

Select Board Meeting
Monday, July 10th, 2023, 6:20 p.m.
Nowak Room, Town Offices
10 Front Street, Exeter NH 03833

Virtual Meetings can be watched on Ch 22 or Ch 98 and YouTube.

To access the meeting, click this link: <https://us02web.zoom.us/j/86780911941>

To access the meeting via telephone, call: +1 646 558 8656 and enter the Webinar ID: 867 8091 1941

Please join the meeting with your full name if you want to speak.

Use the "Raise Hand" button to alert the chair you wish to speak. On the phone, press *9.

More instructions for how to access the meeting can be found here:
<https://www.exeternh.gov/townmanager/virtual-town-meetings>

Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues.

1. Call Meeting to Order
2. Non Public Session – RSA 91-a 3 2 a
3. Board Interviews: Conservation Commission
4. Public Comment
5. Proclamations/Recognitions
 - a. Proclamations/Recognitions – Designation of July as Parks/Recreation Month
6. Approval of Minutes
 - a. Emergency Meeting: June 26th, 2023
 - b. Regular Meeting: June 27th, 2023
7. Appointments
 - a. Health Officer
8. Resignations
 - a. Sustainability Advisory Committee – Stacey Rogers
9. Discussion/Action Items
 - a. Public Hearing: Special Town Meeting Bond Article
 - b. Procedural Defect Meeting: September 5th
 - c. Community Power Aggregation Committee Report
 - d. CDFR Grant Award: 10 Hampton Road – Parks/Recreation
 - e. 2023 Classification and Compensation Plan
10. Regular Business
 - a. Tax Abatements, Veterans Credits & Exemptions
 - b. Permits & Approvals
 - c. Town Manager's Report

- d. Select Board Committee Reports
 - e. Correspondence
11. Review Board Calendar
 12. Non-Public Session
 13. Adjournment

Niko Papakonstantis, Chair
Select Board

Posted: 7/7/23 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Non Public Session

Board Interviews



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

Interview
July 10, 2023
6:50 pm.

Statement of Interest Boards and Committee Membership

Committee Selection: Conservation Commission

New Re-Appointment Regular Alternate

Name: Keith Whitehouse Email: YETILANDCARENH@YAHOO.COM

Address: 61 Westside DR Phone: 603-686-2280

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (resume can be attached).

I'm interested in getting more people
outside and involved in seeing what
a gift it really is to live here.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Select Board only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Select Board may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Select Board
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: Keith Whitehouse Date: 6/20/23

To be completed by Select Board upon appointment:

Date Appointed: _____ Term Ending: _____ Full: _____ Alternate: _____

Proclamations/Recognitions



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

Designation of July as Park and Recreation Month

WHEREAS, parks and recreation is an integral part of communities throughout this country, including the Town of Exeter; and

WHEREAS, parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS, parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimers; and

WHEREAS, parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS, parks and recreation is a leading provider of healthy meals, nutrition services and education; and

WHEREAS, park and recreation programming and education activities, such as out- of-school time programming, youth sports and environmental education, are critical to childhood development; and

WHEREAS, parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation is fundamental to the environmental well-being of our community; and

WHEREAS, parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, the Town of Exeter recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED BY THE EXETER SELECT BOARD, that July is hereby recognized as Park and Recreation Month in the Town of Exeter.

Niko Papakonstantis, Chair

Molly Cowan, Vice-Chair

Julie Gilman, Clerk

Nancy Belanger

Daniel W. Chartrand

Adopted: July 10th, 2023

Minutes

Select Board Meeting
Monday, June 26, 2023
7:00 pm
Nowak Room, Town Offices
DRAFT Minutes

1. Call Meeting to Order

Members present: Chair Niko Papakonstantis, Vice-Chair Molly Cowan, Clerk Julie Gilman, Dan Chartrand, Nancy Belanger, and Assistant Town Manager Melissa Roy were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 7:02 pm.

Mr. Papakonstantis read NH RSA 91-A:2,II. (Immediate un-delayed action is required because today is the deadline for posting.)

*Except in an emergency or when there is a meeting of a legislative committee, a notice of the time and place of each such meeting, including nonpublic session, shall be posted in 2 appropriate places one of which may be the public body's Internet website, if such exists, or shall be printed in a newspaper of general circulation in the city or town at least 24 hours, excluding Sundays and legal holidays, prior to such meetings. **An emergency shall mean a situation where immediate undelayed action is deemed to be imperative by the chairperson or presiding officer of the public body, who shall post a notice of the time and place of such meeting as soon as practicable, and shall employ whatever further means are reasonably available to inform the public that a meeting is to be held. The minutes of the meeting shall clearly spell out the need for the emergency meeting. When a meeting of a legislative committee is held, publication made pursuant to the rules of the house of representatives or the senate, whichever rules are appropriate, shall be sufficient notice. If the charter of any city or town or guidelines or rules of order of any public body require a broader public access to official meetings and records than herein described, such charter provisions or guidelines or rules of order shall take precedence over the requirements of this chapter.***

2. Public Comment

- a. There was no public comment at this meeting.

3. Discussion/Action Items

- a. Special Town Meeting Bond Article

Mr. Papakonstantis read Special Warrant Article 1.

Special Article 1 – Installation of Two 12 Inch Siphons from Jady Hill to Main Pump Station, \$3,500,000.

To see if the Town will vote to raise and appropriate the sum of three million, five hundred thousand, and zero dollars (\$3,500,000) for the purpose of installation

of two 12 inch siphons from Jady Hill to the Main Pump Station, and to authorize the Select Board to enter into a loan agreement of up to \$3,500,000 through New Hampshire Department of Environmental Services Clean Water State Revolving Fund for this purpose. The loan will be repaid as follows: a 10% forgiven by agreement with NHDES, and \$3,150,000 sewer fees over 10 years. (Estimated Tax Impact: no tax impact, sewer funds plus 10% loan forgiveness.)

Ms. Belanger asked if the Board should vote to amend to include “in the amount of” under Special Article 1.

Ms. Roy said the warrant has been reviewed by legal counsel and noted the vote should include the warrant and the budget.

MOTION: Ms. Gilman moved to accept the warrant and budget as presented. Ms. Belanger seconded. The motion passed 5-0.

4. Adjournment. Selectwoman Belanger motioned to adjourn. Selectwoman Gilman seconded. The motion carried 5-0, the Board stood adjourned at 7:07 pm.

Respectfully submitted,
Pam McElroy
Senior Executive Assistant

Select Board Meeting
Tuesday June 27, 2023
7 PM
Nowak Room, Town Offices
Draft Minutes

1. Call Meeting to Order

Members present: Chair Niko Papakonstantis, Vice-Chair Molly Cowan, Clerk Julie Gilman, Dan Chartrand, Nancy Belanger, and Assistant Town Manager Melissa Roy were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 7 PM.

2. Public Comment

- a. Mr. Papakonstantis said a citizen came before the Board at the last meeting with concerns about the condition of the roof of the Town Offices. The Assistant Town Manager contacted Jeff Beck the following day and Jeff got a contractor up on the roof. There's no evidence that tiles have fallen off or the public is in danger. There was one small area that will be repaired. Mr. Papakonstantis thanked the citizen for coming forward with a potential safety issue.
- b. Gerry Hamel of 12 Oaklands Road said last week's meeting had a report on the long-term succession and retention of employees. He thinks that needs to be done, but is that going to happen to everyone, just the DPW, or just Department Heads? The whole town could use this. Mr. Papakonstantis said we set a goal to review the entire organization as a whole.

3. Proclamations/Recognitions

- a. Master Municipal Clerk - Andrea Kohler

Mr. Papakonstantis said this is a prestigious award. Ms. Kohler has worked very hard in her tenure in Exeter. He presented Ms. Kohler [who was present] with a plaque designating her as Master Municipal Clerk by the International Institute of Municipal Clerks. Ms. Kohler spoke about her journey to winning the award.

4. Approval of Minutes

- a. Regular Meeting: June 12, 2023

MOTION: Ms. Belanger moved to approve the Select Board minutes of June 12, 2023 as submitted. Ms. Gilman seconded. The motion passed 5-0.

5. Discussion/Action Items

- a. Special Town Meeting Bond Article

Mr. Papakonstantis said last Thursday, we attended the court date for the petition for the approval to have the Special Town Meeting. The judge issued an order authorizing the Town Meeting.

Mr. Papakonstantis read the public notice of the bond hearing:

Legal Notice, Notice of Public Hearing, Town of Exeter 2023 Special Town Meeting Bond Article. The Exeter Select Board hereby gives notice of a public hearing pursuant to RSA 33:8-a on the following project regarding a bond and note as part of the Special Town Meeting Warrant Article: 1. Installation of Two 12 Inch Siphons from Jady Hill to Main Pump Station, \$3,500,000. The public hearing will be held on Tuesday, June 27, 2023 at 7 PM in the Nowak Room of the Exeter Town Offices. The public is encouraged to attend. Dated June 20, 2023.

MOTION: Ms. Belanger moved to open the public hearing. Ms. Gilman seconded. The motion passed 5-0.

