

SELECT BOARD MEETING
Monday, July 14, 2025
7:00 pm
Nowak Room, Town Offices
10 Front Street, Exeter, NH 03833
REGULAR BUSINESS MEETING BEGINS AT 7:00 PM

Meetings can be watched on Ch 22 or Ch 6 or YouTube. Attendees can join in person or virtually via Zoom.

To access the meeting, click this link: <https://us02web.zoom.us/j/87543764522>

To access the meeting via telephone, call: +1 646 558 8656 and enter the Webinar ID: 875 4376 4522

Please join the meeting with your full name if you want to speak.

Use the "Raise Hand" button to alert the chair you wish to speak. On the phone, press *9.

More instructions to access the meeting here: <https://www.exeternh.gov/townmanager/virtual-town-meetings>

Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues.

AGENDA

1. Call Meeting to Order
2. Bid Award
 - a. Westside Drive Project – Stephen Cronin, Public Works Director
3. Public Comment
4. Approval of Minutes
 - a. Regular Meeting: June 30, 2025
5. Appointments/Resignations
 - a. Resignation: Mark Lemos – Energy Committee
6. Discussion/Action Items
 - a. CPCNH Rates Update – Cliff Sinnott – Energy Committee
 - b. Planet Playground Update – Greg Bisson, Parks & Recreation Director
 - c. 1st Reading - Ordinance 802.3(j) & 802.4(c-6) – Update NH RSA – Melissa Roy, Assistant Town Manager
 - d. Legislative Update – Representative Julie Gilman
7. Tax Abatements, Veterans Credits & Exemptions
8. Permits & Approvals
 - a. Fee Waiver Request
9. Town Manager's Report
10. Select Board Committee Reports
11. Correspondence
12. Review Board Calendar
13. Non-Public Session
14. Adjournment

Niko Papakonstantis, Chair
Select Board

Posted 7/11/25 Town Office, Town Website

Persons with a disabling condition may request accommodations in order to attend this meeting. Requests should be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Bid Award



EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-3792 • (603) 773-6157 • FAX 772-1355

www.exeternh.gov/publicworks • publicworks@exeternh.gov

TO: Exeter Select Board
Russ Dean, Town Manager

FROM: Stephen Cronin, Public Works Director

DATE: July 11, 2025

RE: Contract Awards – Westside Drive Neighborhood Improvements

SUGGESTED MOTION:

Motion to award a contract to N. Granese & Sons, Inc. for the Westside Drive Drainage, Water, and Roadway Improvements Project in the amount of \$5,456,008.90, contingent upon receipt of authorization to award from NHDES, and to further authorize the Town Manager or their designee to sign the associated contract documents.

In accordance with the provisions Env-Wq 500: State Water Pollution Control Revolving Loan Fund Program, Env-Dw 1100 Drinking Water State Revolving Loan Fund Program, and the Town of Exeter Purchasing Policy, the Public Works Department solicited sealed bids for the Westside Drive Drainage, Water, and Roadway Improvements Project. Two bids were received and opened at the June 16, 2025 Select Board Meeting. The lowest responsive bidder was N. Granese & Sons, Inc. of Salem, MA, with a base bid of \$6,028,748.90.

Following a review of the bids, the Town's design consultant, Underwood Engineers, Inc. (UE), and the Public Works Department met with the bidder to discuss the proposed project schedule and sequence of work. Based on those discussions, a modified scope of work was developed that brings the contract value within the existing funding appropriations. Accordingly, the Public Works Department recommends that a contract be awarded to N. Granese & Sons in the amount of \$5,456,008.90 for the modified scope. N. Granese & Sons is on NHDOT's pre-qualified contractor list and has successfully completed comparable work for the Town. This contract award is contingent upon receipt of authorization to award from the New Hampshire Department of Environmental Services (NHDES).

Copies of the Recommendation to Award and Bid Tabulation are attached for reference.

Funding for project construction was authorized by voters at the 2023 Town Meeting, under Article 4, and includes the following: a \$2,320,000 General Fund obligation bond, a \$1,540,000 Drinking Water State Revolving Fund Loan, and a \$2,160,000 Clean Water State Revolving Fund Loan.



Project No. 2873

July 09, 2025

Mr. Stephen Cronin
Public Works Director
Town of Exeter
13 Newfields Road
Exeter, NH 03833

Re: Recommendation to Award
Westside Drive Drainage, Water and Roadway Improvements
Exeter, New Hampshire

Dear Mr. Cronin:

Underwood Engineers (UE) has reviewed the bids for the Westside Drive Drainage, Water and Roadway Improvements project. Two bid proposals were received and N. Granese & Sons, Inc. (Salem, MA) is the apparent low bid with an amount of \$6,028,748.90. No errors were found in the submitted bids. The bid tabulation dated 6/18/2025 is attached for reference.

The bid amount submitted by N. Granese & Sons exceeds the Town of Exeter's available budget for the project. As a result, the scope of the project was reviewed with DPW personnel to apply reductions where possible so that a project can be awarded that is within the Town's budget. The attached bid summary outlines the bid values as received and the modified quantities as recommended to reduce the contract value as necessary. The modified contract value is \$5,456,008.90.

N. Granese & Sons, Inc. is on NHDOT's pre-qualified contractors list and has satisfactorily completed past projects of similar or greater scope for Underwood Engineers and the Town of Exeter (Squamscott River Siphon Upgrade Project).

Based on our review of the information above, and pending receipt of NHDES authorization to award, we recommend the Town of Exeter award the above-mentioned project to N. Granese & Sons Inc. Upon the Town's concurrence and receipt of authorization to award from NHDES, UE will forward the Notice of Award for signature and processing.

Please Call if you have any questions.

Very truly yours,

UNDERWOOD ENGINEERS, INC.

A handwritten signature in blue ink, appearing to read 'Daniel J. Rochette', written over a light blue grid background.

Daniel J. Rochette, P.E.
Project Manager

DJR/tws
Encl.

UnderwoodEngineers.com

25 Vaughan Mall, Portsmouth, NH 03801

BID TABULATION
WESTSIDE DRIVE DRAINAGE, WATER AND ROADWAY IMPROVEMENTS
BID OPENING - MONDAY, JUNE 16, 2025 - 7:00 PM
EXETER TOWN OFFICE
EXETER, NEW HAMPSHIRE

Tabulated By: MBL

Checked By: TWS

				N. GRANESE & SONS, INC. 59 JEFFERSON AVENUE SALEM, MA 01970		JAMCO EXCAVATORS LLC 84 EXETER ROAD SOUTH HAMPTON, NH 03827	
BID ITEM	EST. QUANT.	UNITS	ITEM DESCRIPTION	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
SCHEDULE 1 - WATER							
3.1.06	2,500	LF	6" DIAMETER DUCTILE IRON WATERMAIN	\$ 140.00	\$ 350,000.00	\$ 183.00	\$ 457,500.00
3.1.08	3,500	LF	8" DIAMETER DUCTILE IRON WATERMAIN	\$ 160.00	\$ 560,000.00	\$ 198.00	\$ 693,000.00
3.3.1	2,500	LF	1" COPPER WATER SERVICE PIPE	\$ 20.00	\$ 50,000.00	\$ 62.00	\$ 155,000.00
3.4.06	10	EA	6" GATE VALVE ASSEMBLY	\$ 1,600.00	\$ 16,000.00	\$ 4,368.00	\$ 43,680.00
3.4.08	7	EA	8" GATE VALVE ASSEMBLY	\$ 2,200.00	\$ 15,400.00	\$ 5,029.00	\$ 35,203.00
3.4.1	90	EA	1" WATER SERVICE CONNECTIONS	\$ 3,000.00	\$ 270,000.00	\$ 4,757.00	\$ 428,130.00
3.5	5	EA	HYDRANT ASSEMBLY	\$ 12,000.00	\$ 60,000.00	\$ 9,751.00	\$ 48,755.00
3.5A	25	EA	ADDITIONAL ADJUSTMENT OF VALVE COVERS AND WATER SHUT OFF VALVES	\$ 50.00	\$ 1,250.00	\$ 779.00	\$ 19,475.00
3.7	0	EA (*)	REMOVE EXISTING FIRE HYDRANT	\$ 1,500.00	\$ -	\$ 3,115.00	\$ -
3.8A	5,700	LF	TEMPORARY WATER SYSTEM (POTABLE)	\$ 20.00	\$ 114,000.00	\$ 9.00	\$ 51,300.00
3.8B	90	EA	TEMPORARY WATER SERVICE CONNECTIONS (UP TO 2" DIA)	\$ 1,400.00	\$ 126,000.00	\$ 1,558.00	\$ 140,220.00
3.9	1	ALLOW	LOCATION OF EXISTING SEWER SERVICES	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
				SCHEDULE 1 TOTAL:	\$ 1,582,650.00		\$ 2,092,263.00
SCHEDULE 2 - DRAINAGE							
202.41	100	LF(*)	REMOVE EXISTING PIPE 0 TO 24 IN. DIAMETER	\$ 5.00	\$ 500.00	\$ 550.00	\$ 55,000.00
202.5	3	EA(*)	REMOVAL OF CATCH BASINS, DROP INLETS, AND MANHOLES	\$ 200.00	\$ 600.00	\$ 4,396.00	\$ 13,188.00
570.4	4	EA	HEADWALLS	\$ 7,500.00	\$ 30,000.00	\$ 4,317.00	\$ 17,268.00
585.3	10	CY(*)	STONE FILL, CLASS C	\$ 50.00	\$ 500.00	\$ 342.00	\$ 3,420.00
593.231	20	SY(*)	GEOTEXTILE; SEPARATION CL. 3, NON-WOVEN	\$ 1.00	\$ 20.00	\$ 73.00	\$ 1,460.00
603.0001	4,580	LF(*)	VIDEO INSPECTION (WHERE DIRECTED)	\$ 2.00	\$ 9,160.00	\$ 9.00	\$ 41,220.00
603.82106A	1,100	LF	6" PE PIPE (DRAIN LATERALS, Town ROW)	\$ 100.00	\$ 110,000.00	\$ 229.00	\$ 251,900.00
603.82106B	550	LF	6" PE PIPE (DRAIN LATERALS, Private Property)	\$ 100.00	\$ 55,000.00	\$ 213.00	\$ 117,150.00
603.82108	740	LF	8" PE PIPE (TYPE S)	\$ 120.00	\$ 88,800.00	\$ 299.00	\$ 221,260.00
603.82212	2,700	LF	12" PE PIPE (TYPE S)	\$ 130.00	\$ 351,000.00	\$ 248.00	\$ 669,600.00
603.82215	1,140	LF	15" PE PIPE (TYPE S)	\$ 140.00	\$ 159,600.00	\$ 255.00	\$ 290,700.00
604.124	36	U	CATCH BASIN TYPE B, 4' DIAMETER (3' SUMPS)	\$ 9,000.00	\$ 324,000.00	\$ 6,860.00	\$ 246,960.00
604.222	2	U	DROP INLET, TYPE B, 2' DIAMETER	\$ 6,000.00	\$ 12,000.00	\$ 2,845.00	\$ 5,690.00
604.324	11	U	DRAIN MANHOLE, 4' DIAMETER	\$ 9,000.00	\$ 99,000.00	\$ 7,196.00	\$ 79,156.00
604.4	7	VF(*)	RECONSTRUCTING/ADJUSTING CATCH BASINS AND DROP INLETS	\$ 250.00	\$ 1,750.00	\$ 1,075.00	\$ 7,525.00
604.5	2	VF(*)	RECONSTRUCTING/ADJUSTING MANHOLES	\$ 250.00	\$ 500.00	\$ 1,623.00	\$ 3,246.00
604.8	20	EA	CATCH BASIN HOODS	\$ 600.00	\$ 12,000.00	\$ 467.00	\$ 9,340.00
604.9	1	EA(*)	FIELD CORE DRAINAGE STRUCTURE, 4" - 15" (NOM.) PIPE	\$ 750.00	\$ 750.00	\$ 4,795.00	\$ 4,795.00
605.79	1	EA	UNDERDRAIN FLUSHING BASIN	\$ 2,200.00	\$ 2,200.00	\$ 6,860.00	\$ 6,860.00
605.82151	920	LF	18" AGGREGATE U/D, TYPE 2, 6" PERF PE PIPE	\$ 70.00	\$ 64,400.00	\$ 138.00	\$ 126,960.00
				SCHEDULE 2 TOTAL:	\$ 1,321,780.00		\$ 2,172,698.00

