costs incurred or accrued by CPCNH during the Implementation Phase which are not directly allocatable to any one Member CPA, in that such costs would have been incurred or accrued by CPCNH irrespective of the participation of any one Member CPA, inclusive of interest or financing charges that continue to accrue on such costs subsequent to the Implementation Period, less funds received by CPCNH pursuant to (1) above.
- 2) Implementation Costs shall be equitably allocated, on an equal volumetric retail electricity usage basis, to the CPA of each Member that (i) executes this Cost Sharing Agreement and, (ii) supplies all-requirements electricity to retail customers through said Member's CPA program within the five (5) year period commencing on the Start-Up Date ("Implementation Cost Recovery Period").
- 3) CPCNH intends to pay off Implementation Costs during the initial three (3) years following the Start-Up Date. Consequently, over the course of the five (5) year Implementation Cost Recovery Period, each Member CPA will receive an allocation obligation, providing for the direct payment of Implementation Costs and/or



reimbursements to the Member CPAs that have already paid for the Implementation Costs, such that, at the conclusion of the five (5) year period, the sum of electricity used by retail customers taking service from each CPA over the course of the period divided into the Implementation Costs allocated to each CPA shall be equivalent on a dollar per megawatt-hour (\$/MWh) basis.

- 4) CPCNH shall maintain an internal accounting of the amount of Implementation Costs, and the allocation obligations, payments, and reimbursements of such costs, which record shall be available for inspection by Members at any reasonable time.

ARTICLE VIII CLASSIFICATION OF COSTS

The three primary categories of costs into which CPCNH must classify all costs, pursuant to Section 3 of Article V of the JPA, are described in further detail below. Refer to Exhibit A for excerpts from the JPA regarding cost sharing principles, which are incorporated herein.

- 1) **CPA Member Services Costs** are costs related to undertaking and providing CPA service on behalf of Members. Such costs will represent the bulk of the cost that CPCNH will incur, including for the provision of:
 - a) **CPA Power Supply Costs:** costs incurred by CPCNH to secure and sell all-requirements electricity supply to serve the demand of the customers of each Member CPA, the definition and requirements of which are subject to changes in law and rules, and to engage in portfolio risk management, which includes:
 - i) The cost of electrical energy, capacity, reserves, ancillary services, transmission services (to the extent allocated to Member CPA service), transmission and distribution losses, congestion management, and other such services or products necessary to provide firm power supply and meet the requirements of New Hampshire's Renewable Portfolio Standard, and financial products.
 - ii) The cost of financial products related to portfolio risk management, such as power or natural gas options, swaps, or futures contracts, Financial Transmission Rights (FTR) obligations and options, and products to hedge non-energy cost components of the power supply portfolio.
 - iii) Additional attributable costs authorized by individual Member CPAs for any other power supply related products and services, such as for securing or purchasing Renewable Energy Credits in excess of the requirements of New Hampshire's Renewable Portfolio Standard, or for resources that reduce the ISO-NE wholesale load obligations and/or reduce transmission cost allocations, if any, attributable to the Member CPAs, which may also generate credit for avoided transmission costs or avoided capacity costs attributable to customers and/or Member CPAs.
 - b) **CPA Operational Costs:** costs related to undertaking and providing CPA service on behalf of Members that are not CPA Power Supply Costs, which include but are not limited to the following:
 - i) Staff, overhead, legal, banking, technical, regulatory, and financial services costs attributable to the provision of CPA service.
 - ii) Financing and credit charges incurred for the provision of all-requirements electricity supply, and for operating costs hereunder, excluding those associated with any Project.
 - iii) Compliance costs attributable to the provision of CPA service.
 - iv) Direct costs and/or costs incurred from third-party providers under contract with CPCNH to provide services, including:



- (1) Marketing, advertising, community engagement, and customer noticing pertaining to CPA service.
 - (2) ISO-NE Load Serving Entity (LSE) services.
 - (3) Portfolio and risk management services.
 - (4) Utility data interchange, data management, and customer billing services.
 - (5) Call center and customer engagement services.
 - (6) Local program design, administration, and/or financing.
- v) Attributable Implementation Costs of the Corporation.
- 2) **General and Administrative Costs:** costs incurred for the common objectives of all CPCNH Members that are not incurred specifically in connection with a particular Project, Project Contract, or Member Service. Typical costs in this category, which may be fully or partially defined as General and Administrative Costs, include:
- a) Administrative offices.
 - b) CPCNH-wide financial management.
 - c) Business services.
 - d) Budget and planning.
 - e) Personnel management.
 - f) Central management information systems and operations.
 - g) General management of CPCNH, such as for strategic direction and Member affairs, Board functions, accounting, procurement, and legal services; operation and maintenance expense; depreciation and use allowances; and interest costs.
 - h) Attributable Implementation Costs of the Corporation.
- 3) **Direct Project Costs** are costs incurred for a particular Project pursuant to a Project Contract for a specific Member and/or CPA, or subset thereof, that are not allocated to General and Administrative Costs, to the extent appropriately assigned to specific projects pursuant to Section 4 of Article V of the JPA. These projects can take on many forms but carry a distinct attribute that they are defined by a specific Project Contract entered into by Members participating in particular projects. As such, Direct Project Costs are identified by contract for recovery from the Members that are signatories to the Project Contract.

ARTICLE IX ALLOCATION OF COSTS

Costs directly or indirectly incurred by CPCNH relating to (1) the CPA Member Services elected by the Member pursuant to Exhibit C, (2) General and Administrative Costs of the Corporation, and (3) the Project Contracts entered into by the Member, if any, will be allocated to the Member in accordance with this Article IX. Refer to Exhibit B for a reference table summarizing these costs and allocation methodologies.

- 1) **CPA Member Services Costs.** Services required to undertake and provide CPA Member Services are allocated to Member CPAs pursuant to cost causation principles, to the extent reasonably practical, as described herein.



- a) **CPA Power Supply Costs.** Each Member will be allocated all costs incurred by CPCNH attributed to the provision of all-requirements electricity supply to the retail customers of said Member's CPA, inclusive of the cost of financial products related to portfolio risk management, as follows:
- i) For the net costs attributable to the provision of all-requirements electricity supply to retail customers for each Member CPA:
 - (1) Where retail customer usage on a temporal and/or geographically specific basis is the determinant of costs:
 - (a) Actual metered customer electricity usage will be employed to the extent reasonably practical for each Member and to the extent such usage is used for load settlement purposes with ISO-NE ("actual usage").
 - (b) Estimated or profiled electricity usage will be employed only to the extent that actual metered customer electricity usage is not reasonably available or is not used for load settlement purposes with ISO-NE for said Member.
 - (2) Where retail customer usage on a temporal and/or geographically specific basis is not the determinant of costs, Members will be allocated net costs on a pro rata volumetric usage basis.
 - ii) For costs incurred pertaining to financial products related to portfolio risk management, net costs may be allocated either to all Members on a pro rata volumetric usage basis or to each Member based upon either their actual electricity usage, if reasonably available, or alternatively, estimated, or profiled electricity usage.
 - iii) For costs incurred pertaining to any other power supply related products and services authorized by each Member CPA, net costs will be allocated to said Member CPAs based on a reasonable determination of the cost of providing that service.
- b) **CPA Operational Costs.** Each Member will be allocated all costs incurred by CPCNH related to undertaking and providing CPA service on behalf of said Member that are not CPA Power Supply Costs, as follows:
- i) For costs attributable to staff, overhead, legal, banking, technical, regulatory, and financial services, costs will be allocated to all Members on a pro rata volumetric usage basis.
 - ii) For costs incurred pertaining to compliance requirements:
 - (1) Costs reasonably attributable to each Member will be allocated to said Member.
 - (2) Costs that are not reasonably attributable to any one Member will be allocated to all Members on a pro rata volumetric usage basis.
 - iii) For financing and credit charges incurred for the provision of all-requirements electricity supply, and operating costs hereunder, costs may be allocated either to all Members on a pro rata volumetric usage basis or to each Member based upon their actual usage, if reasonably available, or alternatively, estimated, or profiled electricity usage.
 - iv) For costs incurred from third-party providers of services under contract with CPCNH:
 - (1) Services charged based on a metric or fee structure that can be reasonably applied to an individual Member basis will be allocated to each Member on that basis.
 - (2) Services charged based on a metric or fee structure that cannot be reasonably applied on an individual Member basis will be allocated to all Members on a pro rata volumetric usage basis.

2) General and Administrative Costs.



- a) Each Member will be allocated General and Administrative Costs on a pro rata basis in accordance with the following formula: Member CPA's Annual Retail Electricity Load divided by all Member CPAs' Annual Retail Electricity Load.
 - i) "Annual Retail Electricity Load" means the annual amount of metered electricity delivered to retail consumers and supplied through the Member CPA during the most recent 12 whole months.
 - ii) If less than 12 whole months of load have been supplied through the Member CPA, the calculation of a Member's Annual Retail Electricity Load shall be as follows:
 - (1) Within a CPCNH Fiscal Year, the Member CPA's allocation of General and Administrative Costs shall initially be based on a reasonable forecast provided by CPCNH of the Member CPA's load for the duration of the Fiscal Year divided by all Member CPAs' forecast Annual Retail Electricity Load for that Fiscal Year.
 - (2) After the close of the CPCNH Fiscal Year, to the extent reasonably practical, such forecasts shall be reconciled to the Member CPA's actual load over the Fiscal Year divided by the total of actual loads for all Member CPAs for that Fiscal Year.
- 3) **Direct Project Costs.** Costs incurred for a particular Project pursuant to a Project Contract will be recovered pursuant to the Project Contract that governs Member cost responsibility for the Project. Nothing contained in a Project Contract shall obligate non-participating Members in any respect with the Project. If CPCNH incurs additional costs for a particular Project, then:
 - a) CPCNH shall provide notice to the Project Committee in question regarding the date upon which the Project Committee must vote upon the matter of how to fully allocate such additional costs amongst participating Members, which shall be considered a Project Matter for this purpose, and CPCNH shall allocate costs pursuant to an affirmative vote by the Project Committee thereof.
 - b) In the absence of an affirmative vote by the Project Committee thereof, CPCNH shall allocate such additional costs to each Member in proportion to their participation share allocation for the Project.

ARTICLE X GENERAL TERMS & CONDITIONS

The Joint Powers Agreement carries with it several elements with which this Cost Sharing Agreement shall hold generally consistent but apply specifically to this Cost Sharing Agreement.

Limitations of Liability

As provided for in Article XII of the JPA, "*No debt, liability, or obligation of the Corporation shall be a debt, liability, or obligation of any Member unless otherwise specified and agreed to by individual Members under a Cost Sharing Agreement or Project Contract under this Agreement.*"

Indemnification

This Cost Sharing Agreement is a continuation of the authority in the Joint Powers Agreement, and as such, its indemnification language applies (By-Laws, Article 13.1):

"Each Member (including its governing body), Member representative, Director, Officer, committee member, employee, assignee, or agent of CPCNH, (and the irrespctive heirs, executors and administrators), shall be indemnified and held harmless by CPCNH against any and all claims, demands, losses, costs, penalties, expenses (including attorneys' fees), judgments, damages and liabilities reasonably incurred by, or imposed upon them in connection with any action, suit or proceeding to which



they may be made a party or with which they shall be threatened, by reason of their being, or having been, a Member; Member representative, Director; Officer; committee member, employee, assignee, or agent of CPCNH (whether or not they continue to be a Member; Member representative, Director; Officer; committee member, employee, assignee, or agent of CPCNH at the time such action, suit or proceeding is brought or threatened), arising in whole or in part, directly or indirectly from conduct in which such Member, Member representative, Director; Officer; committee member, employee, assignee, or agent has engaged in good faith. However, no such indemnification shall apply in relation to any matter involving (i) a breach of their duty of loyalty to CPCNH; (ii) acts or omission which are not in good faith or which involved intentional misconduct or a knowing violation of law; or (iii) a transaction from which the Director; Officer; Member representative, committee member, employee, assignee, or agent derived an improper personal benefit. In the event of settlement of any such action, suitor proceeding brought or threatened, such indemnification shall be limited to matters covered by the settlement as to which CPCNH is advised by counsel that such Member; Member representative, Director; Officer; committee member, employee, assignee, or agent is not liable for misconduct as such. The foregoing right of indemnification shall be in addition to any rights to which any Member (including its governing body), Member representative, Director; Officer; committee member, employee, assignee, or agent may otherwise be entitled.”

Further, CPCNH shall, “Defend, hold harmless, and indemnify, to the fullest extent permitted by law, each Member from any liability, claims, suits, or other actions.” Articles of Agreement of the Corporation, Article 7.21.

Dispute Resolution

This Cost Sharing Agreement affirms the dispute resolution approach defined in Article XVIII, Section 2 of the JPA, and the Member hereby agrees to extend this provision in support of the Cost Sharing Agreement:

“The Members and the Corporation shall make reasonable efforts to settle all disputes arising out of, or in connection with, this Agreement. Before exercising any remedy provided by law, a Member or Members and the Corporation shall engage in nonbinding dispute resolution or in a manner agreed upon by the Member or Members and the Corporation. The Members agree that each Member may specifically enforce this provision, Article XVI, Section 2, Dispute Resolution. In the event that dispute resolution is not initiated or does not result in a resolution within 60 days after a written request for dispute resolution, any disputing Member or the Corporation may pursue any remedies provided by law.”

Continuing Obligations: Participant Withdrawal and Obligations or Buyout Provisions

Continuing obligations shall be pursuant to the same terms for continuing obligations as provided for under Article IV, Section 6 of the JPA:

“Any withdrawn or terminated Member shall continue to be liable for its obligations under any Project Contract and Cost Sharing Agreement(s) for the remaining term of any such Project Contract or Cost Sharing Agreement. The Member’s equity or deficit position while a participant in any Project Contract will continue to be reflected in the records and reports of the Corporation. The Corporation may withhold funds otherwise owing to the Member or may require the Member to deposit sufficient funds with the Corporation, as reasonably determined by the Board, to cover the Member’s liability for the costs described herein. Any amount of the Member’s funds held on deposit with the Corporation above that required to pay any liability or obligation shall be returned to the Member.”



ARTICLE XI TERM

This Agreement shall be deemed to have been in effect commencing upon the date the Member became a Member of CPCNH following execution of the CPCNH Joint Powers Agreement. This Agreement shall continue in full force and effect until terminated by the earlier of (1) dissolution and liquidation of the Corporation, and distribution of any net proceeds, as provided for in Article XI of the By-Laws or (2) the later of (a) withdrawal or involuntary termination of the Member from the Corporation, as provided for in Article 4 and 5 of the JPA, subject to any continuing obligations, as provided for in Article 6 of the JPA, or (b) as otherwise specified in this Agreement.



IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized:

MEMBER: _____

By: _____

Title: _____

Name: _____

Date: _____

ATTESTATION: _____

Clerk

COMMUNITY POWER COALITION OF NEW HAMPSHIRE

By: _____

Chair of the Board of Directors

Name: _____

Date: _____

ATTESTATION: _____

Secretary of the Board

APPROVED AS TO FORM: _____

General Counsel to the Board





EXHIBIT A: COST SHARING PRINCIPLES

- 1) CPCNH's Joint Powers Agreement, Article V, defines certain cost sharing principles, which are provided below for the Member's reference, and Sections 3-7 thereunder are expressly incorporated herein:

ARTICLE V COST SHARING PRINCIPLES

SECTION 1. Fiscal Year. *The fiscal year shall be the calendar year, subject to the Board's discretion to amend the Fiscal Year. Before changing the Fiscal Year, the Board shall confer with the Treasurer and may confer with the auditor.*

SECTION 2. Budget. *The budget will be established pursuant to the terms reflected in the By-Laws.*

SECTION 3. Cost Sharing Agreements. *An agreement shall be entered into between the Corporation and each respective Member, uniform in all material respects, except with regard to the scope of Member services and Project Contracts that each Member selects to participate in and pay for, to ensure that the costs, expenses, debts, and liabilities ("Costs") directly or indirectly incurred by the Corporation on such Member's behalf are recovered through said Member's CPA revenues, or from revenues from grants or other third-party sources. Such Costs shall be classified as:*

*(a) **CPA Member Services Costs:** Costs incurred to provide the Complete Service Bundle, or such services that CPCNH offers, shall be recovered directly from Member(s) for the period they contract to receive such service(s). The Complete Service Bundle will include those services CPAs will require to undertake and provide Electric Aggregation Plans and Programs, such as: power supply procurement and management, data and billing, and customer service;*

*(b) **General and Administrative Costs:** Costs described in Article V, Section 4 are incurred for the common objectives of all Members of the Corporation, and are not incurred specifically in connection with a particular Project, Project Contract, or Member Service and shall be allocated to, and recovered from, each Member on a pro rata basis in accordance with the following formula: Member CPA's Annual Retail Electricity Load divided by all Member CPAs' Annual Retail Electricity Load; and*

*(c) **Direct Project Costs:** Costs incurred for a particular Project pursuant to a Project Contract shall be recovered directly from the Member(s) that participate in a particular Project or pursuant to the Project Contract that governs Member cost responsibility for the Project.*

SECTION 4. General and Administrative Costs. *General and Administrative Costs include those that have been incurred for the general operation and administration of the Corporation, and other expenses of a general character, including but not limited to Costs relating to: administrative offices that serve the Corporation; Corporation-wide financial management, business services, budget and planning, and personnel management; operations of the Corporation's central management information systems; general management of the Corporation, such as strategic direction and member affairs, Board functions, accounting, procurement, and legal services; operation and maintenance expense; depreciation and use allowances; and interest costs.*

General and Administrative Costs do not include Costs that relate solely to, or are incurred by, the Corporation for CPA Member Services or as a result of any specific Project or Project Contract. The intent of the Members is to ensure that all Costs incurred by the Corporation that are directly related to CPA Member Services will only be paid by the Members receiving such services or for any specific



Project will be paid only by the Project Participants of that specific Project. As such, when an activity or cost generally included within the General and Administrative Cost category benefits CPA Member Services, a specific Project or Project Contract, or is performed or budgeted for a specific Project or Project Contract, an appropriate adjustment shall be made to assure that the proper portion of the Cost of such activity is categorized and allocated as CPA Member Services costs to a Member receiving such service, or as a Direct Project Cost to the Project Participants, subject to Cost allocation under the applicable Project Contract. The Members intend that all Costs of the Corporation that are not directly assigned for recovery to CPA Member Services, a specific Project or Project Contract will be recovered as General and Administrative Costs.

SECTION 5. Member Advances, Contributions and Repayment. *Upon the request or approval of the Board, any Member may make payments, advances, or contributions to the Corporation for any and all purposes set forth herein, and may contribute personnel, equipment or property, in lieu of other contributions or advances, to assist in the accomplishment of one or more of such purposes. All such payments, advances or contributions, whether in cash or in kind, shall be made to, and may be disbursed or used by, the Corporation. Except as otherwise specified in contracts with Members by the Board, the approved advances will be treated as indebtedness of the Corporation and shall be payable and repaid as such.*

SECTION 6. Refunds. *No Member that withdraws or is terminated shall be entitled to a refund of any payments made in connection with General and Administrative Costs.*

SECTION 7. Funding of Initial Costs. *Any Members that have funded activities necessary to implement the Corporation may request that the Board consider reimbursing said Members for said costs over a reasonable time period and shall provide such documentation of costs paid as the Board may request.*

- 2) **CPCNH's Articles of Agreement**, under the Joint Powers Agreement, provide for the powers of the Corporation that are expressly incorporated herein, including, as follows:

7.13 Incur debts, liabilities, and obligations, provided that all debts, liabilities and obligations shall be non-recourse to any and all of the Members unless expressly agreed to by such Members through a Member's Cost Sharing Agreement or Project Contract as those terms are defined in the JPA;

7.14 Issue revenue bonds and incur other forms of indebtedness including but not limited to loans from private lending sources, pursuant to NH RSA 33-B, RSA 53-E, RSA 53-F, and RSA 374-D, provided that any such bond or debt issuance is approved by participating Members' governing and legislative bodies as required by statute.



EXHIBIT B: COSTS ALLOCATION REFERENCE TABLE

Classification	Cost Factor	Allocation Method
General & Administrative	All Costs	\$/MWh forecasts and annual true-up to pro rata share of <u>actual</u> "Annual Retail Electricity Load" (JPA defined term)
Direct Project	Costs identified in Project Contracts	As specified in Project Contracts
	Unanticipated Costs	As directed by Project Committee vote; alternatively, Member Project Contract participation share %
CPA Member Services <i>Power Supply</i>	All Requirements Electricity	Member CPA actual cost
	Net Hedging	\$/MWh (across all CPAs) <u>or</u> actual cost (for each CPA)
	Optional / Opt-Up Products	Member CPA actual cost
CPA Member Services <i>Operations</i>	Allocated Staff, Overhead & Misc. Svc	\$/MWh
	Member CPA Compliance Costs	Member CPA actual cost
	General Compliance Costs	\$/MWh
	Financing and Credit Support	\$/MWh (across all CPAs) <u>or</u> actual cost (for each CPA)
	Portfolio & Risk Management Services	\$/MWh
	ISO-NE Load Serving Entity (LSE) Services	\$/MWh
	Marketing & Community Services	\$/MWh
	Customer Notifications	\$/Notice
	Data Management & Billing Services	\$/Meter
	Call Center & Customer Services	\$/Meter
CPA Member Services <i>Elective Services</i>	Local Program Design, Admin & Finance	\$/MWh (across all CPAs) <u>or</u> actual cost (for each CPA)
	Additional services as authorized by the Board	



EXHIBIT C: CPA MEMBER SERVICES FOR ELECTION BY MEMBER

I: COMPLETE SERVICE BUNDLE

AS AUTHORIZED BY THE BOARD OF DIRECTORS ON DECEMBER 27, 2022

MEMBER ENROLLMENT PERIOD: OPEN



COMMUNITY POWER COALITION OF NEW HAMPSHIRE

CPA MEMBER SERVICES CONTRACT: COMPLETE SERVICE BUNDLE

This CPA Member Services Contract (“Contract”) is made and entered into this __ day of _____, ____, (“Effective Date”) by and between the Town of Exeter, a subdivision of the State of New Hampshire, (“the Member”) and the Community Power Coalition of New Hampshire (“CPCNH” or “Corporation”), pursuant to the provisions of the CPCNH Joint Powers Agreement (“JPA”) (collectively, “Parties”).

RECITALS

WHEREAS, the Town of Exeter desires to implement Community Power Aggregation (“CPA”) service to provide all-requirements electricity for its residents and businesses pursuant to New Hampshire Revised Statutes Annotated (“RSA”) 53-E, the Community Power Act, which found “*it to be in the public interest to allow municipalities and counties to aggregate retail electric customers, as necessary, to provide such customers access to competitive markets for supplies of electricity and related energy services*”;

WHEREAS, CPCNH is a nonprofit all-requirements Joint Powers Agency and governmental instrumentality operating pursuant to the Joint Powers Agreement entered into by the Town of Exeter on the 28th day of September, 2021, for the purpose of jointly exercising the powers granted to municipal corporations pursuant to NH RSA 33-B, NH RSA 53-E, NH RSA 53-F, and NH RSA 374-D (including, by reference, NH RSA 33) in accordance with RSA 53-A, Agreements Between Governments;

WHEREAS, CPCNH is jointly controlled and governed by its Members, united as a single entity to operate for the mutual benefit of the Members collectively, to promote the common good, general welfare, economic vitality, and prosperity of local communities in New Hampshire, to use the powers and authority granted by the Members to gain economies of scale and scope to launch, operate, and evolve CPA programs, and to advance other energy and climate policies and actions on behalf of the Members;

WHEREAS, the Cost Sharing Agreement between the Town of Exeter and CPCNH permits the Town of Exeter to enter into agreements for CPCNH to provide certain CPA Member Services, and ensures that the costs, expenses, debts, and liabilities directly or indirectly incurred by CPCNH on the Town of Exeter’s behalf are recovered through Exeter Community Power’s CPA program revenues, or from grants or other third-party sources;

WHEREAS, the Town of Exeter adopted an Electric Aggregation Plan on the 8th day of March, 2022, and desires CPCNH to finance, launch, and operate a CPA on its behalf;

WHEREAS, this Contract for the Complete Service Bundle shall be inclusive of all services, expertise, and financial support that Exeter Community Power requires to “*undertake and provide Electric Aggregation Plans and Programs, such as: power supply procurement and management, data and billing, and customer service*” in accordance with to Section 3(a) of Article V of the JPA; and

WHEREAS, the Town of Exeter hereby endorses and adopts CPCNH’s Data Security and Privacy Policy, Energy Portfolio Risk Management Policy, Retail Rates Policy, and Financial Reserves Policy, as may be amended from time to time by CPCNH’s Board of Directors, to provide for the security of individual customer information, procurement of all-requirements electricity supply, price risk management, prudent budgeting and rate setting, and the collection of financial reserves by CPCNH on the Town of Exeter’s behalf for the term of this Contract.



NOW, THEREFORE, in consideration of mutual benefits, covenants, and considerations hereinafter set forth, CPCNH and the Member hereby agree as follows:

ARTICLE I **Purpose**

1. Definition. The Complete Service Bundle, pursuant to Section 3(a) of Article V of the Joint Powers Agreement (“JPA”), is inclusive of all services, expertise, and financial support that Member CPAs require to “*undertake and provide Electric Aggregation Plans and Programs, such as: power supply procurement and management, data and billing, and customer service*” (hereafter, the “Services”).

2. Purpose. The Board of Director’s (“Board”) overarching purpose, in offering the Complete Service Bundle, shall be to achieve a greater financial benefit for every Member collectively than any one Member would be able to achieve individually, by creating and sustaining: (i) public oversight, transparency, and unbiased expert advice to decision-makers regarding operations and planning; (ii) administrative cost efficiencies and business model innovations; (iii) a sustainable balance, and equitable consideration, between short-term cost-savings and long-term fiscal stability; (iv) powerful representation at the New Hampshire legislature and Public Utilities Commission, including on matters regarding market-enabling reforms and infrastructure investments that impact the Membership’s energy future; and (v) the acceleration and development of cost-effective local programs, advanced rate structures, new customer services, and local energy project developments that create new financial value and resiliency for participating Members, at the community-level, and for customers, in terms of their total energy costs, including by lowering transmission and generation capacity charges in addition to wholesale energy purchases.

3. Endorsement. By executing this Contract, the Member endorses this collective purpose for the Services.

ARTICLE II **Decision-Making Framework**

1. Acknowledgement. The Member acknowledges that (i) efficient administration imposes limitations to individual Member choice, (ii) procurement and rate setting will present inherent trade-off decisions, (iii) collective decision-making must therefore be relied upon to satisfy and balance the divergence of the Members’ prioritization of competing objectives over the short- to long-term, and (iv) achieving the above-stated purpose therefore requires a decision-making framework to define which decisions must be made collectively versus left up to each Member.

2. Establishment of Decision-Making Framework. The Member hereby endorses and adopts CPCNH’s Data Security and Privacy Policy, Energy Portfolio Risk Management Policy, Retail Rates Policy, and Financial Reserves Policy (“Policies”), which, in conjunction with and pursuant to the Joint Powers Agreement, establishes an appropriate framework that balances the Member’s individual versus collective decision-making considerations regarding CPCNH’s provision of services under this Contract.

Appendix A summarizes how the framework is intended to function during initial implementation of the Member’s CPA, specifically identifying which decisions will be made collectively, and where the Member may make or delegate certain key decisions, including regarding: (i) choice of whether to procure power initially on the Member’s behalf, (ii) choice of rate products offered to the Member’s customers, (iii) choice of collecting additional financial reserves for the Member’s sole use, and (iv) choice of termination of this Contract, before and after enrollment of the Member’s customers.

3. Amendment of Decision-Making Framework. The Member agrees that the Policies are integral to CPCNH’s provisions of Services under this Contract, to provide for the security of individual customer information,



procurement of all-requirements electricity supply, price risk management, prudent budgeting and rate setting, and the collection of financial reserves on behalf of participating Members. The Member acknowledges that the Board or the Membership of CPCNH may amend the Policies from time to time, and that the Member, pursuant to the Joint Powers Agreement, may observe, inform, and/or participate directly on the Board and in committee decision-making processes relevant to the provision of the Services. The Member agrees that CPCNH shall update this Contract to reflect any amendments to CPCNH policies, which shall be incorporated herein and not constitute an amendment to this Contract.

Appendix B summarizes the Policies and amendment procedures and is provided for the Member's reference. Current Policies are available to the Member upon request and publicly available on CPCNH's website.

ARTICLE III Limitation of Member Liability

The Member is not liable for the debts, liabilities, or obligations incurred by CPCNH to provide the Services under this Contract.

ARTICLE IV Delegation of Authority & Commitment to Act

1. Delegation of Authority. The Member hereby expressly authorizes and delegates authority to CPCNH, with immediate effect, to act as an agent of the Member in all circumstances and capacities required to provide the Services as contemplated under this Contract.

2. CPCNH Commitment to Act. CPCNH shall take all actions required to provide for the timely delivery of the Services, including by: ensuring effective community engagement and customer noticing, completion of registration requirements with utilities, and compliance with statutory and rule requirements to the provision of CPA service; negotiating and executing contracts for credit support and all-requirements electricity to satisfy the Member's load obligations and manage price risk; setting rates to satisfy the Member's revenue requirements and obligations under this Contract; arranging for revenues received from utilities and CPA customers to be deposited into CPCNH's secured revenue account and pledged to CPCNH's financiers and supplier counterparties; providing for general administration and oversight of the Services; and accruing and tracking financial reserves on behalf of the Member.

2. Member Commitment to Act. The Member agrees to take and perform all acts required to effectuate the delegation of authority to CPCNH as contemplated herein, including by promptly making all necessary filings with any Governmental Authority or Electric Distribution Utility upon CPCNH's request. If requested by CPCNH, the Member shall assist CPCNH in obtaining information regarding the Member's customers from the Electric Distribution Utility. The Member agrees to provide to CPCNH all data, including reports, records, and other information, in the Member's possession, or cause to be provided data not in the Member's possession, which may reasonably facilitate the timely performance of the Services described hereunder.

ARTICLE V Professional Ability & Service Contracts

CPCNH relies upon qualified service providers, consultants, and personnel to provide the Services jointly, at a beneficial economy of scale, across all Member CPAs. Services will be performed by qualified staff, contractors, consultants, Member Representatives and/or volunteers, as determined by the CPCNH Board of Directors or its designee, and carried out in a competent, professional, and satisfactory manner, in accordance with the standards prevalent in the industry and any applicable policies adopted by the Board.



The Member acknowledges and accepts that the extent of CPCNH's services under this Contract, as a start-up power agency, are predicated on (i) contracts CPCNH has executed with service providers hired through competitive solicitations, (ii) CPCNH's internal capacity, including staff capacity commencing with an anticipated hire of a CEO in March 2023, and (iii) the timeline by which distribution utilities implement Puc 2200 rules, which have not been fully implemented as of December 2022.

CPCNH's current contacts with service providers and consultants are available through CPCNH's website and listed in Appendix C.

ARTICLE VI Electric Aggregation Plan

1. **Acknowledgement.** The Member acknowledges that the terms and requirements of the Member's Electric Aggregation Plan may prevent CPCNH from being able to commence provision of some or all the Services.

2. **Mutual Commitments.** CPCNH commits to promptly review the Member's Electric Aggregation Plan to assess any impact on CPCNH's provision of Services, and to identify and recommend any amendments prudent or necessary thereof. Member commits to promptly consider adoption of any such amendments. During the term of this Contract, the Parties will coordinate on, and the Member may seek CPCNH's advice regarding, any amendments to their Electric Aggregation Plan and shall strive to align any amendments thereto with the common interest and intent of this Contract, the underlying Services, and consistent with applicable statutes or regulations or with CPCNH's provision of the Services.

ARTICLE VII Term; Procurement and Termination Elections; Financial Reserves

1. **Term.** The term of this Contract shall commence on the Effective Date and expire upon the termination of the Services as set forth herein.

2. **Termination Prior to Commencement of Procurement.** The Member may elect to terminate this Contract with immediate effect by submitting written notice to CPCNH, provided that CPCNH has not authorized entering into transactions for power on behalf of the Member's CPA.

3. Election to Delay Initial Procurement.

The Member's Authorized Officer, if authorized hereunder, may elect to delay commencing procurement on behalf of the Member's CPA during the Risk Management Committee meeting convened to authorize the first transactions entered into by CPCNH on the Member's behalf, provided that such election is made prior to the vote authorizing such procurement.

The Committee shall call for any such elections by the Member to be made verbally, after review and discussion of current market conditions and corresponding rate forecasts, and prior to the Committee's vote on whether to authorize procurement. Verbal elections made at the meeting by the Authorized Officer shall be immediately considered effective by CPCNH and promptly followed by written confirmation from the Authorized Officer to CPCNH and the Member's Principal Representatives.

4. Notice of Termination before and after First-Year Operations.

CPCNH's Energy Portfolio Risk Management Policy provides that "*hedging shall not extend beyond 36 months from the date that CPCNH first begins providing electricity service to CPA customers, until one year from that date.*" After the first year of operations, CPCNH may authorize entering into forward hedging transactions extending up to 36 months out, on a rolling basis, to serve the collective load of all Member CPAs taking Service.



At any time during the 12-month period after the initial launch of CPCNH’s power supply service, commencing on the date when CPCNH first supplies electricity to the retail customers of any Member CPA, the Member may submit written notice to terminate the Services on the first day of the month thirty-six (36) months following the date when CPCNH first supplied electricity to the retail customers of any Member CPA.

At any time after the 12-month period after the initial launch of CPCNH’s power supply service, the Member may terminate this Contract by submitting written notice at least thirty-six (36) months in advance of the termination date.

5. Early Termination after Commencement of Service.

The Member may also, submit notice that it wishes to terminate this Contract at an earlier date than as provided for above. Upon receipt of such notice, CPCNH shall promptly assess and inform the Member of the minimum waiting period under which the Member would have no costs for withdrawal. Costs of withdrawal at an earlier date include, but are not limited to, losses from the resale of power contracted for by CPCNH to serve the Member CPA’s load. The waiting period will be set to the minimum duration such that there would be no costs transferred to the remaining Members that have elected the Services.

Alternatively, the Member may elect to terminate this Contract during the waiting period, provided that the Member first deposits sufficient funds with CPCNH, as reasonably determined by CPCNH and approved by a vote of the Board of Directors, to cover the Member’s liability for the costs described above. The Member may elect to use its allocated share of Joint Reserves or its Discretionary Reserves, collected on Member’s behalf and held by CPCNH, for this purpose.

6. Return of Allocated Joint Reserves. After the effective date of the Member’s termination of this Contract, any amount of the Member’s allocated share of Joint Reserves above that which is required to pay any costs incurred by CPCNH through the date of termination on behalf of the Member shall be allocated back to the Member for use as Discretionary Reserves, pursuant to CPCNH’s Financial Reserves Policy.

ARTICLE VIII
Authorized Officer for Member Service Decisions

1. Authorized Officer. The Member may designate an Authorized Officer to take specific actions, as defined in Section 2: Authorizations below, on behalf of the Member pursuant to this Agreement and the Policies. The Member’s Authorized Officer, as specified in the Member’s Electric Aggregation Plan, or otherwise delegated authority by the governing body hereunder, is:

Title	Name	Phone	Email

The Member’s Principal Executive Officer may specify a new Authorized Officer by submitting written notice by electronic mail to CPCNH’s Principal Representative, which shall be promptly acknowledged and effective thereof, and such updates to this Contract shall not be considered an amendment.

2. Authorizations. The Authorized Officer may act on behalf of the Member to instruct and authorize CPCNH only on the matters and to the extent explicitly authorized by the Member hereunder. The Member hereby delegates the following authorities to the Authorized Officer to act on the Member’s behalf (specify “yes” or “no”):

- a) Pursuant to Article VI, Section 3, the Authorized Officer may elect to delay commencing procurement: ___;
- b) Pursuant the Retail Rates Policy, the Authorized Officer may specify default and optional products: ___; and



c) Pursuant the Retail Rates Policy, the Authorized Officer may set Discretionary Reserve adders: ____.

3. **Disclaimer.** CPCNH shall have no liability to the Member for actions taken in reliance on authorizations or instructions received by the Authorized Officer as contemplated hereunder or in compliance with the Policies. Until such time as the Member instructs CPCNH in writing that the individual above, if any, is no longer an “Authorized Officer” hereunder, CPCNH shall have no duty to inquire as to the authority of such Authorized Officer to provide the authorizations or instructions in connection with the Services.

4. **Alternatives.** If an Authorized Officer is not identified hereunder, or if CPCNH is at any time unsure as to the identity of the Authorized Officer hereunder, or regarding a decision on any matter for which the Member has not delegated authority to the Authorized Officer under Section 2: Authorization, CPCNH may request written instructions from the Member’s Principal Executive Officer, or the Member’s governing body, pursuant to any applicable Policy, as to the course of action to be adopted by CPCNH. CPCNH shall be entitled to conclusively rely upon such written instructions thereof.

ARTICLE IX
Principal Representatives

The Member’s Principal Representatives, for purposes of communicating with CPCNH on any matter associated with the performance of the Services set forth hereunder, in addition to the Authorized Officer, shall be:

Title	Name	Phone	Email
Member Representative	Nick Devonshire		
Alternate Representative	Julie Gilman		
Principal Executive Officer	Russ Dean		

-			

CPCNH’s Principal Representative, for purposes of communicating with the Member on any matter associated with the performance of the Services set forth hereunder, shall be CPCNH’s Chief Executive Officer, or in the absence thereof, the Chair of the Board of Directors.

Title	Name	Phone	Email
Chief Executive Officer			
Board Chair			

The Parties shall update the Principal Representatives identified in this section by submitting written notice by electronic mail to the other Party, which shall be promptly acknowledged, and such updates shall not be considered an amendment to this Agreement.

ARTICLE X
Amendments

Article IV of the Cost Sharing Contract requires that “all executed [Member Services] Agreements between CPCNH and each Member that has elected the same service must be uniform in all material respects”; any material amendments to this Contract are subject to approval and incorporation by all Members that have executed Member Services Contracts for this Complete Service Bundle. CPCNH may update Appendices, and this Contract to incorporate any amendments to the Policies hereafter, neither of which constitute an amendment to this Contract.



ARTICLE XI
Attestation of Signing Authority; Execution

The Member has taken and performed all acts necessary and has received all necessary authorizations and approvals required to enter into this Contract and to bind the Member to the terms herein. The Member has attached a resolution of its governing body authorizing the execution of this Contract by the authorized signatory below, and any other authorization documents thereof. The authorized signatory represents that (i) this is a true, complete, and accurate list of all such necessary authorizations, approvals, actions and filings, (ii) the Member has provided true, complete, and accurate copies of the authorization documents to CPCNH as of the Effective Date, and (iii) other than the authorization documents, there are no other authorizations, approvals, filings or other actions required for Member to enter into this Contract, perform its obligations hereunder, and delegate authority to CPCNH to perform the Services.



IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be executed and attested by their respective officers thereunto duly authorized:

MEMBER: _____

By: _____

Title: _____

Name: _____

Date: _____

ATTESTATION: _____

Clerk

COMMUNITY POWER COALITION OF NEW HAMPSHIRE

By: _____

Chair of the Board

Name: _____

Date: _____

ATTESTATION: _____

Secretary of the Board

APPROVED AS TO FORM: _____

General Counsel to the Board

Authorization Documents:

1. Resolution of the Member's governing body authorizing the signatory's execution of this Member Service Contract, inclusive of all individuals named and duly empowered hereunder.
2. The Member's Approved Electric Aggregation Plan.



Appendix A Decision-Making Framework: Member CPA Implementation

This Appendix summarizes how the decision-making framework for the Complete Service Bundle is intended to function during initial implementation of the Member's CPA. It identifies which decisions will be made collectively, and where the Member may make or delegate certain key decisions, including regarding: (i) choice of whether to procure power initially on the Member's behalf, (ii) choice of rate products offered to the Member's customers, (iii) choice of collecting additional financial reserves for the Member's sole use, and (iv) choice of termination of this Contract, before and after enrollment of the Member's customers.

Activities and decision-making are presented with reference to applicable Policy, in approximate sequential order:

Pursuant to this Contract:

1. CPCNH will assist or provide for the Member's public engagement efforts to market the program in advance of customer enrollment, and work with the Member to finalize marketing materials. The Member will receive a program logo, a content-populated website hosted on a Dot Gov address as follows: [Member].CommunityPowerNH.gov, and template marketing materials including FAQs, flyers, two-pagers, and public presentation decks.
2. The Member's committees, staff, and other individuals involved in the Member's public engagement will be provided with a Public Engagement Campaign handbook, offered training in media and public engagement, and provided direct support to carry out an effective campaign in advance of launch, including for the purpose of carrying out the public meeting required after customer notifications are sent.
3. CPCNH will complete all required utility testing and registration requirements, meet other statutory and rule requirement obligations, implement customer service functions, such as Interactive Voice Recording and live-agent call center services, and design, print, mail, and process customer opt-in and opt-out notices sent on behalf of the Member.

Pursuant to the Energy Portfolio Risk Management Policy, or, as noted, pursuant to this Contract:

4. The decision of whether or not to procure power, by commencing the execution of hedges in advance of the target launch date for any new Member CPAs, is a collective decision made by the Risk Management Committee. The decision is informed by then-current market conditions and the forward-looking analysis and advice of CPCNH's service provider for procurement, price risk forecasting and analysis, and portfolio management.
5. Under this Contract, the Member (1) may terminate this Contract, at any time, before CPCNH has first authorized procurement on behalf of the Member, and (2) may choose to designate an Authorized Officer to elect to delay commencing procurement on behalf of the Member's CPA. The Authorized Officer's election must be made during the Risk Management Committee meeting convened to consider authorizing the first transactions entered into by CPCNH on behalf of the Member, after review and discussion of current market conditions, transaction offers, and corresponding rate forecasts, and prior to the Committee vote.
6. Depending upon market conditions and transaction offers, CPCNH may procure sufficient power on the same day, or the Risk Management Committee may decide to authorize transactions for multiple transaction types, terms, and volumes, on a rolling basis for a period of time, in order to seek price advantages. Regardless, CPCNH will procure and cover its open positions to comply with the Hedge Ratios defined in the Energy Portfolio Risk Management Policy. (Hedge ratios are covered positions expressed as a percentage of load, calculated as fixed price purchases and supply resources divided by forecasted load; maintaining CPCNH's minimum and maximum hedge ratios provides a framework to manage market risk, by limiting CPCNH's net open exposure while allowing flexibility in procurement to maintain competitive rates over time.)
7. After procurement has concluded, rates will be calculated and set at a level that ensures the revenues from Member CPA customers are projected to meet or exceed CPCNH's ongoing operating and capital costs, inclusive of financial reserve targets pursuant to the Financial Reserves Policy.



Pursuant to the Retail Rates Policy, or, as noted, pursuant to this Contract:

- 8. The Risk Management Committee and Finance Committee shall each convene at least one public meeting to provide for deliberation and public input regarding changes to default rates, prior to rate setting. The CEO (or in the absence of the CEO, the Risk Management Committee, in consultation with the Finance Committee), will then recommend rates to the Board for approval. Advance written notice of Board meetings at which default rates are proposed shall be sent by the CEO or Board Chair to the Member’s Principal Executive Officer.
- 9. The Member may then, in advance of or during the meeting at which rates are approved by the Board, elect to offer different rate products to its customers on a default and opt-in basis, per the framework summarized below:

a) CPCNH shall offer the following rate products and contents to all Members:

PRODUCT	CONTENT *	MEMBER ELECTIONS
Granite Basic	Minimum RPS Content (23.4%)	Default, opt-down/in, or N/A**
Granite Plus	33% Renewable or Carbon Free	Default, opt-up/in, or N/A**
Clean 50	50% Renewable or Carbon Free	Opt-up/in or N/A
Clean 100	100% Renewable or Carbon Free	Opt-up/in or N/A

* Specified percentages are minimums (floors).

** One of these two products must be offered as Default Service.

- b) The Member’s governing body, or if designated hereunder, the Member’s Representative or an alternative Authorized Officer acting on the Member’s behalf, may elect:
 - i) Whether to offer “Granite Basic” or “Granite Plus” as a default product, by customer class or as otherwise determined by the Board and will be advised on the cost implications of such elections by CPCNH’s CEO (or Board Chair). Absent any election, “Granite Basic” shall be set the Member’s default product. If the Member elects “Granite Plus” as their default product, they may also elect to offer “Granite Basic” as an opt-down choice for customers seeking the most affordable rate product. Absent any election, “Granite Basic” shall be offered as an opt-down/in product.
 - ii) Whether to offer “Clean 50” and/or “Clean 100” as opt-up/in products. Absent any election, “Clean 50” and “Clean 100” shall be offered as opt-up/in products.
 - iii) Whether to increase their CPA’s rates to include an adder for the accrual and use of Discretionary Reserves, which are financial reserves accrued and allocated for the Member’s sole use pursuant to the Financial Reserves Policy.
- c) The Member acknowledges that (i) CPCNH may be unable to offer the ability to collect Discretionary Reserves during the initial months of operations following the launch of CPCNH’s first Member CPAs, due to system implementation timeline constraints, (ii) the Member’s elections are subject to approval by CPCNH’s CEO, or in the absence of the CEO, the Board Chair, in advance of or during the meeting at which changes to default rates are approved by the Board.

10. Thereafter, CPCNH’s Board and Committees will undertake a variety of activities pursuant to Energy Portfolio Risk Management Policy, Retail Rates Policy, and Financial Reserves Policy designed to ensure continuously monitoring and effective management of CPCNH’s power portfolio and rate setting process. The Member may observe, inform, and/or participate directly in these decision-making processes on Board and committees pursuant to the Joint Powers Agreement. The Member will also regularly be afforded the option to decide upon rates in the manner provided for above, in all subsequent rate setting periods, pursuant to the Retail Rates Policy.



11. The Member may elect to terminate this Contract subject to advance notice and satisfaction of obligations thereof, as provided for under this Contract.



Appendix B CPA Launch Process: Member Elections & Collective Decision-Making

CPCNH's Data Security and Privacy Policy, Energy Portfolio Risk Management Policy, Retail Rates Policy, and Financial Reserves Policy are summarized below, along with amendment procedures, for reference.

Current Policies are available to the Member upon request and publicly available on CPCNH's website.

1. Data Security and Privacy Policy.

CPCNH's Data Security and Privacy Policy defines the specific goals, requirements, and controls necessary to safeguard the confidentiality, integrity, and availability of confidential individual customer information, in compliance with RSA 53-E:4 (Regulation) and RSA 53-E:7 (Aggregation Program); RSA 363:38 (Duties and Responsibilities of Service Providers) and RSA 363.37 (Definitions); and RSA 359-C:20 (Privacy Policies for Individual Customer Data) and RSA 359-C:19 (Definitions); inclusive of procedures that require counsel review of any enacted changes to RSA 359-C (the New Hampshire Right to Privacy Act), RSA 91-A (Access to Governmental Records and Meetings), RSA 363:37-38 (Privacy Policies for Individual Customer Data), RSA 53-A:3 (Agreements Between Government Units, and RSA 53-E (Aggregation of Electric Customers by Municipalities and Counties) or other related statutes that may necessitate, in future, modifying or altering, or otherwise risk negating, the policy.

Note that Members must necessarily comply with applicable statutory and rule requirements prior to accessing individual customer information held in confidence by CPCNH on their behalf.

The Board of Directors may amend the policy by resolution at any time.

2. Energy Portfolio Risk Management Policy.

CPCNH's Energy Portfolio Risk Management Policy outlines the philosophies and objectives of the CPCNH Board of Directors in governing and making decisions necessary to provide the credit support, portfolio analytics, hedging, and daily operating activities required to implement and operate Member CPA power supply services. The Board must approve amendments to the EPRM Policy.

Advance written notice of Board meetings at which changes to the policy are proposed shall be sent to the principal executive officers of each Member by the CEO or Board Chair. Subsequently, any such amendment shall be sent to the principal executive officers of each Member by the CEO or Board Chair.

Pursuant to the policy, CPCNH's Risk Management Committee is responsible for ensuring the development and maintenance of CPCNH's Energy Portfolio Risk Management Regulations (EPRM Regulations) to expand on the roles, strategies, controls, and authorities authorized in the policy to form a comprehensive energy risk management program. After the EPRM Regulations are initially approved by the Board, the regulations may be amended with approval of the CEO, in consultation with the RMC, provided that the CEO sends prompt written notice to the Board of any such amendments.

The Member may directly participate on CPCNH's Board of Directors and Risk Management Committee pursuant to the Joint Powers Agreement.

3. Financial Reserves Policy.

CPCNH's Financial Reserves Policy establishes minimum, target, and maximum levels of cash reserves that will be jointly accrued, used, maintained, and monitored by CPCNH, on behalf of all Members ("Joint Reserves"), and provides for the collection of Joint Reserves in excess of the maximum target joint reserve level to be applied at



the discretion of individual Members (“Excess Reserves”). Separately, the policy allows for the collection and use of additional reserves at the sole discretion of each individual Member (“Discretionary Reserves”).

The Board of Directors may, by resolution, modify or suspend any provision of the policy for any duration at any time, except that the provisions under the section governing amendments and the section “Rights of Members to Reserve Contributions” may only be modified or suspended by a written amendment unanimously approved by the votes cast at a meeting of the Membership at which a quorum is present. In the event such an amendment is proposed, CPCNH’s CEO or Board Chair shall send written notice to the Member Representatives and principal executive officers of each Member at least fourteen (14) days prior to such meeting at which it is to be acted upon. Subsequently, prompt written notice of the effective date of such amendment or suspension shall be sent to the Member Representatives and principal executive officers of each Member by the CEO or Board Chair.

4. Retail Rates Policy.

CPCNH’s Retail Rates Policy outlines the requirements, objectives, rate setting authorities, rate setting processes, Member rate product and Discretionary Reserve adder election procedures, and different types of rate structures, products, and product content offered to the Member hereunder.

The CEO, in consultation with the Risk Management Committee and the Finance Committee, or in the absence of the CEO, the Risk Management Committee, in consultation with the Finance Committee, shall recommend default rates to the Board for approval with sufficient notice to be implemented commensurate with regulated default utility rate changes, or otherwise as deemed necessary to support the requirements and objectives of the policy. The Risk Management Committee and Finance Committee shall each convene at least one public meeting to provide for deliberation and public input regarding changes to default rates. The Member acknowledges that CPCNH’s Board is required to approve, when necessary to maintain the financial integrity of CPCNH, emergency rate adjustments. Prompt written notice of emergency rate adjustments shall be sent to the principal executive officers of each Member by the CEO, or in the absence of the CEO, the Board Chair.

The Member may directly participate on CPCNH’s Board of Directors, Finance Committee, and Risk Management Committee pursuant to the Joint Powers Agreement.

The Board of Directors must approve amendments to the Retail Rates Policy. Advance written notice of Board meetings at which changes to the policy are proposed shall be sent to the principal executive officers of each Member by the CEO. Subsequently, prompt written notice of the effective date of such amendment shall be sent to the principal executive officers of each Member by the CEO



Appendix C CPCNH Service Contracts

CPCNH's current contracts with all service providers and consultants are accessible online, under "Key Documents" at:

<https://www.cpcnh.org/about>



EXHIBIT D: TEMPLATE COST ALLOCATION REPORT

[Insert upon commencement of CPA service]



EXHIBIT E: TEMPLATE REPORT GLOSSARY

[Insert upon commencement of CPA service]



EXHIBIT F: PROJECT CONTRACTS EXECUTED BY MEMBER

Energy Portfolio Risk Management, Rates, and Financial Reserves Policies

For Communities, By Communities



**COMMUNITY
POWER COALITION
OF NEW HAMPSHIRE**

ADOPTED DATE: December 19, 2022

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ENERGY PORTFOLIO RISK MANAGEMENT POLICY

Philosophy, Objectives & Scope

This Energy Portfolio Risk Management Policy (EPRM Policy) outlines the philosophies and objectives of the Community Power Coalition (CPCNH) Board of Directors (Board) in governing and making decisions necessary to provide the credit support, portfolio analytics, hedging, and daily operating activities required to implement and operate Community Power Aggregation (CPA) power supply services.

The Risk Management Committee (RMC) is responsible for ensuring the development and maintenance of CPCNH's Energy Portfolio Risk Management Regulations (EPRM Regulations) to expand on the roles, strategies, controls, and authorities authorized in this policy to form a comprehensive energy risk management program.

Risk Philosophy

As a Joint Powers Agency, CPCNH is in the business of procuring and generating energy for the benefit of its participating Member CPAs. The goal of this policy is to:

- ✓ Serve Member CPA needs subject to Board approved risk tolerance limits.
- ✓ Provide as much energy supply cost certainty for CPA customers as reasonably possible while maintaining a least cost portfolio.
- ✓ Develop and enhance the value of CPCNH and Member CPA assets to meet the financial and local policy goals of the participating Members.

CPCNH recognizes that novel technologies, market dynamics, and regulatory shifts are combining to create new levels and dimensions of risk, and opportunities, that must be integrated into CPCNH's portfolio risk management program.

CPCNH's objective is to develop the least cost, greatest value portfolio to meet load requirements of CPA customers, while maximizing revenues from sales of surplus energy from wholesale and local project resources, and creating new sources of revenue through the intelligent design and integration of price-responsive customer rates, market-enabling products, and local programs (e.g., portfolio optimization).

Unlike a private-sector supplier, CPCNH's primary business purpose is to serve its Members. CPCNH's goal is to be a cost hedger for its Member CPAs load and is therefore precluded by this policy from engaging in purely speculative activities typical to many organizations oriented toward profit maximization.

CPCNH also recognizes that there are additional risks beyond those related to normal power supply operations and hedging activities. CPCNH's goal is to limit, to the extent practicable, exposure to those risks. This document serves as a vehicle to describe and define the limits for activities considered as appropriate for CPCNH in a normal course of business of serving loads and procuring power.



Business Activities

CPCNH's primary business is to procure or produce electricity supply to meet CPA customer load requirements. The resource supply portfolio may consist of fixed and variable priced supply contracts of varying lengths, physical assets (such as power plants and distributed energy resources), and agreements for other related supplies and services needed to ensure reliable delivery of electricity to CPA customers.

The objective of the EPRM Policy is to provide a framework for conducting procurement activities that maximize the probability of CPCNH meeting its goals. The policy documents the framework by which CPCNH will:

- ✓ Identify risks associated with the procurement of power supply.
- ✓ Identify those responsible for administering the various elements of the risk management policy from procurement operations to oversight activities.
- ✓ Set parameters and methodologies for managing risk associated with procuring and hedging the power supply portfolio including the specification of authorized products, terms, and transaction limits.
- ✓ Provide for the accrual of reserve funds for the purpose of satisfying all financial obligations and objectives associated with management of the portfolio.

The EPRM Policy applies to all power procurement and related business activities that may impact the risk profile of CPCNH and its Member CPAs.

Transacting Objectives

CPCNH's objectives when transacting on behalf of Member CPAs for the procurement of energy and energy related supplies and services are as follows:

1. Meet customer all-requirements electricity requirements, inclusive of all of the electrical energy, capacity, reserves, ancillary services, transmission and distribution losses, congestion management, and other such services or products necessary to provide firm power supply to participants and meet the requirements of New Hampshire's Renewable Portfolio Standard.
2. Provide competitive rates for the participating Member CPAs, and stability and choice for participating customers.
3. Obtain the best available price for power supply while complying with the requirements of this policy and other objectives established by the Board.
4. Develop local renewable, battery storage, and distributed energy projects and customer programs.
5. Manage CPCNH's assets to optimize value.
6. Act to limit exposure to extreme market system changes.
7. Follow effective wholesale counterparty credit management procedures.
8. Develop and maintain financial reserves.



9. Develop and maintain CPCNH's investment grade credit rating.

CPCNH's overall transacting objective is to meet the load requirements of Member CPA customers with an optimized portfolio.

Scope of Policy

This EPRM Policy prescribes the management organization, authority, and processes to monitor, measure and control the risks to which CPCNH is exposed in the normal course of business arising primarily from CPCNH's participation in the wholesale energy markets. CPCNH is exposed to three quantifiable risks:

1. Volumetric risk: load and resource variability.
2. Price risk: market-related cost variability.
3. Counterparty Credit and Collateral Call risk: potential default by a counterparty or requirement to post collateral

This policy applies to all energy and energy related transactions made by CPCNH, and the term "risk management" is herein understood to refer solely to risks related to participation in wholesale energy markets as herein defined.

Specific methodologies used to measure, monitor, and control these risks shall be established by the Risk Management Committee, in accordance with sound utility practices and included in the EPRM Regulations.

From the perspective of risk mitigation, CPCNH's primary objective is to cover load and optimize the value of assets. Taking risks unrelated to CPCNH's normal power supply business activities, is not permitted.

CPCNH is also exposed to regulatory, operational and reputation risks. These risk categories and exposures are managed pursuant to CPCNH's Enterprise Risk Management Policy (ERM Policy).

