

Select Board Meeting
Monday, December 4th, 2023, 7:00 p.m.
Nowak Room, Town Offices
10 Front Street, Exeter NH 03833

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Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues

AGENDA

1. Call Meeting to Order
2. Bid Openings – Water/Sewer Chemicals, Audit RFP
3. Public Comment
4. Proclamations/Recognitions
5. Approval of Minutes
 - a. Regular Meeting: November 20th, 2023
6. Appointments
 - a. None
7. Resignations
 - a. None
8. Discussion/Action Items
 - a. Trustees of Trust Funds – Investment Advisor Warrant Article Proposal
 - b. Budget Recommendations Committee Recap – Bob Kelly
 - c. Water Street Parking Permit – IOKA
 - d. Town Manager Contract Renewal
9. Regular Business
 - a. Tax Abatements, Veterans Credits & Exemptions
 - b. Permits & Approvals
 - c. Town Manager’s Report
 - d. Select Board Committee Reports
 - e. Correspondence
10. Review Board Calendar
11. Non-Public Session
12. Adjournment

Niko Papakonstantis, Chair
Select Board

Posted: 12/1/23 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Bid Opening: Water-Sewer Chemicals



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

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Memo

To: Russell Dean

From: Steve Dalton

CC: Paul Vlasich, Paul Roy, Trisha Allen, Pam McElroy

Date: November 9, 2023

Re: Project Manual, Chemical Purchase for the Town of Exeter--2024

Attached, please find a copy of the manual that was sent to the following vendors for chemical bidding. The favor of return is requested by 4 PM on December 4th, 2023.

Borden & Remington
PO Box 2573
Fall River, MA 02722

Holland Co., Inc
153 Howland Ave
Adams, MA 01220

CalciQuest, Inc.
181 Woodlawn Ave
Belmont, NC 28012

GAC Chemical Corporation
P.O. Box 436
Kidder Point Road
Searsport, ME 04974

Monson Companies
One Runway Rd
South Portland, ME 04106

JCI Jones Chemicals, Inc.
PO Box 1089
40 Railroad Ave
Merrimack, NH 03054

Univar USA, Inc.
175 Terminal Road
Providence, RI 02905

Harcross Chemical, Inc.
8 Capitol St
Nashua, NH 03063

Coyne Chemical
3015 State Rd
Croydon, PA 19021

Tilley Chemical Co., Inc.
501 Chesapeake Park Plaza
Baltimore, MD 21220

Basic Chemical Solutions, LLC
5 Steel Road East
Morrisville, PA 19067

ADA Carbon Solutions
1460 W. Canal Court, Unit 100
Littleton, CO 80120

PVS Chemical Solutions
10900 Harper Avenue
Detroit, MI 48213

Meadwest Vaco
Attn: Clara Arbogast
PO Box 140
Covington, VA 24426

Printers Oil Supply Co., Inc.
310 Ballardvale Street
Wilmington, MA 01887

New Haven Chlor-Alkali
73 Welton Street
New Haven, CT 06511

Astro Chemical
126 Memorial Drive
Springfield, MA 01104

Shannon Chemical Corporation
PO Box 376
Malvern, PA 19355

PROJECT MANUAL

SPECIFICATIONS

“CHEMICAL PURCHASE FOR THE TOWN OF EXETER, NH, 2024”

FOR USE BY THE WATER DIVISION

**Russell Dean
Town Manager**

Prepared by:

**Exeter Public Works Department
13 Newfields Road
Exeter, NH 03833**

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INVITATION FOR PROPOSAL

The Town of Exeter invites interested suppliers to submit proposals for supplying and delivering chemicals for use at locations in the Town of Exeter. Chemicals will be used for the treatment of water and be in complete conformance with the attached Scope of Work.

All prices submitted shall be delivered unit prices for each chemical product.

Proposals shall establish a firm delivered unit price to the Town of Exeter from January 1, 2024 through December 31, 2024. Any attempts to increase the established delivered unit prices or implement any extra charges will not be accepted.

The Town reserves the right to reject any and all proposals not conforming to the specifications, or deemed not in the best interest of the Town. The Public Works Director, Water & Sewer Manager, Water Treatment Operations Supervisor, Water & Sewer Assistant Manager, and Town Manager will evaluate proposals. Availability and quality of service shall be a consideration in selection of one or more suppliers.

The successful supplier must submit proof of liability and workers compensation insurance within ten (10) days of the "Notice of Selection" as a chosen supplier, and prior to release of a purchase order.

Proposals will be sealed and clearly marked, "Proposal – Chemical Purchase for The Town of Exeter, New Hampshire, 2024", and shall be submitted no later than 4:00 p.m., Monday, December 4th, 2023 to the Office of the Town Manager, 10 Front Street, Exeter, NH 03833.

SCOPE OF WORK

The successful vender(s) shall provide **all** labor, supervision, materials, equipment and other incidentals required to provide and deliver the specified chemicals to the locations specified in strict accordance with the attached project manual with specifications and the unit prices established and in compliance with all applicable rules, regulations and laws.

DIVISION I: GENERAL REQUIREMENTS

- 1.0 **Marking:** Each shipment shall be identified as to product, grade, assay, net weight, name of manufacturer and brand name.
- 1.1 **Removal of Unsatisfactory Materials:**
If the material (chemical) does not meet the requirements of the appropriate AWWA Standard, or is not satisfactory to the Water & Sewer Manager, or a representative, the vendor shall remove the material from the premises at the purchaser's request and replace it with a like amount of satisfactory material, or a price adjustment may be agreed upon between the purchaser and the vendor.
- 1.2 **Potable Water Chemicals:**
The chemicals shall contain no substances in quantities capable of producing deleterious or injurious effects upon the health of those consuming the water to which the chemical has been added, or causing water so treated to fail to meet the requirements of the USEPA Primary Drinking Water Regulations.
- 1.3 **Vendors and chemicals shall comply with all applicable rules and regulations of the State of New Hampshire and all other authorities having jurisdiction.**
- 1.4 **Deliveries will be within a reasonable time, relative to the placement of an order.**
- 1.5 **Delivery times shall be coordinated with the Water & Sewer Manager, or a representative, at the time of placing an order.**
- 1.6 **The Surface Water Treatment Plant is located at 109 Portsmouth Avenue, Exeter, NH, 03833. The Groundwater Treatment Plant is located at 48 Lary Lane, Exeter, NH 03833.**

DIVISION II: PAYMENT

Bills may be submitted to the Town of Exeter, Public Works Department, 13 Newfields Road, Exeter, NH, 03833, upon satisfactory delivery. All billing shall include the purchase order number submitted at the time of order. Payment request will be submitted to “Account’s Payable” immediately and will be “Net, 30 days”.

DIVISION III: PROCEDURES, METHODS AND MATERIALS

1.0 Sodium Hypochlorite – 15%

Sodium Hypochlorite solution (NaOCL) for use at the Surface Water Treatment Plant, Groundwater Treatment Plant.

Specifications:

- Contain not more than 15% insoluble matter.
- Excess alkalinity % by weight, as NaOH: 0.9-1.8
- When expressed in milligrams/liter of available:
 - Chlorine (CL₂): 150 (minimum)
 - Available chlorine by weight: 12.7% minimum
 - Copper (Cu): less than 1 mg/L
 - Nickel (Ni): less than 1 mg/L
 - Cobalt (Co): less than 1 mg/L
 - Manganese (Mn): less than 1 mg/L
 - Iron (Fe): less than 1 mg/L
 - Aluminum (Al): less than 1 mg/L
 - Calcium (Ca): less than 30 mg/L
 - Magnesium (Mg): less than 30 mg/L
 - Sodium chloride: 12.0% maximum
 - Sodium chlorate: % by weight: not established

- 1.1 Delivery will normally be Monday – Friday between the hours of (0700-1400), with volumes ranging from 1,000 to 1,200 gallons for the Surface Water Treatment Plant & Groundwater Treatment Plant. **Estimated bid period quantities needed: 15,000 gallons for the Surface Water Treatment & Groundwater Treatment Plants. Loads may be split or combined with both plants to get deliveries.**
- 1.2 The supplier shall certify that the product furnished, Sodium Hypo-chlorite, complies with applicable requirements of American Water Works Association (AWWA B300), and the supplier shall comply with the applicable standards.
- 1.3 See Division I, section 1.3 above.

2.0 Activated Carbon

Activated Carbon for use at the Surface Water Treatment Plant.

Specifications:

- Iodine No.: 500 minimum
- Modified phenol value: 30 maximum MPV (3.5 g/L).
- Odor adsorption capacity: taste and odor reduction not less than 70%
- Moisture % as packed: 8 % maximum
- Apparent density, mg/L 0.2-0.75 mg/L
- Particle size distribution
 - % thru 100 mesh: 99 minimum
 - % thru 200 mesh: 95 minimum
 - % thru 325 mesh: 90 minimum
- Tannin value: 200 ppm (carbon required to reduce 20-ppm tannin to 2 ppm)
- Comparable to Hydro Darco B products

- 2.1 Deliveries to the Surface Water Treatment Plant will normally be between the hours of (0700-1400) in 40-50 lb bags on about 50 bag pallets. Estimated delivery size is 1 pallet weighing 2,000 lbs each (2,000 lbs per delivery).
Estimated bid period quantity: 4,000 lbs.
The supplier will provide a lift gate and jack.
- 2.2 The supplier shall certify that the activated carbon complies with all applicable requirements of American Water Works Association (AWWA B600), and the supplier shall comply with the applicable standards.

3.0 Potassium Permanganate

Free flowing Potassium Permanganate (KMNO₄) for use at the Surface Water Treatment Plant

Specifications:

- KMNO₄ content: not less than 95% by weight.
- *The free flowing grade shall not form lumps that cannot be broken up easily with minimal pressure and shall pass through a 5/c standard sieve, Series No. 200 and no more than 20 percent by weight may be retained on a US Standard No. 40 sieve.*
- Contents to be:
 - Potassium Permanganate (KMNO₄): 95% minimum
 - Manganese Dioxide (MNO₂): 0.75% maximum
 - Sulfate (SO₄) 0.20% maximum
 - Cadmium (Cd) 100 mg/Kg maximum
 - Chromium (Cr) 500 mg/Kg maximum
 - Chlorine (Cl₂) 0.10% maximum
 - Ammonia (NO₃): 0.05% maximum
 - Arsenic (As): 1 ppm maximum

Moisture: 0.50% maximum

- **Product should be free flowing material (comparable to Cairox)**

3.1 Delivery will normally be between the hours of (0700-1400) in 55 lb. drums to the Surface Water Treatment Plant.

Estimated delivery size is 36 barrels (1,980 lbs)

Estimated bid period quantity: 72 barrels totaling 3,960 lbs.

The supplier will provide a lift gate and jack.

3.2 The supplier shall certify that the product furnished, potassium permanganate, complies with applicable requirements of American Water Works Association (AWWA B603), and the supplier shall comply with the applicable standards.

4.0 Sodium Hydroxide (NaOH) 25%

Sodium Hydroxide (NaOH) – 25% “caustic soda” *for use at the Surface Water Treatment Plant & Groundwater Treatment Plant*

Specifications

- Liquid sodium hydroxide, diluted to 25% by supplier.
- The anhydrous caustic soda, before dilution, shall contain a minimum of:
 - 74.4% alkalinity as Na₂O
 - 96% sodium hydroxide as NaOH
 - not more than 2% carbonate as Na₂CO₃
- Contents to be:
 - Sodium hydroxide (NaOH): 24% by wt.
 - Sodium Oxide (Na₂O): 18.6% by wt.
 - Sodium Carbonate (Na₂CO₃): 0.08% maximum
 - Sodium Chloride (NaCl): 6% maximum
 - Sodium Sulfate (Na₂SO₄): 1% maximum
 - Sodium Chlorate (Na₂CO₃): 1% maximum
 - Iron (Fe): 0.0004 % maximum

4.1 Delivery will normally be between the hours of (0700-1400) in 1,000 – 3,000 gallons minimum truckloads delivered to the Surface Water Treatment & Groundwater Treatment Plants. The Groundwater Plant has a smaller chemical storage, so that plant needs the smaller deliveries.

Estimated bid period quantity: 13,000 gallons

4.2 The supplier shall certify that the product, sodium hydroxide, complies with all applicable American Water Works Association (AWWA B501) and the supplier shall comply with the applicable standards.

DIVISION IV: WARRANTIES

The chemicals supplied shall be warranted to be in complete compliance with the specifications and completely satisfactory for their intended use. Unsatisfactory items will be replaced, at no cost, or satisfactory adjustment made.

DIVISION V: ATTORNEY'S FEES AND COST

The contractor agrees to indemnify the Town from any and all liability, loss or damage, including but not limited to bodily injury, illness, death or property damage which the supplier becomes legally obligated to pay, including reasonable attorney's fees, investigative and discovery cost, and court cost, as a result of claims, demands, costs or judgments against the Town, arising out of this agreement, caused by, or arising out of, the negligence, fault, breach of warranty, products liability or strict liability of the contractor, and/or third parties, whether such negligence, fault, breach of warranty, products liability, or strict liability is sole, joint or several.

INSURANCE

Successful supplier shall provide proof of insurance, as shown, before any purchase order is issued, or chemical delivery is made.

1. Liability coverage: General Liability \$500,000 combined single limit comprehensive form; broad form property damage, independent supplier insurance, product operator's insurance.
 2. Vehicle insurance: \$500,000 combined single limit, comprehensive form: hired/non-owned.
 3. Workers compensation: Statutory limits; employer liability, \$500,000
- These certificates shall contain a provision that the insurance company will notify, by registered mail, the certificate holder and Town at least fifteen (15) days in advance of any cancellation or material change.

PROPOSAL

TO: Town Manager

FOR: Furnishing of chemicals, delivered to the Town of Exeter for the year 2023 in accordance with the attached project manual and specifications.

The undersigned, as bidder, declares that the only persons or parties interested in this proposal as principals are those, as named herein; that this proposal is made without collusion with any other person, firm or corporation; that he/she has carefully examined the delivery locations, and project manual and specifications, attached hereto; and he/she proposes and agrees, if this proposal is accepted, that he/she will contract with the owner, in the form of purchase orders, to provide all necessary labor, transportation, tools, incidental materials and materials (chemicals), as specified, and will deliver all chemicals bid on in the time specified, and that he will take payment for completed deliveries, when approved by the Town Manager, for the following unit prices.

Bid Item #1:

Sodium Hypochlorite solution-15% for Surface Water Treatment Plant and Groundwater Treatment Plant.

Unit Price, per gallon, delivered: \$ _____

Bid Item #2:

Activated Carbon, for Surface Water Treatment Plant.

Unit Price, per pound, delivered: \$ _____

Bid Item #3:

Potassium Permanganate – Free flowing, for the Surface Water Treatment Plant.

Unit Price, per pound, delivered: \$ _____

Bid Item #4:

Sodium Hydroxide – 25% for the Surface Water Treatment Plant and Groundwater Treatment Plant.

Unit Price, per gallon, delivered: \$ _____

Information regarding individual, firm, partnership or corporation submitting this bid

COMPANY SUBMITTING BID: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: (____) _____ FAX #: _____

SIGNATURE: _____ PRINT: _____

TITLE: _____ FED ID # OR SS# _____

E-MAIL: _____ DATE: _____

NOTICE:

1. Person having proper legal authority shall sign bid in black ink.
2. Drum deposits shall not be included in bid items. Bidders shall provide deposit information upon request.
3. If you do not submit a bid but wish to remain on the Town of Exeter's "Bid List" provide your name and address above and check here: _____ and return.

Bid Opening: Audit RFP

Minutes

Select Board Meeting
Monday November 20, 2023
7 PM
Nowak Room, Town Offices
Draft Minutes

1. Call Meeting to Order

Members present: Chair Niko Papakonstantis, Vice-Chair Molly Cowan, Clerk Julie Gilman, Dan Chartrand, Nancy Belanger, Town Manager Russ Dean, and Assistant Town Manager Melissa Roy were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 7 PM.

2. Public Comment

- a. Darius Thompson of 15 Drinkwater Road said he would like to see sidewalks for Drinkwater Road and Pleasantview Drive in next year's budget. Drivers are exceeding the 25 MPH speed limit, and a sidewalk would have a traffic-calming effect. Mr. Papakonstantis said we will take it to Public Works.

3. Police Department - Swearing In

- a. Police Chief Stephan Poulin introduced Taylor Sheehan, and Town Clerk Andie Kohler swore him in as Officer.

4. Proclamations/Recognitions

- a. There were no proclamations or recognitions at this meeting.

5. Approval of Minutes

- a. Regular Meeting: July 25, 2023

MOTION: Ms. Belanger moved to approve the Select Board minutes of November 6, 2023 as presented. Ms. Gilman seconded. Ms. Cowan and Mr. Chartrand abstained as they were not present at the November 6 meeting. The motion passed 3-0-2.

6. Appointments and Resignations

MOTION: Mr. Chartrand moved to accept the resignation of Adam Dumville from the Sustainability Advisory Committee. Ms. Cowan seconded. The motion passed 5-0.

7. Discussion/Action Items

- a. Swasey Parkway Trustees - Select Board

Swasey Parkway Trustees Chair Dwane Staples called the Swasey Parkway Trustees meeting to order at 7:10 and introduced Trustees Dave Short and Darius Thompson.

Mr. Papakonstantis said the Board would like to have a dialogue with the Trustees about the parkway.

Mr. Vlasich said our intersection consultant VHB looked at the property and came back with sketches. One is a conventional cul de sac and one is a "semi-hammerhead."

After reviewing that with the Town Manager, he's thinking that the semi-hammerhead is not the best option because the driver would have to turn around. The Engineer revised the cul de sac plan and it seems like a viable project. We discussed what to do with grading and stormwater runoff. Mr. Vlasich discussed details of the sketch. The cost is estimated at \$83,000. They could start this year if we wish, with the final paving being done in spring, or we can wait for the cleanup of the siphon project in the spring to begin.

Mr. Chartrand asked if people will still be able to park on the Parkway. Mr. Vlasich said yes, the width is not going to change. The turnaround will be 18 feet wide but the parkway itself will not change. There will still be parking on the river side. Ms. Belanger asked how many parking spots. Mr. Vlasich said he doesn't know. Ms. Roy said the parking is that whole side of the street. Mr. Staples said there were never parking spaces marked out down there, but that stretch is probably half a mile, so likely 50 - 100 spaces. There's a question of whether to do some type of ADA on that stretch. Right now there's only one area they could use, near Norris Brook. Ms. Roy said ADA requires curb cut-outs.

Mr. Short asked if they'd talked to other contractors, like Bell & Flynn. Mr. Vlasich said no, just Granese and Sons. We had this consultant and the contractor available at the right time. Mr. Papakonstantis asked if we should put out an RFP. Mr. Dean said we could, but it would involve an additional \$10,000-15,000 in design work. The reason we're suggesting Granese do this is because they'll be on site. Mr. Short said Bell & Flynn could handle the engineering as well as Granese.

Mr. Thompson asked if Mr. Vlasich is a licensed Engineer, and Mr. Vlasich said yes. Mr. Thompson asked why Mr. Vlasich can't do the engineering. Mr. Vlasich said the issue is time. Mr. Papakonstantis said it doesn't seem fair to take Mr. Vlasich away from his other work to task him with this. The Department is understaffed.

Mr. Thompson said we should put it out to bid. Mr. Short said we should select certain companies to take a look at it. Mr. Dean said there are multiple ways of doing it, but we're trying to move this along.

Mr. Thompson asked if there are any designs that would minimize the impacts to the green space. Mr. Vlasich said we already revised the design from the first version. The hammerhead had the least impact, but was the least desirable for the turnaround.

Mr. Thompson asked what's the likelihood of having to rebuild this if we have issues on the Parkway. Mr. Vlasich said there are no projects on the horizon that he knows about. There is an electrical line in an undetermined location and a sprinkler system, but any damage to those would be fixed with the project.

Mr. Thompson asked if the plow can make that turn for snow removal, and Mr. Vlasich said yes.

Mr. Staples said he's concerned about drainage in the turnaround. Mr. Vlasich said there's a drainage situation there now, but it will be fixed when we put in the turnaround. Mr. Staples asked if there is material picked for the rain garden. Mr. Vlasich said it's not plants, it's crushed stone, sand, compost, and possibly grass, for maintenance purposes. Mr. Staples said RiverWoods has rain gardens with plant material and it works very well. Ms. Gilman said there is an example at the Library in Founders Park. Mr. Vlasich said that's not the same situation. Mr. Staples said grass is

more maintenance than plant material. You don't need to have big shrubs in there. Mr. Papakonstantis asked who would maintain that. Mr. Dean said the roadway would be maintained by the DPW and the grass or whatever would be Parks. Mr. Thompson said the road is part of Swasey Park, and you're taking all this green space in the middle away from Swasey Park. That should remain part of Swasey Park. Mr. Dean said it's to be determined. Mr. Papakonstantis said it's important to know who will maintain it and what it will cost. Mr. Thompson said the Trustees should continue to maintain that space. Mr. Staples said we have a mow contractor in there. If you want it to be grass, he's going to bid on that spot. It doesn't make sense for the Rec Department to go in there and mow it. We have a contractor that will prune or plant. Mr. Dean said we'd be fine with it being part of the Swasey maintenance project. Mr. Vlasich agreed. He can ask the consultant what types of plantings would be ok. There could be a stipend put aside for plantings.

Mr. Papakonstantis asked if it makes sense to do the project now while the contractor has the equipment there. Mr. Vlasich said if you want it now, you can get it now. You would have a better job if you waited until springtime. Mr. Papakonstantis said the voters wanted it two years ago when they passed the warrant article. If we start planning now, and it's most prudent to do it in the spring, that's the best way to use funds and the best process.

Mr. Staples said he'd like to hear from the consultant on what planting to do. Mr. Short said Mr. Staples should decide.

Mr. Papakonstantis asked if we could come back in January to discuss it further.

Mr. Thompson asked if anyone has looked at the ingress and egress. Anyone who wants to come out of the park will want to turn left. That's going to be an issue. We should consider making a right turn only or putting a light there. Mr. Vlasich said the first sketch was more of a one-way going out of town, but we turned it into more of a T. There's a functional intersection for people turning either way. Mr. Short said he makes a left turn out of there and doesn't have an issue. Mr. Thompson said there will be an accident there eventually. There should be additional signage. Mr. Staples said we prune that area for visibility in taking a left turn.

Mr. Chartrand asked if they knew of any Citizens' Petition coming up that would be directed at Swasey Parkway. The Trustees said no. Mr. Staples said he was asked if he was interested in putting a petition back out there and he said no. At this point whether he agrees with it or not, he wants to work with the town to make this the best that it can be. Mr. Papakonstantis said we have a legal opinion that the judge's order was binding. The road is discontinued. Mr. Thompson said even though the road is discontinued, it's still part of Swasey Park. If there's an ordinance that says "no dogs allowed," it also applies to the road.

Mr. Papakonstantis said this contractor is working on the siphons. Is this type of project in their purview? Mr. Vlasich said yes.

Mr. Papakonstantis said the \$83,000 does not include curbing, curb cuts, or gates. Mr. Vlasich said he's not sure we need the curbing around the turnaround. It's not required for the turnaround to function correctly. It would be about \$9,000 extra. Mr. Staples asked what the advantage is of putting curbing on the turnaround. Mr. Vlasich

said it would keep individuals on the roadway. Mr. Staples said he doesn't think we need to do that. We could put in a hybrid shoulder. It's another reason not to have turf in the middle because you'd constantly be fixing it. Ms. Roy said her concern is safety. If we have 500 people in that field, someone could drive into that crowd. That could be curbing or bollards, but we need something there. Mr. Staples said curbing wouldn't address the safety concern.

Mr. Dean said we could use ARPA funds or the \$84,810 in Road Aid which the town got from the State DOT. The Road Aid would normally go to paving or sidewalks.

Mr. Papakonstantis asked about the cost of gates. Mr. Vlasich said you'd want something similar to the existing granite gates. He didn't look at it. Mr. Staples said coming off of Water Street, you'd have a gate there. If there is an emergency, the gate will be locked, and emergency personnel would have to unlock it. Could we consider a spring-loaded mechanism that would block the road an emergency vehicle could run through? Mr. Vlasich said he hadn't looked at any gate option. Mr. Thompson said it should be timed, since the Parkway is only open dawn to dusk. Mr. Thompson asked where the gate would be on the other end, by the Pavilion. Ms. Roy said it would be a problem if the gate is beyond the pavilion, so you have people driving through there. Mr. Papakonstantis said usually for special events the whole Parkway is closed, so it wouldn't matter. Mr. Staples said it was voted to close the Parkway to the Pavilion. If we're going to change that, we need to change it legally. Mr. Chartrand said to the Pavilion, is that the center of the Pavilion? Mr. Staples said it's to the Water Street side of the Pavilion. There shouldn't be a gate on the Newfields Road side of the Pavilion.

Mr. Papakonstantis said his preference is to wait until spring because we think we will get a better product. We have a quote and a method to pay for the project. He's conflicted that we didn't get a second or third quote, but we have a project that's been waiting 8 or 9 years on Kingston Road because we can't find companies that are ready to do the work. This project falls within this company's area of expertise, they know the area, and they could be available now or in the spring. He would hate to have this drag on for six or seven years because we can't find anyone to do the work.

Ms. Gilman said she agrees to starting in spring. There's an argument to be made for using the same contractor and engineer because of their familiarity. We've done single source awards for similar reasons before.

Mr. Papakonstantis said he'd like to see more information from the contractor to move forward. The Trustees could come back. We'd also like to solicit public comment.

Ms. Belanger asked about the ARPA fund balance. Mr. Dean said we have \$232,851 but there are a couple of other projects we're looking at.

MOTION [Swasey Parkway Trustees]: Mr. Staples moved to adjourn the Swasey Parkway Trustees meeting. Mr. Short seconded. The motion passed 3-0. Their meeting adjourned at 8:13 PM.

b. DAR Sign Proposal - Winter Street Cemetery

Renay Allen was present to discuss a donation from the Daughters of the American Revolution. Ms. Gilman said she was not able to get it onto the agenda

for the Heritage Commission, but in speaking to the HC Chair there's no problem with the proposed sign. It's similar to the ones we have for LCHIP or Great Dam. The proposed sign mounted on a pole is not invasive to the cemetery. Her opinion is that we should move forward. Ms. Allen said we need a formal letter to submit with the application from the owner of the property. Mr. Dean said either the Board or him.

MOTION: Ms. Belanger moved to accept a donation of a sign from the NH State Chapter of DAR honoring the Black Revolutionary War soldiers from New Hampshire, and to authorize the town to place the sign in an appropriate location at the Winter Street Cemetery, and to further authorize the Town Manager to sign all formal letters of support from the Board. Ms. Cowan seconded. The motion passed 5-0.

c. Field Use Policies and Procedures

Assistant Parks and Rec Director David Tovey was present to discuss the proposal. Mr. Tovey said our athletic facility rental rates have not been updated in 20 years. We took a deep dive on what is the going rate for field rentals in our community. We'll improve our cost recovery efforts. If there are unexpected costs, we won't have to rely as much on our revolving fund. We have high demand for these facilities. More and more user groups are coming in to rent our field space, specifically the Rec Park at Hampton Road. We've clearly stated our policies and expectations of the renters. We've added a weather cancellation policy. We're listing questions that we get. We want to be clear and transparent. We'd like to be equitable and do things in the best interest of the community.

Mr. Papakonstantis said this is long overdue. There is some redundancy in the procedures but he doesn't see that as a problem, it will help eliminate any future conflict.

Ms. Cowan said we spent a lot of time talking about the repercussions of this. It seems overdue in terms of keeping up our fields so we remain a destination. We've come up with a good plan.

Ms. Belanger asked if an attorney has read this, and Mr. Dean said no.

Ms. Belanger said on page 6, is "asked to vacate the premises" strong enough? She would prefer "Shall vacate". On page 7, number 18, "will be towed," we should add "at owner's expense".

MOTION: Ms. Belanger moved to adopt the revised Exeter Field Allocation Policies and Procedures as amended by Selectwoman Belanger this evening and implement them in January 2024. Ms. Cowan seconded. The motion passed 5-0.

d. Holland Way Economic Revitalization Zone Renewal

Economic Development Director Darren Winham said the NH BEA economic revitalization zone lasts for for 5 years. We've seen some investment there. The area still has wetlands, it still has challenges. It does not have water/sewer. Businesses can get a break in their enterprise and business taxes, This is for State taxes, not what the town puts forth.

Mr. Chartrand asked about the latest building. Mr. Winham said CA design purchased a property from Osram and they're adding an extension. Ford added a new area. Palmer-Sicard went in. The parcel between Palmer-Sicard and Osram is under contract. All of these took advantage of the ERZ. You qualify by adding structures and hiring more people. Mr. Chartrand asked if he felt this was critical to their decision, and Mr. Winham said yes.

MOTION: Ms. Belanger moved to approve the extension of identified parcels as ERZ per RSA 162N to include these specific properties: 52/112, 51/17, 65/123, 66/1, 66/1-1, 66/2, 70/103, 70/101, and 69/39. Mr. Chartrand seconded. The motion passed 5-0.

e. RSA 79-E: 85-87 Water Street

Ms. Belanger recused herself from the discussion and vote.

MOTION: Mr. Chartrand moved to open the public hearing for the RSA 79-E application for 85-87 Water Street. Ms. Gilman seconded. The motion passed 4-0.

Mr. Winham said Mr. Ponte put in an application for tax relief incentive under RSA 79-E on September 29, 2023. The application notes that the rehabilitation costs are \$2,466,641, which meets the 15% of the assessed value requirement. The application outlines what public benefits the project meets. If the Board decides it meets the public benefits, it would determine the term of the incentive, from 1 - 11 years. The covenant will be reviewed by our legal counsel at the applicant's expense.

Mr. Ponte said this property is in desperate need of a renovation. Two floors are vacant. There's one retail, but we plan to have two. We will bring the building back to its original state. Ms. Gilman said she's seen the project in the HDC and Heritage and she's fine with it. Mr. Chartrand asked if the new units are coming from additional space. Mr. Ponte said yes, we're adding space on the back. It will go out as far as the existing lean-to, which we are removing. Ms. Gilman said the footprint remains the same.

Mr. Papakonstantis asked if there are 5 additional apartments and Mr. Ponte said yes, for a total of 8. Mr. Papakonstantis asked about parking, and Mr. Ponte said we got a variance from the ZBA. The road out back is a private way so we have room to park along the building if we had to.

Mr. Papakonstantis asked for public comment, but there was none

MOTION: Mr. Chartrand moved to close the public hearing. Ms. Cowan seconded. The motion passed 4-0.

Ms. Gilman described what public benefit is provided by this project. She thinks the project satisfies #1, enhancing the economic vitality of the downtown; #2 it enhances a structure that is historically important; #3, it promotes preservation and reuses building stock; and #4, it promotes development of the municipal center. It does not meet the residential housing benefit because the units are going to be market rate. Mr. Chartrand said it does have residential units, so it meets all five criteria.

Ms. Cowan said she wants to make sure we're doing what's best for the taxpayers. Ms. Gilman said the recommended years is up to five years plus two or four years for a project that results in new residential units; four years if it includes affordable housing; and four years for substantial rehabilitation for a qualifying historical structure. This would be 11 years max. The most we've done is nine. Mr. Chartrand said it's a substantial amount of investment. Ms. Cowan said we could talk about nine years. Mr. Chartrand said he received some pushback about the length for the Smith Building at five years. Ms. Gilman said she also received some comments about that. Mr. Chartrand said restoring the historical facade matters a lot, so we should add some years for that. Adding more residential space downtown matters. Mr. Papakonstantis said he would be comfortable with five years. Mr. Chartrand said he came in at seven, five plus two for restoring the facade. He asked how much of the total cost is for restoring the facade. Mr. Ponte said it was originally \$118,000 but because the Historic District wanted aluminum windows as opposed to vinyl it was an additional \$75,000-\$100,000. Mr. Chartrand observed that half the cost is the restoration of the facade. He would be comfortable with seven years.

Ms. Cowan suggested a period of six years.

MOTION: Ms. Gilman moved to approve the application for tax relief under 79E for the project at 85-87 Water Street because it meets the following public benefits: it enhances the economic vitality of the downtown; it enhances or improves a structure that is culturally or historically important; it promotes the preservation or reuse of existing building stock; it promotes the development of downtown; and it increases residential housing. This relief is for six years. The covenant that is within RSA 79-E should be reviewed by our legal counsel at the applicant's expense. Mr. Chartrand seconded. The motion passed 4-0.

f. RSA 79-E Discussion

Mr. Winham said we adopted 79-E for the purpose of encouraging private development in the downtown area, which had several properties in disrepair. Exeter has seen recipients of 79-E create new businesses such as Sea Dog and Vino e Vivo. Now we have few to no vacancies in our downtown, so in the estimation of our Housing Advisory Committee this is no longer necessary. The NH Legislature has added new tools to 79-E, so the version Exeter added is no longer current. Even with these changes, retaining 79-E is not needed at this time. It may be time for the Board to put forth a warrant article abolishing this ordinance. We could reintroduce a new version in the future if needed. The Housing Advisory Committee and town staff took a look at this and unanimously concluded given the pushback and that we have no vacancies we don't need this tool at this time. In the future, we could create new zones to apply the tool to. We have the ability to make it fit our community.

Ms. Belanger said we don't know the language for the housing opportunity zones yet, but we went through this in three meetings and would like to consider for the future an element of workforce housing to be included. Portsmouth Ave was of particular interest for this.

Ms. Gilman said we've seen a lot of benefit in the places that we wanted it most. She wanted to see more on Lincoln Street, but it hasn't happened yet. For future consideration, there's a new Dept at the State level called the Housing Champions program which looks at towns that have made an effort to add affordable housing. If a town is named a champion, we're at the front of the line for free infrastructure money. While she wants to keep this for that, they're just getting started, so if we want to reinstate this we can come back.

Mr. Chartrand said the development of a vigorous tax base should be a consideration. Was that discussed at the HAC? Mr. Winham said we used the tool very well and it did what we designed it to do. Now we may be giving incentive to projects that don't need it. We want to do a clean slate, give it a year, then come back and take another look at it. Mr. Chartrand said refashioning the tool to create more housing is a great idea, but he doesn't understand why we have to pull this off the table. It was an uphill battle to get this adopted and he is loath to take this away without another plan in place. If the Board is being too generous, we can discuss that, but we just had an application tonight that we decided was worthwhile. He'd like to take the old one away and do the new one at the same time. We included Lincoln Street and Portsmouth Ave when we originally pushed for the adoption of this. Water Street may not need it anymore.

Ms. Belanger said we felt that Water Street was vitalized already, and that we no longer need to offer incentives for downtown. Mr. Chartrand said Lincoln Street and Portsmouth Ave are already in the zone now. Ms. Gilman said Water Street has taken the greatest advantage of this. We should describe the areas we want to see developed. We could remove the Water Street area from 79-E. Mr. Winham said there are other things to address, such as transferability. He could get together with HAC and come back with another version of it, including Housing Opportunity Zones. We don't have what they're working on now. Ms. Gilman said it won't be ready until late next year. Mr. Winham said the version available now is much better than what was adopted in 2014.

Mr. Papakonstantis said he hesitated to vote on that last motion. He sees Water Street and that area as a spot that we don't need to continue to grant relief. He doesn't want to take away the tool, but maybe we could not grant some of the tax relief. Ms. Gilman suggested taking out downtown and waterfront and add up where Enna's is. Mr. Winham said Front Street by the train tracks is in there, up towards Shooters. We could redraw it. Until a vote happens, you're bound by what you have now. Ms. Cowan said she doesn't want to change the rules mid-stream. There's some utility to saying we're thinking about removing the downtown corridor. She's in favor of workforce housing. If we could get that downtown she would be interested. Mr. Winham said don't take C1 out of it, but make it have a component of affordable housing. Ms. Belanger said the Housing Advisory Committee was looking to do affordable housing, but instead of putting it on the ballot for March, we should wait to see what the language is. Regarding transferability, right now things are transferable, and that has posed a problem. Mr. Chartrand said that's what the voters approved. Mr. Winham said other

communities have chosen to stop the transferability. Mr. Chartrand said the person that took the risk is the developer. Getting rid of transferability is fine. This is an important tool for Lincoln Street and Portsmouth Ave. We should continue to develop our tax base in addition to developing affordable housing. Ms. Belanger said we developed a draft. Is the transferability baked in? Mr. Dean said yes, but we would write into the covenant that it is not transferable. Mr. Chartrand asked if we have the power to eliminate the transferability now, and Mr. Winham said yes.

Ms. Gilman said she wants to review what's changed with 79-E. Mr. Winham said he could bring that back.

