

SELECT BOARD MEETING

Monday, June 2, 2025

6:00 pm

**Nowak Room, Town Offices
10 Front Street, Exeter, NH 03833**

REGULAR BUSINESS MEETING BEGINS AT 7:00 PM

Meetings can be watched on Ch 22 or Ch 6 or YouTube. Attendees can join in person or virtually via Zoom.

To access the meeting, click this link: <https://us02web.zoom.us/j/87135723285>

To access the meeting via telephone, call: +1 646 558 8656 and enter the Webinar ID: 871 3572 3285

Please join the meeting with your full name if you want to speak.

Use the "Raise Hand" button to alert the chair you wish to speak. On the phone, press *9.

More instructions to access the meeting here: <https://www.exeternh.gov/townmanager/virtual-town-meetings>

Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues.

AGENDA

1. Call Meeting to Order
2. Non Public Session RSA 91-A:3, 2(I)
3. Board Interviews:
 - a. ZBA (Alt. 2027 or Alt. 2028) – John DalSanto 6:50 pm CONFIRMED
4. Bid Opening
 - a. Swasey Parkway Resilience
5. Public Comment
6. Approval of Minutes
 - a. Regular Meeting: May 12, 2025 and May 19, 2025
7. Appointments/Resignations
 - a. Resignation – Pairpoint Park Stakeholders Advisory Committee – Dave Short
8. Discussion/Action Items
 - a. Park Street Bridge Update – Steve Cronin, DPW Director
 - b. 3rd Reading – No Parking Order 101.2 – Drinkwater Road, Pickpocket Road, Swasey Parkway – Steve Cronin, DPW Director; Police Chief Stephan Poulin
 - c. Tick & Mosquito Programs – Madison Bailey, Health Officer
 - d. Water/Sewer Advisory Committee Position Request
 - e. 2025 Bond Document Execution
9. Tax Abatements, Veterans Credits & Exemptions
 - a. Hero Pups – 51 Paws Way
10. Permits & Approvals
 - a. Outdoor Dining Permit Fee Waiver Request – The Inn by the Bandstand/Ambrose Restaurant
 - b. Linden Street Bridge Bid Approval – Steve Cronin, DPW Director
 - c. Great Bay Resource Protection Partnership Stewardship Grant Acceptance – Kristen Murphy, Conservation & Sustainability Planner
11. Town Manager's Report
12. Select Board Committee Reports
13. Correspondence
14. Review Board Calendar

15. Non-Public Session

16. Adjournment

Niko Papakonstantis, Chair

Select Board

Posted 5/30/25 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Non-Public Session

Board Interviews



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

6/2/25 6:50 pm
CONFIRMED

Statement of Interest Boards and Committee Membership

Committee Selection: ZONENGA BOARD OF ADJUSTMENT

New ☐

Re-Appointment ☐

Regular ☐

Alternate ☒

Name: JOHN A DAL SANTO

Email: jqdalsanto@msn.com
JDAL SANTO@MSN.COM

Address: 14 FRANKLIN ST

Phone: 603-686-2908

Registered Voter: Yes ☒ No ☐

Statement of Interest/experience/background/qualification, etc. (resume can be attached).

Please see attached.

If this is re-appointment to a position, please list any training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: John A Dal Santo

Date: 14 MAY 2025

From: John Q Dal Sanfo

To : Zoning Board of Adjustment

I would like to submit my application to the Exeter Zoning Board of Adjustment as an Alternate Member.

The Zoning Board of Adjustment plays a critical role in the ongoing development of Exeter by ensuring buildings, businesses, accent the town's history, preserve its quality of life and sustain its property values. By working with like-minded individuals on the Zoning Board of Adjustment, I would like to make some small contributions in attaining this goal because these decisions can have a lasting impact on the community.

My qualifications:

- Landowner in the Town of Exeter.
- Resident of Exeter.
- Significant staff work experience within US Major Military Commands.
- Graduate of US Joint Staff College
- MBA
- BS

Approval of Minutes

Select Board Meeting
Monday May 12, 2025
6:50 PM
Nowak Room, Town Offices
Draft Minutes

1. Call Meeting to Order

Members present: Chair Niko Papakonstantis, Clerk Nancy Belanger, Julie Gilman, Dan Chartrand

Absent: Vice-Chair Molly Cowan

Town Manager Russ Dean and Assistant Town Manager Melissa Roy were also present at this meeting.

The meeting was called to order by Mr. Papakonstantis at 6:50 PM. The Board went downstairs to the Wheelwright Room for interviews.

2. Board Interviews

- a. Nick Drinker for the River Advisory Committee

The Board reconvened in the Nowak Room at 7 PM.

3. Public Comment

- a. There was no public comment at this time.

4. Proclamations/Recognitions

Ms. Belanger read the proclamation for National Public Works Week:

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of the Town of Exeter; and, WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and, WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Exeter to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and, WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association, NOW, THEREFORE, our Select Board Chair of the Town of Exeter does hereby proclaim and affirm May 18-24, 2025, as National Public Works Week within the town of

Exeter, New Hampshire. All people are hereby called upon to promote gratitude, respect, and support for our dedicated public works professionals, recognizing the substantial contributions they make to protecting our health, safety, and advancing quality of life for all.

5. Approval of Minutes

a. Goal Setting Meeting: April 21, 2025

Corrections: Ms. Belanger said in section 3, she had volunteered to follow up with the Arts Commission regarding the 250th Celebration and speak with Mr. Cronin about painting crosswalks.

MOTION: Ms. Belanger moved to approve the minutes of April 21, 2025 as amended. Ms. Gilman seconded. The motion passed 4-0.

b. Regular Meeting: April 28, 2025

Corrections: Mr. Papakonstantis said in lines 111 and 114, David Loch's address is 46 Drinkwater Road.

MOTION: Ms. Belanger moved to approve the minutes of April 28, 2025 as amended. Ms. Gilman seconded. The motion passed 4-0.

6. Appointments

MOTION: Ms. Belanger moved to appoint Nick Drinker to the River Advisory Committee as a regular voting member, term to expire April 2026. Ms. Gilman seconded. The motion passed 4-0.

7. Discussion/Action Items

a. 2nd Reading - Ordinance 101.2 - No Parking - Presentation by David Loch

DPW Director Steven Cronin was present for this discussion.

Mr. Papakonstantis read the amendment to Chapter 1, Parking Regulations. This would add the following to 101.2, Parking Prohibited on Specific Streets: Drinkwater Road, both sides of the street from High Street to the Town Line; Pickpocket Road, north side of the street for a distance of 450 feet west of Kingston Road; and Swasey Parkway, west side of the street from Newfields Road to the turnaround. "No parking" is already in play for Swasey Parkway and Pickpocket Road, but Drinkwater Road has not been done.

He opened the discussion to the public. He said after the first reading, we tasked Public Safety and the Police Department to take up some suggestions, which we will discuss. Then Mr. Loch would like to give a presentation.

Mr. Cronin said given the feedback at the last meeting, we re-evaluated the area, and it might make the most sense to limit "no parking" to the section of the road adjacent to the PEA property. This is where we have the biggest issue with parking on the road and creating a safety hazard. Some vehicles parking there use driveways to turn around and cause property damage. We looked at the possibility of limiting the "no parking" area on the other side of the street but felt it would create an enforcement issue. We're proposing a limit on parking on both sides for 4,000 feet.

Mr. Chartrand asked if we spoke to the Academy. Mr. Dean said he

reached out to Mr. Leighton and the Academy is ok with the town's consideration of "no parking" along the street. From 25 Drinkwater up to High Street, the shoulder is narrower, and Police regulations already don't allow parking in the travel lane. Mr. Chartrand asked if we can reach out to the residents who were at the last meeting, and Mr. Dean said yes. Mr. Chartrand asked if we've contacted all of the neighbors in this area. Mr. Dean said Public Works put door knockers on every door. Mr. Cronin said we have not heard from anyone directly. Mr. Papakonstantis said we have some communications in the packet. It's not positive for putting up "no parking" signs. Mr. Dean said there's been one email that suggested not doing it. We could do one more round of door knockers. Mr. Papakonstantis suggested putting the third reading on the agenda for June 2 instead of next week.

David Loch of 46 Drinkwater Road said about 20 years ago, people started parking on this road from dawn till dusk every day of the year. People stand in the travel lane with their doors open. Cars park dangerously in the travel lane. Cars block mailboxes and turn in residents' driveways. The danger to the public is the reason this activity needs to be prevented. He didn't propose having "no parking" along the entire road, but he understands the rationale behind it. Parking needs to be restricted on both sides to be effective. There need to be exemptions for official activities which use orange work signs, flagging, or Police details. There are other, safer places where people can go.

Mr. Loch showed the Board pictures and videos of people parking in the area unsafely. He said he thinks social media has increased the activity of parking there and hiking the trails, but there are other places people can go.

Mr. Chartrand asked if we go ahead and do this, will Mr. Loch be happy. Mr. Loch said yes. That will make it safer for people to travel the road and for people who live along the road.

Mr. Dean said one thing we saw were joggers and cyclists in the road. There are other modes of transportation. Mr. Chartrand asked if we're not talking about banning that, just banning parking. Mr. Dean said yes, just parking.

Mr. Cronin said we hope to pave Drinkwater Road this construction season. We will review the width of the road, but it can't support bike paths, it doesn't have the shoulder width available. That would be a substantial alteration and may involve property taken. That's not in the forecast right now. Ms. Belanger said once the road gets fixed, the speeding might get worse.

Keith Whitehouse of 61 Westside Drive said Smith-Page access is right on Drinkwater Road. The PEA woods can be accessed from the other side, but to access Smith-Page, an Exeter conservation area, you need to park there. If you need to do maintenance there, you would have to walk a mile with a chainsaw. What is the parking plan for this area? Mr. Chartrand asked for more details, and Mr. Whitehouse said the area is on the opposite side of Drinkwater Road, beyond the PEA area. Public lands need to be open to the public. This is not PEA land, it's Town of Exeter land. On Park Street, there's a bump out to get some parking there. Something similar needs to be in place for this area. Ms. Belanger asked if Mr. Whitehouse is one of the people who maintains the trails. Mr. Whitehouse said yes, he has in the past. Mr. Papakonstantis asked if he's parking on Drinkwater Road, and Mr. Whitehouse said yes. Mr. Dean said that's a conversation with the Conservation Commission to create parking. Mr. Whitehouse said the abutter's property line and the pond are right there. There couldn't be a parking area. Ms. Gilman said the Conservation Commission has

had the same issue at some other trails, but they haven't taken a look at finding a solution. This needs to be considered for all of our trails. Mr. Dean said he can speak with Kristen Murphy.

Catherine Ganley of 25 Drinkwater Road said we're used to students from the Academy on bikes or jogging coming out of the trail and through their property. There are lots of bikers, walkers, and runners in that area. If the signs go up that say no parking, both of the entryways are so inviting, so how is it clarified that there's no access? Mr. Chartrand said we'll have to figure that out. He added that he appreciates that they allow people to pass through their property.

Ms. Gilman asked if Drinkwater has sharrows on the pavement. Mr. Cronin said he thinks it does not. He said we try to support multi-modal transportation around town even if the road can't support it. We need to find a balance. Ms. Belanger suggested looking at sharrows following the paving.

Mr. Chartrand said this is a major crossing for amphibians. There's a good solution for that in Newmarket with markings on the road. Mr. Cronin said he has talked to Kristen Murphy about seasonal signage.

Mr. Loch said regarding Smith-Page, there's no parking lot. He talked to Kristen Murphy about the issue with parking there and suggested creating a parking lot behind the pond. It's important to get people off the side of the road.

Mr. Papakonstantis closed the second public reading.

8. Regular Business

a. Permits & Approvals

DPW Director Steve Cronin and Water Sewer Superintendent Steve Dalton were present to request \$17,000 from the Civil Reserve Fund for a sludge pump for the Wastewater Treatment Facility. Mr. Dalton said we had to remove the pump and send it back to the factory. We received a quote for \$9,000 to rebuild it or \$16,000 to replace it with a new pump with a warranty. We looked at alternative methods to replace the pump and found an alternative, the "Penn Valley Pump," that is a different technology with less maintenance. Unfortunately this type has an 8-week lead time, and we need it now. The organisms in the waste start multiplying in the warm weather. We need to process it soon into biosolids, so we decided to stick with the type that's there. This pump is 6 years old.

Mr. Cronin said we feel the second pump isn't far behind. The long-term solution is to go with the Penn Valley Pump. In budget development for 2026, we'll look at a capital outlay request for a Penn Valley Pump.

Mr. Papakonstantis asked about the warranty on the current type of pump, and Mr. Dalton said it is one year.

MOTION: Ms. Belanger moved to release \$17,000 from the Sewer Reserve Fund to replace one of the two Boerger biosolid sludge pumps. Ms. Gilman seconded. The motion passed 4-0.

b. Tax Abatements, Veterans Credits and Exemptions

MOTION: Ms. Belanger moved to approve a Timber Tax for 103/5 in the amount of \$107.33 for tax year 2025. Ms. Gilman seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 104/79/413 in the amount of \$217.04 for tax year 2024. Ms. Gilman seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 81/38 in the amount of \$53.37 for tax year 2024. Ms. Gilman seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 69/3/302 in the amount of \$238.39 for tax year 2024. Ms. Gilman seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 96/1 in the amount of \$569.28 for tax year 2024. Ms. Gilman seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 74/11 in the amount of \$727.61 for tax year 2024. Ms. Gilman seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 85/50 in the amount of \$750.74 for tax year 2024. Ms. Gilman seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 95/64/363 in the amount of \$330.89 for tax year 2024. Ms. Gilman seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve an abatement for 65/80 in the amount of \$370.03 for tax year 2024. Ms. Gilman seconded. The motion passed 4-0.

MOTION: Ms. Belanger moved to approve a Jeopardy Tax for 87/14/5B in the amount of \$1,173.00 for tax year 2025. Ms. Gilman seconded. The motion passed 4-0.

c. Town Manager's Report

- i. The Memorial Day parade is May 26.
- ii. The Eagle Scout Retired Flag drop box was installed outside.
- iii. Dave Sharples will give an update on June 2 on the Police Station and Fire Substation project. There's been substantial progress.

- iv. The groundwater easement is going through a review appraisal. It's already had a PEA appraisal. He will come to the Board with recommendations.
- v. The HR Director's office is complete and we're taking applications.
- vi. We're re-advertising the Senior Coordinator position.
- vii. Paul McGoon, the new carpenter, Rebecca Riley, a part-time Custodian, and Chadwick Dean, a new Parks Laborer, started this week.
- viii. We're waiting for Pickpocket Dam grant applications. There are two with NOAA and one at National Fish and Game.
- ix. The Westside Drive project bid opening is June 16. Director Cronin has been working with one neighbor on an easement.
- x. He has a conference this week. Both he and Ms. Roy are at a Primex conference Wednesday and Thursday. Corey Stevens will be here.
- xi. Ms. Belanger said she'd already seen some Flag Box activity.

d. Select Board Committee Reports

- i. Ms. Gilman attended two meetings of the 250th Celebration commission. We came up with a calendar with something every month. We'd like a big activity on the 4th of July in addition to the Independence Festival. One thing we'd like to do is show the 1776 movie. We discussed putting out bookmark-size handouts at events this year. We had an idea for the Beer & Chili fest to make Johnnycakes/cornbread to go with the chili. We're working with SST to come up with the logo for the 250th.
- ii. Ms. Belanger said she attended a webinar on conservation and housing. There are a lot of webinars available to our volunteers. She and Mr. Chartrand attended the ADA Forum, which was not televised. There were a lot of good points. Some ideas and concerns from the public and survey included Pairpoint Park accessibility; Town Hall audio; school facilities; the Stewart Park step; the plowing of streets blocking sidewalks and crossing buttons; the crossing at Water/Franklin; the navigation of sidewalks in winter; wheelchair van parking; the safety of the handicapped spaces near the Town Offices; the front doors at the Town Offices; more crosswalks and more audible crosswalks; installing a pedestrian signal at Main Street and LSS; closed captioning for public meetings, which we have on YouTube but not Channel 22; allowing disabled kids to attend recreation camp should allow disabled kids to attend; wheelchair charging downtown; and the need for the public to be aware of our studies, which was suggested by Dan Chartrand. She said some of us don't have limitations and we don't consider what we take for granted; sometimes we just need a little reminder. There was a discussion about budget limitations but once we get the list solidified we can check things off as money becomes available.

Mr. Papakonstantis said we have \$80,000 in the ADA fund and that appropriation needs to continue. We need to involve the DPW with that team on crosswalks and safety.

Ms. Belanger said the Planning Board was cancelled because there were no applications. At Housing Advisory, they discussed that this is the last funding year for the Housing Championship grant, due May 31. Housing Advisory applied. She also attended a "Home for All" event in Portsmouth on Thursday.

- iii. Mr. Chartrand had no report.
- iv. Mr. Papakonstantis had no report. He walked the border of Exeter and Brentwood for perambulations.

e. Correspondence

- i. A notice from Rockingham County Board of Commissioners with Public hearing for budget, which was held May 9th. Ms. Gilman said regarding headlines about the Sheriff's Office signing on with ICE, there's some confusion on whether they've signed. Upcoming input dates are May 23 for Executive Committee, June 4 for the public hearing, and June 18 is the County Convention for State Reps for Rockingham County.
- ii. An email from Meredith Jordan expressing opposition to the Rockingham County collaboration with ICE. Mr. Papakonstantis said he spoke with Ms. Jordan. He suggested the Board write a letter to the Executive Council. Mr. Chartrand said in the letter, he would like to ask for more transparency on what is being funded. Mr. Dean said it should be done by the public hearing on May 23. Mr. Chartrand said he would like to add something to the effect that if there is funding being accepted, we're very skeptical about that and would like to register our disapproval. Mr. Dean said Chief Poulin responded to Judy Rowan about our involvement with ICE, and Chief Poulin said we have a policy on Fair and Impartial Policing. We enforce NH State Laws; we're not the entity to enforce Federal laws or policies and will not join the ICE task force. Mr. Papakonstantis said he, Chief Poulin, and Ms. Roy can put together a letter by the next meeting.
- iii. An email from Unitil regarding electric distribution rates.
- iv. A letter regarding parking on Drinkwater Road.
- v. The NHMA Legislative Bulletin.
- vi. An email from Meredith Jordan mentioned previously.
- vii. A letter of thanks from Big Brothers Big Sisters for a donation.
- viii. A DRA Administration notification of the acceptance of the 2024 total equalized valuations.

9. Other business

- a. Ms. Belanger said she did not attend the Alewife Festival but Kristen Murphy put a lot of work into it. It was indoors due to weather but had good attendance.

- b. Ms. Gilman said regarding SB 105, mandated budget caps on towns, there was an amendment to enable it so that our voters would have to vote on a budget cap. We were strongly opposed to it.

10. Review Board Calendar

- a. The next meetings are May 19, June 2, June 16, June 30, July 14, July 28, and August 11.

11. Non-Public Session

MOTION: Ms. Belanger moved to enter into non-public session under RSA 91-A3II(a) and c). Ms. Gilman seconded. In a roll call vote, the motion passed 4-0. The meeting entered non-public at 8:35 PM.

MOTION: Ms. Belanger moved to exit non-public. Ms. Gilman seconded. The motion passed 4-0 via roll call.

MOTION: Mr. Chartrand moved to seal the minutes until the matter is resolved. Ms. Belanger seconded. The motion passed 4-0.

12. Adjournment

MOTION: Ms. Belanger moved to adjourn. Ms. Gilman seconded. The motion passed 4-0 and the meeting adjourned at 9:07 pm.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Select Board Meeting
Monday May 19, 2025
5:30 PM
Nowak Room, Town Offices
Draft Minutes

1. Call Meeting to Order

Members present: Chair Niko Papakonstantis, Vice-Chair Molly Cowan, Clerk Nancy Belanger, Julie Gilman, Dan Chartrand, Town Manager Russ Dean, and Assistant Town Manager Melissa Roy were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 5:30 PM.

2. Non-Public Session

MOTION: Ms. Belanger moved to enter into non-public session under RSA 91-A3II(l). Ms. Gilman seconded. In a roll call vote, the motion passed 5-0. The meeting entered into non-public session at 5:30 PM.

MOTION: Ms. Belanger moved to exit non-public session. Ms. Cowan seconded. The motion passed 5-0 and the non-public session ended at 6:51 PM.

MOTION: Mr. Chartrand moved to seal the minutes until the matter is resolved. Ms. Belanger seconded. The motion passed 5-0.

3. Board Interviews

- a. Amanda Kelly for the Historic District Commission

4. Proclamations/Recognitions

- a. Ms. Belanger read the proclamation for ALS Awareness Month:

Whereas, Amyotrophic Lateral Sclerosis (ALS), also known as Lou Gehrig's Disease, is a progressive fatal neurodegenerative disease in which a person's brain loses connection with their muscles, slowly reducing a person's ability to walk, talk, eat and eventually breathe; and

Whereas, thousands of new ALS cases are reported every year, and estimates show that every 90 minutes someone is diagnosed with and someone passes away from ALS; and

Whereas, on average, patients diagnosed with ALS survive only two to five years from the time of diagnosis; and

Whereas, the exact causes of ALS are unknown and there is no known cure for ALS; and Whereas, people who have served in the military are more likely to develop ALS and die from the disease than those with no history of military service; and

Whereas, securing access to new therapies, durable medical equipment, and communication technologies is of vital importance to people living with ALS; and

Whereas, clinical trials play a pivotal role in evaluating new treatments, enhancing quality of life. and fostering assistive technologies for those living with ALS; and

Whereas, the ALS Association is the largest philanthropic funder of ALS research globally and has committed more than \$154 million to support more than 550 projects across the United States and 18 other countries; and

Whereas. ALS Awareness Month provides an opportunity to increase public awareness of the dire circumstances of people living with ALS. acknowledge the impact this disease has on individuals and their families. and support research to eradicate this disease.

Now, therefore, Niko Papakonstantis, the Exeter Select Board Chair, proclaims the month of May 2025 as ALS Awareness Month within the Town of Exeter, NH. All people are hereby called upon to support ALS research, advocate for increased funding and stand in solidarity with those affected by this relentless disease.

- b. Ms. Gilman said the NH Commission on Aging celebrates an older adult volunteer in each county, and Pam Gjetum was honored this year.

5. Public Comment

- a. Sally Ward of 72 Park Street spoke regarding the Park Street bridge. It has been out for some time, and the issue hasn't been updated on the website in two months. It's a State project so the town doesn't have direct control, but she's concerned about the public having input on what will happen with the bridge. She heard a rumor that the bridge would be taken down. It would be undesirable to get rid of that asset. There is increased traffic on Wadleigh, Salem, and Oak Street. If the bridge disappeared, that would be permanent, which would be undesirable.

Mr. Papakonstantis said he hasn't heard that removal is being considered. Mr. Dean agreed. Mr. Papakonstantis said he will reach out to the Public Works Director to come to a meeting to speak about it. Members of the public could come and ask questions about it.

6. Approval of Minutes

- a. Regular Meeting: May 12, 2025

Mr. Chartrand said he made comments during the second hearing that he would like to review. He asked to table the minutes until then.

MOTION: Ms. Belanger moved to table the minutes until June 2. Ms. Gilman seconded. The motion passed 5-0.

7. Appointments

MOTION: Ms. Belanger moved to appoint Amanda Kelly to the Historic District Commission as a full voting member, term to expire April 2028. Ms. Cowan seconded. The motion passed 5-0.

8. Discussion/Action Items

a. Public Hearing – RSA 31:95-b, III(a) – Foam Recycling Coalition Grant

MOTION: Ms. Belanger moved to open the public hearing under RSA 31:95-b, III(a). Mr. Chartrand seconded. The motion passed 5-0.

Natural Resources and Sustainability Planner Kristen Murphy said a warrant article passed in March for purchasing a styrofoam densifier unit at the Transfer Station. The \$30,000 town contribution was contingent on securing a \$50,000 grant. We were awarded that grant, so the next step is to hold this public hearing. We hope to receive recommendation for executing the paperwork. We have the potential of diverting lots of styrofoam from our waste stream, and we could potentially expand it to a regional program.

Mr. Chartrand thanked Ms. Murphy for discovering this opportunity. Mr. Papakonstantis said he's appreciative of the voters for approving this as well as Ms. Murphy and the Sustainability Advisory Committee for the work they put in.

Mr. Papakonstantis asked for public comment, but there was none.

MOTION: Ms. Belanger moved to close the public hearing. Ms. Cowan seconded. The motion passed 5-0.

MOTION: Mr. Chartrand moved to authorize the Town Manager or their designee, acting on the Select Board's behalf, to execute any and all related agreements for acceptance of grant funding in support of the Foam Densifier purchase. Ms. Cowan seconded. The motion passed 5-0.

9. Regular Business

a. Permits & Approvals

i. Application for Charitable Exemption - Hero Pups, Inc

Finance Director Corey Stevens said there were some questions after the April 28 meeting, and he looked at this issue with Assessing. There's new information from the applicant. The applicant at the last meeting provided a letter and comments about the good that the organization does for the public. We brought that to Legal Counsel and had some discussion around past court cases. Counsel's advice was still to deny the application. The purpose for which the organization was established, in the eyes of the State, does not qualify for an exemption that we could defend if challenged. Counsel suggested that the applicant could amend their articles of incorporation to reflect what it is they say they do on the property with the State, and then we may be able to provide the charitable exemption. He received an email that the applicant filed an amended article to the State, which he forwarded to Counsel and now we're waiting for their reply.

Laura Barker of Beech Hill Road [representing Hero Pups Inc] said she didn't receive notice that this would be considered until Saturday morning. She spent most of the day in Concord today with many different divisions and bureaus. She hopes this will satisfy the exemption.

Mr. Stevens said the Board has to grant the exemption before July 1 when the first tax bill is due. Mr. Papakonstantis said we discussed taking up the case on Thursday to give everyone plenty of time to review further.

Mr. Chartrand asked how quickly the State said it would be addressed. Ms. Barker said they were very interested in moving her forward. Everything is already done. Mr. Papakonstantis said the State is vigorously investigating exemptions by Towns, so we want to make sure we're covered and don't set a precedent. We will have it on the agenda again when we have the information we need, and Mr. Papakonstantis said he will personally reach out to her about the next meeting.

Mr. Stevens said there was a reference to 990 form from 2013, but there is a 2023 on file. Ms. Barker said she misspoke about that. Mr. Stevens said they filed the 2024 form and we gave that to Counsel.

Mr. Stevens said the information from North Hampton mentioned previously was created by MRI and was regarding State rules. It's just canned information. This year we put it on Exeter letterhead. It had a North Hampton email address but all the information was related to the State. The updated version is now on our website for the public.

Mr. Stevens said regarding the information related to an outdated RSA, that was a typo that appeared in a few places. It said RSA 76:23, but should have been RSA 72:23.

ii. Tax Collector's Warrant

Mr. Dean said the tax warrant is ready to be signed by the Board.

