#### SELECT BOARD MEETING Monday, June 30, 2025 7:00 pm Nowak Room, Town Offices 10 Front Street, Exeter, NH 03833 REGULAR BUSINESS MEETING BEGINS AT 7:00 PM

Meetings can be watched on Ch 22 or Ch 6 or YouTube. Attendees can join in person or virtually via Zoom. To access the meeting, click this link: <u>https://us02web.zoom.us/j/85607411760</u> To access the meeting via telephone, call: +1 646 558 8656 and enter the Webinar ID: 856 0741 1760

Please join the meeting with your full name if you want to speak.

Use the "Raise Hand" button to alert the chair you wish to speak. On the phone, press \*9.

More instructions to access the meeting here: <u>https://www.exeternh.gov/townmanager/virtual-town-meetings</u> Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues.

#### AGENDA

- 1. Call Meeting to Order
- 2. Public Comment
- 3. Approval of Minutes
  - a. Regular Meeting: June 16, 2025
- 4. Appointments/Resignations
- 5. Discussion/Action Items
  - Park Street Bridge Update C.R. Willeke & Julie Avenant, NHDOT; Steve Cronin, Public Works Director
  - b. Pairpoint Park Update Steve Jones, Chair
  - c. Radiological Emergency Response Plan Eric Wilking
  - d. DPW Projects Update Steve Cronin, Public Works Director
- 6. Tax Abatements, Veterans Credits & Exemptions
  - a. Tax Interest Waiver Request
- 7. Permits & Approvals
  - a. Atlantic Fuels Fire Unanticipated Revenue Fire Chief Justin Pizon
  - Swasey Parkway Resilience Grant Acceptance Steve Cronin, Public Works Director; Kristen Murphy, Conservation & Sustainability Planner
  - c. MS-535 Approval
- 8. Town Manager's Report
- 9. Select Board Committee Reports
- 10. Correspondence
- 11. Review Board Calendar
- 12. Non-Public Session
- 13. Adjournment

<u>Niko Papakonstantis, Chair</u> Select Board

Posted 6/27/25 Town Office, Town Website

Persons may request accommodations for a disabling condition in order to attend this meeting. Requests should be made with 72 hours notice. AGENDA SUBJECT TO CHANGE

### Approval of Minutes

1	Select Board Meeting					
2	Monday June 16, 2025					
3	7 PM					
4	Nowak Room, Town Offices					
5	Draft Minutes					
6						
7	1. Call Meeting to Order					
8	Members present: Chair Niko Papakonstantis, Vice-Chair Molly Cowan, Clerk Nancy Belanger,					
9	and Dan Chartrand					
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11	Members absent: Julie Gilman					
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13	Town Manager Russ Dean and Assistant Town Manager Melissa Roy were also present at this					
14	meeting.					
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16	The meeting was called to order by Mr. Papakonstantis at 7 PM.					
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18	2. Proclamations/Recognitions					
19	a. Mr. Papakonstantis recognized members of the championship team Exeter High					
20	School Varsity Baseball, who were present, for their win and their sportsmanship.					
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22	3. Bid Opening - Westside Drive project					
23	a. Underwood Engineers of Portsmouth, NH: \$6,028,748.90					
24	b. JAMCO Excavators LLC of South Hampton, NH: \$7,536,076					
25	MOTION: Ms. Belanger moved to advance the bids to the Public Works department for a					
	recommendation to the Board. Mr. Chartrand seconded. The motion passed 4-0.					
27						
28	4. Acceptance of Kingston Road TAP Project as Complete					
29	Public Works Director Steve Cronin was present to discuss this request. Mr.					
30	Cronin said this is a housekeeping item to close out the project. It authorizes us to pay					
31	the last invoice and starts the one-year warranty on the project.					
32	MOTION: Ms. Belanger moved to accept the Kingston Road shoulder widening and shoulder					
33	work as complete and authorizes the Public Works Director to sign the certificate of final					
	completion. Ms. Cowan seconded. The motion passed 4-0.					
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36	5. Public Comment					
37	a. There was no public comment at this time.					
38	·					
39	6. Approval of Minutes					
40	a. Regular Meeting: June 2, 2025					
41	<b>MOTION:</b> Ms. Belanger moved to approve the meeting minutes of June 2, 2025 as presented.					
	Mr. Chartrand seconded. Ms. Cowan abstained, as she was not present at the June 2 meeting.					
	3 The motion passed 3-0.					
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45 7. Appointments	
46 a. Resignation – 250th Celebration Commission – Renay Allen	
47 MOTION: Ms. Belanger moved to accept the resignation of Renay Allen from the 250th	
48 Celebration Commission. Ms. Cowan seconded. The motion passed 4-0.	
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50 b. Re-Appointment – Pairpoint Park Stakeholders Advisory Committee – Dawn	
51 Jelley from Alternate to Voting Member (no term)	
52 <b>MOTION:</b> Ms. Belanger moved to appoint Dawn Jelley as a voting member of the Pairpoint Park	
53 Stakeholders Advisory Committee, with no term. Mr. Chartrand seconded. The motion passed	
54 <b>4-0</b> .	
55 c. Appointment – Communications Advisory Committee – David Kovar (term to	
56 expire 2028)	
57 MOTION: Ms. Cowan moved to appoint David Kovar to the Communications Advisory	
58 Committee as a full voting member, term to expire 4/2028. Ms. Belanger seconded. The motion	
59 passed 4-0.	
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61 8. Discussion/Action Items	
a. EXTV Award – Bob Glowacky	
63 Mr. Papakonstantis presented a video on EXTV. He read information on	
64 the Hometown Media award. Mr. Glowacky said we'll be going to the Alliance of	
65 Community Media conference which culminates with the award show. Exeter and	
66 NH are showing the country what community media is. The Board thanked Mr.	
67 Glowacky for his work.	
69 b. Tick & Mosquito Programs Update	
70 Health Officer Madison Bailey was present to discuss the tick and	
71 mosquito programs. Ms. Bailey said Exeter was one of 5 communities selected	
for tick dragging. The ticks found will be sent to a CDC lab and next year we'll find out if the ticks carry Lyme Disease, which will help her issue	
recommendations on where to recreate and what precautions to take. She will be	
75 doing 50 drags of 20 meters each. Exeter never had a single positive case of	
76 EEE [Eastern Equine Encephalitis] last year, although Kensington did. We	
partnered with Northeast Vegetation and Mosquito Control and she thinks that	
78 made a big difference. To prevent mosquitoes from breeding, anything that can	
79 hold shallow water should be drained. Mosquitoes have a 5 year cycle; last year	
80 was year 5, which was the worst. This year is year 4 and it's not supposed to be	
as bad as last year. She also mentioned that she is giving out tick removal kits to	
residents and businesses.	
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84 c. 2024 Year-End Financial Report	
85 Finance Director Corey Stevens was present to give a financial report for	
2024. He said the General Fund had a busy year. The Executive team was	
87 focused intensely on rolling out pieces of the Keegan Management report,	
88 including restructuring departments to improve the lines of communication and	

89the efficiency of reporting. We negotiated new collective bargaining agreements90with all three Unions. We hired key positions, including the DPW Director and91Deputy Tax Collector. We're recruiting for a dedicated HR Director. 2024 was a92revaluation year, which was a coordination between Assessing, our third party93contractor, the Tax Department, and Administration.

94The General Fund ended with net income of \$1.7M. This led to an95unassigned fund balance of \$5.99M, up from \$5.3M at the end of 2023. We've96finished most of our audit work so that is fairly solid. Property tax invoices totaled97\$64.5M in 2024, compared to \$61.9M in 2023. The town's portion was \$17.3M, or9823% of property tax invoices; 77% went to the School District and County.99Receivables were 97% collected at the end of the year, which is fairly standard100for us. The outstanding balance is around \$600,000.

Motor Vehicle Registration was \$3.5M, up by \$200,000 or 6%. Building 101 permits were at \$346,000, a decline from the prior year which was busy for 102 building. Income from Departments was \$1.06M, which was \$180,000 below 103 prior year. 2023 saw a lot of one-time insurance reimbursements. Interest income 104 105 was \$662,000, an increase over the prior year. Expenses were \$22M, which was 97% of the FY24 approved budget. We had \$797,000 in unspent budget, 86% of 106 which was related to wages, tax, and benefits. The amount attributable to labor 107 was an improvement over FY2023, with about a 10% decrease. We hired a DPW 108 Director and filled other vacancies. The hiring climate in DPW remains a 109 challenge. 110

The General Government group was 93% spent; this is the Select Board, 111 Town Manager, Human Resources, Legal Costs, and Town Clerk. The Town 112 Manager's budget was underspent by \$7,500 in part-time wages. HR had 113 unspent part-time wages of \$8,600 due to the timing of hiring and turnover of a 114 part-time position. Legal costs were overbudget by \$12,000. The Town Clerk was 115 \$107,000 underspent due to hiring issues. The Finance group, which is IT, 116 Assessing, Tax, and Finance, was below budget by \$13,500, mostly due to a 117 savings in Health Care. The IT budget was \$19,000 underspent, and Tax was 118 \$10,000 underspent, related to legal costs and deeding. 119

120Planning and Building Inspections was 94% spent, with \$16,000 unspent121due to part-time wages, software, and unused grant matching. Building122inspection was \$16,000 unspent related to contracted services for the Electrical123Inspector position.

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In Public Safety, which is Police, Fire and DPW, the Police were 99% spent, with \$65,000 left over. Dispatch was over by \$22,000 due to overtime. Fire was 99% spent; the suppression, health benefits, and equipment lines had \$60,000 of unspent budget.

128Public Works was 91% spent, with \$517,000 unspent. We hired a GIS129Coordinator; this position turned over and was filled again. Many vacancies130remain. In Administration, there are vacancies for Assistant Engineer and131Engineering Tech, resulting in \$188,000 in unspent wage, tax, and benefits. The132Highway Division was full for the whole year. Snow Removal was overbudget at

133102%; Contracted Services put us over by \$55,000 but this was offset by134\$20,000 in overtime savings. We did not need to remove snow from downtown in1352024, which saved us \$25,000. We did not make a request from the Snow and136Ice Deficit Fund, which is now up to \$185,000. General Maintenance was 87%137spent, including encumbrances. The Town Electrician position was filled in138October.

139In the Welfare Department, 2024 was the first year of having a dedicated140staff member. We were \$35,000 overbudget for the year but the overall costs141decreased by \$10,000 from the prior year. This is attributable to shelter costs like142rent and hotel stays. We continued to receive financial assistance from outside143organizations. When you consider the financial assistance from outside entities,144the Welfare dept was only overbudget by \$3,000 for the year, compared to the145previous year when it was overbudget by \$69,000.

Parks and Rec was 97% spent. It was \$18,000 underbudget due to staff turnover and new benefit elections.

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The Debt Service budget increased by \$562,000 over 2023. There were \$686,000 in payments on new borrowing and \$124,000 in retiring debt. Debt Service rose from 7% to 9% of the total budget.

Ms. Belanger mentioned that attendees at the ADA forum asked us to look at doing more snow removal.

Mr. Stevens said the Water Fund ended 2024 with an operating income of 153 \$865,000. The 2023 rate study by Underwood Engineering resulted in a 15% 154 increase in January 2024. The total revenue was \$4.9M, which was \$831,000 155 over FY23. On the expense side, the Capital Outlay expenditures were less than 156 budget due to the end of multi-year contract payments, resulting in a savings of 157 \$500.000. The unassigned fund balance in the Water Fund will be over \$2M. The 158 Water Fund operating expenses were \$4.7M, or 82% spent. A shortage of labor 159 contributed. We hired a Water/Sewer Assistant Manager in October. \$240,000 of 160 the \$800,000 was unspent wage, tax, and benefits. \$516,000 was underspent 161 capital outlay. There was a Water Fund Debt Service increase of \$183.000. 162 There was \$232,000 of new payments for Westside Drive and the Groundwater 163 project, offset by \$49,000 retiring debt payments. 164

In the Sewer Fund, the State continued to provide State Aid Grant money 165 of \$1.06M for the Wastewater Treatment Plan. We're hopeful that we'll see that 166 grant in future years. Rates increased 4%. The unassigned fund balance was 167 \$6.5M. The Town Manager has engaged in a conversation about how to use 168 those funds on projects rather than financing them. The Sewer Fund revenue 169 was \$7.6M, not including the State Aid Grant, a 3% increase over FY2023. In 170 Expenses, the operating budget was at \$6.8M, which was 91% spent or 171 \$685,000 underbudget. Water and Sewer share labor resources, so there were 172 similar vacancies. The Debt Service decreased by \$27,000, related to retirement 173 of debt for the Portsmouth Ave Sewer Line Replacement. 174

175In the Revolving Funds, CATV [Cable Access TV] Fund operations176income was \$24,600. The goal with CATV has been to build the fund balance for

future capital investments. The next significant capital investments are planned for 2027. We could ratchet back how much we need to put into CATV. Franchise fees were \$185,000 allocated to CATV, about the same as FY2023. Expenses were \$161,000, or 79% of budget, due to staffing transitions. The Rec Revolving Fund reflected a strong participation in Rec offerings. There was a total revenue increase of \$190,000 over FY 2023. Program revenue was \$535,000, which was \$142,000 more than 2023. Special events were at \$133,000, an increase over 2023. Other revenue, including the pool and trips, were \$29,000 over the prior vear. Donations and grants helped offset \$9,000 in programming expenses. Total expenses increased \$72,000 over 2023, and were \$180,000 over budget projection, due to changes in food suppliers, the cost of maintaining the pool, and the cost of running programs. Net income was \$103,000, which was \$6,000 less than in 2023. Fund balance was \$190,000 at the end of 2024. 

190The Ambulance Fund reflected a 7% increase in patient encounters. This191was the first full year under the new service rates approved by the Select Board192in 2023. Ambulance revenue had an increase of \$858,000, a 15% over 2023.193Ambulance expenses were \$500,000, in line with budget expectations.

194 Mr. Papakonstantis thanked Mr. Stevens for preparing the report, which 195 was very easy to read and understand.

197 9. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

**MOTION:** Ms. Belanger moved to approve an abatement for 69/3/310 in the amount of \$238.39 200 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

**MOTION:** Ms. Belanger moved to approve an abatement for 74/45 in the amount of \$450.09 for 203 tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

**MOTION:** Ms. Belanger moved to approve an abatement for 95/64/137 in the amount of 206 \$314.88 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

**MOTION:** Ms. Belanger moved to approve an abatement for 110/2/73 in the amount of \$144.37 209 for tax year 2023. Ms. Cowan seconded. The motion passed 4-0.

**MOTION:** Ms. Belanger moved to approve an abatement for 111/5/6 in the amount of \$304.46 212 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

**MOTION:** Ms. Belanger moved to approve an abatement for 111/5/6 in the amount of \$411.99 215 for tax year 2023. Ms. Cowan seconded. The motion passed 4-0.

**MOTION:** Ms. Belanger moved to approve an abatement for 111/5/6 in the amount of \$396.28 218 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

220 MOTION: Ms. Belanger moved to approve an abatement for 111/5/8 in the amount of \$292.09 221 for tax year 2020. Ms. Cowan seconded. The motion passed 4-0. 222 223 MOTION: Ms. Belanger moved to approve an abatement for 111/5/8 in the amount of \$289.57 224 for tax year 2021. Ms. Cowan seconded. The motion passed 4-0. 225 226 MOTION: Ms. Belanger moved to approve an abatement for 111/5/8 in the amount of \$367.94 227 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 228 229 MOTION: Ms. Belanger moved to approve an abatement for 111/5/8 in the amount of \$319.48 230 for tax year 2023. Ms. Cowan seconded. The motion passed 4-0. 231 232 MOTION: Ms. Belanger moved to approve an abatement for 111/5/8 in the amount of \$278.05 233 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0. 234 235 MOTION: Ms. Belanger moved to approve an abatement for 95/64/331 in the amount of 236 \$627.99 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0. 237 238 MOTION: Ms. Belanger moved to approve an abatement for 111/5/1B in the amount of \$113.22 239 for tax year 2023. Ms. Cowan seconded. The motion passed 4-0. 240 241 MOTION: Ms. Belanger moved to approve an abatement for 111/5/1B in the amount of \$248.70 242 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0. 243 244 MOTION: Ms. Belanger moved to deny an abatement for 73/49/76 for tax year 2024. Ms. 245 Cowan seconded. The motion passed 4-0. 246 247 MOTION: Ms. Belanger moved to deny an abatement for 55/9 for tax year 2024. Ms. Cowan 248 seconded. The motion passed 4-0. 249 b. Tax Deed Waivers 250 251 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/200 in the amount of 252 \$1,512.01 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 253 254 MOTION: Ms. Belanger moved to approve the tax deed waiver on 64/105/30 in the amount of 255 \$1,363.51 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 256 257 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/350 in the amount of 258 \$983.13 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 259 260 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/111 in the amount of 261 \$1,327.03 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

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263 MOTION: Ms. Belanger moved to approve the tax deed waiver on 111/5/5 in the amount of 264 \$310.96 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 265 266 MOTION: Ms. Belanger moved to approve the tax deed waiver on 32/12/29 in the amount of 267 \$535.01 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 268 269 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/239 in the amount of 270 \$1,472.93 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 271 272 MOTION: Ms. Belanger moved to approve the tax deed waiver on 110/2/77 in the amount of 273 \$206.74 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 274 275 MOTION: Ms. Belanger moved to approve the tax deed waiver on 87/14/21B in the amount of 276 \$626.20 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 277 278 MOTION: Ms. Belanger moved to approve the tax deed waiver on 70/132 in the amount of 279 \$17,164.29 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 280 281 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/5 in the amount of 282 \$566.28 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 283 284 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/124 in the amount of 285 \$1,282.75 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 286 287 MOTION: Ms. Belanger moved to approve the tax deed waiver on 110/2/31 in the amount of 288 \$342.22 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 289 290 MOTION: Ms. Belanger moved to approve the tax deed waiver on 110/2/10 in the amount of 291 \$282.30 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 292 293 MOTION: Ms. Belanger moved to approve the tax deed waiver on 104/79/805 in the amount of 294 \$1,501.59 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 295 296 MOTION: Ms. Belanger moved to approve the tax deed waiver on 73/49/40 in the amount of 297 \$1,554.82 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 298 299 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/228 in the amount of 300 \$720.00 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 301 302 MOTION: Ms. Belanger moved to approve the tax deed waiver on 55/44 in the amount of 303 \$3,322.71 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 304 305 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/151 in the amount of 306 \$84.40 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

307 308 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/43 in the amount of 309 \$706.97 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 310 311 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/264 in the amount of 312 \$847.66 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 313 314 MOTION: Ms. Belanger moved to approve the tax deed waiver on 32/12/8 in the amount of 315 \$727.81 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 316 317 MOTION: Ms. Belanger moved to approve the tax deed waiver on 103/13/37 in the amount of 318 \$1,110.80 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 319 320 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/309 in the amount of 321 \$988.33 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 322 323 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/222 in the amount of 324 \$907.58 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 325 326 MOTION: Ms. Belanger moved to approve the tax deed waiver on 103/15/11 in the amount of 327 \$1,303.59 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 328 329 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/308 in the amount of 330 \$1,095.16 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 331 332 MOTION: Ms. Belanger moved to approve the tax deed waiver on 87/14/1A in the amount of 333 \$1,256.69 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 334 335 MOTION: Ms. Belanger moved to approve the tax deed waiver on 110/2/84 in the amount of 336 \$290.11 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 337 338 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/324 in the amount of 339 \$764.28 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 340 341 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/270 in the amount of 342 \$1,597.98 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 343 344 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 95/64/15 in the amount of 345 \$1,592.78 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 346 347 MOTION: Ms. Belanger moved to approve the tax deed waiver on 110/2/75 in the amount of 348 \$258.84 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0.

349 350 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/180 in the amount of 351 \$1,488.56 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 352 353 **MOTION:** Ms. Belanger moved to approve the tax deed waiver on 52/44 in the amount of 354 \$5,552.87 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 355 356 MOTION: Ms. Belanger moved to approve the tax deed waiver on 103/13/23 in the amount of 357 \$1,509.85 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 358 359 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/343 in the amount of 360 \$1,704.81 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 361 362 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/125 in the amount of 363 \$975.31 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 364 365 MOTION: Ms. Belanger moved to approve the tax deed waiver on 104/79/144 in the amount of 366 \$1,293.17 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 367 368 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/181 in the amount of 369 \$992.11 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 370 371 MOTION: Ms. Belanger moved to approve the tax deed waiver on 110/2/7 in the amount of 372 \$290.11 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 373 374 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/37 in the amount of 375 \$1,089.95 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 376 377 MOTION: Ms. Belanger moved to approve the tax deed waiver on 95/64/41 in the amount of 378 \$709.57 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 379 380 MOTION: Ms. Belanger moved to approve the tax deed waiver on 111/5/6 in the amount of 381 \$351.28 for tax year 2022. Ms. Cowan seconded. The motion passed 4-0. 382 383 MOTION: Ms. Belanger moved to approve the tax deed waiver on 111/5/8 in the amount of 384 \$1,547.13 for tax year 2020. Ms. Cowan seconded. The motion passed 4-0. 385 c. Interest Waiver 386 Mr. Papakonstantis said there was a request made of MRI for a property 387 reassessment. According to the letter from the requester, MRI told them to ignore 388 the tax bill from the town, but at the end of the year they were charged interest. 389 390 They then paid the entire bill and interest but are requesting the interest be

abated/refunded. It seems like there was a misunderstanding. Mr. Chartrand said
 MRI claims that they would never instruct taxpayers to ignore the bill. They're told

393to pay it and sort it out afterwards. Mr. Papakonstantis said he doesn't think there394was ill intent on either side. He's inclined to consider refunding the interest of395\$224.21. Ms. Belanger said the discussion was always "pay your bill first," but396she believes that it was a misunderstanding. They promptly paid it at the end of397the vear.

398 MOTION (not voted): Ms. Belanger moved to refund the interest payment for 90/29 in the 399 amount of \$241.21 for tax year 2024. Ms. Cowan seconded. Mr. Chartrand said the interest 400 refund was \$224.21. There is a discrepancy in the figures. Mr. Papakonstantis said to go with 401 the town documentation. Ms. Belanger withdrew her motion and Ms. Cowan withdrew her 402 second.

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404 **MOTION**: Ms. Belanger moved to refund the interest payment for 90/29 in the amount of 405 \$224.21 for tax year 2024. Ms. Cowan seconded. The motion passed 4-0.

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d. Permits & Approvals

408	i.	Outdoor Dining Permit Fee Waiver – Inn by the Bandstand/Ambrose
409		Restaurant
410		Mr. Papakonstantis said we heard this at our last meeting. He's
411		satisfied. Mr. Chartrand said when Mr. Lopez was in front of us he was
412		requesting a waiver. Mr. Papakonstantis said we're not approving the
413		permit, we're approving the waiver. Ms. Belanger said the questions that
414		she had are now answered. Mr. Papakonstantis said all Department
415		Heads have now signed off

416 **MOTION:** Ms. Belanger moved to approve the outdoor dining fee waiver request of Mr. Jaime 417 Lopez, The Inn by the Bandstand/Ambrose Restaurant, and hereby waive the 2025 Outdoor 418 Dining Permit Fee of \$116.69, as prorated for June 1, 2025 through December 31, 2025. Mr. 419 Chartrand seconded. The motion passed 4-0.