Policy Administration, Review and Amendments

Energy Portfolio Risk Management will be a regular reporting standing agenda item at meetings of the Risk Management Committee and Board.

The Board, in consultation with the Risk Management Committee, is responsible for adopting this policy and reviewing it as needed at least every two calendar years.

The Board must approve amendments to the EPRM Policy. Advance written notice of Board meetings at which changes to this Policy are proposed shall be sent to the principal executive officers of each Member by the CEO or Board Chair. Subsequently, any such amendment shall be sent to the principal executive officers of each Member by the CEO or Board Chair.



Approval and Amendment of Regulations

After the EPRM Regulations are initially approved by the Board, the regulations may be amended with approval of the CEO, in consultation with the RMC, provided that the CEO sends prompt written notice to the Board of any such amendments.

Applicability

This EPRM Policy is effective immediately upon its adoption by the Board. It applies to CPCNH's wholesale supply operations, long-term contracting for energy/capacity and services, acquisition of generation resources, credit risk management and other related ancillary activities undertaken by CPCNH.

CPCNH Officers, Directors, staff, and contractors engaged in portfolio risk management will adhere to and be governed by this EPRM Policy.

Risk Exposures

CPCNH must procure electric power supplies and operate in the wholesale energy market which exposes CPCNH, and ultimately the customers of participating Members, to various risks. The risks listed related to CPCNH participation in wholesale and retail markets as a Load Serving Entity (LSE). These categories are defined and explained as follows.

Market Risk

Market risk is the uncertainty of CPCNH's financial performance due to variable commodity market prices (market price risk) and uncertain price relationships (basis risk). Variability in market prices creates uncertainty in CPCNH's procurement costs, which has a direct impact on customer rates.

Volumetric Risk

Volumetric risk reflects the potential adverse financial outcomes due to the uncertainty in the quantity of different power supply products required to meet the needs of CPCNH and its members. Customer load is subject to fluctuation due to customer opt-outs or departures, temperature deviation from normal, unforeseen changes in the growth of behind the meter generation by CPCNH customers, unanticipated energy efficiency gains, new or improved technologies, as well as local, state, and national economic conditions.

Opt-Out Risk (Customer Attrition Risk)

Opt-out or attrition risk occurs when customers opt-out of the program by choosing a different supplier. Opt-out risk may be realized by any condition or event that creates uncertainty within, or a diminution of, CPCNH's customer base. Opt-out risk is manifested in two separate ways:

1. First, the ability of customers to return to bundled service from NH utilities creates uncertainty in CPCNH's revenue stream, which is critical for funding EPRM goals



2. Second, customer opt-out risk can potentially challenge the ability of CPCNH to prudently plan for, and cost effectively implement, long-term resource commitments made on behalf of its member communities and the customers it serves

Counterparty Credit Risk

Performance and credit risk refers to the inability or unwillingness of a counterparty to perform according to its contractual obligations or to extend credit. Failure to perform may arise if an energy supplier fails to deliver energy as agreed. There are different general performance and credit risk scenarios:

- ✦ Counterparties and wholesale suppliers may fail to deliver energy or environmental attributes, requiring CPCNH to purchase replacement products elsewhere, possibly at a higher cost.
- ✦ Counterparties may fail to take delivery of energy or environmental attributes sold to them, necessitating a quick resale of the product elsewhere, possibly at a lower price.
- ✦ Counterparties and suppliers may refuse to extend credit to CPCNH, possibly resulting in higher collateral posting costs impacting CPCNH's cash and bank lines of credit.

During the normal course of business CPCNH is exposed to counterparty risk from energy suppliers. In this context, an important subcategory of credit risk is concentration risk. When a portfolio of positions and resources is concentrated in one or a very few counterparties, sources, or locations, it becomes more likely that major losses will be sustained in the event of non-performance by a counterparty or supplier or as a result of price fluctuations at one location.

Liquidity and Collateral Risk

During the normal course of business CPCNH is exposed to liquidity risk to fund operations, meet ISO-NE collateral requirements and potential collateral obligations from bilateral power purchases.

Liquidity Risk is the risk that CPCNH will be unable to meet its financial obligations. This can be caused by unexpected financial events and/or inaccurate pro forma calculations, rate analysis, and debt analysis. Some unexpected financial events impacting liquidity could include:

- ✦ Breach of CPCNH credit covenants or thresholds. Any breaches of existing and future credit covenants on CPCNH agreements could result in the withdrawal of CPCNH's line of credit or trigger the requirement to post collateral.
- ✦ Calls for collateral from the ISO-NE or CPCNH's counterparties based on terms of transacting agreements.



- ✦ CPCNH may be the subject of legal or other claims arising from the normal course of business. Payment of a claim by CPCNH could reduce CPCNH's liquidity if the cause of loss is not covered by CPCNH's insurance policies.

CPCNH will use industry best practices to manage potentially collateral posting and liquidity risk to the energy suppliers (i.e., requirement to post collateral per contractual terms).

Regulatory and Legislative Risk

CPCNH is subject to an evolving legal and regulatory landscape. Regulatory risk encompasses risks associated with shifting state and federal regulatory policies, rules, and regulations that could negatively impact CPCNH. Legislative risk is associated with actions by federal and state legislative bodies, such as any adverse changes or requirements that may infringe on CPCNH's autonomy, increase its costs, impact its customer base, or otherwise negatively impact CPCNH's ability to fulfill its mission.

Operational Risk

Operational risk is the uncertainty of CPCNH's financial performance due to weaknesses in the quality, scope, content, or execution of human resources, technical resources, and/or operating procedures within CPCNH. Operational risk includes the potential for:

- ✦ Organizational structure that is ineffective in addressing risk (i.e., the lack of sufficient authority to make and execute decisions, inadequate supervision, ineffective internal checks and balances, incomplete, inaccurate, and untimely forecasts or reporting, etc.).
- ✦ Absence, shortage or loss of key personnel or lack of cross functional training.
- ✦ Lack or failure of facilities, equipment, systems, and tools such as computers, software, communications links and data services.
- ✦ Exposure to litigation or sanctions resulting from violating laws and regulations, not meeting contractual obligations, failure to address legal issues and/or receive competent legal advice, not drafting and analyzing contracts effectively, etc.
- ✦ Errors or omissions in the conduct of business, including failure to execute transactions, violation of guidelines and directives, etc.
- ✦ Model risk that results in an inaccurate or incomplete representation of CPCNH's actual or forecast financial performance due to deficiencies in models and/or information systems used to capture all transactions.

Reputation Risk

Reputation risk is the potential that CPCNH's reputation is harmed, causing members or customers to opt-out of CPCNH service and migrate back to NH utilities. It includes the potential for energy market participants to view CPCNH as an



untrustworthy business partner, thus reducing the pool of potential counterparties and/or having counterparties apply a CPCNH-specific risk premium to pricing.

Risk Strategy & Parameters

An important aspect of implementing an overall energy risk management policy is the development of related strategies to mitigate all of the related risks associated with energy transacting activities. The key strategies of CPCNH are outlined below.

Portfolio Strategy & Cost Allocation

The portfolio management process involves (1) continuous monitoring and modeling of market developments, customer load commitments, rates, attrition, and any offsetting hedge positions, (2) entering into and out of transactions with counterparties to minimize the cost and risk of providing all-requirements electricity, and (3) scheduling load and resources into the ISO-NE wholesale market, and subsequently settling financial obligations with the market operator and counterparties after the conclusion of each trading day.

To minimize the administrative and transaction costs associated with portfolio management, CPCNH will manage one whole portfolio to meet the combined electricity requirements of its Member CPAs. Probabilistic “at-risk” metrics will be used to inform portfolio hedging decisions to manage risk in the context of NH and ISO-NE markets, within the limits set in this policy and the EPRM Regulations. Structures will be put in place to address the accounting of cost to serve by CPA, timing of launch, and customer class.

Portfolio Diversification

CPCNH will strive to develop and maintain a diversified portfolio of physical and financial energy contracts to manage wholesale market risk exposures in an optimal fashion by incorporating a variety of fuel types, contract and pricing terms, counterparties, geographic locations, and types of products and preferred sources (e.g., renewables and battery storage assets, local generators, customer-generators, demand response programs, etc.).

Counterparty Diversification & Credit Exposure

To the extent practical, CPCNH will strive to create a diversified portfolio with multiple counterparties to diversify counterparty exposure.

Pursuant to master enabling agreements approved by the Board, the RMC may authorize entering into transactions with counterparties that possess at least a BBB- (or equivalent investment grade rating) by a nationally recognized statistical rating organization (NRSRO), and with counterparties rated below BBB- pending collateral, parental guarantees, or mutual concessions in credit requirement negotiations.

Effective counterparty management and credit analysis is essential to mitigate counterparty risks from wholesale market transactions. The market value, credit exposure and potential collateral requirements will be monitored using Mark-to-



Market (MtM), Potential Future Exposure and Collateral Call risk metrics. Methodologies for these metrics and objectives are set forth in the EPRM Regulations.

Default Rate Benchmarking

CPCNH's active portfolio management strategy involves taking certain risks relative to benchmark procurement practices from NH utilities. As of December 2022:

- ✦ Eversource, Unitil, and Liberty Utilities set default supply rates every six months after entering into all-requirements contracts with suppliers, with fixed prices that include a premium to cover the volumetric risk that suppliers are assuming by agreeing to serve customers.
- ✦ The New Hampshire Electric Cooperative actively manages its portfolio, and therefore retains and manages the associated risk of supplying customers itself.

CPCNH will monitor competitor procurement practices and modify its procurement strategy as warranted. Certain key risks for CPCNH in this context are that:

- ✦ Any net open positions that CPCNH has relative to the benchmark procurement practice of the utility in question represents an active risk position for CPCNH.
- ✦ CPCNH will also be exposed to volumetric risk from higher/lower loads than expected volumes and covariance with market prices.

Reporting Requirements

A vital element of this Policy is the regular identification, measurement, and communication of risk. To effectively communicate risk, all risk management activities must be monitored on a frequent basis using risk measurement methodologies that quantify the risks associated with CPCNH's procurement-related business activities and performance relative to goals.

CPCNH measures and updates its risks using a variety of tools that model programmatic financial projections, market exposure and risk metrics, as well as through short term budget updates.

CPCNH seeks to manage financial exposure to higher-volatility spot market wholesale electricity using hedges. Hedge execution and/or adjustments decisions are supported through timely and automated reporting that presents essential factors behind CPCNH success such as headroom and attrition potential.

The following items are measured, monitored, and reported on at least a weekly basis, or as warranted given daily monitoring of market conditions, with monthly delivery of a reporting packet to RMC:

1. **Open Position (MWh):** net open positions for all energy, capacity, and environmental products.
2. **Open Position (\$):** the notional dollar and/or probabilistic-based risk exposure of open portfolio positions at current market prices.



3. **Expected Gross Margins:** expected GM based on current market prices
4. **Expected Cost of Supply:** marking to market is the process of determining the current value of contracted supply
5. **Expected Reserve Levels:** to ensure reserves meet the targeted thresholds as outlined in CPCNH's Financial Reserve Policy.

Risk measurement methodologies shall be re-evaluated on a periodic basis to ensure CPCNH adjusts its methods to reflect the evolving competitive landscape.

Risk Metrics

Portfolio management decisions are supported by risk metrics derived from simulations of future market conditions, loads, and other material risk drivers for the portfolio. The following probabilistic risk metrics are regularly calculated and reported:

1. **Gross Margin at Risk:** Potential adverse changes in net revenues for a given time period and confidence level.
2. **Rates at Risk:** Potential adverse changes to CPCNH's rate competitiveness, relative to the four default utility supply rates, for a given time period and confidence level.
3. **Reserve Levels at Risk:** Potential adverse change in reserves for a given time period and confidence level.
4. **Potential Future Exposure for counterparty credit risk:** Maximum Mark-to-market counterparty exposures for a given time period and confidence level.
5. **Potential Collateral Exposure:** Maximum of collateral that CPCNH may have to post for a given time period and time horizon with a given counterparty.

Stress tests will also be used to understand the potential variability in CPCNH's projected procurement costs, and resulting retail rate impacts and competitive positioning, associated with adverse scenarios of material risk drivers.

Position Limits (Hedge Ratios)

While relying on risk metrics to guide procurement decisions over time, CPCNH will purchase energy on a forward basis to hedge against the risk of open load positions within the minimum and maximum hedge ratios defined herein.

- ✓ Hedge ratios are fixed price purchases and supply resources divided by forecasted load (i.e., covered positions expressed as a percentage of load), as measured over time.
- ✓ Maintaining minimum and maximum hedge ratios is intended as a framework to manage market risk, by limiting CPCNH's net open exposure while allowing flexibility in procurement sufficient to maintain competitive rates.



- ✦ The objective in allowing such flexibility is to develop a procurement strategy focused on hedging against the risk of open load positions, so as to mitigate exposure to market price volatility and other pricing risk.

CPCNH's hedge ratios shall be a function of the rate setting method, as follows:

1. If rate setting is based upon a discount to utility tariff model, the following table of hedge ratios shall apply:

Months to Delivery		Discount to Utility (Auction Based Rates)	
		Minimum	Maximum
0+	3	60%	125%
3+	6	50%	110%
6+	9	0%	70%
9+	12	0%	70%
12+	24	0%	50%
24+ *	36	0%	50%

*Hedging shall not extend beyond 36 months from the date that CPCNH first begins providing electricity service to CPA customers, until one year from that date.

2. If rate setting is based upon a cost of service or fixed price model, the following table of hedge ratios shall apply:

Months to Delivery *		Cost of Service ("Fixed Price" Rates)	
		Minimum	Maximum
0+	3	80%	125%
3+	6	50%	110%
6+	9	40%	90%
9+	12	40%	90%
12+	18	30%	90%
18+	24	20%	90%
24+ *	36	20%	90%

* Hedging shall not extend beyond 36 months from the date that CPCNH first begins providing electricity service to CPA customers, until one year from that date.



Risk Control Principles

Control Principles

CPCNH will strive to conduct its energy risk management activities following best practices of the wholesale electric industry. A balance between costs and benefits will determine most effective controls, which are generally expected to meet the requirements of generally accepted auditing standards (GAAS), financial institutions and credit rating agencies. The processes to identify, monitor, control and track risk exposure will follow these principles:

1. Delegation of authority that is commensurate with responsibility and capability, and relevant training to ensure adequate knowledge to operate in and comply with rules associated with the markets in which they transact (e.g., ISO-NE).
2. Contract origination, commercial approval, legal review, invoice validation, and transaction auditing shall be performed by separate staff or contractor for any single transaction. No single staff member shall perform all these functions on any transaction.
3. Defining authorized products and transactions.
4. Defining proper trade capture process for executing power supply contracts.
5. Complete and precise capture of transaction data.
6. Meaningful summarization and accurate reporting of transactions and other activity at regular intervals.
7. Consultation with legal counsel on all legal issues related to this Policy.
8. Timely and accurate risk and performance measurement at regular intervals.
9. Compliance reviews to ensure that this Policy and the EPRM Regulations are adhered to, with specific guidelines for resolving instances of noncompliance.
10. Active participation by senior management in risk management processes.
11. CPCNH and service providers relied upon to provide for operations will be appropriately subject to regular audits.

The RMC is responsible for ensuring that the EPRM Regulations provide for the controls required to implement this Policy. The required controls shall include all customary and usual business practices designed to (1) prevent errors and improprieties, (2) ensure accurate and timely reporting of results of operations and other information pertinent to management, and (3) facilitate attainment of business objectives.

Transaction Structures and Authorization

CPCNH will transact in certain types of physical and financial products to mitigate various risks outlined in this policy. CPCNH shall have authorization to transact the following products under the limits set by this Policy and the EPRM Regulations:



- ✦ Physical power (e.g., Internal Bilateral Transactions (IBTs), physical tolls, etc.).
- ✦ Financial power or gas swap or futures (e.g., fixed-for-floating swaps, basis swaps, exchange-traded futures contract).
- ✦ Financial power or gas options.
- ✦ Financial Transmission Rights (FTR) obligations.
- ✦ Financial Transmission Rights (FTR) options.
- ✦ Environmental products to meet the Renewable Portfolio Standard (RPS).
- ✦ Products to hedge ISO-NE non-energy costs (Capacity, Ancillaries, etc.).

The RMC is responsible for ensuring that the EPRM Regulations authorize transaction types in accordance with this policy.

Segregation of Duties

CPCNH will ensure that integrated but separate responsibilities are in place to control risks with clearly defined roles and responsibilities for the Front Office, Middle Office, and Back Office. Those responsibilities will be delegated to third parties until CPCNH assumes some or all of those functions. CPCNH will maintain oversight functions of these defined roles and ensure they are performed in compliance with this policy.

Conflicts of Interest

CPCNH Directors, Officers, Alternates, Employees, Volunteers, consultants, and any other person acting for or on behalf of CPCNH — except for employees of Members who are not Directors or Alternates, acting in a ministerial (i.e., non-decisional) capacity as part of their public employment — are bound by the terms of CPCNH's Conflict of Interest Policy, unless otherwise noted in contractual agreements between CPCNH and said parties.

CPCNH employees engaged in energy supply resource transactions, counterparty credit evaluation or oversight of the foregoing, are barred from directly investing in or otherwise having a direct financial interest in any company with whom CPCNH has consummated energy or related purchases or sales within the last two years.

Roles, Responsibilities & Organization

This section defines the overall roles and responsibilities for implementation of this EPRM Policy. The coordinated efforts of personnel across several divisions are required to successfully implement CPCNH's risk management program. The basic roles and responsibilities of each organizational function are outlined below.

CPCNH Board of Directors

The Board has the ultimate oversight over CPCNH operations and is responsible for establishing an organizational-wide framework for risk management and ensuring



that risk management results are achieved as planned. The Board shall approve and establish organizational policies for risk management and delegate to the CEO the responsibility for implementing the EPRM Policy. With responsibility for the ultimate oversight over CPCNH operations, the Board shall be responsible to ensure that risk management results are achieved in accordance with this policy.

Chief Executive Officer or Board Chair

The CEO (or alternatively hereafter, in the absence of the CEO, the Board Chair) has specific and overall responsibilities for implementing the EPRM Policy and for communicating risk management issues to the Board. The CEO shall be responsible for delegating specific duties for carrying out the policy and ensuring compliance with it by all affected CPCNH employees or contractors. The Board acknowledges that the CEO may delegated certain functions to the RMC, where delegation is ratified by this policy.

Risk Management Committee (RMC)

The RMC is responsible for maintaining and overseeing compliance to this policy. The primary responsibility of the RMC is to ensure that the procurement activities carried out on behalf of CPCNH are executed within the guidelines of this Policy and are consistent with the Member's goals. RMC is responsible for:

- ✦ Evaluating and voting on all proposed hedging recommendations.
- ✦ Determining if changes in the hedging strategy, or changes to this policy, are warranted.
- ✦ Understanding the financial and risk models relied upon to support hedging decisions.
- ✦ Understanding and reviewing the risk reports used to monitor for compliance with this policy.
- ✦ Reviewing the effectiveness of all hedging and procurement activities.
- ✦ Reviewing any reported violations to this policy.

Front Office

CPCNH's Front Office role has the responsibility for managing CPCNH's market price risk associated with Member CPA load serving requirements. The Front Office is responsible for:

1. Analyzing fundamental factors affecting load and supply, and net position.
2. Analyzing CPCNH's net position's exposure to market price risk.
3. Communicating results to the RMC and proposing transactions within the limits of this policy to balance those positions.
4. Recommending additional transaction types for approval by RMC, pursuant to the EPRM Regulations.



5. Negotiating the price and structure of hedging transactions with counterparties.
6. Transacting with counterparties only after approval from the RMC or within delegated limits approved by the RMC, and subject to those transactions:
 - Being for an approved product and executed with a counterparty with an approved credit limit.
 - Being duly authorized, within risk limits, and not causing either aggregate or individual counterparty credit limits to be exceeded.
 - Utilizing contract terms intended to minimize the risk of loss if a counterparty fails to deliver, take delivery, or pay for transactions provided.
 - Being executed and documented following standardized procedures.
 - Complying with applicable laws, regulations, and court orders.

CPCNH's Front Office will maintain a list of authorized personnel approved to transact by the RMC. Any requested changes to the list of authorized personnel will be subject to RMC approval.

Middle Office

CPCNH Middle Office will provide independent oversight of the Front Office functions and adherence to this policy. The Middle Office is responsible for:

- ✓ Providing independent oversight of load, supply, hedge positions, and net position.
- ✓ Maintaining the list of approved products.
- ✓ Ensuring accurate market curves used in valuation and risk management.
- ✓ Overseeing and validating the risk management models including prices, price volatilities and price correlations used in price simulations.
- ✓ Ensuring accurate load forecasts and load simulations.
- ✓ Calculating Counterparty Credit Exposure.
- ✓ Preparing position and risk reports for and providing feedback to the RMC.

Back Office

CPCNH Back Office Functions will provide the administrative activities to support the execution of Front Office transactions. The Back Office will provide a wide range of supporting activities to necessary to settle transactions with counterparties and support Middle Office risk control responsibilities consistent with this policy.

The Back Office has the responsibility for ensuring that transactions with counterparties meet all the terms intended by the Front Office. Primary responsibilities are:

- ✓ Confirmation of all transactions and reconciliation of differences with the counterparty.



- ✦ For exchange traded products through a clearing broker, the Back Office should balance daily with the broker statement.
- ✦ Reviewing transactions adherence to approved limits.
- ✦ Ensuring all trades have been entered into the system of record.
- ✦ Monitoring Counterparty Credit Exposure and report mark to market exposures relative to contractual contract requirements.

Authorities, Delegations, Limits, and Prohibitions

All executed transactions shall conform to the policies set forth herein. It shall be the responsibility of the RMC, with approval of the CEO, to establish appropriate individual transacting authority limits for the various personnel and contractors involved in the Front Office function in the EPRM Regulations.

All staff and contractors with designated responsibility for Middle Office or Back Office functions are strictly prohibited from executing any wholesale transactions. The Middle Office shall be responsible for informing counterparties of such approved authorizations, including transacting authority and restrictions, along with product types and/or term and dollar limits.

Policy Compliance

Compliance Exceptions

Compliance exceptions are actions which violate the authority limits or directives set forth herein or in the EPRM Regulations as developed and adopted pursuant hereto by the RMC.

Reporting of Exceptions

Exceptions to mandated policies, procedures and regulations shall be reported to the RMC within two business days after they are identified, and the Front Office shall prepare a full report for review and discussion at the next RMC meeting.

Independent Performance Evaluations

Compliance with this EPRM Policy, and with the specific requirements of the EPRM Regulations instituted pursuant to this policy, shall be subject to examination by CPCNH's independent auditors or by such other reviewers that CPCNH may appoint to evaluate the effectiveness of mandated controls. Pursuant to CPCNH's Joint Powers Agreement:

1. The RMC shall commission an independent agent to conduct and deliver to the Board and to the Members at the Annual Meeting an evaluation of the operational performance of CPCNH relative to the Enterprise Risk Management Policy (including this EPRM Policy) and as otherwise requested by the Board.



2. CPCNH shall budget an amount necessary for the evaluation as determined by the RMC, which shall cause to be hired a firm or individual that has no other direct or indirect business relationship with CPCNH.
3. The evaluation shall be conducted at least once every two years, starting within three years of the initial provision of electricity supply to a Member CPA.
4. No individual or firm may be hired to conduct more than two consecutive evaluations.

Reserves

Reserve levels shall be reviewed monthly by the Finance Committee.

Internal Systems, Tools, and Staff Training

CPCNH employees who are authorized to perform energy risk management functions on behalf of CPCNH shall be provided with the necessary systems and tools to support all risk management processes.

Commensurate to the level of portfolio risk management functions performed by CPCNH staff:

- ✓ Provision shall be made in the budget for the acquisition and maintenance of computer systems, software, communications equipment, data services and other analytical, measurement and reporting tools.
- ✓ Provision shall also be made in the budget for managers and staff to attend seminars and courses in risk management on a regular basis.



RETAIL RATES POLICY

Purpose

This Retail Rates Policy outlines the requirements, objectives, rate setting authorities, rate setting processes, Member rate product and Discretionary Reserve adder election procedures, and different types of rate structures, products, and content of the Community Power Coalition of New Hampshire (CPCNH).

Requirements and Objectives

Member Electric Aggregation Plans typically require the CPA to offer default rates to one or more customer groups that are lower than or competitive with utility default rates at the time of launch. CPCNH shall only launch new Member CPAs subject to meeting any such requirements.

Thereafter, CPCNH will strive to maintain default service rates that are lower than or competitive with utility default service rates on average and over time — acknowledging that utility rates may dip below CPCNH rates on occasion, for short periods of time, due to market volatility and other factors.

Rates will be set at a level such that revenues from CPA customers are projected to meet or exceed CPCNH's ongoing operating and capital costs, inclusive of financial reserve targets, and other requirements set by the Board.

- ✦ Rate setting will be performed in concert with hedge decision making, as different rate structures may impact the appropriate hedging approach, in accordance with the procedures and methodologies summarized in the Energy Portfolio Risk Management Regulations (EPRM Regulations).
- ✦ CPCNH shall strive to provide innovative rate structures and offers that maximize choice and create value for CPA customers and for the Members, while aligning to the extent beneficial, allowable, and practical within and across CPA service territories.
- ✦ Changes to CPCNH default service rates shall be set and publicly noticed at least 30 days in advance of any rate change.
- ✦ Pursuant to RSA 53-E, CPCNH rate setting shall ensure the equitable treatment of all classes of customers, subject to any differences arising from varying opportunities, tariffs, and arrangements between different electric distribution utilities in their respective franchise territories when setting default service rates.
- ✦ Pursuant to Puc 2204.05, CPCNH shall provide for the proper advance notice of rates to new customers, and update customer rate information whenever it changes, but no less frequently than once per month, on the New Hampshire Department of Energy's Shopping Comparison website.

CPCNH shall comply with all other applicable statutory and rule requirements.



Electric Assistance Program Discounts

Income eligible households can qualify for discounts on their electric bills under the Electric Assistance Program. CPCNH will support income eligible customers who enroll in the Electric Assistance Program to receive their discount. Discounts are funded by all ratepayers as part of the System Benefits Charge, which is charged to all customers and collected by the distribution utilities. At present, the Public Utilities Commission and utilities only support provision of the discount to individual customers when the customer's electricity supply charges are billed through the distribution utility. CPCNH will therefore elect utility consolidated billing to bill all customer accounts known to be enrolled in the Electric Assistance Program.

Policy Amendments

The Board must approve amendments to this Policy. Advance written notice of Board meetings at which changes to this Policy are proposed shall be sent to the principal executive officers of each Member by the CEO. Subsequently, prompt written notice of the effective date of such amendment shall be sent to the principal executive officers of each Member by the CEO.

Default Rate Setting Process

The CEO, in consultation with the Risk Management Committee and the Finance Committee — or in the absence of the CEO, the Risk Management Committee, in consultation with the Finance Committee — shall recommend default rates to the Board for approval with sufficient notice to be implemented commensurate with regulated default utility rate changes, or otherwise as deemed necessary to support the requirements and objectives of this Policy.

The Risk Management Committee and Finance Committee shall each convene at least one public meeting to provide for deliberation and public input regarding changes to default rates.

Advance written notice of Board meetings at which changes to default rates are proposed shall be sent to the principal executive officers of each Member by the CEO. Subsequently, prompt written notice of approved default rate changes shall be sent to the principal executive officers of each Member by the CEO.

Member Elections of Rate Products and Discretionary Reserve Adders

Pursuant to this policy, individual Members will be provided the opportunity to elect to offer different rate products on a default and opt-in basis and to elect to adjust their CPA's default and opt-in rates to include an adder for the accrual and use of Discretionary Reserves, as provided for under the Financial Reserves Policy.

Any such elections of rate products and/or Discretionary Reserve adders must be approved by both the CEO and the Member's governing body, or the Member's Representative or other individual authorized pursuant to a delegation of such



authority by the Member's governing body or approved Electric Aggregation Plan, in advance of or during the meeting at which changes to default rates are approved by the Board.

Emergency Default Rate Adjustment Authority

This Policy acknowledges that, while rate structures or levels may be expected to persist for an expressed and/or intended period of time, unexpected events may warrant an immediate indefinite or temporary rate adjustment. Sound portfolio risk management will in most cases prevent the necessity of such action. However, risk factors such as market price risk may lead to a situation for such action to mitigate cash reserve constraints.

The Board must approve emergency rate adjustments as necessary to maintain the financial integrity of CPCNH. Prompt written notice of emergency rate adjustments shall be sent to the principal executive officers of each Member by the CEO.

Rate Structure Types

CPCNH may offer CPA customers the following rate structures:

Discount to Utility Tariff Rates

A rate structure that is discounted relative to utility rates ensures customer savings. This rate structure mitigates attrition risk. It will be based upon an expressed percentage discount to the rates offered by a customer's incumbent utility.

Fixed Price Cost of Service Based Rates

A rate structure that is based upon a budget build-up of cost of service, and/or another method whereby CPCNH offers a defined fixed price rate, is different than a discount to a utility rate. While it may be lower than a utility rate at inception and/or intent, a fixed rate could move above the utility rate due to wholesale market price movements, non-energy cost changes and/or regulatory changes impacting prices.

Time of Use (TOU) Rates

Time of use rates are rates that employ different pricing based on periods of time during a given day (e.g., daytime, nighttime) and/or weekday (e.g., weekday, weekend). Time of use rates incent customers to consume electricity at times that are lower cost and/or more environmentally friendly.

Net Metering Rates

Net metering rates allow a customer to benefit from behind-the-meter generation and possibly electricity storage capabilities through periodic meter reads where, at the end of the billing period the customer is charged for their net positive load (consumption) or if they have net exports to the grid at the end of the billing period they are either: 1) credited for those net exports to the grid on a kWh basis, such that they can carry forward a negative kWh balance to offset future consumption, or 2) get paid a rate for the surplus kWh exported to the grid and zero out their net kWh



usage. This rate construct is typically indifferent to the time of behind-the-meter generation, production, or customer consumption, but may be provided with TOU rates.

Generation in excess of a customer's usage each month is accounted for as a reduction to the CPA's wholesale load obligations by the utility, net of any applicable line loss adjustments, as approved by the Public Utilities Commission.

Customer-generators will continue to receive any non-supply related components (e.g., transmission and distribution credits) directly from their utility, as specified under the terms of their applicable net energy metering (NEM) tariff.

Index Plus Adder Rates (Pass-Through)

Index rates take hourly (or, as contemplative of technology that may allow, subhourly) consumption and multiply a loss adjustment factor and an ISO-NE New Hampshire Zone power price, plus a CPCNH administrative adder, to arrive at an effective monthly cost based predominantly on market-based prices. Index rates should typically not be hedged, and the customer should bear all price risk under such arrangement, provided, however, that a collar or sleeve product that sets an upper and lower limit to such index prices for some period of time may be available for a price that covers the cost and risk of such a hedge. Demand flexibility options may be priced and included in the product.

Fixed & Index Blend and/or Variable Term Rates

Likely of particular interest to non-residential customers, a Fixed & Index blended rate would be a combination of a fixed price rate as expressed above and an index rate as expressed above. The offering could be fixed to 50/50 or some other risk sharing split of the fixed and index portion. CPCNH should only hedge the fixed portion. Non-residential customers may also be interested in such rate for varying term lengths, such as for 12- or 24-month periods, which may be subject to meeting certain contractual, creditworthiness, and/or collateral posting requirements. Demand flexibility options may be priced and included in the product.

Other Rate Structures

This policy precludes CPCNH from offering rate structures not expressly authorized herein, such as tiered rate structures (progressive or regressive), total dollar "all-you-can-consume" fixed cost offers, and rate structures that utilize a demand charge. Board approval is required to authorize additional rate structures.

Rate Product Types and Approval Authorities

CPCNH is authorized to provide or offer CPA customers the following rate products:

Default Service

Default Service shall be the default rates selected to offer CPA customers in each utility territory, priced relative to the prevailing utility default rate, and, if practical,



based upon the same or a comparable structure as the prevailing utility rate structure, as approved by the Board.

Member Default Service Election

The Member Default Service Election is an exception to the Default Service Offer that would extend a default rate to the residents and/or businesses of a Member CPA different than other communities or CPCNH customers at large. Community offers may be rates that are higher or lower than the Default Service Offer, to reflect a different product content (e.g., higher or lower renewable and/or carbon-free content).

CPCNH shall provide Members with a schedule by which to request Community Default Service Offer Elections, which are subject to Board approval in consultation with the Risk Management Committee.

Local Power Offer

The Local Power Offer acknowledges and integrates the rate impact of local generation projects (e.g., a local community solar project), community investment programs (e.g., investment in EV charging stations), or other programs or projects benefiting a targeted community.

Subject to the terms of a Project Contract, or Board approval in the absence of governing terms in a Project Contract, the Local Power offer may extend a default or custom rate to the residents and/or businesses of a Member CPA different than other communities and customers.

Alternate Customer Rate Options (Opt-Up or Opt-Down)

Customers may select an optional rate extended by CPCNH through expressed choice of an alternative rate offer instead of Default Service. The option is held by the customer and CPCNH shall not move customers to an alternative rate without customer consent.

Alternative Customer Rate Options will be subject to Board approval at the same time as Default Service rates. Alternative Customer Rate Options shall be offered under the same rate structure as Default Service and may additionally be offered as a time-of-use rate.

Net Energy Metering Offer

CPCNH will provide new rates and terms that compensate or credit participating customer-generators for the electricity supply component of their net metered surplus generation.

For group net metering, to the extent CPA default rates are lower than utility default rates, it may be most advantageous for the host customer-generator to remain a utility default service customer, while the other group members may enroll in CPA supply and continue to receive on-bill credits for their participation in the group.



Additionally, CPCNH will pursue additional development of NEM rates and programmatic enhancements that benefit and encourage customers to adopt distributed generation.

Net Metering terms, conditions, and rates for compensating and crediting different types of NEM customer generators will be set by the Board and fully disclosed to all prospective NEM customers through the program's enrollment notification process and thereafter.

Non-Residential Additional and Custom Offers (Opt-In)

CPCNH may offer non-residential customers Index Plus Adder (Pass-Through) Rates, Fixed & Index Blend Rates, and/or Variable Term Rates thereof. Demand flexibility options may be priced and included in the product, to encourage and incentivize customers to shape their electricity usage patterns, including for the objective of lowering peak charges.

Rate Product Content and Member Elections

CPCNH shall offer the following rate products and contents:

PRODUCT	CONTENT *	MEMBER ELECTIONS
Granite Basic	Minimum RPS Content (23.4%)	Default, opt-down/in, or N/A**
Granite Plus	33% Renewable or Carbon Free	Default, opt-up/in, or N/A**
Clean 50	50% Renewable or Carbon Free	Opt-up/in or N/A
Clean 100	100% Renewable or Carbon Free	Opt-up/in or N/A

* Specified percentages are minimums (floors).

** One of these two products must be offered as Default Service

Member Elections

Each Member shall be provided the opportunity to elect whether to offer "Granite Basic" or "Granite Plus" as a default product, by customer class or as otherwise determined by the Board and will be advised on the cost implications of such elections by the CEO. Absent any election, "Granite Basic" shall be the default product.

Each Member that elects "Granite Plus" as their default product may also elect to offer "Granite Basic" as an opt-down choice for customers seeking the most affordable rate product. Absent any election, "Granite Basic" shall be offered as an opt-down/in product.

Each Member shall be provided the opportunity to elect whether to offer "Clean 50" and/or "Clean 100" as opt-up/in products. Absent any election, "Clean 50" and "Clean 100" shall be offered as opt-up/in products.



Product Content

Carbon-free content is power that is reported as carbon-free on an Environmental Disclosure label pursuant to Puc rule 2205.11.

Renewable content that is in addition to the minimum requirements of the New Hampshire Renewable Portfolio Standard shall be provided by Renewable Energy Credits pursuant to RSA 362-F, with a preference for sourcing Renewable Energy Credits from in-state generation.



FINANCIAL RESERVES POLICY

Purpose

This Financial Reserves Policy establishes minimum, target, and maximum levels of cash reserves that will be jointly accrued, used, maintained, and monitored by CPCNH, on behalf of all Members (“Joint Reserves”), and provides for the collection of Joint Reserves in excess of the maximum target joint reserve level to be applied at the discretion of individual Members (“Excess Reserves”). Separately, the policy allows for the collection and use of additional reserves at the sole discretion of each individual Member (“Discretionary Reserves”).

Joint Reserves, Excess Reserves, and Discretionary Reserves are collectively referred to herein as “reserves”.

Objectives

Reserves are accrued and maintained by CPCNH on behalf of and for the benefit of Member CPAs. The establishment of Joint Reserves, pursuant to this policy, is intended to secure the following objectives:

- 1. Protect against emergency default rate adjustments.** Reserves can help minimize the risk that rates, after being set for a given period, would need to be quickly adjusted upwards due to market volatility (power supply shocks), weather impacts on demands, economic downturns, emergencies (such as natural disasters), and regulatory changes.
- 2. Strive to adjust rates gradually over time.** In a rising price environment, reserves may be used to spread out the impact of price increases on customers over multiple rate setting periods. For example, if market prices are expected to increase over the medium-term, deciding to collect additional reserves over the near-term (when prices are lower) would later allow more funds to be used to offset rate increases in later periods, thereby adjusting rates more gradually and predictably for customers over time.
- 3. Ensure cash availability when net revenues are unavailable.** To bridge seasonal times of the year that normally see temporary low or negative net revenues, which would otherwise require CPCNH to have sufficient credit to maintain liquidity.
- 4. Lower and avoid interest expenses.** To avoid interest expense to cover short-term cash shortfalls, first by accruing reserves sufficient to execute a credit facility for CPCNH, and subsequently by having sufficient reserves to use in place of credit or debt instruments. CPCNH intends to negotiate and directly execute a credit facility on behalf of Member CPAs within the first year of operations.
- 5. Enable the development of local energy projects.** Project developers typically seek to contract with entities that are willing and able to commit to paying for electricity over a 10 year or longer period. The accrual of financial reserves



hereunder is intended to provide CPCNH with the financial stability required to be a creditworthy counterparty for the purposes of soliciting and entering into long-term contracts to develop local energy projects on behalf of participating Members.

- 6. Achieve a credit rating and maintain good standing with rating agencies.** After accruing sufficient reserves, CPCNH can apply for a credit rating, which would allow power to be secured at lower costs, that is, without posting credit enhancements, for the benefit of all Member CPAs. CPCNH intends to achieve and maintain strong financial performance metrics sufficient to receive an investment-grade credit rating within three-to-five years after launch.
- 7. Manage risks identified in the Energy Portfolio Risk Management Policy,** such as those associated with market prices, counterparty credit and performance, load volumes and net revenues, gross margin levels, liquidity and collateral requirements, regulatory and legislative policy changes, and gross margin levels.
- 8. Establish clear expectations between the Board of Directors, staff, contractors, and suppliers of electricity to CPCNH.** A formal reserve policy creates a shared understanding of the proper level and use of reserves.

Rights of Members to Reserve Contributions

Member Reserve & Cost Allocation Accounting

Reserve contributions shall be tracked and accounted for on behalf of each Member CPA. For each Member, reserves accrued shall be adjusted to reflect the equitable allocation of costs between Members pursuant to Cost Sharing Agreements.

To the extent that provisions in this policy are inconsistent with the Cost Sharing Agreements entered into by Members, the Cost Sharing Agreements shall control.

Member Accrual and Usage of Discretionary & Excess Reserves

Individual Members that request to adjust their CPA's default and opt-in rates to include an adder for the accrual of Discretionary Reserves, pursuant to the Rates Policy, will accrue reserves that are separate from Joint Reserves. Such reserves shall be tracked, accounted for, and transferred to the individual Member or otherwise applied or held by CPCNH as directed by the individual Member's governing body.

Joint Reserves that accrue in excess of the Maximum Operating Reserve Level hereunder are Excess Reserves, which shall be allocated back to Members for use as Discretionary Reserves.

Members may use such Excess and Discretionary Reserves to invest in developing new local energy projects, or to fund programs benefiting their customers specifically, or for other uses as determined solely by each individual Member.



Member Reserve Settlements Upon Withdrawal or Termination

If a Member withdraws from CPCNH or is involuntarily terminated, the balance of any reserves accrued by the Member will be distributed or applied as directed by the Member's governing body, after satisfaction of the Member's contractual obligations with CPCNH and in accordance with any applicable law and regulation.

Joint Reserve Target Levels Established

Joint reserves will be used to honor financial commitments and will be used to cover the operations of CPCNH over a number of days in the event of emergencies or other significant unforeseen events, amongst other goals outlined in this policy.

For purposes of this policy, Joint Reserve levels are defined as a projected or estimated amount accrued at the conclusion of a forecasted period.

Three target levels of Joint Reserves are defined below, which shall be in addition to any financial covenants entered into by CPCNH, relative to the forecasted expense of operations as reflected in CPCNH's budget:

1. Minimum Operating Reserve: reserves sufficient to cover 60 days of operations.
2. Target Operating Reserve: reserves sufficient to cover 120 days of operations.
3. Maximum Operating Reserve: reserves sufficient to cover 180 days of operations.

Rates shall be set to accrue Joint Reserves sufficient to meet the target levels on a forecasted basis, as follows:

1. To reach the Minimum Operating Reserve level within 3 years.
2. To reach the Target Operating Reserve within 5 years.
3. The Maximum Reserve level would provide strong protections against any significant adverse events and represents a longer-term goal.

Joint Reserve Target Levels Maintained

Replenishment of Minimum Reserves

Once Minimum Reserves levels are initially achieved, should CPCNH drawdown reserves below the Minimum Operating Reserve level, CPCNH will implement plans to return reserves to their minimum targets within two (2) years on a rolling forecast basis. The CEO shall oversee the preparation and submittal of such plans in subsequent budget and rate discussions with the Board.

Reserves between Minimum and Maximum

To the extent that reserves are above the Minimum and below the Target Operating Reserve level, continued consideration should be given to the rate that reserves are accumulating toward the Target Operating Reserve.



To the extent that reserves are above the Target Operating Reserve and below the Maximum Operating Reserve level, no action by CPCNH would be required.

Joint Reserve Forecasting, Reporting, and Evaluation

Regular Forecasting of Reserve Levels

The conditions for use of reserves, being expressed as a percentage of the reserve level at the conclusion of a rolling 12-month forecast basis, require the reserve level to be regularly updated on a projected basis.

The reserve level forecast methodology shall be approved by Risk Management Committee, reviewed by the Finance Committee, and periodically assessed and updated as required to ensure appropriate reserve levels are maintained and funded.

The Risk Management Committee, supported by staff and contractors, shall ensure that the reserve level forecast is updated and reported to the Finance Committee and Board of Directors at each regular meeting.

The Treasurer shall report the reserve level in quarterly and annual financial reports.

Periodic Review of Reserve Target Levels

Reserve target levels shall be periodically reviewed for consistency with industry standards by the Risk Management Committee. If significant risk factors are eliminated or significant new risks emerge as a result of changes in the industry, legislation, or economic conditions, the basis of the reserve policy shall be reviewed, and the funding level shall be adjusted accordingly. Unless the Reserves are lower than 120% of the minimum levels, formal Reserve funding discussions with the Board may be deferred until the next budget process.

Annual Consideration of Forecasted Reserve Levels and Targets

An analysis of over or under forecasting of reserve levels during the fiscal year shall be made in conjunction with year-end financial results. These results will be reported to the Board of Directors as part of the year-end financial report presentation.

The Board shall review and consider the target reserve levels defined in this Policy, in the context of CPCNH's overall financial condition and taking under consideration changes to the industry and/or CPCNH's exposure to the risk factors defined in the Enterprise Risk Management Policy.

Conditions for Use of Joint Reserves

A temporary reduction in cash consistent with the expected peaks or dips in revenues and expenditures are normal cyclical occurrences to be expected over the course of any 12-month period, and do not constitute an expenditure of Joint Reserves.



The use of Joint Reserves is defined as an expenditure that is forecasted to result in a more than 10% reduction of the reserve level, relative to its then-prior forecasted level at the conclusion of the fiscal year, or \$10 million, whichever is greater.

The use of Joint Reserves is subject to approval by the Board. However, the CEO has the authority to use reserves for operating liquidity in emergency situations in consultation with the Board Chair and either the Vice Chair or Treasurer, and such actions must be noticed to the Board in the next meeting.

Board and Membership Authority to Amend

The Board may, by resolution, modify or suspend any provision of this Policy for any duration at any time, except that the provisions under this section, "Board and Membership Authority to Amend," and under "Rights of Members to Reserve Contributions" may only be modified or suspended by a written amendment unanimously approved by the votes cast at a meeting of the Membership at which a quorum is present.

The CEO or Board Chair shall send written notice of any proposed amendments to or suspension of the provisions under this section and under Rights of Members to Reserve Contributions to the Member Representatives and principal executive officers of each Member at least fourteen (14) days prior to such meeting at which it is to be acted upon. Subsequently, prompt written notice of the effective date of such amendment or suspension shall be sent to the Member Representatives and principal executive officers of each Member by the CEO or Board Chair.



Definitions

- ✦ “Board” means the Board of Directors of CPCNH.
- ✦ “CEO” means the Chief Executive Officer of CPCNH, or, in the absence of a CEO, the Board Chair (unless where otherwise provided for in the policies).
- ✦ “Cost Sharing Agreements” means the agreements entered into by CPCNH and individual Members pursuant to Article V, Section 3 of the CPCNH Joint Powers Agreement.
- ✦ “CPA” means Community Power Aggregation.
- ✦ “CPCNH” means the Community Power Coalition of New Hampshire.
- ✦ “EPRM Policy” means the Energy Portfolio Risk Management Policy.
- ✦ “EPRM Regulations” means the Energy Portfolio Risk Management Regulations.
- ✦ “ERM Policy” means the Enterprise Risk Management Policy.
- ✦ “GAAS” means generally accepted auditing standards.
- ✦ “ISO-NE” means ISO New England, Inc., the entity serving as the regional transmission operator and which oversees the operation of New England's bulk electric power generation and transmission system and administers the regional wholesale markets for electric energy and other electricity products, or its successors.
- ✦ Financial power or gas swap or futures. Includes fixed-for-floating swaps, basis swaps, exchange-traded futures contracts. Swaps and futures are financial settled instruments based on the difference between a fixed and floating reference price times a contracted volume. CPCNH could be the fixed side or float side of the settlement depending upon whether is buying or selling financial power.
- ✦ Financial power or gas option. The buyer of an option pays a premium to have the right, but not obligation, to exercise the option prior to expiry and receive a financial settlement.
- ✦ “Financial Transmission Rights (FTRs) obligations”: An FTR provides the FTR holder a revenue stream that equals the quantity of the FTR multiplied by the hourly price difference (day-ahead) between the source and sink locations specified in the FTR. An FTR can be used by CPCNH as a Load Serving entity to hedge congestion risk between a load zone and a supply location such as a generator or hub. The payoff of a FTR can be positive or negative,
- ✦ “Financial Transmission Rights (FTRs) options”: FTR option buyers pay a premium to have the right, but not the obligation to exercise the payoff of an FTR settlement.



- ✦ “Gross Margin at Risk” is a measure of the potential adverse changes in net revenues for a given time period and confidence level.
- ✦ “IBT” or “Internal Bilateral Transaction” is a contract tool that transfers the ISO load obligation between the buyer and the seller. Participants with load or generators often sign bilateral contracts with each other to obtain price certainty rather than risking the uncertain energy market price. A Buyer’s load obligation decreases and therefore pay less to the ISO while a Seller’s load obligation increase and pay more to the ISO.
- ✦ “Load Serving Entity (LSE)” means an entity that is registered with ISO-NE as a market participant and secures and sells electric energy and related services, which may include transmission service if not provided by the distribution utility, to serve the demand of end-use customers at the distribution level.
- ✦ “MTM” or Mark-to-Market is a measure of the current replacement value of physical or financial contracts based on prevailing market forward curves, rather than the book value.
- ✦ “NRSRO” means nationally recognized statistical rating organization.
- ✦ “Physical Power Purchases and Sales”: see IBT.
- ✦ “Potential Future Exposure for counterparty credit risk” means the maximum MTM counterparty exposures for a given time period and confidence level.
- ✦ “Potential Collateral Exposure” means the maximum of collateral that CPCNH may have to post for a given period and time horizon with a given counterparty.
- ✦ “Rates at Risk” is a measure of the potential adverse changes to CPCNH’s rate competitiveness, relative to the four default utility supply rates, for a given time period and confidence level.
- ✦ “RMC” means the CPCNH Risk Management Committee.
- ✦ “Financial Reserve Uncertainty” is a measure of the potential adverse change in reserves for a given time period and confidence level.
- ✦ “Stress tests” refer to analysis of portfolio performance under stress scenarios of material risk drivers. Used to understand the potential variability in CPCNH’s projected procurement costs and resulting retail rate impacts and competitive positioning.

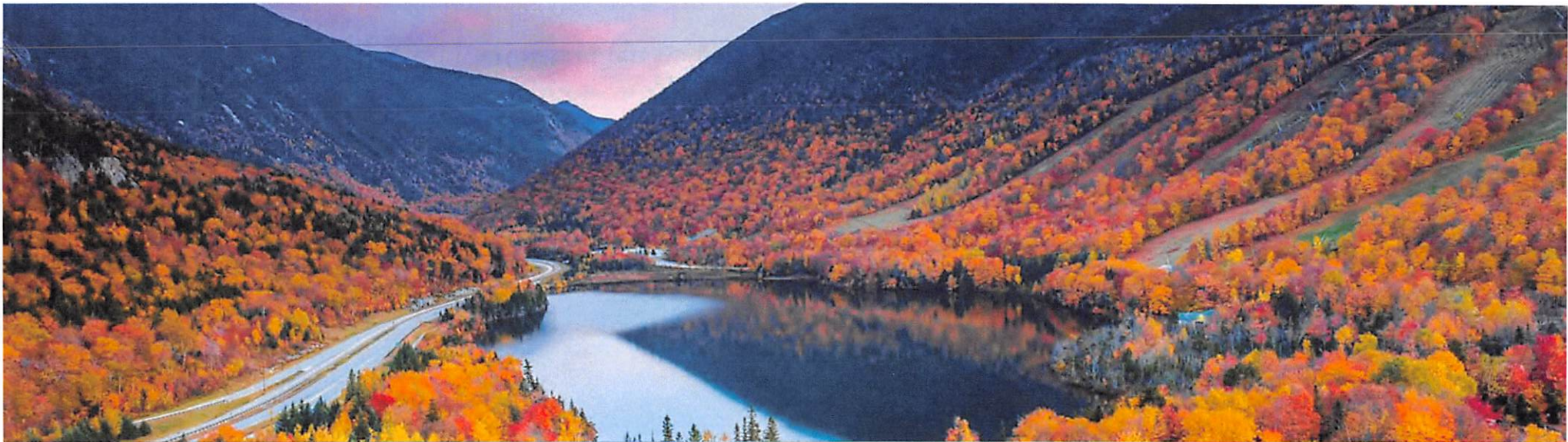
Overview of Coalition For Wave 1 Governing Bodies

January 4, 2023

FOR COMMUNITIES, BY COMMUNITIES.



**COMMUNITY
POWER COALITION**
OF NEW HAMPSHIRE



Agenda

- 1 | Overview of Community Power & the Coalition
- 2 | Coalition Governance & Power Agency Services
- 3 | Coalition Technical Assessment & Financial Forecast
- 4 | Wave 1: Community Power Launch Process
- 5 | Q&A Discussion & Reference Slides: Power Agency Team

Overview of Community Power & the Coalition



**COMMUNITY
POWER COALITION
OF NEW HAMPSHIRE**
For communities, by communities.



What is Community Power?

New Hampshire cities, towns, and counties can become **default electricity provider** for their residents + businesses and provide related services.