Mr. Papakonstantis said because of the holiday and a misunderstanding of a memo from Legal Counsel, the notice of the public hearing went into the paper one day late. Upon recommendation from Legal Counsel, Selectman Papakonstantis recommends that the Board move to continue the public hearing until July 10th, which is a regular Select Board meeting. We will still be able to have the Deliberative Session the following day.

MOTION [not voted]: Mr. Chartrand moved to continue the public hearing to July 10 and re-notice it by June 30, 2023. Ms. Belanger seconded. Mr. Papakonstantis said we need to close the public hearing first. Mr. Chartrand withdrew his motion and Ms. Belanger withdrew her second.

MOTION: Ms. Belanger moved to close the public hearing. Mr. Chartrand seconded. The motion passed 5-0.

MOTION: Mr. Chartrand moved to continue and re-notice the public hearing to July 10, 2023. Ms. Belanger seconded. The motion passed 5-0.

b. Contract - Downtown Parking and Pedestrian Flow Analysis

Town Planner Dave Sharples was present to discuss the Downtown Parking and Pedestrian Flow Analysis. Mr. Sharples said there was a warrant article that was passed in March 2023 which allowed up to \$50,000 from the unassigned fund balance. After it passed, he issued an RFP, and it closed May 26. We received two proposals, one from VHB and one from Stantec. He assembled an interview panel with himself, Nancy Belanger, DPW Interim Director Paul Vlasich, Chief Poulin, and Kristen Murphy. Kristin Murphy hasn't been through this before, so he wanted to expose her to the process. We interviewed both firms on June 13th; both were qualified, but Stantec stood out as the ideal candidate. They have extensive experience and the Principals will be hands-on. The interview panel unanimously recommended Stantec. He sent the contract to Primex for comment and they recommended a couple of strike-throughs to protect the Town, which he's noted. The total is \$49,901.03, but he's recommending "up to \$50,000".

MOTION: Ms. Belanger moved to award the contract for the Downtown Parking, Traffic, and Pedestrian Flow Analysis to Stantec for an amount not to exceed \$50,000 from the unassigned

fund balance, and further to authorize the Town Manager or his designee to execute any and all documents and take any any all actions necessary to complete the project. Ms. Gilman seconded. The motion passed 5-0.

Mr. Sharples said we don't know what their recommendations will be. We're hoping to get their recommendations in time for the next warrant article. They will engage with downtown businesses and residents.

Ms. Gilman asked if they will take into account the school year. Mr. Sharples said they'll be finishing up in October, so they'll see the whole cycle.

Mr. Chartrand said the peak of the parking jam happens between Thanksgiving and Christmas, in his experience. They won't see that but they should be made aware of it.

c. Communications Advisory Committee Report

Communications Advisory Committee Chair Martha McEntee and Town Communications Coordinator Bob Glowacky were present to discuss the work of the Communications Advisory Committee. Ms. McEntee said that since 2021, Mr. Glowacky has been appointed as the Communications Coordinator, and he's been a resource for town staff. The website was revamped. Mr. Glowacky has been training town staff on the website and social media. He's prepared news releases for major projects and new developments. He's produced informational videos and other special purpose videos. He's expanded the coverage of town meetings. He's also reviewed the social media policy and proposed revisions.

Ms. McEntee said we could be doing much more with resources we already have. We want the Select Board, town staff, and residents to communicate better and build a culture of communication. Town staff is used to handling communications themselves, and they aren't always willing to take the time to work with Mr. Glowacky. Work on communication should be made part of their job description. Town staff should ask themselves: "Am I doing something today that residents need to know about?"

Ms. McEntee showed an example video with an update on the Sewer Siphons project.

Mr. Chartrand said the issues with communications aren't necessarily that we don't know how to do it, it's that we don't know when to do it. Once we realized the Sewer Siphons project was a crisis, we created communications about it. It seems like it has to rise to that level before we jump into action.

Mr. Glowacky said every other Friday, we package video content into a longer video and post it on social media, as well as sending out an email newsletter with links back to the town website.

Ms. McEntee said the Communications Coordinator needs to be closer to the information that needs to be shared. He should be at meetings where things are happening. We should sell Exeter better than we do. The website is the primary source of information, but it's not the only source. The Communications Coordinator is in the best position to determine whether content can be used on

the website and other platforms. We should have a workflow where Mr. Glowacky is looped into information created by town staff.

Ms. McEntee said we're asking for some money for a town-wide email platform and Canva for visual information. We've also done some research into UNH certificate programs for our staff. There's a trade association for communicators that we could join for \$160 a year that would allow us to join a webinar with others working on municipal communications. The total ask is about \$8,000.

Ms. McEntee said Mr. Glowacky is working on a town-wide newsletter. This is an opportunity for each Department to put in what they think the town should know about. Based on what people respond to, we'll get a sense of what the town cares about. This would be unified, reliable, and regular. We're only proposing an electronic version for reasons of cost and saving paper, but if there were demand later we would consider a print version. Mr. Glowacky said he was thinking it could be a biweekly newsletter. We used to do an Exeter Weekly report, but that might be too much. We could consider a print version, but we'd have to modify it because it has a lot of links that wouldn't work in print.

Ms. McEntee said the committee's final recommendation is to adopt a communications plan. We've gone through the Master Plan and done research on what other towns have done. We'd like to come up with a draft by the Fall but need some input. The Select Board is clearly intent on improving communications, and we're looking to get the town's communication abilities into line with its needs.

Ms. McEntee said we'd also appreciate the Board's help with additional members for the committee.

Mr. Papakonstantis said regarding the town seal, any communication bearing it represents the Town of Exeter, so we have to ensure it's accurate and legal because of liability issues. Regarding Jason Schrieber's contributions, the Police and Fire Chiefs review it before posting, so the situation should be the same with the Communications Coordinator running information by the Town Manager's office. There are some issues that aren't ready for primetime, so we have to ensure that things are ready to discuss. The Board is dedicated to continue working with the committee on communications. He added that he would like to have something in print, because too much screen-time is bad for the eyes. Ms. McEntee said we'd have to figure out how to pay for that.

Ms. Belanger said we already have money in our budget for training. We should explore additional staffing for this effort. When Mr. Glowacky is on vacation, can the staff step in and do this work? Mr. Glowacky said they can do videos, but not website posting and social media.

Ms. Belanger said we should use the town signboards for town announcements as well. Mr. Glowacky said the Town Manager was in favor of default postings that promote the town website or social media.

Ms. Belanger said we should plan for communication around emergencies, which can happen 24/7. Mr. Glowacky said the Communication Plan could include that information.

Ms. Gilman said she likes the idea of the Communications Coordinator being in Department Head meetings, so at least he could be aware of what's coming up. We should also highlight projects or applications that go to our different land use boards. Mr. Glowacky said he's been doing the "Meeting Minutes" series reading the agenda and bits from the meetings.

Ms. Cowan said communications seems like it takes longer at first, but ultimately saves us time, as we're dealing with less calls and less people who are angry.

Chief Wilking said the Committees and Boards should push information out to town staff. He'd love to be in the loop on updates. Mr. Glowacky said there are ways we could get more info to the staff separately from the public. "Front of house" staff should know everything that's going on in town.

Mr. Glowacky said the Master Plan is several years old, are those priorities still what the Board would like us to focus on? Mr. Chartrand said the Master Plan was created by the citizens of the town, so we really can't revise it until we do the process again. It should drive all decision-making.

d. Squamscott Siphons Update

Interim Public Works Director Paul Vlasich said since June 19, the contractors are reaming with the 18" reamer and it's going well. The progress is slow because they're in the hard part of the ledge. After this is finished, they have to pull the pipe through. Originally it was to be pulled from the Swasey Parkway side, but they may want to do things differently as they get closer.

e. Public Works Facility - Master Plan Feasibility Study Contract

Mr. Vlasich said he recommended award of the contract to Weston and Sampson. Article 20 of this last town warrant vote was \$50,000 for items related to the Public Works facility at 13 Newfields Road. Weston and Sampson have expertise and were the architects of the Rochester Public Works facility. They are on our qualified Engineers list.

MOTION: Ms. Belanger moved to award the Public Works Facility Master Plan Feasibility Study as passed by Article 20 of the 2023 Town Warrant to Weston and Sampson in the amount of \$45,800, and to further authorize the Town Manager or his designee to sign the contract. Ms. Gilman seconded. The motion passed 5-0.

f. High Street - Cross Country Sewer Capacity Rehabilitation - Design Services Contract

Mr. Vlasich said this passed on the Town Warrant Article 14 for \$380,000 for the design of 5,100 feet of sewer capacity upgrades from High Street at Great Bridge to Gilman Lane at the PEA facility and down High Street cross-country to Drinkwater Road. The consultants that originally did the analysis were

Underwood Engineers, and they put together a proposal for \$286,800. They have already put in a pre-application for the anticipated funding cost with SRF.