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421	ii.	Dog Warrant
422		Ms. Belanger read the dog warrant:
423		Pursuant to New Hampshire RSA 466: 14 entitled "Warrants;
424		Proceedings" you are hereby directed to proceed with the issuance of a
425		civil forfeiture for each unlicensed dog included in this warrant. Any
426		unlicensed dogs may be seized by local law enforcement for holding in an
427		EXETER, NH holding facility for a period of 7 days, after which time full
428		title to the dog shall pass to the facility, unless the owner of the dog has,
429		before the expiration of the period, caused the dog to be licensed.
430		Pursuant to New Hampshire RSA 466: 16 entitled "Returns," this warrant
431		must be returned on or before August 31 and state the number of owners
432		who received and paid the civil forfeiture, the number of dogs in EXETER
433		that have been seized and held under the provisions of RSA 466: 14, and
434		the number of owners who have received summons to a district or
435		municipal court for failure to pay the civil forfeiture pursuant to RSA 466:
436		13 or to license the dog pursuant to RSA 466: 1.

437				Mr. Chartrand asked if we seize unlicensed dogs. Mr. Dean said
438				not as a matter of practice.
439	MOTION: N	ls.	Belang	er moved that the Board approve and sign the 2025 Dog Warrant. Mr.
440	Chartrand s	sec	onded.	The motion passed 4-0.
441				
442				
443	e	e.	Town N	Manager's Report
444			i.	Mr. Dean said we're working on Value Engineering for the Police Station
445				and Fire Substation project.
446 447			ii.	Kensington requested a public hearing on the groundwater permit in late July. They're entitled to request a hearing with DES. We have to hold that
448				hearing. It's in their town. The Board members should attend.
449			iii.	He attended a Park Street Bridge follow-up meeting with NH DOT. They
450				will be here June 30.
451			iv.	We're making good progress on 10 Hampton Road.
452			v.	Mr. Papakonstantis said he forwarded emails to the Executive Committee
453				team regarding one of the deed waivers, and asked that they follow up.
454				
455	f	f.	Select	Board Committee Reports
456			i.	Ms. Belanger attended a Housing Advisory meeting. They heard a
457				legislative update. The Monadnock Region held an ADU [Accessory
458				Dwelling Unit] competition for kids with creative ideas on ADUs. We may
459				do something like that on the Seacoast. All ADU bills were positive but we
460				need to see what we can do about financing. That committee is not
461				meeting again until Aug 8. At the Planning Board, Willey Creek Company
462				building D was approved. Foss Motors' request to demolish their business
463				at 133 Portsmouth Ave and rebuild it was tabled and will be heard June
464				26. There was an election of Officers and Langdon Plummer was voted
465				Chair and Aaron Brown was voted Vice-Chair. They tabled the Clerk
466				position. During the Select Board goal-setting session, when we talked
467				about the 250th committee, she offered to speak with DPW, and she did
468				that today. She will write a memo to Julie. We need to be careful of ADA. The red, white, and blue sidewalks can't interfere with the ADA white.
469				They could be stencils instead of paint. Mr. Dean said he thinks it's the
470 471				crosswalks that were going to be red, white, and blue.
471			ii.	Ms. Cowan attended a Water/Sewer Advisory meeting. That group
473				operates at a smooth and steady level. They heard six abatement
474				requests with three requesters in person or on Zoom. We tabled the Post
475				Office case, which was massive. Carl Wikstrom has decided to spend his
476				time travelling but is committed to continuing to serve. The
477				Communications Advisory had a robust discussion about how to
478				standardize how we ask for input when different committees or town
479				organizations put out a survey. We're trying to get synthesizable

480			information on behalf of the town. Amanda Kelly came in from the	
481			Accessibility Committee to talk about their surveys.	
482		iii.	Mr. Chartrand said he attended a Sustainability Advisory meeting where	
483			they did some planning and scheduled a tentative styrofoam recycling	
484			event on July 19. He missed the Conservation Commission meeting. He	
485			also attended the Water/Sewer Advisory meeting previously discussed.	
486		iv.	Mr. Papakonstantis said he attended a Tree Committee meeting where	
487			they talked about the tree inventory, the Alewife Festival, and tree	
488			plantings in September. He also attended an event at the Solar Array	
489			where Senator Hassan toured.	
490				
491	a	Corres	spondence	
492	3.	i.	An NHMA Legislative Update	
493		ii.	An email from a resident on High Street. Mr. Dean said Mr. Cronin has	
494			responded.	
495		iii.	A memo regarding the Health Trust. Mr. Dean said SB297 went through	
496			the Legislative process and is basically dead. We will go into the next	
497			session with Health Trust intact.	
498				
499	10. Review	v Board	d Calendar	
500	a.	The n	ext meetings are June 30, July 14, July 28, August 11, August 18, Tuesday	
501			mber 2, September 15, and September 29.	
502				
503	11. Non-P	ublic S	ession	
504	a.	There	was no non-public session at this time.	
505			•	
506	12. Adjour	nment		
507	507 <b>MOTION:</b> Mr. Chartrand moved to adjourn. Ms. Belanger seconded. The motion passed 4-0.			
508	The meeting v	was adj	journed at 8:54 PM.	
509	-	-		
510 Respectfully Submitted,				
511 Joanna Bartell				
512 Recording Secretary				
513	•			
514				
515				
516				

#### Appointments/Resignations

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### Discussion/Action Items

Park Street Bridge Update

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### **EXETER PUBLIC WORKS DEPARTMENT**

13 NEWFIELDS ROAD • EXETER, NH • 03833-3792 • (603) 773-6157 •FAX 772-1355 www.exeternh.gov/publicworks • publicworks@exeternh.gov

TO:	Exeter Select Board
FROM:	Stephen Cronin, Public Works Director
CC:	Russ Dean, Town Manager
DATE:	June 27, 2025
RE:	Park Street Bridge Update

On June 11th, the Town Manager, Assistant Town Manager, and Public Works Director met with officials from NHDOT to gather additional information on the Park Street Bridge closure, including a timeline for deciding the bridge's future, if the bridge could be opened to pedestrian traffic only while a decision is being made, and what would be required from Town if NHDOT were to pursue rehabilitation, removal, or replacement.

At the meeting, Town staff was informed that, following a structural evaluation, NHDOT has determined that the current structure is not repairable and will need to be removed. Until such time, the bridge will not be opened to pedestrian traffic due to safety concerns. Rehabilitation of the existing structure is not feasible as it would require compliance with modern height codes. NHDOT was continuing to gather information related to the Town's role in removal and/or replacement.

A representative from NHDOT will attend the June 30, 2025 Select Board Meeting to provide an update and answer any questions from the Board and the public. At that meeting, NHDOT is expected to outline the next steps in the process, including potential timelines, funding considerations, and the level of involvement required by the Town should it choose to pursue bridge replacement. The Town will continue to work closely with NHDOT and keep the community informed as more information becomes available.

Pairpoint Park Update

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### 23 Water Street | Pairpoint Park Select Board Presentation Status Report, Concepts & Next Steps

June 30, 2025 <sup>1</sup>

## Committee Charge and "Table of Contents"

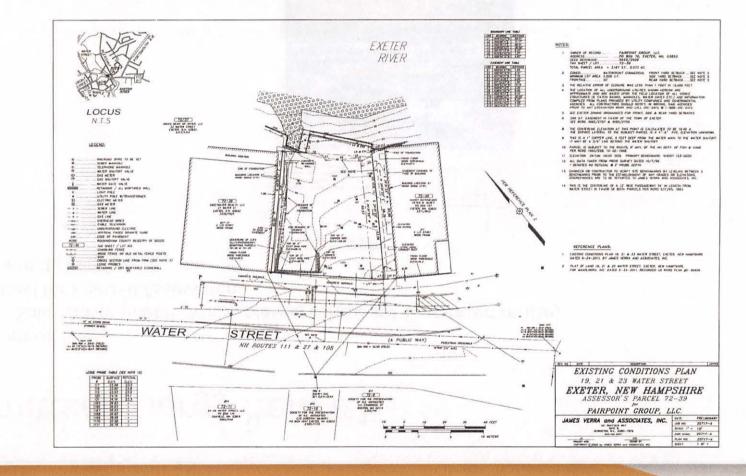
- Work with the Town Planner, Parks & Recreation Director, Recreation Advisory Board Representative, Heritage Commission Representative, Historic District Commission Representative and Select Board Representative to review the map and specs of the property, including all inspections, and determine all permits that may be required to move forward with a park. (Slides 3-6)
- Develop a formal public survey for community members to offer public input on park ideas or concepts. (Slides 7 & 9-13)
- 3. Present multiple design concepts and cost options to the Select Board during public meetings. All proposals shall follow Town of Exeter Park guidelines, policies and procedures. (Slides 8 & 14-17)
- 4. Investigate all sources of funding opportunities (grants, donations, funding partners and sponsorships, etc.). (Slide 18)
- 5. **Recommend a project timeline**, including potential phases of development/construction. (Slide 20)
- 6. **Design, plan and construct** a public park that will be an integral and essential part of the Town of Exeter's downtown, enjoyed today and for future generations. (Slide 19)

#### 1. Donated December, 2023

- a. 0.073 acres (~1/14th of an acre; 3,187 sq. ft.)
- b. River frontage: ~53¼' (zigzags in front of concrete retaining wall)
- c. Street frontage at sidewalk: ~55.2 ft
- d. Easements for abutters
- e. State-owned retaining wall
- f. Sloped with a 6-7 foot elevation change

Site History

- Pre European Contact: Site of Fishing Weirs
- Colonial & Early Industrial Period (1639 to ~1885):
  - Many mills along both sides of river, but maps and deeds show nothing built on this site.
  - First Dam built 1648
- Later Industrial Period (~1885 to 1973): Commercial Use
  - Sawmill, grocery store, antique shop
  - Latest Dam built 1914
  - NH Fish & Game installs fish ladder at dam, 1968
- 1973 1978: Uninhabited
- 1978 1990: Mixed Use (Jewelry Store below, Tenants above)
- 1990: Site Burned
  - Some debris taken to Simpson Pit, remainder plowed under and land seeded
- 1990 2023: Unimproved
- 2016: Removal of Dam (NH Fish & Game fish ladder no longer necessary)
- Dec 2023: Transferred to Town for use as a Park



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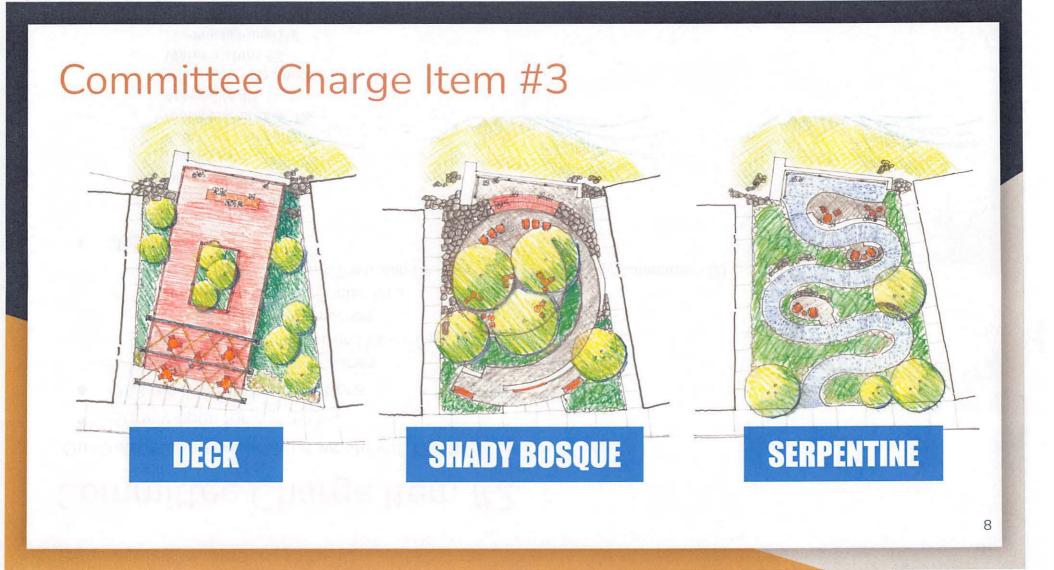
- Present on Site:
  - Solid Waste (metal, wood, plastic, cardboard & assorted refuse)
- No need for Phase II Assessment
- No permits needed





Qualitative Questions: "What would you like to see ...?"

- Survey open for 2 months
- 758 total public contributions
  - 367 responses to online survey
  - 200 responses in person on Election Day
  - 164 responses to paper survey
  - 17 person-on-the-street interviews
  - In-depth interviews with Town Staff (5), Abutters (2), and relevant Committees (2)
- Top 10 Findings:
  - Seating/Eating 35%
  - o (Native) Plants 26%
  - Swings/play 9%
  - Overlook 7%
  - Public art 5%
  - Multigenerational 4%
  - Accessible 4%
  - Educational plaques 3%
  - Water feature 3%
  - Evening lighting 1%



#### **Quantitative Questions**

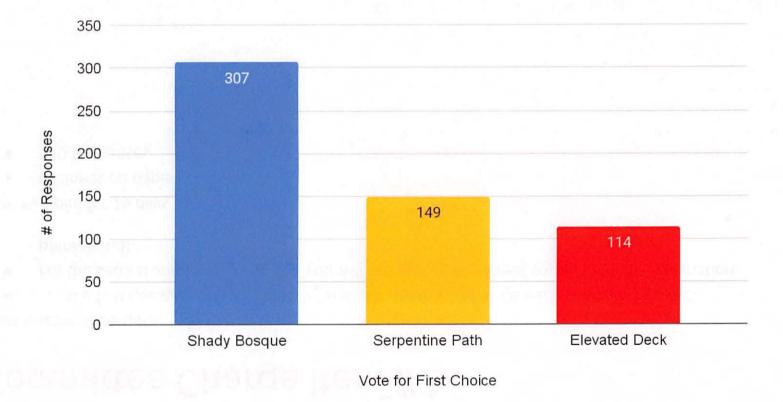
- For the first question you will see the "straight" quantity of votes each concept received.
- For the second and third questions, you will see aggregate ranked voting (with an explanation beforehand).

#### Survey Open for 15 days

- Online & on paper
- 570 Responses

# Shady Bosque is Respondents' Preferred Design

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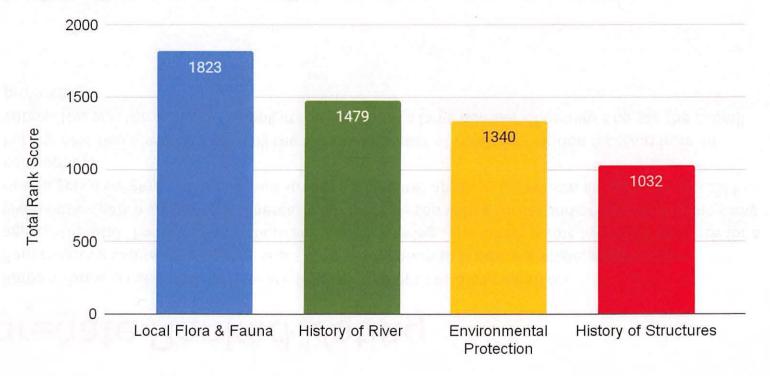


# Aggregate Ranked Voting

- Ranked voting is useful when there are four or more options being voted on.
- Ranked voting combines weighted votes on a given option to produce a single, weighted (or aggregate) total. For example, if there are 5 options being considered, a vote for first preference for a given option gets a weight of 5, whereas a different person voting for second preference for the same option gets a weighted vote of 4, and so forth. The votes are then tallied into an aggregated total for each option.
- For the next two questions, you will see the total number of votes each option received from all voters. This was the best way to look at the data from a large number of options and see the overall preferences.

Agazejate saule Foung Preferencies for Park Theme

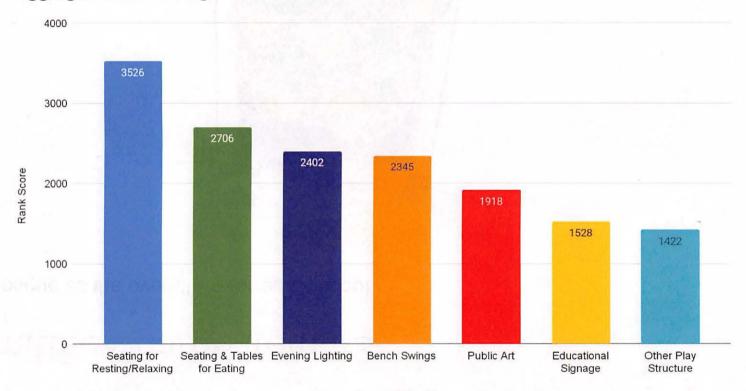
### Local Flora & Fauna is Respondents' Preferred Theme



### **Aggregate Rank Voting Preferences for Park Theme**

Aggregate Ranking

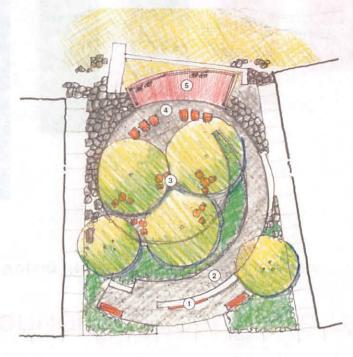
## Seating is Respondents' Most Preferred Element

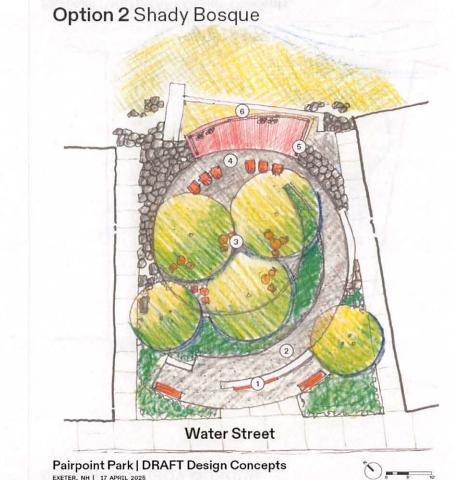


#### **Aggregate Rank Voting Preferences for Park Elements**

Aggregate Ranking

Shady Bosque as the overall Preferred Concept



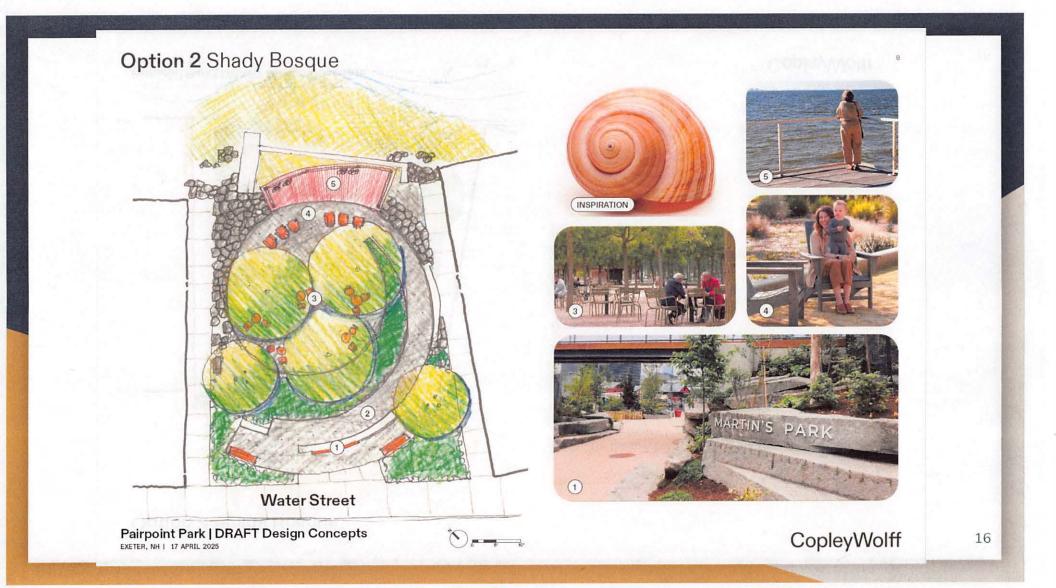


Pairpoint Park | DRAFT Design Concepts EXETER, NH | 17 APRIL 2025

Inspired by the spiral of a snail shell, the Shady Bosque scheme celebrates the natural heritage of the Great Bay Estuary with a terraced landscape connected by a gently sloping pathway. A shady bosque with movable seating anchors the site, while comfy rocking chairs, and a amphitheater creates additional opportunities for gathering and reflection by the water.

- 1 Entrance sign
- (2) Sloped walk
- ③ Tree bosque with movable tables and chairs
- (4) Flexible seating
- (5) Rip-rap edge and large wood steps
- (6) Overlook with railing

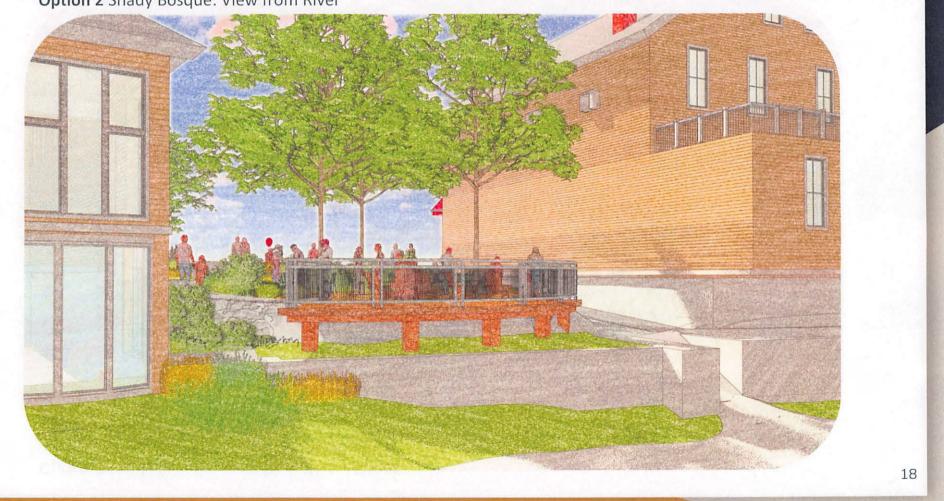
CopleyWolff



Option 2 Shady Bosque: View from Water Street



Option 2 Shady Bosque: View from River



# Committee Charge Item #4

## **Grant Opportunities**

- Land and Water Conservation Fund: 50% of up to \$1,000,000
- Community Development Block Grant (CBDG): around \$750,000 if existing in 2026
- New Car Dealers Association: \$50-100,000
- T-Mobile Community Grant: \$25,000
- AARP Community Grant: \$25,000
- Rotary Club \$5-20,000
- Exeter Women's Club \$5-20,000
- NH Charitable Foundation up to \$15,000

## **Donation Opportunities**

- Engraved deck boards/paving bricks \$75+ per donor (individuals and businesses)
- Memorial bench plaques \$3,200+ per bench
- In-kind donations
- Cash donations (with an alternative outlet for recognition beside deck boards or benches)
- Potential Events (5K, garden tour, dance at Raynes Farm, etc)

## Committee Charge Items #3, #4, & #6

## 1. Concept and Theme

<u>Does the Select Board approve</u> the Shady Bosque design direction as the vision for Pairpoint Park, along with themes of Local Flora & Fauna, History of the River and Environmental Protection?

## 2. Grants

<u>Does the Select Board authorize</u> the Pairpoint Park Stakeholders Advisory Committee to work with Town officials to pursue grants to design and construct the park according to the approved vision?

## 3. Donations

<u>Does the Select Board authorize</u> the Pairpoint Park Stakeholders Committee to work with Town officials to solicit donations to design and construct the park according to approved vision?

## 4. CIP Budget Item

There is a need for construction documents to be eligible for many grants, get accurate budget numbers and prepare a project timeline. Therefore, <u>does the Select Board authorize</u> the creation of a \$40,000 CIP Budget item to cover outstanding costs the park design and engineering, with the understanding the Committee will make every attempt to solicit \$5,000 out of the \$40,000, to help defray this cost, before the onset of work?