Pooled Purchasing Power
for **Energy Supply**

Utility Company
Delivers Power

Communities Benefit from
**Value Added Services &
Programs**

Economies of Scale

Grid Reliability

*Lower Rates &
Product Choices*

[RSA 53-E, Relative to Aggregation of Electric Customers by Municipalities & Counties](#)

Customers may switch back to utility default supply or take service from a Competitive Supplier

Community Power programs must be paid for out of revenues received from participating customers

Community Power Coalition of New Hampshire

Community-governed power supplier — launching Community Power programs in April 2023

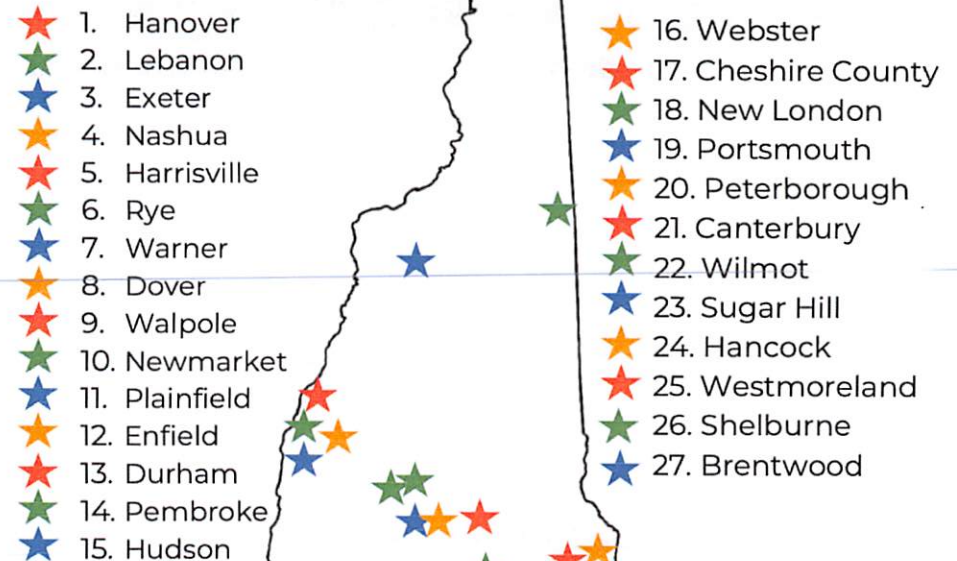
⚡ Nonprofit Joint Power Agency formed 10/1/21

⚡ **27 Members representing:**

- **21% of NH population**
- ~125,000 customers
- ~1,124,000 MWh / year
- ~\$138 million / year revenues (controlled by communities)

⚡ Target windows for program launch:

- April-May 2023 for 12 Members
- April-May 2024 for 15 Members

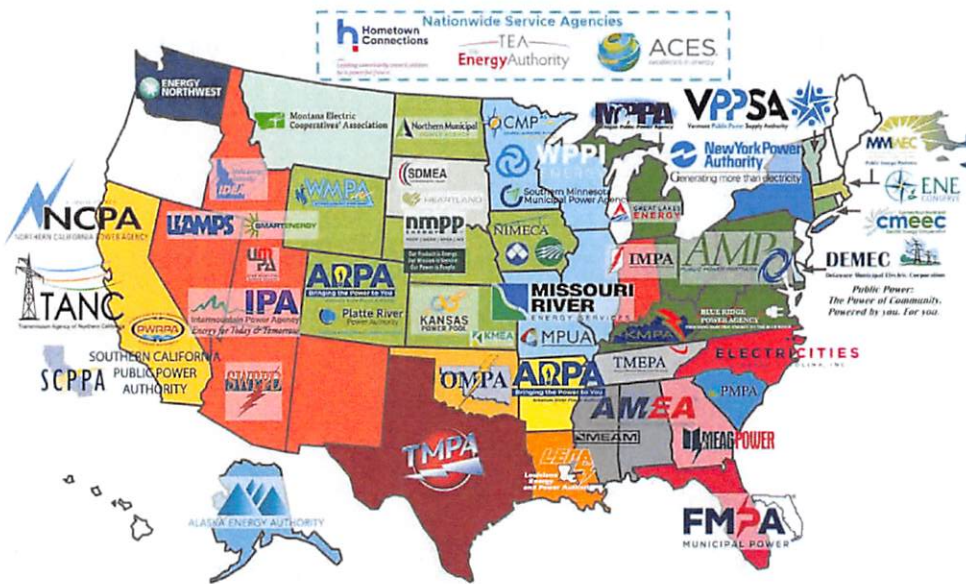


Power Agency Design Process (2019-21)

3+ years of adapting national best-practices to design a Joint Powers Agency for NH Communities

Public Power Industry Experience

- 70+ joint power agencies formed over the past ~50 years
- Provide power & services for many of the more than 2,000 municipal electric utilities across USA



Coalition Design Goals

- Robust & democratic governance & oversight structure
- Economies of scale for services + procurement
- Risk management of a portfolio of power supply contracts
- Advanced retail customer services (new services & choices)
- Proven model for new project development & local programs
- Team of professional staff & advisors manage power agency
- Joint public advocacy to improve state energy policy



Coalition: Designed to Achieve Local Policy Goals

Launching our own power supplier provides scale, financial stability, unbiased professional oversight & services to achieve local policy goals year-after-year (while shielding taxpayers from any liabilities incurred by power agency)



Joint & Local Control

- Collective due diligence
- Vetting energy suppliers
- Informed, collaborative decision-making
- Member choices



Lower Costs, Stable Rates

- Market timing
- Economies of scale
- Financial reserves
- Expert risk management
- Portfolio of energy contracts



Local Projects & Programs

- Utility partnerships & local infrastructure
- Community-scale solar + storage
- Proven model to build local projects & deploy customer programs



Commercial Innovation

- Competitive service providers
- Industry-leading software
- Automation to trim costs
- New rates and products
- Expanded customer choice



Equity & Economic Development

- Control over ratesetting
- Voice in policy-making
- Community investment priorities

Coalition: Design Context

Municipalities have two CPA options: contract with a for-profit supplier or launch their own power agency

1. Contract with a For-Profit Supplier

Municipality hires a broker to contract w/ a supplier for fixed-price power (typically for 1 to 3 years)

- ✦ Simplified implementation that outsources program to the broker/supplier team
- ✦ Governance + oversight largely limited to broker/supplier selection & contract approval
- ✦ No ability to adjust rates
- ✦ No demonstrated success in reforming policy or developing local projects (“Market Status Quo”)
- ✦ Relies on supplier instead of diversified portfolio of power contracts (**significant risk if supplier breaks contract for fixed term & rate**)
- ✦ **Hundreds of notable failures** — including recently in Ohio and New York:

[Retail Supplier Files Bankruptcy, Customers Returned To Default Service; Supplier Serves Over 100 Muni Aggregations \(March 2022\)](https://bit.ly/3HtNODV) — <https://bit.ly/3HtNODV>

[Credibility Of New York's Opt- Out Aggregation Program At Risk \(April 2022\)](https://bit.ly/3Pod6W3) — <https://bit.ly/3Pod6W3>

2. Create a Community-Owned Supplier

Municipalities form a Joint Powers Agency & contract for the services & credit support required to buy & sell power

- ✦ Complex, year+ power agency startup process
- ✦ Transparent, **locally accountable governance**
- ✦ **Member reserve fund** accrual = long-term stability
- ✦ Market Transformation: **scale** to achieve policy reforms & proven model to develop **local projects & programs**
- ✦ **Demystifies** power sector for informed decision-making & innovation over time
- ✦ **Better customer service & quality control**
- ✦ Nonprofit **ratesetting** to maintain discounts for customers as utility rates change + **active portfolio risk management** to manage costs (**significant risk if industry risk management practices are ignored**)
- ✦ **One instance of failure** (a 6-municipality Joint Powers Agency that failed in its first year, in California):
[Statement on Western Community Energy \(June 2021\)](https://cal-cca.org/statement-on-western-community-energy/) — <https://cal-cca.org/statement-on-western-community-energy/>

Power Agency Implementation Process (2021)

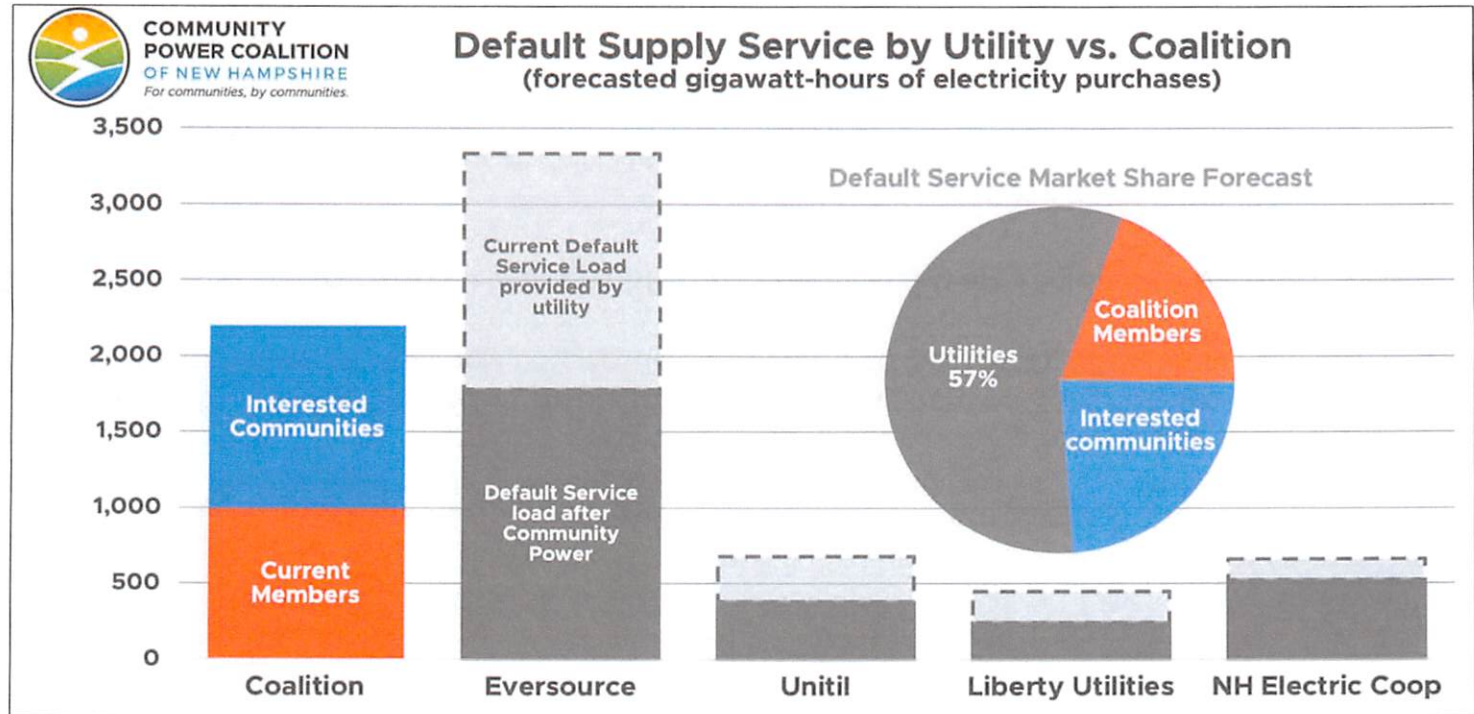
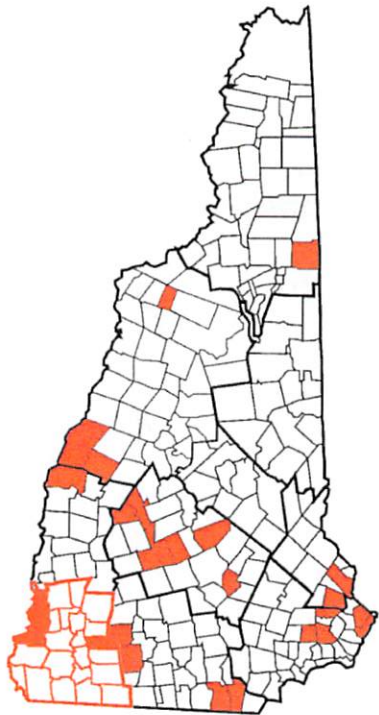
Accomplishments over our first year of joint action:

✓	Held over 100 CPCNH public meetings to design and oversee creation of a power agency capable of delivering on Member CPA policy goals
✓	Expanded Community Power authorities (HB 315), enabled a market-based framework for local projects (SB 321) & championed CPA rules adopted by Public Utility Commission
✓	Executed contracts to deploy the full capabilities of a Competitive Electric Power Supplier for the Joint Powers Agency to provide services to Member CPAs
✓	Secured \$750,000 in startup funds + \$8.5 million in credit support to launch Wave 1 CPA programs in April 2023
✓	Adopted Energy Portfolio Risk Management, Retail Rates & Financial Reserve Policies + Data Privacy & Security Policy + Conflict of Interest
✓	Adopted Cost Sharing Agreement & Member Services Contract for Complete Service Bundle (offering all Member CPAs turnkey launch and operation of CPAs at low marginal cost)
✓	Simulated power agency performance & financial viability under 13 different scenarios — with stochastic simulations (100+ ways power prices could move) to stress-test launch & financing assumptions — confirms cost-effectiveness & April 2023 launch

Rapid Membership Growth

Membership has doubled over the past year, to **27 members**, and **45+ are interested in joining**.

Current Members



The Coalition is poised to become the largest default Load Serving Entity in New Hampshire!



Coalition Governance
Power Agency Services



**COMMUNITY
POWER COALITION
OF NEW HAMPSHIRE**
For communities, by communities.

Governed “for Communities, by Communities”

BOARD OF DIRECTORS

1. Chair Clifton Below, City of **Lebanon** (alt. Greg Ames)
2. Vice Chair Kevin Charette, City of **Portsmouth** (alt. Peter Rice)
3. Treasurer Kimberly Quirk, Town of **Enfield** (alt. Jo-Ellen Courtney)
4. Secretary Evan Oxenham, Town of **Plainfield** (alt. Steve Ladd)
5. Director Terry Clark, **Cheshire** County (alt. Chris Coates)
6. Director Christopher Parker, City of **Dover** (alt. Jackson Kaspari)
7. Director Doria Brown, City of **Nashua** (alt. Deb Chisholm)
8. Director Rick Labrecque, Town of **Brentwood** (alt. Tom Palma)
9. Director Kent Ruesswick, Town of **Canterbury** (alt. Howard Moffett)
10. Director Mandy Merrill, Town of **Durham** (alt. Nat Balch)
11. Director Nick Devonshire, Town of **Exeter** (alt. Julie Gilman)
12. Director Jim Callihan, Town of **Hancock** (alt. Robbie Hertneky)
13. Director April Salas, Town of **Hanover** (alt. Peter Kulbacki)
14. Director Andrea Hodson, Town of **Harrisville** (alt. Andrew Maneval)
15. Director Craig Putnam, Town of **Hudson** (alt. Kate Messner)
16. Director Jamie Hess, Town of New **London** (alt. Tim Paradis)
17. Director Toni Weinstein, Town of **Newmarket** (alt. Steve Fournier)
18. Director Steve Walker, Town of **Peterborough** (alt. Danica Melone)
19. Director Matt Miller, Town of **Pembroke** (alt. Jackie Wengenroth)
20. Director Lisa Sweet, Town of **Rye** (alt. Howard Kalet)
21. Director Michael Prange, Town of **Shelburne** (alt. Ray Danforth)
22. Director Jordan Applewhite, Town of **Sugar Hill** (alt. Margo Connors)
23. Director Paul Looney, Town of **Walpole** (alt. Dennis Marcom)
24. Director Clyde Carson, Town of **Warner** (alt. George Packard)
25. Director Marty Bender, Town of **Webster** (alt. David Hemenway)
26. Director Mark Terry, Town of **Westmoreland** (alt John Snowdon)
27. Director William Chaisson, Town of **Wilmot** (alt:)

COMMITTEES

Executive	Finance	Risk Management
CEO & Staff Search	Regulatory & Legislative Affairs	Member Operations & Engagement

(Audit & Governance Committees under formation)

OFFICERS & COMMITTEE CHAIRS



Clifton Below
Chair
City of Lebanon
Assistant Mayor & City
Councillor



Kim Quirk
Treasurer
Town of Enfield
Energy Committee



Kevin Charette
Vice Chair
City of Portsmouth
Energy Committee



Evan Oxenham
Secretary
Town of Plainfield
Energy Committee



Matt Miller
Chair, Risk
Management
Town of Pembroke
Energy Committee



Lisa Sweet
Chair, Member
Operations
Town of Rye
Energy Committee



Mandy Merrill
Chair, Regulatory &
Legislative Affairs
Town of Durham
Energy Committee



April Salas
Chair of CEO &
Staff Search
Town of Hanover
Sustainability Director

Operated by Expert Contractors

Months of competitive solicitations assembled a team of industry-leading **advisors** and professional service providers experienced in launching CPAs to **operate our power agency** and **provide support services**:

Energy Hedging, Planning & Portfolio Risk Management



Retail Customer Services + ISO-NE Load Serving Entity



Member Services & Public Engagement



General Counsel & Legal Services



Start-up Consultants



Revenue Controls & Accounting Services



CEO Search & Hire Services:



Org Chart

Citizens of New Hampshire

Wave 1 Members

Plainfield Community Power
Exeter Community Power
Rye Community Power

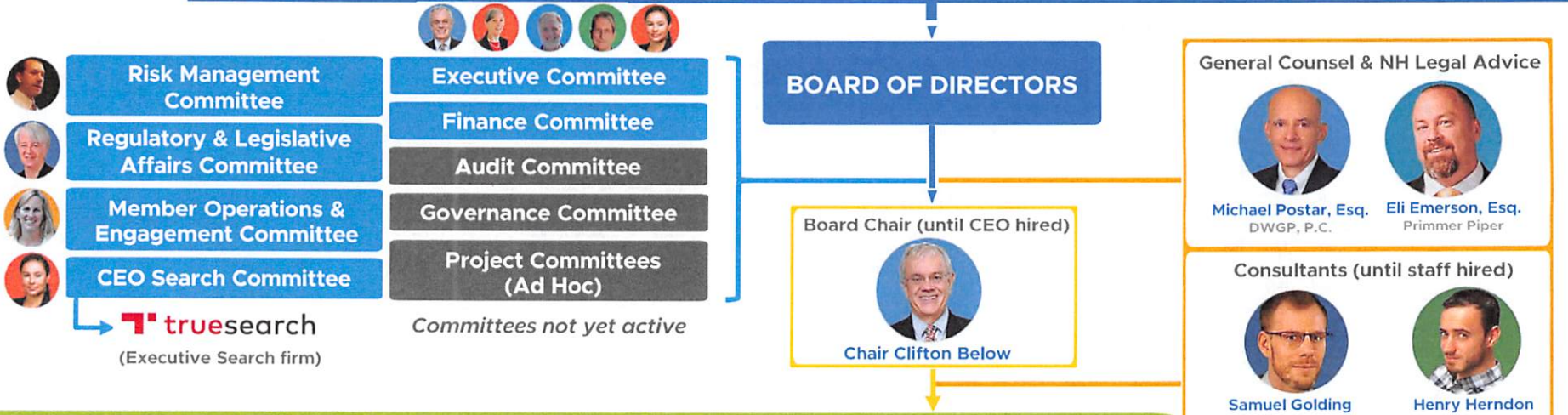
Peterborough Community Power
Harrisville Community Power
Lebanon Community Power

Hanover Community Power
Walpole Community Power
Nashua Community Power

Cheshire Community Power
Durham Community Power
Enfield Community Power

Wave 2 Members

Brentwood, Canterbury, Dover, Hancock, Hudson, New London, Newmarket, Pembroke, Portsmouth, Shelburne, Sugar Hill, Webster, Warner, Westmoreland & Wilmot



POWER AGENCY OPERATIONS

Operational divisions and partners:

- Revenue Custodian**: River City Bank
- Load Serving Entity**: CALPINE ENERGY SOLUTIONS
- Retail Customer Services**: Ascend Analytics
- Supply Portfolio Risk Management**: Ascend Analytics
- Community & Media Support**: CLEAN ENERGY NH (Your Voice in All Energy Matters)

Power Agency Services for CPA Members

The Coalition is launching with mature capabilities that surpass what Competitive Suppliers can offer to CPAs

CPA Implementation Services

Marketing materials, CPA logo, and hosted Website development:

[Member].CommunityPowerNH.gov

Public Engagement Campaign handbook & advisory support; media & public engagement workshops for local EACs, staff & officials; outreach and Public Meeting process support

Member support for informed participation in hedge procurement and ratesetting decisions

Posting & updating CPA rates on DOE shopping comparison website

Printing, mailing & processing of opt-in & opt-out customer notices

Compliance activities (utility & ISO-NE registration requirements; utility data requests / data confidentiality; etc.)

Startup Cash & Full Credit Support

Retail Data Management & Billing Services

Utility Electronic Data Interchange (EDI)

Customer Data Validation and Error Resolution

Advanced Rates + Consolidated & Dual-Billing

Customer Engagement Solutions

Inbound and Outbound Call Center Operations

Interactive Voice Recordings (IVR)

Customer Relationship Management (CRM) system

Key Account Relationship Management*

Digital Engagement and Orchestration*

Financial Planning & Services

Startup Capital & Credit Support

Secure Revenue Account Administration

Revenue Oversight, Tracking, & Validations

Forecasting, Budgeting & Ratesetting

Accounting Support and Controls

Member CPA Cost Allocation Reporting

Enterprise Data Management

In-house data repository & analytical tools*

ISO-NE Load Serving Entity Services

Wholesale Load Forecasting

Retail Load Settlement Profile Construction Validation

Load & Generation Forecasting, Scheduling & Settlements

Day-Ahead and Real-Time Market Bid Optimization

Shadow Settlements and ISO-NE Dispute Resolution

Energy Portfolio Risk Management Services

Energy Portfolio Planning and Risk Simulations

Hedge Valuation and Procurement

Counterparty Monitoring and Contract Management

Product Structuring & Advanced Rate Design

Market Monitoring, Position Management and Reporting

Resource Planning, Local Projects & Programs

Local Resource Assessments* & Long-Term Planning Model

Local Project Solicitations, Valuations, and Contracting

Market-Based Distributed Energy Resources Procurements

Local Program Development Support

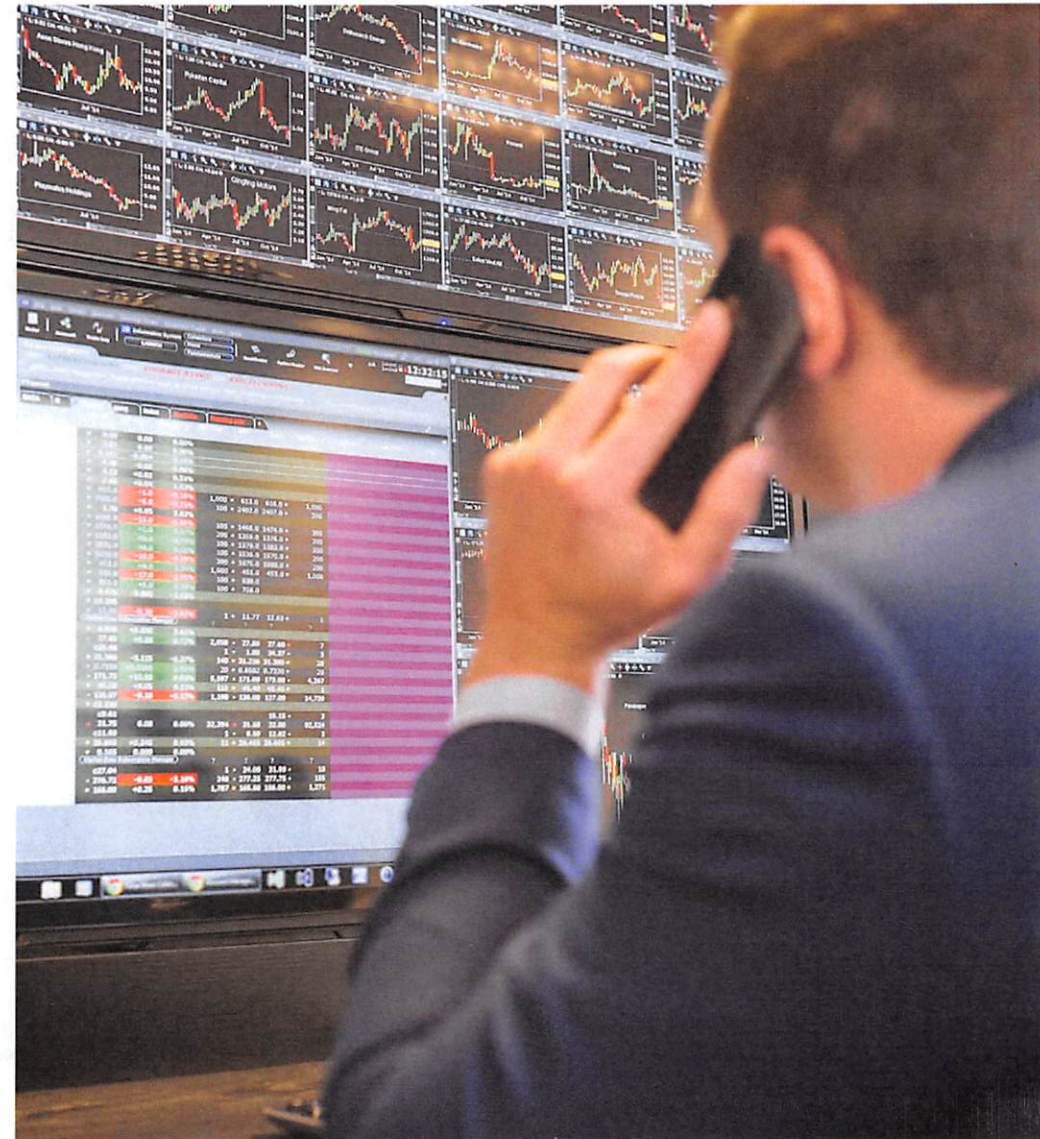
**Blue denotes capabilities that develop / deepen over time*

Technical Assessment Financial Forecast

- Base Case Economics (across 100 simulations)
- Headroom (margin) & Revenue Allocation (Rates)
- Local Project Economics & Build-Out Forecast
- Scenarios & Stress-Tests
- Draft Staffing Plan & Costs
- Breakout: Wave 1 CPA Benefits
- Recap of Key Takeaways



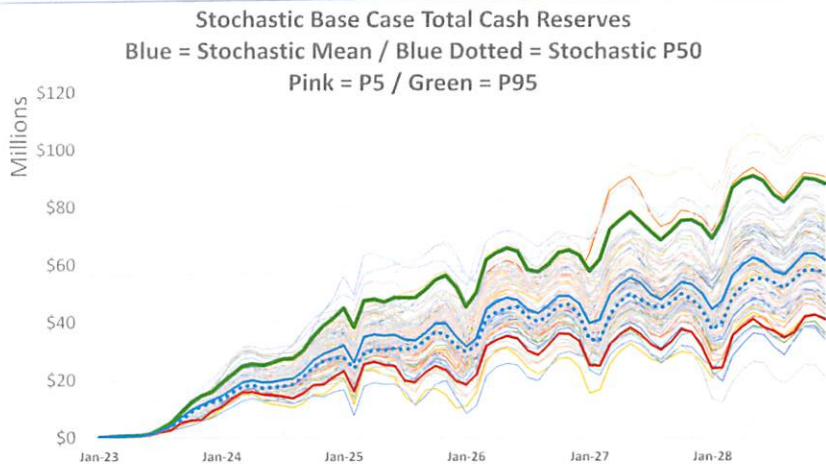
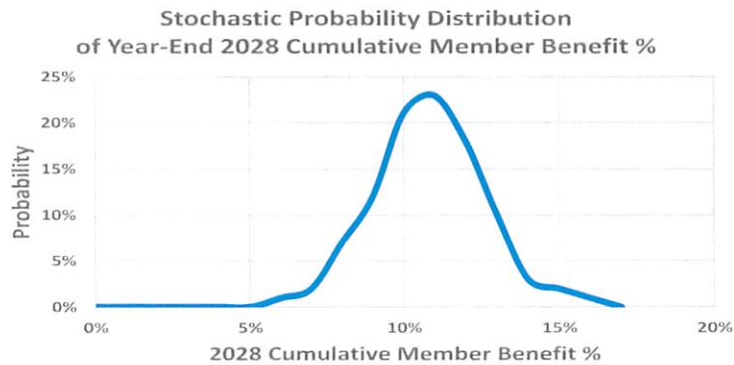
**COMMUNITY
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For communities, by communities.



Technical Assessment: Base Case Economics

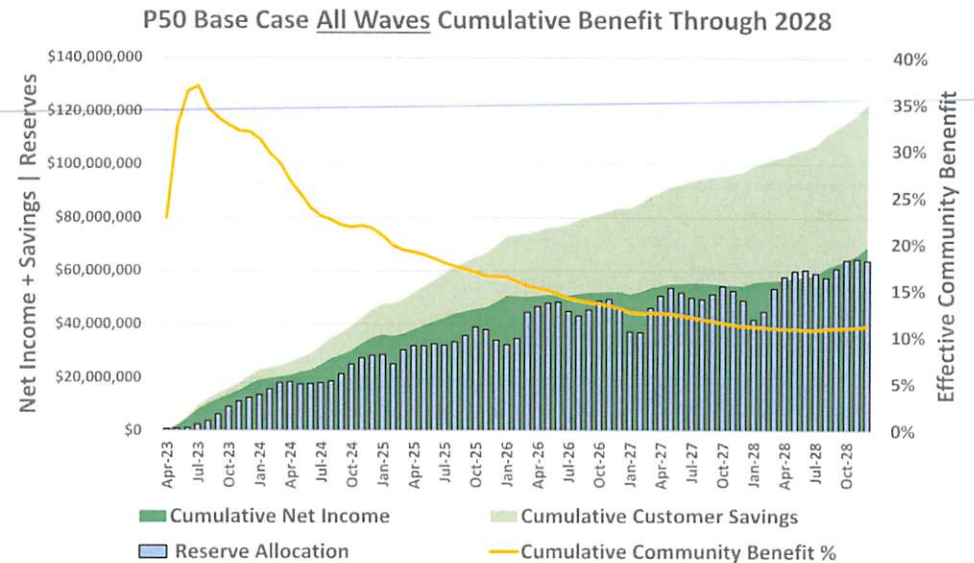
Coalition remains financially stable & maintains 5% minimum rate discounts x 100+ future price scenarios

100+ power simulations yield probability forecasts:



Median (P50) expected outcome by 2028:

- ⚡ ~\$60MM in customer savings
- ⚡ ~\$60MM+ in financial reserves
- ⚡ Net benefit = 10%+ lower cost than utility default service (on average; ranges ~5% to 17%)
- ⚡ 2028: achieves Baa investment-grade credit rating



Breakout: Wave 1 Member Benefits

Wave 1 \$\$\$ benefits are substantial and compelling due to current market conditions & outlook

Forecasted benefits

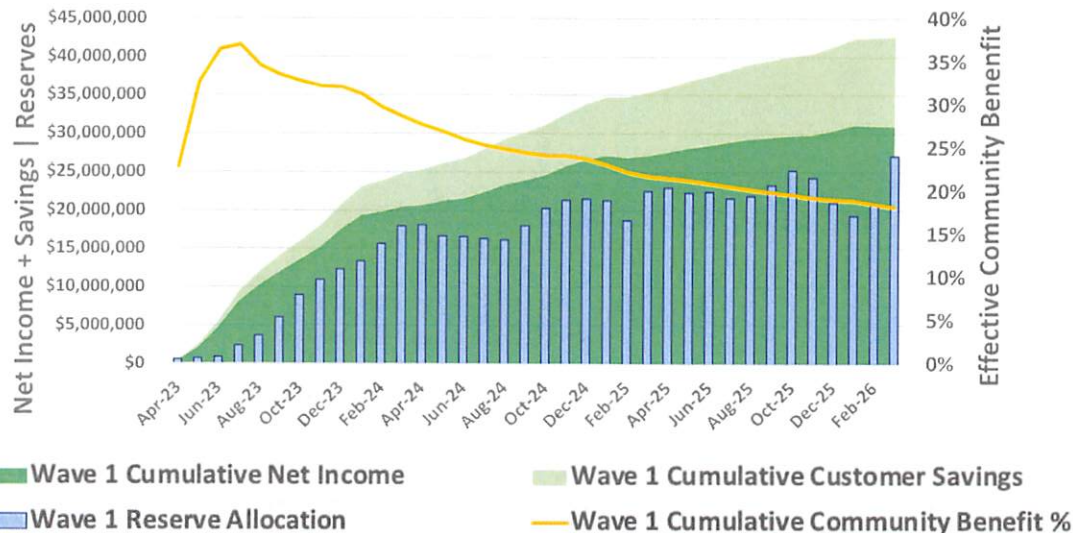
Member Service Contract initial 36-month term:

- ⚡ \$10M in customer savings
- ⚡ \$25-30M in financial reserves
- ⚡ Net benefit = 19% lower costs vs utility rates

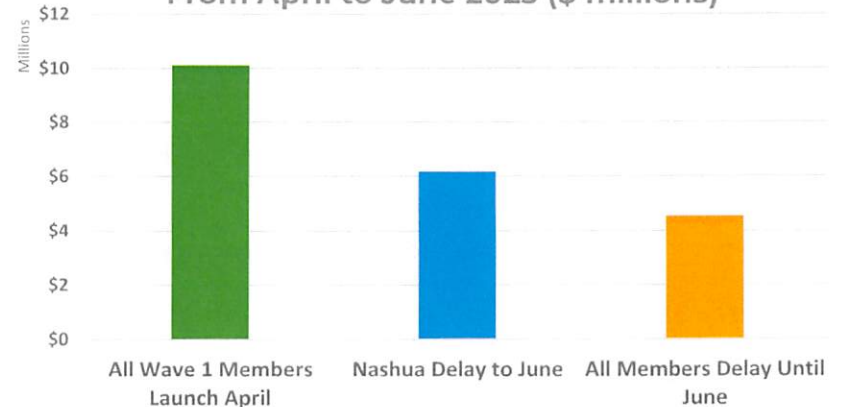
Key Takeaways

- ⚡ Utility auction premiums = all-time high
- ⚡ There has never been a better time to launch than in April 2023
- ⚡ Delayed launch foregoes \$ millions in benefits
 - Most Wave 1 CPAs can launch in April
 - Nashua late-filed their Electric Aggregation Plan (which risks pushing their launch past April)

P50 Wave 1 Cumulative First Three Year Benefit



Decrease in CPA Reserves from Delaying Launch From April to June 2023 (\$ millions)

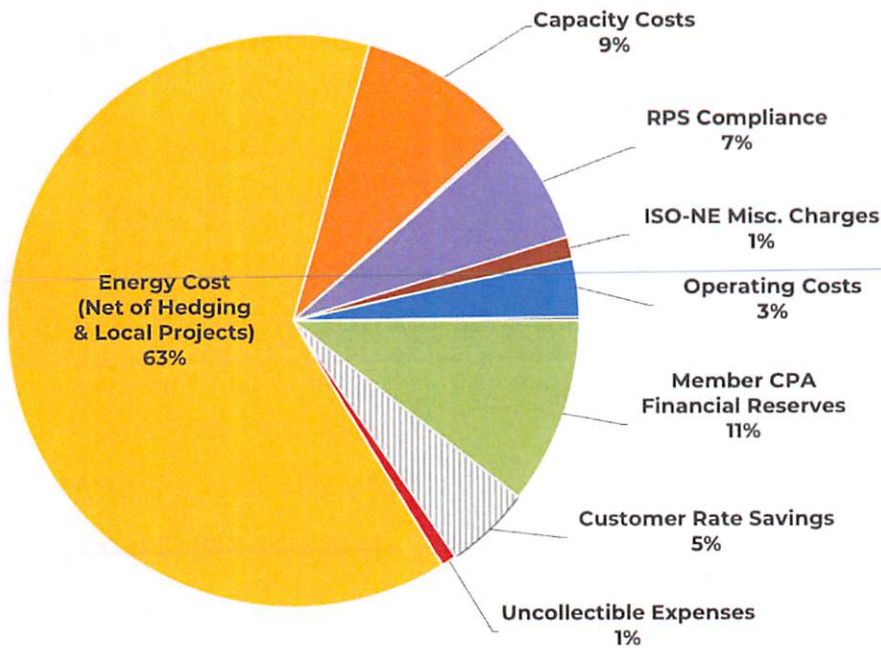


Base Case: Revenue Allocation & Net Margin

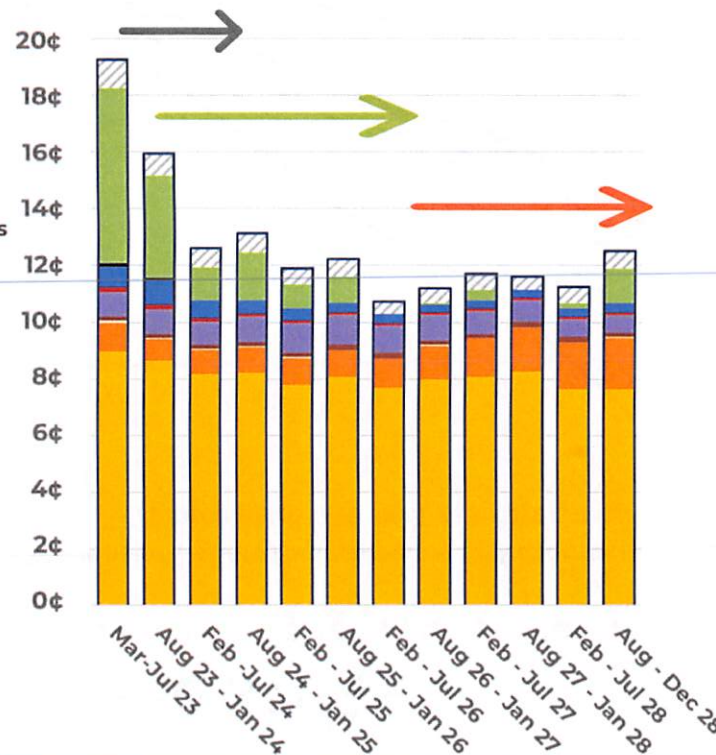
Steady-state cost of operating our own power agency = 3% of revenues (competitive business model)

Deferred cost of design, implementation & launch = 0.01% of revenues (0.019¢/ kWh repaid for 5 years)

Total Revenue Allocation
(2023-2028 average)



Retail Rates & Revenue Allocation
(in each 6-mo default rate period)



Key Takeaways

- Top of bars = av. utility rates
- 3/23-7/23 = actual utility rate
- 8/23 + = forecasted utility rates based on power forward curves
- 2023-25 = high margin growth
- Rapid growth in reserves for new CPAs launching in April
- 2026+ = 'Steady State' cashflow
- 2026+ = "steady state" customer base (no new CPAs after 2026)
- Margins for supply service = low & competitive thereafter (reserve growth slows but rate discount maintained at 5%)
- Local projects increase net revenues (new value / cashflow)
- Option not shown: CPAs can transition customer rates to longer-term fixed "cost of service" (not varying w/ utility 6-mo rates)

Scenario & Stress-Test Results

Dozen+ scenarios simulated to stress-test Wave 1 launch conditions & overall financial performance

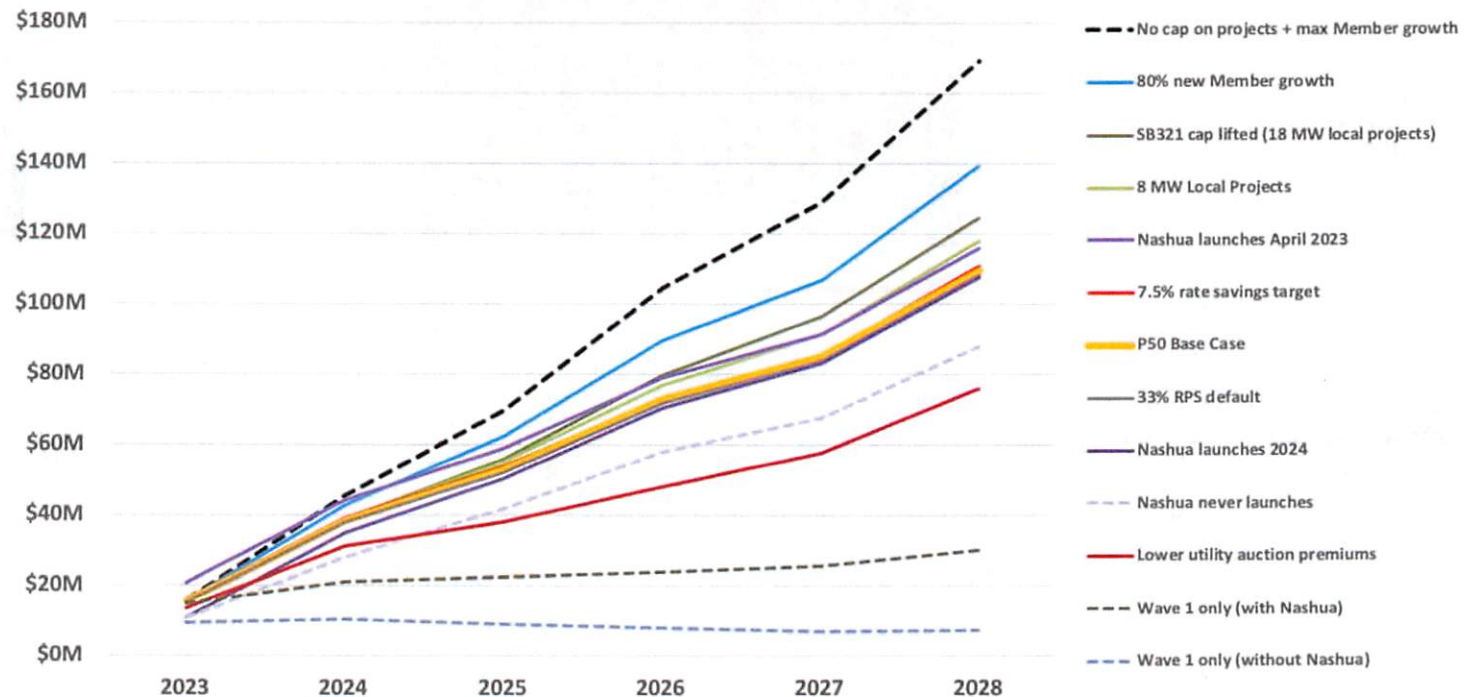
Scenarios tested:

- Wave 1 Member load?
 - Nashua launch date?
 - Nashua opts-out?
- New Member forecasts?
- Higher default RE?
- Lower utility rates?
- Local Projects?

Key takeaways:

1. Financially stable
2. Viable w/o Nashua*
2. Prioritize new Members
3. Prioritize local projects

Millions of Dollars Generated for CPA Members by Scenario
(cumulative rate savings + reserve funds)



*Nashua late-filed their Electric Aggregation Plan (which risks pushing their launch past April — or later if PUC disapproves plan)

Scenarios Modeled

Refer to the Technical Assessment for detailed modeling assumptions and inputs

P50 Base Case: 'P50', or median, is the middle simulation of a stochastic (100 simulation Monte Carlo analysis) in which market prices and customer load volumes vary. The P50 case represents the expected outcome given modeling and serves as an anchor for other scenarios and probabilistic outcomes. P50 assumptions are exhaustive, as detailed in the Technical Assessment.

Member CPA & Load Volume Scenarios: The P50 Base Case assumes that current Coalition Members commence 'Wave 1' service in April 2023 (11 Members) and June 2023 (Nashua) and 'Wave 2' service in April 2024 (13 Members); three medium-sized cities were assumed to join as new Members to launch in 'Wave 2' as well, and approximately half of the ~40 remaining communities interested in joining the Coalition are assumed to launch CPA programs thereafter, in 2025 and 2026.

Alternate load forecast scenarios analyzed the impact of varying the Coalition's load at launch and over time, deviating from P50 Base Case assumptions, as follows: **(1)** Nashua launches in April 2023 (rather than June 2023); **(2)** Nashua launches in April 2024; **(3)** Nashua does not launch; **(4)** no new Members join the Coalition; **(5)** 80% of the 45 interested communities join the Coalition (rather than 50%); **(6)** only Wave 1 Members launch service; and **(7)** only Wave 1 Members launch service, not including Nashua.

Nashua scenarios are due to the City having late-filed their Electric Aggregation Plan, which risks delaying their launch past the April 2023 target window (or further, if the PUC disapproves their plan).

Scenarios Modeled

Refer to the Technical Assessment for detailed modeling assumptions and inputs

Local Projects Scenarios: The P50 Base Case conservatively assumes contracting for 2 MW of local projects. Additional scenarios assumed **(1)** contracting up to the capped limit of 8 MW allowed under SB 321, and **(2)** contracting for an additional 10 MW (for 18 MW total), which assumes successful legislative engagement to remove the caps on local project development imposed by SB 321.

Lower Retail Rates (7.5% instead of 5%): The P50 Base Case assumes that the Coalition has a goal of maintaining a 5% discount for customers relative to utility default service rates; this scenario increases the target discount to 7.5% for default service.

33% Renewable Target: the P50 Base Case assumes the Coalition satisfies the minimum renewable purchase requirements of the New Hampshire Renewable Portfolio Standard (RPS). This scenario assumes the Coalition procures 33% renewable energy for default service (while maintaining the P50 Base Case 5% discount to utility rates target).

Lower Utility Rates: The P50 Base Case assumes that future utility auctions clear with the average premiums (relative to forward market prices) observed over the course of the last three default supply auctions applicable to residential and small commercial customers of each utility. Market option quote data suggest that the premiums could be 25% lower if regulatory changes are implemented to shorten the PUC approval process (which currently injects added risk for winning suppliers); this scenario therefore assumes future auction premiums that are 25% lower than in the P50 Base Case.

Operating Costs: Staffing Plan Assumptions

Managing a large power agency requires market-rate salaries to recruit & retain team of professional staff

Technical Assessment assumed:

- ⚡ Core Team of 7 FTE in 2023 → 11 FTE in 2025
- ⚡ Staff = lower consulting / service / credit fees
- ⚡ Salaries & total compensation benchmarked against NHEC

Coalition CEO hire planned for March 2023:

- ⚡ Coalition CEO Search Committee meeting weekly
- ⚡ Search firm contracted to expedite CEO hiring
- ⚡ Candidates are being shortlisted for interviews

CEO & Board will finalize staff plan / salaries

Draft Coalition Staffing Plan & Budget* (assumed in Technical Assessment)

ONBOARD	POSITION	BASE SALARY	TOTAL COMP	
2023	Q1 1. Chief Executive Officer	\$325,000	\$422,500	
	Q2 2. Chief Financial Officer	\$250,000	\$325,000	
	Q3	3. General Counsel	\$300,000	\$390,000
		4. Director: Policy & Regulatory Affairs	\$200,000	\$260,000
		5. Director: Marketing & Customer Svce	\$200,000	\$260,000
		6. Manager: Strategic Accounts	\$150,000	\$195,000
		7. Analyst	\$80,000	\$104,000
2025	Q2 8. Manager: Power Resources	\$150,000	\$195,000	
	Q3	9. Director: Technology & Analytics	\$225,000	\$292,500
		10. Analyst	\$80,000	\$104,000
		11. Analyst	\$80,000	\$104,000

New Hampshire Electric Cooperative (2021 benchmark comparison)

TOTAL COMP	BASE SALARY	POSITION
\$498,665	\$401,183	Chief Executive Officer
\$332,458	\$251,061	Chief Financial Officer
\$530,660	n/a	Contracted Legal Services (2020)
\$307,739	\$232,610	VP: Member Services / Public Affairs
\$257,910	\$204,426	VP: Energy Solutions
\$352,170	\$261,474	VP: Operations & Engineering
\$217,749	\$151,098	Manager: Operations
\$317,459	\$236,066	VP: Power Resources
\$266,304	\$213,103	VP: Technology & Business Svcs
\$212,673	\$160,376	VP: HR & Org Dev
\$208,131	\$154,253	Manager: Engineering

Local Project Context

Federal incentives + NH SB 321 pilot framework enables cost-effective local projects for Coalition

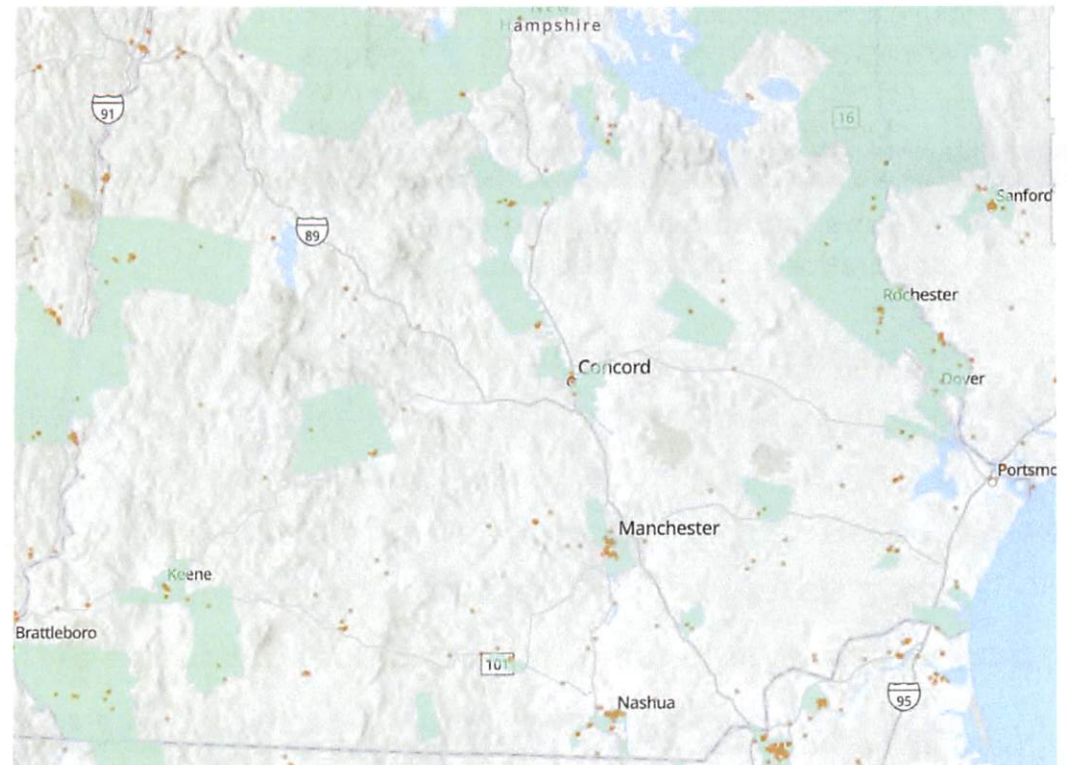
Inflation Reduction Act of 2022 (IRA)

- ⚡ Provides investment tax credit OR direct payment (e.g., for CPAs) for RE / storage
- ⚡ <5MW installed in low-income zones can include interconnection costs
- ⚡ Incentives = up to 50% of cost
 - 30% baseline incentive
 - +10% bonus brownfield / low income
 - +10% bonus low-income <5 MW

NH Senate Bill 321

- ⚡ Pilots market-based contract framework to pay projects full value for energy, capacity & transmission reduction impact
- ⚡ Worth \geq \$200/MWh (av.) for CPAs that contract for local projects
- ⚡ Allows up to 8 MW pilot projects (2 MW per utility territory)
- ⚡ Requires CPA + utility proposal to PUC

Low Income and Brownfield Sites (Eligible for additional incentive tax credit under IRA)



Local Project Modeling Results

The Coalition can build new local projects for 30%+ less cost than purchasing market power (!)

- Base Case assumes 2 MW net (revenues increase by ~\$350k to \$515k/ year)
- 8 MW scenario: \$2.8MM/ year increased net revenues
- Projects generate millions of extra \$\$\$ each year (strong competitive advantage)**
- Strategic objective: empower Members & Legislative to lift 8 MW cap & develop the local energy market across NH!



Figure 33: Base Case Local Projects

Month	2023	2024	2025	2026	2027	2028
Local Projects Revenue (Cost Reduction) (\$/MWh)	\$0.22	\$0.31	\$0.27	\$0.23	\$0.26	\$0.25
Market Energy Value	\$0.69	\$0.61	\$0.34	\$0.28	\$0.30	\$0.29
Renewable Energy Credit Value	\$0.27	\$0.22	\$0.19	\$0.15	\$0.12	\$0.10
Capacity Credit Value	\$0.00	\$0.02	\$0.03	\$0.04	\$0.05	\$0.06
Transmission Credit Value	\$0.19	\$0.25	\$0.23	\$0.23	\$0.24	\$0.27
PPA Cost	\$0.94	\$0.79	\$0.52	\$0.47	\$0.45	\$0.47
Local Projects Revenue (Cost Reduction)	\$84,623	\$352,946	\$474,806	\$455,621	\$515,615	\$483,448
Market Energy Value	\$264,618	\$687,343	\$598,160	\$553,691	\$595,280	\$559,549
Renewable Energy Credit Value	\$104,483	\$247,127	\$331,566	\$295,205	\$244,247	\$194,443
Capacity Credit Value	\$0	\$19,825	\$54,610	\$80,054	\$103,694	\$121,669
Transmission Credit Value	\$73,750	\$286,740	\$412,906	\$445,938	\$481,613	\$520,142
PPA Cost	\$358,229	\$888,090	\$922,435	\$919,266	\$909,219	\$912,355

Figure 34: 8 MW Scenario Local Projects

Month	2023	2024	2025	2026	2027	2028
Local Projects Revenue (Cost Reduction) (\$/MWh)	\$0.22	\$0.94	\$1.26	\$1.21	\$1.34	\$1.42
Market Energy Value	\$0.69	\$0.80	\$0.63	\$0.53	\$0.56	\$0.55
Renewable Energy Credit Value	\$0.27	\$0.30	\$0.34	\$0.26	\$0.21	\$0.18
Capacity Credit Value	\$0.00	\$0.02	\$0.10	\$0.16	\$0.21	\$0.25
Transmission Credit Value	\$0.19	\$0.76	\$0.94	\$0.91	\$0.96	\$1.07
PPA Cost	\$0.94	\$0.94	\$0.74	\$0.66	\$0.61	\$0.63
Local Projects Revenue (Cost Reduction)	\$84,623	\$1,056,271	\$2,224,554	\$2,379,095	\$2,680,109	\$2,758,333
Market Energy Value	\$264,618	\$895,273	\$1,116,544	\$1,047,641	\$1,129,771	\$1,074,955
Renewable Energy Credit Value	\$104,483	\$338,562	\$594,512	\$519,389	\$430,684	\$343,598
Capacity Credit Value	\$0	\$19,825	\$175,959	\$320,217	\$414,774	\$486,675
Transmission Credit Value	\$73,750	\$860,220	\$1,651,622	\$1,783,752	\$1,926,452	\$2,080,569
PPA Cost	\$358,229	\$1,057,609	\$1,314,084	\$1,291,904	\$1,221,574	\$1,227,462

Technical Assessment Recap

Key Insights for Wave 1 Members

- ⚡ Utility auction premiums are at a historic high: there has never been a better time to launch Wave 1 than in April 2023
- ⚡ Delaying launch foregoes significant net revenues / reserves (e.g., a June launch would collect \$6M less)
- ⚡ Launch is financially viable & highly advisable with or without Nashua (largest Member)
- ⚡ Better than competing options (broker)

Wave 1 Forecasted benefits (by 2026)

- ⚡ Wave 1 commits for 36 months (Member Services Contract initial term)
- ⚡ Generates \$10M in customer savings
- ⚡ Banks \$25-30M in financial reserves
- ⚡ Median forecast benefit = 19% lower costs relative to utility default service

Strategic Outlook & Objectives for Coalition

- ⚡ High certainty of consistently offering 5% min. discount to utility rates while building \$\$\$ reserves (lowers credit costs)
- ⚡ Operating model is robust: low operating cost, competitive services, and financially stable across 100s of future price pathways simulated
- ⚡ Building local renewables & storage under the SB 321 market mechanism = ~30%+ cheaper than market power (generates significant new surplus revenues for CPAs)
- ⚡ Membership expected to continue growing rapidly given the advantages (lowers operating costs for all CPAs)
- ⚡ Economics support 7 to 11+ expert staff to manage Coalition (offsets or lowers consulting / service / credit fees)

“Base Case” scenario results (all CPAs by 2028):

- ⚡ Generates ~\$60MM in customer savings
- ⚡ Banks ~\$60MM+ in financial reserves
- ⚡ Median forecast benefit = 10%+ lower costs relative to utility default service (max / min range = ~5% to ~17%)
- ⚡ Achieves investment-grade credit rating by 2028 (Baa-)

Wave 1: Community Power Launch Process

Wave 1 Member Actions to Date

Enabling Agreements for Wave 1 Service

Wave 1 Member Process → Launch

Execute Coalition Agreements

↳ **Authorize Procurement**

↳ **Select Rates**

↳ **Launch!**



**COMMUNITY
POWER COALITION
OF NEW HAMPSHIRE**
For communities, by communities.



Wave 1 Member Actions to Date & Next Steps

✓	Appointed Electric Aggregation Committee
✓	Adopted Joint Powers Agreement
✓	Appointed CPCNH Director & Alternate to serve on Member Board
✓	Developed & adopted Electric Aggregation Plan (EAP) w/ public input
✓	Received Public Utilities Commission approval of EAP
✓	Puc rule 2203.02 & 2204.02 utility data requests submitted (in progress for some CPAs)
✓	Electric Aggregation Committees preparing for Communities Engagement Campaigns
	January: Governing Body approves (1) EAP amendments, (2) Cost Sharing Agreement, (3) "Complete Service Bundle" Member Services Contract and (4) Data Security & Privacy, Energy Portfolio Risk Management, Retail Rates, & Financial Reserves policies
	February 1 to 16: Member's "Authorized Official" (designated by Governing Body) makes "go/no-go" procurement decision at Coalition Risk Management Committee meeting. Subsequently, Member's Authorized Official or Governing Body chooses which rate products to offer as default and opt-in choices for customers.

Public Engagement Campaigns

Member logos, program websites, FAQs & marketing materials for CPAs: under production!
12/19/22 & 1/5/23 — Media Training & Public Engagement Campaign Workshops for Members!
2/27/23 — customer mailed notifications + Call Center go-live for CPAs!



(more under production)

Enabling Agreements to Elect Wave 1 Service

Decisions on energy procurement, customer rates & financial reserve collections for CPAs are governed by (1) Member Services Contract and (2) Energy Portfolio Risk Management, Rates & Reserves Policies

Cost Sharing Agreement

Overarching framework to categorize & allocate costs across Member CPAs
 Execution required for all Members
 Member's may subsequently execute Service Contracts & Project Contracts (incorporated as exhibits into CSA)

Project Contracts

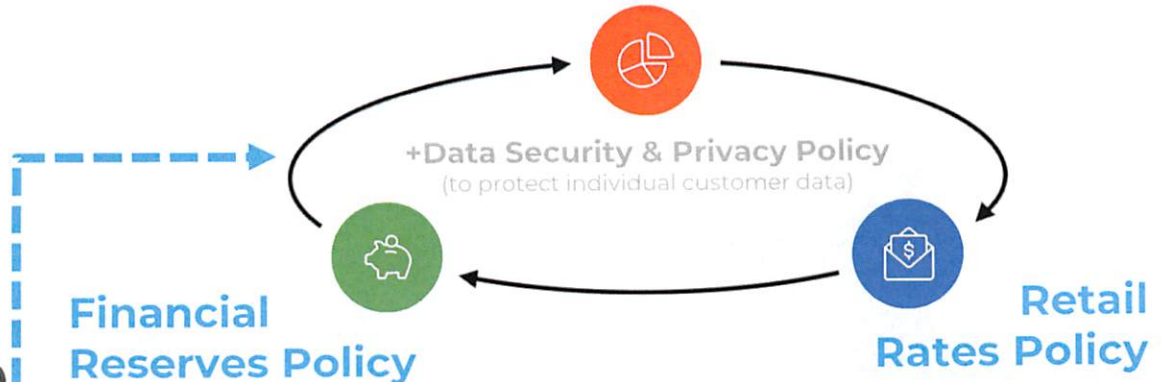
Local projects developed under separate contracts (each executed by interested CPAs)

Member Services Contract

"Complete Service Bundle"
 Authorizes Coalition to provide CPA services for 3+ year term
Contract + Policies govern procurement, ratesetting & reserves for all CPAs

Energy Portfolio Risk Management Policy

Specifies mechanisms, financial safeguards, reporting, and transaction / approval processes required for Coalition to procure electricity for CPAs



Financial Reserves Policy

Governs how 3 types of Financial Reserves will be established & maintained on behalf of CPAs:

1. **Joint Reserves:** for long-term stability
2. **Excess Reserves:** collections not needed for Joint Reserves re-allocated for CPAs' use
3. **Discretionary Reserves:** CPA may opt to collect additional funds for own use


Retail Rates Policy

Governs how retail rates will be set & types of rates offered by Coalition

Rates cover all costs + reserve requirements + discount to utility
 Each Member selects default & optional products for customers

Cost Sharing Agreement & Member Services Contract

All Coalition Members execute the Cost Sharing Agreement (commits all Members to sharing costs on a fair, transparent and pre-defined basis) & may execute Member Services Agreement to launch CPAs

- ⚡ Unclear or unfair cost allocation is a major risk to any Joint Power Agency's political stability
- ⚡ Cost Sharing Agreement details & delineates how costs are tracked and allocated to each Member CPA
- ⚡ Costs are allocated based on cost-causation principles to the maximum extent practical
 - Refer to Cost Allocation Summary Table 
 - All Members that launch CPAs pay General & Admin costs
 - Executing Member Service Contract commits CPA to paying for the services & electricity under contract (Wave 1 Members execute "Complete Service Bundle" contract)
 - Executing Project Contracts commits CPA to paying for net project costs under contract
- ⚡ Costs must be paid from a Member's CPA program revenues, or through grants / third-party sources
 - Reflects statutory requirement prohibiting collection from non-participating customers

Cost Allocation Summary Table

CLASSIFICATION	COST FACTOR	ALLOCATION METHOD
General & Administrative	All Costs	\$/MWh forecasts and annual true-up to pro rata share of <u>actual</u> "Annual Retail Electricity Load" (JPA defined term)
Direct Project	Costs identified in Project Contracts	As specified in Project Contracts
	Unanticipated Costs	As directed by Project Committee vote; alternatively, Member Project Contract participation share %
CPA Member Services	All Requirements Electricity	Member CPA actual cost
<i>Power Supply</i>	Net Hedging	\$/MWh (across all CPAs) <u>or</u> actual cost (for each CPA)
	Optional / Opt-Up Products	Member CPA actual cost
<i>Operations</i>	Allocated Staff, Overhead & Misc. Svc	\$/MWh
	Member CPA Compliance Costs	Member CPA actual cost
	General Compliance Costs	\$/MWh
	Financing and Credit Support	\$/MWh (across all CPAs) <u>or</u> actual cost (for each CPA)
	Portfolio & Risk Management Services	\$/MWh
	ISO-NE Load Serving Entity (LSE) Services	\$/MWh
	Marketing & Community Services	\$/MWh
	Customer Notifications	\$/Notice
	Data Management & Billing Services	\$/Meter
	Call Center & Customer Services	\$/Meter
	Local Program Design, Admin & Finance	\$/MWh (across all CPAs) <u>or</u> actual cost (for each CPA)
<i>Elective Services</i>	Additional services as authorized by the Board	

Member Services Contract: Hedging, Ratesetting, Reserves & Term

Coalition procures power on an active, rolling basis out to 36 months — adjusting rates w/ Member input every 6 months to maintain discounts to utilities — unless CPA terminates service (requires advance notice)

Hedge Ratios: Coalition executes hedges on a rolling basis in response to market conditions to manage risk & cost of power for CPAs

Months to Delivery		Discount to Utility (Auction Based Rates)	
		Minimum	Maximum
0+	3	60%	125%
3+	6	50%	110%
6+	9	0%	70%
9+	12	0%	70%
12+	24	0%	50%
24+ *	36	0%	50%

Rate Products: Coalition sets rates to cover all costs + reserve targets & Members select (1) which products to offer as default / opt-in and (2) whether to collect additional reserves for Member's sole use (additional reserve collection likely won't be enabled in time for April 2023 launch)

PRODUCT	CONTENT *	MEMBER ELECTIONS
Granite Basic	Minimum RPS Content (23.4%)	Default, opt-down/in, or N/A**
Granite Plus	33% Renewable or Carbon Free	Default, opt-up/in, or N/A**
Clean 50	50% Renewable or Carbon Free	Opt-up/in or N/A
Clean 100	100% Renewable or Carbon Free	Opt-up/in or N/A

* Specified percentages are minimums (floors).