MOTION: Ms. Belanger moved to award the design for cross-country sewer capacity rehabilitation as passed by Article 14 of the 2023 Town Warrant to Underwood Engineers Incorporated in the amount of \$286,800, and to further authorize the Town Manager or his designee to sign the contract. Ms. Cowan seconded. The motion passed 5-0.

g. Roundabout at Front Street/Pine Street/Linden Street Intersection - Design Services Contract

Mr. Vlasich said there was an intersection study done a couple of years ago, and two intersections out of the four in that study were recommended for town vote last year: the intersections of Front/Linden/Pine with a roundabout and Winter/Columbus/Railroad with minor improvements. Article 5 was approved in the amount of \$798,000. VHB, the authors of the previous intersection study, have bid at \$104,800.

MOTION [not voted]: Ms. Belanger moved to award the design services contract for the roundabout at Front Street, Pine Street, and Linden Street intersection as passed by Article 5 of the 2023 Town Warrant to VHB in the amount of \$104,800 and to further authorize the Town Manager or his designee to sign the contract. Ms. Gilman seconded. Ms. Gilman said one paragraph references Epping Road. Mr. Vlasich said he caught that and called the Engineer to cross that out. Ms. Belanger said she wanted to amend her motion. Ms. Belanger withdrew her motion and Ms. Gilman withdrew her second.

MOTION: Ms. Belanger moved to award the design services contract for the roundabout at Front Street, Pine Street, and Linden Street intersection, as amended per the Select Board meeting of June 27, 2023, passed by Article 5 of the 2023 Town Warrant, to VHB in the amount of \$104,800, and to further authorize the Town Manager or his designee to sign the contract. Ms. Gilman seconded. The motion passed 5-0.

h. Town Manager Signature Authority

Mr. Papakonstantis said we ran into the situation recently where the Town Manager's signature was required and neither Assistant Town Manager or the Select Board Chair were authorized to sign the document. We spoke with Attorney Spector-Morgan who recommended that the Select Board formally vote to give the Assistant Town Manager the authority to sign for the Town Manager in his absence and also suggested that the Select Board Chair be given the authority to sign in the absence of either the Town Manager or Assistant Town Manager.

MOTION: Mr. Chartrand moved to authorize the Assistant Town Manager and/or the Town of Exeter Select Board Chair to have signature authority on all contracts and documents when the Town Manager is absent. Ms. Belanger seconded. The motion passed 5-0.

6. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

MOTION: Ms. Gilman moved to approve a tax abatement for 111/5/7 in the amount of \$230.20 for the tax year 2022. Ms. Belanger seconded. The motion passed 5-0.

b. Permits & Approvals

Mr. Vlasich said the Westside Drive project was approved at the last Town Warrant, Article 4, at \$6,020,000 for construction of water, sewer, drainage, and roadway improvements. The Cleanwater SRF loan was approved and we need to put that application in this week. The Cleanwater side deals with sewer and drainage improvements and is for \$3.7M with 20% forgiveness.

MOTION: Ms. Belanger moved to enter into and approve a loan agreement with the New Hampshire Department of Environmental Services in the amount of \$3,700,000 to the Town of Exeter and to authorize the Town Manager, the Assistant Town Manager, or the Select Board Chair to sign the paperwork associated with such agreement on behalf of the Town for the Westside Drive area utility improvement project as passed on Warrant Article 4 of the 2023 Warrant. Ms. Gilman seconded. The motion passed 5-0.

Mr. Papakonstantis said the Board needs to sign the warrant for unlicensed dogs, but no vote is needed.

Mr. Papakonstantis said there is an application to permit the display of fireworks on July 15th at 9 PM, rain date July 16th. Ms. Roy said this is the application for the permit that goes to the Fire Marshall. This is the same company we've used for the last two years. The Fire Chief has already signed off on this.

MOTION: Ms. Belanger moved to authorize the Select Board to sign the application for the permit for the display of the fireworks on July 15th 2023, with an alternate rain date of July 16th 2023 presented by American Thunder Fireworks Inc. Ms. Gilman seconded. The motion passed 5-0.

c. Town Manager's Report

- i. Ms. Roy said she attended the Municipal Managers' Association conference last week, which she got a scholarship to attend. The sessions were informative and the networking was fantastic.
- ii. She's been working with Bill Keegan on the succession planning. He held a kickoff meeting this week and met one-on-one with Department Heads. He will return to continue that process and meet with Mr. Dean.

d. Select Board Committee Reports

- i. Mr. Papakonstantis said he sat in on the Department Head meeting Ms. Roy mentioned, and the Department Heads were very engaged and seemed excited to collaborate
- ii. Ms. Belanger said she attended two interviews for RFPs. She missed the Conservation Commission meeting but Kristen Murphy sent a summary. Eversource is doing work on the lines. There was a recommendation for 14 Hobart Street to include fertilizer use restrictions and the shoreline

district maintenance requirements in their condo docs. They voted on officers and the positions are the same. They authorized the Chair to submit a letter to NH DES on a proposed wetlands rules change. She attended a Workforce Housing Coalition presentation; Darren Winham was also present. She attended a Planning Board site walk at Exeter Country Club. They decided they weren't ready for the Planning Board meeting so that issue was tabled. She attended a 79E webinar where Darren Winham was a presenter.

- iii. Ms. Gilman had an HDC meeting and considered a change to a previous approval to 47 Water Street, with a minimal change to their entrance and a change to the back elevation. We found that an appropriate treatment was being done. The Heritage Commission Demolition Subcommittee met regarding a house on Front Street that wants to demolish a barn and side entrance but the owner or contractor didn't show up. She also gave an update on State issues.
- iv. Ms. Cowan had no report.
- v. Mr. Chartrand had no report.
- vi. Mr. Papakonstantis had a Swasey Parkway Trustees site walk where they identified places to trim, mow, and prune. They got an update on the Squamscott River Siphons project. The River Advisory Committee met and Director Vlasich gave an update on the Siphons project. The River Advisory Committee is in support of the Warrant Article and want to do whatever they can to help. Kristen Murphy gave an update on the Healthy Lawns project. Residents can promote a healthier lawn by planting natives, mowing higher, letting your clippings lie, testing the soil, and watering wisely, and can get a sign for their lawn.

e. Correspondence

- i. A letter from Comcast with an increase for the STARZ channel.
- ii. A thank you letter from Catholic Charities of NH: New Generations program
- iii. The NHMA legislative bulletin

7. Review Board Calendar

- a. The next meetings are July 10 and July 24. Deliberative Session is July 11 at 7:00 PM at the Town Hall.

8. Non-Public Session

- a. There was no non-public session at this time.

9. Adjournment

MOTION: Ms. Belanger moved to adjourn. Ms. Gilman seconded. The motion passed 5-0 and the meeting was adjourned at 9:10 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Appointments

Memo

To: Russ Dean (Town Manager) and Select Board
From: James Murray (Health Officer)
Date: 6-JUL-2023
Re: Health Officer Nomination Form

Under RSA 128, each town is required to nominate and renew a Health Officer position every 3 years. I received notification on July 6, 2023, that my current term will end on July 23, 2023. I have attached the Health Officer Nomination Form for the Board's consideration and signatures.

I plan to attend the July 10 Select Board meeting in case there are any questions.

James Murray

Health Officer
20 Court St. Exeter, NH 03833
603-773-6132

HEALTH OFFICER AND/OR DEPUTY NOMINATION FORM



Application Information

Health Officer (HO) _____ New Appointment Renewal
 Deputy Health Officer (DHO) _____ New Appointment _____ Renewal

Please complete all elements of this form. The information is required per New Hampshire State Law RSA 128 and ensures the ability of the New Hampshire Division of Public Health Services (DPHS) to communicate with Health and Deputy Health Officers during local or statewide emergencies. If the health officer position is temporarily vacant, please identify one (1) person on the Board of Selectmen (BOS) to serve as the contact with DPHS. Please list that person's mobile number and email in case of health emergencies.

Per recent changes to RSA 128:9, all nominated persons must have a criminal background check on file with the town.

As of June 2021, Health Officers and Deputy Health Officers are required to complete a 3-hour training course within the first year of their appointment. Completion of this nomination form provides for a conditional appointment that will be finalized upon proof the health officer's completion of the training course.