20

## Committee Charge Item #5

## Next Steps

## 2025

- Begin to apply for grants and solicit donations
- Present CIP item to Budget Recommendations Committee for 2026 Town Warrant

## 2026

- Send out RFP if warrant item approved
- Continue to apply for grants and solicit donations
- Receive construction documents from hired firm
- Share final cost estimates with Selectboard
- Determine if Park construction will be grant/donation only or include a request for taxpayer funds
- Potentially begin Phase 1 of construction if sufficient grant/donation money received to date, after construction documents are received

## 2027

- Continue to apply for grants and solicit donations
- Hopefully continue with construction depending on financial picture

Radiological Emergency Response Plan

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## TOWN OF EXETER, NEW HAMPSHIRE DIVISION OF EMERGENCY MANAGEMENT

20 COURT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 •FAX 777-1514

www.exeternh.gov

## **INTEROFFICE MEMORANDUM**

то:	RUSS DEAN, TOWN MANAGER
FROM:	ERIC WILKING, EMERGENCY MANAGEMENT DIRECTOR
SUBJECT:	RADIOLOGICAL EMERGENCY RESPONSE PLAN
DATE:	JUNE 11, 2025
CC	SELECT BOARD

Russ, I am pleased to present an updated Radiological Emergency Response Plan. This plan is essentially the same plan used in past exercises. New Hampshire Homeland Security and Emergency Management as well as FEMA have collaborated to reformat and make minor edits to the plan that reflect current conditions, communication plans and evacuation routes.

Prior plans did not require a Notice of Promulgation and adoption by the governing body. During this update cycle all communities within the 10-mile EPZ have been asked to review and formally adopt the plan. I have reviewed the plan and have attached it for review by yourself and the select board. I have also included a clean copy of the Notice of Promulgation for signing.

If possible, I would like to present the plan at the June 30, 2025 select board meeting.

I look forward to presenting the plan and answering any questions you or the board may have.

## Notice of Promulgation

The publication of the Town of Exeter "Radiological Emergency Response Plan" represents a concerted effort on the part of the municipal government to provide a mechanism for effectively responding to and recovering from the impact of an emergency or incident at Seabrook Station Nuclear Power Plant.

The stated purpose of this Plan and associated supporting documents and attachments is to facilitate the delivery of municipal resources, including those through mutual aid and State assistance and relief to those affected by such an incident.

The adoption of this Plan nullifies all previous versions of this plan.

The Town of Exeter Radiological Emergency Response Plan is adopted effectively this day, the \_\_\_\_\_ of \_\_\_\_\_, 2025.

Signed: \_\_\_\_\_

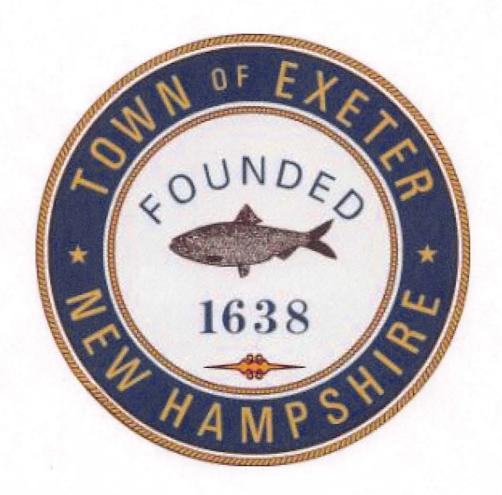
Authorized Representative (Selectboard Chair)



## Town of Exeter

RADIOLOGICAL EMERGENCY RESPONSE PLAN

2025



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### Notice of Promulgation

The publication of the Town of Exeter "Radiological Emergency Response Plan" represents a concerted effort on the part of the municipal government to provide a mechanism for effectively responding to and recovering from the impact of an emergency or incident at Seabrook Station Nuclear Power Plant.

The stated purpose of this Plan and associated supporting documents and attachments is to facilitate the delivery of municipal resources, including those through mutual aid and State assistance and relief to those affected by such an incident.

The adoption of this Plan nullifies all previous versions of this plan.

The Town of Exeter Radiological Emergency Response Plan is adopted effectively this day, the \_\_\_\_\_\_ of \_\_\_\_\_, 2025.

Signed: \_\_\_\_

Authorized Representative (Selectboard Chair)

ALTO STOCK MOUTHER

#### Approval and Implementation

The Town of Exeter "Radiological Emergency Response Plan" contains the planning information and procedures specific to a radiological event at Seabrook Station. It is based on guidance criteria developed by the Nuclear Regulatory Commission (NRC), the Federal Emergency Management Agency (FEMA), and the State of New Hampshire. Radiological Emergency Preparedness (REP) is a combined responsibility of the various components of the Offsite Response Organization (ORO).

This Plan addresses the ability of the Town of Exeter, in coordination with the State of New Hampshire and Seabrook Nuclear Power Plant, to provide a rapid and integrated response to an emergency at the nuclear power plant. It is applicable to all elements of the jurisdictional all-hazards preparedness and response program.

This Plan is a living document and is the principal source of documentation concerning the Town of Exeter radiological emergency response. All users of the plan and the State of New Hampshire may recommend changes. Changes dealing with policies and procedures must go through a formal revision process which includes the signature of the city/ town authorized representative(s). All other changes may be made without such revision or change. The Emergency Management Director (EMD) is responsible for the development of and general oversight of the plan and will annually certify this Plan to be current. Revisions to the Plan, in total, should be considered at least once every two years.

All changes and revisions will be provided to NH Homeland Security and Emergency Management (HSEM) when made. On an annual basis, HSEM will review and approve the local plan and biannually submit the revision changes to FEMA for review and approval.

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#### Purpose and Scope

This Plan is a local-level coordinated emergency management document for Town of Exeter response to an incident at Seabrook Station Nuclear Power Plant. It is based on planning guidance criteria developed by the NRC and FEMA (NUREG-0654/FEMA-REP-1, Rev.2 and subsequent supplements) concerning incidents at nuclear power plants. Radiological Emergency Preparedness is a combined responsibility of the various components of the ORO. It is designed to describe the local level response organization, its roles and responsibilities and its integration into an overall State and Federal response.

The information and concept of operations contained in this document relating to Hostile Action Based (HAB) incidents may be generalized and is intended only to document the major policies and procedures for responding to security events at the nuclear power plant.

In a radiological emergency response for nuclear power plants, most of the command-andcontrol functions are managed from the State level down to the Local level. Therefore, some responsibilities will be noted as specific to the State and/or Federal government agencies. All Federal assistance will be arranged for and provided through State Emergency Management agencies only.

This Plan is operations-oriented, providing guidance for local actions unique to an incident at a nuclear power plant as part of the ORO. It addresses the ability of local government and support agencies to provide a rapid and coordinated response to radiological emergencies and is applicable to all elements of the local response that would have functional responsibilities for this type of incident. It supports the State of New Hampshire State Emergency Operations Plan (SEOP) and the State of New Hampshire Radiological Emergency Response for Nuclear Facilities Incident Annex. It will provide the guidance for planning and carrying out emergency operations necessary for the implementation of protective actions and procedures for the offsite management of radiological incidents. It is meant to be used in conjunction with Implementing Procedures, Job Aids, and other supporting documents.

#### A. Legal Authorities

RSA 107-B is intended to protect the health and welfare of New Hampshire citizens through the initiation of a program to provide for the formulation of a Radiological Emergency Response Plan and procedures for its implementation. While HSEM has lead responsibility, affected local governments are expected to cooperate in the response effort. In response to extreme emergency situations, emergency management agencies in local municipalities are authorized to exercise emergency powers under RSA 21-P without regard to time-consuming procedures and formalities prescribed by law, with the exception of mandatory constitutional requirements. The declaration of a State of Emergency by the Governor may suspend selected rules and regulations that impede emergency response and/or recovery operations.

The Revised Statutes Annotated (RSA) for New Hampshire specify that each political subdivision of the state shall establish a local emergency management organization with a director appointed by local elected officials (RSA 21P:39). Each community is responsible for designating an Emergency Management Director (EMD) who is responsible for ensuring that the coordination and command and control function is addressed in the Emergency Operations Center (EOC). Several other sections apply to Emergency Planning Zone (EPZ) communities and are referenced in the Authorities and References.

#### Assumptions

Radiological emergencies at a nuclear power plant can range from a minor emergency with no offsite effects to a major incident that may result in an offsite release of radioactive materials. The overall objective of radiological emergency response planning and preparedness is to minimize radiation exposure from an emergency that could produce offsite radiation doses in excess of the Protective Action Guidelines (PAGs) established by the Environmental Protection Agency (EPA). Minimizing radiation exposure will reduce the consequences of an emergency to persons in the area.

Given the variance in events that could occur, this Plan identifies parameters that are based on knowledge of the possible consequences, timing and release characteristics of a spectrum of emergencies. No specific emergency sequence can be isolated as the model for which to plan because each emergency could have different consequences, both in nature and degree. This Plan will identify the most appropriate response activities at a local level for each emergency classification as identified by the nuclear power plant.

Most security-related procedures and policies are considered "law enforcement sensitive" or classified as "safeguards information" by the plant. This detailed information is contained in classified planning documents. Those with a "need to know" have access to those plans and procedures which are maintained at the State, Federal and utility level.

### **Nuclear Facilities**

The NextEra Energy Seabrook Station Nuclear Power Plant has one Westinghouse Pressurized Water Reactor and is located on a 900-acre site in the southeast corner of New Hampshire in the Town of Seabrook. On the coast of New Hampshire, it is two miles north of the Massachusetts border, 13 miles south of Portsmouth, NH and about 40 miles north of Boston. It is operated by NextEra Energy Seabrook LLC, which owns 88.2% of the facility. Three Massachusetts municipal utilities jointly own the other 11.8%. It is the largest reactor in New England and provides about 7% of the region's electricity. The reactor core is comprised of 193 fuel assemblies.

Facts at a glance:

- Construction permit issued June, 1976
- Full-power operating license received March, 1990
- Began commercial operations in August, 1990
- Economic impact is approximately \$10 million annually.

The secondary system cooling tunnels consist of two, 3-mile-long tunnels bringing water to and from the Atlantic Ocean. Seabrook Station generates about 1,244 watts of electricity – enough power to supply the annual needs of more than 1.2 million families. Located in NRC Region I, its' operating license runs until 2050.

#### A. Emergency Classification System

The emergency classification system will form the basis for determining the level of response to a nuclear incident. A local jurisdiction may activate their EOC at any classification level. Most activate at the Alert level. There are four classifications used by the licensee to classify incidents. These classes could develop sequentially; however, the possibility exists that the first indication of a problem could result in immediate declaration of any of the emergency classes. HAB events may escalate rapidly throughout the classifications with or without a radiological release. Some of the incident initiators from the plants include security-related events.

In increasing order of significance:

 Unusual Event – Events are in process or have occurred which indicate a potential degradation in the level of safety of the plant or indicate a security threat to facility protection has been initiated. No releases of radioactive material requiring offsite response or monitoring are expected unless further degradation of safety systems occurs.

- 2. Alert Events are in process or have occurred which involve an actual or potential substantial degradation in the level of safety of the plant or a security event that involves probably life-threatening risk to site personnel or damage to site equipment because of Hostile Action. Any releases are expected to be limited to small fractions of the EPA Protective Action Guideline exposure levels.
- 3. Site Area Emergency Events are in process or have occurred that involve actual or likely major failures in plant functions needed for protection of the public or Hostile Action that results in intentional damage or malicious acts; (1) toward site personnel or equipment that could lead to the likely failure of or; (2) prevent effective access to, equipment needed for the protection of the public. Any releases are not expected to result in exposure levels which exceed the EPA Protective Action Guideline exposure beyond the site boundary.
- 4. General Emergency Events are in process or have occurred which involve actual or imminent substantial core degradation or melting with potential for loss of containment integrity or Hostile Action that result in an actual loss of physical control of the facility. Releases can be reasonably expected to exceed EPA Protective Action Guideline exposure levels offsite for more than the immediate site area.

**Hostile Action** is defined as: An act toward a nuclear power plant or its personnel that includes the use of violent force to destroy equipment, take hostages, and/or intimidate the licensee to achieve an end. This includes attack by air, land, or water using guns, explosives, projectiles, vehicles, or other devices used to deliver destructive force. Other acts that satisfy the overall intent may be included. Hostile Action should not be construed to include acts of civil disobedience or felonious acts that are not part of a concerted attack on the nuclear power plant. Hostile Force is defined as one or more individuals who are engaged in a determined assault, overtly or by stealth and deception, equipped with suitable weapons capable of killing, maiming, or causing destruction.

### Emergency Planning Zones and Host Communities

#### A. Plume Exposure Pathway Emergency Planning Zone

The Town of Exeter is located in the Seabrook Station EPZ. The EPZ is the area surrounding a nuclear power plant for which detailed planning is needed to assure that prompt and effective actions can be taken to protect the public in the event of a radiological emergency. In a particular emergency, protective actions may be restricted to a small part of the EPZ. The Plume Exposure Pathway planning includes elements that can be used to provide mitigating steps to protect the public. Although the radius of the EPZ implies a circular area of approximately 10 miles around the nuclear power plant, the actual shape will depend on local conditions such as topography, land use characteristics, access to State routes, jurisdictional boundaries, and other considerations. All 17 communities in the EPZ have chosen to include their entire jurisdiction in the EPZ.

### B. Ingestion Pathway Emergency Planning Zone

The ingestion pathway zone extends for a radius of approximately 50 miles from the incident/plant site. Primary potential exposure source from this pathway would be from deposited radioactive materials, resuspension of deposited radioactive material, and the ingestion of contaminated water or foods such as milk, fresh produce or aquatic foodstuffs. For this pathway, the planning effort involves the identification of potentially radiologically contaminated food and water. Following identification, control measures will be used to minimize danger to the public. In this zone, detailed planning is done to mitigate the effects of the release of radioactivity on the food chain. All EPZ towns are also considered part of the Ingestion Pathway EPZ.

### C. Emergency Response Planning Areas

The 10-mile EPZ surrounding the Seabrook Station Nuclear Power Plant is subdivided into seven Emergency Response Planning Areas (ERPAs). The ERPAs are generally utilized in the Protective Action Decision (PAD) process and in developing Protective Action Recommendations (PARs) in the event of an emergency at Seabrook Station. ERPA B and ERPA E cover communities in the Commonwealth of Massachusetts and PADs or PARs will be governed by Massachusetts. The Town of Exeter is located in ERPA F.

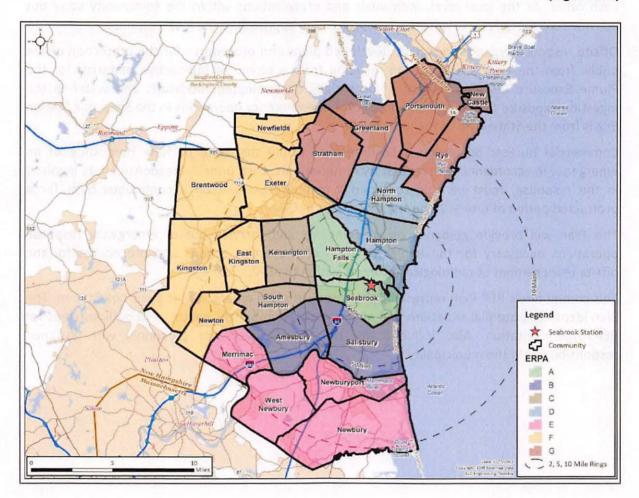
## **D. Host Communities**

Through the EMD or designee, host communities will activate the reception center upon request from the State Emergency Operations Center (SEOC). Reception Centers must plan to monitor 20% of the evacuees assigned (based on the population of the assigned communities) within a 12-hour period. Reception centers provide for the emergency service needs of evacuees, including residents, transients, and emergency workers leaving the EPZ. Emergency workers may receive monitoring and decontamination services at the closest reception center to where they are serving. There are three reception centers for the Seabrook Station EPZ in New Hampshire: Dover, Manchester, and Rochester. The Town of Exeter is assigned to the reception center at Manchester Memorial High School, 1 Crusader Way, Manchester NH. The reception center is capable of providing:

- Monitoring and decontamination
- Referrals for additional medical services
- Evacuee registration
- Remote rendezvous coordination
- Referrals to congregate care facilities (shelter)

## EPZ Planning Zone – Emergency Response Planning Areas

(Figure 4-1)



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#### Concept of Operations

The State of New Hampshire's Offsite Response Organization (ORO) is comprised of various levels of government, support, and service agencies and organizations working in concert with each other. At the local level, individuals and organizations within the community carry out activities collaboratively to ensure a comprehensive approach to the local response.

Offsite response organizations have developed plans and procedures for the protection of the public from the effects of radiation resulting from a plume of radioactive materials for the Plume Exposure EPZ and control of potentially contaminated foodstuffs and water in the Ingestion Exposure EPZ. Direction and control of emergency operations in the Seabrook Station EPZ is from the State level to the local level.

Commercial nuclear power plant licensees will notify the State of New Hampshire of an emergency in accordance with regulatory requirements. Each principal response entity involved in the response, must be able to retain a response posture on a continuous basis for a protracted period of time – 24 hours, seven days per week.

This Plan will provide guidance on planning for and carrying out of emergency response operations necessary for the implementation of protective actions and procedures for the offsite management of radiological incidents within the EPZ.

This community's REP Plan represents the response to an emergency at Seabrook Station. The Plan identifies potential situations and assumptions, summarizes policies and outlines steps for REP implementation. Also included are the specific tasks for personnel with assigned responsibilities in the municipality.

#### ocal Offsite Response Organization

In the event of an incident at Seabrook Station, local emergency response organizations become part of the coordinated ORO. EPZ and Host municipalities will receive direction and information from HSEM during a nuclear power plant incident.

Principal highways in the Town of Exeter include State Routes 101 (exits 9 through 12) (E/W), 85 (N/S), 88 (E/W), 108 (N/S), 111 (E/W) and 111A (E/W). Maps of the Town of Exeter showing key facilities, siren locations, traffic control points and evacuation routes are located in the local Emergency Operations Center.

The Town of Exeter is located in Rockingham County. The resident population is approximately 16,400. Special facilities in the Town of Exeter that are considered in developing emergency plans include: public schools, elderly housing, private day care/kindergartens and campgrounds. Emergency plans for the Rockingham County Nursing Home and <u>Rockingham</u> County Jail are the responsibility of the State and the individual facilities. Maps in the local EOC include: Traffic Control Points (TCPs) and Access Control Points (ACPs), Bus Routes, Plume and Wind Direction. Maps are created in conjunction with HSEM and updated annually using the most current information available.

The Town of Exeter's local government has the primary role in implementing Staterecommended precautionary and protective actions to reduce risks to the public from an emergency at Seabrook Station. The EPZ and Host communities affected by an emergency are responsible for directing the initial response. The local community will coordinate and direct such actions through its emergency management organization and other local emergency response agencies within its jurisdiction. The EMD and the individuals coordinating activities for each of the response organization/agencies are responsible for ensuring a continuity of resources over a 24-hour period.

It is anticipated that with any ECL classification that the local community will maintain primary responsibility for coordinating the emergency responses within its jurisdiction. If the situation warrants local communities may choose to activate their EOCs at an unusual Event.

During a major emergency in New Hampshire, HSEM may request non-impacted municipalities to activate their emergency operations centers for provision of emergency assistance. As the emergency situation progresses, the State may assume authority, command and control. Based upon the severity of the incident, HSEM may draft a request to the Governor's Office for a declared State of Emergency.

Local schools should coordinate with the local EOC. Their direction will come directly from School Administrative Units (SAUs) and the SAU Superintendent with support provided to them by their local EOC. Information will also be provided directly to the Superintendents by the NH Department of Education representative in the SEOC.

#### Assignment of Responsibility

The Town of Exeter is governed by a Selectboard and Town Manager with administrative control of the community. Town of Exeter has a Fire Department, Police Department, Department of Public Works, Recreation Department and Town Support Personnel with capabilities that have specific response responsibilities during a REP incident. The municipality has the capability for continuous 24-hour operations for a protracted period of time. In the event that a municipal government is unable to fulfill its responsibilities the State of New Hampshire will assume and carry out those responsibilities through a Compensatory Plan.

The EMD, Assistant EMD, Select Board members, Town Manager, Fire Chief, Police Chief, DPW Director and the Health Officer are responsible for the local REP and emergency response during a radiological incident.

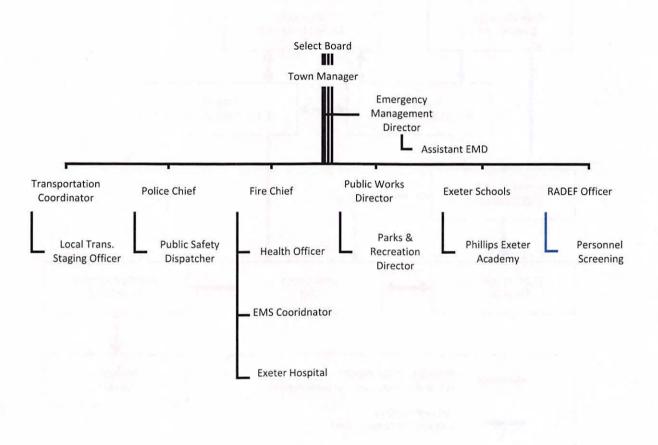
The primary 24-hour communications center is the Rockingham County Dispatch Center (RCDC), located in Brentwood, NH. RCDC also serves as the local warning point for Seabrook Station incidents, and they are responsible for notifying the 17 EPZ communities when an incident has been declared by Seabrook Station. RCDC will notify the Public Safety Dispatcher (usually by radio); and that dispatcher will begin notifying the local community ORO of the incident. Commercial telephone is the primary means for these notifications, although other means such as radio or face-to-face communications may be used.

Additional resources not locally available can be requested from the state through the HSEM Stakeholder Liaisons. Additional resources are available to the town through other organizations and agencies. Letters of Agreement (LOA) and/or Memoranda of Understanding (MOUs) are kept on file and identify those types of resources, services or personnel that will be provided. Activation criteria and methods of such LOAs and MOUs are also identified in the document. The EMD or designee is responsible for annual review and updating of the agreements.

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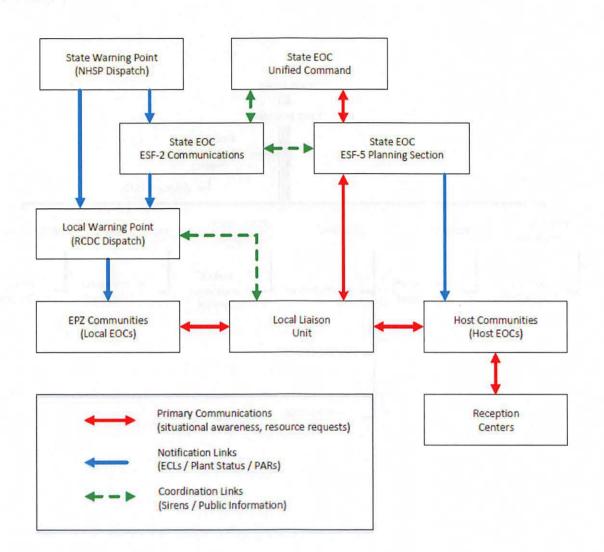
## **Town Organizational Structure**





## Relationship of EPZ Community to State and Host Organization

(Figure 7-2)



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The functions of the local community in a radiological response incident are:

- <u>Command</u>: Establishes local command, ensures local responder safety, assesses local priorities, develops local operational objectives, manages local resources and coordinates the overall local emergency activities.
- <u>Planning</u>: Collects, evaluates, disseminates and uses information about the incident and available resources. Also creates the Incident Action Plan to define the response activities and resource utilization plans.
- <u>Operations</u>: Directs and coordinates all operations, requests and releases resources and provides situational awareness.
- Logistics: Provide facilities, services and materials for the incident.
- <u>Administration/Finance</u>: Tracks the costs associated with the incident.