				N. GRANESE & SONS, INC. 59 JEFFERSON AVENUE SALEM, MA 01970		JAMCO EXCAVATORS LLC 84 EXETER ROAD SOUTH HAMPTON, NH 03827	
BID ITEM	EST. QUANT.	UNITS	ITEM DESCRIPTION	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
SCHEDULE 3 - ROADWAY							
203.1	7,170	CY	COMMON EXCAVATION (WHERE DIRECTED)	\$ 20.00	\$ 143,400.00	\$ 7.00	\$ 50,190.00
203.6	900	CY	EMBANKMENT IN PLACE (F)	\$ 10.00	\$ 9,000.00	\$ 15.00	\$ 13,500.00
206.1	200	CY(*)	COMMON SRUCTURE EXCAVATION (DITCHES)	\$ 30.00	\$ 6,000.00	\$ 57.00	\$ 11,400.00
304.3	1,100	CY	CRUSHED GRAVEL	\$ 37.00	\$ 40,700.00	\$ 76.00	\$ 83,600.00
304.35	400	CY	CRUSHED GRAVEL FOR DRIVES	\$ 37.00	\$ 14,800.00	\$ 117.00	\$ 46,800.00
306.21	19,000	SY	RECLAIMED STABILIZED BASE - REMOVE AND REHANDLE (10" DEPTH)	\$ 40.00	\$ 760,000.00	\$ 9.00	\$ 171,000.00
403.11A	2,500	TON	HOT BITUMINOUS PAVEMENT, MACHINE METHOD (BINDER PAVEMENT)	\$ 105.00	\$ 262,500.00	\$ 132.00	\$ 330,000.00
403.11B	1,500	TON	HOT BITUMINOUS PAVEMENT, MACHINE METHOD (WEARING COURSE	\$ 110.00	\$ 165,000.00	\$ 159.00	\$ 238,500.00
403.12	400	TON	HOT BITUMINOUS PAVEMENT, HAND METHOD (INCL. TEMPORARY)	\$ 300.00	\$ 120,000.00	\$ 262.00	\$ 104,800.00
417	300	SY (*)	COLD PLANE PAVEMENT INCLUDING DRIVEWAYS	\$ 14.00	\$ 4,200.00	\$ 25.00	\$ 7,500.00
593.32	3,600	SY	ROADWAY STABILIZATION FABRIC	\$ 6.00	\$ 21,600.00	\$ 3.00	\$ 10,800.00
628.3	1,450	LF	SAWED PAVEMENT	\$ 1.00	\$ 1,450.00	\$ 4.00	\$ 5,800.00
632.0112	230	LF	RETROREFLECTIVE PAINT PAVEMENT MARKING, SINGLE SOLID LINE (12"	\$ 8.00	\$ 1,840.00	\$ 12.00	\$ 2,760.00
703.357	2,100	TON	ADDED STONE AGGREGATE TO RECLAIM BASE	\$ 22.00	\$ 46,200.00	\$ 26.00	\$ 54,600.00
1010.2	1	ALLOW	LIQUID ASPHALT ADJUSTMENT	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
SCHEDULE 3 TOTAL:				\$	1,616,690.00		\$ 1,151,250.00
SCHEDULE 4 - SIDEWALK AND LANDSCAPE							
201.21	6	EA	REMOVE TREE (SMALL)	\$ 600.00	\$ 3,600.00	\$ 679.00	\$ 4,074.00
201.22	6	EA	REMOVE TREE (LARGE)	\$ 1,400.00	\$ 8,400.00	\$ 1,867.00	\$ 11,202.00
201.40	12	EA	REMOVE TREE STUMP	\$ 300.00	\$ 3,600.00	\$ 744.00	\$ 8,928.00
202.10	1	Allow	REMOVE AND RESET LANDSCAPING FEATURES (WALLS, PLANTINGS, PATIOS,	\$ 5,000.00	\$ 5,000.00	\$ 15,551.00	\$ 15,551.00
304.35	120	CY	CRUSHED GRAVEL FOR SIDEWALKS	\$ 37.00	\$ 4,440.00	\$ 370.00	\$ 44,400.00
607.90	100	LF(*)	REMOVE AND RESET MISCELLANEOUS FENCES	\$ 45.00	\$ 4,500.00	\$ 90.00	\$ 9,000.00
608.12	620	SY (*)	2" BITUMINOUS WALKWAY	\$ 60.00	\$ 37,200.00	\$ 45.00	\$ 27,900.00
608.34	20	SY(*)	4" CONCRETE WALKWAY	\$ 300.00	\$ 6,000.00	\$ 73.00	\$ 1,460.00
608.36	20	SY	6" CONCRETE SIDEWALK CURB RAMPS	\$ 330.00	\$ 6,600.00	\$ 90.00	\$ 1,800.00
608.54	10	SY	DETECTABLE WARNING DEVICES, CAST IRON	\$ 1,200.00	\$ 12,000.00	\$ 392.00	\$ 3,920.00
608.60	50	SY(*)	BRICK WALKWAY	\$ 360.00	\$ 18,000.00	\$ 756.00	\$ 37,800.00
608.70	20	SY(*)	SLATE OR FIELDSTONE WALKWAY	\$ 500.00	\$ 10,000.00	\$ 1,109.00	\$ 22,180.00
609.01	8,100	LF (*)	VERTICAL STRAIGHT GRANITE CURB	\$ 70.00	\$ 567,000.00	\$ 73.00	\$ 591,300.00
609.02	700	LF(*)	VERTICAL RADIUS GRANITE CURB	\$ 80.00	\$ 56,000.00	\$ 91.00	\$ 63,700.00
609.50	700	LF(*)	RESET VERTICAL STRAIGHT GRANITE CURB	\$ 42.00	\$ 29,400.00	\$ 82.00	\$ 57,400.00
609.81	100	LF (*)	BITUMINOUS CURB, TYPE A	\$ 33.00	\$ 3,300.00	\$ 34.00	\$ 3,400.00
646.51	12,000	SY	TURF ESTABLISHMENT WITH MULCH, TACKIFIERS, AND LOAM	\$ 0.01	\$ 120.00	\$ 11.00	\$ 132,000.00
650.20	1	Allow	REPLACE TREES (AS DIRECTED)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
SCHEDULE 4 TOTAL:				\$	785,160.00		\$ 1,046,015.00

				N. GRANESE & SONS, INC. 59 JEFFERSON AVENUE SALEM, MA 01970		JAMCO EXCAVATORS LLC 84 EXETER ROAD SOUTH HAMPTON, NH 03827	
BID ITEM	EST. QUANT.	UNITS	ITEM DESCRIPTION	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
SCHEDULE 5 - COMMON							
6.1	1	LS	MOBILIZATION	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
6.2	1	LS	HEALTH & SAFETY PLAN	\$ 5,000.00	\$ 5,000.00	\$ 3,360.00	\$ 3,360.00
6.2.1	1	LS	MANAGEMENT OF SOILS AND MATERIALS	\$ 5,000.00	\$ 5,000.00	\$ 24,303.00	\$ 24,303.00
6.30	1	Allow	VIBRATION MONITORING	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
6.3.1	1	Allow	GEOTECHNICAL TESTING (ALLOWANCE)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
6.4.1	1	LS	TRAFFIC CONTROL PLAN	\$ 10,000.00	\$ 10,000.00	\$ 8,400.00	\$ 8,400.00
6.4.2	1	LS	MAINTENANCE OF TRAFFIC	\$ 20,000.00	\$ 20,000.00	\$ 22,820.00	\$ 22,820.00
6.4.3	1	Allow	UNIFORMED OFFICER WITH VEHICLE	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
6.4.4	2,800	HR	UNIFORMED FLAGGER	\$ 46.00	\$ 128,800.00	\$ 53.00	\$ 148,400.00
6.4.5	70	WK	PORTABLE CHANGEABLE MESSAGE BOARD	\$ 50.00	\$ 3,500.00	\$ 504.00	\$ 35,280.00
6.5.1	1	LS	STORM WATER POLLUTION PREVENTION PLAN (SWPPP)	\$ 5,000.00	\$ 5,000.00	\$ 2,240.00	\$ 2,240.00
6.5.2	1	LS	MAINTENANCE OF SWPPP AND EROSION AND SEDIMENTATION CONTROLS	\$ 25,000.00	\$ 25,000.00	\$ 4,514.00	\$ 4,514.00
6.5.3	100	HR	MONITORING SWPP AND EROSION AND SEDIMENTATION CONTROLS	\$ 100.00	\$ 10,000.00	\$ 168.00	\$ 16,800.00
6.6.1	10	EA(*)	UNKNOWN UTILITY CROSSING	\$ 0.01	\$ 0.10	\$ 8,791.00	\$ 87,910.00
6.6.2	10	EA(*)	REPAIR OF UNKNOWN OR MISMARKED UTILITY	\$ 0.01	\$ 0.10	\$ 6,076.00	\$ 60,760.00
6.80	25	CY(*)	FURNISH AND INSTALL FLOWABLE FILL (WHERE DIRECTED)	\$ 90.00	\$ 2,250.00	\$ 443.00	\$ 11,075.00
6.90	500	LF(*)	REMOVAL AND DISPOSAL OF ASBESTOS PIPE	\$ 28.00	\$ 14,000.00	\$ 49.00	\$ 24,500.00
6.10	20	EA(*)	EXPLORATORY TEST PIT EXCAVATION	\$ 0.01	\$ 0.20	\$ 176.00	\$ 3,520.00
6.11	50	CY(*)	TRENCH LEDGE REMOVAL & DISPOSAL (\$120/CY MIN.)	\$ 120.00	\$ 6,000.00	\$ 410.00	\$ 20,500.00
6.12.A	50	CY(*)	ADDITIONAL TRENCH EXCAVATION (WHERE DIRECTED)	\$ 0.01	\$ 0.50	\$ 195.00	\$ 9,750.00
6.12.B	50	CY(*)	EXCAVATION & DISPOSAL OF UNSUITABLE MATERIALS (UN- REGULATED)	\$ 25.00	\$ 1,250.00	\$ 390.00	\$ 19,500.00
6.12.C	1,800	LF	WELL-POINT DEWATERING (WHERE DIRECTED)	\$ 0.01	\$ 18.00	\$ 56.00	\$ 100,800.00
6.13	50	CY(*)	ADDITIONAL SCREENED GRAVEL (CRUSHED STONE) (WHERE DIRECTED)	\$ 37.00	\$ 1,850.00	\$ 66.00	\$ 3,300.00
6.26.A	60	EA	REMOVE AND RESET MAILBOX ASSEMBLIES, ALL TYPES	\$ 400.00	\$ 24,000.00	\$ 85.00	\$ 5,100.00
6.26.B	90	EA	PROVIDE NEW MAILBOX ASSEMBLY, AS DIRECTED	\$ 700.00	\$ 63,000.00	\$ 169.00	\$ 15,210.00
6.30	10,000	Lbs(*)	CALCIUM CHLORIDE FOR DUST CONTROL	\$ 0.01	\$ 100.00	\$ 2.00	\$ 20,000.00
6.35	500	LF(*)	2"X 24" RIGID INSULATION	\$ 10.00	\$ 5,000.00	\$ 3.00	\$ 1,500.00
6.36	1	Allow	CONSTRUCTION CONTINGENCY	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
SCHEDULE 5 TOTAL:				\$	704,768.90		\$ 1,024,542.00
BASE BID TOTAL SCHEDULES 1 to 5:				\$	6,011,048.90		\$ 7,486,768.00
ADD ALT #1 - STORMWATER TREATMENT UNIT							
1010.11	1	EA	STORMWATER QUALITY - BIOFILTRATION UNIT	\$ 17,700.00	\$ 17,700.00	\$ 49,308.00	\$ 49,308.00
ADD ALT #1 TOTAL:				\$	17,700.00		\$ 49,308.00
BASIS OF AWARD TOTAL SCHEDULES 1 to 5 PLUS ADD ALT 1:				\$	6,028,748.90		\$ 7,536,076.00

Tabulated By: _____

Meredith B. Levesque

Date: 6/18/2025

Checked By: _____

Tyler W. Stanley

Date: 6/18/2025

BID TABULATION
WESTSIDE DRIVE DRAINAGE, WATER AND ROADWAY IMPROVEMENTS
BID OPENING - MONDAY, JUNE 16, 2025 - 7:00 PM
EXETER TOWN OFFICE
EXETER, NEW HAMPSHIRE

July 2, 2025

				N. GRANESE & SONS, INC. 59 JEFFERSON AVENUE SALEM, MA 01970		Modified Award Post 7-2-25 Meeting		
BID ITEM	EST. QUANT.	UNITS	ITEM DESCRIPTION	UNIT PRICE	EXTENDED TOTAL	MODIFIED QUANTITY	EXTENDED TOTAL	Comments
SCHEDULE 1 - WATER								
3.1.06	2,500	LF	6" DIAMETER DUCTILE IRON WATERMAIN	\$140.00	\$350,000.00	2,500	\$350,000.00	
3.1.08	3,500	LF	8" DIAMETER DUCTILE IRON WATERMAIN	\$160.00	\$560,000.00	3,300	\$528,000.00	Reduce quantity contingency, actual estimate = 3267
3.3.1	2,500	LF	1" COPPER WATER SERVICE PIPE	\$20.00	\$50,000.00	2,500	\$50,000.00	
3.4.06	10	EA	6" GATE VALVE ASSEMBLY	\$1,600.00	\$16,000.00	10	\$16,000.00	
3.4.08	7	EA	8" GATE VALVE ASSEMBLY	\$2,200.00	\$15,400.00	7	\$15,400.00	
3.4.1	90	EA	1" WATER SERVICE CONNECTIONS	\$3,000.00	\$270,000.00	90	\$270,000.00	
3.5	5	EA	HYDRANT ASSEMBLY	\$12,000.00	\$60,000.00	5	\$60,000.00	
3.5A	25	EA	ADDITIONAL ADJUSTMENT OF VALVE COVERS AND WATER SHUT OFF VALVES	\$50.00	\$1,250.00	25	\$1,250.00	
3.7	0	EA (*)	REMOVE EXISTING FIRE HYDRANT	\$1,500.00	\$0.00	0	\$0.00	
3.8A	5,700	LF	TEMPORARY WATER SYSTEM (POTABLE)	\$20.00	\$114,000.00	5,700	\$114,000.00	
3.8B	90	EA	TEMPORARY WATER SERVICE CONNECTIONS (UP TO 2" DIA)	\$1,400.00	\$126,000.00	10	\$14,000.00	\$900 +/- reduction each for surface connection
3.8C		EA	TEMP WATER SERVICES (SURFACE)	\$500.00		80	\$40,000.00	
3.9	1	ALLOW	LOCATION OF EXISTING SEWER SERVICES	\$20,000.00	\$20,000.00	1	\$20,000.00	
SCHEDULE 1 TOTAL:					\$1,582,650.00		\$1,478,650.00	
SCHEDULE 2 - DRAINAGE								
202.41	100	LF(*)	REMOVE EXISTING PIPE 0 TO 24 IN. DIAMETER	\$5.00	\$500.00	100	\$500.00	
202.5	3	EA(*)	REMOVAL OF CATCH BASINS, DROP INLETS, AND MANHOLES	\$200.00	\$600.00	3	\$600.00	
570.4	4	EA	HEADWALLS	\$7,500.00	\$30,000.00	3.0	\$22,500.00	Headwall no longer proposed behind #29, reduce by 1
585.3	10	CY(*)	STONE FILL, CLASS C	\$50.00	\$500.00	10	\$500.00	
593.231	20	SY(*)	GEOTEXTILE; SEPARATION CL. 3, NON-WOVEN	\$1.00	\$20.00	20	\$20.00	
603.0001	4,580	LF(*)	VIDEO INSPECTION (WHERE DIRECTED)	\$2.00	\$9,160.00	4,580	\$9,160.00	
603.82106A	1,100	LF	6" PE PIPE (DRAIN LATERALS, Town ROW)	\$100.00	\$110,000.00	1,100	\$110,000.00	
603.82106B	550	LF	6" PE PIPE (DRAIN LATERALS, Private Property)	\$100.00	\$55,000.00	0	\$0.00	Funding to come from separate funding source
603.82108	740	LF	8" PE PIPE (TYPE S)	\$120.00	\$88,800.00	740	\$88,800.00	
603.82212	2,700	LF	12" PE PIPE (TYPE S)	\$130.00	\$351,000.00	2,700	\$351,000.00	
603.82215	1,140	LF	15" PE PIPE (TYPE S)	\$140.00	\$159,600.00	1,140	\$159,600.00	