** One of these two products must be offered as Default Service.

Rolling procurement requires advance notice for Member to terminate service to ensure no costs are shifted to other CPAs:

- ⚡ During first 12-months, Member may terminate after initial 36-month term
- ⚡ After first 12-months, Member may elect to terminate 36 months in advance
- ⚡ Member may terminate earlier at any time if no costs are shifted to other CPAs (Member's reserves may cover any net costs of hedges for their CPA)

Joint Reserve Targets: portion of customer revenues held on behalf of Members to ensure fiscal stability & ability to maintain rate discounts

RESERVE TARGET	COVERAGE	TARGET TIMELINE
Minimum	60 days of expenses	3 Years
Target	120 days	5 Years
Maximum	180 days	Long-Term Goal

Reserves returned to Member upon termination of service

Wave 1 Procurement & Ratesetting Process

Enabling Agreements → Procurement Authorization → Rate Product Selections → Launch!

- ❑ **January 2023: each Member's Governing Body...**
 - ❑ Approves final Electric Aggregation Plan updates required for launch + Amended JPA (if not previously adopted)
 - ❑ Adopts Coalition's Data Security, Energy Portfolio Risk Management, Rates, & Reserves policies
 - ❑ Adopts (and signatory executes) Cost Sharing Agreement and "Complete Service Bundle" contract
 - ↳ Designates "Authorized Officer" for "go/no-go" procurement decision and rate product selection
- ❑ **January 30: Risk Management Committee (RMC) meets to assess market conditions...**
 - ❑ Committee votes to authorize power procurement (Yes or No) to meet target rates
 - ❑ "Authorized Officer" can verbally opt-out of Wave 1 procurement at meeting to defer launch of CPA
 - ❑ Coalition procures power hedges (pursuant to Energy Portfolio Risk Management Policy)
- ❑ **February 6: RMC & Finance Committee meetings to deliberate rates w/ public input...**
 - ❑ RMC finalizes rates for all products, recommended for Board approval (pursuant to Rates & Reserves policies)
 - ❑ **Feb. 6-16: Member Governing Body or "Authorized Officer" selects default and optional rate products**
- ❑ **February 16: CPCNH Board reviews and approves rates...**
 - ❑ Coalition notifies utilities, mails customer notifications, prepares enrollment and opt-ins/outs
 - ❑ Member holds public hearing within 15 days of mailers being sent (Coalition supports)
- ❑ **April 3 (target launch date): customers enrolled & power flows!**

Q&A Discussion

Reference Slides

Key Documents
Power Agency Team



**COMMUNITY
POWER COALITION
OF NEW HAMPSHIRE**
For communities, by communities.



Coalition Key Documents

Posted online at www.cpcnh.org/about (under “key documents”)

1. [Joint Powers Agreement & Bylaws](#)
2. [Cost Sharing Agreement & Member Services Contract](#)
3. [Data Security and Privacy Policy](#)
4. [Energy Portfolio Risk Management, Retail Rates, & Financial Reserves Policies](#)
5. [Board Approved Start-up Budget](#)
6. [Technical Assessment by Ascend Analytics](#)

Legal Services + Startup Consulting Team



Michael Postar, Esq.

President of DWGP



General Counsel

Decades of national, state and local experience counseling public power clients



Samuel Golding



Lead Technical Consultant with 10+ years power agency design/ operations experience
Drafted Joint Powers Agreement, Business Plan / cashflow analysis, Electric Aggregation Plan template, RFP solicitations, service contract negotiations, and is advising throughout implementation process



Elijah Emerson, Esq.



New Hampshire Counsel

Expertise in Right-to-Know law and other NH requirements

HERNDON ENTERPRISES

Member Services Consultant

Coordinated activities of the organizing group & formation of Joint Power Agency and is supporting Community Power program development / approvals and administrative / communications services.



Henry Herndon

Member Services & Public Engagement

Clean Energy New Hampshire is a nonprofit and trusted advocate for communities with clean energy ambitions

- ✦ Extensive statewide connections
- ✦ Understands local politics, culture, and energy discourse

Services include:

- ✦ Statewide media strategy development & execution
- ✦ Policy monitoring and reporting
- ✦ Outreach, community engagement and informational forums & event support for new member candidates
- ✦ Process support for new Member Electric Aggregation Plans (development, adoption and approval)
- ✦ Community Engagement Campaign planning, strategy and process support for Members launching CPAs
- ✦ Development of Member CPA webpages and educational resources/materials for local outreach & public meetings



CLEAN ENERGY NH

Your Voice in All Energy Matters



Sam Evans-Brown
Executive Director



Melissa Elander
North Country Circuit Rider



John Kondos
Monadnock Circuit Rider



Beth San Sucie
Deputy Director



Chris Skoglund
Director of Energy Transition



Nick Paul
Director of Legislative Affairs

Secure Revenue Account & Controls Services

First bank to provide credit-enhancing structures to Community Power Agencies

River City Bank has extensive experience in structuring and managing revenue control accounts to lower collateral and financing costs for startup Community Power Agencies.

Services include:

- ✦ Administration of a secured revenue “lockbox” account for CPCNH:
 - Customer revenues will be deposited by the utilities into lockbox
 - CPCNH’s ISO-NE and power supply costs will be paid first
 - Net revenues are transferred to CPCNH to pay operating costs
 - Remaining revenues transferred to Member Financial Reserves account
 - **River City Bank exercises custodial control to ensure customer payments are managed in accordance with CPCNH’s contracts**
- ✦ May provide debt financing for CPCNH & renewable energy projects

**CPCNH is in the process of selecting a firm to provide accounting services.*



River City Bank



Rosa Hilmarsdottir Cucicea

Clean Energy Financing &
Banking Executive

Energy Risk Management Team

Industry leader in “software for the energy transition”



Experts in market simulation, power portfolio risk management, procurement & project solicitations

Extensive client list: N. America’s more advanced Community Power Agencies, utilities, financial traders, and RE + storage project developers.

Services include:

1. Hosted software & customizations
2. Full scope services: market & counterparty monitoring, energy portfolio reporting & analysis, procurement & rate setting, short-to-long-term planning, enterprise risk management advice & local project solicitations (and more)
3. **\$8.5+ million in vendor credit support / liquidity to launch CPAs** (structured to allow Coalition to self-provide credit facility to lower finance costs after launch)



Dr. Gary Dorris
President of Ascend Analytics



Dr. Carlos Blanco
Managing Director of Analytics Solutions



Dr. Allison Weis
VP Optimization



Scott Wrigglesworth
Managing Director of Operations and Strategy



Dr. Brandon Mauch
Manager of Resource Planning Analytics



Dr. Brent Nelson
Director of Market Intelligence



Michael Ballow
Director of Analytics and Strategy



Rishi Sahay, CFA
Director of Portfolio Analytics



Robert LaFaso
ISO Monitoring & Compliance Analyst



Anthony Boukarim
Senior Energy Analyst

+ ~30 analysts support procurement and portfolio risk management

Energy Portfolio Risk Management Software

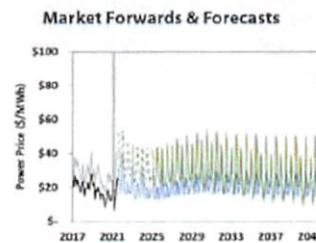
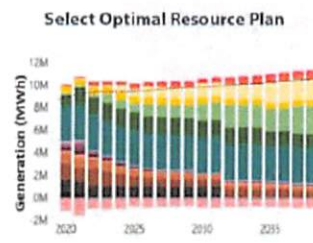
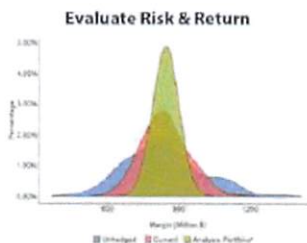
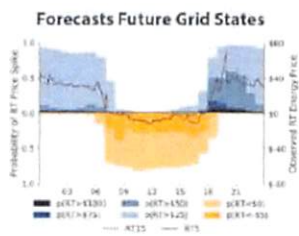
Ascend is deploying four industry-leading software and data intelligence subscription services to manage energy price risk on the Coalition's behalf:



DAILY OPS 5 minutes to 5 days	HEDGING 1 month to 5 years	PLANNING 5 to 30+ years	MARKET FORECAST Next month to 30 years
SmartBidder & Scheduling Services Energy Storage & Renewables Operations	PowerSIMM Portfolio Manager Portfolio Management & Risk Analysis	PowerSIMM Planner Resource Planning & Capacity Expansion	AscendMI Market Intelligence Price & Market Forecasts for the Energy Transition
<ul style="list-style-type: none"> Maximize profit with strategic operations & bidding Create & track multiple strategies based on risk & return Shadow-settlements automation, dispute resolution, and ISO representation Forecast hourly & sub-hourly price spikes & negative prices 	<ul style="list-style-type: none"> Optimize portfolio & hedge strategies Assess position & gross margin risk to variability in prices, load, gen, & weather Conduct full risk reporting: including CFaR, VaR, MtM, P&L Manage physical & financials of wholesale & retail portfolios 	<ul style="list-style-type: none"> Optimize capacity expansion planning & resource selection Evaluate reliability of renewables & storage Value sub-hourly dynamics of battery storage & EV planning. Fundamental modeling of transmission, demand & supply 	<ul style="list-style-type: none"> Bankable nodal price forecasts at the 5-minute level for every ISO node in the US Market outlook on direction & dynamics of power ancillary & capacity prices Capacity expansion modeling inclusive of the fundamentals of demand, supply & transmission

Coalition Capabilities:

1. Day-ahead and real-time wholesale market price forecasting & optimization of CPA load and generation bidding (5 minutes → 5 days out)
2. Energy portfolio risk analysis and hedge valuation (0→5-yr horizon)
3. Long-term planning simulations and local project contract valuation (5→30-yr horizon)
4. ISO-NE intelligence & data-driven predictions on how prices & markets could evolve in the New England wholesale market (present day → 30-yrs out)



Energy Modeling, Procurement & Projects

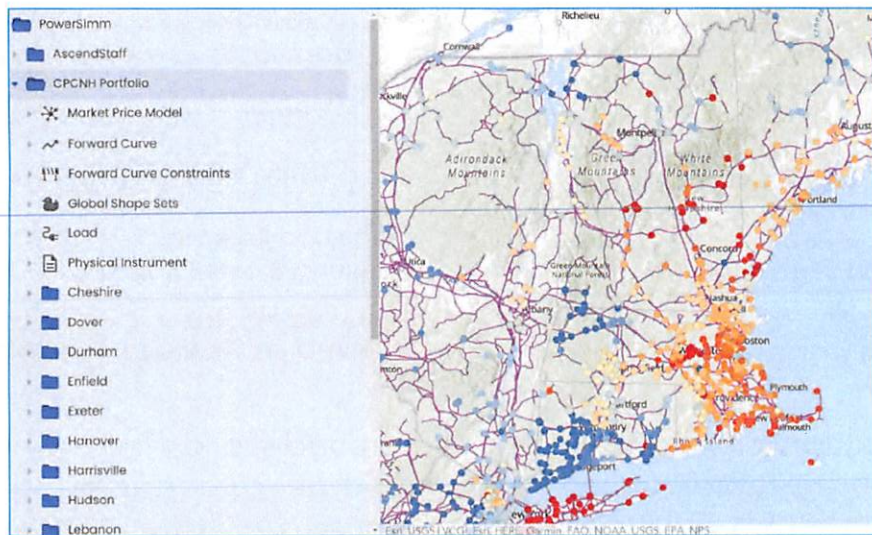
Better understanding risk exposures → better risk management decision-making

Nodal price ingestion and stochastic simulations capture realistic ranges of uncertainty:



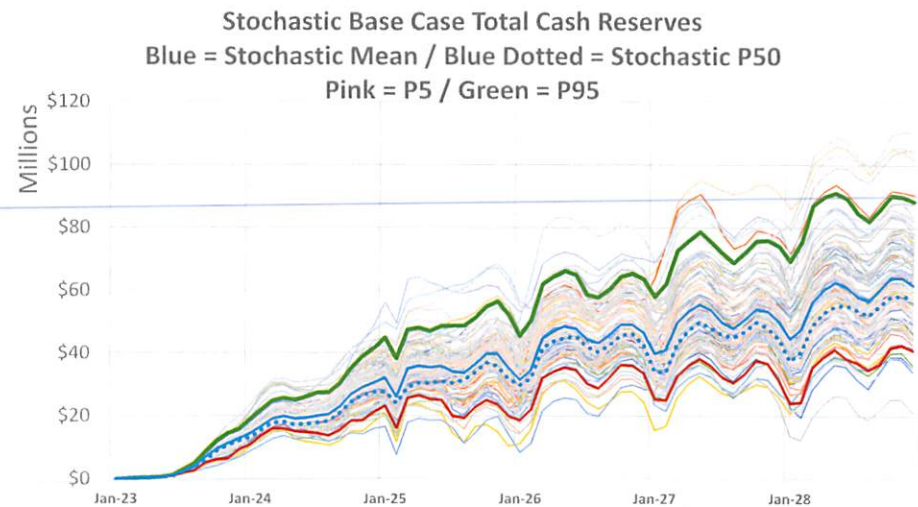
PowerSIMM Portfolio Manager Interface

Actual view of “the Market”



PowerSIMM Portfolio Manager Outputs

CPA Reserves x 100 simulation runs



Ascend has evaluated 500+ project offers since 2018 → 2,500+ MW of renewables and storage procured

Energy Portfolio Risk Management Services

Provides "Software and Services", working with our Board & Risk Management Committee with the option to ramp down paid services over time if the Coalition hires staff trained to assume portfolio & price modeling, hedge execution, and risk management responsibilities.



Optional Pathway to handoff services to Coalition Staff

Ascend's fees decrease if Coalition hires Staff to assume responsibilities:

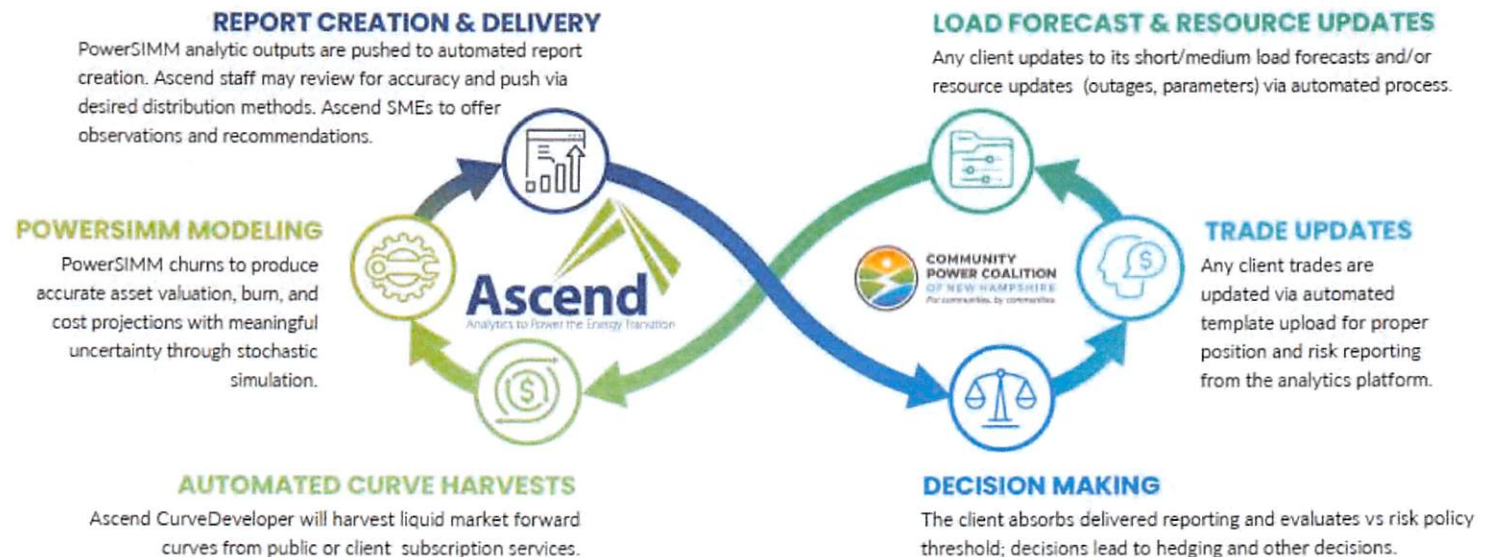
Year 1 100% Ascend team

Year 2 up to 50% Coalition

Year 3 up to 70% transition to Coalition staff experts

Ascend fully supports goal of building staff capacity & self-reliance (and will help train Coalition staff hires in models)

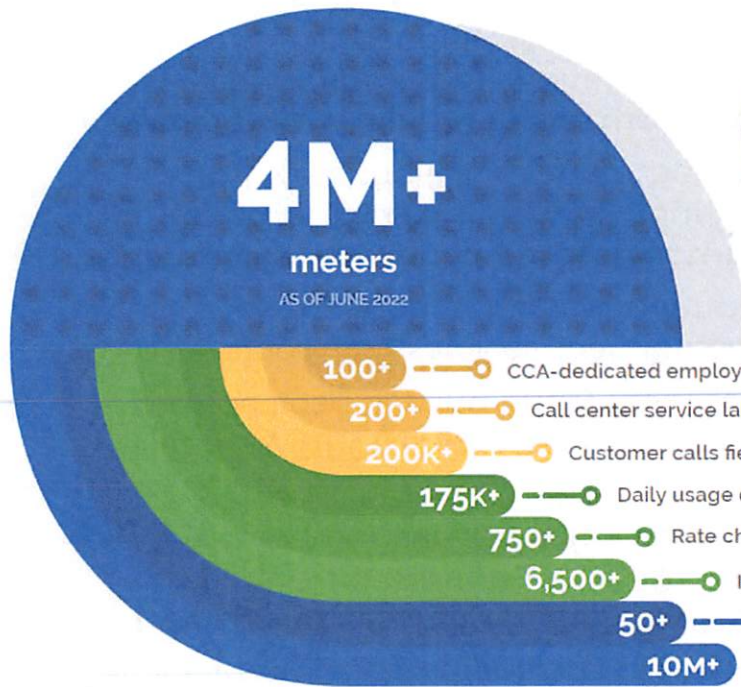
Ascend & Coalition will be continuous monitoring & optimizing the portfolio:



Retail Customer Services Team



Industry leader: launched 20+ CPA Joint Power Agencies (like Coalition) & serves 4+ million customers



Paula White
VP Operations



Drake Welch
SVP of Community Power



Joshua Brock
VP Commercial Operations



Matthew Messina
Director of CCA Client Services



Santiago Chuck
Director of Products and Services



Matthew Leja
Manager of Systems Support

Calpine's team includes significant call center agent capacity and an additional ~20 support staff to manage CPCNH data and billing operations.

LSE & Retail Customer Services



Calpine will serve as Load Serving Entity & enable advanced rates / services for CPA customers

Calpine Energy Solutions is one of the largest electric service providers in the U.S.

- **Helped successfully launch and operate more than 20 CPA Joint Powers Agencies like CPCNH** — currently supporting 4,000,000+ CPA customers with industry-leading expertise in data management, CPA customer service, software development and customization, big data solutions, and energy policy advances!
- Hired by CPCNH directly for Retail Customer Services & load forecasting; later won Ascend's RFP to provide Load Serving Entity (LSE) services for CPCNH to schedule load in the ISO-NE wholesale market

Core services: LSE services; load forecasting; utility data interchange & customer data management; billing & customer engagement; enrollment mailers & processing; and call center services

- **Supports advanced rate structures:** 2- / 3-part time of use; market-based pricing, including pass-through of ISO-NE charges, hourly or monthly caps, floors, collars, and real-time pricing products, Net Energy Metering (NEM) and other on-bill product options for customers.
- **Providing \$750,000 in startup funding** for CPCNH's to cover upfront launch costs & donating 2% of fees to local nonprofits — will also cover first \$250,000 cost of Distributed Energy / efficiency procured on Recurve "DemandFlex Market" Platform (at CPCNH's election)

Value-added services: NEM Independent Monitor (customer-generated RECs); NH-based call agent new hire option; Digital Customer Portal options; technical support for strategic regulatory initiatives & Performance-Based Residential Efficiency and Electrification Programs + **data platform access & local program / project tools (next slide)**

Value-Added Data Services

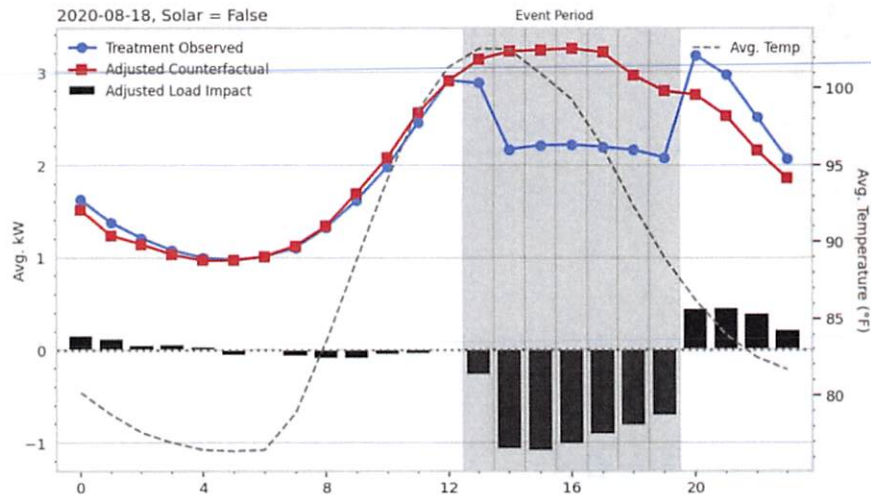


Calpine will help enable Coalition in-house data capabilities & analytics for local programs

Deployment of industry-leading software tools: Recurve Analytics' Planner & "DemandFlex Market"

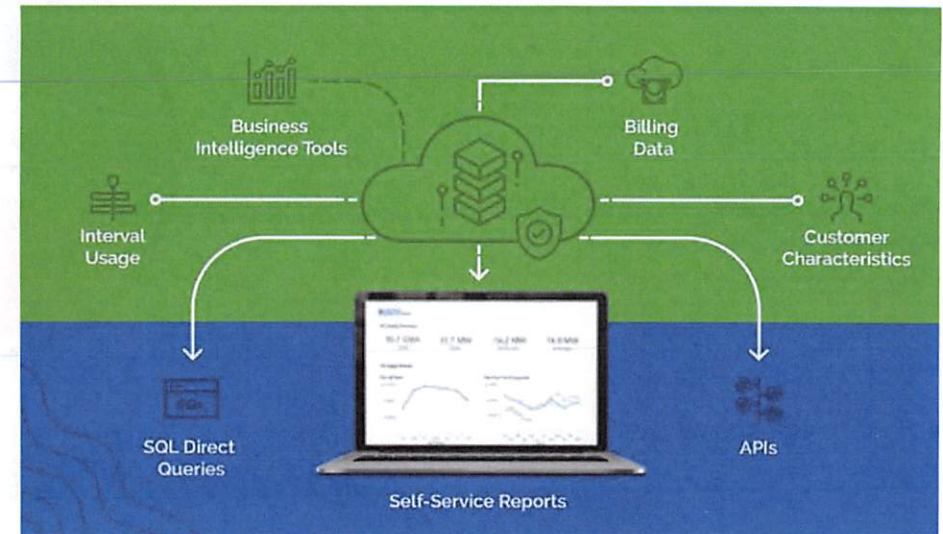
Values actual \$\$\$ impact of efficiency, demand response, and distributed generation based on weather-normalized metered usage.

Used by CPAs to target, plan, and create "virtual power plants" out of customer resources to lower wholesale risk!



Unparalleled Transparency & Access to CPA Data

Direct access to data managed by Calpine on behalf of CPAs + log-ins to Customer Relationship Management platform for Coalition staff (key account managers) + assistance setting up Coalition's in-house data warehouse to ingest & analyze data independently:



FOR COMMUNITIES, BY COMMUNITIES.



**COMMUNITY
POWER COALITION**
OF NEW HAMPSHIRE



Proposed Amendments to ECP EAP 12-29-22 to protect net metering customers and conform with CPCNH policies and Cost Sharing Agreement

EXETER COMMUNITY POWER PROGRAM

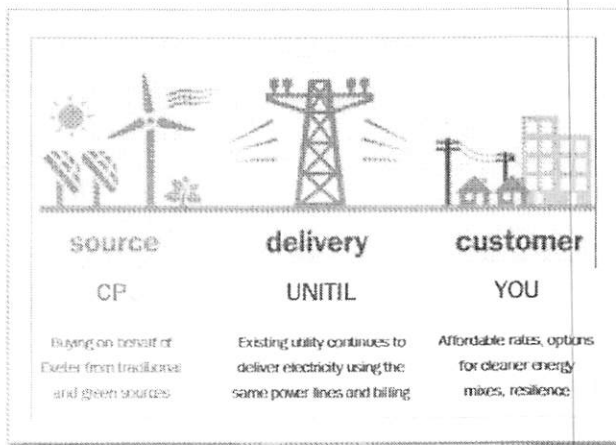


EXETER ELECTRIC AGGREGATION PLAN

December 29, 2021

As Approved by the Exeter voters at Town Meeting on February 5, 2022.

Amended on July 22, 2022 by the Exeter Select Board.



- Operate on a competitive basis, in that customers may choose to switch between Exeter Community Power, service provided by competitive electric power suppliers, and utility-provided default service; and
- Be self-funded through revenues generated by participating customers (the Town will not use taxes to cover program expenses).

4. Program Organization and Administration

Upon approval of this plan by adoption at Town Meeting, Exeter Community Power will be authorized to arrange for the provision of electricity and related services to customers within the Town. As detailed in Section 5, customers currently receiving power through Unitil's default service will be automatically enrolled in Exeter Community Power unless they choose to opt-out, and customers on competitive supply may request to opt-in to the program. The distribution of the purchased electricity will continue to be the responsibility of Unitil and the costs of distribution and related services will be paid to Unitil.

A. Organizational Structure

- **Town Meeting:** In accordance with RSA 53-E:7, the Exeter Town Meeting, as the Legislative Body for the municipality, will, by majority approval of those present and voting, decide whether to adopt the Community Aggregation Plan and thereby authorize the establishment of the Exeter Community Power Program. A Warrant Article pertaining to this question will be prepared by the Select Board to be included in the Town Meeting Warrant for the Exeter Energy Aggregation Plan.
- **Exeter Community Power Aggregation Committee (ECPAC):** Within parameters established by the Select Board, the Aggregation Committee will provide advisory support to the Town as to the ongoing operation of the program, power procurement options, interactions with service providers and overall performance of the program. The Committee may also make recommendations to the Select Board regarding participation in the Community Power Coalition of New Hampshire (CPCNH) and regarding entering into such agreements necessary to implement the program. Additionally, the Select Board may direct the Electric Aggregation Committee to continue to hold meetings for the purpose of providing community input.
- **Select Board:** The Exeter Select Board will have overall responsibility for the Exeter Community Power Program, including oversight and overall governance and will be authorized to contract for the necessary services and power supplies to implement and operate the program, approve Energy Risk Management and Financial Reserves policies, and ~~set customer rates prior to program launch and continue to provide oversight over the program thereafter.~~

After consultation with the Town Manager and Exeter Community Power Aggregation Committee, the Select Board may (1) decide to conduct a competitive solicitation to hire a Community Power Broker / Service Provider, and may also collaborate with other interested municipalities to conduct this solicitation or (2) determine that the public interest is best served by participating fully in the Community Power Coalition of New Hampshire (CPCNH) to provide for the launch and operation of Exeter Community Power.

Exeter Community Power Aggregation Committee

would manage Exeter's power supply in accordance with the aforementioned agreements and policies approved by the Select Board (which would, for example, stipulate the Town's choice of how to balance considerations of cost versus higher renewable power content).

- The Coalition would provide the services and credit support necessary to launch and operate Exeter Community Power (along with the programs of other municipalities across the state) and would provide all-requirements electricity to customers participating in the programs.

- Confidential customer data would be handled in accordance with the Data Security and Privacy Policy.

- Power procurement and energy portfolio risk management, rate setting, and the accrual of financial reserves for the program would be carried out in accordance with the Coalition's Energy Portfolio Risk Management, Retail Rates, and Financial Reserves policies.

- The Coalition would collect revenues from program customers on the Town's behalf and would recover expenses incurred on behalf of Exeter Community Power in accordance with the Cost Sharing Agreement.

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- **The Community Power Coalition of New Hampshire's Board of Directors** governs the power agency to ensure that the power agency provides the services necessary to carry out each of its members stated policy requirements, such as: increased renewable and local power sources, competitive rates, the accrual of financial reserves, and the promulgation of local programs. The Coalition's Board would carry out its responsibilities in accordance with the processes specified in the Coalition's Joint Powers Agreement, including by establishing a number of committees (also composed of Member Representatives) that meet regularly to provide additional oversight over specific areas of focus — such as the Executive Committee, Finance Committee, Governance Committee, Member Operations and Engagement Committee, Regulatory and Legislative Affairs Committee, and Risk Management Committee. For example, the Risk Management Committee (which includes one of Exeter's appointees) has been tasked with managing the competitive solicitation for services and credit support described above.

- **Unitil:** Unitil will continue to own and operate the distribution grid and be responsible for delivering power to all customers within the Town through that system and, in most cases, for billing Exeter Community Power customers for electricity use. As they are now, customers will be charged for utility delivery services at rates set by the Public Utilities Commission.

B. Administration

The administration will be carried out based on the division of responsibilities and tasks as described in the previous section.

C. Methods for Entering into and Terminating Agreements

Exeter Community Power will provide “all-requirements” electricity supply for its customers, inclusive of all of the electrical energy, capacity, reserves, ancillary services, transmission services (unless otherwise provided for by Unitil), transmission and distribution losses, congestion management, and other such services or products necessary to provide firm power supply to participants and meet the requirements of New Hampshire’s Renewable Portfolio Standard.

~~Electricity supply contracts will be executed or guaranteed by investment grade entities, and suppliers will be required to use proper standards of management and operations, maintain sufficient insurance and meet appropriate performance requirements.~~

If a single supplier is relied upon to provide all-requirements electricity on behalf of Exeter Community Power, then (1) the supply contract will be executed or guaranteed by entities that possess at least a BBB- or equivalent investment-grade rating issued by a nationally recognized statistical rating organization (NRSRO), and (2) the supplier will be required to use proper standards of management and operations, maintain sufficient insurance, and meet appropriate performance requirements for the duration of the supply contract. Alternatively, if a portfolio of contracts with multiple entities is structured to diversify counterparty credit risk exposure, and actively managed to provide for all-requirements electricity on behalf of Exeter Community Power, then counterparty credit requirements and monitoring, hedging transaction authorities, residual ISO-NE market exposure limits, and reporting requirements will be carried out in accordance with Energy Portfolio Risk Management, Rates, and Financial Reserves policies that would be established prior to commencing procurement and implementing the program.

Additionally, RSA 53-E provides Community Power programs with authorities pertaining to meter ownership, meter reading, billing, and other related services. These authorities provide Exeter Community Power with the practical ability to help customers adopt and use innovative technologies (for example, building energy management, smart thermostats, backup battery storage systems, controllable electric vehicle chargers, etc.) in ways that save money, manage load, enhance grid resiliency and reduce the reliance on fossil fuels in our power supply.

While a broad range of innovative services are possible through community power, the implementation of these features and services will take some time to develop. Time is needed both to build the capacity to add these services but also to allow the Public Utilities Commission to adopt enabling rules and coordination with Unitil to adapt existing meter and billing system processes. Refer to section 7-A below for Exeter Community Power’s near-term goals for its startup phase.

Additional information on how Exeter Community Power will implement Load Serving Entity (LSE) services is found in [Appendix B, How Load Serving Entity Services will be Implemented](#).

B. Costs, Funding and Rate Setting

All costs of the Exeter Community Power Program will be recovered in the rates and charges paid by participating customers, under the terms of either the CPCNH Member Cost Sharing Agreement or the Electric Service Agreement negotiated by a third party community power broker / service provider with a Competitive Electric Power Supplier (CEPS).

Exeter Community Power Aggregation Committee

Any surplus generation produced by these systems flows back into the distribution grid and offsets the electricity that would otherwise have to be purchased from the regional wholesale market to serve other customers.

Currently, customer-generators are charged their full retail rate for electricity supplied by Unitil and receive credits for electricity they export to the grid based on Unitil's Net Energy Metering (NEM) tariffs.

Exeter Community Power, as governed by applicable PUC rules and guidance, intends to provide rates and terms that compensate participating customer-generators for the electricity supply component of their net metered surplus generation.

Customer-generators will continue to receive any non-supply related components (e.g., transmission and distribution credits) directly from Unitil, as specified under the terms of their applicable net energy metering tariff.

Certain aspects of administering net energy metering will require coordination between Unitil and Exeter Community Power. The enabling services and strategies that Exeter Community Power may pursue, in order to benefit and encourage customers to adopt distributed generation, include but are not limited to:

- Dual-billing customer-generators separately for supply services;
- Offering time-varying rates and alternative credit mechanisms to compensate customers for surplus generation;
- Streamlining the establishment of new Group Net Metering and Low-Moderate Income Solar Project groups;
- Facilitating interval meter and Renewable Energy Certificate (REC) meter installations for customer-generators; and
- Engaging at the Legislature and Public Utilities Commission to advocate for upgrades and reforms to metering and billing infrastructure and business processes to enable Net Energy Metering and other innovative services to benefit customer-generators.

If the Unitil has not fully implemented Public Utilities Commission rules and procedures governing Community Power Aggregation service, certain groups of customers on default service provided by the Unitil may need to be offered service on an opt-in basis, and/or offered service on an opt-out basis at a future date. For example, if Unitil is unable to reliably provide Exeter Community Power with the data on customer-generators necessary to offer Net Energy Metering (NEM) rates and terms, then Exeter Community Power may initially choose to not enroll customer-generators on an opt-out basis, as doing so could risk negatively impacting NEM customer billing and crediting procedures.

Exeter Community Power's exact terms, conditions, and rates for compensating and crediting different types of Net Energy Metering customer generators in Exeter are not established at this time and will be set at duly noticed public meetings and fully disclosed to all prospective Net Energy Metering customers through the program's enrollment and rate setting notification processes as outlined in Sections 5 and 6.

expenses, will be factored into the customer rates adopted by the Select Board and be recovered from the revenues received from participating customers after the launch of Exeter Community Power.

Similar solicitations and at-risk, performance-based contract structures have been used to successfully launch and operate new joint powers agencies in other Community Power markets.

Exeter's representatives on the Coalition's Board of Directors are participating in the solicitation of services, agency startup activities and the development of a cost-sharing agreement with other founding members.

The Coalition's Joint Powers Agreement provides certain requirements regarding how costs will be tracked and shared across participating Community Power programs, which will guide the development of the Coalition cost-sharing agreement:

- Costs will be tracked in three distinct categories: direct project costs, member services, and general and administrative costs (which are overhead costs that are not associated with any specific project or member service);
- Member cost-sharing agreements will be the same in all material respects: general and administrative costs will be allocated based on each Community Power program's share of total electricity usage each year, while each member will choose and separately pay for the costs of specific services and projects (under terms that reflect a fair allocation across all the members that chose the same services and projects); and
- The debts, liabilities and obligations of the Coalition, and of other participating Community Power programs, will be non-recourse to Exeter (unless expressly agreed to by the Select Board under Exeter's Cost Sharing Agreement or a Project Contract).

The Coalition intends to contract for all the services required to launch and operate member Community Power programs, which is expected to enable access to advanced services and expertise at least cost for Exeter Community Power. However, note that:

- The Town will be under no obligation to rely on the services provided through the Coalition until the Select Board executes the Coalition's cost-sharing agreement and chooses which services will be provided through the Coalition.
- At that time, the Select Board may decide to rely on the Coalition for all or a subset of the services required to launch and operate Exeter Community Power. Additionally, if the Select Board decides to rely on the Coalition to provide all-requirements electricity supply to Exeter Community Power's customers, the Select Board will also review and adopt- Energy Portfolio Risk Management, Retail Rates, and Financial Reserves policies provided by the Coalition. The program's power procurement will be governed by these ~~is~~ agreement policies, such that the Coalition will, for example, procure power with the renewable content specified by the Town and balance cost objectives to meet the program's rate-setting goals.
- Alternatively, the Select Board could decide to withdraw from the Coalition entirely, prior to the point at which power procurement is authorized on behalf of Exeter Community Power ~~executing the cost sharing agreement~~, and launch Exeter Community Power independently without any cost or continuing obligations to the Coalition.
- Lastly, after Exeter Community Power launches, the Town could still decide to procure certain services independently or to withdraw from the Coalition at a future date, subject to the terms, conditions and any continuing obligations specified in the cost-sharing agreement approved by the Select Board.

Decisions made by the Select Board regarding how to best implement and operate Exeter Community Power, including the execution of the Coalition cost-sharing agreement and selection of services provided through the Coalition, will be made at duly noticed public meetings.

Conservation Commission Presentation – Town Conservation Land



TOWN OF EXETER

Planning and Building Department

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

Date: January 4, 2023
To: Russ Dean and Exeter Select Board Members
From: Kristen Murphy, Conservation & Sustainability Planner
Re: Conservation Fund CIP Request

The Conservation Commission requests and opportunity to provide a presentation during the January 9th Select Board meeting, relevant to their 2023 CIP request for a \$50,000 contribution to the Conservation Fund in support of land conservation efforts.

Based upon questions posed in the budget subcommittee meetings, they feel there would be value in providing additional details on how conservation priorities are identified and information on where we are in terms of achieving those priorities.

Please find attached, a one-page overview to supplement their presentation.

Thank You.

enc (1)

Conservation Planning

HOW ARE PRIORITY AREAS DETERMINED?

2021 NH Coastal Water Conservation Plan

- Guided by Regional Plan
- Updated Regularly
- Informed by Latest Data & Science
- Acquisition Requires Willing Landowner or Development Impact Mitigation

WHAT DATA INFORMS PRIORITIES: Conservation Focus Areas (CFAs) & Connecting Landscapes

Wildlife & Habitat

- Prioritize Rare Species/Habitat
- Foster Diversity
- Target Long Term Viability

Water Resources

- Pollutant Removal
- Groundwater Protection
- Surface Water Protection

Climate Adaptation

- Resilient Tidal Marshes
- Flood Storage
- Flood Protection & Risk Mitigation

Additional Local Priorities

- Access to Open Space
- Passive Recreation
- Preservation of Large Tracts

HOW ARE WE DOING?

Overall: By Acres

- 4,167 ac in Conservation
- 32.5% of Land Area

Overall – By Priority Areas

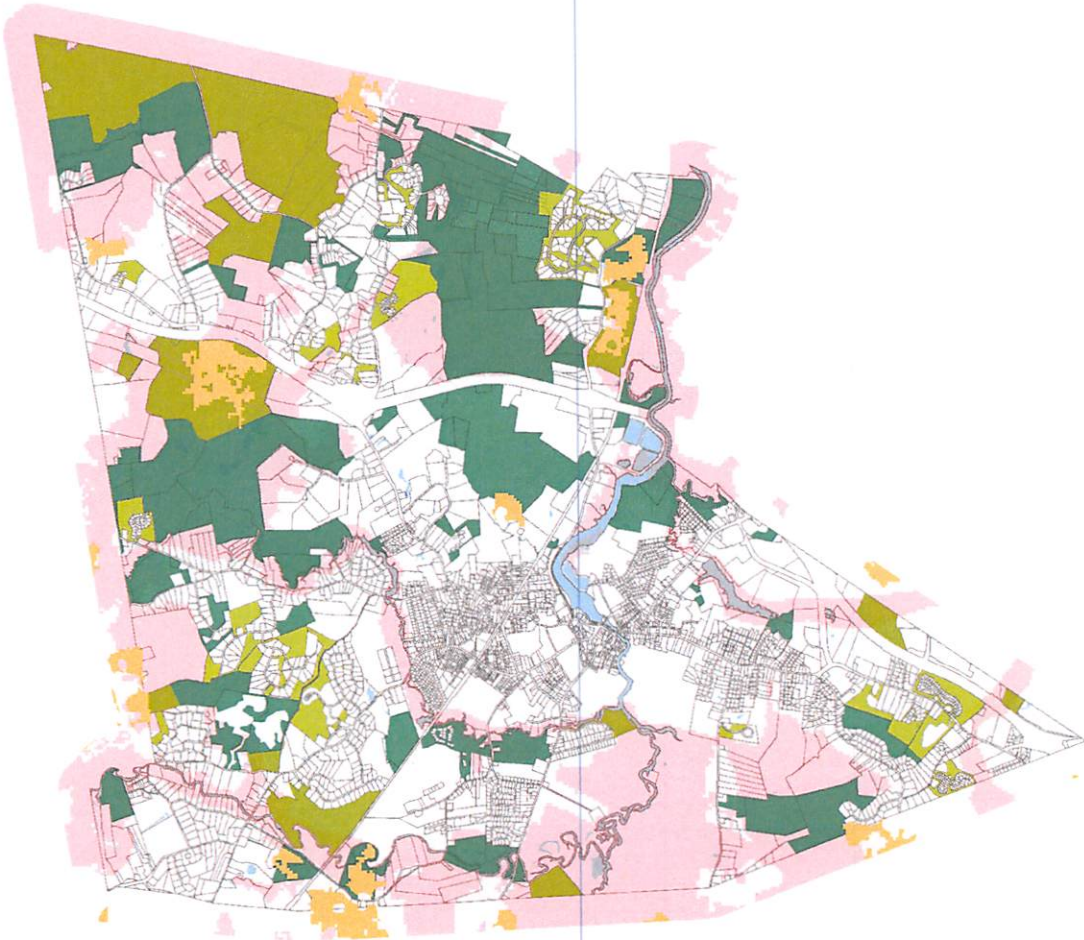
(CFA = Conservation Focus Areas)

- Total CFA in Exeter = 5,753 ac.
- Acres CFA Protected = 2,737 ac.
- Percent of CFA Protected = 48%

IT PAYS TO PROTECT OPEN SPACE

For Every \$1 Invested, Provides \$11 in Return (2014 Trust for Public Land, NH-ME)

- Exeter's Master Plan: Forests and Open Spaces are Some of Our Most important Economic, Environmental & Social Assets
- Higher Property Values
- Attractive to Live, Work, Play
- Access to Physical/Emotional Health Benefits of Nature
- Renewable Resource Based Income Source
- Carbon Sequestration
- Infrastructure Savings (Avoidance & Impact Offset)



2021 Coastal Conservation Focus Areas

Legend

-  Town Fee Owned and Easements
-  Land Trust
-  State Conservation Land
-  Private Open Space (HOA)
-  Coastal Conservation Focus Areas 2021
-  Coastal Priority Agricultural Resources 2021

0 0.25 0.5 1 1.5 2 Miles



Black Heritage Park Update – Renay Allen

FY23 Bonds, Budget & Warrant Articles

EXETER TOWN WARRANT – 2023

To the inhabitants of the Town of Exeter, in the County of Rockingham, in the said State, qualified to vote in Town affairs:

First Session

You are hereby notified that the first session (the Deliberative Session) of the Annual Town Meeting will be held on Saturday, February 4th, 2023 beginning at 9:00 a.m. at the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive. The first session will consist of explanation, discussion and debate of each of the following warrant articles, and will also afford voters who are present the opportunity to propose, debate and adopt amendments to warrant articles, except those articles in which wording is prescribed by state law.

Second Session

The second session of the annual town meeting, to elect town officers by official ballot and to vote on all warrant articles as they may have been amended at the first session, will be held on Tuesday, March 14th, 2023 at the Talbot Gymnasium at the Tuck Learning Center, 30 Linden Street. Polls for voting by official ballot will open at 7:00 a.m. and close at 8:00 p.m.

Article 1

To choose the following: 2 Select Board for a 3-year term; 3 Trustees of the Library for a 3-year term; 1 Trustee of Swasey Parkway for a 3-year term; 1 Trustee of Trust Funds for a 3-year term; 1 Trustee of the Robinson Fund for a 7-year term.

Article 2 Zoning Amendment #1: Are you in favor of the adoption of an Amendment to the Town of Exeter’s Zoning Ordinance to...as follows:

The Planning Board recommends this article _____.

Article - Bond Article #1: Police Station and Fire Substation (\$16,300,000)

To see if the Town will vote to raise and appropriate the sum of sixteen million three hundred thousand and zero dollars (\$16,300,000) for the purpose of design, engineering and “net zero” construction of a new police station and fire substation on Continental Drive, and to authorize the issuance of not more than \$16,300,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project. Bond payments would begin approximately one year after issuance. Debt service to be paid from the general fund.

(3/5 ballot vote required for approval.) _____ by the Select Board _____.

Article – Bond Article #2: Westside Drive Area Reconstruction (\$6,020,000)

To see if the Town will vote to raise and appropriate the sum of six million twenty thousand and zero dollars (\$6,020,000) for the purpose of construction of water, sewer and drainage improvements in the Westside Drive area, and to authorize the issuance of not more than \$6,020,000 of bonds or notes in

accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project. The Town will receive a \$740,000 grant to offset the cost of this project. Debt service will be paid from the general fund, water fund, and sewer fund. (Estimated Tax Impact: assuming X year bond at 4.00% interest: XX/1,000, \$.XX/100,000 of assessed property value). Bond payments would begin approximately one year after issuance.

(3/5 ballot vote required for approval.) _____ by the Select Board ____.

Article – Bond Article #3: Intersection Improvements (\$798,000)

To see if the Town will vote to raise and appropriate the sum of seven hundred ninety eight thousand and zero dollars (\$798,000) for the purpose of making intersection improvements to the Pine Street, Linden Street, and Front Street intersection, and the Railroad Avenue, Winter Street and Columbus Street intersection, and to authorize the issuance of not more than \$798,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project. Debt service will be paid from the general fund. (Estimated Tax Impact: assuming 10 year bond at 4.00% interest: .050/1,000, \$5.00/100,000 of assessed property value). Bond payments would begin approximately one year after issuance.

(3/5 ballot vote required for approval.) _____ by the Select Board ____.

Article – Bond Article #4: Solar Array Landfill Property (\$1,452,990)

To see if the Town will vote to raise and appropriate the sum of one million four hundred fifty two thousand nine hundred and ninety dollars (\$1,452,990) to be added to Article 4 of the 2021 Town Meeting, for the purpose of constructing a solar array on Town owned land described as Map 98 Lot 3, and Tax Map 100 Lot 4, and authorize the issuance of not more than \$1,452,990 of bonds or notes to be added to \$3,617,629 in bonding authority approved by Article 4 of the 2021 Town Meeting, all in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project. Debt service will be paid by the revenue generated by selling the power and Renewable Energy Certificates and the proceeds from the 30% Solar Investment Tax Credit. (Estimated Tax Impact: none, assuming revenues and assuming a 20 year bond at XX% interest). Bond payments would begin approximately one year after issuance.

(3/5 ballot vote required for approval.) _____ by the Select Board ____.

Article – Bond Article #5: Groundwater Source Development (\$500,000)

To see if the Town will vote to raise and appropriate the sum of five hundred thousand dollars (\$500,000) for the purpose of continuing efforts to develop groundwater sources in the town, and to authorize the issuance of not more than \$500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or

notes and to determine the rate of interest thereon; and further to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project. Debt service to be paid from the Water Fund.

(3/5 ballot vote required for approval.) _____ by the Select Board _____.

Article – Bond Article #6: Court Street Sewer Pump Station Equipment Replacement (\$400,000)

To see if the Town will vote to raise and appropriate the sum of four hundred thousand dollars (\$400,000) for the purpose of replacing aged equipment at the Court Street sewer pump station, and to authorize the issuance of not more than \$400,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project. Debt service to be paid from the Sewer Fund.

(3/5 ballot vote required for approval.) _____ by the Select Board _____.

Article – Choose Town Officers

To choose all other necessary Town Officers, Auditors or Committees for the ensuing year.

Article – 2023 Operating Budget

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$_____. Should this article be defeated, the default budget shall be \$_____, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Estimated Tax Impact: .XX/1,000 assessed property value, \$XX/100,000 assessed property value).

(Majority vote required) _____ by the Select Board _____.

Article – 2023 Water Fund Budget

Shall the Town of Exeter raise and appropriate as a water operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$_____. Should this article be defeated, the water default budget shall be \$_____, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required) _____ by the Select Board _____.

Article – 2023 Sewer Fund Budget

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling

\$ _____. Should this article be defeated, the default budget shall be \$ _____, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required) _____ by the Select Board _____.

Article – Vactor Truck Replacement (\$548,369)

To see if the Town will vote to authorize the Select Board to enter into a 7-year lease/purchase agreement for \$548,369 for the purpose of lease/purchasing a replacement for a vactor truck in the Public Works Sewer Department, and to raise and appropriate the sum of one hundred thousand two hundred seventy three dollars (\$100,273), which represents the first of 7 annual payments (a total of \$636,108) for this purpose. This lease/purchase will contain an escape (non-appropriation) clause. This sum to come from sewer funds.

(Majority vote required) _____ by the Select Board _____.

Article – Sewer Capacity Rehabilitation (\$380,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of three hundred eighty thousand dollars (\$380,000), for the purpose of engineering services related to sewer capacity rehabilitation. This sum to come from sewer funds.

(Majority vote required) _____ by the Select Board _____.

Article – Linden Street Bridge Rehabilitation (\$295,000)

To see if the Town will vote to raise and appropriate the sum of two-hundred ninety five thousand dollars (\$295,000) for the purpose of making repairs and rehabilitation of the Linden Street bridge. This sum to come from taxation. (Estimated Tax Impact: .132/1,000, \$13.17/100,000 assessed property value).

(Majority vote required) _____ by the Select Board _____.

Article – Sidewalk Tractor #57 Replacement (\$177,705)

To see if the Town will vote to authorize the Select Board to enter into a 5-year lease/purchase agreement for \$177,705 for the purpose of lease/purchasing a replacement for a sidewalk tractor in the Public Works Department, and to raise and appropriate the sum of forty thousand two hundred eighty six dollars (\$40,286), which represents the first of 5 annual payments (a total of \$191,939) for this purpose. This lease/purchase will contain an escape (non-appropriation) clause. This sum to come from general taxation. (Estimated Tax Impact: .02/1,000, \$1.85/100,000 assessed property value).

(Majority vote required) _____ by the Select Board _____.

Article – Appropriate to Capital Reserve Fund – Parks Improvements (\$100,000)

To see if the Town will vote to raise and appropriate the sum of one-hundred thousand dollars (\$100,000) to be added to the Parks Improvement Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article – Appropriate to Sick Leave Trust Fund (\$100,000)

To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the Sick Leave Expendable Trust Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article – Highway Truck Replacement (\$53,558)

To see if the Town will raise and appropriate, through special warrant article, the sum of fifty three thousand five hundred and fifty eight dollars (\$53,558), for the purpose of purchasing a replacement for Highway Truck #5, purchased in 2011. This replacement is for an existing ½ ton truck to a 1/2 ton F150 4X4 with a plow package. This vehicle is primarily used for everyday activities, and one of the departments on call trucks. It is used with vehicle-mounted arrow board during traffic control operations. It is also used to transport manually operated snow blowers to clear cross walks, building approaches, ramps, train station, and Lincoln Street. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article – Public Works Facility Garage (\$50,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of fifty thousand dollars (\$50,000), for the purpose of design work on a new garage at the Public Works Complex on Newfields Road. This sum to come from unassigned fund balance \$25,000, water funds \$12,500, and sewer funds \$12,500). (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article – Downtown Parking, Pedestrian, and Traffic Analysis (\$50,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of fifty-thousand dollars (\$50,000), for the purpose of conducting a traffic and parking, traffic and pedestrian analysis in the downtown area to include a portion of Front Street, Water Street, String Bridge, Franklin Street, Bow Street, Chestnut Street, Center Street, and other streets in the general downtown area. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article – Conservation Fund (\$50,000)

To see if the Town will raise and appropriate, through special warrant article, the sum of fifty thousand dollars (\$50,000), to the Conservation Fund established pursuant to RSA 36-A:5. These funds will be used for purposes consistent with the Conservation Fund including the purchase of interests in real property to be held for conservation purposes. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article – Fire Inspector Vehicle (\$49,313)

To see if the Town will raise and appropriate, through special warrant article, the sum of forty nine thousand three hundred and thirteen dollars (\$49,313), for the purpose of purchasing and equipping a replacement for Fire Department Inspector vehicle. This purchase would replace a 2012 Jeep Patriot with a hybrid Ford Explorer. The vehicle will be used for incident command. This sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article – Appropriate to Non-Capital Reserve Fund – Snow and Ice Deficit (\$50,000)

To see if the Town will vote to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article -- ADA CRF and Study (\$25,000)

To see if the Town will vote to establish a non capital reserve fund under RSA 35:1-c for the purpose of implementing the Town’s ADA Transition Plan under the jurisdiction of the Code Enforcement Officer, and to raise and appropriate the sum of twenty five-thousand dollars (\$25,000) to be placed in this fund and further the Select Board shall be named agents of the fund and be authorized to make expenditures from the fund. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article – Appropriate to Trust Fund – Swasey Parkway (\$ _____)

To see if the Town will vote to raise and appropriate the sum of ____ thousand ____ hundred and _____ dollars (\$_____) to be added to the Swasey Parkway Trust Fund previously established. This sum to come from unassigned fund balance. This amount is equivalent to the amount of permit fees collected during the prior year for use of the Swasey Parkway. (Estimated Tax Impact: None. No amount to be raised by taxation).

(Majority vote required) _____ by the Select Board _____.

Article – Treasurer Appointment

To see if the town will vote to change the office of Town Treasurer from an elected position to an appointed position in accordance with RSA 41:26-e. Such appointment shall be made in accordance with RSA 669:17-d upon recommendation of the Town Manager with approval of the Select Board. Such appointment shall be made in writing and shall include the compensation to be paid. If approved, the person holding the elected office shall continue to hold such office until the next annual town election following the vote.