Additionally, the local community's EMD and Select Board support specific functions carried out at the State level in response to an incident at Seabrook Station Nuclear Power Plant including:

- Command and Control
- Notification
- Emergency Communications
- Public Alerting and Emergency Information
- Emergency Facilities and Equipment
- Public Health
- Radiological Exposure and Control
- Protective Response
- Recovery and Re-entry

## Local Preparedness Functions and Responsibilities

LEGEND:	Town Manager	1.00								ing
P = Primary Responsibility S = Secondary Responsibility		EMD	Fire Chief	Transportation Coordinator	RADEF Officer	Police Chief		Health Officer	Public Works Director	Local Trans. Staging Officer
Assign Responsibility for Preparedness & Response Activities	S	Р	0.5 229		5 6 7 8	1.2.00	3 100	any.	1	
Assess Staffing Needs		Р	S	1394	906W/r	S	<b>udit</b> ic	rb)v(n	S	
Assess Transportation Needs		S		Р			S			S
Assess Training Needs	S	Р	S	S	S	S	0.5 2	ans.an	S	-
Assess Resource Needs		Р	S	S		S			S	
Maintain Emergency Facilities		S	Р							
Maintain/Managing Communication Systems and Center	122198	S		e a subjeta	1400	Р	9.200			
Maintain Alert System	10.04	S	1.2.2.8	1.25	(Chinghan)	Р	CO CIL IS.	0.50000	a calculary	1
Maintain PDAFN List		Р	200000	S	6.010	1.000	S	01913	3.44.9	6
Maintain Training Records		Р	S		<i>n</i>	S			S	
Maintain Supplies in EOC & Support Materials (maps, etc.)		Р	S		S	10.54	001 IN0 1001			S
Maintain dosimetry-quarterly checks – including KI		S			Р	h mới	0.00	mont		
Review & Update Evacuation Routes and TCPs		Р	herbig	S	and in	S	hines		S	
Review & Update REP Plan Annually	S	Р	0.0				0.00			
Review & Update Job Aids/Checklists		Р	S	S	S	S	S	S	S	S
Review & Update MOUs & LOAs		р								
Review & Update Quarterly Reports to HSEM		Р		104		1.0.0630	1.19.193	S. 20 100		
Review & Update Contact Lists of Emergency Personnel	S	Р			- 13		0112,01	decoust energy en		
Review & Update Special Facilities – Contacts and Information		Р		S		S				
Review & Update Public Education Information	S	Р						S		
Schedule Annual Trainings		Р								S
Test Communications Monthly (Inc. WebEOC as appropriate). Maintain records		Р	S			S			1	
Participate in REP Workshops, TTXs, Drills, Exercises, Meetings	S	Р	S	S	S	S	S	S	S	S
Develop Annual Assessment Budget		Р								
Verify that local sirens have activated as scheduled (Emergency Only)		Р				S				

(Figure 7-3)

Town of Exeter - 2025

## A. Accident Assessment

The NH Department of Health and Human Services, Division of Public Health Services, Radiological Health Section (RadHealth) and Seabrook Station Nuclear Power Plant will provide accident assessment and PARs for the EPZ based on plant status and prognosis. The results will be reported to the State and ORO per notification procedures. The analysis of samples collected by the field monitoring teams will be conducted per RadHealth procedures. Accident Assessment and its auxiliary components are the responsibility of the State and/or Federal partners.

### Direction, Control and Coordination

In the Town of Exeter, the Town Manager and/or Select Board, acting through the EMD is responsible for the local emergency response as well as the coordination of the REP response activities within the community. EPZ communities provide direction and control of the emergency response within their jurisdiction. However, since a radiological emergency could potentially affect a number of communities and the legal authority for radiation protection rests with the NH Department of Health and Human Services, Division of Public Health Services (DPHS), and the coordination of emergency response activities resides with HSEM, the State of New Hampshire has accepted overall command and control for this type of emergency response.

The local EOC will be considered activated when all notifications have been completed requesting personnel to respond. The EOC shall be considered operational when formal communication has been established with HSEM Local Liaisons.

Local EOCs will coordinate and provide command and control to the community's response. Command and control responsibilities include, but are not necessarily limited to:

- Ensuring the emergency organization is activated in a timely manner.
- Directing facility activation and continued operation.
- Implementing protective actions for both emergency workers and the public.
- Making timely decisions during emergency situations.
- Providing briefings on a periodic basis and reviewing significant status changes with the State.
- Reviewing planned response activities for adequacy and proper interface with other ongoing emergency activities.
- Obtaining additional resources as is necessary to assist the local response.
- Providing assurances that response activities have been successfully completed.

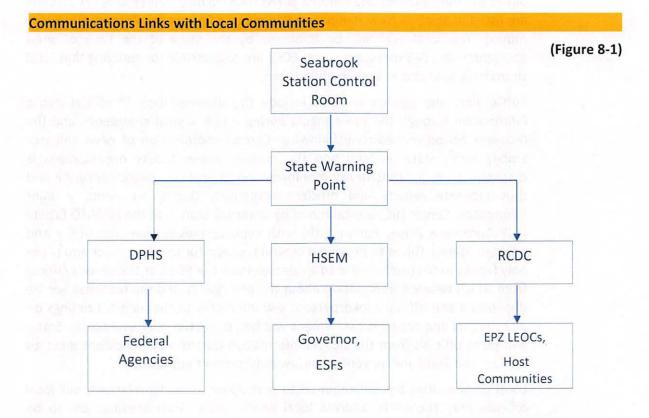
These responsibilities, as well as more specific functions, are identified in Attachment B, of the REP Incident Annex to the State Emergency Operations Plan. The assignments in these procedures provide important continuity which supports the overall emergency response effort in the State of New Hampshire.

## A. Notification Methods and Procedures

The New Hampshire Department of Safety, Division of State Police, Communications Center is the designated State Primary Warning Point in the event of a radiological emergency. When the State Warning Point receives and verifies a message regarding an emergency at the nuclear power plant, they will notify Rockingham County Dispatch Center (RCDC). This local dispatch center will notify the 17 EPZ and 3 Host Communities. All EPZ and Host communities have elected to be notified upon declaration of an Unusual Event. Once the SEOC becomes operational and has assumed communications from the State Warning Point, the primary method of notification and communications to the local communities will be through the Local Liaisons or directly from ESF#2-Communications at the SEOC. Backup communications related to incident information and PARs will be done through Form 300B posted on WebEOC from the SEOC. Tertiary redundancy for notification will be through Command-and-Control radio or by amateur radio operations.

RCDC notifies Exeter Public Safety Dispatcher each time the ECL changes via radio. The dispatcher will make these initial notifications per the call down list. This responsibility may be transferred to the EMD depending on the Incident/ real world events. The local EOC also utilizes RAVE Mobile Safety as a back-up method for communications. Local towns can communicate with the State of NH via WebEOC, phone, radio, and fax.

The State Communications Links required for initial notification to local dispatch and communities are as follows:



## E. Public Alert and Notification

The primary responsibility for alert and notification of the public rests with the State of New Hampshire and Seabrook Station. The Public Alert and Notification System (PANS) consists of several methods including sirens (located throughout the EPZ) which can be activated by the RCDC with back-up by the State. Individual communities may activate the sirens in their jurisdiction upon request from HSEM. The State also has an Emergency Notification System (ENS), (NHALERTS via Genasys) and Seabrook Station utilizes CodeRED emergency notification system. Local communities may need to provide additional individualized or special notifications to people within their jurisdiction.

The audible alerts are used to advise people to listen to Emergency Alert System (EAS) radio stations to receive emergency information and instructional messages from State officials. The selected Emergency Public Information (EPI) outlet for the Seabrook Station EPZ is FM 97.5 WOKQ. (Other EAS/EPI stations are listed in State of New Hampshire Radiological Emergency Response Incident Annex). The local EOC will be informed by the State of the time of siren activations and EAS messages. Local EOCs are responsible for verifying that local sirens have sounded at the scheduled time.

Public alert and notification also include the dissemination of official public information through the news media during a radiological emergency and the recovery period immediately following. Careful coordination of news releases among local, State, Federal and the nuclear power facility organizations is essential to ensure consistency of information to preclude public confusion and thus facilitate orderly and efficient responses. During an event, a Joint Information Center (JIC) is established by Seabrook Station at the EOF/IFO facility (108 Corporate Drive, Portsmouth) with representatives from the utility and affected States. This is to provide a central location for media contact and is the only facility in NH (excluding media releases from the SEOC or Governor's Office) from which detailed information about the emergency and the response will be distributed and official spokespersons will interact with the media. Briefings on plant status and accident assessment will be conducted only by Federal, State, and plant officials from the JIC. All information during a HAB incident must go through the State and be verified by law enforcement authorities.

Local communities are not required to participate in media relations, but local officials may choose to address local news media. Such briefings are to be limited to the status of emergency response activities within their community. The content of all local briefings will be provided to the HSEM Local Liaisons. Questions that are received at the EOC from residents or media should be referred immediately to the State Public Inquiry Line phone number.

## F. Public Education and Information

In New Hampshire, all public education and information responsibilities are assumed by the State. Public education refers to pre-emergency education of the public in matters related to nuclear power, radiation, and their emergency response actions. The licensee, State and the local community coordinate and work to assure information and materials are disseminated appropriately. Seabrook Station hosts an annual media briefing. Public education materials are reviewed, revised, and disseminated annually to businesses and residents within the 10- mile EPZ. Seabrook Station Nuclear Power Plant produces an annual sitespecific Emergency Public Information brochure that is mailed by the licensee to all residences within the EPZ. These brochures provide, at a minimum, the following information:

- Explanation of radiological concepts and the four levels of emergency classifications
- Types of alerting used
- Safety features at a nuclear power plant
- Shelter-in-place information
- Information on pets and service animal protection
- Information on use of Potassium Iodide (KI)
- Evacuation routes/reception center locations
- Provisions for assistance for Persons with Disabilities and Access/Functional Needs (PDAFN)
- Additional contacts for information

Permanent sign displays have been set up at parks, beaches, and other outdoor recreation areas in prominent locations. Included on them is information on siren alerting tones and identification of the EAS Station, FM 97.5 WOKQ which will be broadcasting further emergency information.

#### **Emergency Facilities and Equipment**

Each emergency response facility in the local community has been equipped with the equipment necessary to maintain situational awareness and activities associated with the response. The EOC is located at the Public Safety Complex, 20 Court Street, Exeter NH. Maintaining the EOC so that it is always in a state of operational readiness is the job of the local EMD and Assistant EMD. Key officials will report to the EOC at the ALERT level and will be in contact with the SEOC through the Local Liaisons. The local community will determine the activation levels of the EOC and will be capable of 24/7 operation for an extended period of time, if needed.

The local community maintains inventories including personnel rosters and communications equipment. The EMD is responsible for creating and maintaining a call down list containing the names and contact information for individuals needed to activate and maintain the local ORO. The call down list identifies at least two (2) twelve-hour shift assignments and are located at the EOC or other facility that would facilitate an immediate response to notification. Overlapping shifts allow for briefings on activities between the incoming and outgoing shift personnel. Should the local community require additional resources, it can rely on mutual aid or State resources. Requests for State or Federal resources are directed through the Local Liaisons.

Should the local community be evacuated, the temporary seat of government and EOC will be established at the Local Government Center located at 25 Triangle Park Drive, Concord NH. There is a Memorandum of Understanding in place between the two entities. The town will relocate all essential activities to this location until such a time as the local community is allowed to return to the evacuated area or the municipal government has been notified that a long-term relocation is needed. In that case, the State of New Hampshire will work with the municipal government to establish a semi-permanent or permanent location for the local government to continue operations.

#### A. Emergency Response Support and Resources

The local community is responsible for identifying unmet needs and utilizing local resources as applicable in community-specific plans and procedures for REP incidents. HSEM and other designated agencies and organizations will work closely with each EPZ and Host community to ensure resources are sufficient and a coordinated response is maintained throughout the affected area.

As in any emergency, coordination of State and municipal response activities is an essential element of the overall effort to manage the situation. Throughout the ORO, key officials are charged with and required to institute the legal authorities necessary for ensuring adequate command and control. To meet these criteria, individuals have been assigned and alternates designated who take charge and coordinate the emergency response at their location.

## A.1 Hostile Action Based (HAB) Event

Security threat events at nuclear power plants require detailed planning by onsite and offsite emergency management. Highly trained and heavily armed forces are used to repel and overcome or manage hostile terrorist threats made by aircraft, land, and water-based terrorist forces as well as internal threats of sabotage.

In the event of Hostile Action Based Event (HAB), the local community may, upon request, provide emergency response personnel in support of the onsite response. These responders should report to the pre-designated site for law enforcement, fire and emergency medical services (Tactical Staging Area) and await orders from the Incident Command Post (ICP). The utility will establish procedures to allow offsite emergency workers access to the utility grounds. Responder organizations will provide individuals with appropriate credentialing to assist the plant in identifying responders during the early phases of the event. All responders will receive appropriate training and briefings prior to accessing the site.

## **G. Emergency Communications**

The local community has multiple communications systems available for use in an emergency. Sufficient equipment exists to replace equipment removed for service or repair. Identified failures are remedied through the cities vendors or through the State. The town uses RAVE Mobile Safety, NH Alerts through Genasys, eDispatches, cell phones, WebEOC, portable radios, base stations, HAM Radio and pagers. Monthly radio checks are done with the local EOC and the NH SEOC. If there are any communications failures, there is a backup EOC that has full operational capability. Communications and notifications may also be facilitated through RCDC. Sufficient communications personnel are available to the EOC to maintain 24-hour communications. Backup personnel will be provided through mutual aid agreements or the State.

#### Radiological Exposure Control

The purpose of radiological exposure control is to protect emergency workers by restricting their exposure to radioactive materials in a manner consistent with EPA PAGs and to provide a means for monitoring and decontaminating individuals and materials. Radiological exposure control provides a method for minimizing exposures to individual emergency workers by providing a system for monitoring and recording each emergency worker's exposure and providing a decision-making procedure for evaluating predicted or actual exposures. These guidelines are conservative and consistent with accepted radiological health procedures.

#### A. Potassium Iodide (KI) Administration

RadHealth is responsible for all decisions relating to radiological exposure of emergency workers. The authorization to ingest KI will come from RadHealth when the projected doses of radioiodine are expected to exceed the EPA PAG of 5R for thyroid exposure. The local EOC is responsible for relaying the decision to emergency workers in the field. The public will be advised to take KI, if they have it, via EPI message. The State of New Hampshire has elected to pre-distribute KI to interested members of the public. Those who live, work, or go to school in the EPZ may apply to DPHS for KI. The pre-distribution is ongoing.

The maintenance of the supply of KI in the local EOC is the responsibility of the RADEF Officer. Any KI that has or will exceed the shelf life prior to the next scheduled inventory will be replaced by HSEM Radiological Instrumentation, Maintenance, and Calibration facility. KI is stockpiled in institutions. Institutionalized persons include patients in hospitals, residents in nursing homes licensed by DPHS, persons confined in a house of corrections, or who are staff employed by the hospital, nursing home, or house of corrections whose presence in the facility is unavoidable during a radiological emergency. KI will be available for ingestion by staff and by confined individuals after authorization by the DPHS Director. Administration to hospital patients and residents of nursing homes will occur only if the individual's physician has determined that KI is appropriate. Such determination may be made in advance and noted in the individual's medical records.

#### H. Local EOC Monitoring

Each community in the 10-mile EPZ is equipped with a radiological meter to measure the background radiation inside their EOC. As part of the initial activation, the RADEF Officer is responsible for obtaining an accurate background reading to protect the health and safety of the emergency workers. This measurement is taken in mR/hr (Milliroentgen/Hour) and CPM (Counts Per Minute), documented and periodically checked. If the rate has risen to twice the initial background reading, notify your Local Liaison who will then notify RadHealth.

### I. Dosimetry

HSEM, through the RIMC facility, has provided the local community with specialized equipment to support operations. Dosimetry equipment for the local community is based on the number of emergency responders plus ten percent (10%) and is stored at the Public Safety Complex, 20 Court Street (inventories are found within the red boxes issued by the RIMC facility). This equipment will be inspected, inventoried, and operationally checked at least quarterly by the RADEF Officer or EMD. RIMC will maintain and calibrate all equipment on an annual cycle. DPHS will coordinate TLD processing to determine actual exposures for permanent records. DPHS is responsible for maintaining emergency worker exposure records following any incident.

RADEF Officers in the EPZ will issue all emergency workers the following:

- One 0-200mR self-reading dosimeter
- One 0-20R self-reading dosimeter
- One Thermoluminescent Dosimeter (TLD)
- One Emergency Worker Badge
- One Emergency Worker Information Sheet
- One 4-day supply of Potassium lodide (KI)

The RADEF officer will provide a briefing to emergency workers about how to read the dosimetry, where to wear it on the body, and the administrative reporting levels. When issued self-reading dosimeters, read every 30 minutes before a radiological release and every 15 minutes after a release has occurred or is occurring. Emergency workers will report specified readings to their supervisor when readings exceed predesignated thresholds noted on their emergency worker badges. The RADEF Officer will also:

- Ensure all copies of Form 135A, Potassium Iodide Acknowledgement Form, are properly completed and kept in a safe location.
- When informed that the ingestion of KI has been authorized, ensure emergency workers and special institutions are contacted and instructed to take 130 mg. per day.
- If informed of any side effects, ensure affected individuals are removed from the EPZ. Medical advice or services should be provided. Inform State RSO of each report of side effects.
- Upon determination to discontinue ingestion, collect all remaining KI.
- Ensure each worker retains their copy of Form 305A.

Following FEMA guidance, the State of New Hampshire uses correction factors to approximate Total Effective Dose (TED) until RadHealth has more data in the later stages of an emergency. This correction factor means the reading on a self-reading dosimeter reflects only 1/5 of the TED.

#### **Emergency Worker Radiological Limits and Action Levels**

#### (Using Self-Reading Dosimeter Values)

#### (Figure 10-1)

Action Level	Action Required						
175mR	<b>Emergency Worker:</b> Reports reading to Supervisor. <b>Supervisor:</b> Reports reading to EOC and or HSEM Local Liaison.						
	a baha shinna nano uni sananni shinda a n sa manan nikiman Safa a sa ma sara						
1R	Emergency Worker: Reports reading to Supervisor. Supervisor: Reports reading to EOC and or HSEM Local Liaison.						
2R	SAME AS 1R Maximum level for protecting property						
3R	SAME AS 1R						
4R	SAME AS 1R						
5R	DPHS Director decides if EW can remain and conducts risk briefing so that local officials can make an informed decision. Maximum life-saving exposure in New Hampshire						
5R	DPHS Director authorizes ingestion of KI						

### J. Decontamination

Emergency workers, farmers, and others that are allowed access to the Restricted Zone, evacuees, and evacuees' vehicles may become contaminated if radioactive particulates are deposited from the plume. Emergency personnel at reception centers or special monitoring/decontamination sites will monitor evacuees, responders, and vehicles for contamination.

The State of New Hampshire will rely on a combination of precautionary and protective actions to limit the exposure of the public within the Plume Exposure Pathway EPZ. Primary responsibility for approving protective and precautionary actions rests with the Governor of New Hampshire or designee. Precautionary Actions are generally recommended at early event classification (generally ALERT) and/or prior to radiological release. The local EMD and appropriate response personnel are responsible for instituting precautionary/protective actions within the community.

Protective actions include measures to minimize direct exposure within the Plume Exposure Pathway EPZ and measures to minimize indirect exposure within the Ingestion Exposure Pathway EPZ. The former includes access control to affected areas, sheltering, and evacuation. The latter includes control of food, water, and milk. Protective actions for the general population of the plume exposure pathway could be instituted at any level. If any portion of the town is determined to be affected, the appropriate PAR will be made for the entire community. In the event of an emergency at Seabrook Station, the community would follow the guidance of the State of New Hampshire.

If an Incident Command Post and/or Tactical Staging Area is established, all precautionary/protective actions will be discussed with the Incident Commander/Unified Command. Care will be taken to protect the public and response workers to the greatest extent possible during a HAB incident.

### A. Protective Actions for Schools and Special Facilities

The State of New Hampshire may advise schools to shelter-in-place, evacuate, early release or cancel after-school activities. The EMD will make contact with the schools and special facilities to ensure they are aware of any protective actions that have been advised. Schools, in general, have chosen to implement early release. Precautionary action recommendations for schools will be passed from the SEOC to the EOCs through the Local Liaisons. Recommendations will also be transmitted through the Department of Education to the Superintendents of the affected SAUs. Schools will follow their established early release protocols and procedures.

Day cares will generally notify parents/guardians to pick the children up or by following their all-hazards emergency plans. Anticipated shortages in transportation assets should be relayed by the EMD through the Local Liaisons. Local Special Facility REP Emergency Plans are on file at the EOC.

Decisions regarding the evacuation of other special facilities (long-term care facilities, hospitals, residential camps) rest with the facility administrator/director. The EMD will contact these facilities in the event of a REP incident. Whenever possible, evacuations will be accomplished through utilization of private transportation assets including facility-owned or facilitycontracted. The balance of transportation needs will be coordinated by the local Transportation Coordinator or designee. Evacuation decisions will be relayed from the EOC to the Local Liaisons. Each community has identified a host facility(ies) where its clients will be transported in the case of evacuation.

#### K. Shelter-in-Place

Shelter-in-place is the default protective action for a HAB incident. The purpose is to ensure that roadways remain clear for law enforcement activities and to ensure the public safety while specific law enforcement and security actions are in progress. Once it is deemed safe, a notification will go out. Local emergency workers will receive guidance from the EMD as to whether they should remain at or report to duty stations.

In a non-HAB incident, involving a radiological release, shelter-in-place includes closing doors and windows, extinguishing unnecessary combustion and sealing, to the extent possible, any other access to outside air. This limits the exchange of indoor air with outdoor air that may contain radioactive particles. Shelter-in-place is most effective when sought in the lowest level of the building away from windows. Shelter-in-place is valuable protective action in that it can be implemented quickly, usually in minutes. The dose reduction from which an individual benefits by sheltering-in-place is a function of how well the structure is sealed and how long the plume takes to travel over the area. Messages to keep the public informed during the shelter-in-place will be broadcast over the EPI outlet, FM 97.5 WOKQ. Transients will be asked to seek shelter or depart the EPZ. Public buildings may be selected and opened as shelters for transients if a need for shelter arises during an emergency.

Recreational areas will be closed upon request of the State or by local governmental decision. Individuals located in parks and outdoor recreation areas will be asked to leave open areas. The Department of Natural and Cultural Resources (DNCR) the Department of Fish and Game have the responsibility to locate and notify individuals in State-owned or maintained areas. Local recreational areas are the responsibility of the local municipality.

Visitors leaving the EPZ, will be advised to close the windows of their vehicles and turn the air to recirculate until they have left the area. The State may also recommend placing farm animals on stored feed and water, covering food sources, and placing livestock under shelter.

Unless directed otherwise by DPHS, emergency workers in the community will continue to perform their duties including verifying that the public has taken shelter and responding to the emergency needs of the community.