MOTION: Ms. Belanger moved to approve the tax collector's warrant for the first half of 2025 in the amount of \$32,350,115. Ms. Gilman seconded. The motion passed 5-0.

b. Tax Abatements, Veterans Credits and Exemptions

MOTION: Ms. Belanger moved to approve an abatement for 87/14/24B in the amount of \$139.51 for tax year 2022. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 63/41/4 in the amount of \$811.22 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 104/79/615 in the amount of \$396.72 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 104/79/610 in the amount of \$386.04 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 64/105/95 in the amount of \$514.13 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 64/105/81 in the amount of \$419.84 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 104/79/234 in the amount of \$560.39 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 95/64/290 in the amount of \$405.61 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 95/64/302 in the amount of \$681.36 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 95/64/335 in the amount of \$202.81 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 64/105/73 in the amount of \$823.68 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 104/79/950 in the amount of \$455.42 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 108/10 in the amount of \$1,263.09 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 19/16/42 in the amount of \$412.73 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 95/64/392 in the amount of \$21.35 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 95/64/350 in the amount of \$124.53 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 28/20 in the amount of \$875.27 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 54/4/117 in the amount of \$124.53 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 87/14/5B in the amount of \$586.00 for tax year 2025. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to deny an abatement for 21/25, 104/79/402, 64/105/24, 72/187, and 19/16/16 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to deny an interest refund request for 90/29. Ms. Gilman seconded. Mr. Papakonstantis asked for more information. Mr. Dean said he didn't have it. Ms. Belanger withdrew the motion and Ms. Gilman withdrew her second. The matter will be reconsidered at the June 2 meeting.

2. Town Manager's Report

- a. He attended a Primex Conference last week.
- b. Dave Sharples will attend on June 2 for update on the Police and Fire Substation project.
- c. We received approval for the groundwater easement.
- d. We're recruiting for the HR Director position.
- e. The DPW had Dump Truck 33 delivered this week.
- f. The Alewife festival was indoors due to weather. It was a big success.
- g. The Swasey Coastal Resilience grant will be reviewed at the June 2 meeting.
- h. The Epping Road widening will start when school is out.

3. Select Board Committee Reports

- a. Ms. Gilman had no report. She met with a student from PEA regarding sidewalk crossings. She also gave an update on State issues.
- b. Ms. Belanger had no report.
- c. Ms. Cowan had no report.
- d. Mr. Chartrand attended a Conservation Commission meeting where they talked about trail maintenance and public access. There was a Joint Sustainability/Energy meeting, which was the 2nd annual joint meeting. He attended the informal Train Station Committee again.
- e. Mr. Papakonstantis asked about the solar array. Mr. Dean said representatives and senators will be here to kick off the solar array on May 30 at the Transfer Station.

Mr. Papakonstantis said the Tree Committee looked at where we're going to be planting trees and the tree inventory. We had a representative from Unitol; he was actually from a third party that removes damaged trees. Four trees need to be taken down because they pose a hazard. Kirk Scamman, the Highway Foreman, was present, and supported removing them. In the Tree ordinance, any removal of public trees has to go before the Tree Committee, and the committee voted to approve after a lengthy discussion. Mr. Chartrand said he's glad there is now a process and the removal is not just unilateral.

Mr. Papakonstantis said the Pairpoint Park committee met. Jen Martell put together 3 designs, and there was a survey with 500-600 respondents. They are going to come before the Select Board on June 30 with the three options and their recommendation. Mr. Sharples will create a rough cost estimate.

Ms. Gilman said there are trees between Kingston Road and the railroad trestle that have fallen into the river on town land. Mr. Dean said Public Works should be notified. Mr. Chartrand said DES likes fallen trees to remain unless they're necessary to remove. They create habitat.

- f. Correspondence
 - i. The NHMA Legislative Bulletin

10. Review Board Calendar

- a. The next meetings are June 2, June 16, June 30, July 14, July 28, and Aug 11.

11. Non-Public Session

MOTION: Ms. Belanger moved to enter into non-public session under RSA 91-A3II (a) and (c) . Ms. Gilman seconded. In a roll call vote, the motion passed 5-0. The meeting entered non-public session at 7:54 PM.

MOTION: Ms. Belanger moved to exit non-public session. Nancy Belanger seconded. The motion passed 5-0 and the non-public session ended at 8:39 PM.

MOTION: Mr. Chartrand moved to seal the minutes until the issue is resolved. Ms. Belanger seconded. The motion passed 5-0.

12. Adjournment

MOTION: Ms. Belanger moved to adjourn the meeting. Ms. Gilman seconded. The motion passed 5-0 and the meeting adjourned at 8:40.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Appointments/Resignations



Pam McElroy <pmcelroy@exeternh.gov>

Fwd: Pairpoint

2 messages

Niko Papakonstantis <npapakonstantis@exeternh.gov>

Thu, May 22, 2025 at 10:49 AM

To: Russ Dean <rdean@exeternh.gov>, Melissa Roy <mroy@exeternh.gov>, Pam McElroy <pmcelroy@exeternh.gov>

For the next packet

----- Forwarded message -----

From: **Niko Papakonstantis** <npapakonstantis@exeternh.gov>

Date: Wed, May 21, 2025 at 8:59 PM

Subject: Re: Pairpoint

To: Dave Short <dshort11@myfairpoint.net>

Hi Dave,

Thank you for all the work you put into this committee. Hopefully we can work together again once the plan comes into fruition.

Many thanks,

Niko

On Wed, May 21, 2025 at 6:24 PM Dave Short <dshort11@myfairpoint.net> wrote:

Niko, I have decided to step back from the Pairpoint Park Committee and look to contribute to the Town in other ways.

Thanks, Dave

Dave Short
Stratham Circle Nursery
603-778-3711

Pam McElroy <pmcelroy@exeternh.gov>

Thu, May 22, 2025 at 11:10 AM

To: Niko Papakonstantis <npapakonstantis@exeternh.gov>

Cc: Russ Dean <rdean@exeternh.gov>, Melissa Roy <mroy@exeternh.gov>

Thank you.

[Quoted text hidden]

--

Pam McElroy

Town of Exeter

Senior Executive Assistant, Town Manager's Office

603-773-6102

Discussion/Action Items

Park Street Bridge Update



EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-3792 • (603) 773-6157 • FAX 772-1355

www.exeternh.gov/publicworks • publicworks@exeternh.gov

TO: Exeter Select Board

FROM: Stephen Cronin, Public Works Director

CC: Russ Dean, Town Manager

DATE: May 29, 2025

RE: Park Street Bridge Closure – Public Comment Inquiry, Select Board Meeting – May 19, 2025

In response to an inquiry made during the Public Comment portion of the May 19, 2025 Select Board meeting, the Public Works Department provides the following update regarding the Park Street Bridge:

On February 12, 2025, the Park Street Bridge was closed following the discovery of a large hole in the wooden bridge deck. The New Hampshire Department of Transportation (NHDOT) was immediately notified.

Per NHDOT protocol, the Bridge Maintenance Division was engaged to assess the structural condition and determine next steps. At this time:

- **The bridge remains closed until further notice.**
- **NHDOT is conducting an engineering assessment to evaluate whether the existing bridge can be rehabilitated or must be permanently removed.**
- **No definitive timeline for reopening or removal has been issued by the State.**
- **The Town continues to request updates from NHDOT and coordinate where appropriate.**
- **A meeting was held with a NHDOT official on May 28, 2025, at which the Town requested additional information regarding the closure, including a timeline for deciding the bridge's future, if the bridge could be opened to pedestrian traffic only while a decision is being made, and what would be required from Town if NHDOT were to pursue rehabilitation, removal, or replacement.**
- **A follow-up meeting is scheduled for June 11, 2025.**

Specific to the question of bridge removal, the Town was contacted by CSX in early August 2024 about a planned project to remove Park Street Bridge. At the time, CSX incorrectly believed that they were the owner of the bridge and requested, through the Public Works Department, that the Town remove its water main from the structure, as it conflicted with their project. Following that request, the Public Works Department engaged with Town Counsel and

NHDOT to confirm ownership and determine the Town's rights with respect to the existing water main and public right-of-way. Through this, it was determined that NHDOT, the Town, and Boston and Maine Corporation and Springfield Terminal Railway executed a Memorandum of Understanding in September 2001 with the intent of transferring ownership of the bridge to the Town. Despite 2003 Town Meeting votes that acted upon that MOU, and appropriated funds for design of a replacement bridge, no additional action has been taken by the Town to repair, rehabilitate, or maintain the bridge. Since 2003, NHDOT has acted as the owner, maintaining and repairing the bridge as needed. A copy of the MOU and the 2003 Town Meeting votes have been attached for reference.

In December 2024, additional discussions between the Town, NHDOT, and CSX were held regarding CSX's request to pursue removal of the bridge. CSX was advised by Town staff to make their intentions known to the Select Board, as removal would require a portion of Park Street to be discontinued, which requires Town Meeting approval per RSA 231:45-a. Furthermore, Town staff expressed their concerns relative to removal, including but not limited to, traffic, pedestrian access, public safety, water system redundancy, roadway termination, abutting properties, and neighborhood impacts. CSX indicated that they wanted to gather further information from NHDOT about the State of NH process for bridge removal before appearing at a Select Board meeting.

Town staff were informed during the May 28, 2025 meeting with NHDOT, that NHDOT intends to advance any further plans for the bridge, and that the Town and CSX, as interested parties, will both be included in any discussions about the bridge's future. The NHDOT official who attended the meeting committed to trying to get answers to the questions posed by Town staff; however, he did express that the Park Street Bridge is considered a lower priority bridge for NHDOT, and that the timeline for a decision might be difficult to ascertain.



TOWN OF EXETER

10 FRONT STREET EXETER, NH 03833-2792 (603) 778-0591 FAX 772-4709
www.exeternh.org

NEW FILE
SPW

October 22, 2001

Robert T. Berry, P.E.
Bureau of Municipal Highways
Dept of Transportation
PO Box 483
Concord NH 03302-0483

EBB 10/26/01

cc: Letter & Signed Agreement
George N Olson - Exeter
R. Freer
C. Morgan
M. Richardson
E. Welsh
R. Barry

Dear Mr. Berry:

This letter is in response to your correspondence dated September 26, 2001.

At the Exeter Board of Selectmen's meeting of October 15th, the Board authorized me to execute the enclosed Memorandum of Understanding Among the State of New Hampshire and Exeter. Transfer of ownership of Bridge Number 088/076 to the Town, with maintenance by the State, seems an excellent solution to years of frustration over bridge repairs. Many thanks for the Department's efforts in this regard.

As for replacement of the bridge, it is the Town's current intention to ask for assistance to replace the bridge in 2004, with the 10% matching funds to be raised at the Town meeting of 2003. A review of our records on the bridge indicates that up until the 1970's the bridge supported two-way traffic. It was made one way as the result of safety concerns. It is the Town's intent to replace the bridge with a structure wide enough to support two-way traffic once again. Replacing the bridge with a new bridge that will support the weight of our emergency vehicles, and make the bridge two-way once again, will address a long-standing concern over access across the tracks.

Again, thank you for the opportunity to take over the bridge and for the financial assistance needed to insure that the new bridge will serve the Town for years to come.

Sincerely,

George N. Olson
Town Manager

:gno

enc.

RECEIVED

NOV 1 2001

BUREAU OF BRIDGE MAINTENANCE

**MEMORANDUM OF UNDERSTANDING
AMONG
THE STATE OF NEW HAMPSHIRE
TOWN OF EXETER**

THIS MEMORANDUM OF UNDERSTANDING dated this 26th day of September, 2001, by and between the State of New Hampshire, acting through its Department of Transportation (STATE) and the Town of Exeter (TOWN);

WHEREAS, the STATE is negotiating an agreement with Boston and Maine Corporation and Springfield Terminal Railway Company, Delaware and Vermont Corporations, respectively (RAILROAD), that would result in the transfer of ownership of Bridge No. 088/076 (State reference) from the RAILROAD to the TOWN, and

WHEREAS, the Agreement between the Railroad and State requires the RAILROAD to enter into Agreement with the STATE (Acting as agent for the TOWN) to provide design review, railroad flagging and inspection services as may be required to maintain, repair and ultimately replace Bridge No. 088/076 within 10 years of ownership transfer, all at no cost to the STATE or TOWN, and

WHEREAS, Bridge No. 088/076 carries Park Street over the RAILROAD, and

WHEREAS, the STATE's intent in extinguishing RAILROAD ownership of Bridge No. 088/076 is to resolve any impasse that might arise between TOWN and RAILROAD in addressing structural deficiencies of Bridge No. 088/076, and

WHEREAS, TOWN ownership will allow for the use of Federal, State and Town matching funds to finance the maintenance, repair and ultimate replacement of Bridge No. 088/076, and

WHEREAS, the STATE and TOWN recognize ownership of Bridge No. 088/076 should be held in the hands of the TOWN responsible for maintaining the highway that it structurally supports,

NOW, THEREFORE in consideration of the premises, the STATE and TOWN hereby agree as follows:

- A. Upon acquisition of ownership of Bridge No. 088/076 by the TOWN from the RAILROAD, the STATE will repair and maintain the bridge at its current capacity for a period of 10 years or until replacement or total rehabilitation occurs within the same period, at which time those responsibilities will be assumed by the TOWN. Should the bridge not be replaced within the 10-year timeframe, STATE commitment to perform maintenance and repair services beyond this period will be subject to STATE and TOWN negotiation.

- B. STATE responsibility for repair and maintenance shall not include work related to the roadway pavement supported by the bridge. That responsibility remains the obligation of the TOWN.
- C. Costs incurred in the replacement or total rehabilitation of Bridge No. 088/076 will be shared on the basis of 80% Federal, 10% State and 10% Town Funds.
- D. Upon notification that TOWN has raised funds toward replacement of Bridge No. 088/076, the State will program earliest available funding to advance the project as expeditiously as possible.
- E. The TOWN will assume the responsibility of all project activities related to replacing or rehabilitating Bridge No. 088/076 as established under the Municipal Managed Process for STATE Bridge Aid, including responsibilities associated with using Federal Aid.

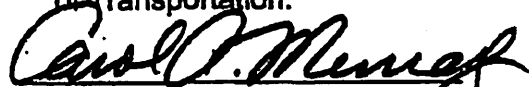
Approved By:

Town of Exeter


(George N. Olson, Town Manager)

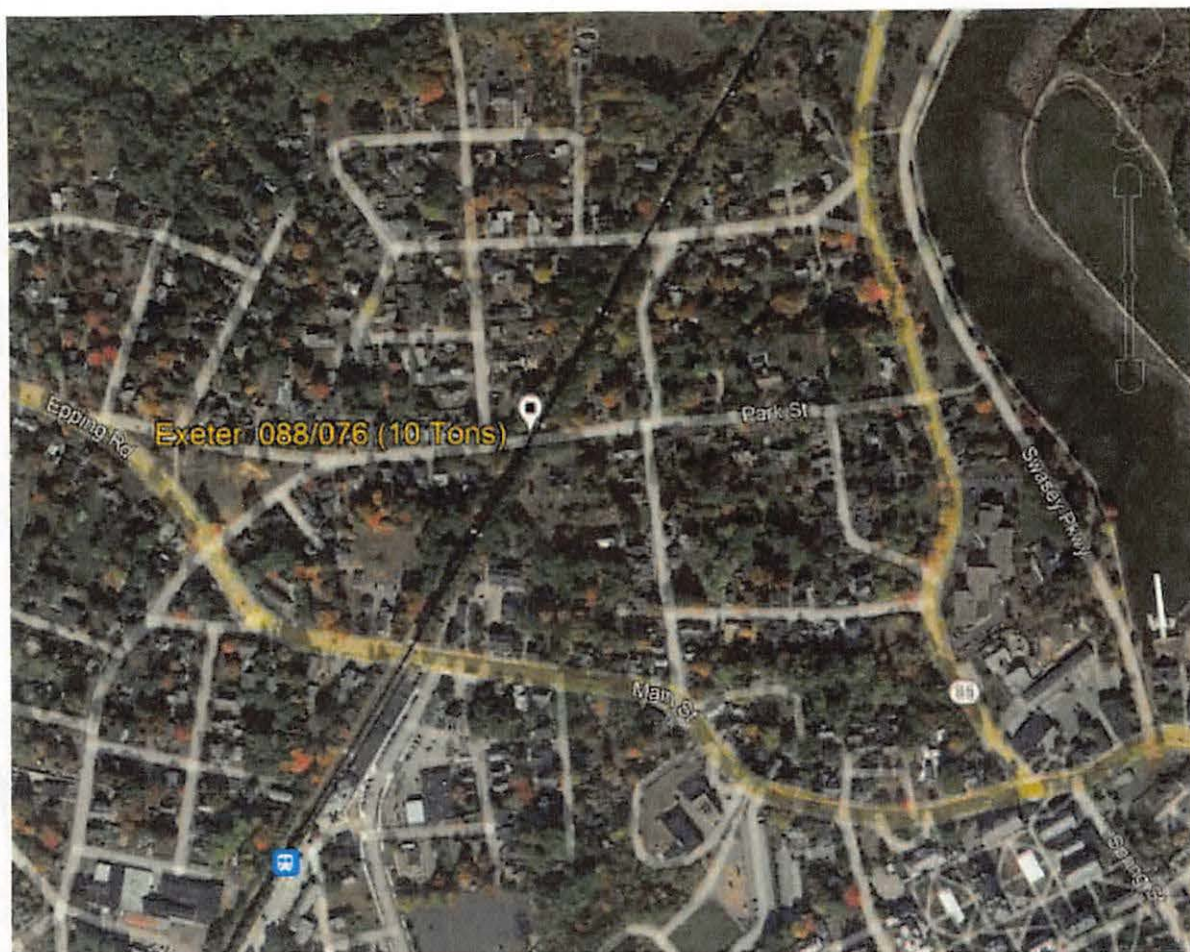

(Witness)

New Hampshire Department
of Transportation:


(Carol A. Murray, Commissioner)

(Witness)

10/29/07
(Date)



Article 11: Shall the Town choose all other necessary Town Officers, Auditors or Committees for the ensuing year, including:

Budget Recommendations Committee (1-year term):

Alan Bailey	Samuel Daniell	Russell Dean	Gerry Hamel
Curtis Mackail	Christopher Moutis	Mary Palmer	Vincent Pascucci
Kathleen Perusse	Paul Scafidi	Ann Surman	Kevin Underriner

Fence Viewer: Peter Dow **Measurer of Wood and Bark:** Robert Eastman **Weigher:** George Wool
YES 2501 NO 447**

Article 12: Shall the Town raise and appropriate the sum of Three Million Dollars (\$3,000,000) for the acquisition of conservation easements or open space land by the Town, all for the permanent protection of appropriate undeveloped land in the Town of Exeter, and authorize the Selectmen and the Conservation Commission to act on behalf of the Town in connection with such acquisitions of conservation easements or open space land pursuant to NH RSA 36-A, and further authorize the issuance of not more than Three Million Dollars (\$3,000,000) of bond and/or notes in accordance with the provisions of the Municipal Finance Act (NH RSA Chapter 33), and authorize the Selectmen to issue, negotiate and regulate such bonds and/or notes and determine the rates of interest thereon? (The Board of Selectmen recommends this appropriation. A three-fifths ballot vote is required.)

YES 2474 NO 894**

Article 13: Shall the Town raise and appropriate the sum of One Million Seven Hundred Thousand Dollars (\$1,700,000) for the purpose of designing a new water treatment plant, by the issuance of bonds and notes in accordance with the provisions of the Municipal Finance Act (NH RSA Chapter 33), and authorize the Selectmen to issue and negotiate such bonds and notes and determine the rate of interest thereon, with all expenses to be paid from rate payer fees? (The Board of Selectmen recommends this appropriation. A three-fifths ballot vote is required.)

YES 2428 NO 893**

Article 14: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes therein, totaling \$14,385,315? Should this article be defeated, the operating budget shall be \$13,718,984 which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Board of Selectmen recommends this appropriation.)

YES 1927 NO 1246**

Article 15: Shall the Town authorize the Selectmen to accept in the name of the Town a release deed and covenant from the Boston and Maine Corporation, conveying all of its rights, title and interest to the Town of Exeter in the railroad bridge at Park Street in Exeter, NH, shown as bridge No. 50.62 on Federal Evaluation Plan 2, Map 49? This conveyance is understood to be subject to the terms of a Memorandum of Understanding among the State of New Hampshire, Boston and Maine Corporation, and Springfield Terminal Railroad Company, dated November 13, 2001 and the exhibits there to.

YES 2364 NO 660**

Article 16: Shall the Town adopt the provisions of The Ambulance Charter as recommended by the Board of Selectmen and also to establish a Town Ambulance Expendable Trust Fund, with the Fund to be used as described in The Ambulance Charter, and authorize the Board of Selectmen to expend monies from said fund?

YES 2288 NO 736**

Article 25: Shall the Town raise and appropriate, through special warrant article, the sum of \$66,000 for the purpose of acquiring replacement protective clothing for the Town's fire-fighters? (The Board of Selectmen recommends this appropriation.) **YES 2668** NO 477**

Article 26: Shall the Town authorize the Board of Selectmen to enter into a lease purchase agreement for the purpose of lease purchasing a replacement sewer vacuum truck used by the Water and Sewer Division to clean sewer pipes and manholes, and raise and appropriate the sum of \$65,000, which represents the first of 5 annual payments (a total of \$325,000), for this purpose, with all expenses to be paid from rate payer fees? (The Board of Selectmen recommends this appropriation.) **YES 2047** NO 991**

Article 27: Shall the Town raise and appropriate, through special warrant article, the sum of \$60,000 to be added to the Tennis Court Capital Reserve Fund previously established for this purpose, and recommend that there be a cost sharing agreement with the Exeter Region Co-Operative School District to help finance the project? (The Board of Selectmen recommends this appropriation.) **YES 1528** NO 1508**

Article 28: Shall the Town raise and appropriate, through special warrant article, the sum of \$50,000 for the purpose of preparing a preliminary design for a replacement for the Park St. Bridge, of which \$45,000 will be reimbursed by the State of New Hampshire? (The Board of Selectmen recommends this appropriation.) **YES 2401** NO 674**

Article 29: Shall the Town raise and appropriate, through special warrant article, the sum of \$50,000 for the purpose of addressing space needs and designing renovations to the Town Office Building? (The Board of Selectmen recommends this appropriation.) **YES 1428 NO 1597****

Article 30: Shall the Town raise and appropriate, through special warrant article, the sum of \$40,000 for the purpose of replacing the storm water sewer between Lincoln Street and the rear of Lincoln Street School? (The Board of Selectmen recommends this appropriation.) **YES 2268** NO 813**

Article 31: Shall the Town raise and appropriate, through special warrant article, the sum of \$40,000 for the purpose of replacing and/or repairing approximately one third of the windows at the Town Hall? (The Board of Selectmen recommends this appropriation.) **YES 1812** NO 1244**

Article 32: Shall the Town raise and appropriate, through special warrant article, the sum of \$40,000 for the purpose of undertaking an evaluation and hydraulic study of the Town's storm water system in compliance with State and Federal requirements? (The Board of Selectmen recommends this appropriation.) **YES 2056** NO 970**

Article 33: Shall the Town raise and appropriate, through special warrant article, the sum of \$25,000 for the purpose of purchasing CAD (Computer Aided Design) software, a workstation and plotter for drafting designs and interfacing with the existing Department of Public Works GIS system? (The Board of Selectmen recommends this appropriation.) **YES 1775** NO 1238**

3rd Reading – Ordinance 101.2 – No Parking

EXETER TOWN ORDINANCES AMENDMENT
CHAPTER 1
Parking Regulations

Add:

101.2 Parking Prohibited on Specific Streets

Drinkwater Road – Both sides of the street from 25 Drinkwater Road to the Kensington Town line, spanning approximately 4,850 linear feet and includes the full frontage of the Phillips Exeter Academy property (Parcel ID 071-119-0000).

Pickpocket Road – North side of the street for a distance of 450' west of Kingston Road.

Swasey Parkway – West side of the street from Newfields Road to turnaround.

Signed this 2nd day of June, 2025
Exeter Select Board

Niko Papakonstantis, Chair

Molly Cowan, Vice-Chair

Nancy Belanger, Clerk

Julie D. Gilman

Daniel Chartrand

Tick and Mosquito Programs



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 777-1514

www.exeternh.gov

MEMORANDUM

TO: Select Board

DATE: June 2, 2025

FROM: Madison Bailey, Health Officer

RE: Mosquito and Tick Programs

Exeter was one of five communities selected in New Hampshire to conduct tick sampling. The sampling, aka "tick dragging" will occur between June 1st and July 4th. A total of 50 20-meter drags will be performed on various Town properties that are open to the public (e.g. nature trails). Any ticks collected during these drags will be sent to the CDC labs for testing, and results will come in Spring 2026. This is to determine if and what tick-borne illnesses the ticks carry could be passed on to humans or pets. This initiative is 100% supported by NHDHHS and only requires my time to complete the sampling.

Water/Sewer Advisory Committee Position Request



TOWN OF EXETER, NEW HAMPSHIRE

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www.exeternh.gov

MEMORANDUM

TO: Select Board

DATE: June 2, 2025

FROM: Russ Dean, Town Manager

RE: Water/Sewer Advisory Committee

The Water/Sewer Advisory Committee charge was re-established by Exeter voters in 2011. Article 19 stated the committee would consist of "no more than seven (7) members to be chosen in accordance with the Board of Selectmen's policies governing appointments to volunteer boards, committees and commissions".

At their March 21 and 28, 2011 meetings, the Board of Selectmen discussed the committee charge. The Board voted and approved seven (7) members, of which, one would be a member of the Board of Selectmen.

In 2024, Article 22 of the Town Warrant was voted and approved to amend the number of members of the Water/Sewer Advisory Committee from seven (7) to five (5); of the five (5) members, two (2) members be voting members of the Select Board.

Considering there were already four (4) resident members on the Committee since 2022, there is currently one position too many.

In order to comply with the committee charge, we request the Select Board add an Alternate position to the Water/Sewer Advisory Committee, and that Ben Mosher be appointed to the Alternate position. Bob Kelly, Water/Sewer Advisory Committee Chair, has been informed and agrees with this recommendation request.

Thank you for your consideration.

Town Warrant Articles - Exeter 2011 Annual Report

ARTICLE 14: Shall the Town vote to raise and appropriate the sum of (\$750,000) for the purpose of replacing water meters throughout the Town, and authorize the issuance of not more than seven hundred fifty thousand dollars (\$750,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33), and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and determine the rate of interest thereon; furthermore, authorize the Board of Selectmen to accept any state or federal grants related to the project? Debt service will be paid from the water fund. (A 3/5 ballot vote required for approval.) Recommended by the Board of Selectmen.

(NOTE: This project is eligible for 30% forgiveness from the principal and interest on an SRF loan from the New Hampshire of \$750,000.)

YES = 905

NO = 910** (50%, did not pass)

ARTICLE 15: Shall the Town vote to raise and appropriate the sum of five hundred seventy-five thousand dollars (\$575,000) for the purpose of replacing two aged and defective culverts over Norris Brook, and authorize the issuance of not more than (\$575,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33), and authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, authorize the Board of Selectmen to accept any state or federal grants related to the project? (A 3/5 ballot vote required for approval.) Recommended by the Board of Selectmen.

YES = 956

NO = 843** (53%, did not pass)

ARTICLE 16: Shall the Town choose all necessary Town Officers, Auditors or Committees for the ensuing year, including the following: BUDGET RECOMMENDATIONS COMMITTEE: Carol Walker Aten, Donald Brabant, Daniel Chartrand, Allan Corey, Robert Kelly, Mark Leighton, Corey Stevens, Harry Thayer, Donald Woodward.

Measurer of Wood & Bark: Douglas Eastman, Weigher: Jay Perkins, Sr., Fence Viewer: Douglas Eastman

YES = 1272** NO = 453

ARTICLE 17: Shall the Town of Exeter not establish an official Budget Committee consistent with the Municipal Budget Law, RSA 32:14 and RSA 32:15? Further, shall the Town continue with the Budget Recommendations Committee currently in place, created by a vote of the 1857 Town Meeting with the said committee having not more than twelve (12) at large members?