Mr. Dean said he was questioning whether it was still a tool we needed in the toolbox given the amount of development in the downtown area. We should establish guidelines for the future if it's going to stay, because there is a cost to it. Mr. Papakonstantis said Mr. Winham can come back to the Board for the second meeting in December. The discussion can continue into January.

8. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

- i. There were no abatements or exemptions considered at this meeting.

b. Permits & Approvals

Mr. Papakonstantis said Tony Christmas Tree Farms is requesting to put a sign at the end of Route 88. They do this every year.

MOTION: Mr. Chartrand moved to approve the Tony Christmas Tree sign at the end of Route 88 from November 23 through December 24, 2023. Ms. Gilman seconded. The motion passed 5-0.

c. Town Manager's Report

- i. Tax bills have been mailed. The town share of the rate is \$6.23 per thousand, a 4.5% increase. The total increase is \$609, and the town's share is \$81.
- ii. The Transfer Station is open this Friday. Town offices are closed at noon on Wednesday and closed on Friday.
- iii. The BRC process closed last week. Chair Kelly will come to the Select Board December 8.
- iv. He visited RiverWoods with Mr. Papakonstantis last week.
- v. The Christmas volunteer appreciation party is December 14 from 6:30 - 8.
- vi. The holiday parade is Saturday, December 2 at 5 PM.
- vii. Ms. Belanger asked about options for parking enforcement. Mr. Dean said he hasn't been able to connect with the Chief on that but plans to do so this week.

d. Select Board Committee Reports

- i. Ms. Belanger watched the Conservation Commission meeting. They heard the DPW proposal to upsize Webster Street Pump Station. There were no objections and they were going to send a letter to the State. They discussed the \$20,000 Moose Plate grant and the pending \$50,000 TMobile grant. They're talking about a request to defer some funding. If we got the grant we would have two years to spend it. They were talking about the bird watching program. They were concerned that the Ryder property on Powder Mill Road was supposed to be public access but with no parking, but now they're saying no public access. Kristin Murphy is looking into the language. It may come back to the Select Board. Some volunteers repaired bridges. There was a Pedestrian Parking Traffic study meeting she missed. Public Hearing #2 is December 13. The Planning Board meeting had one application that we granted for a lot line adjustment but they had to table another waiver because they had questions. A wetlands conditional permit request was approved for Glerups. Ms. Belanger asked that budget meetings not be scheduled against Planning Board meetings and for "quiet please" signs to be installed in the hallway of the Town Offices.
- ii. Ms. Gilman said at the HDC, they discussed that if you want to get a plaque for your house, that responsibility should transfer from HDC to Heritage because Heritage covers the whole town. There's a demolition review for 45 South Street on Tuesday. The Energy Committee had a meeting where we heard an update on the window dressers project. This is for building frames for plastic on your windows. HDC was canceled.
- iii. Ms. Cowan had no report.
- iv. Mr. Chartrand said he attended a Facilities Advisory meeting 10/25 and a BRC that night for Police and Fire. Sustainability was canceled for no quorum on 11/7. He attended the BRC 11/14. He met with the Select Board Chair about the reorg of committees. He attended the 11/16 CIP meeting of BRC. BRC was amazing this year.
- v. Mr. Papakonstantis said the Arts & Culture Commission talked about delivering the statue that we accepted. They talked about working with DPW and Police and Fire to make some crosswalks more artistic. They're working with Parks and Rec on permitting the gallery. They agreed to meet on Wednesdays so they can meet in the Nowak room and be taped. He attended the BRC for Library/Rec and CIP. The River Advisory Committee could not meet because we lacked a quorum. We will reschedule for Wednesday Nov 29. He attended a RiverWoods event where we premiered the public safety complex video. We're always happy to go back and visit. He spoke to them about recruiting volunteers from RiverWoods. He reviewed the potential DPW Director candidate. He and Mr. Chartrand met on possibly reorganizing the committees. We're in the process of following up with staff and will have recommendations Dec 18.

e. Correspondence

- i. A notice from the Department of Transportation regarding a one-time payment to Exeter of \$88,266.28. Mr. Dean said it's the bucket of funding we talked about earlier.
- ii. A Comcast notification that it is no longer carrying the "ShopHQ" channel.

9. Review Board Calendar

- a. The next Select Board meetings are December 4 and December 18. December 14 is the holiday get-together for volunteers.

10. Non-Public Session

MOTION: Ms. Gilman moved to go into non-public session under RSA 91-A3II(a). Mr. Chartrand seconded. In a roll call vote, the motion passed 5-0. The meeting entered into non-public at 9:32 PM.

11. Adjournment. Ms. Cowan moved to adjourn. Ms. Belanger seconded. The Board stood adjourned at 9:50 pm.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Trustees of Trust Funds – Investment Advisor Warrant Article Proposal



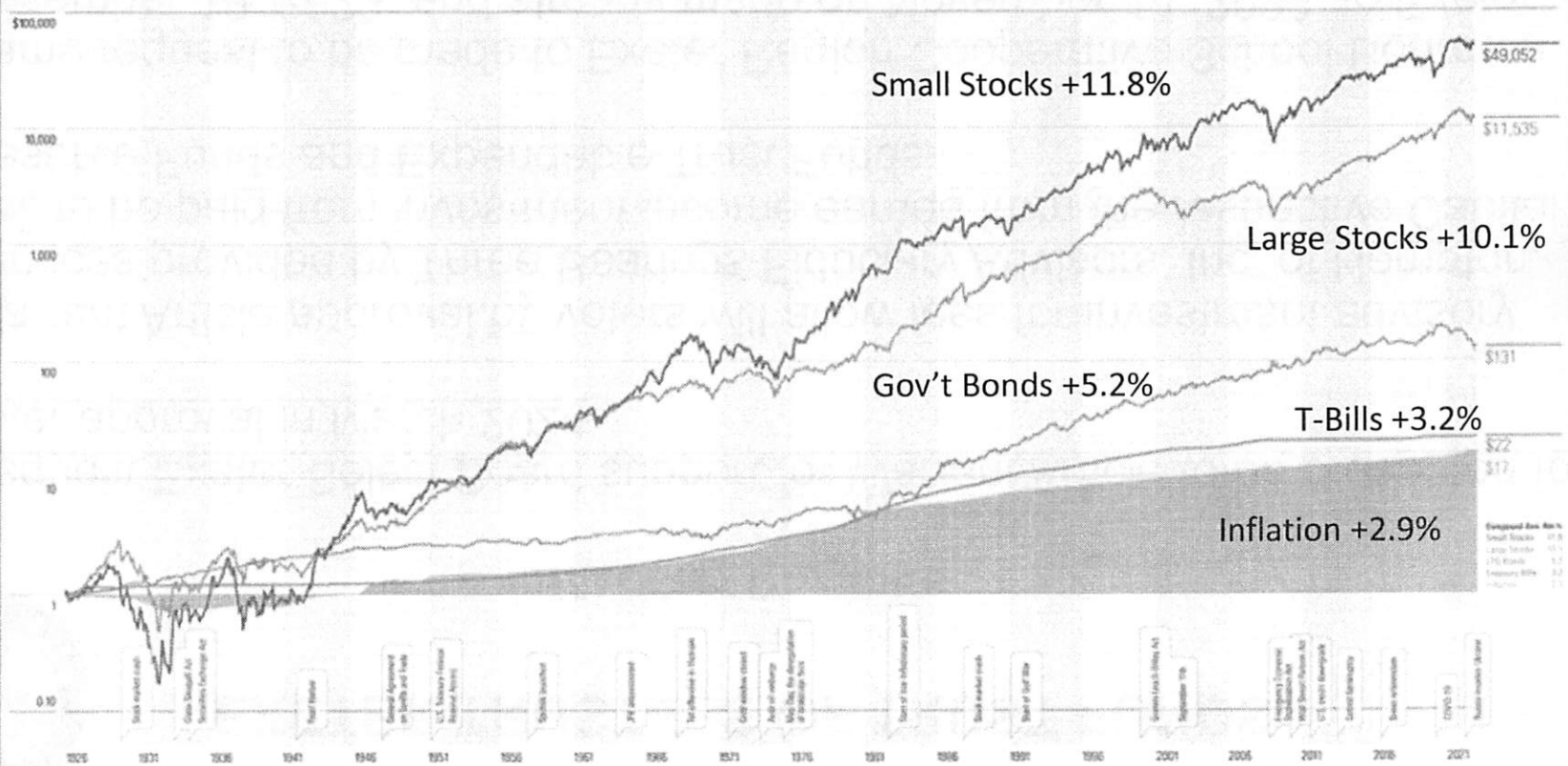
EXETER TRUSTEES OF TRUST FUNDS

Meeting Purpose

- Request Exeter Select Board support for Warrant Article to be presented for voter approval in March 2024.
- Warrant Article approval by voters will allow fees for investment advisory services provided by Three Bearings Fiduciary Advisors, Inc. of Hampton, NH, to be paid from investment income earned from the respective Capital Reserve Funds and Expendable Trust Funds.
- Same request to be made to Exeter Region Cooperative School Board on December 19, 2023, and already made on November 14, 2023, to Exeter Elementary School Board (Exeter School District).

Until Very Recently, Every Other Investment Category Yields Better Returns than Money Markets Over Time

Ibbotson[®] SBBI[®]
Stocks, Bonds, Bills, and Inflation January 1926–December 2022



Past performance is no guarantee of future results. The performance of the \$100 invested at the beginning of 1926 is based on historical data and is not intended to represent the performance of any investment. The investment return is made up of the price appreciation and the reinvestment of dividends. Government bonds and Treasury bills are guaranteed by the full faith and credit of the U.S. government as to the timely payment of principal and interest, while stocks are not guaranteed and their value may rise or fall over time. Source: Ibbotson and Sinquefeld, Stocks, Bonds, Bills, and Inflation 2022 Yearbook. Copyright 2022 by Morningstar, Inc. All rights reserved. 20220910





EXETER TRUSTEES OF TRUST FUNDS

Average Money Market Annual Percentage Yield 2013 - 2022

<u>Year</u>	<u>Average Annual APY</u>
2022	0.15%
2021	0.10%
2020	0.10%
2019	0.18%
2018	0.12%
2017	0.08%
2016	0.08%
2015	0.08%
2014	0.08%
2013	0.10%

Forbes Advisor Sept 29, 2023



EXETER TRUSTEES OF TRUST FUNDS

Definition of Trustees Responsibilities

- Custodians of the town's perpetual care funds, charitable trusts, private donations, and capital reserve/expendable trust funds.
- Act in a fiduciary capacity and make the decisions regarding expenditure from these funds based on the wishes of the donor for privately donated funds and based on the wording of the voter-approved warrant articles for publicly funded trust funds.
- Release capital reserve funds, expendable trust funds, and private trust funds to the appropriate government officials, also annual income from the private trust funds to the Cemetery and Library Trustees, upon request.
- Make decisions on how these funds are to be invested, based upon the statutes and the investment policy adopted by the Trustees.



EXETER TRUSTEES OF TRUST FUNDS

Trustees of Trust Funds Investment Philosophy and Objectives

- Safety and preservation of principal, including offsetting the impacts of annual inflation on the purchasing power of the trust funds.
- Maintain liquidity of key assets to reimburse Town and Schools as needed on a timely basis.
- Maximize to the extent achievable the return of the total portfolio.



EXETER TRUSTEES OF TRUST FUNDS

Investment Advisor Benefits

- Of about 280 Towns and Cities in NH, Trustees of Trust Funds in about one-third (92) to one-half (140) use Investment Advisors according to the NH Attorney General's office.
- Using a Professional Investment Advisor will:
 - Enable stronger growth of invested funds over time,
 - Improve investment returns for all Trust Funds,
 - Minimize loss of value of Trust Funds due to inflation,
- Professional monthly and annual reporting.
- Allows seamless transition when new Trustees are elected or appointed.



EXETER TRUSTEES OF TRUST FUNDS

Seacoast Towns and Cities Trust Fund Trustees Already Using Investment Advisors

- Hampton and SAU 21 and SAU 90 (Three Bearings)
- Brentwood (Three Bearings)
- East Kingston (Three Bearings)
- Kingston (Three Bearings, PDIP/PFM Asset Management/US Bank, Cambridge Trust)
- Kensington (Three Bearings)
- Newfields (Three Bearings)
- Seabrook and SAU 21 (Three Bearings)
- South Hampton and SAU 21 (Three Bearings)
- Newington (Three Bearings)
- Plaistow and SAU 55 (Three Bearings)
- Raymond and SAU 33 (Three Bearings)
- Somersworth (Three Bearings)

- Stratham (Cambridge Trust)
- Durham (Cambridge Trust)
- New Castle (Cambridge Trust)

- Portsmouth (TD Wealth Management/TD Bank)

- Dover (Clarfeld/Citizens Bank)



EXETER TRUSTEES OF TRUST FUNDS

Town of Exeter Warrant Article Sample Language

“To see if the Town will vote, pursuant to NH RSA 35:9-a-II, to authorize the Trustees of Trust Funds, without further action of the Town, to pay for capital reserve fund and expendable trust fund investment management and advisory services, and any other related expenses incurred, from capital reserve funds income and expendable trust funds income, such authority to remain in effect until rescinded by a vote of the Town, which said vote to rescind such authority shall not occur within five years of the original adoption of this article. (Estimated Tax Impact: None. No amount to be raised by taxation). (Majority vote required) Recommended by the Select Board X-Y.”

Budget Recommendations Committee Recap – Bob Kelly

1

2

Exeter, NH Budget Recommendations Committee (BRC)

FY 2024 Budget Report to the Selectboard

December 4, 2023

1. Budget Highlights and Challenges

a. General Fund

- Preliminary budget requests were 7.94% over 2023 budget. Final BRC recommended budget is 7.88% over the 2023 budget.
- Key additions are a Fire hydrant maintenance fee and Tree Committee budget.
- Management Goal and BRC support for a “People” Budget, focusing on employee wellness, retention, and recruitment.
- Support of requested part time Welfare assistant.
- Recommend setting up a Miscellaneous Budget (p. 30 of Budget Book) for Fire Hydrant maintenance fee (historically \$20,000/year) of \$100,000 with an annual review per AWWA/Underwood Study. Remove from Fire Dept. budget.

b. Water Fund

- Preliminary budget requests were 10.4% over 2023 budget. Final BRC recommended budget is 9.3% over the 2023 budget.
- Support of funding of 5th Water Treatment Plant operator to manage expanded facilities.
- Significant increases in lab testing equipment, supplies, chemicals and management due to Federal regulations.
- Fourth year of a 10-year management contract for water tanks results in \$43,000 reduction.
- Support of expanded meter replacement program to replace older units.
- Support Capital Outlay requests for well, clarifier/filter and equipment refurbishments.

c. Sewer Fund

- Preliminary budget requests were 0.6% over 2023 budget. Final BRC recommended budget is effectively level with 2023 budget.
- Support of funding of 6th Wastewater Treatment Plant operator to manage expanded facilities and responsibilities.
- Significant increases in lab testing equipment, supplies, chemicals and management due to Federal regulations.
- Capital Outlay requests include construction of revenue-producing septage receiving facility. Support funding out of Sewer reserves and repaying via user fees.

d. Capital Improvement Program (CIP)

- Support of most of Management Team’s recommended deferral projects and vehicles (page 21 of Budget Book).

- Support of proposed Police Station and Fire Substation on Continental Drive with Net Zero energy design (\$17.5 M).
- Revise ADA CRF and Parks CRF funding to \$50k and \$75K, respectively.
- Support of School Street area drainage, water and sewer improvements utility project. Requires voting on design *and* construction due to 35% sewer construction forgiveness.
- Recommend adding \$50,000 to Sidewalk CRF unless Planet Playground grant does not occur.
- Support of a scaled down Surface Water Treatment Plant (SWTP) siting and capacity analysis project for FY24 and '25 to determine scope and location of a new facility. Committee assessed that significant planning still needs to occur prior to a Design Bond.

2. Budget comparison, Year Over Year (YOY), FYs 2019-2024

Fiscal Year	General Fund	Water Fund	Sewer Fund
2019	\$19,117,296	\$3,282,057	\$2,846,891
2020	\$19,605,537	\$3,552,795	\$7,686,605
2021	\$19,917,541	\$4,054,184	\$7,015,364
2022	\$20,650,723	\$4,260,431	\$7,396,994
2023	\$21,326,280	\$4,549,370	\$7,519,302
2024 Rec	\$23,006,725	\$4,973,916	\$7,500,423

3. BRC recommendations

The presented FY 2024 budgets include the Committee’s perspective on a balance between necessary projects and regulatory directives for continued town growth and improved quality of life and an acceptable cost of these programs. While all projects and initiatives were generally considered worthy, some reorganization and prioritization was required during our deliberations.

Thank you for the opportunity to serve the Town of Exeter and its Selectboard,

Respectfully Submitted,

Robert Kelly

December 1, 2023

BRC Chair

On behalf of members:

Liz Canada	Andrew Elliott
Enna Grazier	Timothy Gwynne
Amanda Kelly	Darden Rives
Dr. Judy Rowan	Chris Soutter
Chris Zigmont	Dr. Anthony Zwaan

Town of Exeter								
2024 Comparison Budgets								
Prepared: November 30, 2023								
Version #3								
DEPARTMENT	2022 Actual	2023 Budget	2023 Actual	2024 BRC Budget	2024 SB Budget	2024 SB Budget vs. 2024 BRC Budget \$ Increase/-(Decrease)	2024 SB Budget vs. 2023 Budget \$ Increase/-(Decrease)	2024 SB Budget vs. 2023 Budget %- Difference
General Fund Appropriations								
General Government								
Select Board	20,954	20,968	25,200	22,468	22,468	-	1,500	7.15%
Town Manager	259,922	267,235	234,950	306,038	314,675	8,637	47,440	17.75%
Human Resources	127,722	186,384	145,476	206,534	206,534	-	20,150	10.81%
Transportation	-	1	-	1	1	-	-	0.00%
Legal	93,210	100,000	45,910	100,000	100,000	-	-	0.00%
Information Technology	290,410	339,129	256,496	343,406	343,406	-	4,277	1.26%
Media Communications	-	-	-	65,691	65,691	-	65,691	#DIV/0!
Trustees of Trust Funds	891	891	891	891	891	-	-	0.00%
Town Moderator	969	754	861	1,351	1,351	-	597	79.29%
Town Clerk	369,995	390,028	325,932	419,906	459,705	39,798	69,677	17.86%
Elections/Registration	40,236	15,533	11,280	24,771	24,771	-	9,238	59.48%
Total General Government	1,204,309	1,320,922	1,046,996	1,491,057	1,539,493	48,435	218,571	16.55%
Finance								
Finance/Accounting	327,426	340,399	282,845	370,133	370,133	-	29,735	8.74%
Treasurer	9,542	9,692	7,952	9,692	9,692	-	-	0.00%
Tax Collection	88,835	117,157	91,933	120,611	120,611	-	3,454	2.95%
Assessing	237,485	242,908	208,739	266,062	270,562	4,500	27,654	11.38%
Total Finance	663,288	710,155	591,469	766,498	770,998	4,500	60,843	8.57%
Planning & Development								
Planning	251,030	285,460	223,324	301,174	301,174	-	15,714	5.50%
Economic Development	150,520	160,926	129,729	167,860	167,860	-	6,933	4.31%
Inspections/Code Enforcement	244,069	286,717	209,695	279,825	279,825	-	(6,892)	-2.40%
Conservation Commission	7,886	10,089	5,029	9,555	9,555	-	(534)	-5.29%
Renewable Energy Expense	-	1	-	1	1	-	-	0.00%
Zoning Board of Adjustment	4,016	4,326	3,952	4,376	4,376	-	51	1.17%
Historic District Commission	941	2,825	308	1,923	1,923	-	(902)	-31.94%
Heritage Commission	893	893	677	1,109	1,109	-	216	24.14%
Total Planning & Development	659,355	751,237	572,713	765,823	765,823	-	14,585	1.94%

Town of Exeter								
2024 Comparison Budgets								
Prepared: November 30, 2023								
Version #3								
DEPARTMENT	2022 Actual	2023 Budget	2023 Actual	2024 BRC Budget	2024 SB Budget	2024 SB Budget vs. 2024 BRC Budget \$ Increase/-(Decrease)	2024 SB Budget vs. 2023 Budget \$ Increase/-(Decrease)	2024 SB Budget vs. 2023 Budget %- Difference
Public Safety								
Police	3,514,499	3,710,098	3,076,780	3,923,944	3,952,077	28,133	241,979	6.52%
Fire	3,778,625	4,091,172	3,296,792	4,247,108	4,263,374	16,266	172,202	4.21%
Dispatch	382,360	436,862	325,578	456,327	478,265	21,938	41,403	9.48%
Health	145,561	154,260	113,500	160,122	129,899	(30,223)	(24,360)	-15.79%
Total Public Safety	7,821,045	8,392,391	6,812,651	8,787,501	8,823,615	36,114	431,224	5.14%
Public Works - General Fund								
Administration & Engineering	363,789	458,725	128,229	578,192	570,009	(8,183)	111,284	24.26%
Highways & Streets	1,717,629	2,140,665	1,406,408	2,200,954	2,200,954	-	60,288	2.82%
Snow Removal	400,704	313,016	353,665	314,696	314,696	-	1,680	0.54%
Solid Waste Disposal	1,320,262	1,403,449	1,023,627	1,488,354	1,488,354	-	84,905	6.05%
Street Lights	150,816	169,000	105,592	169,000	169,000	-	-	0.00%
Stormwater	84,689	92,360	-	92,360	92,360	-	-	0.00%
Total Public Works - General Fund	4,037,889	4,577,216	3,017,522	4,843,556	4,835,373	(8,183)	258,157	5.04%
Maintenance								
General	527,171	604,681	415,401	537,349	537,349	-	(67,332)	-11.14%
Town Buildings	291,273	303,607	236,141	303,611	303,611	-	4	0.00%
Maintenance Projects	66,469	100,000	62,658	100,000	100,000	-	-	0.00%
Mechanics/Garage	265,183	286,346	158,787	301,736	301,736	-	15,390	5.37%
Total Maintenance	1,150,096	1,294,634	872,988	1,242,696	1,242,696	-	(51,937)	-4.01%
Welfare & Human Services								
Welfare	131,252	84,977	150,446	144,094	144,094	-	59,117	69.57%
Human Services	105,105	98,610	73,083	98,325	98,325	-	(285)	-0.29%
Total Welfare & Human Services	236,357	183,587	223,529	242,419	242,419	-	58,832	32.05%
Parks & Recreation								
Recreation	371,176	391,392	323,093	437,248	437,248	-	45,856	11.72%
Parks	219,343	223,114	195,749	251,581	251,581	-	28,467	12.76%
Total Parks & Recreation	590,519	614,506	518,842	688,829	688,829	-	74,323	12.09%
Other Culture/Recreation								
Other Culture/Recreation	17,101	18,500	9,053	18,500	18,500	-	-	0.00%
Special Events	14,223	15,500	16,170	16,000	16,000	-	500	3.23%
Total Other Culture/Recreation	31,325	34,000	25,223	34,500	34,500	-	500	1.47%

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Public Library								
Library	1,126,706	1,172,320	957,092	1,185,689	1,185,689	-	13,369	1.14%
Total Library	1,126,706	1,172,320	957,092	1,185,689	1,185,689	-	13,369	1.14%
Debt Service & Capital								
Debt Service	1,379,475	1,497,588	1,497,586	2,069,272	2,069,272	-	571,684	38.17%
Vehicle Replacement/Lease	229,879	268,266	203,683	248,495	248,495	-	(19,771)	-7.37%
Misc. Expense	(1,997)	4	(2,607)	100,004	100,004	-	100,000	2500000.00%
Cemeteries	-	1	-	1	1	-	-	0.00%
Capital Outlay - Other	7,653	6,487	6,370	6,488	6,488	-	1	0.02%
Total Debt Service & Capital	1,615,010	1,772,346	1,705,033	2,424,260	2,424,260	-	651,914	36.78%
Benefits & Taxes								
Health Insurance Buyout/Sick Leave/Flex Spending	249,799	190,857	224,663	197,615	188,695	(8,921)	(2,162)	-1.13%
Insurance Reserves	-	-	-	-	-	-	-	#DIV/0!
Unemployment	2,416	2,320	2,320	2,341	2,341	-	21	0.91%
Worker's Compensation	250,370	232,160	232,159	246,089	246,089	-	13,929	6.00%
Insurance	73,900	77,629	159,111	82,852	82,852	-	5,223	6.73%
Employee Wellness	-	-	-	5,000	5,000	-	5,000	#DIV/0!
Wage Reclassifications	-	-	-	-	-	-	-	#DIV/0!
Total Benefits & Taxes	576,485	502,966	618,254	533,897	524,977	(8,921)	22,011	4.38%
Total GF Operating Budget	19,712,383	21,326,280	16,962,311	23,006,725	23,078,672	71,947	1,752,392	8.22%

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Water Fund								
Administration	439,783	506,236	344,861	535,388	534,406	(982)	28,169	5.56%
Billing and Collection	177,064	195,191	141,032	211,835	211,744	(91)	16,553	8.48%
Distribution	777,761	1,007,816	620,770	967,301	953,963	(13,338)	(53,853)	-5.34%
Treatment	866,004	933,759	742,739	1,028,630	1,028,630	-	94,870	10.16%
Debt Service	1,323,020	1,431,038	1,431,038	1,640,512	1,640,513	-	209,475	14.64%
Capital Outlay	443,944	475,330	431,797	590,250	590,250	-	114,920	24.18%
Appropriations from Reserves	1,713	-	19,887	-	-	-	-	#DIV/0!
Total WF Operating Budget	4,029,290	4,549,370	3,732,123	4,973,916	4,959,506	(14,411)	410,136	9.02%
Sewer Fund								
Administration	489,504	515,471	370,999	564,652	563,670	(982)	48,198	9.35%
Billing and Collection	173,089	191,614	136,879	208,260	208,169	(91)	16,555	8.64%
Collection	483,837	810,564	413,334	730,289	716,951	(13,338)	(93,613)	-11.55%
Treatment	1,284,748	1,639,664	1,009,852	1,633,748	1,633,748	-	(5,916)	-0.36%
Debt Service	4,305,496	4,209,659	750,364	4,192,568	4,192,568	-	(17,091)	-0.41%
Capital Outlay	83,074	152,331	30,483	170,906	170,906	-	18,575	12.19%
Appropriations from Reserves	1,713	-	67,021	-	-	-	-	#DIV/0!
Total SF Operating Budget	6,821,461	7,519,302	2,778,932	7,500,423	7,486,012	(14,411)	(33,290)	-0.44%

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GENERAL FUND											
General Government											
Select Board											
01413010	51000	SB- Sal/Wages Elected	15,250	16,000	13,583	16,000	16,000	-	-	0.0%	\$3K each 4-Select Person, \$4K for 1- Chair Person
		Salaries Total	15,250	16,000	13,583	16,000	16,000	-	-	0.0%	
01413010	52120	SB- Life Insurance	32	42	35	42	42	-	-	0.0%	
01413010	52200	SB- FICA	946	992	842	992	992	-	-	0.0%	Based on wages: 6.2%
01413010	52210	SB- Medicare	221	232	197	232	232	-	-	0.0%	Based on wages: 1.45%
		Benefits Total	1,198	1,266	1,074	1,266	1,266	-	-	0.0%	
01413010	55055	SB- Consulting Services	-	100	9,485	100	100	-	-	0.0%	Expenses related to tax deeded properties, other services
01413010	55050	SB- Conf/Room/Meals	63	100	-	100	100	-	-	0.0%	NHMA seminars, mileage reimbursement
01413010	55106	SB- Equipment Purchase	-	1	-	1	1	-	-	0.0%	Placeholder for equipment needs
01413010	55267	SB- Signs	37	1	-	1	1	-	-	0.0%	Sign for the Town Office
											Proclamations, recognitions, special events for committees, E911
01413010	55273	SB- Special Expense	4,405	3,500	1,058	5,000	5,000	-	1,500	42.9%	Committee activities, memberships
		General Expenses Total	4,505	3,702	10,542	5,202	5,202	-	1,500	40.5%	
		Select Board Total	20,954	20,968	25,200	22,468	22,468	-	1,500	7.2%	
Town Manager											
01413011	51110	TM- Sal/Wages FT	184,502	194,776	164,939	219,866	229,369	9,503	34,593	17.8%	2 FT: Town Mgr and Executive Assistant
01413011	51200	TM- Sal/Wages PT	5,296	7,500	3,477	12,500	12,500	-	5,000	66.7%	2 PT: Recording secretaries @ \$18.50 per hour (SB/BRC/Advisory meetings), Vacation repl for Ex Asst, Interns \$5k
		Salaries Total	189,798	202,276	168,416	232,366	241,869	9,503	39,593	19.6%	
01413011	52100	TM- Health Insurance	53,475	48,179	40,718	57,606	57,606	-	9,427	19.6%	10% increase in the premium rate
01413011	52110	TM- Dental Insurance	3,743	3,495	2,960	3,978	3,978	-	483	13.8%	4.7% increase in the premium rate
01413011	52120	TM- Life Insurance	269	199	168	184	184	-	(15)	-7.5%	Life base is down 15%
01413011	52130	TM- LTD Insurance	1,176	1,237	940	959	959	-	(278)	-22.5%	15% reduction
01413011	52200	TM- FICA	11,211	12,384	10,031	14,407	14,996	589	2,612	21.1%	Based on wages: 6.2%
01413011	52210	TM- Medicare	2,622	3,090	2,346	3,369	3,507	138	417	13.5%	Based on wages: 1.45%
01413011	52300	TM- Retirement Town	25,941	26,854	22,815	29,748	31,034	1,286	4,180	15.6%	Based on wages: 13.53%
		Benefits Total	98,437	95,438	79,977	110,251	112,264	2,013	16,826	17.6%	
01413011	55050	TM- Conf/Room/Meals	2,049	2,000	3,061	3,000	3,000	-	1,000	50.0%	ICMA/MMANH/Primex conference, seminars; increased hotel costs
01413011	55058	TM- Contract Services	-	-	-	1	1	-	1	-	DocuSign software/function
01413011	55088	TM- Dues	17,442	16,700	15,853	17,500	17,500	-	800	4.8%	NHMA (townwide), ICMA (TM), MMANH (TM) annual dues
01413011	55091	TM- Education/Training	-	300	-	300	300	-	-	0.0%	ICMA/MMANH/Primex conference, seminars
01413011	55106	TM- Equipment Purchase	-	300	64	300	300	-	-	0.0%	Small equipment
01413011	55171	TM- Legal/Public Notices	1,233	700	1,773	700	700	-	-	0.0%	Budget/bond notices, public hearings, CDBG hearings
01413011	55198	TM - Office Equipment Leases	12,967	12,800	11,519	13,000	13,000	-	200	1.6%	Pitney Bowes Postage & Folding Machines; Canon printer \$253.87/mo 1 1/2 yrs left on lease; Great America Brother printers \$269.40/mo (TM only) 2 1/2 yrs left on lease
01413011	55199	TM- Office Equipment Maintenance	331	-	-	-	-	-	-	-	
01413011	55200	TM- Supplies	4,029	3,000	2,643	4,500	4,500	-	1,500	50.0%	Supplies for town offices (paper, etc.)
01413011	55212	TM - Phone Reimbursement	1,380	1,380	1,050	1,560	1,560	-	180	13.0%	Phone reimbursement (TM, EA)
01413011	55224	TM- Postage	122	300	195	300	300	-	-	0.0%	TM office postage; postage rates have increased
01413011	55246	TM- Reference Material	-	100	-	100	100	-	-	0.0%	NHMA, ICMA publications
01413011	55291	TM- Subscriptions	205	250	204	250	250	-	-	0.0%	Exeter News-Letter, Google Storage
01413011	55302	TM- Town Report Expense	2,235	2,400	3,176	3,500	3,500	-	1,100	45.8%	Printing of annual Town Report (Select Print Solutions)
01413011	55308	TM- Travel Reimbursement	569	700	576	700	700	-	-	0.0%	Mileage reimbursement for TM/EA
		General Expenses Total	42,561	40,930	40,114	45,711	45,711	-	4,781	11.7%	
01413011	55998	TM- Due from Water Fund	(35,437)	(35,705)	(26,778)	(41,145)	(42,585)	(1,439)	(6,880)	19.3%	12.5% Water Fund Offset
01413011	55999	TM- Due from Sewer Fund	(35,437)	(35,705)	(26,778)	(41,145)	(42,585)	(1,439)	(6,880)	19.3%	12.5% Sewer Fund Offset
		Due from Water/Sewer Funds	(70,874)	(71,409)	(53,557)	(82,290)	(85,169)	(2,879)	(13,760)	19.3%	
		Town Manager Total	259,922	267,235	234,950	306,038	314,675	8,637	47,440	17.8%	

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Human Resources											
01415515	51110	HR- Sal/Wages FT	114,426	154,025	127,599	174,534	174,534	-	20,509	13.3%	2 FT: Asst Town Manager/HR Director; HR Generalist
01415515	51200	HR- Sal/Wages PT	9,909	16,387	-	23,992	23,992	-	7,605	46.4%	PT position (6 mos in 2023)
		Salaries Total	124,335	170,412	127,599	198,526	198,526	-	28,114	16.5%	
01415515	52100	HR- Health Insurance	2,477	21,369	15,650	19,346	19,346	-	(2,023)	-9.5%	10% increase in the premium rate
01415515	52110	HR- Dental Insurance	3,119	3,799	2,685	3,088	3,088	-	(711)	-18.7%	4.7% increase in the premium rate
01415515	52120	HR- Life Insurance	179	216	189	184	184	-	(32)	-14.8%	Life base is down 15%
01415515	52130	HR- LTD Insurance	372	860	717	903	903	-	43	5.0%	15% reduction
01415515	52200	HR- FICA	8,078	10,205	7,845	12,309	12,309	-	2,104	20.6%	Based on wages: 6.2%
01415515	52210	HR- Medicare	1,889	2,832	1,835	2,879	2,879	-	47	1.6%	Based on wages: 1.45%
01415515	52300	HR- Retirement Town	16,038	21,220	17,644	23,614	23,614	-	2,394	11.3%	Based on wages: 13.53%
		Benefits Total	32,151	60,501	46,564	62,323	62,323	-	1,822	3.0%	
01415515	55050	HR- Conf Rooms/Meals	1,135	1,320	2,873	1,320	1,320	-	-	0.0%	Director - IPMA-HR, NHMA & Primex
01415515	55088	HR- Dues	440	1,334	700	1,334	1,334	-	-	0.0%	SHRM (Director & Assistant \$219), IPMA-HR-2 @\$156, Anhpehra 2@\$15, \$700 for ICMA
01415515	55091	HR- Education/Training	1,180	2,800	1,118	2,800	2,800	-	-	0.0%	Munis Training-\$800 per day 5 days recommended by Finance \$4,000 (\$800 to W&S) for new Munis upgrade, NHMA conference, \$150, IPMA-HR Conference, \$ 700, Sheehan Phinney Annual Labor Employment Review, \$25 and HR online training, \$800
01415515	55097	HR- Employee Relations	1,611	1,500	122	1,500	1,500	-	-	0.0%	Benefits Fair, employee service and recognition
01415515	55099	HR- Employee Notices	430	1,500	553	1,500	1,500	-	-	0.0%	Posting of open job positons
01415515	55108	HR- Office Equipment Purchase	-	350	-	350	350	-	-	0.0%	Small office equipment items
01415515	55190	HR-Mobile Communications	611	613	708	613	613	-	-	0.0%	Cell Phone Plan HR Director (\$51.02/ month-town phone and plan)
01415515	55200	HR- Office Supplies	725	400	1,114	400	400	-	-	0.0%	Office supplies update filing system and address records retention issues
01415515	55224	HR- Postage	67	100	158	100	100	-	-	0.0%	Estimated mailings to all employees 3 times a year
01415515	55226	HR- Pre-Employment Screening	1,262	600	2,548	600	600	-	-	0.0%	Pre-employment expenses
01415515	55246	HR- Reference Materials	-	100	-	100	100	-	-	0.0%	Department Required Posters
01415515	55270	HR Software Agreement/Contract	-	180	-	180	180	-	-	0.0%	E-Fax secure HIPPA compliant faxing system - monthly subscription
01415515	55308	HR- Travel Reimbursement	35	100	39	100	100	-	-	0.0%	Mileage, Tolls, Parking
		General Expenses Total	7,496	10,897	12,883	10,897	10,897	-	-	0.0%	
01415515	55998	HR- Due from Water Fund	(18,130)	(27,713)	(20,785)	(32,606)	(32,606)	-	(4,893)	17.7%	12.5% Water Fund Offset
01415515	55999	HR- Due from Sewer Fund	(18,130)	(27,713)	(20,785)	(32,606)	(32,606)	-	(4,893)	17.7%	12.5% Sewer Fund Offset
		Due from Water/Sewer Funds	(36,260)	(55,426)	(41,569)	(65,212)	(65,212)	-	(9,786)	17.7%	
		Human Resources Total	127,722	186,384	145,476	206,534	206,534	-	20,150	10.8%	
Transportation											
01419919	55040	GG - Transportation	-	1	-	1	1	-	-	0.0%	Request from COAST bus service with \$ 16.77K to come from Transportation Fund 05
		Transportation Total	-	1	-	1	1	-	-	0.0%	
						A					
Legal											
01415320	55170	GG- Legal Expense	93,210	100,000	45,910	100,000	100,000	-	-	0.0%	Professional legal services for Mitchell Municipal Group and other legal advisors
		Legal Total	93,210	100,000	45,910	100,000	100,000	-	-	0.0%	