Town Information Town: <u>Exeter, NH</u> Town Manager/Admin. Name: <u>Russ Dean</u> Email: <u>rdean@exeternh.gov</u> Phone: <u>603-773-6102</u>	Board of Selectmen Information Mailing Address: <u>10 Front St</u> City/State/Zip: <u>Exeter, NH 03833</u> Email: <u>Selectboard@exeternh.gov</u> Phone: <u>603-773-6102</u>
Health Officer Information Name: <u>James Murray</u> Municipal Mailing Address: <u>20 Court St</u> <u>Exeter, NH 03833</u> Office Phone: <u>603-773-6132</u> Cell Phone (required): <u>603-770-0613</u> Email (required): <u>jmurray@exeternh.gov</u> Fax Line: <u>603-773-6128</u> Date of Birth: <u>06/26/1991</u> Background check (required) completed on (date) _____ Is this background check on file? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Deputy Health Officer Information (if applicable) Name: _____ Municipal Mailing Address: _____ Office Phone: _____ Cell Phone (required): _____ Email (required): _____ Fax Line: _____ Date of Birth: <u> / / </u> Background check (required) completed on (date) _____ Is this background check on file? Yes <input type="checkbox"/> No <input type="checkbox"/>
Primary Occupation (circle or bold) Fire EMT/Paramedic Town Adm./Manager Code Enforcement/Building Inspector Health Officer/DHO Only <input checked="" type="radio"/> Other _____ Town Position Type: (circle one) Full Time <input checked="" type="radio"/> Part-time Per Diem Volunteer Signature of Health Officer: <u>[Signature]</u> Date: <u>7/6/23</u> Signature of Board of Selectmen (3 minimum): Print Name: _____ Print Name: _____ Print Name: _____	Deputy Occupation - (circle or bold) Fire EMT/Paramedic Town Adm./Manager Code Enforcement/Building Inspector Health Officer/DHO Only <input type="radio"/> Other _____ Town Position Type: (circle one) Full Time Part-time Per Diem Volunteer Signature of Deputy: _____ Date: _____ Signature: _____ Signature: _____ Signature: _____

YOU MAY RETURN FORM VIA Email, Post or Fax:

EMAIL: Healthofficer@dhs.nh.gov

POSTAL SERVICE: Sophia Johnson, Health Officer Specialist.
 NH DHHS, Bureau of Public Health Protection, 29 Hazen Drive, Concord, NH 03301-6504 FAX: 603-271-8705 Phone: 603-271-3468

Do not write in this box — For State Office Use Only		
Appointment Date:	Expiration Date:	New/Renew

Resignations

Resignation – Sustainability Advisory Committee

Stacey Rogers (term is through 4/30/26)



Pam McElroy <pmcelroy@exeternh.gov>

Fwd: Stepping Down

2 messages

Kristen Murphy <kmurphy@exeternh.gov>
To: Pam McElroy <pmcelroy@exeternh.gov>

Mon, Jul 3, 2023 at 8:07 AM

Hi Pam,

Stacey Rogers has had to resign from the sustainability committee.

Kristen

----- Forwarded message -----

From: **Stacey Rogers** <staceyrogers822@gmail.com>

Date: Sun, Jul 2, 2023 at 10:10 AM

Subject: Stepping Down

To: chetana & stephen <everestviewlodge@gmail.com>, Kristen Murphy <kmurphy@exeternh.gov>

Hi Kristen and Chetana,

I'm regretfully writing to put a notice in for my committee spot on SAC. I've been really struggling this last year between the desire to take a bigger part in committee initiatives and feeling the pull that I'm stretched too thin – minimum 50-60hr workweeks, my husband in nursing school, family life with 2 young kids -- to do much more than a monthly meeting. To be a committed member means being all in, and I very disappointedly have not been.

My hopes in stepping down can give someone the opportunity with more bandwidth to take part. With volunteers being more limited, I would very much like to volunteer when available at events to support the group. I feel impersonal sending this as an email, but we're leaving town for a few weeks and wanted to at least get this to you both now. I would love to meet in person if that would be helpful to talk in more depth about the circumstances.

I appreciate and respect you both so much and I have learned a lot in this process.

Thank you so much for all your support and direction this past year!

Sincerely,

Stacey Rogers

--

Kristen Murphy
Conservation and Sustainability Planner
Town of Exeter
10 Front Street, Exeter, NH 03833
(603) 418-6452

Pam McElroy <pmcelroy@exeternh.gov>
To: Kristen Murphy <kmurphy@exeternh.gov>

Mon, Jul 3, 2023 at 8:16 AM

Thank you Kristen.

[Quoted text hidden]

--

Pam McElroy

Town of Exeter
Senior Executive Assistant, Town Manager's Office
603-773-6102
Human Services Administrator
603-773-6116

Public Hearing: Special Town Meeting Bond Article

Legal Notice
NOTICE OF PUBLIC HEARING
TOWN OF EXETER 2023 SPECIAL TOWN MEETING BOND ARTICLE

The Exeter Select Board hereby gives notice of a public hearing pursuant to RSA 33:8-a on the following project requiring a bond and note as part of the Special Town Meeting warrant article:

1. Installation of Two 12 Inch Siphons from Jady Hill to Main Pump Station,
\$3,500,000

The public hearing of Tuesday, June 27, 2023 has been continued to Monday, July 10, 2023 at 7:00 pm in the Nowak Room of the Exeter Town Offices.

The public is encouraged to attend.

Dated: June 28, 2023

Exeter Select Board
Niko Papakonstantis, Chair

EXETER SPECIAL TOWN WARRANT – 2023

To the inhabitants of the Town of Exeter, in the County of Rockingham, in the said State, qualified to vote in Town affairs:

First Session

You are hereby notified that the first session (the Deliberative Session) of the Special Town Meeting will be held on Tuesday, July 11, 2023 beginning at 7:00 pm at the Town Hall, 9 Front Street, Exeter, NH. The first session will consist of explanation, discussion and debate of the following warrant article, and will also afford voters who are present the opportunity to propose, debate and adopt amendments to the warrant article.

Second Session

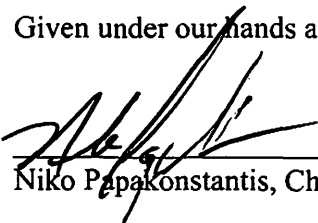
The second session of the Special Town Meeting, to vote on the special warrant article as it may have been amended at the first session, will be held on Tuesday, August 15, 2023 at the Talbot Gymnasium at the Tuck Learning Center, 30 Linden Street, Exeter, NH. Polls for voting by official ballot will open at 7:00 am and close at 8:00 pm.

Special Article 1 – Installation of Two 12 Inch Siphons from Jady Hill to Main Pump Station, \$3,500,000

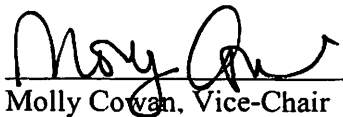
To see if the Town will vote to raise and appropriate the sum of three million, five hundred thousand, and zero dollars (\$3,500,000) for the purpose of installation of two 12 inch siphons from Jady Hill to the Main Pump Station, and to authorize the Select Board to enter into a loan agreement of up to \$3,500,000 through New Hampshire Department of Environmental Services Clean Water State Revolving Fund for this purpose. The loan will be repaid as follows: a 10% forgiven by agreement with NHDES, and \$3,150,000 sewer fees over 10 years. (Estimated Tax Impact: no tax impact, sewer funds plus 10% loan forgiveness.)

(3/5 ballot vote required for approval.) Recommended by the Select Board 5-0.

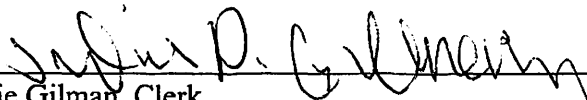
Given under our hands and seal this 26 th day of June, 2023.

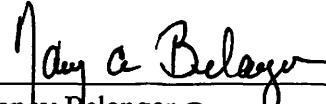


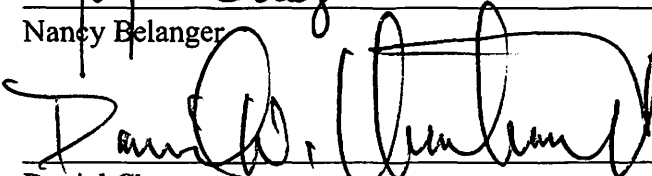
Niko Papakonstantis, Chair



Molly Cowan, Vice-Chair

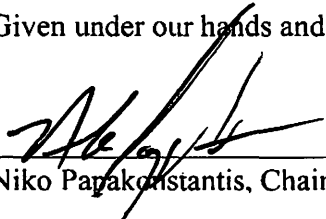

Julie Gilman, Clerk

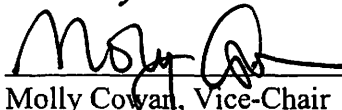

Nancy Belanger

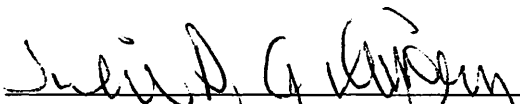

Daniel Chartrand

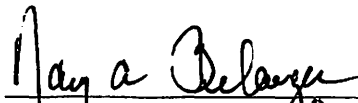
We certify that on the 26 th of June, 2023, we caused a true copy of the within warrant to be posted at the Exeter Town Hall on Front Street, the Exeter Public Library at Founder's Park, Talbot Gymnasium at Tuck Learning Campus, 30 Linden Street and the Town Clerk's Office, 10 Front Street.

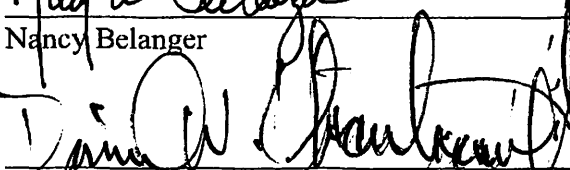
Given under our hands and seal this 26 th day of June, 2023.