#### L. Evacuation

If an evacuation is necessary for all or a portion of the EPZ, it will be expedited using the elements of evacuation management. This includes instructions to the public, Traffic Control Points (TCPs) at key intersections, maintenance of the local evacuation routes, and Access Control Points (ACPs). Provision of emergency instructions and ACPs are State responsibilities. Traffic control seeks to expedite travel away while access control seeks to limit entrance to the affected area. These points will be staffed by NH State Police (NHSP) or by the local police department. The maintenance of local evacuation routes and provision of traffic control at key intersections are a local responsibility. Evacuation routes and TCPs in the EPZ are described in the Traffic Management Manual (TMM). The cones and barricades are stored and maintained by the local Public Works Department. Barricades and signage should be stored locally and deployed when TCPs are activated.

The primary means of evacuation in the community is via privately-owned vehicles. Most residents have access to private vehicles and there is little dependence on public transportation. For those without transportation, there are pre-determined bus routes that run through the community and are available online at <u>www.readynh.gov</u>. For persons in need of special assistance or specific vehicles to evacuate, many will have self-identified and are on the confidential PDAFN list. It is also possible that emergency workers will be aware of other individuals not on the list who may be in need of special assistance. The Local Transportation Staging Area (LTSA) will be established at Exeter High School. Should buses or other specific vehicles for evacuation be needed that are not available in the community, they can be requested through the Local Liaisons or through WebEOC.

The request will be accommodated to the extent possible based on resource availability. Vehicles from the State Transportation Staging Area (STSA) located in Brentwood, NH will be dispatched to the community's LTSA. From there drivers will receive directions and specific assignments.

Should there be impediments to an efficient evacuation such as road construction, motor vehicle accident or other obstruction, the town will reroute traffic to an appropriate alternate route. This may require additional TCPs to direct traffic. In the case of a motor vehicle accident or obstruction that can be cleared, emergency response personnel will handle the incident per normal operating procedures to re-open the roadway to travel. The community's Department of Public Works has sufficient equipment and personnel capable of maintaining roadways in adverse weather conditions. Rerouting traffic may also be completed in conjunction with the SEOC to determine a route to avoid any ground deposition from a plume that previously passed over the area.

Upon confirmation that the evacuation of the public is complete, arrangements will be made with the SEOC to ensure critical emergency services are maintained including fire protection and municipal security. This will be facilitated by discussions between the EMD or designee for the community and the HSEM Director. The evacuation of emergency facilities will be under the direction of the EMD and coordinated through the SEOC and the Local Liaisons. Upon arrival at the alternate EOC/Seat of Government, the EMD or designee will reestablish contact with the Local Liaisons. It may be determined that the entire local response organization will not be required. Before releasing staff, supervisors will obtain contact information for the emergency workers where they may be reached when it is time to begin re-entry operations. The supervisors will provide the EMD with their contact information. The EMD will provide contact information to the Local Liaisons and HSEM Director.

#### M. Recovery and Re-Entry

Once an evacuation has occurred, the area is considered a restricted zone and protected by the NHSP. With few exceptions, the public will be prohibited from entry until approved by the DPHS Director or designee. Individuals may need to enter for short-term activities such as retrieval of property, care and feeding of animals, recovery operations and operation of vital community services, among others. All persons permitted entry will be issued dosimetry and an Exclusion Area Pass which will be valid for a specific period of time. They will be briefed on how to wear and read dosimetry, their designated entry point and the maximum permissible dosimeter reading. Access will be prohibited to anyone whose cumulative exposure reading reaches 1R. Under special circumstances, RadHealth may authorize exposure up to the level allowed for emergency workers in accordance with Radiological Exposure Decision Criteria. These decisions will be conveyed to NHSP personnel staffing the ACPs as no one will be allowed in without prior approval.

The responsibility for determining when re-entry and recovery operations begin lies with the Governor, based on the recommendations of DPHS and HSEM. If the community was sheltered and there was no release and the threat of one no longer exists, people will be directed to resume normal activities. Recovery orders from the State will be coordinated with the community's emergency response organization. The EMD and local officials will be notified in advance. If evacuation has occurred, a recovery schedule will be established. The schedule will be established after the community officials have determined how long it will take to re-establish the ORO in the EOC. This coordination will provide for an orderly return to normal activity as local officials are prepared to provide municipal services and responses to questions raised by returning evacuees. Recovery instructions will be broadcast to the public through multiple media outlets. The instructions will include appropriate advisories, or that the area is considered safe, and how traffic should proceed to return.

#### Exercises and Drills

Exercises and drills are conducted periodically to evaluate the adequacy of the Plan and the skills of the community's ORO. Every two years, the Seabrook Station EPZ will participate in a FEMA-evaluated REP exercise. The results of drills and exercises provide a basis for changes in the response plans, State implementing procedures, and for future scheduled training. Issues identified during exercises are incorporated into an after-action report (AAR) and addressed at the local level with State assistance, if necessary. Drills and exercises may be conducted by communities alone or in conjunction with State and plant drills.

Exercises generally include testing and evaluation of the community/EOC in the following areas:

- Emergency Operations Management: Mobilization, Facilities, Direction and Control, Communications Equipment, Supplies/Equipment to Support Operation.
- Protective Action Decision-Making: Protection of persons with disabilities and access/functional needs.
- Protective Action Implementation: Implementation of Emergency Worker Exposure Control; KI Decisions for Institutionalized Individuals and the public; Persons with disabilities and access/functional needs; Traffic and Access Control.
- Emergency Notification and Public Information: Emergency Information and Instructions for the public and media.

Exercises are typically classified into three major categories: Tabletop, Functional and Full Scale. Workshops may be used as preliminary exercises to introduce participants to the plan and prepare for the exercise process. Each of these exercises varies in activities and resources. Some require simple preparedness and execution while others are more complex and require greater efforts and resources. Each provide benefits and will be considered in the overall development of the local exercise program.

There are several types of scenario variables that occur over the 8-year cycle:

- Plume Exposure: This type of scenario drives demonstration of capabilities to protect public health and safety within the 10-mile EPZ. In general, the source term and resultant dose projections reach a sufficient magnitude and distance from the plant to drive the performance of the agreed upon demonstration criteria and extent of play.
- Ingestion Pathway: This type of scenario drives exercise play for all participating jurisdictions within the 50-mile EPZ. The scenario will need to ensure that the radioactive plume and consequent ground deposition affect the appropriate areas within these jurisdictions (once every eight years).

- Relocation, Re-entry, and Return These scenarios incorporate simulated offsite radiological deposition that exceeds the relocation PAGs set forth in the affected jurisdiction's plan. For relocation activities, the projected dose is calculated for the first year, any subsequent year and 50 years. The deposition should include both short-lived and long-lived radionuclides, such as iodine and cesium to prevent decision-makers from waiting out radionuclide decay to avoid relocation decisions.
- Hostile Action Based (HAB) Against the Nuclear Power Plant: This type of scenario is required at least once in every 8-year cycle. HAB incidents present unique challenges to both the plant and the ORO. The response may involve agencies not normally involved in a REP exercise. The HAB scenario can coincide with either a release or no/minimal release (consecutive HAB exercises at one plant may not include a no/minimal release). Methods of attack could be from an insider threat, ground, waterborne, or airborne or combination. Simultaneous attacks or threats may be to other facilities at the regional or local level and impact the ORO's resource availability in response to an incident at the plant. Scenarios may also include equipment or component failures such as failure of a generator or emergency core cooling system pump, etc. forcing escalation in ECL or radiological release potential.
- Initial classification of or rapid escalation (within 30 minutes) to a SAE or GE Scenarios
  need to employ this variable at least once during the 8-year cycle. It is important that
  the scenario allows for all appropriate criteria to be demonstrated. Reaching to the GE
  level may not be necessary depending upon procedures and actions for changing ECLs.

Seabrook Station, in conjunction with HSEM, DPHS, and FEMA prepares the offsite exercise scenario that is used in State-wide exercises. The scenario will vary from exercise to exercise and test all major elements of the Plan and preparedness of the ORO within an 8-year exercise cycle. During the course of the 8-year cycle, the Town of Exeter will participate in a multi-day ingestion pathway exercise to the extent necessary as determined by the scenario. Certain actions may be simulated or demonstrated out of sequence.

#### Radiological Emergency Response Training

Training is necessary to ensure that emergency response personnel are familiar with their responsibilities and proficient in their ability to implement the detailed procedures that are involved in a REP event.

HSEM offers comprehensive training courses for all emergency response personnel including introduction to Radiological Emergency Preparedness, RADEF Officer, and local EOC Operations. These trainings are directed at audiences to include local emergency responders, hospital, and special facility personnel, EMDs, transportation providers, and mutual aid partners. They are updated on a regular basis to reflect changes to procedures and responses to feedback.

The EMD or designee is responsible for coordinating with HSEM to schedule the appropriate individuals and organizations for initial and refresher training. Training is offered through various organizations including the State, FEMA, and others in a timely manner or, at a minimum, on an annual basis. Just-in-time training will also be available upon request from the State to ensure that all emergency workers responding in time of an emergency receive basic radiation protection training. The following is an appropriate training matrix for local communities:

CONCEPTS	Select Board & Town Manager	LEOC Staff	Police Dept.	Fire & EMS	RADEF Officer	Public Works Dept.	School Admin.	Local Day Cares & Nursing Homes
Basic Emergency Planning Concepts	X	X	X	X	X	X	Х	X
Notification	X	Х	X	X	X	X	Х	X
Protective Actions	X	Х	X	X	X	X	Х	X
Radiation Concepts	X	Х	X	X	X	X	Х	X
Radiological Exposure Control	X	Х	X	X	X	X	Х	1
EOC Operations	5	Х			X			
Procedure Checklists	1.7	X	X	X	X			
Traffic Management		Х	X			X		
Operation of the Alert & Notification System			x					
Naintenance of Radiation Monitoring Equipment/Exposure Records				-	x			
Special Facility Plan		X					Х	X

#### Local Community Training Matrix – Chart XIII-1

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#### Plan Development and Maintenance

This local RERP is developed for and is the responsibility of Town of Exeter in conjunction with HSEM. The EMD or designee is ultimately responsible for the development, distribution, maintenance, and submission of the Plan to HSEM for approval, prior to submission to FEMA. Education in the planning process and REP planning criteria is highly recommended. At a minimum annually, the EMD or designee will direct that this Plan and its attachments are reviewed to ensure that it reflects the current emergency preparedness status.

Additionally, the EMD or designee is responsible for providing updated copies to the Plan holders. A list of Plan holders should be maintained at the local level. Updates should take into account any changes made as a result of drill or exercise improvement plans. Changes will be tracked and identified throughout the Plan except where revisions are so extensive as to make this method impractical. In this case, a new revision should be developed with input from the State. The EMD or designee is responsible for ensuring that changes to the Plan, maps, community update and other contact information provided to HSEM is accurate.

This plan is a controlled document and will handled, saved, disseminated with an appropriate level of caution/ security.

### **Authorities and References**

New Hampshire State of Emergency Declaration; Powers (RSA 4:45) New Hampshire Take of Private Property; Compensation and Use (RSA 4:46) New Hampshire Emergency Management Act (RSA 21-P:34, as amended) New Hampshire Emergency Management Act (RSA 21-P:35 VIII) New Hampshire Emergency Management Powers Conferred (RSA 21-P:37) New Hampshire Local Organization for Emergency Management (RSA 21-P:39) New Hampshire Mutual Aid Agreements (RSA 21-P:40) New Hampshire Immunity & Exemption (RSA 21-P:41) New Hampshire Appropriations and Authority to Accept Services, Gifts, Grants and Loans (RSA21- P:43) New Hampshire Enforcement (RSA 21-P:45) New Hampshire Advisory Council on Emergency Preparedness and Security (RSA 21-P:48)

New Hampshire Nuclear Planning and Response Program (RSA 107-B:1-6, as amended)

#### Supporting Documents

Local Emergency Operations Plan **EPZ** Community Job Aids Seabrook Station Traffic Management Manual Seabrook Station Evacuation Time Estimate Seabrook Station Emergency Public Information Brochure New Hampshire State Constitution Annual Letter of Certification – FEMA Region I Developing and Maintaining Emergency Operations Plans. Comprehensive Preparedness Guide (CPG) 101, Version 2 Homeland Security Exercise & Evaluation Program, U.S. Department of Homeland Security Manual of Protective Action guides and Protective Actions for Nuclear Incidents (EPA 400) -Environmental Protection Agency National Response Framework, Nuclear/Radiological Incident Annex New Hampshire RSA 125-F:6 NH Radiation Advisory Committee State of New Hampshire Radiological Emergency Response for Nuclear Facilities Incident Annex NH SEOP Attachment B – Implementing Procedures for EPZ Communities NH State Emergency Operations Plan Plan Radiological Emergency Preparedness Program Manual, 2019, FEMA REV 2 U.S. Nuclear Regulatory Commission and Federal Emergency Response Agency – NUREG-0654; FEMA-REP-1, Rev.2, 44 CFR Part 350-354

Blossary The prevention of unauthorized people from entering a specific area. Road barriers and traffic control will be used to affect access control. The controlled area may include all or part of the Plume Exposure Pathway (10-mile EPZ) or may Access Control be adjusted in order to border a restricted zone established by DPHS to control and monitor areas which may have become contaminated. A key intersection or area of road designed to restrict traffic into and within the Access Control Point (ACP) Plume Exposure Pathway EPZ as part of the access control. Refers to a process by which a facility is brought up to emergency mode from a Activation normal mode of operation. Activation is completed when the facility is ready to carry out full emergency operations. Any building or tract of land used to grow crops or raise livestock for production Agricultural Facility of food, including food storage and food processing operations. A philosophy followed to achieve making every reasonable effort to maintain exposures to ionizing radiation as far below the dose limits as practical. A practice to ensure consistency with the purpose for which the licensed activity is ALARA (As Low As undertaken, taking into account the state of technology, the economics of Reasonably Achievable) improvements in relation to the state of technology, the economics of improvements in relation to benefits to the public health and safety, and other societal and socioeconomic considerations. These means are in relation to the utilization of nuclear energy and licensed materials in the public interest. **Committed Dose Equivalent** The radiation dose equivalent due to radionuclides in the body over a 50-year (CDE) period following their ingestion or inhalation. **Committed Effective Dose** The committed dose to the body represented by the sum of products w \* CDE, Equivalent (CEDE) where w = a weighting factor for each of the organs and tissues considered. An observed action, behavior, procedure and/or practice that is worthy of Demonstrated Strength special notice and recognition. The level of radioactivity in food stuffs that would call for implementation of Derived Intervention Level (DIL) protective actions. **Derived Response Level** The level of radioactivity in an environmental medium that would be expected to produce a dose equal to its corresponding Protective Action Guide (PAG). (DRL) A drill is a supervised instruction period designed to test, develop and maintain skills in a particular operation, as well as to provide a means to correct Drill deficiencies identified as a result of other drills or exercises.

Emergency Alert System (EAS)	A network of commercial broadcast radio stations, television, and other media outlets which provide a direct link between responsible public officials and the public. The Emergency Alert System (EAS) provides for prompt notification of an emergency situation to the public. The EAS also directs the public to the broadcast outlets from which detailed emergency public information will be provided. (EAS stations will broadcast instructions about which broadcast outlets will carry emergency public information detailing actions the public should take in the event of an emergency).
Emergency Classification Level (ECL)	The level at which an incident at a nuclear power plant has been classified by the plant operator. Each level triggers a set of predetermined actions by the affected emergency response organization.
Emergency Notification System (ENS)	Is a mass notification system that simultaneously broadcasts real-time alerts and information. The primary function is to quickly alert people to potential threats or emergency situations and to provide directions on how to respond to an emergency. The State of New Hampshire uses NH Alerts, which utilizes Genasys software.
Emergency Operations Center (EOC)	Locations designated by the state and local response organizations as assembly areas for their respective staffs. These facilities are the central command and control points for their respective emergency response organizations.
Emergency Operations Facility (EOF)	A center established to coordinate the flow of technical information from the onsite to the offsite emergency response organization. It is in the EOF that accident assessment activities are coordinated among state, local, federal and plant personnel.
Emergency Planning Zone (EPZ)	The area covered by the Radiological Emergency Response Plan. The boundary of the Plume Exposure Pathway EPZ is chosen to accommodate practical planning considerations and to conform as closely as possible to a 10-mile radius. The actual EPZ boundary may be more or less than 10 miles from the plant.

**Emergency Public** 

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Information (EPI)	Emergency Public Information is detailed official information broadcast to the public after they have been notified of an emergency situation via the Emergency Alert System (EAS). The EAS will advise the public which broadcast outlets to access to review detailed instructions on "How to Implement Recommended Protective Actions."
Emergency Response Planning Area (ERPA)	Seven specifically defined regions within the Plume Exposure Pathway EPZ. Each ERPA is an aggregation of two or more adjoining communities in whole or part, chosen from their geographical characteristics to meet evacuation planning guidelines.
Emergency Worker	An individual who has an essential mission within or outside the Plume Exposure Pathway EPZ and is issued dosimetry per the NH RERP.
Evacuation	The urgent removal of people to avoid or reduce high-level, short-term exposure.
Exercise	An exercise is a controlled event that tests the integrated capability and a major portion of the basic elements existing within emergency plans and organizations.
Hostile Action Based (HAB)	A hostile action is "an act toward a nuclear power plant or its personnel that includes the use of violent force to destroy equipment, take hostages, and/or intimidate the licensee to achieve an end. This includes attacks by air, land, or water using guns, explosives, projectiles, vehicles, or other devices used to deliver destructive force. An incident that includes this is termed a hostile action based event."
Incident Field Office (IFO)	An IFO is a forward command post from which HSEM may coordinate with the plant and with federal, state, and local emergency response and recovery organizations. The IFO may be used to supplement the emergency response capability of the SEOC in Concord.

Initial NotificationThe first communication from the Plant Control Room to the offsite emergency response organization that an incident has occurred which may involve activation of RERP.Joint Information Center (JC)The location where news media representatives obtain news information concerning an emergency at a nuclear power plant. The public information representatives at the JIC will gather, coordinate, and release information as it becomes available.Lesson LearnedKnowledge and experience, positive or negative, derived from actual incidents, and those derived from observations and historical study of operations, training, and exercises.Level I FindingAn observed or identified inadequacy of organizational performance in an exercise that could cause a determination that offsite emergency preparedness is not adequate to provide reasonable assurance that appropriate protective measures can be taken in the event of a radiological emergency to protect the health and safety of the public living in the vicinity of a nuclear power plant (NPP).Level II (2) FindingAn observed or identified inadequacy of organizational performance in an exercise that is not considered, by itself, to adversely impact public health and safety.Local Dispatch CenterThe facility from where initial notification to the local communities is performed and sirens can be activated. This is Rockingham County Dispatch Center (RCDC) for Seabrook Station.Mass Care ShelterThe location at which evacuees are fed and housed after transport from a reception center.	Ingestion Exposure Pathway (IEP)	The pathway through which persons may consume radioactive material and receive radiation exposure from internally deposited radioactive materials (i.e., from ingestion of contaminated water, food, or milk). The Ingestion Exposure Pathway EPZ is an area with a radius of 50 miles around the plant site.
Joint Information Center (JIC)concerning an emergency at a nuclear power plant. The public information representatives at the JIC will gather, coordinate, and release information as it becomes available.Lesson LearnedKnowledge and experience, positive or negative, derived from actual incidents, 	Initial Notification	response organization that an incident has occurred which may involve
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reception center.	Local Dispatch Center	and sirens can be activated. This is Rockingham County Dispatch Center (RCDC)
Offsite Response	Mass Care Shelter	
	Offsite Response	

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Organization (ORO)	The combination of state, local, federal, and private agencies designed specifically to provide offsite capability to implement emergency responses.
Plan Issue	Observed or identified inadequacies in the offsite response organizations' emergency plan/implementing procedures, rather than that of the ORO's performance.
Plume	An airborne mass of material that is dispersed through the atmosphere. In the case of a nuclear power plant, the material could consist of radioactive particles and gases.
Plume Exposure Pathway	The pathway through which persons may be exposed to (1) external exposure from airborne and deposited material, and (2) the committed dose to internal organs from inhalation of radioactive materials such as radioactive iodine, xenon or krypton from the passing radioactive plume. The Plume Exposure Pathway EPZ is an area within a 10-mile radius around the plant site.
Precautionary Action	Measures that may be implemented with the intent to facilitate and expedite later protective actions should they become necessary.
Primary Agency	One of three state agencies that possess the decision-making authority to implement the emergency response actions. The primary agencies are the Governor's Office, HSEM, and DPHS.
Protective Action	Emergency measures to be taken by the public to mitigate the consequences of an accident by minimizing the radiological exposures that would likely occur if such actions were not undertaken. Examples are access control, sheltering, and evacuation.
Protective Action Guidelines (PAGs)	The numerically projected radiation dose level criteria, which act as trigger points for initiating protective response actions.
Public Alert and Notification System (PANS)	A system comprised of sirens, Emergency Alert System, and other methods used to disseminate public emergency information.
Radionuclide	Refers to a radioactive isotope of a particular element.

Reception Center	The location at which the host community with support from the State provides services for any evacuated population in need of public assistance. Monitoring and decontamination, registration, and shelter can be arranged by the reception center personnel.
Recovery	The phase after plant conditions have stabilized and efforts are taken to return to pre-accident conditions.
Re-entry	Workers or members of the public going into a restricted zone on a temporary basis under controlled conditions.
Relocation	The removal or continued exclusion of people from contaminated areas to avoid chronic radiation exposure.
Restricted Zone	The area established to control access to an evacuated area. A restricted Zone is established after an area has been evacuated. The purpose is to control the spread of contamination.
Support Agencies	State and private agencies which provide personnel, equipment, facilities or special knowledge to support the implementation of the emergency response.
Total Effective Dose Equivalent (TEDE)	The sum of external exposure from airborne and deposited materials and the committed dose to internal organs from inhalation of radioactive materials from the passing plume.
Traffic Control Point (TCP)	Key route intersections within and around the Plume Exposure Pathway EPZ designed to facilitate the flow of traffic in a desired direction while discouraging the flow of traffic in other directions. TCPs may sometimes double as ACPs to restrict entry into an evacuated area.

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Department of Public Works Project Update



## **EXETER PUBLIC WORKS DEPARTMENT**

13 NEWFIELDS ROAD • EXETER, NH • 03833-3792 • (603) 773-6157 •FAX 772-1355 www.exeternh.gov/publicworks • publicworks@exeternh.gov

TO:	Exeter Select Board
FROM:	Stephen Cronin, Public Works Director
DATE:	June 27, 2025
RE:	Public Works Project Updates - 2025 Construction Season

#### **Drinkwater Road Paving**

Repaving of Drinkwater Road began on July 11<sup>th</sup> with the installation of a leveling course and binder course. Drainage and sewer structure castings were raised the week of June 23rd. The top course of pavement has been completed from the Town line to the Smith/Page Conservation Area. Resetting of granite curb from High Street to Prentiss Way will occur over the next few weeks, followed by the top course of pavement from High Street to the Smith/Page Conservation Area, and then driveway aprons and side street transitions. After the paving is complete, pavement markings will be installed. Travel lanes will be marked 10 feet wide to provide additional shoulder width for pedestrians and cyclists.

#### Linden Street Bridge over Exeter River

A construction contract has been awarded to New England Infrastructure of Hudson, MA. Construction activities will begin on Monday, July 7<sup>th</sup>. During construction, the bridge will be closed to all traffic. A detour route has been established, and signage will be posted over the coming week. It is anticipated that the bridge will be closed from July 7th to November 20th. Trash and recycling pick-up and local deliveries should not be impacted by this closure.

#### Epping Road Near-Term Improvements (Continental Drive to Cronin Road)

Construction activities resumed the week of June 23<sup>rd</sup> and are expected to last through August. Flaggers will be present during work hours to assist with traffic control and lane shifts. Traffic delays are anticipated. NHDOT has approved the addition of a signalized pedestrian crossing across Continental Drive.