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Information Technology											
01415025	51110	IT- Sal/Wages FT	179,081	195,664	161,576	199,751	199,751	-	4,087	2.1%	2 FT: IT Coord; Network Admin
		Salaries Total	179,081	195,664	161,576	199,751	199,751	-	4,087	2.1%	
01415025	52100	IT- Health Insurance	17,858	17,484	14,732	10,706	10,706	-	(6,778)	-38.8%	10% increase in the premium rate
01415025	52110	IT- Dental Insurance	945	2,859	765	2,558	2,558	-	(301)	-10.5%	4.7% increase in the premium rate
01415025	52120	IT- Life Insurance	236	221	184	184	184	-	(37)	-16.7%	Life base is down 15%
01415025	52130	IT - LTD Insurance	822	777	665	920	920	-	143	18.4%	15% reduction
01415025	52200	IT- FICA	11,082	11,835	9,800	12,385	12,385	-	550	4.6%	Based on wages: 6.2%
01415025	52210	IT- Medicare	2,592	3,134	2,292	2,896	2,896	-	(237)	-7.6%	Based on wages: 1.45%
01415025	52300	IT- Retirement Town	25,073	26,975	22,351	27,026	27,026	-	51	0.2%	Based on wages: 13.53%
		Benefits Total	58,607	63,284	50,790	56,675	56,675	-	(6,609)	-10.4%	
01415025	55048	IT- Computer Software	15,994	21,600	8,272	16,800	16,800	-	(4,800)	-22.2%	See Narrative
01415025	55058	IT- Contract Services	8,000	8,000	-	8,000	8,000	-	-	0.0%	See Narrative
01415025	55088	IT- Dues	-	390	424	424	424	-	34	8.7%	See Narrative
01415025	55091	IT- Education/Training	495	3,000	-	3,000	3,000	-	-	0.0%	See Narrative
01415025	55106	IT- Equipment Purchase	179	600	139	600	600	-	-	0.0%	See Narrative
01415025	55136	IT- GIS Software	-	7,100	-	7,100	7,100	-	-	0.0%	See Narrative
01415025	55159	IT- Internet Services	17,824	26,828	21,319	27,878	27,878	-	1,050	3.9%	12.5% allocated to Water/Sewer Funds each; See Narrative
01415025	55190	IT- Mobile Communications	714	960	-	960	960	-	-	0.0%	See Narrative
01415025	55195	IT- Network Supplies	3,285	10,200	9,077	6,200	6,200	-	(4,000)	-39.2%	See Narrative
01415025	55200	IT-Office Supplies	2,039	1,200	1,427	1,500	1,500	-	300	25.0%	See Narrative
01415025	55213	IT- Phone Utilization	29,239	31,050	26,680	41,250	41,250	-	10,200	32.9%	12.5% allocated to Water/Sewer Funds each; See Narrative
01415025	55383	IT- Email Archiving	6,833	6,675	7,336	7,425	7,425	-	750	11.2%	12.5% allocated to Water/Sewer Funds each; See Narrative
01415025	55270	IT- Software Agreement	4,635	4,580	-	6,280	6,280	-	1,700	37.1%	See Narrative
01415025	55308	IT- Travel Reimbursement	-	-	44	250	250	-	250		
		General Expenses Total	89,238	122,183	74,719	127,667	127,667	-	5,484	4.5%	
01415025	57003	IT- CO- Computers	15,876	12,000	10,790	19,400	19,400	-	7,400	61.7%	See Narrative
01415025	57006	IT- CO- Equipment	1,036	1,500	248	4,020	4,020	-	2,520	168.0%	See Narrative
		Capital Outlay Total	16,913	13,500	11,037	23,420	23,420	-	9,920	73.5%	
01415025	55998	IT- Due from Water Fund	(26,714)	(27,751)	(20,813)	(32,053)	(32,053)	-	(4,302)	15.5%	12.5% Water Fund Offset
01415025	55999	IT- Due from Sewer Fund	(26,714)	(27,751)	(20,813)	(32,053)	(32,053)	-	(4,302)	15.5%	12.5% Sewer Fund Offset
		Due from Water/Sewer Funds	(53,429)	(55,502)	(41,626)	(64,107)	(64,107)	-	(8,605)	15.5%	
		Information Technology Total	290,410	339,129	256,496	343,406	343,406	-	4,277	1.3%	

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						A					
Media Communications											
01419902	51110	COM- Sal/Wages FT	-	-	-	38,387	38,387	-	38,387		Split 50/50 with CATV Fund
		Salaries Total	-	-	-	38,387	38,387	-	38,387		
01419902	52100	COM- Health Insurance				14,402	14,402	-	14,402		10% increase in the premium rate
01419902	52110	COM- Dental Insurance				550	550	-	550		4.7% increase in the premium rate
01419902	52120	COM- Life Insurance				46	46	-	46		Life base is down 15%
01419902	52200	COM- FICA				2,380	2,380	-	2,380		Based on wages: 6.2%
01419902	52210	COM- Medicare				557	557	-	557		Based on wages: 1.45%
01419902	52300	COM- Retirement Town				5,194	5,194	-	5,194		Based on wages: 13.53%
		Benefits Total	-	-	-	23,127	23,127	-	23,127		
01419902	55048	COM- Computer Software				1,740	1,740	-	1,740		Online software (MailChimp, Canva, etc.) see narrative for details
01419902	55050	COM- Marketing				1,000	1,000	-	1,000		Facebook Ads, Physical Posters, Flyers, etc.
											Membership to the National Association of Government Communicators, see narrative
01419902	55088	COM- Dues				160	160	-	160		Three UNH Digital Marketing Classes at \$279 + \$50 certificate program fee
01419902	55091	COM- Education/Training				887	887	-	887		
											50% CATV, 50% Media Communications -- used for communicating with Town Manager's office and other departments during the day and out of normal office hours - used for managing Town Social Media Accounts
01419902	55190	COM- Mobile Communications				390	390	-	390		
		General Expenses Total	-	-	-	4,177	4,177	-	4,177		
		Media Communications Total	-	-	-	65,691	65,691	-	65,691		
						A					
Trustee of Trust Funds											
01413030	51000	TT- Sal/Wages Elected	828	828	828	828	828	-	-	0.0%	Wages for Trustee of Trust funds
		Salaries Total	828	828	828	828	828	-	-	0.0%	
01413030	52200	TT- FICA	51	51	51	51	51	-	-	0.0%	Based on wages: 6.2%
01413030	52210	TT- Medicare	12	12	12	12	12	-	-	0.0%	Based on wages: 1.45%
		Benefits Total	63	63	63	63	63	-	-	0.0%	
		Trustee of Trust Funds Total	891	891	891	891	891	-	-	0.0%	
						A					
Town Moderator											
01414040	51000	MO- Sal/Wages Elected	900	700	800	1,255	1,255	-	555	79.3%	2 deliberatives, 4 elections, 1 special election
		Salaries Total	900	700	800	1,255	1,255	-	555	79.3%	
01414040	52200	MO- FICA	56	43	50	78	78	-	34	79.3%	Based on wages: 6.2%
01414040	52210	MO- Medicare	13	10	12	18	18	-	8	79.3%	Based on wages: 1.45%
		Benefits Total	69	54	61	96	96	-	42	79.3%	
		Town Moderator Total	969	754	861	1,351	1,351	-	597	79.3%	

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											A
Town Clerk											
01414051	51110	TC- Sal/Wages FT	217,259	233,415	194,876	249,689	252,988	3,299	19,573	8.4%	Includes 1 FT Town Clerk 1 FT Deputy TC + 2 FT Asst Clerks
01414051	51300	TC- Sal/Wages OT	847	300	688	1,000	1,000	-	700	233.3%	OT for Assistant Clerks
01414051	51400	TC- Longevity Pay	1,000	1,050	-	1,050	-	(1,050)	(1,050)	-100.0%	
		Salaries Total	219,106	234,765	195,565	251,739	253,988	2,249	19,223	8.2%	
01414051	52100	TC- Health Insurance	66,349	64,712	53,971	70,891	107,075	36,184	42,363	65.5%	10% increase in the premium rate
01414051	52110	TC- Dental Insurance	5,811	5,900	4,916	6,177	7,066	889	1,166	19.8%	4.7% increase in the premium rate
01414051	52120	TC- Life Insurance	266	270	218	230	230	-	(40)	-14.8%	Life base is down 15%
01414051	52130	TC- LTD Insurance	801	818	682	761	761	-	(57)	-7.0%	15% reduction
01414051	52200	TC- FICA	12,987	14,372	11,396	15,608	15,747	139	1,376	9.6%	Based on wages: 6.2%
01414051	52210	TC- Medicare	3,037	3,588	2,665	3,650	3,683	33	95	2.6%	Based on wages: 1.45%
01414051	52300	TC- Retirement Town	30,806	32,361	27,059	34,060	34,365	304	2,003	6.2%	Based on wages: 13.53%
		Benefits Total	120,058	122,021	100,907	131,377	168,927	37,549	46,906	38.4%	
01414051	55049	TC- Computer Supplies	-	1,200	98	1,200	1,200	-	-	0.0%	toner cartridges, validator ribbons, calculator ribbons, paper
01414051	55050	TC- Conf/Room/Meals	4,959	2,000	2,466	3,000	3,000	-	1,000	50.0%	Mandatory Fall Conf, Spring Reg, TC Certification Training, NECTCA Conference, NEMCI&A Certification, Clerkworks Training, Election Training, IIMC Conference, Cost of Rooms/Meals have increased
01414051	55058	TC- Contract Services	805	-	-	-	-	-	-	-	Moved to Office Equipment Lease
01414051	55084	TC- Dog Tags	688	600	760	800	800	-	200	33.3%	Dog tags, Cost of tags & Shipping have increased
01414051	55088	TC- Dues	485	360	55	360	360	-	-	0.0%	IIMC -\$175; NHCTCA-\$100; NEACTC-\$85.00
01414051	55091	TC- Education/Training	1,641	2,000	852	3,000	3,000	-	1,000	50.0%	Registration Fees for Mandatory Fall Conf, Spring Regional, TC Certification Training, NECTCA Conf, NEMCI&A Certification, Elections, IIMC Conference Registration fees have increased plus adding 2 clerks to Associations (increasing the certification levels of clerks)
01414051	55106	TC- Equipment Purchase	-	2,000	1,406	2,000	2,000	-	-	0.0%	Computers, printers, copiers, office furniture
01414051	55198	TC- Office Equipment Lease	3,923	5,000	3,854	4,000	4,000	-	(1,000)	-20.0%	GreatAmerica Financial Serv.- 3 printers; Leaf - 1 Sharp printer
01414051	55199	TC- Office Equip Maintenance	75	480	559	480	480	-	-	0.0%	Validators, Mobile printers used for elections
01414051	55200	TC- Office Supplies	2,882	2,000	2,304	2,500	2,500	-	500	25.0%	copy paper, general office supplies, envelopes All supplies & shipping has increased
01414051	55224	TC- Postage	5,848	5,000	5,379	6,000	6,000	-	1,000	20.0%	dog civil forfeiture letters, letters & forms, weekly State work, monthly Vital work, weekly MV registrations Certified postage has increased to \$8.53, law allows \$7 for cert mail. Postage in general has increased.
01414051	55241	TC- Record Retention	490	2,500	2,572	2,500	2,500	-	-	0.0%	Book Restoration
01414051	55246	TC- Reference Materials	178	300	-	-	-	-	(300)	-100.0%	Not Funding-Delete Line Item.
01414051	55270	TC- Software Agreements/Contract	8,869	9,002	9,002	9,650	9,650	-	648	7.2%	Interware Development Contract for MV, Boats, Vitals, Transfer Station Permits, Credit Cards, Reports, Support, Dogs On-line prgm, CC machines Cost of contract and support increased
01414051	55308	TC- Travel Reimbursement	8	800	153	1,300	1,300	-	500	62.5%	Mandatory Fall Conf, Spring Reg, TC Certification Training, NECTCA Conference, NEMCI&A Certification, Clerkworks Training, Election Training, IIMC Conference Cost of gas has increased
		General Expenses Total	30,831	33,242	29,460	36,790	36,790	-	3,548	10.7%	
		Town Clerk Total	369,995	390,028	325,932	419,908	459,705	39,798	69,677	17.9%	

Town of Exeter											
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						A					
Elections											
01414052	51000	EL- Sal/Wages Elected	2,389	3,000	353	3,040	3,040	-	40	1.3%	Supervisors of the Checklist-4 mandated election, 2 deliberative, 1 special election, 3 mandatory sessions p/election
01414052	51210	EL- Sal/Wages Temp	6,674	2,000	2,508	7,384	7,384	-	5,384	269.2%	Ballot Clerks for 4 mandated elections, 1 special election
Salaries Total			9,063	5,000	2,861	10,424	10,424	-	5,424	108.5%	
01414052	52200	EL- FICA	562	310	177	646	646	-	336	108.5%	Based on wages: 6.2%
01414052	52210	EL- Medicare	132	73	42	151	151	-	79	108.5%	Based on wages: 1.45%
Benefits Total			693	383	219	797	797	-	415	108.5%	
01414052	55002	EL- Advertising	-	150	-	150	150	-	-	0.0%	Legal Notices
01414052	55200	EL- Office Supplies	1,024	600	453	1,500	1,500	-	900	150.0%	Copy paper, envelopes, general office supplies, and all supplies needed for election
01414052	55224	EL- Postage	3,556	2,000	135	5,000	5,000	-	3,000	150.0%	Mandated by SOS, sending absentee ballots and any other letters required to be sent by the Checklist Sups
01414052	55322	EL- Voting Expenses	25,900	3,500	6,637	3,000	3,000	-	(500)	-14.3%	Mandated by SOS to pay for coding, printing, collating, shipping costs and any other Special Town Elections held by the Town Cost of printing coding & shipping has increased.
01414052	55323	EL- Voting Machines Maint.	-	3,900	975	3,900	3,900	-	-	0.0%	Mandated by the State of NH for servicing and maintaining of the Accuvote Machines, \$3,000 software maintenance on new polling pads
General Expenses Total			30,480	10,150	8,200	13,550	13,550	-	3,400	33.5%	
Elections Total			40,236	15,533	11,280	24,771	24,771	-	9,238	59.5%	
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Total General Government			1,204,309	1,320,922	1,048,996	1,491,057	1,539,493	48,435	218,571	16.5%	

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Finance Department											
Finance/Accounting											
01415001	51110	FI- Sal/Wages FT	238,459	248,117	207,378	268,034	268,034	-	19,917	8.0%	3 FT: Finance Dir, Sr Accountant, HR/Payroll Accountant
		Salaries Total	238,459	248,117	207,378	268,034	268,034	-	19,917	8.0%	
01415001	52100	FI- Health Insurance	58,750	45,581	37,984	50,139	50,139	-	4,558	10.0%	10% increase in the premium rate
01415001	52110	FI- Dental Insurance	3,472	3,483	2,911	3,657	3,657	-	164	4.7%	4.7% increase in the premium rate
01415001	52120	FI- Life Insurance	340	324	271	275	275	-	(49)	-15.1%	Life base is down 15%
01415001	52130	FI- LTD Insurance	695	952	762	903	903	-	(49)	-5.1%	15% reduction
01415001	52200	FI- FICA	14,123	15,169	12,453	16,618	16,618	-	1,449	9.6%	Based on wages: 6.2%
01415001	52210	FI- Medicare	3,303	3,812	2,912	3,886	3,886	-	75	2.0%	Based on wages: 1.45%
01415001	52300	FI- Retirement Town	31,272	34,200	28,687	36,265	36,265	-	2,065	6.0%	Based on wages: 13.53%
		Benefits Total	111,955	103,531	85,980	111,744	111,744	-	8,212	7.9%	
01415001	55014	FI- Audit Fees	24,250	27,585	12,500	28,995	28,995	-	1,410	5.1%	Annual and Single Audits Fees. 7.5% incr. on annual; SALY for single audits
01415001	55017	FI- Bank Fees	1,494	4,835	4,429	5,000	5,000	-	165	3.4%	417/mo based on 2023 average thru July - added fraud mitigation features for ACH and checks in 2023
01415001	55050	FI- Conf/Room/Meals	150	500	45	500	500	-	-	0.0%	Conferences/Meals for Finance Staff - FI was able to take advantage of local education opportunities in 2023. May not be the same in 2024
01415001	55058	FI- Contract Services	7,250	1,000	1,090	6,600	6,600	-	5,600	560.0%	GASB 74/75 valuation report and disclosure for annual financial audit
01415001	55088	FI- Dues	675	400	368	925	925	-	525	131.3%	Covers audit/accounting, government finance, and payroll memberships: APA: 350; AICPA: 350; NHGFOA: 35; GFOA: 190
01415001	55091	FI- Education/Training	350	4,000	745	4,000	4,000	-	-	0.0%	Training and Education for 3 Finance staff - FI was able to take advantage of local education opportunities in 2023. May not be the same in 2024
01415001	55198	FI- Office Equipment Leases	1,078	1,080	898	1,130	1,130	-	50	4.6%	Copier Lease \$1,080 + 5% escalator
01415001	55200	FI- Supplies	2,864	4,000	2,967	4,000	4,000	-	-	0.0%	Maintain PY budget level - folders, check stock, envelopes, paper, tax forms, deposit tickets, kitchen/office supplies
01415001	55224	FI- Postage	2,073	2,250	1,850	2,350	2,350	-	100	4.4%	Based on YTD thru July '23, annualized - postage for mailing checks & forms
01415001	55270	FI- Software Agreement	29,480	28,896	29,447	31,050	31,050	-	2,154	7.5%	Munis Software Agreement @ 7% increase over 2023 actual. 2023 was slightly underbudgeted
01415001	55308	FI- Travel Reimbursement	-	750	59	750	750	-	-	0.0%	Travel for 3 Finance staff - FI was able to take advantage of local education opportunities in 2023. May not be the same in 2024
		General Expenses Total	69,664	75,296	54,397	85,300	85,300	-	10,004	13.3%	
01415001	55998	FI- Due from Water Fund	(46,326)	(43,273)	(32,455)	(47,472)	(47,472)	-	(4,199)	9.7%	12.5% Water Fund Offset
01415001	55999	FI- Due from Sewer Fund	(46,326)	(43,273)	(32,455)	(47,472)	(47,472)	-	(4,199)	9.7%	12.5% Sewer Fund Offset
		Due from Water/Sewer Funds	(92,652)	(86,546)	(64,910)	(94,944)	(94,944)	-	(8,398)	9.7%	
		Finance/Accounting Total	327,426	340,399	282,945	370,133	370,133	-	29,735	8.7%	

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						A					
Treasurer											
01415002	51000	TR- Sal/Wages Elected	8,864	8,864	7,387	8,864	8,864	-	-	0.0%	Wages PT Treasurer
		Salaries Total	8,864	8,864	7,387	8,864	8,864	-	-	0.0%	
01415002	52200	TR- FICA	550	550	458	550	550	-	-	0.0%	Based on wages: 6.2%
01415002	52210	TR- Medicare	129	129	107	129	129	-	-	0.0%	Based on wages: 1.45%
		Benefits Total	678	678	565	678	678	-	-	0.0%	
01415002	55088	TR- Dues	-	50	-	50	50	-	-	0.0%	NHGFOA Dues
01415002	55091	TR- Education/Training	-	100	-	100	100	-	-	0.0%	Training and Education
		General Expenses Total	-	150	-	150	150	-	-	0.0%	
		Treasurer Total	9,542	9,692	7,952	9,692	9,692	-	-	0.0%	
						A					
Tax Collection											
01415003	51110	TX- Sal/Wages FT	91,451	106,294	87,570	121,515	121,515	-	15,221	14.3%	2 FT: Deputy Tax Collector, Collections Specialist
01415003	51300	TX- Sal/Wages OT	46		162	300	300	-	300		
		Salaries Total	91,498	106,294	87,732	121,815	121,815	-	15,521	14.6%	
01415003	52100	TX- Health Insurance	27,012	38,679	26,533	30,118	30,118	-	(8,561)	-22.1%	10% increase in the premium rate
01415003	52110	TX- Dental Insurance	1,435	2,100	1,453	1,668	1,668	-	(432)	-20.6%	4.7% increase in the premium rate
01415003	52120	TX- Life Insurance	140	162	142	138	138	-	(24)	-14.8%	Life base is down 15%
01415003	52200	TX- FICA	5,348	6,337	5,099	7,553	7,553	-	1,216	19.2%	Based on wages: 6.2%
01415003	52210	TX- Medicare	1,250	1,795	1,192	1,766	1,766	-	(29)	-1.6%	Based on wages: 1.45%
01415003	52300	TX- Retirement Town	12,683	14,644	12,133	16,482	16,482	-	1,837	12.5%	Based on wages: 13.53%
		Benefits Total	47,868	63,717	46,551	57,724	57,724	-	(5,992)	-9.4%	
01415003	55017	TX- Bank Fees	-	200	-	200	200	-	-	0.0%	Tax Online ACH \$10/monthly.
01415003	55050	TX- Conf/Room/Meals	50	460	160	200	200	-	(260)	-56.5%	Conferences for DTC (NH Tax Collector Association) Price increase - decrease no overnight stay
01415003	55058	TX- Contract Services	-	1	-	1	1	-	-	0.0%	Coverage for Collections Clerk (80 hours)
01415003	55073	TX- Deeded Property	-	2,000	-	2,000	2,000	-	-	0.0%	Expenses related to Tax deeded properties - 4th qtr
01415003	55088	TX- Dues	40	50	40	40	40	-	(10)	-20.0%	NHTC Dues - no increase
01415003	55091	TX- Education/Training	2,942	2,000	120	1,000	1,000	-	(1,000)	-50.0%	Training and workshops -decrease no college courses-workshop/seminars
01415003	55170	TX- Legal Expenses	-	2,000	-	2,000	2,000	-	-	0.0%	Legal services for liens,deeds and bankruptcies, if any
01415003	55198	TX- Office Equipment Leases	2,155	2,156	1,796	2,200	2,200	-	44	2.0%	Two Copier leases \$ \$179.60 per month
01415003	55200	TX- Supplies	1,667	1,800	1,276	1,900	1,900	-	100	5.6%	Paper, Ink, Envelopes, Storage Boxes, printer
01415003	55224	TX- Postage	8,729	10,000	9,157	11,500	11,500	-	1,500	15.0%	Mailing delinquency, lien, and deed notices, tax bills. Increase due to postage increases.
01415003	55247	TX- Registry of Deeds	1,012	950	637	1,000	1,000	-	50	5.3%	Liens & deeds recordings at Registry of Deeds - postage increase
01415003	55297	TX- Tax Billing Services	3,262	3,300	1,641	3,300	3,300	-	-	0.0%	Processing fees and materials for tax bills
01415003	55298	TX- Tax Lien/Deeded Searches	3,775	4,000	4,150	5,500	5,500	-	1,500	37.5%	Tax Lien Services -increase- certified mail fees - \$5 increase notice fee per parcel
		General Expenses Total	23,631	28,917	18,978	30,841	30,841	-	1,924	6.7%	
01415003	55998	TX- Due from Water Fund	(37,081)	(40,886)	(30,664)	(44,885)	(44,885)	-	(3,999)	9.8%	25% Water Fund Offset
01415003	55999	TX- Due from Sewer Fund	(37,081)	(40,886)	(30,664)	(44,885)	(44,885)	-	(3,999)	9.8%	25% Sewer Fund Offset
		Due from Water/Sewer Funds Total	(74,162)	(81,771)	(61,328)	(89,770)	(89,770)	-	(7,999)	9.8%	
		Tax Collection Total	88,835	117,157	91,933	120,611	120,611	-	3,454	2.9%	

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						A					
Assessing											
01415005	51110	AS- Sal/Wages FT	78,966	83,871	70,252	89,821	89,821	-	5,950	7.1%	1 FT: Assessor
01415005	51210	AS- Sal/Wages Temp	-	1	-	1	1	-	-	0.0%	
		Salaries Total	78,966	83,872	70,252	89,822	89,822	-	5,950	7.1%	
01415005	52100	AS- Health Insurance	21,008	19,396	16,164	21,336	21,336	-	1,940	10.0%	10% increase in the premium rate
01415005	52110	AS- Dental Insurance	1,168	1,050	875	1,099	1,099	-	49	4.7%	4.7% increase in the premium rate
01415005	52120	AS- Life Insurance	98	108	90	92	92	-	(16)	-14.8%	Life base is down 15%
01415005	52130	AS- LTD Insurance	622	760	630	718	718	-	(42)	-5.5%	15% reduction
01415005	52200	AS- FICA	5,372	5,144	4,662	5,569	5,569	-	425	8.3%	Based on wages: 6.2%
01415005	52210	AS- Medicare	1,256	1,272	1,090	1,302	1,302	-	30	2.4%	Based on wages: 1.45%
01415005	52300	AS- Retirement Town	11,103	11,562	9,719	12,153	12,153	-	591	5.1%	Based on wages: 13.53%
		Benefits Total	40,627	39,292	33,231	42,269	42,269	-	2,977	7.6%	
01415005	55050	AS- Conf/Room/Meals	-	50	-	50	50	-	-	0.0%	Meetings - meals- room
01415005	55058	AS- Contract Services	95,162	94,100	81,229	96,200	96,200	-	2,100	2.2%	Assessor contract with MRI
01415005	55088	AS- Dues	290	290	50	290	290	-	-	0.0%	IAAO & NHAAD dues
01415005	55091	AS- Education/Training	235	650	-	650	650	-	-	0.0%	Course or seminar
01415005	55106	AS- Equipment Purchase	-	1	-	1	1	-	-	0.0%	Small equipment
01415005	55128	AS- Fuel	-	1	-	1	1	-	-	0.0%	Assessor position
01415005	55171	AS- Legal/Public Notices	-	50	-	50	50	-	-	0.0%	Public Notices in news media
01415005	55180	AS- Mapping	4,465	4,600	4,930	5,300	5,300	-	700	15.2%	Yrly updates \$4,000 & Building placement \$20.00 per bldg
01415005	55198	AS- Office Equipment Lease	1,348	1,078	898	1,078	1,078	-	-	0.0%	Printer Lease, \$89.80/mo
01415005	55200	AS- Supplies	147	300	12	300	300	-	-	0.0%	Toner, envelopes, general supplies
01415005	55224	AS- Postage	704	1,500	1,066	800	5,300	4,500	3,800	253.3%	Sales questionnaires, cyclical letters, added \$4,500 for revaluation letters
01415005	55247	AS- Registry of Deeds	21	50	-	50	50	-	-	0.0%	Plans, deeds & recording fees
01415005	55250	AS- Revaluation	-	1	-	10,000	10,000	-	9,999	999900.0%	Independent Appraiser - Riverwoods
01415005	55270	AS- Software Agreement	15,519	17,071	17,071	19,200	19,200	-	2,129	12.5%	Vision contract \$8,854 web fee \$3,980 cloud fee \$6,335
01415005	55308	AS- Travel Reimbursement	-	1	-	1	1	-	-	0.0%	Use of personal car - 1 employee
		General Expenses Total	117,892	119,743	105,257	133,971	138,471	4,500	18,728	15.6%	
		Assessing Total	237,485	242,908	208,739	266,062	270,562	4,500	27,654	11.4%	
		Total Finance	663,288	710,155	591,469	766,498	770,998	4,500	60,843	8.6%	

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Planning & Development							A				
Planning											
01419101	51110	PL- Sal/Wages FT	151,022	176,459	147,955	188,707	188,707	-	12,248	6.9%	2 FT : Town Planner; 1 FT Conservation/Sustainability Planner
01419101	51200	PL- Sal/Wages PT	30,605	27,450	18,874	28,601	28,601	-	1,151	4.2%	1 Admin Asst @ 20 hr/wk; Recording Sec @ \$18.50 per hr
		Salaries Total	181,627	203,909	166,829	217,308	217,308	-	13,399	6.6%	
01419101	52110	PL- Dental Insurance	1,871	3,799	1,583	3,978	3,978	-	179	4.7%	4.7% increase in the premium rate
01419101	52120	PL- Life Insurance	192	216	180	184	184	-	(32)	-14.8%	Life base is down 15%
01419101	52130	PL- LTD Insurance	970	991	826	928	928	-	(63)	-6.4%	15% reduction
01419101	52200	PL- FICA	11,589	12,483	10,343	13,473	13,473	-	990	7.9%	Based on wages: 6.2%
01419101	52210	PL- Medicare	2,711	3,116	2,419	3,151	3,151	-	35	1.1%	Based on wages: 1.45%
01419101	52300	PL- Retirement Town	21,098	24,326	20,455	25,532	25,532	-	1,206	5.0%	Based on wages: 13.53%
		Benefits Total	38,430	44,931	35,806	47,246	47,246	-	2,315	5.2%	
01419101	55050	PL- Conf/Room/Meals	200	800	209	800	800	-	-	0.0%	APA Conference, Seminars/training. Covers 2 FT employees, 1 PT
01419101	55058	PL- Contract Services	-	1	-	1	1	-	-	0.0%	
01419101	55088	PL- Dues	13,025	13,442	13,127	13,442	13,442	-	-	0.0%	Rockingham Planning Commission annual dues (2023 - \$13,127 estimated), APA dues (\$315).
01419101	55091	PL- Education/Training	453	500	90	500	500	-	-	0.0%	Seminars/Training for planning staff, board members
01419101	55136	PL- GIS Software	3,150	3,500	-	3,500	3,500	-	-	0.0%	Annual support and maintenance for building permit/zoning software. Paid annually in the fall.
01419101	55138	PL- Grant Matching	-	2,500	-	2,500	2,500	-	-	0.0%	No grants targeted at this time but to be ready if one comes along. The HDC Grant Matching line was reduced to \$1 so that any needed grant matching funds could come from this line item.
01419101	55155	PL- Inspection Services	-	1	-	1	1	-	-	0.0%	Placeholder for third party inspection as needed
01419101	55171	PL- Legal/Public Notices	1,875	2,000	1,062	2,000	2,000	-	-	0.0%	Primarily for Planning Board cases but also covers Planning dept.
01419101	55180	PL- Mapping	-	1	-	1	1	-	-	0.0%	Hasn't been spent in prior years due to in-house capabilities
01419101	55200	PL- Office Supplies	1,874	2,000	546	2,000	2,000	-	-	0.0%	Misc office supplies. Covers Planning & Building depts.
01419101	55384	PL- Sustainability Expense	1,038	1,250	467	1,250	1,250	-	-	0.0%	Provide source of funding for Clean Energy NH membership, annual Local Energy Solutions conference, & attendance at New England Municipal Sustainability meetings
01419101	55224	PL- Postage	3,239	4,000	4,655	4,000	4,000	-	-	0.0%	Covers Planning and Building departments as well as Planning Board packages and administration of cases.
01419101	55227	PL- Printing	509	400	-	400	400	-	-	0.0%	Used for large printing jobs such as Zoning Ordinance
01419101	55246	PL- Reference Material	439	425	439	425	425	-	-	0.0%	Includes Exeter Newspaper (\$160) and Registry Review (\$229), RSA books and other reference material
01419101	55289	PL- Studies	5,000	5,000	-	5,000	5,000	-	-	0.0%	Conducting zoning analysis with current funds and under contract for \$5,000. 2024 funds will go towards working on Master Plan Action Agenda items.
01419101	55308	PL- Travel Reimbursement	170	800	93	800	800	-	-	0.0%	To cover mileage for staff to attend training, workshops, meetings, etc.
		General Expenses Total	30,972	36,620	20,689	36,620	36,620	-	-	0.0%	
		Planning Total	251,030	285,480	223,324	301,174	301,174	-	15,714	5.5%	

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						A					
Economic Development											
01465207	51110	ED- Sal/Wages FT	96,213	101,875	85,407	108,602	108,602	-	6,727	6.6%	1 FT: ED Director
		Salaries Total	96,213	101,875	85,407	108,602	108,602	-	6,727	6.6%	
01465207	52100	ED- Health Insurance	26,848	26,279	21,899	28,907	28,907	-	2,628	10.0%	10% increase in the premium rate
01465207	52110	ED- Dental Insurance	1,871	1,900	1,583	1,989	1,989	-	89	4.7%	4.7% increase in the premium rate
01465207	52120	ED- Life Insurance	111	108	90	92	92	-	(16)	-14.8%	Life base is down 15%
01465207	52130	ED- LTD Insurance	906	926	772	868	868	-	(58)	-6.3%	15% reduction
01465207	52200	ED- FICA	5,536	6,263	4,934	6,733	6,733	-	471	7.5%	Based on wages: 6.2%
01465207	52210	ED- Medicare	1,295	1,531	1,154	1,575	1,575	-	44	2.9%	Based on wages: 1.45%
01465207	52300	ED- Retirement Town	13,527	14,045	11,816	14,694	14,694	-	649	4.6%	Based on wages: 13.53%
		Benefits Total	50,084	51,051	42,249	54,858	54,858	-	3,807	7.5%	
01465207	55050	ED- Cont/Room/Meals	-	1,500	-	200	200	-	(1,300)	-86.7%	Classes complete.
01465207	55055	ED- Consulting Services	3,214	2,500	1,575	2,500	2,500	-	-	0.0%	Consulting (prop appraisals, marketing, etc.)
01465207	55091	ED- Education/Training	-	2,000	-	-	-	-	(2,000)	-100.0%	Classes complete.
01465207	55190	ED- Mobile Communications	639	600	499	600	600	-	-	0.0%	Cell Phone for ED Director
01465207	55200	ED- Office Supplies	46	400	-	500	500	-	100	25.0%	New printer, paper, pens, ink, etc.
01465207	55308	ED -Travel Reimbursement	314	1,000	-	600	600	-	(400)	-40.0%	
		General Expenses Total	4,213	8,000	2,074	4,400	4,400	-	(3,600)	-45.0%	
		Total Economic Development	150,520	160,926	129,729	167,860	167,860	-	6,933	4.3%	
						A					
Inspections & Code Enforcement											
01424002	51110	BI- Sal/Wages FT	162,396	164,325	142,321	178,410	178,410	-	14,085	8.6%	2 FT: Building Inspector, Deputy CEO
01424002	51200	BI- Sal/Wages PT	-	39,140	-	1	1	-	(39,139)	-100.0%	Unfilled position pulled for 2024 - 1 PT: Electrical Inspector (24 Hrs/Wk)
		Salaries Total	162,396	203,465	142,321	178,411	178,411	-	(25,054)	-12.3%	
01424002	52100	BI- Health Insurance	41,234	38,932	32,443	42,825	42,825	-	3,893	10.0%	10% increase in the premium rate
01424002	52110	BI- Dental Insurance	2,069	2,100	1,666	2,199	2,199	-	99	4.7%	4.7% increase in the premium rate
01424002	52120	BI- Life Insurance	184	216	155	184	184	-	(32)	-14.8%	Life base is down 15%
01424002	52130	BI- LTD Insurance	861	880	734	818	818	-	(62)	-7.0%	15% reduction
01424002	52200	BI- FICA	10,131	12,555	8,887	11,061	11,061	-	(1,494)	-11.9%	Based on wages: 6.2%
01424002	52210	BI- Medicare	2,370	3,010	2,078	2,587	2,587	-	(423)	-14.1%	Based on wages: 1.45%
01424002	52300	BI- Retirement Town	22,833	22,658	19,694	24,139	24,139	-	1,481	6.5%	Based on wages: 13.53%
		Benefits Total	79,681	80,351	65,657	83,813	83,813	-	3,462	4.3%	
01424002	55091	BI- Education/Training	-	250	-	250	250	-	-	0.0%	NE Building Officials Association Conference
01424002	55058	BI- Contracted Services	-	-	-	15,000	15,000	-	15,000		
01424002	55088	BI- Dues	250	300	30	300	300	-	-	0.0%	RNI and NHBOA Dues
01424002	55128	BI- Fuel	980	750	959	950	950	-	200	28.7%	Fuel for BI
01424002	55190	BI- Mobile Communications	599	600	499	600	600	-	-	0.0%	Cell Phone for BI
01424002	55308	BI- Travel Reimbursement	-	1,000	-	500	500	-	(500)	-50.0%	Mileage for Electrical Inspector
01424002	55319	BI- Vehicle Maintenance	163	1	230	1	1	-	-	0.0%	
		General Expenses Total	1,992	2,901	1,717	17,601	17,601	-	14,700	506.7%	
		Inspections & Code Enf Total	244,069	286,717	209,695	279,825	279,825	-	(6,892)	-2.4%	