(Majority vote required) _____ by the Select Board _____.

Article – CATV Fund Amendment

Shall the Town amend the cable access revolving fund, established pursuant to RSA 31:95-h by Article 37 of the 2010 Town Warrant, as follows: “revenues received from cable franchise fees will be deposited into the fund in an amount determined by the Town Manager or governing body annually, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town’s general fund unreserved fund balance? The Town Treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the Town Manager or governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created.”

(Majority vote required) _____ by the Select Board _____.

Article – Re-establish Veterans Credit

To see if the Town will vote to re-establish the current Veterans Credit at \$500.

Article

To transact any other business that may legally come before this meeting.

Niko Papakonstantis, Chair

Molly Cowan, Vice Chair

Nancy Belanger

Julie D. Gilman, Clerk

Lovey Roundtree Oliff

We certify that on the _____th day of January, 2022, we caused a true copy of the within warrant to be posted at the Exeter Town Hall on Front Street, the Exeter Public Library at Founder’s Park, Exeter High School at 1 Blue Hawk Drive, Talbot Gymnasium at Tuck Learning Campus, 30 Linden Street, and the Town Clerk’s Office, 10 Front Street.

Given under our hands and seal this _____th day of January, 2022.

Niko Papakonstantis, Chair

Molly Cowan, Vice Chair

Nancy Belanger

Julie D. Gilman, Clerk

Lovey Roundtree Oliff



EXETER POLICE DEPARTMENT



Memorandum

January 6, 2023

To: Town Manager Russ Dean

From: Chief Stephan Poulin

Ref: Schreiber News Agency

Now, more than ever, the need for a police agency to be able to connect with its community in a positive manner, is pivotal for both the police and the citizens they serve. Sir Robert Peel's second principle of law enforcement from 1829 holds true to this day: *The ability of the police to perform their duties is dependent upon public approval of police existence, actions, behavior and the ability of the police to secure and maintain public respect.*

In the 21st century, this entails the use of social media platforms and improvised outreach efforts to reach as many of our folks as possible. This includes sharing important information or alerts about safety in addition to opening the proverbial doors to our inner workings and for people getting to see and read about the officers and employees of the agency that serves them.

When taking on the role of Chief in 2019, I noticed that while we had a social media presence prior, it was undoubtedly lacking any intimate or candid connections regarding our folks and the community. Information sharing was limited and I did not want the page to be solely a sounding board of wanted posters or mugshots. I had known Jason Schreiber as a professional contact from his days of reporting for the local papers. He had mentioned the idea of a media relations company and after meeting with him and detailing what this would entail, we started him in October of 2021. The caveat was that we would see how things went for the few months of 2021 and then ask for budget approval for 2022. During the budgeting process for 2022, the Police and Fire Budget Recommendations Subcommittee believed it was a fantastic idea to continue, especially given the current light of law enforcement throughout the nation.

Jason immediately showed his strong work ethic and came up with some ideas on how to better personalize our agency and highlight the things we were doing. He meets with me regularly and we discuss potential items of public interest. He works at my direction and also comes up on his own with possible items that as a civilian himself, would want to read and know about. His experience and reputation as a reporter shown through with his writing ability and his desire to interview both the officers and the civilians within the stories. He goes out of his way to meet civilians for stories, attend swearing in ceremonies, and captures different shifts.

On more than one occasion to date, Jason has responded to the Town to cover breaking stories-often working on a write up while I am occupied at the scene or performing administrative functions. In this fashion, Jason also assists with the writing of press releases. These are more intricate than a social media post and there are legal parameters regarding what can be released and what cannot. Jason understands those requirements and is able to navigate in this realm.

It is important to stress that Jason does not have control over our Facebook page and the posts need to be signed off by myself, or my designee, prior to posting. I have also attached our MOU with Schreiber News Agency which explains this further. This was drafted to cover these parameters and outline the boundaries/scope of work.

In closing, we have heard nothing but positive comments from the public on our profound sharing of information and stories on social media. It appears that other police agencies have begun to subscribe to our model of transparency in this fashion as well. We fell that our agency and our community are better for this endeavor. We at the Exeter Police Department have been very pleased with the work and comradery of Schreiber News Agency, and we will be looking forward to a continued working partnership with Jason.

MEMORANDUM OF UNDERSTANDING

This agreement is dated this 28th day of March 2022 between the Exeter Police Department and the Schreiber News Agency. It is the intention of the Exeter Police Department (EPD) and the Schreiber News Agency to work in a joint cooperative effort to provide a resource for enhanced agency communications transparency along with news and information sharing to the public. Schreiber News Agency is a contracted employee and may also act as a Public Information Officer (PIO) under certain circumstances as determined by the Chief or his/her designee.

Administrative Responsibility

Schreiber News Agency may have the ability to perform various determined functions of social media outreach for EPD (Twitter) and to disseminate press releases as needed upon approval from the Chief or his/her designee. Schreiber News Agency may also act as a liaison for EPD to news media outlets.

Confidentiality

All information that is disclosed by EPD to the Schreiber News Agency, and that is marked "confidential", will be treated as confidential by the receiving party. The receiving party will not disclose to a third party such information, or use such information other than for the purposes for which it was provided, without the consent of the Chief of Police or his/her designee. The foregoing limitations do not apply to the extent such information: (a) is or subsequently becomes publicly available other than through a breach of these limitations; (b) is already known to the receiving party at the time of disclosure; (c) is developed by the receiving party independent of such information; or (d) is rightfully received from a third party without restrictions on disclosure or use. Schreiber News Agency will not issue any public announcements or otherwise share emails or items regarding the existence or content of police information or police communications without the Chiefs or his/her designee's approval.

This Agreement shall continue in effect from the date entered into for a period of one (1) year. Upon the expiration of said period, this Agreement shall be automatically renewed for additional one (1) year term(s) so long as Schreiber News Agency continues to be under contract by EPD.



EXETER FIRE DEPARTMENT

20 COURT STREET • EXETER, NH • 03833-3792 • (603) 773-6131 • FAX 773-6128

www.exeternh.gov

Advanced Life Support / EMS - Fire Suppression - Health Department - Emergency Management

INTEROFFICE MEMORANDUM

TO: RUSS DEAN, TOWN MANAGER
FROM: ERIC WILKING, CHIEF OF DEPARTMENT
SUBJECT: FD SOCIAL MEDIA
DATE: JANUARY 6, 2023
CC SELECTBOARD

Russ,

The fire department has had a social media presence on Facebook and Twitter dating back to Chief Comeau and Office Manager Susan Baillargeon. During those early days many in the office would try to squirrel away a few minutes to post items of interest. Often what we found was our posts were at best weekly, but even more often they were posted only after significant events.

During the budget season in late 2021, we were asked by the BRC if we felt we wanted to include funds for community relations/social media as the PD had. Regretfully we declined, and instead wanted to take a wait and see approach. By June we saw huge successes at the PD, as residents and followers were engaging daily with the police department, and Chief Poulin and his staff could not speak highly enough about their efforts and Jason Schreiber.

July 1st, we entered into a month-to-month agreement, (\$416 monthly) with Schreiber News using \$2,500 in surplus Emergency Management Funds after the spring drill and exercise schedule was finished. Schreiber News has given the FD a platform to reach the community at any time and on a regular basis. Jason has covered many large incidents, including the most recent windstorm, road closures, and power restoration; health department efforts such as the seacoast well water testing initiative; our ongoing training efforts; as well as highlighted significant purchases of equipment to show our residents how their tax monies are spent and put to good use. But I believe the most important posts are the stories and profiles that put a human face to the department. Residents of Exeter and beyond have not only heard of the incidents we respond to, but have engaged with our employees and responded to posts of public interest, such as Operation Warm to provide coats to children in need, the toy drive, and helping to decorate our beautiful downtown for the holiday season.

Let's talk some numbers...

Early in 2022 when we were creating our own posts with no real regularity, the FD Facebook page had approximately 2,200 followers. By September we had increased Facebook followers to 2,622 and had picked up an additional 200 users on Twitter. By the end of 2022, the FD page had 2,750 followers on Facebook, an increase of nearly 25% in the first 6 months of using Schreiber News. Over the last 28 days the FD page has reached nearly 19,000 people with 8,000 engaging through reactions, comments, and shares. These efforts allow our followers to better understand what the fire department, ambulance, emergency management, and health department does and who we are.

During a recent conversation with Abbi Matheson, a Senior Digital Producer for the Boston Globe, below is her bio link: <https://www.bostonglobe.com/about/staff-list/staff/abbi-matheson/>

We discussed Jason Schreiber and his services. She believes the question we should be asking is how many hours does he spend doing the work? Hourly pay for this kind of position in the industry is \$25 to \$30 an hour, and the employee would be afforded benefits. Given Jason's his level of experience he would be at the high end of that scale, and just a reminder he is a contractor and does not receive benefits from the town. Many public relations firms, such as John Guilfoil - jgpr.net, work with municipalities for \$100 or more an hour with monthly retainer fees as well. I know one PR firm was charging a FD in Massachusetts \$400 per press release.

\$416 monthly for the fire department translates into approximately 14 hours each month or 3 hours weekly. Jason has been engaged with the fire department, gathered information from our shift commanders about calls we have responded to, interviewed employees for profiles, photographed incidents and training evolutions, uploaded significant incidents to local media and national news outlets for far more than 3 hours weekly. This is just the time we see him, and does not even begin to capture the time necessary to write a post, proof the post for accuracy, and sent it to the appropriate department head for approval before posting.

I strongly support the continued fire department partnership with Schreiber News in 2023, and ask the select board to reconsider the BRC recommendation to reduce our initial \$5,000 request to \$2,500. I believe given successes to date, and the shrinking presence of community newspapers and other outlets over the past several years, has required us to develop consistent communications with the community we serve using social media, our website, newsletters, etc. and is worthy of the requested \$5,000 in annual funding.

I look forward to the conversation and answering any additional questions you may have.
Eric

Jan. 4, 2023

To Town Manager Russ Dean and members of the Select Board:

I'm writing in response to the discussion and questions that were raised during the Select Board meeting held on Tuesday, Jan. 3.

I would like to begin by thanking the town for giving me the opportunity to provide my contracted media services to the police and fire departments. It's been a pleasure working with members of both departments and I hope to continue the relationship we've been building since Chief Poulin first brought me on board to boost the police department's social media presence and assist with press release writing in October 2021.

While I feel I've established myself pretty well at both departments, the idea of contracting social media/press services for the town is a new concept and I realize there will be questions. After listening to this week's board discussion, I felt it was important to clarify a few comments that were made and explain a little bit more about the work I've been doing and what it entails.

Some comments implied that if my role were expanded to include other town departments, the cost would be \$18,000 a year for 2 to 3 posts a week. That is not accurate. I've been writing 2 to 3 posts a week for the Police Department (sometimes more) and another 2 to 3 posts weekly for the Fire Department. This proposal to add more town departments would mean an additional 2 to 3 posts per week. If the \$8,000/year figure I proposed to take on other departments in addition to the \$5,000/year for police and \$5,000/year for fire were approved, that would mean \$18,000 a year would give the town a total of 6 to 9 posts a week (police, fire and other town departments).

Breaking that down further, the cost for my professional writing and photography services for all departments would be \$346 a week.

WHAT ARE THE POSTS & WHY ARE THEY DIFFERENT?

I like to refer to the posts as "social media stories" because that's a more accurate description. They are much more than your typical quick hit social posts as they are more informative, involve storytelling, and often resemble an actual news story. I spent 27 years working as a newspaper reporter and editor here in New Hampshire and have approached these posts in the same way that I approached news stories. Because of that approach, many of the posts have been picked up by The Exeter News-Letter and other publications and printed verbatim (sometimes on the front page) because they are written like a news story with quotes and accompanied by photos.

If you haven't been following the social media channels for the police and fire departments, I strongly encourage you to do so. You can visit the police department's Facebook page and simply scroll back to October of 2021 to see all of the work I've done, although it doesn't reflect the time that has been invested in gathering information, interviewing, fact checking, photographing, etc., which can take hours depending on the post.

Since I didn't begin my work for the fire department until June of 2022, you would have to scroll back to that point to get a sense of my work there. Keep in mind that in addition to the social posts, I have also produced regular press releases for the police department and have assisted the chief and deputy by fielding questions from reporters about an incident or other police-related matter. As part of my contract, I have also offered to make myself available to assist with media during a major incident.

In reviewing my posts, you will see that I've covered a variety of topics. Some examples of my work for the police department have included posts about police activity, new hires, promotions, retirements, active shooter training exercises, new equipment, public safety initiatives, presentations to local organizations, call volume trends, interactions with community members, and much more. When Chief Poulin and Deputy Chief McCain visited RiverWoods to offer a closer look at the work they do and to answer questions, I was there to cover it much like the night I attended an informational session on scams at the library hosted by Exeter Police and members of the Attorney General's Office.

When the injured harbor seal appeared along Swasey Parkway recently, my posts included an interview with the rescue team from the Seacoast Science Center's Marine Mammal Rescue to give our followers a better sense of the seal's health and recovery. The seal's presence generated significant public interest and prompted numerous calls to police dispatch.

On Thanksgiving Day I spent my morning at the fire department grabbing photos and writing a post about those who were working to keep the town safe while preparing their own turkey dinner in the firehouse kitchen, and then met up with police officers in Swasey Parkway for a post about their work on the holiday.

During the week of Christmas, I wrote a post about Detective Bruce Page's efforts to connect with local community members and we featured an interview with a resident who built an impressive Christmas village set up in his apartment. The post was very well received and was even picked up and included in a newscast on WMUR. That was not the first time that WMUR has used our posts. Press releases on criminal activity almost always make the TV news, but other "soft news" posts have been featured as well, including the time officers captured runaway goats on Portsmouth Avenue and we included interviews with the officers. Fire department posts

like one with photos of firefighters helping to place large inflatable ducks in the Squamscott River in the days before the benefit duck race have also been included on WMUR.

Just today I covered an incident involving a pickup truck that crashed into five vehicles at the Volvo dealership. I worked quickly to get information and several photos posted and an hour later WMUR picked up the post and included it in an early evening newscast.

On the fire side, I've written posts about calls of interest, including fires, accidents, and storms like the recent windstorm, training exercises, new equipment, important public safety messages, etc. In recent months I've written lengthy profiles on members of the department to give the community a chance to learn more about the men and women who answer the call. The profiles have been very popular and getting thousands of views. In fact, Assistant Chief Pizon recently told me that through the profiles he's actually learned some things about members of the department that he never knew before.

THE NEED FOR A COMMUNICATIONS PLAN

In many ways, the shrinking presence of community newspapers over the past several years requires that towns develop a consistent communications strategy to ensure that their message is reaching the community members they serve. As local, regional and national news organizations cut staff, having a web and social media presence has become even more critical to get the word out about a department's work and its people. Providing regular content not only allows the department to reach out to the public, but it also helps fill the news holes left by a dwindling local news staff.

But while social media is vital, it also requires time and effort. Maintaining a regular presence on social media is difficult when relying solely on staff who are busy with other responsibilities. I believe that having a professional with writing and reporting skills assigned to the role is more effective because the person is better able to coordinate regular content with appropriate staff and generate ideas for posts that staff may not have considered.

While the content I've been providing has been used primarily on social media, much of it could also be used in other formats as well, including the town's website, newsletters, etc. The town could easily find other ways to make use of my work to reach more people beyond social media.

WHERE DO I WORK?

During this week's Select Board meeting, questions were also raised about where I perform my work. I can tell you that most of my information gathering is done at the safety complex or other places in town where I may be covering something for either department. Sometimes I'm meeting officers in the field or joining firefighters on calls or sites where training exercises are taking place. Rarely is my work done while sitting at home talking on the phone. If you ask

Chief Poulin and Chief Wilking about my presence in town, they will tell you that it is constant. I make weekly appearances to poke around for ideas for posts or to cover something. In many ways I'm still a pesky reporter looking for stories, but that's how we're able to maintain a constant flow of content.

I also want to be clear that all posts are reviewed and approved by either Chief Poulin or Deputy Chief McCain on the police side and Chief Wilking, Assistant Chief Pizon, Deputy Chief Matheson or Deputy Chief Fritz on the fire side.

SOCIAL MEDIA BY THE NUMBERS

In terms of numbers, the Police Department currently has about 7,700 followers on Facebook, which is up from 6,100 when I began. Twitter is up by about 190. Additional stats on the Police Department's Facebook page would have to come from Chief Poulin as I don't have access to the page and Facebook Insights. However, I do know that based on the number of reactions (likes, hearts, etc) alone, a post on June 1, 2022 about Officer Robicheau reflecting on being the first Exeter motor officer was the most popular with 1.3K. Surprisingly, one of our recent Elf on the Shelf posts showing Marv with a screwdriver next to a fire truck tire was the second most popular with 1.1K reactions. The popularity of the Elf series among our followers tells us that having a little sense of humor every now and then is appreciated as it shows the lighter side of our public safety agencies.

The Fire Department's Facebook page has picked up approximately 530 new followers since I started in June and now stands at 2,750. The department's Twitter account has picked up more than 200 new followers. Over the last 28 days, the Fire Department's posts have reached nearly 19,000 people with 8,000 people engaging through reactions, comments, shares or clicks.

It's important to point out that while a post may have 100 likes, that doesn't mean that it only reached 100 people. Facebook stats show that the reach is much greater. For example, a post about fire crews responding to a dump truck rollover that took down wires in July reached more than 15,000 people on the fire department's page alone. A warning about juveniles playing chicken with a train on the police department's page (one of the first posts I wrote when I started) reached more than 70,000.

As you look at numbers, I think it's important to keep in mind that these are town departments and not individuals looking to become social media stars with hundreds of thousands of followers. The goal here is finding effective ways to keep the local community informed and engaged and social media is just one of those tools. There are some police departments (at least one in New Hampshire that I know of) that regularly use humor in their posts to build their following, and it's not surprising that the strategy has worked for them. However, they've used humor when reporting on criminal activity, even poking fun at clothing worn by suspects. While

it's more sensational and may lead to more followers, I think most would agree that it's not an appropriate approach and public safety agencies need to be careful when crafting their public messages.

WHAT DOES THE TOWN WANT?

At the end of the day, this all comes down to what the town really wants for its communications strategy and its level of content quality and quantity. If the town is pleased with the approach I've taken with police and fire and wants to continue and expand on that, I'm happy to come up with a plan that makes sense, but I should be properly compensated for that level of work and I strongly believe that the \$8,000/year proposal to take on the rest of the town is appropriate given the work I'm doing and the investment of time. I do not even believe the \$5,000/year each for police and fire is adequate, but those are the figures I initially proposed and I appreciate that the departments were willing to take me on and give me an opportunity to work with the town. The \$5,000/year amounts to \$104 a week. Given the fact that many PR agencies require retainer fees and charge hourly rates of \$100 or more or hundreds of dollars for a single press release, I think the proposals I've provided for my skill set and time are more than fair. I believe that taking on more town departments will mean a lot more work, and quite honestly, I envision the work being more time consuming which is why I feel the \$8,000/year is appropriate.

The town certainly isn't obligated to use my services and if the Select Board would like to shop around to see if there's someone else who is willing to perform the same level of service and storytelling format that I've provided to police and fire for less money, the board certainly has that option.

Thank you again for considering my proposal to expand my services.

Best regards,
Jason Schreiber
Schreiber News Agency
603-702-0564

Town of Exeter									
2023 Select Board Budget Comparison									
Prepared: January 4, 2023									
Version #5									
DEPARTMENT	2021 Actual	2022 Budget	2022 Actual: September	2023 BRC Budget	2023 SB Budget	2023 SB Budget vs. 2023 BRC Budget \$ Increase/-(Decrease)	2023 Prelim Budget vs. 2022 Budget \$ Increase/-(Decrease)	2023 Prelim Budget vs. 2022 Budget %-Difference	Explanation
General Fund Appropriations									
General Government									
Select Board	20,247	20,636	14,354	20,968	20,968	-	332	1.6%	
Town Manager	259,561	263,795	210,198	263,231	263,231	-	(564)	-0.2%	
Human Resources	114,852	157,836	97,122	180,786	177,174	(3,612)	19,339	12.3%	Medical/Dental plan change
Transportation	-	1	-	1	1	-	-	0.0%	
Legal	91,974	80,000	61,325	80,000	100,000	20,000	20,000	25.0%	SB increased
Information Technology	288,326	314,215	196,141	331,562	331,562	-	17,348	5.5%	
Trustees of Trust Funds	891	891	891	891	891	-	-	0.0%	
Town Moderator	377	1,130	673	754	754	-	(377)	-33.3%	
Town Clerk	359,898	376,327	282,325	385,342	385,342	-	9,014	2.4%	
Elections/Registration	8,550	25,003	14,605	15,533	15,533	-	(9,470)	-37.9%	
Total General Government	1,144,676	1,239,834	877,636	1,279,068	1,295,456	16,388	55,622	4.5%	
Finance									
Finance/Accounting	323,215	353,488	248,176	342,588	334,934	(7,654)	(18,554)	-5.2%	Medical/Dental plan change
Treasurer	9,592	9,792	7,157	9,692	9,692	-	(100)	-1.0%	
Tax Collection	103,558	102,573	79,008	114,508	110,688	(3,820)	8,115	7.9%	Medical/Dental plan change
Assessing	233,527	246,010	182,501	241,473	241,473	-	(4,537)	-1.8%	
Total Finance	669,892	711,863	516,841	708,260	696,787	(11,473)	(15,076)	-2.1%	
Planning & Development									
Planning	218,022	271,096	190,112	281,534	281,534	-	10,438	3.9%	
Economic Development	144,534	153,114	113,187	159,558	159,558	-	6,444	4.2%	
Inspections/Code Enforcement	232,992	279,445	185,324	285,195	285,195	-	5,750	2.1%	
Conservation Commission	9,884	10,089	2,045	10,089	10,089	-	-	0.0%	
Renewable Energy Expense	-	1	-	1	1	-	-	0.0%	
Zoning Board of Adjustment	3,649	4,326	1,636	4,326	4,326	-	-	0.0%	
Historic District Commission	1,429	2,825	2,225	2,825	2,825	-	-	0.0%	
Heritage Commission	893	893	617	893	893	-	-	0.0%	
Total Planning & Development	611,403	721,789	495,146	744,422	744,422	-	22,633	3.1%	
Public Safety									
Police	3,154,884	3,530,920	2,567,597	3,653,837	3,698,315	44,478	167,395	4.7%	Medical/Dental plan changes
Fire	3,584,175	3,883,095	2,698,159	4,088,563	4,079,013	(9,550)	195,918	5.0%	Medical plan changes
Communications	348,406	429,319	270,520	436,862	436,862	-	7,543	1.8%	
Health	114,507	149,663	106,767	152,117	152,117	-	2,454	1.6%	
Total Public Safety	7,201,972	7,992,997	5,643,044	8,331,380	8,366,308	34,928	373,311	4.7%	

Town of Exeter									
2023 Select Board Budget Comparison									
Prepared: January 4, 2023									
Version #5									
DEPARTMENT	2021 Actual	2022 Budget	2022 Actual: September	2023 BRC Budget	2023 SB Budget	2023 SB Budget vs. 2023 BRC Budget \$ Increase/-(Decrease)	2023 Prelim Budget vs. 2022 Budget \$ Increase/-(Decrease)	2023 Prelim Budget vs. 2022 Budget %-Difference	Explanation
Public Works - General Fund									
Administration & Engineering	288,690	446,842	227,706	488,907	493,490	4,583	46,648	10.4%	Medical/Dental plan change
Highways & Streets	1,890,486	2,158,697	881,898	2,092,636	2,118,668	26,032	(40,029)	-1.9%	Medical/Dental plan change (buyout to family for open position)
Snow Removal	249,662	313,201	326,074	313,016	313,016	-	(185)	-0.1%	
Solid Waste Disposal	1,173,589	1,314,555	816,883	1,407,523	1,402,523	(5,000)	87,988	6.7%	HHHW adjustment
Street Lights	173,307	169,000	109,684	169,000	169,000	-	-	0.0%	
Stormwater	50,223	92,360	11,803	92,360	92,360	-	-	0.0%	
Total Public Works - General Fund	3,825,956	4,494,655	2,374,048	4,563,443	4,589,058	25,615	94,403	2.1%	
Maintenance									
General	472,553	564,485	389,060	597,066	597,066	-	32,581	5.8%	
Town Buildings	274,888	294,175	230,433	303,607	303,607	-	9,432	3.2%	
Maintenance Projects	85,472	100,000	30,574	100,000	100,000	-	-	0.0%	
Mechanics/Garage	184,903	290,699	200,806	282,807	283,656	849	(7,044)	-2.4%	Medical/Dental plan change
Total Maintenance	1,017,817	1,249,359	850,874	1,283,480	1,284,329	849	34,969	2.8%	
Welfare & Human Services									
Welfare	95,858	76,552	75,033	84,806	84,806	-	8,254	10.8%	
Human Services	100,970	105,105	63,228	98,610	98,610	-	(6,495)	-6.2%	
Total Welfare & Human Services	196,828	181,657	138,260	183,416	183,416	-	1,759	1.0%	
Parks & Recreation									
Recreation	346,414	389,118	295,473	402,244	381,425	(20,819)	(7,693)	-2.0%	Update wages and benefits for new Recreation Coordinator
Parks	212,664	250,998	164,357	220,949	220,950	1	(30,048)	-12.0%	
Total Parks & Recreation	559,078	640,116	459,830	623,193	602,375	(20,818)	(37,741)	-5.9%	
Other Culture/Recreation									
Other Culture/Recreation	23,680	18,500	8,283	18,500	18,500	-	-	0.0%	
Special Events	13,694	15,500	13,732	15,500	15,500	-	-	0.0%	
Total Other Culture/Recreation	37,374	34,000	22,015	34,000	34,000	-	-	0.0%	
Public Library									
Library	1,080,669	1,124,643	860,848	1,172,320	1,172,320	-	47,677	4.2%	
Total Library	1,080,669	1,124,643	860,848	1,172,320	1,172,320	-	47,677	4.2%	

Town of Exeter									
2023 Select Board Budget Comparison									
Prepared: January 4, 2023									
Version #5									
DEPARTMENT	2021 Actual	2022 Budget	2022 Actual: September	2023 BRC Budget	2023 SB Budget	2023 SB Budget vs. 2023 BRC Budget \$ Increase/-(Decrease)	2023 Prelim Budget vs. 2022 Budget \$ Increase/-(Decrease)	2023 Prelim Budget vs. 2022 Budget %-Difference	Explanation
Debt Service & Capital									
Debt Service	1,368,183	1,385,502	1,379,475	1,497,588	1,497,588	-	112,086	8.1%	
Vehicle Replacement/Lease	290,976	395,077	257,493	229,683	229,683	-	(165,393)	-41.9%	
Misc. Expense	4,001	4	(1,919)	4	4	-	-	0.0%	
Cemeteries	-	1	-	1	1	-	-	0.0%	
Capital Outlay - Other	5,304	4,251	6,072	6,487	6,487	-	2,236	52.6%	
Total Debt Service & Capital	1,668,464	1,784,835	1,641,121	1,733,763	1,733,763	-	(51,071)	-2.9%	
Benefits & Taxes									
Health Insurance Buyout/Sick Leave/Flex Spending	130,332	149,443	184,479	171,929	190,857	18,928	41,414	27.7%	Update for employee changes and/or new hires
Insurance Reserves	-	-	-	-	-	-	-	-	
Unemployment	2,897	2,416	2,416	2,320	2,320	-	(96)	-4.0%	
Worker's Compensation	201,346	250,370	250,370	232,160	232,160	-	(18,210)	-7.3%	
Insurance	76,857	72,746	73,900	77,629	77,629	-	4,883	6.7%	
Wage Reclassifications	-	-	-	40,000	40,000	-	40,000	#DIV/0!	
Total Benefits & Taxes	411,433	474,975	511,165	524,038	542,966	18,928	67,991	14.3%	
Total GF Operating Budget	18,425,563	20,650,723	14,390,829	21,180,780	21,245,197	64,417	594,475	2.9%	

Town of Exeter									
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Other Appropriations - Warrant Articles									
Police Body Cameras	-	42,846	-			-	(42,846)	-100.0%	
Sick Leave Expendable Trust Fund	-	100,000	-		100,000	100,000	-	0.0%	
Conservation Fund Appropriation	-	-	A	50,000	50,000	-	50,000		
Raynes Barn Improvements	-	100,000	-			-	(100,000)	-100.0%	
1-Ton Dump Body Truck	-	71,801	-			-	(71,801)	-100.0%	
Snow/Ice Deficit Fund	-	50,000	-	-	50,000	50,000	-	0.0%	
Intersection Improvements Program	-	50,000	-			-	(50,000)	-100.0%	
Parks & Rec Capital Reserve Fund	-	100,000	A	100,000	100,000	-	-	-	
Fire Dept Car#3 Replacement	-	47,969	-			-	(47,969)	-100.0%	
Facilities Assessment	-	45,000	-			-	(45,000)	-100.0%	
Ford Explorer Hybrid	-	44,750	-			-	(44,750)	-100.0%	
Bike & Pedestrian Improvement Plan	-	25,000	-			-	(25,000)	-100.0%	
Public Works Facility	-	-	A	50,000	50,000	-	50,000		
Swasey Parkway Permit Fee Approp	-	3,625	-	-	-	-	(3,625)	-100.0%	
Pickpocket Dam Capital Reserve Fund	-	-	-			-	-		
Highway Pavement Hot Box	-	59,481	-			-	(59,481)	-100.0%	
Town Hall Revolving Fund	-	5,000	-			-	(5,000)	-100.0%	
Linden Street Bridge				295,000	295,000	-	295,000		
ADA Improvements Revolving Fund				25,000	25,000	-	25,000		
Downtown Traffic, Parking & Pedestrian Flow Analysis				50,000	50,000	-	50,000		
Fire Inspector Vehicle Replacement				49,313	49,313	-	49,313		
Sidewalk Tractor Replacement				35,541	40,286	4,745	40,286		
DPW Truck #5 replacement				53,558	53,558	-	53,558		
Total Other Approp.-WAR	-	745,472	-	708,412	863,157	154,745	117,685	15.8%	
Borrowing Other									
Westside Dr Area Reconst Design		69,338	-			-	(69,338)	-100.0%	
Purchase of 10 Hampton Rd.		1,250,000	-			-	(1,250,000)	-100.0%	
Police Complex with Fire Substation				16,300,000	16,300,000	0.0%	16,300,000		
Intersection Improvements Program				798,000	798,000	0.0%	798,000		
Westside Dr Area Reconstruction				2,415,000	2,415,000	0.0%	2,415,000		
Total Borrowing Other	-	1,319,338	-	19,513,000	19,513,000	-	18,193,662	1379.0%	
Total GF & WAR & Borrowing	18,425,563	22,715,533	14,390,829	41,402,192	41,621,354	219,162	18,905,822	83.2%	

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Water Fund									
Administration	405,809	445,520	337,698	504,380	505,961	1,581	60,441	13.6%	Medical/Dental allocations
Billing and Collection	170,891	192,092	130,613	197,764	194,578	(3,186)	2,486	1.3%	Medical/Dental allocations
Distribution	760,933	894,623	599,259	1,012,624	1,003,750	(8,874)	109,128	12.2%	Medical/Dental plan change
Treatment	824,843	851,625	623,760	928,713	928,713	-	77,088	9.1%	
Debt Service	1,263,181	1,323,021	1,323,020	1,431,038	1,431,038	-	108,017	8.2%	
Capital Outlay	125,566	553,550	-	475,330	475,330	-	(78,220)	-14.1%	
Total WF Operating Budget	3,551,223	4,260,431	3,014,350	4,549,849	4,539,370	(10,479)	278,939	6.5%	
Other Appropriations - Warrant Articles									
SEIU 1984 Collective Bargaining		-	-			-	-		
Salem St. Area Utility Replacements						-	-		
Groundwater Source Development	-	-	A	500,000	500,000	-	500,000		
Public Works Garage Design		-	-			-	-		
Westside Dr Area Reconst Design		192,038	-			-	(192,038)	-100.0%	
Westside Dr Area Reconstruction				2,745,000	2,745,000	-	2,745,000		
Total Other Appropriations	-	192,038	-	3,245,000	3,245,000	-	3,052,962	1589.8%	
Total Water Fund Appropriations	3,551,223	4,452,469	3,014,350	7,794,849	7,784,370	(10,479)	3,331,901	74.8%	
Sewer Fund									
Administration	458,073	477,909	367,736	513,615	515,196	1,581	37,287	7.8%	Medical/Dental allocations
Billing and Collection	168,947	188,867	126,731	194,187	191,001	(3,186)	2,134	1.1%	Medical/Dental allocations
Collection	549,928	747,297	349,216	815,372	806,498	(8,874)	59,202	7.9%	Medical/Dental plan change
Treatment	1,255,557	1,436,471	874,810	1,634,617	1,634,617	-	198,146	13.8%	
Debt Service	4,077,932	4,305,495	793,788	4,209,659	4,209,659	-	(95,836)	-2.2%	
Capital Outlay	96,680	240,955	5,560	65,330	65,330	-	(175,625)	-72.9%	
Total SF Operating Budget	6,672,117	7,396,994	2,517,841	7,432,780	7,422,301	(10,479)	25,307	0.3%	
Other Appropriations - Warrant Articles									
Court Street Pump Station Design		-	-	400,000	400,000	-	400,000		
Sewer Capacity Rehabilitation		200,000	-	380,000	380,000	-	180,000	90.0%	
Webster Ave Pump Station		5,700,000	-			-	(5,700,000)	-100.0%	
Westside Dr Area Reconst Design		69,338	-			-	(69,338)	-100.0%	
Westside Dr Area Reconstruction				860,000	860,000	-	860,000		
Vacuum Utility Truck #67				78,338	100,273	21,935	100,273		
Total Other Appropriations	-	5,969,338	-	1,718,338	1,740,273	21,935	(4,229,065)	-70.8%	
Total Sewer Fund Appropriations	6,672,117	13,366,332	2,517,841	9,151,118	9,162,574	11,456	(4,203,758)	-31.5%	

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2023 General Fund SB Budget											
Prepared: January 4, 2023											
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GENERAL FUND											
General Government											
Select Board											
01413010	51000	SB- Sal/Wages Elected	15,750	16,000	11,250	16,000	16,000	-	-	0.0%	\$3K each 4-Select Person, \$4K for 1- Chair Person
		Salaries Total	15,750	16,000	11,250	16,000	16,000	-	-	0.0%	
01413010	52120	SB- Life Insurance	42	210	21	42	42	-	(168)	-80.0%	
01413010	52200	SB- FICA	977	992	698	992	992	-	-	0.0%	Based on wages: 6.2%
01413010	52210	SB- Medicare	229	232	163	232	232	-	-	0.0%	Based on wages: 1.45%
		Benefits Total	1,247	1,434	882	1,266	1,266	-	(168)	-11.7%	
01413010	55055	SB- Consulting Services	-	100	-	100	100	-	-	0.0%	Expenses related to tax deeded properties, other services
01413010	55050	SB- Conf/Room/Meals	-	100	-	100	100	-	-	0.0%	NHMA seminars, mileage reimbursement
01413010	55106	SB- Equipment Purchase	-	1	-	1	1	-	-	0.0%	Placeholder for equipment needs
01413010	55267	SB- Signs	-	1	-	1	1	-	-	0.0%	Sign for the Town Office
01413010	55273	SB- Special Expense	3,250	3,000	2,223	3,500	3,500	-	500	16.7%	Proclamations, recognitions, special events for committees, E911 Committee activities, memberships
		General Expenses Total	3,250	3,202	2,223	3,702	3,702	-	500	15.6%	
		Select Board Total	20,247	20,636	14,354	20,968	20,968	-	332	1.6%	A
Town Manager											
01413011	51110	TM- Sal/Wages FT	188,180	187,882	150,878	191,472	191,472	-	3,590	1.9%	2 FT: Town Mgr and Executive Assistant
01413011	51200	TM- Sal/Wages PT	6,649	7,500	3,378	7,500	7,500	-	-	0.0%	2 PT: Recording secretaries @ \$15 per hour (SB/BRC/Advisory meetings),
		Salaries Total	194,828	195,382	154,256	198,972	198,972	-	3,590	1.8%	Vacation repl for Ex Asst
01413011	52100	TM- Health Insurance	52,938	53,475	39,121	48,179	48,179	-	(5,296)	-9.9%	1.5% decrease in the premium rate; 16% of Executive Asst allocated to Welfare
01413011	52110	TM- Dental Insurance	3,799	3,743	2,732	3,495	3,495	-	(248)	-6.6%	1.5% increase in the premium rate; 16% of Executive Asst allocated to Welfare
01413011	52120	TM- Life Insurance	195	216	170	199	199	-	(17)	-7.9%	No change in the premium rate; 16% of Executive Asst allocated to Welfare
01413011	52130	TM- LTD Insurance	1,128	1,210	826	1,237	1,237	-	27	2.2%	
01413011	52200	TM- FICA	11,540	12,114	9,149	12,336	12,336	-	223	1.8%	Based on wages: 6.2%
01413011	52210	TM- Medicare	2,699	2,833	2,140	2,885	2,885	-	52	1.8%	Based on wages: 1.45%
01413011	52300	TM- Retirement Town	23,604	26,416	21,213	26,407	26,407	-	(9)	0.0%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
		Benefits Total	95,903	100,007	75,352	84,738	84,738	-	(5,269)	-5.3%	
01413011	55050	TM- Conf/Room/Meals	50	1,000	1,884	2,000	2,000	-	1,000	100.0%	ICMA/MMANH/Primex conference, seminars
01413011	55088	TM- Dues	16,032	16,500	16,586	16,700	16,700	-	200	1.2%	NHMA (townwide), ICMA (TM), MMANH (TM) annual dues
01413011	55091	TM- Education/Training	170	300	-	300	300	-	-	0.0%	ICMA/MMANH/Primex conference, seminars
01413011	55106	TM- Equipment Purchase	-	300	-	300	300	-	-	0.0%	Small equipment
01413011	55171	TM- Legal/Public Notices	676	400	379	700	700	-	300	75.0%	Budget/bond notices, public hearings, CDBG hearings
01413011	55198	TM - Office Equipment Leases	12,829	12,700	8,194	12,800	12,800	-	100	0.8%	Pitney Bowes Postage & Folding Machines (2021 3 prmts - 2022 4 qtrly prmts); Canon printer \$253.87/mo 1 1/2 yrs left on lease; Great America Brother printers \$269.40/mo (TM only) 2 1/2 yrs left on lease
01413011	55200	TM- Supplies	2,521	3,000	2,371	3,000	3,000	-	-	0.0%	Supplies for town offices (paper, etc.)
01413011	55212	TM - Phone Reimbursement	1,915	1,380	1,020	1,380	1,380	-	-	0.0%	Phone reimbursement (TM, EA- 50/50 split with Welfare)
01413011	55224	TM- Postage	179	300	40	300	300	-	-	0.0%	TM office postage needs (Reserve moved to GG); postage rates have increased
01413011	55246	TM- Reference Material	-	100	-	100	100	-	-	0.0%	NHMA, ICMA publications
01413011	55291	TM- Subscriptions	117	200	192	250	250	-	50	25.0%	Exeter News-Letter, Google Storage
01413011	55302	TM- Town Report Expense	2,332	2,400	2,235	2,400	2,400	-	-	0.0%	Printing of annual Town Report (Select Print Solutions)
01413011	55308	TM- Travel Reimbursement	61	700	514	700	700	-	-	0.0%	Mileage reimbursement for TM/EA
		General Expenses Total	36,683	39,280	33,745	40,930	40,930	-	1,650	4.2%	
01413011	55998	TM- Due from Water Fund	(33,927)	(35,437)	(26,578)	(35,705)	(35,705)	-	(268)	0.8%	12.5% water fund
01413011	55999	TM- Due from Sewer Fund	(33,927)	(35,437)	(26,578)	(35,705)	(35,705)	-	(268)	0.8%	12.5% sewer fund
		Due from Water/Sewer Funds	(67,854)	(70,874)	(53,156)	(71,409)	(71,409)	-	(535)	0.8%	
		Town Manager Total	259,581	263,795	210,198	263,231	263,231	-	(564)	-0.2%	A

Town of Exeter											
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Human Resources											
01415515	51110	HR- Sal/Wages FT	81,799	123,385	89,114	146,425	146,425	-	23,040	18.7%	2 FT: Asst Town Manager/HR Director; HR Assistant (FY)
01415515	51200	HR- Sal/Wages PT	25,474	8,610	9,909	16,387	16,387	-	7,777	90.3%	New PT position proposal
		Salaries Total	107,273	131,995	99,022	162,812	162,812	-	30,817	23.3%	
01415515	52100	HR- Health Insurance	9,803	17,774	-	26,185	21,369	(4,816)	3,595	20.2%	1.5% decrease in the premium rate
01415515	52110	HR- Dental Insurance	1,317	3,119	2,183	3,799	3,799	-	680	21.8%	1.5% increase in the premium rate
01415515	52120	HR- Life Insurance	106	144	111	216	216	-	72	50.0%	No change in the premium rate
01415515	52130	HR- LTD Insurance	819	821	540	860	860	-	39	4.8%	
01415515	52200	HR- FICA	7,354	8,184	6,468	10,094	10,094	-	1,911	23.3%	Based on wages: 6.2%
01415515	52210	HR- Medicare	1,523	1,914	1,513	2,361	2,361	-	447	23.3%	Based on wages: 1.45%
01415515	52300	HR- Retirement Town	11,360	17,348	12,479	20,192	20,192	-	2,844	16.4%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
		Benefits Total	32,281	49,304	23,293	63,707	58,891	(4,816)	9,588	19.4%	
01415515	55050	HR- Conf Rooms/Meals	-	1,320	-	1,320	1,320	-	-	0.0%	Director - IPMA-HR, NHMA & Primex
01415515	55055	HR- Consulting Services	-	1	-	-	-	-	(1)	-100.0%	
01415515	55088	HR- Dues	659	561	-	1,334	1,334	-	773	137.8%	SHRM (Director & Assistant \$219), IPMA-HR-2 @\$156, Anhphehra 2@\$15, \$700 for ICMA
01415515	55091	HR- Education/Training	49	4,875	930	2,800	2,800	-	(2,075)	-42.6%	Munis Training-\$800 per day 5 days recommended by Finance \$4,000 (\$800 to W&S) for new Munis upgrade, NHMA conference, \$150, IPMA-HR Conference, \$ 700, Sheehan Phinney Annual Labor Employment Review, \$25 and HR online training, \$800
01415515	55097	HR- Employee Relations	815	1,500	78	1,500	1,500	-	-	0.0%	Benefits Fair, employee service and recognition
01415515	55099	HR- Employee Notices	56	1,500	-	1,500	1,500	-	-	0.0%	Posting of open job positions
01415515	55106	HR- Office Equipment Purchase	-	350	-	350	350	-	-	0.0%	Small office equipment items
01415515	55190	HR-Mobile Communications	384	585	458	613	613	-	28	4.8%	Cell Phone Plan HR Director (\$51.02 per month-town phone and plan)
01415515	55200	HR- Office Supplies	763	775	279	400	400	-	(375)	-48.4%	Office supplies update filing system and address records retention issues
01415515	55224	HR- Postage	6	350	23	100	100	-	(250)	-71.4%	Estimated mailings to all employees 3 times a year
01415515	55226	HR- Pre-Employment Screening	1,382	600	233	600	600	-	-	0.0%	Pre-employment expenses
01415515	55246	HR- Reference Materials	-	100	-	100	100	-	-	0.0%	Department Required Posters
01415515	55270	HR Software Agreement/Contract	-	180	-	180	180	-	-	0.0%	E-Fax secure HIPPA compliant faxing system - monthly subscription
01415515	55308	HR- Travel Reimbursement	-	100	-	100	100	-	-	0.0%	Mileage, Tolls, Parking
		General Expenses Total	4,114	12,797	2,002	10,897	10,897	-	(1,900)	-14.8%	
01415515	55998	HR- Due from Water Fund	(14,408)	(18,130)	(13,597)	(28,315)	(27,713)	602	(9,583)	52.9%	12.5% to water fund
01415515	55999	HR- Due from Sewer Fund	(14,408)	(18,130)	(13,597)	(28,315)	(27,713)	602	(9,583)	52.9%	12.5% to sewer fund
		Due from Water/Sewer Funds	(28,816)	(36,260)	(27,195)	(56,630)	(55,426)	1,204	(19,166)	52.9%	
		Human Resources Total	114,852	157,836	97,122	180,786	177,174	(3,612)	19,339	12.3%	A
Transportation											
01419919	55040	GG - Transportation	-	1	-	1	1	-	-	0.0%	Request from COAST bus service with \$ 16.77K to come from Transportation Fund 05
		Transportation Total	-	1	-	1	1	-	-	0.0%	A
Legal											
01415320	55170	GG- Legal Expense	91,974	80,000	61,325	80,000	100,000	20,000	20,000	25.0%	Professional legal services for Mitchell Municipal Group and other legal advisors
		Legal Total	91,974	80,000	61,325	80,000	100,000	20,000	20,000	25.0%	A

Town of Exeter												
2023 General Fund SB Budget												
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Information Technology												
01415025	51110	IT- Sal/Wages FT	140,111	181,342	135,631	189,420	189,420	-	8,078	4.5%	3 FT: IT Coord (Split 80% GF and 20% CATV Fund); IT Tech (Split 40% GF, 5% Water/Sewer each, 50% CATV); Network Admin (12.5% Water/Sewer each)	
		Salaries Total	140,111	181,342	135,631	189,420	189,420	-	8,078	4.5%		
01415025	52100	IT- Health Insurance	17,781	17,858	13,420	17,484	17,484	-	(374)	-2.1%	1.5% decrease in the premium rate	
01415025	52110	IT- Dental Insurance	959	2,816	709	2,859	2,859	-	43	1.5%	1.5% increase in the premium rate	
01415025	52120	IT- Life Insurance	133	221	183	221	221	-	-	0.0%	No change in the premium rate	
01415025	52130	IT - LTD Insurance	739	760	543	777	777	-	17	2.2%		
01415025	52200	IT- FICA	8,313	11,243	8,457	11,744	11,744	-	501	4.5%	Based on wages: 6.2%	
01415025	52210	IT- Medicare	1,844	2,629	1,978	2,747	2,747	-	117	4.5%	Based on wages: 1.45%	
01415025	52300	IT- Retirement Town	18,175	25,497	19,070	26,130	26,130	-	633	2.5%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec	
		Benefits Total	48,045	61,024	44,359	61,962	61,962	-	937	1.5%		
01415025	55048	IT- Computer Software	21,226	15,994	7,422	21,600	21,600	-	5,606	35.1%	See Narrative	
01415025	55058	IT- Contract Services	7,525	8,000	-	8,000	8,000	-	-	0.0%	See Narrative	
01415025	55088	IT- Dues	184	-	-	390	390	-	390	-	See Narrative	
01415025	55091	IT- Education/Training	2,285	3,000	-	3,000	3,000	-	-	0.0%	See Narrative	
01415025	55106	IT- Equipment Purchase	316	1,200	39	600	600	-	(600)	-50.0%	See Narrative	
01415025	55136	IT- GIS Software	8,600	8,000	-	7,100	7,100	-	(900)	-11.3%	See Narrative	
01415025	55159	IT- Internet Services	30,285	25,593	9,311	26,828	26,828	-	1,235	4.8%	12.5% allocated to Water/Sewer Funds each; See Narrative	
01415025	55190	IT- Mobile Communications	564	960	-	960	960	-	-	0.0%	See Narrative	
01415025	55195	IT- Network Supplies	25,339	4,700	535	10,200	10,200	-	5,500	117.0%	See Narrative	
01415025	55200	IT-Office Supplies	1,022	1,200	768	1,200	1,200	-	-	0.0%	See Narrative	
01415025	55213	IT- Phone Utilization	25,974	27,000	21,537	31,050	31,050	-	4,050	15.0%	12.5% allocated to Water/Sewer Funds each; See Narrative	
01415025	55383	IT- Email Archiving	8,606	5,400	6,833	6,675	6,675	-	1,275	23.6%	12.5% allocated to Water/Sewer Funds each; See Narrative	
01415025	55270	IT- Software Agreement	1,080	9,080	-	4,580	4,580	-	(4,500)	-49.6%	See Narrative	
		General Expenses Total	133,007	110,127	46,443	122,183	122,183	-	12,058	10.9%		
01415025	57003	IT- CO- Computers	15,252	13,650	9,110	12,000	12,000	-	(1,650)	-12.1%	See Narrative	
01415025	57006	IT- CO- Equipment	216	1,500	670	1,500	1,500	-	-	0.0%	See Narrative	
		Capital Outlay Total	15,468	15,150	9,780	13,500	13,500	-	(1,650)	-10.9%		
01415025	55998	IT- Due from Water Fund	(24,152)	(26,714)	(20,036)	(27,751)	(27,751)	-	(1,037)	3.9%	12.5% of wages/benefits for IT Coord and Network Admin; 5% of wages/benefits for IT Tech	
01415025	55999	IT- Due from Sewer Fund	(24,152)	(26,714)	(20,036)	(27,751)	(27,751)	-	(1,037)	3.9%	12.5% of wages/benefits for IT Coord and Network Admin; 5% of wages/benefits for IT Tech	
		Due from Water/Sewer Funds	(48,305)	(53,428)	(40,071)	(55,502)	(55,502)	-	(2,073)	3.9%		
		Information Technology Total	288,326	314,215	196,141	331,562	331,562	-	17,348	5.5%	A	
Trustee of Trust Funds												
01413030	51000	TT- Sal/Wages Elected	828	828	828	828	828	-	-	0.0%	Wages for Trustee of Trust funds	
		Salaries Total	828	828	828	828	828	-	-	0.0%		
01413030	52200	TT- FICA	51	51	51	51	51	-	-	0.0%	Based on wages: 6.2%	
01413030	52210	TT- Medicare	12	12	12	12	12	-	-	0.0%	Based on wages: 1.45%	
		Benefits Total	63	63	63	63	63	-	-	0.0%		
		Trustee of Trust Funds Total	891	891	891	891	891	-	-	0.0%	A	
Town Moderator												
01414040	51000	MO- Sal/Wages Elected	350	1,050	625	700	700	-	(350)	-33.3%	1 deliberative, 1 election, 1 special election	
		Salaries Total	350	1,050	625	700	700	-	(350)	-33.3%		
01414040	52200	MO- FICA	22	65	39	43	43	-	(22)	-33.3%	Based on wages: 6.2%	
01414040	52210	MO- Medicare	5	15	9	10	10	-	(5)	-33.3%	Based on wages: 1.45%	
		Benefits Total	27	80	48	54	54	-	(27)	-33.3%		

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Org	Object	Description	2021 Actual	2022 Budget	2022 Actual September	2023 BRC Budget	2023 SB Budget	2023 SB Budget vs. 2023 BRC Budget \$ Increase/-(Decrease)	2023 SB Budget vs. 2022 Budget \$ Increase/-(Decrease)	2023 SB Budget vs. 2022 Budget % Difference	Explanation	
		Town Moderator Total	377	1,130	673	754	754	-	(377)	-33.3%	A	
		Town Clerk										
01414051	51110	TC- Sal/Wages FT	213,296	220,460	167,054	229,548	229,548	-	9,089	4.1%	Includes 1 FT Town Clerk 1 FT Deputy TC + 2 FT Asst Clerks	
01414051	51300	TC- Sal/Wages OT	111	300	534	300	300	-	-	0.0%	OT for Assistant Clerks	
01414051	51400	TC- Longevity Pay	950	1,000	-	1,050	1,050	-	50	5.0%	Longevity for 1 Assistant Clerk	
		Salaries Total	214,357	221,760	167,588	230,898	230,898	-	9,139	4.1%		
01414051	52100	TC- Health Insurance	66,019	66,469	49,858	64,712	64,712	-	(1,757)	-2.6%	1.5% decrease in the premium rate	
01414051	52110	TC- Dental Insurance	5,900	5,811	4,219	5,900	5,900	-	89	1.5%	1.5% increase in the premium rate	
01414051	52120	TC- Life Insurance	244	270	235	270	270	-	-	0.0%	No change in the premium rate	
01414051	52130	TC- LTD Insurance	779	801	526	818	818	-	17	2.1%		
01414051	52200	TC- FICA	12,356	13,749	10,007	14,316	14,316	-	567	4.1%	Based on wages: 6.2%	
01414051	52210	TC- Medicare	2,890	3,216	2,340	3,348	3,348	-	133	4.1%	Based on wages: 1.45%	
01414051	52300	TC- Retirement Town	26,949	31,179	23,563	31,838	31,838	-	659	2.1%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec	
		Benefits Total	115,136	121,495	90,749	121,202	121,202	-	(293)	-0.2%		
01414051	55049	TC- Computer Supplies	262	1,200	-	1,200	1,200	-	-	0.0%	toner cartridges, validator ribbons, calculator ribbons	
01414051	55050	TC- Conf/Room/Meals	1,232	2,000	1,947	2,000	2,000	-	-	0.0%	Mandatory Fall Conf, Spring Reg, TC Certification Training, NECTCA Conference, NEMCI&A Certification, Clerkworks Training, Election Training, IIMC Conference	
01414051	55058	TC- Contract Services	328	-	345	-	-	-	-	-	Moved to Office Equipment Lease	
01414051	55084	TC- Dog Tags	577	600	668	600	600	-	-	0.0%	Dog tags	
01414051	55088	TC- Dues	265	300	325	360	360	-	60	20.0%	IIMC -\$175; NHCTCA-\$100; NEACTC-\$85.00	
01414051	55091	TC- Education/Training	680	2,000	1,548	2,000	2,000	-	-	0.0%	Registration Fees for Mandatory Fall Conf, Spring Regional, TC Certification Training, NECTCA Conf, NEMCI&A Certification, Elections, IIMC Conference	
01414051	55108	TC- Equipment Purchase	1,234	2,000	-	2,000	2,000	-	-	0.0%	Computers, printers, copiers, office furniture, panels between work stations	
01414051	55198	TC- Office Equipment Lease	4,859	4,993	3,115	5,000	5,000	-	7	0.1%	GreatAmerica Financial Serv.- 3 printers; Leaf - 1 Sharp printer	
01414051	55199	TC- Office Equip Maintenance	8	480	75	480	480	-	-	0.0%	Validators, Mobile printers used for elections	
01414051	55200	TC- Office Supplies	1,483	2,000	1,449	2,000	2,000	-	-	0.0%	copy paper, general office supplies, envelopes	
01414051	55224	TC- Postage	5,658	5,000	4,972	5,000	5,000	-	-	0.0%	dog civil forfeiture letters, letters & forms, weekly State work, monthly Vital work, weekly MV registrations	
01414051	55241	TC- Record Retention	5,000	2,500	490	2,500	2,500	-	-	0.0%	Book Restoration	
01414051	55246	TC- Reference Materials	178	300	178	300	300	-	-	0.0%	Not Funding--Delete Line Item,	
01414051	55270	TC- Software Agreement/Contract	8,738	8,900	8,869	9,002	9,002	-	102	1.1%	Interware Development Contract for MV, Boats, Vitals, Transfer Station Permits, Credit Cards, Reports, Support, Dogs On-line prgm, CC machines	
01414051	55308	TC- Travel Reimbursement	104	800	8	800	800	-	-	0.0%	Mandatory Fall Conf, Spring Reg, TC Certification Training, NECTCA Conference, NEMCI&A Certification, Clerkworks Training, Election Training, IIMC Conference	
		General Expenses Total	30,405	33,073	23,988	33,242	33,242	-	169	0.5%		
		Town Clerk Total	359,898	376,327	282,325	385,342	385,342	-	9,014	2.4%	A	