604.124	36	U	CATCH BASIN TYPE B, 4' DIAMETER (3' SUMPS)	\$9,000.00	\$324,000.00	36	\$324,000.00	
604.222	2	U	DROP INLET, TYPE B, 2' DIAMETER	\$6,000.00	\$12,000.00	2	\$12,000.00	
604.324	11	U	DRAIN MANHOLE, 4' DIAMETER	\$9,000.00	\$99,000.00	11	\$99,000.00	
604.4	7	VF(*)	RECONSTRUCTING/ADJUSTING CATCH BASINS AND DROP INLETS	\$250.00	\$1,750.00	7	\$1,750.00	
604.5	2	VF(*)	RECONSTRUCTING/ADJUSTING MANHOLES	\$250.00	\$500.00	2	\$500.00	
604.8	20	EA	CATCH BASIN HOODS	\$600.00	\$12,000.00	20	\$12,000.00	
604.9	1	EA(*)	FIELD CORE DRAINAGE STRUCTURE, 4" - 15" (NOM.) PIPE	\$750.00	\$750.00	1	\$750.00	
605.79	1	EA	UNDERDRAIN FLUSHING BASIN	\$2,200.00	\$2,200.00	1	\$2,200.00	
605.82151	920	LF	18" AGGREGATE U/D, TYPE 2, 6" PERF PE PIPE	\$70.00	\$64,400.00	920	\$64,400.00	
SCHEDULE 2 TOTAL:				\$1,321,780.00		\$1,259,280.00		
SCHEDULE 3 - ROADWAY								
203.1	7,170	CY	COMMON EXCAVATION (WHERE DIRECTED)	\$20.00	\$143,400.00	7,170	\$143,400.00	
203.6	900	CY	EMBANKMENT IN PLACE (F)	\$10.00	\$9,000.00	900	\$9,000.00	
206.1	200	CY(*)	COMMON STRUCTURE EXCAVATION (DITCHES)	\$30.00	\$6,000.00	200	\$6,000.00	
304.3	1,100	CY	CRUSHED GRAVEL	\$37.00	\$40,700.00	1,100	\$40,700.00	
304.35	400	CY	CRUSHED GRAVEL FOR DRIVES	\$37.00	\$14,800.00	400	\$14,800.00	
306.21	19,000	SY	RECLAIMED STABILIZED BASE - REMOVE AND	\$40.00	\$760,000.00	18,000	\$720,000.00	Actual Quantity is 17,973 SY, remove most contingency
403.11A	2,500	TON	HOT BITUMINOUS PAVEMENT, MACHINE METHOD	\$105.00	\$262,500.00	2,500	\$262,500.00	
403.11B	1,500	TON	HOT BITUMINOUS PAVEMENT, MACHINE METHOD (WEARING COURSE OVERLAYS)	\$110.00	\$165,000.00	0	\$0.00	Funding to come from overlay program next year
403.12	400	TON	HOT BITUMINOUS PAVEMENT, HAND METHOD (INCL. TEMPORARY)	\$300.00	\$120,000.00	400	\$120,000.00	
417	300	SY (*)	COLD PLANE PAVEMENT INCLUDING DRIVEWAYS	\$14.00	\$4,200.00	300	\$4,200.00	
593.32	3,600	SY	ROADWAY STABILIZATION FABRIC	\$6.00	\$21,600.00	3,600	\$21,600.00	
628.3	1,450	LF	SAWED PAVEMENT	\$1.00	\$1,450.00	1,450	\$1,450.00	
632.0112	230	LF	RETROREFLECTIVE PAINT PAVEMENT MARKING, SINGLE SOLID LINE (12" WIDTH)	\$8.00	\$1,840.00	0	\$0.00	Town elected to remove from project
703.357	2,100	TON	ADDED STONE AGGREGATE TO RECLAIM BASE	\$22.00	\$46,200.00	2,100	\$46,200.00	
1010.2	1	ALLOW	LIQUID ASPHALT ADJUSTMENT	\$20,000.00	\$20,000.00	0.5	\$10,000.00	All binder paving expected this year, allowance reduced accordingly
SCHEDULE 3 TOTAL:				\$1,616,690.00		\$1,399,850.00		
SCHEDULE 4 - SIDEWALK AND LANDSCAPE								
201.21	6	EA	REMOVE TREE (SMALL)	\$600.00	\$3,600.00	6	\$3,600.00	
201.22	6	EA	REMOVE TREE (LARGE)	\$1,400.00	\$8,400.00	6	\$8,400.00	
201.40	12	EA	REMOVE TREE STUMP	\$300.00	\$3,600.00	12	\$3,600.00	
202.10	1	Allow	REMOVE AND RESET LANDSCAPING FEATURES (WALLS, PLANTINGS, PATIOS, ETC)	\$5,000.00	\$5,000.00	1	\$5,000.00	
304.35	120	CY	CRUSHED GRAVEL FOR SIDEWALKS	\$37.00	\$4,440.00	120	\$4,440.00	
607.90	100	LF(*)	REMOVE AND RESET MISCELLANEOUS FENCES	\$45.00	\$4,500.00	100	\$4,500.00	
608.12	620	SY (*)	2" BITUMINOUS WALKWAY	\$60.00	\$37,200.00	620	\$37,200.00	To remain as is but funding may come from separate source
608.34	20	SY(*)	4" CONCRETE WALKWAY	\$300.00	\$6,000.00	20	\$6,000.00	
608.36	20	SY	6" CONCRETE SIDEWALK CURB RAMPS	\$330.00	\$6,600.00	20	\$6,600.00	

608.54	10	SY	DETECTABLE WARNING DEVICES, CAST IRON	\$1,200.00	\$12,000.00	10	\$12,000.00	
608.60	50	SY(*)	BRICK WALKWAY	\$360.00	\$18,000.00	50	\$18,000.00	
608.70	20	SY(*)	SLATE OR FIELDSTONE WALKWAY	\$500.00	\$10,000.00	20	\$10,000.00	
609.01	8,100	LF(*)	VERTICAL STRAIGHT GRANITE CURB	\$70.00	\$567,000.00	8,800	\$616,000.00	All curbing anticipated to be straight vertical granite
609.02	700	LF(*)	VERTICAL RADIUS GRANITE CURB	\$80.00	\$56,000.00	0	\$0.00	Most radiuses are 25' which is completed with straight curb.
	0	LF(*)	SLOPED GRANITE CURB	\$66.00	\$0.00	0	\$0.00	Slope curb not recommended for use due to minimal cost savings
609.5	700	LF(*)	RESET VERTICAL STRAIGHT GRANITE CURB	\$42.00	\$29,400.00	0	\$0.00	Reset curb not anticipated
609.81	100	LF(*)	BITUMINOUS CURB, TYPE A	\$33.00	\$3,300.00	100	\$3,300.00	
646.51	12,000	SY	TURF ESTABLISHMENT WITH MULCH, TACKIFIERS	\$0.01	\$120.00	12,000	\$120.00	
650.20	1	Allow	REPLACE TREES (AS DIRECTED)	\$10,000.00	\$10,000.00	1	\$10,000.00	
SCHEDULE 4 TOTAL:				\$785,160.00			\$748,760.00	
SCHEDULE 5 - COMMON								
6.1	1	LS	MOBILIZATION	\$250,000.00	\$250,000.00	1	\$250,000.00	
6.2	1	LS	HEALTH & SAFETY PLAN	\$5,000.00	\$5,000.00	1	\$5,000.00	
6.2.1	1	LS	MANAGEMENT OF SOILS AND MATERIALS	\$5,000.00	\$5,000.00	1	\$5,000.00	
6.30	1	Allow	VIBRATION MONITORING	\$10,000.00	\$10,000.00	1	\$10,000.00	
6.3.1	1	Allow	GEOTECHNICAL TESTING (ALLOWANCE)	\$10,000.00	\$10,000.00	1	\$10,000.00	
6.4.1	1	LS	TRAFFIC CONTROL PLAN	\$10,000.00	\$10,000.00	1	\$10,000.00	
6.4.2	1	LS	MAINTENANCE OF TRAFFIC	\$20,000.00	\$20,000.00	1	\$20,000.00	
6.4.3	1	Allow	UNIFORMED OFFICER WITH VEHICLE	\$5,000.00	\$5,000.00	0	\$0.00	Town in comfortable with not using police
6.4.4	2,800	HR	UNIFORMED FLAGGER	\$46.00	\$128,800.00	2,800	\$128,800.00	Flaggers to remain
6.4.5	70	WK	PORTABLE CHANGEABLE MESSAGE BOARD	\$50.00	\$3,500.00	70	\$3,500.00	
6.5.1	1	LS	STORM WATER POLLUTION PREVENTION PLAN (SWPPP)	\$5,000.00	\$5,000.00	1	\$5,000.00	
6.5.2	1	LS	MAINTENANCE OF SWPPP AND EROSION AND SEDIMENTATION CONTROLS	\$25,000.00	\$25,000.00	1	\$25,000.00	
6.5.3	100	HR	MONITORING SWPP AND EROSION AND SEDIMENTATION CONTROLS	\$100.00	\$10,000.00	100	\$10,000.00	
6.6.1	10	EA(*)	UNKNOWN UTILITY CROSSING	\$0.01	\$0.10	10	\$0.10	
6.6.2	10	EA(*)	REPAIR OF UNKNOWN OR MISMARKED UTILITY	\$0.01	\$0.10	10	\$0.10	
6.80	25	CY(*)	FURNISH AND INSTALL FLOWABLE FILL (WHERE DIRECTED)	\$90.00	\$2,250.00	25	\$2,250.00	
6.90	500	LF(*)	REMOVAL AND DISPOSAL OF ASBESTOS PIPE	\$28.00	\$14,000.00	500	\$14,000.00	
6.10	20	EA(*)	EXPLORATORY TEST PIT EXCAVATION	\$0.01	\$0.20	20	\$0.20	
6.11	50	CY(*)	TRENCH LEDGE REMOVAL & DISPOSAL (\$120/CY MIN.)	\$120.00	\$6,000.00	0	\$0.00	Ledge included as contingency item, not anticipated
6.12.A	50	CY(*)	ADDITIONAL TRENCH EXCAVATION (WHERE DIRECTED)	\$0.01	\$0.50	50	\$0.50	
6.12.B	50	CY(*)	EXCAVATION & DISPOSAL OF UNSUITABLE MATERIALS (UN- REGULATED)	\$25.00	\$1,250.00	50	\$1,250.00	
6.12.C	1,800	LF	WELL-POINT DEWATERING (WHERE DIRECTED)	\$0.01	\$18.00	1,800	\$18.00	
6.13	50	CY(*)	ADDITIONAL SCREENED GRAVEL (CRUSHED STONE) (WHERE DIRECTED)	\$37.00	\$1,850.00	50	\$1,850.00	
6.26.A	60	EA	REMOVE AND RESET MAILBOX ASSEMBLIES, ALL TYPES	\$400.00	\$24,000.00	60	\$24,000.00	
6.26.B	90	EA	PROVIDE NEW MAILBOX ASSEMBLY, AS DIRECTED	\$700.00	\$63,000.00	30	\$21,000.00	~90 mailboxes total, reduced quantity to 30 so that reset and new = 90

6.30	10,000	Lbs(*)	CALCIUM CHLORIDE FOR DUST CONTROL	\$0.01	\$100.00	10,000	\$100.00
6.35	500	LF(*)	2"X 24" RIGID INSULATION	\$10.00	\$5,000.00	500	\$5,000.00
6.36	1	Allow	CONSTRUCTION CONTINGENCY	\$100,000.00	\$100,000.00	0	\$0.00
SCHEDULE 5 TOTAL:					\$704,768.90	\$551,768.90	
TOTAL SCHEDULES 1 to 5:					\$6,011,048.90	\$5,438,308.90	
ADD ALT #1 - STORMWATER TREATMENT UNIT							
1010.11	1	EA	STORMWATER QUALITY - BIOFILTRATION UNIT	\$17,700.00	\$17,700.00	1	\$17,700.00
ADD ALT #1 TOTAL:					\$17,700.00	\$17,700.00	
TOTAL SCHEDULES 1 to 5 PLUS ADD ALT 1					\$6,028,748.90	\$5,456,008.90	
						Delta:	-\$572,740.00

Public Comment

Approval of Minutes

1 Select Board Meeting

2 Monday June 30, 2025

3 7 PM

4 Nowak Room, Town Offices

5 Draft Minutes

6
7 1. Call Meeting to Order

8 Members present: Chair Niko Papakonstantis, Vice-Chair Molly Cowan, Clerk Nancy Belanger,
9 Julie Gilman, Dan Chartrand, Town Manager Russ Dean, and Assistant Town Manager Melissa
10 Roy were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 7
11 PM.

12
13 2. Public Comment

- 14 a. Mark Damsell of 10 Newfields Road thanked Exeter Dispatch and Police, and
15 specifically Officer Troy Wise, for handling a recent incident with a propane leak
16 at his house. He added regarding Park Street bridge that the train cars are
17 getting longer and more stacked up. The train now takes 10 - 15 minutes to go
18 by. He thinks Park Street bridge is a vital part of this town so that the ambulance
19 can get to and from the Hospital.

20
21 3. Proclamations/Recognitions

- 22 a. There were no proclamations or recognitions made at this meeting.

23
24 4. Approval of Minutes

- 25 a. Regular Meeting: June 16, 2025

26 **MOTION:** Ms. Belanger moved to approve the minutes of June 16, 2025 as presented. Ms.
27 Cowan seconded. The motion passed 5-0.

28
29 5. Appointments

- 30 a. There were no appointments made at this meeting.

31
32 6. Discussion/Action Items

- 33 a. a. Park Street Bridge Update

34 Julie Avenant of NHDOT and Public Works Director Steve Cronin were
35 present to discuss the Park Street Bridge.

36 Ms. Avenant said the inspection reports on the bridge show Railroad
37 ownership in 1999. There were two MOUs created in 2001. The first is from
38 October 2, 2011, between the State and B&M Railroad, where maintenance - but
39 not ownership - was transferred to the State. The second was from the end of
40 October 2001, between the State and the Town. In this MOU, the ownership of
41 the bridge was meant to be transferred from the Railroad to the Town, but we
42 have no record of that transfer occurring. According to CSX, they own this bridge.
43 The closure memo said this is a State-owned bridge, but that was because the
44 State was maintaining the bridge.

45 Ms. Belanger said that's odd. Mr. Cronin said it was a surprise to us as
46 well. There was a Town Meeting action in 2001 where the Town voted to execute
47 the MOU, but the deed was never transferred. The State says that CSX owns the
48 bridge.

49 Ms. Avenant said in spring of 2025, the State issued the closure memo.
50 This is a non-redundant steel-tension member structure, which is fraction-critical.
51 If one element fails, the bridge is at risk of collapse. FHWA [The Federal Highway
52 Administration] has initiated additional inspection requirements for this type of
53 bridge. Three cracked tension members were found during an inspection in
54 February 2025. Immediate closure of the bridge was requested at that time. The
55 Town asked if rehab is an option, but the Chief Bridge Inspector said it's not a
56 candidate for rehabilitation. There could be other cracks in similar locations.

57 The alternative is removal. CSX Railroad reached out to the DOT and
58 requested to remove the bridge and pay for it, saying it was a significant safety
59 hazard. The bridge is a historic resource so there will be environmental and
60 historical permitting. DOT has committed to funding that. It's not anticipated that
61 the town would need to provide funding for removal. Story boards or
62 informational panels could address the historical nature of the bridge.

63 DOT will coordinate with CSX regarding the water line on the bridge. DOT
64 Bridge Design is asking for Town assistance on the removal of that water line.

65 The anticipated timeline for environmental/historic work is 6 months, and
66 then CSX may be ready to begin bridge removal in Spring 2026. Regarding
67 replacement options, part of the MOU was that DOT was going to maintain the
68 bridge for 10 years or until it was rehabilitated or replaced. There was an LPA
69 [Local Public Agency] project on the books, but every time DOT coordinated with
70 the Town it didn't sound like the Town was ready. In 2022, the Town didn't
71 support a replacement project due to two alternative grade crossings within a half
72 mile. If that has changed, we are willing to work with the Town on an LPA project
73 for replacement, with 90% from State funding and 10% from the Town.