YES = 948** NO = 644

ARTICLE 18: Shall the Town vote to have all members of the Municipal Budget Committee appointed by the Moderator?

YES = 610

NO = 997**

ARTICLE 19: Shall the Town vote to recommend that the Board of Selectmen re-establish the Water and Sewer Advisory Committee with no more than seven (7) members to be chosen in accordance with the Board of Selectmen's policies governing appointments to volunteer boards, committees and commissions? To further recommend that the charge of this Committee be similar to that of the former Committee in that they should provide advice to the Board of Selectmen regarding the water and sewer systems for the Town of Exeter including rates, budget development, abatements and capital improvements?

YES = 1270** NO = 453

ARTICLE 20: Shall the Town upon the re-establishment of the Water and Sewer Advisory Committee, vote to have the Board of Selectmen appoint seven (7) members in accordance with the Board of Selectmen's policies governing board appointments to volunteer boards, committees and commissions within 45 days of passage?

YES = 1136** NO = 507

FINAL MINUTES

comparison approach is based on sales. The income approach can be used for income producing properties. Some of the abatement appeals letters received illustrate the use of the income approach or the market comparison approach.

6. Discussion/Action Items

a. New Business

i. Water/Sewer committee charge and process

Mr. Aldrich said that the two main pieces of business tonight with regard to the newly reinstated water & sewer advisory committee would be to finalize what the committee charge would be and to outline a process for filling the vacant positions. Mr. Aldrich read a draft template outlining the establishment of a seven member water and sewer advisory committee and listing its duties. He welcomed comments, additions and proposed changes.

Selectman Ferraro inquired as to the reason for the 2 parenthetical phrases in item # 4 and item #5. Mr. Dean explained that this wording was recommended by the former committee but that they could be taken out. Mr. Ferraro asked to clarify to whom the committee gives input in item # 4. Ms. Gilman questioned the wording that the committee would hold public hearings on water and sewer at least once per year, saying that it is usually the job of the Selectmen to hold public hearings. Mr. Aldrich said that the committee's public hearing would be different than the water and sewer public hearings that the Board of Selectmen hold. In effect there would be two hearings, one done by the water and sewer advisory committee and one done by the Board of Selectmen. The water and sewer advisory committee would probably send a representative to the Board's public hearing and not their whole contingent.

Selectman Clement proposed adding a sixth charge that would instruct the committee to review from time to time the policies and ordinances for water and sewer and make recommendations to the Board. This met with the approval of the other Board members. Mr. Clement also suggested that the committee review from time to time the water and sewer 3 tier rate structure and make recommendations to the Board. Mr. Aldrich thought it might be best to delineate more clearly the rate setting and structure.

Mr. Don Woodward of Hemlock Street said that since the Town is expecting to receive some new DES regulations shortly the Board might want to consider adding tasks associated with this to the committee's list of charges. He also suggested that they consider the fact that single meters with multi residence rate payers who own their own infrastructure actually end up paying somewhat higher rates due to the volume being used. Mr. Aldrich agreed that these are both issues to be considered, but feels that they would already be captured under the draft committee charges.

Mr. Brian Griset said that the previous water & sewer advisory committee was an on call committee that reviewed proposals brought to them by the water and sewer department. The original charge of the committee did not allow for alternate proposals or brainstorming. The charge was changed in 2005 or 2006 to allow the committee the flexibility and authority to investigate and gather information and then give advice to the Board. This explains the reason for the parenthetical phrases in charge # 4 and # 5 discussed previously. It is the Selectmen's advisory board and is another avenue of communication.

Mr. Aldrich said that they are working to find the language that will give the committee enough authority and scope to research issues but not be adversarial to the DPW. Mr. Don Woodward said that he believes that Mr. Griset's comments refer to using what is called best management practices or BMP's to make the system work for the Town.

Mr. Aldrich asked Mr. Dean to revise the draft template for the water and sewer committee to reflect the

FINAL MINUTES

comments made tonight and bring it back before the Board next week. Mr. Dean wanted to express his appreciation for all of the hard work done by Ms. Perry, Mr. Jeffers and the employees out at DPW. There have been many changes at DPW over the past 3 years which are to their credit. They have a plan and he believes that it is a good one.

Mr. Ferraro commented that he would like to see the water and sewer advisory committee become like in house consultants.

The Board discussed the process for filling the slots on the committee. Volunteer applications are available on line. The list of open positions is posted on line and is also on Channel 22. After the committee charge is approved, which should be done next week, they will set a window for applications. The Board will first see how many applications they get and then conduct interviews. The warrant article specifies that committee members must be selected within 45 days of establishment of the committee. **Terms of service will be staggered 3 years in length** which is the same as other committees in town. Mr. Clement asked if their meetings will be televised on cable TV. Mr. Aldrich said that would be a decision that would be made by the committee as part of their organizational procedure.

Ms. Renee O'Barton asked if the Board will address the Jady Hill issues before the committee is formed or wait for their input. Mr. Aldrich said that the Board has not given the Public Works Department any instructions to hold off on anything. However, it is unlikely that they will be digging up any streets within the next 30 days or so either.

b. Old Business

i. Boards, Committees, Commission Assignments

The Board reviewed the list of Board and Commission assignments updated to reflect last week's discussion. Mr. Quandt inquired about having an alternate representative for the Technology Committee since it often meets during the day. Mr. Aldrich volunteered to be the alternate representative to the Technology Committee. Ms. Gilman said that alternates are really needed for the land use boards since quorums are important at these meetings. Mr. Clement volunteered to be the alternate for the Heritage Commission and Mr. Aldrich volunteered to be the alternate for the Historic District Commission.

Mr. Quandt moved to accept the Board/Commission list as amended. Mr. Clement seconded.
Vote: Unanimous

ii. RPC Grant – 2 Town funding water/sewer study

Mr. Dean said that the application for the RPC grant is still in and it is still pending. He had a good discussion with Public Works about the financial aspects of this. They would like to maintain their position and advocate for using \$ 10,000 from each water and sewer fund for Exeter's contribution for this study. Stratham's money is approved. Mr. Dean said that the draft permit from the EPA for wastewater discharge is expected this week. Some consulting funds will be needed for this.

Mr. Aldrich said that they can't change the scope of this study because the RPC grant is specific but they recognize that exploring the possibility of collaboration with Stratham is only one option. There are other options to be investigated and explored. Mr. Quandt asked what other studies were intended to be done with the \$ 55,000 in consulting money in the water and sewer funds budget lines. Ms. Perry said that the \$ 55,000 in the proposed water and sewer budget was primarily for the EPA wastewater discharge permit. They knew that getting a likely nitrogen load limit of 3 would require some careful review and assistance with developing comments. They are entering a peer review process phase with

FINAL MINUTES

Chairman Aldrich advised Ms. Perry that DPW had the Board's approval to go forward with the maintenance project list as proposed for 2011.

b. Old Business

i. Water/Sewer Committee – Approve Charge

Mr. Aldrich read the revised draft of the Water and Sewer Advisory Committee as updated from the previous week's meeting discussion.

After some discussion, the members of the Board agreed to 3 changes: 1) Remove the words "as needed" from charge # 7 2) Change the number of members from six to seven and 3) Add a sentence that states that one member of the committee will be a Board of Selectmen representative.

Mr. Ferraro moved to accept the charge of the Water and Sewer Advisory Committee as amended. Mr. Quandt seconded. Vote: Unanimous

The Board next discussed the process of filling the 6 open committee positions. The warrant article states that members must be appointed within 45 days of passage of the article. Chairman Aldrich said that the calendar math works out that April 22nd would be the date by which they should have the positions filled. He said that they have 5 applications so far and are definitely moving forward with establishing this committee. Mr. Clement was concerned that people have enough time to sign up.

After some discussion, it was decided that applications need to be in by Friday, April 8th. Anyone submitting an application by April 8th will be granted an interview prior to member appointment. Interviews will be scheduled for April 4th and April 11th for the 5 candidates who have already submitted applications. The Board will have a short meeting sometime during the week of April 18th – 22nd in order to make decisions and appoint committee members.

ii. BOS Work Session Planning

The Board will have a work planning session this coming Saturday, April 2nd at 8:00 am at an off-site location. They will go through the goals that have been submitted by each department in order to provide feedback to the departments. The Board members will share their thoughts on their own goals and priorities, both big picture and small picture, for the upcoming year. They will try to also walk through the ordinance as it relates to the various boards, committees and commissions to see if they feel anything should be changed or updated. Chairman Aldrich noted that it has been a long time since there has been a comprehensive review of town ordinances and said that he would like to have some discussion about coming up with a process to effectively go about this.

Mr. Dean said that this year the departments were asked to submit goals that were specific and measurable and he looks forward to the Board's review and feedback.

iii. Perambulation Update

Mr. Dean said that they have spoken to North Hampton and Stratham and they are both prepared to perambulate when the weather gets warm. They are in the process of contacting Kensington. Hampton was done last year. Chairman Aldrich explained that every 7 years a Board member has the pleasure of walking the town boundaries along with fellow selectmen from neighboring towns to make sure that the town lines haven't moved. This is in one of the RSA's. Exeter currently has 9 neighbors. In addition to North Hampton, Stratham, Kensington and Hampton already mentioned, Exeter must also consider Brentwood, Epping, Hampton Falls, East Kingston and Newfields. Mr. Aldrich asked Mr. Dean to prepare a chart showing all of Exeter's neighbors and indicating when perambulation was last done with



22% Voter Turn Out

12,131

Registered Voters

BALLOT 1 OF 2

OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EXETER, NEW HAMPSHIRE

27 New Voters

MARCH 12, 2024

Andrea J. Kohler

TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

FOR SELECTMEN

Three Year Term Vote for not more than ONE

MOLLY COWAN 2030 ☒31 ☐
(Write-In)**FOR SUPERVISOR
OF THE CHECKLIST**

Six Year Term Vote for not more than ONE

STACEY PENNA 1970 ☒10 ☐
(Write-In)**FOR TRUSTEES OF
THE LIBRARY**

Three Year Term Vote for not more than THREE

DAVIS MOORE 1738 ☒LISA WILSON 1850 ☒Sherry Kostenbader 45 ☒
(Write-In)(Write-In) ☐(Write-In) ☐**FOR TRUSTEE OF
THE ROBINSON FUND**

Seven Year Term Vote for not more than ONE

MARK PAIGE 1863 ☒10 ☐
(Write-In)**FOR TRUSTEE OF
THE SWAZEY PARKWAY**

Three Year Term Vote for not more than ONE

DARIUS X. THOMPSON 1949 ☒20 ☐
(Write-In)**FOR TRUSTEE OF
TRUST FUNDS**

Three Year Term Vote for not more than ONE

PETER LENNON 1918 ☒11 ☐
(Write-In)**ARTICLES****Article 2 Zoning**

Shall the Town vote to adopt Amendment #1 as proposed by the Planning Board for the town zoning ordinance, by amending Article 4, District Regulations, Section 4.2, Schedule I: Notes of the Exeter Zoning Ordinance regarding Residential Conversions and Accessory Dwelling Units (ADU's)? The purpose of this amendment is to continue to allow residential conversions and accessory dwelling units but make the language on conversions and ADU's consistent, require access to municipal water and sewer for conversions, and to streamline the process for property owners. Recommended by the Planning Board 5-0.

2151

YES ☒332 NO ☐**Article 3**

Shall the Town vote to adopt Amendment #2 as proposed by the Planning Board for the town zoning ordinance, by modifying Article 6.19 Mixed Use Neighborhood Development? The purpose of this amendment is to extend the provisions of the Mixed-Use Neighborhood District (MUND) to include the C2 Highway Commercial zoning district that includes a portion of Portsmouth Avenue between Green Hill Road and the Stratham town line and a portion of Epping Rd from just north of Brentwood Road to Industrial Drive. The MUND allows for mixed use development to occur at different scales. MUND uses a series of incentives to create a mix of housing units (including 10% affordable units) and neighborhood scale commercial uses. Design standards are included to ensure high quality development that is consistent with the scale and historic character of these neighborhoods. The amendment also modifies some existing language to incentivize the use of this innovative land use control. Recommended by the Planning Board 4-1.

1790

YES ☒NO ☐

649

Article 4

Shall the Town vote to raise and appropriate the sum of seventeen million five hundred twenty two thousand and five hundred dollars (\$17,522,500) for the purpose of a "net zero" design, engineering and construction of a new police station and fire substation on Continental Drive including equipment, furnishings and related costs, and to authorize the issuance of not more than \$17,522,500 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project and to comply with all laws applicable to such project; and further to authorize the Select Board to take any other action or to pass any other vote relative thereto. Debt service to be paid from the general fund. (Estimated Tax Impact: assuming 20-year bond at 3.65% interest: .68/1,000, \$68/100,000 of assessed property value). Bond payments would begin approximately one year after issuance. (3/5 ballot vote required for approval.) Recommended by the Select Board 5-0.

1639

YES ☒NO ☐

945

1550

TURN BALLOT OVER AND CONTINUE VOTING

ARTICLES CONTINUED

Article 5

Shall the Town vote to raise and appropriate the sum of six million five hundred ten thousand and zero dollars (\$6,510,000) for the purpose of construction of water, sewer and drainage improvements in the School Street area, and to authorize the issuance of not more than \$6,510,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project and to comply with all laws applicable to such project; and further to authorize the Select Board to take any other action or to pass any other vote relative thereto. The Town anticipates receiving 35% debt forgiveness from NHDES to offset a portion of the sewer cost of this project. Debt service will be paid from the general fund, and notwithstanding the general obligation nature of the bonds or notes, it is anticipated that debt service will also be paid from the water fund, and sewer fund. (Estimated Tax Impact: assuming 15-year bond at 3.35% interest: \$.10/1,000, \$10/100,000 of assessed property value). Bond payments would begin approximately one year after issuance. (3/5 ballot vote required for approval.) Recommended by the Select Board 5-0.

1789
YES ☒
NO ☐
698

Article 6

Shall the Town vote to raise and appropriate the sum of two hundred thirteen thousand and three hundred dollars (\$213,300) for the purpose of replacement of the Webster Avenue Sewer Pump Station, and to authorize the issuance of not more than \$213,300 of bonds or notes, in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project and to comply with all laws applicable to such project; and further to authorize the Select Board to take any other action or to pass any other vote relative thereto. Without impairing the general obligation nature of the bonds or notes, it is anticipated that debt service will be paid by the sewer fund. Bond payments would begin approximately one year after issuance. This appropriation is in addition to the \$5,700,000 in bonding authority approved by Article 3 of the 2022 Town Meeting. (3/5 ballot vote required for approval.) Recommended by the Select Board 5-0.

1914
YES ☒
NO ☐
529

Article 7

Shall the Town vote to raise and appropriate the sum of five hundred thousand dollars (\$500,000) for the purpose of design and engineering of a new surface water treatment plant, and to authorize the issuance of not more than \$500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Select Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other items thereof; and further to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project and to comply with all laws applicable to such project; and further to authorize the Select Board to take any other action or pass any other vote relative thereto. Without impairing the general obligation nature of the bonds or notes, it is anticipated that debt service will be paid from the water fund. Bond payments would begin approximately one year after issuance. (3/5 ballot vote required for approval.) Recommended by the Select Board 5-0.

1851
YES ☒
NO ☐
608

Article 8

Shall the Town vote to authorize the expenditure of the unused portion of the bonds approved in 2011 for Great Dam Design and Water/Sewer Line Replacement; and in 2012 for Wastewater Treatment Facility Design and Jady Hill Utilities (totaling \$213,971) as follows: to raise and appropriate the sum of \$120,000 for the purchase of two Police vehicles per RSA 33:3-a, II. The remaining unused bond proceeds (\$93,971) to be applied to the principal payment on the Great Dam Removal bond issued in 2014. (Estimated Tax Impact: None). (3/5 ballot vote required for approval.) Recommended by the Select Board 5-0.

1923
YES ☒
NO ☐
545

Article 9

Shall the Town vote to choose all other necessary Town Officers, Auditors or Committees for the ensuing year.
BUDGET RECOMMENDATIONS COMMITTEE: Elizabeth Canada, Andrew Elliott, Enna Grazier, Amanda Kelly, Bob Kelly, James Darden Rives, Judy Rowan, Christine Soutter, Christopher Zigmont, Anthony Zwaan. **FENCE VIEWER:** Doug Eastman; **MEASURER OF WOOD & BARK:** Doug Eastman; **WEIGHER:** Jay Perkins

2100
YES ☒
NO ☐
233

Article 10

Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$22,860,862. Should this article be defeated, the default budget shall be \$22,572,676, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Estimated Tax Impact: .29/1,000 assessed property value, \$29/100,000 assessed property value). (Majority vote required.) Recommended by the Select Board 5-0.

1692
YES ☒
NO ☐
754

Article 11

Shall the Town vote to raise and appropriate as a water operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,962,773. Should this article be defeated, the water default budget shall be \$4,828,764, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law. (Majority vote required.) Recommended by the Select Board 5-0.

1742
YES ☒
NO ☐
697

GO TO NEXT BALLOT AND CONTINUE VOTING



BALLOT 2 OF 2

**OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EXETER, NEW HAMPSHIRE
MARCH 12, 2024**

Andrea J. Kohler
TOWN CLERK

ARTICLES CONTINUED

Article 12

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$7,490,430. Should this article be defeated, the default budget shall be \$7,569,284, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law. (Majority vote required.) Recommended by the Select Board 5-0.

2013
YES ☒
NO ☐
465

Article 13

Shall the Town vote to raise and appropriate, through special warrant article, the sum of five hundred ninety-five thousand dollars (\$595,000), for the purpose of purchase and installation of a new Planet Playground including equipment, at the Town Recreation Park at 4 Hampton Road. Approximately \$297,500 of this appropriation will be funded by a Land Water Conservation Fund (LWCF) grant. The remaining sum to come from unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation). The Select Board has designated this a special warrant article. (Majority vote required.) Recommended by the Select Board 5-0.

2026
YES ☒
NO ☐
514

Article 14

Shall the Town vote to authorize the Exeter Select Board to enter into a loan agreement of no more than \$100,000 through the New Hampshire Department of Environmental Services Clean Water State Revolving Loan Fund for the purpose of developing a replacement plan for Water Street stormwater infrastructure. The loan will provide up to \$100,000 principal forgiveness; therefore, no repayment of the loan will be required. (3/5 vote required.) Recommended by the Select Board 5-0.

2174
YES ☒
NO ☐
1502 3129

Article 15

Shall the Town vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the Sick Leave Expendable Trust Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation). (Majority vote required.) Recommended by the Select Board 5-0.

1926
YES ☒
NO ☐
563

Article 16

Shall the Town vote to raise and appropriate the sum of seventy-five thousand dollars (\$75,000) to be added to the Parks Improvement Capital Reserve Fund previously established. (Estimated Tax Impact: .03/1,000 assessed property value, \$3.34/100,000 assessed property value). (Majority vote required.) Recommended by the Select Board 4-1.

1655
YES ☒
NO ☐
820

Article 17

Shall the Town vote to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Estimated Tax Impact: None. No amount to be raised by taxation). (Majority vote required.) Recommended by the Select Board 5-0.

1964
YES ☒
NO ☐
535

Article 18

Shall the Town vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the ADA Capital Reserve Fund previously established. (Estimated Tax Impact: .02/1,000 assessed property value, 2.21\$/100,000 assessed property value). (Majority vote required.) Recommended by the Select Board 5-0.

1612
YES ☒
NO ☐
830

Article 19

Shall the Town vote to raise and appropriate the sum of three thousand five hundred dollars (\$3,500) to be added to the Swasey Parkway Expendable Trust Fund previously established. This sum to come from unassigned fund balance. This amount is equivalent to the amount of permit fees collected during 2023 for use of the Swasey Parkway. (Estimated Tax Impact: None. No amount to be raised by taxation). (Majority vote required.) Recommended by the Select Board 5-0.

2148
YES ☒
NO ☐
368

Article 20

Shall the Town vote, pursuant to RSA 35:9-a-II, to authorize the Trustees of Trust Funds to pay for Capital reserve fund investment services, and any other expenses incurred, from capital reserve funds income. Such authority shall remain in effect until rescinded by vote of the Town. No vote to rescind the authority shall occur within 5 years of the original adoption of this article. (Estimated Tax Impact: None. No amount to be raised by taxation). (Majority vote required.) Recommended by the Select Board 5-0.

1975
YES ☒
NO ☐
455

TURN BALLOT OVER AND CONTINUE VOTING

ARTICLES CONTINUED

Article 21

Shall the vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of constructing and maintaining a solar array on the Cross Road Town Landfill. All revenues received for array operations from net metering credits, federal grants and aid, and REC (renewable energy credit) sales will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund balance. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body and town manager, and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required.) Recommended by the Select Board 5-0.

1974
YES ☒

NO ☐

472

Article 22

Shall the Town amend Article 20 of the 2011 Town Meeting by reducing the number of members of the Water/Sewer Advisory Committee from seven (7) members to five (5) members. Of the five members, two (2) members shall be members of the Select Board. Members of the Select Board shall be voting members of the Water/Sewer Advisory Committee. (Majority vote required.) Recommended by the Select Board 5-0.

1937
YES ☒

NO ☐

459

Article 23

Shall the Town vote to reduce the number of members of the Heritage Commission from seven (7) members to five (5) members. The composition of the Heritage Commission will include one (1) Select Board representative, one (1) Planning Board representative, one (1) Historic District Commission representative, and two (2) at large members appointed by the Select Board. The Heritage Commission will include three (3) alternate members appointed by the Select Board. (Majority vote required.) Recommended by the Select Board 5-0.

1958
YES ☒

NO ☐

430

Article 24 – Citizen's Petition – 'Rugg Property'

On petition of Tom Jelinek and others, to see if the voters in the Town of Exeter support the future purchase of approximately 47 acres of property owned by the Rugg family located north of Oaklands Town Forest and east of Wood Ridge Lane by the Town of Exeter for the purposes of expanding the town-owned Oakland Town Forest, and preserving open space, trails, public outdoor recreation, drinking water supplies, and wildlife habitat; to request that the Selectmen review the project, including evaluation of potential funding options such as bonds; and to advise and authorize the Selectmen to apply for, obtain, accept, and pass through any federal or state grants, loans, or private gifts, if any, which may be available for said acquisition, in collaboration with and facilitated by conservation organizations. (Majority vote required)

2222
YES ☒

NO ☐

340

Article 25

On petition of Donald Clement and others to see if the Town will vote to make the Swasey Parkway a one-way road northbound in its entirety for motorized vehicular traffic and raise and appropriate the sum of \$2500 to construct speed bumps and maintain the road. (Majority vote required.) Not Recommended by the Select Board 0-5.

857
YES ☐

NO ☒

1604

YOU HAVE NOW COMPLETED VOTING THIS BALLOT

2025 Bond Document Execution



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

TO: SELECTBOARD & RUSSELL DEAN, TOWN MANAGER
FROM: COREY STEVENS, FINANCE DIRECTOR
SUBJECT: FY2025 BOND DOCUMENTS
DATE: JUNE 2, 2025

In the Board packet for this evening are copies of the Loan Agreement, and the Certificate of Vote related to the Town's bond issuance for FY2025. In addition, I have provided (4) original copies of the Loan Agreement and would ask that the Board Chair sign each one.

The Board will also need to take a vote to authorize the Town to enter into the Loan Agreement with and to sell its bond to the NH Municipal Bond Bank. Below is a proposed motion for the Board's consideration:

Motion to adopt the Resolutions set forth in the Authorization of Bonds and Approval of Loan Agreement with the NH Municipal Bond Bank.

Corey

=====

L O A N A G R E E M E N T

=====

AGREEMENT, dated the 16th day of July, 2025 between the New Hampshire Municipal Bond Bank, a public body corporate and politic constituted as an instrumentality of the State of New Hampshire exercising public and essential governmental functions (hereinafter referred to as the "Bank"), created pursuant to the provisions of Chapter 35-A of the New Hampshire Revised Statutes Annotated, as amended (hereinafter referred to as the "Act"), having its principal place of business in Concord, New Hampshire, and **Town of Exeter** (hereinafter referred to as the "Governmental Unit"):

W I T N E S S E T H :

WHEREAS, pursuant to the Act, the Bank is authorized to loan money (hereinafter referred to as the "Loans") to the Governmental Unit and the Governmental Unit is authorized to contract with the Bank with respect to such Loans to be evidenced by its municipal bonds (as defined in the Act) to be purchased by the Bank; and

WHEREAS, the Governmental Unit has requested a loan from the Bank in the amount of **\$19,355,400** (hereinafter referred to as the "Loan") and, to evidence the indebtedness to be incurred thereby, has duly authorized the issuance of its bonds in at least that principal amount (the "Municipal Bonds"), which Municipal Bonds are to be purchased by the Bank in accordance with this Loan Agreement; and

WHEREAS, the Bank has adopted or will adopt a General Bond Resolution (hereinafter referred to as the "Bond Resolution") authorizing the issuance of its bonds from time to time, a portion of the proceeds of which will be expended for the purpose of making the Loan, and will adopt a resolution authorizing the making of the Loan to the Governmental Unit by the purchase of the Municipal Bonds,

NOW, THEREFORE, the parties agree:

1. The following words or terms used herein shall have the following meanings:

(a) "Fees and Charges" shall mean all fees and charges authorized to be charged by the Bank for the use of its services or facilities pursuant to paragraph VIII of Section 6 of the Act.

(b) "Governmental Unit's Allocable Proportion" shall mean the proportionate amount of the total requirement in respect of which the term is used, determined by the ratio that the Loan then outstanding bears to the total of all Loans which are then outstanding, as certified by the Bank.

(c) "Loan Obligation" shall mean that amount of bonds issued by the Bank which is equal to the principal amount of the Municipal Bonds outstanding.

(d) "Maximum Interest Cost Rate" shall mean an interest cost rate 5.250% per centum per annum.

(e) "Municipal Bonds Interest Payments" shall mean the amount to be paid by the Governmental Unit pursuant to this Loan Agreement representing interest due or to become due on its Municipal Bonds.

(f) "Municipal Bonds Principal Payments" shall mean the amount to be paid by the Governmental Unit pursuant to this Loan Agreement representing principal due or to become due on its Municipal Bonds.

2. The Bank hereby agrees to make the Loan and the Governmental Unit hereby agrees to accept the Loan and to sell to the Bank the Municipal Bonds in the principal amount of the Loan. The Municipal Bonds shall bear interest from the date of their delivery to the Bank at such rate or rates per annum as will result in an interest cost rate to the Governmental Unit of the Maximum Interest Cost Rate (as calculated by the "Interest Cost Per Annum" method) or at rates per annum as will result in a lesser interest cost rate to the Governmental Unit as determined by the Bank. The interest cost rate for purposes of this Loan Agreement will be computed as if the Municipal Bonds bore interest from the delivery date of the Bank's bonds, and without regard to Sections 4 and 5 hereof which require that Governmental Unit make funds available to the Bank for the payment of principal and interest at least thirty (30) calendar days (inclusive of Saturdays, Sundays and holidays) prior to each respective principal and interest payment date. Subject to any applicable legal limitations, the rate or rates of interest borne by the Municipal Bonds shall be not less than the rate or rates of interest borne by the bonds issued by the Bank (for corresponding maturities) the proceeds of sale of which were used to make the Loan and to purchase the Municipal Bonds. Notwithstanding the above, the obligation of the Bank to make the Loan shall be conditioned upon receipt by the Bank of the proceeds of bonds issued by the Bank both for the purposes set forth herein and to create the reserves required by the Bond Resolution.