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Elections											
01414052	51000	EL- Sal/Wages Elected	450	3,000	1,915	3,000	3,000	-	-	0.0%	Supervisors of the Checklist-1 mandated election, 1 deliberative, 1 special election
01414052	51210	EL- Sal/Wages Temp	1,593	8,800	3,677	2,000	2,000	-	(6,800)	-77.3%	Ballot Clerks for 1 mandated elections, 1 deliberative, 1 special election
		Salaries Total	2,043	11,800	5,592	5,000	5,000	-	(6,800)	-57.6%	
01414052	52200	EL- FICA	127	732	347	310	310	-	(422)	-57.6%	Based on wages: 6.2%
01414052	52210	EL- Medicare	30	171	81	73	73	-	(99)	-57.6%	Based on wages: 1.45%
		Benefits Total	156	903	428	383	383	-	(520)	-57.6%	
01414052	55002	EL- Advertising	-	300	-	150	150	-	(150)	-50.0%	Legal Notices
01414052	55200	EL- Office Supplies	531	600	586	600	600	-	-	0.0%	Copy paper, envelopes, general office supplies, and all supplies needed for election
01414052	55224	EL- Postage	1,772	4,000	338	2,000	2,000	-	(2,000)	-50.0%	Mandated by SOS, sending absentee ballots and any other letters required to be sent by the Checklist Sups
01414052	55322	EL- Voting Expenses	3,019	6,500	7,662	3,500	3,500	-	(3,000)	-46.2%	Mandated by SOS to pay for coding, printing, collating, shipping costs and any other Special Town Elections held by the Town
01414052	55323	EL- Voting Machines Maint.	1,029	900	-	3,900	3,900	-	3,000	333.3%	Mandated by the State of NH for servicing and maintaining of the Accuvote Machines, \$3,000 software maintenance on new polling pads
		General Expenses Total	6,351	12,300	8,586	10,150	10,150	-	(2,150)	-17.5%	
		Elections Total	8,550	25,003	14,605	15,533	15,533	-	(9,470)	-37.9%	A
		Total General Government	1,144,676	1,239,834	877,636	1,279,068	1,295,456	16,388	55,622	4.5%	
Finance Department											
Finance/Accounting											
01415001	51110	FI- Sal/Wages FT	240,396	250,585	183,907	243,608	243,608	-	(6,977)	-2.8%	3 FT: Finance Dir, Sr Accountant, HR/Payroll Accountant
		Salaries Total	240,396	250,585	183,907	243,608	243,608	-	(6,977)	-2.8%	
01415001	52100	FI- Health Insurance	62,670	59,499	44,286	55,279	45,581	(9,698)	(13,918)	-23.4%	1.5% decrease in the premium rate
01415001	52110	FI- Dental Insurance	4,463	4,777	2,643	4,000	3,493	(507)	(1,284)	-26.9%	1.5% increase in the premium rate
01415001	52120	FI- Life Insurance	266	270	283	324	324	-	54	20.0%	No change in the premium rate
01415001	52130	FI- LTD Insurance	1,060	1,076	551	952	952	-	(124)	-11.5%	
01415001	52200	FI- FICA	14,103	15,536	10,911	15,104	15,104	-	(433)	-2.8%	Based on wages: 6.2%
01415001	52210	FI- Medicare	3,298	3,633	2,552	3,532	3,532	-	(101)	-2.8%	Based on wages: 1.45%
01415001	52300	FI- Retirement Town	30,292	35,232	23,602	33,590	33,590	-	(1,642)	-4.7%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
		Benefits Total	116,152	120,024	84,829	112,781	102,576	(10,205)	(17,448)	-14.5%	
01415001	55014	FI- Audit Fees	22,500	26,250	8,750	27,585	27,585	-	1,335	5.1%	Annual Audit and Single Fees for Melanson
01415001	55017	FI- Bank Fees	1,229	1,000	954	4,835	4,835	-	3,835	383.5%	Bank fees historical: \$1,250 + the addition of fraud mitigation features for ACH and checks: \$3,585
01415001	55050	FI- Conf/Room/Meals	-	500	150	500	500	-	-	0.0%	Conferences/Meals for Finance Staff - NHGFOA
01415001	55058	FI- Contract Services	750	6,500	7,250	1,000	1,000	-	(5,500)	-84.6%	Off year for GAS 74/75 Valuation, Report and Disclosure
01415001	55088	FI- Dues	50	100	360	400	400	-	300	300.0%	NHGFOA + AICPA
01415001	55091	FI- Education/Training	70	4,780	-	4,000	4,000	-	(780)	-16.3%	Training and Education for 3 Finance staff
01415001	55198	FI- Office Equipment Leases	1,114	1,080	808	1,080	1,080	-	-	0.0%	Copier Lease \$1,080
01415001	55200	FI- Supplies	4,248	4,000	1,578	4,000	4,000	-	-	0.0%	Folders, check stock, envelopes, paper, tax forms, deposit tickets, kitchen/office supplies
01415001	55224	FI- Postage	1,879	2,500	1,560	2,250	2,250	-	(250)	-10.0%	Postage for mailing checks and forms
01415001	55270	FI- Software Agreement	26,059	27,521	27,520	28,896	28,896	-	1,375	5.0%	Munis Software Agreement
01415001	55308	FI- Travel Reimbursement	179	1,300	-	750	750	-	(550)	-42.3%	Travel for 3 Finance staff
		General Expenses Total	58,078	75,531	48,930	75,296	75,296	-	(235)	-0.3%	
01415001	55998	FI- Due from Water Fund	(45,706)	(46,326)	(34,745)	(44,549)	(43,273)	1,276	3,053	-6.6%	12.5% Water Fund Offset
01415001	55999	FI- Due from Sewer Fund	(45,706)	(46,326)	(34,745)	(44,549)	(43,273)	1,276	3,053	-6.6%	12.5% Sewer Fund Offset
		Due from Water/Sewer Funds	(91,411)	(92,652)	(69,489)	(89,097)	(86,546)	2,551	6,106	-6.6%	
		Finance/Accounting Total	323,215	353,488	248,176	342,588	334,934	(7,654)	(18,554)	-5.2%	A

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Treasurer											
01415002	51000	TR- Sal/Wages Elected	8,864	8,864	6,648	8,864	8,864	-	-	0.0%	Wages for Elected PT Treasurer
		Salaries Total	8,864	8,864	6,648	8,864	8,864	-	-	0.0%	
01415002	52200	TR- FICA	550	550	412	550	550	-	-	0.0%	Based on wages: 6.2%
01415002	52210	TR- Medicare	129	129	98	129	129	-	-	0.0%	Based on wages: 1.45%
		Benefits Total	678	678	509	678	678	-	-	0.0%	
01415002	55088	TR- Dues	50	50	-	50	50	-	-	0.0%	NHGFQA Dues
01415002	55091	TR- Education/Training	-	100	-	100	100	-	-	0.0%	Training and Education
01415002	55200	TR- Supplies	-	100	-	-	-	-	(100)	-100.0%	
		General Expenses Total	50	250	-	150	150	-	(100)	-40.0%	
		Treasurer Total	9,592	9,792	7,157	9,692	9,692	-	(100)	-1.0%	A
Tax Collection											
01415003	51110	TX- Sal/Wages FT	101,306	96,586	75,070	100,956	100,956	-	4,370	4.5%	2 FT: Deputy Tax Collector, Collections Specialist
01415003	51300	TX- Sal/Wages OT	-	-	8	-	-	-	-	-	
01415003	51400	TX- Longevity	1,500	-	-	-	-	-	-	-	
		Salaries Total	102,806	96,586	75,078	100,956	100,956	-	4,370	4.5%	
01415003	52100	TX- Health Insurance	25,494	29,766	22,356	45,468	38,679	(6,789)	8,913	29.9%	1.5% decrease in the premium rate
01415003	52110	TX- Dental Insurance	1,421	1,570	1,177	2,950	2,100	(850)	530	33.8%	1.5% increase in the premium rate
01415003	52120	TX- Life Insurance	134	162	128	162	162	-	-	0.0%	No change in the premium rate
01415003	52200	TX- FICA	6,100	5,988	4,395	6,259	6,259	-	271	4.5%	Based on wages: 6.2%
01415003	52210	TX- Medicare	1,427	1,400	1,028	1,464	1,464	-	63	4.5%	Based on wages: 1.45%
01415003	52300	TX- Retirement Town	12,839	13,580	10,375	13,922	13,922	-	342	2.5%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
		Benefits Total	47,414	52,467	39,458	70,225	62,586	(7,639)	10,119	19.3%	
01415003	55017	TX- Bank Fees	4,409	200	-	200	200	-	-	0.0%	Tax Online ACH \$10/monthly.
01415003	55050	TX- Conf/Room/Meals	50	425	50	460	460	-	35	8.2%	Conferences for DTC (NH Tax Collector Association) Price increase
01415003	55058	TX- Contract Services	-	1	-	1	1	-	-	0.0%	Coverage for Collections Clerk (80 hours)
01415003	55073	TX- Deeded Property	-	2,000	-	2,000	2,000	-	-	0.0%	Expenses related to Tax deeded properties - 4th qtr
01415003	55088	TX- Dues	40	50	40	50	50	-	-	0.0%	NHTC Dues
01415003	55091	TX- Education/Training	2,345	2,000	2,942	2,000	2,000	-	-	0.0%	Education reimbursement
01415003	55170	TX- Legal Expenses	-	2,000	-	2,000	2,000	-	-	0.0%	Legal services for liens, deeds and bankruptcies, if any
01415003	55198	TX- Office Equipment Leases	2,191	2,156	1,616	2,156	2,156	-	-	0.0%	Two Copier leases \$ \$179.60 per month
01415003	55200	TX- Supplies	1,500	1,800	780	1,800	1,800	-	-	0.0%	Paper, Ink, Envelopes, Storage Boxes, printer
01415003	55224	TX- Postage	9,918	8,500	8,315	10,000	10,000	-	1,500	17.6%	Mailing delinquency, lien, and deed notices, tax bills. Increase due to postage increases.
01415003	55247	TX- Registry of Deeds	992	950	879	950	950	-	-	0.0%	Liens & deeds recordings at Registry of Deeds
01415003	55297	TX- Tax Billing Services	2,983	3,600	1,686	3,300	3,300	-	(300)	-8.3%	Processing fees and materials for tax bills
01415003	55298	TX- Tax Lien/Deeded Searches	3,160	4,000	3,775	4,000	4,000	-	-	0.0%	Tax Lien Services
		General Expenses Total	27,589	27,682	20,094	28,917	28,917	-	1,235	4.5%	
01415003	55998	TX- Due from Water Fund	(37,126)	(37,081)	(27,811)	(42,795)	(40,886)	1,910	(3,805)	10.3%	25% Water Fund Offset
01415003	55999	TX- Due from Sewer Fund	(37,126)	(37,081)	(27,811)	(42,795)	(40,886)	1,910	(3,805)	10.3%	25% Sewer Fund Offset
		Due from Water/Sewer Funds Total	(74,251)	(74,162)	(55,621)	(85,590)	(81,771)	3,820	(7,609)	10.3%	
		Tax Collection Total	103,558	102,573	79,008	114,508	110,688	(3,820)	8,115	7.9%	A

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Assessing												
01415005	51110	AS- Sal/Wages FT	66,177	74,873	60,309	82,687	82,687	-	7,814	10.4%	1 FT: Assessor	
01415005	51210	AS- Sal/Wages Temp	-	1	-	1	1	-	-	0.0%		
		Salaries Total	66,177	74,874	60,309	82,688	82,688	-	7,814	10.4%		
01415005	52100	AS- Health Insurance	19,606	19,806	15,255	19,396	19,396	-	(410)	-2.1%	1.5% decrease in the premium rate	
01415005	52110	AS- Dental Insurance	1,050	1,034	927	1,050	1,050	-	16	1.5%	1.5% increase in the premium rate	
01415005	52120	AS- Life Insurance	54	54	85	108	108	-	54	100.0%	No change in the premium rate	
01415005	52130	AS- LTD Insurance	61	-	363	760	760	-	760	-		
01415005	52200	AS- FICA	4,662	4,642	4,096	5,127	5,127	-	485	10.4%	Based on wages: 6.2%	
01415005	52210	AS- Medicare	1,090	1,086	958	1,199	1,199	-	113	10.4%	Based on wages: 1.45%	
01415005	52300	AS- Retirement Town	8,353	10,527	8,479	11,402	11,402	-	875	8.3%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec	
		Benefits Total	34,875	37,149	30,164	39,042	39,042	-	1,893	5.1%		
01415005	55050	AS- Cont/Room/Meals	-	50	-	50	50	-	-	0.0%	Meetings - meals- room	
01415005	55058	AS- Contract Services	111,750	110,500	71,512	94,100	94,100	-	(16,400)	-14.8%	Assessor contract with MRI	
01415005	55088	AS- Dues	275	270	50	290	290	-	20	7.4%	IAAO & NHAAC dues	
01415005	55091	AS- Education/Training	35	500	-	650	650	-	150	30.0%	Course or seminar	
01415005	55108	AS- Equipment Purchase	-	1	-	1	1	-	-	0.0%	Small equipment	
01415005	55128	AS- Fuel	-	1	-	1	1	-	-	0.0%	Assessor position	
01415005	55171	AS- Legal/Public Notices	-	50	-	50	50	-	-	0.0%	Public Notices in news media	
01415005	55180	AS- Mapping	3,763	4,150	3,503	4,600	4,600	-	450	10.8%	Yrly updates \$3,850 & Building placement \$15.00 per bdg	
01415005	55198	AS- Office Equipment Lease	1,114	1,078	808	1,078	1,078	-	-	0.0%	Printer Lease, \$89.80/mo	
01415005	55200	AS- Supplies	419	500	78	300	300	-	(200)	-40.0%	Toner, envelopes, general supplies	
01415005	55224	AS- Postage	667	1,300	536	1,500	1,500	-	200	15.4%	Sales questionnaires, cyclical letters, exemption requalification notices (elderly, veterans)	
01415005	55247	AS- Registry of Deeds	21	50	21	50	50	-	-	0.0%	Plans, deeds & recording fees	
01415005	55250	AS- Revaluation	-	1	-	1	1	-	-	0.0%	Independent Appraiser	
01415005	55270	AS- Software Agreement	14,432	15,535	15,519	17,071	17,071	-	1,538	9.9%	Vision contract \$7,881 web fee \$3,554 cloud fee \$5,656	
01415005	55308	AS- Travel Reimbursement	-	1	-	1	1	-	-	0.0%	Use of personal car -1 employee	
		General Expenses Total	132,475	133,987	92,028	119,743	119,743	-	(14,244)	-10.6%		
		Assessing Total	233,527	246,010	182,501	241,473	241,473	-	(4,537)	-1.8%	A	
		Total Finance	669,892	711,863	516,841	708,260	696,787	(11,473)	(15,076)	-2.1%		

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Planning & Development											
Planning											
01419101	51110	PL- Sal/Wages FT	108,105	151,209	111,731	174,135	174,135	-	22,926	15.2%	2 FT : Town Planner; 1 FT Conservation/Sustainability Planner (FY)
01419101	51200	PL- Sal/Wages PT	53,873	42,438	25,334	26,419	26,419	-	(16,019)	-37.7%	1 Admin Asst @ 20 hr/wk; Recording Sec @ \$15 per hr
		Salaries Total	161,978	193,647	137,064	200,554	200,554	-	6,907	3.6%	
01419101	52110	PL- Dental Insurance	1,900	3,119	1,403	3,799	3,799	-	680	21.8%	1.5% increase in the premium rate
01419101	52120	PL- Life Insurance	108	144	139	216	216	-	72	50.0%	No change in the premium rate
01419101	52130	PL- LTD Insurance	943	970	638	991	991	-	21	2.2%	
01419101	52200	PL- FICA	10,050	12,006	8,827	12,434	12,434	-	428	3.6%	Based on wages: 6.2%
01419101	52210	PL- Medicare	2,350	2,808	2,064	2,908	2,908	-	100	3.6%	Based on wages: 1.45%
01419101	52300	PL- Retirement Town	13,646	21,260	15,573	24,012	24,012	-	2,752	12.9%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
		Benefits Total	28,998	40,307	28,645	44,360	44,360	-	4,053	10.1%	
01419101	55050	PL- Conf/Room/Meals	200	200	-	800	800	-	600	300.0%	APA Conference, Seminars/training. Covers two full time employees and 1 part time
01419101	55058	PL- Contract Services	422	1	-	1	1	-	-	0.0%	
01419101	55088	PL- Dues	12,763	13,315	13,025	13,442	13,442	-	127	1.0%	Rockingham Planning Commission annual dues (2023 - \$13,127 estimated), APA dues (\$315).
01419101	55091	PL- Education/Training	-	500	295	500	500	-	-	0.0%	Seminars/Training for planning staff, board members
01419101	55136	PL- GIS Software	3,000	3,500	3,150	3,500	3,500	-	-	0.0%	Annual support and maintenance for building permit/zoning software. Paid annually in the fall.
01419101	55138	PL- Grant Matching	-	2,500	-	2,500	2,500	-	-	0.0%	No grants targeted at this time but to be ready if one comes along
01419101	55155	PL- Inspection Services	-	1	-	1	1	-	-	0.0%	Placeholder for third party inspection as needed
01419101	55171	PL- Legal/Public Notices	5,180	2,000	2,864	2,000	2,000	-	-	0.0%	Primarily for Planning Board cases but also covers Planning dept.
01419101	55180	PL- Mapping	-	-	-	1	1	-	1	0.0%	Hasn't been spent in prior years due to in-house capabilities
01419101	55200	PL- Office Supplies	768	2,000	531	2,000	2,000	-	-	0.0%	Misc office supplies. Covers Planning & Building depts.
01419101	55384	PL- Sustainability Expense	-	2,500	551	1,250	1,250	-	(1,250)	-60.0%	Provide source of funding for Clean Energy NH membership, annual Local Energy Solutions conference, & attendance at New England Municipal Sustainability meetings
01419101	55224	PL- Postage	4,073	4,000	2,636	4,000	4,000	-	-	0.0%	Covers Planning and Building departments as well as Planning Board packages and administration of cases.
01419101	55227	PL- Printing	1	400	509	400	400	-	-	0.0%	Used for large printing jobs such as Zoning Ordinance
01419101	55246	PL- Reference Material	423	425	422	425	425	-	-	0.0%	Includes Exeter Newspaper (\$160) and Registry Review (\$229), RSA books and other reference material
01419101	55289	PL- Studies	-	5,000	420	5,000	5,000	-	-	0.0%	Conducting zoning analysis with current funds and under contract for \$5,000. No decisions have been made for 2023 at this time but will work on Master Plan Action Agenda items.
01419101	55308	PL- Travel Reimbursement	216	800	-	800	800	-	-	0.0%	To cover mileage for staff to attend training, workshops, meetings, etc.
		General Expenses Total	27,046	37,142	24,404	36,620	36,620	-	(522)	-1.4%	
		Planning Total	218,022	271,095	190,112	281,534	281,534	-	10,438	3.9%	A
Economic Development											
01465207	51110	ED- Sal/Wages FT	93,722	96,361	73,481	100,746	100,746	-	4,385	4.6%	1 FT: ED Director
		Salaries Total	93,722	96,361	73,481	100,746	100,746	-	4,385	4.6%	
01465207	52100	ED- Health Insurance	26,924	26,848	20,178	26,279	26,279	-	(569)	-2.1%	1.5% decrease in the premium rate
01465207	52110	ED- Dental Insurance	1,900	1,871	1,403	1,900	1,900	-	29	1.5%	1.5% increase in the premium rate
01465207	52120	ED- Life Insurance	108	108	85	108	108	-	-	0.0%	No change in the premium rate
01465207	52130	ED- LTD Insurance	882	906	596	926	926	-	20	2.2%	
01465207	52200	ED- FICA	5,451	5,974	4,236	6,246	6,246	-	272	4.6%	Based on wages: 6.2%
01465207	52210	ED- Medicare	1,275	1,397	991	1,461	1,461	-	64	4.6%	Based on wages: 1.45%
01465207	52300	ED- Retirement Town	11,829	13,548	10,331	13,892	13,892	-	344	2.5%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
		Benefits Total	48,368	50,653	37,821	50,812	50,812	-	159	0.3%	
01465207	55050	ED- Conf/Room/Meals	-	1,200	-	1,500	1,500	-	300	25.0%	OU EDI Conference and accommodations -5 Days
01465207	55055	ED- Consulting Services	1,620	1,200	1,035	2,500	2,500	-	1,300	108.3%	Consulting (prop appraisals, marketing, etc.)
01465207	55091	ED- Education/Training	-	1,900	-	2,000	2,000	-	100	5.3%	OU EDI final classes
01465207	55190	ED- Mobile Communications	823	600	489	600	600	-	-	0.0%	Cell Phone for ED Director
01465207	55200	ED- Office Supplies	-	400	46	400	400	-	-	0.0%	Paper, Pens, Ink, etc.
01465207	55308	ED-Travel Reimbursement	-	800	314	1,000	1,000	-	200	25.0%	Mileage for ED Director, Airfare to OU EDI Conference
		General Expenses Total	2,443	6,100	1,885	8,000	8,000	-	1,900	31.1%	

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		Total Economic Development	144,534	153,114	113,187	159,558	159,558	-	6,444	4.2%	A	
Inspections & Code Enforcement												
01424002	51110	BI- Sal/Wages FT	156,192	157,582	124,256	183,069	183,069	-	5,487	3.5%	2 FT: Building Inspector, Deputy CEO	
01424002	51200	BI- Sal/Wages PT	-	38,857	-	39,140	39,140	-	283	0.7%	1 PT: Electrical Inspector (24 Hrs/Wk)	
		Salaries Total	156,192	196,439	124,256	202,209	202,209	-	5,770	2.9%		
01424002	52100	BI- Health Insurance	39,775	39,775	30,519	38,932	38,932	-	(843)	-2.1%	1.5% decrease in the premium rate	
01424002	52110	BI- Dental Insurance	2,100	2,069	1,302	2,100	2,100	-	31	1.5%	1.5% increase in the premium rate	
01424002	52120	BI- Life Insurance	216	216	167	216	216	-	-	0.0%	No change in the premium rate	
01424002	52130	BI- LTD Insurance	838	861	561	880	880	-	19	2.2%		
01424002	52200	BI- FICA	9,854	12,179	7,752	12,537	12,537	-	358	2.9%	Based on wages: 6.2%	
01424002	52210	BI- Medicare	2,307	2,848	1,813	2,932	2,932	-	84	2.9%	Based on wages: 1.45%	
01424002	52300	BI- Retirement Town	19,745	22,156	17,470	22,488	22,488	-	332	1.5%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec	
		Benefits Total	74,845	80,105	59,585	80,085	80,085	-	(20)	0.0%		
01424002	55091	BI- Education/Training	-	250	-	250	250	-	-	0.0%	NE Building Officials Association Conference	
01424002	55088	BI- Dues	470	300	30	300	300	-	-	0.0%	RNI and NHBOA Dues	
01424002	55128	BI- Fuel	737	750	725	750	750	-	-	0.0%	Fuel for BI	
01424002	55190	BI- Mobile Communications	748	600	869	600	600	-	-	0.0%	Cell Phone for BI	
01424002	55308	BI- Travel Reimbursement	-	1,000	-	1,000	1,000	-	-	0.0%	Mileage for Electrical Inspector	
01424002	55319	BI- Vehicle Maintenance	-	1	59	1	1	-	-	0.0%		
		General Expenses Total	1,955	2,901	1,483	2,901	2,901	-	-	0.0%		
		Inspections & Code Enf Total	232,992	279,445	185,324	285,195	285,195	-	5,750	2.1%	A	
Conservation Commission												
01461105	51200	CC- Sal/Wages PT	218	1,000	368	1,000	1,000	-	-	0.0%	Recording secretaries @ \$15/hr avg about 6 hr/mtg	
01461105	51210	CC- Sal/Wages Temp	-	2,520	-	2,520	2,520	-	-	0.0%	Interns 2@12/hr, 15 hrs/wk for 7 wks	
		Salaries Total	218	3,520	368	3,520	3,520	-	-	0.0%		
01461105	52200	CC- FICA	13	218	23	218	218	-	-	0.0%	Based on wages: 6.2%	
01461105	52210	CC- Medicare	3	51	5	51	51	-	-	0.0%	Based on wages: 1.45%	
		Benefits Total	17	269	28	269	269	-	-	0.0%		
01461105	55044	CC- Community Services	340	-	-	-	-	-	-		Moved to Conservation Land Administration	
											Covers costs for outreach activities (Spring Tree program, pollinator projects, star gazing event, etc), trail maintenance (bridge, signs, paint, etc) and conservation land administration work such as property monitoring and maintenance needs like invasive brush removal, and supplies such as tools, gloves and equipment.	
01461105	55051	CC- Conservation Land Administration	52	2,050	658	2,050	2,050	-	-	0.0%		
01461105	55058	CC- Contract Services	6,790	1,000	93	1,000	1,000	-	-	0.0%	Raynes minor maintenance repair needs.	
01461105	55088	CC- Dues	700	1,200	900	1,200	1,200	-	-	0.0%	For board to join related organizations: ESRLAC (\$150), NHACC (\$900), SELT (\$150)	
01461105	55091	CC- Education/Training	-	250	-	250	250	-	-	0.0%	Training for board members and/or Cons & Sust planner (NHACC-3 members and other workshops)	
01461105	55171	CC- Legal/Public Notices	93	50	-	50	50	-	-	0.0%	Covers approx 1 legal notice typ in newspaper	
01461105	55224	CC- Postage	-	20	-	20	20	-	-	0.0%	Mailings to ConCom members (mostly elect distr)	
01461105	55247	CC- Registry of Deeds	-	30	-	30	30	-	-	0.0%	Fee for registry of deeds (typically printing plans, deeds)	
01461105	55254	CC- Roadside Mowing	1,575	1,700	-	1,700	1,700	-	-	0.0%	Mowing White, Perry, Irvine and 1/2 of Morrisette. This is paid out Oct-Dec	
01461105	55293	CC- Supplies	100	-	-	-	-	-	-			
		General Expenses Total	9,650	6,300	1,650	6,300	6,300	-	-	0.0%		
		Conservation Commission Total	9,884	10,089	2,045	10,089	10,089	-	-	0.0%	A	
Renewable Energy Expense												
01419118	55547	ENR- Renewable Energy Expense	-	1	-	1	1	-	-	0.0%	Potential Grant Matching	
		General Expenses Total	-	1	-	1	1	-	-	0.0%		
		Renewable Energy Expense	-	1	-	1	1	-	-	0.0%	A	

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Zoning Board of Adjustment											
01419103	51200	ZO- Sal/Wages PT	150	860	188	860	860	-	-	0.0%	Recording secretaries @ \$15 per hour
		Salaries Total	150	860	188	860	860	-	-	0.0%	
01419103	52200	ZO- FICA	9	53	12	53	53	-	-	0.0%	
01419103	52210	ZO- Medicare	2	12	3	12	12	-	-	0.0%	
		Benefits Total	11	66	14	66	66	-	-	0.0%	
01419103	55091	ZO- Education/Training	-	200	-	200	200	-	-	0.0%	min. training allotment for board members
01419103	55171	ZO- Legal/Public Notices	2,045	1,200	-	1,200	1,200	-	-	0.0%	
01419103	55224	ZO- Postage	1,443	2,000	1,435	2,000	2,000	-	-	0.0%	expenses are estimated for ZBA case administration (majority of costs paid by applicant)
		General Expenses Total	3,488	3,400	1,435	3,400	3,400	-	-	0.0%	
		Zoning Total	3,649	4,326	1,636	4,326	4,326	-	-	0.0%	A
Historic District Commission											
01419104	51200	HD- Sal/Wages PT	300	650	540	650	650	-	-	0.0%	Recording secretaries @ \$15 per hour
		Salaries Total	300	650	540	650	650	-	-	0.0%	
01419104	52200	HD- FICA	19	40	33	40	40	-	-	0.0%	Based on wages: 6.2%
01419104	52210	HD- Medicare	4	9	8	9	9	-	-	0.0%	Based on wages: 1.45%
		Benefits Total	23	50	41	50	50	-	-	0.0%	
01419104	55050	HD-Conf Rooms/Meals	-	200	-	200	200	-	-	0.0%	
01419104	55088	HD- Dues	-	50	-	50	50	-	-	0.0%	Min amt for dues associated with various organizations work with HDCs
01419104	55091	HD- Education/Training	-	200	100	200	200	-	-	0.0%	min. training allotment for board members
01419104	55138	HD- Grant Matching	-	1,000	-	1,000	1,000	-	-	0.0%	CLG (Certified Local Government) Grant match.- We did not apply for a CLG grant in 2022 but anticipate submitting in 2023.
01419104	55171	HD- Legal/Public Notices	157	100	1,284	100	100	-	-	0.0%	
01419104	55224	HD- Postage	950	350	260	350	350	-	-	0.0%	Expenses are estimated for HDC case administration
01419104	55227	HD- Printing	-	125	-	125	125	-	-	0.0%	Printing needs for HDC as they arise
01419104	55246	HD- Reference Material	-	100	-	100	100	-	-	0.0%	
		General Expenses Total	1,106	2,125	1,643	2,125	2,125	-	-	0.0%	
		Historic District Commission Total	1,429	2,825	2,225	2,825	2,825	-	-	0.0%	A
Heritage Commission											
01419106	51200	HC- Sal/Wages PT	210	540	465	540	540	-	-	0.0%	Recording secretaries @ \$15 per hour
		Salaries Total	210	540	465	540	540	-	-	0.0%	
01419106	52200	HC- FICA	13	33	29	33	33	-	-	0.0%	Based on wages: 6.2%
01419106	52210	HC- Medicare	3	8	7	8	8	-	-	0.0%	Based on wages: 1.45%
		Benefits Total	16	41	36	41	41	-	-	0.0%	
01419106	55058	HC- Contract Services	-	1	-	1	1	-	-	0.0%	
01419106	55088	HC- Dues	-	50	-	50	50	-	-	0.0%	
01419106	55091	HC- Education/Training	-	200	91	200	200	-	-	0.0%	Min. training allotment for board members
01419106	55138	HC- Grant Matching	-	1	-	1	1	-	-	0.0%	
01419106	55224	HC- Postage	-	25	25	25	25	-	-	0.0%	Expenses are estimated for Heritage Commission case administration
01419106	55227	HC- Printing	-	35	-	35	35	-	-	0.0%	
		General Expenses Total	-	312	116	312	312	-	-	0.0%	
01419106	55347	Transfer Out	667	-	-	-	-	-	-	-	Year End Balance Transfer
		Heritage Commission Total	893	893	617	893	893	-	-	0.0%	A
		Total Planning & Development	611,403	721,789	495,146	744,422	744,422	-	22,633	3.1%	

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Police Department											
Police											
	51110	Sal/Wages FT	1,612,027	1,806,113	1,283,655	1,902,245	1,902,245	-	96,132	5.3%	29 FT (Chief, Deputy, Sergeants, Lieutenant, Officers, Admin)
	51111	Sal/Wages Shift Differential			3,012	8,320	8,320	-	8,320		Per Police CBA
	51121	Sal/Wages Incentive	-	-	-	6,000	6,000	-	6,000		Per Police CBA
	51150	Vacation Replacement OT	58,432	46,587	52,854	46,587	46,587	-	-	0.0%	Cost to cover the replacement of officers on vacation
	51200	Sal/Wages PT	9,824	14,500	12,686	14,500	14,500	-	-	0.0%	Currently have 1 Auxiliary Officer who teaches DARE spring/fall
	51300	Sal/Wages OT	83,626	97,000	82,314	103,267	103,267	-	6,267	6.5%	Coverage OT
	51350	FEMA Storm Related OT	-	1	-	1	1	-	-	0.0%	Expenses related to declared emergencies
	51400	Longevity Pay	1,700	1,750	-	1,800	1,800	-	50	2.9%	For hires before 1/1/2010 only
	51410	Sick Replacement OT	15,555	19,250	23,002	19,250	19,250	-	-	0.0%	covers for officers out sick
	51420	Holiday Pay	69,799	58,514	11,273	66,270	66,270	-	7,756	13.3%	contract item
	51425	Firearm Incentive	1,500	1,500	750	-	-	-	(1,500)	-100.0%	contract item (moved to Incentive)
	51430	Field Training Incentive OT	583	5,000	6,455	-	-	-	(5,000)	-100.0%	contract item (moved to Incentive)
	51435	Comfort Dog OT	-	-	-	5,600	5,600	-	5,600		Offsetting reduction in Staff OT
	51450	Education Incentive	2,880	4,160	15,000	16,500	16,500	-	12,340	296.6%	Per Police CBA
	51455	Training Regular Pay	7,752	-	18,068	-	-	-	-		Training Regular Pay
	51440	Training Coverage - OT	9,710	-	9,085	-	-	-	-		Training Coverage - OT
		Salaries Total	1,873,388	2,054,375	1,518,152	2,190,340	2,190,340	-	135,965	6.6%	
	52100	Health Insurance	420,147	467,262	322,127	413,685	436,880	23,195	(30,382)	-6.5%	1.5% decrease in the premium rate
	52110	Dental Insurance	30,344	32,301	22,650	35,506	34,656	(850)	2,355	7.3%	1.5% increase in the premium rate
	52120	Life Insurance	1,571	1,782	1,176	1,783	1,783	-	1	0.1%	No change in the premium rate
	52130	LTD Insurance	1,026	1,068	705	1,092	1,092	-	24	2.2%	
	52200	FICA	8,207	12,606	6,718	9,428	9,428	-	(3,178)	-25.2%	Based on wages: 6.2%
	52210	Medicare	27,146	29,783	22,355	31,760	31,760	-	1,977	6.6%	Based on wages: 1.45%
	52300	Retirement Town	17,729	26,545	15,735	20,969	20,969	-	(5,576)	-21.0%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
	52310	Retirement Police	547,016	627,009	475,209	657,814	657,814	-	30,805	4.9%	Based on wages: 33.88% Jan-Jun; 31.28% Jul-Dec
		Benefits Total	1,053,187	1,198,356	866,673	1,172,037	1,194,382	22,345	(3,974)	-0.3%	
	55001	Accreditation	5,796	5,922	5,922	6,483	6,483	-	561	9.5%	Guardian Tracking (\$1581) and PowerDMS document management software yearly account renews in August (\$4341)-is necessary to continue towards CALEA Accreditation
	55035	Chiefs Expenses	1,184	1,200	505	1,200	1,200	-	-	0.0%	Covers empl. awards, retirements, dept meetings, hosting meals
	55043	Community Relations	2,159	7,500	4,621	7,500	7,500	-	-	0.0%	Contractor will assist as Public information officer,plaques, dare, crime prevention items Includes NNO yearly, Halloween safety, Child badges, safety seats, etc.
	55045	Vehicle Computer Equipment	2,395	6,565	2,188	6,565	6,565	-	-	0.0%	Update/cruiser laptops with purchase and install one new Rhino Tablet with mount and antenna
	55047	Computer Maintenance/Service Contract	17,500	17,500	12,813	17,500	17,500	-	-	0.0%	Certified Computer Solutions (\$16,440) which is a 5 year contract-this is 3rd year, PD laptop service (\$375), Cross Agency expense for IMC (\$400)
	55050	Conf/Room/Meals	660	3,000	416	3,000	3,000	-	-	0.0%	Professional Development training conferences for the Chief and Deputy Chief-IACP convention etc.
	55057	Prosecutor Service	9,275	35,000	6,118	35,000	35,000	-	-	0.0%	Per diem contracts with attorneys for assistance with Police Prosecution involves motion drafting, advising, and courtroom assistance, etc.
	55064	Court Mileage Reimbursement	-	1	-	-	-	-	(1)	-100.0%	
	55087	Dry Cleaning	12,000	10,800	8,100	10,800	10,800	-	-	0.0%	Contractual cost increase
	55088	Dues	8,495	8,918	6,300	8,993	8,993	-	75	0.8%	Yearly dues for SERT, NENA 911, NESPIN,Child Advocacy Center, and professional association memberships
	55091	Education/Training	21,608	17,000	14,639	17,000	17,000	-	-	0.0%	Training course costs/meal reimbursement for the entire department (including civilians), increase for yearly mental health training for all officers and dispatchers with MHP
	55106	Equipment Purchase	22,680	17,750	12,995	17,750	39,883	22,133	22,133	124.7%	Mountain bike parts, stop stick replacement, flashlights, some building improvement costs, furniture/boards, Taser cartridges, less lethal tools- OC Tasers- cost: \$110,665 instalment purchase \$22,133 for 5 years
	55128	Fuel	30,487	40,000	27,073	41,734	41,734	-	1,734	4.3%	Fuel for patrol vehicles using monthly average at the rate of \$2.35 ESTIMATE
	55133	General Expenses	4,019	6,000	5,867	6,000	6,000	-	-	0.0%	Towing charges,patrol enforcement supplies radar replacements, speed signs, promotional testing materials, hiring costs includes polygraph, medical, and psychological testing, Livescan fee (\$476), etc.

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2023 General Fund SB Budget											
Prepared: January 4, 2023										Version #5	
Org	Object	Description	2021 Actual	2022 Budget	2022 Actual September	2023 BRC Budget	2023 SB Budget	2023 SB Budget vs. 2023 BRC Budget \$ Increase/- (Decrease)	2023 SB Budget vs. 2022 Budget \$ Increase/- (Decrease)	2023 SB Budget vs. 2022 Budget %- Difference	Explanation
	55160	Investigation	5,000	5,000	-	5,000	5,000	-	-	0.0%	Covers drug investigation costs and equipment
	55190	Mobile Communications	1,935	5,253	3,117	3,050	3,050	-	(2,203)	-41.9%	AT&T FirstNet department cell and laptop modem plan- there is also a Dispatch phone failover plan- We put all mobile comms expense lines (Staff and Patrol) into this one single line item-overall increase of \$2106 yearly
	55193	Munitions	12,074	15,700	14,098	15,700	15,700	-	-	0.0%	There is an ammunition shortage across the country and an increase in firearms ammunition costs (pistol and rifle). We will also need to add a rifle to our shooting simulator as currently we have only pistols (\$2,700). This line item also includes items for training and equipment for bean bag shotguns and simulated shooting drills protective gear, and includes the cost of both lethal and less lethal ammunition, gun accessories and cleaning, targets, range fees, etc.
	55199	Office Equipment Maintenance	5,724	5,725	4,341	5,725	5,725	-	-	0.0%	Maintenance contract of 6 machines including: copier printers and all service, parts, and labor
	55200	Office Supplies	10,053	11,800	9,024	11,800	11,800	-	-	0.0%	Office supplies, new contract eliminates ink toner, evidence, prosecution, photo
	55224	Postage	1,083	1,200	734	1,000	1,000	-	(200)	-16.7%	Postage costs for mailings
	55270	Software Agreement	17,070	17,855	17,855	23,410	23,410	-	5,555	31.1%	Central Square IMC full contract- records, emergency operations, and interface for POL and FD Dispatch Center
	55314	Uniforms	15,780	16,200	14,015	16,200	16,200	-	-	0.0%	Cost for uniforms and uniform related equipment for 40 employees- include bullet proof vest replacements and contractual clothing allowance for staff division of \$400 each/year.
	55319	Vehicle Maintenance	20,304	21,000	11,731	21,000	21,000	-	-	0.0%	Covers repair costs for 19 vehicles
	55390	Comfort Dog Expenses	-	-	-	8,000	8,000	-	8,000		Cost of dog, food, vet bills, equipment
	55321	Veterinarian Service	750	1,000	-	750	750	-	(250)	-25.0%	contract with SPCA (\$750), unforeseen animal vet charges, rabies testing
	55104	Veterinarian Equipment	300	300	300	300	300	-	-	0.0%	ACO equipment added splitting cost of the online dog licensing lookup software management with Town Clerk
		General Expenses Total	228,330	278,189	182,772	291,460	313,593	22,133	35,404	12.7%	
		Total Police Department	3,154,884	3,530,920	2,567,597	3,653,837	3,698,315	44,478	167,395	4.7%	A

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Org	Object	Description	2021 Actual	2022 Budget	2022 Actual September	2023 BRC Budget	2023 SB Budget	2023 SB Budget vs. 2023 BRC Budget \$ Increase/(Decrease)	2023 SB Budget vs. 2022 Budget \$ Increase/(Decrease)	2023 SB Budget vs. 2022 Budget % Difference	Explanation	
Fire Department												
	51110	Sal/Wages FT	1,917,459	2,006,989	1,476,947	2,128,363	2,128,363	-	121,374	6.0%	33 FT	
	51121	Sal/Wages Incentive		8,402	2,002	20,350	20,350	-	11,948	142.2%	Negotiated in CBA	
	51150	Vacation Replacement OT	34,201	19,487	21,577	19,487	19,487	-	-	0.0%	Overtime for Vacation Leave Replacement	
	51200	Sal/Wages PT	9,811	1	-	-	-	-	(1)	-100.0%	1 PT: Office Clerk (20hr/wk) (removed in 2022)	
	51300	Sal/Wages Call Back OT	77,354	100,136	75,815	88,201	88,201	-	(11,935)	-11.9%	Overtime for emergency recall and other off-duty details	
	51130	Personal Replacement OT	-	19,397	16,527	19,397	19,397	-	-	0.0%	Overtime for Personal Leave Replacement	
	51350	FEMA Storm Related OT	-	1	-	1	1	-	-	0.0%	Expenses related to declared emergencies	
	51400	Longevity Pay	4,550	2,700	950	1,850	1,850	-	(850)	-31.5%	For employees hired prior to 1/1/2006	
	51410	Sick Replacement OT	29,528	34,305	30,404	34,305	34,305	-	-	0.0%	Overtime for Sick Replacement	
	51420	Holiday Pay	88,621	101,193	4,116	110,172	110,172	-	8,979	8.9%	Holiday pay (12 holidays @ 12hrs)	
	51600	Sal/Wages On Call	321	2,500	19	2,500	2,500	-	-	0.0%	PT On-Call salaries	
		Salaries Total	2,159,845	2,295,111	1,628,356	2,424,626	2,424,626	-	129,515	5.6%		
	52100	Health Insurance	380,701	447,404	307,619	499,798	490,248	(9,550)	42,844	9.6%	1.5% decrease in the premium rate	
	52110	Dental Insurance	38,776	38,311	26,484	42,327	42,327	-	4,016	10.5%	1.5% increase in the premium rate	
	52120	Life Insurance	1,752	2,692	1,288	3,564	3,564	-	872	32.4%	No change in the premium rate	
	52130	LTD Insurance	989	1,042	684	1,085	1,085	-	23	2.2%		
	52200	FICA	5,480	3,059	2,131	3,217	3,217	-	158	5.2%	Based on wages: 6.2%	
	52210	Medicare	30,916	33,279	23,426	35,157	35,157	-	1,878	5.8%	Based on wages: 1.45%	
	52300	Retirement Town	9,599	6,586	4,993	6,809	6,809	-	223	3.4%	Based on wages: 14.06%	
	52320	Retirement Fire	661,110	740,878	530,988	749,533	749,533	-	8,655	1.2%	Based on wages: 32.99%	
		Benefits Total	1,127,323	1,273,251	897,613	1,341,470	1,331,920	(9,550)	58,669	4.6%		
	55019	Breathing Apparatus	9,434	11,666	4,240	6,120	6,120	-	(5,546)	-47.5%	Breathing apparatus testing and repairs & air compressor certification and repairs	
	55035	Chiefs Expenses	729	720	601	750	750	-	30	4.2%	expenses for meetings, dinners	
	55038	Cistern Maintenance	373	1,600	-	900	900	-	(700)	-43.8%	Cistern & dry hydrant maintenance	
	55041	Command Supplies	-	5,000	1,805	3,500	3,500	-	(1,500)	-30.0%	Emergency Operations Center supplies during drills, exercise and incidents, including food, office supplies, & training material	
	55042	Communications Equipment	3,757	10,860	4,007	10,793	10,793	-	(167)	-1.5%	2 way radio (mobile and portable); RAVE Mobile Safety - Emergency Community Notification (Reverse 911)	
	55043	Community Relations	-	-	-	2,500	2,500	-	2,500		Annual Contract for Social Media Consultant and Community Relations Specialist.	
	55224	Postage	437	519	189	300	300	-	(219)	-42.2%	Postage for General FD, Fire Prevention, new candidate hiring, etc.	
	55058	Contract Services	16,585	16,815	12,680	17,565	17,565	-	750	4.5%	50% of annual contracted IT support for the Public Safety Complex. Shared cost with Police Department	
	55087	Dry Cleaning	202	325	99	250	250	-	(75)	-23.1%	Dry cleaning of chief officer uniforms & Class "A" dress uniforms.	
	55088	Dues	7,537	7,234	7,247	7,831	7,831	-	597	8.3%	Seacoast Region Hazmat team annual assessment, Annual Association Dues with multiple organizations	
	55091	Education/Training	15,500	15,476	2,133	17,756	17,756	-	2,280	14.7%	Tuition for college classes, fire certifications and education supplies.	
	55108	General Equipment Purchase	43,392	45,000	21,693	45,000	45,000	-	-	0.0%	Firefighting equipment purchase and replacement.	
	55123	Fire Prevention Supplies	5,510	5,450	2,470	5,565	5,565	-	115	2.1%	NFPA annual membership, Fire Prevention/Investigation Supplies	
	55128	Fuel	12,607	12,440	9,275	20,015	20,015	-	7,575	60.9%	Gas and diesel fuel for all fire department vehicles, Plus 800 gallon tank at fire station	
	55132	General Equipment Repair	3,114	3,500	3,234	3,450	3,450	-	(50)	-1.4%	Small tool & equipment repair.	
	55133	General Expenses	3,224	3,200	2,056	3,620	3,620	-	420	13.1%	Background investigations, water, emergency scene rehabilitation, supplies, etc.	
	55144	Hazmat Supplies	1,259	1,625	1,166	1,525	1,525	-	-	0.0%	Hazardous materials monitoring equipment, clean up and control supplies.	
	55149	Hose Replacement	4,166	5,629	341	5,660	5,660	-	31	0.6%	Fire hose replacement and repair.	
	55151	Hydrant Maintenance	20,000	20,000	15,000	20,000	20,000	-	-	0.0%	Hydrant Maintenance Fee/Rental to Water Department	
	55190	Mobile Communications	4,608	5,458	3,356	5,458	5,458	-	-	0.0%	Cell phone plan and data usage for staff cars, engines, and fire prevention	
	55199	Office Equipment Maintenance	2,458	2,409	1,798	2,510	2,510	-	101	4.2%	Lease Agreements/Service Contracts (copier & time clock)	
	55200	Office Supplies	2,128	2,265	1,857	2,500	2,500	-	235	10.4%	Office Supplies for entire Fire Department (except Health)	
	55214	Physicals	3,800	10,630	10,075	2,625	2,625	-	(8,005)	-75.3%	Pre-employment for new hires and Annual physicals for all fire personnel. Examples include - FDIC conference, IAFC - FRI International, IMT Annual Conference.	
	55050	Conf/Room/Meals	400	4,200	-	4,500	4,500	-	300	7.1%		
	55230	Protective Equipment	35,982	36,367	16,492	44,382	44,382	-	8,015	22.0%	Turnout gear replacement, inspections, repair.	

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	55237	Radio Repairs/Maintenance	4,664	8,728	2,752	5,728	5,728	-	(3,000)	-34.4%	Maint. & programming FD Portable & Mobile Radios, Annual service contract; Emergency Operations Center radio reprogramming, replacement & repairs
	55270	Software Agreement	8,423	8,569	8,620	10,657	10,657	-	2,088	24.4%	Annual agreements for IMC data collection & dispatching, Public Eye mobile data terminals, eDispatch firefighter notification, and Knox Box Cloud Service
	55282	Building Supplies	1,905	3,128	1,778	3,128	3,128	-	-	0.0%	Laundry & misc bldg. cleaning supplies
	55314	Uniforms	25,070	24,496	26,065	25,958	25,958	-	1,462	6.0%	Uniforms for 32 FT employees, 3 Call members
	55319	Vehicle Maintenance	43,027	38,922	8,779	39,917	39,917	-	995	2.6%	Vehicle maintenance, inspections, tires, annual pump and aerial testing and certifications.
	55264	Shelter Equipment	-	1	-	1	1	-	-	0.0%	Agreement with SAU16 to provide shelter food/supplies
	55095	Emergency Management Equipment	1,875	2,500	2,373	2,000	2,000	-	(500)	-20.0%	Upgrades to computers and on scene materials (replacement cones, barricades, signage, barriers)
	55119	FEMA Reimb -Force Labor	-	-	-	1	1	-	1	-	FEMA line if needed
	55118	FEMA Reimb - Force Equip	-	-	-	1	1	-	1	-	FEMA line if needed
		General Expenses Total	282,145	314,732	172,190	322,466	322,466	-	7,734	2.5%	
	57006	Capital Outlay	14,882	1	-	1	1	-	-	0.0%	\$1 place holder if grant funds become available.
		Capital Outlay Total	14,882	1	-	1	1	-	-	0.0%	
		Total Fire Department	3,584,175	3,983,095	2,698,159	4,088,563	4,079,013	(9,550)	195,918	5.0%	A
Public Safety Shared Services											
Communications											
01429905	51110	PDD- Sal/Wages FT	194,590	219,390	150,395	230,138	230,138	-	10,748	4.9%	5 FT Staff
01429905	51111	PDD- Sal/Wages Shift Differential			688	4,160	4,160	-	4,160	-	Per Police CBA
01429905	51121	PDD- Sal/Wages Incentive Reg			-	500	500	-	500	-	Per Police CBA
01429905	51150	PDD- Vacation Replacement OT	7,134	9,000	8,675	9,000	9,000	-	-	0.0%	covers vacation/personal days for dispatchers
01429905	51200	PDD- Sal/Wages PT	-	2,500	-	2,500	2,500	-	-	0.0%	Reduced to budget for one at several shifts a month
01429905	51300	PDD-Sal/Wages OT	13,537	14,600	11,894	14,600	14,600	-	-	0.0%	covers cost in emergencies and regular coverage added \$3000 from sick replacement
01429905	51350	PDD-FEMA Storm Related OT	-	1	-	-	-	-	(1)	-100.0%	Expenses related to declared emergencies
01429905	51410	PDD-Sick Replacement OT	2,895	3,000	1,109	3,000	3,000	-	-	0.0%	covers OT for dispatchers out sick removed \$3000 to be placed into reg OT
01429905	51420	PDD-Holiday Pay	11,118	9,115	1,994	10,665	10,665	-	1,550	17.0%	contract item
01429905	51440	PDD-Training Coverage - OT	-	-	720	-	-	-	-	-	Training Regular Pay
01429905	51455	PDD-Training Regular Pay	1,481	-	2,549	-	-	-	-	-	Training Coverage - OT
01429905	51450	PDD-Education Incentive	-	1,000	1,500	2,500	2,500	-	1,500	150.0%	contract item
		Salaries Total	230,754	258,608	179,524	277,063	277,063	-	18,457	7.1%	

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01429905	52100	PDD-Health Insurance	43,037	83,034	39,797	64,221	64,221	-	(18,813)	-22.7%	1.5% decrease in the premium rate	
01429905	52110	PDD-Dental Insurance	2,453	4,542	2,580	4,579	4,579	-	37	0.8%	1.5% increase in the premium rate	
01429905	52120	PDD-Life Insurance	248	270	170	270	270	-	-	0.0%	No change in the premium rate	
01429905	52200	PDD-FICA	13,951	16,034	10,924	17,178	17,178	-	1,144	7.1%	Based on wages: 6.2%	
01429905	52210	PDD-Medicare	3,263	3,750	2,538	4,017	4,017	-	268	7.1%	Based on wages: 1.45%	
01429905	52300	PDD-Retirement Town	28,927	36,009	25,199	37,859	37,859	-	1,850	5.1%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec	
		Benefits Total	91,879	143,638	81,208	128,124	128,124	-	(15,514)	-10.8%		
01429905	55105	PDD-Equipment Maintenance	20,485	20,825	9,331	25,325	25,325	-	4,500	21.6%	2-way comms maintenance/service yearly and monthly contracts, Acorn VS logger (\$1275). Contracts paid at the end of the year.	
01429905	55108	PDD-Equipment Repair	5,289	5,800	369	5,800	5,800	-	-	0.0%	Uncovered replacement/repair costs for dispatch items and radio equipment and portable radios, cross agency	
01429905	55258	PDD-Phone Repairs/Service	-	450	89	550	550	-	100	22.2%	dispatch center phone repairs, Firstnet emergency phone service \$533, updates, soniwall fee	
		General Expenses Total	25,773	27,075	9,788	31,675	31,675	-	4,600	17.0%		
		Communications Total	348,406	429,319	270,520	436,862	436,862	-	7,543	1.8%	A	
Health												
01441105	51110	FH- Sal/Wages FT	57,872	61,870	47,179	64,685	64,685	-	2,815	4.5%	1 FT: Health Officer	
		Salaries Total	57,872	61,870	47,179	64,685	64,685	-	2,815	4.5%		
01441105	52100	FH- Health Insurance		26,738	20,092	26,185	26,185	-	(553)	-2.1%	1.5% decrease in the premium rate	
01441105	52110	FH- Dental Insurance	1,900	1,871	1,403	1,900	1,900	-	29	1.5%	1.5% increase in the premium rate	
01441105	52120	FH- Life Insurance	81	108	85	108	108	-	-	0.0%	No change in the premium rate	
01441105	52200	FH- FICA	3,588	3,836	2,733	4,010	4,010	-	175	4.5%	Based on wages: 6.2%	
01441105	52210	FH- Medicare	839	897	639	938	938	-	41	4.5%	Based on wages: 1.45%	
01441105	52300	FH- Town Retirement	7,305	8,699	6,633	8,919	8,919	-	220	2.5%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec	
		Benefits Total	13,712	42,149	31,597	42,060	42,060	-	(89)	-0.2%		
01441105	55293	FH- Supplies	1,210	600	392	600	600	-	-	0.0%	Health inspection and office supplies	
01441105	55224	FH- Postage	13	58	23	50	50	-	(8)	-13.8%	Health Dept. mailings	
01441105	55055	FH- Consulting	-	1	-	1	1	-	-	0.0%	Hazardous Materials Remediation & Consulting for Sportsmen's Club project	
01441105	55190	FH- Mobile Communications	1,023	1,000	522	996	996	-	(4)	-0.4%	Phone plan & mobile data terminal usage for Health Officer.	
01441105	55191	FH- Mosquito Control	35,600	39,000	23,000	40,000	40,000	-	1,000	2.6%	Mosquito control maintenance contract costs	
01441105	55270	FH- Software Agreement	2,400	2,400	2,400	2,640	2,640	-	240	10.0%	Metverse forms and reporting	
01441105	55308	FH- Travel Reimbursement	87	200	-	200	200	-	-	0.0%	Mileage reimbursement for Health Officer	
01441105	55050	FH- Conf/Room/Meals	-	795	164	795	795	-	-	0.0%	Training, Meeting and Seminars for Health Officer	
01441105	55088	FH- Dues	90	90	-	90	90	-	-	0.0%	Health Dept. dues & memberships	
01441105	55091	FH- Education/Training	1,500	1,500	1,500	-	-	-	(1,500)	-100.0%		
		General Expenses Total	42,922	45,644	28,001	45,372	45,372	-	(272)	-0.6%		
		Health Total	114,507	149,663	106,767	152,117	152,117	-	2,454	1.6%	A	
		Total Public Safety Shared Services	462,913	578,982	377,287	588,980	588,980	-	9,988	1.7%		

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Public Works - General Fund											
Administration & Engineering											
01431101	51110	PWA- Sal/Wages FT	398,532	482,042	313,391	530,253	530,253	-	48,212	10.0%	6 FT: Director, Town Eng, Eng Tech, Office Mgr, Office Clerk, Asst Engineer, new GIS Tech (6 mos)
01431101	51200	PWA- Sal/Wages PT	-	1	-	1	1	-	-	0.0%	1- PT-recording secretary for River Committee @ \$15/hr
01431101	51300	PWA- Sal/Wages OT	-	500	429	500	500	-	-	0.0%	
		Salaries Total	398,532	482,543	313,819	530,754	530,754	-	48,212	10.0%	
01431101	52100	PWA- Health Insurance	55,879	109,930	62,508	120,684	127,472	6,788	17,542	16.0%	1.5% decrease in the premium rate
01431101	52110	PWA- Dental Insurance	5,086	6,881	4,385	8,785	9,635	850	2,754	40.0%	1.5% increase in the premium rate
01431101	52120	PWA- Life Insurance	518	540	328	594	594	-	54	10.0%	No change in the premium rate
01431101	52130	PWA- LTD Insurance	1,119	1,138	716	1,147	1,147	-	11	1.0%	
01431101	52200	PWA- FICA	24,102	29,918	18,677	32,907	32,907	-	2,989	10.0%	Based on wages: 6.2%
01431101	52210	PWA- Medicare	5,637	6,997	4,368	7,696	7,696	-	699	10.0%	Based on wages: 1.45%
01431101	52300	PWA- Retirement Town	50,250	67,845	44,123	73,107	73,107	-	5,262	7.8%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
		Benefits Total	142,589	223,247	135,105	244,920	252,558	7,638	29,311	13.1%	
01431101	55003	PWA- Drug/Alcohol Testing	571	1,200	881	1,200	1,200	-	-	0.0%	Contract w/Access; required (per USDOT) random testing for all CDL holders & screening new hires
01431101	55050	PWA- Conf/Room/Meals	4	3,000	828	3,000	3,000	-	-	0.0%	National or regional conf 60% Dir, Town Eng; 100% Maint Supt, Hwy Supt @ \$1100 ea
01431101	55058	PWA- Contracted Services	-	1	-	1	1	-	-	0.0%	Moved to CIP
01431101	55088	PWA- Dues	695	700	555	700	700	-	-	0.0%	Dues: APWA \$210, NHPWA \$100, Mutual Aid \$25; Licenses: PE 2@150/2 yr
01431101	55091	PWA- Education/Training	127	2,000	1,169	2,000	2,000	-	-	0.0%	Education and training for staff (NHMA, NHDES, NEPW Association)
01431101	55128	PWA- Fuel	959	1,345	1,150	1,500	1,500	-	155	11.5%	Dir & Eng vehicles; unleaded contract price projected to be \$2.97/gal
01431101	55133	PWA- General Expenses	614	850	920	1,200	1,200	-	350	41.2%	Meal reimbursement during extended operations per Director's determination increased from \$8 to \$12
01431101	55158	PWA- Insurance Deductible	-	1	-	1	1	-	-	0.0%	Damage repairs on insurance claims
01431101	55181	PWA- Master Fuel Account	(7,547)	1	(21,712)	1	1	-	-	0.0%	Bulk fuel delivery charges less dept allocations; for 109 vehicles
01431101	55190	PWA- Mobile Communications	1,173	1,200	592	1,200	1,200	-	-	0.0%	60% Director, Town Engineer & Asst Engineer; 100% Highway, MiFi (Engineering)
01431101	55200	PWA- Office Supplies	5,816	10,000	5,574	10,000	10,000	-	-	0.0%	Gen office supplies \$6500; Eng supplies \$3500; plotter paper & ink, field books, Town Standards, scanning plans; 60% of copier billing
01431101	55224	PWA- Postage	300	500	119	500	500	-	-	0.0%	General day to day mailings
01431101	55237	PWA- Radio Repairs	205	600	125	600	600	-	-	0.0%	4 Desk sets, 6 portables, 42 vehicle units
01431101	55238	PWA- Radio Replacement	1,000	1,000	-	1,000	1,000	-	-	0.0%	Digital repeater to communicate with Fire & Police
01431101	55319	PWA- Vehicle Maintenance	556	600	40	600	600	-	-	0.0%	Dir & Eng vehicles
		General Expenses Total	4,473	22,998	(9,759)	23,503	23,503	-	505	2.2%	
01431101	55998	PWA- Due from Water Fund	(128,453)	(140,973)	(105,729)	(155,135)	(156,662)	(1,528)	(15,690)	11.1%	20% Water Fund offset
01431101	55999	PWA- Due from Sewer Fund	(128,453)	(140,973)	(105,729)	(155,135)	(156,662)	(1,528)	(15,690)	11.1%	20% Sewer Fund offset
		Due from Water/Sewer Funds Total	(256,906)	(281,946)	(211,458)	(310,269)	(313,325)	(3,055)	(31,379)	11.1%	
		Administration & Engineering Total	288,690	446,842	227,706	488,907	493,490	4,583	48,648	10.4%	A