74 Regarding vertical clearance, modern standards require 23 feet, so the roadway
75 would need to be raised 3-6 feet to accommodate that vertical profile. Due to the
76 constraints of the roadway approaches, it will be a challenge to raise it. A
77 pedestrian bridge is another option, but funding sources are more geared toward
78 vehicular bridges. There are TAP and CMAP grants which can fund non-
79 motorized uses, but those are competitive funds. She talked to Bureau of Right of
80 Way; this is an unusual situation where the roadway came before the railroad. If
81 the Town is not interested in replacing the bridge, they could discontinue or
82 extinguish the roadway. Mr. Papakonstantis asked if not having the town vote
83 until March would affect the timeline. Ms. Avenant said no, the bridge can be
84 removed without the road being discontinued, although it's highly recommended.

85 Ms. Gilman asked about the water infrastructure. Mr. Cronin said as part
86 of Rose Farm, the developer increased fire flow capacity in that neighborhood.
87 We also replaced the water main on Summer Street. There are water main
88 crossings on either side, so there's redundancy. The fire flow is now sufficient.

89 We don't see an issue with moving the water main, other than funding. We'd
90 want to speak with our consultants about how to terminate the main on either
91 side. Mr. Chartrand asked how much it might cost. Mr. Cronin said he hesitates
92 to put a number on it. If CSX owns it, we are trespassing. We can't find any
93 written agreements. We've maintained and replaced that main, but that's an
94 issue that could arise if we contest ownership.

95 Mr. Papakonstantis asked if funding for these projects is still available.
96 Ms. Avenant said they have not had any changes to our funding. It's funded
97 through 2036.

98 Mr. Cronin asked how long the Town would have to decide on
99 replacement. Does it have to happen immediately? Ms. Avenant said it doesn't
100 have to happen together. In that case you wouldn't discontinue the roadway, just
101 put in safety barriers.

102 Mr. Cronin asked what would happen if the Town decided not to fund the
103 removal of the water main. Ms. Avenant said DOT and CSX would have to
104 discuss that.

105 Mr. Cronin asked how the safety barrier process would work if CSX went
106 ahead and removed the bridge. Ms. Avenant said we can have that discussion,
107 but as a Town right-of-way it would be up to the Town to secure it.

108 Jackie Arquell of 31 Park Street asked what taking the bridge out means.
109 Could it have a level crossing with a barrier? Mr. Cronin said he's hearing from
110 DOT that that responsibility is on the Town. It would take a lot of work with
111 abutters to make a regrading happen. There may be other utility work as well. Mr.
112 Papakonstantis said we'll have to look at all of these options.

113 Mr. Chartrand said as an SB2 town, we only make decisions once a year.
114 We need respect for our form of government from DOT and CSX.

115 Cliff Sinnott of 84 Park Street said in addition to the environmental study
116 and historic preservation study, could there be a traffic impact study and a study
117 on safety response times for not having the bridge there? It's changed the traffic
118 pattern on Salem Street and Oak Street. It's a major connector between 101 and
119 Newfields Road coming west.

120 Tim Miles said the traffic is forcing everyone to come out at the old Exeter
121 Flower Shop/Main Street School, where traffic is always backed up. The road
122 gets down to one lane twice a day.

123 Sally Ward of 72 Park Street said she is not in favor of removal of the
124 bridge. It would negatively impact traffic and safety, and it's a historical part of
125 Park Street. It's not just an inconvenience, it would change the character of the
126 neighborhood and the town. She's concerned because it sounds like CSX has
127 already made a decision. She's deeply distressed at the potential for removal of
128 the bridge.

129 Mark Furlong of 20 Forest Street said he's opposed to removing the
130 bridge. It serves the whole west side of Exeter and the adjacent towns.
131 Sometimes you can't get through downtown because of events or traffic. Having
132 a bridge as opposed to grade crossings is an advantage if there is an incident on

133 the tracks. During the track work when Salem Street Crossing and Main Street
134 crossing were closed, it was nearly impossible to get out of town. According to
135 the bridge inspection report from May of last year, the bridge is eligible for
136 placement on the National Historic register. Ms. Avenant said that would be
137 investigated during the historical mitigation process. Mr. Furlong said he'd like to
138 hear from CSX as well. Mr. Papakonstantis said we will have them at a future
139 meeting.

140 Devon Skerrit of Exeter said he would like this process to engage the
141 public and hear about the repercussions of removing the bridge. Mr. Skerrit's
142 daughter Dana said she attended the Harris Center and MSS, and she
143 remembers using that bridge on walking field trips. It was a shortcut to get to the
144 Main Street Playground.

145 Nicholas Metz of 1 Tilton Ave asked if there is an option for private
146 funding for rehab of the bridge. Ms. Avenant said this is a fracture-critical bridge
147 and not a candidate for rehabilitation. Mr. Metz asked if that would be the case
148 even if every element were replaced. Ms. Avenant said the bridge doesn't meet
149 the modern vertical clearance requirement of 23 feet.

150 Sally Ward said regarding the question of the vertical height standard,
151 what are the potentials for waivers of that standard? Also, can we do additional
152 research on the issue of the MOU and something falling through the cracks? Mr.
153 Papakonstantis said we will exhaust all efforts to get to the bottom of that. Ms.
154 Avenant said the NHDOT bridge design manual says 22 feet 6 inches. 23 feet is
155 the AREMA [American Railway Engineering and Maintenance-of-Way
156 Association] standard for Class 1 Railways such as CSX. It would be waiving a
157 national standard. Mr. Cronin said CSX has an interest in being able to pass
158 double-stack trains across the entire corridor. Would 23 feet accommodate that?
159 Ms. Avenant said yes. Mr. Cronin asked if other bridges along this corridor are
160 less than 23 feet. Ms. Avenant said probably; she can look into that.

161 Ms. Belanger said she'd like the railroad to elaborate on how the bridge is
162 a hazard to operations.

163 Mr. Papakonstantis asked how frequently bridges are inspected. Ms.
164 Avenant said twice a year. In February of 2025 the bridge was found to have
165 critical deficiencies. Mr. Cronin said a hole developed over the winter. Ms.
166 Belanger said she'd like to see the inspection prior to the February 2025
167 inspection.

168 Ms. Belanger asked why the memo of March 18 2025 says this is a State-
169 owned bridge. Ms. Avenant said the DOT maintains the bridge, so they came to
170 be listed in that field in the inspection software. There were not separate fields in
171 the software for owner and maintainer.

172 Mr. Cronin asked if CSX has produced anything showing the deeded
173 ownership. Ms. Avenant said we can ask them.

174 Ms. Cowan said she's primarily concerned about safety, although traffic is
175 a concern as well. Mr. Cronin said the new Public Safety station will impact the
176 response time. Fire Chief Justin Pizon said the reason we have a second fire

station is so we could respond from both sides of the track. Police and Ambulance have vehicles that go over the bridge, but Fire Trucks are too heavy. Emergency Management Director Eric Wilking said our concern is a train derailment. We had a train derailment years ago and it cuts the town in half. With the Public Safety station, there will be an ambulance and Fire Truck on either side, and that would buy us time to take 101.

Ms. Gilman said the Great Dam removal had an archaeological and historical survey done. This area of Town was one of the earliest laid out. Logging businesses used this road. Grade changes occurred because the train came through. For the dam, we installed a blue sign at the bridge and glass etched with a view of the dam at the Library. We also created documentation of its history and removal which is available at the Library. The town should think about what we might want to do to remember the bridge. Residents can come to the Heritage Commission to discuss it.

Kathleen Garifano of Westside Drive said she works at the Hospital, which has gotten rid of their paramedics. It's important to have a road for the ambulances to get around and not wait for the train.

Mr. Papakonstantis said he would like to hear from CSX at a meeting this summer. He'll work with Mr. Cronin on further developments and reach out to the neighborhood regarding when it will be on the agenda again.

b. Pairpoint Park Update

Steve Jones, Chair of the Pairpoint Park Committee, as well as members Amanda Kelly and Jenn Martel, were present to give a presentation on their work. Mr. Jones read the committee's charge:

"Work with the Town Planner, Parks & Recreation Director, Recreation Advisory Board Representative, Heritage Commission Representative, Historic District Commission Representative and Select Board Representative to review the map and specs of the property, including all inspections, and determine all permits that may be required to move forward with a park. Develop a formal public survey for community members to offer public input on park ideas or concepts. Present multiple design concepts and cost options to the Select Board during public meetings. All proposals shall follow Town of Exeter Park guidelines, policies and procedures. Investigate all sources of funding opportunities (grants, donations, funding partners and sponsorships, etc.). Recommend a project timeline, including potential phases of development/construction. Design, plan and construct a public park that will be an integral and essential part of the Town of Exeter's downtown, enjoyed today and for future generations.

Mr. Jones said the site is downtown between Cornicello and the Chocolatier. It's ¼ of an acre and has two easements for those businesses. On the river side, there's an old fish ladder owned by NH Fish and Game but which is no longer in use. There's a significant slope to this property, 6-7 feet over 55 feet. In 1990, two structures which were there burned to the ground. DPW loaded

220 a dump truck with debris, and the remainder was plowed under. It's been
221 unimproved since.

222 Ms. Kelly said regarding the survey, we started with a single question,
223 "What do you want to see in this space?" We put it out through an online survey.
224 We wanted to start with public input. We generated a top 10 list which we used to
225 inform our design process.

226 Ms. Martel said she was in charge of taking the ideas and developing
227 three concepts. She's a professional landscape architect. The biggest challenge
228 was the slope. It needs to be accessible to the entire community, which goes
229 beyond the ADA requirements. The point is to get people close to the river. She
230 discussed the "deck," "shady bosque," and "serpentine" designs. The deck is a
231 big structure on the site; the shady bosque is a terraced option with a ramp; and
232 the serpentine is a winding path down to the retaining wall.

233 Ms. Kelly said in survey 2, we presented those three concepts to
234 determine what people liked best. There were over 500 responses in 15 days. In
235 the results, the shady bosque was the clear preference, by almost 2:1. The top
236 three themes were local flora and fauna, the history of the river, and
237 environmental protection, which are all compatible. People were interested in
238 seating, bench swings, and public art. We haven't decided on these yet. The
239 committee unanimously voted on the shady bosque as the preferred concept.

240 Ms. Martel said in the shady bosque design, you would enter the park in
241 the middle of the parcel, where there would be perhaps a couple of benches.
242 You're brought to a sloped walk which takes a swoop through the site at a 5%
243 slope for ADA accessibility. Area 3 is the bosque or grove, an area that would be
244 a stabilized stone dust surface that is ADA accessible. Three trees would be
245 planted. There would be movable tables and chairs. It's similar to the
246 Luxembourg Gardens in Paris. The bottom is the overlook with views of the river.
247 The inspiration image is a snail shell.

248 Mr. Jones said there are many grant opportunities, although some may
249 be frozen or eliminated. The Land and Water Conservation Fund is
250 independently funded. There are also Community Block grants.

251 Ms. Kelly said we're looking for Select Board approval for the shady
252 bosque and the themes local flora and fauna, the history of the river, and
253 environmental protection. Second, would the Select Board authorize our
254 committee to work on grants and other sources of funding? Third, would the
255 Select Board authorize our committee to solicit donations? We would need
256 construction documents for grants, budget, and timeline; would the Select Board
257 authorize a \$40,000 CIP budget item for park design and engineering? The
258 Committee would attempt to raise \$5,000 to defray that cost. At the next meeting,
259 we will discuss fundraising as our number one goal. Some grants may require a
260 match.

261 Ms. Belanger asked Mr. Dean if there is money in the Parks budget for a
262 matching fund. Mr. Dean said no. Mr. Papakonstantis asked if there could be a

warrant article for matching funds contingent on receiving the grant. Mr. Dean said yes.

Mr. Chartrand said a constituent asked if the vision for this park is dog-accessible. Mr. Jones said this came up on both surveys. A vocal fraction of respondents want dog-accessible parks. That is a question that goes beyond Pairpoint Park and is on the Town to answer. Ms. Roy said most of our parks prohibit dogs. None of the materials in the plan appear to be an open grass area that would be appropriate for dogs. Ms. Cowan said if we're including tables and you're not meant to have a picnic blanket or kids crawling around on the grass, she thinks maybe dogs could be there if leashed. Mr. Chartrand said it's a good policy, but we might want to make this an exception. This would be a natural resting place for people walking dogs downtown. Ms. Martell said there's no grass run here. It's just a seating area. It wouldn't be easy to enforce not having them there. Ms. Roy said we can discuss this with Greg [Bisson] and see if there's a huge push to have more access for dogs. There are maintenance issues involved. Ms. Cowan said she doesn't want this area to become gross. Ms. Kelly said in the public survey, people mentioned wanting a real dog park. If they want a dog park, she thinks they should come to the Select Board and start that initiative.

Ms. Belanger thanked the committee for their work.

Mr. Papakonstantis asked the Board what they thought of the concepts. The Board agreed they have no problem with the ideas presented.

Ms. Roy said Swasey Parkway may also be a target for LWCF funding; it would be preferable if the committees could not compete against each other. She asked regarding the committee is asking for donations, is it for Phase 1 of design and engineering? Ms. Kelly said the donations to design and construct would be one pot of money.

Mr. Chartrand thanked Elliot Berkowitz and Nancy Phillips for donating this land.

MOTION: Ms. Belanger moved to authorize the Pairpoint Park Stakeholders Advisory Committee to move forward with the concept and theme of the shady bosque design, and to further authorize the Pairpoint Park Stakeholders Advisory Committee to work with Town Officials to pursue grants to design and construct the park according to the approved vision; and further authorize the Pairpoint Park Stakeholders Advisory Committee to work with Town Officials to solicit and accept donations under the Town of Exeter donation policy. Ms. Gilman seconded. The motion passed 5-0.

Mr. Papakonstantis said we don't make motions regarding the CIP, there's a budget process. He would like the committee to work with Town staff to create a CIP item. Mr. Chartrand said it's the Planning Board that kicks off the CIP process, not the Select Board.

c. Radiological Emergency Response Plan

Emergency Management Director Eric Wilking was present to discuss this response plan. What's left of FEMA has requested that we formally adopt the radiological emergency response plan. We've been using it for 30+ years, updating it six or seven times, and it has never needed formal adoption until now. The plan addresses the ability of the Town of Exeter to provide a rapid and integrated response to any emergency at Seabrook Nuclear Power Plant. The plan describes our response and our integration into the overall State and Federal response. In an emergency, most command and control functions are at the State level. The local level would implement traffic diversions, etc. There are 17 communities in the EPZ. He reviewed the plan and sent two small edits to the State, but it's not a diversion from what we've used in the past.

Ms. Belanger said she doesn't see a role for the Select Board in the plan. The Town Manager is advised of what is happening, would it be their role to inform the Select Board? Mr. Wilking said because of the form of government we have, the Town Manager manages the daily operations of the town. He is the leader of that response. Decisions are made collaboratively by Police, Fire, and the Town Manager. There's a seat at the table for any and all members of the Select Board, but in an incident the Town Manager is the leader. Ms. Belanger said she wants a plan for the Select Board to be advised. Ms. Roy said in our emergency drill binders we talk about contacting the Board.

Ms. Belanger said regarding training, do we have a training plan? Mr. Wilking said following an initial training, the ongoing training has been targeted to specific individuals. There could be another training paid for by the State. Fire Chief Justin Pizon said we do run drills every 18 months. We use the State resources for that. It's required by law.