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						A					
Conservation Commission											
01461105	51200	CC- Sal/Wages PT	368	1,000	531	504	504	-	(496)	-49.6%	Recording secretaries @ \$18.50/hr avg about 6 hr/mtg
01461105	51210	CC- Sal/Wages Temp	-	2,520	-	2,520	2,520	-	-	0.0%	Interns 2@12/hr, 15 hrs/wk for 7 wks
		Salaries Total	368	3,520	531	3,024	3,024	-	(496)	-14.1%	
01461105	52200	CC- FICA	23	218	33	187	187	-	(31)	-14.1%	Based on wages: 6.2%
01461105	52210	CC- Medicare	5	51	8	44	44	-	(7)	-14.1%	Based on wages: 1.45%
		Benefits Total	28	269	41	231	231	-	(38)	-14.1%	
01461105	55051	CC- Conservation Land Administration	3,602	2,050	398	2,050	2,050	-	-	0.0%	Covers costs for outreach activities (Spring Tree program, pollinator projects, star gazing event, etc), trail maintenance (bridge, signs, paint, etc) and conservation land administration work such as property monitoring and maintenance needs like invasive brush removal, and supplies such as tools, gloves and equipment.
01461105	55058	CC- Contract Services	993	1,000	975	1,000	1,000	-	-	0.0%	Raynes minor maintenance repair needs.
01461105	55088	CC- Dues	1,050	1,200	1,200	1,200	1,200	-	-	0.0%	For board to join related organizations: ESRLAC (\$150), NHACC (\$900), SELT (\$150)
01461105	55091	CC- Education/Training	70	250	60	250	250	-	-	0.0%	Training for board members and/or Cons & Sust planner (NHACC-3 members and other workshops).
01461105	55171	CC- Legal/Public Notices	-	50	-	50	50	-	-	0.0%	Covers approx 1 legal notice typ in newspaper
01461105	55224	CC- Postage	-	20	-	20	20	-	-	0.0%	Mailings to ConCom members (mostly elect distr)
01461105	55247	CC- Registry of Deeds	-	30	-	30	30	-	-	0.0%	Fee for registry of deeds (typically printing plans, deeds)
01461105	55254	CC- Roadside Mowing	1,775	1,700	1,825	1,700	1,700	-	-	0.0%	Mowing White, Perry, Irvine and 1/2 of Morrisette. This is paid out Oct-Dec
		General Expenses Total	7,490	6,300	4,458	6,300	6,300	-	-	0.0%	
		Conservation Commission Total	7,886	10,089	5,029	9,555	9,555	-	(534)	-5.3%	
						A					
Renewable Energy Expense											
01419118	55547	ENR- Renewable Energy Expense	-	1	-	1	1	-	-	0.0%	Potential Grant Matching
		General Expenses Total	-	1	-	1	1	-	-	0.0%	
		Renewable Energy Expense	-	1	-	1	1	-	-	0.0%	
						A					
Zoning Board of Adjustment											
01419103	51200	ZO- Sal/Wages PT	188	860	518	907	907	-	47	5.5%	Recording secretaries @ \$18.50 per hour
		Salaries Total	188	860	518	907	907	-	47	5.5%	
01419103	52200	ZO- FICA	12	53	32	56	56	-	3	5.5%	
01419103	52210	ZO- Medicare	3	12	7	13	13	-	1	5.5%	
		Benefits Total	14	66	40	69	69	-	4	5.5%	
01419103	55091	ZO- Education/Training	-	200	-	200	200	-	-	0.0%	min. training allotment for board members
01419103	55171	ZO- Legal/Public Notices	1,746	1,200	2,555	1,200	1,200	-	-	0.0%	expenses are estimated for ZBA case administration (majority of costs paid by applicant)
01419103	55224	ZO- Postage	2,069	2,000	840	2,000	2,000	-	-	0.0%	
		General Expenses Total	3,814	3,400	3,395	3,400	3,400	-	-	0.0%	
		Zoning Total	4,016	4,326	3,952	4,376	4,376	-	51	1.2%	

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Historic District Commission											
01419104	51200	HD- Sal/Wages PT	540	650	210	740	740	-	90	13.8%	Recording secretaries @ \$18.50 per hour
		Salaries Total	540	650	210	740	740	-	90	13.8%	
01419104	52200	HD- FICA	33	40	13	46	46	-	6	13.8%	Based on wages: 6.2%
01419104	52210	HD- Medicare	8	9	3	11	11	-	1	13.8%	Based on wages: 1.45%
		Benefits Total	41	50	16	57	57	-	7	13.8%	
01419104	55050	HD-Conf Rooms/Meals	-	200	-	200	200	-	-	0.0%	
01419104	55088	HD- Dues	-	50	-	50	50	-	-	0.0%	Min amt for dues associated with various organizations work with HDCs
01419104	55091	HD- Education/Training	100	200	-	200	200	-	-	0.0%	min. training allotment for board members
01419104	55138	HD- Grant Matching	-	1,000	-	1	1	-	(999)	-99.9%	CLG (Certified Local Government) Grant match. We did not apply for a CLG grant in 2022 but anticipate submitting in 2023.
01419104	55171	HD- Legal/Public Notices	-	100	-	100	100	-	-	0.0%	
01419104	55224	HD- Postage	260	350	82	350	350	-	-	0.0%	Expenses are estimated for HDC case administration
01419104	55227	HD- Printing	-	125	-	125	125	-	-	0.0%	Printing needs for HDC as they arise
01419104	55246	HD- Reference Material	-	100	-	100	100	-	-	0.0%	
		General Expenses Total	360	2,125	82	1,126	1,126	-	(999)	-47.0%	
		Historic District Commission Total	941	2,825	308	1,923	1,923	-	(902)	-31.9%	
Heritage Commission											
01419106	51200	HC- Sal/Wages PT	465	540	629	740	740	-	200	37.1%	Recording secretaries @ \$18.50 per hour
		Salaries Total	465	540	629	740	740	-	200	37.1%	
01419106	52200	HC- FICA	29	33	39	46	46	-	12	37.1%	Based on wages: 6.2%
01419106	52210	HC- Medicare	7	8	9	11	11	-	3	37.1%	Based on wages: 1.45%
		Benefits Total	36	41	48	57	57	-	15	37.1%	
01419106	55058	HC- Contract Services	-	1	-	1	1	-	-	0.0%	
01419106	55088	HC- Dues	-	50	-	50	50	-	-	0.0%	
01419106	55091	HC- Education/Training	91	200	-	200	200	-	-	0.0%	Min. training allotment for board members
01419106	55138	HC- Grant Matching	-	1	-	1	1	-	-	0.0%	
01419106	55224	HC- Postage	25	25	-	25	25	-	-	0.0%	Expenses are estimated for Heritage Commission case administration
01419106	55227	HC- Printing	-	35	-	35	35	-	-	0.0%	
		General Expenses Total	116	312	-	312	312	-	-	0.0%	
01419106	55347	Transfer Out	277	-	-	-	-	-	-	-	Year End Balance Transfer
			277	-	-	-	-	-	-	-	
		Heritage Commission Total	893	893	677	1,109	1,109	-	216	24.1%	
Total Planning & Development											
			659,355	751,237	572,713	765,823	765,823	-	14,585	1.9%	

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Police Department											
Police											
	51110	Sal/Wages FT	1,706,249	1,911,185	1,578,123	1,966,070	1,966,070	-	54,885	2.9%	29 FT (Chief, Deputy, Sergeants, Lieutenant, Officers, Admin)
	51111	Sal/Wages Shift Differential	6,284	8,320	11,382	13,520	13,520	-	5,200	62.5%	Per Police CBA
	51121	Sal/Wages Incentive	6,031	6,000	4,650	3,000	3,000	-	(3,000)	-50.0%	Per Police CBA
	51123	Sal/Wages Bonus	-	-	36,000	-	-	-	-	-	Second lump-sum retention bonus (not subject to retirement); offset by ARPA
	51130	Personal Replacement OT	-	-	153	18,825	18,825	-	18,825	-	Overtime for Personal Leave Repl and Fitness day
	51150	Vacation Replacement OT	63,840	46,587	47,678	48,837	48,837	-	2,250	4.8%	Cost to cover the replacement of officers on vacation
	51200	Sal/Wages PT	18,825	14,500	31,909	95,022	95,022	-	80,522	555.3%	1 Auxiliary Officer who teaches DARE spring/fall, added part time officer who is the prosecutor at an increase of \$80,522
	51300	Sal/Wages OT	110,710	103,267	109,827	47,457	47,457	-	(55,810)	-54.0%	Coverage OT
	51350	FEMA Storm Related OT	-	1	-	-	-	-	(1)	-100.0%	Expenses related to declared emergencies
	51400	Longevity Pay	1,750	1,800	650	1,150	1,150	-	(650)	-36.1%	For hires before 1/1/2010 only
	51410	Sick Replacement OT	36,680	19,250	23,095	23,857	23,857	-	4,607	23.9%	covers for officers out sick
	51420	Holiday Pay	66,387	66,270	12,478	66,924	66,924	-	654	1.0%	contract item
	51425	Firearm Incentive	2,500	-	-	3,000	3,000	-	3,000	-	contract item (moved to Incentive)
	51430	Field Training Incentive OT	10,831	-	-	7,997	7,997	-	7,997	-	contract item (moved to Incentive)
	51435	Comfort Dog OT	-	5,600	4,537	5,600	5,600	-	-	0.0%	Offsetting reduction in Staff OT
	51450	Education Incentive	15,000	16,500	14,042	16,500	16,500	-	-	0.0%	Per Police CBA
	51455	Training Regular Pay	20,040	-	-	-	-	-	-	-	-
	51440	Training Coverage - OT	11,979	-	14,593	54,700	54,700	-	54,700	-	Training Coverage - OT
		Salaries Total	2,077,107	2,199,280	1,889,118	2,372,459	2,372,459	-	173,179	7.9%	
	52100	Health Insurance	436,960	436,880	362,057	492,486	520,619	28,133	83,739	19.2%	10% increase in the premium rate
	52110	Dental Insurance	30,816	34,656	28,793	40,584	40,584	-	5,928	17.1%	4.7% increase in the premium rate
	52120	Life Insurance	1,670	1,783	1,372	1,515	1,515	-	(268)	-15.0%	Life base is down 15%
	52130	LTD Insurance	1,068	1,092	910	959	959	-	(133)	-12.2%	15% reduction
	52200	FICA	8,772	9,473	7,629	10,248	10,248	-	775	8.2%	Based on wages: 6.2%
	52210	Medicare	30,311	32,314	26,121	34,401	34,401	-	2,086	6.5%	Based on wages: 1.45%
	52300	Retirement Town	20,682	21,390	17,975	22,363	22,363	-	973	4.5%	Based on wages: 13.53%
	52310	Retirement Police	647,557	659,636	544,899	660,681	660,681	-	1,045	0.2%	Based on wages: 31.28%
		Benefits Total	1,177,835	1,197,225	989,754	1,263,237	1,291,370	28,133	94,145	7.9%	
	55001	Accreditation	17,745	6,483	6,483	6,483	6,483	-	-	0.0%	Guardian Tracking and PowerDMS document management software yearly account renews in August
	55035	Chiefs Expenses	1,075	1,200	1,127	1,200	1,200	-	-	0.0%	Covers empl. awards, retirements, dept meetings, hosting meals
	55043	Community Relations	7,083	7,500	4,951	7,500	7,500	-	-	0.0%	Plaques, dare, crime prevention items includes NNO yearly, Halloween safety, Child badges, safety seats, Schreiber News.
	55045	Vehicle Computer Equipment	2,268	6,565	5,805	5,805	5,805	-	(760)	-11.6%	Cruiser laptop account to replace as needed includes installs and mounts/antenna
	55047	Computer Maintenance/Service Contract	17,109	17,500	14,950	21,318	21,318	-	3,818	21.8%	Certified Computer Solutions which is a 5 year contract-this is 5th year-2024 will see a new server for an increase to \$21,318 PD half of the total shared with Fire Department
	55050	Cont/Room/Meals	3,305	3,000	-	3,000	3,000	-	-	0.0%	Professional Development training conferences for the Chief and Deputy Chief- IACP convention, courses, etc.
	55057	Prosecutor Service	6,368	35,000	499	-	-	-	(35,000)	-100.0%	Moved to Part Time line item for salary
	55087	Dry Cleaning	10,800	10,800	10,800	10,800	10,800	-	-	0.0%	Contractual cost increase
	55088	Dues	9,436	8,993	6,455	8,993	8,993	-	-	0.0%	Yearly dues for SERT, NENA 911, NESPIN, Child Advocacy Center, and professional association memberships, NNEPAC
	55091	Education/Training	16,707	17,000	15,350	17,000	17,000	-	-	0.0%	Training course costs/meal reimbursement for the entire department (including civilians).
	55108	Equipment Purchase	16,392	39,883	12,247	44,537	44,537	-	4,654	11.7%	Mountain bike parts, stop stick replacement, flashlights, furniture/boards, Taser cartridges, etc.
	55128	Fuel	36,328	41,734	29,757	43,420	43,420	-	1,686	4.0%	Fuel for patrol vehicles

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	55133	General Expenses	12,224	6,000	4,857	7,500	7,500	-	1,500	25.0%	Towing charges, patrol enforcement supplies radar replacements, speed signs, promotional testing materials, hiring costs includes polygraph, medical, and psychological testing, Livescan fee, etc.
	55160	Investigation	345	5,000	564	5,000	5,000	-	-	0.0%	Covers drug investigation costs and equipment
	55190	Mobile Communications	5,497	3,050	3,870	3,904	3,904	-	854	28.0%	AT&T FirstNet department cell and laptop modem plan- n-all mobile comms expense lines (Staff, Detectives, and Patrol) into this one single line item.
	55193	Munitions	15,457	15,700	8,846	15,700	15,700	-	-	0.0%	This line item also includes firearms items and ammo for training and equipment for bean bag shotguns and simulated shooting drills protective gear, and includes the cost of both lethal and less lethal ammunition, gun accessories and cleaning, targets, range fees, etc.
	55199	Office Equipment Maintenance	5,772	5,725	4,770	5,725	5,725	-	-	0.0%	Maintenance contract of 6 machines including: copier printers and all service, parts, and labor
	55200	Office Supplies	12,101	11,800	8,952	11,800	11,800	-	-	0.0%	Department wide office supplies
	55224	Postage	852	1,000	890	1,000	1,000	-	-	0.0%	Postage costs for mailings
	55270	Software Agreement	17,855	23,410	21,208	27,314	27,314	-	3,904	16.7%	Central Square IMC full contract and DTS scheduling software, and Frontline FTO
	55314	Uniforms	24,599	16,200	16,447	16,200	16,200	-	-	0.0%	Cost for uniforms and uniform related equipment for 40 employees-include bullet proof vest replacements and contractual clothing allowance for staff division of \$400 each/year.
	55319	Vehicle Maintenance	19,938	21,000	10,334	21,000	21,000	-	-	0.0%	Covers repair costs for 19 vehicles
	55390	Comfort Dog Expenses	-	8,000	8,372	2,000	2,000	-	(6,000)	-75.0%	Dog food, vet bills, equipment
	55321	Veterinarian Service	-	750	75	750	750	-	-	0.0%	contract with SPCA (\$750), unforeseen animal vet charges, rabies testing
	55104	Veterinarian Equipment	300	300	300	300	300	-	-	0.0%	ACO equipment, splitting the cost of Online dog Licensing Lookup software management with Town Clerk
		General Expenses Total	259,557	313,593	197,909	288,249	288,249	-	(25,344)	-8.1%	
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		Total Police Department	3,514,499	3,710,098	3,076,780	3,923,944	3,952,077	28,133	241,979	6.5%	

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						A					
Fire Department											
	51110	Sal/Wages FT	1,959,552	2,135,655	1,777,073	2,218,998	2,218,998	-	83,343	3.9%	33 FT
	51121	Sal/Wages Incentive	2,002	20,350	16,550	18,585	18,585	-	(1,765)	-8.7%	Negotiated in CBA
	51123	Sal/Wages Bonus	-	-	52,000	-	-	-	-	-	Second lump-sum retention bonus (not subject to retirement); offset by ARPA
	51150	Vacation Replacement OT	22,803	19,487	17,250	11,669	11,669	-	(7,818)	-40.1%	Overtime for Vacation Leave Replacement (NEW) 1 PT: Emergency Management Director - 24 hrs. Monthly - 8 months in FY24
	51200	Sal/Wages PT	-	-	-	9,939	9,939	-	9,939	-	Overtime for emergency recall and other off-duty details
	51300	Sal/Wages Call Back OT	85,966	88,201	69,722	93,876	93,876	-	5,675	6.4%	Overtime for Personal Leave Replacement
	51130	Personal Replacement OT	22,430	19,397	7,308	8,569	8,569	-	(10,828)	-55.8%	Expncses related to declared emergencies
	51350	FEMA Storm Related OT	-	1	-	-	-	-	(1)	-100.0%	For employees hired prior to 1/1/2006
	51400	Longevity Pay	2,700	1,850	-	1,950	1,950	-	100	5.4%	Overtime for Sick Replacement
	51410	Sick Replacement OT	35,094	34,305	22,017	15,291	15,291	-	(19,014)	-55.4%	Holiday pay (12 holidays @ 12hrs)
	51420	Holiday Pay	99,111	110,172	2,755	113,074	113,074	-	2,902	2.6%	PT On-Call salaries
	51600	Sal/Wages On Call	75	2,500	56	2,500	2,500	-	-	0.0%	Salaries Total
			2,229,732	2,431,918	1,964,731	2,494,451	2,494,451	-	62,533	2.6%	
	52100	Health Insurance	429,817	490,248	440,383	592,160	607,537	15,377	117,289	23.9%	10% increase in the premium rate
	52110	Dental Insurance	36,749	42,327	34,572	43,068	43,957	889	1,630	3.9%	4.7% increase in the premium rate
	52120	Life Insurance	2,347	3,564	2,848	3,029	3,029	-	(535)	-15.0%	Life base is down 15%
	52130	LTD Insurance	1,042	1,065	888	959	959	-	(106)	-10.0%	15% reduction
	52200	FICA	2,797	3,245	2,566	4,301	4,301	-	1,056	32.5%	Based on wages: 6.2%
	52210	Medicare	31,765	35,809	27,143	36,170	36,170	-	560	1.6%	Based on wages: 1.45%
	52300	Retirement Town	6,559	7,072	5,905	7,704	7,704	-	632	8.9%	Based on wages: 13.53%
	52320	Retirement Fire	725,445	751,156	591,317	736,009	736,009	-	(15,147)	-2.0%	Based on wages: 32.99%
		Benefits Total	1,236,520	1,334,286	1,105,621	1,423,400	1,439,666	16,266	105,379	7.9%	
	55019	Breathing Apparatus	4,240	6,120	3,317	5,450	5,450	-	(670)	-10.9%	Breathing apparatus testing and repairs & air compressor certification and repairs
	55035	Chiefs Expenses	739	750	481	750	750	-	-	0.0%	expenses for meetings, dinners
	55038	Cistern Maintenance	-	900	-	900	900	-	-	0.0%	Cistern & dry hydrant maintenance
	55041	Command Supplies	3,469	3,500	2,995	5,000	5,000	-	1,500	42.9%	Emergency Operations Center supplies during drills, exercise and incidents, including food, office supplies, & training material
	55042	Communications Equipment	4,007	10,793	4,007	11,154	11,154	-	361	3.3%	2 way radio (mobile and portable); RAVE Mobile Safety - Emergency Community Notification (Reverse 911)
	55043	Community Relations	-	5,000	3,744	5,000	5,000	-	-	0.0%	Annual Contract for Social Media Consultant and Community Relations Specialist.
	55224	Postage	245	300	78	250	250	-	(50)	-16.7%	Postage for General FD, Fire Prevention, new candidate hiring, etc.
	55058	Contract Services	16,991	17,585	14,325	21,318	21,318	-	3,753	21.4%	50% of annual contracted IT support for the Public Safety Complex.
	55087	Dry Cleaning	210	250	192	250	250	-	-	0.0%	Shared cost with Police Department
	55088	Dues	7,247	7,831	7,975	9,227	9,227	-	1,396	17.8%	Dry cleaning of chief officer uniforms & Class "A" dress uniforms.
	55091	Education/Training	4,386	17,756	5,357	16,913	16,913	-	(843)	-4.7%	Annual Association Dues with multiple organizations
	55106	General Equipment Purchase	46,919	45,000	29,232	45,000	45,000	-	-	0.0%	Tuition for college classes, fire certifications and education supplies.
	55123	Fire Prevention Supplies	5,653	5,585	3,564	6,722	6,722	-	1,157	20.8%	Necessary firefighting equipment purchases & replacement
	55128	Fuel	15,606	20,015	16,024	21,214	21,214	-	1,199	6.0%	NFFPA annual membership & Fire Prevention & Investigation Supplies
	55132	General Equipment Repair	3,487	3,450	3,678	3,450	3,450	-	-	0.0%	Gas and diesel fuel for all fire department vehicles, Plus 600 gallon tank at fire station
	55133	General Expenses	3,025	3,620	1,153	3,620	3,620	-	-	0.0%	Small tool & equipment repair
	55144	Hazmat Supplies	1,523	1,525	1,695	2,686	2,686	-	1,161	76.1%	Background investigations, Water, Emergency scene rehab. supplies, etc.
	55149	Hose Replacement	5,732	5,660	5,660	5,812	5,812	-	152	2.7%	Hazardous materials monitoring equipment, clean up and control supplies.
	55151	Hydrant Maintenance Fee	20,000	20,000	15,280	-	-	-	(20,000)	-100.0%	Fire hose replacement and repair.
	55190	Mobile Communications	5,410	5,458	3,350	6,095	6,095	-	637	11.7%	Hydrant Maintenance Fee to Water Dept. (moved to GG)
	55199	Office Equipment Maintenance	2,492	2,510	2,135	2,660	2,660	-	150	6.0%	Cell phone plan and data usage for staff cars, engines, and fire prevention
											Lease Agreements/Service Contacts (copier & time clock)

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	55200	Office Supplies	2,403	2,500	900	2,500	2,500	-	-	0.0%	Office Supplies for entire Fire Department (except Health)
	55214	Physicals	20,352	2,625	1,526	1,700	1,700	-	(925)	-35.2%	Pre-employment physicals for new hires
	55050	Conf/Room/Meals	-	4,500	778	4,500	4,500	-	-	0.0%	Examples include - New England Chiefs, FDIC conference, IAFC - FRI International, IMT Annual Conference.
	55230	Protective Equipment	47,787	44,382	27,794	54,082	54,082	-	9,700	21.9%	Turnout gear replacement, inspections, repair.
	55237	Radio Repairs/Maintenance	3,781	5,728	2,695	5,740	5,740	-	12	0.2%	Maint. & programming FD Portable & Mobile Radios, Annual service contract with 2-Way Communications
	55270	Software Agreement	8,620	10,657	9,703	11,149	11,149	-	492	4.6%	All annual software agreements for IMC data collection & dispatching, Public Eye mobile data terminals, eDispatch firefighter notification, and Knox Box Cloud Service
	55282	Building Supplies	6,942	3,128	2,817	3,500	3,500	-	372	11.9%	Laundry & misc bldg. cleaning supplies
	55308	Travel Reimbursement				1,195	1,195	-	1,195		Travel reimbursement for use of personal vehicle to attend meetings, briefings and training.
	55314	Uniforms	30,197	25,958	22,923	26,661	26,661	-	703	2.7%	Uniforms for 32 FT employees, 2 Call members
	55319	Vehicle Maintenance	38,376	39,917	31,113	42,255	42,255	-	2,338	5.9%	Vehicle Maintenance, Inspections, Tires, Annual Pump and Aerial Testing and Certifications, Plymo-Vent Exhaust Capture System
	55264	Shelter Equipment	-	1	-	1	1	-	-	0.0%	Agreement with SAU16 to provide shelter food/supplies
	55095	Emergency Management Equipment	2,534	2,000	1,950	2,500	2,500	-	500	25.0%	Upgrades to EOC Audio-Visual equipment, and on scene materials (replacement cones, barricades, signage, barriers)
	55119	FEMA Reimb -Force Labor	-	1	-	1	1	-	-	0.0%	FEMA line if needed
	55118	FEMA Reimb - Force Equip	-	1	-	1	1	-	-	0.0%	FEMA line if needed
		General Expenses Total	312,373	324,966	226,440	329,256	329,256	-	4,290	1.3%	
	57006	Capital Outlay	-	1	-	1	1	-	-	0.0%	\$1 place holder if grant funds become available
		Capital Outlay Total	-	1	-	1	1	-	-	0.0%	
		Total Fire Department	3,778,625	4,091,172	3,296,792	4,247,108	4,263,374	16,266	172,202	4.2%	

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Public Safety Shared Services											
Dispatch											
01429905	51110	PDD- Sal/Wages FT	201,673	230,138	166,665	233,513	233,513	-	3,375	1.5%	5 FT Staff in General Fund budget. 1 FT in EMS Fund budget
01429905	51111	PDD- Sal/Wages Shift Differential	1,614	4,160	3,033	4,160	4,160	-	-	0.0%	Per Police CBA
01429905	51121	PDD- Sal/Wages Incentive Reg	500	500	2,307	500	500	-	-	0.0%	Per Police CBA
01429905	51123	PDD- Sal/Wages Retention Bonus	-	-	6,000	-	-	-	-	-	Second lump-sum retention bonus (not subject to retirement); offset by ARPA
01429905	51130	PDD- Personal Replacement OT	-	-	-	4,505	4,505	-	4,505	-	Overtime for Personal Leave Replacement
01429905	51150	PDD- Vacation Replacement OT	10,357	9,000	10,257	7,544	7,544	-	(1,456)	-16.2%	covers vacation/personal days for dispatchers
01429905	51200	PDD- Sal/Wages PT	272	2,500	543	2,500	2,500	-	-	0.0%	Reduced to budget for one at several shifts a month
01429905	51300	PDD-Sal/Wages OT	16,871	14,600	13,174	4,836	4,836	-	(9,764)	-66.9%	covers cost in emergencies and regular coverage added \$3000 from sick replacement
01429905	51350	PDD-FEMA Storm Related OT	-	-	-	-	-	-	-	-	Expenses related to declared emergencies
01429905	51400	PDD-Longevity Pay	-	-	-	-	-	-	-	-	contract item
01429905	51410	PDD-Sick Replacement OT	1,189	3,000	1,034	1,739	1,739	-	(1,281)	-42.0%	covers OT for dispatchers out sick removed \$3000 to be placed into reg OT
01429905	51420	PDD-Holiday Pay	10,559	10,665	3,071	10,791	10,791	-	126	1.2%	contract item
01429905	51430	PDD-Sal/Wages FTO Incentive	2,141	-	-	3,390	3,390	-	3,390	-	-
01429905	51440	PDD-Training Coverage - OT	720	-	-	-	-	-	-	-	Training Regular Pay
01429905	51455	PDD-Training Regular Pay	3,222	-	-	-	-	-	-	-	Training Coverage - OT
01429905	51450	PDD-Education Incentive	1,500	2,500	2,208	2,000	2,000	-	(500)	-20.0%	contract item
		Salaries Total	250,618	277,063	208,292	275,478	275,478	-	(1,585)	-0.6%	
01429905	52100	PDD-Health Insurance	56,288	64,221	55,575	84,400	105,239	20,839	41,018	63.9%	10% increase in the premium rate
01429905	52110	PDD-Dental Insurance	3,864	4,579	4,026	6,536	7,635	1,099	3,056	66.7%	4.7% increase in the premium rate
01429905	52120	PDD-Life Insurance	232	270	199	230	230	-	(40)	-14.8%	Life base is down 15%
01429905	52200	PDD-FICA	15,165	17,178	12,740	17,080	17,080	-	(98)	-0.6%	Based on wages: 6.2%
01429905	52210	PDD-Medicare	3,530	4,017	2,973	3,994	3,994	-	(23)	-0.6%	Based on wages: 1.45%
01429905	52300	PDD-Retirement Town	34,613	37,859	27,551	36,934	36,934	-	(925)	-2.4%	Based on wages: 13.53%
		Benefits Total	113,692	128,124	103,064	149,174	171,112	21,938	42,988	33.6%	
01429905	55105	PDD-Equipment Maintenance	15,122	25,325	13,771	25,325	25,325	-	-	0.0%	2-way comms maintenance/service contracts, Acorn VS logger. Contracts paid at the end of the year. Dispatch 4G failovers
01429905	55108	PDD-Equipment Repair	2,537	5,800	-	5,800	5,800	-	-	0.0%	Uncovered replacement/repair costs for dispatch items and radio equipment and portable radios, cross agency
01429905	55277	SPOTS Computer Maintenance	-	-	-	-	-	-	-	-	computer connection with state police- removed by BRC
01429905	55256	PDD-Phone Repairs/Service	391	550	450	550	550	-	-	0.0%	dispatch center phone repairs, Firstnet emergency phone service, updates, sonicwall fee
		General Expenses Total	18,050	31,675	14,222	31,675	31,675	-	-	0.0%	
		Dispatch Total	382,360	436,862	325,578	456,327	478,265	21,938	41,403	9.5%	

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Health											
01441105	51110	FH- Sal/Wages FT	61,775	66,453	48,662	72,509	72,509	-	6,056	9.1%	1 FT: Health Officer
		Salaries Total	61,775	66,453	48,662	72,509	72,509	-	6,056	9.1%	
01441105	52100	FH- Health Insurance	26,738	26,185	19,639	28,803	-	(28,803)	(26,185)	-100.0%	10% increase in the premium rate
01441105	52110	FH- Dental Insurance	1,871	1,900	1,425	1,989	569	(1,420)	(1,331)	-70.1%	4.7% increase in the premium rate
01441105	52120	FH- Life Insurance	154	108	81	92	92	-	(16)	-14.8%	Life base is down 15%
01441105	52200	FH- FICA	3,571	4,036	2,819	4,496	4,496	-	459	11.4%	Based on wages: 6.2%
01441105	52210	FH- Medicare	835	1,048	659	1,051	1,051	-	4	0.4%	Based on wages: 1.45%
01441105	52300	FH- Town Retirement	8,686	9,158	6,568	9,810	9,810	-	652	7.1%	Based on wages: 13.53%
		Benefits Total	41,855	42,435	31,190	46,241	16,018	(30,223)	(26,416)	-62.3%	
01441105	55293	FH- Supplies	682	600	213	600	600	-	-	0.0%	Health Inspection and office supplies
01441105	55224	FH- Postage	29	50	23	50	50	-	-	0.0%	Health Dept. mailings
01441105	55055	FH- Consulting	-	1	-	1	1	-	-	0.0%	
01441105	55190	FH- Mobile Communications	958	996	522	996	996	-	-	0.0%	Phone plan & mobile data terminal usage for Health Officer
01441105	55191	FH- Mosquito Control	36,000	40,000	30,300	34,500	34,500	-	(5,500)	-13.8%	Mosquito control maintenance contract costs - reduction due to anticipated new vendor contract
01441105	55270	FH- Software Agreement	2,400	2,640	2,400	2,640	2,640	-	-	0.0%	Relevant FoodCode Pro forms and reporting
01441105	55308	FH- Travel Reimbursement	-	200	-	200	200	-	-	0.0%	Mileage reimbursement for Health Officer
01441105	55050	FH- Conf/Room/Meals	274	795	100	795	795	-	-	0.0%	Training, Meeting and Seminars for Health Officer
01441105	55088	FH- Dues	90	90	90	90	90	-	-	0.0%	Health Dept. dues & memberships
01441105	55091	FH- Education/Training	1,500	-	-	1,500	1,500	-	1,500		Approved College Classes for the new Health Officer
		General Expenses Total	41,931	45,372	33,648	41,372	41,372	-	(4,000)	-8.8%	
		Health Total	145,561	154,260	113,500	160,122	129,899	(30,223)	(24,360)	-15.8%	
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		Total Public Safety Shared Services	527,921	591,122	439,078	616,449	608,164	(8,285)	17,043	2.9%	

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Public Works - General Fund											
Administration & Engineering											
01431101	51110	PWA- Sal/Wages FT	430,798	539,359	245,689	614,927	627,441	12,514	88,082	16.3%	6 FT: Director, Town Eng, Eng Tech, Office Mgr, Office Clerk, Asst Engineer, GIS Tech (FY) Currently there are 4 open positions
01431101	51200	PWA- Sal/Wages PT	-	1	9,322	222	222	-	221	22100.0%	1- PT-recording secretary for River Committee @ \$18.50/hr
01431101	51300	PWA- Sal/Wages OT	487	500	503	700	700	-	200	40.0%	
		Salaries Total	431,284	539,860	255,514	615,849	628,363	12,514	88,503	16.4%	
01431101	52100	PWA- Health Insurance	83,184	127,472	44,005	165,103	136,300	(28,803)	8,828	6.9%	10% increase in the premium rate
01431101	52110	PWA- Dental Insurance	5,846	9,635	3,389	11,613	11,613	-	1,978	20.5%	4.7% increase in the premium rate
01431101	52120	PWA- Life Insurance	474	594	246	551	551	-	(43)	-7.2%	Life base is down 15%
01431101	52130	PWA- LTD Insurance	1,078	1,147	94	959	959	-	(188)	-16.4%	15% reduction
01431101	52200	PWA- FICA	25,148	19,959	15,217	38,183	38,959	776	18,999	95.2%	Based on wages: 6.2%
01431101	52210	PWA- Medicare	6,003	5,202	3,559	8,930	9,111	181	3,910	75.2%	Based on wages: 1.45%
01431101	52300	PWA- Retirement Town	63,764	44,678	33,040	83,294	84,987	1,693	40,309	90.2%	Based on wages: 13.53%
		Benefits Total	185,497	208,687	99,549	308,633	282,480	(26,153)	73,793	35.4%	
01431101	55003	PWA- Drug/Alcohol Testing	1,482	1,200	583	1,200	1,200	-	-	0.0%	Contract w/Access; required (per USDOT) random testing for all CDL holders & screening new hires
01431101	55050	PWA- Conf/Room/Meals	2,470	3,000	2,435	3,000	3,000	-	-	0.0%	National or regional conf 60% Dir, Town Eng; 100% Maint Supt, Hwy Supt @\$1100 ea
01431101	55058	PWA- Contracted Services	-	1	810	1	1	-	-	0.0%	Moved to CIP
01431101	55088	PWA- Dues	555	700	748	700	700	-	-	0.0%	Dues: APWA \$210, NHPWA \$100, Mutual Aid \$25; Licenses: PE 2@150/2 yr
01431101	55091	PWA- Education/Training	1,488	2,000	-	2,000	2,000	-	-	0.0%	Education and training for staff (NHMA, NHDES, NEPW Association)
01431101	55128	PWA- Fuel	1,499	1,500	205	1,500	1,500	-	-	0.0%	Dir & Eng vehicles
01431101	55133	PWA- General Expenses	920	1,200	339	1,200	1,200	-	-	0.0%	Meal reimbursement during extended operations per Director's determination increased from \$8 to \$12
01431101	55158	PWA- Insurance Deductible	-	1	4,966	1	1	-	-	0.0%	Damage repairs on insurance claims
01431101	55181	PWA- Master Fuel Account	11,129	1	(7,923)	1	1	-	-	0.0%	Bulk fuel delivery charges less dept allocations; for 109 vehicles
01431101	55190	PWA- Mobile Communications	1,178	1,200	625	1,200	1,200	-	-	0.0%	60% Director, Town Engineer & Asst Engineer; 100% Highway, MiFi (Engineering)
01431101	55200	PWA- Office Supplies	7,869	10,000	5,084	10,000	10,000	-	-	0.0%	Gen office supplies \$6500; Eng supplies \$3500; plotter paper & ink, field books, Town Standards, scanning plans; 60% of copier billing
01431101	55224	PWA- Postage	198	500	269	500	500	-	-	0.0%	General day to day mailings
01431101	55237	PWA- Radio Repairs	125	600	-	600	600	-	-	0.0%	4 Desk sets, 6 portables, 42 vehicle units
01431101	55238	PWA- Radio Replacement	-	1,000	-	1,000	1,000	-	-	0.0%	Digital repeater to communicate with Fire & Police
01431101	55319	PWA- Vehicle Maintenance	40	600	18	600	600	-	-	0.0%	Dir & Eng vehicles
		General Expenses Total	28,953	23,503	8,159	23,503	23,503	-	-	0.0%	
01431101	55998	PWA- Due from Water Fund	(140,973)	(156,662)	(117,497)	(184,896)	(182,169)	2,728	(25,506)	16.3%	20% Water Fund offset
01431101	55999	PWA- Due from Sewer Fund	(140,973)	(156,662)	(117,497)	(184,896)	(182,169)	2,728	(25,506)	16.3%	20% Sewer Fund offset
		Due from Water/Sewer Funds Total	(281,946)	(313,325)	(234,993)	(369,793)	(364,337)	5,455	(51,013)	16.3%	
		Administration & Engineering Total	363,789	458,725	128,229	578,192	570,009	(8,183)	111,284	24.3%	