Niko Papakonstantis, Chair


Molly Cowan, Vice-Chair


Julie Gilman, Clerk


Nancy Belanger


Daniel Chartrand



Proposed Budget
Exeter

For the period beginning January 1, 2023 and ending December 31, 2023

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: June 26, 2023

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
	SELECT BOARD CHAIR Select Board Select Board	
Julie D Gilman DANTE W. CHARTRAND	Select Board SELECT BOARD	 Dante W. Chartrand

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending 12/31/2022	for period ending 12/31/2022	ending 12/31/2023 (Recommended)	ending 12/31/2023 (Not Recommended)
General Government						
4130-4139	Executive	10	\$276,109	\$281,503	\$285,091	\$0
4140-4149	Election, Registration, and Vital Statistics	10	\$390,504	\$421,862	\$401,628	\$0
4150-4151	Financial Administration	10	\$930,079	\$1,017,762	\$1,028,349	\$0
4152	Revaluation of Property		\$0	\$1	\$0	\$0
4153	Legal Expense	10	\$77,518	\$80,000	\$100,000	\$0
4155-4159	Personnel Administration	10	\$628,052	\$575,065	\$682,511	\$0
4191-4193	Planning and Zoning	10	\$254,163	\$279,141	\$289,578	\$0
4194	General Government Buildings	10	\$1,127,092	\$1,249,359	\$1,284,329	\$0
4195	Cemeteries		\$0	\$1	\$0	\$0
4196	Insurance	10	\$73,900	\$72,746	\$77,629	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$7,653	\$4,252	\$0	\$0
General Government Subtotal			\$3,765,070	\$3,981,692	\$4,149,115	\$0
Public Safety						
4210-4214	Police	10	\$3,495,010	\$3,529,617	\$3,697,265	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire	10	\$3,742,993	\$3,859,533	\$4,081,513	\$0
4240-4249	Building Inspection	10	\$242,718	\$279,445	\$285,195	\$0
4290-4298	Emergency Management		\$26,962	\$26,562	\$0	\$0
4299	Other (Including Communications)	10	\$382,060	\$429,320	\$436,862	\$0
Public Safety Subtotal			\$7,889,743	\$8,124,477	\$8,500,835	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration	10	\$421,465	\$539,203	\$585,850	\$0
4312	Highways and Streets	10	\$1,681,986	\$2,156,559	\$2,118,668	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	10	\$149,845	\$169,000	\$169,000	\$0
4319	Other	10	\$349,722	\$313,201	\$313,016	\$0
Highways and Streets Subtotal			\$2,603,018	\$3,177,963	\$3,186,534	\$0



Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending 12/31/2022	for period ending 12/31/2022	ending 12/31/2022	ending 12/31/2023
					(Recommended)	(Not Recommended)
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection	10	\$1,205,257	\$1,314,555	\$1,402,523	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$1,205,257	\$1,314,555	\$1,402,523	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Administration	10	\$145,515	\$146,663	\$152,117	\$0
4414	Pest Control	10	\$300	\$1,300	\$1,050	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
Health Subtotal			\$145,815	\$147,963	\$153,167	\$0
Welfare						
4441-4442	Administration and Direct Assistance	10	\$128,532	\$75,825	\$84,806	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	10	\$104,105	\$105,105	\$98,610	\$0
Welfare Subtotal			\$232,637	\$180,930	\$183,416	\$0
Culture and Recreation						
4520-4529	Parks and Recreation	10	\$582,956	\$620,716	\$602,375	\$0
4550-4559	Library	10	\$1,053,073	\$1,124,643	\$1,172,320	\$0
4583	Patriotic Purposes	10	\$14,223	\$15,500	\$15,500	\$0
4589	Other Culture and Recreation	10	\$20,084	\$18,500	\$18,500	\$0
Culture and Recreation Subtotal			\$1,670,336	\$1,779,359	\$1,808,695	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Proposed Appropriations for period ending 12/31/2023	
					(Recommended)	(Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources	10	\$6,219	\$10,089	\$10,089	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development	10	\$150,282	\$153,114	\$159,558	\$0
Conservation and Development Subtotal			\$156,501	\$163,203	\$169,647	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	10	\$1,020,812	\$1,020,812	\$1,125,884	\$0
4721	Long Term Bonds and Notes - Interest	10	\$358,663	\$364,689	\$371,703	\$0
4723	Tax Anticipation Notes - Interest	10	\$0	\$1	\$2	\$0
4790-4799	Other Debt Service	10	\$0	\$0	\$1	\$0
Debt Service Subtotal			\$1,379,475	\$1,385,502	\$1,497,590	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	10	\$465,776	\$661,928	\$236,175	\$0
4903	Buildings		\$1,250,000	\$1,250,000	\$0	\$0
4909	Improvements Other than Buildings		\$43,720	\$249,000	\$0	\$0
Capital Outlay Subtotal			\$1,759,496	\$2,160,928	\$236,175	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$5,000	\$0	\$0
4913	To Capital Projects Fund		\$0	\$69,338	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	12	\$6,727,683	\$13,366,332	\$7,432,301	\$0
4914W	To Proprietary Fund - Water	11	\$3,900,693	\$4,452,470	\$4,549,370	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$10,628,376	\$17,893,140	\$11,981,671	\$0
Total Operating Budget Appropriations					\$33,269,368	\$0



Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2023	
			(Recommended)	(Not Recommended)
4191-4193	Planning and Zoning	21 <i>Purpose: Downtown Parking, Pedestrian, and Traffic Analysis</i>	\$50,000	\$0
4619	Other Conservation	22 <i>Purpose: Conservation Fund (\$50,000)</i>	\$50,000	\$0
4902	Machinery, Vehicles, and Equipment	08 <i>Purpose: Court Street</i>	\$400,000	\$0
4902	Machinery, Vehicles, and Equipment	19 <i>Purpose: Highway Truck Replacement (\$53,558)</i>	\$53,558	\$0
4902	Machinery, Vehicles, and Equipment	24 <i>Purpose: Fire Inspector Vehicle (\$49,313)</i>	\$49,313	\$0
4903	Buildings	03 <i>Purpose: Police Station and Fire Substation (\$16,300,000)</i>	\$16,300,000	\$0
4903	Buildings	20 <i>Purpose: Public Works Facility Garage (\$50,000)</i>	\$50,000	\$0
4909	Improvements Other than Buildings	06 <i>Purpose: Solar Array Landfill Property (\$1,609,645)</i>	\$1,609,645	\$0
4909	Improvements Other than Buildings	15 <i>Purpose: Linden Street Bridge Rehabilitation (\$295,000)</i>	\$295,000	\$0
4913	To Capital Projects Fund	04 <i>Purpose: Westside Drive Area Reconstruction (\$6,020,000)</i>	\$2,415,000	\$0
4913	To Capital Projects Fund	05 <i>Purpose: Intersection Improvements (\$798,000)</i>	\$798,000	\$0
4914O	To Proprietary Fund - Other	26 <i>Purpose: Town Hall Revolving Fund (\$5,000)</i>	\$5,000	\$0
4914S	To Proprietary Fund - Sewer	04 <i>Purpose: Westside Drive Area Reconstruction (\$6,020,000)</i>	\$860,000	\$0
4914S	To Proprietary Fund - Sewer	14 <i>Purpose: Sewer Capacity Rehabilitation (\$380,000)</i>	\$380,000	\$0
4914S	To Proprietary Fund - Sewer	SP-1 <i>Purpose: Additional Borrowing for Sewer Siphons Replacement</i>	\$3,500,000	\$0
4914W	To Proprietary Fund - Water	04 <i>Purpose: Westside Drive Area Reconstruction (\$6,020,000)</i>	\$2,745,000	\$0
4914W	To Proprietary Fund - Water	07 <i>Purpose: Groundwater Source Development (\$500,000)</i>	\$500,000	\$0
4915	To Capital Reserve Fund	17 <i>Purpose: Appropriate to Capital Reserve Fund</i>	\$100,000	\$0
4915	To Capital Reserve Fund	23 <i>Purpose: Appropriate to Non-Capital Reserve Fund</i>	\$50,000	\$0
4915	To Capital Reserve Fund	25 <i>Purpose: ADA CRF and Study (\$25,000)</i>	\$25,000	\$0
4916	To Expendable Trusts/Fiduciary Funds	18 <i>Purpose: Appropriate to Sick Leave Trust Fund (\$100,000)</i>	\$100,000	\$0



Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2023	
			(Recommended)	(Not Recommended)
4916	To Expendable Trusts/Fiduciary Funds	27	\$3,900	\$0
<i>Purpose: Appropriate to Trust Fund Swasey Parkway (\$3,900)</i>				
Total Proposed Special Articles			\$30,339,416	\$0



Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2023	
			(Recommended)	(Not Recommended)
4902	Machinery, Vehicles, and Equipment	16	\$40,286	\$0
	<i>Purpose: Sidewalk Tractor #57 Replacement (\$177,705)</i>			
4914S	To Proprietary Fund - Sewer	13	\$100,273	\$0
	<i>Purpose: Vactor Truck Replacement (\$548,369)</i>			
Total Proposed Individual Articles			\$140,559	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2023
Taxes					
3120	Land Use Change Tax - General Fund	10	\$25,000	\$25,000	\$50,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	10	\$6,630	\$1,500	\$5,000
3186	Payment in Lieu of Taxes	10	\$42,500	\$44,055	\$43,000
3187	Excavation Tax	10	\$0	\$500	\$500
3189	Other Taxes	10	\$71	\$500	\$500
3190	Interest and Penalties on Delinquent Taxes	10	\$128,019	\$123,157	\$137,625
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$202,220	\$194,712	\$236,625
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	10	\$3,201,289	\$3,080,000	\$3,150,000
3230	Building Permits	10	\$297,458	\$275,000	\$350,000
3290	Other Licenses, Permits, and Fees	10	\$216,361	\$232,410	\$141,050
3311-3319	From Federal Government	10	\$88,064	\$116,846	\$50,000
Licenses, Permits, and Fees Subtotal			\$3,803,172	\$3,704,256	\$3,691,050
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	10	\$1,416,148	\$1,416,148	\$1,400,000
3353	Highway Block Grant	10	\$301,980	\$303,151	\$300,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	10	\$117,922	\$218,795	\$74,825
3379	From Other Governments	SP-1	\$0	\$0	\$3,500,000
State Sources Subtotal			\$1,836,050	\$1,938,094	\$5,274,825
Charges for Services					
3401-3406	Income from Departments	10	\$1,035,556	\$1,001,693	\$980,900
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$1,035,556	\$1,001,693	\$980,900
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	10	\$25,087	\$15,000	\$20,000
3503-3509	Other	10	\$83,791	\$91,776	\$22,000
Miscellaneous Revenues Subtotal			\$108,878	\$106,776	\$42,000



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2023
Interfund Operating Transfers In					
3912	From Special Revenue Funds	10	\$0	\$0	\$216,750
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$178,094	\$180,259	\$0
3914S	From Enterprise Funds: Sewer (Offset)	12, 20, 13, 14	\$7,563,107	\$7,596,994	\$7,925,074
3914W	From Enterprise Funds: Water (Offset)	11, 20	\$4,157,622	\$4,260,431	\$4,561,870
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$49,000	\$0
Interfund Operating Transfers In Subtotal			\$11,898,823	\$12,086,684	\$12,703,694
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	06, 04, 03, 07, 08, 05	\$1,250,000	\$7,280,715	\$25,627,645
9998	Amount Voted from Fund Balance	21, 20, 19, 17, 22, 27, 24, 18, 25, 23	\$0	\$0	\$506,771
9999	Fund Balance to Reduce Taxes	10, 26	\$0	\$0	\$805,000
Other Financing Sources Subtotal			\$1,250,000	\$7,280,715	\$26,939,416
Total Estimated Revenues and Credits			\$20,134,699	\$26,312,930	\$49,868,510



Budget Summary

Item	Period ending 12/31/2023
Operating Budget Appropriations	\$33,269,368
Special Warrant Articles	\$30,339,416
Individual Warrant Articles	\$140,559
Total Appropriations	\$63,749,343
Less Amount of Estimated Revenues & Credits	\$49,868,510
Estimated Amount of Taxes to be Raised	\$13,880,833

Procedural Defect Meeting: September 5th

TOWN OF EXETER

STATUTORY TIME LINES FOR PROCEDURAL DEFECT SPECIAL TOWN MEETING TO BE HELD SEPTEMBER 5, 2023

- July 10 Selectmen vote to hold procedural defect special town meeting on September 5, 2023 and schedule public hearing.
- August 8 Last day to post a copy of the current checklist at the town clerk's office or town hall, ***with notice of the day, hour and place of the upcoming session of the Supervisors of the Checklist*** to correct the checklist. RSA 654:26 (4th Tuesday before special town meeting).
- August 14 Last day to publish newspaper notice of the August 21 public hearing
- August 14 Post the warrant at the place of the meeting and at least one other public place in town. RSA 39:5 (must be 14 clear days before meeting (i.e., the day of posting and day of hearing are not counted)).
- August 19 Last day to publish newspaper notice of the session to correct the checklist. RSA 654:27 (7 days prior to correction session).
- August 21 Hold public hearing at which the reasons for the special town meeting are explained. RSA 31:5-b. (**NOTE:** You may and probably should hold the public hearing prior to this date).
- August 21 Last day to publish **full text of special town meeting warrant** in a newspaper of general circulation in the town. RSA 39:4 (the warrant must be published within 1 week of posting).
- August 26 Suggested date for session to correct the checklist is held between 11:00 am and 11:30 am at a minimum. The supervisors of the checklist may extend the hours of the corrective session. RSA 654:27-28 (Saturday 6-13 days before the meeting).
- Sept. 1 Additions and corrections to the previously posted checklist must be added to the checklist, or a new checklist prepared and posted, by midnight tonight. RSA 654:28 (Friday after corrective session).
- Sept. 5 Special Town Meeting

Community Power Aggregation Committee Update/Report

Community Power Update 6/12/23

7/10

Total Customer Opt Actions Through 5/30/23

Yellow = contact center input

Exeter — Customers Served & Opt-Actions (Granite Basic Default)					
	<u>% of Customers</u>	<u>Total</u>	<u>Default</u>	<u>Opt-up</u>	<u>Opt-in</u>
Total Customers		6,984			
Granite Basic (23.4% RE)	98%	6,896	6,872		24
Granite Plus (33% RE)	0%	8		8	-
Clean 50 (50% RE)	0%	30		28	2
Clean 100 (100% RE)	1%	50		48	2
Opt-outs		39	TOTAL:	84	28

CPCNH Total — Customers Served & Opt-Actions					
	<u>% of Customers</u>	<u>Total</u>	<u>Default</u>	<u>Opt-up/down</u>	<u>Opt-in</u>
Total Customers		75,974			
Granite Basic (23.4% RE)	90%	68,671	68,325	130	216
Granite Plus (33% RE)	8%	6,434	6,361	53	20
Clean 50 (50% RE)	0%	279		257	22
Clean 100 (100% RE)	1%	590		536	54
Opt-outs	0%	311	TOTAL:	976	312

CDFA Grant Award: 10 Hampton Road



June 26, 2023

Gregory Alan Bisson, Director of Parks and Recreation
Town of Exeter
32 Court Street,
Exeter, NH. 03833

Dear Mr. Bisson:

Congratulations! On June 13, 2023, the Community Development Finance Authority's Board of Directors affirmed the conditional approval of your Community Center Investment Program application on behalf of Town of Exeter- Exeter Multi-Generational Community Center in the amount of up to \$841,240.00. The award is contingent upon demonstration of the following conditions:

1. Use of funds conforms with local, State, Federal regulations including:
 - a. Federal guidance as defined in the American Rescue Plan Act of 2021(ARPA) H.R. 1319, section 9901; and
 - b. Compliance with the Uniform Guidance known as 2 CFR 200 requirements.
2. Continued demonstration of compliance with CDFA guidance and minimum threshold criteria, including but not limited to:
 - a. Project is within the scope of the program criteria and definitions outlined in the application and program guide;
 - b. Matching funds are secured;
 - c. ADA accessibility when the project is completed;
 - d. Compliance with local, state and federal laws/guidance;
 - e. Capacity to carry out the project and financial need for the resources;
 - f. Requirements of the CDFA Energy Policy have been met; and
 - g. Readiness for implementation is evident, specifically that construction will start within six months and be completed by the program's required end date.
3. Submission of a detailed project budget outlining eligible expenses.
4. Compliance with other program and compliance requirements.

Projects that demonstrate those criteria will receive a contract from CDFA. Funds will be available for the project after the contract is executed between CDFA and the eligible entity's authorized official. The authorized official for the organization must be set up in the Grant Management System prior to releasing the contract. The authorized official must have the authority to act on behalf of the organization.

Awards are issued in the form of forgivable loans at 0% interest or a grant. The loan will be forgiven in full upon completion of the project and evidence of certificate of occupancy.

Please contact us if you have any questions. Thank you for your dedication to your community.

Sincerely,



Katherine Easterly Martey
Executive Director

KEM/pb

2023 Classification and Compensation Plan Update

**EXETER NON-UNION
PROPOSED FY2023
CLASSIFICATIONS/GRADES**

1
No Positions Assigned
2
Recording Secretary
3
No Positions Assigned
4
Solid Waste Facility Operator
TV Media Technician
5
No Positions Assigned
6
Administrative Assistant
Deputy Town Clerk
7
Office Manager
8
Deputy Tax Collector
HR Generalist
HR & Payroll Accountant
Recreation Coordinator
9
Engineering Technician
10
Deputy Code Enforcement Officer
Electrical Inspector
Senior Executive Assistant
11
Business Manager DPW
Conservation & Sustainability Planner
Health Officer
12
Assistant Parks & Rec Director
Media Communications Coordinator
13
Assessor
Assistant Town Engineer
Network Administrator
Senior Accountant
Town Clerk
Water Treatment Operations Supervisor
WasteWater Treatment Operations Supervisor

**EXETER NON-UNION
PROPOSED FY2023
CLASSIFICATIONS/GRADES**

14
Building Inspector/Code Enforcement Officer
Economic Development Director
Highway Superintendent
Maintenance Superintendent
Parks & Recreation Director
Water/Sewer Assistant Superintendent
15
Deputy Fire Chief
IT Coordinator
Police Lieutenant
Water/Sewer Superintendent
16
Assistant Fire Chief
Deputy Police Chief
Planning Director
17
Town Engineer
18
No Positions Assigned
19
Assistant Town Manager/HR Director
Fire Chief
Finance Director
Police Chief
Public Works Director
20
Town Manager