#### Westside Drive Utility Improvements

Construction bids were opened at the June 16<sup>th</sup> Select Board Meeting and are currently being reviewed by the Public Works Department and its consultants. We anticipate making a recommendation for contract award at the Board's July 14<sup>th</sup> meeting. Construction activities are expected to begin late summer/early fall.

#### Webster Avenue Pump Station and Force Main Replacement

Building construction activities are nearing completion. The force main work that was slated to begin mid-April 2025 has been delayed due to the contractor's inability to secure a pipe crew. Public Works is continuing to press the contractor for a force main start date.

#### Septage Receiving Upgrades Project

The septage receiving project has been completed and the equipment in now operational. The Water/Sewer Department began accepting septage this month.

#### Front Street/Pine Street/ Linden Street Intersection Improvements

Final design of the roundabout is nearly complete. Utility pole relocations were completed in early June and utility companies will be working over the coming weeks to relocate their equipment to the new poles. Sewer and drainage repair and rehabilitation will begin late July. An abutter's meeting will be held prior to roundabout construction activities.

#### **Groundwater Source/PEA Well**

The Town's consultant, Emery & Garrett Groundwater Investigations, submitted the Final Report for the Drinkwater Road Well on June 2<sup>nd</sup>. The Town of Kensington has formally requested a Public Hearing through NHDES to discuss Exeter's Large Groundwater Withdrawal Application. The hearing is scheduled for July 23<sup>rd</sup> at 6:00 PM at Kensington Town Hall.

#### Surface Water Treatment Plant Conceptual Design

Surface Water Treatment Plant Conceptual Design activities are ongoing. A treatment technology pilot study is scheduled for September 2025.

#### **School Street Area Project**

A neighborhood input meeting was held in late March. In early June, CCTV inspection of the sanitary sewer system was completed. A second neighborhood meeting will be held sometime this summer to gather feedback on the preliminary design efforts.

Tax Abatements, Veteran's Credits & Exemptions

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# List for Select Board meeting June 30. 2025

Abatements	айнан талан какталанын талын каланын каланын каланын таланын таланын таланын талан тала тала тала тала талан ка Талан	Lang or an an arrange of the second	· · · · · · · · · · · · · · · · · · ·
Map/Lot/Unit	Location	Amount	Tax Year
60/9	8 Dogtown Rd	103.18	2024
110/2/105	138 Winding River CG	114.87	2023
Intent to Cut			
Map/Lot/Unit	Location		•
91/42	33 Hampton Falls Rd	selective cu	t
	A REAR ANALY FOR ANY TO CARACTER AND AND AND AN AN AN ANALY AND AN AND AN AND AN ANALY AND AND AND AND AND AND AN AND AND AND		
	ali ang	nen man er en samme serre och ander, som er en bekende sere brek som sette med sere ette sette her er	
	1		

Tax Interest Waiver Request



Pam McElroy <pmcelroy@exeternh.gov>

## Fwd: 28 Wayland Cir-Trahan Request

2 messages

Russ Dean <rdean@exeternh.gov> To: Pam McElroy <pmcelroy@exeternh.gov>

Mon, Jun 16, 2025 at 3:50 PM

FYI

------ Forwarded message ------From: <danatrahan@comcast.net> Date: Mon, Jun 16, 2025 at 3:47 PM Subject: 28 Wayland Cir-Trahan Request To: Exeter Selectboard <selectboard@exeternh.gov>, Russ Dean <rdean@exeternh.gov>

Dear Selectboard Members,

I hope this email finds you all well and you are enjoying some sunshine!

I appreciate your busy schedules, and I value the time you take to consider my personal situation.

I am currently a resident of Exeter River Cooperative at 28 Wayland Circle. I had applied for Senior Housing on Water Street. I am excited that I received a call just last Thursday 6/12 that they have an apartment for me! I am happy to have the opportunity to move in, and I plan to meet with Jill at Exeter Housing tomorrow to show her current financial information. She estimated my lease agreement will start on July 15, but that will be confirmed when we meet tomorrow 6/17.

One of the main reasons for my move includes the fact that it will be a more affordable housing option for me. I have not been able to manage my property tax bills and credit card balance for quite some time now. I continue to seek part time employment with the assistance of a Job Coach and resources through NH SBVI. Things are looking positive in that area as well. Keep your fingers crossed for me!

I knew that there was a lien on my mobile, but I did not know about the impending deed. Managing paper mail is a significant challenge for those of us that are vision impaired. My daughter happened to be visiting with me on Saturday 6/15. We were talking abut my upcoming move, and I shared with her that I was behind on property taxes. She asked to see the figures, and I handed her the mail to open. That is when I learned about the impending deed that was scheduled for 6/6. I was scared!

I understand that my property will remain deeded to me, and that the property taxes remain due. My plan is to put my mobile on the market to sell and pay all that is due to the Town of Exeter at the time of closing. I am so thankful that I have not lost my home, and that I will be able to sell it. I hope to be able to sell the mobile quickly and settle all of my debts!

I asked Donna Bennett to email you the figures as they stand today for all of my taxes and interest due. I would like to ask for any possible interest amount to be waived and refunded to me, after closing the sale on the mobile and paying the town in full. Thank you for your consideration, I really appreciate all of your help with this matter.

All the best,

Dana Trahan

603-580-5096 (Dana's home/landline) 603-365-5242 (Dana's mobile) danatrahan@comcast.net

Russ Dean Exeter Town Manager 10 Front Street Exeter, NH 03833 (603) 773-6102 rdean@exeternh.gov



**Pam McEiroy** <pmceiroy@exeternh.gov> To: Russ Dean <rdean@exeternh.gov>

Thank you. [Quoted text hidden]

#### Pam McElroy

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Town of Exeter Senior Executive Assistant, Town Manager's Office 603-773-6102 Mon, Jun 16, 2025 at 3:51 PM

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## Town of Exeter

### **Real Estate Tax Statement**

Parcel:	95-64-37		
Location:	28 WAYLAND CIR		
	AN DANA K YLAND CIR	Status: Square	0
EXETE	R NH 03833	Land Valuation:	0
		Building Valuation:	155,500
		Exemptions:	15,000
		Taxable Valuation:	140,500
		Interest Per Diem:	2.71
Legal Desc	ription:		

Deed Da	ate: 11/30/2005		Book/Page: 4587/2651		Interest Date: 06/16/2025	
Year	Туре	Bill				
2025	RE-R	6224		S. P.L. BARRAN		
Inst	Charge	Billed	Principal Due	Interest Due	Total Due	
1	RE TAX	1,250.00	1,250.00	0.00	1,250.00	
		1,250.00	1,250.00	0.00	1,250.00	
Year To	tals	1,250.00	1,250.00	0.00	1,250.00	
Year	Туре	Bill				
2024	TL-R	211				
Inst	Charge	Billed	Principal Due	Interest Due	Total Due	
1	RE TAX	2,667.48	2,667.48	38.88	2,706.36	
		2,667.48	2,667.48	38.88	2,706.36	
Year To	tals	2,667.48	2,667.48	38.88	2,706.36	
Year	Туре	Bill				
2023	TL-R	162				
Inst	Charge	Billed	Principal Due	Interest Due	Total Due	
1	RE TAX	1,171.56	1,171.56	185.59	1,357.15	
		1,171.56	1,171.56	185.59	1,357.15	
Year To	tals	1,171.56	1,171.56	185.59	1,357.15	
Year	Туре	Bill				
2022	TL-R	161				
Inst	Charge	Billed	Principal Due	Interest Due	Total Due	
1	RE TAX	1,089.95	1,089.95	312.29	1,402.24	
	LNMTGNTC	25.00	25.00	0.00	25.00	
	SHRFEE	20.00	20.00	0.00	20.00	
	DNOTFEE	25.00	25.00	0.00	25.00	
		1,159.95	1,159.95	312.29	1,472.24	
Year To	tals	1,159.95	1,159.95	312.29	1,472.24	

munis: a tyler erp solution

## Town of Exeter



#### **Real Estate Tax Statement**

Year	Туре	Bill				
2021	TL-R	152				
Inst	Charge	Billed	Principal Due	Interest Due	Total Due	
1	RE TAX SHRFEE	1,060.52 20.00	1,060.52 20.00	451.93 0.00	1,512.45 20.00	
Year To	tals	1,080.52 1,080.52	1,080.52 1,080.52	451.93 451.93	1,532.45 1,532.45	and the second
Year	Туре	Bill				
2020	TL-R	170				
Inst	Charge	Billed	Principal Due	Interest Due	Total Due	
1	RE TAX SHRFEE	1,075.84 20.00	1,075.84 20.00	609.07 0.00	1,684.91 20.00	
		1,095.84	1,095.84	609.07	1,704.91	
Year To	tals	1,095.84	1,095.84	609.07	1,704.91	
Grand T	otals	8,425.35	8,425.35	1,597.76	10,023.11	

\*\* End of Report - Generated by Donna Bennett \*\*



## Fwd: 28 Wayland Cir-Trahan Statement

1 message

Russ Dean <rdean@exeternh.gov> To: Pam McElroy <pmcelroy@exeternh.gov> Mon, Jun 16, 2025 at 1:24 PM

For the next packet .....

Russ

------ Forwarded message ------From: Donna Bennett <dbennett@exeternh.gov> Date: Mon, Jun 16, 2025 at 1:13 PM Subject: 28 Wayland Cir-Trahan Statement To: Exeter Selectboard <selectboard@exeternh.gov>, Russ Dean <rdean@exeternh.gov>, DanaTrahan@comcast.net <DanaTrahan@comcast.net>

Dear Selectboard Members,

Dana Trahan has asked me to forward you a Statement of all her taxes due. The taxes go back to 2020. If paid in full today the Payoff would be \$10,023.11 which is made up of \$8,425.35 in principal and \$1,597.76 of interest. She is looking for a possible waiver of the interest due.

A statement is attached.

Have a nice day!

Donna Bennett Certified Deputy Tax Collector Town of Exeter 10 Front St. Exeter, NH 03833 (603) 773-6100

Russ Dean Exeter Town Manager 10 Front Street Exeter, NH 03833 (603) 773-6102 rdean@exeternh.gov



28 Wayland Cir. Trahan.pdf 256K Permits & Approvals

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Swasey Parkway Resilience Bid Acceptance

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## **EXETER PUBLIC WORKS DEPARTMENT**

13 NEWFIELDS ROAD • EXETER, NH • 03833-3792 • (603) 773-6157 • FAX 772-1355 <u>www.exeternh.gov/publicworks</u> • publicworks@exeternh.gov

TO:	Select Board
FROM:	Stephen Cronin, Public Works Director Kristen Murphy, Conservation & Sustainability Planner
DATE:	June 25, 2025
RE:	Swasey Parkway Coastal Resilience Grant Project, "NH Community-Centered Approach for Enhancing Climate Resilience in Exeter's Swasey Parkway"

#### **SUGGESTED MOTION:**

Motion to award a contract to CMA Engineers for the development of a "Community-Centered Approach for Enhancing Climate Resilience in Exeter's Swasey Parkway" in the amount of \$20,000.

In accordance with the Town of Exeter Purchasing Policy, the Public Works Department solicited sealed proposals in support of this project. Three proposals were received and opened at the Select Board's June 2, 2025 meeting.

After a review of the proposals, we met with the project team which also includes representative from the Select Board, the Trustees of Swasey Parkway, and the Assistant Town Manager to discuss the proposals. The project team unanimously recommended the selection of CMA Engineers but recognized the proposal exceeded available funds by \$2,500.

We met with the firm on June 25<sup>th</sup> and were able to successfully negotiate a slightly reduced scope of work that would enable the project to be completed within the existing funding. Full funding for the project is provided through the NH Department of Environmental Services 2024 Coastal Resilience Grant awarded to the Town in October, 2024.

Atlantic Fuels Fire – Unanticipated Revenue Acceptance

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## **EXETER FIRE DEPARTMENT**

20 COURT STREET • EXETER, NH • 03833-3792 • (603) 773-6131 • FAX 773-6128

www.exeternh.gov

Advanced Life Support / EMS - Fire Suppression - Health Department - Emergency Management

#### INTEROFFICE MEMORANDUM

TO: RUSS DEAN, TOWN MANAGER FROM: JUSTIN PIZON, FIRE CHIEF SUBJECT ATLANTIC FUELS FIRE - UNANTICIPATED REVENUE :

DATE: JUNE 17, 2025

Hi Russ,

Can you please add this to the packet for the 6/30 Select Board meeting?

On January 12, 2024, the Exeter Fire Department was among several agencies who responded to Atlantic Fuels in Epping for a petroleum driven fire that destroyed several tanker vehicles that consequently had spilled their cargo. As a result of this incident, three complete sets of personal protection equipment (PPE) were destroyed due to being saturated in petroleum based fuels and deemed not salvageable.

An insurance claim was filed with Primex to recoup the loss, however that request was denied (denial letter attached). Believing Atlantic Fuels was responsible for the destroyed gear, which affected more than just the Exeter Fire Department, the Seacoast Technical Response Team (START,) the hazardous material response division of the Seacoast Chief Officers Mutual Aid District, filed suit against Atlantic Fuels. I am happy to report, a check was issued to the town of Exeter in the amount of \$11,717.80 (copy of check attached) after a settlement was agreed upon.

Due to the loss of gear and the denial letter from Primex, the Exeter Fire Department was forced to purchase three sets of new gear in 2024, which was not budgeted for, while we waited for the outcome of litigation.

Currently, the PFAS free gear the town supported to purchase is scheduled to be delivered in September, 2025. This presents an opportunity for the Exeter Fire Department to add three additional sets of PFAS free gear to the bulk order, under the previously negotiated cost. We are asking the Select Board to consider a request to use the \$11,717.80 to purchase three additional sets of PFAS free gear.

I look forward to answering any questions or addressing any concerns June 30th.

Thank you for your time and consideration,

Justin

"A Tradition of Service"

January 24, 2024



Russell Dean, Town Manager Town of Exeter 10 Front Street Exeter, NH 03833

> Re: Member: Town of Exeter Claim No: PR20243029824 Date of Loss: 1/13/2024 Location: 76 Depot Road Epping, NH

Dear Mr. Dean,

The Town of Exeter is a member of the Primex<sup>3</sup> Property and Liability program. Primex<sup>3</sup> is a public entity risk pool established under RSA 5-B. We are handling the above-referenced claim.

The fire department has reported an incident resulting in damage to 3 sets of firefighter protective gear. The gear was damaged by oil, and possibly PFAs, as a result of a fire at 76 Depot Rd in Epping, NH. We understand that the Exeter Fire Department responded as part of the mutual aide program.

We regret to inform you that given the above, it is our opinion that a loss of this nature is specifically excluded from coverage under the New Hampshire Public Risk Management Exchange Public Entity Property Coverage Document. Specifically, we refer you to the **NEW HAMPSHIRE PUBLIC RISK MANAGEMENT EXCHANGE PUBLIC ENTITY PROPERTY COVERAGE DOCUMENT P010124** which states, in pertinent part, the following:

#### NEW HAMPSHIRE PUBLIC RISK MANAGEMENT EXCHANGE PUBLIC ENTITY PROPERTY COVERAGE DOCUMENT P010124

This Public Entity Property Coverage Document is a risk-sharing agreement that describes the scope of the obligations of the New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) and each Primex<sup>3</sup> Member to Primex<sup>3</sup> Members and among one another. THIS COVERAGE DOCUMENT IS NOT AN INSURANCE POLICY. Only those coverages that are specifically identified in the Public Entity Property Coverage Declarations are provided pursuant to this Coverage Document.

Trust. Excellence. Service.

PO Box 23, Hooksett, NH 03106-9716 (603) 225-2841 • (800) 698-2364 • www.nhprimex.org

#### EXCLUDED CAUSES OF LOSS

We will not pay for loss or damage caused directly, indirectly, wholly or partially by any of the following. However, subsequent to the excluded loss, we will pay for separate ensuing loss or damage from causes not otherwise excluded.

•••

(U) Pollution

1. Any loss, cost, expense or damage to property arising out of the actual, alleged or threatened presence, existence, discharge, dispersal, release, seepage, migration, escape, travel, movement, relocation, deposit, decay, deterioration, dissolution, degradation, or absorption, of pollutants, whether sudden, gradual, indoor or outdoor;

2. Any loss, cost, expense or damage arising out of any governmental direction or request that you investigate, test for, monitor, clean up, remove, contain, treat, detoxify or neutralize pollutants.

Pollutants" means any solid, liquid, gaseous or thermal irritant or contaminant, including without limitation, smoke, vapor, soot, fumes, acids, alkalis, chemicals, electromagnetic radiation, fiberglass, lead, lead paint, lead pigment, lead in water, lead products or materials containing lead, polyfluoroalkyl and perfluoroalkyl substances (PFAS) or any hazardous or toxic substance or waste of whatever kind, regardless of whether it is wholly or partially intact, degraded or decayed, or whether it is natural or man-made. Pollutants are not limited to hazards and toxins arising from or related to industrial or commercial properties, activities and operations. Pollutants also include hazards and toxins arising from or related to any property, activity or operations, including but not limited to governmental and residential property, activities and operations.

Waste material includes materials that are intended to be or have been recycled, reconditioned or reclaimed.

"Pollutants" shall also mean fungal pathogens or bacteria, including any fungus or mycota or any byproduct or type of infestation produced by such fungus or mycota, including but not limited to mold, mildew, mycotoxins, spores, or any biogenic aerosols, whether indoors or outdoors.

•••

Due to the exclusionary language contained within the coverage contract, Primex must respectfully decline coverage for any loss which may result from the above captioned incident. Attached for your review is a copy of the Property Coverage agreement.

Please accept our assurances that we have attempted to extend every reasonable benefit of the doubt in favor of coverage for this claim. We regret that we cannot extend coverage to your loss. Our decision is based upon the information and documentation that is available at the time. If there is any new or different information or documentation that might lead us to reconsider our decision, please notify us immediately.

Trust. Excellence. Service.

PO Box 23, Hooksett, NH 03106-9716 (603) 225-2841 • (800) 698-2364 • www.nhprimex.org If you have any questions, please feel free to call me. I can be reached at (800) 698-2364 x192.

Sincerely,

David Gogolex

David Gogolen, AIC Senior Claims Representative dgogolen@nhprimex.org

CC: Donald Matheson, Deputy Fire Chief

Encl: Property Coverage Document P010124

Trust. Excellence. Service.

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PO Box 23, Hooksett, NH 03106-9716 (603) 225-2841 • (800) 698-2364 • www.nhprimex.org

	SEACOAST CHIEF FIRE OFFICERS MUTUAL AID DISTRICT PO BOX 1288 HAMPTON, NH 03843		2098 54-8965/2114 CCHECK ANNO 30/2025
PAY TO THE ORDER OF_	Exeter Fire & Rescue	\$	1,717.80
Eleven	thousand seven hundred seventeen and 80/100**********************************	***************************************	DOLLARS
мемо	Exeter Fire & Rescue Town of Exeter Fire & Rescue 20 Court Street Exeter, NH 03833	AUTHORIZED BIGNATURE	(  
	#00209&# <b>#211489656# 28</b></td><td>39894009#</td><td></td></tr><tr><td></td><td>CHIEF FIRE OFFICERS MUTUAL AID DISTRICT 5/30/2025 Exeter Fire & Rescue</td><td></td><td>2098</td></tr><tr><td colspan=2>Exeter reimbursement from Atlantic Fuels Settlement</td><td>11,717.80</td></tr></tbody></table>		

Service Credit Union-Checking

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11,717.80

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1024 Suncook Valley Hwy., Unit 5-D Epsom NH, 03234 TEL: 603.736.8500 www.BergeronProtectiveClothing.com

#### Bill To

Exeter NH Fire Dept Chief Erik Wilking 20 Court Street Exeter NH 03833-2818

# QUOTATION

No. : 214029

Doc. Date :	01/18/2024
Payment Terms :	NET30
Valid Until:	02/18/2024
Customer PO:	
Salesperson :	Nathan Farnham
Page :	Page 1 of 2

#### Ship To:

Chief Erik Wilking 20 Court Street Exeter NH 03833-2818

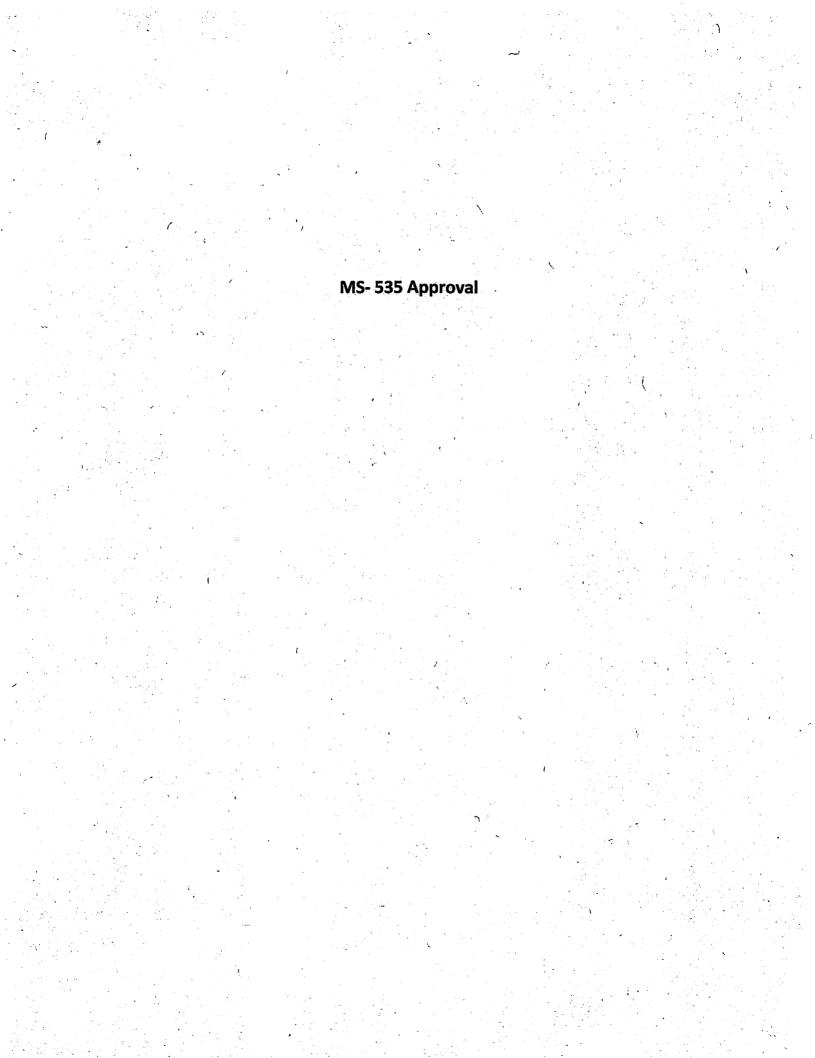
Quantity	Style	Description	Unit Price	Your Cost
3	1C7	Globe G-Xtreme 3.0 Jacket, Pioneer - FreeFAS Color: Gold Zipper/Velcro closure (Moisture Barrier Contains Pfas)	878.40	2,635.20
3	62	GXT 3.0 Jacket Liner, Glide ICE 2 Layer	497.40	1,492.20
3	G	GXT 3.0 Jacket Moisture Barrier, Crosstech Black * Contains PFAS Chemicals	411.00	1,233.00
3	179703G	Scotchlite Triple Trim, NYC 3" Trim Color: Red Orange	164.55	493.65
3	197XX3	3" Letters Per Row Color: RO Location: Row E "EXETER"	25.00	75.00
3	N1BA132	Letter Patch, Hanging 5" x 20" Color: Gold	40.04	120.13
3	197XX3	3" Letters Per Row Color: RO Location: Hung Letter Patch Add name. Add LT before name for Lieutenants	25.00	75.00
3	19BA413L	McCALLUM, LT BOOTH, OSBORN Pocket, #13P-L Radio 2"x 3.5"x 9"	52.73	158.18
5	100/14102	Color: Gold Location: Left Chest		
3	19BA564	Self Mic Strap Color: Gold Location: Above Radio Pocket	3.05	9.16

\*Notice: Products marked as 'Contains PFAS Chemicals' are considered notification; pursuant to NH Law 154:8-c Firefighting PPE. Financing options available on turnout gear purchases. Prices quoted do not include shipping and handling. Shipping is FOB factory. This quote is based on current prices, subject to change by Manufacturer without notice. TERMS NET 30 Days. Add 3% fee when paying via credit card. Exchanges may incur additional handling charges. Late fee 2% per mo. \$25 returned check fee MC/ Visa /Discover accepted.