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Highways and Streets											
01431202	51110	HWY- Sal/Wages FT	615,976	720,653	583,721	751,574	751,574	-	30,921	4.3%	12 FT
01431202	51210	HWY- Sal/Wages Temp	-	1	284	1	1	-	-	0.0%	Intern, Summer/Fall laborer
01431202	51121	HWY- Sal/Wages Incentive Reg	2,750	2,750	-	2,750	2,750	-	-	0.0%	Per SEIU CBA
01431202	51300	HWY- Sal/Wages OT	13,882	20,000	16,818	20,000	20,000	-	-	0.0%	Emergency ops, callouts, flood watch, voting/traffic control
01431202	51310	HWY- Sal/Wages Stand-By	7,280	7,280	6,160	7,280	7,280	-	-	0.0%	After hours on-call status, \$140/wk per union contract
01431202	51350	HWY- FEMA Storm Related OT	-	1	-	-	-	-	(1)	-100.0%	Expenses related to declared emergencies
01431202	51400	HWY- Longevity Pay	6,650	7,050	-	6,850	6,850	-	(200)	-2.8%	6 FT per union contract
		Salaries Total	646,539	757,735	606,984	788,455	788,455	-	30,720	4.1%	
01431202	52100	HWY- Health Insurance	181,947	229,653	150,011	180,623	180,623	-	(49,030)	-21.3%	10% increase in the premium rate
01431202	52110	HWY- Dental Insurance	10,600	14,478	9,657	16,048	16,048	-	1,570	10.8%	4.7% increase in the premium rate
01431202	52120	HWY- Life Insurance	529	702	545	597	597	-	(105)	-15.0%	Life base is down 15%
01431202	52200	HWY- FICA	38,475	46,117	36,022	48,884	48,884	-	2,767	6.0%	Based on wages: 6.2%
01431202	52210	HWY- Medicare	8,998	11,849	8,424	11,433	11,433	-	(417)	-3.5%	Based on wages: 1.45%
01431202	52300	HWY- Retirement Town	89,551	104,429	85,135	106,678	106,678	-	2,249	2.2%	Based on wages: 13.53%
		Benefits Total	330,100	407,229	289,793	364,263	364,263	-	(42,966)	-10.6%	
01431202	55013	HWY- Asphalt Reclamation	10,000	10,000	-	5,000	5,000	-	(5,000)	-50.0%	1x reduction of \$5K in 2024 - Grinding & screening to recycle asphalt and concrete into reusable product. Screening compost and sand
01431202	55020	HWY- Bridge Repairs	4,825	5,500	5,000	5,500	5,500	-	-	0.0%	Maintenance and repair of 7 Town-owned bridges
01431202	55066	HWY- Culvert Repairs/Replacement	1,380	4,000	-	3,000	3,000	-	(1,000)	-25.0%	1x reduction of \$1K in 2024 - Minor repairs, replace & clearing culverts (pipes & headers)
01431202	55071	HWY- Dam Maintenance	298	2,500	570	2,500	2,500	-	-	0.0%	Dam & abutment concrete & mechanical repairs at Pickpocket, Colcord, Sloans Brook
01431202	55072	HWY- Dam Registration	400	400	-	400	400	-	-	0.0%	Annual NHDES fees (due December) Sloans Brook
01431202	55091	HWY- Education/Training	770	1,500	2,160	1,500	1,500	-	-	0.0%	Classes, licensing (CDL, UNH Tech Transfer classes)
01431202	55096	HWY- Emergency Traffic Control	499	500	120	500	500	-	-	0.0%	Uniformed officer in high traffic, emergencies
01431202	55107	HWY- Equipment Rentals	5,523	4,500	2,426	4,500	4,500	-	-	0.0%	Rental of equipment not owned by Town, including bulldozer, excavator, grader, screen
01431202	55128	HWY- Fuel	20,783	28,000	23,233	25,000	25,000	-	(3,000)	-10.7%	Fuel for highway dept vehicles & equipment; contract price projected to be unleaded \$2.97/gal & diesel \$3.80/gal
01431202	55134	HWY- General Hand Tools	3,405	4,000	2,469	4,000	4,000	-	-	0.0%	Repl/repair hand tools incl. compacter, hand-saw, chainsaws, small power tools
01431202	55190	HWY- Mobile Communications	1,362	1	1	1	1	-	-	0.0%	moved to phone reimbursement
01431202	55212	HWY- Phone Reimbursement	1,564	2,400	1,308	2,400	2,400	-	-	0.0%	Cell Phone stipend \$40/mo for Supt + 3 Foremen
01431202	55257	HWY- Safety Equipment	6,447	5,000	4,339	5,000	5,000	-	-	0.0%	Hardhats, vests, eye protection, Technu, steel-toed boot repl \$185/yr per employee
01431202	55267	HWY- Signs	7,745	8,000	4,002	8,000	8,000	-	-	0.0%	Sign replacement for retro reflectivity, damages.
01431202	55285	HWY- Storm Drain Repair	4,246	6,000	2,675	6,000	6,000	-	-	0.0%	Repair drain castings, 1,305 catch basins
01431202	55286	HWY- Street Marking	37,166	35,000	33,707	35,000	35,000	-	-	0.0%	Fog lines, center lines, parking spaces (butyl rubber by contractor); crosswalks 2x yr
01431202	55287	HWY- Street Repairs/Maint	16,301	18,000	11,212	18,000	18,000	-	-	0.0%	Patching town roads & shoulder repair materials; includes asphalt, concrete, gravel
01431202	55310	HWY- Tree Maintenance	24,997	20,000	3,750	55,535	55,535	-	35,535	177.7%	All trees in Town ROW & parks incl pruning, fertilizing & removal w/ licensed arborist; increasing demands for tree removal & pruning; additional street trees at Lincoln & presence of Emerald Ash Borer (EAB) - \$35K added in 2024 to establish Tree Committee budget.
01431202	55314	HWY- Uniforms	7,977	7,400	5,239	7,400	7,400	-	-	0.0%	12 employees (Laundering, repair and replacement)
01431202	55319	HWY- Vehicle Maintenance	51,033	50,000	50,923	50,000	50,000	-	-	0.0%	Maintenance of all dept vehicles and equip
01431202	55337	HWY- Weed Control	8,000	8,000	8,000	9,000	9,000	-	1,000	12.5%	Along medians & curbing; contract w/licensed herbicide applicator, \$1K switch from Roundup to pre-emergent.
		General Expenses Total	214,722	220,701	161,133	248,236	248,236	-	27,535	12.5%	
01431202	55251	HWY-Road Paving/Maintenance	470,484	700,000	345,988	700,000	700,000	-	-	0.0%	Incl crack sealing, reconstruction, etc.
01431202	55067	HWY- Culvert Replacement	10,102	10,000	-	5,000	5,000	-	(5,000)	-50.0%	1x reduction of \$5K in 2024 - Replace culverts and repair headers & outlets in Town roads

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01431202	55266	HWY- Sidewalks/Curbing	15,758	15,000	2,512	15,000	15,000	-	-	0.0%	Sidewalks and curbing, minor repair & replacements
01431202	55284	HWY- Storm Drain Cleaning	29,925	30,000	-	30,000	30,000	-	-	0.0%	Annual clean 50% catch basins, material testing, MS4 permit compliance
01431202	57006	HWY- Capital Outlay-Equipment				50,000	50,000	-	50,000		Chipper body and water tank truck (Tree Committee)
		Capital Outlay Total	526,269	755,000	348,499	800,000	800,000	-	45,000	6.0%	
		Highways & Streets Total	1,717,628	2,140,665	1,406,408	2,200,954	2,200,954	-	60,288	2.8%	
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Snow Removal											
01431903	51300	PS- Sal/Wages - OT Snow	79,217	70,000	58,958	70,000	70,000	-	-	0.0%	Includes Mechanic
01431903	51200	PS- Salaries/Wages PT	1,431			1,733	1,733	-	1,733		Snow cleanup
01431903	51350	PS- Sal/Wages - FEMA Storm Related OT	-	1	-	1	1	-	-	0.0%	Expenses related to declared emergencies
		Salaries Total	80,648	70,001	58,958	71,734	71,734	-	1,733	2.5%	
01431903	52200	PS- FICA	4,995	4,340	3,655	4,448	4,448	-	107	2.5%	Based on wages: 6.2%
01431903	52210	PS- Medicare	1,156	1,015	855	1,040	1,040	-	25	2.5%	Based on wages: 1.45%
01431903	52300	PS- Retirement Town	10,950	9,657	9,073	9,471	9,471	-	(186)	-1.9%	Based on wages: 13.53%
		Benefits Total	17,101	15,012	13,583	14,959	14,959	-	(53)	-0.4%	
01431903	55026	PS- Calcium Chloride	-	1	-	1	1	-	-	0.0%	Salt additive used during harsh temperatures in the winter
01431903	55061	PS- Contracted Snow Removal	22,973	45,000	-	25,000	25,000	-	(20,000)	-44.4%	Hire contractors w/10 wheelers to remove snow for safety downtown, Lincoln St, Ports Ave.
01431903	55118	PS- FEMA Reimb Force Equip	-	1	-	1	1	-	-	0.0%	Expenses declared winter emergencies
01431903	55119	PS- FEMA Reimb Force Labor	-	1	-	1	1	-	-	0.0%	Expenses declared winter emergencies
01431903	55128	PS- Fuel	14,360	17,000	15,874	17,000	17,000	-	-	0.0%	Fuel for snow removal vehicles; contract price projected to be unleaded \$3.09/gal & diesel \$3.49/gal
01431903	55216	PS- Plow Damages	1,335	3,500	1,844	3,500	3,500	-	-	0.0%	Private property damage caused by snow plows
01431903	55217	PS- Plow/Spreader Repair	-	-	-	-	-	-	-	-	Moved to vehicle maintenance
01431903	55218	PS- Plowing	99,304	80,000	132,354	80,000	80,000	-	-	0.0%	Hired contractors to supplement Town staff to plow, salt & sand
01431903	55258	PS- Salt	141,341	60,000	104,828	80,000	80,000	-	20,000	33.3%	Deicer for Town roads, sidewalks, parking lots; 2022 pricing \$67/ton
01431903	55259	PS- Sand	976	2,000	309	2,000	2,000	-	-	0.0%	Purchase sand during winter months to spread along the town roads, sidewalks & parking lots
01431903	55319	PS- Vehicle Maintenance	22,667	20,500	25,915	20,500	20,500	-	-	0.0%	Repair snow plows and snow removal equipment
		General Expenses Total	302,955	228,003	281,124	228,003	228,003	-	-	0.0%	
		Snow Removal Total	400,704	313,016	353,665	314,696	314,696	-	1,680	0.5%	

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Solid Waste Disposal											
01432304	51200	SW- Sal/Wages PT	18,678	20,877	17,012	23,962	23,962	-	3,085	14.8%	1 PT @ 16 hrs/wk including transfer station winter schedule and weekend trash removal
01432304	51300	SW- Sal/Wages OT	11,572	4,000	542	4,000	4,000	-	-	0.0%	OT for Highway employees assigned to Transfer Station
		Salaries Total	30,250	24,877	17,554	27,962	27,962	-	3,085	12.4%	
01432304	52200	SW- FICA	1,875	1,502	1,088	1,734	1,734	-	232	15.5%	Based on wages: 6.2%
01432304	52210	SW- Medicare	450	402	255	405	405	-	4	1.0%	Based on wages: 1.45%
01432304	52300	SW-Retirement	1,539	552	76	541	541	-	(11)	-2.0%	Based on wages: 13.53%
		Benefits Total	3,864	2,455	1,419	2,680	2,680	-	225	9.2%	
01432304	55018	SW- Blue Bags	114,615	78,000	40,133	78,000	78,000	-	-	0.0%	Includes vendor delivery to store; offset by revenue; projected production cost 30% increase after Jul 2021
01432304	55054	SW- Construction Debris	10,379	13,400	7,377	14,500	14,500	-	1,100	8.2%	Construction debris container at Transfer Station (WM contract)
01432304	55082	SW- Disposal/Recycling Contract	1,025,184	1,125,000	869,035	1,198,500	1,198,500	-	73,500	6.5%	5-year contract extension with WM runs June 2022 - May 2027, reflects 6.5% annual rates increase and anticipated fuel surcharges; recycled materials value highly variable (WM contract)
01432304	55086	SW- Brush Grinding	19,960	20,000	-	15,000	15,000	-	(5,000)	-25.0%	1x reduction of \$5K in 2024 - Brush grinding & removal by contractor 2 to 3x per yr as space needs require (contracted Dirt Doctor thru 2025)
01432304	55091	SW- Education/Training	-	200	240	200	200	-	-	0.0%	Solid waste training
01432304	55092	SW- Electricity	1,480	2,000	1,163	2,000	2,000	-	-	0.0%	Transfer station building
01432304	55093	SW- Electronic Waste Expense	8,605	10,000	5,590	10,000	10,000	-	-	0.0%	Removal of electronic waste collected at Transfer Station, offset by sticker revenue
01432304	55127	SW- Freon Waste Expense	-	-	250	-	-	-	-	-	
01432304	55150	SW- Household Haz Waste Removal	30,539	30,000	-	30,000	30,000	-	-	0.0%	Cost of annual Oct event; Exeter share \$11,300 the rest offset by regional collection revenue & State grant
01432304	55163	SW- Landfill Monitoring	34,437	41,035	37,702	52,706	52,706	-	11,671	28.4%	Gas and water quality testing, including PFAS & 1,4-dioxane at Cross Road landfill, (GZA = \$32,175, CEC = \$10,750, EA = \$9,781)
01432304	55173	SW- Licenses	-	-	61	-	-	-	-	-	
01432304	55186	SW- Metal Removal	2,175	1,500	775	1,500	1,500	-	-	0.0%	Hauling charge to remove metals & white goods
01432304	55201	SW- Operations Maintenance	4,473	6,000	3,266	6,000	6,000	-	-	0.0%	Mowing, materials and supplies at the Transfer Station (Security cameras and equipment)
01432304	55244	SW- Recycle Containers	13,475	26,000	25,985	26,000	26,000	-	-	0.0%	65 gal carts unit price \$75; offset by revenue
01432304	55293	SW- Supplies	1,436	1,500	2,531	1,500	1,500	-	-	0.0%	Stickers and garbage litter bags for Town & Public Works Offices to sell
01432304	55300	SW- Tire Disposal	273	2,000	228	2,000	2,000	-	-	0.0%	Disposal of Town tires
01432304	55366	SW- Yard Waste	16,208	16,532	8,104	16,856	16,856	-	324	2.0%	Twice per year curbside collection- leaf and yard waste (WM contract)
01432304	55551	SW- Food Waste Compost Program	2,909	2,950	2,213	2,950	2,950	-	-	0.0%	Weekly collection at Transfer Station (Mr. Fox)
		General Expenses Total	1,286,148	1,376,117	1,004,654	1,457,712	1,457,712	-	81,595	5.9%	
		Solid Waste Disposal Total	1,320,262	1,403,448	1,023,627	1,488,354	1,488,354	-	84,905	6.0%	
Street Lights											
01431605	55092	PW- Electricity- Street Lights	146,932	160,000	101,347	160,000	160,000	-	-	0.0%	All street lights in Town rights-of-way
01431605	55303	PW- Traffic Light Maintenance	3,884	9,000	4,245	9,000	9,000	-	-	0.0%	High St, Green St, Alum Dr, Holland Way, Continental Dr signals; controllers, loop detectors, bulbs, audibles & emergency vehicle pre-emption controllers
		General Expenses Total	150,816	169,000	105,592	169,000	169,000	-	-	0.0%	
		Street Lights Total	150,816	169,000	105,592	169,000	169,000	-	-	0.0%	

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Stormwater												
	1431118	55293	STW- Supplies	2,272	2,700	-	2,700	2,700	-	-	0.0%	Pet waste bags (Town Clerk & Highway), plotter supplies (ink, printheads, paper)
	01431118	55058	STW- Contracted Services	54,417	57,100	-	57,100	57,100	-	-	0.0%	wet weather sample 134 outfalls/6 years ~ 22 outfalls/yr x \$700/outfall = \$15,400; outfall catchment investigations & remediation \$10,700; quarterly SWPPP inspections \$6k; AMP project TN changes \$6k; MS4 annual rpt \$6K; public outreach \$4K, staff training (IDDE, PTAP) \$9K
	01431118	55190	STW-Mobile Communications	-	480	-	480	480	-	-	0.0%	Tablet/mifi \$40.12/mo
	01431118	55291	STW- Subscriptions	-	4,080	-	4,080	4,080	-	-	0.0%	GPS, SmartNet, PeopleForms subscriptions
	01431118	55386	STW- Catch Basin Replacement	28,000	28,000	-	28,000	28,000	-	-	0.0%	Replace 7 Catch basins @ \$4k each (MS4 Permit requirement)
			General Expenses Total	84,689	92,360	-	92,360	92,360	-	-	0.0%	
			Stormwater Total	84,689	92,360	-	92,360	92,360	-	-	0.0%	
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			Subtotal before Maintenance	4,037,889	4,577,216	3,017,522	4,843,556	4,835,373	(8,183)	258,157	5.6%	

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Public Works - Maintenance											
General											
01419406	51110	PM- Sal/Wages FT	231,578	296,893	197,506	249,063	249,063	-	(47,830)	-16.1%	4 FT Maint Supt, Custodian, 2 Maint Tech - Unfilled HVAC/Plumb. position pulled for 2024
01419406	51200	PM- Sal/Wages PT	35,198	36,603	30,560	39,155	39,155	-	2,552	7.0%	1 PT Custodian @ 34hr per week
01419406	51300	PM- Sal/Wages OT	6,462	3,000	5,445	7,000	7,000	-	4,000	133.3%	Emergencies, callouts
01419406	51310	PM- Sal/Wages Stand-By	7,280	7,280	4,500	7,280	7,280	-	-	0.0%	Pay for after hours on-call status, \$140/week per union contract
01419406	51350	PM- FEMA Storm Related OT	-	1	-	-	-	-	(1)	-100.0%	Expenses related to declared emergencies
01419406	51400	PM- Longevity Pay	1,600	1,650	400	1,050	1,050	-	(600)	-36.4%	1 FT per union contract
01419406	51450	PM- Sal/Wages Education Incentive	750	750	-	750	750	-	-	0.0%	
		Salaries Total	282,868	346,177	238,912	304,298	304,298	-	(41,879)	-12.1%	
01419406	52100	PM- Health Insurance	46,584	71,439	31,777	60,262	60,262	-	(11,177)	-15.6%	10% increase in the premium rate
01419406	52110	PM- Dental Insurance	3,975	5,936	2,706	4,756	4,756	-	(1,180)	-19.9%	4.7% increase in the premium rate
01419406	52120	PM- Life Insurance	267	324	218	230	230	-	(94)	-29.0%	Life base is down 15%
01419406	52200	PM- FICA	17,117	21,160	14,433	18,866	18,866	-	(2,294)	-10.8%	Based on wages: 6.2%
01419406	52210	PM- Medicare	4,003	5,322	3,375	4,412	4,412	-	(910)	-17.1%	Based on wages: 1.45%
01419406	52300	PM- Retirement Town	34,823	42,673	28,450	35,874	35,874	-	(6,799)	-15.9%	Based on wages: 13.53%
		Benefits Total	106,769	146,854	80,960	124,401	124,401	-	(22,454)	-15.3%	
01419406	55048	PM- Computer Software	3,717	5,000	103	5,000	5,000	-	-	0.0%	Dropping TMA for annual maint of Fleet & Facility Maint software TMA (Dec); converting to People GIS work order system
01419406	55058	PM- Contract Services	93,315	46,500	67,645	46,500	46,500	-	-	0.0%	Town buildings roof snow removal \$6k; contracted cleaning Town Offices \$26k; Rec Ctr 2x week starting 2020 (\$11k); TH Finance Offices & Public Restrooms
01419406	55069	PM- Custodial Supplies	15,835	22,000	10,412	22,000	22,000	-	-	0.0%	All Town buildings' paper & cleaning products
01419406	55549	PM- Covid-19 Expenses	6,000	-	-	-	-	-	-	-	
01419406	55091	PM- Education/Training	-	800	620	800	800	-	-	0.0%	Continuing education requirements for License renewals Master Elect, Journeyman Plumber/Gas filter. Education seminars Carpenter.
01419406	55128	PM- Fuel	5,408	6,200	3,677	6,200	6,200	-	-	0.0%	Maintenance Dept vehicles (5); includes loaner vehicles to Town Departments; unleaded contract price projected to be \$3.09/gal
01419406	55173	PM- Licenses	310	300	85	300	300	-	-	0.0%	Licenses for Electrician and HVAC Plumber Tech
01419406	55176	PM- Maintenance Bid Materials	3,080	1,200	761	1,200	1,200	-	-	0.0%	Stock paint, putty, nails, screws
01419406	55178	PM- Maintenance Tools	3,417	3,000	793	3,000	3,000	-	-	0.0%	HVAC Tech, plumber, elec. tools, replenish drill bits, small power tools
01419406	55190	PM- Mobile Communications	305	600	199	600	600	-	-	0.0%	Maint. Superintendent cell phone
01419406	55257	PM- Safety Equipment	1,183	2,000	837	2,000	2,000	-	-	0.0%	Fall protection, eye protection, steel-toed boot replacement \$185/yr
01419406	55314	PM- Uniforms	4,964	6,050	3,883	6,050	6,050	-	-	0.0%	Uniforms and cleaning for 5 Staff
01419406	55392	PM- Fire Safety	-	18,000	6,515	15,000	15,000	-	(3,000)	-16.7%	Fire alarm systems, emergency lighting & fire extinguishers
		General Expenses Total	137,534	111,650	95,529	108,650	108,650	-	(3,000)	-2.7%	approx \$30/month
		General Maintenance Total	527,171	604,681	415,401	537,349	537,349	-	(67,332)	-11.1%	

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Town Buildings						A					
		Swasey Parkway- Sal/Wages PT	-	-	300	-	-	-	-	-	Recording Secretary for Swasey Parkway
		Swasey Parkway- FICA	-	-	19	-	-	-	-	-	Recording Secretary for Swasey Parkway
		Swasey Parkway- Medicare	-	-	4	-	-	-	-	-	Recording Secretary for Swasey Parkway
		Town Buildings-Water/Sewer Bills	20,619	17,835	16,874	17,835	17,835	-	-	0.0%	Water/Sewer bills for Town Buildings
		Town Buildings- Building Maintenance	100,422	79,500	71,603	79,500	79,500	-	-	0.0%	Building Maintenance for Town Buildings, Incl Swasey Parkway & Raynes Barn
		Town Buildings-Covid-19 Expenses	5,000	-	-	-	-	-	-	-	Covid-19 for Town Buildings
		Town Buildings- Natural Gas	52,242	75,850	54,053	75,850	75,850	-	-	0.0%	Natural Gas for Town Buildings
		Town Buildings- Electricity	94,208	98,950	73,873	98,950	98,950	-	-	0.0%	Electricity for Town Buildings, Incl. Swasey Parkway & Raynes Barn
		Train Station- Supplies	632	3,800	216	3,800	3,800	-	-	0.0%	Light fixtures, electrical breakers, signage
		Train Station- Platform Lease Liability	14,454	23,790	19,200	23,600	23,600	-	(190)	-0.8%	Platform Lease Liability Insurance for Train Station
		Train Station- Platform Lease	3,697	3,882	-	4,076	4,076	-	194	5.0%	Platform Lease for Train Station
		Town Buildings Total	291,273	303,607	236,141	303,611	303,611	-	4	0.0%	
Maintenance Projects											
01419408	55177	PM- Maintenance Projects	66,469	100,000	62,658	100,000	100,000	-	-	0.0%	Town owned building projects
		Total Maintenance Projects	66,469	100,000	62,658	100,000	100,000	-	-	0.0%	
		Town Maintenance/Buildings Total	884,913	1,008,288	714,201	940,960	940,960	-	(67,327)	-6.7%	
						A					
Mechanics/Garage:											
01419415	51110	PG- Sal/Wages FT	147,808	162,950	95,852	171,090	171,090	-	8,140	5.0%	3 FT: 1 Mech foreman; 2 Mechanics
01419415	51300	PG- Sal/Wages OT	2,386	3,000	4,037	3,000	3,000	-	-	0.0%	Mechanic OT -76 hours per year
01419415	51121	PG- Sal/Wages Education/Training	750	750	-	750	750	-	-	0.0%	
		Salaries Total	150,944	166,700	101,549	174,840	174,840	-	8,140	4.9%	
01419415	52100	PG- Health Insurance	62,208	61,706	27,187	67,480	67,480	-	5,774	9.4%	10% increase in the premium rate
01419415	52110	PG- Dental Insurance	3,482	4,342	1,949	4,547	4,547	-	205	4.7%	4.7% increase in the premium rate
01419415	52120	PG- Life Insurance	110	162	50	138	138	-	(24)	-14.8%	Life base is down 15%
01419415	52200	PG- FICA	8,697	10,230	5,988	10,840	10,840	-	610	6.0%	Based on wages: 6.2%
01419415	52210	PG- Medicare	2,034	2,523	1,400	2,535	2,535	-	13	0.5%	Based on wages: 1.45%
01419415	52300	PG- Retirement Town	21,129	22,983	14,050	23,656	23,656	-	672	2.9%	Based on wages: 13.53%
		Benefits Total	97,661	101,946	50,622	109,196	109,196	-	7,250	7.1%	
01419415	55128	PG- Fuel	1,209	1,800	740	1,800	1,800	-	-	0.0%	Mechanics shop truck & forklift
											Fuel pumps, UST inspection, reporting equipment, 23 year old fuel island maintenance
01419415	55129	PG- Fuel Dispensing System	4,236	4,000	174	4,000	4,000	-	-	0.0%	
01419415	55183	PG- Mechanics Tools	3,193	3,900	1,515	3,900	3,900	-	-	0.0%	Increase mechanics' allowance from \$500 to \$800/ea (hasn't increased since 2000); replace Town owned tools; rental
01419415	55316	PG- Vehicle Equipment Stock	5,304	5,000	3,791	5,000	5,000	-	-	0.0%	Fluids, filters, bulbs, nuts & bolts for all Town Departments
01419415	55319	PG- Vehicle Maintenance	1,636	2,000	396	2,000	2,000	-	-	0.0%	Maintenance Dept vehicles (5) + forklift
01419415	55338	PG- Weight Testing/Repair	1,000	1,000	-	1,000	1,000	-	-	0.0%	3 mechanic lifts certified testing & repair, 2 crane mounted electric hoists
		General Expenses Total	16,578	17,700	6,616	17,700	17,700	-	-	0.0%	
		Mechanics/Garage Total	285,183	288,348	158,787	301,736	301,736	-	15,390	5.4%	
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Total Public Works			5,187,885	5,871,850	3,880,509	6,088,252	6,078,069	(8,183)	206,220	3.5%	

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Welfare & Human Services											
Welfare											
01444110	51110	WE- Sal/Wages FT	10,602	11,287	7,912	-	-	-	(11,287)	-100.0%	
01444110	51200	WE- Sal/Wages PT				39,651	39,651	-	39,651		New PT Welfare/ Human Services Administrator (9 mos)
		Salaries Total	10,602	11,287	7,912	39,651	39,651	-	28,364	251.3%	
01444110	52100	WE- Health Insurance	-	4,190	2,923	-	-	-	(4,190)	-100.0%	
01444110	52110	WE- Dental Insurance	-	304	206	-	-	-	(304)	-100.0%	
01444110	52120	WE- Life Insurance	-	17	12	-	-	-	(17)	-100.0%	
01444110	52200	WE- FICA	616	693	461	2,458	2,458	-	1,765	254.7%	Based on wages: 6.2%
01444110	52210	WE- Medicare	144	170	108	575	575	-	405	237.4%	Based on wages: 1.45%
01444110	52300	WE- Retirement - Town	1,491	1,556	1,101	-	-	-	(1,556)	-100.0%	Based on wages: 13.53%
		Benefits Total	2,251	6,931	4,812	3,033	3,033	-	(3,897)	-56.2%	
01444110	55025	WE - Direct Relief- Burial Expense	5,300	6,000	5,605	6,000	6,000	-	-	0.0%	Raised to \$2000 per RSA 165:27-a
01444110	55075	WE - Direct Relief- Electricity	12,517	6,000	8,707	6,000	6,000	-	-	0.0%	Above RCA utility assistance
01444110	55076	WE - Direct Relief-Food/Gas	-	500	27	250	250	-	(250)	-50.0%	Grocery store gift cards if St. V de P not available.
01444110	55077	WE - Direct Relief - Heat	6,593	3,500	9,677	7,000	7,000	-	3,500	100.0%	Oil or gas/propane
01444110	55078	WE - Direct Relief -Medical	4,824	2,500	1,652	5,000	5,000	-	2,500	100.0%	May advocate with other agencies.
01444110	55079	WE - Direct Relief- Rent	64,795	19,000	100,531	45,000	45,000	-	26,000	136.8%	May advocate with other agencies
01444110	55133	WE - Direct Relief Miscellaneous	4,306	1,500	1,642	4,400	4,400	-	2,900	193.3%	DR not included in other lines (car repairs, daycare, etc.)
01444110	55541	WE - Direct Relief- Hotel	19,279	27,000	9,389	27,000	27,000	-	-	0.0%	Shelters unavailable or children/elderly/handicapped.
		Direct Relief Expenses Total	117,613	66,000	137,230	100,650	100,650	-	34,650	52.5%	
01444110	55050	WE- Conl/Room/Meals	180	200	200	200	200	-	-	0.0%	NHLWAA Quarterly & Annual Mtg
01444110	55088	WE- Dues	40	40	40	40	40	-	-	0.0%	NHLWAA \$40; (Housing \$100 - move to Planning Dept)
01444110	55190	WE- Mobile Communications	180	180	120	180	180	-	-	0.0%	Off hours usage - split 50/50 with TM budget
01444110	55200	WE- Office Supplies	183	150	65	150	150	-	-	0.0%	notebooks, folders and desk supplies.
01444110	55224	WE- Postage	28	40	25	40	40	-	-	0.0%	Client/state/agencies - postage
01444110	55308	WE- Travel Reimbursement	176	150	42	150	150	-	-	0.0%	Local mtgs, NHMA Conf., NHLWAA Mtgs, Seminars
		General Expenses Total	786	760	492	760	760	-	-	0.0%	
		Welfare Total	131,252	84,977	150,446	144,094	144,094	-	59,117	69.6%	
Human Services											
01444511	55360	HS- Human Services Funding	105,105	98,610	73,083	98,325	98,325	-	(285)	-0.3%	See separate list (Human Services Funding Committee)
		Human Services Total	105,105	98,610	73,083	98,325	98,325	-	(285)	-0.3%	
		Total Welfare & Human Services	236,357	183,587	223,529	242,419	242,419	-	58,832	32.0%	
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Parks & Recreation											
Recreation											
01452001	51110	PR- Sal/Wages FT	246,529	273,059	222,098	300,458	300,458	-	27,399	10.0%	4 FT: Director, Asst. Director, Rec Coord, Office Manager
		Salaries Total	246,529	273,059	222,098	300,458	300,458	-	27,399	10.0%	
01452001	52100	PR- Health Insurance	58,948	47,968	44,096	60,883	60,883	-	12,915	26.9%	
01452001	52110	PR- Dental Insurance	3,965	3,113	2,823	3,657	3,657	-	544	17.5%	
01452001	52120	PR- Life Insurance	380	378	346	321	321	-	(57)	-15.1%	
01452001	52130	PR- LTD Insurance	883	902	752	842	842	-	(60)	-6.7%	
01452001	52200	PR- FICA	14,728	16,539	13,797	18,628	18,628	-	2,089	12.6%	Based on wages: 6.2%
01452001	52210	PR- Medicare	3,444	4,350	3,227	4,357	4,357	-	7	0.2%	Based on wages: 1.45%
01452001	52300	PR- Retirement Town	34,662	37,633	30,707	40,652	40,652	-	3,019	8.0%	Based on wages: 13.53%
		Benefits Total	117,010	110,883	95,749	129,340	129,340	-	18,457	16.6%	
01452001	55088	PR- Dues	720	800	642	800	800	-	-	0.0%	NHRP/NRPA/NEPA Dues for Department Staff.
01452001	55224	PR- Postage	-	150	-	150	150	-	-	0.0%	Mallings
01452001	55293	PR- Supplies	1,917	1,500	790	1,500	1,500	-	-	0.0%	Level Funded, Office supplies: pens, paper, ink and other supplies
01452001	55542	PR- Senior Services	5,000	5,000	3,815	5,000	5,000	-	-	0.0%	Level Funded
		General Expenses Total	7,637	7,450	5,247	7,450	7,450	-	-	0.0%	
		Recreation Total	371,178	391,392	323,093	437,248	437,248	-	45,856	11.7%	
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Parks											
01452002	51110	PK- Sal/Wages FT	65,359	95,794	74,908	102,511	102,511	-	6,717	7.0%	2 FT (Foreman and Laborer)
01452002	51300	PK- Sal/Wages OT	1,953	4,500	4,400	4,500	4,500	-	-	0.0%	OT for 2 FT Employees
		Salaries Total	67,312	100,294	79,308	107,011	107,011	-	6,717	6.7%	
01452002	52100	PK- Health Insurance	13,152	-	5,620	10,544	10,544	-	10,544		10% increase in the premium rate
01452002	52110	PK- Dental Insurance	516	2,950	317	1,668	1,668	-	(1,282)	-43.5%	4.7% increase in the premium rate
01452002	52120	PK- Life Insurance	24	108	50	92	92	-	(16)	-14.8%	Life base is down 15%
01452002	52200	PK- FICA	4,192	6,133	4,858	6,635	6,635	-	501	8.2%	Based on wages: 6.2%
01452002	52210	PK- Medicare	980	1,539	1,136	1,552	1,552	-	13	0.8%	Based on wages: 1.45%
01452002	52300	PK- Retirement Town	9,464	13,828	10,961	14,479	14,479	-	651	4.7%	Based on wages: 13.53%
		Benefits Total	28,328	24,558	22,941	34,969	34,969	-	10,411	42.4%	
01452002	55033	PK- Chem Toilet Rental	2,300	2,300	2,260	2,300	2,300	-	-	0.0%	Level Funded
01452002	55058	PK- Contract Services	74,869	58,010	60,125	69,350	69,350	-	11,340	19.5%	See Narrative
01452002	55106	PK- Equipment Purchase	5,000	1	-	1	1	-	-	0.0%	
01452002	55108	PK- Equipment Repairs	1,202	850	1,133	850	850	-	-	0.0%	Level Funded for this year, Hoping we don't have issues with equipment
01452002	55109	PK- Equipment Supplies	8,617	7,800	7,366	7,800	7,800	-	-	0.0%	Level Funded, Typical use is Flags, field paint, keys and locks, lumber mls
01452002	55128	PK- Fuel	4,812	4,200	4,031	4,200	4,200	-	-	0.0%	
01452002	55164	PK- Landscaping Supplies	15,263	14,500	12,112	14,500	14,500	-	-	0.0%	Level funded for this year.
01452002	55239	PK- Park Maintenance	7,136	7,000	4,042	7,000	7,000	-	-	0.0%	Level funded for this year.
01452002	55267	PK- Signs	1,081	700	513	700	700	-	-	0.0%	New signage is needed
01452002	55314	PK- Uniforms	965	900	153	900	900	-	-	0.0%	Level funded, Shoes, shirts, pants
01452002	55319	PK- Vehicle Maintenance	2,457	2,000	1,764	2,000	2,000	-	-	0.0%	Level Funded for this year, Hoping we don't have issues with equipment
01452002	55326	PK- Water Bills	-	1	-	-	-	-	(1)	-100.0%	
		General Expenses Total	123,703	98,262	93,500	109,601	109,601	-	11,339	11.5%	
		Parks Total	219,343	223,114	195,749	251,581	251,581	-	28,467	12.8%	
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		Total Parks & Recreation	590,518	614,506	518,842	688,829	688,829	-	74,323	12.1%	