MOTION: Mr. Chartrand moved to adopt the updated radiological emergency response plan. Ms. Belanger seconded. The motion passed 5-0.

d. DPW Projects Update

Public Works Director Steve Cronin was present to give an update on Public Works projects.

Mr. Cronin said regarding Westside Drive, we opened construction bids at the June 16th Select Board meeting. There were two bidders for that project, which are currently being evaluated. We have a small funding gap we're trying to close. We have a meeting scheduled with the contractor before July 3rd to finalize those details. We will make a recommendation for award at the July 14 meeting. We plan on beginning construction this year, in late summer or early fall. The two bids were dramatically different, with about \$1.5M difference between the two. There are three different funding sources: the General Fund, the Clean Water SRF [State Revolving Fund], and the Drinking Water SRF.

Nicholas Metz of 1 Tilton Ave said patience is wearing thin. We have children going to hospitals after falling in potholes. We have requests for the potholes to be filled. We need to move on this as quickly as possible. Mr. Chartrand said he's driven through and it's terrible. We have a form of

350 government where funding can come up short when what voters approved
351 doesn't cover it. Mr. Cronin said the bidding climate has been very challenging.
352 We extended the bid time by two weeks and reached out directly to contractors.
353 We went through something similar with Linden Street and Webster Ave.

354 Adam Harbrick of 2 Blanche Lane said if it starts in late summer/early fall,
355 what is the paving timeline? Mr. Cronin said this project is more than a full
356 construction season. We have bid items in the contract to put down another
357 surface to get it through the winter season.

358 Mr. Cronin said the Drinkwater Road project started July 11 [stet] with
359 installation of binder and levelling course, and installed raised structures in
360 preparation for a final coat. We'll be setting granite curb and drainage system
361 over the next few weeks. Regarding the parking, we are going to narrow the
362 travel lane to a consistent width of 10 feet, which will create some additional
363 shoulder. The Chief of Police told the Board he intended to apply for a grant for
364 speed feedback signs. We installed turtle crossing signs there and will look at
365 additional pavement markings. A request came in for a section of High Street,
366 and we will top that at the same time as Drinkwater Road.

367 Mr. Cronin said we awarded a contract for Linden Street Bridge and had a
368 preconstruction meeting. Construction will begin July 7. We will put out detour
369 signage and route notices. We anticipate the bridge being closed from July 7 to
370 November 20. We don't expect impact to recycling pickup or local deliveries. We
371 will be communicating with abutters.

372 Regarding the Epping Road widening, there will be construction activity
373 June 23 through August, with flaggers during work hours. Expect traffic delays
374 throughout the summer. We have been in touch with NH DOT about a pedestrian
375 crossing at Continental Drive.

376 The Webster Ave Pump Station and Forcemain replacement was ahead
377 of schedule but we had a change in our Project Manager. Building construction
378 activities are nearing completion but the forcemain work has been delayed.

379 Septage receiving is operational this month, which is bringing in additional
380 revenue.

381 Regarding the Pine/Linden/Front Street roundabout, final designs are
382 nearly complete. Until relocated the utility poles. Sewer and drainage repair will
383 begin in late July. We will be having an abutters meeting.

384 Regarding the new groundwater source on Drinkwater Road, our
385 consultants submitted a final report to DES. Kensington had to be notified and
386 requested a public hearing, which is scheduled for July 23. We had a meeting
387 with Underwood today, and there will be a progress meeting July 25. We're on
388 schedule to bid that project in the fall. We're hoping to break ground before the
389 end of the year.

390 The Surface Water Treatment Plan conceptual design is ongoing. The
391 pilot study consultant will do a treatment technology pilot study in September at
392 the existing site on Portsmouth Ave.

393 The School Street area project had a neighborhood meeting in March. In
394 June we had a CCTV inspection of the sewer system. There will be a second
395 neighborhood meeting this summer.

396 Unutil has completed the gas main replacement work on Water and High
397 Streets. Work on High Street that was supposed to follow has been delayed due
398 to Unutil working on a PEA project.
399

400 7. Regular Business

401 a. Permits & Approvals

402 i. Swasey Parkway Resilience Grant Acceptance

403 Public Works Director Steve Cronin was present to discuss the
404 grant. Mr. Papakonstantis said the Swasey Parkway Committee looked at
405 proposals. Mr. Cronin said CMA captured the public spirit the best. We
406 were short by \$2,500 but we modified the scope to not include a survey.

407 **MOTION:** Ms. Belanger moved to award a contract to CMA Engineers for the development of a
408 community-centered approach for enhancing climate resilience at Exeter Swasey Parkway in
409 the amount of \$20,000. Ms. Cowan seconded. The motion passed 5-0.
410

411 ii. Atlantic Fuels Fire – Unanticipated Revenue

412 Fire Chief Justin Pizon was present to discuss this matter. Chief
413 Cronin said in January 2024, there was a fire in Epping. Three of our
414 members had their gear saturated in fuel oil, which we can't get rid of; we
415 had to dispose of the gear. We filed an insurance claim with Primex,
416 which was denied. The Seacoast Technical Response Team filed suit
417 against Atlantic Fuels and they settled out of court. We received a check
418 a few weeks ago. Our PFAS-free gear is scheduled to be delivered in
419 September. We got a discount for making a bulk purchase. We can still
420 add some sets to our existing order. We are asking the Board to accept
421 the unanticipated revenue of \$11,717.80 and allow the FD to apply the
422 funds to three sets of gear.

423 Ms. Belanger asked how the three sets were paid for, and Chief
424 Pizon said we took it out of the protective equipment line in our budget.
425 Every year we schedule to replace 7 sets. It will last for 10 years but we
426 only run it for 5 years front-line. We want to get everyone out of the
427 PFAS-containing gear.

428 **MOTION:** Ms. Belanger moved to accept the unanticipated revenue from the Atlantic Fuels fire
429 settlement in the amount of \$11,717.80. Ms. Gilman seconded. The motion passed 5-0.
430

431 **MOTION:** Ms. Belanger moved to utilize the unanticipated revenue of \$11,717.80 to go towards
432 the purchase of three additional PFAS-free gear in the current bulk order. Ms. Gilman
433 seconded. The motion passed 5-0.
434

Chief Pizon mentioned in response to the resident's concern regarding the Park Street Bridge, Exeter has its own paramedics and doesn't rely on the Hospital for that service.

a. Tax Abatements, Veterans Credits and Exemptions

MOTION: Ms. Belanger moved to approve an abatement for 60/9 in the amount of \$103.18 for tax year 2024. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve an abatement for 110/2/105 in the amount of \$133.38 [stet] for tax year 2023. Ms. Gilman seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve a selected cut for 91/42. Ms. Cowan seconded. The motion passed 5-0.

i. Tax interest waiver request

Mr. Dean said this request came from a resident looking for an interest waiver on a tax bill due to financial hardship. Mr. Chartrand asked if we can make the waiver dependent on clearing up the bill. Mr. Papakonstantis said the interest continues to accrue. Mr. Chartrand said it will continue to build, so we should take this up when it's resolved. Mr. Dean said the motion could reflect the understanding that the amount of the waiver would change at settlement. Mr. Chartrand suggested going forward, we should do this only when we have the payment in hand.

MOTION: Ms. Belanger moved to authorize a waiver of \$1,597.76 interest for 95/64/37. Ms. Gilman seconded. The motion passed 5-0.

ii. MS-535 Approval

1. Mr. Dean said this is a report of expenditures from 2024.

MOTION: Ms. Belanger moved to approve the New Hampshire Department of Revenue Administration MS-535 financial report of the budget for the period ending 12/31/24, and further authorize the Select Board to sign. Ms. Gilman seconded. The motion passed 5-0.

b. Town Manager's Report

- i. There is a holiday on July 4th, and the Town Offices will be closed that day. Trash pickup will be delayed to Saturday.
- ii. HB475 was passed but not signed; this modifies the calculation of default budgets. Positions left vacant for more than a year must be removed from default budgets. It requires default budgets to exclude one-time expenditures, which contradicts existing laws. It forbids budget and salary increases, limiting the ability of the Select Board to compensate employees. Ms. Gilman suggested having the Assistant Town Manager write a letter on our behalf saying this would not be beneficial. The Board agreed.

- 479 iii. SB213, electioneering by public employees, implements a misdemeanor
480 offense for employees who act to influence any voter. Ms. Belanger
481 asked about Department Heads talking about warrant articles at
482 Deliberative Sessions. Mr. Dean said we'll have to get legal guidance on
483 that. It calls into question our factsheet process as well. Ms. Roy said
484 we've always said "educate, not advocate," but now we have to figure out
485 whether even educating is off-limits.
486 iv. Mr. Papakonstantis asked about air conditioning at the Town Offices. Are
487 employees ok? Ms. Roy said we have individual air conditioners in
488 offices. DPW is waiting for a certain part.
489

490 c. Select Board Committee Reports

- 491 i. Ms. Gilman said she attended the Facilities committee with Mr.
492 Chartrand. Dave Sharples interviewed three candidates for a grant-
493 funded job doing survey work for the HDC. We decided on one and will
494 come back to the Board with the contract. On June 11, the NH
495 Preservation Alliance presented an award for exceptional preservation
496 work. The Heritage Commission nominated John Merkel for his
497 preservation work, and he was chosen.
498 ii. Ms. Belanger said the Arts & Culture and Rec Advisory Board were both
499 cancelled. At the Planning Board, Foss Motors came for a design review
500 proposal to demolish the existing building and construct a new dealership.
501 That passed design review, so they will come back with their plans. John
502 Grueter is the new Clerk. At Rec Advisory, Greg Bisson said the pool and
503 camp are going strong. Planet Playground should be completed on June
504 29. They will pick Friday in mid to late July to celebrate. 10 Hampton
505 Road has a new roof and windows, and mechanical work started this
506 week. The new Senior Coordinator started two weeks ago; her name is
507 Laurie Dee. Fundraising Bricks are still available.
508 iii. Ms. Cowan had no report.
509 iv. Mr. Chartrand said he attended the Facilities Committee and the informal
510 Train Committee.
511 v. Mr. Papakonstantis said he attended the Pairpoint Park Committee and
512 Swasey Parkway Trustee meeting.
513

514 d. Correspondence

- 515 i. Notice that trash and recycling will be delayed for July 4.
516 ii. Notice of a Styrofoam recycling event on July 19.
517 iii. Letter from Xfinity regarding automatic payments
518 iv. The NHMA Legislative Bulletin
519

520 8. Review Board Calendar

- 521 a. The next meetings are July 14, July 28, August 11, August 18, Tuesday
522 September 2, September 15, and September 29.

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9. Non-Public Session

MOTION: Ms. Belanger moved to enter into non-public session under RSA 91A3II (a) and (b). Ms. Gilman seconded. In a roll call vote, the motion passed 5-0, and the meeting entered non-public at 9:36 PM. At 10:07 PM Ms. Belanger moved to exit non-public session. Ms. Gilman seconded. The motion passed 5-0. Mr. Chartrand moved to seal the minutes until the situation is resolved. Ms. Belanger seconded. The motion passed 5-0.

10. Adjournment

MOTION: Mr. Chartrand moved to adjourn. Ms. Belanger seconded. The motion passed 5-0 and the meeting was adjourned at 10:10 pm.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Appointments/Resignations



Pam McElroy <pmcelroy@exeternh.gov>

Re: Energy Committee Agenda for 7.9.25

2 messages

Kristen Murphy <kmurphy@exeternh.gov>

Wed, Jul 9, 2025 at 3:16 PM

To: Mark Lemos <mark.lemos01@gmail.com>, Pam McElroy <pmcelroy@exeternh.gov>

Mark,

I am so sorry to hear it but am excited for your new journey. I have cc'd Pam McElroy here. I believe that is sufficient for notification. Pam if not, please let Mark know.

Hope to see you before leaving but if not, best of luck to you all!

Kristen

On Wed, Jul 9, 2025 at 3:07 PM Mark Lemos <mark.lemos01@gmail.com> wrote:

Hello all,

As I'm sure some of you are aware my family and I had to make the difficult decision to move. We are going to be leaving sometime mid august depending on when we can purchase a house.

I am sorry to say this will mean I won't be able to be a member of the energy committee any longer as I won't be a resident of Exeter. I was planning to attend the meeting today to tell you all in person but my son, while okay, had to have a last minute appointment with the orthodontist.

Please let me know if anything else needs to be done for me to resign from my position.

Thank you all for being so welcoming and wonderful, I am sorry to have to leave you,

Thank you again,

Mark Lemos

On Tue, Jul 8, 2025 at 2:01 PM Amy Farnham <afarnham@revisionenergy.com> wrote:

Email me separately if you have agenda items to add please. No minutes from last month because we didn't have a quorum so we just unofficially chatted about stuff. See you all tomorrow!



Amy Farnham

Solar Design Specialist | Employee-Owner

Direct: 603.205.4252

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Kristen Murphy
Conservation and Sustainability Planner
Town of Exeter
10 Front Street, Exeter, NH 03833
(603) 418-6452

Pam McElroy <pmcelroy@exeternh.gov>
To: Kristen Murphy <kmurphy@exeternh.gov>
Cc: Mark Lemos <mark.lemos01@gmail.com>

Wed, Jul 9, 2025 at 3:40 PM

Mark,

Thank you so much for your service to the Town of Exeter. I'll send your resignation from the Energy Committee to the Select Board.

We wish you all the best in your new adventures.

Take care.

Pam

[Quoted text hidden]

--

Pam McElroy

Town of Exeter

Senior Executive Assistant, Town Manager's Office
603-773-6102

Discussion/Action Items

CPCNH – Rates Update

MEMO TO: Exeter Select Board

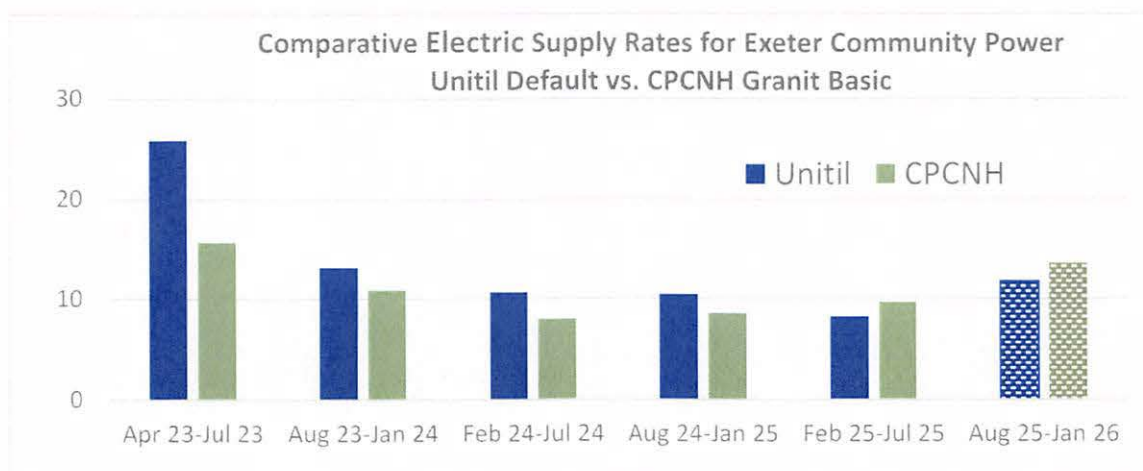
FROM: Cliff Sinnott, Vice Chair, Exeter Energy Committee
Nick Devonshire, Exeter Representative, CPCNH

DATE: July 10, 2025

SUBJECT: Community Power Rate Increase – Aug 1 2025- Jan 31, 2026

On July 2nd, the Community Power Coalition of New Hampshire (CPCNH) announced its new rates for energy supply covering the next six month period, August 1 2025 through January 31st 2026. CPCNH rate changes occur every 6 months; this is the sixth such rate period since CPCNH began operations. The new rates will range from 13.73¢ per kWh for Granite Basic (the default option) to 17.13¢ per kWh for Clean 100 (the 100% renewable option) and represent an increase over prior rates of between 31% and 41%. For the average residential customer in Exeter, the new default rate will raise their monthly electric bill by about \$26/month compared to the monthly cost under the current CPCNH default rate of 9.7 cents. The Power Supply rate tables for CPCNH and Unitil for the current and upcoming periods are attached to this memo.