Quantity	Style	Description	Unit Price	Your Cost
3	1927590	Hanging Strap with Dee Ring	6.56	19.67
		Location: Right Chest		
		Top of D-Ring 2 inches from edge of storm flap and 9.5 incl	hes above center trim band	
	100 15 10	(RC2" F/STF 9.5" ABV trim)	10.07	54.81
3	19BA546	Sunlance Flashlight Holder	18.27	54.8
		Color: Gold		
3	190549N	Location: Right Chest Wristers, Nomex Hand and Wrist Guards	7.57	22.70
				13.18
3	19BA506	Reinforcement, Cuffs, Self Material	4.39	13.10
3	N100107E	Color: Gold	16.72	50.15
		Embroidered American Flag Right Sleeve		
3	VELRECONLY	Receiving Velcro for Future Sleeve Patch	14.00	42.00
		Left Shoulder		
		Subto	tal:	\$6,494.03
3	GC7	Globe GPS IH Pant, Pioneer, FreeFAS	791.40	2,374.20
		Color: Gold		
		With Nomex belt		
		(Moisture Barrier Contains Pfas)		
3	62-IH	GPS IH Pant Thermal Liner, Glide Ice 2Lyr	427.80	1,283.40
3	G-IH	GPS IH Pant Moisture Barrier, Crosstech Black * Contains PFAS	355.80	1,067.40
3	27903	Scotchlite Triple Trim, 3" Around Cuffs	35.93	107.78
3	29DH103	Black Dragon Hide Knees	41.79	125.37
3	N2FL102	Silizone Padding in Cathedral Knees	50.59	151.78
		Sewn on Liner		
3	29BA109	Self Pant Cuffs	10.22	30.67
		Color: Gold		
		Subto	tal:	\$5,140.60

Subtotal	11,634.63
Total	11.634.63

\*Notice: Products marked as 'Contains PFAS Chemicals' are considered notification; pursuant to NH Law 154:8-c Firefighting PPE. Financing options available on turnout gear purchases. Prices quoted do not include shipping and handling. Shipping is FOB factory. This quote is based on current prices, subject to change by Manufacturer without notice. TERMS NET 30 Days. Add 3% fee when paying via credit card. Exchanges may incur additional handling charges. Late fee 2% per mo. \$25 returned check fee MC/ Visa /Discover accepted.





*New Hampshire* Department of Revenue Administration

# 2025 MS-535

### **Financial Report of the Budget**

### Exeter

For the period ending December 31, 2024

### PREPARER'S EFILE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Ashley Miller Klem

### **GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Niko Papakonstanti	s Selectboard Chair	
Molly Cowan	Selectboard Vice-Chair	
Nancy Belanger	Selectboard Clerk	
Julie Gilman	Selectboard Member	
Daniel Chartrand	Selectboard Member	
This form must be sid	aned scanned and unloaded to the Municip	al Tax Rate Setting Po

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal: <u>https://www.proptax.org/</u>

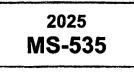
For assistance please contact: NH DRA Municipal and Property Division (603) 230-5090 https://www.revenue.nh.gov/about-dra/municipal-and-property-division/municipal-bureau





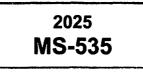
Account	Purpose	Voted Appropriations	Actual Expenditures
General Go	vernment		
4130	Executive	\$338,034	\$328,878
4140	Election, Registration, and Vital Statistics	\$485,827	\$385,207
4150	Financial Administration	\$1,116,582	\$1,080,348
4152	Property Assessment	\$0	\$0
4153	Legal Expense	\$100,000	\$112,148
4155	Personnel Administration	\$717,937	\$729,304
	Explanation: \$4	3,572 expended and reimbursed fron	n CRF as agents.
4191	Planning and Zoning	\$308,582	\$291,750
4194	General Government Buildings	\$1,243,241	\$1,057,582
	Explanation: \$1	2,247 expended and reimbursed from	n CRF as agents
4195	Cemeteries	\$0	\$0
4196	Insurance Not Otherwise Allocated	\$82,852	\$93,701
4197	Advertising and Regional Associations	\$0	\$0
4198	Contingency	\$0	\$0
4199	Other General Government	\$0	\$0
	General Government Subtotal	\$4,393,055	\$4,078,918
Public Safe 4210	ty Police	\$3,951,078	\$3,936,573
4215	Ambulances	\$0	\$0
4220	Fire	\$4,235,231	\$4,177,334
4240	Building Inspection	\$279,825	\$263,693
4290	Emergency Management	\$0	\$203,053
4299	Other Public Safety	\$0 \$478,265	
4200	Public Safety Subtotal	\$8,944,399	\$428,863 <b>\$8,806,463</b>
		¥0,5 <del>11</del> ,055	\$0,000,403
Airport/Avia	ation Center		
4301	Airport Administration	\$0	\$0
4302	Airport Operations	\$0	\$0
4309	Other Airport	\$0	\$0
v	Airport/Aviation Center Subtotal	\$0	\$0
Highways a	and Streets		
4311	Highway Administration	\$666,100	\$437,444
4312	Highways and Streets	\$2,001,196	\$1,970,062
4313	Bridges	\$0	\$0
4316	Street Lighting	\$169,000	\$125,558
4310	Outer Lighting		
4319	Other Highway, Streets, and Bridges	\$314,696	\$319,627





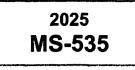
Account	Purpose	Voted Appropriations	Actual Expenditures
Sanitation			
4321	Sanitation Administration	\$0	\$0
4323	Solid Waste Collection	\$1,488,354	\$1,526,871
4324	Solid Waste Disposal	\$0	\$0
4325	Solid Waste Facilities Clean-Up	\$0	\$0
4326	Sewage Collection and Disposal	\$0	\$0
4329	Other Sanitation	\$0	\$0
	Sanitation Sul	btotal \$1,488,354	\$1,526,871
Water Distri	bution and Treatment		
4331	Water Administration	\$0	\$0
4332	Water Services	\$0	\$0
4335	Water Treatment	\$0	\$0
4338	Water Conservation	\$0	\$0
	Water Distribution and Treatment Sul	btotal \$0	\$0
Electric			
4351	Electric Administration	\$0	\$0
4352	Generation	\$0	\$0
4353	Purchase Costs	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0
4359	Other Electric Costs	\$0	\$0
	Electric Sul	btotal \$0	\$0
Health		······	
4411	Health Administration	\$129,899	\$127,256
4414	Pest Control	\$1,050	\$420
4415	Health Agencies and Hospitals	\$0	\$0
4419	Other Health	\$0	\$0
	Health Sul	btotal \$130,949	\$127,676
Welfare			
4441	Welfare Administration	\$144,094	\$179,332
4442	Direct Assistance	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0
4445	Vendor Payments	\$0	\$0
4449	Other Welfare	\$98,325	\$98,325
	Welfare Sul	btotal \$242,419	\$277,657





Account	Purpose		Voted Appropriations	Actual Expenditures
Culture and	Recreation			
4520	Parks and Recreation		\$688,829	\$670,503
4550	Library		\$1,185,689	\$1,190,669
4583	Patriotic Purposes		\$16,000	\$15,943
4589	Other Culture and Recreation		\$18,500	\$18,164
	Culture and Recreation	Subtotal	\$1,909,018	\$1,895,279
Conservatio	on and Development			
4611	Conservation Administation		\$9,555	\$8,441
4612	Purchase of Natural Resources		\$0	\$0
4619	Other Conservation		\$0	\$0
4631	Redevelopment and Housing Administration	·····	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0
4651	Economic Development Administration		\$0	\$0
4652	Economic Development		\$0	\$0
4659	Other Economic Development	-	\$167,860	\$165,510
	Conservation and Development	Subtotal	\$177,415	\$173,951
Debt Servic	e		·····	
4711	Principal - Long Term Bonds, Notes, and Othe	er Debt	\$1,530,687	\$1,427,979
	Ex	planation: Water a	and sewer debt payments include	d in 4914
4721	Interest - Long Term Bonds, Notes, and Other	Debt	\$632,556	\$631,681
4723	Interest on Tax and Revenue Anticipation Not	es	\$0	\$0
4790	Other Debt Service Charges	•· • • • · · ·	<b>\$1</b>	\$0
	Debt Service	Subtotal	\$2,163,244	\$2,059,660
Capital Out	lay			
4901	Land		\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$474,988	\$549,134
	E,	planation: \$13,77	5 expended and reimbursed from	CRF as agents.
4903	Buildings		\$17,522,500	\$0
	Ex		s to WA #4 amounts are recorded finimal expenditures in 2024	in separate capital project
4909	Improvements Other than Buildings		\$2,808,400	\$65,326
	E		3 encumbered to FY 2025. Water of in 4914. \$20,041 expended and	
	Capital Outlay	Subtotal	\$20,805,888	\$614,46



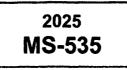


Account	Purpose	Voted Appropriations	Actual Expenditures
Operating T	ransfers Out		
4911	To Revolving Funds	\$0	\$0
4912	To Special Revenue Funds	\$0	\$C
4913	To Capital Projects Funds	\$0	\$0
4914A	To Airport Proprietary Fund	\$0	\$0
4914E	To Electric Proprietary Fund	\$0	\$0
49140	To Other Proprietary Fund	\$0	\$0
4914S	To Sewer Proprietary Fund	\$10,407,530	\$7,394,174
4914W	To Water Proprietary Fund	\$7,155,573	\$4,129,581
4915	To Capital Reserve Funds	\$175,000	\$175,000
4916	To Expendable Trusts	\$103,500	\$103,500
4917	To Health Maintenance Trust Funds	\$0	\$C
4918	To Non-Expendable Trust Funds	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0
	Operating Transfers Out Subtotal	\$17,841,603	\$11,802,255

Payments	to	<b>Other Governments</b>
		· · · · · · · · · · · · · · · · · · ·

4931	Taxes Assessed for County	\$0	\$2,131,080
	Explanation: County	assessment	
4932	Taxes Assessed for Village District	\$0	\$0
4933	Taxes Assessed for Local Education	\$0	\$40,808,583
	Explanation: School a	assessment	
4934	Taxes Assessed for State Education	\$0	\$4,288,616
	Explanation: School a	assessment	
4939	Payments to Other Governments	\$0	\$0
	Payments to Other Governments Subtotal		\$47,228,279
- <b>-</b>	Total Before Payments to Other Governments	\$61,247,336	\$34,215,881
	Plus Payments to Other Governments		\$47,228,279
	Plus Commitments to Other Governments from Tax Rate	\$47,228,279	
	Less Proprietary/Special Funds	\$17,563,103	\$11,523,755
	Total General Fund Expenditures	\$90,912,512	\$69,920,405

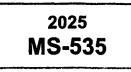




### Revenues

	Source of Revenues	Estimated Revenues	Actual Revenues
Taxes			
3110	Property Taxes	\$0	\$61,307,459
3120	Land Use Change Taxes for General Fund	\$375,000	\$745,350
3121	Land Use Change Taxes for Conservation Fund	\$0	\$0
3180	Resident Taxes	\$0	\$0
3185	Yield Taxes	\$2,500	\$3,497
3186	Payment in Lieu of Taxes	\$39,633	\$42,262
3187	Excavation Tax	\$500	\$0
	Explanation: None	issued	-
3189	Other Taxes	\$544	\$544
3190	Interest and Penalties on Delinquent Taxes	\$140,000	\$103,300
	Taxes Subtotal	\$558,177	\$62,202,412
Licenses, F	Permits, and Fees		
3210	Business Licenses and Permits	\$0	\$0
3220	Motor Vehicle Permit Fees	\$3,250,000	\$3,502,259
3230	Building Permits	\$350,000	\$346,378
3290	Other Licenses, Permits, and Fees	\$136,470	\$138,970
	Licenses, Permits, and Fees Subtotal	\$3,736,470	\$3,987,607
•••••	ral Government	· · · · · · · · · · · · · · · · · · ·	
3311	Housing and Urban Development	\$0	\$0
3312	Environmental Protection	\$0	\$0
3313	Federal Emergency	\$0	\$14,261
2244	Explanation: FEM		
3314	Federal Drug Enforcement	\$0	\$0
3319	Other Federal Grants and Reimbursements	\$297,500	\$0
	From Federal Government Subtotal		φL
		\$297,500	
State Sour	Ces	\$297,500	
State Sour 3351	ces Shared Revenues - Block Grant	\$297,500	\$14,261
· · · · · · · · · · · · · · · · · · ·	The second s	· · · · · · · · · · · · · · · · · · ·	\$14,261 \$(
3351 3352	Shared Revenues - Block Grant	\$0	\$14,261 \$( \$1,582,65
3351 3352 3353	Shared Revenues - Block Grant Meals and Rooms Tax Distribution	\$0 \$1,576,573	\$14,261 \$0 \$1,582,65 \$317,497
3351	Shared Revenues - Block Grant Meals and Rooms Tax Distribution Highway Block Grant Water Pollution Grant	\$0 \$1,576,573 \$317,497	\$14,26 \$( \$1,582,65 \$317,49
3351 3352 3353 3354	Shared Revenues - Block Grant Meals and Rooms Tax Distribution Highway Block Grant Water Pollution Grant	\$0 \$1,576,573 \$317,497 \$1,063,381	\$14,26 \$( \$1,582,65 \$317,49 \$1,063,38
3351 3352 3353 3354	Shared Revenues - Block Grant Meals and Rooms Tax Distribution Highway Block Grant Water Pollution Grant Explanation: Reco	\$0 \$1,576,573 \$317,497 \$1,063,381 orded in sewer fund	\$14,26 \$( \$1,582,65 \$317,49 \$1,063,38 \$(
3351 3352 3353 3354 3355 3356	Shared Revenues - Block Grant Meals and Rooms Tax Distribution Highway Block Grant Water Pollution Grant <i>Explanation: Reco</i> Housing and Community Development	\$0 \$1,576,573 \$317,497 \$1,063,381 orded in sewer fund \$0	\$14,26 \$( \$1,582,65 \$317,49 \$1,063,38 \$( \$6 \$(
3351 3352 3353 3354 3355	Shared Revenues - Block Grant Meals and Rooms Tax Distribution Highway Block Grant Water Pollution Grant <i>Explanation: Reco</i> Housing and Community Development State and Federal Forest Land Reimbursement	\$0 \$1,576,573 \$317,497 \$1,063,381 orded in sewer fund \$0 \$0	\$14,26 \$0 \$1,582,65 \$317,49 \$1,063,38 \$1,063,38 \$0 \$1,063,38 \$1,063,38 \$1,063,38 \$1,063,38 \$1,063,38 \$1,063,38 \$1,582,65 \$1,585,585 \$1,585,585 \$1,585,585 \$1,585,585 \$1,585,585 \$1,585,585 \$1,585,585 \$1,585,585 \$1,585,585 \$1,585,585 \$1,555,585 \$1,555,585 \$1,555,585,585 \$1,555,585,585 \$1,555,585,585,585,585,585,585,585,585,58
3351 3352 3353 3354 3355 3356 3356 3357	Shared Revenues - Block Grant Meals and Rooms Tax Distribution Highway Block Grant Water Pollution Grant <i>Explanation: Reco</i> Housing and Community Development State and Federal Forest Land Reimbursement Flood Control Reimbursement	\$0 \$1,576,573 \$317,497 \$1,063,381 orded in sewer fund \$0 \$0 \$0 \$0	\$14,261 \$( \$1,582,65 \$317,497 \$1,063,38 \$( \$( \$( \$( \$( \$( \$( \$( \$( \$( \$( \$( \$(
3351 3352 3353 3354 3355 3356 3357 3359	Shared Revenues - Block Grant Meals and Rooms Tax Distribution Highway Block Grant Water Pollution Grant <i>Explanation: Reco</i> Housing and Community Development State and Federal Forest Land Reimbursement Flood Control Reimbursement Railroad Tax Distribution	\$0 \$1,576,573 \$317,497 \$1,063,381 orded in sewer fund \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$14,261 \$( \$1,582,665 \$317,497 \$1,063,381 \$( \$( \$( \$( \$( \$( \$( \$( \$( \$( \$( \$( \$(
3351 3352 3353 3354 3355 3356 3357 3359 3360	Shared Revenues - Block Grant Meals and Rooms Tax Distribution Highway Block Grant Water Pollution Grant <i>Explanation: Reco</i> Housing and Community Development State and Federal Forest Land Reimbursement Flood Control Reimbursement Railroad Tax Distribution Water Filtration Grants	\$0 \$1,576,573 \$317,497 \$1,063,381 brded in sewer fund \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$14,261 \$0 \$1,582,651 \$317,497 \$1,063,381 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
3352 3353 3354 3355 3356 3357 3359 3360 3361	Shared Revenues - Block Grant Meals and Rooms Tax Distribution Highway Block Grant Water Pollution Grant <i>Explanation: Reco</i> Housing and Community Development State and Federal Forest Land Reimbursement Flood Control Reimbursement Railroad Tax Distribution Water Filtration Grants Landfill Closure Grants	\$0 \$1,576,573 \$317,497 \$1,063,381 brded in sewer fund \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$0 \$14,261 \$1,582,651 \$317,497 \$1,063,381 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0

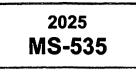




### Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
Charges for	Services		
3401	Income from Departments	\$468,694	\$218,187
3402	Water Supply System Charges	\$0	\$0
3403	Sewer User Charges	\$0	\$0
3404	Garbage-Refuse Charges	\$866,135	\$801,079
3405	Electric User Charges	\$0	\$0
3406	Airport Fees	\$0	\$0
3409	Other Charges	\$0	\$0
	Charges for Services Subtotal	\$1,334,829	\$1,019,266
Miscellaneo	ous Revenues		
3500	Special Assessments	\$0	\$0
3501	Sale of Municipal Property	\$495	\$615
3502	Interest on Investments	\$600,000	\$662,158
3503	Rents of Property	\$9,000	\$8,965
3504	Fines and Forfeits	\$0	\$0
3506	Insurance Dividends and Reimbursements	\$19,411	\$39,058
3508	Contributions and Donations	\$10,000	\$7,340
3509	Revenue from Misc Sources Not Otherwise Classified	\$7,070	\$2,070
	Miscellaneous Revenues Subtotal	\$645,976	\$720,206
and the second second	perating Transfers In		· · · ·
3911	From Revolving Funds	\$0	SO
3912	From Special Revenue Funds	\$0	\$746
3913	From Capital Projects Funds	\$93,971	\$475,541
3914A	From Airport Proprietary Fund	<b>\$0</b>	\$0
3914E	From Electric Proprietary Fund	<b>\$0</b>	\$0
39140	From Other Proprietary Fund	\$0	\$C
3914S	From Sewer Proprietary Fund	\$6,427,049	\$7,088,102
3914W	From Water Proprietary Fund	\$4,962,773	\$4,696,737
3915	From Capital Reserve Funds	\$0	\$89,636
	Explanation: Re	imbursed as agents	
3916	From Trust and Fiduciary Funds	\$0	\$0
3917	From Conservation Funds	\$0	\$0
	Interfund Operating Transfers In Subtotal	\$11,483,793	\$12,350,762
	cing Sources		
3934	Proceeds from Long-Term Notes/Bonds/Other Sources	\$24,965,800	\$0
	Explanation: No Other Financing Sources Subtotal	debt issued in 2024 \$24,965,800	\$0
		642 452 202	\$12,848,220
	l des Dranriatan/Shacial Funde		
	Less Proprietary/Special Funds Plus Property Tax Commitment from Tax Rate	\$12,453,203 \$61,877,889	• 12,0-0,221





### **Balance Sheet**

Account	Description	Starting Balance	Ending Balance
Current Ass	sets		
1010	Cash and Equivalents	\$25,417,367	\$26,039,952
1030	Investments	\$0	\$0
1080	Tax Receivable	\$1,641,384	\$2,598,533
	Explanation: Inclu	des Land use and yield taxes re	eceivable
1110	Tax Liens Receivable	\$285,205	\$203,454
		uced by allowance for uncollecti 3,774	ble accounts of
1150	Accounts Receivable	\$67,548	\$40,376
1260	Due from Other Governments	. \$0	\$1,030
1310	Due from Other Funds	\$203,574	\$0
	Explanation: Begi	nning balance restated	
1400	Other Current Assets	\$0	\$0
1670	Tax Deeded Property (Subject to Resale)	\$0	\$0
	Current Assets Subtotal	\$27,615,078	\$28,883,345
Current Lia	bilities		
2020	Warrants and Accounts Payable	\$399,515	\$356,015
2030	Compensated Absences Payable	\$163	\$0
2050	Contracts Payable	\$0	\$0
2070	Due to Other Governments	\$192,089	\$1,139
2075	Due to School Districts	\$21,144,974	\$22,102,944
2080	Due to Other Funds	\$0	\$0
2220	Deferred Revenue	\$25,391	\$52,013
2230	Notes Payable - Current	\$0	\$0
2270	Other Payables	\$0	\$0
	Current Liabilities Subtotal	\$21,762,132	\$22,512,111
Fund Equity	y		
2440	Non-spendable Fund Balance	\$0	\$0
2450	Restricted Fund Balance	\$0	\$0
2460	Committed Fund Balance	\$0	\$0
2490	Assigned Fund Balance	\$400,070	\$378,159
2530	Unassigned Fund Balance	\$5,452,876	\$5,993,075
	Explanation: Rest	ated beginning balance for inter	
	Fund Equity Subtotal	\$5,852,946	\$6,371,234

New Hampshire2025Department ofMS-535Revenue AdministrationMS-535			
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### Tax Commitment

Source	County	Village	Local Education	State Education	Other	Property Tax
MS-535	\$2,131,080	\$0	\$40,808,583	\$4,288,616	\$0	\$61,307,459
Commitment	\$2,131,080	\$0	\$40,808,583	\$4,288,616		\$61,877,889
Difference	\$0	\$0	\$0	\$0		(\$570,430)

### **General Fund Balance Sheet Reconciliation**

Total Revenues	\$70,438,693
Total Expenditures	\$69,920,405
Change	\$518,288
Ending Fund Equity	\$6,371,234
Ending Fund Equity Beginning Fund Equity	\$6,371,234 \$5,852,946