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Other Culture & Recreation											
Other Culture & Recreation											
01452004	55036	OC- Christmas Lights	4,901	5,000	134	5,000	5,000	-	-	0.0%	Churchill's greenery, Unlil electric bill
01452004	55037	OC- Christmas Parade	4,500	4,500	919	4,500	4,500	-	-	0.0%	Parade costs including bands, Police detail, etc.
01452004	55292	OC- Summer Concerts	7,700	9,000	8,000	9,000	9,000	-	-	0.0%	Summer concerts in Swasey Parkway
Other Culture & Recreation Total			17,101	18,500	9,053	18,500	18,500	-	-	0.0%	
Special Events											
01452005	55112	SE- Exeter Brass Band	3,734	4,000	4,158	4,000	4,000	-	-	0.0%	Payments to brass band performers
01452005	55320	SE- Veteran's Activities	2,489	3,500	4,012	4,000	4,000	-	500	14.3%	Memorial Day flags, Vets Day flags, Lunch
01452005	55006	SE- Fireworks	8,000	8,000	8,000	8,000	8,000	-	-	0.0%	Fireworks for AIM Festival
Special Events Total			14,223	15,500	16,170	16,000	16,000	-	500	3.2%	
Total Other Culture & Recreation											
			31,325	34,000	25,223	34,500	34,500	-	500	1.5%	
Public Library											
Library											
01455001	51110	LB- Sal/Wages FT	498,642	547,371	478,039	600,845	600,845	-	53,474	9.8%	11 FT Employees (added 1 FT positions in 2023)
01455001	51200	LB- Sal/Wages PT	123,195	185,800	82,305	130,000	130,000	-	(55,800)	-30.0%	PT Employees
Salaries Total			621,837	733,171	560,344	730,845	730,845	-	(2,326)	-0.3%	
01455001	52100	LB- Health Insurance	103,121	104,240	77,540	114,260	114,260	-	10,020	9.6%	10% increase in the premium rate
01455001	52110	LB- Dental Insurance	5,847	6,192	4,705	6,538	6,538	-	346	5.6%	4.7% increase in the premium rate
01455001	52120	LB- Life Insurance	419	540	378	505	505	-	(35)	-6.5%	Life base is down 15%
01455001	52130	LB- LTD Insurance	1,113	1,147	940	959	959	-	(188)	-16.4%	15% reduction
01455001	52140	LB- Health Insurance Buyout	2,521	2,932	7,625	2,920	2,920	-	(12)	-0.4%	
01455001	52200	LB- FICA	37,209	45,457	34,103	45,312	45,312	-	(144)	-0.3%	Based on wages: 6.2%
01455001	52210	LB- Medicare	8,702	10,631	7,976	10,597	10,597	-	(34)	-0.3%	Based on wages: 1.45%
01455001	52300	LB- Retirement Town	66,936	75,483	70,953	81,294	81,294	-	5,811	7.7%	Based on wages: 13.53%
01455001	52500	LB- Unemployment Comp	182	175	175	176	176	-	1	0.6%	Primex
01455001	52600	LB- Workers Comp Insurance	3,308	3,067	3,067	3,251	3,251	-	184	6.0%	Primex
01455001	55172	LB- Liability Insurance	1,338	1,431	1,431	1,531	1,531	-	100	7.0%	Primex
Benefits Total			230,696	251,295	208,894	267,344	267,344	-	16,049	6.4%	
01455001	55233	LB- Public Services	202,604	187,854	187,854	187,500	187,500	-	(354)	-0.2%	Appropriation for general Library expenses paid directly by Library
01455001	55313	LB- Transfer Budget Balance	71,570					-	-		
General Expenses Total			274,174	187,854	187,854	187,500	187,500	-	(354)	-0.2%	
Total Library			1,126,706	1,172,320	957,092	1,185,689	1,185,689	-	13,369	1.1%	

Town of Exeter											
2024 General Fund Budget											
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Debt Service & Capital											
Debt Services											
01471121	58003	Epping Rd Water Tank	105,000	105,000	105,000	105,000	105,000	-	-	0.0%	2028 Final payment
01471121	58004	Great Dam Removal	155,000	155,000	155,000	155,000	155,000	-	-	0.0%	2024 Final payment
01471121	58007	Sidewalk Program	55,000	55,000	55,000	55,000	55,000	-	-	0.0%	2025 Final payment
01471121	58008	Linden St. Bridge/Culvert	70,000	70,000	70,000	65,000	65,000	-	(5,000)	-7.1%	2025 Final payment
01471121	58026	Lincoln Street Ph#2	97,188	97,188	97,188	97,188	97,188	-	-	0.0%	2032 Final payment
01471121	58029	Court Street Culvert	116,090	111,253	111,253	111,253	111,253	-	-	0.0%	2027 Final payment
01471121	58031	String Bridge Rehabilitation	60,000	60,000	60,000	-	-	-	(60,000)	-100.0%	2023 Final payment
01471121	58034	Rec Park Development	45,000	45,000	45,000	45,000	45,000	-	-	0.0%	2024 Final payment
01471121	58035	Salem St. Utility Design & Engin	5,538	5,077	5,077	5,077	5,077	-	-	0.0%	2024 Final payment
01471121	58037	Library Renovations/Addition	255,000	254,825	254,825	255,000	255,000	-	175	0.1%	2035 Final payment
01471121	58043	Salem St. Utility Improvements	56,996	56,441	56,441	56,441	56,441	-	-	0.0%	2036 Final payment
01471121	58044	Recreation Center Building	-	111,100	111,100	111,100	111,100	-	-	0.0%	2032 Final payment
01471121	58045	Westside Drive Design & Engin	-	-	-	8,737	8,737	-	8,737	-	2028 Final payment ESTIMATE
01471121	58049	Solar Array at Cross Road	-	-	-	239,164	239,164	-	239,164	-	2043 Final payment
01471121	58050	Intersection Imprv Program	-	-	-	72,274	72,274	-	72,274	-	2033 Final payment
01471121	58051	Westside Drive Construction	-	-	-	55,482	55,482	-	55,482	-	2038 Final payment (Bond only, excludes SRF)
		GF Debt Service Principal Total	1,020,812	1,125,884	1,125,884	1,436,716	1,436,716	-	310,832	27.6%	
01472122	58514	Epping Rd Water Tank Interest	32,730	27,459	27,459	22,188	22,188	-	(5,271)	-19.2%	2028 Final payment
01472122	58515	Great Dam Removal Interest	23,715	15,810	15,810	7,905	7,905	-	(7,905)	-50.0%	2024 Final payment
01472122	58518	Sidewalk Program Interest	5,848	4,693	4,693	3,401	3,401	-	(1,292)	-27.5%	2025 Final payment
01472122	58519	Linden St. Bridge/Culvert	7,136	5,666	5,666	4,021	4,021	-	(1,645)	-29.0%	2025 Final payment
01472122	58527	Lincoln Street Ph#2	50,635	45,678	45,678	40,722	40,722	-	(4,956)	-10.6%	2032 Final payment
01472122	58528	Court Street Culvert	34,290	28,369	28,369	22,696	22,696	-	(5,673)	-20.0%	2027 Final payment
01472122	58530	String Bridge Rehabilitation	6,120	3,060	3,060	-	-	-	(3,060)	-100.0%	2023 Final payment
01472122	58534	Rec Park Development	6,885	4,590	4,590	2,295	2,295	-	(2,295)	-50.0%	2024 Final payment
01472122	58535	Salem St. Utility Design & Engin	800	518	518	259	259	-	(259)	-50.0%	2024 Final payment
01472122	58537	Library Renovations/Addition	151,356	138,351	138,351	125,355	125,355	-	(12,996)	-9.4%	2035 Final payment
01472122	58543	Salem St. Utility Improvements	39,148	35,811	35,811	32,933	32,933	-	(2,878)	-8.0%	2036 Final payment
01472122	58544	Recreation Center Building	-	61,698	61,698	50,995	50,995	-	(10,703)	-17.3%	2032 Final payment
01472122	58545	Westside Drive Design & Engin	-	-	-	874	874	-	874	-	2028 Final payment ESTIMATE
01472122	58549	Solar Array at Cross Road	-	-	-	238,287	238,287	-	238,287	-	2043 Final payment
01472122	58550	Intersection Imprv Program	-	-	-	37,474	37,474	-	37,474	-	2033 Final payment
01472122	58551	Westside Drive Construction	-	-	-	43,151	43,151	-	43,151	-	2038 Final payment (Bond only, excludes SRF)
		GF Debt Service Interest Total	358,663	371,703	371,702	632,556	632,556	-	260,853	70.2%	
01472323	58501	GF- TAN Interest	-	1	-	1	1	-	-	0.0%	Reserve for Tax Anticipation Note
		TAN Interest Total	-	1	-	1	1	-	-	0.0%	
		Debt Services Total	1,379,475	1,497,588	1,497,586	2,069,272	2,069,272	-	571,684	38.2%	
Miscellaneous											
01419417	55081	GG- Disaster Repairs - Insured	-	1	-	1	1	-	-	0.0%	
01419417	55224	GG- Postage	(3,021)	1	(2,477)	1	1	-	-	0.0%	Town-wide postage reserve
01419417	55060	GG- Cash Over/Short	(67)	1	6	1	1	-	-	0.0%	Town-wide cash over/short in-house collections
01419417	55189	GG- Misc Expense	1,092	1	(136)	1	1	-	-	0.0%	Internal audit entry
01419417	55151	GG- Fire Protection	-	-	-	100,000	100,000	-	100,000	-	Fire Protection System Fee (moved from the Fire Dept in 2024)
		General Expenses Total	(1,997)	4	(2,607)	100,004	100,004	-	100,000	2500000%	
Vehicle Replacement											
01419416	57005	GG- CO - Leases	120,895	242,266	203,683	248,495	248,495	-	6,229	2.6%	See separate list
01419416	57012	GG- CO - Vehicles	108,984	26,000	-	-	-	-	(26,000)	-100.0%	See separate list
		Capital Outlay Total	229,879	268,266	203,683	248,495	248,495	-	(19,771)	-7.4%	
Cemeteries											
01419500	57000	GG-CO-Cemeteries	-	1	-	1	1	-	-	0.0%	
			-	1	-	1	1	-	-	0.0%	

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Capital Outlay-Other											
01419900	55361	GG- CO- Land Acquisition/Purchase	-	1	-	1	1	-	-	0.0%	
01419900	57006	GG- CO- Equipment	7,653	6,486	6,370	6,486	6,486	-	-	0.0%	Vehicle Data Gathering (AA Tracking) - includes 3% escalator for 9 mo.
01419900	57014	GG-CO-Exeter Sportsman Club				1	1	-	1		
		Capital Outlay Total	7,653	6,487	6,370	6,488	6,488	-	1	0.0%	
						A					
		General Government Total	235,535	274,758	207,447	354,988	354,988	-	80,230	29.2%	
		Total Debt Service & Capital	1,615,010	1,772,346	1,705,033	2,424,260	2,424,260	-	651,914	36.8%	
Benefits & Taxes											
Payroll Taxes & Benefits											
		GG- Health Insurance Reserve		-	-	-	-	-	-		10% increase YOY General Fund, Water Fund, Sewer Fund
		GG- Dental Insurance Reserve		-	-	-	-	-	-		2% increase YOY General Fund, Water Fund, Sewer Fund
		GG- Life Insurance Reserve		-	-	-	-	-	-		2% increase YOY General Fund, Water Fund, Sewer Fund
		GG- LTD Insurance Reserve		-	-	-	-	-	-		2% increase YOY General Fund, Water Fund, Sewer Fund
01415535	52140	GG- Insurance Buyout	187,786	189,833	132,379	182,435	174,148	(8,287)	(15,484)	-8.2%	Health Insurance Buyout
01415535	52200	GG- FICA	2,405	1	4,070	11,311	10,797	(514)	10,796	1079620.4%	Based on buyout: 6.2%
01415535	52210	GG- Medicare	1,233	1	1,940	2,645	2,525	(120)	2,524	252415.2%	Based on buyout: 1.45%
01415536	52150	GG-Retirement/ Sick Leave Buyout	77,191	1	81,278	1	1	-	-	0.0%	Use funds in Sick Leave CRF
01415536	52200	GG-FICA	40		3,388	1	1	-	1		Retirement/ Sick Leave Buyout
01415536	52210	GG- Medicare	322		1,179	1	1	-	1		Retirement/ Sick Leave Buyout
01415531	55125	GG- Flexible Spending Fees	822	1,221	429	1,221	1,221	-	-	0.0%	Fees for employees FSA account
01415531	55098	GG- Employee Wellness				5,000	5,000	-	5,000		Employee wellness needs beyond those provided by the Town's health insurance carrier.
01415531	55371	GG- Wage Reclassifications									Wage adjustments/classifications
		Payroll Taxes & Benefits Total	249,799	190,857	224,663	202,615	193,695	(8,921)	2,838	1.5%	
						A					
Unemployment											
01415533	52500	GG- Unemployment Comp	2,416	2,320	2,320	2,341	2,341	-	21	0.9%	Primex
		Unemployment Total	2,416	2,320	2,320	2,341	2,341	-	21	0.9%	
Worker's Compensation											
01415537	52600	GG- Workers Comp Insurance	250,370	232,160	232,159	246,089	246,089	-	13,929	6.0%	Primex
		Worker's Compensation Total	250,370	232,160	232,159	246,089	246,089	-	13,929	6.0%	
						A					
Insurance											
01419614	55124	GG- Fleet Insurance	8,248	8,826	8,825	9,443	9,443	-	617	7.0%	Primex
01419614	55157	GG- Insurance Deductible	-	3,000	1,000	3,000	3,000	-	-	0.0%	Town has \$1K deductible per occurrence
01419614	55158	GG- Ins Reimbursed Repairs	4,155	1	2,749	1	1	-	-	0.0%	
01419614	55172	GG- Liability Insurance	61,497	65,802	146,538	70,408	70,408	-	4,606	7.0%	Primex
		Insurance Total	73,900	77,629	159,111	82,852	82,852	-	5,223	6.7%	
						A					
		Total Benefits & Taxes	576,485	502,966	616,254	533,897	524,977	(8,921)	22,011	4.4%	
		Total General Fund	19,712,383	21,326,280	16,962,311	23,006,725	23,078,672	71,947	1,752,382	8.22%	

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						A					
Warrant Articles/Other											
01500000	59090	Parks & Rec CRF		100,000		75,000	75,000	-	(25,000)	-25.0%	CIP P#14 Continued investment in capital reserve fund established in 2019
01500000	59017	Sick Leave Expendable Trust Fund		100,000		100,000	100,000	-	-	0.0%	Sick Leave Capital Reserve - (GF Fund Balance)
01500000	59049	Snow/Ice Deficit Fund		50,000		50,000	50,000	-	-	0.0%	Snow/Ice Deficit Non-Capital CRF - (GF Fund Balance)
		Planet Playground Renovation		-		297,500	297,500	-	297,500		CIP P#15 - (GF Fund Balance)- Only moves forward if matching grant >/= amount is received
		Sidewalk Replacement Fund		-		50,000	50,000	-	50,000		CIP P#23 - 50K rec from BRC - would go to 200K should Planet Playground grant fall through
		Water Street Reconstruction - Planning		-		100,000	100,000	-	100,000		CIP P#27 - Grant eligible
		ADA Improvements Revolving Fund		25,000		50,000	50,000	-	25,000	100.0%	CIP P#7
		Great Bay Total Nitrogen General Permit		-		75,000	75,000	-	75,000		CIP P#17
01500000	59060	Swasy Parkway Permit Fee Approp		3,900		-	-	-	(3,900)	-100.0%	Appropriation from Fund Balance - remits Swasey Parkway fees to the Parkway Expendable Trust Fund
		Town Hall Revolving Fund		5,000		-	-	-	(5,000)	-100.0%	
01500000	59102	Public Works Facility		25,000		-	-	-	(25,000)	-100.0%	CIP P#1 (GF Fund Balance)
01500000	59095	Conservation Fund Appropriation		50,000		-	-	-	(50,000)	-100.0%	CIP P#11 (GF Fund Balance)
01500000		Linden Street Bridge		295,000		-	-	-	(295,000)	-100.0%	CIP P#17
01500000		Downtown Traffic, Parking & Pedestrian Flow Analysis		50,000		-	-	-	(50,000)	-100.0%	CIP P#9 (GF Fund Balance)
01500000		Fire Inspector Vehicle Replacement		49,313		-	-	-	(49,313)	-100.0%	CIP P#42 (GF Fund Balance)
		Sidewalk Tractor Replacement		40,286		-	-	-	(40,286)	-100.0%	CIP P#49. Cost: \$177,705-Lease Purchase \$ 35,541 for 5 yrs
01500001		DPW Truck #5 replacement		53,558		-	-	-	(53,558)	-100.0%	CIP P #50 (GF Fund Balance)
		Total Warrant Articles		847,057		797,500	797,500	-	(49,557)	-5.9%	
Borrowing/ Other											
		School Street Area Reconstruction		-		2,213,400	2,213,400	-	2,213,400		CIP P#22
		Police Complex with Fire Substation		-		17,522,500	17,522,500	-	17,522,500		CIP P#3
		Landfill Solar Array Project		1,609,645		-	-	-	(1,609,645)	-100.0%	
		Intersection Improvements Program		798,000		-	-	-	(798,000)	-100.0%	CIP P#16
		Westside Dr Area Reconstruction		2,415,000		-	-	-	(2,415,000)	-100.0%	CIP P#26 (Water & Sewer Fund components)
		Total Borrowing/Other		4,822,645		19,735,900	19,735,900	14,913,255	14,913,255	309.2%	
		Total GF Warrant Articles/Other		5,669,702		20,533,400	20,533,400	14,763,698	14,863,698	262.2%	
		Total General Fund Budget & Warrant Articles	19,712,383	26,995,982	16,962,311	43,540,125	43,612,072	16,529,058	16,616,090	61.6%	

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2024 Water Fund Budget											
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WATER FUND											
Administration											
02433021	51110	WA- Sal/Wages FT	243,048	264,044	177,736	288,656	292,347	3,691	28,303	10.7%	2 FT W/S Mgr & Asst Mgr Split 50/50, and GF allocations
02433021	51200	WA- Sal/Wages PT	961	-	-	3,042	3,043	1	3,043		GF allocation
02433021	51210	WA- Sal/wages Temp	3,273	3,500	3,417	3,500	3,500	-	-	0.0%	PT Seasonal Employee 50/50 W&S Split
		Salaries Total	247,283	267,544	181,153	295,198	298,890	3,692	31,346	11.7%	
02433021	52100	WA- Health Insurance	55,244	59,039	38,641	72,781	67,336	(5,445)	8,297	14.1%	Allocations from GF
02433021	52110	WA- Dental Insurance	3,922	4,632	3,203	5,492	5,545	53	913	19.7%	Allocations from GF
02433021	52120	WA- Life Insurance	285	304	198	271	265	(6)	(39)	-12.8%	Allocations from GF
02433021	52130	WA- LTD Insurance	556	589	442	540	482	(58)	(107)	-18.2%	Allocations from GF
02433021	52140	WA - Health Insurance Buyout	2,186	641	481	584	584	-	(57)	-8.9%	Allocations from GF
02433021	52200	WA- FICA	15,036	16,577	11,067	18,302	18,531	229	1,954	11.8%	Based on wages: 6.2%
02433021	52210	WA- Medicare	3,517	3,890	2,588	4,280	4,334	54	444	11.4%	Based on wages: 1.45%
02433021	52300	WA- Retirement Town	34,187	35,927	25,178	39,055	39,555	499	3,628	10.1%	Based on wages: 13.53%
02433021	52600	WA- Workers Comp Insurance	5,548	5,144	5,144	5,453	5,453	-	309	6.0%	Primex
		Benefits Total	120,481	126,743	86,940	146,759	142,085	(4,674)	15,342	12.1%	
02433021	55293	WA- Supplies	2,987	4,500	2,265	4,500	4,500	-	-	0.0%	20% of general office supplies, copy costs, batteries; 50% of meter records maintenance; 50% Supplies/maint. multi-function plotter
02433021	55055	WA- Consulting Services	7,500	35,000	270	10,000	10,000	-	(25,000)	-71.4%	Lead service line continued work (Federal requirement)
02433021	55124	WA- Fleet Insurance	387	414	414	443	443	-	29	7.0%	Primex
02433021	55228	WA- Property Insurance	52,786	56,482	56,482	60,435	60,435	-	3,953	7.0%	Primex
02433021	55157	WA- Insurance Deductible	-	1	1,000	1	1	-	-	0.0%	Line item for insurance deductible
02433021	55158	WA- Insurance Reimbursed Repairs	-	1	8,224	1	1	-	-	0.0%	Damage repairs on insurance claims
02433021	55170	WA- Legal Expense	-	1	-	1	1	-	-	0.0%	Legal expenses wellhead negotiations, administrative orders
02433021	55190	WA- Mobile Communications	97	800	40	800	800	-	-	0.0%	20% Director, Town Engineer, Asst Engineer cellphones, 50% W/S Manager
02433021	55002	WA- Advertising	250	250	-	250	250	-	-	0.0%	Bid packages, Requests for Proposals
02433021	55227	WA- Printing	2,694	3,000	2,843	3,000	3,000	-	-	0.0%	Annual Consumer Confidence Rpt (CCR) & postage
02433021	55171	WA- Legal/Public Notices	395	3,000	-	3,000	3,000	-	-	0.0%	Notice of main flushing, Public Hearings, violations, lead service inventory inquiries
02433021	55050	WA- Conf Rooms/Meals	821	3,500	723	3,500	3,500	-	-	0.0%	Annual national conference Dir 20%, WS Mgr & Asst. Mgr 50%
02433021	55091	WA- Education/Training	4,104	5,000	4,507	5,000	5,000	-	-	0.0%	Treatment, Distribution & Backflow required CEUs & dues
02433021	55098	WA- Employee Wellness	-	-	-	2,500	2,500	-	2,500		Employee wellness needs beyond those provided by the Town's health insurance carrier.
		General Expenses Total	72,020	111,949	76,767	93,431	93,431	-	(18,518)	-16.5%	
		Administration Total	439,783	506,236	344,861	535,388	534,406	(982)	28,169	5.6%	

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A											
Billing											
02433124	51110	WB- Sal/Wages FT	78,711	80,023	62,255	89,837	89,762	(75)	9,739	12.2%	1 FT Utilities Clerk (50/50 split W&S) & GF Allocations
02433124	51200	WB- Sal/Wages PT	4,970	13,100	3,821	13,819	13,819	-	719	5.5%	1 PT Utilities Clerk 24 hrs/wk (50/50 split W&S)
02433124	51300	WB- Sal/Wages OT	12	-	-	75	75	-	75	-	Allocations from GF
02433124	51400	WB - Longevity Pay	-	-	-	-	-	-	-	-	Allocations from GF
		Salaries Total	83,694	93,122	66,076	103,731	103,656	(75)	10,534	11.3%	
02433124	52100	WB- Health Insurance	28,459	28,383	22,439	28,031	28,031	-	(352)	-1.2%	Allocations from GF
02433124	52110	WB- Dental Insurance	1,925	1,912	1,521	1,869	1,869	-	(43)	-2.2%	Allocations from GF
02433124	52120	WB- Life Insurance	102	108	83	92	92	-	(16)	-14.8%	Allocations from GF
02433124	52130	WB - LTD Insurance	135	119	89	113	113	-	(6)	-5.0%	Allocations from GF
02433124	52200	WB- FICA	5,058	5,749	3,983	6,431	6,427	(5)	677	11.8%	Based on wages: 6.2%
02433124	52210	WB- Medicare	1,183	1,375	931	1,504	1,503	(1)	128	9.3%	Based on wages: 1.45%
02433124	52300	WB- Retirement Town	11,038	11,034	8,594	12,165	12,155	(10)	1,121	10.2%	Based on wages: 13.53%
02433124	52600	WB- Workers Comp Insurance	1,293	1,199	1,199	1,271	1,271	-	72	6.0%	Primex
		Benefits Total:	49,191	49,879	38,840	51,477	51,461	(16)	1,582	3.2%	
02433124	55200	WB- Supplies	2,450	3,750	2,148	3,250	3,250	-	(500)	-13.3%	Water bill processing, ink cartridges, paper, letterhead, pens etc - based on historical
02433124	55224	WB- Postage	6,509	6,325	5,487	6,325	6,325	-	-	0.0%	Certified shut-off notices - based on review of historical spend
02433124	55055	WB- Consulting Services	-	500	-	1,650	1,650	-	1,150	230.0%	Allocation of actuarial costs for GASB compliance. Split 50/25/25 GF/W/S
02433124	55014	WB- Audit Fees	12,125	13,795	6,250	14,500	14,500	-	705	5.1%	Financial and Single Audit Fees - Allocated btw Finance, Water & Sewer
02433124	55213	WB- Phone Utilization	4,781	5,175	4,369	6,875	6,875	-	1,700	32.9%	12.5% allocation of IT cost
02433124	55159	WB- Internet Services	601	4,471	581	4,646	4,646	-	175	3.9%	12.5% allocation of IT internet services (website)
02433124	55383	WB- Email Filtering/Archiving	1,031	1,113	1,113	1,238	1,238	-	125	11.2%	12.5% allocation of IT cost
02433124	55270	WB- Software Agreement	16,521	16,811	16,168	17,893	17,893	-	1,062	6.4%	1/2 MuniLink UB Software Maintenance (5% incr for 8 mo.) & Munis Allocation @ 7% increase (projected)
02433124	55308	WB- Travel Reimbursement	-	250	-	250	250	-	-	0.0%	Previously was for munis PACE training travel
02433124	55091	WB- Education/Training	160	-	-	-	-	-	-	-	Previously was for munis travel
		General Expenses Total	44,178	52,190	36,116	56,627	56,627	-	4,437	8.5%	
		Water Billing Total	177,064	195,191	141,032	211,835	211,744	(91)	16,553	8.5%	

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Distribution											
02433222	51110	WD- Sal/Wages FT	163,168	231,582	136,284	236,716	236,716	-	5,134	2.2%	8 FT split 50/50 Water Distribution/Sewer Collection
02433222	51300	WD- Sal/Wages OT	37,177	21,000	14,431	21,000	21,000	-	-	0.0%	Avg's OT rate = \$35/hr, 600 hours; for WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
02433222	51310	WD- Sal/Wages Stand-By	3,220	7,280	844	7,280	7,280	-	-	0.0%	Pay for after hours on-call status, 2 employees at \$140/week per union contract split 50/50 WD/SC
02433222	51400	WD- Longevity Pay	-	2,100	-	2,100	2,100	-	-	0.0%	4 FT per union contract, split 50/50 WD/SC
02433222	51121	WD-Sal/Wages Education/Training	1,500	1,125	-	1,125	1,125	-	-	0.0%	
		Salaries Total	205,065	263,087	151,559	268,221	268,221	-	5,134	2.0%	
02433222	52100	WD- Health Insurance	48,421	76,169	29,534	88,568	74,334	(14,234)	(1,836)	-2.4%	10% increase in the premium rate
02433222	52110	WD- Dental Insurance	3,104	5,139	1,759	5,646	4,936	(710)	(203)	-4.0%	4.7% increase in the premium rate
02433222	52120	WD- Life Insurance	142	216	110	184	184	-	(33)	-15.0%	Life base is down 15%
02433222	52140	WD - Health Insurance Buyout	-	-	-	-	1,606	-	1,606		
02433222	52200	WD- FICA	12,512	16,152	9,089	16,630	16,630	-	478	3.0%	Based on wages: 6.2%
02433222	52210	WD- Medicare	2,926	3,974	2,126	3,889	3,889	-	(85)	-2.1%	Based on wages: 1.45%
02433222	52300	WD- Retirement Town	28,604	36,268	20,957	36,290	36,290	-	22	0.1%	Based on wages: 13.53%
02433222	52600	WD- Workers Comp Insurance	10,311	9,561	9,561	10,135	10,135	-	574	6.0%	Primex
		Benefits Total	106,021	147,479	73,136	161,341	148,003	(13,338)	524	0.4%	
02433222	55022	WD- Building Maintenance	5,882	10,000	4,604	7,000	7,000	-	(3,000)	-30.0%	9 water pumping stations/wells
02433222	55105	WD- Equipment Maintenance	5,116	7,000	1,559	5,000	5,000	-	(2,000)	-28.6%	Pumps, generators, misc equipment
02433222	55252	WD- Road Repairs	9,783	25,000	4,389	25,000	25,000	-	-	0.0%	Trench patch, materials, crushing; replacing deteriorating service saddles
02433222	55319	WD- Vehicle Maintenance	6,648	10,000	6,427	10,000	10,000	-	-	0.0%	15 vehicles/equipment, 4 trailers split 50/50 WD/SC
02433222	55296	WD- System Maintenance	54,537	84,000	43,438	60,000	60,000	-	(24,000)	-28.6%	5 Hydrant assemblies, risers, service saddles, curbstops, pipe, valve boxes, other parts; 100 hydrant maintenance @ \$220 (\$22K); 100 valves turning @ \$100/valve (\$10K)
02433222	55059	WD- Tank Maintenance	154,711	115,100	89,550	102,089	102,089	-	(13,011)	-11.3%	Tank maintenance & rehab programs - 1 MG Hampton Rd \$37,300/yr; 1.5 MG Epping Rd Tower \$64,789/yr
02433222	55173	WD- Licenses	104	800	339	800	800	-	-	0.0%	Distribution licenses exams/renewals \$50/ea
02433222	55190	WD- Mobile Communication	1,325	1,600	1,171	1,600	1,600	-	-	0.0%	4 MiFi's (50%); additional tablet
02433222	55545	WD- Fire Alarm Communication	2,325	3,500	3,830	3,500	3,500	-	-	0.0%	Pump station fire alarms for Gilman, Lary, & Stadium
02433222	55134	WD- General Hand Tools	1,623	1,800	932	1,800	1,800	-	-	0.0%	Drills, bits, taps, dies, ratchet wrenches
02433222	55003	WD- Drug/Alcohol Testing	351	900	245	900	900	-	-	0.0%	Contract w/Fleet Screen & Convenient MD; USDOT required random testing for all CDL holders & screening new hires
02433222	55257	WD- Safety Equipment	2,010	4,000	317	4,000	4,000	-	-	0.0%	PPE incl hardhats, gloves, Tyvek suits, respirators
02433222	55314	WD- Uniforms	1,466	2,400	1,391	2,400	2,400	-	-	0.0%	Per union contract, 8 split 50/50 WD/SC
02433222	55136	WD- GIS Software	9,258	30,000	25,635	25,000	25,000	-	(5,000)	-16.7%	Software revisions/maintenance; handheld and software agreement with TiSales; Upgraded Leica GPS Antena \$11,000; People GIS asset mngt modules
02433222	55188	WD- Metering & Back Flow	99,067	163,000	132,957	163,000	163,000	-	-	0.0%	Rebuild/replace meters to AWWA accuracy specifications, 400 meters >10 yrs old \$140k; brass meter parts \$15k; testing, repair & replace backflow devices \$8k, brass fittings
02433222	55235	WD- Pump Station & Towers	19,833	24,450	5,303	24,450	24,450	-	-	0.0%	Pumps, I/O cards, check valve rebuilds, fuses/breakers
02433222	55194	WD- Natural Gas	7,823	12,000	7,908	12,000	12,000	-	-	0.0%	Heating/generator fuel; new generators at new well buildings
02433222	55092	WD- Electricity	73,356	87,500	55,050	75,000	75,000	-	(12,500)	-14.3%	Water Pumping Stations and towers; 3 wells; increase in rates
02433222	55128	WD- Fuel	11,458	14,200	11,029	14,200	14,200	-	-	0.0%	Vehicles & equipment fuel; increase in price
		General Expenses Total	466,875	597,250	398,075	537,739	537,739	-	(59,511)	-10.0%	
		Water Distribution Total	777,761	1,007,816	620,770	967,301	953,863	(13,338)	(53,853)	-5.3%	

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						A					
		Treatment									
02433523	51110	WT- Sal/Wages FT	235,341	264,966	225,436	306,231	306,231	-	41,265	15.6%	5 FT (including 1 new operator (7 months))
02433523	51300	WT- Sal/Wages OT	45,784	19,075	45,364	19,075	19,075	-	-	0.0%	
02433523	51310	WT- Sal/Wages Stand-By	7,220	14,560	6,160	14,560	14,560	-	-	0.0%	Pay for after hours on-call status, 2 employees at \$140/week per union contract
02433523	51400	WT- Longevity Pay	2,750	1,800	-	1,800	1,800	-	-	0.0%	2 FT per union contract
02433523	51121	WT-Sal/Wages Education/Training	2,250	1,500	-	1,500	1,500	-	-	0.0%	
		Salaries Total	293,345	301,901	276,961	343,166	343,166	-	41,265	13.7%	
02433523	52100	WT- Health Insurance	91,181	90,814	77,656	113,671	113,671	-	22,857	25.2%	10% increase in the premium rate
02433523	52110	WT- Dental Insurance	5,728	5,900	5,006	7,171	7,171	-	1,271	21.5%	4.7% increase in the premium rate
02433523	52120	WT- Life Insurance	251	216	209	207	207	-	(9)	-4.2%	Life base is down 15%
02433523	52200	WT- FICA	17,859	18,520	16,811	21,276	21,276	-	2,756	14.9%	Based on wages: 6.2%
02433523	52210	WT- Medicare	4,177	4,575	3,932	4,976	4,976	-	401	8.8%	Based on wages: 1.45%
02433523	52300	WT- Retirement Town	40,668	41,623	38,314	46,430	46,430	-	4,807	11.5%	Based on wages: 13.53%
02433523	52600	WT- Workers Comp Insurance	10,308	9,559	9,559	10,132	10,132	-	573	6.0%	Primex
		Benefits Total	170,172	171,208	151,487	203,864	203,864	-	32,656	19.1%	
02433523	55022	WT- Building Maintenance	19,437	12,000	10,121	12,000	12,000	-	-	0.0%	3 buildings @ SWTP & GWTP
02433523	55368	WT- Basin/Lagoon Cleaning	1,174	5,000	-	5,000	5,000	-	-	0.0%	SWTP clearwell cleaning, GWTP basin cleanings
02433523	55105	WT- Equipment Maintenance	73,584	45,000	42,419	45,000	45,000	-	-	0.0%	Repair pumps & blowers; replacement parts; chemical tubing; \$15k for Clearwell/CRT/River intake cleaning and inspection
02433523	55294	WT- Supplies Lab Equip	25,597	30,000	21,716	30,000	30,000	-	-	0.0%	Safe Drinking Water Act compliance; chloramine testing reagents & field units; in-line instrumentation calibration
02433523	55055	WT- Consulting	5,000	5,000	2,500	30,000	30,000	-	25,000	500.0%	Chloramine nitrification action plan assistance; PFOA asst, Part Time Water Treatment Supervisor \$50K
02433523	55270	WT- Software Equip/Contracted Srv	10,835	10,000	5,195	10,000	10,000	-	-	0.0%	VT SCADA/telemetry support, hydraulic model H2O Map
02433523	55173	WT- Licenses	251	1,000	-	1,000	1,000	-	-	0.0%	Treatment licenses exams/renewals \$50/ea
02433523	55190	WT- Mobile Communication	1,980	2,600	935	2,600	2,600	-	-	0.0%	WTP Operations Supervisor cellphone and WTP Ipad for SCADA
02433523	55545	WT- Fire Alarm Communication	2,196	1,500	-	1,500	1,500	-	-	0.0%	SWTP/GWTP fire alarms
02433523	55257	WT- Safety Equipment	546	1,500	856	1,500	1,500	-	-	0.0%	Boots, gloves, hard hats, eye & hearing protection
02433523	55314	WT- Uniforms	1,518	1,650	1,595	2,600	2,600	-	950	57.6%	Per union contract, 3 emp: Possible addition of 4th Operator
02433523	55271	WT- Software Services	1,750	11,000	8,037	11,000	11,000	-	-	0.0%	VT SCADA software maintenance service
02433523	55072	WT- Dam Registrations	3,000	3,000	-	3,000	3,000	-	-	0.0%	Annual NHDES fees/Reservoir & Pickpocket dams
02433523	55229	WT-Property Taxes	433	400	291	400	400	-	-	0.0%	Skinner Springs in Stratham (Pickpocket Dam in Brentwood now tax exempt); Pan Am charges for Summer St
02433523	55161	WT- Lab testing	24,705	40,000	10,424	40,000	40,000	-	-	0.0%	Coliform bacteria, organic carbon, volatile & synthetic, quarterly PFOA/PFAS \$4,500/qtr; 30 Lead & Copper samples
02433523	55034	WT- Chemicals	143,107	165,000	132,202	170,000	170,000	-	5,000	3.0%	11 chemicals including ammonium sulfate for chloramines & greensand filters; New regulations require the addition of ferric chloride for arsenic precipitation. Experiencing high fuel surcharges and chemical costs tied to petroleum
02433523	55194	WT- Natural Gas	13,451	27,500	16,123	27,500	27,500	-	-	0.0%	heating/generator fuel
02433523	55092	WT- Electricity	68,754	90,000	57,474	80,000	80,000	-	(10,000)	-11.1%	Pumps, lights, etc.
02433523	55128	WT- Fuel	1,402	3,000	1,357	3,000	3,000	-	-	0.0%	Water Treatment Plant truck: 2nd truck on order
02433523	55211	WT- Phone Lease Alarms	3,769	5,500	3,046	5,500	5,500	-	-	0.0%	AT&T texting alarm services
		General Expenses Total	402,488	460,650	314,291	481,600	481,600	-	20,950	4.5%	
		Water Treatment Total	866,004	933,759	742,739	1,028,630	1,028,630	-	94,870	10.2%	