While this is not the direction we hoped power supply prices would move since the last rate setting, these increases are driven almost entirely by prices in the broad energy commodity markets (primarily increases in the wholesale contract prices for natural gas). Energy supply prices have risen by about 40% over the past year and those increases have affected CPCNH's cost of securing energy supplies for the upcoming rate period. All the state's utilities are being affected in the same way, with default rates increasing between 25% and 76%. Unitil's default rate is increasing by 42%, from 8.3¢/kWh to 11.78¢/kWh.



As shown in the chart above, for the second time in the past 6 rate periods, Unitil's rate will be lower, by about 2 cents, than CPCNH's default rate. It is CPCNH's goal is to maintain its default rates that are

on average below the utility's default. Unfortunately, it has not been possible for them to do so over the last two rate periods largely because of the need to rebuild its reserve fund which is used to cushion the ups and downs in the cost of energy it buys. That reserve was diminished significantly when the energy rates it charged in the later part of 2024 and first part of 2025 did not fully cover the actual cost of the energy it purchased during that time. The cost of rebuilding that reserve is incorporated into the new rate.

Once the reserve is restored, CPCNH's rates should be able to fall to below the utility default again. We continue to expect CPCNH to offer lower costs of electricity on average, but this won't be true for every rate period. It is also a reminder that Exeter Community Power customers are free to purchase their electricity from any source and are not bound to purchase from CPCNH. Unlike with many third party energy suppliers which lock customers into fixed contracts, CPCNH customers can move back to the utility default or to another energy supplier at any time with no penalty (with a 1-2 billing cycle changeover time).

Community Power through CPCNH continues to be a major success both for Exeter and New Hampshire. In the 2+ years since its inception, CPCNH default electric rates have saved the average residential customer in Exeter \$340, or more than \$2 million in aggregate over that time. There are other benefits for customers as well including the ability to choose a higher percentage of renewable energy in their electric supply, freedom from lock-in contracts and 'teaser' sign-up rates, full transparency about rates and costs, as well as the low cost non-profit nature of the organization. In addition, communities will benefit from the existence of a joint discretionary fund which builds up over time and can be used to fund future local renewable energy projects.

As always, information about Exeter Community Power, current electric rates, and ways to opt-in or opt-out of the program (or opt up to high level of renewable energy) can be found on the Town website (www.exeternh.gov/exetercommunitypower) or at CPCNH.org

Community Power Supply Rates Effective Aug. 1st, 2025 – Jan. 31, 2026			
For Until Residential Customers			
Power Options	Renewable Content [†]	Rate (¢/kWh)	Estimated Cost of Supply per Month*
Clean 100	100%	17.129¢	~ \$111/month
Clean 50	50%	15.129¢	~ \$98/month
Granite Plus	33%	14.429¢	~ \$94/month
Granite Basic	25.2% [†]	13.729¢	~ \$89/month

Community Power Supply Rates Effective March 3rd – July 31, 2025			
For Until Residential Customers			
Power Options	Renewable Content [†]	Rate (¢/kWh)	Estimated Cost of Supply per Month*
Clean 100	100%	13.1¢	~ \$85/month
Clean 50	50%	11.1¢	~ \$72/month
Granite Plus	33%	10.4¢	~ \$68/month
Granite Basic	25.2% [†]	9.7¢	~ \$63/month

Utility Supply Rates Effective Aug. 1st, 2025 – Jan. 31, 2026			
For Residential, General Service & Outdoor Lighting			
Default Utility	Renewable Content [†]	Rate (¢/kWh)	Estimated Cost of Supply per Month
Eversource	25.2%	11.196¢	~ \$73
Unitil		11.777¢	~ \$77
Liberty		14.811¢	~ \$96
NHEC		11.464¢	~ \$75

Utility Default Supply Rates Feb. 1st – July 31st, 2025			
For Residential, General Service & Outdoor Lighting			
Default Utility	Renewable Content [†]	Rate (¢/kWh)	Estimated Cost of Supply per Month
Liberty	25.2%	8.416¢	~ \$55
Unitil		8.306¢	~ \$54
Eversource		8.929¢	~ \$58
NHEC		*8.108¢/8.887¢	~ \$53/~ \$57

Planet Playground Update



EXETER PARKS & RECREATION

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TOWN OF EXETER MEMORANDUM

TO: Melissa Roy, Assistant Town Manager
CC: Corey Stevens, Finance Director
FROM: Greg Bisson, Director of Parks and Recreation
David Tovey, Assistant Director
RE: Planet Playground Update/Ribbon Cutting
DATE: 07/14/2025

Planet Playground Update

We are pleased to announce the completion of Planet Playground 2.0, with only minor landscaping projects remaining to be finalized by the end of summer. We are delighted with the quality of the finished product and the positive response from residents and visitors who have explored the playground. Planet Playground 2.0 has also gained significant popularity online, with its accessible features being particularly attractive. Our initial publication on May 30th received considerable engagement on social media, with the post being viewed by 104,324 individuals and 1,137 engaging with the content. Notably, 89% of these viewers were not followers of Exeter Parks and Recreation. We gained 140 new followers after posting the update. Several independent vlogs on various social media platforms have highlighted the new playground and its accessibility. We have seen visitors travel upwards of 2 hours to come to the playground. We have seen a notable increase in attendance, particularly on cooler days.

We're excited to plan a special ribbon-cutting ceremony on August 1st at 2:00 p.m. It's a wonderful opportunity to include our summer camp kids, since it's near the end of summer camp. We've also confirmed that State Parks officials will be able to join us. Invitations are on their way to all our generous donors, supporting organizations, our state representatives, senators, congressional members, the executive council, and the governor. The event will feature a short agenda to thank everyone who contributed, along with a time for our local officials to share a few words. And to make the day even sweeter, we'll be handing out popsicles to everyone attending!



Respectfully

Greg Bisson
Parks and Recreation Director

1st Reading - Ordinance 802.3(j) & 802.4(c-6)

**EXETER TOWN ORDINANCES AMENDMENT
CHAPTER EIGHT**

**Chapter Eight of the Town of Exeter Town Ordinances, Ordinance to
Regulate Vendors, Hawkers, Peddlers, Solicitors, and other Itinerant
Vendors, and Door-to-Door Solicitations and Canvassing**

Change:

802.3(j) “NH RSA 321:19 to **NH RSA 31:102-a**”

Change:

802.4(c-6) “NH RSA 321:19 to **NH RSA 31:102-b**”

Signed this _____ day of _____, 2025

Exeter Select Board

Niko Papakonstantis, Chair

Molly Cowan, Vice-Chair

Nancy Belanger, Clerk

Julie D. Gilman

Daniel Chartrand

802 Ordinance to Regulate Vendors, Hawkers, Peddlers, Solicitors, and other Itinerant Vendors, and Door-to-Door Solicitations and Canvassing, and Mobile Vending

802.1 Requirement

No person, partnership, corporation, or other entity, whether maintaining permanent location in the Town of Exeter or not, may sell, barter, purchase, or otherwise carry on commerce in goods or services within the Town of Exeter, or attempt to do so, through door-to-door solicitations, or on the streets, sidewalks, or other property of the Town without first applying for and receiving a permit to do so from the Town of Exeter.

802.2 Exemptions

No permit is required under this ordinance for the following:

- a. The solicitation of signatures for political purposes.
- b. Any public event sponsored by a non-profit organization, provided that any concessions or sales must be directly connected to the event and must be included in the public assemblage permit approved for the event under Town Ordinance 807. A list of vendors must be provided to the Town Office before the event.
- c. Any event taking place in Town recreation areas and is part of a Town-sponsored event or has the express written permission of the Select Board or designee.
- d. Any event taking place on land owned or controlled by the public school system and has the express written permission of the School Board or Principal of the school in question.

802.3 Procedure for Obtaining Permit

Persons or entities subject to this Ordinance shall apply during normal business hours (8:00AM-4:30PM at the Town Office) to the Office of the Select Board or designee for a permit, utilizing the application form prescribed. If vending food, the applicant must first obtain all applicable licenses from the Exeter Health Department located at the Exeter Fire Department.

The application for the permit shall include, but is not limited to, the following information:

- a. the name of the person applying and the name of the entity, if different, for whom the application is made;
- b. the local address of the person applying, the permanent address of the person applying, and of the entity, if different, from the person making the application;
- c. the local and permanent telephone of said person and/or entity;
- d. the date of birth and social security number of all persons to be involved and taxpayer's identification number of the entity;
- e. vehicle information, including the license plate number, state of issue, and physical description of all vehicles involved;
- f. the nature of the goods or services involved;
- g. the method of solicitation to be used and copies of any proposed contracts, agreements, promotional materials, or other materials designed to be used in solicitation.
- h. the dates upon which solicitations, canvassing, or vending are to occur and the location and times on each of those dates.
- i. the names of Town parking lots, commons, or parks at which vending is proposed to occur.
- j. information required to be supplied under NH RSA 321:19 **31:102-a** as to the advertising, representing or holding forth of any sale as an insurance, bankrupt, insolvent, assignee's, trustee's, testator's, executor's, administrator's, receiver's, wholesale, manufacturer's or closing-out sale, or as a sale of goods damaged by fire, smoke, water or otherwise, or in any similar form, the following information is required to be supplied under NH RSA 321:19 **31:102-a** all the facts relating thereto, the reason for and the character of such sale, including a statement of the names of the persons from whom the goods were obtained, the date of their delivery to the applicant, the place from which they were last taken and all the details necessary to locate and identify them.
- k. a non-refundable Vendors, Hawkers, Peddlers, Solicitors, and other Itinerant Vendors and Door-to-Door Solicitations and Canvassing Permit Fee of twenty-five (\$25) dollars per day, one hundred (\$100) dollars per week, or two hundred fifty (\$250) dollars per year or any part thereof, payable at the time of

application;

OR

- I. a non-refundable Mobile Vendor Town House Common Permit Fee of \$1,200.00 per calendar year (or prorated monthly), payable at the time of application.

OR

- m. a non-refundable Mobile Vending outside of WC & C1 Downtown Districts Permit Fee of twenty-five (\$25) dollars per day, one hundred (\$100) dollars per week, or two hundred fifty (\$250) per year or any part thereof, payable at the time of application.

802.4 Official Action on the Permit

- A. Before granting any permit under this chapter, the Select Board of the Town of Exeter, or designee shall:
 - 1. determine whether the applicant has submitted a complete and accurate application;
 - 2. determine whether the applicant has met all requirements and purposes of this chapter;
 - 3. forward application and information to the required Town Departments for review.
- B. After the application for a permit has been reviewed by the Select Board or designee and the required Town Departments, the permit will be approved or disapproved. The decision to approve or disapprove will be based on the findings of the Select Board or designee. A decision shall be made no later than five (5) working days after receipt of application. If the permit is denied, the Select Board or designee shall provide reasons for the denial to the applicant.
- C. Reasons for denial may include but are not limited to any one of the following:
 - 1. conviction of any offense which would warrant such denial;
 - 2. evidence that the permittee has accepted or solicited money, otherwise than through a bonafide sale or barter of goods, wares, or merchandise, or has in any manner solicited same from the public;
 - 3. evidence of any falsification of information on the application;
 - 4. evidence that the permittee is insane, a sexual psychopath, is or has been

guilty of assault upon others or whose conduct has been otherwise disorderly and is of such violent or offensive demeanor that to grant such permit would constitute a threat to the peace or safety of the public;

5. the permittee is at large pending appeal from a conviction for a violation of the law involving extreme moral turpitude; or
6. failure to supply the information required under NH RSA 324:19 31:102-b
7. any negative past experience with the organization's or individual's conducting of activities either in the Town of Exeter or elsewhere, that would require a permit under this ordinance.

802.5 Revocation of Permit

- A. Upon receipt of any complaint concerning nuisance, hazard, annoyance, or disorderly conduct concerning any section of this Chapter, any or all solicitors may be asked to stop solicitation.
- B. The Town of Exeter may amend or revoke a permit if any of the following occur:
 1. The existence of any of the reasons for denial listed above in 802.4C.
 2. Failure to supply the identification required under 802.8 below.
 3. The occurrence of any prohibited conduct as set forth below under 802.9

802.6 Appeal Process

A person may appeal to the Select Board from the denial, revocation or amendment of a permit by filing a written notice within five (5) working days of denial, revocation or amendment of the permit. The Select Board may affirm or reverse the decision, or attach such additional conditions to the permit as will, in their best judgment, protect the health and safety of the public and the persons required to apply for the permit.

802.7 Notification of Police

Upon the issuance of a permit to any person, firm, corporation, or other entity, the Select Board or designee shall notify the Police Department of the same.

802.8 Identification Required

Any person, firm, corporation, or other entity granted such a permit shall upon demand show suitable identification to any person demanding same and shall

at each solicitation or inquiry identify the entity benefiting from the funds received.

802.9 Prohibited Conduct Under a Permit

- A. No door-to-door solicitation or canvassing regulated under this chapter is to occur before 9 AM or after 9PM on any given date.
- B. Sidewalk Vendors: A vendor selling on the sidewalk shall not:
 - 1. Vend at any location where the unobstructed sidewalk area after deducting the area occupied by the stand is less than three (3) feet in width;
 - 2. Vend within thirty (30) feet of any driveway entrance to a police or fire station, or within ten (10) feet of any other driveway;
 - 3. Allow the stand or any other item relating to the operation of the vending business to lean against or hang from any building or other structure lawfully placed on public property, without the building or structure owner's written permission.
- C. Motor Vehicle Vendors:
 - 1. Mobile vendors shall not conduct their mobile vending business in such a way as would restrict or interfere with the ingress or egress of the abutting property owner or tenant, create or become a public nuisance, increase traffic congestion or delay, or constitute a hazard to traffic, life or property, or an obstruction to adequate access to Fire, Police or Town/State vehicles;
 - 2. A vendor selling from a mobile vending unit shall not stop, stand, or park their mobile vending unit upon any public location, public parking space or public street for the purpose of selling under any circumstances, except through the acquisition of a Mobile Vending Permit and/or by the parking ordinances of the Town unless specifically authorized to do so by the Select Board or designee;
 - 3. Mobile vendor is responsible for removal of their own trash.
 - 4. Mobile vending units approved signage and garbage receptacles must be removed daily.
 - 5. Dumping of grease, oil or greywater is strictly prohibited.