3. The Governmental Unit has duly adopted or will adopt all necessary votes and resolutions and has taken or will take all proceedings required by law to enable it to enter into this Loan Agreement and issue its Municipal Bonds for purchase by the Bank.

4. The Municipal Bonds Interest Payments shall be not less than the total amount of interest the Bank is required to pay on the Loan Obligation and shall be scheduled by the Bank in such manner and at such times as to provide funds sufficient to pay interest as the same becomes due on the Loan Obligation and the Governmental Unit shall make such funds available to the Bank at least thirty (30) calendar days (inclusive of Saturdays, Sundays and holidays) prior to each interest payment date.

5. The Municipal Bonds Principal Payments shall be scheduled by the Bank in such manner and at such times as to provide funds sufficient to pay the principal of the Loan Obligation as the same matures (based upon the maturity schedule provided by and for the Governmental Unit and appended hereto as Exhibit A) and the Governmental Unit shall make such funds available to the Bank at least thirty (30) calendar days (inclusive of Saturdays, Sundays and holidays) prior to each principal payment date.

6. The Governmental Unit agrees to be obligated to pay Fees and Charges to the Bank. Such Fees and Charges, if any, collected from the Governmental Unit shall be in an amount sufficient, together with the Governmental Unit's Allocable Proportion of other monies available therefore, including any grants made by the United States of America or any agency or instrumentality thereof or by the State or any agency or instrumentality thereof, to pay on a semi-annual basis:

(a) as the same becomes due, the Governmental Unit's Allocable Proportion of the administrative expenses of the Bank; and

(b) as the same becomes due, the Governmental Unit's Allocable Proportion of the fees and expenses of the trustee and paying agents for the bonds of the Bank.

7. The Governmental Unit agrees to be obligated to make the Municipal Bonds Principal Payments scheduled by the Bank on an annual basis and agrees to be obligated to make the Municipal Bonds Interest Payments scheduled by the Bank and to pay any Fees and Charges imposed by the Bank on a semi-annual basis. All Municipal Bonds Principal Payments, Municipal Bonds Interest Payments and Fees and Charges shall be payable only by means of wire transfer or automated clearinghouse funds (ACH).

8. The Governmental Unit agrees that any loan agreements previously entered into between the Bank and the Governmental Unit with respect loan obligations previously undertaken and presently outstanding between the Bank and the Governmental Unit, are hereby amended as follows:

Payments on account of any municipal bonds interest payments and any municipal bonds principal payments shall be made to the Bank at least thirty (30) calendar days (inclusive of Saturdays, Sundays and holidays) prior to each municipal bond interest or principal payment date pertaining thereto. All such payments shall be made only by wire transfer or automated clearinghouse funds(ACH).

9. The Bank shall not sell and the Governmental Unit shall not redeem prior to maturity any of the Municipal Bonds with respect to which the Loan is made by the Bank prior to the date on which all outstanding bonds issued by the Bank with respect to such Loan are redeemable, and in the event of any sale or redemption prior to maturity of such Municipal Bonds thereafter, the same shall be in an amount equal to the aggregate of (i) the principal amount of the Loan Obligation so to be redeemed, (ii) the interest to accrue on the Loan Obligation so to be redeemed to the next redemption date thereof not previously paid, (iii) the applicable premium, if any, payable on the Loan Obligation so to be redeemed, (iv) the costs and expenses of the Bank in effecting the redemption of the Loan Obligation, and (v) at the direction of the Bank, an amount equal to the proportionate amount of bonds so to be redeemed which were issued by the Bank with respect to the Loan Obligation and necessary to fund a portion of the reserve fund authorized by Section 11 of the Act, less the amount of monies or investments available for withdrawal from such reserve fund and for application to the redemption of such bonds issued by the Bank in accordance with the terms and provisions of the Bond Resolution, as determined by the Bank; provided, however, that, in the event the Loan Obligation has been refunded and the refunding bonds issued by the Bank were issued in a principal amount in excess of or less than the Loan Obligation remaining unpaid at the date of issuance of such refunding bonds, the amount which the Governmental

Unit shall be obligated to pay under item (i) hereof shall be the amount set forth in the resolution of the Bank. In the event the Loan Obligation has been refunded and the interest the Bank is required to pay on the refunding bonds is less than the interest the Bank was required to pay on such Loan Obligation, the amount which the Governmental Unit shall be obligated to pay under item (ii) above shall be the amount of interest set forth in the resolution of the Bank. In no event shall any such sale or redemption of Municipal Bonds be affected without the prior written agreement and consent of both parties hereto.

10. Simultaneously with the delivery to the Bank of the Municipal Bonds, which Municipal Bonds shall be in a form acceptable to the Bank, the Governmental Unit shall furnish to the Bank an opinion of bond counsel satisfactory to the Bank which shall set forth among other things, the unqualified approval of said Municipal Bonds then being delivered to the Bank and that said Municipal Bonds will constitute valid general obligations of the Governmental Unit as required by the Act. The Governmental Unit shall bear the cost of such opinion.

11. The Governmental Unit shall be obligated to notify the Bank and the corporate trust office of the trustee for the bonds of the Bank in writing at least 30 days prior to each interest payment date of the name of the official of the Governmental Unit to whom invoices for the payment of interest and principal should be addressed.

12. The Governmental Unit and the Bank agree that the Municipal Bonds Principal Payments, the Municipal Bonds Interest Payments and the Municipal Bonds or a portion thereof may be pledged or assigned by the Bank under and pursuant to the Bond Resolution.

13. The Governmental Unit agrees upon surrender to it of the Municipal Bonds by the Bank it will, at the option of the Bank, cause there to be delivered to the Bank either registered or coupon Municipal Bonds as the case may be.

14. Prior to payment of the amount of the Loan, or any portion thereof, and the delivery of the Governmental Unit's Municipal Bonds to the Bank or its designee, the Bank shall have the right to cancel all or any part of its obligations hereunder if:

(a) any representation made by the Governmental Unit to the Bank in connection with application for Bank assistance shall be incorrect or incomplete in any material respect; or

(b) the Governmental Unit has violated commitments made by it in its application and supporting document or has violated any of the terms of this Loan Agreement.

15. (a). The Governmental Unit agrees to furnish to the Bank annually as long as any of the Municipal Bonds remain outstanding such financial reports, audit reports and other financial information as the Bank may reasonably require.

(b). So long as the Governmental Unit shall constitute an obligated person within the meaning of S.E.C. Rule 15c2-12 (the "Rule") as in effect from time to time, the Governmental Unit agrees to furnish to the Bank (1) such financial information and operating data with respect to the Governmental Unit at such times and in such forms as the Bank shall

reasonably request in order to comply with the provisions of the Rule, (2) when and if available, the Governmental Unit agrees promptly to provide the Bank with its audited financial statements for each fiscal year and (3) the Governmental Unit agrees to provide to the Bank in a timely manner, notice of any of the following events with respect to the Municipal Bonds, if material:

- (a) Principal and interest payment delinquencies.
- (b) Non-payment related defaults, if material.
- (c) Unscheduled draws on debt service reserves reflecting financial difficulties.
- (d) Unscheduled draws on credit enhancements reflecting financial difficulties.
- (e) Substitution of credit or liquidity providers, or their failure to perform.
- (f) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Municipal Bonds, or other material events affecting the tax-exempt status of the Municipal Bonds.
- (g) Modifications to rights of the beneficial owners of the Municipal Bonds, if material.
- (h) Bond calls, if material, and tender offers.
- (i) Defeasance of the Municipal Bonds or any portion thereof.
- (j) Release, substitution or sale of property securing repayment of the Municipal Bonds, if material.
- (k) Rating changes.
- (l) Bankruptcy, insolvency, receivership or similar event of the Government Unit.
- (m) The consummation of a merger, consolidation, or acquisition involving the Government Unit or the sale of all or substantially all of the assets of the Government Unit, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material.
- (n) Appointment of a successor or additional trustee or the change of name of a trustee, if material.
- (o) Incurrence of a financial obligation of the Obligated Person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the Obligated Person, any of which affect Owners of the Notes, if material; and
- (p) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the Obligated Person, any of which reflect financial difficulties.

The Governmental Unit agrees that from time to time it will also provide notice to the Bank of the occurrence of other events, in addition to those listed above, if such other event is material with respect to the Municipal Bonds.

The Governmental Unit will provide, in a timely manner, to the Bank, notice of a failure to satisfy the requirements of this Section.

The intent of the Governmental Unit's undertaking pursuant to this Section is to facilitate the Bank's ability to comply with the requirements of the Rule. Accordingly, the Governmental Unit agrees to provide the Bank with any additional information the Bank may reasonably require in order to comply with the requirements of the Rule, as in effect from time to time.

To the extent the Rule no longer requires issuers of municipal securities to provide all or any portion of the information the Governmental Unit has agreed to provide pursuant to this Section, the obligation of the Governmental Unit to provide such information pursuant to this Section also shall cease immediately.

The sole remedy available to the Bank or to any other person for the failure of the Governmental Unit to comply with any provision of this Section shall be an action for specific performance of the Governmental Unit's obligations under this Section.

16. The Governmental Unit shall not take, or permit to be taken, any action or actions that would cause any Municipal Bond to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as from time to time in effect (the "Code") or a "private activity bond" within the meaning of Section 141(a) of the Code or that would cause any Municipal Bond to be "federally guaranteed" within the meaning of Section 149(b) of the Code, or that would otherwise cause interest on the Municipal Bonds to become included in gross income of the recipient thereof for the purpose of federal income taxation.

The Governmental Unit shall at all times do and perform all acts and things permitted by law and necessary or desirable in order to assure that interest paid by the Governmental Unit on the Municipal Bonds shall be excluded from gross income of the recipient thereof for the purpose of federal income taxation under any valid provision of law and to assure that the Municipal Bonds shall not be "private activity bonds" within the meaning of Section 141(a) of the Code, including the preparation and filing of any statements required to be filed by the Governmental Unit in order to maintain such exclusion.

17. If any provision of this Loan Agreement shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect any of the remaining provisions of this Loan Agreement and this Loan Agreement shall be construed and enforced as if such invalid or unenforceable provision had not been contained herein.

18. This Loan Agreement may be executed in one or more counterparts, any of which shall be regarded for all purposes as an original and all of which constitute but one and the same instrument. Each party agrees that it will execute any and all documents or other instruments, and take such other actions as may be necessary to give effect to the terms of this Loan Agreement.

19. No waiver by either party of any term or conditions of this Loan Agreement shall be deemed or construed as a waiver of any other terms or conditions, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach, whether of the same or of a different section, subsection, paragraph, clause, phrase, or other provision of this Loan Agreement.

20. This Loan Agreement merges and supersedes all prior negotiations, representations, and agreements between the parties hereto relating to the subject matter hereof and constitutes the entire agreement between the parties hereto in respect hereof.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

NEW HAMPSHIRE MUNICIPAL BOND BANK

Attest:

By _____
Secretary, NHMBB

(NHMBB SEAL)

By _____
Chairman, NHMBB Board of Directors

Attest:

By _____
Member, Board of Selectmen

By _____
Town Clerk

By _____
Town Treasurer

**(Town
SEAL)**

EXHIBIT A
MATURITY SCHEDULE
Town of Exeter
20 year Level Principal
Governmental Unit's Bonds

Due	Principal Amount
8/15/2026	1,120,400
8/15/2027	1,125,000
8/15/2028	1,120,000
8/15/2029	1,120,000
8/15/2030	1,120,000
8/15/2031	1,000,000
8/15/2032	1,000,000
8/15/2033	1,000,000
8/15/2034	1,000,000
8/15/2035	1,000,000
8/15/2036	875,000
8/15/2037	875,000
8/15/2038	875,000
8/15/2039	875,000
8/15/2040	875,000
8/15/2041	875,000
8/15/2042	875,000
8/15/2043	875,000
8/15/2044	875,000
8/15/2043	875,000
Total Proceeds	19,355,400

TOWN OF EXETER, NEW HAMPSHIRE (the "Issuer")

**CERTIFICATE OF VOTE REGARDING AUTHORIZATION
OF BONDS AND APPROVAL OF
LOAN AGREEMENT WITH THE NEW HAMPSHIRE MUNICIPAL BOND BANK**

I, the undersigned Clerk of the Issuer, hereby certify that a meeting of the Governing Board of Issuer (the "Board") was held on _____, 2025. A quorum of the Board was in attendance and voting throughout.

I further certify that there are no vacancies on the Board, that all of the members of the Board were duly notified of the time, place and purposes of said meeting, including as one of the purposes the authorization of bonds and the approval of a Loan Agreement between the New Hampshire Municipal Bond Bank (the "Bond Bank") and the Issuer.

I further certify that the following is a true copy of resolutions unanimously adopted at said meeting:

RESOLVED: That under and pursuant to the Municipal Finance Act, Chapter 33, N.H.R.S.A., as amended, the New Hampshire Municipal Bond Bank Law, Chapter 35-A, N.H.R.S.A., as amended, and other laws in addition thereto, and to votes of the Issuer duly adopted on March 12, 2024 under Article 4 and on March 11, 2025 under Articles 5 and 6 of the Warrants for such annual meetings of the Issuer there be and hereby is authorized the issuance of a \$19,355,400 bond of the Issuer (the "Bonds") which is being issued by the Issuer for the purposes of (i) current refunding the Issuer's \$3,500,000 bond anticipation note dated August 15, 2024 and maturing on August 15, 2025 which note was issued to finance the costs of new public safety building to hold the Exeter Police Department, and to provide a satellite fire substation and financing additional new money costs of such project (\$17,522,500), (ii) financing repairs to the Linden Street bridge including the reinforcement of bridge abutments and wing-walls, replacing substandard bridge rails, and pavement repairs (\$1,257,900) and (iii) financing the replacement of the fuel island station at the Public Works facility (DPW Complex) including replacing aging equipment and the relocation of the island to accommodate better traffic flow (\$575,000).

The Bonds shall be dated as of their date of issuance, shall be in such numbers and denominations as the purchaser shall request, shall mature in accordance with the schedule set forth in Exhibit A to the Loan Agreement hereinafter described (the "Loan Agreement"), shall bear a net interest cost rate (as defined in the Loan Agreement) of five and one quarter percent

(5.25%) per annum or such lesser amounts as may be determined by a majority of the Board. The Bonds shall be substantially in the form set forth as Exhibit B to the Loan Agreement and otherwise shall be issued in such manner and form as the signatories shall approve by their execution thereof.

RESOLVED: That the Bonds shall be sold to the Bond Bank at the par value thereof plus any applicable premium.

RESOLVED: That in order to evidence the sale of the Bonds, the Treasurer of Issuer and a member of the Board are authorized and directed to execute, attest and deliver, in the name and on behalf of the Issuer, a Loan Agreement in substantially the form submitted to this meeting, which Loan Agreement is hereby approved, with such changes therein not inconsistent with this vote and approved by the officers executing the same on behalf of the Issuer. The approval of such changes by said officers shall be conclusively evidenced by the execution of the Loan Agreement by such officers.

RESOLVED: That all things heretofore done and all action heretofore taken by the Issuer and its officers and agents in its authorization of the projects to be financed by the Bonds are hereby ratified, approved and confirmed.

RESOLVED: That the Clerk and the signers of the Bonds are each hereby authorized to take any and all action necessary and convenient to carry out the provisions of this vote, including delivering the Bonds against payment therefor.

RESOLVED: That the useful lives of the projects being financed are in excess of five (5), ten (10) and twenty (20) years.

I further certify that said meeting was open to the public; the aforesaid vote was not taken by secret ballot nor in executive session; that notice of the time and place of said meeting was posted in at least two (2) appropriate public places within the territorial limits of the Issuer, or published in a newspaper of general circulation in said area, at least twenty-four (24) hours, excluding Sundays and legal holidays, before said meeting; that no deliberations or actions with respect to the vote were taken in executive session; and that the minutes of said meeting have been promptly recorded and have been or will be made open to inspection not more than five (5) business days after the meeting, all in accordance with Chapter 91-A, N.H.R.S.A., as amended.

I further certify that the above vote has not been amended or rescinded and remains in full force and effect as of this date.

WITNESS my hand and seal of the Issuer this ____ day of _____, 2025.

CLERK OF ISSUER

(SEAL)

Tax Abatements, Veteran's Credits & Exemptions

List for Select Board meeting June 2, 2025

[illegible]

Application for Charitable Exemption – Hero Pups, Inc.



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

TO: SELECTBOARD & RUSSELL DEAN, TOWN MANAGER
FROM: COREY STEVENS, FINANCE DIRECTOR
SUBJECT: APPLICATION FOR CHARITABLE EXEMPTION – HERO PUPS, INC.
DATE: JUNE 2, 2025

Town counsel has reviewed the Hero Pups, Inc. amended Articles of Agreement filed with the State of NH and submitted to the Town on May 19th. While counsel raised concern about how the amended Purpose of the organization was written, they advise that the document probably satisfies the State statute. Further, the activities described in the applicant's letter to the Board, if the property is being used and occupied for those purposes, probably are charitable.

Counsel advises that technically, because the amendment occurred after April 1, 2025, the applicant is not entitled to the exemption for this year. However, an exemption granted for 2025 is not likely to be challenged on that basis.

Counsel's feedback, while not a complete endorsement, allows the Board to move forward in granting a charitable exemption with reasonable assurance.

Corey

Permits & Approvals



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 777-1514

www.exeternh.gov

MEMORANDUM

TO: Select Board

DATE: June 2, 2025

**FROM: Pam McElroy
Senior Executive Assistant**

**RE: Outdoor Dining Permit
Fee Waiver Request**

Please see the attached letter requesting an Outdoor Dining Permit fee waiver from Jaime Lopez, Inn by the Bandstand/Ambrose Restaurant.

The annual Outdoor Dining Permit fee is \$200 per calendar year and may be prorated on a per month basis.

For the current year, 2025, Mr. Lopez is requesting a permit for June through October. The prorated fee would be \$83.35 for 2025.

Mr. Lopez has provided all other necessary information pertaining to the Outdoor Dining Permit Application.

Thank you.

MOTION: *The Select Board approves the request of Mr. Jaime Lopez, The Inn by the Bandstand/Ambrose Restaurant, and hereby waives the 2025 Outdoor Dining Permit Fee of \$83.35 (as prorated).*



May 21st 2025

To whom it may concern:

This is to respectfully request to have the outdoor dining permit fees waived for the reason of having invested 100% of the cost in the new parking lot and pavers area that are also part of the Town of Exeter.

This new improvement has positively enhanced the public spaces of the Town itself as well as the overall value perspective of both properties, that is the Exeter Town Offices Building and the Inn by the Bandstand. We hope you are enjoying the upgrade.

We would greatly appreciate your consideration.

Sincerely,

Jaime Lopez

Inn by the Bandstand

Ambrose Restaurant



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 773-6102

Outdoor Dining Application

Please send completed applications to Pam McElroy at the Office of the Town Manager
pmcelroy@exeternh.gov (603) 773-6102

FEE: \$200.00 each calendar year. Fee may be prorated on a per month basis. (\$16.67/mo.)
June - October \$83.35

Address of Proposed Outdoor Dining Area: 6 Front St. Exeter, NH 03833

Assessor's Map: _____ Lot: _____ Zoning District: _____

Applicant: Jaime Lopez

Address: 6 Front St. Exeter, NH 03833

Phone: 603-772-7673 Email: welcome@ambrose-restaurant.com

Property Owner: Jaime Lopez Phone: 603-772-7673

Address: 6 Front St. Exeter, NH 03833

The requested Outdoor Dining permit is issued to the applicant/business listed on this permit application for the purpose indicated on this application.

The requested Outdoor Dining permit shall be valid for said applicant/business only during the time and dates indicated on this permit application.

Once the requested Outdoor Dining permit is approved, it is non-transferable.

Applicant/business shall not conduct their outdoor dining business in such a way as would restrict or interfere with the ingress or egress of the abutting property owner or tenant, create or become a public nuisance, increase congestion or delay, or constitute a hazard to traffic, life or property, or an obstruction to adequate access to Fire, Police or Town/State vehicles and/or employees.

Applicant is solely responsible for cleaning the outdoor dining space (including removal of trash/dropped items). Dumping of grease, oil or greywater is strictly prohibited.

Applicant/business may be required to relocate outdoor dining location if the Town requires access to the space for any reason, including, but not limited to cleaning, maintaining or repairing the location or adjacent space.

Applicant shall defend and indemnify the Town of Exeter, its officials, employees and volunteers against all demands, claims, suits and actions seeking damages, penalties, costs, interest, statutory relief and/or equitable relief on account of bodily injury, death, personal injury, property damage and/or economic injury arising out of or related to the permit or the activities of the permit applicant.

Applicant will adhere to all pertinent Town Ordinances, including Chapter 7 (Conduct Regulations) and if applicant intends to serve alcohol, will adhere to Chapter 809 (Licensing of Alcohol Use on Town Property).

The Town has the right to revoke any outdoor dining permits at any time.

REQUIRED DOCUMENTATION TO SUBMIT WITH APPLICATION

Completed permit application with payment (payable to Town of Exeter).


Certificate of Liability Insurance, providing General Liability/Bodily Injury/Property Damage: \$200,000/\$1,000,000. If applicant intends to serve alcohol, additional liquor liability with reasonable limits of coverage with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. **The Town of Exeter must be named on the certificate as additional insured.**

Copy of New Hampshire Liquor Commission license if applicant intends to serve alcohol.

Dimensional Site Plan depicting the following: existing conditions including public infrastructure such as curb lines, light poles, bike racks, trees, manhole covers, meters, licensed A-frame signs, post office boxes, etc; as well as proposed table/chair layout plan, trash receptacles, tents/canopies, heaters/outdoor firepits, routes of travel within outdoor dining area and on public sidewalk. Include existing lighting and proposed lighting.

Applicant will adhere to Town Ordinance Chapter 7 (Conduct Regulations) and if applicant intends to serve alcohol, Chapter 809 Licensing of Alcohol Use on Town Property.

The undersigned attests that the supplied information is accurate and complete.

 _____ Date 5-21-2025

Applicant Signature

.....

For Town Use:

Date Application Received: 5/21/25

Fee Received: \$ _____ Cash: ☐ Check #: _____

Approval: Code Enforcement Officer: _____ Date: _____

Health Officer: _____ Date: _____

Highway Superintendent: _____ Date: _____

Exeter Police Chief: _____ Date: _____

Exeter Fire Chief: _____ Date: _____

Approved as authorized by the Select Board/Designee: _____ Date _____

Ambrose
Restaurant/
Inn by the
Bandstand

Town
Offices



12 Outdoor Tables

sidewalk



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CUNNINGHAM ASSOCIATES INSURANCE 1 Cate Street, Unit #520 Portsmouth NH 03801		CONTACT NAME: Joseph Cunningham PHONE (A/C, No, Ext): (603) 334-3343 FAX (A/C, No): (603) 334-3341 E-MAIL ADDRESS: jcunningham@cai-ins.com	
INSURED Exonian Hospitality, LLC & Bandstand Holdings, LLC Jaime Lopez 6 Front St Exeter NH 03833-2737		INSURER(S) AFFORDING COVERAGE INSURER A: Co-Operative Insurance Company NAIC # 18686 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL2552101880

REVISION NUMBER:

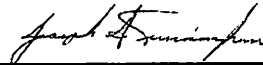
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BOP0279374	06/25/2025	06/25/2026	EACH OCCURRENCE \$ 2,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 2,000,000				
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					GENERAL AGGREGATE \$ 2,000,000	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>					PRODUCTS - COMP/OP AGG \$ 4,000,000	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below					Liquor Liability \$ 1,000,000	
							COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
							EACH OCCURRENCE \$
							AGGREGATE \$
							\$
							PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Town Of Exeter 10 Front St. Exeter NH 03833	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CUNNINGHAM ASSOCIATES INSURANCE 1 Cate Street, Unit #520 Portsmouth NH 03801		CONTACT NAME: Joseph Cunningham PHONE (A/C, No, Ext): (603) 334-3343 FAX (A/C, No): (603) 334-3341 E-MAIL ADDRESS: jcunningham@cai-ins.com	
INSURED Exonian Hospitality, LLC & Bandstand Holdings, LLC Jaime Lopez 6 Front St Exeter NH 03833-2737		INSURER(S) AFFORDING COVERAGE INSURER A: Co-Operative Insurance Company NAIC # 18686 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL2552101880

REVISION NUMBER:

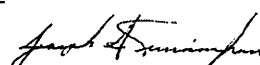
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			BOP0279374	06/25/2024	06/25/2025	EACH OCCURRENCE \$ 2,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 2,000,000				
			GENERAL AGGREGATE \$ 2,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						PRODUCTS - COMP/OP AGG \$ 4,000,000
							Liquor Liability \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

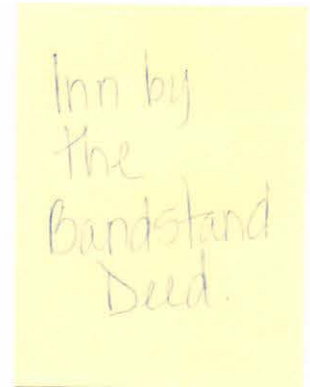
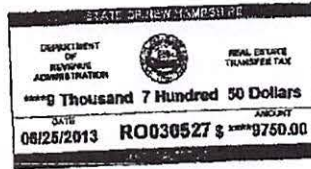
CERTIFICATE HOLDER

CANCELLATION

Town Of Exeter 10 Front St. Exeter NH 03833	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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BK 5453 PG 2204



WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS that **BANDSTAND PROPERTIES, LLC**, a New Hampshire limited liability company with a principal place of business at 4 Front Street, Exeter, County of Rockingham, State of New Hampshire 03833

For consideration paid grants to **INN BY THE BANDSTAND LLC**, a New Hampshire limited liability company with a principal place of business at 6 Front Street, Exeter, County of Rockingham, State of New Hampshire 03833

With Warranty covenants, the following described premises:

A certain tract of land with the buildings thereon, situated on the Southeasterly side of Front Street, in Exeter, County of Rockingham and State of New Hampshire, and bounded and described as follows:

Beginning on said Front Street, at land formerly of Rockingham County, now Town of Exeter; thence running North 46 ° 10' East on said Front Street 72.5 feet to land formerly of John Scammon to the North side of a stone post; thence running North 43 ½ ° East by land formerly of Scammon 51.9 feet; thence South 18 ° 40' East by land formerly of Scammon 67.5 feet; thence South 32 ° 51' West by land formerly of Scammon 57.5 feet to the corner of land formerly of Rockingham County, now of Town of Exeter; thence running North 35 ° West by land formerly of Rockingham County, now of Town of Exeter 128.2 feet to the bound begun at; together with any easements or title in and unto the realty lying between the premises above conveyed and said highway.

Said premises are subject to restrictive covenants recorded in said Registry at Book 2162, Page 334, 335, as modified by instrument dated April 12, 2013 and recorded in said Registry at Book 5430, Page 0588. Amended Restrictive Covenant number 5 has been satisfied by the Grantor herein.

Together with and subject to that right-of-way referred to in deed of Thomas Marsh and Nancy Marsh to Henry C. Moses dated November 5, 1885 recorded in said Registry at Book 499, Page 292, to the extent still applicable.

034072

2013 JUN 25 PM 3:29

ROCKINGHAM COUNTY
REGISTRY OF DEEDS

650,000

72/116 4 Front St

BK 5453 P6 2205

Meaning and intending to convey the same premises conveyed to Bandstand Properties, LLC by deed of George H. Simmons and Muriel E. Simmons dated January 24, 2003 and recorded in the Rockingham County Registry of Deeds at Book 3938, Page 2046.

Signed this 25 day of June, 2013.