Town of Exeter Non Union Pay Plan - Proposed July 2023

3.00% between steps
2.00% cola

	1	2	3	4	5	6	7	8	9	10	11	12
Grade 1	15.3000	15.7590	16.2318	16.7187	17.2203	17.7369	18.2690	18.8171	19.3816	19.9630	20.5619	21.1788
	31,824	32,779	33,762	34,775	35,818	36,893	38,000	39,140	40,314	41,523	42,769	44,052
Grade 2	18.5000	19.0550	19.6267	20.2154	20.8219	21.4466	22.0900	22.7527	23.4352	24.1383	24.8625	25.6083
	38,480	39,634	40,823	42,048	43,310	44,609	45,947	47,326	48,745	50,208	51,714	53,265
Grade 3	19.4000	19.9820	20.5815	21.1989	21.8349	22.4899	23.1646	23.8596	24.5753	25.3126	26.0720	26.8541
	40,352	41,563	42,809	44,094	45,417	46,779	48,182	49,628	51,117	52,650	54,230	55,857
Grade 4	21.6000	22.2480	22.9154	23.6029	24.3110	25.0403	25.7915	26.5653	27.3622	28.1831	29.0286	29.8995
	44,928	46,276	47,664	49,094	50,567	52,084	53,646	55,256	56,913	58,621	60,379	62,191
Grade 5	22.5000	23.1750	23.8703	24.5864	25.3239	26.0837	26.8662	27.6722	28.5023	29.3574	30.2381	31.1453
	46,800	48,204	49,650	51,140	52,674	54,254	55,882	57,558	59,285	61,063	62,895	64,782
Grade 6	25.4000	26.1620	26.9469	27.7553	28.5879	29.4456	30.3289	31.2388	32.1760	33.1412	34.1355	35.1595
	52,832	54,417	56,049	57,731	59,463	61,247	63,084	64,977	66,926	68,934	71,002	73,132
Grade 7	26.7000	27.5010	28.3260	29.1758	30.0511	30.9526	31.8812	32.8376	33.8228	34.8374	35.8826	36.9590
	55,536	57,202	58,918	60,686	62,506	64,381	66,313	68,302	70,351	72,462	74,636	76,875
Grade 8	28.0000	28.8400	29.7052	30.5964	31.5142	32.4597	33.4335	34.4365	35.4696	36.5336	37.6297	38.7585
	58,240	59,987	61,787	63,640	65,550	67,516	69,542	71,628	73,777	75,990	78,270	80,618
Grade 9	29.1000	29.9730	30.8722	31.7984	32.7523	33.7349	34.7469	35.7893	36.8630	37.9689	39.1080	40.2812
	60,528	62,344	64,214	66,141	68,125	70,169	72,274	74,442	76,675	78,975	81,345	83,785
Grade 10	31.4000	32.3420	33.3123	34.3116	35.3410	36.4012	37.4932	38.6180	39.7766	40.9699	42.1990	43.4649
	65,312	67,271	69,290	71,368	73,509	75,715	77,986	80,326	82,735	85,217	87,774	90,407
Grade 11	34.0000	35.0200	36.0706	37.1527	38.2673	39.4153	40.5978	41.8157	43.0702	44.3623	45.6932	47.0640
	70,720	72,842	75,027	77,278	79,596	81,984	84,443	86,977	89,586	92,274	95,042	97,893
Grade 12	36.0000	37.0800	38.1924	39.3382	40.5183	41.7339	42.9859	44.2755	45.6037	46.9718	48.3810	49.8324
	74,880	77,126	79,440	81,823	84,278	86,806	89,411	92,093	94,856	97,701	100,632	103,651
Grade 13	39.7000	40.8910	42.1177	43.3813	44.6827	46.0232	47.4039	48.8260	50.2908	51.7995	53.3535	54.9541
	82,576	85,053	87,605	90,233	92,940	95,728	98,600	101,558	104,605	107,743	110,975	114,304
Grade 14	40.2000	41.4060	42.6482	43.9276	45.2455	46.6028	48.0009	49.4409	50.9242	52.4519	54.0254	55.6462
	83,616	86,124	88,708	91,369	94,111	96,934	99,842	102,837	105,922	109,100	112,373	115,744
Grade 15	42.6000	43.8780	45.1943	46.5502	47.9467	49.3851	50.8666	52.3926	53.9644	55.5833	57.2508	58.9684
	88,608	91,266	94,004	96,824	99,729	102,721	105,803	108,977	112,246	115,613	119,082	122,654
Grade 16	47.0000	48.4100	49.8623	51.3582	52.8989	54.4859	56.1205	57.8041	59.5382	61.3243	63.1641	65.0590
	97,760	100,693	103,714	106,825	110,030	113,331	116,731	120,232	123,839	127,555	131,381	135,323
Grade 17	48.0000	49.4400	50.9232	52.4509	54.0244	55.6452	57.3145	59.0339	60.8050	62.6291	64.5080	66.4432
	99,840	102,835	105,920	109,098	112,371	115,742	119,214	122,791	126,474	130,269	134,177	138,202
Grade 18	51.0000	52.5300	54.1059	55.7291	57.4009	59.1230	60.8967	62.7236	64.6053	66.5434	68.5397	70.5959
	106,080	109,262	112,540	115,916	119,394	122,976	126,665	130,465	134,379	138,410	142,563	146,840
Grade 19	53.0000	54.5900	56.2277	57.9145	59.6520	61.4415	63.2848	65.1833	67.1388	69.1530	71.2276	73.3644
	110,240	113,547	116,954	120,462	124,076	127,798	131,632	135,581	139,649	143,838	148,153	152,598
Grade 20	60.2000	62.0060	63.8662	65.7822	67.7556	69.7883	71.8819	74.0384	76.2596	78.5473	80.9038	83.3309
	125,216	128,972	132,842	136,827	140,932	145,160	149,514	154,000	158,620	163,378	168,280	173,328

Tax Abatements, Veterans Credits & Exemptions

Permits & Approvals

Board Meeting Schedule

July 10th

July 24th

August 7th

August 21st

September 5th

September 11th

September 25th

Other meetings

7/11 deliberative session

8/15 Town Election

Correspondence



NHMA 2023 Legislative Bulletin 27

1 message

NH Municipal Association <governmentaffairs@nhmunicipal.org>
Reply-To: NH Municipal Association <governmentaffairs@nhmunicipal.org>
To: NHMA Member <pmcelroy@exeternh.gov>

Fri, Jun 30, 2023 at 10:29 AM

New Hampshire Municipal Association
THE SERVICE AND ACTION ARM OF NEW HAMPSHIRE MUNICIPALITIES

LEGISLATIVE BULLETIN

Legislative Bulletin 27 2023 Session June 30, 2023



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Finito

The session started out with NHMA following nearly 400 bills and ended with only a handful of committees of conference. Several deeply concerning bills, such as [HB 51](#), the anti-lobbying bill, and [HB 647](#), the immunity repeal bill, were decisively defeated early on in the session. Others, such as [HB 307](#), the attorney's fees bill, were held for further consideration this summer.

This session saw bipartisan support in both chambers on many important bills, as well as a willingness to work with stakeholders to improve legislation. Below are some highlights that either have been signed or that we expect will be signed by the governor (see the "New Law" list for bills already signed by the governor):

[HB 1](#) and [HB 2](#), the largest bills of the year in both the literal and figurative sense, saw a number of municipal priorities included in its final version; \$145 million more will be headed to municipalities as compared to last biennium's budget. (We summarized that funding in [Bulletin #24](#) and will be providing more information as funding opportunities open and new programs are implemented.)

Two bills were passed with our support that will treat taxpayers more fairly. [HB 237](#) sets a definitive date for asset evaluations for property tax exemptions, meaning taxpayers know what paperwork to have ready regardless of where they live in the state. [HB 137](#) ensures that taxpayers are given their fair share of any credit or exemption.

The Right-to-Know law became a little clearer, with NHMA's

Live Bill Tracker



support. **HB 321** clarifies the process around reviewing sealed minutes. (We are hopeful that we will be able to work with the House Judiciary Committee and other stakeholders over the summer to come to a compromise on the Right-to-Know bills that they held onto that make them workable for everyone.)

On the housing front, we were able to make some progress to help make housing cheaper and more accessible. **HB 247**, relative to well radii, updates state law in a manner that will allow decreases in minimum lot sizes, and there was some forward thinking with the adoption of updates to the state building and fire codes via **HB 564**. (New Hampshire now appears to be on track for regular updates. Meanwhile, **SB 145**, Housing Champions, was rolled into **HB 2**. (Look for more information from us on that program in the near future.)

Not all the above-listed bills have yet been signed by the governor, but we are hopeful that they will obtain his support. For bills that have already been signed (and already are or will soon be in effect), please see the article on “New Laws” below. And please stay tuned for the publication of the Final Bulletin later this summer and our “Legislative Wrap Up” webinar on August 2.

Thank you to all the local officials who took time to speak with their legislators this session. Have a great summer!