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Debt Service						A					
02471125	58024	Water Tank SRF	215,297	222,514	222,514	229,972	229,972	-	7,458	3.4%	2028 Final payment
02471125	58010	Water Line- Main & Lincoln Sts	120,000	120,000	120,000	120,000	120,000	-	-	0.0%	2024 Final payment
02471125	58012	Portsmouth Ave Waterline	15,268	15,268	15,268	-	-	-	(15,268)	-100.0%	2023 Final payment
02471125	58023	Lary Lane GWTP SRF	232,914	237,479	237,479	242,133	242,133	-	4,654	2.0%	2036 Final payment
02471125	58027	Lincoln Street Phase #2	9,593	9,593	9,593	9,593	9,593	-	-	0.0%	2032 Final payment
02471125	58028	Court Street Culvert	3,910	3,747	3,747	3,747	3,747	-	-	0.0%	2027 Final payment
02471125	58032	Washington Street	55,000	55,000	55,000	55,000	55,000	-	-	0.0%	2028 Final payment
02471125	58035	Salem St. Utility Design & Engin	27,692	25,385	25,385	25,385	25,385	-	-	0.0%	2024 Final payment
02471125	58036	Surface Water Plant TTHM Treatment	88,241	88,241	88,241	88,241	88,241	-	-	0.0%	2034 Final payment
02471125	58038	Groundwater Sources	105,000	105,000	105,000	105,000	105,000	-	-	0.0%	2025 Final payment
02471125	58042	Salem St. Utility Improvements	141,078	139,706	139,706	139,706	139,706	-	-	0.0%	2036 Final payment
02471125	58047	Groundwater Exploration		88,900	88,900	88,900	88,900	-	-	0.0%	2036 Final payment
02471125	58048	Westside Drive Design & Engin				24,197	24,197	-	24,197		2028 Final payment ESTIMATE
02471125	58052	Groundwater Source Development				95,069	95,069	-	95,069		2028 Final payment
02471125	58051	Westside Drive Construction				63,063	63,063	-	63,063		2038 Final payment (Bond only, excludes SRF)
		Water Debt Service Principal Total	1,013,994	1,110,833	1,110,832	1,290,006	1,290,006	-	179,173	16.1%	
02472126	58524	Water Tank SRF	55,450	48,233	48,233	40,774	40,774	-	(7,459)	-15.5%	2028 Final payment
02472126	58502	Water Line- Main & Lincoln Sts	18,360	12,240	12,240	6,120	6,120	-	(6,120)	-50.0%	2024 Final payment
02472126	58504	Portsmouth Ave Waterline	1,634	817	817	-	-	-	(817)	-100.0%	2023 Final payment
02472126	58522	Lary Lane GWTP SRF	78,719	74,153	74,153	69,499	69,499	-	(4,654)	-6.3%	2036 Final payment
02472126	58525	Lincoln Street Phase #2	4,998	4,509	4,509	4,020	4,020	-	(489)	-10.8%	2032 Final payment
02472126	58529	Court Street Culvert	1,155	956	956	764	764	-	(192)	-20.1%	2027 Final payment
02472126	58531	Washington Street	18,870	16,065	16,065	13,260	13,260	-	(2,805)	-17.5%	2028 Final payment
02472126	58535	Salem St. Utility Design & Engin	4,002	2,589	2,589	1,295	1,295	-	(1,294)	-50.0%	2024 Final payment
02472126	58536	Surface Water Plant TTHM Treatment	7,518	6,578	6,578	5,639	5,639	-	(939)	-14.3%	2034 Final payment
02472126	58538	Groundwater Sources	21,420	16,065	16,065	10,710	10,710	-	(5,355)	-33.3%	2025 Final payment
02472126	58542	Salem St. Utility Improvements	96,902	88,642	88,642	81,517	81,517	-	(7,125)	-8.0%	2036 Final payment
02472126	58547	Groundwater Exploration		49,358	49,358	40,795	40,795	-	(8,563)	-17.3%	2036 Final payment
02472126	58548	Westside Drive Design & Engin				2,420	2,420	-	2,420		2028 Final payment ESTIMATE
02472126	58552	Groundwater Source Development				24,646	24,647	-	24,647		2028 Final payment
02472126	58551	Westside Drive Construction				49,047	49,047	-	49,047		2038 Final payment (Bond only, excludes SRF)
		Water Debt Service Interest Total	309,026	320,205	320,206	350,507	350,507	0	30,302	9.5%	
		Debt Service Total	1,323,020	1,431,038	1,431,038	1,640,512	1,640,513	0	209,475	14.6%	
Capital Outlay						A					
02490027	55318	CO- Capital Outlay - Leases	15,329	15,329	-	-	-	-	(15,329)	-100.0%	See separate lease schedule
02490027	57006	CO- Capital Outlay - Equipment	-	-	-	22,500	22,500	-	22,500		Air Compressor (split 50/50 water/sewer) CIP p#62
02490027	57009	CO- Capital Outlay - Vehicle	26,493	-	-	26,750	26,750	-	26,750		See separate lease schedule
02490027	55361	CO- Capital Outlay - Land Acquisition/Purchase	-	1	-	-	-	-	(1)	-100.0%	
02490027	57015	CO- Water System Capital	402,123	460,000	431,797	541,000	541,000	-	81,000	17.6%	Filter/Clarifier Maint. \$441,000 year 2 of contract; Stadium Well Rehab/Repairs \$60,000; River Pump Station Pump Replacement \$40,000
		Capital Outlay Total	443,944	475,330	431,797	590,250	590,250	-	114,920	24.2%	
Water Appropriations from Reserves						A					
02490100	55010	WF- Approp fm Res Rate Study	1,713	-	19,887	-	-	-	-		
		Approp. from Reserves Total	1,713	-	19,887	-	-	-	-		
		Water Fund Total	4,029,290	4,549,370	3,732,123	4,973,916	4,959,505	(14,411)	410,135	9.0%	

Town of Exeter											
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Prepared: November 30, 2023										Version #3	
Org	Object	Description	2022 Actual	2023 Budget	2023 Actual: October	2024 BRC Budget	2024 SB Budget	2024 SB Budget vs. 2024 BRC Budget \$ Increase/-(Decrease)	2024 SB Budget vs. 2023 Budget \$ Increase/-(Decrease)	2024 SB Budget vs. 2023 Budget % Difference	Explanation
						A					
WF -Warrant Articles/Borrowing											
		School Street Area Reconstruction				1,692,800	1,692,800	-	1,692,800		CIP P#22
		Surface Water Treatment Plant - Design				500,000	500,000	-	500,000		CIP P#2 - 2-Yr plan
02500000	59102	Public Works Garage Design		12,500				-	(12,500)	-100.0%	CIP P#1 Design (General Fund & Sewer Fund components)
		Groundwater Source Development		500,000				-	(500,000)	-100.0%	
		Westside Dr Area Reconstruction		2,745,000				-	(2,745,000)	-100.0%	CIP P#26 (General & Sewer Fund components)
		Total Warrant Articles/Borrowing	-	3,257,500	-	2,192,800	2,192,800	-	(1,064,700)	-32.7%	
		Total Water Fund with WAR	4,029,290	7,806,870	3,732,123	7,166,716	7,152,305	(14,411)	(654,565)	-8.4%	

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SEWER FUND											
Administration											
03432031	51110	SA- Sal/Wages FT	242,741	264,044	177,395	288,656	292,347	3,691	28,303	10.7%	2 FT W/S Mgr & Asst Mgr Split 50/50, and GF allocations
03432031	51200	SA- Sal/Wages PT	961	-	-	3,042	3,043	1	3,043		GF allocation (HR Assistant move to FT)
03432031	51210	SA- Sal/Wages Temp	3,273	3,500	3,417	3,500	3,500	-	-	0.0%	PT Seasonal Employee 50/50 W&S Split
		Salaries Total	246,976	267,544	180,813	295,198	298,890	3,692	31,346	11.7%	
03432031	52100	SA- Health Insurance	55,245	59,039	38,533	72,781	67,336	(5,445)	8,297	14.1%	Allocations from GF
03432031	52110	SA- Dental Insurance	3,922	4,632	3,203	5,492	5,545	53	913	19.7%	Allocations from GF
03432031	52120	SA- Life Insurance	287	304	197	271	265	(6)	(39)	-12.8%	Allocations from GF
03432031	52130	SA- LTD Insurance	556	589	442	540	482	(58)	(107)	-18.2%	Allocations from GF
03432031	52140	SA- Health Insurance Buyout	2,186	641	481	584	584	-	(57)	-8.9%	Allocations from GF
03432031	52200	SA- FICA	15,018	16,588	11,047	18,302	18,531	229	1,943	11.7%	Based on wages: 6.2%
03432031	52210	SA- Medicare	3,512	3,879	2,584	4,280	4,334	54	455	11.7%	Based on wages: 1.45%
03432031	52300	SA- Retirement Town	34,144	35,927	25,132	39,055	39,555	499	3,628	10.1%	Based on wages: 13.53%
03432031	52600	SA- Workers Comp Insurance	5,548	5,144	5,144	5,453	5,453	-	309	6.0%	Primex
		Benefits Total	120,418	126,743	86,761	146,759	142,085	(4,674)	15,342	12.1%	
03432031	55293	SA- Supplies	4,684	4,500	2,427	4,500	4,500	-	-	0.0%	20% of general office supplies, copy costs, batteries; 50% of meter records maintenance; 50% supplies/maint. multi-function plotter
03432031	55224	SA- Postage	1,809	2,000	2,118	2,000	2,000	-	-	0.0%	Postage allocation, IPP notices and MOR reports
03432031	55055	SA- Consulting Services	26,495	12,000	4,327	5,000	5,000	-	(7,000)	-58.3%	
03432031	55124	SA- Fleet Insurance	765	818	818	876	876	-	58	7.1%	Primex
03432031	55228	SA- Property Insurance	79,498	85,065	85,065	91,018	91,018	-	5,953	7.0%	Primex
03432031	55158	SA-Insurance Reimbursed Repairs	-	1	1,548	1	1	-	-	0.0%	Damage repairs on insurance claims
03432031	55170	SA- Legal Expense	4,647	7,500	5,216	7,500	7,500	-	-	0.0%	Legal expenses related to EPA permit issues
03432031	55180	SA- Mobile Communications	193	800	40	800	800	-	-	0.0%	20% Director, Town Engineer, Asst Engineer cellphones, 50% W/S Manager
03432031	55002	SA- Advertising	250	500	-	500	500	-	-	0.0%	Bid packages, requests for proposals
03432031	55050	SA- Conf Rooms/Meals	1,029	3,500	583	3,500	3,500	-	-	0.0%	Annual national conference
03432031	55091	SA- Education/Training	2,762	4,500	1,284	4,500	4,500	-	-	0.0%	Wastewater treatment and collections training
03432031	55098	SA- Employee Wellness	-	-	-	2,500	2,500	-	2,500		Employee wellness needs beyond those provided by the Town's health insurance carrier.
		General Expenses Total	122,111	121,184	103,425	122,695	122,695	-	1,511	1.2%	
		Administration Total	489,504	515,471	370,999	564,652	563,670	(982)	48,198	9.4%	

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A											
Billing											
03432134	51110	SB- Sal/Wages FT	78,191	80,023	62,074	89,837	89,762	(75)	9,739	12.2%	1 FT Utilities Clerk (50/50 split W&S) & GF Allocations
03432134	51200	SB- Sal/Wages PT	4,572	13,100	3,183	13,819	13,819	-	719	5.5%	1 PT Utilities Clerk 24 hrs/wk (from 16 hrs/wk PRYR) (50/50 split W&S)
03432134	51300	SB- Sal/Wages OT	12	-	-	75	75	-	75	-	Allocations from GF
		Salaries Total	82,776	93,122	65,257	103,731	103,656	(75)	10,534	11.3%	
03432134	52100	SB- Health Insurance	28,086	28,383	22,331	28,031	28,031	-	(352)	-1.2%	Allocations from GF
03432134	52110	SB- Dental Insurance	1,925	1,912	1,505	1,869	1,869	-	(43)	-2.2%	Allocations from GF
03432134	52120	SB- Life Insurance	110	108	83	92	92	-	(16)	-14.8%	Allocations from GF
03432134	52130	SB - LTD Insurance	135	119	89	113	113	-	(6)	-5.0%	Allocations from GF
03432134	52200	SB- FICA	5,005	5,774	3,933	6,431	6,427	(5)	653	11.3%	Based on wages: 6.2%
03432134	52210	SB- Medicare	1,171	1,350	920	1,504	1,503	(1)	153	11.3%	Based on wages: 1.45%
03432134	52300	SB- Retirement Town	10,964	11,034	8,569	12,165	12,155	(10)	1,121	10.2%	Based on wages: 13.53%
03432134	52600	SB- Workers Comp Insurance	1,293	1,199	1,199	1,271	1,271	-	72	6.0%	Primex
		Benefits Total	48,688	49,879	38,629	51,477	51,461	(16)	1,582	3.2%	
03432134	55200	SB- Supplies	2,436	3,750	2,076	3,250	3,250	-	(500)	-13.3%	Water bill processing, ink cartridges, paper, letterhead, pens, etc - based on historical
03432134	55224	SB- Postage	3,500	2,750	2,000	2,750	2,750	-	-	0.0%	Postage for sewer bills - based on review of historical spend.
03432134	55055	SB- Consulting Services	488	500	270	1,650	1,650	-	1,150	230.0%	Allocation of actuarial costs for GASB compliance, Split 50/25/25 GFM/IS
03432134	55014	SB- Audit Fees	12,125	13,793	6,250	14,500	14,500	-	707	5.1%	Financial and Single Audit Fees - Allocated btw Finance, Water & Sewer
03432134	55213	SB- Phone Utilization	4,781	5,175	4,389	6,875	6,875	-	1,700	32.9%	12.5% allocation of IT cost
03432134	55247	SB- Registry of Deeds	-	-	26	-	-	-	-	-	Sewer Lien Releases
03432134	55159	SB- Internet Services	601	4,471	581	4,646	4,646	-	175	3.0%	12.5% allocation of IT internet services (website)
03432134	55383	SB- Email Archiving	1,031	1,113	1,113	1,238	1,238	-	125	11.2%	12.5% allocation of IT cost
03432134	55270	SB- Software Agreement	16,621	16,811	16,168	17,893	17,893	-	1,082	6.4%	1/2 Munilink UB Software Maintenance (5% incr for 8 mo.) & Munis Allocation @ 7% Increase (projected)
03432134	55308	SB- Travel Reimbursement	-	250	-	250	250	-	-	0.0%	Previously was for munis PACE training/travel
03432134	55091	SB- Education & Training	42	-	140	-	-	-	-	-	Previously was for munis travel
		General Expenses Total	41,625	48,613	32,993	53,052	53,052	-	4,439	9.1%	
		Sewer Billing Total	173,089	191,614	136,878	208,260	208,169	(91)	16,555	8.6%	

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						A					
		Collection									
03432532	51110	SC- Sal/Wages FT	156,769	231,582	135,144	236,716	236,716	-	5,134	2.2%	8 FT split 50/50 WD/SC
03432532	51300	SC- Sal/Wages OT	3,489	21,000	640	21,000	21,000	-	-	0.0%	WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
03432532	51310	SC- Sal/Wages Stand-By	3,220	7,280	844	7,280	7,280	-	-	0.0%	Pay for after hours on-call status, 2 employees at \$140/week per union contract split 50/50 WD/SC
03432532	51400	SC- Longevity Pay	-	2,100	-	2,100	2,100	-	-	0.0%	8 FT per union contract split 50/50 WD/SC
03432532	51121	SC- Education/Training	-	1,125	-	1,125	1,125	-	-	0.0%	
		Salaries Total	163,478	263,087	136,628	268,221	268,221	-	5,134	2.0%	
03432532	52100	SC-Health Insurance	46,829	76,169	29,311	88,568	74,334	(14,234)	(1,836)	-2.4%	10% increase in the premium rate
03432532	52110	SC- Dental Insurance	2,878	5,139	1,754	5,646	4,936	(710)	(203)	-4.0%	4.7% increase in the premium rate
03432532	52120	SC- Life Insurance	149	216	108	184	184	-	(33)	-15.0%	Life base is down 15%
03432532	52140	SC - Health Insurance Buyout	-	-	-	-	1,606	-	1,606		
03432532	52200	SC- FICA	9,952	16,152	8,166	16,630	16,630	-	478	3.0%	Based on wages: 6.2%
03432532	52210	SC- Medicare	2,327	3,974	1,910	3,889	3,889	-	(85)	-2.1%	Based on wages: 1.45%
03432532	52300	SC- Retirement Town	22,985	36,268	18,907	36,290	36,290	-	22	0.1%	Based on wages: 13.53%
03432532	52600	SC- Workers Comp Ins	10,308	9,559	9,559	10,132	10,132	-	573	6.0%	Primex
		Benefits Total	95,429	147,477	69,715	161,338	148,000	(13,338)	523	0.4%	
03432532	55022	SC- Building Maintenance	10,999	10,000	5,658	10,000	10,000	-	-	0.0%	10 pumping stations
03432532	55105	SC- Equipment Maintenance	4,844	5,000	2,104	5,000	5,000	-	-	0.0%	consumables; repairs; cutting heads
03432532	55252	SC- Road Repairs	-	20,000	290	10,000	10,000	-	(10,000)	-50.0%	Sewer trench paving; compaction test requirements, service repairs at mains
03432532	55153	SC- I/I Abatement	-	20,000	-	5,000	5,000	-	(15,000)	-75.0%	Maint., catch basin & sump pump removal, smoke & dye testing
03432532	55369	SC- Pipe Relining	5,600	40,000	-	5,000	5,000	-	(35,000)	-87.5%	Relining vitrified clay, RCP
03432532	55319	SC- Vehicle Maintenance	13,073	10,000	3,649	10,000	10,000	-	-	0.0%	10 vehicles, 3 trailers, split 50/50 with water dist
03432532	55140	SC- Grit Removal	-	2,750	664	2,750	2,750	-	-	0.0%	Transport of gravel, sand, etc. to Waste Management
03432532	55543	SC- CSO Monitoring	13,500	13,500	9,000	13,500	13,500	-	-	0.0%	Maintenance fee for Combined Sewer Overflow (CSO) \$ 13.5K annual contract for monitoring NPDES public notification of CSO events \$5000
03432532	55179	SC- Manhole Maintenance	26,340	70,000	45,135	50,000	50,000	-	(20,000)	-28.6%	Manholes, piping & service repairs (reduce \$20k due to staffing shortages)
03432532	55236	SC- Pump & Control Maintenance	25,463	49,450	10,815	30,000	30,000	-	(19,450)	-39.3%	Maintain 22 sewer pumps; wear rings, impellers, shaft couplings, seals
03432532	55173	SC- Licenses	316	850	399	850	850	-	-	0.0%	19 certifications for 16 individuals in sewer collection; 1/2 master electrician (due in Nov)
03432532	55190	SC- Mobile Communications	1,794	1,600	1,484	1,780	1,780	-	180	11.3%	4 MiFi's (50%) Verizon contract increase
03432532	55003	SC- Drug/Alcohol Testing	334	500	149	500	500	-	-	0.0%	Contract w/Fleet Screen & Convenient MD; USDOT required random testing for all CDL holders & screening
03432532	55545	SC- Fire Alarm Communication	-	1,500	700	1,500	1,500	-	-	0.0%	Main Pump Station fire alarm, Webster Pump Station
03432532	55257	SC- Safety Equipment	2,637	2,750	1,754	2,750	2,750	-	-	0.0%	PPE & tools for new asbestos pipe OSHA standards, confined space equip. maint.
03432532	55314	SC- Uniforms	1,190	2,400	1,391	2,400	2,400	-	-	0.0%	7 split 50/50 WD/SC
03432532	55136	SC- GIS Software	9,257	10,000	4,893	10,000	10,000	-	-	0.0%	Software revisions/maintenance; handheld and software agreement with TISales; new asset mgmt modules
03432532	55280	SC- SCADA Software	-	3,000	300	3,000	3,000	-	-	0.0%	Software annual maintenance; I/O cards
03432532	55301	SC- Tools	218	2,500	259	2,500	2,500	-	-	0.0%	Sewer augers, CCTV parts
03432532	55194	SC- Natural Gas	7,971	15,000	10,521	15,000	15,000	-	-	0.0%	Heat & generator fuel; increase in price
03432532	55092	SC- Electricity	89,910	105,000	96,799	105,000	105,000	-	-	0.0%	Heat, lights, pumps, etc.
03432532	55128	SC- Fuel	11,493	14,200	11,029	14,200	14,200	-	-	0.0%	Diesel, propane, gasoline for vehicles, equipment and pumping stations; increase in price
		General Expenses Total	224,930	400,000	206,991	300,730	300,730	-	(99,270)	-24.8%	
		Collection Total	483,837	810,564	413,334	730,289	716,951	(13,338)	(93,613)	-11.5%	

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Treatment											
03432633	51110	ST- Sal/Wages FT	234,707	284,894	197,310	331,804	331,804	-	46,910	16.5%	6 FT (including 1 new operator for 9 months)
03432633	51300	ST- Sal/Wages OT	23,009	19,000	14,286	19,000	19,000	-	-	0.0%	average OT rate = \$36.95/hr, 514 hours
03432633	51310	ST- Sal/Wages Stand-By	7,140	14,560	5,880	14,560	14,560	-	-	0.0%	After hrs on-call status, 2 employees at \$140/wk per contract
03432633	51350	ST- Sal/Wages Storm Related FEMA	-	1	-	-	-	-	(1)	-100.0%	Expenses related to declared emergencies
03432633	51400	ST- Longevity Pay	800	850	-	850	850	-	-	0.0%	1 FT per union contract
03432633	51121	ST- Education/Training	750	750	-	750	750	-	-	0.0%	
		Salaries Total	266,406	320,055	217,476	366,964	366,964	-	46,909	14.7%	
03432633	52100	ST- Health Insurance	97,492	116,664	75,690	141,814	141,814	-	25,150	21.6%	10% increase in the premium rate
03432633	52110	ST- Dental Insurance	6,293	7,799	4,916	9,160	9,160	-	1,361	17.5%	4.7% increase in the premium rate
03432633	52120	ST- Life Insurance	153	270	180	252	252	-	(18)	-6.7%	Life base is down 15%
03432633	52200	ST- FICA	15,541	19,646	12,700	22,752	22,752	-	3,106	15.8%	Based on wages: 6.2%
03432633	52210	ST- Medicare	3,634	4,838	2,970	5,321	5,321	-	483	10.0%	Based on wages: 1.45%
03432633	52300	ST- Retirement Town	37,177	44,130	29,925	49,650	49,650	-	5,520	12.5%	Based on wages: 13.53%
03432633	52600	ST- Workers Comp Insurance	10,311	9,561	9,561	10,135	10,135	-	574	6.0%	Primex
		Benefits Total	170,601	202,908	135,942	239,084	239,084	-	36,176	17.8%	
03432633	55022	ST- Building Maintenance	16,704	11,000	6,243	11,000	11,000	-	-	0.0%	3 high exposure buildings: 6 new bldgs & 4 large process tanks Chem feed pumps, flow meters, motorized valves, aerators; new centrifuges (2), RAS/WAS pumps (6), UV Bulbs, Ballasts & wiper motors (\$50k); DO, ORP & TN probes replacement; Atlas Copco, Solarbee circulator maint contract
03432633	55105	ST- Equipment Maintenance	79,567	147,500	62,822	100,000	100,000	-	(47,500)	-32.2%	biennial inspection & cleaning if needed: original vendor retired 2023 = \$5500
03432633	55337	ST- Weed Control	2,202	4,500	2,243	4,500	4,500	-	-	0.0%	invasive species control in lagoons from 2x to 3x/yr
03432633	55204	ST- Outfall Dredging	-	3,000	3,000	6,000	6,000	-	3,000	100.0%	
03432633	55154	ST- Industrial Pre-treat	10,125	15,000	7,376	15,000	15,000	-	-	0.0%	5 significant industrial permits with monitoring
03432633	55220	ST- Pond/Lagoon Maintenance	245	2,000	1,193	2,000	2,000	-	-	0.0%	Inter-lagoon sluice gates/piping, wires, etc.
03432633	55173	ST- Licenses	295	1,000	419	1,000	1,000	-	-	0.0%	Required training for licensing; professional development; master electrician 15 hr training
03432633	55180	ST- Mobile Communications	1,313	3,000	963	3,000	3,000	-	-	0.0%	WWTP operators' 1 MiFi for SCADA backup
03432633	55545	ST- Alarm Communications	3,675	7,500	3,852	8,000	8,000	-	500	6.7%	WWTF fire alarms and SCADA alarms, 7 @ \$1500/building; 2 ATT CELLULAR ALARM DIALERS
03432633	55003	ST- Drug/Alcohol Testing	196	500	20	500	500	-	-	0.0%	Contract w/Fleet Screen & Convenient MD; USDOT required random testing for all CDL holders & screening new hires
03432633	55257	ST- Safety Equipment	7,887	3,500	2,075	3,500	3,500	-	-	0.0%	PPE, gas monitors, Tyvek suits, gloves, confined space equip. maint.
03432633	55314	ST- Uniforms	2,363	3,700	1,817	3,700	3,700	-	-	0.0%	uniforms for 5 operators Possibly adding 5th operator in 2024
03432633	55260	ST- SCADA Software/Hardware	7,362	7,500	5,117	7,500	7,500	-	-	0.0%	Software revisions/annual maintenance
03432633	55072	ST- Dam Registration	1,500	1,500	-	1,500	1,500	-	-	0.0%	Annual NHDES dam fees for WWTP and Clemson Pond lagoons
03432633	55161	ST- Lab Testing	78,043	120,000	108,003	120,000	120,000	-	-	0.0%	CSO testing, GBTN Permit testing, NPDES EPA effluent testing (PFAS/PFOA, Arsenic), groundwater monitor report, Great Bay & river monitoring from \$75k & TN annual report; Biosolids monitoring (PFAS/PFOA including car washes)
03432633	55034	ST- Chemicals	88,446	160,000	91,761	130,000	130,000	-	(30,000)	-18.8%	polymer, magnesium hydroxide & supplemental carbon
03432633	55373	ST- Solids Handling	301,711	310,000	192,259	325,000	325,000	-	15,000	4.8%	Biweekly centrifuge solids generation & weekly disposal at Turnkey; July 2023 price increase (\$135 per ton to \$145 per ton)
03432633	55194	ST- Natural Gas	15,226	30,000	13,328	30,000	30,000	-	-	0.0%	Building heat; increase in price
03432633	55092	ST- Electricity	225,224	280,000	149,375	250,000	250,000	-	(30,000)	-10.7%	Aerators, lights, recirc. & chem feed pumps; increase in rate
03432633	55128	ST- Fuel	5,658	5,400	4,667	5,400	5,400	-	-	0.0%	2 vehicles; increase in price
03432633	55131	ST- Gas Monitoring	-	100	-	100	100	-	-	0.0%	Hydrogen sulfide monitoring
		General Expenses Total	847,741	1,116,700	656,434	1,027,700	1,027,700	-	(89,000)	-8.0%	
		Sewer Treatment Total	1,284,748	1,639,664	1,009,852	1,633,748	1,633,748	-	(5,916)	-0.4%	

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Org	Object	Description	2022 Actual	2023 Budget	2023 Actual: October	2024 BRC Budget	2024 SB Budget	2024 SB Budget vs. 2024 BRC Budget \$ Increase/-(Decrease)	2024 SB Budget vs. 2023 Budget \$ Increase/-(Decrease)	2024 SB Budget vs. 2023 Budget %- Difference	Explanation
Debt Service											
03471135	58009	Jady Hill Phase II	130,000	130,000	130,000	130,000	130,000	-	-	0.0%	2032 Final payment
03471135	58013	Portsmouth Av Sewerline	79,732	79,732	79,732	-	-	(79,732)	(79,732)	-100.0%	2023 Final payment
03471135	58011	Sewerline Lincoln & Main Sts	15,000	15,000	15,000	15,000	15,000	-	-	0.0%	2024 Final payment
03471135	58025	Lincoln Street Ph#2	53,219	53,219	53,219	53,219	53,219	-	-	0.0%	2032 Final payment
03471135	58035	Salem St. Utility Design & Engin	26,769	24,538	24,538	24,538	24,538	-	-	0.0%	2024 Final payment
03471135	58033	Wastewater Treatment Plant	2,620,678	2,620,678	-	2,620,678	2,620,678	-	-	0.0%	2039 Final payment
03471135	58040	SWTP Lagoon Sludge Removal	143,650	145,000	145,000	145,000	145,000	-	-	0.0%	2036 Final payment
03471135	58041	Salem St. Utility Improvements	89,726	88,853	88,853	88,853	88,853	-	-	0.0%	2036 Final payment
03471135	58046	Westside Drive Design & Engin	-	-	8,737	8,737	8,737	8,737	8,737	-	2028 Final payment ESTIMATE
03471135	58053	Court Street Pump Station	-	-	76,056	76,056	76,056	76,056	76,056	-	2028 Final payment
03471135	58051	Westside Drive Construction	-	-	19,757	19,757	19,757	19,757	19,757	-	2038 Final payment (Bond only, excludes SRF)
		Sewer Debt Service Principal Total	3,158,775	3,157,020	536,342	3,181,838	3,181,838	-	24,818	0.8%	
						A					
03472136	58520	Jady Hill Phase II	50,750	31,879	31,879	27,350	27,350	-	(4,529)	-14.2%	2032 Final payment
03472136	58505	Portsmouth Ave Sewerlines	8,531	4,266	4,266	-	-	(4,266)	(4,266)	-100.0%	2023 Final payment
03472136	58503	Sewerline Lincoln & Main Sts	2,295	1,530	1,530	765	765	-	(765)	-50.0%	2024 Final payment
03472136	58526	Lincoln Street Ph#2	27,727	25,013	25,013	22,299	22,299	-	(2,714)	-10.9%	2032 Final payment
03472136	58535	Salem St. Utility Design & Engin	3,868	2,503	2,503	1,251	1,251	-	(1,252)	-50.0%	2024 Final payment
03472136	58533	Wastewater Treatment Plant	891,031	838,617	-	786,203	786,203	-	(52,414)	-6.3%	2039 Final payment
03472136	58540	SWTP Lagoon Sludge Removal	100,890	92,455	92,455	85,060	85,060	-	(7,395)	-8.0%	2036 Final payment
03472136	58541	Salem St. Utility Improvements	61,630	56,376	56,376	51,845	51,845	-	(4,531)	-8.0%	2036 Final payment
03472136	58546	Westside Drive Design & Engin	-	-	874	874	874	874	874	-	2028 Final payment ESTIMATE
03472136	58553	Court Street Pump Station	-	-	19,717	19,717	19,717	19,717	19,717	-	2028 Final payment
03472136	58551	Westside Drive Construction	-	-	15,366	15,366	15,366	15,366	15,366	-	2038 Final payment (Bond only, excludes SRF)
		Sewer Debt Service Interest Total	1,146,722	1,052,639	214,022	1,010,730	1,010,730	-	(41,909)	-4.0%	
		Debt Service Total	4,305,496	4,209,659	750,364	4,192,568	4,192,568	-	(17,091)	-0.4%	
						A					
Capital Outlay											
03490237	57010	CO- Capital Outlay - Leases	15,329	102,330	-	106,655	106,655	-	4,325	4.2%	See separate Lease schedule
03490237	55361	CO- Capital Outlay - Land Acquisition/Purchase	-	1	-	1	1	-	-	0.0%	
03490237	57006	CO- Capital Outlay - Equipment	-	-	-	22,500	22,500	-	22,500	-	Air Compressor (split 50/50 water/sewer) CIP p#62
03490237	57017	CO- Capital Outlay- WWTP	41,253	50,000	30,483	15,000	15,000	-	(35,000)	-70.0%	coating repairs to WWTF UV basin walls and flume walls
03490237	57009	CO- Capital Outlay - Vehicle	26,493	-	-	26,750	26,750	-	26,750	-	See separate Lease schedule
		Capital Outlay Total	83,074	152,331	30,483	170,906	170,906	-	18,575	12.2%	
						A					
Sewer Appropriations from Reserves											
03490363	55010	SF- Approp from Res Rate Study	1,713	-	19,887	-	-	-	-	-	
03490363	55540	SF-Approp frm Reserves-Siphons	-	-	47,134	-	-	-	-	-	
		Sewer Appropriations from Reserves Total	1,713	-	67,021	-	-	-	-	-	
		Sewer Fund Total	6,821,461	7,519,302	2,778,932	7,500,423	7,486,012	(14,411)	(33,290)	-0.4%	
						A					
Warrant Articles/Borrowing											
16491042		School Street Area Reconstruction	-	-	-	2,603,800	2,603,800	-	2,603,800	-	CIP P#22
		Webster Ave Pump Station	-	-	-	884,000	884,000	-	884,000	-	CIP P#36 additional funding required for this project
03500000	59102	Public Works Garage Design	12,500	-	-	-	-	-	(12,500)	-100.0%	CIP P#1 Design (General Fund & Water Fund components)
		Court Street Pump Station	400,000	-	-	-	-	-	(400,000)	-100.0%	CIP P#27
		Sewer Capacity Rehabilitation	380,000	-	-	-	-	-	(380,000)	-100.0%	CIP P#28
		Westside Dr Area Reconstruction	860,000	-	-	-	-	-	(860,000)	-100.0%	CIP P#26 (General & Water Fund components)
03500000		Vacuum Utility Truck #87	100,273	-	-	-	-	-	(100,273)	-100.0%	CIP P#58, Cost: \$548,369-Lease Purchase \$100,273 for 7 yrs
		Total Warrant Articles/Borrowing	-	1,752,773	-	3,487,800	3,487,800	-	1,735,027	99.0%	
		Total Sewer Fund with WAR	6,821,461	9,272,075	2,778,932	10,988,223	10,973,812	(14,411)	1,701,737	18.4%	

Water Street Parking Permit - IOKA



Application for Road/Sidewalk Requests

Town of Exeter, 10 Front Street, Exeter, NH 03833
Phone: 773-6102 Email: pmcelroy@exeternh.gov

Block Off Street/Road

Structure on Sidewalk

Liability Insurance Required: Certificate of Insurance and endorsement/provisions to be submitted with completed application. Required Amounts: General Liability/Bodily Injury/Property Damage: \$1,000,000 per occurrence, \$2,000,000 aggregate; the Town of Exeter must be listed as an additional insured.

If permit involves overnight use of blocking off an area then it is suggested to have them in place before dark, applicants are responsible for all barricades.

Applicant Information:

Name: Caswell Development LLC Address: 24 Graf Rd
Town/State/Zip: Newburyport, MA 01950 Phone: 978-358-8039 Email: tony@caswelldevelopment.com

Vehicle Information: (If applicable)

Plate #: _____ State: MA Registered To: Caswell Development LLC
Town: _____ Description: Construction Vehicle

Organization/Company Information:

Name: Caswell Development LLC Address: 24 Graf Rd
Town/State/Zip: Newburyport, MA 01950 Phone: 978-358-8039

Description:

Blocking Off: (location) Dumpster and 5 parking spots in front of IOKA building
Describe Activity: Construction
Date(s) Requested: 11/29/2023-5/31/2024 Start Time: _____ End Time: _____

Jay Caswell/Carla Cowles 11/29/2023
Applicant Signature Date

Highway Superintendent: _____ Date _____
Fire Chief: _____ Date _____
Police Chief: _____ Date _____

Comments: _____

This permit is issued for the purpose indicated and shall be valid only during the times/dates indicated on this permit.