BANDSTAND PROPERTIES, LLC

By:

Susan Henderson, member

STATE OF NEW HAMPSHIRE
COUNTY OF ROCKINGHAM

On this 25th day of June, 2013, before me personally appeared the above named Susan Henderson, duly authorized member of Bandstand Properties, LLC, known to me or satisfactorily proven to be the person whose name is subscribed to the foregoing instrument and acknowledged the same to be her free act and deed for the purposes therein contained on behalf of the limited liability company.

[Signature]
Notary Public

My Commission Expires:



That We, Thomas J. Marsh of Exeter in the County of Rockingham, and State of New Hampshire and Nancy F. Marsh wife of the said Thomas J. Marsh in her own right

For and in consideration of the sum of thirty five hundred dollars in hand before the delivery hereof, well and truly paid by Henry C. Moses, of said Exeter

The receipt whereof we do hereby acknowledge, have granted, bargained and sold, and by presents do give, bargain, sell alien, enfeoff, convey and confirm unto said Henry C. Moses and his heirs and assigns forever.

A certain piece or parcel of land with the buildings thereon situate in said Exeter on the Southeasterly side of Front Street and said land is bounded as following: Commencing at Front Street at a Northwesterly corner of land belonging to the heirs of George Gardner and running N $47\frac{1}{2}$ E, seventy-five (75) feet on Front Street thence $39\frac{3}{4}$ E, seven (7) rods and nineteen (19) links bounding on land of said Nancy F. Marsh to land of George W. Dearborn S $31\frac{3}{4}$ W, nine (9) feet on said Dearborn land, thence S $32\frac{1}{2}$ E, six (6) rods and twelve (12) links bounding on land of said Dearborn in part and partly land belonging to the heirs of Coffire Colket to land of Live G. Towle, thence S about 36 W, three (3) rods and twelve (12) links on said Towle land heirs of George Gardner and thence N $39\frac{1}{2}$ W, fourteen (14) rods and twenty three links to Front Street, and to the first mentioned bounds. Together with a right of way for all purposes over 5 feet in width of the land next adjoining a part of the northerly side of the premises above described and extending from said Front Street, seven rods and nineteen links to land of George W. Dearborn and said five (5) feet together with five (5) feet of land in width on a part of the Northerly side of the land hereby conveyed, extending from said Street seven (7) rods and nineteen (19) links to land of said George W. Dearborn are to constitute an open passageway ten (10) feet in width for the use of said Grantee and the successor of the premises next adjoining on the North and the heirs and assigns forever and a passage way for all purposes five (5) feet in width on a part of the Northerly side of the premises hereby conveyed and extending from said Street seven (7) rods and nineteen links to land of said George W. Dearborn are hereby reserved to the owner of the adjoining premises on the North and to his heirs and assigns forever. Excepting and reserving the Ice House standing on said premises with a privilege of removing the same within twelve months from date.

Town Offices
Deed

Know all men by these presents

THAT, the County of Rockingham, a Municipal Corporation in the

of

County, State of

New Hampshire, for consideration paid, grant to the Town of Exeter, a Municipal Corporation,

of

Rockingham

County, State of

New Hampshire

, with WARRANTY COVENANTS,

A certain piece or parcel of land with the buildings thereon, situate in said Exeter, on the southeasterly side of Front Street, being more particularly bounded and described as follows:

Beginning on said Front Street at the northwesterly corner of land of Perley Gardner, thence running N $47\frac{1}{2}^{\circ}$ E, 75 feet on Front Street to a point at land of the Heirs of Otis H. Sleeper; thence turning and running S $39\frac{3}{4}^{\circ}$ E, by and along said land of Otis H. Sleeper Heirs, a distance of 7 rods and 19 links to land of the Mobil Oil Company; thence turning and running S $31\frac{3}{4}^{\circ}$ W by and along said land of Mobil Oil Company, a distance of 9 feet; thence turning and running S $32\frac{1}{2}^{\circ}$ E by and along said land of Mobil Oil Company, a distance of 6 rods and 12 links to land of the Town of Exeter; thence turning and running S 36° W by and along land of the Town of Exeter, a distance of 3 rods and 12 links to land of said Perley Gardner; thence turning and running N $39\frac{1}{2}^{\circ}$ W by and along said land of Perley Gardner, 14 rods and 23 links to said Front Street at the point of beginning.

Together with a right-of-way for all purposes over 5 feet in width of the land adjoining a part of the northerly side of the premises above described, and extending from said Front Street, 7 rods and 19 links to land of the Mobil Oil Company, and said 5 feet together with 5 feet of land in width on a part of the northerly side of the land hereby conveyed, extending from said Street 7 rods and 19 links to land of said Mobil Oil Company are to constitute an open passageway 10 feet in width for the use of said Grantee, its successors and assigns, and the owner of the premises next adjoining on the north, his or their heirs and assigns, forever, and a passageway for all purposes 5 feet in width on a part of the northerly side of the premises hereby conveyed, and extending from said Street, 7 rods and 19 links to land of Mobil Oil Company are hereby granted to the owners of the adjoining premises on the north and to his or their heirs and assigns forever.

Being the same premises conveyed to the County of Rockingham by Henry C. Moses, by Deed dated July 26, 1890, recorded in Rockingham County Registry of Deeds, Book 522, Page 361.

~~xxxxxx~~
~~xxxxxx~~

~~xxxxxx~~
~~xxxxxx~~

IN WITNESS WHEREOF, said County of Rockingham has caused these presents to be signed and sealed by its County Commissioners, duly authorized,

Witness: / this 21ST day of SEPTEMBER, 19 66

Witness:

COUNTY OF ROCKINGHAM

William E. Taylor

By

Rev.

W. S. Bartlett
100-11-510

Linden Street Bridge Bid Approval



EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-3792 • (603) 773-6157 • FAX 772-1355

www.exeternh.gov/publicworks • publicworks@exeternh.gov

TO: Exeter Select Board
Russ Dean, Town Manager

FROM: Stephen Cronin, Public Works Director

DATE: May 30, 2025

RE: Contract Awards – Linden Street Bridge Repair Project

SUGGESTED MOTION:

Motion to award a contract to New England Infrastructure, Inc. for the Linden Street Bridge Repair Project in the amount of \$1,350,000, and to approve a contract amendment with Wright-Pierce for Construction Phase Engineering Services in the amount of \$113,934, and to further authorize the Town Manager to sign the associated contract documents.

In accordance with the Town of Exeter Purchasing Policy, the Public Works Department solicited sealed bids for the Linden Street Bridge Repair Project. On bid was received and opened at the Select Board's April 28, 2025 meeting.

After a review of the bid, the Town's design engineering consultant and the Public Works Department met with the bidder, New England Infrastructure, Inc. (NEI), to negotiate a reduced scope of work that would enable the project to be completed within the existing funding appropriations. This will require the Public Works Department to self-perform some elements of the project, including traffic control, bridge rail removal, and final paving. Accordingly, the Public Works Department requests that a contract be awarded to NEI for the revised scope of work in the amount of \$1,350,000. Wright-Pierce, the Town's consulting engineer, has reviewed the revised proposal and recommends the contract award. In addition, the Department also requests that the Select Board approve a contract amendment with Wright-Pierce in the amount \$113,934 for construction phase engineering services. Copies of the Bid Evaluation and Award Recommendation, Notice to Proceed, Project Cost Summary, and Construction Phase Services Proposal are attached for reference.

Funding for the project was authorized by voters at the 2025 Town Meeting, under Article 5. Funding sources include a \$1,257,900 bond authorization and \$213,600 in State Bridge Aid.

May 29, 2025

Stephen Cronin, Public Works Director
Town of Exeter, NH Public Works
13 Newfields Road
Exeter, NH 03833

**SUBJECT: Bid Evaluation and Recommendation after Negotiation – Linden Street Over Exeter River
Bridge Repair
Exeter, New Hampshire**

Dear Stephen,

Wright-Pierce has reviewed the results of April 28, 2025, bid opening for the above-referenced project and subsequent revised pricing received May 22, 2025, after negotiation.

The attached bid tabulation of the original bid is a summary of the single bid received for the project. The initial bid received from New England Infrastructure, Inc. (NEI) included a base bid amount of \$1,547,000 and a total bid amount of \$1,857,470.

After reviewing the information received with the bid, Wright-Pierce met with the Town and NEI May 20, 2025, to negotiate a reduced scope of work. Wright-Pierce recommends that the Town award the project to NEI at the negotiated project value of \$1,350,000. The Town has agreed to self- perform traffic control, removal of bridge rail, and paving items separately but in coordination with the NEI Contract

Sincerely,

WRIGHT-PIERCE



Jason Gallant, PE
Project Manager
jason.gallant@wright-pierce.com

Enclosures:

Final Negotiated Bid
Draft Notice of Award
Original Bid Tabulation
Original Bid



New England Infrastructure, Inc.

Town of Exeter - Linden Street over Exeter River Bridge Repair - Exeter, NH

May 22, 2025

Revised Proposal of New England Infrastructure, Inc.

Item No.	Description	Qty	Unit	Unit Price	Extended
202.7	Removal Of Guardrail	387	LF	\$35.00	\$13,545.00
203.1	Common Excavation	96	CY	\$150.00	\$14,400.00
209.201	Granular Backfill (Bridge)(F)	71	CY	\$100.00	\$7,100.00
304.3	Crushed Gravel (F)	75	CY	\$100.00	\$7,500.00
403.11013	Hbp-1" Base Mix, Machine Method	24	TON		By Town
403.11043	Hbp -1/2" Surface Mix, Machine Method	39	TON		By Town
403.21053	Hbp-3/8" Mix, Machine Method (Bridge Base)	9	TON		By Town
410.22	Asphalt Emulsion For Tack Coat	32	GAL		By Town
417	Cold Planning Bituminous Surfaces	192	SY		By Town
502	Removal Of Existing Bridge Structure (See Note No. 1)	1	U	\$108,000.00	\$108,000.00
504.1	Common Bridge Excavation (F)	94	CY	\$150.00	\$14,100.00
505.6	Soil Anchors	1	LS	\$600,000.00	\$600,000.00
508	Structural Fill	11	CY	\$225.00	\$2,475.00
520.01	Concrete Class Aa	96	CY	\$1,500.00	\$144,000.00
538.1	Barrier Membrane, Peel And Stick (F)	160	SY	\$125.00	\$20,000.00
544.31	Reinforcing Steel, Epoxy Coated (Contractor Detailed)	12700	LB	\$4.00	\$50,800.00
544.7	Synthetic Fiber Reinforcement (F)	260	LB	\$50.00	\$13,000.00
559.4	Asphaltic Plug Expansion Joint (F)	48	LF	\$250.00	\$12,000.00
563.99	Timber Bridge Rail (T1-4)	118	LF	\$600.00	\$70,800.00
585.3	Stone Fill, Class C	1	CY	\$1,050.00	\$1,050.00
593.411	Geotextile; Perm Control Cl.1, Non-Woven	2	SY	\$600.00	\$1,200.00
606.1285	Beam Guardrail (Bridge Approach Unit)	4	U	\$1,700.00	\$6,800.00
606.127	Beam Guardrail (Terminal Unit Type G-2)(Steel Post)	4	U	\$12,000.00	\$48,000.00
606.18011	31" W-Beam Guardrail With 8" Offset Block (8" Steel Post)	350	LF	\$65.00	\$22,750.00
609.811	Bituminous Curb, Type B (4" Reveal)	140	LF		By Town
619.1	Maintenance Of Traffic (See Note No. 2)	1	U	\$54,000.00	\$54,000.00
628.2	Sawed Bituminous Pavement	48	LF	\$10.00	\$480.00
646.51	Turf Establishment With Mulch, Tackifiers, And Loam	60	SY	\$50.00	\$3,000.00
692	Mobilization	1	U	\$135,000.00	\$135,000.00

TOTAL BID: \$1,350,000.00

NOTES:

- 1) Town of Exeter to be responsible for removal and disposal of existing timber bridge guardrail.
Town to also make available disposal of materials at local transfer station, at no cost to the Contractor
- 2) Town of Exeter to be responsible for supplying, installing and setting up all traffic controls related to the detour of Linden Street. This includes, but is not limited to, jersey barrier, construction signs and variable message boards. Once detour is established, the Contractor will be responsible for any barrier moves and adjustments related to access to the jobsite work zone.
- 3) Engineer and Contractor agree to work collaboratively with all Submittals and to expedite all reviews of Submittals to ensure a smooth, continuous flow of work at the jobsite.
- 4) Builders Risk insurance is not required for the project.
- 5) The Town of Exeter to assist with coordination and communication with overhead utilities regarding temporary shutdowns of power and/or approval for shielding of wires, if required.

SECTION 00510NOTICE OF AWARD**Date of Issuance:** _____

Owner: Town of Exeter Town Project No.: 25-03
 Engineer: Wright-Pierce Engineer's Project No.: 20837D
 Project: Linden Street Over Exeter River (081/046) – Bridge Repair
 Contract Name: Linden Street Over Exeter River (081/046) – Bridge Repair
 Bidder: New England Infrastructure, Inc.
 Bidder's Address: 16 Brent Drive, Hudson, MA 01749

You are notified that Owner has accepted your revised Bid Proposal dated **5/22/2025** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Linden Street Over Exeter River (081/046) – Bridge Repair

The Contract Price of the awarded Contract is **\$1,350,000.00**. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

One unexecuted counterparts of the Agreement and **one** copy of the Contract Documents will be made available to Bidder electronically.

☒ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **1** counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent: **N/A**

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: **Town of Exeter, NH**

By (signature): _____

Name (printed): _____

Title: _____

Copy: Engineer

END OF SECTION

Project Name: **Uندن Street over Exeter River Bridge Repair**
 Bid Opening: **4/28/2025 7:00 PM**
 Location: **Exeter, NH**
 ENG/PM: **Westley Nuhn, P.E./ Jason Gallant, P.E.**
 Project No: **20837D**

Issuing Office: **Portsmouth Office**
230 Commerce Way, Suite 302
Portsmouth, NH 03801

BID QUANTITIES				BIDDER'S NAME	
				NE Infrastructure, Inc.	
	Item	Qty.	UNIT	UNIT AMT	BID
BASE BID					
202.7	REMOVAL OF GUARDRAIL	387	LF	\$ 35.00	\$ 13,545.00
203.1	COMMON EXCAVATION	96	CY	\$ 150.00	\$ 14,400.00
209.201	GRANULAR BACKFILL (BRIDGE) (F)	71	CY	\$ 100.00	\$ 7,100.00
304.3	CRUSHED GRAVEL (F)	75	CY	\$ 100.00	\$ 7,500.00
403.11013	HBP-1" BASE MIX, MACHINE METHOD	24	TON	\$ 450.00	\$ 10,800.00
403.11043	HBP-1/2" SURFACE MIX, MACHINE METHOD	39	TON	\$ 450.00	\$ 17,550.00
403.21053	HBP-3/8" MIX, MACHINE METHOD (BRIDGE BASE)	9	TON	\$ 450.00	\$ 4,050.00
410.22	ASPHALT EMULSION FOR TACK COAT	32	GAL	\$ 40.00	\$ 1,280.00
417	COLD PLANING BITUMINOUS SURFACES	192	SY	\$ 70.00	\$ 13,440.00
502	REMOVAL OF EXISTING BRIDGE STRUCTURE	1	U	\$ 125,000.00	\$ 125,000.00
504.1	COMMON BRIDGE EXCAVATION (F)	94	CY	\$ 150.00	\$ 14,100.00
505.6	SOIL ANCHORS	1	LS	\$ 600,000.00	\$ 600,000.00
508	STRUCTURAL FILL	11	CY	\$ 225.00	\$ 2,475.00
520.01	CONCRETE CLASS AA	96	CY	\$ 1,500.00	\$ 144,000.00
538.1	BARRIER MEMBRANE, PEEL AND STICK (F)	160	SY	\$ 125.00	\$ 20,000.00
544.31	REINFORCING STEEL, EPOXY COATED (CONTRACTOR DETAILED)	12,700	LB	\$ 4.00	\$ 50,800.00
544.7	SYNTHETIC FIBER REINFORCEMENT (F)	260	LB	\$ 50.00	\$ 13,000.00
559.4	ASPHALTIC PLUG EXPANSION JOINT (F)	48	LF	\$ 300.00	\$ 14,400.00
563.99	TIMBER BRIDGE RAIL (TL-4)	118	LF	\$ 750.00	\$ 88,500.00
585.3	STONE FILL, CLASS C	1	CY	\$ 1,050.00	\$ 1,050.00
593.411	GEOTEXTILE; PERM CONTROL CL.1, NON-WOVEN	2	SY	\$ 600.00	\$ 1,200.00
606.1285	BEAM GUARDRAIL (BRIDGE APPROACH UNIT)	4	U	\$ 1,700.00	\$ 6,800.00
606.1270	BEAM GUARDRAIL (TERMINAL UNIT TYPE G-2) (STEEL POST)	4	U	\$ 12,000.00	\$ 48,000.00
606.18011	31" W-BEAM GUARDRAIL WITH 8" OFFSET BLOCK (8' STEEL POST)	350	LF	\$ 65.00	\$ 22,750.00
609.811	BITUMINOUS CURB, TYPE B (4" REVEAL)	140	LF	\$ 100.00	\$ 14,000.00
619.1	MAINTENANCE OF TRAFFIC	1	U	\$ 75,000.00	\$ 75,000.00
628.2	SAWED BITUMINOUS PAVEMENT	48	LF	\$ 10.00	\$ 480.00
646.51	TURF ESTABLISHMENT WITH MULCH, TACKIFIERS AND LOAM	60	SY	\$ 55.00	\$ 3,300.00
692	MOBILIZATION	1	U	\$ 185,000.00	\$ 185,000.00
699	MISCELLANEOUS TEMPORARY EROSION AND SEDIMENT CONTROL	10,000	\$	\$ 10,000.00	\$ 10,000.00
1008.9	ALTERATIONS AND ADDITIONS AS NEEDED - TESTING OF MATERIALS	5,000	\$	\$ 5,000.00	\$ 5,000.00
1008.91	ALTERATIONS AND ADDITIONS AS NEEDED - DECK REPAIRS	5,000	\$	\$ 5,000.00	\$ 5,000.00
1008.92	ALTERATIONS AND ADDITIONS AS NEEDED - CONCRETE CLASS F	7,500	\$	\$ 7,500.00	\$ 7,500.00
TOTAL BASE BID AMOUNT					\$ 1,547,020.00
BID ALTERNATE 1					
505.7	CONCRETE FACING	1,100	SF	\$ 190.00	\$ 209,000.00
692	MOBILIZATION	1	U	\$ 10,000.00	\$ 10,000.00
BID ALTERNATE 2					
563.99	TIMBER BRIDGE RAIL (TL-4) (CHORDED)	118	LF	\$ 775.00	\$ 91,450.00
TOTAL BASE BID PLUS BID ALTERNATE 1 AND BID ALTERNATE 2					\$ 1,857,470.00

Project Name: **Linden Street over Exeter River Bridge Repair**
 Bid Opening: **4/28/2025 7:00 PM**
 Location: **Exeter, NH**
 ENG/PM: **Westley Nuhn, P.E./ Jason Gallant, P.E.**
 Project No: **20837D**

Issuing Office: **Portsmouth Office**
230 Commerce Way, Suite 302
Portsmouth, NH 03801

BID QUANTITIES				BIDDER'S NAME	
				NE Infrastructure, Inc.	
	Item	Qty.	UNIT	UNIT AMT	BID
BASE BID					
202.7	REMOVAL OF GUARDRAIL	387	LF	\$ 35.00	\$ 13,545.00
203.1	COMMON EXCAVATION	96	CY	\$ 150.00	\$ 14,400.00
209.201	GRANULAR BACKFILL (BRIDGE) (F)	71	CY	\$ 100.00	\$ 7,100.00
304.3	CRUSHED GRAVEL (F)	75	CY	\$ 100.00	\$ 7,500.00
403.11013	HBP-1" BASE MIX, MACHINE METHOD	24	TON	\$ -	\$ -
403.11043	HBP-1/2" SURFACE MIX, MACHINE METHOD	39	TON	\$ -	\$ -
403.21053	HBP-3/8" MIX, MACHINE METHOD (BRIDGE BASE)	9	TON	\$ -	\$ -
410.22	ASPHALT EMULSION FOR TACK COAT	32	GAL	\$ -	\$ -
417	COLD PLANING BITUMINOUS SURFACES	192	SY	\$ -	\$ -
502	REMOVAL OF EXISTING BRIDGE STRUCTURE	1	U	\$ 125,000.00	\$ 125,000.00
504.1	COMMON BRIDGE EXCAVATION (F)	94	CY	\$ 150.00	\$ 14,100.00
505.6	SOIL ANCHORS	1	LS	\$ 600,000.00	\$ 600,000.00
508	STRUCTURAL FILL	11	CY	\$ 225.00	\$ 2,475.00
520.01	CONCRETE CLASS AA	96	CY	\$ 1,500.00	\$ 144,000.00
538.1	BARRIER MEMBRANE, PEEL AND STICK (F)	160	SY	\$ -	\$ -
544.31	REINFORCING STEEL, EPOXY COATED (CONTRACTOR DETAILED)	12,700	LB	\$ 4.00	\$ 50,800.00
544.7	SYNTHETIC FIBER REINFORCEMENT (F)	260	LB	\$ 50.00	\$ 13,000.00
559.4	ASPHALTIC PLUG EXPANSION JOINT (F)	48	LF	\$ -	\$ -
563.99	TIMBER BRIDGE RAIL (TL-4)	118	LF	\$ -	\$ -
585.3	STONE FILL, CLASS C	1	CY	\$ 1,050.00	\$ 1,050.00
593.411	GEOTEXTILE; PERM CONTROL CL.1, NON-WOVEN	2	SY	\$ 600.00	\$ 1,200.00
606.1285	BEAM GUARDRAIL (BRIDGE APPROACH UNIT)	4	U	\$ 1,700.00	\$ 6,800.00
606.1270	BEAM GUARDRAIL (TERMINAL UNIT TYPE G-2) (STEEL POST)	4	U	\$ 12,000.00	\$ 48,000.00
606.18011	31" W-BEAM GUARDRAIL WITH 8" OFFSET BLOCK (8" STEEL POST)	350	LF	\$ 65.00	\$ 22,750.00
609.811	BITUMINOUS CURB, TYPE B (4" REVEAL)	140	LF	\$ -	\$ -
619.1	MAINTENANCE OF TRAFFIC	1	U	\$ 75,000.00	\$ 75,000.00
628.2	SAWED BITUMINOUS PAVEMENT	48	LF	\$ -	\$ -
646.51	TURF ESTABLISHMENT WITH MULCH, TACKIFIERS AND LOAM	60	SY	\$ 55.00	\$ 3,300.00
692	MOBILIZATION	1	U	\$ 185,000.00	\$ 185,000.00
699	MISCELLANEOUS TEMPORARY EROSION AND SEDIMENT CONTROL	10,000	\$	\$ 10,000.00	\$ 10,000.00
1008.9	ALTERATIONS AND ADDITIONS AS NEEDED - TESTING OF MATERIALS	5,000	\$	\$ 5,000.00	\$ 5,000.00
1008.91	ALTERATIONS AND ADDITIONS AS NEEDED - DECK REPAIRS	5,000	\$	\$ 5,000.00	\$ 5,000.00
1008.92	ALTERATIONS AND ADDITIONS AS NEEDED - CONCRETE CLASS F	7,500	\$	\$ 7,500.00	\$ 7,500.00
TOTAL BASE BID AMOUNT					\$ 1,362,520.00
BID ALTERNATE 1					
505.7	CONCRETE FACING	1,100	SF	\$ -	\$ -
692	MOBILIZATION	1	U	\$ -	\$ -
BID ALTERNATE 2					
563.99	TIMBER BRIDGE RAIL (TL-4) (CHORDED)	118	LF	\$ -	\$ -
TOTAL BASE BID PLUS BID ALTERNATE 1 AND BID ALTERNATE 2					\$ 1,362,520.00

SECTION 00410BID FORM FOR CONSTRUCTION CONTRACT

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 1—OWNER AND BIDDER

- 1.01 This Bid is submitted to:

Town of Exeter
Town Office Building
10 Front Street
Exeter, NH 03833
Linden Street Over Exeter River
Bridge No. 081/046
Bridge Repair

- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

- 2.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
 - B. List of Proposed Subcontractors; **TBD**
 - C. List of Proposed Suppliers; **TBD**
 - D. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
 - E. Required Bidder Qualification Statement with supporting data;
 - F. A tabulation of Subcontractors, Suppliers and other persons and organizations required to be identified in this Bid.

ARTICLE 3—BASIS OF BID—LUMP SUM BID AND UNIT PRICES

3.01 Base Bid Items

- A. Bidder will complete the Work in accordance with the Contract Documents for the following lump sum, unit price and allowance items.
- B. Bidder acknowledges that:
1. each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
 2. estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents (estimated "**").