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Highways and Streets											
01431202	51110	HWY- Sal/Wages FT	618,085	680,031	476,087	702,501	702,501	-	22,470	3.3%	12 FT
01431202	51210	HWY- Sal/Wages Temp	-	1	-	1	1	-	-	0.0%	Intern, Summer/Fall laborer
01431202	51121	HWY- Sal/Wages Incentive Reg	-	1,000	-	2,750	2,750	-	1,750	175.0%	Per SEIU CBA
01431202	51300	HWY- Sal/Wages OT	6,874	20,000	7,575	20,000	20,000	-	-	0.0%	Emergency ops, callouts, flood watch, voting/traffic control
01431202	51310	HWY- Sal/Wages Stand-By	7,280	7,280	5,600	7,280	7,280	-	-	0.0%	After hours on-call status, \$140/wk per union contract
01431202	51350	HWY- FEMA Storm Related OT	-	1	-	1	1	-	-	0.0%	Expenses related to declared emergencies
01431202	51400	HWY- Longevity Pay	6,900	7,150	-	7,050	7,050	-	(100)	-1.4%	6 FT per union contract
		Salaries Total	639,139	715,463	489,262	739,583	739,583	-	24,120	3.4%	
01431202	52100	HWY- Health Insurance	191,092	206,353	134,165	203,621	229,653	26,032	23,300	11.3%	1.5% decrease in the premium rate
01431202	52110	HWY- Dental Insurance	12,486	14,614	7,904	14,478	14,478	-	(136)	-0.9%	1.5% increase in the premium rate
01431202	52120	HWY- Life Insurance	817	702	315	702	702	-	-	0.0%	No change in the premium rate
01431202	52200	HWY- FICA	38,600	44,296	29,200	45,854	45,854	-	1,558	3.5%	Based on wages: 6.2%
01431202	52210	HWY- Medicare	9,027	10,360	6,829	10,724	10,724	-	364	3.5%	Based on wages: 1.45%
01431202	52300	HWY- Retirement Town	79,806	100,453	67,669	101,973	101,973	-	1,520	1.5%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
		Benefits Total	331,828	376,778	246,082	377,352	403,384	26,032	26,606	7.1%	
01431202	55013	HWY- Asphalt Reclamation	10,958	10,000	-	10,000	10,000	-	-	0.0%	Grinding & screening to recycle asphalt and concrete into reusable product.
01431202	55020	HWY- Bridge Repairs	23,223	5,500	4,825	5,500	5,500	-	-	0.0%	Screening compost and sand
01431202	55066	HWY- Culvert Repairs/Replacement	3,128	4,000	808	4,000	4,000	-	-	0.0%	Maintenance and repair of 7 Town-owned bridges
01431202	55071	HWY- Dam Maintenance	-	2,500	298	2,500	2,500	-	-	0.0%	Minor repairs, replace & clearing culverts (pipes & headers)
01431202	55072	HWY- Dam Registration	400	400	-	400	400	-	-	0.0%	Dam & abutment concrete & mechanical repairs at Pickpocket, Colcord, Sloans Brook
01431202	55091	HWY- Education/Training	1,100	1,500	720	1,500	1,500	-	-	0.0%	Annual NHDES fees (due December) Sloans Brook
01431202	55098	HWY- Emergency Traffic Control	390	500	-	500	500	-	-	0.0%	Classes, licensing (CDL, UNH Tech Transfer classes)
01431202	55107	HWY- Equipment Rentals	2,514	4,500	123	4,500	4,500	-	-	0.0%	Uniformed officer in high traffic, emergencies
01431202	55128	HWY- Fuel	18,377	19,455	16,534	28,000	28,000	-	8,545	43.9%	Rental of equipment not owned by Town, including bulldozer, excavator, grader, screen
01431202	55134	HWY- General Hand Tools	3,993	4,000	826	4,000	4,000	-	-	0.0%	Fuel for highway dept vehicles & equipment; contract price projected to be unleaded \$2.97/gal & diesel \$3.80/gal
01431202	55190	HWY- Mobile Communications	857	1	640	1	1	-	-	0.0%	Repl/repair hand tools incl. compacter, hand-saw, chainsaws, small power tools moved to phone reimbursement
01431202	55212	HWY- Phone Reimbursement	1,800	2,400	1,004	2,400	2,400	-	-	0.0%	Cell Phone stipend \$40/mo for Supt + 3 Foremen
01431202	55257	HWY- Safety Equipment	5,323	5,000	4,396	5,000	5,000	-	-	0.0%	Hardhats, vests, eye protection, Technu, steel-toed boot repl \$185/yr per employee
01431202	55267	HWY- Signs	7,485	8,000	7,165	8,000	8,000	-	-	0.0%	Sign replacement for retro reflectivity, damages.
01431202	55285	HWY- Storm Drain Repair	3,703	6,000	2,973	6,000	6,000	-	-	0.0%	Repair drain castings. 1,305 catch basins
01431202	55286	HWY- Street Marking	25,906	35,000	33,816	35,000	35,000	-	-	0.0%	Fog lines, center lines, parking spaces (butyl rubber by contractor); crosswalks 2x yr
01431202	55287	HWY- Street Repairs/Maint	14,668	18,000	12,007	18,000	18,000	-	-	0.0%	Patching town roads & shoulder repair materials; includes asphalt, concrete, gravel
01431202	55310	HWY- Tree Maintenance	6,106	20,000	18,597	20,000	20,000	-	-	0.0%	All trees in Town ROW & parks incl pruning, fertilizing & removal w/ licensed arborist; increasing demands for tree removal & pruning; additional street trees at Lincoln & presence of Emerald Ash Borer (EAB)
01431202	55314	HWY- Uniforms	7,435	6,700	3,055	7,400	7,400	-	700	10.4%	12 employees (Laundering, repair and replacement)
01431202	55319	HWY- Vehicle Maintenance	57,383	50,000	32,766	50,000	50,000	-	-	0.0%	Maintenance of all dept vehicles and equip
01431202	55337	HWY- Weed Control	8,000	8,000	6,000	8,000	8,000	-	-	0.0%	Along medians & curbing; contract w/licensed herbicide applicator, \$2000/app x 4/yr
		General Expenses Total	202,749	211,456	146,553	220,701	220,701	-	9,245	4.4%	
01431202	55251	HWY-Road Paving/Maintenance	666,526	800,000	-	700,000	700,000	-	(100,000)	-12.5%	Incl crack sealing, reconstruction, etc. 3% increase material cost
01431202	55067	HWY- Culvert Replacement	23,000	10,000	-	10,000	10,000	-	-	0.0%	Replace culverts and repair headers & outlets in Town roads
01431202	55266	HWY- Sidewalks/Curbing	6,764	15,000	-	15,000	15,000	-	-	0.0%	Sidewalks and curbing, minor repair & replacements
01431202	55284	HWY- Storm Drain Cleaning	20,480	30,000	-	30,000	30,000	-	-	0.0%	Annual clean 50% catch basins, material testing, MS4 permit compliance
		Capital Outlay Total	716,770	855,000	-	755,000	755,000	-	(100,000)	-11.7%	
		Highways & Streets Total	1,890,486	2,158,697	881,898	2,092,636	2,118,668	26,032	(40,029)	-1.9%	A

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Snow Removal												
01431903	51300	PS- Sal/Wages - OT Snow	48,064	70,000	72,183	70,000	70,000	-	-	0.0%	Includes Mechanic	
01431903	51350	PS- Sal/Wages - FEMA Storm Related O	-	1	-	1	1	-	-	0.0%	Expenses related to declared emergencies	
		Salaries Total	48,064	70,001	72,183	70,001	70,001	-	-	0.0%		
01431903	52200	PS- FICA	2,977	4,340	4,470	4,340	4,340	-	-	0.0%	Based on wages: 6.2%	
01431903	52210	PS- Medicare	696	1,015	1,034	1,015	1,015	-	-	0.0%	Based on wages: 1.45%	
01431903	52300	PS- Retirement Town	5,594	9,842	9,789	9,657	9,657	-	(185)	-1.9%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec	
		Benefits Total	9,267	15,197	15,292	15,012	15,012	-	(185)	-1.2%		
01431903	55026	PS- Calcium Chloride	-	1	-	1	1	-	-	0.0%	Salt additive used during harsh temperatures in the winter	
01431903	55061	PS- Contracted Snow Removal	8,793	45,000	22,973	45,000	45,000	-	-	0.0%	Hire contractors w/10 wheelers to remove snow for safety downtown, Lincoln St, Ports Ave.	
01431903	55118	PS- FEMA Reimb Force Equip	-	1	-	1	1	-	-	0.0%	Expenses declared winter emergencies	
01431903	55119	PS- FEMA Reimb Force Labor	-	1	-	1	1	-	-	0.0%	Expenses declared winter emergencies	
01431903	55128	PS- Fuel	11,428	17,000	11,264	17,000	17,000	-	-	0.0%	Fuel for snow removal vehicles; contract price projected to be unleaded \$2.97/gal & diesel \$3.80/gal	
01431903	55216	PS- Plow Damages	2,076	3,500	1,335	3,500	3,500	-	-	0.0%	Private property damage caused by snow plows	
01431903	55218	PS- Plowing	87,748	80,000	65,589	80,000	80,000	-	-	0.0%	Hired contractors to supplement Town staff to plow, salt & sand	
01431903	55258	PS- Salt	73,725	60,000	119,311	60,000	60,000	-	-	0.0%	Deicer for Town roads, sidewalks, parking lots; 2022 pricing \$67/ton	
01431903	55259	PS- Sand	831	2,000	590	2,000	2,000	-	-	0.0%	Purchase sand during winter months to spread along the town roads, sidewalks & parking lots	
01431903	55319	PS- Vehicle Maintenance	7,730	20,500	17,558	20,500	20,500	-	-	0.0%	Repair snow plows and snow removal equipment	
		General Expenses Total	192,331	228,003	238,599	228,003	228,003	-	-	0.0%		
		Snow Removal Total	249,682	313,201	328,074	313,016	313,016	-	(185)	-0.1%	A	
Solid Waste Disposal												
01432304	51200	SW- Sal/Wages PT	19,033	19,146	13,433	20,017	20,017	-	871	4.5%	1 PT @ 16 hrs/wk including transfer station winter schedule and weekend trash removal	
01432304	51300	SW- Sal/Wages OT	9,833	4,000	7,835	4,000	4,000	-	-	0.0%	OT for Highway employees assigned to Transfer Station	
		Salaries Total	28,866	23,146	21,268	24,017	24,017	-	871	3.8%		
01432304	52200	SW- FICA	1,793	1,435	1,319	1,489	1,489	-	54	3.8%	Based on wages: 6.2%	
01432304	52210	SW- Medicare	419	336	320	348	348	-	13	3.8%	Based on wages: 1.45%	
01432304	52300	SW-Retirement	1,271	562	1,070	552	552	-	(10)	-1.8%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec	
		Benefits Total	3,484	2,333	2,709	2,389	2,389	-	56	2.4%		
01432304	55018	SW- Blue Bags	96,604	115,000	97,953	78,000	78,000	-	(37,000)	-32.2%	Includes vendor delivery to store; offset by revenue; projected production cost 30% increase after Jul 2021	
01432304	55054	SW- Construction Debris	11,769	13,400	7,386	13,400	13,400	-	-	0.0%	Construction debris container at Transfer Station	
01432304	55082	SW- Disposal/Recycling Contract	933,314	996,000	626,245	1,125,000	1,125,000	-	129,000	13.0%	5-year contract extension with WM runs June 2022 - May 2027, reflects 6.5% annual rates increase and anticipated fuel surcharges; recycled materials value highly variable	
01432304	55086	SW- Brush Grinding	6,081	20,000	10,200	20,000	20,000	-	-	0.0%	Brush grinding & removal by contractor 2 to 3x per yr as space needs require (contracted Dirt Doctor thru 2025)	
01432304	55021	SW-Brush Cutting/Removal	-	-	-	-	-	-	-	-		
01432304	55091	SW- Education/Training	200	200	-	200	200	-	-	0.0%	Solid waste training	
01432304	55092	SW- Electricity	1,719	1,500	992	2,000	2,000	-	500	33.3%	Transfer station building	
01432304	55093	SW- Electronic Waste Expense	9,171	10,000	6,687	10,000	10,000	-	-	0.0%	Removal of electronic waste collected at Transfer Station, offset by sticker revenue	
01432304	55150	SW- Household Haz Waste Removal	22,858	42,750	-	35,000	30,000	(5,000)	(12,750)	-29.8%	Cost of annual Oct event; Exeter share \$11,300 the rest offset by regional collection revenue & State grant	
01432304	55163	SW- Landfill Monitoring	16,729	41,035	16,542	41,035	41,035	-	-	0.0%	Gas and water quality testing, including PFAS & 1,4-dioxane at Cross Road landfill, GMZ expanded & 3 monitoring wells added \$31k; replace damaged soil gas standpipes \$10k; (landfill cap settlement & slope repair \$75k Oct 2021)	
01432304	55186	SW- Metal Removal	1,275	1,500	1,325	1,500	1,500	-	-	0.0%	Hauling charge to remove metals & white goods	

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01432304	55201	SW- Operations Maintenance	8,907	6,000	1,547	6,000	6,000	-	-	0.0%	Mowing, materials and supplies at the Transfer Station (Security cameras and equipment)
01432304	55244	SW- Recycle Containers	12,818	19,000	13,475	26,000	26,000	-	7,000	36.8%	65 gal carts unit price \$75; offset by revenue
01432304	55293	SW- Supplies	1,678	1,500	8	1,500	1,500	-	-	0.0%	Stickers and garbage litter bags for Town & Public Works Offices to sell
01432304	55300	SW- Tire Disposal	279	2,000	273	2,000	2,000	-	-	0.0%	Disposal of Town tires
01432304	55366	SW- Yard Waste	15,971	16,450	8,104	16,532	16,532	-	82	0.5%	Twice per year curbside collection- leaf and yard waste
01432304	55551	SW- Food Waste Compost Program	1,864	2,741	2,171	2,950	2,950	-	209	7.6%	Weekly collection at Transfer Station (Mr. Fox)
		General Expenses Total	1,141,238	1,289,076	792,907	1,381,117	1,376,117	(5,000)	87,041	6.8%	
		Solid Waste Disposal Total	1,173,589	1,314,555	816,863	1,407,523	1,402,523	(5,000)	87,968	6.7%	A
Street Lights											
01431605	55092	PW- Electricity- Street Lights	160,379	160,000	106,330	160,000	160,000	-	-	0.0%	All street lights in Town rights-of-way
01431605	55303	PW- Traffic Light Maintenance	12,928	9,000	3,354	9,000	9,000	-	-	0.0%	High St, Green St, Alum Dr, Holland Way, Continental Dr signals; controllers, loop detectors, bulbs, audibles & emergency vehicle pre-emption controllers
		General Expenses Total	173,307	169,000	109,684	169,000	169,000	-	-	0.0%	
		Street Lights Total	173,307	169,000	109,684	169,000	169,000	-	-	0.0%	A
Stormwater											
01431118	55293	STW- Supplies	2,659	2,700	835	2,700	2,700	-	-	0.0%	Pet waste bags (Town Clerk & Highway), plotter supplies (ink, printheads, paper)
01431118	55058	STW- Contracted Services	43,487	57,100	10,988	57,100	57,100	-	-	0.0%	wet weather sample 134 outfalls/6 years ~ 22 outfalls/yr x \$700/outfall = \$15,400; outfall catchment investigations & remediation \$10k; quarterly SWPPP inspections \$6k; AMP project TN changes \$6k; MS4 annual rpt \$6500; TN (NPS only) annual report \$10k; staff training (GIS/Inspections/Maintenance) \$3200
01431118	55190	STW-Mobile Communications	-	480	-	480	480	-	-	0.0%	Tablet/mifi \$40.12/mo
01431118	55291	STW- Subscriptions	4,077	4,080	-	4,080	4,080	-	-	0.0%	GPS, SmartNet, PeopleForms subscriptions
01431118	55386	STW- Catch Basin Replacement	-	28,000	-	28,000	28,000	-	-	0.0%	Replace 7 Catch basins @ \$4k each (MS4 Permit requirement)
		General Expenses Total	50,223	92,360	11,803	92,360	92,360	-	-	0.0%	
		Stormwater Total	50,223	92,360	11,803	92,360	92,360	-	-	0.0%	A
		Subtotal before Maintenance	3,825,956	4,494,655	2,374,048	4,563,443	4,589,058	25,615	94,403	2.1%	

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Public Works - Maintenance											
General											
01419406	51110	PM- Sal/Wages FT	225,130	278,431	177,161	291,292	291,292	-	12,861	4.6%	5 FT Maint Supt, Custodian, 3 Maint Techs
01419406	51200	PM- Sal/Wages PT	34,816	35,132	26,930	35,834	35,834	-	702	2.0%	1 PT Custodian @ 34hr per week
01419406	51300	PM- Sal/Wages OT	6,482	3,000	5,201	3,000	3,000	-	-	0.0%	Emergencies, callouts
01419406	51310	PM- Sal/Wages Stand-By	7,280	7,280	5,600	7,280	7,280	-	-	0.0%	Pay for after hours on-call status, \$140/week per union contract
01419406	51350	PM- FEMA Storm Related OT	-	1	-	1	1	-	-	0.0%	Expenses related to declared emergencies
01419406	51400	PM- Longevity Pay	1,650	1,600	-	1,650	1,650	-	50	3.1%	2 FT per union contract
01419406	51450	PM- Sal/Wages Education Incentive	-	750	-	750	750	-	-	0.0%	
		Salaries Total	275,037	326,194	214,892	339,807	339,807	-	13,613	4.2%	
01419406	52100	PM- Health Insurance	46,512	73,506	35,007	71,439	71,439	-	-	1.5%	1.5% decrease in the premium rate
01419406	52110	PM- Dental Insurance	4,073	5,846	2,981	5,936	5,936	-	90	1.5%	1.5% increase in the premium rate
01419406	52120	PM- Life Insurance	273	324	201	324	324	-	-	0.0%	No change in the premium rate
01419406	52200	PM- FICA	16,610	20,178	13,035	21,068	21,068	-	890	4.4%	Based on wages: 6.2%
01419406	52210	PM- Medicare	3,884	4,719	3,049	4,927	4,927	-	208	4.4%	Based on wages: 1.45%
01419406	52300	PM- Retirement Town	30,386	40,818	26,428	41,915	41,915	-	1,097	2.7%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
		Benefits Total	101,738	145,391	80,701	145,609	145,609	-	218	0.2%	
01419406	55048	PM- Computer Software	3,000	5,000	42	5,000	5,000	-	-	0.0%	Dropping TMA for annual maint of Fleet & Facility Maint software TMA (Dec); converting to People GIS work order system
01419406	55058	PM- Contract Services	61,240	46,500	65,985	46,500	46,500	-	-	0.0%	Town buildings roof snow removal \$6k; contracted cleaning Town Offices \$26k; Rec Ctr 2x week starting 2020 (\$11k); TH Finance Offices & Public Restrooms
01419406	55069	PM- Custodial Supplies	12,261	18,000	11,857	22,000	22,000	-	4,000	22.2%	All Town buildings' paper & cleaning products
01419406	55549	PM- Covid-19 Expenses	6,191	6,000	6,000	-	-	-	(6,000)	-100.0%	
01419406	55091	PM- Education/Training	800	800	-	800	800	-	-	0.0%	Continuing education requirements for License renewals Master Elect, Journeyman Plumber/Gas fitter. Education seminars Carpenter.
01419406	55128	PM- Fuel	4,703	4,000	3,784	6,200	6,200	-	2,200	55.0%	Maintenance Dept vehicles (5); also includes loaner vehicles to Town Departments; unleaded contract price projected to be \$2.97/gal
01419406	55173	PM- Licenses	20	300	310	300	300	-	-	0.0%	Licenses for Electrician and HVAC Plumber Tech
01419406	55176	PM- Maintenance Bld Materials	422	1,200	549	1,200	1,200	-	-	0.0%	Stock paint, putty, nails, screws
01419406	55178	PM- Maintenance Tools	1,500	3,000	1,267	3,000	3,000	-	-	0.0%	HVAC Tech, plumber, elec. tools, replenish drill bits, small power tools
01419406	55190	PM- Mobile Communications	304	600	203	600	600	-	-	0.0%	Maint. Superintendent cell phone
01419406	55257	PM- Safety Equipment	1,556	2,000	797	2,000	2,000	-	-	0.0%	Fall protection, eye protection, steel-toed boot replacement \$185/yr
01419406	55314	PM- Uniforms	3,781	5,500	2,693	6,050	6,050	-	550	10.0%	Uniforms and cleaning for 5 Staff
01419406		PM- Fire Safety				18,000	18,000	-	18,000		Fire alarm systems, emergency lighting & fire extinguishers
		General Expenses Total	95,778	92,900	93,467	111,650	111,650	-	18,750	20.2%	approx \$30/month
		General Maintenance Total	472,553	564,485	389,080	597,066	597,066	-	32,581	5.8%	A
Town Buildings											
		Swasey Parkway- Sal/Wages PT	-	-	26	-	-	-	-		Recording Secretary for Swasey Parkway
		Swasey Parkway- FICA	-	-	2	-	-	-	-		Recording Secretary for Swasey Parkway
		Swasey Parkway- Medicare	-	-	0	-	-	-	-		Recording Secretary for Swasey Parkway
		Town Buildings-Water/Sewer Bills	17,151	16,735	11,287	17,835	17,835	-	1,100	6.6%	Water/Sewer bills for Town Buildings
		Town Buildings- Building Maintenance	81,987	76,500	91,164	79,500	79,500	-	3,000	3.9%	Building Maintenance for Town Buildings, Incl Swasey Parkway & Raynes Barn
		Town Buildings-Covid-19 Expenses	3,585	5,000	5,000	-	-	-	(5,000)	-100.0%	Covid-19 for Town Buildings
		Town Buildings- Natural Gas	47,017	60,000	37,993	75,850	75,850	-	15,850	28.4%	Natural Gas for Town Buildings
		Town Buildings- Electricity	97,782	104,950	66,462	98,950	98,950	-	(6,000)	-5.7%	Electricity for Town Buildings, Incl. Swasey Parkway & Raynes Barn
		Train Station- Supplies	1,324	3,800	349	3,800	3,800	-	-	0.0%	Light fixtures, electrical breakers, signage
		Train Station- Platform Lease Liability	22,603	23,790	14,454	23,790	23,790	-	-	0.0%	Platform Lease Liability Insurance for Train Station
		Train Station- Platform Lease	3,439	3,400	3,697	3,882	3,882	-	482	14.2%	Platform Lease for Train Station
		Town Buildings Total	274,888	294,175	230,433	303,607	303,607	-	9,432	3.2%	A
Maintenance Projects											
01419406	55177	PM- Maintenance Projects	85,472	100,000	30,574	100,000	100,000	-	-	0.0%	Town owned building projects
		Total Maintenance Projects	85,472	100,000	30,574	100,000	100,000	-	-	0.0%	A
		Town Maintenance/Buildings Total	832,914	958,660	650,068	1,000,673	1,000,673	-	42,013	4.4%	

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Mechanics/Garage:											
01419415	51110	PG- Sa/Wages FT	100,510	150,009	116,138	160,730	160,730	-	10,721	7.1%	3 FT: 1 Mech foreman; 2 Mechanics
01419415	51300	PG- Sa/Wages OT	1,824	3,000	1,504	3,000	3,000	-	-	0.0%	Mechanic OT -76 hours per year
01419415	51121	PG- Sa/Wages Education/Training	-	750	-	750	750	-	-	0.0%	
		Salaries Total	102,333	153,759	117,642	164,480	164,480	-	10,721	7.0%	
01419415	52100	PG- Health Insurance	46,464	80,446	46,429	61,706	61,706	-	(18,740)	-23.3%	1.5% decrease in the premium rate
01419415	52110	PG- Dental Insurance	2,913	5,614	2,536	3,493	4,342	849	(1,272)	-22.7%	1.5% increase in the premium rate
01419415	52120	PG- Life Insurance	117	162	81	162	162	-	-	0.0%	No change in the premium rate
01419415	52200	PG- FICA	5,957	9,486	6,780	10,198	10,198	-	712	7.5%	Based on wages: 6.2%
01419415	52210	PG- Medicare	1,393	2,219	1,586	2,385	2,385	-	166	7.5%	Based on wages: 1.45%
01419415	52300	PG- Retirement Town	12,938	21,513	16,541	22,683	22,683	-	1,170	5.4%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
		Benefits Total	69,782	119,440	73,952	100,627	101,476	849	(17,965)	-15.0%	
01419415	55128	PG- Fuel	1,127	1,600	978	1,800	1,800	-	200	12.5%	Mechanics shop truck & forklift
01419415	55129	PG- Fuel Dispensing System	4,590	4,000	2,036	4,000	4,000	-	-	0.0%	Fuel pumps, UST inspection, reporting equipment, 23 year old fuel island maintenance
01419415	55183	PG- Mechanics Tools	1,326	3,900	1,742	3,900	3,900	-	-	0.0%	Increase mechanics' allowance from \$500 to \$800/ea (hasn't increased since 2000); replace Town owned tools; rental
01419415	55316	PG- Vehicle Equipment Stock	4,145	5,000	2,874	5,000	5,000	-	-	0.0%	Fluids, filters, bulbs, nuts & bolts for all Town Departments
01419415	55319	PG- Vehicle Maintenance	951	2,000	1,222	2,000	2,000	-	-	0.0%	Maintenance Dept vehicles (5) + forklift
01419415	55338	PG- Weight Testing/Repair	649	1,000	360	1,000	1,000	-	-	0.0%	3 mechanic lifts certified testing & repair, 2 crane mounted electric hoists
		General Expenses Total	12,788	17,500	9,212	17,700	17,700	-	200	1.1%	
		Mechanics/Garage Total	184,903	290,699	200,806	282,807	283,656	849	(7,044)	-2.4%	A
		Total Public Works	4,843,773	5,744,014	3,224,923	5,846,922	5,873,386	26,464	129,372	2.3%	A
Welfare & Human Services											
Welfare											
01444110	51110	WE- Sa/Wages FT	8,111	11,258	8,129	11,145	11,145	-	(113)	-1.0%	16% of Executive Assistant
		Salaries Total	8,111	11,258	8,129	11,145	11,145	-	(113)	-1.0%	
01444110	52100	WE- Health Insurance	-	-	1,063	4,190	4,190	-	4,190		16% of Executive Assistant
01444110	52110	WE- Dental Insurance	-	-	75	304	304	-	304		16% of Executive Assistant
01444110	52120	WE- Life Insurance	-	-	4	17	17	-	17		16% of Executive Assistant
01444110	52200	WE- FICA	497	698	473	691	691	-	(7)	-1.0%	Based on wages: 6.2%
01444110	52210	WE- Medicare	116	163	111	162	162	-	(2)	-1.0%	Based on wages: 1.45%
01444110	52300	WE-Retirement - Town	1,023	1,583	1,143	1,537	1,537	-	(46)	-2.9%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
		Benefits Total	1,637	2,444	2,869	6,901	6,901	-	4,456	182.3%	
01444110	55025	WE- Direct Relief- Burial Expense	2,250	3,000	3,465	6,000	6,000	-	3,000	100.0%	Raised to \$2000 per RSA 165:27-a
01444110	55075	WE - Direct Relief- Electricity	3,939	6,000	5,113	6,000	6,000	-	-	0.0%	Above RCA utility assistance
01444110	55076	WE - Direct Relief-Food/Gas	-	500	-	500	500	-	-	0.0%	Grocery store gift cards if SL V de P not available.
01444110	55077	WE - Direct Relief - Heat	221	2,500	4,201	3,500	3,500	-	1,000	40.0%	Oil or gas/propane
01444110	55078	WE - Direct Relief -Medical	-	2,500	3,808	2,500	2,500	-	-	0.0%	May advocate with other agencies.
01444110	55079	WE - Direct Relief- Rent	29,923	19,000	27,286	19,000	19,000	-	-	0.0%	May advocate with other agencies
01444110	55133	WE- Direct Relief Miscellaneous	4,512	1,500	458	1,500	1,500	-	-	0.0%	DR not included in other lines (car repairs, daycare, etc.)
01444110	55541	WE - Direct Relief- Hotel	44,550	27,000	19,279	27,000	27,000	-	-	0.0%	Shelters unavailable or children/elderly/handicapped.
		Direct Relief Expenses Total	85,395	62,000	63,680	66,000	66,000	-	4,000	6.5%	
01444110	55050	WE- Conf/Room/Meals	215	200	-	200	200	-	-	0.0%	NHLWAA Quarterly & Annual Mtg
01444110	55088	WE- Dues	140	140	40	40	40	-	(100)	-71.4%	NHLWAA \$40; (Housing \$100 - move to Planning Dept)
01444110	55190	WE- Mobile Communications	134	180	120	180	180	-	-	0.0%	Off hours usage - split 50/50 with TM budget
01444110	55200	WE-Office Supplies	151	150	120	150	150	-	-	0.0%	notebooks, folders and desk supplies.
01444110	55224	WE- Postage	35	30	22	40	40	-	10	33.3%	Client/state/agencies - postage
01444110	55308	WE- Travel Reimbursement	41	150	51	150	150	-	-	0.0%	Local mtgs, NHMA Conf., NHLWAA Mtgs, Seminars
		General Expenses Total	716	850	354	760	760	-	(90)	-10.6%	
		Welfare Total	95,858	76,552	75,033	84,806	84,806	-	8,254	10.8%	A

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Human Services											
01444511	55360	HS- Human Services Funding	100,970	105,105	63,228	98,610	98,610	-	(6,495)	-6.2%	See separate list (Human Services Funding Committee)
		Human Services Total	100,970	105,105	63,228	98,610	98,610	-	(6,495)	-6.2%	A
		Total Welfare & Human Services	196,828	181,657	138,280	183,416	183,416	-	1,759	1.0%	
Parks & Recreation											
Recreation											
01452001	51110	PR- Sal/Wages FT	242,866	257,136	196,002	269,357	264,834	(4,523)	7,698	3.0%	4 FT: Director, Asst. Director, Rec Coord, Office Manager
01452001	51300	PR- Sal/Wages OT	1,188	-	-	-	-	-	-	-	Recreation Coordinator nights and weekends
		Salaries Total	244,054	257,136	196,002	269,357	264,834	(4,523)	7,698	3.0%	
01452001	52100	PR- Health Insurance	40,562	63,378	47,625	62,067	47,968	(14,099)	(15,410)	-24.3%	1.5% decrease in the premium rate
01452001	52110	PR- Dental Insurance	3,806	4,277	3,208	4,342	3,113	(1,229)	(1,164)	-27.2%	1.5% increase in the premium rate
01452001	52120	PR- Life Insurance	250	270	282	378	378	-	108	40.0%	No change in the premium rate
01452001	52130	PR- LTD Insurance	859	883	581	902	902	-	19	2.2%	
01452001	52200	PR- FICA	14,783	15,942	11,709	16,700	16,420	(280)	477	3.0%	Based on wages: 6.2%
01452001	52210	PR- Medicare	3,457	3,728	2,738	3,906	3,840	(66)	112	3.0%	Based on wages: 1.45%
01452001	52300	PR- Retirement Town	30,655	36,153	27,558	37,142	36,520	(622)	367	1.0%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
		Benefits Total	94,373	124,632	93,702	125,437	109,141	(16,296)	(15,491)	-12.4%	
01452001	55088	PR- Dues	655	700	690	800	800	-	100	14.3%	NHRP/NRPA/NEPA Dues for Department Staff. NHRPA raised membership fees for the first time in 10 years
01452001	55224	PR- Postage	240	150	-	150	150	-	-	0.0%	Mailings
01452001	55293	PR- Supplies	2,482	1,500	1,193	1,500	1,500	-	-	0.0%	Office supplies: pens, paper, ink and other supplies
01452001	55542	PR- Senior Services	4,611	5,000	3,886	5,000	5,000	-	-	0.0%	Senior Programming will need to go up as we develop more programming at 10 Hampton Rd. For now, We can produce enough of programming.
		General Expenses Total	7,987	7,350	5,769	7,450	7,450	-	100	1.4%	
		Recreation Total	348,414	389,118	285,473	402,244	381,425	(20,819)	(7,693)	-2.0%	A
Parks											
01452002	51110	PK- Sal/Wages FT	53,975	86,471	44,057	94,008	94,008	-	7,537	8.7%	2 FT (Foreman and Laborer)
01452002	51300	PK- Sal/Wages OT	2,025	4,500	1,184	4,500	4,500	-	-	0.0%	OT for 2 FT Employees
01452002	51400	PK- Longevity Pay	792	-	-	-	-	-	-	-	Per Union Contract
		Salaries Total	56,792	90,971	45,240	98,508	98,508	-	7,537	8.3%	
01452002	52100	PK- Health Insurance	24,495	46,813	13,152	-	-	-	(46,813)	-100.0%	Medical buyout
01452002	52110	PK- Dental Insurance	1,364	2,908	516	2,950	2,950	-	44	1.5%	1.5% increase in the premium rate
01452002	52120	PK- Life Insurance	83	108	25	108	108	-	-	0.0%	No change in the premium rate
01452002	52200	PK- FICA	3,510	5,640	2,823	6,107	6,107	-	467	8.3%	Based on wages: 6.2%
01452002	52210	PK- Medicare	821	1,319	660	1,428	1,428	-	109	8.3%	Based on wages: 1.45%
01452002	52300	PK- Retirement Town	7,049	12,791	6,361	13,586	13,586	-	795	6.2%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
		Benefits Total	37,320	69,577	23,537	24,180	24,180	-	(45,397)	-65.2%	
01452002	55033	PK- Chem Toilet Rental	3,695	2,100	2,300	2,300	2,300	-	200	9.5%	Prices remain high due inflation. This would cover all passive recreational porta potties such as concert series, playground porta potties as well as general park porta potties.
01452002	55058	PK- Contract Services	64,081	45,050	57,356	58,010	58,010	-	12,960	28.8%	The cost of materials and labor has increased due to covid. This line is very important for the parks to stay well maintained. It consists of Fertilization, Mulching and Edging, Irrigation Maintenance, Dock Maintenance, and other contractor services. We have added in the following services to this line: Product Parks Software, Janitor service and pest control.
01452002	55106	PK- Equipment Purchase	4,102	5,000	5,000	1	1	-	(4,999)	-100.0%	
01452002	55108	PK- Equipment Repairs	1,151	850	615	850	850	-	-	0.0%	We have had numerous repairs on various pieces of equipment. This should remain level funded.
01452002	55109	PK- Equipment Supplies	10,309	7,800	5,946	7,800	7,800	-	-	0.0%	Typical use is Flags, field paint, keys and locks, lumber misc.
01452002	55128	PK- Fuel	2,913	4,200	3,804	4,200	4,200	-	-	0.0%	Fuel estimate-Staying with a two man crew. Will split during the summer with a seasonal going with both full time staff to accomplish tasks for the day.

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01452002	55164	PK- Landscaping Supplies	19,598	14,500	12,772	14,500	14,500	-	-	0.0%	All materials have skyrocketed in the past year, mulch, playground chips. Our biggest challenge is paying for pool chemicals.
01452002	55239	PK- Park Maintenance	8,070	7,000	5,468	7,000	7,000	-	-	0.0%	This line include Bench repair, Playground repairs, Structural repairs and construction and fence repairs with all the supplied associated with these type of projects.
01452002	55267	PK- Signs	1,187	700	1,081	700	700	-	-	0.0%	More signage is needed
01452002	55314	PK- Uniforms	1,281	750	767	900	900	-	150	20.0%	Shoes, shirts, pants (pricing has increased for beathable material for shirts).
01452002	55319	PK- Vehicle Maintenance	2,165	2,500	472	2,000	2,000	-	(500)	-20.0%	The fleet is getting older and needs to be babied.
01452002	55326	PK- Water Bills					1	1	1		
		General Expenses Total	118,551	90,450	95,580	98,261	98,262	1	7,812	8.6%	
		Parks Total	212,664	250,998	164,357	220,949	220,950	1	(30,048)	-12.0%	A
		Total Parks & Recreation	559,078	640,116	459,830	623,193	602,375	(20,818)	(37,741)	-5.9%	
Other Culture & Recreation											
Other Culture & Recreation											
01452004	55036	OC- Christmas Lights	4,804	5,000	236	5,000	5,000	-	-	0.0%	Churchill's greenery, Unutil electric bill
01452004	55037	OC- Christmas Parade	7,931	4,500	347	4,500	4,500	-	-	0.0%	Parade costs including bands, Police detail, etc.
01452004	55292	OC- Summer Concerts	10,945	9,000	7,700	9,000	9,000	-	-	0.0%	Summer concerts in Swasey Parkway
		Other Culture & Recreation Total	23,680	18,500	8,283	18,500	18,500	-	-	0.0%	A
Special Events											
01452005	55112	SE- Exeter Brass Band	3,531	4,000	3,734	4,000	4,000	-	-	0.0%	Payments to brass band performers
01452005	55320	SE- Veteran's Activities	2,163	3,500	1,998	3,500	3,500	-	-	0.0%	Memorial Day flags, Vets Day flags, Lunch
01452005	55006	SE- Fireworks	8,000	8,000	8,000	8,000	8,000	-	-	0.0%	Fireworks for AIM Festival
		Special Events Total	13,694	15,500	13,732	15,500	15,500	-	-	0.0%	A
		Total Other Culture & Recreation	37,374	34,000	22,015	34,000	34,000	-	-	0.0%	
Public Library											
Library											
01455001	51110	LB- Sal/Wages FT	470,875	490,683	385,258	547,371	547,371	-	56,688	11.6%	9 FT Employees
01455001	51200	LB- Sal/Wages PT	132,137	191,500	96,435	185,800	185,800	-	(5,700)	-3.0%	14 PT Employees
		Salaries Total	603,012	682,183	481,692	733,171	733,171	-	50,988	7.5%	
01455001	52100	LB- Health Insurance	105,738	106,165	77,294	104,240	104,240	-	(1,925)	-1.8%	1.5% decrease in the premium rate
01455001	52110	LB- Dental Insurance	6,208	6,114	4,452	6,192	6,192	-	78	1.3%	1.5% increase in the premium rate
01455001	52120	LB- Life Insurance	405	486	276	540	540	-	54	11.1%	No change in the premium rate
01455001	52130	LB- LTD Insurance	1,092	1,086	731	1,147	1,147	-	61	5.6%	
01455001	52140	LB- Health Insurance Buyout			1,837	2,932	2,932	-	2,932		1 employee
01455001	52200	LB- FICA	36,039	42,295	28,850	45,457	45,457	-	3,161	7.5%	Based on wages: 6.2%
01455001	52210	LB- Medicare	8,429	9,892	6,747	10,631	10,631	-	739	7.5%	Based on wages: 1.45%
01455001	52300	LB- Retirement Town	57,788	68,990	51,537	75,483	75,483	-	6,493	9.4%	Based on wages: 14.08% Jan-Jun; 13.53% Jul-Dec
01455001	52500	LB- Unemployment Comp	218	182	182	175	175	-	(7)	-3.8%	Primex
01455001	52600	LB- Workers Comp Insurance	2,660	3,308	3,308	3,067	3,067	-	(241)	-7.3%	Primex
01455001	55172	LB- Liability Insurance	1,274	1,338	1,338	1,431	1,431	-	93	7.0%	Primex
		Benefits Total	219,850	239,856	176,552	251,295	251,295	-	11,439	4.8%	
01455001	55233	LB- Public Services	202,604	202,604	202,604	187,854	187,854	-	(14,750)	-7.3%	Appropriation for general Library expenses paid directly by Library
01455001	55313	LB- Transfer Budget Balance	55,203					-	-		
		General Expenses Total	257,807	202,604	202,604	187,854	187,854	-	(14,750)	-7.3%	
		Total Library	1,080,669	1,124,643	860,848	1,172,320	1,172,320	-	47,677	4.2%	A

Town of Exeter											
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Debt Service & Capital											
Debt Services											
01471121	58003	GF- Epping Rd Water Tank	105,000	105,000	105,000	105,000	105,000	-	-	0.0%	2028 Final payment
01471121	58004	GF- Great Dam Removal	155,000	155,000	155,000	155,000	155,000	-	-	0.0%	2024 Final payment
01471121	58005	GF- Great Dam Study	34,200	-	-	-	-	-	-	-	2021 Final payment
01471121	58007	GF- Sidewalk Program	55,000	55,000	55,000	55,000	55,000	-	-	0.0%	2025 Final payment
01471121	58008	GF- Linden St. Bridge/Culvert	70,000	70,000	70,000	70,000	70,000	-	-	0.0%	2025 Final payment
01471121	58026	GF- Lincoln Street Ph#2	97,188	97,188	97,188	97,188	97,188	-	-	0.0%	2032 Final payment
01471121	58029	GF- Court Street Culvert	116,090	116,090	116,090	111,253	111,253	-	(4,837)	-4.2%	2027 Final payment
01471121	58031	GF- String Bridge Rehabilitation	65,000	60,000	60,000	60,000	60,000	-	-	0.0%	2023 Final payment
01471121	58034	GF- Rec Park Development	45,000	45,000	45,000	45,000	45,000	-	-	0.0%	2024 Final payment
01471121	58035	GF- Salem St. Utility Design & Engin	5,538	5,538	5,538	5,077	5,077	-	(461)	-8.3%	2024 Final payment
01471121	58037	GF- Library Renovations/Addition	251,600	255,000	255,000	254,825	254,825	-	(175)	-0.1%	2035 Final payment
01471121	58043	GF- Salem St. Utility Improvements	-	56,996	56,996	56,441	56,441	-	(555)	-1.0%	2036 Final payment
01471121	58044	GF- Recreation Center Building	-	-	-	111,100	111,100	-	111,100	-	2032 Final payment
01471121	58045	GF- Westside Drive Design & Engin	-	-	-	-	-	-	-	-	2027 Final payment ESTIMATE
		GF Debt Service Principal Total	999,616	1,020,812	1,020,812	1,125,884	1,125,884	-	105,072	10.3%	
01472122	58514	GF- Epping Rd Water Tank Interest	38,001	38,756	32,730	27,459	27,459	-	(11,297)	-29.1%	2028 Final payment
01472122	58515	GF- Great Dam Removal Interest	31,620	23,715	23,715	15,810	15,810	-	(7,905)	-33.3%	2024 Final payment
01472122	58516	GF- Great Dam Study Interest	1,026	-	-	-	-	-	-	-	2021 Final payment
01472122	58518	GF- Sidewalk Program Interest	7,553	5,848	5,848	4,693	4,693	-	(1,155)	-19.8%	2025 Final payment
01472122	58519	GF- Linden St. Bridge/Culvert	9,306	7,136	7,136	5,666	5,666	-	(1,470)	-20.6%	2025 Final payment
01472122	58527	GF- Lincoln Street Ph#2	55,591	50,635	50,635	45,678	45,678	-	(4,957)	-9.8%	2032 Final payment
01472122	58528	GF- Court Street Culvert	40,211	34,290	34,290	28,369	28,369	-	(5,921)	-17.3%	2027 Final payment
01472122	58530	GF- String Bridge Rehabilitation	9,435	6,120	6,120	3,060	3,060	-	(3,060)	-50.0%	2023 Final payment
01472122	58534	GF- Rec Park Development	9,180	6,885	6,885	4,590	4,590	-	(2,295)	-33.3%	2024 Final payment
01472122	58535	GF- Salem St. Utility Design & Engin	1,083	800	800	518	518	-	(282)	-35.3%	2024 Final payment
01472122	58537	GF- Library Renovations/Addition	165,582	151,356	151,356	138,351	138,351	-	(13,005)	-8.6%	2035 Final payment
01472122	58543	GF- Salem St. Utility Improvements	-	39,148	39,148	35,811	35,811	-	(3,337)	-8.5%	2036 Final payment
01472122	58544	GF- Recreation Center Building	-	-	-	61,698	61,698	-	61,698	-	2032 Final payment
01472122	58545	GF- Westside Drive Design & Engin	-	-	-	-	-	-	-	-	2027 Final payment ESTIMATE
		GF Debt Service Interest Total	368,567	364,689	358,663	371,703	371,703	-	7,014	1.9%	
01472323	58501	GF- TAN Interest	-	1	-	1	1	-	-	0.0%	Reserve for Tax Anticipation Note
		TAN Interest Total	-	1	-	1	1	-	-	0.0%	
		Debt Services Total	1,368,183	1,385,502	1,379,475	1,497,588	1,497,588	-	112,086	8.1%	A
Miscellaneous											
01419417	55081	GG- Disaster Repairs - Insured	-	1	-	1	1	-	-	0.0%	
01419417	55224	GG- Postage	5,513	1	(8,634)	1	1	-	-	0.0%	Town-wide postage reserve
01419417	55060	GG- Cash Over/Short	19	1	(88)	1	1	-	-	0.0%	Town-wide cash over/short in-house collections
01419417	55189	GG- Misc Expense	(1,531)	1	6,802	1	1	-	-	0.0%	Internal audit entry
		General Expenses Total	4,001	4	(1,919)	4	4	-	-	0.0%	A
Vehicle Replacement											
01419416	57005	GG- CO - Leases	290,976	285,077	120,895	203,683	203,683	-	(81,393)	-28.6%	See separate list
01419418	57012	GG- CO - Vehicles	-	110,000	136,599	26,000	26,000	-	(84,000)	-76.4%	See separate list
		Capital Outlay Total	290,976	395,077	257,493	229,683	229,683	-	(165,393)	-41.9%	A
Cemeteries											
01419500	57000	GG-CO-Cemeteries	-	1	-	1	1	-	-	0.0%	
			-	1	-	1	1	-	-	0.0%	A
Capital Outlay-Other											
01419900	55361	GG- CO- Land Acquisition/Purchase	-	1	-	1	1	-	-	0.0%	
01419900	57006	GG- CO- Equipment	5,304	4,250	6,072	6,486	6,486	-	2,236	52.6%	Vehicle Data Gathering (AA Tracking) - includes 3% escalator for 9 mo.
		Capital Outlay Total	5,304	4,251	6,072	6,487	6,487	-	2,236	52.6%	A
		General Government Total	300,281	389,333	261,648	236,175	236,175	-	(163,157)	-40.9%	

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		Total Debt Service & Capital	1,668,464	1,784,835	1,641,121	1,733,763	1,733,763	-	(51,071)	-2.9%	
Benefits & Taxes											
Payroll Taxes & Benefits											
		GG- Health Insurance Reserve		-		-	-	-	-		7.5% increase YOY General Fund, Water Fund, Sewer Fund
		GG- Dental Insurance Reserve				-	-	-	-		2% increase YOY General Fund, Water Fund, Sewer Fund
		GG- Life Insurance Reserve				-	-	-	-		2% increase YOY General Fund, Water Fund, Sewer Fund
01415535	52140	GG- Insurance Buyout	74,822	148,219	126,914	170,705	189,633	18,928	41,414	27.9%	Health Insurance Buyout
01415535	52200	GG- FICA	4,069	1	1,326	1	1	-	-	0.0%	
01415535	52210	GG- Medicare	2,494	1	664	1	1	-	-	0.0%	
01415538	52150	GG-Retirement/ Sick Leave Buyout	48,263	1	54,963	1	1	-	-	0.0%	Use funds in Sick Leave CRF
01415531	55125	GG- Flexible Spending Fees	685	1,221	613	1,221	1,221	-	-	0.0%	Fees for employees FSA account
01415531	55371	GG- Wage Reclassifications	-	-	-	40,000	40,000	-	40,000		Wage adjustments/classifications (Reclass from the HR)
		Payroll Taxes & Benefits Total	130,332	149,443	184,479	211,929	230,857	18,928	81,414	94.5%	A
Unemployment											
01415533	52500	GG- Unemployment Comp	2,897	2,416	2,416	2,320	2,320	-	(96)	-4.0%	Primex
		Unemployment Total	2,897	2,416	2,416	2,320	2,320	-	(96)	-4.0%	A
Worker's Compensation											
01415537	52600	GG- Workers Comp Insurance	201,346	250,370	250,370	232,160	232,160	-	(18,210)	-7.3%	Primex
		Worker's Compensation Total	201,346	250,370	250,370	232,160	232,160	-	(18,210)	-7.3%	A
Insurance											
01419614	55124	GG- Fleet Insurance	7,855	8,248	8,248	8,826	8,826	-	578	7.0%	Primex
01419614	55157	GG- Insurance Deductible	2,000	3,000	-	3,000	3,000	-	-	0.0%	Town has \$1K deductible per occurrence
01419614	55158	GG- Ins Reimbursed Repairs	8,434	1	4,155	1	1	-	-	0.0%	
01419614	55172	GG- Liability Insurance	58,568	61,497	61,497	65,802	65,802	-	4,305	7.0%	Primex
		Insurance Total	76,857	72,746	73,900	77,629	77,629	-	4,883	6.7%	A
		Total Benefits & Taxes	411,433	474,975	511,165	524,038	542,866	18,928	67,991	14.3%	
		Total General Fund	18,425,563	20,650,723	14,390,829	21,180,780	21,245,197	64,417	594,475	2.9%	

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Warrant Articles/Other											
01500000	59***	Raynes Barn Improvements		100,000				-	(100,000)	-100.0%	CIP P#12 Building Maint. Town is seeking LCHIP grant to reduce Town's expense (GF Fund Balance)
01500000	59***	Police Body Cameras		42,846				-	(42,846)	-100.0%	CIP P#14, Cost: \$204,139-Lease Purchase \$ 42,846 for 5 yrs
01500000	59090	Parks & Rec CRF		100,000	A	100,000	100,000	-	-	0.0%	CIP P#12 Continued investment in capital reserve fund established in 2019 (GF Fund Balance)
01500000	59***	Highway 1-Ton Dump Body Truck #9		71,801				-	(71,801)	-100.0%	CIP P#71 (GF Fund Balance)
01500000		Highway Pavement Hot Box		59,481				-	(59,481)	-100.0%	CIP P#63
01500000	59080	Intersection Improvements Program		50,000				-	(50,000)	-100.0%	CIP P#18, requested to advance one yr in response to intersection concerns
01500000	59102	Public Works Facility		-	A	50,000	50,000	-	50,000		CIP P#1 (GF Fund Balance)
01500000	59***	Fire Dept Car#3 Replacement		47,989				-	(47,989)	-100.0%	CIP P#41 (GF Fund Balance)
01500000	59***	Facilities Condition Assessment		45,000				-	(45,000)	-100.0%	CIP P#2, Recommended by Facilities Committee
01500000	59***	Highway Ford Explorer Hybrid #85		44,750				-	(44,750)	-100.0%	CIP P#59
01500000	59***	Bike & Pedestrian Improvement Plan		25,000				-	(25,000)	-100.0%	CIP P#9 Develop a Bike & Pedestrian Master Plan for inclusion in the Town's Master Plan Document
01500000	59017	Sick Leave Expendable Trust Fund		100,000			100,000	100,000	-	0.0%	Sick Leave Capital Reserve - Funds from GF Balance
01500000	59049	Snow/Ice Deficit Fund		50,000			50,000	50,000	-	0.0%	Snow/Ice Deficit Non-Capital CRF (GF Fund Balance)
01500000	59060	Swasy Parkway Permit Fee Approp		3,625				-	(3,625)	-100.0%	Appropriation from Fund Balance to turn over Swasey Parkway fees to the SP Expendable Trust Fund - Amount
		Town Hall Revolving Fund		5,000				-	(5,000)	-100.0%	
01500000	59095	Conservation Fund Appropriation			A	50,000	50,000	-	50,000		CIP P#11 (GF Fund Balance)
01500000	59093	Pickpocket Dam						-	-		
01500000		Linden Street Bridge			A	295,000	295,000	-	295,000		CIP P#17
		ADA Improvements Revolving Fund			A	25,000	25,000	-	25,000		CIP P#7 (GF Fund Balance)
		Downtown Traffic, Parking & Pedestrian Flow Analysis			A	50,000	50,000	-	50,000		CIP P#9 (GF Fund Balance)
01500000		Fire Inspector Vehicle Replacement			A	49,313	49,313	-	49,313		CIP P#42 (GF Fund Balance)
		Sidewalk Tractor Replacement			A	35,541	40,286	4,745	40,286		CIP P#49, Cost: \$177,705-Lease Purchase \$ 35,541 for 5 yrs
01500001		DPW Truck #5 replacement			A	53,558	53,558	-	53,558		CIP P #50 (GF Fund Balance)
		Total Warrant Articles		745,472		708,412	863,157	154,745	117,685	15.8%	
Borrowing/ Other											
		Westside Dr Area Reconst Design		69,338				-	(69,338)	-100.0%	CIP P#25 Westside Drive Area Reconstruction (Water & Sewer Fund components)
		10 Hampton Rd. Property Purchase		1,250,000				-	(1,250,000)	-100.0%	Purchase property for new Parks & Rec offices and \$100K in improvements
		Salem St. Area Utility Replacements		-				-	-		
		Police Complex with Fire Substation			A	16,300,000	16,300,000	-	16,300,000		CIP P#3
		Intersection Improvements Program			A	798,000	798,000	-	798,000		CIP P#16
		Westside Dr Area Reconstruction			A	2,415,000	2,415,000	-	2,415,000		CIP P#26 (Water & Sewer Fund components)
		Total Borrowing/Other		1,319,338		19,513,000	19,513,000		18,193,662	1379.0%	
		Total GF Warrant Articles/Other		2,064,810		20,221,412	20,376,157	154,745	18,311,347	886.8%	
		Total General Fund Budget & Warrant Articles	18,425,563	22,715,533	14,390,829	41,402,192	41,621,354	219,162	18,905,822	83.2%	