6. Mobile Vending Permits must be applied for at least two (2) weeks prior to the approved start of business at the permitted location. Blackout dates may apply due to special event scheduling.

Additional Specifications Related to Town House Common Mobile Vending

7. Unless otherwise approved by the Select Board or designee, mobile vending will be limited to six (6) designated spaces in the public parking lot abutting Town House Common. Parking on greenspace is prohibited;
8. Unless otherwise approved by the Select Board or designee, mobile vending in the Town House Common public parking lot will be allowed year-round January 1 through December 31 of the calendar year specified on the approved permit, Sunday through Tuesday from 7:00 AM to 9:00 PM, Wednesday from 7:00 AM to 4:00 PM, Thursday through Saturday from 7:00 AM to 9:00 PM.
9. Signage will identify designated spaces as reserved for mobile vendors, and will refer potential automobile parking patrons to a website page for access to the schedule of reserved mobile vending dates and times. Violators will be towed at the owner's expense.

802.10 Penalty

Any person, partnership, corporation, or other entity that conducts activities that require a permit under this chapter without a valid permit shall be guilty of a violation punishable by a fine or not more than \$200.00 for each violation.

TITLE III

TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 31

POWERS AND DUTIES OF TOWNS

Miscellaneous

Section 31:102-a

31:102-a Hawkers, Peddlers and Vendors. –

The governing board of a city, town or village district may adopt, by ordinance or regulation, provisions for the licensure and regulation of itinerant vendors, hawkers, peddlers, traders, farmers, merchants, or other persons who sell, offer to sell, or take orders for merchandise from temporary or transient sales locations within a town or who go from town to town or place to place within a town for such purposes. Any person who violates any provision of such ordinance or regulation shall be guilty of a class B misdemeanor, and each continuing day of violation after notice shall constitute a separate offense. A city, town, or village district shall be specifically prohibited, however, from licensing or regulating a candidate for public office in the process of obtaining signatures on nomination papers, who seeks to have the candidate's name placed on the ballot for the state general election by submitting nomination papers under RSA 655:40. Persons who are under the age of 14 who are selling soft drinks on family owned or leased property shall be exempt from city, town, or village district licensing requirements. Provisions adopted under this section shall be in addition to any requirements imposed by the state under either RSA 320 or RSA 321 and may include, but shall not be limited to:

- I. Classification of licensees consistent with constitutional requirements of equal protection;
- II. Imposition of reasonable requirements, including fees, for the issuance of a license;
- III. Restrictions as to the areas of the municipality open to licensees and the hours and days of their operation; and
- IV. Other reasonable conditions and terms deemed necessary for public convenience and safety as the governing board determines.

Source. 1973, 558:9. 1981, 515:1. 1993, 164:1, eff. July 23, 1993. 2001, 274:2, eff. Jan. 1, 2002. 2010, 298:1, eff. Sept. 11, 2010. 2021, 166:1, eff. Sept. 28, 2021.

TITLE XXX

OCCUPATIONS AND PROFESSIONS

Chapter 320

HAWKERS AND PEDDLERS

Chapter 320 Repealed – Entire Chapter was repealed

[Repealed by 2023, 79:299, eff. Sept. 1, 2023.]

TITLE XXX

OCCUPATIONS AND PROFESSIONS

Chapter 321

ITINERANT VENDORS

Chapter 321 Repealed – Entire Chapter was repealed

[Repealed by 2023, 79:300, eff. Sept. 1, 2023.]

TITLE III

TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 31

POWERS AND DUTIES OF TOWNS

Miscellaneous

Section 31:102-b

31:102-b Background Checks for Certain Vendors. –

I. Any municipality may require persons who go from door to door, place to place within a town, or town to town, who sell, offer to sell, or take orders for merchandise or offer to perform personal services for household repairs or improvements, to submit to a state records check only, or both a federal and state records check. Municipalities that require a public criminal history record information check shall have such person submit to the municipality a public criminal history record information authorization form, as provided by the division of state police, which authorizes the release of the person's public criminal history record information, if any. To obtain a federal records check, such person shall submit to the municipality a criminal history record authorization form, as provided by the division of state police, which authorizes the release of the person's criminal history record information, if any, and a complete set of fingerprints.

[Paragraph II effective until June 30, 2025; see also paragraph II set out below.]

II. For a state and federal criminal records check, the municipality shall request that such person submit with the release form a complete set of fingerprints taken by a qualified law enforcement agency or an authorized employee of the department of safety. The municipality shall submit the criminal history records release form and inked fingerprint card to the division of state police which shall conduct a criminal records check through its records and through the Federal Bureau of Investigation. Fingerprints taken digitally by Live Scan or similar device shall be transmitted directly to the New Hampshire division of state police. In the event that the first set of fingerprints is invalid due to insufficient pattern, the municipality may, in lieu of the criminal history records check, accept police clearances from every city, town, or county where the person has lived during the past 10 years. Upon completion of the records check, the division of state police shall release copies of the criminal history records to the local law enforcement agency of the municipality which shall maintain the confidentiality of all criminal history records information received pursuant to this section. The municipality may charge a fee to recover the costs of such investigation.

[Paragraph II effective June 30, 2025; see also paragraph II set out above.]

II. For a state and federal criminal records check, the municipality shall request that such person submit with the release form a complete set of fingerprints taken by a qualified law enforcement agency, an authorized employee of the department of safety, or an authorized employee of the municipality, approved by the commissioner of the department of safety. The municipality shall submit the criminal history records release form and inked fingerprint card to the division of state police which shall conduct a criminal records check through its records and through the Federal Bureau of Investigation. Fingerprints taken digitally by Live Scan or similar device shall be transmitted directly to the New Hampshire division of state police. In the event that the first set of fingerprints is invalid due to insufficient pattern, the municipality may, in lieu of the criminal history records check, accept

police clearances from every city, town, or county where the person has lived during the past 10 years. Upon completion of the records check, the division of state police shall release copies of the criminal history records to the local law enforcement agency of the municipality which shall maintain the confidentiality of all criminal history records information received pursuant to this section. The municipality may charge a fee to recover the costs of such investigation.

III. To obtain a state records check only, the municipality shall submit a state criminal history records release form, completed by such person, to the division of state police.

IV. Such person shall also include the location of all municipalities in which such person seeks to transact business. Such municipalities, in accordance with their licensing requirements, shall have access to the results of the criminal history records check and the New Hampshire division of state police shall release copies of the criminal history records to such municipalities. Such person shall be responsible for any additional fees for any administrative costs incurred by the New Hampshire division of state police under this section.

Source. 2010, 298:2, eff. Sept. 11, 2010. 2018, 318:4, eff. Aug. 24, 2018. 2019, 297:3, eff. July 1, 2019. 2024, 366:5, eff. June 30, 2025.

Legislative Update



Pam McElroy <pmcelroy@exeternh.gov>

NHMA Legislative Alert: Veto Reminder

1 message

NHMA Government Affairs <governmentaffairs@nhmunicipal.org>
To: Pam McElroy <pmcelroy@exeternh.gov>

Wed, Jul 9, 2025 at 3:22 PM



Veto Edition: Contact the Governor's Office Now!

There are six bills that the governor hasn't acted on yet that are particularly problematic for municipalities, and **we are asking members to contact the governor's office about these bills and request they be vetoed.** We believe several of these bills will be hitting her desk **tomorrow!**

There are a few ways you can make your voice heard on these or other bills you have concerns with:

- **Find** contact information for the governor's office [here](#). (Besides the generic governor email address, cc the chief of staff and senior advisor listed on this page.)
- **Submit** an electronic message [here](#).
- **Mail** a formal request on letterhead to:
Gov. Kelly Ayotte, Office of the Governor
NH State House
107 North Main Street
Concord, NH 03301
- **In addition, ask a local legislator** to follow up with the governor's office on behalf of your municipality.

Once a bill is sent to the governor, she has five business days to sign it, veto it, or let it pass without her signature. When the five-day clock begins is a wildcard, as there are multiple procedural steps involved and bills can be fast-tracked or slow walked. Here are the six priority bills NHMA is most concerned about:

HB 457: Residential occupancy limits

- Mandates group or congregate living in every zoning district that allows residential housing.
- Does not consider a municipality's infrastructure or parking capacity or whether the existing dwelling unit can support group living situations.
- Twenty-two municipalities have already [sent a letter](#) to the governor requesting she veto this bill, but hearing from additional cities and towns can only help.

HB 475: Modifying the calculation of default budgets in SB 2 towns

- Positions left vacant for over a year must be removed from the default budget, even if municipalities are actively recruiting. This could prevent towns from filling essential roles and worsen staffing shortages.
- Requires default budgets to exclude funds transferred for one-time expenditures, even though such transfers are necessary for town operations. This contradicts existing laws and increases administrative confusion.
- Forbids default budgets from including salary or benefit increases made after the previous budget was adopted. This limits the ability of select boards to manage staff compensation effectively.

HB 577: ADU expansion

- Allows one detached or attached accessory dwelling unit (ADU) by right on single-family lots.
- Repeals several local regulation provisions in current statutes.
- Transforms single-family zones into two-family zones puts strain on municipal services.

HB 631: Residential building in commercial zones

- Mandates mixed-use development in every commercial zoning district in New Hampshire.
- Potential conflicts over land use priorities.
- Contradicts RSA 674:17, which requires zoning to consider the character and suitability of an area.

SB 213: “Electioneering” by public employees

- Creates a misdemeanor-level offense for public employees who, in the performance of their official duties, act in “any way designed to influence the vote of a voter on any question or office.”
- Exposes public workers to legal complaints for simply sharing information intended to educate voters and foster transparency, or even have everyday conversations about municipal operations, if a complainant believes such action had the effect of influencing a voter.
- Calls into question what information cities and towns may legally put out to educate voters, like voter guides.

SB 284: Parking space requirements

- Reduces the number of parking spaces per residential housing unit from 1.5 to one, putting stress on street parking and municipal lots.
- Creates planning and safety issues, including those regarding traffic management, community aesthetics, health and safety, and snow removal.

Sincerely,

NHMA Advocacy Team

New Hampshire Municipal Association
 25 Triangle Park Drive
 Concord, NH 03301
 603.224.7447



Tax Abatements, Veteran's Credits & Exemptions

List for Select Board meeting July 14, 2025

[illegible]

Permits & Approvals

Fee Waiver Request



Pam McElroy <pmcelroy@exeternh.gov>

Insufficient Funds Fee Waiver Request

2 messages

Robert Belliveau <rbelliveau444@gmail.com>
To: "pmcelroy@exeternh.gov" <pmcelroy@exeternh.gov>

Thu, Jul 10, 2025 at 3:43 PM

Dear Select Board,

Please approve this request to waive the \$30 insufficient funds fee applied to my account with the town.

I paid my recent water bill in full through the online tool but unfortunately used a checking account I had previously closed out. This triggered the \$30 fee. I have since paid the bill in full in person with a personal check.

My name and address are as follows:

Robert Belliveau
27 Cypress Circle
Exeter, NH. 03833

I have updated my checking account information in the tool to avoid repeating this error.

Thank you in advance for your consideration in this matter.

Regards,

Robert Belliveau

Pam McElroy <pmcelroy@exeternh.gov>
To: Robert Belliveau <rbelliveau444@gmail.com>

Thu, Jul 10, 2025 at 3:47 PM

Thank you Mr. Belliveau.

I will forward your request to the Select Board for consideration at their Monday, July 14, 2025 meeting.

Have a good afternoon.

[Quoted text hidden]

--

Pam McElroy

Town of Exeter

Senior Executive Assistant, Town Manager's Office
603-773-6102



Transaction Batch Editlist Report: 57002 Add nsf fee db 7/10/2025 (Adjust Regular)

Posting Date: (Not Posted)

Totals: 30.00

Trans: 1

Utility Billing Transactions

Line	Account	Name	Generic Converted Service	Unapplied Cash	Water	Sewer	Other	Amount	Ref / Comment / Reading Adjustments
1 *	2128164-0(A)	BELLIVEAU ROBERT	0.00	0.00	0.00	0.00	30.00	30.00	
	Totals:		0.00	0.00	0.00	0.00	30.00	30.00	

Summary by Service

Service	Count	Pos. Amount	Neg. Amount	Total Amount
NSF Fee (Bill)	1	30.00	0.00	30.00
Total all services	1	30.00		

Utility Billing General Ledger Account Distribution

Account	Description	Debit	Credit	Net
13105	A/R Water Receivable	30.00	0.00	30.00
44159	Water Misc. Revenue	0.00	30.00	-30.00
Totals:		30.00	30.00	0.00

NSF Fee added
Belliveau, Robt.
2128164-0



Town of Exeter
10 Front Street
Exeter, NH 03833-3792
603-773-6100

Customer Statement

A005
07/10/2025

Account 2128164-0
Name BELLIVEAU ROBERT
Address 27 CYPRESS CIRCLE Exeter, NH 03833

For 07/01/2025 to 07/10/2025

Date	Transaction #	Bill #	Usage	Transaction Amount	Running Balance
07/02/2025	580289			-303.03	0.00
07/09/2025	583722			303.03	303.03
07/10/2025	583727			-303.03	0.00
07/10/2025	583757			30.00	30.00

Totals

Type	Total
Adjust	30.00
Pay	-303.03

Total Usage: 0

Balance Due
NSF Fee



ACTIVE ACCOUNT 2128164-0

[Return To List](#)



BELLIVEAU ROBERT

27 CYPRESS CIRCLE
Exeter, NH 03833



Address 2:
GIS Longitude:
Account End Date:
Route: Route 21
Home Phone:

Work Phone:
GIS Latitude:
Billing Cycle: District 2
Is Rental: No
Email:

Municipality: Town of Exeter
Account Start Date:
Sequence: 58834
Mobile Phone:
Address Type: Single Family

Utility Billing Group

[Edit Account Billing Groups](#)

General Information

[Edit](#)

Units: 1
Exclude Billing: No
Exclude Interest: No
Exclude Penalty: No
Exclude Notice: No
Exclude Lien: No
Suspended Action Code: Billing Group

Transactions

[View More](#)

Date	Type	Due Date	Total	Balance
07/10/2025	Adjust NSF	08/09/2025	30.00	30.00
07/10/2025	Pay		303.03	0.00
07/09/2025	Pay		303.03	303.03
07/02/2025	Pay		303.03	0.00
06/30/2025	Bill	07/31/2025	303.03	303.03

Balances

[View Details](#)

Balance	\$30.00
Deposits	0.00
Other	30.00
Water	0.00
Sewer	0.00
Generic Converted Service	0.00
Unapplied Cash	0.00

Account Log

[View More](#)

[Add New](#)

Completed	Scheduled	Type	Reading
06/09/2025		Automated Meter Readings	132290
06/09/2025		Actual	132290
05/12/2025		Automated Meter Readings	130060
04/14/2025		Automated Meter Readings	127580
03/10/2025		Automated Meter Readings	124430

Town Manager Report

Select Board Committee Reports

Correspondence

June 2025

Dear Neighbor,

As part of our everyday effort to deliver reliable energy to our customers and communities, we are preparing for an upcoming project in Exeter, Fremont, Brentwood, and Sandown, NH.