Item No.	Description	Unit	Quantity	Bid Unit Price	Bid Amount
202.7	REMOVAL OF GUARDRAIL	LF	387	35.00	\$13,545.00
203.1	COMMON EXCAVATION	CY	96	150.00	\$14,400.00
209.201	GRANULAR BACKFILL (BRIDGE) (F)	CY	71	100.00	\$7,100.00
304.3	CRUSHED GRAVEL (F)	CY	75	100.00	\$7,500.00
403.11013	HBP-1" BASE MIX, MACHINE METHOD	TON	24	450.00	\$10,800.00
403.11043	HBP-1/2" SURFACE MIX, MACHINE METHOD	TON	39	450.00	\$17,550.00
403.21053	HBP-3/8" MIX, MACHINE METHOD (BRIDGE BASE)	TON	9	450.00	\$4,050.00
410.22	ASPHALT EMULSION FOR TACK COAT	GAL	32	40.00	\$1,280.00
417	COLD PLANING BITUMINOUS SURFACES	SY	192	70.00	\$13,440.00
502	REMOVAL OF EXISTING BRIDGE STRUCTURE	U	1	125,000.00	\$125,000.00
504.1	COMMON BRIDGE EXCAVATION (F)	CY	94	150.00	\$14,100.00
505.6	SOIL ANCHORS	LS	1	600,000.00	\$600,000.00
508	STRUCTURAL FILL	CY	11	225.00	\$2,475.00
520.01	CONCRETE CLASS AA	CY	96	1,530.00	\$144,000.00
538.1	BARRIER MEMBRANE, PEEL AND STICK (F)	SY	160	125.00	\$20,000.00
544.31	REINFORCING STEEL, EPOXY COATED (CONTRACTOR DETAILED)	LB	12,700	4.00	\$50,800.00
544.7	SYNTHETIC FIBER REINFORCEMENT (F)	LB	260	50.00	\$13,000.00
559.4	ASPHALTIC PLUG EXPANSION JOINT (F)	LF	48	300.00	\$14,400.00
563.99	TIMBER BRIDGE RAIL (TL-4)	LF	118	750.00	\$88,500.00
585.3	STONE FILL, CLASS C	CY	1	1,050.00	\$1,050.00
593.411	GEOTEXTILE; PERM CONTROL CL.1, NON-WOVEN	SY	2	600.00	\$1,200.00
606.1285	BEAM GUARDRAIL (BRIDGE APPROACH UNIT)	U	4	1,700.00	\$6,800.00
606.127	BEAM GUARDRAIL (TERMINAL UNIT TYPE G-2) (STEEL POST)	U	4	12,000.00	\$48,000.00
606.18011	31" W-BEAM GUARDRAIL WITH 8" OFFSET BLOCK (8' STEEL POST)	LF	350	65.00	\$22,750.00
609.811	BITUMINOUS CURB, TYPE B (4" REVEAL)	LF	140	100.00	\$14,000.00
619.1	MAINTENANCE OF TRAFFIC	U	1	75,000.00	\$75,000.00

00410-3
BID FORM FOR CONSTRUCTION CONTRACT

Item No.	Description	Unit	Quantity	Bid Unit Price	Bid Amount
628.2	SAWED BITUMINOUS PAVEMENT	LF	48	10.00	\$ 480.00
646.51	TURF ESTABLISHMENT WITH MULCH, TACKIFIERS AND LOAM	SY	60	55.00	\$ 3,300.00
692	MOBILIZATION	U	1	185,000.00	\$185,000.00
699	MISCELLANEOUS TEMPORARY EROSION AND SEDIMENT CONTROL	ALLOW	\$10,000	1.00	\$ 10,000.00
1008.9	ALTERATIONS AND ADDITIONS AS NEEDED - TESTING OF MATERIALS	ALLOW	\$5,000	1.00	\$ 5,000.00
1008.91	ALTERATIONS AND ADDITIONS AS NEEDED - DECK REPAIRS	ALLOW	\$5,000	1.00	\$ 5,000.00
1008.92	ALTERATIONS AND ADDITIONS AS NEEDED - CONCRETE CLASS F	ALLOW	\$7,500	1.00	\$ 7,500.00
Total Base Bid					\$1,547,000.00

3.02 *Bid Alternate 1*

A. Bidder will complete the Work in accordance with the Contract Documents for the following bid alternate items.

Item No.	Description	Unit	Quantity	Bid Unit Price	Bid Amount
505.7	CONCRETE FACING	SF	1100	190.00	\$209,000.00
692	MOBILIZATION	U	1	10,000.00	\$ 10,000.00

3.03 *Bid Alternate 2*

A. Bidder will complete the Work in accordance with the Contract Documents for the following bid alternate items.

Item No.	Description	Unit	Quantity	Bid Unit Price	Bid Amount
563.99	TIMBER BRIDGE RAIL (TL-4) (CHORDED)	LF	118	775.00	\$91,450.00

3.04 *Total Bid (Base Bid Plus Bid Alternate 1 & 2)*

Total Bid (Total of all Lump Sum and Unit Price Bids)	\$1,857,450.00
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ARTICLE 4—DELETED

ARTICLE 5—DELETED

ARTICLE 6—TIME OF COMPLETION

6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

6.02 Deleted.

6.03 Deleted.

6.04 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7—BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

7.01 Bid Acceptance Period

- A. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

7.02 Instructions to Bidders

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

7.03 Receipt of Addenda

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
<i>None</i>	

ARTICLE 8—BIDDER'S REPRESENTATIONS AND CERTIFICATIONS

8.01 Bidder's Representations

- A. In submitting this Bid, Bidder represents the following:
1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
 5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical

Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder's (Contractor's) safety precautions and programs.

7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

8.02 Bidder's Certifications

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.

- d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

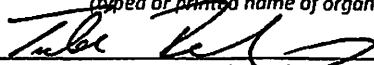
BIDDER hereby submits this Bid as set forth above:

Bidder:

New England Infrastructure, Inc.

(typed or printed name of organization)

By:



(individual's signature)

Name:

Todd Pietrasiak

(typed or printed)

Title:

President

(typed or printed)

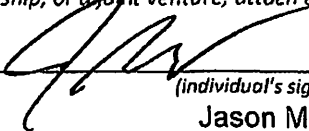
Date:

04/28/2025

(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:



(individual's signature)

Name:

Jason Mauro

(typed or printed)

Title:

Vice President

(typed or printed)

Date:

04/28/2025

(typed or printed)

Address for giving notices:

16 Brent Drive, Hudson, MA - 01749

Bidder's Contact:

Name: Jason Mauro
(typed or printed)

Title: Vice President
(typed or printed)

Phone: 978-293-3535

Email: jmauro@neinfrastructure.com

Address: 16 Brent Drive, Hudson, MA - 01749

Bidder's Contractor License No.: (if applicable) N/A

END OF SECTION

SECTION 00450QUALIFICATIONS STATEMENT**ARTICLE 1—GENERAL INFORMATION****1.01 Provide contact information for the Business:**

Legal Name of Business:	New England Infrastructure, Inc.		
Corporate Office			
Name:	Todd Pietrasiak	Phone number:	978-293-3535
Title:	President	Email address:	jmauro@neinfrastructure.com
Business address of corporate office:	16 Brent Drive, Hudson, MA - 01749		
Local Office N/A			
Name:		Phone number:	
Title:		Email address:	
Business address of local office:			

1.02 Provide information on the Business's organizational structure:

Form of Business:	<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Corporation		
<input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Joint Venture comprised of the following companies:			
1.			
2.			
3.			
Provide a separate Qualification Statement for each Joint Venturer.			
Date Business was formed:		State in which Business was formed:	
Is this Business authorized to operate in the Project location?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Pending
Identify all		Affiliation:	
Address:			
Name of business:		Affiliation:	
Address:			
Name of business:		Affiliation:	
Address:			

1.03 Provide information regarding the Business's officers, partners, and limits of authority.

Name:	Todd Pietrasiak	Title:	President
Authorized to sign contracts:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Limit of Authority:	\$
Name:	Hugh J. Deery	Title:	Principal
Authorized to sign contracts:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Limit of Authority:	\$
Name:	Lorrie Stewart	Title:	Clerk/Secretary
Authorized to sign contracts:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Limit of Authority:	\$
Name:		Title:	

ARTICLE 2—LICENSING

2.01 Provide information regarding licensure for Business:

Name of License:			
Licensing Agency:	N/A		
License No:		Expiration Date:	
Name of License:			
Licensing Agency:			
License No:		Expiration Date:	

ARTICLE 3—DIVERSE BUSINESS CERTIFICATIONS (NOT APPLICABLE)

3.01 Provide information regarding Business's Diverse Business Certification, if any. Provide evidence of current certification.

Certification	Certifying Agency	Certification Date
<input type="checkbox"/> Disadvantaged Business Enterprise		
<input type="checkbox"/> Minority Business Enterprise		
<input type="checkbox"/> Woman-Owned Business Enterprise		
<input type="checkbox"/> Small Business Enterprise	N/A	
<input type="checkbox"/> Disabled Business Enterprise		
<input type="checkbox"/> Veteran-Owned Business Enterprise		
<input type="checkbox"/> Service-Disabled Veteran-Owned Business		
<input type="checkbox"/> HUBZone Business (Historically Underutilized) Business		
<input type="checkbox"/> Other		
<input type="checkbox"/> None		

ARTICLE 4—SAFETY

- 4.01 Provide information regarding Business's safety organization and safety performance.

Name of Business's Safety Officer:	Scott Bradley	
Safety Certifications		
Certification Name	Issuing Agency	Expiration
OSHA-30		

- 4.02 Provide Worker's Compensation Insurance Experience Modification Rate (EMR), Total Recordable Frequency Rate (TRFR) for incidents, and Total Number of Recorded Manhours (MH) for the last 3 years and the EMR, TRFR, and MH history for the last 3 years of any proposed Subcontractor(s) that will provide Work valued at 10% or more of the Contract Price. Provide documentation of the EMR history for Business and Subcontractor(s).

Year	2024			2023			2022		
Company	EMR	TRFR	MH	EMR	TRFR	MH	EMR	TRFR	MH
	1.1	3.22	124,195	.9	5.03	119,171	.97	1.87	107,004

ARTICLE 5—FINANCIAL

- 5.01 Provide information regarding the Business's financial stability. If required in the "Submit" check box below, provide a copy of the most recent audited financial statement, and if such audited financial statement is not current, also provide the most current financial statement.

Financial Institution:	Main Street Bank	
Business address:	81 Granger Blvd Maulborough, Ma 01752	
Date of Business's most recent financial statement:	12/31/2024	<input type="checkbox"/> Submit
Date of Business's most recent audited financial statement:	12/31/2024	<input type="checkbox"/> Submit
Financial indicators from the most recent financial statement		
Contractor's Current Ratio (Current Assets ÷ Current Liabilities)		
Contractor's Quick Ratio ((Cash and Cash Equivalents + Accounts Receivable + Short Term Investments) ÷ Current Liabilities)		

will provide
if no better

ARTICLE 6—SURETY INFORMATION

- 6.01 Provide information regarding the surety company that will issue required bonds on behalf of the Business, including but not limited to performance and payment bonds.

Surety Name:	Surety Bond Professionbals, Inc.		
Surety is a corporation organized and existing under the laws of the state of:			
Is surety authorized to provide surety bonds in the Project location?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Is surety listed in "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" published in Department Circular 570 (as amended) by the Bureau of the Fiscal Service, U.S. Department of the Treasury?			
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Mailing Address (principal place of business):	1661 Worcester Road, Suite 207, Framingham, MA 01701		
Physical Address (principal place of business):	1661 Worcester Road, Suite 207, Framingham, MA 01701		
Phone (main):	781-559-0568	Phone (claims):	

ARTICLE 7—INSURANCE

- 7.01 Provide information regarding Business's insurance company(s), including but not limited to its Commercial General Liability carrier. Provide information for each provider.

Name of insurance provider, and type of policy (CLE, auto, etc.):			
Insurance Provider		Type of Policy (Coverage Provided)	
Swiss Re Corporate Solutions America Insurance Corporation			
Are providers licensed or authorized to issue policies in the Project location?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Does provider have an A.M. Best Rating of A-VII or better?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Mailing Address (principal place of business):	1200 Main Street, Suite 800, Kansas City, MO - 64105		
Physical Address (principal place of business):	1200 Main Street, Suite 800, Kansas City, MO - 64105		
Phone (main):	816-235-3700	Phone (claims):	

ARTICLE 8—CONSTRUCTION EXPERIENCE

8.01 Provide information that will identify the overall size and capacity of the Business.

Average number of current full-time employees:	65
Estimate of revenue for the current year:	See Attached
Estimate of revenue for the previous year:	

8.02 Provide information regarding the Business's previous contracting experience.

Years of experience with projects like the proposed project:			
As a general contractor:	23 Years	As a joint venturer:	N/A
Has Business, or a predecessor in interest, or an affiliate identified in Paragraph 1.03:			
Been disqualified as a bidder by any local, state, or federal agency within the last 5 years? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Been barred from contracting by any local, state, or federal agency within the last 5 years? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Been released from a bid in the past 5 years? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Defaulted on a project or failed to complete any contract awarded to it? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Refused to construct or refused to provide materials defined in the contract documents or in a change order? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Been a party to any currently pending litigation or arbitration? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Provide full details in a separate attachment if the response to any of these questions is Yes.			

8.03 List all projects currently under contract in Schedule A and provide indicated information.

8.04 List a minimum of three and a maximum of six projects completed in the last 5 years in Schedule B and provide indicated information to demonstrate the Business's experience with projects similar in type and cost of construction.

8.05 In Schedule C, provide information on key individuals whom Business intends to assign to the Project. Provide resumes for those individuals included in Schedule C. Key individuals include the Project Manager, Project Superintendent, Quality Manager, and Safety Manager. Resumes may be provided for Business's key leaders as well.

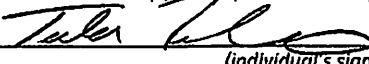
ARTICLE 9—REQUIRED ATTACHMENTS

9.01 Provide the following information with the Statement of Qualifications:

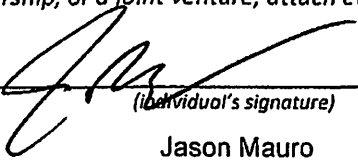
- A. If Business is a Joint Venture, separate Qualifications Statements for each Joint Venturer, as required in Paragraph 1.02.
- B. Diverse Business Certifications if required by Paragraph 3.01.
- C. Certification of Business's safety performance if required by Paragraph 4.02.
- D. Financial statements as required by Paragraph 5.01.

- E. Attachments providing additional information as required by Paragraph 8.02.
- F. Schedule A (Current Projects) as required by Paragraph 8.03.
- G. Schedule B (Previous Experience with Similar Projects) as required by Paragraph 8.04.
- H. Schedule C (Key Individuals) and resumes for the key individuals listed, as required by Paragraph 8.05.
- I. Additional items as pertinent.

This Statement of Qualifications is offered by:

Business: New England Infrastructure, Inc.
(typed or printed name of organization)
By: 
(individual's signature)
Name: Todd Pietrasiak
(typed or printed)
Title: President
(typed or printed)
Date: 04/28/2025
(date signed)

(If Business is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: 
(individual's signature)
Name: Jason Mauro
(typed or printed)
Title: Vice President
(typed or printed)

Address for giving notices: 16 Brent Drive, Hudson, MA - 01749

Designated Representative:
Name: Jason Mauro
(typed or printed)
Title: Vice President
(typed or printed)
Address: 16 Brent Drive, Hudson, MA - 01749

Phone: 978-293-3535
Email: jmauro@neinfrastructure.com

Schedule A—Current Projects

See Attached

Name of Organization					
Project Owner			Project Name		
General Description of Project					
Project Cost			Date Project		
Key Project Personnel		Project Manager	Project Superintendent	Safety Manager	Quality Control Manager
Name					
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner					
Designer					
Construction Manager					

Project Owner			Project Name		
General Description of Project					
Project Cost			Date Project		
Key Project Personnel		Project Manager	Project Superintendent	Safety Manager	Quality Control Manager
Name					
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner					
Designer					
Construction Manager					

Project Owner			Project Name		
General Description of Project					
Project Cost			Date Project		
Key Project Personnel		Project Manager	Project Superintendent	Safety Manager	Quality Control Manager
Name					
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner					
Designer					
Construction Manager					

See Attached

Schedule B—Previous Experience with Similar Projects

Name of Organization					
Project Owner			Project Name		
General Description of Project					
Project Cost			Date Project		
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name					
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner					
Designer					
Construction Manager					

Project Owner			Project Name		
General Description of Project					
Project Cost			Date Project		
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name					
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner					
Designer					
Construction Manager					

Project Owner			Project Name		
General Description of Project					
Project Cost			Date Project		
Key Project Personnel	Project Manager	Project Superintendent	Safety Manager	Quality Control Manager	
Name					
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner					
Designer					
Construction Manager					

See Attached

Schedule B—Previous Experience with Similar Projects

Name of Organization					
Project Owner		Project Name			
General Description of Project					
Project Cost		Date Project			
Key Project Personnel		Project Manager		Project Superintendent	
Name		Safety Manager		Quality Control Manager	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner					
Designer					
Construction Manager					

Project Owner		Project Name			
General Description of Project					
Project Cost		Date Project			
Key Project Personnel		Project Manager		Project Superintendent	
Name		Safety Manager		Quality Control Manager	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner					
Designer					
Construction Manager					

Project Owner		Project Name			
General Description of Project					
Project Cost		Date Project			
Key Project Personnel		Project Manager		Project Superintendent	
Name		Safety Manager		Quality Control Manager	
Reference Contact Information (listing names indicates approval to contacting the names individuals as a reference)					
	Name	Title/Position	Organization	Telephone	Email
Owner					
Designer					
Construction Manager					

Schedule C—Key Individuals

Project Manager			
Name of individual		See Attached	
Years of experience as project manager			
Years of experience with this organization			
Number of similar projects as project manager			
Number of similar projects in other positions			
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name		Name	
Title/Position		Title/Position	
Organization		Organization	
Telephone		Telephone	
Email		Email	
Project		Project	
Candidate's role on project		Candidate's role on project	
Project Superintendent			
Name of individual		See Attached	
Years of experience as project superintendent			
Years of experience with this organization			
Number of similar projects as project superintendent			
Number of similar projects in other positions			
Current Project Assignments			
Name of assignment		Percent of time used for this project	Estimated project completion date
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)			
Name		Name	
Title/Position		Title/Position	
Organization		Organization	
Telephone		Telephone	
Email		Email	
Project		Project	
Candidate's role on project		Candidate's role on project	

Safety Manager				See Attached			
Name of individual							
Years of experience as project manager							
Years of experience with this organization							
Number of similar projects as project manager							
Number of similar projects in other positions							
Current Project Assignments							
Name of assignment				Percent of time used for this project		Estimated project completion date	
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)							
Name				Name			
Title/Position				Title/Position			
Organization				Organization			
Telephone				Telephone			
Email				Email			
Project				Project			
Candidate's role on project				Candidate's role on project			
Quality Control Manager							
Name of individual							
Years of experience as project superintendent							
Years of experience with this organization							
Number of similar projects as project superintendent							
Number of similar projects in other positions							
Current Project Assignments							
Name of assignment				Percent of time used for this project		Estimated project completion date	
Reference Contact Information (listing names indicates approval to contact named individuals as a reference)							
Name				Name			
Title/Position				Title/Position			
Organization				Organization			
Telephone				Telephone			
Email				Email			
Project				Project			
Candidate's role on project				Candidate's role on project			

END OF SECTION



AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

New England Infrastructure, Inc.
16 Brent Drive
Hudson, MA 01749

OWNER:

(Name, legal status and address)

Town Of Exeter
10 Front Street
Exeter, NH 03833

BOND AMOUNT: \$

Five Percent Of Attached Bid (5%)

PROJECT:

(Name, location or address, and Project number, if any)

25-03 - Linden Street Over Exeter River Bridge No.
081/046 Bridge Repair

SURETY:

(Name, legal status and principal place of business)

Swiss Re Corporate Solutions America
Insurance Corporation
1200 Main St. Suite 800
Kansas City, MO 64105 - 2478

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.


Init.

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User Notes:

(1177639241)

Signed and sealed this 28th day of April , 2025


(Witness) Parakhat Saxena, Asst. PM


(Witness)
Samantha Derenzo, Client Service Representative

New England Infrastructure, Inc.

(Contractor as Principal) (Seal)


(Title) Todd Pietrasiak, President

Swiss Re Corporate Solutions America Insurance Corporation

(Surety) (Seal)


(Title)

Bette A. Botticello, Attorney-in-Fact

Init.

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User Notes:

(1177639241)

SWISS RE CORPORATE SOLUTIONS

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION ("SRCSAIC")
SWISS RE CORPORATE SOLUTIONS PREMIER INSURANCE CORPORATION ("SRCSPIC")
WESTPORT INSURANCE CORPORATION ("WIC")

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT SRCSAIC, a corporation duly organized and existing under laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, and SRCSPIC, a corporation organized and existing under the laws of the State of Missouri and having its principal office in the City of Kansas City, Missouri, and WIC, organized under the laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint:

BETTE A. BOTTICELLO

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

TWO HUNDRED MILLION (\$200,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both SRCSAIC and SRCSPIC at meetings duly called and held on the 18th of November 2021 and WIC by written consent of its Executive Committee dated July 18, 2011.

"RESOLVED, that any two of the President, any Managing Director, any Senior Vice President, any Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is, authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Corporation bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Corporation; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Corporation may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By _____
Erik Janssens, Senior Vice President of SRCSAIC & Senior Vice President
of SRCSPIC & Senior Vice President of WIC

By _____
Gerald Jagrowski, Vice President of SRCSAIC & Vice President of SRCSPIC
& Vice President of WIC



IN WITNESS WHEREOF, SRCSAIC, SRCSPIC, and WIC have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers

this 10 day of NOVEMBER, 20 22

State of Illinois
County of Cook

SS

Swiss Re Corporate Solutions America Insurance Corporation
Swiss Re Corporate Solutions Premier Insurance Corporation
Westport Insurance Corporation

On this 10 day of NOVEMBER, 20 22, before me, a Notary Public personally appeared Erik Janssens, Senior Vice President of SRCSAIC and Senior Vice President of SRCSPIC and Senior Vice President of WIC and Gerald Jagrowski, Vice President of SRCSAIC and Vice President of SRCSPIC and Vice President of WIC, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



Christina Manisco
Christina Manisco, Notary

I, Jeffrey Goldberg, the duly elected Senior Vice President and Assistant Secretary of SRCSAIC and SRCSPIC and WIC, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said SRCSAIC and SRCSPIC and WIC, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 28th day of April, 20 25

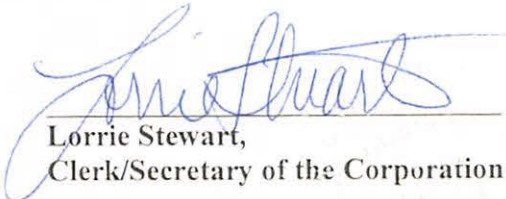
Jeffrey Goldberg, Senior Vice President &
Assistant Secretary of SRCSAIC and
SRCSPIC and WIC

Corporate Resolution

Certificate of Authority

At a meeting of the Board of Directors of New England Infrastructure, Inc. duly called and held at 16 Brent Drive, Hudson, MA 01749 on the 21st Day of April 2025 at which a quorum was present and acting, it was voted that Todd Pietrasiak, the President of said Corporation is hereby authorized and empowered to make, enter into, sign, seal, and deliver, on behalf of said Corporation all Contracts, Bids, Bonds, Certifications, Correspondence, and other lawful documents as required for the Linden Street Bridge (Bridge 081/046) over the Exeter River project for the Town of Exeter, NH and its Agents.

I do hereby certify that the above is a true and correct copy of the record, that said vote has not been amended or repealed and is in full force and effect as of this date, and that Todd Pietrasiak is the duly elected President of this Corporation.


Lorrie Stewart,
Clerk/Secretary of the Corporation

Date: 04/28/2025



William Cass, P.E.
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



David Rodrigue, P.E.
Assistant Commissioner

April 25, 2025

New England Infrastructure, Inc.
16 Bent Drive
Hudson, MA 01749

Your request for prequalification in order that you may bid on construction projects advertised and let by this Department has been reviewed and analyzed by the Prequalification Committee. The Department assigns ratings in several classifications some of which are listed below:

Road Construction	Bridge Construction
Site	Utilities
Water	Sewer
Traffic Signals	Highway Lighting
Building Construction	Bridge Painting
Mechanical	Electrical
Asbestos Removal	Paving

Eligibility for bidding on a particular project will be determined by the Prequalification Committee at the time that the request for plans, specifications and a proposal is made. Their decision will be based on the magnitude and complexity of the project in question and on the requesting firm's capability to successfully prosecute to completion the particular project.

Your firm has been rated on a project-by-project basis for those projects in the following classifications: **Bridge construction, site work and concrete work.** Your prequalification will expire on **March 31, 2026.**

All prequalification information supplied to this office will be held in strict confidence and used for no other purpose than for prequalification for bidding on projects advertised and let by this Department.

Sincerely,

Michelle Drouin

Michelle Drouin
Prequalification Administrator



Prequalified Contractors List

January 2025

CONTRACTOR	WDBE	STREET	STREET 2	CITY	ST	ZIP	TELEPHONE	FAX
MOULISON ELECTRIC INC		10 IRON TRAIL ROAD		BIDDEFORD	ME	04005	(207)282-0759	(207)282-3935
			CLASSIFICATIONS	SIGNALS ELEC				
MOUNTAINSHADE LLC		10 MARIA DRIVE		JAFFREY	NH	03452	(603)532-6719	(857)663-6024
			CLASSIFICATIONS	SITE				
N GRANESE & SONS INC		59 JEFFERSON AVENUE		SALEM	MA	01970	(781)592-8121	(781)631-8466
			CLASSIFICATIONS	WATER/SEWR CULVERT ROAD				
NEW ENGLAND INFRASTRUCTURE INC		16 BRENT DRIVE		HUDSON	MA	01749	(978)293-3535	(978)293-3555
			CLASSIFICATIONS	CONCRETE BRIDGE SITE				
NEW ENGLAND SIGNAL SYSTEMS INC		616 1ST NH TURNPIKE		NORTHWOOD	NH	03261-0326	(603)942-8938	(603)942-5751
			CLASSIFICATIONS	RWIS SIGNALS				
NICOM COATINGS LLC		140 INDUSTRIAL LANE		BARRE	VT	05641-0727	(802)229-5261	(802)229-5222
			CLASSIFICATIONS	CRACK SEAL PLUG JOINTS				
NORTH BRANCH CONSTRUCTION LLC		76 OLD TURNPIKE ROAD		CONCORD	NH	03301	(603)224-3233	(603)225-7165
			CLASSIFICATIONS	BUILDING				
NORTH STAR PAINTING CO., INC.		3526 MCCARTNEY ROAD		YOUNGSTOWN	OH	44505-5006	(330)743-2333	(330)743-3434
			CLASSIFICATIONS	BR PAINT				
NORTHEAST EARTH MECHANICS LLC		159 BARNSTEAD ROAD		PITTSFIELD	NH	03263	(603)435-7989	(603)435-7950
			CLASSIFICATIONS	BLDG DEMO WATER/SEWR ROAD BRIDGE-SMA SITE BOXCULVERT BUILDING-S				
NORTHEAST TRAFFIC CONTROL SERVICES LLC		8 SCOBEE CIRCLE		PLYMOUTH	MA	02360	(508)746-4450	(508)746-7160
			CLASSIFICATIONS	SIGNS				

New England Infrastructure, Inc.
Work Experience

[illegible]

May 29, 2025

Mr. Jay Perkins, Highway Superintendent
Town of Exeter Public Works
13 Newfields Road
Exeter, NH 03833

**SUBJECT: Linden Street Bridge over Exeter River (NHDOT Bridge No. 081/046)
Proposal for Construction Phase Services**

Dear Jay,

Thank you for the opportunity to submit this proposal for additional services as the Town is preparing to award the Linden Street bridge repair project. This proposed amendment is for follow-on services to support the project through construction, which is anticipated to occur upon Select Board approval in early June 2025. The proposed fee for services will provide an offset and reduction in the total construction fee estimate of \$142,534.00 as presented to the Town in the updated 2023-2028 Capital Improvement Project request form submitted by Wright-Pierce in June 2024 minus the bid phase services performed by Wright-Pierce of \$28,600 covered in a contract amendment executed on October 22, 2024.

SCOPE OF SERVICES

The following is a summary of the scope of work we will undertake for the construction phase:

Phase 5 – Construction Phase Services

5.1 Construction Administration

Wright-Pierce will provide construction administration phase services from construction contract award through completion of the construction contract. During the construction administration phase, Wright-Pierce will perform the following tasks:

1. Review and respond to RFI's created by Contractor: RFI's will be addressed by appropriate Wright-Pierce staff. For the purposes of this proposal, we have assumed up to six RFI responses for this project with a total of 50 hours.
2. Review and respond to change orders: Coordinate processing with the Town of Exeter. It is assumed that the Contractor or Owner can initiate change orders. Wright-Pierce will review all change orders and present an opinion related to their validity (if presented by the Contractor). All change orders will be tracked for use during construction contract tracking and pay requisition review. For the purposes of this proposal, we have assumed two change order reviews taking up to 25 hours to address.

5/29/2025

Mr. Jay Perkins, Highway Superintendent

Page 2 of 3

3. Review, evaluate, and process shop drawings and samples required to be submitted per the contract documents. All shop drawings and samples will be reviewed, evaluated, and processed by appropriate Wright-Pierce staff. For the purposes of this proposal, we have assumed a total of twenty-five shop drawings for this project (twenty submittals plus five resubmittals) and 5 hours per review.
4. Review monthly applications for payment submitted by Contractor and coordinate processing with the Town of Exeter. Wright-Pierce office staff will coordinate with the RPR and Town to confirm quantities of installed and delivered materials to support the monthly application. For the purposes of this proposal, we have assumed the project will result in the review of six applications for payment. We have assumed 4 hours per review of each payment application.
5. Inspect the work for substantial completion and final completion in accordance with the requirements of the contract documents. Wright-Pierce will involve the appropriate project engineers to inspect the work for substantial and final completion depending on the items inspected. We have assumed 16 hours for this effort.
6. Develop a punch list as part of the substantial completion inspection and update through final completion. The punch list will be used to determine the appropriate amount of retainage to hold between substantial and final completion. We have assumed up to 4 hours for this effort.
7. Attend periodic meetings for progress consultation with the Town: For the purposes of this proposal, we have assumed ten progress meetings for a total of 64 hours of meetings that will be held onsite with attendance by two staff members (project manager and project engineer).