As authorized by the Select Board/Designee (Town Manager):

_____ Date _____

Town Manager Contract Renewal

EMPLOYMENT AGREEMENT

This agreement. made and entered into this 20th of November _____, 2023 by and between the Town of Exeter, a municipal corporation formed under the laws of the State of New Hampshire, and Russell J. Dean, of Exeter, New Hampshire an individual who has the education, training and experience in local government to serve as Town Manager, both of whom agree as follows:

WHEREAS, the Town of Exeter (hereinafter the "Town") wishes to continue and extend the employment of Russell J. Dean as Town Manager under the terms herein; and

WHEREAS, Russell J. Dean (hereinafter the "Manager") desires to continue employment as Town Manager of the Town of Exeter; and

WHEREAS, it is the desire of the Board of Selectmen, (hereinafter the "Board") to provide certain benefits, establish certain conditions of employment, and to set the working conditions of said Manager.

NOW, THEREFORE, in consideration of mutual covenants herein contained, the parties agree as follows:

Section 1 - Term

A. The term of this Agreement shall be for a period of one year from December 28, 2023, through December 27, 2024, unless terminated sooner by either party as set forth in Section 10 below or unless the town meeting votes to terminate the Town Manager form of government prior to expiration of this Agreement. If the voters at Town Meeting 2024 vote to terminate the Town Manager form of government, this Agreement will terminate in accordance with RSA 37:15.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Board to terminate the services of the Manager at any time, subject only to the provisions set forth in Section 10 of this Agreement.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Manager to resign at any time from his position with the Town, subject to only the provisions set forth in Section 10 of this Agreement.

D. Within the period six months before the expiration of this Agreement, the Town Manager and Board shall meet to discuss a successor Agreement.

Section 2- Duties and Authority

A. The Town hereby agrees to employ the Manager to perform the functions and duties of Town Manager as enumerated in NH RSA 37:6 and to perform other legally permissible and proper duties and functions as assigned by the Board including

those set out in the job description for the Exeter Town Manager, a copy of which is attached as EXHIBIT A to this Agreement and incorporated herein. The job description may be amended by the Board from time to time.

B. The Manager shall faithfully perform the duties of Town Manager as prescribed in the job description and RSA 37:6 as well as any other duties as may lawfully be assigned by the Town. Manager shall comply with all lawful governing body directives, Town policies, rules and ordinances as they may exist or be hereafter amended and with state and federal laws.

C. In all matters, the Manager shall be subject to the direction and supervision of the Board. The Manager shall have access to all books and papers and electronic data or information necessary for the proper performance of his duties.

D. During all times of his employment with the Town as Town Manager, Manager agrees to remain in the exclusive employ of the Town. Upon request, the Board may approve, at its sole discretion, the Manager's request to perform outside work such as consulting, teaching or publication. Any consulting, teaching or publication by Manager must be expressly approved by the Board prior to the Manager entering into any agreement engage in any such outside activities.

Section 3 – Hours of Work

The Manger is the chief executive officer of the Town and is exempt from the overtime provisions of the Fair Labor Standards Act ("FLSA"). He is therefore not eligible for overtime or compensatory time. It is recognized that the Manager must devote time outside the normal office hours on business for the Town, including attendance at meetings of the Board and other meetings as required. To that end, the Manager shall be allowed to establish an appropriate work schedule provided the Manager is available to work a minimum of forty (40) hours per week, thereby ensuring his continuing availability to the citizens of the Town and the Town's employees. The Manager's schedule shall be appropriate to the needs of the Town and shall allow Manager to faithfully perform his assigned duties and responsibilities.

Section 4: Compensation

A. Base Salary: The Town agrees to pay Manager an annual base salary of \$154,000 which represents the current salary at Grade 20, Step 8 on the Town's compensation scale, payable in installments at the same time that the other management employees of the Employer are paid.

B. Except as otherwise provided in this Agreement, the Manager shall be entitled to the same level of benefits enjoyed by and/or available to other employees, department heads or general employees of the Town including health insurance, leave time, life insurance, disability insurance and participation in the New Hampshire

Retirement System. The Manager's accrual of leave benefits shall be based on his employment with the Town since 2005.

Section 5: Health, Disability and Life Insurance Benefits

The Manager shall receive all benefits for himself and his dependents on an equivalent basis to that which is provided to all other employees of the Town of Exeter as set forth in the Exeter Personnel Policy and the plan documents commensurate with this original date of employment of March 1, 2005.

Section 6: Retirement

The Town will continue to contribute on Manager's behalf to the New Hampshire Retirement System ("NHRS") for his participation as a Group I employee.

Section 7: General Business Expenses

A. The Town agrees to budget and pay for professional dues and subscriptions of the Manager necessary and desirable for the Manager's continued professional growth, and for the good of the Town.

B. The Town also agrees to budget and pay for travel and subsistence expenses of Manager for short courses, institutes, and seminars that are necessary for the Manager's professional development and for the good of the Town, provided that prior written approval is obtained from the Board of Selectmen.

C. The Town recognizes that certain expenses of a non-personal, job-related nature may be incurred by the Manager, and agrees to reimburse or to pay said general expenses. Such expenses may include meals where Town business is being discussed or conducted and participation in social events of various organizations when representing the Town. Such expenditures are subject to annual budget constraints and purchasing policies. The Finance Director is authorized to disburse such moneys upon receipt of duly executed expense of petty cash vouchers, receipts, statements or personal affidavits.

D. **Mobile Phone:** Recognizing the importance of communication when Manger is outside of the office or away from his desk, The Town shall provide Manager with a mobile smart-phone for his use when conducting town related business. Manager understands that as a public employee he has no expectation of privacy in connection with his use of Town equipment and that his communications may be subject to disclosure under New Hampshire's "Right to Know" law at RSA 91-A.

E. Automobile and Mileage Allowance

When the Manager uses his personal vehicle to perform his duties as Town Manager, he shall be reimbursed for all documented business miles at the IRS Mileage

Reimbursement Rate in effect at the time the mileage is incurred. Mileage incurred commuting to and from Town Offices from Manager's residence is not reimbursable.

Section 8: Performance Evaluation

A. The Board shall review and evaluate the performance of the Manager annually in January. The annual evaluation process, at a minimum, shall include the opportunity for both parties to:

(1) jointly develop written goals and objectives which they determine are necessary or desirable for proper operation of the Town and the attainment of the Board's policy objectives.

(2) establish a relative priority among those various goals and objectives. The goals and time frames shall be attainable within the time limitations as specified and the annual capital budgets and appropriations provided. Time frames will be included in the written statement of goals and objectives. Attainment of goals within time frames specified shall be a primary consideration in the Manager's next evaluation.

(3) evaluate the Manager's performance and attainment of goals for the preceding year. The Chair of the Board shall provide the Manager with a written summary of the evaluation findings of the Board from the past evaluation period and the Manager shall be provided an adequate opportunity to respond in writing and discuss his evaluation with the Board. Salary adjustments may be considered by the Board at the time of evaluation.

B. Unless the Manager expressly requests otherwise in writing, the evaluation of the Manager shall at all times be conducted in non-public session of the governing body and shall be considered confidential to the extent permitted by law. Nothing herein shall prohibit the Town or the Manager from sharing the content of the Manager's evaluation with their respective legal counsel.

Section 9- Residency

The Manager will establish or maintain residence in the Town of Exeter as a condition of obtaining or retaining employment as Town Manager for the Town of Exeter. This provision may be waived by the Board in the event of extenuating circumstances.

Section 10-Termination and Severance Pay

A. The Town may terminate the employment of Manger for cause consistent with RSA 37. "Cause" includes but is not limited to:

1. A conviction of or a plea of guilty or nolo contendere by the Manager to any felony or to a misdemeanor involving fraud, embezzlement, theft, or dishonesty or other relevant criminal conduct whether or not against the Town; or

2. Habitual neglect of the Manager's duties or failure by the Manager to perform or observe any Town policy or other lawful obligation; or
3. Any material breach by the Manager of this Employment Agreement or failure to successfully complete any performance improvement plan implemented to address deficiencies.

B. The Manager may voluntarily resign his position before the expiration of this Agreement with a sixty (60) day notice period unless the parties agree to another time period.

C. In the event Manager's employment is terminated for any reason other than elimination of the town manager form of government, Manager shall not be entitled to severance and shall be bound by the terms of the Town Personnel Policies regarding payout of annual or sick leave upon departure.

Section 11: Indemnification

The Town shall provide the Manager with Public Officials Liability Insurance and, subject to the provisions of such insurance coverage, shall defend, save harmless and indemnify the Manager against any tort, professional liability claim or demand, or other legal action arising out of alleged acts or omissions occurring within the scope of the Manager's duties as Town Manager to the full extent permitted by RSA 31:105 and RSA 31:106.

Section 12: Bonding

The Town shall bear the full cost of any fidelity or other bond required of the Manager under the provisions of RSA 37.

Section 13: Appointment of acting Town Manager and other terms and conditions of employment

A. The Town shall fix any such other terms and conditions of employment, as it may determine from time to time are necessary, relating to the performance of the Manager, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, local ordinances or any other law.

B. In the event the Manager is absent from the Town for more than one week or otherwise unavailable to perform his duties, he may, with the consent of the Board, designate another Town employee to serve in his absence to perform duties in an acting capacity that the Manager would otherwise perform. The Manager's obligations under this Agreement are not otherwise assignable. The Board may on its own appoint an acting Town Manager in the absence or unavailability of the Manager to safely and competently perform his duties.

Section 14: Notices

Notice pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, and addressed as follows:

The Town: Chair, Board of Selectmen
Town of Exeter Town Offices
10 Front Street
Exeter, NH 03833

Manager: Russell J. Dean
8 Riverbend Circle
Exeter, NH 03833

Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 15: General Provisions

A. **Integration.** This Agreement sets forth and establishes the entire understanding between the Town and the Manager relating to the employment of the Manager by the Town. Any prior discussions or representations by or between the Town and Manager are merged into, and rendered null and void, by this Agreement. The Town and Manager by mutual written agreement may amend any provision of this agreement during the life of the agreement. Such amendments shall be incorporated and made a part of this agreement.

B. **Binding Effect.** This Agreement shall be binding on the Town and the Manager as well as their heirs, assigns, executors, personal representatives and successors in interest.

C. **Effective Date.** This Agreement shall become effective upon the date of execution by both parties.

D. **Severability.** The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both Town and Manager subsequent to the expungement or judicial modification of the invalid provision.

E. **Precedence.** The terms of this Agreement shall take precedence over contrary provisions of Board policies, Town ordinances or Town rules, regulations or

any permissive state or federal law unless otherwise prohibited by law, the terms of this Agreement shall take precedence over contrary provisions of Board's policies, or Town's ordinances, or Town's rules and regulations or any such permissive law during the term of this Agreement.

F. **Governing Law.** This Agreement is subject to all applicable laws of the State of New Hampshire and the rules, regulations and policies of the Board all of which are made a part of the terms and conditions of this Agreement as though fully set forth herein. Any dispute arising out of or under this Agreement shall be brought in a court of competent jurisdiction within the State of New Hampshire and shall be governed by the laws of the State of New Hampshire law without

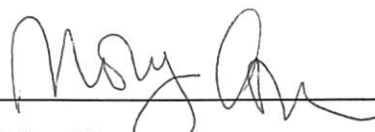
EXECUTED this 20th day of November, 2023.

TOWN OF EXETER

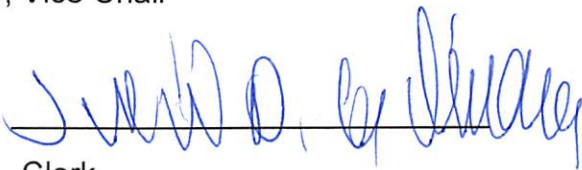
SELECTBOARD

By: 

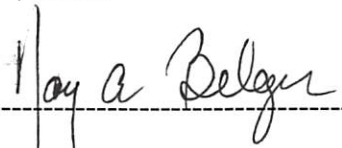
, Chair



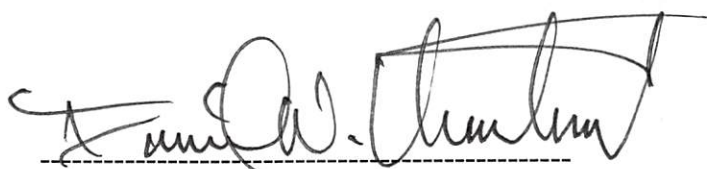
, Vice Chair



, Clerk

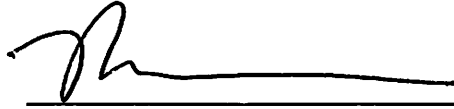


, Selectwoman



, Selectman

EMPLOYEE:



Handwritten signature

Tax Abatements, Veterans Credits & Exemptions

List for Select Board meeting December 4, 2023

Abatement

Map/Lot/Unit	Location	Amount	Tax Year
110/2/430	430 Winding River	206.21	2023
63/23	2 Whitley Road	45.53	2023
47/8	15 Willey Creek	5,637.19	2023
110/2/16	417 Winding River	401.70	2023
111/5/31	31 Green Gate	183.30	2023

Permits & Approvals



Town of Exeter

10 Front Street
Exeter, NH 03833
sriffle@exeternh.gov
603-778-0591 fax 603-777-1514

Special One-Day Malt/Wine License Application

Name of Applicant and/or Organization Applying: Arts Industry Alliance / TEAM
(To appear on license)

Full Address: 111R Water St, Exeter, NH

Applicant's Cell Number: 603-512-8396 Organization Phone: _____

Applicant's Email: ScottRuffner@mac.com Organization Email: _____

Type of Event: Exeter Scholarship Fundraiser Admission Fee: _____

Type of Alcohol to be served: Beer & Wine Wine Beer

Type of Alcohol to be tasted: Beer & Wine Wine Beer

Event Date: Dec 5, 2022 Hours of Event (to & from): 5-8pm

Location of event within the Town: Auditorium Art Gallery & Backroom Swasey Parkway

Expected number of attendees: 150 Age Range of Attendees: 35-75

TOWN OF EXETER LIABILITY DISCLAIMER FOR SPECIAL ONE-DAY LICENSES

By exercising the privileges of this Special One-Day License in serving persons with alcoholic beverages, the Licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this Special One-Day License will be deemed to be acknowledgement that you are aware of this potential liability.

You are encouraged to discuss the risks associated with exercising your privileges of this Special One-Day License and the appropriate precautions to avoid injuries, damage and liability to others with your legal advisor.

The Town of Exeter and the Select Board, acting as the Local Licensing Authority, shall not be liable to the Licensee or to others if injury or damage shall result from the exercise of this Special One-Day License.

By signing this form, the Applicant acknowledges that he/she understands and will comply with all applicable liquor regulations set forth by the NH Liquor Commission and the Town of Exeter.

Scott Ruffner

November 17, 2023

Applicant's Signature

Date



TOWN OF EXETER

32 COURT STREET • EXETER, NH • 03833 • (603) 773-6151 • www.exeternh.gov

Special Event Application

The Town of Exeter requires licensing for all Special Events where the Select Board is the licensing authority. Return all Special Event applications to Exeter Parks and Recreation, at 32 Court Street, Exeter NH.

For information or questions concerning the application call 603-773-6151 or email mroy@exeternh.gov. Special Event License (Reference RSA 286 1-5, Town Ordinance Chapter 807)

TYPE OF EVENT: *Special Event*

LOCATION: *Exeter Town Hall*

Organization Name: TEAM - Town Exeter Arts Music / Arts Industry Alliance

Organization Address: 111R Water Street, Exeter, NH

Event Representative Name: Scott Ruffner

Event Representative Title: Director Phone # 603-512-8396

Day of Contact Name: Same Day of Contact Phone # Same

Event Representative Email: TownExeterArtsMusic@gmail.com

Are you an Exeter, Non-Profit Group: Yes

EVENT DETAILS

Dates of Event: Tuesday, December 5th, 2023

Start Time: 5pm End Time: 9pm

Name of Event: Exeter Area Scholarship Fundraiser

Number of Anticipated Attendees (Including Volunteers and Staff):

250-300

Describe the Proposed Event: This is an annual fundraiser event for the Exeter Area Scholarship Fund that showcases food from our local chefs, beer from local breweries, and art from local artists.

Blocking Off Road(s): NO

WILL YOUR EVENT INVOLVE ANY OF THE FOLLOWING?

Food/Beverage/Concessions/Vendors/sales (inspection by Health Officer) Yes

Alcoholic Beverages Served

Yes, we will once again be featuring local beer from Sawbelly, Exeter Brew Company and Czar's.

State Liquor Permit Received Yes No Date Rcvd: _____

Town Liquor Permit Approved Yes No Date Rcvd: _____

Electronic sound amplification equipment, speakers, public address system (must follow noise ordinance) Yes

Propane/Charcoal BBQ grills (inspection by Health Officer) No

Electrical set up/ electrical cords run to the site (inspection needed by Electric Inspector) No

Fire pits, bonfires, kindle fire, campfire and other outdoor burning (must have permit from Fire Department) No

Tents/canopies If so, list quantity and size No

Animals at the event. If so, describe No

Motorized Vehicles. If so, describe No

1. Site Plan: Please attach a drawing of the event layout, including parking, facilities, vendor setup etc. On File

2. Security/Crowd Control Plan: Describe how you plan to manage event goers while not surpassing the maximum seating capacity of indoor events or

how you will secure, control, and assure compliance with laws and licensing conditions in the case of an outdoor event.

We will be selling tickets ahead of time and will restrict the number of attendees to ensure we meet capacity requirements.

3. Traffic Control/ Parking Plan: The estimated number of vehicles, provisions for parking, number of police officers or employees necessary to control traffic, type and location of any signs, and any other accommodations or procedures planned to handle attendees and their vehicles.

Our event pages and website contain maps to public parking lots and on street parking areas.

4. Fire Emergency Plan: The estimated number of occupants of all indoor events to assure compliance with the laws and permit rules and conditions required by the NH State Fire Code and its adopted references for places of assembly. N/A

5. Ambulance/ Medical Service Plan: Detail the on-site emergency medical services and transportation plan. Call 911

6. Ticket Distribution Plan: Outline the distribution of tickets prior to the event and/or at the time and place of the event, including provision for a limitation on ticket sales to maintain required occupancy levels and provision for the refund of ticket costs in the event of cancellation of the event. We use the Eventbrite website which easily allows us to monitor ticket numbers.

7. Sanitary Facilities Plan: A plan appropriate for the number of attendees, which will include information relative to portable toilet facilities, trash containers, and a provision that the property and surrounding areas and roadways shall be cleared of all debris within 12 hours following the event.

Guests will have access to the Town Hall public bathroom as well as the restroom in the 2nd Floor Art Gallery. We will utilize the trash cans in town hall, and any trash created by the chefs will be taken back to their dumpsters.

8. Food Service Plan: A food service plan, which may require review and acceptance by the Exeter Health Officer or a vendor permit from the Fire Department. Please list what types of food will be served and where it will be served within the facility.

We work closely with the Town Health Officer on food service permits, rules and regulations. Food will be from local restaurants Otis, Sawbelly, Vino e

Vivo, Cornicello, and Ambrose. Each chef will be serving small appetizer size "finger foods".

9. Special Duty Service Fees: The application fee does not include the cost of Fire or Police protection/detail, or any other extra Town expense required to protect the health and safety of the public which can reasonably be attributed to the event. All such costs associated with the use of active and stand-by emergency and other services provided by the Town of Exeter, or by other towns' emergency services, shall be borne by the applicant, promoter or sponsor.

After the event, billing for the Special Duty Services will be based on actual hours incurred by Town personnel. The total will be invoiced. A history of non-payment or late payment of any application fee and or Special Duty Services is grounds to deny your request for future event permits. N/A

10. Liability Insurance Required: Certificate of Insurance and endorsement/provisions to be submitted with completed application. Required Amounts: General Liability/Bodily Injury/Property Damage: \$1,000,000 per occurrence, \$2,000,000 aggregate; the Town of Exeter must be listed as additionally insured. On file with the town offices

11. A performance bond for events over 5,000 participants per day and or other security acceptable to the Town may be required in an amount equal to the amount estimated for Special Duty Services Fees as described above. N/A

Special Event Application

By signing below, I confirm that all information provided herein and in all attachments as true and accurate, acknowledge that this application will not be reviewed by the Recreation Department until considered complete by Town review staff, and state that all liability for this event is assumed and accepted by the applicant.

Print Name: Scott Ruffner

Organization: TEAM

Applicant Signature: *Scott Ruffner*

Date: October 25th, 2023

I also confirm that I am responsible for all costs incurred for this event including all special duty police, fire and health/safety services. All services must be paid in full upon receipt of the invoice. If not paid in full, the Town will charge 2% interest per month.

The Town may request/sue for legal expenses if the Town has to go to collections for unpaid amounts. I am responsible for all fees, which may include interest, attorney and court fees.

The Town reserves its rights to pursue all available legal remedies for damage to Town property or violation of any laws, rules or conditions applicable to use of Town property. In addition, such conduct may result in revocation of permission and/or denial of future requests for permission to use Town property.

It is understood that this is a temporary permit in which can be revoked, eliminated or extended due to the fluidity of COVID-19 and/or non-compliance.

Print Name: Scott Ruffner
Date: October 25th, 2023

Applicant Signature: *Scott Ruffner*

Please make Checks payable to Exeter Parks & Recreation

FOR OFFICE USE ONLY

Cost For Event: \$ 75.00 Entered Into RecTrac: Yes No

Sent Invoice: Yes No. Received Insurance: Yes No

DEPARTMENT HEAD SIGNED OFF

Police Chief Yes No Via Email

Health Inspector Yes No Via Email

Fire Yes No Via Email

DPW Yes No Via Email

Parks & Rec Yes No Via Email

Correspondence



November 17, 2023

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Important Information—Price Changes

Dear Members of the Board:

At Comcast, we are always committed to delivering the entertainment and services that matter most to our customers in your community, as well as exciting experiences they won't find anywhere else. We are also focused on making our network stronger in order to meet our customers' current needs and future demands. As we continue to invest in our network, products, and services, the cost of doing business rises. Rising programming costs, most notably for broadcast TV and sports, continue to be the biggest factors driving price increases. While we absorb some of these costs, these fee increases affect service pricing. As a result, starting December 20, 2023, prices for certain services and fees will be increasing, including the Broadcast TV Fee and the Regional Sports Network Fee. Please see the enclosed Customer Notices for more information.

Should you have any questions, please do not hesitate to contact me at Bryan_Christiansen@comcast.com.

Very truly yours,

Bryan Christiansen

Bryan Christiansen, Director
Government Affairs

Town Manager's Office

NOV 20 2023

Received

Important information regarding your Xfinity services and pricing

Effective December 20, 2023

Xfinity TV Services	Current	New
Broadcast TV Fee	\$27.25	\$31.10
Franchise Costs		
Concord	\$0.42	\$0.50
Hampstead	\$1.08	\$0.86
Nashua	\$0.19	\$0.15
Pembroke	\$0.15	\$0.17
Plaistow	\$0.87	\$0.85
Seabrook	\$0.27	\$0.31
Regional Sports Fee	\$12.00	\$12.45
Choice TV Select	\$37.50	\$43.50
Choice TV Select - with TV Box (Flex upgrade)	\$47.50	\$53.50
HBO, MGM+, and DVR	\$30.98	\$31.98
Netflix, HBO, Showtime, and DVR	\$58.47	\$59.47

Xfinity Internet	Current	New
Connect	\$65.00	\$68.00
Connect More	\$87.00	\$90.00
Fast	\$102.00	\$105.00
Superfast	\$107.00	\$110.00
Gigabit	\$112.00	\$115.00
Gigabit Extra	\$117.00	\$120.00
Gigabit x2	\$130.00	\$120.00

Xfinity Home	Current	New
Pro Protection	\$50.00	\$55.00
Pro Protection Plus	\$60.00	\$65.00

Allenstown, NH

87732000 (0810,1260,1290,1370,1380,1500,1550,1580,1610,1620,1630,1800,1820,3210)

P457AJ24

Important Information – Price Changes

December 20, 2023

Additional Information Continued

SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS		
	Current	New
Basic Latino TV	\$ 28.27	\$ 32.95
Extreme 150	\$ 38.00	\$ 35.00
Digital Preferred Tier w/HBO	\$ 34.99	\$ 35.99
Economy Latino TV	\$ 39.27	\$ 42.27
Choice TV Select	\$ 32.50	\$ 43.50
Economy Plus Latino TV	\$ 47.27	\$ 50.27
Pro Protection	\$ 50.00	\$ 55.00
Digital Preferred Tier w/Sports and 4 Premiums	\$ 62.00	\$ 65.00
Performance Starter	\$ 65.00	\$ 68.00
Digital Preferred Tier w/Sports and 5 Premiums	\$ 66.00	\$ 69.00
Performance Internet Additional Outlet with TV or Voice service	\$ 67.00	\$ 70.00
Digital Preferred Tier w/ 5 Premiums	\$ 67.00	\$ 70.00
Starter Latino TV	\$ 67.27	\$ 70.27
Nuevo Completo	\$ 83.17	\$ 87.85
HSD AO	\$ 87.00	\$ 90.00
Performance Internet Additional Outlet	\$ 87.00	\$ 90.00
Internet Plus Latino Double Play	\$ 90.99	\$ 96.99
Internet Plus Double Play with HBO	\$ 90.99	\$ 96.99
Choice TV Double Play	\$ 90.99	\$ 96.99
Limited Basic + Performance Internet Double Play	\$ 96.74	\$ 99.74
Preferred Double Play	\$ 94.89	\$ 100.89
Internet Pro Plus w/Showtime Double Play	\$ 94.99	\$ 100.99
Blast! Extra Double Play	\$ 95.99	\$ 101.99
Internet Pro Plus Double Play with HBO	\$ 97.99	\$ 103.99
Choice TV Triple Play	\$ 100.99	\$ 106.99
Economy Double Play	\$ 102.99	\$ 108.99
Blast! Plus Double Play	\$ 105.99	\$ 111.99
Performance Internet and Unlimited Voice Double Play	\$ 111.95	\$ 114.95
Blast Plus Double Play with HBO	\$ 112.99	\$ 118.99
Standard+ Double Play	\$ 114.99	\$ 120.99
Basic Pro Triple Play	\$ 115.99	\$ 121.99

SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS		
	Current	New
Preferred Triple Play	\$ 120.99	\$ 126.99
Select Double Play	\$ 122.99	\$ 128.99
Economy Pro Triple Play	\$ 123.99	\$ 129.99
Digital Premier with Sports and 4 Premiums	\$ 129.27	\$ 132.27
Blast Internet and Unlimited Voice Double Play	\$ 131.95	\$ 134.95
Digital Premier with Sports and 5 Premiums	\$ 133.27	\$ 136.27
HD Preferred Triple Play	\$ 130.99	\$ 136.99
Extra Double Play w/ Performance Internet	\$ 134.27	\$ 137.27
Digital Premier With 5 Premiums	\$ 134.27	\$ 137.27
Standard+ More Triple Play	\$ 131.99	\$ 137.99
Preferred Extra Triple Play	\$ 132.99	\$ 138.99
Starter Latino Double Play	\$ 134.27	\$ 140.27
Select+ Double Play	\$ 141.99	\$ 147.99
HD Preferred Plus Triple Play	\$ 142.99	\$ 148.99
Signature Double Play	\$ 142.99	\$ 148.99
Value Plus Triple Play	\$ 145.99	\$ 151.99
Economy Plus Latino Triple Play	\$ 145.99	\$ 151.99
Extra Double Play with Blast! Internet	\$ 154.27	\$ 157.27
Select Triple Play	\$ 151.99	\$ 157.99
Digital Preferred Double Play w/Performance Pro Internet	\$ 154.99	\$ 160.99
Starter Triple Play	\$ 157.99	\$ 163.99
Select+ More Triple Play	\$ 160.99	\$ 166.99
HD Starter Triple Play	\$ 165.99	\$ 171.99
Preferred Triple Play	\$ 170.99	\$ 176.99
Digital Premier Double Play with Sports and Voice	\$ 174.22	\$ 177.22
Signature Triple Play	\$ 171.99	\$ 177.99
Signature+ Double Play	\$ 171.99	\$ 177.99
Super Double Play	\$ 172.99	\$ 178.99
Digital Preferred Double Play w/ Blast! Internet	\$ 174.27	\$ 180.27
HD Preferred Triple Play with Hitz	\$ 180.99	\$ 186.99

SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS		
	Current	New
Preferred Extra Latino Triple Play	\$ 180.99	\$ 186.99
HD Preferred Plus Triple Play	\$ 190.99	\$ 196.99
Signature+ More Triple Play	\$ 190.99	\$ 196.99
Super+ Double Play	\$ 191.99	\$ 197.99
Premier Double Play w/Performance Pro Internet	\$ 192.99	\$ 198.99
HD Preferred Extra Triple Play	\$ 197.99	\$ 203.99
HD Preferred Plus Triple Play with Hitz	\$ 200.99	\$ 206.99

SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS		
	Current	New
Super Triple Play	\$ 201.99	\$ 207.99
Multilatino HD Total Triple Play	\$ 220.99	\$ 226.99
HD Premier Triple Play w/ Blast! Internet	\$ 225.99	\$ 231.99
HD Premier XF Bundle Triple Play	\$ 225.99	\$ 231.99
HD Complete XF Triple Play	\$ 244.99	\$ 250.99



Russ Dean <rdean@exeternh.gov>

Fwd: Rugg property

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Melissa Roy <mroy@exeternh.gov>, Russ Dean <rdean@exeternh.gov>

Mon, Nov 27, 2023 at 8:20 PM

For the packet

----- Forwarded message -----
From: **Niko Papakonstantis** <npapakonstantis@exeternh.gov>
Date: Tue, Nov 21, 2023 at 6:15 PM
Subject: Re: Rugg property
To: Janet Stephens <janetstephens30@gmail.com>

Hi Janet,

Thank you for your correspondence and kind words regarding the Marshall Farm Roads.

Your thoughts will certainly be taken into consideration.

Respectfully,

Niko

On Tue, Nov 21, 2023 at 8:01 AM Janet Stephens <janetstephens30@gmail.com> wrote:
Dear Chairman Papakonstantis,

I am writing to express my hope that our town will work with the town of Newfields to find a way to preserve the wooded land being sold by the Rugg family.

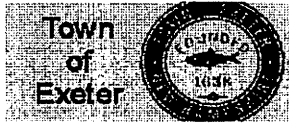
This land is used for hiking as well as biking and is a real asset to our community. I have been hiking on it weekly for several years and can attest to its beauty and popularity.

It would be heartbreaking to see these woods go to a developer. Please consider taking whatever steps are necessary to preserve these woods for future generations.

Thank you.

Janet Stephens
19 Colonial Way
Exeter

PS: Thank you for the work on the Marshall Farm roads! Job well done!



Russ Dean <rdean@exeternh.gov>

Fwd: Come to Newfields Town Hall - THIS Tuesday 11.21 7pm

2 messages

Niko Papakonstantis <npapakonstantis@exeternh.gov>
 To: Melissa Roy <mroy@exeternh.gov>, Russ Dean <rdean@exeternh.gov>

Tue, Nov 21, 2023 at 10:28 PM

----- Forwarded message -----

From: **Sarah DeWitt** <sarah.m.dewitt@gmail.com>

Date: Tue, Nov 21, 2023 at 8:54 PM

Subject: Fwd: Come to Newfields Town Hall - THIS Tuesday 11.21 7pm

To: Niko Papakonstantis <npapakonstantis@exeternh.gov>, <nbelanger@exeternh.gov>, Molly Cowan <mcowan@exeternh.gov>, Julie Gilman <jgilman@exeternh.gov>, <dchartrand@exeternh.gov>

CC: <drewkoff@gmail.com>

Hi there,

My name is Sarah DeWitt and I am an Exeter resident in the Captains Way neighborhood. I just came from a Newfields town hall meeting and learned about the Rugg property in the town forest. Lynette Batt spoke about the potential to apply for a couple of grants and the importance of town support. The meeting ended with the Newfields selectboard laying out a timeline for applying for grants and getting a warrant article on the March 2024 ballot. Is it possible for Exeter to get a warrant article on our ballot as well?

We use the trails daily and I know they are a draw for other community members. They are well maintained by the Fort Rock Riders and people use the trails for mountain biking, running, walking their dogs, etc. It's also home to wildlife who would be displaced if the land was developed. I get the sense it's important for both Exeter and Newfields to be united in this project. Please let me know what I can do to move forward with getting a warrant article on the ballot for March.

Thanks and hope you all have a Happy Thanksgiving!
 Sarah

----- Forwarded message -----

From: **Marshall, Jennifer C** <jennifer.c.marshall@zoetis.com>

Date: Mon, Nov 20, 2023 at 6:21 PM

Subject: Fwd: Come to Newfields Town Hall - THIS Tuesday 11.21 7pm

To: Sarah DeWitt <sarah.m.dewitt@gmail.com>

Cc: Jaimie Bell <jaimiebell1022@gmail.com>

Hi Sarah, Thank you for your help getting the word out. We are in this together!

From: "Marshall, Jennifer C" <jennifer.c.marshall@zoetis.com>

Date: November 19, 2023 at 6:26:00 PM EST

Subject: **Come to Newfields Town Hall - THIS Tuesday 11.21 7pm****Happy Thanksgiving week,**

This is a friendly reminder to mark your calendars for the Board meeting THIS Tuesday night, at 7pm, at Newfields Town Hall. Bring the kids...getting involved is great especially where we are directly impacted by this issue, regardless of trail use.

WHY IT MATTERS: Rugg property grant proposal is on the agenda (attached) – Urgent/Pivotal next steps will be determined.

- Proposed project is to *buy 150 privately owned acres*: ~100 Newfields portion and ~50 Exeter's portion. (See Town Forest attachment.)

- The purpose of the purchase is to *preserve the area in conservation*, which comprises of 40 miles of trails currently used for biking and hiking.
- Land owner Trust *prefers to sell the property to the towns to preserve it*. If unsuccessful, they will be in the *position to develop the land*. **HENSE THE URGENCY**

NEXT STEPS – Come to the meeting Tuesday, get your questions answered, show support in a desire to vote.

We need > display of public support > in order to get the vote on the ballot > to then build awareness across both towns and > continue to secure all eligible grants to reduce the cost.

This impacts our neighborhood directly, our community, Exeter and so on. Newfields and Exeter need to be in this together, as one community driven initiative, ask your Exeter contacts to come Tuesday.

I am by no means the expert on the matter, but I am motivated to help answer any questions I can help with. I've copied Jaimie Couture (From the other end of Bassett) who has been so awesome about answering my questions. 😊

Thankful for our picturesque small town. Hope to see you there!


Jen Marshall 617 8492612

COMMUNITY TOWN FOREST - FACEBOOK PAGE:

```
<iframe src="https://www.facebook.com/plugins/post.php?href=https%
3A%2F%2Fwww.facebook.com%2Fpermalink.php%3Fstory_fbid%
3Dpfbid04zg2DdTDCqxBNakb4DF1CBpTymovKGEgmBPnRPSkSQLoL67HAVXa
SNGNXyViV82UI%26id%3D61553780726230&show_text=true&width=500" width="500"
height="427" style="border:none;overflow:hidden" scrolling="no" frameborder="0"
allowfullscreen="true" allow="autoplay; clipboard-write; encrypted-media; picture-in-picture;
web-share"></iframe>
```

2 attachments

 **Town Forest (002).pdf**
407K

 **agenda_2023-11-21.pdf**
72K

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Melissa Roy <mroy@exeternh.gov>, Russ Dean <rdean@exeternh.gov>

Mon, Nov 27, 2023 at 8:19 PM

For the packet

----- Forwarded message -----
From: **Niko Papakonstantis** <npapakonstantis@exeternh.gov>
Date: Mon, Nov 27, 2023 at 8:22 AM
Subject: Re: Come to Newfields Town Hall - THIS Tuesday 11.21 7pm
To: Sarah DeWitt <sarah.m.dewitt@gmail.com>

Good morning Sarah,

I hope you are well and that your family had a happy and peaceful Thanksgiving!!

Thank you for your correspondence which will be included in the next Select Board packet. We will certainly take your thoughts into consideration.

11/28/23, 10:00 AM

Town of Exeter, NH Mail - Fwd: Come to Newfields Town Hall - THIS Tuesday 11.21 7pm

Respectfully,

Niko

[Quoted text hidden]



Russ Dean <rdean@exeternh.gov>

Fwd: Rugg property

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>
To: Melissa Roy <mroy@exeternh.gov>, Russ Dean <rdean@exeternh.gov>

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For the packet

----- Forwarded message -----

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Thank you.

Janet Stephens
19 Colonial Way
Exeter

PS: Thank you for the work on the Marshall Farm roads! Job well done!