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WATER FUND											
Administration											
02433021	51110	WA- Sal/Wages FT	223,940	238,902	180,345	263,817	263,817	-	24,915	10.4%	2 FT W/S Mgr & Asst Mgr Split 50/50, and GF allocations
02433021	51200	WA- Sal/Wages PT	3,217	861	721	-	-	-	(861)	-100.0%	GF allocation (HR Assistant move to FT)
02433021	51210	WA- Sal/Wages Temp	3,176	3,500	3,273	3,500	3,500	-	-	0.0%	PT Seasonal Employee 50/50 W&S Split
		Salaries Total	230,332	243,263	184,339	267,317	267,317	-	24,054	9.9%	
02433021	52100	WA- Health Insurance	52,315	55,219	41,448	57,681	59,039	1,358	3,820	6.9%	Allocations from GF
02433021	52110	WA- Dental Insurance	3,752	4,090	2,942	4,462	4,632	170	542	13.3%	Allocations from GF
02433021	52120	WA- Life Insurance	275	283	216	308	304	(2)	21	7.4%	Allocations from GF
02433021	52130	WA- LTD Insurance	532	556	417	589	589	-	33	5.9%	Allocations from GF
02433021	52140	WA - Health Insurance Buyout	2,215	2,186	1,661	586	641	55	(1,545)	-70.7%	Allocations from GF
02433021	52200	WA- FICA	13,881	15,082	11,217	16,574	16,574	-	1,491	9.9%	Based on wages: 6.2%
02433021	52210	WA- Medicare	3,246	3,527	2,623	3,876	3,876	-	349	9.9%	Based on wages: 1.45%
02433021	52300	WA- Retirement Town	28,066	33,590	25,367	35,896	35,896	-	2,306	6.9%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
02433021	52600	WA- Workers Comp Insurance	4,461	5,548	5,548	5,144	5,144	-	(404)	-7.3%	Primex
		Benefits Total	108,743	120,081	91,438	125,114	126,695	1,581	6,614	5.5%	
02433021	55293	WA- Supplies	3,036	4,000	2,105	4,500	4,500	-	500	12.5%	20% of general office supplies, copy costs, batteries; 50% of meter records maintenance; 50% Supplies/maint. multi-function plotter
02433021	55055	WA- Consulting Services	5,000	10,000	-	35,000	35,000	-	25,000	250.0%	Misc. consulting services; lead service line replacement plan
02433021	55124	WA- Fleet Insurance	369	387	387	414	414	-	27	7.0%	\$80k, risk & resiliency, emergency response plan
02433021	55228	WA- Property Insurance	50,273	52,786	52,786	56,482	56,482	-	3,696	7.0%	Primex
02433021	55157	WA- Insurance Deductible	-	1	-	1	1	-	-	0.0%	Line item for insurance deductible
02433021	55158	WA- Insurance Reimbursed Repairs	-	1	-	1	1	-	-	0.0%	Damage repairs on insurance claims
02433021	55170	WA- Legal Expense	-	1	-	1	1	-	-	0.0%	Legal expenses wellhead negotiations, administrative orders
02433021	55190	WA- Mobile Communications	189	800	65	800	800	-	-	0.0%	20% Director, Town Engineer, Asst Engineer cellphones, 50% W/S Manager
02433021	55002	WA- Advertising	-	500	250	250	250	-	(250)	-50.0%	Bid packages, Requests for Proposals
02433021	55227	WA- Printing	2,600	2,700	2,694	3,000	3,000	-	300	11.1%	Annual Consumer Confidence Rpt (CCR) & postage
02433021	55171	WA- Legal/Public Notices	998	3,000	299	3,000	3,000	-	-	0.0%	Notice of main flushing, Public Hearings, violations
02433021	55050	WA- Conf Rooms/Meals	-	3,000	276	3,500	3,500	-	500	16.7%	Annual national conference Dir 20%, WS Mgr & Asst. Mgr 50%
02433021	55091	WA- Education/Training	4,269	5,000	3,061	5,000	5,000	-	-	0.0%	Treatment, Distribution & Backflow required CEUs & dues
		General Expenses Total	66,733	82,176	61,921	111,949	111,949	-	29,773	36.2%	
		Administration Total	405,809	445,520	337,698	504,380	505,961	1,581	60,441	13.6%	A

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Billing											
02433124	51110	WB- Sal/Wages FT	79,031	78,359	59,370	79,551	79,551	-	1,192	1.5%	1 FT Utilities Clerk (50/50 split W&S) & GF Allocations
02433124	51200	WB- Sal/Wages PT	5,273	12,493	4,215	13,061	13,061	-	568	4.5%	1 PT Utilities Clerk 24 hrs/wk (50/50 split W&S)
02433124	51300	WB- Sal/Wages OT	52	-	12	-	-	-	-	-	Allocations from GF
02433124	51400	WB - Longevity Pay	375	-	-	-	-	-	-	-	Allocations from GF
		Salaries Total	84,731	90,852	63,598	92,612	92,612	-	1,760	1.9%	
02433124	52100	WB- Health Insurance	26,436	28,283	21,410	31,293	28,383	(2,910)	100	0.4%	Allocations from GF
02433124	52110	WB- Dental Insurance	1,828	1,820	1,444	2,188	1,912	(276)	92	5.1%	Allocations from GF
02433124	52120	WB- Life Insurance	121	101	88	108	108	-	7	6.9%	Allocations from GF
02433124	52130	WB - LTD Insurance	133	135	101	119	119	-	(16)	-11.9%	Allocations from GF
02433124	52200	WB- FICA	5,141	5,633	3,845	5,742	5,742	-	109	1.9%	Based on wages: 6.2%
02433124	52210	WB- Medicare	1,202	1,317	899	1,343	1,343	-	26	1.9%	Based on wages: 1.45%
02433124	52300	WB- Retirement Town	10,000	11,017	8,342	10,970	10,970	-	(47)	-0.4%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
02433124	52600	WB- Workers Comp Insurance	1,040	1,293	1,293	1,199	1,199	-	(94)	-7.3%	Primex
		Benefits Total	45,901	49,599	37,422	52,962	49,776	(3,186)	176	0.4%	
02433124	55200	WB- Supplies	2,280	3,750	1,557	3,750	3,750	-	-	0.0%	Water bill processing, ink cartridges, paper, letterhead, pens, etc
02433124	55224	WB- Postage	4,449	5,750	4,777	6,325	6,325	-	575	10.0%	Certified shut-off notices - increase based on spend rate as of 8/2022 and to accommodate July 2022 postage increases
02433124	55055	WB- Consulting Services	-	500	-	500	500	-	-	0.0%	Allocation of actuarial costs for GASB compliance \$500
02433124	55014	WB- Audit Fees	9,000	13,125	4,375	13,795	13,795	-	670	5.1%	Financial Audit and Single Audit Fees for Melanson Allocation
02433124	55213	WB- Phone Utilization	4,241	4,500	3,525	5,175	5,175	-	675	15.0%	12.5% allocation of IT phone utilization
02433124	55159	WB- Internet Services	1,890	4,266	403	4,471	4,471	-	206	4.8%	12.5% allocation of IT internet services (website)
02433124	55383	WB- Email Filtering/Archiving	1,434	900	1,031	1,113	1,113	-	213	23.7%	12.5% allocation of IT cost
02433124	55270	WB- Software Agreement	16,966	16,010	13,766	16,811	16,811	-	801	5.0%	1/2 Munilink UB Software Maintenance (5% incr for 8 mo.) & Munis Allocation @ 5% increase
02433124	55308	WB- Travel Reimbursement	-	550	-	250	250	-	(300)	-54.5%	Previously was for munis PACE training travel
02433124	55091	WB- Education/Training	-	2,290	160	-	-	-	(2,280)	-100.0%	Previously was for munis travel
		General Expenses Total	40,260	51,641	29,594	52,190	52,190	-	550	1.1%	
		Water Billing Total	170,891	192,092	130,613	197,764	194,578	(3,186)	2,486	1.3%	A

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Distribution											
02433222	51110	WD- Sal/Wages FT	191,222	219,375	125,360	228,227	228,227	-	8,852	4.0%	8 FT split 50/50 Water Distribution/Sewer Collection
02433222	51300	WD- Sal/Wages OT	19,497	21,000	27,077	21,000	21,000	-	-	0.0%	Avg's OT rate = \$35/hr, 600 hours; for WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
02433222	51310	WD- Sal/Wages Stand-By	3,640	3,640	2,800	7,280	7,280	-	3,640	100.0%	Pay for after hours on-call status, 2 employees at \$140/week per union contract split 50/50 WD/SC
02433222	51400	WD- Longevity Pay	1,775	1,825	-	2,100	2,100	-	275	15.1%	4 FT per union contract, split 50/50 WD/SC
02433222	51121	WD-Sal/Wages Education/Training	-	1,125	-	1,125	1,125	-	-	0.0%	
		Salaries Total	216,134	246,965	155,237	259,732	259,732	-	12,767	5.2%	
02433222	52100	WD- Health Insurance	68,357	79,948	37,966	84,364	76,169	(8,195)	(3,779)	-4.7%	1.5% decrease in the premium rate
02433222	52110	WD- Dental Insurance	4,111	4,893	2,334	5,818	5,139	(679)	246	5.0%	1.5% increase in the premium rate
02433222	52120	WD- Life Insurance	205	216	121	216	216	-	-	0.0%	No change in the premium rate
02433222	52200	WD- FICA	13,152	15,242	9,502	16,103	16,103	-	861	5.7%	Based on wages: 6.2%
02433222	52210	WD- Medicare	3,075	3,564	2,222	3,766	3,766	-	202	5.7%	Based on wages: 1.45%
02433222	52300	WD- Retirement Town	27,047	34,565	21,599	35,814	35,814	-	1,249	3.6%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
02433222	52600	WD- Workers Comp Insurance	8,292	10,311	10,311	9,561	9,561	-	(750)	-7.3%	Primex
		Benefits Total	124,240	148,740	84,054	155,642	146,768	(8,874)	(1,971)	-1.3%	
02433222	55022	WD- Building Maintenance	6,707	10,000	4,546	10,000	10,000	-	-	0.0%	9 water pumping stations/wells
02433222	55105	WD- Equipment Maintenance	4,701	7,000	1,608	7,000	7,000	-	-	0.0%	Pumps, generators, misc equipment
02433222	55252	WD- Road Repairs	10,397	10,000	8,420	25,000	25,000	-	15,000	150.0%	Trench patch, materials, crushing; replacing deteriorating service saddles
02433222	55319	WD- Vehicle Maintenance	7,963	10,000	4,230	10,000	10,000	-	-	0.0%	15 vehicles/equipment, 4 trailers split 50/50 WD/SC; mower maintenance 2020 (\$1k)
02433222	55296	WD- System Maintenance	40,310	52,000	42,895	84,000	84,000	-	32,000	61.5%	5 Hydrant assemblies, risers, service saddles, curbstops, pipe, valve boxes, other parts; 100 hydrant maintenance @ \$220 (\$22K); 100 valves turning @ \$100/valve (\$10K)
02433222	55059	WD- Tank Maintenance	158,723	158,723	116,205	115,100	115,100	-	(43,623)	-27.5%	Tank maintenance & rehab programs - 1 MG Hampton Rd \$37,300/yr; 1.5 MG Epping Rd Tower \$116,723/yr
02433222	55173	WD- Licenses	985	800	-	800	800	-	-	0.0%	Distribution licenses exams/renewals \$50/ea
02433222	55190	WD- Mobile Communication	1,292	1,600	781	1,600	1,600	-	-	0.0%	4 MiFi's (50%); additional tablet 2020
02433222	55545	WD- Fire Alarm Communication	-	3,500	350	3,500	3,500	-	-	0.0%	Pump station fire alarms with Burns Security for Gilman, Lary, & Stadium
02433222	55134	WD- General Hand Tools	908	1,500	680	1,800	1,800	-	300	20.0%	Drills, bits, taps, dies, ratchet wrenches
02433222	55003	WD- Drug/Alcohol Testing	322	900	141	900	900	-	-	0.0%	Contract w/Fleet Screen & Convenient MD; USDOT required random testing for all CDL holders & screening new hires
02433222	55257	WD- Safety Equipment	3,850	4,000	1,359	4,000	4,000	-	-	0.0%	PPE incl hardhats, gloves, Tyvek suits, respirators
02433222	55314	WD- Uniforms	1,773	2,145	968	2,400	2,400	-	255	11.9%	Per union contract, 8 split 50/50 WD/SC

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02433222	55136	WD- GIS Software	7,475	9,000	4,750	30,000	30,000	-	21,000	233.3%	Software revisions/maintenance; handheld and software agreement with TISales; handheld/meter reading software upgrade \$20k; People GIS asset mgnt modules
02433222	55188	WD- Metering & Back Flow	77,044	115,000	91,745	163,000	163,000	-	48,000	41.7%	Rebuild/replace meters to AWWA accuracy specifications, 400 meters >10 yrs old \$140k; brass meter parts \$15k; testing, repair & replace backflow devices \$8k, brass fittings
02433222	55235	WD- Pump Station & Towers	8,075	24,450	15,938	24,450	24,450	-	-	0.0%	Pumps, I/O cards, check valve rebuilds, fuses/breakers
02433222	55194	WD- Natural Gas	6,562	9,000	6,438	12,000	12,000	-	3,000	33.3%	Heating/generator fuel; new generators at new well buildings; increase in price
02433222	55092	WD- Electricity	73,168	70,000	50,348	87,500	87,500	-	17,500	25.0%	Water Pumping Stations and towers; 3 wells; increase in rates
02433222	55128	WD- Fuel	10,303	9,300	8,564	14,200	14,200	-	4,900	52.7%	Vehicles & equipment fuel; increase in price
		General Expenses Total	420,559	498,918	359,968	597,250	597,250	-	98,332	19.7%	
		Water Distribution Total	760,933	894,623	599,259	1,012,624	1,003,750	(8,874)	109,128	12.2%	A
Treatment											
02433523	51110	WT- Sal/Wages FT	248,180	255,768	179,863	260,807	260,807	-	5,039	2.0%	1 FT WTP Ops Spr, 1 Snr Op, 2 WTP Ops
02433523	51300	WT- Sal/Wages OT	42,518	19,075	36,088	19,075	19,075	-	-	0.0%	
02433523	51310	WT- Sal/Wages Stand-By	7,280	7,280	5,540	14,560	14,560	-	7,280	100.0%	Pay for after hours on-call status, 2 employees at \$140/week per union contract
02433523	51400	WT- Longevity Pay	1,800	1,700	-	1,800	1,800	-	100	5.9%	2 FT per union contract
02433523	51121	WT-Sal/Wages Education/Training		1,500	-	1,500	1,500	-	-	0.0%	
		Salaries Total	299,578	285,323	221,491	297,742	297,742	-	12,419	4.4%	
02433523	52100	WT- Health Insurance	99,265	93,244	64,471	90,814	90,814	-	(2,430)	-2.6%	1.5% decrease in the premium rate
02433523	52110	WT- Dental Insurance	6,568	5,811	4,090	5,900	5,900	-	89	1.5%	1.5% increase in the premium rate
02433523	52120	WT- Life Insurance	241	216	202	216	216	-	-	0.0%	No change in the premium rate
02433523	52200	WT- FICA	18,266	17,597	13,495	18,460	18,460	-	863	4.9%	Based on wages: 6.2%
02433523	52210	WT- Medicare	4,272	4,115	3,156	4,317	4,317	-	202	4.9%	Based on wages: 1.45%
02433523	52300	WT- Retirement Town	37,955	39,906	30,565	41,055	41,055	-	1,149	2.9%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
02433523	52600	WT- Workers Comp Insurance	8,290	10,308	10,308	9,559	9,559	-	(749)	-7.3%	Primex
		Benefits Total	174,858	171,197	126,287	170,321	170,321	-	(876)	-0.5%	

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02433523	55022	WT- Building Maintenance	8,793	12,000	13,653	12,000	12,000	-	-	0.0%	3 buildings @ SWTP & GWTP
02433523	55368	WT- Basin/Lagoon Cleaning		12,000	1,174	5,000	5,000	-	(7,000)	-58.3%	SWTP clearwell cleaning, GWTP basin cleanings
02433523	55105	WT- Equipment Maintenance	43,661	45,000	64,347	45,000	45,000	-	-	0.0%	Repair pumps & blowers; replacement parts; chemical tubing; \$15k for Clearwell/CRT/River intake cleaning and inspection
02433523	55294	WT- Supplies Lab Equip	24,275	25,000	15,153	30,000	30,000	-	5,000	20.0%	Safe Drinking Water Act compliance; chloramine testing reagents & field units; in-line instrumentation calibration
02433523	55055	WT- Consulting	13,379	5,000	-	5,000	5,000	-	-	0.0%	Chloramine nitrification action plan assistance; PFOA asstt
02433523	55270	WT- Software Equip/Contracted Serv	8,693	10,000	8,337	10,000	10,000	-	-	0.0%	VT SCADA/telemetry support, hydraulic model H2O Map
02433523	55173	WT- Licenses	273	1,200	241	1,000	1,000	-	(200)	-16.7%	Treatment licenses exams/renewals \$50/ea
02433523	55190	WT- Mobile Communication	1,009	2,600	1,763	2,600	2,600	-	-	0.0%	WTP Operations Supervisor cellphone and WTP Ipad for SCADA
02433523	55545	WT- Fire Alarm Communication	-	1,100	2,196	1,500	1,500	-	400	36.4%	SWTP/GWTP fire alarms
02433523	55257	WT- Safety Equipment	168	1,500	265	1,500	1,500	-	-	0.0%	Boots, gloves, hard hats, eye & hearing protection
02433523	55314	WT- Uniforms	1,191	1,500	1,085	1,650	1,650	-	150	10.0%	Per union contract, 3 emp
02433523	55271	WT- Software Services	670	10,000	1,750	11,000	11,000	-	1,000	10.0%	VT SCADA software maintenance service
02433523	55072	WT- Dam Registrations	3,000	3,000	-	3,000	3,000	-	-	0.0%	Annual NHDES fees/Reservoir & Pickpocket dams
02433523	55229	WT-Property Taxes	280	400	290	400	400	-	-	0.0%	Skinner Springs in Stratham (Pickpocket Dam in Brentwood now tax exempt); Pan Am charges for Summer St
02433523	55161	WT- Lab testing	24,039	32,000	10,953	40,000	40,000	-	8,000	25.0%	Coliform bacteria, organic carbon, volatile & synthetic, quarterly PFOA/PFAS \$4,500/qr; 30 Lead & Copper samples
02433523	55034	WT- Chemicals	125,106	135,000	95,738	165,000	165,000	-	30,000	22.2%	11 chemicals including ammonium sulfate for chloramines & greensand filters; New regulations require the addition of ferric chloride for arsenic precipitation. Experiencing high fuel surcharges and chemical costs tied to petroleum
02433523	55194	WT- Natural Gas	12,551	19,000	10,687	27,500	27,500	-	8,500	44.7%	heating/generator fuel
02433523	55092	WT- Electricity	78,804	72,000	44,864	90,000	90,000	-	18,000	25.0%	Pumps, lights, etc
02433523	55128	WT- Fuel	822	1,860	1,013	3,000	3,000	-	1,140	61.3%	Water Treatment Plant truck
02433523	55211	WT- Phone Lease Alarms	3,693	4,945	2,475	5,500	5,500	-	555	11.2%	AT&T texting alarm services
		General Expenses Total	350,407	395,105	275,982	460,650	460,650	-	65,545	16.6%	
		Water Treatment Total	824,843	851,625	623,760	928,713	928,713	-	77,088	9.1%	A

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Debt Service											
02471125	58024	Water Tank SRF	208,314	215,297	215,297	222,514	222,514	-	7,217	3.4%	2028 Final payment
02471125	58010	Water Line- Main & Lincoln Sts	120,000	120,000	120,000	120,000	120,000	-	-	0.0%	2024 Final payment
02471125	58022	Water Line Replacement- JH	151,050	-	-	-	-	-	-	-	2021 Final payment
02471125	58012	Portsmouth Ave Waterline	15,268	15,268	15,268	15,268	15,268	-	-	0.0%	2023 Final payment
02471125	58023	Lary Lane GWTP SRF	228,436	232,914	232,914	237,479	237,479	-	4,565	2.0%	2036 Final payment
02471125	58027	Lincoln Street Phase #2	9,593	9,593	9,593	9,593	9,593	-	-	0.0%	2032 Final payment
02471125	58028	Court Street Culvert	3,910	3,910	3,910	3,747	3,747	-	(163)	-4.2%	2027 Final payment
02471125	58032	Washington Street	55,000	55,000	55,000	55,000	55,000	-	-	0.0%	2028 Final payment
02471125	58035	Salem St. Utility Design & Engin	27,692	27,692	27,692	25,385	25,385	-	(2,307)	-8.3%	2024 Final payment
02471125	58036	Surface Water Plant TTHM Treatmer	88,241	88,241	88,241	88,241	88,241	-	-	0.0%	2034 Final payment
02471125	58038	Groundwater Sources	109,000	105,000	105,000	105,000	105,000	-	-	0.0%	2025 Final payment
02471125	58042	Salem St. Utility Improvements	-	141,078	141,078	139,706	139,706	-	(1,372)	-1.0%	2036 Final payment
02471125	58047	Groundwater Exploration	-	-	-	88,900	88,900	-	88,900	-	2036 Final payment
02471125	58048	Westside Drive Design & Engin	-	-	-	-	-	-	-	-	2027 Final payment ESTIMATE
		Water Debt Service Principal Total	1,016,505	1,013,993	1,013,994	1,110,833	1,110,833	-	96,840	9.6%	
02472126	58524	Water Tank SRF	62,432	55,450	55,450	48,233	48,233	-	(7,217)	-13.0%	2028 Final payment
02472126	58502	Water Line- Main & Lincoln Sts	24,480	18,360	18,360	12,240	12,240	-	(6,120)	-33.3%	2024 Final payment
02472126	58521	Water Line Replacement- JH	4,532	-	-	-	-	-	-	-	2021 Final payment
02472126	58504	Portsmouth Ave Waterline	2,451	1,634	1,634	817	817	-	(817)	-50.0%	2023 Final payment
02472126	58522	Lary Lane GWTP SRF	83,196	78,719	78,719	74,153	74,153	-	(4,566)	-5.8%	2036 Final payment
02472126	58525	Lincoln Street Phase #2	5,487	4,998	4,998	4,509	4,509	-	(489)	-9.8%	2032 Final payment
02472126	58529	Court Street Culvert	1,354	1,155	1,155	956	956	-	(199)	-17.2%	2027 Final payment
02472126	58531	Washington Street	21,672	18,870	18,870	16,085	16,065	-	(2,805)	-14.9%	2028 Final payment
02472126	58535	Salem St. Utility Design & Engin	5,414	4,002	4,002	2,589	2,589	-	(1,413)	-35.3%	2024 Final payment
02472126	58536	Surface Water Plant TTHM Treatmer	8,458	7,518	7,518	6,578	6,578	-	(940)	-12.5%	2034 Final payment
02472126	58538	Groundwater Sources	27,201	21,420	21,420	16,065	16,065	-	(5,355)	-25.0%	2025 Final payment
02472126	58542	Salem St. Utility Improvements	-	96,902	96,902	88,642	88,642	-	(8,260)	-8.5%	2036 Final payment
02472126	58547	Groundwater Exploration	-	-	-	49,358	49,358	-	49,358	-	2036 Final payment
02472126	58548	Westside Drive Design & Engin	-	-	-	-	-	-	-	-	2027 Final payment ESTIMATE
		Water Debt Service Interest Total	246,676	309,028	309,026	320,205	320,205	-	11,177	3.6%	
		Debt Service Total	1,263,181	1,323,021	1,323,020	1,431,038	1,431,038	-	108,017	8.2%	A
Capital Outlay											
02490027	55318	CO- Capital Outlay - Leases	15,329	15,329	-	15,329	15,329	-	-	0.0%	See separate lease schedule
02490027	57009	CO- Capital Outlay - Vehicle	-	78,220	-	-	-	-	(78,220)	-100.0%	See separate lease schedule
02490027	55361	CO- Capital Outlay - Land Acquisition/Purchase	-	1	-	1	1	-	-	0.0%	
02490027	57015	CO- Water System Capital	110,237	460,000	-	460,000	460,000	-	-	0.0%	Filter/Clarifier Maint. \$412,000; Stadium Well Rehab/Repairs \$60,000; River Pump Station Pump Replacement \$40,000
		Capital Outlay Total	125,566	553,550	-	475,330	475,330	-	(78,220)	-14.1%	A
		Water Fund Total	3,551,223	4,260,431	3,014,350	4,549,849	4,539,370	(10,479)	278,939	6.5%	A

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WF -Warrant Articles/Borrowing											
		Westside Dr Area Reconst Design		192,038				-	(192,038)	-100.0%	CIP P#25 Westside Drive Area Reconstruction (General Fund & Sewer Fund components)
		Groundwater Source Development			A	500,000	500,000	-	500,000		
		Westside Dr Area Reconstruction			A	2,745,000	2,745,000	-	2,745,000		CIP P#26 (General & Sewer Fund components)
		Total Warrant Articles/Borrowing	-	192,038	-	3,245,000	3,245,000	-	3,052,962	1589.8%	
		Total Water Fund with WAR	<u>3,551,223</u>	<u>4,452,469</u>	<u>3,014,350</u>	<u>7,794,849</u>	<u>7,784,370</u>	<u>(10,479)</u>	<u>3,331,901</u>	74.8%	

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SEWER FUND											
Administration											
03432031	51110	SA- Sal/Wages FT	220,562	238,902	180,037	263,817	263,817	-	24,915	10.4%	2 FT W/S Mgr & Asst Mgr Split 50/50, and GF allocations
03432031	51200	SA- Sal/Wages PT	3,217	861	721	-	-	-	(861)	-100.0%	GF allocation (HR Assistant move to FT)
03432031	51210	SA- Sal/Wages Temp	3,033	3,500	3,273	3,500	3,500	-	-	0.0%	PT Seasonal Employee 50/50 W&S Split
		Salaries Total	226,812	243,263	184,032	267,317	267,317	-	24,054	9.9%	
03432031	52100	SA- Health Insurance	50,952	55,219	41,448	57,681	59,039	1,358	3,820	6.9%	Allocations from GF
03432031	52110	SA- Dental Insurance	3,630	4,090	2,942	4,462	4,632	170	542	13.3%	Allocations from GF
03432031	52120	SA- Life Insurance	275	283	216	306	304	(2)	21	7.4%	Allocations from GF
03432031	52130	SA- LTD Insurance	532	556	417	589	589	-	33	5.9%	Allocations from GF
03432031	52140	SA- Health Insurance Buyout	2,215	2,186	1,661	586	641	55	(1,545)	-70.7%	Allocations from GF
03432031	52200	SA- FICA	13,678	15,082	11,199	16,574	16,574	-	1,491	9.9%	Based on wages: 6.2%
03432031	52210	SA- Medicare	3,199	3,527	2,619	3,876	3,876	-	349	9.9%	Based on wages: 1.45%
03432031	52300	SA- Retirement Town	27,617	33,590	25,324	35,896	35,896	-	2,306	6.9%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
03432031	52600	SA- Workers Comp Insurance	4,461	5,548	5,548	5,144	5,144	-	(404)	-7.3%	Primex
		Benefits Total	106,558	120,081	91,373	125,114	126,695	1,581	6,614	5.5%	
03432031	55293	SA- Supplies	4,501	4,000	2,377	4,500	4,500	-	500	12.5%	20% of general office supplies, copy costs, batteries; 50% of meter records maintenance; 50% supplies/maint. multi-function plotter
03432031	55224	SA- Postage	2,027	2,000	1,577	2,000	2,000	-	-	0.0%	Postage allocation, IPP notices and MOR reports
03432031	55055	SA- Consulting Services	31,800	12,000	4,302	12,000	12,000	-	-	0.0%	WW lagoon groundwater discharge permit; PFAS/PFOA; trunk lines capacity evaluation \$20k in 2020
03432031	55124	SA- Fleet Insurance	729	765	765	818	818	-	53	6.9%	Primex
03432031	55228	SA- Property Insurance	75,713	79,499	79,498	85,065	85,065	-	5,568	7.0%	Primex
03432031	55257	SA- Safety Equipment	502	-	-	-	-	-	-	-	DOL & OSHA standards, asbestos pipe, confined space equip. maint (moved to SC & ST)
03432031	55158	SA- Insurance Reimbursed Repairs	-	1	-	1	1	-	-	0.0%	Damage repairs on insurance claims
03432031	55170	SA- Legal Expense	5,917	7,500	598	7,500	7,500	-	-	0.0%	Legal expenses related to EPA permit issues
03432031	55190	SA- Mobile Communications	189	800	65	800	800	-	-	0.0%	20% Director, Town Engineer, Asst Engineer cellphones, 50% W/S Manager
03432031	55002	SA- Advertising	-	500	250	500	500	-	-	0.0%	Bid packages, requests for proposals
03432031	55050	SA- Conf Rooms/Meals	-	3,000	484	3,500	3,500	-	500	16.7%	Annual national conference
03432031	55091	SA- Education/Training	3,326	4,500	2,418	4,500	4,500	-	-	0.0%	Wastewater treatment and collections training
		General Expenses Total	124,704	114,565	92,332	121,184	121,184	-	6,619	5.8%	
		Administration Total	458,073	477,809	367,736	513,615	515,198	1,581	37,287	7.8%	A
Billing											
03432134	51110	SB- Sal/Wages FT	79,031	78,359	58,850	79,551	79,551	-	1,192	1.5%	1 FT Utilities Clerk (50/50 split W&S) & GF Allocations
03432134	51200	SB- Sal/Wages PT	5,273	12,493	3,817	13,061	13,061	-	568	4.5%	1 PT Utilities Clerk 24 hrs/awk (from 16 hrs/awk PRYR) (50/50 split W&S)
03432134	51300	SB- Sal/Wages OT	52	-	12	-	-	-	-	-	Allocations from GF
03432134	51400	SB- Longevity Pay	375	-	-	-	-	-	-	-	Allocations from GF
		Salaries Total	84,731	90,852	62,679	92,612	92,612	-	1,760	1.9%	

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03432134	52100	SB- Health Insurance	26,436	28,283	21,037	31,293	28,383	(2,910)	100	0.4%	Allocations from GF
03432134	52110	SB- Dental Insurance	1,828	1,820	1,444	2,188	1,912	(276)	92	5.1%	Allocations from GF
03432134	52120	SB- Life Insurance	121	101	85	108	108	-	7	6.9%	Allocations from GF
03432134	52130	SB - LTD Insurance	133	135	101	119	119	-	(16)	-11.9%	Allocations from GF
03432134	52200	SB- FICA	5,141	5,633	3,792	5,742	5,742	-	109	1.9%	Based on wages: 6.2%
03432134	52210	SB- Medicare	1,202	1,317	887	1,343	1,343	-	26	1.9%	Based on wages: 1.45%
03432134	52300	SB- Retirement Town	10,001	11,017	8,269	10,970	10,970	-	(47)	-0.4%	Based on wages: 14.06% Jan-Jun; 13.53% Jul-Dec
03432134	52600	SB- Workers Comp Insurance	1,040	1,293	1,293	1,199	1,199	-	(94)	-7.3%	Primex
		Benefits Total	45,902	49,599	36,907	52,962	49,776	(3,186)	176	0.4%	
03432134	55200	SB- Supplies	2,284	3,750	1,557	3,750	3,750	-	-	0.0%	Water bill processing, Ink Cartridges, paper, letterhead, pens, etc
03432134	55224	SB- Postage	2,500	2,500	2,000	2,750	2,750	-	250	10.0%	Postage for sewer bills - increase based on spend rate as of 8/2022 and to accommodate July 2022 postage increases
03432134	55055	SB- Consulting Services	-	500	488	500	500	-	-	0.0%	Allocation of actuarial costs for GASB compliance \$500
03432134	55014	SB- Audit Fees	9,000	13,125	4,375	13,793	13,793	-	668	5.1%	Financial Audit and Single Audit Fees for Melanson
03432134	55213	SB- Phone Utilization	4,241	4,500	3,525	5,175	5,175	-	675	15.0%	Allocation
03432134	55247	SB- Registry of Deeds	-	25	-	-	-	-	(25)	-100.0%	12.5% allocation of IT phone utilization
03432134	55159	SB- Internet Services	1,890	4,266	403	4,471	4,471	-	208	4.8%	Sewer Lien Releases
03432134	55383	SB- Email Archiving	1,434	900	1,031	1,113	1,113	-	213	23.7%	12.5% allocation of IT internet services (website)
03432134	55270	SB- Software Agreement	16,966	16,010	13,766	16,811	16,811	-	801	5.0%	12.5% allocation of IT cost
03432134	55308	SB- Travel Reimbursement	-	550	-	250	250	-	(300)	-54.5%	1/2 Muntlink UB Software Maintenance (5% incr for 8 mo.) & Munis Allocation @ 5% increase
03432134	55091	SB- Education & Training	-	2,290	-	-	-	-	(2,290)	-100.0%	Previously was for munis PACE training travel
		General Expenses Total	38,315	48,416	27,145	48,613	48,613	-	198	0.4%	Previously was for munis travel
		Sewer Billing Total	168,947	188,867	126,731	194,187	191,001	(3,186)	2,134	1.1%	A
Collection											
03432532	51110	SC- Sal/Wages FT	187,832	219,375	121,969	228,227	228,227	-	8,852	4.0%	8 FT split 50/50 WD/SC
03432532	51300	SC- Sal/Wages OT	1,745	21,000	2,691	21,000	21,000	-	-	0.0%	WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
03432532	51310	SC- Sal/Wages Stand-By	3,640	3,640	2,800	7,280	7,280	-	3,640	100.0%	Pay for after hours on-call status, 2 employees at \$140/week per union contract split 50/50 WD/SC
03432532	51400	SC- Longevity Pay	1,775	1,825	-	2,100	2,100	-	275	15.1%	8 FT per union contract split 50/50 WD/SC
03432532	51121	SC- Education/Training	-	1,125	-	1,125	1,125	-	-	0.0%	
		Salaries Total	194,992	246,965	127,461	259,732	259,732	-	12,767	5.2%	

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03432532	52100	SC-Health Insurance	65,866	79,948	37,857	84,364	78,169	(8,195)	(3,779)	-4.7%	1.5% decrease in the premium rate
03432532	52110	SC- Dental Insurance	4,063	4,893	2,321	5,818	5,139	(679)	246	5.0%	1.5% increase in the premium rate
03432532	52120	SC- Life Insurance	205	216	119	216	216	-	-	0.0%	No change in the premium rate
03432532	52200	SC- FICA	11,842	15,242	7,783	16,103	16,103	-	881	5.7%	Based on wages: 6.2%
03432532	52210	SC- Medicare	2,770	3,564	1,820	3,766	3,766	-	202	5.7%	Based on wages: 1.45%
03432532	52300	SC- Retirement Town	24,360	34,585	17,921	35,814	35,814	-	1,249	3.6%	Based on wages: 14.08% Jan-Jun; 13.53% Jul-Dec
03432532	52600	SC- Workers Comp Ins	8,290	10,308	10,308	9,559	9,559	-	(749)	-7.3%	Primex
		Benefits Total	117,395	148,737	78,128	155,840	148,766	(8,874)	(1,970)	-1.3%	
03432532	55022	SC- Building Maintenance	8,431	10,000	7,180	10,000	10,000	-	-	0.0%	10 pumping stations
03432532	55105	SC- Equipment Maintenance	4,099	5,000	4,284	5,000	5,000	-	-	0.0%	consumables; repairs; cutting heads
03432532	55252	SC- Road Repairs	1,026	5,000	-	20,000	20,000	-	15,000	300.0%	Sewer trench paving; compaction test requirements, service repairs at mains
03432532	55153	SC- I/I Abatement	22,507	20,000	-	20,000	20,000	-	-	0.0%	Maintenance, catch basin & sump pump removal, smoke & dye testing
03432532	55389	SC- Pipe Relining	-	40,000	5,800	40,000	40,000	-	-	0.0%	Relining vitrified clay, RCP
03432532	55319	SC- Vehicle Maintenance	10,474	10,000	12,584	10,000	10,000	-	-	0.0%	10 vehicles, 3 trailers, split 50/50 with water dist
03432532	55140	SC- Grit Removal	2,148	2,750	-	2,750	2,750	-	-	0.0%	Transport of gravel, sand, etc. to Waste Management
03432532	55543	SC- CSO Monitoring	13,500	13,500	9,000	13,500	13,500	-	-	0.0%	Maintenance fee for Combined Sewer Overflow (CSO) \$13.5K for monitoring
03432532	55179	SC- Manhole Maintenance	25,600	69,600	7,988	70,000	70,000	-	400	0.6%	Manholes, piping & service repairs
03432532	55238	SC- Pump & Control Maintenance	33,543	49,450	8,881	49,450	49,450	-	-	0.0%	Maintain 22 sewer pumps; wear rings, impellers, shaft couplings, seals
03432532	55173	SC- Licenses	285	850	316	850	850	-	-	0.0%	19 certifications for 16 individuals in sewer collection; 1/2 master electrician (due in Nov)
03432532	55190	SC- Mobile Communications	1,645	1,600	1,133	1,600	1,600	-	-	0.0%	4 MiFi's (50%)
03432532	55003	SC- Drug/Alcohol Testing	240	500	190	500	500	-	-	0.0%	Contract w/Fleet Screen & Convenient MD; USDOT required random testing for all CDL holders & screening
03432532	55545	SC- Fire Alarm Communication	-	1,500	-	1,500	1,500	-	-	0.0%	Main Pump Station fire alarm, Webster Pump Station
03432532	55257	SC- Safety Equipment	2,310	2,750	2,386	2,750	2,750	-	-	0.0%	PPE & tools for new asbestos pipe OSHA standards, confined space equip, maint.
03432532	55314	SC- Uniforms	1,857	2,145	692	2,400	2,400	-	255	11.9%	7 split 50/50 WD/SC
03432532	55136	SC- GIS Software	7,475	9,000	4,750	10,000	10,000	-	1,000	11.1%	Software revisions/maintenance; handheld and software agreement with TISales; new asset mngt modules
03432532	55260	SC- SCADA Software	-	3,000	-	3,000	3,000	-	-	0.0%	Software annual maintenance; I/O cards
03432532	55301	SC- Tools	1,549	2,500	200	2,500	2,500	-	-	0.0%	Sewer augers, CCTV parts
03432532	55194	SC- Natural Gas	7,472	11,150	5,625	15,000	15,000	-	3,850	34.5%	Heat & generator fuel; increase in price
03432532	55092	SC- Electricity	83,077	82,000	64,220	105,000	105,000	-	23,000	28.0%	Heat, lights, pumps, etc.; increase in rate
03432532	55128	SC- Fuel	10,303	9,300	8,600	14,200	14,200	-	4,900	52.7%	Diesel, propane, gasoline for vehicles, equipment and pumping stations; increase in price
		General Expenses Total	237,541	351,595	143,626	400,000	400,000	-	48,405	13.8%	
		Collection Total	549,928	747,297	349,216	815,372	808,488	(8,874)	59,202	7.9%	A

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		Treatment									
03432633	51110	ST- Sal/Wages FT	273,416	284,462	185,363	280,735	280,735	-	(3,727)	-1.3%	5 FT: 3 Operators, 1 Sr Operator, 1 Chief Operator FY (8 Mos in 2021)
03432633	51300	ST- Sal/Wages OT	21,424	19,000	18,510	19,000	19,000	-	-	0.0%	average OT rate = \$36.95/hr, 514 hours
03432633	51310	ST- Sal/Wages Stand-By	7,280	7,280	5,600	14,560	14,560	-	7,280	100.0%	After hours on-call status, 2 employees at \$140/wk per union contract
03432633	51350	ST- Sal/Wages Storm Related FEMA	-	1	-	1	1	-	-	0.0%	Expenses related to declared emergencies
03432633	51400	ST- Longevity Pay	750	800	-	850	850	-	50	6.3%	1 FT per union contract
03432633	51121	ST- Education/Training	-	750	-	750	750	-	-	0.0%	
		Salaries Total	302,870	312,293	209,473	315,898	315,898	-	3,603	1.2%	
03432633	52100	ST- Health Insurance	120,458	126,866	72,561	116,664	116,664	-	(10,202)	-8.0%	1.5% decrease in the premium rate
03432633	52110	ST- Dental Insurance	8,136	8,520	4,678	7,799	7,799	-	(721)	-8.5%	1.5% increase in the premium rate
03432633	52120	ST- Life Insurance	289	270	167	270	270	-	-	0.0%	No change in the premium rate
03432633	52200	ST- FICA	17,404	19,315	12,260	19,586	19,586	-	270	1.4%	Based on wages: 6.2%
03432633	52210	ST- Medicare	4,070	4,518	2,867	4,580	4,580	-	63	1.4%	Based on wages: 1.45%
03432633	52300	ST- Retirement Town	38,266	43,802	29,172	43,561	43,561	-	(241)	-0.6%	Based on wages: 14.08% Jan-Jun; 13.53% Jul-Dec
03432633	52600	ST- Workers Comp Insurance	8,292	10,311	10,311	9,561	9,561	-	(750)	-7.3%	Primex
		Benefits Total	196,915	213,602	132,016	202,021	202,021	-	(11,581)	-5.4%	
03432633	55022	ST- Building Maintenance	21,921	10,500	11,347	11,000	11,000	-	500	4.8%	3 high exposure buildings; 6 new buildings & 4 large process tanks
											Chem feed pumps, flow meters, motorized valves, aerators; new centrifuges (2), RAS/WAS pumps (6), UV Bulbs, Ballasts & wiper motors (\$50k); DO, ORP & TN probes replacement; Atlas Copco, Solarbee circulator maint contract
03432633	55105	ST- Equipment Maintenance	65,438	97,500	45,588	147,500	147,500	-	50,000	51.3%	
03432633	55337	ST- Weed Control	2,206	4,500	1,101	4,500	4,500	-	-	0.0%	Invasive species control in lagoons from 2x to 3x/yr
03432633	55204	ST- Outfall Dredging	2,450	1	-	3,000	3,000	-	2,999	299900.0%	biennial inspection & cleaning if needed
03432633	55154	ST- Industrial Pre-treat	6,784	12,000	3,387	15,000	15,000	-	3,000	25.0%	5 significant industrial permits with monitoring
03432633	55220	ST- Pond/Lagoon Maintenance	215	2,000	245	2,000	2,000	-	-	0.0%	Inter-lagoon sluice gates/piping, wires, etc.
03432633	55173	ST- Licenses	825	1,000	95	1,000	1,000	-	-	0.0%	Required training for licensing; professional development; master electrician 15 hr training
03432633	55180	ST- Mobile Communications	1,318	3,000	886	3,000	3,000	-	-	0.0%	WWTP operators' 1 MiFi for SCADA backup
03432633	55545	ST- Alarm Communications	-	7,500	2,450	7,500	7,500	-	-	0.0%	WWTF fire alarms and SCADA alarms, 7 @ \$1500/building
											Contract w/Fleet Screen & Convenient MD; USDOT required random testing for all CDL holders & screening new hires
03432633	55003	ST- Drug/Alcohol Testing	83	500	129	500	500	-	-	0.0%	
03432633	55257	ST- Safety Equipment	2,183	3,500	1,385	3,500	3,500	-	-	0.0%	PPE, gas monitors, Tyvek suits, gloves, confined space equip. maint.

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03432633	55314	ST- Uniforms	2,461	3,375	1,780	3,700	3,700	-	325	9.6%	uniforms for 5 operators	
03432633	55260	ST- SCADA Software/Hardware	6,691	5,000	5,530	7,500	7,500	-	2,500	50.0%	Software revisions/annual maintenance	
03432633	55072	ST- Dam Registration	1,500	1,500	-	1,500	1,500	-	-	0.0%	Annual NHDES dam fees for WWTP and Clemson Pond lagoons	
03432633	55161	ST- Lab Testing	53,123	105,000	24,099	120,000	120,000	-	15,000	14.3%	CSO testing, GBTN Permit testing, NPDES EPA effluent testing (PFAS/PFOA, Arsenic), groundwater monitor report, Great Bay & river monitoring from \$50k to \$75k & TN annual report; Biosolids monitoring (PFAS/PFOA)	
03432633	55034	ST- Chemicals	73,813	100,000	73,779	160,000	160,000	-	60,000	60.0%	polymer, magnesium hydroxide & supplemental carbon (price has tripled in 2022)	
03432633	55373	ST- Solids Handling	280,594	280,000	211,617	310,000	310,000	-	30,000	10.7%	Biweekly centrifuge solids generation & weekly disposal at Turnkey; tipping fee avg cost \$144/ton	
03432633	55194	ST- Natural Gas	14,813	20,000	11,042	30,000	30,000	-	10,000	50.0%	Building heat; increase in price	
03432633	55092	ST- Electricity	215,562	250,000	135,767	280,000	280,000	-	30,000	12.0%	Aerators, lights, recirc. & chem feed pumps; increase in rate	
03432633	55128	ST- Fuel	3,815	3,800	3,117	5,400	5,400	-	1,800	50.0%	2 vehicles; increase in price	
03432633	55131	ST- Gas Monitoring	-	100	-	100	100	-	-	0.0%	Hydrogen sulfide monitoring	
		General Expenses Total	755,772	910,576	533,321	1,116,700	1,116,700	-	208,124	22.6%		
		Sewer Treatment Total	1,255,557	1,436,471	874,810	1,634,617	1,634,617	-	198,148	13.8%	A	
Debt Service												
03471135	58020	Sewer Line Replacement	99,750	-	-	-	-	-	-	-	2021 Final payment	
03471135	58009	Jady Hill Phase II	130,000	130,000	130,000	130,000	130,000	-	-	0.0%	2032 Final payment	
03471135	58013	Portsmouth Av Sewerline	79,732	79,732	79,732	79,732	79,732	-	-	0.0%	2023 Final payment	
03471135	58011	Sewerline Lincoln & Main Sts	15,000	15,000	15,000	15,000	15,000	-	-	0.0%	2024 Final payment	
03471135	58025	Lincoln Street Ph#2	53,219	53,219	53,219	53,219	53,219	-	-	0.0%	2032 Final payment	
03471135	58035	Salem St. Utility Design & Engin	26,769	26,769	26,769	24,538	24,538	-	(2,231)	-8.3%	2024 Final payment	
03471135	58033	Wastewater Treatment Plant	2,620,678	2,620,678	-	2,620,678	2,620,678	-	-	0.0%	2039 Final payment	
03471135	58040	SWTP Lagoon Sludge Removal	-	143,650	143,650	145,000	145,000	-	1,350	0.9%	2036 Final payment	
03471135	58041	Salem St. Utility Improvements	-	89,726	89,726	88,853	88,853	-	(873)	-1.0%	2036 Final payment	
03471135	58046	Westside Drive Design & Engin	-	-	-	-	-	-	-	-	2027 Final payment ESTIMATE	
		Sewer Debt Service Principal Total	3,025,149	3,158,774	538,096	3,157,020	3,157,020	-	(1,754)	-0.1%		
03472136	58511	Sewer Line Replacement	2,993	-	-	-	-	-	-	-	2021 Final payment	
03472136	58520	Jady Hill Phase II	55,950	50,750	50,750	31,879	31,879	-	(18,871)	-37.2%	2032 Final payment	
03472136	58505	Portsmouth Ave Sewerlines	12,797	8,531	8,531	4,266	4,266	-	(4,265)	-50.0%	2023 Final payment	
03472136	58503	Sewerline Lincoln & Main Sts	3,060	2,295	2,295	1,530	1,530	-	(765)	-33.3%	2024 Final payment	
03472136	58526	Lincoln Street Ph#2	30,441	27,727	27,727	25,013	25,013	-	(2,714)	-9.8%	2032 Final payment	
03472136	58535	Salem St. Utility Design & Engin	5,233	3,868	3,868	2,503	2,503	-	(1,365)	-35.3%	2024 Final payment	
03472136	58533	Wastewater Treatment Plant	942,309	891,031	-	838,617	838,617	-	(52,414)	-5.9%	2039 Final payment	
03472136	58540	SWTP Lagoon Sludge Removal	-	100,890	100,890	92,455	92,455	-	(8,435)	-8.4%	2036 Final payment	
03472136	58541	Salem St. Utility Improvements	-	61,630	61,630	56,376	56,376	-	(5,254)	-8.5%	2036 Final payment	
03472136	58546	Westside Drive Design & Engin	-	-	-	-	-	-	-	-	2027 Final payment ESTIMATE	
		Sewer Debt Service Interest Total	1,052,784	1,146,721	255,691	1,052,639	1,052,639	-	(94,082)	-8.2%		
		Debt Service Total	4,077,932	4,305,495	793,788	4,209,659	4,209,659	-	(95,836)	-2.2%	A	

Town of Exeter											
2023 Sewer Fund SB Budget											
Prepared: January 4, 2023											
										Version #5	
Org	Object	Description	2021 Actual	2022 Budget	2022 Actual September	2023 BRC Budget	2023 SB Budget	2023 SB Budget vs. 2023 BRC Budget \$ Increase/(Decrease)	2023 SB Budget vs. 2022 Budget \$ Increase/(Decrease)	2023 SB Budget vs. 2022 Budget %- Difference	Explanation
Capital Outlay											
03490237	57010	CO- Capital Outlay - Leases	15,329	15,329	-	15,329	15,329	-	-	0.0%	See separate Lease schedule
03490237	55361	CO- Capital Outlay - Land Acquisition/Purchase	-	-	-	1	1	-	1		
03490237	57017	CO- Capital Outlay- WWTP	81,351	200,000	5,560	50,000	50,000	-	(150,000)	-75.0%	complete coating application to WWTF UV basin walls and flume wall \$250k; septage receiving station \$125k
03490237	57009	CO- Capital Outlay - Vehicle	-	25,626	-	-	-	-	(25,626)	-100.0%	See separate Lease schedule
		Capital Outlay Total	86,680	240,955	5,560	65,330	65,330	-	(175,625)	-72.9%	A
		Sewer Fund Total	6,672,117	7,386,994	2,517,841	7,432,780	7,422,301	(10,479)	25,307	0.3%	A
Warrant Articles/Borrowing											
		Westside Dr. Reconstruction Design		69,338				-	(69,338)	-100.0%	CIP P#25 Westside Drive Area Reconstruction (General Fund & Water Fund components)
		Court Street Pump Station				400,000	400,000	-	400,000		CIP P#27
		Sewer Capacity Rehabilitation		200,000		380,000	380,000	-	180,000	90.0%	CIP P#28
		Webster Ave Pump Station		5,700,000				-	(5,700,000)	-100.0%	CIP P#34 A portion of this project may be eligible for Congressional Direct Spending: \$1.05M, ARPA Grant \$1,395M, Forgiveness: \$ 325,500 New Borrowing Total:
		Westside Dr Area Reconstruction				880,000	880,000	-	880,000		CIP P#26 (General & Water Fund components)
03500000		Vacuum Utility Truck #67				78,338	100,273	21,935	100,273		CIP P#58, Cost: \$548,369-Lease Purchase \$78,338 for 7 yrs
		Total Warrant Articles/Borrowing	-	5,969,338	-	1,718,338	1,740,273	21,935	(4,229,065)	-70.8%	
		Total Sewer Fund with WAR	6,672,117	13,366,332	2,517,841	9,151,118	9,162,574	11,456	(4,203,758)	-31.5%	

Tax Abatements, Veterans Credits & Exemptions

List for Select Board meeting January 9, 2023

Elderly Exemption

Map/Lot/Unit	Location	Amount	Tax Year
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Solar Exemption

Map/Lot/Unit	Location	Amount	Tax Year
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61-18	7 Greenleaf Dr	12,500	2023
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61-3	56 Brentwood Rd	11500.00	2023
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Veterans Credit

Map/Lot/Unit	Location	Amount	Tax Year
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68/6/621	6 Sterling Hill Ln #621	500.00	2023
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71/88	135 High St	250.00	2023	1/2% owner
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71/88	135 High St	1000.00	2023	disability 1/2% owner
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30/2	286 Epping Rd	500.00	2023
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95/64/371	5 Juniper Street	500.00	2023
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Permits and Approvals

Correspondence



Student pedestrian safety concern at Main Street School

4 messages

Nina Pauk <ninadibona@gmail.com>

Sun, Nov 20, 2022 at 9:43 AM

To: PublicWorks@exeternh.gov, dwest@exeternh.gov, pmcelroy@exeternh.gov, dryan@sau16.org

Hello,

I'm hoping to get in touch with whoever is in charge of pedestrian safety and road signage in Exeter. My son goes to Main Street school, and I have noticed that there is very little (if any) signage at eye level alerting that it is a school zone. None of the crosswalks in the vicinity exiting school have bright yellow signage or blinking lights at eye level alerting drivers where crosswalks are and when the speed limit should be reduced. While the crossing guard is one safeguard present, I believe adding eye level signage and blinking lights that are on timers for drop off/pickup would be extremely valuable in bringing awareness to drivers.

Main Street is one of the busiest streets in Exeter; the school is on a relatively blind corner and cars are always in a rush to zoom around the carpool line up, and the children's safety should be priority. I have noticed that Phillips Exeter Academy has many blinking lights and bright signage at eye level alerting where their crosswalks are, and I believe that Main Street School should also have the same level of awareness brought to their cross walks and school zone. I believe it is a minor cost to pay to keep those 400+ kids safe during transitional times to and from school. I would appreciate somebody reaching out to me directly to discuss this further. My cell phone is 603-236-1610.

Thank you very much for your time and consideration for keeping Exeter's youngest students safe.

Nina Pauk

Pam McElroy <pmcelroy@exeternh.gov>

Mon, Nov 21, 2022 at 9:08 AM

To: Nina Pauk <ninadibona@gmail.com>, Jay Perkins <jperkins@exeternh.gov>

Cc: PublicWorks@exeternh.gov, dwest@exeternh.gov, dryan@sau16.org, Russ Dean <rdean@exeternh.gov>

Good morning Ms. Pauk.

Thank you for your email. Jay Perkins, Highway Superintendent has been cc'd on this message.

Have a good day.

[Quoted text hidden]

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Pam McElroy

Town of Exeter

Senior Executive Assistant, Town Manager's Office

603-773-6102

Human Services Administrator

603-773-6116

David Ryan <dryan@sau16.org>

Wed, Nov 23, 2022 at 10:43 AM

To: Pam McElroy <pmcelroy@exeternh.gov>

Cc: Nina Pauk <ninadibona@gmail.com>, Jay Perkins <jperkins@exeternh.gov>, PublicWorks@exeternh.gov, dwest@exeternh.gov, Russ Dean <rdean@exeternh.gov>, Rusty Lyster <rlyster@sau16.org>

Happy Thanksgiving all! I have also copied Rusty Lyster, our facilities director, so that he is aware this is at the town level. I would advocate for pedestrian flashers at both Main Street and Lincoln Street, much like we have for PEA on Front Street, as a back-up to our crossing guards. I would love to chat about this.

David

David Ryan, Ed.D. / Superintendent of Schools
dryan@sau16.org / He, Him / 603.775.8653

SAU 16 - #YouBelongHere
30 Linden Street
Exeter, NH 03833
www.sau16.org

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SAU 16 does not discriminate on the basis of race, color, national origin, gender, sex, sexual orientation, religion, nationality, ethnic origins, country of origin, economic status, status as a victim of domestic violence, harassment, sexual assault, or stalking, disability, age or other protected classes under applicable law in its educational programs and activities. SAU 16 also provides equal access to buildings for youth groups. Questions about Title IX can be referred to the SAU 16 District Coordinator, Ellen Riiska, at titleix@sau16.org, (603) 775-8426, or the assistant secretary for civil rights. On the SAU 16 District website, find the Statement of Non-discrimination notice. Included in the statement are the following: 1. The link to the materials SAU 16 utilized to train school district personnel in the Title IX process. 2. The link to the form used by SAU 16 to report a concern.

Nina Pauk <ninadibona@gmail.com>

Wed, Jan 4, 2023 at 2:23 PM

To: David Ryan <dryan@sau16.org>

Cc: Pam McElroy <pmcelroy@exeternh.gov>, Jay Perkins <jperkins@exeternh.gov>, PublicWorks@exeternh.gov,
dwest@exeternh.gov, Russ Dean <rdean@exeternh.gov>, Rusty Lyster <rlyster@sau16.org>

Hi Everyone-

I was wondering if there was any follow-up on this topic. Every time I drop or pickup my son from school I am worried for the pedestrians and crossing guard. As you can see in the images below, there is virtually no signage for the crosswalk at all in either direction and not very much signage alerting to it even being a school zone. The only sign that alerts to a cross walk is the small dirty white sign in the second photo that is barely visible. Something need to be done and my concern grows each day, as I see first hand how fast the drivers speed around this the road/corner, and it is made even more dangerous by the carpool lane that backs up around the corner as well. So many cross walks around Exeter are given more care and attention than the one at MSS. In the last photo, you can see that even the one way street on Swasey (that has very little car traffic at all) has very visible, eye level, bright signage alerting to where the crosswalk is. Our lower elementary school should have the most signage of any area in town.

I look forward to hearing back from you.

Nina Pauk
603-236-1610









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New Hampshire Department of
**BUSINESS AND
ECONOMIC AFFAIRS**



December 15, 2022

Mr. Darren Winham
Economic Development Director
10 Front Street
Exeter, NH 03833

Dear Mr. Winham:

This letter and the attached ERZ Renewal/Certification form constitute the approval for the town of Exeter's continuation of the following area as an Economic Revitalization Zone:

- 1) Epping Road Corridor (approved 2/12) (renewed 8/17, 12/22)

It is my hope that this designation will continue to allow for increased business investment and job creation in this area of the town of Exeter.

If you have any questions regarding this economic development program, please feel free to contact Bridgett Beckwith in the Division of Economic Development at 603-271-2342.

Sincerely,

Taylor Caswell
Commissioner

100 North Main Street, Suite 100
Concord, New Hampshire 03301

603.271.2341

visitnh.gov nheconomy.com choosenh.com