We're Always Working to Serve You Better

We are preparing to replace select transmission structures within the power line corridor in your area. These infrastructure improvements are part of our ongoing investments to improve the reliability, safety, and resiliency of the electric power grid serving the communities where we all work and live.

What You Can Expect

This structure replacement project includes replacing existing wood structures with new weathered steel structures and hardware on select structures. The new structures will be of similar height and placed near the existing structures.

We are identifying any local, state, and federal permits necessary to support this work and will work to obtain those permits before starting construction.

In the coming months, Eversource, through its contractors, will be performing fieldwork within the power line corridor in your area. This work may include soil and other inspections; engineering and environmental surveying; and maintenance of access roads. People working on the project always carry proper identification.

This work will not interrupt electric service to your property.

Construction is expected to begin in Quarter 4, 2025.

For More Information

Keeping the lines of communication open is important to us. Please contact Kaitlin Griffin at kaitlin.griffin@eversource.com to learn more or discuss the project. You can also contact our project hotline at 1-888-926-5334 or send an email to NHProjectsInfo@eversource.com.

Eversource is committed to being a good neighbor and doing our work with respect for you and your property. We will continue to provide regular project notifications via mailings, phone calls, and/or emails. Thank you for your patience as this important project moves forward.

Sincerely,

Kaitlin Griffin

Eversource Project Engagement

RECEIVED

JUN 30 2025

Town Manager's Office



July 9, 2025

Board of Selectmen
Town of Exeter
10 Front St.
Exeter, NH 03833

Dear Members of the Board:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note the following changes to the Xfinity channel lineup provided in your community:

- *TV Update: Effective August 15, 2025, Warner Bros. Discovery will discontinue its HBO Family and ThrillerMax linear TV channels. HBO Family programming will remain available On Demand with an HBO Max subscription. ThrillerMax programming will continue to be available On Demand with a Cinemax subscription.*

Customers are receiving notice of these changes in their bill.

Please do not hesitate to contact me should you have any questions. For your convenience I can be reached at **Bryan_Christiansen@comcast.com**.

Very truly yours,

Bryan Christiansen

Bryan Christiansen, Director
Government & Regulatory Affairs

1a

RECEIVED

JUL 11 2025

Town Manager's Office



CPCNH Announces Community Power Rates Effective August 1, 2025

1 message

CPCNH News & Information <info@cpcnh.org>
Reply-To: CPCNH News & Information <info@cpcnh.org>
To: pmcelroy@exeternh.gov

Wed, Jul 9, 2025 at 3:17 PM



COMMUNITY
POWER COALITION
OF NEW HAMPSHIRE

RATE ADJUSTMENT INFORMATION

CPCNH Announces Community Power Rates Effective August 1, 2025

Electricity rates are scheduled to increase for utilities and suppliers across New Hampshire. The electricity market is driven by factors such as the regional and global price of natural gas and other fossil fuels, availability of fuel and electricity supply, customer demand, and weather events. New England's electricity market is heavily dependent on the price of natural gas, which is driven by global market trends and can react with volatility to geopolitical events around the world.

On Thursday June 26, 2025, the CPCNH Board of Directors approved a rate adjustment that will go into effect starting August 1, 2025. For the typical residential customer, rates will increase from 9.7 ¢/kWh to between 13.2 – 13.7 ¢/kWh, depending on the cost to serve different customers. Visit [CPCNH's Residential Rates](#) and [Commercial Rates](#) webpages to view all rate options.

View CPCNH Residential
Rates

View CPCNH Commercial
Rates

Some utility rates include partial adders to collect prior period losses, [while some losses are deferred for collection in future periods](#). As a result of engagement across our membership and [CPCNH testimony before the PUC](#), utility under-collections will be recovered in utility supply rates and not as added charges to Community Power and market customers. Through the Coalition, members help ensure

state energy policy decisions reflect customer interests and unlock greater value by modernizing our energy system.

Community Power Coalition of NH is controlled by its members and makes our state more energy independent. Through our public power agency, members are beginning to see the benefits of developing local projects like the [5-megawatt Poverty Plains community solar array in Warner](#) (equivalent to ~1,200 households) scheduled to come online in 2026. Development of locally controlled energy assets can enable long-term stability, cost savings, and greater energy security.

Customers are free to choose between Community Power, third-party options, or their utility. To opt in, out, or to select cleaner power, customers can:

- Use our [online portal](#), located at communitypowernh.gov
- Call 1-866-603-7697 (POWR) or email Info@CommunityPowerNH.gov

[View Full Rate Announcement Online](#)

Forward This Email

Share

Share

Share

Share

Latest CPCNH News & Announcements

Stay up to date on key developments affecting New Hampshire's energy landscape. Here are some of the latest updates from CPCNH:

- **CPCNH Elects New Board Officers** – New leadership elected to guide CPCNH's next phase. [Read More →](#)
- **PUC Decision Supports Market Competition** – A key ruling advances fairness in NH's energy market. [Read More →](#)
- **2025 Annual Meeting Photo Recap** – Scenes from CPCNH's milestone annual gathering. [Read More →](#)

 [Sign Up for CPCNH Emails & Text Messages!](#)

 *For
Communities,
By Communities*

[View email in browser](#)

PO Box 840 | Concord, NH 03302
[update your preferences](#) or [unsubscribe](#)

The Lithium-Ion Battery Disposal Ban is HERE - are you ready?!

1 message

NH Recycles <info@nhrecycles.org>
Reply-To: NH Recycles <info@nhrecycles.org>
To: Pam McElroy <pmcelroy@exeternh.gov>

Fri, Jul 11, 2025 at 8:00 AM

[View this email in your browser](#)



Full of Scrap Newsletter

*Recycling education, updates, and events
from your favorite recycling nonprofit!*

NH RECYCLES HIGHLIGHTS



Lithium-Ion Battery Disposal Ban Info.

As of July 1st, it is illegal for anyone in New Hampshire - resident, business, hauler, or transfer station (just to name a few) - **to throw lithium-ion batteries into the waste stream** to end up in a landfill or waste-to-energy incinerator. In accordance with RSA 149-M:27:

"No person shall dispose of any wet-cell batteries, lithium-ion batteries, or electronic devices in any solid waste landfill facility or incinerator in New Hampshire."

So, what do Transfer Stations need to do?

All transfer stations need to post informational signs at the facility giving notice of the disposal prohibition. The NH Department of Environmental

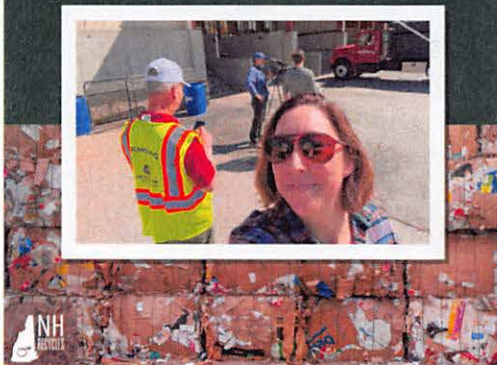
Services worked with NH Recycles to update battery signage, that has now been added to the NH the Beautiful facility sign program and available to be purchased with "points." Municipalities, solid waste districts, and owners or operators of solid waste landfill facilities and incinerators **must provide educational materials on safe handling and recycling lithium-ion batteries.**

What do residents need to know?

Yes, it's illegal for YOU to dispose of lithium-ion batteries as well. Why? In short, it's REALLY dangerous - these batteries can explode, give off caustic gasses, and catch fire spontaneously when the case surrounding the battery is punctured or crushed. These fires have caused millions in physical damage and caused injury and death (yikes!) **Check out the linked resource below for more details on how and where to safely dispose of these batteries.**

READ MORE for RESOURCES and SIGNS!

Behind the Scenes with NH Recycles



The past couple of weeks have been very busy for NH Recycles' Education & Grants Manager, Andrea Folsom, and Municipal Recycling Advisor, Steve Bean, as they have been criss-crossing New Hampshire with a small video recording crew creating three (or possibly more) recycling videos for the **Recycle Right North Country campaign**. The three videos will follow select recyclables - aluminum cans, glass bottles, and cardboard boxes - from the

transfer station on their recycling journey. All three recyclables begin the process at transfer stations in northern New Hampshire and then travel - some farther than others - as they turn into new aluminum cans, kraft paper bags, and a processed glass aggregate to be used in road and sidewalk projects.

Check out the photos below of the Littleton PGA pile (top left), aluminum bales at Harding Metals (top right), baling cardboard at Lancaster (bottom left), and walking through APC Paper Mill (bottom right).

LEARN MORE ABOUT THE RECYCLING VIDEOS



NHDES Article Spotlight: NH's Waste



Focusing on diversion: Statewide waste study helps state and local planning

A first-of-its-kind – for New Hampshire – waste characterization study suggests that the state focus on increasing participation in recycling programs and diverting food scraps, compostable paper, and less commonly recycled materials to improve solid waste management.

NHDES published the **2024 Waste Characterization Study** in April, which was conducted for New Hampshire thanks to an EPA Solid Waste Infrastructure for Recycling grant awarded to NHDES.

MSW Consultants, LLC conducted the study during 2024, to evaluate the composition of municipal solid waste (MSW) and construction and demolition debris (C&D) disposed by New Hampshire's residents, businesses and institutions. The study involved analyzing representative samples of MSW and C&D from select facilities within New Hampshire to determine the composition of these waste streams. **Understanding what is in our waste can help identify specific materials that could be reduced or diverted, and aid state and local planning for solid waste management.**

When looking at broad material groups within the aggregate MSW stream (residential and ICI MSW combined), the study results indicate that organics, paper and plastic make up the largest portions of our overall MSW disposed in landfills and incinerators, by weight.

Nearly 36% of aggregate disposed MSW has the potential to be recycled, with another 29% being recyclable organics. The remaining 35% is not recyclable in New Hampshire.

Based on the waste composition results, MSW Consultants suggested that New Hampshire prioritize:

- Increase participation in existing recycling programs and collection of easily recyclable materials like paper, metal cans, #1 & #2 plastics.
- Focus on diverting organic materials – primarily food scraps but potentially include low grade compostable paper.
- Increase diversion of less commonly recycled materials such as textiles, mattresses, clean wood, asphalt shingles and certain plastics including rigid #5 plastics and clean film plastics.

READ THE FULL ARTICLE about NH WASTE

Monthly Market Update

Pricing Update



NH Recycles provides a monthly Member Market and Pricing Update, as well as other pricing lists, which are available to voting municipal members only. **The Member Market Update is released the second Wednesday of each month**, when new industry pricing reports become available, and are discussed at the monthly **MOM Meeting**.

You must have an NH Recycles municipal membership to access the Market Update. Because of a recent website upgrade, you may need to reset your password to access your account.

[ACCESS THE RECYCLING MARKET & PRICING UPDATE](#)

NH RECYCLES EVENTS CALENDAR

- **September 1: Labor Day** - NH Recycles Office Closed (*wishful thinking had this listed as Aug 1st in the last FoS - now fixed!*)
- **September 24: Fall Bus Tour** to the RCSWD Material Recovery Facility (MRF) - signup coming soon!
- **October 22: Recycling Summit: Recycle Right North Country** - The Rocks, Bethlehem, NH (free)

Visit our [Events Calendar](#) online so you won't miss a thing!

OTHER EVENTS OF INTEREST:

- **Rethink Resource Use Conference** - October 6 - 8 in Boston, MA
NERC's 2025 Annual Conference will bring together leaders from government, academia, and the sustainable materials industry. Join in discussions on key strategies to drive sustainable practices forward in our communities in the Northeast U.S. (*Bonus: NH Recycles will be part of a panel presentation at the conference!*)
[Learn more and register](#)

- **The National Zero Waste Conference** - October 22 & 23 (virtual)
[Learn more and register](#)
- **NERC Professional Development Courses** - coming this fall and winter! Courses include "Foundations of Sustainable Materials and Recycling" and "Sustainable Materials and Recycling Policy"
[Learn more and register](#)

WHAT WE'RE READING & MORE

A curated collection of articles and videos related to recycling and solid waste in New Hampshire and beyond.

- (Congratulations to long-time NH Recycles Member, Chip Chesley!)
Hometown Hero: Big projects, both noticed and ignored, marked Chip Chesley's long career in Concord - *Concord Monitor*
- **Transfer stations, businesses prepare for lithium-ion battery disposal ban** - *Union Leader*
- **NH Waste Study Highlights Food Waste, Recycling as Key Priorities** - *Caledonian Record*
- **New Casella trash contract could hike Bow's cost 42%** - *Concord Monitor*
- **'Pay as you throw' aims to cut waste in Salisbury, Sharon** - *The Lakeville Journal*
- **This Town Started Charging for Trash by the Bag. Here's What Happened** - *Gizmodo*
- **New Hampshire the Beautiful Awards Recycling Equipment Grants to the New Hampshire Towns of Grantham, Northumberland, and Washington** - *NHtB Press Release*

MEMBER CLASSIFIEDS

*Member classifieds include job openings and municipal items for sale. **Job postings remain active for 2 months.** Questions? Reply to this email.*

- **IMERC Program Manager/Coordinator (PT) - Remote**
- **PaintCare Program Coordinator for ME & VT (FT) - Remote**
- **Environmental Analyst (FT) - Montpelier, VT**
- **Transfer Station Attendant (PT) - Deerfield, NH**

Recycling Education to Share!

PLASTICS RECYCLING A QUICK GUIDE TO ♻️ NUMBERS



 1 PET	 2 HDPE	YES, RECYCLE! Items include soda and water bottles, milk and juice jugs, shampoo and cleaning bottles.	
 3 PVC	 6 PS	 7 OTHER	NO, TOSS IT. Items include plastic wrap and food trays, cooking oil containers, vending cups, vinyl and styrofoam products.
 4 LDPE	 5 PP	MAYBE, ASK? Items include yogurt containers, shopping, and dry cleaning bags	

♻️ RESOURCE: A QUICK GUIDE TO PLASTICS RECYCLING ♻️

We get it - those recycling numbers on the bottom of plastic items can be confusing! Here is a quick, general guide to plastics recycling:

- **YES, RECYCLE!** #1 and #2 plastics such as soda and water bottles, milk and juice jugs, shampoo and cleaning bottles.
- **NO, TOSS IT.** #3, #6, and #7 plastics such as plastic wrap and food trays, cooking oil containers, vending cups, vinyl and styrofoam products.
- **MAYBE, ASK:** #4 and #5 plastics such as yogurt containers, shopping and dry cleaning bags.

For more information about plastic recycling and plastic recycling codes: <https://learn.eartheasy.com/arti.../plastics-by-the-numbers/>

Reminder:

1. **When in doubt, throw it out** - better than contaminating a recycling load!
2. If it's a #1 but NOT a bottle or jug, ASK before you recycle (those sneaky clamshell food containers are often NOT recyclable, even though they are made of #1 PET.)
3. **Decreasing the amount of single-use plastic used** will always be better than recycling plastic. Remember, **FIRST** reduce or refuse, **THEN** reuse, and the **FINAL** option is to recycle.

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If you have recycling education or news, just email us at: info@nhrecycles.org and we would be happy to share!



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Review Board Calendar

Non-Public Session