5.2 Record Drawing Documentation

Provide two hard copy sets of record drawings along with an electronic copy in PDF format and GIS geodatabase showing those deviations from the original drawings during the Construction Phase based on marked-up prints, figures, and other data furnished by the Contractor to Wright-Pierce and which Wright-Pierce considers significant.

5.3 On-Site Construction Representation

Wright-Pierce has assumed 12-weeks of active construction for a project total of 400 hours for near full-time construction observation based on the nature of the proposed bridge repair work:

1. Observe the progress of the work to determine if the work is proceeding in general conformance with the contract documents, subject to appropriate and necessary revisions during construction. Immediately report to the Contractor and the Town any work that is in nonconformance with the contract documents.

5/29/2025

Mr. Jay Perkins, Highway Superintendent

Page 3 of 3

2. Check that the contractor is in general conformance with design intent and the following: property rights agreements; erosion and sediment control requirements; and state and federal permits. Wright-Pierce will immediately report any deviations to the Town for corrective action.
3. Prepare field reports including documentation of Contractor personnel on site, worker classification, work performed, and photo documentation of the progress of work.

PROPOSED FEE AND SCHEDULE

Our proposed fee for the services above is \$113,934. The proposed amendment is subject to the terms our June 7, 2023, Agreement for the project with the Town. We propose to complete this work in parallel with the construction schedule. If this proposal is acceptable to the Town, please review, countersign, and return a copy of this amendment letter for our files. We appreciate the opportunity to be of continued service to you on this project. Should you have any questions or wish to discuss this proposal further, please do not hesitate to contact me at 207-400-6448.

Sincerely,


WRIGHT-PIERCE



Jason L. Gallant, PE

Senior Associate

jason.gallant@wright-pierce.com



Ryan T. Wingard

Vice President

ryan.wingard@wright-pierce.com

CC: Stephen Cronin, Director
Town of Exeter Public Works

Encl: Fee estimate for services

Seen and agreed to by:

Town of Exeter

By: _____

Name: _____

Title: _____

Date: _____

Great Bay Protection Partnership Stewardship Grant Acceptance



EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-3792 • (603) 773-6157 • FAX 772-1355

www.exeternh.gov/publicworks • publicworks@exeternh.gov

TO: Select Board

FROM: Kristen Murphy, Conservation and Sustainability Planner

DATE: May 23, 2025

RE: Great Bay Protection Partnership Stewardship \$2,963 Grant

On behalf of the Conservation Commission I applied for a grant through the Great Bay Protection Partnership Stewardship Grant program. The purpose was to help fund mechanical management of invasive plants on 3 of our conservation properties-Morrisette, Whites Meadow/Perry and the Irvine parcel adjacent to the Exeter Country Club. The town allocated budget supports a single annual mowing of these parcels, but periodically a more intense mechanical treatment is required.

By leveraging our town-allocated funds as match, we were awarded \$2,963 in grant funding that will be able to cover this additional treatment at no additional cost to the town. When combined with our regular mowing, this treatment will reset the invasive plant conditions to a state where our single annual mowing will be capable of maintaining the properties.

In accordance with RSA 31-95-b, I am requesting time on the June 2nd Select Board agenda for considering acceptance of unanticipated money. Unfortunately, I have a personal conflict that evening and will not be present at the meeting. Attached you will find the award notice and have provided a draft motion should you feel ready to act that evening:

To authorize the Town Manager, or designee, to execute any and all related agreements for acceptance of the 2025 Great Bay Protection Partnership Stewardship grant funding.



May 22, 2025

Kristen Murphy
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Town of Exeter Conservation Commission
Mechanical Invasive Plant Management at the Irvine, Morrissette, White's Meadow/Perry
Conservation Areas in Exeter, NH
Great Bay Resource Protection Partnership, Stewardship Grant Program
Exeter_InvasiveManagement_SGP-TNC-NHCF_4.2025

Dear Kristen,

I am very pleased to inform you that the Great Bay Resource Protection Partnership ("GBRPP") will award the **Town of Exeter Conservation Commission** ("Grantee") **\$2,963.00** ("the Grant") for the *Mechanical Invasive Plant Management at the Irvine, Morrissette, White's Meadow/Perry Conservation Areas in Exeter, NH* project. This award is made possible through funds provided by The New Hampshire Charitable Foundation's Great Bay 2030 Fund to the Great Bay Resource Protection Partnership with The Nature Conservancy serving as fiscal agent ("Prime Award"). The Grant is also subject to the documentation requirements set out in Attachment A.

The Great Bay Resource Protection Partnership provides funds through the Stewardship Grant Program to assist with land stewardship costs for permanently protected conservation lands in the Great Bay Watershed NH communities. The grant selection committee is comprised of representatives from Piscataqua Regional Estuaries Partnership, US Fish and Wildlife Service, UNH Cooperative Extension, and USDA Natural Resources Conservation Service. We are pleased to partner with you on your important conservation efforts, and sincerely applaud your commitment to stewarding the conservation resources of the Great Bay watershed.

Purpose of this Grant

This Grant will provide funds for the Grantee's completion of land stewardship costs ("Project") as described in the Grantee's proposal dated April 15, 2025.

Term

This Grant period shall start **May 13, 2025** and shall expire on **December 1, 2026**.

Reporting and Due Dates

The Grantee shall submit the documentation required in "Attachment A" with the completed and signed invoice form. Invoice submittal must include documentation of the project's claimed match funds. Payments shall be made based on satisfactory submission of items. Eligible land stewardship costs must have been expended, and all required invoicing documentation must be submitted by **December 1, 2026**.

The Invoice Form and *GBRPP SGP Invoice Electronic Submission Instructions* are available on the GBRPP website <http://www.greatbaypartnership.org/grant-program/>

Payment Amount and Schedule

For all of the activities described in the Grantee's proposal, the GBRPP shall pay the Grantee up to **\$2,963.00** for reimbursement of project expenses. Reimbursements of approved expenses shall be issued to grantees as a one-time lump sum. Payments will be processed within 30 days of receipt of materials in "Attachment A". Payments will be sent to the Grantee, ***by check payable to the Grantee.***

Commitment of Match Funds

The Grantee confirms that **\$987.00** will be used as match for this project.

Please indicate your acceptance of the terms of this letter and accompanying Grant Conditions by signing a copy of this letter and returning it to the Great Bay Resource Protection Partnership.

If you have any questions I may be reached at (603) 868-6112, bluesky24@comcast.net

Sincerely,

Dea Brickner-Wood

Dea Brickner-Wood
Great Bay Coordinator
Great Bay Resource Protection Partnership

Accepted and agreed to:

Signature

Date

Print / Type:

Name _____

Title: _____

Grantee Organization: _____

Attachment A
Stewardship Grant Program
Great Bay Resource Protection Partnership
Reimbursement of Eligible Grant Expenses Requirements

- Projects must be completed after April 15, 2025 and before December 1, 2026.
- Eligible reimbursable grant expenses must be incurred after January 1, 2025 and before December 1, 2026.
- Complete the Invoice Form including budget and narrative; Provide expense documentation (costs covered by the grant) including paid invoices for services performed and dates of service. Provide Project Photo as appropriate.
- A minimum of 25% Match funds may include all land stewardship costs identified as eligible Grant Expenses, as well as volunteer time and eligible staff time. Match funds do not need to be documented, but self-reported on the invoice template. Eligible match expenses to be incurred after January 1, 2025 and before December 1, 2026.
- The Nature Conservancy Conflict of Interest Disclosure form (see website).
- W-9 Form download from IRS Website <https://www.irs.gov/pub/irs-pdf/fw9.pdf>

Town Manager Report

Select Board Committee Reports

Correspondence



LINDT & SPRÜNGLI

RECEIVED

MAY 30 2025

Town Manager's Office

May 27, 2025

Select Board for the Town of Exeter
10 Front Street
Exeter, NH 03833
Attn. Russ Dean, Town Manager

Re: High Street Bridge Project Agreement

Dear Mr. Dean:

The purpose of this letter is to memorialize the terms of an agreement by and between the Town of Exeter ("Town") and Lindt & Sprüngli (USA) Inc. ("Lindt") relating to the Town's High Street Bridge Project.

1. High Street Bridge Sewer Project. The Town engaged the services of Underwood Engineers, Portsmouth, NH ("Underwood") to evaluate the overall status of the Town's sewer infrastructure and capacity. With Underwood's assistance, the Town has identified the area of the High Street Bridge as a high priority in need of an upgrade to better serve the wastewater needs of the community. The proposed sewer upgrade for this location is known as the "High Street Bridge Project." Pursuant to this Agreement, Lindt would fund and construct improvements to the High Street Bridge sewer line identified in the Scope of Work attached as Exhibit A (the "High Street Project"). The High Street Project is intended to be a design-build project subject to supervisory and contracting oversight by the Town's Public Works Department. Lindt would engage Underwood Engineers and/or Jones & Beach for engineering and design work. Lindt and the Town would collaborate on engaging a contractor for all phases of construction. The estimated cost of this project is \$1,800,000.00, with payments to be made in installments as agreed upon by Lindt and the Town and the contract parties. The High Street Project construction planning would commence within ten (10) days of the later of (a) Select Board approval of the terms outlined in this letter agreement and (b) Lindt's receipt from its abutters in the Stratham Industrial Park of an easement to flow its wastewater in the amounts outlined in paragraph 2 through existing or improved sewer pipes in the Stratham Industrial Park. The Project is expected to be substantially completed in 2025.

2. Wastewater Flow Allocation. Upon completion of the High Street Project, the Town estimates that an additional 100,000 gallons per day ("GPD") of wastewater flow capacity will be available to the Town's Department of Public Works. Of this amount, the



LINDT & SPRÜNGLI

Town has agreed to grant and allocate an initial 50,000 GPD to Lindt. The Town also agrees to accept all of Lindt's wastewater generated at its One Fine Chocolate Place facilities in Stratham, including industrial wastewater from Lindt's pre-treatment facilities. Wastewater would be monitored by Lindt and may be monitored by the Town to detect any substances or materials that may harm the Town's sewer system or treatment

3. facilities as defined by Lindt's Industrial Discharge Permit (IDP) and Lindt will be responsible for any maintenance and repair resulting.

4. Water/Sewer Billing. Since 2018, Lindt has been invoiced for water/sewer usage by a self-designated party within the Stratham Industrial Park. Exeter agrees to work with Lindt to establish a direct billing arrangement for water/sewer usage.

5. Additional Allocation. In addition to the High Street Bridge Project, the Town will be engaged in the Cross-Country Line Replacement Project to further serve the wastewater needs of the community. The Town agrees that once this project is complete, Lindt shall be allocated an additional 25,000 GPD of wastewater capacity. This is in addition to the initial 50,000 GPD granted above. The allocation will be made at a mutually agreeable time between Exeter and Lindt, not to exceed 5 years and without further payment from Lindt.

6. Outgoing wastewater total. Lindt estimates that only 13% of the water that passes through the current "Chiller" meter (Meter #34290516) is actually discharged into the sewer system. The remaining approximate 87% of water evaporates into the atmosphere as a by-product of the chilling process. The Town and Lindt agree to conduct a special examination of the sewer discharge resulting from all Chiller-related processes and, as appropriate, adjust applicable sewer rents.

7. Severability clause. If any provision of this Agreement is deemed unlawful, said provision shall be severed from the Agreement. All other remaining provisions shall be deemed intact and remain in full force and effect.

8. Parties. The parties to this agreement include (a) the Town of Exeter, a New Hampshire municipality, and (b) Lindt & Sprüngli (USA) Inc., a New York corporation with a



LINDT & SPRÜNGLI

principal place of business at One Fine Chocolate Place, Stratham, New Hampshire 03885.
This agreement may be recorded in the Rockingham County Registry of Deeds.

Thank you for your assistance with this matter.

Lindt & Sprüngli (USA) Inc.

By: 
Giovanna Maurer, Vice President, Operations

**Reviewed and Agreed to by
Town of Exeter Select Board:**

By: _____
Russ Dean, Town Manager
Duly Authorized



LINDT & SPRÜNGLI

EXHIBIT A
High Street Project
Scope of Work

- Improvements as necessary at the High Street Bridge to connect the existing secondary 18" sewer main to provide sufficient capacity for increased flow from upstream improvements.
- Replacement of the existing sewer from the Bridge on High Street to the existing SMH 915. This includes replacement of 550 LF of 15" sewer with 21" diameter sewer along High Street and replacement of 2,100 LF of 15" sewer with 18" sewer from Gilman Lane to SMH 915.
- Rehabilitation of 2,500 LF of existing 15" sewer from SMH 915 to the intersection of Drinkwater Road/Pleasant View Drive. Additional CCTV work will be completed within this segment of work to confirm the feasibility of lining the sewer in this area

All subject to final, mutual agreement on design, engineering, pricing, scheduling and contracting.

United States Senate

WASHINGTON, DC 20510-2906

May 30, 2025

Dear Friends,

I wish I could be with you at today's ribbon cutting for Exeter's new solar array. Please know I am with you in spirit, as we celebrate this important step forward toward a clean energy future. Thank you to all who helped to make this day an exciting reality.

Renewable energy is one of the quickest and most readily available paths to making our communities more energy independent while also addressing a wide array of challenges facing our region – everything from surging energy prices to declining energy supply to the very real threat of climate change.

With this solar array, Exeter is joining a growing chorus of homeowners, companies, and municipalities who are tapping into the potential of energy efficiency. This investment will not only save funds for the town but also encourage other communities, businesses, and non-profits across New Hampshire to learn more about the many benefits of sustainability. It is no small accomplishment to cut the ribbon on one of the largest municipally owned and operated solar arrays in New Hampshire. Spanning many acres and generating 1.77 megawatts of energy, this project is an example of what we can achieve through dedication to a sustainable tomorrow.

But a sustainable tomorrow can only be built through a sustainability-focused today. Thank you to the Town of Exeter, ReVision Energy, and everyone else here who put in the hard work necessary to build a better future. I wish you all the best as you continue your great work.

Sincerely,



Jeanne Shaheen
United States Senator

United States Senate

May 30, 2025

Exeter Solar Array Project
9 Cross Road
Exeter, NH 03833

Dear Friends,

I'm sorry that I can't be with you for today's ribbon cutting, but I join you in celebrating the completion of your new solar array.

Investing in clean energy is critical to lowering energy costs for families and businesses. By building solar arrays and other clean energy installations in New Hampshire, we can lower energy bills, strengthen New Hampshire's economy, and combat climate change.

Today, we celebrate the hard work done by the Town of Exeter and its community partners to reduce carbon emissions and move our state one step closer to a clean energy future. I was proud to work with my colleagues to pass the *Inflation Reduction Act*, which included the investment tax credit that helped make this project a reality for Exeter. Please know that I will continue to push for investment in clean energy technology and initiatives that will help bring down costs for families, businesses, and communities in New Hampshire.

I look forward to continuing to work together to build a clean energy future that will help our citizens and environment thrive for generations to come.

With every good wish,



Margaret Wood Hassan
United States Senator

CHRIS PAPPAS
FIRST DISTRICT, NEW HAMPSHIRE
COMMITTEE ON VETERANS' AFFAIRS
COMMITTEE ON TRANSPORTATION
AND INFRASTRUCTURE
COMMITTEE ON SMALL BUSINESS
PAPPAS.HOUSE.GOV



Congress of the United States
House of Representatives

WASHINGTON OFFICE:
452 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
P: (202) 225-5456
MANCHESTER OFFICE:
889 ELM STREET
MANCHESTER, NH 03101
P: (603) 935-6710
DOVER OFFICE:
660 CENTRAL AVENUE, SUITE 101
DOVER, NH 03820
P: (603) 935-4300

May 30, 2025

Dear Friends,

Thank you for the invitation to join today's celebration of bringing Exeter's Megawatt solar array online. While I regret that I cannot attend in person, please know that my thoughts are with you as you join together for this exciting event.

Since the first vote in favor of constructing this solar array in 2021, Exeter residents have been in support of the project. By creating such an advanced solar energy facility, the Town of Exeter has created the opportunity to offset up to 92% of its current electricity use. This innovation will bring economic opportunity and protections for New Hampshire's natural resources, creating a more sustainable environment for future generations.

As your representative in Congress and a passionate supporter of clean energy, I am committed to ensuring that our community is working toward sustainability and taking vital steps in combating climate change. I'm grateful to dedicated citizens and local governments for working tirelessly to accomplish significant and impactful projects such as this one.

Thank you again for inviting me to join you today. I'm looking forward to seeing the positive impacts this facility will have on our community in the future. Please do not hesitate to reach out if my office can ever be of any assistance.

Sincerely,


Chris Pappas
Member of Congress



Pam McElroy <pmcelroy@exeternh.gov>

Fwd: TIME SENSITIVE - ACTION NEEDED ON SB 297!

1 message

Russ Dean <rdean@exeternh.gov>

Wed, May 28, 2025 at 11:24 AM

To: Niko Papakonstantis <npapakonstantis@exeternh.gov>, Molly Cowan <mcowan@exeternh.gov>, Nancy Belanger <nbelanger@exeternh.gov>, "Julie Gilman (Town)" <jgilman@exeternh.gov>, "Dan Chartrand (Town)" <dchartrand@exeternh.gov>, Melissa Roy <mroy@exeternh.gov>, Pam McElroy <pmcelroy@exeternh.gov>, Corey Stevens <cstevens@exeternh.gov>

Some good news on the SB297 front!

Russ

----- Forwarded message -----

From: **HealthTrust - Executive Director** <healthtrust-ed@healthtrustnh.org>

Date: Wed, May 28, 2025 at 10:50 AM

Subject: TIME SENSITIVE - ACTION NEEDED ON SB 297!

To: <rdean@exeternh.gov>



Great news! Yesterday the House Committee on Commerce and Consumer Affairs voted unanimously, 16-0, to move forward an amendment to SB297 that strengthens risk pools for the benefit of New Hampshire's public sector.

The new amendment allows for two types of risk pools in New Hampshire:

one for "Assessment Pooled Risk Management Programs," which would be governed by RSA 5-B and would issue assessable policies, and the other for "Advance Premium Pooled Risk Management Programs," which would be governed by a new section of the insurance laws and would issue non-assessable policies, RSA 420-R.

HealthTrust's model is non-assessable (meaning we have committed to not sending you an assessment for additional revenue mid-year), which was no longer permitted under the original SB297. In a non-assessable plan, member groups are only responsible for their monthly contribution costs and do not bear the risk of mid-year assessments due to adverse claims experience, which allows for the predictability that is critical for public sector budgets.

This amendment addresses the needs and concerns of all stakeholders by providing effective regulation under each model and benefits New Hampshire's public sector in the following ways:

Oversight: Both models require more transparency through additional disclosures and empower regulators with enhanced enforcement tools.

Clear Reserve Requirements: Both models set forth clear, defined requirements for reserve levels, removing any possibility of ambiguity, and include actions the risk pool must take if its reserves fall too low, protecting the public sector of New Hampshire.

Accountability: Both models require that risk pools raise sufficient funds—either through rates or assessments—to ensure financial viability. The boards of both models have a fiduciary duty and must act in the best interests of those they serve.


Multiple Options: The amendment enables a robust marketplace and choice for New Hampshire's public sector and taxpayers. Groups can continue to choose the risk pool model that works best for their needs.

While the amendment contains more rigorous oversight requirements, HealthTrust welcomes effective regulation, particularly with recent volatility in the market. Risk pools fulfill an essential function for New Hampshire's public sector and member groups, covered individuals, and taxpayers deserve financially sound systems.

This amendment is a good thing for member groups, but **your help is needed to get the amendment to SB297 passed.** We urge you to reach out to your [senator](#) and [representatives](#) today, as key decisions will be made in both chambers over the next few days.

If you have any questions or would like additional information, please do not hesitate to reach out to HealthTrust at 800.527.5001.

Sincerely,



Scott DeRoche
Executive Director

HealthTrust

PO Box 617

Concord, NH 03302-0617

Phone: 800.527.5001

healthtrust-ed@healthtrustnh.org

www.healthtrustnh.org

The mission of HealthTrust is to provide high quality, cost-effective employee benefit products and services for public employers and employees in New Hampshire in order to reduce costs through pooling strategies with a commitment to education, health promotion and disease prevention.

intended only for the use of the addressee and may contain private health care information that is protected by state and federal law, including without limitation the Health Insurance Portability and Accountability Act of 1996. If you are not the intended recipient, you are hereby notified that any dissemination of this communication is strictly prohibited. If you have received this communication in error, please erase or destroy all copies of the message and its attachments and notify the sender immediately. Thank you.

[Unsubscribe](#)

--

Russ Dean
Exeter Town Manager
10 Front Street
Exeter, NH 03833
(603) 773-6102
rdean@exeternh.gov





Pam McElroy <pmcelroy@exeternh.gov>

Fw: Bait and Switch at Panning Board Meeting

3 messages

Jim Nealon <momo_22101@yahoo.com>

Tue, May 20, 2025 at 10:43 AM

Reply-To: Jim Nealon <momo_22101@yahoo.com>

To: "pmcelroy@exeternh.gov" <pmcelroy@exeternh.gov>, "selectboard@exeternh.gov" <selectboard@exeternh.gov>, Kristin new X <momo_22101@yahoo.com>, Kristin new X <nealonkristin@yahoo.com>

Pam, please forward the attached message string to the Chair of the Select Board.

I have written to Mr. Plumer, Chair of the Planning Board, three times and haven't received a reply. My first two letters were acknowledged and forwarded to Mr. Plumer by Barb McEvoy. I didn't receive an acknowledgement to the third letter.

I would appreciate an acknowledgement that you've received this letter and forwarded to the Select Board. Thank you.

Jim Nealon
5 Gill St.

----- Forwarded Message -----

From: Jim Nealon <momo_22101@yahoo.com>

To: Barbara McEvoy <bmcevoy@exeternh.gov>; Kristin new X <momo_22101@yahoo.com>

Sent: Monday, May 12, 2025 at 05:54:25 PM EDT

Subject: Re: Bait and Switch at Planning Board Meeting

Hi Barb. I'd like to ask you to forward this letter one more time to Chairman Plumer, as he hasn't responded to my previous two letters. Thank you. Jim Nealon, 5 Gill St.

Dear Mr. Plumer: This is a third written request for an explanation for the issue regarding a waiver that affects our property which was approved (after previously being denied) at the April 10 Planning Board meeting.

I would appreciate an explanation via email or in person. I don't think it's too much to ask for the Board to respond in timely fashion to a legitimate request. Thank you. Jim Nealon, 5 Gill St.

On Monday, April 21, 2025 at 03:13:22 PM EDT, Jim Nealon <momo_22101@yahoo.com> wrote:

Thank you!

On Monday, April 21, 2025 at 03:01:42 PM EDT, Barbara McEvoy <bmcevoy@exeternh.gov> wrote:

Good afternoon Jim ~

Just wanted to check in and confirm that your email sent on 4/11/25 regarding the 112 Front Street application heard at the 4/10/25 Planning Board meeting has been forwarded to Chairman Plumer, as requested.

Have a good evening !

😊~~barb

On Mon, Apr 21, 2025 at 11:15 AM Barbara McEvoy <bmcevoy@exeternh.gov> wrote:

Good morning Jim ~

Sorry for not getting back to you sooner ~~ yes, your email was received, however, I have not forwarded it to Mr Plumer as of yet. I thought it would be appropriate to share with Dave Sharples, our Town Planner, before sending it along. Dave has just returned from vacation today and I have shared your email with him for review.

Have a great day !

😊~~barb

On Fri, Apr 18, 2025 at 3:59 PM Jim Nealon <momo_22101@yahoo.com> wrote:

Barbara, can you confirm that this was received and forwarded to the Planning Board? Thank you.

----- Forwarded Message -----

From: Jim Nealon <momo_22101@yahoo.com>

To: Barbara McEvoy <bmcevoy@exeternh.gov>; Kristin new X <momo_22101@yahoo.com>; Kristin new X <nealonkristin@yahoo.com>

Sent: Friday, April 11, 2025 at 12:24:52 PM EDT

Subject: Bait and Switch at Planning

Barbara, please forward to Mr. Plumer, the Chair of the Planning Board. Thank you. James Nealon

Dear Mr. Plumer:

I'll reserve my opinion of the planning process regarding 112 Front Street for a different forum.

I would like to register my objection and dismay to the bait and switch that took place at the April 10 Planning Board meeting.

As you will recall, the developer had originally asked for a waiver to do driveway grading within five feet of our property line. I objected in person, and various Board members also expressed skepticism. The developer withdrew the waiver request and we believed that the matter was settled.

Last night, inexplicably, after you had closed public comment, the Board encouraged the developer to re-submit the waiver request. He did so and the Board then voted unanimously to support it.

You will understand my disappointment. You will also understand that this creates the appearance of impropriety.

As you will also understand, allowing the developer to conduct grading "within five feet" of my property line would seem to allow him to grade right up to the property line. This allows him to pitch the driveway so that the runoff goes into my yard rather than his.

I would appreciate an explanation of why the Board encouraged the developer to re-apply for the waiver after it had been taken off the table.

James Nealon
5 Gill St.

bcc: TM Johnson, esq

--

Barbara S. McEvoy
Deputy Code Enforcement Officer

Town of Exeter
10 Front Street, Exeter, NH 03833
Phone: (603) 773-6173
FAX: (603) 772-4709

--
Barbara S. McEvoy

Deputy Code Enforcement Officer
Town of Exeter
10 Front Street, Exeter, NH 03833
Phone: (603) 773-6173
FAX: (603) 772-4709

Pam McElroy <pmcelroy@exeternh.gov>

Tue, May 20, 2025 at 10:58 AM

To: Jim Nealon <momo_22101@yahoo.com>, Niko Papakonstantis <npapakonstantis@exeternh.gov>, Russ Dean <rdean@exeternh.gov>

Cc: "selectboard@exeternh.gov" <selectboard@exeternh.gov>, Kristin new X <nealonkristin@yahoo.com>

Thank you for your email Mr. Nealon.

Select Board Chair, Niko Papakonstantis and Town Manager, Russ Dean are cc'd on this email to confirm your request.

[Quoted text hidden]

--
Pam McElroy

Town of Exeter
Senior Executive Assistant, Town Manager's Office
603-773-6102

Jim Nealon <momo_22101@yahoo.com>

Tue, May 20, 2025 at 10:59 AM

Reply-To: Jim Nealon <momo_22101@yahoo.com>

To: Niko Papakonstantis <npapakonstantis@exeternh.gov>, Russ Dean <rdean@exeternh.gov>, Pam McElroy <pmcelroy@exeternh.gov>

Cc: "selectboard@exeternh.gov" <selectboard@exeternh.gov>, Kristin new X <nealonkristin@yahoo.com>

Thanks very much for your prompt reply.

[Quoted text hidden]



Society of
Saint Vincent de Paul Exeter
Cleo Castonguay Community Assistance Center and Food Pantry

May 19, 2025

Town of Exeter NH
Russell Dean, Town Manager
10 Front Street
Exeter, NH 03833

Dear Russ and Administration,

As you read this, please know there is surely a line forming outside our front door to enter our Food Pantry. Because of your gift, you honor their needs and the hopes we share. Your kindness truly makes a difference; we are deeply appreciative for your generosity.