New Laws

Elections

Candidate Sign Retrieval Broadened. **Chapter 41** (HB 286) allows members of a candidate’s campaign or local political committee to retrieve campaign items removed by the state, city, or town. **Statutes amended: RSA 664:17. E.D. July 18, 2023.**

Ballot Language Altered. **Chapter 43** (HB 336) changes the language on election ballots relative to the number of candidates from “vote for not more than” to “vote for not more than 1” (if only one position) or “vote for up to [number of positions]” (if multiple positions). **Statute amended: RSA 656:6. E.D. July 18, 2023.**

Energy & Environment

Electric Vehicle Charging Infrastructure Statutes Updated. **Chapter 66** (SB 52) modernizes the electric vehicle charging station statutes for electric vehicle infrastructure construction projects and establishes a committee to study electric vehicle charging infrastructure funding. **Statutes amended: RSA 236:132; 236:133. E.D. August 6, 2023.**

Ambient Groundwater Quality Standards Adoption Clarified. **Chapter 70** (SB 123) alters the language of the ambient groundwater quality standards statute to clarify that the Department of Environmental Services may adopt standards that

are equivalent to the federal maximum contaminant level promulgated under the Federal Safe Drinking Water Act or stricter standards, including standards that are stricter than the state established maximum contaminant levels. **Statute amended: RSA 485-C:6, I. E.D. June 7, 2023.**

Community Electric Aggregation Plan Complaint Process Clarified. Chapter 85 (HB 385) clarifies the procedure for complaints pertaining to actions undertaken or omitted by any municipal or county aggregator or electric distribution utility or applicable rules or orders of the commission shall be made to the department of energy. **Statute amended: RSA 53-E:2; 53-E:7. E.D. June 20, 2023.**

C-PACE Clarified. Chapter 91 (HB 576) clarifies the use of a commercial property assessed clean energy (C-PACE) model in a clean energy efficiency and clean energy district under RSA 53-F. Further, the law clarifies that the C-PACE lien priority is the same as other property tax liens and may be collected in the same manner. **Statute amended: RSA 53-F:3; 53-F:8. E.D. August 19, 2023.**

Landfill Study Committee Created. Chapter 100 (SB 159) establishes a committee to study unlimited service area permits for landfills and out of state waste coming into New Hampshire. **Statute amended: None. E.D. June 20, 2023.**

Finance

Equalization Manual Incorporated. Chapter 33 (HB 285) allows the department of revenue administration to incorporate by reference the New Hampshire equalization manual into the administrative rules of the department and to develop such forms or returns as may be necessary. **Statute amended: RSA 541-A:21, V. E.D. July 16, 2023.**

PDIP Oversight Changed to State Treasurer. Chapter 36 (HB 595) changes the oversight of the public deposit investment pool from the banking department to the state treasurer. **Statutes created: RSA 6:45 – :47. Statutes repealed: RSA 383:22 – :24. E.D. July 16, 2023.**

Asset Evaluation Date Established. Chapter 39 (HB 237) establishes an asset evaluation date of December 31 for purposes of determining eligibility for the property tax exemption for the disabled, for the deaf or severely hearing impaired, and for the elderly. **Statutes amended: RSA 72:37-b; 72:38-b; 72:39-a. E.D. July 18, 2023.**

Notice of Tax Lien Time Extended. Chapter 42 (HB 335) extends the time period for notifying the commissioner of health and human services of the execution of a municipal or state tax lien on real estate subject to a lien for certain public assistance to 60 days from 45 days. **Statute amended: RSA 80:68. E.D. July 18, 2023.**

State Budget and Trailer Bill. Chapter 106 (HB 1) and Chapter 79 (HB 2) increases state aid to municipalities by an estimated \$145 million over the biennium as compared to last biennium. Numerous changes were made to individual funding programs and new programs were created to fund water and wastewater infrastructure, local roads and bridges, PFAS remediation, cyanobacteria mitigation, and housing, among other provisions. Statute amended: Many. E.D. July 1, 2023 (Majority of Provisions).

Land Use

Building & Fire Code Updates Adopted. Chapter 46 (HB 564) ratifies amendments to the state building code approved by the state building code review board, ratifies amendments to the state fire code approved by the fire marshal and state board of fire control, and adds a fire protection engineer to the state board of fire control. Statutes amended: RSA 155-A:1, IV; 153:2. E.D. May 19, 2023.

Electric Vehicle Charging for Renters Study Committee Established. Chapter 81 (HB 111) establishes a committee to study electrical vehicle charging for residential renters. Statutes amended: None. E.D. June 20, 2023.

Landowner Liability Under Hazardous Waste Cleanup Fund Clarified. Chapter 96 (SB 62) clarifies landowner liability provisions relative to the hazardous waste cleanup fund by updating the language to clearly state “owner or former owner” and updates references to the term “hazardous substances” by replacing that term with “hazardous wastes or hazardous materials.” Statutes amended: RSA 147-B:10-a. E.D. June 20, 2023.

Local Authority

Police Matron Statute Repealed. Chapter 52 (SB 29) repeals the (outdated) authority for select boards to appoint “police matrons.” Statute amended: RSA 105:1. E.D. July 31, 2023.

Lucky 7 Sales Hours Expanded. Chapter 77 (SB 192) allows lucky 7 tickets sold in conjunction with bingo games to be sold starting at 8 a.m., instead of noon. Statute amended: RSA 287-E:21, II(c). E.D. June 7, 2023.

Tenure of Public Librarians Clarified. Chapter 80 (HB 72) inserts the phrase “may serve” into the librarian tenure statute. It now reads: “[t]he librarian shall be appointed by the board of library trustees for a term of office agreed to at the time of employment and may serve until a successor is appointed and qualified.” Statute amended: RSA 202-A:15. E.D. August 19, 2023.

Agricultural Exemption from Municipal Noise Ordinances Process Altered. Chapter 83 (HB 252) exempts

farming and agricultural operations, excluding agritourism activities, from municipal noise ordinances under RSA 31:39. Pursuant to RSA 674:32-c, II, new, re-established, or expanded agricultural operations were already exempt from municipal noise ordinances under certain circumstances, as determined by the local zoning board of adjustment, on a case-by-case basis. **Statute amended: RSA 31:39, I(n). E.D. August 19, 2023.**

Public Safety

Law Enforcement-School Official Communications Statute Clarified. **Chapter 68 (SB 109)** clarifies the ability of law enforcement to disclose information about juvenile or criminal proceedings involving a juvenile to school officials where there exists a “serious threat to school safety” pursuant to RSA 169-B:2, XIV, or, in other circumstances, in accordance with court order for use by school officials. **Statute amended: RSA 193-D:7. E.D. August 6, 2023.**

Definition of “Way” Applied to Additional Statutes. **Chapter 76 (SB 182)** expands the definition of “way” under RSA 259:125, II to apply to the implied consent statutes (RSA 265-A:4 and :25) and the Administrative License Suspension statute (RSA 265-A:31). **Statute amended: RSA 259:125, II. E.D. January 1, 2024.**

Committee to Study Emergency Dispatcher Training. **Chapter 84 (HB 376)** establishes a committee to study the current education, training, and requirements for personnel employed as emergency dispatchers and 911 telecommunicators for police, fire, and emergency medical organizations. **Statute amended: None. E.D. June 20, 2023.**

Retirement

Changes to Retirement System Administration. **Chapter 19 (HB 193)** clarifies the definition of “job sharing” for teachers, the definition of “special duty” for details and other work activities provided to third-parties, procedures for military service credit, and alters some terminology. **Statute amended: RSA 100-A:1; 100-A:3; 100-A:4; 100-A:5. E.D. July 3, 2023.**

Employer Compensation Report Requirement Ratified. **Chapter 63 (HB 278)** ratifies the requirement in RSA 100-A:16, VII for the retirement system to receive employer compensation reports and assess a penalty for noncompliance. **Statute amended: None. E.D. June 1, 2023.**

Roads & Transportation

Pedestrian Control Signals Now Match MUTCD. **Chapter 28 (HB 153)** aligns the definition of pedestrian control signals with the Manual on Uniform Traffic Control Devices and allows crossing during “Don’t Walk” signals if such crossing does not interfere with vehicular traffic. **Statute amended: RSA 265:11. E.D. July 16, 2023.**

Recodification of Transportation Network Companies Chapter. Chapter 30 (HB 219) repeals or moves several RSA chapters no longer administered by the Public Utilities Commission resulting in a recodification of the chapter on transportation network companies and creates a legislative committee to study statutory provisions no longer associated with administration by the department of energy or the public utilities commission. **Statute repealed: RSA chapter 376-A. Statute created: RSA chapter 359-U. E.D. July 1, 2023.**

Reestablishing Road Toll Alternative Commission. Chapter 87 (HB 412) reestablishes a commission to study revenue alternatives to the road toll for the funding of improvements to the state's highways and bridges and their resulting improvements. **Statute repealed and reenacted: RSA chapter 21-J:49. E.D. June 20, 2023.**

[2023 NHMA Events Calendar](#)

[2022 Final Legislative Bulletin](#)

Website: www.nhmunicipal.org

Email: governmentaffairs@nhmunicipal.org

Our mailing address is:

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Concord, NH 03301

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