### *New Hampshire* Department of Revenue Administration



### Long Term Debt

Description (Purpose)	Original Obligation	Annual Installment	Rate	Final Payment	Start of Year	Issued	Retired	End of Year
Court St. Sewer Pump Station								
•	\$400,000	\$76,056	3.26	2028	\$380,276	\$0	\$76,056	\$304,220
Court Street Culvert (Water)					· ······ · ·	· -		
	\$511,875	\$3,910	2.5382	2027	\$14,990	\$0	\$3,747	\$11,243
Court Street Culvert (General)			· • · · · · · · · • • · · · · · · · · ·				• •••• • • • • • • • • • • • •	
	\$1,138,550	\$116,090	2.5382	2027	\$445,010	\$0	\$111,253	\$333,757
Downtown Sidewalks (General	)			···· _				
	\$562,700	\$55,000	2.54	2025	\$109,700	\$0	\$55,000	\$54,700
Drinking Water System (Water	)				······			
	\$882,413	\$88,241	1.085	2029	\$529,449	\$0	\$88,241	\$441,208
Epping Road TIF (TIF District)					••••••••••••••••••••••••••••••			
·····,	\$4,185,000	\$420,000	2.55	2028	\$2,085,000	\$0	\$420,000	\$1,665,000
Exeter Public Library Addition	· ··· ··· ·	e de le de la d					· · · · · · · · · · · · · · · · · · ·	
	\$3,816,425	\$255,000	1.32	2035	\$3,055,000	\$0	\$255,000	\$2,800,000
Great Dam Removal (General)		-						
	, \$1,564,000	\$155,000	2.30	2024	\$155,000	\$0	\$155,000	\$0
Groundwater Exploration (Wat								
Croundwater Exploration (Mat	\$888,800	\$88,900	2.63	2032	\$799,900	\$0	\$88,900	\$711,000
Groundwater Source Developr	an a				<b>\$</b> 100,000	Ψ <b>υ</b>	400,000	
Groundwater Source Developi	\$500,000	\$95,069	3.26	2028	\$475,345	\$0	\$95,069	\$380,276
		490,009	5.20	2020	9470,040	20	\$93,009	\$360,270
Groundwater Sources (Water)	\$529,000	\$105,000	1.32	2025	\$210.000	\$0	\$105 000	£405.000
Orange de la transferencia Directo		3105,000	1.52	2025	\$210,000	20	\$105,000	\$105,000
Groundwater Treatment Plant	• . •	\$222.014	1.06	2026	\$2 545 050	60	CO 40 400	<b>#1 000 705</b>
	\$5,040,866	\$232,914	1.96	2036	\$3,545,858	\$0	\$242,133	\$3,303,725
Intersection Improvements (Ge	•	ATO 07/	0.00	0000	<b>6</b> 700 700			
	\$798,000	\$72,274	2.99	2033	\$722,738	\$0	\$72,274	\$650,464
Jady Hill Ph II (Sewer)								
	\$2,577,000	\$130,000	3.193	2032	\$1,145,000	\$0	\$130,000	\$1,015,000
Lagoon Sludge Removal (Sew	•							
	\$2,148,650	\$143,650	1.49	2036	\$1,860,000	\$0	\$145,000	\$1,715,000
Lincoln Street PH II (Water)								
	\$144,062	\$9,593	2.3422	2032	\$86,339	\$0	\$9,600	\$76,739
Lincoln Street PH II (Sewer)								
	\$799,202	\$53,219	2.3422	2032	\$478,973	\$0	\$53,792	\$425,181
Lincoln Street PH II (General)								
	\$1,459,486	\$97,188	2.3422	2032	\$874,688	\$0	\$97,188	\$777,500
Linden St. Culvert (General)								
	\$689,700	\$70,000	2.54	2025	\$129,700	\$0	\$65,000	\$64,700
Main & Lincoln Sewerlines (Se	ewer)							
	\$176,000	\$15,000	2.30	2024	\$15,000	\$0	\$15,000	\$0
Main & Lincoln Waterlines (Wa	ater)							
	\$1,225,000	\$120,000	2.30	2024	\$120,000	\$0	\$120,000	\$0
Recreation Center Building (G	ieneral)					• • •		
	\$1,111,000	\$111,100	2.63	2032	\$999,900	\$0	\$111,100	\$888,800
							Pa	age 10 of 11



# 2025 MS-535

# Long Term Debt

Description (Purpose)	Original Obligation	Annual Installment	Rate	Final Payment	Start of Year	Issued	Retired	End of Year
Recreation Park Design (Ger	neral)							
	\$225,600	\$45,600	2.1062	2024	\$45,000	\$0	\$45,000	\$0
Salem St. Utility Design & Er	igineering (Gener	al)						
	\$27,138	\$5,538	2.1062	2024	\$5,078	\$0	\$5,078	\$0
Salem St. Utility Design & Er	gineering (Water	)						
	\$135,692	\$27,692	2.1062	2024	\$25,386	\$0	\$25,386	\$0
Salem St. Utility Design & Er	igineering (Sewer	)						
	\$131,169	\$26,769	2.1062	2024	\$24,539	\$0	\$24,539	\$0
Salem St. Utility Improvemen	ts (General)							
	\$835,290	\$56,996	1.49	2036	\$721,853	\$0	\$56,441	\$665,412
Salem St. Utility Improvemen	its (Sewer)							
	\$1,314,961	\$89,726	1.49	2036	\$1,136,382	\$0	\$88,853	\$1,047,529
Salem St. Utility Improvemen	its (Water)							
	\$2,067,549	\$141,078	1.49	2036	\$1,786,765	\$0	\$139,706	\$1,647,059
Solar Array at Cross Rd (Ger	neral)							
	\$5,227,274	\$239,164	3.65	2043	\$4,783,278	\$0	\$239,164	\$4,544,114
Washington St. Waterline (W	'ater)							
	\$536,000	\$55,000	2.55	2028	\$260,000	\$0	\$55,000	\$205,000
Wastewater Treatment Facili	ty (Sewer)							
	\$50,022,028	\$2,620,678	2.00	2038	\$39,310,172	\$0	\$2,620,278	\$36,689,894
Water Tank (Water)								
	\$3,900,000	\$215,297	1.352	2028	\$1,216,412	\$0	\$229,972	\$986,440
Water Tank Distribution (Ger	neral)							
	\$2,138,600	\$105,000	3.97	2029	\$630,000	\$0	\$105,000	\$525,000
Westside Drive (Water & Sev	ver)							
	\$1,242,300	\$82,820	3.35	2038	\$1,242,300	\$0	\$82,820	\$1,159,480
Westside Drive (General)								
	\$930,698	\$55,482	3.35	2038	\$832,222	\$0	\$55,482	\$776,740
	\$99,882,028				\$70,257,253	\$0	\$6,287,072	\$63,970,181

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# Town Manager Report

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# Select Board Committee Reports

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# Correspondence

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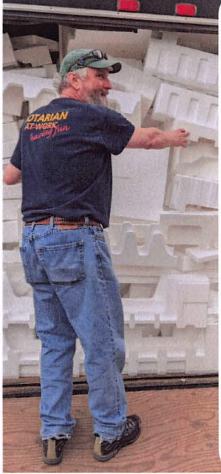
# TRASH & RECYCLE PICK-UP DELAYED JULY 4TH TRANSFER STATION CLOSED 7/4

If your pick-up day is Friday it will be picked up on Saturday, July 5<sup>th</sup>.

The Transfer Station will be closed Friday, July 4<sup>th</sup> & OPEN on Saturday, July 5th.

publicworks@exeternh.gov
2 Trash & Recycle Info

# Styrofoam Recycling Event





# SATURDAY, July 19 9AM TO 11AM



EXETER PUBLIC WORKS 13 NEWFIELDS ROAD



For more info: www.exeternh.gov



Brought to you by: The Town of Exeter Sustainability Advisory Committee in partnership with the Town of Gilford





June 20, 2025

Board of Selectmen Town of Exeter 10 Front St. Exeter, NH 03833

Re: Automatic Payments & Paperless Billing and Multiproduct Discounts & Cartoon Network

### Dear Members of the Board:

As part of our ongoing commitment to keep you and our customers informed, we are providing this update of a change in certain discounts we provide to customers using paperless billing, making automatic electronic payments, and buying multiple products. Starting June 26, 2025, the Automatic Payments & Paperless Billing Discount with a bank account, and Multiproduct Discount, will each be offered only to customers who purchase Xfinity Internet service alone or part of a bundle. Additionally, the \$2/month Automatic Payments & Paperless Billing Discount with a credit or debit card will no longer be available to new customers. If customers already have these discounts, they'll keep them until further notice, unless they change services or otherwise become ineligible for the discount.

Also please note the following change to the Xfinity channel lineup provided in your community effective August 12, 2025:

• Cartoon Network will move from the Ultimate TV Tier/Digital Preferred Tier to the More Sports & Entertainment package. The Channel number will not change.

Customers are receiving notice of these changes in their bill. Please do not hesitate to contact me should you have any questions. For your convenience I can be reached at **Bryan\_Christiansen@comcast.com**.

Very truly yours, Bryan Christiansen Bryan Christiansen, Director Government & Regulatory Affairs

# RECEIVED

JUN 2 5 2025 Town Manager's Office



Pam McElroy <pmcelroy@exeternh.gov>

# Bulletin #24: House, Senate Reach Budget Deal, But ...

1 message

NHMA Government Affairs <governmentaffairs@nhmunicipal.org> To: Pam McElroy <pmcelroy@exeternh.gov> Fri, Jun 20, 2025 at 12:08 PM

# **New Hampshire Municipal Association**

THE SERVICE AND ACTION ARM OF NEW HAMPSHIRE MUNICIPALITIES



**Legislative Bulletin 24** 

2025 Session

June 20, 2025



Live Bill Tracker

## House, Senate Reach Budget Deal, But ...

The committee of conference on the FY 26-27 state budget, **HB 1** and **HB 2**, agreed Thursday to a nearly \$16 billion spending package. The budget coming out of the committee will have an up-ordown vote in both chambers next **Thursday**, **June 26**, and cannot be amended. If adopted by the House and Senate, it will go to the governor, who can sign it, veto it, or let it pass without signing it. The governor has indicated that she could veto the budget in it passes both chambers, which would force the legislature to pass a continuing resolution (CR) to fund state government beyond June 30 and start over on a revised budget agreement. If this occurs, everything is back on the table, including sections of the budget that are beneficial to municipalities.

Because nothing can be added or removed from the spending agreement, NHMA isn't asking members to reach out to legislators about the budget; however, members concerned about the implications of a CR can reach out to the governor's office to express their support for portions of the budget that benefit municipalities. In addition, there are other committee of conference bills being acted on next week where your outreach is needed (see below).

Here is a high-level summary of items on the budget impacting municipalities:

**Meals and rooms tax:** The committee left the 30% municipal share of the meals and rooms tax alone.?This is great news for cities and towns!

**Retirement system:** New Hampshire Retirement System pension benefits for first responders in the system but not vested prior to January 1, 2012, were changed to reduce the minimum age and years of service to be eligible to retire to age 45 with 22 years of service; the benefit "multiplier" for this group was increased to 2.5% and the average final salary the pension is based on was reduced from five years to three years. The maximum annual benefit was capped at \$125,000 for anyone hired on or after January 1, 1999. Because these changes made by the committee are significantly different than previous proposals, it remains unclear what the actual cost will be. The budget allocates \$30 million toward these changes, with additional \$30 million appropriations in the next three budgets (\$120 million total) and also contains language insulating cities and towns if the pricetag is greater than what was appropriated. NHMA's only concern with the retirement proposals has always been preventing any costs from being downshifted to cities and towns.

**SAG Grants:** The budget includes \$2.5 million per year in funding for State Aid Grants (SAG), which provide 20% to 30% of eligible principal and interest payments for completed municipal infrastructure projects. The funding is still well below the \$15 million per year included in the last budget, but we are grateful some funding was included for this program.??

**Granite advantage:** The committee accepted the Senate proposal to assess premiums for these health programs on a flat, per-family member basis, which will result in about \$7 million less in savings for the state than the income-based premiums proposed by the House. Currently, there are no premiums. NHMA is concerned that new, out-of-pocket premiums for participants will have an adverse trickle-down impact on local welfare budgets.?

**Expanded Keno:** The budget took out Senate-added language opposed by NHMA that would have changed the local option for Keno to an opt-out, rather than the current opt-in that has existed since 2017.?However, this language is still alive in **HB 737**.

**Landfills:** The language that would have weakened local authority over landfill siting and expansion was removed.?

**Vehicle inspections:** The final budget eliminates motor vehicle safety inspections in 2026 and authorizes the state to work with the federal government regarding emissions testing. Because 12 percent of the motor vehicle fee revenue is distributed to municipalities, the Department of Transportation previously estimated this change would decrease municipal revenue by about \$350,000 per year.

**Revenue sharing:** Although it has no current fiscal impact, the budget includes a repeal of municipal revenue sharing under RSA 31-A. Although this provision has been suspended since 2010, keeping the statute alive would have made it easier for a future legislature to revisit it.??

Housing Appeals Board (HAB): The budget includes funding for a modified version of the HAB, which the House wanted to eliminate. Under the new model, the HAB will share resources with the Board of Tax and Land Appeals (BTLA).?

**Right to know ombudsman:** The ombudsman was converted to per-diem position attached to a newly created office of state and public sector labor relations. The position will continue to independently exercise the statutory jurisdiction conferred upon it.

**Other:** Despite multiple attempts, no funding was added to the budget for the Housing Champions program, and the House funding cuts for regional planning commissions were not restored.

# **Committee of Conference Results**

A busy week of committees of conference ended Thursday with agreements on multiple bills impacting municipalities, although no compromise could be reached on others.

The House and Senate will meet on **Thursday**, **June 26**, and must both agree to adopt the committee of conference reports. If approved, these bills go to the governor.

Here is a status update on several bills NHMA is following. Priority bills are denoted with an asterisk (\*).?Municipal officials should contact their local **senator** and **representatives** regarding any bills that impact their communities. **NHMA opposes HB 154**, **HB 737**, **SB 213**, **and SB 221**.

### AMENDED BILLS TO BE VOTED ON

\* **HB 67**, relative to agreements with the secretary of state for the use of accessible voting systems. The Senate version of the bill, which matches the effective date of the bill with the expiration of the current pilot agreement, was accepted. A related bill, HB 613, enables towns and cities to not offer accessible voting machines under certain circumstances.

**HB 71**, prohibiting school facilities to be used to provide shelter for certain illegal immigrants, now includes a new public notice requirement that municipalities with a population of 10,000 or more must follow before issuing tax bills after the re-assessment.

**HB 132**, Modifies the language regarding the liability of certain relatives to provide support to indigent family members in need of public assistance. The bill eliminates court action should a family member refuse to provide aid. It also amends the language relative to determining if a family member has the financial means to assist.

HB 154, enabling voters to request to have their ballots hand counted. Please contact your local legislators and ask them to vote against this bill.

HB 250, enabling local governing bodies to regulate the muzzling of dogs.

HB 273, giving parents or legal guardians access to their minor child's library records.

**HB 428**, relative to the state building code. The agreed-upon version of the bill states that no local amendment shall be enforced if it was not submitted to the building code review board by July 1, 2025.

**HB 464**, prohibiting certain candidates for political office from participating in counting ballots, enabling the use of certain personal information for determining voter eligibility, and relative to the reporting of low value campaign donations.

**HB 737**, changing the local option for Keno to an opt-out, rather than the current opt-in that has existed since 2017, with a new effective date of June 1, 2027. This Keno-by-default language would override previous votes in municipalities to not allow this lottery game, as well as communities where the governing and legislative bodies never wanted to take up the question on their warrant. The revised effective date gives municipalities two election cycles to put the question before voters. The bill also gives municipalities a local option to vote to prohibit the operation of games of chance within their boundaries and makes changes to charitable gaming licensing fees and reporting requirements. **Please contact your local legislators and ask them to vote against this bill because of the Keno language.** 

SB 213, creating a misdemeanor-level offense for public employees who "electioneer," as defined in the bill, and adds an unrelated requirement that any registered voter requesting an absentee ballot must provide proof of identity, citizenship, age, and domicile. Please contact your local legislators and ask them to vote against this bill.

**SB 218**, requiring absentee voters to submit hard-copy proof of their citizenship — such as a birth certificate or passport — when registering to vote in New Hampshire.

**SB 221**, mandating annual verification of the voter checklist and directs the secretary of state's office to develop any forms necessary for the reregistration of eligible voters removed from the checklist. **Please contact your local representatives and ask them to vote against this bill.** 

**SB 287**, requiring a person seeking an absentee ballot to either bring a photo ID into a clerk's office, send in a photocopy of their ID, or send in a notarized signature in order to request their absentee ballot.

SB 291, exempting church parsonages that are rented or vacant from property taxation.

### **OTHER ACTIONS**

The following bills are among those that will not advance this session, but may be introduced next year as new bills:

\* HB 685, mandating manufactured housing by right in residentially zoned areas.

**HB 421**, introducing a new requirement for municipalities to annually mail tax exemption forms to property owners whose real estate was exempt in the previous tax year.

The committee of conference on **HB 143** removed all references to issuing no trespass orders (NTOs). The Senate version of the bill would have required a unanimous vote of a governing body at a public meeting to issue an NTO.

# **Reminder: Sharing is Caring ... About Good Public Policy!**

There aren't many issues of the NHMA *Legislative Bulletin*left this year, but if you know of anyone who may benefit from the *Bulletin* going forward, feel free to pass this email along and encourage them to sign up!

Members can subscribe to the Bulletin through our member portal at:

https://nhmunicipal.weblinkconnect.com/portal

Once you are logged in, click "edit this profile" and "newsletter management." You can sign up for the *Legislative Bulletin, Newslink*, and *Town & City* magazine in one place! (If you are having trouble logging into your account, follow these steps.)

### NHMA Events Calendar 2024 Final Legislative Bulletin

### **Editorial Staff:**

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# Bulletin #25: This is the Way the Session Ends...

1 message

NHMA Government Affairs <governmentaffairs@nhmunicipal.org> To: Pam McElroy <pmcelroy@exeternh.gov> Fri, Jun 27, 2025 at 11:48 AM

# New Hampshire Municipal Association

THE SERVICE AND ACTION ARM OF NEW HAMPSHIRE MUNICIPALITIES



Legislative Bulletin 24

2025 Session

June 20, 2025



**Live Bill Tracker** 

# This is the Way the Session Ends...

The House and Senate both met on Thursday and finished their work for the 2025 legislative session, including passage of a \$15.9 billion, two-year state budget that the governor has indicated she will sign. Both chambers also approved multiple committee of conference reports. These bills, and others adopted over the past several weeks, are heading to the governor, who can sign a bill, veto it, or let it pass without signing it.

NHMA will publish our *Final Legislative Bulletin*, summarizing all new laws of municipal interest before the end of the summer; the timing will depend on how quickly the bills get signed. Our legal affairs team will develop guidance documents for legislation that requires it. In addition to producing the *Final Bulletin*, we will be scheduling a "*Legislative Wrap Up*" webinar later this summer.

Thank you to all the local officials who took time to speak with their legislators during this session. **Your voices truly mattered!** 

## **Budget Passes, Barely**

After a tense standoff between the governor's office and legislative leadership this week, the House and Senate agreed Thursday to a last-minute compromise on the two budget bills,**?HB** 1?and?**HB** 2.

While other issues were also in the mix this week, the primary sticking point was changes to New Hampshire Retirement System benefits for about 1,500 first responders hired before July 1, 2011, and not vested prior to January 1, 2012—Group II-Tier B. The final version of the compromise restores most, but not all, of the benefits that were changed through legislation in 2011. The agreement adjusts Tier B benefits to what is currently in effect for Group II retirement system members vested prior to July 1, 2011 (Tier A), with the following exceptions:

- Group II-Tier B benefits will continue to be calculated based on the highest five salary years, and the formula regulating the amount of compensation over base pay remains in effect.
- Payouts of unused sick leave are not included in the pension calculation.
- Annual benefits for Group II-Tier B members are capped at no more than \$145,000.

In terms of paying for the retirement changes, the budget includes the promise of at least \$262 million in state funding through 2034, although only \$42 million to be paid in FY 26-27 is guaranteed. The final budget also retained the Senate language stating that the state "shall pay the normal contribution and accrued liability contributions attributable to this act," which is intended to prevent downshifting the cost of these changes to municipalities. NHMA's only concern with any retirement proposal is whether the state would pay the full cost of the changes and ensure no cost downshifting to municipalities occurs.

For a high-level summary of all items in the budget impacting municipalities, see **last week's** *Bulletin*. All items referenced last week, except the retirement changes, were included in the final budget as-is.

Despite a challenging state revenue picture, costly legislative priorities (pension changes, school voucher expansion), municipalities maintained most of the hard-won gains in state aid achieved in recent years.

# **Committee of Conference Results**

In addition to the budget, the House and Senate acted on multiple committee of conference reports on Thursday. Thirteen bills NHMA is following were adopted. These bills will be enrolled and sent to the governor. Priority bills are denoted with an asterisk (\*).? NHMA will send out a separate alert next week asking members to contact the governor's office and request she veto specific priority bills heading to her desk.? Twenty-two municipalities have already sent a letter to the governor requesting she veto HB 457, mandating group or congregate living in every zoning district that allows residential housing. (Spoiler alert: This bill will be in our alert next week!)

\* **HB 67**, relative to agreements with the secretary of state for the use of accessible voting systems. A related bill that also was adopted, **HB 613**, enables towns and cities opt out of deploying accessible voting machines under certain circumstances.?

**HB 71**, creating a new public notice requirement that municipalities with a population of 10,000 or more must follow before issuing tax bills after the re-assessment, and prohibiting school facilities to be used to provide shelter for certain illegal immigrants.??

**HB 132**, modifies the language regarding the liability of certain relatives to provide support to indigent family members in need of public assistance. The bill eliminates court action should a family member refuse to provide aid. It also amends the language relative to determining if a family member has the financial means to assist.??

HB 154, enabling voters to request to have their ballots hand counted.

HB 250, enabling local governing bodies to regulate the muzzling of dogs.??

HB 273, giving parents or legal guardians access to their minor child's library records.?

**HB 428**, relative to the state building code; no local amendment shall be enforced if it was not submitted to the building code review board by July 1, 2025.?

**HB 464**, prohibiting certain candidates for political office from participating in counting ballots, enabling the use of certain personal information for determining voter eligibility, and relative to the reporting of low value campaign donations.??

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\* **SB 213**, creating a misdemeanor-level offense for public employees who "electioneer," as newly defined in the bill, and adds an unrelated requirement that any registered voter requesting an absentee ballot must provide proof of identity, citizenship, age, and domicile.

**SB 221**, mandating annual verification of the voter checklist and directs the secretary of state's office to develop any forms necessary for the reregistration of eligible voters removed from the checklist.

SB 291, exempting church parsonages that are rented or vacant from property taxation.?

# **New Laws Impacting Municipalities**

The governor signed nine bills of municipal interest into law over the past two weeks. NHMA's position on the bill, if any, is indicated:?

**HB 92**, requiring recusal of members of zoning boards of adjustment and planning boards in certain circumstances. (*Effective 8/22/25*)

HB 134 (support), relative to the state building code. (*Effective* 7/1/25)

**HB 265**, requiring recusal of members of zoning boards of adjustment and planning boards in certain circumstances. (*Effective 8/22/25*)

HB 373, relative to the management and regulation of town real property. (Effective 8/23/25)

**HB 569** (support), relative to the establishment of county-wide communication districts. (*Effective* 8/1/25)

SB 42 (support), relative to notice of death affidavits. (Effective 6/22/25)

SB 105 (oppose), enabling towns to adopt budget caps. (Effective 8/23/25)

SB 173 (oppose), relative to residential property subject to housing covenants under the low-income housing tax credit program. (*Effective* 7/1/25)

**SB 212**, changing references from "votes" to "ballots" in the laws regarding elections. (*Effective* 6/17/25)

# Final Word

From everyone here at NHMA, thank you again for your input, questions, and support throughout the legislative session. Have a great summer!

NHMA Events Calendar 2024 Final Legislative Bulletin

### Editorial Staff:

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# **Review Board Calendar**

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# **Non-Public Session**

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