We want to express our sincere gratitude for the 2025 Human Services Grant of \$10,000 on April 25, 2025. This grant will have a tremendous impact on our neighbors in the Exeter area who are in need. As a result of your support, families will have fresh produce, milk, and meats in their refrigerators, ensuring they have the nourishment they deserve.

Much appreciation for your compassion you displayed for our Exeter area neighbors in need.

Sincerely,

Molly Zirillo

Executive Director

No gifts or services were provided in exchange for your financial donation.

RECEIVED

MAY 27 2025

Town Manager's Office



Pam McElroy <pmcelroy@exeternh.gov>

Bulletin #20: Some Good News on Budget, Zoning Mandates

1 message

NHMA Government Affairs <governmentaffairs@nhmunicipal.org>

Fri, May 23, 2025 at 12:59 PM

To: Pam McElroy <pmcelroy@exeternh.gov>

New Hampshire Municipal Association

THE SERVICE AND ACTION ARM OF NEW HAMPSHIRE MUNICIPALITIES

LEGISLATIVE BULLETIN

Legislative Bulletin 20

2025 Session

May 23, 2025



Live Bill Tracker
Bill Hearings Schedule

Key Zoning Mandates Stall in the House

The House met Thursday and voted to table two bills that had major implications on local planning and zoning, **SB 170** and **SB 174**. Later that day, a House committee voted to retain **SB 84**, another statewide zoning mandate. **These outcomes could not have happened without the collective efforts of NHMA members and concerned citizens throughout the state.**

SB 170 contains multiple changes regarding development and related requirements in municipalities.

SB 174 prohibits planning boards from considering the number of bedrooms a given unit or development has during the hearing and approval process.

With less than two weeks left to act on Senate bills this year, the hope is that these bills—both of which came out of committee with ought to pass recommendations—will stay on the table. You can review the **SB 174 roll call** to see how your local legislators voted.

Following the House session, the **House Housing Committee** met briefly and unanimously voted to retain **SB 84**, which mandates specific lot sizes for all single-family homes, overriding current zoning

regulations in many municipalities.

Your testimony, emails, letters, and calls helped educate and mobilize legislators to take a deeper look at these flawed bills and pump the brakes. But please don't think of this as a victory lap; legislation is not a zero-sum game (and there's much more work to be done before the session ends). There is broad agreement that housing supply and affordability is a major issue in New Hampshire, but the municipal perspective had been mostly dismissed until yesterday. The most important victory yesterday was not necessarily that the bills were tabled; the real victory is that **your voices mattered**. Maybe now, with the input and good faith of all stakeholders, meaningful progress can be made on these issues and real New Hampshire solutions to real New Hampshire challenges can replace statewide mandates and cookie-cutter model legislation from special interests.

That said, it's not all rainbows and butterflies: Several other mandates were passed by the House or Senate on Thursday (see below), but this week's actions on **SB 84**, **SB 170** and **SB 174** are truly a positive development.

Senate Finance Votes to Restore M&R Revenue

The **Senate Finance Committee** met this morning and unanimously endorsed an amendment leaving the 30% municipal share of the meals and rooms tax intact. In its version of the state budget, **HB 1** and **HB 2**, the House suspended the 30% municipal share in FY 26-27, replacing it with a flat appropriation of \$137 million per year. NHMA is grateful to the senator from District 2 for introducing this amendment (am-1939s).

While this is great news, it is not a done deal. The full Senate still must vote on the final budget, which will then almost certainly go to a committee of conference where this issue will be negotiated. Municipalities should continue to encourage their **senator** and **representatives** to maintain the status quo on the meals and rooms tax.

Senate Finance has been meeting daily and took action this week on other items impacting municipalities directly or indirectly. The committee added language to the budget from an unrelated bill that changes the local option for Keno to an opt-out, rather than the current opt-in that has existed since 2017. This Keno-by-default language would override previous votes in municipalities to not allow this lottery game, as well as communities where the governing and legislative bodies never wanted to take up the question on their warrant.??An attempt to add Keno by default in the House budget was already defeated, so there's a chance that this subversion of local control may not survive in the final budget. Please **contact committee members** now and **ask them to reconsider including this provision in the budget**.

Senate Finance chose not to include any new funding for the Housing Champions program, which provides grants to towns and cities that change their zoning codes to be more conducive to housing development. The Senate also let stand the House's cut to state funding for regional planning commissions (\$100,000), which likely will be downshifted to participating municipalities through increased dues.

A looming issue with long-term cost implications for municipalities that hasn't been discussed yet is the restoration of retirement benefits for about 1,500 Group II (police and fire) members of the New Hampshire Retirement System (NHRS) who were hired prior to July 1, 2011. Although the budget currently contains \$55 million over two years to begin funding these changes—with language to continue this funding through 2034 (a \$275 million commitment!)—NHMA remains concerned that the state may not have the resources to cover the ongoing cost of these changes over a multi-year period. It's important to be aware that **a future legislature is not bound by this funding commitment and can simply amend it away at any time**, which would mean significant increases in municipal employer retirement contribution rates. As it is, even if the annual \$27.5 million in state funding remains in effect, employers are projected to pay another \$6.6 million in

retirement contributions in FY 28. It's also noteworthy that the benefit changes for this subset—just over 25% of active police and fire personnel—do not apply to first responders hired on or after July 1, 2011, who make nearly two-thirds of active Group II members—or any of the more than 9,000 active teachers and municipal and state employees (NHRS Group I-Tier B) who also saw their pension benefits modified in 2011. The precedent created by this year's changes would open the door for other, larger member segments to seek similarly costly changes in future years.

Senate Finance already has multiple meetings scheduled next week and isn't expected to complete its work until early June.

House, Senate Pass Some Zoning Mandates

The House, on a 276-82 division vote, passed **SB 188** on Thursday. The bill, as amended, allows property owners or developers to use licensed, insured private providers for building code plan reviews and inspections related to the state building code and any local technical amendments, excluding fire prevention and fire safety codes.??The amendment gives municipalities the ability to approve private providers and makes some positive changes recommended by stakeholders, although NHMA continues to oppose the bill as a diminishment of local control.? The Senate must concur, non-concur, or request a committee of conference on the amended bill. **Contact your senator** now and ask them to vote for non-concurrence.?

Four other zoning mandates opposed by NHMA were passed as part of the consent agenda, but there is still a chance for municipalities to advocate the Senate to non-concur on three bills that were amended by the House:

SB 281 prohibits municipalities from denying building or occupancy permits for property adjacent to class VI roads under certain circumstances. Municipalities currently may restrict building on class VI roads to prevent overdevelopment of undeveloped infrastructure and control scattered and premature development. While the bill requires that landowners sign a liability waiver, it does not consider whether the class VI roads and abutting properties can sustain new development. The bill will be enrolled and sent to the governor.

SB 282, as amended, allows residential buildings with four or fewer floors to have only one stairway, provided that the building is equipped with a compliant sprinkler system and meets specific fire code requirements. The bill would override local zoning ordinances in some municipalities.?

SB 283, as amended, mandates that municipalities exclude below-grade areas, which include basements and sublevels, from the calculation of floor-area-ratios for new construction projects.??The amendment removed language enabling municipalities to review and revise height limitations to maximize height potential for new construction.

HB 296, as amended, relative to issuing building permits along private roads.?

The Senate must concur, non-concur, or request a committee of conference on **SB 188**, **SB 282**, **SB 283** and **SB 296**. **Contact your senator** now and ask them to vote for non-concurrence on these bills.?

The Senate also passed a pair of amended zoning mandates on Thursday:

HB 342, as amended, allows property owners to build on their property without seeking a variance for minimum lot size or lot coverage if the proposed building density conforms to that of the surrounding neighborhood.

HB 457, as amended, prohibits municipalities from adopting any ordinance that restricts the number of occupants of any dwelling unit to less than 2 occupants. Passed with amendment.?

Contact your local representatives now and ask them to **vote for non-concurrence** on both of these bills.?

Additional Zoning Mandates Still in the Mix

Here is an update on other priority zoning mandates still in play this session:

SB 284, as amended by the House, reduces the number of residential parking spaces per residential housing unit from 1.5 to one. **Contact your senator** now and ask them to vote for non-concurrence.?

SB 163, as amended, prohibits local moratoria and limitations on building permits for housing developments and adds the language from the **House version of HB 685**, mandating manufactured housing by right in residentially zoned areas.??The bill is recommended ought to pass (OTP as amended), and must be voted on by June 5. **Contact your local representatives** now and ask them to rally enough colleagues to take this bill off the consent calendar so it can be tabled or killed. (A minimum of 10 House members are needed to pull a bill from the consent calendar.)??

The House is expected to request a committee of conference on **HB 685**, a priority bill opposed by NHMA that mandates manufactured housing by right in residentially zoned areas.

Possible Compromise on Ambulance Billing

The House and Senate appear to have reached a tentative agreement aimed at stabilizing public and private ground ambulance services and eliminating balance billing, according to multiple media reports. The deal would require insurers to reimburse providers at 325% of Medicare rates for two years on the condition that the ambulance service begins the process of becoming an in-network provider. During that period, a newly formed commission will conduct an in-depth study to determine fair, long-term reimbursement rates. If approved, the measure will prevent surprise billing for patients while working toward a permanent funding solution.

Stabilizing ambulance costs, particularly in rural areas, has been the subject of multiple bills filed this year. The **House Commerce and Consumer Affairs Committee** has an executive session on one of the ambulance bills, **SB 245**, on **Tuesday, May 27, at 1:15 p.m. in LOB Room 302-304**, when it is likely to vote on an amendment containing the compromise language. The **Senate Health and Human Services Committee** is also holding on to a competing ambulance bill, **HB 316**, and could update that bill with the same language, although the committee currently has no meetings scheduled.

Other Senate, House Actions This Week?

The Senate and House met on Thursday. In addition to acting on multiple zoning mandates referenced above, here is a roundup of other votes this week. NHMA's position on each bill is shown in parenthesis after the bill number. Priority bills are denoted with an asterisk (*).?

Senate Session

Although it was taken off the consent calendar and debated, the Senate passed **HB 475***, which affects default budgets in official ballot town meetings. Overall, **HB 475** makes budgeting more rigid, complicating hiring, salary adjustments, and financial flexibility needed for routine governance. This bill will be going to the governor now, and we're asking officials and residents in SB towns—and anyone who supports responsible governance—to **contact the governor's office** and request she veto this significantly flawed legislation.

Other bills:

HB 80 (oppose), allowing a public body member's presence at a meeting by electronic or other means of communication only if physical presence is unavoidable. **Inexpedient to Legislate (ITL).**?

HB 228 (oppose), relative to petitioned articles at annual or special town meetings. **Passed** with amendment.

HB 464 (oppose), prohibiting certain candidates for political office from participating in counting ballots. **Passed** with amendment.

House?Session

SB 272 (support), relative to electric vehicle charging station funding. **ITL.**

SB 291 (oppose), relative to the religious use of land property tax exemption. **Passed** with amendment. Although NHMA continues to oppose this bill, the amendment meaningfully limited the scope of the exemption.?

New Laws Impacting Municipalities

The governor signed nearly two-dozen bills into law on May 16, including several NHMA is monitoring:

HB 99, increases the optional maximum waiver from property taxes for disabled veterans from \$4,000 to \$5,000. *(Effective 7/13/25)*

HB 269, changes the requirement that there be a Saturday session of the supervisors of the checklist prior to election day, so long as the session occurs as required by statute. *(Effective 7/13/25)*

HB 426, permits a charitable organization to request a property tax exemption for the 2024 tax year if they demonstrate to the selectmen that they were prevented by accident, mistake, or misfortune from filing the statement of financial condition before June 1, 2024.?(Effective 5/14/25)

House and Senate Deadlines?

House??

- Thursday, May 29: Last day to report all remaining Senate bills (SBs) and last day to report list of retained SBs???
- Thursday, June 5: Last day to act on SBs.??

Senate??

- Thursday, June 5: Deadline to act on all House bills.???

House and Senate??

- Thursday, June 12: Deadline to form Committees of Conference.???
- Thursday, June 19: Deadline to sign Committee of Conference Reports.???
- Thursday, June 26: Deadline to act on Committee of Conference Reports.??

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Once you are logged in, click “edit this profile” and “newsletter management.” You can sign up for the *Legislative Bulletin*, *Newslink*, and *Town & City* magazine in one place! (If you are having trouble logging into your account, [follow these steps](#).)

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NHMA Events Calendar 2024 Final Legislative Bulletin

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Bulletin #21: Poll: Housing Concerns Don't Equal Zoning Mandates

1 message

NHMA Government Affairs <governmentaffairs@nhmunicipal.org>

Fri, May 30, 2025 at 1:45 PM

To: Pam McElroy <pmcelroy@exeternh.gov>

New Hampshire Municipal Association

THE SERVICE AND ACTION ARM OF NEW HAMPSHIRE MUNICIPALITIES

LEGISLATIVE BULLETIN

Legislative Bulletin 21

2025 Session

May 30, 2025



[Live Bill Tracker](#)

Editor's note: We've been informed that some Bulletin recipients are seeing random question marks in places they shouldn't be. We're trying to isolate this formatting issue, which we don't see in test emails. Thank you for your patience as we sort this out.

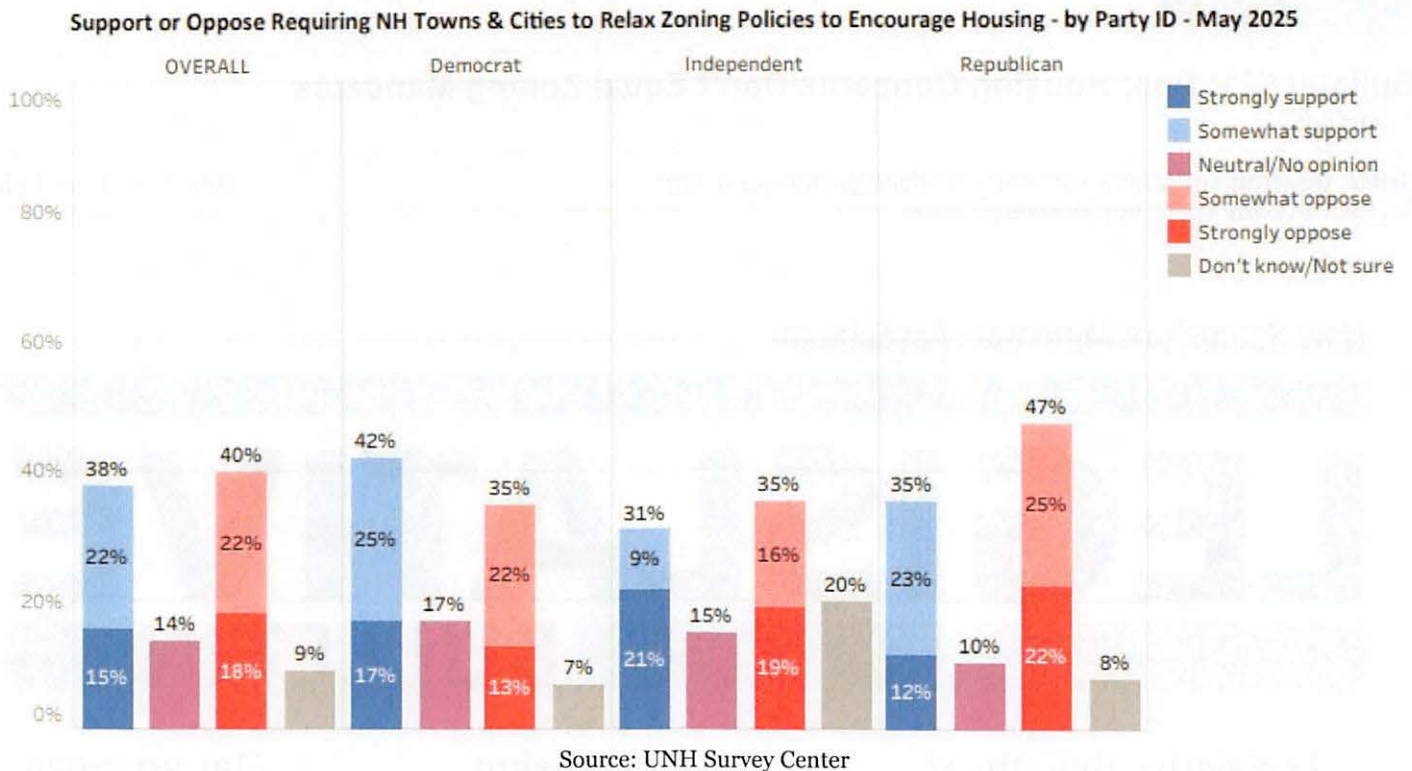
Poll: Housing Concerns Don't Equal Zoning Mandates

A [timely poll from the UNH Survey Center](#)—which asks an “unloaded” question—shows that the claims that there is widespread support to change local zoning is a bit of, pardon the pun, a [Potemkin Village](#). The survey, released this week, found that 36% of respondents say housing remains the state's largest problem, but slightly more Granite Staters oppose (40%) “requiring NH towns & cities to relax zoning policies to encourage housing” than support it (38%).

As NHMA has repeatedly pointed out, the lack of affordable housing in New Hampshire is the result of a complex web of economic factors—low inventory, rising home prices and rents, higher interest rates, escalating costs for building materials, and shortages and cost increases for labor—which cannot be effectively addressed through zoning mandates that strip away local control. Apparently, many people outside the State House get that, too.

The results of this poll demonstrate a core truth: that decisions impacting individual communities should be made at the local level. The results also show that efforts to pass zoning mandates on

consent, with no debate, contradict the way that NH residents view this issue. Please share these results with your local legislators before it's too late.



Amended Risk Pool Bill Faces House Vote

The **House Commerce and Consumer Affairs Committee** voted unanimously on Tuesday to adopt an amendment to **SB 297**, which deals with the operations and oversight of pooled risk management programs that are created by cities, towns, counties, and school districts to reduce risks and associated insurance costs.

SB 297, as amended ([am-2473h](#)), is currently on the House consent calendar for **Thursday, June 5**.

NHMA opposed the original bill because of the effect it would have on the operations of insurance risk pools and the effect it would have on municipalities that choose to participate in one or more pools, particularly by mandating that all pools operate under an “assessable” model that subjects members to potential mid-year assessments. The amendment addresses those concerns. **Please [contact your local House members](#) and ask them to support this common-sense solution.**

The amendment recognizes that two distinct models of risk pools exist in New Hampshire: assessable and non-assessable. Assessable pools will remain under the authority of the Secretary of State, while non-assessable pools will shift oversight to the Department of Insurance (DOI). This distinction is consistent with how pools have operated in our state for decades and provides clarity to local governments, helping them decide which model best suits their needs.

The amendment includes enhanced disclosures for both risk pool models and equips regulators with stronger enforcement tools than those currently in place. Both models have clear reserve level requirements, eliminating ambiguity, and also mandate actions to be taken if reserves fall too low, ensuring the financial security of the public sector. Additionally, risk pool governing boards are held to fiduciary standards, requiring them to act in the best interests of those they serve: local governments.

The section addressing assessable pools incorporates all provisions requested by the Senate in the original bill. This means that the Senate’s version of **SB 297**, along with additional refinements proposed by the bill’s primary sponsor, is included in this amendment.

For non-assessable pools, which would now operate under the “advance premium pooled risk management program” framework, oversight is robust—arguably even more stringent than the current regulations. Political subdivisions will be accountable for their monthly contributions without the risk of mid-year assessments, addressing a major concern in the Senate’s version of the bill. Additionally, this amendment creates a new regulatory framework for the DOI, ensuring that enforcement is tied to licensure. Pools under this model must meet legal requirements to retain their license, marking a significant shift from the previous system, which relied on court action as the primary enforcement mechanism.

Should **SB 297** pass the House next week, [contact your local senator](#) and ask him or her to support concurrence with the House position.

Senate Finance Approaches Budget Deadline

The [Senate Finance Committee](#) continues to work on the state budget, [HB 1](#) and [HB 2](#), which must be voted on by **Thursday, June 5**. The chair of Senate Finance has stated that the committee will wrap up its work on **Tuesday, June 3**, and decisions are still pending on several major provisions.

The committee meets this afternoon at **1:30 p.m.** in **State House Room 103**, and again on **Monday, June 2**, at **10 a.m.**, and **Tuesday, June 3**, at **1:30 p.m.** in the same room.

Some of these items may have been acted on by the time you read this, but we’re still asking members to [reach out to the committee](#) to advocate on the following:

- **Support** restoring some amount of funding for State Aid Grants (SAG), which provide 20% to 30% of eligible principal and interest payments for completed municipal infrastructure projects, is also being discussed. Without sustained investment each biennium, the current funds will eventually be exhausted, leaving no resources for new wastewater projects in the coming years.
- **Advocate for** sustainable state funding for the proposal to restore retirement benefits for about 1,500 Group II (police and fire) members of the New Hampshire Retirement System (NHRS) who were hired prior to July 1, 2011. NHMA supports the continuing existence of a retirement system for state, municipal, school, and county government employees that is secure, solvent, financially healthy, and financially sustainable. However, we oppose legislation expanding benefits that increase current or future employer contribution costs.
- **Oppose** the House proposal to transfer \$10.7 million per year from the dedicated Opioid Abatement Trust Fund to the Alcohol Abuse Prevention and Training Fund, in conjunction with repealing the traditional funding source for the alcohol abuse fund—five percent of annual gross Liquor Commission revenue.
- **Support** more funding for CHIP, Medicaid, and Medicaid Advantage programs in the budget, which currently include new out-of-pocket premiums for participants that will have a trickle-down impact on local welfare budgets.

Earlier this week, Senate Finance accepted updated revenue estimates on three key taxes that added another \$107.8 million over the next two years. The new estimates are still lower than what the governor projected in February but give the Senate more wiggle room to address some of the cuts made in the House budget.

Advocate Against Zoning Mandate(s)

The House has one final zoning mandate to vote on **Thursday, June 5**, and we’re (again) asking officials and concerned citizens to [contact your local House members](#) and ask them to **oppose the ought to pass with amendment (OTP-A) recommendation on SB 163 and support tabling or killing the bill**.

SB 163, as amended, prohibits local moratoria and limitations on building permits for housing developments and adds the language from the [House version of HB 685](#), mandating manufactured housing by right in residentially zoned areas.

Additionally, **ask your representatives to support non-concurrence** on two House bills amended by the Senate:

HB 342 allows property owners to build on their property without seeking a variance for minimum lot size or lot coverage if the proposed building density conforms to that of the surrounding neighborhood.

HB 457 prohibits municipalities from adopting any ordinance that restricts the number of occupants of any dwelling unit to less than 2 occupants.

Finally, **encourage your representatives to oppose** any last-minute attempts to remove [SB 170](#) and [SB 174](#) from the table.

As part of NHMA's efforts to support local control and oppose statewide mandates, we've asked a lot of our municipalities this session—**and you have come through again and again**. (Thank you!) Please make one more push with the House to relegate these ill-advised attempts at central planning to the dustbin of history.

But wait, there's more! Please [contact the governor's office](#) and ask her to veto **HB 577**, which requires municipalities to allow either one detached or attached accessory dwelling unit (ADU) by right on single-family lots. In addition to expanding to detached units, the bill would repeal several vital provisions that provide for local regulation in the current ADU statutes and would essentially **turn single-family residential zones into two-family residential zones with no on-site parking requirements**. While the governor has previously expressed support for incentivizing ADUs, let her know that this bill simply goes too far and rather than enact bad policy now, ask her to tell the Legislature to go back to the drawing board and send her another bill next year that's right for New Hampshire and respects local control.

Committee Acts on Election Bills

The [House Election Law Committee](#) held executive sessions Tuesday on five bills NHMA has a position on, including [SB 43](#), which was recommended ought to pass as amended (OTP-A).

The amendment ([am-2475h](#)), revises RSA 652:16-h to read: "A person **who is** eligible to vote or register to vote in the voting district who is unable to **reasonably** remove or cover such clothing may wear such clothing in the polling place while actively **and expeditiously** engaged in the process of registering to vote or while actively **and expeditiously** engaged in the process of voting." In sum, if a piece of clothing can reasonably be removed, it must be removed, but if not, the person must directly proceed to and from voting.

The amendment also amends RSA 652:27 to authorize cities, towns and school districts to use electronic poll books at "town business and deliberative sessions and special meetings, and school district business and deliberative sessions and special meetings." This is beneficial, voter-friendly legislation for municipalities that utilize electronic poll books, and NHMA supports the amendment for this reason.

SB 43 and the other bills below will be acted on by the House on **Thursday, June 5**.

The committee also adopted "replace all" amendments on a pair of bills, replacing the Senate versions with language from House bills opposed by NHMA that were killed or retained by the Senate. [SB 213](#), concerning absentee ballots was replaced by the text of [HB 340](#), banning and creating a misdemeanor-level offense for public employees who, in the performance of their official duties, act in "any way

designed or having the effect of influencing the vote of a voter on any question or office.” **SB 221**, which changed the time period for verification of the voter checklist from 10 years to four years, was replaced by the text of **SB 274**, mandating annual verification. If the House passes these amendments, **contact your senator** ask him or her to non-concur on both bills.

The committee retained **SB 44** (oppose), relative to hand count ballots, and **SB 103** (oppose), relative to the number of polling stations in large towns.

House, Senate Meet Next Thursday

The House and Senate will meet on **Thursday, June 5**—the last day for each chamber to act on bills passed by the other chamber. In addition to the bills listed above, there are a few others we have been following. NHMA’s position on each bill is shown in parenthesis after the bill number. Priority bills are denoted with an asterisk (*).

House Calendar

* **SB 245** (support), relative to reimbursement for ground ambulance services. This is the compromise bill negotiated between stakeholders. Recommendation: Ought to pass with amendment.

The House also may act on any House bills amended by the Senate, either concurring with the amendment (meaning the bill will go to the governor), non-concurring (meaning the bill dies) or non-concurring requesting a committee of conference (meaning the House and Senate will meet to seek a compromise).

Senate Calendar

* **HB 316** (oppose), relative to reimbursement for ground ambulance services. Recommendation: Re-refer to committee.

HB 143 (oppose), relative to the issuance of no trespass orders on municipal or school district property. Recommendation: Ought to pass.

The Senate also may act on any Senate bills amended by the House, either concurring, non-concurring, or non-concurring requesting a committee of conference.

Please contact your **local representatives** or **local senator** before next Thursday to share your position on any bills that matter to your municipality.

New Laws Impacting Municipalities

The governor signed a pair of bills of municipal interest into law last Friday:

- **HB 511**, relative to cooperation with federal immigration authorities. (*Effective 1/1/26*)
- **SB 62** relative to law enforcement participation in a federal immigration program and relative to cooperation with federal immigration authorities. (*Effective 1/1/26*)

House and Senate Deadlines

House

- Thursday, June 5: Last day to act on Senate bills.

Senate

- Thursday, June 5: Deadline to act on all House bills.

House and Senate

- Thursday, June 12: Deadline to form committees of conference.
- Thursday, June 19: Deadline to sign committee of conference reports.
- Thursday, June 26: Deadline to act on committee of conference reports.

Note: A list of committees of conference will be [available here](#) after they are formed.

How to Make your Voice Heard

At this stage of the session most committees have finished and few, if any, public hearings will be scheduled, so the most impactful way to make your voice heard is to contact your local legislators; there are [Contact a Senator](#) and [Contact a Representative](#) links on the [General Court](#) website.

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Review Board Calendar